



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

Agenda

Special Board of Education Meeting

Ford Administration Building
1620 E Elza Avenue
Hazel Park, MI 48030
January 13, 2021
5:30 PM

Due to the COVID-19 Pandemic and in accordance with Public Act 254 of 2020, the Hazel Park Schools Board of Education will hold a Special Board of Education meeting January 13, 2021 at 5:30PM via Zoom video conference

Join Zoom Meeting

<https://hazelparkschools.zoom.us/j/84485527478?pwd=clpWR0lYMm9RbWwzOTAzQVFUTk5wZz09> Meeting ID: 844 8552 7478 Passcode: 228841 One tap mobile +13126266799,,84485527478# US (Chicago) +16465588656,,84485527478# US (New York)

You may email your questions or comments to Board President:

laura.adkins@hazelparkschools.org

CALL TO ORDER

ROLL CALL

APPROVAL OF THE AGENDA

PUBLIC COMMENT

UNFINISHED BUSINESS

- A. 2020-2021 General Fund Budget Amendment #1 Presentation 3
(Informational Item)
- B. Approval of 2020-2021 General Fund Budget Amendment #1 (Action 16
Item)

NEW BUSINESS

- A. Board Workshop
 - 1) MASB Training for Superintendent Evaluation Tool

ADJOURNMENT

Any person with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at (248) 658-5220 at least five (5) days in advance of the meeting to request assistance.

All Official minutes of school board meetings are stored and available for inspection in the Ford Administration office at the above address.

This notice is given in compliance with Act No. 267 of the Public Acts Michigan, 1976



School District of the City of Hazel Park

Budget Amendment #1

January 11, 2021

Jason₃Zirnis

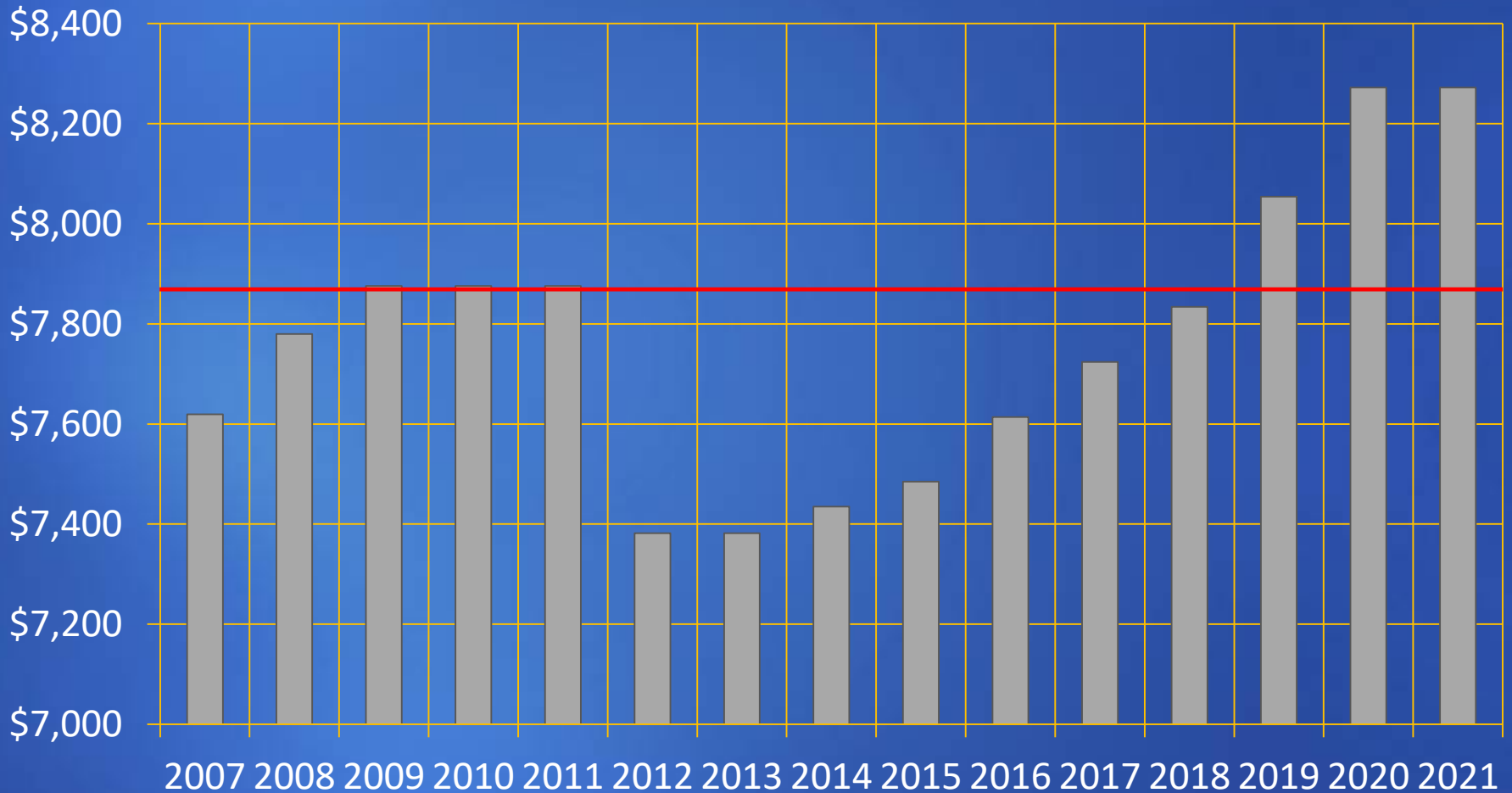
Assistant Superintendent of Business of Operations

Budget Summary: Revenues

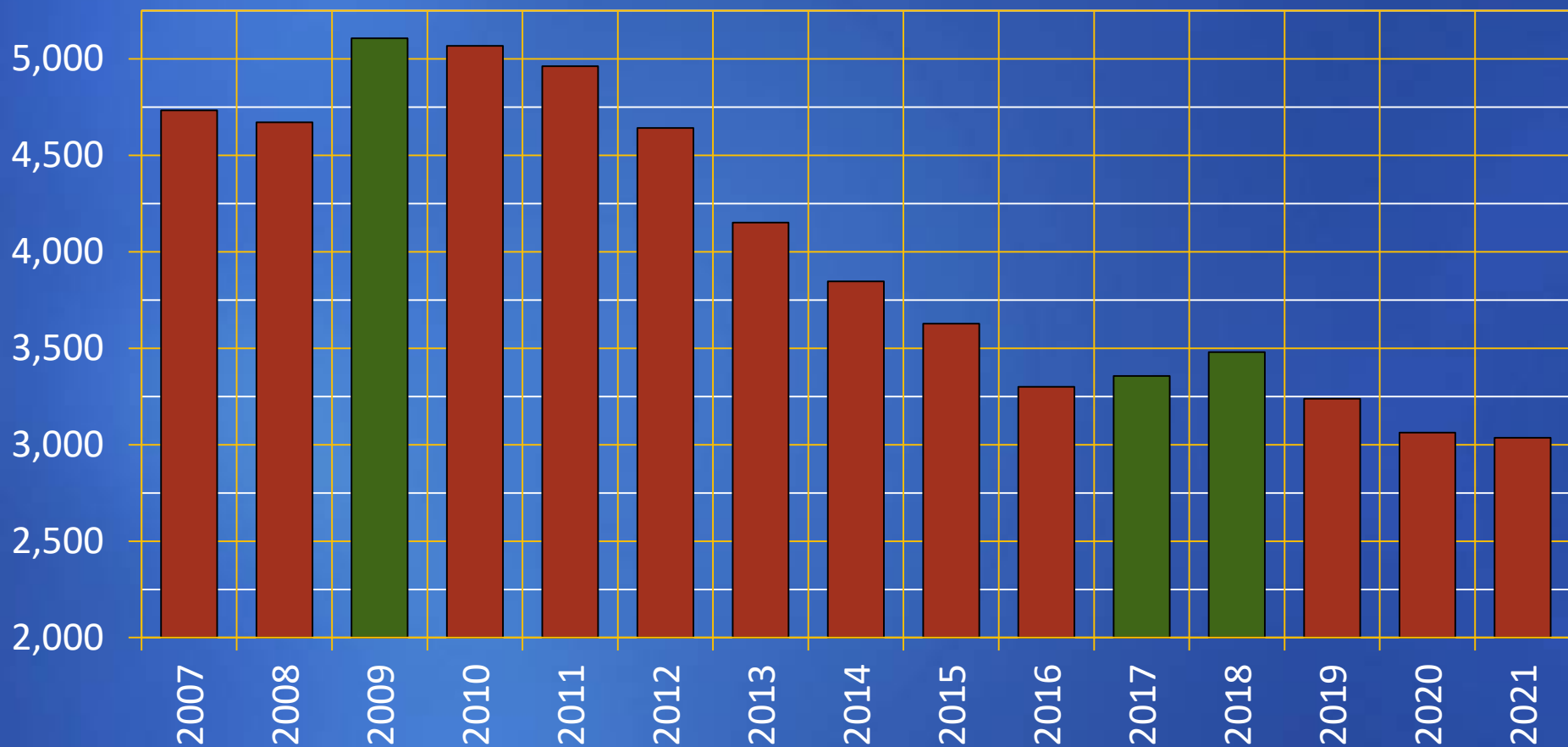


- Revenue Summary:
 - State Funding –
 - Foundation allowance remained at \$8,272 per student
 - Original Budget had projected a \$700 per student proration
 - Additional \$65 per student awarded through a one time categorical
 - Blended formula of 75%/25% for 2020 and 2021 FTE respectively
 - Federal Funding –
 - Continued funding for our regular grants (Title/IDEA)
 - Federal CARES Act Funding awarded to date \$2,392,812.
 - Additional CARES Funding has been appropriated but no allocation has been communicated (not included in this budget amendment)

State Aid Per Student Summary



Enrollment Trend



Budget Summary: Revenues



- Local Funding -
 - Adjustments made for taxes, rentals interest on earning
 - MVCA increase in Admin fee due to enrollment increases

Original Budget	Proposed Amendment	Change
\$ 34,136,695	\$ 39,097,987	\$ 4,961,292

Budget Summary: Expenses



- Expense Summary:
 - Reviewed all employee positions in the District and took actual incurred costs to date and added in projected remaining costs (including fringes)
 - Reviewed services and supplies through January and projected out remaining costs based on current operations.
 - Included Union and Non Union salary increases

Budget Summary: Expenditures



	Original Budget	Proposed Amendment	Change
Basic Programs	\$ 15,175,041	\$ 17,132,103	\$ 1,957,062
School Admin	1,638,599	1,870,779	232,180
Operations	3,771,928	5,047,824	1,275,896

Original Budget	Proposed Amendment	Change
\$ 35,178,558	\$ 38,222,359	\$ 3,043,801

General Fund Budget Trends



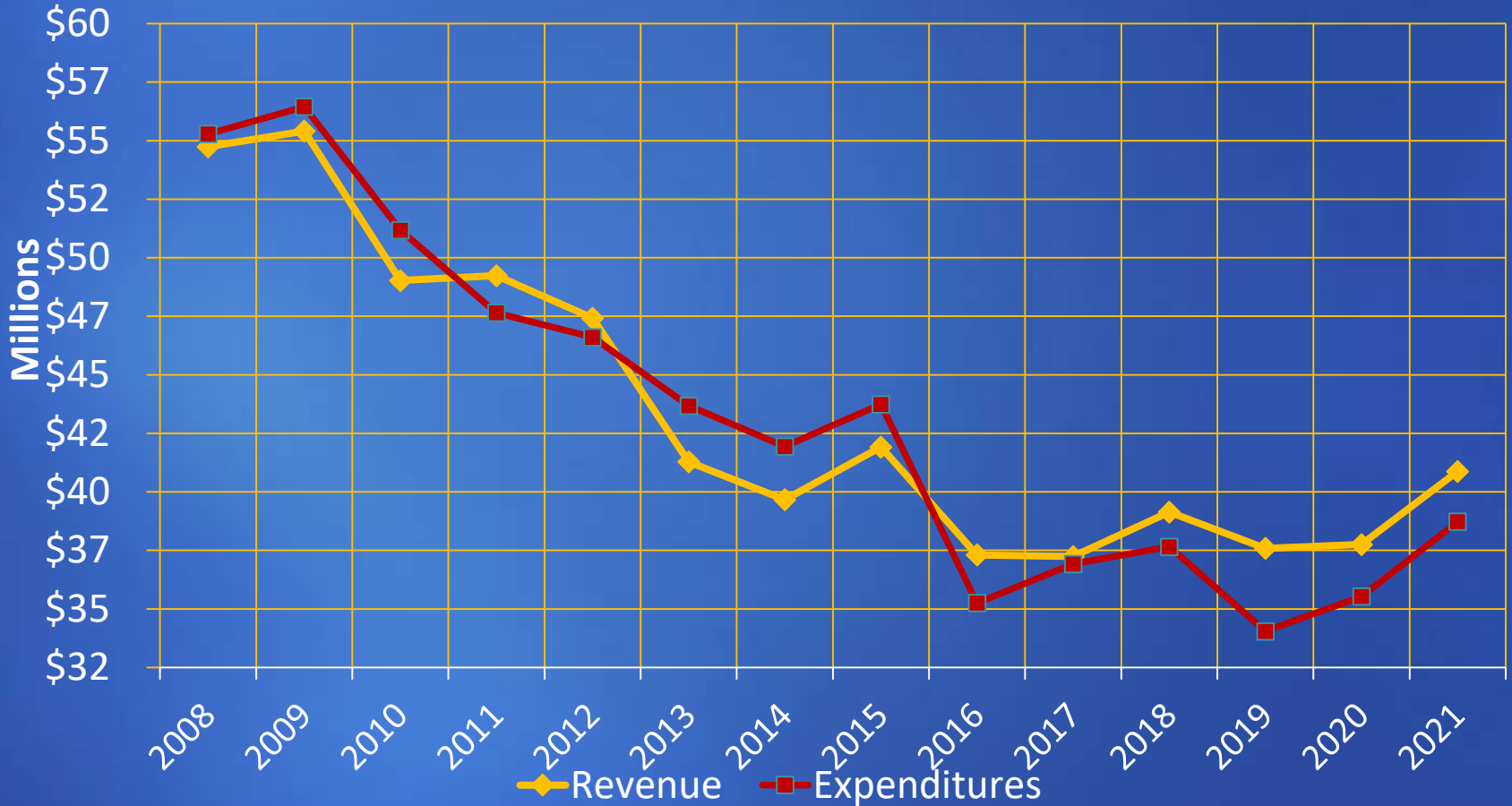
	Original 2010/21	First Amendment 2020/21	Proposed Changes 2019/20
Revenue \$	34,136,695	\$ 39,097,987	\$ 4,961,292
Expenditures	<u>35,178,558</u>	<u>38,222,359</u>	3,043,801
	1,633,477	1,096,279	
Other Financing Sources	<u>1,278,327</u>	<u>1,278,327</u>	
	236,464	2,153,955	
Beg. Fund Balance	<u>1,615,439</u>	<u>1,615,439</u>	
Est. Ending Fund Balance \$	<u><u>1,851,903</u></u>	<u><u>\$ 3,769,394</u></u>	

Budget: Next Steps

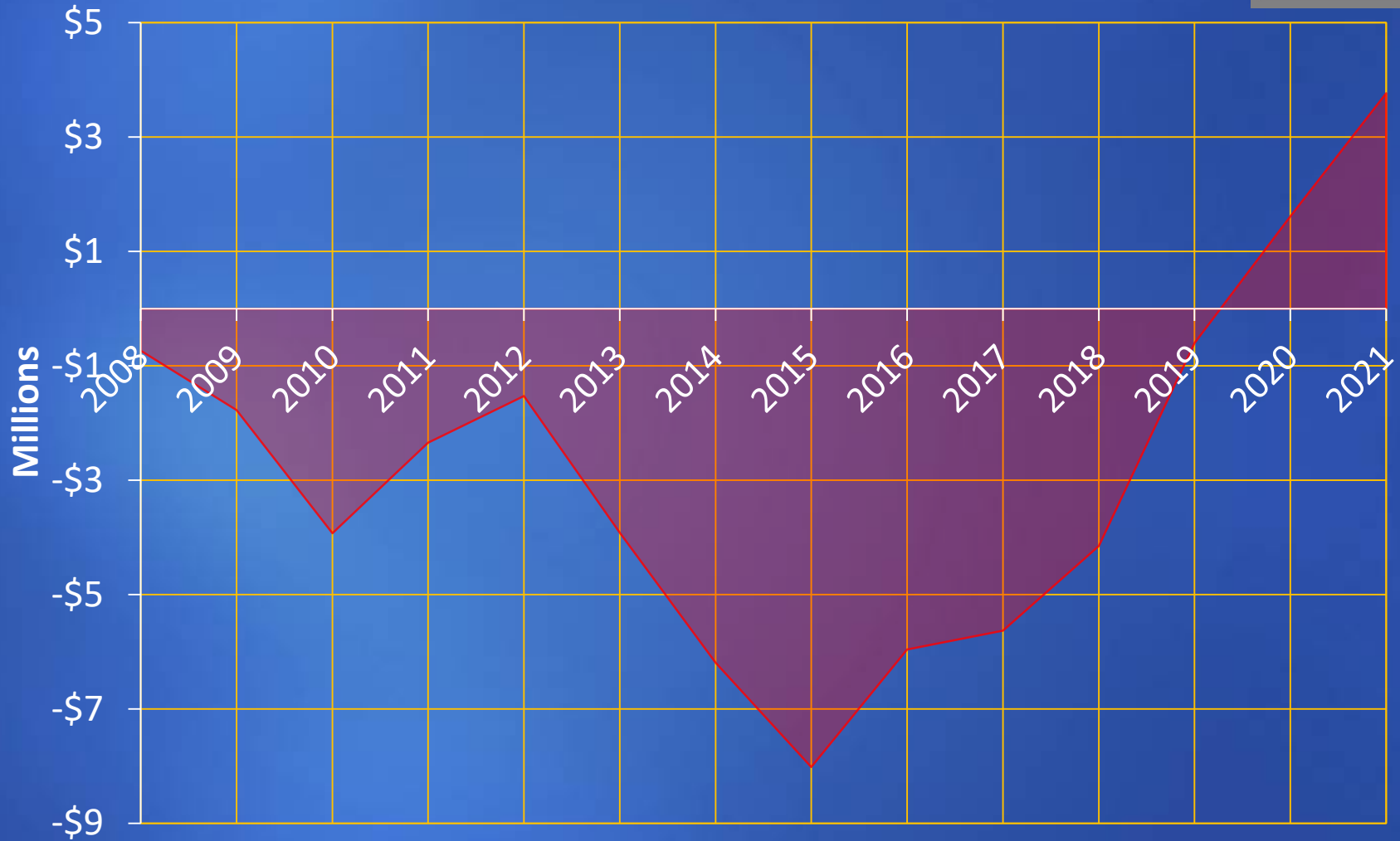


- Be diligent in our spending. Our revenue is capped based on foundation allowance and student numbers so we need to manage expenses. Changing the State Formula defers student loss impact until 21/22
- Continually review expenditures and contracts for cost saving opportunities.
- Monitor Grant expenditures to ensure dollars committed are expended.
- Prudently spend expected CARES Act dollars this year and next
- Continue evaluation of the budget and projections to make informed decisions.

General Fund Revenue & Expenditures



General Fund Deficit



Final Thoughts



- School District must maintain continued focus on cost containment. The CARES Funding is one time money and will not continue.
- Foundation Formula defers cost of student loses and it will catch up to us next year.
- There are MANY variables that can and will change requiring continued oversight and diligence to maintain financial stability.



Thank You

Questions? & Discussion

The School District of the City of
Hazel Park
Of Oakland County

Amended Budget
APPROPRIATION ACT
July 1, 2020-June 30, 2021

**For
Public Hearing
For
Board of Education Adoption**

January 11, 2021

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**GENERAL FUND REVENUE
BUDGET
July 1, 2020-June 30, 2021
with prior year actuals**

	<u>2016-2017 Actual</u>	<u>2017-2018 Actual</u>	<u>2018-2019 Actual</u>	<u>2019-2020 Actual</u>	2020-2021 Adopted Budget 6/29/2020	2020-2021 Amend 1 Budget 1/11/2021
Local	\$3,080,254	\$5,215,874	\$3,916,566 ¹	\$4,982,510 ²	\$4,886,878	\$5,120,465 ³
State	28,245,069	30,037,298	27,772,605	26,950,370	25,483,725	27,195,725
Federal	2,242,753	2,272,053	2,214,203	2,182,951	2,164,491	4,318,180
Other Transactions	<u>2,062,234</u>	<u>0</u>	<u>1,598,483</u>	<u>1,662,776</u>	<u>1,601,601</u>	<u>2,463,617</u>
	<u>\$35,630,310</u>	<u>\$37,525,225</u>	<u>\$35,501,857</u>	<u>\$35,778,607</u>	<u>\$34,136,695</u>	<u>\$39,097,987</u>

¹ Included in local revenue is \$2,951,125 resulting from a levy of 18.0000 mills on non-homestead property approved in 2018. This revenue is to be used to pay wage, fringe benefit, purchased service, supply and material, and capital outlay expenses.

² Included in local revenue is \$3,237,000 resulting from a levy of 18.0000 mills on non-homestead property approved in 2019. This revenue is to be used to pay wage, fringe benefit, purchased service, supply and material, and capital outlay expenses.

³ Included in local revenue is \$3,532,124 resulting from a levy of 18.0000 mills on non-homestead property approved in 2019. This revenue is to be used to pay wage, fringe benefit, purchased service, supply and material, and capital outlay expenses.

**GENERAL FUND EXPENDITURES
BUDGET**

July 1, 2020-June 30, 2021
with prior year actuals

	<u>2016-2017 Actual</u>	<u>2017-2018 Actual</u>	<u>2018-2019 Actual</u>	<u>2019-2020 Actual</u>	<u>2020-2021 Adopted Budget 6/29/2020</u>	<u>2020-2021 Amend 1 Budget 1/11/2021</u>
INSTRUCTION						
Basic Programs	\$17,270,385	\$17,896,532	\$14,861,723	\$15,772,992	\$15,175,041	\$17,132,103
Added Needs	4,553,165	5,841,488	6,171,240	6,601,987	7,164,699	7,102,176
Adult/Continuing Education	395,588	359,315	11,589	0	0	0
TOTAL INSTRUCTION	\$22,219,138	\$24,097,335	\$21,044,552	\$22,374,979	\$22,339,740	\$24,234,280
SUPPORT SERVICES						
Pupil	\$2,912,378	\$2,327,013	\$2,174,800	\$1,999,506	\$2,095,705	\$2,068,958
Instructional Staff	1,691,305	1,564,025	1,079,667	1,346,369	1,594,696	1,568,426
General Administration	591,563	568,667	618,894	626,185	633,512	555,959
School Administration	1,579,996	1,666,542	1,719,483	1,613,117	1,638,599	1,870,779
Business	867,245	751,762	1,156,102	811,939	745,370	721,581
Operation & Maintenance	3,871,418	3,471,114	3,247,205	3,944,244	3,771,928	5,047,824
Transportation	414,453	397,556	462,415	415,165	459,794	383,966
Central	945,744	885,128	930,573	1,115,170	1,084,065	1,105,346
Other	568,459	508,433	482,470	509,034	520,661	332,920
TOTAL SUPPORT SERVICES	\$13,442,561	\$12,140,240	\$11,871,609	\$12,380,729	\$12,544,330	\$13,655,759
Community Services	\$59,474	\$71,911	\$98,067	\$101,941	\$121,417	\$97,679
Debt Service	33,000	33,000	33,000	33,000	33,000	33,000
Payments to Subgrantee	36,661	53,762	94,600	140,071	140,071	201,641
TOTAL OTHER	\$129,135	\$158,673	\$225,667	\$275,012	\$294,488	\$332,320
GRAND TOTAL	\$35,790,834	\$36,396,248	\$33,141,828	\$35,030,720	\$35,178,558	\$38,222,359
OTHER FIN. SOURCES (USES)						
Transfers In	\$1,108,090	\$1,110,841	\$1,585,058	\$1,548,365	\$1,569,040	\$1,569,040
Transfers Out	(618,377)	(756,451)	(402,498)	(74,438)	(290,713)	(290,713)
TOTAL OTHER FIN. SOURCES (USES)	\$489,713	\$354,390	\$1,182,560	\$1,473,927	\$1,278,327	\$1,278,327
Excess	\$329,189	\$1,483,367	\$3,542,589	\$2,221,814	\$236,464	\$2,153,955
Beginning Fund Balance (Deficit)	(5,961,520)	(5,632,331)	(4,148,964)	(606,375)	1,615,439	1,615,439
Ending Fund Balance (Deficit)	(\$5,632,331)	(\$4,148,964)	(\$606,375)	\$1,615,439	\$1,851,903	\$3,769,394
As % of Total Expenses	-15.74%	-11.40%	-1.83%	4.61%	5.26%	9.86%

**RESOLUTION FOR ADOPTION BY
THE BOARD OF EDUCATION OF THE SCHOOL DISTRICT OF THE CITY OF HAZEL PARK
2020-2021 BUDGET**

RESOLVED, that this resolution shall be the **GENERAL FUND** Appropriation Act of The School District of the City of Hazel Park for the fiscal year 2020-2021. A resolution to make appropriations: and to provide for the disposition of all income received by The School District of the City of Hazel Park.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **GENERAL FUND** of The School District of the City of Hazel Park for fiscal year 2020-2021, be adopted as follows:

REVENUE

Local	5,120,465	
State	27,195,725	
Federal	4,318,180	
Other Transaction	<u>2,463,617</u>	
Total Revenue		\$39,097,987
Beginning Fund Balance (Deficit)	1,615,439	
Estimated Fund Balance Available to Appropriate		<u>1,615,439</u>
TOTAL APPROPRIATED FOR GENERAL FUND		<u>\$40,713,426</u>

BE IT FURTHER RESOLVED, that **\$36,668,681** in the **GENERAL FUND** is hereby appropriated in the amounts and for the purposes set forth below

FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to the Appropriation Act as Adopted by the Board of Education.

EXPENDITURES

Instruction:

Basic Programs	17,132,103
Added Needs	7,102,176
Adult/Continuing Education	0

Support Services:

Pupil	2,068,958
Instructional Staff	1,568,426
General Administration	555,959
School Administration	1,870,779
Business	721,581
Operation & Maintenance	5,047,824
Transportation	383,966
Central	1,105,346
Other	332,920

Community Services 97,679

Outgoing Transfers & Other Transactions (1,553,678)

Debt Service and Subgrantee Payments 234,641

TOTAL APPROPRIATED - GENERAL FUND \$ 36,668,681

ESTIMATED EDNING FUND BALANCE \$ 3,769,394

FURTHER BE IT RESOLVED, that the revenue from the levy of 18 mills on non-homestead property (with Commercial Personal Property being exempted from 12 of these 18 mills) be used to pay wages, fringe benefits, purchased services, supplies and materials, capital outlay, and for transfers to other funds or governmental entities (O.C.I.S.D.).

FURTHER RESOLVED that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to the Appropriation Act as Adopted by the Board of Education.

BE IT FURTHER RESOLVED, that the Superintendent and his/her designee are hereby charged with the responsibility of preparing and presenting proposed budgets and executing the budgets adopted by the Board.

FURTHER RESOLVED, that for purposes of meeting emergency needs of the district in the event that an appropriation is insufficient and there is no regular scheduled board meeting prior to the date the expenditure exceeding the appropriation would normally occur, transfers of appropriation not to exceed \$100,000 may be made upon written authorization of the Superintendent or his/her designee. When a transfer, as permitted by this resolution, is made, said transfer shall be presented to the Board of Education at the next regular scheduled Board of Education meeting as an amendment to the Appropriation.