

**Agency Goals**

- #1 – Reconnecting Youth
- #2 – District Service Plans
- #3 – Professional Development
- #4 – Facilities
- #5 – Fiscal Stability
- #6 – Board Policy
- #7 – Legislative Advocacy

\*\*\*\*\*Where have all the Board Agenda Packets gone?\*\*\*\*\*

*MESD is an eco-friendly organization! The Board Agenda Packet is produced through BoardBook, a web based program, and posted to our MESD home page each month along with all meeting notices. As a result our annual printing costs have been reduced by 65%. You can view past meeting packets and minutes from July 1, 2007 to our most current by visiting us at [www.mesd.k12.or.us](http://www.mesd.k12.or.us).*

The Multnomah Education Service District Board of Directors will meet in regular session at 7:00 p.m. on Tuesday, December 21, 2010 in the Board Room at the MESD main headquarters at 11611 NE Ainsworth Circle, Portland, Oregon 97220. The agenda includes personnel contracts, Board Policy amendments, and reports to the Board. The full agenda is posted on the MESD web site at: [www.mesd.k12.or.us](http://www.mesd.k12.or.us).

**1. CALL TO ORDER**

**A. Roll Call**

**B. Introduction of Guests and Audience**

**1. Audience**

**2. Supervisors**

- a. Ann Occhi - Supervisor Health Services  
Presenter: Cabinet Director Baynes

**C. Public Comment**

**2. PRESENTATIONS**

**A. Student Spotlight - None**

**B. Partnership Spotlight - None**

**C. Program Spotlight - None**

**D. Reports to the Board**

**1. AFSCME Report**

Presenter: Nanette Cooper, President

**2. MESDEA Report**

Presenter: Emily Wittman, President

**3. Auditor's Report**

Presenter: Rod Moody, Jr., Talbot, Korvola & Warwick LLP

**4. E-2 Foundation Report**

Presenter: Director Schafer, E2 Foundation Board Members Tabitha Helms, Janice Gratton

### 3. ACTION ITEMS

#### A. Consent Agenda

1. **Approve November 16, 2010 Board Regular Session Minutes**
2. **Resolution 10-181 - Personnel Contracts**
3. **Resolution 10-182 - Extension of Contracts**
4. **Resolution 10-183- Second Reading of Board Policies** - The Board of Directors at their November 16, 2010 Board meeting reviewed, discussed and made minor edits to the first reading of Board Policies: IB, IGBAB, IGBAG, IGBAH, IGBAJ, IGBB, IGDF, IGDK, IHB, IHBA, IIABB, IIC, and JO. Those edits have been made and the policies are presented for second reading on the consent agenda.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

#### B. Action Agenda

1. **Second Reading Board Policies** - The Board of Directors at their November 16 Board meeting requested additional language changes to Board Policies IGBAB/JO - Education Records/Records of Students with Disabilities\*\* and Board Policy IICC - School Volunteers. The additional language changes have been incorporated into the policies and are presented for further discussion and second reading.

- a. **Resolution 10-184 Board Policy IGBAB/JO - Education Records/Records of Students with Disabilities\*\***

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

- b. **Resolution 10-185 Board Policy IICC - School Volunteers**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

2. **First Reading of Board Policies (Goal #6)** A notice of intent to present for review the following policies at the December 21, 2010 Board meeting was shared with the Board at their November 16, 2010 Board meeting. Editorial changes and proposed language changes by Cabinet, Board, and OSBA have been incorporated into the following policies and are presented for First Reading.

- a. **Required Language Changes** - *The following policies were provided to the Board prior to the Board meeting with background information relative to the required language changes and/or citations of new legal reference, based on state and/or federal law changes. Additional language changes for consideration by Board members have been incorporated into the First Reading of the policies highlighted in yellow for easy reference.*

1. **Resolution 10-186 Board Policy GBA - Equal Employment Opportunity - Required**
2. **Resolution 10-187 Board Policy GBNA - Hazing/Harassment/Intimidation/Bullying/Menacing - Staff - Required**
3. **Resolution 10-188 Board Policy GCBDA/GDBDA - Family Medical Leave\* - Required**
4. **Resolution 10-189 Board Policy GCDA/GDDA - Criminal History Verification and Fingerprinting\* - Required**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

b. **Highly Recommended or Optional Language Changes** - *The following policies were provided to the Board prior to the Board meeting with background information relative to highly recommended or optional language changes and/or citings of new legal reference, based on state and/or federal law changes. Additional language changes for consideration by Board members have been incorporated into the First Reading of the policies highlighted in yellow for easy reference. Cabinet, Administration and Legal Services recommend approval of the highly recommended and optional language changes to align with current practices.*

1. **Resolution 10-190 Board Policy GBC - Staff Member Ethics - Highly Recommended**
2. **Resolution 10-191 Board Policy GCC - Recruitment of Licensed Staff\* - Highly Recommended**
3. **Resolution 10-192 Board Policy GCPB/GDPB - Resignation of Staff - Highly Recommended**
4. **Resolution 10-193 Board Policy GBH/JECAC and JECAC/GBH - Staff/Student/Parent Relations\*\* - OSBA Optional/Highly Recommended by Cabinet, Administration, Legal Services**
5. **Resolution 10-194 Board Policy GBI - Gifts and Solicitations - OSBA Optional/Highly Recommended by Cabinet, Administration, Legal Services**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

c. **Board Discussion** - *The following policies were provided to the Board prior to the Board meeting with background information relative to language changes and/or citings of new legal reference, based on state and/or federal law changes. Board Members requested these policies be placed on the agenda for additional discussion prior to first reading approval. Additional language changes for consideration by Board members have been incorporated into the First Reading of the policies highlighted in yellow for easy reference.*

1. **Resolution 10-195 Board Policy GBD - Board-Staff Communications - Required**  
Presenter: Directors Giusto and Schafer
2. **Resolution 10-196 Board Policy GBL - Personnel Records - Cabinet/Administration/Legal Highly Recommend**  
Presenter: Director Schafer
3. **Resolution 10-197 Board Policy GCBD - Leaves and Absences - Cabinet/Administration/Legal Highly Recommend**  
Presenter: Director Schafer
4. **Resolution 10-198 Board Policy GCPC - Retirement of All Employees - Cabinet/Administration/Legal Highly Recommend**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
Presenter: Director Giusto

d. **Editorial Edits/New Language** - *The following policies reflect editorial and new language changes to the policies to align with current practices, along with updated legal and MESD cross references as recommended by Cabinet, Administration and Legal Services.*

1. **Resolution 10-199 Board Policy GAB - Job Descriptions**
2. **Resoltuion 10-200 Board Policy GB - Personnel Policies**

3. **Resolution 10-201 Board Policy GBEA - Workers Compensation**
4. **Resolution 10-202 Board Policy GBDA - Mother Friendly Workplace**
5. **Resolution 10-203 Board Policy GCA - License Requirements**
6. **Resolution 10-204 Board Policy GCB -Staff Contracts**
7. **Resolution 10-205 Board Policy GCBA - Salary Schedule - Non-Regular Staff**
8. **Resolution 10-206 Board Policy GCBAA - Salary Schedule/Salary Placement - Regular Staff**
9. **Resolution 10-207 Board Policy GCBDB - Return to Work**
10. **Resolution 10-208 Board Policy GCEC - Job Sharing**
11. **Resolution 10-209 Board Policy GCL - Staff Development**
12. **Resolution 10-210 Board Policy GCN - Evaluation of Staff**
13. **Resolution 10-211 Board Policy GCPD - Discipline and Dismissal of Employees**
14. **Resolution 10-212 Board Policy GCQAA - Consulting**
15. **Resolution 10-213 Board Policy GCQAB - Tutoring for Pay**
16. **Resolution 10-214 Board Policy GCQBA - Copyright & Patents**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

- e. **Policies to be Deleted** - *The following policies were reviewed by Cabinet, Administration and Legal Services and are recommended for deletion due to redundant language in other policies, inclusion in bargaining agreements, or no longer MESD practice.*
1. **Resolution 10-215 Board Policy GAA - Personnel Definitions - DELETE**
  2. **Resolution 10-216 Board Policy GBAA - Fair Labor Standards Act - DELETE**
  3. **Resolution 10-217 Board Policy GBEAA - Staff Protection- DELETE**
  4. **Resolution 10-218 Board Policy GBF - Employee Participation in Community Activities - DELETE**
  5. **Resolution 10-219 GCBC - Associated Payroll Costs - DELETE**
  6. **Resolution 10-220 Board Policy GCBCA - Continuation Coverage Health Benefits - DELETE**
  7. **Resolution 10-221 Board Policy GCBDC - Duty Free Work Breaks - DELETE**
  8. **Resolution 10-222 Board Policy GCBE - Vacations and Holiday - DELETE**
  9. **Resolution 10-223 Board Policy GCI/GDI - Assignments and Transfers - DELETE**
  10. **Resolution 10-224 Board Policy GCQE - Practicum/Intern Students-DELETE**
  11. **Resolution 10-225 Board Policy GD - Classified Employee/Classified Employee Positions- DELETE**
  12. **Resolution 10-226 Board Policy GDAA - Assignment of Work Site- DELETE**
  13. **Resolution 10-227 Board Policy GDCA - Posting of All Employee Vacancies-DELETE**

14. **Resolution 10-228 Board Policy GDI - Notice of Employment- DELETE**

15. **Resolution 10-229 Board Policy GCCA - Posting of All Employee Vacancies - DELETE**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

3. **Resolution 10-230 Approval of 2011-2012 Local Service Plan**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

Presenter: Superintendent Hitchcock

4. **REPORTS**

A. **Fiscal Report for November 30, 2010**

Presenter: Cabinet Director Sesnon

B. **Value Added Report - "The Multiplier " e-Letter can be viewed at:**

<http://www.mesd.k12.or.us/comm/Multiplier/Dec-2010.shtml>

Presenter: Superintendent Hitchcock

C. **Board Member Reports**

1. **OAESD**

a. Legislative Platform

Presenter: Director Washington

2. **OSBA**

Presenter: Director Washington

D. **Board Correspondence**

1. Citizens Commission on Human Rights of Oregon - DVD: A Documentary Dead Wrong  
- How psychiatric drugs can kill your child

2. "Sensitive Santa" event - Lloyd Center Marketing - November 24, 2010

5. **ACTIVITY CALENDAR**

A. January 8 - Board Planning Session, Board Room 8:30 - 2:00 p.m.

6. **ADJOURNMENT**

Multnomah ESD Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceeding Board room capacity are required, please contact Board Secretary Leslie D. Nelson by close of business the Friday prior to the Board meeting, by calling (503) 257-1504 or e-mail [lnelson@mesd.k12.or.us](mailto:lnelson@mesd.k12.or.us).