



# Parkrose School District No. 3

10636 NE Prescott St.  
Portland, OR 97220-2699  
www.parkrose.k12.or.us

## Agenda

### Board of Education Regular Business Meeting

Parkrose School District - Boardroom  
Monday, March 12, 2012  
6:30 PM

1. Executive Session - 6:00 p.m., Superintendent's Office  
Recess into Executive Session under ORS 192.660(2)(d) labor, ORS 192.660(2)(e) real property transactions.
2. Call to Order - Regular Business Board Meeting - 6:30 p.m.
3. Presentations/Recognitions
  - A. Recognitions
    1. Recognition - Sandra Clark, Healthy Active Schools Facilitator
4. PFA Monthly Report - Jennifer Handsaker
5. OSEA Monthly Report - Rebecca Smillie
6. Board of Education
  - A. Board Reports
    1. Budget Committee Update - Alesia Reese
  - B. Committee Reports
    1. Bond Oversight Committee - Alesia Reese
    2. School Improvement - Ed Grassel
    3. Legislative Activity - James Woods
    4. Parkrose Educational Foundation - Adair Fernee
    5. Negotiations - Guy Crawford
7. Consent Agenda
  - A. Extended Travel
    1. Travel Request for 4 Elementary Administrators, 12 Teachers and Brooke Mattern to attend 2012 AVID Summer Institute, July 8-11th, 2012, in Sacramento, California.
    2. Travel Request for Lesley Bossert & P.H.S. Choir to attend their annual New York Choir tour, May 24-28th, 2012, in New York City, New York.
    3. Travel Request for Lesley Bossert and 4 Choir students to attend American Choral Director's Association - All Northwest Honor Choir, March 15-18th, 2012, in Seattle, Washington.
  - B. Business Finance
    1. Disposal of Surplus Property
8. District Business



# Parkrose School District No. 3

10636 NE Prescott St.  
Portland, OR 97220-2699  
www.parkrose.k12.or.us

- A. Superintendent Reports
  - 1. Budget Survey Update
- 9. Citizen Comments

If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.
- 10. Action Items
  - A. Accept/Reject Resolution to Approve RFP Print Services
  - B. Accept/Reject Resolution to Approve RFQ Elementary 2012 Projects
  - C. Accept/Reject Budget Committee Applicants
  - D. Accept/Reject Parkrose OSEA Chapter 44 Collective Bargaining Agreement 2011-2014
  - E. Accept/Reject Extensions & Renewals
  - F. Accept/Reject Parkrose Middle School siting and design
  - G. Accept/Reject Oregon National Association of Multicultural Education Free/Reduced Facility Use Application for their Annual Conference and Reception at Parkrose High School.
  - H. Accept/Reject Parkrose Football Free/Reduced Facility Use Application for Itty Bitty Football at Parkrose High School.
  - I. Accept/Reject Blue Crush Free/Reduced Facility Use Application for end of season celebration at Parkrose High School.
  - J. Accept/Reject Resolution to Approve Appraisal Services
- 11. Discussion Items
- 12. Correspondence/Announcements/Requests
  - A. Upcoming Board Meetings
    - 1. Special Board Meeting, Monday, March 19, 2012, District Office Boardroom, 5:30p.m.
    - 2. Board Work Session, Monday, April 9, 2012, District Office Boardroom, 5:00p.m.
    - 3. Special Board Meeting, Monday, April 16, 2012, District Office Boardroom, 5:00pm.
  - B. Upcoming Bond Meetings
    - 1. Bond Oversight Committee Meeting, April 2, 2012, District Office Boardroom, 6:30p.m.
  - C. Upcoming Budget Committee Meetings
    - 1. Budget Committee Meeting, April 25, 2012, District Office Boardroom, 7:00p.m.
    - 2. Budget Committee Meeting, May 2, 2012, District Office Boardroom,



# Parkrose School District No. 3

10636 NE Prescott St.  
Portland, OR 97220-2699  
[www.parkrose.k12.or.us](http://www.parkrose.k12.or.us)

7:00p.m.

3. Budget Committee Meeting, May 9, 2012, District Office Boardroom,  
7:00p.m.

D. Parkrose Education Foundation Annual Dinner & Auction

1. Saturday, April 28, 2012, Holiday Inn, Portland Airport, 5:30p.m. - 9:00p.m.

13. Adjournment

*Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson by close of business the Thursday prior to the Board meeting, by calling (503) 408-2114 or e-mail [andrea\\_stevenson@parkrose.k12.or.us](mailto:andrea_stevenson@parkrose.k12.or.us).*



# Parkrose School District No. 3

10636 NE Prescott St.  
Portland, OR 97220-2699  
www.parkrose.k12.or.us

Code: BDDH-AR  
Adopted: 10/23/95  
Reviewed: 03/13/00

## PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Twenty minutes on the Board's meeting agenda is established for public participation at Board meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A visitor may be recognized by the chair by rising, identifying himself/herself with his/her full name and address and stating his/her purpose for appearing.
3. A group of visitors with a common purpose should designate a spokesperson for the group.
4. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
5. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
6. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a sign-in sheet prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
7. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
8. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
9. These procedures will be published on the back of every Board meeting agenda.



# Parkrose School District No. 3

10636 NE Prescott St.  
Portland, OR 97220-2699  
www.parkrose.k12.or.us

Code: KL

Adopted: 10/23/95

Reviewed: 03/13/2000

Reviewed: 10/04

## PUBLIC COMPLAINTS AND COMPLAINTS AGAINST EMPLOYEES

Complaints are handled and resolved as close to their origin as possible.

Although no community member will be denied the right to petition the Board of Education for redress of a grievance, complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations.

The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows:

1. Teacher;
2. Building principal;
3. Assistant superintendent;
4. Superintendent;
5. Board.

Any complaint about school personnel shall be submitted in writing to the employee's supervisor and will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in open session unless an employee requests an open session.

While speakers may offer objective criticism of operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chairman will direct the patron to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. When the complaint involves the superintendent, that complaint will be submitted in writing to the Board Chair and will be investigated by the Board.

END OF POLICY

---

Legal References:

[ORS 192.610 - 192.690](#)    [OAR 581-022-1940](#)  
[ORS 332.107](#)

[Anderson v. Central Point School District No. 6](#), 554 F. Supp. 600 (D. Oregon 1982); [aff'd in part](#), 746 F.2d 505 (9th Cir. 1984).

[Connick v. Myers](#), 461 U.S. 138 (1983).

**Board Policy KL**