



# Parkrose School District No. 3

10636 NE Prescott St.  
Portland, OR 97220-2699  
www.parkrose.k12.or.us

## Agenda

### Board of Education Regular Business Meeting

Parkrose School District - Boardroom  
Monday, October 28, 2013  
6:30 PM

1. **Executive Session** - 5:30 p.m.- 6:30 p.m.  
*Recess into Executive Session under ORS 192.660(2)(d) labor*
2. **Call to Order** - Regular Board Meeting - 6:30 p.m. to 9:00 p.m.
3. **ASB Report** - Max Denning
4. **Presentations/Recognitions**
  - A. Recognitions
    1. Judy Kennedy, Pacific Northwest Federal Credit Union
5. **Consent Agenda**
  - A. Personnel
    1. New Hires
      - a. Mary Hagood, .50 FTE Temporary Reading Specialist, Shaver Elementary
      - b. Kerri Lesh, .50 FTE Temporary Reading Specialist, Sacramento Elementary
      - c. Jolin Milberg, .25 FTE Reading Specialist Teacher, Russell Academy
      - d. Jennifer Almendarez, .50 FTE Temporary Reading Specialist, Prescott Elementary
    - B. Extended Travel
      1. Travel Request for Jared Freeman and Kerry Henderson to attend AVID National Conference, December 11-14, 2013 in Grapevine, Texas
    - C. Board Minutes
    - D. Second Reading of Board Policies
      1. BCE - Board Committees
      2. BCF - Advisory Committees to the Board
      3. EBCB - Emergency Drills
      4. GDN - Evaluation of Classified Staff
6. **District Business**
  - A. Superintendent Reports
    1. District Comment
    2. Board & Superintendent Working Agreement
    3. Board & Superintendent Goals & Logistic Model
    4. First Reading Policy



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- a. GDN-AR - Evaluation - Classified Staff
5. Equity/Data Team
6. Transportation Facts
- B. School Improvement - Michael Lopes
  1. Achievement Compacts
  2. AVID Conferences
  3. Parkrose District Data Team 2013-2014  
*<http://goo.gl/bNYgCT>*
  4. Technology Update
- C. Student Services - Kathy Keim-Robinson
  1. Annual Measurable Achievement Objectives (AMAO) Report
  2. After School Programming Report
- D. Business & Operations - Karen Gray for Mary Larson
  1. Bond Project Update
    - a. Change Orders  
*(see change order action items below for more information)*
    - b. Project Update
  2. Financial Report
  3. Transportation Report Update
7. **OSEA Monthly Report** - Richard Doyle
8. **PFA Monthly Report** - Jennifer Handsaker
9. **Citizen Comments**  
*If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.*
10. **Action Items**
  - A. Accept/Reject Board & Superintendent Working Agreement 2013-2014
  - B. Accept/Reject Board & Superintendent Goals 2013-2014 - Logistic Model
  - C. Accept/Reject Blue Crush Aquatic Club Free/Reduced Facilities Application for practices at Parkrose High School
  - D. Accept/Reject Maritime Commerce Club Free/Reduced Facilities Application for their annual charity event at Parkrose High School
  - E. Accept/Reject Parkrose Outdoor School Free/Reduced Facilities Application for holiday bazaar at Parkrose Middle School
  - F. Accept/Reject Parkrose Youth Basketball & Baseball Free/Reduced Facilities Application for practices at Parkrose Middle School
  - G. Accept/Reject Resolution to Approve Rose City Contracting for Parkrose Middle



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## School Asbestos & Hazardous Material Abatement 2013-14 Renovation Project

- H. Accept/Reject Resolution to Approve Underground Injection Control 2013 Project Change Orders
  - I. Accept/Reject Resolution to Approve Sacramento Change Orders for Multi Purpose Room & Renovation Project
  - J. Accept/Reject Resolution of The Board of Directors of Parkrose School District No. 3, Acquiring Property and Delegating Signing Authority to Superintendent and Director of Business Services & Operation
- 11. Board of Education**
- A. Committee Reports
    - 1. Bond Oversight Committee
    - 2. Parkrose Education Foundation
    - 3. School Improvement
    - 4. Wellness Committee
- 12. Discussion Items**
- 13. Correspondence/Announcements/Requests**
- A. Upcoming Meetings
    - 1. Board Regular Session, Monday, November 18, 2013, District Office Boardroom, 6:30 p.m.\*\*  
*\*\*One board meeting in November due to holidays*
    - 2. Board Regular Session, Monday, December 9, 2013, District Office Boardroom, 6:30 p.m.\*\*  
*\*\*One board meeting in December due to winter break*
  - B. Upcoming Bond Meetings
    - 1. Bond Oversight Committee Meeting, Monday November 4, 2013 District Office Boardroom, 6:30 p.m.
    - 2. Bond Executive Team meets every other Friday afternoon at 1:00 p.m.
  - C. Upcoming Events
    - 1. OSBA 67th Annual Convention, November 14-17, 2013, Downtown Portland Marriott
- 14. Adjournment**

*Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting.*



## *Parkrose School District No. 3*

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*Contact phone: (503)408-2114 Contact e-mail: [andrea\\_stevenson@parkrose.k12.or.us](mailto:andrea_stevenson@parkrose.k12.or.us)  
Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699*

*It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson.*

*Contact phone: (503)408-2118 Contact e-mail: [Kathy\\_keimrob@parkrose.k12.or.us](mailto:Kathy_keimrob@parkrose.k12.or.us)  
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# Parkrose School District No. 3

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Code: BDDH-AR

Adopted: 10/23/95

Revised: 1/30/13

## PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



# Parkrose School District No. 3

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Code: KL

Adopted: 10/23/95

Reviewed: 03/13/2000

Reviewed: 10/04

## PUBLIC COMPLAINTS AND COMPLAINTS AGAINST EMPLOYEES

Complaints are handled and resolved as close to their origin as possible.

Although no community member will be denied the right to petition the Board of Education for redress of a grievance, complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations.

The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows:

1. Teacher;
2. Building principal;
3. Assistant superintendent;
4. Superintendent;
5. Board.

Any complaint about school personnel shall be submitted in writing to the employee's supervisor and will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in open session unless an employee requests an open session.

While speakers may offer objective criticism of operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chairman will direct the patron to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. When the complaint involves the superintendent, that complaint will be submitted in writing to the Board Chair and will be investigated by the Board.

END OF POLICY

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Legal References:

[ORS 192.610 - 192.690](#)    [OAR 581-022-1940](#)

[ORS 332.107](#)

[Anderson v. Central Point School District No. 6](#), 554 F. Supp. 600 (D. Oregon 1982); [aff'd in part](#), 746 F.2d 505 (9th Cir. 1984).

[Connick v. Myers](#), 461 U.S. 138 (1983).

**Board Policy KL**