



Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

Agenda

Regular Meeting

Ford Administration Building
1620 E Elza Avenue
Hazel Park, MI 48030
January 11, 2021
7:00 PM

Due to the COVID-19 Pandemic and in accordance with Public Act 254 of 2020, the Hazel Park Schools Board of Education will hold its Regular Monthly Board of Education meeting January 11, 2021 at 7:00PM via Zoom video conference.

Join Zoom Meeting

<https://hazelparkschools.zoom.us/j/85798564621?pwd=U2NyMTUvWThvN3lOS01tMTRaQ1dzQT09> Meeting ID: 85798564621

Call into the meeting by phone (312) 626-6799 enter 85798564621 941343

You may email your questions or comments to Board President:

laura.adkins@hazelparkschools.org

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA (Action Item)

PUBLIC COMMENT

SPECIAL ORDER OF BUSINESS

A. Board of Education Organizational Meeting

1) Election of Officers (Action Item)

- a. President
- b. Vice-President
- c. Secretary
- d. Treasurer

2) Committee Appointments (Action Items)

- a. Board of Education Committees
 - 1. Finance Committee

4

- 2. Buildings and Grounds Committee
- 3. Personnel Committee
- 4. Policy Committee
- 5. Enrollment Committee
- b. Superintendent Committees
 - 1. Community Engagement
 - 2. Ruth Giese Fund
 - 3. Camp Hazelwood
 - 4. Honoring HP Contributors
- c. Local Appointments (Action Items)
 - 1. Designate and an Alternate to aid on the budget of Oakland Schools and to elect members to the Board of Oakland Schools
 - 2. Board Member to the Oakland County School Board Government Relations Committee (GRC)
 - 3. Diversity, Equity, Inclusion (DEI) Committee
 - 4. District Leadership (2)
- B. 2021 Business Organizational Items (Action Item) 5
 - 1) Designation of District Legal Counsel Representation
 - 2) Establishment of Bank Accounts and Authorized Signers
 - 3) Persons Authorized to Make Investments
 - 4) Persons Authorized to Make Wire Transfers
 - 5) Persons Authorized to Enter into Agreements with Financial Institutions for Commercial Card Agreements, Custodial Agreements, and other Financial Transactions
 - 6) Persons Authorized to Sign in the Name of Hazel Park Schools
 - 7) Newspapers for Official Publications
 - 8) Authorize Summer and Winter Tax Collection for Each Municipality
 - 9) Designation of Person Responsible for Implementing Public Notice Requirement of the Open Meetings Act
 - 10) Designation of Property/Liability & Worker's Compensation Insurance Carriers
 - 11) Designation of Auditors
 - 12) Designation of Architect of Record
 - 13) Position Titles Authorized to use District Credit/Debit Cards
- C. Complete the Board of Education Meeting Calendar through January 2022 (Action Item) 9
- D. Michigan Association of School Boards-School Board Recognition Month (Informational Item) 10
- E. Promise Zone Update (Informational Item)
- CONSENT AGENDA (Action Items)
 - A. Approval of Minutes

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3) Youth Assistance (Informational Item)	150
BOARD MEMBER AND ADMINISTRATION COMMENTS	
ADJOURNMENT	

Any person with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at (248) 658-5220 at least five (5) days in advance of the meeting to request assistance.

All Official minutes of school board meetings are stored and available for inspection in the Ford Administration office at the above address.

This notice is given in compliance with Act No. 267 of the Public Acts Michigan, 1976

Committees of the Board (limit of 3 members)	2021
Finance Jason, Matt, Amy	Laura, Bev, Heidi
Buildings and Grounds Jason, Amy	Kristy, Heidi, Melissa
Personnel Amy	Kristy, Rachel, Dawn
Policy Amy	Bev, Melissa, Dawn
Open Enrollment Committee	Kristy, Melissa, Dawn
Committees of the Superintendent (limit of 2 members)	
Community Engagement	Laura, Melissa
Ruth Giese	Rachel, Laura
Camp Hazelwood	Bev, Heidi
Honoring HP Contributors	Kristy, Melissa
Other	
Oakland County School Boards Association Government Relations Committee	Melissa
Oakland School Liason	Melissa
HP Youth Assistance Liaison	Dawn
District Leadership (2)	Melissa, Laura
Diversity, Equity, Inclusion (DEI) Committee - OCSBA	Melissa, Heidi

SCHOOL DISTRICT OF THE CITY OF HAZEL PARK
2021 ORGANIZATIONAL ITEMS
January 11, 2021

1. Designation of District Legal Counsel Representation:

That the following firms be designated as district legal counsel:

Clark Hill, P.L.C.
Giarmarco, Mullins, & Horton, P.C.
Jackson Lewis, L.L.P.
Kotz, Sangster, Wysocki, P.C.
LaPointe and Butler, P.C.
James Paterson, Attorney
Secret Wardle Law Firm
Howard Shifman, P.C.
Miller Canfield, P.C.

2. Establishment of Bank Accounts and Authorized Signers:

That the following bank accounts and authorized signers be established for Hazel Park Schools.

A. Authorized Signers:

Board of Education President
Board of Education Treasurer
Assistant Superintendent of Business and Operations
Director of Business

B. Bank Accounts:

PNC Bank:
Common Cash
Common Debt
Sinking Fund

Huntington Bank:
Common Cash
Common Debt
Sinking Fund

MILAF
Common Cash
Common Debt
Sinking Fund

SCHOOL DISTRICT OF THE CITY OF HAZEL PARK
2021 ORGANIZATIONAL ITEMS
January 11, 2021

Authorized Investment Banks:

J.P. Morgan – Chase Bank	Bank of America
Michigan Liquid Asset Fund Plus	Bank of New York Mellon
Michigan Class	Harris Bank
Michigan National Bank	FirstMerit Bank
Comerica Bank	Fifth Third Bank
U.S. Bank	Huntington Bank

Bond Debt Service Accounts

Bank of New York Mellon
US Bank
Huntington Bank

3. Persons Authorized to Make Investments:

That the following persons be authorized to make investments on behalf of Hazel Park Schools:

Superintendent of Schools
Assistant Superintendent of Business and Operations
Director of Business

4. Persons Authorized to Make Wire Transfers:

That the following persons be authorized to make wire transfers on behalf of Hazel Park Schools:

Superintendent of Schools
Assistant Superintendent of Business and Operations
Director of Business

5. Persons Authorized to Enter into Agreements with Financial Institutions for Commercial Card Agreements, Custodial Agreements, and Other Financial Transactions:

That the following persons be authorized to enter into agreements with financial institutions for commercial card agreements, custodial agreements, and other financial transactions:

Superintendent of Schools
Assistant Superintendent of Business and Operations
Director of Business

6. Persons Authorized to Sign in the Name of Hazel Park Schools:

That the following persons be authorized to sign for the listed purposes in the name of the School District of the City of Hazel Park:

SCHOOL DISTRICT OF THE CITY OF HAZEL PARK
2021 ORGANIZATIONAL ITEMS
January 11, 2021

- A. Master Employee Contracts:
Board President
Superintendent of Schools

- B. Individual Employee Contracts
Superintendent of Schools

- C. Third Party Contracts for Substitutes and Administrators
Superintendent of Schools

- D. Third Party Contracts for Non-Instructional Supporting Services
Superintendent of Schools
Assistant Superintendent of Business and Operations

- E. Third Party Contracts for Employee Benefit Programs and Services
Superintendent of Schools
Assistant Superintendent of Business and Operations

- F. Titles, Deeds, Leases, and Easement Agreements
Board President
Superintendent of Schools
Assistant Superintendent of Business and Operations

- G. Reports to the State Department of Education
Superintendent of Schools
Assistant Superintendent of Business and Operations
Director of Student Services & Special Education
Director of Business
Supervisor of Adult & Vendor Education Programs

- H. Construction Contracts
Superintendent of Schools
Assistant Superintendent of Business and Operations

- I. Federal Aid Agreements and Reports
Superintendent of Schools
Assistant Superintendent of Business and Operations
Director of Business

- J. Special Education Agreements
Superintendent of Schools
Assistant Superintendent of Business and Operations
Director of Student Services & Special Education
Director of Business

SCHOOL DISTRICT OF THE CITY OF HAZEL PARK
2021 ORGANIZATIONAL ITEMS
January 11, 2021

K. Purchase Orders

Superintendent of Schools
Assistant Superintendent of Business and Operations
Director of Business

L. Grant Authorization

Superintendent of Schools
Assistant Superintendent of Business and Operations
Director of Business

7. Newspapers for Official Publications:

That the Oakland Press, Macomb Daily, and Daily Tribune be designated as the newspapers for official publications for the Board of Education.

8. Authorize Summer and Winter Tax Collection for Each Municipality:

That the Assistant Superintendent of Business and Operations or Director of Business be authorized to request summer and winter tax collection from each municipality.

9. Designation of Person Responsible for Implementing Public Notice Requirements of the Open Meetings Act:

That the Executive Assistant to the Superintendent be designated as the person responsible for implementing the public notice requirements of the Open Meetings Act, Section 5(1).

10. Designation of Property/Liability & Worker's Compensation Insurance Carriers:

That the following insurance carriers provide insurance coverage:

SET/SEG, for property, fleet, general, and other liability insurance coverage
SEG Worker Compensation Trust, worker's compensation insurance coverage

11. Designation of Auditors:

That the Plante Moran Auditing firm be designated as auditor of record for the 2021 year.

12. Designation of Architect of Record:

That the TMP Architects and Kingscott be designated as architect of record for the 2021 year.

13. Position Titles authorized to use District Credit/Debit Cards:

Superintendent	Assistant Superintendent
Administrator	Secretary
Principal	Custodian
Supervisor/Coordinator	Business Office Staff

2021 Board of Education Meeting Dates
To be voted on at the January Organizational Meeting

*February 8, 2021	7:00PM	Regular Meeting
March 15, 2021	7:00PM	Regular Meeting
April 19, 2021	7:00PM	Regular Meeting
May 17, 2021	7:00PM	Regular Meeting
June 21, 2021	**6:30PM	Regular Meeting/Budget
July 19, 2021	**6:30PM	Regular Meeting
August 16, 2021	**6:30PM	Regular Meeting
September 20, 2021	7:00PM	Regular Meeting
October 18, 2021	7:00PM	Regular Meeting
November 15, 2021	7:00PM	Regular Meeting
*December 13, 2021	7:00PM	Regular Meeting
*January 10, 2022	7:00PM	Regular Meeting

*** Not the third Monday of the Month**

**** Meeting Time Changed**

HAZEL PARK SCHOOLS

January is School Board Recognition Month, a time to salute the work of our volunteer school board members and to celebrate community-governed schools.

The role of our school board is to articulate our district's vision, mission, and goals and to develop policies to achieve them. The school board encourages continuous improvement in student learning and advocates at the local, state, and federal levels in support of public education. Most critically, the school board makes decisions which affect our children: what they learn, who will teach them, who will support their learning, and what kinds of facilities house their classrooms.

Because they are elected by community members, the board of our community-governed schools makes decisions that are representative of our community's values and priorities. Community-governed schools are directly accountable to the community because those whom we elect as school board members are our neighbors.

Showing appreciation for the important volunteer service of school board members should be a year-round process. Unfortunately, we often fail to take the time to express our gratitude for the dedication and hard work of these men and women who represent us.

I would like to inform all of you that a donation of \$2500.00 has been made to The Make A Wish Foundation at Children's Hospital on behalf of the Hazel Park Schools Board of Education. The donation came from a private donor. The Make A Wish Foundation was chosen as it grants the wishes of children with life-threatening medical conditions to enrich the human experience with hope, strength and joy.

We thank you for all you do to help in making our schools so successful!



Ford Administration
Jason Zirnis, Assistant Superintendent of Business and Operations
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5217 | F: 248-544-5443
www.hazelparkschools.org

Building and Ground Committee
December 21, 2020
Meeting Minutes

Board Members Present: Chuck Hemple and Kristy Schlak
Absent: Rose Mary Hammonds

Administrators: Amy Kruppe, Superintendent
Greg Richardson, Maintenance and Custodial Supervisor
Jason Zirnis, Assistant Superintendent of Business and Operations

Meeting start time - 5:00 pm

Meeting took place at the HS pool to review the current project to resurface the deck and pool progress. Several concerns were raised regarding the installation and the committee requested the vendor come on site to review the progress of the work.

Meeting end time - 6:10 pm

Minutes submitted by Jason Zirnis, Assistant Superintendent of Business and Operations

SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MICHIGAN
REGULAR MEETING

CALL TO ORDER

The Regular Meeting of the Hazel Park Board of Education was held virtually due to the COVID-19 Health Crisis via Zoom Video Conferencing on December 14, 2020 and was called to order by President Adkins 7:00p.m.

ROLL CALL

Members Present: Adkins, Noth, Mr. Hemple, Hammonds, Mrs. Hemple, Hinton, Schlak

Members Absent: None

Others Present: Kruppe, Zirniss, Dillard, Dulmage, Miller, Nugent, Pleiness, Postell, Wilkins

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA (Action Item)

Moved by Mrs. Noth, supported by Ms Hammonds, that the Board of Education approve the agenda as written.

Discussion

None

Roll Call Vote

Yeas: Noth, Hammonds, Mr. Hemple, Mrs. Hemple, Hinton, Schlak, Adkins

Nays: None

SPECIAL ORDER OF BUSINESS

1. Oakland University - Teacher Education Program - Andrea Kennedy

Andrea Kennedy the Secondary Field Coordinator from Oakland University read a statement recognizing and thanking Hazel Park Schools for the cooperation and support with Oakland University students. The District administrators, teachers and staff have worked valiantly in the midst of the pandemic and the dedication, time and love put in to educate students should be commended for it. Hazel Park has given 54 Oakland University students the opportunity to participate in the field of education whether it be in mentoring, tutoring opportunities both in-person and virtually. This is a mutually beneficial partnership and look forward to continuing the partnership in the future. Oakland University wishes everyone a safe and happy holiday season and thanks everyone for their effort.

PUBLIC COMMENT

None

CONSENT AGENDA (Action Items)

A. Approval of Minutes

1. Board Meetings

a. November 16, 2020 - Regular Meeting

b. December 7, 2020 - Special Meeting

2. Committee Meetings

a. December 1, 2020 – Policy Committee

B. Monthly Financial Reports

C. Conference Requests

D. Notes of Appreciation

Moved by Mrs. Noth, supported by Ms Schlak, that the Board of Education approve the consent agenda, as presented.

Roll Call Vote

Yeas: Noth, Schlak, Mr. Hemple, Hammonds, Mrs. Hemple, Hinton, Adkins
Nays: None

UNFINISHED BUSINESS

A. Board of Education Policies & Revisions

Motion made by Mrs. Noth, supported by Mrs. Hemple, that the Board of Education approve the Board of Education policies and revisions, as presented.

Discussion

Board Vice-President, Rachel Noth, wanted to discuss policies 1615, 3215, 4215, 5512 and 7434. After further review and some discussion she asked if marijuana should be put in the policies to specifically address the use of marijuana especially since the policies speak to the use of Juul. After discussion among the Board of Education members, Mrs. Noth amended her motion as follows;

Motion made by Mrs. Noth to approve the Board of Education policies and revisions as written and adding marijuana and other drugs to policies 1615, 3215, 4215, 5512 and 7434. The amended motion was supported by Mrs. Hemple.

Roll Call Vote:

Yeas: Noth, Mrs. Hemple, Mr. Hemple, Hammonds, Hinton, Schlak, Adkins
Nays: None

B. Extended COVID-19 Preparedness and Response Plan

Motion made by Mrs. Noth, supported by Ms Schlak, that the Board of Education reconfirm the Extended COVID-19 Preparedness and Response Plan, as presented.

Roll Call Vote:

Yeas: Noth, Schlak, Mr. Hemple, Hammonds, Mrs. Hemple, Hinton, Adkins
Nays: None

C. Approval of Audited Financial Statements (Action Item)

Motion made by Mr. Hemple, supported by Ms Hammonds, that the Board of Education approve the audit, as recommended.

Assistant Superintendent of Business and Operations, Jason Zirnis, clarified that the Board Members are approving the financial statements. The compliance supplement outline has not been updated yet so the single audit is still in "draft" form. This supplement comes from the Federal Government. It is an outline that Plante Moran uses to verify the use of CARES Act funds and other federal dollars. There is still another three months before the single audit needs to be uploaded to the Federal Clearinghouse.

Roll Call Vote:

Yeas: Mr. Hemple, Hammonds, Noth, Mrs. Hemple, Hinton, Schlak, Adkins
Nays: None

D. HVAC Assessment Update and Repairs (Action Item)

Motion made by Mrs. Noth, supported by Mrs. Hemple, that the Board of Education approve the necessary HVAC repairs at a cost not to exceed \$15,250, as presented.

Roll Call Vote:

Yeas: Noth, Mrs. Hemple, Hammonds, Mr. Hemple, Hinton, Schlak, Adkins
Nays: None

NEW BUSINESS

A. Personnel

1. American Federation of State, County and Municipal Employees (AFSCME) Group (Action Item)

Motion made by Mrs. Noth, supported by Ms Hammonds , that the Board of Education approve the personnel recommendations for the (AFSCME) American Federation of State, County and Municipal Employees as presented.

Roll Call Vote;

Yeas: Noth, Hammonds, Hinton, Schlak
Nays: None
Abstain: Mr. Hemple, Mrs. Hemple, Adkins ~ familial conflicts of interest

2. Hazel Park Education Association (HPEA) Employee Group

Motion made by Mrs. Noth, supported by Mr. Hemple, that the Board of Education approve the personnel recommendations for the (HPEA) Hazel Park Education Association employee group, as presented.

Roll Call Vote:

Yeas: Noth, Mr. Hemple, Hammonds, Mrs. Hemple, Hinton, Schlak, Adkins
Nays: None

3. Hazel Park Paraprofessional Association (HPPA) Employee Group

Motion made by Ms Schlak, supported by Mrs. Hemple, that the Board of Education approve the personnel recommendation for the (HPPA) Hazel Park Paraprofessional Association employee group, as presented.

Roll Call Vote:

Yeas: Schlak, Mrs. Hemple, Mr. Hemple, Hammonds, Hinton, Adkins
Nays: None
Abstain: Noth ~ familial conflict of interest

4. Unaffiliated Employees (Action Item)

Motion made by Ms Schlak, supported by Mr. Hemple, that the Board of Education approve the personnel recommendation for the Unaffiliated employee group, as presented.

Roll Call Vote:

Yeas: Schlak, Mr. Hemple, Noth, Hammonds, Mrs. Hemple, Hinton, Adkins
Nays: None

B. Hazel Park Education Association Wage Opener Tentative Agreement (Action Item)

Motion made by Mrs. Noth, supported by Mr. Hemple, that the Board of Education approve the tentative agreement with the Hazel Park Education Association, as presented.

Roll Call Vote;

Yeas: Noth, Mr. Hemple, Hammonds, Mrs. Hemple, Hinton, Schlak, Adkins
Nays: None

C. Superintendent Contract Addendum (Action Item)

Motion made by Mrs. Noth, supported by Mrs. Hemple, that the Board of Education approve the Superintendent contract amendment, as presented.

Roll Call Vote:

Yeas: Noth, Schlak, Mr. Hemple, Hammonds, Mrs. Hemple, Adkins
Nays: Hinton

D. Staff Wellness (Action Item)

Motion made by Mrs. Hemple, supported by Ms Hammonds, that the Board of Education approve the Administration's request for a \$10,000 line item for staff wellness .

Discussion

Board Trustee, Sue Hemple, stated she made the motion for discussion. She wanted to know more about the programs that are or will be offered. Superintendent Dr. Amy Kruppe stated there is currently a yoga and meditation program going on with about 27 staff members participating and the district is hoping to expand wellness programs. The programs are offered to the entire Hazel Park staff. Board Vice President, Rachel Noth, asked if the board would consider reducing the amount to \$5,000 for the remainder of the school year and reconsider the \$10,000 amount for next year's budget. Mrs. Hemple stated she was willing to amend her motion and Ms Hammonds stated she would support the amended motion.

Motion made by Mrs. Hemple, supported by Ms Hammonds to amend the motion approving a line item in the amount of \$5,000 for staff wellness.

Roll Call Vote:

Yeas: Mrs. Hemple, Hammonds, Noth, Mr. Hemple, Hinton, Schlak, Adkins
Nay: None

E. Approval of Open Enrollment for 2020-2021 (Action Item)

Motion made by Mrs. Noth, supported by Ms Hammonds , that the Board of Education approve the resolution allowing Open Enrollment for the 2020-2021 school year, as presented.

BOARD OF EDUCATION - RESOLUTION

WHEREAS, the Hazel Park School District desires to make its schools, grades, and special programs available for enrollment by nonresident students residing within the Oakland School Intermediate School District and its contiguous and non-contiguous Intermediate School Districts to the extent permitted by law, and to count the same in membership pursuant to Section 105 and Section 105c of the State School Aid Act (MCL 388.1705 and 388.1705c), otherwise known as the Schools of Choice legislation for the upcoming 2021-2022 school year;

THEREFORE, BE IT RESOLVED, that the Hazel Park School District shall make such all of its schools, grades, and special programs available for enrollment by nonresident students residing within the Oakland Schools Intermediate School District and its contiguous and non contiguous intermediate School Districts to the extent permitted by law, and count such pupils in membership pursuant to Section 105 and Section 105c of the State School Aid Act (MCL 388.1705 and 388.1705c), otherwise known as the Schools of Choice legislation for the upcoming 2021-2022 school year.

IT IS FURTHER RESOLVED, that the School District, through its Administration, will comply with all of the requirements set forth in MCL 388.1705 and 388.705c for participation in School of Choice.

RESOLUTION DECLARED ADOPTED. December 14., 2020

(signed) Laura Adkins

Laura Adkins, President of Hazel Park Schools Board of Education

(signed) Rachel Noth

Rachel Noth, Vice President of Hazel Park Schools Board of Education

(signed) Amy Kruppe, Ed.D.

Amy Kruppe, Superintendent of Hazel Park Schools

Roll Call Vote:

Yeas: Noth, Hammonds, Schlak, Adkins

Nays: Mr. Hemple, Mrs. Hemple, Hinton

F. Superintendent Update

Superintendent Dr. Amy Kruppe spoke to each of the items below. The support documents are included in the board packet which may be found on the district website www.hazelparkschools.org under the Board of Education / Current meeting documents tab.

1. Enrollment Update (Informational Item)
2. Attendance Update (Informational Item)
3. COVID-19 Mitigation Plan Acceptance Letter (Informational Item)
4. Mid-Year Administrative Feedback survey.

Superintendent Dr. Amy Kruppe spoke to the additional item, Mid-Year Administrative Feedback survey. This survey was sent to everyone in the district and to date over 200 responses from staff have been received. There are some negative comments but most are positive and very supportive of the Administrators.

BOARD MEMBERS AND ADMINISTRATION COMMENTS

Rose Mary Hammonds, Treasurer

A special thank you. I've had 43 years with district between being an employee and a school board member, I appreciate the years and appreciate it. Thank you!

Chuck Hemple, Secretary

It has¹⁶ been a pleasure. I've enjoyed all the time being with the board. A special thank you for the sculpture I've received. I've

had fun over the last 16 years. Great staff, great administration and Superintendent. Keep me in mind for the Camp Hazelwood Committee when putting people on the committees.
Thanks again!

Sue Hemple, Trustee

I also received a figurine called “hugs”. Thank you everyone. Appreciated working with everyone. I want to offer my condolences to everyone who has lost loved ones. I would love to see the board to continue to move forward and work together as a team. There is going to be a lot of things the new board will accomplish and I’ll be in the audience cheering you on. I appreciate all the teachers and was excited to be able to bring the teachers pay back up. Wish everyone a Merry Christmas.

Beverly Hinton, Trustee

When will Hazard pay come back to employees? I’ve really gotten to know Sue Hemple and have become very close and I’m going to miss her. We’ve grown a friendship through being on board. Chuck was always quick to get an answer to me when I was an employee. They are all very dedicated to Hazel Park.
Happy Holidays!

Kristy Schlak, Trustee

Thank you Chuck, Sue and Rosie for your years of service. Merry Christmas, Happy Holidays. Everyone stay safe and make good choices.

Rachel Noth, Vice President

Chuck, Sue, Rosie..it has been an interesting journey, for sure. I’ve learned much from the 3 of you over the last 6 years. Enjoyed the laughs, discussions and getting to know you. Sad to see you go as we have a pretty solid team. Read a saying that wishes everyone bountiful blessings, peace, fulfillment, abundance and serenity during this holiday season. Everyone stay safe, Merry Christmas and happy holidays.

Amy Kruppe, Superintendent

Rosie, Chuck and Sue..it has been wonderful. I don’t think people understand how attached superintendents get to their board members. They are so important to you as they because they support the district. They become like family, as you may argue with them, fight together for kids and spend a lot of time with them. Look forward to continuing the friendship. Merry holiday season. Spend time safely with your family. Please remember to be kind.

Laura Adkins, President

The board will be getting three new board members and looking forward to collaborating with them. Rosie, Chuck & Sue you will certainly be missed. I’ve enjoyed learning, working and growing together. My prayers go out to everyone who has family fighting COVID. Stay safe and happy holidays!

Adjournment

Moved and supported that the meeting be adjourned at 8:05p.m.
Unanimous Approval.

Respectfully Submitted,

Charles E. Hemple, Secretary
Hazel Park Board of Education

SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MICHIGAN
SPECIAL MEETING
6:00PM

CALL TO ORDER

Due to the COVID-19 Health Crisis, the Special Meeting of the Hazel Park Board of Education was held virtually via video conference on December 28, 2020 and was called to order by President Adkins at 6:00PM

Roll Call Vote:

Members Present: Adkins, Noth, Mr. Hemple, Hammonds, Mrs. Hemple, Hinton, Schlak

Members Absent: None

Others Present: Kruppe

Approval of the Agenda (Action Item)

Moved by Ms Schlak, supported by Mrs. Noth that the Agenda be approved as written.

Discussion

None

Roll Call Vote:

Yeas: Schlak, Noth, Mr. Hemple, Hammonds, Mrs. Hemple, Hinton, Adkins

Nays: None

Public Comment

None

CLOSED SESSION

Motion to recess into closed session (e) regarding potential litigation and (h) attorney/client privilege to consider material exempt from discussion or disclosure by state or federal statute; which is exempt from disclosure pursuant to Sections 8(e)(h) of the Open Meeting Act.

Motion made Ms Schlak, supported by Mrs. Hemple, to go into closed session pursuant to Sections 8(e) and (h).

Roll Call Vote:

Yeas: Schlak, Mrs. Hemple, Noth, Mr. Hemple, Hammonds, Hinton, Adkins

Nays: None

Adjourned to the Closed Session at 6:02PM. Returned to Open Session at 6:47PM.

NEW BUSINESS

A. High School Pool Repairs Update (Informational Item)

Board Members and Superintendent Dr. Amy Kruppe discussed the status of the repairs to the pool at the high school. The repairs are unsatisfactory and the Board Members would like the current company to reply how they are going to address the issue and concerns moving forward to remedy the situation. Administration will keep the Board Members informed of the progress.

BOARD MEMBERS AND ADMINISTRATION COMMENTS

Board Members

Board Members thanked everyone who attended tonight's meeting, and thanked the Buildings & Grounds committee, as well as Dr. Kruppe, Jason Zirnig and Greg Richardson for working on this issue during the break and meeting on a Sunday to look at the pool.

Dr. Amy Kruppe, Superintendent

Thank you to Youth Assistance for bringing cheer to community members with the "grinching" around Hazel Park. Thanks to Jason, Gred, Sue, Chuck & Kristy for working the pool issue. It is important to protect the interest of Hazel Park residents.

Laura Adkins, President

Let's hope 2021 is a better year. County metrics are trending down. Let's hope that trend continues.

Adjournment

Moved and supported that the meeting be adjourned at 6:56PM.
Unanimous Approval.

Respectfully Submitted,

Charles E. Hemple, Secretary
Board of Education



Ford Administration
Matthew Miller, Business Office Manager
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5213 | F: 248-544-5443
www.hazelparkschools.org

TO: The School District of the City of Hazel Park
Board of Education

FROM: Jason Zirniss
Assistant Superintendent, Business & Operations

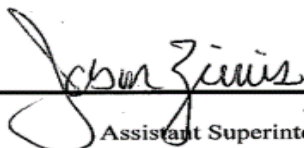
RE: Treasurer's Report December, 2020

DATE: January 4, 2021

Attached is the check register (including current period voids), a listing of ACH debits, wire transfers, and P-Card purchases made during the period

GENERAL FUND (11)		1,560,008.49	
	<i>Total - General Fund</i>	<u>\$ 1,560,008.49</u>	
CENTER PROGRAM (22)		10,320.42	
COMMUNITY SERVICE (23)		0.00	
FOOD SERVICE FUND (25)		64,924.27	
COMMON DEBT (31-39)		0.00	
CAPITAL PROJECTS (41-49)		236,854.80	
	<i>Total - Special Revenue Funds</i>	<u>\$ 312,099.49</u>	
TRUST FUNDS (51)		0.00	
INTERNAL ACCOUNT FUNDS (29)		189.84	
	<i>Total - Other Funds</i>	<u>\$ 189.84</u>	
TOTAL CHECK DISBURSEMENTS		<u><u>\$ 1,872,297.82</u></u>	\$ 1,872,297.82
ACH DEBITS			1,499,893.43
PAYROLL			1,634,537.93
OUTGOING WIRE TRANSFERS			2,786,019.43
P-CARD PURCHASES			<u>72,338.22</u>
			5,992,789.01
TOTAL DISBURSEMENTS IN PERIOD			<u><u>\$ 7,865,086.83</u></u>

I certify that the disbursements listed on the attached check registers and listing of ACH debits, wire transfers, and P-Card purchases were payments made for obligations of The School District of the City of Hazel Park and that all materials or services listed on the invoices have been received or performed.



Jason Zirniss
Assistant Superintendent, Business & Operations

Monthly Summary of EFT's from HP Bank Accounts

December 2020

<u>Date</u>	<u>Amount</u>	<u>Bank Acct Taken From</u>	<u>Reason</u>
12/2/2020	\$39.81	Gen Funds	Latchkey Fees
12/8/2020	\$285.65	Gen Funds	AFLAC Payment December 4th Payroll
12/24/2020	\$285.65	Gen Funds	AFLAC Payment December 18th Payroll
12/7/2020	\$3,032.25	Gen Funds	Health Equity Payment December 4th Payroll
12/18/2020	\$3,074.25	Gen Funds	Health Equity Payment December 18th Payroll
12/3/2020	\$4,476.56	Gen Funds	EduStaff Payment
12/17/2020	\$2,074.40	Gen Funds	EduStaff Payment
12/30/2020	\$829.76	Gen Funds	EduStaff Payment
12/7/2020	\$19,332.49	Gen Funds	Penserv Payment December 4th Payroll
12/23/2020	\$17,723.22	Gen Funds	Penserv Payment December 18th Payroll
12/29/2020	\$17,726.19	Gen Funds	Penserv Payment December 18th Payroll
12/4/2020	\$26,399.80	Tax W/H	Payroll State Tax Withholding December 4th
12/21/2020	\$26,468.72	Tax W/H	Payroll State Tax Withholding December 18th
12/4/2020	\$125,497.68	Tax W/H	Payroll Federal Tax Withholding December 4th
12/21/2020	\$125,705.02	Tax W/H	Payroll Federal Tax Withholding December 18th
12/3/2020	\$295,201.05	Ret W/H	Payroll Retirement Withholding November 20th
12/16/2020	\$286,866.47	Ret W/H	Payroll Retirement Withholding December 4th
12/31/2020	\$292,878.07	Ret W/H	Payroll Retirement Withholding December 18th
12/24/2020	\$251,996.39	UAAL	Payroll UAAL Payment December
	\$1,499,893.43	Total ACH Debits	

<u>Date</u>	<u>Amount</u>	<u>Payroll</u>
12/4/2020	\$533,340.47	General Payroll on December 4th
12/18/2020	\$536,832.28	General Payroll on December 18th
12/30/2020	\$564,365.18	General Payroll on December 30th
	\$1,634,537.93	Total Payroll

<u>Date</u>	<u>Amount</u>	<u>Wires</u>
12/22/2020	\$2,786,019.43	MVCA Wire State Aid December
	\$2,786,019.43	Total Wires

<u>Date</u>	<u>Amount</u>	<u>P-Card Purchases</u>
12/14/2020	\$10,169.50	General P-Card charges Comerica Bank
12/7/2020	\$62,168.72	General P-Card charges Harris Bank
	\$72,338.22	Total P-Card Purchases

Hazel Park Schools
Check Register by Fund
Check Date From 12/1/2020 TO 12/31/2020

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
Fund: 110					
12/04/2020	EP 00000333	100439	AERO FILTER INC	P2100041	134.48
12/04/2020	EP 00000334	100319	G N E PAINT & SUPPLY	P2100049	261.06
12/04/2020	EP 00000335	100430	JG POLY SALES	P2100023	788.20
12/04/2020	EP 00000336	100745	KSS ENTERPRISES		8,288.94
12/04/2020	EP 00000337	100397	SCHOOL SPECIALTY		342.40
12/04/2020	EP 00000338	100357	STAPLES BUSINESS ADVANTGE		1,196.99
12/04/2020	AP 00201708	100600	A C BUILDERS HARDWARE INC		7,559.00
12/04/2020	AP 00201709	100857	AJAX TRAILERS LLC		136.17
12/04/2020	AP 00201710	100550	AMAZON CAPITAL SERVICES INC	P2100138	319.00
12/04/2020	AP 00201711	100350	ASCENSION MICHIGAN AT WORK		38.00
12/04/2020	AP 00201712	100544	ASCENSION MICHIGAN AT WORK		38.00
12/04/2020	AP 00201713	100512	CHAPT 13 TRUSTEE-TAMMY L TERRY		420.00
12/04/2020	AP 00201714	100011	CHAPTER 13 TRUSTEE		90.00
12/04/2020	AP 00201715	100609	DAVID RUSKIN		1,127.58
12/04/2020	AP 00201716	100453	DECKER EQUIPMENT		106.20
12/04/2020	AP 00201717	100523	DICK BLICK		400.28
12/04/2020	AP 00201718	100089	MCNAUGHTON-MCKAY ELECTRIC COMP	P2100047	1,153.35
12/04/2020	AP 00201719	100043	MECHANICAL SYSTEMS SERVICESL	P2100037	1,241.88
12/04/2020	AP 00201720	100073	MICHIGAN GUARANTY AGENCY		107.17
12/04/2020	AP 00201721	100387	MISDU		932.65
12/04/2020	AP 00201722	100100	MISS DIG SYSTEM INC		964.14
12/04/2020	AP 00201723	100000	OFFICE DEPOT	P2100142	57.63
12/04/2020	AP 00201724	100226	SOCIAL THINKING-SOCIAL THINKING	P2100161	355.13
12/04/2020	AP 00201725	100573	T T COMPUTERS COMMUNICATION INC		621.98
12/04/2020	AP 00201726	100395	WEINGARTZ SUPPLY COMPANY		464.53
12/04/2020	AP 00201727	100463	WINDSTREAM		982.83
12/11/2020	EP 00000340	100431	CLARK HILL PLLC		19,923.50
12/11/2020	EP 00000341	100851	EXECUTIVE ENERGY SERVICES LLC		100.00
12/11/2020	EP 00000342	100319	G N E PAINT & SUPPLY	P2100049	12.92
12/11/2020	EP 00000343	100745	KSS ENTERPRISES		7,581.18

User: MILLERM - Matthew Miller
Report: OSAP5009 - OSAP5009: Check Register by Fund
Selection:
OH_DTL.[oh_ck_dt] <= '12/31/2020' AND OH_DTL.[oh_ck_dt] >= '12/01/2020'

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Current Date: 01/04/2021
Current Time: 21:48:29

Hazel Park Schools
Check Register by Fund
Check Date From 12/1/2020 TO 12/31/2020

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
12/11/2020	EP 00000344	100520	PEDIATRIC HEALTH CONSULTANTS INC		4,911.50
12/11/2020	EP 00000345	100445	ROCKET ENTERPRISE INC		230.50
12/11/2020	EP 00000346	100397	SCHOOL SPECIALTY	P2100146	532.44
12/11/2020	EP 00000347	100548	SEG SELF INSURERS WORKERS DISABILITY		45,595.00
12/11/2020	EP 00000348	100504	SET INC.		52,082.94
12/11/2020	EP 00000349	100357	STAPLES BUSINESS ADVANTGE	P2100170	113.60
12/11/2020	AP 00201728	100833	AJ SIGNS AND INSTALLATION	P2100104	1,500.00
12/11/2020	AP 00201729	100550	AMAZON CAPITAL SERVICES INC		885.33
12/11/2020	AP 00201730	100350	ASCENSION MICHIGAN AT WORK		76.00
12/11/2020	AP 00201731	100544	ASCENSION MICHIGAN AT WORK		38.00
12/11/2020	AP 00201732	100346	BIG D LOCK & KEY	P2100039	94.50
12/11/2020	AP 00201733	100322	CITY HAZEL PARK WATER		5,111.77
12/11/2020	AP 00201734	100438	CONTRACTORS CLOTHING COMPANY		671.70
12/11/2020	AP 00201735	100459	CONVERGENT TECH PARTNERS		213.75
12/11/2020	AP 00201736	100018	CUSTOM FORM INC	P2100199	140.00
12/11/2020	AP 00201738	100523	DICK BLICK	P2100120	46.50
12/11/2020	AP 00201739	100640	FIBER LINK INC		107.25
12/11/2020	AP 00201740	100404	HASTINGS AUTO PARTS	P2100052	281.71
12/11/2020	AP 00201741	100488	HOME DEPOT CREDIT SERVICES	P2100025	990.65
12/11/2020	AP 00201742	100574	INSTITUTE FOR EXCELLENCE IN ED	P2100062	1,500.00
12/11/2020	AP 00201743	100847	MASKS DOT COM INC		12,000.00
12/11/2020	AP 00201744	100413	MCGRAW HILL BOOK CO	P2100201	410.25
12/11/2020	AP 00201745	100089	MCNAUGHTON-MCKAY ELECTRIC COMP	P2100047	3,978.93
12/11/2020	AP 00201746	100327	MICHIGAN EDUCATION SPECIAL		325,882.23
12/11/2020	AP 00201747	100102	MICHIGAN ENVIRONMENTAL CONTROLS INC		1,409.00
12/11/2020	AP 00201748	100276	MICHIGAN SPORTS ASSIGNERS INC		120.00
12/11/2020	AP 00201749	100589	MILLENNIUM BUSINESS SYSTEMS	P2100022	2,529.05
12/11/2020	AP 00201751	100437	OAKLAND COUNTY HEALTH DIV		86.00
12/11/2020	AP 00201752	100021	PEARSON CLINICAL ASSESSMENT OR		307.40
12/11/2020	AP 00201753	100585	PITNEY BOWES		39.98
12/11/2020	AP 00201755	100849	RAULAND SOUND COM SYSTEMS		297.32

User: MILLERM - Matthew Miller
 Report: OSAP5009 - OSAP5009: Check Register by Fund
 Selection:
 OH_DTL.[oh_ck_dt] <= '12/31/2020' AND OH_DTL.[oh_ck_dt] >= '12/01/2020'

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Current Date: 01/04/2021
 Current Time: 21:48:29

Hazel Park Schools
Check Register by Fund
Check Date From 12/1/2020 TO 12/31/2020

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
12/11/2020	AP 00201757	100012	SCHOLASTIC MAGAZINES	P2100111	114.52
12/17/2020	EP 00000350	100431	CLARK HILL PLLC		17,179.00
12/17/2020	EP 00000351	100319	G N E PAINT & SUPPLY	P2100049	294.87
12/17/2020	EP 00000352	100320	HAMMONDS, ROSE	P2100081	25.00
12/17/2020	EP 00000353	100503	HEMPLE, CHARLES	P2100082	25.00
12/17/2020	EP 00000354	100056	HINTON, BEVERLY	P2100083	25.00
12/17/2020	EP 00000355	100044	HP PROMISE ZONE		201,666.00
12/17/2020	EP 00000356	100430	JG POLY SALES	P2100023	1,639.26
12/17/2020	EP 00000357	100125	SCHLAK, KRISTY	P2100086	25.00
12/17/2020	EP 00000358	100037	VANCE-HEMPLE, SUE	P2100085	25.00
12/17/2020	AP 00201759	100550	AMAZON CAPITAL SERVICES INC		350.95
12/17/2020	AP 00201760	100584	ASCENSION MICHIGAN AT WORK		76.00
12/17/2020	AP 00201761	100278	ATHLETICO LTD	P2100106	8,592.00
12/17/2020	AP 00201762	100042	BADER & SONS CO		1,869.01
12/17/2020	AP 00201763	100735	BURKES SPORT HAVEN		1,168.20
12/17/2020	AP 00201764	100512	CHAPT 13 TRUSTEE-TAMMY L TERRY		420.00
12/17/2020	AP 00201765	100011	CHAPTER 13 TRUSTEE		90.00
12/17/2020	AP 00201766	100080	CITY OF FERNDALE-WATER		1,788.12
12/17/2020	AP 00201767	100321	CITY OF HAZEL PARK		3,596.45
12/17/2020	AP 00201768	100859	COMMTECH DESIGN		16,500.00
12/17/2020	AP 00201769	100309	CONSUMERS ENERGY		9,601.38
12/17/2020	AP 00201770	100438	CONTRACTORS CLOTHING COMPANY	P2100192	295.42
12/17/2020	AP 00201771	100609	DAVID RUSKIN		1,127.58
12/17/2020	AP 00201772	100031	DEAF COMMUNITY ADVOCACY NETWORK		106.00
12/17/2020	AP 00201773	100858	DECA Inc		50.00
12/17/2020	AP 00201774	100523	DICK BLICK	P2100120	214.70
12/17/2020	AP 00201775	100313	DTE ENERGY		14,121.05
12/17/2020	AP 00201776	100314	DTE ENERGY		32,980.45
12/17/2020	AP 00201777	100446	FAR THERAPEUTIC & PERFORMING ARTS		73.70
12/17/2020	AP 00201778	100409	FRONTLINE TECHNOLOGIES GROUP LLC		11,949.02
12/17/2020	AP 00201779	100081	GUARDIAN AUTOMATIC FIRE PROTEC		1,740.00

User: MILLERM - Matthew Miller
Report: OSAP5009 - OSAP5009: Check Register by Fund
Selection:
OH_DTL.[oh_ck_dt] <= '12/31/2020' AND OH_DTL.[oh_ck_dt] >= '12/01/2020'

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Current Date: 01/04/2021
Current Time: 21:48:29

Hazel Park Schools
Check Register by Fund
Check Date From 12/1/2020 TO 12/31/2020

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
12/17/2020	AP 00201780	100404	HASTINGS AUTO PARTS	P2100052	16.10
12/17/2020	AP 00201781	100839	K 12 MANAGEMENT DBA FuelEd		326,352.20
12/17/2020	AP 00201782	100413	MCGRAW HILL BOOK CO		554.15
12/17/2020	AP 00201783	100089	MCNAUGHTON-MCKAY ELECTRIC COMP	P2100047	1,095.68
12/17/2020	AP 00201784	100043	MECHANICAL SYSTEMS SERVICESL	P2100037	3,750.84
12/17/2020	AP 00201785	100723	MICHIGAN DECA		110.00
12/17/2020	AP 00201786	100073	MICHIGAN GUARANTY AGENCY		107.17
12/17/2020	AP 00201787	100387	MISDU		932.65
12/17/2020	AP 00201789	100468	PROGRESSIVE PLUMBING SUPPLY		2,408.97
12/17/2020	AP 00201790	100428	ROYAL ROOFING		473.00
12/17/2020	AP 00201791	100715	TERMINAL SUPPLY COMPANY		68.09
12/17/2020	AP 00201792	100463	WINDSTREAM		982.83
12/22/2020	EP 00000359	100045	A & I ENTERPRISES		144,358.07
12/22/2020	EP 00000360	100427	A SWEET SERVICES LLC		14,669.02
12/22/2020	EP 00000361	100292	INVEST CENTERS LLC		200,283.33
12/22/2020	EP 00000362	100357	STAPLES BUSINESS ADVANTGE	P2100206	534.68
12/22/2020	AP 00201793	100550	AMAZON CAPITAL SERVICES INC		2,901.77
12/22/2020	AP 00201794	100512	CHAPT 13 TRUSTEE-TAMMY L TERRY		420.00
12/22/2020	AP 00201795	100011	CHAPTER 13 TRUSTEE		90.00
12/22/2020	AP 00201796	100609	DAVID RUSKIN		1,127.58
12/22/2020	AP 00201797	100523	DICK BLICK	P2100120	197.10
12/22/2020	AP 00201798	100413	MCGRAW HILL BOOK CO	P2100201	3,091.81
12/22/2020	AP 00201799	100073	MICHIGAN GUARANTY AGENCY		107.17
12/22/2020	AP 00201800	100589	MILLENNIUM BUSINESS SYSTEMS	P2100022	2,283.46
12/22/2020	AP 00201801	100387	MISDU		932.65
12/22/2020	AP 00201802	100749	SONITROL GREAT LAKES		6,503.00
				Fund 110 Total:	1,560,008.49
Fund: 220					
12/04/2020	EP 00000338	100357	STAPLES BUSINESS ADVANTGE	P2100183	351.13
12/04/2020	AP 00201723	100000	OFFICE DEPOT	P2100194	52.89
12/11/2020	EP 00000344	100520	PEDIATRIC HEALTH CONSULTANTS INC		3.39

Hazel Park Schools
Check Register by Fund
Check Date From 12/1/2020 TO 12/31/2020

Check Date	Check#	PE ID	Vendor Name	PO#	Amount
12/11/2020	AP 00201729	100550	AMAZON CAPITAL SERVICES INC		16.99
12/11/2020	AP 00201749	100589	MILLENNIUM BUSINESS SYSTEMS	P2100022	557.30
12/11/2020	AP 00201758	100515	STAFF CONNECTIONS LLC		6,605.33
12/17/2020	AP 00201759	100550	AMAZON CAPITAL SERVICES INC	P2100210	98.55
12/17/2020	AP 00201777	100446	FAR THERAPEUTIC & PERFORMING ARTS		2,071.30
12/17/2020	AP 00201788	100007	NCS PEARSON INC		50.00
12/22/2020	AP 00201800	100589	MILLENNIUM BUSINESS SYSTEMS	P2100022	513.54
				Fund 220 Total:	10,320.42
Fund: 250					
12/11/2020	EP 00000339	100118	CHARTWELLS DINING SERVICES		64,752.56
12/11/2020	AP 00201749	100589	MILLENNIUM BUSINESS SYSTEMS	P2100022	87.41
12/22/2020	AP 00201800	100589	MILLENNIUM BUSINESS SYSTEMS	P2100022	84.30
				Fund 250 Total:	64,924.27
Fund: 290					
12/11/2020	AP 00201729	100550	AMAZON CAPITAL SERVICES INC		130.84
12/11/2020	AP 00201750	100641	NAEIR		59.00
				Fund 290 Total:	189.84
Fund: 420					
12/11/2020	AP 00201737	100038	DELTA NETWORK SERVICES LLC	P2000427	162,011.20
12/11/2020	AP 00201754	100257	QUALIFIED ABATEMENT SERVICES INC		11,390.00
12/11/2020	AP 00201756	100816	RENOSYS CORPORATION		63,453.60
				Fund 420 Total:	236,854.80
				Grand Total:	1,872,297.82

End of Report

Comerica Bank
Commercial Card Summary (P-Card)
For Month Ending - December 2020

<u>Date of Trans</u>	<u>Card Holder</u>	<u>Vendor</u>	<u>Amount</u>
12/29/2020	CORRI NASTASI	EDWEEK DIGITAL OPED	40.00
12/28/2020	MEGAN PAPASIANBROADWELL	ADOBE *800-833-6687	9.99
12/24/2020	GREG RICHARDSON	TONYS ACE HDWE	5.12
12/22/2020	JAMIE BUCZKO	WISCONSIN CENTER FOR E	135.00
12/22/2020	GREG RICHARDSON	DISCOUNT-TIRE-CO MID-1	78.53
12/21/2020	CORRI NASTASI	AMAZON.COM*435U039B3	7.40
12/21/2020	GREG RICHARDSON	TONYS ACE HDWE	17.49
12/21/2020	GREG RICHARDSON	RECREATION SUPPLY COMP	170.97
12/18/2020	SHEILA OKANE	LOWES #02312*	286.07
12/18/2020	ANDREA BRATTON	DOLLAR TREE ECOMM	93.82
12/17/2020	GREG RICHARDSON	TONYS ACE HDWE	5.69
12/17/2020	GREG RICHARDSON	SPEMCO	15.00
12/17/2020	DEBRA DIMAS	BARNES&NOBLE.COM-BN	60.00
12/16/2020	DEBRA DIMAS	WM SUPERCENTER #4424	110.78
12/16/2020	GREG RICHARDSON	TONYS ACE HDWE	54.73
12/15/2020	CORRI NASTASI	AMZN MKTP US*EN62743O3	69.95
12/15/2020	SHEILA OKANE	MICHAELS #9490	449.28
12/15/2020	SHEILA OKANE	LIBIB.COM	9.00
12/15/2020	GREG RICHARDSON	TONYS ACE HDWE	16.94
12/14/2020	DEBRA DIMAS	AMAZON.COM*LX03L5A73 A	54.62
12/14/2020	DEBRA SCOTT	QUICK MADE TROPHY SALE	36.00
12/14/2020	CORRI NASTASI	AMAZON.COM*KI5OC4CY3 A	22.22
12/14/2020	CORRI NASTASI	AMAZON.COM*PT40Q85N3	20.43
12/14/2020	SHEILA OKANE	AMAZON.COM*N28DN5G63	155.89
12/14/2020	KELSEY DOVICO	SQ *KURT'S KUSTOM PROM	322.00
12/14/2020	STEPHANIE DULMAGE	PITSCO INC	275.00
12/14/2020	MEGAN PAPASIANBROADWELL	AMZN MKTP US*C15M02Q23	59.97
12/14/2020	DEBRA DIMAS	AMZN MKTP US*CR9RM1B13	111.82
12/14/2020	DEBRA DIMAS	AMAZON.COM*LB74P3H03 A	20.43
12/14/2020	DEBRA DIMAS	AMAZON.COM*HC1EG9PC3	54.62
12/14/2020	DEBRA DIMAS	STAPLS7320094821000001	26.00
12/11/2020	GREG RICHARDSON	AJAX TRAILERS LLC	56.57
12/11/2020	GREG RICHARDSON	TONYS ACE HDWE	41.03
12/11/2020	STEPHANIE DULMAGE	FIRST FOR INSPIRATION	2,000.00
12/09/2020	DEBRA SCOTT	AMERICAN ASSOC OF SCHO	499.00
12/08/2020	CORRI NASTASI	SQ *G-TEK PROFESSIONAL	222.60
12/08/2020	MEGAN PAPASIANBROADWELL	AMZN MKTP US*XX5Q894G3	25.00
12/08/2020	DEBRA DIMAS	OTC BRANDS INC	86.77
12/08/2020	GREG RICHARDSON	TONYS ACE HDWE	9.49
12/07/2020	GREG RICHARDSON	TONYS ACE HDWE	21.84
12/07/2020	SHEILA OKANE	OAKLAND SCHOOLS-RC INT	(125.00)
12/07/2020	SHEILA OKANE	OAKLAND SCHOOLS-RC INT	240.00
12/07/2020	SHEILA OKANE	OAKLAND SCHOOLS-RC INT	400.00
12/04/2020	MEGAN PAPASIANBROADWELL	AMZN MKTP US*3O9059HK3	35.97
12/04/2020	MEGAN PAPASIANBROADWELL	AMZN MKTP US*KY21346T3	30.88
12/04/2020	SHEILA OKANE	OAKLAND SCHOOLS-RC INT	300.00
12/04/2020	DEBRA SCOTT	THE ATS STORE LLC RP	15.23
12/04/2020	SHEILA OKANE	OAKLAND SCHOOLS-RC INT	125.00
12/04/2020	DEBRA DIMAS	SP * CHILD1ST PUBLICAT	(10.50)
12/03/2020	GREG RICHARDSON	TONYS ACE HDWE	3.50
12/02/2020	GREG RICHARDSON	TONYS ACE HDWE	26.58
12/01/2020	DEBRA DIMAS	SP * CHILD1ST PUBLICAT	185.47
12/01/2020	DEBRA DIMAS	GFS STORE #0178	59.98

7,044.17

**Harris Bank
Commercial Card Summary (P-Card)
For Month Ending - December 2020**

<u>Date of Trans</u>	<u>Card Holder</u>	<u>Vendor</u>	<u>Amount</u>
11/30/2020	Brad Wilkins	Hp Hp.Com Store	953.90
11/30/2020	Jason Zirnis	Amazon.Com F56jd9xp3	98.23
12/01/2020	Christine Luptak	Pitneybowesleasedequip	516.78
12/01/2020	Christine Luptak	Vigilante Security Inc	1,124.00
12/03/2020	Matthew Miller	Tobii Dynavox Systems	2,149.20
12/04/2020	Brad Wilkins	Cdw Govt #4933362	2,500.00
12/04/2020	Brad Wilkins	Apple.Com/Us	733.83
12/04/2020	Tameka Singleton	Awl Pearson Education	844.10
12/07/2020	Brad Wilkins	Apple.Com/Us	1,495.00
12/09/2020	Matthew Miller	Michiganass	2,000.00
12/10/2020	Brad Wilkins	Fs Nektony	26.45
12/11/2020	Tameka Singleton	Consumers Energy Co	395.61
12/11/2020	Tameka Singleton	Tmobile Auto Pay	2,000.00
12/14/2020	Brad Wilkins	Apple.Com/Us	1,578.65
12/15/2020	Tameka Singleton	Consumers Energy Co	19.89
12/15/2020	Tameka Singleton	Consumers Energy Co	28.86
12/15/2020	Tameka Singleton	Consumers Energy Co	66.34
12/15/2020	Tameka Singleton	Consumers Energy Co	83.05
12/15/2020	Tameka Singleton	Consumers Energy Co	139.19
12/15/2020	Tameka Singleton	Consumers Energy Co	208.57
12/15/2020	Tameka Singleton	Consumers Energy Co	215.94
12/15/2020	Tameka Singleton	Consumers Energy Co	327.53
12/15/2020	Tameka Singleton	Consumers Energy Co	752.65
12/15/2020	Tameka Singleton	Consumers Energy Co	824.27
12/15/2020	Tameka Singleton	Consumers Energy Co	983.66
12/15/2020	Tameka Singleton	Consumers Energy Co	1,060.59
12/15/2020	Tameka Singleton	Tmobile Auto Pay	328.98
12/16/2020	Christine Luptak	Republic Services Tras	4,027.26
12/16/2020	Christine Luptak	Airgas Usa, Llc	143.82
12/16/2020	Tameka Singleton	Ecolab Pest As400	75.00
12/16/2020	Tameka Singleton	Ecolab Pest As400	85.00
12/16/2020	Tameka Singleton	Ecolab Pest As400	85.00
12/16/2020	Tameka Singleton	Ecolab Pest As400	85.00
12/16/2020	Tameka Singleton	Ecolab Pest As400	85.00
12/16/2020	Tameka Singleton	Ecolab Pest As400	98.00
12/16/2020	Tameka Singleton	Ecolab Pest As400	120.00
12/16/2020	Tameka Singleton	Ecolab Pest As400	145.00
12/16/2020	Tameka Singleton	Ecolab Pest As400	150.00
12/16/2020	Tameka Singleton	Republic Services Tras	166.90
12/16/2020	Tameka Singleton	Corrigan Moving System	190.00
12/16/2020	Tameka Singleton	Ecolab Pest As400	235.00
12/17/2020	Brad Wilkins	Apple.Com/Bill	5.29
12/17/2020	Christine Luptak	Orkin Llc 002	121.20
12/18/2020	Tameka Singleton	Otis Elevator	5,174.82
12/21/2020	Tameka Singleton	Procure Software	292.50
12/25/2020	Brad Wilkins	T&t Computers Inc	243.01

32,983.07

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100439	AERO FILTER INC	110-261-0000-0000-000-0065-54120000	EP 00000333	12/04/2020	1128136	Blanket PO 20/21	P2100041	134.48
Vendor Total:								134.48
100319	G N E PAINT & SUPPLY	110-261-0000-0000-000-0065-55990000	EP 00000334	12/04/2020	0314502IN	Blanket PO 20/21	P2100049	28.58
100319	G N E PAINT & SUPPLY	110-261-0000-0000-000-0065-55990000	EP 00000334	12/04/2020	0314604IN	Blanket PO 20/21	P2100049	102.89
100319	G N E PAINT & SUPPLY	110-261-0000-0000-000-0065-55990000	EP 00000334	12/04/2020	0314752IN	Blanket PO 20/21	P2100049	129.59
Vendor Total:								261.06
100430	JG POLY SALES	110-261-0000-0000-000-0065-55990000	EP 00000335	12/04/2020	1814	Purchase order to cover	P2100023	788.20
Vendor Total:								788.20
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55999000	EP 00000336	12/04/2020	1237074	COVID SUPPLIES		8,288.94
Vendor Total:								8,288.94
100397	SCHOOL SPECIALTY	110-112-0000-0000-200-0200-55110000	EP 00000337	12/04/2020	208126366148	PAINT WATERCOLOR SILLY	P2100095	239.20
100397	SCHOOL SPECIALTY	110-112-0000-0000-200-0200-55110000	EP 00000337	12/04/2020	208126366148	SCISSORS		103.20
Vendor Total:								342.40
100357	STAPLES BUSINESS	110-111-0000-0000-130-0130-55115000	EP 00000338	12/04/2020	3459322354	Staples 2-Pocket Fasteners Fol	P2100152	302.40
100357	STAPLES BUSINESS	110-111-0000-0000-130-0130-55115000	EP 00000338	12/04/2020	3459322354	Staples Medium Weight Sheet	P2100152	15.18
100357	STAPLES BUSINESS	110-111-0000-0000-130-0130-55115000	EP 00000338	12/04/2020	3459322354	Scotch Thermal Laminating Pouc	P2100152	16.99
100357	STAPLES BUSINESS	110-261-0000-0000-000-0065-55999000	EP 00000338	12/04/2020	3459593547	Staples Extra-Heavyweight Clas	P2100157	15.42
100357	STAPLES BUSINESS	110-261-0000-0000-000-0065-55999000	EP 00000338	12/04/2020	3459593547	Staples Laser/Inkjet Shipping	P2100157	30.88
100357	STAPLES BUSINESS	110-261-0000-0000-000-0065-55999000	EP 00000338	12/04/2020	3459593547	Staples Ultra Heavy Duty Shipp	P2100157	15.68
100357	STAPLES BUSINESS	110-261-0000-0000-000-0065-55999000	EP 00000338	12/04/2020	3459593547	Post-it Super Sticky Easel Pad	P2100157	35.59
100357	STAPLES BUSINESS	110-261-0000-0000-000-0065-55999000	EP 00000338	12/04/2020	3459593547	Staples Stickies Standard Note	P2100157	4.12
100357	STAPLES BUSINESS	110-261-0000-0000-000-0065-55999000	EP 00000338	12/04/2020	3459593547	TRU RED College Ruled Filler P	P2100157	3.35
100357	STAPLES BUSINESS	110-261-0000-0000-000-0065-55999000	EP 00000338	12/04/2020	3459593547	Huron 6" Steel Bookends, Black	P2100157	6.10
100357	STAPLES BUSINESS	110-261-0000-0000-000-0065-55999000	EP 00000338	12/04/2020	3459593547	TRU RED Reinforced File Folder	P2100157	30.48
100357	STAPLES BUSINESS	110-261-0000-0000-000-0065-55999000	EP 00000338	12/04/2020	3459593547	TRU RED File Folder, 1/3 Cut,	P2100157	23.38
100357	STAPLES BUSINESS	110-261-0000-0000-000-0065-55999000	EP 00000338	12/04/2020	3459593547	Smead Hanging File Folder Fram	P2100157	10.58
100357	STAPLES BUSINESS	110-261-0000-0000-000-0065-55999000	EP 00000338	12/04/2020	3459593547	Staples 3" 3-Ring Better Binde	P2100157	7.88
100357	STAPLES BUSINESS	110-261-0000-0000-000-0065-55999000	EP 00000338	12/04/2020	3459593547	Staples 3" 3-Ring Better Binde	P2100157	20.40
100357	STAPLES BUSINESS	110-261-0000-0000-000-0065-55999000	EP 00000338	12/04/2020	3459593547	Staples 3" 3-Ring Better Binde	P2100157	44.56
100357	STAPLES BUSINESS	110-261-0000-0000-000-0065-55999000	EP 00000338	12/04/2020	3459593547	Staples Big Tab Insertable Pap	P2100157	1.29
100357	STAPLES BUSINESS	110-261-0000-0000-000-0065-55999000	EP 00000338	12/04/2020	3459593549	Staples Binder Clips, Mini, 9/	P2100157	43.98
100357	STAPLES BUSINESS	220-226-0081-0000-650-0650-55910000	EP 00000338	12/04/2020	3461140352	Pendaflex Reinforced Hanging F	P2100183	99.96
100357	STAPLES BUSINESS	220-226-0081-0000-650-0650-55910000	EP 00000338	12/04/2020	3461140352	TRU RED Classification Folder,	P2100183	180.08
100357	STAPLES BUSINESS	220-226-0081-0000-650-0650-55910000	EP 00000338	12/04/2020	3461140352	Staples Big Tab Insertable Pap	P2100183	4.30

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100357	STAPLES BUSINESS	220-226-0081-0000-650-0650-55910000	EP 00000338	12/04/2020	3461140352	Simply Economy 1" 3-Ring View	P2100183	14.50
100357	STAPLES BUSINESS	220-226-0081-0000-650-0650-55910000	EP 00000338	12/04/2020	3461140352	Sharpie Permanent Marker, Fine	P2100183	14.80
100357	STAPLES BUSINESS	220-226-0081-0000-650-0650-55910000	EP 00000338	12/04/2020	3461140352	Expo Low Odor Dry Erase Marker	P2100183	16.56
100357	STAPLES BUSINESS	220-226-0081-0000-650-0650-55910000	EP 00000338	12/04/2020	3461140352	Expo Dry Erase Markers, Chisel	P2100183	9.02
100357	STAPLES BUSINESS	220-226-0081-0000-650-0650-55910000	EP 00000338	12/04/2020	3461140352	Expo Dry Erase Markers, Chisel	P2100183	11.91
100357	STAPLES BUSINESS	110-111-0000-0000-150-0150-55110000	EP 00000338	12/04/2020	3461197281	Staples Desktop Dispenser, Bla	P2100188	5.05
100357	STAPLES BUSINESS	110-111-0000-0000-150-0150-55110000	EP 00000338	12/04/2020	3461469755	REPLACEMENT DRY ERASE		563.68
Vendor Total:								1,548.12
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53150000	EP 00000339	12/11/2020	X400080221	NOV 2020-SUP & CLERICAL		6,892.72
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53151000	EP 00000339	12/11/2020	X400080221	NOV 2020-ADMIN & FEE EXP		8,350.71
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-53190000	EP 00000339	12/11/2020	X400080221	NOV 2020-DIRECT LABOR		23,587.74
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-55610000	EP 00000339	12/11/2020	X400080221	NOV 2020-NET PRODUCT COSTS		21,174.87
100118	CHARTWELLS DINING	250-297-0000-0000-000-0000-55640000	EP 00000339	12/11/2020	X400080221	NOV 2020-TOTAL OTHER COSTS		4,746.52
Vendor Total:								64,752.56
100431	CLARK HILL PLLC	110-231-0000-0000-000-0060-53170000	EP 00000340	12/11/2020	1037859	SVCS REND THROUGH 10/31/20		10,403.00
100431	CLARK HILL PLLC	110-231-0000-0000-000-0060-53170000	EP 00000340	12/11/2020	1039668	SVCS REND THROUGH 10/31/20		9,520.50
Vendor Total:								19,923.50
100851	EXECUTIVE ENERGY	110-261-0000-0000-000-0065-53150000	EP 00000341	12/11/2020	3690	ENERGY DATA COLLECTION		100.00
Vendor Total:								100.00
100319	G N E PAINT & SUPPLY	110-261-0000-0000-000-0065-55990000	EP 00000342	12/11/2020	0314743IN	Blanket PO 20/21	P2100049	12.92
Vendor Total:								12.92
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55999000	EP 00000343	12/11/2020	12591692	SUPPLIES - COVID		737.50
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55999000	EP 00000343	12/11/2020	12591693	SUPPLIES - COVID		10,182.90
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55999000	EP 00000343	12/11/2020	1267200	SUPPLIES - COVID		1,208.12
100745	KSS ENTERPRISES	110-261-0000-0000-000-0065-55999000	EP 00000343	12/11/2020	AD1008393	*CREDIT*		-4,547.34
Vendor Total:								7,581.18
100520	PEDIATRIC HEALTH	110-213-0011-0000-150-0660-53130000	EP 00000344	12/11/2020	100120	OCT 2020- OTA S Hickey		1,098.00
100520	PEDIATRIC HEALTH	110-213-0013-0000-150-0660-53130000	EP 00000344	12/11/2020	100120	OCT 2020-PT S Newitt		3,813.50
100520	PEDIATRIC HEALTH	220-213-0013-0000-600-0602-53130000	EP 00000344	12/11/2020	100120	OCT 2020-Physical Therapist Mi		3.39
Vendor Total:								4,914.89
100445	ROCKET ENTERPRISE INC	110-261-0000-0000-000-0065-55990000	EP 00000345	12/11/2020	158077	FLAGPOLE SERVICES		230.50
Vendor Total:								230.50
100397	SCHOOL SPECIALTY	110-261-0000-0000-000-0065-55999000	EP 00000346	12/11/2020	208126372749	MARKER CRAYOLA CLASSIC	P2100146	423.50
100397	SCHOOL SPECIALTY	110-261-0000-0000-000-0065-55999000	EP 00000346	12/11/2020	208126372749	FOLDER FILE LTR 1/3-CUT TAB PA	P2100146	8.44

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100397	SCHOOL SPECIALTY	110-261-0000-0000-000-0065-55999000	EP 00000346	12/11/2020	208126372749	CRAYONS CRAYOLA TUCK STD	P2100146	100.50
Vendor Total:								532.44
100548	SEG SELF INSURERS	110-000-0000-0000-000-0000-24516500	EP 00000347	12/11/2020	010121	THIRD QUARTER INVOICE		45,595.00
Vendor Total:								45,595.00
100504	SET INC.	110-000-0000-0000-000-0000-24518000	EP 00000348	12/11/2020	EB00039452	DECEMBER 2020 PREMIUM		52,082.94
Vendor Total:								52,082.94
100357	STAPLES BUSINESS	110-111-0000-0000-130-0131-55110000	EP 00000349	12/11/2020	3459883446	Staples Poly Binder Pockets, 3	P2100170	34.20
100357	STAPLES BUSINESS	110-111-0000-0000-150-0150-55110000	EP 00000349	12/11/2020	3461197280	Staples Premium Rubber Bands,	P2100188	29.04
100357	STAPLES BUSINESS	110-111-0000-0000-150-0150-55110000	EP 00000349	12/11/2020	3461197280	Dixon Wooden Pencils, No. 2 So	P2100188	50.36
Vendor Total:								113.60
100431	CLARK HILL PLLC	110-231-0000-0000-000-0060-53170000	EP 00000350	12/17/2020	1044947	SVCS REND THROUGH 11/30/20		8,554.00
100431	CLARK HILL PLLC	110-231-0000-0000-000-0060-53170000	EP 00000350	12/17/2020	1044953	SVCS REND THROUGH 11/30/20		5,869.00
100431	CLARK HILL PLLC	110-231-0000-0000-000-0060-53170000	EP 00000350	12/17/2020	969588	SVCS REND THROUGH 2/29/20		2,756.00
Vendor Total:								17,179.00
100319	G N E PAINT & SUPPLY	110-261-0000-0000-000-0065-55990000	EP 00000351	12/17/2020	0315476IN	Blanket PO 20/21	P2100049	135.88
100319	G N E PAINT & SUPPLY	110-261-0000-0000-000-0065-55990000	EP 00000351	12/17/2020	0315691IN	Blanket PO 20/21	P2100049	158.99
Vendor Total:								294.87
100320	HAMMONDS, ROSE	110-231-0000-0000-000-0060-51140000	EP 00000352	12/17/2020	DECEMBER2020	DECEMBER 2020 PAYMENT	P2100081	25.00
Vendor Total:								25.00
100503	HEMPLE, CHARLES	110-231-0000-0000-000-0060-51140000	EP 00000353	12/17/2020	DECEMBER2020	DECEMBER 2020 PAYMENT	P2100082	25.00
Vendor Total:								25.00
100056	HINTON, BEVERLY	110-231-0000-0000-000-0060-51140000	EP 00000354	12/17/2020	DECEMBER2020	DECEMBER 2020 PAYMENT	P2100083	25.00
Vendor Total:								25.00
100044	HP PROMISE ZONE	110-445-0000-1080-000-0000-58510000	EP 00000355	12/17/2020	121420	PASS THROUGH FUNDS FROM		201,641.00
100044	HP PROMISE ZONE	110-231-0000-0000-000-0060-51140000	EP 00000355	12/17/2020	DECEMBER2020	DECEMBER 2020 PAYMENT	P2100084	25.00
Vendor Total:								201,666.00
100430	JG POLY SALES	110-261-0000-0000-000-0065-55990000	EP 00000356	12/17/2020	1827	Purchase order to cover	P2100023	1,639.26
Vendor Total:								1,639.26
100125	SCHLAK, KRISTY	110-231-0000-0000-000-0060-51140000	EP 00000357	12/17/2020	DECEMBER2020	DECEMBER 2020 PAYMENT	P2100086	25.00
Vendor Total:								25.00
100037	VANCE-HEMPLE, SUE	110-231-0000-0000-000-0060-51140000	EP 00000358	12/17/2020	DECEMBER2020	DECEMBER 2020 PAYMENT	P2100085	25.00
Vendor Total:								25.00
100045	A & I ENTERPRISES	110-113-0000-0000-570-0570-53110000	EP 00000359	12/22/2020	DECEMBER2020	DECEMBER 2020 PAYMENT		144,358.07

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100427	A SWEET SERVICES LLC	110-113-0000-0000-590-0590-53110000	EP 00000360	12/22/2020	DECEMBER2020	DECEMBER 2020 PAYMENT		14,669.02
Vendor Total:								14,669.02
100292	INVEST CENTERS LLC	110-113-0000-0000-560-0000-53110000	EP 00000361	12/22/2020	DECEMBER2020	DECEMBER 2020 PAYMENT		168,003.78
100292	INVEST CENTERS LLC	110-113-0000-7960-560-7960-53110000	EP 00000361	12/22/2020	ESSERS	ESSERS - MONTHLY SERVICES		4,112.62
100292	INVEST CENTERS LLC	110-271-0000-3070-560-3070-53310000	EP 00000361	12/22/2020	MISC	MISC. PAYMENT		6,068.94
100292	INVEST CENTERS LLC	110-113-0000-3061-560-3060-53110000	EP 00000361	12/22/2020	SECTION31A	SECTION 31A AT RISK - MONTHLY		12,894.51
100292	INVEST CENTERS LLC	110-125-0000-3070-560-3070-53110000	EP 00000361	12/22/2020	SECTION41	SECTION 41 - MONTHLY		9,203.48
Vendor Total:								200,283.33
100357	STAPLES BUSINESS	110-293-0000-0000-300-0350-55990000	EP 00000362	12/22/2020	3462670133	Duracell Coppertop AA Alkaline	P2100205	39.58
100357	STAPLES BUSINESS	110-293-0000-0000-300-0350-55990000	EP 00000362	12/22/2020	3462670133	Duracell Coppertop 9V Alkaline	P2100205	201.80
100357	STAPLES BUSINESS	110-293-0000-0000-300-0350-55990000	EP 00000362	12/22/2020	3462670133	Duracell Coppertop Alkaline AA	P2100205	41.96
100357	STAPLES BUSINESS	110-261-0000-0000-000-0060-55990000	EP 00000362	12/22/2020	3463541395	Scotch Desktop Tape Dispenser,	P2100206	3.98
100357	STAPLES BUSINESS	110-261-0000-0000-000-0060-55990000	EP 00000362	12/22/2020	3463541395	Post-it Tabs, 1" Wide, Solid,	P2100206	11.72
100357	STAPLES BUSINESS	110-261-0000-0000-000-0060-55990000	EP 00000362	12/22/2020	3463541395	Staples Manila File Folders, L	P2100206	118.77
100357	STAPLES BUSINESS	110-111-0000-0000-170-0170-55110000	EP 00000362	12/22/2020	3463675232	Scotch Book Tape, Transparent,	P2100209	20.25
100357	STAPLES BUSINESS	110-111-0000-0000-170-0170-55110000	EP 00000362	12/22/2020	3463675232	Scotch Book Tape, Transparent,	P2100209	33.45
100357	STAPLES BUSINESS	110-111-0000-0000-170-0170-55110000	EP 00000362	12/22/2020	3463675232	Avery Easy Peel Laser Address	P2100209	45.29
100357	STAPLES BUSINESS	110-111-0000-0000-170-0170-55110000	EP 00000362	12/22/2020	3463675232	Post-it 'Sign Here' Message Fl	P2100209	9.69
100357	STAPLES BUSINESS	110-111-0000-0000-170-0170-55110000	EP 00000362	12/22/2020	3463675232	Sparco Envelope Moistener, Bot	P2100209	3.20
100357	STAPLES BUSINESS	110-111-0000-0000-170-0170-55110000	EP 00000362	12/22/2020	3463675232	Scotch Permanent Double Sided	P2100209	4.99
Vendor Total:								534.68
100600	A C BUILDERS HARDWARE	110-261-0000-0000-150-0065-56410000	AP 00201708	12/04/2020	56410	Quote #20-0649 Dated 9/2/2020	P2100098	2,659.00
100600	A C BUILDERS HARDWARE	110-261-0000-0000-300-0065-54110000	AP 00201708	12/04/2020	56414	HS EXIT DOOR POOL AREA		4,900.00
Vendor Total:								7,559.00
100857	AJAX TRAILERS LLC	110-261-0000-0000-000-0065-55990000	AP 00201709	12/04/2020	312888	MAINTENENCE SUPPLIES		136.17
Vendor Total:								136.17
100550	AMAZON CAPITAL SERVICES	110-284-0000-0000-000-0284-55910000	AP 00201710	12/04/2020	1CWGJPRCRM	Printer Parts Yoton New ORG To	P2100138	59.50
100550	AMAZON CAPITAL SERVICES	110-216-0041-0000-310-0660-55110000	AP 00201710	12/04/2020	1WXCWX3CVHHP	63XL Black Ink Cartridge	P2100185	39.89
100550	AMAZON CAPITAL SERVICES	110-216-0041-0000-310-0660-55110000	AP 00201710	12/04/2020	1WXCWX3CVHF6U63AN	HP 63XL Tri-color	P2100185	41.89
100550	AMAZON CAPITAL SERVICES	110-216-0041-0000-310-0660-55110000	AP 00201710	12/04/2020	1WXCWX3CVHHP	Printer Paper 8.5 x 11 Offi	P2100185	4.47
100550	AMAZON CAPITAL SERVICES	110-216-0041-0000-310-0660-55110000	AP 00201710	12/04/2020	1WXCWX3CVFBic	Wite-Out Bran EZ Correctio	P2100185	12.79
100550	AMAZON CAPITAL SERVICES	110-216-0041-0000-310-0660-55110000	AP 00201710	12/04/2020	1WXCWX3CVF	SHIPPING		9.47
100550	AMAZON CAPITAL SERVICES	110-216-0041-0000-310-0660-55110000	AP 00201710	12/04/2020	1XNL7JXJ93W	Epson Workforce ES-60W Wireles	P2100185	150.99

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
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100350	ASCENSION MICHIGAN AT	110-283-0000-0000-000-0060-53190000	AP 00201711	12/04/2020	406352	PHYSICAL EXAM L.N.		38.00
							Vendor Total:	38.00
100544	ASCENSION MICHIGAN AT	110-283-0000-0000-000-0060-53190000	AP 00201712	12/04/2020	407151	PHYSICAL EXAM J.B.		38.00
							Vendor Total:	38.00
100512	CHAPT 13 TRUSTEE-TAMMYI	110-000-0000-0000-000-0000-24516000	AP 00201713	12/04/2020	2850/2001250	PAYROLL		420.00
							Vendor Total:	420.00
100011	CHAPTER 13 TRUSTEE	110-000-0000-0000-000-0000-24516000	AP 00201714	12/04/2020	2850/2001250	PAYROLL		90.00
							Vendor Total:	90.00
100609	DAVID RUSKIN	110-000-0000-0000-000-0000-24516000	AP 00201715	12/04/2020	2850/2001250	PAYROLL		141.20
100609	DAVID RUSKIN	110-000-0000-0000-000-0000-24516000	AP 00201715	12/04/2020	2850/2001250	PAYROLL		415.38
100609	DAVID RUSKIN	110-000-0000-0000-000-0000-24516000	AP 00201715	12/04/2020	2850/2001250	PAYROLL		571.00
							Vendor Total:	1,127.58
100453	DECKER EQUIPMENT	110-261-0000-0000-000-0065-55990000	AP 00201716	12/04/2020	366890A	MAINTENANCE SUPPLIES		106.20
							Vendor Total:	106.20
100523	DICK BLICK	110-113-0000-0000-300-0302-55110000	AP 00201717	12/04/2020	4924433	*CREDIT* REF PO#200158		-33.80
100523	DICK BLICK	110-113-0000-0000-300-0302-55110000	AP 00201717	12/04/2020	4925738	Prismacolor ebony Pencil	P2100190	71.28
100523	DICK BLICK	110-113-0000-0000-300-0302-55110000	AP 00201717	12/04/2020	4925738	Golden Taklon Brush Round wash	P2100190	128.10
100523	DICK BLICK	110-113-0000-0000-300-0302-55110000	AP 00201717	12/04/2020	4925738	Golden Taklon Brush Flat wash	P2100190	200.90
100523	DICK BLICK	110-113-0000-0000-300-0302-55710000	AP 00201717	12/04/2020	4926288	BLICK GLOSS GLAZE - CLASS PK 1		33.80
							Vendor Total:	400.28
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-54120000	AP 00201718	12/04/2020	2097843100	Purchase order to cover electr	P2100047	1,153.35
							Vendor Total:	1,153.35
100043	MECHANICAL SYSTEMS	110-261-0000-0000-000-0065-54120000	AP 00201719	12/04/2020	201807	Blanket PO 20/21	P2100037	1,241.88
							Vendor Total:	1,241.88
100073	MICHIGAN GUARANTY	110-000-0000-0000-000-0000-24516000	AP 00201720	12/04/2020	2840/2001250	PAYROLL		107.17
							Vendor Total:	107.17
100387	MISDU	110-000-0000-0000-000-0000-24516000	AP 00201721	12/04/2020	2800/2001250	PAYROLL		275.63
100387	MISDU	110-000-0000-0000-000-0000-24516000	AP 00201721	12/04/2020	2800/2001250	PAYROLL		88.05
100387	MISDU	110-000-0000-0000-000-0000-24516000	AP 00201721	12/04/2020	2800/2001250	PAYROLL		238.85
100387	MISDU	110-000-0000-0000-000-0000-24516000	AP 00201721	12/04/2020	2800/2001250	PAYROLL		185.52
100387	MISDU	110-000-0000-0000-000-0000-24516000	AP 00201721	12/04/2020	2802/2001250	PAYROLL		144.60
							Vendor Total:	932.65

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100100	MISS DIG SYSTEM INC	110-284-0000-0000-000-0284-53190000	AP 00201722	12/04/2020	20210574	MEMBERSHIP/MAINT FEES		964.14
Vendor Total:								964.14
100000	OFFICE DEPOT	110-112-0000-0000-200-0200-55110000	AP 00201723	12/04/2020	129040666002	Just Basics(R) Wirebound Noteb	P2100142	57.63
100000	OFFICE DEPOT	220-122-0140-0000-650-0650-55110000	AP 00201723	12/04/2020	134936693001	Stikkiworks Co. StikkiDots Adh	P2100194	22.80
100000	OFFICE DEPOT	220-122-0140-0000-650-0650-55110000	AP 00201723	12/04/2020	134936693001	Sargent Art Composition Books,	P2100194	30.09
Vendor Total:								110.52
100226	SOCIAL THINKING-SOCIAL	110-122-0193-0000-150-0660-55110000	AP 00201724	12/04/2020	187600	Zones of Regulation Book	P2100161	54.99
100226	SOCIAL THINKING-SOCIAL	110-122-0193-0000-150-0660-55110000	AP 00201724	12/04/2020	187600	Zones dry erase poster	P2100161	59.98
100226	SOCIAL THINKING-SOCIAL	110-122-0193-0000-150-0660-55110000	AP 00201724	12/04/2020	187600	Zones book and game bundle	P2100161	119.99
100226	SOCIAL THINKING-SOCIAL	110-122-0193-0000-150-0660-55110000	AP 00201724	12/04/2020	187600	Zones stop, Opt, Opt, Go dry e	P2100161	10.99
100226	SOCIAL THINKING-SOCIAL	110-122-0193-0000-150-0660-55110000	AP 00201724	12/04/2020	187600	Zones triggers dry erase poste	P2100161	10.99
100226	SOCIAL THINKING-SOCIAL	110-122-0193-0000-150-0660-55110000	AP 00201724	12/04/2020	187600	Advanced Pack Game Cards	P2100161	24.99
100226	SOCIAL THINKING-SOCIAL	110-122-0193-0000-150-0660-55110000	AP 00201724	12/04/2020	187600	Should I or Shouldn't I game	P2100161	26.99
100226	SOCIAL THINKING-SOCIAL	110-122-0193-0000-150-0660-55110000	AP 00201724	12/04/2020	187600	Should I or Shouldn't I expans	P2100161	17.99
100226	SOCIAL THINKING-SOCIAL	110-122-0193-0000-150-0660-55110000	AP 00201724	12/04/2020	187600	shipping	P2100161	28.22
Vendor Total:								355.13
100573	T T COMPUTERS	110-284-0000-0000-000-0284-54125000	AP 00201725	12/04/2020	2230	TECHNOLOGY SUPPLIES		350.00
100573	T T COMPUTERS	110-284-0000-0000-000-0284-54125000	AP 00201725	12/04/2020	2315	TECHNOLOGY SUPPLIES		271.98
Vendor Total:								621.98
100395	WEINGARTZ SUPPLY	110-261-0000-0000-000-0065-55990000	AP 00201726	12/04/2020	1062192700	LIFT ARM		464.53
Vendor Total:								464.53
100463	WINDSTREAM	110-261-0000-0000-000-0060-53410000	AP 00201727	12/04/2020	73210756	MONTHLY SVCS		982.83
Vendor Total:								982.83
100833	AJ SIGNS AND	110-293-0000-0000-300-0450-55990000	AP 00201728	12/11/2020	3045	Take down basketball scoreboar	P2100104	1,500.00
Vendor Total:								1,500.00
100550	AMAZON CAPITAL SERVICES	220-122-0140-0000-650-0650-55110000	AP 00201729	12/11/2020	1H76X7T6J4QW	HEADPHONES		16.99
100550	AMAZON CAPITAL SERVICES	220-296-9650-0000-000-0650-57920000	AP 00201729	12/11/2020	1H76X7T6J4QW	BLUE LIGHT GLASSES		130.84
100550	AMAZON CAPITAL SERVICES	220-241-0000-0000-170-0170-55910000	AP 00201729	12/11/2020	1LKHL9FJ7LPD	PINK FOR COLOR PRINTER		50.79
100550	AMAZON CAPITAL SERVICES	220-284-0000-0000-000-0284-56420000	AP 00201729	12/11/2020	1NN9HN9DF3D	USB CORDS		59.98
100550	AMAZON CAPITAL SERVICES	220-284-0000-0000-000-0284-56420000	AP 00201729	12/11/2020	1YDKRR6971T	USB ADAPTERS		614.99
100550	AMAZON CAPITAL SERVICES	220-284-0000-0000-000-0284-55910000	AP 00201729	12/11/2020	1YHCFDHV49N	xTek Compatible Toner Cartrid	P2100169	59.59
100550	AMAZON CAPITAL SERVICES	220-284-0000-0000-000-0284-55910000	AP 00201729	12/11/2020	1YHCFDHV49N	CMTOP 125A Remanufactured Repl	P2100169	99.98
Vendor Total:								1,033.16
100350	ASCENSION MICHIGAN AT	110-283-0000-0000-000-0060-53190000	AP 00201730	12/11/2020	409090	PHYSICAL EXAM M.C., S.K.		76.00

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
							Vendor Total:	76.00
100544	ASCENSION MICHIGAN AT	110-283-0000-0000-000-0060-53190000	AP 00201731	12/11/2020	408722	PHYSICAL EXAM T.W.		38.00
							Vendor Total:	38.00
100346	BIG D LOCK & KEY	110-261-0000-0000-000-0065-55990000	AP 00201732	12/11/2020	6783	PO to cover keys for mainten	P2100039	94.50
							Vendor Total:	94.50
100322	CITY HAZEL PARK WATER	110-261-0000-0000-060-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		127.39
100322	CITY HAZEL PARK WATER	110-261-0000-0000-060-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		65.09
100322	CITY HAZEL PARK WATER	110-261-0000-0000-083-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		40.17
100322	CITY HAZEL PARK WATER	110-261-0000-0000-130-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		289.37
100322	CITY HAZEL PARK WATER	110-261-0000-0000-130-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		177.23
100322	CITY HAZEL PARK WATER	110-261-0000-0000-170-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		40.17
100322	CITY HAZEL PARK WATER	110-261-0000-0000-170-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		202.15
100322	CITY HAZEL PARK WATER	110-261-0000-0000-190-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		264.45
100322	CITY HAZEL PARK WATER	110-261-0000-0000-190-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		139.85
100322	CITY HAZEL PARK WATER	110-261-0000-0000-200-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		52.63
100322	CITY HAZEL PARK WATER	110-261-0000-0000-200-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		139.85
100322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		937.29
100322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		2,320.35
100322	CITY HAZEL PARK WATER	110-261-0000-0000-300-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		40.17
100322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		40.17
100322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		40.17
100322	CITY HAZEL PARK WATER	110-261-0000-0000-550-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		40.17
100322	CITY HAZEL PARK WATER	110-261-0000-0000-560-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		102.47
100322	CITY HAZEL PARK WATER	110-261-0000-0000-560-0065-53830000	AP 00201733	12/11/2020	112420	CITY OF HP WATER BILL OCT		52.63
							Vendor Total:	5,111.77
100438	CONTRACTORS CLOTHING	110-261-0000-0000-000-0065-55791000	AP 00201734	12/11/2020	768361	4 additional uniforms for cust	P2100192	253.90
100438	CONTRACTORS CLOTHING	110-261-0000-0000-000-0065-55791000	AP 00201734	12/11/2020	768686	UNIFORMS		417.80
							Vendor Total:	671.70
100459	CONVERGENT TECH	110-284-0000-0000-000-0284-53190000	AP 00201735	12/11/2020	14916	RESPOND TO REVIEWER		213.75
							Vendor Total:	213.75
100018	CUSTOM FORM INC	110-261-0000-0000-000-0065-55990000	AP 00201736	12/11/2020	110270	Quote #8643	P2100199	140.00
							Vendor Total:	140.00
100038	DELTA NETWORK SERVICES	110-284-0000-9900-000-0284-56420000	AP 00201737	12/11/2020	6229	Part# 16535	P2000427	18,642.00
100038	DELTA NETWORK SERVICES	110-284-0000-9900-000-0284-56420000	AP 00201737	12/11/2020	6229	Part# 16542	P2000427	2,424.24

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100038	DELTA NETWORK SERVICES	110-284-0000-9900-000-0284-56420000	AP 00201737	12/11/2020	6229	Part# 5601313-U1	P2000427	90.48
100038	DELTA NETWORK SERVICES	110-284-0000-9900-000-0284-56420000	AP 00201737	12/11/2020	6229	Part# DELTA-10304	P2000427	210.00
100038	DELTA NETWORK SERVICES	110-284-0000-9900-000-0284-56420000	AP 00201737	12/11/2020	6229	Part# R2H29A	P2000427	98,199.60
100038	DELTA NETWORK SERVICES	110-284-0000-9900-000-0284-56420000	AP 00201737	12/11/2020	6229	Part# H8HU6E	P2000427	12,642.00
100038	DELTA NETWORK SERVICES	110-284-0000-9900-000-0284-56420000	AP 00201737	12/11/2020	6229	Part# JY728A	P2000427	102.60
100038	DELTA NETWORK SERVICES	110-284-0000-9900-000-0284-56420000	AP 00201737	12/11/2020	6229	Part# R3J18A	P2000427	4,708.20
100038	DELTA NETWORK SERVICES	110-284-0000-9900-000-0284-56420000	AP 00201737	12/11/2020	6229	Part# NMS-K-12	P2000427	2,597.40
100038	DELTA NETWORK SERVICES	110-284-0000-9900-000-0284-56420000	AP 00201737	12/11/2020	6229	Part# ADDO-10303-VEL-DELTA	P2000427	240.00
100038	DELTA NETWORK SERVICES	110-284-0000-9900-000-0284-56420000	AP 00201737	12/11/2020	6229	Part# FIBER-MODE-OM1-STLCL-1MP	P2000427	120.00
100038	DELTA NETWORK SERVICES	110-284-0000-9900-000-0284-56420000	AP 00201737	12/11/2020	6229	Part# Installation	P2000427	5,535.00
100038	DELTA NETWORK SERVICES	110-284-0000-9900-000-0284-56420000	AP 00201737	12/11/2020	6235	Part# PR1000RT2UN	P2000427	10,129.68
100038	DELTA NETWORK SERVICES	110-284-0000-9900-000-0284-56420000	AP 00201737	12/11/2020	6235	Part# FC-10-F100F-928-02-60	P2000427	4,410.00
100038	DELTA NETWORK SERVICES	110-284-0000-9900-000-0284-56420000	AP 00201737	12/11/2020	6235	Part# FG-100F FG-100F	P2000427	1,960.00
							Vendor Total:	162,011.20
100523	DICK BLICK	110-261-0000-0000-000-0065-55999000	AP 00201738	12/11/2020	4970344	*CREDIT* PO# P2100120		-6.38
100523	DICK BLICK	110-261-0000-0000-000-0065-55999000	AP 00201738	12/11/2020	4999898	Blanket PO- covid art supplies	P2100120	52.88
							Vendor Total:	46.50
100640	FIBER LINK INC	110-284-0000-0000-000-0284-53190000	AP 00201739	12/11/2020	17501	MISS DIG TICKETS - OCT 2020		107.25
							Vendor Total:	107.25
100404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-55999000	AP 00201740	12/11/2020	545237Q	Blanket PO 20/21	P2100052	94.95
100404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-55999000	AP 00201740	12/11/2020	546047	Blanket PO 20/21	P2100052	27.95
100404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-55999000	AP 00201740	12/11/2020	557055Q	Blanket PO 20/21	P2100052	41.90
100404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-55999000	AP 00201740	12/11/2020	559643Q	Blanket PO 20/21	P2100052	104.95
100404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-55999000	AP 00201740	12/11/2020	563680	Blanket PO 20/21	P2100052	11.96
							Vendor Total:	281.71
100488	HOME DEPOT CREDIT	110-261-0000-0000-000-0065-55999000	AP 00201741	12/11/2020	110520	Blanket PO for 20/21	P2100025	990.65
							Vendor Total:	990.65
100574	INSTITUTE FOR EXCELLENCE	110-232-0000-0000-000-0060-53150000	AP 00201742	12/11/2020	2021363	MONTHLY SERVICE FOR	P2100062	1,500.00
							Vendor Total:	1,500.00
100847	MASKS DOT COM INC	110-261-0000-0000-000-0065-55999000	AP 00201743	12/11/2020	P510062012	SUPPLIES - COVID		12,000.00
							Vendor Total:	12,000.00
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0171-55110000	AP 00201744	12/11/2020	115530847001	CORE CONNECTIONS -	P2100201	410.25
							Vendor Total:	410.25
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-54120000	AP 00201745	12/11/2020	2096282800	Purchase order to cover electr	P2100047	166.86

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100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-54120000	AP 00201745	12/11/2020	2097488200	Purchase order to cover electr	P2100047	220.20
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-54120000	AP 00201745	12/11/2020	2097843101	Purchase order to cover electr	P2100047	143.46
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-54120000	AP 00201745	12/11/2020	2098351500	Purchase order to cover electr	P2100047	636.64
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-54120000	AP 00201745	12/11/2020	2098351501	Purchase order to cover electr	P2100047	2,448.10
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-54120000	AP 00201745	12/11/2020	2098677400	Purchase order to cover electr	P2100047	226.35
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-54120000	AP 00201745	12/11/2020	2098882300	Purchase order to cover electr	P2100047	25.49
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-54120000	AP 00201745	12/11/2020	2099392800	Purchase order to cover electr	P2100047	84.94
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-54120000	AP 00201745	12/11/2020	2099446000	Purchase order to cover electr	P2100047	15.55
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-54120000	AP 00201745	12/11/2020	2099757600	Purchase order to cover electr	P2100047	11.34
Vendor Total:								3,978.93
100327	MICHIGAN EDUCATION	110-000-0000-0000-000-0000-24518700	AP 00201746	12/11/2020	1105201	*CREDIT* COBRA L.WING		-127.82
100327	MICHIGAN EDUCATION	110-000-0000-0000-000-0000-24518000	AP 00201746	12/11/2020	1105202	*CREDIT*		-9.97
100327	MICHIGAN EDUCATION	110-000-0000-0000-000-0000-24518000	AP 00201746	12/11/2020	1105203	*CREDIT*		-64.73
100327	MICHIGAN EDUCATION	110-000-0000-0000-000-0000-24518000	AP 00201746	12/11/2020	1105204	*CREDIT*		-1,039.32
100327	MICHIGAN EDUCATION	110-000-0000-0000-000-0000-24518000	AP 00201746	12/11/2020	20120094513	MONTHLY SVCS - DEC 2020		325,793.38
100327	MICHIGAN EDUCATION	110-000-0000-0000-000-0000-24518700	AP 00201746	12/11/2020	2012C095992	ESSENTIALS - E.SCHWARTZ		514.78
100327	MICHIGAN EDUCATION	110-000-0000-0000-000-0000-24518700	AP 00201746	12/11/2020	2012C095993	PAK A - K.LAMBERT		815.91
Vendor Total:								325,882.23
100102	MICHIGAN	110-261-0000-0000-000-0065-54120000	AP 00201747	12/11/2020	11051	SERVICE TO REPLACE		1,409.00
Vendor Total:								1,409.00
100276	MICHIGAN SPORTS	110-293-0000-0000-300-0350-57410000	AP 00201748	12/11/2020	535	FOOTBALL OFFICIALS ASSIGNING		120.00
Vendor Total:								120.00
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54129000	AP 00201749	12/11/2020	28202701	HOOVER COPIER COPIES	P2100022	132.82
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	AP 00201749	12/11/2020	28202701	HOOVER COPIER 12582	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	AP 00201749	12/11/2020	28202701	HOOVER COPIER 12587	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54129000	AP 00201749	12/11/2020	28202701	WEBB COPIER COPIES	P2100022	170.14
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	AP 00201749	12/11/2020	28202701	WEBB COPIER 12580	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	AP 00201749	12/11/2020	28202701	WEBB COPIER 12585	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54129000	AP 00201749	12/11/2020	28202701	UNITED OAKS COPIER COPIES	P2100022	191.21
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	AP 00201749	12/11/2020	28202701	UNITED OAKS COPIER 12596	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	AP 00201749	12/11/2020	28202701	UNITED OAKS COPIER 12595	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54129000	AP 00201749	12/11/2020	28202701	JUNIOR HIGH COPIER COPIES	P2100022	22.54
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	AP 00201749	12/11/2020	28202701	JUNIOR HIGH COPIER 12578	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	AP 00201749	12/11/2020	28202701	JUNIOR HIGH COPIER 12579	P2100022	108.78

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100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	AP 00201749	12/11/2020	28202701	JUNIOR HIGH COPIER 12588	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54129000	AP 00201749	12/11/2020	28202701	HIGH SCHOOL COPIER COPIES	P2100022	24.39
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	AP 00201749	12/11/2020	28202701	HIGH SCHOOL COPIER 12563	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	AP 00201749	12/11/2020	28202701	HIGH SCHOOL COPIER 12564	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	AP 00201749	12/11/2020	28202701	HIGH SCHOOL COPIER 12565	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54129000	AP 00201749	12/11/2020	28202701	WEBSTER COPIER COPIES	P2100022	31.26
100589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54220000	AP 00201749	12/11/2020	28202701	WEBSTER COPIER 12583	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-125-0000-0000-400-0400-54220000	AP 00201749	12/11/2020	28202701	ADVANTAGE COPIER 12217	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-221-0000-0000-000-0221-54129000	AP 00201749	12/11/2020	28202701	ADMIN INSTRUCTION COPIES	P2100022	31.78
100589	MILLENNIUM BUSINESS	110-221-0000-0000-000-0221-54220000	AP 00201749	12/11/2020	28202701	FORD COPIER 12598	P2100022	108.80
100589	MILLENNIUM BUSINESS	110-241-0000-0000-170-0170-54220000	AP 00201749	12/11/2020	28202701	UNITED OAKS COPIER 12597	P2100022	49.07
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54129000	AP 00201749	12/11/2020	28202701	ADMIN BUSINESS COPIES	P2100022	2.00
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54220000	AP 00201749	12/11/2020	28202701	FORD COPIER 12600	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54220000	AP 00201749	12/11/2020	28202701	COLOR COPIER		82.05
100589	MILLENNIUM BUSINESS	110-285-0000-0000-000-0060-54129000	AP 00201749	12/11/2020	28202701	ADMIN ENROLLMENT COPIES	P2100022	2.22
100589	MILLENNIUM BUSINESS	110-285-0000-0000-000-0060-54220000	AP 00201749	12/11/2020	28202701	FORD COPIER 12599	P2100022	49.07
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54129000	AP 00201749	12/11/2020	28202701	JARDON COPIER COPIES	P2100022	33.93
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54220000	AP 00201749	12/11/2020	28202701	JARDON COPIER 12581	P2100022	108.78
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54220000	AP 00201749	12/11/2020	28202701	JARDON COPIER 12577	P2100022	108.78
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54129000	AP 00201749	12/11/2020	28202701	EDISON COPIER COPIES	P2100022	88.25
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	AP 00201749	12/11/2020	28202701	EDISON COPIER 12586	P2100022	108.78
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	AP 00201749	12/11/2020	28202701	EDISON COPIER 12584	P2100022	108.78
100589	MILLENNIUM BUSINESS	250-297-0000-0000-000-0000-54129000	AP 00201749	12/11/2020	28202701	FOOD SERVICE COPIER COPIES	P2100022	8.57
100589	MILLENNIUM BUSINESS	250-297-0000-0000-000-0000-54220000	AP 00201749	12/11/2020	28202701	FOOD SERVICE COPIER	P2100022	78.84
							Vendor Total:	3,173.76
100641	NAEIR	290-296-9200-0000-000-0200-57920000	AP 00201750	12/11/2020	M20210	MEMBERSHIP RENEWAL		59.00
							Vendor Total:	59.00
100437	OAKLAND COUNTY HEALTH	110-293-0000-0000-300-0350-54120000	AP 00201751	12/11/2020	112520	OAKLAND CO ANNL POOL		86.00
							Vendor Total:	86.00
100021	PEARSON CLINICAL	110-214-0021-0000-000-0660-55110000	AP 00201752	12/11/2020	12208375	Kaufman Brief Intelligence Tes	P2100198	290.00
100021	PEARSON CLINICAL	110-214-0021-0000-000-0660-55110000	AP 00201752	12/11/2020	12208375	SHIPPING		17.40
							Vendor Total:	307.40
100585	PITNEY BOWES	110-261-0000-0000-060-0065-53430000	AP 00201753	12/11/2020	112220	PAST DUE BALANCE		39.98
							Vendor Total:	39.98

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100257	QUALIFIED ABATEMENT	420-456-0000-9929-000-0000-56220000	AP 00201754	12/11/2020	20070001	SERVICES AT WEBB ELEM		10,400.00
100257	QUALIFIED ABATEMENT	420-456-0000-9929-000-0000-56220000	AP 00201754	12/11/2020	20070002	SERVICES - WEBSTER		750.00
100257	QUALIFIED ABATEMENT	420-456-0000-9929-000-0000-56220000	AP 00201754	12/11/2020	20070003	SERVICES - ADMIN		240.00
Vendor Total:								11,390.00
100849	RAULAND SOUND COM	110-284-0000-0000-000-0284-53190000	AP 00201755	12/11/2020	75785	PA SYSTEM SERVICE		297.32
Vendor Total:								297.32
100816	RENOSYS CORPORATION	420-456-0000-9900-000-0000-56220000	AP 00201756	12/11/2020	4831LL2	POOL SERVICES		36,259.20
100816	RENOSYS CORPORATION	420-456-0000-9900-000-0000-56220000	AP 00201756	12/11/2020	4831LL3	POOL SERVICES		27,194.40
Vendor Total:								63,453.60
100012	SCHOLASTIC MAGAZINES	110-122-0120-0000-200-0660-55110000	AP 00201757	12/11/2020	M70394283	Scholastic News Ed 2 Print/Dig	P2100111	89.25
100012	SCHOLASTIC MAGAZINES	110-122-0120-0000-200-0660-55110000	AP 00201757	12/11/2020	M70394283	Science Spin GR2 Print-Digital	P2100111	14.85
100012	SCHOLASTIC MAGAZINES	110-122-0120-0000-200-0660-55110000	AP 00201757	12/11/2020	M70394283	Shipping	P2100111	10.42
Vendor Total:								114.52
100515	STAFF CONNECTIONS LLC	220-213-0015-0000-600-0602-53130000	AP 00201758	12/11/2020	22579	LPN SVCS 11/2-11/13/20 LP		2,970.83
100515	STAFF CONNECTIONS LLC	220-213-0015-0000-600-0600-53130000	AP 00201758	12/11/2020	22615	RN SVCS 11/16-11/24/20 KD		1,392.00
100515	STAFF CONNECTIONS LLC	220-213-0015-0000-600-0602-53130000	AP 00201758	12/11/2020	22616	LPN SVCS 11/16-11/24/20 LP		2,242.50
Vendor Total:								6,605.33
100550	AMAZON CAPITAL SERVICES	0-118-0000-3400-190-3400-55110000	AP 00201759	12/17/2020	149HGFCNDM4	Phone Charger, 4Pack 6FT Ligh	P2100207	51.96
100550	AMAZON CAPITAL SERVICES	0-118-0000-3400-190-3400-55110000	AP 00201759	12/17/2020	149HGFCNDM4	USB Charger Plug, Charging Blo	P2100207	39.96
100550	AMAZON CAPITAL SERVICES	0-118-0000-3400-190-3400-55110000	AP 00201759	12/17/2020	149HGFCNDM4	Cost of shipping, not includin	P2100207	0.00
100550	AMAZON CAPITAL SERVICES	0-284-0000-0000-000-0284-55990000	AP 00201759	12/17/2020	1679F949KKHQ	PAD CASE - KIDS		28.97
100550	AMAZON CAPITAL SERVICES	0-118-0000-3400-190-3400-55990000	AP 00201759	12/17/2020	1NFL1JPW4X49	USB CHARGERS & BLOCKS		101.99
100550	AMAZON CAPITAL SERVICES	0-284-0000-0000-000-0284-55990000	AP 00201759	12/17/2020	1PDWH9PHV7	AC ADAPTER		13.99
100550	AMAZON CAPITAL SERVICES	0-261-0000-0000-000-0060-55990000	AP 00201759	12/17/2020	1PDWH9PHXP	LogasMart (No Chip) 2-Pack CF2	P2100208	58.99
100550	AMAZON CAPITAL SERVICES	0-111-0000-0000-170-0170-55110000	AP 00201759	12/17/2020	1T9VJVCK1JT6	Clear Label Protector Shields	P2100212	63.25
100550	AMAZON CAPITAL SERVICES	0-284-0000-0000-000-0284-55990000	AP 00201759	12/17/2020	1X3HKLH373C	*CREDIT*		-8.16
100550	AMAZON CAPITAL SERVICES	20-213-0013-0000-600-0600-55110000	AP 00201759	12/17/2020	1YQWQYPR3H	We sell Mats 4 Ft x 8 Ft x 2 I	P2100210	98.55
Vendor Total:								449.50
100584	ASCENSION MICHIGAN AT	110-283-0000-0000-000-0060-53190000	AP 00201760	12/17/2020	408754	PHYSICAL EXAM D.S.		38.00
100584	ASCENSION MICHIGAN AT	110-283-0000-0000-000-0060-53190000	AP 00201760	12/17/2020	409501	PHYSICAL EXAM K.B.		38.00
Vendor Total:								76.00
100278	ATHLETICO LTD	110-293-0000-0000-300-0350-53191000	AP 00201761	12/17/2020	820833	Trainer Fee	P2100106	8,592.00
Vendor Total:								8,592.00
100042	BADER & SONS CO	110-261-0000-0000-000-0065-54120000	AP 00201762	12/17/2020	1014385	GENERAL REPAIRS		1,869.01

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
							Vendor Total:	1,869.01
100735	BURKES SPORT HAVEN	110-293-0000-0000-300-0350-55990000	AP 00201763	12/17/2020	01204HPJV	UNIFORMS - BOYS JV BSKTBLL		1,168.20
							Vendor Total:	1,168.20
100512	CHAPT 13 TRUSTEE-TAMMYI	110-000-0000-0000-000-0000-24516000	AP 00201764	12/17/2020	2850/2001260	PAYROLL		420.00
							Vendor Total:	420.00
100011	CHAPTER 13 TRUSTEE	110-000-0000-0000-000-0000-24516000	AP 00201765	12/17/2020	2850/2001260	PAYROLL		90.00
							Vendor Total:	90.00
100080	CITY OF FERNDALE-WATERI	110-261-0000-0000-000-0065-53830000	AP 00201766	12/17/2020	1212020	CITY OF FERN WATER BILL		45.85
100080	CITY OF FERNDALE-WATERI	110-261-0000-0000-082-0065-53830000	AP 00201766	12/17/2020	1212020	CITY OF FERN WATER BILL		28.83
100080	CITY OF FERNDALE-WATERI	110-261-0000-0000-600-0065-53830000	AP 00201766	12/17/2020	1212020	CITY OF FERN WATER BILL		1,027.91
100080	CITY OF FERNDALE-WATERI	110-261-0000-0000-600-0065-53830000	AP 00201766	12/17/2020	1212020	CITY OF FERN WATER BILL		36.67
100080	CITY OF FERNDALE-WATERI	110-261-0000-0000-650-0065-53830000	AP 00201766	12/17/2020	1212020	CITY OF FERN WATER BILL		648.86
100080	CITY OF FERNDALE-WATERI	110-261-0000-0000-650-0065-53830000	AP 00201766	12/17/2020	1212020	CITY OF FERN WATER BILL		0.00
							Vendor Total:	1,788.12
100321	CITY OF HAZEL PARK	110-261-0000-0000-000-0065-55710000	AP 00201767	12/17/2020	0000008749	MAINTENANCE GAS		446.00
100321	CITY OF HAZEL PARK	110-261-0000-0000-000-0065-55710000	AP 00201767	12/17/2020	0000008749	MAINTENANCE ADMIN FEE		101.98
100321	CITY OF HAZEL PARK	110-271-0000-0000-000-0061-55710000	AP 00201767	12/17/2020	0000008749	TRANSPORTATION DIESEL FUEL		151.02
100321	CITY OF HAZEL PARK	110-271-0000-3403-000-3400-55710000	AP 00201767	12/17/2020	0000008749	BUS #52		35.14
100321	CITY OF HAZEL PARK	110-261-0000-0000-000-0065-55710000	AP 00201767	12/17/2020	0000008750	MAINTENANCE GAS		647.66
100321	CITY OF HAZEL PARK	110-261-0000-0000-000-0065-55710000	AP 00201767	12/17/2020	0000008750	MAINTENANCE ADMIN FEE		225.08
100321	CITY OF HAZEL PARK	110-271-0000-0000-000-0061-55710000	AP 00201767	12/17/2020	0000008750	TRANSPORTATION DIESEL FUEL		670.71
100321	CITY OF HAZEL PARK	110-271-0000-3403-000-3400-55710000	AP 00201767	12/17/2020	0000008750	BUS #52		213.90
100321	CITY OF HAZEL PARK	110-261-0000-0000-000-0065-55710000	AP 00201767	12/17/2020	0000008751	MAINTENANCE GAS		534.33
100321	CITY OF HAZEL PARK	110-261-0000-0000-000-0065-55710000	AP 00201767	12/17/2020	0000008751	MAINTENANCE ADMIN FEE		138.60
100321	CITY OF HAZEL PARK	110-271-0000-0000-000-0061-55710000	AP 00201767	12/17/2020	0000008751	TRANSPORTATION DIESEL FUEL		432.03
							Vendor Total:	3,596.45
100859	COMMTECH DESIGN	110-266-0000-3760-000-3760-56410000	AP 00201768	12/17/2020	1440	CONSULTING-CONTROL SYS		16,500.00
							Vendor Total:	16,500.00
100309	CONSUMERS ENERGY	110-261-0000-0000-130-0065-55510000	AP 00201769	12/17/2020	121620	ACCT#10000008910 9/20-11/25		743.89
100309	CONSUMERS ENERGY	110-261-0000-0000-150-0065-55510000	AP 00201769	12/17/2020	121620	ACCT#10000008944 9/30-12/2		322.71
100309	CONSUMERS ENERGY	110-261-0000-0000-150-0065-55510000	AP 00201769	12/17/2020	121620	ACCT#10000008951 9/30-11/25		3,506.56
100309	CONSUMERS ENERGY	110-261-0000-0000-300-0065-55510000	AP 00201769	12/17/2020	121620	ACCT#10000008902 9/30-11/25		4,791.73
100309	CONSUMERS ENERGY	110-261-0000-0000-600-0065-55510000	AP 00201769	12/17/2020	121620	ACCT#10000008936 9/30-11/25		236.49
							Vendor Total:	9,601.38

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100438	CONTRACTORS CLOTHING	110-261-0000-0000-000-0065-55791000	AP 00201770	12/17/2020	769241	4 additional uniforms for cust	P2100192	208.83
100438	CONTRACTORS CLOTHING	110-261-0000-0000-000-0065-55791000	AP 00201770	12/17/2020	769922	4 additional uniforms for cust	P2100192	86.59
Vendor Total:								295.42
100609	DAVID RUSKIN	110-000-0000-0000-000-0000-24516000	AP 00201771	12/17/2020	2850/2001260	PAYROLL		141.20
100609	DAVID RUSKIN	110-000-0000-0000-000-0000-24516000	AP 00201771	12/17/2020	2850/2001260	PAYROLL		415.38
100609	DAVID RUSKIN	110-000-0000-0000-000-0000-24516000	AP 00201771	12/17/2020	2850/2001260	PAYROLL		571.00
Vendor Total:								1,127.58
100031	DEAF COMMUNITY	110-226-0082-0000-000-0660-53130000	AP 00201772	12/17/2020	110358	INTERPRETING SVCS 11/19/20		106.00
Vendor Total:								106.00
100858	DECA Inc	110-113-0000-9450-300-9450-57410000	AP 00201773	12/17/2020	89623	STUDENT AFFILIATION T.BREWER		30.00
100858	DECA Inc	110-113-0000-9450-300-9450-57410000	AP 00201773	12/17/2020	89790	STUDENT AFFILIATION		10.00
100858	DECA Inc	110-113-0000-9450-300-9450-57410000	AP 00201773	12/17/2020	89897	STUDENT AFFILIATION		10.00
Vendor Total:								50.00
100523	DICK BLICK	110-261-0000-0000-000-0065-55999000	AP 00201774	12/17/2020	4979412	Blanket PO- covid art supplies	P2100120	214.70
Vendor Total:								214.70
100313	DTE ENERGY	110-261-0000-0000-060-0065-55520000	AP 00201775	12/17/2020	11012020	DTE ENERGY NOV BILL		2,492.62
100313	DTE ENERGY	110-261-0000-0000-130-0065-55520000	AP 00201775	12/17/2020	11012020	DTE ENERGY NOV BILL		3,491.48
100313	DTE ENERGY	110-261-0000-0000-170-0065-55520000	AP 00201775	12/17/2020	11012020	DTE ENERGY NOV BILL		5,069.01
100313	DTE ENERGY	110-261-0000-0000-190-0065-55520000	AP 00201775	12/17/2020	11012020	DTE ENERGY NOV BILL		1,789.97
100313	DTE ENERGY	110-261-0000-0000-300-0065-55520000	AP 00201775	12/17/2020	11012020	DTE ENERGY NOV BILL		97.62
100313	DTE ENERGY	110-261-0000-0000-550-0065-55520000	AP 00201775	12/17/2020	11012020	DTE ENERGY NOV BILL		1,165.40
100313	DTE ENERGY	110-261-0000-0000-650-0065-55520000	AP 00201775	12/17/2020	11012020	DTE ENERGY NOV BILL		14.95
Vendor Total:								14,121.05
100314	DTE ENERGY	110-261-0000-0000-060-0065-55520000	AP 00201776	12/17/2020	11012020	DTE ENERGY NOV BILL		925.47
100314	DTE ENERGY	110-261-0000-0000-082-0065-55520000	AP 00201776	12/17/2020	11012020	DTE ENERGY NOV BILL		788.82
100314	DTE ENERGY	110-261-0000-0000-083-0065-55520000	AP 00201776	12/17/2020	11012020	DTE ENERGY NOV BILL		76.02
100314	DTE ENERGY	110-261-0000-0000-150-0065-55520000	AP 00201776	12/17/2020	11012020	DTE ENERGY NOV BILL		4,533.02
100314	DTE ENERGY	110-261-0000-0000-200-0065-55520000	AP 00201776	12/17/2020	11012020	DTE ENERGY NOV BILL		7,595.00
100314	DTE ENERGY	110-261-0000-0000-300-0065-55520000	AP 00201776	12/17/2020	11012020	DTE ENERGY NOV BILL		11,261.44
100314	DTE ENERGY	110-261-0000-0000-560-0065-55520000	AP 00201776	12/17/2020	11012020	DTE ENERGY NOV BILL		1,183.77
100314	DTE ENERGY	110-261-0000-0000-600-0065-55520000	AP 00201776	12/17/2020	11012020	DTE ENERGY NOV BILL		4,533.02
100314	DTE ENERGY	110-261-0000-0000-650-0065-55520000	AP 00201776	12/17/2020	11012020	DTE ENERGY NOV BILL		2,083.89
Vendor Total:								32,980.45
100446	FAR THERAPEUTIC &	220-219-0072-0000-150-0603-53130000	AP 00201777	12/17/2020	29501	GROUP ART THERAPY		396.00

User: MILLERM - Matthew Miller

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

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Hazel Park Schools
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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0600-53130000	AP 00201777	12/17/2020	29502	GROUP ART THERAPY		107.25
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0601-53130000	AP 00201777	12/17/2020	29502	GROUP ART THERAPY		107.25
100446	FAR THERAPEUTIC &	220-219-0072-0000-600-0602-53130000	AP 00201777	12/17/2020	29502	GROUP ART THERAPY		214.50
100446	FAR THERAPEUTIC &	220-219-0073-0000-600-0601-53130000	AP 00201777	12/17/2020	29503	GROUP RECREATION THERAPY		214.50
100446	FAR THERAPEUTIC &	220-219-0073-0000-600-0602-53130000	AP 00201777	12/17/2020	29503	GROUP DANCE/MOVEMENT		214.50
100446	FAR THERAPEUTIC &	220-219-0073-0000-150-0603-53130000	AP 00201777	12/17/2020	29504	GROUP THERAPY		396.00
100446	FAR THERAPEUTIC &	220-219-0071-0000-600-0600-53130000	AP 00201777	12/17/2020	29505	GROUP MUSIC THERAPY		139.70
100446	FAR THERAPEUTIC &	220-219-0071-0000-600-0601-53130000	AP 00201777	12/17/2020	29505	GROP MUSIC THERAPY		80.30
100446	FAR THERAPEUTIC &	220-219-0071-0000-600-0602-53130000	AP 00201777	12/17/2020	29505	GROUP MUSIC THERAPY		73.70
100446	FAR THERAPEUTIC &	110-219-0071-0000-150-0660-53130000	AP 00201777	12/17/2020	29506	GROUP MUSIC THERAPY		73.70
100446	FAR THERAPEUTIC &	220-219-0071-0000-150-0603-53130000	AP 00201777	12/17/2020	29506	GROUP MUSIC THERAPY		127.60
Vendor Total:								2,145.00
100409	FRONTLINE TECHNOLOGIES	10-261-0000-0000-000-0065-54140000	AP 00201778	12/17/2020	INVUS129577	FRONTLINE IMPLEMENTATION		6,750.00
100409	FRONTLINE TECHNOLOGIES	10-261-0000-0000-000-0065-54140000	AP 00201778	12/17/2020	INVUS129581	TIME & ATTENDANCE UNLIMITED		5,199.02
Vendor Total:								11,949.02
100081	GUARDIAN AUTOMATIC FIRE	10-261-0000-0000-000-0065-54110000	AP 00201779	12/17/2020	INS18101	ANNUAL NFPA INSPECTIONS		1,740.00
Vendor Total:								1,740.00
100404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-55990000	AP 00201780	12/17/2020	592670Q	Blanket PO 20/21	P2100052	8.54
100404	HASTINGS AUTO PARTS	110-261-0000-0000-000-0065-55990000	AP 00201780	12/17/2020	592731Q	Blanket PO 20/21	P2100052	7.56
Vendor Total:								16.10
100839	K 12 MANAGEMENT DBA	110-261-0000-0000-000-0065-55999000	AP 00201781	12/17/2020	INV28783	EMBARK MATERIALS KITS		233,079.90
100839	K 12 MANAGEMENT DBA	110-261-0000-0000-000-0065-55999000	AP 00201781	12/17/2020	INV29338	EMBARK MATERIALS		93,272.30
Vendor Total:								326,352.20
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0171-55110000	AP 00201782	12/17/2020	115528346001	CORRECTIVE READING	P2100201	257.40
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0171-55110000	AP 00201782	12/17/2020	115528346001	CORRECTIVE READING	P2100201	257.40
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0171-55110000	AP 00201782	12/17/2020	115528346001	SHIPPING		39.35
Vendor Total:								554.15
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-54120000	AP 00201783	12/17/2020	2097488201	Purchase order to cover electr	P2100047	50.00
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-54120000	AP 00201783	12/17/2020	2097843102	Purchase order to cover electr	P2100047	157.56
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-54120000	AP 00201783	12/17/2020	2099444000	Purchase order to cover electr	P2100047	487.44
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-54120000	AP 00201783	12/17/2020	2100997900	Purchase order to cover electr	P2100047	29.05
100089	MCNAUGHTON-MCKAY	110-261-0000-0000-000-0065-54120000	AP 00201783	12/17/2020	2101513500	Purchase order to cover electr	P2100047	371.63
Vendor Total:								1,095.68
100043	MECHANICAL SYSTEMS	110-261-0000-0000-000-0065-54120000	AP 00201784	12/17/2020	201696	Blanket PO 20/21	P2100037	3,750.84

User: MILLERM - Matthew Miller

Report: OSAP5001B - OSAP5001B: Detailed Check Register w F

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
							Vendor Total:	3,750.84
100723	MICHIGAN DECA	110-113-0000-9450-300-9450-57410000	AP 00201785	12/17/2020	08115039	2020 DECA DISTRICT 8 CONF		110.00
							Vendor Total:	110.00
100073	MICHIGAN GUARANTY	110-000-0000-0000-000-0000-24516000	AP 00201786	12/17/2020	2840/2001260	PAYROLL		107.17
							Vendor Total:	107.17
100387	MISDU	110-000-0000-0000-000-0000-24516000	AP 00201787	12/17/2020	2800/2001260	PAYROLL		275.63
100387	MISDU	110-000-0000-0000-000-0000-24516000	AP 00201787	12/17/2020	2800/2001260	PAYROLL		88.05
100387	MISDU	110-000-0000-0000-000-0000-24516000	AP 00201787	12/17/2020	2800/2001260	PAYROLL		238.85
100387	MISDU	110-000-0000-0000-000-0000-24516000	AP 00201787	12/17/2020	2800/2001260	PAYROLL		185.52
100387	MISDU	110-000-0000-0000-000-0000-24516000	AP 00201787	12/17/2020	2802/2001260	PAYROLL		144.60
							Vendor Total:	932.65
100007	NCS PEARSON INC	220-122-0120-0000-600-0600-55110000	AP 00201788	12/17/2020	4656834	BASC3 QG SCR 1 YR SUBS		50.00
							Vendor Total:	50.00
100468	PROGRESSIVE PLUMBING	110-261-0000-0000-150-0065-54120000	AP 00201789	12/17/2020	2488462	SUPPLIES		2,408.97
							Vendor Total:	2,408.97
100428	ROYAL ROOFING	110-261-0000-0000-000-0065-54110000	AP 00201790	12/17/2020	S110245	REPAIR SVCS - AUTO SHOP		473.00
							Vendor Total:	473.00
100715	TERMINAL SUPPLY	110-261-0000-0000-000-0065-55990000	AP 00201791	12/17/2020	8995300	SUPPLIES		68.09
							Vendor Total:	68.09
100463	WINDSTREAM	110-261-0000-0000-000-0060-53410000	AP 00201792	12/17/2020	73304911	MONTHLY SERVICES		982.83
							Vendor Total:	982.83
100550	AMAZON CAPITAL SERVICES	110-284-0000-0000-000-0284-56420000	AP 00201793	12/22/2020	13PT79YW3TX	USB's		1,099.00
100550	AMAZON CAPITAL SERVICES	110-284-0000-0000-000-0284-56420000	AP 00201793	12/22/2020	13Q7TKCCYW	BLUETOOTH KEYBOARDS		78.12
100550	AMAZON CAPITAL SERVICES	110-284-0000-0000-000-0284-55910000	AP 00201793	12/22/2020	1DN6Y6C6H6H	PRINTERS		1,300.00
100550	AMAZON CAPITAL SERVICES	110-284-0000-0000-000-0284-56420000	AP 00201793	12/22/2020	1HKDHJ9XNV	CHARGERS		70.90
100550	AMAZON CAPITAL SERVICES	110-284-0000-0000-000-0284-56420000	AP 00201793	12/22/2020	1LKN6MCY99Y	MACBOOK CASES		41.97
100550	AMAZON CAPITAL SERVICES	110-284-0000-0000-000-0284-56420000	AP 00201793	12/22/2020	1TM7XRN669W	USB's		219.80
100550	AMAZON CAPITAL SERVICES	110-284-0000-0000-000-0284-55910000	AP 00201793	12/22/2020	1XD9MJFR1CG	OfficeWorld Compatible Toner C	P2100218	91.98
							Vendor Total:	2,901.77
100512	CHAPT 13 TRUSTEE-TAMMY	110-000-0000-0000-000-0000-24516000	AP 00201794	12/22/2020	2850/2001270	PAYROLL		420.00
							Vendor Total:	420.00
100011	CHAPTER 13 TRUSTEE	110-000-0000-0000-000-0000-24516000	AP 00201795	12/22/2020	2850/2001270	PAYROLL		90.00
							Vendor Total:	90.00

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PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount
100609	DAVID RUSKIN	110-000-0000-0000-000-0000-24516000	AP 00201796	12/22/2020	2850/2001270	PAYROLL		141.20
100609	DAVID RUSKIN	110-000-0000-0000-000-0000-24516000	AP 00201796	12/22/2020	2850/2001270	PAYROLL		415.38
100609	DAVID RUSKIN	110-000-0000-0000-000-0000-24516000	AP 00201796	12/22/2020	2850/2001270	PAYROLL		571.00
							Vendor Total:	1,127.58
100523	DICK BLICK	110-261-0000-0000-000-0065-55999000	AP 00201797	12/22/2020	5139644	Blanket PO- covid art supplies	P2100120	197.10
							Vendor Total:	197.10
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0170-55110000	AP 00201798	12/22/2020	115528343001	SHIPPING		196.96
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0171-55110000	AP 00201798	12/22/2020	115528343001	CONNECTING MATH CONCEPTS P2100201		240.60
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0171-55110000	AP 00201798	12/22/2020	115528343001	CONNECTING MATH CONCEPTS P2100201		240.60
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0171-55110000	AP 00201798	12/22/2020	115528343001	CONNECTING MATH CONCEPTS P2100201		0.00
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0171-55110000	AP 00201798	12/22/2020	115528343001	CONNECTING MATH CONCEPTS P2100201		240.60
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0171-55110000	AP 00201798	12/22/2020	115528343001	CONNECTING MATH CONCEPTS P2100201		240.60
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0171-55110000	AP 00201798	12/22/2020	115528343001	CONNECTING MATH CONCEPTS P2100201		0.00
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0171-55110000	AP 00201798	12/22/2020	115528343001	CONNECTING MATH CONCEPTS P2100201		1,316.70
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0171-55110000	AP 00201798	12/22/2020	115528343001	CONNECTING MATH CONCEPTS P2100201		360.90
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0171-55110000	AP 00201798	12/22/2020	115528343001	CONNECTING MATH CONCEPTS P2100201		0.00
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0171-55110000	AP 00201798	12/22/2020	115528343001	CONNECTING MATH CONCEPTS P2100201		0.00
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0171-55110000	AP 00201798	12/22/2020	115528343001	CORRECTIVE READING	P2100201	0.00
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0171-55110000	AP 00201798	12/22/2020	115528343001	CORRECTIVE READING	P2100201	0.00
100413	MCGRAW HILL BOOK CO	110-111-0000-0000-170-0171-55110000	AP 00201798	12/22/2020	115528343001	CORRECTIVE READING	P2100201	254.85
							Vendor Total:	3,091.81
100073	MICHIGAN GUARANTY	110-000-0000-0000-000-0000-24516000	AP 00201799	12/22/2020	2840/2001270	PAYROLL		107.17
							Vendor Total:	107.17
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54129000	AP 00201800	12/22/2020	28389524	HOOVER COPIER COPIES	P2100022	66.09
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	AP 00201800	12/22/2020	28389524	HOOVER COPIER 12582	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-130-0130-54220000	AP 00201800	12/22/2020	28389524	HOOVER COPIER 12587	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54129000	AP 00201800	12/22/2020	28389524	WEBB COPIER COPIES	P2100022	76.54
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	AP 00201800	12/22/2020	28389524	WEBB COPIER 12580	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-150-0150-54220000	AP 00201800	12/22/2020	28389524	WEBB COPIER 12585	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54129000	AP 00201800	12/22/2020	28389524	UNITED OAKS COPIER COPIES	P2100022	80.53
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	AP 00201800	12/22/2020	28389524	UNITED OAKS COPIER 12596	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-111-0000-0000-170-0170-54220000	AP 00201800	12/22/2020	28389524	UNITED OAKS COPIER 12595	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54129000	AP 00201800	12/22/2020	28389524	JUNIOR HIGH COPIER COPIES	P2100022	18.99
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	AP 00201800	12/22/2020	28389524	JUNIOR HIGH COPIER 12578	P2100022	108.78

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100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	AP 00201800	12/22/2020	28389524	JUNIOR HIGH COPIER 12579	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-112-0000-0000-200-0200-54220000	AP 00201800	12/22/2020	28389524	JUNIOR HIGH COPIER 12588	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54129000	AP 00201800	12/22/2020	28389524	HIGH SCHOOL COPIER COPIES	P2100022	14.76
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	AP 00201800	12/22/2020	28389524	HIGH SCHOOL COPIER 12563	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	AP 00201800	12/22/2020	28389524	HIGH SCHOOL COPIER 12564	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-113-0000-0000-300-0300-54220000	AP 00201800	12/22/2020	28389524	HIGH SCHOOL COPIER 12565	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54129000	AP 00201800	12/22/2020	28389524	WEBSTER COPIER COPIES	P2100022	18.95
100589	MILLENNIUM BUSINESS	110-118-0000-0000-190-0190-54220000	AP 00201800	12/22/2020	28389524	WEBSTER COPIER 12583	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-125-0000-0000-400-0400-54220000	AP 00201800	12/22/2020	28389524	ADVANTAGE COPIER 12217	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-221-0000-0000-000-0221-54129000	AP 00201800	12/22/2020	28389524	ADMIN INSTRUCTION COPIES	P2100022	31.31
100589	MILLENNIUM BUSINESS	110-221-0000-0000-000-0221-54220000	AP 00201800	12/22/2020	28389524	FORD COPIER 12598	P2100022	108.80
100589	MILLENNIUM BUSINESS	110-241-0000-0000-170-0170-54220000	AP 00201800	12/22/2020	28389524	UNITED OAKS COPIER 12597	P2100022	49.07
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54129000	AP 00201800	12/22/2020	28389524	ADMIN BUSINESS COPIES	P2100022	5.90
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54220000	AP 00201800	12/22/2020	28389524	FORD COPIER 12600	P2100022	108.78
100589	MILLENNIUM BUSINESS	110-252-0000-0000-000-0060-54220000	AP 00201800	12/22/2020	28389524	COLOR IMAGES		129.84
100589	MILLENNIUM BUSINESS	110-285-0000-0000-000-0060-54129000	AP 00201800	12/22/2020	28389524	ADMIN ENROLLMENT COPIES	P2100022	1.91
100589	MILLENNIUM BUSINESS	110-285-0000-0000-000-0060-54220000	AP 00201800	12/22/2020	28389524	FORD COPIER 12599	P2100022	49.07
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54129000	AP 00201800	12/22/2020	28389524	JARDON COPIER COPIES	P2100022	53.33
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54220000	AP 00201800	12/22/2020	28389524	JARDON COPIER 12581	P2100022	108.78
100589	MILLENNIUM BUSINESS	220-122-0120-0000-600-0600-54220000	AP 00201800	12/22/2020	28389524	JARDON COPIER 12577	P2100022	108.78
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54129000	AP 00201800	12/22/2020	28389524	EDISON COPIER COPIES	P2100022	25.09
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	AP 00201800	12/22/2020	28389524	EDISON COPIER 12586	P2100022	108.78
100589	MILLENNIUM BUSINESS	220-122-0140-0000-650-0650-54220000	AP 00201800	12/22/2020	28389524	EDISON COPIER 12584	P2100022	108.78
100589	MILLENNIUM BUSINESS	250-297-0000-0000-000-0000-54129000	AP 00201800	12/22/2020	28389524	FOOD SERVICE COPIER COPIES	P2100022	5.46
100589	MILLENNIUM BUSINESS	250-297-0000-0000-000-0000-54220000	AP 00201800	12/22/2020	28389524	FOOD SERVICE COPIER	P2100022	78.84
							Vendor Total:	2,881.30
100387	MISDU	110-000-0000-0000-000-0000-24516000	AP 00201801	12/22/2020	2800/2001270	PAYROLL		275.63
100387	MISDU	110-000-0000-0000-000-0000-24516000	AP 00201801	12/22/2020	2800/2001270	PAYROLL		88.05
100387	MISDU	110-000-0000-0000-000-0000-24516000	AP 00201801	12/22/2020	2800/2001270	PAYROLL		238.85
100387	MISDU	110-000-0000-0000-000-0000-24516000	AP 00201801	12/22/2020	2800/2001270	PAYROLL		185.52
100387	MISDU	110-000-0000-0000-000-0000-24516000	AP 00201801	12/22/2020	2802/2001270	PAYROLL		144.60
							Vendor Total:	932.65
100749	SONITROL GREAT LAKES	110-266-0000-3760-000-3760-56410000	AP 00201802	12/22/2020	21496	INSTALLATIONS & RELOCATIONS		6,503.00
							Vendor Total:	6,503.00

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Check Date From 12/1/2020 TO 12/31/2020

PE ID	Vendor Name	FQA	Check#	Check Date	Invoice #	Description	PO#	Amount	
			Total # of Checks:	125				Grand Total:	1,872,297.82
End of Report									

HP BOARD OF EDUCATION MEMBERS

CONFERENCE/MEETING
APPROVAL REQUEST

January 11, 2021
BOARD MEETING

Attendee/Title	Event	Dates of Event	Location	Estimated Cost
Melissa Baldwin	MASB Winter Institute	Feb. 19-21, 2021	Virtuall	\$720.00

NAME	EVENT	DATES OF EVENT	LOCATION	ESTIMATED COST
IN STATE				(Includes Sub)
Jennifer Darawi	Child Outcomes Reporting	1/13/21 at 12:30 - 3:30	Virtual (Zoom with Oakland Schools)	\$0.00



Ford Administration
Jason Zirnis, Assistant Superintendent of Business and Operations
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5217 | F: 248-544-5443
www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent
From: Jason Zirnis
Assistant Superintendent of Business and Operations
Date: January 6, 2021
Re: HVAC Update

The District HVAC review has been progressing well throughout these past few weeks. We have received the assessment reports for a number of the buildings (attached).

We also were able to review our current filter solutions with AERO Filter and K&S Ventures. We are putting in a plan to ensure filters are changed on a regular schedule and shipped directly to schools reducing the need for maintaining filter stock on site. We have received a complete listing of all the filters required to make a complete change throughout all our buildings and are in the process of pricing the cost of the filters. Aero Filter is preparing a scheduled replacement plan and is recommending the filters are changed three times a year.

Current costs of the project to address the HVAC are as follows, Work is still progressing at Ford and Webster but has experienced some delays due to the age of the system and the ability to find parts.

K&S Ventures	System Assessment	\$ 37,340 (previously approved)
Mechanical Systems Services	Work to gain functionality at Jardon	\$ 27,288
K&S Ventures	Work to gain functionality at HS, Jr High, Hoover, UO and Webb	\$ 71,983

Funding Sources:

Previous determination of sinking fund or CARES Act if funding is received.

Financial Impact:

Current cost of project \$136,611 to date, \$99,271, needs approval prior to payment. Costs are considered emergency in nature to restore functionality of all of our HVAC systems for the health and safety of our students and staff.





MECHANICAL & ELECTRICAL CONTRACTING • ENERGY MANAGEMENT SYSTEMS • TEMPERATURE CONTROLS

January 6, 2021

**Jason Zirnis
Assistant Superintendent of Business and Operations
Hazel Park Schools
1620 E. Elza Ave.
Hazel Park, MI 48030**

Junior High HVAC System Functional Checkout Review

K & S Ventures, Inc. was commissioned to functionally test the operation and effectiveness of all the HVAC equipment at the Junior High. During the functional tests we discovered many deficiencies on several individual systems. In order to appropriately address these issues, we provided a list of documented issues, recommended repairs and have created colored floor plan layouts showing the areas the equipment serves. During this process we received excellent support from the Hazel Park staff.

The HVAC systems at the Junior High have many moving parts that require a consistent level of commitment to keep them running properly. It is important to remember that even after this functional test is complete and deficiencies are repaired, the systems are going to require on-going preventive maintenance and repairs. The HVAC systems if running properly can provide consistent comfort and ventilation to all users of the building.

General Equipment Descriptions

Air Handling Unit Serving VAV Boxes

Eleven (11) separate Air Handling Units (AHU) and Seventy-Seven (77) Variable Air Volume with reheat (VAV) boxes serve the classroom hallways, office spaces and the gym. Each AHU has full economizing (100% outside air intake) capability, including two of the larger units having dedicated outdoor air fan for bringing in fresh air. The smaller unit uses a minimum position on the outdoor air damper, which causing and constant intake of fresh air. All the AHUs have air conditioning provided by a condensing unit located on the roof. They also each have a reheat coil that allow the AHU to temper the air during the heating season. All these components are controlled by a Johnson Control DDC system. During the occupied operation of the AHU, the supply and return fans run are continually providing conditioned air to each VAV box. Conditioned air is a mixture of return air and outdoor air that has been heated or cooled to the proper temperature to allow the VAV boxes to control the individual spaces.

Variable Air Volume Box

The VAVs that serve each of the spaces continually provide a minimum air flow to ensure the proper amount of fresh air is delivered to the space. If a space needs additional cooling the VAV box will modulate the supply damper toward the open position until the maximum air flow is reached, or the space temperature set point is satisfied. If a space needs heat the VAV box modulates the damper to flow the minimum air flow set point and then modulates the heating control valve open until the space temperature set point is satisfied.

Exhaust Fans

Several exhaust fans throughout the building remove stale and contaminated air and serve to provide a certain number of air changes to spaces where the air should not be returned to an AHU or recirculated to spaces.

Heating Hot Water System

The Heating Hot Water System is assembled from many separate pieces of equipment; boilers, pumps and hot water regulating valves. Hot water is supplied to the HVAC systems to properly condition the spaces. Since the VAV system is designed to use how water reheat to condition air the hot water must be available all year round.

Building Management System

The Building Management System is a Facility Explorer powered by Niagara. The system is currently on version 3.6 while the latest available version is 4.9. With newer versions of Tridium Niagara the BMS system would be able to provide more value and insight into a facility by providing mobile graphics, building analytics, and integration to web-based equipment. An upgrade path is available from the existing outdated system to a future proof and highly accessible Niagara BMS system.

Equipment Checkout Conclusion

During the checkout and commissioning process we have been able to share several deficiency lists with the Hazel Park School District leadership. After sending the initial deficiency lists, we were immediately asked to make repairs to the equipment. As requested, many of the repairs have been completed and several parts for repair are on order. Because we understand the importance of proper ventilation, we have prioritized repairs on classrooms and learning spaces where the majority of personal will be.

Deficiency and recommendations

AHU's, VAV's

For AHU's, VAV's functional testing and equipment repairs see the following document(s):

- Junior High Deficiency List 9-29-2020
- Junior High Deficiency List 12-10-2020

AHU's

- AHU-8 need a VFD installed to be reliable

Heating Hot Water System

- Boiler system is running
- Expansion tank need to be replaced

Building Management System

- Upgrade Facility Explorer to version 3.8
- Add more trending to system
- Add more alarming to system

Exhaust Fans

- Exhaust Fans checked and operational

Air Filtration

On 12/8/2020, K & S Ventures Inc. worked with Aero Filter reviewed all equipment in the district and created a list of all equipment including filters quantities for the district. A new filter list has been compiled and has been provided to the district. Equipment that can run and be fitted with MERV 13 filters have been, while all other equipment is fitted for the highest MERV rating possible.

Conclusion

During the functional tests, many mechanical deficiencies were discovered. The repairs ranged from replacing damper actuators to replacing belts. Because of the importance of these issues the district approved the most of these repairs.

Due to the increase in necessary air changes, the heating hot water system will need to run on a more constant basis to provide reheat capabilities for the Variable Air Volume Boxes. As you leverage the Building Management System with aggressive scheduling, many of the additional cost can be offset. We have found great success when we see the adopts a district-wide temperature set point and energy policy.

Providing a consistent and well-ventilated learning spaces to your staff and students is very important to us. While there will be an increase in initial cost for things like repair, filters and preventative maintenance, the benefits of these improvements will lead to a better conditioned and safer environment for the inhabitants.

Sidney H. Blomberg Jr.
President

HVAC System Functional Checkout Deficiency List

Date: 10/29/2020

School: Junior High School

Air Handling Units (AHU's)

AHU-2

- Graphic show return fan and there is not one.
- Unit running properly

AHU-6

- Graphic show return fan and there is not one.
- Unit running properly

AHU-7

- Graphic show return fan and there is not one.
- Unit running properly

AHU-8

- Needs VFD installed to provide soft start capabilities to AHU
- Providing a Quote 10/30/20

Exhaust Fans (EF's)

- Working through 33 exhaust fans

Gym Paddle Fans

- Not working

HVAC System Functional Checkout Deficiency List

Date: 12/10/2020

School: Junior High

Air Handling Units (AHU's)

AHU-8

- VFD quoted 12/3/20

Exhaust Fans (EF's)

- Repairs completed and operational

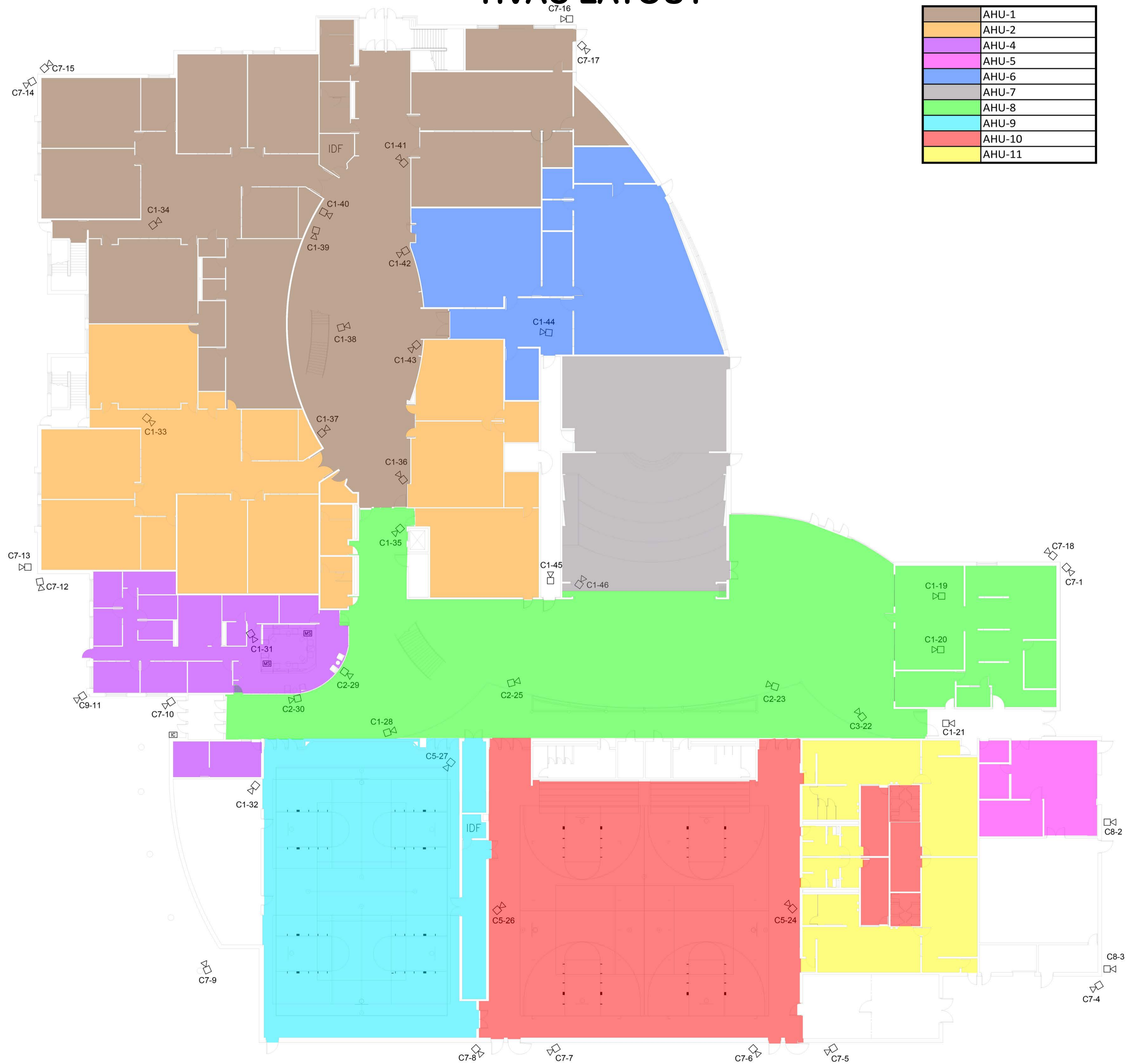
Gym Paddle Fans

- Not working

Boiler Room

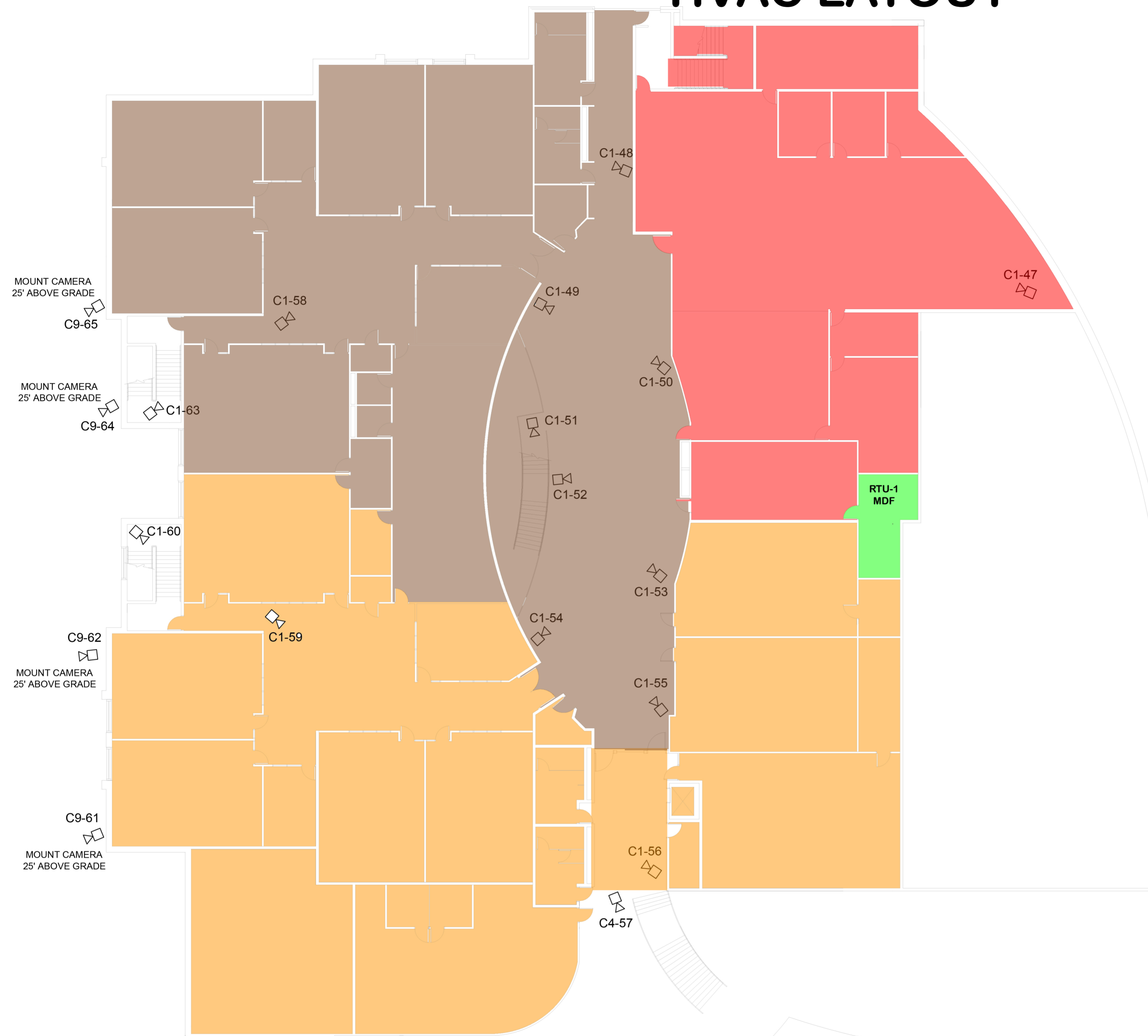
- Expansion Tank quoted 12/3/20

JUNIOR HIGH LOWER LEVEL HVAC LAYOUT



JUNIOR HIGH UPPER LEVEL HVAC LAYOUT

	AHU-1
	AHU-2
	AHU-3
	RTU's





MECHANICAL & ELECTRICAL CONTRACTING • ENERGY MANAGEMENT SYSTEMS • TEMPERATURE CONTROLS

January 6, 2020

Jason Zirnis
Assistant Superintendent of Business and Operations
Hazel Park Schools
1620 E. Elza Ave.
Hazel Park, MI 48030

High School HVAC System Functional Checkout Review

K & S Ventures, Inc. was commissioned to functionally test the operation and effectiveness of all the HVAC equipment at the Hazel Park High School. During the functional tests we discovered many deficiencies on several individual systems. In order to appropriately address these issues, we provided a list of documented issues, recommended repairs and have created colored floor plan layouts showing the areas the equipment serves. During this process we received excellent support from the Hazel Park staff.

The HVAC systems at the Hazel Park High School have many moving parts that require a consistent level of commitment to keep them running properly. It is important to remember that even after this functional test is complete and deficiencies are repaired, the systems are going to require on-going preventive maintenance and repairs. The HVAC systems if running properly can provide consistent comfort and ventilation to all users of the building.

General Equipment Descriptions

Vertical Unit Ventilator

Forty-four (44) classrooms and offices are serviced by individual Vertical Unit Ventilators manufactured by Airedale in 2004. Each Vertical Unit Ventilator has a full economizer with hot water heat and self-contained air conditioning system. Each Vertical Unit Ventilator has Johnson Control digital temperature controls reporting back to the Facility Explorer Energy Management system. The Vertical Unit Ventilator provides temperature control and fresh outdoor air to each classroom. The Vertical Unit Ventilator runs continuously during occupied time periods and is designed to circulate 1,100 cfm to 2,000 cfm of air through the classroom depending on the size of the room. To maintain a constant supply of fresh air, each Vertical Unit Ventilator is designed to introduce a minimum of 300 cfm to 480 cfm of fresh air to the space.

Air Handling Unit Serving VAV Boxes

1 Air Handling Unit (AHU-3S) and Nine (9) Variable Air Volume with reheat (VAV) boxes serve the sports arena at the north east corner of the building. Each AHU has full economizing (100% outside air intake) capability, the unit has a dedicated outdoor air fan for fresh air intake. The AHUs have air conditioning provided by a condensing unit located on the roof. They also each have a reheat coil that allow the AHU to temper the air during the heating season. All these components are controlled by a Johnson Control DDC system. During the occupied operation of the AHU, the supply and return fans run are continually providing conditioned air to each VAV box. Conditioned air is a mixture of return air and outdoor air that has been heated or cooled to the proper temperature to allow the VAV boxes to control the individual spaces.

Air Handling Unit Serving zones directly

15 Air Handling Units serve zones directly. Areas like the Auditorium, Gyms, Locker Rooms, Media Center, and the Pool area are some of the zones. Each AHU has full economizing (100% outside air intake) capability. The AHUs utilize a minimum position on the outdoor air damper, producing a constant intake of fresh air. Only SFC1 Media Center, AHU-1 new Auxiliary Gym and AHU-2 Wrestling Room AHUs have air conditioning provided by a condensing unit located on the roof. They also each have a reheat coil that allow the AHU to temper the air during the heating season. All these components are controlled by a Johnson Control DDC system. During the occupied operation of the AHU, the supply is run continually providing conditioned air to each zone. Conditioned air is a mixture of return air and outdoor air that has been heated or cooled to the proper temperature to control the temperature in each zone.

The VAVs that serve each of the spaces continually provide a minimum air flow to ensure the proper amount of fresh air is delivered to the space. If a space needs additional cooling the VAV box will modulate the supply damper toward the open position until the maximum air flow is reached, or the space temperature set point is satisfied. If a space needs heat the VAV box modulates the damper to flow the minimum air flow set point and then modulates the heating control valve open until the space temperature set point is satisfied.

Exhaust Fans

Several exhaust fans throughout the building remove stale and contaminated air and serve to provide a certain number of air changes to spaces where the air should not be returned to an AHU or recirculated to spaces.

Heating Hot Water System

The Heating Hot Water System is assembled from many separate pieces of equipment; boilers, pumps and hot water regulating valves. Hot water is supplied to the HVAC systems to properly condition the spaces. Since the VAV system is designed to use hot water reheat to condition air the hot water must be available all year round.

Building Management System

The building management system is a Facility Explorer powered by Niagara. The system is currently on version 3.6 while the latest available version is 4.9. With newer versions of Tridium Niagara the BMS system would be able to provide more value and insight into a facility by providing mobile graphics, building analytics, and integration to web-based equipment. An upgrade path is available from the existing outdated system to a future proof and highly accessible Niagara BMS system.

Equipment Checkout Conclusion

During the checkout and commissioning process we have been able to share several deficiency lists with the Hazel Park School District leadership. After sending the initial deficiency lists, we were immediately asked to make repairs to the equipment. As requested, a majority of the repairs have been completed and several parts for repair are on order. Because we understand the importance of proper ventilation, we have prioritized repairs on classrooms and learning spaces where the majority of personnel will be.

AHU's, VAV's, VUV's

For AHU's, and VAV's functional testing and equipment repairs see the following document(s):

- High School Functional Testing Data
- High School Deficiency List – 9-29-2020
- High School Deficiency List – 12-3-2020
- High School Deficiency List – 1-6-2021

Heating Hot Water System

- Correct hot water reset schedule and expose it on the BMS

Building Management System

- Upgrade Facility Explorer to version 3.8
- Add more trending to system
- Add more alarming to system

Exhaust Fans

- Repairs are complete and operational

Air Filtration

The district already works with a good local filtration provider. We would consider moving them up to at least a MERV 10 or higher filter. The AHUs are design to have primary and secondary filters we would think it would be no problem to reach MERV 13 rating or higher. One solution to this is to bring in the salesperson from the filtration provider and work out the best combination and pricing. One thing to note, currently there is a nationwide shortage of MERV 13 filters.

Conclusion

During the functional tests, many mechanical deficiencies were discovered. The repairs ranged from replacing damper actuators to reprogramming Variable Frequency Drives. Because of the importance of these issues the district approved most of these repairs.

Due to the increase in necessary air changes, the heating hot water system will need to run on a more constant basis to provide reheat capabilities for the Variable Air Volume Boxes. As you leverage the Building Management System with aggressive scheduling, many of the additional cost can be offset. We have found great success when we see the adoption a district-wide temperature setpoint and energy policy.

Providing consistent and well-ventilated learning spaces to your staff and students is very important to us. While there will be an increase in initial cost for things like repair, filters and preventative maintenance, the benefits of these improvements will lead to a better conditioned and safer environment for the inhabitants.

Sidney H. Blomberg Jr.
President

HVAC System Functional Checkout Deficiency List

Date: 9/29/2020

School: High School

Vertical Unit-Ventilators (VUV's)

Room 102

- Damper is bad (bad actuator)

Room 108

- Damper is bad (bad actuator)
- Heat valve coupling leaking

Room 111

- Damper is bad (bad actuator)
- Top panel riveted (cannot remove & check heating valve)

Room 110

- Site glass has bubbles when running
- DAT-Sensor fault on BMS

Room 112

- No OA-T-S (controller issue/cannot run cooling)

Room 114

- Cooling does not work

Room 115

- Unit is torn apart

Room 118

- Heating valve bad (off)

Room 117

- Heating valve actuator valve disconnected
- Site glass has bubbles when running

Room 124

- No OA-T-S (controller issue/cannot run cooling)
- Cooling coil fair (dirty)

Room 126

- Damper is bad (bad actuator)
- Heating valve is bad
- No OA-T-S (controller issue/cannot run cooling)

Room 128

- Cooling check is bad
 - Compressor commanded on via BMS, but never turned on in field

Room 142

- Heating valve is disconnected

Room 131

- Unit is shut off
- Fan was chattering when cover was pulled off

Room 141

- Damper is bad (not making to 100%)

Room 143

- Unit is not powering on (Stale on BMS/controller issue)

Room 144

- Unit is not powering on (Stale on BMS/controller issue)
- Heating valve is bad (leaking)

Room 147

- Stale on BMS (controller issue)

Room 148

- Damper is bad (not making to 100%)
- Heating valve is bad

Room 151

- Damper is bad (stuck at 50%)

Room 134

- Damper is bad (no movement)

Room 133

- Damper is bad (no movement)
- Heating valve is bad (disconnected)

Room 135

- Heating valve is leaking (functional)

Teachers' Lounge South/Room 136

- Damper is bad (not moving to 100%)
- Heating valve is bad

Room 137

- Damper is bad (not moving to 100%)
- Heating valve is bad

Room 211

- Heat valve is bad (disconnected)

Room 209

- Stale on BMS (controller issue)

Room 208

- Cooling check is bad (cooling would not kick on)

Room 206

- Heating valve is bad (disconnected)
- Freeze stat is bad

Room 207

- Check cooling (Low cooling delta)

Room 205

- Heating valve is bad (disconnected)
- Faulty DA-T on BMS

Room 204

- Cooling will not kick on

- Condenser coil fair (dirty)

Room 202

- Cooling will not kick on

Room 203

- Damper is bad (no movement)
- Heating valve is bad (no movement)

Exhaust Fans (EF's)

- Started checking exhaust fans. Many of the fans must be abandoned in place.

HVAC System Functional Checkout Deficiency List

Date: 12/8/2020

School: High School

Air Handling Units

- Office RTU 1/2 cannot command points
- SFE – 7/8 Pool cannot command points

Variable Air Volume Boxes

- Repairs are complete and operational

Vertical Unit Ventilators

- Repairs are complete and operational

Heating Hot Water System

- Boiler system is running

Exhaust Fans

- Repairs are complete and operational

HVAC System Functional Checkout Deficiency List

Date: 1/6/2021

School: High School

Many of the AHUs have JCI FX controllers running them. This was a product line that did not last long and is no longer supported. Any equipment with this control is going to be recommend swapping the controller to a JCI PCG controller.

Air Handling Units

- Office RTU 1/2 cannot command points FX Controller should be replaced.
- SFE – 7/8 Pool
 - Cannot command points FX Controller should be replaced.
 - Exhaust fans would not run.
 - Unit 8 would not run
 - Common Return fan needs belts.
- SFE5 Girls Locker Room
 - Cannot command points FX Controller should be replaced.
 - Exhaust fans would not run
- SFE6 Team Locker Room
 - Cannot command points FX Controller should be replaced.
 - Exhaust fans would not run
- SFE3 Girls Gym
 - Cannot command points FX Controller should be replaced.
 - Fan not running needs new belt
 - Exhaust fans would not run
 - Heat pump motor need to be repaired.
- SFE4 Girls Gym
 - Cannot command points FX Controller should be replaced.
 - Exhaust fans would not run
- SFE1 Boys Gym
 - This unit is not being used many parts missing
- SFE2 Boys Gym
 - Cannot command points FX Controller should be replaced.
 - Exhaust fans would not run
- SFD4 Lobby
 - Cannot command points FX Controller should be replaced.
 - Exhaust fans would not run
- SFD3 Vestibule
 - Pneumatically controlled unit should be updated to DDC controls.
- SFD1 Auditorium
 - FX Controller should be replaced.
 - All dampers are loose
 - This unit does not run.
- SSF1 Café
 - This unit need DDC Controls and a complete checkout.

- This unit does not get used.

RTUs

6 RTUs were noted in the filter list I need to recheck them.

Variable Air Volume Boxes

- Repairs are complete and operational

Vertical Unit Ventilators

- Repairs are complete and operational

Heating Hot Water System

- Boiler system is running

Bathroom and Kitchen Exhaust Fans

- Repairs are complete and operational

Hazel Park High School
Mechanical AHU Functional Testing
Date: 9/28/2020

School	Equipment Name	Heating Valve	Outdoor Dampers	Relief Damper	Return Damper	Min. Outdoor Damper	Cooling	Supply Fan	Return Fan	Outdoor Air fan	Notes
High School	AHU-3	Good	Good	Not working	Good	Good	Unable to check	Needs Belt	Locked Up		
High School	AHU-2	Good	Good	N/A	Good	N/A	Unable to check	Needs Belt	N/A		Needs heating coil clean
High School	AHU-1	Good	Good	N/A	Good	N/A	Unable to check	Good	Good		Needs heating coil clean
High School	SFE-7/8 Pool	Not able to command	Not able to command	Not able to command	Not able to command	Not able to command	Not able to command	Not able to command	Not able to command	Not able to command	Couldn't Control
High School	Office RTU1/2	Not able to command	Not able to command	Not able to command	Not able to command	Not able to command	Not able to command	Not able to command	Not able to command	Not able to command	Package Unit

Hazel Park High School
Mechanical AHU Functional Testing
Date: 1/6/2021

School	Equipment Name	Heating Valve	Outdoor Dampers	Relief Damper	Return Damper	Min. Outdoor Damper	Cooling	Supply Fan	Return Fan	Outdoor Air fan	Notes
High School	AHU-35	Good	Good	Not working	Good	Good	Unable to check	Good	Good	N/A	
High School	AHU-2	Good	Good	N/A	Good	N/A	Unable to check	Good	N/A	N/A	
High School	AHU-1	Good	Good	N/A	Good	N/A	Unable to check	Good	Good	N/A	
High School	Office RTU1/2	Not able to command	Not able to command	Not able to command	Not able to command	Not able to command	Not able to command	Not able to command	Not able to command	Not able to command	Package Unit
High School	SFC1 Media Center	Good	Good	N/A	Good	N/A	N/A	Good	N/A	N/A	
High School	SFE5 Girls Locker Room	Good	Good	N/A	Good	N/A	N/A	Good	N/A	N/A	Controller should be replaces and unit recommissioned/Exhaust fan not working
High School	SFE6 Team Locker Room	Good	Good	N/A	Good	N/A	N/A	Good	N/A	N/A	Controller should be replaces and unit recommissioned/Exhaust fan not working
High School	SFE7 Pool	Good	Good	N/A	Good	N/A	N/A	Good	N/A	N/A	Controls need to be replaced
High School	SFE8 Pool	Unable to check	Unable to check	Unable to check	Unable to check	Unable to check	Unable to check	Unable to check	Unable to check	Unable to check	Controls need to be replaced
High School	SFE3 Girls Gym	Good	Good	N/A	Good	N/A	N/A	Belt loose	N/A	N/A	Controller should be replaces and unit recommissioned/Exhaust fan not working/Needs new pump motor
High School	SFE4 Girls Gym	Good	Good	N/A	Good	N/A	N/A	Good	N/A	N/A	Controller should be replaces and unit recommissioned/Exhaust fan not working
High School	SFE1 Boys Gym	Unable to check	Unable to check	Unable to check	Unable to check	Unable to check	Unable to check	Unable to check	Unable to check	Unable to check	Unit appears to be not functional
High School	SFE2 Boys Gym	Good	Good	N/A	Good	N/A	N/A	Good	N/A	N/A	Controller should be replaces and unit recommissioned/Exhaust fan not working/Needs new pump motor
High School	SFD4 Lobby	Good	Good	N/A	Good	N/A	N/A	Good	N/A	N/A	Controller should be replaces and unit recommissioned
High School	SFD1 Auditorium	Good	Disconnected	Disconnected	Disconnected	N/A	N/A	Could not start	N/A	N/A	Controller should be replaces and unit recommissioned
High School	SFD3 Vestibule	Good	N/A	N/A	N/A	N/A	N/A	Good	N/A	N/A	Unit is pneumatically controlled and should get DDC controller and commissioned
High School	SSF1 Cafeteria/Kitchen	Good	Good	N/A	Good	N/A	N/A	Could not start	N/A	N/A	Unit is pneumatically controlled and should get DDC controller and commissioned

Hazel Park High School								
Mechanical VAV Functional Testing								
Date: 9/30/2020								
Name	ZN-T	ACLG-SP	AHTG-SP	DA-T	HTG-O	SUPFLOW	SUPFLOSP	DMPRPOS
VAV-1 187 West	72.98 °F	69.00 °F	71.00 °F	66.46	0.00%	40.8 cfm	220.00 cfm	95.40%
VAV-2 187 East	75.08°F	69.00 °F	71.00 °F	67.59	0.00%	369.5 cfm	370.00 cfm	38.00%
VAV-3 185 Boys Lockers	69.2 °F	67.00 °F	69.00 °F	66.81	40.36%	372.4 cfm	370.00 cfm	39.50%
VAV-4 185 Boys Showers	73.1 °F	67.00 °F	69.00 °F	67.26	0.00%	371.2 cfm	370.00 cfm	54.50%
VAV-5 183 Girls Showers	69.8 °F	71.00 °F	73.00 °F	66.54	0.00%	472.5 cfm	470.00 cfm	47.40%
VAV-6 183 Girls Lockers	72.5 °F	71.00 °F	73.00 °F	66.47	100.00%	524 cfm	530.00 cfm	47.80%
VAV-7 181 Fitness Center	72.7 °F	67.00 °F	69.00 °F	67.84	0.00%	510.3 cfm	515.00 cfm	51.30%
VAV-9 Athletics Corridor	74.4 °F	71.00 °F	73.00 °F	66.68	22.10%	485.9 cfm	490.00 cfm	48.90%

Hazel Park High School								
Mechanical VAV Functional Testing								
Date: 12/3/2020								
Name	ZN-T	ACLG-SP	AHTG-SP	DA-T	HTG-O	SUPFLOW	SUPFLOSP	DMPRPOS
VAV-1 187 West	72.98 °F	72.00 °F	70.00 °F	66.25 °F	0.00%	183.00 cfm	188.00 cfm	37.20%
VAV-2 187 East	75.08 °F	70.00 °F	68.00 °F	66.12 °F	0.00%	369.5 cfm	322.00 cfm	39.00%
VAV-3 185 Boys Lockers	69.2 °F	71.00 °F	69.00 °F	78.2°F	43.50%	372.4 cfm	370.00 cfm	39.50%
VAV-4 185 Boys Showers	73.1 °F	71.00 °F	69.00 °F	67.20 °F	0.00%	371.2 cfm	370.00 cfm	42.50%
VAV-5 183 Girls Showers	69.8 °F	73.00 °F	71.00 °F	67.62 °F	0.00%	472.5 cfm	495.00 cfm	47.40%
VAV-6 183 Girls Lockers	72.5 °F	73.00 °F	71.00 °F	82.47 °F	100.00%	524 cfm	535.00 cfm	56.60%
VAV-7 181 Fitness Center	72.7 °F	73.00 °F	71.00 °F	66.70 °F	0.00%	510.3 cfm	515.00 cfm	51.30%
VAV-9 Athletics Corridor	74.4 °F	71.00 °F	69.00 °F	73.60 °F	26.30%	485.9 cfm	490.00 cfm	78.00%

Hazel Park High School														
Mechanical VUV Functional Testing														
Date: 9/30/2020														
	School	Area / Room	Make	Damper	Heating Valve	Heating Coil Clean/Dirty	Cooling Check	Freeze Stat	Filters	Indoor Fan	Outdoor Fan	Cooling Coil	Condenser Coil	Room Size
1	High School	Room 102	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Can't See	28'x27'x9' Ceiling
2	High School	Room 104	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x27'x9' Ceiling
3	High School	Room 106	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x27'x9' Ceiling
4	High School	Room 108	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Can't see	28'x27'x9' Ceiling
5	High School	Room 111	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Can't see	49'x27'x9' Ceiling
6	High School	Room 110	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x27'x9' Ceiling
7	High School	Room 112	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
8	High School	Room 114	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
9	High School	Room 116	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
10	High School	Room 115	Airedale						2					28'x28'x9' Ceiling
11	High School	Room 118	Airedale	Good	Bad/Off	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
12	High School	Room 120	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
13	High School	Room 117	Airedale	Good	Bad	Good	Good	Good	2	Good	Good	Good	Good	56'x28x9' Ceiling
14	High School	Room 124	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
15	High School	Room 126	Airedale	Bad	Bad	Good	Good	Good	2	Good	Good	Good	Can't See	28'x28'x9' Ceiling
16	High School	Room 128	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
17	High School	Room 130	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
18	High School	Room 142	Airedale	Good	Bad	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
19	High School	Room 131	Airedale						2					
20	High School	Room 141	Airedale	Bad	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
21	High School	Room 143	Airedale			Good		Good	2			Good		28'x28'x9' Ceiling
22	High School	Room 144	Airedale		Bad/Leaking	Good		Good	2			Good		28'x28'x9' Ceiling
23	High School	Room 146	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
24	High School	Room 145	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Fair	28'x28'x9' Ceiling
25	High School	Room 147	Airedale			Good		Good	2			Good		28'x28'x9' Ceiling
26	High School	Room 148	Airedale	Bad	Bad	Good	Good	Good	2	Good	Good	Good	Fair	28'x28'x9' Ceiling
27	High School	Room 149	Airedale	Good	Good	Good		Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
28	High School	Room 151	Airedale	Bad	Good	Good		Good	2	Good	Good	Good	Fair	28'x28'x9' Ceiling
29	High School	Room 134	Airedale	Bad	Good	Good	Good	Good	2	Good	Good	Good	Good	24'x26'x9' Ceiling
30	High School	Room 133	Airedale	Bad	Disconnected	Good	Good	Good	2	Good	Good	Good	Can't See	29'x17'x12' Ceiling
31	High School	Room 135	Airedale	Good	Good/Leak	Good	Good	Good	2	Good	Good	Good	Good	45'x30'x12'
32	High School	Teachers' Lounge North/136	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	24'x27'x9'
33	High School	Teachers' Lounge South/136	Airedale	Bad	Bad	Good	Good	Good	2	Good	Good	Good	Good	23'x27'x9'
34	High School	Room 137	Airedale	Bad	Bad	Good	Good	Good	2	Good	Good	Good	Good	27'x30'x12
35	High School	Food Service Office/137	Airedale	Bad	Good	Good	Fair	Good	2	Bad	Good	Good	Can't See	27'x30'x12
36	High School	Room 211	Airedale	Good	Disconnected	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
37	High School	Room 209	Airedale			Good			2					40'x20x9x
38	High School	Room 208	Airedale	Good	Good	Good	Bad	Good	2	Good	Good	Good	Good	41'x28'x9'
39	High School	Room 206	Airedale	Good	Disconnected	Good	Good	Bad	2	Good	Good	Good	Good	41'x28'x9'
40	High School	Room 207	Airedale	Good	Good	Good	Low Delta	Good	2	Good	Good	Good	Good	41'x28'x9'
41	High School	Room 205	Airedale	Good	Disconnected	Good	Good	Good	2	Good	Good	Good	Good	41'x28'x9'
42	High School	Room 204	Airedale	Good	Good	Good	Bad	Good	2	Good	Good	Good	Fair	41'x28'x9'
43	High School	Room 202	Airedale	Good	Good	Good	Bad	Good	2	Good	Good	Good	Good	41'x28'x9'
44	High School	Room 203	Airedale	Bad	Bad	Good	Good	Good	2	Good	Good	Good	Can't see	41'x28'x9'

Hazel Park High School														
Mechanical VUV Functional Testing														
Date: 12/3/2020														
	School	Area / Room	Make	Damper	Heating Valve	Heating Coil Clean/Dirty	Cooling Check	Freeze Stat	Filters	Indoor Fan	Outdoor Fan	Cooling Coil Clean/Dirty	Condenser Coil Clean/Dirty	Room Size
1	High School	Room 102	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x27'x9' Ceiling
2	High School	Room 104	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x27'x9' Ceiling
3	High School	Room 106	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x27'x9' Ceiling
4	High School	Room 108	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x27'x9' Ceiling
5	High School	Room 111	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	49'x27'x9' Ceiling
6	High School	Room 110	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x27'x9' Ceiling
7	High School	Room 112	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
8	High School	Room 114	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
9	High School	Room 116	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
10	High School	Room 115	Airedale						2					28'x28'x9' Ceiling
11	High School	Room 118	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
12	High School	Room 120	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
13	High School	Room 117	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	56'x28x9' Ceiling
14	High School	Room 124	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
15	High School	Room 126	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
16	High School	Room 128	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
17	High School	Room 130	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
18	High School	Room 142	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
19	High School	Room 131	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	
20	High School	Room 141	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
21	High School	Room 143	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
22	High School	Room 144	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
23	High School	Room 146	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
24	High School	Room 145	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
25	High School	Room 147	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
26	High School	Room 148	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
27	High School	Room 149	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
28	High School	Room 151	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
29	High School	Room 134	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	24'x26'x9' Ceiling
30	High School	Room 133	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	29'x17'x12' Ceiling

31	High School	Room 135	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	45'x30'x12'
32	High School	Teachers' Lounge North/136	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	24'x27'x9'
33	High School	Teachers' Lounge South/136	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	23'x27'x9'
34	High School	Room 137	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	27'x30'x12
35	High School	Food Service Office/137	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	27'x30'x12
36	High School	Room 211	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	28'x28'x9' Ceiling
37	High School	Room 209	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	40'x20x9x
38	High School	Room 208	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	41'x28'x9'
39	High School	Room 206	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	41'x28'x9'
40	High School	Room 207	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	41'x28'x9'
41	High School	Room 205	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	41'x28'x9'
42	High School	Room 204	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	41'x28'x9'
43	High School	Room 202	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	41'x28'x9'
44	High School	Room 203	Airedale	Good	Good	Good	Good	Good	2	Good	Good	Good	Good	41'x28'x9'



MECHANICAL & ELECTRICAL CONTRACTING • ENERGY MANAGEMENT SYSTEMS • TEMPERATURE CONTROLS

October 19, 2020

Jason Zirnis
Assistant Superintendent of Business and Operations
Hazel Park Schools
1620 E. Elza Ave.
Hazel Park, MI 48030

Hoover Elementary HVAC System Functional Checkout 90% Review

K & S Ventures, Inc. was commissioned to functionally test the operation and effectiveness of all the HVAC equipment at Hoover Elementary. During the functional tests we discovered many deficiencies on several individual systems. In order to appropriately address these issues, we provided a list of documented issues, recommended repairs and have created colored floor plan layouts showing the areas the equipment serves. During this process we received excellent support from the Hazel Park staff.

In 2004, Hoover Elementary underwent many updates and additions for the North and South areas of the building. The two additions had central Air Handling Units with Variable Air Volume Boxes install and existing classrooms had Vertical Unit Ventilator installed. The HVAC systems at Hoover Elementary have many moving parts that require a consistent level of commitment to keep them running properly. It is important to remember that even after this functional test is complete and deficiencies are repaired, the systems are going to require on-going preventive maintenance and repairs. The HVAC systems if running properly can provide consistent comfort and ventilation to all users of the building.

General Equipment Descriptions

Vertical Unit Ventilators

Fifteen classrooms are serviced by individual Vertical Unit Ventilators manufactured by Airedale in 2004. Each Vertical Unit Ventilator has a full economizer with hot water heat and self-contained air conditioning system. Each Vertical Unit Ventilator has Johnson Control digital temperature controls reporting back to the Facility Explorer Energy Management system. The Vertical Unit Ventilator provides temperature control and fresh outdoor air to each classroom. The Vertical Unit Ventilator runs continuously during the occupied design to circulate 1,100 cfm to 2,000 cfm of air through the classroom depending on the size of the room. To maintain a constant supply of fresh air, each Vertical Unit Ventilator is designed to introduce a minimum of 300 cfm to 480 cfm of fresh air to the space.

Air Handling Unit Serving VAV Boxes

Three separate Air Handling Units (AHU) and 18 Variable Air Volume with reheat (VAV) boxes serve the classroom hallways, office spaces and the gym. Each AHU has full economizing (100% outside air intake) capability, including two of the larger units having dedicated outdoor air fan for bringing in fresh air. The smaller unit uses a minimum position on the outdoor air damper, which causing and constant intake of fresh air. All the AHUs have air conditioning provided by a condensing unit located on the roof. They also each have a reheat coil that allow the AHU to temper the air during the heating season. All these components are controlled by a Johnson Control DDC system. During the occupied operation of the AHU, the supply and return fans run are continually providing conditioned air to each VAV box. Conditioned air is a mixture of return air and outdoor air that has been heated or cooled to the proper temperature to allow the VAV boxes to control the individual spaces.

Variable Air Volume Box

The VAVs that serve each of the spaces continually provide a minimum air flow to ensure the proper amount of fresh air is delivered to the space. If a space needs additional cooling the VAV box will modulate the supply damper toward the open position until the maximum air flow is reached, or the space temperature set point is satisfied. If a space needs heat the VAV box modulates the damper to flow the minimum air flow set point and then modulates the heating control valve open until the space temperature set point is satisfied.

Exhaust Fans

Exhaust fans remove air from the spaces they serve to provide the removal of contaminants, while providing air changes to spaces where the air should not be returned to an AHU or recirculated to spaces.

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Heating Hot Water System

The Heating Hot Water System is made up from many components, boilers pumps and hot water regulating valves. Hot water needs to be provided to the building to allow the HVAC systems to properly condition the air servicing the spaces. The hot water needs to be available anytime the VAV system requires reheat.

Building Management System

The building management system is a Facility Explorer powered by Niagara. The system is based on version 3.6 the current version is 4.9. With newer versions of Tridium Niagara the BMS system would be able to provide more value and insight into a facility by providing mobile graphics, building analytics, and integration to web-based equipment. An upgrade path is available from the existing outdated system to a future proof and highly accessible Niagara BMS system.



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Equipment Checkout Conclusion

During the checkout and commissioning process we have been able to share several deficiency lists with the Hazel Park School District leadership. After sending the initial deficiency lists, we were immediately asked to make repairs to the equipment. As requested, a majority of the repairs have been completed and several parts for repair are on order. Because we understand the importance of proper ventilation, we have prioritized repairs on classrooms and learning spaces where the majority of personal will be.

Deficiency and recommendations

AHU's, VAV's and VUVs

For AHU's, VAV's and VUVs functional testing and equipment repairs see the following document(s):

- HooverMechanicalAHU
- HooverMechanicalVAV
- HooverMechanicalVUV
- Hoover Deficiency List

Heating Hot Water System

- Repair mixing valves on each boiler
- Correct hot water reset schedule and expose it on the BMS

Building Management System

- Upgrade Facility Explorer to version 3.8
- Add more trending to system
- Add more alarming to system

Exhaust Fans

- We did not find any exhaust fans running we need to troubleshoot them

Air Filtration

The district already works with a good local filtration provider. We would consider moving them up to at least a MERV 10 or higher filter. The AHUs are design to have primary and secondary filters we would think it would be no problem to reach MERV 13 rating or higher. One solution to this is to bring in

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the salesperson from the filtration provider and work out the best combination and pricing. One thing to
note, currently there is a nationwide shortage of MERV 13 filters.



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Conclusion

During the functional tests many mechanical deficiencies were discovered. The repairs ranged from replacing damper actuators to reprogramming Variable Frequency Drives. Because of the importance of these issues the district approved the most of these repairs.

Due to the increase in necessary air changes, the heating hot water system will need to run on a more constant basis to provide reheat capabilities for the Variable Air Volume Boxes. As you leverage the Building Management System with aggressive scheduling, many of the additional cost can be offset. We have found great success when we see the adopts a district-wide temperature set point and energy policy.

Providing a consistent and well-ventilated learning spaces to your staff and students is very important to us. While there will be an increase in initial cost for things like repair, filters and preventative maintenance, the benefits of these improvements will lead to a better conditioned and safer environment for the inhabitants.

Sidney H. Blomberg Jr.
President

HVAC System Functional Checkout Deficiency List

School: Hoover Elementary

Air Handling Units (AHU's)

AHU-1

- Outdoor air damper not working

AHU-2

- Supply Fan VFD will not run in automatic
- Return Fan VFD will not run in automatic

AHU-3

- Supply Fan needs new belt

Vertical Unit Ventilators (VUV's)

Room 130

- Heating valve bad (no movement)

Room 127

- Cooling does not work

Room 125

- Cooling does not work

Room 123

- Heating valve bad (functioning irregularly)
- Freeze stat bad

Room 113

- Heating valve bad (no movement)

Room 111

- DA-T fault
- Heat valve panel has 3 screws that are spinning/stuck

Room 100

- Cooling does not work

Room 102

- Freeze stat bad (non-functional)

Variable Air Volume (VAV's)

AHU-1 (7 boxes total)

- Hallway VAV box
 - Not making air flow need checkout

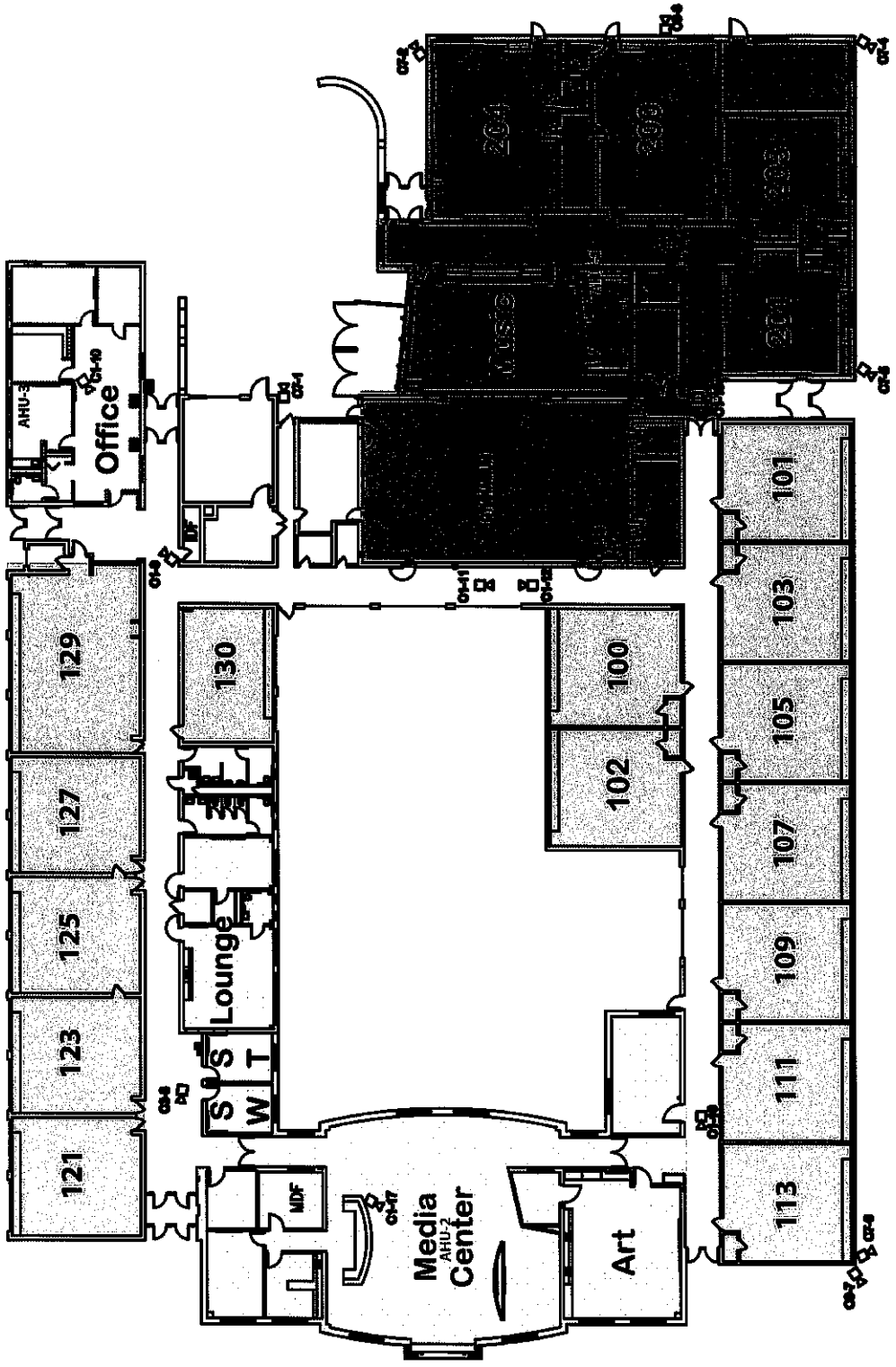
AHU-2 (8 boxes total)

- All 8 boxes starving for air flow cannot be checked until AHU is operating properly

AHU-3 (3 boxes total)

- No problems to report

AHU-1
V0V6
AHU-2
AHU-3



HOOVER ELEMENTARY SCHOOL SECURITY LAYOUT

T4.1C

**Hoover Elementary
Mechanical AHU Functional Testing**
Date: 9/29/2020

School	Equipment Name	Testing Value	Outdoor Airflow	Return Damper	Min. Outdoor Damper	Coiling	Supply Fan	Return Fan	Outdoor Air Fan	Room	Notes
Hoover	AHU-1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	019 244243	Server A1 Room, Media Cabinet Controlled in server room
Hoover	AHU-2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	019 244243	
Hoover	AHU-3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	019 244243	

School	Equipment Name	Testing Value	Outdoor Airflow	Return Damper	Min. Outdoor Damper	Coiling	Supply Fan	Return Fan	Outdoor Air Fan	Room	Notes
Hoover	AHU-1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	019 244243	We had to switch sheets from fan to motor
Hoover	AHU-2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	019 244243	
Hoover	AHU-3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	019 244243	

Hoover Elementary
Mechanical NAV Functional Testing
Date: 9/28/2020

Swatched By	Name	ZK-1	DA-T	HTR-O	RAV-Y-C	ALG-S-P	ATF-S-P	DOC-S	CHAM-L-D	DIM-F-R-O-S	SUP-L-O-W	SUP-L-O-P	ROOM-C-O-D-E	HTR-M-O-D-E	RAV-Y-S-P	COMM-N-S-P	SA-V-P	RAV-Z-T	Notes
AHU-3	Principal's Office	70.81 °F	71.50 °F	0.00%	0.00%	70.80 °F	70.80 °F	0cc	860.00 cfm	43.50%	303.0 cfm	303.0 cfm	Heating	Boiler Heat	71.00 °F	71.00 °F	0.03 h/w/c	71.81 °F	Supply Return Only. 2.0 h/w/c AHU-3 set to 2.0 h/w/c. Check to be turned.
AHU-3	Conference Room	69.81 °F	69.81 °F	0.00%	0.00%	69.80 °F	69.80 °F	0cc	1050.00 cfm	43.50%	303.0 cfm	303.0 cfm	Cooling	No Heat Required	71.00 °F	71.00 °F	0.13 h/w/c	71.81 °F	Supply Return Only. 2.0 h/w/c AHU-3 set to 2.0 h/w/c. Check to be turned.
AHU-3	Room 100	71.81 °F	71.81 °F	0.00%	0.00%	71.80 °F	71.80 °F	0cc	1250.00 cfm	43.50%	603.0 cfm	603.0 cfm	Heating	Boiler Heat	71.00 °F	71.00 °F	0.14 h/w/c	71.81 °F	Supply Return Only. 2.0 h/w/c AHU-3 set to 2.0 h/w/c. Check to be turned.
AHU-5	Room 201	71.80 °F	71.80 °F	0.00%	0.00%	71.80 °F	71.80 °F	0cc	1200.00 cfm	43.50%	290.0 cfm	290.0 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.03 h/w/c	71.80 °F	
AHU-5	Room 200	71.80 °F	71.80 °F	0.00%	0.00%	71.80 °F	71.80 °F	0cc	1200.00 cfm	43.50%	290.0 cfm	290.0 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.03 h/w/c	71.80 °F	
AHU-5	Room 204	70.81 °F	70.81 °F	0.00%	0.00%	70.80 °F	70.80 °F	0cc	1200.00 cfm	43.50%	338.0 cfm	338.0 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.02 h/w/c	71.80 °F	
AHU-5	Room 202 Male	69.81 °F	69.81 °F	0.00%	0.00%	69.80 °F	69.80 °F	0cc	1440.00 cfm	43.50%	440.0 cfm	440.0 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.04 h/w/c	71.80 °F	This heat needs to be checked for the flow factor
AHU-5	Room 202 Female	69.81 °F	69.81 °F	0.00%	0.00%	69.80 °F	69.80 °F	0cc	1440.00 cfm	43.50%	440.0 cfm	440.0 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.04 h/w/c	71.80 °F	
AHU-2	Teacher's Lounge	71.81 °F	71.81 °F	0.00%	0.00%	71.80 °F	71.80 °F	0cc	1050.00 cfm	43.50%	517.77 cfm	517.77 cfm	Heating	Boiler Heat	71.00 °F	71.00 °F	0.05 h/w/c	71.81 °F	
AHU-2	Teacher Private Room	71.81 °F	71.81 °F	0.00%	0.00%	71.80 °F	71.80 °F	0cc	650.00 cfm	43.50%	323.0 cfm	323.0 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.02 h/w/c	71.81 °F	
AHU-2	Media Center	71.81 °F	71.81 °F	0.00%	0.00%	71.80 °F	71.80 °F	0cc	510.00 cfm	43.50%	161.0 cfm	161.0 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.02 h/w/c	71.81 °F	
AHU-2	Media North Storage Room	71.81 °F	71.81 °F	0.00%	0.00%	71.80 °F	71.80 °F	0cc	440.00 cfm	43.50%	131.4 cfm	131.4 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.02 h/w/c	71.81 °F	
AHU-2	Media Center East	71.81 °F	71.81 °F	0.00%	0.00%	71.80 °F	71.80 °F	0cc	720.00 cfm	43.50%	308.0 cfm	308.0 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.02 h/w/c	71.81 °F	
AHU-2	Media Center West	71.81 °F	71.81 °F	0.00%	0.00%	71.80 °F	71.80 °F	0cc	310.00 cfm	43.50%	98.0 cfm	98.0 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.02 h/w/c	71.81 °F	
AHU-2	ACT Room	71.81 °F	71.81 °F	0.00%	0.00%	71.80 °F	71.80 °F	0cc	1150.00 cfm	43.50%	375.0 cfm	375.0 cfm	Heating	Boiler Heat	71.00 °F	71.00 °F	0.08 h/w/c	71.81 °F	

As of 10/19/2020 (Work in Progress)

Swatched By	Name	ZK-1	DA-T	HTR-O	RAV-Y-C	ALG-S-P	ATF-S-P	DOC-S	CHAM-L-D	DIM-F-R-O-S	SUP-L-O-W	SUP-L-O-P	ROOM-C-O-D-E	HTR-M-O-D-E	RAV-Y-S-P	COMM-N-S-P	SA-V-P	RAV-Z-T	Notes
AHU-3	Principal's Office	69.81 °F	69.81 °F	0.00%	0.00%	69.80 °F	69.80 °F	0cc	860.00 cfm	43.50%	303.0 cfm	303.0 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.03 h/w/c	71.81 °F	Supply Return Only. 2.0 h/w/c AHU-3 set to 2.0 h/w/c. Check to be turned.
AHU-3	Conference Room	69.81 °F	69.81 °F	0.00%	0.00%	69.80 °F	69.80 °F	0cc	1050.00 cfm	43.50%	303.0 cfm	303.0 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.13 h/w/c	71.81 °F	Supply Return Only. 2.0 h/w/c AHU-3 set to 2.0 h/w/c. Check to be turned.
AHU-3	Room 100	71.81 °F	71.81 °F	0.00%	0.00%	71.80 °F	71.80 °F	0cc	1250.00 cfm	43.50%	603.0 cfm	603.0 cfm	Heating	Boiler Heat	71.00 °F	71.00 °F	0.03 h/w/c	71.81 °F	
AHU-1	Room 201	72.46 °F	69.54 °F	0.00%	0.00%	71.00 °F	71.00 °F	0cc	1150.00 cfm	43.50%	293.0 cfm	293.0 cfm	Saturated	No Heat Required	71.00 °F	71.00 °F	0.03 h/w/c	71.81 °F	
AHU-1	Room 200	72.46 °F	69.54 °F	0.00%	0.00%	71.00 °F	71.00 °F	0cc	1150.00 cfm	43.50%	293.0 cfm	293.0 cfm	Saturated	No Heat Required	71.00 °F	71.00 °F	0.03 h/w/c	71.81 °F	
AHU-1	Room 104	70.81 °F	69.81 °F	0.00%	0.00%	70.80 °F	70.80 °F	0cc	1440.00 cfm	43.50%	440.0 cfm	440.0 cfm	Saturated	No Heat Required	71.00 °F	71.00 °F	0.04 h/w/c	71.81 °F	
AHU-1	Room 102 Male	68.84 °F	68.84 °F	0.00%	0.00%	68.80 °F	68.80 °F	0cc	1440.00 cfm	43.50%	440.0 cfm	440.0 cfm	Saturated	No Heat Required	71.00 °F	71.00 °F	0.04 h/w/c	71.81 °F	
AHU-1	Gym	71.45 °F	69.53 °F	0.00%	0.00%	69.00 °F	67.00 °F	0cc	3060.00 cfm	43.50%	350.0 cfm	350.0 cfm	Cooling	No Heat Required	68.00 °F	68.00 °F	0.14	71.81 °F	This heat needs to be checked for the flow factor
AHU-2	Teacher's Lounge	70.81 °F	71.81 °F	0.00%	0.00%	71.00 °F	71.00 °F	0cc	1050.00 cfm	43.50%	517.77 cfm	517.77 cfm	Heating	Boiler Heat	71.00 °F	71.00 °F	0.05 h/w/c	71.81 °F	
AHU-2	Teacher Private Room	70.81 °F	70.81 °F	0.00%	0.00%	70.80 °F	70.80 °F	0cc	650.00 cfm	43.50%	323.0 cfm	323.0 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.02 h/w/c	71.81 °F	
AHU-2	Media Center	70.81 °F	70.81 °F	0.00%	0.00%	70.80 °F	70.80 °F	0cc	510.00 cfm	43.50%	161.0 cfm	161.0 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.02 h/w/c	71.81 °F	
AHU-2	Media North Storage Room	70.81 °F	70.81 °F	0.00%	0.00%	70.80 °F	70.80 °F	0cc	440.00 cfm	43.50%	131.4 cfm	131.4 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.02 h/w/c	71.81 °F	
AHU-2	Media Center East	70.81 °F	70.81 °F	0.00%	0.00%	70.80 °F	70.80 °F	0cc	720.00 cfm	43.50%	308.0 cfm	308.0 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.05 h/w/c	71.81 °F	
AHU-2	Media Center West	70.81 °F	70.81 °F	0.00%	0.00%	70.80 °F	70.80 °F	0cc	310.00 cfm	43.50%	98.0 cfm	98.0 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.05 h/w/c	71.81 °F	
AHU-2	ACT Room	71.01 °F	68.54 °F	0.00%	0.00%	70.80 °F	70.80 °F	0cc	1150.00 cfm	43.50%	375.0 cfm	375.0 cfm	Heating	No Heat Required	71.00 °F	71.00 °F	0.08 h/w/c	71.81 °F	



MECHANICAL & ELECTRICAL CONTRACTING • ENERGY MANAGEMENT SYSTEMS • TEMPERATURE CONTROLS

November 6, 2020

**Jason Zirnis
Assistant Superintendent of Business and Operations
Hazel Park Schools
1620 E. Elza Ave.
Hazel Park, MI 48030**

United Oaks HVAC System Functional Checkout 90% Review

K & S Ventures, Inc. was commissioned to functionally test the operation and effectiveness of all the HVAC equipment at United Oaks. During the functional tests we discovered many deficiencies on several individual systems. In order to appropriately address these issues, we provided a list of documented issues, recommended repairs and have created colored floor plan layouts showing the areas the equipment serves. During this process we received excellent support from the Hazel Park staff.

The HVAC systems at United Oaks have many moving parts that require a consistent level of commitment to keep them running properly. It is important to remember that even after this functional test is complete and deficiencies are repaired, the systems are going to require on-going preventive maintenance and repairs. The HVAC systems if running properly can provide consistent comfort and ventilation to all users of the building.

General Equipment Descriptions

Air Handling Unit Serving VAV Boxes

Six (6) separate Air Handling Units (AHU) and 41 Variable Air Volume with reheat (VAV) boxes serve the classroom hallways, office spaces and the gym. Each AHU has full economizing (100% outside air intake) capability, including two of the larger units having dedicated outdoor air fan for bringing in fresh air. The smaller unit uses a minimum position on the outdoor air damper, which causing and constant intake of fresh air. All the AHUs have air conditioning provided by a condensing unit located on the roof. They also each have a reheat coil that allow the AHU to temper the air during the heating season. All these components are controlled by a Johnson Control DDC system. During the occupied operation of the AHU, the supply and return fans run are continually providing conditioned air to each VAV box. Conditioned air is a mixture of return air and outdoor air that has been heated or cooled to the proper temperature to allow the VAV boxes to control the individual spaces.

Variable Air Volume Box

The VAVs that serve each of the spaces continually provide a minimum air flow to ensure the proper amount of fresh air is delivered to the space. If a space needs additional cooling the VAV box will modulate the supply damper toward the open position until the maximum air flow is reached, or the space temperature set point is satisfied. If a space needs heat the VAV box modulates the damper to flow the minimum air flow set point and then modulates the heating control valve open until the space temperature set point is satisfied.

Exhaust Fans

Exhaust fans remove air from the spaces they serve to provide the removal of contaminants, while providing air changes to spaces where the air should not be returned to an AHU or recirculated to spaces.

Heating Hot Water System

The Heating Hot Water System is made up from many components, boilers pumps and hot water regulating valves. Hot water needs to be provided to the building to allow the HVAC systems to properly condition the air servicing the spaces. The hot water needs to be available anytime the VAV system requires reheat.

Building Management System

The building management system is a Facility Explorer powered by Niagara. The system is based on version 3.6 the current version is 4.9. With newer versions of Tridium Niagara the BMS system would be able to provide more value and insight into a facility by providing mobile graphics, building analytics, and integration to web-based equipment. An upgrade path is available from the existing outdated system to a future proof and highly accessible Niagara BMS system.

Equipment Checkout Conclusion

During the checkout and commissioning process we have been able to share several deficiency lists with the Hazel Park School District leadership. After sending the initial deficiency lists, we were immediately asked to make repairs to the equipment. As requested, a majority of the repairs have been completed and several parts for repair are on order. Because we understand the importance of proper ventilation, we have prioritized repairs on classrooms and learning spaces where the majority of personal will be.

Deficiency and recommendations

AHU's, VAV's

For AHU's, VAV's functional testing and equipment repairs see the following document(s):

- UnitedOaksMechanicalAHU
- UnitedOaksMechanicalVAV
- UnitedOaksDeficiencyList
- UnitedOaksDeficiencyListUpdated1162020

Heating Hot Water System

- Correct hot water reset schedule and expose it on the BMS

Building Management System

- Upgrade Facility Explorer to version 3.8
- Add more trending to system
- Add more alarming to system

Exhaust Fans

- Initially did not find any exhaust fans running
- 4 exhaust fans for the smoke purge system
- 6 out of 8 general exhaust fans needed new belts

- 2 exhaust fans still need new motors (on order)

Air Filtration

The district already works with a good local filtration provider. We would consider moving them up to at least a MERV 10 or higher filter. The AHUs are design to have primary and secondary filters we would think it would be no problem to reach MERV 13 rating or higher. One solution to this is to bring in the salesperson from the filtration provider and work out the best combination and pricing. One thing to note, currently there is a nationwide shortage of MERV 13 filters.

Conclusion

During the functional tests, many mechanical deficiencies were discovered. The repairs ranged from replacing damper actuators to reprogramming Variable Frequency Drives. Because of the importance of these issues the district approved the most of these repairs.

Due to the increase in necessary air changes, the heating hot water system will need to run on a more constant basis to provide reheat capabilities for the Variable Air Volume Boxes. As you leverage the Building Management System with aggressive scheduling, many of the additional cost can be offset. We have found great success when we see the adopts a district-wide temperature set point and energy policy.

Providing a consistent and well-ventilated learning spaces to your staff and students is very important to us. While there will be an increase in initial cost for things like repair, filters and preventative maintenance, the benefits of these improvements will lead to a better conditioned and safer environment for the inhabitants.

Sidney H. Blomberg Jr.
President

**United Oaks
Mechanical AHU Functional Testing**

Date: 9/30/2020

United Oaks	AHU-2	Good	Potential Issue	Needs new actuator	Needs new actuator	Needs new actuator	Needs Checking	Good	Good	Good		Supply static sensor needs to be found/calibrated
United Oaks	AHU-3	Good	Good	Good	Good	N/A	Good	Good	Needs Belt	Good		
United Oaks	AHU-4	Good	Good	Good	Good	Good	Needs Checking	Good	Needs Belt	Good		MA-T Sensor is off 2 deg. Return Fan Needs Belt
United Oaks	AHU-5	Good	Not Working	Good	Good	Good	Needs Checking	Good	Good	Good		
United Oaks	AHU-6	Good	Not Moving	Not Moving	Good	N/A	Needs Checking	Needs Belt	Good	Good		Wrong belt on SF

School	Equipment Name	Heating Valve	Outdoor Dampers	Relief Damper	Return Damper	Min. Outdoor Damper	Cooling	Supply Fan	Return Fan	Outdoor Air fan	Filters	Notes
United Oaks	AHU-1	Good	Replaced Working	Replaced Working	Replaced Working	Replaced Working	Needs Checking	Good	Good	Good		
United Oaks	AHU-2	Good	Replaced Working	Replaced Working	Replaced Working	Replaced Working	Needs Checking	Good	Good	Good		
United Oaks	AHU-3	Good	Replaced Working	Replaced Working	Replaced Working	N/A	Good	Good	Good	Good		
United Oaks	AHU-4	Good	Replaced Working	Replaced Working	Replaced Working	Replaced Working	Needs Checking	Good	Good	Good		
United Oaks	AHU-5	Good	Replaced Working	Replaced Working	Replaced Working	Replaced Working	Needs Checking	Good	Good	Good		
United Oaks	AHU-6	Good	Replaced Working	Replaced Working	Replaced Working	N/A	Needs Checking	Good	Good	Good		

United Oaks
Mechanical VAV Functional Testing
Date: 11/6/2020

Serviced By	Name	ZN-T	DA-T	HTG-O	ACLG-SP	AHTG-SP	OCC-S	CMAXFLO	DMPRRPOS	SUPFLOW	SUPFLOSP	BOXMODE	HTGMODE	COMMONSP	SA-VP
AHU-1	VAV-1-01 B215 & B214	69.9 °F	63.0 °F	0.00%	71.00 °F	69.00 °F	Occ	270.0 cfm	42.20%	73.3 cfm	70.0 cfm	Satisfied	No Heat Required	70.00 °F	0.02 in/wc
AHU-1	VAV-1-02 CONF. ROOM	71.5 °F	62.34	0.00%	73.00 °F	71.00 °F	Occ		36.30%	74.2 cfm	70.0 cfm	Satisfied	No Heat Required	72.00 °F	0.02
AHU-1	VAV-1-04 B219 & B220	68.7 °F	136.97	100.00%	73.00 °F	71.00 °F	Occ	220 cfm	33.00%	83.7 cfm	80.00 cfm	Heating	Box Heat	72.00 °F	0.03
AHU-1	VAV-1-05 B221-B226	69.1 °F	61.35	0.00%	71.00 °F	69.00 °F	Occ	1850 cfm	27.10%	550.7 cfm	560.00 cfm	Heating	Supplemental Heat	70.00 °F	0.03
AHU-1	VAV-1-06 B208-B213 & B226	71.1 °F	114.63	0.00%	71.00 °F	69.00 °F	Occ	1850 cfm	35.70%	840.2 cfm	919.02 cfm	Cooling	No Heat Required	70.00 °F	0.08
AHU-1	VAV-1-08 B214	66.3 °F	138.13	100.00%	72.00 °F	70.00 °F	Occ	100 cfm	100.00%	7.6 cfm	50.00 cfm	Heating	Box Heat	71.00 °F	0
AHU-1	VAV-1-10 MEDIA OFFICE	74.1 °F	61.65	0.00%	71.00 °F	69.00 °F	Occ	800 cfm	100.00%	346.4 cfm	800.00 cfm	Cooling	No Heat Required	70.00 °F	0.48
AHU-1	VAV-1-11 STAFF WORK ROOM	70.4 °F	-	100.00%	73.00 °F	71.00 °F	Occ	310 cfm	100.00%	11.6 cfm	160.00 cfm	Heating	Box Heat	72.00 °F	0
AHU-1	VAV-1-12 B112-B116 & B128-B129	70.3 °F	90.97	0.00%	72.00 °F	70.00 °F	Occ	3450 cfm	49.50%	1760.3 cfm	1725.00 cfm	Heating	Box Heat	71.00 °F	0.18
AHU-1	VAV-1-13 B125-B131	69.2 °F	81.5	100.00%	72.00 °F	70.00 °F	Occ	3150 cfm	46.80%	1591.2 cfm	1575.00 cfm	Heating	Box Heat	71.00 °F	0.16
AHU-1	VAV-1-14 FRONT DESK	69.9 °F	149.91	100.00%	73.00 °F	71.00 °F	Occ	320 cfm	87.50%	303.8 cfm	300.00 cfm	Heating	Box Heat	72.00 °F	0.39
AHU-2	VAV-2-01 ROOM 9 ART	70.5 °F	1329.44	0.00%	72.00 °F	70.00 °F	Occ	950 cfm	39.20%	479.5 cfm	475.00 cfm	Satisfied	No Heat Required	71.00 °F	0.03
AHU-2	VAV-2-02 ROOM 29	69.0 °F	66.69	0.00%	70.00 °F	68.00 °F	Occ	820 cfm	31.60%	257.9 cfm	250.00 cfm	Satisfied	No Heat Required	69.00 °F	0.03
AHU-2	VAV-2-03 ROOM 28	68.5 °F	280.65	0.00%	69.00 °F	67.00 °F	Occ	1500 cfm	0.00%	1067.4 cfm	250.00 cfm	Satisfied	No Heat Required	68.00 °F	0.46
AHU-2	VAV-2-04 ROOM 27	68.7 °F	66.87	0.00%	69.00 °F	67.00 °F	Occ	1500 cfm	46.50%	496 cfm	500.00 cfm	Satisfied	No Heat Required	68.00 °F	0.11
AHU-2	VAV-2-05 ROOM 26	70.0 °F	66.46	0.00%	71.00 °F	69.00 °F	Occ	1500 cfm	31.80%	285.7 cfm	280.00 cfm	Satisfied	No Heat Required	70.00 °F	0.04
AHU-2	VAV-2-06 ROOM 25	68.3 °F	67.59	0.00%	67.00 °F	65.00 °F	Occ	1000 cfm	100.00%	784.5 cfm	1000.00 cfm	Cooling	No Heat Required	66.00 °F	0.38
AHU-2	VAV-2-07 ROOM 24	68.7 °F	66.81	0.00%	68.00 °F	66.00 °F	Occ	960 cfm	100.00%	810.3 cfm	960.00 cfm	Cooling	No Heat Required	67.00 °F	0.36
AHU-2	VAV-2-08 ROOM 23	70.4 °F	67.26	0.00%	70.00 °F	68.00 °F	Occ	1000 cfm	100.00%	888.2 cfm	1000.00 cfm	Cooling	No Heat Required	69.00 °F	0.38
AHU-2	VAV-2-09 ROOM 22	69.6 °F	66.54	0.00%	70.00 °F	68.00 °F	Occ	960 cfm	47.50%	477 cfm	480.00 cfm	Satisfied	No Heat Required	69.00 °F	0.1
AHU-2	VAV-2-10 ROOM 21	71.0 °F	66.47	0.00%	73.00 °F	71.00 °F	Occ	840 cfm	42.70%	420.8 cfm	420.00 cfm	Satisfied	No Heat Required	72.00 °F	0.08
AHU-2	VAV-2-11 HEPA LOUNGE	71.3 °F	67.84	0.00%	73.00 °F	71.00 °F	Occ	175 cfm	45.50%	87.2 cfm	88.00 cfm	Satisfied	No Heat Required	72.00 °F	0.08
AHU-2	VAV-2-12 B103	73.5 °F	66.68	0.00%	75.00 °F	73.00 °F	Occ	165 cfm	36.10%	50.6 cfm	50.00 cfm	Satisfied	No Heat Required	74.00 °F	0.03
AHU-2	VAV-2-13 B102 & B103	71.7 °F	1592.91	0.00%	72.00 °F	70.00 °F	Occ	790 cfm	100.00%	40.8 cfm	220.00 cfm	Satisfied	No Heat Required	71.00 °F	0
AHU-2	VAV-2-14 ROOM 8	69.6 °F	66.4	0.00%	70.00 °F	68.00 °F	Occ	740 cfm	38.00%	369.5 cfm	370.00 cfm	Satisfied	No Heat Required	69.00 °F	0.06
AHU-2	VAV-2-15 ROOM 7	69.2 °F	1088.87	40.36%	71.00 °F	69.00 °F	Occ	740 cfm	39.50%	372.4 cfm	370.00 cfm	Heating	Box Heat	70.00 °F	0.05
AHU-2	VAV-2-16 ROOM 6	69.5 °F	87.23	0.00%	71.00 °F	69.00 °F	Occ	800 cfm	40.70%	371.2 cfm	370.00 cfm	Satisfied	No Heat Required	70.00 °F	0.06
AHU-2	VAV-2-17 ROOM 5	71.6 °F	66.28	0.00%	73.00 °F	71.00 °F	Occ	940 cfm	47.40%	472.5 cfm	470.00 cfm	Satisfied	No Heat Required	72.00 °F	0.09
AHU-2	VAV-2-18 ROOM 4	70.8 °F	107.55	100.00%	73.00 °F	71.00 °F	Occ	1060 cfm	47.80%	524 cfm	530.00 cfm	Heating	Heat Max Flow Reset	72.00 °F	0.12
AHU-2	VAV-2-19 ROOM 3 KINDERGARTEN	71.2 °F	66.47	0.00%	73.00 °F	71.00 °F	Occ	1030 cfm	51.30%	510.3 cfm	515.00 cfm	Satisfied	No Heat Required	72.00 °F	0.12
AHU-2	VAV-2-20 ROOM 2 KINDERGARTEN	68.9 °F	66.46	22.10%	71.00 °F	69.00 °F	Occ	980 cfm	48.90%	485.9 cfm	490.00 cfm	Heating	Box Heat	70.00 °F	0.12
AHU-2	VAV-2-21 ROOM 1 LEARNING CENTER	69.0 °F	66.02	9.97%	71.00 °F	69.00 °F	Occ	1240 cfm	43.00%	617.2 cfm	620.00 cfm	Heating	Box Heat	70.00 °F	0.08
AHU-2	VAV-2-22 MUSIC ROOM	69.1 °F	66.85	0.00%	71.00 °F	69.00 °F	Occ	1150 cfm	100.00%	64 cfm	300.00 cfm	Satisfied	No Heat Required	70.00 °F	0
AHU-2	VAV-2-23 ELEVATOR EQUIPMENT ROOM	73.0 °F	850.97	0.00%	75.00 °F	73.00 °F	Occ	230 cfm	100.00%	30.7 cfm	115.00 cfm	Satisfied	No Heat Required	74.00 °F	0.02
AHU-5	VAV-5-01 COMMUNITY REP	69.2 °F	62.46	40.84%	71.00 °F	69.00 °F	Occ	145 cfm	41.90%	80.6 cfm	80.00 cfm	Heating	Box Heat	70.00 °F	0.06
AHU-5	VAV-5-02 RECEPTION	71.3 °F	106.39	73.95%	73.00 °F	71.00 °F	Occ	800 cfm	40.70%	604.7 cfm	595.00 cfm	Heating	Both Heat Supplemental Max	72.00 °F	0.07
AHU-5	VAV-5-03 HEALTH	68.9 °F	1431.67	82.40%	71.00 °F	69.00 °F	Occ	160 cfm	37.00%	80.8 cfm	80.00 cfm	Heating	Box Heat	70.00 °F	0.05
AHU-5	VAV-5-04 STORAGE AND RECORDS	69.1 °F	59.45	94.20%	71.00 °F	69.00 °F	Occ	245 cfm	38.90%	132.8 cfm	130.00 cfm	Heating	Box Heat	70.00 °F	0.06
AHU-5	VAV-5-05 WORKROOM	69.0 °F	77.18	33.66%	71.00 °F	69.00 °F	Occ	660 cfm	51.90%	336.6 cfm	330.00 cfm	Heating	Box Heat	70.00 °F	0.13
AHU-5	VAV-5-06 CONFERENCE ROOM	68.6 °F	615.83	45.51%	71.00 °F	69.00 °F	Occ	480 cfm	40.70%	246.9 cfm	240.00 cfm	Heating	Box Heat	70.00 °F	0.07
AHU-5	VAV-5-07 PRINCIPAL	67.7 °F	58.75	13.04%	70.00 °F	68.00 °F	Occ	500 cfm	54.40%	192.9 cfm	190.00 cfm	Heating	Box Heat	69.00 °F	0.15

HVAC System Functional Checkout Deficiency List

Date: 10/15/2020

School: United Oaks

Air Handling Units (AHU's)

AHU-1

- Outdoor air damper not working
- Return damper not working
- Return Fan needs belt
- Outdoor Air Fan needs belt
- Supply static sensor needs to be found and calibrated
 - (This was found the sensor was reading correctly and we found a bad fire damper actuator and have ordered a new one)

AHU-2

- Relief damper not working
- Return damper not working
- Min Outdoor Air Damper not working
- Supply static sensor needs to be found and calibrated

AHU-3

- Return Fan needs new belt

AHU-4

- Return fan needs new belt

AHU-5

- Outdoor air damper not working

AHU-6

- Outdoor air damper not working
- Return damper not working
- Supply Fan needs new belt

Media Center Office

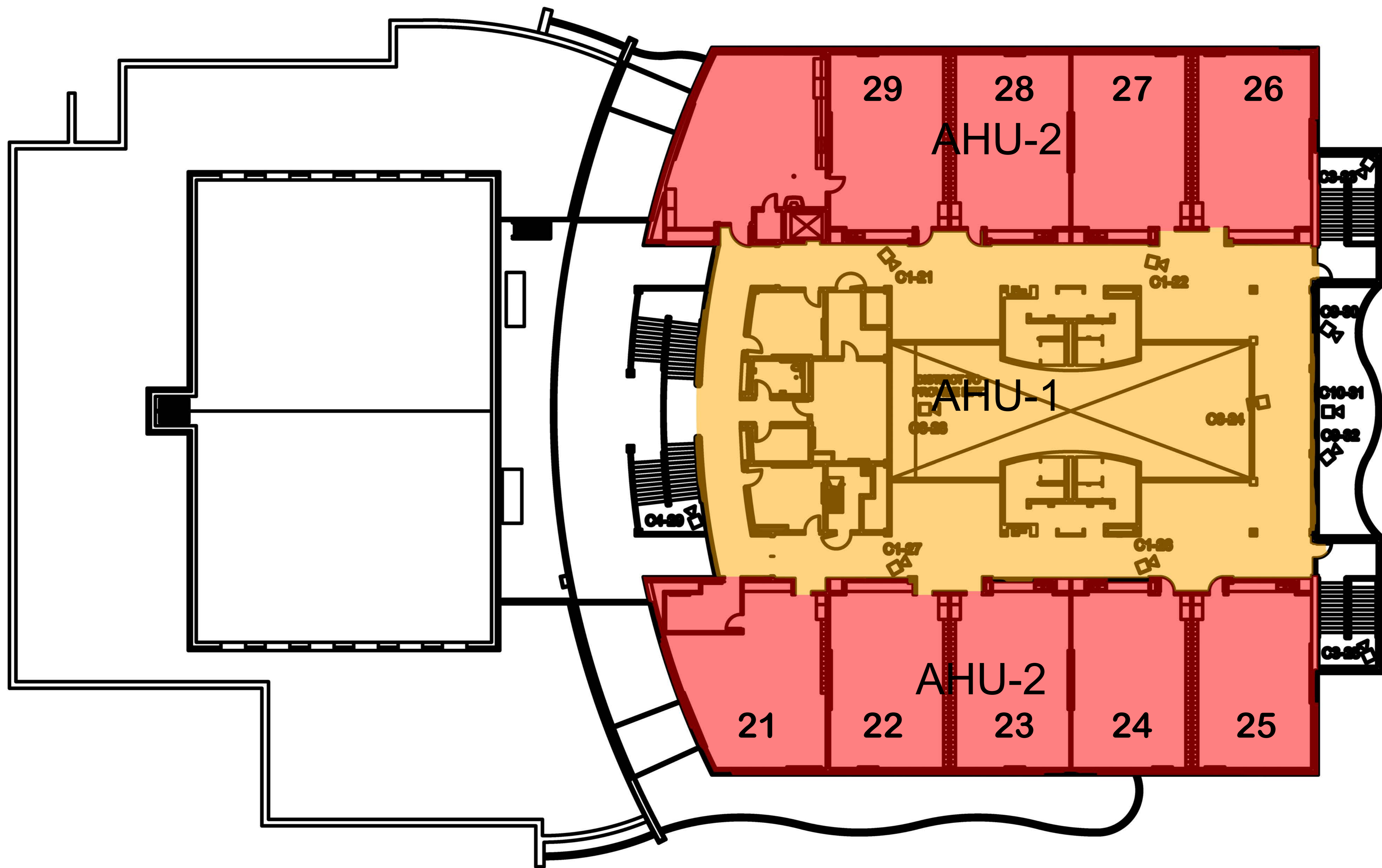
- Fire damper needs new actuator

Variable Air Volume Boxes (VAV's)

- Media Center Office box is not working. (Fire damper actuator ordered)
- 8 discharge air probes are bad (They have been ordered 10/12/20)

Heating Hot Water System

- Boiler system is running
 - Made an adjustment to the building hot water reset schedule.



UNITED OAK ELEMENTARY SCHOOL SECURITY LAYOUT-UPPER LEVEL

SCALE 3/8" = 1'



DESIGNED BY	CONVERGENT PARTNERS
DRAWN BY	CONVERGENT PARTNERS
CHECKED BY	CONVERGENT PARTNERS
DATE	04/16/13
SHEET	2 of 6

CONVERGENT PARTNERS
 ARCHITECTURE INTERIORS PLANNING ENGINEERING

HAZEL PARK PUBLIC SCHOOLS
 UNITED OAK ELEMENTARY SCHOOL
 UPPER LEVEL
 HAZEL PARK, MI 48030

DATE	04/16/13
BY	CONVERGENT PARTNERS
REVISION	
NO.	
DESCRIPTION	

HVAC System Functional Checkout Deficiency List

Date: 11/6/2020

School: United Oaks

Air Handling Units (AHU's)

- Media Center Fire Damper (Scheduled for repair next week)

Variable Air Volume (VAV's)

AHU-1 (11 boxes total)

- VAV-1-11 STAFF WORK ROOM – Not making air flow (Need checkout)
- VAV-1-08 B214 – Not making air flow (Need checkout)
- VAV-1-10 MEDIA OFFICE – Not making air flow (Need checkout)

AHU-2 (23 boxes total)

- VAV-2-03 ROOM 28 – Air flow problem (Need Checkout)
- VAV-2-06 ROOM 25 - Not making air flow (Need checkout)
- VAV-2-07 ROOM 24 – Not making air flow (Need checkout)
- VAV-2-08 ROOM 23 – Not making air flow (Need checkout)
- VAV-2-13 B102 & B103 – Not making air flow (Need checkout)
- VAV-2-22 MUSIC ROOM – Not making air flow (Need checkout)
- VAV-2-23 ELEVATOR EQUIPMENT ROOM – Not making air flow (Need checkout)

AHU-5 (7 boxes total)

- All Good

Exhaust Fans (EF's):

- Initially did not find any exhaust fans running
- Four (4) exhaust fans for the smoke purge system
- 6 out of 8 general exhaust fans needed new belts
- Two (2) exhaust fans still need new motors (on order)

Hazel Park Schools Return to School Plan



Return to School Conversation

Governor has requested schools return by March 1st.

Administration met and [discussed a plan](#) that allows schools to return in a manner that meets the needs in Hazel Park

Area schools began returning and special education center programs are returning

Cases are declining and today we are at 2268 per day 52.5 per 10,000 in HP and 25.2 per 10,000 in our district area. We have been reducing our cases for 52 days now. We have an 8% positive test level which is declining and where we were in Oct.

Childcare and After School Programming

Schools are strongly encouraged to allow childcare and after school programming to occur in person in school buildings. Licensed childcare providers should follow the “Guidelines for Safe Childcare Operations During COVID-19” issued by the Department of Licensing and Regulatory Affairs.

We are no longer [using the road map](#), phases or A-E and are moving to [local based decisions](#). This decision we are using is based upon approval by the health department . Our cases in the area, our protocols in place and positivity.

Suggested Return to School

Week of Jan. 18th (return on the 19th

Monday -Friday) :

Elementary: K-2

Edison : K-8

Pod Learning may begin for Special
Education students and English Language
Learner (K-12)

Sxi: Elementary

Jardon: (Friday: Asynchronous)

Week of Jan. 25th (Wednesday

Asynchronous Learning)

Elementary: K-5

Edison: K-26

EC: (Wednesday in session as Friday is no
school)

Advantage: Elementary

Pod Learning May Begin for Special Education
students and English Language Learner (K-12)

Jardon : (Friday : Asynchronous)

Sxi: Elementary

Suggested Return to School

Week of Feb. 1st (Wednesday Asynchronous Learning) :

Elementary: K-5

HPJH: 6th grade

Edison: K-26

EC: (Wednesday in session as Friday is no school)

Advantage: 3-8

Sxi: K-12

Jardon : (Friday : Asynchronous)

Pod Learning May Begin for Special Education students and English Language Learner (7-12)

Week of Feb 8th (Wednesday Asynchronous Learning) :

Elementary : K-5

HPJH: 6th-8th

Edison : K-26

EC : (Wednesday in session as Friday is no school)

Advantage: 3-8

Sxi: K-12

Jardon : (Friday : Asynchronous)

Pod Learning May Begin for Special Education students and English Language Learner (9-12)

Suggested Return to School

Week of Feb 22th (Wednesday Asynchronous Learning) :

Elementary : K-5

HPJH: 6th-8th

Edison : K-26

EC : (Wednesday in session as Friday is no school)

Advantage: 3-12

Sxi: K-12

Jardon : (Friday : Asynchronous)

Pod Learning May Begin for Special Education students and English Language Learner (9-12)

Week of March 1st (Wednesday Asynchronous Learning) :

Elementary : K-5

HPJH: 6th-8th

Edison : K-26

HPHS: 9th-12th (asynchronous day TBD)

EC : (Wednesday in session as Friday is no school)

Advantage: 3-12

SXI K-26

Jardon : (Friday : Asynchronous)

Board of Education

1. A decision of a return date.
2. An approval of the students to return a written or a decision of a different return order.



Hazel Park Schools
Extended COVID-19 Learning Plan
as described in Public Act 149, Section 98a

[September 3, 2020 Clarifications](#)

On August 20, 2020, Governor Whitmer signed House Bill 5913 into law as Public Act 149. Section 98a states that in order to receive state aid for 2020-2021, districts must provide for instruction under an extended COVID-19 Learning Plan (“Plan”) that has been approved by an intermediate district or authorizing body. The Plan does not replace the District’s/PSA’s COVID-19 Preparedness and Response Plan, it is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access. PA 149 does not apply to districts that operate as a cyber school.

District/PSA educational goals written for all students and all subgroups must be established no later than September 15, 2020, and submitted in their Plan to the ISD or Authorizing Body, as applicable, no later than October 1, 2020, for approval. ISDs and PSAs will transmit the approved plan to the superintendent of public instruction and the state treasurer.

Hazel Park Schools District Extended COVID-19 Learning Plan

Address of School District/PSA: 1620 East Elza , Hazel Park

District/PSA Code Number: 63130

District/PSA Website Address: www.hazelparkschools.org

District/PSA Contact and Title: Dr. Amy Kruppe, Superintendent

District/PSA Contact Email Address: amy.kruppe@hazelparkschools.org

Name of Intermediate School District/PSA: Oakland Schools

Name of PSA Authorizing Body (if applicable):

Date of Approval by ISD/Authorizing Body:

Assurances

1. Hazel Park Schools will make Oakland Schools their ISD/Authorizing Body approved Extended COVID-19 Learning Plan accessible through the transparency reporting link located on the District's/PSA's website no later than October 1, 2020.
2. Hazel Park Schools will create and make available on its transparency reporting link located on the Hazel Park Schools' website, a report concerning the progress made in meeting the educational goals contained in its Extended COVID-19 Learning Plan no later than February 1, 2021, for goals its expected would be achieved by the middle of the school year and not later than the last day of school of the 2020-2021 school year for goals Hazel Park Schools expected would be achieved by the end of the school year.
3. Benchmark Assessments: Hazel Park Schools will
 - select a benchmark assessment or benchmark assessments that is/are aligned to state standards.
 - administer the approved benchmark assessment, or local benchmark assessment, or any combination thereof, to all pupils in grades K to 8 to measure proficiency in reading and mathematics within the first nine weeks of the 2020-2021 school year and again not later than the last day of the 2020-2021 school year.
4. If delivering pupil instruction virtually, Hazel Park Schools will
 - provide pupils with equitable access to technology and the internet necessary to participate in instruction, and
 - expose each pupil to the academic standards that apply for each pupil's grade level or courses in the same scope and sequence as Hazel Park Schools had planned for that exposure to occur for in-person instruction.
5. Hazel Park Schools, in consultation with a local health department will develop guidelines concerning appropriate methods for delivering pupil instruction for the 2020-2021 school year that is based on local data that are based on key metrics. Note: A determination concerning the method for delivering pupil instruction shall remain at the Hazel Park School Board's discretion. Key metrics that the Hazel Park Schools will consider shall include at least all of the following:
 - COVID-19 Cases or Positive COVID-19 tests
 - Hospitalizations due to COVID-19
 - Number of deaths resulting from COVID-19 over a 14-day period
 - COVID-19 cases for each day for each 1 million individuals
 - The percentage of positive COVID-19 tests over a 4-week period
 - Health capacity strength
 - Testing, tracing, and containment infrastructure with regard to COVID-19

6. If the Hazel Park School District determines that it is safe to provide in-person instruction to pupils, Hazel Park Schools will prioritize providing in-person instruction to pupils in grades K to 5 who are enrolled in the Hazel Park Schools.
7. The Hazel Park Schools assures that
 - instruction will be delivered as described in this plan and re-confirmed by the Hazel Park School Board,
 - the description of instructional delivery in this plan matches the delivery of instruction to be delivered during the 2020-2021 school year,
 - Hazel Park Schools will reconfirm how instruction will be delivered during the 2020-2021 school year thirty days after the approval of the plan, and every 30 days thereafter at a meeting of the Board, and
 - public comment will be solicited from the parents or legal guardians of the pupils enrolled in the District/PSA during a public meeting described in PA-149.
8. Hazel Park Schools will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules, and regulations.
9. Hazel Park Schools will ensure that two (2), 2-way interactions occur between a pupil enrolled in the District/PSA and the pupil's teacher or at least one (1) of the pupil's teachers during each week of the school year for at least 75% of the pupils enrolled in the District/PSA. The District/PSA will publicly announce its weekly interaction rates at each District/PSA Board meeting where it re-confirms how instruction is being delivered. The District/PSA will make those rates available through the transparency reporting link located on the District/PSA website each month for the 2020-2021 school year.

Hazel Park Superintendent or President of the Board of Education/Directors

Date

Learning Plan Narrative

Opening Statement

- Please provide a statement indicating why an Extended COVID-19 Learning Plan is necessary to increase pupil engagement and achievement for the 2020-2021 school year.

The COVID-19 global pandemic is impacting Hazel Park Schools in a number of ways: we are experiencing a traumatic event for our students and our staff, many students may have significant gaps in their learning due to loss of educational access, and equity issues are more pronounced.

As we return to school in the fall, our first priority will be to ensure the well-being of all members of our Hazel Park Schools community. Because of the wide range of experiences, including the number of students who did not attend during the remote learning portion of the 2019-20 school year, we anticipate that students will come to school in the fall of 2020 with a wider loss of learning and larger than normal competencies as it relates to learning. We expect an increase in the number of students who will be behind and need opportunities to catch up. These students will benefit from intervention and reteaching. Teachers will need opportunities to collaborate, reteach and provide a flexible curriculum as they examine student work and determine what comes next in the learning for each student.

Since Hazel Park Schools is starting the school year in a remote learning environment, we will need to ensure that there are structures in place to address student engagement, equity, and achievement for all. This plan will focus on teaching and learning with an emphasis on equity for all learners and the well-being of students and staff.

Hazel Park moved to a remote setting from November - January. During this time students learned from home due to the increased numbers of COVID and lack of ability to secure substitutes due to increase numbers of staff out.

As of January 8th, the Governor requested a return to school for school districts. As our school districts have been approved by the health department to open, given the plans that are put into place, our recommendation is to begin opening the schools as of January 19th in order to support our students learning face to face. Hazel Park Students for social emotional and academic purposes need to return to face to face instruction.

Educational Goals

- **Please outline and describe** the educational goals expected to be achieved for the 2020-2021 school year. The District/PSA must establish all of its goals no later than September 15, 2020. Authorizing bodies expect PSA educational goals will be aligned to the educational goal within your charter contract.
- **Specify** which goals are expected to be achieved by the middle of the school year and which goals are expected to be achieved by the end of the school year.
- **Ensure** that all of the following apply to the educational goals described in this section: (a) The goals include increased pupil achievement or, if growth can be validly and reliably measured using a benchmark assessment or benchmark assessments, growth on a benchmark assessment in the aggregate and for all subgroups of pupils; (b) The District/PSA benchmark assessment(s) are aligned to state standards and will be administered to all pupils K-8 at least once within the first 9 weeks of the 2020-2021 school year and not later than the last day of the 2020-2021 school year to determine whether pupils are making meaningful progress toward mastery of these standards; and (c) the District's/PSA's educational goals are measurable through a benchmark assessment or benchmark assessments.
- To the extent practicable, the District/PSA will administer the same benchmark assessment or benchmark assessments that was administered to pupils in previous years.

Quality Evidence-Based Assessment Practices

The Hazel Park School District believes that benchmark assessment evidence can be one measure used to monitor and evaluate patterns and trends in school/district academic performance and to identify and support effective instructional programs. We believe, if used appropriately, it can provide guidance for standardizing or adjusting curriculum and instruction across grade levels, schools, and districts.

However, we will not use benchmark assessment data to make high-stakes instructional decisions about individual student learning. Rather, Hazel Park Schools will continue the use (and professional learning around the use of) the formative assessment process, as embedded in the Hazel Park Schools curriculum, as a powerful practice embedded in the teaching and learning process to continuously observe where our students are in order to modify instruction. Our most powerful tool is our teachers and their day to day instruction and adjustment of their classrooms instruction that gives us the most information on their students' learning.

Hazel Park Schools believes the use of the formative assessment process, which is supported by an extensive body of research, provides in-time data for both our teachers and students to accelerate their learning and progress and gives us a more complete picture of what our students know and are able to do.

Educational Goals

The I-Ready assessments in reading and mathematics will be administered to all students twice: once in the first nine weeks of the school year, and again prior to the last day of school. I-Ready growth monitoring or Formative assessments will provide information to inform our progress toward our goals over the course of the year. Progress reports will be available on our website in February and June.

As a means of continuous improvement in teaching & learning, all teachers will receive professional development in, and commit to the use of, the growth monitoring and formative assessment process.

Additionally, we will continue to engage stakeholders in the district's balanced assessment system, including publicly sharing aggregate and student subgroup performance reports on I-Ready results.

Goal 1 - All students (K-8) will improve performance in Reading/ELA from Fall to Spring as measured by I-Ready .

- All teachers will use the growth monitoring and formative assessment process to support adjustment to teaching & learning, to support meaningful student progress towards mastery of Reading/ELA academic standards.
- Results from Reading/ELA benchmark assessments, local Reading/ELA summative assessments, and formative assessment will be continuously discussed and analyzed by staff.

Goal 2 - All students (K-8) will improve performance in Mathematics from Fall to Spring as measured by I-Ready .

- All teachers will use the growth monitoring and formative assessment process to support adjustment to teaching & learning, to support meaningful student progress towards mastery of Math academic standards.
- Results from Math benchmark assessments, local Math summative assessments, and formative assessment will be continuously discussed and analyzed by staff.

Instructional Delivery & Exposure to Core Content

- **Please describe** how and where instruction will be delivered during the 2020-2021 school year. (e.g. instruction may be delivered at school or a different location, in-person, online, digitally, by other remote means, in a synchronous or asynchronous format, or any combination thereof).

Note: The Hazel Park School District full instructional plan can be found in the [Hazel Park Ready to Learn Website](#).

Mode of Instruction

August:

In phase 4 of the Michigan Safe Start Plan, Hazel Park Schools began the school year with remote learning as indicated in Phase 1-3 of the Michigan Safe Start Plan. Students who are K-5 will be beginning with remote instruction. There will be consideration of returning for Early 5/ K-1 and 2nd grade and Jardon on October 5, 2020. Additionally Edison will return on October 5th on MWF. On October 19th, 2020, there will be consideration of 3rd, 4th and 5th grade starting and the remaining of Edison. This consideration will be based upon the agreement that the district will continue to review HVAC for concerns and resolve concerns found by pursuing mitigating factors in rooms as found in the reports. The current system shows 10% air being pushed from outside as shown by the building and grounds department. The HVAC will be continuously assessed throughout the year per maintenance guidelines and updates will be brought to the board. The HPEA and the Administration will meet on October 19th to review the current phase of the state to discuss the 6-12 students return to school. The Board of Education will provide guidance and support as when an agreement to return could be decided for the Alternatives Schools or the GSRP programs based upon safety precautions and protocols. In Phase 4, pods of students may come to school for support in learning or for special education evaluations or services. Hazel Park Schools will use the Oakland Health Department for guidance on when to close, go remote and open based upon possible spikes in Oakland, Macomb and Wayne County.

UPDATED November : Given the high counts in Oakland County and in the State of Michigan as of November 11, 2020, Hazel Park Schools returned to remote learning for the entire district. Pod learning will not return until the county returns to a level C. Additionally the Board of Education has tentatively approved a date of Jan. 19, 2021 for the Junior High, Early Childhood and Elementary to return to in person instruction, providing that the numbers return levels that are safe for students instruction as agreed upon at a Board of Education meeting. The high school is still scheduled to return at the semester break on February 2, again providing that the numbers are safe for the students and the staff to return as agreed upon by the Board of Education .

UPDATED January:

Phase 4 and Levels will no longer be considered through the state. Hazel Park schools have been given clearance to return from the Health Department reviewing the local numbers. This return will be a rolling weekly return by grades as indicated in the [attached memo](#).

August -:

Hazel Park Schools will increase our synchronous learning experiences during Phase 1, 2 and 3 **and 4 (when students are remote)** by continuing to offer students access to standard aligned curriculum and high quality learning materials. These materials will be offered in both digital access and paper format as our Spring 2020 experience revealed that not all parents want their student to access remote online learning even though the district provided iPads and Chromebooks to students. New students who do not have access to electronic devices in their home will be given devices for use in their home. Parents will be supported with directions on how to access low-cost internet services. If low-cost internet can

not be accessed then the district will support the families in finding other options for internet services. Students will not be penalized for inability to fully participate provided families stay engaged with school personnel in developing personalized and realistic education plans for their child. Hazel Park Schools will do everything we can to meet student/family needs and encourage full participation.

For students who do not have internet access or whose parents choose not to have them participate in online learning, teachers and other support staff will make weekly contact and have two-way communication. This may be done through the use of technology (i.e. virtual meeting, email, Remind) or through weekly phone calls. For students with technology access, teachers will provide instruction on a daily basis through an instructional platform (i.e. Google Classroom, SeeSaw, Zoom), with an emphasis on continuing to build relationships and maintain connections. If students do not have access to technology, teachers will provide instructional packets that focus on essential content, building relationships, and maintaining connections. We will encourage relationships between students through technology (i.e., virtual meeting, email, by phone or Remind.)

Students in K-2 will utilize iPads and participate in teaching and learning experience through the Seesaw platform. Students in grades 3-12 will utilize Chromebooks and participate in teaching and learning experience through the Google Classroom platform. Synchronous instruction will be provided through Zoom class meetings.

Hazel Park Schools also offers a 100% K-12 virtual learning option which is available to any student who wants to learn remotely. This program is supported by Hazel Park Schools' teachers with computer-supported instruction and online course content. This virtual learning opportunity will remain in place regardless of the phase in which our region and state are operating. Students who attend virtual schools may change back to brick and mortar school at grading periods after meeting with central office administration. Changes back to the classroom or virtual programming can only happen once.

For students with technology access, teachers will monitor student access and assignment completion on a regular basis within the instructional platform (Seesaw, Google Classroom, Zoom). Teachers will provide feedback to students on assignments through the instructional platform as they are completed. Teachers will differentiate instruction within the platform to meet each student's needs. For students without technology access, instructional packets will be collected each week. Teachers will review the instructional packet and provide feedback to the student during their weekly communication (phone call, virtual meeting, or email). Feedback from the teacher will include differentiated work as needed, along with examples to support student learning.

The plan will be communicated through our School Messenger communication platform, according to the preferences our parents/guardians have chosen in that system. Parents will receive an email with the plan attached, and/or a voice message and/or text message directing them to our district website where they can access the plan. The plan will be posted in a prominent location on our district website, and a link will also be posted on our district social media pages.

Students will take iReady assessment **remotely** in order for the school to assess current level of functioning for K-8 students. The instructional curriculum has formative assessments that can be conducted virtually to assess the ongoing process before the spring I-Ready is given. Final results will be shared to measure progress for the 2020-2021 school year.

Special Education students will have their IEPs, IFSPs and the 504 plans reviewed to assess for any needs and/or accommodations due to regression or loss of services in the 2019-2020 school year. Reflection on their needs for the current year if we are in Phase 1-3, or **Phase 4 (remote as agreed upon)** will take place. Service providers will deliver services through an online platform as appropriate with support of paraprofessionals as appropriate through IEP or 504 plans.

If a student has access to technology, teachers will use the instructional platform to monitor student wellness, engagement and completion of assignments. They will also keep a log of communication with students and families. If a student does not have access to technology, teachers will keep track of which students are completing the weekly instructional packets. They will also need to keep a log of all communication with students and families. Inconsistent completion and/or communication with a parent or student will be raised to the principal or counselor level to develop a plan to connect with the student and family. Additional support agencies may be utilized to make these connections (P2P, Clinic, Youth Assistance, DHHS, ISD supports etc.)

The district will survey all parents to determine current mental health needs and provide an online form for parents/students to request support. Based on the survey results or form requests, Social Workers, School Psychologists (social workers, school psychologists, P2P, ISD supports) will reach out to individual students and families to determine what they may need. The support services will help connect the family to outside agencies, if needed, to help meet their needs. Teachers will monitor and assess the needs of students and families through their daily or weekly communications. If a need is identified, the teacher will elevate that need to the principal or support services to make the necessary follow-up. Teachers and other key staff will identify any additional students or families in need and convey pertinent information each week to their building principal.

Please refer to [Continuity of Learning and COVID-19 Response Plan](#). This is a work in progress that Hazel Park Schools will continually update as the district works together to create the highest quality standards possible for each individual student's needs.

NOTE: This District Plan was developed in conjunction with Oakland County Health Department safety protocols, CDC guidelines, recommendations from the Oakland County Return to School Taskforce, Governor Gretchen Whitmer's Return to School Advisory Council and the COVID-19 Task Force on Education. The critical science surrounding the COVID-19 pandemic continues to provide new information daily and requires fluidity throughout the development process. The District Plan presented to you today is based on current scientific data. If additional information or safety protocols become available prior to the start of school, this District Plan will be modified accordingly.

- **Please describe** how instruction for core academic areas will expose each pupil to the academic standards that apply for each pupil's grade level or course in the same scope and sequence as the District/PSA had planned for that exposure to occur for in-person instruction.

Note: The Hazel Park School Districts full instructional plan can be found in the [Hazel Park Return to school website](#).

Curriculum and Instruction: Academic Standards

The Hazel Park School District curriculum for core academic areas is aligned to state standards and housed in the Hazel Park Curriculum Drive. As teachers navigate the wider than usual range of competencies expected this fall, they can use these [Curriculum, Instruction, and Assessment Toolkits](#) to provide guidance to help them design new (or best utilize existing) pre-assessments to plan for differentiation of content, use results from pre-assessments to inform instruction and prioritize K-12 instructional standards for the 2020-2021 School Year. The CIA Toolkits in

conjunction with district developed K-12 ELA & Math guidance documents created as a Priority Standards document identifying the critical standards needed for grades K-12 in ELA & Math. This document will guide teachers to implement instructional approaches to meet the range of student needs as they return to school in the fall, identify assessment ideas that allow students to demonstrate understanding in a variety of ways, assess and provide instruction in the content areas in face-to-face, virtual, and blended classroom environments, and incorporate well-being and SEL/trauma-informed practices into instruction.

As our elective teachers work to engage students remotely, they will use [Best Practices for Remote Learning](#):

- Remember Maslow
- Nurture a positive home climate for learning and parental involvement
- Establish and maintain remote classroom norms and learning routines
- Implement culturally responsive teaching practices
- Encourage student collaboration and discourse
- Create opportunities for and attend carefully to feedback
- Engage students in meaningful learning opportunities

- **Please describe** how pupil progress toward mastery of the standards described within this section will be graded or otherwise reported to the pupil and the pupil's parent or legal guardian.

Assessment and Grading

Hazel Park Schools bases its assessment system on the Michigan Standards. We regularly assess students at the district and classroom level to determine if they are making progress toward meeting those standards. We place a heavy emphasis on formative and interim assessments. This is critical in the instructional process so that students receive timely feedback that helps them know what they need to do to improve. It also gives the teacher important information to know how to adjust the teaching and learning process to meet each student's needs.

We also have a system for delivering summative assessments at the district and classroom levels. These are given at the end of a period of learning as an evaluation of what has been learned and are part of our district grading process. For example, our teachers deliver summative assessments at the end of each unit of study in our curriculum. These assessments are based on a coherent set of standards in the subject area that focus on a related group of skills and disciplinary knowledge.

We make available to our 6-12 grade parents and legal guardians a web-based system that allows them to see their children's grades at any time. Our teachers keep up-to-date information on student grades in this system. We also send progress reports to our parents and guardians during each marking period. This is in addition to the expectation we have for all teachers that they keep parents and guardians abreast of any concerns regarding a student's grade through emails and phone calls. Finally, we send out to parents report cards at the end of each marking period.

Equitable Access

- If delivering pupil instruction virtually, please **describe** how the District/PSA will provide pupils with equitable access to technology and the internet necessary to participate in instruction.

Technology

Hazel Park Schools ensures all students will be provided equitable access to technology and the internet as described in our Continuity of Learning Plan that was previously submitted to the state. The Hazel Park School District system for maintaining student access to technology devices and the internet is described in the Continuity of Learning Plan, and again on our [Hazel Park Return to School Website](#).

- **Please describe** how the District/PSA will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules, and regulations.

Students with identified special needs

When school starts, students' IEPs, IFSPs, and 504 plans will be reviewed in coordination with general and special education teachers and/or providers to address any data-driven accommodations and/or services that are needed due to known changes in students' needs.

For students from birth to five, those with identified special needs, and those attending CTE programming, intervention and support services will be integrated into the student's program immediately upon the start of school.

The district has established structures for general and special education teachers and/or providers to collaborate and communicate regarding student performance and student needs on IEP goals and objectives with special consideration regarding assistive technology and accessibility.

Resources to consider: Alt+Shift consultation or web resources at - <https://www.altshift.education/resources/remote-learning-resources>

The district ensures a continuation of services for students receiving speech and language, occupational therapy, physical therapy, or social work services within their IFSP or IEP. The district also ensures a method for the continuation of evaluation for students suspected of having a disability as well as those requiring re-evaluation. Please review our special services page on our [return to school website for more comprehensive information](#).

- **Optional Considerations for District/PSA Extended COVID-19 Learning Plans:**

- 1. In addition to the students with disabilities noted above, please describe how the District/PSA will ensure that the needs of other vulnerable student populations, such as but not limited to, early English Learners and Fledgling/struggling students, are met.

- 2. Please describe how the District/PSA will ensure that students will, during pandemic learning, have continued access to programs such as, but not limited to, Early Childhood, CTE, Early-Middle College, Dual Enrollment, and Advanced Placement as applicable within the District/PSA.

Hazel Park Schools full instructional plan addresses ways all learners are supported and can be found in the [MI Safe Schools Roadmap--Sample District Preparedness Plan](#).

CTE, Early-Middle College, Dual Enrollment, and Advanced Placement, are available options to remote and virtual students when applicable. Students that have elected to take these courses and/or enroll in these programs will have the courses and/or programs added to their daily course schedule to the best of our scheduling ability,

Early Childhood enrollment will continue to be made available to families based on financial need.



School District of the City of Hazel Park

Budget Amendment #1

January 11, 2021

Jason Zirn¹¹⁶is

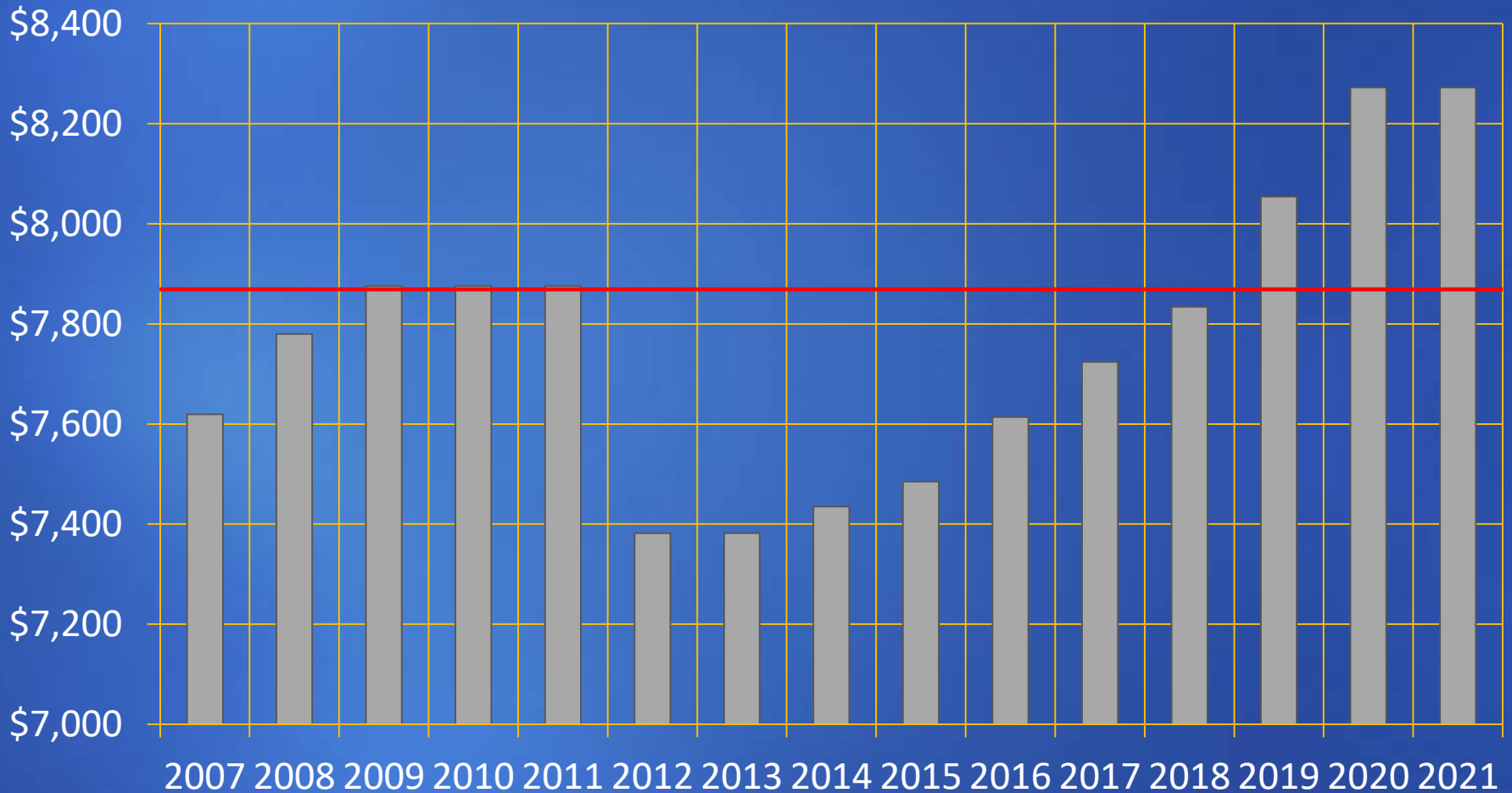
Assistant Superintendent of Business of Operations

Budget Summary: Revenues

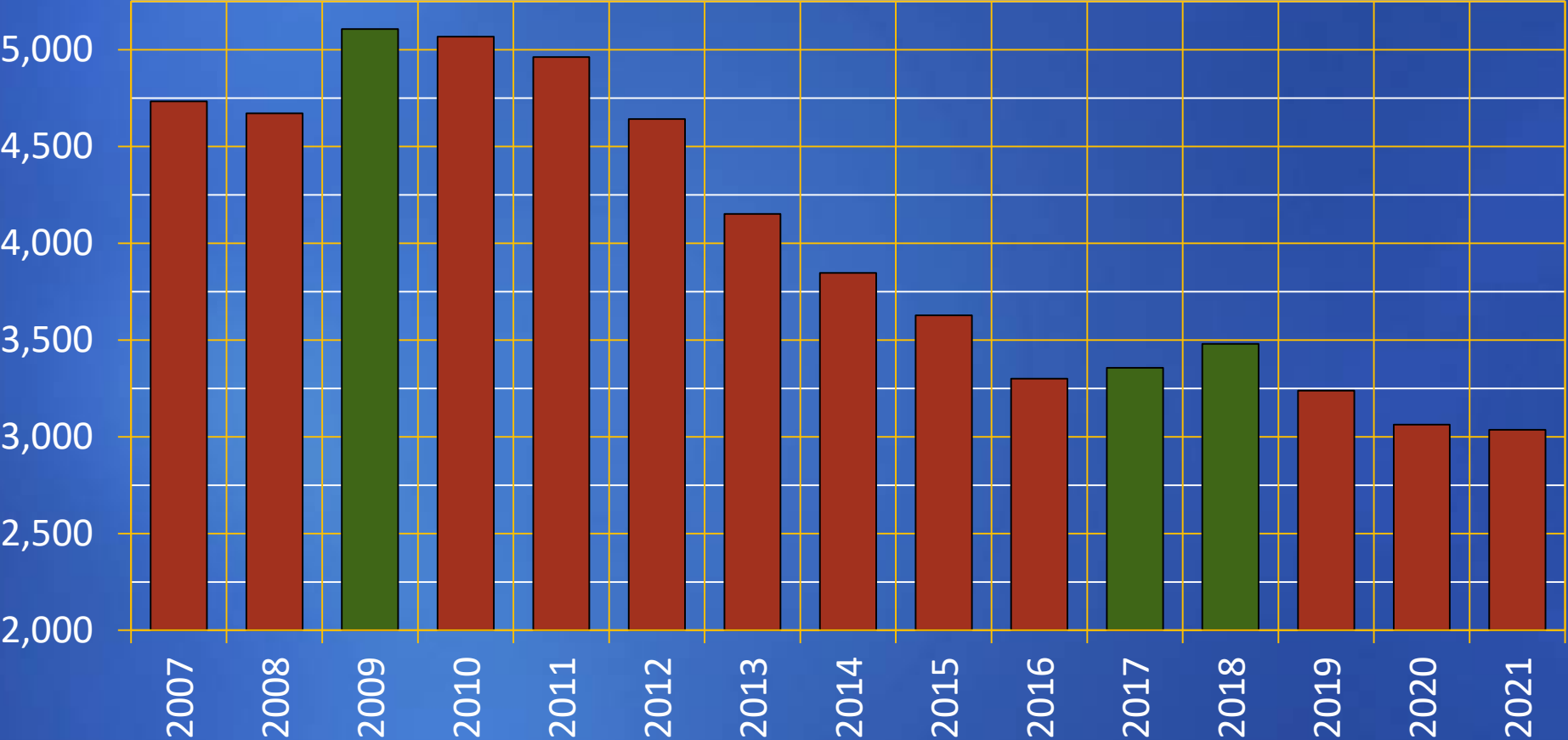


- Revenue Summary:
 - State Funding –
 - Foundation allowance remained at \$8,272 per student
 - Original Budget had projected a \$700 per student proration
 - Additional \$65 per student awarded through a one time categorical
 - Blended formula of 75%/25% for 2020 and 2021 FTE respectively
 - Federal Funding –
 - Continued funding for our regular grants (Title/IDEA)
 - Federal CARES Act Funding awarded to date \$2,392,812.
 - Additional CARES Funding has been appropriated but no allocation has been communicated (not included in this budget amendment)

State Aid Per Student Summary



Enrollment Trend



Budget Summary: Revenues



- Local Funding -
 - Adjustments made for taxes, rentals interest on earning
 - MVCA increase in Admin fee due to enrollment increases

Original Budget	Proposed Amendment	Change
\$ 34,136,695	\$ 39,097,987	\$ 4,961,292

Budget Summary: Expenses



- Expense Summary:
 - Reviewed all employee positions in the District and took actual incurred costs to date and added in projected remaining costs (including fringes)
 - Reviewed services and supplies through January and projected out remaining costs based on current operations.
 - Included Union and Non Union salary increases

Budget Summary: Expenditures



	Original Budget	Proposed Amendment	Change
Basic Programs	\$ 15,175,041	\$ 17,132,103	\$ 1,957,062
School Admin	1,638,599	1,870,779	232,180
Operations	3,771,928	5,047,824	1,275,896

Original Budget	Proposed Amendment	Change
\$ 35,178,558	\$ 38,222,359	\$ 3,043,801

General Fund Budget Trends



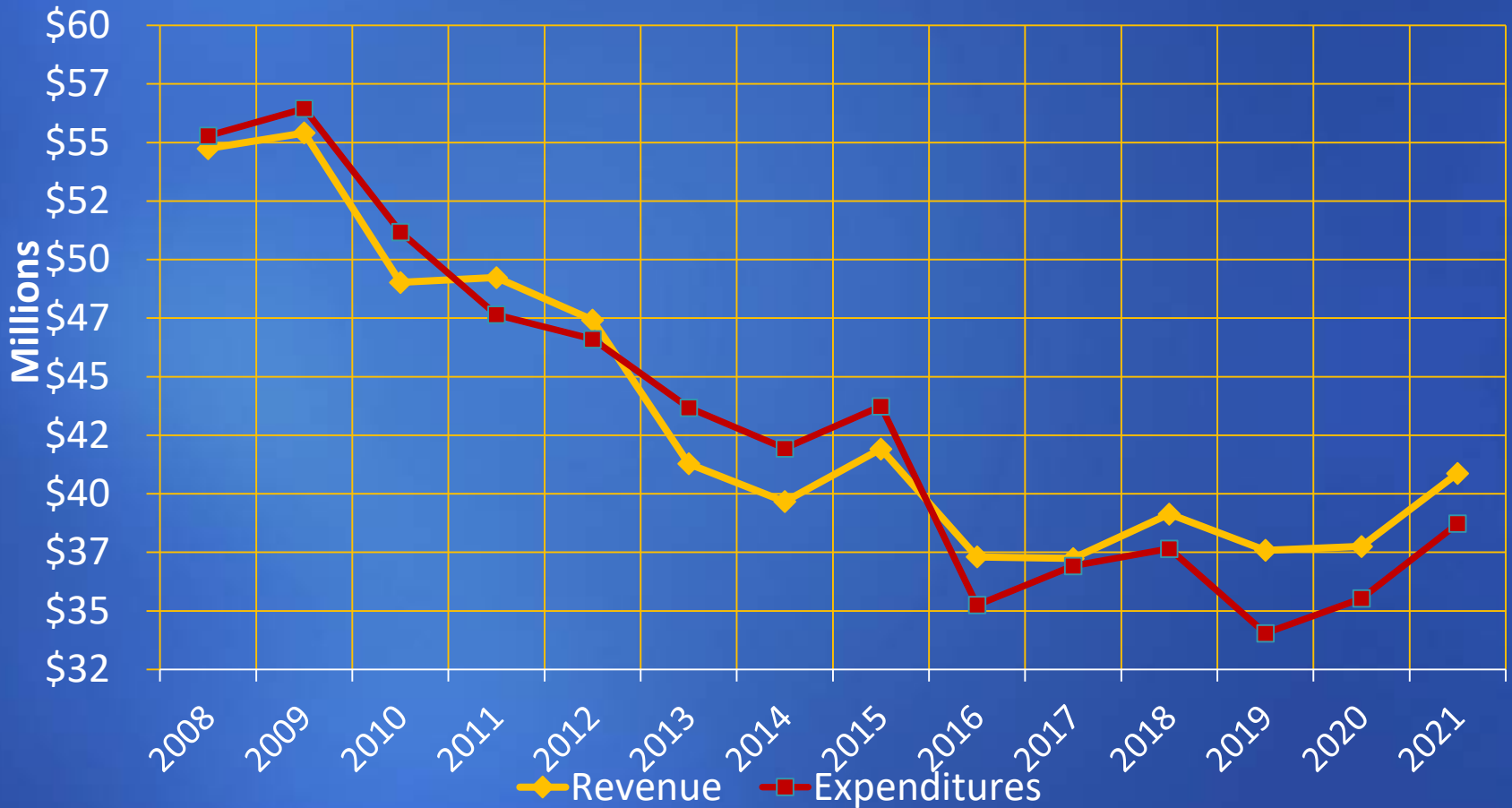
	Original 2010/21	First Amendment 2020/21	Proposed Changes 2019/20
Revenue \$	34,136,695	\$ 39,097,987	\$ 4,961,292
Expenditures	<u>35,178,558</u>	<u>38,222,359</u>	3,043,801
	1,633,477	1,096,279	
Other Financing Sources	<u>1,278,327</u>	<u>1,278,327</u>	
	236,464	2,153,955	
Beg. Fund Balance	<u>1,615,439</u>	<u>1,615,439</u>	
Est. Ending Fund Balance \$	<u><u>1,851,903</u></u>	<u><u>\$ 3,769,394</u></u>	

Budget: Next Steps

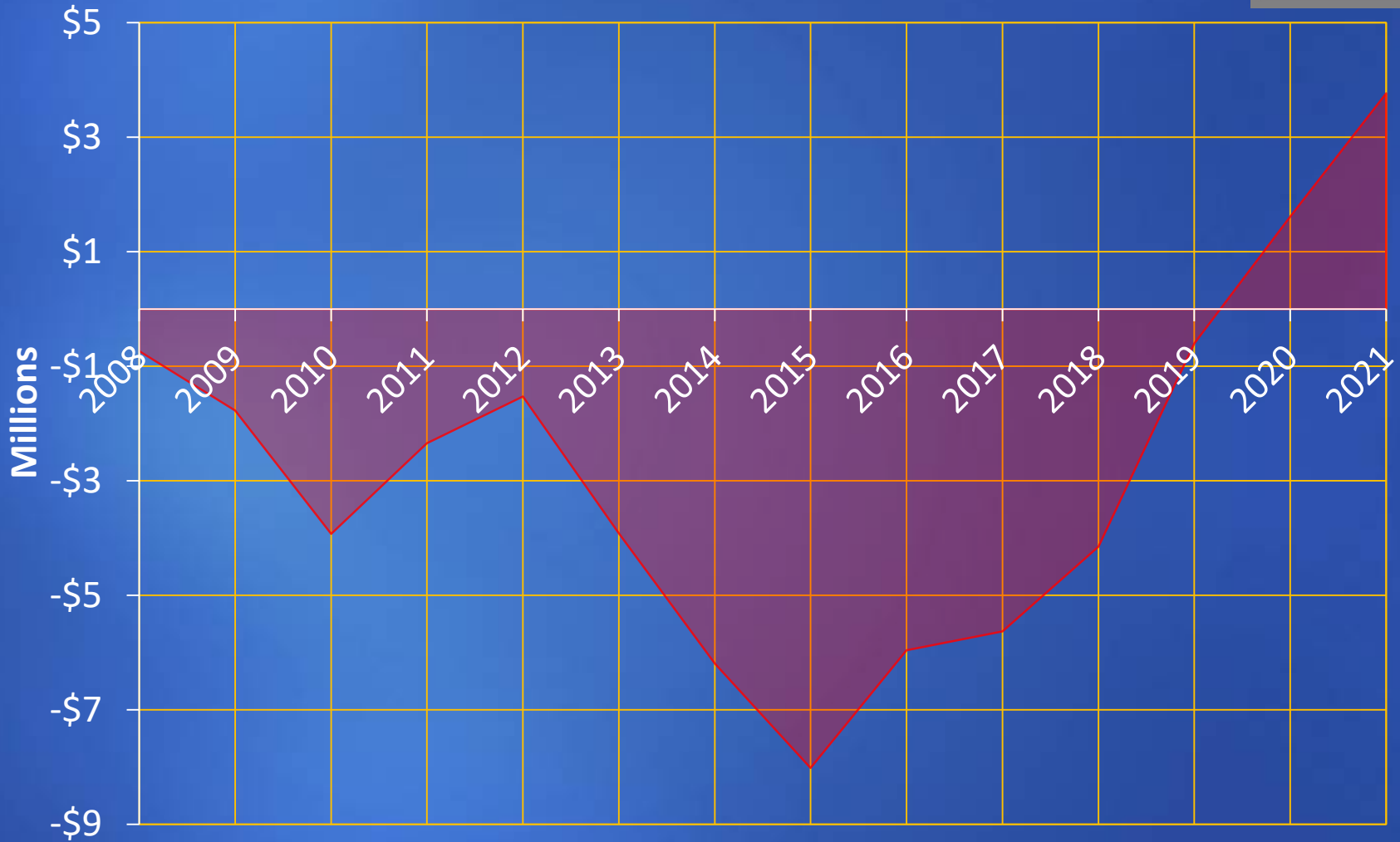


- Be diligent in our spending. Our revenue is capped based on foundation allowance and student numbers so we need to manage expenses. Changing the State Formula defers student loss impact until 21/22
- Continually review expenditures and contracts for cost saving opportunities.
- Monitor Grant expenditures to ensure dollars committed are expended.
- Prudently spend expected CARES Act dollars this year and next
- Continue evaluation of the budget and projections to make informed decisions.

General Fund Revenue & Expenditures



General Fund Deficit



Final Thoughts



- School District must maintain continued focus on cost containment. The CARES Funding is one time money and will not continue.
- Foundation Formula defers cost of student loses and it will catch up to us next year.
- There are MANY variables that can and will change requiring continued oversight and diligence to maintain financial stability.



Thank You

Questions? & Discussion

The School District of the City of
Hazel Park
Of Oakland County

Amended Budget
APPROPRIATION ACT
July 1, 2020-June 30, 2021

**For
Public Hearing
For
Board of Education Adoption**

January 11, 2021

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**GENERAL FUND REVENUE
BUDGET
July 1, 2020-June 30, 2021
with prior year actuals**

	<u>2016-2017 Actual</u>	<u>2017-2018 Actual</u>	<u>2018-2019 Actual</u>	<u>2019-2020 Actual</u>	2020-2021 Adopted Budget 6/29/2020	2020-2021 Amend 1 Budget 1/11/2021
Local	\$3,080,254	\$5,215,874	\$3,916,566 ¹	\$4,982,510 ²	\$4,886,878	\$5,120,465 ³
State	28,245,069	30,037,298	27,772,605	26,950,370	25,483,725	27,195,725
Federal	2,242,753	2,272,053	2,214,203	2,182,951	2,164,491	4,318,180
Other Transactions	<u>2,062,234</u>	<u>0</u>	<u>1,598,483</u>	<u>1,662,776</u>	<u>1,601,601</u>	<u>2,463,617</u>
	<u>\$35,630,310</u>	<u>\$37,525,225</u>	<u>\$35,501,857</u>	<u>\$35,778,607</u>	<u>\$34,136,695</u>	<u>\$39,097,987</u>

¹ Included in local revenue is \$2,951,125 resulting from a levy of 18.0000 mills on non-homestead property approved in 2018
This revenue is to be used to pay wage, fringe benefit, purchased service, supply and material, and capital outlay expenses

² Included in local revenue is \$3,237,000 resulting from a levy of 18.0000 mills on non-homestead property approved in 2019
This revenue is to be used to pay wage, fringe benefit, purchased service, supply and material, and capital outlay expenses

³ Included in local revenue is \$3,532,124 resulting from a levy of 18.0000 mills on non-homestead property approved in 2019
This revenue is to be used to pay wage, fringe benefit, purchased service, supply and material, and capital outlay expenses

**GENERAL FUND EXPENDITURES
BUDGET
July 1, 2020-June 30, 2021
with prior year actuals**

	<u>2016-2017 Actual</u>	<u>2017-2018 Actual</u>	<u>2018-2019 Actual</u>	<u>2019-2020 Actual</u>	<u>2020-2021 Adopted Budget 6/29/2020</u>	<u>2020-2021 Amend 1 Budget 1/11/2021</u>
INSTRUCTION						
Basic Programs	\$17,270,385	\$17,896,532	\$14,861,723	\$15,772,992	\$15,175,041	\$17,132,103
Added Needs	4,553,165	5,841,488	6,171,240	6,601,987	7,164,699	7,102,176
Adult/Continuing Education	395,588	359,315	11,589	0	0	0
TOTAL INSTRUCTION	\$22,219,138	\$24,097,335	\$21,044,552	\$22,374,979	\$22,339,740	\$24,234,280
SUPPORT SERVICES						
Pupil	\$2,912,378	\$2,327,013	\$2,174,800	\$1,999,506	\$2,095,705	\$2,068,958
Instructional Staff	1,691,305	1,564,025	1,079,667	1,346,369	1,594,696	1,568,426
General Administration	591,563	568,667	618,894	626,185	633,512	555,959
School Administration	1,579,996	1,666,542	1,719,483	1,613,117	1,638,599	1,870,779
Business	867,245	751,762	1,156,102	811,939	745,370	721,581
Operation & Maintenance	3,871,418	3,471,114	3,247,205	3,944,244	3,771,928	5,047,824
Transportation	414,453	397,556	462,415	415,165	459,794	383,966
Central	945,744	885,128	930,573	1,115,170	1,084,065	1,105,346
Other	568,459	508,433	482,470	509,034	520,661	332,920
TOTAL SUPPORT SERVICES	\$13,442,561	\$12,140,240	\$11,871,609	\$12,380,729	\$12,544,330	\$13,655,759
Community Services	\$59,474	\$71,911	\$98,067	\$101,941	\$121,417	\$97,679
Debt Service	33,000	33,000	33,000	33,000	33,000	33,000
Payments to Subgrantee	36,661	53,762	94,600	140,071	140,071	201,641
TOTAL OTHER	\$129,135	\$158,673	\$225,667	\$275,012	\$294,488	\$332,320
GRAND TOTAL	\$35,790,834	\$36,396,248	\$33,141,828	\$35,030,720	\$35,178,558	\$38,222,359
OTHER FIN. SOURCES (USES)						
Transfers In	\$1,108,090	\$1,110,841	\$1,585,058	\$1,548,365	\$1,569,040	\$1,569,040
Transfers Out	(618,377)	(756,451)	(402,498)	(74,438)	(290,713)	(290,713)
TOTAL OTHER FIN. SOURCES (USES)	\$489,713	\$354,390	\$1,182,560	\$1,473,927	\$1,278,327	\$1,278,327
Excess	\$329,189	\$1,483,367	\$3,542,589	\$2,221,814	\$236,464	\$2,153,955
Beginning Fund Balance (Deficit)	(5,961,520)	(5,632,331)	(4,148,964)	(606,375)	1,615,439	1,615,439
Ending Fund Balance (Deficit)	(\$5,632,331)	(\$4,148,964)	(\$606,375)	\$1,615,439	\$1,851,903	\$3,769,394
As % of Total Expenses	-15.74%	-11.40%	-1.83%	4.61%	5.26%	9.86%

**RESOLUTION FOR ADOPTION BY
THE BOARD OF EDUCATION OF THE SCHOOL DISTRICT OF THE CITY OF HAZEL PARK
2020-2021 BUDGET**

RESOLVED, that this resolution shall be the **GENERAL FUND** Appropriation Act of The School District of the City of Hazel Park for the fiscal year 2020-2021. A resolution to make appropriations: and to provide for the disposition of all income received by The School District of the City of Hazel Park.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **GENERAL FUND** of The School District of the City of Hazel Park for fiscal year 2020-2021, be adopted as follows:

REVENUE

Local	5,120,465	
State	27,195,725	
Federal	4,318,180	
Other Transaction	<u>2,463,617</u>	
Total Revenue		\$39,097,987
Beginning Fund Balance (Deficit)	1,615,439	
Estimated Fund Balance Available to Appropriate		<u>1,615,439</u>
TOTAL APPROPRIATED FOR GENERAL FUND		<u>\$40,713,426</u>

BE IT FURTHER RESOLVED, that **\$36,668,681** in the **GENERAL FUND** is hereby appropriated in the amounts and for the purposes set forth below

FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to the Appropriation Act as Adopted by the Board of Education.

EXPENDITURES

Instruction:

Basic Programs	17,132,103
Added Needs	7,102,176
Adult/Continuing Education	0

Support Services:

Pupil	2,068,958
Instructional Staff	1,568,426
General Administration	555,959
School Administration	1,870,779
Business	721,581
Operation & Maintenance	5,047,824
Transportation	383,966
Central	1,105,346
Other	332,920

Community Services 97,679

Outgoing Transfers & Other Transactions (1,553,678)

Debt Service and Subgrantee Payments 234,641

TOTAL APPROPRIATED - GENERAL FUND \$ 36,668,681

ESTIMATED EDNING FUND BALANCE \$ 3,769,394

FURTHER BE IT RESOLVED, that the revenue from the levy of 18 mills on non-homestead property (with Commercial Personal Property being exempted from 12 of these 18 mills) be used to pay wages, fringe benefits, purchased services, supplies and materials, capital outlay, and for transfers to other funds or governmental entities (O.C.I.S.D.).

FURTHER RESOLVED that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to the Appropriation Act as Adopted by the Board of Education.

BE IT FURTHER RESOLVED, that the Superintendent and his/her designee are hereby charged with the responsibility of preparing and presenting proposed budgets and executing the budgets adopted by the Board.

FURTHER RESOLVED, that for purposes of meeting emergency needs of the district in the event that an appropriation is insufficient and there is no regular scheduled board meeting prior to the date the expenditure exceeding the appropriation would normally occur, transfers of appropriation not to exceed \$100,000 may be made upon written authorization of the Superintendent or his/her designee. When a transfer, as permitted by this resolution, is made, said transfer shall be presented to the Board of Education at the next regular scheduled Board of Education meeting as an amendment to the Appropriation.



Ford Administration
Jason Zirnis, Assistant Superintendent of Business and Operations
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5217 | F: 248-544-5443
www.hazelparkschools.org

To: Dr. Amy Kruppe, Superintendent
From: Jason Zirnis
Assistant Superintendent of Business and Operations
Date: January 6, 2021
Re: Auction of Surplus Equipment

With the sale of the Auto Shop there were a number of items that were not included in the sale that need to be disposed of. We are recommending to the Board that an online Auction through Biddergy be undertaken to facilitate the fair disposition of the items. Biddergy is an online auction site used by schools and government agencies to reach a broader scope of potential bidders. The fee for the auction is 20% of the proceeds with a \$400 fee to come on site. The on site fee is to catalog the auction items, take pictures and post to their auction site, facilitate advertising, execute an online auction and be on site to transfer ownership after the auction is complete.

The items up for auction include the tow truck and Dart in the auto shop, the District dump truck, various auto shop equipment, lifts, tables, desk, filing cabinets, shelves, turf equipment, and excess chain link fence to name a few items.

Funding Sources:
N/A

Financial Impact:
Revenue to the general fund to be used towards District needs. It is the hope that the dump truck proceeds be put towards the purchase of a new dump insert for one of our existing trucks.

We are recommending the approval of the items to address the areas of the strategic plan listed below:

Strategic Plan: Goal Statement - Resources

The Hazel Park School District will maximize its resources to assure high quality education by fostering financial stability, preserving quality facilities, and integrating state-of-the-art technology.





Ford Administration
1620 E. Elza, Hazel Park, MI 48030 | 248-658-5200 | F: 248-544-5223
www.hazelparkschools.org

To: Hazel Park Board of Education
From: Dr. Amy Kruppe, Superintendent
Subject: December 2020 Attendance Report
Date: January 5, 2021

We are required by the State to report to the Board of Education and share the attendance of our students.

Attendance for each area should be above 75% for the month. Hazel Park needs to have attendance above 75% for nine out of ten months.

The percentage of weekly engagement was 75.44 .
The weekly attendance is also attached.

Please contact me with any questions you might have.

Weekly Engagement Percentage Report

Hazel Park City School District - 12/02/2020 to 12/29/2020

Engagement Threshold: 2

Hoover Elementary

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
23	12/02/2020	12/08/2020	44	52	84.62	0
23	12/02/2020	12/08/2020	37	47	78.72	1
23	12/02/2020	12/08/2020	34	42	80.95	2
23	12/02/2020	12/08/2020	38	50	76	3
23	12/02/2020	12/08/2020	47	50	94	4
23	12/02/2020	12/08/2020	49	54	90.74	5

Average: 41.5 49.17 84.17

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
24	12/09/2020	12/15/2020	41	52	78.85	0
24	12/09/2020	12/15/2020	38	47	80.85	1
24	12/09/2020	12/15/2020	32	42	76.19	2
24	12/09/2020	12/15/2020	41	50	82	3
24	12/09/2020	12/15/2020	48	50	96	4
24	12/09/2020	12/15/2020	46	54	85.19	5

Average: 41.25 49.17 83.68

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
25	12/16/2020	12/22/2020	20	52	38.46	0
25	12/16/2020	12/22/2020	29	47	61.7	1
25	12/16/2020	12/22/2020	25	42	59.52	2
25	12/16/2020	12/22/2020	41	50	82	3
25	12/16/2020	12/22/2020	35	50	70	4
25	12/16/2020	12/22/2020	38	54	70.37	5

Average: 37.94 49.17 77.01

United Oaks Elementary

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
23	12/02/2020	12/08/2020	57	71	80.28	0
23	12/02/2020	12/08/2020	33	46	71.74	1
23	12/02/2020	12/08/2020	36	46	78.26	2
23	12/02/2020	12/08/2020	50	58	86.21	3
23	12/02/2020	12/08/2020	52	58	89.66	4
23	12/02/2020	12/08/2020	40	43	93.02	5

Average: 44.67 53.67 83.2

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
24	12/09/2020	12/15/2020	57	71	80.28	0
24	12/09/2020	12/15/2020	36	46	78.26	1
24	12/09/2020	12/15/2020	35	46	76.09	2
24	12/09/2020	12/15/2020	47	58	81.03	3
24	12/09/2020	12/15/2020	50	58	86.21	4
24	12/09/2020	12/15/2020	37	43	86.05	5

Average: 44.17 53.67 82.26

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
25	12/16/2020	12/22/2020	44	70	62.86	0
25	12/16/2020	12/22/2020	27	46	58.7	1
25	12/16/2020	12/22/2020	29	46	63.04	2
25	12/16/2020	12/22/2020	43	58	74.14	3
25	12/16/2020	12/22/2020	41	58	70.69	4
25	12/16/2020	12/22/2020	32	43	74.42	5

Average: 41.44 53.61 77.27

Webster Elementary

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
23	12/02/2020	12/08/2020	5	6	83.33	-2
23	12/02/2020	12/08/2020	58	71	81.69	-1
23	12/02/2020	12/08/2020	2	6	33.33	14

Average: 21.67 27.67 66.12

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
24	12/09/2020	12/15/2020	5	6	83.33	-2
24	12/09/2020	12/15/2020	63	71	88.73	-1
24	12/09/2020	12/15/2020	1	6	16.67	14
24	12/09/2020	12/15/2020	1	14	7.14	16

Average: 19.29 25.71 56.32

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
25	12/16/2020	12/22/2020	5	6	83.33	-2
25	12/16/2020	12/22/2020	56	71	78.87	-1
25	12/16/2020	12/22/2020	1	14	7.14	16

Average: 19.7 27.1 56.36

Hazel Park Junior High School

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
23	12/02/2020	12/08/2020	115	155	74.19	6
23	12/02/2020	12/08/2020	131	162	80.86	7
23	12/02/2020	12/08/2020	112	154	72.73	8
Average:			119.33	157	75.93	
Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
24	12/09/2020	12/15/2020	113	154	73.38	6
24	12/09/2020	12/15/2020	122	163	74.85	7
24	12/09/2020	12/15/2020	137	153	89.54	8
Average:			121.67	156.83	77.59	
Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
25	12/16/2020	12/22/2020	112	153	73.2	6
25	12/16/2020	12/22/2020	105	163	64.42	7
25	12/16/2020	12/22/2020	121	153	79.08	8
Average:			118.67	156.67	75.81	

Hazel Park High School

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
23	12/02/2020	12/08/2020	110	120	91.67	9
23	12/02/2020	12/08/2020	101	110	91.82	10
23	12/02/2020	12/08/2020	89	106	83.96	11
23	12/02/2020	12/08/2020	101	111	90.99	12
Average:			100.25	111.75	89.61	
Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
24	12/09/2020	12/15/2020	108	120	90	9
24	12/09/2020	12/15/2020	101	110	91.82	10
24	12/09/2020	12/15/2020	88	106	83.02	11
24	12/09/2020	12/15/2020	96	111	86.49	12
Average:			99.25	111.75	88.72	
Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
25	12/16/2020	12/22/2020	102	120	85	9
25	12/16/2020	12/22/2020	94	110	85.45	10
25	12/16/2020	12/22/2020	82	106	77.36	11
25	12/16/2020	12/22/2020	85	111	76.58	12
Average:			96.42	111.75	86.18	

Webb Elementary

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
23	12/02/2020	12/08/2020	51	65	78.46	0
23	12/02/2020	12/08/2020	56	70	80	1
23	12/02/2020	12/08/2020	31	45	68.89	2
23	12/02/2020	12/08/2020	47	51	92.16	3
23	12/02/2020	12/08/2020	42	48	87.5	4
23	12/02/2020	12/08/2020	45	47	95.74	5

Average: 45.33 54.33 83.79

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
24	12/09/2020	12/15/2020	49	65	75.38	0
24	12/09/2020	12/15/2020	57	70	81.43	1
24	12/09/2020	12/15/2020	33	45	73.33	2
24	12/09/2020	12/15/2020	44	51	86.27	3
24	12/09/2020	12/15/2020	43	48	89.58	4
24	12/09/2020	12/15/2020	45	47	95.74	5

Average: 45.25 54.33 83.71

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
25	12/16/2020	12/22/2020	37	65	56.92	0
25	12/16/2020	12/22/2020	33	70	47.14	1
25	12/16/2020	12/22/2020	30	45	66.67	2
25	12/16/2020	12/22/2020	44	51	86.27	3
25	12/16/2020	12/22/2020	39	48	81.25	4
25	12/16/2020	12/22/2020	39	47	82.98	5

Average: 42.5 54.33 79.21

Jardon School

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
23	12/02/2020	12/08/2020	1	2	50	1
23	12/02/2020	12/08/2020	1	1	100	3
23	12/02/2020	12/08/2020	1	1	100	4
23	12/02/2020	12/08/2020	1	1	100	5
23	12/02/2020	12/08/2020	2	2	100	7
23	12/02/2020	12/08/2020	2	2	100	10
23	12/02/2020	12/08/2020	1	1	100	12
23	12/02/2020	12/08/2020	10	12	83.33	15
23	12/02/2020	12/08/2020	38	38	100	18
23	12/02/2020	12/08/2020	7	10	70	19

Average: 6.4 7 90.33

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
24	12/09/2020	12/15/2020	1	1	100	3
24	12/09/2020	12/15/2020	2	2	100	10
24	12/09/2020	12/15/2020	1	1	100	12
24	12/09/2020	12/15/2020	9	12	75	15
24	12/09/2020	12/15/2020	37	38	97.37	18
24	12/09/2020	12/15/2020	7	10	70	19

Average: 7.56 8.38 90.36

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
25	12/16/2020	12/22/2020	1	1	100	3
25	12/16/2020	12/22/2020	1	2	50	7
25	12/16/2020	12/22/2020	2	2	100	10
25	12/16/2020	12/22/2020	1	1	100	12
25	12/16/2020	12/22/2020	5	12	41.67	15
25	12/16/2020	12/22/2020	36	38	94.74	18
25	12/16/2020	12/22/2020	7	10	70	19

Average: 7.57 8.7 87.05

Advantage Alternative Program

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
23	12/02/2020	12/08/2020	3	3	100	5
23	12/02/2020	12/08/2020	3	4	75	7
23	12/02/2020	12/08/2020	1	2	50	8
23	12/02/2020	12/08/2020	4	5	80	9
23	12/02/2020	12/08/2020	3	15	20	10
23	12/02/2020	12/08/2020	11	24	45.83	11
23	12/02/2020	12/08/2020	23	74	31.08	12

Average: 6.86 18.14 57.42

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
24	12/09/2020	12/15/2020	3	3	100	5
24	12/09/2020	12/15/2020	3	4	75	7
24	12/09/2020	12/15/2020	1	2	50	8
24	12/09/2020	12/15/2020	4	5	80	9
24	12/09/2020	12/15/2020	4	15	26.67	10
24	12/09/2020	12/15/2020	11	24	45.83	11
24	12/09/2020	12/15/2020	24	74	32.43	12

Average: 7 18.14 57.99

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
25	12/16/2020	12/22/2020	2	4	50	7
25	12/16/2020	12/22/2020	1	2	50	8
25	12/16/2020	12/22/2020	2	5	40	9
25	12/16/2020	12/22/2020	4	15	26.67	10
25	12/16/2020	12/22/2020	10	24	41.67	11
25	12/16/2020	12/22/2020	20	74	27.03	12

Average: 6.85 18.9 52.36

Edison

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
23	12/02/2020	12/08/2020	1	1	100	2
23	12/02/2020	12/08/2020	2	2	100	3
23	12/02/2020	12/08/2020	2	2	100	4
23	12/02/2020	12/08/2020	8	8	100	5
23	12/02/2020	12/08/2020	3	3	100	6
23	12/02/2020	12/08/2020	8	8	100	7
23	12/02/2020	12/08/2020	5	5	100	8
23	12/02/2020	12/08/2020	7	8	87.5	9
23	12/02/2020	12/08/2020	4	5	80	10
23	12/02/2020	12/08/2020	6	6	100	11
23	12/02/2020	12/08/2020	7	8	87.5	12
23	12/02/2020	12/08/2020	1	1	100	15
23	12/02/2020	12/08/2020	1	3	33.33	18
Average:			4.23	4.62	91.41	

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
24	12/09/2020	12/15/2020	1	1	100	2
24	12/09/2020	12/15/2020	1	2	50	3
24	12/09/2020	12/15/2020	2	2	100	4
24	12/09/2020	12/15/2020	8	8	100	5
24	12/09/2020	12/15/2020	3	3	100	6
24	12/09/2020	12/15/2020	8	8	100	7
24	12/09/2020	12/15/2020	5	5	100	8
24	12/09/2020	12/15/2020	7	8	87.5	9
24	12/09/2020	12/15/2020	4	5	80	10
24	12/09/2020	12/15/2020	6	6	100	11
24	12/09/2020	12/15/2020	6	8	75	12
24	12/09/2020	12/15/2020	1	1	100	15
24	12/09/2020	12/15/2020	2	3	66.67	18
Average:			4.19	4.62	90.29	

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
25	12/16/2020	12/22/2020	1	1	100	2
25	12/16/2020	12/22/2020	1	2	50	3
25	12/16/2020	12/22/2020	2	2	100	4
25	12/16/2020	12/22/2020	6	8	75	5
25	12/16/2020	12/22/2020	2	3	66.67	6
25	12/16/2020	12/22/2020	7	8	87.5	7
25	12/16/2020	12/22/2020	5	5	100	8
25	12/16/2020	12/22/2020	6	8	75	9
25	12/16/2020	12/22/2020	4	5	80	10
25	12/16/2020	12/22/2020	5	6	83.33	11
25	12/16/2020	12/22/2020	6	8	75	12
25	12/16/2020	12/22/2020	2	3	66.67	18

Average: 4.11 4.71 87.02

Access Alternative School

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
23	12/02/2020	12/08/2020	1	1	100	9
23	12/02/2020	12/08/2020	3	6	50	10
23	12/02/2020	12/08/2020	2	3	66.67	11
23	12/02/2020	12/08/2020	6	10	60	12

Average: 3 5 69.17

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
24	12/09/2020	12/15/2020	2	6	33.33	10
24	12/09/2020	12/15/2020	2	3	66.67	11
24	12/09/2020	12/15/2020	7	10	70	12

Average: 3.29 5.57 63.81

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
25	12/16/2020	12/22/2020	2	6	33.33	10
25	12/16/2020	12/22/2020	1	3	33.33	11
25	12/16/2020	12/22/2020	5	10	50	12

Average: 3.1 5.8 56.33

Invest Roosevelt Alt High School

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
23	12/02/2020	12/08/2020	68	68	100	9
23	12/02/2020	12/08/2020	54	63	85.71	10
23	12/02/2020	12/08/2020	70	93	75.27	11
23	12/02/2020	12/08/2020	65	74	87.84	12

Average: 64.25 74.5 87.21

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
24	12/09/2020	12/15/2020	67	68	98.53	9
24	12/09/2020	12/15/2020	53	63	84.13	10
24	12/09/2020	12/15/2020	72	93	77.42	11
24	12/09/2020	12/15/2020	64	74	86.49	12

Average: 64.13 74.5 86.92

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
25	12/16/2020	12/22/2020	66	68	97.06	9
25	12/16/2020	12/22/2020	51	63	80.95	10
25	12/16/2020	12/22/2020	65	93	69.89	11
25	12/16/2020	12/22/2020	61	74	82.43	12

Average: 63 74.5 85.48

MICHIGAN CYBER ACADEMY

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
23	12/02/2020	12/08/2020	27	27	100	9
23	12/02/2020	12/08/2020	52	52	100	10
23	12/02/2020	12/08/2020	99	99	100	11
23	12/02/2020	12/08/2020	110	110	100	12

Average: 72 72 100

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
24	12/09/2020	12/15/2020	27	27	100	9
24	12/09/2020	12/15/2020	51	51	100	10
24	12/09/2020	12/15/2020	99	99	100	11
24	12/09/2020	12/15/2020	110	110	100	12

Average: 71.88 71.88 100

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
25	12/16/2020	12/22/2020	27	27	100	9
25	12/16/2020	12/22/2020	51	52	98.08	10
25	12/16/2020	12/22/2020	99	99	100	11
25	12/16/2020	12/22/2020	110	110	100	12

Average: 71.83 71.92 99.84

Viking Virtual Academy

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
23	12/02/2020	12/08/2020	2	38	5.26	9
23	12/02/2020	12/08/2020	1	62	1.61	10
23	12/02/2020	12/08/2020	1	43	2.33	11
23	12/02/2020	12/08/2020	6	87	6.9	12

Average: 2.5 57.5 4.03

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
24	12/09/2020	12/15/2020	1	38	2.63	9
24	12/09/2020	12/15/2020	2	62	3.23	10
24	12/09/2020	12/15/2020	1	43	2.33	11
24	12/09/2020	12/15/2020	1	87	1.15	12

Average: 1.88 57.5 3.18

District Total

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
23	12/02/2020	12/08/2020	5	6	83.33	-2
23	12/02/2020	12/08/2020	58	71	81.69	-1
23	12/02/2020	12/08/2020	152	188	80.85	0
23	12/02/2020	12/08/2020	127	165	76.97	1
23	12/02/2020	12/08/2020	102	134	76.12	2
23	12/02/2020	12/08/2020	138	162	85.19	3
23	12/02/2020	12/08/2020	144	159	90.57	4
23	12/02/2020	12/08/2020	146	156	93.59	5
23	12/02/2020	12/08/2020	118	158	74.68	6
23	12/02/2020	12/08/2020	144	176	81.82	7
23	12/02/2020	12/08/2020	118	161	73.29	8
23	12/02/2020	12/08/2020	219	267	82.02	9
23	12/02/2020	12/08/2020	220	315	69.84	10
23	12/02/2020	12/08/2020	278	374	74.33	11
23	12/02/2020	12/08/2020	319	475	67.16	12
23	12/02/2020	12/08/2020	2	6	33.33	14
23	12/02/2020	12/08/2020	11	13	84.62	15
23	12/02/2020	12/08/2020	39	41	95.12	18
23	12/02/2020	12/08/2020	7	10	70	19
Average:			123.53	159.84	77.61	

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
24	12/09/2020	12/15/2020	5	6	83.33	-2
24	12/09/2020	12/15/2020	63	71	88.73	-1
24	12/09/2020	12/15/2020	147	188	78.19	0
24	12/09/2020	12/15/2020	131	163	80.37	1
24	12/09/2020	12/15/2020	101	134	75.37	2
24	12/09/2020	12/15/2020	134	162	82.72	3
24	12/09/2020	12/15/2020	143	158	90.51	4
24	12/09/2020	12/15/2020	139	155	89.68	5
24	12/09/2020	12/15/2020	116	157	73.89	6
24	12/09/2020	12/15/2020	133	175	76	7
24	12/09/2020	12/15/2020	143	160	89.38	8
24	12/09/2020	12/15/2020	214	266	80.45	9
24	12/09/2020	12/15/2020	219	314	69.75	10
24	12/09/2020	12/15/2020	279	374	74.6	11
24	12/09/2020	12/15/2020	309	475	65.05	12
24	12/09/2020	12/15/2020	1	6	16.67	14
24	12/09/2020	12/15/2020	10	13	76.92	15
24	12/09/2020	12/15/2020	1	14	7.14	16
24	12/09/2020	12/15/2020	39	41	95.12	18
24	12/09/2020	12/15/2020	7	10	70	19
Average:			120.03	155.87	75.34	

District Total

Week	From	To	Students Meeting Threshold	Enrollment	% Meeting Threshold	Grade
25	12/16/2020	12/22/2020	5	6	83.33	-2
25	12/16/2020	12/22/2020	56	71	78.87	-1
25	12/16/2020	12/22/2020	101	187	54.01	0
25	12/16/2020	12/22/2020	89	163	54.6	1
25	12/16/2020	12/22/2020	85	134	63.43	2
25	12/16/2020	12/22/2020	130	162	80.25	3
25	12/16/2020	12/22/2020	117	158	74.05	4
25	12/16/2020	12/22/2020	115	152	75.66	5
25	12/16/2020	12/22/2020	114	156	73.08	6
25	12/16/2020	12/22/2020	115	177	64.97	7
25	12/16/2020	12/22/2020	127	160	79.38	8
25	12/16/2020	12/22/2020	203	228	89.04	9
25	12/16/2020	12/22/2020	208	253	82.21	10
25	12/16/2020	12/22/2020	262	331	79.15	11
25	12/16/2020	12/22/2020	288	388	74.23	12
25	12/16/2020	12/22/2020	5	12	41.67	15
25	12/16/2020	12/22/2020	1	14	7.14	16
25	12/16/2020	12/22/2020	38	41	92.68	18
25	12/16/2020	12/22/2020	7	10	70	19
Average:			116.33	153.14	73.38	

PAMELA J. MONVILLE
Deputy Court Administrator

State of Michigan



MARY SCHUSTERBAUER
Chief of Youth Assistance
(248) 858-0055
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The Circuit Court for The Sixth Judicial Circuit- Family Division County of Oakland

December 2020

Dear Sponsors, Volunteers, Staff and Community Partners,

At this time of year, we are usually sending out invitations for you to join us in a gathering to celebrate another year of strengthening youth and families through community involvement. But, of course, this year has been different in many ways.

While we cannot gather in person, we still want to celebrate last year's accomplishments that were made possible through our unique tri-sponsorship model. Your investment in families in your community is an investment in a healthier Oakland County.

We could not be prouder of the strength of our volunteer corps and the creative programming they sponsor year after year. These opportunities, coupled with the Casework services provided by our Staff, help keep families growing and thriving in order to avoid the need for court involvement.

You have been our partner! As you read through the enclosed stats, please feel pride in the role you have played.

Sincerely,


A handwritten signature in black ink, appearing to read "Mary Schusterbauer".


Mary Schusterbauer, Chief
Oakland County Youth Assistance


A handwritten signature in black ink, appearing to read "Grant Smith".


Grant Smith, Chairperson
Oakland County Youth Assistance
Coordinating Council


Reflecting on 2019....

 5,053 families were served through Youth Assistance Casework services

 School Districts and Municipalities maintained their important role in tri-sponsorship by investing \$1,307,371.00 in cash and in-kind contributions to the 26 local Youth Assistance offices

 Volunteers dedicated 42,234 hours to strengthening families. Independent Sector estimates that the average value of a volunteer's time is \$27.20. Thanks for investing \$1,148,765.00 worth of your expertise to creating a healthier county

 Youth Assistance Boards raised \$806,837.00 in cash and in-kind donations to support prevention programs for youth and families across the county

 44,908 children, youth, and adults participated in Youth Assistance community programs

Some highlights:

- ❖ 2620 adults and 3876 young people attended Family Education programs
- ❖ 5764 youth were given an opportunity to participate in Tutoring, Recreation, Skill Building, or Camp experiences
- ❖ 1336 young people were honored for their volunteer commitment to organizations all across Oakland County

 Mentors were matched with 111 young people

Still We Celebrate...

Oakland County
Strengthening Families
Through Community Involvement

