

## School Board Meeting

Monday, March 11, 2024 The doors to Elmira Elementary will open at 6:15 pm  
Elmira Elementary School Library, 88960 Territorial Rd, Elmira, Oregon 97437

1. **Call to Order: Public - 6:30 p.m.**

2. **Citizenship Award**

**Presenter:** Principal  
Billie Perrier

3. **Flag Salute led by Citizenship Award Winner**

4. **Public Comment: The Fern Ridge School Board encourages public input. A person wanting to provide public comment will need to complete and submit an Intent to Speak form to the Board secretary by 1:00 pm on the day of the board meeting.**

Public comment is limited to this place on the agenda not to exceed a total of 30 minutes for all commenters. A person giving public comment is limited to an established time limit of (3) three minutes. While speakers may, during public meetings, offer objective criticism of school operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system.

Please state your name and if you are a resident of the district. If speaking for an organization, state the name of the organization. The Board reserves the right to refer the matter to the administration.

5. **Monthly Items:**

5.A. Approval of Minutes - Board Action

6. **Business Office**

**Presenter:** Business  
Manager, Quanah  
Bennett

6.A. Enrollment Report

6.B. General Fund Revenue and Expenditure Report as  
of February 29, 2024

7. **Reports:**

7.A. Elmira Elementary Report

**Presenter:** Principal  
Billie Perrier

7.B. Student Representatives to the School Board  
Report

7.C. Fern Ridge Education Association

**Presenter:** Jennifer  
Snider-Prutzman

7.D. Superintendent's Report

8. **Discussion Items**

8.A. Second Reading of Proposed 2024-2025 Calendar - Board Action

8.B. Second Update on Longitudinal Performance Growth Targets and School Board Goals

**Presenter:**

Superintendent Gary Carpenter & Director of K12 Programs  
Michelle Marshall

**9. Personnel**

9.A. Licensed Employees Resignations/New Hires/Transfers/Other

9.A.1. Hiring of Madison Cook, 1.0 School Psychologist Intern, effective the 2024-2025 school year.

Hiring of Erin White, .80 FTE Behavior Specialist at Elmira Elementary School, effective the 2024-2025 school year.

Hiring of Allyson Goertzen, 1.0 FTE Counselor at Fern Ridge Middle School, effective the 2024-2025 school year.

Resignation of Ian Cooper, 1.0 FTE Teacher at Elmira High School, effective June 30, 2024.

9.A.2. Resolution 23-24/05 - Teacher Contract Extension

9.A.3. Resolution 23-24/06 - Probationary Teacher Contract Renewal

9.A.4. Resolution 23-24/07 - Retired/Temporary Terminal Contract

9.A.5. Resolution 23-24/08 - Probationary Administrator's Contract Renewal

9.A.6. Resolution 23-24/09 - Administrator Contract Extension

9.A.7. Resolution 23-24/10 - Administrator Three-Year Contract Extension

9.B. Non-Licensed Personnel Report

9.B.1. Renew District Office Group for 2024-2025: Quanah Bennett, Leiisa Boytz, Amy Hand, Paul Lambert, Dan Prutzman, and Michelle Smith - Board Action Required

**10. Late Items/Closing Comments**

**11. Upcoming Events**

**March 22: No School**

**March 25 - 29: Spring Break**

**April 4: End of 3rd Quarter**

**April 5: No School**

**Elmira Elementary**

**March 1 - 12: Idta-Read**

**April 10: Kindergarten Information Night**

**Veneta Elementary**

**March 30: Community Egg Hunt**

**April 10: Kindergarten Information Night**

**April 12: Talent Show**

**Fern Ridge Middle School**  
**March 21: Parent/Teacher Conferences**

**Elmira High School**  
**March 20: Career Fair**  
**March 21: Parent/Teacher Conferences**

12. **Adjournment**



**FERN RIDGE SCHOOL DISTRICT 28J**  
School Board Meeting Minutes

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**REGULAR MEETING of the FERN RIDGE SCHOOL BOARD**

**February 26, 2024**

**Zoom Webinar & In-Person Meeting**  
88960 Territorial Rd.  
Elmira, Or 97437

**CALL TO ORDER (Agenda Item 1):** The regular meeting was called to order at 6:30 pm.

We have a shared vision in the Fern Ridge School District: Provide excellence for every student so that each will reach their greatest potential.

Thank you to the members of the public who have joined us. As a reminder, School Board meetings and work sessions are meetings of the Board held in public, providing an opportunity to observe the Board's discussion and actions.

In an effort to conduct official Board business, we ask that the audience be respectful and refrain from questions, comments, and unnecessary noise while the Board conducts the meeting.

There is an opportunity for citizen comment tonight, and the Board looks forward to hearing from those who signed up. I will share some reminders when we get to that portion of the meeting.

Also, please note that all Board meetings are live streamed and posted on the School Board area of the website.

In attendance were Directors Mark Boren, Andrea Larson, Barbara Graham-Adams, Kathleen Pizzola, Lisa McCann, Student Representatives to the Board Gavin Snell, and Superintendent Gary Carpenter.

**CITIZENSHIP AWARD (Agenda Item 2):** The February Citizenship Award was presented to Options student Zachary Thill. Director Cooper shared that Zachary is in the top five students for attendance in Options. He has been able to stay ahead of schedule even while traveling for motocross events.

**FLAG SALUTE (Agenda Item 3):** Zachary Thill led the flag salute.

**PUBLIC COMMENT (Agenda Item 4):** None at this time.

**MONTHLY ITEMS (Agenda Item 5):**

**5. A.** The minutes from the regular meetings on January 22, 2024, were presented for approval.

Director Larson moved to approve the minutes from January 22, 2024, seconded by Director Pizzola. There was no discussion. The motion carried with directors Boren, Larson, Graham-Adams, Pizzola, and McCann voting yes. 5-0.

#### **BUSINESS OFFICE (Agenda Item 6):**

**6. A. Enrollment Report:** Business Manager Quanah Bennett reviewed the enrollment report as of February 1, 2024.

**6. B. General Fund Revenue and Expenditure Report:** Business Manager Quanah Bennett reviewed the general fund revenue and expenditure report as of January 31, 2024.

The auditors have still not returned the official 2022-2023 audit report.

There were no questions from the board.

Director Pizzola moved to approve the general fund revenue and expenditure report, seconded by Director Graham-Adams. There was no discussion. The motion carried with Directors Boren, Larson, Graham-Adams, Pizzola, and McCann voting yes. 5-0.

#### **REPORTS (Agenda Item 7):**

**7. A. Elmira High School Report:** Principal Cydney Vandercar presented the Elmira High School report to the school board. Mrs. Vandercar reviewed progress toward school goals, shared the personal education plan that each student completes throughout their high school career, and the different activities that take place at the high school to support student success.

**7. B. Fern Ridge Education Association:** FREA President Jennifer Snider-Prutzman reminded the board that all classified staff in the district will be recognized the week of March 4 – March 8. She spoke about the union's support of the proposed bond before the board.

Upcoming events include the 100<sup>th</sup> day of school. Elementary schools are having special activities to celebrate the milestone. Oregon Battle of the Books, special assemblies, and reading activities are all happening at the elementary and middle school levels. Spring sports have started, and a staff versus students volleyball fundraiser will happen on March 7<sup>th</sup>.

**7. C. Student Representatives to the School Board Report:** Representative Gavin Snell reported on the upcoming activities at Elmira High School, including the March 7<sup>th</sup> volleyball game, which will be a fundraiser for the EHS class of 2024 grad night. The juniors will play a game against the seniors, with the winner going up against school staff.

Brett Highburger won his second state wrestling championship this past weekend.

The planned dance may need to be postponed if they do not get more ticket sales.

**7. D. Director of K12 Programs:** Director Marshall shared the district's K-12 Literacy Grant was submitted and accepted pending three minor revisions.

The K-12 teams continue to work on science adoption, with a plan to present the top two curriculum choices to the board prior to spring break.

The quarter two report was updated and submitted to the Oregon Department of Education.

A Fern Ridge team attended a career and connected learning event at Lane Community College.

The heart of the community event happened at Veneta Elementary on February 15 with over 25 community partners.

Ten staff K-5 attended the Oregon Response to Instruction and Intervention training along with a team of district math teachers who met to work on plans to prepare students for state testing.

Planning for summer school and KITS continues.

#### **7.E. Superintendent's Report:**

- Superintendent Carpenter shared that some staff will be attending three different job fairs. He also reminded the board that during the March board meeting, they will be presenting the second update on progress toward board goals.

#### **DISCUSSION ITEMS (Agenda Item 8):**

##### **8. A. Lane Education Service District Year Two Resolution 23-24/03:**

Director Larson moved to accept resolution number 23-24/03, the Lane Education Service District Year Two, seconded by Director McCann. There was no discussion. The motion carried with Directors Boren, Larson, Graham-Adams, Pizzola, and McCann voting yes. 5-0.

##### **8. B. Resolution 23-24/04 General Obligation Bonds:**

Director Larson moved to pass resolution 23-24/04, a resolution of Fern Ridge School District 28 I calling a measure election for general obligation bonds and related matters, seconded by Director Pizzola. There was no discussion. The motion carried, with Directors Boren, Larson, Graham-Adams, Pizzola, and McCann voting yes. 5-0.

Director Larson then resolved to put a bond issue to the voters on May 21, 2024, and resolve to adopt the proposed language attached to resolution 23/24-04, seconded by Director Graham-Adams. There was no discussion. The motion carried, with Directors Boren, Larson, Graham-Adams, Pizzola, and McCann voting yes. 5-0.

Superintendent Carpenter and Scott Rose explained the next steps that will need to happen with the elections office.

##### **8.C. 2023-2024 14-Hour Instructional Time Waiver per OAR 581-022-2320:**

Superintendent Carpenter shared that in order for the 14-hour waiver to be granted by the Oregon Department of Education, the district must make a request and show board action on this topic.

Elementary and middle school students have a cushion of instructional minutes. The high school has started increasing each class period by one minute to ensure compliance with instructional minutes. If this waiver is not approved, the board would need to discuss when to add additional days.

Director Graham-Adams asked if teachers were able to complete the required curriculum with the loss of school days due to the storm. There was a time of discussion about the semester one extension and schedule change that had already taken place. Teachers will have adequate time to ensure they can complete their material before the end of the school year.

Director Graham-Adams moved to approve the 2023-2024 14-hour instructional time waiver per OAR 581-022-2320, seconded by Director Pizzola. There was no discussion. The motion carried with Directors Boren, Larson, Graham-Adams, Pizzola, and McCann voting yes. 5-0.

**8.D. First Reading of the Proposed 2024-2025 Calendar:** The first reading of the proposed calendar for the 2024-2025 school year was presented for review. If the board has any questions about the calendar, they can email Superintendent Carpenter.

**8.E. Superintendent Evaluation:** There was a time of discussion around the tool that will be used to evaluate the superintendent for the 2023-2024 school year.

The tool will be emailed to board members and due before the April board meeting. It was noted that a different process can be proposed and considered for the 2024-2025 evaluation cycle.

Directors McCann and Pizzola voiced concerns over filling out the evaluation tool without additional documentation or information from staff.

A discussion ensued over whether or not the board should send a district survey to all staff that could be used as an evaluative tool for the superintendent evaluation process.

It was suggested that board members reach out to school administrators if they would like additional information.

Director Marshall suggested that the board review the Oregon TELL survey that Superintendent Carpenter shared earlier in the year. It was administered throughout the state, and Fern Ridge staff had a high response rate. All of that information was shared with each school board member.

A community survey is currently out to the community and could be shared with the board once it has closed.

Superintendent Carpenter noted that within the district's evaluation process, administrators would not adjust the survey tool that was being used for evaluation once they were more than halfway through the school year. This is something that should be established prior to an evaluation cycle.

Director McCann requested that the exit interview data be shared with the board for evaluation. Director Boren agreed that the board should review the data, but it was not useful to be used for

the evaluation right now.

Superintendent Carpenter proposed the board choose two dates throughout the school year when the staff exit survey data is shared with the board.

Director Larson agreed that the exit interviews were not an agreed source of information to use as an evaluation tool for the superintendent, especially given that only a few staff have responded.

It was noted that the exit survey is for administrative staff to use in their hiring process moving forward. However, it does not speak to the superintendent's performance and isn't designed for board use. The information is good for the board to review but is not useful for the superintendent's evaluation process.

Director McCann made a motion to be able for the school board to have access to the TELL survey, the second survey and is not 100% sure why we can't have the exit interviews.

Chair Boren explained that the TELL survey data has already been shared, and the information from the second survey (the community survey) will be shared once it closes. He asked Director McCann to clarify the motion.

Director McCann revised the motion to include the exit interviews as part of the documentation for the superintendent evaluation, seconded by Director Pizzola. There was no discussion. The motion failed, with Directors McCann and Pizzola voting yes and Directors Boren, Larsen, and Graham-Adams voting nay. 2-3.

Superintendent Carpenter will re-send the TELL survey data to each board member tomorrow morning.

## **PERSONNEL (Agenda Item 9):**

### **9. A. Licensed Employees Resignations/New hires/Transfers/Other:**

**9. A.1** Resignation of Debra St. Hilaire, 1.0 FTE teacher at Elmira High School, effective June 30, 2024.

**9. A.2** Retirement of John Wagner, 1.0 FTE teacher at Elmira High School, effective July 31, 2024.

**9. A.3** Hiring of Dawn Dean, 1.0 FTE Administrator at Veneta Elementary School, effective the 2024-2025 school year.

**9. A.4** Hiring of Jeremy Yarbrow, Temporary 1.0 FTE teacher at Elmira High School, effective August 23, 2023.

**9. A.5** Hiring of E Viviana Marcel, Temporary 1.0 FTE teacher at Fern Ridge Middle School, effective February 7, 2024 until June 17, 2024.

**9. A.6** Hiring of John Bowden, 1.0 FTE teacher at Elmira High School, effective the 2024-2025 school year.

Director Graham-Adams moved to approve the licensed resignations, new hires, transfers and others, items 9.A.1 to 9.A.6 as written seconded by Director Pizzola. There was no discussion. The motion carried with Directors Boren, Larson, Graham-Adams, Pizzola, and McCann voting yes. 5-0.

**9. B Non-Licensed Personnel Report:** The non-licensed personnel report was presented for review:

- Hiring of Robin Younger, 6.50 Special Education Instructional Assistant at Fern Ridge Middle School, effective January 26, 2024.
- Hiring of Randall Fox, 1.0 FTE Custodian, effective January 26, 2024.
- Transfer of Megan Full, 6.00 Title Instructional Assistant at Veneta Elementary to 6.25 Special Education Instructional Assistant at Veneta Elementary School, effective February 5, 2024.
- Hiring of Clarissa Kinser-McDougal, Temporary 5.00 PASS Instructional Assistant at Elmira Elementary School, effective February 8, 2024.
- Resignation of William Hill, JV Softball Coach at Elmira High School, effective January 9, 2024.
- Hiring of Mikaylah Hammontree, JV Softball Coach at Elmira High School, effective the 2023-2024 season.

**LATE ITEMS/CLOSING COMMENTS (Agenda Item 10):** None at this time.

**UPCOMING DATES (Agenda Item 11):**

March 4 – 8: Classified Appreciation Week

**Elmira Elementary**

Feb 27: 100<sup>th</sup> Day of School

March 19: PTA Meeting at 6pm

**Veneta Elementary**

Feb 23: Final OBOB Battles

Feb 27: 100<sup>th</sup> Day of School

March 6: PALS Meeting at 5pm

**Fern Ridge Middle School**

Feb 28: 7<sup>th</sup> Grade Boys Basketball vs. Oakridge

**Elmira High School**

Feb 26: Spring Sports Begin

March 7: Staff vs. Students Volleyball Game

**ADJOURNMENT (Agenda Item 12):** Chair Boren adjourned the meeting at 8:31 pm.

Attest: \_\_\_\_\_  
School Board Representative

\_\_\_\_\_  
Gary E. Carpenter, Jr., Superintendent

Avg.  
Class  
Size

	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
EES Teacher 1	19													19
EES Teacher 2	17													17
EES Teacher 3		23												23
EES Teacher 4		9	15											24
EES Teacher 5			22											22
EES Teacher 6			21											21
EES Teacher 7				22										22
EES Teacher 8				21										21
EES Teacher 9					25									25
EES Teacher 10					25									25
EES Teacher 11						22								22
EES Teacher 12						22								22
<b>Elmira Elementary</b>	<b>36</b>	<b>32</b>	<b>58</b>	<b>43</b>	<b>50</b>	<b>44</b>								<b>263</b>
VES Teacher 1	15													15
VES Teacher 2	16													16
VES Teacher 3	15													15
VES Teacher 4		23												23
VES Teacher 5		23												23
VES Teacher 6		23												23
VES Teacher 7			26											26
VES Teacher 8			26											26
VES Teacher 9				29										29
VES Teacher 10				29										29
VES Teacher 11					26									26
VES Teacher 12					25									25
VES Teacher 13						27								27
VES Teacher 14						28								28
<b>Veneta Elementary</b>	<b>46</b>	<b>69</b>	<b>52</b>	<b>58</b>	<b>51</b>	<b>55</b>								<b>331</b>
<b>Total Elementary</b>	<b>82</b>	<b>101</b>	<b>110</b>	<b>101</b>	<b>101</b>	<b>99</b>								<b>594</b>
<b>Fern Ridge Middle School</b>							<b>99</b>	<b>86</b>	<b>85</b>					<b>270</b>
<b>FRMS Options</b>							<b>1</b>	<b>1</b>	<b>7</b>					<b>9</b>
<b>Elmira High School</b>										<b>103</b>	<b>84</b>	<b>83</b>	<b>77</b>	<b>347</b>
<b>EHS Options</b>										<b>3</b>	<b>8</b>	<b>15</b>	<b>20</b>	<b>46</b>
<b>EE Bridges (K-2)</b>	<b>1</b>	<b>4</b>	<b>2</b>											<b>7</b>
<b>EE Bridges (3-5)</b>				<b>3</b>	<b>1</b>	<b>3</b>								<b>7</b>
<b>VES (Structured Learning)</b>		<b>1</b>	<b>2</b>	<b>1</b>	<b>3</b>	<b>2</b>								<b>9</b>
<b>Home Tutor</b>														<b>-</b>
<b>FRMS Bridges (6-8)</b>							<b>3</b>	<b>2</b>	<b>1</b>					<b>6</b>
<b>Total In-District Enrollment</b>	<b>83</b>	<b>106</b>	<b>114</b>	<b>105</b>	<b>105</b>	<b>104</b>	<b>103</b>	<b>89</b>	<b>93</b>	<b>106</b>	<b>92</b>	<b>98</b>	<b>97</b>	<b>1,295</b>
<i>Change from Adopted Budget (based on ADMr of 1346)</i>														<b>(51)</b>
<b>Out of District Placements</b>	<b>2</b>	<b>3</b>		<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>		<b>3</b>	<b>1</b>	<b>6</b>	<b>24</b>
<i>Change from Adopted Budget (based on ADMr of 16)</i>														<b>8</b>
<b>Total WLTL Charter School</b>										<b>14</b>	<b>23</b>	<b>28</b>	<b>21</b>	<b>86</b>
<b>FRSD Attending WLTL</b>										<b>4</b>	<b>14</b>	<b>15</b>	<b>12</b>	<b>45</b>
<i>Change from Adopted Budget (based on ADMr of 65)</i>														<b>21</b>
<b>Total District/ Out of District /Charter School Enrollment</b>														<b>1,405</b>
<i>Change from Adopted Budget (based on ADMr of 1427)</i>														<b>(22)</b>

21.92

23.64

**FR FERN RIDGE SCHOOL DISTRICT 28J**

General Fund Revenue and Expenditures

February 29, 2024	ADOPTED 23-24 BUDGET	2023-2024								TOTAL YTD	REMAINING BALANCE
		JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB		
<b>Beginning Fund Balance</b>	4,803,178	-	-	-						-	4,803,178
<b>OPERATING REVENUE:</b>											
PROPERTY TAXES	5,334,638	2,429	9,588	6,597	6,246	3,419,165	1,601,369	49,177	22,503	5,117,075	217,563
COUNTY SCHOOL FUNDS	20,000	-	-	-	-	-	-	-	-	-	20,000
COMMON SCHOOL FUND	209,012	-	-	-	-	-	-	-	109,105	109,105	99,907
STATE MANAGED COUNTY TIMBER	-	658,672	-	-	-	-	-	-	14,750	673,422	(673,422)
FEDERAL FOREST FEES	-	-	-	-	-	-	-	-	-	-	-
OTHER REVENUES	419,514	32,821	59,019	47,900	60,091	54,692	67,680	66,032	61,742	449,976	(30,462)
STATE SCHOOL FUND	11,334,714	2,004,655	973,917	948,992	959,693	948,071	961,087	954,923	962,558	8,713,896	2,620,818
OTHER RESTRICTED GRANTS	-	-	-	-	-	-	-	-	-	-	-
RESTRICTED FR FED/GOV ST	-	-	-	-	-	-	-	-	-	-	-
INTERUND TRANSFERS	-	-	-	-	-	-	-	-	-	-	-
SALE OF FIXED ASSETS	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL OPERATING REVENUE</b>	<b>17,317,878</b>	<b>2,698,576</b>	<b>1,042,524</b>	<b>1,003,489</b>	<b>1,026,030</b>	<b>4,421,927</b>	<b>2,630,136</b>	<b>1,070,132</b>	<b>1,170,660</b>	<b>15,063,474</b>	<b>2,254,404</b>

**TOTAL BUDGETED REVENUE (INCLUDES BEGINNING FUND BALANCE)** 87%  
15,063,474

<b>OPERATING EXPENDITURES:</b>											
SALARIES	7,840,816	146,183	172,728	612,554	622,338	624,235	626,121	620,388	629,658	4,054,205	3,786,611
BENEFITS	5,954,679	90,117	111,293	451,547	444,389	445,211	441,826	429,254	438,365	2,852,003	3,102,676
PURCHASED SERVICES	3,427,959	102,202	101,842	256,942	141,284	334,200	128,777	597,416	319,449	1,982,111	1,445,848
SUPPLIES & MATERIALS	470,217	27,150	14,365	50,713	56,054	31,238	15,495	58,603	20,344	273,963	196,254
CAPITAL OUTLAY	-	-	-	-	8,432	-	-	-	21,288	29,720	(29,720)
OTHER	255,287	235,491	11,446	3,139	4,099	5,891	-	717	2,972	263,754	(8,467)
<b>TOTAL OPERATING EXPENDITURES</b>	<b>17,948,958</b>	<b>601,143</b>	<b>411,674</b>	<b>1,374,895</b>	<b>1,276,597</b>	<b>1,440,774</b>	<b>1,212,220</b>	<b>1,706,378</b>	<b>1,432,076</b>	<b>9,455,757</b>	<b>8,493,201</b>

53%

<b>NON-OPERATING EXPENDITURES</b>											
INTERFUND TRANSFERS	2,068,500	-	-	-	-	-	2,060,000	-	-	2,060,000	8,500
CONTINGENCY	2,103,598	-	-	-	-	-	-	-	-	-	2,103,598
<b>TOTAL NON-OPERATING EXPENDITURES</b>	<b>4,172,098</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,060,000</b>	<b>-</b>	<b>-</b>	<b>2,060,000</b>	<b>2,112,098</b>

**TOTAL BUDGETED EXPENDITURES** 11,515,757



# Fern Ridge School District 2024-2025 Public Calendar

Proposed: 2/26/2024

JULY 2024				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Elementary Student: 22

Secondary Student: 21

AUGUST 2024				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

14: Kindergarten Registration  
20-22: Registration

Elementary Student: 14

Secondary Student: 16

Student: 20

SEPTEMBER 2024				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

3: First Day - Grades 1-5, 6,9 Report  
4: Grades 1-5, 7-12 Report  
5: Grades 1-12 Report  
9: Kindergarten Reports

OCTOBER 2024				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

11: No School - State In-Service Day  
17: MS/HS Parent Teacher Conf. (Evening Only)  
18: MS/HS No School  
Parent Teacher Conferences (a.m. only)  
31: End of 1st Quarter

Student: 18

NOVEMBER 2024				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

1: No School - Teacher Workday  
11: No School - Veterans Day  
25-26: Elem. No School - Parent Teacher Conf.  
27-29: No School - Thanksgiving Break

Student: 19

DECEMBER 2024				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

16-31: No School - Winter Recess

Student: 15

JANUARY 2025				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

1: No School - Non-Contract (New Year's)  
20: No School - MLK Jr Holiday  
23: End of 2nd Quarter / 1st Semester  
24: No School - Teacher Workday

Elementary Student: 20

Secondary Student: 21

FEBRUARY 2025				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

17: No School - President's Day

Student: 20

MARCH 2025				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

20: MS/HS Parent-Teacher Conferences (Evening Only)  
21: No School - Elem. Work Sample Day- MS/HS Conf. Exchange Day  
24-28: No School - Spring Break

Student: 15

APRIL 2025				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

3: End of 3rd Quarter  
4: No School - Teacher Workday  
17: Elem. Parent-Teacher Conf. (Evening)  
18: Elem. No-School-Parent-Teacher Conf.

Elementary Student: 20

Secondary Student: 21

MAY 2025				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

23: No School - Work Sample Day  
26: No School - Memorial Day Holiday

Student: 20

JUNE 2025				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

4: Potential Make up day for Seniors  
11: No Early Release  
12: Last Day of School - Early Release  
16-20: Potential Make up Days (Grade K-11)

Student: 9

- Kindergarten Registration
- Registration
- First & Last Day of School
- Parent-Teacher Conference

- End of Quarter
- Potential Make Up Days (Grades K-11)
- Potential Make Up Day (Grade 12)

- No School Day
- Parent Teacher Conf.
- Potential Make Up Days

Primary Student Days:

172

Secondary Student Days

174

March 11, 2024 – Resolution #23-24/05

**FERN RIDGE SCHOOL DISTRICT 28J**  
**88834 Territorial Road**  
**Elmira, OR 97437**  
**RESOLUTION NO. 23-24/05**

**RESOLUTION FOR TEACHER CONTRACT EXTENSIONS**

**WHEREAS**, teachers will be employed pursuant to two-year employment contracts; and

**WHEREAS**, the Superintendent has made a recommendation on each of the below listed teachers; and

**WHEREAS**, any new employment contract that extends the teachers employment for a new term shall replace any prior contracts;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Fern Ridge School District No. 28J, Lane County, Oregon, that the following teachers shall be issued individual employment contracts for the 2024-2025 and 2025-2026 school years, pursuant to ORS 342.895:

Best, Kenneth	Harper, Gwen	Lloyd, Debra	Prutzman-Snider, Jennifer
Brummett, Ryan	Hart, Shannon	Markham, Michelle	Purkey-Babcock, Cassandra
Carey, Taylor	Hauge, Rebecca	Mauric, Alex	Reynolds, Rose
Caswell, Anne	Herbert, Jennie	McCourtney, Jeff	Schreiber-Hutton, Amy
Chen, Mirka	Hohnstein, Heather	McGuire, Erika	Sinniger, Rachel
Connolly, Gretta	Hood, Paris	McMillan, Brittany	Skeznick, Elizabeth
Cutsforth, Kasey	Humphrey, Kyle	Midwood, Lauren	Taylor, Matthew
Davis, Bradley	James, Nicholas	Moeller, Kyle	Thom, Chloe
Edmundson, Thomas	Johnson, Alisa	Monegan, James	Varozza, Sara
Erwin, Emmy	Jones, Donna	Nelson, Michelle	Warren, Estin
Fischer, Ashley	Kenyon, Wendy	Nienhaus, Kailee	Wartenbee, Sarah
Greene, Deanne	Lee, Rob	Oxenford, Ann	Wirth, Courtland
Greene, Jeff	Lewis, F. Ruth	Pebworth, Angela	Wondra, Patrick
Guill, Mike	Light, Jesse	Peirce, Reine'	Wright-Rendon, DesiRae

**ADOPTED** by the Board this 11<sup>th</sup> day of March 2024, Lane County School District 28J.

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Board of Directors, Chair

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Superintendent

**FERN RIDGE SCHOOL DISTRICT 28J**  
88834 Territorial Road  
Elmira, OR 97437  
**RESOLUTION NO. 23-24/06**

**RESOLUTION FOR PROBATIONARY TEACHER CONTRACT RENEWALS**

**WHEREAS**, probationary teachers will be employed pursuant to one-year employment contract; and

**WHEREAS**, the Superintendent has made a recommendation on each of the below listed probationary teachers; and

**WHEREAS**, any new employment contract that extends the probationary teacher’s employment for a new term shall replace any prior contracts;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Fern Ridge School District No. 28J, Lane County, Oregon, that the following teachers shall be issued individual employment contracts for the 2024-2025 school year, pursuant to ORS 342.895:

<u>1st Year</u>	<u>2nd Year</u> Booth, Elizabeth Davis, Ralph Franklin, Aaron Franklin, Arthur Holzgang, Shahley Houghtaling, Amara Piccolo, Garren Roberts, Courtney Schloss, Ellie	<u>3rd Year</u> Canon, Michael Foltz, Ashley Fuentez, Alyssa Highburger, Bo Hahn, Madison Hardy, River
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**ADOPTED** by the Board this 11<sup>th</sup> day of March 2024, Lane County School District 28J.

\_\_\_\_\_  
Board of Directors, Chair

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Superintendent

March 11, 2024 – Resolution #23-24/07

**FERN RIDGE SCHOOL DISTRICT 28-J**  
**88834 Territorial Road**  
**Elmira, OR 97437**  
**RESOLUTION NO. 23-24/07**

**RESOLUTION FOR TEACHER/ TERMINAL CONTRACT NON-RENEWAL**

**WHEREAS**, these are terminal contracts. These temporary teaching positions are terminal predicated on a terminal contract. The contracts were issued for the 2023-2024 school year only. These employees are non-renewed in these specific positions or portion thereof.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Fern Ridge School District No. 28J, Lane County, Oregon, declares these employees are non-renewed in these specific positions or portion thereof.

French, Marian – Retired/Temporary Teaching Contract 2023-2024  
Guldager, Jon – Retired/Temporary Teaching Contract 2023-2024  
Jones, Mari – Retired/Temporary Teaching Contract 2023-2024  
Marcel, E. Vivianna – Terminal/Temporary Teaching Contract 2023-2024  
Miller, Katy – Terminal/Temporary Teaching Contract 2023-2024  
Moen-Gay, Teri – Retired/Temporary Teaching Contract 2023-2024  
Upton, Dani – Terminal Temporary Teaching Contract 2023-2024  
Yarbro, Jeremy – Terminal Temporary Teaching Contract 2023-2024

**ADOPTED** by the Board this 11th day of March 2024, Lane County School District 28J.

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Board of Directors, Chair

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Superintendent

March 11, 2024 – Resolution #23-24/08

**FERN RIDGE SCHOOL DISTRICT 28-J**  
**88834 Territorial Road**  
**Elmira, OR 97437**  
**RESOLUTION NO. 23-24/08**

**RESOLUTION FOR PROBATIONARY ADMINISTRATOR'S CONTRACT  
RENEWALS**

**WHEREAS**, probationary administrators will be employed pursuant to one-year employment contract; and

**WHEREAS**, the Superintendent has made a recommendation on each of the below listed probationary administrators; and

**WHEREAS**, any new employment contract that extends the probationary administrators' employment for a new term shall replace any prior contracts;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Fern Ridge School District No. 28J, Lane County, Oregon, that the following administrators shall be issued individual employment contracts for the 2024-2025 school year, pursuant to ORS 342.895:

Perrier, Billie – Principal, Elmira Elementary School  
Smith, Joel – Assistant Principal/Athletic Director, Elmira High School  
Vandercar, Cydney – Principal, Elmira High School

**ADOPTED** by the Board this 11<sup>th</sup> day of March 2024, Lane County School District 28J.

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Board of Directors, Chair

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Superintendent

March 11, 2024 – Resolution #23-24/09

**FERN RIDGE SCHOOL DISTRICT 28J**  
88834 Territorial Road  
Elmira, OR 97437  
RESOLUTION NO. 23-24/09

**RESOLUTION FOR ADMINISTRATOR’S CONTRACT EXTENSION**

**WHEREAS**, administrators will be employed pursuant to three-year employment contracts; and

**WHEREAS**, the Superintendent has made a recommendation on each of the below listed administrators; and

**WHEREAS**, any new employment contract that extends the administrator’s employment for a new term shall replace any prior contracts;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Fern Ridge School District No. 28J, Lane County, Oregon, that the following administrators shall be extended an additional year through 2025-2026 pursuant to ORS 342.845(5)(a):

Carman, Eric – Assistant Principal, Fern Ridge Middle School  
Johnson, Olivia – Principal, Fern Ridge Middle School  
Marshall, Michelle – Director of K12 Programs

**ADOPTED** by the Board this 11<sup>th</sup> day of March 2024, Lane County School District 28J.

\_\_\_\_\_  
Board of Directors, Chair

\_\_\_\_\_  
Superintendent

March 11, 2024 – Resolution #23-24/010

**FERN RIDGE SCHOOL DISTRICT 28J**

88834 Territorial Road  
Elmira, OR 97437  
RESOLUTION NO. 23-24/10

**RESOLUTION FOR ADMINISTRATOR’S THREE-YEAR CONTRACT EXTENSION**

**WHEREAS**, administrators will be employed pursuant to three-year employment contracts; and

**WHEREAS**, the Superintendent has made a recommendation on each of the below listed administrators; and

**WHEREAS**, any new employment contract that extends the administrator’s employment for a new term shall replace any prior contracts;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Fern Ridge School District No. 28J, Lane County, Oregon, that the following administrators shall be issued individual employment contracts for the 2024-2025, 2025-2026, 2026-2027 school years, pursuant to ORS 342.845(5)(a):

Klingsporn, Rilke – Director of Special Services

**ADOPTED** by the Board this 11<sup>th</sup> day of March 2024, Lane County School District 28J.

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Board of Directors, Chair

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Superintendent



## Fern Ridge School District 28J

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Gary E. Carpenter Jr.  
Superintendent

88834 Territorial Road, Elmira, OR 97437  
Phone: (541) 935-2253  
Fax: (541) 935-8222

### **Classified/Confidential/Manager/Coach Employees Resignations/New Hires/Transfers/Other Report**

March 11, 2024

#### Resignations/Retirements

1. Retirement of Victoria Thoms, 1.0 FTE Custodian, effective July 31, 2024.

#### New Hires/Transfers

1. Hiring of Mark Esquivel, 1.0 FTE Custodian, effective February 27, 2024.
2. Hiring of Kelli Krieschel, 6.00 Title Instructional Assistant at Veneta Elementary School, effective February 21, 2024.

#### Other

1. None at this time.

#### Coaches

1. Resignation of Ethan Davis, JV Baseball Coach at Elmira High School, effective March 11, 2024.