



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Organizational Board Meeting

Parkrose School District - Boardroom

Monday, July 9, 2012

5:00 PM

1. Call to Order - Organizational Board Meeting - 5:00 p.m.
2. Board Elections
 - A. Elect the 2012-2013 Chair of the Parkrose Board of Education
 - B. Elect the 2012-2013 Vice-Chair of the Parkrose Board of Education
3. Presentations/Recognitions
 - A. Presentations
 1. McKinstry Energy Projects 2008
 2. Arts & Music in Schools - Jessica Jarrett Miller, Executive Director of the Creative Advocacy Network and Mayor Sam Adams
4. Board of Education
 - A. Request for Proposal (RFP) Process Discussion
5. First Reading Board Policies
 - A. GBNAA/JFCFA - Cyberbullying - Staff
 - B. JFCFA/GBNAA - Cyberbullying - Student
 - C. JFCF -
Hazing/Harassment/Intimidation/Menacing/Bullying/Cyberbullying/Teen Dating Violence - Student
 - D. JFCF-AR -
Hazing/Harassment/Intimidation/Menacing/Bullying/Cyberbullying/Teen Dating Violence Complaint Procedures - Student
 - E. LBE - Public Charter Schools
 - F. GCBDC/GDBDC - Domestic Violence/Harassment/Sexual Assault/Stalking Leave
6. Consent Agenda
 - A. Personnel
 1. New Hires
 - a. Jacqueline Gross, 1.0 FTE, Probationary ELD Teacher, Shaver Elementary School
 - B. Second Reading Board Policies



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

1. GCAB - Personal Communication Devices and Social Media - Staff
2. JFCJ - Weapons in the Schools
7. District Business
 - A. Superintendent Reports
 1. New Board Member Professional Development
 - B. Department Reports
 1. Business and Operations - Mary Larson
 - a. Bond Project Update
 - b. Change Order Authority
 - c. 2012-2013 Beginning Fund Balance Discussion
8. Citizen Comments
9. Action Items
 - A. Designate Director of Business Service Mary Larson as the District's Budget Officer for the 2012-2013 Fiscal Year. [ORS 294.331]
 - B. Designate Superintendent/Clerk Dr. Karen Fischer Gray; Director of Business Services Mary Larson/Deputy Clerk and Business Office Accountant Chris Gibb as Custodians of District funds; and; further, to authorize the use of a facsimile signature [check signing machine] by the Superintendent-Clerk, during the 2012-2013 Fiscal Year. [ORS. 332.515, ORS. 328.441 (1), ORS. 328.445] Amount of Fidelity Bond to be issued should be not less than \$100,000 per person. [ORS.332.525]
 - C. Designate Myers & Stevens Student Accident Insurance as the Student Insurance Carriers for 2012-2013.
 - D. Designate American Fidelity to Provide Banking Services for IRS Section 125.
 - E. Designate US Bank as Depository for District Funds. [ORS.328.441, ORS.294.805 to ORS.294.895]
 - F. Designate The Oregonian as the District Newspaper of Record for 2012-2013. [ORS 294.404-416]
 - G. Designate The Hungerford Law Firm as the District's General Counsel for 2012-2013 Fiscal Year.
 - H. Designate Marsh USA, Inc. as the District's Property and Casualty Insurance Agent-of-Record for the 2012-2013 Fiscal Year.
 - I. Designate Mercer Health and Benefits as the District's Benefit Insurance Agent-of-Record for the 2012-2013 Fiscal Year.
 - J. Designate Pauly, Rogers and Co, P.C as the District's Auditors for the



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

2012-2013 Fiscal Year. [ORS.297.405, ORS.327.137, ORS.328.465]

- K. Designate the District Office as the Standard Board Meeting Place for Regularly Scheduled Business Meetings on the 4th Monday of Every Month with 6:30 p.m. Designated as the Standard Time to Begin the Meetings and Designate the Administration Office as the Standard Board Meeting Place for Regularly Scheduled Work Sessions on the 2nd Monday of Every Month with 5:00 p.m. Designated as the Standard Time to Begin the sessions. 2012-2013 Fiscal Year. (See Published Calendar for Variations)
- L. Designate Board Member Liaison to Parkrose Educational Foundation.
- M. Designate Board Member to District Wellness Committee
- N. Approve - RESOLUTION 1 - Designating State of Oregon Government Investment Pool and Designated Banks as Depositories for Investment of School District Funds for 2012-2013 Fiscal Year. [ORS.328-441, ORS.294.805 to ORS.294.895]
- O. Approve - RESOLUTION 2 - Establishing Imprest Funds for 2012-2013 Fiscal Year [ORS.294.465]
- P. Approve - RESOLUTION 3 - Authorizing and Appointing the Superintendent to Apply for Federal, State, Local and Private Funds for the 2012-2013 Fiscal Year. [ORS.294.450]
- Q. Approve - RESOLUTION 4 - Delegate Contracting and Purchasing Authority for Fiscal Year 2012-2013. [ORS.332.075]
- R. Approve - RESOLUTION 5 - Authorizing the Lending of General Fund Monies to Federal, State, and other Grant Funded Programs Pending Receipt of Funds from the Donor for the 2012-2013 Fiscal Year. [ORS.294.460]
- S. Approve - RESOLUTION 6 - Enact Withdrawal from Tax Supervising and Conservation Commission.
- T. Approve and Establish Amounts: Approve Travel Reimbursement Rates (55.5 Cents Per Mile/\$66.00 Per Diem) in accordance with Board Policy DLC "Expense Reimbursement."
- U. Approve Out of District Tuition for 2012-2013 (\$7,700/Grades K-8, \$8,400/Grades 9-12)
- V. Reaffirm the Status of the School Board as the Local Public Contract Review Board [ORS.279.055(2)]
- W. Accept/Reject Resolution to Approve Environmental Engineering Services for Bond Projects - Commission Consulting Services.
- X. Accept/Reject Facility Use Fees for new Soccer Field \$76.00 (2hrs.)



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

- Y. Accept/Reject Change Order Authority
 - Z. Accept/Reject Parkrose High School Waterpolo Tourney's Free/Reduced Facilities Use Application for their annual fundraiser at Parkrose High School.
 - AA. Accept/Reject Parkrose Soccer Club Free/Reduced Facilities Use Application for their annual Jamboree at Parkrose High School.
 - BB. Accept/Reject Parkrose Soccer Club Free/Reduced Facilities Use Application for Soccer Games at Parkrose High School.
 - CC. Accept/Reject Parkrose Youth Football Free/Reduced Facilities Use Application for Youth Football Games at Parkrose High School.
 - DD. Accept/Reject Parkrose Superintendent's Office Free/Reduced Facilities Use Application for New Soccer Field Opening Day Event with The Portland Timbers at Parkrose High School.
10. Discussion Items
11. Correspondence/Announcements/Request
- A. Upcoming Board Meetings
 - 1. Special Board Meeting, Monday, July 30, 2012, District Office Boardroom, 5:00 p.m.
 - 2. School Board Retreat, Saturday, August 25, 2012, Karen Gray's residence, 8:00a.m.-3:30p.m.
 - 3. Board Regular Session, Monday, August 27, 2012, District Office Boardroom, 6:30p.m.
 - B. Upcoming Bond Meetings
 - 1. Bond Oversight Committee Meeting, Monday, July 9, 2012, District Office Boardroom, 7:00p.m. (special night and time)
 - 2. Bond Oversight Committee Meeting, August 6, 2012, District Office Boardroom, 6:30p.m.
 - 3. Bond Executive Team meets every Friday afternoon
 - C. Upcoming Events
 - 1. Soccer Field Opening Day, Thursday, August 18, 2012, Parkrose High School, 3:00p.m.
 - 2. Opening Day Ceremony, August 28th, 2012, Parkrose High School, 8:00 a.m.
12. Adjournment



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson by close of business the Thursday prior to the Board meeting, by calling (503) 408-2114 or e-mail andrea_stevenson@parkrose.k12.or.us.



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Parkrose School District 3

Adopted: 10/23/95

Reviewed: 03/13/00

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Twenty minutes on the Board's meeting agenda is established for public participation at Board meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A visitor may be recognized by the chair by rising, identifying himself/herself with his/her full name and address and stating his/her purpose for appearing.
3. A group of visitors with a common purpose should designate a spokesperson for the group.
4. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
5. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
6. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a sign-in sheet prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
7. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
8. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
9. These procedures will be published on the back of every Board meeting agenda.