

## **Agenda**

**1. Call to Order and Roll Check**

**Presenter: Board Chair**

**2. Land Acknowledgment**

**Presenter: Board Chair**

**3. Organization of the Board for 2025-2026 School Year (Policy BC/BCA) 4**

**10 minutes**

**Presenter: Board Chair**

**A. Oath of Office**

**Presenter: Board Chair**

**B. ACTION ITEM: Election of Board Chair (Policy BCB) 5**

**Presenter: Board Chair**

**C. ACTION ITEM: Election of Board Vice Chair (Policy BCB)**

**Presenter: Board Chair**

**4. Adoption of Agenda (*At this time Board members are provided the opportunity to amend the Regular Session agenda.*)**

**Presenter: Board Chair**

**5. Consent Agenda (*All items may be adopted by a single motion unless pulled for special consideration.*)**

**Presenter: Board Chair**

**A. Approval of Minutes 7**

<b><u>B. Personnel Report for July 2025</u></b>	<b><u>12</u></b>
<b><u>C. Willow Wind- Alternative Education Program Assurances</u></b>	<b><u>15</u></b>
<b><u>D. Superintendent Professional Development Plan</u></b>	<b><u>21</u></b>
<b><u>E. Resolution No. 2025-26 B-1 - Annual Designations for 2025-26</u></b>	<b><u>22</u></b>
<b><u>F. Revised Policy BD/BDA Board Meetings</u></b>	<b><u>24</u></b>
<b>6. Food Waste Audit Presentation: 10 min.</b>	<b>27</b>
<b>Presenter: Alma Galicia</b>	
<b>7. Facilities Report 5 min.</b>	
<b>Presenter: Executive Director of Operations, Steve Mitzel</b>	
<b>8. Recurring Reports 10 min.</b>	
<b><u>A. OSEA Report</u></b>	
<b><u>B. AEA Report</u></b>	
<b>9. Board Reports 10 min.</b>	
<b>Presenter: Board Chair</b>	
<b>10. Hear Public Comments</b> ( <i>The Ashland School District Board of Directors reserves this time for individuals to relay comments in writing to the Board regarding topics, not on the printed agenda.</i> )	
<b>Presenter: Board Chair</b>	
<b>11. OSBA Representative for Southern Oregon 15 min.</b>	<b>37</b>
<b>Presenter: Dawn Watson</b>	
<b>12. Superintendent Report 10 min.</b>	
<b>Presenter: Superintendent Joseph Hattrick</b>	
<b>13. Finance Report 10 min.</b>	

**Presenter: Interim Director of Business Services Sherry Ely**

**A. Finance Report for the period ending June 30, 2025**

**47**

**Presenter: Director of Business Services Sherry Ely**

**14. Unfinished Business**

**Presenter: Board Chair**

**15. New Business**

**Presenter: Board Chair**

**16. Announcements and Appointments**

**Presenter: Board Chair**

**A. The board will meet for a 2-day board retreat on July 28th and 29th, 2025, in the District Office, 885 Siskiyou Blvd, Ashland, OR.**

**B. The Board will hold its next Regular Session on Thursday, August 14, 2025, at 6:30 PM in the City Council Chamber, 1175 E. Main Street, Ashland, OR.**

**17. Adjourn**

**Presenter: Board Chair**

# Ashland School District 5

Code: **BC/BCA**  
Adopted: 5/23/02  
Readopted: 5/08/17  
Orig. Code(s): BC/BCA

## Board Organization/Board Organizational Meeting

No later than the next regular meeting following July, the Board will organize itself for the year. In a Board election year, the Board organizational meeting must be no later than July 31.

At the organizational meeting the Board shall at a minimum:

1. Elect a Board chair;
2. Elect a vice chair;
3. Appoint a budget officer and custodian of funds;
4. Appoint a deputy clerk, if desired;
5. Schedule a regular monthly meeting for the ensuing fiscal year;
6. Conduct other organizational activities deemed desirable.

END OF POLICY

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### Legal Reference(s):

[ORS 255.335](#)  
[ORS 332.040 to -332.045](#)  
[ORS 332.057](#)

### Cross Reference(s):

BCB - Board Officers

# Ashland School District 5

Code: **BCB**  
Adopted: 5/23/02  
Readopted: 5/08/17  
Orig. Code(s): BCB

## Board Officers

At its first scheduled meeting after July 1, the Board will elect one of its members to serve as chair and one to serve as vice chair. No member of the Board may serve as chair more than four years in succession. If a Board member is unable to continue to serve as an officer, a replacement will be elected immediately. The replacement officer will serve the remainder of the officer's term until the following July.

The Board chair shall:

1. Work with the superintendent to establish the agenda for regular Board meetings;
2. Call special meetings when required;
3. Preside at all meetings of the Board;
4. Sign the minutes and other official documents that require the signature of the chair;
5. Represent the Board and the district at official functions, unless this duty is delegated by the Board to another Board member;
6. Appoint all committees and will be an ex-officio member of all such committees unless otherwise ordered by the Board;
7. Have the right to discuss issues and vote.

In the absence, incapacitation or death of the chair, the vice chair will perform the duties of the chair and, when so acting, will have the chair's powers. The vice chair will perform other functions as designated by the Board.

The superintendent will designate a staff member to serve as Board secretary and will directly supervise and evaluate the secretary. The secretary to the Board will take notes at Board meetings, compile minutes and perform related work as assigned by the superintendent or requested by the Board chair. These duties will include, but not be limited to, the following:

1. Record the disposition of all matters on which the Board considered action;
2. Prepare and distribute minutes in advance for approval at the next Board meeting;
3. Maintain properly authenticated official copies of the minutes;
4. Maintain the official record of Board policies;
5. Properly post all Board meetings.

## **Board or District Spokesperson**

The Board may appoint one of its members, usually the chair, or another person to make authorized statements to the public or the media when the Board deems that, under the circumstances, the district's position should be articulated by a single voice. The spokesperson serves at the direction of the Board and may be removed or replaced at any time by action of a majority of the Board.

END OF POLICY

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### **Legal Reference(s):**

[ORS 255.335](#)

[ORS 332.040](#)

[ORS 332.045](#)

[ORS 332.057](#)

[OAR 166-400-0010\(9\)](#)

### **Cross Reference(s):**

BC/BCA - Board Organization/Board Organizational Meeting

## Minutes

### 1. Call to Order and Roll Check

Chair Dyson called the meeting to order, and a roll check confirmed that all members were present: Chair Dyson, Vice Chair Franko, Director Ruby, Director Skuratowicz, and Director Hatch.

### 2. Land Acknowledgment

Director Skuratowicz read the Land Acknowledgment.

### 3. Adoption of Agenda *(At this time Board members are provided the opportunity to amend the Regular Session agenda.)*

- ❖ **Motion:** Director Hatch moved, and Director Skuratowicz seconded the adoption of the agenda as presented. The motion carried by unanimous vote of the five members present.

### 4. Convene Budget Hearing

Chair Dyson called the Budget Hearing to order and asked for public comment on the Ashland School District budget for 2025-2026, as approved by the Budget Committee. No public comment was offered, and the hearing was adjourned.

### 5. ACTION ITEM: Resolution No. 2024-25 B-3 Adopting the 2025-2026 Budget

Director Ely announced that a clerical error had been corrected, which was reflected in the presented Resolution.

- ❖ **Motion:** Director Ruby moved, and Director Hatch seconded to approve Resolution No. 2024.2025 B-3 to adopt the 2025-26 Budget as presented.

ROLL CALL VOTE:

5 in Favor: Ruby, Skuratowicz, Franko, Hatch, Dyson

0 Opposed

The motion carried by unanimous vote of the five members present.

### 6. Honoring Outgoing Board Members

The current board, along with many former members, took time to honor two retiring board members: Eva Skuratowicz, who served for 16 years, and Jill Franko, who served for 4 years.

Helman students Scarlet, Nora, Aidan, Wesley, and Aleena performed two gratitude songs to honor outgoing Directors Skuratowicz and Franko.

Former board members, Victor Chang, Sabrina Prud'Homme, Carol Davis, and Jim Westrick shared words of admiration for Ms. Franko and Dr. Skuratowicz. Denise Zeeve and Eric Strong were also in attendance.

- Ms. Franko was described as a go-getter, fierce, digging in, curious, giving, and passionate.
- Dr. Skuratowicz was described as legendary, compassionate, a role model, a walking encyclopedia, an unshakable moral compass, prepared, responsible, and courageous.

Eva expressed how much she has learned over the past 16 years from teachers, students, administrators, and her board colleagues. She truly believes that “when education is done right, it is our society’s most important mechanism for creating social justice and equity.” She is honored to have been a part of K-12 education in Ashland, OR.

Jill shared her gratitude for her time on the board and in service to Ashland. She thanked the community and board for allowing her to serve.

Dr. Hattrick expressed words of gratitude to Dr. Skuratowicz and Ms. Franko, honoring each of them with a beautiful wooden plaque crafted in the AHS woodshop.

Chair Dyson called for a short recess to enjoy cupcakes made by Jolene's Sweets.

## 7. ACTION ITEM: Superintendent Contract Extension

Consider extending the Superintendent's contract by one year, as presented in the addendum.

- ❖ **Motion:** Director Hatch moved, and Director Ruby seconded to extend the Superintendent's Contract through 2028. The motion carried by a unanimous vote of the five members present.

## 8. Consent Agenda *(All items may be adopted by a single motion unless pulled for special consideration.)*

Chair Dyson requested that Item 8.F. YMCA MOUs be pulled from the Consent Agenda and moved to a future meeting.

- ❖ **Motion:** Director Ruby moved, and Director Skuratowicz seconded approval of the consent agenda as amended. The motion carried by unanimous vote of the five members present.

8.A. Approval of Minutes

8.B. Enrollment Report for June 2025

8.C. Personnel Report for June 2025

8.D. OSEA Salary 25-26 MOU

8.E. AEA Choir and 5th Grade Strings MOA

8.G. Policy Updates

## 9. Bond Report

9.A. Monthly Report May 2025

HMK Project Manager Josh Whitaker shared the monthly bond report for activities in May and reported that the Adroit team will resolve the issues on the AMS roof before staff returns in August.

Mr. Whitaker reported that they are wrapping up the modernization project, which includes replacing the electrical component for the chiller unit in the gym. Testing and demonstration training for high school staff will follow.

The science building and the quad are in full construction mode. The seismic upgrades to the Science building are scheduled to be completed by the end of July. Quad improvements include raised lawn areas, lighting, irrigation, low-voltage wiring for cameras, and pavers.

## 10. Recurring Reports

10.A. OSEA Report

OSEA Board Member James Johnson shared that the members were strongly in favor of the Membership MOU regarding the salary schedule.

10.B. AEA Report

None

## 11. Board Reports

Director Dan Ruby reported that he enjoyed graduation, supports the climate curriculum bill HB3365 that passed the House and will move on to the Senate next week, and that he, as a school board member, takes

the mission to protect the success and safety of all students, including LGBTQ2A+ students, very seriously. He hopes to make student belonging in vulnerable groups a district priority.

Director Eva Skuratowicz enjoyed graduation and has been working with rural communities to collect input for the Oregon Health Authority student survey.

Director Russell Hatch attended several end-of-year events. He highlighted the Willow Wind bike-a-thon, graduation, and a meeting with ASF Executive Director to stay connected and aligned.

Vice Chair Jill Franko participated in the budget committee meetings, attended the ASF board meeting as the board rep, met with an incoming board member, and the biweekly meetings with Dr. Hattrick.

Chair Rebecca Dyson attended many end-of-year musical performances and had a great time judging the AHS Milli Vanilli contest.

**12. Hear Public Comments** (*The Ashland School District Board of Directors reserves this time for individuals to relay comments in writing to the Board regarding topics, not on the printed agenda.*)

Submitted comment (email) from Alan DeBoer- Re: Agenda item 16. B. ENA and Public Access Agreement. Mr. DeBoer urged the board to allow more time for the public to read the agreements before voting on them.

Rebecca Dyson moved from the dais to the presenter's podium to deliver a public statement in support of vaccinations. ASD has one of the lowest vaccination rates in the state: 80% at the high school level and even lower in our elementary and choice schools. To achieve community immunity, we need to reach a 95% vaccination rate.

### **13. Student Board Representative Report**

Graduate Student Board Rep Owen Taylor expressed that it has been an honor serving with the board. He has full confidence in Alice and Milo taking over. He reported that Senior All Night was a blast.

### **14. Superintendent Report**

Superintendent Joseph Hattrick shared an end-of-year report, celebrating his one-year anniversary as an Ashlander. He claims this has been his best year as an administrator, describing it as the most rewarding due to understanding, support, and community. Dr. Hattrick went on to share a long list of accomplishments, notably fixing a defunct budget and enhancing transparency at every level of the district. Although there are more challenges, he is not discouraged but rather energized by moving forward side by side with the community. He will continue to communicate with families over the summer, including updates on the progress of finding a replacement for Principal Bell at the high school.

### **15. Finance Report**

#### 15.A. Finance Data Ending May 31, 2025

Director of Business Services Sherry Ely reported that revenues are staying on track with what we have been seeing since February, including local revenue coming in lower than budgeted and state revenue coming in higher. The financial report includes the \$5.2 million loan that now clears the negative General Fund (GF) balance. Savings on expenditure have exceeded \$2.2 million. Our projected ending fund balance is now at a positive \$1,287,610, and this could show higher on the July report.

### **16. Unfinished Business**

#### 16.A. Youth Truth Survey Results

Assistant Superintendent Michelle Cuddeback presented the results from the 2024-25 Youth Truth Survey, showing high-level trends using percent positive data. After staff have reviewed the data, principals will analyze the details and use the information to establish goals for the upcoming year.

Highlights include:

- Impressive response rate from families, students, and staff
- Survey trends

- Engagement metrics- questions around perseverance
- Relationship Quality- questions about trust, respect, fairness
- School Culture- questions about experience and behavior
- Academic Experience- questions about challenge, belonging, instructional methods
- School Safety Perceptions- questions for families
- Staff Professional Support- questions for staff
- Key Insights and Action Areas
  - 20% increase in high school family engagement
  - Decrease in professional development across all levels
  - 11% increase in family perception of middle school safety
  - 91% engagement across all levels of elementary engagement

The board requested a deeper dive into the questions and results during the summer board retreat.

16.B. ACTION ITEM: Exclusive Negotiating Agreement and Property Access Agreement

Superintendent Hattrick introduced the Exclusive Negotiating Agreement (ENA) between Ashland School District (the “School District”) and Edlen & Co. Development, LLC, an Oregon limited liability company (the “Developer”). To review, this initiative is part of the Ashland Attainable Housing Project. To explore options for building affordable housing on a property owned by the School District, ASD began working with a nonprofit organization called Sunstone. ASD and Sunstone created a Master Services Agreement to facilitate developing a Request for Proposal (RFP). Through the RFP process, Sunstone selected Edlen & Co. as the project's developer. For Edlen & Co. to conduct their due diligence, they need an agreement for exclusivity while they perform samples and tests. ASD is not financially responsible during the time set for the ENA.

The ENA outlines a plan for “Good Faith Negotiations” over a six-month period (with a 3 month extension). During this period, the parties shall use good faith efforts to accomplish the following tasks: (outlined in Article 2).

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>● Overview of the timeframe</li> <li>● Financial analysis</li> <li>● Schematic and Master Plans</li> <li>● Planning approvals with the City of Ashland and other governmental agencies</li> <li>● Detailed schedule of performance</li> </ul> | <ul style="list-style-type: none"> <li>● Conduct due diligence activities</li> <li>● Physical adequacy determination</li> <li>● Access to site (see Property of Access Agreement)</li> <li>● Title adequacy determination</li> <li>● Utility review</li> </ul> |
|--|--|

The agreement does not obligate the school district or the developer to enter into a Developmental Design Agreement (DDA) or any other agreement regarding the site. The execution of this agreement by the school district and developer represents an agreement to engage in a period of exclusive negotiations in accordance with the terms.

The Property Access Agreement is made between Ashland School District and Edlen & Co (the “Developer”) to facilitate sampling, testing, surveys, and inspections of the site during the negotiation period. The Developer will be responsible for all costs and expenses incurred. Additionally, the Developer will restore the site to its original condition or better upon completion of any investigative activities.

Board members were encouraged by this agreement and reminded the community that these steps are necessary to define all the details that people have questions about. There will be plenty of chances to review the data and get questions answered.

Director Ruby stated that there is no conflict of interest and that he intends to vote on this matter.

❖ **Motion:** Director Franko moved, and Director Skuratowicz seconded approval of the six-month exclusive negotiating agreement (ENA) and Property Access Agreement between Edlen & Co. and Ashland School District as presented. The motion carried by unanimous vote of the five members present.

### 17.A. ACTION ITEM: Secondary ELA Curriculum Adoption

Superintendent Michelle Cuddeback presented the curriculum review process and proposal for adoption. The objective was for the committee to find free or low-cost sources of ELA curriculum. The committee took an inventory of core novel texts, teaching materials, resources, and assessment tools at AMS and AHS. They used an evaluation tool for independent adoption that had to meet 100% of the non-negotiable criteria and 66% of the alignment criteria.

The recommendation is as follows:

- a) 6<sup>th</sup>-8<sup>th</sup> – continue with teacher-created units of study (independent adoption) – no change from what they are currently using
- b) 9<sup>th</sup>-12<sup>th</sup>- part independent adoption and part units from state-approved Odell Education and Newsela
- c) At all schools, sustain district-wide PLCs to continue to explore open-source materials
- d) Professional development (including using responsible AI resources)
- e) Target 2027-28 for material review and curriculum adoption (part of ODE adoption cycle)

There was an opportunity for public review and feedback on the plan to use open-source and independent teacher-created units of study. Feedback included concerns that the materials did not represent a broad enough range, but they didn't see the full list.

The board requested to see the curriculum book lists at Willow Wind and TRAILS as well.

- ❖ **Motion:** Director Skuratowicz moved, and Director Hatch seconded to approve the adoption of the Secondary ELA curriculum as recommended by the Curriculum Adoption Committee. The motion carried by unanimous vote of the five members present.

### 18. **Announcements and Appointments**

18.A. There are no scheduled work sessions in June or July. The board will meet for a 2-day board retreat on July 28th and 29th, 2025, in the District Office, 885 Siskiyou Blvd, Ashland, OR.

18.B. The Board will hold its next Regular Session on Thursday, July 10, 2025, at 7:00 PM in the City Council Chamber, 1175 E. Main Street, Ashland, OR.

18.C. A big THANK YOU to our outgoing board members.

### 19. **Adjourn**

There being no further discussion, Chair Dyson adjourned the meeting at 8:58 PM.

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Submitted by:  
Holly Rosser, Board Secretary

Date for Board Approval: July 10, 2025

Ashland School District  
Board Personnel Report  
July 1, 2025

SITE	NAME	POSITION	STATUS	STATUS CHANGE	SALARY PLACEMENT EXCEPTION
AHS	Sara Weston	Dean of Students	1.0 FTE (Temporary)	NO	NONE
AHS	Alec Slinkard	Counselor	1.0 FTE	NO	NONE
AHS	Robert Joe	Counselor	1.0 FTE	NO	NONE
AHS	David Garden	Teacher, CTE	1.0 FTE (Temporary)	NO	NONE
AHS	Andrea Royse	Teacher, Humanities	Decrease to 0.50 FTE	NO	NONE
AHS	Benjamin Bell	Principal	Resignation	NO	NONE
AHS	Francisco Lopez Atanes	Interim Principal	1.0 FTE	NO	NONE
AHS	Rebecca Bjornson	Teacher, SPED	1.0 FTE	NO	NONE
AHS	Tyvauntae Deloney	Youth Advocate	.9375 FTE	NO	NONE
Student Services	Tyvauntae Deloney	EA Sited Based	Resignation	NO	NONE
Student Services	Andrea Tary	Teacher, Special Education Resource/Site Based Behavior	1.0 FTE	NO	NONE
Student Services	Gidon Weisberg	EA Sited Based	0.625 FTE	NO	NONE
Transportation	Melissa Roberts	Director of Transportation	1.0 FTE	NO	NONE

Ashland School District  
 Board Personnel Report  
 July 1, 2025

Transportation	Stacey Cheshire	Director of Transportation	Resignation	NO	NONE
Helman	Corrine McGinnis	Principal	Resignation	NO	NONE
Helman	Susan Hollandsworth	Interim Principal	1.0 FTE	NO	NONE
Food Service	Melisa Lebarre-Empson	Cafeteria Manager	Resignation	NO	NONE
Food Service	Melisa Lebarre-Empson	Food Service Worker	0.5 FTE	NO	NONE
Food Service	Katherine Bryant	Food Service Worker	Resignation	NO	NONE
Food Service	Katherine Bryant	Cafeteria Manager	0.8125 FTE	NO	NONE
Food Service	Casaundra Esposito	Cafeteria Manager	Decrease to 0.8125 FTE	NO	NONE
Food Service	Ishmael Thomas	Food Service Worker	Decrease to 0.6875 FTE	NO	NONE
Bellview	Alissa Lipking	Summer School EA	Temporary Service	NO	NONE
Bellview	Ellen Gayton	Summer School Teacher	Temporary Service	NO	NONE
Bellview	Elizabeth Lawrence	Summer School Teacher	Temporary Service	NO	NONE
Bellview	Megumi Kirikoshi	EA Site Based	0.625 FTE	NO	NONE
Bellview	Jessica Bakke	Teacher, PE	0.60 FTE (Temporary)	NO	NONE
TRAILS	Sara Evans	Teacher, 2/3	1.0 FTE	NO	NONE
TRAILS	Laurie Green	Summer School Teacher	Temporary Service	NO	NONE
TRAILS	Amy Maukonen	Teacher, Math Intervention	0.20 FTE	NO	NONE
TRAILS	Ericka Beck-Brattin	Principal	Increase to 1.0 FTE	NO	NONE
Techonology	Jackson Campbell	Summer IT Support Specialist	Temporary Service	NO	NONE
Techonology	Tobias Pew	Summer Student Intern	Temporary Service	NO	NONE
AMS	Megan Fischer	Teacher, Drama	Increase to .71 FTE	NO	NONE
AMS	Susan Holt	Teacher, Health	Increase to .57 FTE	NO	NONE

Ashland School District  
 Board Personnel Report  
 July 1, 2025

Willow Wind	Kimberly Freeman	Teacher, Grade 3	Decrease to 0.85 FTE	NO	NONE
Willow Wind	John Maximillan Lawson III	Teacher, Math-Middle School	Decrease to 0.50 FTE	NO	NONE
Willow Wind	Tara Elder-Hammond	Teacher, Intervention	Increase to 0.95 FTE	NO	NONE
Willow Wind	Robin Hawley	Teacher, Grade 2	Resignation	NO	NONE
Walker	Kelly Anderson	Teacher, PE	Decrease to 0.60 FTE	NO	NONE

# Ashland School District 5

Code: **IGBHA**  
Adopted: 10/14/08  
Readopted: 6/12/17  
Orig. Code(s): IGBHA

## **Alternative Education Programs\*\***

The Board is dedicated to providing educational options for all students. It is recognized there will be students in the district whose needs and interests are best served by participation in an alternative education program.

A list of alternative education programs will be approved by the Board annually. The superintendent may provide for the involvement of staff, parents and the community in recommending alternative education programs for Board approval. Annual evaluation of alternative education programs will be made in accordance with Oregon Revised Statute (ORS) 336.655 and Oregon Administrative Rule (OAR) 581-022-1350. The superintendent will develop administrative regulations as necessary to implement this requirement.

Alternative education programs will consist of instruction or instruction combined with counseling. These programs may be public or private. Private alternative education programs shall be registered with the Oregon Department of Education. Alternative education programs must meet all the requirements set forth in ORS 336.625, 336.631 and 336.637. A qualified district may contract with a qualified private alternative education provider to offer services to a qualified home-schooled child.

Students, upon parent request, may be placed in an alternative education program if the district determines that the placement serves the student's educational needs and interests and assists the student in achieving district and state academic content standards. Such placement must have the approval of the student's resident district and, as appropriate, the attending district. The district will also consider and propose alternative education programs for students prior to expulsion or leaving school as required by law.

The district shall pay the actual alternative education program cost or an amount equal to 80 percent of the district's estimated current year's average per-student net operating expenditure, whichever is less. The district will enter into a written contract with district-approved private alternative programs.

END OF POLICY

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**Legal Reference(s):**

[ORS 329.485](#)

[ORS 332.072](#)

[ORS 336.014](#)

[ORS 336.145](#)

[ORS 336.175](#)

[ORS 336.179](#)

[ORS 336.615 to -336.665](#)

[ORS 339.030](#)

[ORS 339.250](#)

[OAR 581-021-0045](#)

[OAR 581-021-0065](#)

[OAR 581-021-0070](#)

[OAR 581-021-0071](#)

[OAR 581-022-1350](#)

[OAR 581-022-1620](#)

[OAR 581-023-0006](#)

[OAR 581-023-0008](#)

**Cross Reference(s):**

IGBHB - Establishment of Alternative Education Programs

IGBHC - Alternative Education Notification

JGEA - Alternative Education Programs Following Expulsion

**DISTRICT: Ashland School District**

**SCHOOL YEAR: 2024-2025**

**ALTERNATIVE EDUCATION PROGRAM: Willow Wind Community Learning Center**

**(CHECK ONE) PUBLIC PROGRAM:  PRIVATE ALTERNATIVE PROGRAM:**

**PROGRAM APPROVAL by DISTRICT SCHOOL BOARD: OAR 581-022-1350(2)**

<b>Standard</b>	<b>Status</b> C = In compliance E = Exemplary NC = Not-in compliance NA = Not Applicable	<b>Explanation(s)</b> C: List Indicators E: List Indicators NC: Outline Compliance Plan NA: Explain
The school district has policies and procedures for the annual approval of alternative education programs under ORS 336.615-665 that receive public funds. Approval of this program ensures the following.	C	IGBHA IGBHA – AR(1)
<i>The Public Alternative Program</i>		
The public alternative program complies with all state statutes and rules and federal laws that apply to public schools.	C	IGBHA
<i>Each Public or Private Alternative Program</i>		
The program implements an education plan and education profile for each student that meet the requirements of OAR 581-022-1120(3)(a) and (b) and 581-022-1130(3).	C	District Report Cards
Each student’s education plan includes criteria for determining if, when, where, and how the student may transition from the alternative program.	C	All students and parents participate in conferences to determine the best placement ( IGBHA & JECC-AR)
A transportation plan is in place ensuring that the program is accessible to each student approved for placement in the program.	C	The district would provide transportation in cases of hardship if it was determined that Willow Wind was the only available placement for a child. In general, families provide their own transportation to the program. ASD does provide transportation to after school care for families
The program complies with each eligible student’s IEP.	C	Willow Wind works with the Special Education teams at all of the school sites.

The program assists the district in meeting its comprehensive K-12 instructional program.	C	IGBHA
The program ensures that students receive adequate instruction in the educational standards adopted by the State Board of Education for the grade level(s) the program serves for students to meet state and local benchmark standards.	C	IGBHA – All courses offered are aligned with state common curriculum goals and standards. District adopted curriculum is used in the core academic areas.
The program ensures that each student participates in district and state assessments of student achievement.	C	Willow Wind Handbook IGBHA
The results of student performance on state assessments are reported annually to students, parents, and the school district.	C	Individual conferences are held with each family to review results and score reports are sent home. ASD receives a report from ODE.
The program collects and reports to the district each student's local and state assessment, attendance, behavior, graduation, dropout, and other data required by the district and the state.	C	All student records are kept on PowerSchool, Data Agents and submitted to ODE with district data.
The program serves students who are in one or more of these subgroups. Students <ul style="list-style-type: none"> <li>• who are suspended, expelled, or considered for suspension or expulsion.</li> <li>• whose attendance is so erratic that they are not benefiting from school.</li> <li>• who have not met or who have exceeded benchmark academic standards.</li> <li>• whose parent or legal guardian applies for a student's exemption from compulsory school attendance on a semiannual basis consistent with OAR 581-021-0075, Exemption From Compulsory Attendance.</li> <li>• who are under 21 prior to the start of the district's school year and who need additional instruction to earn a diploma; or</li> <li>• who are individually approved for placement consistent with the district's board policies regarding the placement.</li> </ul>	C	Willow Wind serves students who are individually approved for placement consistent with the district's board policies regarding placement. Students attending Willow Wind are those whose educational needs and interests are best served by participation in the program In accordance with OAR 581-022-1350 (5)(a) and ORS 336.615.  JECC-AR & IGBHB
Each claim of state school funds is made consistent with OAR 581-023-0006, Student Accounting Records and State Reporting, and with the Oregon Student Personnel Accounting Manual at <a href="http://www.ode.state.or.us/sfda/docs/studaccman.pdf">http://www.ode.state.or.us/sfda/docs/studaccman.pdf</a> .	C	All claims for state funds are made consistent with OAR 581-023-0006. Part Time students are billed using the large group formula (581-023-0006(6)) and full time students are billed based on 581-023-0006(5).

<p>Activities provided by the public or private alternative education program and claimed for state school funds, and the diploma credits allowed for those activities, are only those approved by the district consistent with OAR 581-023-0008, Accountable Activities for Alternative Education Programs. The allowable activities are listed in the contract with the private alternative program.</p>	<p>C</p>	<p>Willow Wind Handbook Course Catalog</p>
<p>Students receiving online instruction are accounted for consistent with reporting guidelines published in the Oregon Student Personnel Accounting Manual.</p>	<p>N/A</p>	
<p>Consistent with ORS 336.635 (2) and OAR 581-022-1350(3), the alternative education program in which the student enrolls with the districts' approval notifies the student's resident district. It may bill the district for tuition. The billing is annually or at the end of each term or semester of the program. For each full-time equivalent student enrolled in the alternative education program, the school district pays the actual cost of the program or an amount at least equivalent to 80 percent of the district's estimated current year's average per student net operating expenditure, <u>whichever is lesser</u>. Each alternative education program is accountable for the expenditures of all State School Fund and other local school support moneys. It provides the school district with an annual statement of such expenditures. See the ODE alternative education webpage for model expenditure statement formats.</p>	<p>C</p>	<p>All students living outside of the ASD boundaries are required to obtain a signed interdistrict transfer from their home districts. This is in accordance with ORS 327.006 &amp; ORS 339.133(6).</p> <p>Willow Wind Handbook</p>
<p>The program and district maintain education records for each student in a public or private alternative education program consistent with OAR 581-022-1660(3) and with OAR 581-021-0210 through 581-021-0440. See the Student Records Handbook at <a href="http://www.ode.state.or.us/search/results/?id=318">http://www.ode.state.or.us/search/results/?id=318</a></p>	<p>C</p>	<p>IBDJA &amp; IGBHA Willow Wind Handbook</p>
<p>The program and district include data for each student in reports required by the ODE.</p>	<p>C</p>	<p>All data is included in PowerSchool and submitted to ODE as required.</p>

Example Indicators of Compliance for Use Above:

- Current district policies
- Minutes of school district or education service district board
- Contract(s) with the private alternative program/school
- Written evaluations of the public and private program/school
- Reviewed financial statement(s) from the private alternative program/school
- Curriculum mapping/alignment documents from the alternative program/school
- Reports of state and local assessment administration schedules
- Student performance results on state and local assessments
- Student attendance and behavior records
- Interviews and focus groups with students, parents, staff
- Other indicator(s) required by the contract between the district and the private alternative program/school

**Date of Approval or Disapproval by District Board:** \_\_\_\_\_  
**Copy of board minutes attached.**

# ASHLAND PUBLIC SCHOOLS

JACKSON COUNTY SCHOOL DISTRICT #5

## BOARD OF DIRECTORS

REBECCA DYSON

RUSSELL HATCH

DANIEL RUBY

DELTRA FERGUSON

JORDAN ROOKLYN

**Dr. Joseph Hattrick**  
*Superintendent*



*Inspire Learning for Life*

**MICHELLE CUDDEBACK**  
Assistant Superintendent

**STEVE MITZEL**  
Executive Director, Operations

**SHERRY ELY**  
Director, Business Services

**APRIL HARRISON**  
Director, Student Services

## **Superintendent Professional Development Plan** **Dr. Joseph Hattrick** **2025-2026**

In accordance with my superintendent contract as allocated in the contract and budget, the professional development plan is presented to the board for approval. This plan provides opportunities to gain valuable professional development, best practices, and Oregon-specific information/networking. Additionally, the National Conference provides a much more diverse learning opportunity and provides the honor of representing Ashland School District at the National Level.

2025 Oregon Equity Summit (COSA) – September 25-26, 2025, Salem, OR

2025 Oregon School Law Conference (COSA) – December 3-5, 2025, Eugene, OR

2026 OASE/ OACOA Winter Conference (OASBO/COSA) – January 29-31, 2026, Salem, OR

2026 AASA National Conference on Education – February 12-14, 2026, Nashville, TN

2026 Annual Seaside Conference (COSA) – June 15-18, 2026, Seaside, OR

# ASHLAND PUBLIC SCHOOLS

JACKSON COUNTY SCHOOL DISTRICT #5

**Dr. Joseph Hatrick**  
*Superintendent*



*Inspire Learning for Life*

**BOARD OF DIRECTORS**

REBECCA DYSON

RUSSELL HATCH

DANIEL RUBY

DELTRA FERGUSON

JORDAN ROOKLYN

**MICHELLE CUDEBACK**  
Assistant Superintendent

**STEVE MITZEL**  
Executive Director, Operations

**SHERRY ELY**  
Director, Business Services

**APRIL HARRISON**  
Director, Student Services

## **Resolution No. 2025-2026 B-1** **Annual Designations and Authorizations**

The Ashland Board of Directors resolves the following for the 2025-2026 School Year:

- A. Regular Monthly Meetings (ORS 332.045): BE IT RESOLVED that the official school board meetings be held at **6:30 P.M.**, in the Ashland Council Chambers, on the second Thursday of each month. The board will reserve the fourth Thursday of each month at **6:30 P.M.** for Board Special/Work Sessions, in the District Office Conference Room or virtually online, as needed.
- B. Clerk (ORS 332.515): BE IT RESOLVED that the Ashland Board of Directors hereby designates the Chief Administrative Officer, Dr. Joseph Hatrick, as Clerk for the 2025-2026 fiscal year.
- C. Deputy Clerk (ORS 332.515): BE IT RESOLVED that the Ashland Board of Directors hereby designates Interim Director of Business Services, Sherry Ely, as Deputy Clerk and Designated Procurement Officer for the 2025-2026 fiscal year.
- D. Custodian of Funds (ORS 328.441, 328.445): BE IT RESOLVED that the Ashland Board of Directors hereby designates the Superintendent/Clerk and Interim Director of Business Services/Deputy Clerk to be the Custodian of Funds for the 2025-2026 fiscal year.
- E. Budget Officer (ORS 294.331): BE IT RESOLVED that the Ashland Board of Directors hereby designates Interim Director of Business Services, Sherry Ely, as Budget Officer for the 2025-2026 fiscal year.
- F. Authorization to Participate in Federal and State Programs: BE IT RESOLVED that Superintendent Joseph Hatrick is hereby authorized as the official district representative for Federal and State Grants. The Superintendent may designate the Assistant Superintendent to authorize federal grant applications and/or receive federal grant funds.
- G. Depository-of-Funds (ORS 328.441, 294.805-294.895): BE IT RESOLVED that the Ashland Board of Directors hereby designates the US Bank, Banner Bank, and the State of Oregon Local Government Investment Pool (LGIP) as the Depository-of-Funds.
- H. Fidelity-bond (ORS 332.525): BE IT RESOLVED that the Ashland Board of Directors hereby authorizes the Clerk and Deputy Clerk to be insured for \$500,000. ASD employees are covered for up to \$1,000,000 through PACE crime coverage.
- I. Establish the Borrowing Limit for the Custodian of Funds (ORS 328.245, ORS 328.250): BE IT RESOLVED that the Ashland Board of Directors hereby allows the Custodian of Funds to borrow up to \$100,000 without Board approval.

- J. Official Auditors (ORS 328.465, 327.137, 297.405): BE IT RESOLVED that the Ashland Board of Directors hereby designates KDP/Sorren Certified Public Accountants, LLC, as its auditor of record for the 2025-2026 fiscal year.
- K. Insurance Agent-of-Record (Policy EIA): BE IT RESOLVED that the Ashland Board of Directors hereby designates Brown & Brown Northwest as the district insurance agent-of-record for the 2025-2026 fiscal year.
- L. Local Public Contract Review Board (ORS 279A.060): BE IT RESOLVED that the Ashland Board of Directors designates itself as the Local Contract Review Board (LCRB).
- M. Official Newspaper-of-Record/Communication: BE IT RESOLVED that the Ashland Board of Directors hereby designates the Rogue Valley Times as the official newspaper-of-record for the 2025-2026 fiscal year.
- N. Establish Mileage Rate for Travel (Policy DLC/ EEBB): BE IT RESOLVED that the Ashland Board of Directors designate the federal mileage reimbursement rate for any work-related travel incurred by employees.
- O. Establish tuition rate for nonresident students (Policy JECB): BE IT RESOLVED that the Ashland Board of Directors impose a tuition rate that matches the Oregon State School Fund General Purpose Grant per Extended ADMw.

ADOPTED this 10<sup>th</sup> day of July, 2025.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent

# Ashland School District 5

Code: **BD/BDA**  
Adopted: 9/12/05  
Readopted: 5/08/17  
Orig. Code(s): BD/BDA

## Board Meetings

The Board has the authority to act only when a quorum is present at a duly called regular, special or emergency meeting. “Meeting” means the convening of a quorum of the Board as the district’s governing body to make a decision or to deliberate toward a decision on any matter. This includes meeting for the purpose of gathering information to serve as the basis for a subsequent decision or recommendation by the governing body, i.e., a work session. The affirmative vote of the majority of members of the Board is required to transact any business.

All regular, special and emergency meetings of the Board will be open to the public except as provided by law. All meetings will be conducted in compliance with state and federal statutes. All Board meetings, including Board Retreats and work sessions, will be held within the district boundaries. The Board may attend training sessions outside the district boundaries but cannot deliberate or discuss district business.<sup>1</sup> No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation<sup>2</sup>, age or national origin is practiced.

The Board will give public notice reasonably calculated to give actual notice to interested persons, including those with disabilities, of the time and place for all Board meetings and of the principal subjects to be considered. The Board may consider additional subjects at a meeting, even if they were not included in the notice.

If requested to do so at least 48 hours before a meeting is held in public, the Board shall provide an interpreter for hearing-impaired persons. Other appropriate auxiliary aids and services will be provided upon request and appropriate advance notice. Communications with all qualified individuals with disabilities shall be as effective as communications with others.

All meetings held in public shall comply with the Oregon Indoor Clean Air Act and the smoking provisions contained in the Public Meetings Law.

The possession of dangerous or deadly weapons and firearms, as defined in law and Board policy, is prohibited on district property or other meeting locations.

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<sup>1</sup>ORS 192.630(4). Meetings of the governing body of a public body shall be held within the geographic boundaries over which the public body has jurisdiction, or at the administrative headquarters of the public body or at the other nearest practical location. Training sessions may be held outside the jurisdiction as long as no deliberations toward a decision are involved.

<sup>2</sup>As defined in ORS 174.100.

## 1. Regular, Special and Emergency Meetings

No later than the next regular meeting following July 1, the Board will hold an organizational meeting to elect Board officers for the coming year and to establish the year's schedule of Board meetings. In Board election years (odd numbered years), the first meeting will be held no later than July 31.

Generally, a regular Board meeting will be held each month from ~~7:00 to 10:00~~ 6:30 to 9:30 p.m. in the Ashland Council Chambers. With a successful motion of the Board, a meeting may include up to but no more than two thirty-minute extensions. The regular meeting schedule may be changed by the Board with proper notice. The purpose of each regular monthly meeting will be to conduct the regular Board business.

Special meetings can be convened by the Board chair, upon request of three Board members, or by common consent of the Board at any time to discuss any topic. A special meeting may also be scheduled if less than a quorum is present at a meeting or additional business still needs to be conducted at the ending time of a meeting. At least 24 hours' notice must be provided to all Board members, the news media, which have requested notice, and the general public for any special meeting.

Emergency meetings can be called by the Board in the case of an actual emergency upon appropriate notice under the circumstances. The minutes of the emergency meeting must describe the emergency. Only topics necessitated by the emergency may be discussed or acted upon at the emergency meeting.

## 2. Communications Outside of Board Meetings

Communications, to, by and among a quorum of Board members outside of a legally called Board meeting, in their capacity as Board members, shall not be used for the purpose of discussing district business. This includes electronic communication. Electronic communications among Board members shall be limited to messages not involving deliberation, debate, decision-making or gathering of information on which to deliberate.

Electronic communications may contain:

- a. Agenda item suggestions;
- b. Reminders regarding meeting times, dates and places;
- c. Board meeting agendas or information concerning agenda items;
- d. One-way information from Board members or the superintendent to each Board member (e.g., an article on student achievement or to share a report on district progress on goals) so long as that information is also being made available to the public;
- e. Individual responses to questions posed by community members, subject to other limitations in Board policy.

3. Private or Social Meetings

Private or social meetings of a quorum of the Board for the purpose of making a decision or to deliberate toward a decision on any matter are prohibited by the Public Meetings Law.

4. Work Sessions

The Board may use regular or special meetings for the purpose of conducting work sessions to provide its members with opportunities for planning and thoughtful discussion. Work sessions will be conducted in accordance with the state law on public meetings, including notice and minutes. The Board may make official decisions during a work session.

5. Executive Sessions

Executive sessions may be held as an agenda item during regular, special or emergency meetings for a reason permitted by law. (See Board policy BDC - Executive Sessions)

END OF POLICY

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**Legal Reference(s):**

[ORS 174.100](#)  
[ORS 174.104](#)

[ORS Chapter 192](#)  
[ORS Chapter 193](#)

[ORS 332.040 to -332.061](#)  
[ORS 433.835 to -433.875](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

41 OR. ATTY. GEN. OP. 28 (1980)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).

Americans with Disabilities Act Amendments Act of 2008.

OR. ATTY. GEN. Public Records and Meetings Manual (2014).

**Cross Reference(s):**

BDC - Executive Sessions



# FOOD WASTE IN OUR SCHOOLS

How much is wasted, why,  
and what we can do

# MY CAPSTONE

- 8th grade project at TRAILS, meant to stretch boundaries and/or addressing a problem
- Mentor; Magdalena Winter

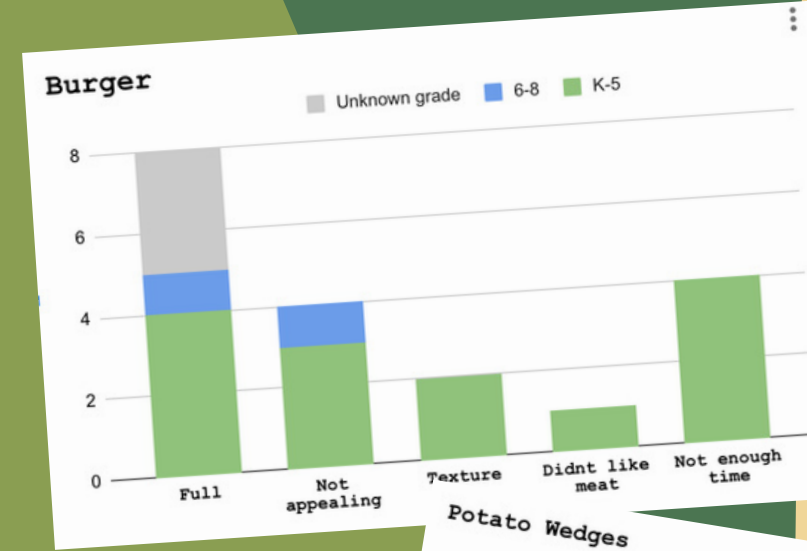
## What I chose

- Preventing food waste
- Food waste audit



# WHAT IS A FOOD WASTE AUDIT

- Measure how much food is wasted (by students getting school lunch) in buckets
- 4 days during lunch
- Team of 4-6 student volunteers
- Interview students on why they didn't finish their food
- Compile data



## Why conduct a student food waste audit?

1. Student food waste audits are a quick way to learn which kinds of foods go uneaten by students in a school cafeteria. The data gained from an audit can help schools develop specific strategies to reduce wasted food. Most importantly, the audits identify why the students are throwing certain foods away, which can help schools develop strategies to encourage students to eat their nutritious meals.
2. Activities performed during an audit including project planning, data collection, data analysis, and conducting interviews, can be incorporated into math and science curriculum or used towards community service hours.
3. After an audit, schools will have a better idea of how and where to reduce food waste. Reducing food waste can help schools save money by reducing the cost of garbage collection. Reducing food waste also reduces the stress we put on natural resources through production of uneaten food, while helping reduce greenhouse gas pollution (U.S. Environmental Protection Agency).



Photo by Melissa Terry, University of Arkansas

### Food Waste - A National Problem



31% of food at the consumer & retail level goes uneaten  
(Buzby et al.)



Only 24% of people say they are very knowledgeable about reducing food waste  
(John Hopkins Bloomberg School of Public Health)



Food waste is the single largest component of waste sent for disposal, much of which ends up in landfills where it generates methane, a powerful greenhouse gas  
(U.S. Environmental Protection Agency)





Sorting food



Student volunteers interviewing other students

# Audit week!

# Findings

103 lbs per week



## Food waste at TRAILS

### What

**26**  
lbs.

of food wasted every day



**.4**  
lbs.

per student/per day

more than

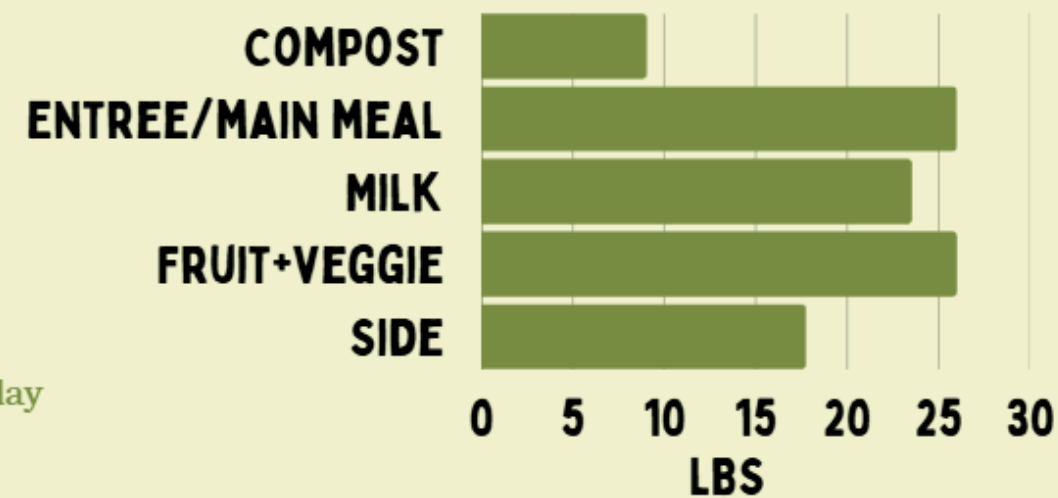


**3,458** lbs.

wasted every year at TRAILS alone

avg 68 students get hot lunch daily  
~150 TRAILS students

### Types of Food Wasted (over 4 day audit week)



### Why

Students on why they didn't finish their food



\*e.g., taste, didn't like food

# RECOMMENDATIONS:

## Students

- Use share Basket (unopened food redistribution)
- Take only what you will eat

## TRAILS School/Staff

- Longer lunch period
- Recess before Lunch

## ASD

- Cutting oranges into quarters
- Clear signs prompting/encouraging less waste
- more prominent signage and location for share basket
- Food scrap pickup Program



### Sources:

- [Harvard Chan school of public health, 2015](#)
- [ScienceDirect, 2015](#)
- [Peaceful playgrounds fact sheet, unknown year](#)
- [Journal of the Academy of Nutrition and Dietetics, 2004](#)

# Food scrap pickup program

## What

- All food scraps go into ultra-secure bin
- 2x per week bin pickup
- Offsite composting
- Pilot: starter program for TRAILS, for 6 months
- Free for up to a year



# Food scrap pickup program

## Why

- USDA law requires K-8<sup>th</sup> grades portions size for school lunch to be the same
- Less money spent on trash
- Waste gets picked 2 times a week for this proposal, most likely less for current trash
- Food waste kept out of landfill lessens methane emissions
- Brings student awareness to food waste

Oregon families on average waste \$1600 worth off food each year

**THANK YOU!**

**QUESTIONS?**

# OSBA Regional Representative

Southern Region 5

# OSBA - Oregon School Board Association

Vision: All Oregon public school boards provide educational excellence and innovation, leading to student success and equitable outcomes.

Mission: OSBA empowers all public-school boards with the knowledge, skills, tools, and resources to govern, lead, and advocate for improving student success and positive outcomes for every learner.

# Why I'm here

Introduce myself, be a familiar face.

Let you know what my role is as your representative.

Answer questions you may have about OSBA.

## A Little About Me

I've been on the Phoenix - Talent Schools Board since 2013.

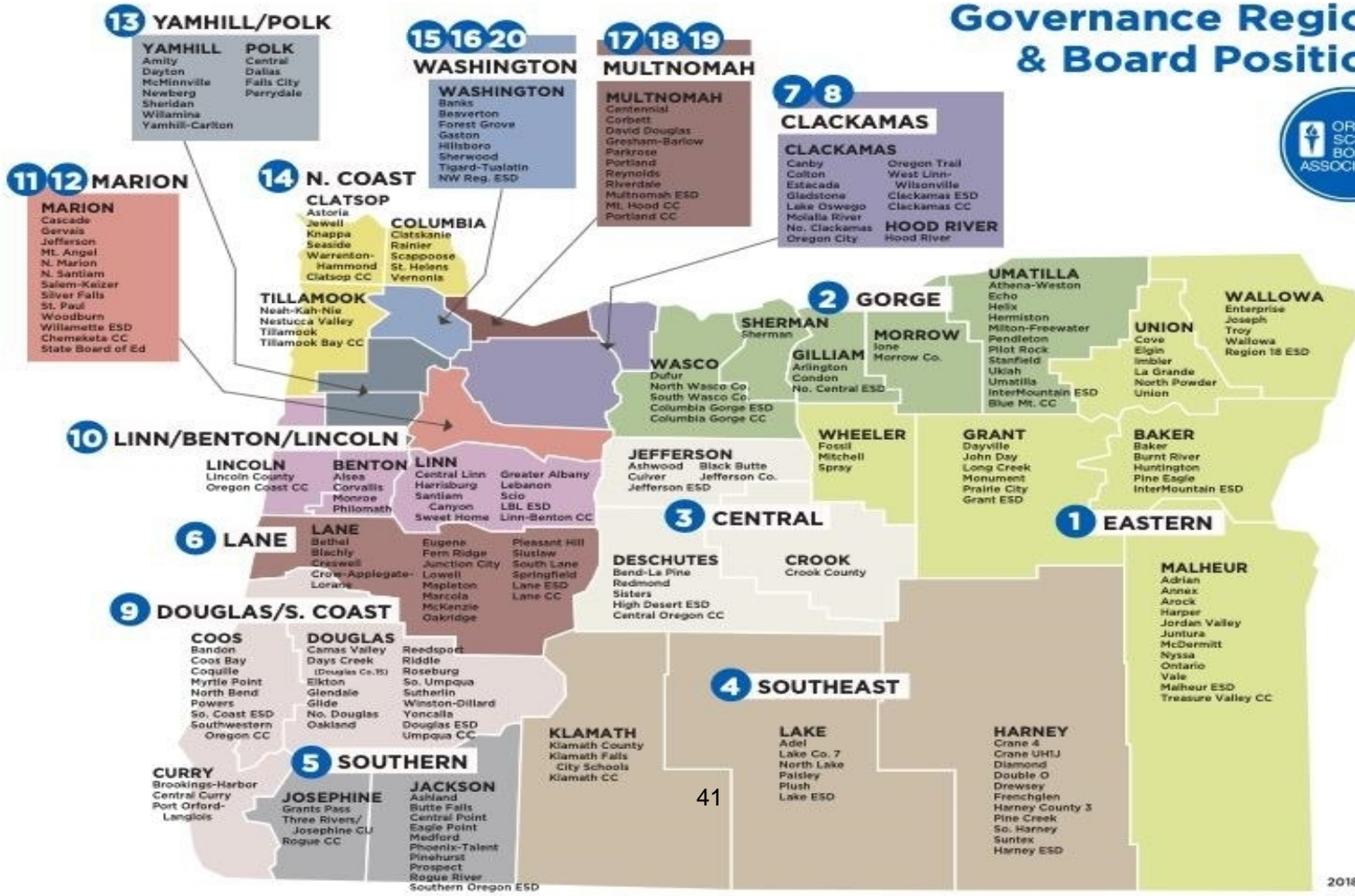
I've been on the OSBA Board of Directors since 2020. (Thank You)

I'm currently OSBA Acting President Elect / Vice President.

I'm a PACE Board of Trustees.

Sit on various other OSBA committees.

# Governance Regions & Board Positions



**5**

# SOUTHERN

## JOSEPHINE

Grants Pass  
Three Rivers/  
Josephine CU  
Rogue CC

## JACKSON

Ashland  
Butte Falls  
Central Point  
Eagle Point  
Medford  
Phoenix-Talent  
Pinehurst  
Prospect  
Rogue River  
Southern Oregon ESD

# Regional Rep Duties

OSBA liaison for our region:

- Emails on call for actions or important information.
- Host regional round table at conferences.
- Assist at the fall regional meeting in Ashland end of October.
- Possibly host legislative reception in January.
- A resource when needed for anything.

# Summer Board Conference Highlights

- Board Chair Cafe - for Chair & Vice Chair.
- OSBA Legislative Policy Committee Meeting (Opening soon).
- Round Table on directors rolls if interested in OSBA leadership.
- Oregon Rural School Board Members Caucus Meeting.
- Oregon School Board Members of Color Caucus Meeting.
- LGBTQIA2S+ Advisory Committee Meeting.
- Regional Meeting - Topics you would like to discuss.

CHECK OUT THE NEW BOARD MEMBER WEBPAGE  
**OSBA.ORG/NEW-BOARD-MEMBERS**

**ACCESS THE MEMBER PORTAL**

**STEP ONE** Go to **osba.org** **STEP TWO** Log in to “My OSBA”

All OSBA members are automatically given a My OSBA account using the email address we were given by your staff. If you have forgotten your login information, please email **info@osba.org**.



**FACEBOOK** /osba.org

**X** /OSBANews

**INSTAGRAM** /oregon\_sba

**info@osba.org** | **www.osba.org** | **1-800-578-6722**

1201 Court St. NE, Ste. 400, Salem, OR 97301

Any  
Questions?

# MONTHLY SCHOOL BOARD FINANCIAL REPORT

**Ashland School District No. 5**  
**Financial Data through the Month Ending June 30, 2025**



**July 10, 2025**  
**Board Meeting**

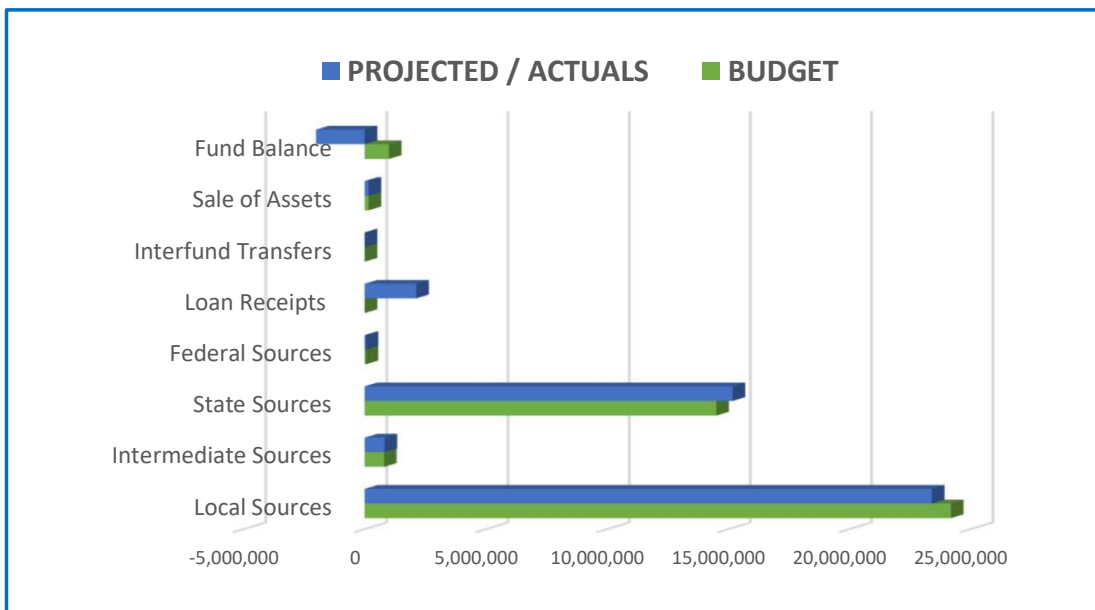
**Presented By:** Sherry Ely, Director of Business Services

# 2024.2025 GENERAL FUND (100)

## REVENUE

Financial Data Ending June 30, 2025

REVENUE SOURCES BY FUNCTION	BUDGET	PROJECTED / ACTUALS	(Over)/Under Budget
Local Sources <b>1000</b>	24,185,000.00	23,401,740.24	783,259.76
Intermediate Sources <b>2000</b>	800,000.00	819,410.14	(19,410.14)
State Sources <b>3000</b>	14,508,000.00	15,180,737.08	(672,737.08)
Federal Sources <b>4000</b>	40,000.00	40,000.00	0.00
Loan Receipts <b>5150</b>	0.00	2,124,188.00	(2,124,188.00)
Interfund Transfers <b>5200</b>	0.00	0.00	0.00
Sale of Assets <b>5300</b>	160,000.00	160,000.00	0.00
Fund Balance <b>5400</b>	1,000,000.00	(2,004,188.00)	3,004,188.00
	<b>40,693,000.00</b>	<b>39,721,887.46</b>	<b>971,112.54</b>



### NOTES

**REVENUE:** Revenues are trending very similar to what we have been seeing since February. Local revenue is still trending lower than budgeted; State revenue did come in higher than budgeted - as well as Intermediate Revenue (SOESD Flow Through). The increase in SOESD flow through is due to a decrease in the use of their services as well as an adjustment in the revenue that was Ashland's share for this school year. With the savings we are seeing on the expenditure side - and the use of some of the loan proceeds - our projected ending fund balance is now at a positive \$1,723,581.88

Local Sources Include: Property Taxes, Reimbursements, Fees, and other Misc. Revenue.

Intermediate Sources Include: Flowthrough from ESD.

Federal Sources include: Federal Forest Fees

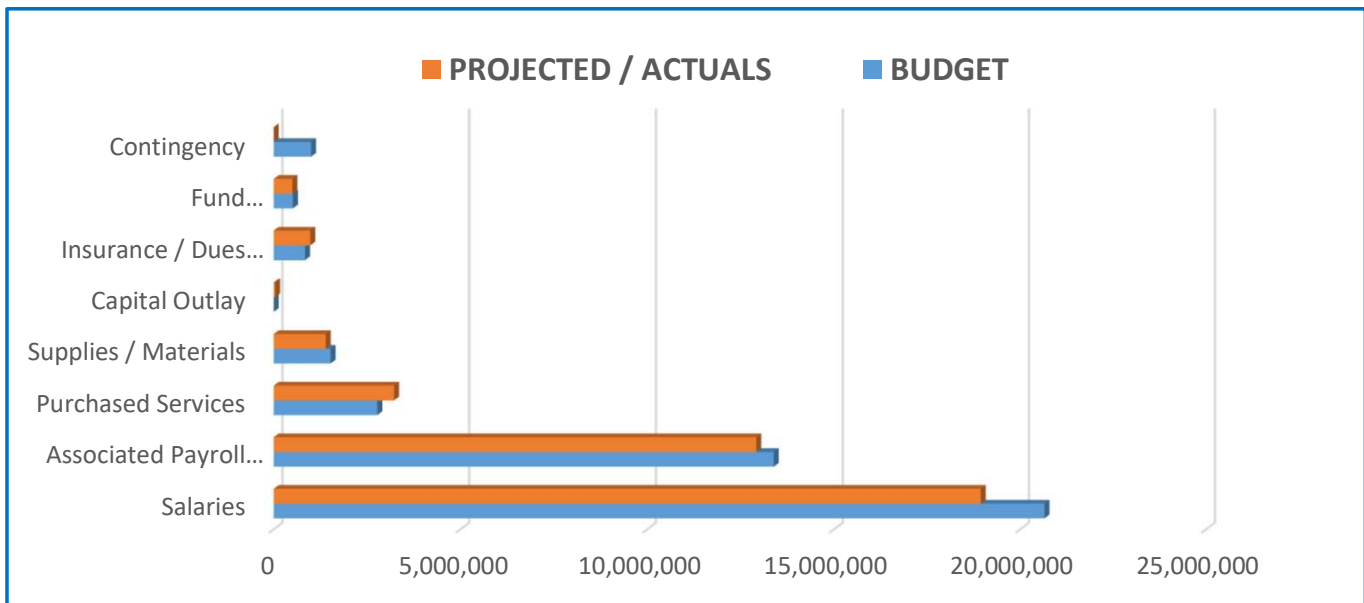
Sale of Assets include: Payment for the Sale of Briscoe

# 2024.2025 GENERAL FUND (100)

## EXPENSES

Financial Data Ending June 30, 2025

EXPENSES BY OBJECT		BUDGET	PROJECTED / ACTUALS	(Over)/Under Budget
Salaries	100	20,653,696.00	18,941,506.97	1,712,189.03
Associated Payroll Costs	200	13,388,754.00	12,919,478.21	469,275.79
Purchased Services	300	2,774,708.00	3,222,527.78	(447,819.78)
Supplies / Materials	400	1,522,417.00	1,393,586.38	128,830.62
Capital Outlay	500	0.00	41,166.32	(41,166.32)
Insurance / Dues / Fees/Loan Pmnt	600	838,425.00	980,039.92	(141,614.92)
Fund Transfers/Flow Thru	700	515,000.00	500,000.00	15,000.00
Contingency	800	1,000,000.00	0.00	1,000,000.00
		<b>40,693,000.00</b>	<b>37,998,305.58</b>	<b>2,694,694.42</b>



### NOTES

**EXPENSE:** Again, continuing the positive trend - projected expenditures are lower than budgeted by \$2.278 million. I have continued my review of encumbrances and have adjusted where I felt confident to do so. I have adjusted encumbrances to be more in line with those reduction measures that Dr. Hatrick and the Lead Team had implemented back in December - being conservative on the payroll projections until I actually see what a June payroll looks like for Ashland.



	2024-25	Actual YTD EXP	Projected through	Total Estimated		%		2023.2024 YTD	(Over)/Under
	Budget	05.31.2025	06.30.2025	2024-25	(Over)/ Under Budget	Committed	2023.2024 Budget	Expense	Budget
<b>Instruction</b>									
1111 Elementary, K-5 or K-6	6,538,880	6,422,438	-	6,422,438	116,442	98.22%	6,788,573	7,515,609	(727,036)
1113 Elementary Extracurricular	5,487	10,164	-	10,164			4,504	8,199	(3,695)
1121 Middle/Junior High Programs	4,073,028	3,948,248	-	3,948,248	124,780	96.94%	3,889,808	4,221,220	(331,412)
1122 Middle/Junior High School Extracurricular	250,513	237,170	-	237,170	13,342	94.67%	196,801	233,407	(36,606)
1131 High School Programs	5,378,092	5,061,396	-	5,061,396	316,696	94.11%	5,166,672	5,431,969	(265,297)
1132 High School Extracurricular	1,001,076	788,661	-	788,661	212,414	78.78%	831,536	810,409	21,127
1210 Programs for the Talented and Gifted	11,872	8,934	-	8,934	2,938	75.25%	10,140	7,111	3,029
1220 Restrictive Pgms for Students w/Disabilities	77,941	65,487	-	65,487	12,454	84.02%	84,183	66,928	17,255
1227 Extended School Year	5,000	2,961	-	2,961			5,000	4,314	686
1250 Programs for Students w/Severe Disabilities	4,250,890	4,026,899	-	4,026,899	223,990	94.73%	3,326,905	3,777,768	(450,863)
1280 Alternative Education	1,695,037	1,630,660	-	1,630,660	64,377	96.20%	1,675,890	1,935,584	(259,694)
1291 English Second Language Programs	144,493	124,505	-	124,505	19,988	1	179,627	226,686	(47,059)
<b>Total Instruction</b>	<b>\$ 23,432,308</b>	<b>\$ 22,327,524</b>	<b>\$ -</b>	<b>\$ 22,327,524</b>	<b>\$ 1,107,422</b>		<b>\$ 22,159,638</b>	<b>\$ 24,239,204</b>	<b>(2,079,565)</b>
	23,432,308	22,327,524	-	22,327,524					
<b>Support Services</b>									
2110 Attendance and Social Work Services	60,641	60,307	-	60,307	334	99.45%	57,626	48,822	8,804
2115 Student Safety	-	-	-	-	-		13,560	-	13,560
2120 Guidance Services	815,859	744,028	-	744,028	71,831	91.20%	745,033	810,331	(65,298)
2130 Health Services	307,844	157,414	-	157,414	150,430	51.13%	307,864	310,533	(2,669)
2140 Psychological Services	251,482	154	-	154	251,328	0.06%	5,000	187,379	(182,379)
2150 Speech Pathology and Audiology Services	443,150	147,494	-	147,494	295,656	33.28%	333,153	285,925	47,228
2190 Service Directions, Student Support Svcs	421,685	492,578	-	492,578	(70,893)	116.81%	549,153	514,588	34,565
2210 Improvement of Instruction Services	109,473	167,698	-	167,698	(58,225)	153.19%	215,977	112,494	103,483
2220 Library/Media Center	295,933	262,995	-	262,995	32,938	88.87%	458,611	425,067	33,544
2230 Assessment and Testing	8,150	9,892	-	9,892	(1,742)	121.38%	8,150	91,157	(83,007)
2240 Staff Development	59,565	18,110	-	18,110	41,455	30.40%	78,760	125,162	(46,402)
2310 Board of Education	200,218	272,816	-	272,816	(72,598)	136.26%	174,600	334,356	(159,756)
2320 Office of the Superintendent Services	460,536	463,208	-	463,208	(2,672)	100.58%	438,827	497,973	(59,146)
2410 Office of the Principal Services	3,249,747	3,008,376	-	3,008,376	241,372	92.57%	3,091,612	3,232,871	(141,259)
2490 Other Support Services—School Administration	900	129,228	-	129,228	(128,328)		189,198	187,235	1,964
2520 Fiscal Services	698,012	844,913	-	844,913	(146,901)	121.05%	649,782	768,041	(118,259)
2540 Fiscal Services	4,285,988	4,176,048	-	4,176,048	109,940		3,874,114	4,355,947	(481,833)
2543 Care and Upkeep of Grounds Services	39,000	34,833	-	34,833	4,167	89.32%	39,000	34,731	4,269
2550 Student Transportation Services	1,212,286	1,434,361	-	1,434,361	(222,075)	118.32%	1,173,752	1,589,411	(415,659)
2640 Staff Services	406,258	316,842	-	316,842	89,416	77.99%	400,788	519,107	(118,318)
2660 Technology Services	2,130,580	2,102,722	-	2,102,722	27,857	98.69%	2,140,983	2,121,636	19,347
2700 Supplemental Retirement	283,386	326,766	-	326,766	(43,380)		302,316	262,078	40,238
<b>Total Support Services</b>	<b>\$ 15,740,692</b>	<b>\$ 15,170,781</b>	<b>\$ -</b>	<b>\$ 15,170,781</b>	<b>\$ 569,911</b>		<b>\$ 15,247,862</b>	<b>\$ 16,814,843</b>	<b>(1,566,982)</b>
	15,740,692	15,170,781	-	15,170,781	569,911	15,170,781			
<b>Community Services</b>									
3300 Welfare Activities Services	5,000	-	-	-			5,000	-	
<b>Total Community Services</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ 5,000</b>
<b>Other Requirements</b>									
5200 Transfers of Funds	500,000	500,000	-	500,000	-	100.00%	350,000	6,484	343,516
5300	15,000	-	-	-	15,000		15,000	-	15,000
6000 Contingency	1,000,000	-	-	-	1,000,000	100.00%	500,000	-	500,000
7000 Unappropriated Ending Fund Balance	-	-	-	-	-	100.00%	1,500,000	-	1,500,000
<b>Total Other Requirements</b>	<b>\$ 1,515,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 1,015,000</b>		<b>\$ 2,365,000</b>	<b>\$ 6,484</b>	<b>2,358,516</b>
<b>Total Requirements</b>	<b>\$ 40,693,000</b>	<b>\$ 37,998,305</b>	<b>\$ -</b>	<b>\$ 37,998,305</b>	<b>\$ 2,694,694</b>		<b>\$ 39,777,500</b>	<b>\$ 41,060,531</b>	<b>\$ (1,283,031)</b>

Ashland School District\_Appropriations

<b>General Fund (100)</b>	<b>Appropriations</b>	<b>YTD</b>	<b>Encumbrances</b>	<b>Totals</b>	<b>Resolutions</b>	<b>(Over)/Under Budget</b>
1000 Instruction	\$ 23,532,308	\$ 22,327,524	\$ -	\$ 22,327,524		\$ 1,204,783
2000 Support Services	\$ 15,640,692	\$ 15,170,781	\$ -	\$ 15,170,781		\$ 469,911
3000 Community Services	\$ 5,000	\$ -	\$ -	\$ -		\$ 5,000
5200 Transfers	\$ 515,000	\$ 500,000	\$ -	\$ 500,000		\$ 15,000
6000 Contingency	\$ 1,000,000	\$ -	\$ -	\$ -		\$ 1,000,000
Sub Total	\$ 40,693,000	\$ 37,998,305	\$ -	\$ 37,998,305		\$ 2,694,695
<b>Special Revenue Funds</b>						
1000 Instruction	\$ 4,752,000	\$ 3,205,897	\$ -	\$ 3,205,897		\$ 1,546,103
2000 Support Services	\$ 2,648,000	\$ 2,214,697	\$ -	\$ 2,214,697		\$ 433,303
3000 Community Services	\$ 1,291,590	\$ 1,245,607	\$ -	\$ 1,245,607		\$ 45,983
4000 Facility Acquisition	\$ 40,000	\$ -	\$ -	\$ -		\$ 40,000
5200 Transfers	\$ 25,000	\$ 7,000	\$ -	\$ 7,000		\$ 18,000
5300 Approtionment of funds		\$ -	\$ -	\$ -		\$ -
Sub Total	\$ 8,756,590	\$ 6,673,201	\$ -	\$ 6,666,201		\$ 2,083,389
<b>Bond Debt Service (3011)</b>						
5100 Debt Service	\$ 8,164,400	\$ 8,064,396	\$ -	\$ 8,064,396		\$ 100,004
Sub Total	\$ 8,164,400	\$ 8,064,396	\$ -	\$ 8,064,396		\$ 100,004
<b>Facilities (400)</b>						
2000 Support Services	\$ 1,110,000	\$ 348,568	\$ -	\$ 348,568		\$ 761,432
4000 Facilities Acquisition	\$ 24,150,000	\$ 14,168,047	\$ -	\$ 14,168,047		\$ 9,981,953
5200 Transfers	\$ -	\$ -	\$ -	\$ -		\$ -
Sub Total	\$ 25,260,000	\$ 14,516,615	\$ -	\$ 14,516,615		\$ 10,743,385
<b>Internal Service Funds (600)</b>						
2000 Support Services	\$ 8,660,000	\$ 8,025,026	\$ -	\$ 8,025,026		\$ 634,974
5200 Transfers	\$ 25,000	\$ 25,000	\$ -	\$ 25,000		\$ -
Sub Total	\$ 8,685,000	\$ 8,050,026	\$ -	\$ 8,050,026		\$ 634,974
<b>Trust &amp; Agency Funds (700)</b>						
1000 Instruction	\$ -		\$ -	\$ -		\$ -
2000 Support Services	\$ -	\$ -	\$ -	\$ -		\$ -
3000 Community Services	\$ 200,000	\$ 158,016	\$ -	\$ 158,016		\$ 41,984
6000 Contingency	\$ -		\$ -	\$ -		\$ -
Sub Total	\$ 200,000	\$ 158,016	\$ -	\$ 158,016		\$ 41,984
<b>Total Appropriations</b>	\$ 91,758,990	\$ -	\$ 52	\$ 75,453,560	\$ -	\$ 16,298,430
<b>Total Unappropriated</b>	\$ 4,715,000	\$ -	\$ -	\$ -		\$ 4,715,000
<b>TOTAL</b>	\$ 96,473,990		\$ -	\$ 75,453,560		\$ 21,013,430