



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Regular Business Meeting

Parkrose School District - Boardroom

Monday, January 27, 2014

6:30 PM

1. **Executive Session** - 5:30 p.m.
Recess into Executive Session under ORS 192.660(2)(d) labor, ORS 192.660(2)(a) personnel
2. **Call to Order** - Regular Board Meeting - 6:30 p.m. to 9:00 p.m.
3. **ASB Report** - Max Denning
4. **Presentations/Recognitions**
 - A. Recognitions
 1. January is School Board Appreciation Month - Karen Gray
 - B. Presentations
 1. Chess for Success Presentation - Julie Young, Executive Director Chess for Success & Michelle Vance, Parkrose Middle School Teacher
 2. Multnomah Education Service District (MESD) Superintendent & Board Member present their 2012-2013 Annual Accountability Report
<http://www.mesd.k12.or.us/accountability2012-13/2012-13MESDAccountabilityReport.shtml>
5. **Consent Agenda**
 - A. Personnel
 1. Retirements
 - a. Diane Burns, 1.0 FTE, 2nd Grade Teacher, Shaver Elementary
 2. Resignations
 - a. Jennifer Almendarez, .50 FTE Temporary Reading Specialist, Prescott Elementary
 - B. Extended Travel
 1. Extended Travel Request for Michael Lopes to attend AVID Cohort 3, March 25-28, 2014 in Sacramento California
 2. Extended Travel Request for Karen Justice, Heather Floyd, Beau Iwersen and Nicole Koffler to attend ASCD 69th Annual Conference, March 14-17, 2014, in Los Angeles, California
 - C. Board Minutes
 - D. Business/Finance
 1. Disposal of Surplus Property
 - E. Second Reading of Board Policies



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(These Second Reading were left off the September agenda by mistake. These policies were Introduced 8/17/13 and had a First Reading 8/26/13)

1. CCG – Licensed Evaluation – Administrators
 2. IK – Academic Achievement
 3. IKA – Grading System
 4. JHCCA – Students – HIV, HBV and AIDS
 5. JHCCB – Student – HIV, AIDS (delete policy-see JHCCA)
 6. JHFF – Reporting Requirements Regarding Sexual Conduct with Students
 7. JOB – Personally Identifiable Information
6. Resolution to Approve and Appropriate Grant from ODE Educator Effectiveness (PLT Grant)
 7. Resolution to Approve and Appropriate Grant from ODE Student Mentoring, Monitoring and Accelerating Grant
 8. Resolution to Approve and Appropriate Grant from Reser Family Foundation
9. **District Business**
 - A. Superintendent Reports
 1. Equity/Data Team
 2. Bond Stipends
 3. Bond Tour
 4. Division 22 Assurances
 5. Russell Name Change
 - B. School Improvement - Michael Lopes
 1. AVID National Conference
 2. AVID Certification Update & AVID Resources
 3. Parkrose High School Data Shared
 4. Technology Handbook
 5. Mentoring Acceleration Grant 8-9th Grade
 6. Oregon Department of Education Professional Learning Teams Money
 - C. Human Resources - David McKay
 1. Senate Bill 290 Survey Results
 2. Arts Oversight - Oregon Music Education Association (OMEA) Conference
 - D. Student Services - Kathy Keim-Robinson
 1. Special Education Child Count
 2. Positive Behavioral Interventions and Supports (PBIS) Update
 - E. Business & Operations - Mary Larson



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1. Bond Project Update
 - a. Change Orders
2. Financial Report
 - a. Ending Fund Balance
3. Poverty Index Change
4. Legal Trust
10. **PFA Monthly Report** - Jennifer Handsaker
11. **OSEA Monthly Report** - Richard Doyle
12. **Citizen Comments**

If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.
13. **Action Items**
 - A. Accept/Reject Chess for Success Free/Reduced Facilities Application for Chess Tournament at Parkrose Middle School (resubmission)
 - B. Accept/Reject Pro Am Athletics/Parks & Rec Free/Reduced Facilities Application for weekday practices at Parkrose Middle School (resubmission)
 - C. Accept/Reject Pro Am Athletics/Parks & Rec Free/Reduced Facilities Application for Saturday practices at Parkrose Middle School
 - D. Accept/Reject Pro Am Athletics/Parks & Rec Free/Reduced Facilities Application for Sunday practices at Parkrose Middle School
 - E. Accept/Reject Lakeside/Parkrose Little League Free/Reduced Facilities Application for rainy day practices at Parkrose Middle School
 - F. Accept/Reject Lakeside/Parkrose Little League Free/Reduced Facilities Application for outdoor practices at Sacramento
 - G. Accept/Reject Lakeside/Parkrose Little League Free/Reduced Facilities Application for outdoor practices at the Thompson Building
 - H. Accept/Reject Lakeside/Parkrose Little League Free/Reduced Facilities Application for outdoor practices at Russell
 - I. Accept/Reject Parkrose Neighborhood Association Free/Reduced Facilities Application for their Annual Neighborhood Recycle/Clean-up at Parkrose High School
 - J. Accept/Reject Alpha Dance Free/Reduced Facilities Application for practices at Parkrose Middle School
 - K. Accept/Reject Holly Hills Homeowners Association Free/Reduced Facilities Application for annual meeting at Parkrose High School
 - L. Accept/Reject Resolution to Accept Sacramento Change Orders Multi Purpose Room and Renovation Project
 - M. Accept/Reject Resolution to Accept Shaver Change Orders Multi Purpose Room



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2013 Project

- N. Accept/Reject Resolution to Accept Russell Change Order Multi Purpose Room 2013 Project
- O. Accept/Reject Bond Stipends
- P. Accept/Reject Resolution to Approve Transportation Cost Analysis
- Q. Accept/Reject Russell Academy of Academic Achievement name change to Russell Elementary School (Fall 2014)
- R. Accept/Reject Resolution to Approve Request Assistance from Oregon School Boards Association Legal Assistance Trust

14. Board of Education

- A. Committee Reports
 - 1. Bond Oversight Committee
 - 2. Parkrose Educational Foundation
 - 3. School Improvement
 - 4. Wellness Committee
- B. Advancement Via Individual Determination (AVID) National Conference - Ed Grassel

15. Discussion Items

16. Correspondence/Announcements/Requests

- A. Upcoming Meetings
 - 1. Board Working Session, Monday, February 10, 2014 District Office Boardroom, **6:00** p.m.
***starting thirty minutes earlier than usual*
 - 2. Board Regular Session, Monday, February 24, 2014 District Office Boardroom, 6:30 p.m.
- B. Upcoming Bond Meetings
 - 1. Bond Oversight Committee Meeting, Monday February 3, 2014 District Office Boardroom, 6:30p.m.
 - 2. Bond Executive Team meets every other Friday afternoon at 1:00 p.m.
- C. Upcoming Events
 - 1. Parkrose Educational Foundation Annual Fundraising Auction, Saturday, April 12, 2014, Sheraton Portland Airport Hotel, 8235 NE Airport Way, Portland
<http://www.parkroseedfdn.org/>

17. Adjournment

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed



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boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting.

Contact phone: (503)408-2114 Contact e-mail: andrea_stevenson@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699

It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment.

Parkrose School District provides equal access to the Boy Scouts and other designated youth groups.

Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson.

Contact phone: (503)408-2118 Contact e-mail: Kathy_keimrob@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699



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Code: BDDH-AR

Adopted: 10/23/95

Revised: 1/30/13

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



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Code: KL

Adopted: 10/23/95

Reviewed: 03/13/2000

Reviewed: 10/04

PUBLIC COMPLAINTS AND COMPLAINTS AGAINST EMPLOYEES

Complaints are handled and resolved as close to their origin as possible.

Although no community member will be denied the right to petition the Board of Education for redress of a grievance, complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations.

The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows:

1. Teacher;
2. Building principal;
3. Assistant superintendent;
4. Superintendent;
5. Board.

Any complaint about school personnel shall be submitted in writing to the employee's supervisor and will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in open session unless an employee requests an open session.

While speakers may offer objective criticism of operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chairman will direct the patron to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. When the complaint involves the superintendent, that complaint will be submitted in writing to the Board Chair and will be investigated by the Board.

END OF POLICY

Legal References:

ORS 192.610 - 192.690 OAR 581-022-1940

ORS 332.107

Anderson v. Central Point School District No. 6, 554 F. Supp. 600 (D. Oregon 1982); aff'd in part, 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

Board Policy KL