

Minden Public Schools
Board of Education
Board of Education Regular Meeting
C.L. Jones Middle School
520 West Third
Minden, NE 68959
Monday, May 9, 2016 8:00 PM

1. Roll Call
2. Hearing on Policies 5416 Student Fees, 6400 Parental Involvement, and 5415 Anti-Bullying
 - 2.a. Open Hearing to Receive Support, Opposition, Criticism, and/or Suggestions for the Reaffirmation of Policy 5416 Student Fees, 6400 Parental Involvement, and 5415 Anti-Bullying
 - 2.b. Close Public Hearing
3. Minutes
4. Public Comment
5. Financial Reports – Action Items
 - 5.a. Consider Financial Reports
6. Old Business – Action Items
 - 6.a. Consider Bills – General Fund
7. Discussion Only
 - 7.a. Report from Superintendent
 - 7.b. Reports from Administrators
 - 7.c. Facilities Update
 - 7.d. Multi-Cultural Summary
8. New Business
 - 8.a. Consider, Discuss, and Take Action on the Reaffirmation of Policy 5415 Anti-Bullying and Policy 5008 Student Attendance
 - 8.b. Consider, Discuss, and Take Action on the Amendments to Policy 5416 Student Fees - 1st reading
 - 8.c. Consider, Discuss, and Take Action on the Amendments to Policy 6400 Parental Involvement - 1st reading
 - 8.d. Consider, Discuss, and Take Action on 2016-2017 Capacity Limits for Policy 5006 Option Enrollment
 - 8.e. Consider, Discuss, and Take Action Regarding Ratification of Change Orders and Construction Change Directives for the New Minden High School Building Project Approved Pursuant to the Minden Public Schools -- Board of Education Protocol Re: 2014 Bond Issue Projects - Construction Change Orders and Construction Change Directives
 - 8.f. Consider, Discuss, and Take Action on Service Agreement with Mid-States Automation and Control, Inc.

- 8.g. Consider, Discuss, and Take Action on Changes to 2016-17 School Calendar -- added 5/2/2016
- 8.h. Consider, Discuss, and Take Action on the Contract for the Middle School Physical Education/Health Teacher -- added 5/2/2016
- 8.i. Consider, Discuss, and Take Action on the Contract for the Preschool Teacher -- added 5/3/2016
- 8.j. Consider, Discuss, and Take Action on Contract for Elementary Media Specialist -- added 5/3/2016
- 8.k. Consider, Discuss, and Take Action on Extended 5-Day Teacher Contract for Special Education Services -- added 5/4/2016
- 8.l. Consider, Discuss, and Take Action on the Resignation of Nicole Ferguson -- added 5/8/2016
- 9. Additional Information
- 10. Adjournment

**MINDEN PUBLIC SCHOOLS
BOARD OF EDUCATION
April 11, 2016**

The agenda for the April 11, 2016 meeting was posted at the United States Post Office in Minden, Minden Exchange Bank, First Bank and Trust Company, Kearney County Courthouse, and the Minden city office. Agendas were mailed to the United States Post Office in Upland and Heartwell. The agenda was posted in the superintendent's office and published in the local paper.

The board meeting began at 7:30 pm with all board members present.

Motion by Glanzer and second by Carpenter to approve the minutes from the meeting held March 14. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Rhynalds and second by Glanzer to approve the financial reports. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Carpenter and second by Grams to approve the claims against the General Fund. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Raun and second by Glanzer to approve the 2016-17 school calendar as presented. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Rhynalds and second by Glanzer to approve the 2016 Summer Projects. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Grams and second by Glanzer to approve with regret the resignation of Micah Marvin at the end of the current school year. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Rhynalds and second by Raun to approve with regret the resignation of Cathy Osgood at the end of the current school year. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Glanzer and second by Rhynalds to approve with regret the resignation of Peg Engberg at the end of the current school year. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Rhynalds and second by Jacobsen to approve the foreign exchange student for the 2016-17 school year. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Raun and second by Glanzer to suspend the two readings practice per Policy 9230 for the purpose of adopting Policy 6212 Assessments-Academic Content Standards. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Glanzer and second by Carpenter to approve the mathematics curriculum guides. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Raun and second by Glanzer to approve the addition of one FTE middle school physical education/health teacher. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Grams and second by Jacobsen to approve the contract of Stephanie Rudder for the 9-12 Math Teacher, pending background check. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Carpenter and second by Glanzer to approve the 2016-17 extra duty assignments filled thus far. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

At 8:07 pm, motion by Grams and second by Glanzer to enter executive session to discuss negotiations for the protection of public interest. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

At 8:36 pm, motion by Rhynalds and second by Grams to exit executive session. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Glanzer and second by Carpenter to approve an average salary increase of 2.73% for support staff. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Rhynalds and second by Grams to approve an amendment to the contract of Melissa Wheelock, Superintendent, for a total package increase of 2.41%. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Motion by Raun and second by Rhynalds to approve an average salary increase of 2.57% for administrators and professional staff. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

At 8:42 pm, a motion was made by Carpenter and second by Glanzer to adjourn the meeting. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Secretary, Board of Education

**MINDEN PUBLIC SCHOOLS
BOARD OF EDUCATION
April 22, 2016**

The agenda for the April 22, 2016 special meeting was posted at the United States Post Office in Minden, Minden Exchange Bank, First Bank and Trust Company, Kearney County Courthouse, Minden city office, and Superintendent's office.

The board meeting began at 7:32 am with all board members present.

Motion by Rhynalds and second by Glanzer to approve allowing a Rotary foreign exchange student for the 2016-17 school year. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

At 7:42 am, a motion was made by Carpenter and second by Jacobsen to adjourn the meeting. Roll call: Carpenter, aye; Glanzer, aye; Grams, aye; Jacobsen, aye; Raun, aye; Rhynalds, aye. Motion carried.

Secretary, Board of Education

MINDEN PUBLIC SCHOOLS
TREASURER'S REPORT
April 30, 2016

SCHOOL BALANCE - March 31, 2016		\$117,865.98
Current Months Receipts		\$348,890.83
Transfers from Investments		\$400,000.00
Total Beginning Balance and Receipts		\$866,756.81
Less: Disbursements		\$778,091.58
Transfer to Investments		\$0.00
Total Disbursements		\$778,091.58
SCHOOL BALANCE - April 30, 2016		\$88,665.23
BALANCE PER BANK STATEMENT - April 30, 2016		\$90,714.72
Deposits In Transit		\$8.02
LESS : Outstanding Checks		\$2,057.51
RECONCILED BANK BALANCE - April 30, 2016		\$88,665.23
(Balance - April 30, 2015 = \$140,966.02)		
GENERAL FUND INVESTMENTS		\$2,434,621.78
Money Market Minden Exchange	\$1,210,916.77	0.15% demand
Money Market First Bank	\$1,223,705.01	0.25% demand
(Balance April 30, 2015 = \$2,793,477.85)		
DEPRECIATION FUND INVESTED		\$1,323,543.43
Money Market Minden Exchange Bank	\$56,146.65	0.15% demand
Money Market First Bank	\$526,396.28	0.25% demand
NE Liquid Asset Fund - Depreciation Fund	\$741,000.00	
Checking Minden Exchange Bank	\$0.50	
(Balance April 30, 2015 = \$622,848.93)		
EMPLOYEE BENEFITS FUND		\$35,218.69
Money Market First Bank	\$35,218.69	0.25% demand
(Balance April 30, 2015 = \$35,130.53)		
BUILDING FUND		\$9,963,176.33
Money Market Minden Exchange Bank	\$1,664,008.09	0.15% demand
Money Market First Bank	\$57,471.24	0.25% demand
NE Liquid Asset Fund - Building Fund	\$741,000.00	
Money Market First Bank - HS Constr. Acct.	\$5,474,410.05	0.25% demand
NE Liquid Asset Fund - HS Constr. Acct.	\$2,026,285.48	
Checking Minden Exchange Bank	\$1.47	
(Balance April 30, 2015 = \$14,954,208.1)		
BOND FUND		\$308,524.76
Money Market Minden Exchange Bank	\$308,524.76	
(Balance April 30, 2015 = \$0.00)		
LUNCH FUND		\$117,868.92
Money Market First Bank	\$7,927.44	0.05% demand
Checking First Bank	\$109,941.48	
(Balance April 30, 2015 = \$98,297.65)		
FUNDS PLEDGED FOR DEPOSITS		
Minden Exchange Bank	\$4,679,695.79	Plus 250M FDIC
First Bank	\$7,960,000.00	Plus 250M FDIC

William Johnson, Treasurer

Monthly Board Report All Expenses

Account	Description	Proposed Budgeted	Disbursed	Balance Remaining	Percentage Spent
1-1100	Instructional Supplies & Services	\$395,952.48	\$254,473.95	\$141,478.53	64.27%
1-1100-110	Instructional Salaries & Benefits	\$4,342,259.91	\$3,210,326.21	\$1,131,933.70	73.93%
1-1125	Academic Intervention Supplies & Service	\$3,850.00	\$5,216.50	-\$1,366.50	135.49%
1-1125-110	Academic Intervention Salaries & Benefits	\$112,664.40	\$83,336.15	\$29,328.25	73.97%
1-1200	SPED Supplies & Services	\$126,343.50	\$31,087.61	\$95,255.89	24.61%
1-1200-110	SPED Salaries & Benefits	\$1,083,947.91	\$755,808.09	\$328,139.82	69.73%
1-1290	Preschool Supplies & Services	\$29,820.75	\$3,197.37	\$26,623.38	10.72%
1-1290-110	Preschool Salaries & Benefits	\$47,748.97	\$33,249.49	\$14,499.48	69.63%
1-1310	Gifted Supplies & Services	\$2,100.00	\$755.00	\$1,345.00	35.95%
1-1310-110	Gifted Salaries & Benefits	\$46,831.18	\$34,419.47	\$12,411.71	73.50%
1-2120	Guidance Supplies & Services	\$3,425.00	\$1,386.55	\$2,038.45	40.48%
1-2120-110	Guidance Salaries & Benefits	\$261,430.24	\$195,997.40	\$65,432.84	74.97%
1-2130	Health Services	\$39,768.37	\$31,244.27	\$8,524.10	78.57%
1-2150	Safety & Security	\$20,000.00	\$2,826.00	\$17,174.00	14.13%
1-2190	Activities Supplies & Services	\$30,000.00	\$21,725.84	\$8,274.16	72.42%
1-2190-110	Activities Salaries & Benefits	\$221,305.00	\$111,559.82	\$109,745.18	50.41%
1-2210	ESU Grant	\$587.64	\$0.00	\$587.64	0.00%
1-2212	Staff Training and Curriculum Development	\$10,000.00	\$1,483.53	\$8,516.47	14.84%
1-2215	Assessment Coordinator Supplies & Service	\$850.00	\$52.00	\$798.00	6.12%
1-2215-110	Assessment Coordinator Salary & Benefits	\$38,192.00	\$28,595.89	\$9,596.11	74.87%
1-2222	Media Center Supplies & Services	\$26,242.25	\$12,656.75	\$13,585.50	48.23%
1-2222-110	Media Center Salaries & Benefits	\$226,710.63	\$170,818.39	\$55,892.24	75.35%
1-2310	Board of Education	\$44,870.63	\$30,459.89	\$14,410.74	67.88%
1-2320	Executive Administration Supplies & Services	\$10,950.00	\$4,254.92	\$6,695.08	38.86%
1-2320-110	Executive Administration Salaries & Benefits	\$234,031.13	\$173,426.24	\$60,604.89	74.10%
1-2330	District Legal Services	\$30,000.00	\$5,635.19	\$24,364.81	18.78%
1-2410	Principals Supplies & Services	\$11,895.00	\$2,118.25	\$9,776.75	17.81%
1-2410-110	Principals Salary & Benefits	\$511,233.95	\$386,839.73	\$124,394.22	75.67%
1-2500	Postage & Telephone	\$18,500.00	\$8,207.78	\$10,292.22	44.37%
1-2510	Business Administration	\$112,647.62	\$88,148.25	\$24,499.37	78.25%
1-2520	Non-Pupil Vehicle Fuel & Maintenance	\$20,000.00	\$1,213.16	\$18,786.84	6.07%
1-2610	Custodial Supplies & Services	\$30,000.00	\$18,498.87	\$11,501.13	61.66%
1-2610-110	Custodial Salaries & Benefits	\$269,877.44	\$170,211.82	\$99,665.62	63.07%
1-2615	Utilities	\$291,550.00	\$184,669.32	\$106,880.68	63.34%
1-2620	Maintenance Supplies & Services	\$280,000.00	\$103,942.20	\$176,057.80	37.12%
1-2620-110	Maintenance Salaries & Benefits	\$147,410.83	\$84,074.56	\$63,336.27	57.03%
1-2620-300	Insurance	\$142,681.00	\$141,392.00	\$1,289.00	99.10%
1-2750	Pupil Transportation Supplies & Services	\$131,500.00	\$76,150.39	\$55,349.61	57.91%
1-2750-110	Pupil Transportation Salaries & Benefits	\$149,534.96	\$103,183.24	\$46,351.72	69.00%
1-3135	High Ability Learners	\$7,358.00	\$3,771.00	\$3,587.00	51.25%
1-3501	SCIP Grant	\$500.00	\$0.00	\$500.00	0.00%
1-4200	Title I Part A	\$102,373.00	\$72,721.71	\$29,651.29	71.04%
1-4210	Title I Part A - Accountability	\$6,295.61	\$3,683.35	\$2,612.26	58.51%
1-4310	Title II Part A	\$23,611.00	\$23,657.00	-\$46.00	100.19%
1-4400	Federal Funds	\$163,425.00	\$139,552.79	\$23,872.21	85.39%
1-5000	Repayment of Taxes	\$0.00	\$3,560.46	-\$3,560.46	
1-6000	Summer School	\$9,026.14	\$0.00	\$9,026.14	0.00%
1-9000	Payroll Reimbursed by Other Funds/Agencies	\$0.00	\$4,457.31	-\$4,457.31	
Totals		\$9,819,301.54	\$6,824,045.71	\$2,995,255.83	69.50%

2015/16 Projections vs. Actuals for General Fund As of March 31, 2016

Income

2015/16 Budgeted Income = \$9,669,301.54				Running Balance
Month	Projected Income	Actual Income	Over/(Under) Projection	Over/(Under) Projection
September	\$1,921,290.22	\$1,907,051.53	(\$14,238.69)	(\$14,238.69)
October	\$546,315.54	\$378,593.81	(\$167,721.73)	(\$181,960.42)
November	\$214,658.49	\$179,958.95	(\$34,699.54)	(\$216,659.96)
December	\$168,245.85	\$140,764.70	(\$27,481.15)	(\$244,141.11)
January	\$1,505,510.25	\$1,663,672.96	\$158,162.71	(\$85,978.40)
February	\$804,485.89	\$714,188.82	(\$90,297.07)	(\$176,275.47)
March	\$493,134.38	\$539,359.18	\$46,224.80	(\$130,050.67)
April	\$371,301.18	\$349,269.53	(\$22,031.65)	(\$152,082.32)
May	\$2,494,679.80			
June	\$830,593.00			
July	\$136,337.15			
August	\$182,749.79			

Cash Flow

Beginning Reconciled GF Balance = \$2,706,808.09				Running Balance
Month	Projected Cash Flow	Actual Cash Flow	Over/(Under) Projection	Over/(Under) Projection
September	\$1,067,992.92	\$1,003,785.00	(\$64,207.92)	(\$64,207.92)
October	(\$222,535.77)	(\$360,633.85)	(\$138,098.08)	(\$202,306.00)
November	(\$598,379.68)	(\$557,002.48)	\$41,377.20	(\$160,928.80)
December	(\$594,713.88)	(\$605,764.61)	(\$11,050.73)	(\$171,979.53)
January	\$734,695.08	\$964,816.88	\$230,121.80	\$58,142.27
February	\$30,724.93	(\$12,214.38)	(\$42,939.31)	\$15,202.96
March	(\$281,608.51)	(\$187,725.59)	\$93,882.92	\$109,085.88
April	(\$399,513.99)	(\$428,782.05)	(\$29,268.06)	\$79,817.82
May	\$1,695,388.65	\$0.00		
June	(\$103,222.58)	\$0.00		
July	(\$689,466.11)	\$0.00		
August	(\$789,361.06)	\$0.00		

Expenses

2015/16 Budgeted Expenses = \$9,819,301.54				Running Balance
Month	Projected Expenses	Actual Expenses	Over/(Under) Projection	Over/(Under) Projection
September	\$853,297.30	\$903,266.53	\$49,969.23	\$49,969.23
October	\$768,851.31	\$739,227.66	(\$29,623.65)	\$20,345.58
November	\$813,038.17	\$736,961.43	(\$76,076.74)	(\$55,731.16)
December	\$762,959.73	\$746,529.31	(\$16,430.42)	(\$72,161.58)
January	\$770,815.17	\$698,856.08	(\$71,959.09)	(\$144,120.67)
February	\$773,760.96	\$726,403.20	(\$47,357.76)	(\$191,478.43)
March	\$774,742.89	\$727,084.77	(\$47,658.12)	(\$239,136.55)
April	\$770,815.17	\$778,051.58	\$7,236.41	(\$231,900.14)
May	\$799,291.15			
June	\$933,815.58			
July	\$825,803.26			
August	\$972,110.85			

General Fund Balance

Beginning Reconciled GF Balance = \$2,706,808.09			
Month	Projected GF Balance	Actual Reconciled GF Balance	Over/(Under) Projection
September	\$3,774,801.01	\$3,710,593.09	(\$64,207.92)
October	\$3,552,265.24	\$3,349,959.24	(\$202,306.00)
November	\$2,953,885.56	\$2,792,956.76	(\$160,928.80)
December	\$2,359,171.68	\$2,187,192.15	(\$171,979.53)
January	\$3,093,866.76	\$3,152,009.03	\$58,142.27
February	\$3,124,591.69	\$3,139,794.65	\$15,202.96
March	\$2,842,983.18	\$2,952,069.06	\$109,085.88
April	\$2,443,469.19	\$2,523,287.01	\$79,817.82
May	\$4,138,857.84		
June	\$4,035,635.26		
July	\$3,346,169.15		
August	\$2,556,808.09		

Lunch Fund Checks and Liabilities

Check Number	Date	Payee	Reason	Amount
EFT	4/8/2016	Sysco - EFT	Commodities	\$ 5,113.16
5053	4/8/2016	Roberts Dairy	Milk Products	\$ 3,331.36
5054	4/8/2016	Dollar General	Lunch Room Supplies	\$ 81.15
5055	4/8/2016	Pepsi-cola Bottling	Beverages	\$ 702.00
5056	4/8/2016	Minden Office Supply	Lunch Room Printer Ink	\$ 30.83
5058	4/8/2016	Mason's Market	Commodities	\$ 9.14
5059	4/8/2016	Cash-wa Distributing Co.	Commodities	\$ 3,997.92
5060	4/8/2016	Nebraska Food Distribution	Commodities	\$ 1,868.64
5061	4/8/2016	Chesterman Company	Beverages	\$ 59.10
5062	4/8/2016	Sanford, Shelia R	Salad Bar Spoons	\$ 27.93
2927	5/10/2016	Blue Cross Blue Shield	Health & Dental Insurance Premiums	\$ 1,462.89
2928	5/10/2016	Minden Public Schools	EE & ER Retirement Contributions	\$ 2,172.91
2928	5/10/2016	Minden Public Schools	Employee FEBA - Medical/Dental	\$ 83.34
2929	5/10/2016	Mps Payroll	EE & ER FICA, Medicare, & Federal Income Tax	\$ 2,064.03
2930	5/10/2016	Mps Payroll NE Income Tax	EE Nebraska Income Tax Withholding	\$ 131.03
2931	5/10/2016	National Insurance Services of WI, Inc	EE Life Insurance Premiums	\$ 50.65
2932	5/10/2016	Principal Life Insurance Company	ER Long-Term Disability Premiums	\$ 15.87
Subtotal				\$ 21,201.95
Net Payroll - May 2016				\$ 8,612.90
Total Lunch Fund Disbursements				\$ 29,814.85

Building Fund Liabilities - New High School Construction

Check Number	Date	Payee	Reason	Amount
EFT	5/10/2016	DLR Group, Inc.	Construction Services - 24% Complete	\$ 15,889.11
EFT	5/10/2016	DLR Group, Inc.	Reimbursable Travel	\$ 204.96
EFT	5/10/2016	Boyd Jones Construction Co.	CMR Fee - 39.65% Complete	\$ 23,687.58
EFT	5/10/2016	Boyd Jones Construction Co.	Construction Effort - 44.76% Complete	\$ 30,254.00
EFT	5/10/2016	Boyd Jones Construction Co.	Reimbursable Expenses - 19.99% Complete	\$ 11,517.64
EFT	5/10/2016	Boyd Jones Construction Co.	Concrete - 34.67% Complete	\$ 21,431.70
EFT	5/10/2016	Boyd Jones Construction Co.	Door/Frame/Hardware - 2.14% Complete	\$ 6,853.50
EFT	5/10/2016	Boyd Jones Construction Co.	Earthwork, Site Demo, Site Utilities, Erosion Control - 54.37% Complete	\$ 1,402.80
EFT	5/10/2016	Boyd Jones Construction Co.	Electrical - 9.60% Complete	\$ 112,171.50
EFT	5/10/2016	Boyd Jones Construction Co.	Fire Sprinklers - 14.44% Complete	\$ 25,020.00
EFT	5/10/2016	Boyd Jones Construction Co.	General Requirements - 42.90% Complete	\$ 112.26
EFT	5/10/2016	Boyd Jones Construction Co.	Structural Precast - 100.00% Complete	\$ 70,663.50
EFT	5/10/2016	Boyd Jones Construction Co.	Subcontractor Bond Allowance - 80.94% Complete	\$ 53,820.90
EFT	5/10/2016	Boyd Jones Construction Co.	Waterproofing/Subdrainage - 39.65% Complete	\$ 7,031.25
EFT	5/10/2016	Boyd Jones Construction Co.	Winter Conditions - 21.26% Complete	\$ 3,914.83
EFT	5/10/2016	Boyd Jones Construction Co.	Masonry - 11.39% Complete	\$ 121,212.00
EFT	5/10/2016	Boyd Jones Construction Co.	Mechanical - 19.61% Complete	\$ 338,319.90
EFT	5/10/2016	Boyd Jones Construction Co.	Roofing - 62.03% Complete	\$ 304,020.90
EFT	5/10/2016	Boyd Jones Construction Co.	Selective Demo in MS - 30% Complete	\$ 13,500.00
EFT	5/10/2016	Boyd Jones Construction Co.	Steel/HC/Precast Erection - 59.05% Complete	\$ 172,800.00
EFT	5/10/2016	Boyd Jones Construction Co.	Storefront & Glass - 27.10 % Complete	\$ 70,494.98
Subtotal - Liabilities Paid From Bond Proceeds				\$1,404,323.31
467	5/10/2016	Olsson Associates, Inc.	Material Testing Package - 45% Complete	\$ 6,149.50
Subtotal - Liabilities Paid From Existing Building Fund Proceeds				\$ 6,149.50
Total Building Fund Liabilities - New High School Construction - May 2016				\$1,410,472.81

Total Minden HS Construction/MS Renovation Billings as of 03/31/2016 - Pay App #11

Item #	Work Description	Original Budget	Owner Change Orders	CM@R Change Orders	Current Budget**	Total Work Previously Completed and Billed	Work Billed This Period	Materials Purchased and Stored	Total Completed & Stored	% Complete	Remaining Balance	Retainage
1	Pre-Bond Effort	\$6,527.00			\$6,527.00	\$6,527.00			\$6,527.00	100.00%	\$0.00	\$0.00
1	Pre-Construction Effort	\$35,960.00			\$35,960.00	\$35,858.00			\$35,858.00	100.00%	\$102.00	\$0.00
1	Construction Effort	\$574,628.00			\$574,628.00	\$226,950.43	\$30,254.00		\$257,204.43	44.76%	\$317,423.57	\$0.00
1	Reimbursable Expenses	\$302,846.00			\$302,846.00	\$49,010.79	\$11,517.64		\$60,528.43	19.99%	\$242,317.57	\$0.00
1	General Requirements	\$59,250.00			\$59,250.00	\$25,295.88	\$124.73		\$25,420.61	42.90%	\$33,829.39	\$2,542.06
1	Surveying	\$39,185.00			\$39,185.00	\$19,243.99			\$19,243.99	49.11%	\$19,941.01	\$1,924.40
1	Winter Conditions (gas, tenting, covering, blankets, thawing)	\$155,000.00			\$155,000.00	\$28,599.58	\$4,349.81		\$32,949.39	21.26%	\$122,050.61	\$3,294.94
2	Selective Demo in MS	\$50,000.00			\$50,000.00		\$15,000.00		\$15,000.00	30.00%	\$35,000.00	\$1,500.00
3	Concrete	\$1,907,377.00	\$12,319.00	\$2,051.00	\$1,921,747.00	\$676,956.56	\$23,813.00		\$700,769.56	36.47%	\$1,220,977.44	\$70,076.96
3	Reinforcing	\$225,055.00	\$670.00	\$945.00	\$226,670.00	\$176,180.00			\$176,180.00	77.73%	\$50,490.00	\$17,618.00
3	Hollow Cores	\$165,195.00		\$2,075.00	\$167,270.00				\$0.00	0.00%	\$167,270.00	\$0.00
3	Structural Precast	\$1,349,909.00			\$1,349,909.00	\$1,271,394.00	\$78,515.00		\$1,349,909.00	100.00%	\$0.00	\$134,990.90
4	Masonry	\$1,931,600.00			\$1,931,600.00	\$85,250.00	\$134,680.00		\$219,930.00	11.39%	\$1,711,670.00	\$21,993.00
5	Steel Fab	\$624,000.00	\$2,917.69	\$1,398.00	\$628,315.69	\$376,509.00			\$376,509.00	59.92%	\$251,806.69	\$37,650.90
5	Steel/HC/Precast Erection	\$604,550.00			\$604,550.00	\$165,000.00	\$192,000.00		\$357,000.00	59.05%	\$247,550.00	\$35,700.00
6	Woods	\$104,295.00			\$104,295.00				\$0.00	0.00%	\$104,295.00	\$0.00
7	Waterproofing/Weather Barriers/Sealants	\$236,056.00			\$236,056.00	\$18,062.50			\$18,062.50	7.65%	\$217,993.50	\$1,806.25
7	Insulated Metal Wall Panels	\$10,950.00			\$10,950.00				\$0.00	0.00%	\$10,950.00	\$0.00
7	Composite Wall Panels	\$171,540.00			\$171,540.00				\$0.00	0.00%	\$171,540.00	\$0.00
7	Roofing	\$544,590.00			\$544,590.00		\$337,801.00		\$337,801.00	62.03%	\$206,789.00	\$33,780.10
7	Fireproofing	\$13,500.00			\$13,500.00				\$0.00	0.00%	\$13,500.00	\$0.00
7	Expansion Joint Covers	\$20,257.00			\$20,257.00				\$0.00	0.00%	\$20,257.00	\$0.00
8	Door/Frame/Hardware	\$345,373.00		\$10,950.00	\$356,323.00		\$7,615.00		\$7,615.00	2.14%	\$348,708.00	\$761.50
8	Install Doors/Frames/HW	\$78,056.00			\$78,056.00				\$0.00	0.00%	\$78,056.00	\$0.00
8	Access Doors	\$5,650.00			\$5,650.00				\$0.00	0.00%	\$5,650.00	\$0.00
8	OH and Coiling Doors	\$73,673.00			\$73,673.00				\$0.00	0.00%	\$73,673.00	\$0.00
8	Storefront and Glass	\$331,198.00		(\$8,555.00)	\$322,643.00	\$9,100.00	\$78,327.76		\$87,427.76	27.10%	\$235,215.24	\$8,742.78
9	Drywall & Framing	\$539,260.00			\$539,260.00				\$0.00	0.00%	\$539,260.00	\$0.00
9	Tiling	\$72,900.00			\$72,900.00				\$0.00	0.00%	\$72,900.00	\$0.00
9	Acoustical Tile Ceilings & Acoustical Panels	\$192,900.00			\$192,900.00				\$0.00	0.00%	\$192,900.00	\$0.00
9	LVT & Carpet	\$243,980.00	\$50,530.35		\$294,510.35				\$0.00	0.00%	\$294,510.35	\$0.00
9	Wood Flooring	\$122,760.00			\$122,760.00				\$0.00	0.00%	\$122,760.00	\$0.00
9	Concrete Treated Flooring Systems	\$43,115.00			\$43,115.00				\$0.00	0.00%	\$43,115.00	\$0.00
9	Painting	\$293,233.00			\$293,233.00				\$0.00	0.00%	\$293,233.00	\$0.00
10	Toilet Partitions/Accessories/Specialties	\$79,877.00			\$79,877.00				\$0.00	0.00%	\$79,877.00	\$0.00
10	Visual Display Boards	\$39,703.00			\$39,703.00				\$0.00	0.00%	\$39,703.00	\$0.00
10	Signage	\$33,649.00			\$33,649.00				\$0.00	0.00%	\$33,649.00	\$0.00
10	Lockers	\$84,350.00	(\$3,350.00)		\$81,000.00				\$0.00	0.00%	\$81,000.00	\$0.00
10	Flagpoles	\$5,280.00			\$5,280.00				\$0.00	0.00%	\$5,280.00	\$0.00
11	Knox Boxes	\$2,750.00			\$2,750.00	\$2,200.03			\$2,200.03	80.00%	\$549.97	\$220.00
11	Paint Spray Booth	\$27,650.00			\$27,650.00				\$0.00	0.00%	\$27,650.00	\$0.00
11	Stage Rigging & Curtains	\$58,406.00			\$58,406.00				\$0.00	0.00%	\$58,406.00	\$0.00
11	Athletic Equipment	\$41,150.00			\$41,150.00				\$0.00	0.00%	\$41,150.00	\$0.00
12	Educational Casework	\$380,313.00			\$380,313.00				\$0.00	0.00%	\$380,313.00	\$0.00
12	Auditorium Seating	\$75,498.00			\$75,498.00				\$0.00	0.00%	\$75,498.00	\$0.00
12	Bleachers (500 seats)	\$50,061.00			\$50,061.00				\$0.00	0.00%	\$50,061.00	\$0.00
14	Elevator	\$66,400.00			\$66,400.00	\$6,640.00			\$6,640.00	10.00%	\$59,760.00	\$664.00
21	Fire Sprinkler	\$192,500.00			\$192,500.00		\$27,800.00		\$27,800.00	14.44%	\$164,700.00	\$2,780.00
23	Mechanical	\$4,185,000.00	\$5,051.00	\$1,653.00	\$4,191,704.00	\$446,158.03	\$375,911.00		\$822,069.03	19.61%	\$3,369,634.97	\$82,206.90
26	Electrical	\$2,883,163.00		\$5,345.38	\$2,888,508.38	\$152,795.82	\$124,635.00		\$277,430.82	9.60%	\$2,611,077.56	\$27,743.08
31	Earthwork, Site Demo, Site Utilities, Erosion Control	\$688,269.00	\$2,150.00		\$690,419.00	\$373,824.64	\$1,558.67		\$375,383.31	54.37%	\$315,035.69	\$37,538.33
31	Termite Control	\$8,100.00			\$8,100.00				\$0.00	0.00%	\$8,100.00	\$0.00
31	Helical Piers	\$50,100.00			\$50,100.00	\$50,100.00			\$50,100.00	100.00%	\$0.00	\$5,010.00
32	Pavement Striping/Sealants/Signs	\$12,740.00			\$12,740.00				\$0.00	0.00%	\$12,740.00	\$0.00
32	Fencing	\$25,240.00			\$25,240.00				\$0.00	0.00%	\$25,240.00	\$0.00
32	Segmental Retaining Walls	\$66,657.00			\$66,657.00				\$0.00	0.00%	\$66,657.00	\$0.00

Total Minden HS Construction/MS Renovation Billings as of 03/31/2016 - Pay App #11

Item #	Work Description	Original Budget	Owner Change Orders	CM@R Change Orders	Current Budget**	Total Work Previously Completed and Billed	Work Billed This Period	Materials Purchased and Stored	Total Completed & Stored	% Complete	Remaining Balance	Retainage
32	Landscaping	\$61,054.00			\$61,054.00	\$13.89			\$13.89	0.02%	\$61,040.11	\$1.39
32	Utility Relocation	\$255,165.00	\$17,807.66		\$272,972.66	\$252,083.08			\$252,083.08	92.35%	\$20,889.58	\$25,208.31
32	Private Utilities	\$187,000.00	\$14,021.00		\$201,021.00	\$65,431.00			\$65,431.00	32.55%	\$135,590.00	\$6,543.10
32	Subdrainage	\$25,000.00			\$25,000.00	\$8,837.50	\$7,812.50		\$16,650.00	66.60%	\$8,350.00	\$1,665.00
33	CMR Fee (3.28%)	\$660,575.00	\$3,349.43	\$520.29	\$664,444.72	\$237,144.55	\$26,319.53		\$263,464.08	39.65%	\$400,980.64	\$26,346.41
34	Subcontractor Bond Allowance	\$150,000.00			\$150,000.00	\$61,608.00	\$59,801.00		\$121,409.00	80.94%	\$28,591.00	\$12,140.90
35	CMR Bond	\$118,605.00	\$928.09	\$144.16	\$119,677.25	\$118,605.00			\$118,605.00	99.10%	\$1,072.25	\$0.00
36	2% CMR Contingency	\$432,861.00		(\$16,526.83)	\$416,334.17				\$0.00	0.00%	\$416,334.17	\$0.00
	Total	\$22,421,484.00	\$106,394.22	\$0.00	\$22,527,878.22	\$4,945,379.27	\$1,537,835.64	\$0.00	\$6,483,214.91	28.78%	\$16,044,663.31	\$600,449.21

** Based on October 7, 2015 GMP budget provided by Boyd Jones Construction after 100% Construction Documents were released plus/minus any approved change orders.

Bank Statement Reconciliation

Description

Adjustment Date

Adjustment Amount

Minden High School 04/01/2016 through 04/30/2016

Bank Statement Reconciliation Summary

Statement Balance	\$ 161,468.23
- Outstanding checks	\$ 15,897.47
+ Outstanding Deposits	\$ 0.00
+ Outstanding Adjustments	\$ 0.00
- Outstanding Investment Transfers	\$ 0.00
Total	<hr/> \$ 145,570.76
+ Investments	\$ 37,000.00
Book Balance	<hr/> \$ 182,570.76

Checks For Payment Listing

Date	Check Number	Payee	Reason	Amount
05/10/2016	33287	Ameritas Life Insurance Corp.	EE 403(b) Contribution Withholding	\$ 500.00
05/10/2016	33288	Annuities Service Center	EE 403(b) Contribution Withholding	\$ 250.00
05/10/2016	33289	Blue Cross Blue Shield	EE & ER Health & Dental Insurance Premiums	\$ 106,371.74
05/10/2016	33290	Horace Mann Life Insurance Company	EE 403(b) Contribution Withholding	\$ 5,050.00
05/10/2016	33291	Minden Public Schools	EE & ER Retirement Contributions	\$ 90,935.98
05/10/2016	33291	Minden Public Schools	EE Court Settlement	\$ 806.00
05/10/2016	33291	Minden Public Schools	Employee FEBA - Dependent Care	\$ 1,633.20
05/10/2016	33291	Minden Public Schools	Employee FEBA - Medical/Dental	\$ 4,941.79
05/10/2016	33292	Mps Payroll	EE & ER FICA, Medicare, & Federal Income Tax	\$ 115,012.88
05/10/2016	33293	Mps Payroll NE Income Tax	EE Nebraska Income Tax Withholding	\$ 15,293.96
05/10/2016	33294	National Insurance Services of WI, Inc.	EE Life Insurance Premiums	\$ 756.00
05/10/2016	33295	New York Life	EE 403(b) Contribution Withholding	\$ 200.00
05/10/2016	33296	Pacific Life	EE 403(b) Contribution Withholding	\$ 300.00
05/10/2016	33297	Principal Life Insurance Company	ER Long-Term Disability Premiums	\$ 1,798.41
05/10/2016	33298	All American Sewer & Drain, LLC	East Sewer Inspection & Jetting	\$ 225.00
05/10/2016	33298	All American Sewer & Drain, LLC	East Elementary Sewer Line Repair	\$ 2,850.00
05/10/2016	33299	AR Commercial Roofing, LLC	MS Roof Repair	\$ 7,518.00
05/10/2016	33300	AS Central Services - OCIO	Distance Learning Services	\$ 227.47
05/10/2016	33301	Aurora Cooperative	Fuel Purchases, Transportation Equip., Grounds Chemicals	\$ 1,843.19
05/10/2016	33302	Bill's Plumbing	MS Plumbing Repairs	\$ 66.76
05/10/2016	33302	Bill's Plumbing	MS Plumbing Repairs	\$ 77.12
05/10/2016	33302	Bill's Plumbing	Rental House Plumbing Repairs	\$ 192.44
05/10/2016	33302	Bill's Plumbing	Rental House Plumbing Repairs	\$ 187.50
05/10/2016	33302	Bill's Plumbing	East Plumbing Repair	\$ 109.84
05/10/2016	33303	Cardmember Service	NETA Conference Lodging	\$ 455.00
05/10/2016	33304	Carter Electric	MS Security Light Repair	\$ 90.95
05/10/2016	33305	Century Link Long Distance	District Long Distance Telephone Service	\$ 73.25
05/10/2016	33306	CenturyLink - Regular Telephone	Bus Barn Telephone	\$ 41.49
05/10/2016	33306	CenturyLink - Regular Telephone	Preschool Telephone	\$ 47.42
05/10/2016	33306	CenturyLink - Regular Telephone	HS Fax Line	\$ 43.03
05/10/2016	33306	CenturyLink - Regular Telephone	HS Telephone Line	\$ 31.56
05/10/2016	33306	CenturyLink - Regular Telephone	Activities Director Telephone Line	\$ 38.89
05/10/2016	33306	CenturyLink - Regular Telephone	MS Telephone Line	\$ 133.53
05/10/2016	33306	CenturyLink - Regular Telephone	East Telephone Line	\$ 195.13
05/10/2016	33306	CenturyLink - Regular Telephone	District Fax Line	\$ 1.34
05/10/2016	33306	CenturyLink - Regular Telephone	District Emergency Line	\$ 80.76
05/10/2016	33307	Charter Communications	Distance Learning Services	\$ 312.31
05/10/2016	33308	City Of Minden	Utilities	\$ 13,360.46
05/10/2016	33309	Coach Masters, Inc.	Coach Bus Repairs	\$ 1,428.55
05/10/2016	33310	Communications Engineering, Inc.	MS Clock Repair	\$ 327.90
05/10/2016	33310	Communications Engineering, Inc.	Bus Antenna Upgrades	\$ 426.75
05/10/2016	33310	Communications Engineering, Inc.	Activity Gym Door Repair	\$ 75.00
05/10/2016	33310	Communications Engineering, Inc.	East Security Camera Server	\$ 2,042.00
05/10/2016	33311	Computer Hardware, Inc.	East Security Camera Server	\$ 79.00
05/10/2016	33312	Cornhusker International Trucks, Inc.	Bus 13A Repair	\$ 92.77
05/10/2016	33312	Cornhusker International Trucks, Inc.	Bus 13A Repair	\$ 64.19
05/10/2016	33313	Craig Driver	Pole Vault Repair Supplies	\$ 7.50
05/10/2016	33314	D & M Security, Inc.	Semi-Annual Alarm Inspection & Batteries	\$ 307.50
05/10/2016	33315	Dollar General	Preschool & Custodial Supplies	\$ 22.00
05/10/2016	33316	Eakes Office Solutions	Printing & Copying Charges	\$ 6,532.87
05/10/2016	33317	Educational Service Unit #10	Deaf Education Services	\$ 286.08
05/10/2016	33317	Educational Service Unit #10	Assessment Coordinator Meeting Fee	\$ 10.00
05/10/2016	33318	Egan Supply Co.	Mini Floor Scrubber & Supplies	\$ 721.14
05/10/2016	33319	Embassy Suites Omaha-LaVista	SPED Conference Lodging	\$ 756.00
05/10/2016	33320	Family Physical Therapy & Sports Center, P.C.	PT & OT Services	\$ 2,684.00
05/10/2016	33321	Fifth Street Printing	Envelope Printing	\$ 24.00
05/10/2016	33321	Fifth Street Printing	HS Letterhead	\$ 68.80
05/10/2016	33322	First Advantage Occupational Health Service Corp.	Bus Driver Alcohol Testing	\$ 10.00
05/10/2016	33323	Graphic Display Systems	HS Art Display Panels	\$ 930.85
05/10/2016	33324	Harris School Solutions	AOD Hosting Fee	\$ 6,160.77
05/10/2016	33325	Hometown Leasing	Copier & Printer Lease	\$ 2,734.54
05/10/2016	33326	John Deere Financial	Sprayer Repair	\$ 173.17
05/10/2016	33326	John Deere Financial	JD Mower Repair	\$ 220.36
05/10/2016	33326	John Deere Financial	JD Mower Repair	\$ 6.27

Checks For Payment Listing

Date	Check Number	Payee	Reason	Amount
05/10/2016	33327	JW Pepper & Son, Inc.	MS Vocal Sheet Music	\$ 37.80
05/10/2016	33328	Kearney Centre Vacuum	Vacuum Cleaner Bags	\$ 120.00
05/10/2016	33329	Kearney Hub	Employment Advertising	\$ 1,400.04
05/10/2016	33330	Lampo Group, Inc. (The)	HS Business Textbooks	\$ 1,246.81
05/10/2016	33331	Landmark Implement Carquest	Bus 14A Repair	\$ 23.74
05/10/2016	33331	Landmark Implement Carquest	Impala Maintenance	\$ 5.60
05/10/2016	33331	Landmark Implement Carquest	Coach Bus Repair	\$ 26.97
05/10/2016	33332	Loveless Machine & Grinding	HS Industrial Tech Blade Sharpening	\$ 583.10
05/10/2016	33333	Marzano Research, LLC	MS Curriculum Supplies	\$ 104.85
05/10/2016	33334	Mason's Market	HS SPED Supplies	\$ 24.71
05/10/2016	33334	Mason's Market	East Life Skills Supplies	\$ 5.37
05/10/2016	33334	Mason's Market	Kindergarten Supplies	\$ 8.97
05/10/2016	33334	Mason's Market	MS Science Supplies	\$ 44.75
05/10/2016	33334	Mason's Market	Preschool Supplies	\$ 31.00
05/10/2016	33334	Mason's Market	HS FCS Supplies	\$ 111.04
05/10/2016	33334	Mason's Market	MS Life Skills Supplies	\$ 3.77
05/10/2016	33334	Mason's Market	Water & Water Softener Salt	\$ 62.86
05/10/2016	33335	Matheson Tri-Gas, Inc.	HS Metals Shop Gas	\$ 57.38
05/10/2016	33335	Matheson Tri-Gas, Inc.	HS Metals Shop Bottle Rental	\$ 14.14
05/10/2016	33336	McGraw Hill School Education	East Reading Curriculum	\$ 1,682.87
05/10/2016	33336	McGraw Hill School Education	East Reading Curriculum	\$ 9,947.42
05/10/2016	33337	Medtox Laboratories	Bus Driver Drug Testing	\$ 84.22
05/10/2016	33338	Mid-Nebraska Garage Doors, Inc.	Bus Barn Garage Door Repair	\$ 245.00
05/10/2016	33339	Mid-States Automation & Control, Inc.	East HVAC Repairs	\$ 101.00
05/10/2016	33340	Minden Courier	Board Postings & Advertising	\$ 401.08
05/10/2016	EFT	Minden Exchange Bank - EFT	Direct Deposit Fees	\$ 35.50
05/10/2016	33341	Minden Hardware	Repairs & Supplies	\$ 173.02
05/10/2016	33342	Minden Lumber & Concrete	Pole Vault Pit Repair	\$ 8.69
05/10/2016	33342	Minden Lumber & Concrete	East Sewer Repair	\$ 105.00
05/10/2016	33342	Minden Lumber & Concrete	East Swing Repair	\$ 1.39
05/10/2016	33342	Minden Lumber & Concrete	Forklift Rental	\$ 67.50
05/10/2016	33342	Minden Lumber & Concrete	East Sewer Repair	\$ 26.30
05/10/2016	33343	Minden Machine Shop, Inc.	Grates & Shot Put & Discus Rings	\$ 1,443.08
05/10/2016	33344	Mousel, Rebecca A	Conference Meal	\$ 12.04
05/10/2016	33345	Mower Medic, LLC	Mower Repairs	\$ 19.92
05/10/2016	33345	Mower Medic, LLC	Equipment Repairs	\$ 12.24
05/10/2016	33346	Mps Petty Cash	Postage	\$ 36.57
05/10/2016	33347	NCSA	2016 NASBO Conference Registration	\$ 135.00
05/10/2016	33347	NCSA	2016 State Data Pre-Conference Registration	\$ 20.00
05/10/2016	33347	NCSA	2016 State Data Conference Registrations	\$ 250.00
05/10/2016	33347	NCSA	2016 State Data Conference Registration	\$ 125.00
05/10/2016	33347	NCSA	2016-17 Membership Renewal	\$ 335.00
05/10/2016	33347	NCSA	2016-17 Membership Renewal	\$ 335.00
05/10/2016	33347	NCSA	2016-17 Membership Renewal	\$ 335.00
05/10/2016	33348	One Source	April Background Checks	\$ 32.00
05/10/2016	33349	Orscheln Farm & Home	HS Industrial Tech Supplies	\$ 50.00
05/10/2016	33350	Osgood, John B	Conference Meals	\$ 219.43
05/10/2016	33351	Paper 101	ESU Paper Order	\$ 6,787.02
05/10/2016	33352	Pearson Education, Inc.	MS Reading & Literature Books	\$ 5,529.25
05/10/2016	33352	Pearson Education, Inc.	MS Reading Books	\$ 10,036.52
05/10/2016	33353	Perfection Learning	6th Grade English Books	\$ 891.12
05/10/2016	33354	Perma-Bound	MS Library Books	\$ 36.18
05/10/2016	33355	Perry, Guthery, Haase & Gessford, P.C., L.L.O	General Legal Fees	\$ 75.00
05/10/2016	33356	PPG Architectural Finishes	Field Marking Paint	\$ 97.50
05/10/2016	33357	Presto-X Company	Pest Control Services	\$ 119.48
05/10/2016	33358	Ratka, Julie M	Conference Meal	\$ 11.76
05/10/2016	33359	Scotchman Industries	HS Metals Shop Supplies	\$ 242.87
05/10/2016	33360	Source Gas, LLC	East Natural Gas	\$ 851.54
05/10/2016	33360	Source Gas, LLC	Bus Barn Natural Gas	\$ 106.50
05/10/2016	33360	Source Gas, LLC	Activity Building Natural Gas	\$ 687.29
05/10/2016	33360	Source Gas, LLC	HS Natural Gas	\$ 965.86
05/10/2016	33360	Source Gas, LLC	MS Natural Gas	\$ 843.21
05/10/2016	33361	Timesavers, Inc.	HS Wood Shop Sander Repair	\$ 493.41
05/10/2016	33362	U.S. Post Office	HS Journalism Postage	\$ 94.00

Checks For Payment Listing

Date	Check Number	Payee	Reason	Amount
05/10/2016	33363	Village Uniform	Custodial Supplies	\$ 1,102.58
05/10/2016	33363	Village Uniform	Custodial Supplies	\$ 45.00
05/10/2016	33363	Village Uniform	Custodial Supplies	\$ 262.50
05/10/2016	33364	Woodward's Disposal Service, Inc.	Shredding Service	\$ 52.00
05/10/2016	33365	Wright Express Fleet Services	Transportation Fuel	\$ 315.10
Subtotal				\$ 448,042.87
Net Payroll - May 2016				\$ 317,759.27
Total General Fund Disbursements - May 2016				\$ 765,802.14

Secretary _____

Superintendent's Report

May 2016

Equity in School Lunch Pricing

The Healthy, Hunger-Free Kids Act of 2010 requires school food authorities that charged less than a certain price for paid lunches in 2015–2016 to adjust their weighted average lunch price or add non-Federal funds to the non-profit school food service amount. We do not need to adjust our school lunch prices due to the non-Federal funds we have added.

Annual Policies

These policies are to be reviewed annually by the Board: Policy 5416 – Student Fees, Policy 6400 – Parental Involvement, and Policy 5415 – Anti-Bullying. The administrative team has reviewed these policies.

Multicultural Summary

I have collected summaries from each building principal regarding the multicultural activities taking place in their schools.

Graduation

Our graduation ceremony will be held on May 14th at 2:00 pm. Please plan to meet in the central office boardroom at 1:45 pm for flowers and the walk-in.

Contracts

Sandy Pohl and John Osgood will have contract recommendations to bring forward to the meeting for the open positions.

Option Enrollment Capacity Limits

We will be setting our annual capacity limits according to Policy 5006.

MINDEN PUBLIC SCHOOLS

ACTIVITIES/ATHLETIC DEPARTMENT

*Phillip Hoyt, Assistant Principal
Activities Director*

308-832-2254 School

*325 North Yates Avenue
Minden, NE 68959-1598*

308-832-1892 Fax

MAY 2016 BOARD MEETING ACTIVITIES DIRECTOR REPORT

Quiz Bowl competed at the SWC Quiz Bowl in Ogallala on April 13 and tied for 5th place with 3 teams. They also competed at the ESU #11 Quiz Bowl in Holdrege on April 27. Those students were Leo Iniguez, Aurora Fowler, Grant Alberts, Alex Olsen, Jadyne Horner, Kaden Holsten, Jake Putnam, Alex Bauer, Jianna Sorensen, Caleb Hazard, Ian Pinkham, Thomas Landrum, and Jaxon Neal

FCCLA SLC in Lincoln on April 3-5

Paige Kristensen

Megan Jenkins

Amanda Wubbenhorst

Jake Putnam

Owen Bridges

Grant Alberts

Ian Pinkham

FBLA SLC in Omaha on April 7-9

Student Honorable Mentions:

Who's Who --Paige Kristensen

Website Design --Amber Haight and Aurora Fowler

Hospitality Management --Aurora Fowler and Jadyne Horner

Health Care Administration --Brianna Petersen

Job Interview --Riley Ratka

Finalists - Riley Ratka and Paige Christensen were 7th place finishers

Parliamentary Procedure --Paige Kristensen. Accounting II --Riley Ratka

The Minden vocal and instrumental music students performed at the 2016 NSAA District Music Contest at Southern Valley and Wilcox on April 21-22. All large ensembles in band and choir received superior ratings on Thursday. This consisted of Show Choir, Concert Band, Jazz Band, and Concert Choir.

On Friday these individual and small groups all received superior ratings:

Linda Caldwell – Vocal Solo

Trinity Olson/Sydney Wilson – Flute/Trumpet Solo

Trinity Olson – Trumpet Solo

Sydney Wilson – Flute Solo

Megan Rothfuss – Vocal Solo

Sydney Wilson – Vocal Solo

Caleb Hazzard – Piano Solo

Spring vocal and instrumental concerts were held on May 2 and 3 along with the high school Art, Family and Consumer Science, Woods, and Metals show. The kids did an awesome job!

The All-School Musical Once Upon a Mattress (based on The Princess and the Pea) was held on Thursday and Friday, April 28-29 at the Minden Opera House. There was a nice turnout both nights and great entertainment by our kids!

The Booster Club Banquet was held April 24 at the Kearney County Fair Building. Following a great meal was the guest speaker Mark Bauer, head wrestling coach at UNK. Finishing up the evening was recognition of all sports participants and coaches, senior athletes: and the Booster Club Scholarships were presented.

The boys golf team has continued to compete tough as their season winds down. They competed at the Centura Invite on May 2 finishing in 3rd place. Jake Kuehn continues to be their top golfer placing 2nd at that meet. The SWC Meet was in Minden, on May 6 and the team will compete at the Awarii Dunes Classic on May 12. They will compete in the C-4 District Golf Meet on May 16 in Centura. State Golf is May 24-25 in Kearney.

The high school track teams have competed well in meets this spring. The boys were the SWC Champions and the girls finished 4th at the meet held in Ainsworth on May 4. SWC Individual Champions from Minden were Rebecca Stewart-Shot, Chase Smith – 400, Leo Iniguez – 1600 and 3200, Justin Villars – Discus, Adam DeLaet – Triple Jump, and Boys 4x400 Relay. The girls and boys competed at the Cozad Invite on May 6 and will compete at the B-5 District Track Meet at Aurora on May 12. State Track is May 20-21 in Omaha.

The junior high boys and girls track teams have had pretty good weather all season and have attended most of their meets. They will compete at the Minden Jr. High Track Meet on May 10 and conclude their season at the Jr. High State Championships in Gothenburg on May 14.

2016-2017 CHEERLEADERS

Amanda Wubbenhorst , Suzie Hoffman, Alexas Kuehn, Maddie Merrill, McKayla Johnson, Anais Sowles, Ashtynn Putnam, Hailey Jacobitz, Hannah Boehler, Jasmin Wagner.

2016-17 DANCE TEAM

Janessa Madsen, Leah Boudreau, Jensen Rowse, Cayley Carpenter, Suzie Hoffman, Lilly Van Dusen, Jady Horner, Joanna Sikkenga.

Spring NCPA Academic All-State Awards:

Boys Track & Field: Jacob Chasek, Justin Villars

Girls Track & Field: Robin Carlson, Lindsay Scanlan

Boys Golf: Ethan Hanson

Music: Andrew Hultquist, Sydney Wilson

SWC Cup – Girls Standings 2015-16

Ainsworth – 15

Broken Bow –30.3

Cozad – 43

Gothenburg – 52.3

Minden – 35.8

Ogallala – 51

Valentine – 28.5

SWC Cup – Boys Standings 2015-16

Ainsworth – 32

Broken Bow – 35

Cozad – 21

Gothenburg – 51

Minden – 40

Ogallala – 45

Valentine – 31

Rebecca Stewart, Emily Malcom, and Jenae Boudreau will be playing June 10 in the 2016 New West-Kidney Foundation All Star Volleyball Tournament in Minden.

Jonathan Miller and Adam DeLaet will be participating in the SWC/LouPlatte basketball game here in Minden.

**Minden Public Schools
East Elementary
May Board Report-Sandy Pohl**

Sandy Pohl is recommending Kim Olson for the position of East Elementary Media Specialist. Kim offers experience working in the Jensen Memorial Library. At this position, she immensely strengthened the children's programs and library participation. Kim has a love for books and children which will pair beautifully in her new role as East Media Specialist.

Sandy Pohl is recommending Sara Anderson for the position of Preschool/B-3 teacher at Minden Public Schools. Sara's past experience includes a student teaching opportunity with Kearney Public Schools preschool and substitute teaching in both Minden and Kearney. Most recently, Sara has served as a daycare director for children ages birth to five. Sara's belief in the importance of early childhood education will serve as a strength in her new role as Preschool/B-3 teacher.

Potential kindergartners attended kindergarten round-up at East Elementary on April 14th. Forty-eight students, along with their parents, were in attendance. Students were able to meet their kindergarten teachers, familiarize themselves with their future classrooms, and take part in music and physical education.

PAC members, representing both East and the Preschool, met with Sandy on April 22nd. The main topic of the meeting was plans for Teacher Appreciation week during May 2nd.

East students performed in the annual P.E./Music/Art show on April 25th. Ed Rowse, Lori Schluntz, and Liz Bloomfield did an outstanding job preparing students to be top notch in all three areas. Also, students took part in track and field day on May 5, 2016.

First grade students from Mrs. Schwenka, Mrs. Harsin, and Mrs. Maulsby's classroom went on a field trip to the Hastings Museum on April 27th. Students took part in hands-on learning activities throughout the day and of course learned about the start of kool-aid.

Supplemental Education Services were finalized at East during the first week of May. By offering this program throughout the second semester, the requirements of Annual Yearly Progress Year 2 were met.

April Teacher Inservice

A representative from the recently adopted language arts curriculum, Wonders, presented an initial training to East Elementary staff members on April 15th. Teachers were able to have an introduction and program overview before receiving all classroom materials later in the day.

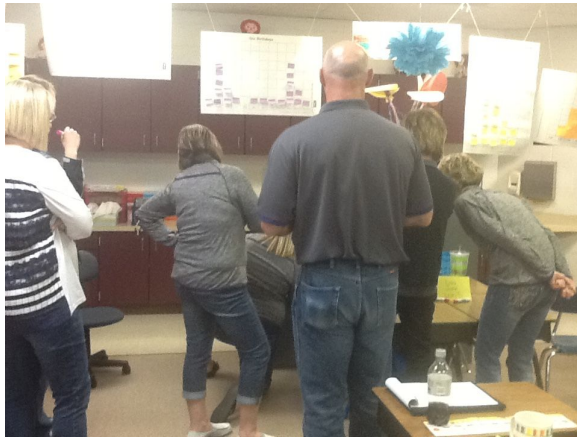
Hailey Rhynalds traveled to Cozad Public Schools in order to observe the teaching of Reading Mastery. Reading Mastery is an intervention program that she has worked to put in place this school year.

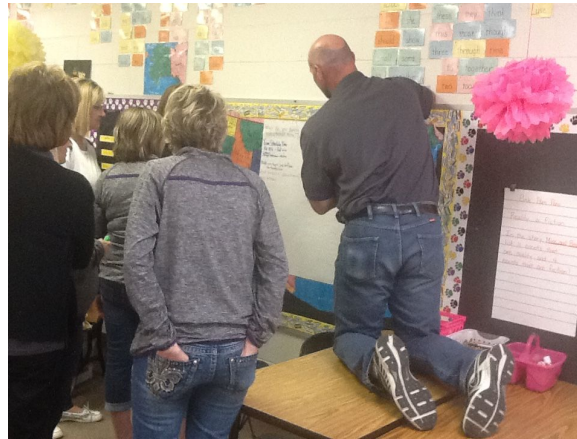
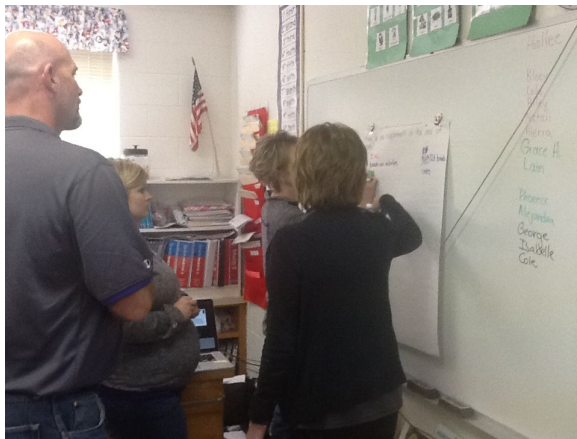
Jana Green traveled to Gothenburg Public Schools in order to observe the teaching of Language for Learning. This is an intervention program used by Speech and Language Pathologists.

Ed Rowse traveled to Bryant Elementary School in Kearney in order to observe a P.E. teacher in grades K-5.

East staff members took part in a salad potluck and took time to enjoy each other's company.

A staff meeting covering end of the year logistics was held during the afternoon of April 15th. Staff members then transitioned into a professional development activity. This activity was based on the foundation of collaboration. Collaborative teams focused on differentiation, math supplements, maximizing instructional time, effective teaching strategies, and use of data.





Minden Public Schools

Board of Education

Monthly School Board Meeting (May 2016)

Mr. Hosick-Principal's Report

1. Graduation/Honor's Night:

We are proud to announce that on Saturday, May 14th Minden Public Schools will be hosting their 128th graduation ceremony. Graduation starts at 2:00 p.m. and we would love to have each of the Board of Education members and their family members at graduation with us. Our Honors Night will be held on Friday evening, May 13th starting at 7:30 p.m. This is also a very special evening for our senior class.

I would like to extend a very special thank you to Jayne Hoban and Jeffrey Horner for making sure these two special events go smoothly. Jayne Hoban spends numerous hours preparing for the Honors Night. She prepare each scholarship to be awarded to our seniors, including contacting each of the presenters to assure they will be able to attend the Honors Night ceremony.

2. AQuESTT Conference:

(Accountability for a Quality Education System Today and Tomorrow)

On Monday, April 18th and Tuesday, April 19th-Dr. Wheelock, Libby Holsten, and I attended the 2nd annual AQuESTT Conference in Kearney. The theme of the conference was: *Continuing to Improve with Data*. During the course of the two day conference, we each attended a number of sessions that covered a wide variety of topics including data reporting, school and community partnerships, building employee engagement. The keynote speaker on Tuesday was Dr. Tim Hodges from Gallup. Dr. Hodges did a wonderful job during his keynote address and during his breakout session. Prior to the conference, I was not aware the Omaha based Gallup organization had so much to offer school districts in the area of building engagement among staff and students, the dynamics of complex change, parent engagement, along with their well known Q12 and Strengthfinder surveys. Given the chance, I would like to tap into some of Gallup's resources to enhance our building.

3. Summer Honors:

The following student have been selected to participate in the 2016 ESU Summer Honors Program:

<u>Student</u>	<u>Nominating Class</u>
Grant Alberts	Computer Science
Miguel Aranda	Medical Science
Owen Bridges	Computer Science
Jacob Chasek	Social Science
Nic Fries	Computer Science
Carson Glenn	Science
Amber Haight	Drama
Jadyn Horner	Drama
Kenan Horner	Math
Leah Boudreau	Math
Thomas Landrum	Computer Science
Ian Pinkham	Computer Science
Markus Ramsey	Film
Jianna Sorensen	Drama
Anais Sowles	Social Science
Courtney Thompson	Drama
Landon Yelken	Computer Science

4. Highlighted Handbook Change:

At Minden High School, the standard practice for many years have been for classes such as band, vocal, applied music, physical education/health, and weights not to be counted in a student's Grade Point Average (GPA). We have spent the last several months checking with other districts, and we have found that our current grading practice of leaving these course out of the GPA to be somewhat outdated.

Later this summer, when I bring forward all handbooks to be approved by the Board of Education for approval, I will ask that all of the above classes be counted in a student's Grade Point Average (GPA) starting in the fall of 2016-2017. At the high school, we believe this will be a very positive change for our students.

5. FCCLA-National Leadership Conference - San Diego, CA

FCCLA's Mission...

To promote personal growth and leadership development through Family and Consumer Sciences education. Focusing on the multiple roles of family member, wage earner, and community leader, members develop skills for life through character development, creative and critical thinking, interpersonal communication, practical knowledge, and career preparation.

This summer FCCLA members from across the country will gather in California to network with fellow members, attend FCCLA program workshops, participate in leadership sessions, and compete in STAR Events.

The Minden High School FCCLA chapter has qualified one member to represent Nebraska this summer in STAR competitions. The road to Nationals is not an easy one. Qualified students first had to win their District competition last January to earn the right to compete at the State Leadership Conference. At SLC, the State Champion and Runner-Up both qualify to move on to the National competition.

Megan Jenkins, an MHS Junior, was the State Runner-Up in the Community Service Project Portfolio event. She gave an excellent presentation outlining the Veteran's Breakfast that our club hosts every year on Veteran's Day.

Megan was also honored to earn a position on the Nebraska State Peer Officer Team. After an extensive application and interview process, she was one of five students selected to the "Families First" team. As part of this team, she will attend various District Leadership Conferences next fall to present information on dating violence and other topics to fellow FCCLA members around the state. She will also have responsibilities at Nationals related to this position. She is very excited, as this position has earned her the right to wear the coveted "red blazer."

The National Leadership Conference will run from July 3 - 7, 2016. We will be traveling by plane from Grand Island ... to Dallas Fort Worth ... to San Diego. To save money in San Diego, Megan will be sharing a room with 3 other girls from her Peer Officer Team, while I will be rooming with the sponsors from Elmwood Murdoch and Fillmore Central.

We sincerely THANK the Minden Public Schools for their support of our FCCLA chapter!

Pam Johnson Advisor, Minden FCCLA

C. L. Jones Middle School

MPS Board of Education Report

May 2016

1. CLJMS 4-8 PE/Health FTE Recommendation

I recommend to the Minden Board of Education to hire Dan Wilson to fill the teaching position of 4-8 PE/Health for the 2016/17 school year.

During the week of April 24th three candidates were interviewed for this position. The interview team consisted of four middle school teachers; Jade Olson, Katie Gilson, Brea Martin, and Don Miller, and myself. Three of the members of the interview team have PE endorsements, and two of the four currently teach some PE at the middle school.

Upon completion of the interviews, team members were asked to rank the candidates. Mr. Wilson was ranked first by all members of the interview team.

I have included Mr. Wilson's resume and one recommendation. Dan Wilson interviewed very well and displayed the character described by the recommendation included.

2. NWEA-Maps Testing

Five weeks of NeSA testing was completed during the week of April 24th. On May 10-12, the middle school students will complete NWEA-Maps testing. Maps is an adaptive assessment which identifies the academic growth of students from the beginning of the school year. Maps tests were given to the students in August of 2015. The results of the August testing will be compared to the May testing to determine individual academic growth.

3. Just Say No Drug Free Skating Field Trip

Students in grades 4-6 will once again go to Skate Island in Grand Island for the Minden Optimists sponsored Just Say No Drug Free skating field trip. The field trip will take place on May 16th, from 10:00 AM to 2:30 PM. This is a very popular event at the middle school. We wish to thank the Minden Optimist Club for sponsoring this trip.

Dan Wilson Resume

PROFESSIONAL EXPERIENCE

Physical Educator- Elementary School

August 2009 – Present

Papillion/LaVista Community Schools

Golden Hills Elementary School & Patriot Elementary School

- Teach physical education and adaptive physical education to students K-6
- Building Supervisor
- PE curriculum team leader / Outdoor Education curriculum advisor
- Building instructor for HAL program
- Wellness and Safety Committee leader/ CPR and AED Certified
- Club Sponsor (Student Council, Wellness Club, Walking Club)
- Mentor/Tutor
- PBIS team leader/Co-Pilot
- Crisis Prevention Training (CPI)

Baseball Coach- High School

Papillion South High School

March 2004 – 2015

American Legion Coach

May 2004 - 2015

Youth Baseball Training Instructor

2001 - Present

Junior High Football Coach

Papillion Jr. High

August 2011 – Present

Youth Basketball Instructor (Volunteer)

January 2003 – 2009

Papillion/LaVista Recreation Organization

Firefighter/Emergency Medical Technician

Volunteer- City of Papillion

August 2001- 2010

Senior Juvenile Service Officer/ CPR Instructor

May 2000 - January 2007

Sarpy County Juvenile Justice Center

- Supervised and monitored youth placed in detention facility and under house arrest. Found out-of-home placement for at-risk juveniles.
- Worked directly with parents, social workers, judges, probation officers, administration, Health and Human Services and Sarpy County Sheriff's Department to help juveniles
- Performed drug/alcohol screenings
- Taught basic life support (BLS), cardio-pulmonary resuscitation (CPR), and automatic external defibrillator (AED) classes

EDUCATION

Peru State College, Peru, NE

MS Education Curriculum and Instruction

Spring 2010 – Fall 2011

GPA 4.0

Peru State College, Peru, NE

Bachelor of Science in K-12 Physical Education with Coaching Endorsement

Fall 2007 – Spring 2009

GPA 3.94, Dean's List

University of Nebraska at Omaha, Omaha, NE

Studied Criminal Justice

Fall 1997 – Spring 2000

Creighton University, Omaha, NE

Fall 1995 – Spring 1997

ACTIVITIES/ACHIEVEMENTS/HONORS

- Papillion Volunteer fire fighter/EMT- 9 years
- State of Nebraska Fire Fighter Certification - 8 years
- State of Nebraska EMT Certification- 10 years
- Youth Mentor- Papillion Recreation Organization - 4 years
- BLS / CPR Certification/Instructor - 7 years
- TACT Training (Self Defense Training) – 4 years
- Behavior/De-escalation Training
- Certificate of Recognition Award, Sarpy County Sheriff's Department, 2005
- Recognition of Valor Award, Sarpy County Sheriff's Department, 2004

SKILLS

- Computer proficient
- Conversational Spanish
- Effective social speaker and lecturer
- Works effectively with individuals and groups

To Whom It May Concern:

I am writing this letter as a recommendation for Dan Wilson. Dan has been our PE teacher in the Papillion-La Vista Schools for the past six years. During his time here, he has made a tremendous impact on our PE program, at the building and district level.

Dan has served on the district PE curriculum writing team. He has served as a team leader for curriculum and has been instrumental in developing the physical education curriculum for the district's outdoor education program. His innovative ideas have enhanced elementary PE instruction across the district. He has implemented the PEP Grant (a district-wide program), which entails tremendous efforts in collecting, analyzing, and reporting data.

Dan has implemented novel lessons which require significant planning and resource gathering, such as a school-wide bowling field trip in alignment with 4th-6th curriculum. Dan also incorporates technology into his lessons, such as rotations of Wii, Dance Dance Revolution, and Kinect stations.

Dan helps to organize the district 6th grade Track Meet, and also helps to organize the Patriot school-wide Field Day. Dan also serves as a high school baseball coach and Jr. High football coach for Papillion-La Vista Community Schools.

Dan is willing and able to problem-solve with teachers and parents to best meet the needs of all students. He has worked closely with our Special Education team to implement behavior plans for autistic students and physically disabled students. Dan knows our students extremely well and knows how to engage them, challenge them, and communicate progress to them. He is willing and able to make parent phone calls or have face-to-face conversations with parents, when necessary.

Dan co-plans and co-teaches with the fulltime Patriot PE teacher. They have a strong partnership in which both ensure all kids are actively engaged, despite being in such a large building. Furthermore, Dan travels between our school, which has an extremely small free/reduced population and over 560 students and Golden Hills, which is a Title I school with approximately 250 students. This shows his ability and flexibility to juggle the needs of various students, staff, families, and administration.

Dan has been a positive influence on the culture and climate of Patriot. His positivity, humor, and caring demeanor add to the family atmosphere of this staff. Dan is very respected throughout our district for so many reasons. Losing Dan would be a tremendous loss to our school and for our district. He would be a tremendous asset to yours.

Sincerely,
 Anne J. Harley, Ed.D.
 Principal, Patriot Elementary
 Papillion-La Vista Public Schools

StudentsStudent AttendanceAttendance Policy and Excessive Absenteeism

Regular and punctual student attendance is required. The administration is responsible for developing further attendance rules and regulations, and all staff are expected to implement this policy and administrative rules and regulations to encourage regular and punctual student attendance. The Principals and teachers are required to maintain an accurate record of student attendance.

A. Attendance and Absences.

1. Circumstances of Absences – Definitions. The circumstances for all absences from school will be identified as School Excused or Not School Excused. Absences should be cleared through the Principal's office in advance whenever possible. All absences, except for illness and/or death in the family, require advance approval.
 - a. School Excused. Any of the following circumstances that lead to an absence will be identified as a *School Excused* absence, provided the required attendance procedures have been followed:
 - (1) Impossible or impracticable barriers outside the control of the parent or child prevent a student from attending school. The parent must provide the school with documentation to demonstrate the absence was beyond the control of the parent or child. This could include, but is not limited to documented illness, court, death of a family member, or suspension.
 - (2) Other absences as determined by the principal or the principal's designee.
 - b. Not School Excused. Absences that are not school excused may result in a report to the county attorney and may be classified as follows:
 - (1) Parent acknowledged absences are those in which the parent communicated with the school in the prescribed manner that the child is absent and is the parent's responsibility for the extent of the school day. This includes, but is not limited to, illness, vacations, and medical appointments.
 - (2) Other absences are those in which the parent has not communicated a reason for the student's absence.
2. Absence Procedure. In its Student Information System, the District may identify many different codes that provide greater definition to the circumstances of a child's absence, but all of the codes need to be identified to parents and students as fitting into one of the above defined absence circumstances.

A student will not be allowed to enter class after an absence until an admit slip, based upon a written or verbal parental excuse, is issued by the Principal's office.

3. Mandatory Ages of Attendance. A child is of mandatory age if the child will reach age 6 prior to January 1 of the then-current school year and has not reached 18 years of age.

Exceptions for Younger Students. Attendance is not mandatory for a child who has reached 6 years of age prior to January 1 of the then-current school year, but will not reach age 7 prior to January 1 of such school year, if the child's parent or guardian has signed and filed with the school district in which the child resides an affidavit stating either: (1) that the child is participating in an education program that the parent or guardian believes will prepare the child to enter grade one for the following school year; or (2) that the parent or guardian intends for the child to participate in a school which has elected or will elect pursuant to law not to meet accreditation or approval requirements and the parent or guardian intends to provide the Commissioner of Education with a statement pursuant to section 79-1601(3) on or before the child's seventh birthday.

Exceptions for Older Students. Attendance is also not mandatory for a child who: (1) has obtained a high school diploma by meeting statutory graduation requirements; (2) has completed the program of instruction offered by a school which elects pursuant to law not to meet accreditation or approval requirements; or (3) has reached the age of 16 years and has been withdrawn from school in the manner prescribed by law.

Early Withdrawal for Students Enrolled in Accredited or Approved Schools. A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if an exit interview is conducted and a withdrawal form is signed.

Exit Interview. The process is initiated by a person who has legal or actual charge or control of the child submitting a withdrawal form. The form is to be as prescribed by the Commissioner of Education. Upon submission of the form, the Superintendent or Superintendent's designee shall set a time and place for an exit interview if the child is enrolled in [Name] Public Schools or resides in the [Name] Public School District and is enrolled in a private, denominational, or parochial school.

The exit interview shall be personally attended by:

- The child, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable;
- the person who has legal or actual charge or control of the child who requested the exit interview;
- the Superintendent or Superintendent's designee;

- the child's principal or the principal's designee if the child at the time of the exit interview is enrolled in a school operated by the school district; and
- any other person requested by any of the required parties who agrees to attend the exit interview and is available at the time designated for the exit interview which may include, for example, other school personnel or the child's principal if the child is enrolled in a private school.

At the exit interview, the person making the written request must present evidence that (a) the person has legal or actual charge or control of the child and (b) the child would be withdrawing due to either:

- financial hardships requiring the child to be employed to support the child's family or one or more dependents of the child, or
- an illness of the child making attendance impossible or impracticable.

The Superintendent or Superintendent's designee shall identify all known alternative educational opportunities, including vocational courses of study, that are available to the child in the school district and how withdrawing from school is likely to reduce potential future earnings for the child and increase the likelihood of the child being unemployed in the future. Any other relevant information may be presented and discussed by any of the parties in attendance.

At the conclusion of the exit interview, the person making the written request may sign a withdrawal form provided by the school district agreeing to the withdrawal of the child OR may rescind the written request for the withdrawal.

Withdrawal Form. Any withdrawal form signed by the person making the written request shall be valid only if:

- the child also signs the form, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable, and
- the Superintendent or Superintendent's designee signs the form acknowledging that the interview was held, the required information was provided and discussed at the interview, and, in the opinion of the Superintendent or Superintendent's designee, the person making the written request does in fact have legal or actual charge or control of the child and the child is experiencing either (i) financial hardship, or (ii) an illness making attendance impossible or impracticable.

Early Withdrawal for Students Enrolled in an Exempt School (Home Schools). A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if such child has been enrolled in a school that elects not to meet the accreditation or approval requirements by filing with the State Department of Education a signed notarized release on a form prescribed by the Commissioner of Education.

4. Reporting and Responding to Excessive Absenteeism. Any administrator, teacher, or member of the board of education who knows of any failure on the

part of any child of mandatory school attendance age to attend school regularly without lawful reason, shall within three days report such violation to the superintendent or such person(s) who the superintendent designates to be the attendance officer (hereafter, "attendance officer"). The attendance officer shall immediately cause an investigation into any such report to be made. The attendance officer shall also investigate any case when of his or her personal knowledge, or by report or complaint from any resident of the district, the attendance officer believes there is a violation of the compulsory attendance laws. The school shall render all services in its power to compel such child to attend some public, private, denominational, or parochial school, which the person having control of the child shall designate, in an attempt to address the problem of excessive absenteeism. Such services shall include, as appropriate, the services listed below under "Excessive Absenteeism" and "Reporting Excessive Absenteeism."

5. Excessive Absenteeism. Students who accumulate five (5) unexcused absences in a quarter shall be deemed to have "excessive absences." Such absences shall be determined on a per day basis for elementary students and on a per class basis for secondary students. When a student has excessive absences, the following procedures shall be implemented:

- a. Verbal or written communication by school officials with the person or persons who have legal or actual charge or control of any child; and
- b. One or more meetings between the school (a school attendance officer, a school administrator or his or her designee, and/or a social worker), the child's parent or guardian, and the child, when appropriate, to address the barriers to attendance. The result of the meeting or meetings shall be to develop a collaborative plan to reduce barriers identified to improve regular attendance. The plan shall consider, but not be limited to:
 - (i) Illness related to physical or behavioral health of the child.
 - (ii) Educational counseling;
 - (iii) Educational evaluation;
 - (iv) Referral to community agencies for economic services;
 - (v) Family or individual counseling; and
 - (vi) Assisting the family in working with other community services.

If the parent/guardian refuses to participate in such meeting, the principal shall place documentation of such refusal in the child's attendance records.

6. Reporting Excessive Absenteeism to the County Attorney.

The school may report to the county attorney of the county in which the person resides when the school has documented the efforts to address excessive absences, the collaborative plan to reduce barriers identified to improve regular attendance has not been successful, and the student has accumulated more than twenty (20) absences per year. The school shall notify the child's family in writing prior to referring the child to the county attorney. Illness that makes attendance impossible or impracticable shall not be the basis for referral to the county attorney. A report to the county attorney may also be made when a student otherwise accrues excessive absences as herein defined.

Legal Reference: Neb. Rev. Stat. " 79-201 and 79-209

Date of Adoption: May 9, 2016 **reaffirmed

StudentsAnti-Bullying Policy

One of the missions of the District is to provide a physically safe and emotionally secure environment for students and staff.

The administration and staff are to implement strategies and practices to reinforce and encourage positive behaviors by students. Positive behaviors include non-violence, cooperation, teamwork, understanding, and acceptance of others.

The administration and staff are to implement strategies and practices to identify and prevent inappropriate behaviors by all students, including anti-bullying education for all students. Inappropriate behaviors include bullying, intimidation, and harassment. Bullying means any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by the school being used for a school purpose by a school employee or designee, or at school-sponsored activities or school-sponsored athletic events.

The school district shall review the anti-bullying policy annually.

Legal Reference: Neb. Rev. Stat. ' 79-2,137
Student Discipline Act, Neb. Rev. Stat. " 79-254 to 79-296
NDE February 2003 State Board Action; Reaffirmed December 2005

Date of Adoption: May 9, 2016 *reaffirmed

StudentsStudent Fees Policy

The Board of Education of Minden Public Schools adopts the following student fees policy in accordance with the Public Elementary and Secondary Student Fee Authorization Act.

The District's general policy is to provide for the free instruction in school in accordance with the Nebraska Constitution and state and federal law. This generally means that the District's policy is to provide free instruction for courses which are required by state law or regulation and to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students.

The District does provide activities, programs, and services to children which extend beyond the minimum level of constitutionally required free instruction. Students and their parents have historically contributed to the District's efforts to provide such activities, programs, and services. The District's general policy is to continue to encourage and, to the extent permitted by law, to require such student and parent contributions to enhance the educational program provided by the District.

Under the Public Elementary and Secondary Student Fee Authorization Act, the District is required to set forth in a policy its guidelines or policies for specific categories of student fees. The District does so by setting forth the following guidelines and policies. This policy is subject to further interpretation or guidance by administrative or Board regulations which may be adopted from time to time. The Policy includes Appendix "I," which provides further specifics of student fees and materials required of students. Parents, guardians, and students are encouraged to contact their building administration or their teachers or activity coaches and sponsors for further specifics.

(1) Guidelines for non-specialized attire required for specified courses and activities. Students have the responsibility to furnish and wear non-specialized attire meeting general District grooming and attire guidelines, as well as grooming and attire guidelines established for the building or programs attended by the students or in which the students participate. Students also have the responsibility to furnish and wear non-specialized attire reasonably related to the programs, courses and activities in which the students participate where the required attire is specified in writing by the administrator or teacher responsible for the program, course or activity.

The District will provide or make available to students such safety equipment and attire as may be required by law, specifically including appropriate industrial-quality eye protective devices for courses of instruction in vocational, technical, industrial arts, chemical or chemical-physical classes which involve exposure to hot molten metals or other molten materials, milling, sawing, turning, shaping, cutting, grinding, or stamping of any solid materials, heat treatment, tempering, or kiln firing of any metal or other materials, gas or electric arc welding or other forms of welding processes, repair or servicing of any vehicle, or caustic or explosive materials, or for

laboratory classes involving caustic or explosive materials, hot liquids or solids, injurious radiations, or other similar hazards. Building administrators are directed to assure that such equipment is available in the appropriate classes and areas of the school buildings, teachers are directed to instruct students in the usage of such devices and to assure that students use the devices as required, and students have the responsibility to follow such instructions and use the devices as instructed.

(2) Personal or consumable items & miscellaneous

(a) Extracurricular Activities. Students have the responsibility to furnish any personal or consumable items for participation in extracurricular activities.

(b) Courses

(i) General Course Materials. Items necessary for students to benefit from courses will be made available by the District for the use of students during the school day. Students may be encouraged, but not required, to bring items needed to benefit from courses including, but not limited to, pencils, paper, pens, erasers, notebooks, trappers, protractors and math calculators. A specific class supply list will be published annually in a Board-approved student handbook or supplement or other notice. The list may include refundable damage or loss deposits required for usage of certain District property.

(ii) Damaged or Lost Items. Students are responsible for the careful and appropriate use of school property. Students and their parents or guardian will be held responsible for damages to school property where such damage is caused or aided by the student and will also be held responsible for the reasonable replacement cost of school property which is placed in the care of and lost by the student.

(iii) Materials Required for Course Materials. Students are permitted to and may be encouraged to supply materials for course projects. Some course projects (such as projects in art and shop classes) may be kept by the student upon completion. In the event the completed project has more than minimal value, the student may be required, as a condition of the student keeping the completed project, to reimburse the District for the reasonable value of the materials used in the project. Standard project materials will be made available by the District. If a student wants to create a project other than the standard course project, or to use materials other than standard project materials, the student will be responsible for furnishing or paying the reasonable cost of any such materials for the project.

(iv) Music Course Materials. Students will be required to furnish musical instruments for participation in optional music courses. Use of a musical instrument without charge is available under the District's fee waiver policy. The District is not required to provide for the use of a particular type of musical instrument for any student.

(v) Parking. Students may be required to pay for parking on school grounds or at school-sponsored activities, and may be subject payment of fines or damages for damages caused with or to vehicles or for failure to comply with school parking rules.

(3) Extracurricular Activities-Specialized equipment or attire. Extracurricular activities means student activities or organizations which are supervised or administered by the District,

which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the District. The District will generally furnish students with specialized equipment and attire for participation in extracurricular activities. The District is not required to provide for the use of any particular type of equipment or attire. Equipment or attire fitted for the student and which the student generally wears exclusively, such as dance squad, cheerleading, and music/dance activity (e.g. choir or show choir) uniforms and outfits, along with T-shirts for teams or band members, will be required to be provided by the participating student. The cost of maintaining any equipment or attire, including uniforms, which the student purchases or uses exclusively, shall be the responsibility of the participating student. Equipment which is ordinarily exclusively used by an individual student participant throughout the year, such as golf clubs, softball gloves, and the like, are required to be provided by the student participant. Items for the personal medical use or enhancement of the student (braces, mouth pieces, and the like) are the responsibility of the student participant. Students have the responsibility to furnish personal or consumable equipment or attire for participation in extra curricular activities or for paying a reasonable usage cost for such equipment or attire. For musical extracurricular activities, students may be required to provide specialized equipment, such as musical instruments, or specialized attire, or for paying a reasonable usage cost for such equipment or attire.

(4) Extracurricular Activities-Fees for participation. Any fees for participation in extracurricular activities for the school year are further specified in Appendix "1." Admission fees are charged for extracurricular activities and events.

(5) Postsecondary education costs. Students are responsible for postsecondary education costs. The phrase "postsecondary education costs" means tuition and other fees only associated with obtaining credit from a postsecondary educational institution. For a course in which students receive high school credit and for which the student may also receive postsecondary education credit, the course shall be offered without charge for tuition, transportation, books, or other fees, except tuition and other fees associated with obtaining credits from a postsecondary educational institution.

(6) Transportation costs. Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by federal and state laws and regulations.

(7) Copies of student files or records. The Superintendent or the Superintendent's designee shall establish a schedule of fees representing a reasonable cost of reproduction for copies of a student's files or records for the parents or guardians of such student. A parent, guardian or student who requests copies of files or records shall be responsible for the cost of copies reproduced in accordance with such fee schedule. The imposition of a fee shall not be used to prevent parents of students from exercising their right to inspect and review the students' files or records and no fee shall be charged to search for or retrieve any student's files or records. The fee schedule shall permit one copy of the requested records be provided for or on behalf of the student without charge and shall allow duplicate copies to be provided without charge to the extent required by federal or state laws or regulations.

(8) Participation in before-and-after-school or pre-kindergarten services. Students are responsible for fees required for participation in before-and-after-school or pre-kindergarten services offered by the District, except to the extent such services are required to be provided without cost.

(9) Participation in summer school or night school. Students are responsible for fees required for participation in summer school or night school. Students are also responsible for correspondence courses.

(10) Breakfast and lunch programs. Students shall be responsible for items which students purchase from the District's breakfast and lunch programs. The cost of items to be sold to students shall be consistent with applicable federal and state laws and regulations. Students are also responsible for the cost of food, beverages, and personal or consumable items which the students purchase from the District or at school, whether from a "school store," a vending machine, a booster club or parent group sale, a book order club, or the like. Students may be required to bring money or food for field trip lunches and similar activities.

(11) Waiver Policy. The District's policy is to provide fee waivers in accordance with the Public Elementary and Secondary Student Fee Authorization Act. Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for: (1) participation in extracurricular activities and (2) use of a musical instrument in optional music courses that are not extracurricular activities. Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced price lunches for purposes of this section. Students or their parents must request a fee waiver prior to participating in or attending the activity, and prior to purchase of the materials.

(12) Distribution of Policy. The Superintendent or the Superintendent's designee shall publish the District's student fee policy in the Student Handbook or the equivalent (for example, publication may be made in an addendum or a supplement to the student handbook). The Student Handbook or the equivalent shall be provided to every student of the District or to every household in which at least one student resides, at no cost.

(13) Student Fee Fund. The School Board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund not funded by tax revenue, into which all money collected from students and subject to the Student Fee Fund shall be deposited and from which money shall be expended for the purposes for which it was collected from students. Funds subject to the Student Fee Fund consist of money collected from students for: (1) participation in extracurricular activities, (2) postsecondary education costs, and (3) summer school or night school.

CERTIFICATION

The school board held a public hearing at a meeting of the school board on a proposed student fee policy. Such public hearing followed a review of the amount of money collected from students pursuant to, and the use of waivers provided in, the student fee policy for the preceding

school year. The foregoing student fee policy was adopted after such public hearing by a majority vote of the school board at an open public meeting in compliance with the public meetings in compliance with the public meetings laws.

Superintendent or Other Authorized School Official

Legal Reference: Neb. Rev. Stat. §§79-2,125 to 79-2,135 and Laws 2003, LB 249 (The Public Elementary and Secondary Student Fee Authorization Act)
Neb. Constitution, Article VII, section 1.
Neb. Rev. Stat. §§79-241, 79-605, and 79-611(transportation)
Neb. Rev. Stat. §79-2,104 (student files or records)
Neb. Rev. Stat. §79-715 (eye-protective devices)
Neb. Rev. Stat. §79-737 (liability of students for damages to school books)
Neb. Rev. Stat. §79-1104 (before-and-after-school or pre-kindergarten services)
Neb. Rev. Stat. §§79-1106 to 79-1108.03 (accelerated or differentiated curriculum program)

Date of Adoption:

Appendix "1" to Student Fees Policy of
Minden Public Schools

Additional Specification of Required Materials and Fees¹

Program	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) ² or Specific Material Required
Physical Education classes	Appropriate clothing (non-specialized attire)	Tennis shoes and white socks, running shorts, T-shirt
Art classes, <u>shop classes</u> , <u>science classes</u> , and special projects or events	Appropriate clothing (non-specialized attire); <u>goggles – 1 pair provided per year. If lost or damaged, students are required to purchase a new pair.</u>	Old shirt for painting; other clothing which may get paint on it or otherwise be damaged; <u>protective clothing for shop classes, approved protective goggles for science classes.</u>
Music-Optional band Courses	Musical instruments	Musical instruments and accessories (reeds, valve oil, drum sticks, lyres, flip folders, slide grease, reed guards, cleaning swabs, mouthpiece brushes, pad savers, ligatures, and a "gig bag", etc.) Limited instruments available for use by any student. <u>Band students using school owned instruments will pay for any repairs and yearly summer cleaning. Summer cleaning not exceed \$100.00.</u>
Classroom supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists. <u>Students will be responsible for the replacement cost of damaged or lost supplies.</u>

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¹ This listing is a part of the Student Fees Policy and is intended to provide supplemental information. For additional specifications, refer to the Policy.

² Generally, dollar amounts are stated in terms of "maximums." The actual fee or charge may be less during the school year.

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Field Trips	Transportation and admission costs of field trips	None-costs of school sponsored, class-related field trips will be paid for by the school. Parents may be encouraged but not required to pay for field trip costs of up to \$5.00 per student for each field trip to defray costs. (With administrative approval, the requested donation may be up to \$100.00 for special field trips). Meals on field trips will be at the expense of the student. School lunches will be provided as needed for free-reduced lunch eligible students.
Summer school courses	Classes offered during the summer, or at night, if any	\$50 to \$200 per class. <u>Drivers' education class \$400</u>
Copies	Use of school copiers (except for one copy of the student file, which will be provided without charge).	Ten cents (.10) per page when charges apply.
School Meals		Prices are <u>determined by the school board and are based on one meal per day, will vary depending on the number of meals or items purchased by the student, and may be adjusted during the year.</u>
Classroom Supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists which may be handed out by the office or individual teachers.
Classroom Projects, i.e, Family & Consumer Science, Industrial Technology	Project Cost	Student pays cost that is beyond the standard project provided by the school.
Advanced math or science classes	Specialized calculators	Some calculators will be available at school. If lost or damaged a replacement fee will be assessed at a rate paid by the school. Students are encouraged but not required to purchase such equipment for their personal use.

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Technology and digital devices	Damage fee or replacement cost	If lost or damaged, a replacement fee will be assessed at a rate paid by the school.
Post-secondary education classes	Tuition and fees for college courses taken for credit.	None--Any postsecondary education costs are to be paid directly by students to the college.
End of year lost or damaged books	Damage fee or replacement cost	Fees and fines up to \$5.00 for damaged books. Lost books or ruined books are charged replacement cost, generally at a maximum of \$60.00
Yearbooks - Optional	School Book	Yearbooks are published and made available for purchase every year. Cost is generally about \$35
College entrance tests and preparation	Prep programs & tests	Costs of college entrance tests or prep courses, such as ACT preparation tutoring, PSAT test, and ACT test, are optional and to be paid directly to the private companies involved.
Locker usage	Use of school padlock	\$5.00 fee if damaged or not returned at the end of the year.
Extracurricular and other programs	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required
Athletic Programs		
1. Admission	Spectator fees for admission to events	\$5.00 per event maximum. Students may purchase an Activity Ticket for up to \$50.00 per year. For District and Conference events hosted by the School, cost to be set by NSAA but not to exceed \$20.00 per event.
2. Athletic Physicals	NSAA required athletic physicals	Cost varies; payable directly to student's physician or clinic.

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3. Equipment and Attire	Students are responsible for required equipment and attire appropriate to the sport or activity which are not provided by the school, and are responsible for any optional clothing, equipment, or other items associated with the sport or activity. Uniform items are checked out to students. If lost or damaged students will be assessed fees in the amount of replacement cost.	Required items include athletic undergarments (supporter, bra, socks and undershirts), practice attire, including shorts, shirts, socks and shoes suitable for the activity, and dress attire suitable for team travel. Optional items for which students are responsible include: personal athletic bags, hair ties, sweat bands, non-required gloves, swim goggles, towels, forearm pads and personal medical devices (braces, orthopedic inserts, etc.). Additional required items for particular sports or activities include:	
		Basketball	No additional
		Football	Mouthpiece
		Golf	Golf bag & clubs
		Speech	Dress attire; copies of research
		Track	No additional
		Volleyball	No additional
		Wrestling	No additional
		Cheerleading, Dance Team, and Flag Teams	Shoes, approved uniforms (top & skirt; jacket), poms and other accessories
4. Travel meals	Meals	Students are responsible for their own meals while traveling.	
5. Locker use	Padlock for locker	\$5.00 fee if damaged or not returned at the end of the year.	
6. Camps and clinics	Registration and other costs of camps or clinics	Students are responsible for the cost of all clinics, camps and conditioning programs. Any personal items purchased at camps or clinics, such as t-shirts, shall be at the student's expense.	
7. Athletic Clubs	Letterman's club and other clubs supporting the athletic program	Currently no dues required. Annual dues not to exceed \$50.00 per club.	
8. Marching Band and Musical	Equipment and attire.	Students will be responsible for the same costs as are set out for the athletic program. Students will	

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Groups		be responsible for supplying their own musical instruments and accessories and for their own uniforms. Uniforms for the marching band will be supplied by the school; students may be required to pay a refundable band uniform rental fee of up to \$50.00. For High School Band Students an \$40.00 uniform cleaning fee may be requested. For Middle School Band Students are to clean their own uniforms. For High School Vocal students a \$20.00 choir robe cleaning fee may be requested.
Clubs/Organizations		
Future Farmers (F-F-A)	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Future Career/Community Leaders (FCCLA)	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
National Honor Society	State & national dues, meals and activities	Currently no dues required. Annual dues not to exceed \$50.00 per club.
Show Choir	Attire	Students are responsible for purchasing outfits and accessories. Not to exceed \$300.00.
All Girls Swing Choir	Attire	Students are responsible for purchasing outfits and accessories.
Student Council	State & national dues, meals and activities	Currently no dues required. Annual dues not to exceed \$50.00 per club.
Dance Team	Uniforms	Uniforms range up to \$300.00. Camp attendance is optional.
Cheerleading	Uniforms	Uniforms range up to \$700.00. Camp attendance is optional.

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Social & Recognition Activities		
1. School plays, musicals and social activities	Admission to events	\$15.00 per play or activity
2. School dances	Admission to prom, homecoming, etc.	Up to \$40.00 per event
3. Class dues		Each of the six secondary classes may assess its members an amount not to exceed \$100.00 annually for rental and decoration of dance facilities, punch and snacks at social activities, memorials and recognition plaques, flowers, and cards, and similar class activities. The payment of such an assessment shall be strictly voluntary, but students who do not pay may be denied admission to extracurricular activities supported by the class dues.
4. Picture Packets	Optional - Pictures are still taken for use in school yearbook.	Students purchase packets as desired and pay directly to photo company.
5. Senior recognition assessment	Optional graduation activities	Participation in class activities attendant to graduation (such as being part of the composite picture, special yearbook pages, etc.) is not required in order for students to receive their high school diploma. Students who choose to participate will be required to pay the cost of the items involved in the graduation ceremony and attendant class activities. These may include the rental of graduation robes, caps, tassels, class flowers, one mother's flower, class gift, yearbook picture page, and class composite picture. A single Senior Class Recognition Assessment, not to exceed \$50, will be assessed to those Seniors who elect to participate in such activities.
6. Trips	Transportation, lodging, meals, admission to events, etc.	Students are responsible for costs of school sponsored trips where the trip is an extracurricular activity. The maximum costs of such trips will be \$2,000 per student. If the trip is not school sponsored, the cost of the trip is not subject to this policy and no fee waivers will apply. A trip is not school sponsored if: it is not supervised or

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		administered by the school, attendance on the trip does not count towards graduation credit or grade advancement, and participation on the trip is voluntary for students.
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InstructionParental/Community Involvement in Schools

Kearney County School District 0503, a/k/a Minden Public Schools, after having conducted a public hearing concerning parental involvement and participation, declares that it shall be the policy of the District:

1. In the event any parent has a complaint or objection to textbooks, tests, curriculum materials, and any other instructional materials, the parent may request a personal conference with the parent and appropriate school personnel to discuss such concerns as the superintendent or designee may deem appropriate. The Superintendent or designee shall prepare a complaint form which may be used by a parent to express objections to any such instructional material. Such complaint forms shall seek information including, but not limited to, the specific instructional material complained of, the reason for the complaint, and a proposed resolution of the complaint by the parent.
2. Upon reasonable advance request a parent will be permitted to attend and monitor courses, assemblies, counseling sessions, and other instructional activities unless the school determines that such attendance would substantially interfere with a legitimate school interest, which includes the interests of the parent's child, other students, and the educational staff.
3. Parents are encouraged to communicate to school staff when the parent believes it to be appropriate for their child to be excused from testing, classroom instruction, and other school experiences that the parent finds objectionable. The Superintendent or designee shall make a provision on the complaint form hereinabove referenced for receiving information from a parent concerning what specific testing, classroom instruction, or other school experience the parent finds objectionable, the basis for the parent's objection and a proposed solution for dealing with the objection that would be satisfactory to the parent and consistent with the mission of the District and legitimate school interests.
4. Upon request of a parent, the District will provide access to the education records of their child consistent with applicable law. Access will be provided during regular business hours of the school.
5. The District will notify parents when their child may be subjected to a standard norm referenced or criterion referenced test. When reasonable to do so or required by law the parents will be notified of where a sample of such test might be observed and the date upon which such test will be administered. As to all testing by the District, experimental evaluation methodologies, experimental testing instruments and any testing instrument which would tend to inquire into the values, beliefs, or privacy rights of any student, or parent or guardian of such student shall be prohibited unless a parent requests in writing that such tests be administered to their child.

6. Prior to any school sponsored survey being administered to the students of the District, it shall be the responsibility of the Superintendent or designee to notify the parent or parents of each student involved in the survey of the nature of the survey, the date and time when such survey shall be administered, and the purpose for which and the uses of which survey exist from the school's perspective.
7. As a general matter substantive decision-making processes will be left to the judgment to the professional staff, administration and the Board of Education, subject to an effort to receive information from parents as to any concerns, objections, or other information such parents would wish to provide to the school district concerning a parent's access, involvement, and participation in activities of the school.

Legal Reference: Neb. Rev. Stat. §§ 79-530 to 79-533
Family Educational Rights and Privacy Act, 20 U.S.C. 1232g
Protection of Pupil Rights Amendment, 20 U.S.C. 1232h

Date of Adoption:

RESOLUTION

WHEREAS, the School Board is required by law to adopt by resolution policies and specific standards for acceptance or rejection of option enrollment applications; and,

WHEREAS, the School Board has received and reviewed evidence and information submitted by the administration and other sources and made determinations thereon with respect to standards for acceptance or rejection and with respect to the capacity of this school district to accept option enrollment students based upon available staff, available facilities, projected enrollment, and availability of special education programs; and,

WHEREAS, the School Board has determined that the educational interests of this school district would be best served by adoption of the resolutions, and the policies and specific standards herein contained.

NOW, THEREFORE, BE IT RESOLVED that the Option Enrollment Policy presented to the School Board as Policy 5006, and Appendix "I" to such Policy 5006, should be and the same are hereby adopted, and any previous policy or interpretation or application of the option enrollment program which is or has been inconsistent with the Policy 5006, and Appendix "1" to such Policy 5006, are repealed effective on the date of the passage of this resolution,

BE IT FURTHER RESOLVED that all paragraphs, subparagraphs, and portions of words of this Resolution, of Policy 5006, and Appendix "I" to such Policy 5006 are severable and that in the event any of the same are determined to be invalid for any reason, such determination shall not affect the validity of any of the remainder of the same.

BE IT FURTHER RESOLVED that policies and specific standards for acceptance or rejection of option enrollment applications should be and are hereby adopted, for applications filed after adoption of this resolution, and are hereinafter set forth:

The above Resolution, having been read in its entirety, member _____ moved for its passage and adoption, member _____ seconded the same. After discussion and on roll call vote, the following members voted in favor of passage and adoption of the above Resolution: _____.
The following members voted against the same: _____.
The following members were absent or not voting: _____.
The Resolution having been consented to and approved by more than a majority of the members of the School Board, was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska open meetings law.

DATED this ____ day of _____, 2016.

MINDEN PUBLIC SCHOOLS

By: _____
President

Attest: _____
Secretary

Appendix “I” to Option Enrollment Policy

The following is Appendix “I” to Policy 5006 for the 2016-2017 School Year. The Board of Education hereby sets forth the maximum number of option students for the 2016-2017 school year in any program, class, grade level or school building or in any special education programs operated by this school district, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this school district will contract based on existing contractual arrangements, and availability of appropriate special education programs. Any program, class, grade level, or school building that has “0” as the No. of Option Students is hereby declared unavailable to option students due to lack of capacity.

PROGRAM	PROGRAM CAPACITY	PROJECTED ENROLLMENT	NO. OF OPTION STUDENTS
Kindergarten			
First			
Second			
Third			
Fourth			
Fifth			
Building Capacity, Elementary			
Level I & II Elementary Special Education			0
Level III Elementary Special Education			0
Sixth			
Seventh			
Eighth			
Building Capacity, Middle School Attendance Center			
Level I & II Middle School Special Education Program			0
Level III Middle School Special Education			0
Ninth			
Tenth			
Eleventh			
Twelfth			
Building Capacity, Sr. High School Attendance Center			
Level I Sr. High School Special Education Program			0
Level II and III Sr. High School Special Education			0
Success Center			0

Agenda item

Discuss, consider and take action regarding ratification of change orders and construction change directives for the new Minden High School building project approved pursuant to the Minden Public Schools – Board of Education Protocol Re: 2014 Bond Issue Projects – Construction Change Orders and Construction Change Directives.

MOTION REGARDING REATIFICATION OF CHANGE ORDERS AND CONSTRUCTION CHANGE DIRECTIVES FOR THE NEW MINDEN HIGH SCHOOL BUILDING PROJECT

**Minden Public School District
Meeting of Board of Education, May 9, 2016**

MOTION by _____, that the Board of Education of this School District should, and does hereby, ratify the change orders and construction change directives for the new Minden High School building project approved pursuant to the Minden Public Schools – Board of Education Protocol Re: 2014 Bond Issue Projects – Construction Change Orders ad Construction Change Directives (Protocol) listed on PCO #28, PCO #30, PCO #31, and PCO #32 attached hereto, having a total cost of \$64,642.44, and further, upon such ratification, hereby renews and confirms the authority of the Superintendent of Schools under the Protocol to approve change orders and construction change directives up to the dollar amounts set forth in the Protocol.

The foregoing Motion having been read in its entirety, Member _____ seconded the same. After discussion and on roll call vote, the following members voted in favor of passage and adoption of the above Motion and Resolution: _____

_____.
The following members voted against the same: _____.

The following members were absent or not voting: _____.

The above Motion and Resolution, having been consented to by more than a majority of the members of the School Board of this School District, was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska Open Meetings Law.

DATED this 9th day of May, 2016.

KEARNEY COUNTY SCHOOL DISTRICT 50-0503, A/K/A MINDEN PUBLIC SCHOOL DISTRICT

BY: _____
President



PCCO #008

Boyd Jones Construction
 4360 Nicholas St.
 Omaha, Nebraska 68131
 Phone: (402) 553-1804
 Fax: (402) 561-7705

Project: 13-047 - Minden Public Schools
 622 W. 3rd St.
 Minden, Nebraska 68959

Prime Contract Change Order #008: PCO#28, 30, 31, & 32

TO:	Minden Public Schools 520 West 3rd St. Minden, Nebraska 68959	FROM:	Boyd Jones Construction Company 4360 Nicholas, P.O. Box 31336 Omaha Nebraska 68131
DATE CREATED:	4/29/2016	CREATED BY:	Tim Meyer (Boyd Jones Construction Company)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	0 days	EXECUTED:	No
CONTRACT FOR:	1:Kearney County School District Prime Contract	TOTAL AMOUNT:	\$64,642.44

DESCRIPTION:

ATTACHMENTS:

CHANGE ORDER REQUESTS IN THIS CHANGE ORDER:

COR #	Title	Schedule Impact	Amount
008	PCO#28, 30, 31, & 32	0 days	\$64,642.44
TOTAL:			\$64,642.44

CHANGE ORDER LINE ITEMS:

PCO #032:Additional LVT

#	Cost Code	Description	Type	Amount
1	9-650 - Resilient Flooring	LVT	Sub Contracts	\$3,606.00
2	1-018 - Contractor Contingency	Deduct from Contractor Contingency	Other	(\$3,757.05)
Subtotal:				(\$151.05)
Fee: 3.28% on Fringes, Sub Contracts, Equipment, Material, and Labor				118.28
Bond: 0.88% on Fringes, Sub Contracts, Equipment, Material, and Labor				32.77
Grand Total:				\$0.00

PCO #031:Irrigation

#	Cost Code	Description	Type	Amount
1	2-900 - Landscaping	Irrigation	Sub Contracts	\$50,300.00
2	15-010 - Mechanical	Water to Storage C212 for Courtyard Irrigation	Sub Contracts	\$2,111.00
Subtotal:				\$52,411.00
Fee: 3.28% on Fringes, Sub Contracts, Equipment, Material, Other, and Labor				1,719.08
Bond: 0.88% on Fringes, Sub Contracts, Equipment, Material, Other, and Labor				476.34
Grand Total:				\$54,606.42

PCO #030: Raceways from Building to Future Security Cameras on Light Poles

#	Cost Code	Description	Type	Amount
1	16-010 - Electrical	Security Raceways	Sub Contracts	\$5,028.04
Subtotal:				\$5,028.04
Fee: 3.28% on Fringes, Sub Contracts, Equipment, Material, Other, and Labor				164.92
Bond: 0.88% on Fringes, Sub Contracts, Equipment, Material, Other, and Labor				45.70
Grand Total:				\$5,238.66

PCO #028: Casework at SUPT & BUS MNGR Offices

#	Cost Code	Description	Type	Amount
1	6-101 - Interior Wall Blocking - 2x	Provide wall blocking for casework	Sub Contracts	\$520.00
2	12-300 - Manufactured Casework	Furnish Casework	Material	\$3,430.00
3	12-300 - Manufactured Casework	Install Casework	Sub Contracts	\$654.50
Subtotal:				\$4,604.50
Fee: 3.28% on Fringes, Sub Contracts, Equipment, Material, Other, and Labor				151.02
Bond: 0.88% on Fringes, Sub Contracts, Equipment, Material, Other, and Labor				41.84
Grand Total:				\$4,797.36

The original (Contract Sum)	\$22,421,484.00
Net change by previously authorized Change Orders	\$146,699.68
The contract sum prior to this Change Order was	\$22,568,183.68
The contract sum will be increased by this Change Order in the amount of	\$64,642.44
The new contract sum including this Change Order will be	\$22,632,826.12
The contract time will not be changed by this Change Order	

Jason Schmitz (DLR Group - Omaha)
 6457 Frances Street, Suite 200
 Omaha Nebraska 68106-2280

Minden Public Schools
 520 West 3rd St.
 Minden Nebraska 68959

Boyd Jones Construction Company
 4360 Nicholas, P.O. Box 31336
 Omaha Nebraska 68131

 SIGNATURE

 DATE

 SIGNATURE

 DATE

 SIGNATURE

 DATE



Boyd Jones Construction
 4360 Nicholas St.
 Omaha, Nebraska 68131
 (402) 553-1804

Printed on Mon Jan 25, 2016 at 08:32 am CST

Job #: 13-047 Minden Public Schools
 622 W. 3rd St.
 Minden Nebraska. 68959

Prime Contract

Prime Contract Change Orders

#	Revision	Title	Status	Date Initiated	Due Date	Review Date	Designated Reviewer	CORs	PCOs	Amount
005	0	LVT in lieu of VCT per Alternate #1B	Approved	01/12/16		01/21/16	Unassigned	COR #005 LVT in lieu of VCT per Alternate #1B	PCO #017 LVT in lieu of VCT per Alternate #1B	\$52,647.00
004	0	Abrasive Nosings Per Alt #1F	Approved	01/12/16		01/21/16	Unassigned	COR #004 Abrasive Nosings Per Alt #1F	PCO #005 Abrasive Metal Nosings	\$7,428.66
003	0	Dowel Bar Sets, hollow core thickness change, & Primary Service Change	Approved	01/05/16		01/08/16	Unassigned	COR #003 COR#3	PCO #012 Increase Primary Electric Service Distance PCO #008 ASI#3: Modify Hollow Core Thickness (Add 12") PCO #007 Dowel Bar Sets (CMR CONT)	\$0.00
002	0	Utility Changes per RFIs#8, #13, & #20; north & west side storm & sanitary changes	Approved	01/05/16		01/05/16	Meyer, Tim (Boyd Jones Construction Company)	COR #002 Utility Changes per RFIs#8, #13, & #20	PCO #006 Utility Changes per RFIs#8, #13, & #20	\$22,775.36
001	0	New water service to south end of middle school, well shaft, CIP locker room benches	Approved	12/09/15		01/05/16	Unassigned	COR #001 RCO#1	PCO #003 Alternate #4: Cast-in-Place Locker Room Benches PCO #002 RFI#12: Existing Well Shaft PCO #001 RFI#7: Redirect South Middle School Water Service	\$23,543.20

Total:\$106,394.22

Mid-States Automation & Control, Inc.

**239 West 1st Street
Minden, NE 68959
(308) 380-1605**

Planned Service Agreement

Mr. Dave Schoone
Minden Public Schools
Minden, NE 68959

February 22nd, 2016

Scope of Agreement:

Mid-States Automation & Control, Inc. and Minden Public Schools hereby agree that the services listed below will be provided by Mid-States Automation & Control, Inc. at Minden Public Schools in Minden, Nebraska. The Terms & Conditions included in this agreement cover the rights and obligations of both Mid-States Automation & Control, Inc. and Minden Public Schools

Coverage and Statement of Work:

Schedule of Services at East Elementary:

Air Handling Units-4 (Spring, fall, & mid-winter)

- Inspect electrical connections and tighten as needed
- Test & calibrate (as required) all control devices connected to the DDC control system, including valve & damper actuators, temperature sensors, low temp safeties (freezestats), humidity sensors and limits, relays, current sensors, and input & output transducers
- Test and verify correct operation of all system functions, including interlocking, resets, and scheduling, adjust as necessary.

Hot Water System-2 (Fall & mid-winter)

- Test enable / disable by DDC control system.
- Check trends for proper hot water supply reset control.
- Test and calibrate water supply and return sensors as necessary.
- Check associated hot water pumps enable disable by DDC control system.
- Test operation of domestic hot water control valve and circulating pump.

Variable Frequency Drives-4 (Serving AHU-2 & AHU-3) (spring & fall)

- Cleaning with compressed air.
- Check electrical connections.
- Record voltage and amperage at full speed.

Variable Air Volume boxes: (Spring, fall & mid-winter)

- From HVAC Supervisory Controller:
 - Check if airflow and airflow setpoint tracking correctly.
 - Check if discharge air indicates hot water reheat valve operation correctly.
- Once annually (1/3 of VAV sensors checked per visit)
 - Test and calibrate as necessary space temperature sensors.

HVAC Control System :

- Check with staff for known problems, desired changes in system operations.
- Examine alarm logs and problems listed in logs, notify maintenance department if issues found.
- Verify proper operation of all DDC controllers, archive databases as necessary for local storage
- Verify proper operation of supervisory control system, archive database for local storage
- Examine energy saving feature application, offer improvement through application & adaptation of new and existing features and strategies when possible
- Monitor system periodically via the remote web access, investigate any questionable operations or data reporting.

This agreement will automatically renew for a twelve-month period on a yearly basis after the original term unless the customer or Mid-States Automation & Control, Inc. gives written notice that either does not want to renew. The notice must be given 30 days in advance of the ending of the original agreement or of any renewal year. Renewal price adjustments will be negotiated to the satisfaction of both parties before the renewal date.

The total price for this agreement for the twelve-month term beginning April 1, 2016 and ending March 31, 2017 is

TWO THOUSAND FOUR HUNDRED THIRTY and no/100 DOLLARS (\$2,430.00).

This amount is to be paid in three equal installments of \$810.00 each. The first payment will be billed at the beginning date of the contract year, and the remaining two payments will be billed immediately following the subsequent maintenance visit during the contract year.

(IMPORTANT): This proposal incorporates by reference the terms and conditions which are attached to this document.

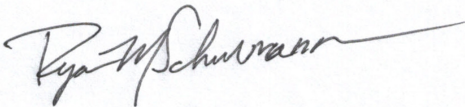
Minden Public Schools

Mid-States Automation & Control, Inc.

Signature **Date**

Printed Name

Title


2/22/2016

Signature **Date**

Ryan M Schurmann

Printed Name

Operations Manager

Title

TERMS AND CONDITIONS

TERMS

A. DEFINITIONS

(1)**COVERED EQUIPMENT** means the equipment for which services are to be provided under this agreement. Covered equipment are defined by the equipment lists or tasking schedule(s) attached to this document.

- (2) **EQUIPMENT FAILURE** means the sudden and/or accidental failure of moving parts or electric or electronic components that are part of the covered equipment.
- (3) **SERVICE SITE VISITS** include labor required to perform inspections and preventive maintenance on covered equipment.
- (4) **SERVICE MATERIALS** include materials required to perform scheduled maintenance on covered equipment.
- (5) **REPAIR LABOR** includes labor necessary to restore covered equipment to working condition following an equipment failure and excludes total equipment replacement due to obsolescence or unavailability of parts.
- (6) **REPAIR MATERIALS** includes materials necessary to restore covered equipment to working condition following an equipment failure and excludes total equipment replacement due to obsolescence or unavailability of parts. At Mid-States Automation & Control, Inc.'s option, repair materials may be new, used, or reconditioned.

B. SERVICE COVERAGE OPTIONS

- (1) **PREVENTATIVE MAINTENANCE COVERAGE** includes scheduled service visits, plus scheduled service materials if elsewhere noted in this agreement, for covered equipment.
- (2) **REPAIR AND MAINTENANCE COVERAGE** includes preventative maintenance coverage as well as repair labor and repair material unless one of these items is specifically omitted in the verbage of this agreement.

C. WARRANTY

Mid-States Automation & Control, Inc. warrants that its services will be provided in a good and workmanlike manner and that parts repaired or replaced by Mid-States Automation & Control, Inc. will be free from defects in workmanship, design, and material until the end of this Agreement or for one year, whichever is earlier. Mid-States Automation & Control, Inc.'s sole obligation shall be to repair or to replace defective parts or to properly redo defective services. Mid-States Automation & Control, Inc. **DISCLAIMS ALL OTHER WARRANTIES ON THE EQUIPMENT FURNISHED UNDER THIS AGREEMENT, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

D. CUSTOMER OBLIGATIONS AND COMMITMENTS TO Mid-States Automation & Control, Inc.

- 1) The Customer warrants that, to the best of the customer's knowledge, that all covered equipment is in good working condition and that the customer has given Mid-States Automation & Control, Inc. all information of which customer is aware concerning the condition of the covered equipment.
- 2) The customer agrees that, during the term of this agreement, the customer will:
 - (a) operate the covered equipment according to the manufacturer's recommendations;
 - (b) keep accurate records and information on the covered equipment as recommended by the manufacturer;
 - (c) provide an adequate environment for covered equipment as recommended by the manufacturer or as recommended by Mid-States Automation & Control, Inc., including adequate space, electrical power, air conditioning, and humidity control;
 - (d) notify Mid-States Automation & Control, Inc. immediately of any equipment malfunction, breakdown, or other condition affecting the operation of the covered equipment;
 - (e) allow Mid-States Automation & Control, Inc. to change or temporarily suspend equipment operations so that Mid-States Automation & Control, Inc. can perform the services required under this Agreement;
 - (f) provide proper condenser and/or boiler water treatment (as applicable) for the proper operation of covered equipment, if such services are not included in the scope of this agreement.
- 3) The Customer agrees that failure to meet these obligations will relieve Mid-States Automation & Control, Inc. of any responsibility for any equipment breakdown, or any necessary repair or replacement of any equipment.

E. CHANGES TO CUSTOMER EQUIPMENT

The Customer retains the right to make changes or alterations to its equipment. If, in Mid-States Automation & Control, Inc.'s opinion, such changes or alterations substantially affect Mid-States Automation & Control, Inc.'s services or obligations, Mid-States Automation & Control, Inc. shall have the right to make appropriate changes to the scope or to the price of this agreement or to both.

F. EXCLUSIONS

Mid-States Automation & Control, Inc.'s services under this Agreement do not include:

- 1) calls resulting from lack of operator-level preventive maintenance, site-related problems, or operator error;
- 2) service calls due to failures resulting from acts of God, abuse or misuse of equipment, or alterations, modifications, or repairs to equipment not performed or provided by Mid-States Automation & Control, Inc.
- 3) the furnishing of labor, materials or supplies for painting or refinishing equipment;
- 4) electrical work to the circuits supplying power to the equipment;
- 5) service calls resulting from additions made to covered equipment or other equipment not covered by this Agreement;
- 6) the repair or replacement of components not normally replaced or maintained on a scheduled basis;
- 7) removal of oil from pneumatic piping;
- 8) service calls resulting from the effects of erosion, corrosion, acid cleaning, or damage from unexpected or especially severe freezing weather that is beyond what is prevented by Mid-States Automation & Control, Inc.'s normal maintenance;

- 8) work caused by any operation of, adjustments to, or repair to, covered equipment by individuals or service providers other than Mid-States Automation & Control, Inc.
- 9) work caused by the negligence of others, including but not limited to equipment operators and water treatment companies;
- 10) service calls due to electrical failures or power fluctuations, if due to conditions beyond Mid-States Automation & Control, Inc.'s control;
- 11) disposal of hazardous wastes. Hazardous wastes remain the property and the responsibility of the customer, even when removed from equipment or replaced by Mid-States Automation & Control, Inc. as provided by the terms of this agreement. The customer shall be responsible for the proper storage and disposal of hazardous wastes. This includes, but is not limited to, used oil, contaminated or uncontaminated refrigerant, and PCBs.

H. INDEMNITY

Mid-States Automation & Control, Inc. and the customer agree that Mid-States Automation & Control, Inc. shall be responsible only for such injury, loss, or damage caused by the intentional misconduct or the negligent act or omission of Mid-States Automation & Control, Inc. Mid-States Automation & Control, Inc. and the customer agree to indemnify and to hold each other, including their officers, agents, directors, and employees, harmless from all claims, demands, or suits of any kind, including all legal costs and attorney's fees, resulting from the intentional misconduct of their employees or any negligent act or omission by their employees or agents.

I. LIMITATION OF LIABILITY

- 1) Neither Mid-States Automation & Control, Inc. nor the customer will be responsible to the other for any special, indirect, or consequential damages. Neither party will be responsible to the other for damage, loss, injury, or delay caused by conditions that are beyond the reasonable control, and without the intentional misconduct or negligence, of that party. Such conditions include, but are not limited to: (a) acts of God; (b) acts of Government agencies; (c) strikes; (d) labor disputes; (e) fire; (f) explosions or other casualties; (g) thefts; (h) vandalism; (i) riots or war; or (j) unavailability of parts, materials, or supplies.
- 2) Mid-States Automation & Control, Inc. is not responsible for any injury, loss, or damage caused by equipment that is not covered equipment.

J. ASBESTOS AND HAZARDOUS MATERIALS

Mid-States Automation & Control, Inc.'s work and services under this Agreement exclude anything connected or associated with asbestos or hazardous materials. Mid-States Automation & Control, Inc. shall not be required to perform any identification, abatement, cleanup, control, or removal of asbestos or hazardous materials. The customer represents that, to the best of the customer's knowledge, there is no asbestos or hazardous material in the customer's building that will in any way affect Mid-States Automation & Control, Inc.'s work. Should Mid-States Automation & Control, Inc. become aware of or suspect the presence of asbestos or hazardous materials, Mid-States Automation & Control, Inc. shall have the right to stop work in the affected area immediately and notify the customer. The customer will be responsible for doing whatever is necessary to correct the condition in accordance with all applicable statutes and regulations. The customer agrees to assume responsibility for any claims arising out of or relating to the presence of asbestos or hazardous materials in the customer's building.

K. MISCELLANEOUS PROVISIONS

- 1) Any notice that is required to be given under this agreement must be in writing and sent to the party at the address noted on the first page of this agreement.
- 2) This agreement may be cancelled and rendered null and void by either party if notice and explanation of cause is provided in writing to the other party thirty days in advance of cancellation effective date.
- 3) This agreement is the entire agreement between Mid-States Automation & Control, Inc. and the customer and supersedes any prior oral understandings, written agreements, proposals, or other communications between Mid-States Automation & Control, Inc. and the customer.
- 4) Any change or modification to this agreement will not be effective unless made in writing. This written instrument must specifically indicate that it is an amendment, change, or modification to this agreement.
- 5) Should any changes to relevant regulations, laws, or codes substantially affect Mid-States Automation & Control, Inc.'s services or obligations, the Customer agrees to negotiate with Mid-States Automation & Control, Inc. for appropriate changes to the scope or price of this Agreement or both.

Mid-States Automation & Control, Inc.

**239 West 1st Street
Minden, NE 68959
(308) 380-1605**

Planned Service Agreement

Mr. Dave Schoone
Minden Public Schools
Minden, NE 68959

April 29th, 2016

Scope of Agreement:

Mid-States Automation & Control, Inc. and Minden Public Schools hereby agree that the services listed below will be provided by Mid-States Automation & Control, Inc. at Minden Public Schools in Minden, Nebraska. The Terms & Conditions included in this agreement cover the rights and obligations of both Mid-States Automation & Control, Inc. and Minden Public Schools

Coverage and Statement of Work:

Schedule of Services at CL Jones Middle School:

Qty (14) Air Handling Units and Roof Top Units (Once annually)

- The following items to be tested and verified once annually either completed in spring/summer or fall/winter visit. (*Economizers will get tested twice annually, but once each on mechanical cooling and heating valves.*)
- Test & calibrate (as required and if controller is able) all control devices connected to the DDC control system, including valve & damper actuators, temperature sensors, low temp safeties (freezestats), humidity sensors and limits, relays, current sensors, and input & output transducers.
- Test and verify correct operation of sequences involving economizer control, cooling stage control, fan command, and heating valve control.
- Physical verification of economizer damper operation, adjust for tight closure as necessary.
- Physical verification of hot water valve operation, check for tight closure, report any visible leaks.

Qty (2) Hot Water Systems (Southwest mech room & north mech room adjacent to kitchen)

- The following items to be tested and verified once completed in fall/winter visit.
- Test enable / disable by DDC control system.
 - Includes start/stop of boilers.
 - Includes start/stop of hot water pumps.
- Check trends for proper hot water supply reset control.
- Test and calibrate water supply and return sensors as necessary.
- Test operation of hot water loop pressure control (north mechanical room)
- Test operation of domestic hot water control valve and circulating pump.
- Check operation and adjustment of associated combustion intake dampers as applicable.

Qty (9) Variable Frequency Drives- Serving Roof Top Units (Once Annually)

- Cleaning with compressed air.
- Check electrical connections.
- Record voltage and amperage at full speed.

Qty (60) Variable Air Volume boxes: (Once annually)

- The following items to be tested and verified once annually either completed in spring/summer or fall/winter visit.
- From HVAC Supervisory Controller:
 - Check if airflow and airflow setpoint tracking correctly.
 - Check if discharge air indicates hot water reheat valve operation correctly.
 - Check accuracy of space sensors (non-calibrateable). Report if inaccuracy is adversely affecting space operation.

HVAC Control System :

- Examine alarm logs and problems listed in logs, notify maintenance department if issues found.
- Verify proper communication of all digital controllers to supervisory controller, report any findings.

This agreement will automatically renew for a twelve-month period on a yearly basis after the original term unless the customer or Mid-States Automation & Control, Inc. gives written notice that either does not want to renew. The notice must be given 30 days in advance of the ending of the original agreement or of any renewal year. Renewal price adjustments will be negotiated to the satisfaction of both parties before the renewal date.

The total price for this agreement for the twelve-month term beginning June 1, 2016 and ending May 31, 2017 is

SIX THOUSAND SEVEN HUNDRED TWENTY and no/100 DOLLARS (\$6,720.00).

This amount is to be paid in four equal installments of \$1,680.00each. The first payment will be billed at the beginning date of the contract year, and the remaining three payments will be billed quarterly during the contract year.

(IMPORTANT): This proposal incorporates by reference the terms and conditions which are attached to this document.

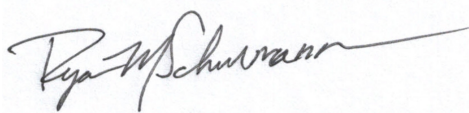
Minden Public Schools

Mid-States Automation & Control, Inc.

Signature Date

Printed Name

Title



Signature Date 4/29/2016

Ryan M Schurmann
Printed Name

Operations Manager
Title

TERMS AND CONDITIONS

TERMS

A. DEFINITIONS

- (1) **COVERED EQUIPMENT** means the equipment for which services are to be provided under this agreement. Covered equipment are defined by the equipment lists or tasking schedule(s) attached to this document.
- (2) **EQUIPMENT FAILURE** means the sudden and/or accidental failure of moving parts or electric or electronic components that are part of the covered equipment.
- (3) **SERVICE SITE VISITS** include labor required to perform inspections and preventive maintenance on covered equipment.
- (4) **SERVICE MATERIALS** include materials required to perform scheduled maintenance on covered equipment.
- (5) **REPAIR LABOR** includes labor necessary to restore covered equipment to working condition following an equipment failure and excludes total equipment replacement due to obsolescence or unavailability of parts.
- (6) **REPAIR MATERIALS** includes materials necessary to restore covered equipment to working condition following an equipment failure and excludes total equipment replacement due to obsolescence or unavailability of parts. At Mid-States Automation & Control, Inc.'s option, repair materials may be new, used, or reconditioned.

B. SERVICE COVERAGE OPTIONS

- (1) **PREVENTATIVE MAINTENANCE COVERAGE** includes scheduled service visits, plus scheduled service materials if elsewhere noted in this agreement, for covered equipment.
- (2) **REPAIR AND MAINTENANCE COVERAGE** includes preventative maintenance coverage as well as repair labor and repair material unless one of these items is specifically omitted in the verbage of this agreement.

C. WARRANTY

Mid-States Automation & Control, Inc. warrants that its services will be provided in a good and workmanlike manner and that parts repaired or replaced by Mid-States Automation & Control, Inc. will be free from defects in workmanship, design, and material until the end of this Agreement or for one year, whichever is earlier. Mid-States Automation & Control, Inc.'s sole obligation shall be to repair or to replace defective parts or to properly redo defective services. Mid-States Automation & Control, Inc. **DISCLAIMS ALL OTHER WARRANTIES ON THE EQUIPMENT FURNISHED UNDER THIS AGREEMENT, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

D. CUSTOMER OBLIGATIONS AND COMMITMENTS TO Mid-States Automation & Control, Inc.

- 1) The Customer warrants that, to the best of the customer's knowledge, that all covered equipment is in good working condition and that the customer has given Mid-States Automation & Control, Inc. all information of which customer is aware concerning the condition of the covered equipment.
- 2) The customer agrees that, during the term of this agreement, the customer will:
 - (a) operate the covered equipment according to the manufacturer's recommendations;
 - (b) keep accurate records and information on the covered equipment as recommended by the manufacturer;
 - (c) provide an adequate environment for covered equipment as recommended by the manufacturer or as recommended by Mid-States Automation & Control, Inc., including adequate space, electrical power, air conditioning, and humidity control;
 - (d) notify Mid-States Automation & Control, Inc. immediately of any equipment malfunction, breakdown, or other condition affecting the operation of the covered equipment;
 - (e) allow Mid-States Automation & Control, Inc. to change or temporarily suspend equipment operations so that Mid-States Automation & Control, Inc. can perform the services required under this Agreement;
 - (f) provide proper condenser and/or boiler water treatment (as applicable) for the proper operation of covered equipment, if such services are not included in the scope of this agreement.
- 3) The Customer agrees that failure to meet these obligations will relieve Mid-States Automation & Control, Inc. of any responsibility for any equipment breakdown, or any necessary repair or replacement of any equipment.

E. CHANGES TO CUSTOMER EQUIPMENT

The Customer retains the right to make changes or alterations to its equipment. If, in Mid-States Automation & Control, Inc.'s opinion, such changes or alterations substantially affect Mid-States Automation & Control, Inc.'s services or obligations, Mid-States Automation & Control, Inc. shall have the right to make appropriate changes to the scope or to the price of this agreement or to both.

F. EXCLUSIONS

Mid-States Automation & Control, Inc.'s services under this Agreement do not include:

- 1) calls resulting from lack of operator-level preventive maintenance, site-related problems, or operator error;
- 2) service calls due to failures resulting from acts of God, abuse or misuse of equipment, or alterations, modifications, or repairs to equipment not performed or provided by Mid-States Automation & Control, Inc.
- 3) the furnishing of labor, materials or supplies for painting or refinishing equipment;
- 4) electrical work to the circuits supplying power to the equipment;
- 5) service calls resulting from additions made to covered equipment or other equipment not covered by this Agreement;
- 6) the repair or replacement of components not normally replaced or maintained on a scheduled basis;
- 7) removal of oil from pneumatic piping;

- 8) service calls resulting from the effects of erosion, corrosion, acid cleaning, or damage from unexpected or especially severe freezing weather that is beyond what is prevented by Mid-States Automation & Control, Inc.'s normal maintenance;
- 8) work caused by any operation of, adjustments to, or repair to, covered equipment by individuals or service providers other than Mid-States Automation & Control, Inc.
- 9) work caused by the negligence of others, including but not limited to equipment operators and water treatment companies;
- 10) service calls due to electrical failures or power fluctuations, if due to conditions beyond Mid-States Automation & Control, Inc.'s control;
- 11) disposal of hazardous wastes. Hazardous wastes remain the property and the responsibility of the customer, even when removed from equipment or replaced by Mid-States Automation & Control, Inc. as provided by the terms of this agreement. The customer shall be responsible for the proper storage and disposal of hazardous wastes. This includes, but is not limited to, used oil, contaminated or uncontaminated refrigerant, and PCBs.

H. INDEMNITY

Mid-States Automation & Control, Inc. and the customer agree that Mid-States Automation & Control, Inc. shall be responsible only for such injury, loss, or damage caused by the intentional misconduct or the negligent act or omission of Mid-States Automation & Control, Inc. Mid-States Automation & Control, Inc. and the customer agree to indemnify and to hold each other, including their officers, agents, directors, and employees, harmless from all claims, demands, or suits of any kind, including all legal costs and attorney's fees, resulting from the intentional misconduct of their employees or any negligent act or omission by their employees or agents.

I. LIMITATION OF LIABILITY

- 1) Neither Mid-States Automation & Control, Inc. nor the customer will be responsible to the other for any special, indirect, or consequential damages. Neither party will be responsible to the other for damage, loss, injury, or delay caused by conditions that are beyond the reasonable control, and without the intentional misconduct or negligence, of that party. Such conditions include, but are not limited to: (a) acts of God; (b) acts of Government agencies; (c) strikes; (d) labor disputes; (e) fire; (f) explosions or other casualties; (g) thefts; (h) vandalism; (i) riots or war; or (j) unavailability of parts, materials, or supplies.
- 2) Mid-States Automation & Control, Inc. is not responsible for any injury, loss, or damage caused by equipment that is not covered equipment.

J. ASBESTOS AND HAZARDOUS MATERIALS

Mid-States Automation & Control, Inc.'s work and services under this Agreement exclude anything connected or associated with asbestos or hazardous materials. Mid-States Automation & Control, Inc. shall not be required to perform any identification, abatement, cleanup, control, or removal of asbestos or hazardous materials. The customer represents that, to the best of the customer's knowledge, there is no asbestos or hazardous material in the customer's building that will in any way affect Mid-States Automation & Control, Inc.'s work. Should Mid-States Automation & Control, Inc. become aware of or suspect the presence of asbestos or hazardous materials, Mid-States Automation & Control, Inc. shall have the right to stop work in the affected area immediately and notify the customer. The customer will be responsible for doing whatever is necessary to correct the condition in accordance with all applicable statutes and regulations. The customer agrees to assume responsibility for any claims arising out of or relating to the presence of asbestos or hazardous materials in the customer's building.

K. MISCELLANEOUS PROVISIONS

- 1) Any notice that is required to be given under this agreement must be in writing and sent to the party at the address noted on the first page of this agreement.
- 2) This agreement may be cancelled and rendered null and void by either party if notice and explanation of cause is provided in writing to the other party thirty days in advance of cancellation effective date.
- 3) This agreement is the entire agreement between Mid-States Automation & Control, Inc. and the customer and supersedes any prior oral understandings, written agreements, proposals, or other communications between Mid-States Automation & Control, Inc. and the customer.
- 4) Any change or modification to this agreement will not be effective unless made in writing. This written instrument must specifically indicate that it is an amendment, change, or modification to this agreement.
- 5) Should any changes to relevant regulations, laws, or codes substantially affect Mid-States Automation & Control, Inc.'s services or obligations, the Customer agrees to negotiate with Mid-States Automation & Control, Inc. for appropriate changes to the scope or price of this Agreement or both.

Mid-States Automation & Control, Inc.

**239 West 1st Street
Minden, NE 68959
(308) 380-1605**

Planned Service Agreement

Mr. Dave Schoone
Minden Public Schools
Minden, NE 68959

April 29th, 2016

Scope of Agreement:

Mid-States Automation & Control, Inc. and Minden Public Schools hereby agree that the services listed below will be provided by Mid-States Automation & Control, Inc. at Minden Public Schools in Minden, Nebraska. The Terms & Conditions included in this agreement cover the rights and obligations of both Mid-States Automation & Control, Inc. and Minden Public Schools

Coverage and Statement of Work:

Schedule of Services at High School:

Qty (1) Air Handling Units (Once annually)

- The following items to be tested and verified once annually either completed in spring/summer or fall/winter visit. (*Economizers will get tested twice annually, but once each on mechanical cooling and heating valves.*)
- Test & calibrate (as required and if controller is able) all control devices connected to the DDC control system, including valve & damper actuators, temperature sensors, low temp safeties (freezestats), humidity sensors and limits, relays, current sensors, and input & output transducers.
- Test and verify correct operation of sequences involving economizer control, cooling stage control, fan command, and heating valve control.
- Physical verification of economizer damper operation, adjust for tight closure as necessary.
- Physical verification of hot water valve operation, check for tight closure, report any visible leaks.

Qty (1) Hot Water Systems

- The following items to be tested and verified once , completed in fall/winter visit.
- Test enable / disable by DDC control system.
 - Includes start/stop of boilers.
 - Includes start/stop of hot water pumps.
- Check trends for proper hot water supply reset control.
- Test and calibrate water supply and return sensors as necessary.
- Test operation of hot water loop pressure control (north mechanical room)
- Test operation of domestic hot water control valve and circulating pump.
- Check operation and adjustment of associated combustion intake dampers as applicable.

Qty (2) Variable Frequency Drives- Serving Air Handling Unit (Once Annually)

- Cleaning with compressed air.
- Check electrical connections.
- Record voltage and amperage at full speed.

Qty (33) Variable Air Volume boxes: (Once annually)

- The following items to be tested and verified once annually either completed in spring/summer or fall/winter visit.
- From HVAC Supervisory Controller:
 - Check if airflow and airflow setpoint tracking correctly.
 - Check if discharge air indicates hot water reheat valve operation correctly.
 - Check accuracy of space sensors (non-calibrateable). Report if inaccuracy is adversely affecting space operation.

HVAC Control System :

- Examine alarm logs and problems listed in logs, notify maintenance department if issues found.
- Verify proper communication of all digital controllers to supervisory controller, report any findings.

This agreement will automatically renew for a twelve-month period on a yearly basis after the original term unless the customer or Mid-States Automation & Control, Inc. gives written notice that either does not want to renew. The notice must be given 30 days in advance of the ending of the original agreement or of any renewal year. Renewal price adjustments will be negotiated to the satisfaction of both parties before the renewal date.

The total price for this agreement for the twelve-month term beginning June 1, 2016 and ending May 31, 2017 is

TWO THOUSAND NINE HUNDRED TWENTY and no/100 DOLLARS (\$2,920.00).

This amount is to be paid in four equal installments of \$730.00each. The first payment will be billed at the beginning date of the contract year, and the remaining three payments will be billed quarterly during the contract year.

(IMPORTANT): This proposal incorporates by reference the terms and conditions which are attached to this document.

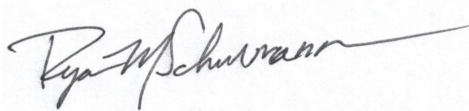
Minden Public Schools

Mid-States Automation & Control, Inc.

Signature Date

Printed Name

Title



Signature Date 4/29/2016

Ryan M Schurmann
Printed Name

Operations Manager
Title

TERMS AND CONDITIONS

TERMS

A. DEFINITIONS

- (1) **COVERED EQUIPMENT** means the equipment for which services are to be provided under this agreement. Covered equipment are defined by the equipment lists or tasking schedule(s) attached to this document.
- (2) **EQUIPMENT FAILURE** means the sudden and/or accidental failure of moving parts or electric or electronic components that are part of the covered equipment.
- (3) **SERVICE SITE VISITS** include labor required to perform inspections and preventive maintenance on covered equipment.
- (4) **SERVICE MATERIALS** include materials required to perform scheduled maintenance on covered equipment.
- (5) **REPAIR LABOR** includes labor necessary to restore covered equipment to working condition following an equipment failure and excludes total equipment replacement due to obsolescence or unavailability of parts.
- (6) **REPAIR MATERIALS** includes materials necessary to restore covered equipment to working condition following an equipment failure and excludes total equipment replacement due to obsolescence or unavailability of parts. At Mid-States Automation & Control, Inc.'s option, repair materials may be new, used, or reconditioned.

B. SERVICE COVERAGE OPTIONS

- (1) **PREVENTATIVE MAINTENANCE COVERAGE** includes scheduled service visits, plus scheduled service materials if elsewhere noted in this agreement, for covered equipment.
- (2) **REPAIR AND MAINTENANCE COVERAGE** includes preventative maintenance coverage as well as repair labor and repair material unless one of these items is specifically omitted in the verbage of this agreement.

C. WARRANTY

Mid-States Automation & Control, Inc. warrants that its services will be provided in a good and workmanlike manner and that parts repaired or replaced by Mid-States Automation & Control, Inc. will be free from defects in workmanship, design, and material until the end of this Agreement or for one year, whichever is earlier. Mid-States Automation & Control, Inc.'s sole obligation shall be to repair or to replace defective parts or to properly redo defective services. Mid-States Automation & Control, Inc. **DISCLAIMS ALL OTHER WARRANTIES ON THE EQUIPMENT FURNISHED UNDER THIS AGREEMENT, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

D. CUSTOMER OBLIGATIONS AND COMMITMENTS TO Mid-States Automation & Control, Inc.

- 1) The Customer warrants that, to the best of the customer's knowledge, that all covered equipment is in good working condition and that the customer has given Mid-States Automation & Control, Inc. all information of which customer is aware concerning the condition of the covered equipment.
- 2) The customer agrees that, during the term of this agreement, the customer will:
 - (a) operate the covered equipment according to the manufacturer's recommendations;
 - (b) keep accurate records and information on the covered equipment as recommended by the manufacturer;
 - (c) provide an adequate environment for covered equipment as recommended by the manufacturer or as recommended by Mid-States Automation & Control, Inc., including adequate space, electrical power, air conditioning, and humidity control;
 - (d) notify Mid-States Automation & Control, Inc. immediately of any equipment malfunction, breakdown, or other condition affecting the operation of the covered equipment;
 - (e) allow Mid-States Automation & Control, Inc. to change or temporarily suspend equipment operations so that Mid-States Automation & Control, Inc. can perform the services required under this Agreement;
 - (f) provide proper condenser and/or boiler water treatment (as applicable) for the proper operation of covered equipment, if such services are not included in the scope of this agreement.
- 3) The Customer agrees that failure to meet these obligations will relieve Mid-States Automation & Control, Inc. of any responsibility for any equipment breakdown, or any necessary repair or replacement of any equipment.

E. CHANGES TO CUSTOMER EQUIPMENT

The Customer retains the right to make changes or alterations to its equipment. If, in Mid-States Automation & Control, Inc.'s opinion, such changes or alterations substantially affect Mid-States Automation & Control, Inc.'s services or obligations, Mid-States Automation & Control, Inc. shall have the right to make appropriate changes to the scope or to the price of this agreement or to both.

F. EXCLUSIONS

Mid-States Automation & Control, Inc.'s services under this Agreement do not include:

- 1) calls resulting from lack of operator-level preventive maintenance, site-related problems, or operator error;
- 2) service calls due to failures resulting from acts of God, abuse or misuse of equipment, or alterations, modifications, or repairs to equipment not performed or provided by Mid-States Automation & Control, Inc.
- 3) the furnishing of labor, materials or supplies for painting or refinishing equipment;
- 4) electrical work to the circuits supplying power to the equipment;
- 5) service calls resulting from additions made to covered equipment or other equipment not covered by this Agreement;
- 6) the repair or replacement of components not normally replaced or maintained on a scheduled basis;
- 7) removal of oil from pneumatic piping;

- 8) service calls resulting from the effects of erosion, corrosion, acid cleaning, or damage from unexpected or especially severe freezing weather that is beyond what is prevented by Mid-States Automation & Control, Inc.'s normal maintenance;
- 8) work caused by any operation of, adjustments to, or repair to, covered equipment by individuals or service providers other than Mid-States Automation & Control, Inc.
- 9) work caused by the negligence of others, including but not limited to equipment operators and water treatment companies;
- 10) service calls due to electrical failures or power fluctuations, if due to conditions beyond Mid-States Automation & Control, Inc.'s control;
- 11) disposal of hazardous wastes. Hazardous wastes remain the property and the responsibility of the customer, even when removed from equipment or replaced by Mid-States Automation & Control, Inc. as provided by the terms of this agreement. The customer shall be responsible for the proper storage and disposal of hazardous wastes. This includes, but is not limited to, used oil, contaminated or uncontaminated refrigerant, and PCBs.

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MINDEN PUBLIC SCHOOLS | 2016-2017 CALENDAR

- 15 Inservice, No School
- 16 Inservice, No School
- 17 Inservice, No School
- 18 School starts

AUGUST 2016						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

- 6 Early Release, 2:00/2:10
- 6 P/T conferences, 4-8
- 7 Early Release, 2:00/2:10
- 7 P/T conferences, 4-8
- 10 No School

- 5 No School – Labor Day

SEPTEMBER 2016						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MARCH 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 3 End of Third Quarter
- 9-13 No School; Spring Break

- 3 Inservice, No School
- 14 End of First Quarter
- 17 Early Release, 2:00/2:10
- 17 P/T conferences, 4-8
- 18 Early Release, 2:00/2:10
- 18 P/T conferences, 4-8
- 21 No School

OCTOBER 2016						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- 13 Early Release; 1:00/1:10
- 13 Teacher workday; pm
- 14 No School
- 17 No School

- 23 Early release, 1:00/1:10
- 24 No School - Thanksgiving
- 25 No School

NOVEMBER 2016						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY 2017						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 13 Graduation
- 17 End of Fourth Quarter
- 17 Last Day; noon release
- 17 Teacher Workday; pm

- 21 End of Second Quarter
- 22-30 No School

DECEMBER 2016						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2017						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Student Days 174.5
Teacher Days 180.0
Teacher Comp. 2.0

1st Quarter – 41 days
2nd Quarter- 44.5 days
3rd Quarter – 42 days
4th Quarter – 47.5 days

- 2 No School
- 3 Inservice, No School
- 13 Early Release, 1:00/1:10

JANUARY 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JULY 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

5/9/16

Minden Public Schools
520 W. 3rd
Minden, NE 68959

Dear Dr. Melissa Wheelock:

Please accept this letter as my formal resignation from my position as the 6th Grade Math teacher at C.L. Jones Middle School. I have accepted a position for the 2016-2017 school year at Aurora Public Schools as a 6th Grade Math teacher. My last day of work will be May 20, the last day of school. I will be sure to follow necessary protocol for leaving, and please let me know if there is anything additional I need to do.

I have thoroughly enjoyed my three years here at C.L. Jones Middle School. It has been a rewarding and memorable experience. I appreciate all of the support I have received throughout my time here and will miss the staff and students.

I wish you and the school continued growth and success in the future.

Sincerely,

A handwritten signature in cursive script that reads "Nicole Ferguson".

Nicole Ferguson
6th Grade Math