

**NOTICE OF REGULAR MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, November 12, 2025**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in Room M-202 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

- AGENDA -

- I. Call to Order Regular Meeting**
- II. Moment of Silence and Pledge of Allegiance
- III. Certification of Posting Notice of Regular Meeting
- IV. Recognition of Guests
- V. Consider Approval of Minutes from the Regular Meeting of October 15, 2025 and the Committee of the Whole Workshop and Special Meeting of October 13, 2025 *(Action Item)* 3
- VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items *(Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.)*
- VII. Informative Reports:
 - 1. Student Success Story *(Dr. W. Myles Shelton)* 12
 - 2. Monthly Financial Reports - October *(Mr. M. Jeff Engbrock)* 13
 - 3. Annual Report of Required Training for New Board Members *(Dr. W. Myles Shelton)* 38
 - 4. Update on Identity Theft Prevention Program *(Ms. Erika De Leon)* 39
- VIII. Consideration of Consent Agenda 41
(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Regents receive agenda materials in advance of the meeting to prepare for the business to be conducted.)
- IX. Action Items:
 - 1. Consider Facilities Committee Recommendation Regarding the Purchase of Real Property 43
 - 2. Consider Facilities Committee Recommendation Regarding Interlocal Agreements with the City of Galveston for use of Bernard Davis "Pony Colt" Stadium and the Lassie League Sports Complex-Carter Field 44
 - 3. Consider Committee of the Whole Recommendation Regarding President Search Timeline and Search Plan 51
 - 4. Consider Committee of the Whole Recommendation Regarding Appointments to the President Search Committee 54
 - 5. Consider Acceptance of Texas Higher Education Coordinating Board Texas Reskilling and Upskilling for Education (TRUE) 2025-2027 Grant Award 55

6. Consider Ratifying Acceptance of Houston Endowment Planning Grant for 2025-2026	58
7. Consider Ratifying Acceptance of CenterPoint Energy Foundation Grant	70
8. Consider Approval of Proposal from America Mechanical Services, Inc. to Replace Central Plant Chiller #1	73
9. Consider Approval of Proposal for Canon Copier Fleet Refresh	74
10. Consider Approval to Offer Engineering Technology Program (Level 1 Certificates, Level 2 Certificate, and Associate of Applied Science Degree)	136
11. Consider Approval of Faculty Change in Rank	138
12. Consider Adoption of Resolution to Cast Votes in the Galveston Central Appraisal District Board of Directors Election for the 2026 Term	139
X. Special Reports and Comments:	
1. Student Representative (<i>Ms. Mariana Hernandez Lima</i>)	
2. Faculty Representative (<i>Mr. Tyree Bearden</i>)	
3. President (<i>Dr. W. Myles Shelton</i>)	
4. Regents	
5. Chairperson (<i>Ms. Karen F. Flowers</i>)	
XI. Adjournment	

The notice for this meeting was posted on The notice for this meeting was posted on November 6, 2025, in compliance with the Texas Open Meetings Act., in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
October 15, 2025
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, October 15, 2025, in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Garrik Addison (excused)
Mr. Armin Cantini (excused)
Dr. Norman Hoffman
Mr. Raymond Lewis, Jr. (attended virtually)
Ms. Mary R. Longoria
Ms. Carolyn L. Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Ms. Veronica Atterberry, Mr. Tyree Bearden, Dr. Conrad Breitbach, Mr. Ed Chrno, Mr. Ron Crumedy, Mr. Jeff Engbrock, Dr. Andre Isbell, Ms. Debbie Mann, Dr. Cissy Matthews, and Dr. Van Patterson.

- I. CALL TO ORDER REGULAR MEETING:** Chair Flowers opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Mr. Flowers began with a moment of silence and asked Mr. Raschke to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on October 9, 2025.
- IV. RECOGNITION OF GUESTS:** There were no guests in attendance.
- V. CONSIDER APPROVAL OF MINUTES FROM THE COMMITTEE OF THE WHOLE MEETING OF AUGUST 13, 2025, AND THE REGULAR MEETING OF SEPTEMBER 10, 2025:** A reading of the minutes was waived. Mr. Raschke moved to

approve the minutes as published; Ms. Sunseri seconded. The motion passed unanimously.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Student Success Story: Dr. Shelton introduced this agenda item and Dr. Janene Davison, who presented on the QEP Year 1 Review. The Goal of the QEP was to improve credit momentum. Three initiatives were used to accomplish this goal: learning community initiatives, credit support infrastructure, and a messaging campaign. The initiatives were measured in four ways: credit momentum, connection and belonging, academic growth mindset, and college support resources. Moving forward, some adjustments are being made, including restructuring learning communities, more collaborative student service events, messaging for support resources, and promoting student belonging and CRAP stories more broadly.
2. Unaudited Year-end Financial Reports for Fiscal Year 2024-54: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the unaudited year-end financial reports for Fiscal Year 2024-25. With 100 percent of the year completed, revenues were \$31,963,176, or 105.4 percent of the revenue budget. Tuition and fees were \$6,237,647 or 116 percent of the budget. Local taxes ended at 102.3 percent. Total expenses were \$27,646,436 or 91.2 percent of the budget, compared to 87.6 percent last year.
3. Monthly Financial Reports –September: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of September. With 8.4 percent of the year completed, income generated was \$3,263,208 or 10.4 percent of the fiscal year 2025-26 revenue budget compared to 9.1 percent this time last year. State funds for September are \$53,831 or 0.1 percent of the budget, based on the change in how state funds are now distributed. Tuition and fees were \$3,091,942 or 55.1 percent of the budget compared to 48 percent last year. Local taxes are \$56,371 or 0.3 percent of the budget compared to 30 percent last year. Local Revenue is \$111,064 or 8.8 percent of the budget, compared to 9.5 percent last year. He reported that total expenses are \$3,041,125, or 9.7 percent of the expenditure budget, compared to 5.7 percent last year.

VIII. CONSENT AGENDA: Ms. Flowers proceeded with the Consent Agenda. Ms. Sunseri moved to approve the Consent Agenda and Action Items No. 2, 4, 5, 6, and 8; Ms. Longoria seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

IX. ACTION ITEMS:

1. Consider Facilities Committee Recommendation Regarding Acceptance of Completed Utility Service and Central Plant Replacement Project and Release of Retainage: Mr. Michael Hughes, Facilities Committee Chair, presented this item to the Board. The Facilities Committee met prior to this meeting to consider a recommendation to the Board regarding the Utility Service and Central Plant Replacement project. All punch list items have been completed, and the work has been reviewed and approved by Jason Mooney, Managing Senior Principal with PBK Architects.

It is the Committee's Recommendation, and Mr. Hughes moved to recommend final acceptance of the completed Utility Service and Central Plant Replacement project and release of retainage; Mr. Lewis seconded. The motion passed unanimously.

2. Consider Approval of Three-Year Extension to Ferrilli Contract for Ellucian Colleague Consultant Services: The Board unanimously approved the three-year extension to the Ferrilli contract for Ellucian Colleague Consultant Services. This item passed in the Consent Agenda.
3. Consider Approval of Continuing Education Occupational Skills Award (OSA) Certificate in Shipfitting: Dr. Matthews presented this item to the Board. Staff is requesting Board approval to approve a Continuing Education Certificate in Shipfitting. This is an Occupational Skills Award, it is noncredit, but is recognized by the state as an award. This is in collaboration with area employers that are asking for this workforce. This is the first semester that students will complete this. As the curriculum is developed, additional awards will come back to the Board for approval.

Mr. Raschke moved to approve the Continuing Education Occupational Skills Award (OSA) Certificate in Shipfitting; Ms. Longoria seconded. The motion passed unanimously.

4. Consider Acceptance of the TRIO Upward Bound Grant for the 2025-2026 Academic Year: The Board unanimously accepted the TRIO Upward Bound Grant for the 2025-2026 Academic Year. This item was passed in the Consent Agenda.
5. Consider Acceptance of U.S. Department of Education Title V Grant Award-Developing Hispanic-Serving Institutions (DHSI) No Cost Extension for the Project Year 2025-2026: The Board unanimously approved the U.S. Department of Education Title V Grant Award-Developing Hispanic-Serving Institutions (DHSI) No Cost Extension for Project Year 2025-2026. This item was passed in the Consent Agenda.

6. Consider Ratifying Acceptance of the Texas Higher Education Coordinating Board Carl D. Perkins Career and Technical Education Basic Grant Award for Program Year 2025-2026: The Board unanimously ratified the acceptance of the THECB Carl D. Perkins Career and Technical Education Basic Grant Award for program year 2025-2026. This item was passed in the Consent Agenda.

7. Discuss and Consider Approval of President Search Consultant: Ms. Karen Flowers, Board Chairperson, presented this item to the Board. The Board met in a Committee of the Whole Workshop/Special Meeting on October 13th to consider a recommendation regarding the approval of a President Search Consultant.

It was the Committee's recommendation, and Ms. Flowers moved to recommend ACCT be hired as the President Search Consultant; Ms. Sunseri seconded. The motion passed unanimously.

8. Consider Ratifying Appointment of Full-time Instructors: The Board unanimously ratified the appointment of Norma Guzman Duran, Program Director/Faculty BSN, and Jaime Cryer, Nursing Instructor. This item was passed in the Consent Agenda.

X. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: Ms. Mariana Hernandez Lima presented this item to the Board. The following updates were shared:
 - Movie on the Lawn was held on September 25th. McFarland USA was the movie, and 70 people attended.
 - Free movie night at Prime Time Movies was held on September 30th.
 - Finals Fuel was held on October 6th and 7th, and students were given morning and afternoon snacks.
 - M&M Day was held October 13th -14th. There were M&M themed games and free M&M's.
 - Bowling Night was held on October 14th. Seventeen students attended.
 - The GC Fiesta Event was held today. One hundred and twenty five people attended.

Upcoming Events Include:

- October 21st at 11 a.m. is the Breast Cancer Awareness Walk.
- October 22nd from 9 a.m. to Noon is the Food for Thought. SGA is helping to set up the food.
- October 27th-October 30th will be the first Halloween Spirit Week.
- October 30th from 3:00-6:00 p.m. is the Fall Fest. There will be trick or treating, face painting, pumpkin bowling, a haunted maze, snacks and fun games.
- November 5th is Sweet and Soft Donut Day. SGA will be at the ATC from 8:00 a.m.- 9:00 a.m. and then in the Moody Lobby at the Main Campus from 9:30 a.m. – 10:30 a.m.

- Intramural Sports will begin next week. There will be basketball and volleyball.
2. Faculty Representative: Mr. Tyree Bearden, Faculty Senate President, shared with the Board that with the new legislative changes, Faculty Senates had to vote for an amended Constitution so that they could remain a Faculty Senate. The Faculty Senate successfully did that. Faculty made it through the first 8 weeks and there was good student feedback.

Mr. Bearden introduced Dr. Andre Isbell, who presented on the Criminal Justice and Paralegal Program. The program is small, but growing. They are doing more outreach and recruiting. The paralegal program and Criminal Justice programs are focusing on students learning to think and communicate like legal professionals. Dual credit students were able to visit Galveston County Jail, and law enforcement officers have come to the classroom to speak with students.

3. President: Dr. Shelton reported that the College has finished their first 8 weeks. We start the second 8 weeks today. Enrollment is 2,689 students, which is higher than what we started with the first 8 weeks. That is about 10 percent more students than what we had last year. In the early spring the College is going to look at the data from the fall and compare it to our 8 week baseline data, and then compare that to the fall 16 week data.

The dates to remember sheet is in the Board folders. The Chamber Legislative Lunch is tomorrow, and the ACCT Congress is next week. November 6th is the President's Reception, and December 5th is the GC Holiday Party. As a note, the THECB Higher Edge conference conflicts with the SACSCOC Annual Meeting this year.

Dr. Shelton shared that Dr. Allen and the Committee did a fantastic job at putting together the Data Summit. The Data Summit looked at how AI can be a transformative force for institutional and student success.

Other updates included:

- There is an audit engagement letter from the State Auditor in the Board folders indicating that they will be doing a mandatory audit of DEI on our campus for the 2024-2025 school year. There are 29 institutions that are a part of this audit. That will be starting in the next few days. We anticipate that they will issue a report in March.
- The government shutdown continues, and so far, we have not had any trouble being able to pull down money to support our student financial aide programs. As it continues, we don't know and will keep you updated.
- The HSEC punchlist continues to be worked.
- The property at Avenue R and 38th has been demoed and re-plated. Construction should begin this month.
- The gym roof has been completed. There is just one outstanding punchlist item. We are working on the Facilities Master Plan and

anticipate being able to bring a more robust draft to the Board in November.

4. Regents: There were no Regent reports.
5. Chairperson: Ms. Flowers thanked everyone for all of their hard work. Change is hard, but it sounds like it is all coming together. She shared with the Regents that if they have any recommendations for people from the community to serve on the President's Search Committee, please send them individually to her. She would like to have input from all the Board members.

XI. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:13 p.m.

APPROVED AS CORRECT:

Michael B. Hughes, Secretary

Karen F. Flowers, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 - Consider Facilities Committee Recommendation Regarding Acceptance of Completed Utility Service and Central Plant Replacement Project and Release of Retainage		✓		68
#2 – Consider Approval of Three-Year Extension to Ferrilli Contract for Ellucian Colleague Consultant Services	✓			74
#3 – Consider Approval of Continuing Education Occupational Skills Award (OSA) Certificate in Shipfitting		✓		99
#4 – Consider Acceptance of TRIO Upward Bound Grant for the 2025-2026 Academic Year	✓			100
#5 – Consider Acceptance of U.S. Department of Education Title V Grant Award-Developing Hispanic-Serving Institutions (DHSI) No Cost Extension for Project Year 2025-2026	✓			107
#6 – Consider Ratifying Acceptance of the Texas Higher Education Coordinating Board Carl D. Perkins Career and Technical Education Basic Grant Award for Program Year 2025-2026	✓			110
#7 – Discuss and Consider Approval of President Search Consultant		✓		129
#8 – Consider Ratifying Appointment of Full-time Instructors	✓			130

**MINUTES OF THE BOARD OF REGENTS
COMMITTEE OF THE WHOLE WORKSHOP
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-202 – Moody Hall
October 13, 2025
4:00 p.m.**

At the Galveston Community College District Board of Regents Committee of the Whole Workshop, duly held on Wednesday, October 13, 2025, in Room M-202, of Moody Hall, located at 4015 Avenue Q, commencing at 4:00 p.m., the following Regents were present: Ms. Karen F. Flowers, Chairperson, Mr. Armin Cantini, Dr. Norman Hoffman, Mr. Michael B. Hughes, Mr. Raymond Lewis, Jr. (attended virtually), Ms. Mary Longoria, Mr. Fred Raschke, and Ms. Carolyn Sunseri. Mr. Garrik Addison was excused.

Staff present included Dr. W. Myles Shelton, President, and Ms. Debbie Mann.

- I. **CALL TO ORDER:** Chairperson Flowers opened the meeting at 4:01p.m. in Room M-202, and determined a quorum was present.
- II. **CERTIFICATION OF POSTING NOTICE OF COMMITTEE OF THE WHOLE WORKSHOP:** Dr. Shelton confirmed that the notice of the Committee of the Whole Workshop had been properly posted on October 7, 2025.
- III. **CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS:** There were no citizens desiring to appear before the Board.
- IV. **CONSIDER NOTMINATING DIRECTORS TO GALVESTON CENTRAL APPRAISAL DISTRICT’S BOARD OF DIRECTORS BY ADOPTION OF RESOLUTION:** Dr. Shelton presented this item to the committee. This is the Board’s opportunity, by resolution, to nominate up to five members to the GCAD Board. In the past, the Board has nominated Tom Farmer. He is up for re-appointment.

Mr. Raschke moved to nominate Thomas Farmer to the Galveston Central Appraisal District’s Board of Directors; Ms. Longoria seconded. The motion passed unanimously.
- V. **DISCUSSION OF PRESIDENT SEARCH CONSULTANT PROPOSALS AND INTERVIEWS OF CONSULTANTS:** The Board heard presentations from Dr. Bill Holda, and Ms. Susan Moore-Fontenot from ACCT, and Dr. Preston Pulliams, and Dr. Michaelis from Gold Hill Associates. The Board had a brief discussion regarding the proposals submitted by the consultants as a part of the RFP. Each board member shared their thoughts on the presentations. The general consensus of the Board was that both firms were excellent; however, one had a better knowledge of Galveston Island.
- VI. **DETERMINE RECOMMENDATION TO THE BOARD OF REGENTS REGARDING APPROVAL OF PRESIDENT SEARCH CONSULTANT:**

Mr. Raschke moved to recommend approval to the Board of Regents for ACCT as the President Search Consultant; Mr. Cantini seconded. The motion passed unanimously. (Dr. Hoffman had to leave early and was not present at the time of the vote).

VII. ADJOURNMENT: There being no further business to come before the Committee of the Whole Workshop and Special Meeting, the meeting adjourned at 5:32 p.m.

Breanne Lorefice, Clerk

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.

Monthly Financial Report –October

Attached is the monthly financial report for August, representing encumbrances and pre-encumbrances through October 31, 2025. The report is as follows:

Education and General Fund:

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

Auxiliary Fund (Bookstore, Snack Bar, Athletics):

- Summary Revenue/Expenditure Report by State Classification

Student Services / Student Activity Fund:

- Summary Revenue/Expenditure Report by State Classification

Construction Fund:

- Summary Revenue/Expenditure Report

Bond Fund:

- Summary Revenue/Expenditure Report

Operating Fund
Revenue Summary Sheet
November 2025 Meeting
 As of October 31, 2025 (17 % of Year)

Source	Budgeted 2025/2026	Year-to-Date		
		Received (\$) 2025/2026	Received (%) 2025/2026	Received (%) 2024/2025
State Funds	\$5,270,549	\$2,662,968	50.5%	50.7%
Tuition and Fees	\$5,616,300	\$3,083,613	54.9%	48.2%
Local Taxes	\$19,356,251	\$288,163	1.5%	3.2%
Local Revenues	\$1,268,100	\$219,029	17.3%	21.0%
Total Revenue	\$31,511,200	\$6,253,773	19.8%	20.0%

Operating Fund
Expenditure Summary Sheet
November 2025 Meeting
As of October 31, 2025 (17 % of Year)

Source	Budgeted 2025/2026	Year-to-Date		
		Expended (\$) 2025/2026	Expended (%) 2025/2026	Expended (%) 2024/2025
Instruction	\$10,087,926	\$1,735,042	17.2%	14.5%
Community Service	\$82,515	\$5,997	7.3%	9.5%
Academic Support	\$2,249,843	\$427,634	19.0%	17.5%
Student Services	\$2,943,669	\$425,685	14.5%	16.0%
Institutional Support	\$6,823,246	\$1,462,165	21.4%	20.3%
Staff Benefits	\$16,000	\$39,415	246.3%	136.0%
Operations/ Maintenance	\$4,015,842	\$1,141,892	28.4%	27.4%
Interfund Transfers (out)	\$5,292,159	\$721,097	13.6%	13.0%
Total Expenditures	\$31,511,200	\$5,958,926	18.9%	17.6%

GALVESTON COLLEGE
Fund 11 Education and General

October 31, 2025	Current year		Current year		Current year		Current year		Current year	
	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Remaining	% Expended	2026	2026	2026	2026
Revenue by State Classification										
State Funds	5,270,549	2,659,137	2,662,968	0	2,607,581	50.5%	0	2,607,581	2,607,581	50.5%
Tuition	3,475,100	10,867	1,981,083	0	1,494,017	57.0%	0	1,494,017	1,494,017	57.0%
Course Fees	3,307,200	(14,332)	1,758,549	0	1,548,651	53.2%	0	1,548,651	1,548,651	53.2%
Exemptions\Waivers	(1,166,000)	(5,386)	(656,019)	0	(509,981)	56.3%	0	(509,981)	(509,981)	56.3%
Local Taxes	19,356,251	231,792	288,163	0	19,068,088	1.5%	0	19,068,088	19,068,088	1.5%
Local Revenue	1,253,800	105,310	214,722	0	1,039,078	17.1%	0	1,039,078	1,039,078	17.1%
Sales and Services	14,300	2,386	4,307	0	9,993	30.1%	0	9,993	9,993	30.1%
Total Revenue	31,511,200	2,989,775	6,253,773	0	25,257,427	19.8%	0	25,257,427	25,257,427	19.8%
Expenditures by State Classification										
Instruction	10,087,926	928,235	1,735,042	79,513	8,273,370	17.2%	79,513	8,273,370	8,273,370	17.2%
Community Service	82,515	5,238	5,997	9,251	67,267	7.3%	9,251	67,267	67,267	7.3%
Academic Support	2,249,843	172,664	427,634	48,725	1,773,484	19.0%	48,725	1,773,484	1,773,484	19.0%
Student Services	2,943,669	238,242	425,685	78,170	2,439,814	14.5%	78,170	2,439,814	2,439,814	14.5%
Institutional Support	6,823,246	631,805	1,462,165	195,727	5,165,354	21.4%	195,727	5,165,354	5,165,354	21.4%
Operation and Maintenance	4,015,842	257,452	1,141,892	1,175,071	1,698,879	28.4%	1,175,071	1,698,879	1,698,879	28.4%
Staff Benefits	16,000	0	39,415	0	(23,415)	246.3%	0	(23,415)	(23,415)	246.3%
Inter-Fund Appropriations	5,292,159	682,830	721,097	0	4,571,062	13.6%	0	4,571,062	4,571,062	13.6%
Expenditures Total	31,511,200	2,916,465	5,958,926	1,586,458	23,965,815	18.9%	1,586,458	23,965,815	23,965,815	18.9%
Expenditures by Type										
General Operating	3,906,756	152,677	1,120,701	356,605	2,429,449	28.7%	356,605	2,429,449	2,429,449	28.7%
Contracted Services	3,038,962	453,602	1,050,596	329,581	1,658,785	34.6%	329,581	1,658,785	1,658,785	34.6%
Travel	470,250	28,330	41,310	3,431	425,509	8.8%	3,431	425,509	425,509	8.8%
Equipment	109,373	10,725	17,621	(1,564)	93,316	16.1%	(1,564)	93,316	93,316	16.1%
Utilities	1,137,600	87,273	107,308	898,405	131,887	9.4%	898,405	131,887	131,887	9.4%
Faculty Full Time	4,820,486	394,841	780,371	0	4,040,115	16.2%	0	4,040,115	4,040,115	16.2%
Faculty Overloads\Adjunct	1,979,638	235,589	369,923	0	1,609,715	18.7%	0	1,609,715	1,609,715	18.7%
Stipends	563,814	44,001	84,652	0	479,162	15.0%	0	479,162	479,162	15.0%
Administrator Salaries	2,488,500	198,632	401,495	0	2,087,005	16.1%	0	2,087,005	2,087,005	16.1%
Professional Technical Salaries	2,635,109	206,657	411,912	0	2,223,197	15.6%	0	2,223,197	2,223,197	15.6%
Classified Salaries	2,651,068	215,227	421,518	0	2,229,550	15.9%	0	2,229,550	2,229,550	15.9%
Part-Time Salaries	746,405	71,556	131,703	0	614,702	17.6%	0	614,702	614,702	17.6%
Staff Benefits	1,671,080	134,526	298,719	0	1,372,361	17.9%	0	1,372,361	1,372,361	17.9%

GALVESTON COLLEGE
Fund 11 Education and General

Interfund Appropriations	5,292,159	682,830	721,097	0	4,571,062	13.6%
Expenditures Total	31,511,200	2,916,465	5,958,926	1,586,458	23,965,815	18.9%
Excess Rev/Exp	0	73,310	294,847			

Galveston College

Fund 11 Detail Rev\Exp

as of the end of October 2025

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2026	October	2026	2026	2026	2026
State Appropriation						
Academic/Technical	\$5,270,549	\$2,047,536	\$2,051,366	\$0	\$3,219,183	38.9%
Incentive	\$0	\$212,731	\$212,731	\$0	(\$212,731)	Infinity
Core	\$0	\$398,871	\$398,871	\$0	(\$398,871)	Infinity
Health Insurance	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$5,270,549	\$2,659,137	\$2,662,968	\$0	\$2,607,581	50.5%
Tuition						
In-District Tuition	\$1,398,600	(\$2,531)	\$767,808	\$0	\$630,792	54.9%
Out-of-District Tuition	\$1,225,000	(\$6,258)	\$611,606	\$0	\$613,394	49.9%
Non Resident Tuition	\$451,000	(\$7,820)	\$261,601	\$0	\$189,399	58.0%
CE Workforce Training	\$94,500	\$19,320	\$100,975	\$0	(\$6,475)	106.9%
CE Workforce Info Tech	\$0	\$0	\$0	\$0	\$0	NaN
CE Workforce Health Prof	\$220,400	\$4,360	\$184,369	\$0	\$36,031	83.7%
CE Leisure Learning	\$80,600	\$3,797	\$54,157	\$0	\$26,443	67.2%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	NaN
CE-Misc 3rd Party	\$5,000	\$521	\$567	\$0	\$4,433	11.3%
Total	\$3,475,100	\$11,388	\$1,981,083	\$0	\$1,494,017	57.0%
Course Fees						
Building Use Fee	\$1,416,000	(\$6,527)	\$738,895	\$0	\$677,105	52.2%
Student Service Fee	\$66,000	(\$237)	\$34,520	\$0	\$31,480	52.3%
General Service Fee	\$309,400	(\$545)	\$148,931	\$0	\$160,469	48.1%
Registration Fee	\$185,700	(\$33)	\$89,913	\$0	\$95,787	48.4%
Out-of-District Fee	\$558,700	(\$3,959)	\$304,868	\$0	\$253,832	54.6%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of October 2025

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2026	October	2026	2026	2026	2026
Course and Lab Fees	\$390,500	(\$1,438)	\$219,715	\$0	\$170,785	56.3%
Distance Education Fees	\$240,000	(\$2,566)	\$174,480	\$0	\$65,520	72.7%
Distance Education Fees N/R	\$7,800	(\$2,000)	\$4,200	\$0	\$3,600	53.8%
Testing Fees	\$8,000	\$630	\$2,615	\$0	\$5,385	32.7%
Testing Fees GED	\$0	\$0	\$0	\$0	\$0	NaN
Testing Fees-Contract	\$24,000	\$1,336	\$4,248	\$0	\$19,752	17.7%
Late Registration Fees	\$5,800	\$225	\$2,425	\$0	\$3,375	41.8%
Schedule Change Fees	\$2,500	\$400	\$1,060	\$0	\$1,440	42.4%
Student Health Insurance Fees	\$62,200	(\$51)	\$20,952	\$0	\$41,248	33.7%
SurCharge 3peat > 27 Dev hrs	\$30,600	\$432	\$11,526	\$0	\$19,074	37.7%
Other Fees	\$0	\$0	\$200	\$0	(\$200)	Infinity
Total	\$3,307,200	(\$14,332)	\$1,758,549	\$0	\$1,548,651	53.2%
Exemptions/Waivers						
Competitive Waiver	(\$24,000)	(\$91)	(\$20,111)	\$0	(\$3,889)	83.8%
Foster Care	(\$28,000)	\$54	(\$22,904)	\$0	(\$5,096)	81.8%
Hazelwood Waiver Credit	(\$12,000)	\$0	(\$5,929)	\$0	(\$6,071)	49.4%
Hazelwood Dependant	(\$60,000)	(\$3,472)	(\$34,570)	\$0	(\$25,430)	57.6%
Concurrent Enrollment	\$0	\$0	\$0	\$0	\$0	NaN
Blind	(\$5,400)	(\$750)	(\$3,761)	\$0	(\$1,639)	69.6%
Fireman	(\$12,400)	\$0	(\$1,760)	\$0	(\$10,640)	14.2%
Police	(\$1,700)	\$0	\$0	\$0	(\$1,700)	0.0%
TEC 54.052	(\$102,300)	\$0	(\$3,334)	\$0	(\$98,966)	3.3%
Military Waiver	(\$13,200)	\$0	(\$2,821)	\$0	(\$10,379)	21.4%
GISD Dual Credit	(\$904,000)	(\$1,764)	(\$559,282)	\$0	(\$344,718)	61.9%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of October 2025

	Budget 2026	(MTD) Actual October	(YTD) Actual 2026	Encumbrances 2026	Available 2026	% of Budget 2026
Other	(\$3,000)	\$637	(\$1,547)	\$0	(\$1,453)	51.6%
Total	(\$1,166,000)	(\$5,386)	(\$656,019)	\$0	(\$509,981)	56.3%
Local Taxes						
Current Taxes	\$18,837,251	\$169,527	\$169,527	\$0	\$18,667,724	0.9%
Delinquent	\$295,000	\$45,259	\$86,186	\$0	\$208,814	29.2%
Penalty & Interest	\$190,000	\$13,595	\$29,039	\$0	\$160,961	15.3%
Other	\$34,000	\$3,410	\$3,410	\$0	\$30,590	10.0%
Total	\$19,356,251	\$231,792	\$288,163	\$0	\$19,068,088	1.5%
Local Revenue						
Interest Income	\$1,200,000	\$105,245	\$212,633	\$0	\$987,367	17.7%
Miscellaneous Revenue	\$10,500	\$65	\$1,820	\$0	\$8,680	17.3%
Misc. Revenue-Vehicles	\$3,000	\$0	\$269	\$0	\$2,732	8.9%
Administrative Allowance	\$5,400	\$0	\$0	\$0	\$5,400	0.0%
Indirect Cost Recovery	\$34,900	\$0	\$0	\$0	\$34,900	0.0%
Legal Settlements	\$0	\$0	\$0	\$0	\$0	NaN
Insurance Reimbursements	\$0	\$0	\$0	\$0	\$0	NaN
Donations	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$14,300	\$2,386	\$4,307	\$0	\$9,993	30.1%
Total	\$1,268,100	\$107,696	\$219,029	\$0	\$1,049,071	17.3%
Inter-Fund Appropriations						
Transfers from Ed & Gen (Fund Bal...	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Federal Grants	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN

Galveston College

Fund 11 Detail Rev\Exp

as of the end of October 2025

	Budget 2026	(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget 2026
		October	2026	2026	2026	2026	2026	
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$31,511,200	\$2,990,296	\$6,253,773	\$0	\$25,257,427			20%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of October 2025

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2026	October	2026	2026	2026	2026
Exp by State Classification						
Instructional						
Welding	\$444,992	\$39,145	\$85,798	\$11,765	\$347,428	19.3%
Biology	\$392,775	\$36,300	\$62,922	\$0	\$329,853	16.0%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$242,161	\$20,848	\$38,727	\$0	\$203,434	16.0%
Env Science	\$48,912	\$3,294	\$5,505	\$0	\$43,407	11.3%
Physics	\$122,052	\$10,546	\$19,564	\$0	\$102,488	16.0%
Accounting	\$86,844	\$7,104	\$12,880	\$0	\$73,964	14.8%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$11,846	\$4,148	\$6,435	\$0	\$5,411	54.3%
Hosp/Tourism	\$0	\$0	\$0	\$0	\$0	NaN
Medical Office Admin	\$237,596	\$19,277	\$31,371	\$500	\$205,725	13.2%
Logistics Op	\$107,656	\$9,740	\$17,439	\$500	\$89,717	16.2%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$0	\$0	\$0	\$0	NaN
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$97,046	\$9,978	\$18,241	\$0	\$78,805	18.8%
Comp. Science	\$37,613	\$2,497	\$4,547	\$0	\$33,066	12.1%
Comp. Tech.	\$10,133	\$0	\$0	\$0	\$10,133	0.0%
Culinary Arts	\$161,671	\$17,348	\$30,982	\$22,282	\$108,407	19.2%
Cosmetology	\$276,151	\$27,875	\$56,125	\$7,901	\$212,125	20.3%
Engineering	\$0	\$0	\$0	\$0	\$0	NaN

Galveston College
Fund 11 Detail Rev\Exp
as of the end of October 2025

	Budget		(MTD) Actual		YTD Actual		Encumbrances		Available		% of Budget	
	2026	October	2026	October	2026	October	2026	October	2026	October	2026	October
Develop-Read	\$141,609	\$14,294	\$23,462	\$0	\$118,147	\$0	\$118,147	\$0	\$118,147	16.6%	\$0	16.6%
Develop-Write	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NaN	\$0	NaN
Develop-Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NaN	\$0	NaN
Education	\$16,096	\$4,026	\$6,979	\$0	\$9,117	\$0	\$9,117	\$0	\$9,117	43.4%	\$0	43.4%
English	\$337,600	\$33,840	\$80,346	\$0	\$257,254	\$0	\$257,254	\$0	\$257,254	23.8%	\$0	23.8%
Humanities	\$6,042	\$0	\$0	\$0	\$6,042	\$0	\$6,042	\$0	\$6,042	0.0%	\$0	0.0%
Philosophy	\$31,142	\$4,392	\$7,027	\$0	\$24,115	\$0	\$24,115	\$0	\$24,115	22.6%	\$0	22.6%
Foreign Lang-SPAN	\$10,170	\$1,171	\$1,171	\$0	\$8,999	\$0	\$8,999	\$0	\$8,999	11.5%	\$0	11.5%
Nursing-RN	\$984,802	\$81,179	\$164,880	(\$6,043)	\$825,965	(\$6,043)	\$825,965	\$0	\$825,965	16.7%	\$0	16.7%
Nursing Admin	\$194,715	\$15,415	\$30,831	\$300	\$163,584	\$300	\$163,584	\$0	\$163,584	15.8%	\$0	15.8%
Allied Health	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NaN	\$0	NaN
Clinical Research	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NaN	\$0	NaN
Emer Med Serv	\$333,677	\$18,951	\$39,259	\$1,479	\$292,939	\$1,479	\$292,939	\$0	\$292,939	11.8%	\$0	11.8%
Imaging-CT	\$158,549	\$13,136	\$22,668	\$4,786	\$131,095	\$4,786	\$131,095	\$0	\$131,095	14.3%	\$0	14.3%
Imaging-MRI	\$179,656	\$14,226	\$28,425	\$0	\$151,231	\$0	\$151,231	\$0	\$151,231	15.8%	\$0	15.8%
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NaN	\$0	NaN
Imaging-Nuclear	\$221,406	\$17,624	\$33,512	\$4,407	\$183,487	\$4,407	\$183,487	\$0	\$183,487	15.1%	\$0	15.1%
Imaging-Rad Thy	\$216,712	\$14,773	\$31,191	\$2,856	\$182,665	\$2,856	\$182,665	\$0	\$182,665	14.4%	\$0	14.4%
Imaging-Rad Tch	\$754,292	\$84,012	\$154,058	\$7,276	\$592,958	\$7,276	\$592,958	\$0	\$592,958	20.4%	\$0	20.4%
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NaN	\$0	NaN
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NaN	\$0	NaN
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	NaN	\$0	NaN
Sonography	\$240,143	\$20,126	\$39,325	\$1,325	\$199,493	\$1,325	\$199,493	\$0	\$199,493	16.4%	\$0	16.4%
Surgical Tech	\$162,687	\$11,083	\$21,615	\$0	\$141,072	\$0	\$141,072	\$0	\$141,072	13.3%	\$0	13.3%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of October 2025

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2026	October	2026	2026	2026	2026
Nursing-LVN	\$195,380	\$12,180	\$27,547	\$0	\$167,833	14.1%
Develop-Math	\$304,651	\$31,117	\$55,183	\$0	\$249,468	18.1%
Mathematics	\$445,273	\$42,258	\$74,727	\$0	\$370,546	16.8%
Auto Tech	\$0	\$0	\$0	\$0	\$0	NaN
HVAC Tech	\$145,432	\$16,098	\$23,739	\$5,880	\$115,813	16.3%
Industrial Sys	\$0	\$0	\$0	\$0	\$0	NaN
Electrical and Electronics	\$150,831	\$9,357	\$18,745	\$689	\$131,397	12.4%
Instrumentation	\$135,319	\$10,336	\$20,672	\$0	\$114,647	15.3%
Fitness Center	\$152,454	\$12,127	\$23,391	\$1,425	\$127,638	15.3%
Physical Ed.	\$146,219	\$13,049	\$23,098	\$0	\$123,121	15.8%
CJ-Academic	\$111,718	\$7,695	\$14,898	\$0	\$96,820	13.3%
Law Enforce	\$197,390	\$21,556	\$39,122	\$4,905	\$153,363	19.8%
Economics	\$76,776	\$4,573	\$9,146	\$0	\$67,630	11.9%
Government/PS	\$117,998	\$14,048	\$25,197	\$0	\$92,801	21.4%
History/Geog.	\$141,765	\$14,105	\$23,676	\$0	\$118,089	16.7%
Psychology	\$145,781	\$21,725	\$35,052	\$0	\$110,729	24.0%
Sociology	\$40,870	\$6,478	\$9,675	\$0	\$31,195	23.7%
Art	\$150,515	\$16,601	\$27,901	\$4,522	\$118,092	18.5%
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN
Drama / Theater	\$161,880	\$19,305	\$28,166	\$0	\$133,714	17.4%
Music	\$36,293	\$4,009	\$8,508	\$0	\$27,785	23.4%
Business (Bachelors)	\$122,540	\$9,362	\$18,424	\$29	\$104,087	15.0%
Medical Bachelors	\$137,419	\$17,049	\$29,577	\$265	\$107,577	21.5%
Nursing BSN	\$228,331	\$20,504	\$38,397	\$0	\$189,934	16.8%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of October 2025

	Budget		(MTD) Actual (YTD) Actual		Encumbrances		Available		% of Budget	
	2026	October	2026	2026	2026	2026	2026	2026	2026	2026
Accreditation	\$18,025	\$4,727	\$6,903	\$0	\$11,122					38.3%
Accreditation QEP	\$84,563	\$9,943	\$15,289	\$250	\$69,024					18.1%
ATD	\$0	\$0	\$0	\$0	\$0					NaN
Faculty Dev.	\$84,700	\$4,242	\$9,080	\$0	\$75,620					10.7%
Lecture Series	\$4,250	\$0	\$0	\$0	\$4,250					0.0%
CE-Workforce	\$63,482	\$2,850	\$6,524	\$40	\$56,918					10.3%
CE Cisco	\$0	\$0	\$0	\$0	\$0					NaN
CE Allied Health	\$221,325	\$26,589	\$47,120	\$2,175	\$172,030					21.3%
Total Instructional	\$10,087,926	\$928,235	\$1,735,042	\$79,513	\$8,273,370					17%
Community Service										
CE Leisure Learning	\$82,515	\$5,238	\$5,997	\$9,251	\$67,267					7.3%
CE Children Programs	\$0	\$0	\$0	\$0	\$0					NaN
Total Community Service	\$82,515	\$5,238	\$5,997	\$9,251	\$67,267					7.3%
Academic Support										
Vice President of Instruction	\$325,635	\$26,254	\$52,907	\$366	\$272,362					16.2%
Arts & Sciences Administration	\$59,479	\$5,293	\$10,221	\$0	\$49,258					17.2%
Tech\Professional Ed. Administration	\$287,619	\$23,229	\$43,506	\$11,773	\$232,340					15.1%
Adult & Continuing Ed. Administration	\$266,001	\$20,227	\$41,423	\$3,393	\$221,186					15.6%
Distance Education Administration	\$270,151	\$21,895	\$40,242	\$0	\$229,909					14.9%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0					NaN
Grants Development	\$84,453	\$6,755	\$13,513	\$0	\$70,940					16.0%
Library & Learning Resources	\$422,500	\$28,988	\$117,402	\$31,299	\$273,800					27.8%
Media Services	\$58,662	\$4,526	\$9,531	\$1,109	\$48,022					16.2%

Galveston College

Fund 11 Detail Rev/Exp

as of the end of October 2025

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2026	October	2026	2026	2026	2026
Student Success Center (Tutoring)	\$242,789	\$17,987	\$60,325	\$786	\$181,678	24.8%
Testing Center	\$232,554	\$17,510	\$38,563	\$0	\$193,991	16.6%
Total For Academic Support	\$2,249,843	\$172,664	\$427,634	\$48,725	\$1,773,484	19.0%
Student Services						
Vice President of Student Services	\$360,199	\$24,057	\$44,934	\$5,724	\$309,542	12.5%
Admissions\Records	\$630,779	\$50,765	\$102,214	\$82	\$528,483	16.2%
Campus Security	\$689,925	\$61,048	\$72,437	\$67,903	\$549,585	10.5%
Counseling	\$727,665	\$55,012	\$110,544	\$0	\$617,121	15.2%
Financial Aid	\$449,691	\$41,405	\$83,782	\$3,511	\$362,398	18.6%
Student Activities	\$85,410	\$5,955	\$11,774	\$950	\$72,686	13.8%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0	NaN
Total For Student Services	\$2,943,669	\$238,242	\$425,685	\$78,170	\$2,439,814	14.5%
Institutional Support						
Board of Regents	\$86,750	\$3,974	\$6,148	\$144	\$80,459	7.1%
President	\$704,983	\$42,230	\$82,425	\$500	\$622,058	11.7%
General Institutional Expenses	\$693,432	\$4,137	\$38,405	\$2,580	\$652,447	5.5%
Vice President for Administration	\$276,693	\$22,389	\$44,726	\$437	\$231,530	16.2%
Business Services	\$994,052	\$143,359	\$212,032	\$7,024	\$774,997	21.3%
Human Resources & Risk Mgmt.	\$453,211	\$37,058	\$68,710	\$6,938	\$377,563	15.2%
Professional Development	\$11,600	\$954	\$2,030	\$350	\$9,220	17.5%
Purchasing	\$107,757	\$7,576	\$15,545	\$1,992	\$90,220	14.4%
Research and Planning	\$271,784	\$18,448	\$38,439	\$926	\$232,419	14.1%
Information Technology	\$2,008,941	\$274,686	\$812,112	\$71,561	\$1,125,268	40.4%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of October 2025

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2026	October	2026	2026	2026	2026
Communications	\$83,217	\$5,578	\$11,738	\$18,043	\$53,436	14.1%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0	NaN
Development	\$316,873	\$19,193	\$40,675	\$1,135	\$275,063	12.8%
GC Foundation	\$78,651	\$2,656	\$7,339	\$400	\$70,912	9.3%
Marketing & Media	\$735,302	\$49,566	\$81,841	\$83,699	\$569,763	11.1%
Total for Institutional Support	\$6,823,246	\$631,805	\$1,462,165	\$195,727	\$5,165,354	21.4%
Staff Benefits						
Staff Benefits - State Eligible	\$16,000	\$0	\$39,415	\$0	(\$23,415)	246.3%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0	NaN
GASB 67/78 TRS net	\$0	\$0	\$0	\$0	\$0	NaN
GASB 74/75 ERS net	\$0	\$0	\$0	\$0	\$0	NaN
Staff Benefits - Retirees	\$0	\$0	\$0	\$0	\$0	NaN
Total For Staff Benefits	\$16,000	\$0	\$39,415	\$0	(\$23,415)	246.3%
Operations and Maintenance						
Plant Administration	\$1,021,187	\$17,960	\$763,920	\$0	\$257,267	74.8%
Building Maintenance	\$1,026,694	\$87,304	\$146,782	\$172,641	\$707,272	14.3%
Custodial Services	\$740,931	\$62,116	\$118,596	\$47,801	\$574,534	16.0%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Grounds Maintenance	\$85,000	\$4,620	\$4,620	\$55,380	\$25,000	5.4%
Grounds Maintenance Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Transportation	\$29,030	\$1,736	\$4,223	\$18,887	\$5,919	14.5%
Utilities	\$995,000	\$76,359	\$95,660	\$774,340	\$125,000	9.6%
Utilities Tech Center	\$118,000	\$7,357	\$8,091	\$106,022	\$3,887	6.9%

Galveston College

Fund 11 Detail Rev\Exp

as of the end of October 2025

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2026	October	2026	2026	2026	2026
Total for Operations and M...	\$4,015,842	\$257,452	\$1,141,892	\$1,175,071	\$1,698,879	28.4%
Inter-Fund Appropriations						
Transfers to Auxiliary	\$721,760	\$0	\$0	\$0	\$721,760	0.0%
Transfers to Student Activity Fund	\$66,000	(\$237)	\$34,520	\$0	\$31,480	52.3%
Transfer to State Eligible Ben	\$1,657,293	\$121,949	\$125,460	\$0	\$1,531,833	7.6%
Transfers to State Grants & Aid	\$179,806	\$0	\$0	\$0	\$179,806	0.0%
Transfers to Bond Revenue	\$1,867,300	\$533,400	\$533,400	\$0	\$1,333,900	28.6%
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Capital Project	\$800,000	\$27,718	\$27,718	\$0	\$772,282	3.5%
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
Total Inter-Fund Appropriat...	\$5,292,159	\$682,830	\$721,097	\$0	\$4,571,062	13.6%
Expenditures Total	\$31,511,200	\$2,916,465	\$5,958,926	\$1,586,458	\$23,965,815	18.9%

Auxiliary Fund
as of October 31, 2025

October 31, 2025	Current year		Current year		Current year		Current year	
	Budget	(MTD) Actual	October	(YTD) Actual	Encumbr...	Remaining	% Expended	
	2026	2026	2026	2026	2026	2026	2026	2026
Revenue by State Classification								
Inter-Fund Appropriat...	793,760	0	0	0	0	793,760	0%	0%
Bookstore Commission	45,000	0	0	0	0	\$45,000	0%	0%
Student Housing	358,585	100	204,660	0	0	153,926	57%	57%
Food Service	545,445	(4,149)	324,920	0	0	220,526	60%	60%
Special Event	0	0	0	0	0	0	NaN	NaN
Sales and Services	157,630	8,406	21,376	0	0	136,254	14%	14%
Total Revenue	1,900,420	4,358	550,955	0	0	1,349,465	29%	29%
Expenditures by Department								
Student Housing	28,738	2,187	4,212	0	0	24,526	15%	15%
Food Service	415,700	70,287	145,839	0	0	269,861	35%	35%
Print Shop	131,296	9,590	16,523	32,922	0	81,852	13%	13%
Special Event	0	0	0	0	0	0	NaN	NaN
Athletics General	128,014	7,245	27,511	1,252	0	99,251	21%	21%
Baseball	535,119	50,029	162,806	19,884	0	352,429	30%	30%
Softball	440,553	17,921	127,582	19,862	0	293,108	29%	29%
General Institutional	221,000	4,053	10,303	37,309	0	173,388	5%	5%
Transfer to Construction	0	0	0	0	0	0	NaN	NaN
Expenditures Total	1,900,420	161,312	494,777	111,228.26	0	1,294,415	26%	26%

**Auxiliary Fund
as of October 31, 2025**

Expenditures by Type

General Operating	277,825	7,419	24,721	58,686	194,418	9%
Contracted Services	558,496	79,327	165,012	18,954	374,530	30%
Travel	157,804	27,298	31,907	0	125,897	20%
Equipment	75,400	15,603	15,603	33,588	26,209	21%
Special Event	0	0	0	0	0	NaN
Transfer to Scholarships	25,000	0	0	0	25,000	0%
Transfer to Construction	0	0	0	0	0	NaN
Scholarships	443,254	2,414	199,867	0	243,387	45%
Salaries & Stipends	284,143	22,961	45,770	0	238,373	16%
Staff Benefits	78,498	6,290	11,897	0	66,601	15%
Expenditures Total	1,900,420	161,312	494,777	111,228	1,294,415	26%

**Student Service Fund
as of October 31, 2025**

October 31, 2025	Current year		Current year (MTD) Actual	October	Current ...		Current ... (YTD) Act...	Current ... Encumbr...	Current year	
	Budget	2026			2026	2026			Remaining	2026
Revenue by State Classification										
Interfund Appropriations	66,000		(237)		34,520		0		31,480	52%
Fund Balance Transfer	0		0		0		0		0	NaN
Total Revenue	\$66,000		(\$237)		\$34,520		\$0		\$31,480	52%

Expenditures by Department

Student Activities	27,475		3,925		4,457		4,808		18,210	16%
Student Government	19,570		8,085		9,607		1,078		8,885	49%
Phi Theta Kappa	2,600		0		0		0		2,600	0%
Expenditures Total	49,645		12,010		14,065		5,885		29,695	28%

Expenditures by Type

General Operating	37,000		10,010		12,065		6,073		18,862	33%
Contracted Services	0		0		0		0		0	NaN
Travel	15,000		0		0		0		15,000	0%
Equipment	0		0		0		0		0	NaN
Scholarships	0		0		0		0		0	NaN
Salaries & Stipends	14,000		2,000		2,000		0		12,000	14%
Staff Benefits	0		0		0		0		0	NaN
Expenditures Total	66,000		12,010		14,065		6,073		45,862	21%

GALVESTON COLLEGE
Construction\Capital Project fund
as of October 31, 2025

October 31, 2025	Current year	Current year	Current year	Current year	Current year	Current year
	Budget (MTD) Actual 2026	(YTD) Actual 2026	Encumbrances 2026	Actual 2026	Remaining 2026	Remaining 2026
Fund 71						
Revenue 2025						
Fund Balance Transfer	7,958,000	0	0	0	0	7,958,000
Total Revenue	7,958,000	0	0	0	0	7,958,000
	Expenditures					
	Softball Field					
Softball Field-Construction	1,500,000	0	0	0	0	1,500,000
Softball Field- Architectural and Engineering Fees	150,000	0	0	0	0	150,000
Expenditures Total	1,650,000	0	0	0	0	1,650,000
	Electrical Transformer Upgrade					
Electrical Transformer Upgrade- Construction	0	0	0	0	0	0
Electrical Transformer Upgrade- Archit. and Engin.	0	0	0	0	0	0
Electrical Transformer Upgrade- Contingency	0	0	0	0	0	0
Expenditures Total	0	0	0	0	0	0
	Student Housing					
Facility Construction	4,320,000	42,493	42,493	42,493	0	4,277,507
Equipment	150,000	0	0	0	0	150,000
Furniture	150,000	0	0	0	0	150,000
Contingency	450,000	0	0	0	0	450,000
Architectural & Engineering Fees	150,000	18,900	21,728	21,728	0	128,272
Expenditures Total	5,220,000	61,393	64,221	64,221	0	5,155,779

GALVESTON COLLEGE
Construction\Capital Project fund
as of October 31, 2025

October 31, 2025	Current year	Current year	Current year	Current year	Current year	Current year
	Budget 2026	(MTD) Actual October	(YTD) Actual 2026	Encumbrances 2026	Remaining 2026	
	HVAC Campus Upgrades					
Equipment	638,000	0	0	0	0	638,000
Expenditures Total	638,000	0	0	0	0	638,000
	Future Expansion					
Land\Bldg Acquisition	450,000	0	0	0	0	450,000
Projects Grand Total	7,958,000	61,393	64,221	0	0	7,893,779

GALVESTON COLLEGE
Construction\Capital Project fund
as of October 31, 2025

	Current year	Current year	Current year	Current year	Current year	Current year
	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Remaining	
October 31, 2025	2026	October	2026	2026	2026	2026

Nursing Health Sciences Building

Revenue						
Bond Proceeds	1,991,585	0	0	0	0	1,991,585
Transfer Bond Reserve interest	131,348	0	0	0	0	131,348
Total Revenue	2,122,933	0	0	0	0	2,122,933

Expenditures

Contingency-Owner	445,106	0	0	0	0	445,106
Furniture\Equip- Capital	0	0	0	(6,500)	0	6,500
Facility Construction	1,639,112	0	0	0	0	1,639,112
Arch and Engr Fees	38,715	0	0	0	0	38,715
Expenditures Total	2,122,933	0	0	(6,500)	0	2,129,433

Fund Revenue Total	10,080,933	0	0	0	0	10,080,933
Fund Expenditures Total	10,080,933	61,393	64,221	(6,500)	0	10,023,212
Fund 71 total	0	(61,393)	(64,221)	6,500	0	

GALVESTON COLLEGE
Construction\Capital Project fund
as of October 31, 2025

October 31, 2025	Current year	Current year	Current year	Current year	Current year	Current year
	Budget 2026	(MTD) Actual October	(YTD) Actual 2026	Encumbrances 2026	Remaining 2026	Remaining 2026

Capital Projects Fund 72

	Revenue					
Inkinds Service pay off PTK	150,000	0	0	0	0	150,000
Transfer from Fund 11	800,000	27,718	27,718	0	0	772,282
Total Revenue	950,000	27,718	27,718	0	0	922,282

Instruction Expenditures

ITMedia Equipment	223,134	18,027	18,027	41,533	163,574
Physic Lab Furniture	6,000	0	0	0	6,000
Medical Admin- Equipment	10,000	0	0	0	10,000
Culinary Arts- Equipment	30,000	0	0	0	30,000
Cosmetology- Equipment	13,500	0	0	0	13,500
HVAC- Equipment	8,000	0	0	0	8,000
Physical Ed\Fitness Center- Equipment	13,750	0	0	8,159	5,591
Art- Equipment	11,000	0	0	0	11,000
Drama- Equipment	8,000	0	0	0	8,000
Security/Lockdown- Equipment	30,000	0	0	0	30,000
Expenditures Total	353,384	18,027	18,027	49,693	285,665

GALVESTON COLLEGE
Construction\Capital Project fund
as of October 31, 2025

October 31, 2025	Current year Budget 2026	Current year (MTD) Actual October	Current year (YTD) Actual 2026	Current year Encumbrances 2026	Current year Remaining 2026
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Facilities Expenditures

Master Plan- Architectural and Eng Fees	150,000	0	0	0	150,000
Culinary Dining- Furniture and Equipment	100,000	0	0	0	100,000
Equipment (Blinds, Welding Shop, Cosmetology Ventilations, Electrical Lab)					
Equipment	193,500	9,691	9,691	4,154	179,655
Expenditures Total	443,500	9,691	9,691	4,154	429,655

36

Athletic\Student Life Expenditures

Baseball Rework Home Plate- Equipment	28,000	0	0	0	28,000
Softball Scoreboard and Fencing- Equipment	65,116	0	0	0	65,116
E-Sports- Equipment	30,000	0	0	0	30,000
Virtual Reality- Equipment	30,000	0	0	0	30,000
Expenditures Total	153,116	0	0	0	153,116

Fund Revenue Total	950,000	27,718	27,718	0	922,282
Fund Expenditures Total	950,000	27,718	27,718	53,847	868,436
Fund 72 Total	0	0	0	(53,847)	

Annual Report of Required Training for New Board Members

During the 82nd Texas Legislative Session, House Bill No. 1206 was passed amending Section 61.084 of the Education Code. It states, in part, that “each member of a governing board of an institution of higher education shall attend, during the member’s first two years of service as a member of a governing board of an institution of higher education, at least one training program under this section.” It further states that “the minutes of the last regular meeting held by a governing board of a public junior college district during a calendar year must reflect whether each member of the governing board has completed any training required to be completed by the member under this section as of the meeting date.” The law defines who establishes the acceptable training programs and the contents. This legislation took effect September 1, 2011.

Subsequently, Senate Bill No. 24 passed during the 84th Texas Legislative Session amending Section 61.084 of the Education Code, in part, to mandate the length of time a governing board member has to complete the training is within the member’s first year of service. This amendment took effect January 1, 2016. Dr. Shelton will report the training status of the Regents as required by this mandate.

Subsequently, Senate Bill No. 37 passed during the 89th Texas Legislative Session amending Section 61.084 of the Education Code and incorporates additional elements into the curriculum including an overview of the Texas Legislature, the General Appropriations Act, and the State budget process. It also places greater emphasis on trustees’ commitments to their institutions, the State of Texas, and taxpayers.

Update on Identity Theft Prevention Program

On October 14, 2009, the Board of Regents adopted Board Policy CSA Local that authorized the College's Identity Theft Prevention Program. Language for this policy was subsequently incorporated in Board Policy CS Local. The policy authorizes the College President, or designee, to approve and maintain a program "designed to prevent the unauthorized distribution or theft of personal/confidential information pursuant to the Federal Trade Commission's Red Flags Rule, which implements Section 114 of the Fair and Accurate Credit Transactions Act of 2003." The College President, or designee, is responsible for the overall program management and administration.

As a requirement of the College's Identity Theft Prevention Program, the Program Administrator "shall provide appropriate identity theft training for relevant College faculty and staff and provide reports and periodic updates to the Vice President for Administration and the Board of Regents on at least an annual basis." Dr. Shelton has appointed Ms. Erika De Leon, Director of Human Resources, as the Program Administrator. Ms. De Leon will provide a program update to the Board of Regents.

**Cybersecurity, Identity Theft Prevention, and Data Protection Initiatives Update
Fiscal Year 2025 (September 1, 2024 – August 31, 2025)**

Brief Overview: During the last school year, the College has continued to take proactive steps to support employee well-being and enhance cybersecurity practices to protect sensitive information. Below are the key initiatives and outcomes from this period:

1. Monthly Employee Assistance Program (EAP) Communications

All employees received monthly emails with wellness resources highlighting the range of EAP services, which include Identity Theft Resources. Below are some of the services available:

- Identity theft clean-up
- Identify theft prevention
- Access to Identify Theft Counselors
- Identity Theft Center website and toll-free Legal Hotline
- Full Service “Identify Theft Resource Center”

2. New Hire Orientation on EAP Services

The Human Resources team continues to educate all new hires on available EAP resources, ensuring they are aware of identity theft prevention services available to them.

3. Annual Cybersecurity Training – now facilitated through the Vector Solutions platform, this allows for active monitoring of course completion and progress.

- All new hires are required to take the following two (2) courses within 30 days of their hire date:
 - i. Cybersecurity Awareness for Employees of Educational Institutions: End-User Best Practices (22 minutes)
 - ii. Texas Cybersecurity Awareness for Employees Program (2 hours)
- Annual Cybersecurity Mandatory Training period began in March 2025, and was to be completed by all active employees by May 30, 2025. Compliance report indicated a 94% completion rate. The required course was Cybersecurity Awareness for Employees of Educational Institutions: End-User Best Practices (22 minutes).

4. DIR Certified Cybersecurity Course by SafeColleges

Our partnership with SafeColleges has ensured access to DIR-certified cybersecurity training and mandatory Active Shooter and Title IX training. This two-hour course remains a staple in our training for new College employees.

5. Identity Theft and Data Security Measures

The College enforces stringent data protection measures, including secure shredding, locked retention of sensitive records, social security masking in systems, and secure offsite credit card processing.

6. Privacy and Information Security Coverage

The College’s liability insurance with TASB includes \$500,000 in Privacy & Information Security coverage, providing comprehensive protection for incident response, including legal, credit monitoring, public relations, and cyber extortion losses.

Outcomes: No incidents of identity theft were recorded on campus during fiscal year 2025 (September 1, 2024 through August 31, 2025), emphasizing the effectiveness of the above stated protective measures.

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 - Consider Facilities Committee Recommendation Regarding the Purchase of Real Property	_____	_____ ✓ _____	_____	47
#2 – Consider Facilities Committee Recommendation Regarding Interlocal Agreements with the City of Galveston for use of Bernard Davis “Pony Colt” Stadium and the Lassie League Sports Complex-Carter Field	_____	_____ ✓ _____	_____	48
#3 – Consider Committee of the Whole Recommendation Regarding President Search Timeline and Search Plan	_____	_____ ✓ _____	_____	55
#4 – Consider Committee of the Whole Recommendation Regarding Appointments to the President Search Committee	_____	_____ ✓ _____	_____	58
#5 – Consider Acceptance of Texas Higher Education Coordinating Board Texas Reskilling and Upskilling for Education (TRUE) 2025-2027 Grant Award	_____	_____	_____	59
#6 – Consider Ratifying Acceptance Houston Endowment Planning Grant for 2025-2026	_____	_____	_____	62
#7 – Consider Ratifying Acceptance of CenterPoint Energy Foundation Grant	_____	_____	_____	74
#8 – Consider Approval of Proposal from America Mechanical Services, Inc. to Replace Central Plant Chiller #1	_____	_____	_____	77
#9 – Consider Approval of Proposal for Canon Copier Fleet Refresh	_____	_____	_____	78

#10 – Consider Approval to Offer Engineering Technology Program (Level 1 Certificates, Level 2 Certificate, and Associate of Applied Science Degree)	_____	_____ ✓ _____	_____	<u>140</u>
#11 – Consider Approval of Faculty Change in Rank	_____	_____	_____	<u>142</u>
#12 – Consider Adoption of Resolution to Cast Votes in the Galveston Central Appraisal District Board of Directors Election for the 2026 Term	_____	_____ ✓ _____	_____	<u>143</u>

Consider Facilities Committee Recommendation Regarding the Purchase of Real Property

The Board Facilities Committee was scheduled to meet prior to the November 12, 2025 Regular Meeting of the Board of Regents to consider a recommendation to the Board regarding the purchase of real property.

Mr. Michael B. Hughes, Facilities Committee Chairperson, will provide the Committee's recommendation for Board consideration.

Consider Facilities Committee Recommendation Regarding Interlocal Agreements with the City of Galveston for use of Bernard Davis “Pony Colt” Stadium and the Lassie League Sports Complex-Carter Field

During the Committee of the Whole Workshop held prior to the Regular Meeting on November 12, 2025, the Committee discussed the interlocal agreements with the City of Galveston for the use of Bernard Davis “Pony Colt” Stadium and the Lassie League Sports Complex-Carter Field.

Staff requests board approval to enter into an interlocal agreement between Galveston College and the City of Galveston for the use of Bernard Davis/Pony Colt Stadium and the Lassie League Sports Complex-Carter Field by the Galveston College Baseball and Softball Teams. This will be a five-year agreement for the period of 11/13/25 through 11/13/30.

Mr. Michael B. Hughes, Facilities Committee Chairperson, will provide the Committee’s recommendation for Board consideration.

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF GALVESTON AND
GALVESTON COLLEGE FOR THE USAGE OF BERNARD DAVIS "PONY COLT"
STADIUM**

THIS INTERLOCAL AGREEMENT (Agreement), effective when executed and for five (5) years, and is entered into by and between the City of Galveston, Texas, ("City") and Galveston College ("GC") both being Texas municipal corporations and collectively referred to herein as the "parties".

WITNESSETH:

WHEREAS, the City of Galveston owns the land and structures that collectively make up the Bernard Davis/Pony Colt Baseball Stadium ("the site"); and,

WHEREAS, the Bernard Davis Pony Colt Stadium currently serves several entities during their respective baseball related activities; and,

WHEREAS, the City of Galveston has previously agreed to allow Galveston College to conduct its baseball activities at the sites; and,

WHEREAS, this previous agreement expired by its own term, and Galveston College requires a site to continue its baseball activities; and,

WHEREAS, the City of Galveston and Galveston College desire to enter into an agreement to allow the continuance of baseball activities for the upcoming baseball season; and,

WHEREAS, this Agreement is made under the authority of the Interlocal Cooperation Act as amended, Chapter 791, Texas Government Code; and,

NOW, THEREFORE, in consideration of the premises, mutual covenants, provisions and representations contained herein, constituting good and valuable consideration, and pursuant to Texas Government Code 791 ("Interlocal Cooperation Act"), the parties hereto agree as follows:

I. PURPOSE AND RESPONSIBILITIES:

The City of Galveston and Galveston College agree, under the terms and conditions provided herein, to permit Galveston College to use Bernard Davis "Pony Colt" Baseball Stadium for the use of baseball activities for the specified term.

Both parties:

Costs for repairs, maintenance, or any other work not done by the City or GC will be borne by the party that requested the repairs.

Galveston College:

GC is responsible for immediately notifying the City of potential safety hazards. GC must notify the City of repair or improvement projects that are in excess of five thousand (\$5,000.00) dollars, and

may not proceed with such repair or improvement without first obtaining the City's written consent.

During the regular Academic year, (August to May) GC will pick up trash and litter and will be responsible for properly securing the site and cleaning and stocking the restrooms after all GC games, events, and practices as well as GC sponsored tournaments, events, and practices.

During the months of June and July, GC will continue regularly scheduled mowing, irrigation, fertilization, aeration and broadleaf and crabgrass control and other activities necessary to prepare the field for the next academic year.

GC will have priority in utilizing the site for practice, scheduled games, playoff games, tournaments, camps, and clinics, with the understanding that other leagues are able to apply to the City of Galveston to use these stadiums while not in use by GC. GC is required to submit a seasonal game schedule, tournament schedule, and must otherwise notify the City of all other uses of the site as soon as the information is known, but no later than November 1 of each year this agreement is in operation. The City understands that schedule dates may change due to circumstances outside GC's control and will work with GC to accommodate these changes. GC may not host summer tournaments with outside organizations at these stadiums without first seeking and receiving permission from the City of Galveston.

GC will only be responsible for preparing the playing area of the site for GC games, tournaments, events, and practices. GC will also properly secure the site after all GC games, tournaments, events, and practices have been completed.

Any tournament promoters must submit, within ten (10) business days of their event, advance proof of one million (\$1,000,000.00) dollars of general liability insurance naming the City of Galveston as an additional insured.

GC must maintain a minimum of one million (\$1,000,000.00) dollars of general liability insurance naming the City of Galveston as additional insured. Galveston College is required to submit a copy of any and all insurance claims arising during the term of this agreement to the City as soon as they become available.

GC is responsible for pre-disaster inventory, removal and/or securing of equipment, materials and supplies owned by GC.

City of Galveston:

The City is responsible for mowing, trimming, and maintaining the grounds of the site inside and outside of the playing area. The City is responsible for maintaining litter and trash at the site during regular work schedules. The City is not responsible for maintaining litter and trash during events. The City is responsible for removal and proper disposal of litter and trash from the site. The City is responsible for cleaning restrooms during regular work schedules. The City is not responsible for cleaning restrooms during events.

The City is responsible for providing water, electrical, and sewer service to the site.

The City is responsible for emergency preparedness, protective measures, securing the property and

safety measures in anticipation of disasters, natural or otherwise. The City will be the applicant and owner for all insurance claims and requests for federal or state assistance. The City will be the recipient of all proceeds from insurance, FEMA, or any other body offering assistance. The City is responsible for management of all disaster recovery projects. Though the City will make its best efforts to complete any disaster repair and recovery in a swift and timely manner, the City will not be responsible for the cancellation of games or any other events.

II. DURATION:

This Agreement is effective upon execution and shall remain in effect for five (5) years. Either party may leave this agreement by giving the other party thirty (30) days notice, in writing, of the intent to leave the agreement.

XI. GOVERNING LAW:

This agreement shall be governed by the laws of the State of Texas and shall be enforceable in any court of competent jurisdiction in Texas.

XII. SEVERABILITY:

In the event that one or more provisions of this agreement shall be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the other provisions, and the other provisions shall remain in full force and effect.

Signed and sealed by the following units of government on the dates set out below.

THE CITY OF GALVESTON

GALVESTON COLLEGE

By: Brian Maxwell,
City Manager

By: W. Myles Shelton
Galveston College President

Date: / /

Date: / /

ATTEST:

ATTEST:

By: Janelle Williams,
City Secretary

APPROVED AS TO FORM:

City Attorney's Office

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF GALVESTON AND
GALVESTON COLLEGE FOR THE USAGE OF LASSIE LEAGUE SPORTS COMPLEX -
CARTER FIELD**

THIS INTERLOCAL AGREEMENT (Agreement), effective when executed and for five (5) years, and is entered into by and between the City of Galveston, Texas, ("City") and Galveston College ("GC") both being Texas municipal corporations and collectively referred to herein as the "parties".

WITNESSETH:

WHEREAS, the City of Galveston owns the land and structures that collectively make up the Lassie League Sports Complex ("the sites"); and,

WHEREAS, the Lassie League Sports Complex currently serves several entities during their respective softball related activities; and,

WHEREAS, the City of Galveston has previously agreed to allow Galveston College to conduct its softball activities at the sites; and,

WHEREAS, this previous agreement expired by its own term, and Galveston College requires a site to continue its softball activities; and,

WHEREAS, the City of Galveston and Galveston College desire to enter into an agreement to allow the continuance of softball activities for the upcoming softball season; and,

WHEREAS, this Agreement is made under the authority of the Interlocal Cooperation Act as amended, Chapter 791, Texas Government Code; and,

NOW, THEREFORE, in consideration of the premises, mutual covenants, provisions and representations contained herein, constituting good and valuable consideration, and pursuant to Texas Government Code 791 ("Interlocal Cooperation Act"), the parties hereto agree as follows:

I. PURPOSE AND RESPONSIBILITIES:

The City of Galveston and Galveston College agree, under the terms and conditions provided herein, to permit Galveston College to use Lassie League Carter Field for the use of softball activities for the specified term.

Both parties:

Costs for repairs, maintenance, or any other work not done by the City or GC will be borne by the party that requested the repairs.

Galveston College:

GC is responsible for immediately notifying the City of potential safety hazards. GC must notify the City of repair or improvement projects that are in excess of five thousand (\$5,000.00) dollars, and may

not proceed with such repair or improvement without first obtaining the City's written consent.

During the regular Academic year, (August to May) GC will pick up trash and litter and will be responsible for properly securing the site and cleaning and stocking the restrooms after all GC events, as well as GC sponsored tournaments and events.

GC may not operate any concessions at the Lassie League Sports Complex without first seeking and obtaining the City's written consent. Under no circumstances may GC allow the consumption of alcohol on the premises.

GC softball related activities must be completed no later 6 pm on weekdays to accommodate the other entities who use Lassie League Sports Complex. GC is required to submit a seasonal game schedule, tournament schedule, and must otherwise notify the City of all other uses of the site as soon as the information is known, but no later than November 1 of each year this agreement is in operation. The City understands that schedule dates may change due to circumstances outside GC's control and will work with GC to accommodate these changes. GC may not host summer tournaments with outside organizations at these stadiums without first seeking and receiving permission from the City of Galveston.

Any tournament promoters must submit, within ten (10) business days of their event, advance proof of one million (\$1,000,000.00) dollars of general liability insurance naming the City of Galveston as an additional insured.

GC must maintain a minimum of one million (\$1,000,000.00) dollars of general liability insurance naming the City of Galveston as additional insured. Galveston College is required to submit a copy of any and all insurance claims arising during the term of this agreement to the City as soon as they become available.

GC is responsible for pre-disaster inventory, removal and/or securing of equipment, materials and supplies owned by GC.

City of Galveston:

The City is responsible for mowing, trimming, and maintaining the grounds of the site inside and outside of the playing area. The City is responsible for maintaining litter and trash at the site during regular work schedules. The City is not responsible for maintaining litter and trash during events. The City is responsible for removal and proper disposal of litter and trash from the site. The City is responsible for cleaning restrooms during regular work schedules. The City is not responsible for cleaning restrooms during events.

The City is responsible for providing water, electrical, and sewer service to the site.

The City is responsible for emergency preparedness, protective measures, securing the property and safety measures in anticipation of disasters, natural or otherwise. The City will be the applicant and owner for all insurance claims and requests for federal or state assistance. The City will be the recipient of all proceeds from insurance, FEMA, or any other body offering assistance. The City is responsible for management of all disaster recovery projects. Though the City will make its best efforts to complete any disaster repair and recovery in a swift and timely manner, the City will not be responsible for the

cancellation of games or any other events.

II. DURATION:

This Agreement is effective upon execution and shall remain in effect for five (5) years. Either party may leave this agreement by giving the other party thirty (30) days notice, in writing, of the intent to leave the agreement.

XI. GOVERNING LAW:

This agreement shall be governed by the laws of the State of Texas and shall be enforceable in any court of competent jurisdiction in Texas.

XII. SEVERABILITY:

In the event that one or more provisions of this agreement shall be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the other provisions, and the other provisions shall remain in full force and effect.

Signed and sealed by the following units of government on the dates set out below.

THE CITY OF GALVESTON

GALVESTON COLLEGE

By: Brian Maxwell,
City Manager

By: W. Myles Shelton
Galveston College President

Date: *I* *I*

Date: *I* *I*

ATTEST:

ATTEST:

By: Janelle Williams,
City Secretary

APPROVED AS TO FORM:

City Attorney's Office

Consider Committee of the Whole Recommendation Regarding President Search Timeline and Search Plan

During the Committee of the Whole Workshop held prior to the Regular Meeting on November 12, 2025, the Board discussed the timeline for the President search process.

Ms. Karen F. Flowers, Committee of the Whole Chairperson, will provide a report of the discussion and the Committee's recommendation for Board consideration.



**Galveston College, TX
Tentative Presidential Search Timeline and Search Plan**

October 13, 2025	Called meeting of the Board to consider RFP's for presidential search
October 15, 2025	Regular Meeting of Galveston Board of Regents to select search consultant
October 16 – November 6, 2025	Consideration of Membership for GC Search Committee
November 10, 2025	Regular Board Meeting to approve Search Committee Membership, Tentative Timeline and Search Plan
December 3, 2025	ACCT Search Consultants facilitate a series of in-person open Public Forums (Administrators, Staff, Faculty, Students, Community members invited to attend) to solicit feedback to inform the development of the draft Presidential Profile. Presidential Search Announcement with electronic survey distributed (approximately 10 days prior to the forum date) to solicit feedback to assist with the development of the Presidential Profile.
December 4, 2025	Presidential Search Committee Meeting #1: Training and Orientation; Committee receives Draft Presidential Profile and reviews and edits the draft Presidential Profile. (Approximately a 2 – 3 hour meeting).
December 10, 2025	Called Meeting of the Board of Regents to finalize the Presidential Profile
December 11, 2025	Presidential Profile goes public on multiple sites for promotion of the position
February 6, 2026	Target Date for Receipt of Applications. Position open until filled.
February 10 - 20, 2026	Presidential Search Committee members review and rate the confidential applications using ACCT's secure web portal.

DRAFT

- March 4, 2026** **Presidential Search Committee Meeting #2:** Presidential Search Committee meets to discuss and select approximately 7 – 10 confidential semifinalists. (5 – 6 hour meeting).
- March 18-19, 2026** **Search Committee Meeting #3:** Presidential Search Committee meets for confidential semifinalist interviews. (Two-day Interview process via video or in-person). Search Committee deliberates and selects 3 - 5 finalists and forwards recommendations to the Board of Regents.
- March 25, 2026** Called Meeting of the Board of Regents to name finalists for the position of president
- Week of April 13, 2026** Finalists visit the College for tours, participate in public forums, meet with Direct Reports, etc. Finalists interview with the Board of Regents. During deliberations, ACCT provides oral in-depth reference reports on final candidates.
- Week of April 20, 2026** Board of Regents meets to select a sole finalist. [Option: Board members visit #1 candidate's institution.] Board negotiates contract and then announces the sole finalist. Board waits 21 days to vote formally.
- Week of May 11, 2026** Board meeting and formal vote: New President Galveston College is announced (21 days after the announcement of the sole finalist)
- July 1, 2026** Tentative Target start date for next President of Galveston College or as agreed upon by the president-Elect and the Board of Regents.

Consider Committee of the Whole Recommendation Regarding Appointments to the President Search Committee

During the Committee of the Whole Workshop held prior to the Regular Meeting on November 12, 2025, the Board discussed possible appointments to the President Search Committee.

Ms. Karen F. Flowers, Committee of the Whole Chairperson, will provide a report of the discussion and the Committee's recommendation for Board consideration.

Consider Acceptance of Texas Higher Education
Coordinating Board Texas Reskilling and Upskilling for Education (TRUE) 2025-2027
Grant Award

Galveston College has received a grant award notification from the Texas Higher Education Coordinating Board for the Texas Reskilling and Upskilling for Education (TRUE) 2025-2027 Grant for the amount of \$498,950. The term of this grant runs through December 1, 2027. The TRUE 2025-2027 grant will allow the College to support students to enter the workforce with a high-value credential and education in a high-demand career field. The College will use these funds to provide student scholarships in our Shipfitting and Pipefitting non-credit programs. Over the two years of this grant, 107 students will receive grants of \$2,575 each to apply toward tuition and fees, with another \$140 per student for books and supplies. The grant will allow the College to purchase much-needed instructional supplies and equipment for the pipefitting and shipfitting program. Grant funds will also be used to market these programs.

Staff recommends acceptance of this grant award.

Notice of State Grant Award

to

Galveston College

Grantee's Name and Address: Galveston College 4015 AVENUE Q GALVESTON, Texas 77550-7447	Grant Title: Texas Reskilling and Upskilling through Education (TRUE) Grant Program
	Amount of Award: \$498,950
	Division: Workforce Education - 3020
	Term of Grant: December 01, 2025 to December 01, 2027 All funds must be expended by: December 01, 2027 (if applicable)
	Payment Method: Advance Payment: 50% will be made after execution and start date of the grant period; 25% will be paid upon receipt and acceptance of June 2026 interim report; 25% will be paid upon receipt and acceptance of June 2027 interim report

Authority: **The statutory authority for the TRUE Grant Program is found in Sections 61.881- .886 of the Texas Education Code. The program is administered by the THECB under Texas Administrative Code Title 19, Part 1, Chapter 13N, Sections 13.400- .408.**

The Texas Higher Education Coordinating Board's ("THECB") and the Grantee's (collectively, referred to as "the parties") execution of this Notice of Grant Award creates a legally binding agreement between the parties. The Program requirements (e.g., objectives, scope, budget, methodology) as stated in (1) the original Request for Application ("RFA") including any addenda issued, (2) addenda to the Grantee's Application (if any), and (3) Grantee's Application are incorporated into and made a part of this Notice of Grant Award for all purposes, supersede any prior or contemporaneous understandings between the parties pertaining to the subject matter herein whether oral or written, and collectively constitute the entire agreement between the parties. In the event of a conflict in the language contained in the incorporated documents, conflicts shall be resolved by reference to the language contained in the documents in the order listed above.

Grantee is subject to the following additional monitoring requirements:

Mitigation Type	Mitigation Activities
None	
<p>Any changes in the approved Grant must follow THECB's amendment process as defined in the RFA. If not a strictly reimbursable award, any funds received by Grantee and not expended prior to the end of the grant term indicated above shall be returned to THECB within ninety (90) calendar days unless otherwise agreed by THECB and Grantee.</p>	
Signed by THECB Official:	Signed by Grantee Official:
Name: David R. Troutman, PhD	Name: Myles Shelton
Title: Deputy Commissioner, Academic and Workforce Initiatives	Title: President
Date:	Date: 11/6/2025 3:56 PM CST

Signed by:
W. Myles Shelton
 9E706930709C481...

Consider Ratifying Acceptance of Houston Endowment Planning Grant for 2025-2026

The Houston Endowment notified Galveston College that our application for a planning grant had been approved. This planning grant will support the College in developing integrated, data-driven strategies to improve student success and their progress towards a credential of value. The award is \$500,000 for the grant term beginning November 1, 2025 through November 30th, 2026.

It is recommended that the Board of Regents ratify the acceptance of this grant award.



3683 Willia Street
Houston, Tx - 77007

P +1 713 238 8100
F +1 713 238 8101

Houston Endowment is pleased to award your organization with a grant to further support your work and attached is the Houston Endowment Grant Agreement. Please reference the body of the DocuSign email for important payment information.

Grant Tax and Legal Considerations

Before reviewing and signing the Grant Agreement on the following pages, we want to highlight to all prospective grantees some important tax considerations to evaluate when accepting a grant from Houston Endowment.

While Houston Endowment is not in a position to provide prospective grantees legal or tax advice, we do want to make sure that you are aware of and understand these important considerations, which are also reflected in the representations contained in your grant agreement.

We encourage you to consult with your legal and tax advisors on these issues prior to signing the grant agreement and accepting a grant from Houston Endowment.

- **Tax Filing Requirements:** If your organization currently files a Form 990-N (postcard filing), the amount of our grant may require you to file a full Form 990. As this is a more involved filing, you will likely need to engage a tax preparer with expertise in nonprofit tax filings to assist.
- **Public Support Test:** Depending on your tax status, your organization might have to meet the “public support test” to maintain public charity status. This is a numerical test that requires that public charities receive at least one-third of their support from the general public and/or governmental sources. Large grants from foundation donors, such as Houston Endowment, could negatively impact your public support test, as these grants do not fully count as public support. We recommend discussing with your tax or legal professionals to understand the impact of our grant on your public support percentage. Below are some resources on the topic:
 - <https://www.ngosource.org/blog/an-introduction-to-public-support-tests>
 - <https://nonprofitlawblog.com/public-support-tests-part-i-509a1/>
 - <https://nonprofitlawblog.com/public-charity-public-support-tests-part-ii-509a2/>
 - <https://www.thetaxadviser.com/newsletters/2016/sep/public-support-for-not-for-profits.html>

See following pages for Grant Agreement

Grant Agreement

October 24, 2025

Dr. W. Myles Shelton
President
Galveston College
4015 Avenue Q
Galveston, TX 77550

Grant Reference Number: #33955

Dear Dr. W. Myles Shelton,

It is my pleasure to inform you that the Board of Directors of Houston Endowment Inc. (the "**Foundation**") has authorized a grant of **\$500,000** (the "**Grant**") to **Galveston College** (the "**Grantee**") for **Project Support to Maximize House Bill 8 Funding and Student Success: Planning** (the "**Purpose**") subject to the Grantee's acceptance of the terms and conditions below (the "**Agreement**"). A summary table of this information is provided below:

Grantee	Galveston College
Grantor	Houston Endowment Inc. 3683 Willia Street Houston, Texas 77007
Grant Amount	\$500,000
Type of Grant	Restricted
Reason for Support	Project Support to Maximize House Bill 8 Funding and Student Success: Planning

Please sign the Agreement where indicated to confirm acceptance and return it to us at your earliest convenience via DocuSign. If you have any questions regarding the Grant or the Agreement, please do not hesitate to contact your assigned Foundation team member, August Hamilton. Please include the reference number above in all communications as it will serve as the identification number for this Grant.

- 1. TERM:** This Agreement shall commence on the date of the last signature below (the "Effective Date") and shall expire on November 30, 2026.
- 2. TAX STATUS:** The Grantee represents that (a) it is a tax-exempt organization described in Section 501(c)(3) of the U.S. Internal Revenue Code of 1986, as amended (the "**Code**") or a governmental unit described in Code Section 170(c), and (b) it is not a "private foundation" as defined in Code Section 509(a) or a Type III supporting organization as described in Code Section 509(a)(3) (other than a "functionally integrated Type III supporting organization," as defined in Code Section 4943(f)(5)(B)). The Grantee will give the Foundation immediate notice of any actual or anticipated change to its tax-exempt status or public charity classification and the

Foundation reserves the right to modify the terms of the Grant or discontinue funding and terminate the Grant in case of any such change.

3. **USE OF GRANT FUNDS:** The Grantee agrees that all Grant funds, including any interest and other income earned thereon, will be used specifically for the Purpose stated above (the “**Project**”). The Grantee may not expend Grant funds for any other purpose without the prior written approval of the Foundation. The Grantee will return to the Foundation any funds not expended or committed for the Purpose in accordance with the terms hereof.
4. **PROHIBITED USES:** The Grantee agrees that no portion of the Grant funds (including interest or income earned thereon) may be used: (a) to participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office or to otherwise influence the outcome of any specific election or to carry on, directly or indirectly, any voter registration drive; (b) to induce or encourage violations of law or public policy; (c) to cause any private inurement or improper private benefit to occur; or (d) to take any other action or use any funds in a manner that is inconsistent with Code Section 501(c)(3) or for any non-charitable purposes.
5. **NO EARMARKING:** The Grantee acknowledges that no Grant funds are designated or earmarked to carry on propaganda or to be used in any attempt to influence legislation within the meaning of the meaning of Code Section 501(h), 4945(d)(1) or 4945(e) and related regulations. No agreement, oral or written, to that effect has been made between the Foundation and the Grantee, even if Grantee’s proposal, application, or other correspondence expresses expenditure intentions. The Grantee further acknowledges that there is no agreement, oral or written, whereby the Foundation has designated or earmarked any part of the Grant funds for any specific named organization or individual.
6. **PAYMENT AND REPORTING:** The Foundation processes Grant payments via automatic clearinghouse (“ACH”) electronic funds transfers and checks through Chase Cashflow360 and its integration with Bill.com. All electronic Grant payments are processed in accordance with payment instructions entered by Grantee into Foundation’s Grants Management Portal (the “Portal”). It is the Grantee’s responsibility to ensure that bank account information or mailing address information provided via the Portal is accurate and current. In the event the Grantee does not expressly provide payment instructions to the Foundation, the Foundation will issue a check to the Grantee’s payment address on record, if applicable, or the payment address obtained from the Grantee’s website. Grantee acknowledges that the Foundation (a) did not create and does not own or control the Portal, (b) merely relies on the payment instructions provided by the Grantee or payment address designated on Grantee’s website, and (c) is not responsible for errors or mistakes that result in any delayed or lost Grant payments to Grantee. Grantee hereby releases the Foundation from all claims, liability, losses, and damages relating to the Portal or to Grantee’s use thereof.

- (a) **Payment:** Subject to the terms and conditions set forth in this Agreement, the Grant will be payable in accordance with the schedule set forth below. The Foundation may, in its reasonable discretion, modify payment terms and amounts and shall notify the Grantee of any such changes in writing.

The payment of each installment is contingent upon: (a) the Grantee’s satisfactory achievement of the applicable payment contingencies set forth in the table below, as determined by the Foundation in its sole discretion; (b) compliance with the terms of this Agreement, including without limitation timely submission by the Grantee of all forms and

reports set forth herein; and (c) there having been no material changes in the Grantee’s operations, staffing, funding, structure, or tax-exempt status that would adversely affect its ability to carry out or accomplish the Purpose. If the Grantee has not satisfied a payment contingency or cannot satisfy a payment contingency, as determined by the Foundation in its sole discretion, the Foundation may cancel, suspend, or discontinue all or any portion of the Grant and/or terminate this Agreement in accordance with Section 11.

Payment Contingency	Due Date of Payment Contingency	Payment Number	Projected Payment Date	Payment Amount
Contract Returned	11/10/2025	1	11/30/2025	\$500,000
Payment Information Form				

(b) Reporting Deliverables: The Grantee will provide the Foundation with narrative and financial reports, reviewed and approved by an authorized officer of the Grantee, and submitted by a person authorized by Grantee to provide such deliverable(s), in accordance with the schedule set forth below. Such reports must describe the manner in which Grant funds (including any interest or other income) were used, the Grantee’s compliance with the terms of this Agreement, and the progress made in accomplishing the Purpose. The Grantee agrees to submit such other reports and information that the Foundation may reasonably request, including the option for the Grantee to provide an oral report, a written report, or both, as specified by the Foundation.

Reporting Deliverables	Reporting Deliverable Due Date	Additional Information
Formative Report	02/28/2026	Grantee shall submit a written report through the Foundation’s grants management system, <i>GivingData</i> , providing an update on progress toward final deliverables, key activities, milestones, lessons learned, and any adjustments to the implementation plan.
Draft of Three-Year Implementation Plan	05/01/2026	See <i>Exhibit A</i> for additional information related to this reporting deliverable. Grantee shall develop a draft of an implementation plan to maximize House Bill 8 funding and support student success. The plan will be further refined and detailed through ongoing discussions with Foundation staff during regular check-ins.
Near-Final Draft of Three-Year Implementation Plan	06/01/2026	See <i>Exhibit A</i> for additional information related to this reporting deliverable. Grantee shall develop the near-final draft of an implementation plan to maximize House Bill 8 funding and support student success. The plan will be further refined

		and detailed through ongoing discussions with Foundation staff during regular check-ins.
Summative Report	11/30/2026	Grantee shall submit a written report through the Foundation's grants management system, <i>GivingData</i> , summarizing project outcomes, key results achieved, and lessons learned.
Unspent Funds Form		Grantee shall submit an Unspent Funds Form through the Foundation's grants management system, <i>GivingData</i> , identifying any unexpended grant funds at the end of the grant period.

7. MONITORING AND EVALUATION: In addition to the Payment and Reporting Deliverables included in this agreement, the Foundation may engage, or have engaged, an authorized evaluation representative to monitor and conduct one or more evaluations of the Grantee's activities associated with this grant. Such monitoring and evaluation may include, but is not limited to, planning meetings and workshops, interviews, focus groups, surveys, or requests for documentation of relevant data collected by the organization. The Grantee agrees to cooperate with and provide any information reasonably requested by the Foundation or the authorized evaluation representative in connection with the foregoing.

8. RECORDS/RIGHT TO AUDIT: The Grantee agrees to maintain, for a period of at least four (4) years after the Grant funds have been fully expended, records of receipts and expenditures of Grant funds and to make its books and records available to the Foundation for inspection at reasonable times.

9. PUBLICATIONS:

- (a) Each party may acknowledge the Grant on its website, periodic public reports, press releases or other public materials in a manner consistent with such party's normal communications practices without the prior written approval of the other party.
- (b) The Grantee may not use the Foundation's name or mark (or the name of any Foundation director, officer, or employee) for any other purpose without the prior written approval of the Foundation, which approval may be granted or withheld in the sole discretion of the Foundation. The Grantee will provide to the Foundation with copies of news releases, published materials, or media articles/posts mentioning this Grant that are published by the Grantee, as well as any such third-party materials which come to the Grantee's attention.
- (c) The Foundation may use the Grantee's name, mark and any information, photographs, or other materials in the Foundation's public materials without the prior approval of the Grantee. The Foundation agrees to make a good faith effort to seek consent from the Grantee and/or provide advance notice if the Grantee is featured prominently in such materials.
- (d) The Foundation desires that all resources of the Grantee be dedicated to accomplishing its charitable purposes. Accordingly, the Grantee agrees not to recognize the Foundation, its board members or staff, or the Grant with certificates, plaques, or similar mementos.

10. USE OF NAME: The Grantee acknowledges that the name and mark "Houston Endowment Inc." and all variations thereof are the sole and exclusive property of the Foundation, that any and all uses of the Houston Endowment Inc. name by the Grantee shall inure solely to the benefit of the Foundation, and that the Grantee shall not acquire any right, title or interest in Houston Endowment Inc. All uses by the Grantee in any manner shall be subject to inspection by and approval of the Foundation, which approval may be granted or withheld in the sole and absolute discretion of the Foundation if not in accordance with the PUBLICATIONS section herein. The Foundation may require that at any time, the Grantee immediately discontinue and forever thereafter desist from any and all use of "Houston Endowment Inc." and/or either destroy or deliver to the Foundation, at no charge to the Foundation, stationery, brochures, proposed paid media and other similar materials bearing Houston Endowment Inc. that are in the possession or control of the Grantee.

11. TERMINATION:

- (a) The Foundation retains the right to modify, suspend, or discontinue any payment or to terminate the Grant and discontinue Grant funding if, in the Foundation's sole discretion:
 - (i) the Foundation is not satisfied with the Grantee's progress,
 - (ii) the Foundation determines that the Grantee is not able to carry out or accomplish the purposes of the Grant or has failed to comply with any term of this Agreement,
 - (iii) the Grantee has not satisfied any payment contingency set forth in Section 6, if applicable,
 - (iv) any representation or warranty made by the Grantee herein becomes untrue.
 - (v) there are significant changes to the Grantee's leadership or management of the Project which the Foundation reasonably believes will result in the Grantee's inability to satisfactorily complete the Project or achieve the Purpose,
 - (vi) there is a change in the Grantee's status as a tax-exempt organization and public charity or governmental unit, as applicable,
 - (vii) the Foundation determines that making a payment may expose the Foundation to liability, adverse tax consequences, or will constitute a taxable expenditure, or
 - (viii) the Foundation becomes aware of actual or alleged acts or omissions by the Grantee (or any of its directors, trustees, officers, employees, volunteers, subgrantees, contractors or agents) which, in the Foundation's sole discretion, could reasonably pose a reputational risk to the Foundation.

- (b) In the event of termination, the Grantee will promptly return any unexpended Grant funds to the Foundation and the Foundation will have no further funding obligation. In addition, upon the request of Foundation, the Grantee will provide to Foundation, at the Grantee's expense, a copy of all data, information and duplicable materials related to the Grant, within thirty (30) days of Foundation's request.

- (c) Notwithstanding anything to the contrary herein, the Foundation may, but is not obligated to, permit the Grantee to retain such amount of the Grant as is necessary to pay obligations that were incurred by the Grantee prior to the date of termination in good faith reliance on this Agreement and that are consistent with the terms of the Grant and the Grant budget provided in the Grantee's application, if applicable, subject to the Grantee providing documentation and/or receipts as required by the Foundation.

12. NOTICE OF CHANGES: The Grantee will notify the assigned program officer promptly in writing and no later than fifteen (15) days of any of the following:

- (a) Any change in the Grantee's tax-exempt status;
- (b) The Grantee's inability to expend the Grant funds for the Purpose;
- (c) Any expenditure from Grant funds not made in furtherance of the Purpose;
- (d) Any change in the Grantee's organizational leadership;
- (e) A change in 20 percent or more of the Grantee's board members;
- (f) Any change in address or contact information; or
- (g) Any adverse event which may affect the Grantee's ongoing operations, including but not limited to (i) any threatened or pending litigation, or (ii) any adverse claim with respect to or investigation by a governmental authority into the Grantee's (or any members of its board or organizational leadership) conduct or finances; or
- (h) Any material changes which could affect the Purpose or administration of the Grant.

- 13. COMPLIANCE:** The Grantee represents, warrants, and covenants that it has complied with and will continue to comply with all applicable laws or requirements in connection with the performance of the activities under the Grant. The Grantee represents, warrants, and covenants that (a) the Grantee will act in accordance with (and Grant funds will be used in compliance with) all applicable anti-terrorist financing and asset control laws, regulations, rules, and executive orders, including but not limited to the USA Patriot Act of 2001 and Executive Order No. 13224, and (b) the Grantee will act in accordance with all applicable anti-discrimination laws and regulations and will not (and will not use Grant funds to) discriminate, select, or exclude any individual from any employment or services based on such individual's race, gender, or other protected characteristics.
- 14. AMENDMENT:** This Agreement may not be modified or amended except by written agreement executed by both parties. Notwithstanding the foregoing, the Grantee may request a change to either of Sections 1, 6, or 9 of this Agreement in writing (including by email), and if the Foundation provides approval of such change in writing (including by email), such writings taken together shall constitute an amendment to this Agreement.
- 15. CONFIDENTIALITY:** In connection with the Grant, the Grantee may receive or have access to confidential information about the Foundation that is not available in the public domain, including but not limited to information relating to the Foundation's finances, operations, or other grantees (the "**Confidential Information**"). The Grantee will not use or disclose any Confidential Information unless such Confidential Information ceases to be confidential (through no act or omission of the Grantee) because it has become part of the public domain. If the Grantee is required by law to disclose any Confidential Information, the Grantee agrees to give the Foundation reasonable advance notice of such disclosure if legally permitted to do so.
- 16. NO ASSIGNMENT:** The Grantee may not assign or otherwise transfer its rights or delegate any of its obligations under this Agreement without prior written approval of the Foundation.
- 17. NO FURTHER COMMITMENT FOR FUNDING:** The Grantee acknowledges that the receipt of this Grant does not imply a commitment on behalf of the Foundation to continue funding beyond the terms listed in this Agreement. While this Grant is intended to support planning activities and the development of an implementation plan, any potential future implementation grant, including decisions regarding approval, amount, duration, and scope of funding, shall be subject to the sole discretion and approval of the Foundation. Future grant amounts, grant terms, and funded activities shall be determined by the Foundation based upon its assessment of the

implementation plan and alignment with its strategic priorities including those intended to increase the number of students projected to earn Credentials of Value.

18. GOVERNING LAW: This Agreement is governed by the laws of the State of Texas without regard to the conflict of law's provisions thereof, regardless of the place of execution or performance. Any legal proceeding brought in connection with disputes relating to or arising out of this Agreement must be filed and heard in Harris County, Texas, and each party waives any objection that it might raise to venue as inconvenient.

19. DISPUTE RESOLUTION:

(a) In the event of any dispute, claim, question, or disagreement arising from or relating to this Agreement or the breach thereof, the parties will use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they will consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties.

(b) If the dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association (AAA) before resorting to arbitration, litigation, or some other dispute resolution procedure. The AAA will choose a mediator within seven (7) days from referral of the matter to AAA and payment of AAA fees. The mediator must be an experienced practicing attorney who has no conflicts of interest. All expenses will be divided equally between the parties. Mediation must be conducted within thirty (30) days after appointment of the mediator and is to be completed over no more than two business days, unless otherwise mutually agreed upon. All procedures will be set by the mediator. The results of mediation are non-binding, advisory, and confidential, and the mediator's recommendations, as well as the written or oral evidence produced from mediation, will not be admissible for any purpose for or against the parties in any later alternative dispute resolution, administrative or legal proceeding.

20. INDEMNIFICATION: To the extent permitted by applicable law, the Grantee shall defend, indemnify, and hold the Foundation and its directors, officers, employees, and agents (each an "Indemnified Party") harmless from and against any and all liabilities, damages, losses, fines, penalties and expenses (including reasonable attorneys' fees) arising from third party claims based on the acts or omissions of the Grantee and its directors, officers, employees, affiliates and agents relating to the Grant or a breach by the Grantee of any term of this Agreement. If any such claim is brought against an Indemnified Party, the Foundation will provide written notice of such claim to the Grantee and will cooperate with the Grantee in the handling of such claim, provided that the Foundation will be entitled to select the primary legal counsel to be used in the handling of such claim and provided further that the Grantee may not enter into a settlement that involves an Indemnified Party in any way without the prior written consent of the Foundation.

21. NO WAIVER; NO PARTNERSHIP: Failure of the Foundation to exercise any rights in this Agreement does not waive any right in this Agreement by the Foundation. Nothing in this Agreement creates or may be deemed to create a partnership, joint venture, or relationship of principal and agent or of employer and employee between the parties.

22. SURVIVAL: Any provisions of this Agreement that by their nature extend beyond termination will remain in effect in accordance with their terms. Without limitation, the following sections

will survive expiration or termination of the Agreement: 8 (Records), 9 (Publications), 10 (Use of Name), 15 (Confidentiality) and 20 (Indemnification).

23. HEADINGS: The section headings in this Agreement are for convenience only and are not intended, and may not be construed, to alter, limit or enlarge in any way the scope or meaning of the language contained in this Agreement.

24. ENTIRE AGREEMENT: This Agreement represents the entire agreement between the Grantee and the Foundation with respect to the subject matter herein and supersedes any and all prior agreements, understandings, negotiations, representations and discussions with respect thereto. This Agreement may be executed in two or more counterparts, each of which will be deemed an original, but all of which together constitute one and the same instrument.

25. DUE AUTHORITY: The person signing this Agreement on behalf of the Grantee represents and warrants to the Foundation that s/he is a duly authorized officer of the Grantee and has requisite legal power and authority to execute this Agreement on behalf of the Grantee and bind the Grantee to the obligations herein.

Very truly yours,

HOUSTON ENDOWMENT INC.

By: 
Ann B. Stern
President and CEO

ACCEPTED AND AGREED:

GALVESTON COLLEGE

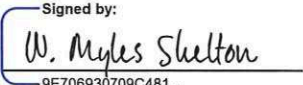
By:  Signed by: W. Myles Shelton Acceptance Date: 10/27/2025 | 8:35 AM EDT
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Name: W. Myles Shelton Title: President

EXHIBIT A: IMPLEMENTATION PLAN REPORTING DELIVERABLES

Reporting Deliverables and Due Dates

1. First Draft of Three-Year Implementation Plan: May 1, 2026
2. Near-Final Draft of Three-Year Implementation Plan: June 1, 2026

Reporting Deliverable Information

The following information outlines the components that should be included as you develop a three-year implementation plan to maximize House Bill 8 funding and support student success. Houston Endowment will provide more detailed information during your check-ins with your assigned program officer.

Use this document to guide your institution's data analysis, stakeholder engagement, and capacity-building efforts as you develop a comprehensive implementation plan.

1. Problem Statement

Define the core problem the grant will address that most directly affects students' ability to complete programs and earn Credentials of Value (CoVs). Ground the problem statement in institutional and student data that highlight barriers and outcome trends.

2. Strategic Approach Overview

Provide a concise overview summarizing your institution's proposed approach for improving postsecondary outcomes, specifically describing how your strategy addresses the key barriers or challenges outlined in your problem statement and aligns with Houston Endowment's Postsecondary Success Strategic Framework.

Describe how your proposed strategy will strengthen at least one of the following areas:

- Academic supports that improve student progression and completion,
- Non-academic supports that reduce barriers to persistence, or
- Programs leading to Credentials of Value (CoVs) in high-demand fields.

Define the primary measurable goal(s) your institution seeks to achieve through this approach, including annual goals or milestones for each year of the three-year implementation plan. Explain how progress toward these goals will increase credential completion and lead to good jobs and economic mobility for students.

3. Data Collection and Baseline Assessment

Collect and submit baseline institutional data to inform planning and strategy development. This will include data on program inventory and labor-market alignment, student outcomes, and student support utilization. Institutions will use common templates to ensure consistent reporting and comparability across colleges. Data will be submitted on an annual

basis, with the planning year serving as the baseline for measuring progress.

4. Planning Milestones and Timeline

Provide a high-level roadmap for the planning period that outlines key milestones, deliverables, and engagement activities (e.g., stakeholder input, data analysis, partnership development). The plan should support the creation of a comprehensive implementation roadmap for a three-year grant period.

5. Staffing and Capacity Plan

Identify the institutional leads, data contact(s), and core team responsible for guiding the planning work. Outline any capacity-building activities or technical assistance needs that will support readiness for implementation.

6. Budget and Sustainability Framework

Provide a high-level, three-year budget framework that aligns proposed investments with expected outcomes and sustainability strategies. Include a narrative describing how resources will be deployed to advance the plans goals and sustain progress beyond the grant period.

Consider Ratifying Acceptance of CenterPoint Energy Foundation Grant

The CenterPoint Energy Foundation has awarded Galveston College a \$25,000 grant to purchase equipment needed to support the dual credit LMRT credential program at Ball High School. The dual credit LMRT credential program (also called the Galveston College Bridge Program) provides dual-credit students at Dickinson High School, and Ball High School an opportunity to earn a Limited Medical Radiologic Technologist (LMRT) credential that transfers directly into the Associates of Applied Science Radiography program and positions students for full licensure as a Licensed Medical Radiographer. The program combines academic coursework with hands-on experience and prepares students for both state and national certification exams.

A distinctive feature of the program is the emphasis on practical skill development through simulation-based learning. Students gain early exposure to radiographic positioning techniques using positioning aids and whole-body phantoms, which are essential for building technical proficiency and clinical readiness in a low-risk, controlled environment. With the expansion of a new cohort at Ball High School, a significant strain was placed on the existing instructional equipment, particularly the positioning aids and whole-body phantoms that are now shared across multiple course sections. The \$25,000 grant award from CenterPoint Energy Foundation will be used to purchase positioning aids and whole-body phantoms for the program with Ball High School.

Staff recommends ratifying the acceptance of this grant award.

From: noreply.grants@benevity.com <noreply.grants@benevity.com>

Sent: Friday, October 10, 2025 3:05 PM

To: grants <grants@gc.edu>

Subject: We've approved your request! (Ref#2025070152)

This email is for notification purposes only. Please do not respond to this email.

Dear Barbara,

Congratulations! We are pleased to inform you that your request for funds in support of GALVESTON COLLEGE FOUNDATION's Galveston College Bridge Program is approved in the amount of \$25,000.00. Below are important details regarding your payment, reporting requirements, ways to share our support and an update from the Foundation.

Your grant payment will be processed through Bill.com The Payment Contact listed in your application will receive an email on or after the 2nd of the month to set up electronic payment. Once the account is set up, funds are typically transferred within seven business days. If electronic payment isn't completed, a check will be mailed to the address on file. If you haven't received payment or a Bill.com email within 60 days, please contact us.

An impact report is required before applying for future funding. You'll receive a link to the report six months after approval. Please complete it at the end of your grant period or before submitting another application.

We're proud to support your work and welcome opportunities to celebrate it. If you'd like to schedule a check presentation or site visit, let us know. You're also encouraged to share our support in your materials and on social media—tag us on X (@CenterPoint) or Facebook (@CenterPointEnergy). If you have other ideas for recognition, we'd love to hear them.

As you plan for future funding, please note the CenterPoint Energy Foundation will shift to focus area-specific grant cycles in 2026. Cycle 1 will be open for Education applications, and Cycle 2 will be open for Community Vitality. For any questions, contact us at CNPGives@centerpointenergy.com and be sure to add us to your safe senders list to receive your impact report and other updates.

On behalf of the CenterPoint Energy Foundation, we look forward to working with you this year!

A summary of your request is below.

Organization Name: GALVESTON COLLEGE FOUNDATION

Project Title: Galveston College Bridge Program

Request ID: 2025070152)

Granted Amount: \$25,000.00

If for any reason, Galveston College Bridge Program deviates from the original proposal, please reach out so we can discuss next steps.

Thank you,

The CenterPoint Energy Foundation

Consider Approval of Proposal from America Mechanical Services, Inc. to Replace Central Plant Chiller #1

Staff is requesting Board approval of the proposal from America Mechanical Services, Inc., (AMS) the College’s JOC provider (Choice Partners Cooperative #24/047TC-04), to replace Chiller #1 in the Central Plant. The scope of the project includes removing the existing Chiller #1 and replacing it with a new chiller with the same capacity.

Two additional quotes were requested from different vendors and are reflected in the table below. Staff recommends approval of the proposal from AMS. The source of the funding is the Construction Fund.

Company	Total Cost	Completion Time
AMS 13627 Stafford Road Houston, Tx 77477	\$295,775.00	30-week lead time for equipment 7 day install
MLN P.O. Box 12157 Austin, Tx 78765	\$296,300	24-week lead time for equipment 5 day install
CFI	Did not provide quote	N/A

Consider Approval of Proposal for Canon Copier Fleet Refresh

Staff requests approval of this proposal to lease Canon enterprise class multi-function copiers. The total project encompasses a 5-year Canon contract, with the yearly leasing costs of \$47,146.80 and software yearly costs of \$15,215.40. There are no monthly print minimums with print costs being determined at the end of each month. The total 5-year investment of leasing and software is \$311,811.00 and a breakdown in cost follows. Per purchasing requirements, Canon is on a state contract (DIR CPO-5428), and additional quotes from other vendors were received, with Canon being the best value. Quotes from the other vendors are included in the table below.

Canon (DIR CPO-5428) has provided a proposal to refresh the existing multi-function copier fleet deployed at the Main Campus and Charley Thomas Family Applied Technology Center (ATC). Areas included in the fleet refresh include Regents 2nd Floor Executive Suite, IT Service Desk which includes the main Production print solution, ATC, Financial Aid, David G. Glenn Library Resource Center, Business Office, Regents 3rd Floor Math and Sciences Faculty Offices, Admissions, Allied Health, Nursing, Northern 3rd Floor Arts and Humanities Science and Business Faculty Offices, Regents 2nd Floor, Student Success Center, TRIO Offices, and Counseling.

The 5-year investment of \$311,811.00 includes the lease of all equipment and software, which includes the print management solution Papercut and web-to-print solution Pressero. Print costs are billed monthly with the source of funding being the Auxiliary Fund.

Vendor/Quote	Item	Funding Source	Cost
Canon Contract No: (DIR CPO-5428)	60-month copier contract (Please see attached Executive Summary for Details)	Auxiliary Fund	\$311,811.00 – 5 year investment. Print cost billed monthly.
Sharp	60-month copier contract		\$345,575.40
Ricoh	60-month copier contract		\$468,408.00
Konika	60-month copier contract		\$315,223.20
Knight(Sharp)	60-month copier contract		\$414,401.40

GC 2025 Executive Summary – Canon Fleet Refresh

The plan includes leasing sixteen machines from Canon. The cost of the five-year investment of the lease and software will be **\$311,811.00**. Printing costs will be billed monthly.

Product/Service	Destination	MRC	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
imageForce C5170	Executive Suite Service Desk						
imageForce C5140	LRC Moody Faculty Workroom Admissions Allied Health Counseling Upward Bound TRIO						
imageForce C3150	Business Office Financial Aid Arts & Humanities Faculty Offices ATC Building 2 Workroom Regents 2 nd Floor Workroom Student Success Center Nursing						
		\$2,698.00	\$32,376.00	\$32,376.00	\$32,376.00	\$32,376.00	\$32,376.00
imagePress V800	Production						
		\$1,230.90	\$14,770.80	\$14,770.80	\$14,770.80	\$14,770.80	\$14,770.80
Software	Papercut Pressero						
		\$1,267.95	\$15,215.40	\$15,215.40	\$15,215.40	\$15,215.40	\$15,215.40
Total Expenditures		\$5,196.85	\$62,362.20	\$62,362.20	\$62,362.20	\$62,362.20	\$62,362.20

5 Year Total of Investment = \$311,811.00



Canon U.S.A., Inc.
One Canon Park
Melville, NY 11747

Proposal for Galveston College

Prepared by Shannon McNutt
Senior Account Executive
Canon U.S.A., Inc.
P: 346.212.4952
E: mmcnutt@cusa.canon.com

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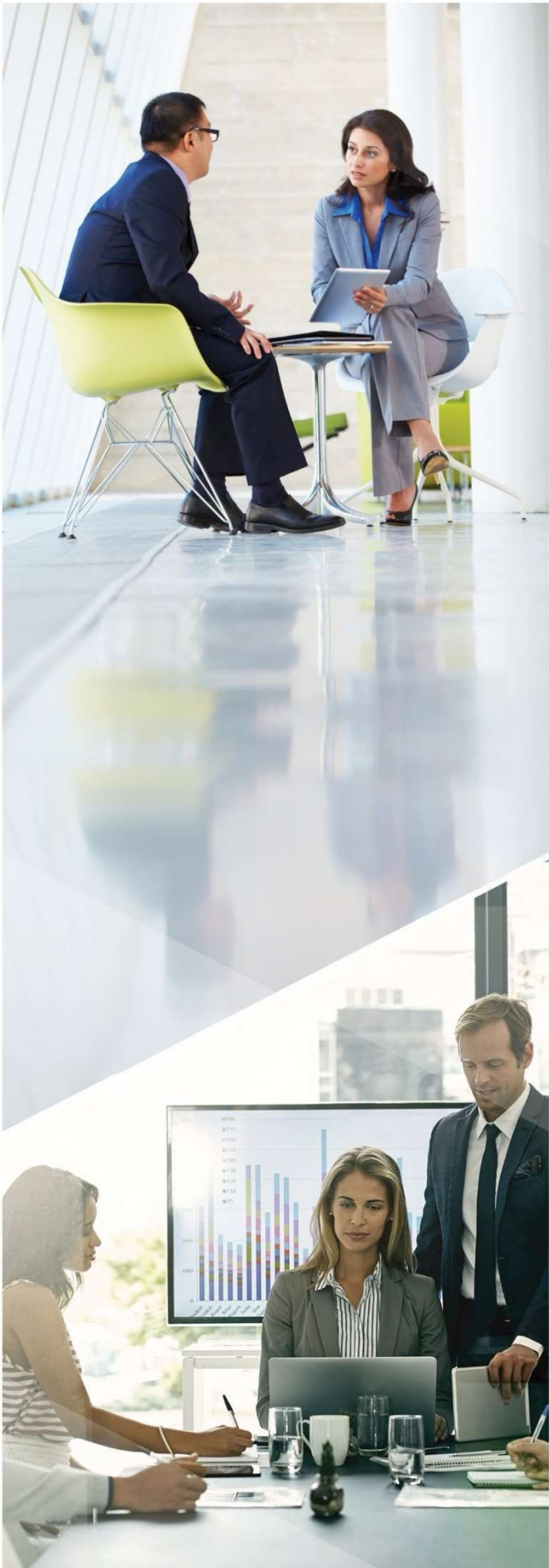
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Executive Summary

EXECUTIVE SUMMARY

Canon has a long, rich history of providing best-in-class products alongside a wide variety of specialized services. With one of the strongest solutions portfolios in the document management industry, we take considerable pride in matching our innovative technology and services with the unique needs of our clients. We offer the combination of a local team with years of professional experience, paired with the vast technological and service resources of one of the world's most admired companies.

We also have a proven track record of innovation, operational excellence, and customer service. Our experience is evident through the unique technology solutions we provide organizations, leading to improved print policies and management, and savings on print related costs while promoting environmentally conscious behavior.

DELIVERING SUCCESSFUL PROGRAMS FOR OUR CLIENTS

Canon's goal is to keep customers productive on what makes them successful – their core operations. The best results can be achieved by looking beyond traditional device replacements into a comprehensive analysis of how information, including documents, move throughout the customer enterprise. To implement a truly successful solution, we need to understand the goals and initiatives of your organization and align ourselves with those goals. Having an in-depth insight into your environment, requirements, and end user behavior allows us to align our Canon solutions to help Galveston College enhance your operational environment, expand your technology, and improve your efficiency. We work to understand the plan and design and develop our solution around your goals and objectives, while maintaining the flexibility to adapt our solutions as your needs change.

Our team of experts help you acquire the right technology, solutions, and services for Galveston College. From pre-sales analysis to post-sales support, Canon's team of professionals provide continued support to look for better ways to improve employee efficiency and provide costs savings on a continued basis.

OUR EXPERIENCE IN EDUCATION

In the education sector, we currently service thousands of institutions (K-12, community colleges, and universities). We implement hardware and software technology solutions that provide teachers, students, and administrative staff with easier access to printing, copying, scanning, and other paper-related tasks. These solutions streamline tasks for faculty and help our education clients contain costs while conserving paper and resources.

Paper documents have always been critical to delivering a positive educational experience, and we have implemented solutions to better manage paper and device usage across multiple campuses. We've provided solutions to boost collaboration, control expenses, secure student information, support student accessibility needs, and reduce the impact of printing on the environment by streamlining workflows.

Canon assists education organizations of all sizes to achieve their academic, financial, and environmental goals. Every solution we've implemented is tailored to the unique needs of each client,

including their students and faculty. Below are some examples of the solutions we've implemented for our clients in education:

- Multifunctional Embedded Application Platform (MEAP)-enabled, networked Canon multifunction devices and third-party software minimizes time and costs K-12 teachers spend reproducing course material. They can automatically route jobs to a Production Center, assign billing codes, and produce the materials on the most cost-effective equipment in the school district. Networked, centrally administered multifunction devices lower walk-up printing costs, and reduce paper waste.
- Personalized enrollment packs, combined with electronic student applications to reduce errors and cost, plus facilitate capturing and tracking for funding.
- Scanning and document management solutions to reduce the cost and risk of liability associated with lost or mishandled paper-based student data.
- In-classroom scanners and printers, combined with centrally administered testing and grading software, for instant measurement and feedback to enable improved academic performance and support government-mandated reporting initiatives.
- High-speed, variable-data production equipment, wide format color printers, and print management software to deliver targeted, effective campus communications programs for Production Centers at a low cost. The newest generation of some of our ENERGY STAR-compliant production Canon devices are designed to consume less energy in manufacture, transportation, and use, and with a "cradle-to-cradle" philosophy to reduce total carbon footprint.

CONCLUSION

Our knowledge and experience can help Galveston College build the right combination of equipment and software. With more than five decades of experience implementing solutions for our clients, regardless of market, we can effectively optimize your print, copy, fax, and scan operations throughout Galveston College, reduce the total cost of printing through print job management and energy efficiency, and support your organization's environmental sustainability target initiatives for waste avoidance, green procurement, and recyclability.

Galveston College can be assured that Canon will support your needs and core organizational initiatives. We look forward to having the opportunity to discuss all the value that Canon can bring to Galveston College.



Pricing Proposal

PRICING PROPOSAL

Galveston College has indicated a target installation timeframe of **November 2025** for the production printer and **January 2026** for the multifunction devices (MFDs). Additionally, the implementation of Papercut software and Aleyant Pressero software will be scheduled at a later date, once timelines and requirements are finalized.

All prices in this proposal are being provided through **Canon's Texas Department of Information Resources (DIR) contract**, ensuring competitive, pre-negotiated pricing and terms specifically available to Texas public sector entities. The pricing shown is based on a **60-month Fair Market Value (FMV) lease**, which is the maximum available lease term under this agreement and provides the lowest monthly lease payment. Any changes to the lease duration will require a recalculation of pricing.

Galveston College is already in possession of HP brand desktop printers of various models as well as their accompanying consumables (toner). As most of these printers are still functional, it doesn't make sense to replace them at this time. Galveston College intends to keep the desktop printer configuration **as is** until either the consumables are depleted or individual printers become unserviceable.

In light of this, Canon has included a pricing proposal to take over the maintenance (repairs and consumables) on the models that are still in service. Please note, not all models currently owned by Galveston College are covered under repair and consumables. These models have been listed and are accurate as of 15 September 2025. As time passes, more models will be added to the consumables only category and other models may be removed from the serviceable list altogether.

Canon has also provided a small catalog of desktop model printers that Galveston College may choose from to replace any HP brand desktops that they choose. Prices are listed individually and based off of current DIR prices.

DIR ADVANTAGE

Why Lease Through DIR

- Save time: DIR goes through a competitive procurement process using the Request for Offer (RFO) method of procurement to procure Automated Information System (AIS) and Information Technology (IT) products and services. This cuts the procurement time for DIR customers dramatically.
- Save Money: DIR leverages the State of Texas' purchasing power to get their member organizations big savings, meaning their customers receive discounted pricing with pre-negotiated terms and conditions in compliance with state procurement rules.
- Easier Process: Easily search for products and services and filter the results. Customers quickly find the vendor that's right for them.
- Quality Assurance: Every DIR approved vendor must comply with the contract in full, meaning they're knowledgeable and will meet (and often exceed) your expectations.

Canon's Texas DIR CPO-5428 pricing includes:

- Administrative Fees Included
- Hard Drive Erasure at End of Term
- Net 30 Terms
- Exemption from Late Charges
- Waiving of Property Tax
- Return of Equipment at End of Term
- Non-Appropriations Clause
- No Shipping Charges on Toner
- One Relocation at No-Charge per Machine
- PO in lieu of Signatures
- Cancellation for Convenience

With Monthly Print Minimums

(1) imagePRESS V800	
Monthly Hardware Lease Payment	\$ 1,230.90
B&W Cost per Copy	\$ 0.0099
Color Cost per Copy	\$ 0.0356
B&W Monthly Minimum QTY	1,000
Color Monthly Minimum QTY	12,000
Minimum Monthly Service Costs	\$ 437.10
Total Monthly Lease Payment	\$ 1,668.00

(8) imageFORCE 5100 Series and (7) imageFORCE 3150 Multi-Function Devices	
Monthly Hardware Lease Payment	\$ 2,698.00
B&W Cost per Copy	\$ 0.0046
Color Cost per Copy	\$ 0.039
B&W Monthly Minimum QTY	40,000
Color Monthly Minimum QTY	11,000
Minimum Monthly Service Costs	\$ 613.00
Total Monthly Lease Payment	\$ 3,311.00

Papercut	
Monthly Payment	\$ 382.95

Aleyant Pressero	
Monthly Payment	\$ 885.00

Total	
Total Monthly Payment	\$ 6,246.95

*Please note: Pricing includes staples and toner. Prices will not escalate for the duration of the term. The only thing Canon will not provide is paper.

Without Monthly Print Minimums

(1) imagePRESS V800	
Monthly Hardware Lease Payment	\$ 1,230.90
B&W Cost per Copy	\$ 0.0099
Color Cost per Copy	\$ 0.0356
Total Monthly Lease Payment	\$1,230.90 + Actual Print costs TBD at end of Month

(8) imageFORCE 5100 Series and (7) imageFORCE 3150 Multi-Function Devices	
Monthly Hardware Lease Payment	\$ 2,698.00
B&W Cost per Copy	\$ 0.0046
Color Cost per Copy	\$ 0.039
Total Monthly Lease Payment	\$2,698.00 + Actual Print costs TBD at end of Month

Papercut	
Monthly Payment	\$ 382.95

Aleyant Pressero	
Monthly Payment	\$ 885.00

Total	
Total Monthly Payment	\$5,196.85 + Actual Print Costs TBD at end of Month

*Please note: Pricing includes staples and toner. Prices will not escalate for the duration of the term. The only thing Canon will not provide is paper.

**You will notice that the base monthly lease price for the hardware is exactly the same whether Galveston College utilizes a minimum monthly contract or not.

A Note on Monthly Print Costs

We included monthly print minimums at Galveston College's request for accounting and budgeting purposes. The cost-per-copy rates are based on a **no-minimum contract**, so if Galveston College prefers, we can remove all minimum commitments—meaning the College would only be billed for actual prints made. In that case, Galveston College would receive a bill monthly or quarterly (whichever billing cycle is preferred) for the prints made the previous month or quarter.

The current minimums were based on the print assessment we conducted, though some estimation was necessary since some desktop devices were not networked. If Galveston College would like to adjust these minimums up or down or even eliminate them entirely, that can be done easily.

As part of Canon's standard procedure, we perform a usage review around the 90-day mark and then every six months thereafter. If Galveston College is consistently under the minimum (leaving unused prints each month), we will reduce the monthly minimum commitments accordingly. This does **not** affect the hardware lease cost or the per-copy rates—only the monthly minimum commitment. Likewise, if actual usage is higher than estimated, we can adjust the minimums upward to match real demand.

Importantly, Canon **does not** charge penalties or higher rates if you exceed your minimums. You simply pay the difference at the contracted rate. Many competitors charge a 20–30% premium per page over the minimum, but that **is not** the case with Canon.

For example, the current proposal includes a commitment of **11,000 color prints at \$0.039 each**, totaling **\$429 per month**.

- If you print **12,000**, you would receive a bill for **\$39** the following month ($1,000 \times \$0.039$).
- If you print **10,000**, you would leave **\$39** on the table in unused prints for that month since the minimums are use-or-lose.

The monthly cost of \$6,246.95 does include the monthly print minimums for the MFDs as well as the production device.

If there is any confusion with this or if you have any questions, please do not hesitate to ask us...we are here to help.

Managed Print Services Cost Estimates

An issue we faced in estimating these costs is not all of Galveston College’s desktop printers were connected to the network which rendered our print assessment incapable of collecting print volumes from these devices. To account for this, we averaged the volumes of the desktop devices we were able to gather print data from and applied those numbers to the devices we had no data for. However, given that Galveston College intends to transition all monochrome MFDs to Color devices and that it can be assumed direct connected devices, most likely, incur less print output we reduced our final figures by 20% to be conservative. This gave us total estimated volumes of 12,610 BW prints and 4,700 CLR prints per month for Galveston College’s estimated 69 desktop printers.

If Canon were to handle maintenance for Galveston College’s current HP desktop fleet, we estimate monthly costs to be as follows:

HP Serviced by Canon	
B&W Cost per Copy	\$ 0.02294
Color Cost per Copy	\$ 0.13354
Estimated BW Monthly Volume	12,610
Estimated Color Monthly Volume	4,700
Total Monthly Lease Payment	\$ 916.91

Another option to consider would be for Galveston College to switch to all Canon desktop devices. Without knowing the actual models Galveston College would choose if they transitioned to Canon desktop printers, we averaged the lease cost of the various models shown on page 27 which came to \$26.05 per month. We used this number for our calculations.

Transition to Canon Desktops	
Lease Payments for 66 desktops per Month	\$ 1,719.30
BW Cost per Copy	\$ 0.0110
Color Cost per Copy	\$ 0.0539
Estimated BW Monthly Volume	12,610
Estiamted Color Monthly Volume	4,700
Total Monthly Cost	\$ 2,111.34
Price Difference per Month	\$ 298.96

When considering whether to transition an area to an MFD from multiple desktops, we estimate that the break-even cost would be (~8) desktop printers to (1) imageFORCE 5140 MFD. Canon does have smaller MFDs that would lower that ratio for areas without (8) desktop areas should Galveston College want to transition those areas to MFDs in the future.

More details can be found on Page 26 such as current known Galveston College HP desktop fleet, transitioning to Canon desktop management, etc.; however, given a number of factors including:

- Cost of Canon managing an aging HP fleet, with many models nearing end of life
- Galveston College's current stockpile of toner and other supplies
- Actions that would need to be taken to successfully transition to a Canon managed print plan such as networking a number of printers or manually gathering and reporting print volumes every month

Canon believes the more fiscally and operationally responsible action would be for Galveston College to exhaust current supplies and transition to Canon desktop printers and maintenance on a rolling basis as the machines reach end of life.

*Note: Prices shown on previous page are estimates only and based on known data. There are many unknowns, such as actual volumes of non-networked printers; therefore, actual prices will depend on actual print volumes and desktop models selected by Galveston College.



Corporate Profile

CORPORATE PROFILE

Canon U.S.A., Inc. is a wholly owned subsidiary of Canon Inc., operating within the United States. We first note that, effective January 1, 2025, Canon Solutions America, Inc. merged into its parent company, Canon U.S.A., Inc., and thus this response is submitted as Canon U.S.A., Inc. Our merger helps Canon become a more flexible and agile operation, enabling us to serve our customers more efficiently as we continue to adapt to the future marketplace. We provide industry leading enterprise, production, and large format printing solutions supported by exceptional professional and managed services offerings. Canon helps companies of all sizes improve sustainability, increase efficiency, and control costs through high volume, continuous feed, digital and traditional printing, and document management solutions.

MORE THAN SEVENTY YEARS IN DOCUMENT MANAGEMENT

Canon U.S.A. was established in 1955 and incorporated in 1965 in New York. Our team of highly skilled professionals services and supports our customers nationwide. We have nearly 100 sales and service locations in most major metropolitan areas throughout the U.S., and a network of Canon-authorized service companies to ensure nationwide coverage.

Our customers enjoy consistent, best-in-class support across the U.S. Our product and software application experts are directly accessible to assist our customers with the continual task of streamlining workflow processes through innovative technology. We help our customers protect their workplace by expanding cybersecurity awareness for employees through our computer-based phishing simulation training solution.

Furthermore, our cybersecurity partner professionals offer consultation services for helping to improve security frameworks, privacy regulation compliance, incident response, and virtual Chief Information Security Officer (CISO) subscription services.

A HISTORY OF RE-INVENTING THE OFFICE IMAGING INDUSTRY

We are backed by one of the world’s most financially stable companies, Canon Inc. A \$28.5 billion company with 334 research, sales, and manufacturing subsidiaries, Canon employs more than



Figure 1 - Widely Recognized for Excellence – In addition to awards from BLI for security, reliability, and innovation in hardware and software, Canon has been recognized for sustainability, design, and corporate responsibility. More information can be provided upon request.

170,340 employees. As an industry-leading imaging company, Canon pursues global diversification with regional operations in the U.S., Japan, Europe, Asia, Oceania, the Middle East, and Africa.

Canon places a high priority on global research and development (R&D) and this regional focus allows us to develop technologies for the specific demands encountered in the Americas, Europe, and Asia. Based on the number of registered U.S. patents filed by Canon, you can easily conclude that we have spent our research and development dollars effectively. ***We have been among the top ten U.S. patent holders for more than forty years.*** In 2024, Canon Inc. ranked ninth overall in patents registered in the U.S. with a total of 2,329 patents.

As a testament to our commitment to developing innovative technology, Canon's office imaging products are reviewed and recognized by several esteemed, independent organizations, including Buyers Laboratory (BLI), the imaging industry's leading independent authority and provider of competitive intelligence, testing, and reviews on multifunction, copier, printer, scanner, and software solutions and products. When choosing Canon, you can be assured that you're partnering with a company that delivers outstanding technologies across a range of markets.

Given the breadth of Canon's support areas, it's easy to see why we position ourselves as a secure information management solutions provider. Our diverse solutions portfolio touches every point of the document lifecycle within an organization's workflow.

WHY CHOOSE CANON?

There are many reasons why we are a premier choice for your imaging needs. We offer:

- **Local Support Backed by a Global Brand:** Canon technology continues to set the bar for innovation, quality, productivity, reliability, and energy efficiency. It is widely accepted and used in the ever-changing world of business. Our relationship with our parent company is strong and we benefit from the strength, innovation, and longevity of the world-renowned Canon brand.
- **A Single Source Solutions Provider:** Our hardware, software, and third-party enablers create one of the most diverse portfolios in the industry. With a sales and service footprint incorporating enterprise, large format, production, and vertical industry solutions, along with the expert knowledge of our people and a culture of providing excellent support and service nationally, we are uniquely positioned to meet the growing demands of today's world.
- **On-site Consultation:** Our on-site consultation and ongoing analysis of your paper and digital data flow requirements enables us to recommend scalable solutions, adapted to meet your needs as they change. Our goal is to capture your vision and deliver solutions that drive results. Our strategies are designed to provide the highest quality service and the best technology available, while maintaining a privacy-aware and secure environment, all in a cost-effective package.
- **Commitment to Innovation:** From device technology and workflow solutions to our support and services options, we are poised to innovate your environment. No matter what technology the future brings, you can count on Canon to lead the way. Our Cloud for Business portfolio offers a wide and agile array of solutions to make innovation easier.

- **The Canon U.S.A. Five Pillars of Security:** We are committed to enabling our customers to maintain a comprehensive and in-depth approach to workplace security in five key areas: device security, printing security, document security, information security, and cybersecurity. Our Five Pillars of Security are founded on the preservation of the fundamental NIST security principles of confidentiality, integrity, and availability.
- **A Pledge of Social and Environmental Responsibility:** Through our corporate philosophy of *kyosei*, Canon is committed to dedicating itself to social and environmental responsibilities, as well as contributing to the prosperity of people in local communities and around the world.
- **U.S. Based Customer Service:** Our customer service and support network is positioned to ensure you enjoy high levels of customer satisfaction and loyalty.

Trust Canon U.S.A., Inc. to help you streamline and secure business processes, reduce costs, and improve productivity. Let us provide the technology, support, and service you need to create a seamless workflow for your business operations.

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Demonstrated Experience in Education

DEMONSTRATED EXPERIENCE IN EDUCATION

We have a long, rich history of providing not only best-in-class products but a wide variety of specialized services that are tailored to our clients' needs. Our experience is evident through the unique technology solutions we provide companies and employees, leading to improved print policies and management, potential savings on print related costs, and the ability to comply with ever more stringent state and federal security standards; all while promoting and achieving more environmentally conscious behavior.

With tens of thousands of customers nationwide, we currently service approximately 2,500 institutions in the Education sector (K12, community colleges, and universities). We implement hardware and software technology solutions that provide teachers, students, and administrative staff with easier access to printing, copying, scanning and other paper-related tasks. These solutions not only streamline tasks for faculty but help our education clients to contain costs while conserving paper and resources. Canon assists educational organizations of all sizes to achieve their academic, financial and environmental goals.

Canon U.S.A., Inc. has the knowledge and experience to help Galveston College build the right combination of equipment and software. With more than six decades of experience implementing solutions for our customers, we can optimize your print, copy, fax, and scan operations to reduce the total cost of printing through print job management and energy efficiency. This also helps meet environmental sustainability targets for waste avoidance, green procurement, and recyclability.

SUPPORTING OUR EDUCATION CLIENTS

Behind Canon Inc.'s 70-plus-year history and development as a business lies our corporate DNA: a respect for humanity, an emphasis on technology, and an enterprising spirit the company consistently embodied since our foundation.

Our corporate philosophy of ***Kyosei*** translated as “aspiring to a society in which all people, regardless of race, religion, or culture, harmoniously live and work together for the common good, guides our social contributions as we strive to be good corporate citizens. We proudly contribute to the realization of a better society through our business relationships, and this applies even more to education. Canon is fully committed to working toward the goal of student and community advancement.

Innovation has been a key ingredient in Canon's evolution since we introduced the first 35mm focal-plane shutter camera in 1936. Since then, our technological strengths have helped us become a leading digital imaging and networking company and a dominant force in personal and office printers, multifunction devices (MFDs), controllers, scanners, and large format and production print solutions. We have applied our innovative skills in environmental technologies, as well as medical, semiconductor, and broadcasting equipment. For the last 41 years, Canon has ranked among the top ten U.S. patent holders ahead of other technology leaders such as Microsoft and Google.

We are dedicated to stretching beyond our core business and serving the communities we encounter. Our ability to think beyond our products has helped us develop exciting and innovative programs

that accelerate learning, solve pressing problems, and provide real-world experience to create dynamic, interactive education initiatives.

Here are a few examples of how we've collaboratively advanced student learning:

SPARC (SKILLED PROFESSIONALS AT RISING CANON) PROGRAM

With the perpetual evolution of technology, the pressing need for skilled workers in technical service positions has never been greater. As many organizations offer entry-level candidates training opportunities and the ability to quickly gain on-the-job experience, the potential for career advancement into supervisory and management roles is palpable.

We established the SPARC program to inform high school seniors of the diverse career options available in the technical installation, maintenance, and repair fields. This instrumental platform provides students with the ability to unlock opportunities they might not otherwise learn about in today's core curriculum, which, at times, focuses extensively on a path toward higher education.

The SPARC program launched in 2022 in collaboration with Texas' Grand Prairie Independent School District, serves more than 28,000 students within a 58-mile area. It has resulted in several former participants earning full-time employment with Canon.

The program, comprised of several touchpoints, includes discussion sessions where interested students hear real-life success stories from Canon employees at all levels, as well as those who started in entry-level positions in the company and have since climbed the corporate ladder. Additionally, participants tour facilities to see first-hand how service is the backbone of every technology company. The students observe demonstrations of hardware products, how they are assembled and prepared for installation at client sites, and participate in job interview skills workshops.

Having gained a significant amount of interest, the SPARC program is set to expand to other school districts in 2024, with the potential of positively impacting the lives of countless students.

COMMITMENT TO ADVANCEMENT

In the current climate of dwindling resources, unpredictable circumstances, and ceaseless change, Galveston College needs technology partners aligned with your organizational goals, supporting a mission-driven procurement strategy. You need vertical knowledge experts who understand the procurement space and draw on the expertise of education leaders to enhance that strategy. And, finally, you need innovators to harness resources and creatively bring that strategy to life.

Galveston College requires a partner to address the challenges of accelerated digital transformation, revolutionary education delivery, rigorous financial oversight, and the drive for sustainability. We are a leading supplier of technology – single function and multifunction devices, production print hardware, integrated software solutions, and service innovation – that evolves with the changing needs of education institutions and positions them for continued success.

We are committed to working with Galveston College to provide immersive technologies that help prepare students for the wider world. We have received multiple awards from Buyers Laboratory for Resiliency, Serviceability and Line of the Year Designed to integrate with current systems, our solutions facilitate change management because they are built on a dynamic platform that is regularly updated. Our solutions transform your changing needs. Complimentary features such as predictive maintenance, automated toner replenishment, and our 24/7 online account and fleet management services and tools reduce administrative and IT burden.

Our proprietary multi-layered approach to cybersecurity offers learning institutions the tools and processes to holistically develop a security strategy that covers device, print, document, information, and cyber security. In addition, we work with our best-in-class partners to offer awareness training, assessments for compliance, virtual CISO services, and a comprehensive suite of standard device security features designed to help create a strong defense and offense against the most pressing security challenges.



Figure 2 - Our multi-layered cybersecurity approach offers institutions tools to develop a security strategy to protect student and staff data.



Hardware Overview

IMAGEFORCE C5100 SERIES WORK ENVIRONMENT

YOUR RECOMMENDATION:



EASE OF USE

User-friendly – no advanced skills needed for high-quality prints.



LIGHT PRODUCTION

High resolution and color consistency with simple finishing options.



COST EFFECTIVE

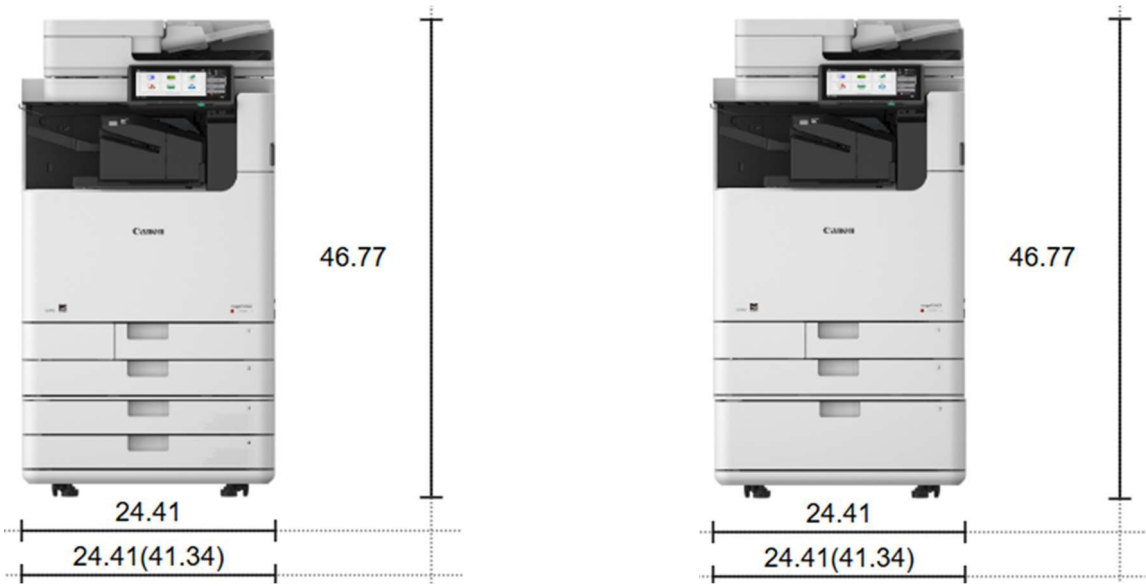
Print in-house to reduce outsourcing costs for marketing and other materials.

QUICK SPECS [imageFORCE C5100 Series Spec Sheet](#)

Print Speed	up to 70 pages per minute in BW/Color
Print up to	12" x 18"
Max Paper Capacity	Maximum: 3,450 Sheets
Media Types	<p>Multi-Purpose Tray: Thin, Plain, Recycled, Eco, Color, Heavy, Coated, Tracing, Bond, Transparency, Label, Pre-punched, Letterhead, Tab, Envelope</p> <p>Paper Cassettes: Thin, Plain, Recycled, Eco, Color, Heavy, Bond, Transparency, Pre-punched, Letterhead, Envelope (Envelope Feeder Attachment (standard) is required)</p>
Finishing Options	Collate, group, offset, staple, saddle stitch, hole punch, staple-free staple, staple on demand, v-fold, c-fold, and z-fold



GALVESTON COLLEGE MFD CONFIGURATIONS



Canon imageFORCE C5100 series and C3150 series
 Color
 40PPM-70 PPM

Majority will have internal staple finisher and 4 drawers (left), this includes the added machines in the Service Desk and the Executive Wing

We have matched the PPM to the current Ricoh devices already in place as closely as possible. The two added machines located at Upward Bound TRIO and Student Services-Counseling will be 40 PPM devices.

Administrative Suite and Print Shop will have a High-Capacity Cassette and 2/3-hole punching capability (right) in addition to the internal finisher. All devices will have key card readers

Final Count:

(4) Current Ricoh IM 4000 and (2) new devices= (6) Canon C5140, 40PPM Devices
 (4) Current Ricoh IM 5000, (2) IMC 4510, and (1) IMC 4500 device= (7) Canon C3150, 50PPM Devices
 (2) Current Ricoh IM C6500 devices= (2) Canon C5170, 70 PPM Devices

C5100 Series Depth: 28.5"
 C3150 Dimensions (W x D x H): 22.25" x 29.38" x 35.38"

IMAGEPRESS V800 SERIES COLOR DIGITAL PRESS

The imagePRESS V800/900 Series are light- to mid-volume production digital color presses designed to offer impressive productivity, repeatable color, and incredible automation. The imagePRESS V800/900 Series' advanced core technologies have been harnessed to allow customers to realize their vision more easily and efficiently than ever.



Canon has seamlessly blended form and function to help inexperienced operators produce brilliant output with superb color fast! Speeds of up to 90 ppm (Letter) and the default High-Productivity Mode can help PSPs hit tight deadlines and get more work done throughout the day. The Inline Spectrophotometers (ILS) allow operators to quickly produce repeatable, accurate color at just the push of a button with PRISMAsync or imagePRESS controllers. The Compact Registration Technology helps enable highly accurate front-to-back registration on important print jobs such as booklets, business cards, and direct mail pieces.

Maximize your Workflow

RECOMMENDATION:

IMAGEPRESS V800

Link to Brochure: [Canon imagePRESS V900/V800/V700 Brochure](#)

Print Speed (Color/BW)	Letter: Up to 81 ipm
Monthly Duty Cycle (20lb bond)	Letter: Up to 400,000 (V800)
Print Resolution	2400 x 2400 dpi
Paper Size	3.9" x 5.8" up to 13" x 19.2" (standard) Up to 13" x 51.2" (Long sheet feeding accessories required)
Paper Weight	14 lb. Bond to 130 lb. Cover (52 gsm to 350 gsm)
Paper Capacity (Max)	Up to 10,400 letter sheets, 20 lb Bond (with additional feeding options installed)

GALVESTON COLLEGE PRODUCTION CONFIGURATION

imagePRESS V800



Product Description

Space And Power Requirements

Product name	Net component size			Tray-open size			Size for installation			Weight lb	Additional Power Supply	Plug Image
	W	D	H	W	D	H	W	D	H			
	inch	inch	inch	inch	inch	inch	inch	inch	inch			
imagePRESS V800	35.71	34.33	40.94	35.71	-	-	74.09	108.66	40.94	572.00	200-240V/20 A/NEM A6-20	
BOOKLET FINISHER-AG1	31.50	31.18	48.78	41.73	31.18	48.78	31.50	60.00	48.78	396.00	120V/15 A/NEM A5-15	
Color Image Reader-P1 Set	25.71	23.35	8.62	25.71	-	-	25.71	23.35	8.62	50.60	n	
PUNCHER UNIT-BS1(2/3H)	-	-	-	-	-	-	-	-	-	6.60	n	
Document Insertion Unit-R1 Set	13.23	31.22	55.39	13.23	-	-	13.23	31.22	55.39	134.20	120V/15 A/NEM A5-15	
Color Coil 44-Hole Punch LTR-B1	-	-	-	-	-	-	-	-	-	-	n	
Multi Function Professional Puncher-C1	17.52	31.30	40.94	17.52	31.30	40.94	17.52	31.30	40.94	224.40	120V/15 A/NEM A5-15	
MULTI DRAWER PD-E1	37.99	31.50	42.52	37.99	-	-	37.99	31.50	42.52	391.60	110-127 V/7.0 A/NEM A 5-15	
iPR Server P400 V2.0 Set	-	-	-	-	-	-	-	-	-	-	120V/15 A/NEM A5-15	
i1 Pro 3 Spectrophotometer	-	-	-	-	-	-	-	-	-	-	n	
Total	135.75	34.33	55.39	151.89	31.30	48.78	-	-	-	-		

Dimensions shown for each accessory are its net size. The total dimensions shown include spacing and accessory overlap.

*Not shown: Power filters, Operator training, Implementation and Installation services.

GALVESTON COLLEGE CURRENT AND PROPOSED MODELS BY LOCATION

Current Devices				
Site Location	Current Model	AVG MTHLY Prints	Proposed Canon Model	Features
Print Shop (IT Service Desk R-120)	PROC5310S (Production Device)	12,751	imagePRESS V800	Color, 81 PPM, Booklet Finisher, Puncher Unit, Document Insertion Unit, Color Image Reader, X-Rite 1Pro 3 Spectrophotometer, Multidrawer Paperdeck
Business Office (M-222B)	IM5000	1,956	imageFORCE C3150	Color, 50 PPM, Cassette Feeding Unit (4-Paper Drawers), Inner Staple Finisher
Library (R-107)	IM4000	2,566	imageFORCE C5140	Color, 40 PPM, Cassette Feeding Unit (4-Paper Drawers), Inner Staple Finisher
Financial Aid (M-170)	IM5000	1,183	imageFORCE C3150	Color, 50 PPM, Cassette Feeding Unit (4-Paper Drawers), Inner Staple Finisher
Arts and Humanities Science and Business (N-344)	IM5000	7,309	imageFORCE C3150	Color, 50 PPM, Cassette Feeding Unit (4-Paper Drawers), Inner Staple Finisher
Faculty Workroom (M-307)	IM4000	5,403	imageFORCE C5140	Color, 40 PPM, Cassette Feeding Unit (4-Paper Drawers), Inner Staple Finisher
Admissions (M-160)	IM4000	236	imageFORCE C5140	Color, 40 PPM, Cassette Feeding Unit (4-Paper Drawers), Inner Staple Finisher
ATC Building 2 Workroom (ATC-208)	IMC4500	3,741	imageFORCE C3150	Color, 50 PPM, Cassette Feeding Unit (4-Paper Drawers), Inner Staple Finisher
Executive Wing Workroom (M-204)	IMC6500	5,507	imageFORCE C5170	Color, 70PPM, High Capacity Cassette Feeding Unit (2-Small Paper Drawers and 1-Extra Large Paper Drawer), Inner 2/3 Hole Puncher, Inner Staple Finisher)
Service Desk (R-120)	IMC6500	4,484	imageFORCE C5170	Color, 70PPM, High Capacity Cassette Feeding Unit (2-Small Paper Drawers and 1-Extra Large Paper Drawer), Inner 2/3 Hole Puncher, Inner Staple Finisher)
Regents 2nd Floor Workroom (R-259)	IMC4510	2,479	imageFORCE C3150	Color, 50 PPM, Cassette Feeding Unit (4-Paper Drawers), Inner Staple Finisher
Northern 2nd Floor Student Success Center (N-200)	IMC4510	9,344	imageFORCE C3150	Color, 50 PPM, Cassette Feeding Unit (4-Paper Drawers), Inner Staple Finisher
Allied Health Workroom (HS-308)	IM4000	7,309	imageFORCE C5140	Color, 40 PPM, Cassette Feeding Unit (4-Paper Drawers), Inner Staple Finisher
Nursing Workroom (HS-208)	IM5000	2,344	imageFORCE C3150	Color, 50 PPM, Cassette Feeding Unit (4-Paper Drawers), Inner Staple Finisher
	Total	66,612		
New Devices				
Student Services – Counseling	None	N/A	imageFORCE C5140	Color, 40 PPM, Cassette Feeding Unit (4-Paper Drawers), Inner Staple Finisher
Upward Bound TRIO	None	N/A	imageFORCE C5140	Color, 40 PPM, Cassette Feeding Unit (4-Paper Drawers), Inner Staple Finisher

THE MANAGED PRINT SERVICES ADVANTAGE

Discover, Design, Implement/Transition, Support/Manage, and Review

- Reduce overall print spend up to 10% to 30%.
- Utilize one vendor to manage all document output devices.
- Simplify management and administration of print environments.
- Help eliminate unnecessary supply ordering, stocking, and management.
- Simplify billing with reports that support easy cost allocation.
- Help reduce IT involvement with print device support.
- Facilitate green initiatives.
- Access OEM toner and supplies.
- Support enhanced print security.

Galveston College: Current Desktop Fleet		
Model	Count	HP Coverage
M227fdw	1	Premier
M255dw	1	Standard
M283fdw	2	Premier
M4001dn	3	Standard
M401fdn	1	Standard
M404dn	4	Premier
M4101fdn	2	N/A
M4101fdw	4	N/A
M428fdn	3	Premier
M428fdw	1	Premier
M430	2	Premier
M4301	2	N/A
M454dn	1	Premier
M477fdn	1	Premier
M479fdn	3	Premier
M479fdw	6	Premier
M501dn	3	Premier
M506	1	Premier
M507	19	Premier
M521dn	1	Standard
M528	2	Premier
M553	2	Premier
M554	1	Premier
M406	1	Premier
M605	1	Standard
Dell C2660dn	1	N/A

Important to note: Managed Print Services' cost is based off of volumes. Quite a few of the printers in Galveston College's current desktop fleet are not connected to the network. This means that:

- All desktops need to be connected to the network for MPS to bill correctly and order toner (preferred method) or,
- Volumes will need to be gathered and uploaded manually at the end of each quarter.
- There is also the issue that Galveston College is already in possession of replacement toner. We will need to work out how to account for this so you are not sent toner you do not need.

Given all the preceding factors such as Galveston College's current inventory of owned HP desktop printers, stockpile of HP toner, as well as the cost of Canon assuming maintenance of the HP desktops, it is Canon's professional recommendation that the cost **does not warrant** pursuing this path.

Canon believes the more fiscally and operationally responsible choice would be to continue with the HP desktops until supplies are exhausted and/or useful life of the machines themselves end, and then replace the machines with Canon desktops

Premier: Supplies and Repair

Standard: Supplies Only

N/A: Not Support by Managed Print Services

IMAGECLASS DESKTOP OPTIONS



imageCLASS LBP325
45 PPM
BW
Non-Multifunction
\$20.71 per month



imageCLASS XMF1643 II
45 PPM
BW
Multifunction
\$19.88 per month



imageCLASS LBP1538C II
40 PPM
Color
Non-Multifunction
\$23.94 per month



imageCLASS MF1538C II
40 PPM
Color
Multifunction
\$39.68 per month



Software Overview

SOLUTION OVERVIEW

Papercut

PAPERCUT

Solution Space

Complete control over print, copy, scan, and fax

VALUE PROPOSITION

PaperCut MF is a simple, low-cost software application that lets you take control and manage your printers, copiers and multi-function devices.

Eliminate waste, encourage responsible behavior, and make users and departments accountable for their print usage.

PaperCut MF includes embedded software that runs on your copier/MFD to enable tracking, control, and secure print release directly from the device’s panel.

PaperCut MF is suitable for sites of any size, with a cross-platform and vendor-neutral approach to technology and device support. PaperCut’s solutions are currently in use in over 50,000 sites worldwide and translated into 20 languages, making PaperCut MF a product you can trust with a high return-on-investment.

- Track all MFDs / Printers
- Secure Print Release
- Control and Report Use
- Recover Costs
- Enforce Print Policy
- Minimize Waste
- Enable BYOD Printing

CORE FUNCTIONALITY

Intuitive & Easy to Use

PaperCut MF is regarded as the simplest system of its type to deploy and manage. System administrators have full access to administration and configuration via a familiar web interface. It offers:

- User directory (e.g. Active Directory and others) integration and automatic user account creation
- Secure print release and Find-Me printing
- Administrator dashboard with real-time status updates
- Print Archiving: Review job content visually
- Optional client and account billing
- Ability to encourage responsible use via popup notifications

<p>Powerful Job Scripting</p>	<p>Advanced scripting can be used to define and finely tune your printing policy and support your organization in eliminating waste and changing user behavior.</p> <p>With PaperCut you can:</p> <ul style="list-style-type: none"> • Automatically route large jobs to detected high volume printers • Discourage printing of emails via popup print policy warnings • Convert jobs to grayscale and duplex • Discourage or disable color printing by user group • Least cost routing (suggest more cost-effective devices based on conditions) • Allow free printing (e.g. during class times) Define action by job attribute, user / group, period of day, device feature / type.
<p>Web-Based Administration</p>	<p>PaperCut MF provides “out of the box” browser-based administration access from any network location enabling centralized management of every user and device. Web technologies make cross-platform support easy as there is no need for additional software to be installed and no web server configuration.</p> <p>A key feature of the administration interface is the dashboard tab – an easy-to-read single page view of the printing environment for administrators. The Dashboard page utilizes a number of gadgets to present key real time information such as system activity and status updates, along with trend information and statistics from past activity such as number of pages printed and environmental impact measures.</p>
<p>Detailed Reporting</p>	<p>PaperCut includes over 80 one-click reports available for online viewing, printing or export. Reports address all areas ranging from detailed page logs to summaries by user, department, device or environmental impact. Administrators can create ad-hoc reports by applying filter conditions and reports can be emailed to specified people on a regular schedule.</p>
<p>'Find Me' Printing</p>	<p>PaperCut’s Find-Me printing feature enables users to print to a global virtual queue. Jobs are paused and only printed when the user releases the job at any compatible MFD/printer: Improved document security and convenience. Reduce IT administrators need to manage multiple print drivers and queues for both workstations and notebooks.</p>

	<p>Find-Me printing minimizes waste and has been shown to reduce printing output by up to 20% in busy office environments. Support for multiple release methods ranging from auto release on authentication to active release job-by-job.</p>
<p>Secure Print Release</p>	<p>Today’s MFDs are smarter. They have touch screens and the ability to run software directly on the device’s panel. PaperCut leverages this technology to bring new features to each device.</p> <p>One of the key features is user authentication – only allowing device access to authorized users. At the simplest level users can authenticate with network username and password via an onscreen keyboard. In addition, many environments will implement ID card authentication. Card numbers can be extracted from your network’s user directory or a database (e.g. door access control system), alternatively users can self-associate their card on first-use.</p> <p>Card types include magnetic stripe, proximity (HID, Mifare & Legic) and bar codes, and PaperCut supports many brands of USB card readers including RFIdeas, Elatec and OmniKey. Off the shelf standard USB and network card readers are available from leading suppliers. PaperCut have a global network of hardware experts (Authorized Solutions Centers) should you require technical assistance, advice or onsite support of both software and hardware.</p>
<p>Print Archiving & Watermarking</p>	<p>PaperCut administrators can utilize these features to ensure users are answerable to their printing.</p> <p>PaperCut’s Print Archiving empowers approved administrators to browse and review the content of print activity within their environment. Alongside the powerful tracking and reporting functionality built into PaperCut, this gives system administrators a wide range of auditing functions.</p> <p>Watermarking can automatically add a username or other metadata to the bottom of every page e.g. to indicate the document owner. Watermarking may include a unique digital signature which allows you to track document origin to enhance security and encourage responsible printing.</p>
<p>Solve Mobile & BYOD Printing</p>	<p>Managing printing is getting hard! As more and more mobile devices enter the market, people’s desire to print from these continues to increase. PaperCut has a range of simple solutions to allow users to print from whatever BYOD or mobile device at their disposal. No</p>

	<p>matter the operating system, their location, the file format or the brand of printer our solutions can manage it.</p> <p>Our latest offering Mobility Print allows users to quickly discover and print to any printer, without requiring any assistance. It takes away the complexities when working across different platforms and devices, while still providing the benefits of PaperCut’s standard print charging/accounting/ quota process.</p>
Managing Quotas	<p>Users can operate in either credit or debit, with defined account rules including how and how often an account is credited. Use network groups to define how additional quota/credit is assigned. Use network groups to define how additional quota/credit is assigned; for example, allow a specific group of users to accumulate their quota while others operate on a “use it or lose it” basis.</p>
User Web Interface	<p>End users have access to a set of web tools to track their own activity in real-time, query their account balances, and view their transactions – without the need for intervention from administrators. The end user interface is fully customizable, so you can design a look and feel to match your website or intranet pages.</p>
Pre-Paid / Top-Up Cards	<p>PaperCut MF comes with a simple to implement voucher system for purchasing additional print credit. Administrators can print out a batch of single-use cards with a pre-defined value. Users redeem cards by entering the card’s unique code on a web page.</p>
Payment Gateways	<p>Give end users the ability to make payments into their PaperCut account using payment gateways. Payment gateways allow third party systems to connect to PaperCut in a supported manner. Common gateways include leading providers like PayPal and Authorize.Net which allow real-time online payments via credit card. PaperCut also supports closed or internal payment systems such as a main college funds account. Hardware gateways are available to support a range of cash loaders, self-service kiosks and bill and coin boxes. For hardware, please refer to a PaperCut MF Authorized Solution Center.</p>
Print Deploy	<p>Allows for unlimited creation of print queues to be deployed to an unlimited number of workstations (Windows, Mac, managed Chromebooks) in one big zone (or IP range).</p>

OPTIONAL FUNCTIONALITY

Advancement Print Enablement Pack	<p>Allows for creation of Advanced Zones for print driver deployment (done by IP range in conjunction with Active Directory groups)</p>
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Document Processing Pack	Allows for despeckle, deskew, blank page split and removal
Job Ticketing Module	Keeps track of job attributes in a print center. No eCommerce or direct connection with the device controllers but an excellent way for a small print shop to keep track of what's going on for despeckle, deskew, blank page split and removal

DEMO VIDEOS

Demo Videos:

- <https://www.youtube.com/watch?v=e5WZ7ZRUoc4>

Product Video:

- <https://www.youtube.com/watch?v=7gQAeTL7UBg&list=PLRt6RX-HHMrPPVAcjJLdUqcinyofJe58->

Specific Videos:

- Integrated Scanning:
 - <https://www.youtube.com/watch?v=NFrCj63ttaQ>

Aleyant Pressero

ALEYANT PRESSERO

Solution Space	Job Submission
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COMPETING PRODUCTS

Canon & Canon Partner Products	EFI MarketDirect Storefront, EFI Digital Storefront (Discontinued), RSA webCRD, Canon PRISMAdirect webshop
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Non-Canon Products	Ricoh Marcom Central, Xerox FreeFlow Web, Konica Minolta PrintGroove
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PRODUCT OVERVIEW

Pressero is one of the most complete web-to-print systems, providing many features competitors do not offer. Pressero’s customizable retail store interface has launched many clients into the exciting world of Internet based print sales. Providing MIS and ERP integration capabilities opens up new opportunities as well. Uniquely positioned to serve the entire print service provider continuum, Pressero fits the needs of commercial printers, print distributors and in-plants.

PRODUCT DETAILS

The Pressero storefront system has all the capabilities you expect from an award-winning, top-rated, web-to-print solution. The majority of print service providers will find that everything they need is already included in one of our cloud packages.

Website Flexibility Features

- B2C Search Engine Optimization Features
- Complete Print Sales and Services Features
- Print Personalization Features
- Robust E-Commerce Features
- Extensive Order Management Features
- Distributed Sales Support Features
- Added Services Features
- Enhanced Capabilities and Add-on Features

DIFFERENTIATORS

With a subscription to Pressero, you have all the tools and resources you need to create and maintain dynamic, compelling web-to-print storefronts that your customers will return to again and again.



<p>The Power of a Dynamic and Flexible Web-to-Print Solution</p>	<p>Publish easy-to-use, self-service B2C and private branded B2B storefronts, for a custom look and feel. Pressero’s powerful backend administration and production workflow integration makes setting up and maintaining your system a snap.</p>
<p>The Power of Multiple Storefronts</p>	<p>Complement one or more retail B2C stores and informational websites with as many private B2B storefronts as you need, each with its own web address, branding, products, etc. Choose 2, 3, or unlimited General Purpose B2C storefronts based on your subscription. All subscriptions come with unlimited B2B storefronts. Create niche storefronts targeting particular customers, or to promote your business or the business of your clients.</p>
<p>The Power of VDP, Personalization, and a Dynamic Online Designer</p>	<p>Every Pressero Subscription from Canon includes eDocBuilder, a tablet friendly, HTML5-based VDP design tool. Personalize virtually anything with eDocBuilder: wide format, stationery, brochures, labels, etc. eDocBuilder provides instant proofs to your customers and print-ready PDF files to your production workflow.</p>
<p>The Power of Affordable Plans that Fit Your Needs</p>	<ul style="list-style-type: none"> • Advanced: our best-priced plan; includes the features and functions for the small commercial printer. • Premier: our plan for medium to large commercial printers and in-plant print service providers. • Premier Private: our premier plan for the largest commercial printers and in-plant customers.
<p>The Power of Integration</p>	<p>Pressero integrates with a wide variety of third-party solutions, allowing you to fully leverage the power of web-to-print into your operation. Use the Automated Workflow integration tool to remove manual touches from your workflow, to reduce costly user errors from order entry to production through shipping and billing. <i>Get the POWER to succeed today, with Pressero from Aleyant and Canon.</i></p>

OPEN STANDARDS

<p>Connecting the Print Store to Print Production</p>	<p>Eliminating waste to reduce costs is not only about looking at raw materials, but also the time and labor involved in producing a job. Removing “touches” (manual intervention by a person) through automation of order entry, production, shipping, and billing is part of that cost reduction goal.</p>
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Automated Workflow Integrator

Aleyant's Automated Workflow Integrator (AWI), included with Pressero Premier and Premier Private, is a desktop application that automates online job submission into the production process using hot folders. It integrates the Aleyant Pressero storefront order placement system with backend production workflow systems, helping eliminate the need to manually download and sort orders.

- Connects to your Pressero order dashboard automatically.
- Downloads orders on a schedule you set.
- Hierarchically applies multiple downloading rules.
- Places orders into local or network hot folders.
- Filters orders into production workflow based on file types.
- Filters orders into production workflow based on attributes for product or equipment requirements.
- Creates subfolders for each order item if desired.
- Adds download date and time to file names for quality control.
- Displays download percentage status bar and activity log.
- Lists orders and items processed.
- Selectively reprocesses due to rule changes, accidental file deletion by staff.
- Can be configured to work with presses supporting hot-folder submission of PostScript or Postscript or PDF PDLs, PRISMAprepare for prepress automation workflows, and imagePRESS (Fiery or PRISMAsync) or varioPRINT Production printers (PRISMAsync) with hot folder or JDF/JMF capability.
- Mac, Windows, and Linux support.

Included Integrations

Pressero has integrations available with over 80 vendors. The focus on open architecture and xml-based web services for the Pressero system opens up integration possibilities with MIS, ERP, workflow, and other third-party systems you may already own or decide to buy later. Included with every Canon subscription is one of the following integrations:

- Shipping integration (e.g. FedEx, UPS, etc.).

- Credit card integration (e.g. PayPal, Authorize.net, PayFlow).

Fee-Based Integrations	Other available integrations include PRISMAsync and Fiery DFE integrations, SAML integration (Salesforce.com), Tax Calculators (Avalara and StrikeIron) Preflight and Color Correction, Imposition, Production Management EFI Pace (bi-directional), EFI Printsmith VIsion, and many others.
Pressero PRISMAdirect Integration	Pressero integrates directly with PRISMAdirect to offer a cloud-based web-to-print storefront for customers that works hand in hand with PRISMAdirect’s on-premise workflow automation and job management capabilities. This unique solution allows customers to always be sure their web storefronts are always available 24/7, and they never lose an order. PRISMAdirect’s automation and job management capabilities mean that customers can set up and maintain touchless workflows for both high and low order volume products in their storefronts.
Pressero PRISMAprepare Integration	Pressero can forward jobs directly to hot folders watched by PRISMAprepare. This speeds up the prepress process for ad hoc jobs that require prepress make-ready, or can be used to automate the processing of jobs by PRISMAprepare prior to being submitted to a production press for printing.
Pressero PRISMAsync/Fiery DFE Integration	Pressero can be connected directly to automated workflows on your imagePRESS, varioPRINT or other production device as long as they have PRISMAsync or Fiery controllers. This allows customers to set up truly touchless workflows, allowing orders and quantities to flow directly from the customer’s order to a production press without operator intervention. Perfect for in-plants and commercial printers who use a Print On Demand method for some or all of the products in a Pressero storefront.

LICENSING

Pressero is offered in a subscription model with three levels: Advanced, Premier, and Premier Private. Customer must purchase a minimum of one year (12 months) at activation, and is limited to 60 months for their subscription (at point of purchase or at renewal).



- ALEYANT PRESSERO ADVANCED CLOUD PLATFORM ACTIVATION - CSA-CPA-ACT01
- ALEYANT PRESSERO ADVANCED CLOUD PLATFORM MONTHLY SUBSCRIPTION - CSA-CPA-SUB01
- ALEYANT PRESSERO PREMIER CLOUD PLATFORM ACTIVATION - CSA-CPP-ACT01
- ALEYANT PRESSERO PREMIER CLOUD PLATFORM MONTHLY SUBSCRIPTION - CSA-CPP-SUB01
- ALEYANT PRESSERO PREMIER PRIVATE CLOUD PLATFORM ACTIVATION - CSA-CPDS-ACT01
- ALEYANT PRESSERO PREMIER PRIVATE CLOUD PLATFORM MONTHLY SUBSCRIPTION - CSA-CPDS-SUB01

While most features that other solutions charge additional fees and licenses are included in the basic Pressero subscription, there are some options that require activation fees and a monthly subscription.

- ALEYANT PRESSERO ADDITIONAL B2B STOREFRONTS (EACH) ADD-ON ACTIVATION - CSA-AB2B-ACT01
- ALEYANT PRESSERO ADDITIONAL B2B STOREFRONTS (EACH) ADD-ON MONTHLY SUBSCRIPTION - CSA-AB2B-SUB01
- ALEYANT PRESSERO ADDITIONAL B2C STOREFRONTS (EACH) ADD-ON ACTIVATION - CSA-AB2C-ACT01
- ALEYANT PRESSERO ADDITIONAL B2C STOREFRONTS (EACH) ADD-ON MONTHLY SUBSCRIPTION - CSA-AB2C-SUB01
- ALEYANT PRESSERO UNLIMITED B2B STOREFRONTS ADD-ON MONTHLY SUBSCRIPTION - CSA-UB2B-SUB01
- ALEYANT PRESSERO UNLIMITED B2C STOREFRONTS ADD-ON MONTHLY SUBSCRIPTION - CSA-UB2C-SUB01
- ALEYANT PRESSERO CUSTOM SKINNING ACTIVATION - CSA-SKIN-ACT01
- ALEYANT PRESSERO CUSTOM SKINNING MONTHLY SUBSCRIPTION - CSA-SKIN-SUB01
- ALEYANT PRESSERO ADDITIONAL FILE STORAGE (PER GB) MONTHLY SUBSCRIPTION - CSA-GB-SUB01
- ALEYANT PRESSERO ACCELESHIP (ONPOINT) INTEGRATION ACTIVATION - CSA-ACCEL-ACT01
- ALEYANT PRESSERO ACCELESHIP (ONPOINT) INTEGRATION MONTHLY SUBSCRIPTION - CSA-ACCEL-SUB01

- ALEYANT PRESSERO API ACCESS/XML WEB SERVICES ACTIVATION - CSA-API-ACTo1
- ALEYANT PRESSERO API ACCESS/XML WEB SERVICES MONTHLY SUBSCRIPTION - CSA-API-SUBo1
- ALEYANT PRESSERO AVANTI SLINGSHOT INTEGRATION ACTIVATION - CSA-AVANT-ACTo1
- ALEYANT PRESSERO AVANTI SLINGSHOT INTEGRATION MONTHLY SUBSCRIPTION - CSA-AVANT-SUBo1
- ALEYANT PRESSERO CALEDARA STREAMLIVE INTEGRATION ACTIVATION - CSA-CALED-ACTo1
- ALEYANT PRESSERO CALEDARA STREAMLIVE INTEGRATION MONTHLY SUBSCRIPTION - CSA-CALED-SUBo1
- ALEYANT PRESSERO CXML PUNCHOUT (PER SITE) ACTIVATION - CSA-CXML-ACTo1
- ALEYANT PRESSERO CXML PUNCHOUT (PER SITE) MONTHLY SUBSCRIPTION - CSA-CXML-SUBo1
- ALEYANT PRESSERO EFI PACE BI-DIRECTIONAL - INTEGRATION ACTIVATION - CSA-EFIPACE2-ACTo1
- ALEYANT PRESSERO EFI PACE BI-DIRECTIONAL - INTEGRATION MONTHLY SUBSCRIPTION - CSA-EFIPACE2-SUBo1
- ALEYANT PRESSERO EFI PRINTSMITH VISION INTEGRATION ACTIVATION - CSA-EFIPSV-ACTo1
- ALEYANT PRESSERO EFI PRINTSMITH VISION INTEGRATION MONTHLY SUBSCRIPTION - CSA-EFIPSV-SUBo1
- ALEYANT PRESSERO HP PRINTOS BOX INTEGRATION ACTIVATION - CSA-HPPOSBX-ACTo1
- ALEYANT PRESSERO HP PRINTOS BOX INTEGRATION MONTHLY SUBSCRIPTION - CSA-HPPOSBX-SUBo1
- ALEYANT PRESSERO HP PRINTOS SITE FLOW INTEGRATION ACTIVATION - CSA-HPPOSSITE-ACTo1
- ALEYANT PRESSERO HP PRINTOS SITE FLOW INTEGRATION MONTHLY SUBSCRIPTION - CSA-HPPOSSITE-SUBo1
- ALEYANT PRESSERO HP SMARTSTREAM DESIGNER INTEGRATION ACTIVATION - CSA-HPSSD-ACTo1
- ALEYANT PRESSERO HP SMARTSTREAM DESIGNER INTEGRATION MONTHLY SUBSCRIPTION - CSA-HPSSD-SUBo1
- ALEYANT PRESSERO PRESSWISE INTEGRATION V2 ACTIVATION - CSA-PW2-ACTo1

- ALEYANT PRESSERO PRESSWISE INTEGRATION V2 MONTHLY SUBSCRIPTION - CSA-PW2-SUB01
- ALEYANT PRESSERO SSO SAML2 AUTHENTICATION (PER SITE) ACTIVATION - CSA-SSOSAML2-ACT01
- ALEYANT PRESSERO SSO SAML2 AUTHENTICATION (PER SITE) MONTHLY SUBSCRIPTION - CSA-SSOSAML2-SUB01
- ALEYANT PRESSERO VIRTUAL SYSTEMS INTEGRATION ACTIVATION - CSA-VIRT-ACT01
- ALEYANT PRESSERO VIRTUAL SYSTEMS INTEGRATION MONTHLY SUBSCRIPTION - CSA-VIRT-SUB01
- EFI FIERY CONNECTION THROUGH AWI ONE TIME ACTIVATION - PRE-AWIFIERYCON-S01
- EFI FIERY CONNECTION THROUGH AWI MONTHLY SUBSCRIPTION - PRE-AWIFIERYCON-M01
- PRISMASYNC CONNECTION THROUGH AWI ONE TIME ACTIVATION - PRE-AWISYNCCON-S01
- PRISMASYNC CONNECTION THROUGH AWI MONTHLY SUBSCRIPTION - PRE-AWISYNCCON-M01

SUPPORTED PRINTERS

Pressero is a true printer-agnostic solution, supporting the submission of a wide variety of printing and non-print file types. When customers desire setting touchless printing workflows, Pressero supports hot folder submission of PDF or Postscript files directly from the order dashboard, or can also be connected to submit JDF/JMF jobs directly to Fiery or PRISMAsync controllers.

MAINTENANCE

Cloud-based solution uses a subscription model in lieu of traditional standard maintenance. Subscriptions include access to the software, periodic updates, and remote support by Aleyant for troubleshooting and support. Includes access to free online chat, software training sessions, and webinars.

EULA/SMA

Refer to the ESS Marketing Site for latest document.



Service and Support

SERVICE AND SUPPORT ORGANIZATION

As the direct sales and service unit of Canon U.S.A. Inc., we provide extensive services as part of a larger support network. Our service and support division are the backbone of our company's success. Our comprehensive support structure allows our customers to enjoy a wide array of technical service coverage to help ensure their ongoing satisfaction.

A QUALITY SERVICE EXPERIENCE NATIONALLY






We provide geographic coverage in major metropolitan areas throughout the United States. A comprehensive network of service professionals supports each region with best-in-class technical support. Beyond these critical regions, a group of independent Canon-authorized service companies support your needs. All servicing entities must adhere to strict performance guidelines and are fully certified to provide technical assistance with your Canon product.

The strength of Canon's service delivery program is comprised of an extensive network of service locations across the United States certified to meet Canon standards. With 1,000+ service locations across the United States certified to meet Canon standards. There are over 7,500 technicians trained to solve technical and equipment problems, easily accessible wherever you are located. Our authorized service centers are required to submit a detailed business plan describing prospective territory, staffing plans, and financials. They must agree to use only genuine Canon parts and consent to unscheduled observations by Canon management.

Our standard service hours are Monday through Friday, 8:30 AM to 5:00 PM local time, excluding weekends and holidays. If Galveston College requires service outside the scope of our standard service hours, we contract on a device or location basis. We can also provide a dedicated technician to be on standby, should you have critical uptime or volume issues. Extended service is not available in all locations.

MULTIPLE OPTIONS TO REQUEST SERVICE ANYTIME

Galveston College end-users can request service in multiple ways:

-   • Our toll-free number (800-355-1385) displayed on your Canon device
-  • Online at <http://www.cusa.canon.com>
-   • Via your MyCanon Business account
-  • Using a QR code

Canon offers remote technical support needed to resolve disruptive workflow issues quickly, so critical systems can resume normal operations as soon as possible. **Our Help Desk services provide a single point of contact for all incidents and service requests.** Our award-winning Help Desk offers toll free phone and email support from 8:30 AM to 8:00 PM ET, Monday to Friday, with Extended Help Desk support available 24/7/365.



Our Help Desk Operators are responsible for:

- Logging calls and generating tickets
- Incident management
- Escalation management
- Dispatching service

The Help Desk covers a wide spectrum of hardware, software, network connectivity, application, and workflow issues. The interconnectivity of these areas sometimes creates challenging scenarios that require diverse troubleshooting skills. The Help Desk is uniquely qualified to provide this type of assistance.

Help Desk services are delivered via the Solutions Support Center (SSC) customer help desk with escalation to partner support desks, if necessary. With expert assistance, we offer remote technical support to help resolve issues quickly.

OTHER TOOLS TO MONITOR YOUR PRINT ENVIRONMENT

To provide the security, functionality, and workflow efficiencies requested by Galveston College, we use multiple tools to monitor and manage your fleet, including:

MyCanon Business

myCanon Business is a self-service portal available 24 hours a day, 7 days a week that provides an efficient way to handle day-to-day functions related to your Canon devices. Upon enrollment, you can take advantage of its many features and view your current fleet status, enter Meter Reads, place Service Requests, order Contract Supplies, or manage devices on our Auto Toner program. You can retrieve account information from any tablet, laptop, or desktop, check the status of active service requests, and review closed requests.

imageWARE Remote

imageWARE Remote is firmware embedded in our imageRUNNER products. It automatically provides meter reads without the need for customer intervention, helping to reduce administrative costs and increase accuracy. The meters are automatically read every day for the most up-to-date reporting capabilities. The Service Monitoring portion of this tool automatically notifies our Dispatch Department of hardware or software errors. Our Dispatch Representatives can proactively call you to confirm if service is required. Devices using imageWARE Remote can also be set up on our Auto Toner program.

imageWARE Enterprise Management Console

imageWARE Enterprise Management Console is an easy-to-use centralized point of control for all devices installed across your organization. This expandable console can help reduce downtime by directing low toner, paper jams, and device management alerts via emails to designated resource(s) within your organization. It's designed for easy implementation and simplified expandability.

ACCURATE REPORTING WITH AUTOMATED METER READING

We offer a variety of meter read submission methods. Galveston College can submit meter reads manually by calling our Customer Service Department's toll-free number. However, we encourage you to use our automated submissions tools, MyCanon Business and imageWARE Remote, which are free of charge, to reduce administrative burden and ensure regular and accurate reporting.

REDUCED BURDEN WITH AUTOMATED SUPPLY REPLENISHMENT

Devices using imageWARE Remote are eligible for our Auto Toner Program. The device sends a notification when toner is getting low, which automatically creates an order, helping to reduce administrative burden. An established supply contact for the device receives an email when an order is created and another when it ships (including tracking) so you are always informed. We make viewing and managing devices enrolled in Auto Toner easy with MyCanon Business.

If a device is not enrolled in our Auto Toner program, Galveston College can call the toll-free Customer Service Department to speak to a Customer Service Representative, who places the supply order. This department is available Monday through Friday, 8:30 AM to 8:00 PM ET, to accommodate our customers nationwide. The toll-free number is located directly on the Canon equipment. The representative verifies a contact person, address, and serial number, clarifies the number of toners needed, and provides a confirmation number.

Galveston College can also place a supply order via MyCanon Business, a web-based account management platform included with an active Canon service agreement, and online at MyCanonBusiness.usa.canon.com.

At Galveston College's request, we can maintain a standard stock of parts and supplies onsite, provided there is a secure location for storage. Maintaining a consistent supply of toner and additional supplies on site can help maintain uptime of your Canon equipment.

A SERVICE ORGANIZATION FOCUSED ON YOUR INCREASED PRODUCTIVITY

Our customers have access to local, regional, and national level engineers, to help ensure Service Level Agreement compliance. Mobile technology allows our field technicians and industry certified engineers to handle customer calls quickly and efficiently, maximizing uptime.

Our service technicians average 15 years' experience and are factory trained on Canon's equipment and the network support systems and software that drive its sophisticated technology. Our primary service objective is to resolve the problem on our first visit and eliminate the need for additional calls for the same problem.

To accomplish this, our service organization:

- Offers unparalleled, manufacturer direct service and support
- Delivers an average response time of four hours
- Uses AI-driven parts stocking
- Provides a state-of-the-art Automated Dispatching System that delivers customer information to the Service Technician

Our service technicians are measured on device reliability—not on the number of calls per day. As a result, customers are assured that the technician is dedicated to increasing productive time for their Canon equipment. For the customer this means one service call, one technician.

SERVICE UPDATES WITH ‘WHERE’S MY TECH?’ APPLICATION

To establish a more seamless experience for our valued customers, Canon Service Support Operations offers **Where’s My Tech?** an application in Oracles Field Service (OFS) that enables Galveston College end-users to easily track the status of service requests through a series of helpful notifications.

The process begins when an end-user submits a service request, prompting our system to deliver a confirmation email which establishes the device location and service request number and directs the end-user to a Service Request Confirmation link. This link provides the end-user with up-to-date information related to the request, including the current date, customer location where service is to take place, and details of service.

After the technician has been assigned, the link is updated to include the technician’s name and the best available service window for the completion of the request.

Once the technician is headed to the service location, an email is automatically be sent to the end-user, providing the technician’s name and the updated Service Request Confirmation link. At this time, the end-user has access to real-time updates of the technician’s progress via the link.

Once on location, the technician has the option to send an arrival confirmation email to the end-user in OFS. This email includes the end-user’s service request number and an updated link, which shows that the request is in progress.

REDUCE DOWNTIME WITH PREDICTIVE MAINTENANCE

We establish predictive maintenance schedules to aggressively address technical issues before they become an operational problem that might result in equipment downtime. Service technicians service the unit to a predictive maintenance standard each time the unit is repaired, performing what we call a “Complete Call Process.” The technician cleans all optics and removes, inspects, and cleans all assemblies of the device and its accessories, to help maintain a consistent level of service.

USING PREDICTIVE ANALYTICS TO IMPROVE PERFORMANCE

We use Canon-proprietary technology to provide the service technician with vital device information before a service visit. This tool processes the information and recommends next steps by analyzing your device’s performance, operational characteristics, and service history. This proactively prepares our technician for your service visit by predicting the expected resolution and parts that might be required, to help minimize repair time.

Additionally, our *Cycle Clinic automated predictive maintenance program* uses revolutionary product design enhancements to help improve unscheduled downtime, minimize device failures, and maximize copy quality. The program forecasts optimal maintenance timing and sends a service call to our system before the end user needs it. Networked devices also place service calls when durables (customer replaceable components) near their end of life. This allows the technician to prepare the

parts required before arriving, helping to reduce emergency and after-hour calls and a high first-call fix ratio. With Service approval, the Cycle Clinic automated predictive maintenance program is optional, at no additional cost.

SERVICE TECHNICIAN TRAINING

All new technicians attend an extensive new-hire training program called **Printing and Digital Imaging Foundations (PDIF)**, which provides the technicians tools to maintain, troubleshoot, and repair Canon products. New hire service technicians receive classroom-based training and hands-on training in the field. The technician, upon successful completion, is certified on a specific Canon model, which is based on territory demand, and has received critical skill courses that enable the technician to be a successful service technician in the field. The critical skills portion of their training includes the following: Customer Satisfaction Skills, Basic Network Install, Complete Call Process, Troubleshooting, Communication, and Technology. Ongoing product training and certifications are provided continually and are based on new technology and field territory growth.

Canon U.S.A. designed the **Association of Technical Service Professionals (ATSP)** to uphold the high-performance standards intended to support the needs and expectations of Canon customers. The ATSP program provides assurance that its certified members have attained a level of knowledge and proficiency that upholds the standards Canon expects of its Service Organization. The program sets out strict guidelines to which service technicians must adhere, ensuring customers receive best-in-class service. We are proud of the high volume of certified professionals currently in our organization.



Account Team Overview

ACCOUNT TEAM OVERVIEW

Our internal staffing and support organization is one of the strongest differentiators we can provide Galveston College. When hiring and retaining quality personnel, we ensure our employees are fully-benefited career minded individuals. Our Account Management Teams are dedicated to providing the highest levels of customer service and we are supported by our national support network and processes based on decades of experience and industry best practices.

The following key personnel are a part of Galveston College's Account Management Team.

PROFESSIONAL BIOGRAPHIES AND PERSONAL INFORMATION IS PROPRIETARY AND CONFIDENTIAL.

Shannon McNutt **Senior Account Executive**

The Senior Account Executive is the support person for Galveston College. Shannon McNutt's primary responsibility is to handle customer concerns and to help ensure your objectives are met. They coordinate a seamless transition to new Canon devices in your facilities. Shannon McNutt is available for Galveston College employees who require assistance with the devices. They are the key person for consultation on the Canon products deployed in your facilities.

Bruce Burns **Branch Sales Director**

Canon Tenure – 13 years
Industry Experience – 30 years

The Branch Sales Director plans and directs all functions of the operation in accordance with Canon's standards of service excellence and total customer satisfaction objectives. Bruce Burns supervises and coordinates operational transition from sales through implementation, installation, training, and account management. Bruce Burns is available any time their input is required.

Lucas Stegkamper **Branch Service Manager**

Canon Tenure – 13 years
Industry Experience – 13 years

The Branch Service Manager manages a team of factory trained, authorized service technicians. Areas of expertise include: graphics, production, imaging and all segments of black and white and color equipment. Lucas Stegkamper's primary function is to back up the field technicians to ensure maximum uptime and equipment efficiency. They also provide a link to our national support network which extends to our national equipment specialists in New York, Canon U.S.A.'s corporate headquarters.

Kumar Sripada
Production Specialist**Canon Tenure – 16 years****Industry Experience – 35 years**

The Production Specialist handles high volume monochrome equipment and color Canon equipment. Kumar consults with Galveston College and recommends a solution based on your specific needs. They work closely with you and your Canon account team to create an implementation plan. The Production Specialist also provides advanced training on your Canon equipment.

DIGITAL SERVICE ENGINEERS

Digital Service Engineers provide repair and service support to our customer base, working with analog, digital, networked, and integrated business equipment. They receive comprehensive training to learn the most up-to-date techniques and skills to work with Canon products. They repair and maintain all assigned equipment to recommended standards and specifications.

DIGITAL SERVICE SPECIALISTS

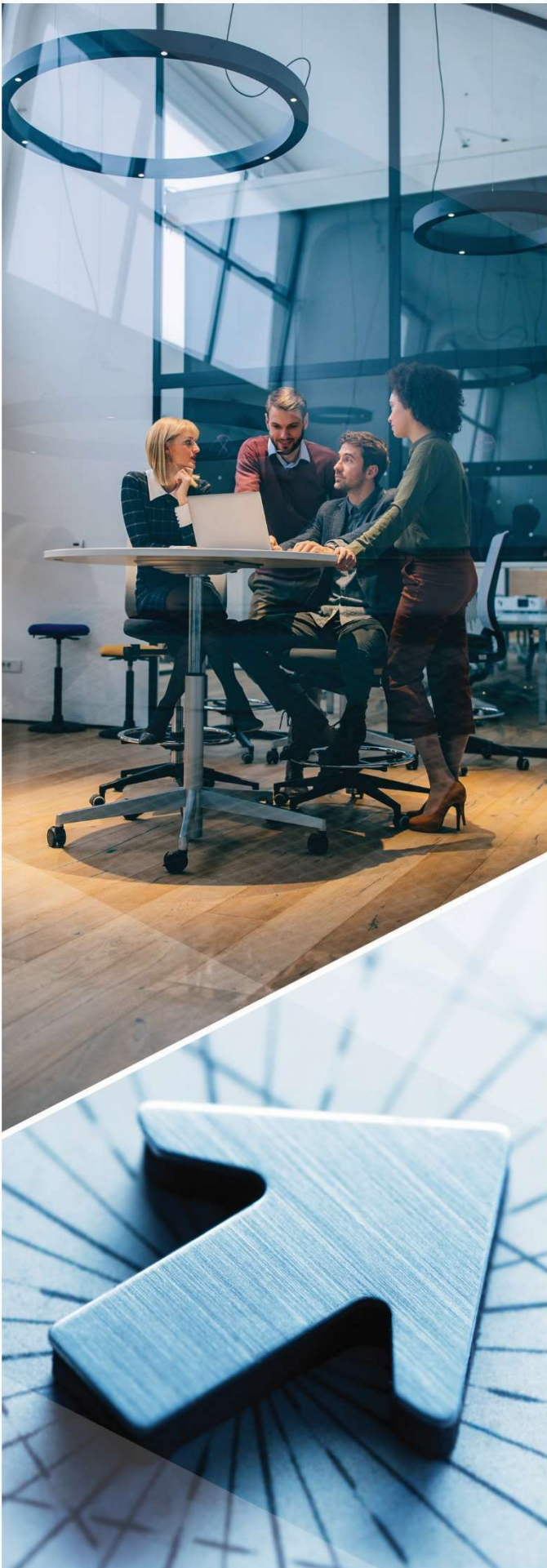
Digital Service Specialists service specific business system products including: black & white and color printers and copiers, facsimile equipment, document management solutions and related software. They play a key role in the satisfaction of many loyal customers, which includes large companies and government offices as well as small to medium-sized businesses. Our Technicians are responsible for on-site service of Canon's networked digital imaging products. Working within a designated geographic territory, they are dispatched to various job assignments depending on the product and experience level. They make the necessary mechanical or electrical repairs as well as provide prevention maintenance on all machines serviced.

PRODUCT TRAINERS

Product Trainers are responsible for training customers on specific business system products and services including: black & white and color printers and copiers, facsimile equipment, document management solutions and related software. Their primary focus is conducting post-sale product training to the end users of Canon and 3rd party products. They also are responsible for conducting training sessions (classroom and non-classroom) on equipment operations, maintenance, and troubleshooting.

HELP DESK CALL CENTER

The Help Desk Call Center covers a wide spectrum of hardware, software, network connectivity, application, and workflow issues. The interconnectivity of these areas sometimes creates challenging scenarios that require intelligent troubleshooting. The Help Desk is uniquely qualified to provide that type of assistance. The hours of operation are from 8:30AM to 8:00PM EST.



Implementation Approach

IMPLEMENTATION APPROACH

Your Senior Account Executive, Shannon McNutt is the primary point of contact throughout your implementation. Shannon McNutt:

- Is a single point of contact.
- Manages and provides support throughout the implementation lifecycle.
- Is accountable for understanding your expectations and providing effective implementation planning and coordination.
- Provides an enterprise-wide focus, seeing “the big picture.”
- Partners with stakeholders for effective communication.

The Senior Account Executive is responsible for managing the day-to-day operational aspects of the implementation:

- Creates and manages the implementation plan.
- Identifies, tracks, and mitigates risks.
- Creates a Communication Plan and proactively providing information to all stakeholders.

Shannon McNutt and other Canon stakeholders work collaboratively to customize the Implementation Plan to best fit the implementation scope. The Implementation Plan is clearly defined to cover every aspect of the process. This is a coordinated and collaborative delivery that includes a Pre-Implementation Checklist and, for software solutions, a Statement of Work (SOW) that details all aspects of the implementation scope.

APPROACH TO IMPLEMENTATION

At the highest level, our implementation methodology encompasses five important phases that constitute the implementation lifecycle: Initiate, Plan, Execute, Monitor and Control, and Close.

INITIATE

During the initiation phase, we assemble the implementation team, consisting of stakeholders from both your organization and Canon. The Senior Account Executive

- Holds meetings to review the implementation scope and establish high-level goals and objectives.
- Develops implementation tracking tools and documents.

PLAN

During the planning phase, critical implementation documents are created, including Communication Plan, Resource Plan, Technical Discovery session, Proof of Concept, detailed Implementation Schedule, Equipment Implementation Matrix, Action Items Log, and Risk Log.

The key components of this phase include:

- Site Assessments to confirm power supply, network, space requirements, and fax, and to identify contacts, device locations, device removals, staging area, loading dock, and egress and ingress.
- Final review and confirmation of the Scope of Work (if applicable).
- Pre-implementation checklist with your IT team to capture device and fleet settings.
- Technical Discovery.
- New device testing to help ensure a smooth implementation process.
- Replicate (clone) your desired configuration across your fleet so all devices can look, feel, and function identically for end users.

The planning phase is an opportunity for the Canon team coordinate with your team to account for all critical implementation elements.

The **Communication Plan** includes:

- How and when regular team meetings take place.
- What information is provided and who receives the information.
- Meeting Agenda and Meeting Minutes.
- Action Items, Issues Log, Risk and Decision Logs.
- Weekly Implementation Status Reports.

An **Implementation Schedule** is collaboratively developed so implementation tasks are identified, tracked, and updated.

The **Equipment Implementation Matrix (EIM)** is an asset tracking document used to track device deployment. The tool is used to capture and track device delivery and installation schedule. This helps manage your fleet and to ensure seamless deployment.

The **Resource Plan** is developed and managed to help ensure proper resources are available when and where needed based on the implementation schedule.

Technical Discovery includes completing the Pre-Implementation Settings Checklist, a device settings checklist performed after the test devices have been delivered, to ensure devices look and function according to your organization's needs and configured uniformly across your fleet. This checklist allows for device pre-configuration prior to delivery.

Proof of Concept (if applicable) involves testing device(s) that have been deployed, and typically takes one to two weeks. This is an important part of the planning process to determine what configuration is needed for your organization's needs. The POC tests and confirms configuration for copy, scan print and fax functionality including print drivers.

Device Configuration Manager (DCM) file is created after new device testing. The DCM file is an export of all the configuration settings from each device, allowing Canon to clone the configuration and "look and feel" of the devices for field deployment.

The **Action Items/Issues Log** tracks and resolves outstanding items in a consistent and timely manner.

The **Risk Log** allows the implementation team to identify, manage, and mitigate risks. Once created, it is maintained and managed throughout the implementation.

EXECUTE

During the execution phase, Shannon McNutt works closely with your stakeholders and Canon Logistics and Service resources, to oversee the implementation in accordance with the schedules created. This typically entails managing the complete hardware roll-out and software deployment (if applicable). Metrics are monitored, and, if necessary, corrective actions are taken.

MONITOR AND CONTROL

During the monitoring and controlling phase of the implementation, equipment and software is in operation as accepted by your organization. In this phase of the implementation, which contrasts with the execution phase, information updates are sent to determine if corrective actions may be necessary in the implementation plan. Any remaining or outstanding action items or issues are closely tracked and addressed. When all the equipment is installed, configured, and tested, the implementation transitions to the Close phase.

CLOSE

During the close-out phase of the implementation, a formal Close-Out Meeting is conducted. Shannon McNutt also engages the Canon Help Desk and local Field Service team(s) for ongoing support. This meeting consists of core team members from Canon and your organization. The purpose of this meeting is two-fold: to deliver and review all deliverables, implementation documents and open/closed items and to solicit feedback regarding how the implementation was performed.



Training & Education

TRAINING & EDUCATION

Training fulfills important goals, like ensuring that your team can maximize the potential of Galveston College's new Canon technology. Through a nationwide network of certified professional instructors, we offer a full suite of web-based and hands-on remote training. Our goal is to help your team reach maximum productivity and operational efficiency quickly and easily.

INSTRUCTOR-LED REMOTE AND IN PERSON TRAINING

We customize training to help meet your needs. With every installation, we arrange custom training for your key operators. We match our schedule to yours and conduct remote instructor-led training when it is convenient for you and your team. We customize our instruction to focus on your key applications, unique document management requirements, and learning expectations. Our staff of professional remote instructors helps your team maximize your Canon technology and perform jobs quickly and efficiently. Galveston College receives the following training content for each Canon device acquired:

OPERATING THE IMAGERUNNER ADVANCE

- Getting started
 - System power on and off
 - Control panel overview
 - Printer overview
 - Printer maintenance
- Basic copy operation
- Advanced copy operation
- Paper path and paper jam removal process
- Color calibration
- Printer features overview

MANAGING MEDIA

- Loading
- Assigning media to trays
- Adding new media to catalog
- Media curl and proper loading
- In-line finishing (where applicable)

REPLENISHING CONSUMABLES

- Toner
- Waste container
- Staples
- Hole punch waste

ENGINE CALIBRATION (WHERE APPLICABLE)

STANDARD PRINTING AND PRINT DRIVER FEATURES

REMOTE USER INTERFACE

UNDERSTANDING THE COMPONENTS OF THE EFI RIP (WHERE APPLICABLE)

- Power up/Power down sequences
- Logging on to Command Workstation
- Hold and release jobs from Command Workstation
- Changing print ticket properties for a given job
- Reprinting an archived print job

IMAGERUNNER ADVANCE ELEARNING

In today's fast-paced world, time is of the essence. Convenience, flexibility, and simplicity are key values when it comes to critical services like technology training. That is where imageRUNNER ADVANCE eLearning shines. The imageRUNNER ADVANCE eLearning platform provides unlimited web-based training available anytime, anywhere, 24/7.

Benefits of our eLearning platform include:

- Simple course navigation
- Quick application of device capabilities
- On-site access from your location
- Cost-effective training resource
- Training opportunity for new employees

Course topics include:

- Replacing consumables
- Paper loading and registration
- Control panel navigation
- Copying, faxing, scanning, printing, and more

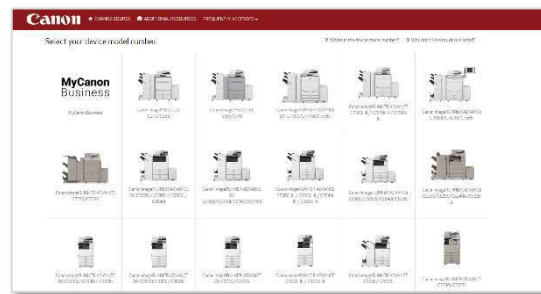
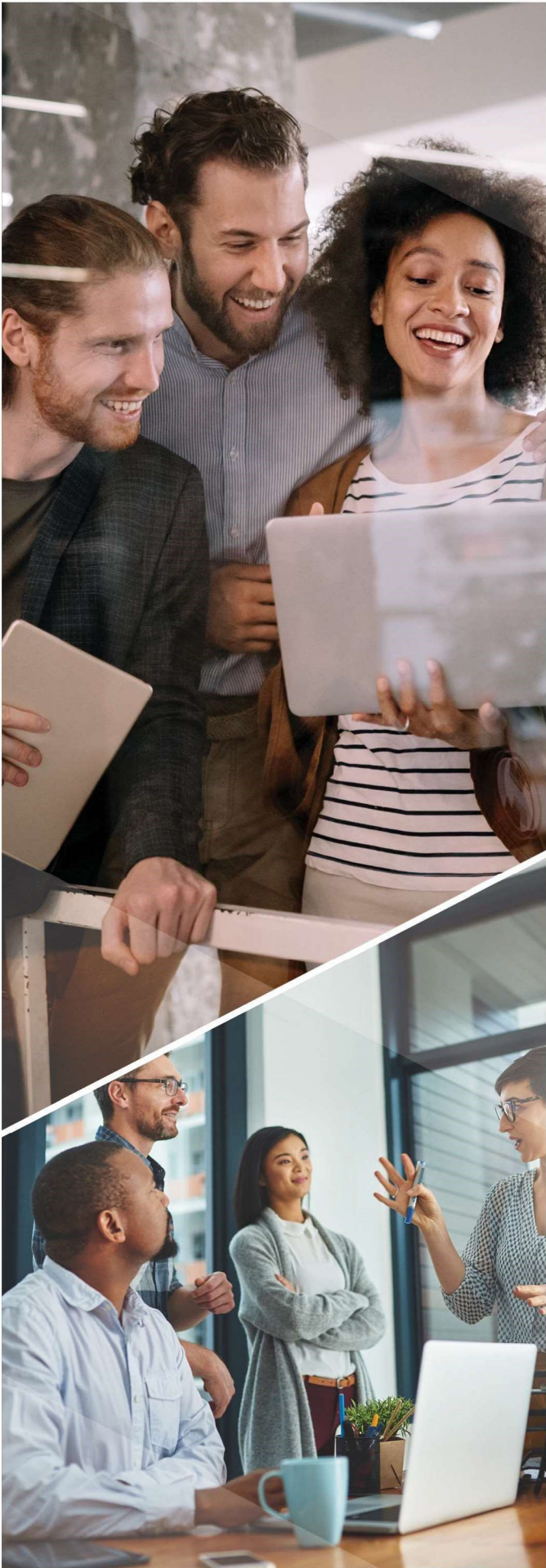


Figure 3 - Canon's eLearning platform guides users through step-by-step lessons and accommodates different learning styles, at the user's pace.

Galveston College users learn by watching short, animated videos with voiceovers which guide them through each lesson, step-by-step. A Closed Caption feature can be used in quiet environments or to assist hearing-impaired associates. The course structure accommodates different learning styles; users can go through the course chapter-by-chapter or use the table of contents to quickly jump directly to topics that pertain to their job. Quick links are always available to provide access to the most frequently requested lessons.

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Canon U.S.A. Supplier Diversity Program

CANON U.S.A. SUPPLIER DIVERSITY PROGRAM

At Canon, we are dedicated to fostering and promoting diversity and inclusion within our supply chain and business operations. While Canon is not a Minority/Women-Owned Business Enterprise (MWBE) vendor, we are committed to engaging with third-party minority vendors.

Canon U.S.A. subcontracts with certified suppliers, including small businesses, disadvantaged businesses, woman-owned businesses, HUBZone small businesses, and veteran-owned small business concerns. We complete a comprehensive corporate Subcontracting Plan annually and submit it to the Federal Government for approval. All Canon U.S.A. plans have consistently complied with all requirements of the U.S. Federal Government, representing a significant initiative to expand the Supplier Diversity Program within Canon organizations.

Our supplier diversity program aims to build relationships with and purchase goods and services from certified small businesses and enterprises owned by minorities, women, veterans, members of the LGBT community, and disabled persons, helping Canon achieve our corporate objectives. We welcome the opportunity to expand our program and exchange ideas to further these efforts.

Below is our Supplier Diversity Spend from Canon Solutions America, Inc. and Canon U.S.A., Inc. for the last six years (effective January 1, 2025, Canon Solutions America, Inc. merged into its parent company, Canon U.S.A., Inc.). The chart below includes both direct spend to customers and indirect spend for operational spend, such as providing IT software and paper to our offices.

CANON U.S.A. SUPPLIER DIVERSITY SPEND (combined with historical Canon Solutions America spend)

	2019	2020	2021	2022	2023	2024
MBE	\$2,451,942.60	\$1,736,476.17	\$2,429,957.87	\$43,181.17	\$1,880.74	\$0.00
WBE	\$7,365,165.73	\$5,554,070.28	\$6,879,099.42	\$8,523,777.68	\$9,223,906.68	\$9,966,793.05
SMALL	\$99,886,441.11	\$76,308,533.15	\$79,713,811.33	\$96,738,786.66	\$107,239,232.38	\$151,631,970.93
WOSB	\$2,256,147.84	\$1,843,241.40	\$3,665,040.62	\$4,298,462.84	\$4,051,394.47	\$4,935,401.45
EDWOSB	\$431,689.50	\$663,163.11	\$2,597,376.37	\$2,716,505.85	\$2,983,914.98	\$1,935,145.16
DBE	\$1,175,008.25	\$1,110,084.91	\$1,086,689.49	\$1,702,263.16	\$1,710,907.61	\$3,442,413.00
SELF- SDB	\$78,929,197.72	\$59,185,150.07	\$61,681,055.52	\$74,419,161.45	\$84,538,276.65	\$130,659,866.30
8A	\$8,301.00	\$7,892.78	\$24,884.00	\$71,942.75	\$59,293.57	\$34,777.63
HUB	\$299,403.74	\$63,886.22	\$64,542.06	\$22,508.36	\$10,691.95	\$11,184.25
VET	\$346,870.98	\$1,545,706.07	\$699,293.53	\$1,173,124.53	\$1,347,040.50	\$789,577.13
SDVET	\$23,372.94	\$13,979.71	\$2,101.14	\$45,058.14	\$483,252.02	\$5,222.56
DISABLED	\$0.00	\$0.00	\$8,966.88	\$8,747.03	\$9,907.40	\$8,299.30
ANC	\$6,699.09	\$4,184.76	\$3,341.20	\$4,207.78	\$4,355.78	\$3,701.52
LGBT OWNED	\$1,774.50	\$409.50	\$682.50	\$13,200.50	\$1,638.00	\$7,342.44
TOTAL	\$193,182,015.00	\$148,036,778.13	\$158,856,841.93	\$189,780,927.90	\$211,665,692.73	\$303,431,694.72

Consider Approval to Offer Engineering Technology Program
(Level 1 Certificates, Level 2 Certificate, and Associate of Applied Science Degree)

Staff is requesting Board approval to offer the Engineering Technology Program beginning the fall 2026 semester. This program will include the following certificates: (1) Level 1 Certificate –Entry Level, (2) Level 1 Certificate – Advanced Level and (3) Level 2 Certificate – Advanced Level along with the Associate of Applied Science Degree. Classes will be scheduled as a combination of face-to-face, hybrid and online classes and will include lecture and hands-on labs. All face-to-face meetings will be held at the main campus. This program will prepare students for entry-level positions as Engineering Technicians.

1st Year									
Semester 1									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
CETT	1409	DC-AC Circuits	WECM	3	3	48	48	96	4
CETT	1407	Fundamentals of Electronics	WECM	3	3	48	48	96	4
RBTC	1405	Robotic Fundamentals	WECM	3	3	48	48	96	4
TECM	1403	Technical Calculations	WECM	4	0	64	0	64	4
1st Semester Totals				13	9	208	144	352	16

Level 1 Certificate – Entry Level

Semester 2									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
RBTC	2339	Robot Programming and Diagnostics	WECM	2	3	32	48	80	3
CETT	1429	Solid State Devices	WECM	3	3	48	48	96	4
ELPT	2419	Programmable Logic Controllers I	WECM	2	4	32	64	96	4
ELMT	2433	Industrial Electronics	WECM	2	4	32	64	96	4
2nd Semester Totals				9	14	144	224	368	15

Level 1 Certificate – Advanced Level

Summer Semester									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
RBTC	1447	Electro-Mechanical Devices	WECM	3	3	48	48	96	4
ELPT	2455	Programmable Logic Controllers II	WECM	2	4	32	64	96	4
ELMT	2337	Electronic Troubleshooting, Service, and Repair	WECM	2	2	32	32	64	3
ENTC	1391	Special Topics in Engineering Tech	WECM	2	4	32	64	96	3
Summer Semester Totals				9	13	144	208	352	14

Level 2 Certificate - Advanced

Consider Approval to Offer Engineering Technology Program
(Level 1 Certificates, Level 2 Certificate, and Associate of Applied Science Degree)

2nd Year									
Semester 1									
Prefix	Number	Course Name	Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lec hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
ENGL	1301	Composition I	ACGM	3	0	48	0	48	3
SPCH	13XX	Speech Elective	ACGM	3	0	48	0	48	3
Math or Science Elective			ACGM	3	0	48	0	48	3
Language, Philosophy, & Culture Elective			ACGM	3	0	48	0	48	3
Social & Behavioral Science Elective			ACGM	3	0	48	0	48	3
3rd Semester Totals				15	0	240	0	240	15

GRAND TOTALS

Course Type	Lecture/Wk Combination	Lab/Wk Combination	Total Lecture hrs	Total Lab hrs	Total Semester Contact hrs	Total Semester Credit hrs
ACGM	15	0	240	0	240	15
WECM	31	36	496	576	1072	45
GRAND TOTALS	46	36	736	576	1312	60

Consider Approval of Faculty Change in Rank

The following individuals have petitioned for a change in faculty rank:

<u>Faculty Member</u>	<u>Change in Rank From</u>	<u>Change in Rank To</u>
Angie Hoermann	Instructor	Assistant Professor
Dr. Tirizia York	Instructor	Associate Professor

Ms. Hoermann, and Dr. York have met the criteria (outlined below) to be considered for a change in faculty rank and have completed the review process conducted by the Faculty, Orientation, Rank, Tenure, Emeritus, and Sabbatical Committee. The Committee affirms and recommends these changes in faculty rank. The Vice President of Instruction agrees with the Committee's recommendation and the President concurs with these endorsements. Change in rank would be effective upon Board approval.

CRITERIA**Assistant Professor**

Academic Track: Rank of instructor plus 12 additional graduate hours (in a discipline related to the teaching field) beyond those hours required for the master's degree AND three years of satisfactory postsecondary teaching experience OR be awarded tenure OR rank of instructor and have an earned doctorate (not necessarily in the teaching field)

Workforce Track: Rank of instructor plus 15 hours in a discipline related to the teaching field AND three years of satisfactory postsecondary teaching experience OR be awarded tenure OR have an earned master's degree (not necessarily in the teaching field)

Associate Professor

Academic Track: Rank of Instructor plus 24 graduate hours (in a discipline related to the teaching field) beyond those hours required for the master's degree AND nine years of satisfactory postsecondary teaching experience AND be awarded tenure OR have an earned doctorate (not necessarily in the teaching field) with at least 12 graduate hours (in a discipline related to the teaching field) AND have six years of satisfactory postsecondary teaching experience AND be awarded tenure.

Workforce Track: Rank of Instructor plus a bachelor's degree with at least 18 postsecondary hours in a related teaching field AND nine years of satisfactory postsecondary teaching AND be awarded tenure OR have an earned master's degree (not necessarily in the teaching field) with at least 12 graduate hours in a discipline related to the teaching field AND six years of satisfactory postsecondary teaching AND be awarded tenure.

Consider Adoption of Resolution to Cast Votes in the
Galveston Central Appraisal District Board of Directors Election for the 2026 Term

This is a selection year for the Board of Directors of the Galveston Central Appraisal District. It consists of five members who serve two-year terms, beginning January 1, 2026. At the October 13, 2025, Committee of the Whole Workshop and Special Meeting, Regents nominated Mr. Tom Farmer. Other entities within the GCAD submitted nominations and the following individuals have been included on the ballot for consideration:

Robin Collins
Matt Doyle
Thomas E. Farmer
Ross James

Galveston College is eligible to cast 105 votes based on the 2024 tax levy. All votes may be cast for (1) one candidate or distributed among (2) candidates listed on the ballot. The votes must be cast by written resolution and a copy of the resolution must accompany the completed ballot. A completed ballot and resolution are to be returned to the Galveston Central Appraisal District before December 14, 2025. The Board of Regents will consider adoption of the following resolution.

**A RESOLUTION OF THE BOARD OF REGENTS OF THE
GALVESTON COMMUNITY COLLEGE DISTRICT
VOTING IN THE ELECTION OF MEMBERS OF THE BOARD OF DIRECTORS
OF THE GALVESTON CENTRAL APPRAISAL DISTRICT
2026**

WHEREAS, this is selection year for the Board of Directors of the Galveston Central Appraisal District; and

WHEREAS, the Board of Directors consists of nine total members including five appointed members who serve staggered terms beginning January 1, 2026, in addition there are three elected members, and the Tax-Assessor Collector is an ex-officio member; and

WHEREAS, the Galveston Community College District is a voting unit entitled to vote for up to two candidates from a ballot submitted by the Galveston Central Appraisal District, if so desired.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF THE GALVESTON COMMUNITY COLLEGE DISTRICT THAT:

The number of votes cast for _____, as exhibited in the attached ballot, is submitted by the Galveston Community College District to the Galveston Central Appraisal District.

PASSED AND APPROVED by the Galveston Community College District Board of Regents on the 12th day of November, 2025.

GALVESTON COMMUNITY COLLEGE DISTRICT

Karen F. Flowers
Chairperson, Board of Regents

ATTEST:

Michael B. Hughes
Secretary, Board of Regents

(DISTRICT SEAL)



9850 Emmett F. Lowry Expressway, Suite A
Texas City, Texas 77591

Phone: (409) 935 - 1980
Fax: (409) 935 - 4319

Chief Appraiser, Krystal L. McKinney RPA, CCA

October 15, 2025

Dr. W. Myles Shelton
President
Galveston College
4015 Avenue Q
Galveston, TX 77550

Dear Dr. Shelton,

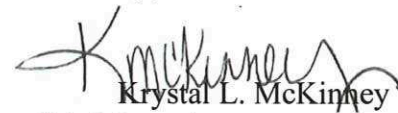
Enclosed is the ballot for the selection of two (2) appointed Galveston Central Appraisal District directors. Also attached is a copy of the vote allocation and a resolution form for your convenience.

All votes may be cast for (1) one candidate or distributed among the candidates listed on the ballot. Please comply with the following:

- ◆ The votes must be cast by written resolution.
- ◆ A copy of the resolution must accompany the completed ballot.
- ◆ Return the completed ballot and resolution by **December 14th, 2025**.

You will be notified of the results as soon as the returned ballots are summarized. If you have any questions, please feel free to call me.

Sincerely,



Krystal L. McKinney
Chief Appraiser

KLM:ldff

*Ballot & Resolutions enclosed in Presiding Officers or Superintendent letters



9850 Emmett F. Lowry Expressway, Suite A
Texas City, Texas 77591

Phone: (409) 935 - 1980
Fax: (409) 935 - 4319

Chief Appraiser, Krystal L. McKinney RPA, CCA

2026

Board of Directors Election

BALLOT

Number of Votes Taxing Unit is Eligible to Cast: 105	Voting Unit: Galveston College
---	---------------------------------------

CANDIDATES	VOTES
Collins, Robin	
Doyle, Matt	
Farmer, Thomas	
Ross James	

- ◆ RESOLUTION MUST BE ATTACHED TO THIS BALLOT
- ◆ DEADLINE: *by December 14th, 2025*

2026 BOD Election Voting Allocation Sheet

ENTITIES		2024 Levy	Levy/TTL Levy	1,000	x5	Total of Votes
Galveston ISD		\$119,815,089.55	13.312%	133.12141	665.6071	666
Dickinson ISD		\$77,688,658.39	8.632%	86.316539	431.5827	431
Friendswood ISD		\$45,712,938.99	5.079%	50.789687	253.9484	254
High Island ISD		\$4,560,784.59	0.507%	5.0672923	25.33646	25
Hitchcock ISD		\$15,227,487.71	1.692%	16.918609	84.59304	84
Clear Creek ISD		\$104,431,107.00	11.603%	116.02893	580.1446	580
Santa Fe ISD		\$25,290,777.00	2.810%	28.099498	140.4975	140
Texas City ISD		\$75,256,958.99	8.361%	83.614782	418.0739	418
City of Galveston		\$50,910,286.06	5.656%	56.564237	282.8212	283
City of Texas City		\$39,000,515.27	4.333%	43.331801	216.659	217
City of La Marque		\$7,534,661.37	0.837%	8.3714393	41.8572	42
City of Hitchcock		\$4,497,998.26	0.500%	4.9975331	24.98767	25
City of Jamaica Beach		\$1,030,333.32	0.114%	1.1447592	5.723796	6
City of Dickinson		\$6,789,923.69	0.754%	7.5439932	37.71997	38
City of Friendswood		\$23,199,867.48	2.578%	25.776378	128.8819	129
City of Kemah		\$1,307,917.46	0.145%	1.453171	7.265855	7
City of League City		\$49,338,068.61	5.482%	54.817413	274.0871	274
City of Santa Fe		\$3,534,227.10	0.393%	3.9267283	19.63364	20
Village of Tiki Island		\$2,858,731.30	0.318%	3.1762138	15.88107	16
City of Bayou Vista		\$1,325,626.65	0.147%	1.472847	7.364235	7
Galveston County Road and Flood		\$21,061.00	0.002%	0.0234	0.117	1
GALVESTON COUNTY		\$171,327,049.28	19.035%	190.35414	951.7707	952
Galveston College		\$18,995,427.53	2.111%	21.105005	105.525	105
College of the Mainland		\$50,388,222.77	5.598%	55.984195	279.921	280
Total Levy Amount Voting Entities:		\$900,043,719.37	100.00%	1000	x5	5000
Formula: 2024 Voting Districts Levy/ Grand Total All Voting Levy			%	X1000	x5	equals # of Votes