

Agency Goals

- #1 – Reconnecting Youth
- #2 – District Service Plans
- #3 – Professional Development
- #4 – Facilities
- #5 – Fiscal Stability
- #6 – Board Policy
- #7 – Legislative Advocacy

*****Where have all the Board Agenda Packets gone?*****

MESD is an eco-friendly organization! The Board Agenda Packet is produced through BoardBook, a web based program, and posted to our MESD home page each month along with all meeting notices. As a result our annual printing costs have been reduced by 65%. You can view past meeting packets and minutes from July 1, 2007 to our most current by visiting us at www.mesd.k12.or.us.

The Multnomah Education Service District Board of Directors will meet in Regular Session on Friday, July 1, 2011 at 6:00 p.m. in the Board Room at 11611 NE Ainsworth Circle, Portland, OR 97220. Newly elected Board Members Hollands, Montgomery and Spellman will take the Oath of Office. The Board will elect officers for the 2011-2012 school year, approve the 2011-2012 Budget Calendar for Budget Development of the 2012-2013 Budget, Appointment of the Superintendent as Chief Administrative Officer, Clerk and Budget officer, Appointment of Auditor, Insurance Agent of Record, Depository of Record, and approve the Board Meeting/Activity Calendar for the 2011-2012 school year.

1. CALL TO ORDER

- A. **Roll Call**
- B. **Introduction of Guests and Audience**
- C. **Introduction of New Supervisors** - David Shick, Finance and Accounting Supervisor
Presenter: Acting Superintendent Jorgensen
- D. **Public Comments**

2. PRESENTATIONS

- A. **Student Spotlight - NONE**
- B. **Partnership Spotlight - NONE**
- C. **Program Spotlight - NONE**
- D. **Reports to the Board - NONE**

3. BOARD BUSINESS

- A. **Oath of Office - Newly Elected Board Members**
Presenter: Chair Ainsworth
 - 1. Gary Hollands - Position 5, Zone 1 (N/NE Portland)
 - 2. Douglas Montgomery - Position 6, (At Large)
 - 3. Kevin Spellman - Position 7, Zone 3 (SE/SW Portland)

B. Board Motion BM-03-11 - Election of Officers for 2011-2012: At its first scheduled meeting after June 30, the Board will elect one of its members to serve as Chair and one to serve as Vice Chair. No member of the Board may serve as Chair more than two years in succession. If a Board member is unable to continue to serve as an officer, a replacement will be elected immediately. The replacement officer will serve the remainder of the officer's term until the following July. (Board Policy BCB)

Motion: _____ Seconded: _____ Vote: _____

4. ACTION ITEMS

A. Action Agenda

1. **Approve Resolution 11-66 Designation of Superintendent as Chief Administrative Officer, Clerk, and Budget Officer:** Each year at the first Board meeting held after June 30, the Board of Directors are required by ORS 332.515 and ORS 294.331 to designate the Superintendent as Chief Administrative Officer, Clerk and Budget Officer of the District for the new school year. This resolution designates the Superintendent for the 2011-2012 school year.

Motion: _____ Seconded: _____ Vote: _____

2. **Approve Resolution 11-67 Designation of Business Manager and Custodian of Funds:** Each year at the first Board meeting after June 30, ORS 328.41 and ORS 328.445 requires the Board designate a Business Manager as a Custodian of Funds who will sign checks or make payments and receive deposits of funds. This resolution designates the Finance and Accounting Supervisor as the Business Manager and Custodian of Funds for the 2011-2012 school year.

Motion: _____ Seconded: _____ Vote: _____

3. **Approve Resolution 11-68 Appointment of Auditor:** Talbot, Korvola & Warwick, LLP began providing audit services to MESD with our 2008-2009 audit. Their service has been most advantageous to MESD for the general quality of service, skills and experience of the senior persons responsible for the audit, and skills and experience of the persons responsible for the day-to-day work on the audit. This resolution authorizes the Superintendent to continue the contract with Talbot, Korvola & Warwick, LLP to prepare the fiscal audits of MESD as provided by Oregon Revised Statutes ORS 328.465, Annual Audit Procedures; ORS 327.137, Audit statements filed with department; and ORS 297.405; and in accordance with prescribed standards for the fiscal year ending June 30, 2011.

Motion: _____ Seconded: _____ Vote: _____

4. **Approve Resolution 11-69 Appointment of Insurance Agent of Record:** Beecher Carlson Insurance Agency, LLC has been Multnomah ESD's Insurance Agent of Record for non-employee insurance and workers compensation and has provided satisfactory insurance services to MESD since July 1, 2002. This resolution appoints Beecher Carlson Insurance Agency, LLC as the Insurance Agent of Record for the fiscal year beginning July 1, 2011.

Motion: _____ Seconded: _____ Vote: _____

5. **Approve Resolution 11-70 Designation of Depository of Record:** Bank of America has provided responsive and otherwise satisfactory checking account services to MESD since 2003. This resolution designates Bank of America to provide banking services for MESD for the fiscal year beginning July 1, 2011.

Motion: _____ Seconded: _____ Vote: _____

6. Adopt Resolution 11-71 2011-2012 Calendar for FY 2012-2013 Budget

Development: Although the law does not require the adoption of a Budget Calendar by education service districts, there are certain legal requirements in the development of the budget. It is, therefore, in the best interest of the Agency that the Board adopt the Budget calendar as a guide for the orderly development of the proposed budget for the ensuing year.

Motion: _____ Seconded: _____ Vote: _____

7. Adopt Resolution 11-72 Board Meeting/Activity Calendar for 2011-2012: The Board Chair and the Superintendent believe it is helpful for the Board to develop and adopt a Board calendar. The calendar is prepared for the information of the Board and includes only those Board meetings and activities that are proposed at this time. Additional entries or changes will be made as the year progresses.

Motion: _____ Seconded: _____ Vote: _____

B. Other Board Business

1. **OSBA Trust - Background:** *Discussion will be held regarding participation in the OSBA Legal Assistance Trust for the 2011-2012 year.*

2. **MESD Budget Committee Structure - Background:** *Discussion will be held on Senate Bill 250 outcomes and TSCC Regulations*

a. **Board Policies**

b. **TSCC Requirements**

c. **Senate Bill 250 - Language**

3. **Budget - Purchase of Board Computers**

4. **Set Date for August Board Retreat**

5. REPORTS

A. **Fiscal Report - NONE**

B. **Agency Report - NONE**

C. **Board Member Reports**

6. ACTIVITY CALENDAR

A. **Activity Calendar**

1. July 4 - MESD Closed for Independence Day

2. August 16 - Board Meeting, 7:00 p.m. @ MESD

7. ADJOURNMENT

The next regularly scheduled Board meeting will be held at 7:00 p.m. on Tuesday, August 17, 2010 in the Board Room at 11611 NE Ainsworth Circle, Portland, Oregon 97220.

Multnomah ESD Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceeding Board room capacity are required, please contact Board Secretary Leslie D. Nelson by close of business the Friday prior to the Board meeting, by calling (503) 257-1504 or e-mail lnelson@mesd.k12.or.us.