



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

2014-2015 Board & Superintendent Goals:

(Bolded agenda items indicate areas where we are pursuing our goals)

- Increase Academic Achievement for All Students**
- Improve Culture in Parkrose School District**
- Create and Develop Legislative Agenda and Action Plan**
- Improve District Communication**
- Support Principals Effectively**

Agenda

Board of Education Regular Business Meeting

Parkrose School District - Boardroom

Tuesday, May 26, 2015

6:30 PM

1. Executive Session - 4:30 p.m.
Recess into Executive Session under ORS 192.660(2)(a) personnel, ORS 192.660(2)(d) labor and ORS 192.660(2)(e) property
2. Retiree Social & Recognition with the School Board - 5:30 p.m.
3. Call to Order - Regular Board Meeting - 6:30 p.m. to 9:00 p.m.
4. Pledge of Allegiance
5. Associated Student Body (ASB) Report (10 minutes)
 - A. Recognition of Service
 - B. ASB Monthly Report - Tina Vuong
 - C. Introduction of Next Years ASB Officers
 - D. Future Business Leaders of America (FBLA) Report
6. Presentations/Recognitions
 - A. Presentations
 1. Jared Freeman PHS Accreditation Report (5 minutes)
 - B. Recognitions
 1. Tom Dufresne, Maintenance Supervisor
 2. Sharie Lewis, Director of Business Services & Operations
7. Consent Agenda (5 minutes)
 - A. Personnel
 1. New Hires
 - a. Tom Dufresne, 1.0 FTE, Supervisor of Maintenance, District
 - b. Niesha Fennema, 1.0 FTE, Probationary Special Education Teacher, Sacramento



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- c. Samuel Fout, 1.0 FTE, Probationary 7th/8th Grade Math Teacher, Middle School
 - d. Scott Jayne, 1.0 FTE, Probationary Advanced Math Teacher, High School
 - e. Sharie Lewis, 1.0 FTE, Director of Business Services & Operations, District
 - f. Emma Proctor, 1.0 FTE, Probationary K-1 Teacher, Shaver
 - g. K'Lynn Struthers, 1.0 FTE, Probationary K-1 Teacher, Shaver
2. Resignations
- a. Christa Struckmeier, 1.0 FTE, 2nd Grade Teacher, Prescott
3. Leave Requests
- a. Sarah Conklin
 - b. Amy Steele
- B. Free/Reduced Facility Requests
1. Parkrose Youth Football practices @ Parkrose High School
Zero building access. Team must clean up after themselves and all students must be supervised until they are picked up.
 2. Parkrose Youth Football practices and games @ Parkrose Middle School
Zero building access. Team must clean up after themselves and all students must be supervised until they are picked up.
 3. Portland Parks & Recreation play focus meeting @ Sacramento
Principal Justice will secure the building, no custodian needed.
 4. Oregon Department of Education two day workshop @ Parkrose High School
District will waive the custodial fees and half the overall rental fees.
 5. Remember the Hope women's group @ Russell
Saturday event, District needs to collect half the custodial fees.
- C. Board Minutes
- D. Business/Finance
1. Disposal of Surplus Property
- E. Second Reading Board Policy
1. GBDA Mother Friendly Workplace
 2. GBM Staff Complaints
 3. JFG Student Searches
 - a. JFG-AR Student Searches
 4. JHCD Nonprescription Medication



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5. LBEA Resident Student Denial for Virtual Public Charter School Attendance
6. LGA Compliance with Standards
 - a. LGA-AR(2) Appeal to the State Superintendent for Alleged Standards Violation
- F. Third Reading of Board Policy
 1. **AAA - Parkrose School District Racial Equity Lens**
8. District Business
 - A. Superintendent Reports (20 minutes)
 1. **Equity Team Update**
 2. First Reading Board Policy
 - a. **AA - Racial Equity Policy: A Roadmap for Closing the Gap**
 - b. BDDC - Board Meeting Agenda
 - c. **G section - Equity Policy: Recruiting, Hiring and Retaining Employees**
 - d. GBK/JFCG/KGC - Tobacco-Free Environment
 - e. **J section - Equity Policy: Eliminating Disparities in Exclusionary Discipline**
 3. Second Reading Board Policy
 - a. JHCDA - Prescription Medication
 1. JHCDA/JHCD-AR - Prescription/Nonprescription Medication
 - B. School Improvement - Michael Lopes (10 minutes)
 1. Technology Survey Results
 2. AVID Summer Institute Plans
 - C. Human Resources - Mary King (5 minutes)
 1. Staffing Update
 - D. Student Services - Kathy Keim-Robinson (5 minutes)
 1. Summer Programs
 - E. Business & Operations - Mary Larson (15 minutes)
 1. Financial Report
 2. Student Body Report
 3. Board Exemption
 4. Request for Proposals (RFP)
9. OSEA Monthly Report - Richard Doyle (5 minutes)
10. PFA Monthly Report - Beau Iwersen (5 minutes)



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11. Citizen Comments (3 minutes each)
If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.
12. Board of Education (15 minutes)
 - A. Committee Reports
 1. Parkrose Educational Foundation
 2. School Improvement
 3. Wellness Committee
 4. Communication Committee
 - B. Graduation Speech to Chair & Superintendent by June 3rd
 - C. Board Retreat Date - August 22, 2015
13. Action Items (5 minutes)
 - A. Accept/Reject Policy Revisions to JHCDA - Prescription Medication & JHCDA/JHCD-AR - Prescription/Nonprescription Medication
 - B. Accept/Reject Resolution to Approve Mr. Salty's for Parkrose High School Beverage Services
 - C. Accept/Reject Resolution for Exemption from Bid/Quote Process for Parkrose High School 2nd Phase Wireless Project
 - D. Accept/Reject Resolution to Approve EC Electrical 2015 High School Wireless Renovation Project Phase 2
 - E. Accept/Reject One Year Extension Superintendent Contract
14. Discussion Items (8 minutes)
15. Correspondence/Announcements (2 minutes)
 - A. Correspondence
 - B. Upcoming Meetings
 1. Board Working Session/Gallery Walk, Monday, June 8, 2015 District Office Boardroom, **6:00 p.m.***
**Please note the above earlier start time for this session*
 2. Board Regular Session & Budget Hearing, Monday, June 22, 2015 District Office Boardroom, 6:30 p.m.
 - C. Upcoming Events
 1. Senior Award Night, Monday, June 1, 2015, PHS Theater, 6:30 p.m.
 2. ACE Academy Graduation, Monday, June 1, 2015, ACE Academy 4222 NE 158th



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Avenue, Portland, 6:30 p.m.

3. Baccalaureate, Monday, June 8, 2015, The Grotto 8840 NE Skidmore Street, Portland, 7:00 p.m.
4. AVID Graduation, Tuesday, June 9, 2015, St. Rita's 10029 NE Prescott Street Portland, 6:00 p.m.
6:00 p.m. Potluck, 7:00 p.m. Ceremony
5. Parkrose High School Graduation, Thursday, June 11, 2015, PHS Auditorium, 7:00 p.m.
Board Members please arrive early (by 6:15pm)
6. Board Social, Saturday, June 13, 2015, James Trujillo's House

16. Adjournment

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting. Contact phone: (503)408-2114 Contact e-mail: andrea_stevenson@parkrose.k12.or.us Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699

It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson. Contact phone: (503)408-2118 Contact e-mail: Kathy_keimrob@parkrose.k12.or.us Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699



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Code: BDDH-AR
Adopted: 10/23/95
Revised: 1/30/13

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



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Code: **KL**
Adopted: 10/23/95
Reviewed: 2.23.15

Public Complaints*

Board members recognize that complaints about schools will be voiced by employees, students and patrons from time-to-time. When such complaints are made to a Board member, he/she shall refer the person making the complaint to the Superintendent. A Board member shall not attempt to consider such complaints in any official capacity acting as an individual Board member.

If the person making the complaint does discuss the matter with the appropriate administrator, that administrator shall attempt to resolve the complaint or identify the reasons for not resolving the issue.

In the event a complaint is not resolved within 10 working days at the building level, the complainant may file a formal, written complaint with the superintendent. The superintendent will attempt to resolve the complaint. If the complaint remains unresolved within 10 working days of receipt by the superintendent of the written complaint, the complainant may request to place the complaint on the Board agenda at the next regularly scheduled Board meeting. Any written complaint bearing the signature of a district patron, which is presented to the Board, may be considered by the entire Board. A final determination shall be made within 20 working days from receipt of the complaint by the Board.

Complaints alleging violation of standards for public elementary and secondary schools shall be made in writing and presented to the superintendent.

In the event that a complaint alleges a violation of state standards and is not resolved at the Board level, then the district will supply the complainant with appropriate information in order to file a direct appeal to the State Superintendent of Public Instruction as outlined in Oregon Administrative Rules.

END OF POLICY

Legal Reference(s):

[ORS 192.610 to -192.690](#)

[ORS 332.107](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

HR10/23/14 | PH

[OAR 581-022-1940](#)

[OAR 581-022-1941](#)