Independent School District #146
Regular School Board Meeting
6:00 PM on November 16, 2026
Barnesville High School
302 3rd Street South
Barnesville, MN 56514

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes 2

Regular School Board Meeting
Monday, October 19, 2026 6:00 PM Central

Barnesville High School
302 3rd Street South
Barnesville, MN 56514

1. Call to Order

2. Roll Call

Jeremy Cossette: Present
Marla Field: Present
Crystal Henderson: Present
Sara Hough: Present
Andrew Maier: Absent
Josh Schroeder: Present
Jacob Thompson: Present

Present: 6, Absent 1

Dr. Jon Ellerbusch - Superintendent: Present
Mr. Bryan Strand - HS Principal: Present
Mr. Todd Henrickson - Elementary Principal: Present
Mr. Aaron Schindler - Director of Student Activities and Community Education Coordinator: Absent
Ms. Jodi Samuelson - Finance Officer: Present

Guests Present: Chandra Buck, Connie Strand, and Nathan Stokka

3. Pledge of Allegiance

4. Approval of Agenda
Vote to approve the agenda as presented/amended. This motion, made by Marla Field and seconded by Jeremy Cossette, Passed.
Andrew Maier: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Crystal Henderson: Yea, Sara Hough: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 6, Nay: 0, Absent: 1

5. Approval of Minutes
Vote to approve the minutes of the regular school board meeting on September 21, 2026 as presented/amended. This motion, made by Josh Schroeder and seconded by Sara Hough, Passed.
Andrew Maier: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Crystal Henderson: Yea, Sara Hough: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 6, Nay: 0, Absent: 1

6. Claims, Accounts and Financial
Vote to approve claims, wires and all other financial reports as presented. This motion, made by Sara Hough and seconded by Marla Field, Passed.
Andrew Maier: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Crystal Henderson: Yea, Sara

Hough: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 6, Nay: 0, Absent: 1

7. Appreciation, Recognition and Presentations

8. Recognition of Citizens for Input Purposes

9. Reports/News

9.A. High School Principal's Report

9.B. Elementary Principal's Report

9.C. Director of Student Activities and Community Education Coordinator's Report

9.D. Superintendent's Report

9.E. Board Committee Reports

10. Removal of Consent Items for Discussion

11. Approval of Consent Items
Vote to approve the consent agenda items as presented/amended. This motion, made by Sara Hough and seconded by Josh Schroeder, Passed.
Andrew Maier: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Crystal Henderson: Yea, Sara Hough: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 6, Nay: 0, Absent: 1

11.A. Personnel

11.A.1) Alexandra Day as a 7th Grade Girls Basketball Coach

11.A.2) Aaron Schindler as a JH Girls Basketball Coach

11.A.3) Annika Fradet as Kids Club Adult Worker

11.A.4) Sydney Loewen as Kids Club Adult Worker

11.A.5) Kayla Snow as Kids Club Adult Worker

11.A.6) Julia Foster as Kids Club Student Worker

11.A.7) Ava Huesman as Kids Club Student Worker

11.A.8) Isabella LeNoue as Kids Club Student Worker

11.A.9) Riley Norris as Kids Club Student Worker

11.A.10) Emma Schilling as Kids Club Student Worker

11.A.11) Emma Spillum as Kids Club Student Worker

11.A.12) Brynn Zander as Kids Club Student Worker

11.A.13) Amy Caruso's Resignation as Paraprofessional

11.B. Employee Job Descriptions

11.C. Donations

11.C.1) $30 Donation from Bell Bank for General Fund (Custom Debit Cards)

12. New Business

12.A. FY 2026 Audit by Eide Bailly LLP
Vote to approve FY 2026 audit by Eide Bailly LLP. This motion, made by Jeremy Cossette and seconded by Marla Field, Passed.
Andrew Maier: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Crystal Henderson: Yea, Sara Hough: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 6, Nay: 0, Absent: 1

12.B. Change to 2027 Graduation Date

Vote to approve changing the Barnesville High School graduation ceremony from Saturday, May 22, 2027, to Sunday, May 23, 2027, at 2:00 p.m. This motion, made by Sara Hough and seconded by Crystal Henderson, Failed.
Andrew Maier: Absent, Marla Field: Nay, Josh Schroeder: Nay, Jacob Thompson: Nay, Jeremy Cossette: Yea, Crystal Henderson: Yea, Sara Hough: Yea
Yea: 3, Nay: 3, Absent: 1

12.C. Student Trip to FFA National Convention in Indianapolis, Indiana
Vote to approve a student trip to the FFA National Convention in Indianapolis, Indiana from October 19-25, 2026. This motion, made by Jeremy Cossette and seconded by Josh Schroeder, Passed.
Andrew Maier: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Crystal Henderson: Yea, Sara Hough: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 6, Nay: 0, Absent: 1

12.D. Fundraisers for SY2026-27
Vote to approve the fundraisers for the 2026-2027 school year. This motion, made by Josh Schroeder and seconded by Jacob Thompson, Passed.
Andrew Maier: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Crystal Henderson: Yea, Sara Hough: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 6, Nay: 0, Absent: 1

13. Discussion/Information

13.A. 2027 MSBA Leadership Conference (January 14–15)

14. Strategic Plan Progress Update

14.A. Objective 7.1 Develop and implement a comprehensive staff recruitment and retention plan

14.A.1) Employee Turnover Trends (2021–2026)

15. Enrollment Update

16. Dates to Remember

16.A. Regular School Board Meeting

16.A.1) Monday, November 16, 2026, 6:00 PM, Barnesville High School

17. Adjournment
Vote to adjourn the meeting at 6:50 PM. This motion, made by Jeremy Cossette and seconded by Josh Schroeder, Passed.
Andrew Maier: Absent, Jeremy Cossette: Yea, Marla Field: Yea, Crystal Henderson: Yea, Sara Hough: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 6, Nay: 0, Absent: 1

Special School Board Meeting
Monday, November 9, 2026 6:00 PM Central

Barnesville High School
302 3rd Street South
Barnesville, MN 56514

1. Call to Order

2. Roll Call

Jeremy Cossette: Absent
Marla Field: Absent
Crystal Henderson: Present
Sara Hough: Present
Andrew Maier: Present
Josh Schroeder: Present
Jacob Thompson: Present

Present: 5, Absent 2

Dr. Jon Ellerbusch - Superintendent: Present
Guests Present: None

3. Pledge of Allegiance

4. Approval of Agenda
Vote to approve the agenda as presented/amended. This motion, made by Andrew Maier and seconded by Josh Schroeder, Passed.
Jeremy Cossette: Absent, Marla Field: Absent, Crystal Henderson: Yea, Sara Hough: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

5. Recognition of Citizens for Input Purposes

6. New Business

6.A. Schoool Board Election

6.A.1) Canvass School Board Election
Vote to adopt the Resolution Canvassing Returns of Votes of School District General Election held November 3, 2026, as presented. This motion, made by Josh Schroeder and seconded by Sara Hough, Passed.
Jeremy Cossette: Absent, Marla Field: Absent, Crystal Henderson: Yea, Sara Hough: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6.A.2) District Clerk to Perform Other Election Related Duties
Vote to adopt the Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election Related Duties, as presented. This motion, made by Andrew Maier and seconded by Josh Schroeder, Passed.
Jeremy Cossette: Absent, Marla Field: Absent, Crystal Henderson: Yea, Sara Hough: Yea,

Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

7. Adjournment
Vote to adjourn the meeting at 6:07 PM. This motion, made by Andrew Maier and seconded by Crystal Henderson, Passed.
Jeremy Cossette: Absent, Marla Field: Absent, Crystal Henderson: Yea, Sara Hough: Yea, Andrew Maier: Yea, Josh Schroeder: Yea, Jacob Thompson: Yea
Yea: 5, Nay: 0, Absent: 2

6. Claims, Accounts and Financial 9

TREASURER'S REPORT

		2026-27	2025-26
Book Balance 10/1/26		$213,595.90	$749,749.56
Receipts			
10/1/2026	300,482.20		
10/2/2026	1,764.30		
10/5/2026	19,066.79		
10/6/2026	32,947.70		
10/7/2026	1,744.05		
10/8/2026	2,030.64		
10/9/2026	937.54		
10/13/2026	4,136.22		
10/14/2026	1,979.38		
10/15/2026	512,548.82		
10/16/2026	329.62		
10/19/2026	1,168.22		
10/20/2026	2,884.33		
10/21/2026	$48,660.63		
10/22/2026	487.65		
10/23/2026	3,427.25		
10/26/2026	381.01		
10/27/2026	2,795.76		
10/28/2026	217,814.48		
10/29/2026	661.00		
10/30/2026	360.73		
10/31/2026	251.33		
Net In Transit	223.30	$1,157,082.95	$929,068.13
		$1,370,678.85	$1,678,817.69
Disbursements		$1,235,100.85	$1,264,583.92
Book Balance	10/31/2026	$135,578.00	$414,233.77
Student Activities		$218,723.57	$196,706.76
MSDLAF Investment		$6,194,489.55	$6,213,150.88
Midwest Money Market		$721,225.46	$697,547.67
Actual Balance		$7,270,016.58	$7,521,639.08

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE		BALANCE	
General	$4,986,395.23	$1,211,145.86	$1,518,376.87	$4,679,164.22	*	$4,728,398.80	^
Student Activities	$208,169.87	$19,454.35	$8,900.65	$218,723.57		$196,706.76	
Food Service	$152,228.75	$95,251.49	$72,558.96	$174,921.28		$146,003.42	
Community Service	($175,352.37)	$32,817.55	$22,787.92	($165,322.74)		($141,953.06)	
Building Construction	$896,210.79	$2,741.23	$83,586.80	$815,365.22		$1,073,220.42	
Debt Service	$1,285,529.43	$261,635.60	$0.00	$1,547,165.03		$1,519,262.74	
Total	$7,353,181.70	$1,623,046.08	$1,706,211.20	$7,270,016.58		$7,521,639.08	

* General Fund balance includes $1,994,982 of restricted/committed funds.

^ General Fund balance includes $1,865,585 of restricted/committed funds.

Minnesota School District Liquid Asset Fund Plus
October 2026

Max Account	$4,022,222.97
Liquid Account	$400,781.36
2023 Bond Proceeds	$815,485.22
Certificate of Deposit	$956,000.00

Investment Date	Institution	Maturity Date	Rate	Investment Amount	Value at Maturity
10/27/2026	G Bank, NV	10/27/2027	4.65%	$238,000.00	$249,424.00
4/7/2026	Cfg Community Bank, MD	4/7/2027	4.05%	$240,000.00	$249,720.00
8/3/2026	Mission National Bank, CA	8/3/2027	4.30%	$239,000.00	$249,277.00
6/12/2026	T Bank, TX	6/14/2027	4.16%	$239,000.00	$248,996.88

Total Minnesota School District Liquid Asset Fund Plus	$6,194,489.55

Barnesville Public Schools #146
Revenue Guideline by Source
Period Ending October 31, 2026

Sequence: Fd, O/S

	Description	B27 Annual Budget	Period 202704	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
01	General Fund					FY26		
001	Levies	(1,268,670.00)	(104,683.57)	(342,596.57)	27%	0.00	27%	(926,073.43)
004	Tax Increment Finance Revenue	(2,000.00)	0.00	0.00	0%	0.00	0%	(2,000.00)
010	County Apport	(30,010.00)	(79.23)	(5,902.62)	20%	0.00	20%	(24,107.38)
019	Misc Local	(20,810.00)	0.00	0.00	0%	0.00	0%	(20,810.00)
021	Revenue from MN Dist	(60,000.00)	0.00	0.00	0%	0.00	0%	(60,000.00)
050	Fees from Patrons	(78,750.00)	(3,805.00)	(52,950.00)	67%	0.00	67%	(25,800.00)
060	Student Activity	(127,700.00)	(22,589.43)	(36,921.92)	29%	0.00	29%	(90,778.08)
061	Entry Fee	(9,500.00)	(1,925.00)	(2,675.00)	28%	0.00	28%	(6,825.00)
071	Med Assist Fr Dept of HS	(75,000.00)	0.00	(2,386.19)	3%	0.00	3%	(72,613.81)
092	Interest	(102,000.00)	(25,363.01)	(55,944.99)	55%	0.00	55%	(46,055.01)
093	Rent Facilities	(13,000.00)	0.00	(7,403.75)	57%	0.00	57%	(5,596.25)
096	Gifts/Bequests	(29,000.00)	(30.00)	(2,058.00)	7%	0.00	7%	(26,942.00)
099	Misc Revene	(32,630.00)	(37,022.05)	(52,933.38)	162%	0.00	162%	20,303.38
201	Endowment Fund Appr	(66,210.00)	0.00	(35,211.37)	53%	0.00	53%	(30,998.63)
211	Foundation Aid	(8,177,620.00)	(512,255.55)	(2,000,295.16)	24%	0.00	24%	(6,177,324.84)
213	Shared Time	0.00	(1,421.39)	(1,421.39)	0%	0.00	0%	1,421.39
229	Disparity Reduction	(50.00)	0.00	0.00	0%	0.00	0%	(50.00)
234	Hmstd/Ag Market Value Credit	(4,000.00)	0.00	0.00	0%	0.00	0%	(4,000.00)
300	State & Grants	(157,490.00)	(161.88)	4,652.24	(3%)	0.00	(3%)	(162,142.24)
317	LTFM State Aid	(73,680.00)	0.00	2,205.96	(3%)	0.00	(3%)	(75,885.96)
360	Spec Ed General	(1,189,530.00)	(23,627.97)	(113,063.48)	10%	0.00	10%	(1,076,466.52)
369	Rev-Other State Agen	(90,000.00)	0.00	6,808.24	(8%)	0.00	(8%)	(96,808.24)
370	Misc Rev fm MDE	(6,430.00)	(22,000.00)	(22,000.00)	342%	0.00	342%	15,570.00
401	Federal Funds & Grants	(62,500.00)	0.00	0.00	0%	0.00	0%	(62,500.00)
619	COM Rev Producing Act (Contra)	45,000.00	6,315.74	15,673.94	35%	0.00	35%	29,326.06
620	Sale Mat-Rev Producing Act	(90,000.00)	(15,483.55)	(25,937.00)	29%	0.00	29%	(64,063.00)
621	Sale Mat-Resale Mat	(10,100.00)	(2,515.15)	(2,515.15)	25%	0.00	25%	(7,584.85)
624	Sale of Equipment	(5,000.00)	0.00	0.00	0%	0.00	0%	(5,000.00)

Barnesville Public Schools #146
Revenue Guideline by Source
Period Ending October 31, 2026

Sequence: Fd, O/S

		Description	B27 Annual Budget	Period 202704	Year To Date	% YTD	FY26 Encumbrances		% YTD + Enc	Remaining Balance
01		General Fund								
	625	Insurance Recovery	(5,000.00)	0.00	0.00	0%		0.00	0%	(5,000.00)
01		**General Fund**	(11,741,680.00)	(766,647.04)	(2,732,875.59)	23%	24%	0.00	23%	(9,008,804.41)
02		Food Service								
	092	Interest	(5,000.00)	0.00	0.00	0%		0.00	0%	(5,000.00)
	099	Misc Revene	(25,420.00)	0.00	(933.30)	4%		0.00	4%	(24,486.70)
	300	State & Grants	(486,500.00)	(61,296.83)	(61,296.83)	13%		0.00	13%	(425,203.17)
	369	Rev-Other State Agen	(46,250.00)	(3,974.00)	(3,974.00)	9%		0.00	9%	(42,276.00)
	400	Federal Funds and Grants	(3,100.00)	0.00	(1,198.47)	39%		0.00	39%	(1,901.53)
	471	School Lunch Fed	(62,000.00)	(6,398.55)	(6,398.55)	10%		0.00	10%	(55,601.45)
	472	Free & Reduced Meals	(90,000.00)	(12,431.38)	(12,431.38)	14%		0.00	14%	(77,568.62)
	473	Commodity Cash Program	(400.00)	0.00	0.00	0%		0.00	0%	(400.00)
	474	Commodities	(35,000.00)	0.00	0.00	0%		0.00	0%	(35,000.00)
	476	Breakfast Revenue	(36,030.00)	(4,482.40)	(4,482.40)	12%		0.00	12%	(31,547.60)
	477	Cash In Lieu Commod	(210.00)	0.00	(330.24)	157%		0.00	157%	120.24
	601	Type A Pupil	(43,600.00)	(3,597.40)	(19,785.05)	45%		0.00	45%	(23,814.95)
	606	Type A Adult	(8,000.00)	0.00	(26.20)	0%		0.00	0%	(7,973.80)
02		**Food Service**	(841,510.00)	(92,180.56)	(110,856.42)	13%	17%	0.00	13%	(730,653.58)
04		Community Service								
	001	Levies	(63,370.00)	(5,059.63)	(14,644.80)	23%		0.00	23%	(48,725.20)
	019	Misc Local	(50.00)	0.00	0.00	0%		0.00	0%	(50.00)
	021	Revenue from MN Dist	(52,900.00)	0.00	0.00	0%		0.00	0%	(52,900.00)
	050	Fees from Patrons	(366,000.00)	(27,983.00)	(125,544.00)	34%		0.00	34%	(240,456.00)
	092	Interest	(180.00)	0.00	0.00	0%		0.00	0%	(180.00)
	096	Gifts/Bequests	(43,000.00)	0.00	(3,660.65)	9%		0.00	9%	(39,339.35)
	229	Disparity Reduction	(130.00)	0.00	0.00	0%		0.00	0%	(130.00)
	234	Hmstd/Ag Market Value Credit	(1,570.00)	0.00	0.00	0%		0.00	0%	(1,570.00)
	258	Wetland & Native	(20.00)	0.00	0.00	0%		0.00	0%	(20.00)
	300	State & Grants	(66,180.00)	0.00	(20,366.17)	31%		0.00	31%	(45,813.83)

Barnesville Public Schools #146
Revenue Guideline by Source
Period Ending October 31, 2026

Sequence: Fd, O/S

		Description	B27 Annual Budget	Period 202704	Year To Date	% YTD	Encumbrances		% YTD + Enc	Remaining Balance
04		Community Service					FY26			
	301	**Non-Public Aid**	(1,020.00)	0.00	30.88	(3%)		0.00	(3%)	(1,050.88)
04		**Community Service**	(594,420.00)	(33,042.63)	(164,184.74)	28%	29%	0.00	28%	(430,235.26)
06		Building Construction								
	092	**Interest**	(25,000.00)	(2,741.23)	(11,708.01)	47%		0.00	47%	(13,291.99)
06		**Building Construction**	(25,000.00)	(2,741.23)	(11,708.01)	47%		0.00	47%	(13,291.99)
07		Debt Redemption								
	001	**Levies**	(1,313,410.00)	(104,767.63)	(163,521.38)	12%		0.00	12%	(1,149,888.62)
	019	**Misc Local**	(1,500.00)	0.00	0.00	0%		0.00	0%	(1,500.00)
	092	**Interest**	(30,000.00)	0.00	0.00	0%		0.00	0%	(30,000.00)
	229	**Disparity Reduction**	(1,200.00)	(176.69)	(706.75)	59%		0.00	59%	(493.25)
	234	**Hmstd/Ag Market Value Credit**	(24,300.00)	(3,274.51)	(13,098.01)	54%		0.00	54%	(11,201.99)
	258	**Wetland & Native**	(980,930.00)	(143,604.00)	(574,416.02)	59%		0.00	59%	(406,513.98)
	317	**LTFM State Aid**	(65,400.00)	(9,812.77)	(37,089.01)	57%		0.00	57%	(28,310.99)
07		**Debt Redemption**	(2,416,740.00)	(261,635.60)	(788,831.17)	33%		0.00	33%	(1,627,908.83)
21		Student Activities Fund								
	099	**Misc Revene**	(200,000.00)	0.00	0.00	0%		0.00	0%	(200,000.00)
21		**Student Activities Fund**	(200,000.00)	0.00	0.00	0%		0.00	0%	(200,000.00)
		Report Totals:	(15,819,350.00)	(1,156,247.06)	(3,808,455.93)	24%		0.00	24%	(12,010,894.07)

Barnesville Public Schools #146
Exp Summary - Fd, Pro
Period Ending October 31, 2026

Sequence: Fd, Pro

		Description	B27 Annual Budget	Period 202704	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
01		General Fund					FY26		
	010	Board-Education	60,780.00	2,280.99	29,007.67	48%	0.00	48%	31,772.33
	020	Office/Supt	252,590.00	19,349.43	85,649.17	34%	0.00	34%	166,940.83
	050	School Admin	558,670.00	45,819.69	167,776.16	30%	0.00	30%	390,893.84
	105	General Adm. Support	17,110.00	1,312.00	5,886.70	34%	0.00	34%	11,223.30
	108	Administrative Tech Services	10,000.00	4,172.60	4,172.60	42%	0.00	42%	5,827.40
	110	Business Services	306,760.00	30,760.55	123,388.92	40%	2,200.00	41%	181,171.08
	201	Kindergarten	421,240.00	34,973.78	73,078.17	17%	0.00	17%	348,161.83
	203	Elem Ed	261,260.00	13,686.95	90,746.32	35%	1,665.41	35%	168,848.27
	204	First Grade	445,490.00	36,683.66	77,530.71	17%	180.25	17%	367,779.04
	205	Second Grade	311,260.00	29,346.22	59,580.87	19%	0.00	19%	251,679.13
	206	Third Grade	322,690.00	26,408.08	54,876.97	17%	0.00	17%	267,813.03
	207	Fourth Grade	301,400.00	24,798.65	51,842.02	17%	0.00	17%	249,557.98
	208	Fifth Grade	329,640.00	29,478.92	60,321.94	18%	0.00	18%	269,318.06
	209	Sixth Grade	308,170.00	24,956.09	53,196.33	17%	0.00	17%	254,973.67
	211	Secondary Ed-Gen	157,270.00	8,495.18	55,646.77	35%	9.08	35%	101,614.15
	212	Art	168,450.00	13,001.88	29,352.54	17%	0.00	17%	139,097.46
	213	Agriculture - Non Vocational	15,680.00	987.10	2,069.97	13%	0.00	13%	13,610.03
	215	Business	800.00	0.00	35.82	4%	0.00	4%	764.18
	216	Educ. Disadvantaged	51,800.00	5,509.53	13,061.46	25%	0.00	25%	38,738.54
	218	Gifted And Talented	8,950.00	0.00	0.00	0%	0.00	0%	8,950.00
	220	English	273,940.00	21,261.95	43,677.87	16%	0.00	16%	230,262.13
	230	Foreign Language	62,550.00	6,318.05	12,109.47	19%	0.00	19%	50,440.53
	240	Health/Phys Ed	304,250.00	26,630.69	52,166.37	17%	0.00	17%	252,083.63
	249	Dr Trg/behind Wheel	640.00	0.00	0.00	0%	0.00	0%	640.00
	254	Barnezville Branderz	3,000.00	0.00	0.00	0%	0.00	0%	3,000.00
	255	Industrial Educ	120,530.00	14,901.27	26,877.44	22%	259.99	23%	93,392.57
	256	Mathematics	251,050.00	23,715.55	47,111.11	19%	0.00	19%	203,938.89
	258	Inst Music	78,950.00	6,131.12	12,898.83	16%	768.34	17%	65,282.83
	259	Vocal Music	148,960.00	11,088.29	22,916.15	15%	55.50	15%	125,988.35

Barnesville Public Schools #146
Exp Summary - Fd, Pro
Period Ending October 31, 2026

Sequence: Fd, Pro

		Description	B27 Annual Budget	Period 202704	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
01		General Fund							
	260	Science	284,400.00	23,704.43	47,509.47	17%	123.19	17%	236,767.34
	270	Social-Scienc/Study	318,940.00	26,451.00	53,087.15	17%	0.00	17%	265,852.85
	271	Remedial Reading/Lang Arts	80,740.00	9,539.11	19,327.50	24%	0.00	24%	61,412.50
	272	Remedial Math	32,420.00	629.63	1,712.07	5%	0.00	5%	30,707.93
	274	Study Skills Improvement	12,540.00	1,251.04	2,403.18	19%	0.00	19%	10,136.82
	275	Kndrgrtn Indiv Instruction	23,630.00	1,540.67	2,800.06	12%	0.00	12%	20,829.94
	288	Flow Thru/Sales	19,500.00	2,717.63	3,489.35	18%	0.00	18%	16,010.65
	289	Flo Thru/Sales	23,800.00	6,821.95	47,080.20	198%	0.00	198%	(23,280.20)
	292	Boys/Girls Athletic	86,010.00	14,877.73	36,659.93	43%	112.47	43%	49,237.60
	294	Boys Athletics	194,500.00	54,061.17	59,608.87	31%	1,454.74	31%	133,436.39
	295	One Act Play	11,490.00	2,148.68	4,207.68	37%	0.00	37%	7,282.32
	296	Girls Athletics	144,810.00	45,154.65	55,360.79	38%	0.00	38%	89,449.21
	298	Extra-Curricular	180,660.00	9,342.15	40,980.29	23%	75.00	23%	139,604.71
	299	Concessions	53,330.00	4,415.41	7,072.46	13%	0.00	13%	46,257.54
	301	Agriculture	87,990.00	6,182.07	20,815.37	24%	0.00	24%	67,174.63
	341	Business and Office Education	118,020.00	8,306.38	17,467.24	15%	0.00	15%	100,552.76
	400	General Special Education	300.00	0.00	0.00	0%	0.00	0%	300.00
	401	Speech/Lang.impaired	158,360.00	9,915.68	20,046.34	13%	0.00	13%	138,313.66
	402	M.I.-Mild-Moderate	153,110.00	12,419.32	27,418.66	18%	0.00	18%	125,691.34
	403	M.I.-Moderate-Severe	15,280.00	1,083.32	6,288.75	41%	0.00	41%	8,991.25
	404	Physically Impaired	20,070.00	3,483.44	4,985.78	25%	0.00	25%	15,084.22
	405	Deaf-Hard of Hearing	700.00	0.00	0.00	0%	0.00	0%	700.00
	406	Visually Impaired	12,490.00	1,492.92	2,136.74	17%	0.00	17%	10,353.26
	407	Spec Learning Disabl	240,370.00	19,149.36	40,874.00	17%	0.00	17%	199,496.00
	408	Emot/Behavior Disord	144,120.00	18,766.14	34,458.50	24%	0.00	24%	109,661.50
	410	Other Health Impair	288,420.00	25,083.01	49,590.13	17%	0.00	17%	238,829.87
	411	Autistic	239,250.00	22,042.95	42,685.39	18%	0.00	18%	196,564.61
	412	Develop Delayed	44,750.00	3,793.71	6,227.67	14%	0.00	14%	38,522.33
	416	Multiple Handicap	300.00	0.00	0.00	0%	0.00	0%	300.00

Barnesville Public Schools #146
Exp Summary - Fd, Pro
Period Ending October 31, 2026

Sequence: Fd, Pro

		Description	B27 Annual Budget	Period 202704	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
01		General Fund					FY26		
	420	Special Ed General	108,520.00	407.04	697.92	1%	975.00	2%	106,847.08
	422	Early Intervening Services	92,360.00	8,325.23	14,693.94	16%	0.00	16%	77,666.06
	430	Homebound	1,260.00	0.00	0.00	0%	0.00	0%	1,260.00
	610	Curric. Consult/Development	58,890.00	4,897.97	17,590.85	30%	0.00	30%	41,299.15
	612	Technology	85,640.00	5,010.21	56,463.04	66%	0.00	66%	29,176.96
	620	Educ.media/Library	90,630.00	7,242.51	17,239.25	19%	875.66	20%	72,515.09
	625	Audio/Visual Dept.	280.00	0.00	0.00	0%	0.00	0%	280.00
	630	Instruc-Related Technology	111,700.00	9,022.76	48,135.02	43%	0.00	43%	63,564.98
	640	Staff Development	123,100.00	4,661.69	24,516.84	20%	0.00	20%	98,583.16
	690	Other Inst Support	65,100.00	0.00	0.00	0%	0.00	0%	65,100.00
	710	Counseling/Guidance	81,050.00	6,984.26	13,968.53	17%	0.00	17%	67,081.47
	715	School Security	51,440.00	16,419.94	39,041.93	76%	0.00	76%	12,398.07
	716	Drug Abuse Prevention	2,000.00	0.00	0.00	0%	0.00	0%	2,000.00
	720	Health Services	107,060.00	8,721.43	17,575.09	16%	0.00	16%	89,484.91
	740	Social Work Services	70,850.00	64.57	64.57	0%	0.00	0%	70,785.43
	760	Pupil Transport	796,920.00	76,915.96	164,114.82	21%	0.00	21%	632,805.18
	770	Food Service	0.00	0.00	5.95	0%	0.00	0%	(5.95)
	790	Other Pupil Services	206,500.00	125.00	24,680.30	12%	0.00	12%	181,819.70
	810	Oper/Maintenance	1,113,510.00	73,191.90	304,208.91	27%	156.61	27%	809,144.48
	811	Grounds Maint	26,000.00	711.44	7,766.09	30%	0.00	30%	18,233.91
	812	Buildings Maint	74,740.00	809.50	57,479.10	77%	0.00	77%	17,260.90
	813	Equip Maint	20,000.00	175.99	1,210.31	6%	0.00	6%	18,789.69
	850	Facilities	82,390.00	1,800.00	12,019.59	15%	0.00	15%	70,370.41
	865	LTFM Excld Costs -Pro 866,867	104,410.00	31,082.50	106,188.18	102%	1,084.50	103%	(2,862.68)
	940	Prop/Other Ins	113,100.00	0.00	117,993.13	104%	0.00	104%	(4,893.13)
	960	Other Non-Recurring Items	7,000.00	0.00	0.00	0%	0.00	0%	7,000.00
01		**General Fund**	12,138,630.00	1,053,011.67	2,954,925.28	24%	25% 9,995.74	24%	9,173,708.98
02		Food Service							

Barnesville Public Schools #146
Exp Summary - Fd, Pro
Period Ending October 31, 2026

Sequence: Fd, Pro

		Description	B27 Annual Budget	Period 202704	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
02		Food Service					FY26		
	770	**Food Service**	841,510.00	69,488.33	165,464.81	20%	0.00	20%	676,045.19
02		**Food Service**	841,510.00	69,488.33	165,464.81	20%	0.00	20%	676,045.19
04		Community Service							
	505	**Community Ed**	85,380.00	7,718.53	28,769.49	34%	0.00	34%	56,610.51
	506	**Summer Recreation**	89,040.00	1,073.00	50,845.13	57%	0.00	57%	38,194.87
	509	**Kids Club**	161,640.00	7,756.61	59,498.09	37%	0.00	37%	102,141.91
	580	**Early Childhood**	51,240.00	0.00	24,142.81	47%	0.00	47%	27,097.19
	582	**School Readiness**	217,560.00	6,251.03	73,016.47	34%	0.00	34%	144,543.53
	583	**Preschool Screening**	3,100.00	0.00	0.00	0%	0.00	0%	3,100.00
	585	**Youth Dev/Youth Serv**	10,720.00	213.83	213.83	2%	0.00	2%	10,506.17
	590	**Other Community Programs**	1,020.00	0.00	0.00	0%	0.00	0%	1,020.00
04		**Community Service**	619,700.00	23,013.00	236,485.82	38%	0.00	38%	383,214.18
06		Building Construction							
	870	**Bldg/Capital Improv.**	1,041,000.00	83,586.80	183,752.12	18%	33,269.82	21%	823,978.06
06		**Building Construction**	1,041,000.00	83,586.80	183,752.12	18%	33,269.82	21%	823,978.06
07		Debt Redemption							
	910	**Debt Redemption**	2,407,000.00	0.00	383,500.00	16%	0.00	16%	2,023,500.00
07		**Debt Redemption**	2,407,000.00	0.00	383,500.00	16%	0.00	16%	2,023,500.00
21		Student Activities Fund							
	298	**Extra-Curricular**	200,000.00	0.00	0.00	0%	0.00	0%	200,000.00
21		**Student Activities Fund**	200,000.00	0.00	0.00	0%	0.00	0%	200,000.00
		Report Totals:	17,247,840.00	1,229,099.80	3,924,128.03	23%	43,265.56	23%	13,280,446.41

FY26 23%

FY25 38%

FOOD SERVICE REPORT 2026-27

2026-27	September	October	November	December	January	February	March	April	May	2025-26 Average
Beginning Balance	206,471.45	152,228.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	156,105
Receipts	10,647.63	95,251.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72,563
Disbursements	64,890.33	72,558.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71,344
Subtotal	152,228.75	174,920.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	157,324
Est. Federal/State Funding Due	84,394.56	85,349.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70,005
Ending Balance	236,623.31	260,270.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	227,329
Average Daily Participation										
Breakfast										
Elementary	164	168	0	0	0	0	0	0	0	160
High School	104	126	0	0	0	0	0	0	0	114
Total	269	294	0	0	0	0	0	0	0	274
Lunch										
Elementary	419	412	0	0	0	0	0	0	0	396
High School	292	294	0	0	0	0	0	0	0	266
Total	711	706	0	0	0	0	0	0	0	662

7. Appreciation, Recognition and Presentations
   A. Off-Campus Prom Venue
   Mrs. Lauryn Braton and Mrs. Kelsey Haspel, Prom Co-Advisors
   Objective 6.1: Increase student participation in activities, athletics, fine arts, leadership, and service opportunities., Objective 6.3: Promote a positive school culture that reflects Barnesville's values and traditions.
   B. Comprehensive Achievement and Civic Readiness (CACR)
   Dr. Jon Ellerbusch, Superintendent
   Objective 2.1: Review and strengthen curriculum alignment, instructional practices, and assessment systems., Objective 2.5: Continue monitoring and improving Comprehensive Achievement and Civic Readiness (CACR) outcomes., Objective 5.1: Strengthen Multi-Tiered Systems of Support (MTSS), What I Need (WIN) interventions, and data-driven student support processes., Objective 8.4: Utilize data to guide decision-making and continuous improvement efforts.
8. Recognition of Citizens for Input Purposes
9. Reports/News
   A. High School Principal's Report 20

BARNESVILLE HIGH SCHOOL

BOARD REPORT | NOVEMBER 16, 2026

PAST MONTH'S EVENTS

1. **October Students of the Month - 7th grade - Avery Roemmich, 8th grade - Cooper Fronning, 9th grade - Brady Spillum, 10th grade - Finley Gross, 11th grade - Dylan Steele, 12th grade Ali Axness**
   - Students were recognized at a student recognition on November 11
   - Recognized our Academic letter winners at this time
   - Congratulations to our October Staff of the Month - Mr. Del Greco

   Strategic Plan Alignment: 6.4 – Celebrate student achievements across academics, activities, arts, leadership, and service; 7.5 – Recognize and celebrate employee contributions and successes.
2. **Attended School Law seminar in Mahnomen on October 28**

   Strategic Plan Alignment: 7.2 – Expand opportunities for professional growth, leadership development, and credential attainment (professional learning connection).
3. **Quarter 1 ended on November 4**
4. **November 11 hosted the Veteran's Day program at the high school**
   - Thank you to Mr. Frauendienst and the student council for all of their hard work
   - Great job by all the speakers as well as the students that helped with the honor guard
   - Thank you to Mrs. Owen and the high school band for performing
   - Thank you to Andy Stout for giving a fantastic speech by an ex military member

   Strategic Plan Alignment: 6.3 – Promote a positive school culture that reflects Barnesville's values and traditions; 6.1 – Increase student participation in activities, athletics, fine arts, leadership, and service opportunities.
5. **Congratulations to the cast and crew of the fall musical, "Guys and Dolls"**

   Strategic Plan Alignment: 6.1 – Increase student participation in activities, athletics, fine arts, leadership, and service opportunities; 6.4 – Celebrate student achievements across academics, activities, arts, leadership, and service.
6. **Hosted a Career Fair on November 4**
   - Thank you to Mrs. Loen for all her work organizing this
   - Thank you to the businesses and colleges that took part in this - was larger than last year
   - This year it was just put on for our students

   Strategic Plan Alignment: 1.5 – Increase student awareness of career, military, apprenticeship, and college opportunities; 2.3 – Increase opportunities for real-world learning, internships, job shadowing, and community partnerships (career-exploration connection).

FUTURE HIGH SCHOOL EVENTS

7. **November 23 Band Concert**

   Strategic Plan Alignment: 6.1 – Increase student participation in activities, athletics, fine arts, leadership, and service opportunities (planned).
8. **November 25 - end of Trimester 1**
9. **November 25- School out at 1:00 for Thanksgiving Break**
10. **November 26/27 No school Thanksgiving break**
11. **December 7 - HS Conferences 4:00-7:30**

    Strategic Plan Alignment: 10.3 – Expand opportunities for two-way communication and stakeholder feedback (planned).
12. **December 14- Choir Concert - PAC**

    Strategic Plan Alignment: 6.1 – Increase student participation in activities, athletics, fine arts, leadership, and service opportunities (planned).

13. December 16 Blood Drive held in Middle Gym

Strategic Plan Alignment: 6.1 – Increase student participation in activities, athletics, fine arts, leadership, and service opportunities (planned service opportunity, if students participate).

Strategic-plan references indicate alignment with district objectives, not completion of multi-year goals. Upcoming events reflect planned alignment; routine calendar items are retained without forced objective assignments.

B. Elementary Principal's Report
C. Director of Student Activities and Community Education Coordinator's Report 23

ACTIVITIES AND COMMUNITY EDUCATION BOARD REPORT

November 16, 2026

Aaron Schindler | Activities Director and Community Education Coordinator

Fall postseason achievements, winter activity participation, and upcoming dates aligned with the 2026–2031 Strategic Plan.

ACTIVITY AND COMMUNITY EDUCATION HIGHLIGHTS

PROGRAM	PARTICIPATION / RESULTS	TOTAL
Girls Cross Country (Objective 6.4)	Section champions; 2nd place at State. Jovie Marshall earned All State with a 19th place finish.	**2nd**
Boys Cross Country (Objective 6.4)	7th at Sections; Levi Cossette 5th at Sections and 51st at State	**7th**
Volleyball (Objective 6.4)	3rd in Heart O' Lakes; Section 8 championship runner-up	
Football (Objective 6.4)	5th in District; No. 3 seed in Section 8AA; section semifinalist	
JH Girls Basketball (Objective 6.1)	7th grade: 17 | 8th grade: 12	**29**
Change of Pace (Objectives 6.1 and 6.2)	7th: 2 | 8th: 3 | 9th: 4 | 10th: 3 | 11th: 1 | 12th: 5	**18**
Girls Basketball (Objective 6.1)	Preliminary participation	**22**
Wrestling (Objective 6.1)	Preliminary participation	**25**
Boys Basketball (Objective 6.1)	Preliminary participation	**38**

PROGRAM AND OPERATIONS UPDATES

- **Cross Country Recognition (Objective 6.4)**
  - **Girls: Section champions and state runners-up. Jovie Marshall All-State honors. Congratulations to Coaches Rotz, Suter, Schindler, Danielson, and the athletes.**
  - **Coach Rotz was named Section 8A Head Coach of the Year. Levi Cossette earned All-Section honors.**
- **Volleyball Recognition (Objective 6.4)**
  - **Congratulations to Coach Askegaard, her staff, and the athletes.**
  - **All-Conference: Allison Axness, Jayla Amundson, Mya Stuvland. Honorable Mention: Emmalyn Bergman and Addyson Rasmussen.**
  - **All-Conference players participated in the November 15 HOL All-Star Match at DGF.**
- **Football Recognition (Objective 6.4)**
  - **Congratulations to Coach Strand, his staff, and the athletes.**
  - **Academic All-District: Eli Amundson, Owen Thorkildson, Riley Norris, Tate Pauna, Luke Harbin, Ryker Graff, Alex Schroeder.**
  - **All-District: Jake Strand, Owen Thorkildson. Honorable Mention: Eli Amundson, Tate Pauna, Matt Jahr.**
  - **All-Section: Jake Strand, Owen Thorkildson, Matt Jahr, Tate Pauna. Honorable Mention: Eli Amundson, Brayden Dunham, Michael Connelly, Parker Strom, Martin Dukek.**
- **Fall Musical – Guys and Dolls (Objectives 6.1, 6.2, and 6.4)**
  - **Congratulations to the cast, crew, and directors on a successful production of Guys and Dolls, held November 12–15 in the Performing Arts Center.**
- **Winter Activity Start Dates (Objectives 6.1 and 10.2)**
  - **October 19: Junior High Girls Basketball. | November 16: Grades 9–12 Girls Basketball.**
  - **November 23: Grades 7–12 Wrestling and Grades 9–12 Boys Basketball.**
- **State Tournament Dates (Objective 10.2)**
  - **Wrestling: March 3–6. | Girls Basketball: March 24–27.**
  - **Boys Basketball: March 30–April 3.**

BARNESVILLE PUBLIC SCHOOLS

NOVEMBER 2026 | BOARD AND COMMUNITY UPDATE

Superintendent's Monthly Report

Dr. Jon Ellerbusch, Superintendent | November 16, 2026 | Regular School Board Meeting

This month's report shares progress on communication, student learning, and the work supporting our schools. Family and employee feedback is helping guide improvements. The updates below include links to individual documents for families and community members who would like to learn more.

View the Barnesville Strategic Plan

01 School Board Election and Community Service

Congratulations to Marla Field, Andy Maier, and Jake Thompson on their re-election, and welcome to Connie Strand as our newly elected board member. We appreciate their willingness to serve students, employees, families, and the community.

School board service requires time, careful preparation, and a willingness to listen to different perspectives. I look forward to working with these members as we continue implementing the district's strategic plan and supporting opportunities for our students.

STRATEGIC PLAN OBJECTIVE 11.3 | COMMUNITY INVOLVEMENT AND SCHOOL LEADERSHIP

02 Family Feedback on District Communication

Families are asking for simpler, more consistent school communication. The November 3 survey report summarizes 60 usable responses received October 26–November 1. It is a preliminary snapshot of participating respondents, rather than final results for all district families.

Among those respondents, 44 of 60 (73%) wanted fewer apps or platforms to check, 29 (48%) wanted a dependable central calendar, and 27 (45%) wanted more consistent communication channels. Text messages were selected by 58 respondents (97%) as a way most likely to reach them promptly for urgent notices. Written comments also recognized helpful classroom communication and timely school alerts.

We will use this feedback to refine the draft communication matrix and review our daily practices. The priorities are to make information easier to find, clarify expectations across classrooms and activities, and preserve the communication methods families find useful. Thank you to the families who shared their experiences.

Family Communication Survey Report | Draft Communication Matrix

STRATEGIC PLAN OBJECTIVES 10.1, 10.2, 10.3 | CLEAR COMMUNICATION AND FAMILY INPUT

03 Employee Advisory Council Begins Its Work

The Superintendent Employee Advisory Council held its first meeting on November 3. Representatives from employee groups across the district shared practical ideas, including paper towel dispensers that are easier for preschool and kindergarten students to use, a central process for collecting and sharing school news, and more opportunities for employees to collaborate.

Members also valued the shared professional learning day with other Lake Agassiz Education Cooperative schools and suggested exploring another common day in a future school calendar. These ideas are starting points for further review. I appreciate the employees who volunteered to represent their coworkers and help improve our schools. Representatives will gather ideas for the next agenda in December.

November 3 Employee Advisory Council Minutes

STRATEGIC PLAN OBJECTIVES 8.1, 8.3, 9.4, 10.3 | EMPLOYEE VOICE AND COLLABORATION

04 Clearer Responsibilities for District Positions

The School Board approved another group of job descriptions on October 19. This ongoing work gives employees and supervisors a clearer shared understanding of responsibilities, qualifications, and expectations. It also helps families understand how district positions support students.

The individual descriptions below cover library services, paraprofessional support, counseling, health services, and coordination of academic interventions. They provide useful references as we recruit, orient, and support employees.

Elementary Library Media Center Coordinator
Elementary Special Education Paraprofessional
Elementary Title I Paraprofessional
High School Counselor | **High School Library Paraprofessional**
High School Paraprofessional | **MTSS and Title I Coordinator**
School Nurse

STRATEGIC PLAN OBJECTIVE 8.5 | CLEAR ROLES AND ORGANIZATIONAL EXPECTATIONS

05 Annual Financial Information for the Community

The fiscal year 2026 and 2027 budget publication brings together the district's actual results for the year ending June 30, 2026, and its budget for the current school year. It includes revenues, expenditures, fund balances, debt information, and operating cost per student.

This summary helps community members follow how district resources support school operations and planned projects. Actual results and budget projections serve different purposes, and the separate funds have different uses. Families and residents may review the linked publication and contact my office with questions or to request the complete budget.

FY26 Actual Results and FY27 Budget Publication
FY26 Final Audit Executive Summary

STRATEGIC PLAN OBJECTIVES 10.5, 12.1, 12.4 | FINANCIAL TRANSPARENCY AND RESOURCE PLANNING

06 Proposed Buffalo Ridge Solar Projects

We continue to share information about the proposed Buffalo Ridge I and II solar projects near Barnesville. The linked summary reflects an August 18 discussion with company representatives, who described a combined 930 megawatts of generating capacity and approximately 5,100 fenced acres, primarily east and north of Barnesville in Clay County. Project details and schedules remain subject to change.

A direct increase in school district revenue has not been demonstrated in the information provided to us. We have requested a detailed financial analysis before any school funding benefit is represented as established. Questions also remain about potential effects on future housing growth and student enrollment.

Our role is to seek accurate information about implications for the district and help community members find the project materials. The proposals remain part of a broader development and public review process. The linked materials describe plans under consideration, not completed projects or verified financial benefits to our schools.

Solar Projects Summary | **Buffalo Ridge I** | **Buffalo Ridge II**

STRATEGIC PLAN OBJECTIVES 10.5, 12.4, 12.5 | COMMUNITY INFORMATION AND DISTRICT PLANNING

E. Board Committee Reports

10. Removal of Consent Items for Discussion
11. Approval of Consent Items

A. Personnel

All hirings are based upon the findings of each individual's background check, licensure status, and discipline report from the Minnesota Department of Education.

1) Jamie Chen as Elementary Library Media Center Coordinator 29

BARNESVILLE ELEMENTARY SCHOOL

Library Media Center Coordinator

Supporting reading, library learning, and resources for elementary students and staff.

The Library Media Center Coordinator manages Barnesville Elementary School's library, delivers grade-level library lessons, and promotes student reading. Duties include maintaining the collection and displays, coordinating with the Northern Lights Library Network, supporting reading activities, and organizing the annual Book Fair.

Position at a Glance

EMPLOYMENT Paraprofessional category | Schedule as assigned	**REPORTS TO** Elementary School Principal
WORK SETTING Barnesville Elementary School	**COORDINATES WITH** Teachers, Principal, and library network
WRITTEN AND REVISED Fall 2026	**JOB EVALUATION DATE** TBD

Role Focus

25%	**LIBRARY OPERATIONS** | Circulation, student lists, library space, and displays
25%	**LIBRARY LESSONS AND READING** | Library lessons, read-alouds, and school themes
15%	**COLLECTION DEVELOPMENT** | Book selection, orders, supplies, and collection care
15%	**READING PROGRAMS AND PROMOTION** | Reading activities, teacher collaboration, and program support
15%	**ANNUAL BOOK FAIR** | Annual fundraiser planning, setup, and records
5%	**LIBRARY NETWORK AND COLLABORATION** | Network coordination, staff support, and training

Percentages are estimates for review; actual duties vary with student needs and assignments.

Qualification Snapshot

This classified support position is in the paraprofessional employment category.

EDUCATION	EXPERIENCE	KNOWLEDGE
High school diploma required.	Experience in library operations, elementary schools, or work with children preferred; event planning experience helpful.	Library circulation, children's literature, lesson planning, student records, technology, and routine purchasing.

Core Capabilities

- Creates an organized and welcoming library.
- Plans engaging lessons and grade-level read-alouds.
- Maintains accurate student and circulation records.
- Works effectively with students, staff, and volunteers.
- Organizes purchases, displays, and school events.
- Communicates clearly and protects confidentiality.

ESSENTIAL DUTIES AND RESPONSIBILITIES

01 Library Operations

25%

Library organization, circulation, student records, and displays

- Maintains an organized, welcoming library media center that supports reading, learning, and appropriate use by students and staff.
- Checks books and magazines in and out, maintains accurate circulation records, and assists students and staff with locating materials.
- Enters new students in the library system and creates and updates class lists, coordinating enrollment changes with school office staff.
- Shelves returned materials, keeps books and magazines in order, and maintains access to library resources and equipment.
- Maintains the library and two display cases with timely, age-appropriate displays that highlight books, student interests, and school activities.
- Follows district procedures for overdue, lost, or damaged materials and communicates concerns to the appropriate students, staff, or families.

02 Library Lessons and Reading

25%

Grade-level lessons, read-alouds, resource use, and student engagement

- Creates and delivers library lessons suited to elementary grade levels and assigned responsibilities, in coordination with teachers and the Principal.
- Selects books to read to elementary grade levels, considering student interests, developmental needs, learning goals, and district selection guidelines.
- Develops lessons and reading activities connected to school events and themes, including Red Ribbon Week, Unity Day, and Read Across America.
- Helps students learn library routines, book care, how to locate materials, and appropriate use of print and digital resources.
- Uses read-alouds, discussion, book recommendations, and related activities to encourage reading enjoyment, curiosity, and participation.
- Collaborates with elementary teachers to connect library experiences to classroom learning and adjusts activities to support student access and engagement.

03 Collection Development

15%

Student and staff interests, purchasing, processing, and collection care

- Gathers student and staff input to identify books, magazines, and resources that reflect their interests and support school learning needs.
- Selects materials for purchase in accordance with district procedures, considering age appropriateness, quality, reading levels, and the existing collection.
- Orders books, magazines, and library supplies within approved budgets and purchasing procedures; maintains order and receiving records.
- Processes new materials, including catalog records, labels, and preparation for circulation, using the district library system and established practices.
- Reviews collection condition and use, conducts inventory activities, and arranges repairs or recommends replacement and withdrawal under district procedures.

04 Reading Programs and Promotion — 15%

Reading engagement, teacher collaboration, and program support

- Supports reading initiatives in collaboration with teachers and the Principal, reflecting the programs used by participating classrooms.
- Provides Accelerated Reader (AR) support, including designated reports and progress updates, for teachers and classrooms that use the program.
- Works with teachers to organize reading activities, reminders, and recognition aligned with classroom reading goals.
- Promotes student participation through book recommendations, displays, and reading activities that support varied interests and abilities.
- Protects individual student reading information and follows district direction when sharing progress updates or recognizing student accomplishments.

05 Annual Book Fair — 15%

Planning, promotion, setup, sales coordination, and fundraiser records

- Organizes, plans, and sets up the annual Book Fair as the library's primary fundraiser, coordinating dates and arrangements with the Principal.
- Coordinates vendor communication, materials, delivery, displays, shopping schedules, and assigned volunteer assistance for an orderly event.
- Prepares Book Fair information for students, staff, and families and coordinates promotion through approved school communication channels.
- Maintains sales, payment, inventory, and proceeds records; follows district cash-handling procedures and coordinates reconciliation and purchases with designated staff.

06 Library Network and Collaboration — 5%

Northern Lights Library Network, staff support, and professional learning

- Works with the Northern Lights Library Network to coordinate available library resources, services, and support relevant to the school.
- Participates in relevant library network meetings, training, and professional learning as approved and applies useful practices to daily operations.
- Coordinates with district technology staff regarding library software, access, equipment, and technical issues that affect library services.
- Communicates library schedules, resources, and service updates to staff and families as directed and collaborates on school projects involving the library.
- Performs other related duties assigned by the Principal or designated supervisor within the scope of the position.

Assignment and Professional Expectations

Follows the assigned library schedule, maintains dependable attendance, and completes required district training. Coordinates lessons and student supervision with school staff. Follows district procedures for confidentiality, resource selection, copyright, purchasing, and handling funds.

07 Professional Context

Decision-making, working conditions, physical effort, and mental effort

Decision Making and Major Challenges

Organizes daily library operations, plans lessons, and selects resources within district guidance. Refers budget exceptions, challenged materials, unusual requests, and matters requiring administrative judgment to the Principal. Balances library service, instruction, reading programs, and event demands.

Working Conditions

Works primarily in the Barnesville Elementary School library media center with frequent student and staff contact. Duties include classes, circulation, individual assistance, displays, and Book Fair preparation and sales. Event schedules may require approved adjustments to regular hours.

Physical Effort

Requires standing, walking, sitting, reaching, bending, and shelving materials. Involves moving book carts, books, boxes, supplies, and displays using safe methods and assistance as needed. Essential duties may be performed with reasonable accommodation.

Mental Effort

Requires organization, accuracy, patience, and sound judgment while managing student needs, lesson preparation, records, orders, and competing deadlines. Must protect confidential information and respond calmly to interruptions.

08 Accountability and Expected Outcomes

Position accountability and annual performance expectations

The Elementary School Principal evaluates performance annually with input from school staff.

Supervision of Others

Provides student supervision during assigned library activities and coordinates volunteers or student helpers when assigned. Has no formal responsibility for evaluating employees.

Equipment and Technology

Uses the library catalog and circulation system, barcode scanners, computers, printers, district applications, reading program reports as applicable, books, magazines, book carts, and display materials. Uses approved sales tools for the Book Fair.

Job Outcomes

- Students and staff can locate and borrow materials through an organized, welcoming library.
- Library lessons and read-alouds support elementary learning and student interest in reading.
- Student lists, circulation records, purchasing records, and the collection remain accurate and current.
- Reading activities and program support reflect participating classrooms' needs and encourage student engagement.
- The annual Book Fair is organized effectively and proceeds are accounted for under district procedures.
- Library displays, network coordination, and staff communication support access to useful resources.

Position Description Statement

This description summarizes the general nature of the work expected of an individual assigned to this position. Employees may be required to perform other job-related duties requested by their supervisor. All requirements are subject to possible modification to reasonably accommodate individuals with a disability.

BARNESVILLE ELEMENTARY SCHOOL

Elementary Title I Paraprofessional

Supporting foundational skills, classroom participation, and student confidence.

This hourly paraprofessional supports Title I students at Barnesville Elementary School under teacher supervision. The position provides individual and small-group tutoring, reinforces classroom learning, assists with assessments and progress records, and supports positive learning routines.

Position at a Glance

EMPLOYMENT Hourly paraprofessional | Schedule as assigned	**REPORTS TO** Elementary School Principal
WORK SETTING Barnesville Elementary School	**DAILY SUPERVISION** Title I and classroom teachers
WRITTEN AND REVISED Fall 2026	**JOB EVALUATION DATE** TBD

Role Focus

45%	**INDIVIDUAL AND SMALL GROUP INSTRUCTION** | Tutoring, practice, and reteaching
15%	**CLASSROOM AND ASSIGNMENT SUPPORT** | Assignments, materials, and participation
15%	**ASSESSMENT AND PROGRESS RECORDS** | Assessments, observations, and records
10%	**BEHAVIOR AND LEARNING ROUTINES** | Positive behavior and learning routines
10%	**TEACHER AND TEAM COLLABORATION** | Communication, meetings, and follow-through
5%	**CLERICAL AND MATERIAL SUPPORT** | Preparation and limited clerical assistance

Percentages are estimates for review. Clerical work must not exceed 20 minutes per day.

Qualification Snapshot

High school diploma or equivalent and one of the following Title I qualification pathways:

COLLEGE	ASSESSMENT	LOCAL ASSESSMENT
At least two years of college coursework (60 semester credits) from an accredited institution, or an associate's degree or higher.	A qualifying Paraeducator or ParaPathways assessment score, or a previously earned passing ParaPro score accepted by MDE.	District-validated formal assessment of required Title I competencies, with supporting documentation retained by the district.

Core Capabilities

- Builds patient, respectful relationships with children.
- Follows teacher-developed lessons and directions.
- Supports reading, writing, and mathematics skills.
- Keeps accurate records and protects confidentiality.
- Communicates clearly and works well with staff.
- Experience working with elementary children preferred.

ESSENTIAL DUTIES AND RESPONSIBILITIES

01 Individual and Small Group Instruction — 45%

Teacher-directed tutoring, practice, explanation, and reteaching

- Tutors elementary Title I students individually or in small groups using instructional objectives, lesson plans, and materials developed by teachers.
- Reinforces reading, writing, mathematics, and other assigned skills through guided practice and activities selected by the supervising teacher.
- Explains directions, models assigned tasks, and reteaches skills using teacher-approved methods and examples.
- Provides prompts, practice opportunities, and feedback that help students build confidence and complete learning tasks.
- Encourages students to use taught strategies and work more independently, reducing assistance as directed by the teacher.
- Shares student questions, errors, and responses to instruction with the teacher and carries out teacher-directed adjustments.

02 Classroom and Assignment Support — 15%

Access to lessons, learning materials, and classroom participation

- Assists Title I students in classrooms and other assigned learning spaces while following teacher direction and established schedules.
- Helps students understand assignments, organize materials, begin work, and follow the steps needed to complete tasks.
- Clarifies or modifies assignments and materials only as directed by the teacher, preserving the intended learning objectives.
- Uses teacher-approved visual aids, manipulatives, and instructional technology to support access to learning activities.
- Encourages active participation, appropriate requests for help, and respectful interactions with classmates.
- Coordinates with teachers when classroom assignments or student needs change and reports barriers to participation promptly.

03 Assessment and Progress Records — 15%

Assigned assessments, objective scoring, and accurate student records

- Administers assigned formal or informal assessments, such as spelling tests or skill checks, within completed training and applicable testing procedures.
- Scores objective tests and written work using teacher-provided answer keys or scoring directions; refers unclear responses to the teacher.
- Observes, records, and charts student performance, behavior, and responses to instruction using forms and methods selected by professional staff.
- Maintains accurate, timely Title I student records and provides requested progress information to the supervising teacher.
- Protects assessment materials and confidential records; teachers retain responsibility for interpreting results and making instructional decisions.

04 Behavior and Learning Routines — 10%

Consistent expectations, positive support, and readiness to learn

- Implements teacher-directed behavior support strategies in classrooms and other assigned educational settings.
- Uses expectations, prompts, reinforcement, and redirection consistent with those used by teachers and other professional personnel.
- Helps students practice routines for listening, taking turns, managing materials, and moving between learning activities.
- Responds calmly to frustration or disengagement and requests staff assistance when additional support is needed.
- Reports behavior concerns and relevant observations to the teacher and follows district procedures for student safety.

05 Teacher and Team Collaboration — 10%

Shared planning information, student meetings, and reliable follow-through

- Works alongside teachers as a member of the instructional team while carrying out assigned responsibilities reliably.
- Participates in team meetings concerning students served and shares factual observations, progress records, and concerns.
- Reviews lesson directions and daily priorities with supervising staff, asks for clarification, and completes assigned follow-up.
- Completes, signs, and submits required time and effort records accurately and on time, documenting actual time spent on Title I and other assigned duties.
- Communicates with families as directed and refers questions about eligibility, assessments, program decisions, or grades to professional staff.

06 Clerical and Material Support — 5%

Teacher-requested preparation; clerical work limited to 20 minutes daily

- Provides teacher-requested clerical assistance for no more than 20 minutes per day, consistent with the position's instructional purpose.
- Collects, organizes, or enters student information for teacher use within the daily clerical limit and district confidentiality procedures.
- Copies and assembles instructional materials as requested within the daily clerical limit.
- Organizes assigned learning materials and returns supplies to designated locations so they are ready for instruction.
- Alerts the supervisor when clerical requests would exceed the daily limit or interfere with scheduled student support.

Training and Assignment Requirements

Meets Title I qualification requirements before providing instructional services. Completes district orientation and training for assigned duties. A qualified licensed teacher plans and evaluates instructional support and remains in close physical proximity while services are provided.

07 Professional Context

Decision-making, working conditions, physical effort, and mental effort

Decision Making and Major Challenges

Follows teacher-developed lessons, instructional objectives, and behavior strategies. Uses judgment within assigned directions and seeks clarification when needed. Teachers retain responsibility for lesson design, assessment interpretation, program changes, and evaluation of student learning.

Working Conditions

Works in elementary classrooms, small-group spaces, and other assigned school settings. The work includes frequent student and staff contact, movement between learning spaces, noise, interruptions, and changing instructional needs.

Physical Effort

Requires sitting, standing, walking, bending, reaching, and working at student-level tables or desks. Handles books, supplies, and instructional materials and moves between assigned spaces. Essential duties may be performed with reasonable accommodation.

Mental Effort

Requires sustained attention, patience, accurate observation and recordkeeping, and clear communication. Must follow lesson directions, support students with differing needs, maintain confidentiality, and respond calmly to interruptions or frustration.

08 Accountability and Expected Outcomes

Position accountability and annual performance expectations

The Elementary School Principal evaluates performance annually with input from supervising Title I and classroom teachers.

Supervision of Others

Provides assigned student support and supervision under teacher and school staff direction. Has no formal responsibility for supervising or evaluating employees.

Equipment and Technology

Uses books, manipulatives, visual supports, computers or tablets, approved instructional programs, assessment materials, district record systems, and copying equipment as trained and directed.

Job Outcomes

- Students receive consistent, teacher-directed support aligned with their instructional needs.
- Students strengthen foundational skills, confidence, and independence through guided practice.
- Assessments, scoring, observations, and progress records are completed accurately as directed.
- Teachers receive timely information that helps them plan instruction and monitor student progress.
- Students experience respectful support, consistent expectations, and protection of confidential information.
- Assigned duties and training are completed reliably, and clerical work remains within the 20-minute daily limit.

Position Description Statement

This description summarizes the general nature of the work expected of an individual assigned to this position. Employees may be required to perform other job-related duties requested by their supervisor. All requirements are subject to possible modification to reasonably accommodate individuals with a disability.

3) Shawn Odden as a Custodian
4) Janet Rasmussen's Resignation as Paraprofessional
5) Alexandra Day's Resignation as Paraprofessional
6) Alexandra Day’s Resignation as Junior High Basketball Coach

B. Donations

1) $1,060 Donation from Sharon and Rodney Ramacher for Meal Repack Program
2) $1,000 Donation from an Anonymous Donor for the Elementary Ski Trip
3) $700 Donation from Barnesville Potato Days for the Volleyball Program
4) $2,878.42 Donation from Barnesville Area Community Fund for Second Grade Science and Math Materials

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Objective 2.1: Review and strengthen curriculum alignment, instructional practices, and assessment systems., Objective 11.1: Expand partnerships that support student learning, career exploration, and workforce development.

October 28, 2026

Jon Ellerbusch
Barnesville Public Schools #146
PO Box 189
Barnesville, MN 56514-0189

Grant Number: D-21725

Dear Jon:

We've enclosed a check for $2,878.42 from the Barnesville Area Community Fund Barnesville Community Needs Fund in payment of the grant award for second-grade Science and Math materials.

Our auditors require that you respond in writing or via email (funds@wcif.org) to West Central Initiative to acknowledge you received this payment. Please respond at your earliest convenience and reference the grant number noted above in your reply.

Donors, advisors, and any related parties cannot receive any personal benefit related to this grant. If you have any questions about the intended purpose of the funds, please contact our office.

Sincerely,

Rebecca Petersen
Director of Development

Enclosure: Check #68081

1000 Western Avenue | P.O. Box 318 | Fergus Falls, MN 56538 | (800) 735-2239 | wcif.org

November 2, 2026

Rebecca Petersen, Director of Development
West Central Initiative
P.O. Box 318
Fergus Falls, MN 56538

Dear Ms. Petersen:

Thank you for the grant from the Barnesville Area Community Fund's Barnesville Community Needs Fund for second-grade science and math materials. I confirm that Barnesville Public Schools received the $2,878.42 payment for grant D-21725 (check #68081).

Our second-grade teachers will use these materials to help students explore science questions and work through math problems in class.

Please share our thanks with the donors who made this support possible for our teachers and students.

Sincerely,

Dr. Jon Ellerbusch

Jon P. Ellerbusch, Ed.D.

Superintendent

Barnesville Public Schools
310 5th Street SE Barnesville, MN 56514 • P.O. Box 189 • tel (218) 354-2217

5) $1,606.50 Donation from Barnesville Area Community Fund for Choir Folders 42
Objective 6.1: Increase student participation in activities, athletics, fine arts, leadership, and service opportunities., Objective 11.1: Expand partnerships that support student learning, career exploration, and workforce development.

October 28, 2026

Jon Ellerbusch
Barnesville Public Schools #146
PO Box 189
Barnesville, MN 56514-0189

Grant Number: D-21724

Dear Jon:

We've enclosed a check for $1,606.50 from the Barnesville Area Community Fund BHS Performing Arts Fund in payment of the grant award for choir folders.

Our auditors require that you respond in writing or via email (funds@wcif.org) to West Central Initiative to acknowledge you received this payment. Please respond at your earliest convenience and reference the grant number noted above in your reply.

Donors, advisors, and any related parties cannot receive any personal benefit related to this grant. If you have any questions about the intended purpose of the funds, please contact our office.

Sincerely,

Rebecca Petersen
Director of Development

Enclosure: Check #68080

1000 Western Avenue | P.O. Box 318 | Fergus Falls, MN 56538 | (800) 735-2239 | wcif.org

November 2, 2026

Rebecca Petersen, Director of Development
West Central Initiative
P.O. Box 318
Fergus Falls, MN 56538

Dear Ms. Petersen:

Thank you for the choir folder grant from the Barnesville Area Community Fund BHS Performing Arts Fund. I confirm that Barnesville Public Schools received the $1,606.50 payment for grant D-21724 (check #68080).

The new folders will help our choir students keep their sheet music in order as they move from rehearsals to performances.

Please share our thanks with the donors who made this purchase possible.

Sincerely,

Dr. Jon Ellerbusch

Jon P. Ellerbusch, Ed.D.

Superintendent

Barnesville Public Schools
310 5th Street SE Barnesville, MN 56514 • P.O. Box 189 • tel (218) 354-2217

12. New Business

A. Off-Campus Prom Venue

Objective 6.1: Increase student participation in activities, athletics, fine arts, leadership, and service opportunities., Objective 6.3: Promote a positive school culture that reflects Barnesville's values and traditions.

B. Class of 2028 Prom Committee Pizza Fundraiser

Objective 6.1: Increase student participation in activities, athletics, fine arts, leadership, and service opportunities., Objective 6.3: Promote a positive school culture that reflects Barnesville's values and traditions.

C. Bound and Future Electronic Ticketing Systems

Objective 12.3: Continue proactive planning for facilities, technology, and infrastructure needs.

D. Items for Remaining Voter Approved Authority 45

Objective 4.5: Maintain safe and secure facilities and learning environments., Objective 6.1: Increase student participation in activities, athletics, fine arts, leadership, and service opportunities., Objective 12.3: Continue proactive planning for facilities, technology, and infrastructure needs.

Approved Items for Remaining Voter Approved Authority

November 16, 2026

Item	Quantity	Unit Cost	Total Cost
Combi Oven in Elementary	1	$47,586.00	$47,586.00

Total $47,586.00

Boelter
Foodservice Design, Equipment & Supply

Quote

11/05/2026

Project:
Barnesville Schools - Elementary
Barnesville, MN 56514

From:
Boelter
Dan Christians
7120 Northland Terrace N
Minneapolis, MN 55428
(701) 405-7179 (Contact)

Job Reference Number: 190400

Due to ongoing changes in the economic climate and the impact on manufactured goods, product costs may be subject to increase. These adjustments are determined by manufacturers and suppliers and are outside of our control. Pricing is subject to change between the time of quote and order acceptance. Any increases issued by manufacturers or suppliers during that time will be reflected in an updated quote, or passed through accordingly.

Item	Qty	Description	Sell	Sell Total
1	1 ea	**COMBI OVEN, GAS** RATIONAL Two (2) (CC1GRRA.0000238) iCombi Pro® 6-Full Size Combi Ovens, double stack, natural gas, (12) 18" x 26" sheet pan or (24) 12" x 20" steam pan or (12) 2/1 GN pan capacity, (6) stainless steel grids included, intelligent cooking system with (4) assistants; iDensityControl, iCookingSuite, iProductionManager, & iCareSystem, (6) operating modes, (5) cooking methods, (3) manual operating modes, 85° to 572°F temperature range, quick clean, care control, eco mode, 6-point core temperature probe, retractable hand shower, Ethernet interface, Wi-Fi enabled, 106,500 BTU each, 208/240v/60Hz/1-ph, 6 ft. cord, 0.9 kW each, CE, IPX5, cCSAus, NSF, ENERGY STAR®	$36,543.00	$36,543.00
	1 kt	Combi-Duo Universal Stacking Kit, for iCombi 6-half size or 6-full size (electric or gas) on iCombi 6-full size (gas only)	$1,208.00	$1,208.00
	1 ea	Stand I for Combi-Duo, mobile, 7-3/4"H, all sides open, stainless steel construction, height adjustable casters, for iCombi 6-full size on 6-full size	$756.00	$756.00
	1 ea	NOTE: All discounts subject to approval by manufacturer		
	1 ea	2 years parts and labor, 5 years steam generator warranty		
	1 ea	Chef Assistance Program, a RATIONAL certified Chef conducts 4 hours/location specialized application training with personnel, no charge		
	2 ea	Installation Kit, for gas iCombi/SCC/CMP 101G (120/60Hz/1ph); gas iCombi/SCC/CMP 62G (208-240/60Hz/1ph); gas iCombi/SCC/CMP 61G (120/60Hz/1ph) THIS ITEM IS NON-DISCOUNTABLE, USA ONLY (NET)	$667.00	$1,334.00

Item	Qty	Description	Sell	Sell Total
	2 ea	The Booster transformer allows installation of an iCombi Pro or Classic 6-full or 10-full gas models 208/240V on 120V receptacles. The Booster is pre-wired for plug and play installation between the 120V receptacle and the iCombi. The iCombi must be set to 240V by trained technician at time of installation / commissioning. THIS ITEM IS NON-DISCOUNTABLE, USA ONLY (NET)	$940.00	$1,880.00
	2 ea	Booster is not needed if 208/240V 1ph power is available..		
	2 ea	Water Filtration Cartridge, replacement or add on with additional Modular Head to Double Cartridge System, includes: (1) R95-CLX filter	$345.00	$690.00
	1 ea	Active Green Cleaner Tabs, for all iCombi Pro/Classic, 150 pieces/bucket (minimum order quantity- 2 ea, unless ordered with a unit) (NET)	$126.00	$126.00
	1 ea	Care Tabs, bucket of 150 packets for all iCombi Pro/Classic models and SelfCooking Center® units from 10/2008, with CareControl - Serial SG, SH or SI series (minimum order quantity: 2pcs, unless ordered with a unit) (NET)	$114.00	$114.00
	1 ea	NOTE: If a heat source (grill, ranges, wok etc.) is on the left or right side of the unit, the minimum distance should be 14". The distance can be reduced to a 2" clearance for all models with an optional heat shield. All heat shields can be used on respective single units or in Combi-Duo configurations. Heat shields cannot be used with UltraVent and UltraVent Plus.		
	6 ea	Gastronorm Grid Shelf, 2/1 size, 25-5/8" x 20-7/8", stainless steel		
	6 ea	CombiFry Basket, 1/1 GN, 12-3/4" x 20-7/8"		
		Note: K-12 Promo.		
			ITEM TOTAL:	**$42,651.00**
2	1 ea	**INSTALLATION**	$4,935.00	$4,935.00
		Custom Turnkey installation of two (2) RATIONAL 6-full gas combi ovens as a Combi-Duo (6-full on 6-full). Ovens and RATIONAL accessories are furnished by Boelter. WORK INCLUDES • Travel – 2 technicians, Grand Forks, ND to Barnesville, MN and back • Uncrate, stack and set both ovens in place • Installation of RATIONAL Water Filter • Connect both ovens to all utilities • Perform a Certified RATIONAL Startup and Commissioning on both ovens		
			ITEM TOTAL:	**$4,935.00**

Terms and Conditions:

Receiving Delivered Item(s) & Inspecting Your Shipment:

Prior to signing and accepting any freight, please ensure it has been carefully inspected for any damage. It is the consignee's responsibility to inspect their shipment for any and all damages. If the packaging shows any indication of damage or mistreatment, please open it immediately and carefully review its contents. We highly recommended inspecting all shipments upon arrival even if there is no indication of damage. The consignee may ask the driver to aid in the inspection of the item(s). If the item(s) have been damaged, the consignee must write a precise description of the damage on both the consignees copy and the freight company's copy of the delivery receipt or refuse the shipment fully.

* Prices are fob: factory, plus freight charges, unless otherwise stated. Expedited or lift gate truck service, for ground delivery, also available, at additional charge.
* Prices do not include unloading, un crating, nor setting in place. Installation is the customer's responsibility including final connections.

* Prices are subject to state and local sales taxes, if applicable. If you are a tax exempt organization, the tax exemption certificate must accompany the order.
* Returns: Special order items are non-returnable. No returns without our consent. All claims and errors must be made within 5 days from receipt of merchandise. Any returned merchandise may be subject to factory restocking charges and return freight charges.

Please note that sales and use tax rates are subject to change by the taxing jurisdictions in which we collect tax. When this occurs we are required by law to collect from our customers at the new rates per the rules provided by the taxing jurisdiction.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: $47,586.00

Quote

11/08/2026

Project:
Barnesville Public School
Kevin Roller
302 3rd Street SE
Barnesville, MN 56514

From:
Culinex
Nick Silkey
1802 First Ave S
Fargo, ND 58103
Cell (701) 371-3778

Item	Qty	Description	Sell	Sell Total
1	1 ea	**COMBI OVEN, GAS** RATIONAL Two (2) (CC1GRRA.0000238) iCombi Pro® 6-Full Size Combi Ovens, double stack, natural gas, (12) 18" x 26" sheet pan or (24) 12" x 20" steam pan or (12) 2/1 GN pan capacity, (6) stainless steel grids included, intelligent cooking system with (4) assistants; iDensityControl, iCookingSuite, iProductionManager, & iCareSystem, (6) operating modes, (5) cooking methods, (3) manual operating modes, 85° to 572°F temperature range, quick clean, care control, eco mode, 6-point core temperature probe, retractable hand shower, Ethernet interface, Wi-Fi enabled, 106,500 BTU each, 208/240v/60Hz/1-ph, 6 ft. cord, 0.9 kW each, CE, IPX5, cCSAus, NSF, ENERGY STAR®	$38,466.04	$38,466.04
	1 kt	Combi-Duo Universal Stacking Kit, for iCombi 6-half size or 6-full size (electric or gas) on iCombi 6-full size (gas only)	$1,271.66	$1,271.66
	1 ea	Stand I for Combi-Duo, mobile, 7-3/4"H, all sides open, stainless steel construction, height adjustable casters, for iCombi 6-full size on 6-full size	$796.25	$796.25
	1 ea	NOTE: All discounts subject to approval by manufacturer		
	1 ea	2 years parts and labor, 5 years steam generator warranty		
	1 ea	Chef Assistance Program, a RATIONAL certified Chef conducts 4 hours/location specialized application training with personnel, no charge		
	1 ea	Pre-Installation Site Consultation, provides an installation consultation to ensure the site has proper space and connections for gas, electric, drain & water, one (1) Consultation is needed for every four (4) cooking systems, add 'in one (1) kitchen', includes 100 miles (200 miles round trip). (see attached installation flyer for details) THIS ITEM IS NON-DISCOUNTABLE, USA ONLY (NET)	$525.00	$525.00
	2 ea	Installation Kit, for gas iCombi/SCC/CMP 101G (120/60Hz/1ph); gas iCombi/SCC/CMP 62G (208-240/60Hz/1ph); gas iCombi/SCC/CMP 61G (120/60Hz/1ph) THIS ITEM IS NON-DISCOUNTABLE, USA ONLY (NET)	$654.00	$1,308.00

Item	Qty	Description	Sell	Sell Total
	1 ea	Water Filtration Double Cartridge System, for full-size Combi-Duos or if used for more than (2) units, includes: (1) double head with pressure gauge, (2) R95-CLX filter & (1) filter installation kit (for each additional unit add (1) additional head & additional cartridge. Maximum (4) cartridges)	$1,465.46	$1,465.46
	1 ea	RCI RATIONAL Certified Installation, additional installation cost for a RATIONAL Water Filter System is available when purchased with Certified Installation of RATIONAL unit THIS ITEM IS NON-DISCOUNTABLE, USA ONLY (NET)	$178.50	$178.50
	1 ea	Note: The RATIONAL Water Filtration Systems helps provide consistent high-quality water to your RATIONAL cooking systems. The patented carbon block technology reduces the effects of sediment, chloramines, and chlorine while delivering the required flow rates.		
	1 ea	Active Green Cleaner Tabs, for all iCombi Pro/Classic, 150 pieces/bucket (minimum order quantity- 2 ea, unless ordered with a unit) (NET)	$138.77	$138.77
	1 ea	Care Tabs, bucket of 150 packets for all iCombi Pro/Classic models and SelfCooking Center® units from 10/2008, with CareControl - Serial SG, SH or SI series (minimum order quantity: 2pcs, unless ordered with a unit) (NET)	$125.44	$125.44
	6 ea	Gastronorm Grid Shelf, 2/1 size, 25-5/8" x 20-7/8", stainless steel		
	6 ea	CombiFry Basket, 1/1 GN, 12-3/4" x 20-7/8"		
		Note: K-12 Promo.		
	1 ea	The Booster transformer allows installation of an iCombi Pro or Classic 20 full gas 208/240V models on 120V receptacles. The Booster is pre-wired for plug and play installation between the 120V receptacle and the iCombi. The iCombi must be set to 240V by trained technician at time of installation / commissioning. THIS ITEM IS NON-DISCOUNTABLE, USA ONLY (NET)	$1,360.80	$1,360.80
2	1 ea	**FREE SHIPPING** Custom **Free shipping from the factory.		
3	1 ea	**SETTING UP RATIONAL** Custom Covers travel, uncrating, stacking and setting both ovens, installing the RATIONAL water filter, connecting to all utilities, and a Certified RATIONAL Startup and Commissioning.	$4,843.13	$4,843.13

Terms and Conditions of Sale

Introduction

These Terms and Conditions govern all current and future sales, and potential transactions, between Kamran & Co., including any of its affiliated entities (collectively referred to as “Kamran & Co.”), and its clients (“Customer” or “Customers”). By initiating or engaging in any transaction with Kamran & Co., the Customer agrees to be bound by these Terms. Where a separate, duly executed agreement exists covering the same goods or services, that agreement shall take precedence. Any terms proposed by the Customer in purchase orders, quotations, bid solicitations, or similar documents that conflict with these Terms are expressly rejected and have no legal effect, even if Kamran & Co. proceeds with the order or transaction.

1. Definitions

· Goods: This term encompasses all tangible and intangible items Kamran & Co. may sell, including but not limited to equipment, products, consumables, and other merchandise as specified in a Customer’s Order.

· Services: Refers to the tasks, labor, or consulting services provided by Kamran & Co. as outlined in an Order.

· Order: Any request initiated by a Customer, including purchase orders, quotes, written communications, or other forms of proposal requesting Goods or Services from Kamran & Co..

· Customer: Any party, whether an individual, partnership, corporation, or other entity, that purchases or intends to purchase Goods or Services from Kamran & Co..

2. Order Acceptance

Seller’s acceptance is expressly conditioned on Buyer’s assent to these Terms, which exclusively govern the transaction. Any additional or different terms in Buyer’s purchase order, bid documents, subcontract forms, online portals, or other writings are rejected and are void and of no effect, even if Seller performs or accepts payment. No course of dealing, course of performance, or usage of trade will modify these Terms. If Buyer requires incorporation of any owner/GC project terms, such terms apply only if listed in an executed amendment signed by both parties and expressly stating the specific sections incorporated.

3. Credit Terms

Kamran & Co. may extend credit at its discretion and is under no obligation to do so. Approval of credit terms is subject to Kamran & Co. final credit review. If, at any point, Kamran & Co. determines the Customer may be unable to fulfill payment obligations, it reserves the right to cancel the Order or require alternate payment arrangements.

4. Payment Conditions

Unless explicitly stated otherwise in writing, a deposit of fifty percent (50%) of the total order value is required upon Order acceptance. The remaining balance must be paid before shipment, delivery, or pickup. Any outstanding amounts are due within thirty (30) days from the invoice date. Late payments may incur finance charges up to 1.5% monthly (or the maximum rate permitted by law). Kamran & Co. may suspend deliveries or withhold services in the event of non-payment. A processing fee may be applied to credit card transactions, limited to Kamran & Co. actual cost of acceptance.

Buyer will not withhold, set off, back-charge, or deduct any amounts from sums due to Seller for any reason (including alleged defects, delays, or claims against other parties), and payment to Seller is not contingent on payment from any owner, construction manager, or general contractor.

For staged procurement and release, Seller may invoice progress payments upon issuance of purchase releases to manufacturers and/or allocation of inventory, and such amounts are due per the invoice and are a condition to continued performance and shipment.

If Buyer requests partial shipments, split deliveries, overtime receiving, or after-hours/site-specific delivery restrictions, Seller may invoice additional handling and logistics charges, which are due as invoiced.

5. Prompt Payment and Discounts

Kamran & Co. retains all rights under applicable federal and state prompt-pay statutes. Any early payment or discount terms are valid only if approved in writing by a corporate officer of Kamran & Co.. Absent such agreement, discounts will not be applied.

6. Delivery Terms

If the Customer arranges transportation, Kamran & Co. responsibility for the Goods ends upon transfer to the carrier. If Kamran & Co. handles shipping, its responsibility ceases upon delivery at the designated location. Delivery timeliness are estimates and not guaranteed. If delivery is to a job site, Buyer is responsible for providing safe, compliant access, receiving labor, and secure storage; any failed delivery due to site conditions or receiving unavailability will be treated as a reschedule and may incur additional charges.

7. Inspection Upon Delivery

Customers must inspect all deliveries at the time of receipt. Any missing, visibly damaged, or non-conforming Goods should be documented and reported to Kamran & Co. in writing within five (5) days of delivery. Failure to notify Kamran & Co. within this time frame may result in waiver of claims for visible defects. This clause does not affect rights under applicable manufacturer warranties for latent defects.

8. Delays and Adjustments

Kamran & Co. is not liable for delays caused by factors outside of its control, including Customer-related issues or global supply disruptions. In cases where Goods are delayed due to Customer's inability to receive them, Kamran & Co. may charge storage fees or take other reasonable actions, including:

- Requesting full payment of the balance due,
- Charging reasonable warehousing costs,
- Canceling the Order in line with Section 23, or
- Applying terms specific to custom or fabricated items.

Customers are liable for additional expenses resulting from rescheduled deliveries or extended storage.

9. Additional Costs and Taxes

All delivery fees, applicable taxes (except those on Kamran & Co. income), tariffs, and governmental charges imposed on the transaction are the sole responsibility of the Customer.

10. Customer Pickup Obligations

Goods designated for Customer pickup must be collected within thirty (30) days of notification. Storage fees of $200 per day will accrue for unclaimed items. If Goods are not retrieved within ninety (90) days after notice, Seller may deem them abandoned and may resell, recycle, or otherwise dispose of them in a commercially reasonable manner, apply proceeds (net of costs) to amounts owed, and Buyer remains liable for any deficiency

11. Custom and Fabricated Goods

Orders involving customization or fabrication may not be canceled once production begins. Customers are responsible for full costs associated with such items, as detailed in the Order.

12. Returns and Restocking

Returns must occur within thirty (30) days of delivery to Kamran & Co. and are subject to Kamran & Co. approval. Returned items must be unused and in original packaging. The Customer is responsible for shipping, packaging, handling, and any applicable restocking fees no less than 25%. Custom products are not eligible for return or cancellation.

13. Product Compliance

While Kamran & Co. strives to sell Goods that meet applicable regulatory requirements, it does not guarantee such compliance, as it is not the manufacturer. Product illustrations may not represent precise dimensions or configurations.

14. Scope of Services

Kamran & Co. will perform only those Services explicitly described in the Order. Customers must provide accurate information and disclose any relevant conditions. Kamran & Co. does not offer architectural, HVAC, electrical, or engineering services and assumes no liability for such work.

15. Job Site Cleanup

Kamran & Co. will remove debris generated by its own Services. It is not responsible for cleanup caused by other parties or for damage to third-party equipment not under Kamran & Co. control.

16. Consumer Warranty Disclaimer

The Customer affirms that all Goods and Services are intended for commercial use. Kamran & Co. offers no warranties under consumer protection statutes, such as the Magnuson-Moss Warranty Act.

17. Manufacturer Warranties

Any applicable warranties from product manufacturers will be made available to the Customer. Kamran & Co. can assist in providing warranty documentation upon request. Warranty is between the manufacturer and customer. Kamran & Co. will provide contact information for scheduling warranty service calls upon request.

SELLER MAKES NO REPRESENTATION THAT MANUFACTURER WARRANTIES WILL COVER ANY PARTICULAR CONDITION, AND ALL WARRANTY CLAIMS ARE SUBJECT TO THE MANUFACTURER'S TERMS, PROCEDURES, AND REMEDIES

18. Limited Warranty by Kamran & Co.

Kamran & Co. warrants that Goods are new (unless specified otherwise) and that Services will be performed in a professional manner. Beyond this, Kamran & Co. provides no other warranties and disclaims all implied warranties of merchantability or fitness for a specific purpose. Customers must direct warranty claims to the product manufacturer.

SELLER'S AND BUYER'S EXCLUSIVE REMEDY FOR ANY BREACH OF SELLER'S LIMITED WARRANTY IS, AT SELLER'S OPTION, REPAIR, REPLACEMENT, OR REFUND OF THE AMOUNTS PAID FOR THE NONCONFORMING

GOODS OR SERVICES.

19. Limitation of Liability

Kamran & Co. is not an insurer. Its liability is limited to the actual value paid by the Customer for the specific Goods or Services. Kamran & Co. is not liable for indirect, incidental, punitive, or consequential damages, including lost profits, data loss, or business interruption.

IN NO EVENT WILL SELLER BE LIABLE FOR ANY LIQUIDATED DAMAGES, PENALTIES, OR ASSESSED DAMAGES ARISING FROM PROJECT SCHEDULES OR THIRD-PARTY CONTRACTS. SELLER'S TOTAL AGGREGATE LIABILITY FOR ALL CLAIMS WILL NOT EXCEED THE AMOUNTS ACTUALLY PAID TO SELLER FOR THE SPECIFIC GOODS OR SERVICES GIVING RISE TO THE CLAIM.

20. Indemnification

The Customer agrees to indemnify and defend Kamran & Co. and its personnel from third-party claims related to injury, death, or property damage–unless arising from Kamran & Co. gross negligence or intentional misconduct. Conditions of indemnity include prompt notice and control of the defense by the Customer.

21. Assignment Restrictions

Buyer may not assign without Seller's prior written consent; however, Seller may consent to an assignment to a successor entity for the project only if the assignee assumes all obligations in writing and is credit-approved by Seller.

22. Security Interest

Kamran & Co. retains a security interest in Goods until full payment is received and may file appropriate financing statements to perfect this interest.

23. Termination for Cause

Either party may terminate an Order for material breach with fifteen (15) days written notice. Upon termination, Kamran & Co. is entitled to payment for completed work, custom items that cannot be canceled, and any non-refundable expenses such as restocking or shipping fees.If Buyer terminates for convenience (if permitted by Seller in writing), Buyer will immediately pay for: (i) all delivered Goods/Services; (ii) all Goods ordered, in production, or allocated (including custom/special-order items); (iii) all non-cancelable supplier charges; and (iv) Seller's reasonable demobilization, restocking, storage, and administrative costs.

24. Confidentiality

Both parties agree to protect and not disclose confidential or proprietary information shared for the purpose of executing an Order. Exceptions include information that is public, already known, lawfully disclosed by third parties, or independently developed. Required legal disclosures must be preceded by notice to the disclosing party whenever possible.

25. Governing Law

These Terms and any Orders are governed by the internal laws of the State of Delaware, without regard to conflicts of law principles.

26. Arbitration Clause

Disputes shall be resolved by binding arbitration under the rules of the American Arbitration Association. Arbitration will take place near the project site. The prevailing party may recover legal fees and costs.

27. Corrections and Adjustments

Kamran & Co. may correct errors or revise prices due to supplier changes, tariffs, or market conditions. Kamran & Co. may cancel Orders placed under incorrect terms without liability.Seller may revise prices for supplier increases, tariffs, freight surcharges, or market disruptions that occur after quotation or order acceptance, provided Seller gives written notice with reasonable supporting documentation; Buyer may cancel only the affected undelivered items by written notice within five (5) business days after receiving such notice.

28. General Provisions

Any amendment to these Terms or to an Order must be in writing and signed by both parties. A failure to enforce rights does not constitute a waiver. If a term is deemed invalid, it will be replaced with one that closely approximates its intent, and the remainder of the Terms will remain enforceable. Seller may update these Terms from time to time; however, the version in effect as of Seller's acceptance of the applicable Order will govern that Order unless the parties sign a written amendment.

Acceptance: _____ Date: _____

Printed Name: _____

13. Discussion/Information
    A. Region 1 Joint Powers Board Election
    B. 2026 MSBA Leadership Conference (January 13-15)
    Objective 7.2: Expand opportunities for professional growth, leadership development, and credential attainment.
14. Enrollment Update 57

Barnesville Public School
Student Enrollment
SY 2026-2027

	2025-26 Oct 1 Count	2025-26 End-of-Year	2026-27 Projection	Sep 2	Oct 1	Nov 1	Dec 1	Jan 1	Feb 1	Mar 1	Apr 1	May 1	May 26
Grade K	71	73	68	67	67	66							
Grade 1	61	61	73	76	76	75							
Grade 2	52	53	61	60	59	59							
Grade 3	76	76	53	52	52	52							
Grade 4	66	67	76	78	78	77							
Grade 5	75	75	67	68	68	66							
Grade 6	74	75	75	78	77	77							
	475	**480**	**473**	**479**	**477**	**472**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Grade 7	74	73	75	75	77	76							
Grade 8	67	66	73	73	73	73							
Grade 9	60	61	66	69	68	69							
Grade 10	75	74	61	64	64	64							
Grade 11	60	57	74	72	71	70							
Grade 12	59	58	56	57	57	57							
	395	**389**	**405**	**410**	**410**	**409**							
Grades K-12	**870**	**869**	**878**	**889**	**887**	**881**							

15. Dates to Remember
    A. Regular School Board Meeting
        1) Monday, December 21, 2026, 6:00 PM, Barnesville High School
16. Adjournment