



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Regular Business Meeting

Parkrose School District - Boardroom
Monday, January 28, 2013
6:30 PM

1. Executive Session - 6:15pm
Recess into Executive Session under ORS 192.660(2)(a) employment and ORS 192.660(2)(i) evaluation
2. Call to Order - Regular Board Meeting - 6:30 p.m to 9:00 p.m.
3. Presentations/Recognitions
 - A. School Board Appreciation Month - Karen Gray
 - B. Introduction Kathleen Copeland
 - C. ASB Report - Bethany Burgess
 - D. Pauly Rogers Audit 2011-2012
4. Consent Agenda
 - A. Personnel
 1. New Hires
 - a. Jennifer Black, 1.0 FTE, Temporary Special Education Teacher, Sacramento Elementary School
 - b. Trevor Greer, 1.0 FTE, Temporary Computer Teacher, Parkrose Middle School
 - B. Business/Finance
 1. Disposal of Surplus Property
 - C. Second Reading of Board Policies
 1. EEA - Student Transportation Services
 2. EEACC - Student Conduct on School Buses
 3. EEACD - Use of District Activity Vehicles for Student Transportation
 4. GCDA/GDDA - Criminal Records Checks/Fingerprinting
 5. GCDA/GDDA-AR - Criminal Records Checks/Fingerprinting
 6. GCN/GDN - Evaluation of Staff
 5. Superintendent Contract and Evaluation - Ed Grassel
 6. District Business
 - A. Superintendent Reports
 1. District Wide School Visits - Superintendent for a Day
 2. Cookie Dough



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

3. First Reading Board Policy, CCG - Licensed Evaluation - Administrators
4. Mid Year Report
- B. School Improvement - Michelle Markle (25 minutes)
 1. Status of School Improvement
 - a. Achievement Compact Recommendations
 - b. Professional Development Goals Update
 - c. Comprehensive District School Improvement Plan Update
 - d. Student Story
- C. Student Services - Kathy Keim-Robinson (20 minutes)
 1. Special Education Census
 2. Title Audit
 3. Civil Rights Career and Technical Education (CTE) Program Review
- D. Human Resources - David McKay (10 minutes)
 1. Senate Bill 290 Update
- E. Business & Operations - Mary Larson (15 minutes)
 1. Bond Project Update
 2. Financial Report
 3. Budget Committee Applications
7. PFA Monthly Report - Jennifer Handsaker
8. OSEA Monthly Report - Richard Doyle
9. Citizen Comments

If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.
10. Action Items
 - A. Accept/Reject Parkrose Colts Basketball Free/Reduced Facility Use Application for Youth Basketball Practice at Parkrose Middle School
 - B. Accept/Reject Golden Ball/Softball Free/Reduced Facility Use Application for Girls Basketball and Softball at Parkrose Middle School
 - C. Accept/Reject Oregon Association of School Librarians (OASL) Free/Reduced Facility Use Application for OASL Workshop at Parkrose High School
 - D. Accept/Reject Parkrose Wrestling Free/Reduced Facility Use Application for a State Tourney Fundraiser at Parkrose High School
 - E. Accept/Reject Parkrose Neighborhood Association Free/Reduced Facility Use Application for Neighborhood Cleanup at Parkrose High School
 - F. Accept/Reject Superintendent Contract
11. Board of Education



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

- A. Committee Reports
 - 1. Bond Oversight Committee & Wellness Committee - Alesia Reese
 - 2. School Improvement - Ed Grassel
 - 3. Declaration of Candidacy - James Woods
- 12. Discussion Items
- 13. Correspondence/Announcements/Requests
 - A. Upcoming Meetings
 - 1. Additional Board Work Session - Board Budget Goals, Monday, February 4, 2013, District Office Boardroom, 5:45p.m.
 - 2. Board Work Session, Monday, February 11, 2013, District Office Boardroom, 5:00 p.m.
 - 3. Board Regular Session, Monday, February 25, 2013 District Office Boardroom, 6:30 p.m.
 - B. Upcoming Bond Meetings
 - 1. Bond Oversight Committee Meeting, Monday February 4, 2013 District Office Boardroom, 7:00p.m.
 - 2. Bond Executive Team meets every Friday afternoon
- 14. Adjournment

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson by close of business the Thursday prior to the Board meeting, by calling (503) 408-2114 or e-mail andrea_stevenson@parkrose.k12.or.us.



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Code: BDDH-AR
Adopted: 10/23/95
Reviewed: 03/13/00

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Twenty minutes on the Board's meeting agenda is established for public participation at Board meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A visitor may be recognized by the chair by rising, identifying himself/herself with his/her full name and address and stating his/her purpose for appearing.
3. A group of visitors with a common purpose should designate a spokesperson for the group.
4. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
5. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
6. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a sign-in sheet prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
7. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
8. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
9. These procedures will be published on the back of every Board meeting agenda.



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Code: KL

Adopted: 10/23/95

Reviewed: 03/13/2000

Reviewed: 10/04

PUBLIC COMPLAINTS AND COMPLAINTS AGAINST EMPLOYEES

Complaints are handled and resolved as close to their origin as possible.

Although no community member will be denied the right to petition the Board of Education for redress of a grievance, complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations.

The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows:

1. Teacher;
2. Building principal;
3. Assistant superintendent;
4. Superintendent;
5. Board.

Any complaint about school personnel shall be submitted in writing to the employee's supervisor and will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in open session unless an employee requests an open session.

While speakers may offer objective criticism of operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chairman will direct the patron to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. When the complaint involves the superintendent, that complaint will be submitted in writing to the Board Chair and will be investigated by the Board.

END OF POLICY

Legal References:

[ORS 192.610 - 192.690](#) [OAR 581-022-1940](#)

[ORS 332.107](#)

[Anderson v. Central Point School District No. 6](#), 554 F. Supp. 600 (D. Oregon 1982); [aff'd in part](#), 746 F.2d 505 (9th Cir. 1984).

[Connick v. Myers](#), 461 U.S. 138 (1983).

Board Policy KL