



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

Agenda
Committee of the Whole Meeting

Ford Administration Building
1620 E Elza Avenue
Hazel Park, MI 48030
February 9, 2026
5:30 PM

LOCATION AND FORMAT: The meeting will be held at the Ford Administration Building, 1620 E Elza Hazel Park, Michigan. It will be live-streamed on YouTube. Members of the public wishing to speak during the public comment portion of the meeting may do so in-person or by emailing Board President, Beverly Hinton, prior to the meeting at beverly.hinton@myhpsd.org.

CALL TO ORDER

ROLL CALL

APPROVAL OF THE AGENDA (ACTION ITEM)

PUBLIC COMMENT

The Board of Education recognizes the value of public comment on education items and the importance of allowing members of the public to express themselves on District matters. During this portion of public comment, each statement made by a participant shall be limited to five (5) minutes and participants must identify themselves by name and address.

NEW BUSINESS

A. Strategic Plan Presentation

B. Don Sovey Update

C. PERSONNEL

1) Administrative Contracts

2) Teacher and Two Paraprofessionals - Webster Early Childhood Center 3

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10) Art Trip to Chicago Overnight	202

CLOSED SESSION

A. Motion to recess into closed session 8(c) for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.

PUBLIC COMMENT

During this portion of public comment, each statement made by a participant shall be limited to three (3) minute and participants must identify themselves by name and address.

ADJOURNMENT

Any person with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at (248) 658-5220 at least five (5) days in advance of the meeting to request assistance.

All Official minutes of school board meetings are stored and available for inspection in the Ford Administration office at the above address.

This notice is given in compliance with Act No. 267 of the Public Acts Michigan, 1976



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To: Dr. Amy Kruppe, Superintendent
From: Dr. Megan Papasian-Broadwell, Executive Director of Student Services
Subject: Teacher and Two Paraprofessionals - Webster Early Childhood Center
Date: 9/16/2024

We are requesting the hiring of a teacher and two paraprofessionals at Webster Early Childhood Center to support a Building Bridges Classroom.

The District is establishing a specialized classroom at Webster Early Childhood Center to support identified students who require a Building Bridges Classroom to strengthen foundational skills in preparation for kindergarten. This program is designed to provide targeted, developmentally appropriate instruction focused on early academic, social, emotional, and behavioral skill development. Through structured supports, individualized strategies, and small-group instruction, the Building Bridges Classroom will enhance school readiness and promote successful transitions into kindergarten. This proactive approach reflects the District's commitment to meeting students' needs early and ensuring equitable access to appropriate educational supports.

Strategic Goal Alignment:

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.
- Resource: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source:

- General Fund
- Estimated Employee Salary + Fringe Benefits: HPEA and HPPA Salary Schedule

Recommendation

That the Board of Education approve the hiring of a teacher and two paraprofessionals at Webster Early Childhood Center.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**

Amy Y. Kruppe, Ed.D.,





**HAZEL PARK
SCHOOLS**

Today's Learners, Tomorrow's Leaders

Amy Kruppe, Ed.D.
Superintendent

Ford Administration
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Superintendent





BOARD OF EDUCATION BYLAWS AND POLICIES

[DRAFT v.7-01.27.26]

*Hyperlinks to be added re: applicable law noted in **Red** highlighting*

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Miller Johnson School Policy Services

This collection of bylaws and policies is copyrighted to Miller, Johnson, Snell & Cumiskey, PLC. It is intended for the sole and exclusive use of Miller Johnson and the Hazel Park Schools. No portion of the document may otherwise be reproduced, copied, distributed, or sold, in any form, without the prior written permission of Miller Johnson.

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INTRODUCTION

0001 Name and Legal Status

The legal name of the School District is the School District of the City of Hazel Park. The School District is a general powers school district within the meaning of the Michigan Revised School Code, MCL 380.1, et seq.

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0002 The Board of Education

The School District is governed by the Board of Education (the Board). A principal function of the Board is to adopt Bylaws and Policies that are reasonable and necessary to guide present and future Board and School District decision making and operations. The adoption, amendment, or repeal of Bylaws or Policies requires the vote of a majority of the Board members elected and serving.

Bylaws and Policies supplement the wide body of federal and state statutory and regulatory law that applies to public school districts in the State of Michigan. Federal and state law supersede these Bylaws and Policies, to the extent of any inconsistency. The Board has determined that it is not reasonable or necessary to attempt to replicate federal or Michigan statutes or regulations in these Bylaws and Policies.

0003 The Superintendent of Schools

The Board will employ a Superintendent of Schools in conformity with the Revised School Code and other applicable laws. The Superintendent will serve as the School District's chief administrator. As part of those responsibilities, the Superintendent is authorized by the Board to make employment decisions, including hiring and termination, with respect to all non-administrative and non-teaching staff. The Superintendent is responsible for the development and implementation of Administrative Regulations that give operational effect to the Board Policies. Regulations are to be consistent with these Bylaws and Policies and, except as otherwise agreed by the Board, will not be effective for a period of one month from the date they are provided to the Board. The Board may, but is not required to, formally approve Administrative Regulations. A reference to the Superintendent in these Bylaws and Policies (and in any Administrative Regulations that may be promulgated) means the Superintendent or his/her designee, unless otherwise expressly stated.

The Board is represented in all labor negotiation proceedings by a negotiating team. The Superintendent shall select the bargaining team for the School District. All agreements negotiated by the team are subject to ratification by the Board.

The Board has adopted these Bylaws to define the manner in which the Board meets, operates, and conducts its business. Bylaws are intended to provide for the Board's own internal governance, providing the basic framework for Board operations.

1001 Organization and Functioning of the Board

Composition The Board of Education is comprised of seven (7) members, elected or appointed in accordance with the [Revised School Code](#) and the [Michigan Election Law](#). Board members shall be elected on a staggered basis on the November general election date in even-numbered years.

Term of Office The term of office of each member is four (4) years. Terms of elected Board members shall commence on January 1 of the year following their election.

Oath of Office Newly elected, reelected, and appointed members of the Board will take **the required oath of office** before being seated.

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Vacancies In the event of a vacancy on the Board, the Board may appoint an eligible person to fill the position consistent with [Michigan law](#).

Duties and Responsibilities of Board Members Board members are elected to serve the interests of the School District and the entire school community. These interests may not be subordinated to any partisan principle, group, or interest. Board members are expected to be and remain informed about issues that may come before the Board for decision. Regular attendance at Board meetings is necessary to fulfill the obligations of a Board member.

Role of Individual Board Members The Board acts as a whole, and only at properly convened Board meetings. An individual Board member lacks independent authority and may not act for or on behalf of the Board unless he/she has been specifically delegated authority by the Board to act in a particular instance.

Code of Ethics Each Board member will be asked to acknowledge and sign the following Code of Ethics:

As a member of the Board, I will promote the best interest of the School District as a whole and will adhere to the following ethical standards and principles:

1. I will represent all School District constituents honestly and equally and refuse to surrender my responsibilities to any partisan principal, group, or interest.
2. I will avoid any conflict of interest prohibited by law or appearance of such that could result from my position, and will not use my membership on the Board for personal gain, where contrary to the interests of the School District.
3. I will recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public meeting of the Board.
4. I will take no private action that might compromise the Board or administration and will respect the confidentiality of privileged information.
5. I will abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.

6. I will encourage and respect the free expression of opinion by my fellow Board members and will participate in Board discussions in an open, honest, and respectful manner, honoring differences of opinion or perspective.
7. I will prepare for, attend, and actively participate in School Board meetings.
8. I will become sufficiently informed about and prepared to act on the specific issues before the Board.
9. I will respectfully listen to those who communicate with the Board, seeking to understand their views, while recognizing my responsibility to represent the interests of the entire school community.
10. I will strive for a positive working relationship with the Superintendent, respecting the Superintendent's authority to advise the Board, implement Board policy, and administer the School District.
11. I will model continuous learning and work to ensure good governance by taking advantage of Board member development opportunities, including those sponsored by state and national school board associations, and encourage my fellow Board members to do the same.
12. I will strive to keep the Board focused on its primary work of clarifying the School District purpose, direction and goals, and monitoring District performance.

Confidentiality Board members will receive information that is not available to the general public. This includes information that is received during a closed session of the Board. In order for the proper functioning of the Board, an individual Board member will not share confidential information without the prior authorization of the Board or as may be required by law.

Conflict of Interest If a relative (father, mother, son, daughter, sister, brother, or spouse; father-in-law, mother-in-law, son-in-law, daughter-in-law, sister-in-law, brother-in-law; step-father, step-mother, step-son, step-daughter; step- or half-brother; step- or half-sister; or, any other persons who reside at the same location as a Board member) of a Board member is already an employee of the School District, such Board member shall abstain from voting on any matter affecting the employment status of the employee.

New Members Board service requires considerable preparation and study. New Board members are strongly encouraged to participate in orientation and educational activities to acquaint themselves with the duties and responsibilities of a Board member.

Committees The Board may create various committees to gather information for the Board. Committee members will be appointed by the Board President. A committee will not consist of more than three (3) Board members.

Election of Officers of the Board The President, Vice President, Treasurer, and Secretary of the Board will be elected at the Board's annual organizational meeting. The vote of a majority of the Board members elected and serving will be necessary for election to these offices. The elected officers will hold office for one year, and continue in office until their successors are chosen and take office. Board officers are eligible for reelection to their office.

President The President of the Board will preside at all meetings of the Board and conduct meetings in the manner prescribed by these Bylaws. The President will prepare the agenda for Board meetings in consultation with the Superintendent and may perform such other tasks as are reasonably necessary to facilitate Board meetings.

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The President, or his/her designee, functions as the official spokesperson for the Board. The President will be the official recipient of correspondence directed to the Board and will provide copies of School District related correspondence to all other Board members and, in his/her discretion, to the Superintendent. Board members who receive School District related correspondence that was not addressed to the President will promptly provide a copy to the President.

The President will sign all papers and documents **required by law** or otherwise authorized by action of the Board.

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The President, on behalf of the Board, is authorized to consult with the Superintendent and/or School District legal counsel prior to presentation of an issue to the full Board.

Vice-President The Vice-President of the Board will have the powers and duties of the President during the temporary absence or disability of the President. The Vice-President will also have such other powers and duties as the Board may from time to time determine.

Treasurer The Treasurer of the Board will sign all School District documents **required by law** or otherwise authorized by action of the Board and perform other duties required by law and/or assigned by the Board.

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Secretary The Secretary of the Board **or an administrative designee** will be responsible for taking and keeping the Board minutes in conformity with applicable legal requirements and performing such other duties as the Board may from time to time determine.

Vacancies in Officer Positions In the event of a vacancy in a Board officer position, the Board will elect a successor to serve for the balance of the term.

Removal from Officer Positions The Board may remove a person from an elected Board officer position by a majority vote of the serving members. Removal from an office does not constitute removal from the Board.

Compensation **Consistent with applicable IRS regulations**, Board members will be paid a stipend, **to be determined annually** by the Board, for attendance at each meeting of the Board, including committee meetings and Board study sessions.

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Reimbursement of Expenses In addition to compensation for meeting attendance, Board members will be reimbursed for actual and necessary expenses incurred in the discharge of their official duties, as well as for attending Board approved activities and functions. Actual and necessary expenses are those that relate to functions that have been directed by, or are necessary to, the discharge of those duties. Board members are expected to exercise good judgment and ensure that expenditures incurred are reasonable, necessary, and in the best interest of the School District.

Concerns as to the reasonableness of an expense submitted for reimbursement will be presented by the Superintendent to the Board President. If the Board President believes the submitted reimbursement exceeds the bounds of reasonableness, the reimbursement of the expense will be submitted to the Board for approval before being paid. Board members will not be reimbursed for discretionary activities, entertainment expenses, purchasing alcoholic beverages, or expenses of spouses, other family members or guests accompanying Board members in discharging their official duties or performing authorized functions. The Board may approve reimbursement for other activities upon request.

Indemnification Without waiving governmental immunity, the School District will indemnify the Board and individual Board members to the extent **permitted by law**. The School District will also purchase and keep in effect insurance policies for the defense and indemnification of the Board and individual Board members.

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Discipline and Removal By a majority vote, the Board may censure an individual Board member or members for violating federal or Michigan law, these Bylaws or Board policy, or otherwise acting in a

manner inconsistent with the office of a Board member. By a majority vote, the Board may petition the Governor to remove an individual Board member or members from the Board for any reason **permitted by law**.

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Professional Services The Board may select and appoint qualified individuals or firms to provide professional services to the District for legal, architectural, and auditing/accounting services. In making such selections, the Board will, minimally, consider certifications, licenses, training, and experience.

1002 Meetings of the Board of Education

Michigan Open Meetings Act [The Michigan Open Meetings Act \(OMA\), MCL 15.261 et seq.](#), governs many aspects of Board of Education meetings. These Bylaws supplement the requirements of the [OMA](#).

Annual Organizational Meeting An organizational meeting will be held annually during the month of January. The business of the meeting will include:

- The election of Board officers;
- [The establishment of the Board stipend \(compensation\) for the year.](#)
- The establishment of a schedule of regular Board meetings for the year; and,
- Such other business as the Board may choose to address.

Regular Meetings Regular meetings of the Board will be held in accordance with the schedule established by the Board at the organizational meeting. The agenda for each regular meeting will be developed by the President of the Board in consultation with the Superintendent.

Special Meetings Special meetings of the Board may be called by the President or any three (3) Board members by providing not less than 18 hours' notice to all Board members. The notice to Board members and the public shall be consistent in manner and form with the requirements of the [OMA](#).

Meeting Procedures

Quorum. Unless otherwise required or permitted by law, a majority of the serving members will constitute a quorum.

Voting. Unless otherwise required or permitted by law, the affirmative vote of a majority of the serving Board members is required to exercise the Board's authority.

Electronic Meetings and Remote Participation. A Board member must be physically present at the meeting to participate in a meeting as a Board member, except as otherwise permitted by the OMA.

If a Board member participates in a Board meeting remotely because of an absence due to military duty, or as the only reasonable accommodation available for a disability that would otherwise prevent the Board member from attending the Board meeting, the following conditions must be met:

- In addition to any other notice required under the OMA, the Board must post advance notice consistent with [MCL 15.263a\(4\)](#) and post the agenda consistent with [MCL 15.263a\(5\)](#);
- The Board Secretary must include the name of each Board member attending remotely in the meeting minutes, and an announcement must be made at the outset of the meeting that the Board member is attending remotely. Except for a Board member absent due to military duty, the

announcement must also identify the Board member's specific location by state and city, township, county, or village;

- The Board must use 2-way communication so that Board members attending remotely can hear and be heard by other Board members and public participants;
- The Board member attending remotely must notify the Board President at least one (1) business day before the meeting that s/he will participate remotely to allow the Board President to make arrangements to notify the general public of the means by which it may contact the Board member prior to the meeting; and
- The Board President must take steps to ensure the general public is aware of the manner any Board member attending remotely voted on any and all matters brought before the Board for a vote, such as requiring roll call voting.

Guidelines for Public Participation at Board Meetings. The Board will establish guidelines concerning public participation at Board meetings. The guidelines will include, but not be limited to:

- Limiting the time any individual may address the Board.
- Requiring individuals who wish to address the Board to identify themselves, their address, and any organization they may represent.
- Advising the public that, generally, the Board and individual Board members will not directly respond to comments or questions that arise during the public participation portion of the meeting.
- Requiring individuals who wish to address the Board to direct their comments to the entire Board and not to individual Board members, the Superintendent, other School District employees, or members of the audience.
- Prohibiting behavior that is intemperate, abusive, defamatory, or discourteous, or that otherwise interferes with the orderly conduct and timely completion of the Board meeting.
- Excluding from the meeting an individual who engages in conduct that constitutes a breach of the peace.

Rules of Order. Disagreements concerning the rules of order for a meeting will be resolved according to the latest edition of *Robert's Rules of Order*. The Board may, however, suspend the Rules for a particular meeting or vote by action of a two-thirds (2/3) vote of those members present.

Suspension or Waiver of the Bylaws. Bylaws may be suspended by general consent or a two-thirds (2/3) vote of the Board members present at a properly constituted meeting. The suspension will apply to a particular instance and matter only and will not otherwise be applicable to subsequent actions or events.

1003 Adoption or Amendment of Bylaws and Policies

The Board will adopt or amend Bylaws and Policies after readings at two separate Board meetings. The Board may, by a majority vote of members elected and serving, waive a first reading.

The Board delegates to the Superintendent the authority to make non-substantive, clerical changes or correct scriveners' errors in the Policies without Board of Education approval. Such changes will not be effective for a period of one month from the date they are provided to the Board.

1004 Conflict Between Policies and Administrative Regulations

In the event of a conflict between Board-approved policies and administrative regulations, the Board-approved policy will prevail.

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Admission and Enrollment

Resident Students Michigan law establishes which students have the right to attend school in the School District. The Superintendent will develop and implement regulations for the enrollment of resident students and their assignment to School District schools, facilities, and programs. The Superintendent may also develop and implement regulations for intra-district open enrollment.

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Home Schooled Students. The Board will attempt to accommodate students who are home schooled and have a desire to take non-essential elective classes in the School District in a manner consistent with the law. The Superintendent may develop administrative regulations as needed for the implementation of this policy. [MCL 380.1561](#); [MCL 388.1766b](#).

Nonresident Students Nonresident students may be permitted to enroll in the School District, as described below.

Schools of Choice. The Board may choose to permit the enrollment of nonresident students pursuant to a schools of choice program. If such a program is adopted, the Superintendent will develop and implement regulations for the enrollment of nonresident schools of choice students. Students duly enrolled pursuant to a schools of choice program will, thereafter, be considered School District students for all curricular and extracurricular purposes.

Tuition Students. The Board may choose to permit the enrollment of nonresident students pursuant to a tuition program. If a tuition program is adopted, the Superintendent will develop and implement regulations for the enrollment of nonresident tuition students. Students duly enrolled through a tuition program will, thereafter, be considered School District students for all curricular and extracurricular purposes.

Foreign Exchange Students. The Superintendent may develop and implement regulations for the enrollment of foreign exchange students.

Homeless Students. The School District will comply with applicable legal requirements concerning the enrollment of students defined as homeless under federal law. The Superintendent will appoint a designee to serve as the District's liaison with homeless students and their parents or guardians. The liaison will coordinate and collaborate with state and local officials, as necessary. Students duly enrolled as homeless students will, thereafter, be considered School District students for all curricular and extracurricular purposes.

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Children of Non-resident Employees. A child of a non-resident employee of the School District may be permitted to enroll in the School District without the payment of tuition, provided the enrolling student is enrolling in the K-12 program. Once enrolled, such a student will be permitted to continue to attend the School District through graduation or receipt of a certificate of completion, as long as the employee remains employed with the School District. Such a student will also be permitted to continue to attend the School District if the student enrolled under this policy and the employee no longer works for the School District due to layoff or elimination of the position. This policy does not bar the long-term suspension or expulsion of a student for a violation of the Student Code of Conduct. For the purposes of this policy, an "employee" is defined as an individual with regularly scheduled hours while school is in session and does not include seasonal, coaching, and 3rd party contracted employees (including substitute teachers). An employee is eligible for this benefit at the start of the next school term/semester.

Shared Time Instruction Under certain circumstances, students enrolled in non-public schools located within the geographic boundaries of the School District, as well as eligible students who are being home-schooled, are permitted to participate in non-core elective classes offered by the School District.

2002 Learning and Achievement

The core function of the School District is to educate students to prepare them to become productive and responsible citizens and adults. All other policies and considerations are secondary to this objective.

Assessments The Superintendent, in consultation with selected School District personnel, is responsible for developing and implementing legally compliant student assessments. These assessments are to be designed to accurately measure the degree to which students of the School District are progressing in the School District's curriculum, in general, and how each individual student is progressing within the curriculum.

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The Superintendent, in consultation with selected School District personnel, is also responsible for developing and implementing an assessment reporting system. The purposes of the reporting system include informing the Board, School District staff, parents,¹ and the community, at large, about student progress within the School District's curriculum, in general; informing the Board, School District staff, parents, and the community at large about student progress relative to their peers in other school districts and communities; and, notifying parents and students of the particular student's individual progress in the School District's curriculum. All School District personnel are responsible for faithfully and effectively administering the School District's assessments and following the prescribed system of assessment reporting.

Progress Reports and Grades The Superintendent, in consultation with selected School District personnel, is responsible for developing and implementing a system of legally compliant periodic progress reporting and grading that accurately reflects the degree to which students are progressing within the School District's curriculum, in general, and relative to their peers, as well as how each individual student is progressing. All School District personnel are responsible for faithfully and effectively implementing the School District's progress reporting and grading system.

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Placement To the extent permitted by law, the Superintendent and building administrators, in consultation with parents, are responsible for placing students in schools, grades, and courses consistent with the School District's core function of preparing students to become productive and responsible citizens and adults. Where agreement cannot be reached, following consultation, placement decisions may be made notwithstanding parental objection. The Superintendent will promulgate administrative regulations necessary to implement this policy.

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Graduation Requirements In order to graduate and receive a high school diploma from the School District, a student must successfully complete all legal requirements, including coursework required by law, all credits, coursework, and assessments required by the School District and all other requirements that may be established and published from time to time by the Board. The School District will adopt Administrative Regulations implementing this policy.

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2003 Education Records

The Superintendent will develop and implement legally compliant regulations covering the creation, maintenance, preservation, and confidentiality of student records. The Superintendent will notify parents annually of their rights with respect to student records and related matters, as required by the [Family Education Rights and Privacy Act](#) (FERPA) and the [Protection of Pupil Rights Amendment](#) (PPRA).

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Directory Information The Board designates the following student record information as *directory information*:

¹The word "parents," when used in these policies, includes legal guardians and, where required by law, those acting in the place of parents.

- A student's name;
- A student's photograph;
- A student's participation in School District related programs and extracurricular activities;
- A student's academic awards and honors;
- A student's height and weight, if a member of an athletic team;
- A student's honors and awards; and
- A student's dates of attendance and date of graduation.

Such information may be released by the School District, upon request, unless a parent or adult student has made timely objection, in writing, in accordance with [FERPA](#).

Limited Directory Information

The Board designates photographs, videos, or other media containing a student's image or likeness (student images) and District-issued student electronic mail addresses (email addresses) as Limited Use Directory Information. Limited Use Directory Information may only be used for the following:

- Publication in official District publications, on social media sites, or websites hosted or maintained by, on behalf of, or for the benefit of the District, including the District's internal email system;
- District officials who have access, consistent with FERPA, to such information in conjunction with a legitimate educational interest; and
- External parties contractually affiliated with the District if such affiliation requires sharing Limited Use Directory Information.

Student Surveys Consistent with [applicable law](#), parents may inspect all materials used for any student survey, analysis, or evaluation conducted by the School District in connection with a program that is funded by the United States Department of Education, or any successor agency. The School District will not, without the consent of the parents of a student, require the student to participate in such a survey, analysis, or evaluation that reveals or is intended to reveal information concerning the student or the student's parents':

- Political or religious affiliations, beliefs, or practices;
- Mental or psychological problems;
- Sexual behavior or attitudes;
- Illegal, anti-social, self-incriminating, or demeaning behavior;
- Critical appraisals of other individuals with whom the student or the student's parents have close family relationships;
- Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers; or
- Income, other than when required by law to determine eligibility for programs or financial assistance.

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Child Find The School District will attempt to identify and locate every student residing in the School District who may be a student with a disability under the **Individuals with Disabilities in Education Act** and/or **Section 504 of the Rehabilitation Act of 1973**, regardless of whether they are currently receiving a public education.

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The School District may seek to notify parents of its child find obligations by advertising, posting notices in places likely to be visited by qualified students with disabilities and their parents, by including notices in School District publications – including its website – and by directly contacting parents of students the School District believes may be eligible.

The School District will also ensure that the information in its notices is written in a manner that would reasonably be easily understandable to a parent. The notices will contain the name and contact information for the School District's Executive Director of Student Services as follows:

Dr. Megan Papsian-Broadwell
248-658-5206
megan.papsian-broadwell@myhpsd.org

2004 Extracurricular Activities

The Board strongly encourages the participation of School District students in extracurricular activities. Such activities are intended to supplement the School District's curriculum and provide opportunities for student enrichment. While important, it must be emphasized that participation in extracurricular activities is a privilege, not a right.

Athletics The Superintendent will develop and administer a robust program of interscholastic athletics, including the hiring and evaluation of all coaches. The athletic program must, at all times, adhere to the principle that participants are students first and athletes second.

School District Clubs and Other Activities The Superintendent will develop and administer a program of curricular and extracurricular student clubs and other activities, including the hiring and evaluation, as appropriate.

Equal Access for Non-District-Sponsored Activities School District secondary students may also initiate clubs and other activities to be held on School District premises, subject to such rules and regulations as may be established by the Board, the Superintendent, or District personnel consistent with the federal [Equal Access Act](#) and its [Michigan equivalent](#). The School District will not discriminate among such student-initiated clubs and activities based on the religious, political, or philosophical content of their meetings, provided the following conditions are met:

- Club meetings and events may not take place during instructional time.
- Club meetings and events must, in fact, be student-initiated and student participation must be voluntary.
- Club meetings and events will not be sponsored by the School District or School District employees or agents.
- School District employees and agents may be present in only a supervisory capacity. They may not otherwise participate in club meetings and events.
- Persons not affiliated with the School District may not direct, conduct, control, or regularly attend club meetings and events.

- Club meetings and events must not materially or substantially interfere with the orderly conduct of School District educational programs or activities.

2005 Communication

Closed Forum The School District is a closed forum, dedicated to the education of School District students based on the School District's curriculum. Where deemed necessary, the School District reserves the right to prohibit communication by students or others while observing all applicable legal requirements.

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Student Publications The School District supports and encourages student publications that are part of the School District's curriculum, including school newspapers, yearbooks, and similar publications.

Distribution and Posting of Materials Posting and distributing materials on School District property is prohibited, unless the materials are generated by the School District itself or provide factual information about School District's academic or extracurricular activities. All postings and materials require prior written approval of the building administrator or his/her designee.

The Superintendent, in consultation with building administrators, may develop and implement regulations for the posting and distribution of other information. In all cases, the School District prohibits the posting or distribution of literature that violates 7008-AR or otherwise:

- Is libelous, defamatory, obscene, lewd, vulgar, or profane;
- Violates federal, state, or local laws;
- Advocates the use or availability of any substance or material that may reasonably be believed to constitute a direct and substantial danger to the health or welfare of students, such as smoking (including tobacco, vaping, marijuana), alcohol, or illegal drugs;
- Incites violence;
- Interferes with or advocates interference with the rights of any individual or the orderly operation of the schools and their programs;
- Is primarily of a commercial nature, including but not limited to material that primarily seeks to advertise products or services; or
- The primary purpose of which is fundraising, except as approved in advance by the Superintendent.

2006 Behavior

Introduction The Board of Education is committed to providing a school environment in which staff may deliver and students may receive educational services without disruption or interference. Expectations for students are based on principles of civility, mutual respect, and otherwise doing what is necessary to be a functioning member of a school community. These expectations apply to conduct on School District premises, while en route to and from school, while in attendance at school functions, as well as when off-campus, to the extent the off-campus behavior is likely to or does substantially disrupt District academic or extracurricular activities or programs.

Attendance and Truancy The School District requires its students to attend school every day school is in session, except when excused by the School District. The School District's Superintendent is responsible for enforcing this policy. In cases where the School District's Superintendent concludes a parent is failing to comply with Michigan's compulsory school attendance law, [MCL 380.1561](#), s/he may refer the matter to Child Protective Services or the appropriate police agency or prosecutor's office.

Student Appearance Students' dress and grooming must not disrupt the educational process, interfere with the maintenance of a positive teaching/learning climate, or compromise reasonable standards of health, safety, and decency.

Student Code of Conduct The Superintendent, in consultation with selected School District personnel, will develop and implement a legally compliant Student Code of Conduct. The Student Code of Conduct will apply to student behavior on school premises, while en route to and from school, at School District related events, as well as to off-campus behavior, to the extent the off-campus behavior is likely to or does substantially disrupt District academic or extracurricular activities or programs, or to the extent the District is legally required to consider the off-campus behavior, such as criminal sexual conduct and cyberbullying.

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- Principals are delegated the authority to suspend a student from school for misconduct for a period not to exceed ten (10) school days. The Student Code of Conduct to be developed by the Superintendent is to include the due process protections that will apply in connection with such suspensions.
- The Student Code of Conduct will include a procedure for considering and disposing of recommendations by the administration for long term suspensions (in excess of 10 school days) and expulsions. The procedure will be consistent with this policy.

Long Term Suspensions and Expulsions. The Board of Education delegates to the Superintendent the authority to issue long-term suspensions and expulsions, pursuant to legally-compliant procedures set forth in the Student Code of Conduct. The Superintendent's decision on such suspensions and expulsions will be final, except in cases of permanent expulsion or an expulsion of greater than 180 days. In such circumstances, a student may appeal to the Board of Education.

The Superintendent may also develop and implement an Athletic and Extracurricular Code of Conduct. The Code will be developed on the foundational basis that participation in athletics and extracurricular activities is a privilege, not a right. The Superintendent will post the School District's Student Code of Conduct and Athletic and Extracurricular Code of Conduct on the School District's website and take other reasonable measures to assure that students and parents are aware of their existence.

Other Student Behavior Michigan law requires that the Board adopt policies concerning bullying, "verbal assault," and locker searches. The Board adopts the following policies, which the Superintendent is to incorporate into the Student Code of Conduct.

Student Bullying The Board recognizes that bullying and cyberbullying significantly interfere with the learning process. Through this Policy and the accompanying Administrative Regulation [2006-AR], the Board prohibits bullying "at school," as defined below, as well as off-campus conduct that is likely lead to a material or substantial disruption of the school learning environment for one or more students.

This Policy is intended to protect *all* students from bullying, including cyberbullying, regardless of the subject matter or motivation for the behavior. The Board, through this Policy, also prohibits retaliation or false accusations against a target of bullying, as well as a witness or another person with reliable information about an act of bullying. The identity of an individual who reports an act of bullying shall remain confidential. The Superintendent will promulgate administrative regulations to implement this policy.

Verbal Assault A verbal assault is a communication or series of communications that does or is intended to put a reasonable person in fear of harm to himself/herself or his/her property. The Superintendent will address verbal assault within the Student Code of Conduct.

Lockers, Desks, and Other Searches Lockers and desks provided to students are the property of the School District and students and others have no expectation of privacy with respect to the lockers and desks or their contents. School District principals and their designees may search student lockers and

desks at any time for any reason and may request the assistance of local law enforcement personnel. When conducting locker or desk searches, School District personnel will respect the privacy rights of students regarding items found that are not illegal or possession of which is not in violation of School District policy. Any searches of personal property on school grounds will be conducted in a manner consistent with applicable legal standards.

Personal Electronic Devices The School District reserves the right to prohibit the possession or use of personal electronic devices on School District property or at School District-related functions. For purposes of this Policy, "personal electronic device" means a privately owned device that is used for audio, video, or text communications, including cell phones, personal laptops, smartwatches and other wireless device connections.

Away-for-the-Day Requirements. Students are not permitted to use personal electronic devices during the school day unless **required by law**. Personal electronic devices must be turned off and kept out of sight in lockers or cubbies.

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The Superintendent may develop administrative regulations consistent with this policy.

Recording and Broadcast. Students may not use personal electronic devices to broadcast or record audio, images, or video of any student, staff member, or other person in the school or while attending school-related activity, unless the student has received permission from the person(s) to be broadcasted or recorded. This prohibition does not apply to curricular or extra-curricular activities for which personal recording is generally permitted (e.g., athletic events, arts performances, etc.).

Food Deliveries Students are prohibited from ordering delivery food during the school day, either directly from a restaurant or through smart phone applications and websites. Any food deliveries will be confiscated by the front office and, at the discretion of the front office, may either be retrieved at the end of the school day or discarded. Violation of this policy may result in student discipline.

2007 Health and Safety

Programs and Activities School District personnel will take reasonable precautions to preserve the health, safety, and welfare of students participating in School District related programs and activities.

Health Concerns Raised by Parents Parents are responsible for informing the School District of health and safety concerns particular to their children and cooperating with the School District to address those concerns. The Superintendent will develop and implement regulations for addressing the health and safety concerns of students with disabilities within the meaning of [Section 504 of the Rehabilitation Act of 1973](#).

Immunization Except as otherwise **specifically provided by law**, the Board requires that all students be properly immunized, not later than the first day of school.

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Medication The Superintendent will develop administrative regulations concerning student medications. The regulations will address the possession, storage, and accessing of student medications, as well as the administration of prescription medications to students while at school.

Performance Enhancing Substances Students are prohibited from using or being in the possession of any performance-enhancing substances, including, but not limited to, those that may be listed by the National Collegiate Athletic Association, the Michigan High School Athletic Association, or the Michigan Department of Community Health.

Seclusion and Restraint The Board directs School District personnel and others to comply with [Michigan law](#) prohibiting seclusion and restraint, except for emergency seclusion and emergency physical restraint in the manner permitted by law. This policy is intended to:

- Promote the care, safety, welfare and security of the school community and the dignity of each pupil;
- Encourage the use of proactive, effective, evidence- and research-based strategies and best practices to reduce the occurrence of challenging behaviors, eliminate the use of seclusion and restraint, and increase meaningful instructional time for all pupils; and
- Ensure that seclusion and physical restraint are used only as a last resort in an emergency situation and are subject to diligent assessment, monitoring, documentation and reporting by trained personnel.

The School District further defines an imminent risk to safety as the reasonable expectation that serious physical injury will occur at any moment. Physical restraint or seclusion should not be used except in situations where the child's behavior poses imminent danger of serious physical harm to self or others and other interventions are ineffective and should be discontinued as soon as imminent danger of serious physical harm to self or others has dissipated. The Superintendent shall develop administrative regulations consistent with this policy.

Wellness The Superintendent shall prepare and implement administrative regulations and SMART Goals, in accordance with applicable law, with input from the District's Wellness Committee, that promote students' health, nutrition, well-being, and regular physical activity as part of the learning environment, in accordance with applicable laws, rules and regulations. The Principal of each school building shall have the authority and responsibility to ensure that each school building complies with this policy. The District will inform the public annually about the wellness policy, provide a link to the wellness policy online, review the wellness policy at least triennially, and provide information to the public on how they can participate on the wellness committee and assist with the development, implementation and periodic review and update of this policy.

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Epinephrine Auto-Injectors (Epi-Pens) and Opioid Antagonists The School District will acquire or purchase and maintain at least two functioning epinephrine auto-injectors (epi-pens) and at least one functioning opioid antagonist for and at each school building it operates. Properly trained School District personnel or authorized contractors will administer an opioid antagonist to any individual on school grounds who is believed to be having an opioid-related overdose, an epi-pen injection to any individual on school grounds who is believed to be having an anaphylactic reaction, or to any student who has a prescription on file at the school. The District will notify the parent of any student to whom the District administers an epi-pen injection or opioid antagonist on school grounds or at a school-related activity.

In the case of a believed opioid related overdose for a student, the School District will also encourage the parent(s) or legal guardian(s) to seek treatment for the student from a substance use disorder services program licensed under part 62 of the Public Health Code, 1978 PA 368. The School District will also call 911 when a student is believed to be having an opioid related overdose.

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The purpose of this policy is to comply with sections 1178 and 1179 of the Revised School Code. This policy is not intended, and should not be construed, to create or grant any rights or remedies to any person. The Superintendent will promulgate administrative regulations for implementing this policy consistent with the requirements of the Revised School Code, which regulations will incorporate, by reference, the Michigan Department of Education's Medication Administration Guidelines.

Cardiac Emergency Response Plan The purpose of this policy is to comply with Sections 19 and 19b of the Fire Prevention Code and Section 1319 of the Revised School Code. The Superintendent will develop and implement regulations that will enable the School District to offer an appropriate response in the event of a cardiac emergency. These procedures will address, at a minimum:

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- The use and regular maintenance of automated external defibrillators located throughout the school's campus and athletic facilities.

- The establishment, and activation of a cardiac emergency response team in the event of an identified cardiac emergency and integration of the cardiac emergency response team with the local emergency response agencies and system.
- The methods for effective and efficient communication in the building or outside area in which the emergency arises.
- A legally compliant training plan for the use of automated external defibrillators and cardiopulmonary resuscitation techniques.
- The incorporation or integration of a local emergency response system and emergency response agencies into the School District's procedures.

The Superintendent will periodically evaluate the School District's cardiac emergency response procedures and report the evaluation results to the Board.

Physical Examinations and Screenings Annual notice will be given to parents of any health or physical examinations or screenings. Parents will be given the opportunity to opt-out their students from all physical examinations and screenings. This policy is not intended to apply to physical examinations required for sports participation.

3000

CURRICULUM AND INSTRUCTION

3001

Curriculum Development

The Board directs the Superintendent to develop, implement, and provide ongoing evaluation of the School District's core academic curriculum. The curriculum will:

- Be consistent with the Board's policy on Student Learning and Achievement;
- Meet or exceed all requirements of the State of Michigan for instructional programs; and,
- Be standards based and founded upon legally compliant, research-based grade level learning and achievement standards that lead to the awarding of a School District diploma.

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The School District's curriculum will also include legally compliant, research-based learning and achievement standards for students who participate in career and technical education programs, as well as address the needs and provide legally compliant opportunities for students with disabilities and students who are considered gifted.

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The Superintendent will appoint well qualified administrators, teachers, and auxiliary staff to maintain equivalence and assist the Superintendent in implementing and improving the School District's curriculum. Appointed staff will also assist the Superintendent in improving student learning and achievement and ensure equivalence among schools as required by law with regard to the provision of curriculum materials and instructional. Any changes to the School District's core academic curriculum must be approved by the Board, to the extent required by [Michigan law](#).

3002

Parent and Family Engagement ("PFE")

The Board strongly encourages and supports the involvement of parents and families in their children's education. The Superintendent will develop and implement regulations, in consultation with parents and families, which will include:

- The manner in which the School District will cooperate with parents and families of students to develop students' intellectual and vocational skills in a safe and positive environment;
- The manner in which the School District will permit parents and families to review the School District's curriculum, textbooks, and teaching materials;
- The manner in which the School District will permit parents and families to observe instructional activities, other than testing and assessments, in which their students are enrolled and present; and
- The manner in which the School District will permit the disclosure or use of student information for purposes of sales or marketing.

Parent and Family Engagement ("PFE") is also considered a key component of **federal Title I programs**. In order to help build a partnership between home and school for purposes of Title I, the School District:

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- Informs parents and families of the program, the reasons for their children's participation and the specific instructional objectives;
- Trains parents and families to work with their children to attain instructional objectives;

- Trains teachers and other staff involved in Title I programs to work effectively with the parents and families of participating students;
- Consults with parents and families on a regular basis;
- Provides opportunities for parents and families to be involved in the design, operation, and evaluation of the program; and
- Provides opportunities for the full participation of parents and families that lack literacy skills or whose native language is not English.

The Superintendent will develop and implement regulations that are compliant with Title I. The regulations are to support the above principles and actions and also assure that services provided with state and local funds in Title I schools are comparable to those provided in non-Title I schools in the School District.

3003 Instruction

To the extent feasible, student instruction will be delivered using research based and peer reviewed instructional methodologies. The Superintendent may develop regulations that are consistent with this policy.

Homebound Instruction The School District will provide homebound and hospitalized instruction to qualified students in a manner that is consistent with federal/state law and other applicable guidance. The Superintendent may develop administrative regulations as needed to implement this policy.

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3004 Textbooks and Other Instructional Materials

Textbooks The use of textbooks (or their modern equivalent) is fundamental to the delivery of the core academic curriculum for students. The Superintendent may utilize well-qualified administrators and teachers to assist in the selection of textbooks to be recommended to the Board for approval, to the extent required by Michigan law [MCL 380.1421/22].

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Other Instructional Materials The delivery of the core academic curriculum is augmented by the use of instructional materials, the approval of which is not required by the Board. The Board delegates to the Superintendent the authority to approve and purchase, consistent with the requirements of Michigan law, other instructional materials. The Superintendent may utilize well-qualified administrators and teachers to assist in the selection of instructional materials. Those materials utilized should be compatible with the School District's core academic curriculum, as approved by the Board.

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3005 Selection of Media Center/Library Materials

The Board intends that students be provided access to a wide variety of educational materials, in various media, to support learning. The Superintendent may make or approve purchases for the media center (and/or classroom libraries). Professional staff members, parents, and students may recommend such purchases.

3006 Parental Objections

The Superintendent will develop regulations that provide an opportunity for parents to object to, and the Superintendent to consider parental objections to, the School District's curriculum, the selection of textbooks and other instructional materials, and media center materials.

3007 School Year / School Calendar

The Superintendent will develop and recommend for approval by the Board a school year that is consistent with the Board's policies on Student Learning and Achievement. The school year adopted by the Board will meet all applicable legal requirements and, to the extent feasible, will be coordinated with the school year calendars of the intermediate school district and neighboring school districts.

3008 School Day

The Superintendent will develop and recommend for approval by the Board a school day that is consistent with the Board's policies on Student Learning and Achievement. The school day will meet all applicable legal requirements.

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3009 Limited English Proficiency

The Board is committed to providing equal educational opportunities for all students in the School District. This includes students who have an English language deficiency. The Superintendent will develop and implement programs of instruction that:

- Appropriately identify students who have an English language deficiency;
- Provide appropriate instruction to limited English proficient students to assist them in gaining English language proficiency; and,
- Annually assess the English proficiency of students and monitor their progress in order to determine the degree to which they may participate in a regular classroom environment.

4000

PERSONNEL

A quality educational program is very largely a function of the personnel employed to implement the educational goals of the Board of Education. The Board will search for and employ persons of the highest character who have the skills and other qualifications necessary to meet staffing requirements.

Board policies apply to all School District employees, including personnel who are covered by a collective bargaining agreement. In the event that a Board policy conflicts with an enforceable provision of a collective bargaining agreement, the bargaining agreement will control the particular matter for employees who are within the coverage of that agreement. Any provision of a collective bargaining agreement that purports to cover a prohibited subject to bargaining is not enforceable.

All staff members have the responsibility to make themselves familiar with, and abide by, the laws of the State of Michigan as they affect their work, the policies of the Board, and implementing Administrative Regulations designed to implement them.

4001

Administrative Staff and Organization

The Superintendent of Schools The Board will employ a Superintendent of Schools in conformity with relevant provisions of the [Revised School Code](#) and other applicable laws.

Other Administrators The Board may employ other administrators as it deems necessary for the proper operation of the School District.

4002

Employment Considerations

Equal Employment Opportunity The Board is committed to equal employment opportunities in all aspects of employment, including recruitment, selection, training, promotion, and retention of staff.

Discrimination and Harassment The Board is committed to maintaining a learning/working environment in which all individuals are treated with dignity and respect, free from illegal discrimination and harassment. There will be no tolerance for discrimination or harassment in employment on the basis of race, color, national origin, religion, sex, marital status, pregnancy status, genetic information, disability, age, or any other illegal grounds. See, also, Policy 8007.

Nepotism It is the intent of the Board to avoid favoritism as well as the appearance of favoritism towards relatives in all matters concerning employment in the School District. The Board adopts the following standards:

- No Board member or employee shall participate in any personnel action, including a recommendation for appointment, employment, promotion, or evaluation, concerning an applicant or employee to whom she or he is related.
- No Board member or employee may directly supervise or evaluate an employee to whom that person is related. If a person is hired or transferred into a position the person will immediately report that fact to the Superintendent, who will consult with the Board of Education concerning the proper disposition of the matter.

This policy should not, except as expressly provided, be interpreted to prohibit the employment of relatives of Board members or relatives of School District employees.

For purposes of this policy, the terms “related” or “relative” refer to the following relationships: father, mother, son, daughter, brother, sister, or spouse; father-in-law, mother-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law; step-father, step-mother, step-son, step-daughter; step- or half-brother, step- or half-sister; or, any other persons who reside at the same location as the Board member or employee.

Criminal Background Checks The Board seeks to ensure a safe and secure environment for students, staff and other members of the school community. Accordingly, the School District will comply with [state law](#) and require that any individual working in a school building, whether as an employee or working regularly and continuously under contract, submits to a criminal history and background check by the department of state police. If an individual has been convicted of a listed offense, as defined by Michigan law, the School District will not employ the individual. If the individual has been convicted of a felony other than a listed offense, the School District will consider the severity of the felony, when the conduct occurred, its effect on the ability of the individual to work in a school building, and any other matters considered relevant to the safety of the school community. An individual with a felony conviction will not be permitted to work in a school building unless the assignment is specifically approved by the Superintendent and the Board of Education. Should the School District become aware, at any time, that an individual already working in a school building has been convicted of a listed offense or a felony, the same procedures will apply. The Superintendent will develop and implement administrative regulations to carry out this policy.

4003 Conditions of Employment

Alcohol and Drug Free Workplace The Board maintains a workplace free of alcohol and illegal drugs, as well as prescription drugs for which the employee does not have a current, valid prescription. An employee or volunteer who is found to have unlawfully manufactured, distributed, dispensed, possessed, or used alcohol or any drug in the workplace shall be disciplined, up to and including discharge from employment. Similarly, an employee or volunteer who is found to have been present in the workplace while under the influence of illegal drugs, prescription drugs for which the employee does not have a current, valid prescription, or alcohol will be subject to discipline, up to and including discharge from employment. The Superintendent may require an employee to submit to a medical examination when there is a reasonable suspicion that the employee is under the influence of drugs or alcohol while performing job duties or on school grounds.

All employees must notify the School District, in writing, if charged with a violation of a criminal drug statute occurring in the workplace. Notification must be provided no more than three (3) business days after being arraigned for the crime. All employees agree to abide by this policy as a condition of employment. This notification requirement does not eliminate the obligation of School District employees or volunteers to report convictions of felonies and/or listed offenses, as otherwise required by law.

Notwithstanding state permissibility, the use and possession of marijuana and marijuana-induced intoxication are prohibited on school grounds.

The Superintendent will establish a drug-free awareness program to inform employees about: the dangers of drug abuse in the workplace; employee awareness of this policy; and available drug counseling, rehabilitation, and employee assistance programs.

Omnibus Transportation Employees The School District is required to and will comply with the [Omnibus Transportation Employee Testing Act of 1991](#). The Superintendent will develop and implement regulations to conduct alcohol and drug testing of all employees working in safety sensitive transportation positions, within the meaning of the Act.

Staffing, Layoff, and Recall of Teachers This policy relates to all teachers working for the School District as defined by the [Michigan Teachers' Tenure Act, MCL 38.71, et seq.](#) As used in this policy, the term “personnel decision” refers to any situation where the School District is:

- Filling a vacancy;
- Placing a teacher in a classroom;
- Conducting a staffing reduction;
- Conducting a program reduction, or;
- Any other decision resulting in the elimination of a position.

The Superintendent will adopt clear and transparent procedures for all personnel decisions governed by **Section 1248 of the Revised School Code**. When adopting such procedures, length of service shall not be the sole factor in ~~personnel decisions and~~ may only be considered as a tiebreaker if a personnel decision involves 2 or more employees and all other factors distinguishing those employees from each other are equal.

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Personnel decisions must be based on relevant factors, including, but not limited to:

- Effectiveness, as measured using the performance evaluation system required by law;
- The teacher’s length of service in a grade level or subject area;
- The teacher’s disciplinary record, and;
- Relevant special training, which may be based on completion of relevant training other than professional development or continuing education that is required by the School District or by law, and integration of that training into instruction in a meaningful way.

Subject to the limitations set forth herein through policy or regulation, the Superintendent has sole authority to determine teacher placement, the existence of a teacher vacancy, or to implement a personnel or program reduction.

Assignment and Transfer The Board of Education believes that the appropriate placement of qualified and competent staff is essential to the successful functioning of the District. The Superintendent will be responsible for the proper assignment and transfer of all professional staff members and, in doing so, will attempt to optimize meeting the academic needs of the District’s students.

HIPAA The [Health Insurance Portability and Accountability Act of 1996](#) (HIPAA) requires the School District to provide employees with notice of the uses and disclosures of their protected health information that may be made by the School District. The School District will comply with the requirements of HIPAA with regard to any employee benefit or group health plan provided by the District that is subject to the requirements of the Act. The Superintendent will develop and implement regulations necessary to ensure continuing School District compliance with the requirements of HIPAA.

Leaves of Absence An employee may be granted a leave of absence, with a right to return to employment upon expiration of the leave. A leave of absence is without pay unless otherwise provided by law, Board policy, or a negotiated contract. The Superintendent will develop and implement ~~legally compliant~~ leave of absence regulations, specifying the various types of leave that are available to School District employees and the manner in which application for a leave may be made.

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Remote Work Unless a remote work request has been approved by the Superintendent, the School District expects all employees to work on-site and in person. The Superintendent will promulgate administrative regulations consistent with this policy.

FMLA The School District will comply with the [Family and Medical Leave Act \(FMLA\), 42 USC 12201, et seq.](#), and corresponding regulations. The School District will use the rolling calendar method under the FMLA. The FMLA leave of any employee of the School District will be without pay. If the employee has paid leave time available under an applicable contract, the employee will be required to use that paid time concurrent with any FMLA leave.

Earned Sick Time The School District will provide earned sick time (EST) to eligible employees pursuant to [Michigan law](#). The Superintendent will determine whether EST will accrue over the course of each benefit year or will be provided at the beginning of each benefit year and will promulgate administrative regulations concerning the use of EST. Payment and use of accrued or provided EST will be coordinated with all types of paid leave available to an eligible employee pursuant to collective bargaining agreements, individual contracts, or other School District policies and administrative regulations. This policy and any implementing administrative regulations will be automatically rescinded, without further action by the Board or the Superintendent, if paid medical leave is mandated by federal law.

Medical Examinations The Superintendent may require an employee to submit to a medical examination when:

- Required or permitted by [federal or state law](#).
- Required or permitted by the employee's contract of employment.
- Information suggests that a health condition may be negatively affecting the employee's ability to perform the essential functions of his/her job, with or without accommodations.
- Information suggests that the employee is a direct threat to his/her safety or the safety of others.
- An employee has provided insufficient medical documentation as the basis for a health leave and, after providing the employee an opportunity to supplement the documentation, the documentation remains insufficient.
- There is a reasonable suspicion that an employee is under the influence of drugs or alcohol while performing job duties or on school grounds.

If the Superintendent requires an employee to submit to a medical examination, all costs will be borne by the School District. The employee will be required to sign a release authorizing the physician to submit a copy of the report of the examination directly to the Superintendent. A copy of the physician's report will be maintained in a separate, confidential personnel file.

Employee Salary Schedules Pursuant to [Michigan law](#), all employees must be paid pursuant to a normal salary schedule. For those employees that are not part of a collective bargaining unit with a contract that provides normal salary schedules, normal salary schedules will be implemented by the District setting out base pay for each job classification. Job classifications for non-bargaining unit employees are to be determined by the Superintendent. The Superintendent is delegated the authority to create and implement normal salary schedules for all non-bargaining unit employees (except for the Superintendent), but such salary schedules must be [approved by](#) the Board of Education prior to implementation. The normal salary schedule for the Superintendent must be presented to the Board of Education for approval on a yearly basis.

Anti-Moonlighting School District employees are prohibited from simultaneously working for another entity when that work conflicts with their employment for the School District. Whether a conflict exists is within the discretion of the School District. A conflict includes, but is not limited to, an overlap of timing and responsibilities, worsening job performance, abusing School District resources, or a leave of absence concurrent with employment for another entity. Moonlighting that conflicts with employment for the School District may result in discipline, up to and including termination.

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4004 Evaluations, Discipline and Discharge, Resignations

Performance Evaluations All teachers and administrators can improve their performance and should strive for excellence in order to provide the best possible education for the students of the School District. To that end, the School District will use a rigorous, transparent, and fair evaluation system for all teachers and administrators. This system will comply with Michigan law and include annual year-end evaluations for all teachers and administrators, unless otherwise permitted by Michigan law. The Superintendent will provide inter-rater reliability training for all evaluators as required by law.

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The evaluation system is intended to be used to improve the performance of all teachers and administrators and encourage professional growth. The system will be used, at a minimum, to inform decisions on the effectiveness and development of teachers, and to grant tenure or full certification, and to remove ineffective tenured and untenured teachers. The Superintendent will develop and implement any legally compliant administrative regulations necessary to put this policy into effect with the involvement of teachers and school administrators. The regulations will use legally compliant criteria to deem teachers and administrators unevaluated.

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The Superintendent is authorized to promulgate regulations based on changes of the law governing evaluations.

The evaluation of the Superintendent shall be conducted in a manner consistent with state law and/or his/her employment contract. In accordance with state law, Board members must receive training in the evaluation framework for the Superintendent. Board members are expected to complete such training before participating in an annual performance evaluation of the Superintendent. If such training is not obtained in advance of participation, the Board member(s) shall be recused from the evaluation of the Superintendent.

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Ineffective Teachers Teachers will receive ratings as prescribed by law. Any teacher rated less than effective on a year-end evaluation will be placed on an individualized development plan (IDP). That teacher will be evaluated mid-year during the next school year, in addition to receiving a year-end evaluation. If the teacher continues to be found less than effective for three consecutive years, the School District will act to discharge the teacher, either through termination (if probationary) or the filing of tenure charges (if tenured), unless special circumstances are found to exist.

Discipline and Discharge This discipline and discharge policy applies to all School District employees. Furthermore, the employment of a probationary employee, including a probationary teacher, may be terminated at any time, for any reason that is not in violation of state or federal law. Where this policy conflicts with an individual contract of employment or an enforceable provision of a collective bargaining agreement, the applicable contract or agreement will supersede this policy.

The Board believes in maintaining a work environment that allows employees to be successful in providing an education to students of the School District. In return, employees are required to meet the highest standards of personal integrity, professionalism, and performance. Employees whose conduct or performance is inconsistent with the School District's expectations are subject to corrective and/or disciplinary action.

Discipline, for purposes of this policy, includes verbal and written warnings, verbal and written reprimands, suspensions, and dismissals/discharges. Discipline does not include verbal or written directives, verbal counseling aimed at correcting behavior or conduct, placement upon a voluntary or involuntary paid leave of absence, and performance evaluations. Such actions are not subject to this policy.

Disciplinary actions are taken at the discretion of the School District and may arise for any reason that is not arbitrary or capricious. Except as otherwise expressly provided by law, individual employment contracts or an enforceable provision of a collective bargaining agreement, all disciplinary decisions of the School District are final and not subject to any grievance or arbitration procedure.

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Resignations The Superintendent is authorized to accept resignations on behalf of the Board. A resignation must be in writing and is effective upon acceptance by the Superintendent.

4005 Other Matters of Employment

Gifts to School Personne No employee of the School District shall:

- Accept any but nominal personal gifts of money, services, or goods from a student of the School District or the parent or guardian of any student.
- Accept any but nominal gifts or favors from any person, firm, or corporation that is involved, directly or indirectly, or may be interested in becoming involved, in any commercial dealings with the School District.

Whistleblower Protection Policy Employees are expected to report suspected unlawful activity in the School District. They shall not be subject to retaliation for such reporting. The Superintendent will develop regulations to inform employees of the protections and obligations that exist under the [Michigan Whistleblowers' Protection Act, MCL 15.361, et seq.](#) The regulations will include a procedure for reporting alleged violations.

Outside Activities Employees may not engage in activities which interfere with their School District duties and responsibilities or denigrate the School District or the employee's profession.

Teachers are not permitted to receive pay for tutoring students currently assigned to them. Teachers may tutor other students of the School District with the prior permission of the Superintendent. No private tutoring may be provided during the regular school day, on School District property at any time, or using School District equipment or supplies.

No employee shall attempt to sell or influence a student to buy any product, article, instrument, service, or other such item, which would directly or indirectly benefit that employee.

Political Activities Political activities of any employee shall be conducted outside of District buildings, off District premises, and outside working hours. "Political Activities" include, but are not limited to, attempting to persuade or dissuade anyone to be for or against any candidate or issue while on duty. Employees shall not use Students for any Political Activity unless the Activity is student-initiated and parent approved. In accordance with Michigan law, District resources are, in no way, to be used in furtherance of any political activities.

Ownership of Works Instructional staff members are encouraged to prepare scholarly articles and otherwise produce materials which might be considered for publication or distribution. Any works which reference the School District require the prior written approval of the Superintendent.

Staff member works in which a copyright or patent interest may exist are subject to the following:

- Works developed within the specific scope of an employee's School District duties and responsibilities, or occurring during the employee's regular or customary work hours, are the absolute and exclusive property of the School District.
- Works developed by an employee outside of both the specific scope of his/her employment duties and outside the employee's regular and customary hours of work belong to the employee.

Professional Development Opportunities Administration and professional staff are encouraged to seek and take advantage of professional development opportunities. Any expenses or fees associated with such

professional development opportunities must be pre-approved by the Superintendent in order to be eligible for reimbursement.

Professional Staff Contracts The employment of teachers shall be secured through written contracts according to their status as a probationary or tenured teacher. The Superintendent is authorized to sign teacher contracts on behalf of the Board.

Illegal Conflicts of Interest School District employees and agents are prohibited from engaging in any illegal conflict of interest as determined by state law. See, e.g., [MCL 380.1203](#) and [Contracts of Public Servants with Public Entities, MCL 15.321 et seq.](#)

Codes of Ethics The School District expects all individuals working with or for its students to comply with all applicable professional codes of ethics, including the [Michigan Code of Educational Ethics](#), as approved by the Michigan Department of Education.

Mandatory Reporting Each professional staff member employed by the School District and all other persons employed by the School District who are mandatory reporters **under the law** and/or who have reasonable cause to suspect child abuse or neglect shall be responsible for reporting immediately every case, whether ascertained or suspected, of abuse or neglect resulting in physical or mental injury to a student by other than accidental means, in a manner **consistent with the law**.

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5000**BUSINESS****5001****General**

The Board of Education holds a position of public trust and is responsible to account for and direct the management and expenditure of all monies received by the School District. In furtherance of this responsibility, the Board directs the Superintendent to establish financial procedures to ensure the proper and effective accounting of all School District monies, that monies are administered in accordance with generally accepted accounting principles, and that all legal requirements concerning School District monies are satisfied in letter and spirit. Under the supervision of the Superintendent, financial reports and statements will be prepared and submitted to the Board on a monthly basis, or more frequently if requested by the Board.

5002**Budget Planning and Adoption**

The Board is required to adopt a budget prior to July 1 of each year, to be in place for the ensuing school year. The budget is a formalized statement of anticipated revenues and expenditures of the School District and includes all District fund categories that are used to carry-out the School District's educational goals and objectives. The budget will be prepared and published in conformity with the most recent, applicable Governmental Accounting Standards Board (GASB) requirements. The Board may establish a minimum fund balance goal consistent with **applicable law**.

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The Superintendent is responsible for preparing the budget and its timely presentation to the Board. Following adoption by the Board, the Superintendent will regularly inform the Board of actual or anticipated variances that may occur during budget implementation and recommend any action that may be required to be taken by the Board.

5003**Purchasing**

The Board authorizes the Superintendent to purchase or supervise the purchase of all materials, equipment, supplies, and services necessary for the operation of the School District. The Board expects the Superintendent to seek maximum value for all expenditures. The Superintendent is authorized to promulgate administrative regulations necessary to implement this policy.

The Superintendent will use competitive bidding when, and in the manner, **required by law**. In cases where competitive bidding is not required by law, the Superintendent may use competitive bidding or take advantage of cooperative pricing when, in his or her opinion, these procedures serve the School District's interest. Purchases made using competitive bids provided through the State of Michigan programs, other consortiums, or cooperative bids shall satisfy the requirements of this Policy, unless applicable State or Federal law requires otherwise.

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Federal Procurement Standards The Board seeks to ensure the District complies with all procurement policies and procedures in accordance with the [Education Department General Administrative Regulations](#) and/or issued pursuant to the [Federal Uniform Grant Guidance, 2 CFR Part 200](#). The Superintendent will develop procedures that comply with this policy.

Automated Clearing House (ACH) Arrangements and Electronic Transaction of Funds The Superintendent may enter into ACH arrangements approved by the Board. The Superintendent may transact School District business electronically.

State/Federal Grants and Awards The Superintendent will promulgate **legally compliant** administrative regulations concerning expenditures of funds received through state/federal grants and awards. The Superintendent shall establish and maintain effective internal control over financial grants and awards that provide reasonable assurance that the program and funds are managed in compliance with applicable statutes, regulations, and the terms and conditions of the awards.

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Real Property and Structures The Superintendent may identify real property and structures suitable for purchase by the School District and recommend to the Board the procedures to be followed for the purchase or acquisition of such property. Board approval is required for both the process to be followed and the ultimate purchase or acquisition. The Superintendent is authorized to execute any and all closing documents required to close on the purchase or acquisition of such property.

School Construction Before commencing construction of a new school building, or addition to or repair or renovation of an existing school building, the Board of Education shall obtain competitive bids on all the materials and labor required for the complete construction of a proposed new building or addition to or repair or renovation of an existing school building. Such requirements do not apply to: (i) repair work normally performed by School District employees; (ii) construction of a new school building, addition to or repair or renovation of an existing school building if the total cost for the materials and labor costs less than the State of Michigan Competitive Bidding Threshold; and (iii) emergency repairs to School District buildings. However, such emergencies must arise as a result of circumstances which if not timely repaired could affect the health, safety or welfare of the School District's students, staff or property. All emergency repairs must be reported to the Board after repair and should be ratified by the Board at its next regularly scheduled Board meeting.

5004 Surplus Property

Real Property and Structures The Superintendent may identify School District real property and structures no longer required for School District purposes and recommend to the Board the procedures to be followed for the sale or disposition of such property. Board approval is required for both the process to be followed and the ultimate sale or disposition. The Superintendent is authorized to execute any and all closing documents required to close on the sale or disposition of such property.

Equipment, Supplies, and Other Personal Property The Superintendent may periodically review School District equipment, supplies, and other School District personal property and identify any that are thought to be obsolete and not able to be salvaged, those that cannot be utilized efficiently or economically by the School District, and those that are identified as surplus personal property. The Superintendent may, after notifying the Board, authorize the sale or disposition of any such items in a commercially reasonable manner. The Superintendent will account to the Board for such sale or disposition, in writing, including the item(s) sold or disposed of and the price or other consideration received by the School District.

5005 Investments

The Board requires prudent management of the public monies to which it has been entrusted. Oversight and management of School District monies rests with the Superintendent. The Superintendent will, together with other School District administrators under his/her direction, develop and implement procedures to be followed in connection with School District investments. Such procedures will comply with the **GASB** and the **Revised School Code**.

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5006 Risk Management

The Board seeks to minimize risk in all School District operations. This requires planning that takes into account the safety of students, employees and the public, the protection of School District property, and avoidance of financial loss or liability.

The Superintendent is responsible for establishing a risk management program. The program will include means for identifying, eliminating, reducing, or transferring risk, and may provide for the purchase of insurance, if necessary.

In the event of an injury to students, staff, or any visitor to school grounds, a School District provided form shall be completed by the appropriate staff member in a manner dictated by the Superintendent.

5007 Audits

The Board will retain a firm or person to conduct an annual audit of the School District's financial statements to determine, through an independent review, whether the financial statements fairly present the financial position of the School District, whether the School District has followed generally accepted accounting principles, and whether proper internal controls exist. The auditor's report will be presented at a public meeting of the Board.

5008 Meal Charge / Food Services

The School District will participate in the National School Lunch Program.

The Superintendent will develop and implement administrative regulations to comply with Section 30d of the State School Aid Act. These regulations, and this policy, will be provided to all households in writing at the start of each school year, to households transferring to the School District during the school year, and to all School District staff and independent contractors and companies responsible for implementation.

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5009 Fixed Assets

The Board shall maintain a fixed asset procedure sufficient to track applicable purchases and donations of items meeting the following criteria:

- The cost of each item shall exceed \$5,000;
- The item shall have an estimated useful life which exceeds one year; and/or
- Items costing less than \$5,000 each may also be included within this policy if such item is deemed to be theft prone or otherwise warranting tracking.

Fixed assets shall be classified into the following major categories:

- Land;
- Buildings;
- Vehicles;
- Improvements other than buildings;
- Construction in Progress; and

- Machinery and Equipment.

The Superintendent shall develop such procedures and practices sufficient to meet this Policy.

5010 Fundraising

Fundraising, Generally Any fundraising projects carried on by a school organization shall require the approval of the Superintendent. All school-wide fundraising projects shall require the approval of the Superintendent. All fundraising projects shall be compatible with the District's purpose, goals, and general community expectations. The use of the name of the District (either directly or through inference/affiliation) or the Board shall not be used in any fundraising efforts or on any materials, notices or advertising unless the Superintendent's approval is received prior to such use.

Online Fundraising No employee shall create, post, or sponsor any online fundraiser seeking to secure or generate funds from the public for school purposes, purchases for school, or utilizing the District's name, logo, or likeness, without prior written consent from the Superintendent. If permission to create, post, or sponsor an online fundraiser is provided by the Superintendent, any property secured or purchased through such fundraising activities shall become the property of the District and not the employee. This policy applies, but is not limited to, online fundraising services.

5011 School District Credit Cards

The Board views the use of credit cards as a convenient and efficient means of transacting School District related business. The Board approves the issuance and use of School District credit cards on the terms and conditions set forth below.

School District credit cards may be issued to the Superintendent and other School District employees designated by the Superintendent. The Superintendent is responsible for the issuance, accounting, monitoring, and retrieval of School District credit cards and for overseeing compliance with this Policy. The Superintendent shall assure that:

- A School District credit card may be used only by a person to whom the card has been issued by the Superintendent.
- A credit card may be used only for the purchase of goods or services for the official business of the School District.
- No purchases for personal purposes or cash advances are permitted.
- An employee of the School District who has been issued a credit card shall submit to the Superintendent a contemporaneous report detailing the:
 1. Goods or services purchased;
 2. Date of the purchase;
 3. Cost of the purchase;
 4. School District related reason for the purchase.

The person to whom a credit card has been issued is responsible for its protection and custody and shall immediately notify the Superintendent if the credit card is lost or stolen.

A person to whom a credit card has been issued must return the credit card upon the termination of employment or service in office for the School District.

Internal accounting controls will be developed to monitor credit card use, approval of credit card invoices and assurance that payment will be timely made. In no event will payment be made later than 60 days from the initial date of the statement on which the purchase is reflected.

Any unauthorized use of a School District credit card will result in appropriate disciplinary measures being taken.

5012 Use of Electronic Signatures

Unless a provision of law specifically prohibits the use of an electronic record for the specified purpose, the Board of Education authorizes the acceptance and distribution/transmission of electronic records and electronic signatures to and from District staff and other persons, as well as between District staff members. The Board further authorizes District staff to create, generate, send, communicate, receive, store, process, use, and rely upon electronic records and electronic signatures.

6000

FACILITIES AND OPERATIONS

6001

Goal

The Board intends that the educational program be fully supported by suitable facilities. The District will endeavor to utilize energy-efficient resources whenever possible and practical, as well as conduct operations in an environmentally conscious and responsible manner.

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6002

Safety and Security

Generally

School District facilities and grounds will be kept safe and secure. Such facilities and grounds should also be maintained as clean and attractive. The Superintendent will develop and implement a maintenance program for the safe and efficient operation of the School District. The program will provide for the regular inspection and periodic maintenance of all School District facilities and be compliant with all applicable safety, health, and environmental requirements.

The School District will undertake reasonable cooperative efforts with law enforcement agencies. The Superintendent and building administrators have the responsibility and authority to determine when the presence or assistance of law enforcement officers is necessary on School District premises and School-related functions.

Behavior Threat Assessment and Management Team

The Superintendent will develop a behavior threat assessment and management team, including duties aimed at addressing situations which may pose a threat to the health, safety, and welfare of themselves or the school community pursuant to MCL 380.1308e. The goal of the behavior threat assessment and management team is to take appropriate preventive or corrective measures to maintain a safe school environment, protect and support potential victims, and provide assistance, as appropriate, to any student or staff member being assessed.

6003

Firearms and Other Weapons

Generally To the full extent permitted by law, the District prohibits firearms and other weapons on District premises and at District-related functions, without prior, written approval from the District's Superintendent. District employees and students who violate this policy are subject to discipline, including permanent expulsion or discharge. Others who violate this policy are subject to being banned from District premises and District-related functions. The District reserves the rights to report to police authorities any person who violates this policy.

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Safe Storage of Firearms Beginning October 1, 2025, and every October 1 thereafter, the District shall distribute (by electronic or mail) information regarding the safe storage of firearms, developed by the Michigan Department of Health and Human Services, to the parent or legal guardian of each student enrolled in the District. By not later than October 1, 2025, the District shall post links to the Michigan Department of Education's webpages describing the English, Spanish, and Arabic versions of the informational notice on the website of the District.

6004 School Crisis, Response, and Closure

The Board strives to provide a safe learning environment for students, staff, and other members of the school community. The Superintendent will develop a school crisis response plan to be implemented in the event of an emergency. Beginning with the 2026-2027 school year, the District shall adopt and implement the standardized response terminology developed by the department of state police, in collaboration with the school safety and mental health commission.

The Superintendent is authorized to close schools in the case of inclement weather or other emergencies when it is unsafe for students to travel to or attend school.

6005 Hazardous Chemicals and Substances

The Superintendent will develop a plan that includes preventive and remedial measures to be taken in the event that there is exposure, or threatened exposure, to a toxic hazard. The Superintendent will also develop and implement an Asbestos Management Program for the School District that is compliant with the [Asbestos Hazard Emergency Response Act](#).

6006 Substance-Free Environment

The use of all alcohol, tobacco products, and controlled drugs on School District property or during on any school-sponsored activity is prohibited. This includes, but is not limited to, use of electronic cigarettes, vaporizers ("vapes"), marijuana. For purposes of this policy, "School District property" includes all school buildings, areas adjacent to school buildings, athletic fields, pupil transportation vehicles, and parking lots. This prohibition applies to students, employees, and visitors to the school or school campus and applies regardless of whether school is in session. The term "tobacco" includes any kind of lighted pipe, cigar, cigarette, any other lighted smoking materials, chewing products and snuff. "Electronic Cigarettes" and "Vaporizers" means any device that simulates smoking any type of product, regardless of whether they are manufactured, distributed, marketed, or sold as e-cigarettes, or under any product name or descriptor.

6007 Integrated Pest Management

The Superintendent will develop an integrated pest management plan or administrative regulations that include strategies to reduce the use of pesticides that pose health risks to students, staff members, and other persons in the school community.

6008 Transportation

Student Transportation If bus transportation is provided by the School District, the Superintendent shall develop rules and regulations necessary and appropriate for the transportation of students. The School District may provide transportation services for field trips, co-curricular and extra-curricular activities, and a fee may be charged for such transportation. Violation of the School District transportation rules and regulations may result in the student's removal from School District-provided transportation services. The School District will determine the geographic parameters for student eligibility for bus transportation in accordance with state law, rules and regulations. The School District will not provide transportation for open enrollment students, or students admitted to the School District through any school of choice program, unless expressly authorized by the Board. Students with IEPs or 504s requiring School District transportation will be provided same as **required by law**.

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Business Transportation The Superintendent is authorized to determine the extent to which District owned vehicles may be used for official school business. Drivers of school owned vehicles shall be properly licensed.

The Superintendent is authorized to reimburse School District employees for School District-related travel outside the boundaries of the School District at the rate established by the Internal Revenue Service.

Private Transportation In cases where an enrolled student wishes to transport him/herself by private vehicle, the parent(s) or guardian(s) of the student may request permission for their child to self-transport him/herself to and from a District site or program, subject to rules and regulations established by the Superintendent.

6009 Naming School District Buildings and Facilities

The Superintendent shall develop administrative regulations which address the process and criteria for naming School District buildings and facilities.

Deleted: School buildings will be named after people of national, state or local importance. Other facilities will be named for the major function(s) performed there followed by the word "Center."

6010 Recognitions, Remembrances, and Plaques

The Board may honor a person of national, state, or local importance by placing a suitable plaque or memorial on a School District building or facility. The Board may elect to provide remembrances and/or recognitions of District employees or those serving the District from time to time. The Board authorizes the expenditure of reasonable costs for recognitions addressing an individual's service/employment to the District. Other than the foregoing, no public funds shall be expended for remembrances or recognitions approved by the Board.

6011 Surveillance of and in School District Buildings and Facilities

The Superintendent may authorize legally compliant surveillance of and in School District buildings and facilities. Notice will be provided in cases where the general public or students are subject to routine and on-going surveillance. The Superintendent will develop administrative regulations for the recorded surveillance of matter that are or may become education records within the meaning of [FERPA](#).

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6012 Stormwater Discharge

The Superintendent will promulgate administrative regulations applicable to the discharge of stormwater.

6013 Facility Dog

Facility Dog Facility dogs are dogs trained to work within school facilities and at school events with children with a variety of academic, social, and emotional needs. The Superintendent will promulgate an administrative regulation applicable to the use of Facility Dogs on School District property.

7000

SCHOOL-COMMUNITY RELATIONS

7001

Goal

The community should be regularly informed about the objectives, achievements, and condition of the School District. The Board recognizes the importance of community input and encourages active involvement in School District planning and operations.

Public Information The School District annually releases a comprehensive Annual Education Report (AER) and other information in accordance with **state and federal reporting requirements**. The Superintendent will utilize various media to provide for meaningful sharing of information between the School District and the community.

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In accordance with the [Michigan Freedom of Information Act \(FOIA\), MCL 15.231 et seq.](#), the School District will make public records available for inspection or duplication. The Superintendent is the School District's FOIA Coordinator and will develop administrative regulations necessary to implement the requirements of the Act. The regulations will include a schedule of costs to be charged, as allowable under the Act. The Superintendent may designate another individual to perform on his or her behalf in receiving, processing, granting, and denying requests for public records.

7002

Community Use of School District Facilities

The Board encourages the use of School District facilities to promote educational, recreational, cultural, and civic activities of the community. The Board does not intend, through this Community Use policy, to create a public forum or limited public forum for expressive activity.

The Superintendent is authorized to permit individuals, groups, and organizations to use School District facilities when the use does not conflict with the use of School District facilities for School District purposes. The Superintendent will develop administrative regulations, as necessary, to implement this policy.

7003

Gifts, Bequests, and Donations

The Superintendent may accept gifts, bequests, and donations in the name of the School District. Gifts, bequests, and donations must:

- Be free of any restriction that is contrary to law or inconsistent with Board policy.
- Be, in the opinion of the Superintendent, fitting and appropriate for School District use.
- Not require excessive installation, alteration, or maintenance costs, or otherwise require a large commitment of School District resources.
- Contain no commercial advertising.

7004

Distribution of Information / Materials

The Board seeks to minimize intrusions on the time of students and employees caused by the distribution of information from sources outside of the School District. Materials which have not been purchased from, produced, or sponsored by the School District may not be sold or distributed on School District property without the prior written approval of the Superintendent.

7005 Public Complaints

The Board welcomes constructive criticism. The Superintendent will develop and implement administrative regulations providing for the investigation and resolution of complaints at their closest point of origin. A complaint concerning the Superintendent may be filed directly with the Board. Any such complaint(s) will be addressed in the manner outlined in the *Board Operating Procedures*.

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7006 Solicitation

Solicitations by students within the schools or on school grounds for any cause is prohibited except as they relate to school-sponsored activities.

7007 District Support Organizations

The Board recognizes the important role that supportive members of the community can make in creating educational opportunities for District students. To that end, the Board encourages the creation of District support organizations, including student fundraising activities, booster clubs, parent/teacher organizations, etc., to provide additional support to the School District community. The District's name shall not be used by a District Support Organization without the approval of the Superintendent. The Superintendent will develop and implement administrative regulations to carry out this policy.

7008 Advertising

No advertising may be distributed, posted, or displayed on or within any District-owned property without the written consent of the Superintendent. The Superintendent shall prepare regulations addressing the circumstances under which the District would consider accepting commercial advertisements.

Further, absent the express written consent of the Superintendent, all school personnel, including contracted personnel assigned to the District, shall be restricted from utilizing District resources, technology, including District email, and student-parent contact information received while engaged in duties for the District for non-District related purposes.

7009 Volunteers

The Board encourages the use of volunteers to support the School District. Because the safety of the School District's students is of paramount importance, every individual volunteer is required to undergo a criminal background check through the Michigan State Police Internet Criminal History Access Tool (ICHAT) before s/he is permitted to volunteer, regardless of whether or not the volunteer will work directly with students. ICHAT criminal background checks will be performed annually for each volunteer.

No individual will be permitted to volunteer if s/he has been convicted of a misdemeanor described in, or a felony that is a "listed offense" as defined in, [MCL 380.1535a](#) or [MCL 380.1539b](#). If an individual has been convicted of a felony that is not a listed offense, as defined in [MCL 380.1535a](#) or [MCL 380.1539b](#), the individual may only be permitted to volunteer if the Superintendent approves the volunteer assignment in writing. This policy does not grant any individual who passes an ICHAT background check with the right to be approved as a volunteer.

7010 School Visitors

In order for the educational program to continue undisturbed when visitors are present and to prevent the intrusion of disruptive persons into the schools, it is necessary to establish visitor guidelines.

The Superintendent or building principal has the authority to prohibit the entry of any person to a school of this District or to expel any person when there is reason to believe the presence of such person would be detrimental to the good order of the school. If such an individual refuses to leave the school grounds or creates a disturbance, the principal is authorized to request from the local law enforcement agency whatever assistance is required to remove the individual. The Superintendent may develop administrative regulations as needed for the implementation of this policy.

7011 Engagement with Outside Organizations

Any request from civic institutions, charitable organizations, or outside groups which involve such activities as contests, exhibits, sales of products to and by students, sending promotional materials home with students, graduation prizes, fund raising, and free teaching materials must be carefully reviewed to ensure that such activities promote student interests without advancing the special interests of any particular group. The Superintendent may develop administrative regulations as needed for the implementation of this policy.

8000

GENERAL POLICIES

Acceptable Use	Communicable Diseases
Americans with Disabilities Act/ Section 504 of the Rehabilitation Act of 1973	Copyrighted Works
Web Accessibility	Discrimination/Harassment
Bloodborne Pathogens	Social Security Numbers
	Digital Communications

8001

Acceptable Use

School District students and staff members may be permitted access to the School District's computers, computer networks, and telephone systems for educational, instructional, and administrative purposes. The Superintendent will develop and implement administrative procedures and may develop user agreements consistent with the purposes and mission of the School District. Any such administrative regulations guidelines or user agreements will be consistent with the [Children's Internet Protection Act](#) (CIPA).

Artificial Intelligence

The Superintendent may develop administrative regulations governing the use of generative artificial intelligence, large language models, or other similar technology. Administrative regulations may consider data privacy, training, acceptable use, and student use of such technology.

8002

Disability Discrimination

In accordance with [Section 504 of the Rehabilitation Act of 1973](#) (Section 504), [Title II of the Americans with Disabilities Act](#) (ADA), and the [Michigan Persons with Disabilities Civil Rights Act](#), the School District will ensure that no otherwise qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination. The School District does not discriminate in admission or access to, participation in, or treatment of students with disabilities in its programs and activities. Similarly, the School District does not discriminate against any job applicant or employee with a disability in any term or condition of employment or in the recruitment process.

The District has developed guidelines for providing a free appropriate public education (FAPE) to students under Section 504 and the ADA, which may be accessed by clicking on the following link: <https://www.hazelparkschools.org/departments/student-services/>.

The Superintendent appoints: **Dr. Megan Papasian-Broadwell** (Executive Director of Student Services) to serve as the School District's Compliance Officer for employment issues arising under Section 504 and the ADA; and **Ms. Kristy Cales** (Director of Human Resources and Title IX Coordinator) to serve as the School District's Compliance Officer for FAPE and other accessibility issues arising under Section 504 and the ADA. The Superintendent will develop a complaint procedure for the processing and early disposition of alleged violations of the policy.

Service Animals are allowed on School District property to the extent **required or permitted by law**. For any requests to have non-service animals on school grounds, the Superintendent shall develop administrative regulations for the review and approval of such requests. Emotional support animals are not considered Service Animals for purposes of this policy. This policy applies to employees, students, volunteers, and visitors.

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The District permits the use of Therapy Animals in a manner consistent with the administrative regulations developed by the Superintendent.

8003 Web Accessibility

General The School District is committed to ensuring accessibility of its website for students, parents, and members of the public. All pages on the District's website will conform to the W3C WAI's Web Content Accessibility Guidelines (WCAG) 2.0, Level AA conformance, or updated equivalents of those guidelines. The School District will continue to test future releases/updates of its web site and remains committed to maintaining its compliance and serving the widest possible audience. To this end, the District will perform periodic accessibility audits of its web site.

Commented [KS1]: Likely needs to be updated by April 2026; KTS checking

Report of Accessibility Issues If any individual has difficulty accessing the information on any page of the District's web site, they are encouraged to contact the District's Web Accessibility Coordinator and advise accordingly. Upon notification, the District will provide the requested information in an alternate format and, as soon as reasonably practical, make the necessary improvements to make the information accessible online.

Discrimination Complaint Consistent with established District procedures, students, parents, and members of the public may present a formal complaint regarding a violation of the [Title II of the Americans with Disabilities Act](#) (ADA) and [Section 504 of the Rehabilitation Act of 1973](#) (Section 504) related to the accessibility of the District's web presence. Such complaints should be made to the District's 504/ADA Compliance Officer. If any such complaint is made to the District's Web Accessibility Coordinator, such complaint shall promptly be forwarded to the 504/ADA Compliance Officer for processing and response.

The following persons have been designated to handle inquiries regarding the District's web site accessibility and non-discrimination policies:

Mr. Brad Wilkins, Head of Technology
248-658-5231
brad.wilkins@myhpsd.org

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8004 Bloodborne Pathogens

The School District follows universal precautions where there has been an exposure to blood or other potentially infectious materials. Universal precautions require that staff and students treat all human blood and certain human body fluids as though they were infectious.

The Superintendent will develop and implement an exposure control plan. This plan is to include in-service training for staff and provide opportunities for immunization at School District expense.

8005 Communicable Diseases

The School District will work cooperatively with the Oakland County Health Department to enforce and adhere to the [Michigan Public Health Code \(Act 368 of 1978 as amended\)](#) with regard to the prevention, control, and containment of communicable diseases.

8006 Copyrighted Works

The School District will fully respect the personal property rights of others, whether tangible or intangible, in accordance with the [Copyright Act of 1976](#), as amended. The Superintendent will develop administrative regulations to implement this policy. The regulations will specifically inform students, staff, and other

members of the school community about the applicability of copyright protections and what may be permitted under the “fair use doctrine.”

8007 Discrimination and Harassment

The Board of Education is committed to maintaining a learning/working environment in which all individuals are treated with dignity and respect, free from discrimination and harassment based on a legally prohibited characteristic. The District does not discriminate and prohibits discrimination or harassment in any program or activity that it operates, including in admission and employment, as required by Title IX and other applicable law, on the basis of race, color, national origin, religion, sex (including sexual orientation and gender identity/expression), marital status, pregnancy status, genetic information, disability, age, or any other basis prohibited by law. The Superintendent will develop administrative regulations to implement this policy. The Superintendent designates **Ms. Kristy Cales** (Director of Human Resources and Title IX Coordinator) to supervise the implementation of this policy and its implementing regulations.

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8008 Social Security Numbers

The School District collects and maintains social security numbers of employees, students, and others in the ordinary course of business. As required by law, the School District will implement all appropriate measures to ensure the confidentiality of social security numbers. These measures include:

- Social security numbers will only be requested or obtained when required by law or otherwise essential for a School District purpose.
- Access to documents or other forms of information containing the social security number of an employee, student or other person will be limited to those School District employees whose specific job duties and responsibilities require such access.
- Documents containing a social security number that are no longer required for School District purposes, and that are not legally required to be retained, may be disposed of by shredding or another process that ensures strict confidentiality.
- Any violation of this Policy may result in appropriate disciplinary action against the violator.

8009 Digital Communications

Students and Staff

Digital communication (including social networking) that occurs on District premises or involves the use of School District equipment is governed by the Acceptable Use Policy and this Policy. This Policy also applies to digital communication that occurs off District premises and/or using non-District equipment.

Digital communication (including social networking) provides educational and other opportunities for staff and students. The Board of Education expects that staff and students who engage in digital communication will do so in a reasonable and appropriate manner. Specifically, digital communication between staff and students, or to which students reasonably may be exposed, should be professional and of the same content, tone and demeanor as in-school communication between staff and students. Similarly, digital communication between staff and parents, community members, and other adults, or to which staff members, parents, and community members reasonably may be exposed, should be professional.

Public Use

The District's social media, to the extent it is open to the public for use, collectively constitutes a limited public forum. All comments and postings on District social media are subject to monitoring and, where permitted, removal by the District.

Public posts or comments on District social media must address District business and, where applicable, the particular District business under discussion. The District reserves the right to remove comments or postings by members of the public when the District determines that the content (including links to such content) falls under any of the following prohibited categories:

- Off-topic (e.g., a post unrelated to District business, a comment to a District-related post that is unrelated to the post, spam, content that is incoherent or contains a virus, etc.)
- Abusive (e.g., threatening, harassing, discriminatory against protected classes, personal attacks, etc.)
- Illegal (e.g., defamation, promotion of violence/destruction or illegal activities, etc.)
- Obscenity, vulgarity, profanity, or sexually explicit or pornographic
- Campaigning, whether in support of or opposition to political campaigns, candidates, or ballot measures
- Content that may compromise the safety or security of the District, its community, or members of the public
- Content that contains personal identifying information or sensitive personal information (e.g., doxing)
- Commercial information (e.g., solicitation, advertisement, product/service endorsement, etc.)
- Copyrighted, trademarked, or otherwise legally-protected content the posting of which violates another's ownership interest

Users who repeatedly or egregiously violate the content-related guidelines in this policy may be banned from posting and/or commenting on the District's social media (e.g., multiple off-topic posts or a single instance of posting a link to a pornographic video).

The "Public Use" portion of this policy must be displayed to users or made available by hyperlink.

Personal Social Media Authorizations

The Board of Education does not authorize the use of personal social media to speak on the School District's behalf. The Superintendent may designate social media accounts as District social media, which may be used for official School District communications. The Superintendent will develop and implement administrative regulations to carry out this policy.

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**REQUEST FOR BIDS
FOR
CARPET REPLACEMENT
AT UNITED OAKS SCHOOL**

**Hazel Park Schools
1620 Elza
Hazel Park, Michigan 48030**

*Issue Date:
February 23, 2026*

1. Purpose of RFB

The Hazel Park Schools (the “School District”) is issuing this Request For Bids for Carpet Replacement (the “RFB”) to solicit bids from qualified vendors for the removal of existing carpet in designated buildings and the provision and installation of new floors at those designated buildings. Bids shall provide all labor, materials, equipment, and services necessary to complete the Scope of Work.

2. Scope of Work

The Scope of Work for the carpet replacement project is as follows:

- a. Remove all existing carpet, underlayment and adhesive for the designated areas of the buildings.
- b. Prepare all flooring surfaces for new flooring (including cleaning, scraping as needed).
- c. Provide 14,350 sq. ft. of LVT Planks floor as specified in Attachment A.
- d. Install all flooring according to manufacturer’s specifications. Bids shall provide detailed information on the manufacturer, specifications, warranties and performance of the flooring to be used on the project.
- e. Provide all necessary equipment necessary to complete the project.
- f. Protect adjacent areas during the project.
- g. Ensure cleanup and proper disposal of materials and debris in accordance with applicable law.

3. Bid Submission and Deadline

a. Due Date

The Due Date for receipt of Bids is:

March 13, 2026 at 12:00 p.m. (local time).

b. Discrepancies, Omissions or Interpretations on RFB

Bidders shall promptly notify the School District of any ambiguity, inconsistency, or errors that they may discover upon examination of the RFB and accompanying documents. Bidders may request that the School District clarify information contained in this RFB. All such requests must be made in writing via email. The School District will attempt to provide a written response to all written Requests For Clarification within three (3) business days after the receipt of such request. The School District will not respond to any Request For Clarification received after 3:00 p.m. on March 9th, 2026. All Requests For Clarifications must be emailed to amy.wilcox@myhpsd.org (Subject Line: Request for Clarification – RFB Carpet Replacement). No response will be made to any oral questions. All questions and answers will be posted by the School District.

c. Addenda

If it becomes necessary to revise any part of this RFB, all addenda will be issued through the School District’s website and all addenda shall become a part of this RFB. Addenda issued by the School District regarding this RFB shall become part of this RFB, the Bid Documents and Contract Documents and receipt thereof shall be acknowledged on the Bid Form. Each Bidder shall ascertain prior to submitting their Bid that they have received all addenda issued.

d. Format

The Bid should be clear and concise. In addition to providing the pricing quotes and other information or documents required by this RFB, the Bid must provide detailed contact information for the contractor submitting the Bid. Bids must be submitted in an opaque envelope containing and marked in the lower left-hand corner as follows:

SEALED PROPOSAL ENCLOSED
CARPET REPLACEMENT BID
[Contractor's Name]
[Contractor's Address]
[Contractor's Telephone Number]

The envelope must also be addressed and delivered as follows:

HAZEL PARK SCHOOLS
Attention: Amy Wilcox
1620 Elza Ave
Hazel Park MI 48030

The Bid and all other required information must be delivered and submitted to the School District in hard copy no later than Due Date and Time set forth above. Electronic mail submissions will not be accepted. NO ORAL, E-MAILED or FAX Bids will be accepted or considered. In addition to the Bid Pricing Form (*see Attachment D*) and other information required by this RFB, Contractors submitting proposals must also include a Familial Disclosure Affidavit (*see Attachment B*) and an Iran Linked Business Affidavit (*see Attachment C*).

e. Additional Bid Information

Each Bid shall also contain the following:

- i. A background and qualifications of the Bidder.
- ii. Proof of any required licenses to perform the Scope of Work.
- iii. Certificate of Insurance meeting School District requirements (general liability, auto, workers' compensation).
- iv. References of similar school or institutional projects.
- v. Any other necessary information to enable the School District to thoroughly evaluate each Bidder's overall experience, expertise, qualifications and ability to deliver and install the products in accordance with the requirements and obligations of this RFB and the Contract.
- vi. Any proposed contract documents.

f. Late Bids Not Accepted

Bids or Bid revisions received after the Due Date will not be accepted or considered. The School District is not liable for any delivery delays.

g. Release of Claims

Each Contractor by submitting its Bid releases the School District from any and all claims arising out of, and related to, this RFB process and selection of a Contractor.

h. Collusive Bidding

The Contractor certifies that their Bid is made without any previous understanding, agreement or connection with any person, firm or corporation making a Bid for the same Services and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.

i. Contractor Bears Bid Costs

A recipient of this RFB is responsible for any and all costs and liabilities incurred by it or others acting on its behalf in preparing or submitting a Bid, or otherwise responding to this RFB, or any negotiations incidental to its Bid or this RFB.

4. Exceptions to RFB

Any exceptions to the terms and conditions contained in this RFB, or any other special considerations or conditions requested or required by the contractor **MUST** be specifically enumerated by the Bidder and be submitted as part of its Bid, together with an explanation as to the reason such terms and conditions of the RFB cannot be met by, or, in the contractor's opinion, are not applicable to, the contractor. The contractor shall be required and expected to meet the specifications and requirements as set forth in this RFB in their entirety, except to the extent exceptions or special considerations or conditions are expressly set forth in the contractor's Bid and those exceptions or special considerations or conditions are expressly accepted by the School District. All Pricing factors must be clearly indicated in the manner required by this RFB.

5. Sales Tax

Installation services for the tangible personal property purchased by the School District is not subject to sales taxation. Moreover, the School District is exempt from taxation on all tangible personal property purchase by the School District for its use and consumption. The School District will provide its Federal and State tax-exempt number upon request. All prices submitted on the Bid Form shall be inclusive of all applicable taxes. Moreover, please identify the amount, if any, of the Base Bid that has been attributed to sales or use tax. If an amount has been attributed to such tax, please identify which components of the Base Bid to which the tax has been attributed. The School District reserves the right to reduce any Bidder's Base Bid attributable to improperly allocated sales or use tax.

6. Reservation of Rights

The School District reserves the right, in its sole and absolute discretion (for this provision and all other provisions contained in this RFB), to accept or reject, in whole or in part, any or all Bids with or without cause. The School District further reserves the right to waive any irregularity or informality in the RFB process or any Bid, and the right to award the Contract to other than the Bidder submitting the best financial bid (low bidder). The School District reserves the right to request additional information from any or all Bidders. The School District reserves the right to negotiate with the Bidders concerning their Bids. In the event a Bidder's Bid is accepted by the School District and that Bidder asserts exceptions, special considerations or conditions after acceptance, the School District, in its sole and absolute discretion, reserves the right to reject the Bid and award the Contract to another Bidder. Notwithstanding the foregoing, any award to, or selection of, the successful Bidder shall be contingent upon the Bidder executing the form of contract acceptable to the School District. The School District shall have the right to accept alternates in any order or combination and to determine the low Bidder on the basis of the sum of the base Bid and the alternates accepted.

7. Scheduling & Hours of Work

- a. The development of this Project is weighed heavily on the ability of the Bidders to have the Project finished on or before **August 28th, 2026**. Accordingly, time and coordination are the essence of the Contract.
- b. The School District's operations must continue uninterrupted throughout the installation process. Certain portions of the work must be performed and completed in such order as directed by the School District so as to permit the orderly operation of the School District's activities. Each Bidder shall review the work to assure proper coordination to complete their work per schedule.
- c. Each Bidder shall include with their Bid a Bar Chart Schedule for their work indicating duration in workdays, dollar value, necessary manpower loading, etc. The School District will review each schedule; however, the School District will approve the final project schedule, which will become the project schedule for installation.
- d. The work to complete the project shall be performed, primarily, between 7:00 am to 5:00 pm, Monday through Friday, or as otherwise agreed to by the School District in writing. Any changes to the established schedule must have prior approval of the School District's representative and scheduled at the least disruptive time possible.

8. Safety & Compliance with Laws

- a. The Contractor shall be responsible for providing and for placing separation walls, barricades, tarps, plastic, flag tape and other safety/traffic control equipment required to protect its employees, the public, surrounding areas, equipment and vehicles, and/or as required by law. The flow of vehicular traffic shall not be impeded at any time during the Project. The safety of the School District's students, Contractor's employees and the public is of prime concern to the School District, and the Contractor must take all necessary steps to assure proper safety during the performance of the Contractor. Any Bidder that has a history of safety problems or a high incidence of accidents will not be considered for award of the contract.
- b. The Contractor shall keep the premises clean of all rubbish and debris generated by the work involved and shall leave the premises neat and clean. All surplus material, rubbish, and debris shall be disposed of by the Contractor at the Contractor's expense.
- c. The work area shall be cleaned at the end of each work day and the end of the work. All materials, tools, equipment, etc., shall be removed or safely stored. The School District is not responsible for theft or damage to the Contractor's property. All possible safety hazards to workers or the public shall be corrected immediately and left in a safe condition at the end of each workday. If there is a question in this area, the School District will contact the Contractor's designated Project Manager.
- d. The School District does not assume any responsibility, at any time, for the protection of or for loss of materials, from the time that the contract operations have commenced until the final acceptance of the work by the School District.
- e. All work for the Project shall be done in compliance with all applicable local, state and federal laws, rules, regulations and ordinances, including without limitation, all laws, rules, regulations and ordinances pertaining to school buildings.

9. Inspection

- a. Where not more specifically described in any of the various sections of these specifications, workmanship shall conform to all of the methods and operations of best

standards and accepted practices of the trade or trades involved, and shall include all items of fabrication, construction or installation regularly furnished or required for completion of the services. All work shall be executed by personnel skilled in their respective line of work. This work will not be subcontracted without written authorization of the School District.

- b. The Contractor must request the School District's representative or project manager to conduct a site inspection after the Project is complete. The School District or its designee will prepare a "punch-list" during the inspection and will forward a copy of the "punch-list" to the Contractor.
- c. After the "punch-list" items have been corrected, the Contractor will request a final inspection with the School District's representative or project manager. The Owner will then issue a notice of completion to the Contractor.

10. Contract Warranty

- a. Contractor shall perform all duties required of this Project in such a way that the manufacturer's warranty is not violated in any manner. Bidder is responsible for identifying any and all deviations of the RFB's specifications from the manufacturer's guidelines. All such deviations must be detailed in Bidder's form at time of Bid submittal. Manufacturer specifications shall prevail in any and all instances where the RFB's specifications differ from the manufacturer's specifications. In addition to the above, Contractor shall also assign any and all manufacturers' warranties to the School District, if applicable.
- b. All labor shall be warrantied for one (1) year.
- c. Contractor shall be responsible for any and all warranty work, regardless of whether or not manufacturers of the equipment and/or its component parts, provide the actual warranty coverage. In addition, Contractor shall have or establish a single, local source that will accomplish or coordinate any necessary warranty work. Contractor shall respond to requests for warranty assistance within twenty-four (24) hours.

11. Certificate of Insurance

The Contractor shall provide an Insurance Certificate evidencing all insurance coverage in the following amounts: Commercial General Liability, including contractual liability and legal liability coverage with minimum limits of at least \$2,000,000 per occurrence; Employer's Liability covering all employees of Contractor, with minimum limits of at least \$1,000,000 per occurrence; Workers' Compensation to statutory limits, covering all employees of Contractor; Commercial Automobile Liability with minimum limits of at least \$1,000,000 per accident arising out of or resulting from the operation, maintenance or use by Contractor's employees of any owned, non-owned or hired automobiles, trailers or other vehicular equipment to be licensed; Umbrella Excess Liability with minimum limits of \$2,000,000. The School District shall be named as additional insured for the minimum limits listed above and these coverages and limits are to be considered minimum requirements under the contract and shall in no way limit the liability or obligations of the Contractor under any other provision of the contract.

12. Contractor Relationship

It is expressly agreed between Contractor and the School District that Contractor will act as an independent contractor in the performance of all services under the contract and under no circumstances shall any of the employees of one Party be deemed the employees of the other Party for any purpose. Accordingly, Contractor shall meet all of its obligations and responsibilities for payment of all taxes including Federal, State and Local taxes arising out of

Contractor's services in accordance with the contract, including by way of illustration but not limitation, Federal and State income tax, FICA, FUTA, Social Security tax, Unemployment Insurance taxes, Workers' Compensation Insurance and any other taxes or business license fees as required and Contractor will indemnify, defend and hold the School District harmless for the payment of such sums, interest, penalties, or cost of collection of same, including reasonable attorney fees. The Contractor shall also be responsible for all compensation (including all applicable or required wages, benefits, medical coverage etc.), oversight, evaluation and discipline of Contractor's employees or personnel. The contract shall not be construed as authority for either Party to act for the other Party in any agency or other capacity or to make commitments of any kind for the account of, or on behalf of, the other Party, except to the extent, and for the purposes, expressly provided for and set forth herein, and no partnership or joint venture is created hereby. Nothing in the Contract shall be construed to interfere with or otherwise affect the rendering of services by Contractor in accordance with its independent and professional judgment.

13. Indemnification

Contractor agrees to indemnify, defend and hold harmless the School District, its Board of Education, in their official and individual capacities, administrators, employees, agents, contractors, successors and assignees, from and against any and all costs, expenses, damages, and liabilities, including reasonable attorney's fees, arising out of the: (i) acts or omissions or willful misconduct of the Contractor, its officers, directors, employees, successors, assignees, contractors and agents; (ii) any breach of the terms of the contract by Contractor, its officers, directors, employees, successors, assignees, contractors and agents; or (iii) any breach of any representation or warranty by Contractor, its officers, directors, employees, successors, assignees, contractors and agents under the contract.

14. Termination

In the event the Contractor fails, at any time, to comply with, fully perform and strictly adhere to any covenant, condition or representation contained in the contract and the other contract documents, whether it be performed by the Contractor, its agents or employees, the School District shall have the right to provide notice to Contractor of such failure. If such failure is not cured to the School District's satisfaction within three (3) business days of the date of such notice, the School District shall have the right to terminate the Contract immediately without the requirement of a further written notice. Notwithstanding the foregoing, if any actions or inactions of the Contractor, its agents or employees, poses a serious or imminent i) threat to the health and safety of any person, or ii) loss to any real or tangible property of the School District, the School District may terminate the contract immediately if such default is not cured by Contractor within twenty-four (24) hours of Contractor's receipt of notice of such default. Furthermore, if Contractor becomes insolvent, or seeks protection of any bankruptcy court, the School District may immediately terminate the contract.

15. Contract

This is a Request For Bids only. Bids will be treated as offers to enter a contractual relationship for the delivery of the services by the Bidder to the School District. The Bidder must enter into a written contract with the School District. As part of its Bid, the Bidder is invited to submit any proposed contract documents for the work and services under this RFP. Any such contract shall be subject to negotiation with the School District and any such contract must, at a minimum, incorporate the terms and conditions of this RFB. The Bidder may not subcontract or assign this resulting contract without the express prior written approval of the School District. The contract shall be governed by the laws of the State of Michigan, without regard to any conflicts of laws. The parties consent to the venue and personal jurisdiction of Oakland County, Michigan.

Following the selection of the successful Contractor by the School District, the final contract will be negotiated and will be subject to the review and approval of the School District and the School District's legal counsel.

The contract shall incorporate by reference this RFB and the Contractor's proposal; provided, however, to the extent that the terms and conditions of the contract documents are in conflict, the terms and conditions shall be interpreted in the following order: 1) the contract; 2) the RFB; and 3) the Contractor's Bid. The Parties also agree that where there is not a conflict between any of the terms and conditions contained in the above-referenced contract documents, all of the contract documents shall be binding upon both Parties, except to the extent the exceptions contained in the Contractor's Bid are not expressly accepted by the School District in writing and incorporated into the contract.

ATTACHMENT A
Scope of Services

ATTACHMENT C

Iran Linked Business Affidavit

AFFIDAVIT OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT
Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of the below-named Bidder (the “Bidder”), pursuant to the compliance certification requirement provided in the Brandon School District (the “School District”) Request For Bids For Diving Board Replacement (the “RFB”), hereby certifies, represents and warrants that the Bidder (including its officers, directors and employees) is not an “Iran linked business” within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the “Act”), and that in the event Bidder is awarded a Contract as a result of the aforementioned RFB, the Bidder will not become an “Iran linked business” at any time during the course of performing any services under the Contract.

The Bidder further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the Contract or proposed Contract for which the false certification was made, whichever is greater, the cost of the School District’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for bid/proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

VENDOR:

Name of Bidder

By: _____

Its: _____

Date: _____

STATE OF _____)
)ss.
COUNTY OF _____)

This instrument was acknowledged before me on the ____ day of _____, 202_, by
_____.

, Notary Public

_____ County, _____

My Commission Expires: _____

Acting in the County of: _____

**ATTACHMENT D
 BID PRICING FORM**

<u>Bidder Information</u>	
<u>Bidder Name:</u>	
<u>Business Address:</u>	
<u>Contact Person:</u>	<u>Telephone:</u>
<u>E-Mail:</u>	<u>Fax:</u>

A. Pricing

This pricing is for the carpet replacement and installation as requested in the RFB. All specifications, warranties and other information relative to the proposed equipment must be provided as part of the Bid. This pricing must be inclusive of all costs and expenses of Contractor to complete the Project as set forth in the RFB and are to be expressed as not-to-exceed amounts and all amounts are to include all labor, parts, equipment, warranties, delivery, installation, fees and permits, overhead and profit to perform the Project. All costs are to include removal of the existing carpet and preparing the flooring for installation. If the Bid amount includes any tax, it must be separately identified below, along with an explanation of the tax being imposed.

<u>Carpet Replacement</u>	
<u>Pricing Parameter</u>	<u>Total Cost</u>
Unit Price for Flooring	
Installation/Removal Fee	
Tax Included in Pricing Above	
TOTAL NOT TO EXCEED PRICE FOR ALL WORK	

B. ACKNOWLEDGEMENT OF ADDENDA TO THE RFB

The Bidder acknowledges the following addendum(a) that were issued to the RFB:

<u>Addendum Number</u>	<u>Date</u>
1	_____
2	_____
3	_____

C. ACKNOWLEDGMENT OF TERMS & AUTHORIZATION

The undersigned Bidder acknowledges and agrees that the School District reserves, in its sole and absolute discretion, the right: (i) to accept or reject, in whole or in part, any and all Bids received in response to this RFB; (ii) to waive informalities and irregularities in the RFB process; and (iii) to award the Contract to other than the Bidder with the lowest financial bid. If awarded the

Project, the Bidder agrees to enter into the form of Contract with the School District, and to furnish the Project related services in strict accordance with the RFB and the Contract. By submitting a Proposal, the Bidder certifies that its Bid, as submitted, complies with all terms and conditions as set forth in this RFB, unless specifically enumerated as an exception as part of its Bid.

Bidder Name: _____

Authorized Individual Name: _____

Position/Title: _____

Signature: _____

Date: _____



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Wilcox, Superintendent
Subject: Salt Purchase for District
Date: February 9, 2026

We are seeking approval for the purchase of 50 tons of rock salt for use on district parking lots and sidewalks during the winter season.

Maintaining safe and accessible parking lots and walkways is essential to daily district operations, particularly during winter weather conditions. Salt is a critical material used by the Maintenance Department to manage snow and ice accumulation and to reduce slip-and-fall hazards for students, staff, and visitors.

Based on usage trends and anticipated winter weather needs, an estimated 50 tons of rock salt is required to adequately service all district buildings, parking areas, and pedestrian walkways.

The purpose of this purchase is to ensure timely snow and ice control across the district, support safe school operations, and minimize weather-related disruptions.

The total cost for the purchase of 50 tons of rock salt is estimated at **\$17,050**.

Approval of this purchase will allow the district to proactively prepare for winter conditions and maintain safe facilities throughout the season. Adequate supplies of rock salt are necessary to ensure prompt response to inclement weather and continued access to district properties.

Funding Source:

- General Fund

Strategic Goal Alignment

- **Resources:** The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approves the purchase of 50 tons of salt, at a cost not to exceed \$17,050, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Dr. Amy Wilcox, Superintendent





21170 W. Eight Mile Road, Suite 200
Southfield, MI 48075

For Emergency Contact:
Infotrac: 1-800-535-5053

SALES ORDER

Page: 1
Sales Order Number: SO125306
Sales Order Date: 1/25/2026

Sold

To: Hazel Park Schools
GREG RICHARDSON head of maint./STEVE BERNIER
1620 East Elza
Must Have PO!!
Hazel Park, MI 48030

Ship

To: WEBB
JIM
2200 WOODWARD HTS
FERNDALE, MI 48220

Tax Ident. Type	Legal Entity	Customer ID	HAZPA1
Ship Via	DELIVER	P.O. Number	Greg/Crystal
Ship Date	1/25/2026	P.O. Date	1/25/2026
Terms	Net 30 Days	SalesPerson	HOUSE

Item No.	Description	Unit	Quantity	Unit Price	Total Price
WHIBUL2526	White Bulk 25/26	Ton	55	299.00	16,445.00
FREBUL	Freight - Bulk Salt Del by Weds - Danis Greg @ 248.867.0394 HOLD PAYMENT	Ton	55	11.00	605.00

Amount Subject to Sales Tax 0
Amount Exempt from Sales Tax 17,050.00

Subtotal: 17,050.00
Invoice Discount: 0.00
Total Sales Tax: 0.00

Total: 17,050.00

Michigan Department of Treasury Early Warning Reporting

Fiscal Year 2025-26 template as of July 2025

Please follow the steps below:

Contact Information

Step 1: Input data into highlighted cells; update as needed. This should match what is in your EEM.

FY2021-22 Monthly Financial Status Report

Step 1: Input data into the budget related cells; update as required. This should be the approved board budget that is on your website. Each subsequent amended budget that is approved by the board should be entered in the additional columns.

Step 2: Input data into monthly actual columns. In the notes column, explain the variances. This includes high variances from month to month or variances from budget to actual.

Step 3: Input budgetary assumptions in rows 49-51 in the budget columns. Each month (actuals) should also include the actual student count and staffing.

Step 4: When audit is complete, if there is an adjusting entry for the Fund Balance, include that adjusting entry in the month actual column for the Fund Balance. This adjusting entry should be completed in November after the Audit Deadline.

*Please don't delete any lines from the template. You may add lines if needed

Cash Flow - Projection

Step 1: Input data into highlighted cells up to the end of the fiscal year.

Step 2: Projections will be updated half way through the fiscal year.
For December 20, 2025 Submission- Update projections out to June 2027.

Cash Flow - Actual

Step 1: August 20, 2025 Submission: Input data into light cells for July 2025. Don't forget your Beginning Cash Balance

Step 2: On the 20th of every month thereafter, input data into light cells for the most recently completed month.

Email completed document to SRFA Division by the 20th of each month.

OSRFA@michigan.gov

Exception: There will be no report due on 20th of July (June numbers for FY25-26). This report will be due by the 20th of August when all entries are finished for year end (monthly reporting tab). The 20th of August submission will also include your report for August (July numbers for FY26-27). You will submit two different reporting templates.

Color Coding for following worksheets
Enter data into highlighted cells
Enter data into highlighted cells
Calculations based on data entered (Do not enter data in these lines)

Contact Information

District Information	
District Name	School District of the City of Hazel Park
District Code	63130
Address	1620 E Elza Ave, Hazel Park MI 48030
Superintendent Information	
Name	Dr. Amy Wilcox
Email Address	amy.wilcox@myhpsd.org
Office Phone	248-658-5213
Business Manager Information	
Name	Monica Papasian
Email Address	monica.papasian@myhpsd.org
Office Phone	248-658-5217
Address	1620 E Elza Ave, Hazel Park MI 48030
Board President Information	
Name	Beverly Hinton
Email Address	boardmembers@hazelparkschools.org
Office Phone	n/a

•TIP: This information should match what is in your EEM

Monthly Financial Status Report		FY 2025-26 Original Budget	FY 2025-26 Amended Budget	FY 2025-26 2nd Amended Budget	FY 2025-26 Final Budget	July Actual (\$)	FY 2025-26 Through July Year to Date Total(\$)	FY 2025-26 Year to Date (%)	JULY NOTES: Please explain any variance	August Actual (\$)
Beginning General Fund Balance	Code	\$ (333,293.00)	\$ 1,240,251.00	\$ 1,573,544.00		\$ 1,573,544.00	\$ 1,573,544.00	100%		\$ 2,884,925.78
Revenue										
Local Revenue	1xx	\$ 8,188,887.00	\$ 9,410,239.00	\$ 9,400,849.00		\$ 456,307.10	\$ 456,307.10	5%		\$ 1,838,435.94
Other Local Revenue (include private source contributions)	19x					\$ -	\$ -			\$ -
Other Political Subdivision	2xx					\$ -	\$ -			\$ -
State Aid Revenue	3xx	\$ 42,340,022.00	\$ 40,386,574.00	\$ 41,055,309.00		\$ -	\$ -	0%		\$ -
State Revenue - Additional (not listed on State Aid Report)	3xx					\$ 3,250,583.00	\$ 3,250,583.00			\$ -
Federal Revenue - Title Grants	4xx					\$ -	\$ -			\$ -
Federal Revenues- ESSER III	4xx					\$ -	\$ -			\$ -
Federal Revenue - Additional	4xx	\$ 3,719,065.00	\$ 3,524,348.00	\$ 3,523,008.00		\$ -	\$ -	0%		\$ -
Local Received-From Other Public Schools	51x	\$ 3,365,761.00	\$ 3,683,610.00	\$ 3,683,610.00		\$ -	\$ -	0%		\$ -
Total Revenue	xxx	\$ 57,613,735.00	\$ 57,004,771.00	\$ 57,662,776.00		\$ 3,706,890.10	\$ 3,706,890.10	6%		\$ 1,838,435.94
Expenditures										
Instruction (1xx)										
Basic Programs	11x	\$ 22,077,940.00	\$ 20,415,117.00	\$ 20,251,782.00		\$ 697,063.87	\$ 697,063.87	3%		\$ (176,824.32)
Added Needs	12x	\$ 11,923,793.00	\$ 11,705,377.00	\$ 11,734,039.00		\$ 308,256.78	\$ 308,256.78	3%		\$ (67,040.34)
Adult and Continuing Education	13x					\$ -	\$ -			\$ -
Total Instruction	1xx	\$ 34,001,733.00	\$ 32,120,494.00	\$ 31,985,821.00		\$ 1,005,320.65	\$ 1,005,320.65	3%		\$ (243,864.66)
Support Services (2xx)										
Pupil	21x	\$ 4,751,947.00	\$ 6,135,490.00	\$ 6,135,489.00		\$ 121,846.68	\$ 121,846.68	2%		\$ (255,777.91)
Instructional Staff	22x	\$ 3,328,671.00	\$ 3,202,114.00	\$ 3,178,458.00		\$ 253,391.41	\$ 253,391.41	8%		\$ 67,995.58
General Administration	23x	\$ 954,141.00	\$ 822,175.00	\$ 822,175.00		\$ 41,152.91	\$ 41,152.91	5%		\$ 85,008.98
Authorizer (Oversight Fee)	23x					\$ -	\$ -			\$ -
Educational Service Provider (Management Company Fee)	23x - 25x					\$ -	\$ -			\$ -
School Administration	24x	\$ 2,714,191.00	\$ 2,385,807.00	\$ 2,385,807.00		\$ 102,464.43	\$ 102,464.43	4%		\$ 55,562.17
Business	25x	\$ 900,983.00	\$ 1,057,041.00	\$ 1,147,543.00		\$ 151,365.19	\$ 151,365.19	13%		\$ 45,229.08
Operations and Maintenance	26x	\$ 5,754,169.00	\$ 5,298,750.00	\$ 5,298,747.00		\$ 338,183.25	\$ 338,183.25	6%		\$ 606,315.31
Transportation	27x	\$ 2,714,841.00	\$ 2,997,813.00	\$ 2,998,813.00		\$ 39,535.38	\$ 39,535.38	1%		\$ 165,522.34
Central	28x	\$ 2,132,911.00	\$ 2,203,028.00	\$ 2,203,028.00		\$ 271,988.33	\$ 271,988.33	12%		\$ 207,868.20
Other Support Services	29x	\$ 2,149,338.00	\$ 1,289,483.00	\$ 1,247,118.00		\$ 20,321.28	\$ 20,321.28	2%		\$ 31,576.34
Total Support Services	2xx	\$ 25,401,192.00	\$ 25,391,701.00	\$ 25,417,178.00		\$ 1,340,248.86	\$ 1,340,248.86	5%		\$ 1,009,300.09
Community Services	3xx	\$ 995,103.00	\$ 757,834.00	\$ 643,173.00		\$ 49,938.81	\$ 49,938.81	8%		\$ 52,750.69
Building Improvement Services (Facilities, Construction, etc)	4xx					\$ -	\$ -			\$ -
Debt Service	5xx					\$ -	\$ -			\$ -
Total Expenditure	xxx	\$ 60,398,028.00	\$ 58,270,029.00	\$ 58,046,172.00		\$ 2,395,508.32	\$ 2,395,508.32	4%		\$ 818,185.43
Excess of Revenue Over (Under) Expenditures		\$ (2,784,293.00)	\$ (1,265,258.00)	\$ (383,396.00)		\$ 1,311,381.78	\$ 1,311,381.78	-342%		\$ 1,020,250.51
Other Financing Sources										
Incoming Transfers & Other Uses	52x-6xx	\$ 1,966,021.00	\$ 3,107,090.00	\$ 2,484,231.00		\$ -	\$ -	0%		\$ -
Leases	594					\$ -	\$ -			\$ -
Subscription Based Information Technology Agreement (SBITAs)	597					\$ -	\$ -			\$ -
Outgoing Transfers & Other Uses	41x-43x	\$ (890,438.00)	\$ (811,591.00)	\$ (1,106,141.00)		\$ -	\$ -	0%		\$ (150.00)
Total Other Financing Sources		\$ 1,075,583.00	\$ 2,295,499.00	\$ 1,378,090.00	\$ -	\$ -	\$ -			\$ (150.00)
Net Change in Fund Balance		\$ (1,708,710.00)	\$ 1,030,241.00	\$ 994,694.00		\$ 1,311,381.78	\$ 1,311,381.78	132%		\$ 1,020,101
Ending General Fund Balance		\$ (2,042,003.00)	\$ 2,270,492.00	\$ 2,568,238.00		\$ 2,884,925.78	\$ 2,884,925.78	112%		\$ 3,905,026

Projected Cash Flow	FY 2025-26 - First Quart	
	Jul-25	Aug-25
Beginning Cash Balance	\$ 8,819,742.50	\$ 6,972,771.38
Receipts		
State Aid Revenue	\$ 3,621,782.24	\$ 3,864,147.71
Property Tax Revenue	\$ 456,307.10	\$ 1,838,435.94
Federal Grant Revenue	\$ 255,107.95	\$ 167,206.08
ISD Revenue	\$ 3,204,093.89	\$ 305,800.94
Transfers from Other Funds	\$ 16,699.96	\$ -
State Aid Note (SAN) Proceeds	\$ -	\$ -
Tax Anticipation Note (TAN) Proceeds	\$ -	\$ -
Bond Proceeds	\$ -	\$ -
Before School/After School Care Revenues	\$ -	\$ -
MVCA State Aid Receipt (pmt out in ACH row)	\$ 3,158,209.90	\$ 3,161,548.24
Other Receipts	\$ -	\$ 1,186,575.27
	\$ -	\$ -
Total Revenue	\$ 10,712,201.04	\$ 10,523,714.18
Disbursements		
Payroll Expenditure	\$ 1,332,082.50	\$ 1,354,256.87
Payroll Taxes	\$ -	\$ -
Purchased Services (Sub Staff)	\$ -	\$ -
Healthcare Expenditures (Medical/dental/vision)	\$ 497,132.95	\$ 483,553.95
ORS/MPERS Payments	\$ -	\$ -
Accounts Payable Expenditures (checks)	\$ 936,685.49	\$ 601,345.86
Wires/ACH / Credit card Payments	\$ 5,859,981.86	\$ 5,476,772.69
Management Fees (Amount to ESP)	\$ -	\$ -
Authorizer Fees	\$ -	\$ -
Transfers to Other Funds	\$ -	\$ -
State Aid Note Payment	\$ 3,204,268.00	\$ -
Estimated Tax Anticipation Note Payment	\$ -	\$ -
Debt Service Payments	\$ -	\$ -

Projected Cash Flow	er
	Sep-25
Beginning Cash Balance	\$ 6,497,063.70
Receipts	
State Aid Revenue	\$ -
Property Tax Revenue	\$ 1,300,148.34
Federal Grant Revenue	\$ 37,921.59
ISD Revenue	\$ 49,842.50
Transfers from Other Funds	\$ 415,281.00
State Aid Note (SAN) Proceeds	\$ 7,000,000.00
Tax Anticipation Note (TAN) Proceeds	\$ -
Bond Proceeds	\$ -
Before School/After School Care Revenues	\$ -
MVCA State Aid Receipt (pmt out in ACH row)	\$ -
Other Receipts	\$ 3,988,754.82
	\$ -
Total Revenue	\$ 12,791,948.25
Disbursements	
Payroll Expenditure	\$ 1,464,494.61
Payroll Taxes	\$ -
Purchased Services (Sub Staff)	\$ -
Healthcare Expenditures (Medical/dental/vision)	\$ 492,522.35
ORS/MPERS Payments	\$ -
Accounts Payable Expenditures (checks)	\$ 488,169.94
Wires/ACH / Credit card Payments	\$ 1,924,520.97
Management Fees (Amount to ESP)	\$ -
Authorizer Fees	\$ -
Transfers to Other Funds	\$ -
State Aid Note Payment	\$ -
Estimated Tax Anticipation Note Payment	\$ -
Debt Service Payments	\$ -

Projected Cash Flow	FY 2025-26 - Second Quarter	
	Oct-25	Nov-25
Beginning Cash Balance	\$ 14,342,156.06	\$ 14,016,149.91
Receipts		
State Aid Revenue	\$ 3,417,549.20	\$ 4,548,911.13
Property Tax Revenue	\$ 1,482,314.19	\$ 298,020.23
Federal Grant Revenue	\$ 836,123.05	\$ 83,126.36
ISD Revenue	\$ 522,194.40	\$ 628,982.68
Transfers from Other Funds	\$ -	\$ 476,930.00
State Aid Note (SAN) Proceeds	\$ -	\$ -
Tax Anticipation Note (TAN) Proceeds	\$ -	\$ -
Bond Proceeds	\$ -	\$ -
Before School/After School Care Revenues	\$ -	\$ -
MVCA State Aid Receipt (pmt out in ACH row)	\$ 3,424,026.10	\$ 3,435,355.93
Other Receipts	\$ -	\$ 326,321.70
	\$ -	\$ -
Total Revenue	\$ 9,682,206.94	\$ 9,797,648.03
Disbursements		
Payroll Expenditure	\$ 2,369,163.77	\$ 1,645,020.85
Payroll Taxes	\$ -	\$ -
Purchased Services (Sub Staff)	\$ -	\$ -
Healthcare Expenditures (Medical/dental/vision)	\$ 482,302.48	\$ 474,317.68
ORS/MPERS Payments	\$ -	\$ -
Accounts Payable Expenditures (checks)	\$ 456,494.11	\$ 967,662.12
Wires/ACH / Credit card Payments	\$ 5,744,883.21	\$ 5,948,059.32
Management Fees (Amount to ESP)	\$ -	\$ -
Authorizer Fees	\$ -	\$ -
Transfers to Other Funds	\$ -	\$ -
State Aid Note Payment	\$ -	\$ 7,061,600.01
Estimated Tax Anticipation Note Payment	\$ -	\$ -
Debt Service Payments	\$ -	\$ -

Projected Cash Flow	Quarter
	Dec-25
Beginning Cash Balance	\$ 6,905,592.91
Receipts	
State Aid Revenue	\$ 3,977,175.96
Property Tax Revenue	\$ 845,188.37
Federal Grant Revenue	\$ -
ISD Revenue	\$ 117,962.91
Transfers from Other Funds	\$ 520,264.00
State Aid Note (SAN) Proceeds	\$ -
Tax Anticipation Note (TAN) Proceeds	\$ -
Bond Proceeds	\$ -
Before School/After School Care Revenues	\$ -
MVCA State Aid Receipt (pmt out in ACH row)	\$ 3,315,204.00
Other Receipts	\$ 734,098.85
	\$ -
Total Revenue	\$ 9,509,894.09
Disbursements	
Payroll Expenditure	\$ 1,518,723.10
Payroll Taxes	\$ -
Purchased Services (Sub Staff)	\$ -
Healthcare Expenditures (Medical/dental/vision)	\$ 500,000.00
ORS/MPERS Payments	\$ -
Accounts Payable Expenditures (checks)	\$ 495,771.56
Wires/ACH / Credit card Payments	\$ 5,179,263.22
Management Fees (Amount to ESP)	\$ -
Authorizer Fees	\$ -
Transfers to Other Funds	\$ -
State Aid Note Payment	\$ -
Estimated Tax Anticipation Note Payment	\$ -
Debt Service Payments	\$ -

Projected Cash Flow	FY 2025-26 - Third Quart	
	Jan-26	Feb-26
Beginning Cash Balance	\$ 8,169,209.94	\$ 9,432,826.97
Receipts		
State Aid Revenue	\$ 3,977,175.96	\$ 3,977,175.96
Property Tax Revenue	\$ 845,188.37	\$ -
Federal Grant Revenue	\$ -	\$ -
ISD Revenue	\$ 117,962.91	\$ 117,962.91
Transfers from Other Funds	\$ 520,264.00	\$ 520,264.00
State Aid Note (SAN) Proceeds	\$ -	\$ -
Tax Anticipation Note (TAN) Proceeds	\$ -	\$ -
Bond Proceeds	\$ -	\$ -
Before School/After School Care Revenues	\$ -	\$ -
MVCA State Aid Receipt (pmt out in ACH row)	\$ 3,315,204.00	\$ 3,315,204.00
Other Receipts	\$ 734,098.85	\$ 734,098.85
	\$ -	\$ -
Total Revenue	\$ 9,509,894.09	\$ 8,664,705.72
Disbursements		
Payroll Expenditure	\$ 1,518,723.10	\$ 1,518,723.10
Payroll Taxes	\$ -	\$ -
Purchased Services (Sub Staff)	\$ -	\$ -
Healthcare Expenditures (Medical/dental/vision)	\$ 500,000.00	\$ 500,000.00
ORS/MPERS Payments	\$ -	\$ -
Accounts Payable Expenditures (checks)	\$ 495,771.56	\$ 495,771.56
Wires/ACH / Credit card Payments	\$ 5,179,263.22	\$ 5,179,263.22
Management Fees (Amount to ESP)	\$ -	\$ -
Authorizer Fees	\$ -	\$ -
Transfers to Other Funds	\$ -	\$ -
State Aid Note Payment	\$ -	\$ -
Estimated Tax Anticipation Note Payment	\$ -	\$ -
Debt Service Payments	\$ -	\$ -

Projected Cash Flow	ter
	Mar-26
Beginning Cash Balance	\$ 9,851,255.63
Receipts	
State Aid Revenue	\$ 3,977,175.96
Property Tax Revenue	\$ -
Federal Grant Revenue	\$ -
ISD Revenue	\$ 117,962.91
Transfers from Other Funds	\$ 520,264.00
State Aid Note (SAN) Proceeds	\$ -
Tax Anticipation Note (TAN) Proceeds	\$ -
Bond Proceeds	\$ -
Before School/After School Care Revenues	\$ -
MVCA State Aid Receipt (pmt out in ACH row)	\$ 3,315,204.00
Other Receipts	\$ 734,098.85
	\$ -
Total Revenue	\$ 8,664,705.72
Disbursements	
Payroll Expenditure	\$ 1,518,723.10
Payroll Taxes	\$ -
Purchased Services (Sub Staff)	\$ -
Healthcare Expenditures (Medical/dental/vision)	\$ 500,000.00
ORS/MPERS Payments	\$ -
Accounts Payable Expenditures (checks)	\$ 495,771.56
Wires/ACH / Credit card Payments	\$ 5,179,263.22
Management Fees (Amount to ESP)	\$ -
Authorizer Fees	\$ -
Transfers to Other Funds	\$ -
State Aid Note Payment	\$ -
Estimated Tax Anticipation Note Payment	\$ -
Debt Service Payments	\$ -

Projected Cash Flow	FY 2025-26 - Fourth Quar	
	Apr-26	May-26
Beginning Cash Balance	\$ 10,269,684.29	\$ 10,688,112.95
Receipts		
State Aid Revenue	\$ 3,977,175.96	\$ 3,977,175.96
Property Tax Revenue	\$ -	\$ -
Federal Grant Revenue	\$ -	\$ -
ISD Revenue	\$ 117,962.91	\$ 117,962.91
Transfers from Other Funds	\$ 520,264.00	\$ 520,264.00
State Aid Note (SAN) Proceeds	\$ -	\$ -
Tax Anticipation Note (TAN) Proceeds	\$ -	\$ -
Bond Proceeds	\$ -	\$ -
Before School/After School Care Revenues	\$ -	\$ -
MVCA State Aid Receipt (pmt out in ACH row)	\$ 3,315,204.00	\$ 3,315,204.00
Other Receipts	\$ 734,098.85	\$ 734,098.85
	\$ -	\$ -
Total Revenue	\$ 8,664,705.72	\$ 8,664,705.72
Disbursements		
Payroll Expenditure	\$ 1,518,723.10	\$ 1,518,723.10
Payroll Taxes	\$ -	\$ -
Purchased Services (Sub Staff)	\$ -	\$ -
Healthcare Expenditures (Medical/dental/vision)	\$ 500,000.00	\$ 500,000.00
ORS/MPERS Payments	\$ -	\$ -
Accounts Payable Expenditures (checks)	\$ 495,771.56	\$ 495,771.56
Wires/ACH / Credit card Payments	\$ 5,179,263.22	\$ 5,179,263.22
Management Fees (Amount to ESP)	\$ -	\$ -
Authorizer Fees	\$ -	\$ -
Transfers to Other Funds	\$ -	\$ -
State Aid Note Payment	\$ -	\$ -
Estimated Tax Anticipation Note Payment	\$ -	\$ -
Debt Service Payments	\$ -	\$ -

Projected Cash Flow	ter
	Jun-26
Beginning Cash Balance	\$ 11,106,541.61
Receipts	
State Aid Revenue	\$ 3,977,175.96
Property Tax Revenue	\$ -
Federal Grant Revenue	\$ -
ISD Revenue	\$ 117,962.91
Transfers from Other Funds	\$ 520,264.00
State Aid Note (SAN) Proceeds	\$ -
Tax Anticipation Note (TAN) Proceeds	\$ -
Bond Proceeds	\$ -
Before School/After School Care Revenues	\$ -
MVCA State Aid Receipt (pmt out in ACH row)	\$ 3,315,204.00
Other Receipts	\$ 734,098.85
	\$ -
Total Revenue	\$ 8,664,705.72
Disbursements	
Payroll Expenditure	\$ 1,518,723.10
Payroll Taxes	\$ -
Purchased Services (Sub Staff)	\$ -
Healthcare Expenditures (Medical/dental/vision)	\$ 500,000.00
ORS/MPERS Payments	\$ -
Accounts Payable Expenditures (checks)	\$ 495,771.56
Wires/ACH / Credit card Payments	\$ 5,179,263.22
Management Fees (Amount to ESP)	\$ -
Authorizer Fees	\$ -
Transfers to Other Funds	\$ -
State Aid Note Payment	\$ -
Estimated Tax Anticipation Note Payment	\$ -
Debt Service Payments	\$ -

Projected Cash Flow	FY 2026-27 - First Quarter	
	Jul-26	Aug-26
Beginning Cash Balance	\$ 11,524,970.27	\$ 11,524,970.27
Receipts		
State Aid Revenue	\$ -	\$ -
Property Tax Revenue	\$ -	\$ -
Federal Grant Revenue	\$ -	\$ -
ISD Revenue	\$ -	\$ -
Transfers from Other Funds	\$ -	\$ -
State Aid Note (SAN) Proceeds	\$ -	\$ -
Tax Anticipation Note (TAN) Proceeds	\$ -	\$ -
Bond Proceeds	\$ -	\$ -
Before School/After School Care Revenues	\$ -	\$ -
MVCA State Aid Receipt (pmt out in ACH row)	\$ -	\$ -
Other Receipts	\$ -	\$ -
	\$ -	\$ -
Total Revenue	\$ -	\$ -
Disbursements		
Payroll Expenditure	\$ -	\$ -
Payroll Taxes	\$ -	\$ -
Purchased Services (Sub Staff)	\$ -	\$ -
Healthcare Expenditures (Medical/dental/vision)	\$ -	\$ -
ORS/MPERS Payments	\$ -	\$ -
Accounts Payable Expenditures (checks)	\$ -	\$ -
Wires/ACH / Credit card Payments	\$ -	\$ -
Management Fees (Amount to ESP)	\$ -	\$ -
Authorizer Fees	\$ -	\$ -
Transfers to Other Funds	\$ -	\$ -
State Aid Note Payment	\$ -	\$ -
Estimated Tax Anticipation Note Payment	\$ -	\$ -
Debt Service Payments	\$ -	\$ -

Projected Cash Flow	er
	Sep-26
Beginning Cash Balance	\$ 11,524,970.27
Receipts	
State Aid Revenue	\$ -
Property Tax Revenue	\$ -
Federal Grant Revenue	\$ -
ISD Revenue	\$ -
Transfers from Other Funds	\$ -
State Aid Note (SAN) Proceeds	\$ -
Tax Anticipation Note (TAN) Proceeds	\$ -
Bond Proceeds	\$ -
Before School/After School Care Revenues	\$ -
MVCA State Aid Receipt (pmt out in ACH row)	\$ -
Other Receipts	\$ -
	\$ -
Total Revenue	\$ -
Disbursements	
Payroll Expenditure	\$ -
Payroll Taxes	\$ -
Purchased Services (Sub Staff)	\$ -
Healthcare Expenditures (Medical/dental/vision)	\$ -
ORS/MPERS Payments	\$ -
Accounts Payable Expenditures (checks)	\$ -
Wires/ACH / Credit card Payments	\$ -
Management Fees (Amount to ESP)	\$ -
Authorizer Fees	\$ -
Transfers to Other Funds	\$ -
State Aid Note Payment	\$ -
Estimated Tax Anticipation Note Payment	\$ -
Debt Service Payments	\$ -

Projected Cash Flow	FY 2026-27 - Second Quarter	
	Oct-26	Nov-26
Beginning Cash Balance	\$ 11,524,970.27	\$ 11,524,970.27
Receipts		
State Aid Revenue	\$ -	\$ -
Property Tax Revenue	\$ -	\$ -
Federal Grant Revenue	\$ -	\$ -
ISD Revenue	\$ -	\$ -
Transfers from Other Funds	\$ -	\$ -
State Aid Note (SAN) Proceeds	\$ -	\$ -
Tax Anticipation Note (TAN) Proceeds	\$ -	\$ -
Bond Proceeds	\$ -	\$ -
Before School/After School Care Revenues	\$ -	\$ -
MVCA State Aid Receipt (pmt out in ACH row)	\$ -	\$ -
Other Receipts	\$ -	\$ -
	\$ -	\$ -
Total Revenue	\$ -	\$ -
Disbursements		
Payroll Expenditure	\$ -	\$ -
Payroll Taxes	\$ -	\$ -
Purchased Services (Sub Staff)	\$ -	\$ -
Healthcare Expenditures (Medical/dental/vision)	\$ -	\$ -
ORS/MPERS Payments	\$ -	\$ -
Accounts Payable Expenditures (checks)	\$ -	\$ -
Wires/ACH / Credit card Payments	\$ -	\$ -
Management Fees (Amount to ESP)	\$ -	\$ -
Authorizer Fees	\$ -	\$ -
Transfers to Other Funds	\$ -	\$ -
State Aid Note Payment	\$ -	\$ -
Estimated Tax Anticipation Note Payment	\$ -	\$ -
Debt Service Payments	\$ -	\$ -

Projected Cash Flow	Quarter
	Dec-26
Beginning Cash Balance	\$ 11,524,970.27
Receipts	
State Aid Revenue	\$ -
Property Tax Revenue	\$ -
Federal Grant Revenue	\$ -
ISD Revenue	\$ -
Transfers from Other Funds	\$ -
State Aid Note (SAN) Proceeds	\$ -
Tax Anticipation Note (TAN) Proceeds	\$ -
Bond Proceeds	\$ -
Before School/After School Care Revenues	\$ -
MVCA State Aid Receipt (pmt out in ACH row)	\$ -
Other Receipts	\$ -
	\$ -
Total Revenue	\$ -
Disbursements	
Payroll Expenditure	\$ -
Payroll Taxes	\$ -
Purchased Services (Sub Staff)	\$ -
Healthcare Expenditures (Medical/dental/vision)	\$ -
ORS/MPERS Payments	\$ -
Accounts Payable Expenditures (checks)	\$ -
Wires/ACH / Credit card Payments	\$ -
Management Fees (Amount to ESP)	\$ -
Authorizer Fees	\$ -
Transfers to Other Funds	\$ -
State Aid Note Payment	\$ -
Estimated Tax Anticipation Note Payment	\$ -
Debt Service Payments	\$ -

Projected Cash Flow	FY 2026-27- Third Quart	
	Jan-27	Feb-27
Beginning Cash Balance	\$ 11,524,970.27	\$ 11,524,970.27
Receipts		
State Aid Revenue	\$ -	\$ -
Property Tax Revenue	\$ -	\$ -
Federal Grant Revenue	\$ -	\$ -
ISD Revenue	\$ -	\$ -
Transfers from Other Funds	\$ -	\$ -
State Aid Note (SAN) Proceeds	\$ -	\$ -
Tax Anticipation Note (TAN) Proceeds	\$ -	\$ -
Bond Proceeds	\$ -	\$ -
Before School/After School Care Revenues	\$ -	\$ -
MVCA State Aid Receipt (pmt out in ACH row)	\$ -	\$ -
Other Receipts	\$ -	\$ -
	\$ -	\$ -
Total Revenue	\$ -	\$ -
Disbursements		
Payroll Expenditure	\$ -	\$ -
Payroll Taxes	\$ -	\$ -
Purchased Services (Sub Staff)	\$ -	\$ -
Healthcare Expenditures (Medical/dental/vision)	\$ -	\$ -
ORS/MPERS Payments	\$ -	\$ -
Accounts Payable Expenditures (checks)	\$ -	\$ -
Wires/ACH / Credit card Payments	\$ -	\$ -
Management Fees (Amount to ESP)	\$ -	\$ -
Authorizer Fees	\$ -	\$ -
Transfers to Other Funds	\$ -	\$ -
State Aid Note Payment	\$ -	\$ -
Estimated Tax Anticipation Note Payment	\$ -	\$ -
Debt Service Payments	\$ -	\$ -

Projected Cash Flow	ter
	Mar-27
Beginning Cash Balance	\$ 11,524,970.27
Receipts	
State Aid Revenue	\$ -
Property Tax Revenue	\$ -
Federal Grant Revenue	\$ -
ISD Revenue	\$ -
Transfers from Other Funds	\$ -
State Aid Note (SAN) Proceeds	\$ -
Tax Anticipation Note (TAN) Proceeds	\$ -
Bond Proceeds	\$ -
Before School/After School Care Revenues	\$ -
MVCA State Aid Receipt (pmt out in ACH row)	\$ -
Other Receipts	\$ -
	\$ -
Total Revenue	\$ -
Disbursements	
Payroll Expenditure	\$ -
Payroll Taxes	\$ -
Purchased Services (Sub Staff)	\$ -
Healthcare Expenditures (Medical/dental/vision)	\$ -
ORS/MPERS Payments	\$ -
Accounts Payable Expenditures (checks)	\$ -
Wires/ACH / Credit card Payments	\$ -
Management Fees (Amount to ESP)	\$ -
Authorizer Fees	\$ -
Transfers to Other Funds	\$ -
State Aid Note Payment	\$ -
Estimated Tax Anticipation Note Payment	\$ -
Debt Service Payments	\$ -

Projected Cash Flow	FY 2026-27 - Fourth Quar	
	Apr-27	May-27
Beginning Cash Balance	\$ 11,524,970.27	\$ 11,524,970.27
Receipts		
State Aid Revenue	\$ -	\$ -
Property Tax Revenue	\$ -	\$ -
Federal Grant Revenue	\$ -	\$ -
ISD Revenue	\$ -	\$ -
Transfers from Other Funds	\$ -	\$ -
State Aid Note (SAN) Proceeds	\$ -	\$ -
Tax Anticipation Note (TAN) Proceeds	\$ -	\$ -
Bond Proceeds	\$ -	\$ -
Before School/After School Care Revenues	\$ -	\$ -
MVCA State Aid Receipt (pmt out in ACH row)	\$ -	\$ -
Other Receipts	\$ -	\$ -
	\$ -	\$ -
Total Revenue	\$ -	\$ -
Disbursements		
Payroll Expenditure	\$ -	\$ -
Payroll Taxes	\$ -	\$ -
Purchased Services (Sub Staff)	\$ -	\$ -
Healthcare Expenditures (Medical/dental/vision)	\$ -	\$ -
ORS/MPERS Payments	\$ -	\$ -
Accounts Payable Expenditures (checks)	\$ -	\$ -
Wires/ACH / Credit card Payments	\$ -	\$ -
Management Fees (Amount to ESP)	\$ -	\$ -
Authorizer Fees	\$ -	\$ -
Transfers to Other Funds	\$ -	\$ -
State Aid Note Payment	\$ -	\$ -
Estimated Tax Anticipation Note Payment	\$ -	\$ -
Debt Service Payments	\$ -	\$ -

Projected Cash Flow	ter
	Jun-27
Beginning Cash Balance	\$ 11,524,970.27
Receipts	
State Aid Revenue	\$ -
Property Tax Revenue	\$ -
Federal Grant Revenue	\$ -
ISD Revenue	\$ -
Transfers from Other Funds	\$ -
State Aid Note (SAN) Proceeds	\$ -
Tax Anticipation Note (TAN) Proceeds	\$ -
Bond Proceeds	\$ -
Before School/After School Care Revenues	\$ -
MVCA State Aid Receipt (pmt out in ACH row)	\$ -
Other Receipts	\$ -
	\$ -
Total Revenue	\$ -
Disbursements	
Payroll Expenditure	\$ -
Payroll Taxes	\$ -
Purchased Services (Sub Staff)	\$ -
Healthcare Expenditures (Medical/dental/vision)	\$ -
ORS/MPERS Payments	\$ -
Accounts Payable Expenditures (checks)	\$ -
Wires/ACH / Credit card Payments	\$ -
Management Fees (Amount to ESP)	\$ -
Authorizer Fees	\$ -
Transfers to Other Funds	\$ -
State Aid Note Payment	\$ -
Estimated Tax Anticipation Note Payment	\$ -
Debt Service Payments	\$ -

Actual Cash Flow	FY 2025-26 First Quarter			
	Jul-25	Variance	Aug-25	Variance
Beginning Cash Balance	\$ 8,819,742.50	0.00%	\$ 6,972,771.38	0.00%
Receipts				
State Aid Revenue	\$ 3,621,782.24	0.00%	\$ 3,864,147.71	0.00%
Property Tax Revenue	\$ 456,307.10	0.00%	\$ 1,838,435.94	0.00%
Federal Grant Revenue	\$ 255,107.95	0.00%	\$ 167,206.08	0.00%
ISD Revenue	\$ 3,204,093.89	0.00%	\$ 305,800.94	0.00%
Transfers from Other Funds	\$ 16,699.96	0.00%	\$ -	
State Aid Note (SAN) Proceeds	\$ -		\$ -	
Tax Anticipation Note (TAN) Proceeds	\$ -		\$ -	
Bond Proceeds	\$ -		\$ -	
Before School/After School Care Revenues	\$ -		\$ -	
	\$ 3,158,209.90	0.00%	\$ 3,161,548.24	0.00%
Other Receipts	\$ -		\$ 1,186,575.27	0.00%
	\$ -		\$ -	
Total Revenue	\$ 10,712,201.04	0.00%	\$ 10,523,714.18	0.00%
Disbursements				
Payroll Expenditure	\$ 1,332,082.50	0.00%	\$ 1,354,256.87	0.00%
Payroll Taxes	\$ -		\$ -	
Purchased Services (Sub Staff)	\$ -		\$ -	
Healthcare Expenditures (Medical/dental/vision)	\$ 497,132.95	0.00%	\$ 483,553.95	0.00%
ORS/MPERS Payments	\$ -		\$ -	
Accounts Payable Expenditures (checks)	\$ 936,685.49	0.00%	\$ 601,345.86	0.00%
Wires/ACH / Credit card Payments	\$ 5,859,981.86	0.00%	\$ 5,476,772.69	0.00%
Management Fees (Amount to ESP)	\$ -		\$ -	
Authorizer Fees	\$ -		\$ -	
Transfers to Other Funds	\$ -		\$ -	
State Aid Note Payment	\$ 3,204,268.00	0.00%	\$ -	
Estimated Tax Anticipation Note Payment	\$ -		\$ -	
Debt Service Payments	\$ -		\$ -	

Other Disbursements	\$ 729,021.36	0.00%	\$ 3,083,492.49	0.00%
	\$ -		\$ -	
	\$ -		\$ -	
Total Disbursements	\$ 12,559,172.16	0.00%	\$ 10,999,421.86	0.00%
<i>Net Change</i>	\$ (1,846,971.12)		\$ (475,707.68)	
Ending Cash Balance	\$ 6,972,771.38	0.00%	\$ 6,497,063.70	0.00%

Tip: Beginning Cash Balance on Actuals tab should be the same as the Beginning Cash Balance on the Cash Flow Projections tab

Actual Cash Flow	Sep-25	Variance
Beginning Cash Balance	\$ 6,497,063.70	0.00%
Receipts		
State Aid Revenue	\$ -	
Property Tax Revenue	\$ 1,300,148.34	0.00%
Federal Grant Revenue	\$ 37,921.59	0.00%
ISD Revenue	\$ 49,842.50	0.00%
Transfers from Other Funds	\$ 415,281.00	0.00%
State Aid Note (SAN) Proceeds	\$ 7,000,000.00	0.00%
Tax Anticipation Note (TAN) Proceeds	\$ -	
Bond Proceeds	\$ -	
Before School/After School Care Revenues	\$ -	
	\$ -	
Other Receipts	\$ 3,988,754.82	0.00%
	\$ -	
Total Revenue	\$ 12,791,948.25	0.00%
Disbursements		
Payroll Expenditure	\$ 1,464,494.61	0.00%
Payroll Taxes	\$ -	
Purchased Services (Sub Staff)	\$ -	
Healthcare Expenditures (Medical/dental/vision)	\$ 492,522.35	0.00%
ORS/MPERS Payments	\$ -	
Accounts Payable Expenditures (checks)	\$ 488,169.94	0.00%
Wires/ACH / Credit card Payments	\$ 1,924,520.97	0.00%
Management Fees (Amount to ESP)	\$ -	
Authorizer Fees	\$ -	
Transfers to Other Funds	\$ -	
State Aid Note Payment	\$ -	
Estimated Tax Anticipation Note Payment	\$ -	
Debt Service Payments	\$ -	

Other Disbursements	\$ 577,148.02	0.00%
	\$ -	
	\$ -	
Total Disbursements	\$ 4,946,855.89	0.00%
<i>Net Change</i>	\$ 7,845,092.36	
Ending Cash Balance	\$ 14,342,156.06	0.00%

Tip: Beginning Cash Balance on Actuals tab should be the same as the Beginning Cash Balance on the Cash Flow Projections tab

Actual Cash Flow	FY 2025-26 Second Quarter			
	Oct-25	Variance	Nov-25	Variance
Beginning Cash Balance	\$ 14,342,156.06	0.00%	\$ 14,016,149.91	0.00%
Receipts				
State Aid Revenue	\$ 3,417,549.20	0.00%	\$ 4,548,911.13	0.00%
Property Tax Revenue	\$ 1,482,314.19	0.00%	\$ 298,020.23	0.00%
Federal Grant Revenue	\$ 836,123.05	0.00%	\$ 83,126.36	0.00%
ISD Revenue	\$ 522,194.40	0.00%	\$ 628,982.68	0.00%
Transfers from Other Funds	\$ -		\$ 476,930.00	0.00%
State Aid Note (SAN) Proceeds	\$ -		\$ -	
Tax Anticipation Note (TAN) Proceeds	\$ -		\$ -	
Bond Proceeds	\$ -		\$ -	
Before School/After School Care Revenues	\$ -		\$ -	
	\$ 3,424,026.10	0.00%	\$ 3,435,355.93	0.00%
Other Receipts	\$ -		\$ 326,321.70	0.00%
	\$ -		\$ -	
Total Revenue	\$ 9,682,206.94	0.00%	\$ 9,797,648.03	0.00%
Disbursements				
Payroll Expenditure	\$ 2,369,163.77	0.00%	\$ 1,645,020.85	0.00%
Payroll Taxes	\$ -		\$ -	
Purchased Services (Sub Staff)	\$ -		\$ -	
Healthcare Expenditures (Medical/dental/vision)	\$ 482,302.48	0.00%	\$ 474,317.68	0.00%
ORS/MPERS Payments	\$ -		\$ -	
Accounts Payable Expenditures (checks)	\$ 456,494.11	0.00%	\$ 967,662.12	0.00%
Wires/ACH / Credit card Payments	\$ 5,744,883.21	0.00%	\$ 5,948,059.32	0.00%
Management Fees (Amount to ESP)	\$ -		\$ -	
Authorizer Fees	\$ -		\$ -	
Transfers to Other Funds	\$ -		\$ -	
State Aid Note Payment	\$ -		\$ 7,061,600.01	0.00%
Estimated Tax Anticipation Note Payment	\$ -		\$ -	
Debt Service Payments	\$ -		\$ -	

Other Disbursements	\$ 955,369.52	0.00%	\$ 811,545.05	0.00%
	\$ -		\$ -	
	\$ -		\$ -	
Total Disbursements	\$ 10,008,213.09	0.00%	\$ 16,908,205.03	0.00%
<i>Net Change</i>	\$ (326,006.15)		\$ (7,110,557.00)	
Ending Cash Balance	\$ 14,016,149.91	0.00%	\$ 6,905,592.91	0.00%

Tip: Beginning Cash Balance on Actuals tab should be the same as the Beginning Cash Balance on the Cash Flow Projections tab

Actual Cash Flow	Dec-25	Variance
Beginning Cash Balance	\$ 6,905,592.91	0.00%
Receipts		
State Aid Revenue	\$ 3,977,175.96	0.00%
Property Tax Revenue	\$ 845,188.37	0.00%
Federal Grant Revenue	\$ -	
ISD Revenue	\$ 117,962.91	0.00%
Transfers from Other Funds	\$ 520,264.00	0.00%
State Aid Note (SAN) Proceeds	\$ -	
Tax Anticipation Note (TAN) Proceeds	\$ -	
Bond Proceeds	\$ -	
Before School/After School Care Revenues	\$ -	
	\$ 3,315,204.00	0.00%
Other Receipts	\$ 734,098.85	0.00%
	\$ -	
Total Revenue	\$ 9,509,894.09	0.00%
Disbursements		
Payroll Expenditure	\$ 1,518,723.10	0.00%
Payroll Taxes	\$ -	
Purchased Services (Sub Staff)	\$ -	
Healthcare Expenditures (Medical/dental/vision)	\$ 500,000.00	0.00%
ORS/MPERS Payments	\$ -	
Accounts Payable Expenditures (checks)	\$ 495,771.56	0.00%
Wires/ACH / Credit card Payments	\$ 5,179,263.22	0.00%
Management Fees (Amount to ESP)	\$ -	
Authorizer Fees	\$ -	
Transfers to Other Funds	\$ -	
State Aid Note Payment	\$ -	
Estimated Tax Anticipation Note Payment	\$ -	
Debt Service Payments	\$ -	

Other Disbursements	\$ 552,519.18	0.00%
	\$ -	
	\$ -	
Total Disbursements	\$ 8,246,277.06	0.00%
<i>Net Change</i>	\$ 1,263,617.03	
Ending Cash Balance	\$ 8,169,209.94	0.00%

Tip: Beginning Cash Balance on Actuals tab should be the same as the Beginning Cash Balance on the Cash Flow Projections tab

Actual Cash Flow	FY 2025-26 Third Quarter			
	Jan-26	Variance	Feb-26	Variance
Beginning Cash Balance	\$ 8,169,209.94	0.00%	\$ 8,169,209.94	-13.40%
Receipts				
State Aid Revenue	\$ -	-100.00%	\$ -	-100.00%
Property Tax Revenue	\$ -	-100.00%	\$ -	
Federal Grant Revenue	\$ -		\$ -	
ISD Revenue	\$ -	-100.00%	\$ -	-100.00%
Transfers from Other Funds	\$ -	-100.00%	\$ -	-100.00%
State Aid Note (SAN) Proceeds	\$ -		\$ -	
Tax Anticipation Note (TAN) Proceeds	\$ -		\$ -	
Bond Proceeds	\$ -		\$ -	
Before School/After School Care Revenues	\$ -		\$ -	
	\$ -	-100.00%	\$ -	-100.00%
Other Receipts	\$ -	-100.00%	\$ -	-100.00%
	\$ -		\$ -	
Total Revenue	\$ -	-100.00%	\$ -	-100.00%
Disbursements				
Payroll Expenditure	\$ -	-100.00%	\$ -	-100.00%
Payroll Taxes	\$ -		\$ -	
Purchased Services (Sub Staff)	\$ -		\$ -	
Healthcare Expenditures (Medical/dental/vision)	\$ -	-100.00%	\$ -	-100.00%
ORS/MPERS Payments	\$ -		\$ -	
Accounts Payable Expenditures (checks)	\$ -	-100.00%	\$ -	-100.00%
Wires/ACH / Credit card Payments	\$ -	-100.00%	\$ -	-100.00%
Management Fees (Amount to ESP)	\$ -		\$ -	
Authorizer Fees	\$ -		\$ -	
Transfers to Other Funds	\$ -		\$ -	
State Aid Note Payment	\$ -		\$ -	
Estimated Tax Anticipation Note Payment	\$ -		\$ -	
Debt Service Payments	\$ -		\$ -	

Other Disbursements	\$ -	-100.00%	\$ -	-100.00%
	\$ -		\$ -	
	\$ -		\$ -	
Total Disbursements	\$ -	-100.00%	\$ -	-100.00%
<i>Net Change</i>	\$ -		\$ -	
Ending Cash Balance	\$ 8,169,209.94	-13.40%	\$ 8,169,209.94	-17.07%

Tip: Beginning Cash Balance on Actuals tab should be the same as the Beginning Cash Balance on the Cash Flow Projections tab

Actual Cash Flow		
	Mar-26	Variance
Beginning Cash Balance	\$ 8,169,209.94	-17.07%
Receipts		
State Aid Revenue	\$ -	-100.00%
Property Tax Revenue	\$ -	
Federal Grant Revenue	\$ -	
ISD Revenue	\$ -	-100.00%
Transfers from Other Funds	\$ -	-100.00%
State Aid Note (SAN) Proceeds	\$ -	
Tax Anticipation Note (TAN) Proceeds	\$ -	
Bond Proceeds	\$ -	
Before School/After School Care Revenues	\$ -	
	\$ -	-100.00%
Other Receipts	\$ -	-100.00%
	\$ -	
Total Revenue	\$ -	-100.00%
Disbursements		
Payroll Expenditure	\$ -	-100.00%
Payroll Taxes	\$ -	
Purchased Services (Sub Staff)	\$ -	
Healthcare Expenditures (Medical/dental/vision)	\$ -	-100.00%
ORS/MPERS Payments	\$ -	
Accounts Payable Expenditures (checks)	\$ -	-100.00%
Wires/ACH / Credit card Payments	\$ -	-100.00%
Management Fees (Amount to ESP)	\$ -	
Authorizer Fees	\$ -	
Transfers to Other Funds	\$ -	
State Aid Note Payment	\$ -	
Estimated Tax Anticipation Note Payment	\$ -	
Debt Service Payments	\$ -	

Other Disbursements	\$ -	-100.00%
	\$ -	
	\$ -	
Total Disbursements	\$ -	-100.00%
<i>Net Change</i>	\$ -	
Ending Cash Balance	\$ 8,169,209.94	-20.45%

Tip: Beginning Cash Balance on Actuals tab should be the same as the Beginning Cash Balance on the Cash Flow Projections tab

Actual Cash Flow	FY 2025-26 Fourth Quarter			
	Apr-26	Variance	May-26	Variance
Beginning Cash Balance	\$ 8,169,209.94	-20.45%	\$ 8,169,209.94	-23.57%
Receipts				
State Aid Revenue	\$ -	-100.00%	\$ -	-100.00%
Property Tax Revenue	\$ -		\$ -	
Federal Grant Revenue	\$ -		\$ -	
ISD Revenue	\$ -	-100.00%	\$ -	-100.00%
Transfers from Other Funds	\$ -	-100.00%	\$ -	-100.00%
State Aid Note (SAN) Proceeds	\$ -		\$ -	
Tax Anticipation Note (TAN) Proceeds	\$ -		\$ -	
Bond Proceeds	\$ -		\$ -	
Before School/After School Care Revenues	\$ -		\$ -	
	\$ -	-100.00%	\$ -	-100.00%
Other Receipts	\$ -	-100.00%	\$ -	-100.00%
	\$ -		\$ -	
Total Revenue	\$ -	-100.00%	\$ -	-100.00%
Disbursements				
Payroll Expenditure	\$ -	-100.00%	\$ -	-100.00%
Payroll Taxes	\$ -		\$ -	
Purchased Services (Sub Staff)	\$ -		\$ -	
Healthcare Expenditures (Medical/dental/vision)	\$ -	-100.00%	\$ -	-100.00%
ORS/MPERS Payments	\$ -		\$ -	
Accounts Payable Expenditures (checks)	\$ -	-100.00%	\$ -	-100.00%
Wires/ACH / Credit card Payments	\$ -	-100.00%	\$ -	-100.00%
Management Fees (Amount to ESP)	\$ -		\$ -	
Authorizer Fees	\$ -		\$ -	
Transfers to Other Funds	\$ -		\$ -	
State Aid Note Payment	\$ -		\$ -	
Estimated Tax Anticipation Note Payment	\$ -		\$ -	
Debt Service Payments	\$ -		\$ -	

Other Disbursements	\$ -	-100.00%	\$ -	-100.00%
	\$ -		\$ -	
	\$ -		\$ -	
Total Disbursements	\$ -	-100.00%	\$ -	-100.00%
<i>Net Change</i>	\$ -		\$ -	
Ending Cash Balance	\$ 8,169,209.94	-23.57%	\$ 8,169,209.94	-26.45%

Tip: Beginning Cash Balance on Actuals tab should be the same as the Beginning Cash Balance on the Cash Flow Projections tab

Actual Cash Flow		
	Jun-26	Variance
Beginning Cash Balance	\$ 8,169,209.94	-26.45%
Receipts		
State Aid Revenue	\$ -	-100.00%
Property Tax Revenue	\$ -	
Federal Grant Revenue	\$ -	
ISD Revenue	\$ -	-100.00%
Transfers from Other Funds	\$ -	-100.00%
State Aid Note (SAN) Proceeds	\$ -	
Tax Anticipation Note (TAN) Proceeds	\$ -	
Bond Proceeds	\$ -	
Before School/After School Care Revenues	\$ -	
	\$ -	-100.00%
Other Receipts	\$ -	-100.00%
	\$ -	
Total Revenue	\$ -	-100.00%
Disbursements		
Payroll Expenditure	\$ -	-100.00%
Payroll Taxes	\$ -	
Purchased Services (Sub Staff)	\$ -	
Healthcare Expenditures (Medical/dental/vision)	\$ -	-100.00%
ORS/MPERS Payments	\$ -	
Accounts Payable Expenditures (checks)	\$ -	-100.00%
Wires/ACH / Credit card Payments	\$ -	-100.00%
Management Fees (Amount to ESP)	\$ -	
Authorizer Fees	\$ -	
Transfers to Other Funds	\$ -	
State Aid Note Payment	\$ -	
Estimated Tax Anticipation Note Payment	\$ -	
Debt Service Payments	\$ -	

Other Disbursements	\$ -	-100.00%
	\$ -	
	\$ -	
Total Disbursements	\$ -	-100.00%
<i>Net Change</i>	\$ -	
Ending Cash Balance	\$ 8,169,209.94	-29.12%

Tip: Beginning Cash Balance on Actuals tab should be the same as the Beginning Cash Balance on the Cash Flow Projections tab

Actual Cash Flow	Actual 2025-26	Projected 2025-26	Percent Difference
Beginning Cash Balance	\$ 8,819,742.50	\$ 8,819,742.50	100.00%
Receipts			
State Aid Revenue	\$ 19,429,566.24	\$ 43,292,622.00	-55.12%
Property Tax Revenue	\$ 6,220,414.17	\$ 7,065,602.54	-11.96%
Federal Grant Revenue	\$ 1,379,485.03	\$ 1,379,485.03	0.00%
ISD Revenue	\$ 4,828,877.32	\$ 5,536,654.78	-12.78%
Transfers from Other Funds	\$ 1,429,174.96	\$ 4,550,758.96	-68.59%
State Aid Note (SAN) Proceeds	\$ 7,000,000.00	\$ 7,000,000.00	0.00%
Tax Anticipation Note (TAN) Proceeds	\$ -	\$ -	
Bond Proceeds	\$ -	\$ -	
Before School/After School Care Revenues	\$ -	\$ -	
	\$ 16,494,344.17	\$ 36,385,568.17	-54.67%
Other Receipts	\$ 6,235,750.64	\$ 10,640,343.74	-41.40%
	\$ -	\$ -	
Total Revenue	\$ 63,017,612.53	\$ 115,851,035.22	-45.60%
Disbursements			
Payroll Expenditure	\$ 9,683,741.70	\$ 18,796,080.30	-48.48%
Payroll Taxes	\$ -	\$ -	
Purchased Services (Sub Staff)	\$ -	\$ -	
Healthcare Expenditures (Medical/dental/vision)	\$ 2,929,829.41	\$ 5,929,829.41	-50.59%
ORS/MPERS Payments	\$ -	\$ -	
Accounts Payable Expenditures (checks)	\$ 3,946,129.08	\$ 6,920,758.44	-42.98%
Wires/ACH / Credit card Payments	\$ 30,133,481.27	\$ 61,209,060.59	-50.77%
Management Fees (Amount to ESP)	\$ -	\$ -	
Authorizer Fees	\$ -	\$ -	
Transfers to Other Funds	\$ -	\$ -	
State Aid Note Payment	\$ 10,265,868.01	\$ 10,265,868.01	0.00%
Estimated Tax Anticipation Note Payment	\$ -	\$ -	
Debt Service Payments	\$ -	\$ -	

Other Disbursements	\$ 6,709,095.62	\$ 10,024,210.70	-33.07%
	\$ -	\$ -	
	\$ -	\$ -	
Total Disbursements	\$ 63,668,145.09	\$ 113,145,807.45	-43.73%
<i>Net Change</i>	\$ (650,532.56)	\$ 2,705,227.77	-124.05%
Ending Cash Balance	\$ 8,169,209.94	\$ 11,524,970.27	-29.12%

Tip: Beginning Cash Balance on Actuals tab should be the same as the Beginning Cash Balance on the Cash Flow Projections tab

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY
Revenue							
Local Revenue	\$ 456,307.10	\$ 1,838,435.94	\$ 1,300,148.34	\$ 1,482,314.19	\$ 298,020.23	\$ 845,188.37	\$ (6,220,414.17)
Other Local Revenue (include private source contributions)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Political Subdivision	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Aid Revenue	\$ -	\$ -	\$ -	\$ 3,417,549.20	\$ 4,548,911.13	\$ 3,977,175.96	\$ (11,943,636.29)
State Revenue - Additional (not listed on State Aid Report)	\$ 4,844,782.06	\$ (1,594,199.06)	\$ 49,842.50	\$ 656,069.91	\$ 628,982.68	\$ 117,962.91	\$ (4,703,441.00)
Federal Revenue - Title Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Revenues- ESSER III	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Revenue - Additional	\$ 255,107.95	\$ (255,107.95)	\$ 37,921.59	\$ 836,123.05	\$ 83,126.36	\$ -	\$ (957,171.00)
Local Received-From Other Public Schools	\$ 16,699.96	\$ (16,699.96)	\$ 415,281.00	\$ -	\$ 476,930.00	\$ 520,264.00	\$ (1,412,475.00)
Total Revenue	\$ 5,572,897.07	\$ (27,571.03)	\$ 1,803,193.43	\$ 6,392,056.35	\$ 6,035,970.40	\$ 5,460,591.24	\$ (25,237,137.46)
Expenditures							
Instruction (1xx)							
Basic Programs	\$ 697,063.87	\$ (176,824.32)	\$ 1,554,247.23	\$ 2,449,383.65	\$ 1,789,260.86	\$ 2,155,180.45	\$ (8,468,311.74)
Added Needs	\$ 308,256.78	\$ (67,040.34)	\$ 774,773.45	\$ 1,263,297.67	\$ 1,493,093.64	\$ 1,264,176.34	\$ (5,036,557.54)
Adult and Continuing Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Instruction	\$ 1,005,320.65	\$ (243,864.66)	\$ 2,329,020.68	\$ 3,712,681.32	\$ 3,282,354.50	\$ 3,419,356.79	\$ (13,504,869.28)
Support Services (2xx)							
Pupil	\$ 121,846.68	\$ (255,777.91)	\$ 428,226.30	\$ 600,899.51	\$ 430,522.31	\$ 385,894.08	\$ (1,711,610.97)
Instructional Staff	\$ 253,391.41	\$ 67,995.58	\$ 229,014.42	\$ 375,728.10	\$ 300,385.93	\$ 174,123.23	\$ (1,400,638.67)
General Administration	\$ 41,152.91	\$ 85,008.98	\$ 81,357.80	\$ 83,935.70	\$ 48,242.68	\$ 82,108.52	\$ (421,806.59)
Authorizer (Oversight Fee)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Educational Service Provider (Management Company Fee)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
School Administration	\$ 102,464.43	\$ 55,562.17	\$ 190,768.07	\$ 286,989.43	\$ 196,832.73	\$ 185,734.58	\$ (1,018,351.41)
Business	\$ 151,365.19	\$ 45,229.08	\$ 193,339.66	\$ 104,440.63	\$ 112,022.30	\$ 56,415.12	\$ (662,811.98)
Operations and Maintenance	\$ 338,183.25	\$ 606,315.31	\$ 308,390.62	\$ 458,466.71	\$ 418,143.07	\$ 415,948.43	\$ (2,545,447.39)
Transportation	\$ 39,535.38	\$ 165,522.34	\$ 35,394.86	\$ 175,121.81	\$ (74,621.96)	\$ 97,915.39	\$ (438,867.82)
Central	\$ 271,988.33	\$ 207,868.20	\$ 158,592.73	\$ 314,966.35	\$ 93,811.73	\$ 136,803.09	\$ (1,184,030.43)
Other Support Services	\$ 20,321.28	\$ 31,576.34	\$ 19,143.97	\$ 34,041.03	\$ 112,525.12	\$ 28,852.59	\$ (246,460.33)
Total Support Services	\$ 1,340,248.86	\$ 1,009,300.09	\$ 1,644,228.43	\$ 2,434,589.27	\$ 1,637,863.91	\$ 1,563,795.03	\$ (9,630,025.59)
Community Services	\$ 49,938.81	\$ 52,750.00	\$ 58,766.78	\$ 88,246.61	\$ 706.80	\$ 53,084.54	\$ (303,493.54)
Building Improvement Services (Facilities, Construction, etc)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure	\$ 2,395,508.32	\$ 818,185.43	\$ 4,032,015.89	\$ 6,235,517.20	\$ 4,920,925.21	\$ 5,036,236.36	\$ (23,438,388.41)
Excess of Revenue Over (Under) Expenditures	\$ 3,177,388.75	\$ (845,756.46)	\$ (2,228,822.46)	\$ 156,539.15	\$ 1,115,045.19	\$ 424,354.88	\$ (1,798,749.05)
Other Financing Sources							
Incoming Transfers & Other Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (811,591.00)	\$ 811,591.00
Leases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subscription Based Information Technology Agreement (SBITAs)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Outgoing Transfers & Other Uses	\$ -	\$ (150.00)	\$ -	\$ (717,216.00)	\$ -	\$ 711,591.00	\$ 5,775.00
Total Other Financing Sources	\$ -	\$ (150.00)	\$ -	\$ (717,216.00)	\$ -	\$ (100,000.00)	\$ 817,366.00
Net Change in Fund Balance	\$ 3,177,388.75	\$ (845,906.46)	\$ (2,228,822.46)	\$ (560,676.85)	\$ 1,115,045.19	\$ 324,354.88	\$ (981,383.05)



**Hazel Park School District
Request For Proposal**

PROJECT: PROFESSIONAL AUDIT SERVICES



BID PROPOSAL PACKET

Hazel Park School District will receive sealed bid proposals until 3:00 PM, on Friday, February 27, 2026 for specified project.

Bid Opening Date

All bids must be submitted electronically to BidNet Direct and uploaded to:

Website: www.sigmaproced.com Re: Professional Audit Services

Project will be presented to the Board of Education on:

Date: February 6th, 2026

Interview (optional at District discretion) March 11 or March 12, 2026

Bids/ Recommendation presented to the Board of Education on:

Date: March 16th, 2026

Location: Ford Administrative Center
1620 East Elza
Hazel Park, Mi. 48030

Event: Board Meeting – Time: 6:00 PM

Questions should be addressed to:

All questions should be sent by the end of the day on Thursday, February 26, 2026 at 3:00 pm.

Monica Papasian, Assistant Superintendent of Business & Operations
monica.papasian@myhpsd.org 248-658-5200



SPECIFICATIONS

SCOPE OF WORK: Hazel Park School District (the District) is soliciting proposals for professional audit services to establish a five-year contract beginning with an audit of the financial statements for the fiscal year ending June 30, 2026. The following Request for Proposal (RFP) is being provided to you for your consideration. To be considered for this engagement, your firm must meet the qualifications and satisfy the requirements set forth in this RFP.

SCOPE

It is the intent of the District to award this audit proposal for a five (5) year period, beginning with an audit of the financial statements for the fiscal year ending June 30, 2026.

The audit specification should include:

- Audit of the District's Financial Report with Supplemental Information, including preparation of the financial section of the report
- Audit of the Single Audit Report in compliance with Uniform Guidance.
- End of Audit Report to the Board of Education including the Communication to those Charged with Governance (AU 260 letter).
- Preparation and filing of the Data Collection Form with the Federal Clearinghouse
- An annual compliance audit of bonded construction fund expenditures in accordance with the requirements of the applicable section of the Revised School Code
- Pre-audit Communication to Those Charged with Governance.
- Electronic filing of the comprehensive annual financial report, single audit report and AUC 260 letter /management letter with MDE.
- Audit procedures should follow auditing standards as promulgated by MDE, Michigan Department of Treasury, GASB, AICPA, and the U.S. General Accounting Office.

OTHER REQUIREMENTS

- Personal presentation of the final reports to the Board of Education by an audit manager or partner of the firm.
- Provide advice in correcting errors and procedural shortcomings identified during the audit.

AUDIT PLAN

The auditor will be required to use a comprehensive audit plan and, to the extent permissible, must be willing to review this plan with the District. The plan should cover the study and evaluation of the internal controls and the test of records to the extent necessary by the degree of such reliance. It is assumed that many of the tests will be conducted by a sampling of the records maintained in the files. It is understood that the auditor is responsible for the auditing procedures that in his or her professional judgment are considered necessary in the circumstances. Such judgments must consider the materiality of the audit area, the relation to specific standards and the relation to expressing an opinion on the statements as a whole. The District officials should be consulted when such judgments result in a disproportionate amount of effort being expended on a subject.



COMMUNICATION

The auditor will maintain regular contact and meetings with District administrators and other personnel during the audit and throughout the year, including but not limited to:

- Engagement planning meeting
- Progress reports
- Closing review meeting
- Changes that would affect the reporting requirements
- Sharing of innovative methods and procedures that may warrant investigation and/or consideration
- Newsletters or other communications containing information to benefit the district
- Attend Board of Education meetings annually to review and present the audit reports and results of the audit.

AUDIT TIMELINE

- Preliminary/interim audit work to commence at such time as mutually agreed upon (prior year's work performed June 28-29)
- Final audit fieldwork to commence in September 2026 at such time as mutually agreed upon (prior year's work performed September 11-22)
- Audit documents to be delivered to the District each year in order to meet audit deadlines set by the Michigan Department of Education.
- Public presentation of Financial Statements to the Board of Education during October Board Meeting scheduled for Monday, October 19, 2026

It is the intent to award this Request for Proposal at the March 16th, 2026, meeting of the Board of Education. After proposals are presented, evaluated, and approved by the Board of Education, a letter of award confirming acceptance will be sent to the selected firm. The contract in support of this award will be in the form of a signed audit engagement letter.

FIRM/AUDITOR QUALIFICATIONS

- The firm is properly licensed for public practice as certified public accountants.
- The firm meets the independence and continuing professional education requirements of Government Auditing Standards-Standards for Audit of Governmental Organizations, Programs and Activities and functions and the 2011 revision published by the U.S. General Accounting Office.
- Please attach your firm's most recent Peer Review report. If the firm's most recent report was qualified, please disclose the reasons for the qualification.



- The firm will provide a profile of the professional responsible for the overall management of the audit. The auditor must be fully informed regarding generally accepted accounting principles and auditing procedures, including those in the development stages.
- The firm shall identify the audit manager, field supervisors and other staff who will work on the audit, including staff from other than the local office. Resumes including relevant experience and continuing education for the audit manager, field supervisor, and partner in charge of the engagement should be included with the proposal.
- The firm must maintain a sufficient number of professional staff in order to provide adequate technical expertise and depth.
- The firm and the partner assigned to the District must have considerable experience in auditing school districts within the State of Michigan.
- The auditor is expected to be familiar with the types of policies and procedures school districts follow.
- Assurance must be given that during the life of the engagement there will be some continuity in the assignment of audit staff. It is to the mutual interest of the District and the audit firm that there will not be dramatic changes in audit staff every year.
- The firm's professional staff must be trained specifically in auditing and accounting for school districts.
- The firm must be actively involved in school financial organizations on a local, county, state and national level.
- All assistants must be properly trained and supervised, and their work adequately planned.
- The firm must have an excellent reputation for service in school district auditing.

NUMBERS OF COPIES OF AUDIT REPORTS

The auditor shall furnish the District with fifteen (15) bound copies and an electronic version of the Comprehensive Annual Financial Statements, Independent Auditors' Report, Single Audit Report and Report to the Board of Education.

REFERENCES

The auditor shall furnish a complete and current client service listing for school district clients based in Michigan. The auditor shall identify school district clients with student populations under 5,000.

ADDITIONAL DATA

Please provide any additional information or data which you feel is relevant and may be helpful in the selection process such as references from current/past school district clients.

DISTRICT INFORMATION



For information regarding Hazel Park School District, its funds, revenue, expenditures and other relevant information, you can review the District's Annual Financial Report and Federal Awards Report available on-line www.hazelparkschools.org under the Transparency Reporting page.

EVALUATION AND SELECTION PROCESS

Proposals will be evaluated with a strict emphasis on quality. The federal government has the authority to review the audit report and audit work papers to ascertain the quality of the audit. Furthermore, the citizens expect quality stewardship of all available resources. As such, the primary emphasis of procuring audit services will be the quality of technical factors of the audit firm. Attributes that will be analyzed include, but are not limited to:

- Number of Michigan school districts audited by office of proposing CPA firm
- Involvement in school-related organizations
- Training of personnel in governmental and federal grant auditing
- Firm school district resources available
- Quality of staff included in assignment
- Reference responses
- Maintenance of a secondary partner on the engagement
- Internal quality control procedures and external quality control reviews
- Ability to communicate audit results in an effective manner
- Ability to provide additional school-specific services to the district
- Reputation of the firm within the State of Michigan for service in school district auditing

After the technical qualities have been evaluated, cost and other considerations will be evaluated. Hazel Park School District may, at its option, elect to conduct oral presentations with selected bidders still under active consideration. Hazel Park School District is not required to hold such presentations and is not obligated to provide all bidders with such an opportunity. Once all factors have been evaluated, the audit firm that is deemed to be most qualified and best meets the District's criteria will be selected for recommendation to the Board of Education.



AUDIT PROPOSAL FORM

Please include responses to the following questions in your bid proposal with any additional information you feel is necessary to help us evaluate your firm. **Proposals are due by 2:00 PM on Friday, February 27, 2026.**

Qualifications

1. Location of the office that will be performing the audit for (school district)
2. Number of Michigan school district audits that your firm conducted in each of the last three years. Please attach a list of school districts.
3. Number of other governmental (fund accounting) audits your firm has conducted in each of the last two years.
4. Provide a list of your firm's involvement in school district-type organizations.
5. Please list specific school district audit training supplied to your staff in the last two years.
6. Number of total audit staff and number of audit staff with CPA certification. Do not include tax, consulting services or clerical personnel.
7. Number of staff as defined in the question above who were directly involved in a significant portion of the audit of a school district in the last two years.
8. Of your staff assigned in school audits, how many years of experience have they had performing school audits (total and with your firm).
9. What type of consultation do you provide to the school district at no additional cost on an annual and ongoing basis?
10. Provide a synopsis of other management consulting services available with the number of staff specifically assigned to each. List examples of studies you have done for various school districts.
11. Indicate other fee-based services that are available to your school district audit clients
12. List fees for each of the five years from Fiscal Year 2025-26 to Fiscal Year 2029-30 for:
 - a. Annual Financial Report
 - b. Single Audit
 - c. Bond Audit
 - d. New GASBs
 - e. Other – list with cost
13. Include five references with school district, contact name, and number.
14. Include any exceptions to specifications.

Addendum(s): Number(s): _____ Date(s): _____



My signature certifies that the Proposal as submitted complies with all terms and conditions as set forth in this Request For Proposal and the Contract, unless specifically enumerated as an exception as part of our Proposal.

I hereby certify that I am authorized to sign as a Representative for the firm.

Company: _____

Address: _____

Phone: _____ **Fax:** _____

Email: _____

Signature: _____

Title: _____ **Date:** _____

Attach additional pages if necessary for complete proposal.



CONDITIONS

Information given in this Conditions section is peculiar to this project, necessary for the progress of the work, and shall be provided as described herein. Throughout this Conditions section, Hazel School District is referred to as the “Owner” and the successful bidder as the “Contractor.” All other parties involved and contracted by the Owner are referred to as the “Owner’s Representatives.”

Bidding and Contract Information

1. The *Bid Proposal Packet* shall be filled in completely, giving all information called for herein. Should any bidder refuse to hold its bid firm for the required period or refuse to enter into a contract in accordance with the terms of its proposal, the Owner reserves the right to disqualify its bid and may consider this factor with respect to any future bids made by such bidder, and may refuse to consider same for that reason.
2. All pages and documents, and the information requested within the *Bid Proposal Packet* section, must be furnished completely in strict compliance with the bidding submittal requirements. The manner of submission is essential to permit prompt evaluation of all bids on a fair and uniform basis. Accordingly, the Owner reserves the right to declare as non-responsive, and reject, any bid which is incomplete or where material information requested is not furnished, or where indirect or incomplete answers or information is provided.
3. Bidders are cautioned that any alternative bid(s), unless specifically requested, or any changes, insertions, or omissions to the terms and conditions of these specifications, may be considered non-responsive, and at the option of the Owner, may result in rejection of the bid(s).
4. Any bid received at Hazel Park School District Central Office or through BidNet Direct designated herein, after the exact time specified for receipt, may not be considered.
5. The Owner reserves the right to postpone the bid opening for its own convenience.
6. Bidders shall fill in the number and date of each addendum on the *Bid Proposal Packet*.
7. Should a bidder find apparent discrepancies in, or omissions from, the bidding documents, or should it be in doubt as to their true meaning, or should it have any questions regarding any work or materials intended by the bidding documents, then such bidder, either Contractor or Subcontractor, shall immediately notify the Owner of such questions. The Owner will issue an addendum to all Contractors recorded in its office as being bidders for the specific project. It shall be the responsibility of the Contractors on record to provide all its Subcontractors with the information contained in these addenda.
8. THE OWNER RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS AND TO WAIVE INFORMALITIES AND MAJOR IRREGULARITIES IN BIDS RECEIVED.
9. THE OWNER RESERVES THE RIGHT TO WAIVE ANY INFORMATION IN THE BIDS, OR REJECT ANY OR ALL BIDS, IN WHOLE OR IN PART, SHOULD IT BE DEEMED IN ITS BEST INTEREST TO DO SO.
10. THE OWNER RESERVES THE RIGHT TO ACCEPT OR REJECT ANY/ALL BIDS, OR ANY PORTION THEREOF, AND TO ACCEPT ANY BID WHICH SHALL BEST SERVE THE DISTRICT.



BID DISCLOSURE STATEMENT – FAMILIAL RELATIONSHIP

Pursuant to MCL 380.1267, a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Hazel Park School District School Board or the Hazel Park School District Superintendent must be accompanied with the bid. **Bids without this disclosure statement will not be accepted.**

The members of the Hazel Park School District School Board are: Beverly Hinton, Deborah Lafromboise, Darrin Fox, Heidi Fortress, April Beaton, Nathan Becker, Monica Rattee

The Hazel Park School District Superintendent is: Amy Wilcox

€ The following are the familial relationships:

€ There are none.

STATE OF MICHIGAN)
) ss
COUNTY OF _____)

The undersigned, authorized representative of bidder (insert name) _____
does hereby acknowledge that bidder has read the foregoing disclosure statement and the
statements herein contained are true.

Signature of Bidder Representative

Print Name

Title

Subscribed and sworn to before me this ____ day of _____, _____.

Notary Public, _____ County, Michigan



Hazel Park School District

ALL IN ALL THE TIME

Amy Kruppe, Ed.D.

Superintendent

Ford Administration

1620 E. Elza, Hazel Park, MI 48030 • Phone 248-658-5200 | Fax 248-544-5443

TO: The School District of the City of Hazel Park
Board of Education

FROM: Crystal Mubarak
Director of Business

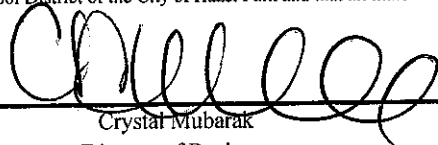
RE: Treasurer's Report January 2026

DATE: February 5, 2026

Attached is the check register (including current period voids), a listing of ACH debits, wire transfers, and P-Card purchases made during the period

GENERAL FUND (11)		867,312.58	
	<i>Total - General Fund</i>	<u>\$ 867,312.58</u>	
CENTER PROGRAM (22)		10,741.52	
COMMUNITY SERVICE (23)		567.52	
FOOD SERVICE FUND (25)		189,901.06	
COMMON DEBT (31-39)		0.00	
CAPITAL PROJECTS (41-49)		0.00	
	<i>Total - Special Revenue Funds</i>	<u>\$ 201,210.10</u>	
TRUST FUNDS (51)		0.00	
INTERNAL ACCOUNT FUNDS (29)		7,018.00	
	<i>Total - Other Funds</i>	<u>\$ 7,018.00</u>	
TOTAL CHECK DISBURSEMENTS		<u><u>\$ 1,075,540.68</u></u>	\$ 1,075,540.68
ACH DEBITS			2,801,984.84
PAYROLL			1,505,760.54
OUTGOING WIRE TRANSFERS			3,197,339.96
P-CARD PURCHASES			38,346.44
			<u>7,543,431.78</u>
TOTAL DISBURSEMENTS IN PERIOD			<u><u>\$ 8,618,972.46</u></u>

I certify that the disbursements listed on the attached check registers and listing of ACH debits, wire transfers, and P-Card purchases were payments made for obligations of The School District of the City of Hazel Park and that all materials or services listed on the invoices have been received or performed.



Crystal Mubarak
Director of Business

Monthly Summary of EFT's from HP Bank Accounts

Jan-26

<u>Date</u>	<u>Amount</u>	<u>Bank Acct Taken From</u>	<u>Reason</u>
1/2/2026	\$70.00	Food Service	Square Monthly Membership
1/5/2026	\$385.76	Gen Funds	Latchkey Fees
1/22/2026	\$24,217.61	Gen Funds	EduStaff Payment Jan 22nd
1/13/2026	\$8,895.15	Gen Funds	Health Equity Payment Jan 9th Payroll
1/26/2026	\$10,857.97	Gen Funds	Health Equity Payment Jan 23rd Payroll
1/15/2026	\$26,147.16	Gen Funds	Penserv Payment Jan 9th Payroll
1/26/2026	\$26,083.80	Gen Funds	Penserv Payment Dec 26th Payroll
1/5/2026	\$537,463.79	MESSA	MESSA Payments
1/8/2026	\$402,095.44	Ret W/H	Payroll Retirement Withholding Dec 26th
1/22/2026	\$387,708.26	Ret W/H	Payroll Retirement Withholding Jan 9th
1/12/2026	\$257,619.53	Tax W/H	Payroll Federal Tax Withholding Jan 9th
1/23/2026	\$263,068.35	Tax W/H	Payroll Federal Tax Withholding Jan 23rd
1/13/2026	\$38,588.35	Tax W/H	Payroll State Tax Withholding Jan 9th
1/26/2026	\$39,219.06	Tax W/H	Payroll State Tax Withholding Jan 23rd
1/7/2026	\$389,213.70	UAAL	Payroll UAAL Payment Jan
1/30/2026	\$389,213.70	UAAL	Payroll UAAL Payment Feb
1/15/2026	\$1,137.21	Gen Funds	Service Fees
<hr/>			
	\$2,801,984.84	Total ACH Debits	

<u>Date</u>	<u>Amount</u>	<u>Payroll</u>
1/9/2026	\$750,330.28	General Payroll on Jan 9th
1/23/2026	\$755,430.26	General Payroll on Jan 23rd
<hr/>		
	\$1,505,760.54	Total Payroll

<u>Date</u>	<u>Amount</u>	<u>Wires</u>
1/23/2026	\$3,197,339.96	MVCA Wire State Aid
<hr/>		
	\$3,197,339.96	Total Wires

<u>Date</u>	<u>Amount</u>	<u>P-Card Purchases</u>
1/21/2026	\$38,346.44	General P-Card charges Huntington Bank
<hr/>		
	\$38,346.44	Total P-Card Purchases

Hazel Park Schools
Budget to Actual by St Revenue and St Function
As of 1/31/2026

St Revenue/Function	Description	Original Budget	1st Amended Budget	Encumbrance	Actual	Balance	Percent
Type: 4 Revenue							
St Revenue: 100	Revenue from Local Sources	8,188,887.00	9,410,239.00	-	6,392,857.56	3,017,381.44	78.07%
St Revenue: 300	Rev from State Sources	42,340,022.00	40,386,574.00	-	19,735,040.80	20,651,533.20	46.61%
St Revenue: 400	Rev from Federal Sources	3,719,065.00	3,524,348.00	-	957,171.00	2,567,177.00	25.74%
St Revenue: 500	Incoming Transfer/Oth Transact	3,365,761.00	3,683,610.00	-	1,412,475.00	2,271,135.00	41.97%
St Revenue: 600	Fund Modifications	1,966,021.00	3,107,090.00	-	-	3,107,090.00	0.00%
	Revenue Total:	59,579,756.00	60,111,861.00	-	28,497,544.36	31,614,316.64	47.83%
Type: 5 Expense							
St Function:110	Basic Programs	22,077,940.00	20,415,117.00	304,908.19	9,768,399.59	10,646,717.41	44.25%
St Function:120	Added Needs	11,923,793.00	11,705,377.00	10,379.04	5,687,071.46	6,018,305.54	47.70%
St Function:210	Support Services-Pupil	4,751,947.00	6,135,490.00	3,145.15	2,134,648.55	4,000,841.45	44.92%
St Function:220	Support Services-Inst Staff	3,328,671.00	3,202,114.00	334,677.34	1,617,087.11	1,585,026.89	48.58%
St Function:230	Support Services-General Admin	954,141.00	822,175.00	1,881.00	478,377.71	343,797.29	50.14%
St Function:240	Support Services-School Admin	2,714,191.00	2,385,807.00	9,927.96	1,234,120.54	339,796.67	45.47%
St Function:250	Support Services-Business	900,983.00	1,057,041.00	916.40	717,244.33	339,796.67	79.61%
St Function:260	Operations and Maintenance	5,754,169.00	5,298,750.00	31,950.00	2,983,161.45	2,315,588.55	51.84%
St Function:270	Pupil Transportation Services	2,714,841.00	2,997,813.00	-	551,991.19	2,445,821.81	20.33%
St Function:280	Support Services-Central	2,132,910.00	2,203,028.00	38,725.50	1,306,863.86	896,164.14	61.27%
St Function:290	Support Services-Other	2,149,338.00	1,289,483.00	56,041.31	260,333.63	1,029,149.37	12.11%
St Function:330	Community Activities	18,923.00	18,923.00	3,471.60	(47,887.56)	66,810.56	-253.07%
St Function:390	Prints to Other Govt	976,180.00	738,911.00	-	412,443.80	326,467.20	42.25%
St Function:440	Debt Services - Long Term Only	594,750.00	811,591.00	-	811,591.00	-	136.46%
St Function:510	Transfers Out	-	-	-	-	-	0.00%
St Function:600	Transfers Out	295,688.00	-	-	-	-	0.00%
	Expense Total:	61,288,465.00	59,081,630.00	796,023.49	27,921,221.66	31,160,398.34	45.56%
	Grand Total:	(1,708,710.00)	1,030,241.00	-	576,322.70	453,918.30	-

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
00604	CORRIGAN RECORD	110-261-0000-0000-650-0065-54910000	EH 00001846	01/08/2026	1257977	BIN SERVICE 12/1-12/31/25 EDI		30.31
00604	CORRIGAN RECORD	110-261-0000-0000-170-0065-54910000	EH 00001846	01/08/2026	1257977	BIN SERVICE 12/1-12/31/25 UO		30.28
00604	CORRIGAN RECORD	110-261-0000-0000-200-0065-54910000	EH 00001846	01/08/2026	1257977	BIN SERVICE 12/1-12/31/25 JH		30.28
00604	CORRIGAN RECORD	110-261-0000-0000-060-0065-54910000	EH 00001846	01/08/2026	1257977	BIN SERVICE 12/1-12/31/25 ADM		30.28
00604	CORRIGAN RECORD	110-261-0000-0000-060-0065-54910000	EH 00001846	01/08/2026	1257977	BIN SERVICE 12/1-12/31/25 ADM		52.79
00604	CORRIGAN RECORD	110-261-0000-0000-060-0065-54910000	EH 00001846	01/08/2026	1254651	BIN SERVICE 10/1/25 ADM		52.78
00604	CORRIGAN RECORD	110-261-0000-0000-060-0065-54910000	EH 00001846	01/08/2026	1252952	BIN SERVICE 9/1/25 ADM		52.78
00604	CORRIGAN RECORD	110-261-0000-0000-060-0065-54910000	EH 00001846	01/08/2026	1257977	BIN SERVICE 12/1-12/31/25 ADM		86.53
00604	CORRIGAN RECORD	110-261-0000-0000-060-0065-54910000	EH 00001846	01/08/2026	1257977	BIN SERVICE 12/1-12/31/25 ADM		30.28
00604	CORRIGAN RECORD	110-261-0000-0000-150-0065-54910000	EH 00001846	01/08/2026	1257977	BIN SERVICE 12/1-12/31/25 ADM		30.28
00319	G N E PAINT & SUPPLY	110-261-0000-0000-000-0065-55990000	EH 00001847	01/08/2026	123125	INV-420170,420183,419991,CR PP	Vendor Total:	426.59
01482	GRAFTON SCHOOL	220-122-0140-0000-650-0650-55110000	EH 00001848	01/08/2026	GIHININV00727UKERU TRAINING		Vendor Total:	51.09
00451	J W PEPPER & SONS	110-241-0000-0000-200-0200-55910000	EH 00001849	01/08/2026	367995693	ALL I WANT FOR	Vendor Total:	1,114.58
00451	J W PEPPER & SONS	110-113-0000-0000-300-0300-55110000	EH 00001849	01/08/2026	368069847	TEMPEST SCORE	P2600096	169.50
00064	REPUBLIC SERVICES INC	110-261-0000-0000-081-0065-53840000	EH 00001850	01/08/2026	0237002202780	6379 HOLDRIDGE WASTE PICK UP	Vendor Total:	205.50
00504	SET SEG	110-000-0000-0000-000-0000-24518000	EH 00001851	01/08/2026	10826	25/26 QTR 3	Vendor Total:	357.32
01494	THRUN MAATSCH AND	110-231-0000-0000-000-0060-53170000	EH 00001852	01/08/2026	309880	PROF SERV 11/17-12/09/2025	Vendor Total:	51,861.00
01494	THRUN MAATSCH AND	110-231-0000-0000-000-0060-53170000	EH 00001852	01/08/2026	310441	RETAINER 2026		2,649.50
00342	TONYS HARDWARE	110-261-0000-0000-000-0065-55990000	EH 00001853	01/08/2026	123125	12/1/25-12/31/2025	Vendor Total:	2,500.00
00118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53190000	EH 00001854	01/12/2026	X400080326	DIRECT LABOR DEC	Vendor Total:	5,149.50
00118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53150000	EH 00001854	01/12/2026	X400080326	SUPERVISORY & CLERICAL DEC		1,475.35
00118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53151000	EH 00001854	01/12/2026	X400080326	ADMIN & FEE EXPENSE DEC		1,475.35
00118	CHARTWELLS DINING	250-297-0000-0000-000-0000-55610000	EH 00001854	01/12/2026	X400080326	NET PRODUCT COST DEC		75,795.51
00118	CHARTWELLS DINING	250-297-0000-0000-000-0000-55640000	EH 00001854	01/12/2026	X400080326	TOTAL OTHER COSTS DEC		7,923.56
00589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54220000	EH 00001855	01/12/2026	40820638	2 BLK COPIERS	Vendor Total:	9,785.31
								82,777.59
								12,639.81
								188,921.78

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100589	MILLENNIUM BUSINESS	110-113-0000-0000-560-0560-54220000	EH 00001855	01/12/2026	40820639	IR MIL 11/13-12/12/25		501.14
							Vendor Total:	3,501.85
100064	REPUBLIC SERVICES INC	110-261-0000-0000-150-0065-53840000	EH 00001856	01/12/2026	0241004233122	WASTE REMOVAL WEBB		663.68
100064	REPUBLIC SERVICES INC	110-261-0000-0000-170-0065-53840000	EH 00001856	01/12/2026	0241004233122	WASTE REMOVAL UO		331.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-200-0065-53840000	EH 00001856	01/12/2026	0241004233122	WASTE REMOVAL JH		391.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-190-0065-53840000	EH 00001856	01/12/2026	0241004233122	WASTE REMOVAL WEBSTER		249.09
100064	REPUBLIC SERVICES INC	110-261-0000-0000-300-0065-53840000	EH 00001856	01/12/2026	0241004233122	WASTE REMOVAL HS		331.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-550-0065-53840000	EH 00001856	01/12/2026	0241004233122	WASTE REMOVAL LF		89.01
100064	REPUBLIC SERVICES INC	110-261-0000-0000-650-0065-53840000	EH 00001856	01/12/2026	0241004233122	WASTE REMOVAL EDISON		249.09
100064	REPUBLIC SERVICES INC	110-261-0000-0000-560-0065-53840000	EH 00001856	01/12/2026	0241004233122	WASTE REMOVAL IR		331.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-130-0065-53840000	EH 00001856	01/12/2026	0241004233122	WASTE REMOVAL HOOVER		361.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-060-0065-53840000	EH 00001856	01/12/2026	0241004233122	WASTE REMOVAL FORD		331.84
100064	REPUBLIC SERVICES INC	110-261-0000-0000-060-0065-53840000	EH 00001856	01/12/2026	0241004233122	WASTE REMOVAL GARAGE		944.87
							Vendor Total:	4,276.78
100045	A & I ENTERPRISES	110-113-0000-0000-570-0570-53110000	EH 00001857	01/22/2026	MCADDEC25	MCA DEC25 PYMT #4		196,369.44
							Vendor Total:	196,369.44
100439	AERO FILTER INC	110-261-0000-0000-300-0065-55990000	EH 00001858	01/22/2026	1241183	NOV SHIPMENT HS		1,501.81
100439	AERO FILTER INC	110-261-0000-0000-190-0065-55990000	EH 00001858	01/22/2026	1241188	NOV SHIPMENT WEBSTER		893.14
100439	AERO FILTER INC	110-261-0000-0000-170-0065-55990000	EH 00001858	01/22/2026	1241190	NOV SHIPMENT UO		193.92
100439	AERO FILTER INC	110-261-0000-0000-200-0065-55990000	EH 00001858	01/22/2026	1241189	NOV SHIPMENT JH		427.25
100439	AERO FILTER INC	110-261-0000-0000-060-0065-55990000	EH 00001858	01/22/2026	1241184	NOV SHIPMENT FORD		702.93
100439	AERO FILTER INC	110-261-0000-0000-130-0065-55990000	EH 00001858	01/22/2026	1241185	NOV SHIPMENT HOOVER		410.03
100439	AERO FILTER INC	110-261-0000-0000-150-0065-55990000	EH 00001858	01/22/2026	1241187	NOV SHIPMENT WEBB		279.48
100439	AERO FILTER INC	110-261-0000-0000-600-0065-55990000	EH 00001858	01/22/2026	1241186	NOV SHIPMENT JARDON		788.85
100439	AERO FILTER INC	110-261-0000-0000-650-0065-55990000	EH 00001858	01/22/2026	1241207	NOV SHIPMENT EDISON		591.27
100439	AERO FILTER INC	110-261-0000-0000-560-0065-55990000	EH 00001858	01/22/2026	1241192	NOV SHIPMENT IR		556.08
							Vendor Total:	6,344.76
100550	AMAZON CAPITAL SERVICES	0-111-0000-9012-150-9012-55110000	EH 00001859	01/22/2026	1GKDWDP9KW	Nuanchu 48 Pcs River Rocks for	P2600176	16.99
100550	AMAZON CAPITAL SERVICES	0-111-0000-9012-150-9012-55110000	EH 00001859	01/22/2026	1GKDWDP9KW	Betem 36 Colors Dual Tip Acryl	P2600176	18.99
100550	AMAZON CAPITAL SERVICES	0-111-0000-9012-150-9012-55110000	EH 00001859	01/22/2026	1GKDWDP9KW	Goldwise Friendship Bracelet K	P2600176	23.74
100550	AMAZON CAPITAL SERVICES	0-111-0000-9012-150-9012-55110000	EH 00001859	01/22/2026	1GKDWDP9KW	200 Pcs Pipe Cleaners, 20 Col	P2600176	4.99
100550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0201-55110000	EH 00001859	01/22/2026	INFCF136QM	YRed Star Bread Machine Yeast,	P2600129	5.38
100550	AMAZON CAPITAL SERVICES	0-118-0000-0000-190-0190-55110000	EH 00001859	01/22/2026	1GKKDWD9KX	Play-Doh Modeling Compound 36-	P2600178	39.98
100550	AMAZON CAPITAL SERVICES	0-118-0000-0000-190-0190-55110000	EH 00001859	01/22/2026	1GKKDWD9KX	Crayola Construction Paper Bul	P2600178	24.48

Current Date: 02/05/2026
Current Time: 16:50:18

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
AMAZON CAPITAL SERVICES	118-0000-0000-190-0190-55110000	EH 00001859	01/22/2026	IGKGDWD9KX	amazon Basics All Purpose Wash	P2600178	26.13
AMAZON CAPITAL SERVICES	118-0000-0000-190-0190-55110000	EH 00001859	01/22/2026	IGKGDWD9KX	Junkin 1000 Pes Magic Noodles	P2600178	25.99
AMAZON CAPITAL SERVICES	118-0000-0000-190-0190-55110000	EH 00001859	01/22/2026	IGKGDWD9KX	HOOBRO Wooden Literature Organ	P2600178	99.48
AMAZON CAPITAL SERVICES	118-0000-0000-190-0190-55110000	EH 00001859	01/22/2026	IGKGDWD9KX	10000 Pes Multicolor Pom Poms	P2600178	23.99
AMAZON CAPITAL SERVICES	118-0000-0000-190-0190-55110000	EH 00001859	01/22/2026	IGKGDWD9KX	Christmas Glitter for Crafts 1	P2600178	26.72
AMAZON CAPITAL SERVICES	118-0000-0000-190-0190-55110000	EH 00001859	01/22/2026	IGKGDWD9KX	800Pes Colorful Craft Rooster	P2600178	7.99
AMAZON CAPITAL SERVICES	118-0000-0000-190-0190-55110000	EH 00001859	01/22/2026	IGKGDWD9KX	EGEER 288 Count Colored Penci	P2600178	24.99
AMAZON CAPITAL SERVICES	118-0000-0000-190-0190-55110000	EH 00001859	01/22/2026	IGKGDWD9KX	Go Ho Blue Face Body Paint(21	P2600178	7.99
AMAZON CAPITAL SERVICES	118-0000-0000-190-0190-55110000	EH 00001859	01/22/2026	IGKGDWD9KX	officegnet 256 Count Washable	P2600178	35.99
AMAZON CAPITAL SERVICES	118-0000-0000-190-0190-55110000	EH 00001859	01/22/2026	IGKGDWD9KX	Tra-Z-Art Crayons, Bulk Pack,	P2600178	20.64
AMAZON CAPITAL SERVICES	118-0000-0000-190-0190-55110000	EH 00001859	01/22/2026	IGKGDWD9KX	30 Pack Empty Glue Bott	P2600178	21.99
					Vendor Total:		456.45
AMERICAN ATHLETIX	110-261-0000-0000-000-0065-55990000	EH 00001860	01/22/2026	1855IID	INSP BLEACHERS HS JH		500.00
					Vendor Total:		500.00
EXECUTIVE ENERGY	110-261-0000-0000-000-0065-53150000	EH 00001861	01/22/2026	5106	JULY25-DEC25 SERVICES		600.00
					Vendor Total:		600.00
GEMINI FORMS & SYSTEMS	110-112-0000-0000-200-0200-55910000	EH 00001862	01/22/2026	0230703	TARDY SLIPS		241.20
					Vendor Total:		241.20
INVEST CENTERS LLC	110-113-0000-0000-560-0000-53110000	EH 00001863	01/22/2026	IRDEC25	INVEST DEC25 PAYMT #4		199,003.25
					Vendor Total:		199,003.25
KINGSCOTT ASSOCIATES INC	0-271-0000-2840-000-2840-54910000	EH 00001864	01/22/2026	18092	PRJ 04500.0800 JAR BUS CHARGRS		15,720.00
					Vendor Total:		15,720.00
KSS ENTERPRISES	110-261-0000-0000-170-0065-55990000	EH 00001865	01/22/2026	1729434	CUSTODIAL SUPPLIES UO		1,855.73
KSS ENTERPRISES	110-261-0000-0000-130-0065-55990000	EH 00001865	01/22/2026	1729434	CUSTODIAL SUPPLIES HOOVER		1,855.73
KSS ENTERPRISES	110-261-0000-0000-150-0065-55990000	EH 00001865	01/22/2026	1729434	CUSTODIAL SUPPLIES WEBB		1,855.73
KSS ENTERPRISES	110-261-0000-0000-300-0065-55990000	EH 00001865	01/22/2026	1729434	CUSTODIAL SUPPLIES HS		1,855.73
KSS ENTERPRISES	110-261-0000-0000-400-0065-55990000	EH 00001865	01/22/2026	1729434	CUSTODIAL SUPPLIES ADV		1,855.73
KSS ENTERPRISES	110-261-0000-0000-190-0065-55990000	EH 00001865	01/22/2026	1729434	CUSTODIAL SUPPLIES WEBSTER		1,855.73
KSS ENTERPRISES	110-261-0000-0000-200-0065-55990000	EH 00001865	01/22/2026	1729434	CUSTODIAL SUPPLIES JH		1,855.73
KSS ENTERPRISES	110-261-0000-0000-650-0065-55990000	EH 00001865	01/22/2026	1729434	CUSTODIAL SUPPLIES EDISON		1,855.75
KSS ENTERPRISES	110-261-0000-0000-600-0065-55990000	EH 00001865	01/22/2026	1729434	CUSTODIAL SUPPLIES JARDON		1,855.73
					Vendor Total:		16,701.59
PROCARE SOFTWARE LLC	230-351-0000-0000-190-0230-57410000	EH 00001866	01/22/2026	INV1128320	SCHOOL CARE WORKS/CONNECT		358.50
					Vendor Total:		358.50

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Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

Vendor ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
00445	ROCKET ENTERPRISE INC	110-261-0000-0000-170-0065-55990000	EH 00001867	01/22/2026	197862	FLAG REPLACEMENT UO 2EXTRA		191.25
00445	ROCKET ENTERPRISE INC	110-261-0000-0000-200-0065-55990000	EH 00001867	01/22/2026	197624	FLAG SERV 2026 JH		285.00
								Vendor Total:
00428	ROYAL ROOFING	110-456-0000-4470-000-4470-56220000	EH 00001868	01/22/2026	130604	ROOFING SHEET METAL		11,880.00
								Vendor Total:
00364	VIGILANTE SECURITY INC	110-261-0000-0000-060-0065-53155000	EH 00001869	01/22/2026	INV3707	COM FAIL FORD		150.00
00364	VIGILANTE SECURITY INC	110-261-0000-0000-060-0065-53155000	EH 00001869	01/22/2026	INV2706	SERV 750041/7B0041		150.00
00364	VIGILANTE SECURITY INC	110-261-0000-0000-060-0065-53155000	EH 00001869	01/22/2026	777569	SERV 2/1-2/28/26 GARAGE		43.00
00364	VIGILANTE SECURITY INC	110-261-0000-0000-060-0065-53155000	EH 00001869	01/22/2026	777569	SERV 2/1-2/28/26 FORD		128.00
00364	VIGILANTE SECURITY INC	110-261-0000-0000-083-0065-53155000	EH 00001869	01/22/2026	777569	SERV 2/1-2/28/26 MUSE		30.00
00364	VIGILANTE SECURITY INC	110-261-0000-0000-130-0065-53155000	EH 00001869	01/22/2026	777569	SERV 2/1-2/28/26 HOOVER		111.50
00364	VIGILANTE SECURITY INC	110-261-0000-0000-150-0065-53155000	EH 00001869	01/22/2026	INV3002	SER CALL UNABLE TO ARM WEBB		112.50
00364	VIGILANTE SECURITY INC	110-261-0000-0000-150-0065-53155000	EH 00001869	01/22/2026	777569	SERV 2/1-2/28/26 WEBB		63.25
00364	VIGILANTE SECURITY INC	110-261-0000-0000-150-0065-53155000	EH 00001869	01/22/2026	INV2260	UNABLE TO ARM BROKEN		168.75
00364	VIGILANTE SECURITY INC	110-261-0000-0000-170-0065-53155000	EH 00001869	01/22/2026	777569	SERV 2/1-2/28/26 UO		69.00
00364	VIGILANTE SECURITY INC	250-297-0000-0000-000-0000-53190000	EH 00001869	01/22/2026	777569	SERV 2/1-2/28/26 CHARTWELLS		17.50
00364	VIGILANTE SECURITY INC	110-261-0000-0000-190-0065-53155000	EH 00001869	01/22/2026	777569	SERV 2/1-2/28/26 WEBSTER		103.50
00364	VIGILANTE SECURITY INC	110-261-0000-0000-200-0065-53155000	EH 00001869	01/22/2026	777569	SERV 2/1-2/28/26 JH		111.00
00364	VIGILANTE SECURITY INC	110-261-0000-0000-300-0065-53155000	EH 00001869	01/22/2026	777569	SERV 2/1-2/28/26 HS		145.50
00364	VIGILANTE SECURITY INC	110-261-0000-0000-600-0065-53155000	EH 00001869	01/22/2026	INV2430	KP IN GYM BEEPING JAR		150.00
00364	VIGILANTE SECURITY INC	110-261-0000-0000-600-0065-53155000	EH 00001869	01/22/2026	777569	SERV 2/1-2/28/26 JAR		63.25
00364	VIGILANTE SECURITY INC	110-261-0000-0000-600-0065-53155000	EH 00001869	01/22/2026	777569	UNABLE TO ARM BROKEN		168.75
00364	VIGILANTE SECURITY INC	110-261-0000-0000-600-0065-53155000	EH 00001869	01/22/2026	INV3002	SER CALL UNABLE TO ARM JAR		112.50
00364	VIGILANTE SECURITY INC	110-261-0000-0000-550-0065-53155000	EH 00001869	01/22/2026	777569	SERV 2/1-2/28/26 LONGFELLOW		118.00
00364	VIGILANTE SECURITY INC	110-261-0000-0000-560-0065-53155000	EH 00001869	01/22/2026	777569	SERV 2/1-2/28/26 IR		35.00
00364	VIGILANTE SECURITY INC	110-271-0000-0000-000-0061-53155000	EH 00001869	01/22/2026	777569	SERV 2/1-2/28/26 TRANS		43.00
								Vendor Total:
00550	AMAZON CAPITAL SERVICES	0-111-0000-9016-170-9016-55110916	EH 00001870	01/27/2026	JYWXMRWCZERULETS Kids Socks, 20 Pairs	P2600171		22.78
00550	AMAZON CAPITAL SERVICES	0-111-0000-9016-170-9016-55110916	EH 00001870	01/27/2026	JYWXMRWCWDREAM PAIRS Boys Girls Winter	P2600171		75.98
00550	AMAZON CAPITAL SERVICES	0-111-0000-9016-170-9016-55110916	EH 00001870	01/27/2026	1YMH4XQ6PTTTrail Maker 10 Coats for Men -	P2600171		284.05
								Vendor Total:
00451	J W PEPPER & SONS	110-241-0000-0000-200-0200-55910000	EH 00001871	01/27/2026	368057948	SWEET SILENT NIGHT EPRINT	P2600096	12.00
01350	LUCAS, ALLISON	110-271-0099-0000-000-0660-53210000	EH 00001872	01/27/2026	012226	TRNS PER IEP 12/15-1/16/2026		12.00
								Vendor Total:
								200.00

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

Line ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
00589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		200.00
00589	MILLENNIUM BUSINESS	110-125-0000-0000-400-0400-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.97
00589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.97
00589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.97
00589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.97
00589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.97
00589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.98
00589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.98
00589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.98
00589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.98
00589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.98
00589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.98
00589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.98
00589	MILLENNIUM BUSINESS	110-285-0000-0000-000-0060-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.98
00589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.97
00589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.98
00589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.97
00589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.97
00589	MILLENNIUM BUSINESS	250-297-0000-0000-000-0000-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		179.28
00589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.98
00589	MILLENNIUM BUSINESS	110-221-0000-0000-000-0221-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.98
00589	MILLENNIUM BUSINESS	110-241-0000-0000-170-0170-54220000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.97
00589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54129000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		498.54
00589	MILLENNIUM BUSINESS	110-221-0000-0000-000-0221-54129000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		454.67
00589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54129000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		498.68
00589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54129000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		216.75
00589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54129000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		489.32
00589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54129000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		754.90
00589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54129000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		945.68
00589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54129000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		1,433.49
00589	MILLENNIUM BUSINESS	110-285-0000-0000-000-0060-54129000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		210.75
00589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54129000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		756.14
00589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54129000	EH 00001873	01/27/2026	40909796	11/26/25-12/25/25		395.18

Vendor Total:

User: MUBARAKC - Crystal Mubarak
 Report: OSAP5001B - OSAP5001B: Detailed Check Register w F
 Selection: OH_DTL.[oh_ek_dt] <= '01/31/2026' AND OH_DTL.[oh_ek_dt] >= '01/01/2026'
 Current Date: 02/05/2026
 Current Time: 16:50:18

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

E ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
00520	PEDIATRIC HEALTH	220-213-0013-0000-150-0603-53130000	EH 00001874	01/27/2026	010326	PT 12/1-12/18/2025 WEBB		11,474.83
Vendor Total: 1,692.39								
00538	PROJECT LEAD THE WAY INC	0-112-0000-0000-200-0201-55110000	EH 00001875	01/27/2026	512830	PLTW Gateway Notebook - 30 pac	P2600041	482.00
00538	PROJECT LEAD THE WAY INC	0-112-0000-0000-200-0201-55110000	EH 00001875	01/27/2026	512830	Safety glasses 12 pack anti-sc	P2600041	89.00
00538	PROJECT LEAD THE WAY INC	0-112-0000-0000-200-0201-55110000	EH 00001875	01/27/2026	512830	Utility knife metal with 5x re	P2600041	8.00
00538	PROJECT LEAD THE WAY INC	0-112-0000-0000-200-0201-55110000	EH 00001875	01/27/2026	512830	Project Lead The Way - HPJH -	P2600041	0.00
Vendor Total: 579.00								
00550	AMAZON CAPITAL SERVICES	0-112-0000-0000-200-0200-55110000	EH 00001876	01/29/2026	1MN3HR64XRGALLON BAGS JH			39.70
00550	AMAZON CAPITAL SERVICES	0-111-0000-9016-170-9016-55110916	EH 00001876	01/29/2026	1DQP44DDVDREAM PAIRS Boys Girls Winter		P2600171	75.98
00550	AMAZON CAPITAL SERVICES	0-111-0000-9016-170-9016-55110916	EH 00001876	01/29/2026	1DQP44DDVDGeyoga 4 Pairs Kids Ski Gloves		P2600171	47.98
00550	AMAZON CAPITAL SERVICES	0-111-0000-9016-170-9016-55110916	EH 00001876	01/29/2026	1DQP44DDVDStelle Boys Girls Snow Boots f		P2600171	59.96
00550	AMAZON CAPITAL SERVICES	0-261-0000-0000-300-0065-55990000	EH 00001876	01/29/2026	1R7N796LNL4 MLOCKS 14 GAGE DOORS HS			104.97
00550	AMAZON CAPITAL SERVICES	0-261-0000-0000-200-0065-55990000	EH 00001876	01/29/2026	14KLDLMDPCABINET LOCKS JH			116.82
00550	AMAZON CAPITAL SERVICES	0-261-0000-0000-200-0065-55990000	EH 00001876	01/29/2026	1R7N796LNL4 MLOCKS 14 GAGE DOORS JH			104.97
Vendor Total: 550.38								
00292	INVEST CENTERS LLC	110-125-0000-6010-560-6010-53110000	EH 00001877	01/29/2026	012926	TITLE I FY 2026 IR		7,236.38
00292	INVEST CENTERS LLC	110-125-0000-6840-560-6840-53110000	EH 00001877	01/29/2026	1202026	TITLE III ELA FY 2026 IR		1,984.92
00292	INVEST CENTERS LLC	110-271-0000-6013-560-6013-53190000	EH 00001877	01/29/2026	011	TRNS DEC-JAN IR		6,125.00
00292	INVEST CENTERS LLC	110-113-0000-6013-560-6013-53110000	EH 00001877	01/29/2026	012	INSTR NOV-DEC IR		15,460.00
Vendor Total: 30,806.30								
00745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001878	01/29/2026	17316431	500 LINERS CUST SUP		1,207.36
01315	MACOMB SALES & SERVICES	50-297-0000-0000-000-0000-55610000	EH 00001879	01/29/2026	64382	WALK IN REPAIR ID7664 ID7479		1,207.36
00351	AIRGAS GREAT LAKES	110-113-0000-2230-300-2230-55110000	EH 00001880	01/30/2026	5521486167	RENTAL 12/1/25-12/31/25		765.00
Vendor Total: 765.00								
00550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-0170-55110000	EH 00001881	01/30/2026	IDKT4LK6KN	SCHOOL SUPPLIES UO		360.44
00550	AMAZON CAPITAL SERVICES	0-122-0190-0000-150-0660-55110000	EH 00001881	01/30/2026	IDKT4LK6KN	SCHOOL SUPPLIES EDISON		360.44
00550	AMAZON CAPITAL SERVICES	0-118-0000-0000-190-0190-55110000	EH 00001881	01/30/2026	IDKT4LK6KN	SCHOOL SUPPLIES WEBSTER		360.44
00550	AMAZON CAPITAL SERVICES	0-118-0000-0000-190-0190-55110000	EH 00001881	01/30/2026	IDKT4LK6KN	SCHOOL SUPPLIES WEBSTER		51.65
00550	AMAZON CAPITAL SERVICES	0-118-0000-0000-190-0190-55110000	EH 00001881	01/30/2026	IDKT4LK6KN	SCHOOL SUPPLIES WEBSTER		237.10
00550	AMAZON CAPITAL SERVICES	0-118-0000-0000-190-0190-55110000	EH 00001881	01/30/2026	IDKT4LK6KN	SCHOOL SUPPLIES WEBSTER		137.94
00550	AMAZON CAPITAL SERVICES	0-118-0000-0000-190-0190-55110000	EH 00001881	01/30/2026	IDKT4LK6KN	SCHOOL SUPPLIES WEBSTER		15.12
00550	AMAZON CAPITAL SERVICES	0-118-0000-0000-190-0190-55110000	EH 00001881	01/30/2026	IDKT4LK6KN	SCHOOL SUPPLIES WEBSTER		35.20
Vendor Total: 477.01								
00431	CLARK HILL PLC	110-231-0000-0000-000-0060-53170000	EH 00001882	01/30/2026	1687754	SCHOOL FUNDING		368.50

Current Date: 02/05/2026
Current Time: 16:50:18

User: MUBARAKC - Crystal Mubarak
Report: OSAP5001B - OSAP5001B: Detailed Check Register w F Selection:
OH_DTL.[oh_ek_dt] <= '01/31/2026' AND OH_DTL.[oh_ek_dt] >= '01/01/2026'

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
00431	CLARK HILL PLC	110-231-0000-0000-000-0060-53170000	EH 00001882	01/30/2026	1690229	FINANCIAL EMER NEGOTIATIONS		7,504.00
							Vendor Total:	7,872.50
00292	INVEST CENTERS LLC	110-271-0000-6013-560-6013-53190000	EH 00001883	01/30/2026	010	IR RAGS INSTR OCT-NOV 25		15,165.00
00292	INVEST CENTERS LLC	110-113-0000-6013-560-6013-53110000	EH 00001883	01/30/2026	009	IR RAGS INSTR OCT-NOV 25		4,712.00
							Vendor Total:	19,877.00
00745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55990000	EH 00001884	01/30/2026	17151602	FILTER COACH VAC		67.52
00380	OAKLAND SCHOOLS	220-226-0081-0000-600-0600-57410000	EH 00001885	01/30/2026	A0003771	SEAOC DUES		700.00
							Vendor Total:	700.00
01576	DANCE FORCE XPRESS LLC	290-296-9469-0000-000-0450-57920000	HP 00505768	01/06/2026	122225	WINTER WISHES POM/DANC		1,745.00
00354	AUTO ZONE	110-261-0000-0000-000-0065-54130000	HP 00505769	01/08/2026	02254972648	VALV MAX DEXMERC		1,745.00
							Vendor Total:	71.26
00346	BIG D LOCK & KEY	110-261-0000-0000-000-0065-55990000	HP 00505770	01/08/2026	8022	1568 CODE KEY SHCASE 6 BEST A		71.26
00438	CONTRACTORS CLOTHING	110-261-0000-0000-000-0065-55990000	HP 00505771	01/08/2026	7131892	UNIFORMS		139.50
							Vendor Total:	139.50
00361	DOWNRIVER	110-261-0000-0000-300-0065-55990000	HP 00505772	01/08/2026	2112100	RB HS HASS ROOM COND MOTOR		4,428.32
							Vendor Total:	4,428.32
01132	ENTECH MEDICAL	110-213-0015-0000-150-0660-53130000	HP 00505773	01/08/2026	13889	CNA S.K. 12/15-12/19/2025		792.06
01132	ENTECH MEDICAL	110-213-0015-0000-190-0660-53130000	HP 00505773	01/08/2026	13890	D.L. 12/15-12/19/25		1,575.00
01132	ENTECH MEDICAL	110-213-0015-0000-170-0660-53130000	HP 00505773	01/08/2026	13888	AIDE T.A. 12/15-12/19/2025		805.84
							Vendor Total:	3,172.90
00446	FAR THERAPEUTIC &	220-219-0071-0000-600-0600-53130000	HP 00505774	01/08/2026	39724	MUSIC JARDON MOCI NOV		327.24
00446	FAR THERAPEUTIC &	220-219-0071-0000-600-0601-53130000	HP 00505774	01/08/2026	39724	MUSIC JARDON ASD NOV		545.46
00446	FAR THERAPEUTIC &	220-219-0071-0000-600-0602-53130000	HP 00505774	01/08/2026	39724	MUSIC JARDON SXI NOV		163.65
							Vendor Total:	1,036.35
00404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-54130000	HP 00505775	01/08/2026	947484Q	MGI MIL		63.97
							Vendor Total:	63.97
01586	HAZEL PARK ATHLETIC	110-293-0000-0000-300-0450-57410000	HP 00505776	01/08/2026	112425	POWDERPUFF GOFAN		200.00
01358	IBH ANALYTICS LLC	110-391-0000-8160-000-8160-53190000	HP 00505777	01/08/2026	9	YEAR 3 QUARTER 1		200.00
							Vendor Total:	200.00
							Vendor Total:	3,000.00
							Vendor Total:	3,000.00

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
00830	INTERACTIVE LIGHTING	110-261-0000-0000-000-0065-55990000	HP 00505778	01/08/2026	20217781	MAINTENANCE ELECTRIC		381.39
00830	INTERACTIVE LIGHTING	110-261-0000-0000-000-0065-55990000	HP 00505778	01/08/2026	20217782	MAINTENANCE ELECTRIC		135.68
00830	INTERACTIVE LIGHTING	110-261-0000-0000-000-0065-55990000	HP 00505778	01/08/2026	INV20217789	MAINTENANCE SUPPLIES		265.78
01580	LAMINATING AND BINDING	220-0081-0000-600-0601-55910000	HP 00505779	01/08/2026	389685	5mil standard roll laminating		782.85
							P2600152	144.48
00359	LEARNING GIZMOS	110-331-0000-6010-200-6010-55990000	HP 00505780	01/08/2026	INV2040	SCIENCE MATERIALS JH		144.48
00359	LEARNING GIZMOS	110-331-0000-6010-200-6010-55990000	HP 00505780	01/08/2026	INV2042	SCIENCE MATERIALS JH		2,173.06
00072	MAKEMUSIC INC	110-112-0000-0000-200-0200-55110000	HP 00505781	01/08/2026	INVMM687743	Ref. Code: V656-MU74 Teacher	P2600122	1,271.64
00072	MAKEMUSIC INC	110-112-0000-0000-200-0200-55110000	HP 00505781	01/08/2026	INVMM687743	Ref. Code: V656-MU74 Student Su	P2600122	3,444.70
00089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00505782	01/08/2026	2601123800	ELECTRIC SUPPLIES BRIAN		79.98
00089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00505782	01/08/2026	2601504400	CRED MEM 2610530300 -137.85 AP		2,770.02
00089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00505782	01/08/2026	2601957200	ELECTRIC SUPPLIES BRIAN		2,850.00
00089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00505782	01/08/2026	2611666200	ELECTRIC SUPPLIES BRIAN		575.13
00089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00505782	01/08/2026	2611676700	ELECTRIC SUPPLIES BRIAN		24.04
00089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00505782	01/08/2026	2611676701	ELECTRIC SUPPLIES BRIAN		111.21
00089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00505782	01/08/2026	2612517100	ELECTRIC SUPPLIES BRIAN		139.80
00089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00505782	01/08/2026	2615538600	ELECTRIC SUPPLIES BRIAN		17.19
00089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00505782	01/08/2026	2618782100	ELECTRIC SUPPLIES BRIAN		97.41
00089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00505782	01/08/2026	2625471800	ELECTRIC SUPPLIES BRIAN		119.35
00089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00505782	01/08/2026	2625864700	ELECTRIC SUPPLIES BRIAN		154.80
00089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00505782	01/08/2026	2627595800	ELECTRIC SUPPLIES BRIAN		115.41
00089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-55990000	HP 00505782	01/08/2026	2630063400	ELECTRIC SUPPLIES BRIAN		362.44
01052	NORTHSTAR MAT SERVICE	110-113-0000-0000-300-0300-54910000	HP 00505783	01/08/2026	0730403	MAT SERVICE 12/8/25 HS		150.66
01052	NORTHSTAR MAT SERVICE	110-113-0000-0000-400-0400-54910000	HP 00505783	01/08/2026	0730403	MAT SERVICE 12/8/25 ADV		101.56
01052	NORTHSTAR MAT SERVICE	110-113-0000-0000-400-0400-54910000	HP 00505783	01/08/2026	0726799	MAT SERVICE 11/10-11/25/25 ADV		627.73
01052	NORTHSTAR MAT SERVICE	110-113-0000-0000-300-0300-54910000	HP 00505783	01/08/2026	0726799	MAT SERVICE 11/10-11/25/25 HS		84.77
01052	NORTHSTAR MAT SERVICE	110-112-0000-0000-200-0200-54910000	HP 00505783	01/08/2026	0730403	MAT SERVICE 12/08/25 JH		58.45
01052	NORTHSTAR MAT SERVICE	110-112-0000-0000-200-0200-54910000	HP 00505783	01/08/2026	0726799	MAT SERVICE 11/10-11/25/25 JH		58.45
01052	NORTHSTAR MAT SERVICE	110-252-0000-0000-000-0060-54910000	HP 00505783	01/08/2026	0730403	MAT SERVICE 12/8/25 ADM		84.77
01052	NORTHSTAR MAT SERVICE	110-252-0000-0000-000-0060-54910000	HP 00505783	01/08/2026	0726799	MAT SERVICE 11/10-11/25/25 ADM		135.22
01052	NORTHSTAR MAT SERVICE	110-252-0000-0000-000-0060-54910000	HP 00505783	01/08/2026	0730403	MAT SERVICE 12/8/25 ADM		135.22
01052	NORTHSTAR MAT SERVICE	110-252-0000-0000-000-0060-54910000	HP 00505783	01/08/2026	0726799	MAT SERVICE 11/10-11/25/25 ADM		62.84
01052	NORTHSTAR MAT SERVICE	110-252-0000-0000-000-0060-54910000	HP 00505783	01/08/2026	0726799	MAT SERVICE 11/10-11/25/25 ADM		62.84

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

E ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
01052	NORTHSTAR MAT SERVICE	110-111-0000-0000-170-0170-54910000	HP 00505783	01/08/2026	0726799	MAT SERVICE 11/10-11/25/25 UO		84.77
01052	NORTHSTAR MAT SERVICE	110-111-0000-0000-170-0170-54910000	HP 00505783	01/08/2026	0730403	MAT SERVICE 12/08/25		84.77
01052	NORTHSTAR MAT SERVICE	110-111-0000-0000-130-0130-54910000	HP 00505783	01/08/2026	0726799	MAT SERVICE 11/10-11/25/25 HOV		70.51
01052	NORTHSTAR MAT SERVICE	110-111-0000-0000-130-0130-54910000	HP 00505783	01/08/2026	0730403	MAT SERVICE 12/08/25 HOOV		70.51
01052	NORTHSTAR MAT SERVICE	110-111-0000-0000-150-0150-54910000	HP 00505783	01/08/2026	0730403	MAT SERVICE 12/8/25 WEBB		54.06
01052	NORTHSTAR MAT SERVICE	110-111-0000-0000-150-0150-54910000	HP 00505783	01/08/2026	0726799	MAT SERVICE 11/10-11/25/25 WEB		54.06
01052	NORTHSTAR MAT SERVICE	230-351-0000-0000-190-0230-54910000	HP 00505783	01/08/2026	0726799	MAT SERVICE 11/10-11/25/25		104.51
01052	NORTHSTAR MAT SERVICE	230-351-0000-0000-190-0230-54910000	HP 00505783	01/08/2026	0730403	MAT SERVICE 12/08/25 WEBST		104.51
01052	NORTHSTAR MAT SERVICE	220-122-0120-0000-600-0600-54910000	HP 00505783	01/08/2026	0726799	MAT SERVICE 11/10-11/25/25 JAR		123.15
01052	NORTHSTAR MAT SERVICE	220-122-0120-0000-600-0600-54910000	HP 00505783	01/08/2026	0730403	MAT SERVICE 12/8/25 JAR		123.15
00202	ORKIN LLC	110-261-0000-0000-081-0065-54915000	HP 00505784	01/08/2026	286150504	STANDARD SERVICE JAN	Vendor Total:	1,556.56
00032	VERIZON WIRELESS	110-261-0000-0000-000-0060-53415000	HP 00505785	01/08/2026	6131043248	B.W. A.W. 11/15-12/14/25	Vendor Total:	187.92
00032	VERIZON WIRELESS	110-261-0000-0000-000-0065-53415000	HP 00505785	01/08/2026	6131043248	G.R. 11/15-12/14/25		76.24
								38.12
01104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505786	01/12/2026	0000231365	ARC Core Digital Access - Grad	Vendor Total:	114.36
01104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505786	01/12/2026	0000231365	ARC Core Digital Access - Grad	P2600011	500.00
01104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505786	01/12/2026	0000231365	ARC Core Digital Access - Grad	P2600011	500.00
01104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505786	01/12/2026	0000231365	ARC Core Digital Support - Uni	P2600011	500.00
01104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505786	01/12/2026	0000231365	ARC Core Digital Support - Uni	P2600011	500.00
01104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505786	01/12/2026	0000231366	ARC Core Digital Support - Uni	P2600011	500.00
01104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505786	01/12/2026	0000231366	ARC Core Digital Support - Uni	P2600011	500.00
01104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505786	01/12/2026	0000231366	ARC Core Digital Support - Uni	P2600011	500.00
01104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505786	01/12/2026	0000231366	ARC Core Digital Support - Uni	P2600011	500.00
01104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505786	01/12/2026	0000231366	ARC Core Digital Support - Uni	P2600011	500.00
01104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505786	01/12/2026	0000231366	ARC Core Digital Support - Uni	P2600011	500.00
01104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505786	01/12/2026	0000231366	ARC Core Digital Support - Uni	P2600011	500.00
01104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505786	01/12/2026	0000231366	ARC Core Digital Support - Uni	P2600011	500.00
01104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505786	01/12/2026	0000231367	ARC Core Digital Support - Uni	P2600011	500.00
01104	AMERICAN READING	110-221-0000-0000-000-0221-55110000	HP 00505786	01/12/2026	0000231367	ARC Core Digital Support - Uni	P2600011	500.00
00322	CITY HAZEL PARK WATER	110-261-0000-0000-060-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV	Vendor Total:	7,500.00
00322	CITY HAZEL PARK WATER	110-261-0000-0000-060-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		180.81

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Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

Line ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
00322	CITY HAZEL PARK WATER	110-261-0000-0000-130-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		360.93
00322	CITY HAZEL PARK WATER	110-261-0000-0000-130-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		210.83
00322	CITY HAZEL PARK WATER	110-261-0000-0000-066-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		45.72
00322	CITY HAZEL PARK WATER	110-261-0000-0000-560-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		180.81
00322	CITY HAZEL PARK WATER	110-261-0000-0000-560-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		135.78
00322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		45.72
00322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		45.72
00322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		75.74
00322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		45.72
00322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		90.75
00322	CITY HAZEL PARK WATER	110-261-0000-0000-200-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		45.72
00322	CITY HAZEL PARK WATER	110-261-0000-0000-200-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		225.84
00322	CITY HAZEL PARK WATER	110-261-0000-0000-170-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		450.99
00322	CITY HAZEL PARK WATER	110-261-0000-0000-170-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		45.72
00322	CITY HAZEL PARK WATER	110-261-0000-0000-190-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		240.85
00322	CITY HAZEL PARK WATER	110-261-0000-0000-190-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		345.92
00322	CITY HAZEL PARK WATER	110-261-0000-0000-190-0065-53830000	HP 00505787	01/12/2026	120125	CITY OF HP WATER BILL NOV		45.72
Vendor Total:								2,985.09
00309	CONSUMERS ENERGY	110-261-0000-0000-081-0065-55510000	HP 00505788	01/12/2026	6349121525	ACCT# 1000 1193 2769		42.92
00309	CONSUMERS ENERGY	110-261-0000-0000-081-0065-55510000	HP 00505788	01/12/2026	6379121525	ACCT# 1000 1193 2843		25.40
00309	CONSUMERS ENERGY	110-261-0000-0000-550-0065-55510000	HP 00505788	01/12/2026	570121825	ACCT# 1000 6807 0257		1,154.12
Vendor Total:								1,222.44
00364	VIGILANTE SECURITY INC	250-297-0000-0000-000-0000-53190000	HP 00505789	01/12/2026	773875	MON 12/1/-12/31/2025 CHARTWELL		17.50
00364	VIGILANTE SECURITY INC	110-271-0000-0000-000-0061-53155000	HP 00505789	01/12/2026	773875	MON 12/1/-12/31/2025 TRANS		43.00
00364	VIGILANTE SECURITY INC	110-261-0000-0000-600-0065-53155000	HP 00505789	01/12/2026	773875	MON 12/1/-12/31/2025 JARDON		63.25
00364	VIGILANTE SECURITY INC	110-261-0000-0000-560-0065-53155000	HP 00505789	01/12/2026	773875	MON 12/1/-12/31/2025 IR		35.00
00364	VIGILANTE SECURITY INC	110-261-0000-0000-550-0065-53155000	HP 00505789	01/12/2026	773875	MON 12/1/-12/31/2025 LF		118.00
00364	VIGILANTE SECURITY INC	110-261-0000-0000-200-0065-53155000	HP 00505789	01/12/2026	773875	MON 12/1/-12/31/2025 JH		111.00
00364	VIGILANTE SECURITY INC	110-261-0000-0000-300-0065-53155000	HP 00505789	01/12/2026	773875	MON 12/1/-12/31/2025 HS		145.50
00364	VIGILANTE SECURITY INC	110-261-0000-0000-190-0065-53155000	HP 00505789	01/12/2026	773875	MON 12/1/-12/31/2025 WEBSTER		103.50
00364	VIGILANTE SECURITY INC	110-261-0000-0000-170-0065-53155000	HP 00505789	01/12/2026	773875	MON 12/1/-12/31/2025 UO		69.00
00364	VIGILANTE SECURITY INC	110-261-0000-0000-130-0065-53155000	HP 00505789	01/12/2026	773875	MON 12/1/-12/31/2025 HOOVER		111.50
00364	VIGILANTE SECURITY INC	110-261-0000-0000-150-0065-53155000	HP 00505789	01/12/2026	773875	MON 12/1/-12/31/2025 WEBB		63.25
00364	VIGILANTE SECURITY INC	110-261-0000-0000-060-0065-53155000	HP 00505789	01/12/2026	773875	MON 12/1/-12/31/2025 FORD		128.00

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User: MUBARAKC - Crystal Mubarak
Report: OSAP5001B - OSAP5001B: Detailed Check Register w F Selection:
OH_DTL.[oh_ck_dt] <= '01/31/2026' AND OH_DTL.[oh_ck_dt] >= '01/01/2026'

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

FE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
00364	VIGILANTE SECURITY INC	110-261-0000-0000-060-0065-53155000	HP 00505789	01/12/2026	773875	MON 12/11-12/31/2025 GARAGE		43.00
00364	VIGILANTE SECURITY INC	110-261-0000-0000-083-0065-53155000	HP 00505789	01/12/2026	773875	MON 12/11-12/31/2025 MUSEUM		30.00
							Vendor Total:	1,081.50
01547	BUTLER ROWSE-OBERLE	110-000-0000-0000-000-0000-24516000	HP 00505790	01/20/2026	2840/2601010	PAYROLL		350.00
							Vendor Total:	350.00
01530	LLOYD & MCDANIEL PLC	110-000-0000-0000-000-0000-24516000	HP 00505791	01/20/2026	2840/2601010	PAYROLL		227.59
							Vendor Total:	227.59
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		62.75
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		50.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		50.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		50.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		27.53
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		50.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		50.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		51.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		51.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		28.19
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		50.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		25.70
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		60.53
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		28.99
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		9.76
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		26.01
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		50.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		28.19
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		27.65
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		25.57

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User: MUBARAKC - Crystal Mubarak
Report: OSAP5001B - OSAP5001B: Detailed Check Register w F Selection:
OH_DTL.[oh_ek_dt] <= '01/31/2026' AND OH_DTL.[oh_ek_dt] >= '01/01/2026'

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

VE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		24.23
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		23.31
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		28.76
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		24.90
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		24.98
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		26.29
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		24.34
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		54.16
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		24.34
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		23.12
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		24.93
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		22.05
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		27.01
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		23.69
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		23.77
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		60.53
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		19.94
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505792	01/20/2026	2825/2601010	PAYROLL		54.88
							Vendor Total:	1,802.95
00387	MISDU	110-000-0000-0000-0000-24516000	HP 00505793	01/20/2026	2800/2601010	PAYROLL		88.25
00387	MISDU	110-000-0000-0000-0000-24516000	HP 00505793	01/20/2026	2800/2601010	PAYROLL		144.60
00387	MISDU	110-000-0000-0000-0000-24516000	HP 00505793	01/20/2026	2800/2601010	PAYROLL		52.64
							Vendor Total:	285.49
01535	STATE DISBURSEMENT UNIT10-000-0000-0000-0000-24516000		HP 00505794	01/20/2026	2800/2601010	PAYROLL		281.15
							Vendor Total:	281.15
01452	TEAMSTERS LOCAL 214	110-000-0000-0000-0000-24517000	HP 00505795	01/20/2026	2825/2601010	PAYROLL		212.50
							Vendor Total:	212.50
00090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-55110000	HP 00505796	01/22/2026	166474	BAND SUPPLIES		69.55
00090	A G CENTRAL MUSIC	110-113-0000-0000-300-0301-55110000	HP 00505796	01/22/2026	168117	BAND SUPPLIES		64.75
							Vendor Total:	134.30
01398	BELL FORKLIFT INC	110-261-0000-0000-0000-54120000	HP 00505797	01/22/2026	PSI0032772	COIL CORD		135.99
							Vendor Total:	135.99

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
00346	BIG D LOCK & KEY	110-261-0000-0000-170-0065-55990000	HP 00505798	01/22/2026	6839	BEST A UO		24.00
01547	BUTLER ROWSE-OBERLE	110-000-0000-0000-000-0000-24516000	HP 00505799	01/22/2026	2840/2601020	PAYROLL		24.00
01192	CENTER LINE HIGH SCHOOL	110-271-0000-0000-0000-0061-53310000	HP 00505800	01/22/2026	74051	R.H. TRANS 11/3-11/25/2025		350.00
00321	CITY OF HAZEL PARK	110-271-0000-0000-000-0061-55710000	HP 00505801	01/22/2026	0000012708	DIESEL AUG25		350.00
00321	CITY OF HAZEL PARK	110-271-0000-0000-000-0061-55710000	HP 00505801	01/22/2026	0000012947	DIESEL SEP25		864.00
00321	CITY OF HAZEL PARK	110-271-0000-0000-000-0061-55710000	HP 00505801	01/22/2026	0000012698	DIESEL JULY25		864.00
00321	CITY OF HAZEL PARK	110-271-0000-0000-000-0061-55710000	HP 00505801	01/22/2026	0000012973	DIESEL SEP25		864.00
00321	CITY OF HAZEL PARK	110-271-0000-0000-000-0061-55710000	HP 00505801	01/22/2026	0000013007	DIESEL NOV25		450.89
00321	CITY OF HAZEL PARK	110-261-0000-0000-000-0065-55710000	HP 00505801	01/22/2026	0000012698	NLGAS JULY25		450.89
00321	CITY OF HAZEL PARK	110-261-0000-0000-000-0065-55710000	HP 00505801	01/22/2026	0000012947	NLGAS SEP25		3,073.27
00321	CITY OF HAZEL PARK	110-261-0000-0000-000-0065-55710000	HP 00505801	01/22/2026	0000012973	NLGAS OCTY25		3,073.27
00321	CITY OF HAZEL PARK	110-261-0000-0000-000-0065-55710000	HP 00505801	01/22/2026	0000012708	NLGAS AUG25		853.83
00321	CITY OF HAZEL PARK	110-261-0000-0000-000-0065-55710000	HP 00505801	01/22/2026	0000013007	NLGAS NOV25		3,980.71
00888	CONSTELLATION	110-261-0000-0000-190-0065-55510000	HP 00505802	01/22/2026	4487748	DEC25 ACTUAL WEBSTER		3,828.87
00888	CONSTELLATION	110-261-0000-0000-200-0065-55510000	HP 00505802	01/22/2026	4487748	DEC25 ACTUAL JH		1,518.86
00888	CONSTELLATION	110-261-0000-0000-300-0065-55510000	HP 00505802	01/22/2026	4487748	DEC25 ACTUAL HS		1,678.74
00888	CONSTELLATION	110-261-0000-0000-170-0065-55510000	HP 00505802	01/22/2026	4487748	DEC25 ACTUAL UO		1,609.38
00888	CONSTELLATION	110-261-0000-0000-560-0065-55510000	HP 00505802	01/22/2026	4487748	DEC25 ACTUAL IR		1,338.12
00888	CONSTELLATION	110-261-0000-0000-600-0065-55510000	HP 00505802	01/22/2026	4487748	DEC25 ACTUAL GARAGE		1,353.11
00888	CONSTELLATION	110-261-0000-0000-600-0065-55510000	HP 00505802	01/22/2026	4487748	DEC25 ACTUAL GARAGE		19,685.78
00888	CONSTELLATION	110-261-0000-0000-650-0065-55510000	HP 00505802	01/22/2026	4487748	DEC25 ACTUAL JAR		1,295.77
00888	CONSTELLATION	110-261-0000-0000-150-0065-55510000	HP 00505802	01/22/2026	4487748	DEC25 ACTUAL EDISON		2,583.29
00888	CONSTELLATION	110-261-0000-0000-130-0065-55510000	HP 00505802	01/22/2026	4487748	DEC25 ACTUAL WEBB		6,949.25
00888	CONSTELLATION	110-261-0000-0000-400-0065-55510000	HP 00505802	01/22/2026	4487748	DEC25 ACTUAL HOOVER		1,072.92
00888	CONSTELLATION	110-261-0000-0000-550-0065-55510000	HP 00505802	01/22/2026	4487748	DEC25 ACTUAL ADV		1,460.83
00888	CONSTELLATION	110-261-0000-0000-550-0065-55510000	HP 00505802	01/22/2026	4487748	DEC25 ACTUAL LONGFELLOW		680.90
00888	CONSTELLATION	110-261-0000-0000-550-0065-55510000	HP 00505802	01/22/2026	4487748	DEC25 ACTUAL LONGFELLOW		565.33
00888	CONSTELLATION	110-261-0000-0000-060-0065-55510000	HP 00505802	01/22/2026	4487748	DEC25 ACTUAL FORD		1,291.64
00888	CONSTELLATION	110-261-0000-0000-083-0065-55510000	HP 00505802	01/22/2026	4487748	DEC25 ACTUAL 45 PEARL		4,621.86
00309	CONSUMERS ENERGY	110-261-0000-0000-600-0065-55510000	HP 00505803	01/22/2026	GARJAN26	ACCT# 1000 0000 8944		1,861.10
								1,233.86
								4.13
								1,584.64
								16.53
								119.68
								25,341.73
								601.02

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

E ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
00309	CONSUMERS ENERGY	110-261-0000-0000-600-0065-55510000	HP 00505803	01/22/2026	22002JAN26	ACCT# 1000 0000 8936		374.07
00309	CONSUMERS ENERGY	110-261-0000-0000-150-0065-55510000	HP 00505803	01/22/2026	2200JAN26	ACCT# 1000 0000 8951		4,189.35
00309	CONSUMERS ENERGY	110-261-0000-0000-083-0065-55510000	HP 00505803	01/22/2026	45JAN26	ACCT# 1000 0000 8886		84.55
00309	CONSUMERS ENERGY	110-261-0000-0000-083-0065-55510000	HP 00505803	01/22/2026	570JAN26	ACCT# 1000 0000 8811		26.97
00309	CONSUMERS ENERGY	110-261-0000-0000-130-0065-55510000	HP 00505803	01/22/2026	23720JAN26	ACCT# 1000 0000 8910		1,205.42
00309	CONSUMERS ENERGY	110-261-0000-0000-060-0065-55510000	HP 00505803	01/22/2026	1620116JAN26	ACCT# 1000 0000 8860		46.53
00309	CONSUMERS ENERGY	110-261-0000-0000-060-0065-55510000	HP 00505803	01/22/2026	1620117JAN26	ACCT# 1000 0000 8878		1,720.98
00309	CONSUMERS ENERGY	110-261-0000-0000-200-0065-55510000	HP 00505803	01/22/2026	22770JAN26	ACCT# 1000 0000 8837		4,015.55
00309	CONSUMERS ENERGY	110-261-0000-0000-650-0065-55510000	HP 00505803	01/22/2026	1650JAN26	ACCT# 1030 3562 4669		1,778.18
00309	CONSUMERS ENERGY	110-261-0000-0000-560-0065-55510000	HP 00505803	01/22/2026	24131JAN26	ACCT# 1000 0000 8969		1,958.79
00309	CONSUMERS ENERGY	110-261-0000-0000-550-0065-55510000	HP 00505803	01/22/2026	570SIJAN26	ACCT# 1000 6807 0257		1,636.03
00309	CONSUMERS ENERGY	110-261-0000-0000-300-0065-55510000	HP 00505803	01/22/2026	23400JAN26	ACCT# 1000 0000 8902		5,798.33
00309	CONSUMERS ENERGY	110-261-0000-0000-170-0065-55510000	HP 00505803	01/22/2026	1001JAN26	ACCT# 1000 0000 8845		1,646.52
00309	CONSUMERS ENERGY	110-261-0000-0000-190-0065-55510000	HP 00505803	01/22/2026	431JAN26	ACCT# 1000 0000 8795		2,044.78
00459	CONVERGENT TECH	110-284-0000-0000-000-0284-54910000	HP 00505804	01/22/2026	20051	A.H. CAT1 CAT2 2025-26		27,127.07
00313	DTE ENERGY	110-261-0000-0000-650-0065-55520000	HP 00505805	01/22/2026	1650JAN26	ACCT# 9100039996442		300.00
00313	DTE ENERGY	110-261-0000-0000-560-0065-55520000	HP 00505805	01/22/2026	24131JAN26	ACCT# 910013450978		300.00
00313	DTE ENERGY	110-261-0000-0000-650-0065-55520000	HP 00505805	01/22/2026	1585JAN26	ACCT# 910005745351		3,514.06
00313	DTE ENERGY	110-261-0000-0000-190-0065-55520000	HP 00505805	01/22/2026	431JAN26	ACCT# 910005745609		1,858.97
00313	DTE ENERGY	110-261-0000-0000-170-0065-55520000	HP 00505805	01/22/2026	1001JAN26	ACCT# 910005744974		18.25
00313	DTE ENERGY	110-261-0000-0000-300-0065-55520000	HP 00505805	01/22/2026	23400JAN26	ACCT# 920050742120		2,812.91
00313	DTE ENERGY	110-261-0000-0000-300-0065-55520000	HP 00505805	01/22/2026	23400JAN26	ACCT# 9100031816663		5,321.80
00313	DTE ENERGY	110-261-0000-0000-550-0065-55520000	HP 00505805	01/22/2026	570JAN26	ACCT# 920006433964		15,653.84
00313	DTE ENERGY	110-261-0000-0000-200-0065-55520000	HP 00505805	01/22/2026	22770JAN26	ACCT# 910040946980		280.28
00313	DTE ENERGY	110-261-0000-0000-060-0065-55520000	HP 00505805	01/22/2026	1620116JAN26	ACCT# 910040563207		2,608.19
00313	DTE ENERGY	110-261-0000-0000-060-0065-55520000	HP 00505805	01/22/2026	1620117JAN26	ACCT# 910005745088		14,244.95
00313	DTE ENERGY	110-261-0000-0000-130-0065-55520000	HP 00505805	01/22/2026	23720JAN26	ACCT# 910005745468		1,337.51
00313	DTE ENERGY	110-261-0000-0000-150-0065-55520000	HP 00505805	01/22/2026	2200JAN26	ACCT# 920050742112		3,638.63
00313	DTE ENERGY	110-261-0000-0000-083-0065-55520000	HP 00505805	01/22/2026	45JAN26	ACCT# 9100039981691		4,499.13
01132	ENTECH MEDICALL	110-213-0015-0000-170-0660-53130000	HP 00505806	01/22/2026	14063	T.A. AIDE 1/11/26 UO		11,352.51
01132	ENTECH MEDICALL	110-213-0015-0000-190-0660-53130000	HP 00505806	01/22/2026	14065	D. L. 1/11/26 WEBSTER		96.81
							Vendor Total:	67,237.84
							Vendor Total:	895.38
							Vendor Total:	1,750.00

Current Date: 02/05/2026
Current Time: 16:50:18

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User: MUBARAKC - Crystal Mubarak
Report: OSAP5001B - OSAP5001B: Detailed Check Register w F Selection:
OH_DTL.[oh_ck_dt] <= '01/31/2026' AND OH_DTL.[oh_ck_dt] >= '01/01/2026'

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
01132 ENTECH MEDICALL	110-213-0011-0000-150-0660-53130000	HP 00505806	01/22/2026	14064	S.K. CNA 1/11/26		895.38
00446 FAR THERAPEUTIC &	220-219-0075-0000-600-0602-53130000	HP 00505807	01/22/2026	39848	MUSIC JARDON SXI DEC	Vendor Total:	3,540.76
00446 FAR THERAPEUTIC &	220-219-0075-0000-600-0602-53130000	HP 00505807	01/22/2026	39849	GROUP MOVEMENT JARDON SXI		109.10
00446 FAR THERAPEUTIC &	220-219-0075-0000-600-0602-53130000	HP 00505807	01/22/2026	39850	REC THERAPY JAR SXI DEC		495.00
00446 FAR THERAPEUTIC &	220-219-0075-0000-600-0601-53130000	HP 00505807	01/22/2026	39850	REC THERAPY JARDON ASD DEC		495.00
00446 FAR THERAPEUTIC &	220-219-0075-0000-600-0601-53130000	HP 00505807	01/22/2026	39849	GROUP MOVEMENT JARDON ASD		330.00
00446 FAR THERAPEUTIC &	220-219-0075-0000-600-0601-53130000	HP 00505807	01/22/2026	39848	MUSIC JARDON ASD DEC		330.00
00446 FAR THERAPEUTIC &	220-219-0075-0000-600-0600-53130000	HP 00505807	01/22/2026	39850	REC THERAPY JAR MOCI DEC		363.64
00446 FAR THERAPEUTIC &	220-219-0075-0000-600-0600-53130000	HP 00505807	01/22/2026	39848	MUSIC JARDON MOCI DEC		165.00
00446 FAR THERAPEUTIC &	220-219-0075-0000-600-0600-53130000	HP 00505807	01/22/2026	39848	GROUP MOVEMENT JARDON		218.16
00446 FAR THERAPEUTIC &	220-219-0071-0000-150-0603-53130000	HP 00505807	01/22/2026	39847	GROUP MUSIC THERAPY-WEBB-		165.00
00640 FIBER LINK INC	110-284-0000-0000-000-0284-53190000	HP 00505808	01/22/2026	20761	MISS DIG TICKETS CLEARED DEC	Vendor Total:	2,780.00
01463 GOLD, JOSEPH	110-261-0000-0000-300-0065-55990000	HP 00505809	01/22/2026	202538	BARRIER GATE HS FB STADIUM	Vendor Total:	78.00
01587 GREAT LAKES TENT CO	110-261-0000-0000-300-0065-55990000	HP 00505810	01/22/2026	18808	20 BANQ TABLES	Vendor Total:	2,600.00
00488 HOME DEPOT CREDIT	110-261-0000-0000-000-0065-55990000	HP 00505811	01/22/2026	010526	MAINTENANCE SUPPLIES	Vendor Total:	298.99
01268 IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505812	01/22/2026	121261	LARA FINGER PRINTS	Vendor Total:	298.99
01268 IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505813	01/22/2026	121262	LARA FINGER PRINTS	Vendor Total:	404.15
01268 IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505814	01/22/2026	121264	LARA FINGER PRINTS	Vendor Total:	65.50
01268 IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505815	01/22/2026	121263	LARA FINGER PRINTS	Vendor Total:	65.50
01268 IDEMIA	110-283-0000-0000-000-0060-53190000	HP 00505816	01/22/2026	121265	LARA FINGER PRINTS	Vendor Total:	65.50
00949 INSTITUTE FOR MULTI	110-221-0000-2940-130-2940-53120000	HP 00505817	01/22/2026	239912	VCH - OG + or Morphology + Cou	Vendor Total:	65.50
00949 INSTITUTE FOR MULTI	110-221-0000-2940-150-2940-53120000	HP 00505817	01/22/2026	239912	VCH-30. OG + or Morphology +	P2600173	4,800.00
						P2600173	4,800.00

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

E ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
00949	INSTITUTE FOR MULTI	110-221-0000-2940-170-2940-53120000	HP 00505817	01/22/2026	239912	VCH - LFT. OG + Course Voucher	P2600173	2,800.00
							Vendor Total:	12,400.00
00868	KS VENTURES INC	110-261-0000-0000-300-0065-54120000	HP 00505818	01/22/2026	36954	BAND ROOM HEAT		292.50
							Vendor Total:	292.50
01023	LANGUAGE LINE SERVICES	110-226-0082-0000-000-0660-53150000	HP 00505819	01/22/2026	11807213	DEC25 USAGE		576.05
							Vendor Total:	576.05
01530	LLOYD & MCDANIEL PLC	110-000-0000-0000-000-0000-24516000	HP 00505820	01/22/2026	2840/2601020	PAYROLL		227.59
							Vendor Total:	227.59
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		62.75
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		50.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		50.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		50.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		27.53
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		50.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		50.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		51.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		51.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		28.19
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		50.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		25.70
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		60.53
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		28.99
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		9.76
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		26.01
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		50.20
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		28.19
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		27.65

User: MUBARAKC - Crystal Mubarak
Report: OSAP5001B - OSAP5001B: Detailed Check Register w F Selection:
OH_DTL.[oh_ck_dt] <= '01/31/2026' AND OH_DTL.[oh_ck_dt] >= '01/01/2026'

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Current Date: 02/05/2026
Current Time: 16:50:18

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		25.57
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		24.23
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		23.31
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		28.76
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		24.90
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		24.98
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		26.29
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		51.45
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		24.34
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		54.16
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		24.34
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		23.12
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		24.93
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		22.05
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		27.01
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		23.69
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		23.77
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		60.53
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		19.94
00843	MEA - MEMBERSHIP	110-000-0000-0000-0000-24517000	HP 00505821	01/22/2026	2825/2601020	PAYROLL		54.88
				Vendor Total:				1,802.95
01565	MILLER JOHNSON	110-231-0000-0000-0000-0060-53170000	HP 00505822	01/22/2026	2045284	SCHOOL LAW		2,072.00
				Vendor Total:				2,072.00
00387	MISDU	110-000-0000-0000-0000-24516000	HP 00505823	01/22/2026	2800/2601020	PAYROLL		88.25
00387	MISDU	110-000-0000-0000-0000-24516000	HP 00505823	01/22/2026	2800/2601020	PAYROLL		144.60
00387	MISDU	110-000-0000-0000-0000-24516000	HP 00505823	01/22/2026	2800/2601020	PAYROLL		52.64
00387	MISDU	110-000-0000-0000-0000-24516000	HP 00505823	01/22/2026	2800/2601020	PAYROLL		425.98
				Vendor Total:				711.47
00100	MISS DIG SYSTEM INC	110-284-0000-0000-0000-0284-53190000	HP 00505824	01/22/2026	20260590	2026 MEMBERSHIP FEES		940.07
00452	NORTHWEST POOLS INC	110-261-0000-0000-300-0065-55990000	HP 00505825	01/22/2026	1182146	POOL CHEM AND TEST		940.07
00337	PETERSON GLASS CO	110-261-0000-0000-650-0065-54110000	HP 00505826	01/22/2026	25434	REPLACE EGRESS		1,016.20
				Vendor Total:				1,016.20
				Vendor Total:				2,230.00

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

VE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
00337	PETERSON GLASS CO	110-261-0000-0000-650-0065-54110000	HP 00505826	01/22/2026	25445	TEMPERED INSTALL		875.76
							Vendor Total:	3,105.76
00338	QUICK MADE SIGNS &	290-296-9469-0000-000-0450-57920000	HP 00505827	01/22/2026	3230	TROPHIES		4,060.00
							Vendor Total:	4,060.00
01588	SKILSET MOVEMENT	290-296-9469-0000-000-0450-57920000	HP 00505828	01/22/2026	2026346943	FEBRUARY 26 COMP		1,213.00
							Vendor Total:	1,213.00
00749	SONITROL GREAT LAKES	110-266-0000-0000-300-0066-53190000	HP 00505829	01/22/2026	591103	MONTH SERV FEE HS 2/1-4/30/26		268.50
00749	SONITROL GREAT LAKES	110-266-0000-0000-650-0066-53190000	HP 00505829	01/22/2026	590226	INSTALL CHARGES ED		3,595.00
00749	SONITROL GREAT LAKES	110-266-0000-0000-650-0066-53190000	HP 00505829	01/22/2026	591102	MONTH SERV FEE ED 2/1-4/30/26		314.43
							Vendor Total:	4,177.93
01535	STATE DISBURSEMENT UNIT	110-000-0000-0000-000-0000-24516000	HP 00505830	01/22/2026	2800/2601020	PAYROLL		281.15
							Vendor Total:	281.15
00341	SULLIVANS FLEET SERV INC	110-271-0000-0000-000-0061-54130000	HP 00505831	01/22/2026	26324	UNIT 53 BRAK SWITCH MIRROR		1,095.50
00341	SULLIVANS FLEET SERV INC	110-271-0000-0000-000-0061-54130000	HP 00505831	01/22/2026	26325	UNIT52 SE HEATER CORD		393.79
00341	SULLIVANS FLEET SERV INC	110-271-0000-0000-000-0061-54130000	HP 00505831	01/22/2026	26361	UNIT56 SE OIL CHANGE		609.50
00341	SULLIVANS FLEET SERV INC	110-271-0000-0000-000-0061-54130000	HP 00505831	01/22/2026	26373	UNIT54 BLOWER MOTOR		730.91
00341	SULLIVANS FLEET SERV INC	110-271-0000-0000-000-0061-54130000	HP 00505831	01/22/2026	26376	UNIT51 GE KING PIN DPF DOC FIL		11,895.87
00341	SULLIVANS FLEET SERV INC	110-271-0000-0000-000-0061-54130000	HP 00505831	01/22/2026	26384	UNIT 55 SE DEF INJECTOR		1,825.24
							Vendor Total:	16,550.81
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505832	01/22/2026	3299	11442 - repair mouse	P2600186	475.00
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505832	01/22/2026	3299	12425 - Replaced screen and ba	P2600186	70.00
							Vendor Total:	545.00
01452	TEAMSTERS LOCAL 214	110-000-0000-0000-000-0000-24517000	HP 00505833	01/22/2026	2825/2601020	PAYROLL		212.50
							Vendor Total:	212.50
01264	ULLIANCE INC	110-232-0000-2490-060-2490-53150000	HP 00505834	01/22/2026	40217	LIFE ADVISOR EMP 1ST QTR26		3,441.48
							Vendor Total:	3,441.48
00556	UNIVERSITY TRANSLATORS	110-226-0082-0000-000-0660-53150000	HP 00505835	01/22/2026	43609	TRAN SERV 10/3/25 JARDON		303.00
00556	UNIVERSITY TRANSLATORS	110-226-0082-0000-000-0660-53150000	HP 00505835	01/22/2026	43633	TRNS SER IEP WEBSTER 10/14/25		374.85
							Vendor Total:	677.85
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505836	01/28/2026	3292	13604 - Used LCD assembly w/ h	P2600160	25.00
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505836	01/28/2026	3292	13866 - diagnosed and replaced	P2600160	40.00
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505836	01/28/2026	3292	13950 - diagnosed and replaced	P2600160	200.00
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505836	01/28/2026	3292	13866 - Used keyboard 24.99 /	P2600160	69.88

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

E ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505836	01/28/2026	3292	13950 - Used LCD w/ new tape	P2600160	245.00
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505836	01/28/2026	3292	13847 - Diagnosed bad lid, hin	P2600160	100.00
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505836	01/28/2026	3292	13776 - Diagnosed and replaced	P2600160	120.00
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505836	01/28/2026	3292	13517 - Used Motherboard 49.00	P2600160	58.95
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505836	01/28/2026	3292	13456 - Used Motherboard	P2600160	49.00
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505836	01/28/2026	3292	13857 - Used Motherboard	P2600160	49.00
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505836	01/28/2026	3292	13790 - WIFI card	P2600160	15.00
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505836	01/28/2026	3292	13633 - Used LCD w/ new tape	P2600160	35.00
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505836	01/28/2026	3292	13491 - Used keyboard 24.99 an	P2600160	29.99
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505836	01/28/2026	3292	13847 - Used LCD lid, hinges a	P2600160	25.00
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505836	01/28/2026	3292	13504 - New keyboard 43.00 and	P2600160	52.95
00573	T T COMPUTERS	110-284-0000-0000-000-0284-54120000	HP 00505836	01/28/2026	3292	Chromebook Tag number 13776 -	P2600160	86.00
						Vendor Total:		1,200.77
00868	KS VENTURES INC	110-261-0000-0000-200-0065-55990000	HP 00505837	01/29/2026	36631	BOILER PUMPS JH		375.00
						Vendor Total:		375.00
01273	MADISON HEIGHTS PLBG &	110-261-0000-0000-300-0065-55990000	HP 00505838	01/29/2026	238283	6 4IN LAV FAUCET HS		416.28
						Vendor Total:		416.28
00461	NOVA ENVIRONMENTAL INC	110-261-0000-0000-300-0065-54110000	HP 00505839	01/29/2026	18167	INSP COL RM 176 HS		261.00
						Vendor Total:		261.00
00585	PITNEY BOWES	110-232-0000-0000-000-0060-53430000	HP 00505840	01/29/2026	012926	8000-9090-1041-9237		60.47
						Vendor Total:		60.47
00354	AUTO ZONE	110-261-0000-0000-000-0065-54130000	HP 00505841	01/30/2026	02254990392	STARTER SOLENOID		29.64
						Vendor Total:		29.64
00347	BILLINGS LAWN EQUIPMENT	110-261-0000-0000-000-0065-55990000	HP 00505842	01/30/2026	497276	BELT GASKET SCRAPPER ROTOR		245.61
						Vendor Total:		245.61
01457	CHEMSEARCHFE	110-261-0000-0000-000-0065-54120000	HP 00505843	01/30/2026	9341420	BOILER MAINT 10-1-25		1,897.40
						Vendor Total:		1,897.40
00185	DETROIT NATIVE SUN	110-231-0000-0000-000-0060-53150000	HP 00505844	01/30/2026	0126HP	JAN-MAY SY26 NEWSPAPER PRINT		4,770.00
						Vendor Total:		4,770.00
00361	DOWNRIVER	110-261-0000-0000-600-0065-55990000	HP 00505845	01/30/2026	2114575	JARDON SENSORY ROOM		800.17
						Vendor Total:		800.17
00404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-54130000	HP 00505846	01/30/2026	950028Q	OIL FILTER WRENCH OIL		89.02
						Vendor Total:		89.02

Hazel Park Schools

Detailed Check Register w FQA

Check Date From 1/1/2026 TO 1/31/2026

E ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
00830	INTERACTIVE LIGHTING	110-261-0000-0000-0000-0065-55990000	HP 00505847	01/30/2026	20218070	MAXLITE WMB1VB		84.69
00497	OTIS ELEVATOR	110-261-0000-0000-300-0065-54120000	HP 00505848	01/30/2026	297312	MAINTENANCE SERVICE 2/1-4/30	Vendor Total:	84.69
00497	OTIS ELEVATOR	110-261-0000-0000-170-0065-54120000	HP 00505848	01/30/2026	297312	MAINTENANCE SERVICE 2/1-4/30		1,048.50
00497	OTIS ELEVATOR	110-261-0000-0000-200-0065-54120000	HP 00505848	01/30/2026	297312	MAINTENANCE SERVICE 2/1-4/30		1,048.50
00337	PETERSON GLASS CO	110-261-0000-0000-650-0065-54110000	HP 00505849	01/30/2026	25463	REMOVE AND PREP WINDOW	Vendor Total:	3,145.50
00337	PETERSON GLASS CO	110-261-0000-0000-650-0065-54110000	HP 00505849	01/30/2026	25464	INSTALL SAFETY GLASS EDISON		625.25
00543	PETTY CASH	220-122-0120-0000-600-0600-55110000	HP 00505850	01/30/2026	1292026	REIMBURSEMENT JARDON	Vendor Total:	1,024.00
00543	PETTY CASH	220-122-0120-0000-600-0600-55110000	HP 00505850	01/30/2026	12926	REIMBURSEMENT JARDON		343.96
00543	PETTY CASH	220-122-0120-0000-600-0600-55110000	HP 00505850	01/30/2026	012926	REIMBURSEMENT JARDON		32.46
00543	PETTY CASH	220-122-0193-0000-600-0601-55110000	HP 00505850	01/30/2026	12926	REIMBURSEMENT JARDON		65.44
00543	PETTY CASH	220-122-0193-0000-600-0601-55110000	HP 00505850	01/30/2026	012926	REIMBURSEMENT JARDON		191.26
01585	PROJECT TOMORROW	110-221-0000-3620-000-3620-53190000	HP 00505851	01/30/2026	2174	PRO LEAR ASSESS SERV SY25-26	Vendor Total:	795.10
01472	QUAVERED INC	110-111-0000-0000-170-0171-55110000	HP 00505852	01/30/2026	615111	General Music Curriculum - Gra	Vendor Total:	17,500.00
01472	QUAVERED INC	110-111-0000-0000-130-0131-55110000	HP 00505852	01/30/2026	615111	General Music Curriculum - Gra	P2600167	1,800.00
01472	QUAVERED INC	110-112-0000-0000-200-0201-55110000	HP 00505852	01/30/2026	615111	General Music Curriculum - Gra	P2600167	1,800.00
01472	QUAVERED INC	110-111-0000-0000-150-0151-55110000	HP 00505852	01/30/2026	615111	General Music Curriculum - Gra	P2600167	900.00
00796	SAVVAS LEARNING	110-113-0000-0000-300-0311-55110000	HP 00505853	01/30/2026	7029239897	Miller Levine Biology 2019 Dig	Vendor Total:	6,300.00
							P2600183	1,085.00
							Vendor Total:	1,085.00
							Grand Total:	1,075,540.68

Total # of Checks: 126
End of Report



Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CORPORATE ACCOUNT SUMMARY

Previous balance	\$38,346.44	Statement date	01/31/26
Payments	38,346.44	Number of days in billing cycle	31
Credits	6,174.72	Credit limit	500,000.00
Purchases and other debits	59,184.39	Available credit	445,146.00
Cash advances	0.00	Cash limit	0.00
Fees charged	75.00	Available cash	0.00
FINANCE CHARGES	0.00		
New balance	\$53,084.67	Payment due date	02/20/26
		Amount due	\$53,084.67

Call Us:
 Continental US: 866-643-4203
 Report Lost or Stolen Cards: 866-643-4203

Write Us:
 CUSTOMER SERVICE
 PO BOX 1558, COLUMBUS, OH 43272

Online Access:
 www.huntington.com

Congratulations! You have earned \$265 based on your company's Commercial Card spend this period. This rebate amount will be deposited directly into your company's Huntington Business checking account. Thank you for your business. Your next authorized automatic payment of \$53,084.67 will be debited from your account on the payment due date listed on page one of this statement. If you have any questions regarding your account, please call us at 1-866-643-4203.

CORPORATE ACCOUNT ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount	TOTAL ACTIVITY
01/20	01/20	F128600D400CHGDDA	AUTOMATIC PAYMENT - THANK YOU	\$38,346.44 CR	\$38,346.44 CR

5548 YNH 001 7 31 260131 0 PAGE 1 of 8 10 1286 1000 T007 01AK5548

Please detach bottom portion and submit with payment using enclosed envelope



HUNTINGTON NATIONAL BANK
 PO BOX 2360
 OMAHA NE 68103-2360

Account Number XXXX XXXX XXXX 5846
 Payment Due Date February 20, 2026
 Total Amount Due \$53,084.67
 You are set up with Automatic Payment in the amount of \$53,084.67

Amount Enclosed

Make Check Payable to:



ATTN: BUSINESS OFFICE
 HAZEL PARK SCHOOLS
 1620 EAST ELZA AVE
 HAZEL PARK SCHOOLS
 HAZEL PARK MI 48030

HUNTINGTON NATIONAL BANK
 PO BOX 182387
 COLUMBUS OH 43218-2387



139

15810556329000043307305308467053084678

⑆598990 208⑆ 5563 293004515846⑈



Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY

JAMIE BUCZKO

XXXX XXXX XXXX 8074

CREDIT LIMIT \$5,000.00

PURCHASES

\$3,923.99

CASH ADV

\$0.00

FEES CHARGED

\$0.00

CREDITS

\$4,311.96 CR

TOTAL ACTIVITY

\$387.97 CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/02	01/01	0541019QH326QS61K	STAPLS7670615746023001 NOVI MI CREDIT	133.20 CR
01/02	01/01	0541019QH326QS61V	STAPLS7670615746024001 NOVI MI CREDIT	194.49 CR
01/02	01/01	0541019QH326QS62B	STAPLS7670615746025001 NOVI MI CREDIT	158.42 CR
01/02	01/01	0541019QH326QS62J	STAPLS7670615746027001 NOVI MI CREDIT	93.60 CR
01/02	01/01	0541019QH326QS623	STAPLS7670615746026001 NOVI MI CREDIT	10.40 CR
01/02	01/01	0541019QH326QS63Q	STAPLS7670615746029001 NOVI MI CREDIT	259.47 CR
01/02	01/01	0541019QH326QS634	STAPLS7670615746028001 NOVI MI CREDIT	171.38 CR
01/05	01/04	0541019QL326QNF1B	STAPLS7670615746030001 NOVI MI CREDIT	49.87 CR
01/05	01/04	0541019QL326QNF1K	STAPLS7670615746031001 NOVI MI CREDIT	49.87 CR
01/05	01/04	0541019QL326QNF1V	STAPLS7670615746036001 NOVI MI CREDIT	35.04 CR
01/05	01/04	0541019QL326QNF2D	STAPLS7670615746037001 NOVI MI CREDIT	56.16 CR
01/05	01/04	0541019QL326QNF2M	STAPLS7670615746039001 NOVI MI CREDIT	62.80 CR
01/05	01/04	0541019QL326QNF2X	STAPLS7670615746046001 NOVI MI CREDIT	94.31 CR
01/05	01/04	0541019QL326QNF3D	STAPLS7670615746032001 NOVI MI CREDIT	28.99 CR
01/05	01/04	0541019QL326QNF3Z	STAPLS7670615746034001 NOVI MI CREDIT	361.00 CR
01/05	01/04	0541019QL326QNF35	STAPLS7670615746033001 NOVI MI CREDIT	178.80 CR
01/05	01/04	0541019QL326QNF4E	STAPLS7670615746038001 NOVI MI CREDIT	112.42 CR
01/05	01/04	0541019QL326QNF4N	STAPLS7670615746040001 NOVI MI CREDIT	125.60 CR
01/05	01/04	0541019QL326QNF4Y	STAPLS7670615746041001 NOVI MI CREDIT	270.55 CR
01/05	01/04	0541019QL326QNF47	STAPLS7670615746035001 NOVI MI CREDIT	62.80 CR
01/05	01/04	0541019QL326QNF5G	STAPLS7670615746042001 NOVI MI CREDIT	205.73 CR
01/05	01/04	0541019QL326QNF5R	STAPLS7670615746043001 NOVI MI CREDIT	407.07 CR
01/05	01/04	0541019QL326QNF60	STAPLS7670615746044001 NOVI MI CREDIT	2.99 CR
01/05	01/04	0541019QL326QNF68	STAPLS7670615746045001 NOVI MI CREDIT	434.35 CR
01/09	01/08	0541019QR326D253F	STAPLS7670615746049001 NOVI MI CREDIT	61.81 CR
01/09	01/08	0541019QR326D253P	STAPLS7670615746047001 NOVI MI CREDIT	71.58 CR
01/09	01/08	0541019QR326D253Z	STAPLS7670615746048001 NOVI MI CREDIT	185.43 CR
01/09	01/08	5104323QR1YTGTVRL	MASB 5173275900 MI	750.00
01/09	01/09	8702130QTEHNYJ7W0	OAKLAND SC* OAKLAND SC WATERFORD MI	180.00
01/11	01/09	5104323QT1YV4DL7G	SAFER SCHOOLS TOGETHE 3605262794 CA	458.00
01/11	01/10	0541019QV326QY735	STAPLS7670615746050001 NOVI MI CREDIT	198.15 CR
01/11	01/10	0531461QVEHY0B4KZ	JIMMY JOHNS - 2213 - E HAZEL PARK MI	139.74
01/11	01/11	6518742QV000M9BL	APPLE FRITTER DONUT SH FERNDALE MI	57.46
01/15	01/14	0541019QY326D1SJJ	STAPLS7670615746000019 NOVI MI	50.59
01/15	01/14	0541019QY326D1SJS	STAPLS7670615746000025 NOVI MI	71.98
01/15	01/14	0541019QY326D1SJ0	STAPLS7670615746000005 NOVI MI	135.57
01/15	01/14	0541019QY326D1SK2	STAPLS7670615746000010 NOVI MI	131.58
01/16	01/15	0541019QZ326QY6WK	STAPLS7670615746000004 NOVI MI	269.91
01/16	01/15	0541019QZ326QY6WV	STAPLS7670615746000003 NOVI MI	200.58
01/16	01/15	0541019QZ326QY6XM	STAPLS7670615746000021 NOVI MI	203.94
01/16	01/15	0541019QZ326QY6XX	STAPLS7670615746000006 NOVI MI	118.47
01/16	01/15	0541019QZ326QY6X3	STAPLS7670615746000009 NOVI MI	75.58
01/16	01/15	0541019QZ326QY6YD	STAPLS7670615746000007 NOVI MI	116.18
01/16	01/15	0541019QZ326QY6YM	STAPLS7670615746000008 NOVI MI	85.58
01/16	01/15	0541019QZ326QY6Y5	STAPLS7670615746000024 NOVI MI	105.21
01/18	01/17	0541019D2326QXF3P	STAPLS7670615746052001 NOVI MI CREDIT	40.44 CR
01/18	01/17	0541019D2326QXF37	STAPLS7670615746051001 NOVI MI CREDIT	154.50 CR

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

JAMIE BUCZKO

XXXX XXXX XXXX 8074

CREDIT LIMIT \$5,000.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/22	01/21	5543286D55ZXR81YD	SQ *THE ATS STORE HAZEL PARK MI	29.95
01/25	01/24	0541019D9326QXD6Q	STAPLS7670615746053001 NOVI MI CREDIT	40.74 CR
01/27	01/26	5104323DA1YNQAJBF	SAFER SCHOOLS TOGETHE 3605262794 CA	329.00
01/28	01/27	5174295DQ3XBMQ59H	IDENTOGO - MI FINGERPR BEDFORD MA	65.50
01/29	01/28	5543687DDJLA5FF1P	SEC OF STATE ESERVICES LANSING MI	10.17
01/29	01/28	5543687DQ4YJSQHNB	OAKLAND COUNTY CLERKS PONTIAC MI	10.00
01/29	01/28	5104323DQ1YT062L7	SAFER SCHOOLS TOGETHE 3605262794 CA	329.00

DEBRA DIMAS

XXXX XXXX XXXX 8508

CREDIT LIMIT \$5,000.00

PURCHASES \$640.04 CASH ADV \$0.00 FEES CHARGED \$0.00 CREDITS \$29.00 CR TOTAL ACTIVITY \$611.04

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/08	01/07	5543286QR5VNDZZ99	TST*NEW YORK BAGEL - F FERNDALE MI	131.50
01/09	01/09	5543286QT5VXXS006	AMAZON MKTPL*YT8E63A53 SEATTLE WA	106.90
01/11	01/09	5543286QT5W3KNRM7	AMAZON MKTPL*A166T4BP3 SEATTLE WA	93.95
01/14	01/13	5548382QY0HV49LQX	SAMSClub #6659 MADISON HEIGH MI	147.19
01/14	01/14	F128600DC000WO028	ADJUSTMENT-PURCHASES	29.00 CR
01/15	01/14	8545491QYS66QWJ5J	SHIPMENTPROTECT.COM OJ LOS ANGELES CA	29.00
01/15	01/14	5543286QZ5XWX05NM	TST*NEW YORK BAGEL - F FERNDALE MI	131.50

STEPHANIE DULMAGE

XXXX XXXX XXXX 5092

CREDIT LIMIT \$5,000.00

PURCHASES \$0.00 CASH ADV \$0.00 FEES CHARGED \$25.00 CREDITS \$0.00 TOTAL ACTIVITY \$25.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/15	01/15	F128600CZ000AFDF+	ANNUAL PROGRAM FEE	25.00

KARLA GRAESSLEY

XXXX XXXX XXXX 2857

CREDIT LIMIT \$5,000.00

PURCHASES \$445.22 CASH ADV \$0.00 FEES CHARGED \$0.00 CREDITS \$0.00 TOTAL ACTIVITY \$445.22

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/11	01/08	0543684QT5SB29JVK	GFS STORE #1907 ROYAL OAK MI	44.78
01/29	01/28	5543286DQ61YZ0VW3	AMAZON MKTPL*AB7FD5RN3 SEATTLE WA	136.87
01/30	01/29	8230509DEEHML7FVQ	AMAZON MARK* DO24F6AB3 SEATTLE WA	133.56
01/31	01/30	8230509DFEHMDB2KX	AMAZON MARK* 3M7DL60L3 SEATTLE WA	130.01

MICHELLE KRAUSE

XXXX XXXX XXXX 7323

CREDIT LIMIT \$5,000.00

PURCHASES \$296.19 CASH ADV \$0.00 FEES CHARGED \$0.00 CREDITS \$0.00 TOTAL ACTIVITY \$296.19

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/04	01/03	8211755QKEHMG8XXT	KAMI.APP WEST HOLLYWOO CA	149.00
01/23	01/22	8230509D7EHMDKHZA	EVERYDAYSPEECHSLP WEST ROXBURY MA	59.99
01/28	01/27	5543286DB61NA8D6J	SQ *5 STAR LANES STERLING HEIG MI	87.20

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

CORRI NASTASI						
XXXX XXXX XXXX 6896		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$2,379.36	\$0.00	\$0.00	\$13.50 CR	\$2,365.86
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/06	01/06	8230509QNEHMMQ21M	AMAZON MARK* 3Q4PM5183 SEATTLE WA	14.99		
01/07	01/06	5543286QP5VBDRP6V	TST*NEW YORK BAGEL - F FERNDAL MI	91.00		
01/09	01/08	5550036QTHPNEGZB	PP*TROY HISTORICAL SOC TROY MI	570.00		
01/11	01/09	5543687QS3FVQY97V	OUTDOOR ADVEN CNTR POS DETROIT MI	115.00		
01/11	01/09	8230509QTEHP0BEM7	AMAZON MARK* YK3S877N3 SEATTLE WA	57.98		
01/11	01/10	0543684QVBLKB6VGA	SAMS CLUB #6664 UTICA MI	36.78		
01/11	01/10	8230509QSEHMYLAJG	AMAZON MARK* C19HH4MB3 SEATTLE WA	43.58		
01/13	01/12	0543684QX00B771GH	DOLLAR TREE SHELBY TOWNSH MI	22.50		
01/13	01/12	0543684QX00B771N7	DOLLARTREE SHELBY TOWNSH MI	6.25		
01/14	01/13	5543286QY5XKA8JET	TST*NEW YORK BAGEL - F FERNDAL MI	111.25		
01/14	01/13	8230509QYEHM7N2HK	AMAZON MARK* AV8O29QR3 SEATTLE WA	98.89		
01/21	01/20	5543286D55ZTK2L89	TST*NEW YORK BAGEL - F FERNDAL MI	111.25		
01/22	01/21	5543286D55ZV6AL80	TST*NEW YORK BAGEL - F FERNDAL CREDIT	13.50 CR		
01/23	01/23	8230509D7EHMSRTHQ	AMAZON MARK* B386F15S1 SEATTLE WA	11.96		
01/23	01/23	8230509D7EHMZ4GZB	AMAZON MARK* TS6HM3BZ3 SEATTLE WA	36.08		
01/25	01/23	0543684D8BLKWAZHT	WM SUPERCENTER #3487 SHELBY TOWNSH MI	11.40		
01/25	01/23	0543684D8BLKWAZL3	WM SUPERCENTER #3487 SHELBY TOWNSH MI	8.66		
01/25	01/23	0543684D8BLKWAZNL	WM SUPERCENTER #3487 SHELBY TOWNSH MI	30.24		
01/25	01/23	5548382D80J77JJB5	WAL-MART #3487 SHELBY TOWNSH MI	59.33		
01/26	01/25	0541601D943A8HKJA	SAMSCLUB #6664 UTICA MI	220.80		
01/26	01/25	0541601D943A8HKJ2	SAMSCLUB #6664 UTICA MI	50.76		
01/26	01/25	0543684DABLJ76FRW	SAMS CLUB #6664 UTICA MI	43.48		
01/26	01/25	0543684DABLJ76FYJ	SAMS CLUB #6664 UTICA MI	32.46		
01/26	01/25	0543684DABLJ76G15	SAMS CLUB #6664 UTICA MI	59.05		
01/26	01/25	5548382DA0J933B4V	SAMSCLUB #6664 UTICA MI	27.46		
01/27	01/25	0543684DA5S9Y9TG3	GFS STORE #0178 WARREN MI	66.94		
01/27	01/25	0543684DA5S9Y9TJ5	GFS STORE #0960 UTICA MI	203.37		
01/28	01/27	5543286DQ61W4KMTR	TST*NEW YORK BAGEL - F FERNDAL MI	97.75		
01/28	01/27	0543684DQEHS2QV1G	LITTLE CAESARS #174 FERNDAL MI	13.67		
01/29	01/28	0543684DQ8PJWS7GM	KROGER #759 WHITE LAKE MI	71.58		
01/30	01/29	0543684DEEHV2FVRT	LITTLE CAESARS #174 FERNDAL MI	27.45		
01/30	01/29	0543684DEEHV2FVV9	LITTLE CAESARS #174 FERNDAL MI	27.45		

MEGAN PAPASIAN-BROADWELL						
XXXX XXXX XXXX 5029		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$2,316.50	\$0.00	\$0.00	\$0.00	\$2,316.50
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/07	01/06	5543286QN5V6P01JN	AWL*PEARSON EDUCATION UPPER SADDLE NJ	92.50		
01/11	01/09	5104323QT1YSGLYYG	SAFER SCHOOLS TOGETHE 3605262794 CA	299.00		
01/28	01/28	5543286DQ61WWYAM2	AWL*PEARSON EDUCATION UPPER SADDLE NJ	1,925.00		

GREG RICHARDSON						
XXXX XXXX XXXX 2959		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$453.24	\$0.00	\$0.00	\$0.00	\$453.24
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/18	01/16	7545491D0S66J2JHY	SITEONE LANDSCAPE SUPP FARMINGTON HI MI	378.19		
01/18	01/16	7545491D0S66J2J6	SITEONE LANDSCAPE SUPP FARMINGTON HI MI	75.05		

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

KENDAL SMITH						
XXXX XXXX XXXX 1937		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$0.00	\$0.00	\$25.00	\$0.00	\$25.00
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
01/15	01/15	F128600CZ000AFDF+	ANNUAL PROGRAM FEE		25.00	

ROCHELLE TASSIE						
XXXX XXXX XXXX 9695		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$945.88	\$0.00	\$0.00	\$0.00	\$945.88
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
01/08	01/06	8534705QPWGNFAKT	SUPER DUPER PUBLICATIO GREENVILLE SC		63.48	
01/09	01/09	5543286QT5W0YZ9X7	AWL*PEARSON EDUCATION UPPER SADDLE NJ		195.00	
01/11	01/09	8702130QSEHMN3MBH	RESEARCH PRESS PUBLISH CHAMPAIGN IL		417.53	
01/12	01/12	5543286QW5WX0XSK3	AMAZON MKTPL*GV272373 SEATTLE WA		69.97	
01/12	01/12	5543286QW5WX61P3D	AMAZON MKTPL*T127G1RE3 SEATTLE WA		77.90	
01/31	01/31	5543286DF62V3JNB6	AWL*PEARSON EDUCATION UPPER SADDLE NJ		122.00	

BRADLEY WILKINS						
XXXX XXXX XXXX 6906		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$100,000.00		\$9,529.16	\$0.00	\$0.00	\$0.00	\$9,529.16
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
01/02	01/01	0268263QJSFGQGHER	GOOGLE*CLOUD ZLWQB7 G.CO/HELPPAY# CA		2.62	
01/04	01/03	5548077QK58VR7XLP	VOXTELESYS LLC WAHOO NE		1,565.57	
01/07	01/06	5513158QNHLJ38PX	CDW GOVT #AH5IW5E 800-808-4239 IL		2,500.00	
01/16	01/16	5543286D05Y5LLDEG	TMOBILE*AUTO PAY BELLEVUE WA		630.01	
01/21	01/20	5512503D4J33Q8P0N	RF *VIGILANTE SECURI TROY MI		1,553.24	
01/26	01/25	8910178D9EHY56JYE	ALOHI * FAXPLUS PLAN-LES-OUAT DU		199.79	
01/30	01/28	0543684DD2X67X4NB	MICRO CENTER #055-RETA MADISON HEIGH MI		577.96	
01/31	01/29	0543684DE2X6AY0J6	MICRO CENTER #055-RETA MADISON HEIGH MI		2,499.97	

CHARLES PLEINESS						
XXXX XXXX XXXX 4166		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$1,750.95	\$0.00	\$0.00	\$0.00	\$1,750.95
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
01/07	01/07	1230202QP00LW4MNZ	FACEBK *WX3S89VLA2 WILMINGTON DE		168.00	
01/09	01/08	0534588QR8PKTTQX8	EDDIES PIZZA WARREN MI		114.50	
01/11	01/09	8702130QSEHMHMEGK	AOC VOLLEYBALL ENCINITAS CA		124.99	
01/11	01/09	8702130QTEHR17LZQ	ART OF COACHING ENCINITAS CA		129.99	
01/13	01/12	5543286QX5X6S8A2J	SQ *MHSIBCA SAINT CLAIR S MI		57.00	
01/16	01/16	1230202QZ0098YD79	FACEBK *X3QKCBRLA2 WILMINGTON DE		178.00	
01/23	01/22	8271116D7EHM6WK06	MIAAA MEMBERSHIP BOULDER CO		57.20	
01/25	01/25	1230202D90090Z1BR	FACEBK *6VQVV95MA2 WILMINGTON DE		188.00	
01/27	01/27	1230202DB009237N8	FACEBK *XHN9CCRLA2 WILMINGTON DE		22.28	
01/30	01/28	5550629DDJBRW1EMA	HAPPY'S PIZZA #17 (ONL HAZEL PARK MI		126.41	
01/30	01/29	8271116DEEHM7Z7X9	MIAAA MEMBERSHIP BOULDER CO		208.00	
01/30	01/30	5543286DE62G78V2G	AMAZON MKTPL*FC7AM79M3 SEATTLE WA		139.89	
01/31	01/30	5543286DE62MS4QZA	AMAZON MKTPL*IK15P2W33 SEATTLE WA		49.49	
01/31	01/30	8230509DFEHMKYLKP	MIVCA FEES FLINT MI		187.20	

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

GINA BREW						
XXXX XXXX XXXX 8853		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$0.00	\$0.00	\$0.00	\$268.28 CR	\$268.28 CR
Post Date	Tran Date	Reference Number	Transaction Description			Amount
01/06	01/06	5543286QN5SZAV7YL	UNITY SCHOOL BUS PARTS CLINTON TO CREDIT			268.28 CR

LINDA YATES						
XXXX XXXX XXXX 0268		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$40,000.00		\$10,199.43	\$0.00	\$0.00	\$0.00	\$10,199.43
Post Date	Tran Date	Reference Number	Transaction Description			Amount
01/02	01/02	8230509QJEHMXW550	BRAINPOP.COM NEW YORK NY			555.00
01/09	01/08	8702130QREHR5DY27	OAKLAND SC* OAKLAND SC WATERFORD MI			25.00
01/09	01/08	8702130QREHR6DM87	OAKLAND SC* OAKLAND SC WATERFORD MI			25.00
01/09	01/08	8702130QREHR684R0	OAKLAND SC* OAKLAND SC WATERFORD MI			20.00
01/11	01/09	5548077QS5AGYHPM6	OAKLAND PRESS PONTIAC MI			14.00
01/11	01/09	8702130QTEHPY41PN	OAKLAND SC* OAKLAND SC WATERFORD MI			50.00
01/11	01/10	5543286QS5WBH9R9J	CRISIS PREVENTION INST MILWAUKEE WI			2,499.00
01/13	01/12	5543286QW5X5S9794	NYTIMES DISC* NEW YORK NY			8.00
01/13	01/12	1230202QW02DTT29M	ACMETOOLS.COM GRAND FORKS ND			75.34
01/13	01/12	1230202QW02DW5RQY	ACMETOOLS.COM GRAND FORKS ND			149.57
01/13	01/12	8230509QXEHM QSJTK	SP WOODCRAFT SUPPLY PARKERSBURG DE			431.29
01/13	01/12	5265384QWLV1ZND7A	TOOLSTODAY.COM LLC 7185547007 NY			117.29
01/14	01/13	5550036QXHVSPV7AG	GRIZZLY INDUSTRIAL PHO BELLINGHAM WA			938.00
01/14	01/13	8702130QXEHP EW2WX	OAKLAND SC* OAKLAND SC WATERFORD MI			50.00
01/15	01/14	1230202QY018N5694	ACMETOOLS.COM GRAND FORKS ND			13.77
01/22	01/21	8702130D5EHTA5LZ7	OAKLAND SC* OAKLAND SC WATERFORD MI			35.00
01/23	01/22	5550629D7J59DDXES	JOHNSON'S WORKBENCH-CH CHARLOTTE MI			5,193.17

HEIDI KUNZ						
XXXX XXXX XXXX 7221		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$223.99	\$0.00	\$0.00	\$0.00	\$223.99
Post Date	Tran Date	Reference Number	Transaction Description			Amount
01/12	01/11	0541601QV43ADTDKS	SAMSCLUB #6659 MADISON HEIGH MI			56.36
01/15	01/14	0543684QZBLJXNBZ2	SAMS CLUB #6659 MADISON HEIGH MI			60.38
01/15	01/14	0543684QZ00B4NHHS	DOLLAR TREE ROYAL OAK MI			22.50
01/16	01/15	0543684QZ8PKEMLL2	KROGER #743 ROYAL OAK MI			22.81
01/26	01/25	0543684D98PHHN3VA	KROGER #743 ROYAL OAK MI			34.17
01/26	01/25	5548382DA0J92D3AW	WAL-MART #2559 STERLING HEIG MI			27.77

KRISTY CALES						
XXXX XXXX XXXX 1852		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$714.00	\$0.00	\$0.00	\$0.00	\$714.00
Post Date	Tran Date	Reference Number	Transaction Description			Amount
01/08	01/07	5543687QP7J6PBSHR	A1 FINGERPRINTS OF MIC OAK PARK MI			78.00
01/13	01/12	5543687QW4M42X0ZG	A1 FINGERPRINTS OF MIC OAK PARK MI			78.00
01/13	01/12	5543687QXJL5DJJWB	MDE EDUCATOR LICENSE LANSING MI			45.00
01/16	01/15	5543687QZ7J97B8SX	A1 FINGERPRINTS OF MIC OAK PARK MI			78.00
01/16	01/15	5543687QZ7J97B8V5	A1 FINGERPRINTS OF MIC OAK PARK MI			78.00
01/23	01/22	5543687D67JB8TJWK	A1 FINGERPRINTS OF MIC OAK PARK MI			78.00
01/25	01/23	5543687D77JBMVLL6	A1 FINGERPRINTS OF MIC OAK PARK MI			78.00
01/29	01/28	5543687DDJLA63DDS	MDE EDUCATOR LICENSE LANSING MI			45.00

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

KRISTY CALES

XXXX XXXX XXXX 1852
CREDIT LIMIT \$5,000.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/29	01/28	5543687DQ4YJYP5JL	A1 FINGERPRINTS OF MIC OAK PARK MI	78.00
01/30	01/29	5543687DD7JDELE7Y	A1 FINGERPRINTS OF MIC OAK PARK MI	78.00

CRYSTAL R MUBARAK

XXXX XXXX XXXX 6052
CREDIT LIMIT \$25,000.00

PURCHASES \$17,693.00 CASH ADV \$0.00 FEES CHARGED \$0.00 CREDITS \$1,314.40 CR TOTAL ACTIVITY \$16,378.60

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/01	01/01	1527021QH00FPZQQD	NIKE.COM 18008066 CREDIT	704.90 CR
01/01	01/01	1527021QH00G4X8GX	NIKE.COM 18008066 CREDIT	609.50 CR
01/26	01/25	5554750D97NYSJSXP	HERSCHS CHEMICAL INC. SOUTHFIELD MI	17,561.50
01/29	01/28	5543286DD626N6HN6	TST*NEW YORK BAGEL - F FERNDALE MI	131.50

SHANA E WILLIAMS

XXXX XXXX XXXX 8194
CREDIT LIMIT \$5,000.00

PURCHASES \$68.87 CASH ADV \$0.00 FEES CHARGED \$0.00 CREDITS \$0.00 TOTAL ACTIVITY \$68.87

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/07	01/06	8230509QNEHNB5PMT	COFFEE & BARK (HP) HAZEL PARK MI	10.29
01/14	01/13	0543684QY00B6DNP0	DOLLAR TREE HAZEL PARK MI	26.25
01/29	01/28	5543286DQ621FRF1H	AMAZON.COM*VE1A18A93 SEATTLE WA	32.33

JULIE KAMINSKI

XXXX XXXX XXXX 0778
CREDIT LIMIT \$5,000.00

PURCHASES \$41.33 CASH ADV \$0.00 FEES CHARGED \$25.00 CREDITS \$0.00 TOTAL ACTIVITY \$66.33

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/07	01/07	5543286QP5V9PNNJJ	AMAZON MKTPL*4P8OX77W3 SEATTLE WA	41.33
01/11	01/11	F128600CV000AFDF+	ANNUAL PROGRAM FEE	25.00

LISA BERNYS

XXXX XXXX XXXX 3002
CREDIT LIMIT \$5,000.00

PURCHASES \$2,000.69 CASH ADV \$0.00 FEES CHARGED \$0.00 CREDITS \$0.00 TOTAL ACTIVITY \$2,000.69

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/22	01/21	0543684D55SB2ZT0T	SAMS CLUB.COM BENTONVILLE AR	541.84
01/23	01/22	0543684D68PLJ7V31	SAMS CLUB.COM BENTONVILLE AR	726.30
01/29	01/27	0543684DQ2X5ZK8AK	SAMS CLUB.COM BENTONVILLE AR	732.55

MONICA PAPASIAN

XXXX XXXX XXXX 3813
CREDIT LIMIT \$5,000.00

PURCHASES \$31.78 CASH ADV \$0.00 FEES CHARGED \$0.00 CREDITS \$48.90 CR TOTAL ACTIVITY \$17.12 CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/04	01/03	5543286QK5WZDWPBW	AMAZON MKTPLACE PMTS SEATTLE WA CREDIT	17.11 CR
01/13	01/13	5543286QX5X6J85WH	AMAZON.COM*MS7PF8FA3 SEATTLE WA	31.78
01/18	01/17	5543286D15YFKZJJA	AMAZON MKTPLACE PMTS SEATTLE WA CREDIT	31.79 CR



Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

GEORGE W DIMAS						
XXXX XXXX XXXX 8851		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$3,822.82	\$0.00	\$0.00	\$0.00	\$3,822.82
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/14	01/12	6514041QY00003FW7	PETRUZZELLOS TROY MI	1,000.00		
01/28	01/27	0525958DQ00A5MSNV	HUNGRY HOWIES 575 HAZEL PARK MI	52.40		
01/29	01/28	5543286DQ61Z229W4	SQ *MICHAELS ENTERTAIN TROY MI	795.00		
01/29	01/28	8230509DDEHMDQBSM	EYE CANDY PHOTO BOOTH FARMINGTON HI MI	1,825.00		
01/30	01/29	5550629DEJQ59SR72	HAPPY'S PIZZA #17 (RET HAZEL PARK MI	50.35		
01/30	01/30	5543286DE62FXDB0Q	AMAZON MKTPL*1J8072F33 SEATTLE WA	26.09		
01/31	01/31	5543286DF62SMLDPT	AMAZON MKTPL*HN0CZ6L23 SEATTLE WA	35.99		
01/31	01/31	5543286DF62SS8VGQ	AMAZON MKTPL*F71268FW3 SEATTLE WA	37.99		

ADAM SHIRLEY						
XXXX XXXX XXXX 7264		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$2,500.00		\$1,331.52	\$0.00	\$0.00	\$188.68 CR	\$1,142.84
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/09	01/07	0230537QR2X6YFSYH	MENARDS LIVONIA MI LIVONIA MI	200.29		
01/09	01/08	5554750QR7GGTSREJ	AWS MOTO DORAL FL	600.00		
01/11	01/08	0230537QT2XQY0A7P	MENARDS 3362 BLOOMFIELD HI MI CREDIT	188.68 CR		
01/11	01/08	0230537QT2X6YVFPF	MENARDS 3362 BLOOMFIELD HI MI	161.10		
01/19	01/18	5554750D37LAZ011B	AWS E-COMMERCE MIAMI FL	273.00		
01/22	01/20	5270715D509FGA5VV	THE HOME DEPOT #2731 MADISON HEIGH MI	97.13		

CHRISTOPHER BENEDETTO						
XXXX XXXX XXXX 3458		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$2,500.00		\$376.43	\$0.00	\$0.00	\$0.00	\$376.43
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/09	01/08	7535060QRS66LSS40	ALL AMERICA PLYWOOD HIGHLAND PARK MI	376.43		



**Hazel Park Schools
Board of Education
RESOLUTION REGARDING DISTRICT PRACTICES RELATED TO IMMIGRATION AND
CUSTOMS ENFORCEMENT
February 2026**

WHEREAS, all children in the United States are entitled to equal access to a public elementary and secondary education, regardless of their or their parents' actual or perceived national origin, citizenship, or immigration status; and

WHEREAS, the Family Educational Rights and Privacy Act (FERPA) generally prohibits school districts from providing third parties, including Immigration and Customs Enforcement (ICE), with personally identifiable information contained in student education records without written parental consent, a judicial order, or a lawfully issued subpoena; and

WHEREAS, Hazel Park Schools embraces its responsibility to welcome and educate all students and is committed to equity, inclusion, and providing a respectful educational experience for every student, family, and staff member; and

WHEREAS, Hazel Park Schools is committed to the physical safety and emotional well-being of all students within its care and control, and to ensuring that all schools and district facilities remain welcoming and safe environments for students and their families; and

WHEREAS, the presence of federal immigration enforcement personnel on District property for the purpose of removing students or family members, or obtaining information regarding students or their families, may disrupt the educational environment and undermine students' sense of safety and belonging; and

WHEREAS, the Hazel Park Schools Board of Education believes it is in the best interest of students, staff, families, and the broader community to take reasonable and lawful action to prevent unnecessary disruptions to the educational environment caused by immigration enforcement activities;

NOW, THEREFORE, BE IT RESOLVED, that the Hazel Park Schools Board of Education directs the District to adopt and implement procedures and practices that ensure the following:



1. Use of District Resources

Unless specifically required by law, Board members, District employees, contractors, volunteers, and representatives shall not use District resources for the purpose of detecting, investigating, or assisting in the apprehension of individuals whose only alleged violation of law relates to immigration status or lack of documentation authorizing residency in the United States.

2. Inquiry Into Immigration Status

Board members, District employees, contractors, volunteers, and representatives shall refrain from inquiring about a student's or family member's immigration or citizenship status.

3. Protection of Student Information

Board members, District employees, contractors, volunteers, and representatives shall not disclose information regarding a student's or family member's immigration status to ICE or other immigration enforcement agencies unless required by law, pursuant to a valid court order or subpoena, or with written parental consent.

4. Access to District Property

Any ICE personnel or immigration enforcement agents seeking access to District-owned or leased property must notify the Superintendent or designee in advance and present proper written legal authority. All such requests shall be reviewed to ensure compliance with applicable law prior to granting access.

5. Referrals to Immigration Authorities

Board members, District employees, contractors, volunteers, and representatives shall refrain from referring students or families to ICE or other immigration enforcement agencies regarding questions of immigration status.

6. Equal Access to Educational Opportunities

The District shall continue to ensure that all students have full and equitable access to educational programs and services, including academic coursework, extracurricular activities, athletics, and student support services, regardless of a student's or family's immigration status.

7. Safe Zone Declaration

The Hazel Park Schools Board of Education hereby declares the District to be a Safe Zone for students—meaning a place where students are supported, may learn and thrive, and may seek assistance, information, and support without fear of immigration enforcement actions that interfere with their educational experience.



**HAZEL PARK
SCHOOLS**

BE IT FURTHER RESOLVED, that the Superintendent shall ensure District staff are informed of this Resolution and related procedures, and shall report back to the Board regarding implementation and compliance.

RESOLUTION DECLARED ADOPTED. February 9, 2026

President, Board of Education

Superintendent, Hazel Park Schools



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

**Hazel Park Schools
Board of Education
RESOLUTION REGARDING DISTRICT PRACTICES RELATED TO IMMIGRATION AND
CUSTOMS ENFORCEMENT
February 2026**

WHEREAS, all children in the United States are entitled to equal access to a public elementary and secondary education, regardless of their or their parents' actual or perceived national origin, citizenship, or immigration status; and

WHEREAS, the Family Educational Rights and Privacy Act (FERPA) generally prohibits school districts from providing third parties, including Immigration and Customs Enforcement (ICE), with personally identifiable information contained in student education records without written parental consent, a judicial order, or a lawfully issued subpoena; and

WHEREAS, Hazel Park Schools embraces its responsibility to welcome and educate all students and is committed to equity, inclusion, and providing a respectful educational experience for every student, family, and staff member; and

WHEREAS, Hazel Park Schools is committed to the physical safety and emotional well-being of all students within its care and control, and to ensuring that all schools and district facilities remain welcoming and safe environments for students and their families; and

WHEREAS, the presence of federal immigration enforcement personnel on District property for the purpose of removing students or family members, or obtaining information regarding students or their families, may disrupt the educational environment and undermine students' sense of safety and belonging; and

WHEREAS, the Hazel Park Schools Board of Education believes it is in the best interest of students, staff, families, and the broader community to take reasonable and lawful action to prevent unnecessary disruptions to the educational environment caused by immigration enforcement activities;

NOW, THEREFORE, BE IT RESOLVED, that the Hazel Park Schools Board of Education directs the District to adopt and implement procedures and practices that ensure the following:



1. Use of District Resources

Unless specifically required by law, Board members, District employees, contractors, volunteers, and representatives shall not use District resources for the purpose of detecting, investigating, or assisting in the apprehension of individuals whose only alleged violation of law relates to immigration status or lack of documentation authorizing residency in the United States.

2. Inquiry Into Immigration Status

Board members, District employees, contractors, volunteers, and representatives shall refrain from inquiring about a student's or family member's immigration or citizenship status.

3. Protection of Student Information

Board members, District employees, contractors, volunteers, and representatives shall not disclose information regarding a student's or family member's immigration status to ICE or other immigration enforcement agencies unless required by law, pursuant to a valid court order or subpoena, or with written parental consent.

4. Access to District Property

Any ICE personnel or immigration enforcement agents seeking access to District-owned or leased property must notify the Superintendent or designee in advance and present proper written legal authority. All such requests shall be reviewed to ensure compliance with applicable law prior to granting access.

5. Referrals to Immigration Authorities

Board members, District employees, contractors, volunteers, and representatives shall refrain from referring students or families to ICE or other immigration enforcement agencies regarding questions of immigration status.

6. Equal Access to Educational Opportunities

The District shall continue to ensure that all students have full and equitable access to educational programs and services, including academic coursework, extracurricular activities, athletics, and student support services, regardless of a student's or family's immigration status.

7. Safe Zone Declaration

The Hazel Park Schools Board of Education hereby declares the District to be a Safe Zone for students—meaning a place where students are supported, may learn and thrive, and may seek assistance, information, and support without fear of immigration enforcement actions that interfere with their educational experience.



**HAZEL PARK
SCHOOLS**

BE IT FURTHER RESOLVED, that the Superintendent shall ensure District staff are informed of this Resolution and related procedures, and shall report back to the Board regarding implementation and compliance.

RESOLUTION DECLARED ADOPTED. February 9, 2026

A handwritten signature in cursive script, reading 'Beverly Henning', written over a horizontal line.

President, Board of Education

A handwritten signature in cursive script, reading 'A. Wilcox', written over a horizontal line.

Superintendent, Hazel Park Schools



**Hazel Park Schools
Board of Education
Resolution
Black History Month
February 2026**

WHEREAS, since 1926, the United States has commemorated and celebrated the history, achievements, and contributions of African Americans, beginning with **Black History Week**, founded by historian **Dr. Carter G. Woodson**, and expanding into a century-long national observance; and

WHEREAS, since the Nation's Bicentennial in 1976, every President of the United States has issued proclamations designating the month of February as **Black History Month**, affirming its national significance; and

WHEREAS, the 2026 national theme, "**A Century of Black History Commemorations**," recognizes the enduring contributions of Black Americans to the economic, cultural, scientific, educational, artistic, civic, and political development of our nation; and

WHEREAS, African Americans have made and continue to make profound contributions to the strength and vitality of the **Hazel Park community and Hazel Park Schools**, shaping our shared history and future; and

WHEREAS, students of African American heritage represent a valued and important part of the Hazel Park Schools community, and their identities, experiences, and voices enrich our schools; and

WHEREAS, African American educators, administrators, paraprofessionals, support staff, and leaders serve Hazel Park Schools with dedication, professionalism, and distinction, positively impacting the lives of students each day; and

WHEREAS, the Board is committed to ensuring that the study of Black history is not confined to one month, but is integrated meaningfully throughout the school year as part of a broader commitment to **diversity, equity, inclusion, and belonging**;

NOW, THEREFORE, BE IT RESOLVED, that the Hazel Park Schools Board of Education hereby proclaims **February 2026 as Black History Month** in Hazel Park Schools; and

BE IT FURTHER RESOLVED, that the Board encourages students, staff, and schools to honor Black History Month through **instructional activities, assemblies, student research, cultural**



**HAZEL PARK
SCHOOLS**

events, and community engagement, and to continue this learning throughout the school year; and

BE IT FINALLY RESOLVED, that the Hazel Park Schools Board of Education reaffirms its ongoing commitment to equity, educational excellence, and the celebration of the diverse histories and contributions that strengthen our schools and community.

RESOLUTION DECLARED ADOPTED. February 9, 2026

President, Board of Education

Superintendent, Hazel Park Schools



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**Hazel Park Schools
Board of Education
Resolution
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February 2026**

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**HAZEL PARK
SCHOOLS**

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RESOLUTION DECLARED ADOPTED. February 9, 2026

President, Board of Education

Superintendent, Hazel Park Schools



**Hazel Park Schools
COUNTY OF OAKLAND
STATE OF MICHIGAN**

Minutes of a regular meeting of the Board of Education of the Hazel Park School District, County of Oakland, State of Michigan ("the School District"), held on the 9th day of

February, 2026, at 5:30 p.m., local time.

PRESENT: Members

ABSENT: Members

**RESOLUTION REQUESTING
REGIONAL ENHANCEMENT MILLAGE ELECTION**

The following preamble and resolution were offered by Member
and supported by Member :

WHEREAS, Section 705 of the Revised School Code of 1976, as amended (MCL §380.705) ("Section 705"), provides for the levy of a regional enhancement property tax by an intermediate school district, at a rate not to exceed 3 mills, for the purpose of enhancing other state and local funding for local school operating purposes, if approved by a majority of the intermediate school district electors; and

WHEREAS, proceeds of a millage levied pursuant to Section 705 are paid to each constituent school district (including eligible public school academies) (a "Constituent School District") by the intermediate school district in an amount calculated on a per pupil basis as provided in Section 705;



WHEREAS, Section 705 provides that a Constituent School District may request an intermediate school district to submit the question of a regional enhancement property tax to the voters at a school election held in each Constituent School District which is a school district;

WHEREAS, Section 705 further provides that the intermediate school district is required to submit the question of a regional enhancement property tax to the voters if the intermediate school district receives a request to submit the question to the voters from its Constituent School Districts representing a majority of the combined membership of the Constituent School Districts (as of the most recent membership count date);

WHEREAS, the intermediate school districts in both Wayne and Macomb County are currently authorized to levy a regional enhancement millage approved by the voters, which provides greater student opportunities, that may include, but are not limited to reduced class sizes, enhanced program offerings, improved school safety, and increased staff retention and attraction—benefits that Oakland County currently does not receive; and

WHEREAS, Oakland County residents deserve the opportunity to provide competitive educational opportunities and similar resources to those available in the neighboring counties of Wayne and Macomb, and voters should have the ability to determine whether to support these efforts for the benefit of their students; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to allow voters an opportunity to consider a ballot proposal that enhances educational opportunities by requesting the Oakland Schools Intermediate School District (“Oakland Schools”) to submit a regional enhancement millage proposal to the electors at the school election on August 4, 2026, in accordance with Section 705.



NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School District hereby requests that Oakland Schools submit to its electors the question of a regional enhancement millage proposal for 1.50 mills for a period of six (6) years, 2026 to 2031 inclusive, at the school election to be held on August 4, 2026, pursuant to a ballot proposal substantially in the form attached hereto as Exhibit A.

2. The School District hereby approves the ballot wording of the regional enhancement millage proposal substantially in the form attached hereto at Exhibit A, provided that such ballot wording is subject to revision and finalization by Oakland Schools as may be necessary.

3. The Superintendent is hereby authorized and directed to deliver a certified copy of this Resolution to the Secretary of the Board of Education of Oakland Schools

4. This Resolution is only a request to Oakland Schools and the regional enhancement millage proposal will only be submitted to the voters if Oakland Schools receives a request to submit the question to the voters from its Constituent School Districts representing A majority of the combined membership of its Constituent School Districts on-or-before March 31, 2026.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

AYES: Members

NAYS: Members

RESOLUTION DECLARED ADOPTED.

Secretary, Board of Education

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Education of [School District], County of Oakland, State of Michigan, at a regular meeting held on February 9, 2026, and that the meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Secretary, Board of Education



EXHIBIT A

**OAKLAND SCHOOLS INTERMEDIATE SCHOOL DISTRICT
STATE OF MICHIGAN
REGIONAL ENHANCEMENT MILLAGE PROPOSAL**

Pursuant to state law, revenue raised by this proposed regional enhancement millage will be collected by the Oakland Schools Intermediate School District and distributed on an equal per-pupil basis to local public school districts and eligible public school academies within the boundaries of the Oakland Schools Intermediate School District.

Shall the limitation on the amount of ad valorem taxes which may be imposed on taxable property in the Oakland Schools Intermediate School District, State of Michigan, be increased by 1.5 mills (\$1.50 on each \$1,000 of taxable valuation) for a period of six (6) years, 2026 to 2031, inclusive, as new additional millage to provide funds to enhance other state and local funding for public school operating purposes? This millage would raise an estimated \$125,756,247 if approved and first levied in 2026.

YES ___

NO ___

The revenue from this regional enhancement millage will be disbursed on an equal per-pupil basis to the following listed school districts and public school academies within the boundaries of Oakland Schools Intermediate School District which are eligible to receive regional enhancement millage revenue under the Revised School Code:

Avondale School District
Berkley School District
Birmingham Public Schools
Bloomfield Hills Schools
Brandon School District
Clarenceville School District
Clarkston Community Schools
Clawson Public Schools
Farmington Public Schools
Ferndale Public Schools
Hazel Park Schools
Holly Area Schools
Huron Valley Schools
Lake Orion Community Schools

The Lamphere Schools
Madison District Public Schools
Novi Community School District
Oak Park Schools
Oxford Community Schools
Pontiac School District
Rochester Community Schools
Royal Oak Schools
South Lyon Community Schools
Southfield Public Schools
Troy School District
Walled Lake Consolidated Schools
Waterford School District
West Bloomfield School District

**AMENDMENT TO
MEMORANDUM OF UNDERSTANDING**

THIS AMENDMENT TO MEMORANDUM OF UNDERSTANDING (“Amendment”) is entered into by and between Henry Ford Southeast Michigan Community Health f/k/a Ascension Southeast Michigan Community Health and Hazel Park School District, and is effective as of the date of last signature.

WHEREAS, the parties previously entered into that certain Memorandum of Understanding effective January 1, 2019 (“Agreement”); and

WHEREAS, the parties now desire to amend certain terms of the Agreement as further described herein.

NOW, THEREFORE, in consideration of the mutual terms, covenants and conditions contained herein, the parties agree as follows:

1. The first recital in the Agreement is hereby deleted in its entirety and replaced with the following:

“WHEREAS, Henry Ford Southeast Michigan Community Health is affiliated with a full-service hospital complex serving the Metropolitan Detroit area;”

2. The second sentence in Section D.3. of the Agreement is hereby deleted in its entirety.
3. Section D.10. of the Agreement is hereby deleted in its entirety and replaced with “Intentionally Omitted”.
4. The first paragraph in Section D.11. of the Agreement is hereby deleted in its entirety and replaced with the following:

“The parties acknowledge that Henry Ford Southeast Michigan Community Health operates in accordance with the Ethical and Religious Directives and the principles and beliefs of the Roman Catholic Church (“Directives”). It is the intent and agreement of the parties that neither this MOU nor any part hereof shall be construed to require Henry Ford Southeast Michigan Community Health to violate said Directives. All parts of this MOU will be interpreted with the intent that Henry Ford Southeast Michigan Community Health remains consistent with the Directives.”

5. In Section D.16. of the Agreement, the notice address for Henry Ford Southeast Michigan Community Health is hereby deleted in its entirety and replaced with the following:

“Henry Ford Southeast Michigan Community Health
Epicentre
18000 W. Nine Mile Rd., Ste 1250
Southfield, MI 48075

Copy To: Legal@hfhs.org”

6. All references to “Ascension Southeast Michigan Community Health” in the Agreement are hereby replaced with “Henry Ford Southeast Michigan Community Health”.

7. This Amendment will not be deemed accepted by any party unless and until it has been signed by a duly authorized representative of each party. In the event of a conflict between the terms and conditions of this Amendment and the terms and conditions of the Agreement, this Amendment will govern.
8. Except as modified herein, the Agreement is otherwise hereby ratified, confirmed and approved, and will remain in full force and effect in accordance with its terms.

IN WITNESS WHEREOF, the parties' duly authorized representatives have executed this Amendment.

**HENRY FORD SOUTHEAST MICHIGAN
COMMUNITY HEALTH**

Signature: _____
Name: _____
Title: _____
Date: _____

HAZEL PARK SCHOOL DISTRICT

Signature: _____
Name: _____
Title: _____
Date: _____

HAZEL PARK SCHOOL DISTRICT

Signature: _____
Name: _____
Title: Board Chair
Date: _____

***Board of Education
Data Presentation***

Mid Year Trends and Preliminary Results

February 9th, 2026



Reading Trends & Preliminary Results

Grades K-12

The diagnostic outcomes represent approximately 95% of students in grades K-8. Approximately 300 students still need to complete the reading diagnostic.

The diagnostic outcomes represent approximately 75% of students in grades 9-12. Approximately 60 students still need to complete the diagnostic.

Due to incomplete diagnostic data and an interrupted testing window, the discussion will focus on trends and highlights to date, which should be interpreted as preliminary and subject to change as additional student data becomes available.

Winter diagnostic data are formative in nature and are intended to inform and guide instructional planning rather than serve as final outcome measures.

Interrupted testing may have impacted the quality of the results.

Fall Progress Toward 2025-2026 (District Improvement Goals)

Reading

Goal:

- Hazel Park School District will implement research-based strategies to improve reading, writing, and academic vocabulary in grades K-8 to meet the ECRA M-STEP (K-7) and i-Ready (K-8) M-STEP equated *proficiency benchmark of 17%*.



Student Growth by Grade

Grade	Student Count^	% Met Benchmark	% High Growth	% Expected Growth	% Low Growth	Growth Effect Size
K	132	15%	16%	70%	14%	- 0.01
01	118	37%	31%	56%	13%	+ 0.32
02	109	17%	17%	71%	12%	+ 0.06
03	129	15%	12%	71%	16%	- 0.04
04	162	14%	21%	68%	11%	+ 0.21
05	139	20%	18%	71%	11%	+ 0.15
06	150	13%	21%	65%	14%	+ 0.09
07	112	14%	9%	77%	14%	- 0.09
08	127	21%	24%	65%	10%	+ 0.24
ALL	1,178	18%	19%	68%	13%	+ 0.11
EXPECTED			16%	68%	16%	0.00

Winter 2026 K-5 Reading Trends - Winter 2025 to Winter 2026 Comparison

Grades 1 and 2

3-4% Increase in Percentage Students in Tier 1

Grades 1-5

Median Progress Toward Typical Growth is 60% or More

Grades K-5

4% Reduction in Percentage of Students in Tier 3

Grades K-3

Increase in Percentage of students in Tier 1 on **Informational Text Standards**

Grade K - 3% Increase

Grade 1 - 4% Increase

Grade 2 - 11% Increase

Grade 3 - 2% Increase

Grades 2, 4, and 5

Reduction in Percentage of Students in Tier 3 on **Vocabulary Standards**

Grade 2 - 9% Decrease

Grade 3 - 2% Decrease

Grade 4 - 4% Decrease

Grade 5 - 5% Decrease

Winter 2026 6-8 Reading Highlights - Winter 2025 to Winter 2026 Comparison

Grades 8

6% Increase in Percentage of Students in Tier 1

Grade 8

11% Decrease in Percentage of Students in Tier 3

HPJH - Median Progress Toward Typical Growth is 91% Compared to 88% in 2025

Grade 6 - Median Progress 93%
Grade 8 - Median Progress 122%

Grades 8

9% Increase in Percentage of Students in Tier 1 on ***Informational Text Standards***

5% Decrease in Percentage of Students in Tier 3 on ***Informational Text Standards***

Winter 2026 9-10 Highlights - Winter 2025 to Winter 2026 Comparison

HPHS Grades 9 and 10 - Preliminary

6% Increase in Percentage of Students in Tier 1

HPHS Grades 9 and 10 - Preliminary

10% Decrease in Percentage of Students in Tier 3

HPHS Grades 9 and 10 - Preliminary

Reduction in Percentage of Students in Tier 3 on **Informational Text Standards**

Grade 9 - 10% Decrease
Grade 10 - 8% Decrease

HPHS Grades 9 and 10 - Preliminary

Increase in Percentage of Students in Tier 1 on **Vocabulary Standards**

Grade 9 - 14% Increase
Grade 10 - 16% Increase

HPHS Grades 9 and 10 - Preliminary

Increase in Percentage of Students in Tier 3 on **Vocabulary Standards** ¹⁷⁰

Grade 9 - 8% Decrease
Grade 10 - 16% Increase

Reading Data Story

Reading: ARC Core → Vocabulary & Informational Text

The selection of ARC Core, of a **knowledge building curriculum that pairs foundational skills and writing**, was strategic and intentional. This strategic, research-based selection was grounded in district data trends and intentionally included an integrated writing component to address a documented area of need. Although formal writing assessment data is still being compiled, recent professional learning and instructional observations — including Hoover’s writing presentation last week — provide qualitative evidence that focused attention on writing instruction is already influencing classroom practice and student output.

Implementation of **ARC Core** has strengthened instructional coherence across classrooms, with a consistent focus on **grade-level texts, academic vocabulary, and informational text**. As ARC Core routines have become more embedded in daily instruction, students are demonstrating stronger 171 command of **academic language**, supporting improved comprehension and access to complex text. These trends suggest that **consistent, high-quality literacy instruction, rather than isolated strategies, is driving positive movement in vocabulary and the ability to access complex information text**.

Math Trends

Grades K-8

The diagnostic outcomes represent approximately 95% of students in grades K-8. Approximately 300 students still need to complete the reading diagnostic.

Only 63% of students at HPHS have completed the Math Diagnostic. Therefore, highlights and trends will not be presented.

Due to incomplete diagnostic data and an interrupted testing window, the discussion will focus on trends and highlights to date, which should be interpreted as preliminary and subject to change as additional student data becomes available.

Winter diagnostic data are formative in nature and are intended to inform and guide instructional planning rather than serve as final outcome measures.

Interrupted testing may have impacted the quality of the results.

Fall Progress Toward 2025-2026 (District Improvement Goals)

Math

Goal:

- Hazel Park School District will implement research-based strategies to improve reading, writing, and academic vocabulary in grades K-8 to meet the ECRA M-STEP (K-7) and i-Ready (K-8) M-STEP equated **proficiency benchmark of 11%**.



Student Growth by Grade

Grade	Student Count^	% Met Benchmark	% High Growth	% Expected Growth	% Low Growth	Growth Effect Size
K	131	18%	15%	76%	9%	+ 0.12
01	118	25%	12%	76%	12%	+ 0.06
02	109	22%	17%	66%	17%	0.00
03	129	9%	8%	81%	12%	- 0.11
04	159	5%	13%	76%	11%	+ 0.10
05	140	11%	16%	69%	16%	- 0.03
06	147	5%	18%	65%	17%	+ 0.04
07	111	6%	9%	76%	15%	- 0.01
08	127	9%	20%	71%	9%	+ 0.22
ALL	1,171	12%	14%	73%	13%	+ 0.05
EXPECTED			16%	68%	16%	0.00

Winter 2026 K-5 Math Trends - Winter 2025 - Winter 2026 Comparison

Grades 2 and 3

3-4% Decrease the Percentage of Students in Tier 3

Grades 2, 3, and 5

Decrease in Percentage of Students in Tier 3 on ***Numbers & Operations Standards***

Grade 2 - 3% Decrease
 Grade 3 - 8% Decrease
 Grade 5 - 13% Decrease

Grades K, 2, and 5

Median Progress Toward Typical Growth is 60% or More

Grades 2 and 5

Decrease in Percentage of Students in Tier 3 on ***Algebra & Algebraic Thinking Standards***

174

Grade 2 - 3% Decrease
 Grade 5 - 5% Decrease

Winter 2026 6-8 Math Trends - Winter 2025 - Winter 2026 Comparison

Grade 8

5% Increase in Percentage of Students in Tier 1

Grade 8

10% Decrease in Percentage of Students in Tier 3

Grade 8

4% Increase in Percentage of Students in Tier 1 on ***Numbers & Operations Standards***

Grades 7 and 8

Decrease in Percentage of Students in Tier 3 on ***Numbers & Operations Standards***

Grade 7 - 5% Decrease
Grade 8 - 10% Decrease

Grades 8

10% Increase in Percentage of Students in Tier 1 on ***Algebra & Algebraic Thinking Standards***

175

6% Decrease in Percentage of Students in Tier 3 on ***Algebra & Algebraic Thinking Standards***

Math: Early Impact of Instructional Coherence

Just **four months into the launch** of the rewritten math curriculum and instructional frameworks, the combined use of **Performance Matters to aggregate data and drive instruction**, regular **job-embedded coaching and math implementation meetings**, and **clear, systemic expectations for teaching and learning** is already strengthening instructional consistency across classrooms. Early reductions in **Tier 3 performance** indicate progress toward **closing opportunity gaps**, particularly in foundational areas such as **Numbers & Operations and Algebraic Thinking**, where equitable access to high-quality instruction is most critical.

Summary Points

Our data stories highlight the impact of high-quality instruction and long-term student engagement. Building on this foundation, the district is expanding, defining, and streamlining student supports to enhance access and maximize impact for both students and families, with a specific focus on academic achievement, attendance, engagement, and mental health. In the next presentation, we'll explore how this coordinated system will strengthen learning and support district-wide.

benefits from high-quality staff at all levels of the organization, supported by processes, procedures, and systems that can rival those of other districts. To achieve our goals, we must be deliberate and vigilant in our internal and external language, messaging, and actions.

Districts are complex systems with highly individualized student needs. While examining student outcome data is valuable, it is equally important to focus on the story behind the numbers to understand the context, challenges, and opportunities for each learner.

Enabling Conditions for Sustaining Progress

Positive, consistent messaging, at all levels.

Empowered Instructional Leaders

Ability to Stay Focused on Instruction

Ongoing Professional Learning

Data-Driven Decision-Making

Systemic Professionalism and Expectations of Equity

Strategic Resource Allocations



To: Dr. Amy Wilcox, Superintendent
From: Dr. Stephanie Dulmage, Assistant Superintendent of Teaching and Learning
Subject: Secondary Grading and Report Card Task Force.
Date: February 9, 2026

As part of our ongoing work to build a strong postsecondary environment, ensure equity and access, and support students' academic and school success, the district is recommending the convening of a Secondary Grading and Report Card Task Force. This task force will review and recommend improvements to secondary grading practices, report card structures, credit assignment, and alignment to graduation requirements to ensure grades accurately and consistently communicate student learning and readiness for life beyond high school.

Current grading and reporting practices across secondary classrooms and buildings would benefit from increased clarity and alignment in how grades are calculated, what they represent, and how academic achievement is distinguished from learning behaviors such as attendance, participation, or timeliness. This task force will provide a structured process to examine current practices, review research-based best practices, and develop clear, aligned recommendations, practices, and procedures.

Research Supporting the Task Force

Research consistently demonstrates that grading practices are most effective when they function as accurate measures of academic achievement - separating learning from behavior, emphasizing mastery of standards, and using consistent evidence of learning (Guskey, 2015; Brookhart, 2017; Guskey, 2020). These practices improve the validity and instructional usefulness of grades while maintaining high expectations.

Equitable and standards-aligned grading practices have been shown to reduce opportunity gaps, improve student motivation and engagement, and decrease failure rates without lowering rigor by minimizing bias and ensuring students are evaluated based on what they know and can do (Feldman, 2019; Darling-Hammond et al., 2020). Research also indicates that clear grading criteria, meaningful feedback, and opportunities for reassessment support student persistence and a sense of competence—key factors in secondary student engagement and school success (Deci & Ryan, 2000; Hattie, 2012).

National research on secondary reform further emphasizes the importance of aligning grading and reporting practices with credit attainment and graduation requirements so that credits and diplomas represent demonstrated learning rather than seat time alone (Carnegie Foundation for the Advancement of Teaching, 2015; NASSP). Additionally, clear and aligned report cards and family-facing communication improve understanding of student progress, support timely intervention within MTSS frameworks, and strengthen family-school partnerships (Guskey & Bailey, 2010; DuFour et al., 2016).

Aligning grading practices with credit assignment and graduation requirements ensures that a district diploma represents meaningful learning and readiness for postsecondary pathways, including college, career, and workforce opportunities.



Goals and Objectives

- Ensure grading and reporting practices accurately, consistently, and equitably reflect student learning.
- Improve clarity and transparency of secondary report cards for students, families, and staff.
- Align grading, credits, and graduation requirements to district graduate outcomes and postsecondary readiness.
- Ensure grading and reporting practices are grounded in research-based best practices and clearly communicated through updated student and parent resources aligned to board policy.

Objectives

- Research and analyze national best practices and current research related to secondary grading, reporting, credits, and graduation requirements.
- Review and revise the student and parent handbook language to accurately reflect updated grading and reporting practices.
- Align handbook revisions with newly adopted or revised board policies to ensure consistency across district communications.
- Ensure handbook language is clear, accessible, and family-friendly, supporting shared understanding of grading, credits, and graduation expectations.
- Develop recommendations for implementation timelines and communication strategies to support staff, students, and families during transitions.

Funding Source:

- General Fund: \$19,440

Strategic Goal Alignment

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Community Relations: The Hazel Park School District, through strong community relations and collaboration with all stakeholders, will develop high-achieving students.
- Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity and fostering a positive school climate.

Recommendation

That the Board of Education approve \$19,440 for staff compensation to support the work of the Secondary Grading and Report Card Task Force.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Dr. Amy Wilcox, Superintendent

Project Title: Secondary Grading and Report Card Task Force

Project Status: Proposal/Action Plan Completed

Board of Education Approval Required: Yes ▾

Approved/Recommended by: Not Yet Discussed ▾

Approved By: Not Yet Discussed ▾

Approved By: Not Yet Discussed ▾

Decision Date:

Department:

Part I

Project Need (Include Data Source, Strategic Plan Alignment, and Proposed Impact)

Secondary grading and report card practices across Hazel Park Schools currently reflect variations in implementation, procedures, and communication. These inconsistencies can create confusion for students and families and limit the effectiveness of grading as a meaningful tool to support learning. There is a clear need to research and rethink grading practices using evidence-based approaches that ensure grades accurately reflect student learning, promote equity, and support student growth. Strengthening grading practices is also essential to reinforcing academic rigor by ensuring expectations are clear, learning targets are aligned to standards, and grades reflect mastery of challenging, high-quality instructional work rather than simple completion or compliance.

This project will focus on tightening loose or unclear processes and procedures, establishing consistent expectations across secondary schools, and strengthening systemwide communication to ensure coherence from classroom grading practices to report cards. A unified approach is necessary to better support students and ensure grading practices align with instructional goals and district values.

Project Overview and Details

Introduction and Overview

The work of the secondary grading and report card task force will result in improved consistency, clarity, and coherence in grading and reporting practices across Hazel Park secondary schools. Students will receive grades that more accurately reflect their learning and progress, supporting motivation, engagement, and academic growth. Educators will benefit from aligned expectations and clearer procedures that support instructional decision-making and collaboration. Families and community members will experience improved communication and understanding of grading practices, strengthening trust and partnership with the district. Ultimately, this project will enhance school climate, support instructional excellence, and ensure grading serves as a meaningful and supportive component of the learning process.

The task force will span grades 6-12 with general and special education teachers, building, and district-level administrators. The task force will focus on the following topics:

- Research on evidence-based grading practices, including
 - GPA, weighting of course grades, and grading scale,
 - Promotion, graduation, graduation requirements,
 - Equitable grading
- Alignment of grading purpose with district vision, equity commitments, and postsecondary readiness goals.
- Revision of the Student/Parent Handbook and alignment to new Board policies
- Redesign of parent/student-facing report card

Alignment to the Strategic Plan Goals:

This project directly supports Hazel Park School District’s strategic plan goals in the areas of **School Climate and Culture, Community Relations, and Curriculum and Instruction**. By establishing consistent, transparent, and equitable grading practices, the district will provide a unified system of support for all students, fostering trust, clarity, and a positive school climate. Clear and coherent grading and reporting practices strengthen communication with families and stakeholders, supporting strong community relations and shared understanding of student progress. Additionally, this work aligns with the district’s commitment to high-quality curriculum and instruction by ensuring grading practices reinforce learning, critical thinking, and effective communication—key outcomes for developing innovative, independent, and persistent learners who positively influence their local and global communities.

Description (Include evidence of impact/supporting research)

The Secondary Grading and Report Card Task Force will review and recommend improvements to grading practices, report card structures, credit assignment, and alignment to graduation requirements to ensure grades accurately communicate student learning. Research consistently demonstrates that grading practices are most effective when they function as accurate measures of academic achievement - separating learning from behavior, emphasizing mastery of standards, and using consistent evidence of learning (Guskey, 2015; Brookhart, 2017; Guskey, 2020). These practices improve the validity and instructional usefulness of grades while maintaining high expectations.

Equitable and standards-aligned grading practices have been shown to reduce opportunity gaps, improve student motivation and engagement, and decrease failure rates without lowering rigor by minimizing bias and ensuring students are evaluated based on what they know and can do (Feldman, 2019; Darling-Hammond et al., 2020). Research also indicates that clear grading criteria, meaningful feedback, and opportunities for reassessment support student persistence and a sense of competence—key factors in secondary student engagement and school success (Deci & Ryan, 2000; Hattie, 2012).

National research on secondary reform further emphasizes the importance of aligning grading and reporting practices with credit attainment and graduation requirements so that credits and diplomas represent demonstrated learning rather than seat time alone (Carnegie Foundation for the Advancement of Teaching, 2015; NASSP). Additionally, clear and aligned report cards and family-facing communication improve understanding of student progress, support timely intervention within MTSS frameworks, and strengthen family-school partnerships (Guskey & Bailey, 2010; DuFour et al., 2016).

By aligning grading, reporting, credits, and graduation requirements, the district strengthens instructional coherence, supports secondary MTSS implementation, and ensures that a district diploma represents readiness for postsecondary success.

- Goals and Objectives

- Ensure grading and reporting practices accurately, consistently, and equitably reflect student learning.
- Improve clarity and transparency of secondary report cards for students, families, and staff.
- Align grading, credits, and graduation requirements to district graduate outcomes and postsecondary readiness.
- Ensure grading and reporting practices are grounded in research-based best practices and clearly communicated through updated student and parent resources aligned to board policy.

- Objectives

- Research and analyze national best practices and current research related to secondary grading, reporting, credits, and graduation requirements.
- Review and revise the student and parent handbook language to accurately reflect updated grading and reporting practices.
- Align handbook revisions with newly adopted or revised board policies to ensure consistency across district communications.
- Ensure handbook language is clear, accessible, and family-friendly, supporting shared understanding of grading, credits, and graduation expectations.
- Develop recommendations for implementation timelines and communication strategies to support staff, students, and families during transitions

- Student Population:

- This initiative will impact all secondary students in grades 6–12. Particular attention will be given to ensuring grading practices equitably serve historically underserved student populations, including students with disabilities, English learners, economically disadvantaged students, and students experiencing academic or social-emotional barriers. Improved grading and reporting practices are intended to support student engagement, persistence, and access to postsecondary pathways for all learners.

- Staff Involvement

- The task force will include a representative cross-section of secondary stakeholders, including:
 - Grades 6-12 teachers across content areas, general and special education
 - School administrators
 - Counseling and support staff
 - Curriculum, instruction, and assessment leaders
- General Timeline:
 - March - July 2026
 - Bi-Monthly 2 Hour Meetings - March - May
 - June - July - 1-2 Full Day Meetings

Implementation Fit (Completed Collaboratively by Selected Reviewers)

Implementation Category	1 No or None	2 Minimal	3 Some	4 Good	5 Strong
Fit (Does the program or practice fit with all of the current priorities/goals?)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Usability (ease of implementation and usability by stakeholders)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Capacity (Do we have the resources and capacity to Implement)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Supports (Do we have the necessary supports in place?)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Budget Details

Staff Compensation (If applicable)

Budget Item	Number of Staff Members	Hours/Staff Member	Total Hours	Total Expenses
Salary	12	24	288	\$12,960
Benefits	12	24	288	\$6480
			Grand Total	\$19,440

Resource/Materials Costs

Budget Item	Cost/Unit	# of Licenses	Total Cost	Total Expenses
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			Grand Total	

Training Fees

Budget Item	Number of Staff Members	Training Fees	Total Cost	Total Expenses
			Grand Total	

Financial Impact: \$19,440

Funding Source:

Goal Statement/Strategic Plan Alignment

Recommendation

Part II (complete following approval)

Plan of Action and Program Evaluation (Insert Action Plan Spreadsheet)



To: Dr. Amy Wilcox, Superintendent
From: Dr. Stephanie Dulmage, Assistant Superintendent of Teaching and Learning
Subject: Secondary Scheduling and Course Request Process - Board Update
Date: February 9, 2026

Overview

This memo provides an overview of the Secondary Scheduling and Course Request Process for the 2026–2027, designed to improve accuracy, equity, and access to coursework while strengthening student and family engagement in academic planning. Additional details will be provided during the Board of Education Committee of the Whole meeting.

Purpose of the Initiative

The secondary scheduling improvement initiative is intended to:

- Improve accuracy, equity, and access to coursework
- Strengthen family engagement in academic planning
- Reduce scheduling conflicts and last-minute schedule changes
- Align student course selections with graduation requirements and postsecondary pathways

Foundation: Course Handbook

The process is anchored by a comprehensive Course Handbook that serves as the primary reference for students, families, and counselors. The handbook outlines graduation requirements, course progressions by subject area, and advanced learning opportunities, including AP, Pre-AP, CTE, and postsecondary pathway options.

Student-Centered Scheduling Process

The scheduling process follows a structured, student-centered approach that includes course exploration during advisory, completion of course request materials with family input, individual counselor meetings with every student, and schedule development using PowerSchool and PowerScheduler to optimize placements.

Timeline

At Hazel Park High School, scheduling activities begin in early February with course exploration and distribution of materials, followed by family review and completion of course requests in mid-February. Individual counselor meetings take place in late February through early March, with schedule development occurring in March and final verification and staffing adjustments completed in the spring. The timeline for scheduling at Hazel Park Junior High will follow a similar structure throughout March and April. The scheduling process for the alternative schools will be determined based on the needs of each site.

Tools, Infrastructure, and Outcomes

To support implementation, new student and family resources, scheduling tools, and system improvements have been developed, including standardized workflows and staff training. Collectively, these efforts support a more transparent, efficient, and equitable scheduling process, resulting in clearer academic planning, improved access to advanced coursework, and fewer schedule changes for students and families.



Funding Source:

- General Fund: N/A

Strategic Goal Alignment

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Community Relations: The Hazel Park School District, through strong community relations and collaboration with all stakeholders, will develop high-achieving students.
- Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity and fostering a positive school climate.

Recommendation: Informational Only

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Dr. Amy Wilcox, Superintendent

**Secondary Scheduling & Course
Request Process
Board of Education Update
February 9th, 2026**



2025–2026 Student Scheduling Improvement Initiative

Purpose:

- Improve accuracy, equity, and access to coursework
- Strengthen family engagement in academic planning
- Reduce scheduling conflicts and last-minute changes
- Align student course selections with graduation requirements and pathways

Key Components:

- Structured advisory-based scheduling process
- Individual student counselor meetings
New scheduling tools and communication materials
- PowerSchool system alignment

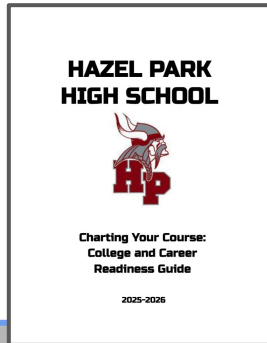
Staff Involvement Overview:

- Dr. Stephanie Dulmage, Assistant Superintendent of Teaching & Learning
- George Dimas, Principal
- Corrie Chansler, Assistant Principal
- Sam Geldhof, Curriculum Coordinator
- Keaira Stewart, Counselor
- Jason Winchester, Counselor
- Josh Shurter, PS SIS Administrator
- High School Staff

Step-by-Step Student-Centered Process

Foundation: Course Handbook

- Comprehensive guide outlining:
 - Graduation requirements
 - Course progressions by subject
 - AP, Pre-AP, CTE, and Post-Secondary pathway options
- Used as the primary reference for students, families, and counselors during course selection



Scheduling Process:

1. Course Exploration
 - Students review the Course Handbook and scheduling information slides in advisory
 - Teachers guide students through options and expectations
2. Course Requests
 - Grade-level course request documents distributed
 - Families review selections at home
3. Individual Planning
 - One-on-one counselor meetings with every student
 - Course selections aligned to academic goals and postsecondary plans
4. Schedule Build
 - Requests entered into PowerSchool
 - PowerScheduler used to optimize placements

Proposed Timeline - Hazel Park High School

Early February

- Scheduling launch in advisory
- Course Handbook and slides introduced
- Request forms distributed

Mid-February

- Family review and completion of course requests

Mid-February – Early March

- Individual counselor meetings with all students

March

- PowerSchool scheduling and master schedule development
- Final schedule verification and staffing adjustments



Important: Hazel Park Junior High will follow this same process. The timeline is under development.

The alternative schools will follow this process with slight adjustments based on the school and student needs.



Scheduling Tools & Materials – New Infrastructure Supporting Student Success

Student & Family Resources

- Course Handbook
- Course request documents by grade level
- Scheduling information slides by department
- Flyers for new AP and Pre-AP courses
- AP Potential student identification report

System Improvements

- PowerScheduler configuration
- Staff training on scheduling systems
- Standardized scheduling workflow

Result:

A sustainable, equitable, and efficient scheduling process.

CollegeBoard AP

AP SEMINAR

ABOUT THE COURSE

AP Seminar gives you the opportunity to develop and practice skills in research and effective communication through speaking and writing. During the course you'll investigate a wide variety of real-world issues, write essays, and design and give presentations. Unlike other AP courses, AP Seminar doesn't just conclude with a traditional AP Exam – you'll also complete performance tasks throughout the year, like a collaborative team project and research-based essay. There are no prerequisites for this course. In fact, AP Seminar is a prerequisite for AP Research. These courses make up the two-year AP Capstone program. Once both courses are completed, you'll have the opportunity to receive two awards. These awards are highly valued by colleges and universities globally. Students typically take AP Seminar in grade 10 or 11. In some schools, you may be able to take AP Seminar as an English course to grade 10.

HOW YOU BENEFIT

Get ready for anything! Both AP Capstone courses, AP Seminar and AP Research, help you hone skills critical for success in all majors and careers. These skills can be directly applied in journalism and communications, business administration, education, political science, prelaw studies and more. Check out all majors and careers that align best with this course!

Here's a recap of the skills you'll learn in AP Seminar:

- Reading and analyzing articles, studies, and other texts.
- Gathering and combining information from sources.
- Viewing an issue from multiple perspectives.
- Drafting, communicating and defending arguments based on evidence.

SCHEDULING 2026/2027

- **Students:** To prepare for scheduling for next year, start by reviewing the [Course Catalog](#) and fill out your paper course request form by Monday, February 9th.
- **Teachers:** Advertise your electives, check in with students and add [student course recommendations to this document](#) (request access) by end of Feb. Counselors will be reviewing and updating schedules as needed.
- **Next Slides:** Highlights classes and opportunities offered at HPHS

Hazel Park Schools
Hazel Park High School Counseling Department

9th Grade Course Request

First Name: _____ Last Name: _____

All courses are required to remain enrolled in six (6) credits per year, which is a total of 12 classes per school year. Please select required courses that have not been completed and objectives of choice, in addition to your 12 alternative electives, in case your first choice is not available. Required courses must be taken to meet graduation requirements.

Key: A = 1st semester B = 2nd semester, Alt = alternative

English (required, select one)		Science (required)	
<input type="checkbox"/> English 9 A&B	1.0	<input type="checkbox"/> Biology A&B	1.0
<input type="checkbox"/> Pre-AP English 9 A&B	1.0	<input type="checkbox"/> Chemistry A&B	1.0
<input type="checkbox"/> Integrated English A&B	1.0	<input type="checkbox"/> Social Studies (required)	1.0
		<input type="checkbox"/> US History A&B	1.0
Math (required, select one)		World Language (elective)	
<input type="checkbox"/> Pre-Algebra I A&B	1.0	<input type="checkbox"/> Spanish I A&B	1.0
<input type="checkbox"/> Algebra I A&B	1.0	<input type="checkbox"/> French I A&B	1.0
<input type="checkbox"/> Geometry A&B (prerequisite: Algebra I A)	1.0		
Physical Ed. (elective, select one)		ELECTIVE SELECTION ON BACK	
<input type="checkbox"/> Gym or Swim	0.5		
<input type="checkbox"/> Swim	0.5		
<input type="checkbox"/> Marching Band	0.5		
Health (elective)			
<input type="checkbox"/> Health	0.5		

What Parents & Families Should Expect – Transparent, Supportive Scheduling Experience

Parents will:

- ✓ Review course options using the Course Handbook
- ✓ Discuss selections with their student
- ✓ Participate in intentional academic planning
- ✓ Understand graduation and pathway progression
- ✓ Experience fewer scheduling changes later

Benefits:

- Stronger family engagement
- Clear academic direction for students
- Improved access to advanced coursework
- Greater confidence in schedules



To: Dr. Amy Wilcox, Superintendent
From: Dr. Stephanie Dulmage, Assistant Superintendent of Teaching and Learning
Subject: Sex Education Advisory Board Update
Date: February 9, 2026

Purpose of the Memo

This memo provides a summary of the Sex Education Advisory Board's work to date and outlines upcoming priorities and next steps as part of ongoing compliance and instructional planning. Additional details will be provided during the Board of Education Committee of the Whole meeting. During the March Board meeting, we will request approval of the SEAB Board members.

SEAB Purpose

The SEAB was convened to support compliance with Michigan's Sex Education Advisory Board requirements. The Advisory Board is reviewing the 2025 Michigan Health Education Standards, clarifying statutory expectations for sex education, and initiating a gap analysis to inform future curriculum recommendations.

SEAB Membership

The board represents a cross-section of district and community stakeholders, including:

- Teaching and Learning staff
- Secondary health education staff
- Community health and prevention partners
- Healthcare professionals
- Student
- Parents

Key Shifts in the 2025 Michigan Health Education Standards

The SEAB is in the process of reviewing several significant updates to the state standards, including:

- A stronger emphasis on skill-based instruction and application
- Increased focus on trauma-informed and developmentally appropriate practices
- Clearer distinctions between required content and locally determined curriculum decisions
- Clarification between Health Education Standards and Sex Education Standards
- Adoption of a grade-span structure (K-2, 3-5, 6-8, 9-12)

Progress, Priorities, and Next Steps

- The full SEAB held its initial meeting in January, reviewed legal and state requirements, examined the prior year's work, and began gathering information on current programming and emerging student needs. The second meeting was delayed due to weather-related closures, but has been rescheduled for late February. The Advisory Board is moving forward with a clear focus on compliance and instructional alignment.
- Looking ahead, the SEAB will establish short-term priorities for Spring 2026, including clarifying compliance expectations, completing a curriculum inventory, and initiating a formal gap analysis using the Michigan School



Health Assessment Tool. Longer-term planning for the 2026–27 school year will include developing a K–12 scope and sequence, identifying curriculum resources, planning staff training, and establishing parent communication protocols, informed by county-level guidance.

Funding Source:

- General Fund: N/A

Strategic Goal Alignment

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Community Relations: The Hazel Park School District, through strong community relations and collaboration with all stakeholders, will develop high-achieving students.
- Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity and fostering a positive school climate.

Recommendation

That the Board of Education approves the Sex Education Advisory Board as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Dr. Amy Wilcox, Superintendent

Sex Education Advisory Board Board of Education Update

February 9th, 2026



Sex Education Advisory Committee Purpose

The purpose of the Sex Education Advisory Board (SEAB) is to:

- Ensure district compliance with Michigan sex education laws and updated Health Education Standards (2025)
- Review student data, instructional practices, and curriculum materials related to health and sex education
- Clarify statutory requirements including parent rights, instructional responsibilities, and educator qualifications
- Conduct a structured gap analysis to identify strengths, inconsistencies, and missing components
- Develop evidence-based recommendations for curriculum alignment, staff training, and implementation practices

Ultimate Goal:

To create a clear, consistent, standards-aligned K–12 health and sex education program that supports student well-being and meets all legal requirements.

SEAB Membership

SEAB Membership Structure (Per Michigan Law):

- Parents (minimum 50% of committee membership)
- Parent Co-Chair
- District Curriculum Leadership
- Health Educators
- Community Health Professionals
- Student Representative (secondary level)

Purpose of this structure:

To ensure transparency, parent involvement, professional expertise, and informed recommendations to the Board of Education.

Committee Members

Sam Geldhof	Curriculum Coordinator
Ronda Brodsky	HPHS Health Teacher
Shana Williams	HP Community Coalition
Sonia Jennings	Henry Ford Health
Madison Sandifer	Student
Monica Rattee	Parent
David Morabito	Parent
Margaret Donnelly	Parent
Jacob Donnelly	Parent

Key Shifts in 2025 Michigan Health Ed Standards

Skill-Based Instruction & Practices

- Focus on decision-making, communication, boundary-setting, and health literacy
- Students practice real-life skills, not just learn facts

Trauma-Informed & Developmentally Appropriate Instruction

- Emphasizes student safety, emotional well-being, and age-appropriate content
- Integrates personal safety and abuse prevention throughout grade spans

Clear Distinction Between:

- General Health Education (mental health, substance use, safety, wellness)
- Sex Education (puberty, STIs, prevention strategies, legally regulated content)

Required vs. Locally Determined Content

- Some topics are mandated by law (e.g., HIV/AIDS, personal safety)
- Curriculum selection and instructional approach remain district decisions

Grade-Span Structure

- K-2, 3-5, 6-8, 9-12
- Allows flexibility while ensuring accountability by the end of each span



MICHIGAN
HEALTH EDUCATION
STANDARDS
FRAMEWORK

Draft Committee Goals & Prioritization

Short-Term Goals (Spring 2026)

- Clarify district compliance processes for sex education requirements
- Identify who teaches health/sex education at each grade level and when instruction occurs
- Inventory all current curriculum materials and instructional resources
- Begin formal gap analysis using the Michigan School Health Education Assessment Tool

Long-Term Goals (2026–27 School Year)

- Develop a clear K–12 scope and sequence for health and sex education
- Align or adopt curriculum resources that meet updated standards
- Establish consistent professional development for educators
- Create transparent parent communication and opt-out protocols

Priority Focus Areas This Year

- Compliance clarity
- Curriculum alignment
- Consistency across buildings

Success Indicators

- Documented instructional responsibilities
- Centralized curriculum resources
- Clear parent communication processes
- Gap analysis completion with action plan

Status Update and Next Steps

Progress to Date

- Convened initial SEAB meeting (subsequent meeting rescheduled due to weather closures)
- Established committee purpose and legal responsibilities
- Reviewed:
 - Michigan Health & Sex Education Standards (2025)
 - Legislative requirements and parent rights
 - SEAB historical actions and compliance expectations
- Began data collection on:
 - Elementary health education practices
 - Curriculum materials currently in use
 - Areas of inconsistency and lack of documentation
- Identified emerging student health trends and instructional needs

Immediate Next Steps

- Convene second SEAB meeting on February 26th
- Finalize committee goals, success indicators, and timelines
- Confirm action items and responsibilities

Spring Work Plan

- Launch structured gap analysis using Michigan School Health Education Assessment Tool
- Review district curriculum alignment by grade span
- Analyze data from county Health Education Leadership Network
- Identify priority gaps for board recommendations

Future Outcomes

- Clear compliance framework
- Standards-aligned curriculum roadmap
- Professional learning plan
- Parent engagement systems



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Wilcox, Superintendent
Subject: Arts Field Trip to Chicago
Date: February 9, 2026

We respectfully request Board of Education approval for an overnight arts field trip to Chicago, Illinois, for Hazel Park High School art students. The purpose of this educational field trip is to provide students with a meaningful learning experience beyond the classroom. Chicago is home to world-class art museums and cultural institutions that offer rich historical, cultural, and educational opportunities. Participation in this trip will support academic growth, real-world learning, and student engagement.

This experience will allow students to connect classroom instruction to authentic artistic environments, encouraging critical thinking, creativity, and a deeper appreciation of the arts. Exposure to professional works of art and museum programming offers learning opportunities that cannot be replicated within the classroom setting.

Students will travel using school-approved transportation and will be accompanied by approved district staff to ensure appropriate supervision and student safety throughout the trip. All district policies regarding field trips, overnight travel, and student conduct will be strictly followed.

Cost and Funding:

- Transportation:
 - Train: \$1,504.80
 - Bus: \$50.00
- Admissions/Programs: \$250.00
- Lunch: \$300.00

Total Cost: \$2,104.80

The total cost of the trip will be covered through student payments and fundraising efforts, with no cost to the district.

Funding Source: N/A

Strategic Goal Alignment

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approve a one-day educational field trip to Chicago, at a cost not to exceed \$2,104.80, to be funded through student payments and fundraising, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Dr. Amy Wilcox, Superintendent



Arts Field Trip to Chicago

Destination: Chicago, Illinois

Proposed Date: Wednesday April 1st

Number of Students: 20

Grade Level / Program:9th-12th grade

Chaperones: Danielle Seikaly, John Hlcks (if necessary Jermey Rheauld, Art teacher at Plymouth/Canton HS)

Purpose of the Trip

The purpose of this one-day educational trip to Chicago is to provide students with a meaningful learning experience beyond the classroom. Chicago offers world class art museums that can offer our students rich cultural, historical, and educational opportunities that support academic growth, real-world learning, and student engagement. This trip will allow students to connect classroom concepts to authentic experiences while developing independence, responsibility, and curiosity.

Travel

April 1st Departing

Royal Oak - Amtrak 202 South Sherman Drive, Royal Oak, MI 48067

Train - Wolverine 315 6:05am

Arriving in Chicago at Union station approx 10:15am

Departing

Chicago Union station 225 S. Canal St. Chicago, Illinois 60661

Train - Wolverine 354 5:50pm

Arriving Royal Oak Amtrak April 2nd 12:34am

Planned Activities

Students will participate in structured educational activities, which will include:

- A guided visit to a Art Institute of Chicago 111 South Michigan Avenue, Chicago, IL 60603 11:30am - 12:30pm
- Walk down Michigan Ave toward the next destination, visiting galleries and eating lunch as a group.
- A guided visit to a Museum of Contemporary Art Chicago 220 East Chicago Avenue, Chicago, IL 60611 followed by an art based activity 3:00pm - 4:30pm
- Taking the city bus back to Union station
- A group reflection or discussion before returning to school on the train.

Supervision and Safety

Students will be supervised at all times by Mrs. Seikaly and Mr. Hicks with a 1 - 10 chaperone-to-student ratio. All school and district safety policies will be followed, including attendance checks, emergency contact procedures, and clear behavioral expectations. Chaperones will carry emergency information and maintain consistent communication throughout the trip.

Cost and Funding

- **Transportation:** Train - \$1,504.80 Bus - \$50
- **Admissions/Programs:** \$250
- **Lunch:** \$300
- **Estimated cost per student:** \$95

Funding will be covered through student payment and fundraising.

We are planning a community arts event Sunday March 8th 2026 at HPHS inviting HP residents to learn from the students.

Expected Outcomes

As a result of this trip, students will:

- Gain hands-on learning experiences tied to the arts curriculum.
- Strengthen engagement and motivation for learning.
- Practice responsible behavior in a supervised off-campus setting.

Submitted by:

Danielle Seikaly

Visual arts

Danielle.Seikaly@myhpsd.org

John Hicks

Visual arts

John.Hicks@myhpsd.org