



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Regular Business Meeting

Parkrose School District - Boardroom
Monday, February 24, 2014
6:30 PM

1. **Executive Session** - 5:30 p.m.
Recess into Executive Session under ORS 192.660(2)(d) labor
2. **Call to Order** - Regular Board Meeting - 6:30 p.m. to 9:00 p.m.
3. **ASB Report** - Max Denning
4. **Presentations/Recognitions**
 - A. Recognitions
 1. Classified Employee Appreciation Week March 3-7, 2014
5. **Consent Agenda**
 - A. Personnel
 1. New Hires
 - a. Scottie Erickson, 1.0 FTE Accountant, Parkrose District Office
 - b. Jayson Smith, 1.0 FTE Digital Media Specialist, Parkrose District Office
 - B. Board Minutes
 - C. Business/Finance
 1. Disposal of Surplus Property
6. **District Business**
 - A. Superintendent Reports
 1. Equity/Data Team
 2. First Reading Policy
 - a. BFD - Board Policy Implementation
 - b. IGAI - Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education
 - c. JECB - Admission of Nonresident Students
 - d. JECF - Interdistrict Transfer of Resident Students
 1. JECF-AR Interdistrict Transfer of Resident Students
 - e. JF/JFA Student Rights and Responsibilities
 - f. JFC - Student Conduct and Discipline
 - g. JG - Student Discipline
 - h. JGAB - Use of Restraint and Seclusion
 1. JGAB-AR - Use of Restraint and Seclusion



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3. Transportation Recommendation
4. Open Enrollment Slots and Inter District Transfer Decisions
5. Open School and Parkrose Virtual Academy (New)
- B. School Improvement - Michael Lopes
 1. On Track Graduation Report - Jared Freeman
 2. AVID Elementary Site Visits
<https://my.avid.org/login.aspx?ReturnUrl=%2f> (login required)
 3. Data Report
 4. iPad Roll Out Update
- C. Student Services - Kathy Keim-Robinson
 1. Discipline Disparities Report
 2. Special Education Exit Report
- D. Business & Operations - Mary Larson
 1. Bond Project Update
 2. Financial Report
 3. Transportation
7. **OSEA Monthly Report** - Richard Doyle
8. **PFA Monthly Report** - Jennifer Handsaker
9. **Citizen Comments**
If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.
10. **Board Comments**
11. **Action Items**
 - A. Accept/Reject 2013-2014 Modified District Calendar
 - B. Accept/Reject Open Enrollment and Inter District Transfer Announcement 2014-2015
 - C. Accept/Reject Resolution to Adopt Multnomah Education Service District Programs and Services Proposals as described in the 2014-2015 Local Service Plan
 - D. Accept/Reject Lakeside/Parkrose Little League Free/Reduced Facilities Application for outdoor practices at Shaver
 - E. Accept/Reject City of Portland Free/Reduced Facilities Application for Water Bureau Meeting at Parkrose High School
 - F. Accept/Reject Resolution to Approve Request for Proposal Transportation Services, Award Contract to First Student Transportation Services
12. **Board of Education**



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A. Committee Reports

1. Bond Oversight Committee
2. Parkrose Educational Foundation
3. School Improvement
4. Wellness Committee

13. Discussion Items

14. Correspondence/Announcements/Requests

A. Upcoming Meetings

1. Board Regular Session, Monday, March 10, 2014 District Office Boardroom, 6:30 p.m.
only one board meeting in March due to Spring Break
2. Special Board Work Session on Budget, Tuesday, March 11, 2014, District Office Boardroom, 6:30 p.m.

B. Upcoming Bond Meetings

1. Bond Oversight Committee Meeting, Monday April 7, 2014 District Office Boardroom, 6:30 p.m.
2. Bond Executive Team meets every other Friday afternoon at 1:00 p.m.

C. Upcoming Budget Meetings

1. Organizational Budget Committee Meeting, Wednesday, April 23, 2014, 6:30 p.m.
2. Budget Committee Meeting, Wednesday, April 30, 2014, 6:30 p.m.
3. *(if needed)* Budget Committee Meeting, Wednesday, May 7, 2014, 6:30 p.m.

D. Upcoming Events

1. Spring Break, No School, March 24th-28th, 2014
2. Parkrose Educational Foundation Annual Fundraising Auction, Saturday, April 12, 2014, Sheraton Portland Airport Hotel, 8235 NE Airport Way, Portland
<http://www.parkroseedfn.org/>

15. Adjournment

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting.

Contact phone: (503)408-2114 Contact e-mail: andrea_stevenson@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699

It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation,



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*religion, national origin, age or disability in any educational programs, activities or employment.
Parkrose School District provides equal access to the Boy Scouts and other designated youth groups.
Persons having questions about equal opportunity and nondiscrimination should contact the Director of
Student Services Kathy Keim-Robinson.
Contact phone: (503)408-2118 Contact e-mail: Kathy_keimrob@parkrose.k12.or.us
Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699*



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Code: BDDH-AR

Adopted: 10/23/95

Revised: 1/30/13

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



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Code: KL

Adopted: 10/23/95

Reviewed: 03/13/2000

Reviewed: 10/04

PUBLIC COMPLAINTS AND COMPLAINTS AGAINST EMPLOYEES

Complaints are handled and resolved as close to their origin as possible.

Although no community member will be denied the right to petition the Board of Education for redress of a grievance, complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations.

The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows:

1. Teacher;
2. Building principal;
3. Assistant superintendent;
4. Superintendent;
5. Board.

Any complaint about school personnel shall be submitted in writing to the employee's supervisor and will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in open session unless an employee requests an open session.

While speakers may offer objective criticism of operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chairman will direct the patron to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. When the complaint involves the superintendent, that complaint will be submitted in writing to the Board Chair and will be investigated by the Board.

END OF POLICY

Legal References:

ORS 192.610 - 192.690 OAR 581-022-1940
ORS 332.107

Anderson v. Central Point School District No. 6, 554 F. Supp. 600 (D. Oregon 1982); aff'd in part, 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

Board Policy KL