Ashland School Board
School Board Work Session
Thursday, August 27, 2026 6:30 PM

District Office
885 Siskiyou Blvd
Ashland, Oregon 97520

Agenda

1. Call to Order / Roll Check

Presenter: Board Chair Russell Hatch

2. Adoption or Adjustment of Agenda ***(At this time, Board members are provided the opportunity to amend the agenda)***

Presenter: Board Chair Russell Hatch

3. Consent Agenda ***(All items may be adopted by a single motion unless pulled for special consideration.)***

Presenter: Board Chair Russell Hatch

A. Personnel Report for August **4**

B. Policy Review (First Read)

1) Policy KNA Immigration Enforcement on District Property **10**

a. Policy KNA-AR(1) Interactions with Immigration Enforcement **17**

b. Policy KNA-AR(2) Federal Immigration Enforcement Request Log **21**

C. Policy Review (Second Read/Adoption)

1) Policy BBAA - Board Member's Authority & Responsibility **24**

2) Policy BD - Board Meetings, Notices and Communications **30**

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6) Policy DBEA - Budget Committee 58

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Presenter: Ericka Beck-Brattin

5. Finance Report 10 min.

Presenter: Director of Business Services Sherry Ely

A. Finance Report for the period ending July 31, 2026 96

Presenter: Director of Business Services Sherry Ely

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Presenter: AHS Principal, Francisco Atanes

7. Board Reports 10 min.

Presenter: Board Chair Russell Hatch

8. Superintendent Report 10 min.

Presenter: Superintendent Joseph Hattrick

A. ASD Transformation Update

Presenter: Superintendent Joseph Hattrick

9. Board Retreat Follow-up 15 min.

Presenter: Board Chair Russell Hatch

10. Announcements

Presenter: Board Chair Russell Hatch

A. The next Regular Session meeting will be held on Thursday, September 10, 2026, in the City Council Chamber, 1175 E. Main St., Ashland.

11. Adjourn

Presenter: Board Chair Russell Hatch

Ashland School District
Board Personnel Report
August 1, 2026

SITE	NAME	POSITION	STATUS	STATUS CHANGE	SALARY PLACEMENT EXCEPTION
AHS	Neil Holland	Cross Country Head Coach	Temporary Services	NO	NONE
AHS	Jeff Kubiak	Volleyball Girls Head Coach	Temporary Services	NO	NONE
AHS	Austin Wallace	Cross Country Asst Coach	Temporary Services	NO	NONE
AHS	Austin Brower	Football Asst Coach	Temporary Services	NO	NONE
AHS	Abdiaziz Guled	Soccer Boys Head Coach	Temporary Services	NO	NONE
AHS	Gregory White	Football Head Coach	Temporary Services	NO	NONE
AHS	Devin Price	Girls Basketball Head Coach	Temporary Services	NO	NONE
AHS	Emily Pew	Office Manager	Resigned	NO	NONE
AHS	Ashley Caughell	Athletics Office Manager	Resigned	NO	NONE
AHS	Ashley Caughell	Office Manager	1.0 FTE	NO	NONE
AHS	Kaiko'o Victor	Soccer Boys Asst Coach	Temporary Services	NO	NONE
AHS	Zephyr Ross	Grey Shirt Freshstart	Temporary Services	NO	NONE
AHS	Asa Cope	Grey Shirt Freshstart	Temporary Services	NO	NONE
AHS	Weston Reynolds	Grey Shirt Freshstart	Temporary Services	NO	NONE
AHS	Sharon Im	Grey Shirt Freshstart	Temporary Services	NO	NONE
AHS	Sayjune Park	Grey Shirt Freshstart	Temporary Services	NO	NONE
AHS	Piper Banks	Grey Shirt Freshstart	Temporary Services	NO	NONE
AHS	Kiera Rochelle Retiz	Grey Shirt Freshstart	Temporary Services	NO	NONE
AHS	Azaleah Sue Davis-Powell	Grey Shirt Freshstart	Temporary Services	NO	NONE
AHS	Cassie Jensen	Volleyball Asst Coach	Temporary Services	NO	NONE
AHS	Andrea Royse	Summer School Teacher	Temporary Services	NO	NONE
AHS	Laura Tagg	Summer School Teacher	Temporary Services	NO	NONE
AHS	Daren Shaw	Summer School Teacher	Temporary Services	NO	NONE
AHS	Jesse Burnham	Summer School TOSA	Temporary Services	NO	NONE
AHS	Toni Wright	Summer School Teacher	Temporary Services	NO	NONE
AHS	Samuel Sagal	Summer School Teacher	Temporary Services	NO	NONE

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AHS	Jennifer Marsden	College and Career Specialist	Resigned	NO	NONE
AHS	Laura Roennfeldt	Soccer Girls Asst Coach	Temporary Services	NO	NONE
AHS	Timothy Hernandez	Football Asst Coach	Temporary Services	NO	NONE
AHS	Robert Levorse	Football Asst Coach	Temporary Services	NO	NONE
AHS	Scott Robinson	Football Asst Coach	Temporary Services	NO	NONE
AHS	Kacy Curtis	SPED Resources/Site Based Behavior Teacher	1.0 FTE	NO	NONE
AHS	Nathaniel Reay	Youth Advocate	0.9375 FTE	NO	NONE
AHS	Maria Thompson	Athletics Office Manager	1.0 FTE	NO	NONE
AHS	Derek DeRouen	Teacher, Math	1.0 FTE	NO	NONE
AHS	Sergio Urena	Soccer Boys Asst Coach	Temporary Services	NO	NONE
AHS	Ashley Caughell	Cheerleader Coach	Temporary Services	NO	NONE
AHS	Aubrey Campbell	Choreographer	Temporary Services	NO	NONE
AHS	Ella Stringer	Intimacy Coordinator	Temporary Services	NO	NONE
AHS	Orion Bradshaw	Dialect Coach	Temporary Services	NO	NONE
AHS	Lori Doliposon	Set Designer	Temporary Services	NO	NONE
AHS	Stacy Hamer	Soccer Girls Asst Coach	Temporary Services	NO	NONE
AHS	Courtney Kistler	Volleyball Asst Coach	Temporary Services	NO	NONE
AHS	Alyssum Barber	Volleyball Asst Coach	Temporary Services	NO	NONE
AHS	Marie Uhtoff	Head Coach, Girls Soccer	Temporary Services	NO	NONE
AHS	Grace Rodriguez	College and Career Specialist	1.0 FTE	NO	NONE
AHS	Maximiliano Malcomb	Soccer Boys Asst Coach	Temporary Services	NO	NONE
AHS	Matthew Norris	Robotics Coach	Temporary Services	NO	NONE
AHS	Scott Hunter	Game Help	Temporary Services	NO	NONE
AMS	Sessceal Reynolds	Summer School / EA ELA/PM Supervision	Temporary Services	NO	NONE
AMS	Amy Maukonen	Summer School Teacher - Math	Temporary Services	NO	NONE

AMS	Ashley Ambrosio	Summer School Teacher- PE	Temporary Services	NO	NONE
AMS	Amanda Groover	Summer School Teacher ELA/Art/OBOB Jumpstart	Temporary Services	NO	NONE
AMS	Megan Fiscger	Summer School Teacher - Theatre	Temporary Services	NO	NONE
AMS	Ashley Schwedes	Summer School Teacher - ELA	Temporary Services	NO	NONE
AMS	Kylie Petermann	Summer School Leadership	Temporary Services	NO	NONE
AMS	Felipe Romero	Summer School EA	Temporary Services	NO	NONE
AMS	Lizbeht Lopez Aranda	Teacher, 7/8 Spanish	1.0 FTE	NO	NONE
AMS	Christie Lawson	Assistant Coach, Cross Country	Temporary Services	NO	NONE
AMS	Quin Diego Haldane	Head Coach, Football	Temporary Services	NO	NONE
AMS	Zackary Haldane	Assistant Coach, Football	Temporary Services	NO	NONE
AMS	William Beckett	Volleyball Coach	Temporary Services	NO	NONE
AMS	Susan Holt	Assistant Coach, Cross Country	Temporary Services	NO	NONE
AMS	Jeremiah Ernise	Football Asst Coach	Temporary Services	NO	NONE
Helman	Kevin McMann	PE Teacher	0.56 FTE	NO	NONE
Helman	Reece Jensen	Teacher, 4th grade	1.0 FTE	NO	NONE
Bellview	Megumi Kirikoshi	EA Site Based	0.875 FTE (increase of 0.25 FTE)	NO	NONE
Bellview	Emily Papanicolas	EA-Media Assistant	0.625 FTE	NO	NONE
Bellview	David Harris	Teacher, Music	0.62 FTE	NO	NONE

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Bellview	Cassie Fleming	Teacher, Grade 2/3	1.0 FTE (Temporary)	NO	NONE
Walker	Brittany Neumann	Summer School Office Manager	Temporary Services	NO	NONE
Walker	Laurie Green	Summer School Teacher	Temporary Services	NO	NONE
Walker	Spencer Nix	Summer School EA	Temporary Services	NO	NONE
Walker	JeEllen Meyeroff	Summer School Teacher	Temporary Services	NO	NONE
Walker	Elizabeth Lawrence	Summer School Teacher	Temporary Services	NO	NONE
Walker	Erika Lowe	Summer School EA	Temporary Services	NO	NONE
Walker	Casey Pedrone	Summer School EA	Temporary Services	NO	NONE
Walker	JoEllen Meyeroff	Summer School Teacher	Temporary Services	NO	NONE
Walker	Anne Collonge	Summer School Teacher	Temporary Services	NO	NONE
Walker	Patricia Dorr	Summer School Teacher	Temporary Services	NO	NONE
Walker	Kari Smith	Summer School Teacher	Temporary Services	NO	NONE
Walker	Maizi Giroux	Summer School Teacher	Temporary Services	NO	NONE
Walker	Rebekkah McAlvage	Summer School Teacher	Temporary Services	NO	NONE
Walker	Kathy Olson	Summer School EA	Temporary Services	NO	NONE
Walker	Gidon Weisberg	Summer School EA	Temporary Services	NO	NONE
Walker	Arianna King	Summer School EA	Temporary Services	NO	NONE
Walker	Calia Van Heusen	Summer School EA	Temporary Services	NO	NONE
Walker	Sean Frost	Summer School EA	Temporary Services	NO	NONE
Walker	Elena Schmeling	Summer School EA	Temporary Services	NO	NONE
Walker	Gabby Heiken	EA	0.8438 FTE	NO	NONE
Walker	Joseph Price	Teacher, PE	0.56 FTE	NO	NONE
Walker	Lindsay Gates	Principal	1.0 FTE Reassignment	NO	NONE
Walker	Taylor Schock	EA ELD	Resigned	NO	NONE
Maintenance	Andrew David Reinschmidt	Custodian	Resigned	NO	NONE
Maintenance	Alexander Clark Copeland	Custodian	Resigned	NO	NONE

Ashland School District
Board Personnel Report
August 1, 2026

Student Services	Urvashi Lewis	SPED Extended School Year Teaching	Temporary Services	NO	NONE
Student Services	Gideon Weisberg	EA Site Based	0.6875 FTE (increase of 0.0625 FTE)	NO	NONE
Student Services	Erin Hope	Summer School Nurse	Temporary Services	NO	NONE
Student Services	Anna Karp	Counseling Interns	Temporary Services	NO	NONE
Student Services	Sean Phinney	Counseling Interns	Temporary Services	NO	NONE
Student Services	Olivia Miguelucci	Counseling Interns	Temporary Services	NO	NONE
Student Services	Kimberly Hosford	School Psychologist	0.60 FTE (Decrease of 0.40 FTE)	NO	NONE
Technology	Luke Pomeroy	Network Engineer III	1.0 FTE	NO	NONE
TRAILS	Bridget Nau-Bishop	Teacher, Grades 2/3	1.0 FTE	NO	NONE
Transportation	Donald Kade Bissell	Bus Driver	0.625 FTE	NO	NONE
Transportation	Emma Torres	Bus Driver	0.75 FTE	NO	NONE
Transportation	Emma Torres	Bus Driver-Special Needs	Resigned	NO	NONE
Food Service	Katherine Bryant	Cafeteria Manager	Resigned	NO	NONE
Food Service	Cheryl Vandersteen	Food Service Worker	0.50 FTE	NO	NONE
Food Service	Tiffany Sanders	Summer Lunch Worker	Temporary Services	NO	NONE
Food Service	Melissa Ann Lebarre-Empson	Cafeteria Manager	0.8125 FTE	NO	NONE

Ashland School District
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Food Service	Melissa Ann Lebarre-Empson	Food Service Worker	Resigned	NO	NONE
Willow Wind	Abby Kruenegel	Part Time Instructor	Temporary Services	NO	NONE
Willow Wind	Dana Yearsly	Part Time Instructor	Temporary Services	NO	NONE
Willow Wind	Vernon Lee Pew	Part Time Instructor	Temporary Services	NO	NONE
Willow Wind	Alexi Butler McCullough	Part Time Instructor	Temporary Services	NO	NONE
Willow Wind	Mackenzie Quattlebaum	Part Time Instructor	Temporary Services	NO	NONE
Willow Wind	Dana Yearsly	Landscape Maintenance	Temporary Services	NO	NONE
Willow Wind	Anna Karp	Part Time Instructor	Temporary Services	NO	NONE
Willow Wind	Amilia Elliott	Part Time Instructor	Temporary Services	NO	NONE
Willow Wind	Lola Conde	Part Time Instructor	Temporary Services	NO	NONE
Willow Wind	Gerri Rose	Part Time Instructor	Temporary Services	NO	NONE

~~OSBA Model Sample Policy~~
Ashland School District

Code: KNA
Adopted: date

Immigration Enforcement on District Property

{House Bill 4079 (2026) requires districts to "adopt a policy for providing notice when a federal immigration authority is confirmed to have entered school property for immigration enforcement." This policy must be "consistent with applicable model policies published by the Attorney General as provided by ORS 180.810."}

The district complies with state and federal law, including Oregon Revised Statute (ORS) 180.805, ~~and~~ ORS 181.826, ~~and~~ this policy, and accompanying administrative regulations KNA-AR(1) – Interactions with Immigration Enforcement and KNA-AR(2) – Federal Immigration Enforcement Request Log when responding to requests from federal immigration authorities regarding immigration enforcement. ~~[~~Absent a judicially authorized subpoena, warrant or court order, district staff must not allow federal immigration authorities access to the district's records or facilities not open to the public for the purposes of immigration enforcement and must verify the validity of any subpoena, warrant or court order involving immigration enforcement presented to them by federal immigration authorities to ensure it is judicially authorized. Examples of judicial and administrative warrants and subpoenas can be found in the Oregon Attorney General's Model Public School Policies.[1] The superintendent or designee must review and approve any response to a request involving immigration enforcement. The district will provide ongoing training to designated staff to ensure compliance with this policy.~~]~~

This policy will be made available in the student handbook and on the district's website[2]. ~~[~~The district will ensure a copy of the Oregon Attorney General's Model Public School Policies[3] and this policy and accompanying administrative regulations are provided to staff.~~]~~

Designation of Primary Point of Contact

The ~~[position~~ Superintendent ~~{[4]}]~~ is the primary point of contact for coordinating interactions with federal immigration authorities occurring in the district ("immigration liaison"~~{[5]}~~). The ~~[alternate position~~ Assistant Superintendent or Executive Director of Operations~~]~~ shall serve as an alternative point of contact during the immigration liaison's absence or unavailability ("alternate immigration liaison").

[1] https://www.doj.state.or.us/wp-content/uploads/2026/06/Attorney-Generals-Model-Public-School-Policies-in-Compliance-with-SB-1538.pdf

[2] Must be provided in culturally appropriate languages that are used to communicate effectively with parents and guardians of students in the district, as determined by the Board. {The district is encouraged to evaluate language needs in the district in order to effectively communicate with all parents and guardians.}

[3] https://www.doj.state.or.us/wp-content/uploads/2026/06/Attorney-Generals-Model-Public-School-Policies-in-Compliance-with-SB-1538.pdf

~~[4] {House Bill 4079 (2026) requires the policy to "identify at least one administrator" for this purpose. The Board should consider whether a single administrator is sufficient for the district, or whether multiple administrators should be designated.}~~

~~[5] {The district can choose any title to use for this individual and should use it throughout this policy.}~~

PROPOSED

The immigration liaison's responsibilities include:

1. Serving as the district's representative during encounters with federal immigration authorities;

2. Confirming when federal immigration authorities have entered school property for immigration enforcement purposes;

3. Ensuring federal immigration authorities engaging in enforcement activities at the district have notice of relevant district policies: JO/IGBAB – Education Records/Records of Students with Disabilities, JOA – Directory Information, JOB – Personally Identifiable Information and this policy;

4. Assisting staff in performing their duties in response to immigration enforcement efforts, including ensuring compliance with all district policies and procedures related to interactions with federal immigration authorities and immigration enforcement efforts;

5. Reviewing and responding to requests from federal immigration authorities, in coordination with, and under the direction of, the superintendent or designee;

6. Facilitating the district's compliance with lawful immigration enforcement efforts in a manner that does not unnecessarily disrupt the school environment or invade the privacy of students, staff, or volunteers;

7. Providing notice as required in this policy when a federal immigration authority has been confirmed to have entered school property for immigration enforcement.

Required Notice

When a federal immigration authority is reported to have entered school property for the purpose of immigration enforcement the immigration liaison shall confirm whether federal immigration authorities have entered school property for immigration enforcement and when confirmed, shall provide notice as follows:

1. Notice must be provided to:

    a. Students who attend the school where the federal immigration authority is confirmed to be on school property for immigration enforcement and who are in grades [7] and above;
    b. Parents or guardians of students attending the school where the federal immigration authority is confirmed to be on school property for immigration enforcement;
    c. Staff of the school where the federal immigration authority is confirmed to be on school property for immigration enforcement; and
    d. Community-based service providers that have requested to receive notice when a federal immigration authority is confirmed to be on school property for immigration enforcement. Community-based service providers can request to receive such notifications by contacting ~~[the immigration liaison at the district office~~, the Superintendent's Office, through the Executive Assistant to the Superintendent~~]~~.

2. Notice must include:

    a. The general location of the federal immigration authority; and

PROPOSED

b. Whether classes or school operations were affected by the presence of the federal immigration authority. ~~[{Districts may include resources available to those impacted by immigration enforcement actions.}]~~

3. Notice must not disclose:

a. Personally identifiable information;
b. Other information that may not be legally disclosed; or
c. Other information when the disclosure may threaten the health or safety of students or staff of the district or is prohibited by a court order.

The required notice will be provided as expediently as possible using ~~[insert communication methods the district will use] [existing methods used for providing electronic communications~~ email and ASD's electronic communication system~~]~~.

Unless otherwise prohibited by law or court order, the district will make reasonable efforts to provide notice to a student, or to the parent ~~of~~ or guardian of a student, when the district has provided information related to the student to a federal immigration authority.

~~[~~**Confidentiality of School Records**

Except when required by a judicially authorized warrant, subpoena, or order, Oregon law prohibits the district from disclosing protected information to federal immigration authorities for the purpose of enforcing federal immigration laws. Protected information includes information relating to a person's:

1. Address;

2. Workplace or hours of work;

3. School or school hours;

4. Contact information, including telephone number, electronic mail address or social media account information;

5. Known associates or relatives; and

6. Date, time or location of the person's hearings, proceedings or appointments with a public body that are not matters of public record.

Oregon law also prohibits sharing any of the above information about a person's relatives or known associates with federal authorities for immigration enforcement purposes.

Oregon law generally prohibits the district from sharing or disclosing citizenship or immigration status or country of birth information[6] that the district collects, unless one of the following exceptions applies:

[6] Citizenship or immigration status or country of birth information is any information concerning:
1. Where a person was born; or
2. Whether a person is a citizen of the United States; or
3. Whether a person has lawful authority to be present in the United States.

1. The disclosure is required by state or federal law (other than federal immigration law);

2. The disclosure is required by a judicially authorized warrant, order, or subpoena;

3. The information being shared with a person concerns only that person or their dependents; or

4. The information is aggregated and not personally identifiable.

In addition to the prohibitions described above, federal and state laws make records and information related to students confidential and permit disclosure only in limited circumstances. The district's policies with respect to student records can be found in Board policies JO/IGBAB – Education Records/Records of Students with Disabilities, JOA – Directory Information and JOB – Personally Identifiable Information. To ensure compliance with applicable federal and state law, the district's staff shall not disclose any school records or information to federal immigration authorities except as provided in these policies.

Staff must also maintain the confidentiality of school records and other information about students, staff, and volunteers when communicating with other students, parents, or community members about immigration enforcement activities involving students, staff, or volunteers of the district or occurring on district property. Staff should direct anyone with questions about immigration enforcement activities occurring on district property to the immigration liaison.[

Training

The district will provide the immigration liaison and alternate immigration liaison with training as follows:

1. The training must include information on the requirements of House Bill 4079 (2026), any applicable model policies published by the Attorney General, and this policy; and

2. The training must be provided at the time of designation and at least once every two years thereafter.

[{[7]}Upon the adoption of this policy and not less than once every two years thereafter, the district will provide training to all current district staff of one hour or more regarding federal and state laws, and the district's policies, relating to interacting with federal immigration authorities and responding to immigration enforcement efforts. The district will provide the required training to all new staff within 30 days of beginning employment.]

END OF POLICY

Legal Reference(s):

ORS 180.810
ORS 180.805
ORS 181.826
OAR 581-021-0371

[7] {This language is included in the Attorney General's *K12 School Model Policy*. House Bill (HB) 4079 (2026) requires that districts adopt policies that are "consistent with applicable model policies published by the Attorney General as provided by ORS 180.810."}

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2012); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).
Oregon Attorney General's *K12 School Model Policy*
Senate Bill 1538 (2026).
Senate Bill 1594 (2026).
House Bill 4079 (2026).

PROPOSED

OREGON SCHOOL BOARDS ASSOCIATION
Inspire • Inform • Involve

Policy Update

August 2026 Vol. 73 No. 1 sch

80th Annual Convention
Nov. 12-14, 2026
Portland Marriott Downtown Waterfront, Portland, OR

Policy Update is a subscription publication of the Oregon School Boards Association

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If you have questions regarding this publication or OSBA, please call our offices:
503-588-2800 or 800-578-6722

CONTENTS

KNA – Immigration Enforcement on District Property, Required, *New*
KNA-AR(1) – Interactions with Immigration Enforcement, Highly Recommended, *New*
KNA-AR(2) – Federal Immigration Enforcement Request Log, Optional, *New*

IMMIGRATION ENFORCEMENT

Summary

In 2026, the Oregon Legislature adopted three bills related to federal immigration enforcement in schools: Senate Bill (SB) 1538, SB 1594, and House Bill (HB) 4079). These new laws require the Oregon Attorney General's (AG) Office to publish model policies related to immigration enforcement in schools, which are available here. Districts must provide these model AG policies to employees, and must adopt a policy that is consistent the AG model policies by September 30, 2026.

The district-adopted policy must:

- Designate an individual to be the primary contact for immigration enforcement;
- Include requirements for notifying students, parents, staff and the community when federal immigration officials are confirmed to be on district property for enforcement purposes;
- Include training requirements for designated individuals;
- Be included in the student handbook and in culturally appropriate languages on the district's website; and
- Include any other requirements provided by law.

OSBA is releasing a new sample policy to help meet these requirements and two new administrative regulations to assist in the implementation of this policy.

Collective Bargaining Impact

None

Local District Responsibility

Review the policy and administrative regulations listed below and adopt a policy by September 30, 2026.

This publication is designed to provide accurate and authoritative information regarding the subject matter covered. It is furnished with the understanding that policies should be reviewed by the district's legal counsel.

Policy(ies) and ARs Impacted by these Revisions

KNA – Immigration Enforcement on District Property, Required, *New*
KNA-AR(1) – Interactions with Immigration Enforcement, Highly Recommended, *New*
KNA-AR(2) – Federal Immigration Enforcement Request Log, Optional, *New*

ABOUT *POLICY UPDATE*

Policy Update is a subscription newsletter providing a brief discussion of current policy issues of concern to Oregon school districts, education service districts, community colleges, and public charter schools.

Sample model policies reflecting these issues and changes in state and federal law, if applicable, are part of this newsletter. These samples are offered as a starting point for drafting local policy and may be modified to meet particular local needs. They do not replace district legal counsel advice.

To make the best use of *Policy Update*, we suggest you discuss the various issues it presents and use the sample model policies to determine which policies your district should develop or revise, get ideas for what a policy should contain, and as a starting point for editing, modifying and discussing your district's policy position.

If you have questions about *Policy Update*, sample policies or policy in general, call OSBA Policy Services, 800-578-6722 or 503-588-2800.

TRY OUR ONLINE POLICY DEMO

OSBA's online policy service has a demo site for districts interested in a public online policy manual. This service saves time, resources and reams of paper. With one centrally located policy manual updated electronically, you have instant access to current district policies.

Go to policy.osba.org and select "Policy Online Demo." The online manual includes a subscription to *Policy Update* and policy manual maintenance service to help keep policies current.

OSBA offers several options. Contact Policy Services to determine the best option for you, 800-578-6722 or 503-588-2800.

~~OSBA Model Sample Administrative Regulation~~
Ashland School District

Code: KNA-AR(1)
Revised/Reviewed: date

Interactions with Immigration Enforcement

The ~~[position~~ Superintendent~~]~~ is designated as the "immigration liaison."

1. Staff ~~[~~, contractors and volunteers~~]~~ shall adhere to all district policies when interacting with federal immigration authorities and the following administrative regulations:

   a. Unless expressly authorized by the superintendent or designee, or by the immigration liaison/ alternate immigration liaison on behalf of the superintendent or designee, staff shall not:

      (1) Provide federal immigration authorities with records or information about students, staff, or volunteers;
      (2) Confirm whether a student, staff member, or volunteer is present or make the student, staff member, or volunteer available;
      (3) Allow access to non-public areas of the district's facilities or property;
      (4) Sign documents presented by federal immigration authorities; or
      (5) Give consent to any immigration enforcement action.

   b. Staff may not interfere with lawful immigration enforcement actions or physically obstruct federal immigration authorities in any manner. However, staff should immediately report to the immigration liaison if they observe any conduct or enforcement activities by federal immigration authorities that violate state or federal law, or district policies, or that otherwise present a security threat or potential danger to students, staff, volunteers, or visitors.
   c. Staff who receive a request related to immigration enforcement must immediately notify the immigration liaison. The immigration liaison is responsible for interacting with the federal immigration authorities until the matter is concluded or the federal immigration authorities have been referred to the superintendent or designee.
   d. The immigration liaison or alternate immigration liaison should meet the federal immigration authorities at the school door, District Office (885 Siskiyou Blvd., Ashland, OR 97520), or other area designated by the superintendent or designee for this purpose.
   e. The immigration liaison shall provide federal immigration authorities with a copy of this policy and explain that school staff are required to follow these steps in this policy. The immigration liaison should inform the immigration authorities that school staff must contact the office of the superintendent or designee for guidance before providing access to school facilities, records, or other information.
   f. The immigration liaison should direct another staff member to contact the superintendent or designee while the immigration liaison remains with the federal immigration authorities.
   g. The immigration liaison must document the request from federal immigration authorities to the fullest extent possible under the circumstances. At a minimum, the documentation shall include the following information, if available:

      (1) The name, badge number, and agency of the law enforcement officer making the request;

(2) The number of officers present;
(3) Time, date, and location of the request;
(4) The nature of the request;
(5) The source of authority for the request, including whether the request is administratively or judicially authorized;
(6) Whether the request requires an immediate response;
(7) The identification of witnesses present; and
(8) How the encounter concluded.

h. The immigration liaison shall direct another staff member to transmit copies, photos, or other documentation provided by federal immigration authorities to the superintendent or designee, along with other information documented pursuant to this policy. The superintendent or designee must approve any response to a law enforcement request related to immigration enforcement as provided in Section 3 of this administrative regulation.

2. Determination of Validity of Judicial Warrant, Subpoena or Order

a. If presented with a warrant, subpoena or order by federal immigration authorities, the immigration liaison shall verify the validity of the warrant, subpoena or order by determining whether the warrant, subpoena or order is judicially authorized. An administrative warrant, subpoena, order or other legal process that has not been authorized by a judicial officer does not authorize the district to provide law enforcement with access to records or information, or facilities for purposes of immigration enforcement.

A judicially authorized warrant, subpoena or order contains the following key features:

(1) A caption, near the top of the document, identifying the court that issued the order (typically the federal district court for the District of Oregon);
(2) A signature block, near the end of the document, including the name of the person who signed the order, and identifying that individual as a judge, magistrate, clerk of court, or other person signing on behalf of a judge or magistrate, and the date of the signature; and
(3) An indication that the warrant, subpoena or order has not expired.

Examples of warrants and subpoenas are available in the Attorney General's model policies[1].

b. The immigration liaison shall notify the superintendent or designee of the warrant, subpoena or order and whether the warrant, subpoena or order appears on its face to be judicially authorized.
c. The immigration liaison should request a copy of the warrant, subpoena or order and transmit a copy of the warrant, subpoena or order for review by the superintendent or designee, or legal counsel.
d. The superintendent or designee shall make the final determination regarding the validity of any warrant, subpoena or order and whether, and to what extent, federal immigration will have access to district records or information, or facilities. If the superintendent or designee is uncertain as to the validity or scope of the warrant, subpoena or order, the superintendent or

[1] https://www.doj.state.or.us/wp-content/uploads/2026/06/Attorney-Generals-Model-Public-School-Policies-in-Compliance-with-SB-1538.pdf

designee should immediately consult legal counsel or a statewide or regional education organization.

3. Approval of Response by Superintendent

a. The immigration liaison shall notify the superintendent or designee of a request related to immigration enforcement prior to responding to the request. The superintendent or designee will only honor requests from immigration enforcement officers or other agencies enforcing federal immigration laws if the request is judicially authorized. If the superintendent or designee is uncertain as to the lawfulness or scope of the request, the superintendent or designee should immediately consult legal counsel or a statewide or regional education organization prior to approving a response.

b. If the superintendent or designee determines that a response is not authorized by a judicial subpoena issued as part of a court proceeding or by another compulsory court-issued legal process, such as a warrant, the superintendent or designee shall direct the immigration liaison to decline the request.

Upon direction of the superintendent or designee, the immigration liaison shall decline the request, refer the federal immigration enforcement authorities to the superintendent or designee, and request that they leave the premises.

The immigration liaison shall ensure that the information documented pursuant to this administrative regulation is submitted to the Oregon Criminal Justice Commission as provided in ORS 181A.826.

c. If the request is accompanied by a subpoena, warrant or order that appears on its face to be judicially authorized, the superintendent or designee must review and approve the immigration liaison of district's response to the request.

The superintendent or designee shall ensure that the district's response provides no greater access to records or information, or facilities, than that required by the subpoena, warrant or order.

d. If the request involves a warrant that appears to be valid and authorizes the arrest of a particular person, the superintendent shall direct the immigration liaison to request that the arrest be conducted in a manner that is the least disruptive to the school environment and to the person's wellbeing, which may include bringing the arrestee to the federal immigration authorities.

4. [School-Sponsored Events

If federal immigration authorities appear at a school-sponsored event open to the general public (e.g., field trip, athletic event, band event), staff should document their observations, notify the immigration liaison and follow any guidance provided by the immigration liaison. When alerted to the presence of federal immigration authorities at a school-sponsored event, the immigration liaison shall notify the superintendent or designee.]

5. [School Transportation/Buses

PROPOSED

If federal immigration authorities request to board a school bus or other vehicle transportation, the driver should ask them to wait outside the bus/vehicle, close the doors, and immediately call the immigration liaison and follow any guidance provided by the immigration liaison. The immigration liaison shall notify the superintendent or designee and coordinate an approved response as outlined in this policy.

6. Volunteers

The district will determine which volunteers need to receive training or materials regarding this administrative regulation.

PROPOSED

~~OSBA Model Sample Administrative Regulation~~
Ashland School District

Code: KNA-AR(2)
Revised/Reviewed: date

Federal Immigration Enforcement Request Log

School site: _____

Person Receiving Request: _____ Title: _____

1. Requesting Officer Information

   Officer name: _____ Badge #: _____

   Agency: _____

   Contact information: _____

2. Number of officers present: _____

3. Time, date and location of request: _____

4. Nature of the request:

   ☐ Request to enter school property
   ☐ Request to access school facilities or buildings
   ☐ Request to interview a student
   ☐ Request to interview staff member
   ☐ Request to locate a student
   ☐ Request to obtain student records
   ☐ Request to detain or take custody of an individual
   ☐ Other (describe): _____

5. Source of Authority for the request

   Authority cited by officer(s):

   ☐ Administrative Warrant
   ☐ Administrative Subpoena
   ☐ Judicial Warrant
   ☐ Judicial Subpoena
   ☐ Court Order
   ☐ Other Authority (describe): _____

   Document Presented? ☐ Yes ☐ No

   If yes, identify the document and any identifying numbers: _____

   Copy obtained? ☐ Yes ☐ No

6. Does the request require an immediate response? ☐ Yes ☐ No

Superintendent or Designee Review and Approval

The superintendent or designee must review the request and approve any response to a law enforcement request related to immigration enforcement.

Review Conducted By:

☐ Superintendent ☐ Superintendent's Designee

Name: _____

Title: _____

Date and Time of Review: _____

Response Authorized:

☐ Yes ☐ No ☐ Additional Legal Review Required ☐ Pending Further Information

Witnesses Present

Name	Title or Role	Contact Information
Name	Title or Role	Contact Information
Name	Title or Role	Contact Information

How the Encounter Concluded

☐ Access to school property granted
☐ Access denied pending legal review
☐ Referred to Superintendent or Designee
☐ Other (describe): _____
☐ Referred to School Administrator
☐ Officers left without further action

PROPOSED

Detailed summary of outcome:

Additional notes:

Follow-Up Actions

- ☐ Legal counsel notified
- ☐ Superintendent notified and copies, photographs, or other documentation transmitted to the superintendent or designee.
- ☐ Law enforcement documentation copied and retained

Completed By: _____ (print name)

Title: _____

Signature: _____

Date: _____

Time Completed: _____

PROPOSED

Notes on Policy BBAA

- Part of the April 2026 Policy Update
- Highly recommended
- OSBA recommends deleting our current version and replacing it with the new versions
- Workgroup reviewed selections on 7/2/26
- Redline version is the recommended new policy
- **Summary:** There have been several changes to Oregon Public Meetings laws over the last few years. These include statutes from the Oregon Legislature and rules from the Oregon Government Ethics Commission. In 2026, the Legislature passed House Bill 4177, but it will not go into effect as it was vetoed by the governor. The policies included in this update include language that matches the new laws.

~~OSBA Model Sample Policy~~
Ashland School District

Code: BBAA
Adopted: date

Board Member's Authority and Responsibilities

An individual Board member exercises the authority and responsibility of their position when the Board is in a meeting which is being held in accordance with Oregon's Public Meetings Law. A Board member has the authority to act in the name of the Board only when authorized by a specific Board motion. The affirmative vote of the majority of members of the Board is required to transact any business.

When authorized to act as the district's designated representative in collective bargaining, a Board member may make and accept proposals in bargaining subject to subsequent approval by the Board.

Board members may speak on behalf of the Board or district only when specifically authorized to do so. Any other statements do not represent the position of the Board or district. When expressing personal opinions in public, Board members are encouraged to clearly identify the opinions as their own.

All Board members shall maintain awareness of relevant district information and participate in Board functions and professional Board development activities.

All members of the Board will adhere to the following in carrying out the responsibilities of membership:

1. Request for Records

   Any individual Board member who desires a copy of an existing record may make such a request to the superintendent. Requests involving confidential records or significant staff time will be referred to the Board for approval. A copy of such request shall be sent to each member of the Board. Upon completion of such report or survey, the superintendent may submit copies to each member of the Board.

2. Requests for Legal Opinions~~[1]~~

   Requests for legal advice or opinions by a Board member that will incur a cost for the district must be approved by a majority vote of the Board before the request is made to legal counsel. The Board chair is authorized to obtain legal advice or opinions if advantageous to do so prior to the next meeting (e.g., advice regarding an executive session or a decision to invite district legal counsel) without a need for Board approval. Legal counsel is responsible to the Board.

3. Action on Complaints or Requests Made to a Board Member

~~[1] {Consider how board members obtain legal advice and whether a cost is associated with that. Does the Board want individual board members to be able to contact attorneys at PACE or OSBA (no bill accrued) on their own, or does the Board want them to get Board approval first? Do you want individual Board members to be able to contact attorneys that will bill the district on their own, or do you want them to get board approval first?}~~

When a Board member receives complaints or requests for action from staff, students or members of the public, the Board member will direct the staff, students, members of the public to the public complaint policy Board policy KL – Public Complaints. Such information will be conveyed to the superintendent. An individual Board member is not authorized to independently act on complaints.

4. Board Member's Communication with Administration

No individual Board member may direct the superintendent or other staff to action without Board authorization. No Board member will intervene in the administration of the district or its schools.

5. Contracts or Agreements

All district contracts must be approved by the Board, unless otherwise delegated by the Board to the superintendent or designee for approval before an order can be drawn for payment. If a contract is made without authority of the Board, the individual making such contract shall be personally liable.

6. Visits to Schools

A Board members may visit schools in accordance with Board policy BG – Board–Staff Communications.

7. Public Meetings Law

All Board members will comply with Public Meetings Law[, including participating in an approved[2] training at least once during each term of office~~{[3]}~~].

8. Mandatory Reporting

A Board member having reasonable cause to believe that any child with whom the Board member comes in contact has suffered abuse or that any person with whom the Board member comes in contact has abused a child shall immediately make an oral report or cause an oral report be made to Department of Human Services[4] or local law enforcement.

9. Oregon Ethics Laws

All Board members will adhere to Oregon Government Ethics laws, including filing the statement of economic interest as required by Oregon Revised Statute (ORS) 244.

10. Confidential Information

All Board members will not disclose confidential information received as part of Board service.

11. Other Laws, Policies, Agreements and Procedures

[2] Approved by the Oregon Government Ethics Commission.

~~[3] {Training is only required for districts with annual fiscal expenditures of $1M or more. See ORS 192.700.}~~

[4] (855) 503-SAFE (7233)

All Board members will follow all laws, Board policies, working agreements, and any other procedures established by the district.

END OF POLICY

Legal Reference(s):

ORS 192.311 – 192.478
ORS 192.610 – 192.705
ORS Chapter 244

ORS 332.045
ORS 332.055
ORS 332.057

ORS 332.075
ORS 332.107
ORS 419B.010

38 OR. ATTY. GEN. OP. 1995 (1978)
S. Benton Educ. Ass'n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).

PROPOSED

Ashland School District 5

Code: **BBAA**
Adopted: 5/23/02
Readopted: 5/08/17
Orig. Code(s): BBAA

Individual Board Member's Authority and Responsibilities

The Board is organized as a unit. Official action is taken only when members are sitting as a Board in regular or special session, and such action must be made a matter of record.

Board members recognize that they have no authority when they are not in attendance at a Board meeting.

Individual Board members do not have the authority to take action and make commitments or promises unilaterally. The consent to any particular measure obtained of individual members when not in session is not an act of the Board and is not binding on the district. If a contract is made without authority of the Board, the individual making such contract shall be personally liable.

The preceding statements are not intended to isolate or prevent individual Board members from listening and/or responding to constituents or to prevent Board members from bringing topics to the attention of the whole Board at official meetings.

Further, the individual Board member shall:

1. Have the same duties as the whole Board as stated earlier;

2. Attend meetings regularly, with the exceptions noted in Board policy BBE - Vacancies on the Board;

3. Commence attending Board meetings after taking the oath of office;

4. Perform other functions as designated by the Board or chair.

DELETE

Individual Board members may make requests of the superintendent for reports or surveys prepared by the administrative staff. A copy of such request shall be sent to each member of the Board. Upon completion of such report or survey, the superintendent may submit copies to each member of the Board. Requests for written reports or surveys which require the employment of additional personnel or other expense shall be submitted to the Board for its consideration.

Any Board member may request a legal opinion. Such request, however, shall be made through the Board chair to the superintendent. If the legal opinion sought involves the superintendent's employment or performance, the request should be made to the Board chair. Legal counsel is responsible to the Board.

Individual Board members may place items on the agenda for Board meetings by submitting a written request to the superintendent before the published notice of the meeting.

END OF POLICY

Legal Reference(s):

ORS 332.045
ORS 332.055
ORS 332.057
ORS 332.075

38 OR. ATTY. GEN. OP. 1995 (1978)
S. Benton Educ. Ass'n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).

Cross Reference(s):

BHD - Board Member Compensation and Expense Reimbursement

DELETE

Notes on Policy BD

- Part of the April 2026 Policy Update
- Highly recommended
- OSBA recommends deleting our current version and replacing it with the new version
- Workgroup reviewed selections on 7/2/26
- Redline version is the recommended new policy
- **Summary:** There have been several changes to Oregon Public Meetings laws over the last few years. These include statutes from the Oregon Legislature and rules from the Oregon Government Ethics Commission. In 2026, the Legislature passed House Bill 4177, but it will not go into effect as it was vetoed by the governor. The policies included in this update include language that matches the new laws.

~~OSBA Model Sample Policy~~
Ashland School District

Code: BD
Adopted: date

Board Meetings, Notices and Communications

Definitions

"Communication" means the expression or transmission of information from one person to another through verbal, non-verbal, written, or electronic means. Non-verbal means include gestures, such as thumbs-up and thumbs-down, as well as sign language.

"Convening" means gathering in a physical location, using electronic, video or telephonic technology to be able to communicate contemporaneously among participants, using serial electronic written communication among participants, or using an intermediary to communicate among participants.

"Decision" means any determination, action, vote or final disposition upon a motion, proposal, resolution, order, ordinance or measure on which a vote of the Board[1] is required, at any meeting at which a quorum is present.

"Decision-making process" means the process the Board engages in to make a decision, such as: (a) identifying or selecting the nature of the decision to be made; (b) gathering information related to the decision to be made; (c) identifying and assessing alternatives; (d) weighing information; and (e) making a decision.

"Deliberation" means discussion or communication that is part of a decision-making process.

"Executive session" means any meeting or part of a meeting of the Board that is closed to certain persons for deliberation on certain matters.

"Intermediary" means a person who is used to facilitate communications among members of the Board about a matter subject to deliberation or decision by the Board, by sharing information received from a member of the Board with other members of the Board. The term "intermediary" can include a member of the Board.

"Meeting" means the convening of the Board for which a quorum is required in order to make a decision or to deliberate toward a decision on any matter. Meeting does not include any on-site inspection of any project or program or the attendance of members of the Board at any national, regional or state association to which the Board or the members belong.

"Public Meetings Law" means Oregon Revised Statutes (ORS) 192.610 – 192.705 and Oregon Administrative Rules (OAR) 199-040 and 199-050.

[1] This policy is written to apply to the Board. Other bodies, including Board committees, may be subject to public meeting laws. This policy may help other bodies understand what is required, but is intended as direction for the Board.

"Quorum" means the minimum number of members of the Board required to legally transact business. For the Board, a quorum is [three{[2]}] Board members.

"Work session" or "workshop" means meetings held for the purpose of either presenting information to the Board to prepare for a regular or special meeting, or to allow the Board to engage in preliminary discussions or deliberations.

Board Authority at Meetings

The Board has the authority to act only when a quorum is present at a properly noticed regular, special or emergency meeting. The affirmative vote of [three{[3]}] members of the Board is required to transact any business.

Types of Meetings

The Public Meetings Law applies to all regular, special, emergency, executive session and work session meetings of the Board.

1. Regular Meetings

   The regular meeting schedule will be established at the annual organizational meeting each year and may be changed by the Board with public notice. The purpose of each regular meeting will be to conduct the regular Board business.

2. Special Meetings

   A special meeting may be scheduled when less than a quorum is present at a regular meeting and therefore no business may be conducted, additional business still needs to be conducted at the ending time of a meeting, conducting business prior to the next regular meeting would be advantageous to the district, or other reasons. Special meetings may be convened by the Board chair, upon request of three Board members, or by common consent of the Board.

3. Emergency Meetings

   Emergency meetings may be called in the case of an actual emergency upon appropriate notice under the circumstances. Only topics necessitated by the emergency may be discussed or acted upon at the emergency meeting.

4. Work Sessions

   The Board may use regular or special meetings for the purpose of conducting work sessions to provide its members with opportunities for planning and thoughtful discussion. Work sessions will

[2] {ORS 332.055 establishes the quorum as a majority. If the Board has five members, three constitute a quorum. If the Board has seven members, four constitute a quorum. If the Board has nine members, five constitute a quorum.}

[3] {ORS 332.055 provides "the affirmative vote of the majority of members of the board is required to transact any business." If the Board has five members, three votes are required. If the Board has seven members, four votes. If the Board has nine members, five votes.}

be conducted in accordance with Public Meetings Law. The Board may make official decisions during a work session.

5. Executive Sessions

Executive sessions may be held during regular, special or emergency meetings for a reason permitted by law. (See Board policy BDC – Executive Sessions).

Communications Outside of a Board Meeting (Serial Meetings Prohibited)

Private meetings where a quorum of the Board engages in discussions or communications that are part of the Board's decision-making process on matters within the authority of the Board violate Public Meetings Law, except as part of an executive session.

A quorum of Board members shall not, outside of a meeting conducted in compliance with Public Meetings Laws, use a series of communications of any kind, directly or through intermediates, for the purpose of deliberating or deciding on any matter that is within the jurisdiction of the Board. This prohibition applies to using any one or a combination of the following methods of communication:

1. In-person;
2. Telephone calls;
3. Videos, videoconferencing, or electronic video applications;
4. Written communication, including electronic written communications, such as email, texts, and other electronic applications;
5. Use of one or more intermediaries to convey information among members; and
6. Any other means of conveying information.

Communications outside of a Board meeting may contain communications between or among members of the Board, including a quorum, that are:

1. Purely factual or educational in nature and that convey no deliberation or decision on any matter that might reasonably come before the Board;
2. Not related to any matter that, at any time, could reasonably be foreseen to come before the Board for deliberation and decision; or
3. Nonsubstantive in nature, such as communication relating to scheduling, leaves of absence and other similar matters.

E-mails sent to other Board members are encouraged to have the following notice:

Important: Please do not reply or forward this communication if this communication could constitute a decision or deliberation toward a decision between and among members of the district board. Board member electronic communications on district business are subject to Public Meetings and Public Records Law.

A quorum of Board members may attend social meetings or gatherings so long as no discussions or deliberations are had.

Meeting Location, Public Accommodations and Logistical Requirements

All meetings will be open to the public except as provided by law.

All Board meetings, including Board retreats and work sessions, will be held within district boundaries, except as allowed by law[4]. The Board may attend training sessions outside the district boundaries but may not deliberate or discuss district business. No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, age or national origin is practiced. Meeting locations shall be accessible to persons with disabilities.

Any Board meeting may be held in person, through the use of electronic or telephonic means, or in some combination of in-person, electronic or telephonic means.

Access to and the ability to attend all meetings (excluding executive sessions) by telephone, video or other electronic or virtual means will be made available when reasonably possible. For Board meetings (excluding executive session) held by telephone or other electronic means of communication, the district shall make available a place or an electronic means by which the public can listen to or view the meetings in real time. The place provided may be a place where no Board member is present.

For executive sessions where the media are statutorily authorized to be present, if any person, including any Board member, is attending the executive session by telephone, video, or other electronic means, the district shall provide members of the media the same attendance option. The district may establish reasonable security measures to ensure the media's attendance by telephone, video, or other electronic means is conducted through a secure connection or method.

If requested to do so at least 48 hours before a meeting held in public, the Board shall make a good faith effort to provide an interpreter for persons who are deaf or hard of hearing. The request should include the name of the requester, sign language preference and any other relevant information requested. If the meeting is being held upon less than 48 hours' notice and a request for an interpreter is made, the Board shall make a reasonable effort to have an interpreter present. Other appropriate aids and services may be provided upon request and appropriate advance notice.

~~[~~If requested to do so at least 72 hours before a meeting held in public, the Board will make a reasonable effort to provide translation services.~~{~~[5]~~}~~

Recordings or minutes will be kept for all meetings in accordance with state law and Board policy BDDG – Recordings or Minutes of Board Meetings.

All meetings shall comply with applicable provisions of the Oregon Indoor Clean Air Act.

PROPOSED

[4] ORS 192.630(4). Meetings of the governing body of a public body shall be held within the geographic boundaries over which the public body has jurisdiction, or at the administrative headquarters of the public body or at the other nearest practical location. Training sessions may be held outside the jurisdiction if no deliberations toward a decision are involved.

[5] {Districts are encouraged to evaluate translation needs and resources prior to adding this language. A district may decide that translating the agenda, minutes or other documents, or public comment is sufficient.}

{The possession of a firearm, deadly weapon or any other instrument used as a dangerous weapon is prohibited at Board meetings, except as authorized by law.{[6]}}

Public Notice Requirements

The district posts public notice{[7]} of its meetings on the district's website or on a publicly accessible website hosted by a third-party that is linked to the district's website.

The public notice shall identify the following:

1. The time, date, location of the meeting, and, to the extent reasonably possible, will include the electronic link or telephone access information to allow members of the public to attend the meeting by telephone or electronic means;

2. The agenda or list of the principal subjects anticipated to be considered at the meeting and will be specific enough to permit the public to recognize matters in which they are interested. The Board may amend the agenda or may add or remove items from the list of principal subjects prior to or during a meeting. See Board policy BDDC – Board Meeting Agenda for additional meeting agenda information; and

3. The name, telephone number, and email address of a person at the district office to contact to request an interpreter or other communication aids or a statement that the district will provide a sign language interpreter or other communication aids at the meeting.

The district will provide notice to interested persons and news representatives who have requested notice through means reasonably calculated to provide actual notice to interested persons known to the Board.

For all regular meetings, the meeting notice shall be provided with as much advance notice as reasonably possible, but no less than 48 hours' advance notice.

For all special meetings, the meeting notice shall be provided with no less than 24 hours' advance notice.

For an emergency meeting, public notice shall be provided with as much advance notice as reasonably possible given the emergency circumstances. The district shall attempt to contact the media and other interested persons to inform them of the emergency meeting by telephone, email, social media, or other method reasonably calculated to provide actual notice. If reasonably possible under the emergency circumstances, the emergency meeting notice shall be conspicuously displayed on the district's website or on a publicly accessible website hosted by a third-party hosted and linked to the district's website.

PROPOSED

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[6] {ORS 166.670(1)(a) prohibits the possession of firearms or "any other instrument used as a dangerous weapon" on school grounds and in facilities occupied by the district, unless an exception applies. ORS 166.370(3)(g) provides an exception for persons "licensed under ORS 166.291 and 166.292 to carry a concealed handgun." ORS 166.377 allows districts to adopt a policy stating that this defense (the exception in ORS 166.670(3)(g)) does not apply "on the grounds of the schools controlled by the board." Some districts have adopted policy KGBB to do so.}

[7] {The public notice must be displayed conspicuously on the district's website. If the district does not maintain a publicly accessible website, the district shall satisfy the public notice requirements through other means such as posting on the Oregon Transparency Website, community postings, bulletin boards, newspaper notice, or any other means reasonably calculated to provide actual notice to the general public. Modify this sentence to communicate how the district publishes its public notices.}

If a meeting will include an executive session, the notice shall comply with the above notice requirements and the notice shall also identify the specific statutory citation and appropriate subsection and paragraph authorizing the executive session, as well as a general description of the statutory authorization. Example:

> "The Board will meet in executive session under ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent."

If an executive session is to be part of an open regular, special, or emergency meeting, the notice shall comply with the above notice requirements and prior to entering the executive session, the Board chair shall make a public announcement and identify in open session the specific statutory provision and appropriate subsection and paragraph authorizing the executive session, as well as a general description of the statutory authorization (See Board policy BDC – Executive Sessions for additional information on executive sessions.)

Complaints

Complaints regarding Public Meetings Laws can be filed in accordance with Public Meetings Law complaint procedures outlined in Board policy KL – Public Complaints. Complaints must be filed within 30 days of the alleged violation.

~~{{~~[8]~~}~~**Mandatory Training**

Every member of the Board shall attend or view a training on Public Meetings Law as required by ORS 192.700 and Board policy BBAA – Board Member's Authority and Responsibilities.~~}~~

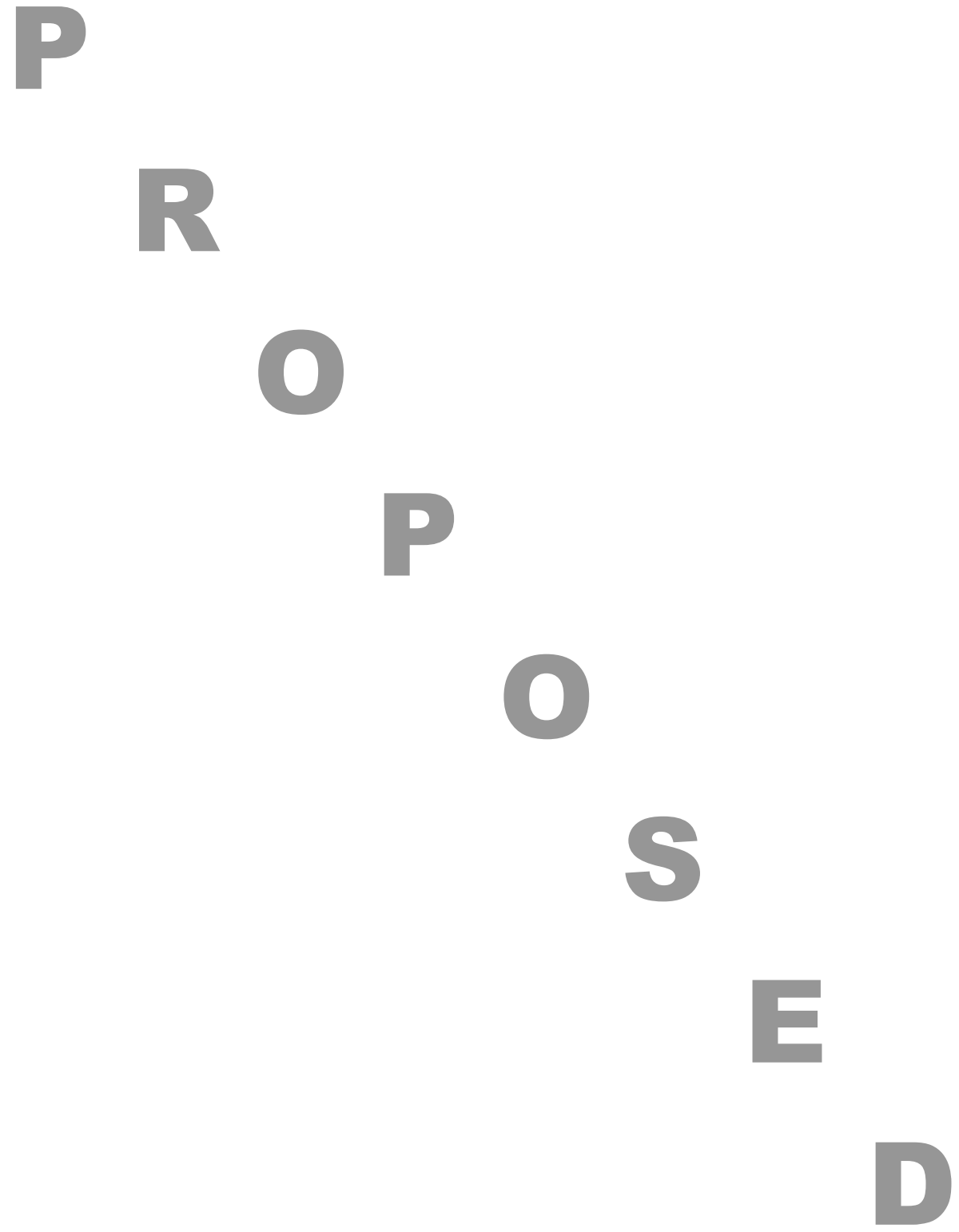
END OF POLICY

Legal Reference(s):

ORS Chapter 192
ORS 332.040 - 332.061
ORS 332.107
ORS 433.835 - 433.875
OAR 199-050-0005 – 199-050-0085

PROPOSED

~~[8] {Training is only required for districts with annual fiscal expenditures of $1M or more. See ORS 192.700.}~~


PROPOSED

Ashland School District 5

Code: BD/BDA
Adopted: 9/12/05
Revised/Readopted: 5/08/17; 7/10/25
Orig. Code: BD/BDA

Board Meetings

The Board has the authority to act only when a quorum is present at a duly called regular, special or emergency meeting. "Meeting" means the convening of a quorum of the Board as the district's governing body to make a decision or to deliberate toward a decision on any matter. This includes meeting for the purpose of gathering information to serve as the basis for a subsequent decision or recommendation by the governing body, i.e., a work session. The affirmative vote of the majority of members of the Board is required to transact any business.

All regular, special and emergency meetings of the Board will be open to the public except as provided by law. All meetings will be conducted in compliance with state and federal statutes. All Board meetings, including Board Retreats and work sessions, will be held within the district boundaries. The Board may attend training sessions outside the district boundaries but cannot deliberate or discuss district business.[1] No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation[2], age or national origin is practiced.

The Board will give public notice reasonably calculated to give actual notice to interested persons, including those with disabilities, of the time and place for all Board meetings and of the principal subjects to be considered. The Board may consider additional subjects at a meeting, even if they were not included in the notice.

If requested to do so at least 48 hours before a meeting is held in public, the Board shall provide an interpreter for hearing-impaired persons. Other appropriate auxiliary aids and services will be provided upon request and appropriate advance notice. Communications with all qualified individuals with disabilities shall be as effective as communications with others.

All meetings held in public shall comply with the Oregon Indoor Clean Air Act and the smoking provisions contained in the Public Meetings Law.

The possession of dangerous or deadly weapons and firearms, as defined in law and Board policy, is prohibited on district property or other meeting locations.

1. Regular, Special and Emergency Meetings

   No later than the next regular meeting following July 1, the Board will hold an organizational meeting to elect Board officers for the coming year and to establish the year's schedule of Board

DELETE

[1] ORS 192.630(4). Meetings of the governing body of a public body shall be held within the geographic boundaries over which the public body has jurisdiction, or at the administrative headquarters of the public body or at the other nearest practical location. Training sessions may be held outside the jurisdiction as long as no deliberations toward a decision are involved.

[2] As defined in ORS 174.100.

meetings. In Board election years (odd numbered years), the first meeting will be held no later than July 31.

Generally, a regular Board meeting will be held each month from 6:30 to 9:00p.m. in the Ashland Council Chambers. With a successful motion of the Board, a meeting may include up to but no more than two thirty-minute extensions. The regular meeting schedule may be changed by the Board with proper notice. The purpose of each regular monthly meeting will be to conduct the regular Board business.

Special meetings can be convened by the Board chair, upon request of three Board members, or by common consent of the Board at any time to discuss any topic. A special meeting may also be scheduled if less than a quorum is present at a meeting or additional business still needs to be conducted at the ending time of a meeting. At least 24 hours' notice must be provided to all Board members, the news media, which have requested notice, and the general public for any special meeting.

Emergency meetings can be called by the Board in the case of an actual emergency upon appropriate notice under the circumstances. The minutes of the emergency meeting must describe the emergency. Only topics necessitated by the emergency may be discussed or acted upon at the emergency meeting.

2. Communications Outside of Board Meetings

Communications, to, by and among a quorum of Board members outside of a legally called Board meeting, in their capacity as Board members, shall not be used for the purpose of discussing district business. This includes electronic communication. Electronic communications among Board members shall be limited to messages not involving deliberation, debate, decision-making or gathering of information on which to deliberate.

Electronic communications may contain:

a. Agenda item suggestions;
b. Reminders regarding meeting times, dates and places;
c. Board meeting agendas or information concerning agenda items;
d. One-way information from Board members or the superintendent to each Board member (e.g., an article on student achievement or to share a report on district progress on goals) so long as that information is also being made available to the public;
e. Individual responses to questions posed by community members, subject to other limitations in Board policy.

3. Private or Social Meetings

Private or social meetings of a quorum of the Board for the purpose of making a decision or to deliberate toward a decision on any matter are prohibited by the Public Meetings Law.

4. Work Sessions

The Board may use regular or special meetings for the purpose of conducting work sessions to provide its members with opportunities for planning and thoughtful discussion. Work sessions will

DELETE

be conducted in accordance with the state law on public meetings, including notice and minutes. The Board may make official decisions during a work session.

5. Executive Sessions

Executive sessions may be held as an agenda item during regular, special or emergency meetings for a reason permitted by law. (See Board policy BDC - Executive Sessions)

END OF POLICY

Legal Reference(s):

ORS Chapter 192 ORS 255.335 ORS 332.040 - 332.061 ORS 433.835 - 433.875

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).
Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).
OR. ATTY. GEN. Public Records and Meetings Manual.

Cross Reference(s):

BDC - Executive Sessions

DELETE

Notes on Policy BDC

- Part of the April 2026 Policy Update
- Highly recommended
- OSBA recommends deleting our current version and replacing it with the new versions
- Workgroup reviewed policy and footnotes on 7/2/26
- Redline version is the recommended new policy
- **Summary:** There have been several changes to Oregon Public Meetings laws over the last few years. These include statutes from the Oregon Legislature and rules from the Oregon Government Ethics Commission. In 2026, the Legislature passed House Bill 4177, but it will not go into effect as it was vetoed by the governor. The policies included in this update include language that matches the new laws.

~~OSBA Model Sample Policy~~
Ashland School District

Code: BDC
Adopted: date

Executive Sessions

The Board may meet in executive session to discuss subjects allowed by statute under Oregon Revised Statute (ORS) 192.660 or ORS 332.061 but may not take final action in executive session except for the expulsion of a student and matters pertaining to or examination of the confidential records of the student in accordance with ORS 332.061.

An executive session may be included as an agenda item of a meeting open to the public in accordance with Board policy BDDC - Board Meeting Agenda or held as its own meeting. Public notice is required as outlined in Board policy BD – Board Meetings, Notices and Communications.

If an executive session is held as part of a meeting open to the public, the Board chair will announce the executive session in compliance with Board policy BD – Board Meetings, Notices and Communications and include and identify the appropriate statutory citation, appropriate subsection and the paragraph authorizing the session under ORS 192.660 or ORS 332.061 for holding such session and by noting the general subject of the executive session.

Example:

> "The Board will now meet in executive session under ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent."

Prior to or at the beginning of the executive session, the Board chair may read the following[1]:

> "Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room."

The Board may hold an executive session:

1. To consider the employment of a public officer, employee, staff member or individual agent; may not include a discussion or negotiation of compensation (including salaries and benefits).[2]

[1] This statement should be amended if ORS 192.660 does not require that representatives of the news media be allowed to attend, ORS 332.061 allows the Board to vote in executive session, or the Board will not be returning to open session following the executive session. This statement can also be included on the agenda.

[2] This provision does not apply to the filling of a vacancy in elective office or on any public committee, commission or other advisory group; or for the consideration of general employment policies. It also does not apply to the employment of the chief executive officer, other public officers, employees and staff members of the district unless:
a. The vacancy has been advertised;

(ORS 192.660(2)(a))

2. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer[3], employee, staff member or individual agent who does not request an open hearing[4]; may not include a discussion or negotiation of compensation (including salaries and benefits). (ORS 192.660(2)(b))

3. To conduct deliberations with persons designated by the governing body to carry on labor negotiations. (ORS 192.660(2)(d))

4. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. (ORS 192.660(2)(e))

5. To consider information or records that are exempt by law from public inspection.[5] (ORS 192.660(2)(f))

6. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.[6] (ORS 192.660(2)(h))

7. To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing[7]; may

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b. Regular hiring procedures have been adopted;
c. If hiring an officer, the public has had the opportunity to comment on the employment of the officer; and
d. If hiring a chief executive officer, the Board has adopted hiring standards, criteria and policy directives in meetings open to the public in which the public has had the opportunity to comment on the standards, criteria and policy directives.

[3] To determine whether the individual involved is considered a public officer, consult with legal counsel.

[4] Notice must be provided to the public officer, employee, staff member or individual agent in accordance with OAR 199-0040-0030. The public official must receive written notice of the meeting no less than one business day or 24 hours, whichever is greater, in advance of the meeting. The notice must include:

a. Identification of the governing body before which the matter will be considered (the Board);
b. The time, date and location of the meeting;
c. The purpose for which the governing body proposes to convene the executive session, including the citation to the applicable section of ORS 192.660 and the fact that the governing body will be considering the dismissal or disciplining of, hearing complaints or charges against, or reviewing and evaluating the performance of the public official receiving the notice; and
d. Information on how the public official may make a request for an open hearing.

[5] Consider including a reference to the law that exempts the information or records from public inspection in the notice.

[6] Legal counsel must be present in the executive session, either in-person or via electronic or telephonic communications.

[7] Notice must be provided to the chief executive officer, public officer, employee or staff member in accordance with OAR 199-0040-0030. The public official must receive written notice of the meeting no less than one business day or 24 hours, whichever is greater, in advance of the meeting. The notice must include:

a. Identification of the governing body before which the matter will be considered (the Board);
b. The time, date and location of the meeting;
c. The purpose for which the governing body proposes to convene the executive session, including the citation to the applicable section of ORS 192.660 and the fact that the governing body will be considering the dismissal or disciplining of, hearing complaints or charges against, or reviewing and evaluating the performance of the public official receiving the notice; and
d. Information on how the public official may make a request for an open hearing.

not include a discussion or negotiation of compensation (including salaries and benefits or a general evaluation of an agency, goal, objective or operation or any directive to personnel concerning agency goals, objectives, operations or programs.
(ORS 192.660(2)(i))

8. To consider matters relating to school safety or a plan that responds to safety threats made toward a school. (ORS 192.660(2)(k))

9. To consider matters relating to the safety of the governing body and of public body staff and volunteers and the security of public body facilities and meeting spaces. (ORS 192.660(2)(o))

10. To consider matters relating to cyber security infrastructure and responses to cyber security threats. (ORS 192.660(2)(p))

11. To review the expulsion of a minor student from a public elementary or secondary school. (ORS 332.061(1)(a))

12. To review matters pertaining to or examination of the confidential records of a student. (ORS 332.061(1)(b))

Members of the press may attend executive sessions except those matters pertaining to:

1. Deliberations with persons designated by the Board to carry on labor negotiations;

2. Hearings on the expulsion of a minor student or examination of the confidential records of a student; and

3. Current litigation or litigation likely to be filed if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.

If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including the student's confidential records; the discussion; and each Board member's vote on the issue.

Recordings or minutes shall be kept for all executive sessions in accordance with state law and Board policy – BDDG – Recordings and Minutes of Board Meetings.

Content discussed in executive sessions and recordings or minutes for executive sessions are confidential except as provided by law. Board members, district employees and the media are instructed not to disclose information obtained in executive session except when specifically authorized to do so or as required or allowed by law.

END OF POLICY

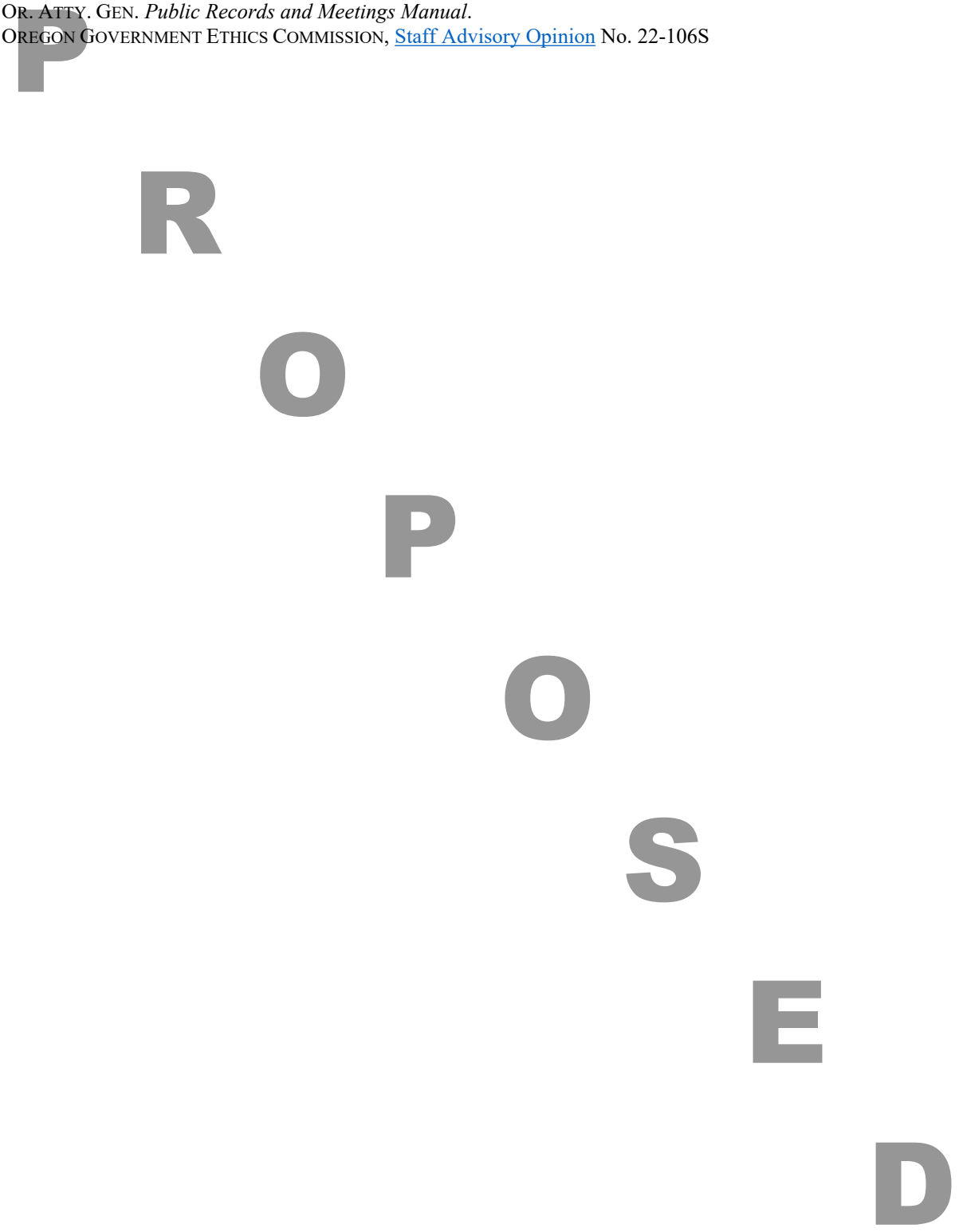
PROPOSED

Legal Reference(s):

ORS 192.660
ORS 192.685
ORS 192.705
ORS 332.045
ORS 332.061
OAR 199-040-0015 - 0060
OAR 199-050-0015
OAR 199-050-0040
OAR 199-050-0050

OAR 199-050-0060

OR. ATTY. GEN. *Public Records and Meetings Manual*.
OREGON GOVERNMENT ETHICS COMMISSION, Staff Advisory Opinion No. 22-106S



Ashland School District 5

Code: BDC
Adopted: 5/23/02
Revised/Readopted: 5/08/17; 10/11/21
Orig. Code: BDC

Executive Sessions

The Board may meet in executive session to discuss subjects allowed by statute but may not take final action except for the expulsion of a student and matters pertaining to or examination of the confidential records of the student,.

An executive session may be convened by order of the Board chair, upon request of three Board members or by common consent of the Board for a purpose authorized under Oregon Revised Statute (ORS) 192.660 during a regular, special or emergency meeting. The presiding officer will announce the executive session by identifying the authorization under ORS 192.660 for holding such session and by noting the subject of the executive session.

The Board may hold an executive session:

1. To consider the employment of a public officer, employee, staff member or individual agent. (ORS 192.660(2)(a))

2. To consider the dismissal or discipline of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing. (ORS 192.660(2)(b))

3. To conduct deliberations with persons designated by the governing body to carry on labor negotiations. (ORS 192.660(2)(d))

4. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. (ORS 192.660(2)(e))

5. To consider information or records exempt from public inspection. (ORS 192.660(2)(f)

6. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. (ORS 192.660(2)(h)

7. To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. (192.660(2)(i)
8. To consider matters relating to school safety or a plan that responds to safety threats made toward a school. (ORS 192.660(2)(k)

9. To review the expulsion of a minor student from a public elementary or secondary school. (ORS 332.061(1)(a))

10. To discuss matters pertaining to or examination of the confidential records of a student,. (ORS 332.061(1)(b))

DELETE

Members of the press may attend executive sessions except those matters pertaining to:

1. Deliberations with persons designated by the Board to carry on labor negotiations;

2. Hearings on the expulsion of a minor student or examination of the confidential records of a student; and

3. Current litigation or litigation likely to be filed if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.

If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including the student's confidential records; the discussion; and each Board member's vote on the issue.

Minutes shall be kept for all executive sessions.

Content discussed in executive session is confidential.

END OF POLICY

Legal Reference(s):

ORS 192.660 ORS 332.045 ORS 332.061

Cross Reference(s):

BD/BDA - Board Meetings
BDDG - Minutes of Board Meetings
CBG - Evaluation of the Superintendent

DELETE

Notes on BDDC

- Part of the April 2026 Policy Update
- Highly recommended
- OSBA recommends deleting our current version and replacing it with the new version
- Workgroup reviewed policy on 7/2/26
- Redline version is the recommended new policy
- **Summary:** There have been several changes to Oregon Public Meetings laws over the last few years. These include statutes from the Oregon Legislature and rules from the Oregon Government Ethics Commission. In 2026, the Legislature passed House Bill 4177, but it will not go into effect as it was vetoed by the governor. The policies included in this update include language that matches the new laws.

~~OSBA Model Sample Policy~~
Ashland School District

Code: BDDC
Adopted: date

Board Meeting Agenda

~~{~~[1]~~}~~The Board chair will direct the preparation of an agenda for all meetings of the Board. The Board chair may seek assistance from the superintendent or another Board member. Items of business may be suggested by any Board member, staff member, student or patron of the district by notifying the Board chair or superintendent at least ~~[five~~ seven~~]~~ working days prior to the meeting. The agenda will include the principal subjects anticipated to be considered at the meeting and be specific enough to permit the public to recognize the matters in which they are interested. When the agenda includes an executive session, the agenda shall identify the specific statutory citation and appropriate subsection and paragraph authorizing the executive session, as well as a general description of the statutory authorization. (See Board policy BDC – Executive Sessions for additional information.)

The Board chair may direct an amendment to the agenda until it is posted, including adding or removing items. The Board may also amend the agenda during a meeting by a majority vote of the Board. This includes adding items to the agenda during the meeting.

A consent agenda may be used by the Board. The consent agenda will consist of routine business that requires action but not necessarily discussion. These items may all be voted on and approved at the same time. An item on the consent agenda will be removed from the consent agenda upon request of a Board member prior to the consent agenda's consideration. The item removed from the consent agenda will then be placed on the regular agenda.

~~The agenda, together with supporting materials, will be distributed to Board members at least [three] full working days prior to the meeting.~~ A copy of the agenda will be posted on the district website at least 48 hours prior to any regular meeting and 24 hours prior to any special meeting.

Copies of the agenda for the press and public will not contain any confidential information included in Board member packets.

END OF POLICY

Legal Reference(s):

ORS 192.630
ORS 192.640
OAR 199-050-0040

[1] ~~{The Board is encouraged to review current practices for agenda preparation and Public Meetings Law.}~~

PROPOSED

Americans with Disabilities Act/Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).

PROPOSED

Ashland School District 5

Code: **BDDC**
Adopted: 5/23/02
Readopted: 10/09/17
Orig. Code(s): BDDB/BDDC

Board Meeting Agenda

The Board may take action on an agenda item published in the meeting notice. The agenda, together with supporting materials, will be distributed to Board members at least three days prior to the meeting. The agenda will be available to the press and to interested patrons through the superintendent's office at the same time it is available to the Board members. Copies of the agenda for the press and public will not contain any confidential information included in the Board members' packets.

A proposed agenda for Board meetings shall be reviewed by the chair and superintendent. The Board chair or designee is responsible for preparing the written agenda for the meeting. The order of the printed agenda may be altered by Board action during the course of the meeting. Additions to the agenda may be made by Board action. No Board action will normally be taken on an agenda item which does not appear on the agenda published in the meeting notice.

The Board encourages patrons to provide written material which can be provided to Board members prior to the meeting. This does not preclude the amplification of an agenda topic at the meeting. The Board discourages lengthy written material read aloud at meetings.

Information from the Superintendent

The superintendent shall provide his/her recommendations on action items. Recommendations should include, if possible, reasonable alternatives and pros and cons for each.

Information prepared by the superintendent which relates to regular meeting agenda items shall be sent to the Board members ahead of time, so that the meeting can be utilized for discussion and action, rather than reading, and so that Board members will have time to think about the information presented and prepare questions they wish answered. Information prepared by the superintendent which relates to special and executive meeting agenda items shall be sent to Board members ahead of the scheduled meeting, as time permits.

Copies of information materials provided to Board members may also be provided to reporters, so their accounts of Board meetings are more likely to be precise and accurate. Rare exceptions to this practice would be materials to be discussed in an executive meeting.

The superintendent may design standard forms for recommending appointments, acting on bids, admitting nonresident students and all other routine actions so many small decisions can be made in a single motion.

DELETE

Placement on Regular Meeting Agenda

Any person who wishes to place an item on the agenda for the regular Board meeting shall contact the superintendent or Board Chair for consideration.

END OF POLICY

Legal Reference(s):

ORS 192.630
ORS 192.640

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006). Americans with Disabilities Act Amendments Act of 2008.

Cross Reference(s):

BDDG - Minutes of Board Meetings
BDDH - Public Comment at Board Meetings

DELETE

Notes on Policy BDDG

- Part of the April 2026 Policy Update
- Highly recommended
- OSBA recommends deleting our current version and replacing it with the new version
- Workgroup reviewed policy on 7/2/26
- Redline version is the recommended new policy
- **Summary:** There have been several changes to Oregon Public Meetings laws over the last few years. These include statutes from the Oregon Legislature and rules from the Oregon Government Ethics Commission. In 2026, the Legislature passed House Bill 4177, but it will not go into effect as it was vetoed by the governor. The policies included in this update include language that matches the new laws.

~~OSBA Model Sample Policy~~
Ashland School District

Code: BDDG
Adopted: date

Recordings and Minutes of Board Meetings

~~[{~~[1]~~}~~The Board will ensure a ~~[{~~[2]~~}~~video~~]~~ recording is made of all of its meetings and portions of meetings that are not held in executive session. These recordings will be posted on the district's website or social media site within seven days following the meeting.~~]~~

A video or audio recording of a meeting can be kept as the official record as long as all required content is included and it is kept in an allowable format[3]. Alternatively, the district may create written minutes. Written minutes do not need to be a verbatim transcript and can be kept in hard copy or electronic form[4].

The official record must give a true reflection of the matters discussed at the meeting and the views of the participants, and must include the following information:

1. All members of the Board present;
2. All motions, proposals, resolutions, orders, ordinances and measures proposed and their disposition;
3. The results of all votes and the vote of each member by name for all actions taken[5];
4. The substance of any discussion on any matter; and
5. A reference to any document discussed at the meeting.

If written minutes are created for meetings which do not take place in executive session, those minutes shall be available to the public within a reasonable time~~{~~[6]~~}~~ after the meeting. These minutes ~~[~~will be published to the district website and~~]~~ may be requested from the district office.

~~[1] {ORS 192.655 requires districts with an ADMr of 50 or more to record board meetings, and post the recording within seven days. Districts with fewer than 50 ADMr are exempt from this requirement and do not need to adopt this language.}~~

~~[2] {If the district lacks broadband internet, an audio recording is sufficient. See ORS 192.655.}~~

[3] Oregon Administrator Rule (OAR) 166-017-0045(4) requires moving images or audio recordings be kept in MP2, MP3, MP4, or WAVE formats.

[4] Oregon Administrator Rule (OAR) 166-017-0045(4) requires textual data or still images be kept in XML, ODT, TXT, PDF, RTF, PREG, JFIF, PNG, or TIFF formats.

[5] If minutes are kept in a recorded form, all voting will use a roll call vote and if minutes are kept in written form the minutes will identify the vote of each member by name under each board action.

[6] {The Oregon Attorney General's *Public Records and Meetings Manual* says, "three weeks arguably is within the reasonable time allowed by statute."}

Recordings or minutes[7] of executive sessions will be kept in the same manner as other meetings of the Board. If disclosure of material from executive session recordings or minutes would be inconsistent with the purpose for which executive session was held under Oregon Revised Statute (ORS) 192.660, the material may be withheld from disclosure. Executive session minutes of a hearing held under ORS 332.061 shall contain only material not excluded under ORS 332.061(2) and information[8] will not be disclosed in accordance with ORS 332.061.

Either the recording or minutes of Board meetings will be kept permanently. If written minutes are created for any meetings of the Board, any recordings will be kept for at least one year after the minutes are created.

END OF POLICY

Legal Reference(s):

ORS 192.610 - 192.705
ORS 332.061
OAR 166-017-0005 - 0095
OAR 166-400-0010(9)
OAR 199-050-0060

PROPOSED

[7] "...a record of any executive session may be kept in the form of a sound or video tape or digital recording, which need not be transcribed unless otherwise provided by law." ORS 192.650(2)

[8] ORS 332.061 prohibits the disclosure of:
1. The name of the minor student;
2. The issue, including a student's confidential records;
3. The discussion; and
4. The school board member's vote on the issue.

PROPOSED

Ashland School District 5

Code: BDDG
Adopted: 5/23/02
Revised/Readopted: 5/08/17; 10/11/21
Orig. Code: BDDG

Minutes of Board Meetings

The Board secretary will take written minutes of all Board meetings. The written minutes will be true reflection of the matters discussed at the meeting and the views of the participants. The minutes will include, but not be limited to, the following information:

1. All Board members who were present;

2. All motions, proposals, resolutions, orders, and measures proposed and their disposition;

3. The results of all votes and the vote of each member by name;

4. The substance of any discussion on any matter;

5. Any other information required by law.

Oregon law requires official minutes of Board meetings to be recorded and retained by the district clerk and to be available to the public. The public and patrons of the district may receive, upon request, copies of minutes at the administration office. A copy of the minutes of each regular and special Board meeting as they are drafted for approval will be distributed after such meeting to each Board member and administrator.

The district will maintain a hard copy[1] of the meeting minutes and make them available to staff and other interested persons.

Minutes of executive sessions will be kept in accordance with the requirements of Oregon's Public Meetings Law. If disclosure of material in the executive session minutes would be inconsistent with the purpose for which executive session was held under ORS 192.660, the material may be withheld from disclosure.

If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including a student's confidential records; the discussion; and each Board member's vote on the issue.

END OF POLICY

DELETE

Legal Reference(s):

ORS 192.610 - 192.710 ORS 332.061

Letter Opinion, Office of the OR Attorney General (Nov. 20, 1970).

[1] Oregon Administrative Rule 166-400-0010(9)

Notes on Policy DBEA

- Part of the April 2026 Policy Update
- Highly recommended
- ASD current is in line with OSBA's Version 2
- ASD recently updated this policy on 1/8/26; the highlight below was added to clarify what happens if no member of the DEC is willing to serve.
- Redline is ASD policy with the additional language from OSBA Version 2

- **Summary:** The Oregon Legislature passed House Bill 4066, modifying the requirement requiring a member of the educational equity advisory committee serve on the district's budget committee. The amendment clarifies that this requirement does not apply if no member of the educational equity advisory committee is willing or eligible to serve on the budget committee.

Ashland School District 5

Code: DBEA
Adopted: 2/10/03
Revised/Readopted: 5/08/17; 12/14/23; 1/08/26, date -Orig. Code: DBEA

Budget Committee

Organization, Membership and Terms of Office

The district budget committee will consist of the five members of the Board and five electors appointed by the Board as required by law. The term of the appointed members of a budget committee in a district that prepares an annual budget, will each be three years, with appointments made so that, as nearly as practicable, the terms of one-third of the members end each year. Replacements for appointive members will complete the unexpired term of members being replaced.

At least one member of the budget committee must be a member of the district's educational equity advisory committee.[1] The Board will establish appropriate timelines and procedures for the appointment of budget committee members.

A majority of the constituted committee is required for passing an action item. Majority for a 10-member budget committee is 6. Therefore, if only 6 members are present, a unanimous vote is needed for passing an action item.

Presiding Officer and Orientation of Budget Committee

1. Organization: The budget committee will hold its first regular organizational meeting on a day set by the Board. A presiding officer shall be elected from among its members at this meeting. Such meeting may be prior to or on the date the budget message and document are presented.

2. Background Information: Budget committee members will be provided with data for the ensuing year(s), such as the Board's educational plan, and other pertinent material bearing on the preparation of the district budget.

Meetings of the Budget Committee

The district's budget committee shall hold one or more meetings to receive the budget message, the budget document and to provide members of the public with an opportunity to ask questions about and comment on the budget document. The budget officer shall announce the time and place for all meetings, as provided by law. All meetings of the budget committee are open to the public.

Function of the Budget Committee

It is the function of the budget committee to approve budget estimates for an educational plan previously determined by the Board. No new program should be considered for the budget estimate that has not

[1] The budget committee is not required to add an educational equity advisory committee member to the budget committee until there is a non-board member vacancy on the budget committee. The district is not required to include a member of the educational equity advisory committee on the budget committee if no member of the committee is willing or able to serve on the budget committee.

previously been submitted to the Board and approved as a part of the educational plan. The budget committee will determine levels of spending, but will not determine programs.

Final Action

The budget committee will approve an estimated district budget document for submission to the Board.

END OF POLICY

Legal Reference(s):

ORS 174.130
ORS 192.610 - 192.695
ORS 294.305 - 294.565
ORS 328.542
ORS 329.711
ORS 433.835 - 433.875
OAR 581-022-2307

House Bill 4066 (2026)

Cross Reference(s):

DBG - Budget Hearing

Ashland School District 5

Code: DBEA
Adopted: 2/10/03
Revised/Readopted: 5/08/17; 12/14/23; 1/08/26
Orig. Code: DBEA

Budget Committee

Organization, Membership and Terms of Office

The district budget committee will consist of the five members of the Board and five electors appointed by the Board as required by law. The term of the appointed members of a budget committee in a district that prepares an annual budget, will each be three years, with appointments made so that, as nearly as practicable, the terms of one-third of the members end each year. Replacements for appointive members will complete the unexpired term of members being replaced.

At least one member of the budget committee must be a member of the district's educational equity advisory committee.[1] The Board will establish appropriate timelines and procedures for the appointment of budget committee members.

A majority of the constituted committee is required for passing an action item. Majority for a 10-member budget committee is 6. Therefore, if only 6 members are present, a unanimous vote is needed for passing an action item.

Presiding Officer and Orientation of Budget Committee

1. Organization: The budget committee will hold its first regular organizational meeting on a day set by the Board. A presiding officer shall be elected from among its members at this meeting. Such meeting may be prior to or on the date the budget message and document are presented.

2. Background Information: Budget committee members will be provided with data for the ensuing year(s), such as the Board's educational plan, and other pertinent material bearing on the preparation of the district budget.

Meetings of the Budget Committee

The district's budget committee shall hold one or more meetings to receive the budget message, the budget document and to provide members of the public with an opportunity to ask questions about and comment on the budget document. The budget officer shall announce the time and place for all meetings, as provided by law. All meetings of the budget committee are open to the public.
Function of the Budget Committee

It is the function of the budget committee to approve budget estimates for an educational plan previously determined by the Board. No new program should be considered for the budget estimate that has not

[1] The budget committee is not required to add an educational equity advisory committee member to the budget committee until there is a non-board member vacancy on the budget committee

previously been submitted to the Board and approved as a part of the educational plan. The budget committee will determine levels of spending, but will not determine programs.

Final Action

The budget committee will approve an estimated district budget document for submission to the Board.

END OF POLICY

Legal Reference(s):

ORS 174.130
ORS 192.610 - 192.695
ORS 294.305 - 294.565
ORS 328.542
ORS 329.711
ORS 433.835 - 433.875
OAR 581-022-2307

Cross Reference(s):

DBG - Budget Hearing

Notes on Policy KL and KL-AR

- Policy Workgroup initial review 5/11/26
- School Board review during work session 5/28/26
- Legal counsel 6/3/26
- Policy Workgroup second review 7/2/26
- Board First Read 7/9/26

- Policy KL
    - Redline recommended version is modeled after OSBA Version 2
        - Redline is recommended new language, and strikethrough is suggested deletions
    - Clean version is what our policy would look like with all changes accepted and is easier to read
    - Referenced policies have been cross-referenced

- KL-AR(1)
    - Redline is a full rewrite with recommended language from legal counsel
    - Clean version is what KL-AR would like with all changes accepted and easier to read
    - Policy workgroup reviewed the recommended language and affirmed the new process and timelines
    - Note: the entire complaint process must be concluded within 90 days

- KL-AR(2)
    - Our current version matches OSBA's sample KL-AR(2) – No revisions needed

Ashland School District 5

Code: **KL**
Adopted: 8/09/04
Readopted: 6/12/17, date
Orig. Code(s): KL

Public Complaints

The district will develop and implement effective means of resolving complaints voiced by employees, students, parents of a student who attends school in the district or persons who reside in the district and will use recognized channels of communication.

The Board advises that the process for resolving a complaint as follows:

1. Teacher/Employee;
2. Principal/Supervisor;
3. Superintendent/Designee;
4. Board.

The complaint procedure is available at the district's administrative office and on the home page of the district's website.

If a complaint addresses one or more of the issues identified below, a complainant should use the complaint process available in any of the following policies and administrative regulations (AR):

1. Discrimination or harassment on a basis protected by law: Board policy AC, AC-AR;
2. Bias incidents or display of symbols of hate: Board policy ACB, ACB-AR
3. Sexual harassment (staff): Board policy GBN/JBA, GBN/JBA-AR;
4. Sexual harassment (student): Board policy JBA/GBN, JBA/GBN-AR;
5. Hazing, harassment, intimidation, bullying, menacing or cyberbullying (staff): Board policy GBNA, GBNA-AR;
6. Hazing, harassment, intimidation, bullying, menacing, cyberbullying, or teen dating violence (student): Board policy JFCF, JFCF-AR;
7. Sexual conduct with a student (staff): Board policy GBNAA/JHFF, GBNAA/JHFF-AR;
8. Sexual conduct with a student (student): Board policy JHFF/GBNAA, JHFF/GBNAA-AR;
9. Instructional resources or instructional materials: Board policy IIA, IIA-AR;
10. Complaints regarding the Talented and Gifted Program (TAG): Board policy IGBBA; IGBBA-AR

Any complaint about school personnel other than the superintendent will be investigated by the administration before consideration and action by the Board. The Board will not hear complaints against employees in a session open to the public unless an employee requests an open session.

A complaint of retaliation against a student who in good faith reported information that the student believes is evidence of a violation of state or federal law, rule or regulation, should be reported to the superintendent.

Complaints against the principal should be filed with the superintendent. (See KL-AR(1) – Public Complaint Procedure)

Complaints against the superintendent should be referred to the Board chair on behalf of the Board. (See KL-AR(1) – Public Complaint Procedure)

Complaints against the Board as a whole or against an individual Board member should be referred to the Board chair on behalf of the Board. (See KL-AR(1) – Public Complaint Procedure)

Complaints against the Board chair should be referred directly to the Board vice chair on behalf of the Board. (See KL-AR(1) – Public Complaint Procedure)

The district may offer mediation or another alternative dispute resolution process as an option if all parties to the complaint agree in writing to participate in such mediation or resolution.

A complainant must file a complaint within the later of either time limit set below, in accordance with state law:

1. Within two years after the alleged violation or unlawful incident occurred or the complainant discovered the alleged violation or unlawful incident. For incidents that are continuing in nature, the time limitation must run from the date of the most recent incident; or

2. Within one year after the affected student has graduated from, moved away from or otherwise left the district.

The superintendent will administer the complaint process, as appropriate, established by administrative regulation KL-AR(1) – Public Complaint Procedure.

If a complainant, who is a parent or guardian of a student who attends school in the district, a student, or a person who resides in the district, alleges a violation of Oregon Administrative Rule (OAR), Chapter 581, Division 22 (Division 22 Standards), ORS 339.285 - 339.303 or OAR 581-021-0550 - 581-021-0570 (Restraint and Seclusion), or ORS. 659.852 (Retaliation) and the complaint is not resolved through the complaint process, the complainant may appeal[1] the district's final decision to the Deputy Superintendent of Public Instruction under OAR 581-002-0001 – 581-002-0023 (See KL-AR(2) - Appeal to the Deputy Superintendent of Public Instruction).

Charter Schools of which the District Board is a Sponsor

The district Board, through its charter agreement with charter schools sponsored by the district, will not review an appeal of a decision reached by the Board of the of a charter school on a complaint alleging a

[1] An appeal must meet the criteria found in OAR 581-002-0005(1)(a).

violation of ORS 339.285 - 339.303 or OAR 581-021-0550 - 581-021-0570 (Restraint or Seclusion), ORS 659.852 (Retaliation), or applicable OAR Chapter 581, Division 22 (Division 22 Standards), for which the district Board has jurisdiction, and recognizes a decision reached by the Board of a charter school as the district Board's final decision. A final decision reached by this district Board may be appealed to the Oregon Department of Education under OAR 581-002-0001 - 581-002-0023.

END OF POLICY

Legal Reference(s):

ORS 192.660
ORS 332.107
ORS 659.852
OAR 581-002-0001 – 002-0005
OAR 581-022-2370
Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).
Connick v. Myers, 461 U.S. 138 (1983).

Ashland School District 5

Code: **KL**
Adopted: 8/09/04
Readopted: 6/12/17, date
Orig. Code(s): KL

Public Complaints

The district will develop and implement effective means of resolving complaints voiced by employees, students, parents of a student who attends school in the district or persons who reside in the district and will use recognized channels of communication.

The Board advises that the process for resolving a complaint as follows:

1. Teacher/Employee;

2. Principal/Supervisor;

3. Superintendent/Designee;

4. Board.

The complaint procedure is available at the district's administrative office and on the home page of the district's website.

If a complaint addresses one or more of the issues identified below, a complainant should use the complaint process available in any of the following policies and administrative regulations (AR):

1. Discrimination or harassment on a basis protected by law: Board policy AC, AC-AR;

2. Bias incidents or display of symbols of hate: Board policy ACB, ACB-AR

~~3.~~ Sexual harassment (staff): Board policy GBN/JBA, GBN/JBA-AR(1), ~~GBN/JBA-AR(2);~~

4. Sexual harassment (student): Board policy JBA/GBN, JBA/GBN-AR(1), ~~JBA/GBN-AR(2);~~

~~5. Workplace harassment: GBEA, GBEA-AR;~~

6. Hazing, harassment, intimidation, bullying, menacing or cyberbullying (staff): Board policy GBNA, GBNA-AR;

7. Hazing, harassment, intimidation, bullying, menacing, cyberbullying, or teen dating violence (student): Board policy JFCF, JFCF-AR;

8. Sexual conduct with a student (staff): Board policy GBNAA/JHFF, GBNAA/JHFF-AR;

9. Sexual conduct with a student (student): Board policy JHFF/GBNAA, JHFF/GBNAA-AR;

10. Instructional resources or instructional materials: Board policy IIA, IIA-AR;

11. Complaints regarding the Talented and Gifted Program (TAG): Board policy ~~IGBBC, IGBBC-AR~~ IGBBA; IGBBA-AR

Any complaint about school personnel other than the superintendent will be investigated by the administration before consideration and action by the Board. The Board will not hear complaints against employees in a session open to the public unless an employee requests an open session.

A complaint of retaliation against a student who in good faith reported information that the student believes is evidence of a violation of state or federal law, rule or regulation, should be reported to the superintendent.

Complaints against the principal should be filed with the superintendent. (See KL-AR(1) – Public Complaint Procedure)

Complaints against the superintendent should be referred to the Board chair on behalf of the Board. (See KL-AR(1) – Public Complaint Procedure)

Complaints against the Board as a whole or against an individual Board member should be referred to the Board chair on behalf of the Board. (See KL-AR(1) – Public Complaint Procedure)

Complaints against the Board chair should be referred directly to the Board vice chair on behalf of the Board. (See KL-AR(1) – Public Complaint Procedure)

The district may offer mediation or another alternative dispute resolution process as an option if all parties to the complaint agree in writing to participate in such mediation or resolution.

A complainant must file a complaint within the later of either time limit set below, in accordance with state law:

1. Within two years after the alleged violation or unlawful incident occurred or the complainant discovered the alleged violation or unlawful incident. For incidents that are continuing in nature, the time limitation must run from the date of the most recent incident; or

2. Within one year after the affected student has graduated from, moved away from or otherwise left the district.

The superintendent will administer the complaint process, as appropriate, established by administrative regulation KL-AR(1) – Public Complaint Procedure.

If a complainant, who is a parent or guardian of a student who attends school in the district, a student, or a person who resides in the district, alleges a violation of Oregon Administrative Rule (OAR), Chapter 581, Division 22 (Division 22 Standards), ORS 339.285 - 339.303 or OAR 581-021-0550 - 581-021-0570 (Restraint and Seclusion), or ORS. 659.852 (Retaliation) and the complaint is not resolved through the complaint process, the complainant may appeal[1] the district's final decision to the Deputy Superintendent of Public Instruction under OAR 581-002-0001 – 581-002-0023 (See KL-AR(2) - Appeal to the Deputy Superintendent of Public Instruction).

Charter Schools of which the District Board is a Sponsor

~~The district Board, through its charter agreement with [name of public charter school sponsored by the district board]] [through a board resolution] [through this policy], will review an appeal of a decision reached by the Board of [name~~

[1] An appeal must meet the criteria found in OAR 581-002-0005(1)(a).

~~of public charter school] on a complaint alleging a violation of ORS 339.285 - 339.303 or OAR 581-021-0550 - 581-021-0570 (Restraint or Seclusion), ORS 659.852 (Retaliation), or applicable OAR Chapter 581, Division 22 (Division 22 Standards). A complainant may appeal and will submit such appeal to the [superintendent] [Board chair] on behalf of the district Board within [30] days of receipt of the decision from the public charter school board. A final decision reached by the district Board may be appealed to the Oregon Department of Education under OAR 581-002-0001 - 581-002-0023.]~~

~~OR~~

The district Board, through its charter agreement with charter schools sponsored by the district, will not review an appeal of a decision reached by the Board of the of a charter school on a complaint alleging a violation of ORS 339.285 - 339.303 or OAR 581-021-0550 - 581-021-0570 (Restraint or Seclusion), ORS 659.852 (Retaliation), or applicable OAR Chapter 581, Division 22 (Division 22 Standards), for which the district Board has jurisdiction, and recognizes a decision reached by the Board of a charter school as the district Board's final decision. A final decision reached by this district Board may be appealed to the Oregon Department of Education under OAR 581-002-0001 - 581-002-0023.

~~Members of the public, parents and students are encouraged to make their concerns known to the district and to afford the district an opportunity to review those concerns and respond to them.~~

~~Complaints about instructional materials, staff members or alleged violation of state standards or retaliation against a student or student's parent who in good faith reported information that the student believes is evidence of a violation of state and federal law, rule or regulation should be dealt with first at the local school. Persons having complaints should approach the principal and, if possible, resolve the problems at this level. Complaints about Board policy or administrative regulations should be referred directly to the superintendent.~~

~~Complaints against a principal may be filed with the superintendent.~~

~~Complaints against the superintendent should be referred to the Board chair on behalf of the Board.~~

~~Complaints against the Board as a whole or against an individual Board member should be made to the Board chair on behalf of the Board.~~

~~Complaints against the Board chair may be made to the Board vice chair on behalf of the Board.~~

~~When a complaint is made directly to the Board or to an individual Board member, it will generally be referred to the superintendent for study and possible solution. A Board member shall not attempt to consider such complaints in any official capacity acting as an individual member.~~

~~If the person(s) having a complaint fails to resolve the concern with the principal or the superintendent, the person may request that the matter be referred to the Board. If the Board deems it advisable it may provide for a hearing of the complaint at an official meeting of the Board.~~

~~The superintendent shall develop administrative regulations designed to encourage the timely resolution of public complaints while providing a system of review which will allow both the complainant and other affected parties an opportunity to be heard.~~

~~If a complaint alleges a violation of state standards or a violation of other statutory or administrative rule for which the State Superintendent of Public Instruction has appeal responsibilities, and the complaint is~~

~~not resolved at the local level, the district will supply the complainant with appropriate information to file a direct appeal to the State Superintendent as outlined in Oregon Administrative Rule (OAR) 581-022-1940.~~

END OF POLICY

Legal Reference(s):

ORS 192.660
ORS 332.107
ORS 659.852
OAR 581-002-0001 – 002-0005
OAR 581-022-2370
Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).
Connick v. Myers, 461 U.S. 138 (1983).

~~OAR 581-022-1940~~
~~OAR 581-022-1941~~

~~House Bill (HB) 3371 (2015)~~

~~ORS 192.610 to -192.690~~
~~ORS 332.107~~

~~Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984). Connick v. Myers, 461 U.S. 138 (1983).~~

~~**Cross Reference(s):**~~
~~IIA - Instructional Resources/Instructional Materials~~

Ashland School District 5

Code: KL-AR(1)
Revised/Reviewed: 6/12/17, date

Public Complaint Procedure

A parent or guardian of a student attending a school in the district, or a person who resides in the district, a staff member, or a student who wishes to express a concern should discuss the matter with the school employee involved.

The Administrator: Step One

If the concerns cannot be resolved informally with the individuals directly involved, the complainant may file a written, signed complaint clearly stating the nature of the complaint and a suggested remedy with the building or District-level administrator. Complainants are strongly encouraged to use the complaint form attached to this AR, and must provide the information listed on that form. A written complaint commences the formal complaint process. The administrator shall evaluate the complaint and shall attempt to resolve the complaint. The administrator can also refer the parties to an alternative resolution process and other supports, if appropriate. If the complaint cannot be resolved, the administrator shall investigate the complaint and provide a written response within no more than 20 working days after receiving the complaint. The written response shall provide information about how to appeal to Step Two.

If the complainant is not satisfied with the Step One result and wishes to pursue the complaint, the complainant shall file a signed, written appeal with the superintendent within 10 working days after receipt of the written response of the administrator. The complainant should submit the original written complaint, the written response, and any additional information the complainant believes is relevant. Complainants are strongly encouraged to use the appeal form attached to this AR, and must provide the information listed on that form.

The Superintendent: Step Two

If a complaint is appealed to Step Two, the superintendent or designee shall review the information from Step One. The superintendent or designee shall evaluate the appeal and may confer with the complainant and the parties involved in order to attempt to resolve the complaint. The superintendent or designee can also refer the parties to an alternative resolution process and other supports, if appropriate. If the complaint cannot be resolved, the superintendent or designee may, but is not required to, conduct additional investigation. The superintendent or designee will prepare a written determination that shall address each of the allegations in the complaint and include the superintendent or designee's decisions and reasons for the decisions. In general, a written report will determine, based on a preponderance of the evidence standard, whether there was a violation of district policy related to each specific allegation. The report shall be provided to the complainant within 30 working days after receiving the written appeal.

The Board: Step Three

If the complainant is dissatisfied with the superintendent's or designee's findings and conclusion, the complainant may appeal the decision to the Board within 10 working days of receiving the superintendent's decision. The Board delegates to the Chair and Vice Chair the authority to determine whether to accept the appeal. It is not the role of the Board to substitute its judgement for the judgement of the superintendent and the superintendent's staff regarding operational matters that fall within the responsibility of the superintendent. In determining whether to accept an appeal, the Board will generally consider (1) whether the underlying issue is

primarily within the responsibility of the superintendent, and (2) whether the complainant received the process required under KL-AR. The Chair and Vice Chair may also apply additional standards in determining whether to accept the appeal, and may seek legal advice. If the Chair and Vice Chair decide to accept the appeal, the Chair and Vice Chair will also determine the process for considering the appeal. Options include may include, but are not limited to, holding a hearing, requesting additional information, hiring an independent investigator, or adopting the superintendent's decision as the district's final decision. The Chair will ensure that the full Board is notified of the appeal and the decision of the Chair and Vice Chair as to whether to accept the appeal. If the Chair and Vice Chair decide not to accept the appeal, the superintendent's decision in Step Two is final. The complainant will be notified in writing of the decision whether or not to accept the appeal.

If the Chair and Vice Chair determine that the appeal should be accepted, the Board will consider the appeal according to the process determined by the Chair and Vice Chair. All parties involved, including the school administration, may be asked to attend a hearing for the purposes of making further explanations and clarifying the issues. The Board may seek legal advice and meet in executive session if the subject matter qualifies under Oregon law. The Board will vote on the outcome of the appeal. The complainant will be notified of the outcome of the appeal within 30 days from the date of the appeal to the Board. The Board's decision will address each allegation in the complaint and contain reasons for the district's decision. The Board's decision will be final.

The timelines may be extended upon written agreement between the district and the complainant.

The district's final decision for a complaint processed under this administrative regulation that alleges a violation of Oregon Administrative rule (OAR) Chapter 581, Division 22 (Division 22 Standards), ORS 339.285 - 339.303 or OAR 581-021-0550 - 581-021-0570 (Restraint and Seclusion), or ORS 659.852 (Retaliation), will be issued in writing or electronic form. The final decision will address each allegation in the complaint and contain reasons for the district's decision. If the complainant, who is a student, parent or guardian of a student attending school in the district or a person that resides in the district, and this complaint is not resolved through the complaint process, the complainant may appeal[1] the district's final decision to the Deputy Superintendent of Public Instruction under Oregon OARs 581-002-0001 – 581-002-0023.

Complaints against the superintendent shall be filed with the Board chair. The Board chair shall present the complaint to the Board and inform the superintendent of the complaint. The Board chair will consult with the vice-chair and legal counsel regarding complaints against the superintendent and make a decision regarding the process for responding to the complaint, including whether to attempt informal resolution and whether to conduct a third-party investigation. The Board chair will inform the full Board of the process, including the status of any investigation. Within 90 calendar days of receipt of the complaint, the board will decide in open session what action, if any, is warranted, and the Board's decision will be communicated to the complainant in writing. The Board's decision will address each allegation in the complaint and contain reasons for the Board's decision. The Board may review the matter in executive session if permitted under the Oregon Public Meetings Law.

Complaints against the Board as a whole or against an individual Board member should be referred to the Board chair on behalf of the Board. The Board chair shall present the complaint to the Board in a Board meeting. The Board chair will consult with the vice-chair and legal counsel regarding the complaint and make a recommendation regarding the process for responding to the complaint, including whether to attempt informal resolution and whether to conduct a third-party investigation. The Board chair will inform the full Board of the recommended process, including the status of any investigation. When the investigation is complete, the results will be presented to the Board. Within 90 calendar days of receipt of the complaint, the Board will decide in

[1] An appeal must meet the criteria found in OAR 581-002-0005(1)(a).

open session what action, if any, is warranted, and the decision will be communicated to the complainant in writing. The Board's decision will address each allegation in the complaint and contain reasons for the Board's decision.

Complaints against the Board chair may be referred directly to the Board vice chair on behalf of the Board. The Board vice chair shall present the complaint to the Board in a Board meeting. The Board vice chair shall consult with legal counsel regarding the complaint and make a recommendation regarding the process for responding to the complaint, including whether to attempt informal resolution and whether to conduct a third-party investigation. The Board vice chair will inform the Board of the recommended process, including the status of any investigation. When the investigation is complete, the results will be presented to the Board. Within 90 calendar days of receipt of the complaint, the Board will decide in open session what action, if any, is warranted, and the decision will be communicated to the complainant in writing. The Board's decision will address each allegation in the complaint and contain reasons for the Board's decision.

Complaints involving allegations of misconduct by a specific district staff member will be processed in accordance with Human Resources procedures. Additionally, complaints regarding licensed or classified staff will be processed in accordance with applicable collective bargaining agreements. Complainants should be aware that the collective bargaining agreements and other considerations place limits on the processing of anonymous complaints. Complainants should be aware that employees are entitled to certain confidentiality rights under state and federal law, as well as applicable collective bargaining agreements. Taking into account these confidentiality protections, complainants will be notified of the outcome of complaints against employees to the extent permitted by law, district policy and practice, and applicable collective bargaining agreements.

From time-to-time Board members may receive complaints from community members, groups or staff by email or other means. Board members shall refer complainants to the Superintendent.

Charter Schools of which the District Board is a Sponsor

The district Board, through its charter agreement with charters schools sponsored by the district, will not review an appeal of a decision reached by the board of a charter school on any complaint, including but not limited to those alleging a violation of ORS 339.285 - 339.303 or OAR 581-021-0550 - 581-021-0570 (Restraint or Seclusion), ORS 659.852 (Retaliation), or applicable OAR Chapter 581, Division 22 (Division 22 Standards), for which the district Board has jurisdiction, and recognizes a decision reached by the board of charter school as the district Board's final decision.

Ashland School District

COMPLAINT FORM

To: ☐ Employee* ☐ Administrator/Supervisor* ☐ Superintendent ☐ Board chair ☐ Board vice chair
* Form available but is not required.

Person Making Complaint _____

Phone Number _____ Email _____

Nature of Complaint _____
_____
_____
_____
_____
_____
_____

Who should we talk to and what evidence should we consider? _____
_____
_____
_____
_____

Suggested solution/resolution/outcome: _____
_____
_____
_____
_____
_____

Signature of Complainant: _____ Date: _____

.....

Office Use

Disposition of Complaint: _____
_____
_____

Signature: _____ Date: _____

cc: District Office

Ashland School District 5

Code: KL-AR(1)
Revised/Reviewed: 6/12/17, date

Public Complaint Procedure

A parent or guardian of a student attending a school in the district, or a person who resides in the district, a staff member, or a student who wishes to express a concern should discuss the matter with the school employee involved.

The Administrator: Step One

If the concerns cannot be resolved informally with the individuals directly involved, the complainant may file a written, signed complaint clearly stating the nature of the complaint and a suggested remedy with the building or District-level administrator. Complainants are strongly encouraged to use the complaint form attached to this AR, and must provide the information listed on that form. A written complaint commences the formal complaint process. The administrator shall evaluate the complaint and shall attempt to resolve the complaint. The administrator can also refer the parties to an alternative resolution process and other supports, if appropriate. If the complaint cannot be resolved, the administrator shall investigate the complaint and provide a written response within no more than 20 working days after receiving the complaint. The written response shall provide information about how to appeal to Step Two.

If the complainant is not satisfied with the Step One result and wishes to pursue the complaint, the complainant shall file a signed, written appeal with the superintendent within 10 working days after receipt of the written response of the administrator. The complainant should submit the original written complaint, the written response, and any additional information the complainant believes is relevant. Complainants are strongly encouraged to use the appeal form attached to this AR, and must provide the information listed on that form.

The Superintendent: Step Two

If a complaint is appealed to Step Two, the superintendent or designee shall review the information from Step One. The superintendent or designee shall evaluate the appeal and may confer with the complainant and the parties involved in order to attempt to resolve the complaint. The superintendent or designee can also refer the parties to an alternative resolution process and other supports, if appropriate. If the complaint cannot be resolved, the superintendent or designee may, but is not required to, conduct additional investigation. The superintendent or designee will prepare a written determination that shall address each of the allegations in the complaint and include the superintendent or designee's decisions and reasons for the decisions. In general, a written report will determine, based on a preponderance of the evidence standard, whether there was a violation of district policy related to each specific allegation. The report shall be provided to the complainant within 30 working days after receiving the written appeal.

The Board: Step Three

If the complainant is dissatisfied with the superintendent's or designee's findings and conclusion, the complainant may appeal the decision to the Board within 10 working days of receiving the superintendent's decision. The Board delegates to the Chair and Vice Chair the authority to determine whether to accept the appeal. It is not the role of the Board to substitute its judgement for the judgement of the superintendent and the

superintendent's staff regarding operational matters that fall within the responsibility of the superintendent. In determining whether to accept an appeal, the Board will generally consider (1) whether the underlying issue is primarily within the responsibility of the superintendent, and (2) whether the complainant received the process required under KL-AR. The Chair and Vice Chair may also apply additional standards in determining whether to accept the appeal, and may seek legal advice. If the Chair and Vice Chair decide to accept the appeal, the Chair and Vice Chair will also determine the process for considering the appeal. Options include may include, but are not limited to, holding a hearing, requesting additional information, hiring an independent investigator, or adopting the superintendent's decision as the district's final decision. The Chair will ensure that the full Board is notified of the appeal and the decision of the Chair and Vice Chair as to whether to accept the appeal. If the Chair and Vice Chair decide not to accept the appeal, the superintendent's decision in Step Two is final. The complainant will be notified in writing of the decision whether or not to accept the appeal.

If the Chair and Vice Chair determine that the appeal should be accepted, the Board will consider the appeal according to the process determined by the Chair and Vice Chair. All parties involved, including the school administration, may be asked to attend a hearing for the purposes of making further explanations and clarifying the issues. The Board may seek legal advice and meet in executive session if the subject matter qualifies under Oregon law. The Board will vote on the outcome of the appeal. The complainant will be notified of the outcome of the appeal within 30 days from the date of the appeal to the Board. The Board's decision will address each allegation in the complaint and contain reasons for the district's decision. The Board's decision will be final.

The timelines may be extended upon written agreement between the district and the complainant.

The district's final decision for a complaint processed under this administrative regulation that alleges a violation of Oregon Administrative rule (OAR) Chapter 581, Division 22 (Division 22 Standards), ORS 339.285 - 339.303 or OAR 581-021-0550 - 581-021-0570 (Restraint and Seclusion), or ORS 659.852 (Retaliation), will be issued in writing or electronic form. The final decision will address each allegation in the complaint and contain reasons for the district's decision. If the complainant, who is a student, parent or guardian of a student attending school in the district or a person that resides in the district, and this complaint is not resolved through the complaint process, the complainant may appeal[1] the district's final decision to the Deputy Superintendent of Public Instruction under Oregon OARs 581-002-0001 – 581-002-0023.

~~Complaints against the principal should be filed with the superintendent. The superintendent will attempt to resolve the complaint. If the complaint remains unresolved within [10] working days of receipt by the superintendent, the complainant may request to place the complaint on the Board agenda[at the next regularly scheduled or special Board meeting]. The Board may use executive session if the subject matter qualifies under Oregon law. The Board shall decide in open session what action, if any, is warranted. A final written decision regarding the complaint shall be issued by the Board within [30] days of receipt of the request to place the complaint on the Board agenda. The written decision of the Board will address each allegation in the complaint and reasons for the district's decision.~~

~~Complaints against the superintendent should be referred to the Board chair on behalf of the Board. The Board chair shall present the complaint to the Board in a Board meeting. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. The Board shall decide in open session what action, if any, is warranted. The Board may use executive session if the subject matter qualifies under Oregon law. A final written decision regarding the complaint shall be issued by the Board within [30] days of receipt of the complaint. The written decision of the Board will address each allegation in the complaint and reasons for the district's decision.~~

[1] An appeal must meet the criteria found in OAR 581-002-0005(1)(a).

Complaints against the superintendent shall be filed with the Board chair. The Board chair shall present the complaint to the Board and inform the superintendent of the complaint. The Board chair will consult with the vice-chair and legal counsel regarding complaints against the superintendent and make a decision regarding the process for responding to the complaint, including whether to attempt informal resolution and whether to conduct a third-party investigation. The Board chair will inform the full Board of the process, including the status of any investigation. Within 90 calendar days of receipt of the complaint, the board will decide in open session what action, if any, is warranted, and the Board's decision will be communicated to the complainant in writing. The Board's decision will address each allegation in the complaint and contain reasons for the Board's decision. The Board may review the matter in executive session if permitted under the Oregon Public Meetings Law.

Complaints against the Board as a whole or against an individual Board member should be referred to the Board chair on behalf of the Board. The Board chair shall present the complaint to the Board in a Board meeting. The Board chair will consult with the vice-chair and legal counsel regarding the complaint and make a recommendation regarding the process for responding to the complaint, including whether to attempt informal resolution and whether to conduct a third-party investigation. The Board chair will inform the full Board of the recommended process, including the status of any investigation. When the investigation is complete, the results will be presented to the Board. Within 90 calendar days of receipt of the complaint, the Board will decide in open session what action, if any, is warranted, and the decision will be communicated to the complainant in writing. The Board's decision will address each allegation in the complaint and contain reasons for the Board's decision.

Complaints against the Board chair may be referred directly to the Board vice chair on behalf of the Board. The Board vice chair shall present the complaint to the Board in a Board meeting. The Board vice chair shall consult with legal counsel regarding the complaint and make a recommendation regarding the process for responding to the complaint, including whether to attempt informal resolution and whether to conduct a third-party investigation. The Board vice chair will inform the Board of the recommended process, including the status of any investigation. When the investigation is complete, the results will be presented to the Board. Within 90 calendar days of receipt of the complaint, the Board will decide in open session what action, if any, is warranted, and the decision will be communicated to the complainant in writing. The Board's decision will address each allegation in the complaint and contain reasons for the Board's decision.

Complaints involving allegations of misconduct by a specific district staff member will be processed in accordance with Human Resources procedures. Additionally, complaints regarding licensed or classified staff will be processed in accordance with applicable collective bargaining agreements. Complainants should be aware that the collective bargaining agreements and other considerations place limits on the processing of anonymous complaints. Complainants should be aware that employees are entitled to certain confidentiality rights under state and federal law, as well as applicable collective bargaining agreements. Taking into account these confidentiality protections, complainants will be notified of the outcome of complaints against employees to the extent permitted by law, district policy and practice, and applicable collective bargaining agreements.

From time-to-time Board members may receive complaints from community members, groups or staff by email or other means. Board members shall refer complainants to the Superintendent.

Charter Schools of which the District Board is a Sponsor

~~The appeal of a complaint from a public charter school to be reviewed by the district Board will be presented by the Board chair and reviewed by the Board at a Board meeting. The Board may use executive session if the subject matter qualifies under Oregon law. The Board will review the appeal and make a decision about appropriate action, which may include, but is not limited to, holding a hearing, requesting information, and recognizing the decision reached by the public charter school board. A decision will be reached, in open session, unless allowed in executive session. A final written decision regarding the appeal shall be issued by the district Board within [30] days of receipt of the complaint. The written decision of the district Board will address each allegation in the complaint and include reasons for the district Board's decision.]~~

The district Board, through its charter agreement with charters schools sponsored by the district, will not review an appeal of a decision reached by the board of a charter school on any complaint, including but not limited to those alleging a violation of ORS 339.285 - 339.303 or OAR 581-021-0550 - 581-021-0570 (Restraint or Seclusion), ORS 659.852 (Retaliation), or applicable OAR Chapter 581, Division 22 (Division 22 Standards), for which the district Board has jurisdiction, and recognizes a decision reached by the board of charter school as the district Board's final decision.

~~**Initiating a Complaint: Step One**~~

~~Any member of the public who wishes to express a complaint should discuss the matter with the school employee involved.~~

~~**The Administrator: Step Two**~~

~~If the complainant is unable to resolve a problem or concern at step one, within five working days of the meeting with the employee, the complainant may file a written, signed complaint with the principal. The principal shall evaluate the complaint and render a decision within five working days after receiving the complaint.~~

~~**The Superintendent: Step Three**~~

~~If Step 2 does not resolve the complaint, within 10 working days of the meeting with the principal, the complainant, if he/she wishes to pursue the action, shall file a signed, written complaint with the superintendent clearly stating the nature of the complaint and a suggested remedy. (A form is available, but is not required.)~~

~~The superintendent shall investigate the complaint, confer with the complainant and the parties involved and prepare a written report of his/her findings and his/her conclusion and provide the written report to the complainant within 10 working days after receiving the written complaint.~~

~~**The Board: Step Four**~~

~~If the complainant is dissatisfied with the superintendent's findings and conclusion, the complainant may appeal the decision to the Board within five working days of receiving the superintendent's decision. The Board may hold a hearing to review the findings and conclusion of the superintendent, to hear the complaint and to hear and evaluate any other evidence as it deems appropriate. Generally all parties involved, including the school administration, will be asked to attend such meeting for the purposes of presenting additional facts, making further explanations and clarifying the issues.~~

~~The Board may elect to hold the hearing in executive session if the subject matter qualifies under Oregon Revised Statutes.~~

~~The complainant shall be informed of the Board's decision within 20 working days from the hearing of the appeal by the Board. The Board's decision will be final.[1]~~

~~Complaints against the principal may be filed with the superintendent.~~

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[1] ~~The timelines may be extended upon written agreement between both parties.~~

~~Complaints against the superintendent should be referred to the Board chair on behalf of the Board. The Board chair shall present the complaint to the Board. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. After receiving the results of the investigation, the Board shall decide in open session what action, if any, is warranted.~~

~~Complaints against the Board as a whole or against an individual Board member should be made to the Board chair on behalf of the Board. The Board chair shall present the complaint to the Board. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. After receiving the results of the investigation, the Board shall decide in open session what action, if any, is warranted.~~

~~Complaints against the Board chair may be made directly to the Board vice chair on behalf of the Board. The Board vice chair shall present the complaint to the Board. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. After receiving the results of the investigation, the Board shall decide in open session what action, if any, is warranted.~~

~~If a complaint alleges a violation of state standards or a violation of other statutory or administrative rule for which the State Superintendent of Public Instruction has appeal responsibilities, and the complaint is not resolved at the Board level, the district will supply the complainant with appropriate information to file a direct appeal to the State Superintendent as outlined in Oregon Administrative Rule (OAR) 581-022-1940.~~

Ashland School District

COMPLAINT FORM

To: ☐ Employee* ☐ Administrator/Supervisor* ☐ Superintendent ☐ Board chair ☐ Board vice chair
* Form available but is not required.

Person Making Complaint

Phone Number Email

Nature of Complaint

Who should we talk to and what evidence should we consider?

Suggested solution/resolution/outcome:

Signature of Complainant: Date:

.....

Office Use

Disposition of Complaint:

Signature: Date:

cc: District Office

~~TO: □ District Office □ _____ (Name of School)~~

~~Person Making Complaint _____~~

~~Telephone Number _____ Date _____~~

~~Nature of Complaint _____~~

_____

_____

_____

_____

_____

_____

~~Who should we talk to and what evidence should we consider? _____~~

_____

_____

_____

_____

~~Suggested solution/resolution/outcome: _____~~

_____

_____

_____

_____

_____

~~Office Use: Disposition of Complaint: _____~~

_____

~~Signature: _____ Date: _____~~

~~cc: District Office~~

Ashland School District: Integrated Guidance Application Annual Report 2025–26

Ashland School District Integrated Guidance Plan Annual Reflection





97.5%

of Ninth Graders On Track to Graduate

- Counseling, data teams, and attendance supports strengthened student success across all schools
- Early intervention systems identified and supported at-risk students before they fell behind

Made with GAMMA

2025-2026 Grant Expenditure Summary

Grant	Allocation	Budgeted	Spent	Claimed	Unspent
EIIS	$8,491.82	$7,600.00	$8,491.82	$8,491.82	$0.00
HSS	$730,879.26	$756,062.00	$730,879.26	$730,879.26	$0.00
SIA	$2,435,000.19	$2,507,495.00	$2,435,000.19	$2,435,000.19	$0.00
Early Literacy	$323,216.86	$113,942.40	$122,096.23	$122,096.23	$201,120.63

NOTE
Early Literacy is a two-year grant that received additional funding mid-year. The remaining balance is available for future expenditures.

Strategic Investments in Student Support



Academic Supports

Targeted interventions and instructional resources to help all students access and succeed in rigorous coursework.



Attendance & Family Engagement

Proactive outreach and partnership with families to keep students connected and present in school.



Student Wellness

Social-emotional and mental health resources that support the whole child and foster a positive school environment.



Postsecondary Readiness

Guidance and planning supports to help every student explore and prepare for life after graduation.

Made with GAMMA



ELEMENTARY

Literacy Supports & Coaching

Elementary schools implemented high-dosage tutoring and intensive literacy supports, with continued focus on Science of Reading practices and instructional coaching.

High-Dosage Tutoring

Targeted support for students with identified skill gaps through structured, intensive tutoring sessions.

Instructional Coaching

Curriculum implementation supported by embedded coaching and Science of Reading-aligned practices.

Made with GAMMA



MIDDLE SCHOOL

Expanded Student Support Systems

Counseling Partnerships

Strengthened partnerships with counseling staff to broaden student access to academic and social-emotional support.

Data Team Meetings

Regular data team meetings were established to review student progress and coordinate support across staff.

Wayfinder Implementation

The Wayfinder platform was implemented to support student success planning and progress tracking.

Mental Health & Attendance Staff

Collaboration with mental health and attendance support staff was embedded into school-wide student support structures.

Made with GAMMA

HIGH SCHOOL

Postsecondary Readiness Pipeline

Ashland High School built a comprehensive postsecondary pipeline connecting students to college, career, and beyond.



1 Ninth-Grade Supports

Maintained a dedicated ninth-grade counselor and student success supports to keep students on track.

2 Dual Credit & CTE Pathways

Expanded dual credit programs and career and technical education pathways to broaden student opportunities.

3 ASPIRE, Project Youth+ & College Advising

Sustained ASPIRE and Project Youth+ mentoring alongside dedicated college and career advising. FAFSA completion reached 91%.

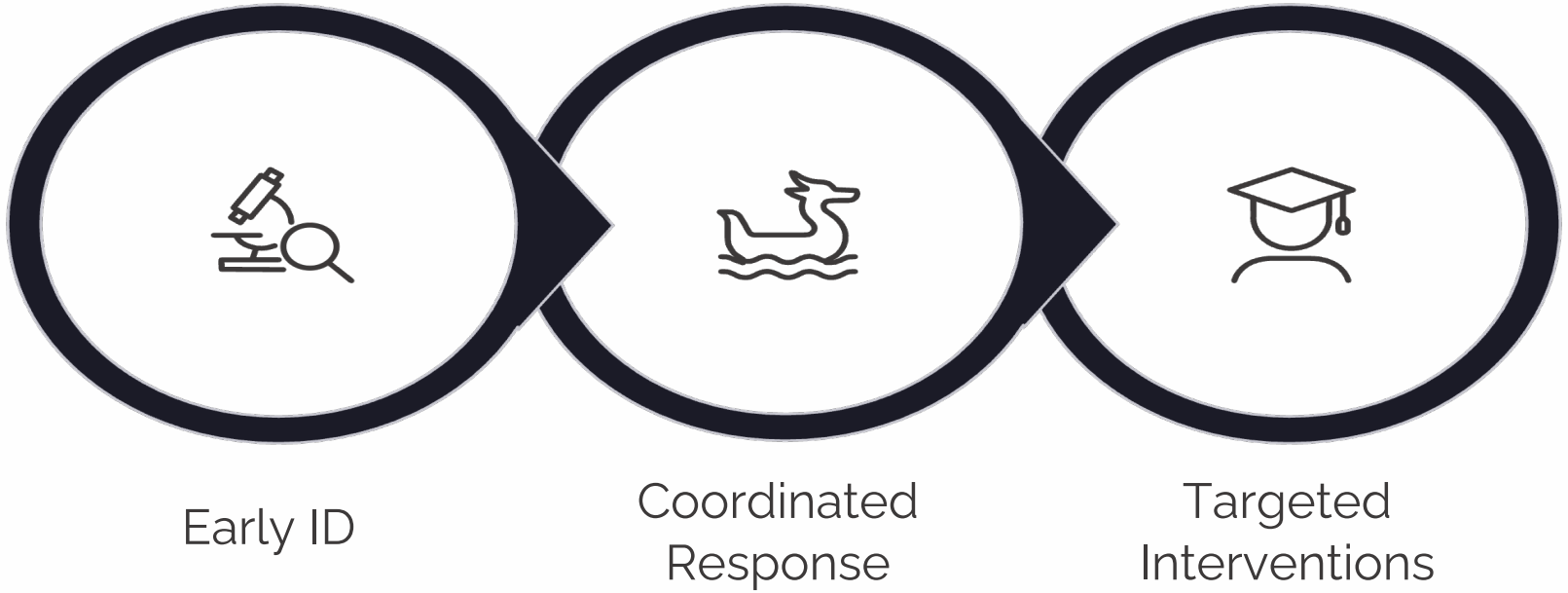
Made with GAMMA

Belonging & Wellness Outcomes

The district's investment in counseling, youth advocacy, behavioral health services, and attendance supports increased access to mental health services, strengthened family engagement efforts, improved communication with multilingual families, and expanded opportunities for student voice and leadership.



Attendance: A District Priority



Improved coordination between schools, counselors, and support staff created a more responsive attendance system. Earlier data-driven identification of concerns allowed the district to connect intervention efforts directly to student achievement and graduation outcomes.

Made with GAMMA

Barriers Identified

Key challenges documented for the 2026–27 planning cycle.



Attendance Systems

Attendance systems need strengthening across all school levels to better support student success.

Data Alignment

Data review and progress monitoring practices must be more consistent across sites.

Resource Development

Additional staffing is needed to deliver tutoring and targeted interventions at scale.

Made with GAMMA

2026–27 Priorities & Next Steps

Professional Learning

Professional learning in mathematics, literacy, intervention services, and data analysis for all relevant staff.

Dedicated Collaboration Time

Structured staff collaboration time for attendance planning and ongoing intervention monitoring.

Districtwide Alignment

Consistent, districtwide alignment on intervention and attendance supports across all schools.

Continued Investment

Sustained investment in instructional coaching, intervention resources, and family engagement.



MONTHLY SCHOOL BOARD FINANCIAL REPORT

Ashland School District No. 5

Financial Data through the Month Ending July 31, 2026



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August 13, 2026
Board Meeting

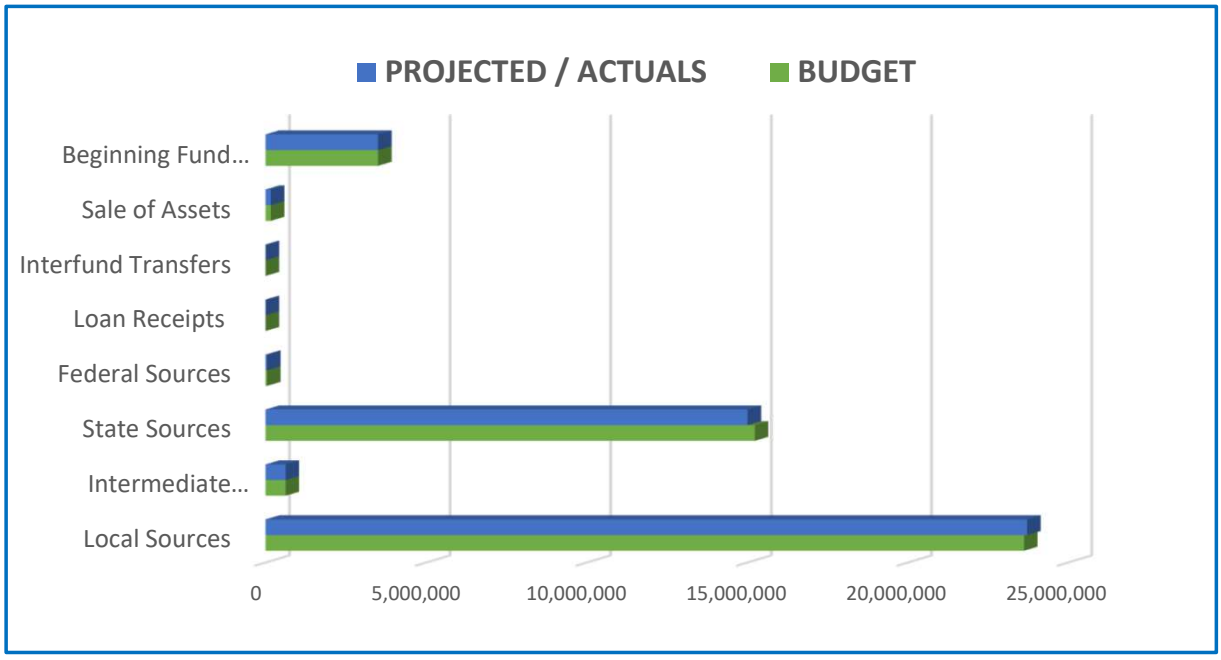
Presented By: Sherry Ely, Director of Business Services

2026.2027 GENERAL FUND (100)

REVENUE

Financial Data Ending July 31, 2026

REVENUE SOURCES BY FUNCTION		BUDGET	PROJECTED / ACTUALS	(Over)/Under Budget
Local Sources	**1000**	23,627,700.00	23,723,782.56	(96,082.56)
Intermediate Sources	**2000**	620,000.00	620,000.00	0.00
State Sources	**3000**	15,226,046.00	15,002,118.00	223,928.00
Federal Sources	**4000**	40,000.00	40,000.00	0.00
Loan Receipts	**5150**	0.00	0.00	0.00
Interfund Transfers	**5200**	0.00	0.00	0.00
Sale of Assets	**5300**	160,000.00	160,000.00	0.00
Beginning Fund Balance	**5400**	3,500,000.00	3,500,000.00	0.00
		43,173,746.00	**43,045,900.56**	**127,845.44**



NOTES

REVENUE: We received our second ODE estimate for 2026.2027 and unfortunately, it was nearly $225K less than the first estimate that was used to build the budget. I am sure we will receive many more estimates as the year goes by and I will keep you updated on the fluctuation.

Local Sources Include: Property Taxes, Reimbursements, Fees, and other Misc. Revenue.
Intermediate Sources Include: Flowthrough from ESD.
Federal Sources include: Federal Forest Fees
Sale of Assets include: Payment for the Sale of Briscoe

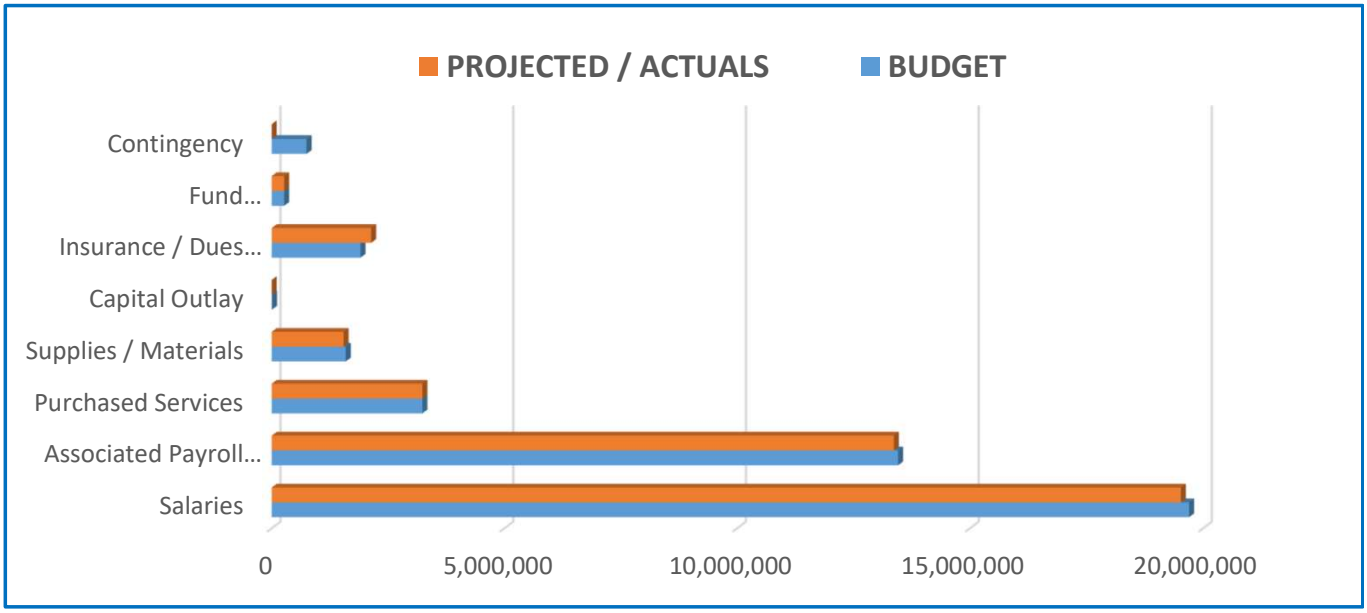
Source	2026.2027 Budget	Actual YTD Rev. 07.31.2026	Projected through 06.30.2027	Total Estimated 2026.2027	(Over)/Under Budget	Actual YTD Rev. 06.30.2025	2025.2026 Budget	(Over)/Under Budget
SSF Funding								
1110 Current Year Property Taxes	17,400,000	**103,742**	17,362,356	17,466,098	(66,098)	**17,594,497**	17,000,000	(594,497)
1112 Delinquent Property Tax	-	-	-	-	-	-	-	-
1190 Penalties & Interest on Taxes	9,500	-	9,482	9,482		**18,973**	9,500	(9,473)
3101 State School Support Funds	14,881,934	**2,556,696**	12,101,310	14,658,006	223,928	**15,069,206**	15,101,626	32,420
3101 SSF - Due to ODE		-	-	-	-			-
3103 Common School Fund	344,112	-	344,112	344,112	-	**355,699**	357,819	2,120
Total SSF Funding	32,635,546	2,660,438	29,817,259	32,477,698	157,830	33,038,375	32,468,945	(569,430)
								-
Total SSF Revenue	**$ 32,635,546**	**$ 2,660,438**	**$ 29,817,259**	**$ 32,477,698**	**$ 157,830**	**$ 33,038,375**	**32,468,945**	**(569,430)**
Non State School Support Formula Sources								
Local Sources								
1120 Local Option	5,000,000	**28,956**	4,988,854	5,017,809	(17,809)	**4,858,047**	4,800,000	(58,047)
1123 Local Option Penalties & Interest	2,700	-	2,695	2,695	5	**5,243**	2,700	(2,543)
1311 and 1312 Tuition	50,000	-	50,000	50,000	-	**44,596**	50,000	5,404
1412 Transportation Fees	17,500	-	17,500	17,500	-	**11,587**	17,500	5,913
1510 Earnings on Investments	750,000	**28,489**	717,720	746,209	3,791	**614,219**	750,000	135,781
1740 Fees	1,000	-	968	968	32	**3,890**	1,200	(2,690)
1910 Rentals	75,000	**2,815**	75,000	77,815	(2,815)	**57,034**	18,320	(38,714)
1920 Donations from Private Sources	25,000		24,577	24,577	423	**16,163**	25,100	8,937
1940 Serv Provided to Other districts	25,000		25,000	25,000	-	**2,500**	20,000	17,500
1960 Recovery of Prior Year Expenditures	12,000	**24,081**	1,286	25,368	(13,368)	**5,921**	15,000	9,079
1980 Fees Charged to Grants	160,000	-	160,000	160,000	-	**143,960**	150,000	6,040
1990 Miscellaneous Local Revenue	100,000	**1,299**	99,023	100,322	(322)	**95,837**	115,050	19,213
Total Non Formula Local Sources	6,218,200	85,640	6,162,622	6,248,263		**5,858,997**	5,964,870	**105,873**
							-	-
Intermediate Sources								-
2199 - Other Inter. Sources	620,000	-	620,000	620,000		**956,494**	365,000	(591,494)
Total Intermediate Sources	620,000	-	620,000	620,000	-	956,494	365,000	**(591,494)**
								-
State/Federal Sources								-
3299 Rest. From state	-	-	-	-		**-**	-	-
4700 Federal Rev	10,000	-	10,000	10,000			10,000	10,000
4801 Federal Forest	30,000	-	30,000	30,000		**22,772**	30,000	7,228
Total State/Federal Sources	40,000	-	40,000	40,000	-	22,772	40,000	**17,228**
								-
Other Sources							-	-
5150 Loan Receipts	-	-	-	-		**5,358,564**	11,880,000	
5300 Sale/Loss of Fixed Assets	160,000	-	160,000	160,000	-	**160,000**	160,000	-
5400 Beginning Fund Balance	3,500,000	-	3,500,000	3,500,000	-	**1,623,616**	1,235,405	(388,211)
Total Other Sources	3,660,000	-	3,660,000	3,660,000	-	7,142,180	13,275,405	**6,133,225**
		-					-	-
Total Non SSF Revenue	**$ 10,538,200**	**$ 85,640**	**$ 10,482,622**	**$ 10,568,263**	**$ -**	**$ 13,980,443**	**$ 19,645,275**	**5,664,832**
								-
Total Resources	**$ 43,173,747**	**$ 2,746,079**	**$ 40,299,882**	**$ 43,045,961**	**$ 127,786**	**$ 47,018,818**	**$ 52,114,220**	**5,095,402**
						$ 39,683,022		
		Less Estimated Requirements		**$ 40,089,194**		**Estimated 25.26 EFB**		**3,429,828**
		Estimated Ending Fund Balance		***$ 2,956,766***				

2026.2027 GENERAL FUND (100)

EXPENSES

Financial Data Ending July 31, 2026

EXPENSES BY OBJECT		BUDGET	PROJECTED / ACTUALS	(Over)/Under Budget
Salaries	**100**	19,701,647.85	19,524,705.28	176,942.57
Associated Payroll Costs	**200**	13,459,728.28	13,369,966.64	89,761.64
Purchased Services	**300**	3,237,732.40	3,237,732.40	0.00
Supplies / Materials	**400**	1,592,156.70	1,547,445.47	44,711.23
Capital Outlay	**500**	8,908.00	0.00	8,908.00
Insurance / Dues / Fees/Loan Pmnt	**600**	1,909,956.50	2,139,344.41	(229,387.91)
Fund Transfers/Flow Thru	**700**	270,000.00	270,000.00	0.00
Contingency	**800**	750,000.00	0.00	750,000.00
		40,930,129.73	**40,089,194.20**	**840,935.53**



NOTES

EXPENSE: The main overage we are seeing right now is in the 600 fund category - this is due to our Property/Liability/Cyber/Crime insurance coverage coming in much higher that was originally projected by our insurance agent of record. I will feel more comfortable with our projections once we have posted the September payroll since that is the main expenditure category in the budget. Also - I am monitoring our insurance claims expenditures - these costs come out of Fund 600 - however - I am keeping a close eye on cash flow since this is our main area of uncontrolled expense until we convert over to OEBB. Currently, our Ending Fund Balance is projected at 7.38% or $2.956 million. We budgeted the EFB at $2.24 million.

	2026.2027 Budget	Actual YTD EXP 07.31.2026	Encumbrances Projected through 06.30.2027	Total Estimated 2026.2027	(Over)/ Under Budget	% Committed	2025.2026 Budget	2024.2025 YTD Expense	(Over)/Under Budget
Instruction									
1111 Elementary, K-5 or K-6	5,630,022.32	$ 502.40	5,618,116.73	5,618,619.13	11,403.19	1.00	6,128,132.00	5,835,116.75	293,015.25
1113 Elementary Extracurricular	1,000.00	$ -	0.00	0.00	1,000.00		9,058.00	455.06	8,602.94
1121 Middle/Junior High Programs	3,851,277.63	$ 934.53	3,848,994.76	3,849,929.29	1,348.34	1.00	3,505,613.00	$ 3,799,317.75	-293,704.75
1122 Middle/Junior High School Extracurricular	228,705.16	$ -	228,705.00	228,705.00	0.16	1.00	261,926.00	$ 227,482.51	34,443.49
1131 High School Programs	6,050,989.69	$ -	6,043,258.20	6,043,258.20	7,731.49	1.00	5,568,609.00	$ 5,415,807.43	152,801.57
1132 High School Extracurricular	819,613.16	$ 25,494.67	794,118.49	819,613.16	0.00	1.00	945,412.00	$ 808,099.63	137,312.37
1210 Programs for the Talented and Gifted	9,389.50	$ -	9,389.50	9,389.50	0.00	1.00	3,570.00	$ 8,386.60	-4,816.60
1220 Restrictive Pgms for Students w/Disabilities	26,969.13	$ -	27,790.71	27,790.71	-821.58	1.03	84,405.00	$ 26,383.95	58,021.05
1227 Extended School Year	2,000.00	0.00	0.00	0.00	2,000.00		480.00	0.00	480.00
1250 Programs for Students w/Severe Disabilities	3,616,698.22	$ -	3,606,828.56	3,606,828.56	9,869.66	1.00	3,769,521.00	$ 3,695,110.17	74,410.83
1280 Alternative Education	1,919,191.46	$ -	1,922,784.75	1,922,784.75	-3,593.29	1.00	1,718,133.00	$ 1,877,095.01	-158,962.01
1291 English Second Language Programs	140,713.96	$ -	133,422.12	133,422.12	7,291.84	0.95	300,404.00	$ 131,726.25	168,677.75
1400 Summer School	0.00	$ -	0.00	0.00	0.00		0.00	$ -	
Total Instruction	**22,296,570.23**	**26,931.60**	**22,233,408.82**	**22,260,340.42**	**36,229.81**		**22,295,263.00**	**21,824,981.11**	**470,281.89**
	22,296,570.23	**26,931.60**	22,233,408.82	22,260,340.42					
Support Services									
2110 Attendance and Social Work Services	66,236.70	$ -	69,105.84	69,105.84	-2,869.14	1.04	68,188.00	$ 65,330.47	2,857.53
2115 Student Safety	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
2120 Guidance Services	710,972.39	$ -	704,980.38	704,980.38	5,992.01	0.99	843,276.00	$ 707,837.51	135,438.49
2130 Health Services	219,993.12	$ -	229,634.76	229,634.76	-9,641.64	1.04	474,530.00	$ 238,162.17	236,367.83
2140 Psychological Services	186,769.87	$ -	186,769.87	186,769.87	0.00	1.00	117,612.00	$ 326,952.26	-209,340.26
2150 Speech Pathology and Audiology Services	517,279.83	$ -	508,079.56	508,079.56	9,200.27	0.98	276,911.00	$ 516,833.44	-239,922.44
2190 Service Directions, Student Support Svcs	492,323.75	$ 26,478.53	459,396.39	485,874.92	6,448.83	0.99	520,690.00	$ 483,893.49	36,796.51
2210 Improvement of Instruction Services	121,671.64	9,646.62	107,114.87	116,761.49	4,910.15	0.96	116,089.00	115,263.99	825.01
2220 Library/Media Center	183,548.67	0.00	202,129.62	202,129.62	-18,580.95	1.10	269,676.00	228,034.20	41,641.80
2230 Assessment and Testing	90,800.00	0.00	82,841.20	82,841.20	7,958.80	0.91	86,850.00	1,415.21	85,434.79
2240 Staff Development	61,100.00	9,820.00	51,280.00	61,100.00	0.00	1.00	22,773.00	1,735.34	21,037.66
2310 Board of Education	250,842.00	135,024.67	100,000.00	235,024.67	15,817.33	0.94	221,555.00	312,427.40	-90,872.40
2320 Office of the Superintendent Services	436,258.82	39,039.88	414,768.77	453,808.65	-17,549.83	1.04	469,851.00	478,138.73	-8,287.73
2410 Office of the Principal Services	3,025,243.58	195,943.64	2,885,867.62	3,081,811.26	-56,567.68	1.02	3,089,689.00	3,078,170.78	11,518.22
2490 Other Support Services—School Administration	0.00	0.00	0.00	0.00	0.00		143,729.00	0.00	143,729.00
2520 Fiscal Services	674,876.13	93,782.94	553,783.56	647,566.50	27,309.63	0.96	690,003.00	695,900.78	-5,897.78
2540 Maintenance	4,583,527.00	815,494.53	3,740,102.15	4,555,596.68	27,930.32		4,217,104.00	4,388,621.20	-171,517.20
2543 Care and Upkeep of Grounds Services	42,250.00	1,329.77	13,776.75	15,106.52	27,143.48	0.36	22,000.00	55,954.49	-33,954.49
2550 Student Transportation Services	1,062,160.59	103,403.55	952,049.62	1,055,453.17	6,707.42	0.99	1,190,376.00	1,206,542.40	-16,166.40
2640 Staff Services	1,602,575.36	68,483.78	1,492,588.21	1,561,071.99	41,503.37	0.97	493,855.00	474,449.95	19,405.05
2660 Technology Services	2,059,889.28	162,053.67	1,889,876.95	2,051,930.62	7,958.66	1.00	2,061,443.00	1,954,862.52	106,580.48
2700 Supplemental Retirement	193,258.77	26,969.08	195,255.00	222,224.08	-28,965.31		317,304.00	330,864.21	-13,560.21
Total Support Services	**16,581,577.50**	**1,687,470.66**	**14,839,401.12**	**16,526,871.78**	**54,705.72**		**15,713,504.00**	**15,661,390.54**	**52,113.46**
	16,581,577.50	**1,687,470.66**	14,839,401.12	16,526,871.78	54,705.72	16,526,871.78			
Community Services									
3300 Welfare Activities Services	0.00	0.00	0.00	0.00			0.00	0.00	
Total Community Services	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Other Requirements									
5120 Short Term Debt Service	1,031,982.00	0.00	1,031,982.00	1,031,982.00	0.00		10,220,000.00	5,906,087.04	
5200 Transfers of Funds	270,000.00	0.00	270,000.00	270,000.00	0.00	1.00	650,000.00	196,532.62	453,467.38
		0.00	0.00	0.00	0.00		0.00	0.00	0.00
6000 Contingency	750,000.00	0.00	0.00	0.00	750,000.00	1.00	2,000,000.00	0.00	2,000,000.00
7000 Unappropriated Ending Fund Balance	2,243,617.00	0.00	0.00	0.00	2,243,617.00	1.00	1,235,453.00	0.00	1,235,453.00
Total Other Requirements	**4,295,599.00**	0.00	**1,301,982.00**	**1,301,982.00**	**2,993,617.00**		**14,105,453.00**	**6,102,619.66**	**8,002,833.34**
		0.00							
Total Requirements	**43,173,746.73**	**1,714,402.26**	**38,374,791.94**	**40,089,194.20**	**3,084,552.53**		**52,114,220.00**	**43,588,991.31**	**8,525,228.69**

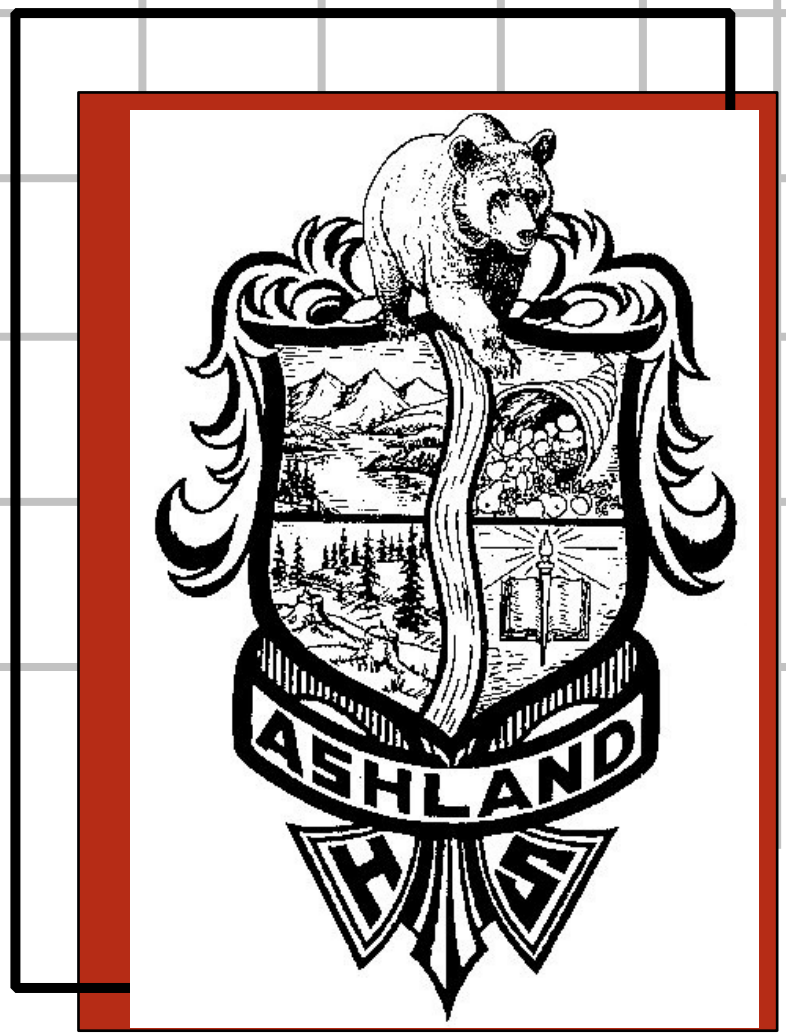
	Appropriations	YTD	Encumbrances	Totals	Resolutions	(Over)/Under Budget
General Fund (100)						
1000 Instruction	$ 22,296,570.23	**$ 26,931.60**	**$ 22,233,408.82**	$ 22,260,340.42	$ -	$ 36,229.81
2000 Support Services	$ 16,581,577.50	**$ 1,687,470.66**	**$ 14,839,401.12**	$ 16,526,871.78	$ -	$ 54,705.72
3000 Community Services	$ -	$ -	$ -	$ -	$ -	$ -
5120 Short Term Debt Service	$ 1,031,982.00	$ -	**$ 1,031,982.00**	$ 1,031,982.00	$ -	$ -
5200 Transfers	$ 270,000.00	$ -	**$ 270,000.00**	$ 270,000.00	$ -	$ -
6000 Contingency	$ 750,000.00	$ -	$ -	$ -	$ -	$ 750,000.00
Sub Total	**$ 40,930,129.73**	**$ 1,714,402.26**	**$ 38,374,791.94**	**$ 40,089,194.20**	**$ -**	**$ 840,935.53**
7000 Unappropriated EFB	$ 2,243,617.00	$ -	$ -	$ -	$ -	$ 2,243,617.00
Donations Fund Raising (105)						
1000 Instruction	$ 786,480.73	**$ 8,698.42**	**$ 639,740.61**	$ 648,439.03	$ -	$ 138,041.70
2000 Support Services	$ 17,731.00	**$ 1,777.30**	**$ 15,953.70**	$ 17,731.00	$ -	$ -
3000 Community Services	$ 12,938.82	$ -	**$ 12,750.00**	$ 12,750.00	$ -	$ 188.82
	$ 817,150.55	**$ 10,475.72**	**$ 668,444.31**	**$ 678,920.03**	**$ -**	**$ 138,230.52**
Class Fees (110)						
1000 Instruction	$ 281,014.60	**$ 918.16**	**$ 198,565.00**	$ 199,483.16	$ -	$ 81,531.44
2000 Support Services	$ 70,807.44	$ -	**$ 1,728.88**	$ 1,728.88	$ -	$ 69,078.56
3000 Community Services	$ -	$ -	$ -	$ -	$ -	$ -
	$ 351,822.04	**$ 918.16**	**$ 200,293.88**	$ 201,212.04	$ -	$ 150,610.00
Special Revenue Funds						
1000 Instruction	$ 4,138,417.47	**$ 8,781.05**	**$ 3,153,876.47**	$ 3,162,657.52	$ -	$ 975,759.95
2000 Support Services	$ 2,421,661.72	**$ 15,983.96**	**$ 1,818,675.33**	$ 1,834,659.29	$ -	$ 587,002.43
3000 Community Services	$ 1,490,531.19	**$ 35,561.75**	**$ 1,419,407.69**	$ 1,454,969.44	$ -	$ 35,561.75
4000 Facility Acquisition	$ 25,525.00	$ -	$ -	$ -	$ -	$ 25,525.00
5200 Transfers	$ -	$ -	$ -	$ -	$ -	$ -
5300 Apportionment of funds	$ -	$ -	$ -	$ -	$ -	$ -
Sub Total	**$ 8,076,135.38**	**$ 60,326.76**	**$ 6,391,959.49**	**$ 6,452,286.25**	**$ -**	**$ 1,623,849.13**
Debt Service (301)						
5100 Debt Service	$ 8,598,650.00	$ -	**$ 8,598,650.00**	$ 8,598,650.00	$ -	$ -
Sub Total	**$ 8,598,650.00**	$ -	**$ 8,598,650.00**	**$ 8,598,650.00**	**$ -**	**$ -**
7000 EFB	$ 261,330.00					
Facilities (400)						
2000 Support Services	$ 239,641.42	**$ 57,572.67**	**$ 84,139.71**	$ 141,712.38	$ -	$ 97,929.04
4000 Facilities Acquisition	$ 3,694,862.00	**$ 334,961.47**	**$ 522,055.29**	$ 857,016.76	$ -	$ 2,837,845.24
6000 Contingencies	$ 2,594,000.58	$ -	$ -	$ -	$ -	$ 2,594,000.58
Sub Total	**$ 6,528,504.00**	**$ 392,534.14**	**$ 606,195.00**	**$ 998,729.14**	**$ -**	**$ 5,529,774.86**

Internal Service Funds (600)							
2000 Support Services	$ 7,081,097.60	**$ 276,956.53**	**$ 6,423,240.36**	$ 6,700,196.89	$ -	$ 380,900.71	
5200 Transfers	$ 25,000.00	**$ -**	**$ -**	$ -	$ -	$ 25,000.00	
6000 Contingencies	$ -	**$ -**	**$ -**	$ -	$ -	$ -	
Sub Total	**$ 7,106,097.60**	**$ 276,956.53**	**$ 6,423,240.36**	**$ 6,700,196.89**	**$ -**	**$ 405,900.71**	
Trust & Agency Funds (700)							
1000 Instruction	$ -	**$ -**	**$ -**	$ -	$ -	$ -	
2000 Support Services	$ -	**$ -**	**$ -**	$ -	$ -	$ -	
3000 Community Services	$ 311,550.00	**$ -**	**$ -**	$ -	$ -	$ 311,550.00	
6000 Contigency	$ -	**$ -**	**$ -**	$ -	$ -	$ -	
Sub Total	**$ 311,550.00**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 311,550.00**	
7000 Unappropriated EFB	$ -	**$ -**			$ -		
Total Appropriations	**$ 72,720,039.30**	**$ 2,455,613.57**	**$ 61,263,574.98**	**$ 63,719,188.55**	**$ -**	**$ 9,000,850.75**	
Total Unappropriated	$ 2,504,947.00	**$ -**	**$ -**	$ -	$ -	$ 2,504,947.00	
TOTAL	**$ 75,224,986.30**	**$ 2,455,613.57**	**$ 61,263,574.98**	**$ 63,719,188.55**	**$ -**	**$ 11,505,797.75**	

FY 2026.2027		JUL Actuals	AUG Projected	SEP Projected	OCT Projected	NOV Projected	DEC Projected	JAN Projected	FEB Projected	MAR Projected	APR Projected	MAY Projected	JUN Projected	Projected Total	Adopted Budget
REVENUE															
Cash at July 1, 2026 (All Funds)	**12,189,659**														
General Fund															
Beginning Fund Balance - GF_Budgeted	*3,500,000*														
Local Sources		189,383	94,325	113,160	90,160	20,276,674	411,618	322,143	253,925	617,247	219,016	259,387	876,803	$23,723,843	23,627,700
Intermediate Sources		-	-	-	-	-	-	145,122	-	131,013	-	-	343,865	$620,000	620,000
State Sources		2,556,696	1,220,131	1,220,131	1,220,131	1,220,131	1,220,131	1,220,131	1,392,187	1,220,131	1,220,131	1,120,131	172,056	$15,002,118	15,226,046
Federal Sources		-	-	-	-	-	-	-	-	-	30,000	-	10,000	$40,000	40,000
Sale of Fixed Assets		-	-	-	-					160,000	-	-	-	$160,000	160,000
Loan Proceeds		-	-	-	-		-							$0	
Beginning Fund Balance(all other Funds)_Budgeted															
Special Revenue Funds	*743,765*	55,317	328,314	30,162	292,911	489,274	347,158	1,141,958	251,635	427,598	538,896	292,690	1,990,975	$6,186,887	7,332,370
Student Body Funds	*735,388*	2,442	28,945	38,281	39,379	28,715	29,856	40,578	27,416	34,711	42,008	32,744	17,918	$362,993	433,575
Debt Service	*250,000*	50,403	50,000	40,000	25,000	7,300,000	400,000	235,000	50,000	250,000	25,000	25,000	150,000	$8,600,403	8,610,000
Capital Projects - 401, 402, 403	*3,888,484*	26,945	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	$411,945	2,640,000
600-Insurance Fund	*450,000*	145,800	165,000	653,000	495,000	495,000	495,000	495,000	495,000	495,000	495,000	495,000	998,164	$5,921,964	6,058,646
6xx-Other Internal Service funds	*397,452*	1,139	9,500	17,000	17,000	15,000	17,000	17,000	17,000	17,000	17,000	17,000	20,000	$181,639	200,000
700 - Trust & Agency	*37,550*	0	0	0		311,550		0	0	0	0	0	0	$311,550	274,000
				-											
TOTAL CASH/REVENUE	**12,189,659**	**3,028,124**	**1,931,215**	**2,146,734**	**2,214,581**	**30,171,344**	**2,955,763**	**3,651,933**	**2,522,163**	**3,387,700**	**2,622,051**	**2,276,951**	**4,614,781**	**$73,713,001**	**65,222,337**
EXPENDITURES															
100-Salaries		464,414	547,870	1,632,282	1,666,348	1,658,872	1,691,803	1,632,898	1,649,757	1,667,666	1,660,576	1,660,576	3,599,786	$19,532,847	19,701,648
200-Payroll Costs		291,334	337,848	1,170,919	1,177,123	1,169,154	1,171,575	1,142,958	1,141,306	1,142,563	1,138,388	1,140,911	2,345,888	$13,369,967	13,459,728
300-Contracted Services		48,935	169,983	252,856	263,409	328,413	301,875	280,510	331,474	242,339	315,384	185,804	516,751	$3,237,732	3,237,732
400-Supplies & Materials		152,070	289,701	271,092	136,058	83,656	130,142	40,895	33,749	43,319	123,251	60,042	183,470	$1,547,445	1,592,157
500- Equipment		-	-	-	-	-	-	-	-	-	-	-	-	$0	8,908
600-Dues/Fees/Debt Service		757,643	223,535	106,745	2,698	3,443	164,339	3,148	1,458	1,110	1,838	2,270	871,117	$2,139,344	1,909,957
700 - Transfers		-	-	-	-	-	-	-	-	-	-	-	-	$0	270,000
800- Contingency (planned reserve)		-	-	-	-	-	-	-	-	-	-	-	-	$0	750,000
		-	-	-	-	-	-	-	-	-	-	-	-	$0	
Special Revenue Funds		60,327	113,638	543,690	599,222	579,296	550,495	520,171	566,764	598,306	535,964	512,354	1,272,060	$6,452,286	8,076,135
Student Body Funds		11,394	48,290	31,372	59,401	64,280	49,327	48,549	49,517	117,341	77,500	86,503	236,659	$880,132	1,168,973
Debt Service		-	-	-	-	-	2,156,825	-	-	-	-	-	6,441,825	$8,598,650	8,860,000
Capital Projects		392,534	131,195	75,000	75,000	50,000	50,000	50,000	50,000	50,000	50,000	25,000	-	$998,729	6,528,484
600-Insurance Fund		169,143	444,744	460,305	583,650	816,778	884,027	450,000	450,000	450,000	450,000	450,000	900,000	$6,508,646	6,508,646
6xx-Other Internal Service funds		110,813	27,368	-	398	-	-	2,161	3,172	-	8,226	-	39,412	$191,551	597,452
700 - Trust & Agency		-	-	-		-	-	-	-	-	-	-	-	$0	311,550
TOTAL EXPENDITURES		**2,458,607**	**2,334,171**	**4,544,260**	**4,563,309**	**4,753,890**	**7,150,407**	**4,171,290**	**4,277,198**	**4,312,644**	**4,361,128**	**4,123,459**	**16,406,968**	**$63,457,331**	**72,981,369**
Projected Cash Balance		12,759,177	12,356,221	9,958,694	7,609,967	33,027,421	28,832,777	28,313,420	26,558,386	25,633,441	23,894,365	22,047,858	10,255,670	$10,255,670	

CASH REPORT

Monthly Beginning Balance	July	August	September	October	November	December	January	February	March	April	May	June
Main account_9101	3,533,228	730,586	-	-	-	-	-	-	-	-	-	-
Health Insurance Fund_9140	290,875	620,048	-	-	-	-	-	-	-	-	-	-
Bond Cash account_9105	309,903	309,908	-	-	-	-	-	-	-	-	-	-
Bond Investment Account_9106	999,867	1,003,264	-	-	-	-	-	-	-	-	-	-
Retainage - 9109	170,655	170,655	-	-	-	-	-	-	-	-	-	-
Main Investment Account_9104	6,885,131	7,630,666	-	-	-	-	-	-	-	-	-	-
Total	**12,189,659**	**10,465,127**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Monthly Ending Balance												
Main account_9101	730,586	-	-	-	-	-	-	-	-	-	-	-
ACH Account_9140	620,048	-	-	-	-	-	-	-	-	-	-	-
Bond Cash account_9105	309,908	-	-	-	-	-	-	-	-	-	-	-
Bond Investment Account_9106	1,003,264	-	-	-	-	-	-	-	-	-	-	-
Retainage - 9109	170,655	-	-	-	-	-	-	-	-	-	-	-
Main Investment Account_9104	7,630,666	-	-	-	-	-	-	-	-	-	-	-
Total	**10,465,127**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Cash: Net Monthly Change	**(1,724,532)**	**(10,465,127)**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**



Ashland High School

Online Learning Platform Transition

Why we recommend moving from Edgenuity to Edmentum (For a Pilot Experience)

Edgenuity

→

→

edmentum™

Moving Education Forward



Key Challenges with Edgenuity

- Not intuitive for students and families
- Support coordination was difficult
- Staff often acted as intermediaries between families and vendor support
- High levels of student and family frustration
- Increased staff time dedicated to troubleshooting

Student Outcome Concerns

Total Course Enrollments: **296** Courses/Credits	
Credits Earned: 220	Credits not Earned: 76 Dropped: 37 Withdrawn/Failed/Incomplete: 39

74% Achievement Completion Rate

26% Negative Achievement Completion Rate

Student Outcome Concerns (IDEA Focal Group)

-34 Fail/Drop/Incomplete
-58 Completed credits

67% Achievement rate

Accessibility & Program Alignment Issues

- Previously available IDEA support software was unavailable (Oddesyware)
- Limited accessibility tools and accommodations
- Quarter-based structure conflicted with our semester model
- Restrictions on number of simultaneous course enrollments
- Elective offerings did not align with our program needs

Why Edmentum?

- ✓ Integrated with our credit recovery system
- ✓ Better curriculum alignment
- ✓ Supports semester-based scheduling
- ✓ Broader course compatibility
- ✓ Multiple learning formats: reading, video, and interactive activities
- ✓ Greater accessibility for diverse learners