



# Parkrose School District No. 3

10636 NE Prescott St.  
Portland, OR 97220-2699  
[www.parkrose.k12.or.us](http://www.parkrose.k12.or.us)

## **2014-2015 Board & Superintendent Goals:**

(Bolded agenda items indicate areas where we are pursuing our goals)

**Increase Academic Achievement for All Students**

**Improve Culture in Parkrose School District**

**Create and Develop Legislative Agenda and Action Plan**

**Improve District Communication**

**Support Principals Effectively**

## **Agenda**

### **Board of Education Regular Business Meeting**

Parkrose School District - Boardroom

Monday, February 23, 2015

6:30 PM

1. Executive Session - 6:15 p.m.  
*Recess into Executive Session under ORS 192.660(2)(a) personnel*
2. Call to Order - Regular Board Meeting - 6:30 p.m. to 9:00 p.m.
3. Pledge of Allegiance
4. ASB Report - Tina Vuong (5 minutes)
5. Presentations/Recognitions
  - A. Recognitions
    1. Classified Employee Appreciation Week March 2-6, 2015
6. Consent Agenda (5 minutes)
  - A. Personnel
    1. New Hires
      - a. Emily Bradner, 1.0 FTE Temporary 1st Grade Teacher, Sacramento
  - B. Free/Reduced Facility Requests
    1. Parkrose Neighborhood Association Movie Night in the Park @ High School
  - C. Extended Travel
    1. Request for Alaina Langdahl to attend AP Literature training, June 8th-16th, 2015 in Louisville, Kentucky
    2. Request for Keija Lee to attend OSAA State Band Festival, April 3-4th, 2015 in Monmouth & Seaside, Oregon
    3. Request for Becky Nino to attend Risk Management Conference, June 6-10th, 2015 in Houston, Texas
  - D. Business/Finance
    1. Disposal of Surplus Property
  - E. Second Reading of Policy
    1. EBB - Integrated Pest Management
    2. EEA - Student Transportation Services



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3. EFA - Local Wellness Program
    - a. EFA - AR - Local Wellness Program
  4. EFAA - District Nutrition and Food Services
    - a. EFAA - AR - Reimbursable School Meals and Milk Programs
  5. JHCD - Nonprescription Medication
    - a. JHCD/JHCDA - AR - Prescription&Nonprescription Medication
  6. JHCDA - Prescription Medication
    - a. JHCDA/JHCD - AR - Prescription&Nonprescription Medication
  7. KL - Public Complaints
    - a. KL - AR - Public Complaint Procedure
7. District Business
- A. Superintendent Reports (30 minutes)
    1. **Equity Team Update**
      - a. First Reading of Policy
        1. Equity Lens
        2. Eliminating Disparities in Exclusionary Discipline
        3. Recruiting, Hiring and Retaining Employees
      2. Second Reading of Policy
        - a. IIBGA - Electronic Communications System
          1. IIBGA - AR - Electronic Communications System
    3. **Parkrose Partnership Summit Results**
    4. Middle School NIKE Showcase
    5. Open Enrollment Slots and Inter District Transfer Decisions
  - B. School Improvement - Michael Lopes (30 minutes)  
Technology, Student Information & Assessment - Christine Blouke
    1. **Graduation Rate**
    2. **Smarter Balanced Assessment Consortium (SBAC) Results Explained**
    3. **SAMR Tech Plan**
    4. Oregon RTI
  - C. Human Resources - Mary King (5 minutes)
    1. Extensions & Renewals
  - D. Student Services - Kathy Keim-Robinson (5 minutes)
    1. Annual Measurable Achievement Objectives (AMAO) Correction Report
  - E. Business & Operations - Mary Larson (5 minutes)
    1. Financial Report



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2. Budget Training Date  
*Wednesday, April 15th, 2015, 6:30 p.m.*
8. PFA Monthly Report - Beau Iwersen (5 minutes)
9. OSEA Monthly Report - Richard Doyle (5 minutes)
10. Citizen Comments (3 minutes each)  
*If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.*
11. Action Items (5 minutes)
  - A. Accept/Reject Open Enrollment & Inter District Transfer Announcement 2015-2016  
*Open Enrollment: fifty spots, K-12 any grade any Oregon school*  
*Inter District Transfer: twenty spots, Juniors & Seniors only*
  - B. Accept/Reject District Calendar 2015-2016
  - C. Accept/Reject Extensions & Renewals 2015-2016
  - D. Accept/Reject Bond Stipend
12. Board of Education (10 minutes)
  - A. **Board Legislative Assignment Reports**
  - B. Committee Reports
    1. Bond Oversight Committee
    2. Parkrose Educational Foundation
    3. School Improvement
    4. Wellness Committee
    5. Communication Committee
13. Discussion Items (2 minutes)
14. Correspondence/Announcements
  - A. Correspondence - The Gate
  - B. Upcoming Meetings
    1. Board Special Working Session/Budget Discussion, Monday, March 2, 2015  
District Office Boardroom, 5:30 p.m.
    2. Board Business Meeting, Monday, March 16, 2015 District Office Boardroom,  
6:30 p.m.
    3. Board Working Session, Monday, April 13, 2015 District Office Boardroom,  
6:30 p.m.
    4. Board Special Working Session/Budget Training, Wednesday, April 15th,  
2015 District Office Boardroom, 6:30 p.m.
    5. Board Business Meeting, Monday, April 27, 2015 District Office Boardroom,  
6:30 p.m.



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## C. Upcoming Budget Meetings

1. Organizational Budget Committee Meeting, Wednesday, April 29, 2015  
District Office, 6:30 p.m.
2. Budget Committee Meeting, Wednesday, May 6, 2015 District Office, 6:30  
p.m.
3. *(if needed)* Budget Committee Meeting, Wednesday, May 13, 2015 District  
Office, 6:30 p.m.

## D. Upcoming Bond Meetings

1. Bond Executive Team meets monthly

## E. Upcoming Events

1. Parkrose Educational Foundation Annual Dinner & Auction, Saturday, April  
11, 2015, Sheraton Portland Airport Hotel, 5:30 p.m.-9:00 p.m.
2. Public End of Bond Celebration, Saturday, May 2, 2015, Parkrose Middle  
School, 3:00 p.m.-5:30 p.m.
3. Spring Break, No School, March 23rd-27th, 2015

## 15. Adjournment

*Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting.*

Contact phone: (503)408-2114 Contact e-mail: [andrea\\_stevenson@parkrose.k12.or.us](mailto:andrea_stevenson@parkrose.k12.or.us)

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699

*It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson.*

Contact phone: (503)408-2118 Contact e-mail: [Kathy\\_keimrob@parkrose.k12.or.us](mailto:Kathy_keimrob@parkrose.k12.or.us)

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Code: BDDH-AR

Adopted: 10/23/95

Revised: 1/30/13

## PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



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Code: KL

Adopted: 10/23/95

Reviewed: 03/13/2000

Reviewed: 10/04

## PUBLIC COMPLAINTS AND COMPLAINTS AGAINST EMPLOYEES

Complaints are handled and resolved as close to their origin as possible.

Although no community member will be denied the right to petition the Board of Education for redress of a grievance, complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations.

The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows:

1. Teacher;
2. Building principal;
3. Assistant superintendent;
4. Superintendent;
5. Board.

Any complaint about school personnel shall be submitted in writing to the employee's supervisor and will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in open session unless an employee requests an open session.

While speakers may offer objective criticism of operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chairman will direct the patron to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. When the complaint involves the superintendent, that complaint will be submitted in writing to the Board Chair and will be investigated by the Board.

END OF POLICY

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Legal References:

[ORS 192.610 - 192.690](#)    [OAR 581-022-1940](#)

[ORS 332.107](#)

[Anderson v. Central Point School District No. 6](#), 554 F. Supp. 600 (D. Oregon 1982); [aff'd in part](#), 746 F.2d 505 (9th Cir. 1984).

[Connick v. Myers](#), 461 U.S. 138 (1983).

**Board Policy KL**