

Minden Public Schools  
Board of Education  
Board of Education Regular Meeting  
Minden High School Media Center  
543 West Fifth  
Minden, NE 68959-0301  
Monday, May 13, 2019 8:00 PM

1. Hearing on Policy 5416, 6400, and 5415
  - a. Open hearing to receive support, opposition, criticism, and/or suggestions for the reaffirmation of Policy 5416 Student Fees, 6400 Parental Involvement, and 5415 Anti-Bullying.
  - b. Close hearing on Policy 5416 Student Fees, 6400 Parental Involvement, and 5415 Anti-Bullying.
2. Call to Order
3. Public Comment
4. Discuss, Consider, and Approve Consent Agenda
  - a. Consider Minutes from April 8 and April 12 Meetings
  - b. Consider Financial Reports
  - c. Consider Expenditures and Claims for Payment
5. Reports
  - a. Board Committees
  - b. Principals
  - c. Superintendent
  - d. Other
6. Policy Review and Updates
  - a. Consider, Discuss, and Take Action to Reaffirm Policy 5415 Anti-Bullying, Policy 5008 Student Attendance, Policy 6400 Parental Involvement, and Policy 5416 Student Fees
  - b. Consider, Discuss, and Take Action on 2019-2020 Capacity Limits for Policy 5006 Option Enrollment
  - c. Consider, Discuss, and Take Action on Amendments to Policy 6121 Curriculum Review Cycle -- 1st Reading
7. Action Items
  - a. Consider, Discuss, and Take Action on Certified Staff Resignations
  - b. Consider, Discuss, and Take Action on Contracts for New Certified Staff
  - c. Consider, Discuss, and Take Action on Adding a Kindergarten Teaching Position
  - d. Consider, Discuss, and Take Action on FCCLA Out-of-State Trip
  - e. Consider, Discuss, and Take Action on Meal Prices for the 2019-20 School Year
  - f. Consider, Discuss, and Take Action on Copier/Printer Lease Agreement
8. Executive Session - added 05/10/2019
  - a. Enter Executive Session
  - b. Exit Executive Session
9. Consider and Take Action on Blessing Construction Contract - added 05/10/2019

10. Additional Information
11. Next Meeting
12. Adjournment

StudentsAnti-Bullying Policy

One of the missions of the District is to provide a physically safe and emotionally secure environment for students and staff.

The administration and staff are to implement strategies and practices to reinforce and encourage positive behaviors by students. Positive behaviors include non-violence, cooperation, teamwork, understanding, and acceptance of others.

The administration and staff are to implement strategies and practices to identify and prevent inappropriate behaviors by all students, including anti-bullying education for all students. Inappropriate behaviors include bullying, intimidation, and harassment. Bullying means any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by the school being used for a school purpose by a school employee or designee, or at school-sponsored activities or school-sponsored athletic events.

The school district shall review the anti-bullying policy annually.

Legal Reference:       Neb. Rev. Stat. ' 79-2,137  
                              Student Discipline Act, Neb. Rev. Stat. " 79-254 to 79-296  
                              NDE February 2003 State Board Action; Reaffirmed December 2005

Date of Adoption:     May 8, 2018 \*reaffirmed

StudentsStudent Fees Policy

The Board of Education of Minden Public Schools adopts the following student fees policy in accordance with the Public Elementary and Secondary Student Fee Authorization Act.

The District's general policy is to provide for the free instruction in school in accordance with the Nebraska Constitution and state and federal law. This generally means that the District's policy is to provide free instruction for courses which are required by state law or regulation and to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students.

The District does provide activities, programs, and services to children which extend beyond the minimum level of constitutionally required free instruction. Students and their parents have historically contributed to the District's efforts to provide such activities, programs, and services. The District's general policy is to continue to encourage and, to the extent permitted by law, to require such student and parent contributions to enhance the educational program provided by the District.

Under the Public Elementary and Secondary Student Fee Authorization Act, the District is required to set forth in a policy its guidelines or policies for specific categories of student fees. The District does so by setting forth the following guidelines and policies. This policy is subject to further interpretation or guidance by administrative or Board regulations which may be adopted from time to time. The Policy includes Appendix "I," which provides further specifics of student fees and materials required of students. Parents, guardians, and students are encouraged to contact their building administration or their teachers or activity coaches and sponsors for further specifics.

(1) Guidelines for non-specialized attire required for specified courses and activities. Students have the responsibility to furnish and wear non-specialized attire meeting general District grooming and attire guidelines, as well as grooming and attire guidelines established for the building or programs attended by the students or in which the students participate. Students also have the responsibility to furnish and wear non-specialized attire reasonably related to the programs, courses and activities in which the students participate where the required attire is specified in writing by the administrator or teacher responsible for the program, course or activity.

The District will provide or make available to students such safety equipment and attire as may be required by law, specifically including appropriate industrial-quality eye protective devices for courses of instruction in vocational, technical, industrial arts, chemical or chemical-physical classes which involve exposure to hot molten metals or other molten materials, milling, sawing, turning, shaping, cutting, grinding, or stamping of any solid materials, heat treatment, tempering, or kiln firing of any metal or other materials, gas or electric arc welding or other forms of welding processes, repair or servicing of any vehicle, or caustic or explosive materials, or for

laboratory classes involving caustic or explosive materials, hot liquids or solids, injurious radiations, or other similar hazards. Building administrators are directed to assure that such equipment is available in the appropriate classes and areas of the school buildings, teachers are directed to instruct students in the usage of such devices and to assure that students use the devices as required, and students have the responsibility to follow such instructions and use the devices as instructed.

(2) Personal or consumable items & miscellaneous

(a) Extracurricular Activities. Students have the responsibility to furnish any personal or consumable items for participation in extracurricular activities.

(b) Courses

(i) General Course Materials. Items necessary for students to benefit from courses will be made available by the District for the use of students during the school day. Students may be encouraged, but not required, to bring items needed to benefit from courses including, but not limited to, pencils, paper, pens, erasers, notebooks, trappers, protractors and math calculators. A specific class supply list will be published annually in a Board-approved student handbook or supplement or other notice. The list may include refundable damage or loss deposits required for usage of certain District property.

(ii) Damaged or Lost Items. Students are responsible for the careful and appropriate use of school property. Students and their parents or guardian will be held responsible for damages to school property where such damage is caused or aided by the student and will also be held responsible for the reasonable replacement cost of school property which is placed in the care of and lost by the student.

(iii) Materials Required for Course Materials. Students are permitted to and may be encouraged to supply materials for course projects. Some course projects (such as projects in art and shop classes) may be kept by the student upon completion. In the event the completed project has more than minimal value, the student may be required, as a condition of the student keeping the completed project, to reimburse the District for the reasonable value of the materials used in the project. Standard project materials will be made available by the District. If a student wants to create a project other than the standard course project, or to use materials other than standard project materials, the student will be responsible for furnishing or paying the reasonable cost of any such materials for the project.

(iv) Music Course Materials. Students will be required to furnish musical instruments for participation in optional music courses. Use of a musical instrument without charge is available under the District's fee waiver policy. The District is not required to provide for the use of a particular type of musical instrument for any student.

(v) Parking. Students may be required to pay for parking on school grounds or at school-sponsored activities, and may be subject payment of fines or damages for damages caused with or to vehicles or for failure to comply with school parking rules.

(3) Extracurricular Activities-Specialized equipment or attire. Extracurricular activities means student activities or organizations which are supervised or administered by the District,

which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the District. The District will generally furnish students with specialized equipment and attire for participation in extracurricular activities. The District is not required to provide for the use of any particular type of equipment or attire. Equipment or attire fitted for the student and which the student generally wears exclusively, such as dance squad, cheerleading, and music/dance activity (e.g. choir or show choir) uniforms and outfits, along with T-shirts for teams or band members, will be required to be provided by the participating student. The cost of maintaining any equipment or attire, including uniforms, which the student purchases or uses exclusively, shall be the responsibility of the participating student. Equipment which is ordinarily exclusively used by an individual student participant throughout the year, such as golf clubs, softball gloves, and the like, are required to be provided by the student participant. Items for the personal medical use or enhancement of the student (braces, mouth pieces, and the like) are the responsibility of the student participant. Students have the responsibility to furnish personal or consumable equipment or attire for participation in extra curricular activities or for paying a reasonable usage cost for such equipment or attire. For musical extracurricular activities, students may be required to provide specialized equipment, such as musical instruments, or specialized attire, or for paying a reasonable usage cost for such equipment or attire.

(4) Extracurricular Activities-Fees for participation. Any fees for participation in extracurricular activities for the school year are further specified in Appendix "1." Admission fees are charged for extracurricular activities and events.

(5) Postsecondary education costs. Students are responsible for postsecondary education costs. The phrase "postsecondary education costs" means tuition and other fees only associated with obtaining credit from a postsecondary educational institution. For a course in which students receive high school credit and for which the student may also receive postsecondary education credit, the course shall be offered without charge for tuition, transportation, books, or other fees, except tuition and other fees associated with obtaining credits from a postsecondary educational institution.

(6) Transportation costs. Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by federal and state laws and regulations.

(7) Copies of student files or records. The Superintendent or the Superintendent's designee shall establish a schedule of fees representing a reasonable cost of reproduction for copies of a student's files or records for the parents or guardians of such student. A parent, guardian or student who requests copies of files or records shall be responsible for the cost of copies reproduced in accordance with such fee schedule. The imposition of a fee shall not be used to prevent parents of students from exercising their right to inspect and review the students' files or records and no fee shall be charged to search for or retrieve any student's files or records. The fee schedule shall permit one copy of the requested records be provided for or on behalf of the student without charge and shall allow duplicate copies to be provided without charge to the extent required by federal or state laws or regulations.

(8) Participation in before-and-after-school or pre-kindergarten services. Students are responsible for fees required for participation in before-and-after-school or pre-kindergarten services offered by the District, except to the extent such services are required to be provided without cost.

(9) Participation in summer school or night school. Students are responsible for fees required for participation in summer school or night school. Students are also responsible for correspondence courses.

(10) Breakfast and lunch programs. Students shall be responsible for items which students purchase from the District's breakfast and lunch programs. The cost of items to be sold to students shall be consistent with applicable federal and state laws and regulations. Students are also responsible for the cost of food, beverages, and personal or consumable items which the students purchase from the District or at school, whether from a "school store," a vending machine, a booster club or parent group sale, a book order club, or the like. Students may be required to bring money or food for field trip lunches and similar activities.

(11) Waiver Policy. The District's policy is to provide fee waivers in accordance with the Public Elementary and Secondary Student Fee Authorization Act. Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for: (1) participation in extracurricular activities and (2) use of a musical instrument in optional music courses that are not extracurricular activities. Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced price lunches for purposes of this section. Students or their parents must request a fee waiver prior to participating in or attending the activity, and prior to purchase of the materials.

(12) Distribution of Policy. The Superintendent or the Superintendent's designee shall publish the District's student fee policy in the Student Handbook or the equivalent (for example, publication may be made in an addendum or a supplement to the student handbook). The Student Handbook or the equivalent shall be provided to every student of the District or to every household in which at least one student resides, at no cost.

(13) Student Fee Fund. The School Board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund not funded by tax revenue, into which all money collected from students and subject to the Student Fee Fund shall be deposited and from which money shall be expended for the purposes for which it was collected from students. Funds subject to the Student Fee Fund consist of money collected from students for: (1) participation in extracurricular activities, (2) postsecondary education costs, and (3) summer school or night school.

## **CERTIFICATION**

On the 13<sup>th</sup> day of May, 2014, the school board held a public hearing at a meeting of the school board on a proposed student fee policy. Such public hearing followed a review of the amount of money collected from students pursuant to, and the use of waivers provided in, the

student fee policy for the preceding school year. The foregoing student fee policy was adopted after such public hearing by a majority vote of the school board at an open public meeting in compliance with the public meetings in compliance with the public meetings laws.

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Superintendent or Other Authorized School Official

Legal Reference: Neb. Rev. Stat. §§79-2,125 to 79-2,135 and Laws 2003, LB 249 (The Public Elementary and Secondary Student Fee Authorization Act)  
Neb. Constitution, Article VII, section 1.  
Neb. Rev. Stat. §§79-241, 79-605, and 79-611(transportation)  
Neb. Rev. Stat. §79-2,104 (student files or records)  
Neb. Rev. Stat. §79-715 (eye-protective devices)  
Neb. Rev. Stat. §79-737 (liability of students for damages to school books)  
Neb. Rev. Stat. §79-1104 (before-and-after-school or pre-kindergarten services)  
Neb. Rev. Stat. §§79-1106 to 79-1108.03 (accelerated or differentiated curriculum program)

Date of Adoption: May 13, 2018

**Appendix "1" to Student Fees Policy of  
Minden Public Schools**

**Additional Specification of Required Materials and Fees<sup>1</sup>**

<b>Program</b>	<b>General Description of Fee or Material</b>	<b>\$ Amount of Fee (Anticipated or Maximum)<sup>2</sup> or Specific Material Required</b>
Physical Education classes	Appropriate clothing (non-specialized attire)	Tennis shoes and white socks, running shorts, T-shirt
Art classes, shop classes, science classes, and special projects or events	Appropriate clothing (non-specialized attire); goggles – 1 pair provided per year. If lost or damaged, students are required to purchase a new pair.	Old shirt for painting; other clothing which may get paint on it or otherwise be damaged; protective clothing for shop classes, approved protective goggles for science classes.
Music-Optional band Courses	Musical instruments	Musical instruments and accessories (reeds, valve oil, drum sticks, lyres, flip folders, slide grease, reed guards, cleaning swabs, mouthpiece brushes, pad savers, ligatures, and a "gig bag", etc.) Limited instruments available for use by any student. Band students using school owned instruments will pay for any repairs and yearly summer cleaning. Summer cleaning not exceed \$100.00.
Classroom supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists. Students will be responsible for the replacement cost of damaged or lost supplies.

<sup>1</sup> This listing is a part of the Student Fees Policy and is intended to provide supplemental information. For additional specifications, refer to the Policy.

<sup>2</sup> Generally, dollar amounts are stated in terms of "maximums." The actual fee or charge may be less during the school year.

Field Trips	Transportation and admission costs of field trips	None-costs of school sponsored, class-related field trips will be paid for by the school. Parents may be encouraged but not required to pay for field trip costs of up to \$5.00 per student for each field trip to defray costs. (With administrative approval, the requested donation may be up to \$100.00 for special field trips). Meals on field trips will be at the expense of the student. School lunches will be provided as needed for free-reduced lunch eligible students.
Summer school courses	Classes offered during the summer, or at night, if any	\$50 to \$200 per class. Drivers' education class \$400
Copies	Use of school copiers (except for one copy of the student file, which will be provided without charge).	Ten cents (.10) per page when charges apply.
School Meals		Prices are determined by the school board and are based on one meal per day, will vary depending on the number of meals or items purchased by the student, and may be adjusted during the year.
Classroom Supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists which may be handed out by the office or individual teachers.
Classroom Projects, i.e, Family & Consumer Science, Industrial Technology	Project Cost	Student pays cost that is beyond the standard project provided by the school.
Advanced math or science classes	Specialized calculators	Some calculators will be available at school. If lost or damaged a replacement fee will be assessed at a rate paid by the school. Students are encouraged but not required to purchase such equipment .for their personal use.

Technology and digital devices	Damage fee or replacement cost	If lost or damaged, a replacement fee will be assessed at a rate paid by the school.
Post-secondary education classes	Tuition and fees for college courses taken for credit.	None--Any postsecondary education costs are to be paid directly by students to the college.
End of year lost or damaged books	Damage fee or replacement cost	Fees and fines up to \$5.00 for damaged books. Lost books or ruined books are charged replacement cost, generally at a maximum of \$60.00
Yearbooks - Optional	School Book	Yearbooks are published and made available for purchase every year. Cost is generally about \$35
College entrance tests and preparation	Prep programs & tests	Costs of college entrance tests or prep courses, such as ACT preparation tutoring, PSAT test, and ACT test, are optional and to be paid directly to the private companies involved.
Locker usage	Use of school padlock	\$5.00 fee if damaged or not returned at the end of the year.
<b>Extracurricular and other programs</b>	<b>General Description of Fee or Material</b>	<b>\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required</b>

<b>Athletic Programs</b>		
1. Admission	Spectator fees for admission to events	\$5.00 per event maximum. Students may purchase an Activity Ticket for up to \$50.00 per year. For District and Conference events hosted by the School, cost to be set by NSAA but not to exceed \$20.00 per event.
2. Athletic Physicals	NSAA required athletic physicals	Cost varies; payable directly to student's physician or clinic.

3. Equipment and Attire	Students are responsible for required equipment and attire appropriate to the sport or activity which are not provided by the school, and are responsible for any optional clothing, equipment, or other items associated with the sport or activity. Uniform items are checked out to students. If lost or damaged students will be assessed fees in the amount of replacement cost.	Required items include athletic undergarments (supporter, bra, socks and undershirts), practice attire, including shorts, shirts, socks and shoes suitable for the activity, and dress attire suitable for team travel. Optional items for which students are responsible include: personal athletic bags, hair ties, sweat bands, non-required gloves, swim goggles, towels, forearm pads and personal medical devices (braces, orthopedic inserts, etc.). Additional required items for particular sports or activities include:	
		Basketball	No additional
		Football	Mouthpiece
		Golf	Golf bag & clubs
		Speech	Dress attire; copies of research
		Track	No additional
		Volleyball	No additional
		Wrestling	No additional
Cheerleading, Dance Team, and Flag Teams	Shoes, approved uniforms (top & skirt; jacket), poms and other accessories		
4. Travel meals	Meals	Students are responsible for their own meals while traveling.	
5. Locker use	Padlock for locker	\$5.00 fee if damaged or not returned at the end of the year.	
6. Camps and clinics	Registration and other costs of camps or clinics	Students are responsible for the cost of all clinics, camps and conditioning programs. Any personal items purchased at camps or clinics, such as t-shirts, shall be at the student's expense.	
7. Athletic Clubs	Letterman's club and other clubs supporting the athletic program	Currently no dues required. Annual dues not to exceed \$50.00 per club.	
8. Marching Band and Musical	Equipment and attire.	Students will be responsible for the same costs as are set out for the athletic program. Students will	

Groups		be responsible for supplying their own musical instruments and accessories and for their own uniforms. Uniforms for the marching band will be supplied by the school; students may be required to pay a refundable band uniform rental fee of up to \$50.00. For High School Band Students an \$40.00 uniform cleaning fee may be requested. For Middle School Band Students are to clean their own uniforms. For High School Vocal students a \$20.00 choir robe cleaning fee may be requested.
<b>Clubs/Organizations</b>		
School sponsored organizations	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Show Choir	Attire	Students are responsible for purchasing outfits and accessories. Not to exceed \$300.00.
All Girls Swing Choir	Attire	Students are responsible for purchasing outfits and accessories.
Student Council	State & national dues, meals and activities	Currently no dues required. Annual dues not to exceed \$50.00 per club.
Dance Team	Uniforms	Uniforms range up to \$300.00. Camp attendance is optional.
Cheerleading	Uniforms	Uniforms range up to \$700.00. Camp attendance is optional.

<b>Social &amp; Recognition Activities</b>		
1. School plays, musicals and social activities	Admission to events	\$15.00 per play or activity
2. School dances	Admission to prom, homecoming, etc.	Up to \$40.00 per event
3. Class dues		Each of the six secondary classes may assess its members an amount not to exceed \$100.00 annually for rental and decoration of dance facilities, punch and snacks at social activities, memorials and recognition plaques, flowers, and cards, and similar class activities. The payment of such an assessment shall be strictly voluntary, but students who do not pay may be denied admission to extracurricular activities supported by the class dues.
4. Picture Packets	Optional - Pictures are still taken for use in school yearbook.	Students purchase packets as desired and pay directly to photo company.
5. Senior recognition assessment	Optional graduation activities	Participation in class activities attendant to graduation (such as being part of the composite picture, special yearbook pages, etc.) is not required in order for students to receive their high school diploma. Students who choose to participate will be required to pay the cost of the items involved in the graduation ceremony and attendant class activities. These may include the rental of graduation robes, caps, tassels, class flowers, one mother's flower, class gift, yearbook picture page, and class composite picture. A single Senior Class Recognition Assessment, not to exceed \$50, will be assessed to those Seniors who elect to participate in such activities.
6. Trips	Transportation, lodging, meals, admission to events, etc.	Students are responsible for costs of school sponsored trips where the trip is an extracurricular activity. The maximum costs of such trips will be \$2,000 per student. If the trip is not school sponsored, the cost of the trip is not subject to this policy and no fee waivers will apply. A trip is not school sponsored if: it is not supervised or

		administered by the school, attendance on the trip does not count towards graduation credit or grade advancement, and participation on the trip is voluntary for students.
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Adopted: June 11, 2018

InstructionParental/Community Involvement in Schools

Kearney County School District 0503, a/k/a Minden Public Schools, after having conducted a public hearing concerning parental involvement and participation, declares that it shall be the policy of the District:

1. In the event any parent has a complaint or objection to textbooks, tests, curriculum materials, and any other instructional materials, the parent may request a personal conference with the parent and appropriate school personnel to discuss such concerns as the superintendent or designee may deem appropriate. The Superintendent or designee shall prepare a complaint form which may be used by a parent to express objections to any such instructional material. Such complaint forms shall seek information including, but not limited to, the specific instructional material complained of, the reason for the complaint, and a proposed resolution of the complaint by the parent.
2. Upon reasonable advance request a parent will be permitted to attend and monitor courses, assemblies, counseling sessions, and other instructional activities unless the school determines that such attendance would substantially interfere with a legitimate school interest, which includes the interests of the parent's child, other students, and the educational staff.
3. Parents are encouraged to communicate to school staff when the parent believes it to be appropriate for their child to be excused from testing, classroom instruction, and other school experiences that the parent finds objectionable. The Superintendent or designee shall make a provision on the complaint form hereinabove referenced for receiving information from a parent concerning what specific testing, classroom instruction, or other school experience the parent finds objectionable, the basis for the parent's objection and a proposed solution for dealing with the objection that would be satisfactory to the parent and consistent with the mission of the District and legitimate school interests.
4. Upon request of a parent, the District will provide access to the education records of their child consistent with applicable law. Access will be provided during regular business hours of the school.
5. The District will notify parents when their child may be subjected to a standard norm referenced or criterion referenced test. When reasonable to do so or required by law the parents will be notified of where a sample of such test might be observed and the date upon which such test will be administered. As to all testing by the District, experimental evaluation methodologies, experimental testing instruments and any testing instrument which would tend to inquire into the values, beliefs, or privacy rights of any student, or parent or guardian of such student shall be prohibited unless a parent requests in writing that such tests be administered to their child.

6. Prior to any school sponsored survey being administered to the students of the District, it shall be the responsibility of the Superintendent or designee to notify the parent or parents of each student involved in the survey of the nature of the survey, the date and time when such survey shall be administered, and the purpose for which and the uses of which survey exist from the school's perspective.
7. As a general matter substantive decision-making processes will be left to the judgment to the professional staff, administration and the Board of Education, subject to an effort to receive information from parents as to any concerns, objections, or other information such parents would wish to provide to the school district concerning a parent's access, involvement, and participation in activities of the school.

Legal Reference: Neb. Rev. Stat. §§ 79-530 to 79-533  
Family Educational Rights and Privacy Act, 20 U.S.C. 1232g  
Protection of Pupil Rights Amendment, 20 U.S.C. 1232h

Date of Adoption: May 8, 2018 \*reaffirmed

**MINDEN PUBLIC SCHOOLS  
BOARD OF EDUCATION  
April 12, 2019**

The agenda for the April 12, 2019 special meeting was posted at the United States Post Office in Minden, Minden Exchange Bank, First Bank and Trust Company, Kearney County Courthouse, the Minden city office, and in the superintendent's office.

The board meeting began at 8:00 am with all board members present.

Motion by Carpenter and second by Glanzer to authorize the Superintendent to get bids for the grandstand, lighting, and field projects over the next two years with Year One including grandstands, lighting, and concessions and Year Two including grading and track. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

At 8:52 am, a motion was made by Rhynalds and second by Grams to adjourn the meeting. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

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Secretary, Board of Education

**MINDEN PUBLIC SCHOOLS  
BOARD OF EDUCATION  
April 8, 2019**

The agenda for the April 8, 2019 meeting was posted at the United States Post Office in Minden, Minden Exchange Bank, First Bank and Trust Company, Kearney County Courthouse, and the Minden city office. Agendas were mailed to the United States Post Office in Upland and Heartwell. The agenda was posted in the superintendent's office and notice was published in the local paper.

The board meeting began at 7:31 pm with all board members present.

Public comment was presented by W Design and also by Katie Sinsel.

Motion by Glanzer and second by Carpenter to approve the consent agenda consisting of minutes from the March 11 meeting, financial reports, and claims for payment. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Glanzer and second by Jacobsen to approve with regret the resignations of Connie Lovin and Patty Sorensen at the end of the 2018-19 school year. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Rhynalds and second by Glanzer to approve the contracts of Emily Christman as High School Art Teacher and Riley Swedberg as High School Math Teacher for the 2019-20 school year, pending background checks. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Grams and second by Raun to approve an hourly rate of pay increase of 3.4% for classified staff for the 2019-20 school year. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, abstain; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Rhynalds and second by Glanzer to approve an average total package increase of 2.95% for administrators' and professional staff salaries for the 2019-20 school year. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Carpenter and second by Raun to approve the 2019-20 extra duty assignments filled thus far and to authorize James Widdifield and Ed Rowse to fill open positions as needed. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Grams and second by Glanzer to approve the superintendent's contract until the 2021-2022 school year. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Glanzer and second by Grams to approve the amendments to the Flexible Employee Benefits Plan. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Rhynalds and second by Carpenter to approve the proposal from W Design for outdoor facilities. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Carpenter and second by Jacobsen to approve the 2019 summer projects. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

At 9:00 pm, a motion was made by Carpenter and second by Grams to adjourn the meeting. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

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Secretary, Board of Education

MINDEN PUBLIC SCHOOLS  
TREASURER'S REPORT  
April 30, 2019

SCHOOL BALANCE - March 31, 2019		\$189,747.84
Current Months Receipts		\$436,636.12
Transfers from Investments		\$500,000.00
Total Beginning Balance and Receipts		<u>\$1,126,383.96</u>
Less: Disbursements		\$817,589.04
Transfer to Investments		\$200,000.00
Total Disbursements		<u>\$1,017,589.04</u>
SCHOOL BALANCE - April 30, 2019		<u>\$108,794.92</u>
BALANCE PER BANK STATEMENT - April 30, 2019		\$110,716.95
Deposits In Transit		\$0.00
LESS : Outstanding Checks		\$1,922.03
RECONCILED BANK BALANCE - April 30, 2019		<u>\$108,794.92</u>
(Balance - April 30, 2018 = \$117,732.55)		
GENERAL FUND INVESTMENTS		\$1,752,439.01
Money Market Minden Exchange	\$479,769.67	0.65% demand
Money Market First Bank	\$1,272,669.34	0.71% demand
(Balance April 30, 2018 = \$2,214,540.04)		
DEPRECIATION FUND INVESTED		\$753,479.12
Money Market Minden Exchange Bank	\$4,382.63	0.65% demand
Money Market First Bank	\$195,719.99	0.71% demand
NE Liquid Asset Fund - Depreciation Fund	\$553,321.31	2.14% demand
Checking Minden Exchange Bank	\$55.19	
(Balance April 30, 2018 = \$1,091,471.02)		
EMPLOYEE BENEFITS FUND		\$0.00
Money Market First Bank	\$0.00	
(Balance April 30, 2018 = \$35,392.29)		
BUILDING FUND		\$2,500,932.67
Money Market Minden Exchange Bank	\$681,360.63	0.65% demand
Money Market First Bank	\$57,854.41	0.51% demand
NE Liquid Asset Fund - Building Fund	\$1,761,716.16	2.14% demand
Checking Minden Exchange Bank	\$1.47	
(Balance April 30, 2018 = \$3,106,135.41)		
BOND FUND		\$1,628,215.58
Money Market Minden Exchange Bank	\$379,470.79	0.65% demand
NE Liquid Asset Fund - Bond Fund	\$1,248,744.79	2.14% demand
(Balance April 30, 2018 = \$1,776,325.62)		
LUNCH FUND		\$25,038.90
Money Market First Bank	\$4,241.14	0.21% demand
Checking First Bank	\$20,797.76	
(Balance April 30, 2018 = \$29,950.49)		
FUNDS PLEDGED FOR DEPOSITS		
Minden Exchange Bank	\$4,897,417.89	Plus 250M FDIC
First Bank	\$2,910,000.00	Plus 250M FDIC

William Johnson, Treasurer

MINDEN PUBLIC SCHOOLS  
TREASURER'S REPORT SUPPLEMENT  
ACCOUNT RECONCILIATIONS  
April 30, 2019

Bank	Account #	Beginning Balance	Plus: Receipts	Plus/(Minus) Transfers	Minus: Expenditures	Ending/ Reconciled Balance	Previous Year Ending Balance
<b>General Fund</b>							
MEB	401505	\$189,747.84	\$436,636.12	\$300,000.00	\$817,589.04	\$108,794.92	\$117,732.55
MEB	601096	\$779,462.61	\$307.06	(\$300,000.00)	\$0.00	\$479,769.67	\$984,600.75
FB&T	801472	\$1,271,927.09	\$742.25	\$0.00	\$0.00	\$1,272,669.34	\$1,229,939.29
	<b>Subtotal</b>	<b>\$2,241,137.54</b>	<b>\$437,685.43</b>	<b>\$0.00</b>	<b>\$817,589.04</b>	<b>\$1,861,233.93</b>	<b>\$2,332,272.59</b>
<b>Depreciation Fund</b>							
MEB	401919	\$55.19	\$0.00	\$0.00	\$0.00	\$55.19	\$0.50
MEB	613109	\$4,380.13	\$2.50	\$0.00	\$0.00	\$4,382.63	\$18,356.58
FB&T	807982	\$195,605.84	\$114.15	\$0.00	\$0.00	\$195,719.99	\$529,078.07
NLAF	9300656	\$547,134.12	\$6,187.19	\$0.00	\$0.00	\$553,321.31	\$544,035.87
	<b>Subtotal</b>	<b>\$747,175.28</b>	<b>\$6,303.84</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$753,479.12</b>	<b>\$1,091,471.02</b>
<b>EE Benefit Fund</b>							
FB&T	801720	account closed 6-14-18				\$0.00	\$35,392.29
	<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$35,392.29</b>
<b>Building Fund</b>							
MEB	106690	\$1.47	\$0.00	\$119,410.12	\$119,410.12	\$1.47	\$1.47
MEB	603209	\$800,051.79	\$718.96	(\$119,410.12)	\$0.00	\$681,360.63	\$1,322,079.36
FB&T	801407	\$57,830.17	\$24.24	\$0.00	\$0.00	\$57,854.41	\$57,623.32
NLAF	9300655	\$1,737,448.51	\$24,267.65	\$0.00	\$0.00	\$1,761,716.16	\$1,726,431.26
	<b>Subtotal</b>	<b>\$2,595,331.94</b>	<b>\$25,010.85</b>	<b>\$0.00</b>	<b>\$119,410.12</b>	<b>\$2,500,932.67</b>	<b>\$3,106,135.41</b>
<b>Bond Fund</b>							
MEB	620112	\$330,055.39	\$49,415.40	\$0.00	\$0.00	\$379,470.79	\$1,776,325.62
NLAF	9300692	\$1,248,697.93		\$0.00	\$0.00	\$1,248,697.93	\$0.00
	<b>Subtotal</b>	<b>\$1,578,753.32</b>	<b>\$49,415.40</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,628,168.72</b>	<b>\$1,776,325.62</b>
<b>Lunch Fund</b>							
FB&T	990119	\$24,877.21	\$32,556.58	\$0.00	\$36,636.03	\$20,797.76	\$25,715.13
FB&T	801399	\$4,240.41	\$0.73	\$0.00	\$0.00	\$4,241.14	\$4,235.36
	<b>Subtotal</b>	<b>\$29,117.62</b>	<b>\$32,557.31</b>	<b>\$0.00</b>	<b>\$36,636.03</b>	<b>\$25,038.90</b>	<b>\$29,950.49</b>
<b>Grand Total</b>		<b>\$7,191,515.70</b>	<b>\$550,972.83</b>	<b>\$0.00</b>	<b>\$973,635.19</b>	<b>\$6,768,853.34</b>	<b>\$8,371,547.42</b>

## 2018/19 Projections vs. Actuals for General Fund

### As of April 30, 2019

#### Income

2018/19 Budgeted Income = \$10,559,629.06

Month	Projected Income	Actual Income	Over/(Under) Projection	Running Balance Over/(Under) Projection
September	\$2,032,728.59	\$2,036,104.28	\$3,375.69	\$3,375.69
October	\$593,451.15	\$470,375.41	(\$123,075.74)	(\$119,700.05)
November	\$152,058.66	\$148,489.70	(\$3,568.96)	(\$123,269.01)
December	\$149,946.73	\$146,320.51	(\$3,626.22)	(\$126,895.23)
January	\$1,814,144.27	\$1,466,010.88	(\$348,133.39)	(\$475,028.62)
February	\$836,322.62	\$859,739.30	\$23,416.68	(\$451,611.94)
March	\$544,876.86	\$611,488.41	\$66,611.55	(\$385,000.39)
April	\$472,015.42	\$437,685.43	(\$34,329.99)	(\$419,330.38)
May	\$2,715,936.59			
June	\$938,751.02			
July	\$125,659.59			
August	\$183,737.57			

#### Cash Flow

Month	Projected Cash Flow	Actual Cash Flow	Over/(Under) Projection	Running Balance Over/(Under) Projection
September	\$1,040,679.86	\$1,088,914.62	\$48,234.76	\$48,234.76
October	(\$264,776.07)	(\$357,672.33)	(\$92,896.26)	(\$44,661.50)
November	(\$732,711.66)	(\$684,189.77)	\$48,521.89	\$3,860.39
December	(\$711,598.37)	(\$678,750.04)	\$32,848.33	\$36,708.72
January	\$978,036.31	\$592,444.34	(\$385,591.97)	(\$348,883.25)
February	(\$23,010.56)	\$38,435.20	\$61,445.76	(\$287,437.49)
March	(\$307,820.54)	(\$213,258.14)	\$94,562.40	(\$192,875.09)
April	(\$398,377.39)	(\$379,903.61)	\$18,473.78	(\$174,401.31)
May	\$1,797,987.38			
June	\$25,225.66			
July	(\$793,395.58)			
August	(\$1,110,239.04)			

#### Expenses

2018/19 Budgeted Expenses = \$11,059,629.06

Month	Projected Expenses	Actual Expenses	Over/(Under) Projection	Running Balance Over/(Under) Projection
September	\$992,048.73	\$947,189.66	(\$44,859.07)	(\$44,859.07)
October	\$858,227.22	\$828,047.74	(\$30,179.48)	(\$75,038.55)
November	\$884,770.32	\$832,679.47	(\$52,090.85)	(\$127,129.40)
December	\$861,545.10	\$825,070.55	(\$36,474.55)	(\$163,603.95)
January	\$836,107.96	\$873,566.54	\$37,458.58	(\$126,145.37)
February	\$859,333.18	\$821,304.10	(\$38,029.08)	(\$164,174.45)
March	\$852,697.40	\$824,746.55	(\$27,950.85)	(\$192,125.30)
April	\$870,392.81	\$817,589.04	(\$52,803.77)	(\$244,929.07)
May	\$917,949.21			
June	\$913,525.36			
July	\$919,055.17			
August	\$1,293,976.61			

#### General Fund Balance

Beginning Reconciled GF Balance = \$2,455,213.66

Month	Projected GF Balance	Actual Reconciled GF Balance	Over/(Under) Projection
September	\$3,495,893.52	\$3,544,128.28	\$48,234.76
October	\$3,231,117.45	\$3,186,455.95	(\$44,661.50)
November	\$2,498,405.79	\$2,502,266.18	\$3,860.39
December	\$1,786,807.42	\$1,823,516.14	\$36,708.72
January	\$2,764,843.73	\$2,415,960.48	(\$348,883.25)
February	\$2,741,833.17	\$2,454,395.68	(\$287,437.49)
March	\$2,434,012.63	\$2,241,137.54	(\$192,875.09)
April	\$2,035,635.24	\$1,861,233.93	(\$174,401.31)
May	\$3,833,622.62		
June	\$3,858,848.28		
July	\$3,065,452.70		
August	\$1,955,213.66		

# General Fund Expenditures

Account Description	Adopted Budget	Disbursed	Remaining Balance	Percent Spent
01100 - Regular Instruction	\$ 5,179,279.65	\$ 3,775,904.53	\$ 1,403,375.12	72.90
01125 - Academic Intervention (Flex Funding)	\$ 127,219.96	\$ 64,588.17	\$ 62,631.79	50.77
01200 - School Age SPED	\$ 1,028,121.92	\$ 709,479.71	\$ 318,642.21	69.01
01291 - Preschool Age 3-5	\$ 31,852.51	\$ 9,983.11	\$ 21,869.40	31.34
01292 - Preschool Age 0-2	\$ 3,145.96	\$ -	\$ 3,145.96	0.00
01300 - Summer School	\$ 10,026.12	\$ -	\$ 10,026.12	0.00
02120 - Guidance Counselor	\$ 293,316.79	\$ 220,212.03	\$ 73,104.76	75.08
02130 - Health Services	\$ 56,931.48	\$ 45,267.87	\$ 11,663.61	79.51
02140 - School Psychologist	\$ 60,710.16	\$ 47,956.36	\$ 12,753.80	78.99
02151 - Speech Path & Deaf Ed	\$ 126,480.01	\$ 91,534.90	\$ 34,945.11	72.37
02152 - Speech Path & Deaf Ed	\$ 4,626.94	\$ 2,329.95	\$ 2,296.99	50.36
02161 - Occupational Therapy	\$ 19,175.00	\$ 9,775.25	\$ 9,399.75	50.98
02171 - Physical Therapy	\$ 7,450.00	\$ 11,498.50	\$ (4,048.50)	154.34
02172 - Physical Therapy	\$ 100.00	\$ 716.75	\$ (616.75)	716.75
02190 - Student Activities	\$ 203,309.37	\$ 149,411.18	\$ 53,898.19	73.49
02213 - Instructional Staff Training	\$ -	\$ 2,013.69	\$ (2,013.69)	
02220 - Media Center	\$ 259,528.86	\$ 189,025.94	\$ 70,502.92	72.83
02240 - Assessment Coordinator	\$ 44,859.85	\$ 1,320.78	\$ 43,539.07	2.94
02310 - Board of Education	\$ 45,150.00	\$ 37,744.45	\$ 7,405.55	83.60
02320 - Superintendent	\$ 260,467.69	\$ 193,637.33	\$ 66,830.36	74.34
02330 - District Legal Services	\$ 40,000.00	\$ 24,828.95	\$ 15,171.05	62.07
02410 - Principal	\$ 597,699.79	\$ 442,546.49	\$ 155,153.30	74.04
02510 - Business Office	\$ 146,222.85	\$ 112,478.46	\$ 33,744.39	76.92
02610 - Custodial	\$ 774,578.50	\$ 589,614.39	\$ 184,964.11	76.12
02620 - Building Maintenance	\$ 483,693.84	\$ 204,736.20	\$ 278,957.64	42.33
02630 - Grounds Maintenance	\$ 238,378.28	\$ 105,998.78	\$ 132,379.50	44.47
02640 - Equipment Repair & Maintenance	\$ 30,798.54	\$ 24,715.60	\$ 6,082.94	80.25
02650 - Non-Pupil Vehicle	\$ 59,500.00	\$ 28,758.07	\$ 30,741.93	48.33
02660 - Security	\$ 23,000.00	\$ 1,926.74	\$ 21,073.26	8.38
02670 - Safety	\$ 7,000.00	\$ 15,862.17	\$ (8,862.17)	226.60
02710 - School Bus Driving	\$ 227,089.05	\$ 134,866.49	\$ 92,222.56	59.39
02712 - School Age SPED Driving	\$ 1,314.46	\$ 418.37	\$ 896.09	31.83
02713 - Below Age 5 SPED Driving	\$ 11,773.62	\$ 2,395.17	\$ 9,378.45	20.34
02730 - School Bus Driving Vehicle Maintenance	\$ 213,794.39	\$ 93,174.72	\$ 120,619.67	43.58
02732 - School Age SPED Vehicle Maintenance	\$ 1,500.00	\$ 286.80	\$ 1,213.20	19.12
03535 - High Ability Learners	\$ 68,605.69	\$ 28,842.78	\$ 39,762.91	42.04
06200 - Title IA	\$ 108,469.00	\$ 79,582.63	\$ 28,886.37	73.37
06310 - Title IIA	\$ 25,805.00	\$ 6,134.03	\$ 19,670.97	23.77
06404 - IDEA Part B (611) Base Allocation	\$ 64,491.00	\$ 64,491.80	\$ (0.80)	100.00
06406 - IDEA Preschool (619) Base Allocation	\$ 3,463.00	\$ 3,223.00	\$ 240.00	93.07
06410 - IDEA Enrollment/Poverty (611)	\$ 108,947.00	\$ 102,151.33	\$ 6,795.67	93.76
06700 - Carl Perkins	\$ -	\$ 472.90	\$ (472.90)	
08000 - Transfers (Outgoing)	\$ 50,000.00	\$ 25,000.00	\$ 25,000.00	50.00
09000 - Reimbursed by Other Funds/Entities	\$ 11,752.78	\$ 3,701.76	\$ 8,051.02	31.50
<b>Total</b>	<b>\$ 11,059,629.06</b>	<b>\$ 7,658,608.13</b>	<b>\$ 3,401,020.93</b>	<b>69.25%</b>

**Total Minden Bus Barn Project as of 04/30/2019 - Pay App #3**

Item #	Work Description	Original Budget	Change Orders	Current Budget**	Total Work Previously Completed and Billed	Work Billed This Period	Materials Purchased and Stored	Total Completed & Stored	% Complete	Remaining Balance	10% Retainage
1	Silt Fence	\$4,500.00		\$4,500.00	\$0.00	\$4,500.00		\$4,500.00	100.00%	\$0.00	\$450.00
2	Dirt Work & Crushed Concrete	\$62,000.00		\$62,000.00	\$0.00	\$31,000.00		\$31,000.00	50.00%	\$31,000.00	\$3,100.00
3	Grade Beam & Footings	\$29,600.00		\$29,600.00	\$8,000.00	\$21,600.00		\$29,600.00	100.00%	\$0.00	\$2,960.00
4	Floor 6"	\$68,500.00		\$68,500.00	\$0.00	\$10,000.00		\$10,000.00	14.60%	\$58,500.00	\$1,000.00
5	Stoops	\$2,000.00		\$2,000.00	\$0.00			\$0.00	0.00%	\$2,000.00	\$0.00
6	Paving	\$25,700.00		\$25,700.00	\$0.00			\$0.00	0.00%	\$25,700.00	\$0.00
7	Pre-Engineered Building	\$107,000.00		\$107,000.00	\$107,010.00			\$107,010.00	100.01%	(\$10.00)	\$10,701.00
8	Erection Labor	\$38,600.00		\$38,600.00	\$0.00			\$0.00	0.00%	\$38,600.00	\$0.00
9	Overhead Doors and Walk Doors	\$42,443.00		\$42,443.00	\$0.00			\$0.00	0.00%	\$42,443.00	\$0.00
10	Insulation	\$7,200.00		\$7,200.00	\$0.00			\$0.00	0.00%	\$7,200.00	\$0.00
11	Bollards	\$9,600.00		\$9,600.00	\$0.00			\$0.00	0.00%	\$9,600.00	\$0.00
12	Partition Wall	\$27,640.00		\$27,640.00	\$0.00			\$0.00	0.00%	\$27,640.00	\$0.00
13	Painting	\$10,293.00		\$10,293.00	\$0.00			\$0.00	0.00%	\$10,293.00	\$0.00
14	HVAC/Plumbing/Fire Alarm/Electrical	\$151,450.00		\$151,450.00	\$36,606.00			\$36,606.00	24.17%	\$114,844.00	\$3,660.60
15	Fire Sprinkler	\$17,400.00		\$17,400.00	\$0.00	\$1,215.00		\$1,215.00	6.98%	\$16,185.00	\$121.50
16	Toilet Accessories	\$1,500.00		\$1,500.00	\$0.00			\$0.00	0.00%	\$1,500.00	\$0.00
17	Change Order #1		\$1,669.00	\$1,669.00	\$0.00						
	<b>Total</b>	<b>\$605,426.00</b>	<b>\$1,669.00</b>	<b>\$607,095.00</b>	<b>\$151,616.00</b>	<b>\$68,315.00</b>	<b>\$0.00</b>	<b>\$219,931.00</b>	<b>36.23%</b>	<b>\$385,495.00</b>	<b>\$21,993.10</b>

# Bank Statement Reconciliation

Description

Adjustment Date

Adjustment Amount

Minden High School

04/01/2019 through 04/30/2019

## Bank Statement Reconciliation Summary

Statement Balance	\$ 325,188.86
- Outstanding checks	\$ 13,083.31
+ Outstanding Deposits	\$ 0.00
+ Outstanding Adjustments	\$ 0.00
- Outstanding Investment Transfers	\$ 0.00
Total	\$ 312,105.55
+ Investments	\$ 37,000.00
Book Balance	\$ 349,105.55

# Checks For Payment Listing

Date	Check Number	Payee	Reason	Amount
05/14/2019	36301	Ameritas Life Insurance Corp.	Ameritas Tsa	\$ 250.00
05/14/2019	36302	Blue Cross Blue Shield	Dental Insurance	\$ 707.36
05/14/2019	36302	Blue Cross Blue Shield	District Dental Insurance	\$ 133.03
05/14/2019	36302	Blue Cross Blue Shield	District Health Ins 2PT	\$ 27,312.78
05/14/2019	36302	Blue Cross Blue Shield	District Health Ins 9 Mo	\$ 13,368.60
05/14/2019	36302	Blue Cross Blue Shield	District Health Ins FAM	\$ 82,859.00
05/14/2019	36302	Blue Cross Blue Shield	District Health Ins SNG	\$ 6,242.00
05/14/2019	36302	Blue Cross Blue Shield	District Health Ins SPD	\$ 8,776.96
05/14/2019	36302	Blue Cross Blue Shield	Feba Bcbs Dental 2PT	\$ 630.20
05/14/2019	36302	Blue Cross Blue Shield	Feba Bcbs Dental FAM	\$ 1,147.96
05/14/2019	36302	Blue Cross Blue Shield	Feba Bcbs Dental SPD	\$ 194.72
05/14/2019	36303	Horace Mann Life Insurance Company	Horace Mann Life Insurance	\$ 1,975.00
05/14/2019	36304	Madison National Life Insurance Co., Inc.	Feba Life Insurance	\$ 436.42
05/14/2019	36304	Madison National Life Insurance Co., Inc.	Term Life Policy	\$ 377.15
05/14/2019	36305	Minden Public Schools	District Court	\$ 1,426.00
05/14/2019	36305	Minden Public Schools	F/b Dependent Care	\$ 3,416.43
05/14/2019	36305	Minden Public Schools	F/b Medical Dental	\$ 4,797.63
05/14/2019	36305	Minden Public Schools	Increased Retirement Percent	\$ 12,392.22
05/14/2019	36305	Minden Public Schools	NE Retirement	\$ 84,084.84
05/14/2019	36306	Mps Payroll	Federal Withholding	\$ 38,615.28
05/14/2019	36306	Mps Payroll	FICA	\$ 61,118.10
05/14/2019	36306	Mps Payroll	Medicare	\$ 14,293.62
05/14/2019	36307	Mps Payroll NE Income Tax	State Withholding - NE	\$ 16,981.27
05/14/2019	36308	New York Life	Ny Life Tsa	\$ 200.00
05/14/2019	36309	Action Piano Services	Piano Tuning	\$ 110.00
05/14/2019	36310	Amazon Capital Services, Inc.	3rd Grade Supplies	\$ 157.36
05/14/2019	36310	Amazon Capital Services, Inc.	7th Grade Language Arts Books	\$ 170.25
05/14/2019	36310	Amazon Capital Services, Inc.	East Computer & MS Math Supplies	\$ 304.09
05/14/2019	36310	Amazon Capital Services, Inc.	East SPED Supplies	\$ 246.44
05/14/2019	36310	Amazon Capital Services, Inc.	HS English Books	\$ 1,136.71
05/14/2019	36310	Amazon Capital Services, Inc.	HS PE/Health Supplies	\$ 279.67
05/14/2019	36310	Amazon Capital Services, Inc.	HS SPED Supplies	\$ 273.17
05/14/2019	36310	Amazon Capital Services, Inc.	MS Art Supplies	\$ 92.36
05/14/2019	36310	Amazon Capital Services, Inc.	MS Library/STEM Supplies	\$ 565.82
05/14/2019	36311	Aurora Cooperative	Fuel	\$ 4,330.93
05/14/2019	36312	Black Hills Energy	East Natural Gas	\$ 806.62
05/14/2019	36312	Black Hills Energy	MS Natural Gas	\$ 1,072.08
05/14/2019	36312	Black Hills Energy	New HS & MS Natural Gas	\$ 2,685.31
05/14/2019	36313	BSN Sports	MS Track Supplies	\$ 144.00
05/14/2019	36314	Cardmember Service	Drone Registration Fee	\$ 10.00
05/14/2019	36314	Cardmember Service	Fertilizer Spreader	\$ 762.00
05/14/2019	36314	Cardmember Service	HS Band Music	\$ 33.25
05/14/2019	36314	Cardmember Service	NETA Conference Lodging	\$ 491.90
05/14/2019	36314	Cardmember Service	Robotics Repair Parts	\$ 28.73
05/14/2019	36315	Carter Electric	HS Electrical	\$ 260.00
05/14/2019	36315	Carter Electric	MS Cafeteria Cord Reel Install	\$ 1,208.70
05/14/2019	36316	Cengage Learning	HS Accounting Supplies	\$ 640.00
05/14/2019	36317	Centra Chemical Service, Inc.	Grounds Chemicals	\$ 339.00
05/14/2019	36318	CenturyLink Long Distance	Long Distance Telephone	\$ 14.82
05/14/2019	36319	CenturyLink - Regular Telephone	East Telephone	\$ 265.05
05/14/2019	36319	CenturyLink - Regular Telephone	Fire Alarm Secondary Line	\$ 70.87
05/14/2019	36319	CenturyLink - Regular Telephone	HS Emergency Line	\$ 170.63
05/14/2019	36319	CenturyLink - Regular Telephone	Preschool Telephone	\$ 50.96
05/14/2019	36320	City Of Minden	Utilities	\$ 17,303.07
05/14/2019	36321	Clearly Communications	Telephone Services	\$ 242.00
05/14/2019	36322	Coach Masters, Inc.	2007 MCI Coach Bus Repair	\$ 588.75
05/14/2019	36323	Communications Engineering, Inc.	Camera Server Hard Drive	\$ 408.00
05/14/2019	36324	Computer Hardware, Inc.	HS Counselor/Activities Computer	\$ 749.50
05/14/2019	36325	Conditioned Air Mechanical Systems & Service	HS HVAC Filters	\$ 499.48
05/14/2019	36325	Conditioned Air Mechanical Systems & Service	MS HVAC Repair	\$ 9,469.25

# Checks For Payment Listing

Date	Check Number	Payee	Reason	Amount
05/14/2019	36326	Cooperative Producers, Inc.	Grounds Chemicals	\$ 212.10
05/14/2019	36327	DAS State Accounting - Central Finance	Network Nebraska Fees	\$ 229.49
05/14/2019	36328	Don Beck Supplies	Bus Storage Electricity & Rent	\$ 1,800.00
05/14/2019	36329	Eakes Office Solutions	Lease Administration Fee	\$ 55.00
05/14/2019	36330	Educational Service Unit #10	Deaf Ed & Audiology Services	\$ 86.35
05/14/2019	36330	Educational Service Unit #10	Deaf Ed Services	\$ 84.10
05/14/2019	36331	Educational Service Unit #11	Mystery Science	\$ 192.00
05/14/2019	36332	Egan Supply Co.	HS Floor Scrubber Repair	\$ 914.66
05/14/2019	36333	Engineered Controls, Inc.	MS HVAC Repair	\$ 1,733.50
05/14/2019	36334	EPS Literacy and Intervention	5th Grade Spelling Books	\$ 635.21
05/14/2019	36335	Family Physical Therapy & Sports Center, P.C.	PT & OT Services	\$ 3,294.00
05/14/2019	36336	Fifth Street Printing	Letterhead & Envelope Printing	\$ 113.85
05/14/2019	36337	First Advantage Occupational Health Service Corp.	Bus Driver Alcohol Testing	\$ 10.22
05/14/2019	36338	Flinn Scientific	HS Science Supplies	\$ 340.71
05/14/2019	36339	Harris School Solutions	Accounting Software Licenses	\$ 12,596.90
05/14/2019	36339	Harris School Solutions	Time & Leave Software License	\$ 7,131.86
05/14/2019	36340	J & J Rentals	Facility Rental	\$ 390.00
05/14/2019	36341	Jim's OK Tire Minden, LLC	Skidsteer Tire Repairs	\$ 89.00
05/14/2019	36341	Jim's OK Tire Minden, LLC	Van 12V2 Repair	\$ 19.50
05/14/2019	36342	John Deere Financial	Gator Bed Sprayer	\$ 883.00
05/14/2019	36343	Johnson Hardware Company, LLC	HS GGM Keys	\$ 5.00
05/14/2019	36344	JW Pepper & Son, Inc.	HS Instrumental Music	\$ 59.98
05/14/2019	36345	K & K Auto Repair, Inc.	05 Dodge Pickup Repair	\$ 137.84
05/14/2019	36345	K & K Auto Repair, Inc.	Bus 5A Repair	\$ 414.74
05/14/2019	36345	K & K Auto Repair, Inc.	Bus Oil Change	\$ 223.04
05/14/2019	36345	K & K Auto Repair, Inc.	Van 12V1 Maintenance	\$ 44.69
05/14/2019	36345	K & K Auto Repair, Inc.	Van 12V2 Maintenance	\$ 44.69
05/14/2019	36346	Kearney Centre Vacuum	Vacuums & Parts	\$ 1,400.00
05/14/2019	36347	Kearney County Health Services	Bus Driver Drug Testing	\$ 31.00
05/14/2019	36348	Kearney Hub	Employment Advertising	\$ 549.80
05/14/2019	36348	Kearney Hub	HS Classroom Newspapers	\$ 29.10
05/14/2019	36349	Kearney Powersports	Hustler Mower Bagging System	\$ 675.00
05/14/2019	36350	Kearney Winnelson Co.	Battery & Charger	\$ 224.00
05/14/2019	36351	Landmark Implement Carquest	Motor Coach Repair	\$ 18.68
05/14/2019	36351	Landmark Implement Carquest	Mower Oil Filter	\$ 9.10
05/14/2019	36351	Landmark Implement Carquest	Rental Bus Repair	\$ 100.10
05/14/2019	36352	Mackin Book Company	Hs Library Books	\$ 89.24
05/14/2019	36353	Mason's Market	Bus Supplies	\$ 11.76
05/14/2019	36353	Mason's Market	Central Office Supplies	\$ 19.95
05/14/2019	36353	Mason's Market	East Life Skills Supplies	\$ 12.37
05/14/2019	36353	Mason's Market	HS FCS Supplies	\$ 235.33
05/14/2019	36353	Mason's Market	HS Life Skills Supplies	\$ 20.97
05/14/2019	36353	Mason's Market	Kindergarten Supplies	\$ 31.70
05/14/2019	36353	Mason's Market	MS Life Skills Supplies	\$ 14.87
05/14/2019	36353	Mason's Market	Preschool Supplies	\$ 13.96
05/14/2019	36353	Mason's Market	Softener Salt	\$ 490.99
05/14/2019	36354	Matheson Tri-Gas, Inc.	HS Metals Shop Gas	\$ 91.46
05/14/2019	36354	Matheson Tri-Gas, Inc.	HS Metals Shop Supplies	\$ 617.59
05/14/2019	36355	McGraw Hill School Education	3rd Grade Reading Books	\$ 772.58
05/14/2019	36355	McGraw Hill School Education	6th Grade Math Books	\$ 94.37
05/14/2019	36355	McGraw Hill School Education	7th Grade Math Books	\$ 664.16
05/14/2019	36355	McGraw Hill School Education	East SPED Books	\$ 957.28
05/14/2019	36356	Medtox Laboratories	Bus Driver Drug Testing	\$ 86.50
05/14/2019	36357	Menards	HS Gym Mats Hardware	\$ 29.47
05/14/2019	36358	Mhs Activities Fund	East Music Supplies	\$ 50.66
05/14/2019	36358	Mhs Activities Fund	FCCLA National Conference Student Allowance	\$ 800.00
05/14/2019	36359	Mid-American Research Chemical Corp.	Custodial Supplies	\$ 425.60
05/14/2019	36360	Mid-Nebraska Aggregate, Inc.	White Rock	\$ 3,997.28
05/14/2019	36361	Mid-States Automation & Control, Inc.	East HVAC Service	\$ 810.00
05/14/2019	36362	Midwest 3D Solutions	Robotics Curriculum	\$ 600.00

# Checks For Payment Listing

Date	Check Number	Payee	Reason	Amount
05/14/2019	36363	Midwest Technology Products	Hs Woods Shop Supplies	\$ 289.80
05/14/2019	36364	Minden Chamber Of Commerce	Education Appreciation Chamber Bucks	\$ 1,300.00
05/14/2019	36365	Minden Courier	Board Postings	\$ 57.28
05/14/2019	36366	Minden Hardware	Supplies, Repairs, & UPS Charges	\$ 383.76
05/14/2019	36367	Minden Lumber & Concrete	Field Paint Mixer	\$ 6.99
05/14/2019	36367	Minden Lumber & Concrete	Forklift Rental	\$ 112.50
05/14/2019	36367	Minden Lumber & Concrete	Grounds Supplies	\$ 48.78
05/14/2019	36367	Minden Lumber & Concrete	HS Industrial Tech Shop	\$ 24.29
05/14/2019	36367	Minden Lumber & Concrete	Plexiglass	\$ 69.12
05/14/2019	36367	Minden Lumber & Concrete	Press Box Repair	\$ 16.06
05/14/2019	36368	Minden Office Supply	Central Office Supplies	\$ 21.06
05/14/2019	36368	Minden Office Supply	Flags	\$ 366.00
05/14/2019	36368	Minden Office Supply	MS Secretary Supplies	\$ 38.31
05/14/2019	36369	Mps Lunch Fund M.s.	Board Meals	\$ 56.50
05/14/2019	36369	Mps Lunch Fund M.s.	Transfer to Lunch Fund	\$ 25,000.00
05/14/2019	36370	MSC Industrial Supply Co.	HS Metals Shop Supplies	\$ 224.92
05/14/2019	36371	Napa Auto Parts	Antifreeze	\$ 45.99
05/14/2019	36371	Napa Auto Parts	Brake Fluid	\$ 27.29
05/14/2019	36371	Napa Auto Parts	Grounds Equipment oil	\$ 39.48
05/14/2019	36371	Napa Auto Parts	HS Auto Shop Supplies	\$ 1,168.18
05/14/2019	36371	Napa Auto Parts	Mower Oil	\$ 3.22
05/14/2019	36371	Napa Auto Parts	Mower Spark Plug	\$ 2.47
05/14/2019	36371	Napa Auto Parts	Shop Supplies	\$ 38.15
05/14/2019	36371	Napa Auto Parts	Tow Rope	\$ 206.14
05/14/2019	36371	Napa Auto Parts	Transportation Supplies	\$ 6.99
05/14/2019	36371	Napa Auto Parts	Upland Rental Bus Repair	\$ 35.81
05/14/2019	36372	NCSA	2019 Data Conference Registrations	\$ 300.00
05/14/2019	36372	NCSA	GRIT Conference	\$ 115.00
05/14/2019	36372	NCSA	NASBO Conference	\$ 160.00
05/14/2019	36373	Nebraska Fire Sprinkler Corp	East Fire Sprinkler Repair	\$ 959.00
05/14/2019	36374	Nebraska Future Problem Solving	Registrations	\$ 325.00
05/14/2019	36375	Nebraska Safety Center	Level 2 Transportation Course	\$ 100.00
05/14/2019	36376	Olson Enterprises, LLC	Route Bus Rental	\$ 4,000.00
05/14/2019	36377	Omaha World Herald	Employment Advertising	\$ 2,367.00
05/14/2019	36378	One Source	Background Checks	\$ 58.00
05/14/2019	36379	Orscheln Farm & Home	HS Industrial Tech Hardware	\$ 100.00
05/14/2019	36380	Perry, Guthery, Haase & Gessford, P.C., L.L.O	HS Construction Legal Fees	\$ 1,185.00
05/14/2019	36380	Perry, Guthery, Haase & Gessford, P.C., L.L.O	Legal Fees	\$ 1,449.00
05/14/2019	36381	Presto-X Company	East Pest Control Services	\$ 42.00
05/14/2019	36381	Presto-X Company	HS Pest Control Services	\$ 39.00
05/14/2019	36381	Presto-X Company	MS Pest Control Services	\$ 46.00
05/14/2019	36382	Prestwick House, Inc.	7th Grade Language Arts Books	\$ 824.97
05/14/2019	36383	Protex Central, Inc.	Fire Alarm Monitoring Fee	\$ 360.00
05/14/2019	36383	Protex Central, Inc.	Fire Alarm Repair	\$ 1,001.30
05/14/2019	36384	Really Good Stuff	1st Grade Supplies	\$ 265.38
05/14/2019	36384	Really Good Stuff	3rd Grade Supplies	\$ 371.07
05/14/2019	36385	Reinertson, Jordan A	Microsoft Office Training Registration	\$ 55.00
05/14/2019	36386	REK Enterprises,	Grasshopper Mower Oil Filter	\$ 14.55
05/14/2019	36386	REK Enterprises,	Mower Oil Filters	\$ 25.44
05/14/2019	36387	Richard Widdifield	Bus Maintenance & Repair	\$ 1,492.52
05/14/2019	36388	Rockler Woodworking & Hardware	HS Wood Shop Supplies	\$ 121.95
05/14/2019	36389	School Counselor Resources	MS Counselor Supplies	\$ 118.55
05/14/2019	36390	School Mate	HS Planners	\$ 812.00
05/14/2019	36391	Sci-Supply	HS Science Supplies	\$ 221.29
05/14/2019	36392	Staples Business Advantage	Central Office Supplies	\$ 366.98
05/14/2019	36393	Supplyworks	Custodial Supplies	\$ 588.35
05/14/2019	36394	TAESE/USU	SPED Conference	\$ 60.00
05/14/2019	36395	Teacher Direct	2nd Grade Supplies	\$ 86.76
05/14/2019	36396	Trade Well Pallet, Inc.	Wood Chips	\$ 260.00
05/14/2019	36397	Troxell Communications, Inc.	East Supplies	\$ 45.72

# Checks For Payment Listing

Date	Check Number	Payee	Reason	Amount
05/14/2019	36398	Typing Agent	MS Keyboarding Software	\$ 347.50
05/14/2019	36399	Village Uniform	East Mat & Mop Delivery	\$ 114.40
05/14/2019	36399	Village Uniform	HS Mat & Mop Delivery	\$ 333.00
05/14/2019	36399	Village Uniform	MS Mat & Mop Delivery	\$ 260.00
05/14/2019	36400	W Design Associates, Inc.	Auditorium Balcony Architect Fees	\$ 2,234.00
05/14/2019	36401	Widdifield, James T	April Reimbursement	\$ 187.19
05/14/2019	36402	Wilson Flooring	4th Grade Carpet Materials - Summer Project	\$ 10,152.11
05/14/2019	36403	Woodward's Disposal Service, Inc.	Shredding Service	\$ 52.00
05/14/2019	36404	Woodworker's Supply, Inc.	HS Wood Shop Supplies	\$ 3,072.95
05/14/2019	36405	Wright Express Fleet Services	Fuel Purchases	\$ 1,709.31
05/14/2019	36406	Zaner-Bloser, Inc.	1st Grade Handwriting Books	\$ 1,078.28
05/14/2019	36406	Zaner-Bloser, Inc.	3rd Grade Cursive Books	\$ 828.24
05/14/2019	EFT	Minden Exchange Bank - EFT	Direct Deposit Fees	\$ 35.65
<b>Subtotal</b>				<b>\$ 541,764.19</b>
<b>Net Payroll - May 2019</b>				<b>\$ 346,650.28</b>
<b>Total General Fund Disbursements - May 2019</b>				<b>\$ 888,414.47</b>

**Secretary** Kenneth Carpenter

## Lunch Fund Checks and Liabilities

Check Number	Date	Payee	Reason	Amount
EFT	4/9/2019	Sysco - EFT	Commodities	\$ 4,731.96
5442	4/9/2019	Cash-wa Distributing Co.	Commodities	\$ 5,090.80
5443	4/9/2019	Hobart Sales & Service	Dishwasher Repair	\$ 217.89
5445	4/9/2019	Chesterman Company	Beverages	\$ 405.10
5446	4/9/2019	Roberts Dairy	Milk Products	\$ 3,860.33
5447	4/9/2019	Nebraska Food Distribution	Commodities	\$ 3,050.01
5449	4/9/2019	Village Uniform	Kitchen Rags & Aprons	\$ 406.88
5450	4/9/2019	Mason's Market	Commodities	\$ 57.83
3166	5/14/2019	Blue Cross Blue Shield	Health & Dental Insurance Premiums	\$ 4,706.30
3167	5/14/2019	Madison National Life Insurance Co., Inc.	Employee FEBA - Life Insurance Premiums	\$ 31.31
3167	5/14/2019	Madison National Life Insurance Co., Inc.	EE Life Insurance Premiums	\$ 5.50
3168	5/14/2019	Minden Public Schools	EE & ER Retirement Contributions	\$ 2,295.61
3168	5/14/2019	Minden Public Schools	Employee FEBA - Medical/Dental	\$ 41.67
3169	5/14/2019	Mps Payroll	EE & ER FICA, Medicare, & Federal Income Tax	\$ 2,351.18
3170	5/14/2019	Mps Payroll NE Income Tax	EE Nebraska Income Tax Withholding	\$ 181.37
<b>Subtotal</b>				<b>\$ 27,433.74</b>
<b>Net Payroll - May 2019</b>				<b>\$ 10,401.44</b>
<b>Total Lunch Fund Disbursements</b>				<b><u>\$ 37,835.18</u></b>

## Depreciation Fund Liabilities

Check Number	Date	Payee	Reason	Amount
1081	5/14/2019	Nebraska Central Equipment	2020 Blue Bird Propane 47 Passenger Bus	\$ 83,050.00
1081	5/14/2019	Nebraska Central Equipment	Less: 2014 Bus 14B Trade In	\$ (5,000.00)
<b>Total Depreciation Fund Disbursements - May 2019</b>				<b><u>\$ 78,050.00</u></b>

## Building Fund Liabilities

Check Number	Date	Payee	Reason	Amount
520	5/14/2019	B2 Environmental, Inc.	Old High School Demolition Oversight	\$ 11,150.00
521	5/14/2019	GD Concrete Construction, Inc.	6" Floor - 14.60% Complete	\$ 10,000.00
521	5/14/2019	GD Concrete Construction, Inc.	Dirt Work & Crushed Concrete - 50% Complete	\$ 31,000.00
521	5/14/2019	GD Concrete Construction, Inc.	Fire Sprinkler - 6.98% Complete	\$ 1,215.00
521	5/14/2019	GD Concrete Construction, Inc.	Grade Beam & Footings - 100% Complete	\$ 21,600.00
521	5/14/2019	GD Concrete Construction, Inc.	Less: Retainage	\$ (6,831.50)
521	5/14/2019	GD Concrete Construction, Inc.	Silt Fence - 100% Complete	\$ 4,500.00
522	5/14/2019	W Design Associates, Inc.	FB Field/Track Renovation Architect Fees	\$ 5,869.27
522	5/14/2019	W Design Associates, Inc.	FB Field/Track Reno Reimbursable Expenses	\$ 430.73
<b>Total Building Fund Disbursements - May 2019</b>				<b><u>\$ 78,933.50</u></b>



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**MAY 2019 BOARD MEETING**  
**ACTIVITIES DIRECTOR REPORT**

The following FCCLA members attended SLC in Lincoln on April 7-9th:

Recognition:

Abby Fiske and Peyton Schoone - Gold medal (State Runner-up) - "Focus on Children" event  
Catherine Braun - Silver Medal - "Recycling" event  
Brianna Kuehn - Silver Medal - "Fashion Construction" event

Other attendees included:

Brinn Space  
Ashtynn Putnam  
Anais Sowles  
Rylee Pracht  
Emma Steinkruger  
Bailey Arnold  
Kaleigh Melroy

The following FBLA members attended the SLC in Omaha on April 4th-6th:

Caleb Hazzard, Connon Carpenter, Chase Villars, Marshall Chasek, Dawson Lockhorn, Emma Rutt, Rylee Pracht, Mercedes Holmes, Michala Dunmire, Cayley Carpenter, Ryleigh Hanson, Konnor Nielsen, Jensen Rowse, Madison Fox, Laney Thatcher, Leah Boudreau, and Hannah Boehler.

Recognition: Cayley Carpenter received honorable mention in business communications, Caleb Hazzard received honorable mention in journalism, and Chase Villars received 5th place in impromptu speaking. It was an amazing experience to witness, FBLA has considerable life lessons that can be taught in high school.

The Quiz Bowl team had a terrific season led by Pam Johnson. The team competed in 8 tournaments winning 5 of them and runner up in one more. Some highlights were winning our home tournament as well as the ESU #11 competition, and finishing 9th at state which is an all class competition. What I will remember most from watching them is their camaraderie, abundant knowledge, and great sportsmanship.

Band and Vocal competed at the District Music Contests held April 15th at Bertrand and April 18th at Minden.

2019 NSAA District Music Outstanding Performance and Honorable Mention Award Recipients

Band, Jazz Band, Concert Choir, and Show Choir all received division 1 ratings.

Divison 2 rating-Vocal

Alexas and Brianna Kuehn-duet  
Alexas Kuehn  
Vinnie Cheatham



The 7th-8th grade boys and girls track teams have competed very well at their tournaments. They will attend the MS State meet in Gothenburg Saturday, May 11th and then finish their season with the Minden Invite Tuesday, May 14th.

The High School Play "Return of the Pink Panther" was held on April 25th-26th in the Minden High School Theater. There was a nice turnout both nights to see the great show!

### 2019-20 CHEERLEADERS

#### **Seniors:**

Ashtynn Putnam  
Hannah Boehler  
Jasmin Wagner

#### **Juniors:**

Brenna Braithwait  
Bria Rogers  
Hannah Merrill  
Kelsey Favinger  
Madisin Rosenberg  
Riley Saunders

#### **Sophmores:**

Brianna Kuehn  
Jazlyn Castaneda

#### **Freshmen:**

Bailey Eckhardt  
Bailey Rogers  
Brenna Bules

Spring NCPA Academic All-State Awards: Students must hold a 3/7 GPA or higher and be a varsity starter or organizational leader to qualify. Each sport or activity may nominate two students.

**Marshall Chasek, Aidan Wheelock, Cayley Carpenter, Alex Bauer, Alexas Keuhn, and Leah Boudreau**

### Listed are coaching recommendations for the upcoming school year (a few more to come)

**Don Miller: 7th grade boys basketball assistant coach**

**Jake McCarthy: 7th grade girls basketball assistant coach**

**Katie Gilson: 8th grade girls basketball head coach**

**Steph Emery: 8th grade girls basketball assistant coach**

**Tyler Egenberger: 7th grade boys football head coach**

**Dan Wilson: 7th grade boys football assistant coach**

**Connor Brown: MS track assistant coach**

**Lisa Clapper and Erica Jenkins: MS Co-head coaches of Future Problem Solving**

**Heath Wragge: MS wrestling head coach and HS split assistant coach**

**Lige Reed: MS wrestling assistant coach**

**Jhett Ostrom: HS wrestling assistant (if numbers allow-24 or more)**

**Ashton Dennis: Girls head softball coach**

**Riley Swedberg: HS assistant track coach (if numbers permit)**



**Minden Public Schools, Board of Education Report**  
**May, 2019**

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Students have been working hard on assessments during the state testing window as well as on the Measurement of Academic Progress assessment. The state testing is required by the state and is completed by third graders at East Elementary. The MAP assessment serves as our district-wide assessment and is completed by K-3rd graders. The results are analyzed by teachers during staffings to make instructional plans for the upcoming school year. Items discussed during the East day of staffings include resources and supports for individual students, areas of growth at each grade level, and areas to consider improving upon at each grade level.

Mr. McCarthy, with the help of all East staff members and some very helpful volunteers, hosted a successful track and field day with grades K-3 participating. The students had a wonderful time competing, supporting friends, and being outside on a gorgeous spring day.

The week of the young child was celebrated at the Minden Opera House with beautiful preschool pictures displayed by the staff of the preschool. Preschool students enjoyed bringing their parents and special guests to the Opera House to show off their pretty work and enjoy refreshments.

Additional information concerning certified staff employment at East Elementary will be orally reported at the May 13, 2019 board meeting.

Please see additional page for information concerning a position proposal.

# Minden High School

## May 2019

### Board of Education Report



#### **1. Mr. Alex Heinz to teach Vocal Music at MPS:**

I would like to take this opportunity to welcome Mr. Alex Heinz to our staff. Mr. Heinz will take over for Mrs. Carla Jacobs, who will be taking a position in Grand Island Public Schools. Mr. Heinz grew up in York, Nebraska and attended Nebraska Wesleyan University. Mr. Heinz is looking forward to building upon the success of the Minden music programs as well as becoming an active member of our faculty and community.

#### **2. Art / Family and Consumer Science / Woods and Metals/ Vocal and Instrumental Music Spring Show**

On April 29th and April 30th, our Vocational Arts programs joined up with our Vocal and Instrumental Arts programs to showcase our talented High School students. During those two evenings guests were given the chance to walk around our gym and see a large display of woods, art, textile, and metal projects that ranged from hand-thrown pottery to large graphic art pieces and beautiful oak dressers. The first evening was capped off by a wonderful vocal concert and the second evening followed with a very wonderful band concert.

Some of the many awards given out during those evenings include:

Brinn Space: Technical Merit  
Laney Thatcher: Technical Merit  
Sarah Trent: Best Use of Color  
Maylee Kamery: Most Meaningful Quilt  
Cheznie Forst: Judge's Choice

Beginning Metals - Brayden Eckel  
Advanced Metals - Vinnie Cheatham  
Beginning Woods - Abbey Fisk  
Advanced Woods Connor Wilson

#### **3. Honor's Night and Graduation:**

Honor's Night and Graduation may still have a new feel for many. We have made a few minor changes from last year's event and we will continue to look to improve our set up and presentation of these very important functions with each passing year. If you have any suggestions for us, please share those with us.

#### **4. Behind The Scenes:**

I have several thank you's that I would like to share with the Board. I would like to thank Mr. Horner and Mrs. Hoban for all their extra work to make sure Honors Night and Graduation run smoothly. They do such a great job having everything lined up for the numerous scholarships and the presenters. Their attention to detail is invaluable. I would also like to thank Cray Stubbs for all his extra work preparing for graduation. He has been an invaluable assistance to us and we appreciate his positive outlook and work ethic.

#### **5. Spanish Club:**

Spanish Club was very busy this year, We had our last Spanish Club meeting of the year on May 4th when we traveled to the Henry Doorly Zoo. After a day in the nice weather, we went to an authentic Mexican Restaurant, Guaca Maya. Not only were we able to eat the yummy, authentic food, but we were able to watch handmade tortillas being made and watch live Spanish music. Additionally, students submitted applications, and the 2019-2020 Spanish Club Officers were chosen. They include a group of enthusiastic individuals who have some great ideas to implement for the upcoming year. - Mrs. Carlie Runge

# C. L. Jones Middle School MPS Board of Education Report

## May 2019

### Corrective Reading

Connie Hansen, Michelle tenBensel, and Steph Emery will be attend a workshop and ESU#10, June 5th, for professional development using the Corrective Reading Program. The strand focus of this training will be the decoding strand of Corrective Reading. We plan to use the program beginning in the 2019/20 school year to address reading deficiencies for students below grade level in reading.

### Journeys Reading

Erica Jenkins, Kylee Stepp, Katie Gilson, and Beth Christensen will be attending a Journeys Reading professional development activity at ESU#10 on June 20th and 21th. The training is for the purpose of building supplemental activities which will bring Journeys up to the reading standards set by the state. We use Journeys in grade 6. The fourth and fifth grade are attending the training to see if the supplemental materials presented may be modified to fit with the Reading Street program we currently use in those grades.

### Just Say No Bounce House & Popsicle Party

The Just Say No Bounce House & Popsicle Party, sponsored by the Minden Optimist Club was held on Friday, May 10th. The part is for all 4th through 6th grade students. Tim Beck is the organizer of this event each year. The Bounce House activity replaced the roller skating trip to Grand Island Skate Island which was the activity for the event for many years.

This is always a fun event with a great message. A big thank you to the Minden Optimist and Tim Beck for sponsoring the activity each year.

### CLJMS Carnival

This year's CLJMS annual Carnival was once again a great success. We saw a total of \$2033.25 of revenue from the 2 hour event. Our wonderful staff volunteers included Lisa Clapper, Carla Jacobs, Jamie Boehler, Beth Christensen, Liz Bloomfield, Beth Christensen, Heath Wragge, and Connie Hansen and of course Mr. Osgood. Other volunteers included parents of our Student Council members who all served so graciously to help

make this event a huge success. The student-body at CLJMS contributed to donate 2-liter bottles of pop

for the ring-toss game that is so popular every year. With the generous outpouring of talent, time and effort from these teachers, parents and students the Carnival continues to be a positive event where our children can safely have fun and learn while raising funds that are invested directly back into our student community. In other words, this is a win-win outcome for the community of Minden and students at MPS.



## 7th Grade Amazing Race



On April 26th the 7th-grade class took a field trip down the road to Minden's very own Pioneer Village. While visiting the museum students interacted with the historic artifacts and information through an engaging competition called "The Amazing Race". Teams of students led by parent sponsors worked together to find information and solve problems throughout the buildings of the museum. Using their critical thinking skills and a lot of teamwork, the 7th graders raced through many obstacles to the finish line. The kids did a tremendous job of working together and learning along the way and had a great time while doing it.

## CLJMS Band, Vocal, and Art Show May 6th

An outstanding performance by our middle school vocal and band students took place on Monday, May 6th. In addition to the music Mrs. Bloomfield displayed the works of art of our middle school students. Please click on [CLJMS Art Show](#) to view a few of the piece Mrs. Bloomfield has asked me to share.

Thank you to Carla and John Jacobs for the great program and for the past five years with the Minden Public Schools. Please click on [CLJMS Band, Vocal, & Art Show](#) to view the program.

## CLJMS Staff Meeting, CLJMS Media Center, Thursday, April 18, 2019, 8:00 AM

### Upcoming Calendar Events

- April 18 NO School for Students  
7<sup>th</sup> & 8<sup>th</sup> Grade Track & Field @ Holdrege, 1:00 (Lv.11:30)  
CLJMS Staff Meeting, 8:00, Media Center
- April 19 No School
- April 22 **CLJMS Carnival 5:00-7:00**  
8<sup>th</sup> Grade ImPact Testing, 8:15, Lab 106 (Mr. Wood)
- April 23 **4<sup>th</sup> Gr NSCAS-Math, 8:30-9:30 (Stepp-205, Thatcher, 106, Olson-105)**  
**8<sup>th</sup> Gr NSCAS-Science, Periods 2,3,5,6 (iPads, Room 102)**  
**7<sup>th</sup> Gr NSCAS-Math, Periods 3,6,7 (iPads, Room 104)**  
7<sup>th</sup> & 8<sup>th</sup> Grade Track & Field, Here, 4:00 (Ex.3:00)

- April 24 4<sup>th</sup> Gr NSCAS-Math, 8:30-9:30 (Stepp-205, Thatcher, 106, Olson-105)  
7<sup>th</sup> Gr NSCAS-Math, Periods 3,6,7 (iPads, Room 104)  
6<sup>th</sup> Grade ImPact Testing, 2:40, Lab 205  
Final Budget Due
- April 25 4<sup>th</sup> Grade Water Jamboree, 8:15  
8<sup>th</sup> Grade ImPact Testing, 8:15, Lab 106 (Mrs. Clapper)  
6<sup>th</sup> Grade ImPact Testing, 2:40, Lab 205  
NSCAS-Make-up Testing, 8:30  
All-School Play, 7:30pm (8<sup>th</sup> grade students involved)
- April 26 Teacher Appreciation Chamber Breakfast for MPS Staff @ The Windmill, 7:00-8:30  
6<sup>th</sup> Grade ImPact Testing, 8:15, Lab 205  
7<sup>th</sup> Grade Amazing Race, Pioneer Village, 8:15-12:00 noon  
All-School Play, 7:30pm (8<sup>th</sup> grade students involved)
- April 29 8<sup>th</sup> Grade ImPact Testing, 8:15, Lab 106 (Mrs. Maulsby)  
NSCAS-Make-up Testing, 8:30
- April 30 7/8 Grade MAPs Testing, Reading, 8:15  
4<sup>th</sup>/5<sup>th</sup>/6<sup>th</sup> Grade Track & Field Meet & Picnic, 8:15
- May 1 4<sup>th</sup> Grade MAPs Testing, Reading, 8:20 (Stepp-205, Thatcher, 106, Olson-105)  
6/7/8 Grade MAPs Testing, Math, 9:54-11:35 (iPads)  
5<sup>th</sup> Grade MAPs Testing, Science, 1:00(Gilson-205, Herrick, 106, Christensen-105)
- May 2 6<sup>th</sup> Grade MAPs Testing, Reading, 8:10 (iPads)  
4<sup>th</sup> Grade MAPs Testing, Language, 9:20 (Stepp-205, Thatcher, 106, Olson-105)  
4<sup>th</sup> Grade MAPs Testing, Language, 12:15 (Stepp-205, Thatcher, 106, Olson-105)  
7<sup>th</sup> & 8<sup>th</sup> Grade Track @ Cozad, 4:00 (Ex. 1:15 / Lv. 1:30)
- May 3 8<sup>th</sup> Grade ImPact Testing, 8:15, Lab 106 (Mr. Miller)  
Circle of Friends to Big Apple 10:00-2:00
- May 6 CLJMS Band/Vocal Concert & Art Show (*times are correct, Carla*)  
6:00 PM 4th Grade  
6:30 PM 5th Grade Choir & Band  
7:00 PM 6th Grade Choir & Band  
7:30 PM 7th and 8th Grade Choir & Band  
Driver Ed Parents Meeting, Room 109, 6:15  
SAT Team, 4<sup>th</sup> Grade, Room 201, 3:30
- May 7 5<sup>th</sup> Grade MAPs Testing, Reading, 8:15 (Gilson-205, Herrick, 106, Christensen-105)  
6/7/8 Grade MAPs Testing, LA, 10:45  
4<sup>th</sup> Grade MAPs Testing, Science, 12:25 (Stepp-205, Thatcher, 106, Olson-105)  
7<sup>th</sup> & 8<sup>th</sup> Grade Track, Here, 3:00 (Ex. 2:15)
- May 8 5<sup>th</sup> Grade MAPs Testing, Math, 8:15 (Gilson-205, Herrick, 106, Christensen-105)  
SAT Team, 4<sup>th</sup> Grade, Room 201, 3:30  
All Materials Returned to Media Center, 3:30 (Last Day for AR/Million Words Club)
- May 9 4<sup>th</sup> Grade MAPs Testing, Math, 8:15 (Stepp-205, Thatcher, 106, Olson-105)  
6/7/8 Grade MAPs Testing, Science, 1:00
- May 10 5<sup>th</sup> Grade MAPs Testing, LA, 8:15 (Gilson-205, Herrick, 106, Christensen-105)  
Rain Date for 4,5,6 Track & Field Day & Picnic  
Just Say No Optimist Party - Discussion
- May 11 7<sup>th</sup> & 8<sup>th</sup> Grade Gothenburg NEJH Championships, 11:00  
MHS GRADUATION, 2:00
- May 13 MAPs-Make-up Testing, 8:15  
4<sup>th</sup> Grade @ Band Room / Instrument Display and Parent Meeting; 7:30 PM  
School Board Meeting, 7:30
- May 14 3<sup>rd</sup> Grade Visits CLJMS, 9:00  
4<sup>th</sup> Grade @ Kearney Co. Museum, 12:30-3:00

- SAT Team, 5<sup>th</sup> Grade, Room 201, 3:30
- May 15 4<sup>th</sup> - 8<sup>th</sup> Grade iPad Check In, contact Mr. Wheelock w/questions
- May 16 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> Grade Locker Clean up 8:10- 8:58 (Padlocks returned to office)  
*HR/STAR Teachers Supervise, clear rooms for summer, send books to media center to be rebound*  
 4<sup>th</sup> & 5<sup>th</sup> Grade Locker Clean up 2:44-3:25  
*HR Teachers Supervise, clear rooms for summer, send books to media center to be rebound*  
 All school textbooks checked in and inspected  
GRADES STORED @ 1:30 PM
- May 17 **LAST DAY OF SCHOOL; 4<sup>th</sup> Quarter / 2<sup>nd</sup> Semester Ends**  
 Awards/Purple / White Day  
 8:10 – 8:20 4-8 Grade HR/STAR Teachers *Attendance, Report cards handed out to students, Purple/White preparation*  
 8:25-9:25 4-8 Awards Ceremony, CLJ Gym  
 9:25-9:30 4-8 Grade Homeroom/STAR Teachers *(Handout tickets for a Hot Dog and Pop)*  
 9:35 - 11:40 Purple/White Day at Track *(PLEASE make sure ABSOLUTELY NO MARKER PENS will be allowed outside)*  
*Hot Dog and Pop lunch served throughout the activity*  
 11:45 - 12:00 Students return to Homeroom/STAR Period  
 Teacher Workday, Afternoon  
 12:30 Textbooks to Media Center for Rebinding *(Please complete form)*
- May 20 Teacher Inservice

**1. 4th through 6th grade Track Meet**

[Details for the Day](#)

**2. [District Music Sign-up Sheet](#)**

**3. Spring NWEA-Maps Testing**

April 30th - May 10th

[CLJMS NeSA/NSCAS/Maps Data 2014-2019](#)

**4. [Master Schedule 2018/19](#) - A Work in Progress**

**5. Shawn Wheelock- presentation over new Ipad system**

**6. Reading discussion 4-8**

K-5 Reading Mastery / 6-8 Corrective Reading will be used for reading intervention.

**MTSS - Multi Tiered System of Support - Karen Space**

Tier 1 - Rdg/Math Identify students by using progress monitoring checklist and students who are 41%-80% proficient on testing (MAPS, DIBELS, AIMSWeb) are placed in this tier. They are regular ed students who do not need progress monitoring.

Tier 2 - Rdg/Math Identify students by using progress monitoring checklist and students who fall within 21%-40% on testing (MAPS, DIBELS, AIMSWeb) are placed in this tier. (Students are considered Title students and have weekly, biweekly, or monthly progress monitoring off grade level and on grade level.)

Tier 3 - Rdg/Math Identify students by using progress monitoring checklist and students who are 0%-20% on testing (MAPS, DIBELS, AIMSWeb) are placed in this tier. (Students are considered

Resource or Title students and have weekly, biweekly, or monthly progress monitoring off grade level and on grade level.)

We need a system in place on how we will monitor growth.

[Nebraska Instructional Materials Collaborative](#) This site has evaluated reading and math curriculums and states whether the curriculum meets expectations and is aligned to the state standards.

### **Nebraska Reading Improvement Act**

This is the Frequently Asked Questions for the [Nebraska Reading Improvement Act](#) which goes into effect, July 2019. From this link one can search more on the implementation of the act.

The requirements are K-3, however, it will be important we carry on with students who are below grade level in reading and intervene to help all struggling readers.

[NDE Frequently Asked Questions concerning the Act](#)

## **2. Fair and Unfair Grading Practices - Marshall Memo 785**

In this *School Administrator* article, Joe Feldman (Crescendo Education Group) says he often asks groups of educators what the final grade should be for two students who received these grades (in sequence) for assignments and homework during a curriculum unit:

- Student A: 64, 70, 78, 90, 98
- Student B: 94, 97, 96, 100, 97

Most people get out their calculators and find the average, saying the first student should get an 81 and the second a 97 – in other words, a B- and an A. But averaging the grades is a problematic approach, says Feldman. The first student started the unit at a much lower place, perhaps because of prior instruction or home disadvantages, but by the end of the unit, had achieved mastery (assuming the final assessment was cumulative). Looked at this way, both students deserve an A.

“It should be clear,” says Feldman, “how averaging performance over time would discourage students who struggle early and who are daunted by the challenge of salvaging their low initial performance. When students receive poor grades early on, they may see the hill to redemption as too steep and simply give up.”

Averaging grades is one of a number of unfair grading practices Feldman sees in his work with schools and districts. Some others: major variations in the grades that different teachers give for the same test or assignment; teacher-to-teacher differences in how tests, homework, effort, extra-credit work, participation, and other factors are counted; grades that don't show students' progress, mastery, or areas of difficulty.

Feldman advocates for practices that he believes will level the playing field and improve both teaching and learning:

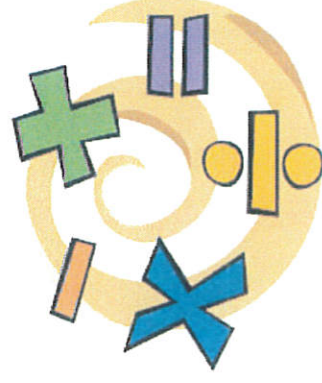
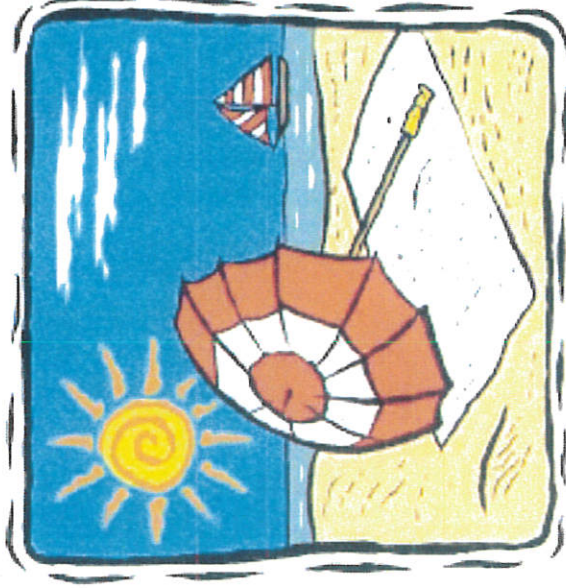
- Grade on a zero-to-4 scale.
- Weight more-recent performance more heavily in final grades.
- Base final grades on summative, not formative, assessments.
- Base grades on individual achievement, not a group's work.
- Base grades on required content, not extra credit.
- Don't include class participation and effort in grades.
- Allow students to re-take assessments.
- Use rubrics with which students can self-assess during instruction.

Feldman reports that implementing these ideas results in major decreases in students receiving D's and F's (especially students of color and students with disabilities); less grade inflation; grades that more accurately reflect student achievement; overall improvement in grades; less stress in classrooms; and improved

student-teacher relationships.

“Equitable Grading: Tales of Three Districts” by Joe Feldman in *School Administrator*, May 2019 (Vol. 76, #5, p. 38-41), <https://bit.ly/2Y9kEAg>; Feldman can be reached at [joe@crescendoedgroup.org](mailto:joe@crescendoedgroup.org).

# Summer Enrichment Math & Reading



An opportunity for students entering grades 4-8 (Fall 2019) to sharpen skills in reading and math.

Don't lose learning over the summer!

May 28-30

June 3-6

June 10-13

June 17-20

June 24-27

July 8-11

Session 1

10:00 - 10:45

Session 2

11:00 - 11:45

May choose either or both sessions!

C. L. Jones Middle School  
520 West 3<sup>rd</sup> Minden, NE  
308-832-2338

# Summer Reading & Math Enrichment CLJ Middle School

## Grades 4 - 8 (Fall 2019)

### Registration Form (Due 5/17/19)

STUDENT NAME \_\_\_\_\_

GRADE (Fall 2019) \_\_\_\_\_ STUDENT CELL PHONE \_\_\_\_\_

PARENT/GUARDIAN \_\_\_\_\_

ADDRESS & CITY \_\_\_\_\_

TELEPHONE (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

This program is at no cost for participants

Monday - Thursday

May 28 - July 11

**\*\*No Sessions July 1 - July 4\*\***

Please mark all that apply

- Session 1 10:00-10:45      Math / Reading
- Session 2 11:00-11:45      Math / Reading
- Both Sessions 10:00-11:45 Math & Reading

(Schedule is Flexible)

Dear Parents/Guardians,

I would like to invite your child to participate in this free and positive learning opportunity provided at C. L. Jones Middle School for any student who will be in grades 4-8 this fall. Through an individualized program, your child will be able to enhance his/her skills in reading and/or math.

The teachers who will engage your child in the learning activities are Mrs. Connie Hansen and Mrs. Pat Whitney

Please return this registration form to your child's teacher or the middle school office by May 17, 2019.

Educationally,

John B. Osgood  
Principal

**Superintendent Report**

Meeting: May Board Meeting

Date: 5/13/19

Mr. Widdifield

=====

**Topics:**

Graduation: Thanks to everyone that helped out with graduation. I think it went very well and it is a great accomplishment for those students. A big Thank You to Mr. Hosick, Mr. Horner, Jayne Hoban, and the custodial crew for making this year's graduation a success.

Bus Barn/Projects: We are moving on a number of projects and hope that we can start as soon as school gets out. The bus barn is taking shape and we have a number of bids for other projects around campus.

New Staff: The administration has been working hard to hire new staff. I appreciate all the time and extra effort to get the best possible teachers for our district.

Thank You: As we finish up the 18-19 school year, I want to thank the staff, administration, community, and school board for the help and support you have given me throughout the year. We have accomplished a lot this year and we will look forward to progressing even more next year.

StudentsStudent AttendanceAttendance Policy and Excessive Absenteeism

Regular and punctual student attendance is required. The administration is responsible for developing further attendance rules and regulations, and all staff are expected to implement this policy and administrative rules and regulations to encourage regular and punctual student attendance. The Principals and teachers are required to maintain an accurate record of student attendance.

A. Attendance and Absences.

1. Circumstances of Absences – Definitions. The circumstances for all absences from school will be identified as School Excused or Not School Excused. Absences should be cleared through the Principal's office in advance whenever possible. All absences, except for illness and/or death in the family, require advance approval.
  - a. School Excused. Any of the following circumstances that lead to an absence will be identified as a *School Excused* absence, provided the required attendance procedures have been followed:
    - (1) Impossible or impracticable barriers outside the control of the parent or child prevent a student from attending school. The parent must provide the school with documentation to demonstrate the absence was beyond the control of the parent or child. This could include, but is not limited to documented illness, court, death of a family member, or suspension.
    - (2) Other absences as determined by the principal or the principal's designee.
  - b. Not School Excused. Absences that are not school excused may result in a report to the county attorney and may be classified as follows:
    - (1) Parent acknowledged absences are those in which the parent communicated with the school in the prescribed manner that the child is absent and is the parent's responsibility for the extent of the school day. This includes, but is not limited to, illness, vacations, and medical appointments.
    - (2) Other absences are those in which the parent has not communicated a reason for the student's absence.
2. Absence Procedure. In its Student Information System, the District may identify many different codes that provide greater definition to the circumstances of a child's absence, but all of the codes need to be identified to parents and students as fitting into one of the above defined absence circumstances.

A student will not be allowed to enter class after an absence until an admit slip, based upon a written or verbal parental excuse, is issued by the Principal's office.

3. Mandatory Ages of Attendance. A child is of mandatory age if the child will reach age 6 prior to January 1 of the then-current school year and has not reached 18 years of age.

Exceptions for Younger Students. Attendance is not mandatory for a child who has reached 6 years of age prior to January 1 of the then-current school year, but will not reach age 7 prior to January 1 of such school year, if the child's parent or guardian has signed and filed with the school district in which the child resides an affidavit stating either: (1) that the child is participating in an education program that the parent or guardian believes will prepare the child to enter grade one for the following school year; or (2) that the parent or guardian intends for the child to participate in a school which has elected or will elect pursuant to law not to meet accreditation or approval requirements and the parent or guardian intends to provide the Commissioner of Education with a statement pursuant to section 79-1601(3) on or before the child's seventh birthday.

Exceptions for Older Students. Attendance is also not mandatory for a child who: (1) has obtained a high school diploma by meeting statutory graduation requirements; (2) has completed the program of instruction offered by a school which elects pursuant to law not to meet accreditation or approval requirements; or (3) has reached the age of 16 years and has been withdrawn from school in the manner prescribed by law.

Early Withdrawal for Students Enrolled in Accredited or Approved Schools. A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if an exit interview is conducted and a withdrawal form is signed.

Exit Interview. The process is initiated by a person who has legal or actual charge or control of the child submitting a withdrawal form. The form is to be as prescribed by the Commissioner of Education. Upon submission of the form, the Superintendent or Superintendent's designee shall set a time and place for an exit interview if the child is enrolled in Minden Public Schools or resides in the Minden Public School District and is enrolled in a private, denominational, or parochial school.

The exit interview shall be personally attended by:

- The child, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable;
- the person who has legal or actual charge or control of the child who requested the exit interview;
- the Superintendent or Superintendent's designee;
- the child's principal or the principal's designee if the child at the time of the exit interview is enrolled in a school operated by the school district; and
- any other person requested by any of the required parties who agrees to attend the exit interview and is available at the time designated for the exit interview which may include, for example, other school personnel or the child's principal if the child is enrolled in a private school.

At the exit interview, the person making the written request must present evidence that (a) the person has legal or actual charge or control of the child and (b) the child would be withdrawing due to either:

- financial hardships requiring the child to be employed to support the child's family or one or more dependents of the child, or
- an illness of the child making attendance impossible or impracticable.

The Superintendent or Superintendent's designee shall identify all known alternative educational opportunities, including vocational courses of study, that are available to the child in the school district and how withdrawing from school is likely to reduce potential future earnings for the child and increase the likelihood of the child being unemployed in the future. Any other relevant information may be presented and discussed by any of the parties in attendance.

At the conclusion of the exit interview, the person making the written request may sign a withdrawal form provided by the school district agreeing to the withdrawal of the child OR may rescind the written request for the withdrawal.

Withdrawal Form. Any withdrawal form signed by the person making the written request shall be valid only if:

- the child also signs the form, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable, and
- the Superintendent or Superintendent's designee signs the form acknowledging that the interview was held, the required information was provided and discussed at the interview, and, in the opinion of the Superintendent or Superintendent's designee, the person making the written request does in fact have legal or actual charge or control of the child and the child is experiencing either (i) financial hardship, or (ii) an illness making attendance impossible or impracticable.

Early Withdrawal for Students Enrolled in an Exempt School (Home Schools). A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if such child has been enrolled in a school that elects not to meet the accreditation or approval requirements by filing with the State Department of Education a signed notarized release on a form prescribed by the Commissioner of Education.

4. Reporting and Responding to Excessive Absenteeism. Any administrator, teacher, or member of the board of education who knows of any failure on the part of any child of mandatory school attendance age to attend school regularly without lawful reason, shall within three days report such violation to the superintendent or such person(s) who the superintendent designates to be the attendance officer (hereafter, "attendance officer"). The attendance officer shall immediately cause an investigation into any such report to be made. The attendance officer shall also investigate any case when of his or her personal knowledge, or by report or complaint from any resident of the district, the attendance officer believes there is a violation of the compulsory attendance laws. The school shall render all services

in its power to compel such child to attend some public, private, denominational, or parochial school, which the person having control of the child shall designate, in an attempt to address the problem of excessive absenteeism. Such services shall include, as appropriate, the services listed below under “Excessive Absenteeism” and “Reporting Excessive Absenteeism.”

5. Excessive Absenteeism. Students who accumulate five (5) unexcused absences in a quarter shall be deemed to have “excessive absences.” Such absences shall be determined on a per day basis for elementary students and on a per class basis for secondary students. When a student has excessive absences, the following procedures shall be implemented:
  - a. Verbal or written communication by school officials with the person or persons who have legal or actual charge or control of any child; and
  - b. One or more meetings between the school (a school attendance officer, a school administrator or his or her designee, and/or a social worker), the child’s parent or guardian, and the child, when appropriate, to address the barriers to attendance. The result of the meeting or meetings shall be to develop a collaborative plan to reduce barriers identified to improve regular attendance. The plan shall consider, but not be limited to:
    - (i) Illness related to physical or behavioral health of the child.
    - (ii) Educational counseling;
    - (iii) Educational evaluation;
    - (iv) Referral to community agencies for economic services;
    - (v) Family or individual counseling; and
    - (vi) Assisting the family in working with other community services.

If the parent/guardian refuses to participate in such meeting, the principal shall place documentation of such refusal in the child’s attendance records.

6. Reporting Excessive Absenteeism to the County Attorney.

The school may report to the county attorney of the county in which the person resides when the school has documented the efforts to address excessive absences, the collaborative plan to reduce barriers identified to improve regular attendance has not been successful, and the student has accumulated more than twenty (20) absences per year. The school shall notify the child’s family in writing prior to referring the child to the county attorney. Illness that makes attendance impossible or impracticable shall not be the basis for referral to the county attorney. A report to the county attorney may also be made when a student otherwise accrues excessive absences as herein defined.

### **Minden High School:**

A maximum of ten (10) days of absences (excused or unexcused) or ten (10) absences per class (excused or unexcused) per semester is allowed without affecting a student’s credit for each class enrolled.

### Excused Absences

An excused absence is one due to illness, medical appointment, funerals, etc., or an absence previously requested by the parent or guardian and acknowledged as excused by building administration.

If a student is absent due to illness, the parent or guardian must notify the building principal's office prior to 8:30 a.m. If the office has not been notified by 8:30 a.m., the principal's office will try to contact the parent or guardian to obtain the reason for the absence. If the parent or guardian cannot be contacted, the principal's office will contact the proper authorities to investigate the absence. When a student gets ill in school, the student needs to report to the office. Parents will be notified of the illness and the student will be sent home upon parental permission. When students return to school from an illness, they need to report immediately to the office to pick up an admit slip so they may be admitted into class. Students will be allowed two (2) days to make up work missed for each day they are recorded as excused.

For any planned absence, the school requests to be notified by the parent or guardian the same number of days or periods prior to the planned absence as the days or periods to be missed. An example would be if a student was planning on being gone for two days, then the office would like to know about the absence two (2) days in advance of the absence.

**Excused absences do count toward the ten (10) days or ten (10) classes absent.**

### Unexcused Absences

Absences not defined in the preceding paragraphs or meeting the above criteria will be considered unexcused absences. Students who receive an unexcused absence will be required to make up all classroom work and may be assigned make up time for each class missed.

**Unexcused absences do count toward the ten (10) days or ten (10) classes absent.**

### School Sponsored Activities

School sponsored activities such as field trips, extra-curricular activities, athletic trips, etc. do not count toward the ten (10) days or ten (10) classes absent.

### Zero-Credit Status

On the fifth (5th) absence from school in the semester or fifth (5th) class absence for the semester, the office will send a letter to the parent stating the student has missed five (5) days or five (5) class periods.

The tenth (10th) absence from school in the semester or tenth (10th) absence from class in the semester will result in loss of credit. Parents will be given the appropriate Appeals for Credit forms. The Appeals for Credit forms must be completed and returned to the high school office prior to the last day of the semester to be considered by administration.

Due process can occur if the parent disagrees with the decision of the Principal and Assistant Principal by requesting a hearing with the Minden Public Schools' Administrative Team. The head of the Administrative Team will schedule a meeting with the team, student, and parent to review the appeal. The decision of the Administrative Team is final.

Legal Reference: Neb. Rev. Stat. " 79-201 and 79-209

Date of Adoption: May 8, 2018 \*reaffirmed

StudentsAnti-Bullying Policy

One of the missions of the District is to provide a physically safe and emotionally secure environment for students and staff.

The administration and staff are to implement strategies and practices to reinforce and encourage positive behaviors by students. Positive behaviors include non-violence, cooperation, teamwork, understanding, and acceptance of others.

The administration and staff are to implement strategies and practices to identify and prevent inappropriate behaviors by all students, including anti-bullying education for all students. Inappropriate behaviors include bullying, intimidation, and harassment. Bullying means any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by the school being used for a school purpose by a school employee or designee, or at school-sponsored activities or school-sponsored athletic events.

The school district shall review the anti-bullying policy annually.

Legal Reference:       Neb. Rev. Stat. ' 79-2,137  
                              Student Discipline Act, Neb. Rev. Stat. " 79-254 to 79-296  
                              NDE February 2003 State Board Action; Reaffirmed December 2005

Date of Adoption:     May 8, 2018 \*reaffirmed

StudentsStudent Fees Policy

The Board of Education of Minden Public Schools adopts the following student fees policy in accordance with the Public Elementary and Secondary Student Fee Authorization Act.

The District's general policy is to provide for the free instruction in school in accordance with the Nebraska Constitution and state and federal law. This generally means that the District's policy is to provide free instruction for courses which are required by state law or regulation and to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students.

The District does provide activities, programs, and services to children which extend beyond the minimum level of constitutionally required free instruction. Students and their parents have historically contributed to the District's efforts to provide such activities, programs, and services. The District's general policy is to continue to encourage and, to the extent permitted by law, to require such student and parent contributions to enhance the educational program provided by the District.

Under the Public Elementary and Secondary Student Fee Authorization Act, the District is required to set forth in a policy its guidelines or policies for specific categories of student fees. The District does so by setting forth the following guidelines and policies. This policy is subject to further interpretation or guidance by administrative or Board regulations which may be adopted from time to time. The Policy includes Appendix "I," which provides further specifics of student fees and materials required of students. Parents, guardians, and students are encouraged to contact their building administration or their teachers or activity coaches and sponsors for further specifics.

(1) Guidelines for non-specialized attire required for specified courses and activities. Students have the responsibility to furnish and wear non-specialized attire meeting general District grooming and attire guidelines, as well as grooming and attire guidelines established for the building or programs attended by the students or in which the students participate. Students also have the responsibility to furnish and wear non-specialized attire reasonably related to the programs, courses and activities in which the students participate where the required attire is specified in writing by the administrator or teacher responsible for the program, course or activity.

The District will provide or make available to students such safety equipment and attire as may be required by law, specifically including appropriate industrial-quality eye protective devices for courses of instruction in vocational, technical, industrial arts, chemical or chemical-physical classes which involve exposure to hot molten metals or other molten materials, milling, sawing, turning, shaping, cutting, grinding, or stamping of any solid materials, heat treatment, tempering, or kiln firing of any metal or other materials, gas or electric arc welding or other forms of welding processes, repair or servicing of any vehicle, or caustic or explosive materials, or for

laboratory classes involving caustic or explosive materials, hot liquids or solids, injurious radiations, or other similar hazards. Building administrators are directed to assure that such equipment is available in the appropriate classes and areas of the school buildings, teachers are directed to instruct students in the usage of such devices and to assure that students use the devices as required, and students have the responsibility to follow such instructions and use the devices as instructed.

(2) Personal or consumable items & miscellaneous

(a) Extracurricular Activities. Students have the responsibility to furnish any personal or consumable items for participation in extracurricular activities.

(b) Courses

(i) General Course Materials. Items necessary for students to benefit from courses will be made available by the District for the use of students during the school day. Students may be encouraged, but not required, to bring items needed to benefit from courses including, but not limited to, pencils, paper, pens, erasers, notebooks, trappers, protractors and math calculators. A specific class supply list will be published annually in a Board-approved student handbook or supplement or other notice. The list may include refundable damage or loss deposits required for usage of certain District property.

(ii) Damaged or Lost Items. Students are responsible for the careful and appropriate use of school property. Students and their parents or guardian will be held responsible for damages to school property where such damage is caused or aided by the student and will also be held responsible for the reasonable replacement cost of school property which is placed in the care of and lost by the student.

(iii) Materials Required for Course Materials. Students are permitted to and may be encouraged to supply materials for course projects. Some course projects (such as projects in art and shop classes) may be kept by the student upon completion. In the event the completed project has more than minimal value, the student may be required, as a condition of the student keeping the completed project, to reimburse the District for the reasonable value of the materials used in the project. Standard project materials will be made available by the District. If a student wants to create a project other than the standard course project, or to use materials other than standard project materials, the student will be responsible for furnishing or paying the reasonable cost of any such materials for the project.

(iv) Music Course Materials. Students will be required to furnish musical instruments for participation in optional music courses. Use of a musical instrument without charge is available under the District's fee waiver policy. The District is not required to provide for the use of a particular type of musical instrument for any student.

(v) Parking. Students may be required to pay for parking on school grounds or at school-sponsored activities, and may be subject payment of fines or damages for damages caused with or to vehicles or for failure to comply with school parking rules.

(3) Extracurricular Activities-Specialized equipment or attire. Extracurricular activities means student activities or organizations which are supervised or administered by the District,

which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the District. The District will generally furnish students with specialized equipment and attire for participation in extracurricular activities. The District is not required to provide for the use of any particular type of equipment or attire. Equipment or attire fitted for the student and which the student generally wears exclusively, such as dance squad, cheerleading, and music/dance activity (e.g. choir or show choir) uniforms and outfits, along with T-shirts for teams or band members, will be required to be provided by the participating student. The cost of maintaining any equipment or attire, including uniforms, which the student purchases or uses exclusively, shall be the responsibility of the participating student. Equipment which is ordinarily exclusively used by an individual student participant throughout the year, such as golf clubs, softball gloves, and the like, are required to be provided by the student participant. Items for the personal medical use or enhancement of the student (braces, mouth pieces, and the like) are the responsibility of the student participant. Students have the responsibility to furnish personal or consumable equipment or attire for participation in extra curricular activities or for paying a reasonable usage cost for such equipment or attire. For musical extracurricular activities, students may be required to provide specialized equipment, such as musical instruments, or specialized attire, or for paying a reasonable usage cost for such equipment or attire.

(4) Extracurricular Activities-Fees for participation. Any fees for participation in extracurricular activities for the school year are further specified in Appendix "1." Admission fees are charged for extracurricular activities and events.

(5) Postsecondary education costs. Students are responsible for postsecondary education costs. The phrase "postsecondary education costs" means tuition and other fees only associated with obtaining credit from a postsecondary educational institution. For a course in which students receive high school credit and for which the student may also receive postsecondary education credit, the course shall be offered without charge for tuition, transportation, books, or other fees, except tuition and other fees associated with obtaining credits from a postsecondary educational institution.

(6) Transportation costs. Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by federal and state laws and regulations.

(7) Copies of student files or records. The Superintendent or the Superintendent's designee shall establish a schedule of fees representing a reasonable cost of reproduction for copies of a student's files or records for the parents or guardians of such student. A parent, guardian or student who requests copies of files or records shall be responsible for the cost of copies reproduced in accordance with such fee schedule. The imposition of a fee shall not be used to prevent parents of students from exercising their right to inspect and review the students' files or records and no fee shall be charged to search for or retrieve any student's files or records. The fee schedule shall permit one copy of the requested records be provided for or on behalf of the student without charge and shall allow duplicate copies to be provided without charge to the extent required by federal or state laws or regulations.

(8) Participation in before-and-after-school or pre-kindergarten services. Students are responsible for fees required for participation in before-and-after-school or pre-kindergarten services offered by the District, except to the extent such services are required to be provided without cost.

(9) Participation in summer school or night school. Students are responsible for fees required for participation in summer school or night school. Students are also responsible for correspondence courses.

(10) Breakfast and lunch programs. Students shall be responsible for items which students purchase from the District's breakfast and lunch programs. The cost of items to be sold to students shall be consistent with applicable federal and state laws and regulations. Students are also responsible for the cost of food, beverages, and personal or consumable items which the students purchase from the District or at school, whether from a "school store," a vending machine, a booster club or parent group sale, a book order club, or the like. Students may be required to bring money or food for field trip lunches and similar activities.

(11) Waiver Policy. The District's policy is to provide fee waivers in accordance with the Public Elementary and Secondary Student Fee Authorization Act. Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for: (1) participation in extracurricular activities and (2) use of a musical instrument in optional music courses that are not extracurricular activities. Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced price lunches for purposes of this section. Students or their parents must request a fee waiver prior to participating in or attending the activity, and prior to purchase of the materials.

(12) Distribution of Policy. The Superintendent or the Superintendent's designee shall publish the District's student fee policy in the Student Handbook or the equivalent (for example, publication may be made in an addendum or a supplement to the student handbook). The Student Handbook or the equivalent shall be provided to every student of the District or to every household in which at least one student resides, at no cost.

(13) Student Fee Fund. The School Board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund not funded by tax revenue, into which all money collected from students and subject to the Student Fee Fund shall be deposited and from which money shall be expended for the purposes for which it was collected from students. Funds subject to the Student Fee Fund consist of money collected from students for: (1) participation in extracurricular activities, (2) postsecondary education costs, and (3) summer school or night school.

## CERTIFICATION

On the 13<sup>th</sup> day of May, 2014, the school board held a public hearing at a meeting of the school board on a proposed student fee policy. Such public hearing followed a review of the amount of money collected from students pursuant to, and the use of waivers provided in, the

student fee policy for the preceding school year. The foregoing student fee policy was adopted after such public hearing by a majority vote of the school board at an open public meeting in compliance with the public meetings in compliance with the public meetings laws.

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Superintendent or Other Authorized School Official

Legal Reference: Neb. Rev. Stat. §§79-2,125 to 79-2,135 and Laws 2003, LB 249 (The Public Elementary and Secondary Student Fee Authorization Act)  
Neb. Constitution, Article VII, section 1.  
Neb. Rev. Stat. §§79-241, 79-605, and 79-611(transportation)  
Neb. Rev. Stat. §79-2,104 (student files or records)  
Neb. Rev. Stat. §79-715 (eye-protective devices)  
Neb. Rev. Stat. §79-737 (liability of students for damages to school books)  
Neb. Rev. Stat. §79-1104 (before-and-after-school or pre-kindergarten services)  
Neb. Rev. Stat. §§79-1106 to 79-1108.03 (accelerated or differentiated curriculum program)

Date of Adoption: May 13, 2018

**Appendix "1" to Student Fees Policy of  
Minden Public Schools**

**Additional Specification of Required Materials and Fees<sup>1</sup>**

<b>Program</b>	<b>General Description of Fee or Material</b>	<b>\$ Amount of Fee (Anticipated or Maximum)<sup>2</sup> or Specific Material Required</b>
Physical Education classes	Appropriate clothing (non-specialized attire)	Tennis shoes and white socks, running shorts, T-shirt
Art classes, shop classes, science classes, and special projects or events	Appropriate clothing (non-specialized attire); goggles – 1 pair provided per year. If lost or damaged, students are required to purchase a new pair.	Old shirt for painting; other clothing which may get paint on it or otherwise be damaged; protective clothing for shop classes, approved protective goggles for science classes.
Music-Optional band Courses	Musical instruments	Musical instruments and accessories (reeds, valve oil, drum sticks, lyres, flip folders, slide grease, reed guards, cleaning swabs, mouthpiece brushes, pad savers, ligatures, and a "gig bag", etc.) Limited instruments available for use by any student. Band students using school owned instruments will pay for any repairs and yearly summer cleaning. Summer cleaning not exceed \$100.00.
Classroom supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists. Students will be responsible for the replacement cost of damaged or lost supplies.

<sup>1</sup> This listing is a part of the Student Fees Policy and is intended to provide supplemental information. For additional specifications, refer to the Policy.

<sup>2</sup> Generally, dollar amounts are stated in terms of "maximums." The actual fee or charge may be less during the school year.

Field Trips	Transportation and admission costs of field trips	None-costs of school sponsored, class-related field trips will be paid for by the school. Parents may be encouraged but not required to pay for field trip costs of up to \$5.00 per student for each field trip to defray costs. (With administrative approval, the requested donation may be up to \$100.00 for special field trips). Meals on field trips will be at the expense of the student. School lunches will be provided as needed for free-reduced lunch eligible students.
Summer school courses	Classes offered during the summer, or at night, if any	\$50 to \$200 per class. Drivers' education class \$400
Copies	Use of school copiers (except for one copy of the student file, which will be provided without charge).	Ten cents (.10) per page when charges apply.
School Meals		Prices are determined by the school board and are based on one meal per day, will vary depending on the number of meals or items purchased by the student, and may be adjusted during the year.
Classroom Supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists which may be handed out by the office or individual teachers.
Classroom Projects, i.e, Family & Consumer Science, Industrial Technology	Project Cost	Student pays cost that is beyond the standard project provided by the school.
Advanced math or science classes	Specialized calculators	Some calculators will be available at school. If lost or damaged a replacement fee will be assessed at a rate paid by the school. Students are encouraged but not required to purchase such equipment .for their personal use.

Technology and digital devices	Damage fee or replacement cost	If lost or damaged, a replacement fee will be assessed at a rate paid by the school.
Post-secondary education classes	Tuition and fees for college courses taken for credit.	None--Any postsecondary education costs are to be paid directly by students to the college.
End of year lost or damaged books	Damage fee or replacement cost	Fees and fines up to \$5.00 for damaged books. Lost books or ruined books are charged replacement cost, generally at a maximum of \$60.00
Yearbooks - Optional	School Book	Yearbooks are published and made available for purchase every year. Cost is generally about \$35
College entrance tests and preparation	Prep programs & tests	Costs of college entrance tests or prep courses, such as ACT preparation tutoring, PSAT test, and ACT test, are optional and to be paid directly to the private companies involved.
Locker usage	Use of school padlock	\$5.00 fee if damaged or not returned at the end of the year.
<b>Extracurricular and other programs</b>	<b>General Description of Fee or Material</b>	<b>\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required</b>

<b>Athletic Programs</b>		
1. Admission	Spectator fees for admission to events	\$5.00 per event maximum. Students may purchase an Activity Ticket for up to \$50.00 per year. For District and Conference events hosted by the School, cost to be set by NSAA but not to exceed \$20.00 per event.
2. Athletic Physicals	NSAA required athletic physicals	Cost varies; payable directly to student's physician or clinic.

3. Equipment and Attire	Students are responsible for required equipment and attire appropriate to the sport or activity which are not provided by the school, and are responsible for any optional clothing, equipment, or other items associated with the sport or activity. Uniform items are checked out to students. If lost or damaged students will be assessed fees in the amount of replacement cost.	Required items include athletic undergarments (supporter, bra, socks and undershirts), practice attire, including shorts, shirts, socks and shoes suitable for the activity, and dress attire suitable for team travel. Optional items for which students are responsible include: personal athletic bags, hair ties, sweat bands, non-required gloves, swim goggles, towels, forearm pads and personal medical devices (braces, orthopedic inserts, etc.). Additional required items for particular sports or activities include:	
		Basketball	No additional
		Football	Mouthpiece
		Golf	Golf bag & clubs
		Speech	Dress attire; copies of research
		Track	No additional
		Volleyball	No additional
		Wrestling	No additional
Cheerleading, Dance Team, and Flag Teams	Shoes, approved uniforms (top & skirt; jacket), poms and other accessories		
4. Travel meals	Meals	Students are responsible for their own meals while traveling.	
5. Locker use	Padlock for locker	\$5.00 fee if damaged or not returned at the end of the year.	
6. Camps and clinics	Registration and other costs of camps or clinics	Students are responsible for the cost of all clinics, camps and conditioning programs. Any personal items purchased at camps or clinics, such as t-shirts, shall be at the student's expense.	
7. Athletic Clubs	Letterman's club and other clubs supporting the athletic program	Currently no dues required. Annual dues not to exceed \$50.00 per club.	
8. Marching Band and Musical	Equipment and attire.	Students will be responsible for the same costs as are set out for the athletic program. Students will	

Groups		be responsible for supplying their own musical instruments and accessories and for their own uniforms. Uniforms for the marching band will be supplied by the school; students may be required to pay a refundable band uniform rental fee of up to \$50.00. For High School Band Students an \$40.00 uniform cleaning fee may be requested. For Middle School Band Students are to clean their own uniforms. For High School Vocal students a \$20.00 choir robe cleaning fee may be requested.
<b>Clubs/Organizations</b>		
School sponsored organizations	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Show Choir	Attire	Students are responsible for purchasing outfits and accessories. Not to exceed \$300.00.
All Girls Swing Choir	Attire	Students are responsible for purchasing outfits and accessories.
Student Council	State & national dues, meals and activities	Currently no dues required. Annual dues not to exceed \$50.00 per club.
Dance Team	Uniforms	Uniforms range up to \$300.00. Camp attendance is optional.
Cheerleading	Uniforms	Uniforms range up to \$700.00. Camp attendance is optional.

<b>Social &amp; Recognition Activities</b>		
1. School plays, musicals and social activities	Admission to events	\$15.00 per play or activity
2. School dances	Admission to prom, homecoming, etc.	Up to \$40.00 per event
3. Class dues		Each of the six secondary classes may assess its members an amount not to exceed \$100.00 annually for rental and decoration of dance facilities, punch and snacks at social activities, memorials and recognition plaques, flowers, and cards, and similar class activities. The payment of such an assessment shall be strictly voluntary, but students who do not pay may be denied admission to extracurricular activities supported by the class dues.
4. Picture Packets	Optional - Pictures are still taken for use in school yearbook.	Students purchase packets as desired and pay directly to photo company.
5. Senior recognition assessment	Optional graduation activities	Participation in class activities attendant to graduation (such as being part of the composite picture, special yearbook pages, etc.) is not required in order for students to receive their high school diploma. Students who choose to participate will be required to pay the cost of the items involved in the graduation ceremony and attendant class activities. These may include the rental of graduation robes, caps, tassels, class flowers, one mother's flower, class gift, yearbook picture page, and class composite picture. A single Senior Class Recognition Assessment, not to exceed \$50, will be assessed to those Seniors who elect to participate in such activities.
6. Trips	Transportation, lodging, meals, admission to events, etc.	Students are responsible for costs of school sponsored trips where the trip is an extracurricular activity. The maximum costs of such trips will be \$2,000 per student. If the trip is not school sponsored, the cost of the trip is not subject to this policy and no fee waivers will apply. A trip is not school sponsored if: it is not supervised or

		administered by the school, attendance on the trip does not count towards graduation credit or grade advancement, and participation on the trip is voluntary for students.
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Adopted: June 11, 2018

InstructionParental/Community Involvement in Schools

Kearney County School District 0503, a/k/a Minden Public Schools, after having conducted a public hearing concerning parental involvement and participation, declares that it shall be the policy of the District:

1. In the event any parent has a complaint or objection to textbooks, tests, curriculum materials, and any other instructional materials, the parent may request a personal conference with the parent and appropriate school personnel to discuss such concerns as the superintendent or designee may deem appropriate. The Superintendent or designee shall prepare a complaint form which may be used by a parent to express objections to any such instructional material. Such complaint forms shall seek information including, but not limited to, the specific instructional material complained of, the reason for the complaint, and a proposed resolution of the complaint by the parent.
2. Upon reasonable advance request a parent will be permitted to attend and monitor courses, assemblies, counseling sessions, and other instructional activities unless the school determines that such attendance would substantially interfere with a legitimate school interest, which includes the interests of the parent's child, other students, and the educational staff.
3. Parents are encouraged to communicate to school staff when the parent believes it to be appropriate for their child to be excused from testing, classroom instruction, and other school experiences that the parent finds objectionable. The Superintendent or designee shall make a provision on the complaint form hereinabove referenced for receiving information from a parent concerning what specific testing, classroom instruction, or other school experience the parent finds objectionable, the basis for the parent's objection and a proposed solution for dealing with the objection that would be satisfactory to the parent and consistent with the mission of the District and legitimate school interests.
4. Upon request of a parent, the District will provide access to the education records of their child consistent with applicable law. Access will be provided during regular business hours of the school.
5. The District will notify parents when their child may be subjected to a standard norm referenced or criterion referenced test. When reasonable to do so or required by law the parents will be notified of where a sample of such test might be observed and the date upon which such test will be administered. As to all testing by the District, experimental evaluation methodologies, experimental testing instruments and any testing instrument which would tend to inquire into the values, beliefs, or privacy rights of any student, or parent or guardian of such student shall be prohibited unless a parent requests in writing that such tests be administered to their child.

6. Prior to any school sponsored survey being administered to the students of the District, it shall be the responsibility of the Superintendent or designee to notify the parent or parents of each student involved in the survey of the nature of the survey, the date and time when such survey shall be administered, and the purpose for which and the uses of which survey exist from the school's perspective.
7. As a general matter substantive decision-making processes will be left to the judgment to the professional staff, administration and the Board of Education, subject to an effort to receive information from parents as to any concerns, objections, or other information such parents would wish to provide to the school district concerning a parent's access, involvement, and participation in activities of the school.

Legal Reference: Neb. Rev. Stat. §§ 79-530 to 79-533  
Family Educational Rights and Privacy Act, 20 U.S.C. 1232g  
Protection of Pupil Rights Amendment, 20 U.S.C. 1232h

Date of Adoption: May 8, 2018 \*reaffirmed

StudentsOption EnrollmentA. Process and Time Lines to Option In

For a student to attend Minden Public Schools as an option enrollment student, the student's parent or legal guardian must submit an application to the Board of Education of the Minden Public School District between September 1 and March 15 for enrollment during the following and subsequent school years (the "application period").

Upon receipt of an application, the Superintendent or the Superintendent's designee shall provide the resident school district with the name of the applicant on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

**Provisions for Waiver of Application Deadline** (Waiver unless at capacity):

The application deadline will be waived by the School Board for applications to option into the Minden Public School District, provided that the application contains a release approval from the resident district and satisfies any other requirements of law. Further, the application deadline shall not be waived if the application is for enrollment in any program, class, grade level or school building or in any special education programs operated by this School District which have been determined by the School Board to be at capacity in accordance with the capacity standards (Appendix "1"), and no waiver of the deadline shall be made for such an application regardless of whether such capacity determinations are declared invalid for any reason.

B. Rejection of Applications; Reasons

1. Capacity: An option enrollment application shall be rejected in the event the capacity of a program, class, grade level, or school building or the availability of appropriate special education programs operated by the School District would be exceeded by acceptance of the application, and an option enrollment application shall be rejected in the event the application is for enrollment in a program, class, grade level, or school building which has been declared unavailable to option students due to lack of capacity.
2. Timeliness: An option enrollment application shall be rejected in the event the application is not filed on a timely basis and the filing deadline has not been waived.
3. Previous Option Enrollment: An option enrollment application shall be rejected in the event the student has previously filed an option enrollment application for enrollment in any School District and has had such application accepted, unless a statutory exception to the "one-time" rule is applicable to the student's circumstance.

4. Other Reasons: An option enrollment application may be rejected in the event the Superintendent, the Superintendent's designee, or the School Board determines: The application is not submitted on a form prescribed by the State Department of Education, is not completely and accurately filled in, is not received within the time required by law, or any additional information requested to be supplied is not supplied to the School District within the time lines indicated; or in the event acceptance of the application is not required by law. Matters which are legally prohibited from being considered as standards for acceptance or rejection of applications (including "previous academic achievement, athletic or extracurricular ability, disabilities, proficiency in the English language, or previous disciplinary proceedings" and further including, without limitation, race, national origin, and gender) shall not be considered as reasons for acceptance or rejection.

C. Priority of Acceptance

Priority shall be accorded in the following order: (1) first, to those applications required to be given priority by law, (2) second, to those with a sibling in attendance at Minden Public Schools, with priority within this group being given to those who had earliest filed applications, and (3) third to those without an option student sibling in attendance at Minden Public Schools, with priority within this group to those who had earliest filed applications.

Filing date determinations are made by the Superintendent, or the Superintendent's designee. In the event applications within a group are received at the same or substantially the same time, priority as between such same-date applications shall be determined on the basis of random drawing.

D. Determination of Capacity

The School Board will determine and set, on an annual basis, the maximum number of option enrollment applications the School District will accept in any program, class, grade level or school building or in any special education programs operated by this School District, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this School District will contract based on existing contractual arrangements, and availability of appropriate special education programs, and may declare a program, class or school unavailable to option students due to lack of capacity. Such determinations may be made in the form of an Appendix "1" to this Policy. The determination and declaration made for any school year shall continue in effect for the next and subsequent school years unless otherwise determined and/or declared.

E. Releases for Options Out

**Provisions for Release** (Release unless Expulsion is Pending):

A request for release of a resident student of the Minden Public School District who submits an enrollment option application after March 15 or any other statutory deadline will be granted unless the release shall not be granted if the administration is considering or has

recommended expulsion of the student at the time the application is filed, and the administration determines it is appropriate to complete the expulsion process.

The Superintendent or the Superintendent's designee is hereby authorized to execute such releases on behalf of the School Board and the School District.

F. Notification of Acceptance or Rejection

In the case of an application to option enroll into the Minden Public School District, the Superintendent or the Superintendent's designee shall notify, in writing, the parent or legal guardian of the student and the resident school district whether the application is accepted or rejected on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

If an option enrollment application or a request for release is rejected by the Minden Public School District, the Superintendent or the Superintendent's designee shall provide written notification to the parent or guardian stating the reasons for the rejection and the process for appealing such rejection to the State Board of Education. Such notification shall be sent by certified mail.

G. Applications Subsequent to Relocations or Mergers

An option enrollment application does not require a release and shall be accepted or rejected within forty-five days after filing in the following circumstances:

1. the student relocated to a different resident school district after February 1, or
2. the student's option school district merged with another district effective after February 1, and
3. the application is for attendance during the immediately following and subsequent school years.

H. Status of Option Student

A student who is admitted under the enrollment option program shall be treated as a resident student, and in such regard shall be required to provide such enrollment information and documentation as is required for enrollment of other students (e.g., certified birth certificate and evidence of physical examination, visual evaluation and immunization), shall be required to be enrolled on a full-time basis, and shall be required to adhere to student conduct rules. The building assignment for an option student, as well as classroom and grade level assignments, shall be determined by the administration.

An option student shall not be entitled to transportation except as required by law. Transportation or transportation reimbursement will be provided in the following circumstances:

1. The Minden Public School District may, upon mutual agreement with the parent or legal guardian of an option student, provide transportation to the option student

on the same basis as provided for resident students. The school district may charge the parents of each option student transported a fee sufficient to recover the additional costs of such transportation.

2. Option students who qualify for free lunches are eligible for either free transportation or transportation reimbursement from the option school district.
3. For option students receiving special education services, the transportation services required in the student's Individualized Education Plan shall be provided by the resident school district.

I. Information Regarding Schools, Programs, Policies and Procedures.

As part of the option enrollment program, the administration shall make information about the Minden Public Schools and its school, programs, policies and procedures available to all interested persons and shall have a copy of the option enrollment policy and regulations available at each school building.

Legal Reference: Neb. Rev. Stat. §§ 79-232 to 79-246

Date of Adoption: August 8, 2016

**RESOLUTION**

**WHEREAS**, the School Board is required by law to adopt by resolution policies and specific standards for acceptance or rejection of option enrollment applications; and,

**WHEREAS**, the School Board has received and reviewed evidence and information submitted by the administration and other sources and made determinations thereon with respect to standards for acceptance or rejection and with respect to the capacity of this school district to accept option enrollment students based upon available staff, available facilities, projected enrollment, and availability of special education programs; and,

**WHEREAS**, the School Board has determined that the educational interests of this school district would be best served by adoption of the resolutions, and the policies and specific standards herein contained.

**NOW, THEREFORE, BE IT RESOLVED** that the Option Enrollment Policy presented to the School Board as Policy 5006, and Appendix "I" to such Policy 5006, should be and the same are hereby adopted, and any previous policy or interpretation or application of the option enrollment program which is or has been inconsistent with the Policy 5006, and Appendix "1" to such Policy 5006, are repealed effective on the date of the passage of this resolution,

**BE IT FURTHER RESOLVED** that all paragraphs, subparagraphs, and portions of words of this Resolution, of Policy 5006, and Appendix "I" to such Policy 5006 are severable and that in the event any of the same are determined to be invalid for any reason, such determination shall not affect the validity of any of the remainder of the same.

**BE IT FURTHER RESOLVED** that policies and specific standards for acceptance or rejection of option enrollment applications should be and are hereby adopted, for applications filed after adoption of this resolution, and are hereinafter set forth:

The above Resolution, having been read in its entirety, member \_\_\_\_\_ moved for its passage and adoption, member \_\_\_\_\_ seconded the same. After discussion and on roll call vote, the following members voted in favor of passage and adoption of the above Resolution: \_\_\_\_\_.  
The following members voted against the same: \_\_\_\_\_.  
The following members were absent or not voting: \_\_\_\_\_. The Resolution having been consented to and approved by more than a majority of the members of the School Board, was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska open meetings law.

**DATED** this \_\_\_\_ day of \_\_\_\_\_, 2019.

**MINDEN PUBLIC SCHOOLS**

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary

### Appendix "I" to Option Enrollment Policy

The following is Appendix "I" to Policy 5006 for the 2019-2020 School Year. The Board of Education hereby sets forth the maximum number of option students for the 2019-2020 school year in any program, class, grade level or school building or in any special education programs operated by this school district, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this school district will contract based on existing contractual arrangements, and availability of appropriate special education programs. Any program, class, grade level, or school building that has "0" as the No. of Option Students is hereby declared unavailable to option students due to lack of capacity.

<b>PROGRAM</b>	<b>PROGRAM CAPACITY</b>	<b>PROJECTED ENROLLMENT</b>	<b>NO. OF OPTION STUDENTS</b>
Kindergarten			
First			
Second			
Third			
Fourth			
Fifth			
Building Capacity, Elementary			
Level I & II Elementary Special Education			0
Level III Elementary Special Education			0
Sixth			
Seventh			
Eighth			
Building Capacity, Middle School Attendance Center			
Level I & II Middle School Special Education Program			0
Level III Middle School Special Education			0
Ninth			
Tenth			
Eleventh			
Twelfth			
Building Capacity, Sr. High School Attendance Center			
Level I Sr. High School Special Education Program			0
Level II and III Sr. High School Special Education			0
Success Center			0

InstructionCurriculum Review Cycle

## TEXTBOOK ADOPTION SCHEDULE

EVALUATION	IMPLEMENTATION	SUBJECT
2015-2016	2016-2017	Language Arts
2016-2017	2017-2018	Math
2017-2018	2018-2019	Art, Music, Health 7-12, and Journalism
2018-2019	2019-2020	Social Studies
2019-2020	2020-2021	Industrial Technology, FCS
2020-2021	2021-2022	Science
2021-2022	2022-2023	Spanish, Business Education
2022-2023		Repeat the cycle

- Curriculum review cycle is subject to change due to the approval of new Nebraska State Standards adopted by the Nebraska Department of Education or discontinuation of current textbooks.
- Computer tests will be purchased as needed due to the constant changing of technology.

Date of Adoption:

Carla Jacobs

329 N Brown Ave  
Minden, NE 68959  
678-879-2302  
carla.jacobs@mindenwhippets.org

April 23, 2019

James Widdifield  
Superintendent  
Minden Public Schools  
543 W. 8th  
Minden, NE 68959

Mr. Widdifield

This letter is to inform you of my resignation as the 4-12 vocal music teacher at Minden Public Schools effective at the conclusion of the 2018-19 school year. I have accepted employment as a K-5 elementary music teacher in the Grand Island Public Schools for the 2019-20 school year.

I appreciate the opportunity I was given to teach music at Minden Public Schools for the past five years.

Sincerely,

A handwritten signature in cursive script that reads "Carla Jacobs". The signature is written in black ink and is positioned to the right of the typed name.

Carla Jacobs

John Jacobs

329 N Brown Ave  
Minden, NE 68959  
678-879-2301

john.jacobs@mindenwhippets.org

April 22, 2019

James Widdifield  
Superintendent  
Minden Public Schools  
543 W. 8th  
Minden, NE 68959

Mr. Widdifield

This letter is to inform you of my resignation as band director at Minden Public Schools effective at the conclusion of the 2018-19 school year. I have accepted employment as High School Band Director in the Grand Island Public Schools for the 2019-20 school year.

Thank you for the opportunity to teach at Minden. Please pass along my appreciation to the many people who have helped me grow as a teacher over the past five years, and who have supported our band and music programs in Minden along the way.

Sincerely yours,

John Jacobs

# News from FCCLA

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## 2019 National Leadership Conference

June 30 - July 5, 2019 \* Anaheim, California



This spring, at the FCCLA State Leadership Conference, Abby Fiske and Peyton Schoone (MHS freshmen) earned State Runner-Up honors in the “Focus on Children” Event. Their project was titled “Grit, Perseverance and Growth Mindset in Developing Children.” To carry out their project, the girls corroborated with the 4th grade teachers at CLJ Middle School and spent some time working with each of their classes.

The girls have earned the honor of advancing to the National FCCLA STAR competition, which will be held from June 30th - July 5th, 2019 in Anaheim, California. They will be competing against the top 2 entries from each state in the National competition.

Abby and Peyton worked very hard on their project this year, and are excited to be representing Minden High School on the National level!

We are requesting permission to travel to this out-of-state conference.

**THANK YOU!**