

Regular Session

Tuesday, August 18, 2020 6:00 PM

Board Room, 11611 NE Ainsworth Circle, Portland, OR 97220

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT-Denyse Peterson

3. PUBLIC COMMENT

A "Request for Public Comment Form" has been provided on the table outside the Board Room for anyone wishing to speak to the Board. The request form and any speaking notes or handouts are to be submitted prior to the meeting to the Board Secretary. A spokesperson for a group with a common purpose should be designated. A time limit of three minutes for oral presentation has been set by the Board of Directors.

4. REPORTS TO THE BOARD

A. Union Representative Reports

1. Joni Müller, AFSCME President
2. Mary Johnson & Jess Rohrbacher, MESDEA Co-Presidents

B. Superintendent's Report

1. SSA Update
2. Reopening
3. Summer Program Updates
4. JDEP/YCEP Re-opening

5. ACTION ITEMS

A. Consent Agenda

1. Approve July 21, 2020 Board Regular Session Minutes
2. Resolution 20-035-Approval of Non-TSPC Personnel Contract
3. Resolution 20-036-Approval of TSPC Licensed Personnel

B. Action Agenda

1. Resolution 20-034-Participation in the Oregon Education Service District Support Network for 2020-23

6. BOARD REPORTS

- A. Board Finance Committee
- B. Board Equity and Inclusion Committee
- C. Board Visibility Committee
- D. Regional School Board Equity Team

7. ACTIVITY CALENDAR

- A. August 20, 2:00 p.m.-Board Equity Sub-Committee meeting-DEL
- B. August 22, 10:00 a.m.-12:00 p.m.-Board Retreat
- C. September 3, 1:00 p.m.-Board Equity and Inclusion Committee meeting

D. September 10, 1:00 p.m. Board Finance Committee meeting

E. September 15, 6:00 p.m.-Board Regular Session meeting

8. **EXECUTIVE SESSION-(ORS 192.660(2)(d)) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.**

**Multnomah ESD Board of Directors'
Board Regular Session Minutes
Tuesday, July 21, 2020**

2019-2021

Areas of Focus

#1 – Improve outcomes for students

#2 – Become an acknowledged leader and convener of improving educational outcomes

#3 – Increase district and community participation and satisfaction with our services

#4 – Attract, develop and retain high-quality staff

1. CALL TO ORDER AND ROLL CALL

Board Chair Ying called the meeting to order at 6:00 p.m. on Tuesday, July 21, 2020 in accordance with the agenda and public notice of the meeting.

Board Members Present: Jessica Arzate
Mary Botkin
Kristin Cornuelle
Katrina Doughty
Susie Jones
Denyse Peterson
Helen Ying

Board Members Absent: None

Administrative Staff Present: Sam Breyer, Superintendent
Doana Anderson, Director of Business Services
Laura Conroy, Director of Strategic Engagement
Todd Greaves, Director of Student Services
Liwaru, Director
Sascha Perrins, Assistant Superintendent
Heather Severns, Board Secretary
Sean Woodard, Director of Human Resources

2. LAND ACKNOWLEDGMENT-Board Chair Helen Ying presented the Land Acknowledgement at the beginning of the meeting.

3. PUBLIC COMMENT
There were no comments from the public.

4. REPORTS TO THE BOARD

A. Union Representative Report

1. Joni Mueller, President AFSCME- Joni read a prepared letter from AFSCME. This letter will be attached to the online agenda.

2. Mary Johnson & Jess Rohrbacher, Co-Presidents MESDEA-There was not a representative from MESDEA present.

5. SUPERINTENDENTS REPORT

A. Summer Programs-

- i. Helensview Summer Program Purpose: Helensview School provides a supplemental summer program for students that focuses on required credit recovery, students who qualify as English Language Learners and Career and Technology Education (CTE) classes.
Guidance Used: ODE Guidance: Beyond Distance Learning for Summer 2020 Approximate # of Students Served: 98 (37 on site)
- ii. Migrant Education Summer Program Purpose: MESD provides a supplemental summer extension for K–12th grade students eligible for Migrant Education Program services during the summer months, with a focus on reading, math and high school graduation. Pre-school families of students 3-5 years of age receive services that focus on social emotional learning, pre-reading, writing and math skill development.
Guidance Used: Program provided in distance learning model Approximate # of Students Served: 300
- iii. JDEP / YCEP Summer Program Purpose: Year-round programs providing education services to youth in incarceration. JDEP - Juvenile Detention Education Program YCEP - Youth Corrections Education Program Sites: ● Donald E. Long ● Baker Creek ● Ponderosa Creek ● Three Lakes ● Riverside ● Ocean Dunes Guidance Used: ODE
Guidance for JDEP / YCEP programs Approximate # of Students Served July 1 to July 20: 160 Total and 112 Average Daily Multnomah Education Service District Programs Operating in Summer of 2020
- iv. Wheatley ESY (Extended School Year) Purpose: Provide additional instructional services to support students meeting the goals of their Individualized Education Plans (IEPs). Extended services are provided for students who may experience regression of learning during summer months.
Guidance Used: Provided in distance learning format approximate # of Students Served: 14

Board Chair Ying requested information on outcomes after the programs have completed for the summer.

- B. Re-opening Update-**The Guidance from ODE will be changing in the next couple of days. Conversation is rapidly evolving and we are doing our best to prepare for a multitude of scenarios.

Internal departments have been asked to shift their emphasis from preparing primarily for hybrid to spending more time and energy focusing on quality distance learning delivery. Whether we are in hybrid or full distance we know quality distance learning will be important in the coming year and was not delivered universally across our districts in the spring, which was a temporary closure. We need to be better prepared. Also, whether we enter the school year in hybrid or distance learning there will be periods of time where individual

schools, districts or entire counties will be closed for periods of time so we need to be prepared.

Board member Susie Jones thanked the staff and stated that unless we see a rather large improvement in the COVID-19 situation she does not support opening our schools in person this fall. She would be comfortable opening the schools under the following circumstances

- Vaccine or effective treatment
- Large scale testing with immediate results
- Extremely low/low trending new cases

Board member Mary Botkin would like to see a plan on how to manage non-symptomatic individuals. How we will identify and quarantine these people.

Board member Kristin Cornuelle asked if the numbers do not improve and there is a mandate for closure as there was in the spring what is the model that programs will lean to? We are working on plans for this now so it will not be last minute like last spring. Also discussed were child care challenges.

The results from the survey for feedback on the reopening plan are in and another round will be going out soon. Board member Helen Ying asked about outreach for parents that need the survey in other languages. Director of Student Services Todd Greaves let the Board know that the information is on the website and have translated copies available for the different languages at each program site. Director of Strategic Engagement Laura Conroy let the Board know that MESD also hosted a meeting with partners last week that represent culturally specific groups.

Superintendent Breyer discussed the conditions of the Governors order. It does not guarantee funding nor does it require paying school employees who are not performing services. Should we be in partial closure, are there services not being performed, what can we do to mitigate any challenges for our staff?

6. ACTION ITEMS

A. Consent Agenda:

- Approve June 30, 2020 Board Regular Session Minutes
- Resolution 20-033-Approval of TSPC Licensed Personnel Contract

**Motion: Director Susie Jones moved to approve the Consent Agenda.
Director Mary Botkin seconded the motion.**

Discussion: none

Action: The motion carried with Directors Arzate, Botkin, Cornuelle, Doughty, Jones, Peterson and Ying voting aye. Motion passed 7-0.

B. Action Agenda:**1. Election of Officers for 2020- 2021**

Background: Per Board Policy BCB – Board Officers, the Board at its first scheduled meeting after June 30, shall elect one of its members to serve as Chair and one to serve as Vice Chair. No member of the Board may serve as Chair more than two years in succession. If a Board member is unable to continue to serve as an officer, a replacement shall be elected immediately. The replacement officer shall serve the remainder of the officer’s term until the following July.

BALLOT FOR BOARD OFFICERS 2020-2021

BOARD CHAIR Kristin Cornuelle Nominated by: Mary Botkin & Helen Ying

Board member Denyse Peterson seconded the motion to nominate Board member Kristin Cornuelle. Board Chair Helen Ying called for additional nominations for the position of Chair. There being no further names placed in nomination for the position of Chair, Director Cornuelle was unanimously elected Chair. This will be effective July 21, 2020.

Action: Directors Artzate, Botkin, Cornuelle, Doughty, Jones, Peterson and Ying voted for Director Cornuelle.

BOARD VICE CHAIR Jessica Arzate Nominated by: Susie Jones & Mary Botkin

Board member Denyse Peterson seconded the motion to nominate Board member Arzate to the vice-chair role. There being no further names placed in nomination for the position of Vice Chair, Director Arzate was unanimously elected Vice-Chair. This will be effective July 21, 2020.

Action: Directors Arzate, Botkin, Cornuelle, Doughty, Jones, Peterson and Ying voted for Director Arzate.

2. Approve Resolution 20-026-Designation of Superintendent as Chief Administrative Officer, Clerk and Budget Officer. Effective July 1, 2020.

Background: Each year at the first meeting after June 30, the Board of Directors are required by ORS 332.515 and ORS 294.331 to designate the Superintendent as Chief Administrative Officer, Clerk and Budget Officer of the district.

Motion: Director Helen Ying moved to approve Resolution 20-026.
Director Susie Jones seconded the motion.

Discussion: None

Action: The motion carried with Directors Arzate, Botkin, Cornuelle, Doughty, Jones, Peterson and Ying voting aye. Motion passed 7-0.

3. Approve Resolution 20-027- Designation of Business Manager and Custodian of Funds. Effective July 1, 2020.

Background: Each year at the first meeting after June 30, it is recommended that the Board of Directors designate a Business Manager as Custodian of funds under ORS 328.441, and ORS 328.445.

Motion: Director Helen Ying moved to approve Resolution 20-027.
Director Susie Jones seconded the motion.

Discussion: None

Action: The motion carried with Directors Arzate, Botkin, Cornuelle, Doughty, Jones, Peterson and Ying voting aye. Motion passed 7-0.

4. Approve Resolution 20-028 Appointment of Insurance Agent of Record. Effective July 1, 2020.

Background: In 2018, MESD conducted a formal, sealed Request for Proposals, including Public Notice, for an Insurance Agent of Record. Proposals from six providers were received and scored by a committee. Brown & Brown Northwest, which was the incumbent, having provided Insurance Agent of Record services to MESD since July 1, 2002, was ranked with the highest score out of the six proposers.

Motion: Director Helen Ying moved to approve Resolution 20-028.
Director Susie Jones seconded the motion.

Discussion: None

Action: The motion carried with Directors Arzate, Botkin, Cornuelle, Doughty, Jones, Peterson and Ying voting aye. Motion passed 7-0.

5. Approve Resolution 20-029 Appointment of Legal Counsel

Background: As recommended by OSBA, a Board should appoint their legal counsel at their July organizational meeting.

Motion: Director Helen Ying moved to approve Resolution 20-029.
Director Susie Jones seconded the motion.

Discussion: None

Action: The motion carried with Directors Arzate, Botkin, Cornuelle, Doughty, Jones, Peterson and Ying voting aye. Motion passed 7-0.

6. Approve Resolution 20-030 Designation of Depository of Record. Effective July 1, 2020.

Background: In 2019, MESD conducted a formal, sealed Request for Proposals, including Public Notice, for a Depository of Record. Proposals from six providers were received and scored by a committee. Bank of America, which was the incumbent, having provided Depository of Record services to MESD since 2003, was ranked with the highest score out of the six proposers.

Each year at the first meeting after June 30, it is recommended that the Board of Directors designate the Depository for MESD.

We are in year two of a five year contract with Bank of America.

Motion: Director Mary Botkin moved to approve Resolution 20-030.
Director Susie Jones seconded the motion.

Discussion: Director Katrina Doughty would like to look into another financial institution when our contract with Bank of America is closing out.

Action: The motion carried with Directors Arzate, Botkin, Cornuelle, Doughty, Jones, Peterson and Ying voting aye. Motion passed 7-0.

7. Approve Resolution 20-031 – 2020-2021 Calendar for FY 2021-2022 Budget Development

Background: Although the law does not require the adoption of a Budget Calendar by education service districts, there are certain legal requirements in the development of the budget. It is, therefore, in the best interest of the agency that the Board

adopts the Budget Calendar as a guide for the orderly development of the proposed budget for the ensuing year.

Motion: Director Mary Botkin moved to approve Resolution 20-031.
Director Susie Jones seconded the motion.

Discussion: None

Action: The motion carried with Directors Arzate, Botkin, Cornuelle, Doughty, Jones, Peterson and Ying voting aye. Motion passed 7-0.

8. Approve Resolution 20-032 – Board Meeting/Activity Calendar for 2020-2021

Background: As recommended by OSBA, a Board should prepare and approve a tentative calendar of Board meetings and activities. The attached calendar is prepared for the information of the Board and includes only those Board meetings and activities that are proposed at this time. Additional entries or changes will be made as the year progresses.

Motion: Director Mary Botkin moved to approve Resolution 20-032.
Director Denyse Peterson seconded the motion.

Discussion: None

Action: The motion carried with Directors Arzate, Botkin, Cornuelle, Doughty, Jones, Peterson and Ying voting aye. Motion passed 7-0.

9. Approve Resolution 20-022 – Equity and inclusion Second reading

Background: As part of the MESD Equity and Inclusion Committee's work they have partnered with Faye Burch to create a policy on increasing diversity, equity, and inclusion in contracting, procurement and Funding

Motion: Director Helen Ying moved to approve Resolution 20-022.
Director Denyse Peterson seconded the motion.

Discussion: Change the phrase Economic mobility to funding in the title. Underrepresented will be added under the scholarship section and community at large will be taken out. Discussion was also held regarding adding language to include disabled veterans. The policy was approved with these changes.

Action: The motion carried with Directors Arzate, Botkin, Cornuelle, Doughty, Jones, Peterson and Ying voting aye. Motion passed 7-0.

7. ACTIVITY CALENDAR

- A. August 18, 6:00 p.m. Board Regular Session meeting
- B. August 22, 10:00 a.m.-12:00 p.m. Board Retreat- The time has changed for this event. The focus will be on reopening and survey feedback. Goals setting will be led by Board Chair Kristin Cornuelle. Committees will also be populated at this meeting.
- C. September 15, 6:00 p.m. Board Regular Session meeting

8. EXECUTIVE SESSION-(ORS 192.660(2)(d)) To conduct deliberations with persons designated by the governing body to carry on labor negotiations. Superintendent Breyer and Human Resources Director Woodard updated the Board on current labor negotiations.

9. ANNOUNCEMENTS-Board member Katrina Doughty asked if the Board would be interested in reviewing information on Universal Preschool Now. The Board secretary will distribute this information from Director Doughty and the Board will decided if they would like to have a representative from this group come speak at a Board meeting.

10. ADJOURNMENT

There being no further business the meeting was adjourned at 7:42 p.m. The next Board meeting will be held at 6:00 p.m. on Tuesday, August 18, 2020 at the MESD Ainsworth building.

Heather Severns
Executive Assistant/Board Secretary

**Multnomah ESD Board of Directors'
Board Work Session Minutes
Wednesday, August 5, 2020**

**2017-2018
Areas of Focus**

- #1 – Improve outcomes for students**
- #2 – Become an acknowledged leader and convener of improving educational outcomes**
- #3 – Increase district and community participation and satisfaction with our services**
- #4 – Agency aligns actions to priority outcomes**
- #5 – Attract, develop and retain high-quality staff**

1. CALL TO ORDER AND ROLL CALL

Board Chair Cornuelle called the meeting to order at 6:00 p.m. on Wednesday, August 5, 2020 in accordance with the agenda and public notice of the meeting.

Board Members Present: Mary Botkin
Kristin Cornuelle, Chair
Katrina Doughty
Susie Jones
Helen Ying

Board Members Absent: Jessica Arzate, Vice-Chair
Denyse Peterson

Administrative Staff Present: Sam Breyer, Superintendent
Laura Conroy, Director of Strategic Engagement
Todd Greaves, Director of Student Services
Liwaru, Direct of Equity
Sascha Perrins-Assistant Superintendent
Heather Severns, Board Secretary

2. Call to Order

3. Reopening Announcement Discussion-

Metrics: In-Person Instruction or Hybrid Instruction

All grade levels and school Districts

In order to resume in-person instruction in any form, including hybrid instruction models when students are only sometimes in the classroom, the following conditions must be met:

County metrics (Must be met three weeks in a row)

- 10 or fewer cases per 100,000 people over 7 days
- Test positivity of 5% or less over 7 days

Statewide Metrics (Must be met three weeks in a row)

- Test positivity of 5% or less over 7 days-with exceptions

Metrics: Exceptions

In-person Instruction or Hybrid Model: K-3 Students and Remote and Rural School Districts

The following conditions, must be met in order for in-person instruction to resume for

- K-3 students
- Remote and rural school districts with fewer than 100 students

All four conditions must be met

- COVID-19 is not actively spreading among the school community;
- The case in the county is < 30 cases per 100,000 population in the preceding 7 days for the past three weeks;
- The test positivity in the county is <5% in the preceding 7 days for the past three weeks; and
- Schools fully comply with sections 1-3 of the Ready Schools Safe Learners guidance

Third Exception

- As per ODE's Comprehensive Distance Learning guidance, providing limited on-site instruction to meet the needs of specific groups of students based on needed educational, relational, curricular, instructional, and/or assessment supports. This includes, but is not limited to, provisions for supporting students experiencing disability, as well as programs such as career technical education (CTE) that may require hands-on demonstration of skills and the provision of secure assessment environments.

In-Person Instruction or Hybrid Model: K-3 Students and Remote and Rural School Districts

The following conditions must be met in order for in-person instruction to resume for

- K-3 students
- Remote and rural

Superintendent Breyer reviewed the current metrics for the state and Multnomah County

Fall 2020 Reopening

- Most Multnomah ESD Programs will open in Comprehensive Distance Learning
- JDEP/YCEP Programs will continue to follow program specific guidance/metrics
- Services sited in partner facilities will coordinate with partners
- Comprehensive Distance Learning will be in place at least through the month of September
- MESD will evaluate metrics each month to make a decision for the following month (e.g. September 15 for October)
- Minimum for 2 weeks' notice before in-person reopening

Board members expressed concerns about reopening in-person. They would like more information on the reopening of the JDEP and YCEP programs.

Board member Helen Ying requested a report on the outcomes of our summer programs.

Board member Susie Jones moved that the Board pass a resolution in support of MESD's current plan for providing instruction for the opening of the 2020-2021 school year as it has been presented to the Board.

Motion: Director Susie Jones moved to approve the MESD Reopening plan. Director Mary Botkin seconded the motion.

Discussion: None

Action: The motion carried with Directors Botkin, Cornuelle, Doughty, Jones, and Ying voting aye. Motion passed 5-0.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:41 p.m.

Heather Severns
Executive Assistant/Board Secretary

RESOLUTION 20-035 – Approval of Non TSPC Licensed Personnel Contracts

Background: Vacancies exist in the following department and as a result of recruitment and screening, the following individuals have been selected and are recommended to fill these vacancies:

Department Health and Social Services

- One (1) Manager, East County STEAM Partnership
- One (1) CTE Regional Program Manger
- Three (3) Registered Nurse
- One (1) Registered Nurse I:I
- Three (3) School Psychologist

WHEREAS, vacancies exist in the approved positions in the department of Health and Social Services; and

WHEREAS, the Multnomah Education Service District Administration has selected and recommends the following individuals for a contract for 2020-21; and

WHEREAS, the following individuals have agreed to the terms and conditions of the proposed employment for 2020-21.

NOW THEREFORE BE IT RESOLVED, that the Multnomah Education Service District Board approves the following employment contracts for 2020-21:

NAME	JOB ASSIGNMENT	Contract Days	Annual Days
Herzog, James	Registered Nurse	190	1520
Lee, Nancy	Registered Nurse I:I	179	1306.70
Moon, Keely	Registered Nurse	190	1520
Berg, Mackenzie	Registered Nurse	95	760
Hall, Jarvez	Manager, East County STEAM Partnership	210	1680
Balfour, Abby	CTA Regional Program Manager	210	1680
Leedom, Helen	School Psychologist	190	1520
Evans, Molly	School Psychologist	190	1520
Gregoire, Katie	School Psychologist	190	1520

BE IT FURTHER RESOLVED, that the number of days indicated opposite the above names are a maximum and that employment contracts for less than the specified number of days may be issued by the Superintendent, but in no case will an employment contract for more than the maximum number of days be issued without prior approval by the Board; and

BE IT FURTHER RESOLVED, that the salaries for the above individuals shall be in accordance with existing negotiated Agreements, applicable Board Policies, and established practices of the District.

RESOLUTION 20-036– Approval of TSPC Licensed Personnel Contracts

Background: Vacancies exist in the following department and as a result of recruitment and screening, the following individuals have been selected and are recommended to fill these vacancies:

Department of Educational Services

- Two (2) Teacher, Special Education
- One (1) Teacher, Special Education on Special Assignment
- One (1) Supervisor, Special Education

WHEREAS, vacancies exist in the approved positions in the department of Educational Services and Instructional Services

WHEREAS, the Multnomah Education Service District Administration has selected and recommends the following individuals for a contract for 2020-21; and

WHEREAS, the following individuals have agreed to the terms and conditions of the proposed employment for 2020-21.

NOW THEREFORE BE IT RESOLVED, that the Multnomah Education Service District Board approves the following employment contracts for 2020-21:

NAME	JOB ASSIGNMENT	Annual Hours	Contract Days
Foy, Tamara	Teacher, Special education	1560	195
Mace, Christine	Teacher, Special Education	1520	190
Miller, Kayla	Teacher, Special Education on Special Assignment	1600	200
Scott, Jonathan	Supervisor, Special Education	1760	220

BE IT FURTHER RESOLVED, that the number of days indicated opposite the above names are a maximum and that employment contracts for less than the specified number of days may be issued by the Superintendent, but in no case will an employment contract for more than the maximum number of days be issued without prior approval by the Board; and

BE IT FURTHER RESOLVED, that the salaries for the above individuals shall be in accordance with existing negotiated Agreements, applicable Board Policies, and established practices of the District.

Resolution Adopting Participation in the Oregon Education Service District Support
Network for 2020-23

Whereas, the Oregon State Legislature has established education service districts, otherwise known as ESDs, to assist school districts and the Oregon Department of Education in achieving Oregon’s educational goals by providing equitable, high quality, cost-effective and locally responsive educational services at a regional level; and,

Whereas, over the years, Oregon’s ESDs, both individually and collectively, have focused on this mission to meet the needs of the State by working in concert with each other and with the Oregon Department of Education; and,

Whereas, the Oregon Association of Education Service Districts has formalized this work through the formation of the Oregon ESD Support Network in order to ensure the equity of, and access to, educational opportunity for all of Oregon's Children; to utilize all Oregon ESDs in a coordinated and integrated approach to focus on statewide implementation of targeted initiatives; to build capacity at each ESD; to build upon existing networks and partnerships to ensure and maximize efficiency for school districts and their students across the state of Oregon; to support ODE and other state entities in the effective and efficient design and implementation of initiatives requiring statewide or multi-ESD coordination and collaboration; and, to provide a single point of contact for ODE and other entities with interest in working with Oregon ESDs functioning as a Network; and,

Whereas, Oregon’s ESDs have developed Core Principles and Operating Agreements and Operational Protocols to provide the structure and governance for the Oregon ESD Support Network.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of

Multnomah Education Service District approves participation in the Oregon Education Service District Support Network for 2020-23 in accordance with the stated Core Principles, Operating Agreements and Operational Protocols.

Adopted this 18th day of August.

Board Chair

Superintendent

Oregon Education Service District (ESD) P-20 Support Network Agreement

3/05/20

I. Overview and Purpose:

Oregon's ESDs have been asking each other for years about what it would look like if we worked together in a systematic and intentional way to serve the students and districts in the state of Oregon more efficiently and effectively. With the success of partnerships such as Regional and Early Intervention/Early Childhood Special Education ESD partnerships, the Cascade Technology Alliance and Promise replication grants, ESDs have developed great models of working together to meet the needs of the State by working in concert with each other and with ODE.

More recently, state legislation formed Early Learning Hubs, Regional Achievement Collaboratives, STEM Hubs and Promise replication programs to increase partnerships among community groups. These initiatives have created an impetus for ESDs to take another look at how we can better partner with each other and with other entities including the Oregon Department of Education, local school districts, the Higher Education Coordinating Council, the Early Learning Division, the Educator Advancement Council and nonprofit entities. In addition, members of the Oregon Association of Education Service Districts have developed stronger relationships and have increased trust and transparency between ESDs and within the operations of the OAESD consortium.

The Oregon ESD P-20 Support Network was initiated in response to these changing factors. The Network design intends to:

- Ensure the equity of, and access to, educational opportunity for all of Oregon's Children.
- Utilize all Oregon ESDs in a coordinated and integrated approach to focus on statewide implementation of targeted initiatives.
- Build capacity at each ESD.
- Build upon existing networks and partnerships to ensure and maximize efficiency for school districts and their students across the state of Oregon.
- Support ODE and other state entities in the effective and efficient design and implementation of initiatives requiring statewide or multi-ESD coordination and collaboration.
- Provide a single point of contact for ODE and other entities with interest in working with Oregon ESDs functioning as a Network.

The effective date for the Agreements and Protocols described herein shall be July 1, 2020 through June 30, 2023 with the option to discontinue the agreement with six months' notice of an ESD's intent to withdraw. Members of the Network may initiate discussions to renew or amend this agreement at any time. Should a participating ESD discontinue participation in the Network, any Network contracts or grants in which the ESD participated shall continue in accordance with the contractual agreements until such time as the current contract ends. In addition, any contracts or grants awarded to individual member ESDs with state or non-profit entities and signed prior to July 1, 2017 shall remain in effect accordance with pre-existing arrangements and not subject to the Agreements and Protocols of the P-20 Support Network.

II. Membership

Membership in the Oregon ESD P-20 Support Network is open to all Oregon ESDs whose Boards have approved membership, signed the Network Operating Agreements, and act in a manner that is congruent with those agreements.

III. Definitions

HECC – The Oregon Higher Education Coordinating Council

ODE – The Oregon Department of Education

EAC – Educator Advancement Council

ELD - Early Learning Division

Lead ESDs – Those ESDs designated by the Network Superintendents to be the primary contact with the proposing entity in the development, implementation and evaluation of the project. This will include provisions for funding and, potentially, contractual agreements in accordance with the Network Operating Agreements. Project resources will be made available through the contract to enhance the capacity of Lead ESDs in order to achieve the outcomes of the project.

Governance Council – The governance arm of OAESD in which each member ESD has one vote on any matters requiring such action.

OAESD – Oregon Association of Education Service Districts

Network – All ESDs who have publicly declared membership and agreed in writing to the Network Operating Agreements.

Network Design – The schematic for the operation of the network entitled “2020-2021 Network Considerations for Statewide, multi-ESD initiatives”.

Network Operating Agreements – The agreements for the operation of the Network which have been developed collaboratively, reduced to writing and signed by ESDs who wish to participate in the Network and agree to abide by the defined protocols and norms.

Network Projects and Activities – Network projects and activities shall be those priorities and initiatives which, as determined by the sponsoring entity, require a coordinated statewide or multi-ESD focus in order to accomplish project objectives, or which, following a pilot, may be considered for replication and/or scalable throughout the state at some future time.

Network Superintendents – The Superintendents of the Network member ESDs.

OAESD – The Oregon Association of Education Service Districts.

Program Cabinet – The Program Cabinet of the OAESD Superintendent Council which serves to coordinate and support ODE in the implementation of regional/state initiatives by ESDs. The Program Cabinet is made up of four representatives from OAESD members selected by the Superintendent Council based on the ADMw of their ESD; four representatives selected by the Superintendent Council based on the expertise of individuals in the statutory service areas for Oregon ESDs (special education, technology, school improvement, administrative services); one at-large representative; and, two representatives from ODE selected by the Deputy Superintendent of Public Instruction. Program Cabinet members, other than ODE representatives, serve staggered two-year terms and are eligible for re-appointment.

Secondary ESD Partners – Those ESDs designated by the Network Superintendents to formally work under the direction of the Lead ESDs in the implementation and evaluation of the project in accordance with the Network Operating Agreements. Project resources will be made available to enhance the capacity of Secondary ESD Partners in order to achieve the outcomes of the project.

Sponsoring Entity – The sponsoring entity shall be a state agency (CEdO, HECC, ODE, EAC, e.g.) or non-profit with well-defined outcomes for a specific, funded project requiring statewide or multi-ESD coordination and collaboration.

Superintendent Council – The superintendents of each member of OAESD.

Tertiary ESD Partners – Those ESDs designated by the Network Superintendents to informally, support, as interest and resources allow, implementation and evaluation of the project in accordance with the Network Operating Agreements. Project resources will be made available to build the capacity of Tertiary ESD Partners in order to achieve the outcomes of the project.

IV. Core Principles and Operating Agreements

A. The Core Principles of the Oregon ESD Support Network are...

- a. A clear and consistent focus on supporting school districts, student outcomes/success.
- b. Equity of opportunity and access for all students.
- c. Opportunity for all ESDs to participate in Network projects as desired and appropriate.
- d. Flexible collaborations which respect the geography, capacity, and expertise of participating ESDs.
- e. Focus on innovative strategies to address the ever-changing needs of districts and state initiatives including student achievement, technology services, administrative supports and instruction.
- f. A belief that we are stronger together when we are collaborating and trusting each other.
- g. High quality implementation of project.
- h. Maintaining the integrity of the local service plans of participating ESDs while providing support for local school districts in the implementation of specific statewide initiatives.
- i. Establishing relationships among members which are built upon trust.

B. Professionalism

- a. Network members are dedicated to working together to support the successful implementation of all network activities.
- b. Network members will exhibit behaviors of trustworthiness, honesty, respectful and ethical treatment of others.
- c. In order to ensure the success of the network members will attend meetings, actively participate, and, hold themselves, and be held, accountable for assigned tasks and timelines.
- d. Network members agree to be transparent with other members regarding their motivations and intentions.
- e. Network members agree to keep students and a focus on student success at the center of all network projects and decisions.
- f. Network members agree to regular and timely communication and updates.

C. Communication

Network members agree to communicate with and inform other members as they would wish to receive communication and information. Such communication shall be timely, well-organized, proactive, frequent, clear and consistent using a combination of electronic, written, verbal and face-to-face approaches. It shall be the responsibility of all Network members to engage in such communication and to ensure that communication occurs within the structure of individual Network members. Network members also agree to intentional communication with partners and stakeholders alike, to seek clarification without assigning intent and to give grace to others throughout the collaborative process with the ultimate objective to increase the likelihood of project success. A flow chart for communication shall be developed to include, but not be limited to, the designated point of contact for the Network; how sponsoring entities may engage the Network in conversations about potential projects; the role of Network members in communication; and, the role of the sponsoring entity in communication both within and outside of the Network, i.e., non-Network members and local school districts.

Network members recognize that unintentional lapses in communication may occur and agree to work to resolve any confusion or misunderstandings resulting from such instances as soon as they are recognized.

D. Scope

Network members agree that the appropriateness of any proposed project for application to Network procedures will consider the scope of the proposal. The scope of the work will be determined appropriate by the degree to which the project benefits students in all parts of the state or regions thereof; the extent of support and buy in from individual and/or network ESDs, school district and community partners; the degree to which the project utilizes the Network to build

capacity for all member ESDs; the extent to which the project has clearly defined and measurable goals and outcomes; and, the degree to which the available funding for the project matches the scope of initiative.

Sponsoring entities may elect to work with individual ESDs outside of the Network in activities and projects which do not have statewide or multi-ESD implications; however, individual ESDs shall refer specific proposals to the Network at such time as it becomes apparent that the work will be within the boundaries of another ESD, will require the coordination and support of another ESD, or may be considered for scalability and/or replication throughout the state at some future time.

Collaborative initiatives and programs designed and implemented locally by multiple ESDs with the intent to serve a specific geographic area, but not the entire state, shall not be considered Network activities even if outside project funding is utilized. Similarly, an individual ESD may submit proposal(s) for consideration within their geographic or normal service area without the intent that it become a Network activity.

Occasionally, a sponsoring entity may approach the Program Cabinet with a project which has predetermined Lead ESDs. In such instance, the Program Cabinet shall engage in discussion with the sponsoring entity to determine the extent to which the project fits within the Network framework purpose and design. Should the sponsoring entity agree that the project may be considered for scalability and/or replication throughout the state at some future time, the Program Cabinet shall encourage the entity to submit the project in accordance with Network protocols.

E. School Districts

Members of the Network shall always strive to include local school districts, partners and other stakeholders in the design, implementation and communication of Network activities and projects. It is the responsibility of each ESD, in concert with the sponsoring entity, to ensure local school board members, superintendents, principals, teachers and support staff understand the rationale for the ESDs participation in Network activities. If a local district is involved in a project with an ESD outside of their statutory service area, it shall be the responsibility of the ESD conducting the project to maintain communication with the local district. Individual ESDs are also expected to solicit, formulate and bring forward the concerns of its member districts regarding Network activities, recognizing and valuing the unique culture and reputation of individual districts. The Network will represent these concerns to the sponsoring entity.

F. Governance

1. Network members agree that the governance of the Network shall include the OAESD Program Cabinet and the Superintendents of Network members. The role of the Program Cabinet will be to act as a “filter”, reviewing the proposal and, to the extent necessary, engaging in clarifying conversation with the sponsoring entity regarding the type and scope of the work, the desired outcomes, the timeline and available resources, and, the extent to which the proposal will build capacity across the Network. The Program Cabinet will

determine if the work as proposed and described aligns with the mission of ESDs in general and the purposes of the Network. Should a proposal be determined as appropriate for Network application, the rationale for such involvement shall be communicated to Network members in a coordinated and transparent manner.

2. Member ESDs interested in being involved in a specific Network initiative shall engage in internal discussion relative to the proposal. Such discussions shall include: understanding what will be expected should the ESD elect to participate; the opportunity to have questions clarified by the sponsoring entity; the interest of the individual ESD in further involvement; the capacity of the ESD to perform the prescribed work or portions thereof; the extent to which the prescribed work aligns with the ESD's mission, priorities and regional focus; the role of local school districts and other community partners; and, the role in which the ESD desires to participate in the proposed project.
3. The Network Superintendents will review the type and scope of the initiative, the desired outcomes, the timeline and available resources of the project. The Network Superintendents will review the interest of individual ESDs in participating in the work including the results of the internal conversations regarding their participation. Using this information and in accordance with the Network Operating Agreements, the Network Superintendents shall identify potential Lead ESDs for the project, secondary partner and contributing ESDs, and tertiary partner ESDs. The Network Superintendents will also, to the extent possible, suggest a project design based on their understanding of the type and scope of the work, the desired outcomes, the timeline and available resources of the project. In doing so, the Network Superintendents shall place a priority on quality; the inclusion of effective practices and efficiencies enhanced or created through involvement in the project; and, the equitable distribution of opportunities for member ESDs to participate and build capacity to provide services within their region.

It is understood that, to the extent possible, decisions made by the Network Superintendents shall be consensus with consensus being defined as agreement of all members on a course of action, even though some members may have reservations or prefer other options. If the Network superintendents cannot reach consensus, the Network will use the dispute resolution process.

Decisions made by the Network Superintendents shall be made in a transparent manner following communication agreements, including the notice of meetings to all Network members, the development and distribution of meeting agendas which clearly state the purpose and anticipated outcomes of the meeting and a record of the meeting which can be made available to all Network members and partners.

G. Evaluation

Program Evaluation: The P-20 Network will advocate that program evaluation be included as part of any regional or statewide initiative which goes through the Network. Evaluations will be

conducted by a neutral third-party evaluation professional utilizing measurable outcomes established prior to the implementation of project activities. Evaluation criteria will include the specific outcomes of the project as defined by the funding entity; the impact on student achievement; program sustainability, scalability, quality and affordability; and, relevance of the project in relation to the mission of the Network. Program evaluation may also assess the roles and contributions of participating ESDs in achieving project outcomes.

Network Evaluation: The P-20 Network will collaborate with state agencies and other organizations (i.e., ODE, CEDO, School Districts, etc.) that partner with the Network to implement regional or statewide initiatives to assess the overall effectiveness of the P-20 Network. Evaluation criteria will include: the overall quality and fidelity of work including the extent to which the activities of the Network are making a difference for students; the extent to which the Network has been innovative and/or unique in response to project design; the extent to which the Network has been flexible and nimble in its operation; the extent to which the Network has enhanced the capacity of individual ESDs in performing projects; and, the extent to which the Network has been efficient in its operations.

H. Sustainability

Network members agree to establish, evaluate and continuously update a long-term vision of a successful Network, which is supported by the board of each ESD. Such vision may be updated periodically to ensure that it aligns with the priorities and focus of the Legislature, Oregon Department of Education, local school districts and other partners. Such vision shall be consistently communicated to partners and stakeholders to ensure that such partners and stakeholders have a clear and focused understanding of the Network and its advantages for use in the implementation of various initiatives across the state.

I. Dispute Resolution

Network members agree to allow individual, or a group of, ESDs who question process and decision results made by the Network to express such concerns. The processing of such concerns shall focus on resolution at the earliest point and lowest level with a priority on intervention and support for solutions rather than reactive responses. All disputes shall be resolved in accordance with the Core Operating Principles described above.

If the Network superintendents are unable to come to consensus on a course of action, a vote shall be taken with each member ESD getting one vote. A motion will carry with 80% of the vote in the affirmative.

Concerns regarding decisions made by the Program Cabinet or Network Superintendents may be expressed informally and/or formally. In the informal phase, the concerned ESD shall engage in conversation with the Chair of the Program Cabinet regarding the concern and the nature of the conversation held by the Program Cabinet in evaluation of the proposed project as a Network

activity. This informal phase may also include conversation with the President of the OAESD Superintendent Council.

Should the concerns of the aggrieved ESD remain unresolved, they shall be reduced to writing and forwarded to the President and Chair of the OAESD Governance Council. A meeting of the Governance Council* shall be convened expressly for the purpose of hearing the dispute as soon as a quorum of Council members is available. Following the hearing of the dispute and the evaluation of any applicable evidence which has been presented, the Governance Council may elect to do one or more of the following:

- 1) Postpone action pending the receipt of additional information.
- 2) Vote, following discussion, on the merits of the disputed decision in accordance with OAESD Bylaws for such matters. Such vote shall be the final decision resolving the matter.
- 3) Refer the matter to an outside mediator, the cost of which shall be borne equally by OAESD and the aggrieved ESD. When mediation is used, any agreements by the parties shall be understood to be the final decision in the matter.

*If the dispute involves a non-member of OAESD, the President and Chair of the OAESD Governance Council shall, in consultation with the aggrieved ESD, appoint an independent review board to process the grievance in a manner consistent with the options available to the Governance Council.

V. Operational Protocols (See Accompanying Network Design):

Step 1: Initiatives identified for statewide coordination and implementation by the Higher Education Coordinating Council, the Oregon Department of Education, the Early Learning Division, the Educator Advancement Council or other entities will be brought forward to the Program Cabinet. The entity proposing work to the Network shall define the type and scale of the work, the desired outcomes, the timeline and available resources.

If a sponsoring entity approaches a Network member with a specific proposal with the intent that the work will extend across member ESD boundaries, the Network member shall direct the sponsoring entity to contact the Program Cabinet for consideration as a Network activity.

Step 2: The Program Cabinet will review the proposal and, to the extent necessary, engage in clarifying conversation with the sponsoring entity regarding the type and scope of the work, the desired outcomes, the timeline and available resources, and, the extent to which the proposal will build capacity across the Network. The Program Cabinet will determine if the work as proposed and described aligns with the mission of ESDs in general and the purposes of the Network. Non-OAESD member ESDs may be included in this discussion as appropriate in clarifying the intent, type and scope of the work and desired outcomes with the proposing entity.

Step 3: A meeting of all member ESDs interested in being involved in the specific initiative with representatives from the proposing entity to further understand, discuss, and exchange information about the project shall be held.

Step 4: All member ESDs interested in being involved in the specific initiative shall engage in internal discussion relative to the proposal. Such discussions shall include: understanding what will be expected should the ESD elect to participate; the opportunity to have questions clarified by the sponsoring entity; the interest of the individual ESD in further involvement; the capacity of the ESD to perform the prescribed work or portions thereof; the extent to which the prescribed work aligns with the ESD's mission, priorities and regional focus; the role of local school districts and other community partners; and, the role in which the ESD desires to participate in the proposed project. Such information shall be communicated to the Network Superintendents.

Step 5: The Network Superintendents will convene to review the type and scale of the work, the desired outcomes, the timeline and available resources of the project. The Network Superintendents will review the interest of individual ESDs in participating in the work including the results of the internal conversations regarding their participation. Using this information and in accordance with the Network Operating Agreements, the Network Superintendents shall identify the Lead ESDs for the project, secondary partner and contributing ESDs, tertiary partner ESDs and the potential roles of local school districts and other partners. The Network Superintendents may invite representatives from the proposing entity to participate in this discussion as deemed appropriate and/or necessary for input and clarity.

Step 6: The designee of the Network Superintendents shall report the results of the conversation to the proposing entity with the opportunity for further and detailed discussion regarding the project. Such conversation will formalize the Network's work on the initiative including, but not limited to, the designation the Lead ESDs for the project, secondary partner and contributing ESDs, tertiary partner ESDs and the potential roles of local school districts and other partners, type and scale of work, timeline, anticipated outcomes, assessment of success in meeting outcomes, and financial and geographic considerations.

2020-2021 Network Considerations for Statewide, multi-ESD initiatives



ODE or Other Partners

- What is the project?
- How many regions?
- What is the budget?
- What are the outcomes?



Program Cabinet

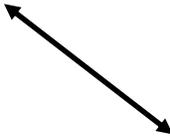
- Alignment with statutory mission of ESDs?
- Statewide or multi-regional focus?
- Single or individual IGA?
- Consistent with network agreements?

Individual ESDs

- What is the local interest?
- What is the match with regional priorities, i.e., LSP?
- What is the local capacity?
- What are the local resources?
- Who are the potential partners?

Network Superintendents

- What are the regions?
- Who are the potential leads?
- What are the network resources?
- Who is the fiscal agent?



Board Finance Committee

Thursday, July 9, 2020



2019-2021 Agency Goals

- #1 – Improve outcomes for students
- #2 – Become an acknowledged leader and convener of improving educational outcomes
- #3 – Increase district and community participation and satisfaction with our services
- #4 – Attract, develop and retain high-quality staff

The meeting was called to order at 1:04 p.m. on Thursday, July 9, 2020 by Committee Chair Jones.

1. CALL TO ORDER

Present: Susie Jones, Chair
Mary Botkin
Helen Ying

Absent: None

Administration: Sam Breyer, Superintendent
Doana Anderson, Business Services Director
Sarah Bottomley, Business and Operations Coordinator
Sascha Perrins, Assistant Superintendent
Heather Severns-Board Secretary

2. Call to Order

3. **Budget Update-** No significant changes to the budget since the June 30th Board meeting. Negotiations on bargaining are taking place. We are working on our documentation for the CARES Act dollars.

Chair Jones asked if we needed to change the titles on page 23 for other uses. Sara Bottomly let the group know that we have legal requirements to use the functions dictated to us through the ODE Program Budgeting And Accounting Manual. "Other Uses" is the function we need to use for transfers and transits and the resolution needs to show functions..

Also why are all of the Creeks listed as Arata. Sara let the group know that "Arata Creek" is coming from the division codes. Business partner Karen Daniels and Sara had high hopes to do a deep dive on clean-up/updating of division last fiscal year, but we were pretty stretched even before the current situation because of back-filling for vacancies and this was put on the back burner. Sara is thinking we need to make it a smaller project and prioritize what we clean up.

4. **Financial Report-** Committee Chair Jones had questions about the May financial report. Fund 1 revenue state sources projected actual is 1.7 million and the YTD is \$55,000. What does this mean? Director Anderson stated that this is the Outdoor School money coming in. We are about even from last year because the money from the state comes in at the end of the year.

5. Review Board/Superintendent Expense Reports-There were no expenses to sign

6. Adjourn

There being no further discussion, the meeting was adjourned at 1:09 p.m. The next meeting of the Finance Committee will take place on Thursday, August 13th at 1:00 p.m.

Respectfully submitted,

Heather Severns

Executive Assistant/Board Secretary



MEMO

To: MESD Board Finance Committee
From: Doana Anderson, Director Business & Operations
Sara Bottomley, Coordinator Business & Operations
Date: August 13, 2020
RE: August Financial Update

In lieu of a monthly financial report for the August Board meeting, we are providing a brief update on Business related activity for the Board Finance Committee.

Impact of the Oregon Legislature's August 10, 2020 Special Session to MESD programs:

- State School Fund (SSF) appropriation is maintained at the \$9 billion level for the biennium. This matches our assumption in the FY 2021 Adopted budget.
- ESD support for Student Success Act (SSA) is reduced by \$4 million of the original \$24 million statewide allocation (17%). As of the Adopted budget, we had made a conservative assumption that MESD would only receive 30% of the original \$3.9 million allocation to our agency. We are now expecting to receive \$3.3 million in total. As required by law, we will work with our component districts and the adopted plan to determine future expenditures. There is no impact to the personnel planned for in FY 2021.
- The Chronic Regional Absenteeism grant funding has been cut for the FY 2021 year. We have a regional coordinator position funded through this source. We are still determining details on availability of any carryover funding to wrap up projects for the current year.
- The Science, Technology, Engineering, and Math (STEM)/CTE Regional Network grants have been reduced by 8.6%. This may have an impact on the work that has recently been transitioned over from MHCC.
- The Lottery Funds allocation to Outdoor School has been reduced by 5%. Our ability to maintain the full staff of seasonal employees will likely have more to do with the kinds of programs that are permitted under the COVID-19 conditions than with any funding limitations. We anticipate greater clarity on Outdoor School funding impacts and possibilities in September.

Corbett School District Business Manager Services:

- Interviews for the Business Manager - School District Services position assigned to Corbett School District are complete and we expect to make an offer by the end of day Friday (tomorrow).

Financial audit for the year ending June 30, 2020:

- TKW will begin their final fieldwork on August 31st. We do not expect delays in the audit process because of physical distancing.

Board Equity and Inclusion Committee

Thursday, July 16, 2020

2019-2020 Agency Goals

#1 – Improve outcomes for students

#2 – Become an acknowledged leader and convener of improving educational outcomes

#3 – Increase district and community participation and satisfaction with our services

#4 – Attract, develop and retain high-quality staff

The meeting was called to order at 9:00 a.m. on Thursday, July 16, 2020 by Committee Chair Ying.

• CALL TO ORDER

Present: Helen Ying, Chair
Mary Botkin, Board member
Denyse Peterson, Board member

Administration: Liwaru, Regional Equity Director
Stacy Michaelson, Government Affairs Administrator
Sascha Perrins, Assistant Superintendent
Heather Severns, Board Secretary
Sean Woodard, Director of Human Resources

Guests: Dawn Joella-Jackson, Principal, Donald E. Long and Helensview

- 1. Review notes from the June meeting-** The committee reviewed the minutes from the June 4th meeting and accepted them.
- 2. Equity at Donald E. Long-** Dawn Joella Jackson discussed equity at Donald E. Long (DEL) detention center. Students as young as 10 mixed with students up to ages 21. DEL is supposed to be a short term facility and some students are being held longer due to Measure 11, some up to a year. There is not a system to support students with mental health and behavioral issues. Students with intellectual disabilities do not belong at DEL. Principal Joella Jackson stated that students are traumatized and they are acting out. How do we support them without using a punitive lens?

Government Affairs administrator Stacy Michaelson is looking at funding but also asked are there other services we could be providing to these students besides a K-12 education in the short time they are with us?

Due to COVID-19 investigations and trials have been delayed

One third to half of the students that are at DEL are there because of probation violation.

A subcommittee will meet for further discussion on this topic. The Board Secretary will gather information and set a date. Dawn Joella Jackson and Alan Moore will be invited

Key points to be considered:

- Who are the partners and advocates we can ask for help?
 - Include Alan Moore in the group
 - How do we get the legislators involved?
 - How do we heighten the visibility of what is happening?
 - How do we bring in our districts who serve these students prior to them entering the system?
 - What is the philosophy of the Juvenile Justice Directors for Multnomah, Washington and Clackamas Counties? Why is an action that is a parole violation in one county overlooked in another?
3. **Discussion of the draft for the second reading of the Equity policy in relation to contracts.** Assistant Superintendent Perrins shared the language that he removed from the policy and where it will be referenced in other policies. This language was taken out because they did not fit in the policy the way it is titled.

Where to assign redacted Equity in Procurement and contracting policy language

- a. Scholarship Program (New initiative)
Collaborate to develop a Scholarship program for students furthering their education following high school education for both MESD and the community at large.
- b. Volunteering (Existing Policy:IICC) (Existing AR:IICC AR-1)
Encourage volunteerism from parents and business partners in ESD programs
- c. Diversify the Workforce (Currently in OAR and MESD Strategic Plan Goal 4)
Offer job opportunities to minorities and Women
- d. Contract/Labor agreement review (HR handles labor agreements, contract review required to be presented to Board in new policy)
Review contracts, including labor agreements, to foster living wage agreements

Discussion of broadening the title of the policy in lieu of redacting language took place. The committee decided that they would rather rename the policy than take language out. The new title for the policy: Increasing Diversity, Equity, and Inclusion in Contracting, Procurement, and Economic Mobility. (Heather, I am remembering that a suggestion was also made to add a line in the leading paragraphs to help give context for the title.)

4. **History Project-** This will be added to next month's agenda. The Board Secretary will send out the proposal written by Board member Botkin.

Adjourn

There being no further discussion, the meeting was adjourned at 5:00 p.m. The next meeting of this committee will be at 1:00 p.m. on August 6, 2020.

Respectfully submitted,

Heather Severns
Executive Assistant/Board Secretary

Board Equity and Inclusion Committee

Friday, August 14 2020

2019-2020 Agency Goals

#1 – Improve outcomes for students

#2 – Become an acknowledged leader and convener of improving educational outcomes

#3 – Increase district and community participation and satisfaction with our services

#4 – Attract, develop and retain high-quality staff

The meeting was called to order at 10:00 a.m. on Friday, August 14, 2020 by Committee Chair Ying.

• CALL TO ORDER

Present: Helen Ying, Chair
Denyse Peterson, Board member

Absent: Mary Botkin, Board member

Administration: Sascha Perrins, Assistant Superintendent
Heather Severns, Board Secretary
Sean Woodard, Director of Human Resources

Guests:

1. **Review notes from the July meeting-** The committee reviewed the minutes from the July 16th meeting and accepted them.
2. **Equity at Donald E. Long-** A sub-committee will be meeting on this topic on August 20th at 2:00 p.m.
 - a. Assistant Superintendent Perrins updated the committee on what is happening at Donald E. Long regarding COVID response. MESD suspended service two different times as they had four students with symptoms. We checked in on the guidance and rules. The DEL staff were responsive and our program is back up and running.
 - b. Assistant Superintendent Perrins also suggested getting some data on how many students are going through DEL, what is the recidivism rate, what are the ages of the kids, how many kids go into a different part of the system, how many kids are identified as special education student. He will ask Paulina to help us put together these numbers. It was also requested to have the ethnicity of these students as well as the staff. Board member Denyse Peterson asked for an org chart for the Donald E. Long Facility/OYA.
3. **Review Board Policies with Equity Lens**
 - a. Review Equity policy and discuss additional ways for implementation
 - i. Implementation steps for newly adopted policy increasing diversity, equity, and inclusion in procurement, contracting and funding. Discussion was held

around volunteerism and scholarships. Due to the current environment no volunteers are allowed in the buildings so it was decided to focus on the scholarship piece.

1. Looking for criteria. The Board Secretary will look up the criteria for to past OSBA Promise Scholarship the Board took part in a few years ago.
 2. Board member Peterson asked if she could start a campaign to raise funds for a scholarship fund.
 3. Human Resources Director Woodard brought up having a system of supporting our students with the scholarship process. This would be in addition to raising money for an MESD scholarship
 4. Sascha Perrins will invite Geof Garner to join the next meeting to talk with the committee about supporting our students in their quest for college funding.
 5. Denyse Peterson has a possible donor for some scholarship money. She will follow up with them.
- b.* Continuing our work on Policy GCDA/GDDA-Criminal Records and Fingerprinting. (ORS 342.143) We will check in with Stacy at the September meeting on this.

4. COVID-19, BLM and our work-

- a.* History project-Denyse Peterson let the group know that Dawn Joella Jackson has already been doing this project with the Helensview students. Students have researched and presented on the history around gentrification of Portland and NE Portland redline area. There is interest in the students sharing their presentations with the Board and sharing the curriculum with the regional curriculum directors and state curriculum committees. This item will be revisited at the September 3rd meeting.
- b.* Pressing challenges
- c.* What is needed in the long term?

Adjourn

There being no further discussion, the meeting was adjourned at 10:48 a.m. The next meeting of this committee will be at 1:00 p.m. on September 3, 2020.

Respectfully submitted,

Heather Severns

Executive Assistant/Board Secretary