



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Regular Business Meeting

Parkrose School District - Boardroom
Monday, September 22, 2014
6:30 PM

1. **Executive Session** - 6:00 p.m.
Recess into Executive Session under ORS 192.660(2)(d) labor and 192.660(2)(h) litigation
2. **Call to Order** - Regular Board Meeting - 6:30 p.m. to 9:00 p.m.
3. **Pledge of Allegiance**
4. **ASB Report** - Tina Vuong
5. **Presentations/Recognitions**
 - A. Presentations
 1. Bureau of Planning and Sustainability - Bob Glasscock and Deb Stein
6. **OSBA Nominations Discussion**
http://www.osba.org/About%20OSBA/LeftNav/Election_Center.aspx
7. **Consent Agenda**
 - A. Personnel
 1. New Hires
 - a. Christopher Gabriel, 1.0 FTE, Probationary Music Teacher, Shaver
 - b. Nicholle Ryan, 1.0 FTE, Probationary Speech Teacher, High School & Middle School
 - c. Antionette Harrison, 1.0 FTE, Probationary Teacher on Special Assignment (TOSA) Student Management, High School
 - B. Extended Travel
 1. Request for Michael Lopes to attend AVID Session 3-Cohort 53 Training, November 4-7th, 2014 in Mount Vernon, Washington
 2. Request for Karen Gray and Ed Grassel to attend AVID National Conference, December 10-13, 2014 in Orlando, Florida
 3. Request for Michael Lopes, Andre Goodlow, Nerissa Ediza, Molly Oucho, Annette Sweeney and Whitney Alfrey to attend AVID National Conference, December 10-13, 2014 in Orlando, Florida
 - C. Board Minutes
8. **District Business**
 - A. Superintendent Reports
 1. Site Councils 2014-2015 (Required by policy IFCA)
 2. Student/Parent & Staff Handbooks Review 2014-2015 (Required by policy



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- JFC & various others)
- 3. Opening Day Review, Enrollment and Inter-District Transfers
- 4. Draft Board & Superintendent Goals 2014-2015
- 5. **Report on 2013-2014 Goals**
- 6. Draft Work Session Topics By Month
- 7. Board Role at New Middle School Grand Opening
- B. School Improvement - Michael Lopes
 - 1. Assessment Scores & Preliminary Report Cards
- C. Technology, Student Information & Assessment - Christine Blouke
 - 1. Grad Rate Explanation
 - 2. iPad Distribution Update
- D. Human Resources - Mary King
 - 1. SafeSchools
<http://parkrose.or.safeschools.com/>
- E. Student Services - Kathy Keim-Robinson
 - 1. Mental Health Follow Up
 - 2. Restraint & Seclusion Annual Report (Required by policy JGAB)
 - 3. MESD Program Update
- F. Business & Operations - Mary Larson
 - 1. Bond Project Update
 - 2. Audit 2013-2014
 - a. Board Interview - October 9th
 - 3. Financial Report
- 9. **OSEA Monthly Report** - Richard Doyle
- 10. **PFA Monthly Report** - Beau Iwersen
- 11. **Citizen Comments**
If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.
- 12. **Action Items**
 - A. OSBA Board of Directors Nomination
 - B. Accept/Reject Site Councils 2014-2015
 - C. Accept/Reject Superintendent's Review of Student/Parent & Staff Handbooks 2014-2015
The Superintendent will review the Student Handbooks from each school in September of each year. Published school handbooks will be considered the administrative rule for this and other appropriate policy.



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D. Accept/Reject 2014-2015 Board and Superintendent Goals

13. Board of Education

A. Board Evaluation - Ed Grassel

B. Committee Reports

1. Bond Oversight Committee
2. Parkrose Educational Foundation
3. School Improvement
4. Wellness Committee
5. Communication Committee

14. Discussion Items

A. OSBA Registration

1. Dinner Saturday Night

B. Parkrose Legislative Lobby Day

15. Correspondence/Announcements/Requests

A. Upcoming Meetings

1. Board Working Session, Monday, October 13, 2014 District Office Boardroom, 6:30 p.m.
2. Board Regular Session, Monday, October 27, 2014 **Parkrose Middle School Media Center**, 6:30 p.m.

B. Upcoming Bond Meetings

1. Bond Oversight Committee Meeting, Monday, October 6, 2014 District Office Boardroom, 6:30 p.m.
2. Bond Executive Team meets every other Friday afternoon at 1:00 p.m.

C. Upcoming Events

1. New Parkrose Middle School Grand Opening - Public Open House - Saturday, September 27, 2014 11:00 a.m. - 5:00 p.m.
2. Oregon School Boards Association (OSBA) Fall Regional Dinner Meeting, Monday, September 29, 2014, Embassy Suites (Portland Airport), 5:00 p.m.- 9:00 p.m.
3. Middle School Back-To-School Night, Wednesday, October 1, 2014, 5:30 p.m. - 6:30 p.m.
4. Parkrose Legislative Lobby Day, Friday, October 24, 2014, 8:00 a.m.-5:00 p.m.
5. OSBA 68th Annual Convention, November 13-16th, 2014, Downtown Portland Marriott

16. Adjournment



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Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting.

Contact phone: (503)408-2114 Contact e-mail: andrea_stevenson@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699

It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment.

Parkrose School District provides equal access to the Boy Scouts and other designated youth groups.

Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson.

Contact phone: (503)408-2118 Contact e-mail: Kathy_keimrob@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699



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Code: BDDH-AR

Adopted: 10/23/95

Revised: 1/30/13

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



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Code: KL

Adopted: 10/23/95

Reviewed: 03/13/2000

Reviewed: 10/04

PUBLIC COMPLAINTS AND COMPLAINTS AGAINST EMPLOYEES

Complaints are handled and resolved as close to their origin as possible.

Although no community member will be denied the right to petition the Board of Education for redress of a grievance, complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations.

The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows:

1. Teacher;
2. Building principal;
3. Assistant superintendent;
4. Superintendent;
5. Board.

Any complaint about school personnel shall be submitted in writing to the employee's supervisor and will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in open session unless an employee requests an open session.

While speakers may offer objective criticism of operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chairman will direct the patron to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. When the complaint involves the superintendent, that complaint will be submitted in writing to the Board Chair and will be investigated by the Board.

END OF POLICY

Legal References:

[ORS 192.610 - 192.690](#) [OAR 581-022-1940](#)

[ORS 332.107](#)

[Anderson v. Central Point School District No. 6](#), 554 F. Supp. 600 (D. Oregon 1982); [aff'd in part](#), 746 F.2d 505 (9th Cir. 1984).

[Connick v. Myers](#), 461 U.S. 138 (1983).

Board Policy KL