



# Parkrose School District No. 3

10636 NE Prescott St.  
Portland, OR 97220-2699  
www.parkrose.k12.or.us

## Agenda

### Board of Education Regular Business Meeting

Parkrose School District - Boardroom

Monday, September 26, 2011

6:30 PM

1. Executive Session - 6:00 p.m.  
Recess into Executive Session under ORS 192.660(2)(a) employment, ORS 192.660(2)(d) labor negotiations and ORS 192.660(2)(h) legal counsel.
2. Call to Order - Regular Board Meeting - 6:30 p.m.
3. Presentations/Recognitions
  - A. Presentations
    1. ASB Report - Emma Brent
    2. Technology Plan Update - Christine Blouke
4. PFA Monthly Report - Jennifer Handsaker
5. OSEA Monthly Report - Rebecca Smillie
6. Board of Education
  - A. Board Reports
    1. Welcome Back Assembly & Opening Day - Ed Grassel
  - B. Committee Reports
    1. Budget Advisory Committee - Alesia Reese
    2. School Improvement - Ed Grassel
    3. Legislative Policy - James Woods
    4. Negotiations - Guy Crawford
    5. Parkrose Educational Foundation - Adair Fernee
7. Consent Agenda
  - A. Personnel
    1. New Hires
      - a. Sarah Mansfield: ELL Teacher, Temporary, .5 FTE, Parkrose Middle School
    2. Retirements
      - a. Susan Edwards: Shaver Elementary
  - B. Board Minutes
    1. August 13, 2011, Board Retreat Minutes



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2. August 22, 2011, Executive and Regular Session Meeting Minutes
3. September 12, 2011, Work Session Meeting Minutes
- C. Extended Travel
  1. Travel Request for Stephanie Thomas to attend American Association of School Librarians National Conference, October 26-30, 2011, in Minneapolis, Minnesota.
8. Citizen Comments

If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.
9. District Business
  - A. Superintendent Reports
    1. Opening Day Review, Enrollment and Inter-District Transfers
    2. School White Glove Tour Review & Community Clean Up
    3. First Reading of Board/Superintendent Goals 2011-12
    4. Draft ACE Charter School Goals
    5. Student/Staff Handbooks Review
    6. Board Member Activities & Committee Assignments
    7. Pool Hours Revision
    8. First Reading & Review Board Policies
      - a. JE - Attendance
      - b. JED - Student Absences and Excuses
      - c. IIAD - Special Interest Materials
      - d. GCBC-GDBC Associated Payroll Costs - Domestic Partners
    9. Site Councils 2011-12
    10. Superintendent's Institute Report
  - B. Department Reports
    1. Student Services - Kathy Keim-Robinson
      - a. System Performance Review and Improvement (SPR & I) Report
      - b. After School Programs Update
    2. School Improvement - Yuki Monteith
      - a. Common Core Standards
    3. Business & Operations - Mary Larson
      - a. Auditor Visit with Board - October 11, 2011, 4:00 p.m.



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- b. Proposed Budget Calendar for Fiscal Year 2012-2013
  - c. Announce Budget Committee Vacancies
  - d. Soccer Field Project Update
  - e. Bond Project Update
    - 1. Bond Project Architect
    - 2. Bond Project Construction Project Manager
    - 3. Bond Communication Plan
  - f. Financial Report
10. Action Items
- A. Accept/Reject Site Councils for 2011-12
  - B. Accept/Reject Student/Staff Handbooks for 2011-12
  - C. Accept/Reject Resolution to Correct the Amount Adopted for the 2011-12 Budget.
  - D. Accept/Reject Proposed Budget Calendar for Fiscal Year 2012-2013
  - E. Accept/Reject Request for Leave without Pay for Kira Justice
  - F. Accept/Reject Request to Continue Working After Retirement for Susan Edwards
  - G. Accept/Reject Updates to Domestic Partners Policy
  - H. Accept/Reject Revised Pool Hours
  - I. Accept/Reject Parkrose High School Water Polo Team Free/Reduced Facility Use Application for PHS Water Polo Tournament Sept 16-17, 2011
  - J. Accept/Reject Parkrose High School Water Polo Team Free/Reduced Facility Use Application for PHS Water Polo Tournament Sept 23-24, 2011
  - K. Accept/Reject Parkrose Youth Soccer Club Free/Reduced Facility Use Application for practices and games at Thompson
  - L. Accept/Reject Parkrose Dance Team Free/Reduced Facility Use Application for 14th Annual Dance Competition as Fundraiser for Dance Team, Boosters and Partnership with PCTV
  - M. Accept/Reject Parkrose High School Volleyball Team Free/Reduced Facility Use Application for Varsity Volleyball Tournament
  - N. Accept/Reject Columbia River United Football (CRUFA) Free/Reduced Facility Use Application for Soccer Games.
  - O. Accept/Reject Community & Parents for Public Schools (CPPS) Free/Reduced Facility Use Application for CPPS Event, October 22, 2011.
  - P. Accept/Reject Maritime Commerce Club (MCC) Free/Reduced Facility



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Use Application for MCC Event, December 3, 2011.

11. Discussion Items

12. Correspondence/Announcements/Requests

A. Upcoming Meetings

1. Board Working Session, October 10, 2011, District Office Boardroom, 5:00 p.m.
2. Board Regular Session, October 24, 2011, District Office Boardroom, 6:30 p.m.

B. Upcoming Events

1. Parkrose Centennial Celebration, October 1, 2011
2. Oregon School Boards Association (OSBA) Regional Dinner, November 1, 2011

13. Adjournment

*Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Becky Nino by close of business the Thursday prior to the Board meeting, by calling (503) 408-2123 or e-mail [becky\\_nino@parkrose.k12.or.us](mailto:becky_nino@parkrose.k12.or.us).*



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Adopted: 10/23/95  
Reviewed: 03/13/00

### PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Twenty minutes on the Board's meeting agenda is established for public participation at Board meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A visitor may be recognized by the chair by rising, identifying himself/herself with his/her full name and address and stating his/her purpose for appearing.
3. A group of visitors with a common purpose should designate a spokesperson for the group.
4. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
5. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
6. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a sign-in sheet prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
7. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
8. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
9. These procedures will be published on the back of every Board meeting agenda.