

FRSD School Board Meeting

Monday, May 15, 2023 6:30 PM

District Administration Office, 88834 Territorial Road, Elmira, Oregon 97437

1. **Call to Order: Public - 6:30 p.m.**

2. **Citizenship Award**

Presenter: Principal
Rilke Klingsporn

3. **Flag Salute led by Citizenship Award Winner**

4. **Public Comment: The Fern Ridge School Board encourages public input. A person wanting to provide public comment will need to complete and submit an Intent to Speak form to the Board secretary by 1:00 pm on the day of the board meeting.**

Public comment is limited to this place on the agenda not to exceed a total of 30 minutes for all commenters. A person giving public comment is limited to an established time limit of (3) three minutes. While speakers may, during public meetings, offer objective criticism of school operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system.

Please state your name and address. If speaking for an organization, state the name of the organization. The Board reserves the right to refer the matter to the administration.

5. **Monthly Items:**

5.A. Approval of Minutes - Board Action

6. **Business Office**

Presenter: Business
Manager, Quanah
Bennett

6.A. Enrollment Report - Quanah Bennett, Business
Manager

6.B. General Fund Revenue and Expenditure Report as
of April 30, 2023

7. **Reports:**

7.A. Elmira High School Student Trip to Germany
Report

Presenter: Mr. John
Wagner

7.B. Fern Ridge Middle School Presentation

Presenter: Principal
Olivia Johnson

7.C. Director of K12 Programs Update

Presenter: Director
Michelle Marshall

7.D. Superintendent's Report

8. **Discussion Items**

8.A. Resolution #22-23 - 11 District Transfer Numbers - Board Action Required

8.B. Second Reading of Proposed Policy Update - Board Action Required

9. **Personnel**

9.A. Licensed Employees Resignations/New Hires/Transfers/Other

9.A.1. Hiring of Lisa Leatham, Retired/One-Year Temporary Contract as a 1.0 FTE Administrator at Veneta Elementary School, effective July 1, 2023

9.A.2. Hiring of Mari Jones Retired/One-Year Temporary Contract as a 1.0 FTE Teacher at Elmira Elementary School, effective August 28, 2023.

9.A.3. Hiring of Teri Moen-Gay Retired/One-Year Temporary Contract as a 1.0 FTE Teacher at Elmira High School, effective August 28, 2023.

9.A.4. Hiring of Arthur Franklin, 1.0 FTE Teacher at Fern Ridge Middle School, effective August 28, 2023.

9.A.5. Hiring of Cassandra Day, 1.0 FTE Counselor at Fern Ridge Middle School, effective August 23, 2023.

9.A.6. Hiring of Ellie Scholss, 1.0 FTE Teacher at Veneta Elementary School, effective August 23, 2023.

9.A.7. Hiring of Amara Houghtaling, 1.0 FTE Teacher at Elmira Elementary School, effective August 23, 2023.

9.A.8. Hiring of James Storey, 1.0 FTE Director of Maintenance/Facilities, effective April 3, 2023.

9.A.9. Resignation of Brian Brands, 1.0 FTE Director of Special Education, effective June 30, 2023.

9.A.10. Transfer of Rilke Klingsporn from 1.0 FTE Elementary Administrator to 1.0 FTE District Director, effective July 1, 2023.

9.A.11. Resignation of Whitney Davis, 1.0 FTE Science Teacher at Fern Ridge Middle School, effective June 19, 2023.

9.B. Non-Licensed Personnel Report

10. **Late Items/Closing Comments**

11. **Upcoming Events:**

Elmira High School

May 15 - 19: Sources of Strength

May 30: 8th Grade Fly-Up

May 25: 10th/11th Grade UO Field Trip

May 18 - 19: District Track Meet

May 25 - 26: State Championship at Hayward Field

June 9: Graduation

Fern Ridge Middle School

May 24: Spring Band and Choir Concert

June 5 - 6: 5th Grade Fly-Up
June 13: 8th Grade Promotion

Elmira Elementary School
May 19: Chalk the Walk
May 24: CATCH 3K Fun Run
May 30 - June 2: 5th Grade Outdoor School
June 5: 5th Grade Fly-Up
June 13: 5th Grade Track Meet
June 14: Kindergarten Graduation
June 15: Field Day/5th Grade Promotion

Veneta Elementary School
May 24: CATCH 3K Fun Run
May 30 - June 2: 5th Grade Outdoor School
June 6: 5th Grade Fly-Up
June 13: 5th Grade Track Meet
June 15: Field Day
June 16: 5th Grade Promotion

12. **Adjournment**

13. **Executive Session Under ORS 192.660(2)(d): To conduct deliberations with persons designated by the governing body to carry on labor negotiations.**



FERN RIDGE SCHOOL DISTRICT 28J
School Board Meeting Minutes

REGULAR MEETING of the FERN RIDGE SCHOOL BOARD

April 10, 2023

Zoom Webinar & In-Person Meeting
88834 Territorial Rd.
Elmira, Or 97437

CALL TO ORDER (Agenda Item 1): The regular meeting of the Fern Ridge School Board was called to order by Chair Boren at 6:30 pm.

In attendance were Directors Mark Boren, Jackie Turle, Andrea Larson, Barbara Graham-Adams, Lorrie Daniels, Business Manager Quanah Bennett, and Superintendent Gary Carpenter.

CITIZENSHIP AWARD (Agenda Item 2): The April Citizenship Award was presented by Options Director, Mr. Cooper to Ariel Stafflund. Ms. Stafflund has been a stellar student who consistently turns in excellent work.

FLAG SALUTE (Agenda Item 3): Ariel Stafflund led in the flag salute.

PUBLIC COMMENT (Agenda Item 4): None at this time.

Community member, Jesseca Colwell gave comment around transparency and accountability.

MONTHLY ITEMS (Agenda Item 5):

5. A. Approval of Minutes: The minutes from the March 13, 2023 regular board meeting were presented for approval.

Director Daniels moved to approve the minutes from the last meeting; seconded by Director Larson. There was no discussion. The motion carried with Directors Boren, Turle, Larson, Graham-Adams, and Daniels voting yes. 5-0.

BUSINESS OFFICE (Agenda Item 6):

6. A. April 1, 2023 Enrollment Report: Business Manager Quanah Bennett presented the current enrollment report.

Currently, the district is up 20 students from this same time last year but 36 students down what was projected for this school year.

There was a time of discussion about enrollment projections and the fluctuations that happen throughout the school year.

6.B. General Fund Revenue and Expenditure Report: Business Manager Quannah Bennett reviewed the financial report as of March 31, 2023.

The district has received 91% of revenue and spent 60% of operating expenditures. It was noted that revenue is up slightly from this same time last year. Also, there was a triple payment where the summer payments were given to approximately 20% of licensed staff in March. The classified employees and the remainder of the licensed employees will receive their “triple pay” in June.

Timber revenue was received early enough in the year to be reported to the Oregon Department of Education so they could adjust payments. These funds are passed through to the state and are not kept by the district.

Director Graham-Adams moved to accept the financial report as given: seconded by Director Daniels. There was no discussion. The motion carried with Directors Boren, Turle, Larson, Graham-Adams, and Daniels voting yes. 5-0.

REPORTS (Agenda Item 7):

7. A. Veneta Elementary Presentation: Principal Leatham shared the annual VES report in a slideshow presentation to the school board.

7. B. Elementary and Secondary School Emergency Relief Fund (ESSER) III Expenditure Report: Director of K12 Programs Michelle Marshall presented potential capital projects for board consideration. These projects were taken from a list of pre-determined priorities from the community long-range planning committee recommendations.

It was noted that additional prioritization will be needed as the district will not have adequate time or funding to complete every project.

There was a time of discussion around specific projects and clarification on how the dollar amounts were estimated.

Director Larson moved to approve the projects listed on the ESSER III potential capital projects and expenditures with the agreement that Director Marshall will come back and inform the board what was narrowed down and submitted; seconded by Director Daniels. There was no discussion. The motion carried with Directors Boren, Turle, Larson, Graham-Adams, and Daniels voting yes. 5-0.

7. C. Superintendent’s Report: Superintendent Carpenter reported on the following:

- OSEA Bargaining: there have been lots of language adjustments during bargaining and starting to work on wages.
- Three district staff are attending the Portland Educators Job Fair this week to promote the open licensed positions in the district.
- The pre-bond committee meets tomorrow evening at Fern Ridge Middle School.
- FRSD is now in compliance with all Division 22 standards now that our three-year

asbestos reports have been finalized and submitted to the Oregon Department of Education.

DISCUSSION ITEMS (Agenda Item 8):

8. A. 2022-2023 Calendar Adjustment so that Friday, May 26th is now a student contact day with an early release schedule: Due to the snow days and late start days this school year, the district needs to add one school day to stay compliant with instructional hours. This change will make Wednesday, May 24th a full day and add Friday, May 26th as a student contact day with an early release.

This plan was created in collaboration with both associations.

Director Daniels made a motion to approve the calendar adjustment adding Friday, May 26th as the extra day with an early release; seconded by Director Turle. There was no discussion. The motion carried with Directors Boren, Turle, Larson, Graham-Adams, and Daniels voting yes. 5-0.

8.B. 55th Annual Distinguished Service Awards: this award ceremony will be held at the Fern Ridge Service Center this Thursday, April 13. The district nominated the following:

EHS Emerging Future First Citizen – Iris Frome
EHS Future First Citizen – Lucy Mitchem
EHS Community Builder – Gracie Storey
FRSD Volunteer – Haley Rodriguez
FRSD Classified Employee – Sherry Cooper
Twinkle A. Morton Educator of the Year – Elizabeth Skenzick
FRSD Administrator – Joel Smith

8.C. 55th First Reading of Policy and Administrative Rules: The board held a first reading of the proposed policy update for JECBB and JECBB AR – Intradistrict Transfer Students.

PERSONNEL (Agenda Item 9):

9. A. Licensed Employees Resignations/New hires/Transfers/Other:

9.A.1. Adjusted resignation date of Sienna Griggs, 1.0 FTE teacher at Elmira Elementary from the end of the 2022-2023 school year to April 18, 2023.

Director Turle made a motion to approve the adjusted date for Sienna Griggs adjusting to April 18, 2023; seconded by Director Graham-Adams. There was no discussion. The motion carried with Directors Boren, Turle, Larson, Graham-Adams, and Daniels voting yes. 5-0.

9.B. Non-Licensed Personnel Report: The non-licensed personnel report was presented for review:

- Resignation of Makaila Cravenho, 6.50 Special Education Instructional Assistant at Elmira High School, effective March 21, 2023.
- Resignation of Quinn Larson, 1.0 FTE Custodian, effective March 24, 2023.
- Resignation of Dani Upton, 7.00 Instructional Behavior Assistant at Elmira Elementary School, effective June 16, 2023.

- Hiring of Margaret Smith, 6.50 Title Instructional Assistant at Elmira Elementary School, effective March 22, 2023.

EXECUTIVE SESSION UNDER ORS 192.660(2)(i) (Agenda Item 10): To review and evaluate the performance of the chief executive officer or any other public officer, employee or staff member, unless the person whose performance is being reviewed and evaluated requests an open hearing.

The board moved to executive session at 7:45 pm. No decisions were made during the executive session. The board resumed the regular session at 8:25 pm.

RESOLUTION 22-23/10 SUPERINTENDENT CONTRACT EXTENSION (Agenda Item 11):

Director Larson made a moved to pass resolution 22-23/10 as written; seconded by Director Graham-Adams. There was no discussion. The motion carried with Directors Boren, Turle, Larson, Graham-Adams, and Daniels voting yes. 5-0.

LATE ITEMS/CLOSING COMMENTS (Agenda Item 12): Director Larson communicated that she appreciates the additional clarification on terms so visitors have more context about discussion.

UPCOMING EVENTS (Agenda Item 13):

Elementary

4/13: Outdoor School Parent Info Night at EES

4/21: No School (Parent/Teacher Conferences)

4/22: VES Auction

Fern Ridge Middle School

4/13: Parent Group Meeting

4/27: Track meet at EHS

Elmira High School

4/11: Softball vs. Siuslaw

4/12: EHS Track Meet

4/14: Baseball vs. Siuslaw

4/21: Baseball vs. Harrisburg

4/21: Softball vs. Harrisburg

4/25: Baseball vs. Sisters

4/25: Softball vs. Sisters

5/2: Baseball vs. Pleasant Hill

5/2: Softball vs. Pleasant Hill

5/6: Prom

ADJOURNMENT (Agenda Item 12): Chair Boren adjourned the meeting at 8:27 pm.

Attest: _____
School Board Representative

Gary E. Carpenter, Jr., Superintendent



FERN RIDGE SCHOOL DISTRICT 28J
ENROLLMENT REPORT

May 1, 2023

Avg.
Class
Size

	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
EES Teacher 1	14													14
EES Teacher 2	14													14
EES Teacher 3		20												20
EES Teacher 4		20												20
EES Teacher 5		20												20
EES Teacher 6			21											21
EES Teacher 7			21											21
EES Teacher 8				27										27
EES Teacher 9				23										23
EES Teacher 10					18	11								29
EES Teacher 11					29									29
EES Teacher 12						27								27
Elmira Elementary	28	60	42	50	47	38								265
VES Teacher 1	22													22
VES Teacher 2	21													21
VES Teacher 3	21													21
VES Teacher 4		18												18
VES Teacher 5		20												20
VES Teacher 6		12	11											23
VES Teacher 7			23											23
VES Teacher 8			23											23
VES Teacher 9				26										26
VES Teacher 10				27										27
VES Teacher 11					30									30
VES Teacher 12					31									31
VES Teacher 13						31								31
VES Teacher 14						28								28
Veneta Elementary	64	50	57	53	61	59								344
Total Elementary	92	110	99	103	108	97								609
Fern Ridge Middle School							92	87	91					270
FRMS Options							-	3	5					8
Elmira High School										99	83	80	74	336
EHS Options										3	14	20	8	45
EE Bridges (K-2)	3	2	3											8
EE Bridges (3-5)					4	1								5
VES (Structured Learning)			1	2	1	2								6
Home Tutor	1													1
FRMS Bridges (6-8)							3	1	2					6
Total In-District Enrollment	95	112	103	105	113	100	95	91	98	102	97	100	82	1,294
<i>Change from Adopted Budget (based on ADMr of 1340)</i>														(46)
Out of District Placements	2	1	1		1		2	2		2	2	2	4	19
<i>Change from Adopted Budget (based on ADMr of 16)</i>														3
Total WLTL Charter School										23	21	26	22	92
FRSD Attending WLTL										17	11	8	12	48
<i>Change from Adopted Budget (based on ADMr of 63)</i>														29
Total District/ Out of District /Charter School Enrollment														1,405
<i>Change from Adopted Budget (based on ADMr of 1419)</i>														(14)

22.08

24.57

FR FERN RIDGE SCHOOL DISTRICT 28J

General Fund Revenue and Expenditures

April 30, 2023	ADOPTED 22-23 BUDGET	2022-2023										TOTAL YTD	REMAINING BALANCE	
		JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR			
Beginning Fund Balance	3,263,059	-	-						5,685,770				5,685,770	(2,422,711)
OPERATING REVENUE:														
PROPERTY TAXES	5,103,445	9,210	19,284	13,550	21,864	3,294,509	1,502,106	65,940	39,861	111,895	22,634		5,100,852	2,593
COUNTY SCHOOL FUNDS	53,000	-	-	-	-	-	-	-	-	-	-	-	-	53,000
COMMON SCHOOL FUND	172,885	-	-	-	-	-	-	-	-	-	-	-	-	172,885
STATE MANAGED COUNTY TIMBER	-	-	-	298,145	-	-	-	-	5,423	-	844,362	-	1,147,929	(1,147,929)
FEDERAL FOREST FEES	57,350	-	-	-	-	-	-	-	-	-	-	-	-	57,350
OTHER REVENUES	392,033	15,976	24,815	27,543	40,480	34,577	135,372	64,477	40,999	119,570	63,473		567,281	(175,248)
STATE SCHOOL FUND	10,780,665	1,872,377	921,030	883,095	899,557	901,235	896,297	-	1,854,787	899,775	845,998		9,974,151	806,514
OTHER RESTRICTED GRANTS	-	-	-	-	-	-	-	-	-	-	-	-	-	-
RESTRICTED FR FED/GOV ST	-	-	-	-	-	-	-	-	-	-	-	-	-	-
INTERUND TRANSFERS	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SALE OF FIXED ASSETS	-	-	-	-	-	-	-	-	-	1,801	-	-	1,801	(1,801)
TOTAL OPERATING REVENUE	16,559,378	1,897,563	965,129	1,222,333	961,901	4,230,322	2,533,775	130,416	1,941,069	1,133,040	1,776,467		16,792,014	(232,636)

TOTAL BUDGETED REVENUE (INCLUDES BEGINNING FUND BALANCE) **19,822,437** **101%**
22,477,783

OPERATING EXPENDITURES:														
SALARIES	7,582,257	137,112	169,251	582,708	588,737	603,832	601,035	583,354	595,788	682,786	576,641		5,121,244	2,461,013
BENEFITS	5,752,135	93,606	115,022	448,661	435,357	431,335	426,363	423,271	449,345	485,412	417,888		3,726,261	2,025,874
PURCHASED SERVICES	2,937,935	40,942	71,885	119,500	194,895	431,826	121,849	241,857	287,657	292,173	402,909		2,205,492	732,443
SUPPLIES & MATERIALS	319,661	11,539	53,369	29,507	14,754	28,892	11,931	20,370	8,770	24,077	19,763		222,972	96,689
CAPITAL OUTLAY	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER	235,810	13,302	200,497	2,987	2,234	1,316	332	664	348	2,831	22		224,533	11,277
TOTAL OPERATING EXPENDITURES	16,827,798	296,501	610,025	1,183,363	1,235,977	1,497,200	1,161,510	1,269,516	1,341,908	1,487,279	1,417,224		11,500,502	5,327,296

TOTAL BUDGETED EXPENDITURES **19,822,437** **68%**
12,980,502

NON-OPERATING EXPENDITURES														
INTERFUND TRANSFERS	1,488,500	-	-	-	-	-	1,480,000	-	-	-	-		1,480,000	8,500
CONTINGENCY	1,506,139	-	-	-	-	-	-	-	-	-	-		-	1,506,139
TOTAL NON-OPERATING EXPENDITURES	2,994,639	-	-	-	-	-	1,480,000	-	-	-	-		1,480,000	1,514,639



May 15, 2023 - Resolution #22-23/11

FERN RIDGE SCHOOL DISTRICT 28J
88834 Territorial Road
Elmira, OR 97437

RESOLUTION NO. 22-23/11

BE IT RESOLVED, That Fern Ridge School District 28J will release any students requesting an interdistrict transfer and accept the following number of students listed below who request an inter-district transfer for the 2023-2024 school year as established by ORS 339.133(5)(a) and amended by House Bill 2747 (2014) and House Bill 4007 (2014).

Elmira Elementary School

Will accept up to 5 students per grade level.

Veneta Elementary School

Will accept any student in Kindergarten
Will accept up to 5 students in grades 1 and 2
Will accept up to 2 students in grades 3 and 4
Will not accept any students in grade 4

Fern Ridge Middle School

Will accept up to 12 students per grade level

Elmira High School

Will accept up to 25 students per grade level

ADOPTED by the Board this 15th day of May 2023, Lane County School District 28J.

Board of Directors, Chair

Superintendent

Date

OSBA Model Sample Policy

Code: JECBB
Adopted:

Intradistrict Transfer Students

With the superintendent's approval, the district may grant the request of a resident student to attend another school in the district, provided the receiving school agrees to that request.

Students who attend a district school identified as persistently dangerous, or who are victims of a violent criminal offense occurring in or on the grounds of the school the student attends, may transfer to a safe public school in the district, including transfer to a public charter school in the district.

The superintendent will develop administrative regulations, as necessary, to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 339.133](#)

[OAR 581-021-0045](#)

Every Student Succeeds Act, 20 U.S.C. § 7912 (2012).

Fern Ridge School District 28J



Gary E. Carpenter Jr.
Superintendent

88834 Territorial Road, Elmira, OR 97437
Phone: (541) 935-2253
Fax: (541) 935-8222

Classified/Confidential/Manager/Coach Employees Resignations/New Hires/Transfers/Other Report May 15, 2023

Resignations/Retirements

1. None at this time.

New Hires/Transfers

1. Hiring of Kat Griffin, 1.0 FTE Custodian, effective May 30, 2023.

Other

1. None at this time.

Coaches

1. Resignation of Rich Jones, JV Girls Basketball Coach at Elmira High School, effective May 10, 2023.