

# School Board Meeting

Monday, July 18, 2022 Doors will open at 6:15 pm  
District Administration Office, 88834 Territorial Road, Elmira, Oregon 97437

1. **Call to Order: Public - 6:30 p.m.**
2. **Flag Salute**
3. **Appointment of 2022-2023 Chair and Vice-Chair**

4. **Public Comment: The Fern Ridge School Board encourages public input. A person wanting to provide public comment will need to complete and submit an Intent to Speak form to the Board secretary by 1:00 pm on the day of the board meeting.**

Public comment is limited to this place on the agenda not to exceed a total of 30 minutes for all commenters. A person giving public comment is limited to an established time limit of (3) three minutes. While speakers may, during public meetings, offer objective criticism of school operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system.

Please state your name and address. If speaking for an organization, state the name of the organization. The Board reserves the right to refer the matter to the administration.

5. **Monthly Items:**

5.A. Approval of Minutes - Board Action

6. **Reports:**

6.A. Superintendent's Report

7. **Discussion Items**

7.A. Annual Appointment Resolution #22-23/01 - Board Action

7.B. West Lane Tech Evaluation Report

**Presenter:**  
Superintendent  
Carpenter

7.C. ESSER and Capital Project Update - Board Action

**Presenter:**  
Superintendent  
Carpenter

7.D. August Retreat Agenda Ideas

8. **Personnel**

8.A. Licensed Employees Resignations/New Hires/Transfers/Other - Board Action

8.A.1. Hiring of Madison Heuretz-McFall, 1.0 FTE Counselor at Fern Ridge Middle School, effective August 29, 2022.

8.A.2. Hiring of Chanda Diekotto, 1.0 FTE Special Education Teacher at Fern Ridge Middle School, effective August 24, 2022.

8.A.3. Hiring of Joel Smith, 1.0 FTE Assistant Principal and Athletic Director at Elmira High School, effective August 1, 2022.

8.A.4. Hiring of Teri Moen, One-Year Temporary 1.0 FTE Special Education Teacher at Elmira High School, beginning August 29, 2022.

8.A.5. Hiring of Alyssa Fuentez, 1.0 FTE Teacher at Fern Ridge Middle School, effective August 24, 2022.

8.A.6. Resignation of Jacob Newman, 1.0 FTE Physical Education Teacher at Fern Ridge Middle School, effective June 20th, 2022.

8.A.7. Resignation of Krin Hunt, 1.0 FTE Teacher at Elmira High School, effective July 12, 2022.

8.B. Non-Licensed Personnel Report

9. **Late Items/Closing Comments**

10. **Adjournment**



**FERN RIDGE SCHOOL DISTRICT 28J**  
School Board Meeting Minutes

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**REGULAR MEETING of the FERN RIDGE SCHOOL BOARD**

**June 20, 2022**

**Zoom Webinar & In-Person Meeting**  
88834 Territorial Rd.  
Elmira, Or 97437

**CALL TO ORDER (Agenda Item 1):** The regular meeting of the Fern Ridge School Board was called to order by Chair Larson at 6:30 pm.

In attendance were Directors Andrea Larson, Mark Boren, Jackie Turle, Lorrie Daniels, Business Manager Quannah Bennett and Superintendent Gary Carpenter.

Directors Graham-Adams was absent.

**CITIZENSHIP AWARD (Agenda Item 2):** The June Citizenship Award winner, Alyssa Johnson, was recognized by Elmira High School. “Alyssa Johnson is one of our brightest starts at Elmira High School. She shines academically, athletically, and as a student leader. She maintains above a 4.0 GPA while taking very challenging classes, she is an outstanding athlete. As a distance runner she qualified for both the state meet in cross country and track. In our leadership program she is a very hard worker who many of her fellow students look up to. She is also just a genuinely good person who really epitomizes what it means to be an Elmira Falcon representation for Elmira Elementary and Fern Ridge School District.”

**FLAG SALUTE (Agenda Item 3):** Alyssa Johnson led in the flag salute.

**JANET AND GARY SWANSON SCHOLARSHIP FUND (Agenda Item 4):** Superintendent Carpenter and the school board recognized Gary Swanson and his sister, Janet Swanson who donated over \$300,000 towards a scholarship fund. This scholarship is for graduating students at EHS who are interested in pursuing a career in the trades.

Mr. Swanson addressed the board and explained this donation was inspired by their father and comes from a desire to give students, who may also be struggling with special needs, a chance to pursue their goals of attending a trade school.

**APPLEGATE REGIONAL THEATRE, INC – SEMI-ANNUAL UPDATE (Agenda Item 5):** Vicky Sourdry attended the meeting virtually and provided the school board with an update on the events planned for the upcoming season at the theatre.

Despite the challenges of COVID, outdoor music is happening between May and August. Two concerts were cancelled due to rain but have been re-scheduled in August. The theatre is also planning on starting production for several plays for the 2022-2023 season.

**CHARTWELL'S ANNUAL REPORT (Agenda Item 6):** Chartwell's Food Service Director, Bo Gottfried updated the school board on all things Chartwell's including staffing, the challenges of the school year and 2022-2023 goals.

**PUBLIC COMMENT (Agenda Item 7):** Community member, Nancy Willard spoke with the board about her program, The way of the Donkey.

**MONTHLY ITEMS (Agenda Item 8):**

**8.A. Approval of Minutes:** The minutes from the May 16, 2022 regular meeting were presented for approval.

Director Daniels made a motion to approve the board minutes; seconded by Director Boren. There was no discussion. The motion carried with Directors Larson, Boren, Turle, and Daniels voting yes. 4-0.

**BUSINESS OFFICE (Agenda Item 9):**

**9.A. Enrollment Report:** Business Manager Quanah Bennet presented the June 1 enrollment. Overall the district was down 100 students from what was budgeted for the year.

**9.B. General Fund Revenue and Expenditure Report as of May 31, 2022:** Business Manager Bennett reviewed the general fund revenue and expenditure report as of May 31, 2022.

The district has received 104% of budgeted revenue which includes timber revenue. The timber revenue was added to a liability account as it will be taken back out next May.

There were funds received from House Bill 5006. This is a bill that reinstated lost revenue due to wildfires.

The district has spent 72% of budgeted expenditures. This is similar to where the district was this same time last year.

There were no questions from the board.

Director Boren made a motion to approve the May 31 financial report; seconded by Director Turle. There was no discussion. The motion carried with Directors Larson, Boren, Turle, and Daniels voting yes. 4-0.

**2022-2023 PUBLIC BUDGET HEARING OPENS (Agenda Item 10):** Chair Larson opened the 2022-2023 public budget hearing.

**10.A. Public Comment:** There was no public comment submitted.

**10.A. Close Public Hearing on the 2022-2023:** Chair Larson closed the public hearing.

**RESOLUTION #21-22/9 – Resolution adopting the budget, making appropriations, and**

### **imposing the tax (Agenda Item 11):**

Business Manager Quanah Bennett presented the resolution to adopt the budget, make appropriations and impose tax to the board.

Director Boren made a motion to approve resolution #21-22/09 as presented; seconded by Director Daniels. There was no discussion. The motion carried with Directors Larson, Boren, Turle, and Daniels voting yes. 4-0.

Business Manager Quanah Bennett requested that the appropriations for taxes be included in the motion language.

The motion was amended by Director Boren to include “impose taxes at the rate of \$1,000 of assessed value of \$4,8240 for permeant tax rate in the amount of \$2,486,612 for debt service for general obligation bonds”; seconded by Director Turle. There was no discussion. The motion carried with Directors Larson, Boren, Turle, and Daniels voting yes. 4-0.

### **REPORTS (Agenda Item 12):**

**12.A. Director of K-12 Programs Report:** Director Marshal reported that the year is wrapping up well with plans already being made for 2022-2023.

#### **12.B. Superintendent’s Report:**

- Superintendent Carpenter recognized the hard work that went into the graduation ceremonies at each school. He also recognized the OSEA and FREA association leadership for their partnerships.
- Summer school beings July 11<sup>th</sup> and runs into August.
- There will be an updated Healthy and Safe Schools plan presented to the board over the next few months after each drinking faucet in each building across the district is tested.

### **DISCUSSION ITEMS (Agenda Item 13):**

**13.A. OPTIONS Curriculum:** Additional curriculum for the OPTIONS program was presented for approval

Director Daniels made a motion to approve the curriculum; seconded by Director Boren. There was no discussion. The motion carried with Directors Larson, Boren, Turle, and Daniels voting yes. 4-0.

**13.B. Alternative Education Programs:** The board reviewed the approved alternative education programs. This is a yearly approval is a list of programs a FRSD student could attend if needed.

Director Boren made a motion to approve the alternative education program as presented; seconded by Director Daniels. There was no discussion. The motion carried with Directors Larson, Boren, Turle, and Daniels voting yes. 4-0.

### **13C. Second Reading and Approval of the 2022-2023 School Board Meeting Schedule:**

The second reading of the 22-23 school board meeting schedule was presented for final approval.

Director Boren made a motion to approve the board meeting schedule for 2022-2023; seconded by Director Turle. There was no discussion. The motion carried with Directors Larson, Boren, Turle and Daniels voting yes. 4-0.

### **PERSONNEL (Agenda Item 14):**

#### **14.A. Licensed Employees Resignations/New hires/Transfers/Other:**

**14.A.1.** Retirement of Teri Moen, 1.0 FTE Special Education Teacher at Elmira High School, effective July 1, 2022.

**14.A.2.** Hiring of Ian Cooper, 1.0 FTE Special Education Teacher at Elmira High School, effective 2022-2023 school year.

**14.A.3.** Hiring of River Hardy, 1.0 English Language Arts Teacher at Fern Ridge Middle School, effective the 2022-2023 school year.

**14.A.4.** Hiring of Cassandra Purkey-Babcock, 1.0 FTE Teacher at Fern Ridge Middle School, effective the 2022-2023 school year.

**14.A.6.** Hiring of Sienna Griggs, 1.0 FTE Elementary Teacher at Elmira Elementary, effective the 2022-2023 school year.

**14.A.7.** Hiring of Bo Highburger, 1.0 FTE Health Teacher at Elmira High School, effective August 24, 2022.

**14.A.8.** Transfer of Debra Lloyd from 0.75 English Language Development to 1.0 FTE English Language Arts at Fern Ridge Middle School, effective the 2022-2023 school year.

**14.A.9.** Resignation of Ricci Huling, 1.0 FTE Assistant Principal at Elmira High School, effective June 24, 2022.

**14.A.10.** Resignation of Rachel Frede, 1.0 FTE Teacher at Elmira Elementary School, effective June 20, 2022.

**14.A.11.** Resignation of Kathleen Pizzola, 1.0 FTE Math Teacher at Fern Ridge Middle School, effective June 1, 2022.

**14.A.12.** Resignation of Megan Miller, 1.0 FTE Music Teacher at Fern Ridge Middle School, effective June 20, 2022

Director Boren moved to approve the retirement, hirings, transfers, and resignations as presented; seconded by Director Daniels. There was no discussion. The motion carried with Directors Larson, Boren, Turle, and Daniels voting yes. 4-0.

**14.B. Non-Licensed Personnel Report:**

- Resignation of Britnie Hodgson, Athletic Director at Elmira High School, effective July 1, 2022.
- Transfer of Mandy Storey, 7.00 Instructional Assistant at Elmira High School to 7.00 Business Office Assistant at District Office, effective August 1, 2022.
- Resignation of Rick Gardner, Assistant Football Coach at Elmira High School, effective May 24, 2022.

**LATE ITEMS/CLOSING COMMENTS (Agenda Item 15):** None at this time.

**ADJOURNMENT (Agenda Item 16):** Chair Larson adjourned the meeting at 7:12pm

Attest: \_\_\_\_\_  
Andrea Larson, School Board Chair

\_\_\_\_\_  
Gary E. Carpenter, Jr., Superintendent



July 18, 2022 – Resolution #22-23/01

**FERN RIDGE SCHOOL DISTRICT 28J**  
88834 Territorial Road  
Elmira, OR 97437

**RESOLUTION NO. #22-23/01**

**BE IT RESOLVED**, That the Board of Directors, School District No. 28J, make the following annual organizational appointments for the school year 2022-2023:

Clerk (ORS 332.515)	Gary Carpenter
Business Manager/Deputy Clerk (ORS 332.515)	Quanah Bennett
Budget Officer (ORS 294.331)	Gary Carpenter
Custodian of Funds and authorizes the facsimile signature of the custodians of funds, if one is to be used. No other signatures are authorized for district checks. (ORS 328.441, 328.445)	Gary Carpenter, Quanah Bennett
Authorize Salary Payments according to district policy and state laws	Gary Carpenter, Quanah Bennett
Official Legal Advisors	The Hungerford Law Firm, LLP Oregon School Boards Association Legal Division Garrett, Hemann, Robertson, P.C. Luvaas, Cobb, P.C.
Official Newspapers for Publication	Register Guard, Fern Ridge Review
District Auditors (ORS 328.465, 327.137, 297.405)	Pauly, Rogers and Co., P.C.
Insurance Agents of Record	WHA Insurance
Depository of School Funds (ORS 328.441, 294.805-294.895)	Banner Bank, LGIP
Directs the Superintendent and Business Manager to utilize any other banking facilities which are to the financial advantage of the District.	Gary Carpenter, Quanah Bennett
Authorizes the Superintendent to accept resignations and employ personnel as budgeted for and appropriated for the school year upon approval of the school board.	Gary Carpenter
Managers of Grant Funds	Gary Carpenter, Quanah Bennett
Local Public Contract Review Board (ORS 279A.060)	Board
Bond Counsel	Mersereau, Shannon, LLP

**ADOPTED** by the Board this 18<sup>th</sup> day of July 2022, Lane County School District 28J.

\_\_\_\_\_  
Board of Directors, Chair

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

# Fern Ridge School District 28J



Gary E. Carpenter Jr.  
Superintendent

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## **Classified/Confidential/Manager/Coach Employees Resignations/New Hires/Transfers/Other Report** July 18, 2022

### Resignations/Retirements

1. Resignation of Meredith Dyall, 3.75 Special Education Instructional Assistant at Elmira Elementary School, effective June 17, 2022.
2. Resignation of Britnie Hodgson, Athletic Trainer at Elmira High School, effective June 27, 2022.
3. Resignation of Mandy Storey, Leadership Advisor at Elmira High School, effective May 6, 2022.
4. Retirement of Laurie Ruell, 1.0 FTE Accounts Payable, effective July 15, 2022.
5. Retirement of Ron Wagner, 1.0 FTE Custodian, effective August 5, 2022.

### New Hires

1. Hiring of Emmy Erwin, Leadership Advisor at Elmira High School, effective the 2022-2023 school year.
2. Hiring of Bonnie McLaws, Family Resource Support Coordinator, effective the 2022-2023 school year.

### Other

1. Transfer of Chelsee Swope from 3.50 Instructional Assistant to 6.50 Instructional Assistant at Veneta Elementary School, effective August 29, 2022.
2. Transfer of Bonnie McLaws from 7.0 Instructional Behavior Assistant at Elmira Elementary School to .4025 Media Assistant at Elmira and Veneta Elementary Schools, effective August 29, 2022.
3. Transfer of Julie Bothel, 7.00 Business Office Assistant to 1.0 FTE Accounts Payable, effective July 1, 2022.

### Coaches

1. Hiring of James Monegan, Assistant Football Coach at Elmira High School, effective the 2022-2023 season.
2. Hiring of Bo Highburger, Assistant Football Coach at Elmira High School, effective the 2022-2023 season.

*The Fern Ridge School District is an equal opportunity educator and employer.*