



# Parkrose School District No. 3

10636 NE Prescott St.  
Portland, OR 97220-2699  
www.parkrose.k12.or.us

## Agenda

### Board of Education Regular Business Meeting

Parkrose School District - Board Room

Monday, August 23, 2010

6:30 PM

1. Executive Session - 5:30 p.m.  
Recess into Executive Session under ORS 192.660(2)(a) employment and ORS 192.660(2)(d) labor negotiations.
2. Call to Order - Regular Board Meeting - 6:30 p.m.
3. Presentations/Recognitions
  - A. Food Services Presentation - Ellen Christensen
4. PFA Monthly Report - Jerry Landreth
5. Board of Education
  - A. Board Reports
    1. Board Retreat Debrief - Ed Grassel
    2. Multnomah County Legislative Committee Appointment - Ed Grassel
  - B. Committee Reports
    1. School Improvement - Ed Grassel
    2. Bond Coordinating Committee - Alesia Reese
    3. Parkrose Education Foundation Update - Guy Crawford
6. Consent Agenda
  - A. Personnel
    1. New Hires
      - a. Brooke Badinger - .75 FTE, English Language Development, District
      - b. Jennifer Chen - 1.0 FTE, Grade 4/5, Russell Academy
      - c. Jacqueline Fitzgerald - .50 FTE, Temporary ELL Teacher, Parkrose Middle School
      - d. Magda Flores - .50 FTE, Special Education Teacher, Shaver Elementary
      - e. Kerryn Henderson - 1.0 FTE, Temporary Science Teacher, Parkrose High School
      - f. Jennifer Knorr - 1.0 FTE, Special Education/Title I, Shaver Elementary
      - g. Sarah Lamb - 1.0 FTE, Temporary 1st Grade, Prescott Elementary



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- h. Daleen McElhaney - .50 FTE, ELL Teacher, Prescott Elementary
- i. Wendy Ormiston - .50 FTE, ELL Teacher, Russell Academy
- j. David Richardson - 1.0 FTE, Assistant Principal, Parkrose High School
- k. Jessica Smrkovsky - 1.0 FTE, Special Education Teacher, Parkrose Middle School
- l. Ana Velez - 1.0 FTE, Special Education Teacher, Sacramento Elementary
- m. JoAnne Vincent - .40 FTE, Physical Therapist, District
- n. Sarah Welsh - 1.0 FTE, ELL Teacher, Parkrose High School
- 2. Resignations
  - a. Dan Patterson - 1.0 FTE, 4/5 Grades, Prescott Elementary
  - b. Claudia Sterry - .80 FTE, Family Outreach, Sacramento Elementary
- B. Board Minutes
  - 1. June 28, 2010, Executive and Regular Session Meeting Minutes
  - 2. July 13, 2010, Organizational Meeting Minutes
  - 3. August 14, 2010, Board Retreat Minutes
- C. Business/Finance
  - 1. Resolution to Approve and Appropriate a Grant Awarded by Portland Schools Foundation
  - 2. Resolution to Approve and Appropriate a Grant Awarded by Multnomah County
  - 3. Disposal of Surplus Property
- D. Extended Travel
  - 1. Karen Gray, Kathy Keim-Robinson and Yuki Monteith to attend 2010 AVID National Conference in Dallas, TX - December 8-11, 2010
  - 2. David McKay to attend American Association of School Personnel Administrator's Annual Conference in Myrtle Beach, SC - October 11-15, 2010
  - 3. Becky Nino to attend Association of School Business Officials Annual Conference in Lake Buena Vista, FL - September 23-28, 2010
- 7. Citizen Comments
- 8. District Business
  - A. Superintendent Reports



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1. Administrative Professional Institute
2. In-Service Week Schedule
3. 1st Draft of the 2010-11 Board/Superintendent Goals
4. Annual School Visits, August 26, 2010 - Superintendent, Business Manager and Ed Grassel
5. Announcements
  - a. Healthy Active Schools Grant
  - b. Community Partnerships for Portland Schools Parent Conference - October 16, 2010
  - c. Portland Planning and Sustainability Commission Appointment
  - d. Community Clean-Up Event - August 28, 2010
6. Policy First Reading and Review
  - a. Policy JHH - Student Welfare-Suicide
- B. Department Reports
  1. Business and Operations - Mary Larson
    - a. Construction Excise Tax Update
    - b. Financial Report
  2. Student Services - Kathy Keim-Robinson
    - a. Summer Program Summary
    - b. Alternative Education Evaluations
  3. School Improvement - Yuki Monteith
    - a. Professional Development Plan
    - b. Summer Professional Development
  4. Human Resources - David McKay
    - a. Staffing Update
    - b. Board Goal Update
      1. Coaches Evaluations and Job Descriptions
      2. Teacher Evaluation Plan
      3. Walk-Through Update
9. Action Items
  - A. Accept/Reject Alternative Education Programs 2010-11
  - B. Accept/Reject Leave Without Pay Request for Lindie Noonan
  - C. Accept/Reject Construction Excise Tax Increase



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## 10. Discussion Items

## 11. Correspondence/Announcements/Requests

### A. Upcoming Meetings

1. Board Work Session Meeting, September 13, 2010, District Office, 5:00 p.m.
2. Bond Coordinating Committee Meeting, September 14, 2010, District Office, 7:00 p.m.
3. Regular Business Session Meeting, September 27, 2010, District Office, 6:30 p.m.

### B. Upcoming Events

1. New Teacher Orientation In-Service - August 30, 2010, 8:00 a.m., Parkrose High School, Library
2. Welcome Back All Staff Breakfast In-Service - August 31, 2010, 7:00 a.m., Parkrose High School
3. First Day of School - Wednesday, September 8, 2010: 1st - 5th Grades, 6th Grade and 9th-12th Grades
4. First Day of School Thursday, September 9, 2010 - 7th and 8th Grades
5. Kindergarten Begins - Wednesday, September 15, 2010
6. Parkrose Tailgate Event - September 17, 2010, 5:00 p.m.

## 12. Adjournment

*Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Trista Lorenz by close of business the Thursday prior to the Board meeting, by calling (503) 408-2114 or e-mail [trista\\_lorenz@parkrose.k12.or.us](mailto:trista_lorenz@parkrose.k12.or.us).*



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## Parkrose School District 3

Code: BDDH-AR  
Adopted: 10/23/95  
Reviewed: 03/13/00

### PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Twenty minutes on the Board's meeting agenda is established for public participation at Board meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A visitor may be recognized by the chair by rising, identifying himself/herself with his/her full name and address and stating his/her purpose for appearing.
3. A group of visitors with a common purpose should designate a spokesperson for the group.
4. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
5. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
6. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a sign-in sheet prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
7. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
8. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
9. These procedures will be published on the back of every Board meeting agenda.