

Due to health and safety concerns related to the COVID-19, and pursuant to Governor Abbott's Temporary Suspension of Open Meetings Laws Issued on March 16, 2020, this meeting will be conducted via audio and video conference, which will be audible to the Board and public and allow for two-way communication. The Board President and Trustees will not be physically present at one location but a quorum will be required for the meeting on the audio and video conference.



Members of the public may access this meeting as follows:

If you have trouble signing in at the time of the meeting, please email [mjones@nbsisd.org](mailto:mjones@nbsisd.org) for assistance.

## Agenda of Regular Meeting

### The Board of Trustees New Braunfels ISD

---

A Regular Meeting of the Board of Trustees of New Braunfels ISD will be held May 18, 2020, beginning at 7:00 PM New Braunfels ISD Administration Center Boardroom.

The open portions of this meeting will be recorded and made available to the public upon request.

Public comment at regular Board meetings will be conducted in accordance with BED (LOCAL) and the Board's procedures on public comment. The procedures are posted online at [http://www.nbsisd.org/page/brd.public\\_comment](http://www.nbsisd.org/page/brd.public_comment)

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Opening Items
  - A. Call to Order
  - B. Announcement by the President that a Quorum is present and that the notice has been posted in the time and manner required by law.
  - C. Pledge to the United States Flag and Texas Flag
2. Non-Action Items
  - A. NBHS Students of the Month - London Villegas and Gabriel Hernandez 3
  - B. Recognitions 5
  - C. Open Forum/Public Comment
3. Consent Agenda - All items on the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted with one motion. There will be no separate discussion of the items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered as an item on the Regular Agenda.

- A. Consider Approval of the Minutes to the NBISD Board of Trustees Workshop held on Monday, April 13, 2020 at 6:00 pm via Zoom Conference.
- B. Consider Approval of the Minutes to the Regular Board Meeting held on Monday, April 20, 2020 at 7:00 pm. via Zoom Conference.
- C. Consider Approval of the Minutes to the NBISD Board of Trustees Workshop held on Monday, April 27, 2020 at 6:00 pm. via Zoom Conference.
- 4. Action Items - All items on the Regular Agenda will be considered in Open Meeting. The Regular Agenda includes reports and action items that may require discussion by the Board of Trustees.
  - A. Consider Approval of Secondary ELA Instructional Materials Adoption 6
  - B. Consider Approval of NBISD 2019-2020 Calendar Revision
  - C. Consider Approval of Quarterly Investment Reports 8
  - D. Consider Approval of Renewal of Workers Compensation Coverage 9
  - E. Consider Approval of Contracts/Contract Extensions for Professionals and Professional Support
  - F. Consider Approval of 2019-2020 General Fund Budget Amendments 10
- 5. Discussion and Possible Action
  - A. Consider Approval of Health and Security Upgrades for District Facilities
  - B. Discussion of Proposed 2020-2021 General Fund Budget
- 6. Informational Items
  - A. Report on 2020 School Health Advisory Committee (SHAC) 11
  - B. Addition of vendors to RFP 20-02 General Goods & Services 17
  - C. Status of 2018 Bond Report
  - D. Status of Covid-19
- 7. Executive Session
  - A. Personnel — Govt. §551.074
  - B. Discussing purchase, exchange, lease or value of real property — Govt. §551.072
  - C. Safety and Security— Govt. §551.076
- 8. Announcement and Adjournment
  - A. Public Hearing to be held on Monday, June 29, 2020 at 6:30 pm at the NBISD Administration Center Boardroom
  - B. Regular Board Meeting to be held on Monday, June 29, 2020 at 7:00 pm at the NBISD Administration Center Boardroom

## Senior Student of the Month Bio

Name: London Villegas

Parents' Name(s): Abel & Petrita Villegas

How long have you attended 4 Years

List of activities that you have been involved in, while at NBHS (academics, athletics, clubs/organizations, community, church, etc.):

- 2 Year Member of the NBHS National Honor Society and currently serving as NHS President
- With NHS I have volunteered and participated in Trick or Treat on Unicorn Street, Christmas blankets to our custodians, Valentine's Day Welcome to everyone at the front entrance with candy and currently collecting gifts for our annual St. Jude's Service Project.
- 1 Year Member of Learning to Lead
- 1 Year Member of Creative Coding Club
- 2 Years with NBHS Audio/Visual Board Club. I have worked the positions of Technical Director, Instant Replay, and a Camera Woman filming football, soccer and other athletic events.
- I volunteer at the Public Library, Food Bank, and Knights of Columbus Bingo Hall
- I am an active Member of Tree of Life Church
- Currently working at McAlister's Deli

Future plans (College, Career, etc.):

As a first generation college student, I will be attending Texas A & M at College Station this fall to major in Visualization (Animation Program). I plan to graduate college with a BFA in Visualization and pursue my dream to work for Disney Animation Studios or Pixar.

## Senior Student of the Month Bio

Name: Gabriel Hernandez

Parents' Name(s): Ernesto & Ninfa Hernandez

How long have you attended 4 Years

List of activities that you have been involved in, while at NBHS (academics, athletics, clubs/organizations, community, church, etc.):

- 2 Year Member of NBHS National Honor Society
- Member of Business Professionals of America, placed 2<sup>nd</sup> at Regionals and advancing to State in Graphic Design Promotion
- 2 Years NBHS Cross Country Varsity Letterman
- 3 Years NBHS Track Varsity Letterman
- 4 Years NBHS Bowling Team Varsity Letterman
- Honored for being an AP Scholar and for Academic All State in Cross Country

Future plans (College, Career, etc.):

I plan to attend Texas A&M Corpus Christi and will run Cross Country and Track. I am going to pursue a career in Graphic Design, Marketing or Communications.



---

## New Braunfels Independent School District Board of Trustees Document

**Meeting Date:** May 18, 2020

**Agenda Item:** Recognition of Outstanding Students and Staff

**Background Information:**

Each month during the school year, the Board and Superintendent recognize outstanding student efforts and accomplishments as well as provide staff recognition.

**Administrative Consideration:**

This is a non-action item that allows the Board and Superintendent to highlight the District's Standards for Excellence.

**Budgetary Considerations:**

None

**Recommendation:**

It is recommended that the Board of Trustees recognize the following students with an award for the following accomplishments:

- **Texas Association of Basketball Coaches (TABC) Boys Academic All-State** – Zakary Aleman, Jack Lewis, Bryon Schwarz
- **PTA Reflections Program State Award of Excellence Recipient**
  - Avelynn Perez, Primary Visual Arts, Lamar
- **PTA Reflections Program State Award of Merit Recipient**
  - Alonso Ortiz, Special Artist Visual Arts, NBMS
  - Deanna Rain Wenzel, Intermediate Literature, County Line
  - Brylee Willett, Intermediate Visual Arts, Lamar
- **PTA Reflections Program State Honorable Mention Recipient**
  - Perri Call, Intermediate Photography, Memorial
  - Samantha de Lemos, Middle School Dance Choreography, ORMS
  - Carly Draeger, High School Photography, NBHS
  - Wiley Genger, Primary Photography, Voss Farms
  - Mary Gipson, Middle School Visual Arts, ORMS
  - Rylan Martin, Intermediate Music Composition, Klein Road
- **Duke University Talent Recognition Program (TIP) State Recognition Ceremony Honoree**  
– Eliana Castro, NBMS

**Respectfully submitted by:**

*Rebecca M. Villarreal*

Rebecca M. Villarreal  
Director of Communications

**Approved by:**

*Randy Moczygemba*

Randy Moczygemba  
Superintendent of Schools



---

## New Braunfels Independent School District Board of Trustees Document

**Meeting Date:** May 18, 2020

**Agenda Item:** Consider Approval of Secondary ELA Instructional Materials Adoption

**Background Information:**

District textbook committee members, as well as campus and district staff, have reviewed numerous instructional materials in order to make appropriate adoption recommendations. Months have been spent reviewing instructional material samples and discussing options. Each of the campus representatives consulted with other English Language Arts (ELA) teachers on their campus to identify the strengths and weaknesses of each instructional option. The Secondary ELA Textbook Adoption Committee representatives dedicated many hours to this adoption process and made informed decisions that will serve all 6-12<sup>th</sup> grade students of NBISD well.

**Administrative Consideration:**

It is necessary to ensure that teachers have adequate input into the textbook selection process. Additionally, the district administrators must be certain that recommended materials are well aligned to the Texas Essential Knowledge and Skills, state assessment targets and support district instructional expectations. Ease of use and compatible technology features were also part of the review process and scoring. The Instructional Materials Allotment committee has budgeted funds for these instructional materials and for the next 8 years; the life of the adoption.

Also recommended for approval are the Advanced Academic instructional materials for:

AP Literature - Bedford, Freeman and Worth's Literature and Composition

AP Language - Bedford, Freeman and Worth's The Language of Composition

Dual Credit English III - Bedford, Freeman and Worth's The Bedford Guide for College

Writers with Reader

Dual Credit English IV - Norton Anthology of English Literature

We do not have complete cost estimates for these materials yet but they should be less than \$25,000 per company and are budgeted in the Instructional Material Allotment budget.

**Supporting Document(s):**

The NBISD Secondary ELA Textbook Committee recommends the attached quote from Houghton Mifflin Harcourt. This secondary English Language Arts (ELA) instructional materials program for grades 6<sup>th</sup> through 12<sup>th</sup> grade is for the next 8 years and covers the TEKS. The adoption is digital and will also prepare students and teachers for the advent of the state's move to full digital state assessment by 2022.

**Recommendation:**

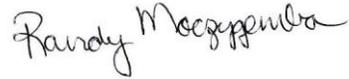
The administration recommends that the Board of Trustees approve the instructional materials selected for adoption. Purchases will be made through the state E-Mat system with allocated Instructional Materials Allotment funds estimated to be \$399,881.15 for the ELA secondary adoption. Final cost will depend on student enrollment numbers over the next 8 years.

**Respectfully Submitted by:**



Victoria Pursch  
Assistant Superintendent

**Approved by:**



Randy Moczygemba  
Superintendent of Schools



---

## New Braunfels Independent School District Board of Trustees Document

**Meeting Date:** May 18, 2020

**Agenda Item:** Consider Approval of Quarterly Investment Reports

**Background Information:**

State law and Board Policy require quarterly and annual reports regarding the District's investments. This agenda action meets the requirements of Section 2256.023 of the Public Funds Investment Act.

**Administrative Consideration:**

Interest on investments helps the District achieve District and campus goals. This report is to allow the Board of Trustees to review the investment activity for the third quarter 2019-2020, noting earnings rates and the investment position of the District at March 31, 2020. Yield information is included for the third quarter ended Mar 31, 2020.

The District currently invests only in interlocal governmental investment pools, which allow withdrawal on same day basis. As a result, all investments have a weighted average maturity of one day. The book value of pools is considered to be the market value so the balances as of the report dates are also the market values.

**Budgetary Consideration:**

None. This is a report item.

**Supporting Document(s):**

Investment Reports for the Third Quarter 2019-2020, and charts showing yield on District investments compared to yields on benchmark US Treasury securities are attached.

**Recommendation:**

It is recommended that the Board of Trustees approve the Third Quarter Investment Reports for 2019-2020.

**Respectfully submitted by:**

Steve Brown  
Executive Director  
For Finance and Operations

**Approved by:**

Randy Moczygamba  
Superintendent of Schools



---

## New Braunfels Independent School District Board of Trustees Document

**Meeting Date:** May 18, 2019

**Agenda Item:** Consider Approval of Renewal of Workers Compensation Coverage

**Background Information:**

Since February 2006, the District has contracted with TASB Risk Management to provide a fully insured plan for Workers Compensation coverage. The plan year begins July 1.

**Administrative Consideration:**

Participation in the Fund is via an Interlocal Participation Agreement, which meets Section 44.031 of the Education Code as an approved, purchasing method that is in compliance with all bidding statutes. This allows the District to renew coverage without going through an additional bidding process.

**Budgetary Consideration:**

The District's workers compensation plan is funded by charges to all funds based on salaries and the type of worker being paid. The annual contribution for worker's compensation premium is funded from the Workers' Compensation Fund.

**Supporting Document(s):**

TASB Risk Management Fund Contribution & Coverage Summary

**Recommendation:**

It is recommended that the Board of Trustees approve the renewal of Workers' Compensation insurance coverage with TASB for the period July 1, 2020, through June 30, 2021.

**Respectfully submitted by:**

**Steve Brown**  
Executive Director of  
Finance and Operations

**Approved by:**

**Randy Moczygomba**  
Superintendent of Schools



---

## New Braunfels Independent School District Board of Trustees Document

**Meeting Date:** May 18, 2020

**Agenda Item:** Consider Approval of 2019-2020 General Fund Budget Amendment

**Background Information:**

The Board of Trustees must approve budget amendments at the function level for the General Operating Fund, the Food Service Fund, and the Debt Service Fund. Changes for Special Revenue Funds are approved on the project or grant award basis. Proposed amendment includes requests from departments and campuses to reallocate funds.

**Supporting Document(s):**

Proposed General Fund Budget Amendment

**Recommendation:**

It is recommended that the Board of Trustees approve the 2019-2020 Budget Amendment for the General Operating Fund.

**Respectfully submitted by:**

**Steve Brown  
Executive Director of  
Finance and Operations**

**Approved by:**

**Randy Moczygemba  
Superintendent of Schools**



---

## New Braunfels Independent School District Board of Trustees Document

**Meeting Date:** May 18, 2020

**Agenda Item:** Information Update on SHAC 2019 - 2020

**Administrative Consideration:**

SHAC (School Health Advisory Council) is a group of individuals appointed by the Board of Trustees to represent their community in many coordinated school health areas. They provide advice on school health programming and its impact on student health and learning. SHAC's provide recommendations specific to changes and/or additions to the school's health education curriculum or instruction that impact the entire school district, not just individual school campuses.

Policy BDF(LEGAL) which reflects TEC 28.004 requires the SHAC to report directly to the school board at least once annually with detailed accounts of the SHAC's activities.

**Supporting Information/Document**

Summary of the 2019 – 2020 SHAC meetings/activities and a list of the SHAC members.

**Respectfully submitted by:**

Clay Gillentine  
Director of Student Services

**Approved by:**

Randy Moczygemba  
Superintendent of Schools



*Home of the New Braunfels Unicorns!*

## **NEW BRAUNFELS INDEPENDENT SCHOOL DISTRICT School Health Advisory Council 2019/2020 Annual Report**

**The School Health Advisory Council (SHAC)** represents various components in our district and community. Most importantly, SHAC members should be committed to quality health programs for children. The most effective SHACS develop plans that address all eight components of a coordinated school health program as listed:

- |                       |   |
|-----------------------|---|
| 1. Health Education   | 5. Counseling, Psychological, and Social Services |
| 2. Physical Education | 6. Healthy School Environment                     |
| 3. Health Services    | 7. Health Promotion for Staff                     |
| 4. Nutrition Services | 8. Family/Community Involvement                   |

**Vision Statement:** New Braunfels ISD will have healthy students, staff, and families through awareness, support, and implementation of our Coordinated Health Program.

**Mission Statement:** Our mission is to promote healthy lifestyle choices, create a climate of wellness and safety for students and families in the NBISD community, and to help the District ensure that local community values and health issues are reflected in the District’s health education instruction. NBISD [SHAC ByLaws](#).

### **2019/2020 Meeting Dates**

September 25, 2019  
December 4, 2019

February 26, 2020  
April 8, 2020 (virtual meeting)

### **Members:**

\*Jennifer Ford, Parent Co-Chair  
~Karen Schwind, Co-Chair  
Adeline Grant NBHS student  
~Ashley West  
\*Bethany Diaz  
\*Brandy Steptoe  
+Bill Barry  
~Clay Gillentine  
~Catherine Vanderbrook  
\*Chasity Roca  
\*Christy Gunter

\*Darla Myers  
+Dave Heefner  
\*Emily Briggs MD  
~Jay Huffty  
\*Jennifer Hernandez  
\*Jennifer Lankford  
\*Jennifer Singleterry  
\*Leona Scull-Hons  
~Lesli Burk  
+Mary Helen Phillips  
+Morgan Luna

\*Natalie Lillibridge  
~Nicole Haecker  
\*Nikki Gill  
Peyton Carter NBHS student  
~Shalynn Hoffman BSN RN  
+Stephanie Shropshire  
+Sonia Zigmond  
~Susan Belanger LVN  
\*Tabitha Drake Eavenson

\*parent representative  
+community representative  
~NBISD employee

## **Summary of SHAC Accomplishments 2019 2020 School Year**

### ***SHAC Membership includes:***

- Parents, Elementary and Secondary representation, High School Students
- Community members and professionals
- NBISD employees, including Food Service, Curriculum, Student Services and School Nurses (secondary and elementary campuses represented,) NBISD Medical Director and a NBISD School Board Member.

### ***Coordinated School Health:***

- Alliance for a Healthier Generation Healthy Schools Program is to help schools address the childhood obesity crisis. For additional information visit: [Alliance for a Healthier Generation](#) or [Healthy Schools Program](#).
- Continued to implement the Coordinated School Health on Elementary and Middle School Campuses through participation in the CATCH Curriculum. (Coordinated Approach to Children’s Health) Based on the E-cigarette Health Education Senate Bill 489, we implemented the youth e-cigarette prevention program “[CATCH My Breath](#)” sponsored by CATCH and a grant from CVS Health. This program was presented to middle and high school students.
  - September SHAC meeting presentations included Emily Briggs MD presenting physiology and prevention tips for Vaping and E-Cigarette increased use and potential medical complications.
  - February SHAC meeting included presentation on student awareness information by Bill Barry, Connections which had been presented to both middle school students.
- Submitted the Annual Report of Immunization Status in December 2019 to the Department of State Health Services. This includes immunization status for all students and the 178 (up from 149 prior year) who have a conscientious exemption for immunizations.
- Completed State Mandated Programs in March 2020 including Vision, Hearing, Spinal Screening, the Texas Risk Assessment for Type 2 Diabetes in Children and the fitness assessment as best as possible given COVID-19 closure.
- Continued to educate teachers and staff with AED demonstration on each campus and choking training for all staff, (how to help rescue someone who is choking) through a required online Eduphoria compliance e-course. CPR/AED training offered optionally for all employees. CPR/AED/First Aid required for all coaches, extracurricular sponsors and preK staff.
- Continued training for Food Allergy and Anaphylaxis Policy and training for all NBISD staff required by all staff via an Eduphoria compliance e-course.
- Professional Development addition for Seizure training for nurses, and Seizure training for all staff who have contact with students. This training is provided by the Epilepsy Foundation and is required to meet new legislative requirements.
- Wellness and Sexual Health parent informational meeting was scheduled to be held April 9, 2020 and was cancelled. Middle School and Ninth Grade student education was scheduled during May 2020. During the April 8, 2020 Virtual SHAC meeting, the recommendation was made to postpone all Wellness and Sexual Health Curriculum for the rest of this 2019-2020 school year. This will include maturation presentations for 4th and 5th grade students. Curriculum will be presented when we return to school. This is due to:
  1. Sensitivity of subject matter
  2. Difficulty with sharing lessons virtually, ie siblings, others at home.

3. Copyright issues: Current program is powerpoint based, not web based. The current curriculum is being revised and plans to be available 2020-2021 school year.
4. Inability to have experts present legal issues, physiology, sexually transmitted illness.

School Messenger was sent to parents sharing links for parents to talk to students about this topic.

- Youth Mental Health First Aid course offered for NBISD employees. Two NBISD counselors are trained as trainers.
- ‘CPR for Students’ as required by HB 897, for all 9<sup>th</sup> – 12<sup>th</sup> grade students. All students complete this course during Health or upon high school enrollment. Due to COVID-19 closures a waiver is in progress for seniors who cannot demonstrate compressions or AED use. Note that most students have completed this requirement prior to their senior year.
- Healthy Hero’s provided a vaccination program for students to receive flu vaccine at school. All campuses participated with parent permission required for vaccine participation on November 5 – 7, 2019. A total of 1265 students participated in this program.

### ***Contributions of Nutrition Services for the 19/20 School Year***

- Participated in National School Breakfast and National School Lunch Week
- Discovery Days and Farm Fresh Fridays implemented to help promote local and different types of fruits and vegetables.
- Continue to offer free fruits and vegetables to Elementary students through the Fruit and Vegetable Carts.
- District Chef performed cooking demos to Lone Star ECC students.
- Monthly menu promotions provided at all campuses using programs such as FUEL and ACE Special Events to introduce new menu items and help increase participation.
- Work with NB Food Bank to promote Summer Feeding and community involvement.
- Promoted holiday and outdoor cooking events to promote student and family participation.
- Continue from-scratch cooking with items such as meatballs, meatloaf, pulled pork, and enchiladas.
- Continued to offer healthier a la carte options such as parfaits, fruit cups, and bistro boxes.
- Continued to offer juice at a decreased level to the Elementary level as per recommendation from SHAC feedback.
- Continued “clean label” a la carte products without artificial colors or flavorings and non-GMO ingredients.
- Implemented Breakfast Carts at NBHS and 9th Grade.
- Participated in TDA Local Products Challenge to promote locally grown produce.
- Provide breakfast and lunch ‘to go’ to students via drive through at designated campuses during COVID-19 closures. Also coordinated with Transportation, Student Services and SRO’s to deliver meals to individual neighborhoods! Utilized produce picked from school gardens by Master Gardener’s to send home in to go meals. Kudos to all involved! Amazing team work!

### ***Healthy Lifestyle PTA Program***

- Most campuses have a Healthy Lifestyle Chair appointed by their PTA Presidents.
- The Healthy Lifestyle Chairs have the following responsibilities as outlined by Texas PTA:
  - Create a Healthy Lifestyles Team. Include your Principal, Local PTA President, PE Department, Cafeteria Manager, Garden Director and parents.
  - Attend your District’s SHAC meetings and know your District’s Wellness Policy (found on school website.)

## ***Employee Wellness***

- '[NB Strong](#),' NBISD employee website updated frequently. Programs such as Weight Watchers at work, Zumba, and other exercise options at individual campus locations.
- Mental health and wellness resources shared in weekly employee newsletters and on NB Strong webpage.
- Vaccination program for employees offered in October through Passport to Health to update all immunizations as part of the TRS/ Aetna Wellness program. Vaccines included: Influenza, Tdap, (Tetanus), Hepatitis A and B series, Meningococcal, Pneumonia, Vitamin B12, and Shingrix, (Shingles). October Clinics were set up at all campuses, transportation, support service and the Education Center for convenience of employees. A follow up clinic for 2<sup>nd</sup> doses took place at the Administration Center in January.
- Offered participation in the Orange Theory, Pure Barre, Club Pilates, Baptist Health Link, Motivation Station and Das Rec for individuals or family memberships.
- TRS/ Aetna Wellness program participation for all members. The fall program was entitled, "Step by Step" with the Fall challenge, "Stride to Thrive," very appropriate during COVID-19! Employees can create teams or enter individually.
- We did have a plan for a company to provide the health screening in April of this year, and school closures for COVID-19 prevented this blood screening.
- Mobile Mammography brought to NBISD, 24 participated August 20, 2019
  - Employee Back to School Expo August 18, 2020.

## ***Community Connections***

- Lessons are taking place while gardens are growing at ALL of the NBISD schools. The Comal County Master Gardeners, Agrilife Extension Service and SOW Healthy Coalition provide community collaboration to make these gardens possible. Professional Development for teachers offered September 2019 and February 2020, and a summer offering is in the planning for August 13, 2020.
- Collaboration with Communities in Schools for middle and high school student to participate in the 'Signs or Suicide' program.
- American Heart Association continued and/or introduced student to age related school activities with Jump Rope for Heart taking place at elementary campuses.
- NBISD student services representatives to the Comal County Mental Health Task Force to increase access to mental health services in the community. NBISD representation in forming the Mental Advocacy Partners (MAP).
- In collaboration with Law Enforcement and the NB Fire Department, participate in the 'Integrated Response Committee,' Civilian Response to Active Shooter Events (CRASE) and Control the Bleed training for all new employees during the summer 2019. Purchase Chest Seals were added to all Stop the Bleed kits to meet legislative requirements.
- Update to [Health Services Website](#), the [SHAC Website](#) and [the SHAC Meeting Summaries](#) may be viewed by selecting the above links.

## **Summary of Recommendations for the 2020/2021 School Year**

- Continue the Healthy Schools Program coordinating with CATCH at each elementary and both middle school campuses.
- Continue to support the Healthy Lifestyles Chairperson through each campus PTA.

- Continue implementation of Wellness Plan throughout NBISD with re-evaluation.
- Support the concept of non-food fundraisers across the district, highlighting those campuses with successful exercise related fundraising.

### **Nutrition Services Goals for the 2020./2021 School Year**

- Implement Breakfast Carts at Middle School campuses.
- Implement “Share Tables” - Contribution for 19/20 SY at all Elementary Campuses
- Increase community involvement with NB Food Bank to try cooking demos with Life Skills.
- Continue with Farm-to-Table Movement involvement with Texas Agri-Life and Master Gardeners.

### **Goals/Objectives for 2020/2021**

- ✚ Provide safe environment upon re-entry to school following the COVID-19 closure.
- ✚ Implement all aspects of the [Wellness plan](#).
- ✚ Increase parent /community membership and involvement on the School Health Advisory Council through active recruiting tools, ensuring that we are following a parent- majority membership.
- ✚ Continue to build a philosophy of health at each campus creating comprehensive and sustainable change around wellness.
- ✚ Continue with Wellness and Safety training to all staff.
- ✚ Provide assistance and support to the District to ensure that the eight components of a Coordinated School Health Program (see page 1) are being addressed.
- ✚ Strive to identify healthy fundraising alternatives for campuses and PTA’s.

#### **Contact information or questions?**

Please contact the NBISD Health Services Coordinator with questions or comments: Karen Schwind, BSN, RN, NCSN, 830-643-5783 or [kschwind@nbisd.org](mailto:kschwind@nbisd.org)

Thank you for your support of the  
School Health Advisory Council and the  
Health of NBISD!



---

## New Braunfels Independent School District Board of Trustees Document

**Meeting Date:** May 18, 2020  
**Agenda Item:** Addition of Vendors to RFP 20-02 General Goods & Services

**Background Information:**

Purchasing and bidding procedures for the District are addressed in Board Policy CH (Legal) and CH (Local). With few exceptions, contracts for purchases that exceed \$25,000 in aggregate for each 12-month period should use one of the following methods that provide the best value to the District- competitive bidding, competitive sealed proposals, request for proposal, a catalog purchase, or an interlocal contract.

The District solicited bids for contracted services and materials from 179 vendors and published ads in the local newspaper as required. Bid notifications were e-mailed, in an effort to automate the process and save money for the District, and these bids were opened at 2:00 pm on September 5, 2019.

**Administrative Consideration:**

The purpose of the bid was to secure a master list of vendors to render goods and/or services to the District on a short term, as needed, infrequent term, on a fee or per diem basis. In total, 48 vendors responded with 45 qualified bids that met District established evaluation criteria.

The following three vendors have submitted qualified bids since the initial award:

- ELB US Inc. – Educational Technology and Services
- Guide K12 – Guide K12 Geovisual software applications
- Westminster Technologies (Ginger Tiger) - Assistive technology (special needs) goods and services

Vendors were requested to provide a pricing structure for goods and/or services rendered, along with any reimbursable cost or fees incurred. Purchases are made by the District as needed.

The initial contract period for this bid is from the date of award through June 30, 2021 with four additional one-year terms that will continue automatically unless the District decides otherwise.

**Supporting Document(s):**

The recommended master vendor list and the evaluation criteria are attached.

**Recommendation:**

No action is required as this is information only.

**Respectfully submitted by:**

**Steve Brown**  
Executive Director of  
Finance and Operations

**Approved by:**

**Randy Moczygamba**  
Superintendent of Schools