

Agency Goals

- #1 – Reconnecting Youth
- #2 – District Service Plans
- #3 – Professional Development
- #4 – Facilities
- #5 – Fiscal Stability
- #6 – Board Policy
- #7 – Legislative Advocacy

*****Where have all the Board Agenda Packets gone?*****

MESD is an eco-friendly organization! The Board Agenda Packet is produced through BoardBook, a web based program, and posted to our MESD home page each month along with all meeting notices. As a result our annual printing costs have been reduced by 65%. You can view past meeting packets and minutes from July 1, 2007 to our most current by visiting us at www.mesd.k12.or.us.

*******Tax Supervising and Conservation Commission Hearing (TSCC)*******

A public hearing will be held by the Tax Supervising and Conservation Commission on the 2010-2011 Annual Budget approved by the Budget Committee for the Multnomah Education Service District, Multnomah County, State of Oregon for the fiscal year July 1, 2010 to June 30, 2011 in accordance with ORS294.430(2). The hearing will be held at 6:00 p.m. at 11611 NE Ainsworth Circle, Portland, Oregon 97220, in the Board Room on May 18, 2010. The budget document may be inspected or obtained at the business office of Multnomah Education Service District, 11611 NE Ainsworth Circle, Portland, Oregon 97220 between the hours of 8:00 a.m. and 5:00 p.m. or on the Multnomah Education Service District website at: www.mesd.k12.or.us/bus/budget/.

*******BOARD REGULAR SESSION*******

The Multnomah Education Service District Board of Directors will meet in Regular Session on Tuesday, May 18, 2010 at 7:00 p.m. in the Board Room at 11611 NE Ainsworth Circle, Portland, Oregon 97220. The Board will discuss personnel contracts, review first and second reading new and revised policies, approve the 2010-2011 Budget, receive the April 30, 2010 Fiscal Report, Agency Report, ratify the MESD AFSCME Agreement and receive Board reports.

1. CALL TO ORDER

- A. **Roll Call**
- B. **Introduction of Guests and Audience**
- C. **Public Comment**

2. PRESENTATIONS

- A. **Student Spotlight (Goal #1)**
- B. **Partnership Spotlight**

- 1. **Recognitions:** Multnomah County Department of Community Justice - I appreciation of their support of the Reconnecting Youth Initiative and their leadership in developing the Education Success Center
Presenter: Cabinet Director Webster
 - a. Dave Koch, Assistant Director

b. Thuy Vanderlinde, Treatment Services Manager

c. Rob Halverson, Community Justice Manager

C. Program Spotlight

1. Instructional Services Program Review

Presenter: Cabinet Director Webster

D. Reports to the Board - None

3. ACTION ITEMS

A. Consent Agenda

1. **Approve April 20, 2010 Executive Session Minutes**

2. **Approve April 20, 2010 Regular Session Minutes**

3. **Approve April 20, 2010 Local Contract Review Board Minutes**

4. **Resolution 10-35 - Personnel Contracts (Goal #2)**

5. **Resolution 10-36 - Extension of Contracts (Goal #2)**

6. **Resolution 10-37 - Second Reading and Approval of New and Revised Board Policies. (Goal #6)**

The Board of Directors at their April 20, 2010 Board meeting reviewed and discussed for first reading new and amended Board Policies: AE, IA/IAA, JA/JAA, IK, IL, IMB, IKF, IKFB, IKH, DDA, IMA, KL, KLD, and IGAI and made no further edits.

Motion: _____ Second: _____ Vote: _____

B. Action Agenda

1. **Resolution 10-38 - AFSCME Agreement**

Motion: _____ Second: _____ Vote: _____

Presenter: General Counsel Turner

2. **Resolution 10-39 - Adoption of 2010-2011 Budget for All Funds**

Motion: _____ Seconded: _____ Vote: _____

Presenter: Cabinet Director Sesnon

3. **Resolution 10-40 - Approval of Fiscal Year 2010-2011 Appropriations for All Funds and Declaraiton of Taxes Imposed**

Motion: _____ Seconded: _____ Vote: _____

Presenter: Cabinet Director Sesnon

4. **Resolution 10-41 - First Reading Revised Board Policy BFC - Adoption and Revision of Policies.** In response to feedback and a request of the Board of Directors at the April 20, 2010 Board meeting, the following policy revision is presented for consideration to expedite in a timely manner policies that require editorial edits only or, after first reading, policies that require no further edits. **(Goal #6)**

Motion: _____ Second: _____ Vote: _____

Presenter: Superintendent Hitchcock

5. **Second Reading of New or Revised Board Policies**

a. **Resolution 10-42 - Second Reading of New Board Policy AD - Educational Philosophy (Goal #6).** The Board in reviewing Policy AD at the April 20, 2010 meeting recommended striking the word "aspirational" from the policy.

Motion: _____ Seconded: _____ Vote: _____

Presenter: Superintendent Hitchcock

b. **Resolution 10-43 - Second Reading of Revised Board Policy IGBHA - Alternative Education Program.** The Board in reviewing Policy IGBHA at the

April 20, 2010 meeting recommended a statement focusing on what we as an agency provide to our component districts and the words "Local Service Plan" be added for clarity on the approval process. **(Goal #6)**

Motion: _____ Second: _____ Vote: _____
Presenter: Cabinet Director Webster

- c. **Resolution 10-44 - Second Reading of Revised Board Policy ING - Animals in MESD Facilities.** The Board in reviewing Policy ING at the April 20, 2010 meeting recommended shortening the policy and moving the procedural items to the Administrative Regulations. These changes have been incorporated into the following policy revision for consideration. **(Goal #6)**

Motion: _____ Second: _____ Vote: _____
Presenter: Chief Program Officer Jorgensen

- d. **Resolution 10-45 - Second Reading of New Board Policy JGAB - MESD Use of Restraint and/or Seclusion.** In response to the Disability Rights of Oregon recent requests from districts to review policies and complaint procedures, this new policy we reviewed for First Reading at the April 20, 2010 Board meeting. Since that time, we have included a paragraph to encompass our FLS program students. **(Goal #6)**

Motion: _____ Seconded: _____ Vote: _____
Presenter: Chief Program Officer Jorgensen

6. **First Reading of Board Policies**

- a. **Resolution 10-46 - First Reading of Revised Board Policy AC - Non-Discrimination. (REQUIRED)** Congress passed the Americans with Disabilities Act Amendments Act of 2008 (ADA Amendments Act), which went into effect January 1, 2009. The Act's amended the definition of disability, mitigating measures and episodic impairments are to be applied to policies. **(Goal #6)**

Motion: _____ Seconded: _____ Vote: _____

- b. **Resolution 10-47 - First Reading Revised Board Policy ACA - Americans with Disabilities Act. (Optional)** Congress passed the Americans with Disabilities Act Amendments Act of 2008 (ADA Amendments Act), which went into effect January 1, 2009. The act's amended definition of disability, mitigating measures and episodic impairments are to be applied to policies. **(Goal #6)**

Motion: _____ Second: _____ Vote: _____

- c. **Resolution 10-48 First Reading of Revised Board Policy GBA - Equal Employment Opportunity. (REQUIRED).** Congress passed the Americans with Disabilities Act Amendments Act of 2008 (ADA Amendments Act), which went into effect January 1, 2009. The act's amended definition of disability, mitigating measures and episodic impairments are to be applied to policies. **(Goal #6)**

Motion: _____ Seconded: _____ Vote: _____

- d. **Resolution 10-49 - First Reading of Revised Board Policy JB - Equal Educational Opportunity - Students. (Highly Recommended).** Congress passed the Americans with Disabilities Act Amendments Act of 2008 (ADA Amendments Act), which went into effect January 1, 2009. The act's amended definition of disability, mitigating measures and episodic impairments are to be applied to policies. In amending the "Required" policy changes, we also reviewed our student policy and made the

necessary changes. **(Goal #6)**

Motion: _____ Second: _____ Vote: _____

- e. **Resolution 10-50 - First Reading of New Board Policy EEA - Student Transportation Services. (REQUIRED).** Senate Bill 480 created new provisions and amended ORS 811.210 and ORS 811.215. It changes child weight restrictions and added height and age requirements relative to safety belt/restraints. Current Policy EEBD - Student Transportation Services is to be deleted and recoded to EEA to maintain consistency with OSBA coding. **(Goal #6)**

Motion: _____ Second: _____ Vote: _____

Presenter: Chief Program Officer Jorgensen

- f. **Resolution 10-51 - First Reading of New Board Policy EEAC - District Vehicle Safety Program. (REQUIRED)** Senate Bill 480 created new provisions and amended ORS 811.210 and ORS 811.215. It changes child weight restrictions and added height and age requirements relative to safety belt/restraints. **(Goal #6)**

Motion: _____ Seconded: _____ Vote: _____

- g. **Resolution 10-52- First Reading of Revised Board Policy JFCC - Student Conduct on School Bus/Vehicles. (REQUIRED)** The Oregon State Board of Education adopted OARs to implement new federal IDEA regulations affecting student transportation. **(Goal #6)**

Motion: _____ Seconded: _____ Vote: _____

- h. **Resolution 10-53 - First Reading of New Board Policy EEAE - Student Transportation in Private Vehicles. (HIGHLY RECOMMENDED)** Senate Bill 480 created new provisions and amended ORS 811.210 and ORS 811.215. It changes child weight restrictions and added height and age requirements relative to safety belt/restraints. **(Goal #6)**

Motion: _____ Seconded: _____ Vote: _____

- i. **Resolution 10-54 - First Reading of Revised Board Policy EEBA - MESD Vehicles. (REQUESTED BY BOARD).** In revising policies impacted by Senate Bill 480 and new provision for child weight restrictions, added height and age requirements, a review of all policies related to transportation were reviewed for possible revision. Revisions were requested by Board to change "will and must" to "shall." **(Goal #6)**

Motion: _____ Seconded: _____ Vote: _____

- j. **Resolution 10-55 - First Reading of Revised Board Policy EEBB - Use of Private Vehicles for MESD Business. (REVISED)** In revising policies impacted by Senate Bill 480 and new provision for child weight restrictions, added height and age requirements, a review of all policies related to transportation were reviewed for possible revision. **(Goal #6)**

Motion: _____ Second: _____ Vote: _____

Presenter: Chief Program Officer Jorgensen

- k. **Resolution 10-56 First Reading of Revised Board Policy EI - Risk and Insurance Management. (REVISED)** In revising policies impacted by Senate Bill 480 (new provisions for child weight restrictions, added height and age requirements) a review of all policies related to transportation were reviewed for possible revision. Revisions

to Policy EI are recommended to align with Board Policy and Administrative Regulation DBDB - Risk Management/PERS Reserve Fund. (Goal #6)

Motion: _____ Second: _____ Vote: _____

- l. **Resolution 10-57- First Reading of Revised Board Policy EIA - Insurance Programs. (REVISED)** In revising policies impacted by Senate Bill 480 (new provisions for child weight restrictions, added height and age requirements) a review of all policies related to transportation were reviewed for possible revision. Revisions to Policy EIA are recommended to align with Board Policy and Administrative Regulation DBDB - Risk Management/PERS Reserve Fund and deletion of Board Policy EEBC - Vehicle Insurance as it is a duplicate of Board Policy EIA. (Goal #6)

Motion: _____ Second: _____ Vote: _____

Presenter: Chief Program Officer Jorgensen

- m. **RESOLUTION 10-58 First Reading of Revised Board Policy EBAC - MESD Safety Committee (HIGHLY RECOMMENDED)** Oregon OSHA amended Oregon Administrative Rule for Workplace Safety Committees. The revision applies to OAR 437-001-0765 as a result of HB 222 passed in the 2007 legislative session. ESDs are now allowed to establish a single safety committee (instead of site safety committees) for the ESD when they have employees in multiple ESD locations. The word "centralized" has been used to refer to a single districtwide safety committee. If an ESD chooses to establish a single districtwide safety committee, the ESD Board is required to adopt policy and procedures following the required safety meetings and committee rules. (Goal #6)

Motion: _____ Seconded: _____ Vote: _____

- n. **RESOLUTION 10-59 First Reading of Revised Board Policy EBCB - Emergency Drills (HIGHLY RECOMMENDED)** The State Board of Education revised OAR 581-024-0275 - Facilities and Safety and Emergency Planning to bring the OAR into greater alignment with the drill and instruction requirements of ORS 336.071. (Goal #6)

Motion: _____ Seconded: _____ Vote: _____

- o. **RESOLUTION 10-60 First Reading of Revised Board Policy JHFE - Reporting of Suspected Child Abuse. (REQUIRED)** The State Board of Education adopted OAR-581-022-0711, which requires ORS language in policy and written procedures for providing required annual training for ESD employees, parents and students. (Goal #6)

Motion: _____ Seconded: _____ Vote: _____

- p. **RESOLUTION 10-61 First Reading of New Board Policy JHFF - Reporting of Suspected Sexual Conduct with Students. (REQUIRED).** In 2009 the Legislature enacted HB 2062 (amends ORS 339.370-339.377). A portion of that new legislation requires school employees who have reasonable cause to believe a student has been subjected to sexual conduct by another employee to report that information to a supervisor or other designated person. Sexual conduct means any verbal or physical conduct by a school employee that is sexual in nature, is directed toward a kindergarten through grade 12 student, has the effect of unreasonably interfering with a student's educational performance and creates an intimidating, hostile or offensive

educational environment. The legislation requires ESD boards to adopt a policy on reporting sexual conduct. MESD already has a policy on reporting suspected child abuse (JHFE). Since state law mandates a specific policy on reporting sexual conduct, the definition of the prohibited behavior is different from child abuse and reporting procedures are greatly different for each behavior, MESD administration recommends a separate policy to comply with state law. **(Goal #6)**

Motion: _____ Second: _____ Vote: _____

- q. **Resolution 10-62 - First Reading of New Board Policy EH - Electronic Data Management. (OPTIONAL).** The policy briefly states the responsibility to comply with state and federal laws and regulations concerning the custody and maintenance of public records. An Administrative Regulation has also been written to provide guidance to ESDs as to a retention schedule for electronic data in accordance with the Oregon Archives division records retention schedule. **(Goal #6)**

Motion: _____ Seconded: _____ Vote: _____

- r. **Resolution 10-63 - First Reading of New Board Policy GCAB - Personal Communication Devices (OPTIONAL).** In response to requests from districts and ESDs concerned with health, safety and welfare of staff and students, OSBA has developed a new policy reflecting issues related to sexting, iPods and the use of personal communication devices and social media by staff. **(Goal #6)**

Motion: _____ Seconded: _____ Vote: _____

- s. **Resolution 10-64- First Reading of Revised Board Policy IIBGA - Electronic Communications System (REQUIRED).** The Children's Internet Protections Act (CIPA), a federal law enacted by Congress imposes certain types of requirements on any school or library that receives funding for Internet access or internal connections from the E-Rate program, a program that makes certain communications technology is more affordable to eligible schools and libraries. Congress has enacted additional protections for minors using the Internet. ESDs must now also certify that, as part of their required Electronic Communications Policy, they are educating minors about appropriate online behavior, including cyberbullying awareness and response, and how to interact with other individuals on social networking sites and in chat rooms. The Administrative Regulation has also been revised to reflect these requirements. **(Goal #6)**

Motion: _____ Seconded: _____ Vote: _____

- t. **Resolution 10-65 - First Reading of New Board Policy JFCEB - Personal Communication Devices and Social Media - Students. (Optional)** In response to a request for guidance in the appropriate use of social media, (i.e., Facebook, MySpace, Twitter, etc.) by students, staff and Board Members, language has been included regarding the use of ESD equipment for posting to social media sites and on the conduct of Board Members who post to social media sites. **(Goal #6)**

Motion: _____ Seconded: _____ Vote: _____

- u. **Resolution 10-66 - First Reading of Revised Board Policy JOA - Directory Information** (REQUIRED)** The US Department of Education amended the Family Educational Rights and Privacy Act (FERPA) specific to excluding SSN or student ID from inclusion in directory information; expanded the definition of school official to to include contractor, consultant, and volunteer "acting for" the school; requires ESDs to use reasonable methods to identify and authenticate the identity of parents, school officials, or other parties before releasing confidential education

records; and in the event of a health or safety emergency or threat, permit ESDs to make decisions regarding disclosure of confidential education records. **(Goal #6)**

Motion: _____ Seconded: _____ Vote: _____

- v. **Resolution 10-67 - First Reading of Revised Board Policy JOB - Personally Identifiable Information** (REQUIRED)** Has been revised and updated as per administrative rules and are required as part of the Special Education Assurances. **(Goal #6)**

Motion: _____ Seconded: _____ Vote: _____

4. **REPORTS**

A. **Fiscal Report (Goal #5)**

Presenter: Cabinet Director Sesnon

B. **Agency Report (Goals #1 through #7)**

Presenter: Superintendent Hitchcock

C. **OSBA and OAESD (Goal #7)**

1. OSBA Spring Regional Dinner Report

Presenter: Director Haliski

2. OSBA Legislative Committee Report

Presenter: Directors Haliski and Washington

3. OAESD Bylaws and Constitution

Presenter: Superintendent Hitchcock

D. **Board Member Reports**

1. Superintendent Evaluation Committee

Presenter: Director Giusto

5. **ACTIVITY CALENDAR**

A. **Activity Calendars**

B. **Attendance and Designation of Speaker at Graduation Ceremonies**

C. **Work Plan for Continuous Improvement Discussions**

D. **May 21-22** - OAESD Spring Summit @ Silverton

E. **May 26** - Milestones of Achievement, 3:45 p.m. @ MESD

F. **May 31** - MESD Closed Memorial Holiday

G. **June 3** - Alpha High School Commencement @ MHCC, 7:00 p.m.

H. **June 8** - Arata Creek Awards Ceremony @ Arata Creek, 1:00 p.m.

I. **June 8** - Helensview Graduation @ Holiday Inn Airport Conference Center, 7:00 p.m.

J. **June 9** - Pathways Community School Graduation and Reception @ Pathways, 7:00 p.m.

K. **June 10** - Doernbecher Hospital Program Graduation @ OHSU Doernbecher, 10:00 a.m.

L. **June 15** - Regular MESD Board Meeting @ Ainsworth Building, 7:00 p.m.

M. **June 15** - Board Executive Session @ Ainsworth Building, 6:00 p.m.

N. **July 1** - Board Meeting

O. **August** - Board Planning Retreat

6. **ADJOURNMENT**

Multnomah ESD Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceeding Board room capacity are required, please contact Board Secretary Leslie D. Nelson by close of business the Friday prior to the Board meeting, by calling (503) 257-1504 or e-mail lnelson@mesd.k12.or.us.