



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

Agenda

Regular Meeting

Ford Administration Building

1620 E Elza Avenue

Hazel Park, MI 48030

March 18, 2024

5:30 PM

LOCATION AND FORMAT: The meeting will be held at the Ford Administration Building, 1620 E Elza Hazel Park, Michigan. It will be live-streamed on YouTube. Members of the public wishing to speak during the public comment portion of the meeting may do so in-person or by emailing Board President, Rick Nagy, prior to the meeting at rick.nagy@myhpsd.org.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA (ACTION ITEM)

SPECIAL ORDER OF BUSINESS

- A. Student of the Month
- B. Webb Presentation
- C. Advantage Representative
- D. Junior High Representative
- E. High School Representatives

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PUBLIC COMMENT

The Board of Education recognizes the value of public comment on education items and the importance of allowing members of the public to express themselves on District matters. During this portion of public comment, each statement made by a participant shall be limited to three (3) minutes and participants must identify themselves by name and address.

CONSENT AGENDA (Action Items)

The Board of Education shall use a consent agenda to keep routine matters within a reasonable time frame. A member of the Board may request any item to be removed from the consent agenda and defer it for more discussion and specific action.

A. Approval of Minutes

1) Board Meetings

22

a. January 22, 2024 *Closed Session Minutes

2) Committee Meetings

31

B. <u>Monthly Financial Reports</u>	<u>35</u>
C. <u>Personnel Recommendations</u>	<u>55</u>
D. <u>Conference Requests</u>	<u>56</u>
NEW BUSINESS	
A. Budget Amendment (Action Item)	57
B. Charter Contract Term Extension (Action Item)	68
C. Restorative Practice Implementation Proposal (Action Item)	205
D. Extended School Year (ESY) (Action Item)	207
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K. Board Member Training (Action Item)	230
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P. Community School Director (Action Item)	240
Q. Assistant Superintendent of Business and Operations Stipend (Action Item)	241
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S. Additional High School Custodian (Action Item)	244
T. Communications Intern III (Action Item)	245
U. Drama Intern (Action Item)	246
V. Athletic Interns (Action Item)	248
W. Bus Drivers (Action Item)	249
X. Technology Purchase (Action Item)	250
Y. Letter of Agreement - AFSCME (Action Item)	252
CLOSED SESSION	
A. Motion to adjourn to closed session in accordance with 8(b) of the Open Meetings Act to consider the dismissal, suspension, or disciplining of a student if the public body is part of the school district, intermediate school district, or institution of higher education that the student is attending, and if the student or the student's parent or guardian requests a closed hearing.	
SUPERINTENDENT REPORT	
A. Enrollment	255
B. Fundraisers	256
C. 2023-24 ADK-Mu Classroom Grant Award	

D. Superintendent Evaluation Check In	257
REQUESTS FOR FUTURE AGENDA ITEMS	
CALENDAR DATES	
PUBLIC COMMENT	
<i>During this portion of public comment, each statement made by a participant shall be limited to one (1) minute and participants must identify themselves by name and address.</i>	
BOARD MEMBER AND ADMINISTRATION COMMENTS	
ADJOURNMENT	

Any person with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at (248) 658-5220 at least five (5) days in advance of the meeting to request assistance.

All Official minutes of school board meetings are stored and available for inspection in the Ford Administration office at the above address.

This notice is given in compliance with Act No. 267 of the Public Acts Michigan, 1976

Webb Links

“The coolest thing at school!”



Peer to Peer

Making Friends:

Kids make friends through authentic opportunities to interact and play. Peer to peer gives Webb students those opportunities and ⁵ amazing things are happening!

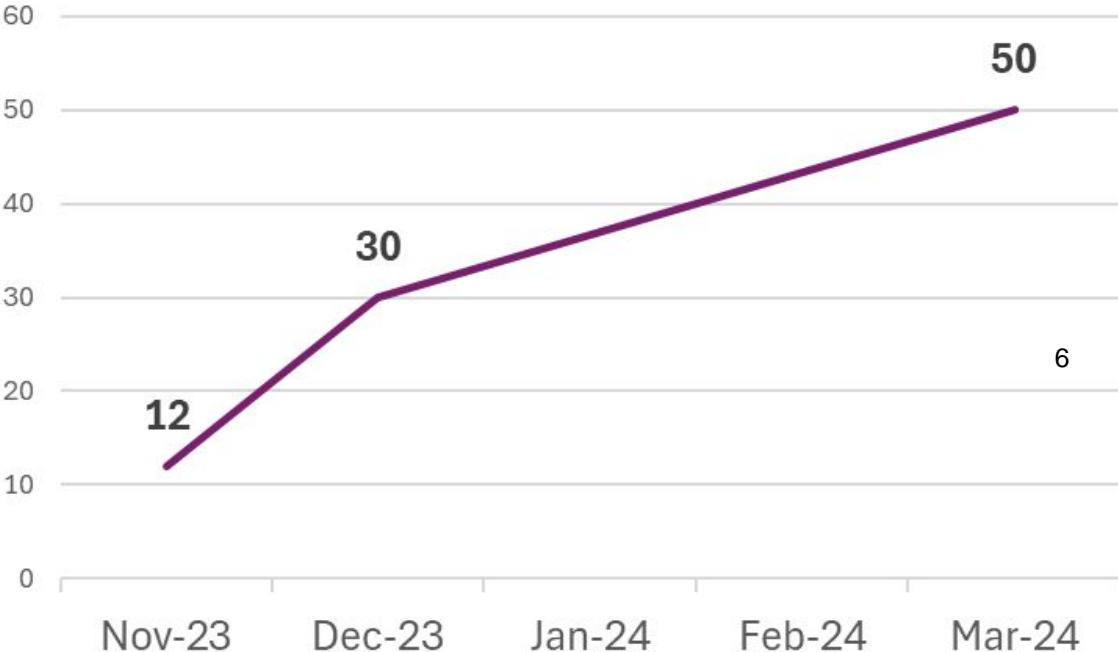


Numbers:

October 2023- **12** students

December 2023- **30** students

March 2023-**50** students



...and countless authentic friendships formed!

It All Started with Lunch:

How it works...

What the kids say...

Friday Fun Days:

We try to incorporate activities outside of lunchtime to give students more opportunities to engage with each other.

1. Cookie decorating
2. Penguin craft making
3. Board game fun
4. Playdough exploration
5. Snack eating
6. Playground interaction

And more!



The Best Part of Peer to Peer at Webb is...

“eating lunch with different kids.”-Eve, 2nd grade



The Best Part of Peer to Peer at Webb is...

“communicating with the kids, especially if it’s not even talking.”-Andrew, 3rd grade



The Best Part of Peer to Peer at Webb is...

“Friends and snack! -William, 2nd grade



The Best Part of Peer to Peer at Webb is...

“diving deep to get to know new kids and when you really get to know them you can talk to them and be friends!”-Cheyenne, 4th grade¹²



The Best Part of Peer to Peer at Webb is...

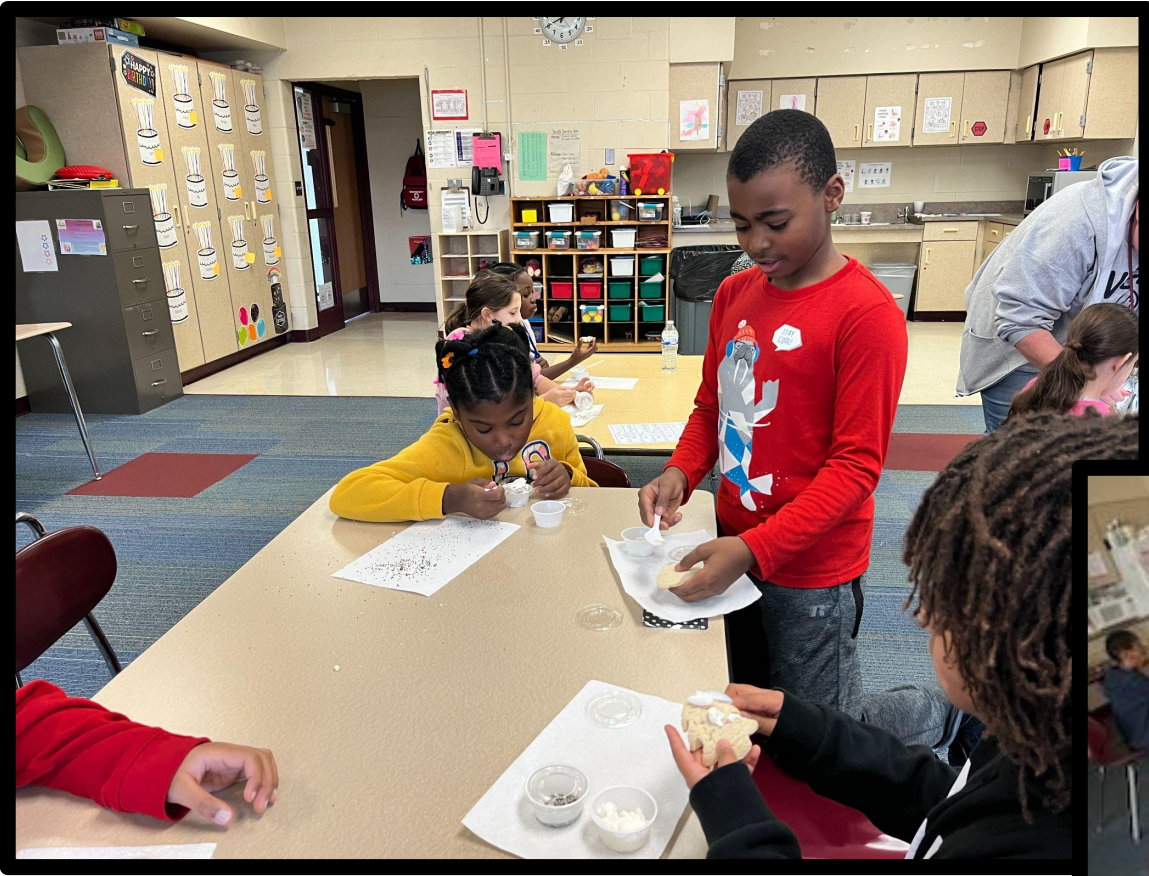
“changing classes and spending time with other kids. It’s more fun and respectful to make friends with everyone!”-Azelia, 3rd grade

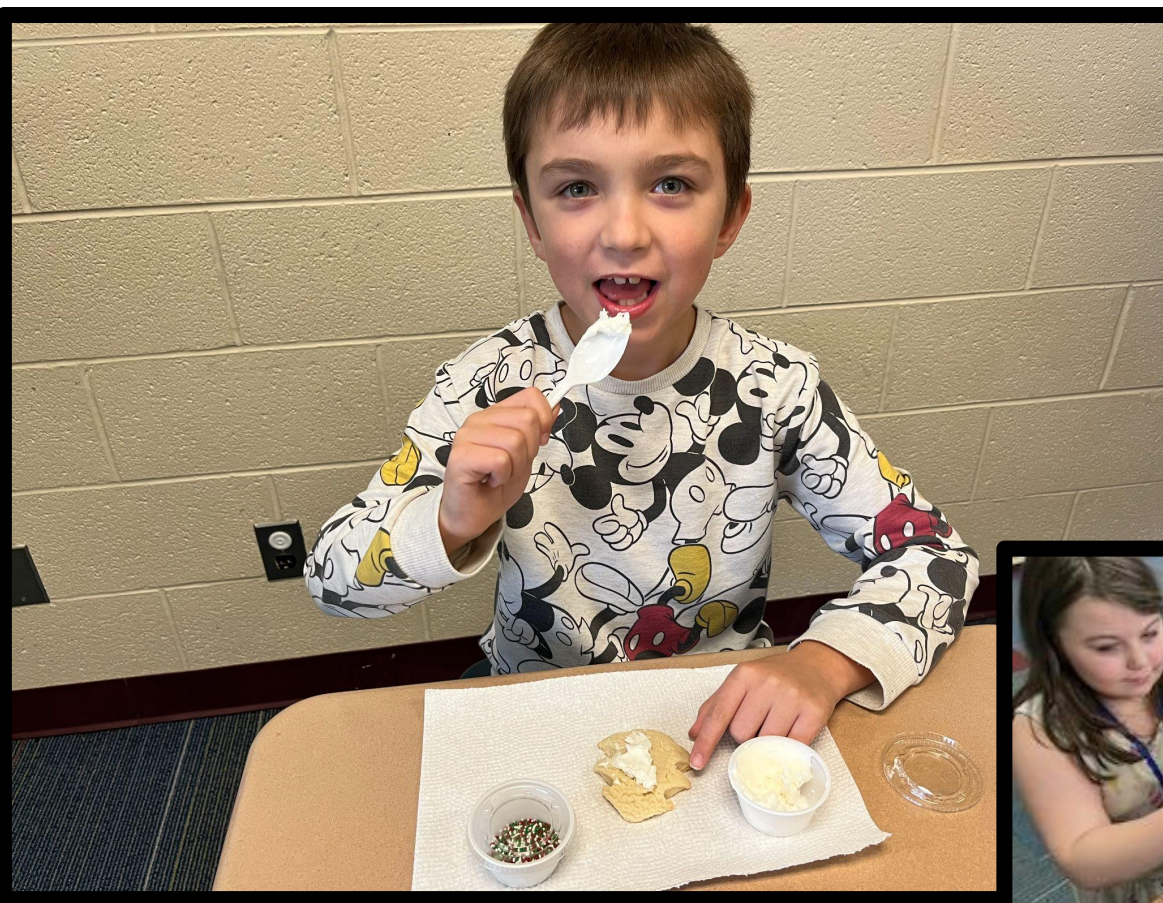




















SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MI
Agenda
Workshop Meeting
March 4, 2024 5:00 PM

CALL TO ORDER

The Workshop Meeting of the Hazel Park Board of Education was held on March 4, 2024 and was called to order by President Nagy at 5:01 p.m.

Roll Call Vote:

Members Present: Hinton, Laframboise, Rattee, Nagy

Members Absent: Baldwin, Fortress, Rice

Others Present: Kruppe, Dulmage, Cales, Paterson, Papasian-Broadwell

Approval of the Agenda (Action Item)

Moved by Laframboise, supported by Rattee, that the Agenda be approved as written.

Discussion

Roll Call Vote:

Yeas: Laframboise, Rattee, Hinton, Nagy

Nays:

Motion carried.

Public Comment - None

NEW BUSINESS

A. Safety

Dr. Papasian-Broadwell presented Navigate 360 and the Threat Assessment process.

B. Michigan Policy Changes

Dr. Kruppe presented Policy changes.

Public Comment - None

BOARD MEMBER AND ADMINISTRATION COMMENTS

Deborah Laframboise, Trustee

Thank you for going over Navigate 360.

Beverly Hinton, Trustee

Great Presentation. Good job.

Monica Rattee, Treasurer

Ditto, to what they said.

Dr. Amy Kruppe, Superintendent

Lots of procedures that Central Office has put in place. Administration has stepped up. Kudos to our administrators.

Rick Nagy, President

So much information. Great program.

ADJOURNMENT

Moved and supported that the meeting be adjourned at 6:09pm.
Unanimous Approval.



SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MI

Agenda

Regular Meeting

February 26, 2024 5:30PM

CALL TO ORDER

The Regular Meeting of the Hazel Park Board of Education was held at the Ford School Administration Office on February 26, 2024 and was called to order by President Nagy at 5:30 p.m.

ROLL CALL

Members Present: Baldwin, Hinton, Laframboise, Rattee, Nagy

Members Absent: Fortress, Rice (arrived at 6:00pm)

Others Present: Kruppe, Zirnis, Dulmage, Pleiness, Wilkins

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA (Action Item)

Moved by Fortress, supported by Rice, that the Board of Education approve the agenda as written.

Discussion

Roll Call Vote

Yeas: Baldwin, Rattee, Hinton, Laframboise, Nagy

Nays:

Motion carried.

SPECIAL ORDER OF BUSINESS

A. Student of the Month

The Board of Education recognized one student from each building for the District Student of the Month.

B. Teacher of the Year

The Board of Education recognized one teacher at the Elementary level, Ms. Lori Hazen and two from the secondary level, Mr. Todd Ross and Ms. Kimberly Danial. These teachers will be forwarded on to Oakland County to be in the running for Outstanding Teacher of the Year.

~~C. Advantage Representative~~

D. Junior High Representative

Madison Rattee, 8th grader at Hazel Park Junior High presented to the Board of Education on behalf of Hazel Park Junior High.

E. High School Representative

Jeremiah Kemp and Christy Gardner presented to the Board of Education on behalf of Hazel Park High School. Offering updates on upcoming senior activities, sports, Drama club, Robotics and Parent Teacher Conferences happening from 3:30pm to 7:00pm on March 9, 2024.

F. Hazel Park Junior High Presentation

Mr John Barnett introduced Ms. Karen Ryan who presented information to the Board of Education on the Peer to Peer Program that she has been implementing at the Junior High. This program has been highly successful with the students and is seemingly changing the climate of the school with fun activities to involve students and staff. She shared that the program will be implemented at the High School and Hoover for the 2024-2025 school year.

CONSENT AGENDA (Action Items)

A. Approval of Minutes

1. Board Meetings
 - a. January 22, 2024 - Regular Meeting
 - b. February 5, 2024 - Workshop Meeting
2. Committee Meetings
 - a. 2.12.24 Personnel Committee Minutes
 - b. 2.12.24 Policy Committee Minutes
 - c. 2.12.24 Finance Committee Minutes
 - d. 2.12.24 Buildings & Grounds Committee Minutes

Motion made by Baldwin, supported by Rattee, that the Board of Education approve the minutes with an amendment to the motions in regular meeting minutes for Item C & D.

Discussion

Roll Call Vote

Yeas: Baldwin, Rattee, Hinton, Laframboise, Nagy

Nays:

Motion carried.

B. Monthly Financial Reports

Motion made by Rice, supported by Rattee, that the Board of Education approve the Monthly Financial Reports, as presented.

Discussion

Roll Call Vote

Yeas: Rice, Rattee, Baldwin, Hinton, Laframboise, Nagy

Nays:

Motion carried.

~~C. Personnel Recommendations~~

D. Conference Requests

Motion made by Rice, supported by Laframboise, that the Board of Education approve the conference requests.

Discussion

Roll Call Vote

Yeas: Rice, Laframboise, Baldwin, Rattee, Hinton, Nagy

Nays:

Motion carried.

E. Board Training

Motion made by Baldwin, supported by Laframboise, that the Board of Education approve the Board Training, as presented.

Discussion

Roll Call Vote

Yeas: Baldwin, Laframboise, Hinton, Rattee, Nagy

Nays: Rice

Motion carried.

F. 2024 Future-Focused Schools Conference

Motion made by Baldwin, supported by Laframboise, that the Board of Education approve the 2024 Future-Focused Schools Conference.

Discussion

Roll Call Vote

Yeas: Baldwin, Laframboise, Hinton, Rattee, Rice, Nagy

Nays:

Motion carried.

G. 2024 MAASE Summer Institute

Motion made by Baldwin, supported by Laframboise, that the Board of Education approve the 2024 MAASE Summer Institute, as presented.

Discussion

Roll Call Vote

Yeas Baldwin, Laframboise, Hinton, Rattee, Rice, Nagy

Nays:

Motion carried.

NEW BUSINESS

A. STEAM Update (Informational Item)

Dr. Stephanie Dulmage presented information on STEAM including Preschool at Webster. She also shared information on Summer Programming.

B. Data Presentation (Informational Item)

Dr. Stephanie Dulmage presented information on iReady. She shared summaries for Reading & Math scores.

C. LEO Update (Informational Item)

Dr. Stephanie Dulmage presented information on the LEO grant which allows the district to have additional instructional coaches and is making a positive impact on our students.

D. Michigan Association of School Boards 2024 Election (Action Item)

Motion made by Rice, supported by Rattee, that the Board of Education recommend Brigid McQuiston for the 2024 Michigan Association of School Boards Election.

Discussion

Roll Call Vote

Yeas Rice, Rattee, Baldwin, Hinton, Laframboise, Nagy

Nays:

Motion carried.

E. Three-year Plans (Action Item)

Motion made by Rice, supported by Rattee, that the Board of Education approve three-year plans, as written.

Discussion

Roll Call Vote

Yeas Rice, Rattee, Baldwin, Hinton, Laframboise, Nagy

Nays:

Motion carried.

F. District & Department Handbooks (Action Item)

Motion made by Rice, supported by Baldwin, that the Board of Education approve the District & Department Handbooks, as presented.

Discussion

Roll Call Vote:

Yeas: Rice, Baldwin, Hinton, Rattee, Nagy

Nays: Laframboise

Motion carried.

G. Board Policies (Action Item)

Motion made by Baldwin, supported by Rice, that the Board of Education approve the Board Policies, effective immediately.

Discussion

Roll Call Vote:

Yeas: Baldwin, Rice, Rattee, Nagy

Nays: Hinton, Laframboise

Motion carried.

H. Administrative Guidelines (Informational Item)

I. Bus Purchase (Action Item)

Motion made by Baldwin, supported by Rice, that the Board of Education approves the purchase of an additional spare bus, not to exceed \$10,000.

Discussion

Roll Call Vote:

Yeas: Baldwin, Rice, Laframboise, Hinton, Rattee, Nagy

Nays:

Motion carried.

J. High School Bookcases (Action Item)

Motion made by Rice, supported by Rattee, that the Board of Education approve the purchase of new shelving units for the High School at a cost not to exceed \$12,500, as presented.

Discussion

Roll Call Vote:

Yeas: Rice, Rattee, Baldwin, Nagy

Nays: Hinton, Laframboise

Motion carried.

K. Advertising Purchase (Action Item)

Motion made by Baldwin, supported by Rice, that the Board of Education approves the purchase of advertising time for \$20,000.

Discussion

Roll Call Vote:

Yeas: Baldwin, Rice, Hinton, Laframboise, Rattee, Nagy

Nays:

Motion carried.

L. Edison BMS (Action Item)

Motion made by Rice, supported by Baldwin, that the Board of Education approves the purchase of a District Building Management System for \$13,500, as presented.

Discussion

Roll Call Vote:

Yeas: Rice, Baldwin, Hinton, Laframboise, Rattee, Nagy

Nays:

Motion carried.

M. HPEA Letter of Agreement (Action Item)

Motion made by Baldwin, supported by Rice, that the Board of Education approve the HPEA Letter of Agreement, as presented.

Discussion

Roll Call Vote:

Yeas: Baldwin, Rice, Hinton, Laframboise, Rattee, Nagy

Nays:

Motion carried.

N. Readmission of Student (Action Item)

Motion made by Baldwin, supported by Rattee, that the Board of Education approve the readmission of the student, as presented.

Discussion

Roll Call Vote:

Yeas: Baldwin, Rattee, Hinton, Laframboise, Rice, Nagy

Nays:

Motion carried.

O. Freedom Of Information Act (FOIA) (Informational Item)

P. Superintendent Contract Revision (Action Item)

Motion made by Baldwin, supported by Rice, that the Board of Education approve the Superintendent Contract Revision, as presented.

Discussion

Roll Call Vote:

Yeas: Baldwin, Rice, Rattee, Nagy

Nays: Hinton, Laframboise

Motion carried.

Q. Personnel Recommendations (Action Item)

Motion made by Baldwin, supported by Rice, that the Board of Education approve the personnel recommendations, as presented.

Discussion

Roll Call Vote

Yeas: Baldwin, Rice, Laframboise, Nagy

Nays: Hinton

Abstain: Rattee (familial conflict)

Motion carried.

SUPERINTENDENT REPORT

- A. Enrollment
- B. Attendance Presentation - 1st Semester
- C. Fundraisers
- D. 2023-24 ADK-Mu Classroom Grant Award

Congratulations to Amy Dressler, Art Teacher at United Oaks Elementary School on receiving the monthly grant for the 2023-24 school year from the Hazel Park chapter for ADK-Mu. She plans to purchase materials for her students. ADK-Mu of Hazel Park is an altruistic Sorority of Teachers that has supported the Hazel Park School District and community for over 60 years!

REQUESTS FOR FUTURE AGENDA ITEMS

CALENDAR DATES

- A. Monday, March 4, 2024 - Board of Education Workshop 5:00pm
- B. Monday, March 11, 2024 - Committee Meetings
- C. Monday, March 18, 2024 - Board of Education Regular Meeting 5:30pm

PUBLIC COMMENT - None

Board Members and Administration Comments

Deborah Laframboise, Trustee

Good luck to the Robotics team and I'm excited for the play on March 14th. Congratulations to all the athletes. I hope everyone has a great week!

Monica Rattee, Treasurer

Congratulations to students of the month. I love doing this monthly as a board member and as part of the Promise Zone. Thank you to the school reps, even the littlest update is helpful for us to know what is going on in the schools. We've already talked about it but Promise Zone dinner is tomorrow and it's going to be great! I really feel blessed that some people on this board do want what's best for our kids. This staff and administration that does what is right for kids in this district. I do this because it really does feel like family. We do this for the kids and when people don't put the kids first, it hurts.

Dawn Rice, Vice President

Thank you everyone, you all do a great job! There was a FOIA that went to the Governor regarding a complaint to have three board members removed. I will not be running again because I am tired of the constant battle against the Superintendent. Undermining everything and it always goes against the children. Thank you everyone for being here tonight.

Melissa Baldwin, Secretary

Thank you for coming out tonight. Thank you for all the students who came out and to the Student of the Month. It's hard to get up in front of people and talk, I think we can all relate to that. For myself, I want to thank the community for being patient with me. My personal life doesn't always allow me to be here. I do work behind the scenes, I had questions and they were answered and corrected in time for reviews before the meeting. This just makes our meetings a bit quicker because sometimes they can seem very long. I'm happy I got to hear from Dr Dulmage and I'm looking forward to the Math Task Force and hopefully we will get a piece of the pie when the grants come down! I hope everyone knows you can reach out to me at any time with questions or concerns and I have to agree with Monica. This district feels like family and I didn't grow up here but I was welcomed. Thank you all and have a good night!

Beverly Hinton, Trustee

I have dedicated over 40 years to this district. I brought the All-Night Party and kept it going for 15 years, to say I don't want to be here for the kids is ridiculous. I was advised by my lawyer to abstain from voting because this Board broke the law. I'm not calling Dr Kruppe I will bring my questions and concerns to this table so I can be transparent. I have to comment on the Resource Fair. It was fabulous! One of the best community events I've been to. The presentation was great, the chili was great and the leader, Ms. Graessley was great! It was a fabulous day and very worthwhile. Our kids are excelling, our schools and our athletes! Fabulous things going on with our kids!

Dr Kruppe, Superintendent

There were no violations of the Open Meetings Act. The violations that happened here tonight were two board members speaking on what happened in closed session twice. People have written to the state superintendent and there are no violations. It's rare for this board to provide leadership and to be here for the kids it just fails to happen. I have continued to stay in this community because I love it here. The personal attacks from board members need to stop.

Rick Nagy, President

Everyone did a great job with the presentations and I love the Student of the Month. I work the wrestling tournaments here and I really enjoy it. I'm looking forward to that coming up and we had a former teacher's daughter that wrestled last year. It was pretty great. Have a good night everyone.

Moved and supported that the meeting be adjourned at 8:10p.m.
Unanimous Approval.



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Agenda

Personnel Committee

Ford Administration Building
1620 E Elza Avenue
Hazel Park, MI 48030
March 11, 2024
2:00 PM

Board Members Present: Dawn Rice, Melissa Baldwin, Rick Nagy
Board Members Absent: None
Administrators: Dr. Amy Kruppe, Superintendent
Kristy Cales, Director of Human Resources

Meeting start time - **5:00 pm**
Public Comment: None

Agenda Items:

A. Certified Staffing

The committee discussed a total staffing change for the 2024/25 school year will tentatively be +0.2, as always this could change as it is based on student enrollment. This is the current projection but we need to update the high school for the board meeting. The committee has suggested moving this forward to the board.

B. Negotiations

The committee was updated on negotiations which will begin next week for HPEA and others, as there have been some changes in law.

C. Administration Contracts

The committee discussed the projected increases of 5% for Administration. The committee has suggested moving this forward to the board.

D. Additional High School Custodian

The committee discussed hiring an additional custodian for the high school. The committee has suggested moving this forward to the board.

E. Communications Intern III

The committee discussed hiring an additional intern for the Communication Department. The committee suggested moving this forward to the board.





F. Drama Intern

The committee discussed an extension of the three current drama interns. The committee suggested moving this forward to the board.

G. Athletic Intern

The committee discussed hiring two interns for the Athletic department. The committee suggested moving this forward to the board.

H. Bus Driver

The committee discussed hiring three additional bus drivers. The committee suggested moving this forward to the board.

I. Letter of Agreement - AFSCME

The committee discussed the LOA for the Maintenance/Custodial union.

J. Business Office Director

The committee discussed offering the Business Office Director an additional compensation for the training of the Business Office Manager.

Meeting end time: **2:57pm**

Minutes submitted by Jamie Buczko, Administrative Assistant to the Superintendent



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Agenda

Buildings & Grounds Committee

Ford Administration Building
1620 E Elza Avenue
Hazel Park, MI 48030
March 11, 2024
5:00 PM

Board Members Present: Heidi Fortress, Beverly Hinton

Board Members Absent: Rick Nagy

Administrators Present: Jason Zirnig, Assistant Superintendent of Business and Operations
Amy Kruppe, Superintendent

Meeting start time - **5:00 pm**

Public Comment: None

1) Custodial Training & Consulting

The committee discussed a potential opportunity for mentorship and training. The committee suggested bringing this to the board but would not support the monthly coaching.

2) RFP Doors

The RFP for the Doors has not been completed.

3) Camera Update

The committee was updated on the security cameras across the district.

4) Centegix

The committee was updated on the installation of the Centegix Safety System that was installed across the district.

5) Technology Purchase

The committee discussed the purchase of new technology for our students and suggested moving it forward to the board. This includes separating the cost over two years.

6) Metal Detectors

The committee discussed the purchase of two new metal detectors for the high school. The committee suggested moving it forward to the board.

Meeting end time - **5:26 pm**

Minutes submitted by Jamie Buczko, Administrative Assistant to Superintendent





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Agenda

Finance Committee

Ford Administration Building

1620 E Elza Avenue

Hazel Park, MI 48030

March 14, 2024

1:30 PM

Board Members Present:	Monica Rattee, Dawn Rice
Board Members Absent:	Debbie Laframboise
Administrators:	Dr. Amy Kruppe, Superintendent
	Jason Zirniss, Assistant Superintendent of Business & Operations

Meeting start time: 1:34pm

Public comment: None

Agenda Items:

- A. Charter Contract Term Extension
The committee discussed that MVCA has requested a 5 year extension on the renewal of their contract. The committee suggested moving this forward to the Board.
- B. Budget Amendment
Mr Zirniss provided an update on the Budget to the committee, the committee suggested moving this forward to the Board.
- C. Technology Purchase
The committee discussed the purchase of new technology for our students and suggested moving it forward to the board. This includes separating the cost over two years.
- D. ECRA
The committee discussed the ECRA organization and how it will assist in data analysis and collection. The committee suggested moving this forward to the board.
- E. Check Register & Credit Card Statement
The committee reviewed the check register and the credit card statement. Questions were asked and answered.

Meeting end time: 2:00pm

Minutes submitted by Jamie Buczko, Administrative Assistant to the Superintendent





Ford Administration
Jason Zirniss, Assistant Superintendent of Business and Operations
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5217 | F: 248-544-5443
www.hazelparkschools.org

TO: The School District of the City of Hazel Park
Board of Education

FROM: Jason Zirniss
Assistant Superintendent, Business & Operations

RE: Treasurer's Report February 2024

DATE: March 12, 2024

Attached is the check register (including current period voids), a listing of ACH debits, wire transfers, and P-Card purchases made during the period

GENERAL FUND (11)		1,385,445.70	
	<i>Total - General Fund</i>	<u>\$ 1,385,445.70</u>	
CENTER PROGRAM (22)		3,193.57	
COMMUNITY SERVICE (23)		351.50	
FOOD SERVICE FUND (25)		202,228.08	
COMMON DEBT (31-39)		500.00	
CAPITAL PROJECTS (41-49)		1,200.00	
	<i>Total - Special Revenue Funds</i>	<u>\$ 207,473.15</u>	
TRUST FUNDS (51)		0.00	
INTERNAL ACCOUNT FUNDS (29)		6,045.30	
	<i>Total - Other Funds</i>	<u>\$ 6,045.30</u>	
TOTAL CHECK DISBURSEMENTS		<u><u>\$ 1,598,964.15</u></u>	\$ 1,598,964.15
ACH DEBITS			1,487,165.07
PAYROLL			1,487,165.07
OUTGOING WIRE TRANSFERS			0.00
P-CARD PURCHASES			56,974.18
			<u>3,031,304.32</u>
TOTAL DISBURSEMENTS IN PERIOD			<u><u>\$ 4,630,268.47</u></u>

I certify that the disbursements listed on the attached check registers and listing of ACH debits, wire transfers, and P-Card purchases were payments made for obligations of The School District of the City of Hazel Park and that all materials or services listed on the invoices have been received or performed.

Jason Zirniss
Assistant Superintendent, Business & Operations

Monthly Summary of EFT's from HP Bank Accounts

1/31/2024

<u>Date</u>	<u>Amount</u>	<u>Bank Acct Taken From</u>	<u>Reason</u>
1/3/2024	495.95	Gen Funds	Latchkey Fees
2/28/2024	10,000.00	Gen Funds	Arbiter Pay
2/12/2024	7,626.11	Gen Funds	Health Equity Payment
2/26/2024	7,435.11	Gen Funds	Health Equity Payment
2/8/2024	11,794.62	Gen Funds	EduStaff Payment
2/22/2024	17,560.50	Gen Funds	EduStaff Payment
2/13/2024	23,701.14	Gen Funds	Penserv Payment
2/26/2024	23,851.14	Gen Funds	Penserv Payment
1/25/2024	248,365.72	Gen Funds	Payroll State Tax
1/5/2024	252,706.09	Gen Funds	Payroll State Tax
1/12/2024	37,530.83	Gen Funds	Payroll Federal Tax
1/26/2024	38,312.19	Gen Funds	Payroll Federal Tax
2/13/2024	367,610.01	Gen Funds	Ret W/H
2/13/2024	69,384.12	Gen Funds	Ret W/H
2/22/2024	368,865.61	Gen Funds	Ret W/H
2/22/2024	25,761.65	Gen Funds	Ret W/H
	1,511,000.79	Total ACH Debits	

<u>Date</u>	<u>Amount</u>	<u>Payroll</u>
9/9/2024	\$738,883.70	General Payroll
9/23/2024	\$748,281.37	General Payroll
	\$1,487,165.07	Total Payroll

<u>Date</u>	<u>Amount</u>	<u>P-Card Purchases</u>
2/21/2024	56,974.18	General P-Card charges Huntington Bank
	\$56,974.18	Total P-Card Purchases

Hazel Park Schools

Check Register by Fund

Check Date From 2/1/2024 TO 2/29/2024

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
Fund: 110					
02/02/2024	EH 00000996	100600	A C BUILDERS HARDWARE INC		242.43
02/02/2024	EH 00000997	100550	AMAZON CAPITAL SERVICES INC		2,526.48
02/02/2024	EH 00000998	100574	INSTITUTE FOR EXCELLENCE IN ED		1,500.00
02/02/2024	EH 00000999	100430	JG POLY SALES		635.80
02/02/2024	EH 00001000	100393	KILBURNS EQUIPMENT RENTAL INC		139.90
02/02/2024	EH 00001001	100745	KSS ENTERPRISES		7.37
02/02/2024	EH 00001002	100445	ROCKET ENTERPRISE INC		110.00
02/02/2024	EH 00001003	100397	SCHOOL SPECIALTY	P2400218	875.05
02/02/2024	EH 00001004	100349	YOUNG SUPPLY CO		166.90
02/02/2024	EH 00001005	100550	AMAZON CAPITAL SERVICES INC	P2400225	263.41
02/02/2024	HP 00503139	100346	BIG D LOCK & KEY		265.00
02/02/2024	HP 00503140	100900	BIG TOP PARTY RENTALS		600.00
02/02/2024	HP 00503141	100322	CITY HAZEL PARK WATER		5,292.40
02/02/2024	HP 00503142	100309	CONSUMERS ENERGY		275.79
02/02/2024	HP 00503143	100310	DAVIDS GOLD MEDAL SPORTS		1,218.00
02/02/2024	HP 00503144	100361	DOWNRIVER REFRIGERATION SUPPLY		1,698.19
02/02/2024	HP 00503146	100707	HARRIS, JEFFREY		671.11
02/02/2024	HP 00503148	100830	INTERACTIVE ENERGY GROUP LLC		1,170.00
02/02/2024	HP 00503149	100451	J W PEPPER & SONS		130.00
02/02/2024	HP 00503151	101165	JAVON BUTTS	P2400100	900.00
02/02/2024	HP 00503152	100647	LAKEVIEW PUBLIC SCHOOLS		225.00
02/02/2024	HP 00503153	101282	LEWIS TIRE SERVICE		145.00
02/02/2024	HP 00503155	100089	MCNAUGHTON-MCKAY ELECTRIC COMP		386.90
02/02/2024	HP 00503156	100447	MERIDIAN WINDS		45.00
02/02/2024	HP 00503157	100589	MILLENNIUM BUSINESS SYSTEMS	P2400099	379.35
02/02/2024	HP 00503158	100332	NBC TRUCK EQUIPMENT		515.32
02/02/2024	HP 00503159	100497	OTIS ELEVATOR		2,932.65
02/02/2024	HP 00503160	101346	PORT HURON AREA SCHOOL DISTRICT		250.00
02/02/2024	HP 00503161	100312	R.L. DEPPMANN		1,093.55
02/02/2024	HP 00503162	100740	SPECTRUM WIRELESS USA INC		280.00

Current Date: 03/15/2024
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User: ZIRNISI - Jason Zimmis Page 1
Report: OSAP5009 - OSAP5009: Check Register by Fund

Selection:
OH_DTL.[oh_ck_dt] <= '02/29/2024' AND OH_DTL.[oh_ck_dt] >= '02/01/2024'

Hazel Park Schools

Check Register by Fund

Check Date From 2/1/2024 TO 2/29/2024

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
02/02/2024	HP 00503164	10068	TURF TENDERS LANDSCAPING & FERALIZER		2,519.10
02/02/2024	HP 00503165	100395	WEINGARTZ SUPPLY COMPANY		4,430.00
02/02/2024	HP 00503166	100309	CONSUMERS ENERGY		324.53
02/06/2024	HP 00503168	100352	MICHIGAN SCHOOL BAND AND ORCHESTRA		280.00
02/09/2024	EH 00001006	100550	AMAZON CAPITAL SERVICES INC		1,800.94
02/09/2024	EH 00001007	100495	C G NEWSPAPERS		5,982.00
02/09/2024	EH 00001008	100430	JG POLY SALES		795.71
02/09/2024	EH 00001009	100444	LIGHTING SUPPLY COMPANY		417.60
02/09/2024	EH 00001010	100515	STAFF CONNECTIONS LLC		15,705.59
02/09/2024	EH 00001011	100550	AMAZON CAPITAL SERVICES INC	P2400233	212.85
02/09/2024	HP 00503169	100049	5 STAR OUTDOOR LLC		20,000.00
02/09/2024	HP 00503170	100458	ACE TRANSPORTATION		2,430.00
02/09/2024	HP 00503171	101104	AMERICAN READING COMPANY INC	P2400051	44,180.00
02/09/2024	HP 00503172	100544	ASCENSION MICHIGAN EMPLOYER SOLUTIONS		123.00
02/09/2024	HP 00503173	100354	AUTO ZONE		136.99
02/09/2024	HP 00503174	100346	BIG D LOCK & KEY		1,421.50
02/09/2024	HP 00503175	100309	CONSUMERS ENERGY		13,343.11
02/09/2024	HP 00503176	100313	DTE ENERGY		1,235.63
02/09/2024	HP 00503177	101132	ENTECH MEDICAL STAFFING		96.43
02/09/2024	HP 00503178	100446	FAR THERAPEUTIC & PERFORMING ARTS		870.03
02/09/2024	HP 00503179	100217	GIANT PLUMBING & HEATING SUPPLY		18.86
02/09/2024	HP 00503180	101349	LAMPHERE SCHOOLS		917.65
02/09/2024	HP 00503182	101052	NORTHSTAR MAT SERVICE		849.00
02/09/2024	HP 00503183	100380	OAKLAND SCHOOLS		3,869.25
02/09/2024	HP 00503184	100341	SULLIVANS FLEET SERV INC		1,083.11
02/09/2024	HP 00503185	100032	VERIZON WIRELESS		53.54
02/09/2024	HP 00503186	101348	YAROSLAV HNEZDILOV		200.00
02/09/2024	HP 00503187	101169	ASSET ACCEPTANCE LLC		196.87
02/09/2024	HP 00503188	100378	BUCKLES & BUCKLES		241.57
02/09/2024	HP 00503189	100512	CHAPTER 13 TRUSTEE - T. TERRY		420.00
02/09/2024	HP 00503190	100609	DAVID RUSKIN		556.58

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User: ZIRNISI - Jason Zirnisi
Report: OSAP5009 - OSAP5009: Check Register by Fund
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Selection:
OH_DTL.[oh_ck_dt] <= '02/29/2024' AND OH_DTL.[oh_ck_dt] >= '02/01/2024'

Hazel Park Schools Check Register by Fund

Check Date From 2/1/2024 TO 2/29/2024

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
02/09/2024	HP 00503191	100387	MISDU		1,159.19
02/09/2024	HP 00503192	101297	ROBERT M. WEISS		404.82
02/09/2024	HP 00503193	101154	ROOSEN, VARCHETTI & OLIVIER PLLC		405.55
02/09/2024	HP 00503194	100028	STATE OF MICHIGAN		274.10
02/16/2024	EH 00001012	100600	A C BUILDERS HARDWARE INC		195.57
02/16/2024	EH 00001013	100351	AIRGAS GREAT LAKES		1,262.77
02/16/2024	EH 00001014	100550	AMAZON CAPITAL SERVICES INC	P2400227	301.22
02/16/2024	EH 00001016	100292	INVEST CENTERS LLC		70,964.77
02/16/2024	EH 00001017	100430	JG POLY SALES		600.30
02/16/2024	EH 00001018	100745	KSS ENTERPRISES		10,882.22
02/16/2024	EH 00001019	100520	PEDIATRIC HEALTH CONSULTANTS INC		4,574.50
02/16/2024	EH 00001020	100428	ROYAL ROOFING		713.00
02/16/2024	EH 00001021	100397	SCHOOL SPECIALTY		1,262.08
02/16/2024	EH 00001022	100515	STAFF CONNECTIONS LLC		4,942.75
02/16/2024	EH 00001023	100357	STAPLES BUSINESS ADVANTGE	P2400230	320.20
02/16/2024	HP 00503195	101002	360 FIRE & FLOOD LLC.		86,008.76
02/16/2024	HP 00503196	101104	AMERICAN READING COMPANY INC		14,080.00
02/16/2024	HP 00503197	100544	ASCENSION MICHIGAN EMPLOYER SOLUTIONS		514.00
02/16/2024	HP 00503198	100526	CAROLINA BIOLOGICAL SUPPLY CO	P2400032	10.36
02/16/2024	HP 00503199	100888	CONSTELLATION		26,295.53
02/16/2024	HP 00503200	100309	CONSUMERS ENERGY		23,219.28
02/16/2024	HP 00503201	100459	CONVERGENT TECH PARTNERS		118.75
02/16/2024	HP 00503202	100479	CRISIS PREVENTION INSTITUTE		200.00
02/16/2024	HP 00503203	100313	DTE ENERGY		31,570.88
02/16/2024	HP 00503204	101132	ENTECH MEDICALL STAFFING		916.04
02/16/2024	HP 00503205	100446	FAR THERAPEUTIC & PERFORMING ARTS		108.76
02/16/2024	HP 00503206	100640	FIBER LINK INC		58.50
02/16/2024	HP 00503207	100488	HOME DEPOT CREDIT SERVICES		931.19
02/16/2024	HP 00503208	100079	INTEGRITY TESTING & SAFETY ADM		231.00
02/16/2024	HP 00503209	100451	J W PEPPER & SONS	P2400100	45.00
02/16/2024	HP 00503210	101304	JANICE HOWARD		240.54

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Hazel Park Schools Check Register by Fund

Check Date From 2/1/2024 TO 2/29/2024

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
02/16/2024	HP 00503211	101350	LUCAS, ALLISON		600.00
02/16/2024	HP 00503212	101273	MADISON HEIGHTS PLBG & HTG SUPPLY INC		856.90
02/16/2024	HP 00503213	100089	MCNAUGHTON-MCKAY ELECTRIC COMP		242.29
02/16/2024	HP 00503214	100447	MERIDIAN WINDS	P2400099	97.00
02/16/2024	HP 00503215	100327	MICHIGAN EDUCATION SPECIAL		503,869.66
02/16/2024	HP 00503216	100481	OAKLAND COMMUNITY COLLEGE		494.00
02/16/2024	HP 00503217	100380	OAKLAND SCHOOLS		5,677.36
02/16/2024	HP 00503218	100202	ORKIN LLC		148.99
02/16/2024	HP 00503219	100497	OTIS ELEVATOR		775.00
02/16/2024	HP 00503222	100390	THE BLIND FACTORY		1,165.45
02/22/2024	EH 00001024	100045	A & I ENTERPRISES		206,088.23
02/22/2024	EH 00001025	100550	AMAZON CAPITAL SERVICES INC	P2400234	387.36
02/22/2024	EH 00001026	100431	CLARK HILL PLC		2,961.00
02/22/2024	EH 00001027	100292	INVEST CENTERS LLC		200,175.40
02/22/2024	EH 00001028	100430	JG POLY SALES		419.00
02/22/2024	EH 00001029	100745	KSS ENTERPRISES		679.52
02/22/2024	EH 00001030	100428	ROYAL ROOFING		954.00
02/22/2024	EH 00001031	100515	STAFF CONNECTIONS LLC		9,351.76
02/22/2024	HP 00503223	101104	AMERICAN READING COMPANY INC	P2400053	3,000.00
02/22/2024	HP 00503224	100544	ASCENSION MICHIGAN EMPLOYER SOLUTIONS		56.00
02/22/2024	HP 00503225	100313	DTE ENERGY		131.40
02/22/2024	HP 00503226	101132	ENTECH MEDICALL STAFFING		874.71
02/22/2024	HP 00503227	101351	GROVES ATHLETICS		175.00
02/22/2024	HP 00503228	101273	MADISON HEIGHTS PLBG & HTG SUPPLY INC		106.76
02/22/2024	HP 00503229	100043	MECHANICAL SYSTEMS SERVICES		430.00
02/22/2024	HP 00503230	100589	MILLENNIUM BUSINESS SYSTEMS		3,348.92
02/22/2024	HP 00503231	100100	MISS DIG SYSTEM INC		940.07
02/22/2024	HP 00503233	101187	PLAQUES AND SUCH		155.25
02/22/2024	HP 00503234	100338	QUICK MADE SIGNS & TROPHY SALE		1,422.50
02/22/2024	HP 00503235	100235	TOP NOTCH PRINTING LLC		3,380.00
02/22/2024	HP 00503236	100364	VIGILANTE SECURITY INC		1,047.00

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User: ZIRNISI - Jason Zirniss
Report: OSAP5009 - OSAP5009: Check Register by Fund
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Selection: OH_DTL.[oh_ck_dt] <= '02/29/2024' AND OH_DTL.[oh_ck_dt] >= '02/01/2024'

Hazel Park Schools

Check Register by Fund

Check Date From 2/1/2024 TO 2/29/2024

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
02/26/2024	HP 00503237	101169	ASSET ACCEPTANCE LLC		196.87
02/26/2024	HP 00503238	100378	BUCKLES & BUCKLES		241.57
02/26/2024	HP 00503239	100512	CHAPTER 13 TRUSTEE - T. TERRY		420.00
02/26/2024	HP 00503240	100609	DAVID RUSKIN		556.58
02/26/2024	HP 00503241	100387	MISDU		1,159.19
02/26/2024	HP 00503242	101154	ROOSEN, VARCHETTI & OLIVIER PLLC		397.29
			Fund 110 Total:		1,385,445.70
Fund: 220					
02/02/2024	EH 00000997	100550	AMAZON CAPITAL SERVICES INC		43.87
02/09/2024	EH 00001006	100550	AMAZON CAPITAL SERVICES INC	P2400229	663.32
02/09/2024	HP 00503178	100446	FAR THERAPEUTIC & PERFORMING ARTS		1,522.52
02/16/2024	HP 00503205	100446	FAR THERAPEUTIC & PERFORMING ARTS		108.76
02/22/2024	EH 00001025	100550	AMAZON CAPITAL SERVICES INC	P2400183	237.36
02/22/2024	HP 00503230	100589	MILLENNIUM BUSINESS SYSTEMS		617.74
			Fund 220 Total:		3,193.57
Fund: 230					
02/02/2024	HP 00503167	100675	PROCARE SOFTWARE LLC		351.50
			Fund 230 Total:		351.50
Fund: 250					
02/02/2024	HP 00503154	101315	MACOMB SALES & SERVICE LLC		635.00
02/02/2024	HP 00503163	100501	STAFFORD SMITH INC		15,238.00
02/09/2024	HP 00503181	101315	MACOMB SALES & SERVICE LLC		314.70
02/16/2024	EH 00001015	100118	CHARTWELLS DINING SERVICES		185,960.43
02/22/2024	HP 00503230	100589	MILLENNIUM BUSINESS SYSTEMS		79.95
			Fund 250 Total:		202,228.08
Fund: 290					
02/02/2024	EH 00000997	100550	AMAZON CAPITAL SERVICES INC		86.94
02/02/2024	HP 00503145	100681	GREYSTONE GARDENS INC		2,555.20
02/16/2024	EH 00001014	100550	AMAZON CAPITAL SERVICES INC		327.22
02/16/2024	HP 00503220	100856	SHOWCASE AMERICA UNLIMITED		2,961.00
02/16/2024	HP 00503221	101159	STACY HAMMONDS		114.94
			Fund 290 Total:		6,045.30

User: ZIRNISIJ - Jason Zirnis
 Report: OSAP5009 - OSAP5009: Check Register by Fund
 Selection: OH_DTL.[oh_ck_dt] <= '02/29/2024' AND OH_DTL.[oh_ck_dt] >= '02/01/2024'

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Hazel Park Schools
Check Register by Fund
 Check Date From 2/1/2024 TO 2/29/2024

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
Fund: 310					
02/02/2024	HP 00503147	100695	HUNTINGTON NATIONAL BANK		500.00
			Fund 310 Total:		500.00
Fund: 420					
02/22/2024	HP 00503232	100461	NOVA ENVIRONMENTAL INC		1,200.00
			Fund 420 Total:		1,200.00
			Grand Total:		1,598,964.15

End of Report



Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CORPORATE ACCOUNT SUMMARY

Previous balance	\$80,120.06	Statement date	01/31/24
Payments	80,120.06	Number of days in billing cycle	31
Credits	583.27	Credit limit	500,000.00
Purchases and other debits	57,507.45	Available credit	442,179.00
Cash advances	0.00	Cash limit	0.00
Fees charged	50.00	Available cash	0.00
FINANCE CHARGES	0.00		
New balance	\$56,974.18	Payment due date	02/20/24
		Amount due	\$56,974.18

Call Us:
 Continental US: 866-643-4203
 Report Lost or Stolen Cards: 866-643-4203

Write Us:
 CUSTOMER SERVICE
 PO BOX 1558, COLUMBUS, OH 43272

Online Access:
 www.huntington.com

Congratulations! You have earned \$285 based on your company's Commercial Card spend this period. This rebate amount will be deposited directly into your company's Huntington Business checking account. Thank you for your business.
 Your next authorized automatic payment of \$56,805.97 will be debited from your account on the payment due date listed on page one of this statement. If you have any questions regarding your account, please call us at 1-866-643-4203.

YOUR BALANCE INCLUDES A DISPUTE AMOUNT OF \$168.21 WHICH IS RECEIVING OUR ATTENTION.

CORPORATE ACCOUNT ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount	TOTAL ACTIVITY
01/22	01/22	F128600D600CHGDDA	AUTOMATIC PAYMENT - THANK YOU	\$80,120.06 CR	\$80,120.06 CR

5548 012201 001 07 31 240131 0 0000 PAGE 1 OF 12 1041041286 1000 T007 01AK5548

Please detach bottom portion and submit with payment using enclosed envelope

Account Number XXXX XXXX XXXX 5846
 Payment Due Date February 20, 2024
 Total Amount Due \$56,974.18
 You are set up with Automatic Payment in the amount of \$56,805.97



HUNTINGTON NATIONAL BANK
 PO BOX 2360
 OMAHA NE 68103-2360

Make Check Payable to:

Amount Enclosed

\$	56	974	18
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ATTN: MATTHEW MILLER
 HAZEL PARK SCHOOLS
 1620 EAST ELZA AVE
 HAZEL PARK SCHOOLS
 HAZEL PARK MI 48030

HUNTINGTON NATIONAL BANK
 PO BOX 182387
 COLUMBUS OH 43218-2387



15810556329000043307305697418056974182

5989902081 43 5563293004515846



Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY						
JAMIE BUCZKO		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
XXXX XXXX XXXX 8074		\$5,727.09	\$0.00	\$0.00	\$0.00	\$5,727.09
CREDIT LIMIT \$20,000.00						
Post Date	Tran Date	Reference Number	Transaction Description			Amount
01/07	01/06	5543286QN5Z9DSBPH	IN *STUDENT ACHIEVEMEN 248-5145101 MI			250.00
01/11	01/10	0534588QS8PM9PF2T	A 1 FINGERPRINT OAK PARK MI			75.00
01/16	01/15	5541734D0TAQST4PJ	DELTA 00622036896725 DELTA.COM CA NAME:KRUPPE,AMY TICKET#:00622036896725 LEG 1: ITINERARY#:533 DATE:02/14/2024 DEPARTURE TIME:09:08 CARRIER:DL ARRIVAL TIME:00:00 ORIGINATION:DTW DESTINATION:SAN LEG 2: ITINERARY#:729 DATE:02/17/2024 DEPARTURE TIME:08:30 CARRIER:DL ARRIVAL TIME:00:00 ORIGINATION:SAN DESTINATION:MSP LEG 3: ITINERARY#:2108 DATE:02/17/2024 DEPARTURE TIME:15:40 CARRIER:DL ARRIVAL TIME:00:00 ORIGINATION:MSP DESTINATION:DTW			765.70
01/16	01/15	5543286D061RP6ALH	DELTA 00641094510475 800-221-1212 GA NAME:KRUPPE,AMY TICKET#:00641094510475 LEG 1: ITINERARY#: DATE:01/15/2024 DEPARTURE TIME:00:00 CARRIER:DL ARRIVAL TIME:00:00 ORIGINATION:LAX DESTINATION:LAX			79.99
01/16	01/15	0534588QZ8PM1VEEQ	A 1 FINGERPRINT OAK PARK MI			75.00
01/19	01/18	5541734D3TADPA1X0	DELTA 00622047584185 DELTA.COM CA NAME:DULMAGE,STEPHAN TICKET#:00622047584185 LEG 1: ITINERARY#:369 DATE:03/23/2024 DEPARTURE TIME:16:45 CARRIER:DL ARRIVAL TIME:00:00 ORIGINATION:DTW DESTINATION:SAN LEG 2: ITINERARY#:2630 DATE:03/27/2024 DEPARTURE TIME:13:23 CARRIER:DL ARRIVAL TIME:00:00 ORIGINATION:SAN DESTINATION:SLC LEG 3: ITINERARY#:657 DATE:03/27/2024 DEPARTURE TIME:18:30 CARRIER:DL ARRIVAL TIME:00:00 ORIGINATION:SLC DESTINATION:DTW			845.70

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

JAMIE BUCZKO
 XXXX XXXX XXXX 8074
 CREDIT LIMIT \$20,000.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/19	01/18	5541734D3TADPA1X8	DELTA 00622047584174 DELTA.COM CA NAME:KRUPPE,AMY TICKET#:00622047584174 LEG 1: ITINERARY#:369 DATE:03/23/2024 DEPARTURE TIME:16:45 CARRIER:DL ARRIVAL TIME:00:00 ORIGINATION:DTW DESTINATION:SAN LEG 2: ITINERARY#:2630 DATE:03/27/2024 DEPARTURE TIME:13:23 CARRIER:DL ARRIVAL TIME:00:00 ORIGINATION:SAN DESTINATION:SLC LEG 3: ITINERARY#:657 DATE:03/27/2024 DEPARTURE TIME:18:30 CARRIER:DL ARRIVAL TIME:00:00 ORIGINATION:SLC DESTINATION:DTW	845.70
01/21	01/19	5543286D362RZ8DRB	AMERICAN RED CROSS 800-733-2767 DC	65.00
01/22	01/21	0534588D58PLW2QMQ	A 1 FINGERPRINT OAK PARK MI	75.00
01/22	01/21	0534588D58PLW2QPZ	A 1 FINGERPRINT OAK PARK MI	75.00
01/26	01/25	0534588D98PM8Y68B	A 1 FINGERPRINT OAK PARK MI	75.00
01/30	01/29	5543286DD5W61FANK	IN *SC 2 502-4453377 KY	2,500.00

DEBRA DIMAS	PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
XXXX XXXX XXXX 8828 CREDIT LIMIT \$5,000.00	\$1,475.92	\$0.00	\$0.00	\$0.00	\$1,475.92

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/12	01/11	5543286QW60R9R52B	TST* NEW YORK BAGEL - FERNDALE MI	107.65
01/14	01/12	5541734QW7VJ7KZXN	TREETOP PUBLISHING INC MILWAUKEE WI	170.78
01/16	01/15	5543286QZ61PDS03V	AMZN MKTP US*R88A97XD0 AMZN.COM/BILL WA	11.99
01/16	01/15	5543286QZ61P3R1J0	AMZN MKTP US*R86F50X90 AMZN.COM/BILL WA	61.00
01/16	01/16	5543286D061RAK59R	AMZN MKTP US*R84559VA0 AMZN.COM/BILL WA	367.08
01/17	01/17	5543286D1620DRBVD	AMZN MKTP US*RT86D6Y52 AMZN.COM/BILL WA	35.98
01/19	01/18	5543286D362KTLH38	TST* NEW YORK BAGEL - FERNDALE MI	107.65
01/19	01/18	0543684D28PLE2XXJ	KROGER #447 HAZEL PARK MI	16.17
01/23	01/22	5543286D663HW44E8	AMZN MKTP US*R81M21KV2 AMZN.COM/BILL WA	56.61
01/25	01/24	0543684D9BLK9PZ4X	SAMS CLUB #6659 MADISON HEIGH MI	251.84
01/26	01/25	5543286DA5V6JNFN6	TST* NEW YORK BAGEL - FERNDALE MI	107.65
01/28	01/26	0534588DA8PMWZJ4R	EDDIES PIZZA WARREN MI	40.00
01/30	01/29	5543286DD5W4DT4WK	AMZN MKTP US*R01450H11 AMZN.COM/BILL WA	99.99
01/31	01/30	5543286DE5WD5VHF8	AMAZON.COM*R25NN8MNO AMZN.COM/BILL WA	41.53



Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)						
STEPHANIE DULMAGE						
XXXX XXXX XXXX 5092		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$181.71	\$0.00	\$0.00	\$0.00	\$181.71
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
01/24	01/23	1230202D701MMY9TB	LUCID SOFTWARE INC. 8444658243 UT		95.40	
01/25	01/24	5542950D8MN6ADM6F	VEXROBOTICS 9034530802 TX		86.31	

KARLA GRAESSLEY						
XXXX XXXX XXXX 2857		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$2,390.82	\$0.00	\$0.00	\$0.00	\$2,390.82
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
01/10	01/09	0541019QT2LRGSXJN	TARGET 00025445 WARREN MI		161.06	
01/11	01/11	5543286QV60D8DDR4	AMZN MKTP US*TK6N18WE1 AMZN.COM/BILL WA		113.95	
01/12	01/10	5548382QVARR5DVHP	SAMSCLUB.COM 888-746-7726 AR		738.84	
01/12	01/11	5543286QV60KSJXVJ	AMZN MKTP US*RT0Q16JO2 AMZN.COM/BILL WA		116.28	
01/14	01/12	5543286QW60XMQ49N	MEIJER # 268 DETROIT MI		21.19	
01/19	01/18	0543684D25S9YYAPN	MEIJER STORE #222 MADISON HEIGH MI		84.76	
01/22	01/22	8230509D60004VYTV	AMAZON RET* 112-953913 SEATTLE WA		333.01	
01/23	01/22	5543286D65S9KEQ04	AMZN MKTP US*R85KD1742 AMZN.COM/BILL WA		42.34	
01/23	01/22	5543286D65S9PB1YM	AMZN MKTP US*R80NI5Q91 AMZN.COM/BILL WA		587.88	
01/24	01/24	5543286D85SJB8206	AMZN MKTP US*R86J957P1 AMZN.COM/BILL WA		107.54	
01/28	01/28	5543286DQ5VNQKEPB	AMZN MKTP US*R08JM1862 AMZN.COM/BILL WA		26.50	
01/30	01/30	5543286DE5W73FZVT	AMAZON.COM*R03MC2QG1 AMZN.COM/BILL WA		57.47	

TECHNOLOGY HP						
XXXX XXXX XXXX 8518		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$199.79	\$0.00	\$0.00	\$0.00	\$199.79
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
01/25	01/25	8538390D90006ANQN	ALOHI * FAXPLUS PLAN-LES-OUAT DU		199.79	

MICHELLE KRAUSE						
XXXX XXXX XXXX 7323		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$179.00	\$0.00	\$0.00	\$0.00	\$179.00
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
01/04	01/03	8271116QK000QHXXB	KAMIHQ.COM WALNUT CA		99.00	
01/21	01/18	8535335D3BP9Z42DE	PAYPAL *CHAMPIONSHI 4029357733 MI		80.00	

CORRI NASTASI						
XXXX XXXX XXXX 6896		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$3,353.07	\$0.00	\$0.00	\$46.99 CR	\$3,306.08
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
01/03	01/03	5543286QK5Y4ZA8QM	AMZN MKTP US*TK1K78EJO AMZN.COM/BILL WA		15.65	
01/04	01/03	5543286QK5YQ4VH63	AMZN MKTP US*TK4AI2O02 AMZN.COM/BILL WA		159.99	
01/05	01/03	7526586QLSHHN05ZF	OTC BRANDS INC OMAHA NE		235.33	
01/07	01/06	5543286QN5Z9KDNP3	MEIJER STORE #681 MACOMB MI		17.80	
01/09	01/08	5531020QR2DM2V5VL	AMAZON.COM*TK3YT2652 SEATTLE WA		42.48	
01/10	01/09	5543286QS606LWF2T	TST* NEW YORK BAGEL - FERNDALE MI		129.70	
01/10	01/09	5543286QT602RGX4X	AMZN MKTP US*TK66R8R22 AMZN.COM/BILL WA		46.99	
01/10	01/10	5543286QS6052T3N7	AMZN MKTP US*RT6SX3HS0 AMZN.COM/BILL WA		51.82	
01/11	01/09	0543684QS5S9V3ZSZ	GFS STORE #1907 ROYAL OAK MI		117.45	
01/11	01/10	5543286QS60QA628E	AMZN MKTP US*TK86F7WN1 AMZN.COM/BILL WA		39.98	

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

CORRI NASTASI

XXXX XXXX XXXX 6896
CREDIT LIMIT \$5,000.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/11	01/10	5543286QS60QH7AZ8	AMAZON.COM*TK74G7RR1 AMZN.COM/BILL WA	17.49
01/11	01/10	0543684QS8PLE99D7	KROGER #737 SHELBY TOWNSH MI	59.35
01/11	01/10	0543684QVEHTT48L0	LITTLE CAESARS #174 FERNDALE MI	27.72
01/12	01/11	5543286QV60JJ6DAX	MEIJER # 237 WARREN MI	22.72
01/12	01/11	0543684QW00ADMLRA	DOLLAR TREE SHELBY TOWNSH MI	25.00
01/14	01/14	5531020QY2E0FB0LW	AMAZON.COM*RT7849151 SEATTLE WA	35.39
01/16	01/15	5543286QZ61PDAYT3	AMZN MKTP US AMZN.COM/BILL WA CREDIT	46.99 CR
01/16	01/16	5543286D061T1T5XG	AMZN MKTP US*RT8AW0Q11 AMZN.COM/BILL WA	55.99
01/19	01/18	8271116D20008QHJX	SP THE REPTARIUM UTICA MI	300.00
01/21	01/21	5543286D5635280SK	AMZN MKTP US*R04534J60 AMZN.COM/BILL WA	22.28
01/22	01/21	0543684D58PLB6E9N	KROGER #737 SHELBY TOWNSH MI	42.35
01/25	01/24	0543684D88PL3EGY7	KROGER #759 WHITE LAKE MI	83.17
01/25	01/24	5550036D8BLS5FJKF	PP*TROY HISTORICAL SOC TROY MI	504.00
01/26	01/25	0543684DAEHTTDFDE	LITTLE CAESARS #174 FERNDALE MI	47.91
01/28	01/26	5543286DA5V91QZW8	AMZN MKTP US*R00CS4PW2 AMZN.COM/BILL WA	64.98
01/28	01/27	5543286DB5VM6EBQ3	AMAZON.COM*R00OE6091 AMZN.COM/BILL WA	8.19
01/28	01/28	5543286DQ5VP6DZG6	AMZN MKTP US*R06TU21C1 AMZN.COM/BILL WA	171.45
01/28	01/28	5543286DQ5VP6P9GW	AMZN MKTP US*R07NY91L1 AMZN.COM/BILL WA	50.61
01/30	01/29	0541601DD43AABDMD	SAMSCLUB #6664 UTICA MI	27.46
01/30	01/29	0541601DD43AABQR9	SAMSCLUB #6664 UTICA MI	74.90
01/30	01/29	0541601DD43AABQVL	SAMSCLUB #6664 UTICA MI	43.96
01/30	01/29	5543286DD5W6QRVFG	AMZN MKTP US*R27N41PD0 AMZN.COM/BILL WA	74.50
01/30	01/29	0543684DEBLKDHTB8	SAMS CLUB #6664 UTICA MI	57.74
01/30	01/29	0543684DEBLKDHT8Y	SAMS CLUB #6664 UTICA MI	52.58
01/30	01/30	5543286DE5W7HZ120	AMZN MKTP US*R05OK1WA2 AMZN.COM/BILL WA	142.95
01/30	01/30	5543286DE5W8D41W3	AMAZON.COM*R00ZF2601 AMZN.COM/BILL WA	52.72
01/30	01/30	5543286DE5W9XR9TY	AMZN MKTP US*R00HE1Y02 AMZN.COM/BILL WA	161.85
01/31	01/30	5543286DF5WJ56HD6	TST* NEW YORK BAGEL - FERNDALE MI	129.70
01/31	01/31	5543286DF5WFR2XX2	AMZN MKTP US*R22MW4LE2 AMZN.COM/BILL WA	36.30
01/31	01/31	5543286DF5WHR4DJB	AMAZON.COM*R26IC5BW0 AMZN.COM/BILL WA	102.62

SHEILA OKANE

XXXX XXXX XXXX 1086
CREDIT LIMIT \$5,000.00

PURCHASES \$88.70 **CASH ADV** \$0.00 **FEES CHARGED** \$0.00 **CREDITS** \$0.00 **TOTAL ACTIVITY** \$88.70

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/09	01/09	5543286QT5ZWWXVK7	AMZN MKTP US*RT90J6PG0 AMZN.COM/BILL WA	12.70
01/15	01/14	8230509QY000QDGGQE	LIBIB.COM COVINA CA	11.00
01/23	01/22	8271116D6000QLE58	OAKLAND SCHOOLS WATERFORD MI	65.00

MEGAN PAPASIAN-BROADWELL

XXXX XXXX XXXX 5029
CREDIT LIMIT \$5,000.00

PURCHASES \$46.51 **CASH ADV** \$0.00 **FEES CHARGED** \$0.00 **CREDITS** \$0.00 **TOTAL ACTIVITY** \$46.51

Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/04	01/03	6512596QL0001ARZ7	DWDBET.COM 8003970622 FL	46.51



Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)						
CARLA POSTELL						
XXXX XXXX XXXX 1828		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$0.00	\$0.00	\$25.00	\$0.00	\$25.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/15	01/15	F128600CZ000AFDF+	ANNUAL PROGRAM FEE	25.00		

GREG RICHARDSON						
XXXX XXXX XXXX 2959		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$20,000.00		\$2,812.03	\$0.00	\$0.00	\$0.00	\$2,812.03
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/04	01/03	5531020QLBM41ZHS6	TONYS ACE HDWE HAZEL PARK MI	8.16		
01/05	01/04	5531020QMBM43WJMW	TONYS ACE HDWE HAZEL PARK MI	7.58		
01/05	01/04	5531020QMBM43WJ9Z	TONYS ACE HDWE HAZEL PARK MI	24.48		
01/07	01/05	5531020QNB45TKSJ	TONYS ACE HDWE HAZEL PARK MI	19.15		
01/07	01/05	5531020QNB45TL8G	TONYS ACE HDWE HAZEL PARK MI	27.53		
01/09	01/08	5531020QTBM41ZHJV	TONYS ACE HDWE HAZEL PARK MI	2.46		
01/09	01/08	5531020QTBM41ZHN6	TONYS ACE HDWE HAZEL PARK MI	7.59		
01/10	01/09	5531020QSBM43WJJA	TONYS ACE HDWE HAZEL PARK MI	35.13		
01/10	01/09	5531020QSBM43WJQ4	TONYS ACE HDWE HAZEL PARK MI	9.49		
01/11	01/10	5531020QVBM45TKP0	TONYS ACE HDWE HAZEL PARK MI	11.38		
01/11	01/10	5531020QVBM45TKV5	TONYS ACE HDWE HAZEL PARK MI	136.37		
01/12	01/11	5531020QWBM47NM4R	TONYS ACE HDWE HAZEL PARK MI	15.19		
01/12	01/11	0534588QV5SA6VLV0	AJAX TRAILERS LLC WARREN MI	91.34		
01/14	01/12	5531020QXBM402GL8	TONYS ACE HDWE HAZEL PARK MI	17.64		
01/14	01/12	5531020QXBM402GZG	TONYS ACE HDWE HAZEL PARK MI	19.16		
01/14	01/12	5531020QXBM402G8H	TONYS ACE HDWE HAZEL PARK MI	80.08		
01/15	01/14	5531020QZBM43WK04	TONYS ACE HDWE HAZEL PARK MI	17.09		
01/17	01/16	5531020D1BM47NLLM	TONYS ACE HDWE HAZEL PARK MI	60.70		
01/18	01/17	5531020D2BM402GHP	TONYS ACE HDWE HAZEL PARK MI	6.06		
01/18	01/17	5531020D2BM402G30	TONYS ACE HDWE HAZEL PARK MI	30.38		
01/25	01/24	5531020D9BM43WJBZ	TONYS ACE HDWE HAZEL PARK MI	38.38		
01/25	01/24	5531020D9BM43WJRB	TONYS ACE HDWE HAZEL PARK MI	9.11		
01/25	01/24	5531020D9BM43WJVN	TONYS ACE HDWE HAZEL PARK MI	10.05		
01/25	01/24	5531020D9BM43WJWZ	TONYS ACE HDWE HAZEL PARK MI	6.64		
01/26	01/25	5531020DABM45TL30	TONYS ACE HDWE HAZEL PARK MI	158.61		
01/28	01/26	5531020DBBM47NLS9	TONYS ACE HDWE HAZEL PARK MI	186.13		
01/30	01/29	5530959DDRQEB2RTX	HASTINGS AUTO 0118608 HAZEL PARK MI	1,766.63		
01/30	01/29	5531020DEBM43WJRN	TONYS ACE HDWE HAZEL PARK MI	2.27		
01/31	01/30	5531020DFBM45TKEX	TONYS ACE HDWE HAZEL PARK MI	7.25		

TAMMY MCHENRY						
XXXX XXXX XXXX 9812		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$10,000.00		\$1,437.50	\$0.00	\$0.00	\$2.28 CR	\$1,435.22
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/05	01/04	0541601QL43AAY8E4	SAMSClub #6659 MADISON HEIGH MI	220.07		
01/09	01/08	8230509QR000BW8ZY	SP TFD SUPPLIES FAIRVIEW HEIG IL	110.00		
01/10	01/09	5543286QT602BFB20	AMZN MKTP US*TK7317152 AMZN.COM/BILL WA	39.90		
01/14	01/12	5543286QW60V2ZNQV	AMAZON.COM*RT0R87WZ0 AMZN.COM/BILL WA	28.98		
01/17	01/16	5543286D061WSRTG4	AMZN MKTP US*R883Z3550 AMZN.COM/BILL WA	37.99		
01/19	01/18	8271116D200099J2P	LUDUS.COM* WARREN CONS HOLLAND MI	151.25		
01/21	01/19	2524780D3018D81KK	LA CONEY WARREN MI	138.25		

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)				
TAMMY MCHENRY				
XXXX XXXX XXXX 9812				
CREDIT LIMIT \$10,000.00				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/21	01/20	5543286D462Z2TXRE	AMZN MKTP US*R06T81L40 AMZN.COM/BILL WA	44.99
01/23	01/21	0543684D65SA0P905	GFS STORE #0632 CLINTON TWP MI	228.08
01/24	01/21	0543684D65SEFSFM4	GFS STORE #0632 CLINTON TWP MI CREDIT	2.28 CR
01/26	01/25	5543286DA5V65ZKMJ	TST* BUDDYS PIZZA - DO DETROIT MI	293.59
01/28	01/26	0534588DA8PMWZJ9D	EDDIES PIZZA WARREN MI	47.00
01/30	01/30	5543286DE5W91YVNJ	AMAZON.COM*R01ID66Z1 AMZN.COM/BILL WA	97.40

ACCOUNTS PAYABLE						
XXXX XXXX XXXX 0249						
CREDIT LIMIT \$250,000.00		PURCHASES \$11,005.79	CASH ADV \$0.00	FEES CHARGED \$0.00	CREDITS \$0.00	TOTAL ACTIVITY \$11,005.79
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/04	01/03	5543286QK5YDSS2VH	PB LEASING 844-256-6444 CT	516.78		
01/09	01/08	5550629QRTQFA5ABG	HERITAGE AND COMPANY OXFORD MI	339.62		
01/09	01/09	5270824QT2DZQPE3K	REPUBLIC SERVICES TRAS PHOENIX AZ	5,463.38		
01/10	01/09	5543286QT6029XW63	SQ *OAKLAND SCHOOLS GOSQ.COM MI	114.50		
01/11	01/10	5550629QSM4DPF39G	ECOLAB INC SAINT PAUL MN	93.50		
01/11	01/10	5550629QSM4D69T4R	ECOLAB INC SAINT PAUL MN	82.50		
01/11	01/10	5550629QSM4GXGFGW	ECOLAB INC SAINT PAUL MN	93.50		
01/11	01/10	5550629QSM4NZ3HPY	ECOLAB INC SAINT PAUL MN	93.50		
01/11	01/10	5550629QSM4P5T5HD	ECOLAB INC SAINT PAUL MN	159.50		
01/11	01/10	5550629QSM4V1RETA	ECOLAB INC SAINT PAUL MN	107.80		
01/11	01/10	5550629QSM4WN6XKG	ECOLAB INC SAINT PAUL MN	132.00		
01/11	01/10	5550629QSM45MZBAJ	ECOLAB INC SAINT PAUL MN	258.50		
01/11	01/10	5550629QSM452X061	ECOLAB INC SAINT PAUL MN	93.50		
01/11	01/10	5550629QSM513BGWA	ECOLAB INC SAINT PAUL MN	165.00		
01/12	01/11	5543286QV60HTL3VV	TMOBILE*AUTO PAY 800-937-8997 WA	2,000.00		
01/15	01/14	5270824QY2DYRHH63	REPUBLIC SERVICES TRAS PHOENIX AZ	447.47		
01/16	01/15	5543286QZ61LBE47Y	TMOBILE*AUTO PAY 800-937-8997 WA	510.12		
01/16	01/15	0543684QZ8PL9PK8T	CORRIGAN MOVING SYSTEM FARMINGTON MI	296.80		
01/21	01/19	0230537D45SAWZD6P	AUTOZONE #9003 MEMPHIS TN	37.82		

KENDAL SMITH						
XXXX XXXX XXXX 0770						
CREDIT LIMIT \$5,000.00		PURCHASES \$361.94	CASH ADV \$0.00	FEES CHARGED \$25.00	CREDITS \$0.00	TOTAL ACTIVITY \$386.94
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/05	01/05	5543286QM5YT6MYF1	AMZN MKTP US*TK68T8OF1 AMZN.COM/BILL WA	58.55		
01/10	01/10	5543286QS60HHYE1	APPLE.COM/BILL 866-712-7753 CA	10.57		
01/10	01/10	5543286QS60VAX5R	APPLE.COM/BILL 866-712-7753 CA	1.99		
01/14	01/12	5513158QWR3VJBFHK	APPLE.COM/BILL CUPERTINO CA	6.76		
01/14	01/14	5543286QY619ZQT49	APPLE.COM/BILL 866-712-7753 CA	1.05		
01/15	01/15	F128600CZ000AFDF+	ANNUAL PROGRAM FEE	25.00		
01/18	01/18	5543286D262BW0Q7X	APPLE.COM/BILL 866-712-7753 CA	0.31		
01/25	01/24	5543286D85SN3Z2X5	APPLE.COM/BILL 866-712-7753 CA	1.05		
01/25	01/24	5543286D85SP3TK47	APPLE.COM/BILL 866-712-7753 CA	5.29		
01/25	01/24	5543286D85SP5TP3R	APPLE.COM/BILL 866-712-7753 CA	2.11		
01/25	01/24	5543286D85SP6A5DM	APPLE.COM/BILL 866-712-7753 CA	5.29		
01/26	01/25	0543684D98PLQFV4A	KROGER #447 HAZEL PARK MI	50.20		

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

KENDAL SMITH				
XXXX XXXX XXXX 0770				
CREDIT LIMIT \$5,000.00				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/28	01/25	7270069DAS66L122E	GRINDERZEE HAZEL PARK MI	147.30
01/28	01/27	5543286DB5VFBA11B	APPLE.COM/BILL 866-712-7753 CA	13.23
01/29	01/29	5543286DD5W1E7BH5	APPLE.COM/BILL 866-712-7753 CA	5.29
01/29	01/29	5543286DD5W19WA2B	APPLE.COM/BILL 866-712-7753 CA	31.77
01/30	01/30	5543286DE5W90DL3P	APPLE.COM/BILL 866-712-7753 CA	10.59
01/30	01/30	5543286DE5W90D2X1	APPLE.COM/BILL 866-712-7753 CA	10.59

ROCHELLE TASSIE						
XXXX XXXX XXXX 9695						
CREDIT LIMIT \$5,000.00						
		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
		\$117.38	\$0.00	\$0.00	\$0.00	\$117.38
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/09	01/09	5543286QT5ZYB1VT	AMAZON.COM*TK7PK99N2 AMZN.COM/BILL WA	38.94		
01/10	01/09	5543286QT600BHQD8	AMZN MKTP US*TK6VU39D2 AMZN.COM/BILL WA	22.99		
01/12	01/11	5270487QW60TBBDY5	LRP PUBLICATIONS PALM BEACH GA FL	55.45		

BRADLEY WILKINS						
XXXX XXXX XXXX 2278						
CREDIT LIMIT \$25,000.00						
		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
		\$5,173.62	\$0.00	\$0.00	\$328.16 CR	\$4,845.46
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/02	01/01	5543286QH5XRS5PJ3	GOOGLE *CLOUD BR7XZM 650-253-0000 CA	9.93		
01/03	01/02	5548077QJ61GPZPRV	VOXTELESYS LLC WAHOO NE	1,756.36		
01/07	01/06	8271116QN000FZ4QR	NOTION LABS, INC. SAN FRANCISCO CA	960.00		
01/26	01/25	5543286D95V2PSJ36	IN *SHELVING INC. 248-8528600 MI	686.93		
01/26	01/25	7541823D95K1D6L8X	B&H PHOTO 800-606-6969 NEW YORK CREDIT	90.56 CR		
01/30	01/29	7541823DD5K9D53YQ	B&H PHOTO 800-606-6969 NEW YORK NY	1,760.40		
01/30	01/29	7541823DD5K9KZZ3J	B&H PHOTO 800-606-6969 NEW YORK CREDIT	237.60 CR		

CHARLES PLEINESS						
XXXX XXXX XXXX 4166						
CREDIT LIMIT \$5,000.00						
		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
		\$309.35	\$0.00	\$0.00	\$0.00	\$309.35
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/09	01/08	1527021QR013WQRZX	FACEBK NXNJ8W7LA2 MENLO PARK CA	125.00		
01/21	01/21	1527021D500EZNVKA	FACEBK 79K8DXPLA2 MENLO PARK CA	125.00		
01/28	01/27	1527021DB00PZAK4W	FACEBK WJCL2XKLA2 MENLO PARK CA	49.53		
01/28	01/27	1527021DB0032E1RX	FACEBK 9JVBUVXLA2 MENLO PARK CA	9.82		

GINA BREW						
XXXX XXXX XXXX 8853						
CREDIT LIMIT \$20,000.00						
		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
		\$2,684.15	\$0.00	\$0.00	\$0.00	\$2,684.15
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/14	01/12	5531020QXBM402G3D	TONYS ACE HDWE HAZEL PARK MI	166.34		
01/18	01/17	7545491D1S66MFQZM	SULLIVANS FLEET SERVIC HAZEL PARK MI	2,343.71		
01/21	01/20	5543286D462SEVLBW	UNITY SCHOOL BUS PARTS 800-937-3906 MI	174.10		

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)						
THOMAS OESTRIKE						
XXXX XXXX XXXX 2511		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$10,000.00		\$5,974.58	\$0.00	\$0.00	\$136.80 CR	\$5,837.78
Post Date	Tran Date	Reference Number	Transaction Description			Amount
01/02	01/01	8271116QH000LALYX	WRESTLINGTOURNAMENTS SMITHTOWN NY			100.00
01/02	01/01	8271116QJ0003TZTB	MYWAY NORTHEAST LOWELL MI			609.38
01/02	01/01	8271116QJ0003VZRW	MICHIGAN YOUTH WRES STERLING HEIG MI			103.70
01/03	01/02	8271116QJ000EDWM3	MYWAY NORTHEAST LOWELL MI			21.14
01/03	01/02	8271116QJ000981A1	MYWAY NORTHEAST LOWELL MI			21.14
01/04	01/03	8271116QL0002RRF6	MYWAY NORTHEAST LOWELL MI			15.98
01/04	01/03	8271116QL00045NL9	WRESTLINGTOURNAMENTS SMITHTOWN N CREDIT			96.80 CR
01/05	01/03	8541580QLWGN9F51H	CLASSIC CONEY GRILL HAZEL PARK MI			43.14
01/05	01/04	8271116QL000ASY6V	MYWAY NORTHEAST LOWELL MI			36.62
01/05	01/04	8271116QL000ATZHA	MEMBERSHIPWRESTLING LOWELL MI			40.00
01/07	01/05	5542950QMT8GXYEZG	DD DOORDASH TROPICALS 8559731040 CA			47.56
01/07	01/06	8230509QN0008XV9P	NFHSNTWRK* 0474877667U ATLANTA GA			11.99
01/07	01/06	5270487QP2M8V61AF	KFC G135589 FORT GRATIOT MI			226.45
01/10	01/09	5542950QTT95E99H7	DD DOORDASH TROPICALS 8559731040 CA			47.56
01/10	01/09	8271116QS0000HD5M	MICHIGAN YOUTH WRES STERLING HEIG MI			41.78
01/10	01/09	8271116QS0001A1YR	MICHIGAN YOUTH WRES STERLING HEIG MI			21.14
01/10	01/09	8271116QS0001FOG0	MICHIGAN YOUTH WRES STERLING HEIG MI			21.14
01/10	01/09	8271116QT0009EZM0	MICHIGAN YOUTH WRES STERLING HEIG MI			784.82
01/10	01/09	8271116QT0009FTJP	MYWAY FAR NORTH LOWELL MI			36.62
01/10	01/09	8271116QT0009GFRZ	MYWAY NORTHEAST LOWELL MI			21.14
01/11	01/10	5542950QSMNR7AM2H	DD DOORDASH YOUNGSCHI 8559731040 CA			55.46
01/12	01/11	8271116QV000QGM7J	EAST TOURNAMENTS LOWELL MI			21.14
01/14	01/12	5542950QWLS634BDK	DD DOORDASH NOODLESCO 8559731040 CA			38.06
01/14	01/12	5542950QWMN6X7LN9	ADOBE *PS CLOUD TRIAL 4085366000 CA			24.37
01/14	01/13	5542950QXLY2L2SJE	DD DOORDASH TROPICALS 8559731040 CA			52.51
01/16	01/15	8271116D00002XWEB	MICHIGAN YOUTH WRES STERLING HEIG MI			759.02
01/21	01/19	5542950D3LY28N734	DD DOORDASH TROPICALS 8559731040 CA			62.88
01/21	01/19	7518738D3S66GWXGX	QUICK MADE TROPHY SALE WARREN MI			88.20
01/21	01/19	1230202D300Q21ANJ	CANVA* 04035-43827690 KENT DE			7.49
01/21	01/20	5542950D4LSGK29DD	DD DOORDASH CHICKENSH 8559731040 CA			306.73
01/21	01/20	8271116D4000EFY5S	MEMBERSHIPWRESTLING LOWELL MI			20.00
01/21	01/20	8271116D4000ET09P	MEMBERSHIPWRESTLING LOWELL MI			20.00
01/21	01/20	8271116D4000F2YK2	MEMBERSHIPWRESTLING LOWELL MI			20.00
01/21	01/20	8271116D40009S4Y3	MEMBERSHIPWRESTLING LOWELL MI			20.00
01/22	01/20	8271116D500083QTR	MEMBERSHIPWRESTLING LOWELL MI CREDIT			20.00 CR
01/23	01/22	8271116D70003TX4N	MICHIGAN YOUTH WRES STERLING HEIG MI			1,032.50
01/23	01/22	8271116D70003Y5RM	MEMBERSHIPWRESTLING LOWELL MI			20.00
01/23	01/22	8271116D700042EXW	MICHIGAN YOUTH WRES STERLING HEIG MI			21.14
01/24	01/22	8271116D7000A8S2Z	MICHIGAN YOUTH WRES STERLING HEIG CREDIT			20.00 CR
01/24	01/23	5542950D7LVY71WVN	DD DOORDASH CRUMBLCOO 8559731040 CA			50.36
01/24	01/23	5542950D7ML4ZR7M8	DD DOORDASH TROPICALS 8559731040 CA			49.68
01/24	01/23	8271116D7000Q4580	MICHIGAN YOUTH WRES STERLING HEIG MI			21.14
01/28	01/26	5542950DALY822298	DD DOORDASH NOODLESCO 8559731040 CA			19.78
01/28	01/27	5542950DBLSN6FZHD	DD DOORDASH TROPICALS 8559731040 CA			61.76
01/30	01/29	8271116DE0003HKH4	MICHIGAN YOUTH WRES STERLING HEIG MI			820.94
01/31	01/30	5542950DEMLA5SQM6	DD DOORDASH NOODLESCO 8559731040 CA			38.06
01/31	01/30	0534588DE8PMBK77M	EDDIES PIZZA WARREN MI			44.50



Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

THOMAS OESTRIKE XXXX XXXX XXXX 2511 CREDIT LIMIT \$10,000.00						
Post Date	Tran Date	Reference Number	Transaction Description			Amount
01/31	01/31	5542950DFLSQ1V4RZ	DD DOORDASH TROPICALS 8559731040 CA			47.56

LINDA YATES XXXX XXXX XXXX 0268 CREDIT LIMIT \$10,000.00						
		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
		\$1,658.28	\$0.00	\$0.00	\$0.00	\$1,658.28
Post Date	Tran Date	Reference Number	Transaction Description			Amount
01/07	01/05	5542950QMRTV7T9XL	CURRICULUM ASSOC 8002250248 MA			600.00
01/12	01/11	8271116QV000J67TS	BRAINPOP.COM NEW YORK NY			555.00
01/21	01/19	5543286D462XG8PA5	EXTENDEDSTAY 552 MADISON HEIGH MI CHECK IN:01/19/2024 NUMBER OF NIGHTS:0001 CHECK OUT:01/19/2024 DAILY RATE: 0.00			315.18
01/24	01/23	8271116D7000801BS	OAKLAND SCHOOLS WATERFORD MI			100.00
01/25	01/20	0543684D85SA02QH3	WALMART.COM 8009666546 BENTONVILLE AR			26.49
01/30	01/29	5543286DD5W3S4BA1	TIM HORTONS #914293 248-544-8770 MI			30.24
01/31	01/30	5543286DE5WBZALPV	WALMART.COM 800-966-6546 AR			31.37

KIMBERLY HART XXXX XXXX XXXX 7865 CREDIT LIMIT \$5,000.00						
		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
		\$44.43	\$0.00	\$0.00	\$0.00	\$44.43
Post Date	Tran Date	Reference Number	Transaction Description			Amount
01/17	01/16	0514048D0LYRAZLMY	FERNDALE FOODS FERNDALE MI			44.43

CARLA BEACH XXXX XXXX XXXX 1145 CREDIT LIMIT \$5,000.00						
		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
		\$86.71	\$0.00	\$0.00	\$0.00	\$86.71
Post Date	Tran Date	Reference Number	Transaction Description			Amount
01/07	01/05	0230537QN5SBQ32A2	HOBBY-LOBBY #963 TROY MI			86.71

JOAN RYBINSKI XXXX XXXX XXXX 4803 CREDIT LIMIT \$5,000.00						
		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
		\$434.71	\$0.00	\$0.00	\$0.00	\$434.71
Post Date	Tran Date	Reference Number	Transaction Description			Amount
01/21	01/19	0230537D400GDA7RA	BJS WHOLESALE #383 MADISON HEIGH MI			434.71

HEIDI KUNZ XXXX XXXX XXXX 7221 CREDIT LIMIT \$5,000.00						
		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
		\$821.09	\$0.00	\$0.00	\$0.00	\$821.09
Post Date	Tran Date	Reference Number	Transaction Description			Amount
01/12	01/11	5548382QW2LR161QR	SAMSCLUB #6659 MADISON HEIGH MI			155.64
01/14	01/14	5543286QY617N0TSE	AMZN MKTP US*RT84G65Z2 AMZN.COM/BILL WA			68.36
01/15	01/14	0541019QY2LR772L4	TARGET 00002824 MADISON HEIGH MI			15.00
01/15	01/14	0543684QZ0087PT9G	DOLLAR TREE ROYAL OAK MI			10.00
01/15	01/15	5543286QZ61HASZLB	AMZN MKTP US*RT1JD7DB2 AMZN.COM/BILL WA			120.75
01/16	01/15	5548382D02LR8JKV0	SAMSCLUB #6659 MADISON HEIGH MI			37.24
01/17	01/16	5543286D061XA991Z	AMZN MKTP US*RT8VS8IE2 AMZN.COM/BILL WA			27.07
01/18	01/16	0230537D15SALAFEW	HOBBY-LOBBY #963 TROY MI			55.05

Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

HEIDI KUNZ				
XXXX XXXX XXXX 7221				
CREDIT LIMIT \$5,000.00				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01/18	01/17	0543684D18PKZ6XVT	KROGER #743 ROYAL OAK MI	27.99
01/19	01/18	5543286D262G73L3Q	AMZN MKTP US*R840S6JZ2 AMZN.COM/BILL WA	131.08
01/22	01/21	5543286D5637XD8WH	AMZN MKTP US*R81XH2PZ1 AMZN.COM/BILL WA	76.20
01/26	01/25	0543684DABLKAVWB0	SAMS CLUB #6659 MADISON HEIGH MI	57.08
01/30	01/29	0543684DD8PL9KDN3	KROGER #447 HAZEL PARK MI	10.88
01/30	01/29	0543684DE009X37WY	DOLLAR TREE HAZEL PARK MI	28.75

KRISTY CALES						
XXXX XXXX XXXX 1852						
CREDIT LIMIT \$5,000.00						
		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
		\$45.00	\$0.00	\$0.00	\$0.00	\$45.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/18	01/17	5543687D2JL6WXAY8	MDE EDUCATOR LICENSE LANSING MI	45.00		

KRISTINA HERRON						
XXXX XXXX XXXX 2144						
CREDIT LIMIT \$10,000.00						
		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
		\$7,952.77	\$0.00	\$0.00	\$0.00	\$7,952.77
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/07	01/05	0541019QM2LR7V8HN	TARGET 00025445 WARREN MI	96.13		
01/09	01/08	5550629QRN6QK2K9V	J.W. PEPPER EXTON PA	57.99		
01/11	01/10	5550629QSN5ZFNX5A	J.W. PEPPER EXTON PA	162.00		
01/11	01/10	2526508QV000FF66A	TEE HIVE LLC 218-4544483 MN	348.48		
01/12	01/11	5543286QV60KHM8SS	SQ *ALLSTAR CREATIONZ GOSQ.COM MI	1,687.50		
01/12	01/11	5543286QV60KJKH7W	SQ *ALLSTAR CREATIONZ GOSQ.COM MI	517.50		
01/12	01/11	5543286QV60L7VS8F	SQ *ALLSTAR CREATIONZ GOSQ.COM MI	261.00		
01/12	01/11	5550629QVN5W3ND75	J.W. PEPPER EXTON PA	162.99		
01/12	01/11	0531461QWEHVJMNS4	JIMMY JOHNS - 2213 - E HAZEL PARK MI	135.76		
01/15	01/14	5542950QYMNGD9BD3	ELITE SPORTSWEAR 8003454087 PA	124.10		
01/19	01/18	7530637D2136GXN93	DEE S SPORT SHOP ROSEVILLE MI	3,354.00		
01/21	01/19	5542950D3LY482GJ9	GETPOMS.COM 19723853035 TX	267.61		
01/21	01/19	0543684D4EHSNLMR3	LITTLE CAESARS #174 FERNDALE MI	43.19		
01/21	01/19	5550036D30D17KT93	WEISSMAN'S THEATRICAL SAINT LOUIS MO	126.00		
01/21	01/19	8271116D30008P0PA	MIVCA FLINT MI	165.00		
01/21	01/20	0514048D4LYT4DBSG	MCDONALD'S F13640 HAZEL PARK MI	45.15		
01/23	01/22	0543684D7EHTG9D50	LITTLE CAESARS #174 FERNDALE MI	29.11		
01/25	01/24	0531461D9EHV2SK76	JIMMY JOHNS - 2213 - E HAZEL PARK MI	144.96		
01/28	01/26	0534588DA8PMWZH22	EDDIES PIZZA WARREN MI	60.00		
01/31	01/30	0525958DF00A6332Q	HUNGRY HOWIES 575 HAZEL PARK MI	149.30		
01/31	01/30	5550629DEN625D3YR	J.W. PEPPER EXTON PA	15.00		

DANIEL WROBBEL						
XXXX XXXX XXXX 7356						
CREDIT LIMIT \$20,000.00						
		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
		\$609.94	\$0.00	\$0.00	\$0.00	\$609.94
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/11	01/10	8271116QS0008Q7P9	SP MIDAMAR HALAL CEDAR RAPIDS IA	609.94		



Corporate Account Name: HAZEL PARK SCHOOLS

Corporate Account Number: XXXX XXXX XXXX 5846

CARDHOLDER ACCOUNT ACTIVITY (continued)

KEVIN D KNOBLOCK						
XXXX XXXX XXXX 5663		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$135.00	\$0.00	\$0.00	\$0.00	\$135.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/12	01/11	5550036QW8B1XY42N	MICHIGAN ECONOMIC DEVE LANSING MI	50.00		
01/21	01/19	8271116D3000B3G9X	OAKLAND SCHOOLS WATERFORD MI	45.00		
01/21	01/19	8271116D3000GH08E	OAKLAND SCHOOLS WATERFORD MI	15.00		
01/23	01/22	8271116D600092L31	OAKLAND SCHOOLS WATERFORD MI	25.00		

JULIA KENNEDY						
XXXX XXXX XXXX 3617		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$295.00	\$0.00	\$0.00	\$0.00	\$295.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/10	01/09	8271116QT000DWNXY	PLAY PROJECT ANN ARBOR MI	295.00		

RYANN VOSS						
XXXX XXXX XXXX 5452		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$25,000.00		\$1,567.01	\$0.00	\$0.00	\$69.04 CR	\$1,497.97
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/01	12/29	8518089BDWGVHJ6WJ	JOHN S AUTO CENTER, IN HAZEL PARK MI	180.00		
01/14	01/13	5543286QX6101VV4T	DLX FOR SMALLBUSINESS 800-865-1913 MN	1,219.64		
01/18	01/18	5543286D2629XMJZP	DLX FOR SMALLBUSINESS 800-865- CREDIT	69.04 CR		
01/21	01/19	0543684D42X7HYW80	KROGER 5447 HAZEL PARK MI	53.74		
01/23	01/22	2230379D601ESHREF	MARATHON PETRO177295 WARREN MI	28.68		
01/25	01/24	5542950D8RTK452VT	AUTO PARTS SALES 8666950363 NC	84.95		

RAMONA SOULEYRETTE						
XXXX XXXX XXXX 6440		PURCHASES	CASH ADV	FEES CHARGED	CREDITS	TOTAL ACTIVITY
CREDIT LIMIT \$5,000.00		\$338.56	\$0.00	\$0.00	\$0.00	\$338.56
Post Date	Tran Date	Reference Number	Transaction Description	Amount		
01/23	01/23	5543286D75SBZVRTL	AWL*PEARSON EDUCATION PRSONGS.COM NJ	338.56		



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Kruppe, Superintendent
Subject: Personnel Recommendations Report
Date: March 18, 2024

Please see the personnel actions as indicated on the *Hazel Park Board of Education Personnel Recommendations* report for the March 18, 2024 Board of Education regular meeting. The packet also includes supporting documentation.

Goal Statement - Resources

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approve the Personnel Recommendations as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



NAME	EVENT	DATES OF EVENT	Location	ESTIMATED COST
Kristy Cales	MSBO Annual Conference	4/23/24 - 4/25/24	Grand Rapids, MI	\$1,500.00
Jeremy Wendell	AP English Language and Composition APSI Conference	6/10/24 - 6/13/24	Novi, MI	\$700.00
Kim Forster	ISTE Live 24 Virtual Conference	6/23/24 - 6/26/24	Virtual	\$245.00
Kathleen VanBibber	ISTE Live 24 Virtual Conference	6/23/24 - 6/26/24	Virtual	\$245.00
Janet Springsteen	OCTA Workshop	3/19/24	Virtual	\$0.00
Heidi Kunz	OCTA Workshop	3/19/24	Virtual	\$0.00
Karen Ryan	Annual START Conference/Leadership Day	4/22/24-4/23/24	E. Lansing, MI	\$0.00
Deborah Kondek	Meaningful Fact Fluency Development and Assessment Conference	3/13/24	Virtual	\$0.00
Kendal Smith	Michigan School Safety Academy	4/9/24 - 4/10/24	Laurel Manor	\$0.00
Jocelyn Casalou	Oakland Career Readiness Conference	03/21/24	Oakland Schools	\$30.00
Nadja Pitchford	Improving Your Students Success in Biology & Life Science Grades 6-12	4/19/24	Virtual	\$279.00
Jasmine Stepp	2024 National Association of School Nurses Annual Conference	6/27/24 -7/1/14	Chicago, IL	\$495.00
Shawn Johnson	2024 National Association of School Nurses Annual Conference	6/27/24- 7/1/24	Chicago, IL	\$495.00
Usha Flores	Spanish Course	3/12/24 - 4/16/24	Virtual	\$185.00
Nina Goze	Spanish Course	3/12/24 - 4/16/24	Virtual	\$185.00



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Jason Ziris, Assistant Superintendent Business and Operations
Subject: 2023/24 Budget Amendment #2
Date: March 18, 2024

We are proposing the following amendment for the General Fund Budget for 2023/24

	Amendment #2 2023/24
Revenues	\$ 55,319,610
Expenses	\$ 55,172,410
Operating Surplus	\$ 147,200
Opening Fund Balance	\$ 5,977,674
Closing Fund Balance	\$ 6,124,874

The amendment has taken into account all currently known factors that are impacting the District. This includes the following:

1. Current staffing and benefit structure
2. Local, State and Federal revenue sources
3. Estimated indirect and transfers to and from other funds
4. Review of the costs associated with services, supplies and materials.

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Sources: General Fund

Recommendation

That the Board of Education approve the 2023/24 Budget Amendment #2 for the General Fund, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





School District of the City of Hazel Park

Budget Amendment #2

March 18, 2024

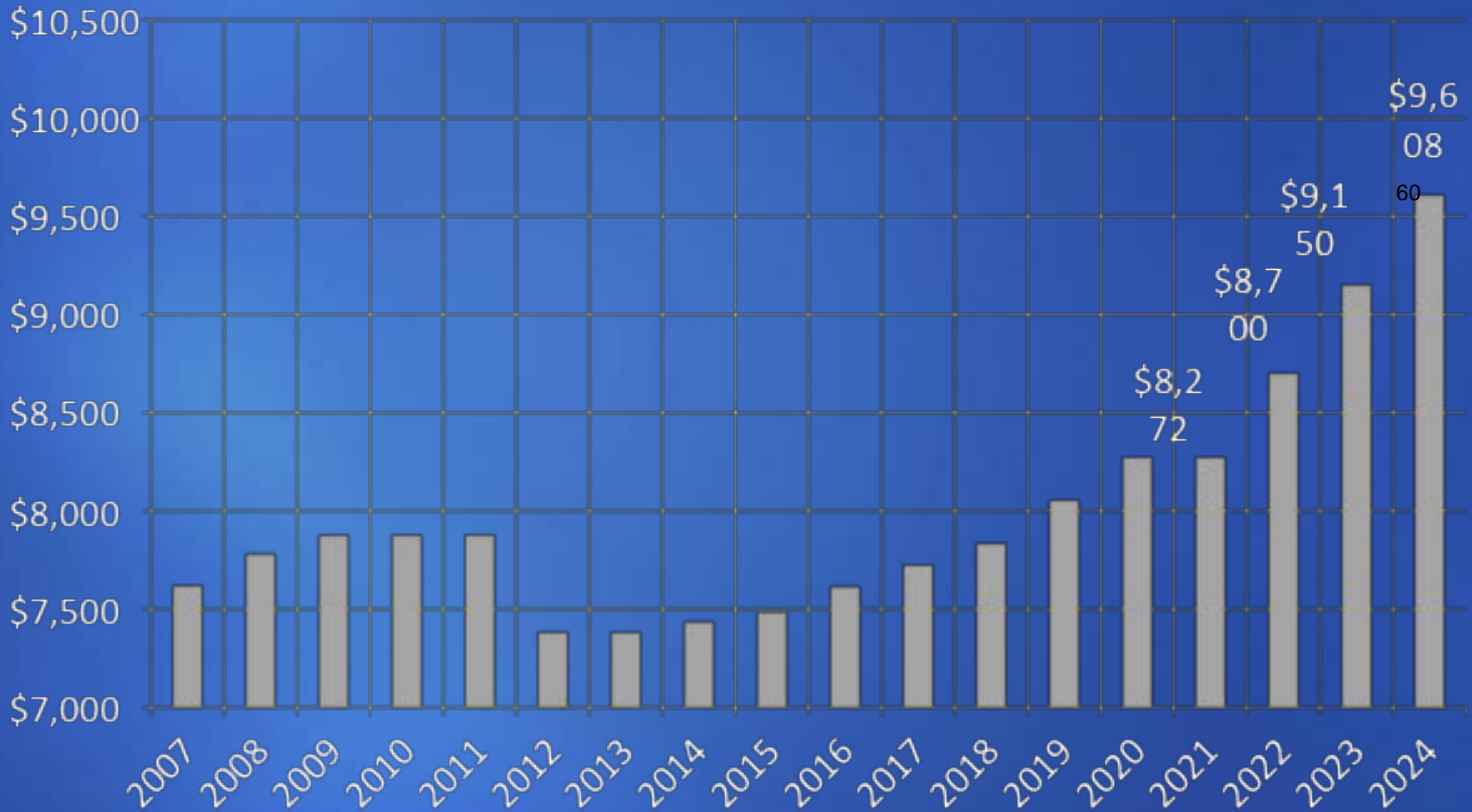
Jason Zirnis
Assistant Superintendent of Business of Operations

Budget Summary: Revenues

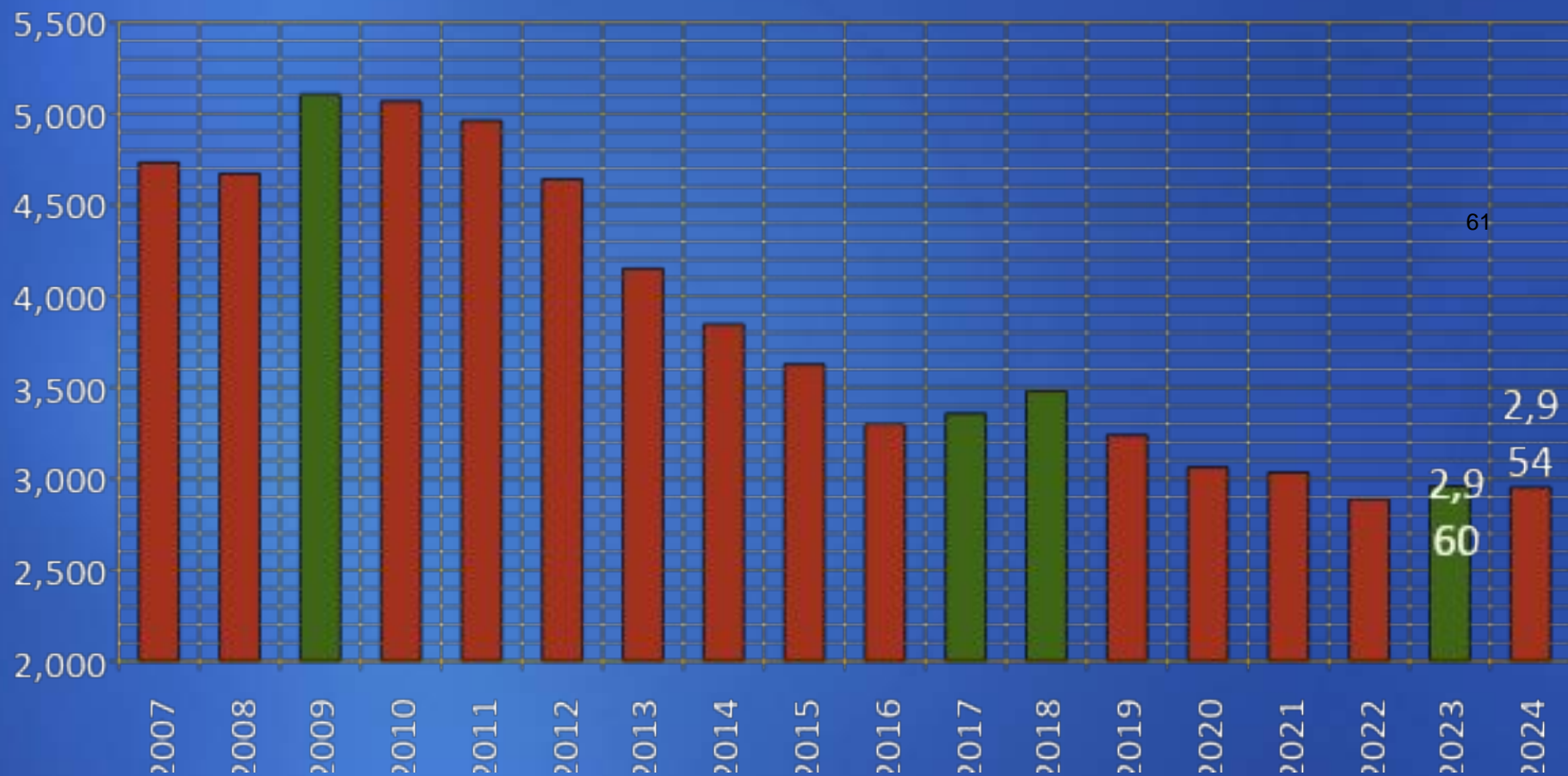


- Revenue Summary:
 - State Funding –
 - Foundation allowance remained at \$9,608 (\$9,150 py) per student
 - Blended formula of 90% Fall 2023 and 10% Spring of 2023
 - FTE of 2,954 (Oct – 2,957, Dec 2,934)
 - Additional Categorical (51c and 23g) and Local Grants
 - Federal Funding –
 - Continued funding for our regular grants (Title/IDEA)
 - Includes 1.5 million of ESSERS III Funding (all spent after this year)

State Aid Per Student Summary



Enrollment Trend



Budget Summary: Revenues



- Funding -
 - Adjustments made for taxes, rentals, and other local items
 - State Aid changes due to count and allocations by State ⁶²
 - Federal Funding – reconciliation of grants allocations and carryover from prior year.
 - Adjustments made for new categorical and awards

Proposed Amendment #1	Proposed Amendment #2	Change
\$ 52,010,063	\$ 53,010,063	\$ 1,217,610

Budget Summary: Expenses



- Expense Summary:
 - Reviewed all employee positions in the District and took actual incurred costs to date and added in projected remaining costs (including fringes). 63
 - Reviewed services and supplies for any unusual activity to date making adjustments where necessary

Proposed Amendment #1	Proposed Amendment #2	Change
\$ 54,673,455	\$ 54,878,822	\$ 205,367

General Fund Budget Trends



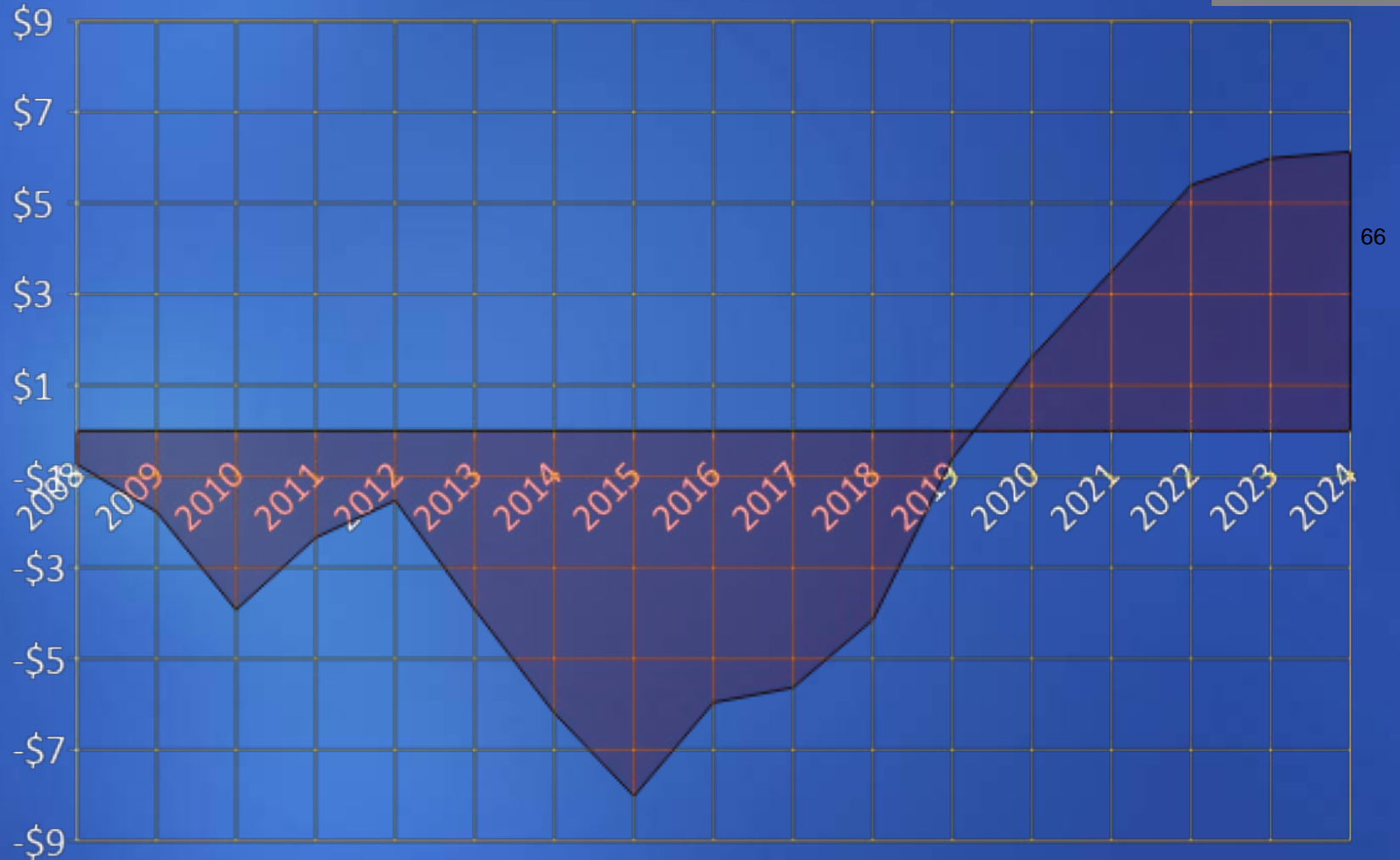
	First Amendment <u>2023/24</u>	Second Amendment <u>2023/24</u>
Revenue \$	52,010,063	\$ 53,227,610
Expenditures	<u>54,673,455</u>	<u>54,878,822</u>
	(2,663,392)	(1,651,212)
Other Financing Sources	<u>1,778,412</u>	<u>1,798,412</u>
	(884,980)	147,200
Beg. Fund Balance	<u>5,977,674</u>	<u>5,977,674</u>
Est. Ending Fund Balance \$	<u>5,092,694</u>	<u>\$ 6,124,874</u>
	Fund Balance 9.3%	Fund Balance 11.2%

Budget: Next Steps



- Be diligent in our spending.
- Continually review expenditures and contracts for cost saving opportunities.
- Monitor Grant expenditures to ensure dollars committed are expended.
- Continue evaluation of the budget and projections to make informed decisions.

General Fund Deficit/Surplus





Thank You

Questions? & Discussion



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Kruppe, Superintendent
Subject: MVCA Contract Extension
Date: March 18, 2024

We are requesting a five-year extension for the Michigan Virtual Cyber Academy (MVCA) to continue operating under our school district. As you are aware, the Michigan Virtual Cyber Academy has been a valuable asset to our district, providing students with access to online education opportunities.

We have been an authorizer of Michigan Virtual Cyber Academy for the past five years. During this time, it has served as an alternative educational option for students who require flexible learning environments or specialized curriculum offerings. MVCA has consistently demonstrated positive outcomes in terms of student achievement, graduation rates, and overall satisfaction among students and families.

Extending the partnership with the Michigan Virtual Cyber Academy will ensure continuity of educational services for students who rely on online learning options. MVCA caters to a diverse range of student needs, including those who require credit recovery, advanced coursework, or personalized learning experiences. The flexibility offered by online learning gives students the opportunity to pursue their education at their own pace and on their own schedule, accommodating various life circumstances and commitments.

Based on the positive outcomes and benefits observed during the current partnership, I recommend approving the five-year extension for the Michigan Virtual Cyber Academy to continue operating under our school district.

Goal Statement -

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities and integrating state of the art technology.

Recommendation
That the Board of Education approved the five-year contract extension for MVCA, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



LEASE AGREEMENT

THIS LEASE AGREEMENT (hereinafter "Lease") is made and entered into this ____ day of March, 2019, with an effective date of July 1, 2019 ("Effective Date"), by and between **THE SCHOOL DISTRICT OF THE CITY OF HAZEL PARK**, a Michigan general powers school district, whose address is 1620 E. Elza, Hazel Park, Michigan 48030 (hereinafter referred to as "Landlord") and **MICHIGAN VIRTUAL CHARTER ACADEMY** whose current address is 678 Front Avenue NW, Suite 190, Grand Rapids, Michigan 49504 (hereinafter referred to as "Tenant"). After June 30, 2019, Michigan Virtual Charter Academy's address will be 1620 E. Elza, Hazel Park, Michigan 48030, although Michigan Virtual Charter Academy will maintain a Grand Rapids office as well. Landlord and Tenant shall each be referred to herein as a "Party" and collectively as the "Parties."

WITNESSETH:

1. Leased Premises: In consideration of the nominal rent, covenants and conditions contained herein, Landlord hereby leases to Tenant and Tenant hereby leases from Landlord, a portion of the administrative office building of the Landlord located at 1620 E. Elza, Hazel Park, Michigan 48030, as described herein ("the "Building"), as follows:

A. During the Lease Term, Landlord and Tenant agree to Tenant's use of the building, between the hours of 7:30 am-4:00 pm, Monday through Friday, except for the dates of the Tenant Board meetings. During the dates of Tenant's Board meetings, Tenant may use the Building during the evening hours however, the Building may not be available on days the School District is temporarily closed, i.e., snow days, ice days, State of Emergency declared days, etc., all being weather dependent, as follows:

(i) Joint use with Landlord and/or other tenants:

- Hallways
- Parking Lot
- Restrooms
- Copy room
- File room
- Conference Room upon reservation and confirmation with the Superintendent of the School District

(the "Common Areas").

(ii) Exclusive use by Tenant as outlined below

- Administrative Office with desk, chair, telephone and internet
- File Room

(collectively, the "Leased Premises").

(iii) It is understood that the Administrative Office and File Room to be used by Tenant may be moved within the District provided that the leased space shall not be reduced.

B. Term: The term of this Lease shall commence on July 1, 2019, and terminate on June 30, 2024 (the "Lease Term"), unless earlier terminated pursuant to the terms of this Agreement

2. Rent: In lieu of other consideration provided by Tenant's previous authorizer, the Landlord shall rent the Leased Premises to the Tenant during the Lease Term at the rate of Ten Dollars and 00/100 (\$10.00) per month ("Rent"). Tenant shall pay Landlord Rent in the monthly amount specified above for each month of the Lease Term, commencing July 1, 2019. Rent shall be paid to the order of Landlord, in advance, without any setoffs or deductions as indicated above (the "Rent Day") at Landlord's address set forth in the preface of this Lease, or at such other place as Landlord may designate in writing.

3. Use of Leased Premises: Tenant shall use and occupy the Leased Premises for the sole purpose of an administrative office and file storage, if necessary, and for no other purpose(s) without the prior written consent of Landlord. Tenant shall not do or permit to be done any act or thing upon the Leased Premises that will increase the cost of casualty and liability insurance above the insurance costs normally associated with Tenant's principal activities as herein described. Tenant shall not use the Leased Premises or permit the Leased Premises to be used for the doing of any act or thing that constitutes a violation of any valid law, order or regulation of any governmental authority. Tenant's use of the Leased Premises shall not interfere with Landlord's or its other tenants' use and enjoyment of the remainder of the Building. Tenant shall not perform any acts or carry on any practices which may injure the Common Areas or the Leased Premises or be a nuisance. Tenant agrees to keep the Leased Premises clean and free from rubbish and dirt on a daily basis, except that Landlord shall provide custodial services to Tenant, including disposal of trash/rubbish on a daily basis at Landlord's sole cost, except as provided in Paragraph 8 below.

4. Acceptance of the Leased Premises: Tenant acknowledges that it has examined the Leased Premises prior to the making of this Lease and knows the conditions thereof. Tenant further acknowledges that no representation as to the condition or state of repairs thereof have been made by Landlord or its agents which are not herein expressed, except that Tenant acknowledges that Landlord has fully disclosed the existence of asbestos in the Building, and that Tenant accepts the Leased Premises knowing that it contains asbestos. Tenant hereby accepts the Leased Premises in its present "AS IS" condition as of the Effective Date.

5. Alterations and Improvements: Tenant shall not make any alterations, additions, or improvements to the Leased Premises without Landlord's prior written consent, which consent is discretionary in Landlord solely.

6. Maintenance and Repairs: Landlord shall maintain the Building, Leased Premises and the Common Areas in good order and repair, reasonable wear and tear and any casualty covered elsewhere in this Agreement excepted. Tenant shall be responsible for all damage to the

Building, Leased Premises and the Common Areas caused by the negligence or willful acts of Tenant and Tenant's agents, representatives, employees, contractors, licensees and/or invitees.

7. Utilities and other Services: Landlord shall be responsible for the cost of the following: electricity, gas, water, sewer, waste disposal services, general custodial services, including supplies, general grounds maintenance services (grass mowing, snow plowing and salting). Tenant shall have the right to use the utility services which presently exist on the Leased Premises, but Landlord shall not be liable to Tenant for any loss or interruption of utility services. Landlord shall not be liable for any failure of water supply or electric current or any service by any utility, for injury to persons, including death, or damage to property resulting from steam, gas, electricity, water, rain or snow which may flow or leak from any part of the Building or from any pipes, appliances or plumbing works from the street or subsurface or from any other place, or for interference with light or other easements, however caused, except if due to the affirmative negligent acts of Landlord.

8. Custodial Services: As indicated in Paragraph 7 above, Landlord shall furnish custodial services for the operation of the Building. However, in the event Tenant's use of the Leased Premises shall render the Building, Leased Premises or Common Areas with excessive dirt and rubbish, as determined in the sole discretion of Landlord, Tenant hereby agrees to reimburse Landlord as Additional Rent for the direct expense that Landlord incurs in providing custodial services to remediate such condition, including salary and/or hourly wage of its employees or third party contractor as well as any overtime expenses incurred and the cost of custodial supplies.

9. Building Insurance: Landlord shall cause the Building and its improvements to be insured against loss or damage under a policy or policies of fire and extended coverage insurance, including "additional perils" in amounts acceptable to Landlord.

10. Tenant's Insurance:

A. Tenant's Personal Property Insurance. Any personal property kept on the Leased Premises by Tenant shall be insured at Tenant's sole risk, and Tenant shall acquire such policy or policies of insurance thereon as Tenant in its best judgment shall determine.

B. Tenant's General Liability Insurance: Tenant, at its sole cost and expense during the Lease Term, shall maintain and keep in effect commercial general liability insurance in an amount not less than One Million and 00/100 (\$1,000,000.00) Dollars for injury to or death of one person, or not less than Two Million and 00/100 (\$2,000,000.00) Dollars aggregate for injury or death of more than one person, in any one accident or occurrence and umbrella coverage in an amount not less than Three Million and 00/100 (\$3,000,000.00) Dollars; and property damage insurance with minimum limits of One Million and 00/100 (\$1,000,000.00) Dollars. Such policy or policies shall include cross liability and severability of interests clauses, and be written on an occurrence, and not claims-made, basis. Each of these policies shall be endorsed to name Landlord as an additional insured. Any insurance carried by Landlord shall be non-contributing and Tenant's insurance shall be primary to any such insurance

carried by Landlord. Such insurance obtained by Tenant shall be carried by an insurance company or companies licensed to do business in Michigan, and be on terms approved by Landlord. Duplicate original copies of said policies shall be delivered to Landlord. Tenant shall deliver to Landlord a certificate of insurance of all policies procured by Tenant in compliance with its obligations hereunder, together with evidence of payment thereof, and including an endorsement which states that such insurance may not be cancelled except upon ten (10) days written notice to Landlord.

11. Indemnification: To the extent permitted by law, Tenant shall indemnify, defend and hold harmless Landlord, its Board of Education, its Board members in their official and individual capacities, its administrators, employees, agents, contractors, successors and assigns from and against any and all claims, counter-claims, suits, debts, demands, actions, injuries, judgments, liens, liabilities, losses, costs, expenses and damages, including actual attorney's fees and actual expert witness fees, arising out of or in connection with Tenant's, its agents', representatives', employees', contractors', licensees' and invitees' use and occupancy of the Leased Premises, from the negligence of Tenant, its agents, representatives, employees, contractors, licensees and invitees and/or from Tenant's, its agents', representatives', employees', contractors', licensees' and invitees' violation of any of the terms of this Lease. The indemnity obligations contained in this Paragraph 11 shall survive the expiration or earlier termination of this Lease and shall not be limited by Tenant's insurance obligations contained in this Lease.

12. Damage or Destruction - Fire or Other Cause: In the event of a partial destruction of the Leased Premises, Landlord shall, as promptly as possible, unless Landlord shall elect not to rebuild, repair the same, provided such repairs can reasonably be made within ninety (90) days (or within such other period as Landlord and Tenant may agree upon) from said destruction or damage under normal working conditions, and pursuant to applicable laws, ordinances, and regulations. In such case, this Lease shall not be terminated. In the event that such repairs cannot reasonably be made within ninety (90) days' time (or such other period as Landlord and Tenant may agree upon), or in the event Landlord shall elect not to rebuild, repair the same, either Party hereto at its option may terminate this Lease upon written notice to the other. In any event, the destruction of substantially all of the Leased Premises shall cause this Lease to automatically terminate, without the requirement of notice.

13. Environmental Warranty: Tenant represents, warrants and covenants to Landlord the following:

A. Tenant's use of the Leased Premises and its activities thereon shall comply with all applicable environmental laws.

B. Tenant shall not disturb, generate, manufacture, refine, use, treat, store, handle, transport, remove, dispose, transfer, produce or process Hazardous Substances on the Leased Premises. For purposes of this Lease, "Hazardous Substances" shall mean any substance or material regulated under any Environmental Law.

C. Tenant shall immediately and promptly notify Landlord of any disturbance, release, discharge, spill or emission of Hazardous Substances on, to or from the Leased Premises, and any complaint, summons, citation, notice, directive, order, claim,

litigation, judicial or administrative proceeding, inquiry or investigation judgment, letter or other communication from any governmental agency, department, bureau, office or other authority, or any third party involving violations of any Environmental Law with respect to the Leased Premises.

D. In addition to the above, Tenant shall not disturb any Asbestos or Suspect Asbestos at the Leased Premises without prior, written authorization from Landlord. The Asbestos Management Plan for the Leased Premises will be made available to Tenant, at Tenant's request, however, Tenant is responsible for all asbestos awareness or other training required of its employees, and for the sampling and confirmation for any area of the Leased Premises that will be disturbed by Tenant to confirm that there is no asbestos in compliance with all Environmental Laws.

14. Assignment and Subletting: Tenant shall not assign, or in any manner encumber this Lease, nor any part, right, or interest thereof, nor shall Tenant let or sublet or permit any part of the Leased Premises or the Common Areas to be used or occupied by others for any reason whatsoever, without Landlord's advance written consent, which consent is discretionary in Landlord solely. Any assignment, transfer, hypothecation, mortgage, or sub-letting without the prior written consent of Landlord shall give Landlord the right to terminate this Lease and re-enter and repossess the Leased Premises.

15. Default and Termination: If Tenant shall default in the payment of Rent or Additional Rent when due and shall not cure such default within five (5) days, or shall default in the performance of any other covenant of this Lease and shall not cure such default within ten (10) days after written notice from Landlord specifying the default complained of (or, if such other default is of a nature that it cannot be cured within a ten (10) day period, and thereafter proceed diligently with the cure thereof) then in any such event Landlord may terminate this Lease at any time thereafter (before such default shall be cured) by giving written notice of the termination. Notwithstanding the foregoing, if Rent is not received by Landlord on or before the first of the month, Tenant shall not have access to the Building, Leases Premises or the Common Areas for that particular month, until such time as Rent and interest are paid in full to Landlord.

Upon termination of this Lease, Landlord may without further notice re-enter the Leased Premises and dispossess Tenant or any other occupant of the Leased Premises and remove its effects and hold the Leased Premises as if this Lease had not been made, saving and reserving to Landlord any other remedies which Landlord may have for the recovery of rent or damages due or to become due by virtue of this Lease or the breach thereof by Tenant. Should Landlord at any time permit payments of Rent or Additional Rent to be made after the time it is due, as stipulated herein, such delays shall not be construed as any waiver by Landlord of its right to have the Rent for said Leased Premises paid monthly in advance. Any failure at any time by either of the Parties hereto to enforce any of the provisions of this Lease shall not be construed as a waiver of such provisions nor of such Party's right to enforce the same upon any subsequent occasion or default.

16. Termination of Charter Contract: If either Party terminates the Charter Contract, or the State of Michigan terminates or revokes the Charter Contract or otherwise causes the Tenant to be unable to operate a school of excellence that is a cyber school, this Lease shall automatically terminate on the date of the termination of the Charter Contract. In any of such

events and whenever and as often as any such failure, default, breach or anticipatory breach shall occur, the term hereof, at the option of Landlord, shall cease and terminate and from thenceforth it shall be lawful for Landlord to re-enter into and repossess the Leased Premises situated thereon and Tenant and each and every occupant to remove and put out and to relet said Leased Premises for its own benefit; but reserving to Landlord all such rights as it may have for damages or otherwise because of said default, breach or anticipatory breach of Tenant.

17. Damages: In the event of the termination of this Lease, Tenant shall not owe any damages to Landlord, except for Tenant's damages to the Leased Premises.

18. Surrender of Leased Premises: Upon the expiration or earlier termination of the Lease Term, or any extension thereof, Tenant shall quit and surrender the Leased Premises to Landlord in good order and condition, ordinary wear and damage excepted; and shall remove all of its property and shall repair any damage to the Leased Premises or any of Landlord's property, real or personal, caused by such removal.

19. Access to Leased Premises: Landlord shall have the right to enter upon the Leased Premises at all reasonable hours for the purpose of inspecting the Leased Premises, preventing waste, loss, or destruction, removing obstructions, making such repairs or obligations as are necessary to protect the Leased Premises, performing any of its duties and obligations under the terms and conditions of this Lease or to enforce any of Landlord's rights or powers under this Lease

20. Compliance: Tenant shall, at its own expense, under penalty of forfeiture and damages, promptly comply with all laws, orders, regulations or ordinances of all Municipal, County, State, and Federal authorities affecting use of the Leased Premises with respect to the cleanliness, safety, occupation, and use of same.

21. Challenge: Landlord, although presently unaware of any such non-compliance, does not covenant that the Leased Premises are in compliance with applicable Municipal, County, State, and Federal laws, including, but not limited to, fire, safety, handicap, barrier free, zoning and use ordinances or laws and other governmental regulations relating to the use of the facility for the purpose intended through this Lease. Tenant shall obtain any and all licenses, approvals and/or permits required for its use, occupancy and operation of the Leased Premises and shall promptly comply with all governmental orders and directives related thereto, all at its sole cost and expense.

22. Holding Over: Any holding over by Tenant after the expiration or termination of this Lease, without the consent of Landlord, shall be construed to be a tenancy from month to month and the Rent to be paid by Tenant shall be an amount equal to two (2) times the monthly Rent required to be paid by Tenant. Acceptance by Landlord of such payments after such expiration or termination shall not constitute a renewal of this Lease. This provision shall not operate as a waiver of Landlord's right to re-entry or any other right of Landlord, and Tenant shall be a tenant at sufferance only during the period of any such holding over without the consent of Landlord.

23. No Waiver: The failure of either Party to enforce any covenant or condition of this Lease shall not be deemed a waiver thereof or of the right of either Party to enforce each and every covenant and condition of this Lease. No provision of this Lease shall be deemed to have been waived unless such waiver is in writing.

24. Notices: All notices regarding this Lease are to be in writing and delivered, or mailed by first class mail postage prepaid, by one Party to the other Party at the Party's respective address set forth in the preface of this Lease, except that effective July 1, 2019, notices to Michigan Virtual Charter Academy shall be sent to the attention of the Board President at 1620 E. Elza, Hazel Park, Michigan 48030. Notices which are mailed shall be deemed to have been given as of the second business day following the date of mailing.

25. Heirs and Assigns: The covenants, conditions and agreements contained in this Lease shall bind and inure to the benefit of Landlord and Tenant and their respective successors and assigns, subject to the limitation on assignment as herein contained.

26. Vacation or Abandonment: In the event Tenant shall abandon or vacate the Leased Premises before the end of the Lease Term, Landlord shall have the right to enter and use the Leased Premises for whatever purpose Landlord desires.

27. Condemnation: If any part of the Leased Premises is taken for any public or quasi-public purpose pursuant to any power of eminent domain, or by private sale in lieu of eminent domain, either Landlord or Tenant may terminate this Lease, effective the date the public authority takes possession. All damages for the condemnation of the Leased Premises, or damages awarded because of the taking, shall be payable to the sole property of Landlord.

28. Quiet Enjoyment: Landlord covenants and agrees with Tenant that upon Tenant paying the Rent and observing and performing all the terms, covenants and conditions of Tenant's part to be performed and observed, Tenant may peaceably and quietly enjoy the Leased Premises for the full term hereof.

29. Policies/Regulations: Tenant, including its Board of Directors, agents, representatives, employees, contractors, licensees and invitees shall at all times comply with all School District policies, procedures and regulations to the extent applicable to Tenant.

30. Extension: This Lease may be extended by mutual written consent of Landlord and Tenant for subsequent one (1) year terms (each an "Extension Term"). Any such Extension Term shall commence on July 1st of the year of the extension and end the immediate following year on June 30th. If Tenant wishes to extend this Lease, Tenant shall give Landlord a minimum of ninety (90) days advance written notice of Tenant's intention to extend. Any such Extension Terms(s) shall be on the same terms and conditions as provided in this Lease. The Rent paid by Tenant to Landlord shall not be increased unless the Parties mutually agree to an increase in Rent in writing.

31. Termination: Either Party may terminate this Lease at any time and for any reason upon ninety (90) days advanced written notice to the other Party.

32. Tenants in the Building. Landlord reserves the right to lease the non-exclusive portions of the Building to other tenants.

33. Security Deposit: Landlord is not requiring a security deposit from Tenant given that Tenant is a public school and Tenant is leasing a small portion of the Building.

34. Miscellaneous Provisions: The following miscellaneous provisions form a part of this Lease:

A. Time is of the essence of each provision of this Lease.

B. Rent and all other sums payable under this Lease must be paid in lawful money of the United States of America.

C. The unenforceability, invalidity, or illegality of any provision shall not render the other provisions unenforceable, illegal, or invalid.

D. This Lease shall be construed and interpreted in accordance with the laws of the State of Michigan.

E. This Lease contains all of the agreements of the Parties and cannot be amended or modified except by a written agreement.

E. The captions of this Lease shall have no effect on its interpretation.

[SIGNATURES ON NEXT PAGE]

The Parties have caused this Lease to be executed as of the day and year written below.

**LANDLORD:
THE SCHOOL DISTRICT OF THE CITY OF HAZEL PARK**

By: _____

Its: _____

Dated: _____

**TENANT:
MICHIGAN VIRTUAL CHARTER ACADEMY**

By: _____

Its: _____

Dated: _____

TERMS AND CONDITIONS

OF CONTRACT

DATED: JULY 1, 2024

ISSUED BY

**THE BOARD OF EDUCATION FOR THE SCHOOL DISTRICT OF THE CITY OF
HAZEL PARK**

TO

MICHIGAN VIRTUAL CHARTER ACADEMY

CONFIRMING THE STATUS OF

MICHIGAN VIRTUAL CHARTER ACADEMY

AS A

SCHOOL OF EXCELLENCE

THAT IS A CYBER SCHOOL

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- Schedule 6 Oversight Agreement and Master Calendar of Reporting Requirements (MCRR)
- Schedule 7 Description of Educational Program and Educational Goals
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- Schedule 17 Matriculation Agreement (Placeholder)

CONTRACT

Pursuant to the Michigan Revised School Code (“Code”), and in particular being Part 6E, Sections 380.551 through and including 380.561 of the Michigan Compiled Laws, and Act No. 416 of the Public Acts of 1994, The Board of Education for the School District of the City of Hazel Park (“District Board”) grants a contract confirming the status of a school of excellence which is a cyber school in this State to Michigan Virtual Charter Academy (the “Academy”), a Michigan school of excellence which is a cyber school. The Parties agree that the granting of this Contract is subject to the following Terms and Conditions, and that this Contract is effective as of July 1, 2024.

The State Superintendent of Public Instruction has previously determined that the entity applying for the Contract, as defined below, demonstrates experience in delivering a quality education program that improves academic achievement. In determining whether this requirement has been met, the District Board has referred to the standards for quality online learning established by the national association of charter school authorizers or other similar nationally recognized standards for quality learning.

Article I DEFINITIONS

Certain Definitions. For purposes of this Contract, and in addition to the terms defined throughout this Contract, each of the following words or expressions, whenever initially capitalized, shall have the meaning set forth in this section:

- (a) “Academy” means the Michigan school of excellence corporation named Michigan Virtual Charter Academy which was established as a school of excellence that is a cyber school on August 5, 2010, pursuant to a Charter Contract with Grand Valley State University. The Academy has remained in good standing since that date and continuing as evidenced by the Academy’s current authorizer, Grand Valley State University’s September 13, 2018 letter to the Academy Board attached to the Academy’s January 19, 2019 Response to The Board of Education for the School District of the City of Hazel Park’s Cyber School Application issued on December 10, 2018. The Academy initially entered into the Contract with Board of Education for The School District of the City of Hazel Park, effective July 1, 2019, and continued to be a school of excellence that is a cyber school under Michigan law. The Board of Education for The School District of the City of Hazel Park has approved the re-authorization of the Academy as a school of excellence that is a cyber school and has entered into this successor Charter Contract, effective July 1, 2024. The Academy is located within The School District of the City of Hazel Park and the Oakland Schools Intermediate School District (“Oakland Schools”) within the County of Oakland. The Academy’s Charter

School's office is located at 1620 E. Elza Avenue, Hazel Park, Michigan 48030. The Academy has administrative offices at 1620 E. Elza Avenue, Hazel Park, Michigan 48030 and 5910 Tahoe Drive SE, Grand Rapids, Michigan 49546. The State Superintendent of Public Instruction has approved the Academy as a continuation of a replication of a high-performing school or program.

- (b) "Academy Board" means the Board of Directors of the Michigan Virtual Charter Academy. "Academy Board Member" means an individual who is a member of the Academy Board, whether in the past, present, or future.
- (c) "Accountability Plan" means a Community District accountability plan established, implemented, and administered by the State School Reform/Redesign Officer under section 390 of the Code, MCL 380.390.
- (d) "Applicable Law" means all state and federal law applicable to a school of excellence organized as a cyber school, including, without limitation, those statutes and regulations set forth in MCL 380.501 through 507) and the Education Department General Administrative Regulations, being 34 CFR Parts 74, 75, 76, 77, 79, 80, 81, 82, 84, 85, 86, 97, 98, and 99 as such laws and regulations may be amended.
- (e) "Applicant" means the Board of Directors of Michigan Virtual Charter Academy which is the entity that submitted the School of Excellence Cyber School Application to the District for the continued operation of the Academy by a new authorizer, The Board of Education for the School District of the City of Hazel Park, effective July 1, 2019, and seeks reauthorization by the Board of Education for The School District of the City of Hazel Park, effective July 1, 2024.
- (f) "Application" means the School of Excellence/Cyber School Application to the District Board (including all attachments and the executed Assurances pages) in which representations were made to the District Board regarding the program and its operation, which representations were material inducements to the District Board to grant the Contract.
- (g) "Authorizing Body" or "Authorizer" means The Board of Education for the School District of the City of Hazel Park.
- (h) "Authorizing Resolution" means the resolution(s) adopted by the District Board that, among other things, approve the issuing of a

Contract to the Academy to operate as a school of excellence that is a cyber school.

- (i) “Code” means the Michigan Revised School Code, Act No. 451 of the Public Acts of 1976, as amended, being Sections 380.1 to 380.1852 of the Michigan Compiled Laws.
- (j) “Community District” means a community school district created under part 5B of the Code, MCL 380.381, et seq.
- (k) “Conservator” means an individual appointed by the District Board (or designee) in accordance with Section 9.7 of these Terms and Conditions
- (l) “Contract” means, in addition to the definition set forth in Part 6E of the Code, these Terms and Conditions and the Schedules.
- (m) “Cyber school” means a cyber school as defined in Part 6E of the Code.
- (n) “Department” or “MDE” means the Michigan Department of Education.
- (o) “Director” means a person who is a member of the Academy Board of Directors. A Director must be a resident of the State of Michigan and a citizen of the United States.
- (p) “District” means The School District of the City of Hazel Park, a Michigan general powers school district. References to the District herein shall be read to include its designee, the Superintendent.
- (q) “District Board” means The Board of Education for the School District of the City of Hazel Park. References to the District Board herein shall be read to include its designee, the Superintendent.
- (r) “District Board Costs” means any cost, over and above the District Administrative Fee imposed upon the School District because of the actions or inactions of the Academy. By way of example and not limitation, District Board Costs include the reimbursements set forth in Article 2.6.
- (s) “District Charter Schools Office” or “District CSO” means the office that this District Board, by issuance of this Contract, hereby designates as the point of contact for public school academy applicants and public school academies authorized by the District Board (including schools of excellence operating as cyber schools). The District CSO is also responsible for managing, implementing, and overseeing the District Board’s responsibilities

with respect to the Contract. Absent creation of a separate office, the District CSO shall reside with the District Superintendent's Office.

- (t) "District Charter Schools Office Director" or "District CSO Director" means the person designated by the District Board to administer the operations of the District Charter Schools Office, which shall be the District Superintendent.
- (u) "Educational Service Provider" or "ESP" means an educational management organization as defined under section 553c of the Code, MCL 380.553c, that has entered into a contract or agreement with the Academy Board for operation or management of the Academy, which contract has been submitted to the District's Charter Schools Office Director for review as provided in Section 10.13 and has not been disapproved by the District's Charter Schools Office Director.
- (v) "Fund Balance Deficit" means the Academy has more liabilities than assets at the end of any given school fiscal year and includes any fiscal year where the Academy would have had a budget deficit but for a financial borrowing by, or monetary contribution by an Educational Service Provider or other person or entity to, the Academy. If the Academy receives a gift or grant of money or financial support from an Educational Service Provider or other person or entity that does not require repayment by the Academy and is not conditioned upon the actions or inactions of the Academy Board, then such gift or grant shall not constitute a financial borrowing or contribution for purposes of determining a Fund Balance Deficit.
- (w) "Management Agreement" or "ESP Agreement" means an agreement as defined under section 553c of the Code, MCL 380.553c, that has been entered into between an ESP and the Academy Board for operation and/or management of the Academy, which has been submitted to the District's Charter Schools Office Director for review as provided in Section 10.13 and has not been disapproved by the District's Charter Schools Office Director.
- (x) "Master Calendar of Reporting Requirements (MCRR)" means the compliance certification duties required of the Academy by the District Board. The District Board may amend the MCRR each fiscal year or at such other times as deemed appropriate by the District CSO Director. These changes shall be automatically incorporated into the Contract and shall be exempt from the Contract amendment procedures under Article VIII of these Terms and Conditions.

- (y) “Method of Selection Resolution” or “Policy” means the Policy Statement adopted by resolution of the District Board, as amended from time to time, establishing the method of selection, length of term, number of members of the Academy Board, qualifications of Academy Board members, and other pertinent provisions related to the Academy Board.
- (z) “Relative” means mother, mother-in-law, father, father-in-law, son, son-in-law, daughter, daughter-in-law, sister, sister-in-law, brother, brother-in-law spouse, domestic or same-sex partner.
- (aa) “Resolution” means the Resolution of the District Board establishing Michigan Virtual Charter Academy as a school of excellence that is a cyber school.
- (bb) “Schedules” means the schedules incorporated into and made part of these Terms and Conditions.
- (cc) “State Board” means the Michigan State Board of Education, established pursuant to Article 8, Section 3 of the Michigan Constitution of 1963 and MCL 388.1001, et seq.
- (dd) “State School Reform/Redesign Office” means the office created within the Michigan Department of Technology, Management and Budget by Executive Reorganization Order 2015-02, and transferred from the Michigan Department of Technology, Management and Budget to the Michigan Department of Education by Executive Order 2017-05 and codified at MCL 388.1282.
- (ee) “State School Reform/Redesign Officer” means the officer described in Section 1280c (9) of the Code, MCL 380.1280c(9), and authorized to act as the superintendent of the State School Reform/Redesign District under Section 1280c(6)(b) of the Code, MCL 380.1280c(6)(b).
- (ff) “Superintendent” or “District Superintendent” means the Superintendent of The School District of the City of Hazel Park and shall also include his/her authorized designee.
- (gg) “Terms and Conditions” means this document entitled Terms and Conditions of Contract issued by the District Board of Education.

Captions. The captions and headings used in this Contract are for convenience only and shall not be used in construing the provisions of this Contract.

Gender and Number. The use of any gender in this Contract shall be deemed to be or include the other genders, and the use of the singular shall be deemed to include the plural (and vice versa) wherever applicable.

Schedules. All Schedules to this Contract are part of this Contract and incorporated into this Contract as if fully stated herein.

Statutory Definitions. Statutory terms defined in the Code and as set forth in Applicable Law shall have the same meaning in this Contract.

Application. The initial Application dated January 10, 2019, (Schedule 16), submitted to the District Board for the continued operation of the Academy by current management under a Contract issued by The Board of Education for the School District of the City of Hazel Park to the Academy is incorporated into, and made a part of this Contract. In the event there is an inconsistency or dispute between materials in the Application and the Contract, the language or provision in the Contract shall control.

Conflicting Contract Provisions. In the event that there is a conflict between language contained in the provisions of this Contract, the Contract shall be interpreted as follows: (i) the Method of Selection Resolution shall control over any other conflicting language in the Contract; (ii) the Authorizing Resolution shall control over any other conflicting language in the Contract with the exception of language in the Method of Selection Resolution; (iii) the Terms and Conditions shall control over any other conflicting language in the Contract with the exception of language in the Method of Selection Resolution and the Authorizing Resolution; and (iv) the Restated Articles of Incorporation shall control over any other conflicting language in the Contract with the exception of language in the Method of Selection Resolution, Authorizing Resolution, and these Terms and Conditions.

Article II ROLE OF THE DISTRICT BOARD OF CONTROL AS AUTHORIZING BODY

Independent Status of District. The District Board is an authorizing body as defined in the Code. In approving this Contract, the District Board voluntarily exercised additional powers given to the District under the Code. Nothing in this Contract shall be deemed to be any waiver of the District Board's powers or independent status and the Academy shall not be deemed to be part of the District Board. Since the Academy is not located in a Community District, the District Board is not required to provide accreditation notice to the State School Reform/Redesign Officer under section 552 of the Code.

Independent Status of Academy. The Academy is a body corporate and governmental entity authorized by the Code. The Academy is organized and shall operate as a school of excellence and a school of excellence corporation. The Academy is not a division or part of the District or the District Board. The relationship between the Academy and the District Board is based solely on the applicable provisions of the Code and the terms of this Contract, or other agreements between the District Board and the Academy, if applicable.

Method of Selection, Length of Term and Number of Members of the Board of Directors. The District Board has adopted the Policy providing for the method of selection, length of term, number of members, qualification of members, the procedure for removal of members and the names of the initial Academy Board. The Policy is incorporated into this Contract as Schedule 1

(see Policy Statement part V). At any time and in its sole discretion, the District Board may amend the Policy. Upon District Board approval, changes to the Policy shall be automatically incorporated into this Contract and shall be exempt from the amendment procedures under Article VIII of the Terms and Conditions.

Method for Monitoring Academy's Compliance with Applicable Law and Performance of its Targeted Educational Outcomes. The District Board has the responsibility to oversee the Academy Board's compliance with the Contract and all Applicable Law. The Academy shall perform the compliance certification duties required by the District Board as outlined in this Contract and the MCCR incorporated into this Contract as Schedule 6. In addition, the Academy shall be responsible for the following:

- (a) The Academy shall provide the Superintendent with a copy of the annual educational report no later than thirty (30) days prior to the date required for publication by Applicable Law. To the extent permitted by law, including without limitation the Family Educational Rights and Privacy Act (FERPA), 20 USC §1232g; 34 CFR Part 99, the Academy shall submit to the Superintendent copies of reports and assessments concerning educational outcomes achieved by pupils attending the Academy and shall provide necessary approvals for the CSO Director to access electronic information received or stored by the State of Michigan including, but not limited to, the Department of Education or other agency authorized by the State to collect school data.
- (b) In the event that the Superintendent determines that the Academy's educational outcomes are not meeting the targeted educational goals set forth in the Schedules, or that review is required to help determine if the Academy is meeting the educational goals set forth in the Schedules, the Superintendent, in his/her discretion, may require an objective evaluation of student performances by an educational consultant, acceptable to the Superintendent. The Academy shall pay for the expense of the evaluation. In addition, at any time, the Superintendent may require an evaluation of student performance to be selected by and at the expense of the District Board. The Academy shall cooperate with the evaluation including any student testing requirement.
- (c) The Academy shall submit audited financial reports, including auditor's management letters and any exceptions noted by the auditors, to the Superintendent. The reports shall be prepared by the Academy's independent auditor and submitted to the Superintendent simultaneously with the submission of the Academy's audited financial reports to the State of Michigan pursuant to Applicable Law.

- (d) The Academy shall provide the Superintendent with a copy of the proposed annual budget for the upcoming fiscal year of the Academy no later than June 1. The Academy Board is responsible for establishing, approving and amending the annual budget in accordance with the Uniform Budgeting and Accounting Act, MCL 141.421, et seq., and for providing all amendments and revisions to the District CSO following Academy Board approval.
- (e) The Academy shall provide to the Superintendent agendas and notice in advance of all Academy Board meetings and minutes of all Academy Board meetings. Minutes shall be provided no later than five (5) days after the approval of such meeting minutes. All notices of special meetings shall be accompanied by an affidavit that the posting was undertaken in accordance with this Contract, the Academy Board's Bylaws and Applicable Law.
- (f) The Academy shall promptly notify the Superintendent (in no event later than within seven (7) calendar days of receipt) of correspondence received from the Michigan Department of Education or State Board of Education that requires a formal response and provide a copy of said response.
- (g) The Academy shall immediately report to the Superintendent (in no event later than within three (3) calendar days of receipt) of any litigation or formal proceedings alleging a violation or violations of Applicable Law by the Academy, its officers, employees, agents, and/or contractors and/or the ESP, its officers, employees, agents, and/or contractors or subcontractors.
- (h) The Academy shall permit visitation of its facilities and programs at any time by representatives of the District authorized by the Superintendent. No advance notice is required.
- (i) The Academy shall permit examination and/or duplication of any and all records the Academy is required to maintain at any time by representatives of the District authorized by the Superintendent.
- (j) The Academy shall provide certification of its adoption of such policies as the Academy Board deems reasonable and necessary to discharge its functions and to comply with Applicable law.

District Administrative Fee. The Academy shall pay the District Board an administrative fee of three percent (3%) of the State School Aid, excluding categoricals, received by the Academy for reauthorization of the Academy and the issuance of a successor Contract beginning July 1, 2024, and terminating on June 30, 2029, unless terminated earlier pursuant to the provisions of this Contract and for providing oversight of the Contract. The Fee shall be retained

by the District Board from each state school aid payment received by the District Board for forwarding to the Academy.

Reimbursement for District Board Services Associated with Third Party Subpoenas and Freedom of Information Act (FOIA) Requests. If the District Board receives a subpoena from a third party (including the Academy, its counsel, the Academy's ESP or its counsel) demanding the production of Academy documents related to pending litigation or proceedings involving the Academy, the Academy's ESP (or any subcontractor of the ESP or other contractors of the Academy) or any third party, the District Board may charge the Academy for the cost of the services associated with the District Board's response to the subpoena (including actual attorney's fees in fulfilling the request). The Parties agree that the Academy may avoid or reduce the obligation to pay for services by the District Board associated with such responses by timely facilitating production of Academy documents to the requesting party. The Academy further agrees to reimburse the District for otherwise unreimbursed costs incurred by the District in responding to FOIA requests for public records concerning Academy operations.

District Board as Fiscal Agent for the Academy. The District Board is the fiscal agent for the Academy. The District is hereby authorized to retain any amount owed to the District by the Academy pursuant to this Contract, provided that the District Board shall retain no more than the total of (a) 3% of the State School Aid, excluding categoricals, for its oversight, (b) District Board Costs and/or (c) the costs associated with responding to a subpoena or FOIA request under Section 2.6. For purposes of this Section, the responsibilities of the District, the State of Michigan, and the Academy are set forth in the Fiscal Agent Agreement incorporated herein as Schedule 3.

Authorization of Employment. The Academy may employ or contract with personnel, in accordance with all state law requirements regarding certification and qualifications of certain employees of public schools and individuals assigned under contract to regularly and continuously work under contract for the Academy. The Academy shall make available to the District for its review all licenses, certifications, and other qualifications of Academy personnel required by law (including red-light/green-light letters, as applicable), and shall undertake or cause to be undertaken all criminal background and unprofessional conduct checks required by Applicable Law. If the Academy contracts for personnel with an Education Service Provider, the Academy shall submit a draft of the proposed ESP Agreement to the District CSO for review. The District CSO may disapprove the proposed agreement if it contains provisions in violation of this Contract or Applicable Law. No Management Agreement shall be effective unless and until the agreement complies with Section 10.13 of these Terms and Conditions. With respect to Academy employees, the Academy shall have the power and responsibility to: (i) select and engage employees; (ii) pay their wages; (iii) evaluate and dismiss employees; (iv) control the employees' conduct, including the method by which the employee carries out his or her work or (v) contracts to a third party items (i) through (iv) in this paragraph. Such Third Party shall be governed by the provisions of this contract related to Educational Service Providers. An employee hired by the Academy shall be an employee of the Academy for all purposes and not an employee of the District for any purposes. The Academy Board shall prohibit any individual from being employed by the Academy, an ESP, or an employee leasing company involved in the operation of the Academy in more than one (1) full-time position, and simultaneously being compensated at a full-time rate for each of these positions. The Academy shall be responsible for

carrying workers' disability compensation insurance and unemployment insurance for its employees.

Borrowings by the Academy. Any contract, mortgage, loan, or other instrument of indebtedness entered into by the Academy and a third party shall not in any way constitute an obligation, either general, special, or moral, of the State of Michigan, the District Board, or the District. Neither the full faith and credit, nor the taxing power of the State of Michigan or any agency of the State, nor the full faith and credit of the District Board of the District, shall ever be assigned or pledged for the payment of any Academy contract, agreement, note, mortgage, loan, or other instrument of indebtedness. The Academy shall not incur indebtedness or borrow money except in accordance with Applicable Law and with the prior notice to and review of the District. It is the Academy's obligation to provide the District with sufficient notice and time to review any and all closing documents prior to any anticipated closing. Failure to do so risks insufficient time for the District to issue non-disapproval of the borrowing in question or to deliver any certificates requested of the authorizing body. The Academy may not levy taxes. Notwithstanding the foregoing, the Academy, only after obtaining prior written non-disapproval of the District Board, may incur debt only as follows:

- (k) Short-term: The Academy may incur temporary debt in accordance with Section 1225 of the Code.
- (l) Long-term: The Academy may borrow money and issue bonds in accordance with section 1351a of the Code and in accordance with part VI of the Revised Municipal Finance Act, 2001 PA 34, MCL 141.2601 to 141.2613.
- (m) An instrument of indebtedness entered into by the Academy and a third party shall not in any way constitute an obligation, either general, special, or moral, of the State of Michigan. Neither the full faith and credit nor the taxing power of the State of Michigan or any agency of the State, nor the full faith and credit of The School District of the City of Hazel Park shall ever be pledged for the payment of any Academy instrument of indebtedness. This provision shall be set forth in any Academy resolution authority A Borrowing.
- (n) The Academy has no authority whatsoever to enter into any contract or other agreement that would financially obligate the State of Michigan or The School District of the City of Hazel Park, nor does the Academy have any authority whatsoever to make any representations to lenders or third parties, that the State of Michigan or The School District of the City of Hazel Park in any way guarantee, are financially obligated, or are in any way responsible for any agreement, promissory note, contract, mortgage, loan or other instrument of indebtedness entered into by the Academy.

- (o) In the event indebtedness of any sort contemplated by the Academy requires a certificate or certification by the District or the Superintendent, the issuance of such is subject to the sole discretion of the District or the Superintendent as the case may be and it is the Academy's responsibility to provide ample notice of at least sixty (60) days of its need for same to ensure sufficient time for review.

Article II
REQUIREMENT THAT ACADEMY ACT SOLELY
AS GOVERNMENTAL ENTITY

Governmental Entity. The Academy shall act exclusively as a governmental entity and political subdivision, and shall delegate none of its governmental functions, including the determination to assert or not to assert governmental immunity under Applicable Law. Pursuant to applicable law, the Academy is a governmental entity of the state.

Prohibition of Identified Family Relationships. No person shall be a member of the Academy Board if he or she is a Relative of: (A) another member of the Academy Board; (B) an employee, officer or individual with an ownership interest in, officer, policymaking, managerial, administrative, non-clerical or other significant role with, the Academy's ESP or a Relative of such individual; or (C) if he or she works at the Academy or provides contracted services to the Academy or is a Relative of such individual. Additionally, no Relative may directly supervise the position of another Relative. Likewise, prohibitions against holding incompatible public office and against specified conflicts of interest set forth in MCL 15.181 to 15.185, MCL 15.321 to 15.330, and MCL 380.1203, shall be scrupulously observed by the Academy Board, its employees, agents, and contracted services providers.

Prohibition of Tuition and Religious Affiliation. The Academy shall not charge tuition of any nature and, to the extent disqualified under law, including state or federal constitutions, the Academy shall not be organized by a church or other religious organization and shall not have any organizational or contractual affiliation with or constitute a church or other religious organization.

Prohibition of Employment in More Than One (1) Full-Time Position. No individual shall be employed by or at the Academy in more than one (1) full-time position and simultaneously compensated at a fulltime rate for either position.

Other Permitted Activities. Nothing in this Contract shall prohibit the Academy from engaging in other lawful activities that are not in derogation of the Academy's status as a public school or that would not jeopardize the eligibility of the Academy for state school aid funds. To the extent consistent with this Contract and Applicable law, the Academy may enter into agreements with other public schools, public school academies, governmental units, businesses, community and nonprofit organizations where such agreements contribute to the effectiveness of the Academy or advance education in this State.

**Article III
PURPOSE**

Academy's Purpose. The Academy's purpose is as stated in the Articles of Incorporation as set forth in Schedule 4 attached hereto. Any subsequent change to the Academy's purpose or mission shall be carried out by amendment in accordance with Article VIII of these Terms and Conditions.

**Article IV
CORPORATE STRUCTURE OF THE ACADEMY**

Articles of Incorporation. Unless amended pursuant to Section 8.2 of Article VIII of this Contract, the Restated and Amended Articles of Incorporation of the Academy, as set forth in Schedule 4, shall be the Articles of Incorporation of the Academy. The Academy Board represents to the District Board that Schedule 4 includes all amendments to the Academy's Restated and Amended Articles of Incorporation as of the date set forth above.

Bylaws. Unless amended pursuant to Section 8.3 of Article VIII of this Contract, the Restated and Amended Bylaws of the Academy, as set forth in Schedule 5 shall be the Bylaws of the Academy. The Academy Board represents to the District Board that Schedule 5 includes all amendments to the Academy's Restated and Amended Bylaws as of the date set forth above.

Quorum. Notwithstanding any document in the Contract that is inconsistent with this Section, including the Academy's Restated and Amended Articles of Incorporation and Restated and Amended Bylaws, a quorum of the Academy Board that is necessary to transact business and to take action shall be a majority of the Academy Board members as defined in the Authorizing Resolution, or as required by law.

**Article V
OPERATING REQUIREMENTS**

Governance Structure. The Academy shall be organized and administered under the direction of the Academy Board and pursuant to the governance structure as set forth in the Restated and Amended Bylaws. The Academy's Board of Directors shall meet monthly unless another schedule is mutually agreed upon by the Superintendent and the Academy.

Contributions and Fund Raising. The Academy may solicit and receive contributions and donations as permitted by law. No solicitation shall indicate that a contribution to the Academy is for the benefit of the District. The District shall not be required to receive any contributions or donations for the benefit of the Academy. If the District accepts contributions or donations for the benefit of the Academy, it shall forward such funds to the Academy within three (3) business days of receipt.

Educational Goals and Programs and Methods of Accountability. The Academy shall pursue the educational goals and programs identified in Schedule 7. Such goals may be amended pursuant to Section 8.1 of Article VIII of this Contract. The Academy shall provide, semi-annually, a report to the District Board of its performance in meeting these objectives. This report shall contain a statement of student growth and achievement as well as the summarized

results of all standardized testing administered at the Academy. The educational goals shall include demonstrated improved pupil academic achievement for all groups of pupils. To the extent applicable, the progress of the pupils in the Academy shall be assessed using at least the Michigan Student Test of Educational Progress (MSTEP) or the Michigan Merit Evaluation (MME) under MCL 380.1279g and the internal student assessment administered by the ESP, which is currently Star360.

Curriculum. The Academy shall have flexibility in developing, realigning, and implementing the curriculum identified in Schedule 7d. Any changes to the curriculum shall be by an annual amendment pursuant to Section 8.1 of Article VIII of this Contract and shall follow the standards for quality on-line learning established by the National Association of Charter School Authorizers or other nationally recognized standards for quality on-line learning.

Staff Responsibilities. Subject to Section 2.8 of this Contract, the District Board authorizes the Academy to employ personnel or to contract with an ESP to provide personnel as outlined in Schedule 9, which shall include copies of any agreement with an ESP or board liaison which the Academy may enter into, job descriptions (including identification of certifications required under Applicable Law) and a schematic or narrative governance structure of the Academy. A teacher who holds appropriate certification according to State Board Rules will be responsible for the following for each course in which a pupil is enrolled:

- (f) Improving learning by planned instruction.
- (g) Diagnosing the pupil's learning needs.
- (h) Assessing learning, assigning grades, and determining advancement; and
- (i) Reporting outcomes to administrators and parents or legal guardians.

Admission Policy, Criteria and Enrollment Process. The Academy shall comply with all admissions policies, criteria and enrollment processes required by Applicable Law, including reporting requirements of the Department in the form and manner prescribed. A copy of the Academy's admission policies, criteria and enrollment processes are set forth in the Schedule 11. With respect to the Academy's pupil admissions process, the Academy shall provide any documentation or information requested by the District's CSO that demonstrates the following:

- (j) the Academy has made a reasonable effort to advertise its enrollment openings to all pupils in this State.
- (k) the Academy has made the following additional efforts to recruit pupils who are eligible for special education programs and services or English as a second language services to apply for admission:
 - (i) Reasonable efforts to advertise all enrollment openings to organizations and media that regularly serve and advocate

for individuals with disabilities or children with limited English-language speaking ability throughout the state; and

- (ii) Inclusion in all pupil recruitment materials of a statement that appropriate special education services and English as a second language will be made available to pupils attending the Academy as required by law.
- (l) the Academy's open enrollment period was, at a minimum, for a period of at least two weeks and permitted the enrollment of pupils by parents at times in the evening and on weekends. Schedule 10.
- (m) the Academy has given enrollment priority to pupils who reside in the District (as authorizing body); and
- (n) each pupil's family has been offered a computer and a subsidy for the cost of internet access.

The Academy Board shall ensure that, when a pupil enrolls in the cyber school, the pupil and his or her parent or legal guardian are provided with a parent-student orientation. If the pupil is at least age 18 or is an emancipated minor, the orientation may be provided to the pupil only.

The Academy Board will abide by enrollment limits for cyber schools established in the Code or by the MDE, including maximum enrollment limitations based on years of operation. Cyber schools may not enroll any new pupils in the cyber school in a school year that begins after the Department has made a determination that the combined total statewide final audited membership for all pupils in membership in cyber schools exceeds a number equal to two percent (2%) of the combined total statewide final audited membership for all pupils in membership in public schools for the 2011-2012 State Fiscal Year.

School Calendar/School Day Schedule. The Academy shall comply with all minimum standards for receipt of full funding under the State School Aid Act governing the length of the school term, minimum number of days and hours of instruction, and all holidays and other required commemorative occasions required by Applicable Law. Schedule 12. The Academy agrees to make available to the District's CSO a copy of the Academy's School Calendar/School Day Schedule no later than July 1. A copy of the School Calendar/School Day Schedule shall be automatically incorporated into the Schedules without the need for an amendment under Article VIII of these Terms and Conditions. In accordance with MCL 380.553a(2)(b), as amended, and the Pupil Accounting Manual, the Academy shall make educational services available to pupils for a minimum of at least 1,098 hours during a school year and ensure that each pupil participates in the educational program for the proportionate number of hours of instruction remaining in the school year based on the date of enrollment. The Academy shall track a pupil's participation through attendance in the educational program offered by the Academy for the proportionate number of instructional hours from the date of enrollment of the pupil.

Age/Grade Range of Pupils Enrolled. The Academy is authorized to operate grades K-12 and shall offer programs for the grades and ages set forth in its Restated and Amended Bylaws.

The Academy may add or delete additional grades in the future, pursuant to Section 8.1 of Article VIII of this Contract. Schedule 13.

Annual Financial Audit. The Academy shall commission an annual financial audit to be conducted according to generally accepted governmental auditing principles by an independent certified public accountant selected and retained by the Academy Board. The Academy shall submit the annual financial statement audit and auditor's management letter to the District's CSO in accordance with the MCRR. The Academy Board shall provide to the District's CRO a copy of any response to the auditor's management letter in accordance with the MCRR.

Address and Description of Proposed Physical Plant Rider. The proposed address and physical plant description of the Academy's proposed site or sites is set forth in the Schedule 10. For purposes of this Contract, the Academy shall be in violation of the site requirements set forth in this Contract if the Academy operates at a site or sites without first obtaining the written authorization of the District Board. Following Academy Board and District Board approval, proposed changes to the address and description of any site or sites shall be incorporated into this Contract by amendment.

Reports to the Superintendent. The Academy shall provide the Superintendent with copies of reports and assessments concerning the educational outcomes achieved by all groups of pupils attending the Academy.

Accounting Standards. The Academy shall at all times comply with accounting standards required by Applicable Law, including generally accepted public sector accounting principles.

[Reserved].

Required Contents of Contracts with ESP. The District shall review, and may disapprove any proposed agreement between the Academy Board and an ESP before the proposed agreement is final and valid if, in the sole opinion of the District, such agreements) are contrary to Applicable Law or the terms of this Contract. In addition, any ESP agreement must comply with the following:

- (o) The Academy Board must ensure that, at all times during the term of this Contract, any ESP engaged by the Academy maintains comprehensive general liability and umbrella insurance coverage at levels satisfactory to the Superintendent, parallel to those coverages required for the Academy (see Article XI). The insurance coverage required of the ESP shall not be in lieu of the insurance coverage requirements applicable to the Academy. Any policy of insurance maintained by the ESP must include coverage for sexual molestation or abuse, must name the District as an additional, named insured, and shall not be changed, revoked or modified absent thirty (30) days' notice to the Superintendent. The ESP Agreement shall also specify that, in the event the Superintendent modifies the level, type, scope or other aspects of such coverage, then the ESP shall undertake like and similar

modifications within thirty (30) days of being notified of such change. The Academy Board shall provide the Superintendent with documentation demonstrating the ESP's compliance with the insurance coverage requirements imposed by this Contract and the Academy Board.

- (p) The Academy Board must ensure that, and the ESP Agreement shall provide that, any ESP performing services at the Academy shall comply with the requirements under this Contract to the extent such ESP is performing services on behalf of the Academy and shall further provide that "The provisions of the Academy's Contract shall supersede any competing or conflicting provisions contained in this Agreement."
- (q) No provision of the ESP Agreement shall interfere with the Academy Board's duties under the Contract, and the Academy's duties under the Contract shall not be limited or rendered impossible by action or inaction of the ESP.
- (r) No provision of the ESP Agreement shall predetermine the Academy Board's course of action in choosing to assert or not assert governmental immunity.
- (s) The ESP Agreement shall state that all financial, educational and student records pertaining to the Academy are Academy property and that such records are subject to the provisions of Michigan's Freedom of Information Act. All Academy records shall be physically or electronically available, upon request, at the Academy's administrative offices. The Academy's ESP may maintain electronic, or paper copies of records and other services provided to the Academy elsewhere, unless prohibited by Applicable Law. All records pertaining to teacher and administrator certification, and a copy of the ESP's employee handbook shall be maintained physically or electronically as required by Applicable Law.
- (t) The ESP Agreement shall state that all of the Academy's financial and other ESP-related records will be made available to the Academy's independent auditor and that the ESP staff will cooperate with said auditor. The Academy shall select and retain the Academy's auditor. The ESP shall not select or retain the Academy's auditor.
- (u) The ESP Agreement must certify that there shall be no markup of costs for supplies, materials or equipment procured by the ESP on the Academy's behalf and that all supplies, materials and equipment procured for the Academy by the ESP shall be

inventoried by an acceptable method of inventory and further that an inventory of Academy equipment shall be maintained so that it can be clearly established which property belongs to the Academy.

- (v) The ESP Agreement shall state that “If the Academy’s Contract issued by the District’s Board of Education is revoked or terminated, or a new charter contract is not issued to the Academy after expiration of the Contract, this Agreement shall automatically terminate on the same date as the Academy’s Contract is revoked or terminated without further action of the parties.”
- (w) The ESP Agreement shall contain a provision that states upon termination, the ESP shall work for a specified period of time to transition to a new ESP. There may be a fee set forth for this service.
- (x) The ESP Agreement shall contain a provision that states upon termination, the ESP shall, without charge (i) close the books on the then-current fiscal quarter; (ii) organize and prepare the Academy’s records for transition to the Academy Board or new ESP, as applicable; (iii) organize and prepare student records for transition to the Academy Board or new ESP, as applicable; and (iv) do nothing to interfere, to the extent applicable, with the orderly transition of employee compensation and benefits to the new ESP without disruption to staffing.
- (y) The ESP Agreement shall prohibit the ESP from executing contracts with its staff assigned to the Academy (including by way of example and not limitation, teachers, administrators, counselors and the like) that contain non-compete agreements of any nature.
- (z) The ESP Agreement shall contain the following provision:
“Indemnification of The School District of the City of Hazel Park.
The parties acknowledge and agree that The Board of Education for the School District of the City of Hazel Park and its members, officers, employees, agents or representatives are deemed to be third party beneficiaries for purposes of this Agreement. The ESP and the Academy, to the extent permitted by law, hereby promise to indemnify and hold harmless, as third party beneficiaries, The Board of Education for the School District of the City of Hazel Park, and its members, officers, employees, agents or representatives from all claims, demands, or liability, including attorney fees, and related expenses, on account of injury, loss or damage, including, without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage or any other losses of any kind whatsoever and not caused by the sole negligence of The School District of the City of Hazel

Park, which arise out of or are in any manner connected with The School District of the City of Hazel Park's approval of the Application, the District Board's consideration of or issuance of a Contract, the re-authorization of the Academy, the Academy's preparation for and operation of a public school, or which are incurred as a result of the reliance by The School District of the City of Hazel Park and its Board of Education members, officers, employees, agents or representatives upon information supplied by the Academy or the Educational Management Organization, or which arise out of the failure of the Academy to perform its obligations under the Contract issued to the Academy by The School District of the City of Hazel Park. The Parties expressly acknowledge and agree that The School District of the City of Hazel Park and its Board of Education members, officers, employees, agents, or representatives may commence legal action against either party to enforce its rights as set forth in this Agreement.”

- (aa) The ESP Agreement shall require all ESP employees working at or on behalf of the Academy to undergo criminal background and unprofessional conduct checks required by Applicable Law.
- (bb) The ESP Agreement shall contain a provision requiring the Educational Service Provider to make information available to the Academy as deemed necessary by the Academy Board in order to enable the Academy to fully satisfy its obligations under Section 7.4 of this Contract and also at least the information that a school district is required to be disclosed under MCL 388.1618 for the most recent fiscal year for which that information is available. The ESP Agreement shall further provide that “Within thirty (30) days of receipt of this information, the Academy Board shall make the information available on the Academy's website home page, in a form and manner prescribed by the Michigan Department of Education. The defined terms in section 553c of the Code, MCL 380.553c, shall have the same meaning in this Agreement.”
- (cc) The ESP Agreement must contain a provision providing for the early termination or amendment of the ESP Agreement, with no cost or penalty to the Academy, and no recourse to the District or any third party affiliated with or engaged by the District, by the ESP or any subcontracted person or entity of the ESP, in the event the District determines to exercise its prerogative under MCL 380.561(8) and Section 9.3 hereof to reconstitute the Academy by requiring the termination or amendment of the ESP Agreement.
- (dd) “Amendment Caused by Academy Site Closure or Reconstitution. In the event that the Academy is required (i) to close an Academy

site pursuant to a notice issued by the State School Reform/Redesign Officer under Section 561 of the Code, MCL 380.561, or (ii) to undergo a reconstitution pursuant to Section 561 of the Code, MCL 380.561, and of the Contract Terms and Conditions, and such closure of an Academy site or reconstitution causes an amendment to or termination of this Management Agreement, the parties agree that this Management Agreement shall be amended or terminated to

implement the Academy site closure or constitution, with no cost or penalty to the Academy, and the ESP shall have no recourse against the Academy or the District Board for implementing such site closure or reconstitution.”

(ee) Additional Required Provisions for Management Agreements. Management Agreements must include provisions that define the following, according to the standards set forth in Contract Schedule 7:

1. Roles and responsibilities of the parties.
2. Services and resources provided by the ESP.
3. Fee or expense payment structure.
4. Financial control, oversight, and disclosure; and
5. Renewal and termination of the agreement.

District Board Approval of Condemnation. In the event the Academy desires to acquire property pursuant to condemnation, it shall obtain the express written permission of the Superintendent for such acquisition. The Academy shall submit such written request to the District Board 120 days prior to the next regularly scheduled meeting of the District Board. The District Board reserves unto its sole discretion the determination to act, table or decline to act upon such request.

Reporting of Total Compensation. The Academy Board shall, upon request, report to the Authorizing Body the total compensation for each Academy employee working at the Academy as required by Applicable Law, or for those ESP employees assigned to work at or on behalf of the Academy that are paid from “Program Expenses.”

Contract Administration. If the Academy employs a Board liaison or contract administrator, it shall specify the role of such contract administrator or Board liaison in Schedule 8 and include a copy of its agreement with same.

Cyber School Provisions. Because the Academy is a cyber school, it shall also follow the following requirements:

- (ff) A teacher who holds appropriate certification according to the state board rule will be responsible for the following for each course in which a pupil is enrolled:

- (i) Improving learning by planned instruction.
 - (ii) Diagnosing a pupil's learning needs.
 - (iii) Assessing learning, assigning grades, and determining advancement; and
 - (iv) Reporting outcomes to administrators and parents or legal guardians.
- (gg) The Academy shall make educational services available to pupils for a minimum of at least 1,098 hours during a school year. The Academy shall track a pupil's participation through attendance in the educational program offered by the Academy for the proportionate number of instructional hours from the date of enrollment of the pupil.
- (hh) The Academy shall have maximum enrollment limitations based on years of operation.
- (ii) The Academy may not enroll any new pupils in the Academy's program in a school year that begins after MDE determines that the combined total of statewide final audited membership for all pupils in membership in schools of excellence that are cyber schools for a state fiscal year that exceeds a number equal to 2% of the combined total statewide final audited membership for all pupils in membership in public schools for the 2011-2012 fiscal year, unless waived by the Department of Education; and
- (jj) The Academy Board shall ensure that every pupil that enrolls, along with his or her parent or legal guardian, are provided with a parent-student orientation. If the pupil is at least 18 or is an emancipated minor, the orientation may be provided to the pupil only.
- (kk) The Academy shall offer each pupil's family a computer and subsidize the cost of internet access.

Academy Monthly Report to MDE Regarding Pupils Enrolled in Online or Distance Learning Program. The Academy Board shall submit a monthly report to MDE, in a form and manner prescribed by MDE, that reports the number of pupils enrolled in the online or distance learning program, during the immediately preceding month.

Article VI COMPLIANCE WITH THE CODE AND OTHER LAWS

Section 7.1 Compliance with the Code. The Academy shall comply with Part 6E and other parts of the Code that apply to Schools of Excellence operating as cyber schools.

Section 7.2 Compliance with State School Aid Act. In order to assure that funds are available for the education of pupils, the Academy shall comply with all applicable provisions of the State School Aid Act of 1979, as amended from time to time. The Academy may expend funds from the State School Aid Act for any purpose permitted by the State School Aid Act of 1979 and may enter into contracts and agreements determined by the Academy consistent with the purposes for which the funds were appropriated.

Section 7.3 Open Meetings Act. Pursuant to Section 553(6)(a) of the Code, the Academy Board shall conduct all of its meetings, including committee or other meetings in accordance with the Michigan Open Meetings Act, Act No. 267 of the Public Act of 1976, being Sections 15.261 to 15.275 of the Michigan Compiled Laws, as amended, as required.

Section 7.4 Freedom of Information Act. Pursuant to Section 553(6)(b) of the Code, the records of the Academy shall be records subject to the provisions of the Michigan Freedom of Information Act (“FOIA”), Act No. 442 of the Public Acts of 1976, being Sections 15.231 to 15.246 of the Michigan Compiled Laws, as amended. The Academy Board shall designate a freedom of information act officer to assure compliance with FOIA and other applicable law providing for public disclosure or for protection of privacy.

Section 7.5 Public Employees Relations Act. Pursuant to Section 553(c) of the Code, the Academy shall comply with the provisions of the Michigan Public Employment Relations Act (“PERA”), Act No. 336 of the Public Acts of 1947, being Sections 423.201 to 423.216 of the Michigan Compiled Laws. Organizational efforts and collective bargaining agreements, if any, with employees of the Academy shall be the responsibility of the Academy. Collective Bargaining Agreements in effect that impact the employees of the Academy shall be recognized as required by applicable law.

Section 7.6 Prevailing Wage on State Contracts. The Academy shall comply with the Prevailing Wage on State Contracts statute, Act No. 166 of the Public Acts of 1965, being Sections 408.551 to 408.558 of the Michigan Compiled Laws.

Section 7.7 Uniform Budgeting and Account Act. The Academy shall comply with the Uniform Budgeting and Accounting Act, Act No. 2 of the Public Acts of 1968, being MCL 141.421 to 141.440a.

Section 7.8 Revised Municipal Finance Act of 2001. With respect to the Academy’s borrowing of money and issuance of bonds, and in accordance with MCL 380.551(1) and 380.554a(g), the Academy shall comply with Section 1351a of the Code and part VI of the Revised Municipal Finance Act of 2001, Act No. 34 of the Public Acts of 2001, being MCL 141.2601 to 141.2613 of the Michigan Compiled Laws, except that the borrowing of money and issuance of bonds by the Academy is not subject to Section 1351a(4) or Section 1351(2) to (4) of the Code. Bonds issued by the Academy are subject to the Revised Municipal Finance Act, 2001 PA 34, MCL 141.2101 to 141.2821.

Section 7.9 Non-discrimination. Each party shall be separately responsible for compliance with applicable laws pertaining to equal opportunity and anti-discrimination laws such as the Elliott-Larsen Civil Rights Act, Act No. 453 of the Public Acts of 1976, as amended,

being MCL 37.2101 to 37.2804, the Persons with Disabilities Civil Rights Act, as amended, being MCL 37.1101 et seq. and Subtitle A of Title 11 of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC 12101 et seq. or any successor law.

Section 7.10 Other State Laws. The Academy shall comply with other state laws which are applicable to public school academies as public bodies and public schools, including but not limited to, MCL 380.1246-49, MCL 15.321 to 15.330, all laws relating to criminal background and unprofessional conduct checks and the terms of this Contract. The Academy Board shall ensure compliance with the requirements of 1968 PA 317, MCL 15.321 to 15.330. Nothing in this Contract shall be deemed to apply any other state law to the Academy.

Section 7.11 Federal Laws. The Academy shall comply with federal laws which are applicable to public school academies as public bodies. Nothing in this Contract shall be deemed to apply any other federal law to the Academy.

Section 7.12 Matriculation Agreement(s). Before the Academy Board approves a matriculation agreement with another public school, the Academy shall provide a draft copy of the agreement to the District's CSO for review. Any matriculation agreement entered into by the Academy shall be added as Schedule 17 through a contract amendment approved in accordance with the Contract. Until the matriculation agreement is incorporated into the Contract, the Academy is prohibited from granting an enrollment priority to any student pursuant to the matriculation agreement.

Section 7.13 Posting of Accreditation Status. The Academy shall timely post notice to the Academy's homepage on its website disclosing the accreditation status of each school in accordance with Section 1280e of the Code, MCL 380.1280e.

Section 7.14 Academy Site is Former Site of Closed Community School District School; State School Reform/Redesign Officer Approval Required. If the Academy's proposed site is located within the geographical boundaries of a Community District and is a site that was a former site of a Community District school closed by the State School Reform/Redesign Office within the last three (3) years, then the District Board shall not issue the Contract unless (a) the new Academy site has a substantially different leadership structure and curricular offering than the previous Community District school that operated at the site; and (b) the State School Reform/Redesign Officer has approved the Academy's use of the site. A copy of the State School Reform/Redesign Officer's approval shall be provided to the Charter Schools Office as part of the application process. \

Section 7.15 Certifications. The Academy shall use certificated teachers according to state board rule. The Academy may use non-certificated teachers as the law allows. The Academy shall use certified administrators and chief business officials pursuant to applicable law, including superintendent, principal, assistant principal, or other person whose primary responsibility is administering instructional programs. Subject to the exceptions stated above, Academy staff shall be properly certified, licensed and have the necessary credentials for the position in accordance with applicable law. Uncertified staff may be used only in accordance with applicable law.

Section 7.16 Transparency Reporting. The Academy shall collect, maintain, and make information concerning its operation and management available to the District on a disc or hard drive and in the same manner as is required by state law for a public school district, including at least the following:

- (a) a copy of this Contract and all attachments, schedules, and amendments.
- (b) a list of all currently serving members of the Academy Board of Directors, including their names, addresses and terms of office.
- (c) copies of all policies approved by the Academy Board of Directors.
- (d) all board materials, agendas, formal resolutions and minutes (excluding minutes kept of closed session meetings maintained according to the Open Meetings Act) of all regular and special meetings of the Board of Directors of the Academy.
- (e) a copy of the budget, and any amendments thereto, approved by the Academy Board of Directors.
- (f) copies of all bills paid for amounts of \$10,000.00 or more in the form that they are submitted to the Academy Board.
- (g) quarterly financial reports submitted to the District.
- (h) a current list of all teachers and school administrators working at the Academy, including their individual salaries (as submitted to the registry of educational personnel), copies of their teaching or school administrator's certificates or permits (as applicable), evidence of compliance with the criminal background and unprofessional conduct checks required by the Code.
- (i) copies of all leases for equipment used at the Academy.
- (j) copies of all management or service contracts approved by the Academy Board of Directors.
- (k) all health and safety reports and certificates, including those relating to fire safety, environmental matters, asbestos inspections, boiler inspection and food service.
- (l) any management letters issued as part of the Academy's annual audit.
- (m) copies of all of the information required by Sections 1249 and 1249b of the Code (MCL 380.1249, 1249b) about the evaluation

tool(s) used for the performance evaluation system for teachers and administrators employed by or working at the Academy; and

- (n) all other information required by applicable law.

The District shall ensure that that necessary information is posted on the Academy's website in accordance with Applicable Law.

Article II AMENDMENT

Process for Amending the Contract. Either Party may propose changes in this Contract or may propose a meeting to discuss potential revision of this Contract. The District Board will review and, if appropriate, approve changes or amendments to this Contract. The Contract shall be amended by the Academy upon notification by the District Board.

Section 8.2 Process for Amending Academy Articles of Incorporation. The Academy, by a majority vote of its Board of Directors, may at any time, propose specific changes to the Articles of Incorporation or may propose a meeting to discuss potential revisions to the Articles of Incorporation. The proposal will be made to the District Board through its designee. The District Board will review and, if appropriate, approve of changes or amendments to the Articles of Incorporation.

The District Board may, at any time, require specific changes to the Articles of Incorporation or may propose a meeting to discuss potential revision. The Academy Board may delegate to an officer of the Academy the review and negotiation of changes or amendments to the Articles of Incorporation.

Amendments to the Articles of Incorporation take effect only after they have been approved by the Academy Board and by the District Board and filed with the Michigan Department of Licensing and Regulatory Affairs, Corporation, Securities and Land Development Bureau. In addition, the Academy shall file with the amendment a copy of the District Board's or its designee's approval of the amendment. Upon receipt of the filed amendment, the Academy shall forward a copy of the filed amendment to the District CSO. The filed amendment shall be automatically incorporated in Schedule 4 of this Contract upon receipt of the amendment by the District CSO.

If the District identifies a provision in the Articles of Incorporation that violates or conflicts with this Contract, due to a change in law or for other reasons, after approval has been given, it shall notify the Academy Board in writing and the Academy Board shall amend the Articles of Incorporation to make them consistent with the Contract.

Section 8.3 Process for Amending Academy Bylaws. The Academy Board shall submit proposed Bylaw changes to the District's CSO, for review and comment, at least thirty (30) days prior to Academy Board adoption. The Academy's Bylaws, and any subsequent or proposed changes to the Academy's Bylaws, shall not violate or conflict with the Contract or Applicable Law. If at any time the District identifies a provision in the Academy Board's Bylaws that violates or conflicts with Applicable Law or this Contract, that provision of the Academy

Board's Bylaws shall be automatically void and the Academy Board shall amend the identified provision to be consistent with Applicable Law and the Contract. The amendment shall be automatically incorporated into Schedule 5 of the Contract upon receipt by the District CSO of a duly authorized Academy Board Bylaw change made in accordance with this Section 8.3

Section 8.4 Final Approval of Amendments. Amendments to this Contract take effect only after they have been approved as required by applicable provisions of this Contract. If any proposed amendment conflicts with any of the District Board's general policies on public school academies, including schools of excellence that are a cyber school, the proposed amendment shall take effect only after approval by the Academy Board and the District Board.

Section 8.5 Change in Existing Law. If, after the effective date of this Contract, there is a change in Applicable Law, which alters or amends the responsibilities and obligations of either the Academy or the District Board, this Contract shall be altered or amended to reflect the change in existing laws as of the effective date of such change. To the extent possible, the responsibilities and obligations of the Academy and the District Board shall conform to and be carried out in accordance with the change in Applicable Law.

Section 8.6 Emergency Action on Behalf of District Board. Notwithstanding any other provision of this Contract to the contrary, the contents of this Section shall govern in the event of an emergency situation that arises between meetings of the District Board. An emergency situation shall be deemed to occur if the District Charter Schools Office Director, in his or her sole discretion, determines that the facts and circumstances warrant that emergency action take place before the next board meeting of the District Board. Upon the determination that an emergency situation exists, the District Charter Schools Office Director may temporarily take action on behalf of the District Board with regard to the Academy or the Contract, so long as such action is in the best interests of the District Board and the District Charter Schools Office Director consults with the District Board President prior to taking the intended actions. When acting during an emergency situation, the District Charter Schools Office Director shall have the authority to act on behalf of the District Board, and such emergency action shall only be effective in the interim before the earlier of (a) rejection of the emergency action by the District Board President; or (b) the next meeting of the District Board. The District Charter Schools Office Director shall immediately report such action to the District Board President for confirmation at the next meeting so that the emergency action continues or, upon confirmation by the District Board, becomes permanent.

ARTICLE IX ENFORCEMENT AND REVOCATION

Section 9.1 Grounds and Procedures for Termination by Academy Board. At any time and for any reason, the Academy Board may terminate this Contract with required notice to the District. The Academy Board shall provide written notice of intent to terminate the Contract to the District Charter Schools Office Director not less than six (6) calendar months in advance of the intended effective date of termination. The District Board, in its sole discretion, may waive the six (6) months' notice requirement. A copy of the Academy Board's resolution approving the Contract termination, including a summary of the reasons for terminating the Contract, shall be included with the written notice of intent to terminate.

Section 9.2 Termination by District Board. The District Board may terminate this Contract before the end of the Contract Term as follows:

- (a) Termination Without Cause. Except as otherwise provided in subsections (b), (c), or (d), the District Board, in its sole discretion, reserves the right to terminate this Contract before the end of the Contract Term for any reason provided that such termination shall not take place less than six (6) calendar months from the date of the District Board's resolution approving such termination. The District Charter Schools Office shall provide written notice of the termination to the Academy. If during the period between the District Board's action to terminate and the effective date of termination the Academy violates, or is found to have violated, the Contract or Applicable Law, the District Board may elect to initiate suspension or revocation of the Contract as set forth in this Article IX.

- (b) Termination Caused by Change in Applicable Law. Following issuance of this Contract, if there is a change in Applicable Law that the District Board, in its sole discretion, determines impairs its rights and obligations under the Contract or requires the District Board to make changes in the Contract that are not in the best interest(s) of the District Board or District, then the District Board may terminate the Contract at the end of the Academy's school fiscal year in which the District Board's decision to terminate is adopted. For purposes of this Section, a change in Applicable Law includes without limitation the following:
 - (i) the issuance of an order by the Superintendent of Public Instruction, pursuant to Section 1280c of the Code, placing the Academy under the supervision of the State School Reform/ Redesign Officer or appointing a Chief Executive Officer to take control of the Academy site(s); or
 - (ii) the development of, or changes to, a redesign plan by the Academy pursuant to Section 1280c of the Code; or
 - (iii) the imposition of a school improvement plan by the State School Reform/Redesign Officer following the rescission of the State's Automatic Closure Notice, as defined in Section 9.8.

- (c) Termination Caused by Failure to Secure a Facility. If the District Superintendent determines, in his or her sole discretion, that conditions or circumstances exist that the Academy Board has lost its right to occupancy of the physical facilities described in Section 6.10, and cannot find another suitable physical facility for the

Academy prior to the expiration or termination of its right to occupy its existing physical facilities, then the District Board may terminate this Contract as of the last day the Academy has occupancy rights to its existing facility. Prior to termination, the District Board shall work with a school district or another public school, or with a combination of these entities, to facilitate a smooth transition for the affected pupils.

- (d) Automatic Termination Caused by Placement of Academy in State School Reform/Redesign School District. If the Academy is notified by the State that the Academy will be placed in the State School Reform/ Redesign School District pursuant to Section 1280c of the Code, then the District Board may terminate this Contract at the end of the current school year.

The revocation procedures in Section 9.6 shall not apply to a termination of this Contract under this Section.

Section 9.3 Contract Suspension. The District Board's process for suspending the Contract is as follows:

- (a) District CSO Director Action. If the District CSO Director determines, in his or her sole discretion, that conditions or circumstances exist that the Academy Board (i) has placed the health or safety of Academy staff and/or students at risk; (ii) is not properly exercising its fiduciary obligations to protect and preserve the Academy's public funds and property; (iii) has lost its right to occupancy of the physical facilities described in Section 6.10, and cannot find another suitable physical facility for the Academy prior to the expiration or termination of its right to occupy its existing physical facilities; (iv) has failed to secure or has lost the necessary fire, health, and safety approvals as required by Schedule 10, or (v) has willfully or intentionally violated this Contract or Applicable Law, the District CSO Director may immediately suspend the Contract. If the conditions or circumstances involve an alleged violation of Sections 9.5(e) or (f), the District CSO Director is authorized to suspend the Contract immediately pending completion of the procedures set forth in Section 9.6. Unless otherwise specified in the suspension notice, the Academy shall cease operations on the date on which the suspension notice is issued. A copy of the suspension notice, setting forth the ground(s) for suspension, shall be sent to the Academy Board and to the Hearing Panel, if applicable. If this subsection is implemented, the notice and hearing procedures set forth in Section 9.6 shall be expedited as much as possible.

- (b) Disposition of State School Aid Funds. Notwithstanding any other provision of the Contract, any state school aid funds received by the District Board after a decision by the District Board President to suspend the Contract, may be retained by the District Board for the Academy until the Contract is reinstated, or shall be returned to the Michigan Department of Treasury.
- (c) Immediate Revocation Proceeding. If the Academy Board, after receiving a Suspension Notice from the District CSO Director continues to engage in conduct or activities that are covered by the suspension notice, the Hearing Panel may immediately convene a Revocation Hearing in accordance with the procedures set forth in Section 9.6(f) of the Terms and Conditions. The Hearing Panel has the authority to accelerate the timeline for revoking the Contract, provided that notice of the revocation hearing shall be provided to the District Charter Schools Office and the Academy Board at least five (5) days before the hearing. If the Hearing Panel determines that the Academy Board has continued to engage in conduct or activities that are covered by the suspension notice, the Hearing Panel may recommend the revocation of the Contract. The District Board shall proceed to consider the Hearing Panel's recommendation in accordance with Section 9.6(h) and (i).

Section 9.4 Statutory Grounds for Revocation. In addition to the grounds for an automatic revocation of the Contract as set forth in Section 9.8, this Contract may also be revoked by the District Board upon a determination by the District Board, pursuant to the procedures set forth in Section 9.6 that one or more of the following has occurred:

- (a) Failure of the Academy to demonstrate improved pupil academic achievement for all groups of pupils or meet the educational goals set forth in this Contract.
- (b) Failure of the Academy to comply with all Applicable Law.
- (c) Failure of the Academy to meet generally accepted public sector accounting principles or demonstrate sound fiscal stewardship; or
- (d) The existence of one or more other grounds for revocation as specified in this Contract.

Section 9.5 Other Grounds for Revocation. In addition to the statutory grounds for revocation set forth in Section 9.4 and the grounds for an automatic revocation of the Contract set forth in Section 9.8 the District Board may revoke this Contract, pursuant to the procedures set forth in Section 9.6, upon a determination that one or more of the following has occurred:

- (a) The Academy is insolvent, has been adjudged bankrupt, or has operated for one or more school fiscal year(s) with a Fund Balance Deficit.

- (b) The Academy has insufficient enrollment to successfully operate the Academy, or the Academy has lost more than twenty-five percent (25%) of its student enrollment from the previous school year.
- (c) The Academy defaults in any of the terms, conditions, promises or representations contained in or incorporated into this Contract.
- (d) The Academy files amendments to its Articles of Incorporation with the appropriate state agency without first obtaining District Board (or Designee) approval.
- (e) District discovers grossly negligent, fraudulent or criminal conduct by the Applicant, or the Academy's directors, officers, employees or agents in relation to their performance under this Contract.
- (f) The Applicant, or the Academy's directors, officers, employees or agents have provided false or misleading information or documentation to the District Board in connection with the District Board's approval of the Application, the issuance of the initial Contract, the successor Contract as part of the reauthorization of the Academy, or the Academy's reporting requirements under this Contract or Applicable Law.
- (g) The Academy violates the site restrictions set forth in the Contract or the Academy operates at a site or sites without the prior written authorization of the District Board; or
- (h) The District Board, its trustees, officers, employees, agents or representatives are not included as third-party beneficiaries under any Educational Management Agreement entered into by the Academy for purposes of indemnifying such parties in accordance with Section 11.14 of the Terms and Conditions.

Section 9.6 District Board Procedures for Revoking Contract. Except for the automatic revocation process set forth in Section 9.8, or the termination of Contract by the District Board in Section 9.2, the District Board's process for revoking the Contract is as follows:

- (a) Notice of Intent to Revoke. The Charter Schools Office Director, upon reasonable belief that such grounds for revocation of the Contract exist, shall notify the Academy Board of such grounds by issuing the Academy Board a Notice of Intent to Revoke for non-compliance with the Contract or Applicable Law. The Notice of Intent to Revoke shall be in writing and shall set forth in sufficient detail the alleged grounds for revocation.
- (b) Academy Board's Response. Within thirty (30) days of receipt of the Notice of Intent to Revoke, the Academy Board shall respond

in writing to the alleged grounds for revocation. The Academy Board's response shall be addressed to the Charter Schools Office Director and shall either admit or deny the allegations of non-compliance. If the Academy's response includes admissions of non-compliance with the Contract or Applicable Law, the Academy Board's response must also contain a description of the Academy Board's plan and timeline for correcting the non-compliance with the Contract or Applicable Law. If the Academy's response includes a denial of non-compliance with the Contract or Applicable Law, the Academy's response shall include sufficient documentation or other evidence to support a denial of non-compliance with the Contract or Applicable Law. A response not in compliance with this section shall be deemed to be non-responsive. As part of its response, the Academy Board may request that a meeting be scheduled with the Charter Schools Office Director prior to a review of the Academy Board's response.

- (c) Plan of Correction. Within fifteen (15) days of receipt of the Academy Board's response or after a meeting with Academy Board representatives, whichever is sooner, the Charter Schools Office Director shall review the Academy Board's response and determine whether a reasonable plan for correcting the deficiencies can be formulated. If the Charter Schools Office Director determines that a reasonable plan for correcting the deficiencies set forth in the Notice of Intent to Revoke can be formulated, the Charter Schools Office Director shall develop a plan for correcting the non-compliance ("Plan of Correction"). In developing a Plan of Correction, the Charter Schools Office Director is permitted to adopt, modify, or reject some or all of the Academy Board's response for correcting the deficiencies outlined in the Notice of Intent to Revoke. The Notice of Intent to Revoke shall be withdrawn if the Charter Schools Office Director determines any of the following: (i) the Academy Board's denial of non-compliance is persuasive; (ii) the non-compliance set forth in the Notice of Intent to Revoke has been corrected by the Academy Board; or (iii) the Academy Board has successfully completed the Plan of Correction. In the event the Notice of Intent to Revoke is withdrawn, the Charter Schools Office Director shall notify the Academy Board, in writing, of such withdrawal.
- (d) Plan of Correction Shall Include Conditions to Satisfy District Board's Contract Reconstitution Obligation. As part of the Plan of Correction, the Charter Schools Office Director may reconstitute the Academy in an effort to improve student educational performance and to avoid interruption of the educational process. An attempt to improve student educational performance may include, but is not limited to, one (1) of the following actions: (i)

removal of 1 or more members of the Academy Board; (ii) termination of at-will board appointments of 1 or more Academy Board members; (iii) withdrawal of the Academy Board's authorization to contract with an Educational Service Provider; or (iv) the appointment of a new Academy Board of Directors or a receiver to take over operations of the Academy. The Charter Schools Office Director shall notify the Superintendent of Public Instruction of any Plan of Correction that includes a reconstitution of the Academy to ensure that the Academy is not included on the list of school buildings subject to automatic closure under Section 1280c of the Code.

- (e) Reconstitution of the Academy does not prohibit the State School Reform/Redesign Officer from issuing an order under Section 561 of the Code, MCL 380.561, directing the automatic closure of the Academy's site(s). If, however, the Academy is located within the boundaries of a Community District and an Accountability Plan is in place, the Charter Schools Office Director shall notify the State School Reform/Redesign Officer of the Plan of Correction that includes a reconstitution of the Academy to ensure that the Academy is not subject to automatic closure by the State School Reform/Redesign Officer under the Accountability Plan.
- (f) Request for Revocation Hearing. The Charter Schools Office Director may initiate a revocation hearing before the District Charter Schools Hearing Panel if the Charter Schools Office Director determines that any of the following has occurred:
 - (i) the Academy Board has failed to timely respond to the Notice of Intent to Revoke as set forth in Section 9.5(b).
 - (ii) the Academy Board's response to the Notice of Intent to Revoke is nonresponsive.
 - (iii) the Academy Board's response admits violations of the Contract or Applicable Law which the Charter Schools Office Director deems cannot be remedied or cannot be remedied in an appropriate period of time, or for which the Charter Schools Office Director determines that a Plan of Correction cannot be formulated.
 - (iv) the Academy Board's response contains denials that are not supported by sufficient documentation or other evidence showing compliance with the Contract or Applicable Law.
 - (v) the Academy Board has not complied with part or all of a Plan of Correction established in Section 9.5(c).

- (vi) the Academy Board has engaged in actions that jeopardize the financial or educational integrity of the Academy; or
- (vii) the Academy Board has been issued multiple or repeated Notices of Intent to Revoke.

The Charter Schools Office Director shall send a copy of the Request for Revocation Hearing to the Academy Board at the same time the request is sent to the Hearing Panel. The Request for Revocation Hearing shall identify the reasons for revoking the Contract.

- (g) Hearing before District Charter Schools Office Hearing Panel. Within thirty (30) days of the date of a Request for Revocation Hearing, the Hearing Panel shall convene a revocation hearing. The Hearing Panel shall provide a copy of the Notice of Hearing to the District Charter School Office and the Academy Board at least ten (10) days before the hearing. The purpose of the Hearing Panel is to gather facts surrounding the request of the Charter Schools Office Director for Contract revocation, and to make a recommendation to the District Board on whether the Contract should be revoked. The revocation hearing shall be held at a location, date and time as determined by the Charter Schools Office Director. The hearing shall be transcribed by a court reporter and the cost of the court reporter shall be divided equally between the District and the Academy. The Charter Schools Office Director or his or her designee, and the Academy Board or its designee, shall each have equal time to make their respective presentations to the Hearing Panel. Each party is permitted to submit affidavits and exhibits in support of their respective positions, but the Hearing Panel will not hear testimony from any witnesses for either side. The Hearing Panel, may, however, question the Charter Schools Office Director and one or more members of the Academy Board. Within thirty (30) days of the Revocation Hearing, the Hearing Panel shall make a recommendation to the District Board concerning the revocation of the Contract. In its discretion, the Hearing Panel may extend any time deadlines set forth in this subsection. A copy of the Hearing Panel's recommendation shall be provided to the District Charter Schools Office and the Academy Board at the same time that the recommendation is sent to the District Board.
- (h) District Board Decision. If the Hearing Panel's recommendation is submitted to the District Board at least fourteen (14) days before the District Board's next regular meeting, the District Board shall consider the Hearing Panel's recommendation at its next regular meeting and vote on whether to revoke the Contract. The District Board reserves the right to modify, reject or approve all or any part

of the Hearing Panel's recommendation. The District Board shall have available copies of the Hearing Panel's recommendation and the transcript of the hearing. The District Board may waive the fourteen (14) day submission requirement or hold a special board meeting to consider the Hearing Panel's recommendation. A copy of the District Board's decision shall be provided to the District Charter Schools Office, the Academy Board, and the Michigan Department of Education.

- (i) Effective Date of Revocation. If the District Board votes to revoke the Contract, the revocation shall be effective on the date of the District Board's act of revocation, or at a later date as determined by the District Board.
- (j) Disposition of State School Aid Funds. Notwithstanding any other provision of the Contract, any state school aid funds received by the District Board after a recommendation is made by the Hearing Panel to revoke the Contract, or a decision by the District Board to revoke the Contract, may be held by the District Board and returned to the Michigan Department of Treasury. Provided, however, that the District shall forward to the Academy the current fiscal year allotment of State School Aid received from the state as fiscal agent for the Academy prior to contract revocation consistent with Section 101 of the State School Aid Act, MCL 388.1701, and reimbursement of categorical expenditures incurred prior to the effective date of revocation.
- (k) Disposition of District Code Number. Notwithstanding any other provision of the Contract, after a recommendation is made by the Hearing Panel to revoke the Contract, or a decision by the District Board to revoke the Contract, the district code number shall remain under the direction and control of the State Board of Education and/or its designated representative.

Section 9.7 Appointment of Conservator. Notwithstanding any other provision of the Contract, when the District Board President determines that conditions or circumstances exist to lead the District Board President to believe that the health, safety, or welfare of the Academy students, property, or funds is at risk, the District Board President may take immediate action to appoint a person to serve as the Conservator of the Academy. Upon appointment, the Conservator shall have all the power of a Board of Directors of a school of excellence and act in the place and stead of the Academy Board. The District Board President shall appoint the conservator for a definite term which may be extended in writing. During this appointment, the Academy Board members are suspended, and all powers of the Academy Board are suspended. All appointments made under this provision must be presented to the District Board for final determination at its next regularly scheduled meeting. During the period of Appointment, the Conservator shall have the following powers:

- (l) take into his or her possession all Academy property and records, including financial, board, employment and student records.
- (m) institute and defend board actions by or on behalf of the Academy.
- (n) continue the business of the Academy including entering into contracts, borrowing money, and pledging, mortgaging, or otherwise encumbering the property of the Academy as security for the repayment of loans. However, the power shall be subject to any provisions and restrictions in any existing credit documents.
- (o) hire, fire, and discipline employees of the Academy.
- (p) settle or compromise with any debtor or creditor of the Academy, including any taxing authority.
- (q) review all outstanding agreements to which the Academy is a party and to take those actions which the Academy Board may have exercised to pay extend, rescind, renegotiate, or settle such agreements as needed; and
- (r) perform all acts necessary and appropriate to fulfill the Academy's purposes as set forth under the Code or this Contract.

Section 9.8 Automatic Revocation by State of Michigan. If the District Board is notified by the Superintendent of Public Instruction that the Academy is subject to closure under Part 6E (Section 561(5)) of the Code, MCL 380.561(5), ("State's Automatic Closure Notice"), then this Contract shall be automatically revoked at the end of the current school year in which the notice is received without any further action of the District Board or the Academy. The District Board's revocation procedures set forth in Section 9.6 do not apply to an automatic revocation initiated by the State.

Following receipt of the State's Automatic Closure Notice, the District Charter Schools Office shall forward a copy of the State's Automatic Closure Notice to the Academy Board and request a meeting with Academy Board representatives to discuss the Academy's plans and procedures for wind-up and dissolution of the school of excellence corporation at the end of the current school year. All Academy inquiries and requests for reconsideration of the State's Automatic Revocation Notice shall be directed to the Superintendent of Public Instruction, in a form and manner determined by that office or the Michigan Department of Education.

Section 9.9 Material Breach of Contract. If the District Board receives notice that (i) an order has been issued by the Superintendent of Public Instruction, pursuant to Section 1280c of the Code, placing the Academy under the supervision of the State School Reform/ Redesign Officer, or (ii) an order is issued by the State School Reform/Redesign Officer appointing a Chief Executive Officer to take control of any Academy site pursuant to Section 1280c(7) of the Code, MCL 380.1280c(7), the Charter Schools Office Director may, at his or his discretion, determine that the issuance of such an order constitutes a material breach of this Contract. If the Charter Schools Office Director determines that the issuance of such an order constitutes a material

breach of this Contract, the Charter Schools Office Director shall notify the Academy of the material breach and request a meeting with Academy Board representatives to discuss the matter. To remedy the material breach, the Academy shall work toward the development of a corrective action plan that is acceptable to the District Charter Schools Office Director. In addition to other matters, the corrective action plan shall include the Academy's redesign plan, if applicable, prepared pursuant to Section 1280c of the Code.

The development of a corrective action plan under this Section 9.9 shall not in any way limit the rights of the District Board to terminate, suspend or revoke this Contract. If the Charter Schools Office Director determines that the Academy is unable to develop a corrective action plan that can remedy the material breach and that is acceptable to District, the Charter Schools Office Director shall recommend that the District Board terminate the Contract at the end of the school year. If the District Board approves to terminate the Contract under Section 9.8, the Contract shall be terminated at the end of the current school year, without any further action of either party. If this Contract is terminated pursuant to this Section 9.9, the termination and revocation procedures in Sections 9.2 and 9.6 shall not apply.

Section 9.10 Venue; Jurisdiction. The Parties agree that all actions or proceedings arising in connection with this Contract will be tried and litigated only in the Circuit Court for Oakland County, the Michigan Court of Claims, or the United States District Court for the Eastern District of Michigan. The Parties hereby irrevocably accept for themselves, and in respect to their property, generally and unconditionally, the jurisdiction of such courts. The Parties irrevocably consent to the service of process out of any such courts in any such action or proceedings by the mailing of copies thereof by registered or certified mail, postage prepaid, to each such part, at its address set forth for notices in this Contract, such service to become effective ten (10) days after such mailing. The Parties irrevocably waive any right they may have to assert the doctrine of forum non convenience or to object to venue to the extent any proceeding is brought in accordance with this Section 9.10. This Section 9.10 shall not in any way be interpreted as an exception to the Academy's covenant not to sue contained in Section 10.7 of these Terms and Conditions.

ARTICLE X PROVISIONS RELATING TO CHARTER SCHOOLS

Section 10.1 Student Conduct and Discipline. In accordance with Section 1312(8) of the Code, MCL 380.1312(8), the Academy Board shall develop and implement a code of student conduct and shall enforce its provisions with regard to pupil misconduct in a classroom, elsewhere on school premises, on a school bus or other school-related vehicle, or at a school sponsored activity or event, whether or not it is held on school premises.

Section 10.2 Employment Qualifications for Classroom Teachers. The Academy shall employ (or require that any Management Company assigns to the Academy) teachers that are properly certified, licensed, permitted, or endorsed, as required by Applicable Law. The Academy shall use certificated teachers according to state board rule. The Academy may use non-certificated teachers as the law allows.

Section 10.3 Criminal Background and History Checks; Disclosure of Unprofessional Conduct; Compliance with School Safety Initiative. The Academy shall comply with the Code concerning criminal history checks and criminal background checks for all employees or individuals assigned to regularly and continuously work under contract in the Academy. For purposes of this provision, the terms “in the Academy” and “at school”, as defined by way of example in Sections 1230(15)(a) and 1230a(15)(a) of the Code (MCL 380.1230(15)(a) and 380.1230a.(15)(a)), shall include the provision of instructional or counseling services to pupils or related and auxiliary services to special education pupils through online learning or otherwise on a computer or other technology, which instruction and learning may be remote from a school facility. In addition, the Academy shall comply with the Code concerning the disclosure of unprofessional conduct by persons applying for Academy employment or seeking to be assigned to regularly and continuously work under contract in the Academy.

Section 10.4 Academy Budget; Transmittal of Budgetary Assumptions; Budget Deficit; Enhanced Deficit Elimination Plan. The Academy agrees to comply with all of the following:

- (a) The Academy Board is responsible for establishing, approving, and amending an annual budget in accordance with the Uniform Budgeting and Accounting Act, MCL 141.121, et seq.
- (b) Within ten (10) days after adoption by the Academy Board (but not later than July 1st) each year, the Academy Board shall submit to the Charter Schools Office a copy of its annual budget for the upcoming fiscal year. The budget must detail budgeted expenditures at the object level as described in the Michigan Department of Education’s Michigan Public School Accounting Manual. In addition, the Academy Board is responsible for approving all revisions and amendments to the annual budget. Within 10 days after Academy Board approval, revision, or amendment, the Academy’s budget shall be submitted to the Charter Schools Office.
- (c) Unless exempted from transmitting under section 1219 of the Code, MCL 380.1219, the Academy, on or before July 7th of each school fiscal year, shall transmit to the Center for Educational Performance and Information (“CEPI”) the budgetary assumptions used when adopting its annual budget pursuant to the Uniform Budgeting and Accounting Act, MCL 141.421, et seq.
- (d) The Academy shall not adopt or operate under a deficit budget, or budget that creates a Fund Balance Deficit, or incur an operating deficit in a fund during any fiscal year. At any time during the term of this Contract, the Academy shall not have an existing Fund Balance Deficit, incur a Fund Balance Deficit, or adopt a current year budget that projects a Fund Balance Deficit. If the Academy has an existing Fund Balance Deficit, incurs a Fund Balance Deficit in the most recently completed school fiscal year, or adopts

a current year budget that projects a Fund Balance Deficit, all of the following apply:

- (i) The Academy shall notify the Superintendent of Public Instruction and the State Treasurer immediately upon the occurrence of the circumstance and provide a copy of the notice to the District Charter Schools Office.
 - (ii) Within thirty (30) days after making notification under subdivision (d)(i), the Academy shall submit to the Superintendent of Public Instruction in the form and manner prescribed by the Department an amended budget for the current school fiscal year and a deficit elimination plan approved by the Academy Board, with a copy to the State Treasurer. The Academy shall transmit a copy of the amended budget and the deficit elimination plan to the District Charter Schools Office.
 - (iii) After the Superintendent of Public Instruction approves Academy's deficit elimination plan, the Academy shall post the deficit elimination plan on the Academy's website.
- (e) If the Academy is required by the State Treasurer to submit an enhanced deficit elimination plan under Section 1220 of the Code, MCL 380.1220, the Academy shall do all of the following:
- (i) The enhanced deficit elimination plan shall be approved by the Academy Board before submission.
 - (ii) After the State Treasurer approves an enhanced deficit elimination plan for the Academy, the Academy shall post the enhanced deficit elimination plan on the Academy's website.
 - (iii) As required, submit to the Superintendent of Public Instruction and State Treasurer enhanced monthly monitoring reports in a form and manner prescribed by the State Treasurer and post such monthly reports on the Academy's website.
- (f) The Academy shall, within one (1) business day of receipt, notify the CSO if it receives a notice of probable financial stress.

Section 10.5 Transportation. The Academy Board may enter into contracts with other school districts or other persons, including municipal and county governments to the extent permitted by law, for the transportation of the Academy students to and from school and for field trips. In addition, the Academy Board may use funds received from state school aid payments to

pay for student transportation. The Academy Board shall ensure compliance with Applicable Law, including pupil transportation requirements and criminal background checks.

Section 10.6 Extracurricular Activities and Intramural/Interscholastic Sports. The Academy is authorized to join any organization, association, or league which has as its objective the promotion and regulation of sport and athletic, oratorical, musical, dramatic, creative arts, or other contests by or between pupils.

Section 10.7 Legal Liabilities. The Academy and its Board members acknowledge and agree that they have no authority to extend the faith and credit of the District or to enter into a contract that would bind the District. The Academy also is limited in its authority to contract by the amount of funds obtained from the state school aid fund, as provided hereunder, or from other independent sources. The Academy and Academy Board members hereby covenant not to sue the District or any of the members of its board of education, officers, employees, agents, or representatives for any matters that arise under or are in any way related to this Contract. The District does not assume any obligation with respect to any Academy Director, employee, agent, parent, guardian, student, or independent contractor, of the Academy, and no such person shall have the right or standing to bring suit against the District or any of the members of its Board of Education, employees, agents, or independent contractors as a result of the issuance, termination, revocation, suspension, or reconstitution of this Contract.

Section 10.8 Lease and Occupancy and Safety Certificates. The Academy shall ensure that all physical facilities comply with all applicable fire, health and safety standards and shall provide to the Superintendent (a) copies of the Academy's lease or deed for the premises in which the Academy shall operate; and (b) copies of all certificates of occupancy and safety which are required by law for the operation of a public school. The Academy shall not conduct classes at any site until the Academy has complied with this Section 10.8. A copy of the Academy's lease or deed and site information, including certificates of occupancy and safety, shall be incorporated into the Schedules. (Schedule 10).

Section 10.9 Students with Disabilities. Pursuant to Section 1701a of the Code (MCL 380.1701a) and Subsections 51a (15) and (16) of the State School Aid Act (MCL 388.1651(a) (15) and (16)), the Academy shall comply with federal and state law concerning non-discrimination on the basis of disabilities and the provision of special education programs and services at the Academy.

Section 10.10 Deposit of Public Funds by the Academy. The Academy Board agrees to comply with Section 1221 of the Revised School Code, being MCL 380.1221, and shall deposit or invest all surplus funds received by the Academy in a bank, savings and loan association, or credit union which is eligible to be a depository of surplus funds belonging to the state under Section 6 of Act No. 105 of the Public Acts of 1855, being Section 21.146 of the Michigan Compiled Laws. Such deposit shall be made within three (3) business days after receipt of the funds by the Academy.

Section 10.11 Nonessential Elective Courses. Before providing nonessential elective courses in accordance with Section 166b of the State School Aid Act (MCL 388.1766b), the Academy Board shall obtain a written legal opinion from its attorney on whether Section 166b

applies to a cyber school that does not provide courses “at a public school site” and, if so, shall ensure that the Academy has sufficient documentation to qualify for pro-rated pupil membership allocations under the State School Aid Act. The provision (if any) of nonessential elective courses by the Academy shall be incorporated into this Contract as an amendment pursuant to Article VIII of these Terms and Conditions.

Section 10.12 Unprofessional Conduct Check. The Academy shall comply with all sections of the Code concerning unprofessional conduct checks for all staff positions. In the event the Academy contracts with an ESP, the ESP shall comply with same as if it were the Academy and certify such to the Academy and the Superintendent.

Section 10.13 Management Agreements. The Academy may enter into a Management Agreement with an ESP to contract out its administrative and/or educational functions and personnel. For the purposes of this Contract, an employee leasing agreement shall be considered a Management Agreement, and an employee leasing company shall be considered an ESP. The Academy Board must retain independent legal counsel to review and advise on the negotiation of the Management Agreement. Legal counsel for the Academy shall not represent the ESP or an ESP owner, director, officer, or employee. The Management Agreement must be an arms-length, negotiated agreement between an informed Academy Board and the ESP.

Prior to entering any Management Agreement with an ESP, the Academy shall submit a copy of the final draft Management Agreement to the District Charter School Office in a form or manner required by the District CSO. The District Charter School Office may disapprove the proposed Management Agreement submitted by the Academy if the Management Agreement is contrary to this Contract or Applicable Law. Any subsequent amendment to a Management Agreement shall be submitted for review by the District Charter School Office in the same form and manner as a new Management Agreement.

Section 10.14 Required Provisions for Educational Service Provider Agreements. Any Management Agreement entered into by the Academy must comply with the provisions of such policies as may be implemented, from time to time, by the District Charter Schools Office.

Section 10.15 Incompatible Public Offices and Conflicts of Interest Statutes. The Academy shall comply with the Incompatible Public Offices statute, Act No. 566 of the Public Acts of 1978, being MCL 15.181 to 15.185 of the Michigan Compiled Laws; the Contracts of Public Servants With Public Entities statute, Act No. 371 of the Public Acts of 1968, being MCL 15.330 of the Michigan Compiled Laws; and Section 1203 of the Code, MCL 380.1203. The Academy Board shall ensure compliance with Applicable Law relating to conflicts of interest. Notwithstanding any other provision of this Contract, the following shall be deemed a prohibited conflict of interest for purposes of this Contract:

- (a) An individual simultaneously serving as an Academy Board member and an owner, officer, director, employee or paid consultant of an Educational Service Provider or an employee leasing company that has an ESP agreement with the Academy.

- (b) An individual simultaneously serving as an Academy Board member and an Academy employee.
- (c) An individual simultaneously serving as an Academy Board member and an independent contractor to the Academy.
- (d) An individual simultaneously serving as an Academy Board member and as a member of the governing board of another public school; and
- (e) An individual simultaneously serving as an Academy Board member and an employee, official, or consultant of the District.

Section 10.16 Academy Board Legal Counsel. Academy Board legal counsel must be independent of, and not representing the interests of the ESP or any ESP owner, director, officer, or employee.

Section 10.17 Dual Employment Positions Prohibited. Any person working at the Academy is prohibited by law from being employed at the Academy in more than one full-time position and simultaneously compensated at a full-time rate for either position.

Section 10.18 Oath of Public Office. Academy Board members are public officials. Before entering upon the duties of a public school board member, each Academy Board member shall take, sign, and file the constitutional oath of office (Mich. Const of 1963, Art. IX, §1) with the District Charter School Office. The oath must be taken before a justice, judge, or clerk of a court, or before a notary public, MCL 600.1440.

Section 10.19 Information Available to the Public and District.

- (a) Information to be Provided by the Academy. In accordance with Applicable Law, the Academy shall make information concerning its operation and management, including without limitation information in Schedule 6, available to the public and the District in the same manner and to the same extent as is required for public schools and school districts.
- (b) Information to be Provided by Educational Service Providers. The agreement between the Academy and the ESP shall contain a provision requiring the Educational Service Provider to make information concerning the operation and management of the Academy, including the information in Schedule 6, available to the Academy as deemed necessary by the Academy Board in order to enable the Academy to fully satisfy its obligations under subparagraph (a).

Section 10.20 Administrator and Teacher Evaluations Systems. The Academy Board shall adopt and implement a policy requiring that a rigorous, transparent, and fair system of performance evaluation and a method of performance based compensation be implemented and

maintained for all personnel employed by the Academy or employed by an ESP and assigned under contract to work at the Academy (as defined in Section 10.13 of these Terms and Conditions), as necessary to comply with sections 1249, 1249a, and 1249b, of the Code, MCL 380.1249, 380.1249a, 380.1249b, as amended .provided, however, that in no event shall this Section be construed to require the Academy Board to evaluate the performance of non-employees.

Section 10.21 Student Privacy. In order to protect the privacy of students enrolled at the Academy, and in accordance with MCL 380.1136, the Academy Board shall not:

(a) Sell or otherwise provide to a for-profit business entity any personally identifiable information that is part of a pupil's education records. This subsection does not apply to any of the following situations:

- (i) For students enrolled in the Academy, providing such information to an educational management organization that has a contract with the Academy and whose contract has not been disapproved by The School District of the City of Hazel Park.
- (ii) Providing the information as necessary for standardized testing that measures a student's academic progress and achievement; or
- (iii) Providing the information as necessary to a person that is providing educational support services to the student under a contract with either the Academy or an educational management organization that has a contract with the Academy and whose contract has not been disapproved by The School District of the City of Hazel Park.

(b) The terms "education records" and "personally identifiable information" shall have the same meaning as defined in 34 CFR 99.3. See: MCL 380.1136(9)(d) and (e).

Section 10.22 Disclosure of Information to Parents and Legal Guardians. The Academy shall comply with the Family Educational Rights and Privacy Act ("FERPA", 20 U.S.C. 1232g and the FERPA regulations, 34 CFR 99.3 and Michigan's Protection of Pupil Privacy, MCL 380.1136.

Section 10.23 List of Uses for Student Directory Information; Opt-Out Form; Notice to Student's Parent or Legal Guardian.

(a) The Academy shall do all of the following:

- (i) Develop a list of uses (the “Uses”) for which the Academy commonly would disclose a student’s directory information.
- (ii) Develop an opt-out form that lists all of the Uses and allows the student, if 18 years of age, or a student’s parent or guardian to elect not to have the student’s directory information disclosed for 1 or more of the Uses.
- (iii) Present the opt-out form to each student’s parent or guardian within the first thirty (30) days of the school year and at other times upon request.
- (iv) If an opt-out form is signed and submitted to the Academy by a student, if 18 years of age, or a student’s parent or guardian, then the Academy shall not include the student’s directory information in any of the Uses that have been opted out of in the opt-out form.

(b) The terms “directory information” shall have the same meaning as defined in (MCL 380.1136(8)(g) and 34 CFR 99.

Section 10.24 Data Breach Response Plan. Within one year after the effective date of the initial Contract, the Academy Board shall design and implement a comprehensive data breach response plan. The data breach response plan should be made available to Academy personnel and any Educational Service Provider contracting with the Academy. The data breach response plan should be updated periodically by the Academy Board to address changes in data threat assessments and changes in applicable state and federal privacy laws.

ARTICLE XI INSURANCE AND INDEMNIFICATION

Section 11.1. Insurance. The Academy Board shall insure all of the real and personal property of the Academy and shall purchase general liability insurance. The Academy may join with other public school academies to obtain real and personal property and casualty insurance if the Academy Board finds that such an association provides economic advantages to the Academy. The Academy shall list the District on the insurance policies as an additional named insured. In addition, the Academy shall send to the Superintendent copies of its insurance policies. The Academy may expend funds for payment of the cost of participation in an accident or medical insurance program to insure protection for pupils while attending school or participating in a school program or activity.

Section 11.2 Minimum Insurance Coverage. The Academy shall maintain at least the minimum insurance coverages required from time to time by District insurance providers, including but not limiting to, M.U.S.I.C. At the time of execution and the effective date of this Contract, these coverages are as follows, and shall include coverage for sexual molestation and abuse:

- (a) Property insurance covering all of the Academy’s real and personal property, whether owned or leased.
- (b) General/Public Liability: Minimum of \$1 million per occurrence, \$2 million aggregate (Occurrence Form); The School District of the City of Hazel Park Additional insured.
- (c) Automobile Liability (Owned and Non-Owned): Minimum \$1 million per accident, The School District of the City of Hazel Park Additional Insured.
- (d) Workers’ Disability Compensation: Meeting statutory requirements if without employees; and Employers’ Liability insurance with a minimum of \$500,000.
- (e) School Leaders Errors and Omissions (including coverage for sexual molestation and abuse): Minimum \$1 million per occurrence and \$3 million aggregate (Claims Made or Occurrence Form), The School District of the City of Hazel Park Additional Insured.
- (f) Crime (Including Employee Dishonesty): Minimum \$500,000 per occurrence; and
- (g) Employment Practices Liability: Minimum \$1 million per claim/aggregate (Claims made or Occurrence); The School District of the City of Hazel Park Additional Insured.
- (h) Umbrella Coverage: \$3 million per aggregate (Claims made or Occurrence); The School District of the City of Hazel Park Additional Insured

The insurance must be obtained from a licensed mutual, stock, or other responsible company licensed to do business in the State of Michigan. The insurance carrier(s) must be an “A” best rating or better. The Academy may join with other public school academies to obtain insurance if the Academy finds that such an association provides economic advantages to the Academy, provided that each Academy maintains its identity as first named insured.

The Academy shall list the District Board and the District on the insurance policies as an additional insured on insurance coverages listed in (b), (c), (e) and (g) above. The Academy shall have a provision included in all policies requiring notice to District, at least thirty (30) days in advance, upon termination or non-renewal of the policy or of changes in insurance carrier or policy limit changes. In addition, the Academy shall provide the District Superintendent copies of all insurance certificates and endorsements required by this Contract. The Academy shall also provide to the District Charter Schools Office an entire copy of the insurance policies. The Academy may expend funds for payment of the cost of participation in an accident or medical insurance program to insure protection for pupils while attending school or participating in a

school program or activity. Other insurance policies and higher minimums may be required depending upon academic offerings and program requirements.

The Academy understands that the District's insurance carrier periodically reviews the types and amounts of insurance coverage that the Academy must secure in order for the District to maintain insurance coverage for authorization and oversight of the Academy. In the event that the District's insurance carrier requests additional changes in coverage identified in this Section 11.2, the Academy agrees to comply with any additional changes in the types and amounts of coverage requested by the District's insurance carrier within thirty (30) days after notice of the insurance coverage change.

Section 11.3 Additional Insurance Requirements. The Academy agrees that it shall maintain any and all insurance coverage required by the District. The Academy shall purchase additional coverage or policies if requested by the District or required by the District's insurance providers or by law. The Academy agrees to enter into additional agreements regarding indemnification, insurance and subrogation that may be required by the District's insurance providers. The ESP shall purchase, and provide evidence to the District Board, insurance meeting the requirements set forth above (including the inclusion of coverage for sexual molestation and abuse), naming the Academy and the District as additional, named insureds. Any ESP Agreement shall require that such ESP (or employee leasing company) obtain insurance coverage similar to the insurance coverage required of the Academy hereunder.

Section 11.4 Indemnification. The Parties acknowledge and agree that the District, its Board of Education, members, officers, employees and agents are deemed to be third party beneficiaries for purposes of this Agreement. To the extent permitted by law, the Academy hereby promises to indemnify and hold harmless, as third party beneficiaries, the District, its Board of Education (jointly and severally), members, officers, employees, representatives, and agents from all claims, demands, or liability, including actual attorney fees, and related expenses on account of injury, losses, damage (both incidental and consequential), including, without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage or any other losses of any kind whatsoever and not caused by the sole negligence of the District, which arise out of or are in any manner connected with the District's approval of the Academy's application or the issuance of the initial Contract, the re-authorization of the Academy and the issuance of a successor Contract to the Academy, the Academy's preparation for and operation of a public school, or which are incurred as a result of reliance by the District, its Board of Education, members, officers, employees, agents, or representatives, upon information supplied by the Academy (including its officers, employees, agents or representatives), or which may rise out of the failure of the Academy (including its officers, employees, agents or representatives) to perform its obligations under this Contract. The parties expressly acknowledge and agree that the District and its Board of Education, members, officers, employees or agents may commence legal action against the Academy (its officers, employees, agents or representatives) to enforce the rights set forth in this Contract. Any ESP Agreement entered into between the Academy and an ESP shall likewise contain this promise to indemnify the District and its Board of Education, members, officers, employees and agents by the ESP.

ARTICLE XII GENERAL TERMS

Section 12.1 Notices. Any and all notices permitted or required to be given hereunder shall be deemed duly given: (i) upon actual delivery, if delivery is by hand; or (ii) upon receipt by the transmitting party of confirmation or answer back if delivery is by facsimile, telex or telegram; or (iii) upon delivery into United States mail if delivery is by postage paid first class mail. Each such notice shall be sent to the respective party at the address indicated below or to any other person or address as the respective party may designate by notice delivered pursuant hereto:

If to the District Board: TIME-SENSITIVE
Board of Education
The School District of the City of Hazel Park
c/o Superintendent
1620 E. Elza Avenue
Hazel Park, MI 48030

If to the Academy: TIME-SENSITIVE
Board of Directors
Michigan Virtual Charter Academy
c/o Board President
1620 E. Elza Avenue
Hazel Park, MI 48030

With a copy to: TIME-SENSITIVE
Joseph B. Urban and Ann VanderLaan
Clark Hill PLC
220 Park Street
Suite 200
Birmingham, MI 48009-3477

Section 12.2 Severability. If any provision in this Contract is held to be invalid or unenforceable, it shall be ineffective only to the extent of the invalidity, without affecting or impairing the validity and enforceability of the remainder of the provision or the remaining provisions of this Contract. If any provision of this Contract shall be or become in violation of any local, state, or federal law, such provision shall be considered null and void, and all other provisions shall remain in full force and effect.

Section 12.3 Successors and Assigns. The terms and provisions of this Contract are binding on and shall inure to the benefit of the parties and their respective successors and permitted assigns.

Section 12.4 Entire Contract. This Contract sets forth the entire agreement between the District Board and the Academy with respect to the subject matter of this Contract. All prior application materials, contracts, representations, statements, negotiations, understandings, and undertakings are superseded by this Contract.

Section 12.5 Assignment. This Contract is not assignable by either party without the prior written consent of the other party, by amendment of the Contract pursuant to Article VIII of these Terms and Conditions.

Section 12.6 Non-Waiver. Except as provided herein, no term or provision of this Contract shall be deemed waived and no breach or default shall be deemed excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. No consent by any Party to, or waiver of, a breach or default by the other, whether expressed or implied, shall constitute a consent to, waiver of, or excuse for any different or subsequent breach or default.

Section 12.7 Construction. This Contract shall be construed fairly as to both parties and not in favor of or against either party, regardless of which Party prepared the Contract.

Section 12.8 Force Majeure. If any circumstances occur which are beyond the control of the Parties, which delay or render impossible the obligations of one or both of the Parties, the Parties' obligations to perform such services shall be postponed for an equivalent period of time or shall be canceled, if such performance has been rendered impossible by such circumstances.

Section 12.9 No Third-Party Rights. This Contract is made for the sole benefit of the Academy and the District. Except as otherwise expressly provided, nothing in this Contract shall create or be deemed to create a relationship between the parties hereto, or either of them, and any third person, including a relationship in the nature of a third-party beneficiary or fiduciary.

Section 12.10 Non-agency. It is understood that the Academy is not the agent of the District.

Section 12.11 Governing Law. This Contract shall be governed and controlled by the laws of the State of Michigan as to interpretation, enforcement, validity, construction, and effect, and in all other respects.

Section 12.12 Counterparts. This Contract may be executed in any number of counterparts. Each counterpart so executed shall be deemed an original, but all such counterparts shall together constitute one and the same instrument.

Section 12.13 Term of Contract. This Contract shall commence on July 1, 2024, and shall remain in full force and effect for a period of five (5) academic years, ending June 30, 2029, unless sooner terminated according to the terms hereof. The Parties shall meet at least every two years, upon request of the Academy Board, to assess the Academy program's viability and success and to obtain the input from the Authorizer as to how to improve the success of the program. In determining whether to recommend issuance of a successor contract, the Superintendent shall ascertain the success that the Academy has achieved in the implementation of its Educational Program using, in part, the reports provided under Section 6.3, the results it obtains through reported data from pupil assessments and the Academy's annual education report and use these results to inform his/her decision regarding renewal, extension and/or termination. Such decisions shall, nevertheless, be subject to his/her sole and absolute discretion. The most important factor that the District will consider in contemplating the renewal or nonrenewal of the

Academy's Contract will be increases in academic achievement for all groups of pupils as measured by assessments and other objective criteria.

Section 12.14 Survival of Provisions. The terms, provisions, and representations contained in Sections 10.10, 10.21, 11.4 and 12.16, and any other provisions of this Contract that by their sense and context are intended to survive termination of this Contract, shall survive.

Section 12.15 Termination of Responsibilities. Upon termination or revocation of this Contract, the District Board and its designees shall have no further obligations or responsibilities under this Contract to the Academy or any other person or persons in connection with this Contract. Provided, however that the District shall forward to the Academy the current fiscal year allotment of State School Aid received from the State as fiscal agent for the Academy for the hours of pupil instruction provided by the Academy prior to contract revocation consistent with section 101 of the State School Aid Act, MCL 388.1701, and reimbursement of categorical expenditures incurred prior to the effective date of revocation, provided the Academy complied with the requirements of MCL 380.553a(2)(b) for each pupil claimed in membership.

Section 12.16 Disposition of Academy Assets upon Termination or Revocation of Contract. Following termination or revocation of the Contract, the Academy shall follow the applicable wind-up and dissolution provisions set forth in the Academy's Articles of Incorporation and in accordance with Applicable Law, including without limitation Section 18b of the State School Aid Act, MCL 388.1618b.

Section 12.17 District Policies on Charter Schools Shall Apply. Notwithstanding any provision of this Contract to the contrary, if the District Board adopts additional general policies clarifying procedure and the requirements applicable to public school academics under this Contract, the District Board's general policies as from time to time amended will automatically apply to the Academy after thirty (30) days' notice, provided they are not inconsistent with provisions of this Contract. The Academy shall comply with all such policy statements and operating guidelines prepared by the District and/or the District Board of Education.

Section 12.18 Compliance with All Applicable Law. The execution of this Contract is by a duly authorized member of the Academy Board and the signature and Academy Board certify compliance by the Academy and the Academy Board with the terms and conditions of this Contract and all applicable law. To the extent that the Academy operates an online learning program, the Academy shall submit a monthly report to MDE, in a form and manner prescribed by MDE, that reports the number of pupils enrolled in the online or distance learning program, during the immediately preceding month.

Section 12.19 Contract Submission to MDE. This Contract shall be submitted to the Michigan Department of Education within ten (10) days of issuance.

The undersigned have read, understand, and agree to comply with and be bound by the terms and conditions set forth in this Contract and applicable law.

ACADEMY:

AUTHORIZING BODY:

Michigan Virtual Charter Academy a
Michigan School of Excellence that is a
Cyber School

The Board of Education for the School
District of the City of Hazel Park

By:

By:

Its:

Its:

Date:

Date:

SCHEDULE 1

**CHARTER SCHOOL POLICY, METHOD OF SELECTION POLICY, AND
REAUTHORIZATION RESOLUTION**

SCHEDULE 2
QUALIFICATIONS OF BOARD MEMBERS

SCHEDULE 3
FISCAL AGENT AGREEMENT

SCHEDULE 4

**ACADEMY ARTICLES OF INCORPORATION, FILING ENDORSEMENT AND
CERTIFICATE OF GOOD STANDING**

SCHEDULE 5

ACADEMY RESTATED BYLAWS SIGNED BY ACADEMY DESIGNEE

SCHEDULE 6

**OVERSIGHT AGREEMENT AND MASTER CALENDAR OF REPORTING
REQUIREMENTS**

SCHEDULE 7

DESCRIPTION OF EDUCATIONAL PROGRAM AND EDUCATIONAL GOALS

SCHEDULE 7d

CURRICULUM

SCHEDULE 8

SCHEDULE 9

**JOB DESCRIPTIONS AND STAFF RESPONSIBILITIES
AND EDUCATIONAL PRODUCTS AND SERVICES PROVIDER AGREEMENT**

SCHEDULE 10

**DESCRIPTION OF PHYSICAL PLANT, LEASE AND
OCCUPANCY/INSPECTION PERMITS**

SCHEDULE 11

STUDENT ADMISSION POLICY, CRITERIA AND ENROLLMENT PROCESS

SCHEDULE 12

SCHOOL CALENDAR AND SCHOOL DAY SCHEDULE

SCHEDULE 13

AGE AND GRADE RANGE OF PUPILS

SCHEDULE 14

METHODS OF PUPIL ASSESSMENT

SCHEDULE 15

GOVERNANCE STRUCTURE

SCHEDULE 16

MVCA APPLICATION SIGNED WITH ASSURANCES PAGE (January 10, 2019)

SCHEDULE 17

MATRICULATION AGREEMENT (PLACEHOLDER)



Michigan Virtual Charter Academy

KEY HIGHLIGHTS

2019-2023

Leadership

- ▶ Developed strong partnership with authorizer
- ▶ Strengthened relationships with Oakland ISD
- ▶ MVCA Board of Directors represent diverse professional experiences
 - ▶ Education
 - ▶ Government and Policy
 - ▶ Business Leadership
 - ▶ Military Service
 - ▶ Entrepreneurship
- ▶ Fully staffed leadership team with highly qualified educators with tremendous experience (Three have served as superintendents)
- ▶ Developed Grade Level Leadership Teams
- ▶ Implemented a central office Production Team
 - ▶ Each team member maintains a narrow focus to ensure greater implementation



Leadership

- ▶ Focused Mission and Vision
- ▶ Created guiding principles to guide our work
- ▶ Developed a strong strategic plan – The MVCA Playbook
 - ▶ Chapter 1 – Academic Achievement
 - ▶ Chapter 2 – Engagement and Retention
 - ▶ Chapter 3 – Matriculation to the 3 E's
 - ▶ Employment, Enrollment, Enlistment
 - ▶ Chapter 4 – Teacher Excellence



Academics – Elementary

- ▶ Literacy Road Map – 3rd Year of Implementation
 - ▶ Implementing Science of Reading
 - ▶ Orton-Gillingham
 - ▶ LETRS
 - ▶ Progress Monitoring with DIBELS and STAR360
 - ▶ Skill based intervention
 - ▶ Teacher observations focused on implementation
- ▶ Mathematics Road Map – 1st Year of implementation
- ▶ Added Instructional Coaches
- ▶ Smaller Class Size Initiative



Academics – Middle School

- ▶ Standards Based Learning and Grading
 - ▶ 2nd year of ongoing professional development through Teach Better
 - ▶ Focus on student mastery of state standards
- ▶ Advanced Learning for High School Credit
- ▶ Added Instructional Coaches
- ▶ Six Certified Interventionists
 - ▶ Focused on Math and ELA
 - ▶ Provide Tier II and III intervention
 - ▶ Small flexible grouping
- ▶ Small Class Size Initiative



Academics – High School

- ▶ Project Based-Learning
 - ▶ Extensive professional development with John Spencer
 - ▶ Increased student engagement
- ▶ Academic Pathways to the 3 E's
 - ▶ Employment
 - ▶ Enrollment (Colleges and Trained Schools)
 - ▶ Enlistment
- ▶ Initiating Technology Certification Program
 - ▶ Pilot program in place now
 - ▶ Full launch next year



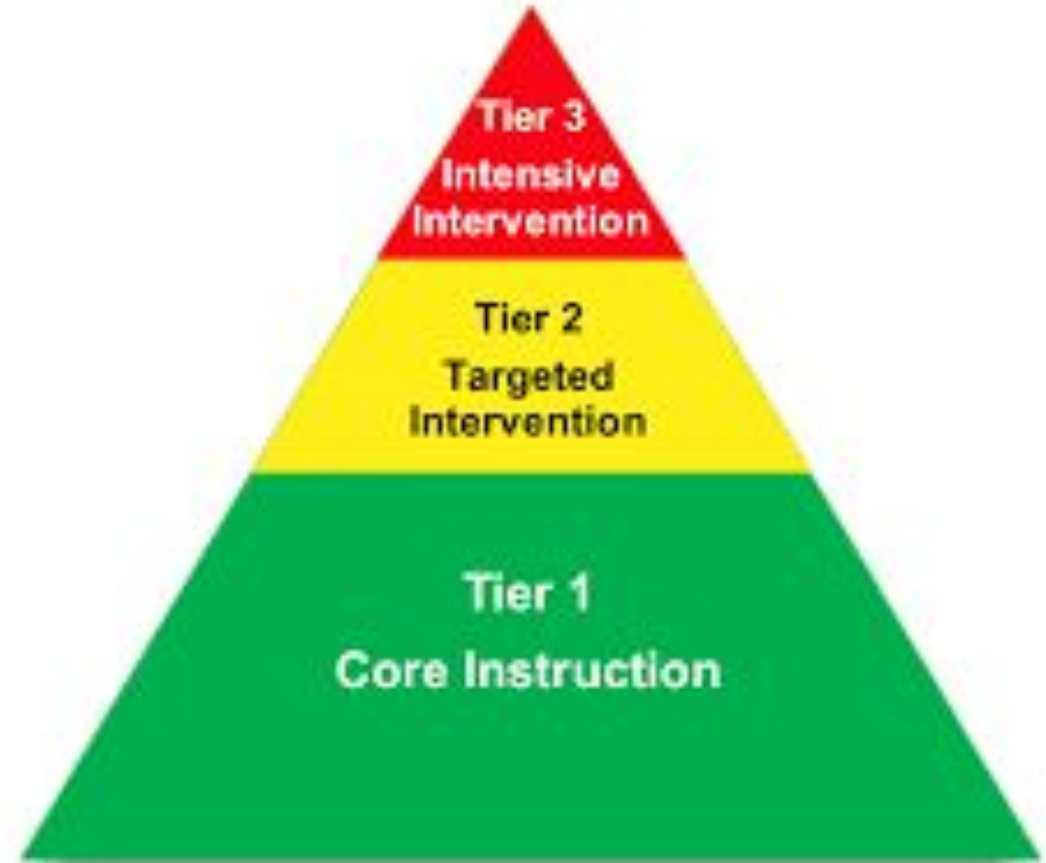
Academics – High School

- Expanding Dual Enrollment
 - Targeting 75 students for Sy 24-25
 - Many students are first generation college attenders
 - College partnerships through the entire state
 - Unique partnership with Western Michigan University
- Added Special Education Graduation Coach
- Created Graduation Task Force
- Increase Graduation Rates from 30% to just over 60%
- 8 Certified Interventionists (MTSS)
- Small Class Size Interventionist



Academics – Multi-Tiered System of Supports

- ▶ 24 Certified Math and ELA Interventionist K-12
- ▶ Added an MTSS Coordinator serving grades K-12
- ▶ Implemented MTSS Self Assessment Tool
 - ▶ Completed 2 x per year
 - ▶ Use this to monitor goals and Playbook implementation
- ▶ Tutoring
- ▶ Credit Recovery
- ▶ Teacher Led Small Group Instruction



Personnel

- ▶ Staff Turnover Decreased from 31% in 2018 to just over 8% in 2023
- ▶ Fully staffed special education program
- ▶ Reduced class size equal that of a brick-and-mortar
- ▶ All teachers are highly qualified and state certified
- ▶ All classroom teachers are observed an average of 1.5 x per month
 - ▶ Walkthroughs – 15 minutes per observation
 - ▶ Informal Observations – 20-40 minutes per observation
 - ▶ Formal Observations – 50 minutes per observation plus pre and post conference
- ▶ Focused and ongoing professional development
 - ▶ Exploration 20%
 - ▶ Essential 70%
 - ▶ Expertise 10%



Finances

- ▶ MVCA is currently in the strongest financial position since opening in 2010
- ▶ MVCA has a 3 to 5 year sustainability plan to maintain programs started during COVID as ESSER Funds are set to end in September of 2024
- ▶ MVCA has developed a cadence of monthly financial reporting and testing for effective oversight
- ▶ MVCA is in a position to invest funds which will create revenue



Michigan Virtual Charter Academy-Age and Grade Range of Pupils-Schedule 13

MVCA currently serves approximately 3,200 students in kindergarten through twelfth grade. The MVCA Board reviews performance and marketing data each year to determine enrollment goals. When circumstances have warranted, the Academy Board has increased or decreased the enrollment cap. The Academy Board intends to continue this practice moving forward. The Academy Board will consider enrollment increases as part of our longevity and sustainability plan to ensure MVCA can continue to sustain the services and programs developed during COVID. This is one (1) phase of a three (3) phase plan to ensure the Educational Program maintains a quality program.

MVCA's enrollment cap for the 2024 - 2025 school year is 3,460 students. The following approved table shows the breakdown of the current cap by grade level and grade band:

MVCA Proposed Enrollment Caps for SY 2024 - 2025			
Grade Bands	CAP 2023-2024	CAP 2024-2025	
K-2nd Grades	400	400	
K	125	125	
1	135	135	
2	140	140	
3rd - 5th Grades	550	550	
3	150	150	
4	170	170	
5	230	230	
6th - 8th Grades	960	960	
6	320	320	
7	320	320	
8	320	320	
9th - 12th Grades	1550	1550	
9	420	420	
10	430	430	
11	365	365	
12	335	335	
Total	3460	3460	

Per Academy Board policy, when the lottery deadline passes in any enrollment cycle and no individual grade levels in a grade band require a lottery, the grade bands will be utilized to manage enrollment limits during the year.

The Academy Board will adjust its enrollment cap annually or more frequently as needed depending on demand and implementation of new programs.

Randy Rodriguez

6363 Garbow Rd. • Middleville, Michigan 49333 • 616-318-2923 • randyrodriguez6363@gmail.com

Objective

To serve in an educational administrative role empowering others to achieve their greatest potential as a team and as individuals. I am dedicating the remainder of my career to growing the next generation of leaders.

Leadership Profile and Qualities

<u>Leadership Skills and Experience</u>		
Leadership Development	Articulating Vision	Curriculum Development
Coaching and Mentoring	Collaboration	School Improvement
Professional Development	Data Informed Decisions	Systems Development

Leadership Experience - Stride/K12 Inc 2018 - Present

Executive Director – Michigan Virtual Charter Academy

- Created a strong vision, mission, and strategic plan
- Implemented a comprehensive Academic Playbook
- Reduced Staff turnover from 31% to 8%
- Achieved the strongest financial position in the history of the school
- Cultivated a cohesive and collaborative leadership team
- Served on National Executive Director Advisory Council

Leadership Experience - Caledonia Community Schools. 2004 - 2018

Superintendent - Caledonia Community Schools

2012-2018

- Cultivated vision and leadership for a leading public school district
- Recruited and coached a high performing administrative team
- Developed vital community partnerships
- Secured and implemented \$52 million in bonds/millage for capital projects and operating budget
- Supervision of the design of a new innovative high school facility to promote 21st Century learning
- 4882 Students - 528 Employees - \$48 Million Annual Budget - 97% Graduation Rate

Assistant Superintendent - Caledonia Community Schools

2011-2012

- Implemented sustainable systems and processes for human resources department
- Collaboratively launched a comprehensive teacher evaluation model
- Established annual goals and conducted administrative performance reviews for accountability

Director of Curriculum and Instruction - Caledonia Community Schools

2009 - 2011

- Created curriculum transition plans for Common Core State Standards
- Developed systems to align school improvement, federal programs, and professional development
- Developed Caledonia curriculum model and guiding principles
- Responsible for state assessment programs including MEAP, ACT, Explore, ELPA, MME
- Enhanced Response to Intervention program

Principal - Caledonia Elementary - Caledonia Community Schools 2004 - 2010

- Created a shared vision uniting staff to build the Heart and Heritage of Caledonia Elementary
- Implemented systemic instructional, behavioral, and social programs
- Provided leadership to acquire capital to improve literacy, playground, and building renovations
- Established strong community relationships with PTO, business partnerships, and community

Leadership Experience - Yuma Elementary School District One 1990 - 2004

Principal - Elementary School

- Demonstrated effective leadership in diverse school: 65% poverty, 25% ESL, 15% migrant
- Increase of 40% of students reading on grade level - selected Success For All Case Study
- 5 Star Rating in Arizona Measure of Academic Progress 1999/2000

Assistant Principal - Elementary School

- Developed comprehensive discipline plan to reduce discipline referrals
- Demonstrated leadership for federal programs, special education, and family support
- Developed comprehensive program for school safety and security

Jr. High Teacher - Industrial Arts Teacher - Physical Education

- Developed a challenging and relevant curriculum for Industrial Arts and Physical Education
- Created enrichment opportunities for students with district competitions and one on one sessions
- Member of the School Leadership Team

Academic Education and Professional Certifications

- **Masters of Education** - Educational Leadership, Northern Arizona University **1996**
- **Elementary Teaching Endorsement** - Northern Arizona University **1993**
- **Bachelor of Science** - Advertising/Journalism, Northern Arizona University **1988**
- **Michigan Superintendent Endorsement** **2015**
- **Michigan Administrator Certificate** **2008**

Professional Associations

Michigan Association of School Administrators	2012 - Present
Michigan Association of School Boards	2012 - Present
Association of Supervision and Curriculum Development	2004 - Present
Kent Intermediate Superintendent's Association	2012 - 2018
Michigan Association of State and Federal Programs	2010 - 2012
Kent Learning Council	2009 - 2012
National Association of Elementary School Principals	1998 - 2012
Michigan Elementary and Middle School Principals' Association	2004-2010

Community Involvement

Kiwanis	1998 - 2018
Caledonia Chamber of Commerce	2013 - 2018
Caledonia Community Leadership	2012 - 2018
Peace Church - Elder/Executive Leadership Team	2012 - 2019
Peace Church - Youth Ministry, Marriage Ministry, Men's Ministry	2004 - 2019
Caledonia Pastors Alliance	2006 - 2017
Sierra Vista Presbyterian Church (Arizona) - Youth Leader	1997 - 2004

Honors and Awards

Served on the Stride National Executive Directors Advisory Council	2019 - 2021
North Central Accreditation for Caledonia Elementary School	2004 - 2010
Keynote Speaker for Teacher Graduation Dinner, Northern Arizona University	2002
Who's Who in American Teachers	1999
Yuma County Special Areas Teacher of the Year, Education Foundation of Yuma	1998

Professional Learning

Results Coaching

Harvard Change Network

Capturing Kids Hearts

Multi Systems of Support

Response to Intervention

Tiers without Tears

Arizona Recruiting -The New Teacher Project

Lorraine Monroe Leadership Institute

Homeland Security Crisis Training

West Ed-Educational Research (2000-2004)

Coaching Teachers

Best Practices in Instructional Leadership

Standards Based Literacy Program Development

Standards Based Approach to School Improvement

Active Engagement Strategies and Techniques

ELL Strategies and Techniques

Blooms Taxonomy and Higher Order Thinking

Marzano Instructional Framework

Common Core State Standards

Marzano-Vocabulary Development

Professional Learning Communities

Math Exchanges - Kassia Wedekind

NCTM - Mathematics Conference

Wilda Storm's Writing Institute

Jo Robinson "Improving Schools" Works

John Maxwell Leadership Conference

Success For All Leadership Academy (2001-2004)

Data Driven Decision Making

Increasing Student Achievement

Best Practices in Instructional Leadership

Ongoing Consultations for School Improvement

Focused Learning Supervision

Danielson Framework

National Standards for Quality Online Programs

iNACOL

International Association for K-12 Online Learning

Michigan Cyber Schools

The original cyber school application for the academy required the provider to complete the full iNACOL self-rating report. As part of the reauthorization process, the MDE has extrapolated the following sections for the academy and vendor to review and complete in order to highlight successes and self-identify potential opportunities for improvement.

Introduction

The mission of the International Association for K-12 Online Learning, iNACOL, is to ensure all students have access to a world-class education and quality online learning opportunities that prepare them for a lifetime of success.

This document, the International Association for K-12 Online Learning's (iNACOL) *National Standards for Quality Online Programs*, is the third of iNACOL's online education standards, following the *National Standards of Quality for Online Courses* and *National Standards for Quality Online Teaching*. The standards in this document address what is needed for a quality online program, elements of which include quality course design and quality online teaching. However, this set of standards is more than the third of a series – it is intended that these Standards for Quality Online Programs provide the encompassing and over-arching set of standards program leaders need to assure a quality online program.

National Standards for Quality Online Programs is designed to provide states, districts, online programs, and other organizations with a set of quality guidelines for online program leadership, instruction, content, support services, and evaluation. The initiative began with a thorough literature review of existing online program standards, including accreditation standards, a cross-reference of standards, followed by a survey to iNACOL members and experts to ensure the efficacy of the standards adopted.

These guidelines should be implemented and monitored by each district or organization, as they reserve the right to apply the guidelines according to the best interest of the population for which they serve.

These standards start by addressing the foundation of the program: its mission, goals and objectives and its underlying beliefs and philosophy. Leadership is also addressed: the program's governance, the role of the governing body and how the relation between the governing body and organizational/program leadership work together to support the achievement of the mission.

Beyond the foundation of what the program has as its mission, goals, and objectives, are the standards that address how the program operates, its teaching and learning standards and support standards. In this document, we have provided an overview of the most critical of the course design and teaching standards. In addition, a program needs to provide the support mechanism for student and teacher success in online courses. This document describes the necessary support standards needed for programs designed to supplement schools'

course offerings as well as those programs designed for full-time students. For a fuller description of course design and teaching standards, please refer to iNACOL's *National Standards of Quality for Online Courses* and *National Standards for Quality Online Teaching*.

The *National Standards for Quality Online Programs* are identified on the following pages.

Rating Scale

- 5 Exemplary: a model of best practice as related to this criterion
- 4 Accomplished: excellent implementation; comparable to other examples
- 3 Promising: good implementation; however, somewhat lacking in depth or detail
- 2 Incomplete: partial implementation of this criterion; additional work needed; good start
- 1 Confusing: not obvious; more work needed; not a good example
- N/A Not Applicable

Support Standards

Support standards address the organization's academic, administrative, guidance and technical services that are critical to meeting the needs of all participants in the online program.

P	Organizational Support – A quality online program has organizational support to oversee the instructional learning environment as it is conveyed through technology. Some organizational support services may be distributed between the program and other entities, depending on the physical location where the students are taking their online courses.	Rating
✓	<p>Provides an online learning environment that is appropriately maintained, secure and is a productive and safe work environment for students and staff. <i>Provide the location and sites for students and staff that may include training, instruction, and mentoring opportunities. (See Comments/Evidence below)</i></p> <p><u>Comments/Evidence:</u></p> <ul style="list-style-type: none"> ▪ Staff are trained in the Emergency Operations School Safety Plan, CPI, CPR. These trainings are for online environments as well as face to face events. ▪ Staff complete monthly cyber-security trainings and HR compliance trainings. ▪ MVCA platforms are secure and interfaced with one another (NewRow, Total View School (SIS)). ▪ Training and Professional Development: We provide student orientations and learning coach sessions for students and families. We provide robust professional development opportunities for our staff both online and in person. These include compliance training and instructional enhancements. Online training locations include the Stride Learning Hub, Stride K12training.com, and SafeSchools site. 	5

✓	<p>Provides a work environment consisting of the resources, tools, and organizational policies that enables staff to implement the program’s mission, beliefs, and objectives.</p> <p>Comments/Evidence:</p> <p>Resources:</p> <ul style="list-style-type: none"> ▪ The MVCA Playbook articulates mission and vision as well as outlines school initiatives. ▪ Other resources include mentor checklists, new hire checklists, Stride new hire training, mentor assignments (1 year) for all new staff, school improvement plans aligned with Playbook, essential professional development for all teacher implementation of school-wide instructional programs. 	4
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Comments/Evidence:

Provided in each box above.

Evaluation Standards

A culture of continual program improvement is critical in becoming a quality online program and maintaining that status. Evaluation efforts are utilized to both verify the program is meeting its intended purposes and identify where improvements can be made. The cycle is completed by taking this information and developing concrete plans for program improvement.

R	Program Evaluation — A quality online program recognizes the value of program evaluation. Program evaluation is both internal and external and informs all processes that effect teaching and learning. Internal evaluations often are more informal in nature and may provide immediate feedback on a targeted area of inquiry. External program evaluations typically look at the entire program from an objective perspective that will bring additional credibility to the results.	Rating
✓	<p>Conducts ongoing internal evaluations that include regularly collecting and analyzing data based on national, state, and/or program metrics. <i>Provide the schedule for data collection and reporting</i></p> <p>Comments/Evidence:</p> <ul style="list-style-type: none"> ▪ Board of Directors: Fall review of spring state assessments, winter and spring review of benchmark assessments ▪ STRIDE: Conduct monthly school progress meetings to review leading and lagging indicators as identified in the Playbook ▪ MVCA: Fall and Spring completion of the SAM Assessment for MTSS Program, grade-level bi-weekly data meetings, monthly observation and documentation of grade-level instructional best practices ◦ Attachment: The MVCA Playbook 	4

✓	<p>Conducts ongoing internal evaluations that include using clearly articulated measures to evaluate its learners. <i>Provide evidence of a continuous improvement plan</i></p> <p><u>Comments/Evidence:</u></p> <ul style="list-style-type: none"> ▪ Benchmarks assessments, progress monitoring, tiered-support plan, Danielson Framework for Teaching. The Danielson cluster component observations focus on designated areas of instruction including the literacy road map, standards-based grading, and learner-focused supervision training. ▪ Administrators and coaches conduct an average of 1.5 observations per teacher per month as well as one asynchronous review per teacher per month. 	4
✓	<p>Conducts ongoing internal evaluations that include determining program success by measuring student achievement and satisfaction based on valid and reliable assessment techniques. <i>Provide the tool or review document to measure success and collect data-</i></p> <p><u>Comments/Evidence:</u></p> <ul style="list-style-type: none"> ▪ The SAMS assessment, benchmark assessments three times per year (STAR 360 Reading and Math, DIBELS), progress monitoring, SLO (Student Learning Objectives) assessments at each grade-level, formative assessments within grade levels. ▪ STRIDE distributes five satisfaction surveys annually to families. Results are reviewed and appropriate actions are taken. ◦ Attachments: SAMS assessment, satisfaction survey 	4
✓	<p>Conducts ongoing internal evaluations that include ensuring students participate in state or national standardized testing, as appropriate and evaluating results against state or national data. <i>Provide the testing and assessment cycle</i></p> <p><u>Comments/Evidence:</u></p> <ul style="list-style-type: none"> ▪ MVCA employs a testing coordinator to ensure participation and execution of state testing. ▪ MVCA has successfully tested 95% of our student population for our benchmark and state assessments for the 2022-2023 school year. ▪ Annual evaluation of state testing results is reviewed and utilized to set targets for the following year. ◦ Attachment: The MVCA Playbook (includes the testing cycles for state assessments) 	5

✓	<p>Conducts ongoing internal evaluations that include consistently evaluating faculty to assure instructional quality, using clear, consistent policies, measures, and procedures. <i>Provide the teacher evaluation tool for staff evaluation</i></p> <p><u>Comments/Evidence:</u></p> <ul style="list-style-type: none"> ▪ MVCA uses the Danielson Framework for Teaching as the evaluation tool for teachers. ▪ Teachers are observed on average 1.5 times per teacher per month. ▪ Asynchronous reviews are completed for each teacher at least once per month. ▪ The evaluation process is aligned to MDE legislation and MVCA Playbook. ▪ Monthly observation and documentation of grade-level instructional best practices implemented. ▪ Administrators and coaches complete observation calibration training and learning-focused training. ▪ Teachers receive training on Danielson rubric and component indicators. ▪ Teachers complete Individual Development Plans at the beginning and end of year aligned to the Danielson components. ▪ New teachers complete a Mid-Year Progress Report and Improvement Plan. ▪ Teachers submit video evidence of grade band areas of focus to STRIDE.. <p>▪ Resources: Teacher Evaluation Process PowerPoint, Formal Observation Guide Sheet, SFS platform, observation trackers.</p>	5
✓	<p>Conducts ongoing internal evaluations that include reviewing and evaluating courses to ensure quality, consistency with the curriculum, currency, and advancement of the student learning outcomes. <i>Provide the curriculum alignment from the model program to the K-12 Michigan Content Standards</i></p> <p><u>Comments/Evidence:</u></p> <ul style="list-style-type: none"> ▪ All teachers complete instructional maps to outline scope and sequence ensuring standards are embedded in the curriculum. ▪ Teachers complete an instructional map training for curriculum alignment. ▪ Administrators complete and submit instructional map audits to STRIDE. ▪ Monthly observations review teachers’ coverage of the standards in their curriculum. <p>◦ Attachment: The MVCA Playbook (includes instructional mapping)</p>	4
✓	<p>Conducts periodic external evaluations that include validating internal evaluation process and results. <i>Provide the tool and vendor will the authorizer work with to conduct the external evaluation – Vendor: National Charter School Institute/Tool</i></p> <p><u>Comments/Evidence:</u></p> <ul style="list-style-type: none"> ▪ NCSI conducts periodic evaluations including staffing, programmatic evaluations, and operations. ▪ External auditors provide annual audits for finance, restrictive funds, special education. ▪ Evaluators include Michigan Department of Education and Oakland Intermediate School District. 	4

✓	<p>Conducts periodic external evaluations that include informing an improvement plan for the online program. <i>Provide a timeline that shows when the School Improvement Plan/District Improvement Plan will be reviewed by the authorizer</i></p> <p><u>Comments/Evidence:</u></p> <ul style="list-style-type: none"> ▪ The MICIP, Michigan Continuous Improvement Plan, and the CSI, Comprehensive Supports and Improvement Plan, are completed and submitted annually in the Spring. Copies are provided to the authorizer for their review. 	3
✓	<p>Program Evaluation communicates evaluation results to program stakeholders. <i>What about the evaluation will be communicated? When?</i></p> <p><u>Comments/Evidence:</u></p> <ul style="list-style-type: none"> ▪ Monthly Board of Directors presentations: <ul style="list-style-type: none"> ◦ Continuous review of MVCA Playbook implementation is reported monthly to MVCA's board of directors in the head of school report. ▪ Monthly School Progress Meetings: <ul style="list-style-type: none"> ◦ Monthly evaluation of Playbook implementation is shared with STRIDE's corporate team. ▪ Parent Advisory Group 	3

Comments/Evidence:

Provided in each box above.

S	<p>Program Improvement — A quality online program establishes a culture of continual program improvement. Improvement planning focuses on using program evaluations, research, and promising practices to improve student performance and organizational effectiveness. It fosters continuous improvement across all aspects of the organization and ensures the program is focused on accomplishing its mission and vision.</p>	Rating
✓	<p>Uses strategic, long-range, and operational planning and evaluation to continuously improve its educational programs and services.</p> <p><u>Comments/Evidence:</u></p> <ul style="list-style-type: none"> ▪ The MVCA Playbook <ul style="list-style-type: none"> ◦ The MVCA Playbook is the primary long-range strategic plan. This plan is assessed and adjusted annually and submitted to STRIDE corporate. This plan guides our day-to-day operations and instructional implementations. ▪ MICIP/CSI School Improvement Plan <ul style="list-style-type: none"> ◦ This plan reflects the Playbook and is submitted to the state annually. MVCA meets with a MDE representative four times per year to provide updates on implementation. ▪ Oakland Intermediate School District Service Plan <ul style="list-style-type: none"> ◦ This service plan provides support to ensure success with the plans listed above. 	4

✓	Uses data effectively to drive instructional and management decision-making.	5
Comments/Evidence:		
<ul style="list-style-type: none"> ▪ Streams of data utilized: Achievement Data, demographic data, process data. We use these data streams to establish benchmarks, comparisons, and trends to monitor our continuous progress. ▪ Data is reviewed regularly through our organizational structure including, but not limited to, regular data team meetings at each grade band, bi-monthly leadership meetings, monthly school progress meetings with STRIDE corporate, benchmark assessments three times per year, and annual state assessment review. 		
Is based on:		
✓	Advancement of the program’s vision and mission.	5
✓	Student achievement.	4
✓	Internal and external evaluation.	4
✓	Current research in the relevant areas.	5
✓	Promising practices.	4
Includes provisions for:		
✓	Beta testing and peer review.	3
✓	Satisfaction surveys by students, parents, teachers, and schools as appropriate.	4
✓	Evaluation of curriculum and instruction as it relates to student achievement.	4
✓	Regular online teacher performance evaluations.	5
✓	Reviewing and updating policies and procedures.	4
✓	Reviewing appropriateness, effectiveness and quality of teaching and learning technologies.	4
✓	Regular online course reviews.	4

Comments/Evidence:
 Provided above.



MICHIGAN
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Schedule 14

METHODS OF PUPIL ASSESSMENTS



Student performance at MVCA is evaluated continuously throughout the school year in several ways which are consistent with the Michigan-Student Test of Educational Progress (M-STEP) and the Michigan Merit Exam. The assessments include:

- Baseline assessments to determine a student's academic strengths and weaknesses
- A variety of formative and summative content-specific assessments built into every lesson and unit to guide and tailor the pace of progress to each child's needs
- Interim formative assessments to assess student mastery of Michigan Academic Standards
- State-mandated summative assessments (subject to change based on state requirements):
 - M-STEP English Language Arts (grades 3-7)
 - M-STEP Mathematics (grades 3-7)
 - M-STEP Science (grades 5 and 8)
 - M-STEP Social Studies (grades 5 and 8)
 - MI-Access Alternate Assessments
 - Michigan Merit Exam
 - SAT English Language Arts and Mathematics components including Accommodations Testing (grade 11)
 - ACT WorkKeys including Accommodations Testing (grade 11)
 - M-STEP Science and Social Studies (grade 11)
 - PSAT including Accommodations Testing (grades 8-10)
 - WIDA ACCESS for ELLS 2.0
 - WIDA Alternate ACCESS for ELLS.

BASELINE ASSESSMENTS

Baseline assessments (diagnostic and/or growth measures) are required for all students and are administered to each student just before the beginning of the school year or upon enrollment approval.

DIAGNOSTIC/GROWTH MEASURE ASSESSMENTS

Teachers differentiate instruction based on individual student needs, while they ensure each student masters standards. Beginning-of-the-year assessments (such as STAR360 and curricular assessments) identify strengths and weaknesses in meeting state standards for each MVCA student - offering an initial benchmark on student skill level in each core area, which then allows teachers to differentiate instruction to student needs.

Students take the STAR360 Benchmark Test in the Fall of each year. The scaled scores identify those students not performing at grade level and provide information on subject area deficit. STAR360 is given



at the middle and end of the year to ensure that all students are making one year's growth in one school year as measured by STAR 360.

CONTENT-SPECIFIC ASSESSMENTS

Lesson Assessments are used to verify mastery of the objectives for that lesson, and to determine whether a review of some or the entire lesson is advisable. When content is presented using platforms that support adaptivity, lesson assessments can also determine the learner's path. *Unit Assessments* show whether the student has retained key learning objectives for the unit and identify specific objectives students may need to review before moving on. *Semester Assessments* verify student mastery of key learning objectives.

Teachers monitor individual student progress by setting goals, grading assignments, giving support and advice, and drawing on their years of experience and training. This approach, integrated assessments, and a comprehensive learning system provide parents and teachers with the support needed to deliver an unparalleled education. Teachers proactively monitor individual students' academic progress through ongoing lesson and unit assessments tracked in "real-time" through the learning management system.

STATE-MANDATED SUMMATIVE ASSESSMENTS

MVCA students take State required M-STEP and Michigan Merit Exam assessments at the appropriate grade levels which currently include M-STEP English Language Arts (grades 3-7); M-STEP Mathematics (grades 3-7); M-STEP Science (grades 5 and 8); M-STEP Social Studies (grades 5 and 8); MI-Access Alternate Assessments; SAT English Language Arts and Mathematics components including Accommodations Testing (grade 11); ACT WorkKeys including Accommodations Testing (grade 11); M-STEP Science and Social Studies (grade 11); PSAT including Accommodations Testing (grades 8-10); WIDA ACCESS for ELLS 2.0; and WIDA Alternate ACCESS for ELLS.

The State required assessments are administered on the schedule established by the Michigan Department of Education. Student performance is shared with each student and his/her parents/guardians annually. Where possible, the school asks for access to prior results on the M-STEP and Michigan Merit Exam assessments and other standardized assessments to assist in the development of a baseline for performance measurements.

MVCA ensures student participation in state-mandated assessments through a variety of mechanisms. As part of the enrollment process, MVCA makes clear to parents and students that participation in state-mandated assessments is mandatory as part of enrollment in the school. Parents sign an enrollment acceptance form acknowledging that enrollment includes participation in state testing. A testing schedule, including state-mandated assessments, is available to parents and students as part of the school calendar. The school calendar is available on the MVCA website as well as in the Parent/Student



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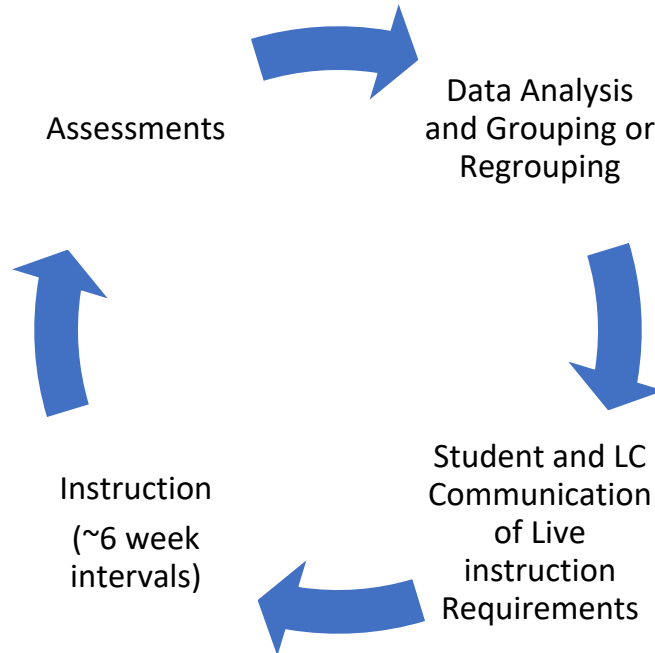
Handbook. The Parent/Student Handbook includes a section on State standardized assessments and student participation. Finally, before the scheduled state-mandated assessment dates, teachers are in contact with parents and students about upcoming assessments, their required participation, and information about where students will take the assessments.

Teachers and administrators assigned to work at or on behalf of MVCA administer and proctor state-mandated assessments at facilities with classroom-style settings (local libraries, local schools, public meeting rooms, and other such locations with proper accommodations for special needs students when appropriate) within reasonable driving distance of students' homes, maximizing student accessibility to test sites. For online tests, MVCA secures laptops with Wi-Fi hotspots for each test location. The site locations depend on the residence and number of students at MVCA who are subject to testing. Parents are responsible for getting students to and from testing sites. Students are not permitted to take the state-mandated tests in their homes. The Head of School or designee reviews available resources and works with families to provide transportation if needed so that transportation is not a barrier to equal access for all students. Arrangements for transporting students with special needs are made on an as-needed basis according to the student's Individualized Education Programs (IEPs). Transportation for Special Education students is provided under all applicable state and federal laws.

MVCA adheres to all guidelines established by the Michigan Department of Education to ensure proper test administration and security. We provide training to testing site coordinators, proctors, and other staff involved in test administration on the proper handling procedures to maintain test security. Our staff is well-versed in ethical testing practices and procedures, and they know how to secure, administer, and manage the state-mandated tests while in their possession.

DATA-DRIVEN INSTRUCTION

MVCA utilizes assessment data to improve student achievement through instructional cycles based on data-informed flexible grouping.



Teachers and academic leaders work together during an instructional cycle to analyze student performance data in mathematics, ELA, and other key tested content areas. This analysis helps to group students into flexible groups based on assessments, lesson and unit assessments, and classroom performance. After students are assigned to a group, teachers develop differentiated plans to meet the unique needs of each group. These plans include variations in live instruction with a combination of general, targeted, and enrichment sessions throughout the week.

Every week during an instructional cycle, teachers and academic leaders come together in grade-level or content-based data team meetings. They follow a data protocol to monitor student performance on priority content standards and develop targeted action steps to remediate students who did not master the content. The following week, teachers and academic leaders collaborate again to analyze and regroup students for the next instructional cycle.

Moreover, the MVCA leadership team meets monthly with the Stride regional team to review academic data during School Progress Meetings. At the beginning of the year, the leadership team develops specific, measurable academic goals for the school year, with coordination from the Stride regional team. The School Progress Meetings follow an academic protocol that ensures that academic data is analyzed concerning MVCA's school goals. The team then develops and assigns accountability for action steps. In follow-up meetings, these action steps are reviewed, and new data is collected to assess their effectiveness.



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Schedule 7d

MVCA CURRICULUM EXHIBIT



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CURRICULUM

Sequence Documents, Course Lists, and Course Catalogs

Sequence documents, course lists, and course catalogs of Stride K12 courses and further program documents specific to MVCA can be found by following the links below.

[Michigan \(MVCA\) Curriculum Alignment Inventory](#)

[K-5 Course Catalog](#)

[K-5 Course List](#)

[6-8 Course Catalog](#)

[6-8 Course List](#)

[HS Course Catalog](#)

[HS Course List](#)

The Academy has chosen a curriculum developed by Stride K12.

Stride K12 is a technology-based education company that provides curriculum and educational services for online delivery to students in grades K-12. Founded in 2000, Stride, Inc. (formerly K12, Inc.) has provided over 2 million courses- core subjects, AP[®], world languages, credit recovery, and electives - to more than 200,000 students worldwide.

Stride's mission is to help learners of all ages reach their full potential through inspired teaching and personalized learning. Since their inception in 2000, Stride has developed curriculum and online learning platforms that promote mastery of core concepts and skills for students of all ability levels. Their approach combines cognitive science with individualized learning.

The design, development, and delivery of K12's curriculum is grounded in a set of guiding principles that promote critical thinking and problem-solving skills to prepare students for the demands of the 21st Century. K12 uses "big ideas" in every subject area to organize the explicit learning objectives for each course. K12 content experts have developed a clear understanding of those subjects and concepts that are often difficult for students to grasp. Greater instructional effort is focused on the most important concepts (the biggest ideas) and on the most challenging concepts and skills (as revealed by experience and research). K12 uses existing research, feedback from parents and students, and experienced teacher judgments to determine these priorities and to modify K12's learning systems to guide the allocation of each student's time and effort.



ALIGNED TO THE COMMON CORE STATE STANDARDS

The K12 curriculum aligns to the Common Core State Standards, the Next Generation Science Standards, and the iNACOL National Standards for Quality Online Courses. The objectives are crafted from educational research, state and national standards, and deep content expertise. Each course clearly identifies the objectives to be mastered in each lesson, unit, and semester. The lesson objectives are clearly defined in each unit and lesson on the learning platform in the Lesson Resources section. MVCA works closely to ensure courses, units, and lessons are aligned to the individual standards within each grade level. Refer to the Michigan Curriculum Alignment Inventory to view a full list of alignment documents and timeline.

Engagement

Live web-based teacher-student interactions provide for 1:1 and/or group learning. These activities generate opportunities for student communication through remediation, practice, critical thinking, short projects, and more.

Several types of multimedia are standard in the K12 curriculum and used strategically to engage different learning intelligences, particularly visual and kinesthetic learners who are often harder to engage through traditional teaching methods.

- Audio: maximize the learner’s ability to process information without being overwhelmed by visuals
- Photographs/illustrations: help represent, organize, and interpret the content
- Animations/interactive activities: used to segment content, personalize learning, promote interaction, and show relationships
- Videos: used as concrete modeling of behavioral learning objectives

As an example of interactive activities, many K12 science courses include interactive virtual labs (vLabs). The vLabs offer highly engaging online experiments that enable students to demonstrate the scientific method, test a hypothesis, witness various outcomes, and examine sources of error. Course vLabs can be used to reinforce concepts learned in the hands-on labs or, when appropriate, supplement or replace certain onsite labs.

Innovative Games

Enhancements to the Stride K12 K-8 curriculum include a variety of innovative games embedded in the courses – full “stand-alone” but instructionally integrated games in over 500 locations throughout core subjects in grades K-8—plus countless smaller, game-like interactives. The Stride K12 inventory of games is growing each semester.

xGerms Computational Fluency: Features colorful germ characters and a fun laboratory theme

Spell-n-Stack: Arcade style drill game



Mobile Applications

Stride K12 has also launched mobile applications for iOS and Android devices which are available free to download from iTunes and Google Play. The mobile applications are in addition to the curriculum and are designed to allow students to practice skills at any time.

- K12 Choc-It-Up: Play fun games, collect chocolate, and stock the Choc-It-Up store with yummy treats. Choc-It-Up is a game for practicing number, letter, shape, and color recognition.
- K12 Classics A Lite: Read and listen to classic stories and plays for young readers. K12 Classics A-Lite includes illustrated versions of "Stone Soup," "The Tortoise and the Hare," "The Poor Man's Reward," and several more from K12's First Grade Language Arts course.
- K12 Classics B Lite: Read and listen to classic stories and plays for young readers. K12 Classics -B Lite includes illustrated versions of "Pandora's Box," "The Grasshopper and the Ant," "The Boy Who Cried 'Wolf'," and several more.
- K12 Phoneme Videos: Perfect for early readers or language learners, K12 Phoneme Videos let students hear and see American English 44 phonemes—the basic speech sounds that make up words—pronounced correctly by an expert speaker.
- K12 Counting Coins: Counting Coins lets students practice working with U.S. pennies, nickels, dimes, and quarters. Users will be challenged and engaged with four unique activities.
- K12 Money: Money lets students practice identifying and solving math problems with money. Count, match, and make change with coins up to quarters and bills up to \$20. Users will be challenged and engaged with five unique activities and three difficulty levels.
- K12 xGerms Counting: Practice counting up to 50 by capturing hordes of goofy germs. Students will count by 1s and then by 10s, 5s, and 2s. It's the perfect challenge for early learners just learning to count.

Offline Learning

In addition to the online curriculum, the Stride K12 curriculum provides students with interactive offline learning in several ways:

- Multiple ways to complete questions, self-assessments, and study guides
- A variety of hands-on manipulatives and supplies to encourage investigation and make the course as much about offline learning as online learning

ELEMENTARY AND MIDDLE SCHOOL CURRICULUM

(REFERENCES: K-5 COURSE CATALOG/6-8 COURSE CATALOG)

Mathematics

- Stride K12's elementary (grades K-5) Math program is designed to establish fluency in arithmetical computation (daily-life, functional math) while also deepening the ability to reason mathematically (conceptual math). A suite of courses collectively called Math+ represents K12's



second generation of research and development into effective approaches in early mathematics instruction and current e-learning instructional design.

- Stride K12's Math courses emphasize an active, multi-sensory approach to ensure that students understand the concrete realities that underlie mathematical concepts. Regular practice and review ensure mastery of basic skills. Embedded online games and animations motivate students and help illustrate concepts, while challenge problems help develop critical thinking skills.
- In Math+ courses, many lesson assessments are linked to backup adaptive lessons for students needing extra practice. The engaging approach features colorful graphics and animation; learning tools, and games; adaptive activities that help struggling students master concepts and skills before moving on; and focused support for Learning Coaches to help their children succeed. From helping younger students make the link between the concrete and the abstract to immersing older students in the symbolic manipulations of Algebra, K12 Math provides a thorough mathematical grounding.

Language Arts/English

- K12 Language Arts/English courses help students develop important reading and writing skills, while also inspiring a love of literature. Combining Phonics, Literature, Language Skills, and Spelling lessons, the Language Arts/English program emphasizes classic works from a diverse range of cultures and traditions, documentary, and non-fiction texts, and writing as a process, and so prepares students well for standardized tests in the areas of language skills and reading comprehension. Younger children learn the basics of phonics and grammar and prepare for reading through systematic, multi-sensory activities; while older students develop literary analysis and comprehension skills by reading novels and nonfiction works. For students who need remediation, MARK12 Reading uses individualized adaptive technology to improve reading for elementary students reading two or more grades below grade level. The MARK12 Reading program (designed for third through fifth grade students reading at varying degrees below their grade level) provide students with the important foundational skills that so often constitute the root of reading difficulties in upper elementary grades.

Science

- Stride K12 offers real science for young students. The program balances hands-on experience with systematic study of scientific terms and concepts. Students receive lab supplies and materials that give them a hands-on experience to enhance their understanding of experimental procedures and scientific concepts. Exploring life, earth, and physical sciences in each grade, K12 science nurtures curiosity, analytical skills, and an appreciation of how the world is shaped by ongoing scientific and technological advances.
- Students learn about the human body, plants and animals, rocks and minerals, stars, matter, motion, electricity, magnetism, and much more. Through hands-on experiments, the program helps students develop skills of observation and analysis, and learn how scientists understand



our world, using materials shipped to students in kits. This fundamental instructional practice of applied science has prepared the K12 science courses for the Next Generation Science Standards, with their notable emphasis on applied science in the NGSS's newly explicit engineering strand.

History

- Stride K12 emphasizes the story in History—a story that includes not only great women and men but also everyday people. With integrated topics in Geography and Civics, K12 History opens young minds and imaginations to far-off lands, distant times, and diverse cultures. The kindergarten History program takes students on a world tour of the seven continents and provides an overview of American History through a series of biographies of famous Americans. The History program in grades 1–4 tells the story of civilization from the Stone Age to the Space Age, while students in grades 5 and up explore major themes and topics in greater depth through survey courses in American and World History. Lessons for state specific history requirements are embedded in Grade XX (as required by the state).
- Art: Following timelines parallel to those of the History lessons, K12 Art lessons introduce students to great works of art from different cultures and eras, while engaging them in creative activity, including painting, drawing, sculpting, and weaving using materials such as oil pastels, crayons, molding clay, plaster, yarn, and more. Students are introduced to the elements of art—line, shape, color—and identify different types of artworks such as portrait, landscape, and still life as they learn about important paintings, sculpture, and architecture. They study the works of famous artists and learn about different artistic movements such as Impressionism and Cubism and explore artistic traditions of diverse lands and cultures. Students also create their own works of art like those they have learned about, such as mobiles, collages, and stained glass.

MusicK12:

- K12 Music teaches basic music concepts at different, age-appropriate levels, so that all music students have a consistent understanding of the essential concepts governing music. Musical instruments such as a slide whistle and tambourine are included in the K12 materials that students receive. The curriculum builds quickly, in a structured, sensible way. The concepts in the lessons are critical to fostering both music appreciation and music comprehension, an approach that helps students train their ears, voices, and bodies in the fundamental building blocks of music.

World Languages:

- Stride K12 offers the only online language-learning program designed specifically for students in the lower elementary grade levels. The K12 offering in World Languages, Middlebury Interactive Languages, gives students a choice of World Language courses and helps students to read, write, speak, and listen for meaning in the languages they choose to study, with an overall emphasis on



proficiency. Combining a variety of games, simple narratives, and regular writing and speaking challenges, the World Language program highlights common vocabulary terms and phrases, introducing younger students to a wide range of grammar patterns, while helping older students master numerous grammar principles. Courses prepare students to put their new language to use, incorporating the vocabulary and patterns they have learned.

- In addition, culture lessons challenge younger students to recognize different cultural manifestations, while older students analyze and compare practices and perspectives of various cultures. Because learning a language involves a variety of learning skills, studying a foreign language can enhance a student’s ability to learn and function in several other areas. Children who have studied a language at the elementary level score higher on tests in reading, language arts, and math. People who have learned foreign languages show greater cognitive development in areas such as mental flexibility, creativity, and higher order thinking skills, such as problem-solving, conceptualizing, and reasoning.
- In addition to cognitive benefits, the study of foreign languages leads to the acquisition of some important life skills. Because language learners learn to deal with unfamiliar cultural ideas, they are much better equipped to adapt and cope in a fast-changing world. They also learn to effectively handle new situations. In addition, the encounter with cultures different from one's own leads to tolerance of diverse lifestyles and customs and it improves the learner's ability to understand and communicate with people from different walks of life¹.

HIGH SCHOOL CURRICULUM (REFERENCE: HS COURSE CATALOG)

Whether targeting a top-tier, four-year university, a local community college; or an immediate career, high school students can choose from an array of appropriately paced course offerings to maximize their post-high school success.

Stride K12 courses meet all graduation requirements, and the diversity of electives (from Anthropology to World Languages to Web Design and a new broader array of CTE and STEM courses) is designed both to help students earn their high school diploma and find their own path to post-high school success. Math, English, Science, and History courses are offered in a range of levels (Core, Comprehensive, Honors, and Advanced Placement; see details below). Unlike other programs, where a student must be on a particular “academic path”, the K12 program allows students to chart their own course, choosing from several levels of courses designed to match various aptitudes and goals. If a student excels in Math and Science, they may take all Honors courses in those subjects, while choosing from among Core or Comprehensive versions of English and History courses. These multiple course levels prevent students from being “locked in” to one level of a particular subject and reflect and support the natural progress and growth of each student. Foundational and credit recovery courses are offered to meet the needs of diverse learners.



Stride K12 continues to invest in the high school curriculum to improve accessibility and interoperability with mobile devices. Most K12-produced textbooks, reference guides, literature readers, and lab manuals are now offered in a digital, online format (PDFs, eBooks) and are optimized for use with mobile devices. Plus, K12 has launched new mobile applications for iOS and Android devices that are available to download free on iTunes and Google Play. These apps include “K12 Algebra I Study and Review” and “K12 Periodic Table,” which students can use to reinforce course concepts. The catalog of apps is growing quarterly.

By using the K12 high school curriculum, the school allows students to harness the power of individualized learning by choosing from the following levels of Math, English, Science, and History courses:

Core courses

Topics are broken into discrete modules that are taught in tandem with the framework students need to develop strong study skills. Rich, engaging content with interactive demonstrations and activities help students absorb and retain information.

Comprehensive courses

Students do more extensive writing and research projects, and tackle problems that require more analytical thinking. Course projects and activities also demand more independent thinking and self-discipline than projects in Core courses.

Honors courses

Students are held to a greater degree of accountability in which they must show even greater independence and self-discipline. Students synthesize and evaluate information and concepts from multiple sources and read texts typically assigned in college-level courses. Students also demonstrate college-level writing in essays that require analysis of primary and secondary sources, responsible use of evidence, and comprehensive citation of sources. Honors projects— emphasizing duration over time, group and collaborative work, and communication skills—are inspired by the principles embodied in the 21st Century Skills Initiative.

Math

- K12 high school Math balances mastery of fundamental skills with critical thinking and problem-solving. The program emphasizes an active, research-based approach to ensure that each student understands mathematical concepts, but also can master critical skills. Each course has both online and offline components. Online exploration, narration, and interactive activities help students develop and hone their understanding of key concepts and skills. Online lessons also include worked examples that provide guidance and scaffolding to help students make connections between the concepts and the skills. Some worked examples are narrated by experienced teachers, while others provide students with the ability to interact with a structured, partially completed problem.



- The textbooks (in both offline and digital formats) provide reference information, more worked examples, and robust, well-sequenced problem sets so students can learn by practicing. Each lesson also includes resources that help teachers and mentors support students. Formative assessments come in the form of computer-scored quizzes. Summative assessments include computer-scored as well as teacher-graded components with robust rubrics.
- Many courses are available in various levels including Core, Comprehensive, Honors. Among the math courses offered are Algebra I, Algebra II, and Geometry to meet graduation requirements.

English

- K12 high school English courses are designed to engage students in reading quality literature, writing in diverse genres, and communicating ideas in a variety of media. All courses, in the Core, Comprehensive, and Honors curricula offer students the opportunity to read short stories, novels, dramas, poetry, and nonfiction from classic and contemporary authors. Students demonstrate their mastery of literal and inferential comprehension and then progress to more complex tasks of literary analysis and interpretation. K12 English courses focus on the craft of writing and the development of oral and written communication skills in standard (formal) English through structured lessons in composition, which include opportunities for teachers to provide frequent feedback so that students may revise and refine their work. By engaging in systematic practice in vocabulary, grammar, usage, and mechanics, and reading comprehension, students hone critical skills which are frequently found in standardized assessments.

Science

- Stride K12 offers a complete high school curriculum in science. The curriculum includes courses in physical science, biology, earth science, chemistry, physics, and environmental science. Stride K12 science courses provide hands-on exploration: courses have the option to use real materials to conduct scientific laboratory investigations at home. Options also exist to take these courses using virtual laboratories that reflect actual laboratory experience in a virtual setting. Throughout the sweep of K12 high school science courses, students become familiar with, and practice using, science processes and scientific methods. They develop skills in areas such as questioning, hypothesizing, data collection and analysis, and forming scientific conclusions. Each K12 high school science course prepares students for college science courses, not only by providing solid, scientifically accurate content but also by developing laboratory awareness and skills, and by firmly anchoring students in scientific principles.

World Languages

- World Languages: World Languages are increasingly important in the economy today, and students can take up to four years (including college-level AP) of courses in a variety of World Languages. K12's online language courses include recording technology so students' speaking



ability can be accurately assessed by their teachers. K12 offers a selection of World Languages for high school students that will meet or exceed the graduation requirements.

Elective Curriculum

K12's core curriculum is enhanced by a wide array of electives that enriches students' education in essential areas—including those identified by the 21st Century Skills and STEM initiatives—and will prepare students well for the world beyond high school. K12's elective curriculum includes courses in:

- Science Electives: Special interests in science can be pursued in Environmental Science, Renewable Technologies, Astronomy, or Forensic Science.
- Social Science Electives: Students interested in the social sciences can elect to explore Anthropology, Psychology, Economics, Civics, Sociology, Family and Consumer Science, Archaeology, or Contemporary World Issues
- Fine Arts: Fine Art, Music Appreciation, and Art History.
- Technology and Computer Science: A variety of technology and computer science courses are offered, ranging from basic Computer Literacy to AP Computer Science. Students may explore career avenues with courses including Digital Art, Image Design and Editing, Audio Engineering, Engineering Design/CAD, C++ Programming, and Web Design. Technology and computer science courses are heavily project-based, and students complete the courses with portfolios of completed work.
- Business: Students are given additional opportunities to explore careers with Introduction to Marketing I and II and Accounting. They can get practical experience in creating budgets, developing long-term financial plans to meet their goals, and making responsible choices about income and expenses with Personal Finance/Consumer Math.
- Health and Physical Education: Students can earn credit and learn essential skills with the courses Skills for Health and Physical Education. Physical Education, which may be repeated for additional semesters as needed to meet state standards, requires daily physical activity, verified by a parent or mentor. Both courses are also available as credit recovery.
- Communications: Students can pursue their interests in communications with courses in Journalism, Public Speaking, or Creative Writing.

College and Career Readiness

Students are guided through high school with a series of courses called Finding Your Path. These courses, which include K12's school-counseling tool, help students navigate the unique challenges of each year of high school, plan, and meet their goals. Other courses that focus on study skills, school success, and future planning include Reaching Your Academic Potential and Achieving Your Career and College Goals. Students may also get valuable work experience and school credit for projects they design themselves in Service Learning.



Remediation and Credit Recovery

K12 and its curriculum experts are prepared to meet all students where they are. The K12 curriculum also provides two kinds of courses for struggling students, “at risk” students, and students who have not successfully completed courses required for graduation

- Remediation courses: These courses bring students up to grade level in math and English—guiding them through the skills and knowledge needed for success. Remediation courses evaluate students’ current knowledge and provide the instruction needed for them to successfully continue their studies at a high school level.
- Credit recovery courses: These courses allow students to gain credit for courses they have previously taken and not completed successfully. They include diagnostic unit tests assessing students’ understanding of fundamental content and direct them to review or move ahead accordingly. Fresh, engaging content delivered with new approaches helps students grasp concepts they missed the first time. Designed to provide flexibility in delivering teacher support, these courses include computer- graded assignments and assessments with the option to augment teacher-graded assignments and assessments, as appropriate.



MICHIGAN
VIRTUAL CHARTER ACADEMYSM

POWERED BY STRIDE K12

1 Retrieved from: <https://www.actfl.org/advocacy/what-the-research-shows/what-the-research-shows-about-students%E2%80%99-attitudes-and-language-learning>

Bamford, K. W., & Mizokawa, D. T. (1989). Cognitive and attitudinal outcomes of an additive-bilingual program. U.S.; Washington: ED305826

Peal, E., & Lambert, W. E. (1962). The relation of bilingualism to intelligence. *Psychological Monographs*, 76(27, Whole No. 546), 23. from PsycINFO database.

Riestra, M. A., & Johnson, C. E. (1964). Changes in attitudes of elementary-school pupils toward foreign-speaking pupils resulting from the study of a foreign language. *Journal of Experimental Education*, 33(1), 65-72. from PsycINFO database.

Morgan, C. (1993) 'Attitude change and foreign language culture learning' in *Language Teaching*, 26 (2), pp. 63-75.

OrganizationName	CollectionName
Hazel Park School District	Board Meeting - Regular
Hazel Park School District	Board Meeting - Regular
Hazel Park School District	Board Meeting - Regular 2023-07-17
Hazel Park School District	Board Meeting - Regular 2023-07-17
Hazel Park School District	Board Meeting - Regular 2023-07-17
Hazel Park School District	Board Meeting - Regular 2023-07-17
Hazel Park School District	Board Meeting - Regular 2023-08-28
Hazel Park School District	Board Meeting - Regular 2023-08-28
Hazel Park School District	
Hazel Park School District	
Hazel Park School District	
Hazel Park School District	
Hazel Park School District	
Hazel Park School District	
Hazel Park School District	
Hazel Park School District	
Hazel Park School District	Board Meeting - Regular 2023-08-28
Hazel Park School District	Board Meeting - Regular 2023-08-28
Hazel Park School District	Board Meeting - Regular 2023-09-25
Hazel Park School District	Board Meeting - Regular 2023-09-25
Hazel Park School District	
Hazel Park School District	
Hazel Park School District	Board Meeting - Regular 2023-09-25
Hazel Park School District	Board Meeting - Regular 2023-09-25
Hazel Park School District	
Hazel Park School District	Board Meeting - Regular 2023-10-23
Hazel Park School District	Board Meeting - Regular 2023-10-23
Hazel Park School District	Board Meeting - Regular 2023-10-23
Hazel Park School District	Board Meeting - Regular 2023-10-23
Hazel Park School District	
Hazel Park School District	
Hazel Park School District	
Hazel Park School District	
Hazel Park School District	
Hazel Park School District	Board Meeting - Regular 2023-11-27
Hazel Park School District	Board Meeting - Regular 2023-11-27
Hazel Park School District	
Hazel Park School District	Board Meeting - Regular 2023-11-27
Hazel Park School District	Reauthorization
Hazel Park School District	Reauthorization
Hazel Park School District	Reauthorization
Hazel Park School District	Reauthorization
Hazel Park School District	Reauthorization
Hazel Park School District	Reauthorization
Hazel Park School District	Reauthorization
Hazel Park School District	Reauthorization

RequirementMasterName	EntityTypeName
Board Meeting Minutes - Approved Regular	Board
Board Meeting Minutes - Proposed Regular	Board
Board Meeting Agenda - Regular	Board
Board Meeting Minutes - Approved Regular	Board
Board Meeting Packet	Board
Board Meeting Minutes - Proposed Regular	Board
Board Meeting Agenda - Regular	Board
Board Meeting Packet	Board
Annual Operating Budget Public Hearing Notice/Posting	School
Annual Operating Budget- General Fund	School
Board Calendar	Board
Board Member Annual Conflict of Interest	Board
Quarterly Financial Statements - 4th Quarter	School
Resolutions Approved at Annual Organizational Meeting	School
School Calendar and Day Schedule	School
State Assessment Results	School
School Improvement Plan and/or Updates- District	School
Board Meeting Minutes - Approved Regular	Board
Board Meeting Minutes - Proposed Regular	Board
Board Meeting Agenda - Regular	Board
Board Meeting Packet	Board
MiCIP Plan	School
Transparency Certification Form	School
Board Meeting Minutes - Approved Regular	Board
Board Meeting Minutes - Proposed Regular	Board
Staff Review Certification Form	School
Board Meeting Agenda - Regular	Board
Board Meeting Packet	Board
Board Meeting Minutes - Approved Regular	Board
Board Meeting Minutes - Proposed Regular	Board
Annual Nonprofit Corporation Information Update	School
Audited Financial Statement - Management Letter	School
Preliminary Head Count Form	School
Quarterly Financial Statements - 1st Quarter	School
Audited Financial Statement	School
Board Member Nomination or Re-Nomination Materials	Board
Board Meeting Agenda - Regular	Board
Board Meeting Packet	Board
Pupil Accounting Compliance Report	School
Board Meeting Minutes - Approved Regular	Board
Board Policy Certification Form	School
Draft School Calendar 2024-2025	School
Grade Levels and Maximum Enrollment	School
National Standards for Quality Online Programs (iNaCOL) Self-Assessment	School
Position Descriptions	School
Reauthorization Contact Form	School
Reauthorization Questionnaire	School
Updated Curriculum	School

Board Meeting Minutes - Proposed Regular	Board
Annual Education Report	School
Board Meeting Agenda - Regular	Board
Board Meeting Packet	Board
Board Meeting Minutes - Approved Regular	Board
Board Meeting Minutes - Proposed Regular	Board
School Staff Roster- USE PROVIDED TEMPLATE	School
Board Meeting Agenda - Regular	Board
Board Meeting Packet	Board
21f Virtual/Online Learning Legislative Report Data Collection	School
Board Meeting Minutes - Approved Regular	Board
Board Meeting Minutes - Proposed Regular	Board
Quarterly Financial Statements - 2nd Quarter	School
Supplemental Count Day Submission	School
Board Meeting Agenda - Regular	Board
Board Meeting Packet	Board
Board Meeting Minutes - Approved Regular	Board
Board Meeting Minutes - Proposed Regular	Board
Board Meeting Agenda - Regular	Board
Board Meeting Packet	Board
Transparency Certification Form	School
Board Meeting Minutes - Approved Regular	Board
Board Meeting Minutes - Proposed Regular	Board
Organizational Structure draft ESP Agreement with letter of opinion	School
Board Meeting Agenda - Regular	Board
Board Meeting Packet	Board
Quarterly Financial Statements - 3rd Quarter	School
Board Meeting Minutes - Approved Regular	Board
Board Member Nomination or Re-Nomination Materials	Board
Board Meeting Minutes - Proposed Regular	Board
Notice of Open Enrollment & Lottery Procedures	School
Board Meeting Agenda - Regular	Board
Board Meeting Packet	Board
Board Meeting Minutes - Approved Regular	Board
Board Meeting Minutes - Proposed Regular	Board
Board Meeting Agenda - Regular	Board
Board Meeting Packet	Board
Board Approved Letter of Engagement for Annual Financial Audit	School
Budget - Approved - Amended Budget	School
Board Meeting Minutes - Approved Regular	Board
Educational Service Provider Agreements and Amendments	School

MasterEventDate	MasterDueDateTime	Total	Submitted	PastDue	Late
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6/26/2023	7/4/2023 23:59	1	1	0	1
7/17/2023	7/22/2023 23:59	1	1	0	1
7/17/2023	7/22/2023 23:59	1	1	0	1
7/17/2023	7/22/2023 23:59	1	1	0	1
7/17/2023	7/25/2023 23:59	1	1	0	1
8/28/2023	8/23/2023 23:59	1	1	0	1
8/28/2023	8/23/2023 23:59	1	1	0	1
8/31/2023	8/31/2023 23:59	1	1	0	0
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8/31/2023	8/31/2023 23:59	1	1	0	0
8/31/2023	8/31/2023 23:59	1	1	0	1
6/30/2023	8/31/2023 23:59	1	1	0	0
8/31/2023	8/31/2023 23:59	1	1	0	0
8/31/2023	8/31/2023 23:59	1	1	0	0
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9/25/2023	9/20/2023 23:59	1	1	0	1
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9/29/2023	9/29/2023 23:59	1	0	1	0
9/25/2023	9/30/2023 23:59	1	1	0	0
9/25/2023	10/3/2023 23:59	1	1	0	0
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10/23/2023	10/18/2023 23:59	1	1	0	1
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11/27/2023	11/22/2023 23:59	1	1	0	1
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12/4/2023	12/4/2023 23:59	1	1	0	1
12/4/2023	12/4/2023 23:59	1	1	0	0

11/27/2023	12/5/2023 23:59	1	1	0	0
12/16/2023	12/16/2023 23:59	1	1	0	1
12/25/2023	12/20/2023 23:59	1	1	0	1
12/25/2023	12/20/2023 23:59	1	1	0	1
12/25/2023	12/30/2023 23:59	1	1	0	1
12/25/2023	1/2/2024 23:59	1	1	0	1
1/9/2024	1/9/2024 23:59	1	1	0	0
1/22/2024	1/17/2024 23:59	1	1	0	1
1/22/2024	1/17/2024 23:59	1	1	0	1
1/26/2024	1/26/2024 23:59	1	1	0	1
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12/31/2023	1/30/2024 23:59	1	1	0	1
2/16/2024	2/16/2024 23:59	1	1	0	0
2/26/2024	2/21/2024 23:59	1	1	0	1
2/26/2024	2/21/2024 23:59	1	1	0	1
2/26/2024	3/2/2024 23:59	1	1	0	0
2/26/2024	3/5/2024 23:59	1	1	0	0
3/25/2024	3/20/2024 23:59	1	0	0	0
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3/25/2024	3/30/2024 23:59	1	0	0	0
3/25/2024	4/2/2024 23:59	1	0	0	0
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4/22/2024	4/17/2024 23:59	1	0	0	0
4/22/2024	4/17/2024 23:59	1	0	0	0
3/30/2024	4/26/2024 23:59	1	0	0	0
4/22/2024	4/27/2024 23:59	1	0	0	0
4/28/2024	4/28/2024 23:59	1	0	0	0
4/22/2024	4/30/2024 23:59	1	0	0	0
5/15/2024	5/15/2024 23:59	1	0	0	0
5/27/2024	5/22/2024 23:59	1	0	0	0
5/27/2024	5/22/2024 23:59	1	0	0	0
5/27/2024	6/1/2024 23:59	1	0	0	0
5/27/2024	6/4/2024 23:59	1	0	0	0
6/24/2024	6/19/2024 23:59	1	0	0	0
6/24/2024	6/19/2024 23:59	1	0	0	0
6/28/2024	6/28/2024 23:59	1	0	0	0
6/28/2024	6/28/2024 23:59	1	0	0	0
6/24/2024	6/29/2024 23:59	1	0	0	0
6/30/2024	6/30/2024 23:59	1	0	0	0

MICHIGAN VIRTUAL CHARTER ACADEMY

Schedule 12

School Calendar and School Day Schedule

MVCA will begin the 2024 - 2025 school year following the Labor Day Holiday. MVCA will make the educational services available to pupils for the minimum of at least 1,098 hours during a school year. The Academy will track the pupil's participation through attendance and asynchronous work completion in the educational program offered by the Academy for the proportionate number of instructional hours from the date of enrollment of the pupil, in accordance with MCL 380.553a(2)(b) and the Pupil Accounting Manual. Below is the 2024 - 2025 school calendar:

Month	Day(s)	MVCA ACADEMIC CALENDAR 2024-2025 School year
August	14-15	Staff Professional Development/Training Face-To-Face
September	3	First Day of School for Students
	25	HALF DAY FOR STUDENTS – Staff Professional Development
October	2	STUDENT COUNT DAY
	23	HALF DAY FOR STUDENTS – Staff Professional Development
November	13	HALF DAY FOR STUDENTS – Staff Professional Development
	27	HALF DAY FOR STUDENTS & STAFF – Thanksgiving Break
	28-29	NO SCHOOL FOR STUDENTS & STAFF – Thanksgiving Break
December	11	HALF DAY FOR STUDENTS – Staff Professional Development
	23-Jan 3	NO SCHOOL FOR STUDENTS & STAFF – Winter Break
January	6	SCHOOL RESUMES
	20	NO SCHOOL FOR STUDENTS & STAFF – Martin Luther King, Jr.'s birthday recognized
	22-27	1 st Semester Exams
	28	HALF DAY FOR STUDENTS – 1 ST Semester Ends
	29-31	NO SCHOOL FOR STUDENTS ONLY – Semester Break
February	3	2 nd Semester Begins
	TBD	WIDA Testing
	12	STUDENT COUNT DAY
	17	NO SCHOOL FOR STUDENTS & STAFF – Presidents' Day
March	19	HALF DAY FOR STUDENTS – Staff Professional Development
	24-28	NO SCHOOL FOR STUDENTS & STAFF – Spring Break
	31	SCHOOL RESUMES
April	7-25	State Testing Window (Please refer to the SY4-25 Family Testing Guide for grade specific dates)
May	14	HALF DAY FOR STUDENTS – Staff Professional Development
	TBD	Final Exams - Seniors
	26	NO SCHOOL FOR STUDENTS & STAFF – Memorial Day
June	TBD	High School Graduation
	9-12	Final Exams - Underclassmen
	12	LAST DAY OF SCHOOL

Below are the daily schedules for a typical student in Elementary, Middle School and High School

Elementary

	Kindergarten - Day A	Day B	Day C
8-8:30	Asynchronous Lesson	Asynchronous Lesson	Asynchronous Lesson
8:30-9:45	WG ELA	WG ELA	WG ELA
	ELA - Small group	ELA - Small group	ELA - Small group
9:45-10:00			
10-11:15	WG Math	WG Math	WG Math
	Math - Small group	Math - Small group	Math - Small group
11:15-11:30			
11:30-12	Lunch	Lunch	Lunch
12-1:30	Asynchronous Lesson/progress monitoring	Asynchronous Lesson/progress monitoring	Asynchronous Lesson/progress monitoring
1:30-2	Homeroom	Soc. Studies	Science
2-2:30	MindPlay/Freckle Session	MindPlay/Freckle Session	MindPlay/Freckle Session
2:30-4:00	Asynchronous	Asynchronous	Asynchronous

Middle School

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 - 9:00am	Physical Education, IS/CM/EL Session, or Asynch Work Time	Physical Education, IS/CM/EL Session, or Asynch Work Time	Physical Education, IS/CM/EL Session, or Asynch Work Time	Physical Education, IS/CM/EL Session, or Asynch Work Time	Physical Education, IS/CM/EL Session, or Asynch Work Time
9:00 - 10:00am	Science	Science	Science	Science	Homeroom or Assembly Extra Program Rotation (Freckle, Stride Skills Arcade, etc.)
10:00 - 11:00am	IS/CM/EL Session or Asynch Work Time	IS/CM/EL Session or Asynch Work Time	IS/CM/EL Session or Asynch Work Time	IS/CM/EL Session or Asynch Work Time	Teacher Reacher (Office Hours)
11:00am - 12:00pm	ELA	ELA	ELA	ELA	IS/CM/EL Session or Asynch Work Time
12:00 - 12:30pm	Lunch	Lunch	Lunch	Lunch	Lunch
12:30 - 1:30pm	Math	Math	Math	Math	Physical Education, IS/CM/EL Session, or Asynch Work Time
1:30 - 2:30pm	Social Studies	Social Studies	Social Studies	Social Studies	
2:30 - 3:30pm	Physical Education, IS/CM/EL Session, or Asynch Work Time	Physical Education, IS/CM/EL Session, or Asynch Work Time	Physical Education, IS/CM/EL Session, or Asynch Work Time	Physical Education, IS/CM/EL Session, or Asynch Work Time	
3:30 - 4:30pm					

High School

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-8:40	Math	Math	Math	Math Targeted Small Group	Math
8:45-9:25	Social Studies	Social Studies Targeted Small Group	Social Studies	Social Studies Targeted Small Group	Social Studies
9:30-10:10	English	English Targeted Small Group	English	English Targeted Small Group	English
10:15-10:55	Science	Science Targeted Small Group	Science	Science Targeted Small Group	Science
11:00-11:40	Electives Group 1	Electives Group 1	Grade Level Homeroom Assemblies	Electives Group 1	Electives Group 1
11:45-12:15	Lunch				
12:15-12:55	Electives Group 2	Electives Group 2	Asynchronous Instruction and Intervention	Electives Group 2	Electives Group 2
1:00-1:40	Electives Group 3	Electives Group 3		Electives Group 3	Electives Group 3
1:45-2:25	Math Credit Recovery Honors SS Math Intervention/Small Group	SS Credit Recovery Honors Math Math Intervention/Small Group		Math Credit Recovery Honors SS Math Intervention/Small Group	SS Credit Recovery Honors Math Math Intervention/Small Group
2:30-3:10	ELA credit recovery Honors Science ELA Intervention/Small Group	Science credit recovery Honors ELA ELA Intervention/Small Group		ELA credit recovery Honors Science ELA Intervention/Small Group	Science credit recovery Honors ELA ELA Intervention/Small Group
3:15-4:00	Asynchronous/1:1/Intervention/Social Hour and Clubs				

**THE SCHOOL DISTRICT OF THE CITY OF HAZEL PARK BOARD OF
EDUCATION AND MICHIGAN VIRTUAL CHARTER ACADEMY**

Schedule 3

FISCAL AGENT AGREEMENT

This Fiscal Agent Agreement is part of the Contract issued by the School District of the City of Hazel Park Public Schools Board of Education ("Authorizer"), an authorizing body as defined by the Revised School Code, as amended (the "Code"), to Michigan Virtual Charter Academy, a Michigan school of excellence which is a cyber school ("the Academy"), pursuant to Part 6E, Sections MCL 380.551 through and including MCL 380.561.

Preliminary Recitals

WHEREAS, pursuant to the Code and the Contract, the Authorizer, as the authorizing body, is the fiscal agent for the Academy, and

WHEREAS, the Authorizer is required by State law to forward any State School Aid Payments received from the State of Michigan ("State") on behalf of the Academy to the Academy,

NOW, THEREFORE, in consideration of the premises set forth below, the parties agree to the following:

**ARTICLE I
DEFINITIONS AND INTERPRETATIONS**

Section 1.01. Definitions. Unless otherwise provided, or unless the context requires otherwise, the following terms shall have the following definitions:

"Account" means an account established by the Academy for the receipt of State School Aid Payments at a bank, savings and loan association, or credit union which has not been deemed ineligible to be a depository of surplus funds under Section 6 of Act No. 105 of the Public Acts of 1855, being Section. 21.146 of the Michigan Compiled Laws.

"Agreement" means this Fiscal Agent Agreement.

"Charter Schools Office" means the Office of the Superintendent of the Authorizer or her designee.

"Fiscal Agent" means the Authorizer, or an officer or employee of the School District of the City of Hazel Park as designated by the Authorizer.

"Other Funds" means any other public or private funds which the Academy receives and for which the Authorizer voluntarily agrees to receive and transfer to the Academy.

"State School Aid Payment" means any payment of money the Academy receives from the State School Aid Fund established pursuant to Article IX, Section 11 of the Michigan Constitution of 1963 or under the State School Aid Act of 1979, as amended.

"State" means the State of Michigan.

"State Treasurer" means the office responsible for issuing funds to public school academies for State School Aid Payments pursuant to the School Aid Act of 1979, as amended.

ARTICLE II FISCAL AGENT DUTIES

Section 2.01. Receipt of State School Aid Payments and Other Funds. The Authorizer is the Fiscal Agent for the Academy for the limited purpose of receiving State School Aid Payments. By separate agreement, the Authorizer and the Academy may also agree that the Authorizer will receive Other Funds for transfer to the Academy. The Fiscal Agent will receive State School Aid Payments from the State, as provided in Section 3.02.

Section 2.02. Transfer to Academy. Except as provided in the Terms and Conditions, the Fiscal Agent shall transfer all State School Aid Payments and all Other Funds received on behalf of the Academy to the Academy within ten (10) business days of receipt or as otherwise required by the provisions of the State School Aid Act of 1979 or applicable State Board rules. The State School Aid Payments and all Other Funds shall be transferred into the Account designated by a resolution of the Board of Directors of the Academy and by a method of transfer acceptable to the Fiscal Agent.

Section 2.03. Limitation of Duties. The Fiscal Agent has no responsibilities or duties to verify the Academy's pupil membership count, as defined in the State School Aid Act of 1979, as amended, or to authorize, to approve or to determine the accuracy of the State Aid School Payments received on behalf of the Academy from the State Treasurer. The duties of the Fiscal Agent are limited to the receipt and transfer to the Academy of State School Aid Payments and Other Funds received by the Academy. The Fiscal Agent shall have no duty to monitor or approve expenditures made by the Academy Board.

Section 2.04. Academy Board Requests for Direct Intercept of State School Aid Payments. If the Academy Board directs that a portion of its State School Aid Payments be forwarded by the Fiscal Agent to a third party account for the payment of Academy debts and liabilities, the Academy shall submit to the Charter Schools Office: (i) a copy of the Academy Board's resolution authorizing the direct intercept of State School Aid Payments; and (ii) a copy of a State School Aid Payment Agreement and Direction document that is in a form and manner acceptable to the Fiscal Agent.

**ARTICLE III
STATE DUTIES**

Section 3.01. Eligibility for State School Aid Payments. The State, through its Department of Education, has sole responsibility for determining the eligibility of the Academy to receive State School Aid Payments. The State, through its Department of Education, has sole responsibility for determining the amount of State School Aid Payments, if any, the Academy shall be entitled to receive.

Section 3.02. Method of Payment. Each State School Aid Payment for the Academy will be made to the Fiscal Agent by the State Treasurer by issuing a warrant and delivering the warrant to the Fiscal Agent by electronic funds transfer into an account specified by the Fiscal Agent, or by such other means deemed acceptable to the Fiscal Agent. The State shall make State School Aid Payments at the times specified in the State School Aid Act of 1979, as amended.

**ARTICLE IV
ACADEMY DUTIES**

Section 4.01. Compliance with State School Aid Act. In order to assure that funds are available for the education of pupils, an Academy shall comply with all applicable provisions of the State School Aid Act of 1979, as amended.

Section 4.02. Expenditure of Funds. The Academy may expend funds that it receives from the State School Aid Fund for any purpose permitted by the State School Aid Act of 1979 and may enter into contracts and agreements determined by the Academy as consistent with the purposes for which the funds were appropriated.

Section 4.03. Mid-Year Transfers. Funding for students transferring into or out of the Academy during the school year shall be in accordance with the State School Aid Act of 1979 or applicable State Board rules.

Section 4.04. Repayment of Overpayment. The Academy shall be directly responsible for reimbursing the State for any overpayments of State School Aid Payments. At its option, the State may reduce subsequent State School Aid Payments by the amount of the overpayment or may seek collection of the overpayment from the Academy.

Section 4.05. Deposit of Academy Funds. The Academy Board agrees to comply with Section 1221 of the Revised School Code, being MCL 380.1221, regarding the deposit of State School Aid Payments and Other Funds received by the Academy.

**ARTICLE V
RECORDS AND REPORTS**

Section 5.01. Records. The Fiscal Agent shall keep books of record and account of all transactions relating to the receipts, disbursements, allocations and application of the State School Aid Payments and Other Funds received, deposited or transferred for the benefit of the Academy, and these books shall be available for inspection at reasonable hours and under reasonable conditions by the Academy and the State.

Section 5.02. Reports. The Fiscal Agent shall prepare and send to the Academy within thirty (30) days of September 1, 2011, and annually thereafter, a written report dated as of August 31 summarizing all receipts, deposits and transfers made on behalf or for the benefit of the Academy during the period beginning on the latter of the date hereof or the date of the last such written report and ending on the date of the report, including without limitation, State School Aid Payments received on behalf of the Academy from the State Treasurer and any Other Funds which the Authorizer receives under this Agreement.

**ARTICLE VI
CONCERNING THE FISCAL AGENT**

Section 6.01. Representations. The Fiscal Agent represents that it has all necessary power and authority to enter into this Agreement and undertake the obligations and responsibilities imposed upon it in this Agreement and that it will carry out all of its obligations under this Agreement.

Section 6.02. Limitation of Liability. The liability of the Fiscal Agent to transfer funds to the Academy shall be limited to the amount of State School Aid Payments as are from time to time delivered by the State and the amount of Other Funds as delivered by the source of those funds.

The Fiscal Agent shall not be liable for any action taken or neglected to be taken by it in good faith in any exercise of reasonable care and believed by it to be within the discretion or power conferred upon it by this Agreement, nor shall the Fiscal Agent be responsible for the consequences of any error of judgment; and the Fiscal Agent shall not be answerable except for its own action, neglect or default, nor for any loss unless the same shall have been through its gross negligence or willful default.

The Fiscal Agent shall not be liable for any deficiency in the State School Aid Payments received from the State Treasurer to which the Academy was properly entitled. The Fiscal Agent shall not be liable for any State School Aid overpayments made by the State Treasurer to the Academy for which the State subsequently seeks reimbursement.

ACKNOWLEDGMENT OF RECEIPT

The undersigned, on behalf of the State of Michigan, Department of Treasury, acknowledges receipt of the foregoing Fiscal Agent Agreement that is part of the Contract issued by the School District of the City of Hazel Park Public Schools Board of Education to Michigan Virtual Charter Academy.

By: _____

Its: _____

Date: _____



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Stephanie Dulmage, Assistant Superintendent of Teaching and Learning
Subject: Restorative Practices Three-Year Implementation Plan
Date: 3/18/2024

Purpose

Restorative Practices has demonstrated its ability to enhance school culture and climate, improve relationships among stakeholders, decrease conflict, and increase focus on academic goals and social development. By implementing Restorative Practices, Hazel Park Schools can create a supportive environment conducive to effective teaching and learning, benefiting both students and staff in the long term.

Implementation Approach:

The proposed project aims to support a multi-year, whole-school transformation of climate and culture across school buildings using Restorative Practices. This approach centers on creating and supporting Restorative Practices Implementation Teams (RPITs) in each participating building. These teams will plan and guide the implementation of a school-wide restorative practices approach focusing on developing SEL competencies, transitioning from punitive measures to proactive approaches, and fostering a supportive school climate.

Stages and Proposed Activities:

The implementation plan spans four stages, each with associated training and consultation support to guide the process effectively. These stages include Launch, Initial Implementation, Full Implementation, and Continued Implementation with Continuous Quality Improvement. Each stage is designed to progressively integrate Restorative Practices into daily school operations while ensuring fidelity and efficacy.

Approving this three-year implementation plan for Restorative Practices aligns with the district's goals of fostering a positive school climate, improving relationships, and enhancing academic outcomes. By investing in Restorative Practices, Hazel Park Schools can effectively address discipline gaps, promote equity, and create a safer, more supportive environment for all stakeholders. This plan also supports compliance with MCL 380.1310c: A school board or its designee shall consider using restorative practices as an alternative or in addition to suspension or expulsion under this act. If a school board or its designee suspends or expels a pupil under this act, the school board or its designee shall consider using restorative practices in addition to suspension or expulsion. If a school board or its designee decides not to suspend or expel a pupil for a disciplinary issue, the school board or its designee shall consider using restorative practices to address the disciplinary issue.





With a data-driven plan supported at all levels, Hazel Park Schools have the opportunity to become a model restorative practices district. The benefits extend beyond academic achievement to include SEL skills development, staff retention, and deeper student engagement in learning. Therefore, we recommend approving the proposed three-year implementation plan for Restorative Practices.

Year	Consulting & Training Costs
2024-2025	\$25,000
2025-2026	\$10,000
2026-2027	\$10,000
Grand Total	45,000

*Does **not** include: Mileage, material costs, and Summer RP training

Funding Source: General Fund and Grants

Strategic Goal Alignment

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Resources: The Hazel Park School District will maximize its resources to assure high-quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approves the purchase of a three-year Restorative Practices Implementation Plan for \$45,000.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



Ford Administration
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www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Megan Papsian-Broadwell, Executive Director of Student Services
Subject: Special Education: Extended School Year Services 2024
Date: 3/14//2024

Extended school year services for special education students will provide a research-based curriculum to ensure students maintain skill levels throughout summer vacation. The academic impact of extended school year (ESY) services is a significant factor in the success of students with special needs and must be considered for every student with a disability at each Individualized Education Program (IEP) Team meeting. The need for ESY must be determined individually and may not be provided or denied based upon category of disability or program assignment. A student may be determined to need ESY services due to:

- 1) A serious potential for regression of skills beyond a reasonable period of recoupment;
- 2) The nature or severity of the disability; or
- 3) Critical stages or areas of learning.

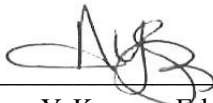
Strategic Goal Alignment

Curriculum & Instruction: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community. In delivering Extended School Year services to students in Hazel Park Schools, special education personnel adhere to the programs and services indicated on the students' Individualized Education Plans and implement district-approved curriculum in reading, writing and mathematics.

- **Funding Source:** Tuition
- Estimated Salary Schedule: Hourly Employment at Hourly Salary per HPEA and HPPA Salary Schedules

<p><u>Recommendation</u> That the Board of Education approve the hiring of: *4 Teachers of Students with Autism Spectrum Disorder *10 Paraprofessionals - Special Education Support</p>	<p>*1 School Social Worker *1 Speech/Language Pathologist *1 Occupational Therapist *1 Physical Therapist</p>
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**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Stephanie Dulmage, Assistant Superintendent of Teaching and Learning
Subject: ECRA School Improvement and Data Analysis Tool
Date: 3/18/2024

Purpose

A key driver of effective goal setting and improved student outcomes is the use of multiple sources of data to assess and quantify the impact of our instructional programming, interventions, processes, and procedures on student outcomes. For this process to work effectively, school and district staff must have access to data that has been analyzed at a high level, in an accessible format. To accomplish this essential area of need, we are recommending the purchase of the ECRA school improvement application. ECRA is a web-based School Improvement application that gives school districts an actionable data and analytics solution designed to measure and improve student outcomes. This tool uses predictive analytics that will allow us to

- Access student cohort data
- Set actionable personalized goals
- Evaluate programming for academic return on investment (ROI)
- Measure student growth and proficiency
- Personalize goals for student growth
- Contextualize goals for schools
- Systematize goals for the district

The yearly fee for access to the ECRA School Improvement solution is \$22,491/year, with a prorated amount of \$7,497 for the remainder of the 2023-2024 school year. ECRA has agreed to waive the \$12,000 yearly consulting support and professional learning fee for Hazel Park School District. If approved, the district will remove the yearly fees for the data component of Eidex.

Year	Yearly Fee	Analytics Support, Consulting, & Professional Learning	Total Cost/Year
2023-2024	\$7,497	*\$0.00	\$7,497
2024-2025	\$22,491	*\$0.00	\$22,491
2025-2026	\$22,491	*\$0.00	\$22,491
2026-2027	\$22,401	*\$0.00	\$22,401
		Grand Total	\$74,970

*12,000 Yearly Fee - Waived





Funding Source: General Fund

Strategic Goal Alignment

- Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.
- Resources: The Hazel Park School District will maximize its resources to assure high-quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approve the purchase of the ECRA School Improvement solution in the amount of \$74,970.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



Ford Administration
Jason Zirnig, Assistant Superintendent of Business and Operations
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5217 | F: 248-544-5443
www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Jason Zirnig, Assistant Superintendent of Business and Operations
Subject: Custodial Training and Consulting
Date: March 11, 2024

As we see staff turnover in the Custodial ranks we have assessed the need for some formal training of our staff on cleaning techniques, equipment maintenance and usage and industry best practices. To this end we have been able to secure Corker Consulting to provide three staff training sessions.

Session #1 - Spring Break, which will review proper maintenance and cleaning of equipment, effective time management and effective use of cleaning equipment and chemicals.

Session #2 - End of June, which will review summer cleaning best practices, demonstrations on skills that will be utilized during the summer cleaning process.

Session #3 - End of August, refresher on effective time management, best practices for cleaning of sections and items of focus from discussion with staff and personnel identified at earlier sessions.

In addition to training sessions for our staff Mr Corker will provide mentoring for the Supervisor of Maintenance and Custodial focusing on best practices, facility assessment reviews, employee evaluations to name a few topics. The services are to provide support and guidance where needed.

Total compensation for the services provided are \$500 a month for 12 months. Total contract for training and mentoring would be \$6,000.

Strategic Goal Alignment

Resource: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: General Fund

Recommendation

That the Board of Education approve the Services for Mentoring and Training of \$6,000

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent
From: Dr. Stephanie Dulmage, Assistant Superintendent of Teaching and Learning
Subject: Teaching and Learning Department Three-Year Plan (2024-2026)
Date: March 18, 2024

Introduction and Overview

We believe all students can learn, and it is our responsibility to ensure that all students learn in an environment driven by equity, membership in the community, and opportunities to participate in meaningful learning experiences designed to inspire, empower, and engage. The Hazel Park School District is committed to the following beliefs which should be fully supported by the curriculum, instructions, and meaningful assessment practices.

- The school district supports the social, emotional, physical, and academic needs of each child in a caring, healthy, and safe environment.
- All students have the ability to learn.
- A culture that celebrates diversity promotes equity.
- Student achievement and social-emotional learning are at the core of every decision.
- Students are successful when staff, families, and the community are engaged and support learning.
- A research-based curriculum, aligned with state standards, is the foundation for high-quality instruction.
- Student-driven learning environments foster self-efficacy and individual ownership of learning.
- Student success is fostered and supported through multiple pathways toward graduation

The Hazel Park School District Curriculum and Instruction Department is committed to achieving these goals for all students by providing a comprehensive educational experience that addresses both the academic and non-academic needs of our students. This requires the development of a high-quality, ambitious curriculum in both core and non-core content areas, supported by relevant, up-to-date, curricular, instruction, assessment resources, and materials, along with high-quality professional learning and training. Estimated costs include general education, special education, early childhood, and center programs.

The three-year budget outlined in this document represents a comprehensive plan to provide equitable access to the approved curriculum, instruction, and assessment resources and materials supported by high-quality, trained staff. In partnership with the Superintendent and the Business Office, adjustments will be made to the yearly budgets to ensure that we balance the needs of our students and teachers while acting fiscally responsible.

The yearly budgets are broken down by grade band and content area along with the costs for yearly renewals and new adoptions. The budget will be reviewed, updated, and adjusted regularly to ensure that we are responsive to student and staff needs, financial viability, and system-wide infrastructure.





Budget Summary

Year	Yearly Renewals Costs	New Adoption Implementation Costs	New Purchase Costs	Yearly Budget Total
2024-2025	\$725,300	\$40,000	\$336,534	\$1,101,834
2025-2026	\$619,300	\$20,000	\$912,534	\$1,551,834
2026-2027	\$625,800	\$10,000	\$562,534	\$1,198,334

*Costs for staffing, technology hardware, and access to the curriculum, instruction, and assessment components of Power School are not included in this budget

Funding Source:

- General Fund
- Center Funds
- State and Federal Grants and Other Funds
- GSRP Grant & Child Care Funds

Strategic Goal Alignment:

Curriculum & Instruction: Hazel Park Schools will develop innovative, independent, and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.





Ford Administration
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Budget Details

2024-2025

Content Area	2024 - 2025 Renewal/Replacement Expenditures	2024 - 2025 Pilot Expenditures	2024 - 2025 New Adoption Expenditures
ELA	\$325,000	\$0	\$85,000
Math	\$60,000	\$20,000	\$5,000
Science	\$28,000	\$0	\$0
Social Studies	\$21,000	\$20,000	\$0
PLTW/STEM/Electives	\$23,000	\$0	\$0
Assessment	\$85,000	\$0	\$12,190
Center	\$84,800	\$0	\$827
Online Course	\$98,500	\$0	\$13,017
Conference/Curriculum Work	\$0	\$0	\$201,000
Other Teaching and Learning Costs	\$0	\$0	\$19,500
Grand Total for 2024-2025	\$725,300	\$40,000	\$336,534





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2025-2026

Content Area	2025 - 2026 Renewal/Replacement Expenditures	2025 - 2026 Pilot Expenditures	2025 - 2026 New Adoption Expenditures
ELA	\$260,000	\$0	\$35,000
Math	\$55,000	\$0	\$355,000
Science	\$28,000	\$20,000	\$0
Social Studies	\$0	\$0	\$300,000
PLTW/STEM/Electives	\$23,000	\$0	\$0
Assessment	\$85,000	\$0	\$190
Center	\$69,800	\$0	\$827
Online Course	\$98,500	\$0	\$1,017
Conference/Curriculum Work	\$0	\$0	\$201,000
Other Teaching and Learning Costs	\$0	\$0	\$19,500
Grand Total for 2025-2026	\$619,300	\$20,000	\$912,534





Ford Administration
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2026-2027

Content Area	2026-2027 Renewal/Replacement Expenditures	2026-2027 Pilot Expenditures	2026-2027 New Adoption Expenditures
ELA	\$260,000	\$0	\$35,000
Math	\$55,000	\$0	\$0
Science	\$27,000	\$0	\$300,000
Social Studies	\$15,000	\$0	\$0
PLTW/STEM/Electives	\$23,000	\$10,000	\$5,000
Assessment	\$77,500	\$0	\$190
Center	\$69,800	\$0	\$827
Online Course	\$98,500	\$0	\$1,017
Conference/Curriculum Work	\$0	\$0	\$201,000
Other Teaching and Learning Costs	\$0	\$0	\$19,500
Grand Total for 2026-2027	\$625,800	\$10,000	\$562,534





Ford Administration
Jason Zirnis, Assistant Superintendent of Business and Operations
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5217 | F: 248-544-5443
www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Jason Zirnis, Assistant Superintendent of Business and Operations
Subject: Technology, Maintenance and Custodial 3 Year Plans
Date: March 11, 2024

Attached are the 3 year plans for large and small equipment replacement and technology. These plans are a guide and will be updated when the need arises. These plans are a roadmap to continually ensure that our staff have the necessary equipment to perform their jobs effectively and efficiently. In most cases we will adhere to purchasing of the items listed in the year indicated, but as always, due to unforeseen circumstances the need may arise to accelerate the replacement of items due to malfunctions or breakage.

Goal Statement – Resource: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: General Fund

Recommendation
That the Board of Education approve the three year plans for maintenance and custodial equipment.

**APPROVED AND RECOMMENDED
FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



Hazel Park Schools
Large Equipment Replacement Plan
2024

LOCATION	EQUIPMENT	Age	24/25	25/26	26/27
WEBB/JARDON	scrubber	10+	\$15,000		
	Clarke 21" floor scrubber	2023			
	Clarke 21" wet pickup machine (Rider)	10+	\$3,500		
	John Deere Riding Lawnmower	10+		\$10,000	
HOOVER	Turf Tiger mower	10+			
	Floor Machine	10+			
	pick-up machine	10+	\$3,500		
WEBSTER	Riding mower - Scag	10+	\$9,000		
	Floor Machine	2022			
	pick-up machine	10+	\$3,500		
JR. HIGH	Snapper heavy duty snow blower	2023	\$1,500		
	2 Toro snow blowers	2003		\$1,000	\$1,000
	Carpet Machine	2011	\$4,000		
	Scag Turf Tiger	2003	\$9,000		
	Tenent floor machine	2019			\$15,000
UNITED OAKS	Huskavarna	8+		\$10,000	
	pick-up machine	10+		\$3,500	
	MTD walk behind snow blower	10+			\$1,000
FORD	Floor Machine - walk behind	10+			\$8,500
	MTD walk behind snow blower	10+		\$750	
MAINTENANCE DEPT.	1 Deere riding mowers	2018			
	1 Deere riding mowers	2018			
	Cub Cadet Lawn Mower	2021			
	1 salt dog	2020			
	1 salt dog	2020			
	John Deere Tractor	2020			
	Bobcat	1993			
	Space Vac	2023			
	Bathroom Cleaners	2022			
	Bathroom Cleaners	2023			
	Lifts - Jr High	2003			
	Lift - Single man	2000			\$7,500
	Genie Lift (Blue) Maint	10+	\$7,500		
	Red Trailer	20+			
	Landscape trailers (useable)	20+			
	Hilo maintenance	20+			
	In Bed Dump	ASAP			
	Enclosed Trailer	10+			
HIGH SCHOOL	X Mark Mower	2020			
	Floor Machine	10+			
	Floor Machine	10+		\$8,500	
	pick-up machine	2023			
	pick-up machine	10+			\$5,000
	John Deere Gator	2013			

Hazel Park Schools
Small Equipment Replacement Plan
2024

<u>LOCATION</u>	<u>EQUIPMENT</u>	<u>24/25</u>	<u>25/26</u>	<u>26/27</u>
WEBB/JARDON	Shindaiwa weed whip	200		
	Tanaka hedge trimmer	150		
	Bolens lawn edger		250	
	Bolens 21" lawn mower			
	Platform Cart (2)			500
	Custodial Cart and Mop Bucket	750	750	
HOOVER	Toro power clear snow blower			
	8hp Little Wonder walk behind leaf blower		300	
	Husqvarna gas powered leaf blower	200		
	Shindaiwa weed whip	250		
	Echo gas powered edger		250	
	Platform Cart			500
	Custodial Cart and Mop Bucket	750		
WEBSTER	Snow blower			
	Salt spreader		100	
	weed whipper	250		
	power edger		250	
	hedge trimmer	150		
	Platform Cart			500
	Custodial Cart and Mop Bucket	750		
JR. HIGH	edger	300		
	backpack leaf blower		300	
	walk behind leaf blower	500		
	air compressor			300
	2 weed whippers			250
	Platform Cart		500	
	Custodial Cart and Mop Bucket	750		
UNITED OAKS	salt spreader		100	
	Husqvarna blower			
	MTD walk behind blower (replace with Backpack)	300		
	Platform Cart			500
	Custodial Cart and Mop Bucket	750		
FORD	Pallet Jack			500
	Custodial Cart and Mop Bucket	750		

Hazel Park Schools
Small Equipment Replacement Plan
2024

<u>LOCATION</u>	<u>EQUIPMENT</u>	<u>24/25</u>	<u>25/26</u>	<u>26/27</u>
MAINTENANCE DEPT.	Air compressor			
	3 weed eaters	250		300
	2 backpack blowers		800	
	2 snowblowers		1,800	
	Chain saw	450		
	Pole chain saw			500
	Generator			
	3 salt spreaders	100		100
	Edger			
	Stick edger		200	
	110v power washer	800		
	Pallet Jack			750
	Tools	1,000	1,000	1,000
HIGH SCHOOL	Backpack blower			300
	Pallet Jack		750	
	Flat Bad Cart			500
	Custodial Cart and Mop Bucket	750		900
		8,380	8,200	8,500

Device	2024-2025 Projected	2025-2026 Projected	2026-2027 Projected
Preschool-2 iPads (2021)	\$0.00	\$0.00	\$0.00
Interactive Boards	\$0.00	\$50,000.00	\$50,000.00
Document Cameras (2021)	\$0.00	\$0.00	\$0.00
ESports Equipment	\$50,000.00	\$0.00	\$0.00
Acers Chromebooks - 257 auto-update (2019)	\$0.00	\$0.00	\$0.00
Dell Chromebooks - 356 auto-update (2021)	\$0.00	\$0.00	\$0.00
Dell Chromebooks - 543 auto-update (2022)	\$0.00	\$0.00	\$0.00
Lenovo Chromebooks - 1424 auto-update 6/2025	\$292,500.00	\$292,500.00	\$0.00
iPad - 4th Generation Refresh 150 (2023)	\$50,000.00	\$50,000.00	\$50,000.00
Video Surveillance/Security (2024)	\$0.00	\$0.00	\$0.00
Phone System (2024)	\$0.00	\$0.00	\$0.00
Apple TV's (2021)	\$0.00	\$2,000.00	\$2,000.00
Teacher Devices Refresh (2021)	\$0.00	\$50,000.00	\$50,000.00
Administrator Devices Refresh (2021)	\$0.00	\$20,000.00	\$20,000.00
Classroom Amplification Systems	\$10,000.00	\$10,000.00	\$10,000.00
Auditorium/Group Learning Spaces/Gyms/Athletics	\$0.00	\$0.00	\$0.00
Printers/Copiers (2019)	\$0.00	\$0.00	\$0.00
Building Clocks	\$0.00	\$0.00	\$0.00
Building PA Systems	\$0.00	\$0.00	\$0.00
Building Sign	\$0.00	\$0.00	\$0.00
Bus Cameras (Maintenance Contract) (2021)	\$4,800.00	\$4,800.00	\$4,800.00
District Radios (Walkie-Talkies)	\$0.00	\$2,500.00	\$2,500.00
Staff Security Awareness/Phishing Training	\$0.00	\$1,000.00	\$1,000.00
Technology Staff Development/Training	\$2,000.00	\$2,000.00	\$2,000.00
Filtering Software	\$60,000.00	\$0.00	\$0.00
uninterruptible power supply (UPS)	\$0.00	\$0.00	\$0.00

Device	2024-2025 Projected	2025-2026 Projected	2026-2027 Projected
Networking Equipment	\$0.00	\$0.00	\$0.00
Structured Cabling	\$0.00	\$0.00	\$0.00
Wireless (Access Points)	\$0.00	\$0.00	\$0.00
Network Sensor (Wyeobot) eligible for eRate	\$0.00	\$0.00	\$0.00
Equipment total	\$469,300.00	\$484,800.00	\$192,300.00
Discounted equipment projected total (eRate) District is responsible for 10%-15% of cost	\$0.00	\$0.00	\$0.00
Total	\$469,300.00	\$484,800.00	\$192,300.00



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

1620 E. Elza, Hazel Park, MI 48030 • Phone 248-658-5200 | Fax 248-544-5443

To: Amy Kruppe, Ed.D, Superintendent of Schools
From: Thomas Oestrike, Director of Athletics
Date: March 15, 2024
Re: Varsity Boys District Wrestling Overnight Trip

Hazel Park Boys Varsity Wrestling team is requesting to participate in a tournament in Dundee on February 9, 2024. They would travel by District bus after school on Friday, February 9th and stay overnight. The team will be staying at the Hampton Inn located in Dundee. Permission slips and medical forms will be collected from all athletes. Mr. Donald McGinnis, Varsity Boys Coach will be responsible for the trip along with a Chaperone. He understands that he is not allowed to transport any student at any time. He has also been informed about proper conduct while chaperoning students.

The Boys Wrestling team would like approval to stay 1 night at the Hampton Inn located in Dundee. They are requesting a total of 7 rooms. Four (4) rooms for students, one room each for coach, chaperone and the bus driver at approximately \$149.73 per room.

Hampton INN

401 Powell Dr. Dundee MI 48131

734-482-5525

-breakfast provided

\$149.73/night



Costs for Boys Wrestling Team

Sponsor: Donald McGinnis

of students: 14 # of chaperones: 3

Category	Item	Per unit cost	Quantity	Cost	Details
Lodging	Friday Night	\$149.73 x 1 night	7	\$1,048.11	4 rooms for students, 1 room for coach, 1 room for chaperone, and 1 room for bus driver.
Meals	Friday Dinner	--	14 students 1 coach 1 chaperone and 1 bus driver	\$500.00	Team Dinner
Registration	\$300		1	\$300.00	Cost for tournament.
TOTAL COST				\$1,848.11	

Strategic Goal Alignment

Curriculum & Instruction: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

Recommendation

That the Board of Education approve the overnight trip to Dundee for the Boys Wrestling Team, as presented.

APPROVED AND RECOMMENDED FOR BOARD ACTION



Amy Y. Kruppe, Ed.D.
Superintendent



Ford Administration
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To: Amy Kruppe, Ed.D, Superintendent of Schools
From: Thomas Oestrike, Director of Athletics
Date: March 5th, 2024
Re: Varsity Girls Soccer Overnight Trip

Hazel Park Girls Varsity Soccer team is requesting to participate in a tournament in Oscoda from April 26-28, 2024. They would travel by District bus after school on Friday, April 26th, and stay through April 28th. The team will be staying at the Americana Inn located in Oscoda. Permission slips and medical forms will be collected from all athletes. Mr. Denis Dixon, Varsity Girls Soccer Coach will be responsible for the trip along with a female chaperone. He understands that he is not allowed to transport any student at any time. He has also been informed about proper conduct while chaperoning students.

The Girls Soccer team would like approval to stay 2 nights at the Americana Inn located in Oscoda. They are requesting 8 rooms for 4 kids per room, one for coach, one for chaperone and one for bus driver at approximately \$97.49 per room.

Americana Inn

720 E Harbor St, Oscoda, MI 48750

(989) 739-1986

-breakfast provided

\$108.22/night

Costs for Soccer Tournament

Sponsor: Denis Dixon

of students: 24 # of chaperones: 3

Category	Item	Per unit cost	Quantity	Cost	Details
Lodging	Friday Night and Saturday Night	\$108.22 x 2 nights	9	\$1,947.96	6 rooms for students, 1 room for coach, 1 room for other chaperones and 1 room for bus driver.
Meals	Saturday Dinner	--	24 students 1 coach 1 chaperone and 1 bus driver	\$600.00	Kids will pay for own food besides a team dinner
Registration	Fee	\$150.00	1	\$150.00	Cost for tournament.
TOTAL COST				\$2,697.96	



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Strategic Goal Alignment

Curriculum & Instruction: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

Recommendation

That the Board of Education approve the overnight trip to the Oscoda for the Girls Soccer team, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent

2024 Sunrise Side Soccer Challenge Cup Girls Soccer Tournament April 27, 2024



Welcome to our Sunrise Side Soccer Challenge Cup!
We hope all of our participants, spectators, and guests enjoy their experience at our tournament, as well as their stay in Alpena. Please be advised of the following tournament rules that will be employed today.

1. All 4 games will count on your regular season record and will be included as one of your allowed 18 dates of competition.
2. Should a game end in a tie, it will be recorded as a tie game for your regular season record.
3. All games consist of two 20 minute halves. The clock will be stopped for goals, cautions, and injuries. There will be a 5 minute halftime. The stadium scoreboard will serve as the official time on the stadium while the referees will keep the time on the alternate game field.
4. Stadium Field is 120' x 70' Turf;
5. Teams need to warm-up as best they can to ensure games start promptly at the scheduled times. On field/pregame warm-ups will be brief.
6. Teams on the top line of the bracket are asked to wear home (dark) uniforms while the teams on the bottom of the bracket are asked to wear white uniforms.
7. Per MHSAA policy, **any red cards will result in dismissal from that game, plus the remaining tournament games, plus the next regular scheduled contest date.**
8. Per MHSAA rule change, **a cautioned player must be removed from the game, but is now allowed to return to the game at the next available substitution.**
9. **There will be concessions sold at both the stadium**
10. Admission for fans is \$6.00 for adults and students/seniors are \$4.00.
11. Team Entry Fee is \$185.00 Please make checks payable to Alpena High School Athletics
12. All teams and fans are asked to park in the stadium parking lot.
13. Should there be inclement weather, please utilize the school locker rooms and the team rooms in the stadium.
14. Game results throughout the day will determine an Overall Champion and a runner-up. The Champions will receive a tournament trophy.

Enjoy your day and let's hope for Great Weather and Great Soccer!

Jon Studley – Director of Athletics K-12

Please send your rosters to Abby Dorr dorra@alpenaschools.com

Teams Participating: Alpena, Bay City Central, Beaverton, Hazel Park,
Tawas

Pool A
Alpena
Beaverton
Hazel Park

Pool B
Bay City Central
Sault Ste. Marie
Tawas

10:00AM	Alpena vs Beaverton Turf Bay City Central vs Tawas Practice Field
11:00AM	Beaverton vs Hazel Park Turf Sault Ste. Marie vs Tawas-Field
12:00PM	Alpena vs Hazel Park-Turf Sault Ste. Marie vs Bay City Central-Practice Field
1:00PM	Pool A 2 vs Pool B 2-Turf Pool A 3 vs Pool B 3- Practice Field
2:00PM	Pool A 1 vs Pool B 1

Attendee/Title	Event	Dates of Event	Location	Cost	Mileage	Notes
Deborah Laframboise	OCSBA Parliamentary Workshop	April 17th, 2024	Oakland Schools	\$45.00	No	email
Monica Rattee	CBA 104: Basic School Law	Virtual	Online	\$99.00	No	email



Ford Administration
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www.hazelparkschools.org

To: Dr. Amy Kruppe
From: Kristy Cales, Human Resource Director
Subject: Business Office Hiring Recommendation
Date: March 14, 2024

We are seeking approval to re-hire Crystal Mubarak a former employee into the position of Director of Business with a plan to mentor and grow her into the position as she becomes more familiar with the systems and processes of the department and the position of Director of Business as well as continued education to commensurate with the position.

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.

Funding Sources: General Fund

Recommendation

That the Board of Education approves the hiring of Crystal Mubarak as Director of Business.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration

Jason Zirniss, Assistant Superintendent of Business and Operations
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5217 | F: 248-544-5443
www.hazelparkschools.org

To: Kristy Cales, Director of Human Resources
From: Jason Zirniss, Assistant Superintendent of Business and Operations
Date: March 13, 2024
Subject: Director of Business Recommendation

We are pleased to announce that Crystal Mubarak, formerly the District's payroll specialist, has accepted the offer to step into the role of Director of Business. Ms. Mubarak has demonstrated her capabilities while working with the Michigan Court System, where she handled payroll responsibilities and various other duties, all while pursuing her Masters.

During the transition period, there will be a significant learning curve as Ms. Mubarak familiarizes herself with new systems, such as general ledger accounting, grants accounting and management, reconciliations, and new software. However, we have full confidence in her ability to adapt and excel in her new role.

Given her relative inexperience in this specific position, we have extended an initial offer of \$87,000. Over the next three years, Ms. Mubarak will have opportunities for internal growth, mentorship, and external education to help her attain a salary commensurate with that of the Director of Business.

Ms. Mubarak has accepted the position, and her projected start date is April 8th, pending the submission of all necessary documentation. Her starting salary of \$87,000 will be prorated based on her start date under the administrator calendar.

Jason Zirniss

Assistant Superintendent of Business and Operations



To: Dr. Amy Kruppe, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: Central Office and Support Staff Pay Increase
Date: March 14, 2024

We are seeking the approval for a 5% increase in pay for the following Central Office Administration and support staff for the 2024-2025 school year. The increase would be effective July 1, 2024.

Name	Position	2023/2024 Pay		2024/2025 Pay
Jason Zirnig	Assistant Superintendent of Business and Operations	152,794.72	7,639.74	160,434.46
Dr. Stephanie Dulmage	Assistant Superintendent of Teaching and Learning	140,400.00	7,020.00	147,420.00
Dr. Megan Papasian-Broadwell	Executive Director of Student Services	135,200.00	6,760.00	141,960.00
Julia Kennedy	Supervisor of Student Services	105,000.00	5,250.00	110,250.00
Kevin Knoblock	Supervisor of Student Services	105,000.00	5,250.00	110,250.00
Dr. Carla Postell	Executive Director of Teaching, Learning and Equity	131,997.59	6,599.88	138,597.47
Kristy Cales	Director of Human Resources	124,800.00	6,240.00	131,040.00
Bradley Wilkins	Director of Technology	102,129.04	5,106.45	107,235.49
Charles Pleiness	Director of Communications	80,000.00	4,000.00	84,000.00
James Paterson	District Counsel	120,000.00	6,000.00	126,000.00
Karla Graessley	Community Schools Director	119,902.00	5,995.10	125,897.10
Gregory Richardson	Supervisor of Maintenance and Custodial	80,000.00	4,000.00	84,000.00
Thomas Oestrike*	Athletic Director	89,980.00	2,699.40	92,679.40
Gina Brew	Supervisor of Transportation	64,519.52	3,225.98	67,745.50
Jamie Buczko	Administrative Assistant to Superintendent	65,343.20	3,267.16	68,610.36
Nancy Anderson	Administrative Assistant to the Superintendent for HR	50,000.00	2,500.00	52,250.00
Linda Yates	Administrative Assistant to the Assistant Superintendent of Teaching and Learning	50,000.00	2,500.00	52,250.00





Ryann Voss	Administrative Assistant to the Assistant Superintendent of Business and Operations	50,000.00	2,500.00	52,250.00
Julie Drew	Payroll Specialist	64,030.72	3,201.54	67,232.26
Elizabeth Allen	Accounts Payables Specialist	53,352.00	2,667.60	56,019.60

***Received 3%**

Strategic Goal Alignment -

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: General Fund, Grants

Recommendation

That the Board of Education approve pay increases for the central office administrative and support staff for the 2024-2025 school year.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
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www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: 2024-2025 Certified Staffing
Date: March 11, 2024

Re: Projected Certified Staff for the 2024-2025 school year

Please find below the projected staffing for the 2024-2025 school year. There may be additional requests as we learn more about students or potential reductions based upon student enrollment. We additionally, as in the past, will not hire if we do not have the students. It is our intention to get staffing placements out by May 15, 2024. This would include their pay and their projected position.

Please review the highlighted changes below:

- **Preschool: (no net changes)**
 - We are requesting a +1.0 increase for an ECSE Teacher.
 - We are requesting a -1.0 decrease for Social Worker.
 - Net no change

- **Junior High: (total certified decrease -0.2)**
 - There is a decrease of -0.4 in English
 - There is a decrease of -0.4 in Math
 - There is a decrease of -1.0 Media
 - There is an increase of +0.8 in Electives
 - There is a decrease of -1.0 in MTSS
 - There is an increase of +1.8 in Special Ed

- **Hazel Park High School (decrease -1.8)**
 - There is a decrease of -0.5 in English
 - There is a decrease of -1.0 in Math
 - There is a decrease of -1.5 in Science
 - There is a decrease of -0.5 in Social Studies
 - There is an increase of +0.3 in CTE
 - There is a decrease of -0.5 in World Language
 - There is an increase of +0.4 in Band/Choir
 - There is a decrease of -0.1 in Other Electives
 - There is an increase of +1.6 in Special Education





- **Elementary Schools: (decrease in -1.6)**
 - Total Changes Webb -0.1
 - There is an increase of +1.0 5th grade at Webb
 - There is a decrease of -1.0 in 4th Grade at Webb
 - There is an increase of +0.1 in Music at Webb
 - There is a decrease of -1.0 MTSS at Webb
 - There is an increase of +0.8 in Special Ed at Webb
 - Total Changes Hoover -0.4
 - There is a decrease of -1.0 MTSS at Hoover
 - There is an increase of +0.6 in Special Ed at Hoover
 - Total Changes at UO -1.1
 - There is a decrease of -1.0 in Kindergarten at UO
 - There is a decrease of -1.0 in 1st grade at UO
 - There is a decrease of -1.0 in 2nd grade at UO
 - There is an increase of +1.0 in 3rd grade at UO
 - There is a decrease of -1.0 in 4th grade at UO
 - There is an increase of +1.0 in 5th grade at UO
 - There is an increase of +0.3 in Music at UO
 - There is a decrease of -1.0 in MTSS at UO
 - There is an increase of +1.6 in Special Ed at UO

- **Jardon/ SXi: (+2.5 increase)**
 - Increase +1.0 ASD
 - Increase +1.5 Speech

- **Edison: (no net change)**
 - Increase +1.0 Teacher
 - Decrease -1.0 Psychologist

- **District: (increase +1.0)**
 - +1.0 Psychologist
 - -1.0 Supervisor of Alternative w/Counseling
 - +2.0 Teacher Curriculum Leader

- **Advantage: (-1.0 decrease)**
 - -1.0 Middle School Self Contained



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<u>School Name</u>	<u>2023-24 Certified</u>	<u>2024-2025 Certified</u>	<u>Change in Certified</u>
Webster	27	27	0
VVA Program	2	2	0
HPJH	42.8	42.6	-0.2
HPHS	48	46.2	-1.8
Hoover	25.6	25.2	-0.4
Webb	31.5	31.4	-0.1
United Oaks	31.4	30.3	-1.1
Edison	26.7	26.7	0
Jardon	11.3	13.8	+2.5
SXI	2.9	2.9	0
Advantage	13	12	-1.0
District Office	39	40	+1
Total	301.2	300.1	-1.1

Strategic Goal Alignment -

Curriculum & Instruction: Hazel Park Schools will develop innovative, independent and persistent learners who think critically, communicate effectively, and positively influence the local and global community.

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.





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Funding Source: General Fund, Center Fund, Grants

Recommendation

That the Board of Education approve the 2024-2025 projected Certified Staffing, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
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To: Dr. Amy Kruppe, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: Unaffiliated Contracts
Date: March 14, 2024

We are requesting the approval of the extension of contracts for Central Office Administration, see below the listing of employees and their position.

Name	Position
Jason Zirniss	Assistant Superintendent of Business and Operations
Dr. Stephanie Dulmage	Assistant Superintendent of Teaching and Learning
Dr. Megan Papasian-Broadwell	Executive Director of Student Services
Julia Kennedy	Supervisor of Student Services
Kevin Knoblock	Supervisor of Student Services
Dr. Carla Postell	Executive Director of Teaching, Learning and Equity
Kristy Cales	Director of Human Resources
Bradley Wilkins	Director of Technology
Charles Pleiness	Director of Communications
James Paterson	District Counsel
Karla Graessley	Community Schools Director
Gregory Richardson	Supervisor of Maintenance and Custodial
Gina Brew	Supervisor of Transportation

Funding Source: General Fund, Grants

Strategic Goal Alignment -

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approve the extension of contracts for Central Office Administration.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
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To: Amy Kruppe, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: Community Schools Director - Recommendation
Date: March 13, 2024

We are recommending the hiring of Ms. Karla Graessley as the Community Schools Director. Ms. Graessley has been employed with HP Schools since 2017 as the principal of United Oaks Elementary. Throughout her tenure with HP Schools she has been paramount in the development of the Community Schools initiative at United Oaks as well as our push to move this program forward throughout the district.

The primary function of this position would be to develop and provide oversight for the vision of Community Schools in Hazel Park. The vision of Community Schools is to aim to develop an atmosphere of belonging and shared responsibility for our children's learning and well-being. The Community Schools Director would work to align the resources of the school with community partnerships, to provide opportunities and support to meet the needs of our students and families.

After several interviews over the course of the past year we feel Ms. Graessley is the best candidate for this position. Ms. Graessley holds a BA in Elementary Education, a MA in Reading and a MA in K-12 Administration all from Eastern Michigan University. She has over 40 years of experience both in and outside of the classroom, including building administration and central office experience. It is our recommendation that Ms. Graessley will be hired as our Community Schools Director effective July 1, 2024.

Strategic Goal Alignment

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

Funding Source: Out of School Time Grant and General Fund

Recommendation

That the Board of Education approve the hiring of Karla Graessley as the Community Schools Director for Hazel Park Schools.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
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To: Amy Kruppe, Superintendent
From: Jason Zirniss, Assistant Superintendent of Business and Operations
Subject: Assistant Superintendent Training Stipend
Date: March 11, 2024

We have extended an offer to a past employee to replace the Director of Business. Crystal Mubarak previously the Districts payroll specialist has accepted the position. Ms Mubarak has been working with the Michigan Court System performing payroll and other duties assigned while completing her Masters. There will be a transition period where a lot of learning will take place to bring her up to speed on the new systems, general ledger accounting, grants accounting and management, reconciliations and the new software. I have the utmost confidence that Mrs. Mubarak will rise to the challenge. Due to the inexperience at the position we have made an offer of \$87,000 with goals over the next three years that through internal experience, mentoring as well as external education will bring her experience and knowledge up to that of the Director of Business.

In the meantime there is a significant amount of work to be undertaken at the position since the departure of the previous Business Director, we reviewed the current contracted rates for external help, those rates were between \$125 to \$150 an hour. With any contracted person there is a significant amount of time that needs to be spent with them understanding the District and teaching them our systems. The past month I have been working to maintain the Business Office functions which have taken up most of my free time outside of work.

I am recommending that in Lieu of a contractor, I be provided a stipend for \$1,000 a week (effective Feb 12, 2024) to undertake the additional work of the Business Director in the interim, updating and reviewing our current systems and training Ms Mubarak. As Ms Mubarak gains in proficiency the stipend will be evaluated by the Superintendent on June 30, 2024. The costs of the stipend would roughly equate to less than 10 hours a week of a contractor. The amount of work a contractor would be able to do in 10 hours is nominal given that the first few months I will still have to review and direct any work done. If possible, I would rather work with Ms Mubarak and my staff to refine systems and the accounting procedures and work the additional time as opposed to rely on outside parties.

Goal Statement – Resource: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: General Fund





Recommendation

That the Board of Education approve the Stipend to the Assistant Superintendent of Business and Operations

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



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www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent
From: Kristy Cales, HR Director
Subject: Administrative Contracts - Building Admin
Date: March 13, 2024

I am seeking approval for administrative contracts for two years for the following administrators with an expiration date of June 30, 2026:

Debra Dimas	Principal	Hoover Elementary School
Carla Beach	Assistant Principal	Hazel Park Junior High School
Corrie Chansler	Assistant Principal	Hazel Park High School
Tammy McHenry	Principal	Hazel Park High School
George Dimas	Assistant Principal	Hazel Park High School
Michelle Krause	Principal	Edison School
Corrine Nastasi	Principal	Webb Elementary School
Heidi Kunz	Principal	Jardon School
John Barnett	Principal	Hazel Park Junior High School
Kendal Smith	Principal	Advantage School
Sheila O'Kane	ECC Supervisor	Webster Early Childhood Center

Strategic Goal Alignment

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: General Fund

Recommendation

That the Board of Education approve one year extension contracts for the listed Administrators.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
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To: Amy Kruppe, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: Additional Custodian
Date: March 14, 2024

We are seeking approval to add an additional custodian for the High School. After a thorough review of the cleaning needs of the building as well as an assessment of the increased use of various locations in the building, we have determined the need for an additional custodian to be added to the group.

The position is a full time, 12 month position and pays \$17.50/hour in accordance with the AFSCME Group Contract Salary Schedule.

Strategic Goal Alignment -

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.

Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

Funding Source: General Fund

Recommendation

That the Board of Education approve the hiring of an additional Custodian for HPHS, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
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To: Dr. Amy Kruppe, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: Communications Interns
Date: March 14, 2024

We are seeking approval to add an additional Communications Dept intern to assist with the communication needs of the district, this would bring the amount allowed to three. Specific duties may entail, taking photos and video and writing stories about events. The interns will also help with editing and design for social media posts and signage in the buildings. The pay for these positions is \$14 an hour.

Funding Sources: General Fund

Strategic Goal Alignment -

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approves the addition of one intern for the Communications Department.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: Drama Dept Interns
Date: March 14, 2024

We are seeking approval to extend the 3 drama internship positions. Each intern would work up to 25 hours per week in the summer up to 15 hours during the school year. The primary purpose of these positions is to assist with the cleaning and organizing of the Drama department storage areas as well as help to prepare for the 24-25 school year drama activities. This is a great opportunity for high school students to receive meaningful work experience, gain skills, play an important role in our school community, and earn some income. The pay would be \$14/hour and the schedule will be determined around the availability of the students chosen.

Funding Sources: General Fund, Potential Grant

Strategic Goal Alignment -

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approves the extension of three internships for the Drama Department.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Drama Intern Job Description:

Our Drama Intern(s) will:

- Assist in maintenance and upkeep of participant attendance records for International Thespian Society (ITS) graduation recognition
- Assist in fielding and compiling conflicts for rehearsal (re)scheduling
- Assist in capturing Drama events for archival purposes
- Assist in drafting and disseminating student contact/messaging/reminders
- Assist in overseeing crew heads
- Assist Adviser in liaising with other District departments (including Communications, for promotional purposes)
- Assist in maintaining organization/cleanliness of dressing rooms and other key HPHS Auditorium spaces
- Assist in designing supplemental programming (e.g., feeder events, summer camps, etc.)
- Assist in interacting with Hazel Park School Board to update about Hazel Park Drama programming
- Other duties as assigned by Adviser

The rate of pay will be \$14 per hour. The schedule will be determined around availability of the student. We respect that many of our students participate in extracurricular activities and their after-school availability can differ depending on their activities and commitments. The hours worked will be in compliance with labor laws governing student/minor employees.



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: Athletic Dept Interns
Date: March 14, 2024

We are seeking approval to add two after school student positions as support to our Athletic Dept. Specific duties may entail, assisting with uniform inventory, setting up and helping at events, organization of athletic facility locations and storage areas. The pay for these positions is \$14 an hour.

These students will not be supervising events.

Funding Sources: General Fund

Strategic Goal Alignment -

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Recommendation

That the Board of Education approves the hiring of two Interns for the Athletic Department.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
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www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: Additional Bus Drivers
Date: March 14, 2024

We are seeking approval to add three additional Bus Drivers to the AFSCME Group. As we seek to bring bussing back to our district and have increased activities across the district, we have identified a need to hire 3 additional drivers.

The positions pay \$23.50/hour.

Strategic Goal Alignment -

- Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.
- Community Relations: The Hazel Park School District through strong community relations and collaboration with all stakeholders will develop high-achieving students.
- Climate and Culture: The Hazel Park School District will provide a unified system of support for all students, embracing diversity, and fostering a positive school climate.

Funding Source: General Fund

Recommendation

That the Board of Education approve the hiring of three additional bus drivers, as presented.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Ford Administration
Bradley Wilkins, Director of Technology
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5231 | F: 248-544-5443
www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent
From: Bradley Wilkins, Director of Technology
Date: March 15, 2024
Re: Chromebook Purchase

We are seeking Board approval for the purchase of 650 Chromebooks to replace half of the Chromebooks that will reach end of life as far as updates go June 2025. We would split this up in 2 separate orders each being 650. These come with a 4 year warranty/repair for each device.

Chromebook cost per device	\$325
# number of Chromebooks	<u>650</u>
Total Cost	\$211,250

We are recommending the approval of Chromebooks to address the areas of the strategic plan attached below.

Funding Sources: Sinking Fund

Strategic Plan: Goal Statement:

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art-technology.

Recommendation
That the Board of Education approve the technology purchase of Chromebooks to address the areas of the strategic plan.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent





Bill to
Hazel Park School District
Customer No: 72217
Attn: Accounts Payable
 1620 East Elza Ave
 Hazel Park MI 48030
 USA

Ship to

Quote Details

Created: February 29, 2024
 Expiration: April 30, 2024
 Created by: Alyson George
 alyson.george@trafera.com

Estimate No: E000107402

Contract
 None

Products & Services

Items and Descriptions	Overview	Notes	Qty	Unit Price	Totals
HP 11MK G9 EE MT8183C 4G 32G SSD 11"	HP Chromebook 11MK G9 EE - 11.6" HD Anti-glare Display (1366 x 768) - MediaTek MT8183C, Eight-Core, 2.0 GHz - 4GB LPDDR4x-4266 RAM - 32GB eMMC SSD - Chrome OS - WiFi + BT		650	\$325.00	\$211,250.00
Google Chrome Management Perpetual EDU	Google Chrome Management Perpetual EDU License		650	\$0.00	\$0.00
Trafera CBN Warranty - Plat - 4 Yr - A	Trafera CBN Warranty - Plat - 4 Yr - Includes Accidental Damage Protection (Per device limit of ADP: Unlimited) - \$0.00 Deductible - Hardware Fail Covered - Spare Parts On-site (restrictions apply) - We Pay to Ship Both Ways - Theft / Loss (up to 2%; please see warranty statement for details) - 3-Year Battery warranty on New Chrome devices (Limit 1 replacement) - Stylus/EMR Pen/Apple Pencil coverage (restrictions apply) - Power Adapter 1 ADP Incident (restrictions apply)		650	\$0.00	\$0.00
Trafera White Glove 300 Units and Above	Trafera White Glove 300 Units and Above - Pre-enroll Chrome device in Google Apps* domain - Apply custom themes and settings - Complete hardware functionality check - Google Console OU management*		650	\$0.00	\$0.00



Ford Administration
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www.hazelparkschools.org

To: Amy Kruppe, Superintendent
From: Kristy Cales, Director of Human Resources
Subject: LOA AFSCME Vacation Payout
Date: March 14, 2024

We have signed an agreement with the AFSCME Group in regard to a payout of excess vacation time awarded in the 23/24 School year. When we changed our practice to front loading vacation time to the AFSCME group it resulted in the group having double the vacation time for the group for the 23/24 school year. As our employees are scheduling this time, the department has struggled to be fully staffed during the school year. We have entered an agreement with the group to make 2 payouts of vacation time, one at the end of the current school year and one in November of 24/25 for any days they feel they may have that they are unable to schedule by June 30, 2024. The agreement is attached.

Strategic Goal Alignment -

Resources: The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving and utilizing quality facilities, and integrating state-of-the-art technology.

Funding Source: General Fund

Recommendation

That the Board of Education approves the LOA for Vacation payout, as presented..

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**

Amy Y. Kruppe, Ed.D.
Superintendent



**Memorandum of Agreement
School District for the City of Hazel Park and
American Federation of State, County and Municipal Employees (AFSCME),
Local 271, AFL-CIO
March 8, 2024**

This agreement is made and entered into this 8th day of March, 2024, by and between the City of Hazel Park School District, hereinafter called the "District" and the American Federation of State, County and Municipal Employees (AFSCME), Local 271, AFL-CIO, hereinafter called the "Association."

Recitals

1. The parties entered into a Tentative Agreement on June 13, 2023, hereinafter referred to as "Tentative Agreement".
2. The Tentative Agreement constitutes a successor collective bargaining agreement for the 2023-24, 2024-25, and 2025-26 school years with an expiration date of June 30, 2026.
3. This Tentative Agreement incorporates seven (7) changes to the terms of the 2014-2018 Master Agreement and all subsequent tentative Agreements, agreements, and memos of understanding that modified that Master Agreement.
4. The parties wish to clarify section 7 of the June 13, 2023 Tentative Agreement. This section "front loaded" the accumulation of vacation days and sick days to July 1st for bargaining unit members at the time of the Tentative Agreement.
5. This agreement resulted in a significant increase in the number of vacation days each existing bargaining unit member would be required to use or lose by the end of the current school year.
6. The parties agree that Section 7 of the Tentative Agreement has resulted in a burden on the Employer by creating a shortage of employees on days that multiple employees simultaneously use vacation days.
7. The District and AFSCME have agreed to adjust and compromise the language of Section 7 while making whole all AFSCME members.


Agreement

The parties hereby agree as follows:


1. This Memorandum of Agreement shall modify the terms of the Tentative Agreement as follows:
 - a) the aggregate amount of vacation days currently earned by each member as of March 8, 2024 shall voluntarily be subdivided into thirds and shall be compensated as follows.
 - i. The first 1/3rd (one third) of the aggregate amount of vacation time the existing bargaining unit member possesses as of the date of this agreement shall be paid as cash in lieu, in a lump sum amount on the second pay of June 2024. This installment will be paid at the member's current hourly wage for the 2023-2024 school year.
 - ii. The second 1/3rd (one third) of the aggregate amount of vacation time the existing bargaining unit member possessed on the date of this agreement shall be paid as cash in lieu, in a lump sum amount on the first pay of November 2024. This installment will be paid at the member's current hourly wage for the 2024-2025 school year.

- iii. The final 1/3rd (one third), (or whatever portion remains if the member elects to preserve a portion of vacation time greater than 1/3rd of the aggregate amount), of vacation time the existing bargaining unit member possesses at the time of this agreement shall be maintained as vacation days that the member can use between the date of this agreement and June 30, 2024.
 - iv. A member may select to increase the number of vacation days that they wish to use prior to June 30, 2024. This request must be submitted to the District prior to March 15, 2024. The requested amount may result in the number of vacation days being used will be greater than the balance calculated in part iii. The remaining balance of vacation days will be divided equally and paid pursuant to the schedule stated in section i and ii.
 - v. Vacation days from the 2023 – 2024 school year shall not roll over, or be credited beyond June 30, 2024. Failure to use the available 1/3rd (one third) as calculated in part iii or elected in part iv, of the members available vacation days before June 30, 2024 will result in the loss of those days.
2. The Supervisor of Custodial, Maintenance, and Transportation shall have the ability to deny a requested vacation day if the granting of such a request would result in an inability to efficiently operate the District. The denial of a requested vacation shall not be made arbitrarily or capriciously and shall require a demonstrable business need. Any denial of a vacation day request must comply with applicable state and federal law.
 3. If a member requests a vacation day which is denied and the member then subsequently utilizes a request for a sick day for that same date, the day shall be unpaid, unless the member provides a doctor's note due to a medical emergency or illness. A documented family illness or emergency will be a legitimate use of the sick day subsequent to a previous request for an unapproved vacation day.
 4. This Agreement establishes no precedent and/or past practice and constitutes neither a breach of nor a modification of the collective bargaining agreement between the District and AFSCME, beyond the specific terms contained herein.
 5. All other terms in the collective bargaining unit agreements not address above will remain unchanged.
 6. See Attachment A for a practical example of implementation of this agreement.

HAZEL PARK SCHOOLS

By: 
Dr. Amy Kruppe [print name]
 Date: March 15, 2024

AFSCME (Local 271)

By: 
Raymond Brew [print name]
 Date: March 15, 2024

Hazel Park City School District
 Enrollment Analysis
 Effective Date: 03/15/2024
 Printed: 3/15/2024 7:58 AM

School	(All)
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Count of Student		Grade																			Grand Total
School Code	Track	-3	-2	-1	0	1	2	3	4	5	6	7	8	9	10	11	12	EA	PH		
01611	23/24 INVEST													90	80	77	67			314	
01611 Total														90	80	77	67			314	
01616	23/24 HIGH SCHOOL													138	138	118	119			513	
01616 Total														138	138	118	119			513	
01753	23/24 HOOVER				38	49	55	43	42	43										270	
01753 Total					38	49	55	43	42	43										270	
02176	23/24 MICH CYBER ACD													87	114	97	82			380	
02176 Total														87	114	97	82			380	
02399	23/24 ALL YR JARDON				1		1		2			1	1	2		1	1		9	19	
	23/24 JARDON																		52	52	
02399 Total					1		1		2			1	1	2		1	1		61	71	
02954	23/24 VIKING VIRTUAL													4	11	23	42			80	
02954 Total														4	11	23	42			80	
04159	23/24 EDISON ELEM					3	2	1	2	3										11	
	23/24 EDISON HS													7	4	9	4			24	
	23/24 EDISON JHS										8	10	12						30		
	23/24 EDISON PH																		4	4	
04159 Total					3	2	1	2	3	8	10	12	7	4	9	4		4		69	
04259	23/24 UNITED OAKS				60	51	69	56	64	44										344	
04259 Total					60	51	69	56	64	44										344	
04422	23/24 WEBSTER EARLY CHILDHOOD	13	33	98															144		
	23/24 WEBSTER ECSE/EA	1	10	2										1			25		39		
04422 Total		14	43	100										1			25		183		
07829	23/24 ADVANTAGE										2	6	6	16	23	25	26			104	
	23/24 ADVANTAGE ELEM				1			1	3										5		
	23/24 ADVANTAGE VIRTUAL													8	10	15	72			105	
07829 Total					1			1	3		2	6	6	24	33	40	98			214	
09372	23/24 JUNIOR HIGH										146	137	142						425		
09372 Total											146	137	142						425		
09429	23/24 WEBB				63	45	59	56	60	39										322	
09429 Total					63	45	59	56	60	39										322	
Grand Total		14	43	101	162	149	185	159	171	129	157	154	162	351	381	365	412	25	65	3185	

2023-24 Fundraisers

Sponsors Name	Organization	Type of Fundraiser	Purpose	Beginning Date	Principal/ Athletic Director Approved	Superintende nt Approved	Board Shared	Notes
Sherri Thomas	Webb Elementary	St Patrick's Day Candy Gram/Hat & Hood	Raise funds for a charter bus for the 3rd grade Lansing trip	March 1, 2024	Yes	Yes	3/18/2024	
Sanborn & Dare	Webb Elementary	Little Caesar Pizza Kits	Raising funds to lower cost of camp for students	March 4, 2024	Yes	Yes	3/18/2024	
Hazel Park Senior Class	Hazel Park Senior Class	Easter Egg Fundraiser	To make money toward the Hazel Park Senior Class	3/30/2024	Yes	Yes	3/18/2024	
Hazel Park Senior Class	Hazel Park Senior Class	Bowling	To make money toward the Hazel Park Senior Class	3/23/2024	Yes	Yes	3/18/2024	



Ford Administration
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www.hazelparkschools.org

March 17, 2024

To : Board of Education
From: Amy Kruppe
Re: Third Quarter Evaluation

Please find below the key areas to consider for the third-quarter evaluation and update of the Superintendent Evaluation. Kindly note that this list is not exhaustive, as some items have already been communicated to you in our weekly updates.

Throughout this school year, we have witnessed numerous positive changes within our schools. Currently, we are eagerly awaiting the outcome of the bond to formulate a comprehensive long-term plan regarding the next steps to support the necessary infrastructure work.

A. Government and Board Relations

The initial segment of the evaluation centers on the Board of Education, with a specific focus on policy development.

A1: Policy Development

For optimal effectiveness, proactive engagement in identifying policy requirements is crucial, and active participation is essential to ensure effectiveness. Throughout the 2023-2024 school year, the Policy Committee convened four times to address changes to the Clark Hill Policies.

The committee's primary tasks included reviewing and amending the first two sections of the Clark Hill Policies. Subsequently, the committee forwarded their recommendations to the board for input, fostering a collaborative and comprehensive review of all presented policies and procedures.



I am pleased to announce that the policies for Clark Hill have been approved and will be available on the website shortly. Administrative policies will follow suit in due course. Furthermore, handbooks are currently being rewritten to incorporate the new policies.

A2: Goal Development

The district's goals were initially crafted based on the school improvement plan, ensuring a clear alignment between their objectives and educational priorities. Subsequently, the superintendent's goals were formulated and received approval from the board, reflecting a unified vision for district leadership. Furthermore, the strategic plan, a guiding document, was made accessible to the public by being posted on the district's website, fostering transparency and community involvement. The School District's strategic plan goals found expression in the data dashboard, facilitating tracking and assessment of progress. Additionally, the completion and approval of school board protocols established a framework for effective governance. Lastly, the Board Calendar emerged as a key tool for facilitating communication and coordination regarding goals and their ongoing progress.

The School District's strategic plan has been updated on the data dashboard and was shared with the Board of Education at a previous meeting. Student assessment progress for the first part of the year was also shared.

The final discussion of the goal process will occur in the month of June in a presentation to the Board of Education.

A3: Communication Parameters with the Board

Board communication protocols have undergone a thorough review and refinement process, ensuring effective and structured channels for information exchange. Additionally, a comprehensive Board Communication Policy has been established, setting clear guidelines and standards for communication within the board and with external stakeholders. A dedicated policy addressing communication between board members and staff is also in place, fostering professionalism and clarity in their interactions. Furthermore, the board's commitment to continuous improvement is evident through their participation in two governance and evaluation trainings provided by MASB, enhancing their proficiency in governance practices.



Communication with the board remains ongoing and proactive. Board members are invited to meet with the superintendent and are encouraged to call if questions arise. Additionally, answers to queries are promptly included in the weekly update to ensure all board members receive the necessary information.

A4: Materials and Background

In the context of board meetings and decision-making processes, several key elements are in place to ensure effective communication and informed decision-making. Materials to be discussed are made available through BoardBook, allowing board members to access essential documents and reports ahead of time. These materials cover various topics and are thoughtfully reviewed either within committees or through weekly written updates, ensuring that board members are well-prepared. Moreover, the documents presented at the meeting include clear connections to the strategic plan and contain recommendations from the superintendent. If board members require additional information or clarification, they are encouraged to seek it ahead of the meeting to be fully informed.

To support ongoing learning and competence, training is provided in areas of concern or identified needs. Additionally, administrators provide background information that is linked to relevant research, enriching the decision-making process with evidence-based insights. These practices collectively contribute to a well-informed and effective decision-making environment within the board.

Board members are asked to send questions ahead of the meetings so they can be shared with everyone. Information continues to be shared in board committees and through weekly updates.

A5: Board Questions

Efficient and responsive communication is a cornerstone of a board's operations. Questions posed by board members are promptly answered, provided they fall within the established communication parameters. The superintendent ensures that all board members receive essential information through the weekly update or by sharing it universally. In cases where communication is prompted by specific inquiries, examples are provided in response to board members' questions. When unique situations arise, text messages are used to promptly notify the entire board. Furthermore, phone



calls are returned upon request, and the requested information is delivered as expeditiously as possible.

To streamline the process of handling information requests, a new policy has been introduced. Initially, questions are directed to the superintendent, who evaluates their appropriateness. If a request is deemed unsuitable for direct response, it is then presented to the entire board for collective consideration. This approach ensures transparency and shared decision-making regarding the release of information.

A6: Board Professional Development

Board members actively engage in professional development by participating in OCSBA events, reinforcing a collective commitment to knowledge enhancement. Simultaneously, the superintendent joins this initiative, fostering a sense of teamwork and unified support. Additionally, board members have attended MASB workshops, further enriching their knowledge base. On-site MASB training has been facilitated for the board members, offering convenient and accessible learning opportunities. To ensure alignment with established protocols, board members are reminded to follow the board approval process when seeking to attend workshops. Administration plays a vital role in keeping the board well-informed by disseminating crucial information through presentations, inclusion in the board packet, and weekly communications. These initiatives serve to educate board members on the correct processes and procedures, promoting effective governance.

Upcoming board training sessions are being scheduled for April and June. Future training opportunities will be suggested and discussed with the board to continue increasing collaboration and improving knowledge.

B. Community Relations

B1: Parent Feedback

Parents are actively encouraged to provide valuable feedback to our teams through the PBIS culture and climate surveys, offering insights into the district's performance. Additionally, parent input is actively sought during "Coffee with the Superintendent" sessions, with two such sessions held this year to date. Compliance with legal requirements is ensured through robust parent participation in



open houses for Title I. To enhance responsiveness, parent phone calls, texts, and instant messages are addressed as promptly as possible. Moreover, parents are consistently engaged in meaningful dialogue with the superintendent at community events, where their input and perspectives are actively sought. This comprehensive approach promotes a strong and open partnership between the school district and parents.

Several parent feedback sessions have occurred this year, including more recent ones regarding the bond.

B2: Communication with the Community

A comprehensive annual communication plan is in place, ensuring effective and up-to-date outreach efforts. Active engagement in various parent events, including open houses, kindergarten round-ups, chamber meetings, Promise Zone gatherings, sports events, concerts, and responding to parental requests, fosters a strong connection with the community. Parents are provided with direct contact information for the superintendent, including a cell phone number and email, to communicate their concerns. In addition to three magazine deliveries to Ferndale and Hazel Park this year, informative videos have been created and shared. Openness and accessibility are emphasized through meetings with the community upon request, support for local events like immunization drives, Gleaners initiatives, and interactions with parents and community members. Attendance at Junior Vikings events further demonstrates the commitment to supporting parents and the broader community. Active involvement in events such as the United Way STEAM event and field trips to observe Hazel Park students in action strengthens community connections. Collaborations with special education organizations and districts are underway to update Jardon. A communication plan has been developed for the May 2024 bond, reflecting a proactive approach to maintaining strong community relationships and promoting transparency. Most recently, families have received the second edition of the Pulse. We have additionally listened to the community and sent additional information regarding the bond as requested.

B3: Community Feedback

Fostering a positive culture and climate through the PBIS framework remains a priority for parents, students, and staff alike. In our commitment to inclusivity, we regularly send letters to parents providing contact information, including phone and email, to facilitate their feedback on ongoing



projects. Engagement with parents is further enhanced by actively attending open houses, where we seek their input on various events and initiatives. We create an environment where parents are deeply involved in community school events and collaborative planning.

Additionally, attending Board input meetings is crucial as it allows us to hear and receive valuable feedback from the community. In preparation for potential bonds, we are in the process of setting up community input sessions, ensuring that the community's voice is heard and valued. Regular staff meetings are held to create a space for staff to provide input and stay actively involved in decision-making processes. Our committee meetings will continue to serve as a platform for meaningful feedback, promoting a culture of continuous improvement and open communication.

B4: Media Relations

Engagement in discussions related to vaping in schools was a notable initiative, as we actively participated in Ohio interviews, contributing to a broader conversation on this critical issue. The release of our magazine for the second consecutive year signifies a sustained effort to keep our community well-informed and engaged. Additionally, Gleaners' annual video production in Hazel Park this year is a testament to our ongoing commitment to supporting the community and fostering awareness about important local hunger issues. These collective efforts reflect our dedication to maintaining open dialogue, community involvement, and impactful outreach.

We have continued to feature active news stories, such as those about the board or the community center. Additionally, Gleaners will be visiting us shortly for another commercial, showcasing our strong relationship with them and our ongoing commitment to addressing community needs. We value our partnership with the media and will continue to support and work with them for the betterment of our students and community.

B5: District Image

District materials are thoughtfully distributed to all new families within the community, ensuring that they are well-informed and connected. To enhance our commitment to the professional growth and well-being of our staff, "stay interviews" are actively being conducted by our HR department. Furthermore, our active involvement in various community events, such as the 8 Mile Association lunch and the resource fair, demonstrates our dedication to building strong community



relationships. Serving on the board of the Junior Vikings is another significant engagement, reinforcing our commitment to supporting and actively contributing to community student initiatives. We added a second Junior Viking program for wrestling and are planning to introduce softball in the fall. We continue to work collaboratively with the city on various projects, always keeping the needs of our students at the forefront of all decisions.

B6: Approachability

Ongoing support is readily accessible within our community, with teachers, students, and staff actively reaching out as needed. Parents, too, engage with us through various channels, including email, phone, and in-person interactions, seeking assistance and guidance. Additionally, at sports and other events, both students and parents feel comfortable reaching out to discuss current issues, fostering an open and collaborative atmosphere. This multi-faceted approach ensures that support is always within reach and encourages a strong sense of unity within our educational community.

C. Staff Relations

C1: Staff Feedback

We have a robust system for gathering feedback within our organization. Firstly, a 30-day survey is being developed to be distributed to new staff members, providing them with the opportunity to share their initial experiences and insights. Secondly, exit surveys continue to be sent out, offering departing employees a platform to articulate the reasons behind their departure, which aids in reviewing and improving our practices. In addition to these surveys, we are implementing a culture and climate survey through PBIS, ensuring that we continuously assess and enhance the overall atmosphere and well-being within our organization. This comprehensive approach to feedback collection allows us to make informed decisions and continually improve our workplace environment.

Furthermore, we regularly meet with staff who have current concerns in their positions or simply want to provide feedback. This feedback is taken seriously and discussed by the team to improve the support provided to the staff.



C2: Staff Communications

Communication within our organization is a top priority, with several initiatives in place. Weekly updates are sent to both our dedicated staff and the administration, ensuring that everyone is well-informed. Staff members are provided with an organizational chart, encouraging them to communicate through the appropriate channels and fostering an effective chain of command.

Furthermore, we celebrate our team's successes and show support through thoughtful notes of congratulations and care, whether for special events or as a kind gesture. Additionally, the superintendent personally sends out notes of appreciation and acknowledgment at least once a year to every staff member, reinforcing our commitment to maintaining a positive and connected work environment.

C3: Personnel Matters

Our commitment to clear and effective communication with our staff is evident through several key initiatives. Each week, our staff receives updates on how to contact the HR office for any necessary corrections, payroll inquiries, or other concerns, ensuring that their needs are promptly addressed. To keep our employees well-informed and aligned with our policies, our employee handbook is regularly updated.

In addition, we've established a streamlined process for worker's compensation, enhancing communication between our staff and third-party companies. This includes providing a letter to be sent to each injured employee, fostering transparency and efficient support. Furthermore, we've taken steps to support the social and emotional well-being of our staff by providing access to an Employee Assistance Program, demonstrating our commitment to their holistic welfare.

The HR department continues to streamline the process for onboarding and feedback. Their dedication and work continue to ensure that the staff's needs are addressed effectively.



C4: Delegation of Duties

We have implemented various improvements to enhance communication and accountability within our organization. An updated organizational chart has been put in place to ensure a smooth flow of information and decision-making among our staff members. Each central office administrator now has clear and distinct responsibilities, promoting accountability and transparency in their roles.

Furthermore, we have emphasized the importance of utilizing the appropriate channels for addressing concerns and have identified key staff members to contact before reaching out to the superintendent. This strategy, coupled with our open-door policy, encourages accessible communication and facilitates timely resolution of issues.

Moreover, these initiatives support the ongoing professional development of our administrators, contributing to their continuous growth and improvement. By fostering a culture of effective communication and responsibility, we are better equipped to meet the needs of our organization and achieve our goals.

C5: Teacher Recruitment

We are actively addressing teacher shortages through a variety of strategic initiatives. Firstly, we have utilized the state's shortage process, allowing us to rehire retired teachers to fill critical positions. Additionally, we have applied for a state grant for the "grow your own" program, which aims to support our staff in pursuing teaching careers by simplifying access to higher education. We are also collaborating with Wayne State University to prioritize the hiring of diverse staff members, further enriching our educational environment.

Furthermore, our partnership with Oakland University has enabled us to create pathways for aspiring teachers, guiding them towards preparation programs and ensuring a steady supply of qualified educators. Importantly, our recent efforts in the bargaining process have resulted in more competitive salaries, making us more attractive to talented professionals and helping us retain dedicated staff. These collective initiatives demonstrate our unwavering commitment to addressing teacher shortages and providing robust support to our educators.



C6: Labor Relations Bargaining

We are proactively addressing teacher shortages through a strategic approach. Firstly, we have utilized the state's shortage process to rehire experienced retired teachers, helping to fill critical positions. Additionally, we have successfully secured a state grant for the "grow your own" program, which facilitates our staff members' transition into teaching roles by simplifying access to higher education.

Collaborating with Oakland University, we have established pathways that guide aspiring teachers towards preparation programs, ensuring a steady pipeline of qualified educators. Moreover, our recent bargaining efforts have resulted in more competitive salaries, which significantly boosts our ability to attract and retain talented staff members. These combined efforts highlight our steadfast dedication to addressing teacher shortages and providing comprehensive support to our educators.

Looking ahead, we will continue to collaborate to ensure competitiveness while maintaining financial stability. We are currently in negotiations with secretaries and teachers, and we are optimistic about reaching positive outcomes that support our staff's needs effectively.

C7: Visibility in the District

I've been actively engaged with our school community, demonstrating a strong commitment to fostering positive connections and support. This involvement includes attending nearly all football games, showcasing my dedication to our student-athletes. In addition, I've carried out regular visits to schools as well as facilitating two board member visits, facilitating valuable interactions with students and staff. Collaborative meetings have commenced with school principals, underscoring our commitment to open and productive communication. Further, I've been present at Junior Vikings games, reinforcing our commitment to our youth sports programs. Visits to various schools have allowed me to address staff student concerns and stay connected with the school environment.

Attending events like homecoming, Junior Viking cheer competitions, and Institute Day, where we cooked a meal for the entire staff, have all contributed to building a strong and supportive community.



D. Business

D1: Budget development and Management

Our budget audit verified a balanced budget for the conclusion of the 2022-2023 school year, demonstrating our sound financial management practices. Furthermore, our present budget remains balanced, bolstered by a rise in student enrollment and additional state funding, thereby guaranteeing financial stability for the 2023-2024 school year. As we look ahead to the 2024-2025 budget, we are in the process of preparing staffing presentations and eagerly anticipating the state's allocations.

D2: Budget Reports

Our commitment to transparency and financial accountability is evident through our regular reporting and updates. Budget information is a key feature of our monthly finance and board meetings, allowing all stakeholders to stay informed about our financial health. In addition, budget reports are now presented at each meeting, providing an ongoing overview of our fiscal status. We ensure that credit card statements are shared, promoting full financial transparency. Furthermore, during the last finance meeting, a comprehensive financial projection for potential bonds was provided, reflecting our dedication to keeping committee members informed about our financial outlook and planning.

D3: Financial Controls

We have successfully completed our financial audit, and the results will be presented to our stakeholders on October 30th. This audit is a critical component of our dedication to fiscal responsibility and accountability. To strengthen financial oversight, we have established a rigorous process whereby our finances undergo thorough review by multiple central office staff members. This multi-step approach guarantees that effective controls are in place to protect our budget, promoting ongoing financial stability and trust within our organization.

Furthermore, we are pleased to announce the hiring of a new business manager who will play a pivotal role in enhancing the controls necessary within our business office.



D4: Facility

Regular meetings between the Assistant Superintendent of Business and Operations and the Superintendent are a vital component of our collaborative efforts to oversee crucial projects. Recently, we achieved a significant milestone with the issuance of a bid for completing the high school kitchen renovation. Furthermore, we have prioritized security enhancements by installing metal detectors at Advantage and Edison schools. We are also pleased to announce the successful submission of a grant, which opens up possibilities for the renovation of Longfellow Elementary.

Looking ahead, we are developing a comprehensive plan to support the modernization and renovation of our schools. This plan is designed to ensure that our educational facilities remain adaptable to meet the evolving needs of our students and staff for years to come.

This year, we have also made significant progress with the approval of a bond question by the school board, state, and county government. This bond proposal represents the culmination of nine years of facility assessments focusing on essential safety needs such as doors, windows, HVAC systems, and overall updates for aging facilities. We collaborated closely with professionals to assess costs and prioritize projects to ensure that the most critical improvements are completed efficiently and effectively.

D5: Resource Allocations

We have made significant progress in reducing projected revenues under expenditures as outlined in our first amended budget. This effort has resulted in a slight increase in our fund balance, indicating positive financial management and stability.

In addition to budget management, our executive team has been actively seeking grants at both the state and federal levels. These grants include the Early Middle College grant, adult education grant, summer learning grant, out-of-school time grant, and others, all of which contribute to supporting our schools' general fund.

We have also developed three-year plans to assess the future needs of each program within our district. These plans cover areas such as the business office, teaching and learning, and technology, ensuring that we are proactive in addressing evolving needs and maintaining high standards of quality and efficiency across all aspects of our operations.



E: Instructional Leadership

E1: Evaluation

The teacher evaluation process has been communicated to our entire teaching staff, emphasizing clarity and transparency in our assessment procedures. We have also conducted a comprehensive review of the evaluation process with our administrative team, enhancing its effectiveness and ensuring alignment with our educational objectives.

In response to evolving educational laws, we have established an evaluation committee to collaborate with our teacher leaders in refining the evaluation process. This initiative involves working closely with our evaluation company to incorporate best practices and provide training for our staff, ensuring that our evaluation procedures remain current and effective.

E2: Building Level Leadership

Our administrative staff is dedicated to continuous professional growth and support, as demonstrated by the ongoing coaching they receive from central office personnel. Furthermore, our district's Ad Council is focused on addressing district goals, particularly in reducing truancy rates, to ensure student success.

At the building level, leadership is receiving coaching from the Director of Special Education, Assistant Superintendent of Teacher and Learning, and myself. This coaching is designed to strengthen their leadership skills and empower them to facilitate positive change within their respective areas. Building-level leaders are aligning their efforts with three core objectives, which encompass academic excellence, behavioral support, and personal development for all students.

E3: Staff Development

Our Institute Day in the fall was dedicated to enhancing safety across the district through comprehensive safety training sessions. We also placed significant emphasis on improving literacy education, particularly focusing on the science of reading. In addition to these initiatives, we organized CPR training sessions for our staff to ensure readiness during emergencies.



Despite facing challenges such as a substitute shortage, we remain committed to providing our staff with leadership development opportunities outside the district. We also prioritize the implementation of restorative practices at the administrative level, which helps in building a positive and inclusive school community.

Furthermore, our staff has been able to engage in professional development through teacher choice days tailored to their specific needs. The upcoming May Institute Day will further support our efforts in implementing restorative practices, providing additional training in classroom management and relationship building.

E4: School Improvement

Our district is committed to comprehensive improvement and aligning our plans and programs. We have seamlessly integrated our district improvement plan with the tasks outlined in our strategic plan, ensuring a cohesive and unified approach to our educational goals. To enhance learning outcomes, we have engaged our high school freshman class in a science of reading curriculum, facilitating accelerated learning. We have already purchased the sophomore science of reading for continual improvement of reading in our schools. Furthermore, we've initiated another Career and Technical Education (CTE) program, the firefighter academy, broadening our educational offerings. We are also proud to announce that we have received the Early Middle College grant, supporting students in obtaining an associate's degree upon leaving high school starting in the 2025-2026 school year.

To support the professional development of our staff, we've implemented coaching with a literacy coach in all K-12 buildings, strengthening our literacy education. Additionally, we have provided support to our K-12 buildings with ARC coaches. Staff at the high school are benefiting from social studies coaching, and our special education department has been enriched with the addition of an assistive technology coach, contributing to the enhancement of inclusive education practices. These initiatives collectively demonstrate our dedication to providing a well-rounded and enriched educational experience for our students.

In addition to these efforts, we have been diligently working on transitioning to PowerSchool. This transition will support cohesive work between the classroom and the central office, aligning and increasing parent participation by having information all in one spot. We have also recommended a new data analytics platform to more expediently access data, reducing the need for manual



compilation by staff. These technological advancements will further streamline our operations and improve data accessibility for informed decision-making.

E5: Curriculum

Our commitment to educational excellence encompasses various aspects of our curriculum and student support. We are actively updating our social studies curriculum to ensure that our students receive a well-rounded education. In the realm of special education, we've made significant changes, with a specific emphasis on direct instruction. While the science of reading approach has been crucial in our literacy initiatives, we also recognize the importance of incorporating other curricula in certain cases. Our dedication to student literacy excellence remains steadfast, and we continue to provide ongoing ARC (American Reading Company) training for our administration and staff. These efforts collectively contribute to our mission of fostering a supportive and enriching curriculum for all students, irrespective of their diverse needs and backgrounds.

We have developed a three-year plan for curriculum development, which includes the request for two full-time teachers who will rotate for two years to write and research best practices. This initiative will enable our instructional leaders to guide our staff in implementing best practices for our students and then return to the classrooms after supporting the schools. This approach ensures continuous improvement in our curriculum delivery and enhances the learning experience for all students.

E6: Instruction

In Hazel Park, we have made significant investments in our education initiatives. Currently, we have four school-embedded coaches who have undergone specialized training to effectively support our teachers and students. Our commitment to academic excellence is evident in our English Language Arts (ELA) curriculum, which has undergone thorough review and revision to enhance our instructional approaches. Moreover, we are diligently collecting and analyzing data, with a specific focus on measuring student growth and proficiency. These comprehensive efforts reflect our dedication to providing a high-quality education and fostering continuous improvement throughout our district.



Additionally, we have updated our curriculum instructional routines and, through our Teaching and Learning department, developed improvement cycles based on the collected data. These initiatives are aimed at ensuring that our instructional practices align with student needs and contribute to their academic success.

E7: Student Feedback

We highly value the voices and perspectives of our students within our educational community. To ensure their input is heard and acted upon, students actively participate in providing feedback through our student culture survey. This survey serves as a vital tool for understanding and addressing their experiences, allowing us to tailor our educational approaches accordingly.

Furthermore, we are committed to providing ongoing opportunities for students from both middle school and high school to engage with the school board. These monthly sessions provide a platform for students to openly share their thoughts, concerns, and suggestions. We believe that this inclusivity fosters a participatory environment where students' input is not only welcomed but also utilized to inform our educational practices and decision-making processes.

In addition to these efforts, we are implementing two surveys this spring: the mi-phy survey and the student voices survey. Both of these surveys are supported and encouraged by the ISD (Intermediate School District). The data collected from these surveys will provide us with important feedback regarding the needs of our students and community, allowing us to make informed decisions and improvements.

E8: Student Attendance

Our school district is proactively addressing the issue of truancy this year, recognizing its significance as a widespread concern in the education landscape across the nation. To combat this challenge, our dedicated team at United Oaks is committed to conducting home visits, ensuring that students receive the necessary support and encouragement to attend school regularly.

Furthermore, our district has taken proactive measures by participating in an online truancy software program at the county level, streamlining our efforts to identify and address absenteeism. In addition, parents are kept well-informed through notices issued at 5, 10, and 15 days of a



student's absence, reinforcing the importance of regular school attendance and fostering a collaborative approach to tackle the issue of truancy effectively.

Our administrative team across the district has made truancy and chronic absenteeism a push. As we continue to brainstorm improvements our staff are meeting with parents and keeping student learning linked to chronic absenteeism.

E9: Other

As a proud member of the Hazel Park Coalition board, I am thrilled to announce that our collective efforts have resulted in a significant grant of \$125,000, extending over five years. This grant marks a crucial step in our ongoing mission to combat addiction within our community, highlighting our steadfast dedication to creating a healthier and safer environment for all.

In addition to this grant, we have received an impressive \$1 million for the expansion of a community center at Longfellow Elementary. This expansion project is a testament to our commitment to providing essential services and resources to the residents of Hazel Park. Our next steps involve collaborating with Oakland County to ensure that these services reach and benefit the members of our community.

Furthermore, we are delighted to share the positive acknowledgments we have received this fall, particularly in the realm of sports and community events. One such celebration was dedicated to our football alumni, showcasing the strong bonds and connections within our community. These heartwarming acknowledgments reflect the unity and spirit that define our Hazel Park community.

Lastly, our dedication to enhancing the educational landscape of our district remains unwavering. We are continuously working to fill important positions that will provide vital support to our students and staff, ensuring their growth, development, and success. Together, we are making meaningful strides toward a brighter future for Hazel Park and its Residents.



E10: Professional Knowledge

I am proud to share that my professional qualifications and affiliations are current and wide-ranging. Firstly, my certificates are up to date, ensuring that I remain proficient in my field. I am also an active member of the Council for Exceptional Children (CEC), demonstrating my dedication to exceptional education and advocacy for students with special needs.

In addition to my involvement with CEC, I am a member of prestigious professional organizations such as the American Association of School Administrators (AASA) and the Michigan Association of School Administrators (MASA). These memberships highlight my commitment to staying informed about the latest developments and best practices in educational leadership.

Furthermore, I am an integral part of the Oakland County Superintendent group, specifically focused on special education, as well as the Oakland County safety committee. In these roles, I contribute to fostering safe and inclusive learning environments, ensuring the well-being of both students and staff.

Regarding curriculum development and instructional leadership, I am a member of the Association for Supervision and Curriculum Development (ASCD). This affiliation allows me to stay updated on effective teaching and learning strategies, ultimately benefiting our students' academic growth.

Moreover, I actively participate in the National Superintendent Round Table, where I engage with peers from across the country to exchange insights and ideas on educational leadership and management. Recently, I have been invited to participate in the Preschool Committee by Oakland Schools, where we provide input and guidance on preschool education and inclusion initiatives.

These diverse affiliations and engagements reflect my commitment to continuous professional growth and my dedication to advancing education for all students.