



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Working Session

Parkrose School District - Boardroom

Monday, January 12, 2015

4:00 PM

1. Call to Order - Working Session - **4:00 p.m.** *
**Working Session time changed to 4:00pm. Executive Session to follow the meeting.*
2. Superintendent Reports (15 minutes)
 - A. Introduction Board Policy
 1. EBB - Integrated Pest Management
 2. EEA - Student Transportation Services
 3. EFA - Local Wellness Program
 - a. EFA - AR - Local Wellness Program
 4. EFAA - District Nutrition and Food Services
 - a. EFAA - AR - Reimbursable School Meals and Milk Programs
 5. IIBGA - Electronic Communications System
 - a. IIBGA - AR - Electronic Communications System
 6. JHCD - Nonprescription Medication
 - a. JHCD/JHCDA - AR - Prescription&Nonprescription Medication
 7. JHCDA - Prescription Medication
 - a. JHCD/JHCDA - AR - Prescription&Nonprescription Medication
 8. KL - Public Complaints
 - a. KL - AR - Public Complaint Procedure
3. Training on Audit (30 minutes)
 - A. Benchmarking Budget
 - B. Segregation of Duties
4. Board Budget Goals Discussion (60 minutes)
Introduction by Mary Larson & Karen Gray
5. Parking Lot (5 minutes)
 - A. Conversant Training Check In
6. Correspondence/Announcements (2 minutes)
 - A. Upcoming Meetings



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1. Board Business Meeting, Monday, January 26, 2015 District Office Boardroom, 6:30 p.m.
2. Board Working Session, Monday, February 9, 2015 District Office Boardroom, 6:30 p.m.
- B. Upcoming Bond Meetings
 1. Bond Executive Team meets monthly
- C. Upcoming Events
 1. Parkrose Educational Foundation Annual Dinner & Auction, Saturday, April 11, 2015, Sheraton Portland Airport Hotel, 5:30 p.m.-9:00 p.m.
7. Adjournment
8. Executive Session - **5:00 p.m.**
Recess into Executive Session under ORS 192.660(2)(a) personnel

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting.

Contact phone: (503)408-2114 Contact e-mail: andrea_stevenson@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699

It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson.

Contact phone: (503)408-2118 Contact e-mail: Kathy_keimrob@parkrose.k12.or.us

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Code: BDDH-AR

Adopted: 10/23/95

Revised: 1/30/13

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.