



**Board of Directors Meeting
October 16, 2024
SASED Administrative Center
2900 Ogden
Lisle, IL 60532
2:00 PM
AGENDA**

1. **Call to Order/Roll Call of Board of Directors Meeting**
2. **Pledge of Allegiance**
3. **Approval of the Agenda**
4. **Public Comment**
5. **Consent Agenda**
 - a. Personnel Recommendations
 - 1) Accept/Approve the Resignations, Retirements, Employment, and Change of Employment Status of Educational Support Staff, Licensed Staff, Registered Staff and Contract Staff as presented.
 - b. Financial
 - 1) Budget Reports
 - 2) Treasurers/Investments Reports
 - 3) Gross Payrolls for September 2024
 - 4) Payroll Liabilities for September 2024
 - 5) Bill List for October 2024
 - 6) Interim Checks for September 2024
 - 7) Voids for September 2024
 - c. SASED Governance
 - 1) Approve the Vision Program Request for the Goalball Tournament on October 23, 2024.
 - 2) Approve the Project SEARCH at CDH Memorandum of Understanding
6. **Approval of Minutes**
 - a. Approve the Open Session and Closed Session Minutes from 9-18-24 Board of Directors Meeting
7. **Discussion with Action Items**
 - a. Approve the usage of the SASED Medicaid Cost Settlement Funds to offset SASED tuition costs.
8. **Discussion**
 - a. Facility Planning
9. **Executive Director Topics**
 - a. SASED SY24-25 Enrollment
 - b. Human Resources Staffing Update
 - c. SASED Strategic Plan Updates
 - d. 2024-25 SASED Board Committees Finalization
 - e. SY24-25 Classroom Lease Agreements Addendum Update
10. **Convene into Closed Session**
 - a. To convene in closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a

park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2c1

- b. To convene in closed session to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more class of employees. 5 ILCS 120/2c2
- c. To convene in closed session to discuss minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

11. **Reconvene into Open Session**

12. **Action Items from Closed Session**

- a. Action on Termination of Support Staff Employee

13. **Adjournment**



PROPOSED PERSONNEL ACTION

1. Resignations/Retirements/Terminations – Administrative Staff

<u>Name</u>	<u>Position</u>	<u>Funding Source</u>	<u>Initial Employment Date</u>	<u>Last Day Worked</u>	<u>Reason</u>
Guyer, Gina	Technology Coordinator SASED Admin. Center	Local Funds	7/1/2021	9/20/2024	Accepted another position

2. Resignations/Retirements/Terminations – Licensed Staff

Nuellen, Danielle	Behavior Management Specialist Pathways/Southeast	Tuition	8/1/2022	10/10/2024	Personal reasons
Vandercar, Patricia	Teacher/VI Albright	Tuition	8/10/2022	6/3/2025	Retiring

3. Resignations/Retirements/Terminations – Educational Support Staff

Johnson, Jonah	Teacher Assistant Pathways/Southeast	Tuition	12/14/2023	10/9/2024	Terminated by Administration
Mojica, Israel	Maintenance Help Temporary/Timesheet SASED Programs	Local Funds	8/15/2024	9/5/2024	No longer need additional help

4. Appointments – Administrative Staff

<u>Name</u>	<u>Position</u>	<u>Funding Source</u>	<u>Initial Employment Date</u>	<u>Hourly Rate</u>	<u>Salary</u>
Bild, Stephan	Program Administrator (Timesheet) .40 F.T.E. Pathways/Southeast	Tuition	10/2/2024	\$125.00	
Davoren, Colleen	Interim Technology Director (Timesheet) SASED Admin. Center	Local Funds	9/11/2024	\$150.00	

5. Appointments – Licensed Staff

Erdmann, Paul	Permanent Substitute Teacher/SMNP & Transition Programs	Tuition	9/16/2024		\$45,690.00 Prorated from \$52,874.00
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6. Appointments – Registered Staff

Dipping, Michelle	Occupational Therapist .40 F.T.E.	User Fee Member Dists.	9/19/2024		\$31,160.36 Prorated from \$86,040.00
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7. Appointments – Educational Support Staff

Rua Medina, Angela	Registered Behavior Technician SLE Program	Tuition	10/10/2024	\$21.13
Walther, Mya	1:1 Teacher Assistant	User Fee Dist. #89	10/7/2024	\$17.61

8. Change of Employment Status – Education Support Staff

<u>Name</u>	<u>Position</u>	<u>Funding Source</u>	<u>Initial Employment Date</u>	<u>Hourly Rate</u>	<u>Salary</u>
Crites, Glen	From: Bus Driver SASED Programs	Tuition	9/3/2021	\$18.74	
	To: Teacher Assistant Pathways/Southeast	Tuition	9/26/2024	\$17.61	

NOTE: The Administration assures the Board that all of the above salaries are within Board approved ranges and/or schedules.



FOR INFORMATION ONLY

1. Leave of Absence/FMLA – Registered Staff

<u>Name</u>	<u>Position</u>	<u>Length of Leave</u>
Barker, Janet	Occupational Therapist OT/PT Program	10/11/2024 – 10/19/2024

2. Leave of Absence/FMLA – Educational Support Staff

Gerus, Dana	HR Assistant SASED Admin. Center	10/3/2024 – 10/11/2024
Richardson, Patricia	Teacher Assistant/SLE Willowbrook	9/30/2024 - Intermittent
Uhren, Ena	Teacher Assistant Transition	12/5/2024 – 1/3/2025

Gina Guyer
Technology Coordinator
SASED
9/16/24

Kim Dryier
Executive Director
SASED

Dear Dr. Dryier,

I am writing to formally resign from my position as Technology Coordinator at SASED, effective September 23rd, 2024.

This was not an easy decision, as I have truly enjoyed my time working here and have gained invaluable skills and experience. I am deeply grateful for the opportunities to learn and grow.

After much reflection, I have decided to renew a path in education, taking on a teaching role where I can apply my passion for learning in a classroom setting. While I am excited about this next chapter, I will always appreciate the impact this role has had on my professional development.

Please know that I will do everything I can to ensure a smooth transition during my remaining time here. If there is anything further I can assist with, I would be happy to help.

Sincerely,
Gina Guyer
SASED

----- Forwarded message -----

From: Patricia Vandercar <pvandercar@sased.org>

Date: Fri, Oct 4, 2024 at 11:08 AM

Subject: retirement

To: Julie Grohn <jgrohn@sased.org>, Amy Gebre <agebre@sased.org>

Julie,

Please be informed that I am retiring from my teaching position at the end of the 2024-2025 school year and I request not to be evaluated.

Patricia Vandercar

----- Forwarded message -----

From: **Danielle Nuellen** <daniellenuellen@gmail.com>

Date: Thu, Oct 10, 2024 at 2:48 PM

Subject: Resignation

To: Julie Grohn <jgrohn@sased.org>

Good afternoon,

This email serves as notice of my resignation, effective immediately, October 10, 2024.

Please let me know if there's any additional information that you need from me.

Thank you,

Danielle Nuellen



PROPOSED PERSONNEL ACTION – CONTRACT STAFF

1. Resignations/Retirements/Terminations – Educational Support Staff - Contracted

<u>Name</u>	<u>Position</u>	<u>Funding Source</u>	<u>Initial Employment Date</u>	<u>Last Day Worked</u>	<u>Reason</u>
Augusty, Debra	1:1 MATA Transition - Amergis	User Fee Dist. #202	08/15/2024	08/18/2024	Personal reasons
Daniels, Jacinda	1:1 Teacher Assistant SLE - Amergis	User Fee Dist. #68	08/22/2024	09/11/2024	Personal reasons
Hatchett, Jailan	1:1 Teacher Assistant SLE - Amergis	User Fee Dist. #60	08/16/2024	09/19/2024	Personal reasons
Sodhi, Navjot	1:1 MATA Transition - Amergis	User Fee Dist. #202	08/15/2024	09/27/2024	Personal reasons

2. Appointments – Educational Support Staff - Contracted

<u>Name</u>	<u>Position</u>	<u>Funding Source</u>	<u>Initial Employment Date</u>	<u>Hourly Rate</u>	<u>Salary</u>
Bass, Tierra	1:1 Teacher Assistant SLE - Amergis	User Fee Dist. #202	09/30/2024	\$ 40.00	
Campbell, Concheda	Teacher Assistant SLE - Amergis	Tuition	10/01/2024	\$ 40.00	
Jackson Moore, Marijae	1:1 Teacher Assistant SLE - Amergis	User Fee Dist. #88	09/30/2024	\$ 40.00	
Lee, Briana	1:1 Teacher Assistant SLE - Amergis	User Fee Dist. #20	09/23/2024	\$ 40.00	
Lemenaite, Julia	1:1 MATA SMNP- MX Healthcare	User Fee Dist. #58	09/18/2024	\$ 77.25	
McDaniel, Nikita	1:1 Teacher Assistant SLE - Amergis	User Fee Dist. #68	10/07/2024	\$ 40.00	
Nwalozie, Aisha	1:1 MATA SMNP- MX Healthcare	User Fee Dist. #58	09/10/2024	\$ 82.40	
Passalacqua, Stefania	1:1 Teacher Assistant SLE - BW	User Fee Dist. #34	9/25/2024	\$ 48.00	
Smith, LaTasha	1:1 Teacher Assistant SLE - BW	User Fee Dist. #180	10/07/2024	\$ 48.00	



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2. Appointments – Educational Support Staff - Contracted

Name	Position	<u>Funding</u> Source	<u>Initial</u> <u>Employment</u> Date	<u>Hourly</u> Rate	Salary
Zanderson, Melissa	1:1 MATA SMNP- MX Healthcare	User Fee Dist. #68	09/19/2024	\$ 87.55	

NOTE: The Administration assures the Board that all of the above salaries are within Board approved ranges and/or schedules.

School Association for Special Education in DuPage County

Budget Report (accrual basis)

For the Month Ending September 2024

<u>Revenues</u>	<u>Original Budget</u>	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>Encumbered</u>	<u>Unexpended Budget Balance</u>	<u>% of Budget</u>	<u>% of Budget (prior year)</u>
Tuition and Fees	\$ 34,639,685	\$ (146,200)	\$ 17,800,088		\$ 16,839,597	51.4%	51.2%
State Revenue	\$ 3,017,420	\$ 255,070	\$ 509,823		\$ 2,507,597	16.9%	16.0%
Federal Revenue	\$ 404,923	\$ 103,605	\$ 129,874		\$ 275,049	32.1%	78.2%
Medicaid Revenue	\$ 330,000	\$ -	\$ 617,030				
Grant Revenue	\$ 826,000	\$ 70,390	\$ 97,916		\$ 728,084	11.9%	7.4%
Total Revenues	\$ 39,218,028	\$ 282,865	\$ 19,154,731		\$ 20,350,327	48.8%	46.9%
Expenditures							
Payroll	\$ 22,871,957	\$ 1,877,610	\$ 2,683,628	\$19,223,549	\$ 20,188,329	11.7%	11.9%
Benefits	\$ 5,473,222	\$ 412,662	\$ 555,685	\$ 4,290,778	\$ 4,917,537	10.2%	9.2%
Purchased Services	\$ 10,214,328	\$ 233,671	\$ 989,621	\$ 520,513	\$ 9,224,707	9.7%	10.4%
Supplies	\$ 702,324	\$ 62,294	\$ 199,269	\$ 45,574	\$ 503,055	28.4%	17.1%
Capital Outlay	\$ 2,096,425	\$ 13,108	\$ 59,469	\$ 37,017	\$ 2,036,956	2.8%	16.4%
Medicaid Flow Through	\$ -	\$ 14,305	\$ 214,149	\$ -			
Equipment	\$ 128,339	\$ 1,868	\$ 4,999	\$ 10,617	\$ 123,340	3.9%	24.9%
Total Expenses	\$ 41,486,595	\$ 2,615,518	\$ 4,706,821	\$24,128,048	\$ 36,993,923	10.8%	11.5%

Total FYTD revenue when compared to current budget is at 48.8%

Revenues were comprised of EBF and ESSER funds

Total FYTD expenditure when compared to current budget is at 10.8%

Expenditures were comprised primarily of salaries, benefits, and contract staff

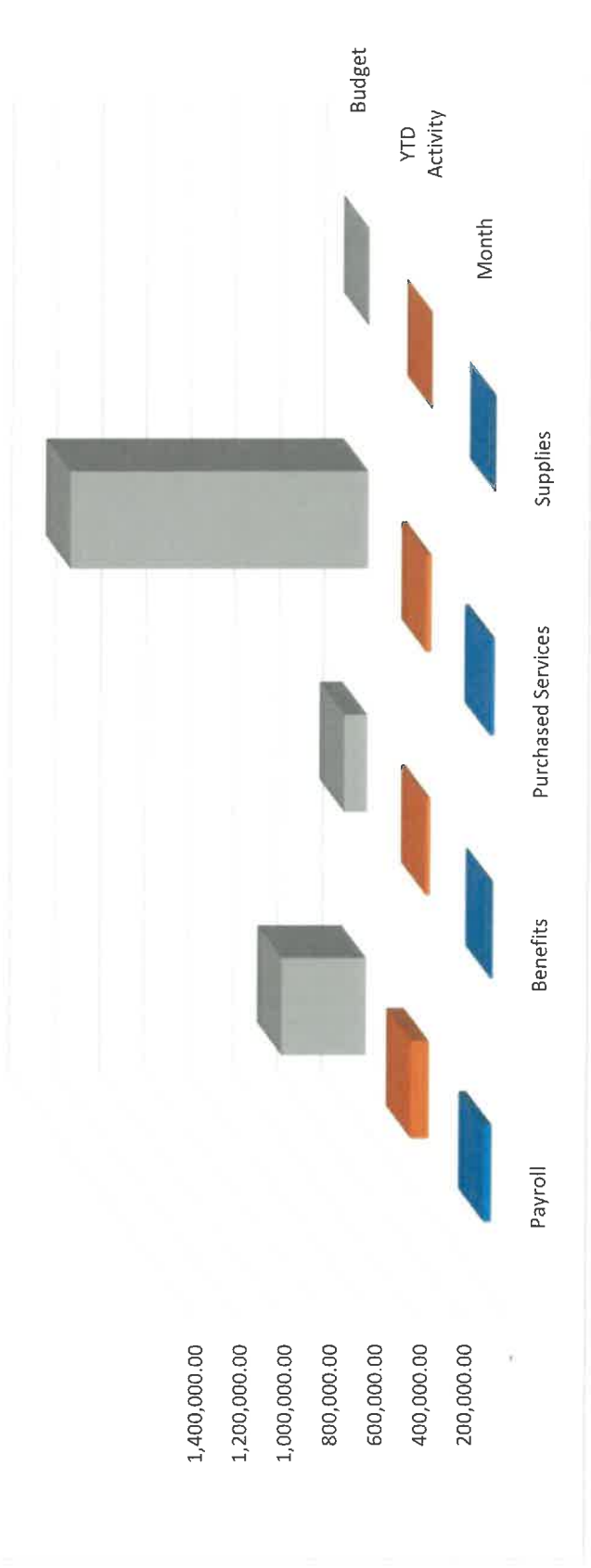
**SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
MONTHLY EXPENDITURE REPORTING**

30-Sep-24

EXTERNAL GRANT PROGRAMS

<u>Program</u>	<u>Sep-24 Monthly Activity</u>	<u>2024-25 FYTD Activity</u>	<u>2024-25 Original Budget</u>	<u>% YTD</u>
Payroll	32,603.00	79,949.00	376,106.00	<u>21.3%</u>
Benefits	7,897.00	17,831.00	102,055.00	<u>17.5%</u>
Purchased Services	18,359.00	22,362.00	1,333,314.00	<u>1.7%</u>
Supplies	132.00	164.00	3,984.00	<u>4.1%</u>
Total	<u>58,991.00</u>	<u>120,306.00</u>	<u>1,815,459.00</u>	<u>6.6%</u>

EXTERNAL GRANT EXPENDITURES



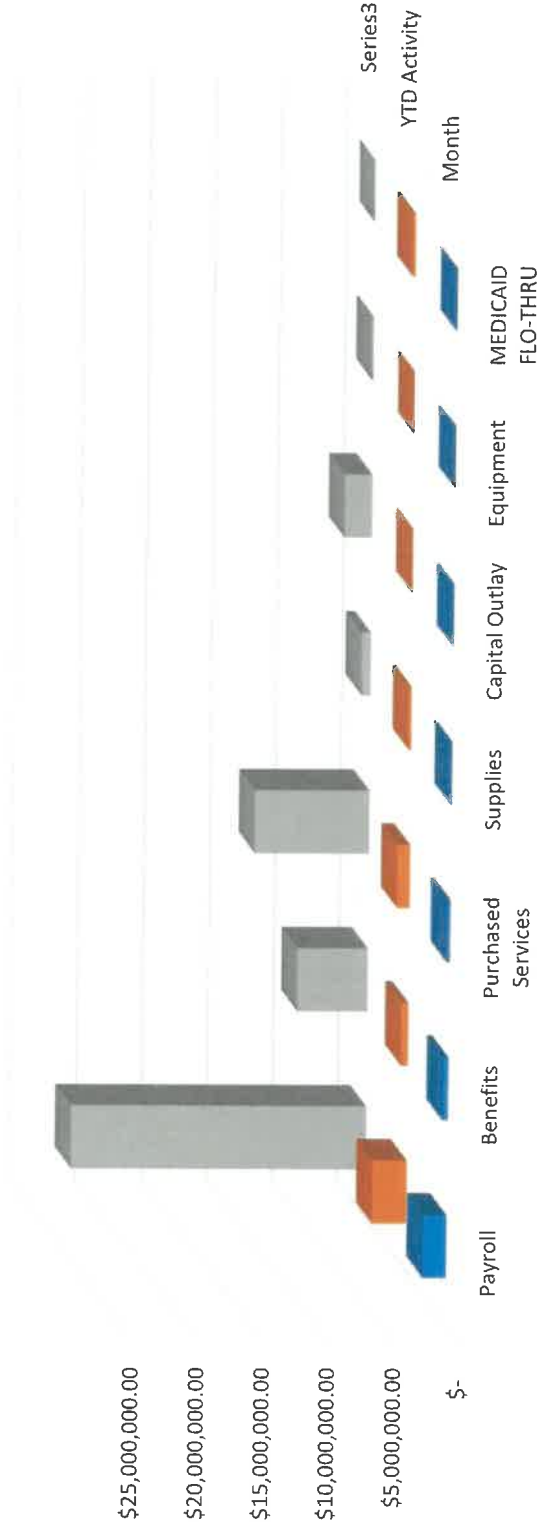
SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY MONTHLY EXPENDITURE REPORTING

30-Sep-24

SASED PROGRAMS

	Program	Sep-24 Monthly Activity	2024-25 FYTD Activity	2024-25 Original Budget	% YTD
(1)	Payroll	\$ 1,845,006.00	\$ 2,603,904.00	\$ 22,495,851.00	<u>11.6%</u>
(2)	Benefits	\$ 404,765.00	\$ 537,858.00	\$ 5,371,167.00	<u>10.0%</u>
(3)	Purchased Services	\$ 215,312.00	\$ 967,262.00	\$ 8,739,782.00	<u>11.1%</u>
(4)	Supplies	\$ 62,162.00	\$ 198,815.00	\$ 698,340.00	<u>28.5%</u>
(5)	Capital Outlay	\$ 13,108.00	\$ 59,469.00	\$ 2,096,425.00	<u>2.8%</u>
(7)	Equipment	\$ 1,868.00	\$ 4,999.00	\$ 128,339.00	<u>3.9%</u>
(6)	MEDICAID FLO-THRU	\$ 14,305.00	\$ 214,149.00	\$ -	<u>11.6%</u>
		<u>\$ 2,556,526.00</u>	<u>\$ 4,586,456.00</u>	<u>\$ 39,529,904.00</u>	

SASED PROGRAM EXPENDITURES

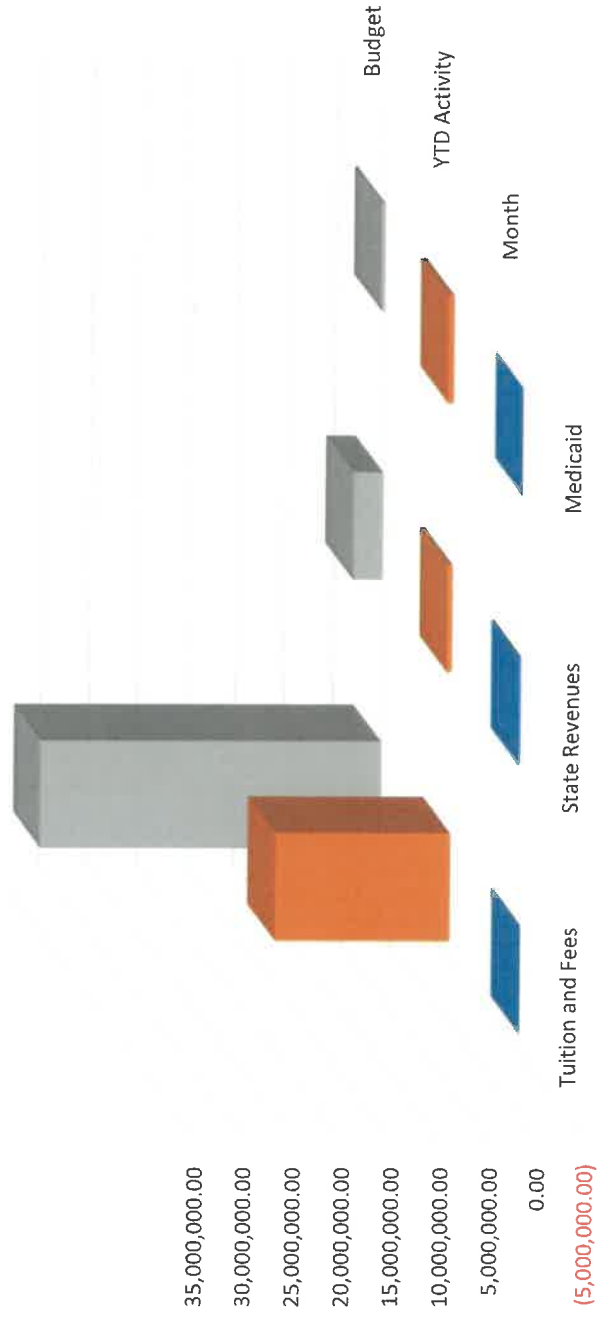


**SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
MONTHLY REVENUE REPORTING
30-Sep-24**

SASED PROGRAMS

<u>Program</u>	<u>Sep-24</u>	<u>2024-25</u>	<u>2024-25</u>	<u>%</u>
	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>Original Budget</u>	<u>YTD</u>
Tuition and Fees	(165,060.32)	17,806,060.27	34,884,985.00	51.0%
State Revenues	254,510.00	509,020.00	3,014,420.00	16.9%
Medicaid	0.00	617,030.06	330,000.00	187.0%
Total	89,449.68	18,932,110.33	38,229,405.00	49.5%

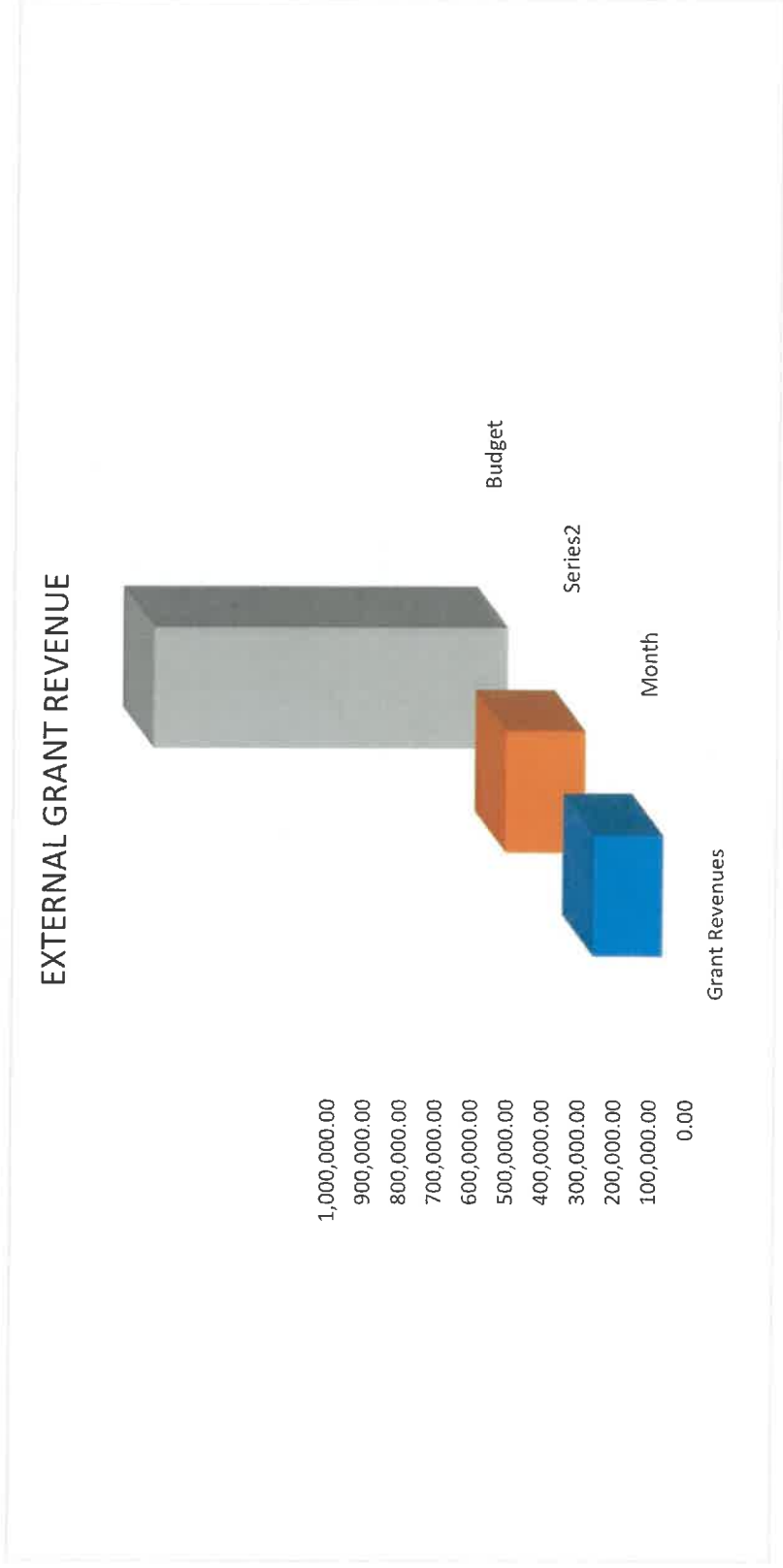
SASED PROGRAM REVENUE



**SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
MONTHLY REVENUE REPORTING
30-Sep-24**

EXTERNAL GRANT PROGRAMS

<u>Program</u>	<u>Sep-24</u>	<u>2024-25</u>	<u>2024-25</u>	<u>%</u>
<u>Grant Revenues</u>	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>Original Budget</u>	<u>YTD</u>
	<u>193,415.42</u>	<u>222,620.68</u>	<u>988,623.00</u>	<u>22.5%</u>



School Association for Special Education in DuPage County
Treasurer's Report
September 30, 2024

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>A + B + C + D</u>
	EDUCATION FUND	SELF FUNDED MEDICAL INSUR	SELF FUNDED DENTAL INSUR	FSA	TOTAL EDUCATION FUND
CASH ACTIVITY REPORT					
Beginning Balance	8,266,166.67	(570,454.11)	374,956.12	(19,155.59)	8,051,513.09
Investments					
August activity	13080.86				13,080.86
Interest Earned					
Gains/(Losses) on Sales of Securities	99,767.72	(91,139.45)	(13,853.29)	5,225.02	-
Record Health Fund Transfers	6,146,547.31	1,886.48	1,740.84	(3,721.95)	6,146,452.68
Cash Receipts	(956,951.36)				(956,951.36)
Cash Disbursements - General	(1,877,608.42)				(1,877,608.42)
- Payroll					
Subtotal	<u>3,424,836.11</u>	<u>(89,252.97)</u>	<u>(12,112.45)</u>	<u>1,503.07</u>	<u>3,324,973.76</u>
Ending Balance	<u>11,691,002.78</u>	<u>(659,707.08)</u>	<u>362,843.67</u>	<u>(17,652.52)</u>	<u>11,376,486.85</u>
Investment - Demand Deposit - Fifth Third Bank	7,248,435.08	(661,593.56)	361,102.83	(13,930.57)	6,934,013.78
IL School District Liquid Asset Fund	22,636.12				22,636.12
Fifth Third Securities	4,419,836.95				4,419,836.95
	<u>11,690,908.15</u>	<u>(661,593.56)</u>	<u>361,102.83</u>	<u>(13,930.57)</u>	<u>11,376,486.85</u>

Rachel Womawski

Rachel Wisniewski, Treasurer

SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY
 SCHEDULE OF INVESTMENTS
 9/30/2024

EDUCATION FUND	AMOUNT	INTEREST RATE	TERM	LOCATION	Security/Collateralization
PMA IL School District Liquid Asset Fund					
Depository Accounts - Liquid	22,636.12	0.482%	Money Market	ISDLAF	Money Market Mutual Fund
Depository Accounts - Liquid - DuPage West Cook	22,636.12	0.482%	Money Market	ISDLAF	Money Market Mutual Fund
FIFTH THIRD BANK					
Depository and Demand Deposit Accounts	7,248,435.08	0.65%	N/A	Fifth Third Bank	Collateralized Deposit
Demand Deposit - Health Insurance Reserves	(336,419.11)	0.65%	N/A	Fifth Third Bank	Collateralized Deposit
Demand Deposit - Health Insurance Reserves	21,997.81	0.65%	N/A	Fifth Third Bank	Collateralized Deposit
	6,934,013.78				
FIFTH THIRD SECURITIES					
Cash & Cash Equivalents	1,704,836.95	Varies	Money Market	Fifth Third Securities, Custodian	Money Market Mutual Fund
Certificates of Deposit - short-term		Varies	Various, < 1 yr	Fifth Third Securities, Custodian	FDIC Insured
Certificates of Deposit - long-term	1,715,000.00	Varies	Various, > 1 yr	Fifth Third Securities, Custodian	FDIC Insured
U S Treasuries - short-term		Varies	Various	Fifth Third Securities, Custodian	US Gov't. Obligation
U S Treasuries - long term	500,000.00	Varies	Various	Fifth Third Securities, Custodian	US Gov't. Obligation
U S Agencies - Short term		Varies	Various	Fifth Third Securities, Custodian	"Full faith and credit of US..."
U S Agencies - long term	500,000.00	Varies	Various	Fifth Third Securities, Custodian	"Full faith and credit of US..."
Corporate Bonds	-				
Municipal Bonds	-				
Other assets, including prepaid interest	-				
	4,419,836.95				
	11,376,486.85	TOTAL			

GROSS PAYROLL

September 2024 \$ 1,877,608.42

TOTAL SALARY	:	1,877,608.42
TOTAL DEDUCTIONS	:	643,196.75
TOTAL EMPLOYEES	:	331

***** End of report *****

*****PAYROLL TOTALS*****				*****EMPLOYEE COUNTS*****	
	FEDERAL	STATE	MEDICARE		
TOTAL GROSS PAY :	942,470.59	942,470.59	942,470.59	TOTAL EMPLOYEES :	324
TOTAL TSA'S - BEFORE TAX :	20,755.05	20,755.05	0.00	TOTAL FEMALE EMPLOYEES:	285
TOTAL TAX SHELTERED RETIREMENT:	64,831.98	64,831.98	0.00	TOTAL MALE EMPLOYEES :	39
TOTAL OTHER BEF TAX DEDUCTIONS:	58,747.50	58,747.50	58,747.50	TOTAL FACULTY MEMBERS :	143
TOTAL TAXABLE BENEFITS :	23.00	23.00	23.00		
TOTAL TAXABLE GROSS :	798,159.06	798,159.06	883,746.09		

*****DEDUCTION/BENEFIT LEGEND*****

Deduction	Benefit
Retax: D = Federal	Taxable: D = Federal
S = State	S = State
F = FICA/Medicare	F = FICA/Medicare
I = IMRF	T = TRS
	I = IMRF

* = Reimbursed

***** End of report *****

REPORT OF DEDUCTIONS/BENEFITS BY CATEGORY

*****TOTAL*****			*****DEDUCTION*****		*****BENEFIT*****	
CATEGORY	CODE	DESCRIPTION	AMOUNT	BASE GROSS	AMOUNT	BASE GROSS
AMOUNT	BASE GROSS					
TSA-BEFORE TAX	AI	EQUITABLE 457 P	3,973.00			
	AJ	TRUST 403B PLA	4,075.00			
	AJP	TRUST 403B PLA	11,934.15	124,193.31		
	TRS03	TRS SSP PRETAX	300.00			
	TRSP3	TRSP03 SSP PRE	303.39	11,624.90		
TSA-BEFORE TAX	TOTAL		20,585.54	135,818.21		
20,585.54	135,818.21					

*****PAYROLL TOTALS*****				*****EMPLOYEE COUNTS*****	
	FEDERAL	STATE	MEDICARE		
TOTAL GROSS PAY	935,137.83	935,137.83	935,137.83	TOTAL EMPLOYEES	330
TOTAL TSA'S - BEFORE TAX	20,585.54	20,585.54	0.00	TOTAL FEMALE EMPLOYEES:	291
TOTAL TAX SHELTERED RETIREMENT:	65,488.35	65,488.35	0.00	TOTAL MALE EMPLOYEES :	39
TOTAL OTHER BEF TAX DEDUCTIONS:	59,669.97	59,669.97	59,669.97	TOTAL FACULTY MEMBERS :	145
TOTAL TAXABLE BENEFITS	23.00	23.00	23.00		
TOTAL TAXABLE GROSS	789,416.97	789,416.97	875,490.86		

*****DEDUCTION/BENEFIT LEGEND*****

Reduction	Benefit
Retax: D = Federal	Taxable: D = Federal
S = State	S = State
F = FICA/Medicare	F = FICA/Medicare
I = IMRF	T = TRS
	I = IMRF

= Reimbursed

***** End of report *****

PAYROLL LIABILITIES

September 2024 \$ 629,245.67

9/13/2024 Payroll Accounts Payable Check Register

<u>Check #</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>	
242500262	SASED EDUCATION ASSOCIATION	9/13/2024	\$3,853.60	
242500263	SASED SUPPORT STAFF ASSOCIATION	9/13/2024	\$717.29	
			2 ACH Check(s) For a Total of	\$4,570.89
104531	STATE DISBURSEMENT UNIT	9/13/2024	\$172.26	
104532	STATE DISBURSEMENT UNIT	9/13/2024	\$860.35	
			2 Computer Check(s) For a Total of	\$1,032.61
202400070	ILLINOIS DEPT OF REVENUE	9/13/2024	\$38,757.29	
202400073	TEACHERS RETIREMENT (2.2%)	9/13/2024	\$3,107.88	
202400074	TEACHERS RETIREMENT SYSTEM	9/13/2024	\$48,225.81	
202400075	THIS (TRS HEALTH) FUND	9/13/2024	\$8,412.68	
202400076	MB FINANCIAL (FEDERAL)	9/13/2024	\$73,417.94	
202400077	MB FINANCIAL BANK (FICA-E)	9/13/2024	\$36,440.22	
202400078	MB FINANCIAL BANK (FICA-W)	9/13/2024	\$36,440.22	
202400079	THE OMNI GROUP	9/13/2024	\$3,973.00	
202400080	TRUSTAGE	9/13/2024	\$23,531.09	
202400081	TEACHERS RETIREMENT SYSTEM SSP	9/13/2024	\$1,575.70	
			10 Wire Transfer Check(s) For a Total of	\$273,881.83
			2 ACH Checks For a Total of	\$4,570.89
			2 Computer Checks For a Total of	\$1,032.61
			Total for 14 Manual, Wire Tran, ACH & Computer Checks	\$279,485.33
			Net Amount	\$279,485.33
10	EDUCATION FUND			\$279,485.33

9/30/2024 Payroll Accounts Payable Check Register

<u>Check #</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
242500264	DIAMOND, NANETTE	9/30/2024	\$600.00
242500265	MARTIN, CHRISTINE L	9/30/2024	\$400.00
242500266	SASED EDUCATION ASSOCIATION	9/30/2024	\$4,059.46
242500267	SASED SUPPORT STAFF ASSOCIATION	9/30/2024	\$761.03
242500268	SCHROEDER, LYNN A	9/30/2024	\$600.00
242500269	SMITH, LISA	9/30/2024	\$600.00
		6 ACH Check(s) For a Total of	\$7,020.49
104533	STATE DISBURSEMENT UNIT	9/30/2024	\$172.26
104534	STATE DISBURSEMENT UNIT	9/30/2024	\$860.35
104535	THIELSEN, MYRA LYNN	9/30/2024	\$600.00
		3 Computer Check(s) For a Total of	\$1,632.61
202400082	ILLINOIS DEPT OF REVENUE	9/30/2024	\$38,292.86
202400085	TEACHERS RETIREMENT (2.2%)	9/30/2024	\$3,219.23
202400086	TEACHERS RETIREMENT SYSTEM	9/30/2024	\$49,954.24
202400087	THIS (TRS HEALTH) FUND	9/30/2024	\$8,714.22
202400088	MB FINANCIAL (FEDERAL)	9/30/2024	\$72,026.17
202400089	MB FINANCIAL BANK (FICA-E)	9/30/2024	\$34,672.73
202400090	MB FINANCIAL BANK (FICA-W)	9/30/2024	\$34,672.73
202400091	THE OMNI GROUP	9/30/2024	\$3,973.00
202400092	TRUSTAGE	9/30/2024	\$24,402.45
202400093	TEACHERS RETIREMENT SYSTEM SSP	9/30/2024	\$1,573.81
202400094	ILLINOIS DEPT OF REVENUE	9/30/2024	\$114.86
202400095	TEACHERS HEALTH INSURANCE SECURITY (THIS) FUND	9/30/2024	\$400.00
202400110	ILLINOIS DEPT OF REVENUE	9/30/2024	(\$7.11)
202400113	MB FINANCIAL (FEDERAL)	9/30/2024	\$0.00
202400114	MB FINANCIAL BANK (FICA-E)	9/30/2024	(\$80.46)
202400115	MB FINANCIAL BANK (FICA-W)	9/30/2024	(\$80.46)
202400116	ILLINOIS DEPT OF REVENUE	9/30/2024	\$7.11
202400119	MB FINANCIAL (FEDERAL)	9/30/2024	\$0.00
202400120	MB FINANCIAL BANK (FICA-E)	9/30/2024	\$33.34
202400121	MB FINANCIAL BANK (FICA-W)	9/30/2024	\$33.34
202400071	IMRF (EMPLOYEES CONT)	9/13/2024	\$20,749.00
202400072	IMRF (EMPLOYERS CONT)	9/13/2024	\$15,012.50
202400083	IMRF (EMPLOYEES CONT)	9/30/2024	\$19,488.49
202400084	IMRF (EMPLOYERS CONT)	9/30/2024	\$13,997.28
202400111	IMRF (EMPLOYEES CONT)	9/30/2024	(\$60.99)
202400112	IMRF (EMPLOYERS CONT)	9/30/2024	(\$49.74)
202400117	IMRF (EMPLOYEES CONT)	9/30/2024	\$26.79
202400118	IMRF (EMPLOYERS CONT)	9/30/2024	\$21.85
202400123	IMRF (EMPLOYEES CONT)	9/30/2024	\$118.96
202400124	IMRF (EMPLOYERS CONT)	9/30/2024	\$97.02
202400132	IMRF (EMPLOYEES CONT)	9/30/2024	(\$118.96)
202400133	IMRF (EMPLOYERS CONT)	9/30/2024	(\$97.02)

32 Wire Transfer Check(s) For a Total of	\$341,107.24
6 ACH Checks For a Total of	\$7,020.49
3 Computer Checks For a Total of	\$1,632.61
Total for 41 Manual, Wire Tran, ACH & Computer Checks	\$349,760.34
Net Amount	\$349,760.34

10 EDUCATION FUND

BILLS PAYABLE LIST – FLOW THROUGH

October 2024 \$ 528,855.45

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>		
<u>DATE</u>	<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
10/17/2024	104548	WEST CHICAGO SCHOOL	Fee for Service May 2024 Voucher 4138D588	32,663.65
10/17/2024	104548	WEST CHICAGO SCHOOL	Adminstrative Outrach April-June 2024	46,183.81
10/17/2024	104549	WINFIELD SCHOOL DIST	Fee for Service May 2024 Voucher 4138D588	477.32
10/17/2024	104549	WINFIELD SCHOOL DIST	Adminstrative Outrach April-June 2024	1,572.15
10/17/2024	104550	WESTMONT CUSD #201	Fee for Service May 2024 Voucher 4138D588	552.65
10/17/2024	104550	WESTMONT CUSD #201	Adminstrative Outrach April-June 2024	9,652.11
			Totals for checks	91,101.69

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
17	MEDICAID SUB FUND	0.00	0.00	91,101.69	91,101.69
***	Fund Summary Totals ***	0.00	0.00	91,101.69	91,101.69

***** End of report *****

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
10/17/2024	242500271	KEENEYVILLE DISTRICT	Fee for Service May 2024 Voucher 4138D588	12,808.66
10/17/2024	242500271	KEENEYVILLE DISTRICT	Adminstrative Outreach April-June 2024	19,084.96
10/17/2024	242500272	BENJAMIN SCHOOL DIST	Fee for Service May 2024 Voucher 4138D588	4,093.23
10/17/2024	242500272	BENJAMIN SCHOOL DIST	Adminstrative Outrach April-June 2024	2,873.81
10/17/2024	242500273	DUPAGE COUNTY SCHOOL	Fee for Service May 2024 Voucher 4138D588	47,928.47
10/17/2024	242500273	DUPAGE COUNTY SCHOOL	Adminstrative Outrach April-June 2024	33,731.92
10/17/2024	242500274	SALT CREEK SCHOOL DI	Fee for Service May 2024 Voucher 4138D588	2,050.07
10/17/2024	242500274	SALT CREEK SCHOOL DI	Adminstrative Outrach April-June 2024	3,635.25
10/17/2024	242500275	DOWNERS GROVE DISTRI	Fee for Service May 2024 Voucher 4138D588	3,225.70
10/17/2024	242500275	DOWNERS GROVE DISTRI	Adminstrative Outrach April-June 2024	21,761.40
10/17/2024	242500276	MAERCKER DISTRICT #6	Fee for Service May 2024 Voucher 4138D588	12,432.94
10/17/2024	242500276	MAERCKER DISTRICT #6	Adminstrative Outrach April-June 2024	8,612.99
10/17/2024	242500277	CASS SCHOOL DISTRICT	Fee for Service May 2024 Voucher 4138D588	4,804.74
10/17/2024	242500277	CASS SCHOOL DISTRICT	Adminstrative Outrach April-June 2024	3,607.26
10/17/2024	242500278	CENTER CASS DISTRICT	Fee for Service May 2024 Voucher 4138D588	2,835.89
10/17/2024	242500278	CENTER CASS DISTRICT	Adminstrative Outrach April-June 2024	3,363.54
10/17/2024	242500279	WOODRIDGE DISTRICT #	Fee for Service May 2024 Voucher 4138D588	49,669.11
10/17/2024	242500279	WOODRIDGE DISTRICT #	Adminstrative Outrach April-June 2024	24,937.72
10/17/2024	242500280	DUPAGE HS DISTRICT #	Fee for Service May 2024 Voucher 4138D588	30,136.66
10/17/2024	242500280	DUPAGE HS DISTRICT #	Adminstrative Outrach April-June 2024	11,731.91
10/17/2024	242500281	COMMUNITY HS DISTRIC	Fee for Service May 2024 Voucher 4138D588	7,285.24
10/17/2024	242500281	COMMUNITY HS DISTRIC	Adminstrative Outrach April-June 2024	10,892.47
10/17/2024	242500282	COMMUNITY HS DIST #9	Fee for Service May 2024 Voucher 4138D588	16,360.68
10/17/2024	242500282	COMMUNITY HS DIST #9	Adminstrative Outrach April-June 2024	16,706.80
10/17/2024	242500283	COMMUNITY CONSOLIDAT	Fee for Service May 2024 Voucher 4138D588	2,296.12
10/17/2024	242500283	COMMUNITY CONSOLIDAT	Adminstrative Outrach April-June 2024	8,787.69
10/17/2024	242500284	LISLE CUSD #202	Fee for Service May 2024 Voucher 4138D588	10,788.30
10/17/2024	242500284	LISLE CUSD #202	Adminstrative Outrach April-June 2024	11,752.89

CHECK		CHECK		INVOICE		AMOUNT
DATE	NUMBER	VENDOR		DESCRIPTION		
10/17/2024	242500285	ELMHURST	CUSD #205	Fee for Service May 2024		28,501.14
				Voucher 4138D588		
10/17/2024	242500285	ELMHURST	CUSD #205	Adminstrative Outrach		21,056.20
				April-June 2024		
Totals for checks						437,753.76

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
17	MEDICAID SUB FUND	0.00	0.00	437,753.76	437,753.76
***	Fund Summary Totals ***	0.00	0.00	437,753.76	437,753.76

***** End of report *****

BILLS PAYABLE LIST – GRANTS

October 2024 \$ 57,106.92

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	
<u>DATE</u>	<u>NUMBER</u> <u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
10/17/2024	104551 COMMUNITY SCHOOL DIS		0.00
10/17/2024	104552 COMMUNITY SCHOOL DIS	Wheaton Warrenville South South STEP outcome reimbursement for vocational purchase (per 09/04/24 request)	6,229.60
10/17/2024	104552 COMMUNITY SCHOOL DIS	Wheaton North STEP outcome reimbursement for vocational purchases (per 09/04/24 request)	667.41
10/17/2024	104552 COMMUNITY SCHOOL DIS	Wheaton Transition DRS STEP outcome reimbursement for vocational purchases (per 09/04/2024 request)	528.39
10/17/2024	104552 COMMUNITY SCHOOL DIS	Wheaton North STEP outcome reimbursement for vocational purchases (per 07/08/2024 request)	61.98
10/17/2024	104552 COMMUNITY SCHOOL DIS	Wheaton Warrenville South South STEP outcome reimbursement for vocational purchase (per 07/08/24 request)	494.85
10/17/2024	104552 COMMUNITY SCHOOL DIS	Wheaton Transitions DRS STEP outcome reimbursement for vocational purchases (per 07/08/2024 request)	2,145.07
		Totals for checks	10,127.30

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	0.00	0.00	10,127.30	10,127.30
***	Fund Summary Totals ***	0.00	0.00	10,127.30	10,127.30

***** End of report *****

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	
<u>DATE</u>	<u>NUMBER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>
10/17/2024	242500286	COMMUNITY HS DISTRIC	Community HS District #94 STEP outcome reimbursement for PAES Lab & Subscription reimbursement for vocational purchases (per 08/19/2024 request)
			44,875.00
10/17/2024	242500286	COMMUNITY HS DISTRIC	Community HS District #94 STEP outcome reimbursement for Flip Fold Shirt & Laundry Folders (4) Per 08/19/2024 request
			159.96
10/17/2024	242500287	BAIN, AMY	September 2024 Travel for Amy Bain
			257.04
10/17/2024	242500288	KREMER, ANN	September 2024 Travel for Ann Kremer
			563.22
10/17/2024	242500289	REISING RECHNER, PAM	September 2024 Travel for Pamela Reising Rechner
			501.95
10/17/2024	242500290	ROPARS, EMILY	September 2024 Travel for Emily Ropars
			218.45
10/17/2024	242500291	TOKAT, TALIN	September 2024 Travel for Talin Tokat
			404.00
			Totals for checks
			46,979.62

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	0.00	0.00	46,979.62	46,979.62
***	Fund Summary Totals ***	0.00	0.00	46,979.62	46,979.62

***** End of report *****

BILLS PAYABLE LIST – SASSED PROGRAMS

October 2024 \$ 1,030,401.99

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
10/17/2024	104553	WINFIELD SCHOOL DIST	SASED Student Meals August 2024	607.02
10/17/2024	104554	WESTMONT CUSD #201	SASED Student Meals August 2024	805.92
10/17/2024	104555	2AXEND, LLC	SCHOOL PSCYH CONTRACT INV #2365	750.00
10/17/2024	104556	2XL POWERLIFTING LLC	Adaptive PE Class-16 sessions October 2024	1,728.00
10/17/2024	104557	ABLENET INC	New Classrooms - Lisle South	3,280.00
10/17/2024	104558	ADVOCATE OCCUPATIONA	Bus Driver Physical for Robin Cox and Tracey Nardi- Invoice 862039	310.00
10/17/2024	104559	AHS STAFFING	Services from 8/20/24 through 8/23/24 for OT/PT	2,520.00
10/17/2024	104559	AHS STAFFING	OT/PT Services for 09/03/24 through 09/06/24	2,520.00
10/17/2024	104559	AHS STAFFING	OT/PT Services for 8/26/24 through 8/30/24	3,066.00
10/17/2024	104559	AHS STAFFING	OT/PT services for 9/9/24 through 9/13/24	3,150.00
10/17/2024	104559	AHS STAFFING	CONTRACT OT/PT STAFF INVOICE #10062364	3,150.00
10/17/2024	104560	ALLIED BENEFIT SYSTE	Allied FSA Invoice OCTOBER 2024	379.50
10/17/2024	104561	AMERGIS HEALTHCARE S		0.00
10/17/2024	104562	AMERGIS HEALTHCARE S		0.00
10/17/2024	104563	AMERGIS HEALTHCARE S		0.00
10/17/2024	104564	AMERGIS HEALTHCARE S		0.00
10/17/2024	104565	AMERGIS HEALTHCARE S	Behavior Tech for 8/13/24 through 8/16/24	1,158.75
10/17/2024	104565	AMERGIS HEALTHCARE S	Behavior Tech services for 8/26/24 through 8/30/24	15,457.50
10/17/2024	104565	AMERGIS HEALTHCARE S	Behavior Tech Services for 8/19/24 through 8/23/24	10,147.50
10/17/2024	104565	AMERGIS HEALTHCARE S	Behavior Tech Services for 8/19/24 through 8/23/24	4,777.20
10/17/2024	104565	AMERGIS HEALTHCARE S	Sign Language Interpreter Services for 8/19/24 through 8/23/24	2,625.00
10/17/2024	104565	AMERGIS HEALTHCARE S	Nursing Services for 8/19/24 through 8/23/24	10,810.80
10/17/2024	104565	AMERGIS HEALTHCARE S	Behavior Tech services for 8/19/24 through 8/23/24	23,382.90
10/17/2024	104565	AMERGIS HEALTHCARE S	Behavior Tech Services for 8-26-24 through 8-30-24	10,080.00
10/17/2024	104565	AMERGIS HEALTHCARE S	Behavior Tech services for 8/19/24 through 8/23/24	10,125.00
10/17/2024	104565	AMERGIS HEALTHCARE S	Sign Language Interpreter Services for 8/26/24 through 8/30/24	7,425.00
10/17/2024	104565	AMERGIS HEALTHCARE S	Behavior Tech Services for 8/26/24 through 8/30/24	5,415.30
10/17/2024	104565	AMERGIS HEALTHCARE S	Nursing Services for 8/26/24 through 8/30/24	10,497.24
10/17/2024	104565	AMERGIS HEALTHCARE S	Paraprofessional Services from 8/26/24 through 8/30/24	24,912.00

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
10/17/2024	104565	AMERGIS HEALTHCARE S	Sign Language Interpreter services for 09/03/24 through 9/6/24	4,200.00
10/17/2024	104565	AMERGIS HEALTHCARE S	Paraprofessional services for 9-3-24 through 9-6-24	21,254.15
10/17/2024	104565	AMERGIS HEALTHCARE S	Behavior Tech services for 9/3/2024 through 9/6/2024	8,231.25
10/17/2024	104565	AMERGIS HEALTHCARE S	Behavior Tech Services for 8/26/24 through 8/30/24 and 9/3/24 through 9/6/24	14,647.50
10/17/2024	104565	AMERGIS HEALTHCARE S	Nursing Services for 9-3-24 through 9-6-24	7,476.30
10/17/2024	104565	AMERGIS HEALTHCARE S	Behavior Tech for 9/3/24 through 9/6/24	3,161.25
10/17/2024	104565	AMERGIS HEALTHCARE S	Behavior Tech and Nursing Services for 7/22/24 through 7/25/24	5,454.00
10/17/2024	104565	AMERGIS HEALTHCARE S	Behavior Tech services for 9/9/24 through 9/13/24	14,572.35
10/17/2024	104565	AMERGIS HEALTHCARE S	Nursing Services for 9/9/24 through 9/13/24	10,561.98
10/17/2024	104565	AMERGIS HEALTHCARE S	Behavior Tech services for 9/9/24 through 9/13/24	10,329.00
10/17/2024	104565	AMERGIS HEALTHCARE S	Behavior Tech Services for 09/09/24 through 09/13/24	24,048.80
10/17/2024	104565	AMERGIS HEALTHCARE S	Behavior Tech and Nursing Services for 09/09/24 through 09/13/24	8,510.70
10/17/2024	104565	AMERGIS HEALTHCARE S	Sign Language Interpreter services for 9//924 through 9/13/24	5,287.50
10/17/2024	104565	AMERGIS HEALTHCARE S	CONTRACT STAFF INV #'S E14282260366,E14282350366, E1428370366,E14282100366, E14282080366, E14281900366	23,747.70
10/17/2024	104565	AMERGIS HEALTHCARE S	CONTRACT STAFF INV #'S E14282260366,E14282350366, E1428370366,E14282100366, E14282080366, E14281900366	45,839.43
10/17/2024	104565	AMERGIS HEALTHCARE S	CONTRACT SVS BILLING FOR THE WEEK OF 9/16/24 E14251300366-E14251170366-E14250910366-E14251190366-E14251150366-E14250650366	71,746.97
10/17/2024	104566	AMERICAN HERITAGE LI	Allstate Critical Illness and Accident Coverage Bill - October 2024	2,861.58
10/17/2024	104567	BEST PRICED PRODUCTS	OT/PT Supplies 8-23-24	1,231.86
10/17/2024	104567	BEST PRICED PRODUCTS	OT Therapeutics 9-4-24	131.90
10/17/2024	104568	BLAZERWORKS, LLC		0.00
10/17/2024	104569	BLAZERWORKS, LLC		0.00
10/17/2024	104570	BLAZERWORKS, LLC		0.00
10/17/2024	104571	BLAZERWORKS, LLC	Nursing Services for 8/19/24 through 8/23/24	2,730.00
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services for 8/19/24 through 8/23/24	3,423.84

<u>CHECK DATE</u>	<u>CHECK NUMBER</u>	<u>CHECK VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>AMOUNT</u>
10/17/2024	104571	BLAZERWORKS, LLC	Nursing Services for 8/26/24 through 8/30/24	2,788.50
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services for 8/26/24 through 8/30/24	3,360.00
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional services from 8/28/24 through 8/30/24	1,008.00
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services from 8/28/24 through 8/30/24	1,008.00
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services for 8/26/24 through 8/30/24	1,680.00
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services from 8/26/24 through 8/30/24	2,240.00
10/17/2024	104571	BLAZERWORKS, LLC	Services for 8/21/24 and 8/23/24 for Vision	672.00
10/17/2024	104571	BLAZERWORKS, LLC	Sign Language Interpreter Services for 8/19/24 through 8/23/24	2,800.00
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services for 8/26/24 through 8/30/24	1,680.00
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services for 8/19/24 through 8/23/24	1,344.00
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services from 8/26/24 through 8/29/24	2,688.00
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services for 8/19/2024 through 8/23/2024	3,240.00
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services for 8/13/24, 8/15/24 and 8/16/24.	168.00
10/17/2024	104571	BLAZERWORKS, LLC	Soliant Paraprofessional Services for 8/13/24, 8/15/24 and 8/16/24	1,512.00
10/17/2024	104571	BLAZERWORKS, LLC	Sun Paraprofessional Services for 8/13/24, 8/15/24 and 8/16/24	840.00
10/17/2024	104571	BLAZERWORKS, LLC	Pro Paraprofessional Services for 8/14/24, 8/15/24 and 8/16/24	1,044.48
10/17/2024	104571	BLAZERWORKS, LLC	Nursing Services for 8/14/24, 8/15/24 and 8/16/24	1,638.00
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services for 9/3/24 through 9/6/24	4,032.00
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services for 9/9/24 through 9/13/24	4,992.00
10/17/2024	104571	BLAZERWORKS, LLC	Nursing Services for 9/9/24 through 9/13/24	3,412.50
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services for 9/9/24 through 9/13/24	7,556.16
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services for 9/3/24 through 9/6/24	4,368.00
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services for 9/9/24 through 9/13/24	3,094.50
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services for 9/9/24 through 9/13/24	2,779.00
10/17/2024	104571	BLAZERWORKS, LLC	Nursing Services for 9/3/24 through 9/6/24	2,184.00
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services for 9/3/24 through 9/6/24	2,492.00

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
10/17/2024	104571	BLAZERWORKS, LLC	Paraprofessional Services for 9/3/24 through 9/6/24	1,332.00
10/17/2024	104571	BLAZERWORKS, LLC	CONTRACT STAFF INV #21037721	682.50
10/17/2024	104572	BRADY, AMY	Tuition Reimbursement October 2024	1,650.00
10/17/2024	104573	CINTAS FIRE PROTECTI	Fire protection services on 8/30/24	945.34
10/17/2024	104574	CLASSIC LANDSCAPE, L	Monthly Landscape Maintenance October 2024	1,150.00
10/17/2024	104575	CREATIVE EXCHANGE		0.00
10/17/2024	104576	CREATIVE EXCHANGE		0.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group Addison Trail August 2024	75.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group August 2024 - Albright	75.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group August 2024 - DHH	150.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group August 2024 - ECC	150.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group August 2024 - Salt Creek	75.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group August 2024 - Swartz	75.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group August 2024 - Transition	75.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group August 2024 - SLE	600.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group August 2024 - SE Alt	375.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group August 2024	75.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group September - Addison Trail	300.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group September - Albright MS	225.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group September - DHH-North School	300.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group September - ECC	300.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group September - Salt Creek Primary	300.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group September -Swartz	300.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group September - Transition	300.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group September - SLE	2,325.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group September - SMNP	300.00
10/17/2024	104577	CREATIVE EXCHANGE	Music Therapy Group September - Southeast Alt.	750.00
10/17/2024	104578	DISCOUNT SCHOOL SUPP	Amy Deegan - North - Velcro hook & loop fasteners	46.90
10/17/2024	104579	DUPAGE COUNTY PUBLIC	Water usage 6S331 Cornwall, Naperville AcCnt # 107211-13515817 Sept 2024	64.22

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
			Bill	
10/17/2024	104580	EDMENTUM	Additional Subscriptions	1,307.52
10/17/2024	104581	EDU HEALTHCARE, LLC	Paraprofessional Services for 8/19/24 through 8/23/24	1,582.65
10/17/2024	104581	EDU HEALTHCARE, LLC	Paraprofessional services for 8/26/24 through 8/30/24	1,575.00
10/17/2024	104581	EDU HEALTHCARE, LLC	Paraprofessional Services for 9/3/24 through 9/6/24	1,260.00
10/17/2024	104581	EDU HEALTHCARE, LLC	Paraprofessional Services for 9/9/24 through 9/13/24	1,612.35
10/17/2024	104581	EDU HEALTHCARE, LLC	Paraprofessional Services for 9/16/24 through 9/20/24	1,582.65
10/17/2024	104581	EDU HEALTHCARE, LLC	CONTRACT STAFF INV #61575	1,575.00
10/17/2024	104582	EDUPOINT EDUCATIONAL	SYNERGY STUDENT INFORMATION SYSTEM INVOICE #INV11204	26,766.00
10/17/2024	104583	EMBRACE EDUCATION	EMBRACE SET UP INV #17341 FOR D99	18,055.20
10/17/2024	104584	ENGIE RESOURCES LLC	SE Alt. Energy Service 08.27.24 to 09.26.24	8,336.00
10/17/2024	104585	FORENSIC ANALYTICAL	Professional Services through 9/11/24	1,903.50
10/17/2024	104585	FORENSIC ANALYTICAL	AHERA Management Plan and Initial Building Inspection Inv #26426	7,136.16
10/17/2024	104586	GOURMET GORILLA	Credit memo-Food Service, SE ALT Sept. 2024	-190.36
10/17/2024	104586	GOURMET GORILLA	Food Service September 2024 Southeast Alt	13,484.70
10/17/2024	104586	GOURMET GORILLA	Food Service September 2024 Transition	3,058.80
10/17/2024	104586	GOURMET GORILLA	Credit memo consumable August 31 2024	-541.83
10/17/2024	104587	HERTZ FURNITURE	Supplies - New Classrooms (South Lisle)	4,805.50
10/17/2024	104588	HINCKLEY SPRINGS	SE Alt water service	275.39
10/17/2024	104589	ILLINOIS STATE BOARD	REIMBURSE ISBE FOR UNEXPENDED EARLY CHOICES STATE GRANT FUNDS	131,649.00
10/17/2024	104590	INDUSTRIAL APPRAISAL	ANNUAL PROPERTY RECORDS REPORT	220.00
10/17/2024	104591	JIM DHAMER PLUMBING	Rebuild RPZ Valve on Main Water service, SE ALT	1,025.00
10/17/2024	104591	JIM DHAMER PLUMBING	Replace 2 faucet aerators and 2 Sloan diaphragm kits, SE ALT	289.00
10/17/2024	104592	JASON JOBB	Milage Reimbursement for September 2024	412.90
10/17/2024	104593	KONICA MINOLTA BUSIN	4 NEWLINE 65" PANEL W/FIXED MOBILE STAND QUOTE #SF00021998	13,512.00
10/17/2024	104593	KONICA MINOLTA BUSIN	Monthly copiers October 2024	1,258.00
10/17/2024	104594	KONICA MINOLTA PREMI	KONICA INV #5031332052 MAINTENANCE AGREEMENT	1,032.16
10/17/2024	104594	KONICA MINOLTA PREMI	Copier Contract Services 10/12/24-11/11/2024	2,320.06
10/17/2024	104595	KONICA MINOLTA BUSIN	4 NEWLINE 65" PANEL W/FIXED MOBILE STAND QUOTE	2,000.00

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
			#SF00021998	
10/17/2024	104596	LAKESHORE LEARNING	Alyssa Hamblin - North - Storyteller Writing Box (Lakeshore Learning)	36.98
10/17/2024	104596	LAKESHORE LEARNING	Misc Item for classrooms	526.70
10/17/2024	104596	LAKESHORE LEARNING	EC Essers Order, Part 4, LAKESHORE QUOTE NUMBER 32478 --- Quiet Time Privacy Cube (Carly Kirkman) --- Cushion for Quiet Time Privacy Cube (Carly Kirkman) --- Calming Colors(R) Easy-Clean Room Dividers (2 for Sarah Goins, 1 for Kelly Story)	1,317.89
10/17/2024	104597	LAZZAR, DIANE	Milage Reimbursement for August 2024	147.95
10/17/2024	104598	LEARNING A-Z	DHH instructor	62.50
10/17/2024	104599	WILLIAM MACGILL & CO	Misc. Nurse Supplies	382.22
10/17/2024	104600	MAXIM HEALTHCARE SER	Nursing Services for 8/19/24 through 8/23/24	11,873.74
10/17/2024	104600	MAXIM HEALTHCARE SER	Nursing Services for 8/19/24 and 8/20/24	907.69
10/17/2024	104600	MAXIM HEALTHCARE SER	Nursing Services for 8/26/24 through 8/30/24	2,748.86
10/17/2024	104600	MAXIM HEALTHCARE SER	Nursing Services for 8/28/24 and 8/29/24	1,042.88
10/17/2024	104600	MAXIM HEALTHCARE SER	Nursing services for 9-3-24 through 9-6-24	7,530.42
10/17/2024	104600	MAXIM HEALTHCARE SER	Nursing services for 7/17/24	289.69
10/17/2024	104600	MAXIM HEALTHCARE SER	Nursing Services for 8/26/24 through 8/30/24	9,134.98
10/17/2024	104600	MAXIM HEALTHCARE SER	Nursing Services for 9/9/24 through 9/13/24	10,553.53
10/17/2024	104600	MAXIM HEALTHCARE SER	NURSE 1:1 INVOICE #W24755723	18,101.89
10/17/2024	104600	MAXIM HEALTHCARE SER	CONTRACT NURSE INVOICE #'S V24806151, V24819394	24,502.05
10/17/2024	104601	MICROSONIC INC.	Earmold orders - Matteo L, Cristofer R, Mya F Inv#'s WC7696RL, WC7697RL, and WC7698RL	374.00
10/17/2024	104602	MIDLAND PAPER	COPY PAPER	2,713.70
10/17/2024	104603	NELCO	CHECK ORDER FOR AP & PAYROLL	1,138.50
10/17/2024	104604	NET56	NET56 LICENSES INVOICE #16398, 16427 and 16428 FOR JUNE & JULY USAGE	30,250.48
10/17/2024	104605	NICOR GAS	Gas Service 09/01-09/30/24 SE Alt	545.64
10/17/2024	104606	NUNZIATO, NICOLE	Milage Reimbursement for August 2024	74.37
10/17/2024	104606	NUNZIATO, NICOLE	Milage Reimbursement for September 2024	202.12
10/17/2024	104607	ODP BUSINESS SOLUTIO	Classroom supplies - North (white out tape & white out correction fluid)	11.69
10/17/2024	104607	ODP BUSINESS SOLUTIO	General Supplies Replenishment	178.37

CHECK DATE	CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	AMOUNT
10/17/2024	104608	ORKIN EXTERMINATING	Monthly service SE Alternative September 2024	100.99
10/17/2024	104609	PRO-ED	Pathways - Assessment	419.10
10/17/2024	104609	PRO-ED	testing materials	88.00
10/17/2024	104610	RICOH USA, INC.	Docuware subscription 10/01/24-09/30/2025	7,511.40
10/17/2024	104611	SCHOOL SPECIALTY LLC	Art/Consumables	347.46
10/17/2024	104612	SECURLY	Filter Premium (740)	6,822.80
10/17/2024	104613	SONOVA USA INC.	Fanuka	534.27
10/17/2024	104613	SONOVA USA INC.	Phonak Batteries, Roger Touchscreen Audio Cable, Roger Charging Rack	447.99
10/17/2024	104613	SONOVA USA INC.	Phonak Batteries, Roger Touchscreen Audio Cable, Roger Charging Rack	211.20
10/17/2024	104614	STRINGFELLOW, JILLIA	Milage Reimbursement for August and September 2024	340.36
10/17/2024	104615	SUBURBAN DRIVE LINE	Safety tests 09/05/24 and 09/23/24-buses	90.00
10/17/2024	104616	T-MOBILE	T-MOBILE ACCT #976288363 HOT SPOT SEPTEMBER INVOICE	616.00
10/17/2024	104616	T-MOBILE	T-MOBILE ACCT #976288363 OCTOBER BILL	1,232.00
10/17/2024	104617	TEAM SELECT HOME CAR	Nursing Services for 2/1/24 through 2/29/24	4,536.00
10/17/2024	104617	TEAM SELECT HOME CAR	Nursing Services for 1/8/24, 1/9/24, 1/18/24, 1/25/24 and 1/26/24	1,890.00
10/17/2024	104618	THE ONLINE ITINERANT	7 members - DHH	1,176.00
10/17/2024	104619	THE STEPPING STONES	Paraprofessional Services from 8/14/24 through 8/16/24	717.50
10/17/2024	104619	THE STEPPING STONES	Paraprofessional services for 8/14/24 through 8/16/24	773.50
10/17/2024	104619	THE STEPPING STONES	Paraprofessional services for 8/19/24 through 8/30/24	12,371.75
10/17/2024	104620	THERAPY SHOPPE	OT/PT Supplies 9-4-24	241.93
10/17/2024	104620	THERAPY SHOPPE	OT/PT Supplies 8-23-24	117.65
10/17/2024	104621	TOOLS TO GROW	OT/PT Group Membership	800.00
10/17/2024	104622	U.S. FITNESS SERVICE	SASED SE Alt. School Repair on Fitness Equipment	298.00
10/17/2024	104623	UNITED SEATING & MOB	Repair Hoyer Lift	194.80
10/17/2024	104624	UNIVERSAL PREMIUM	Fuel Cards Service 09.16-09.30.24	332.79
10/17/2024	104625	U.S. POSTAL SERVICE	US Postal Service Postage by Phone replenish Oct 2024	2,000.00
10/17/2024	104626	VERIZON WIRELESS	VERIZON ACCOUNT #480335060-00001 & 380335400-00001 OCTOBER INVOICES 9974248779 and 9974238265	768.64
Totals for checks				943,077.11

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	3,241.08	131,649.00	801,050.87	935,940.95
20	OPER, BUILD, & MAINT FUND	0.00	0.00	7,136.16	7,136.16
***	Fund Summary Totals ***	3,241.08	131,649.00	808,187.03	943,077.11

***** End of report *****

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
10/17/2024	242500292	KEENEYVILLE DISTRICT	SASED Student Meals August 2024	391.89
10/17/2024	242500293	DUPAGE COUNTY SCHOOL	SASED Student Meals August 2024	485.65
10/17/2024	242500294	SALT CREEK SCHOOL DI	SASED Student Meals August 2024	714.04
10/17/2024	242500295	DOWNERS GROVE DISTRI	SASED Student Meals August 2024	240.09
10/17/2024	242500296	MAERCKER DISTRICT #6	SASED Student Meals August 2024	426.51
10/17/2024	242500297	CASS SCHOOL DISTRICT	SASED Student Meals August 2024	40.77
10/17/2024	242500298	CENTER CASS DISTRICT	SASED Student Meals August 2024	76.13
10/17/2024	242500299	2955, LLC	Lease payment 2900 Ogden November 2024	50,170.33
10/17/2024	242500300	AHN, MAY	Milage Reimbursement for September 2024	145.95
10/17/2024	242500301	AL WARREN OIL CO., I	Fuel Service for 8-23-34, 8-30-24 and 9-6-24	31.10
10/17/2024	242500301	AL WARREN OIL CO., I	Fuel Delivery 09/21/2024	295.62
10/17/2024	242500301	AL WARREN OIL CO., I	Fuel Delivery 09/26/2024	230.00
10/17/2024	242500301	AL WARREN OIL CO., I	Fuel Delivery 10/03/2024	204.54
10/17/2024	242500302	ALDRICH, DANA	Milage Reimbursement for August 2024	40.20
10/17/2024	242500302	ALDRICH, DANA	Milage Reimbursement for September 2024	31.02
10/17/2024	242500303	ALEXANDER, BRITTANY	Milage reimbursement for September 2024	10.13
10/17/2024	242500304	BECVAR, FRANK	Milage Reimbursement for August 2024	16.08
10/17/2024	242500304	BECVAR, FRANK	Milage Reimbursement for September 2024	32.09
10/17/2024	242500305	BELL, RACHEL	Milage Reimbursement for August 2024	122.15
10/17/2024	242500306	BERGFELD, BETH	Milage Reimbursement for August 2024	63.05
10/17/2024	242500307	BOHNERT, SHANNON	Milage Reimbursement for August 2024	30.31
10/17/2024	242500307	BOHNERT, SHANNON	Milage Reimbursement for September 2024	43.20
10/17/2024	242500308	BOOTSMA, KRISTY	Milage Reimbursement for September 2024	60.43
10/17/2024	242500309	BUNGERT, TINA	Milage Reimbursement for August 2024	19.86
10/17/2024	242500310	CHAPLIN, KRISTINE	Tuition Reimbursement October 2024	705.00
10/17/2024	242500311	CIECKO, ASHLEY	Reimbursement Request-A Ciecko	27.88
10/17/2024	242500312	COHLA, STEPHANIE	Milage Reimbursement for August 2024	79.59
10/17/2024	242500312	COHLA, STEPHANIE	Reimbursement Request-S Cohla	44.87
10/17/2024	242500313	CORRAL, TARA	Milage Reimbursement for August and September 2024	130.62
10/17/2024	242500314	CREAGAN, HELEN	Milage Reimbursement for September 2024	81.34

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
10/17/2024	242500315	CRILLY, JULIE	Licence Renewal Reimbursement - ROE	61.35
10/17/2024	242500316	CUOMO, SUSAN	Milage Reimbursement for September 2024	85.93
10/17/2024	242500317	DALTON, CAITLIN	Milage Reimbursement for August 2024	146.12
10/17/2024	242500318	DORCHACK, MARIA	Milage Reimbursement for September 2024	240.33
10/17/2024	242500319	DRYIER, KIMBERLY	Travel Allowance October 2024	400.00
10/17/2024	242500320	GEBRE, AMY	Milage Reimbursement for July through September 2024	294.41
10/17/2024	242500321	GROHN, JULIE	Travel Reimbursement October 2024	400.00
10/17/2024	242500322	HEARTLAND ALLIANCE H	CCIS- Invoice #25828 08/31/2024	26.25
10/17/2024	242500322	HEARTLAND ALLIANCE H	CCIS Interpreting Holmes08/28/24	140.00
10/17/2024	242500322	HEARTLAND ALLIANCE H	Remaining balance on invoice, Interpreting services Audiology	931.53
10/17/2024	242500322	HEARTLAND ALLIANCE H	Invoice# 25766 - Interpreting Services - DHH	329.00
10/17/2024	242500322	HEARTLAND ALLIANCE H	Invoice# 25727 - Audiology & DHH Translation Services	361.92
10/17/2024	242500323	HENKEL, CHRISTIN	Tuition Reimbursement October 2024	2,798.26
10/17/2024	242500324	HOLLE, JESSICA	Tuition Reimbursement October 2024	825.00
10/17/2024	242500325	HOMAN, JULIA	Reimburse purchased snacks for PLC Training	52.36
10/17/2024	242500325	HOMAN, JULIA	Milage Reimbursement for September 2024	277.23
10/17/2024	242500326	LARSON, CANDICE	Tuition Reimbursement October 2024	2,798.26
10/17/2024	242500327	LOHRENZ, ASHLEY	Milage Reimbursement for August 2024	239.10
10/17/2024	242500327	LOHRENZ, ASHLEY	Tuition Reimbursement October 2024	705.00
10/17/2024	242500328	MEDEARIS, CHRISTOPHE	Tuition Reimbursement October 2024	5,724.60
10/17/2024	242500329	MILOS, SHAWN	Tuition Reimbursement October 2024	3,105.00
10/17/2024	242500330	MOROZ, KRISTYN	Milage Reimbursement for September 2024	73.16
10/17/2024	242500331	MOY, CYNTHIA	Milage Reimbursement for August 2024	39.50
10/17/2024	242500332	NARDI, TRACEY	Tuition Reimbursement October 2024	1,755.00
10/17/2024	242500333	NATZKE, JENNIFER	Milage Reimbursement for September 2024	72.36
10/17/2024	242500334	NOWAK, SUSAN	Reimbursement request-S Nowak	20.41
10/17/2024	242500335	NUELLEN, DANIELLE	Tuition Reimbursement October 2024	2,820.00
10/17/2024	242500336	PETERSON, COLLEEN	Milage Reimbursement for September 2024	130.78
10/17/2024	242500337	PETERSEN, JENNIFER	Milage Reimbursement for	73.57

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
			September 2024	
10/17/2024	242500338	POPIWCHAK, DANIELLE	Milage Reimbursement for September 2024	141.02
10/17/2024	242500339	RANCATORE, JILLIAN	Tuition Reimbursement October 2024	4,402.80
10/17/2024	242500340	REDDY, CARLY	Reimburse Student Transportation/Consumables	46.96
10/17/2024	242500341	ROBERTS, RUTH	Milage Reimbursement for Sept. 2024	140.97
10/17/2024	242500342	SCHOLLE SHEARER, MAR	Milage Reimbursement for August and September 2024	66.73
10/17/2024	242500343	SHANAHAN, KERRY	Milage Reimbursement for August 2024	96.21
10/17/2024	242500343	SHANAHAN, KERRY	Milage Reimbursement for September 2024	206.36
10/17/2024	242500344	SMITH, CLAIRE	Milage Reimbursement for September 2024	534.89
10/17/2024	242500345	SPELLAN, DOROTHY	Milage Reimbursement for August 2024	11.47
10/17/2024	242500346	STAMATELOPOULOS, KEL	Milage Reimbursement for August 2024	98.49
10/17/2024	242500346	STAMATELOPOULOS, KEL	Milage Reimbursement for September 2024	188.27
10/17/2024	242500347	TATHAM, SARA	Milage Reimbursement for August 2024	83.64
10/17/2024	242500348	THOMPSON, EVA	Milage Reimbursement for September 2024	83.97
10/17/2024	242500349	UHLIR, ELLEN	Milage Reimbursement for August 2024	14.86
10/17/2024	242500350	VANCLEVE, CASSIDY	Milage Reimbursement for August 2024	83.88
10/17/2024	242500350	VANCLEVE, CASSIDY	Milage Reimbursement for September 2024	125.69
10/17/2024	242500351	VANDERWOUDE, ELIZABE	Travel Reimbursement October 2024	400.00
10/17/2024	242500352	WALSH, ANNA	Milage Reimbursement for Aug 19-Sept 6 2024	49.72
10/17/2024	242500352	WALSH, ANNA	Reimbursement request-A Walsh	34.27
10/17/2024	242500353	WARD, KRISTEN	Milage Reimbursement for August and September 2024	115.94
10/17/2024	242500354	WISNIEWSKI, RACHEL	Travel Allowance October 2024	400.00
10/17/2024	242500355	ZENDOL CARR, JENNIFE	Milage Reimbursement for Aug 14 - Sept 25, 2024	81.87
Totals for checks				87,324.88

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	0.00	0.00	87,324.88	87,324.88
*** Fund Summary Totals ***		0.00	0.00	87,324.88	87,324.88

***** End of report *****

INTERIM CHECKS

September 2024 \$ 191,519.42

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
09/09/2024	104475	BMO	SE Alt. Water bill July 2024	244.34
09/09/2024	104475	BMO	Paypal Service Aug 2024	30.00
09/09/2024	104475	BMO	DHH Conference paid through Paypal	894.00
09/09/2024	104475	BMO	supplies for Lisle South	159.84
09/09/2024	104475	BMO	Waste Services SE Alt July 2024	1,181.79
09/09/2024	104475	BMO	Pods Storage service July and August 2024	578.00
09/09/2024	104475	BMO	Supplies - South Lisle New Classrooms	1,549.39
09/09/2024	104475	BMO	Lunch for Lisle South set up - K D	179.72
09/09/2024	104475	BMO	supplies for Lisle south location setup	738.45
09/09/2024	104475	BMO	consumables/supplies, Lisle South	259.72
09/09/2024	104475	BMO	Iron Mountain Shredding Service July 2024	150.10
09/09/2024	104475	BMO	Opening Day T-shirt purchase-staff	5,240.00
09/09/2024	104475	BMO	SE Alt - Consumables/supplies	214.00
09/09/2024	104475	BMO	Office Supplies	61.68
09/09/2024	104475	BMO	Chew Toys for ESY @ LV	327.02
09/09/2024	104475	BMO	Vision Program - Instructional Materials Addison Trail High School AMAZON (Wendy Brusich 7.30.24)	112.00
09/09/2024	104475	BMO	Vision Program - Instructional Materials Addison Trail High School AMAZON (Emilia Ariano 7.30.24)	37.90
09/09/2024	104475	BMO	New Year SLP Supply Replenish	226.04
09/09/2024	104475	BMO	Vision Program - Instructional Materials Addison Trail High School AMAZON (Emilia Ariano 7.30.24)	195.72
09/09/2024	104475	BMO	Supplies new classrooms - South Lisle	233.34
09/09/2024	104475	BMO	supplies Aug 5	84.62
09/09/2024	104475	BMO	Amazon tech order	426.09
09/09/2024	104475	BMO	supplies	196.40
09/09/2024	104475	BMO	Supplies for The Brain Architecture Game for Opening Day	177.34
09/09/2024	104475	BMO	Vision Program - Gabby Vargas Instructional Materials AMAZON 8/14/2024	45.93
09/09/2024	104475	BMO	Vision Itinerant Program AMAZON 8.14.2024	18.99
09/09/2024	104475	BMO	Vision Program - Itinerant Supplies AMAZON (Nicole Seyler 7.31.24)	201.19

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
09/09/2024	104475	BMO	Consumable / Gaona	322.71
09/09/2024	104475	BMO	Consumable / Johnson	206.02
09/09/2024	104475	BMO	Consumable / Helf	85.98
09/09/2024	104475	BMO	Consumable O'Sullivan	468.11
09/09/2024	104475	BMO	Consumable/France	362.38
09/09/2024	104475	BMO	Consumable/Balogh	426.57
09/09/2024	104475	BMO	Consumables Philips	422.42
09/09/2024	104475	BMO	Consumables/Belgio	277.41
09/09/2024	104475	BMO	Consumables/Terzick	564.38
09/09/2024	104475	BMO	Consumables / Aurricchio	400.11
09/09/2024	104475	BMO	Consumables / Tassone	22.18
09/09/2024	104475	BMO	Consumables / Huerta	452.05
09/09/2024	104475	BMO	Consumables / Dombrow	206.23
09/09/2024	104475	BMO	school supply	362.88
09/09/2024	104475	BMO	Consumables/ Tassone	485.86
09/09/2024	104475	BMO	Concumables/Peters	500.39
09/09/2024	104475	BMO	INSULATED BAGS FOR LUNCH DELIVERY	79.32
09/09/2024	104475	BMO	General Office Supplies- Main Office	224.56
09/09/2024	104475	BMO	SLP supplies	165.00
09/09/2024	104475	BMO	MISC ITEMS FOR WINFIELD CENTRAL-MB SENSORY ITEMS	661.33
09/09/2024	104475	BMO	SLE-SMNP SLE MISC SUPPLIES	120.11
09/09/2024	104475	BMO	MISC SUPPLIES-CASS JR HIGH-C KAUFFMAN	207.59
09/09/2024	104475	BMO	MISC SUPPLIES HILLCREST-JG	168.21
09/09/2024	104475	BMO	OT/PT Kit Supplies 8-8-24	9.99
09/09/2024	104475	BMO	OT/PT Supplies 8-15-24	413.46
09/09/2024	104475	BMO	Supplies new classrooms - South Lisle	2,104.74
09/09/2024	104475	BMO	South Lisle - New Classrooms	281.98
09/09/2024	104475	BMO	iPevo Document cameras	1,868.20
09/09/2024	104475	BMO	Firstcomm Telephony Services July 2024 - Acct: 7910	482.74
09/09/2024	104475	BMO	Firstcomm Telephony Services July 2024 - Acct: 8573	962.06
09/09/2024	104475	BMO	Amazon order	431.25
09/09/2024	104475	BMO	Amazon Item - Loop Quiet 2 Ear Plugs - Ultra-Comfy Reusable Noise-Reducing Earplugs for Sleep, Deep Focus, Travel, Noise Sensitivity Flexible Hearing Protection Customizable Fit 24dB (SNR) Noise Reduction	27.95
09/09/2024	104475	BMO	Costco order #1125893529	57.97
09/09/2024	104475	BMO	office supplies-curriculum	84.05
09/09/2024	104475	BMO	Weights for team building game for opening day	94.96
09/09/2024	104475	BMO	Amazon - Items for Lisle South Location Open House	64.98
09/09/2024	104475	BMO	Signs for Southeast	103.76
09/09/2024	104475	BMO	supplies classrooms	263.11
09/09/2024	104475	BMO	Exec Dir IASA membership dr.	1,687.61

CHECK DATE	CHECK NUMBER	CHECK VENDOR	INVOICE DESCRIPTION	AMOUNT
			2025	
09/09/2024	104475	BMO	Consumable / Moses	736.16
09/09/2024	104475	BMO	pcard purchases	311.39
			consumables/supplies- Aug 2024-T Corral	
09/09/2024	104475	BMO	S Cuomo, transportation p-card purchases Aug	1,824.94
			2024-repairs/maintenance	
09/09/2024	104475	BMO	Kati Curby P-Card Statement date 08/20/2024	69.23
09/09/2024	104475	BMO	A. Gebre VI pcard purchases, consumables/supplies Aug 2024	290.50
09/09/2024	104475	BMO	PCARD August 2024 - HR/Julie Grohn	691.64
09/09/2024	104475	BMO	August 2024 P-Card charges for Ann Kremer	564.42
09/09/2024	104475	BMO	P-Card BMO Statement 8/22/24	85.84
09/09/2024	104475	BMO	Professional Learning, Training and Supplies: Materials required for Professional Learning	953.88
09/09/2024	104475	BMO	SE Alt pcard Aug 2024 consumables/supplies	221.63
09/09/2024	104475	BMO	P-Card Statement Reconciliation for August 2024 for Senga Lowe	3,831.81
09/09/2024	104475	BMO	BlueDog Ink purchases Aug 2024	3,272.93
09/09/2024	104475	BMO	padcaster tech purchase Aug 2024	973.67
09/09/2024	104475	BMO	Technology pcard purchases Aug. 2024	364.00
09/09/2024	104475	BMO	Buildings/Maintenance pcard purchases August 2024	1,494.12
09/09/2024	104476	ALLIED BENEFIT SYSTE	Allied FSA Invoice SEPTEMBER 2024	339.25
09/09/2024	104477	KONICA MINOLTA BUSIN	Newline Boards for Winfield Primary	10,134.00
09/09/2024	104477	KONICA MINOLTA BUSIN	MONTHLY COPIER MAINTNENANCE INV#9010077434	1,258.00
09/09/2024	104477	KONICA MINOLTA BUSIN	INV #110017108 NEWLINE TRAINING WINFIELD	6.00
09/09/2024	104478	KONICA MINOLTA PREMI	Konica Minolta Copiers Contract#450-0068168-000 Coverage:8/26-9/25/24	1,032.16
09/09/2024	104478	KONICA MINOLTA PREMI	Konica Minolta Contract Number: 450-0068168-001 Coverage Period 8/12/24-9/11/24	2,034.25
09/09/2024	104479	KONICA MINOLTA BUSIN	SASED Newline 65 With Fixed Mobile Stand x 1 Project	500.00
09/09/2024	104479	KONICA MINOLTA BUSIN	Newline SE Panel Project	7,000.00
09/09/2024	104479	KONICA MINOLTA BUSIN	Newline Boards for Winfield Primary	1,500.00
09/09/2024	104479	KONICA MINOLTA BUSIN	SASED Newline 65 With Fixed Mobile Stand x 4 Project	2,000.00

CHECK DATE	CHECK NUMBER VENDOR	INVOICE DESCRIPTION	AMOUNT
09/09/2024	104480 METLIFE	SEPTEMBER Metlife Dental and Vision Invoice for 9/1/24-9/30/24. Due 9/1/24.	16,541.33
09/09/2024	104481 NET56	Internet Services via Net56 - Monthly billing for August 2024 - waiting on USAC finalization	3,457.62
09/09/2024	104482 SELF	Workers Comp Standard Program 07/01/24-06/30/25	53,960.00
09/09/2024	104483 SKYWARD ACCOUNTING D	Crystal Report Renewal	149.79
09/09/2024	104484 T-MOBILE	T-mobile Hotspots Account#: 976288363 July 2024 Billing	616.00
09/09/2024	104485 VERIZON WIRELESS	VERIZON ACCOUNT #9971831789	972.08
09/09/2024	104485 VERIZON WIRELESS	VERIZON WIRELESS ACCT #480335060-00001, INV #9971842109	48.28
Totals for checks			147,129.14

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	70,840.58	0.00	76,288.56	147,129.14
***	Fund Summary Totals ***	70,840.58	0.00	76,288.56	147,129.14

***** End of report *****

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	
<u>DATE</u>	<u>NUMBER</u> <u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
09/11/2024	104530 CASH	Petty Cash Replenish	500.00
		Totals for checks	500.00

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	500.00	0.00	0.00	500.00
*** Fund Summary Totals ***		500.00	0.00	0.00	500.00

***** End of report *****

<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	<u>AMOUNT</u>
<u>DATE</u>	<u>NUMBER</u> <u>VENDOR</u>	<u>DESCRIPTION</u>	
09/27/2024	104536 CURALINC,LLC	CURALINC invoice dated 9/1/2024 for Supportlinc EAP program for fourth quarter 2024 (October, November, December)	1,423.80
09/27/2024	104537 DEARBORN NATIONAL LI	OCTOBER 2024 LIFE INSURANCE INVOICE	7,101.67
09/27/2024	104538 ENGLER CALLAWAY BAAS	General School Law Services August 2024	1,961.00
09/27/2024	104538 ENGLER CALLAWAY BAAS	Prof. Development Services August 2024	53.00
09/27/2024	104539 GOURMET GORILLA	Food Services Transition August 2024	2,244.90
09/27/2024	104539 GOURMET GORILLA	Food Service SE Alt August 2024	8,343.00
09/27/2024	104540 HOME DEPOT CREDIT SE	Account # 6035322149985602	2,209.44
09/27/2024	104541 ILLINOIS STATE POLIC	Fingerprinting for August - Invoice Number 20240807078	847.50
09/27/2024	104542 METLIFE	OCTOBER Metlife Dental and Vision Invoice for 10/1/24-10/31/24. Due 10/1/24.	17,898.40
09/27/2024	104543 MICROSONIC INC.	Earmold Orders	114.00
09/27/2024	104544 NEXTERA ENERGY SERVI	Energy Services SE Atl August 2024	639.30
09/27/2024	104545 NICOR GAS	Account #28-69-21-10001	525.94
09/27/2024	104546 UNIVERSAL PREMIUM	Fuel Service 9.1.24-9.14.24	528.33
		Totals for checks	43,890.28

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION FUND	25,000.07	0.00	18,890.21	43,890.28
*** Fund Summary Totals ***		25,000.07	0.00	18,890.21	43,890.28

***** End of report *****

VOIDED CHECKS

September 2024 \$ 0



SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

To: Board of Directors
From: Dr. Kim Dryier, Executive Director
Date: October 16, 2024
Re: Vision Program Request for Goalball Tournament hosted by ISVI

Purpose:

For approval for 3 students to travel to the Goalball tournament on October 23, 2024 to the Illinois School for the Visually Impaired in Jacksonville, Illinois.

Background:

The students in the SASED Vision program have once again been invited to participate in the statewide Goalball tournament held at the Illinois School for the Visually Impaired (ISVI) in Jacksonville, Illinois. Goalball is a sport specifically for blind athletes.

Students will take their regular transportation to school on the morning of October 23rd, and then be transported to Jacksonville (225 miles) in a SASED vehicle. Adult staff members will accompany the eligible high school students. Tournament play begins at noon on October 23rd and ends around 5:00 pm that evening. The students are then transported back to school and parent pick up is arranged. Lunch and dinner will be provided to students and staff. Parents are required to sign a permission slip (attached) and an authorization for medical treatment.

Next steps:

Arrange student transportation and send permission slips home for students.



GOALBALL TOURNAMENT

Hosted by:

*Illinois School for the Visually Impaired (ISVI)
658 East State Street, Jacksonville, IL 62650
800-919-5617*

October 23rd, 2024

Dear Parents:

Your student-athlete has been invited to compete at the 20th annual Goalball Tournament at ISVI. Your student-athlete will be excused from all their necessary classes. This will be an exciting event, and we hope you will give permission for your student-athlete to participate. Attached is an information sheet that should answer your questions.

Please **sign and return** the following permission forms **by October 11th** so plans and arrangements can be completed. If you have any questions, please **contact Amy Gebre**, agebre@sased.org.

_____ **YES**, I give permission for _____ to travel with the
(student name)

SASED Goalball Team to the ISVI Tournament on October 23, 2024.

_____ **YES**, I understand my student-athlete will be transported from/to SASED to/from ISVI via SASED-provided transportation.

_____ **NO**, _____ will not be able to travel with the SASED
(student name)

Goalball Team to the ISVI Tournament on October 23, 2024.

Signature of Parent/Guardian: _____

Home Phone Number: _____

Emergency Phone Number: _____

Any Additional Comments:

ISVI GOALBALL TOURNAMENT

WHERE: ILLINOIS SCHOOL FOR THE VISUALLY IMPAIRED (ISVI)
658 East State Street, Jacksonville, IL 62650
(800) 919-5617

ISVI Goalball Coach: Ken Mansell 217-473-0717

WHEN: October 23rd, 2024

WHO: Goalball Coaches:
Jillian Stringfellow 251-610-3244
Kirstin Peahl (Driver) 630-631-1750

Goalball Athletes:
Francesca Gurgone
DJ Johnson
Antaniya Williams

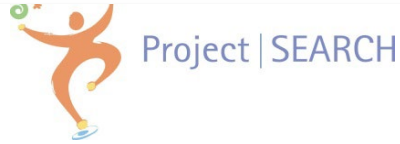
TEAMS: SASSED, Illinois School for the Visually Impaired, Missouri School for the Blind, Wisconsin School for the Blind, and Indiana School for the Blind

TRANSPORTATION:

Students will take their typical bus to school on 10/23/24.
Parent pick up will be arranged in the evening of 10/23/24.
O&M van(s) will be driven to/from the tournament.
SASSED will cancel necessary buses.

PARENT RESPONSIBILITIES:

1. Sign & return permission forms.
2. Send your student to school on October 23rd.
3. We will contact you to arrange pick-up in the evening of Oct. 23rd.



Project SEARCH at Central Dupage Hospital Non-Binding Memorandum of Understanding

The Parties to this Memorandum of Understanding are Parents Alliance Employment Project (“PAEP”), Northwestern Medicine/Central DuPage Hospital (“CDH”), and The School Association for Special Education in DuPage County (“SASED”).

The purpose of this Memorandum of Understanding is to outline how the Parties will collaborate and cooperate to administer a High School Project SEARCH Transition program at CDH for students with developmental disabilities, and to foster and facilitate the acquisition of jobs by people with disabilities when possible. This Memorandum of Understanding identifies the roles and responsibilities of the Parties to each other as they work in partnership to increase opportunities for persons with disabilities. This Memorandum of Understanding is independent of any agreements, grant terms, or other legal provisions under which any Party is individually obligated. The program will be titled “Project SEARCH at CDH”. It is modeled after Project SEARCH at the Children’s Hospital Medical Center in Cincinnati, Ohio.

II. Roles and Responsibilities:

The Parties agree to the following roles and responsibilities.

A. Northwestern Medicine/Central DuPage Hospital (CDH) will:

- Provide classroom space* (with white board or chalk board, small tables to be used as student work areas, chairs, locked cabinet for student files, and computer connections), and Instructor space (separate if possible), with telephone, fax, photocopy equipment, supplies, computer and email access. **If restrictions are placed on the hospital, partners (SASED and PAEP) to provide classroom activities through e-learning*
- Provide a business liaison that is available on a frequent basis to assist with job site development, introduce Project SEARCH facilitators to the business staff, market the program internally, and attend periodic meetings to discuss, evaluate program progress, and work with the Instructor to reinforce workplace rules.
- Develop a minimum of 12 intern work sites* and a point of contact at each site for the purpose of teaching competitive, marketable skills to the program

participants. Facilitate job analysis of those sites for the Project SEARCH facilitators.

- Assist in coordinating and monitoring intern activities.
- Provide access to hiring opportunities if a Project SEARCH participant is appropriate for an internal job opening.
- Provide badges and parking access for Project SEARCH facilitators.
- Provide adequate supervision and personnel to carry out work site activities and provide managers of departments that are being used as work sites to give direction, feedback and evaluation to students during their work site rotations.
- Provide access to conference space for Open Houses.
- Provide assistance to the Project SEARCH facilitators through the marketing department, including marketing materials and public relations expertise.
- Establish student eligibility guidelines and select students for program as a participating partner of the Selection Committee.

B. The School Association for Special Education in DuPage County will:

- Provide a Special Education Instructor with transition experience to coordinate/teach the program.
- Develop and provide curriculum and instructional materials that encompass employability skills, functional academics, transition, job development and job readiness. Project SEARCH Curriculum already approved by the Ohio Department of Education can be used (and adapted for use if necessary).
- Assist the agency on development of intern work sites, and coordinate and monitor intern activities.
- Facilitate student recruitment activities.
- Facilitate family involvement activities
- Establish student eligibility guidelines and select students for program as a participating partner of the Advisory Committee.
- Provide travel training for students as necessary before program begins.

- Provide expertise in adaptations and accommodations, and implement as necessary.
- Coordinate additional support for students if necessary, such as Interpreter service, Speech or Occupational Therapy, transportation, etc.
- Coordinate regular meetings to discuss and evaluate program progress.
- Coordinate monthly meetings to discuss intern progress. Invite family and all team members.
- Assists in the collection of data on student outcomes and report to all partners.
- Liaison with Cincinnati Project SEARCH for technical assistance, data collection and other issues related to model integrity
- Assist with public relation activities to promote “Project SEARCH at CDH”.

C. Parents Alliance Employment Project will:

- Provide a supervisor to assist in coordinating the planning and implementation efforts and ensure that program is moving forward within the framework of the projected timeline, and to assist in any way necessary to facilitate success of the program.
- Provide Job Coaches to work with students on work sites throughout the host business.
- Work with participating departments to identify intern work site opportunities for individuals with disabilities and perform job analyses.
- Work with Human Resources Staff and PS Instructor at the host business to examine existing open positions and determine their applicability for people with disabilities and PS student interns; and predetermine high turnover, entry level support positions, or other applicable positions for proactive job analysis, and recommend pre-screened applicants to the host business
- Assist with classroom set-up, curriculum development and work site rotation planning.
- Assist with student recruitment activities.
- Establish student eligibility guidelines and select students for the program as a participating partner of the Advisory Committee.

- Provide travel training for students as necessary before program begins.
- Provide expertise in adaptations and accommodations, and implement as necessary.
- Work with Vocational Rehabilitation to assist with obtaining adaptations and accommodations as necessary, and to help secure funding for job coaching and job development.
- Provide education and training to CDH employees regarding supporting people with disabilities in the workplace as necessary.
- Assist with collecting data on student outcomes and report to all partners.
- Assist with coordinating regular meetings to discuss and evaluate program progress
- Assist with coordinate monthly meetings to discuss intern progress.
- Attend regular meetings with team members from the Parties to this Agreement to discuss and evaluate program progress.
- Assist with public relation activities to promote the Project SEARCH program.
- Liaison with Cincinnati Project SEARCH for technical assistance, data collection and other issues related to model integrity.

III. Measurable Objectives:

All Parties will work collaboratively to:

- Provide internship opportunities for a minimum of 10 – 12 student participants (per school year) with developmental disabilities for the 2024-2025 school year.
- Obtain competitive employment for each intern that completes the program.
- Develop a minimum of 10 to 15 internship sites during the first school year of the program, and continue to develop work sites as the program progresses.
- Publicize the collaboration and program activities with a minimum of two written materials and two public presentations.

IV. Period of Agreement:

The effective date of this Agreement will be July 1, 2024 to June 30, 2025.

V. Limitation of Agreement:

It is understood among the parties that this Memorandum of Understanding is not a contract and is not binding.

VI. Relationship of Parties:

No agent or employee of either party shall be deemed an agent or employee of the other party. Each party will be solely and entirely responsible for the acts of its agents, subcontractors, or employees.

This Agreement is executed for the benefit of the Parties and the public generally. It is not intended nor may it be construed to create any third party beneficiaries.

Signatures/Titles:

Kristina Hedley, Director, Human Resources
Northwestern Memorial HealthCare
541 N. Fairbanks St., Suite 18-1811
Kristina.hedley@nm.org

Kim Dryier, Executive Director
SASED
2900 Ogden Avenue
Lisle, IL 60532

Kristen Sheffield, Executive Director
Parents Alliance Employment Project
2525 Cabot Drive, Suite 205
Lisle, Illinois 60532
630-697-8199-phone
ksheffield@parents-alliance.org



SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE

**SASED Board of Directors Meeting
September 18, 2024 - 2:00 PM
SASED Administration Center
2900 Ogden Avenue, Lisle, IL 60532**

OPEN SESSION MINUTES

Mr. Mark Cross, Chairperson, called the SASED Board of Directors meeting to order at 2:02 pm and welcomed those in attendance.

1. Roll call was taken with the following responding:

Present:	District	Representative
	Keeneyville School District 20	Dr. Omar Castillo
	West Chicago Elementary School District 33	Ms. Kristina Davis
	Winfield School District 34	Dr. Matt Rich
	DuPage County School District 45	Dr. Brian Graber
	Salt Creek School District 48	Dr. Amy Zaher
	Downers Grove School District 58	Dr. Kevin Russell
	Maercker School District 60	Dr. Dean Nugent
	Cass School District 63	Mr. Mark Cross
	Center Cass School District 66	Dr. Andrew Wise
	Woodridge School District 68	Dr. Patrick Broncato
	DuPage High School District 88	Dr. Jean Barbanente (arrived 2:05pm)
	Community High School District 94	Dr. Kurt Johansen
	Community High School District 99	Dr. Hank Thiele
	Community Consolidated School District 180	Dr. Charlie Kyle
	Westmont Community Unit School District 201	Mr. Jack Baldermann (arrived 2:05pm)
	Lisle Community Unit School District 202	Dr. Keith Filipiak
	Elmhurst Community Unit School District 205	Dr. Keisha Campbell
Absent:	Benjamin School District 25	
Present:	17 Districts	Absent: 1 District

Also in attendance:

Dr. Kim Dryier, Executive Director, SASED
Ms. Rachel Wisniewski, CSBO, SASED
Dr. Elizabeth VanderWoude, Asst. Dir. Programs and Services, SASED
Ms. Senga Lowe, Board Recording Secretary, SASED
Robin Cox, SASED
Hiedi France, SASED
Mary Pat McKie, public

2. Pledge of Allegiance

3. Approval of the Agenda for the September 18, 2024 Board of Directors Meeting

A motion was made to approve the Agenda for the 9-18-24 Board of Directors Meeting. This motion was made by Member Nugent and seconded by Member Davis.

Upon voice vote of all ayes from all 17 districts present, motion passed.

4. **Public Comment** - Mr. Cross read aloud one public comment that was submitted electronically to SASSED on 9-13-24.

5. **Consent Agenda**

Chairperson Cross asked the Board if there are any items on the consent agenda that need further discussion. Board members responded none. Dr. Dryier mentioned that, after Rachel had a discussion with some of the member district CSBO's, some of the financial reporting information has been moved to the consent agenda.

A motion was made to approve the following consent agenda items as presented. This motion was made by Member Rich and seconded by Member Kyle.

- a. Personnel Recommendations
 - 1. Accept/Approve the Resignations, Retirements, Employment, and Change of Employment Status of Educational Support Staff, Licensed Staff, Registered Staff and Contract Staff as presented.
 - 2. Approve the Agreement with EDU Healthcare
- b. Financial
 - 1. Revenue/Expenditure Reports
 - 2. Treasurers/Investments Reports
 - 3. Gross Payrolls for August 2024
 - 4. Payroll Liabilities for August 2024
 - 5. Bill List for August and September 2024
 - 6. Interim Checks for August 2024
 - 7. Voids for August 2024
- c. SASSED Governance
 - 1. Approve the Independent Contractor Agreement between Early CHOICES and Accountability Solutions for SY24-25
 - 2. Adopt the Board Policy Manual Revisions per IASB PRESS Release 115 dated June 2024, and Release 116 dated August 2024. Releases include review and monitoring with minor changes to policies: 2:125, 2:160, 2:265, 4:15, 4:60, 4:80, 5:130, 5:180, 5:200, 5:290, 5:310, 6:140, 6:150, 7:20, 7:170, and 7:185; and substantial changes to policies: 2:260, 4:70, and 5:100.

Upon Roll Call Vote:

Ayes: Castillo SD20, Davis SD33, Rich SD34, Graber SD45, Zaher SD48, Russell SD58, Nugent SD60, Cross SD63, Wise SD66, Broncato SD68, Barbanente SD88, Johansen SD94, Thiele SD 99, Kyle SD180, Baldermann SD201, Filipak SD202, Campbell SD205.

Nays: None

Ayes: 17 Districts

Nays: None

Absent: 1 District

Upon roll call vote, motion passed.

6. **Approval of Minutes**

- a. Approved the open session minutes from the Board of Directors Meeting on 8-7-24.
A motion was made to approve the open session minutes from the Board of Directors Meeting on 8-7-24. This motion was made by Member Thiele and seconded by Member Johansen.

Upon voice vote of all ayes from all 17 districts present, motion passed.

7. **Discussion Items**

Draft Addendum to SY24-25 Classroom Lease Agreements - Dr. Dryier stated that after further discussions with staff in our host district locations, it was necessary to take a second look at the current lease agreements.

This draft addendum focuses more on the needs of our staff and students that are not being met within host district sites including technology, supplies, inclusiveness, nursing, and communication. Nursing is a concern and quite a gray area in the current lease- ie- what is the comfort level of medication management and g-tube flushing within the buildings?

Dr. Graber asked how we currently handle issues related to the lease? The Superintendents should be communicated with if the lease agreement details are not being met. The lease agreements would also be reviewed at the District Administrator meetings so that everyone involved at the building level is aware of the needs of each of the classrooms.

Dr. Rich suggested that maybe this draft addendum and current lease agreement be brought to the Finance or Policy Committee for further review and discussion. Dr. Thiele suggested that we consider pulling together a subcommittee of the 11 host districts to review the current lease and draft addendum who can then provide feedback to Dr. Dryier. Board members agreed that it was a good idea to pull a smaller committee together if needed. Board requested time to review and clarify current lease details. Dr. Dryier will check in with the 11 host districts to clarify concerns and determine the need to pull together a subcommittee. will send a message out to the subcommittee group with further clarification. After addendum is finalized, it will be brought back to the Board for approval/action.

8. Discussion with Action Items

- a. Approve the SASED Committee memberships for SY24-25
After discussion, it was decided that the Board did not need to vote on committee membership. Per the bylaws, the Board Chairperson can nominate committee members. Motion made was withdrawn.

Board reviewed committee membership lists. Mr. Cross commented that these are proposed lists. If any member is on a committee and cannot continue, please just let Dr. Dryier know that. Board members asked Dr. Dryier to send out proposed meeting dates so they would have a better idea of the time commitment. Due to the schedule of the next Finance Committee meeting, Mr. Cross asked if there are any changes to the Finance Committee membership, to please let Dr. Dryier and Mr. Cross know within the week. Finance Committee meets once a month if needed, and the Policy Committee meets virtually as needed.

- b. Approved the SY24-25 School Calendar Changes
Dr. Dryier provided a brief overview of the changes that are being proposed to the school calendar. She is recommending additional SIP days for all programs, but especially Southeast, in order to meet the significant needs of students and staff.
*A motion was made to approve the proposed SY24-25 School Calendar Changes. This motion was made by Member Davis and seconded by Member Kyle.
Upon voice vote of all ayes from all 17 districts present, motion passed.*

9. Executive Director Updates

- a. SASED SY24-25 Enrollment
Dr. Dryier reported that enrollment for the SY24-25 is anticipated to be at approximately 400 students with 60-70 being non-member.
- b. Human Resources Staffing Update
Dr. Dryier provided a staffing update. SASED currently has 20 unfilled positions 10 of those are TA positions. We are working with contract agencies to get those filled by the end of September. Still have not been able to fill the job coaching positions.
Dr. Rich commented that there are a lot of contract staff on the staffing report. Dr. Russell asked for a summary of the number of staff versus the number of students that SASED serves.. Can SASED provide a complete number of students served including the students receiving OT/PT and other related services? Dr. Dryier stated that the projected use of contract staff was accounted for in the approved budget. Mr. Cross commented that we did not have a good handle on the use of contract

staff in the past, but it seems to be better managed now. Dr. Kyle stated that he was pleased with the detailed invoice he received which included more staff in the classroom instead of contract staff.

c. SASED Strategic Plan Updates

Dr. Dryier provided a brief overview of SASED's progress in our Strategic Plan. We are focusing on recruitment and retention. The committee has been reaching out to more colleges and organizations to provide additional recruitment opportunities. The Culture committee is focusing on building better representation for staff surveys. The data is not accurate if we have a minute representation of staff. The policy committee is also working on processes and procedures to make sure they are clear to staff and that the processes are consistent throughout the cooperative. A communication plan was shared with staff at Opening Day on how communication flows throughout SASED. Staff are reading the newsletter at a much higher percentage which is great because this is how the majority of information will be disseminated.

d. SASED 23-24 End of Year Reports

Dr. Vander Woude gave a brief overview of the data provided in the end of year reports. She mentioned that the ACT scores will be reported next year because of the change in Illinois from the SAT to the ACT. Board members had no questions.

e. Current Facility Usage

Dr. Dryier provided a brief overview of the current facility usage including SAC, Southeast, Lisle South and all of the classroom locations throughout member districts. SASED is spending approximately \$2M a year in rental costs overall. The lease at 2900 expires in October of 2026 and costs just under \$800,000 which includes \$20,000 in base taxes as part of the lease agreement.. There are a lot of hidden costs in moving host site locations each year as well. Travel for OT-PT staff is also a big inefficiency. The Board would like to see actual square footage being used currently to be able to compare what is actually needed moving forward. The Board also asked how many students are currently being served via lease agreements? Dr. Dryier will prepare a report showing square footage/# of students served/program for the facilities committee to review. There may need to be discussion of program changes at the same time. There are a few scenarios to look at during this discussion including consolidation of programs, keeping programs as they are, and a supersite.

10. SASED Financial Updates

a. Medicaid Annual Cost Settlement FY22

Ms. Wisniewski gave an overview of the cost settlement breakdown Dr. Russell asked how do we calculate SASED's share? Want to make sure that districts are not paying for Medicaid service in tuition and then SASED is collecting money in the cost settlement as well. Bring to October Finance Committee meeting for further discussion.

Ms. Wisniewski stated that at the end of the school year Medicaid money would be distributed to districts. SASED manages Embrace for each district. OTPTs and nurses also generate Medicaid dollars. We can look at this more in detail if needed. Dr. Dryier reminded the Board that how tuition costs were drilled down in the past may not be as clear due to the past billing model.

11. Convene into Closed Session

A motion was made to enter into closed session at 3:08pm to discuss the items listed on the closed session agenda. This motion was made by Member Baldermann and seconded by Member Broncato.

Upon Roll Call Vote:

Ayes: Castillo SD20, Davis SD33, Rich SD34, Graber SD45, Zaher SD48, Russell SD58, Nugent SD60, Cross SD63, Wise SD66, Broncato SD68, Barbanente SD88, Johansen SD94, Thiele SD 99, Kyle SD180, Baldermann SD201, Filipak SD202, Campbell SD205.

Nays: None

Ayes: 17 Districts

Nays: None

Absent: 1 District

Upon roll call vote, motion passed.

12. Reconvened into Open Session at 3:58pm

13. Action Items from Closed Session

- a. Approve the MOU between SASSED and both the SSA and SEA to be included in their current contracts. **This item was removed from the Agenda.**

- b. Approved the Destruction of the January 25, 2023, February 22, 2023, March 22, 2023, and April 26, 2023 Closed Session Recordings as presented on the Closed Session Minutes Log. ***A motion was made to approve the destruction of the closed session recordings as presented. This motion was made by Member Rich and seconded by Member Wise.***

Upon voice vote of all ayes from all 16 districts present, motion passed.

14. Adjournment

A motion was made to adjourn at 4:00 pm. This motion was made by Member Rich and seconded by Member Russell.

Upon voice vote of all ayes from 16 districts present, motion passed.

Minutes Approved by:

Mr. Mark Cross
Chairperson

Date

Ms. Kristina Davis
Secretary

Date



**SASED Board Meeting
Facility Planning
October 16, 2024**

Dr. Kim Dryier, Executive Director

4



Operations

Maintain fiscal responsibility through investigating organizational efficiencies, updating procedures and billing structures and developing master facility plan

+ Goal #1 - Maintain fiscal responsibility while streamlining business services

+ Goal #2 - Determine Facility (infrastructure) Planning Strategies



Relevant Information

- 2900 current lease ends October 2026
- Current space and lease information
- Program evaluations and needs
- Enrollment is steady
- Staffing shortage is impactful



Proposed Plan

SASED CENTRAL OFFICE

RESPONSIBILITIES:

- Instruction:

Parent Input

SASED Staff Input

District Staff Input

Site Visits

Program Needs and Options

- Human Resources:

Staffing Projections

Staffing Patterns

- Business Services

Realtor

Architect

Program Manager Options

Finances/Funding

Share analysis of data and make recommendations to the Board Planning Committee



Proposed Plan

SASED Board Facility Planning Committee Responsibilities

- Analyze and process incoming data from central office staff
- Ask questions, seek additional information
- Review proposed options
- Make recommendations to the SASED Board of Directors regarding facilities

SASED Board Finance Committee Responsibilities:

- Analyze and process incoming financial data from central office staff
- Help identify viable funding options
- Help identify necessary budget and budget restraints
- Make recommendations to the SASED Board of Directors regarding funding options for recommended facility plan



Proposed Timeline

(Backward Design)

August 2026

- Facility Plan Realized (depending on facility, may need to be extended to August 2027)

Summer 2026

- Complete moves
- Complete buildings/spaces

Spring 2025- Summer 2026

- Build/Renovate
- Project Management



Proposed Timeline

(Backward Design)

March 2025

- Facility Plan Decision and Approval Made

October 2024- February 2025

- Stakeholder input
- Program Reviews and Revisions
- Funding Options Explored
- Facility Options Explored
- Staffing Needs Identified
- Board Facility Planning and Finance Committee Meetings



Proposed Options



Option 1
Keep things the same

Option 2
One central location

Option 3
Combination





Opportunities and Obstacles



Opportunities

- Access to general education peers, programs and facilities
- District partnerships
- Options close to home district
- Part of community

Obstacles

- Leadership Capacity
- Staffing limitations
- Program Oversight
- Technology
- Annual Moves
- Hidden Costs
- Communication

Option 1
Keep things the same



Opportunities and Obstacles

Opportunities

- Program fidelity
- Program oversight
- Transportation
- Staff Efficiency
- Centralized Infrastructure
- Unified Staff



Obstacles

- Inclusion
- Perception
- Financial commitment
- Significant change management

Option 2
One central location



Opportunities and Obstacles

Opportunities

- Purposeful inclusion
- Differentiated programs
- Increased program fidelity
- Program oversight
- Transportation
- Staff Efficiency

Obstacles

- Inequity perception
- Staffing limitations
- Program Oversight
- Technology
- Annual Moves
- Hidden Costs
- Communication



Option 3 Combination



Questions/Suggestions



CLASSROOM LEASE AGREEMENTS

FY2025

DIST #	PROGRAM	FY 2025 SCHOOL LOCATION	Rm #	Sq Ft	Cost	# of Staff	# of Students	# of Wheelchairs	# of standers	# of mat tables	Other
20	SLE	WATERBURY SCHOOL	147	700 sqft	\$23,000.00	4	5	0	0	0	
20	SLE	WATERBURY SCHOOL	146	700 sqft	\$23,000.00	4	5	1	0	0	
34	SLE	WINFIELD PRIMARY	115	805 sqft	\$23,000.00	5	7	0	0	0	
34	SLE	WINFIELD PRIMARY	116	805 sqft	\$23,000.00	5	8	0	0	0	
34	SLE	WINFIELD PRIMARY	114	805 sqft	\$23,000.00	5	6	0	0	0	
34	SLE	WINFIELD CENTRAL	114	750 sqft	\$23,000.00	4	6	2	2	1	
34	SLE	WINFIELD PRIMARY OFFICE SPACE	113	315 sqft	\$12,000.00	0					
45	HEARING	NORTH SCHOOL	6	350 sqft	\$23,000.00	8	5	0	0	0	
45	HEARING	NORTH SCHOOL	7	350 sqft	\$23,000.00	3	9	0	0	0	
45	HEARING	NORTH SCHOOL	8	350 sqft	\$23,000.00	1	6	0	0	0	
45	HEARING	NORTH SCHOOL	9	350 sqft	\$23,000.00	3	4	0	0	0	
45	HEARING	NORTH SCHOOL	10	350 sqft	\$23,000.00	4	6	0	0	0	
45	HEARING	NORTH SCHOOL OFFICE SPACE		100 sqft	\$12,000.00	0		0	0	0	
45	HEARING	EARLY CHILDHOOD CENTER	13	800 sqft	\$23,000.00	1	5	0	0	0	
45	HEARING	EARLY CHILDHOOD CENTER	14	800 sqft	\$23,000.00	4	4	0	0	0	
45	HEARING	EARLY CHILDHOOD CENTER-OFFICE SPACE		100 sqft	\$12,000.00	0					
48	VISION	SALT CREEK SCHOOL	5	675 sqft	\$23,000.00	4	3	1	0	1	walker
48	VISION	SALT CREEK SCHOOL	4	540 sqft	\$23,000.00	0					Light Box station, adapted tricycle, trampoline/sensory stations
48	VISION	ALBRIGHT MIDDLE SCHOOL	215 A	1025 sqft	\$23,000.00	5	5	1	0	0	CCTV
48	VISION	ALBRIGHT MIDDLE SCHOOL	117	720 sqft	\$23,000.00	3	5	0	0	0	CCTV
48	VISION	STELLA MAY SWARTZ SCHOOL	204	936 sqft	\$23,000.00	5	8	1			walker, CCTV
48	VISION	ALBRIGHT MIDDLE SCHOOL-OFFICE SPACE	215 B	689 sqft	\$12,000.00	0					embosser, braille, large print/braille materials
48	VISION	STELLA MAY SWARTZ SCHOOL-OFFICE SPACE	101	638 sqft	\$12,000.00	0					embosser, braille, large print/braille materials, trampoline/sensory stations
58	SLE	KINGSLEY	133	875 sqft	\$23,000.00	3	6				
58	SLE	KINGSLEY	135	875 sqft	\$23,000.00	6	7				
58	SLE	HILLCREST SCHOOL	2	896 sqft	\$23,000.00	6	8				
60	SLE	MAERCKER SCHOOL	203	899 sq ft	\$23,000.00	6	10				
60	SLE	HOLMES SCHOOL	A129	757 sq ft	\$23,000.00	6	8	0	0	1	
60	SLE	HOLMES SCHOOL	B109	825 sq ft	\$23,000.00	3	8	1	1	1	
60	SLE	HOLMES SCHOOL	B108	825 sq ft	\$23,000.00	6	9	1	1	1	
60	SLE	HOLMES SCHOOL	D105	918 sq ft	\$23,000.00	5	9	0	0	0	
60	SLE	HOLMES SCHOOL SENSORY ROOM/OFFICE SPACE		700 sq ft	\$12,000.00	0					
63	SLE	CASS JUNIOR HIGH SCHOOL	143	720 sqft	\$23,000.00	7	11				
63	SLE	CASS JUNIOR HIGH SCHOOL	144	720 sqft	\$23,000.00	8	9				
66	SLE	PRAIRIEVIEW SCHOOL	101	925 sqft	\$23,000.00	6	8				
66	SLE	PRAIRIEVIEW SCHOOL	109	925 sqft	\$23,000.00	4	8				
88	SLE	WILLOWBROOK H.S.	A122	960 sqft	\$25,000.00	6	9	0	0		laminator, refridgerator, trampoline (larger sensory items),
88	SLE	WILLOWBROOK H.S.	A124	768 sqft	\$25,000.00	6	10	3	3	2	refrigerator
88	VISION	ADDISON TRAIL HS	217	986 sqft	\$25,000.00	4.5	6				large copy machine/printer, embossers, several bookshelves of braille text
88	VISION	ADDISON TRAIL HS	221	709 sqft	\$25,000.00	1	5				counter space and cabinets for cooking and ADL instruction, full size
88	VISION	ADDISON TRAIL HS	223	752 sqft	\$25,000.00	3.5	4	1			counter space and cabinets for cooking and ADL instruction, white cane
201	HEARING	WESTMONT JR. HIGH	214	826 sqft	\$23,000.00	7	9	0	0	0	
201	HEARING	WESTMONT JR. HIGH	215	790 sqft	\$23,000.00	1	6	0	0	0	

PROGRAM	ADMINISTRATOR	LOCATION	TEACHER	GRADES	CAPACITY	ENROLLED	PENDING	OPENINGS
DHH	Tara Corral	D45 - Early Childhood Center	Alexander	EC	8	5	0	3
		D45 - Early Childhood Center	Spillan	EC	8	4	0	4
		D45 - North School	Kirkman	EC	8	6	0	2
		D45 - North School	Story	K	10	6	0	4
		D45 - North School	Hamblin	K-2	10	4	0	6
		D45 - North School	McGuire	1-3	10	5	0	5
		D45 - North School	Nowicki	4-5	10	8	0	2
		D201 - Westmont Junior High	Misener	6	10	9	0	1
		D201 - Westmont Junior High	Quetsch-Rohrer	6-8	10	6	0	4
DHH TOTAL					84	53		
Pathways	Keith Zmijewski	SASED - Southeast School	Yehling	K-1	10	6	0	4
		SASED - Southeast School	Aurichio	1-2	10	7	0	3
		SASED - Southeast School	O'Sullivan	2-3	10	6	0	4
		SASED - Southeast School	Moses	3-4	10	7	0	3
		SASED - Southeast School	Gaona	5	10	8	0	2
		SASED - Southeast School	Balogh	7	10	6	0	4
		SASED - Southeast School	Tassone	7	10	7	0	3
		SASED - Southeast School	Huerta	8	10	5	0	5
		SASED - Southeast School	Nevins	7-8	10	4	0	6
		SASED - Southeast School	Smith	9-10	10	8	0	2
		SASED - Southeast School	Hilb	10-12	10	9	0	1
		SASED - Southeast School	McFadden	10-12	10	10	0	0
		SASED - Southeast School	Dombrow	11-12	10	6	0	4
		PATHWAYS TOTAL					130	89
Structured Learning Environment Program (SLE)	Amy McKee & Bridget Lessentien	D60 - Holmes Primary	Brady	EC	8	8	0	0
		D60 - Holmes Primary	Goins	EC	8	6	3	-1
		D60 - Holmes Primary	Holle	EC	8	6	2	0
		D20 - Waterbury Elementary	Ryndak	K-1	8	5	0	3
		D34 - Winfield Primary School	Ilyavi	K-3	10	6	0	4
		D34 - Winfield Primary School	Walton	1-2	10	8	0	2
		D34 - Winfield Primary School	Ball	6-7	8	5	0	3
		D58 - Hillcrest Elementary	Goes	K-2	10	8	0	2
		D58 - Kingsley Elementary	Lapato	K-2	10	7	0	3
		D58 - Kingsley Elementary	Nile	K-1	10	6	0	4
		D60 - Holmes Primary	Kilmczak	1-2	10	9	0	1
		D20 - Waterbury Elementary	Pittman	2-3	8	5	0	3
		D60 - Maercker Intermediate	Cabral	2-5	10	10	0	0
		D66 - Prairieview Elementary	Griffin	3-5	10	8	0	2
		D66 - Prairieview Elementary	Schmale	3-5	10	8	0	2
		D34 - Winfield Central School	Broderick	6-8	7	6	0	1
		D63 - Cass Junior High	Dahl	5-8	10	9	0	1
		D63 - Cass Junior High	Kaufman	5-8	11	11	0	0
		D88 - Willowbrook High School	Granrath	9-12	10	9	0	1
		D88 - Willowbrook High School	Martinez	9-12	10	8	0	2
SLE TOTAL					186	148		
Supportive Medical Needs Program (SMNP)	Kati Curby	SASED - Lisle Location	Barnes	EC-2	7	2	2	3
		SASED - Lisle Location	Raponi	3-5	6	6	0	0
		SASED - Lisle Location	Debruin	6-8	6	3	1	2
		SASED - Lisle Location	Downs	9-12	6	5	0	1
SMNP TOTAL					25	16		
PROJECT SEARCH	Kati Curby	NORTHWESTERN-CENTRAL DUPAGE	Munchoff	12+	12	11		
		only accepts students through application once per year				TOTAL	12	11
TRANSITION	Kati Curby	SASED - Transition Center	Zacharski	12+	10	8	0	2
		SASED - Transition Center	Dugan	12+	10	8	0	2
		SASED - Transition Center	Duncan	12+	10	5	0	5
		SASED - Transition Center	Baker	12+	10	7	0	3
TRANSITION TOTAL					40	28		
VISION	Amy Gebre	D48 - Salt Creek Primary	Barrutia	EC	6	3	0	3
		D48 - Swartz Intermediate	Fernandez	1-4	8	8	0	0
		D48 - Albright Middle	Vandercar	4-7	8	5	0	3
		D48 - Albright Middle	Vargus	5-8	8	5	0	3
		D88 - Addison Trail High School	Ariano	9-12	8	4	0	4
		D88 - Addison Trail High School	Brusich	9-12	10	5	0	5
		D88 - Addison Trail High School	Jackson	9-12	10	6	0	4
VISION TOTAL					58	36		
						ENROLLED	PENDING	
						381	8	

PROGRAM	ADMINISTRATOR	LOCATION	TEACHER	GRADES	CAPACITY	ENROLLED	PENDING	OPENINGS
Related Services	Administrator	Program	OT	PT	Totals:			
OT/PT	Sherilyn Genin	DHH	28	9	28			
		Pathways	49	0	49			
		SLE	152	35	152			
		SMNP	19	18	19			
		Transition	22	9	22			
		VI	22	12	24			
		Non-Sased Program	1852	311	1963			
			2144	394	TOTAL	2257		
DHH	Tara Corral	Pathways					1	
		SLE					5	
		SMNP					0	
		Transition					1	
		Vision					2	
		Itinerant outside of SASED programs					181	
		Audiology in SASED programs					24	
		Audiology outside of SASED programs					186	
			TOTAL			400		
VISION	Amy Gebre	DHH					2	
		Pathways					1	
		SLE					9	
		SMNP					6	
		Transition					4	
		Vision					4	
		Itinerant outside SASED programs					94	
			TOTAL			120		
SIIS	Darcie Vance	Individual Student Referral IN SASED programs					13	
		Individual Student Referral outside SASED programs					35	
		Assistive Tech in SASED programs					28	
		Assistive Tech outside SASED programs					13	
			TOTAL			89		
						Across all services & programs:	3,247	
						Services outside of SASED programs	2,472	
SIIS	Darcie Vance	Professional Develop Requests					3	
		Project Requests					14	
			TOTAL			17		

SASED Staffing Board Report

	FY25 - Board Approved	Added during 24-25 school year (IEP)	Filled with SASED Employee	Filled by Contract Employee	Unfilled, beginning of year	Unfilled, Never Filled	Unfilled, Due to Resignation	Unfilled, Due to FMLA
PROGRAM ADMIN	9.00		9.00	0.00	0.00			
ADMIN ASSIST	11.50		11.50	0.00	0.00			
CERTIFIED TEACHERS	59.00		55.00	0.00	4.00			
PE/ADAPTED PE TEACHER	6.00		6.00	0.00	0.00			
ELL TEACHER	2.00		2.00	0.00	0.00			
BCBA	2.00		2.00	0.00	0.00			
VOC COORDINATOR LBS II	1.00		1.00	0.00	0.00			
ART THERAPIST	2.00		2.00	0.00	0.00			
PERM SUBS	5.00		5.00	0.00	0.00			
O&M	5.00		5.00	0.00	0.00			
CERTIFIED PROGRAM ITINERANT TEACHER	1.00		1.00	0.00	0.00			
HI ITINERANT	5.00		5.00	0.00	0.00			
VI ITINERANT	3.80		3.80	0.00	0.00			
SPEECH	15.47		15.47	0.00	0.00			
BMS-Pathways	4.00		3.00	0.00	1.00			
SOCIAL WORK	9.40		9.40	0.00	0.00			
PSYCH	2.00		2.00	0.00	0.00			
NURSE - CSN	4.00		4.00	0.00	0.00			
AT - BMS	1.00		1.00	0.00	0.00			
SIIS COACH - BMS	8.83		8.83	0.00	0.00			
CUSTODIAN	1.00		1.00	0.00	0.00			
Food Handler	1.00		1.00	0.00	0.00			
BRAILIST	0.00		0.00	0.00	0.00			
Teacher Assistant/ABS Room -Pathways	2.00		1.00	1.00	0.00			
TEACHER ASST& SIGNING ASST	51.00		40.00	8.00	3.00			
1:1 Teacher Asst/1:1 Signing Asst	73.00	17.00	20.00	58.00	12.00			
TEACHER ASSISTANTS RBT	2.00		2.00	0.00	0.00			
MA/TA Classroom	0.00		0.00	0.00	0.00			
1:1 MATA	22.00	2.00	7.00	16.00	1.00			
JOB COACH	2.00		0.00	0.00	2.00	2.00		
Job Coach - PW	1.00		1.00	0.00	0.00			
AUDIOLOGIST	1.00		1.00	0.00	0.00			
LEAD INTERPRETER	1.00		1.00	0.00	0.00			
INTERPRETERS	6.00	2.00	4.00	3.00	1.00			
1:1 INTERPRETER	0.00				0.00			
MOVEMENT SPECIALIST	1.00		1.00	0.00	0.00			
OT	45.80		45.20	0.00	0.60			
PT	10.20		10.20	0.00	0.00			
COTA	2.00		2.00	0.00	0.00			
Early Choices	3.50		3.50	0.00	0.00			
TRANSPORTATION	3.00		2.00	0.00	1.00			1.00
EXECUTIVE ADMIN	1.23		1.23	0.00	0.00			
ASST DIRECTORS	3.00		3.00	0.00	0.00			
BUSINESS SERVICES	4.00		4.00	0.00	0.00			
Medicaid	0.80		0.80	0.00	0.00			
HUMAN RESOURCES/STAFF SERVICES	2.00		2.00	0.00	0.00			
BUILDINGS & GROUNDS	1.00		1.00	0.00	0.00			
TECHNOLOGY	3.00		2.00	0.00	1.00		1.00	
DATA ANALYST	1.00		1.00	0.00	0.00			
YOUTH SERVICES COORDINATOR	1.00		1.00	0.00	0.00			
TOTAL FTE	402.53	423.53	310.93	86.00	26.60	2.00	1.00	1.00

Legend:
positions to be filled



SASED Communication Plan

One of the critical components identified as a significant need within the SASED Organization is “Communication.” Communication is critical to all organizations, especially as large and wide-spreading as SASED. The intent of this document is five-fold:

1. Provide guidelines as to the types of communication being used within the organization
2. Provide guidelines as to the person(s) responsible for communication
3. Provide a work flow for communication purposes
4. Provide overview of information needing to be communicated
5. Serve as a dynamic tool for revisions and updates based on need and input

As a dynamic organization, SASED has many stakeholder groups who need accurate, timely, and meaningful communication. SASED stakeholders include:

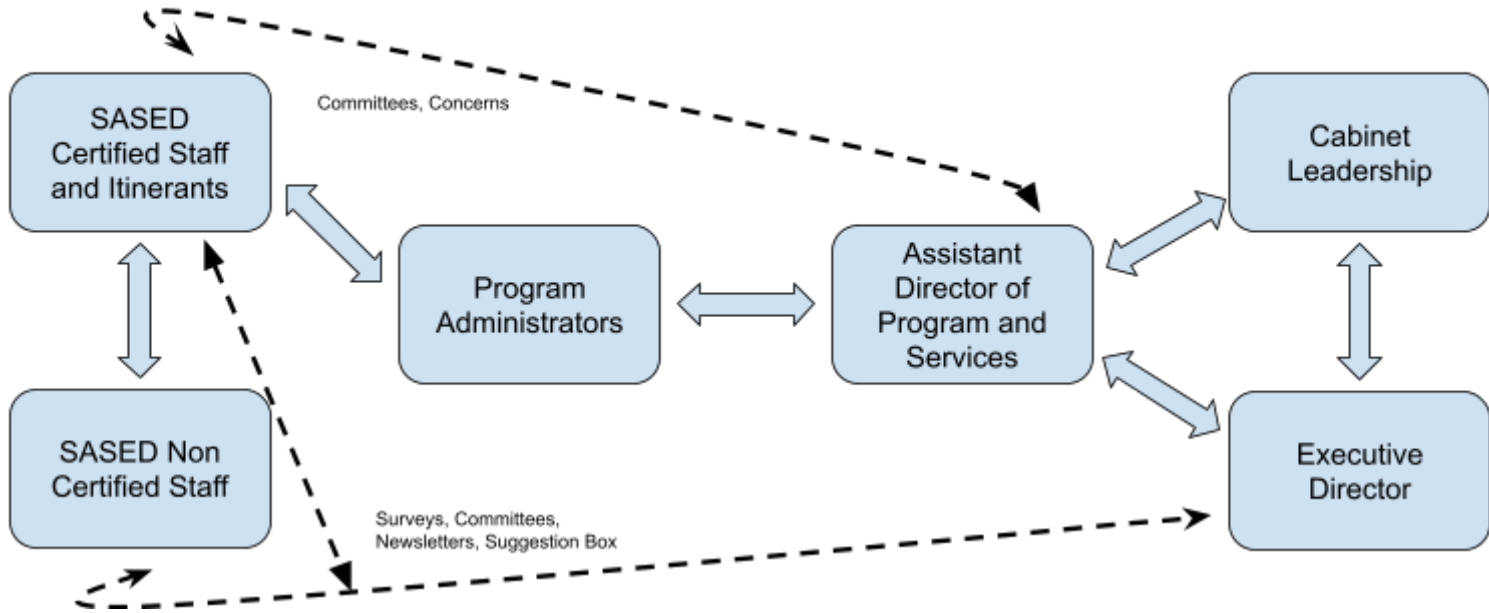
- SASED Governing Board
- SASED Board of Directors
- SASED Families
- SASED Students
- SASED Administration
- SASED Staff
- SASED Partner Districts
- SASED Host Site

Many attempts have been made to communicate with all stakeholders in the past. Regardless of previous attempts, input from all stakeholders rank communication as top priority. As such, for School Year 2025, communication is going to be streamlined in a few chosen communication platforms/methodologies. The hope is that instead of trying to communicate on numerous platforms, many times leading to misinformation or confusion, a few methods of communication will be solidified in order to provide accurate, timely and meaningful communication. In other words, all stakeholder groups will know where to find accurate information, the frequency in which it will be communicated, and who will be the communicator.

In order to address a dire need for improvement with communication, the following flowcharts will be utilized:

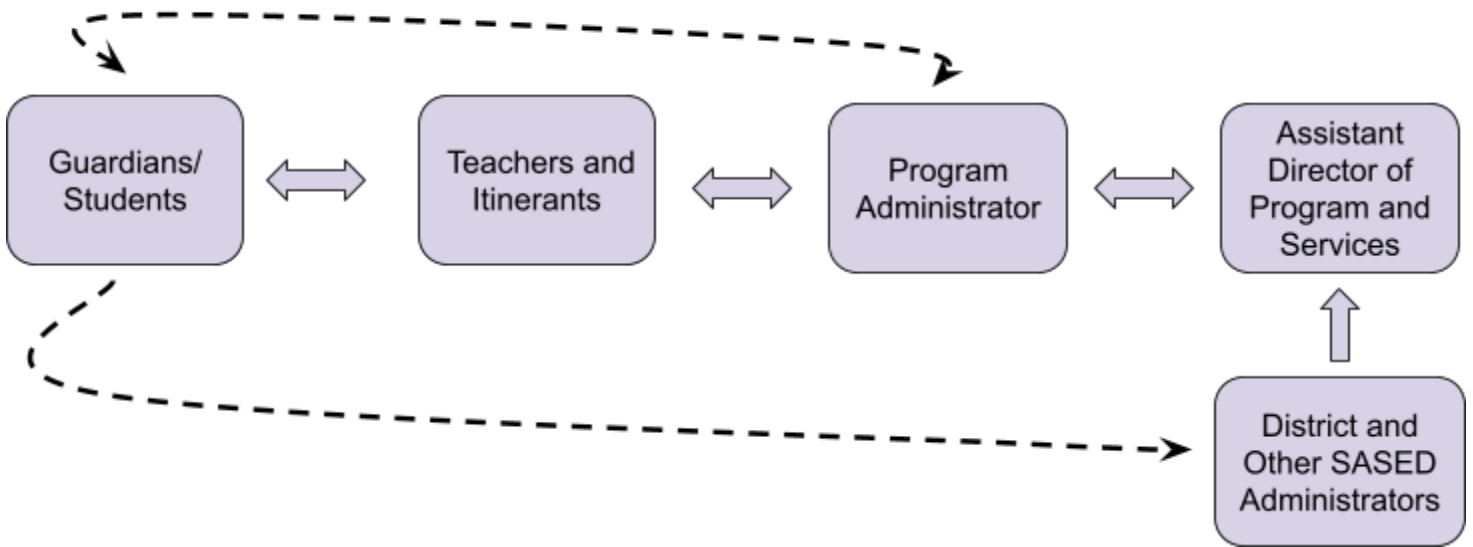


SASED Internal Communication Flow Chart

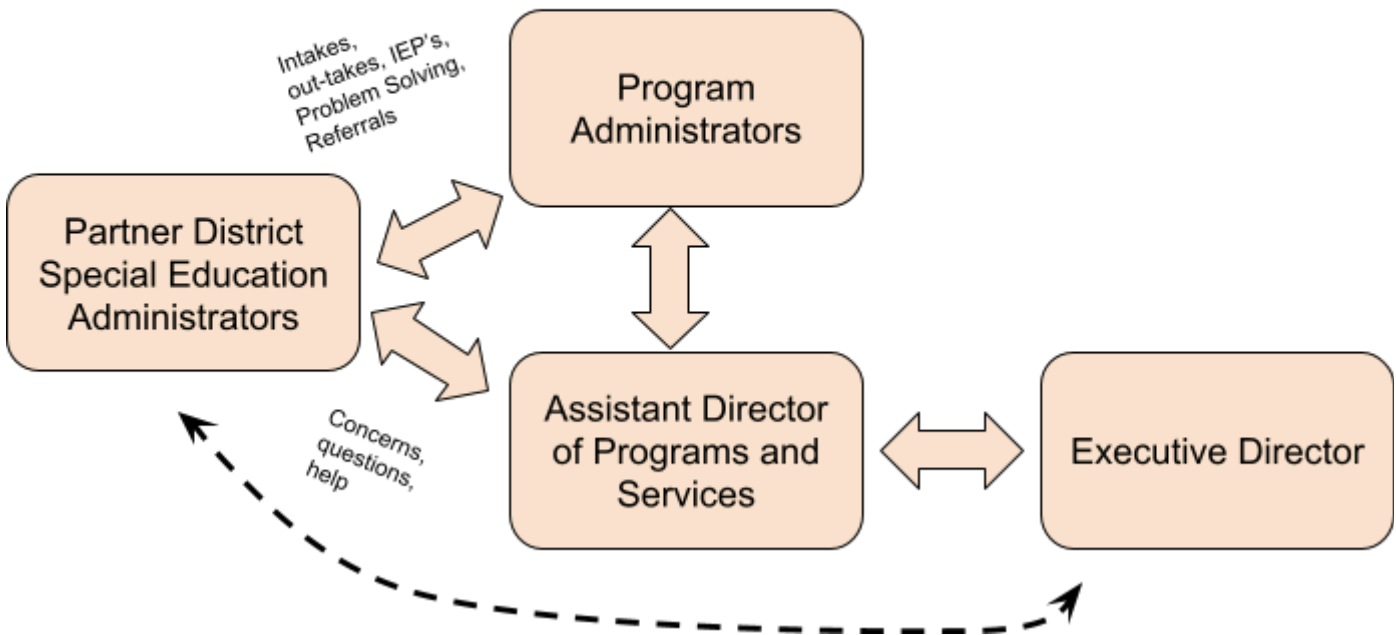




Parent/Student Communication Flow Chart

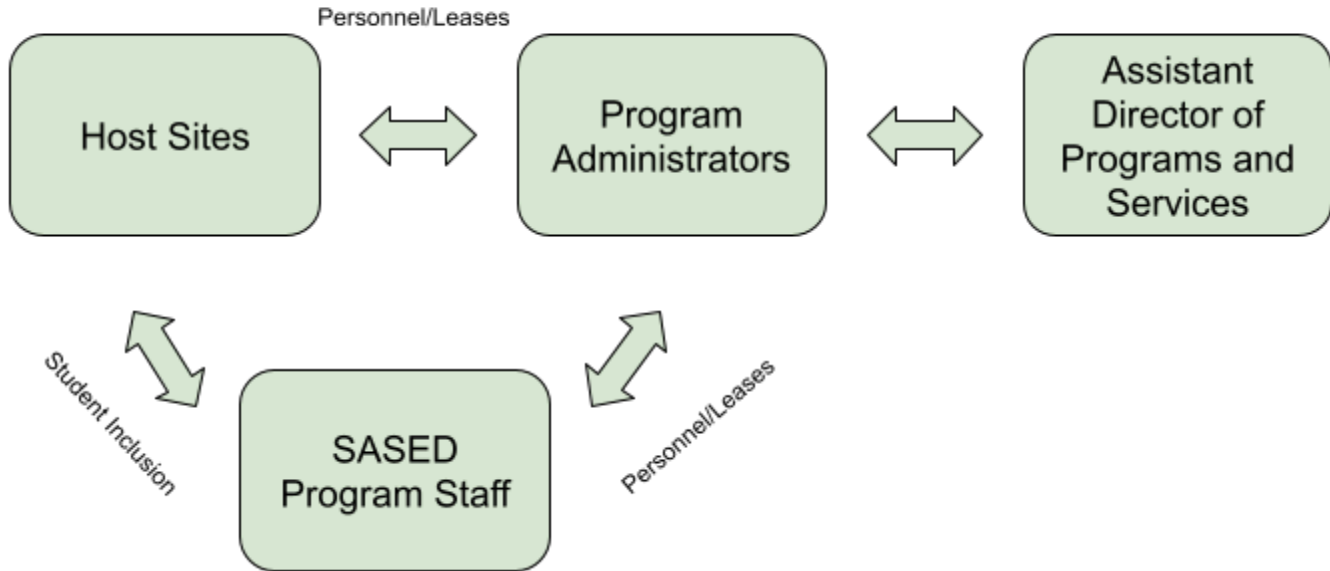


District Spec. Ed. Admin Communication Flow Chart

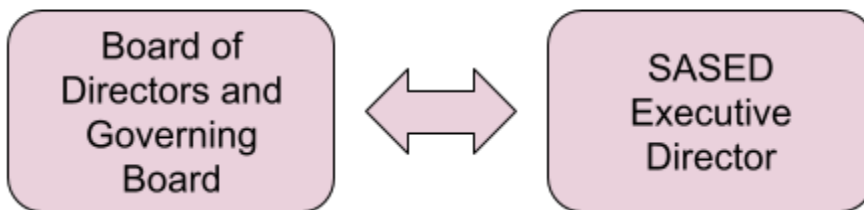




Host Sites and SASED Staff Communication Flow Chart



SASED Boards Communication Flow Chart



The above flow charts will allow for multi-level communication between all stakeholders of the organization. The following are methods of communication that will support the flows of communication as well as provide avenues for input for communication and information needs.



Methods of Communication

- Cooperative Corner Newsletter- Cooperative Corner Newsletters will continue to be used to share information monthly with the entire SASED Family (all stakeholders). All stakeholders are highly encouraged to read and engage with the Cooperative Corner Newsletter monthly.
 - Suggestion Box- included in every newsletter will be a suggestion box. Stakeholders will be able to share suggestions with the SASED Administrative Team. Suggestions will be read, considered, and responded to when appropriate.
 - Surveys-surveys will be used monthly for most stakeholder groups to gain input and feedback. Some surveys will be anonymous, some will collect email addresses. Surveys will be labeled clearly so stakeholders are aware if their email addresses are being collected or not.
 - The Cooperative Corner Newsletters will serve as a unified depository of information. That is, they will contain relevant information, the only surveys authorized by SASED, and the only authorized option for suggestions.
 - The Cooperative Corner Newsletter will be published every Friday following the Board of Directors meeting.
- Committees- Several committees will be established to support SASED's strategic plan. All staff members will be invited to participate. Based on interest, staff members will be selected to serve on the committees based on their role and experiences. The following committees have been established to support SASED's strategic plan:
 - Culture Improvement
 - Process and Procedures
 - Professional Development
 - Recruitment and RetentionAdditional committees can be established to address additional needs.
- SASED Meetings-Several leadership and team meetings will be scheduled to ensure appropriate/correct messaging and information is being relayed as well as collected. Such meetings include, but are not limited to:
 - SASED Cabinet Meetings- weekly meetings
 - SASED Program Administrator Meetings- bi weekly meetings
 - Program Staff Meetings-scheduled dependent on program
 - SASED Administrative Center Meetings- monthly meetings
 - SASED Meetings with District Special Education Administrators- monthly meetings
 - SASED Administration and SASED Association Meetings-monthly meetings
 - Parent Advisory Meetings-bi monthly meetings
- Emails and Phone Calls- following the above chain of command communication flow charts, individual phone calls and emails will be responded to promptly by SASED staff. If answers or information is unknown, staff members will research and seek correct responses in a timely manner.
- Clean and consistent processes/procedures will be published on a new google site to ensure staff know where to find processes/procedures and that they are the correct and most updated processes/procedures.



Evaluation and Review

Data in the forms of surveys and informal feedback will be collected and analyzed to determine whether or not this communication plan is effective and meeting the needs of all stakeholders. Based on the feedback, this plan will be updated or modified to ensure all communication needs are being met. Feedback will be solicited at least 2 years a year.

Summary

This Communication Plan is meant to be a fluid and dynamic tool that supports communication within the SASED organization. All stakeholders will be invited and encouraged to engage. The SASED Administration will review its effectiveness at least two times a year. This plan is meant to provide foundational communication expectations and will be reviewed and modified based on data and analysis.

As referenced in Board Policy 2:150 Committees, SASED Committees include the following:

SY24-25 SASED BOARD COMMITTEE MEMBERSHIP		
MANDATORY BOARD COMMITTEES		RECOMMENDED BOARD COMMITTEE
FINANCE	POLICY	FACILITY PLANNING
Omar Castillo, SD20	Jim Woell, SD25	Kristina Davis, SD33
Kevin Russell, SD58	Matt Rich, SD34	Brian Graber, SD45
Patrick Broncato, SD68	Amy Zaher, SD48	Sean Nugent, SD60
Kurt Johansen, SD94	Andrew Wise, SD66	Mark Cross, SD63
Keith Filipiak, SD202	Charlie Kyle, SD180	Jean Barbanente, SD88
Jim Blair, SD48	Jack Balderman, SD201	Hank Thiele, SD99
	Ray Kielminski, SD48	Jack Buscemi, SD25
	Keisha Campbell, SD205	
Meeting Dates: 10/2, 11/6, 12/4, 1/8, 2/5, 3/5, 4/2, 5/7 and 6/4. Time: 8:00 am at SASED	Meeting Dates and Times: TBD-mostly virtual and asynchronous	Potential Meeting Dates and Times: 10/25, 11/22, 12/13, 1/24, 2/21, 3/21, 4/11, 5/30, 6/11. 8:00 am at SASED

2:150 Committees

The Board of Directors may establish committees to assist with the Board's governance function and, in some situations, to comply with State law requirements. These committees are known as Board committees and report directly to the Board. Committee members may include both Board members and non-Board members depending on the committee's purpose. The Board Chairperson makes all Board committee appointments unless specifically stated otherwise. Board committee meetings shall comply with the Open Meetings Act. A Board committee may not take final action on behalf of the Board - it may only make recommendations to the Board.

Special Board Committees

A special committee may be created for specific purposes or to investigate special issues. A special committee is automatically dissolved after presenting its final report to the Board or at the Board's discretion.

Standing Board Committees

A standing committee is created for an indefinite term although its members will fluctuate. Standing committees are:

1. Board Policy Committee. This committee researches policy issues, and provides information and recommendations to the Board.
2. Parent-Teacher Advisory Committee. This committee assists in the development of student behavior policy and procedure, and provides information and recommendations to the Board. Its members are parents/guardians and teachers, and may include persons whose expertise or experience is needed. The committee reviews such issues as administering medication in the schools, reciprocal reporting between the Cooperative and local law enforcement agencies regarding criminal offenses committed by students, student discipline, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information.
3. Behavioral Interventions/Oversight Committee. This committee develops and monitors procedures for using behavioral interventions in accordance with Board policy 7:230, *Misconduct by Students with Disabilities*, and provides information and recommendations to the Board. At the Board Chairperson's discretion, the Parent-Teacher Advisory Committee shall perform the duties assigned to the Behavioral Interventions Committee.
4. Finance Committee.

Nothing in this policy limits the authority of the Executive Director or designee to create and use committees that report to him or her or to other staff members.

Addendum to SASED Lease Agreement with Partner Host Districts

This addendum is aimed to provide additional clarification regarding the leases for classroom and office spaces between SASED and Host Districts (Lessor).

Premises (Page 1, **2. Premises**)

- “All furnishings and ordinary school equipment necessary to use said rooms as classrooms”
 - Clarification:
 - This includes student and staff chairs and desks, white board, book shelves and/or book cases.
- Lessor’s program areas and facilities of common benefit
 - Clarification:
 - It is noted in the agreement that this includes the gymnasium, playground, parking areas, and restroom. Further clarification shall include SASED programs will be considered when master schedule is being developed and with input from the SASED Program Administrator to ensure timing of schedule is appropriate to meet the needs of the students in the SASED programs. Students in the SASED program should have similar access to all areas as their non-disabled peers, including, but not limited to, activities, the shredding bin and other school-wide initiatives. Staff should be permitted to use the Faculty Bathrooms.

Services (Page 3, **14.Services**)

- “A proportionate share of access...such as nurse, librarian etc”
 - Clarification:
 - As many students in the SASED programs require some form of nursing services, the Lessor’s nurse shall provide medication management, g-tube flushing, and basic first aid services.
- “SASED staff and students are an integral...inclusive of building communications and crisis planning.”
 - Clarification:
 - All SASED Staff housed in a Lessor’s building shall have an email account with the Lessor’s building. All students, and parents of students, shall have access to an email account with the Lessor’s building.
 - All students participating in a SASED program, and their guardian’s shall also have an email account with their home school.
 - SASED staff need to be included in any type of crisis planning. Evacuation routes need to be specifically outlined and individualized in order to meet the needs of students. This may include access to ramps and/or consideration for mobility challenged students.
- “Student fees required by the Lessor...and will be included in the tuition costs billed to the district of residence.”
 - Clarification:
 - Students attending SASED Programs will register and pay registration fees with their home school.
 - The Lessor’s school will not collect additional fees, or require additional registration documents.
 - The home school is responsible to ensure all registration requirements are met.

- “SASED Staff has access to the building, general building supplies, copy machine, etc, as do all other staff.”
 - Clarification:
 - SASED staff will have access to classroom supplies that are available to all staff, this may include pens, paper, paperclips, staples, etc.
 - SASED staff will have access to the copiers in the Lessor’s buildings, including use of Lessor’s paper.
 - If concerns arise regarding the use of the copier/printer or the amount of paper being consumed, the Lessor’s building administrator will discuss concerns with the SASED Program Administrator
 - If concerns arise with misuse of the copier/printer, the Lessor’s building administrator will discuss concerns with the SASED Program Administrator
 - SASED staff will have access to the Lessor’s laminators.
 - If concerns arise with the use or quantity of the laminator supplies, the Lessor’s building administrator will discuss concerns with the SASED Program Administrator.
 - If the Lessor’s building provides coffee or other types of snacks to its employees, SASED staff will be included.
 - SASED staff shall be included in Teacher Appreciation Week as well as another activities or appreciation events/luncheons.
 - SASED Certified Staff and non-certified staff will be provided keys in order to access the building. Certified staff will be provided with 2 additional keys for potential contractual staff.
- “SASED teachers working with students included in the district classroom programs will be allowed to participate in the lessor’s staff meeting and activities, inclusive of celebrations and assemblies.
 - Clarification:
 - **I would like to discuss this further. This reads as if only SASED teachers (not support staff) are able to participate IF a student in the SASED program is included in a regular classroom. Many students in the SASED programs are only able to participate in assemblies and celebrations.**

In order to support the needs of the Lessor, SASED will:

- Notify the Lessor’s building administrator or designee in the beginning of the year of all SASED staff scheduled to be his/her building.
- Notify the Lessor’s building administrator or designee of any changes in SASED personnel before new staff start or immediately following the resignation or change in SASED personnel.