

**NOTICE OF REGULAR MEETING  
GALVESTON COMMUNITY COLLEGE DISTRICT  
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, November 17, 2021**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in Room M-202 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

**- AGENDA -**

- I. Call to Order Regular Meeting**
- II. Moment of Silence and Pledge of Allegiance
- III. Certification of Posting Notice of Regular Meeting
- IV. Recognition of Guests
- V. Consider Approval of Minutes from October 20, 2021 (*Action Item*) 3
- VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items  
(*Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.*)
- VII. Informative Reports:
  - 1. Annual Report of Required Training for New Board Members (*Dr. W. Myles Shelton*) 13
  - 2. Student Success Story (*Dr. W. Myles Shelton*) 14
  - 3. Monthly Financial Reports - October (*Mr. M. Jeff Engbrock*) 15
- VIII. Action Items:
  - 1. Consider Approval of Finance Committee Recommendation Regarding Acceptance of Financial Statements and Single Audit Reports for the Years Ended August 31, 2021 and 2020, and Required Communications Letter 36
  - 2. Consider Approval of Facilities Committee Recommendation Regarding Proposal for a Construction Manager at Risk (CMAR) for the New Nursing Health Sciences Education Center Project 37
  - 3. Consider Approval of Facilities Committee Recommendation Regarding Proposal for Architectural/Engineering Services for Avenue Q and 41<sup>st</sup> Street Parking Lot Expansion 38
  - 4. Consider Approval of Bid to Provide and Install Touchless Battery-Operated Restroom Plumbing Fixtures 39
  - 5. Consider Adoption of Resolution to Cast Votes in the Galveston Central Appraisal District Board of Directors Election for 2022-2023 Term 40
- IX. Special Reports and Comments:
  - 1. Student Representative (*Ms. Dora E. Martinez*)
  - 2. Faculty Representative (*Dr. Janene A. Davison*)
  - 3. President (*Dr. W. Myles Shelton*)
  - 4. Regents
  - 5. Chairperson (*Ms. Karen F. Flowers*)
- X. Adjournment

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The notice for this meeting was posted on November 12, 2021, in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS  
GALVESTON COMMUNITY COLLEGE DISTRICT  
4015 Avenue Q  
Galveston, Texas 77550  
Room M-220 – Moody Hall  
October 20, 2021  
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, October 20, 2021, in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson (*via Zoom*)  
Mr. Fred D. Raschke, Vice Chairperson  
Mr. Armin Cantini  
Mr. Raymond Lewis, Jr. (*via Zoom*)  
Ms. Mary R. Longoria  
Ms. Rebecca Trout Unbehagen

Faculty and staff present included Dr. W. Myles Shelton, President, Ms. Veronica Atterberry, Ms. Carla Biggers, Dr. Conrad Breitbach, Mr. Ron Crumedy, Dr. Janene Davison, Ms. Shelly Downes, Ms. Regina Durante, Mr. M. Jeff Engbrock, Mr. Daniel Fink, Mr. Randy Graves, Ms. Judy Hembd, Ms. Vicki Jernigan, Ms. Carol Langston, Dr. Mary Jan Lantz, Ms. Hong Mai, Ms. Sandra Martinez, Dr. Cissy Matthews, Mr. Paul Mendoza, Dr. Sandra Metoyer, Dr. Van Patterson, Dr. Ana Sanchez, and Mr. Jason Smith.

- I. CALL TO ORDER REGULAR MEETING:** Vice Chairperson Raschke opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Mr. Raschke began with a moment of silence and asked Mr. Cantini to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on October 15, 2021.
- IV. RECOGNITION OF GUESTS:** There were no guests attending the meeting who were recognized. Dr. Shelton noted that the Student Government Association members in attendance would be introduced later. He took this opportunity to recognize two new doctors, faculty members Dr. Conrad Breitbach and Dr. Janene Davison. Both were present and applauded for their accomplishments.
- V. CONSIDER APPROVAL OF MINUTES FROM REGULAR MEETING OF SEPTEMBER 8, 2021:** A reading of the minutes was waived. Ms. Unbehagen moved to approve the minutes as published; Ms. Longoria seconded. The motion passed unanimously.

**VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS:** There were no citizens present desiring to appear before the Board.

**VII. INFORMATIVE REPORTS:**

1. Student Success Story: Dr. Shelton introduced this agenda item and Dr. Cissy Matthews, Vice President of Instruction, who presented the student success story. Dr. Matthews and faculty members Ms. Hong Mai and Ms. Shelly Downes gave a PowerPoint presentation on the Houston Guided Pathways to Success (GPS) Equity Initiative. Dr. Matthews said the Houston GPS initiative was started when data showed that certain students from a larger community college who transferred to the University of Houston were not doing as well as the native students. The goal is to make them more successful. Equity gaps are more prevalent with minorities and first-generation college students. The University of Houston received several grants for this initiative and awarded grants to other colleges/universities to launch the Houston GPS Equity Initiative. Dr. Matthews noted the institutional partners, the Galveston College team members, and the forum executive team. Galveston College received \$19,000 to work on two equity initiative strategic projects: #1 – Improving Inclusive Pedagogy and #2 – Improving Intentional and Meaningful Interaction with Students. Ms. Mai explained the first initiative about inclusive pedagogy. Ms. Downes presented “Knowing Your (and Your Students’) Cultural Story” that included a social identity wheel which she explained. Dr. Matthews concluded and gave next steps. Upon completion of both projects (June 2022), policy or procedures changes will be implemented based on the results. The College will implement policy or procedural changes based on results of these projects.
  
2. Update on Identity Theft Prevention Program: Dr. Mary Jan Lantz, Director of Human Resources and Risk Management, serves as the College’s program administrator of the Identity Theft Prevention Program. She gave the required annual update to the Board of its activities. Dr. Lantz reported that during the 2020-21 school year, employees had access to the following:
  - A monthly newsletter through the College’s Employee Assistance Program that included information on identity theft prevention and recovery.
  - All new hires receive information during their orientation on identity theft prevention and recovery services that are available to them.
  - On January 22, 2021, the monthly professional development training was Cyber Claims and Threat Updates by the Texas Association of School Boards (TASB). The next cybersecurity training session will be held on January 14, 2022.
  - Safe Colleges worked with the Texas Department of Information Resources to produce a DIR-certified cybersecurity training course. This is one of the College’s mandatory training requirements for all College employees.
  - During the Fall 2021 General Assembly, Associate Vice President Ron Crumedy presented a Family Educational Rights and Privacy Act (FERPA) training and reviewed steps for protecting confidential information and procedures for ensuring all information remains secure.

## **VII. INFORMATIVE REPORTS: (Continued)**

Dr. Lantz stated various methods of protecting student and employee personal information. She shared information regarding the TASB data breach protection policy and concluded that there have been no reported incidences of identity theft within the last school year.

3. Unaudited Year-end Financial Reports for Fiscal Year 2020-21: Mr. M. Jeff Engbrock, Comptroller/CFO, gave the preliminary unaudited year-end financial reports for the previous fiscal year. The Education and General Fund (Fund 11) revenue totaled \$24,492,877, or 104.8 percent of the revenue budget compared to 101.4 percent last year. This total has increased by about \$330,000 since last reported primarily due to Higher Education Emergency Relief Fund (HEERF) grants allowing the College to claim some lost revenue. Also, other grants give the College a percentage to help cover indirect costs. Most revenue streams met or exceeded budget. Total expenses were \$20,956,982 or 89.7 percent of the expenditure budget, slightly ahead of last year's total expenditures. Mr. Engbrock gave details of each expenditure by major category. Year-end adjustments are being entered. A summary was provided of the Construction Fund and Capital Projects Fund. He anticipates the financial audit report should be presented to the Board in November.
4. Monthly Financial Reports – September: Mr. Engbrock presented the financial reports for the month of September 2021. With 8.3 percent of the year completed, income generated was \$2,545,435, or 10.0 percent of the revenue budget compared to 11.8 percent last year. He reported that total expenses were \$1,437,727, or 5.7 percent of the fiscal year 2021-22 expenditure budget compared to 5.1 percent last year.

**VIII. CONSIDERATION OF CONSENT AGENDA:** Ms. Flowers proceeded with the Consent Agenda. Ms. Longoria moved to approve the Consent Agenda and Action Item Nos. 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, and 16; Ms. Unbehagen seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

## **IX. ACTION ITEMS:**

1. Consider Approval of Policies Committee Recommendation Regarding the Adopting of Proposed Revisions to Board Policies: EFAA(LOCAL), EFB(LOCAL), EFBA(LOCAL), FB(LOCAL), and FBA(LOCAL): Mr. Raschke turned the floor over to Ms. Rebecca Trout Unbehagen, Acting Chairperson of the Policies Committee. Ms. Unbehagen reported that the Board Policies Committee met prior to this Regular Board Meeting to review and discuss proposed revisions to local Board policies: EFAA, EFB, EFBA, FB, and FBA. They relate to: Core Curriculum, Academic Achievement: Degrees and Certificates Awarded, Degrees and General Graduation Requirements, Admissions Requirements, and Transfer of Credit. Dr. Shelton explained these changes that update policies to reflect the addition of the new Bachelor of Science in Nursing degree, pending SACS approval, and new language required by the Department of Defense for active service members and reservists for readmission and the transfer and/or

**IX. ACTION ITEMS: (Continued)**

articulation of credit. Other changes were proposed that relate to early admission students and the shift to the online application process. All proposed policy revisions were posted online before the committee meeting. It was the Committee's recommendation and Ms. Unbehagen moved to adopt the proposed local policy revisions to EFAA, EFB, EFBA, FB, and FBA as presented to the Committee; Ms. Longoria seconded. The motion passed unanimously.

2. Consider Approval of Facilities Committee Recommendation Regarding Proposal for Asbestos Abatement and Structural Demolition of 4022 Avenue Q:  
Mr. Raschke served as the Acting Chairperson of the Facilities Committee and reported that the Facilities Committee met before this Regular Board Meeting to review and discuss the proposal for asbestos abatement and structural demolition of 4022 Avenue Q. Written quotes were received from three vendors for this project. Staff recommended the lowest bidder, A&M Environmental, LLC that submitted a cost of \$14,555 which includes labor, equipment, and proper asbestos abatement. Demolition of this structure will allow the expansion of the parking lots within that block. It was the Committee's recommendation and Mr. Raschke moved to approve the proposal from A&M Environmental, LLC for \$14,555 to demolish 4022 Avenue Q with proper asbestos abatement; Mr. Lewis seconded. The motion passed unanimously. The source of funding is the Construction Fund (71-61020-53810).
3. Consider Approval to Offer Hospitality Program (Level 1 Certificate): Dr. Cissy Matthews, Vice President of Instruction, presented this agenda item. Staff requested the Board's approval to offer a Hospitality program (Level 1 Certificate) starting fall 2022. She informed the Board that this program would add dual credit opportunities to the existing Hospitality program at Ball High School. Classes would be taught initially at Ball High School under the supervision of Chef Paul Mendoza. The proposed curriculum was designed after reviewing other programs in the area. In addition to the coursework, students will graduate with two internships and will receive college credit. Mr. Cantini moved to approve offering the Hospitality program (Level 1 Certificate); Ms. Longoria seconded. The motion passed unanimously.
4. Consider Approval of Amendment 2021-2024 to Interlocal Governmental Agreement for School Liaison Officer Program Between the County of Galveston, Texas and Galveston College: The Board unanimously approved Amendment 2021-2024 to the Interlocal Governmental Agreement for School Liaison Officer Program between the County of Galveston, Texas and Galveston College. A new base compensation schedule was included as part of the amendment for the period of October 1, 2021, through September 30, 2022. The motion passed unanimously.
5. Consider Approval of Proposal to Purchase Additional Laptop Computers to Loan to Students: The Board unanimously approved the proposal to purchase an additional 100 laptop computers to loan to students from HP Inc. (DIR Contract

**IX. ACTION ITEMS: (Continued)**

No. DIR-TSO-4159). The total cost of this proposal is \$62,700, and the source of funding is the Higher Education Emergency Relief Fund III (HEERF III) grant. This item was passed in the Consent Agenda.

6. Consider Approval of Proposal for Main Campus and Charlie Thomas Family Applied Technology Center Audio/Visual Refresh for Distance Learning for Fiscal Year 2021-22: The Board unanimously approved this proposal to purchase equipment and installation services from DataVox (TIPS 200105) for an audio/visual refresh at the main campus and the Charlie Thomas Family Applied Technology Center (ATC) for fiscal year 2021-22. The total cost of this proposal is \$65,177, and the source of funding is the HEERF III grant. This item was passed in the Consent Agenda.
7. Consider Approval of Proposal to Update the Cisco Identity Services Engine (ISE): The Board unanimously approved this proposal to contract vendor Presidio (DIR-TSO-4167) to upgrade the Cisco Identity Services Engine (ISE). The total cost of this proposal is \$23,652, and the source of funding is the HEERF III grant. This item was passed in the Consent Agenda.
8. Consider Approval of Proposal to Purchase Equipment and Professional Services for Virtualizing Colleague: The Board unanimously approved this proposal to purchase servers, networking equipment, and installation services from Dell partner Waypoint (DIR Contract No. DIR-TSO-4299) to virtualize the Enterprise Resource Planning (ERP) system, Colleague. The total cost of this purchase would be \$167,310, and the source of funding is the Education and General Fund (11-51510-53230). This item was passed in the Consent Agenda.
9. Consider Approval of Proposal to Update the Datacenter Core Networking Equipment: The Board unanimously approved this proposal to purchase equipment and professional services from vendor Presidio (DIR-TSO-4167) to upgrade the College's datacenter networking equipment. The total cost of this purchase is \$294,434, and the source of funding is the HEERF III grant. This item was passed in the Consent Agenda.
10. Consider Approval of Proposal for Outdoor Wireless Implementation: The Board unanimously approved this proposal to purchase equipment and installation services from Presidio (DIR-TSO-4167) to install and provide an outdoor wireless network to the 39<sup>th</sup> Street and Avenue Q½ parking lot. The total cost of this purchase would be \$6,899 which includes a five-year warranty for all hardware. The source of funding is the HEERF III grant. This item was passed in the Consent Agenda.
11. Consider Approval of Change Order to Existing Contract with Ferrilli for Colleague Customization: The Board unanimously approved a change order to the existing contract with Ferrilli for \$7,000 to provide helpdesk support to Galveston College for customizations, creation of forms, and/or processes

**IX. ACTION ITEMS: (Continued)**

required for evaluation of Self-Service Student Planning Adoption. This is a Title V grant-approved contractual expense. This item was passed in the Consent Agenda.

12. Consider Approval of Three-Year Agreement for Canvas Online Learning Management System Support and Maintenance: The Board unanimously approved a three-year agreement with Instructure for Canvas software support and maintenance that provides a data warehouse and analytics tools. This contract is through the OMNIA partnership (Contract No. R201402). The term of this agreement is December 17, 2021, through December 16, 2024, for a total cost of \$160,977.96 to be billed at an annual amount of \$53,659.32. The source of funding is the Education and General Fund (11-51510-5120). This item was passed in the Consent Agenda.
13. Consider Approval of Proposal for HVAC Control System Upgrades at Mary Moody Northen Center: The Board unanimously approved a proposal for HVAC control system upgrades at the Mary Moody Northen Center. A written quote was requested from one of the College's job order contractors, American Mechanical Services, for this upgrade. The cost would be \$88,092.32 for the labor, equipment, and materials. The source of funding is the Education and General Fund (11-61020-50630). This item was passed in the Consent Agenda.
14. Consider Approval of Proposal for New Landscape Plantings at the Charlie Thomas Family Applied Technology Center (ATC): The Board unanimously approved the proposal for new landscape plantings for the ATC. Two responses were received after advertising for a request for proposals. After evaluation by the staff, it was recommended that the project be awarded to the lower bidder, HortiCare for \$63,371.50. The source of funding will be the Construction Fund (71-61040-53820). This item was passed in the Consent Agenda.
15. Consider Approval of Payment to Ramona Munsell & Associates Consulting, Inc. for Technical Assistance and Grant Writing Services for the Title V Developing Hispanic-Serving Institutions Project (Year Four): The College entered into an agreement with Ramona Munsell & Associates Consulting, Inc. (RMA) to pay a fee equal to 10 percent of the total amount of the 2017-2022 Title V Developing Hispanic-Serving Institutions Project awarded grant for services provided in the submission of a successful application. This amount can be paid quarterly, or in full annually with a 5 percent discount. The grant award for Year Four is \$549,996. The Board unanimously approved RMA's annual fee with the discount for \$52,249. This item was passed in the Consent Agenda.
16. Consider Ratifying Appointment of Full-time Instructor: The Board unanimously ratified the appointment of Shawn Matthews, Psychology Instructor (9-month, tenure track), at an annual salary rate of \$55,824 prorated beginning January 7, 2022. This item was passed in the Consent Agenda.

## IX. ACTION ITEMS: *(Continued)*

17. Consider Amending Fiscal Year 2021-22 Regular Board Meeting Date:  
Dr. Shelton reminded the Board that on August 11, 2021, the Board of Regents approved the dates for the fiscal year 2021-22 Regular Board Meetings that included a meeting on November 10, 2021. Due to scheduling conflicts with some of the Regents and the possible lack of a quorum, the Board considered moving the November 10<sup>th</sup> meeting to November 17<sup>th</sup>. Mr. Cantini moved to amend the meeting date for November to the 17<sup>th</sup>; Mr. Raschke seconded. The motion passed unanimously.
  
18. Consider Approval of Budget Adjustment for Fiscal Year 2021-22 Due to Late Delivery of Computer Lab Desktops for Refresh Approved on June 9, 2021: On June 9, 2021, the Board of Regents approved the purchase of 82 Dell All-in-One OptiPlex 7490 AIO series desktop computers from Dell EMC to refresh computer labs at both the main campus (Rooms N-119 and R-357) and the Charlie Thomas Family Applied Technology Center (Room ATC-300). The total cost was \$109,880, and the source of funding was various funds as approved in the fiscal year 2021 budget. Dr. Shelton informed the Board that due to the supply chain disruption, delivery of these computers occurred after the end of the fiscal year and that those funds have been transferred to the fund balance. These computers are not budgeted in the current budget. Payment of the invoice is currently pending. Therefore, staff requested the Board's authorization to transfer \$109,000 from the fund balance to the fiscal year 2022 Capital Projects Fund (72-51510-53130) to pay the invoice. Mr. Cantini moved to approve this budget adjustment; Ms. Unbehagen seconded. The motion passed unanimously.

## X. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: Ms. Dora Martinez, Student Government Association (SGA) President, began by introducing the other SGA officers for 2021-22 who were present. There were Benjamin Shelton, Secretary, and Alfonso Villalobos, Parliamentarian/Treasurer. Vice President Ethan Fox was not present. She also recognized Mr. Randy Graves, Student Activities Coordinator, for his support. Ms. Martinez gave details of the following events:

- Patriot Day Remembrance Ceremony to mark the 20<sup>th</sup> Anniversary of 9/11
- Food for Thought Markets
- Hispanic Heritage Month
- Whitecaps Club and Organization Connection

Upcoming events include:

- Student Life Halloween Comedy Hypnotist and Other Halloween Events
- Share Your Holidays Food Drive
- Student Success Seminar provided by Nursing and Allied Health

A goal for the next semester is to name the GC mascot.

**X. SPECIAL REPORTS AND COMMENTS: (Continued)**

2. Faculty Representative: Dr. Janene A. Davison, President of the Faculty Senate, presented the following faculty representative report. She said the faculty are glad to be back in the classroom. Faculty Senate met right before returning to classes in person. She reported that a faculty cohort is taking the opportunity to develop new skills and learning techniques using the inclusive pedagogy method to retain students. Dr. Davison congratulated Dr. Conrad Breitbach's educational accomplishment of receiving his doctorate. Dr. Breitbach is the division director of Arts and Humanities. She gave a summary of both their dissertations.

*Ms. Flowers went offline at 6:12 p.m.*

3. President: Dr. Shelton also commented on the return of students on campus. Other activities will be in person like the President's Council meetings and the faculty and staff professional development trainings. He introduced Mr. Randy Graves, the new Student Activities Coordinator. The legislature wrapped up its 3<sup>rd</sup> Special Session yesterday. More grant money was added to the Texas Reskilling and Upskilling through Education (TRUE) initiative that will be coming to community colleges. Mr. Cantini is a steering committee member of the Community College Finance Commission. To date, all members of the Commission have not been appointed by the Texas Lieutenant Governor and Speaker of the House. Dr. Shelton called the Board's attention to two upcoming events, the Theatre Department's production of *Dracula* on October 29-31, 2021, and the College Christmas Party in December. Details are to be given later. He noted the dates for the Board election in the spring.

In response to a question posed by Mr. Cantini, Dr. Matthews said the College has applied for a TRUE Initiative grant. According to the Texas Higher Education Coordinating Board, a notice of award should be announced soon.

4. Regents: Mr. Raschke asked if any of the Regents had a report or comment to submit. There were none.
5. Chairperson: As Acting Chairperson, Mr. Raschke stated that it was great to have everyone back on campus and thanked everyone for providing students with every opportunity for them to succeed.

**XI. ADJOURNMENT:** There being no further business to come before the Board, the Regular Meeting adjourned at 6:28 p.m.

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W. Myles Shelton, Ed.D., Acting Secretary

APPROVED AS CORRECT:

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Karen F. Flowers, Chairperson

## EXHIBIT A

Agenda Item VIII (Action Item)

Board Meeting 10/20/21

### Consideration of Consent Agenda

The consent agenda format is an organizational process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents are needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of  
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Approve Policies Committee Recommendation Regarding Local Board Policies: EFAA, EFB, EFBA, FB, and FBA	_____	_____✓_____	_____	61
#2 – Approve Facilities Committee Recommendation Regarding Asbestos Abatement and Structural Demolition of 4022 Avenue Q	_____	_____✓_____	_____	88
#3 – Approve Offering Hospitality Program (Level 1 Certificate)	_____	_____✓_____	_____	89
#4 – Approve Amendment 2021-2024 to Interlocal Governmental Agreement for School Liaison Officer Program with County of Galveston	_____✓_____	_____	_____	90
#5 – Approve Purchase of Additional Laptop Computers to Loan to Students	_____✓_____	_____	_____	93
#6 – Approve Audio/Visual Refresh for Distance Learning	_____✓_____	_____	_____	94
#7 – Approve Update of Cisco Identity Services Engine	_____✓_____	_____	_____	95
#8 – Approve Purchase of Equipment and Professional Services for Virtualizing Colleague	_____✓_____	_____	_____	96
#9 – Approve Update of Datacenter Core Networking Equipment	_____✓_____	_____	_____	97
#10 – Approve Proposal for Outdoor Wireless Implementation	_____✓_____	_____	_____	98
#11 – Approve Change Order to Existing Contract with Ferrilli for Colleague Customization	_____✓_____	_____	_____	99
#12 – Approve Three-Year Agreement for Canvas Online Learning Management System Support and Maintenance	_____✓_____	_____	_____	100
#13 – Approve HVAC Control System Upgrades at Northern Center	_____✓_____	_____	_____	109

#14 – Approve New Landscape Plantings at ATC	<u>✓</u>	<u>      </u>	<u>      </u>	<u>110</u>
#15 – Approve Payment to Ramona Munsell & Associates Consulting, Inc. for Technical Assistance and Grant Writing Services for Title V Developing Hispanic-Serving Institutions Project (Year Four)	<u>✓</u>	<u>      </u>	<u>      </u>	<u>111</u>
#16 – Ratify Appointment of Full-time Instructor	<u>✓</u>	<u>      </u>	<u>      </u>	<u>112</u>
#17 – Amend FY 2021-22 Regular Board Meeting Date	<u>      </u>	<u>✓</u>	<u>      </u>	<u>113</u>
#18 – Approve Budget Adjustment for FY 2021-22 Due to Late Delivery of Computer Lab Desktops for Refresh Approved on June 9, 2021	<u>      </u>	<u>✓</u>	<u>      </u>	<u>114</u>

Annual Report of Required Training for New Board Members

During the 82<sup>nd</sup> Texas Legislative Session, House Bill No. 1206 was passed amending Section 61.084 of the Education Code. It states, in part, that “each member of a governing board of an institution of higher education shall attend, during the member’s first two years of service as a member of a governing board of an institution of higher education, at least one training program under this section.” It further states that “the minutes of the last regular meeting held by a governing board of a public junior college district during a calendar year must reflect whether each member of the governing board has completed any training required to be completed by the member under this section as of the meeting date.” The law defines who establishes the acceptable training programs and the contents. This legislation took effect September 1, 2011.

Subsequently, Senate Bill No. 24 passed during the 84<sup>th</sup> Texas Legislative Session amending Section 61.084 of the Education Code, in part, to mandate the length of time a governing board member has to complete the training is within the member’s first year of service. This amendment took effect January 1, 2016. Dr. Shelton will report the training status of the Regents as required by this mandate.

Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.

Monthly Financial Reports – October

Attached are the monthly financial reports for October 2021, representing expenditures, encumbrances, and pre-encumbrances through October 31, 2021. These reports represent two months of operations during fiscal year 2021-22. The reports are as follows:

**Education and General Fund:**

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

**Auxiliary Fund (Bookstore, Snack Bar, Athletics):**

- Summary Revenue/Expenditure Report by State Classification

**Student Services / Student Activity Fund:**

- Summary Revenue/Expenditure Report by State Classification

**Construction Fund:**

- Summary Revenue/Expenditure Report

# Operating Fund Revenue Summary Sheet November 2021 Meeting

As of October 31, 2021 (16.7% of Year)

Source	Budgeted 2021/2022	Year-to-Date		
		Received (\$) 2021/2022	Received (%) 2021/2022	Received (%) 2020/2021
State Funds	\$4,799,136	\$1,151,792	24.0%	24.0%
Tuition and Fees	\$4,953,852	\$1,907,230	38.5%	51.9%
Local Taxes	\$15,461,791	\$594,635	3.8%	1.9%
Local Revenues	\$123,750	\$10,280	8.3%	3.7%
<b>Total Revenue</b>	<b>\$25,338,529</b>	<b>\$3,663,938</b>	<b>14.5%</b>	<b>15.2%</b>

**Operating Fund**  
**Expenditure Summary Sheet**  
**November 2021 Meeting**  
As of October 31, 2021 (16.7% of Year)

Source	Budgeted 2021/2022	Year-to-Date		
		Expended (\$) 2021/2022	Expended (%) 2021/2022	Expended (%) 2020/2021
Instruction	\$8,528,541	\$1,160,950	13.6%	14.3%
Community Service	\$30,929	\$2	0.0%	2.9%
Academic Support	\$1,766,415	\$270,578	15.3%	15.5%
Student Services	\$2,430,074	\$293,981	12.1%	13.1%
Institutional Support	\$6,078,023	\$754,794	12.4%	13.6%
Staff Benefits	\$27,000	\$26,628	98.6%	219.3%
Operations/ Maintenance	\$3,149,588	\$760,933	24.2%	28.7%
Interfund Transfers (out)	\$3,327,959	\$358,805	10.8%	11.2%
<b>Total Expenditures</b>	<b>\$25,338,529</b>	<b>\$3,626,670</b>	<b>14.3%</b>	<b>15.8%</b>

**GALVESTON COLLEGE**  
Fund 11 Education and General

October 31, 2021

	Current year Budget 2022	Current year (MTD) Actual October	Current year (YTD) Actual 2022	Current year Encumbrances 2022	Current year Remaining 2022	Current year % Expended 2022	Prior Year % Expended 2021
<b>Revenue by State Classification</b>							
State Funds	4,799,136	575,896	1,151,792	0	3,647,344	24.0%	24.0%
Tuition	2,727,422	8,129	1,010,104	0	1,717,318	37.0%	48.4%
Course Fees	2,792,257	(1,509)	1,097,420	0	1,694,837	39.3%	55.0%
Exemption\Waivers	(565,827)	(5,103)	(200,294)	0	(365,533)	35.4%	50.5%
Local Taxes	15,461,791	535,170	594,635	0	14,867,156	3.8%	1.9%
Local Revenue	119,750	5,743	10,280	0	109,470	8.6%	3.8%
Sales and Services	4,000	0	0	0	4,000	0.0%	0.0%
<b>Total Revenue</b>	<b>25,338,529</b>	<b>1,118,326</b>	<b>3,663,938</b>	<b>0</b>	<b>21,674,591</b>	<b>14.5%</b>	<b>15.2%</b>
<b>Expenditures by State Classification</b>							
instructions	8,527,941	599,602	1,160,950	41,487	7,325,504	13.6%	14.3%
Community Service	30,929	0	2	0	30,927	0.0%	3.1%
Academic Support	1,767,015	137,141	270,578	25,166	1,471,272	15.3%	15.5%
Student Services	2,430,074	144,482	293,981	467,075	1,669,017	12.1%	13.1%
institutional Support	6,078,023	423,617	754,794	942,981	4,380,248	12.4%	14.7%
Operations And Maintenances	3,149,588	171,618	760,933	1,211,433	1,177,222	24.2%	25.4%
Staff Benefits	27,000	570	26,628	0	372	98.6%	219.3%
Inter-Fund Appropriation	3,327,959	229,019	358,805	0	2,969,154	10.8%	11.2%
<b>Expenditures Total</b>	<b>25,338,529</b>	<b>1,706,049</b>	<b>3,626,670</b>	<b>2,688,142</b>	<b>19,023,716</b>	<b>14.3%</b>	<b>15.8%</b>
<b>Expenditures by Type</b>							
General Operating	3,131,707	115,770	662,504	436,600	2,032,603	21.2%	28.6%
Contracted Services	2,596,629	157,969	270,925	1,138,306	1,187,399	10.4%	12.7%
Travel	327,790	20,615	20,875	0	306,915	6.4%	2.3%
Equipment	612,990	41,763	79,829	291,236	241,925	13.0%	1.3%
Utilities	925,000	55,982	55,982	822,001	47,017	6.1%	9.4%
Faculty Full Time	4,324,851	315,095	626,149	0	3,698,702	14.5%	15.8%
Faculty Overloads\Adjunct	1,748,829	120,920	238,546	0	1,510,283	13.6%	14.3%
Stipends	398,696	30,449	61,872	0	336,824	15.5%	14.5%
Administrator Salaries	1,947,457	158,203	320,492	0	1,626,965	16.5%	15.6%
Professional Technical Salaries	2,035,533	160,501	318,662	0	1,716,871	15.7%	15.3%
Classified Salaries	2,121,043	169,695	337,113	0	1,783,930	15.9%	17.0%
Part-Time Salaries	431,226	31,392	54,147	0	377,079	12.6%	12.3%
Staff Benefits	1,408,819	98,677	220,770	0	1,188,049	15.7%	17.8%
Interfund Appropriations	3,327,959	229,019	358,805	0	2,969,154	10.8%	11.2%
<b>Expenditures Total</b>	<b>25,338,529</b>	<b>1,706,049</b>	<b>3,626,670</b>	<b>2,688,142</b>	<b>19,023,716</b>	<b>14.3%</b>	<b>15.9%</b>
<b>Excess Rev/Exp</b>	<b>0</b>	<b>(587,722)</b>	<b>37,268</b>				

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of October 2021**

	<b>Budget</b>	<b>(MTD) Actual</b>	<b>(YTD) Actual</b>	<b>Encumbrances</b>	<b>Available</b>	<b>% of Budget</b>
	<b>2022</b>	<b>October</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>
<b>State Appropriation</b>						
Academic/Technical	\$3,527,300	\$443,440	\$886,880	\$0	\$2,640,420	25.1%
Incentive	\$591,430	\$46,072	\$92,143	\$0	\$499,287	15.6%
Core	\$680,406	\$86,384	\$172,769	\$0	\$507,637	25.4%
Health Insurance	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$4,799,136</b>	<b>\$575,896</b>	<b>\$1,151,792</b>	<b>\$0</b>	<b>\$3,647,344</b>	<b>24.0%</b>
<b>Tuition</b>						
In District Tuition	\$1,071,315	(\$990)	\$424,001	\$0	\$647,314	39.6%
Out of District Tuition	\$798,300	(\$1,162)	\$327,745	\$0	\$470,555	41.1%
Non Resident Tuition	\$365,500	(\$960)	\$171,966	\$0	\$193,534	47.0%
CE Workforce Training	\$175,790	\$6,415	\$31,424	\$0	\$144,366	17.9%
CE Workforce Info Tech	\$27,337	\$0	\$0	\$0	\$27,337	0.0%
CE Workforce Health Prof	\$242,380	\$2,697	\$47,248	\$0	\$195,132	19.5%
CE Leisure Learning	\$46,800	\$2,129	\$7,720	\$0	\$39,080	16.5%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$2,727,422</b>	<b>\$8,129</b>	<b>\$1,010,104</b>	<b>\$0</b>	<b>\$1,717,318</b>	<b>37.0%</b>
<b>Course Fees</b>						
Building Use Fee	\$1,172,457	(\$1,394)	\$453,552	\$0	\$718,905	38.7%
Student Service Fee	\$65,763	(\$64)	\$25,001	\$0	\$40,762	38.0%
General Service Fee	\$277,605	(\$253)	\$97,205	\$0	\$180,400	35.0%
Registration Fee	\$175,817	(\$120)	\$58,920	\$0	\$116,897	33.5%
Out of District Fee	\$451,245	(\$747)	\$191,755	\$0	\$259,490	42.5%
Course and Lab fees	\$294,680	(\$269)	\$114,256	\$0	\$180,424	38.8%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of October 2021**

	<b>Budget</b>	<b>(MTD) Actual</b>	<b>(YTD) Actual</b>	<b>Encumbrances</b>	<b>Available</b>	<b>% of Budget</b>
	<b>2022</b>	<b>October</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>
Distance Education fee	\$195,990	(\$207)	\$109,340	\$0	\$86,651	55.8%
Distance Education fee N/R	\$16,180	(\$300)	\$3,090	\$0	\$13,090	19.1%
Testing Fees	\$21,800	\$1,919	\$3,918	\$0	\$17,882	18.0%
Testing Fees GED	\$4,500	\$0	\$0	\$0	\$4,500	0.0%
Testing Fees-Contract	\$6,650	\$0	\$0	\$0	\$6,650	0.0%
Late Registration Fees	\$4,000	\$25	\$2,240	\$0	\$1,760	56.0%
Schedule Change Fees	\$1,720	\$20	\$650	\$0	\$1,070	37.8%
Student Health\Insurance Fees	\$70,850	\$187	\$17,645	\$0	\$53,205	24.9%
SurCharge 3peat > 27 Dev hrs	\$33,000	(\$306)	\$19,848	\$0	\$13,152	60.1%
Other fees	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$2,792,257</b>	<b>(\$1,509)</b>	<b>\$1,097,420</b>	<b>\$0</b>	<b>\$1,694,837</b>	<b>39.3%</b>

**Exemption/Waivers**

Competitive Waiver	(\$31,501)	\$0	(\$5,850)	\$0	(\$25,651)	18.6%
Foster Care	(\$19,660)	\$0	(\$5,813)	\$0	(\$13,847)	29.6%
Hazelwood Waiver Credit	(\$18,437)	(\$1,525)	(\$5,800)	\$0	(\$12,637)	31.5%
Hazelwood Dependant	(\$32,103)	(\$3,978)	(\$8,657)	\$0	(\$23,446)	27.0%
Concurrent Enrollment	(\$463)	\$0	\$0	\$0	(\$463)	0.0%
Blind	(\$4,169)	\$0	(\$1,235)	\$0	(\$2,934)	29.6%
Fireman	(\$5,559)	(\$726)	(\$6,102)	\$0	\$543	109.8%
Police	(\$1,390)	\$0	\$0	\$0	(\$1,390)	0.0%
TEC 54.052	(\$86,165)	\$388	(\$41,366)	\$0	(\$44,799)	48.0%
Military Waiver	(\$11,118)	\$0	(\$2,925)	\$0	(\$8,193)	26.3%
GISD Dual Credit	(\$352,482)	\$738	(\$120,746)	\$0	(\$231,736)	34.3%
Other	(\$2,780)	\$0	(\$1,800)	\$0	(\$980)	64.7%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of October 2021**

	Budget 2022	(MTD) Actual October	(YTD) Actual 2022	Encumbrances 2022	Available 2022	% of Budget 2022
<b>Total</b>	<b>(\$565,827)</b>	<b>(\$5,103)</b>	<b>(\$200,294)</b>	<b>\$0</b>	<b>(\$365,533)</b>	<b>35.4%</b>
<b>Local Taxes</b>						
Current Taxes	\$15,098,791	\$506,338	\$506,338	\$0	\$14,592,453	3.4%
Delinquent	\$230,000	\$20,750	\$64,947	\$0	\$165,053	28.2%
Penalty & Interest	\$130,000	\$7,733	\$17,029	\$0	\$112,971	13.1%
Other	\$3,000	\$348	\$6,321	\$0	(\$3,321)	210.7%
<b>Total</b>	<b>\$15,461,791</b>	<b>\$535,170</b>	<b>\$594,635</b>	<b>\$0</b>	<b>\$14,867,156</b>	<b>3.8%</b>
<b>Local Revenue</b>						
Interest Income	\$50,000	\$3,256	\$6,472	\$0	\$43,528	12.9%
Miscellaneous Revenue	\$16,500	\$510	\$526	\$0	\$15,975	3.2%
Misc. Revenue-Vehicles	\$15,000	\$1,977	\$2,725	\$0	\$12,275	18.2%
Administrative Allowance	\$3,250	\$0	\$0	\$0	\$3,250	0.0%
Indirect Cost Recovery	\$35,000	\$0	\$557	\$0	\$34,443	1.6%
HEERF Lost Revenue		\$0	\$0			
Donations	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$4,000	\$0	\$0	\$0	\$4,000	0.0%
<b>Total</b>	<b>\$123,750</b>	<b>\$5,743</b>	<b>\$10,280</b>	<b>\$0</b>	<b>\$113,470</b>	<b>8.3%</b>
<b>Inter-Fund Appropriations</b>						
Transfers from Ed & Gen (Fund Bal...	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Federal Grants	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>NaN</b>
<b>Total Revenue</b>	<b>\$25,338,529</b>	<b>\$1,118,326</b>	<b>\$3,663,938</b>	<b>\$0</b>	<b>\$21,674,591</b>	<b>\$0</b>

**Galveston College  
Fund 11 Detail Rev\Exp  
as of the end of October 2021**

Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
2022	October	2022	2022	2022	2022

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**Exp by State Classification**

**Instructional**

Welding	\$322,299	\$32,884	\$51,590	\$12,064	\$258,646	16.0%
Biology	\$358,853	\$22,629	\$45,310	(\$625)	\$314,168	12.6%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$211,653	\$14,773	\$28,934	\$0	\$182,719	13.7%
Env Science	\$97,612	\$5,003	\$9,032	\$0	\$88,580	9.3%
Physics	\$135,658	\$6,818	\$13,694	\$0	\$121,964	10.1%
Accounting	\$76,781	\$5,647	\$11,298	\$0	\$65,483	14.7%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$15,109	\$575	\$1,377	\$0	\$13,732	9.1%
Hosp/Tourism	\$0	\$0	\$0	\$0	\$0	NaN
Medical Office Admin	\$188,978	\$17,612	\$35,236	\$750	\$152,992	18.6%
Logistics Op	\$99,500	\$6,910	\$13,819	\$0	\$85,681	13.9%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$0	\$0	\$0	\$0	NaN
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$116,312	\$8,222	\$15,622	\$0	\$100,690	13.4%
Comp. Science	\$89,699	\$2,792	\$5,584	\$0	\$84,115	6.2%
Comp. Tech.	\$126,684	\$7,262	\$14,531	\$0	\$112,153	11.5%
Culinary Arts	\$152,767	\$17,151	\$28,746	\$2,983	\$121,038	18.8%
Cosmetology	\$206,832	\$15,020	\$30,200	\$1,757	\$174,875	14.6%
Engineering	\$77,943	\$5,830	\$11,650	\$0	\$66,293	14.9%

**Galveston College  
Fund 11 Detail Rev\Exp  
as of the end of October 2021**

	<b>Budget</b>	<b>(MTD) Actual</b>	<b>(YTD) Actual</b>	<b>Encumbrances</b>	<b>Available</b>	<b>% of Budget</b>
	<b>2022</b>	<b>October</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>
Develop-Read	\$105,325	\$7,411	\$14,651	\$0	\$90,674	13.9%
Develop-Write	\$0	\$0	\$0	\$0	\$0	NaN
Develop-Other	\$0	\$0	\$0	\$0	\$0	NaN
Education	\$9,607	\$1,171	\$2,342	\$0	\$7,265	24.4%
English	\$270,959	\$29,200	\$48,326	\$142	\$222,491	17.8%
Humanities	\$23,292	\$1,465	\$2,931	\$0	\$20,362	12.6%
Philosophy	\$9,452	\$575	\$1,150	\$0	\$8,302	12.2%
Foreign Lang-SPAN	\$17,356	\$910	\$1,820	\$0	\$15,536	10.5%
Nursing-RN	\$943,863	\$39,864	\$83,848	\$300	\$859,715	8.9%
Nursing Admin	\$173,566	\$13,580	\$27,296	\$300	\$145,970	15.7%
Allied Health	\$0	\$0	\$0	\$0	\$0	NaN
Clinical Research	\$0	\$0	\$0	\$0	\$0	NaN
Emer Med Serv	\$332,650	\$21,420	\$39,801	\$2,514	\$290,335	12.0%
Imaging-CT	\$143,305	\$9,640	\$19,784	\$78	\$123,444	13.8%
Imaging-MRI	\$133,687	\$10,341	\$20,690	\$400	\$112,597	15.5%
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	NaN
Imaging-Nuclear	\$147,206	\$11,735	\$23,254	\$64	\$123,888	15.8%
Imaging-Rad Thy	\$169,848	\$14,034	\$28,188	\$0	\$141,660	16.6%
Imaging-Rad Tch	\$317,046	\$27,673	\$52,648	\$323	\$264,075	16.6%
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	NaN
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Sonography	\$164,833	\$12,140	\$26,026	\$673	\$138,134	15.8%
Surgical Tech	\$145,803	\$10,824	\$23,107	\$0	\$122,696	15.8%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of October 2021**

	<b>Budget</b>	<b>(MTD) Actual</b>	<b>(YTD) Actual</b>	<b>Encumbrances</b>	<b>Available</b>	<b>% of Budget</b>
	<b>2022</b>	<b>October</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>
Nursing-LVN	\$199,166	\$19,507	\$35,535	\$0	\$163,631	17.8%
Develop-Math	\$278,248	\$21,737	\$41,624	\$0	\$236,624	15.0%
Mathematics	\$343,918	\$27,762	\$55,604	\$0	\$288,314	16.2%
Auto Tech	\$0	\$0	\$0	\$0	\$0	NaN
HVAC Tech	\$111,803	\$9,082	\$18,765	\$1,396	\$91,642	16.8%
Industrial Sys	\$0	\$0	\$0	\$0	\$0	NaN
Electrical and Electroncis	\$126,839	\$11,036	\$22,283	\$607	\$103,949	17.6%
Instrumentation	\$118,667	\$8,332	\$16,665	\$750	\$101,252	14.0%
Fitness Center	\$118,406	\$8,038	\$16,301	\$1,680	\$100,425	13.8%
Physical Ed.	\$113,126	\$8,221	\$16,448	\$0	\$96,678	14.5%
CJ-Academic	\$95,913	\$7,346	\$14,691	\$0	\$81,222	15.3%
CJ-Law Enforce	\$135,677	\$6,832	\$15,627	\$0	\$120,050	11.5%
Economics	\$59,089	\$4,778	\$9,557	\$0	\$49,532	16.2%
Government/PS	\$123,249	\$9,614	\$18,484	\$0	\$104,765	15.0%
History/Geog.	\$128,591	\$10,100	\$19,466	\$0	\$109,125	15.1%
Psychology	\$108,602	\$5,187	\$9,451	\$0	\$99,151	8.7%
Sociology	\$51,586	\$3,641	\$6,546	\$0	\$45,040	12.7%
Art	\$157,410	\$13,024	\$25,513	\$0	\$131,897	16.2%
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN
Drama / Theater	\$141,575	\$8,462	\$21,470	\$0	\$120,105	15.2%
Music	\$35,678	\$3,218	\$4,898	\$879	\$29,901	13.7%
Medical Bachelors	\$196,984	\$15,151	\$30,789	\$0	\$166,195	15.6%
Nursing BSN	\$104,422	\$0	\$0	\$0	\$104,422	0.0%
Accreditation	\$8,200	\$0	\$275	\$0	\$7,925	3.4%

**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of October 2021**

	<b>Budget</b>	<b>(MTD) Actual</b>	<b>(YTD) Actual</b>	<b>Encumbrances</b>	<b>Available</b>	<b>% of Budget</b>
	<b>2022</b>	<b>October</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>
Accreditation QEP	\$0	\$0	\$0	\$0	\$0	NaN
ATD	\$0	\$0	\$0	\$0	\$0	NaN
Faculty Dev.	\$95,680	\$4,396	\$7,422	\$0	\$88,258	7.8%
Lecture Series	\$6,600	\$0	\$0	\$0	\$6,600	0.0%
CE-Workforce	\$98,349	\$2,545	\$3,957	\$13,453	\$80,939	4.0%
CE Cisco	\$14,074	\$0	\$0	\$0	\$14,074	0.0%
CE Allied Health	\$171,611	\$10,480	\$17,098	\$1,000	\$153,513	10.0%
<b>Total Instructional</b>	<b>\$8,527,941</b>	<b>\$599,602</b>	<b>\$1,160,950</b>	<b>\$41,487</b>	<b>\$7,325,504</b>	<b>14%</b>
Instructional Donations	\$0	\$0	\$0	\$0	\$0	NaN
<b>Community Services</b>						
CE Leisure Learning	\$30,929	\$0	\$2	\$0	\$30,927	0.0%
CE Children Programs	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total Community Service</b>	<b>\$30,929</b>	<b>\$0</b>	<b>\$2</b>	<b>\$0</b>	<b>\$30,927</b>	<b>0.0%</b>
<b>Academic Support</b>						
Vice President of Instruction	\$271,258	\$22,177	\$43,791	\$300	\$227,167	16.1%
Arts & Sciences Administration	\$67,093	\$5,359	\$10,787	\$0	\$56,306	16.1%
Tech\Professional Ed. Administration	\$215,184	\$20,346	\$49,491	\$1,560	\$164,133	23.0%
Adult & Continuing Ed. Administration	\$237,518	\$15,517	\$31,701	\$1,642	\$204,175	13.3%
Distance Education Administration	\$161,607	\$12,548	\$25,017	\$0	\$136,590	15.5%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0	NaN
Grants Development	\$76,745	\$3,732	\$3,732	\$125	\$72,888	4.9%
Library & Learning Resources	\$382,261	\$32,875	\$61,275	\$21,049	\$299,937	16.0%

**Galveston College  
Fund 11 Detail Rev\Exp  
as of the end of October 2021**

	<b>Budget 2022</b>	<b>(MTD) Actual October</b>	<b>(YTD) Actual 2022</b>	<b>Encumbrances 2022</b>	<b>Available 2022</b>	<b>% of Budget 2022</b>
Media Services	\$50,788	\$5,192	\$8,882	\$489	\$41,417	17.5%
Student Success Center (Tutoring)	\$156,066	\$10,475	\$18,760	\$0	\$137,306	12.0%
Testing Center	\$148,495	\$8,918	\$17,142	\$0	\$131,353	11.5%
<b>Total For Academic Support</b>	<b>\$1,767,015</b>	<b>\$137,141</b>	<b>\$270,578</b>	<b>\$25,166</b>	<b>\$1,471,272</b>	<b>15.3%</b>

**Student Services**

Vice President of Student Services	\$322,781	\$21,853	\$46,287	\$0	\$276,494	14.3%
Admissions\Records	\$495,091	\$39,006	\$80,509	\$1,023	\$413,558	16.3%
Campus Security	\$599,229	\$8,391	\$17,184	\$466,052	\$115,993	2.9%
Counseling	\$609,407	\$38,442	\$78,146	\$0	\$531,261	12.8%
Financial Aid	\$335,475	\$30,874	\$60,031	\$0	\$275,444	17.9%
Student Activities	\$68,091	\$5,917	\$11,824	\$0	\$56,267	17.4%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total For Student Services</b>	<b>\$2,430,074</b>	<b>\$144,482</b>	<b>\$293,981</b>	<b>\$467,075</b>	<b>\$1,669,017</b>	<b>12.1%</b>

**Institutional Support**

Board of Regents	\$93,656	\$4,132	\$5,723	\$450	\$87,483	6.1%
President	\$557,364	\$32,771	\$63,602	\$250	\$493,512	11.4%
General Institutional Expenses	\$634,038	\$67,477	\$67,877	\$0	\$566,161	10.7%
Vice President for Administration	\$195,552	\$16,137	\$31,633	\$934	\$162,985	16.2%
Business Services	\$775,821	\$44,743	\$94,485	\$18,024	\$663,312	12.2%
Human Resources & Risk Mgmt.	\$442,293	\$35,880	\$74,432	\$49,052	\$318,810	16.8%
Professional Development	\$8,500	\$0	\$0	\$0	\$8,500	0.0%
Purchasing	\$82,936	\$6,513	\$14,235	\$1,446	\$67,256	17.2%
Research and Planning	\$224,254	\$14,980	\$29,004	\$500	\$194,750	12.9%

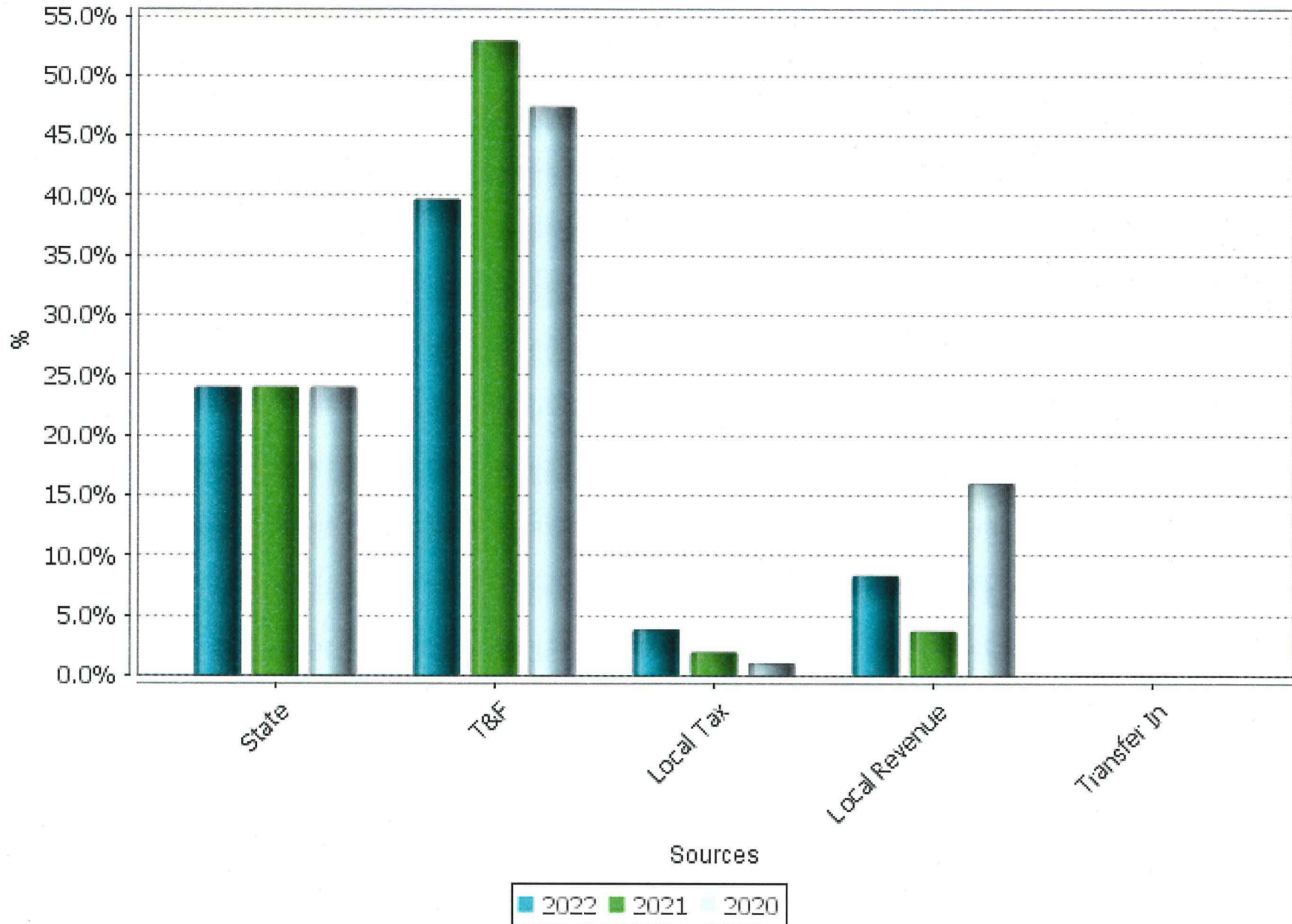
**Galveston College**  
**Fund 11 Detail Rev\Exp**  
**as of the end of October 2021**

	<b>Budget</b>	<b>(MTD) Actual</b>	<b>(YTD) Actual</b>	<b>Encumbrances</b>	<b>Available</b>	<b>% of Budget</b>
	<b>2022</b>	<b>October</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>	<b>2022</b>
Information Technology	\$1,868,135	\$145,787	\$212,026	\$665,504	\$990,604	11.3%
Communications	\$247,577	\$3,605	\$61,773	\$130,879	\$54,925	25.0%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0	NaN
Development	\$259,080	\$17,304	\$34,558	\$683	\$223,839	13.3%
GC Foundation	\$67,148	\$4,852	\$9,221	\$289	\$57,638	13.7%
Marketing & Media	\$621,669	\$29,434	\$56,227	\$74,969	\$490,473	9.0%
<b>Total for Institutional Support</b>	<b>\$6,078,023</b>	<b>\$423,617</b>	<b>\$754,794</b>	<b>\$942,981</b>	<b>\$4,380,248</b>	<b>12.4%</b>
<b>Staff Benefits</b>						
Staff Benefits - State Eligible	\$27,000	\$570	\$26,570	\$0	\$430	98.4%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0	NaN
Staff Benefits - Retirees	\$0	\$0	\$58	\$0	(\$58)	Infinity
<b>Total For Staff Benefits</b>	<b>\$27,000</b>	<b>\$570</b>	<b>\$26,628</b>	<b>\$0</b>	<b>\$372</b>	<b>98.6%</b>
<b>Operations and Maintenance</b>						
Plant Administration	\$729,768	\$9,438	\$510,281	\$0	\$219,487	69.9%
Building Maintenance	\$969,490	\$53,668	\$102,413	\$366,712	\$500,365	10.6%
Custodial Services	\$526,430	\$46,245	\$85,193	\$19,168	\$422,070	16.2%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Grounds Maintenance	\$70,500	\$7,580	\$8,280	\$46,520	\$15,700	11.7%
Grounds Maintenance Tech Cente	\$0	\$0	\$0	\$0	\$0	NaN
Transportation	\$23,400	\$810	\$890	\$2,910	\$19,600	3.8%
Utilities	\$725,000	\$49,570	\$49,570	\$675,430	\$0	6.8%
Utilities Tech Center	\$105,000	\$4,306	\$4,306	\$100,694	\$0	4.1%
<b>Total for Operations and M...</b>	<b>\$3,149,588</b>	<b>\$171,618</b>	<b>\$760,933</b>	<b>\$1,211,433</b>	<b>\$1,177,222</b>	<b>24.2%</b>

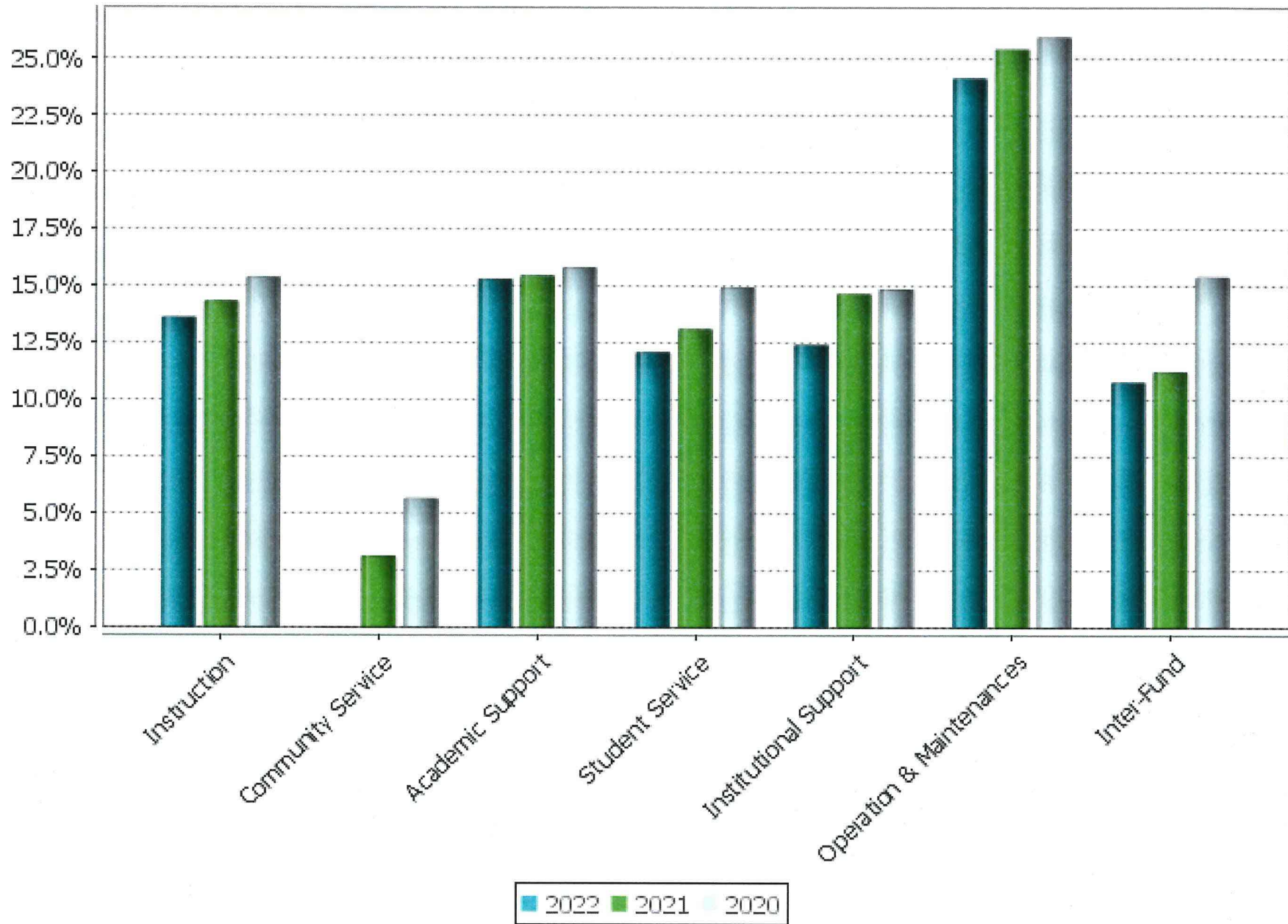
**Galveston College  
Fund 11 Detail Rev\Exp  
as of the end of October 2021**

	<b>Budget 2022</b>	<b>(MTD) Actual October</b>	<b>(YTD) Actual 2022</b>	<b>Encumbrances 2022</b>	<b>Available 2022</b>	<b>% of Budget 2022</b>
<b>Inter-fund Appropriations</b>						
Transfers to Auxiliary	\$496,484	\$0	\$0	\$0	\$496,484	0.0%
Transfers to Student Activity Fund	\$65,763	(\$64)	\$25,001	\$0	\$40,762	38.0%
Transfer to State Eligible Ben	\$1,430,959	\$129,083	\$133,804	\$0	\$1,297,155	9.4%
Transfers to State Grants & Aid	\$134,753	\$0	\$0	\$0	\$134,753	0.0%
Transfers to Bond Revenue	\$1,200,000	\$100,000	\$200,000	\$0	\$1,000,000	16.7%
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Capital Project	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total Inter-fund Appropriations</b>	<b>\$3,327,959</b>	<b>\$229,019</b>	<b>\$358,805</b>	<b>\$0</b>	<b>\$2,969,154</b>	<b>10.8%</b>
<b>Expenditures Totals</b>	<b>\$25,338,529</b>	<b>\$1,706,049</b>	<b>\$3,626,670</b>	<b>\$2,688,142</b>	<b>\$19,023,716</b>	<b>14.3%</b>

### 3 Year Revenue by Percentage (YTD)



### Three Year Expense by Percentage (TYD)



**Auxiliary fund  
as of October 31, 2021**

October 31, 2021	Current year Budget 2022	Current year (MTD) Actual October	Current ... (YTD) Act... 2022	Current ... Encumbr... 2022	Current year Remaining 2022	Current year % Expended 2022
<b>Revenue by State Classification</b>						
Interfund Appropriations	\$496,484	\$0	\$0	\$0	\$496,484	0%
Bookstore Commission	\$45,000	\$7,877	\$7,877	\$0	\$37,123	18%
Student housing	\$343,995	\$1,050	\$169,800	\$0	\$174,195	49%
Food Service	\$384,795	\$198	\$198,401	\$0	\$186,394	52%
Special Event	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$186,460	\$3,817	\$14,987	\$0	\$171,473	8%
<b>Total Revenue</b>	<b>\$1,456,734</b>	<b>\$12,941</b>	<b>\$391,065</b>	<b>\$0</b>	<b>\$1,065,669</b>	<b>27%</b>
<b>Expenditures by Department</b>						
Bookstore(retiree)	0	0	0	0	\$0	NaN
Student Housing	17,290	1,243	2,792	0	\$14,498	16%
Food Service	316,412	31,324	72,140	0	\$244,272	23%
Print Shop	132,500	9,134	17,644	53,021	\$61,835	13%
Special Event	0	0	0	0	\$0	NaN
Athletics General	87,236	2,537	9,558	12,369	\$65,309	11%
Baseball	390,447	24,110	99,049	3,514	\$287,884	25%
Softball	320,461	7,979	91,191	804	\$228,465	28%
General Institutional	192,388	557	5,562	39,598	\$147,228	3%
<b>Expenditures Total</b>	<b>1,456,734</b>	<b>76,884</b>	<b>297,937</b>	<b>109,306.23</b>	<b>\$1,049,491</b>	<b>20%</b>

**Auxiliary fund  
as of October 31, 2021**

Expenditures by Type						
General Operating	224,400	9,929	15,922	57,077	151,400.69	7%
Contracted Services	445,307	40,122	88,955	37,299	319,053.07	20%
Travel	69,100	4,274	4,737	0	64,363.10	7%
Equipment	54,511	2,539	2,731	14,930	36,850.62	5%
Special Event	0	0	0	0	0.00	NaN
Transfer to Scholars...	25,000	0	0	0	25,000.00	0%
Scholarships	363,480	(1,465)	143,865	0	219,615.28	40%
Salaries & Stipends	210,621	17,136	33,117	0	177,504.50	16%
Staff Benefits	64,315	4,350	8,611	0	55,703.88	13%
<b>Expenditures Total</b>	<b>1,456,734</b>	<b>76,884</b>	<b>297,937</b>	<b>109,306.23</b>	<b>1,049,491.14</b>	<b>20%</b>

**Student Service Fund  
as of October 31, 2021**

October 31, 2021	Current year Budget 2022	Current year (MTD) Actual October	Current ... (YTD) Act... 2022	Current ... Encumbr... 2022	Current year Remaining 2022	Current year % Expended 2022
<b>Revenue by State Classification</b>						
Interfund Appropriations	\$65,763	(\$64)	\$25,001	\$0	\$40,762	38%
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	NaN
<b>Total Revenue</b>	<b>\$65,763</b>	<b>(\$64)</b>	<b>\$25,001</b>	<b>\$0</b>	<b>\$40,762</b>	<b>38%</b>
<b>Expenditures by Department</b>						
Student Activities	39,363	1,110	1,599	1,000	\$36,764	4%
Student Government	23,800	0	0	4,700	\$19,100	0%
Phi Theta Kappa	2,600	0	0	0	\$2,600	0%
<b>Expenditures Total</b>	<b>65,763</b>	<b>1,110</b>	<b>1,599</b>	<b>5,700</b>	<b>\$58,464</b>	<b>2%</b>
<b>Expenditures by Type</b>						
General Operating	38,263	1,110	1,599	5,700	30,964	4%
Contracted Services	0	0	0	0	0	
Travel	17,500	0	0	0	17,500	0%
Equipment	0	0	0	0	0	NaN
Scholarships	0	0	0	0	0	
Salaries & Stipends	10,000	0	0	0	10,000	
Staff Benefits	0	0	0	0	0	
<b>Expenditures Total</b>	<b>65,763</b>	<b>1,110</b>	<b>1,599</b>	<b>5,700</b>	<b>58,464</b>	<b>2%</b>

**GALVESTON COLLEGE**  
**Construction\Capital Project fund**  
**as of October 31, 2021**

October 31, 2021

	Current year Budget 2022	Current year (MTD) Actual October	Current year (YTD) Actual 2022	Current year Encumbrances 2022	Current year Remaining 2022
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**Fund 71**

**Future Expansion Real Estate**

**Revenue**

Fund Balance Transfer	1,125,000	0	0	0	1,125,000
<b>Total Revenue</b>	1,125,000	0	0	0	1,125,000

**Expenditures**

Softball Field and Parking Construction	525,000	0	0	0	525,000
Parking Archt & Engr fees	25,000	0	0	0	25,000
landscaping	250,000	0	0	63,372	186,629
landscaping Archt & Engr fees	25,000	0	0	0	25,000
Land\Building Purchase	300,000	0	337,864	0	(37,864)
<b>Expenditures Total</b>	1,125,000	0	337,864	63,372	723,765

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**Nursing Health Science Building**

**Revenue**

Bond Proceeds	30,000,000	0	0	0	30,000,000
<b>Total Revenue</b>	30,000,000	0	0	0	30,000,000

**Expenditures**

Contingency-Owner	1,981,000	0	0	0	1,981,000
Equipment- Capital	1,600,000	0	0	0	1,600,000
Facility Construction	24,000,000	0	0	0	24,000,000
Archt and Engr Fees	2,419,000	134,800	134,800	0	2,284,200
<b>Expenditures Total</b>	30,000,000	134,800	134,800	0	29,865,200

<b>Fund Revenue Total</b>	31,125,000	0	0	0	31,125,000
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<b>Fund Expenditures Total</b>	31,125,000	134,800	472,663	63,372	30,588,965
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**GALVESTON COLLEGE**  
**Construction\Capital Project fund**  
**as of October 31, 2021**

October 31, 2021	Current year Budget 2022	Current year (MTD) Actual October	Current year (YTD) Actual 2022	Current year Encumbrances 2022	Current year Remaining 2022
<b>Fund 71 total</b>		(134,800)	(472,663)	(63,372)	

Consider Approval of Finance Committee Recommendation  
Regarding Acceptance of Financial Statements and  
Single Audit Reports for the Years Ended  
August 31, 2021 and 2020, and Required Communications Letter

The Board Finance Committee was scheduled to meet with the auditors prior to the November 17, 2021 Regular Meeting of the Board of Regents to review the Galveston College Financial Statements and Single Audit Reports for the Years Ended August 31, 2021 and 2020, and the Required Communications Letter. Mr. Fred D. Raschke, Chairperson of the Finance Committee, will provide a report of this meeting and the Committee's recommendation for Board consideration.

Consider Approval of Facilities Committee Recommendation  
Regarding Proposal for a Construction Manager at Risk  
(CMAR) for the New Health Sciences Education Center Project

The Board Facilities Committee was scheduled to meet prior to the November 17, 2021 Regular Meeting of the Board of Regents to review and discuss proposals submitted for a construction manager at risk for the new Nursing Health Sciences Education Center project. Mr. Michael B. Hughes, Facilities Committee Chairperson, will provide a report of the discussion and the Committee's recommendation for Board consideration.

Consider Approval of Facilities Committee Recommendation  
Regarding Proposal for Architectural/Engineering Services for  
Avenue Q and 41<sup>st</sup> Street Parking Lot Expansion

The Board Facilities Committee was scheduled to meet prior to the November 17, 2021 Regular Meeting of the Board of Regents to review and discuss proposals submitted for professional architectural/engineering services for the Avenue Q and 41<sup>st</sup> Street parking lot expansion. Mr. Michael B. Hughes, Facilities Committee Chairperson, will provide a report of the discussion and the Committee's recommendation for Board consideration.

Consider Approval of Bid to Provide and Install  
Touchless Battery-Operated Restroom Plumbing Fixtures

An invitation to bid for touchless battery-operated restroom plumbing fixtures was sent to seven vendors and was advertised in the local newspaper. Two responses were received. The bids are available for Board review if desired.

Staff requests approval of the bid from DL Mechanical LLC to provide and install touchless battery-operated restroom plumbing fixtures in the restrooms at the main campus and the Charlie Thomas Family Applied Technology Center. This company will add sensors and automatic capabilities so that all faucets, urinals, and toilets operate without being physically touched. The cost of the project would be \$125,019.01 for labor and materials. The source of funding for this project is the Higher Education Emergency Relief Fund III (HEERF III) grant.

**Bid Summary  
Touchless Battery-Operated Restroom Fixtures  
ITB# 21-09-162**

<b>Vendor</b>	<b>Quotes</b>	<b>Funding Source</b>	<b>Cost</b>
DL Mechanical LLC 8001 Bayside Avenue Galveston, TX 77554	Bidding Process	HEERF III Grant Funds	\$125,019.01
American Mechanical Services (AMS) 13627 Stafford Road Stafford, TX 77477	Bidding Process	HEERF III Grant Funds	\$185,380.30

Consider Adoption of Resolution to Cast Votes in the  
Galveston Central Appraisal District Board of Directors Election for 2022-2023 Term

This is a selection year for the Board of Directors of the Galveston Central Appraisal District. It consists of five members who serve two-year terms, beginning January 1, 2022 through December 31, 2023. At the September 8, 2021 Regular Board Meeting, Regents nominated Mr. Tom Farmer. Other entities within the GCAD submitted nominations and the following individuals have been included on the ballot for consideration:

Scott Brast  
Bruce Clawson \*  
Matt Doyle  
Thomas E. Farmer  
Donald Gartman  
John Harris  
Cheryl E. Johnson  
Chad Tressler

\* Due to medical issues, Bruce Clawson does not wish to run.

Galveston College is eligible to cast 91 votes based on the 2020 tax levy. All votes may be cast for (1) one candidate or distributed among (5) five candidates listed on the ballot. The votes must be cast by written resolution and a copy of the resolution must accompany the completed ballot. A completed ballot and resolution are to be returned to the Galveston Central Appraisal District before December 15, 2021. The Board of Regents will consider adoption of the following resolution.

**A RESOLUTION OF THE BOARD OF REGENTS OF THE  
GALVESTON COMMUNITY COLLEGE DISTRICT  
VOTING IN THE ELECTION OF MEMBERS OF THE BOARD OF DIRECTORS  
OF THE GALVESTON CENTRAL APPRAISAL DISTRICT  
2022-2023**

**WHEREAS**, this is selection year for the Board of Directors of the Galveston Central Appraisal District; and

**WHEREAS**, the Board of Directors consists of five members who serve two-year terms beginning January 1, 2022 through December 31, 2023; and

**WHEREAS**, the Galveston Community College District is a voting unit entitled to vote for up to five candidates from a ballot submitted by the Galveston Central Appraisal District, if so desired.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF THE GALVESTON COMMUNITY COLLEGE DISTRICT THAT:**

The number of votes cast for \_\_\_\_\_, as exhibited in the attached ballot, is submitted by the Galveston Community College District to the Galveston Central Appraisal District.

**PASSED AND APPROVED** by the Galveston Community College District Board of Regents on the 17<sup>th</sup> day of November, 2021.

**GALVESTON COMMUNITY COLLEGE DISTRICT**

\_\_\_\_\_  
Karen F. Flowers  
Chairperson, Board of Regents

**ATTEST:**

\_\_\_\_\_  
Michael B. Hughes  
Secretary, Board of Regents

(DISTRICT SEAL)



9850 Emmett F. Lowry Expressway, Suite A  
Texas City, Texas 77591

Phone: (409) 935 - 1980  
Fax: (409) 935 - 4319

Tommy Watson, Chief Appraiser

*2022-2023 Board of Directors Election*

**BALLOT**

<p>Number of Votes Taxing Unit is Eligible to Cast:</p> <p style="text-align: center;">91</p>	<p>Voting Unit:</p> <p style="text-align: center;">Galveston College</p>
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CANDIDATES	VOTES
Brast, Scott	
Clawson, Bruce	Due to Medical Issues does not wish to run
Doyle, Matt	
Farmer, Thomas E.	
Gartman, Donald	
Harris, John	
Johnson, Cheryl E.	
Tressler, Chad	

- ◆ RESOLUTION MUST BE ATTACHED TO THIS BALLOT
- ◆ DEADLINE: *before December 15<sup>th</sup>, 2021*