



# Parkrose School District No. 3

10636 NE Prescott St.  
Portland, OR 97220-2699  
[www.parkrose.k12.or.us](http://www.parkrose.k12.or.us)

## **2014-2015 Board & Superintendent Goals:**

(Bolded agenda items indicate areas where we are pursuing our goals)

- Increase Academic Achievement for All Students**
- Improve Culture in Parkrose School District**
- Create and Develop Legislative Agenda and Action Plan**
- Improve District Communication**
- Support Principals Effectively**

## **Agenda**

### **Board of Education Regular Business Meeting**

Parkrose School District - Boardroom

Monday, March 16, 2015

6:30 PM

1. Executive Session - 6:00 p.m.  
*Recess into Executive Session under ORS 192.660(2)(i) superintendent evaluation, ORS 192.660(2)(h) litigation and ORS 192.660(2)(a) personnel*
2. Call to Order - Regular Board Meeting - 6:30 p.m. to 9:00 p.m.
3. Pledge of Allegiance
4. ASB Report - Tina Vuong (5 minutes)
5. Consent Agenda (5 minutes)
  - A. Personnel
    1. Resignations
      - a. Justin Dawes, 1.0 FTE, Language Arts Teacher, Parkrose High School
    2. Retirements
      - a. David Whitfield, 1.0 FTE, Math Teacher, Parkrose High School
    3. Leave Requests
      - a. Kate Good, 1.0 FTE, 3rd Grade Teacher, Prescott
  - B. Free/Reduced Facility Requests
    1. Request for Parkrose Soccer Club, Saturday soccer games @ Thompson  
*Zero building access. Fields are used at no cost to the district and do not conflict with MESD programs.*
    2. Request for Parkrose Neighborhood Association, annual Parkrose Clean-Up @ High School  
*Zero building access. West Parking lot rental only.*
    3. Request for East Multnomah UniServ Council, town hall event @ Middle School
  - C. Extended Travel



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1. Request from Nate Fogle & Athletic Director Dave Richardson for a High School Baseball Student Spring Break Trip, March 23-28, 2015 in Phoenix, Arizona  
*No district dollars will be used for this trip*
  2. Request for Michael Lopes to attend AVID ADL Session 4, May 12-15, 2015 in Santa Rosa, California  
*Paid with TitleIIA & Federal Professional Development Funds. This final session will complete the series required by AVID in order for Director Lopes to facilitate AVID trainings for Parkrose Staff*
  3. Request for Whitney Alfrey to attend AVID Content Tutorial Training, April 22-23, 2015 in Hemet, California  
*Paid with Middle School General Fund dollars*
  4. Request for 43 elementary/secondary teachers/administrators to attend the Annual AVID Summer Institute, August 2-5, 2015 in San Diego, California  
*Paid with various Title and Focus School Funds*
- D. Board Minutes
- E. Third Reading of Board Policy
1. IIBGA - Electronic Communications System
    - a. IIBGA - AR - Electronic Communications System
6. District Business
- A. Superintendent Reports (20 minutes)
1. **Equity Team Update**
  2. **Partnership Action Plan/Asset Map**
  3. SB215 OEIB Sunset Committee
  4. **State School Funding Strategy**
  5. End of Bond Activity
- B. School Improvement - Michael Lopes (10 minutes)
1. **Educator Effectiveness**
- C. Human Resources - Mary King (5 minutes)
1. **Job Fair Strategy**
- D. Student Services - Kathy Keim-Robinson (10 minutes)
1. **Collaboratives Update**
- E. Business & Operations - Mary Larson (10 minutes)
1. Financial Report



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2. Audit Update
3. Reconciliation of Bond Funds
7. OSEA Monthly Report - Richard Doyle (5 minutes)
8. PFA Monthly Report - Beau Iwersen (5 minutes)
9. Citizen Comments (3 minutes each)  
*If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.*
10. Board of Education (10 minutes)
  - A. Committee Reports
    1. Parkrose Educational Foundation
    2. School Improvement
    3. Wellness Committee
    4. Communication Committee
11. Discussion Items (2 minutes)
12. Correspondence/Announcements (2 minutes)
  - A. Upcoming Meetings
    1. Board Working Session, Monday, April 13, 2015 District Office Boardroom, 6:30 p.m.
    2. Board Special Working Session/Budget Training, Wednesday, April 15th, 2015 District Office Boardroom, 6:30 p.m.
    3. Board Business Meeting, Monday, April 27, 2015 District Office Boardroom, 6:30 p.m.
  - B. Upcoming Budget Meetings
    1. Organizational Budget Committee Meeting, Wednesday, April 29, 2015 District Office, 6:30 p.m.
    2. Budget Committee Meeting, Wednesday, May 6, 2015 District Office, 6:30 p.m.
    3. *(if needed)* Budget Committee Meeting, Wednesday, May 13, 2015 District Office, 6:30 p.m.
  - C. Upcoming Bond Meetings
    1. Bond Executive Team meets monthly
  - D. Upcoming Events
    1. Parkrose Educational Foundation Annual Dinner & Auction, Saturday, April 11, 2015, Sheraton Portland Airport Hotel, 5:30 p.m.-9:00 p.m.



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2. Spring Break, No School, March 23rd-27th, 2015

### 13. Adjournment

*Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting. Contact phone: (503)408-2114 Contact e-mail: [andrea\\_stevenson@parkrose.k12.or.us](mailto:andrea_stevenson@parkrose.k12.or.us) Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699*

*It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson. Contact phone: (503)408-2118 Contact e-mail: [Kathy\\_keimrob@parkrose.k12.or.us](mailto:Kathy_keimrob@parkrose.k12.or.us) Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699*



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Code: BDDH-AR  
Adopted: 10/23/95  
Revised: 1/30/13

## PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



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Code: **KL**  
Adopted: 10/23/95  
Reviewed: 2.23.15

## Public Complaints\*

Board members recognize that complaints about schools will be voiced by employees, students and patrons from time-to-time. When such complaints are made to a Board member, he/she shall refer the person making the complaint to the Superintendent. A Board member shall not attempt to consider such complaints in any official capacity acting as an individual Board member.

If the person making the complaint does discuss the matter with the appropriate administrator, that administrator shall attempt to resolve the complaint or identify the reasons for not resolving the issue.

In the event a complaint is not resolved within 10 working days at the building level, the complainant may file a formal, written complaint with the superintendent. The superintendent will attempt to resolve the complaint. If the complaint remains unresolved within 10 working days of receipt by the superintendent of the written complaint, the complainant may request to place the complaint on the Board agenda at the next regularly scheduled Board meeting. Any written complaint bearing the signature of a district patron, which is presented to the Board, may be considered by the entire Board. A final determination shall be made within 20 working days from receipt of the complaint by the Board.

Complaints alleging violation of standards for public elementary and secondary schools shall be made in writing and presented to the superintendent.

In the event that a complaint alleges a violation of state standards and is not resolved at the Board level, then the district will supply the complainant with appropriate information in order to file a direct appeal to the State Superintendent of Public Instruction as outlined in Oregon Administrative Rules.

END OF POLICY

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**Legal Reference(s):**

[ORS 192.610 to -192.690](#)

[ORS 332.107](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

HR10/23/14 | PH

[OAR 581-022-1940](#)

[OAR 581-022-1941](#)