



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Regular Business Meeting

Parkrose School District - Boardroom

Monday, April 22, 2013

6:30 PM

1. Executive Session - 5:30 p.m., Superintendent's Office
Recess into Executive Session under ORS 192.660(2)(a) employment, ORS 192.660(2)(d) labor, ORS 192.660(2)(e) property, and ORS 192.660(2)(h) litigation.
2. Call to Order - Regular Board Meeting - 6:30 p.m. to 9:00 p.m.
3. ASB Report - Bethany Burgess
4. Presentations/Recognitions
 - A. Presentations
 1. Senator Jackie Dingfelder and Representative Michael Dembrow
 2. Superintendent's Trip to China
<http://do/index.php?id=1901>
 - B. Recognitions
 1. Introduction of Heather Bailey Principal Russell Academy - Karen Gray
 2. Introduction of Renee Caballero Principal Shaver Elementary - Karen Gray
 3. Teacher Appreciation Week Resolution May 6-10, 2013 - Alesia Reese
5. Consent Agenda
 - A. Personnel
 1. New Hires
 - a. Renee Caballero, 1.0 FTE, Probationary Principal, Shaver Elementary School
 - b. Heather Bailey, 1.0 FTE, Probationary Principal, Russell Academy
 2. Retirements
 - a. Marlene Balmforth, .6 FTE, Speech Teacher, Shaver Elementary
 - b. Tami Hess, 1.0 FTE, 1st Grade Teacher, Russell Academy
 - B. Extended Travel
 1. Travel Request for a group of 31 Elementary School Administrators and Teachers, to attend AVID Summer Institute, August 4-7th, 2013, in San Diego, California (all paid with Title & Focus funds)
 2. Travel Request for a group of 19 Secondary School Administrators, Teachers, and District Administration to attend AVID Summer Institute, August 4-7th, 2013, in San Diego, California (all paid with Title funds)
 - C. Board Minutes



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

- D. Business/Finance
 - 1. Disposal of Surplus Property
- 6. Breakfast in the Classroom Evaluation Process
- 7. District Business
 - A. Superintendent Reports
 - 1. Parkrose Centennial Planning Committee Update
 - 2. Culturally Specific Groups Work
 - B. School Improvement - Michelle Markle (25 minutes)
 - 1. School Improvement Updates
 - a. Advancement Via Individual Determination (AVID)
 - b. Dashboard
 - 2. Story Time
 - C. Student Services - Kathy Keim-Robinson (15 minutes)
 - 1. Special Education Report Card
<http://www.ode.state.or.us/data/reportcard/sped/SPEDpdfs/13/13-SpEdReportCard-Conf-2181.pdf>
 - 2. Out of District Placement Update
 - D. Business & Operations - Mary Larson (15 minutes)
 - 1. Bond Project Update
 - 2. Financial Report
 - 3. Budget Committee Meetings
- 8. PFA Monthly Report - Jennifer Handsaker
- 9. OSEA Monthly Report - Richard Doyle
- 10. Citizen Comments

If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.
- 11. Action Items
 - A. Accept/Reject Tibetan Cultural Association Free/Reduced Facilities Application for overflow parking at Parkrose High School
 - B. Accept/Reject Parkrose Soccer Club Free/Reduced Facility Use Application for annual jamboree at Parkrose High School
 - C. Accept/Reject Parkrose Soccer Club Free/Reduced Facility Use Application for practices and games at Russell Academy
 - D. Accept/Reject Parkrose Soccer Club Free/Reduced Facility Use Application for practices and games at the Thompson building
 - E. Accept/Reject Parkrose Farmers Market Free/Reduced Facility Use Application



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Amendment for 6th Annual Parkrose Farmers Market at Parkrose High School

- F. Accept/Reject China Exchange Initiative Agreement
- G. Accept/Reject 2013-2014 District Calendar
- 12. Board of Education
 - A. Committee Reports
 - 1. Bond Oversight Committee & Wellness Committee - Alesia Reese
 - 2. School Improvement - Ed Grassel
 - 3. Parkrose Education Foundation, Auction **SATURDAY**, April 27th - James Woods
- 13. Discussion Items
- 14. Correspondence/Announcements/Requests
 - A. Upcoming Meetings
 - 1. Budget Committee Meeting #1, Wednesday, May 1, 2013, District Office Boardroom, 7:00 p.m.
 - 2. Budget Committee Meeting #2, Wednesday, May 8, 2013, District Office Boardroom, 7:00 p.m.
 - 3. Budget Committee Meeting #3 **optional**, Wednesday, May 15, 2013, District Office Boardroom, 7:00 p.m.
 - 4. Board Work Session, Monday, May 13, 2013, District Office Boardroom, 5:00 p.m.
 - 5. Board Regular Session & Budget Hearing, ***Wednesday**, May 29, 2013
District Office Boardroom, 6:30 p.m.
*special night due to Memorial Day
 - B. Upcoming Bond Meetings
 - 1. Bond Oversight Committee Meeting, May 6, 2013 District Office Boardroom, 7:00p.m.
 - 2. Bond Executive Team meets every Friday afternoon
 - C. Upcoming Events
 - 1. Parkrose Education Foundation 10th Annual Dinner & Auction, Saturday, April 27, 2013, Holiday Inn-Portland Airport 8439 NE Columbia Boulevard, 5:30 p.m. - 9:00 p.m.
 - 2. District closed in observance of Memorial Day, May 27, 2013
 - 3. Parkrose Middle School Ground Breaking Event, Wednesday, May 29, 2013
Parkrose Middle School 11800 NE Shaver Street, 5:00p.m.
- 15. Adjournment



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting.

Contact phone: (503)408-2114 Contact e-mail: andrea_stevenson@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699

It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment.

Parkrose School District provides equal access to the Boy Scouts and other designated youth groups.

Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson.

Contact phone: (503)408-2118 Contact e-mail: Kathy_keimrob@parkrose.k12.or.us

Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Code: BDDH-AR

Adopted: 10/23/95

Revised: 1/30/13

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Code: KL

Adopted: 10/23/95

Reviewed: 03/13/2000

Reviewed: 10/04

PUBLIC COMPLAINTS AND COMPLAINTS AGAINST EMPLOYEES

Complaints are handled and resolved as close to their origin as possible.

Although no community member will be denied the right to petition the Board of Education for redress of a grievance, complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations.

The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows:

1. Teacher;
2. Building principal;
3. Assistant superintendent;
4. Superintendent;
5. Board.

Any complaint about school personnel shall be submitted in writing to the employee's supervisor and will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in open session unless an employee requests an open session.

While speakers may offer objective criticism of operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chairman will direct the patron to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. When the complaint involves the superintendent, that complaint will be submitted in writing to the Board Chair and will be investigated by the Board.

END OF POLICY

Legal References:

[ORS 192.610 - 192.690](#) [OAR 581-022-1940](#)

[ORS 332.107](#)

[Anderson v. Central Point School District No. 6](#), 554 F. Supp. 600 (D. Oregon 1982); [aff'd in part](#), 746 F.2d 505 (9th Cir. 1984).

[Connick v. Myers](#), 461 U.S. 138 (1983).

Board Policy KL