



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Regular Business Meeting

Parkrose School District - Boardroom

Monday, June 24, 2013

5:00 PM

1. Call to Order - Regular Board Meeting - 5:00 p.m.
2. Budget Hearing - 5:00 p.m.
 - A. Citizen Comments
3. Close Budget Hearing
4. Regular Board Meeting
5. Presentations/Recognitions
 - A. Recognitions
 1. Dr. James Woods, Board Chair
 2. Alesia Reese, Board Member
 3. David Horton, Board Member
6. Consent Agenda
 - A. Personnel
 1. New Hires
 - a. Tamara Anderson, 1.0 FTE Probationary Special Education Teacher, Parkrose Middle School
 - b. Trevor Greer, 1.0 FTE Probationary Computer Teacher, Parkrose Middle School
 - c. Allyson Packer, .50 FTE Probationary ELL Teacher & .50 FTE Probationary Health Teacher, Parkrose High School
 - d. Hisae Hourgardy-Sato, .50 FTE Probationary Elementary Music Teacher, Parkrose School District
 - e. Colin Oriard, 1.0 FTE Probationary Spanish Teacher, Parkrose High School
 2. Resignations
 - a. JoAnne Vincent, .25 FTE Physical Therapist, Parkrose School District
 - b. Michelle Markle, 1.0 FTE Director of School Improvement, Parkrose School District
 - c. Stacey Figgins, 1.0 FTE Humanities Teacher, Parkrose Middle School
 3. Retirements
 - a. Priscilla Nicolaysen. 1.0 FTE Humanities Teacher, Parkrose Middle School
 - B. Extended Travel
 1. Travel Request for Keri Athanas from Portland Christian to attend Advanced



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Placement Program Institute for Teachers, June 24-27th, 2013, Bellevue, Washington

2. Travel request for Matt Grubbs from Portland Christian to attend Principles of Engineering Scope and Sequence 2013 Core Training Institute, July 7th-19th, 2013, Klamath Falls, Oregon

C. Board Minutes

1. 5.13.13 Board Work Session Minutes
2. 5.29.13 Board Budget Meeting Minutes
3. 5.29.13 Board Regular Session Minutes
4. 6.4.13 Board Budget Meeting Minutes

D. Business/Finance

1. Disposal of Surplus Property

E. Second Reading of Board Policies

1. AA - Educational Beliefs and Mission of the Parkrose School District
2. CBA - Qualifications and Duties of the Superintendent
3. GBDA - Mother Friendly Workplace
4. JEA - Compulsory Attendance
5. JHCCF - Pediculosis (Head Lice)

7. District Business

A. Superintendent Reports

1. Bond Project Update
2. Breakfast in the Classroom Evaluation Report

B. School Improvement - Michelle Markle (20 minutes)

1. School Improvement Updates
 - a. Preview of K-12 MATH and RTI plan
 - b. Summer Professional Development

2. Story Time

3. Achievement Compact Update

C. Student Services - Kathy Keim-Robinson (20 minutes)

1. Summer Programs and Activities

D. Business & Operations - Mary Larson

1. Financial Report

8. PFA Monthly Report - Jennifer Handsaker

9. OSEA Monthly Report - Richard Doyle

10. Citizen Comments



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If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.

11. Action Items

- A. Accept/Reject 2013-2014 **Amended** District Calendar
- B. Accept/Reject Resolution to Approve Professional Roof Consultants for Roof Inspection and Observation Services
- C. Accept/Reject Resolution to Approve Duke Construction and Excavation LLC for Parkrose School District Underground Injection Control Improvements
- D. Accept/Reject Resolution Adopting the Fiscal Year 2013-2014 Budget
- E. Accept/Reject Resolution to Appropriate 2013-2014 Budget
- F. Accept/Reject Resolution to Declare Tax Levy 2013-2014
- G. Accept/Reject Resolution to Approve and Appropriate Expenditures and Revenues within Funds 2012-2013
- H. Accept/Reject Meal Prices 2013-2014
- I. Accept/Reject Resolution to Approve and Appropriate Funds for Fund 310 Debt Service Fund

12. Board of Education

- A. OSBA Summer Board Conference July 19th-21st, 2013, Bend, Oregon
http://www.osba.org/Calendar/Events/Summer_board_conference-2013.aspx
- B. Committee Reports
 1. Bond Oversight Committee & Wellness Committee - Alesia Reese
 2. School Improvement - Ed Grassel

13. Discussion Items

14. Correspondence/Announcements/Requests

A. Upcoming Meetings

1. Special Board Work Session - Swear In New Board & Board Training, Monday, July 1, 2013, 5:00 p.m. - 9:00 p.m.
2. Board Organizational Meeting, Monday, July 8, 2013, Parkrose School District Office, 5:00 p.m.
3. Special Board Work Session, Monday, July 22, 2013, Parkrose School District Office, 5:00 p.m.

B. Upcoming Bond Meetings

1. Bond Oversight Committee Meeting, Monday July 8, 2013** District Office Boardroom, 7:00p.m.
*(**second Monday of the month due to conflict with new Board swearing in and training)*
2. Bond Executive Team meets every Friday afternoon



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C. Upcoming Events

1. Cultural Heritage Jazz Festival, August 7th-10th, 2013, Parkrose High School, 11:00 a.m.-11:00 p.m.
2. Annual School Board Retreat, Saturday, August 17, 2013, location to be determined, 8:00 a.m.
3. Opening Day Ceremony, August 27th, 2013, Parkrose High School, 8:00 a.m.
4. Parkrose Annual Bronco Football Tailgate Party, September 6th, 2013, Parkrose High School, 5:00 p.m.
5. Parkrose School District 100 Year Centennial Celebration September 7, 2013, All Day Event!

15. Adjournment

16. Executive Session

Recess into Executive Session under ORS 192.660(2)(d) labor, and ORS 192.660(2)(e) property.

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting.

Contact phone: (503)408-2114 Contact e-mail: andrea_stevenson@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699

It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson.

Contact phone: (503)408-2118 Contact e-mail: Kathy_keimrob@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699



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Code: BDDH-AR

Adopted: 10/23/95

Revised: 1/30/13

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



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Code: KL

Adopted: 10/23/95

Reviewed: 03/13/2000

Reviewed: 10/04

PUBLIC COMPLAINTS AND COMPLAINTS AGAINST EMPLOYEES

Complaints are handled and resolved as close to their origin as possible.

Although no community member will be denied the right to petition the Board of Education for redress of a grievance, complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations.

The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows:

1. Teacher;
2. Building principal;
3. Assistant superintendent;
4. Superintendent;
5. Board.

Any complaint about school personnel shall be submitted in writing to the employee's supervisor and will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in open session unless an employee requests an open session.

While speakers may offer objective criticism of operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chairman will direct the patron to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. When the complaint involves the superintendent, that complaint will be submitted in writing to the Board Chair and will be investigated by the Board.

END OF POLICY

Legal References:

[ORS 192.610 - 192.690](#) [OAR 581-022-1940](#)

[ORS 332.107](#)

[Anderson v. Central Point School District No. 6](#), 554 F. Supp. 600 (D. Oregon 1982); [aff'd in part](#), 746 F.2d 505 (9th Cir. 1984).

[Connick v. Myers](#), 461 U.S. 138 (1983).

Board Policy KL