

**NOTICE OF REGULAR MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
BOARD OF REGENTS**

In compliance with the Open Meetings Act, Texas Government Code, Section 551.041, notice is hereby given that a Regular Meeting of the Galveston Community College District Board of Regents will be held on **Wednesday, April 14, 2021**, at 5:30 PM in Room M-220 Galveston College, 4015 Avenue Q, Galveston, Texas 77550.

The Board of Regents will gather in Room M-220 for refreshments prior to the Regular Meeting. Although a quorum may be present, no action will be taken by the Board at that time.

- AGENDA -

I. Call to Order Regular Meeting	
II. Moment of Silence and Pledge of Allegiance	
III. Certification of Posting Notice of Regular Meeting	
IV. Recognition of Guests	
V. Consider Approval of Minutes from Nominating Committee Meeting of March 10, 2021, Regular Meeting of March 10, 2021, and Special Meeting of April 7, 2021 (<i>Action Item</i>)	3
VI. Citizens Desiring to Appear Before the Board on Agenda and Non-agenda Items (<i>Please complete a request card prior to the start of the meeting. The Board Chairperson may limit the time of appearance before the Board to three minutes.</i>)	
VII. Informative Reports:	
1. Student Success Story (<i>Dr. W. Myles Shelton</i>)	17
2. Monthly Financial Reports - March (<i>Mr. M. Jeff Engbrock</i>)	18
3. Presentation of Chief Executive Officer Certification and Report Under Texas Education Code, Section 51.253(c) for the 2020-21 Academic Year - First and Second Quarters (<i>Dr. W. Myles Shelton</i>)	38
VIII. Consideration of Consent Agenda	44
<i>(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Regents receive agenda materials in advance of the meeting to prepare for the business to be conducted.)</i>	
IX. Action Items:	
1. Consider Approval of Agreement Between The University of Texas Medical Branch at Galveston and Galveston College to Provide Student Health and Counseling Services for the 2021-22 Academic Year	45
2. Consider Approval of Instructional Agreements for Dual Credit / Early Admissions Enrollment Classes for Academic Year 2020-21 Including Addendums	58
A. Galveston Independent School District	59
B. O'Connell College Preparatory School	73
C. Odyssey Academy	86
D. Upward Hope Academy	99
3. Consider Approval of Proposal to Supply and Install a Needlepoint Ionization System at the Main Campus and at the Charlie Thomas Family Applied Technology Center	112

4. Consider Acceptance of Faculty Retirement	116
5. Consider Reappointment of Full-time Faculty	117
X. Special Reports and Comments:	
1. Student Representative (<i>Ms. Maia Z. Adolphs</i>)	
2. Faculty Representative (<i>Ms. L. Janene Davison</i>)	
3. President (<i>Dr. W. Myles Shelton</i>)	
4. Regents	
5. Chairperson (<i>Ms. Karen F. Flowers</i>)	
XI. Adjournment	

The notice for this meeting was posted on April 9, 2021, in compliance with the Texas Open Meetings Act.

W. Myles Shelton, Ed.D., President

**MINUTES OF THE BOARD OF REGENTS
NOMINATING COMMITTEE MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
March 10, 2021
4:00 p.m.**

At the Galveston Community College District Board of Regents Nominating Committee Meeting, duly held on Wednesday, March 10, 2021, in Room M-220 of Moody Hall, commencing at 4:00 p.m., the following Nominating Committee members were present: Mr. Fred D. Raschke, Chairperson, Mr. Raymond Lewis, Jr., and Ms. Mary R. Longoria. Other Regents present were: Mr. Armin Cantini, Ms. Karen F. Flowers, and Ms. Rebecca Trout Unbehagen.

Staff present were Dr. W. Myles Shelton, President, and Ms. Carla Biggers.

- I. CALL TO ORDER:** Chairperson Raschke opened the meeting at 4:00 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. CERTIFICATION OF POSTING NOTICE OF NOMINATING COMMITTEE MEETING:** Dr. Shelton confirmed that the notice of the Nominating Committee Meeting had been properly posted on March 5, 2021.
- III. CONSIDER APPROVAL OF MINUTES FROM MARCH 3, 2021 MEETING:** A reading of the minutes for the March 3, 2021 meeting was waived. Ms. Longoria moved to approve the minutes as presented; Mr. Lewis seconded. The motion passed unanimously.
- IV. CITIZENS DESIRING TO APPEAR BEFORE THE COMMITTEE ON AGENDA ITEMS:** There were no citizens desiring to appear before the Committee.
- V. REVIEW PROCESS TO DATE TO FILL BOARD OF REGENTS POSITION 8 VACANCY:** Mr. Raschke stated that last week the Nominating Committee and Regents who were present had an opportunity to interview four candidates. Each interview was approximately 30 minutes. Tonight, the Committee may select a candidate to replace Regent Kelly (Position 8) to serve out his unexpired term with hopes they would run in the next general election in May 2022. Those interviewed indicated they would seek election in 2022 for the six-year term with the exception of one. Mr. Raschke reminded the Regents that if they were not comfortable with selecting a candidate to recommend, they were not compelled to do so at this meeting.
- VI. ADJOURNMENT TO CLOSED MEETING IN ROOM M-220:** Mr. Raschke noted that the Board of Regents Nominating Committee, as authorized by Government Code, Section 551, reserves the right to enter into a closed meeting under the following provision of the Act: Section 551.074, Personnel Matters, to deliberate the appointment,

VI. ADJOURNMENT TO CLOSED MEETING IN ROOM M-220: *(Continued)*

employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. The Committee adjourned to the closed meeting in Room M-220 at 4:03 p.m.

VII. RECONVENE NOMINATING COMMITTEE MEETING (OPEN MEETING) IN ROOM M-220: Chairperson Raschke reconvened the Nominating Committee Meeting (Open Meeting) at 4:36 p.m. in Room M-220.

VIII. DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING APPOINTMENT OF CANDIDATE TO FILL BOARD OF REGENTS POSITION 8 VACANCY: Mr. Lewis moved not to make a recommendation at this time to the full Board and allow the position to be filled at the next sitting election in May 2022; Ms. Longoria seconded. The motion passed unanimously.

IX. ADJOURNMENT: There being no further business to come before the Nominating Committee, the meeting adjourned at 4:38 p.m.

Carla D. Biggers, Clerk

APPROVED AS CORRECT:

Fred D. Raschke, Chairperson

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
March 10, 2021
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, March 10, 2021, in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Armin Cantini
Mr. Raymond Lewis, Jr.
Ms. Mary R. Longoria
Ms. Rebecca Trout Unbehagen

Faculty and staff present included Dr. W. Myles Shelton, President, Ms. Carmen Allen, Ms. Veronica Atterberry, Ms. Carla Biggers, Ms. Donna Carlin, Mr. Ron Crumedy, Ms. L. Janene Davison, Mr. M. Jeff Engbrock, Mr. Jeff Eubank, Mr. Daniel Fink, Ms. Vicki Jernigan, Ms. Carol Langston, Dr. Cissy Matthews, Mr. Paul Mendoza, Ms. Kelly Merry, Ms. Joan Moss, Mr. Jorge Otero, and Dr. Van Patterson.

- I. CALL TO ORDER REGULAR MEETING:** Chairperson Flowers opened the Regular Meeting at 5:30 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Mr. Raschke to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on March 5, 2021.
- IV. RECOGNITION OF GUESTS:** Dr. Shelton recognized guests Mr. M. Theron Waddell, retired faculty member, and Radiography students in attendance. He also introduced Ms. Kelly Merry, the new Director of Development and Galveston College Foundation.
- V. CONSIDER APPROVAL OF MINUTES FROM REGULAR MEETING OF FEBRUARY 10, 2021:** A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Ms. Unbehagen seconded. The motion passed unanimously.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens present desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Student Success Story: Dr. Shelton introduced this agenda item and Ms. Carmen Allen, Director of Institutional Effectiveness and Research, who presented the student success story. Ms. Allen reviewed the results of the Ruffalo Noel-Levitz Student Satisfaction Inventory. This survey is administered to students every other year. It was postponed from spring to fall 2020 and 12 percent of non-dual credit students participated. Research has shown that the data helps with student retention and graduation rates. Also, the results provide guidance to staff in targeting areas that need improvement. There are three levels of analysis to look at the data: challenges and strengths, composite scales, and item analysis. Ms. Allen reported that Galveston College is generally on par with our national peers. On the composite scales, data shows improvement over time in each area. She detailed four areas in the item analysis with statistically significant differences that exceeded our national peers and four that were lower. Also explained were the top 10 performance gaps and general satisfaction numbers. Ms. Allen took into account the impact of the pandemic for the fluctuation in some of the outcomes but overall, students responded that they were more likely to re-enroll. Mr. Cantini requested a follow-up report to determine whether the 25 percent difference between satisfactions and what students say is important is perception issues or real issues and how they will be addressed.
2. Monthly Financial Reports – February: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial reports for the month of February 2021. With 50 percent of the year completed, income generated was \$18,812,122, or 80.5 percent of the fiscal year 2020-21 revenue budget compared to 79.1 percent last year. Each major revenue category was explained. Revenue from local taxes has improved from the previous months. He reported that total expenses were \$10,095,997, or 43.2 percent of the expenditure budget compared to 45.6 percent last year.

VIII. CONSIDERATION OF CONSENT AGENDA: Ms. Flowers proceeded with the Consent Agenda. Mr. Lewis moved to approve the Consent Agenda and Action Item Nos. 2, 5, 6, 9, 10, and 11; Mr. Cantini seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

IX. ACTION ITEMS:

1. Consider Approval of Nominating Committee Recommendation to Fill Board of Regents Position 8 Vacancy: Ms. Flowers turned the floor over to Mr. Fred D. Raschke, Chairperson of the Nominating Committee. Mr. Raschke reported that at the January 13, 2021 Board Meeting, Chairperson Flowers appointed a Nominating Committee to review Letters of Interest submitted by persons interested in serving on the Board to fill the unexpired term of Regent Carl E. Kelly (Position 8) and to make a recommendation to the full Board. This term

IX. ACTION ITEMS: *(Continued)*

would normally expire in May 2022. Regents appointed to serve on this committee were: Fred D. Raschke, Chairperson, Raymond Lewis, Jr., and Mary R. Longoria. The Board Nominating Committee had met three times since the last Board meeting to review the Letters of Interest, interview the candidates, and determine its recommendation to the Board. The Committee met on Wednesday, March 3, 2021, in a closed meeting to interview the four finalists chosen at its meeting on February 24, 2021, from the candidates who submitted letters by the deadline. The full Board was invited to participate in the interviews. At the meeting held prior to this Regular Meeting, the Nominating Committee deliberated and did not bring forth a recommendation at this time. The election for Position 8 would be held in May 2022. The Nomination Committee and Regents thanked all of the candidates. Mr. Raschke moved that the election for Position 8 would be held in May 2022; Ms. Longoria seconded. The motion passed unanimously.

2. Consider Acceptance of Fiscal Year 2020-21 Second Quarter Investment Report: The Board unanimously accepted the second quarter investment report for the period ending February 28, 2021. The ending book value was \$29,364,318, and the total interest earned for the quarter was \$6,721. This item was passed in the Consent Agenda.
3. Consider Action Regarding Disclosure of Key Audit Matters (KAMs) in Future Audit Reports on the Financial Statements: Dr. Shelton introduced this agenda item and Mr. Engbrock presented. The College's auditing firm, Carr, Riggs & Ingram, LLC, informed the Board through written correspondence that a new auditing standard has been implemented by CRI beginning with audits of financial statements for periods ending on or after December 15, 2020. It provides the Board with the option of requesting "key audit matters" (KAMs) in the audit report on the financial statements. Mr. Engbrock explained the Board's options further and recommended continuing the current process of communicating KAMs to the Board in the official communication letter which is also conveyed verbally to the Board by the auditors in an open meeting, opting out of disclosing them in the audit report on the financial statements. He noted that there is no additional fee to adopt the new auditing standard. Mr. Lewis moved to approve staff's recommendation; Mr. Raschke seconded. The motion passed unanimously.
4. Consider Acceptance of Audit Services Engagement Letter from Carr, Riggs & Ingram, LLC: Mr. Engbrock presented an audit engagement letter from Carr, Riggs & Ingram, LLC (CRI) to provide professional audit services to the Galveston Community College District relating to the audit for the period ending August 31, 2021. CRI estimates a base fee of \$51,000 that includes one federal single audit program, travel and out-of-pocket costs, and other services outlined in the engagement letter. Any additional programs tested for single audit will be billed at \$8,500 each. Mr. Engbrock said this additional fee would be charged to

IX. ACTION ITEMS: (Continued)

audit the CARES monies. Mr. Raschke moved to accept the audit services engagement letter from CRI; Mr. Lewis seconded. The motion passed unanimously.

5. Consider Approval of Proposal to Retrofit Air Handler Unit: The Board unanimously approved the proposal from AMS (American Mechanical Services), the Board-approved primary HVAC service and repair provider, to retrofit the air handler unit in the Mary Moody Northern Center central plant. A project cost of \$145,080.64 was submitted by AMS for labor and materials. Upon Board approval, funds would be transferred from the Education and General Fund Contingency Account #11-51030-50840 to the Building Maintenance – Facility Maintenance Account #11-61020-50630 to cover this expense. This item was passed in the Consent Agenda.
6. Consider Approval of Proposal to Purchase Training Equipment and Installation Services for Electrical/Electronics Program at the Charlie Thomas Family Applied Technology Center: The Board unanimously approved the proposal to purchase training equipment and installation services for the Electrical/Electronics program. Technical Laboratory Systems, Inc. (Choice Partners #18/056KD) submitted a proposal of \$56,485 for multiple Portable Programmable Logic Controller Troubleshooting Training (Siemens S71200 and Allan Bradley CompactLogix L16). This item was passed in the Consent Agenda.
7. Consider Acceptance of Offer to Purchase Tax Foreclosed Property Located on Bolivar Peninsula Described Generally as ‘An Undivided One-half (½) Interest in Lot Seven (7), of the Johnson Exline Subdivision on Galveston County, Texas’: Mr. Engbrock informed the Board that an offer has been made by Sidney Bouse to purchase the above tax foreclosed property located on Bolivar Peninsula for which the County of Galveston, Galveston College, and Galveston Independent School District are joint owners. In conversations with his peers, Mr. Engbrock noted that the County has accepted this offer and GISD staff is expected to recommend acceptance to its Board in a meeting scheduled for March 26th. It was his recommendation that the Board of Regents accept the offer from Sidney Bouse to receive the proceeds to the College but more importantly to get the property back on the tax rolls. Mr. Cantini moved to approve staff’s recommendation to resale the property and accept the offer from Sidney Bouse; Ms. Unbehagen seconded. Dr. Shelton explained the process prior to the resale of this property. The motion passed unanimously.

NOTE: The other undivided one-half interest in the property is owned by St. Patrick’s Church in Galveston, apparently pursuant to a testamentary device to the church in someone’s will. The property is an undeveloped parcel being 42.512 acres located on Bolivar Peninsula. The total offer of \$60,000 would be divided between each half. If approved by all parties, the taxing entities’ share of the sale proceeds would be \$30,000. Upon approval by the governing bodies, a proportionate share of the sale proceeds will be distributed to the taxing entities.

IX. ACTION ITEMS: *(Continued)*

Galveston College would receive a proportionate share of 0.0490339237 of the \$30,000, or \$1,322.26. A copy of the Trustee's Deed to be executed by all taxing entities was provided to the Board. It shall be signed by the Board Chairperson on behalf of the College and a resolution adopted by the Board authorizing the resale. Both were published in the Board Report.

8. Consider Approval of Course Fees for Academic Year 2021-22: Dr. Matthews presented the list of updated course fees for academic year 2021-22 for the Board's approval. She focused on the few changes listed and gave an explanation for each. Upon Board approval, the effective date of these changes would be April 1, 2021. Ms. Unbehagen moved to approve the course fees for academic year 2021-22; Ms. Longoria seconded. The motion passed unanimously.
9. Consider Approval of Student Housing Room and Board Fees for 2021-22: The Board unanimously approved the student housing room and board fees for 2021-22, which were the same as the previous year. The board fee for a 14-meal plan is \$1,812 per semester excluding sales tax. Student housing room fees are based on the location of the dorm. The amount for the Seibel Residences, Whitecaps Apartments, and the house at 3815 Avenue Q½ is \$1,500 per semester. The amount for the house and garage apartment at 2223 41st Street and the house at 3802 Avenue R is \$1,350 per semester. This item was passed in the Consent Agenda.
10. Consider Acceptance of Faculty Retirement: The Board unanimously accepted the faculty retirement of Mr. Hubert D. Callahan, Radiation Therapy Program Director, effective August 20, 2021. This item was passed in the Consent Agenda.
11. Consider Acceptance of U.S. Department of Education Higher Education Emergency Relief Fund-MSI at Galveston College Supplemental Funds (HEERF II MSI): The Board unanimously accepted this \$147,790 grant award. These emergency relief funds were awarded to the College as a minority-serving institution with both Title II and Title V grants. The original amount of the award was \$76,677. With the additional funds, the total award is \$224,467 for the term of the grant (June 1, 2020 through May 31, 2021). This item was passed in the Consent Agenda.

X. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: Mr. Benjamin "Benji" Shelton, Student Government Association (SGA) Vice President, gave the monthly student activities report. As previously reported, SGA would be holding off on any major events this semester. The few planned events were canceled due to the winter storm. Upcoming events being planned include:
 - SGA will focus mainly on establishing a clothes closet for the Galveston College community. Details to date were shared.

X. SPECIAL REPORTS AND COMMENTS: *(Continued)*

- A senior t-shirt for Ball High School students is in the works. There will be a contest for the design of the t-shirt.
- Graduation support may be offered for targeted groups such as dual credit graduates, Upward Bound graduates, and other groups that are not typical GC students.
- SGA officers met with Ms. Priselda Perez, Director of Upward Bound, to coordinate events.
- The eSports events have been rescheduled for March 22nd and April 13th. The March 22nd event will be from 10:00 a.m. to 4:00 p.m. in the Cheney Student Center. Students can stop by to join the eSports Club.
- There will be a virtual performance of the theater production “Tres Vidas” on March 24th.

Ms. Flowers asked to receive an email with information regarding the clothes closet in order to drop off donations.

2. Faculty Representative: Ms. L. Janene Davison, President of the Faculty Senate, introduced Mr. Jeff Eubank, Instructor of Associate Degree Nursing, who presented the faculty representative report. Mr. Eubank gave information regarding the Nursing students’ response to a call for volunteers to assist at the Galveston County COVID-19 mass vaccination clinic at Walter Hall Park in League City. The Board of Nursing recommended that colleges partner with hub centers to help vaccinate the populations in their communities. This would provide clinical experience for students during the pandemic since many sites are not available. Mr. Eubank explained the process as he showed slides of the League City hub and the students. Galveston County exceeds the state average in the number of people who have been inoculated. On the last day they were at the hub, there were over 2,500 cars that passed through. Of the 47 students in the first group, Mr. Eubank accompanies 10 to 12 on the Fridays the clinic is operational. Mr. Waddell added that he has volunteered three times at this location and commended the students on their enthusiasm and hard work when they were there. On behalf of the University of Texas Medical Branch (UTMB), Ms. Unbehagen expressed her appreciation for the students’ contribution. Ms. Carol Langston noted the compliments received from throughout Galveston County towards the faculty and students who have volunteered. Dr. Shelton recognized the Nursing director and other faculty members present: Donna Carlin, Kathleen Hutchins-Otero, Joan Moss, and Vicki Jernigan.
3. President: Dr. Shelton began by commending the Nursing faculty and students. He also thanked Ms. Unbehagen and UTMB and Galveston County for their coordination and leadership in this effort. They are also responsible for making vaccines available to public school teachers and those at the college and university level. Although we are nearing the 75 percent vaccination rate, he advised that we must stay the course. The College’s health and safety protocols are still in place. Dr. Shelton asked Ms. Unbehagen to convey to Dr. Ben Raimer and his staff how much they are appreciated. Other topics reported were:

X. SPECIAL REPORTS AND COMMENTS: (Continued)

- An update was given on grant funds awarded relating to the pandemic (CARES, HEERF, and HEERF II). Funds allocated for students have been distributed. Congress passed a bill for a third round of HEERF funds that include monies for higher education. Details have not been released by the U.S. Department of Education. Possible scenarios were given of how state appropriations may be determined considering these grants that allow a backfill of loss revenue.
- A report was shared of COVID-19 infections/exposures among students, faculty, and staff.
- Overall freeze damage was minimal except for the landscaping at the main campus and the ATC. It will probably be at least May before staff knows what needs to be replaced. A new landscaping master plan may be developed requiring the Board's input.
- Bills filed during the legislative session other than appropriations that are being tracked involve workforce initiatives and expanded baccalaureate options for community colleges. Others were mentioned.

Dr. Shelton noted several events of interest on the handout provided that included Spring Break next week and a Special Board Meeting on April 7th to consider recommendations for architectural and bond adviser services. He reviewed the selection process for both. The Regular Board Meeting will be on April 14th. It has been determined that commencement will be virtual on May 14th.

4. Regents: Ms. Flowers asked if any of the Regents had a report or comment to submit. There were none.
5. Chairperson: Ms. Flowers reminded everyone to stay safe, be careful, enjoy Spring Break, and still be kind to each other.

XI. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:42 p.m.

W. Myles Shelton Ed.D., Assistant Secretary

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

EXHIBIT A

Agenda Item VIII (Action Item)

Board Meeting 3/10/21

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Approve Nominating Committee Recommendation to Fill Board of Regents Position 8 Vacancy		✓		37
#2 – Accept FY2021 Second Quarter Investment Report	✓			38
#3 – Consider Action Regarding Disclosure of KAMs		✓		41
#4 – Accept Audit Services Engagement Letter from Carr, Riggs & Ingram, LLC		✓		44
#5 – Approve Proposal to Retrofit Air Handler Unit	✓			55
#6 – Approve Proposal to Purchase Training Equipment for Electrical/Electronics Program at ATC	✓			57
#7 – Accept Offer to Purchase Tax Foreclosed Property Located on Bolivar Peninsula with Adoption of Resolution		✓		58
#8 – Approve Course Fees for Academic Year 2021-22		✓		68
#9 – Approve Student Housing Room and Board Fees for 2021-22	✓			75
#10 – Accept Faculty Retirement	✓			76
#11 – Accept HEERF II MSI Supplemental Grant Award	✓			77

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT**

**4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
April 7, 2021
5:30 p.m.**

At the Special Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, April 7, 2021, in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Armin Cantini
Mr. Raymond Lewis, Jr.
Ms. Mary R. Longoria
Mr. Carroll G. Sunseri
Ms. Rebecca Trout Unbehagen

Staff present included Dr. W. Myles Shelton, President, Ms. Carla Biggers, Mr. Ron Crumedy, Mr. M. Jeff Engbrock, Ms. Carol Langston, Dr. Cissy Matthews, Dr. Van Patterson, and Dr. Tirizia York.

Representing PBK Architects, Inc. were: Ms. Emilee Keith, Principal Interior Designer; Mr. Jason Mooney, Associate Principal; Mr. Alan Stilts, Partner / Higher Education Regional Manager; and Mr. Cliff Whittingstall, Partner / Director of Higher Education.

- I. CALL TO ORDER SPECIAL MEETING:** Chairperson Flowers opened the Special Meeting at 5:30 p.m. in Room M-220 of Moody Hall with a quorum of the Board present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Ms. Longoria to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF SPECIAL MEETING:** Dr. Shelton confirmed that the meeting notice was posted on April 1, 2021.
- IV. RECOGNITION OF GUESTS:** There were no guests recognized.
- V. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA ITEMS:** There were no citizens present desiring to appear before the Board.

VI. ACTION ITEMS:

1. Discuss and Consider Action Regarding Qualifications for Architectural/Engineering Services for Construction of a New Nursing and Health Sciences Education Building and Authorize College President to Negotiate a Contract: Dr. Shelton opened with a recap of the process to date for this agenda item. A request for qualifications for architectural/engineering services for the construction of a new Nursing and Health Sciences Education Building was sent to 56 vendors and was advertised in the local newspaper. He reported that 13 responses were received. Staff reviewed and rated the qualifications of each response. Following the evaluation process, five firms were invited to make a presentation to staff. PBK Architects, Inc. (PBK) without question was selected to present to the Board. The second firm was a distant second. Board officers chose to hear from the top-rated firm. Four representatives from PBK were in attendance and alternated in presenting the firm's qualifications, the design and building process, preliminary cost estimate, and timeline. Regents were encouraged to ask questions during the presentation. PBK estimates the cost for a three-story structure, with the third floor being shell space for expansion, could be done for the \$24.0 million proposed in the RFQ, which is not inclusive. Contingency is built in at 10 percent. That amount would be reduced as more is known about the actual costs during construction. Dr. Shelton said to complete the project would cost approximately \$25.0 to \$30.0 million. This project could be completed in time for a fall 2023 opening or earlier if fast tracked. Dr. Shelton recommended PBK as the architect for this project and if the Board agreed, he would be authorized to negotiate a contract that would come back to the Board for approval. Once approved, the work begins. Mr. Hughes moved to approve the recommendation; Mr. Raschke seconded. The motion passed unanimously. Ms. Flowers complimented PBK for an excellent presentation and thanked staff for doing all of the preliminary work that included the evaluation of the requests for qualifications and interviewing the frontrunners.
2. Discuss and Consider Action Regarding Proposals for Landscape Architecture Planning and Design Services: Dr. Shelton said that due to damage of the vegetation on the main campus and the Charlie Thomas Family Applied Technology Center (ATC) caused by the winter storm, he thought it best to design a master plan for campus landscaping rather than planting randomly. One does not exist for the main campus; one was created for the ATC when it was built. Staff obtained proposals for landscape architecture planning and design services to update the ATC plan making it more resilient and to generate a plan for the main campus. Proposals were submitted by Elizabeth Austin Associates, 74 E. Autumn Branch Circle, The Woodlands, Texas, for landscaping at both locations. Each proposal outlines the scope of work to be performed. To complete the project from schematic design through construction documentation and to ensure the design gets installed as documented would cost \$16,000 for the main campus and \$7,500 for the ATC. Funds are available in contingency. Dr. Shelton said the landscape architect estimated the worst case scenario for each campus would be \$200,000 (main) and \$100,000 (ATC) for landscaping in addition to her fee. Neither insurance nor FEMA will cover landscape damage from the freeze. This

VI. ACTION ITEMS: (Continued)

firm was recommended by PBK. The main campus proposal does not include the footprint of the new building. Ms. Unbehagen moved to approve these proposals as presented; Ms. Longoria seconded. Dr. Shelton shared an estimated timeline and possible procurement of the plants. The motion passed unanimously.

VII. REVIEW AND DISCUSS PROPOSALS FOR BOND FINANCIAL ADVISER SERVICES:

Dr. Shelton stated that after discussion with the Board officers, it was decided not to have the bond advisers come this evening to concentrate on the architect and to plan another date for them to come and present to the Board. He added that the bond advisers that staff interviewed responded to two questions the same: (1) the College needs to get further along in the planning phase of the Nursing and Health Sciences Education Building project before issuing bonds, and (2) the College should not pay interest on bonds during the design and cost estimates phase of the project. They also believe the market should be fairly stable over the next several months so there would be no need to rush in.

Mr. Hughes excused himself at 6:37 p.m.

A request for proposals for bond financial adviser services was sent to six firms and was advertised in the local newspaper; four responses were received. Dr. Shelton reported that three were invited to make a presentation before staff: Hilltop Securities, Inc., Huntington Capital Markets, and PFM Financial Advisors, LLC. One was not invited due to the cost of the proposal compared to the others. Staff evaluated the proposals submitted. Dr. Shelton gave a brief overview of these three firms. He recommended calling a meeting within the next 30 days, separate from the Regular Board Meeting, to discuss the bond adviser proposals. The Board decided on Tuesday, April 27, 2021, at 4:30 p.m. to hear a presentation from all three firms interviewed by staff.

VIII. ADJOURNMENT TO CLOSED MEETING IN ROOM M-220: Ms. Flowers noted that the Board of Regents, as authorized by Government Code, Section 551, reserves the right to enter into a closed meeting under the following provision of the Act: Section 551.072, Deliberations about Real Property, to deliberate the purchase and value of real property to avoid any detrimental effect on the position of the College in negotiations with third parties. The Board adjourned to the closed meeting in Room M-220 at 6:49 p.m.

IX. RECONVENE SPECIAL MEETING (OPEN MEETING) IN ROOM M-220: The Board of Regents adjourned the closed meeting at 7:09 p.m. Chairperson Flowers reconvened the open meeting at 7:11 p.m. in Room M-220.

X. ACTION ITEMS: (Continued)

3. Consider Possible Action Regarding Purchase of Real Property: The Board of Regents met in a closed meeting to deliberate about the acquisition of real property. Mr. Cantini moved to authorize the College President to negotiate on the Board's behalf the purchase of real property as discussed and to sign all necessary contracts; Mr. Lewis seconded. The motion passed unanimously.

XI. ADJOURNMENT: There being no further business to come before the Board, the meeting adjourned at 7:12 p.m.

Michael B. Hughes, Secretary

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

Student Success Story

Dr. W. Myles Shelton, President, will present the Student Success Story for the month.

Monthly Financial Reports – March

Attached are the monthly financial reports for March 2021, representing expenditures, encumbrances and pre-encumbrances through March 31, 2021. These reports represent seven months of operations during fiscal year 2020-21. The reports are as follows:

Education and General Fund:

- Revenue Summary Sheet
- Expenditure Summary Sheet
- Summary Revenue/Expenditure Report
- Detail Revenue/Expenditure Report by State Classification

Auxiliary Fund (Bookstore, Snack Bar, Athletics):

- Summary Revenue/Expenditure Report by State Classification

Student Services / Student Activity Fund:

- Summary Revenue/Expenditure Report by State Classification

Construction Fund:

- Summary Revenue/Expenditure Report

Operating Fund
Revenue Summary Sheet
April 2021 Meeting
As of March 31, 2021 (58.3% of Year)

Source	Budgeted 2020/2021	Year-to-Date		
		Received (\$) 2020/2021	Received (%) 2020/2021	Received (%) 2019/2020
State Funds	\$4,608,371	\$2,419,939	52.5%	52.5%
Tuition and Fees	\$4,158,437	\$4,120,374	99.1%	88.9%
Local Taxes	\$14,408,387	\$13,221,717	91.8%	91.0%
Local Revenues	\$191,550	\$43,341	22.6%	57.7%
Total Revenue	\$23,366,745	\$19,805,372	84.8%	82.3%

Operating Fund
Expenditure Summary Sheet
April 2021 Meeting
As of March 31, 2021 (58.3% of Year)

Source	Original Budgeted 2020/2021	Year-to-Date		
		Expended (\$) 2020/2021	Expended (%) 2020/2021	Expended (%) 2019/2020
Instruction	\$8,308,997	\$4,220,708	50.8%	53.8%
Community Service	\$34,935	\$4,073	11.7%	17.9%
Academic Support	\$1,725,078	\$909,939	52.7%	55.6%
Student Services	\$2,340,250	\$1,166,767	49.9%	53.1%
Institutional Support	\$5,402,686	\$2,717,447	50.3%	48.6%
Staff Benefits	\$22,723	\$18,722	82.4%	320.6%
Operations/ Maintenance	\$2,970,173	\$1,581,148	53.2%	57.6%
Interfund Transfers (out)	\$2,561,903	\$1,143,478	44.6%	48.8%
Total Expenditures	\$23,366,745	\$11,762,282	50.3%	52.5%

GALVESTON COLLEGE
Fund 11 Education and General

March 31, 2021	Current year Budget 2021	Current year (MTD) Actual March	Current year (YTD) Actual 2021	Current year Encumbrances 2021	Current year Remaining 2021	Current year % Expended 2021	Prior Year % Expended 2020
Revenue by State Classification							
State Funds	4,608,371	437,904	2,419,939	0	2,188,432	52.5%	52.5%
Tuition	2,356,878	2,843	2,177,690	0	179,188	92.4%	89.2%
Course Fees	2,345,109	3,636	2,459,935	0	(114,826)	104.9%	86.6%
Exemption\Waivers	(543,550)	(1,862)	(517,251)	0	(26,299)	95.2%	80.5%
Local Taxes	14,408,387	510,977	13,221,717	0	1,186,670	91.8%	91.0%
Local Revenue	184,750	13,478	43,341	0	141,409	23.5%	51.9%
Sales and Services	6,800	0	0	0	6,800	0.0%	19.2%
Total Revenue	23,366,745	966,976	19,805,372	0	3,561,373	84.8%	82.3%
Expenditures by State Classification							
instructions	8,297,104	642,751	4,220,708	65,455	4,010,942	50.9%	53.8%
Community Service	34,935	982	4,073	0	30,862	11.7%	17.8%
Academic Support	1,738,489	124,406	909,939	37,902	790,649	52.3%	55.0%
Student Services	2,340,250	173,346	1,166,767	214,508	958,975	49.9%	53.0%
institutional Support	5,257,205	356,512	2,717,447	298,788	2,240,970	51.7%	48.9%
Operations And Maintenances	3,114,136	162,159	1,581,148	741,509	791,479	50.8%	57.2%
Staff Benefits	22,723	616	18,722	0	4,001	82.4%	N/A
Inter-Fund Appropriation	2,561,903	205,104	1,143,478	0	1,418,425	44.6%	48.8%
Expenditures Total	23,366,745	1,665,876	11,762,282	1,358,162	10,246,302	50.3%	52.5%
Expenditures by Type							
General Operating	2,858,108	139,752	1,360,456	210,754	1,286,898	47.6%	50.6%
Contracted Services	2,484,277	153,098	1,297,959	568,459	617,859	52.2%	53.2%
Travel	286,800	8,235	41,684	0	245,117	14.5%	47.6%
Equipment	274,033	11,445	35,642	177,567	60,825	13.0%	33.1%
Utilities	929,133	25,276	276,506	401,382	251,244	29.8%	50.8%
Faculty Full Time	4,174,175	328,299	2,340,584	0	1,833,591	56.1%	57.5%
Faculty Overloads\Adjunct	1,771,729	142,388	833,940	0	937,790	47.1%	47.6%
Stipends	377,287	29,965	197,849	0	179,438	52.4%	51.5%
Administrator Salaries	1,894,847	160,414	1,052,793	0	842,054	55.6%	58.3%
Professional Technical Salaries	2,013,929	156,573	1,070,541	0	943,389	53.2%	51.9%
Classified Salaries	2,018,254	178,583	1,207,846	0	810,408	59.8%	56.2%
Part-Time Salaries	331,220	23,417	166,005	0	165,215	50.1%	42.9%
Staff Benefits	1,391,049	103,328	737,001	0	654,049	53.0%	53.7%
Interfund Appropriations	2,561,903	205,104	1,143,478	0	1,418,425	44.6%	48.8%
Expenditures Total	23,366,745	1,665,876	11,762,282	1,358,162	10,246,302	50.3%	52.6%

GALVESTON COLLEGE
Fund 11 Education and General

Excess Rev/Exp	(0)	(698,900)	8,043,091
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Galveston College
Fund 11 Detail Rev\Exp
as of the end of March 2021

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	March	2021	2021	2021	2021
State Appropriation						
Academic/Technical	\$3,538,300	\$337,186	\$1,863,353	\$0	\$1,674,947	52.7%
Incentive	\$389,665	\$35,032	\$193,595	\$0	\$196,070	49.7%
Core	\$680,406	\$65,686	\$362,991	\$0	\$317,415	53.3%
Health Insurance	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$4,608,371	\$437,904	\$2,419,939	\$0	\$2,188,432	52.5%
Tuition						
In District Tuition	\$912,907	(\$574)	\$922,504	\$0	(\$9,597)	101.1%
Out of District Tuition	\$685,980	\$259	\$711,647	\$0	(\$25,667)	103.7%
Non Resident Tuition	\$365,991	(\$720)	\$353,868	\$0	\$12,123	96.7%
CE Workforce Training	\$150,000	(\$1,450)	\$56,182	\$0	\$93,819	37.5%
CE Workforce Info Tech	\$17,000	\$0	\$4,889	\$0	\$12,111	28.8%
CE Workforce Health Prof	\$180,000	\$1,798	\$104,640	\$0	\$75,360	58.1%
CE Leisure Learning	\$45,000	\$3,530	\$23,960	\$0	\$21,040	53.2%
CE Childrens Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,356,878	\$2,843	\$2,177,690	\$0	\$179,188	92.4%
Course Fees						
Building Use Fee	\$964,519	(\$291)	\$984,500	\$0	(\$19,981)	102.1%
Student Service Fee	\$59,037	\$1	\$54,121	\$0	\$4,916	91.7%
General Service Fee	\$259,571	\$50	\$211,784	\$0	\$47,787	81.6%
Registration Fee	\$155,743	\$30	\$128,550	\$0	\$27,193	82.5%
Out of District Fee	\$374,291	(\$6)	\$413,276	\$0	(\$38,985)	110.4%
Course and Lab fees	\$223,231	\$108	\$243,483	\$0	(\$20,252)	109.1%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of March 2021

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	March	2021	2021	2021	2021
Distance Education fee	\$146,906	(\$242)	\$295,823	\$0	(\$148,917)	201.4%
Distance Education fee N/R	\$4,463	\$0	\$16,180	\$0	(\$11,717)	362.5%
Testing Fees	\$30,600	\$2,096	\$17,027	\$0	\$13,573	55.6%
Testing Fees GED	\$2,550	\$0	\$4,555	\$0	(\$2,005)	178.6%
Testing Fees-Contract	\$2,550	\$2,094	\$8,749	\$0	(\$6,199)	343.1%
Late Registration Fees	\$6,375	(\$25)	\$4,155	\$0	\$2,220	65.2%
Schedule Change Fees	\$3,060	\$0	\$1,430	\$0	\$1,630	46.7%
Student Health\Insurance Fees	\$76,300	\$0	\$47,154	\$0	\$29,146	61.8%
SurCharge 3peat > 27 Dev hrs	\$35,913	(\$180)	\$29,148	\$0	\$6,765	81.2%
Other fees	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$2,345,109	\$3,636	\$2,459,935	\$0	(\$114,826)	104.9%

Exemption/Waivers

Competitive Waiver	(\$31,501)	\$0	(\$16,470)	\$0	(\$15,031)	52.3%
Foster Care	(\$19,660)	\$63	(\$13,995)	\$0	(\$5,665)	71.2%
Hazelwood Waiver Credit	(\$18,437)	(\$1,050)	(\$8,664)	\$0	(\$9,773)	47.0%
Hazelwood Dependant	(\$32,103)	(\$875)	(\$30,104)	\$0	(\$1,999)	93.8%
Concurrent Enrollment	(\$463)	\$0	\$0	\$0	(\$463)	0.0%
Blind	(\$4,169)	\$0	\$0	\$0	(\$4,169)	0.0%
Fireman	(\$5,559)	\$0	(\$10,925)	\$0	\$5,366	196.5%
Police	(\$1,390)	\$0	(\$405)	\$0	(\$985)	29.1%
TEC 54.052	(\$86,165)	\$0	(\$76,029)	\$0	(\$10,136)	88.2%
Military Waiver	(\$11,118)	\$0	(\$7,650)	\$0	(\$3,468)	68.8%
GISD Dual Credit	(\$330,205)	\$0	(\$349,259)	\$0	\$19,054	105.8%
Other	(\$2,780)	\$0	(\$3,750)	\$0	\$970	134.9%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of March 2021

	Budget 2021	(MTD) Actual March	(YTD) Actual 2021	Encumbrances 2021	Available 2021	% of Budget 2021
Total	(\$543,550)	(\$1,862)	(\$517,251)	\$0	(\$26,299)	95.2%
Local Taxes						
Current Taxes	\$14,045,387	\$452,502	\$12,761,608	\$0	\$1,283,779	90.9%
Delinquent	\$230,000	\$20,460	\$232,436	\$0	(\$2,436)	101.1%
Penalty & Interest	\$130,000	\$32,835	\$129,569	\$0	\$431	99.7%
Other	\$3,000	\$5,180	\$98,104	\$0	(\$95,104)	3,270.1%
Total	\$14,408,387	\$510,977	\$13,221,717	\$0	\$1,186,670	91.8%
Local Revenue						
Interest Income	\$115,000	\$3,624	\$18,607	\$0	\$96,393	16.2%
Miscellaneous Revenue	\$16,500	\$4,506	\$15,723	\$0	\$777	95.3%
Misc. Revenue-Vehicles	\$15,000	\$0	\$3,663	\$0	\$11,337	24.4%
Administrative Allowance	\$3,250	\$1,168	\$1,168	\$0	\$2,082	35.9%
Indirect Cost Recovery	\$35,000	\$4,180	\$4,180	\$0	\$30,820	11.9%
Donations	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$6,800	\$0	\$0	\$0	\$6,800	0.0%
Total	\$191,550	\$13,478	\$43,341	\$0	\$148,209	22.6%
Inter-Fund Appropriations						
Transfers from Ed & Gen (Fund Bal...	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Federal Grants	\$0	\$0	\$0	\$0	\$0	NaN
Transfers from Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Total	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$23,366,745	\$966,976	\$19,805,372	\$0	\$3,561,373	\$1

Galveston College
Fund 11 Detail Rev\Exp
as of the end of March 2021

Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
2021	March	2021	2021	2021	2021

Exp by State Classification

Instructional

Welding	\$304,815	\$22,927	\$158,613	\$5,487	\$140,715	52.0%
Biology	\$345,091	\$25,271	\$186,988	\$0	\$158,103	54.2%
Biotechnology	\$0	\$0	\$0	\$0	\$0	NaN
Chemistry	\$208,990	\$14,851	\$101,716	\$0	\$107,273	48.7%
Env Science	\$99,433	\$4,079	\$34,135	\$0	\$65,298	34.3%
Physics	\$129,860	\$7,951	\$53,402	\$0	\$76,459	41.1%
Accounting	\$71,689	\$5,525	\$37,588	\$0	\$34,101	52.4%
Accounting Tech	\$0	\$0	\$0	\$0	\$0	NaN
Business Admin	\$15,098	\$1,900	\$6,059	\$0	\$9,040	40.1%
Hosp/Tourism	\$0	\$0	\$0	\$0	\$0	NaN
Medical Office Admin	\$181,364	\$16,094	\$112,655	\$701	\$68,009	62.1%
Logistics Op	\$102,363	\$6,722	\$37,181	\$0	\$65,182	36.3%
Med Off Admin	\$0	\$0	\$0	\$0	\$0	NaN
Sm Bus Manage	\$0	\$0	\$0	\$0	\$0	NaN
Office Tech	\$0	\$0	\$0	\$0	\$0	NaN
Paralegal	\$0	\$0	\$0	\$0	\$0	NaN
Speech	\$109,635	\$13,250	\$67,738	\$0	\$41,897	61.8%
Comp. Science	\$85,494	\$6,935	\$48,406	\$0	\$37,088	56.6%
Comp. Tech.	\$125,351	\$6,887	\$57,810	\$0	\$67,541	46.1%
Culinary Arts	\$143,104	\$12,802	\$77,048	\$6,710	\$59,346	53.8%
Cosmetology	\$199,512	\$16,091	\$112,837	\$1,658	\$85,018	56.6%
Engineering	\$73,611	\$703	\$30,304	\$0	\$43,307	41.2%

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of March 2021**

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	March	2021	2021	2021	2021
Develop-Read	\$162,529	\$6,481	\$95,110	\$0	\$67,419	58.5%
Develop-Write	\$0	\$0	\$0	\$0	\$0	NaN
Develop-Other	\$0	\$0	\$0	\$0	\$0	NaN
Education	\$9,592	\$1,171	\$6,587	\$0	\$3,004	68.7%
English	\$269,437	\$17,617	\$137,023	\$0	\$132,414	50.9%
Humanities	\$22,766	\$1,416	\$12,304	\$0	\$10,462	54.0%
Philosophy	\$9,567	\$575	\$5,776	\$0	\$3,791	60.4%
Foreign Lang-SPAN	\$17,400	\$1,214	\$7,115	\$0	\$10,285	40.9%
Nursing-RN	\$948,955	\$63,784	\$434,440	\$918	\$513,597	45.8%
Nursing Admin	\$168,928	\$13,292	\$92,861	\$300	\$75,768	55.0%
Allied Health	\$0	\$0	\$0	\$0	\$0	NaN
Clinical Research	\$0	\$0	\$0	\$0	\$0	NaN
Emer Med Serv	\$316,969	\$26,568	\$174,174	\$4,007	\$138,788	54.9%
Imaging-CT	\$143,330	\$9,230	\$64,507	\$0	\$78,823	45.0%
Imaging-MRI	\$133,157	\$10,254	\$67,099	\$161	\$65,897	50.4%
Imaging-Mam	\$0	\$0	\$0	\$0	\$0	NaN
Imaging-Nuclear	\$143,968	\$11,922	\$82,676	\$176	\$61,116	57.4%
Imaging-Rad Thy	\$190,543	\$22,198	\$105,658	\$0	\$84,884	55.5%
Imaging-Rad Tch	\$287,245	\$35,520	\$172,253	\$400	\$114,591	60.0%
Ophthalmic Asst	\$0	\$0	\$0	\$0	\$0	NaN
Pharmacy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Phlebotomy Tech	\$0	\$0	\$0	\$0	\$0	NaN
Sonography	\$124,376	\$11,505	\$78,668	\$0	\$45,708	63.3%
Surgical Tech	\$128,677	\$14,440	\$82,778	\$0	\$45,899	64.3%

**Galveston College
Fund 11 Detail Rev\Exp
as of the end of March 2021**

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	March	2021	2021	2021	2021
Nursing-LVN	\$199,477	\$26,144	\$113,260	\$500	\$85,717	56.8%
Develop-Math	\$274,028	\$18,244	\$127,133	\$212	\$146,683	46.4%
Mathematics	\$340,230	\$24,868	\$186,234	\$0	\$153,996	54.7%
Auto Tech	\$0	\$0	\$0	\$0	\$0	NaN
HVAC Tech	\$116,376	\$10,136	\$48,855	\$3,095	\$64,426	42.0%
Industrial Sys	\$0	\$0	\$0	\$0	\$0	NaN
Electrical and Electroncis	\$155,184	\$10,811	\$80,157	\$27,891	\$47,135	51.7%
Instrumentation	\$115,454	\$8,005	\$59,328	\$1,672	\$54,455	51.4%
Fitness Center	\$101,413	\$7,496	\$54,195	\$840	\$46,377	53.4%
Physical Ed.	\$108,372	\$8,608	\$61,266	\$0	\$47,106	56.5%
CJ-Academic	\$101,161	\$7,109	\$51,510	\$0	\$49,650	50.9%
CJ-Law Enforce	\$126,508	\$12,604	\$69,868	\$514	\$56,127	55.2%
Economics	\$60,289	\$3,758	\$31,555	\$0	\$28,735	52.3%
Government/PS	\$115,935	\$10,535	\$59,346	\$0	\$56,589	51.2%
History/Geog.	\$121,736	\$9,522	\$66,632	\$0	\$55,104	54.7%
Psychology	\$111,697	\$10,296	\$58,422	\$0	\$53,275	52.3%
Sociology	\$46,463	\$4,045	\$24,296	\$0	\$22,167	52.3%
Art	\$161,521	\$12,366	\$85,224	\$0	\$76,298	52.8%
Digital Imaging	\$0	\$0	\$0	\$0	\$0	NaN
Drama / Theater	\$120,305	\$8,009	\$58,333	\$0	\$61,972	48.5%
Music	\$40,360	\$1,214	\$13,080	\$0	\$27,280	32.4%
Medical Bachelors	\$110,787	\$15,232	\$86,413	\$0	\$24,374	78.0%
Nursing BSN	\$104,391	\$0	\$0	\$0	\$104,391	0.0%
Accreditation	\$11,500	\$0	\$600	\$0	\$10,900	5.2%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of March 2021

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	March	2021	2021	2021	2021
Accreditation QEP	\$0	\$0	\$0	\$0	\$0	NaN
ATD	\$0	\$0	\$0	\$0	\$0	NaN
Faculty Dev.	\$72,121	\$8,745	\$29,724	\$0	\$42,397	41.2%
Lecture Series	\$6,600	\$0	\$1,010	\$0	\$5,590	15.3%
CE-Workforce	\$112,324	\$4,965	\$33,891	\$7,241	\$71,191	30.2%
CE Cisco	\$13,608	\$727	\$3,742	\$0	\$9,865	27.5%
CE Allied Health	\$176,418	\$10,139	\$75,126	\$2,972	\$98,320	42.6%
Total Instructional	\$8,297,104	\$642,751	\$4,220,708	\$65,455	\$4,010,942	51%
Instructional Donations	\$0	\$0	\$0	\$0	\$0	NaN
Community Services						
CE Leisure Learning	\$34,935	\$982	\$4,073	\$0	\$30,862	11.7%
CE Children Programs	\$0	\$0	\$0	\$0	\$0	NaN
Total Community Service	\$34,935	\$982	\$4,073	\$0	\$30,862	11.7%
Academic Support						
Vice President of Instruction	\$262,796	\$21,474	\$148,562	\$348	\$113,886	56.5%
Arts & Sciences Administration	\$65,123	\$5,340	\$37,315	\$362	\$27,445	57.3%
Tech\Professional Ed. Administration	\$215,604	\$14,739	\$112,503	\$2,611	\$100,490	52.2%
Adult & Continuing Ed. Administration	\$228,322	\$21,590	\$120,671	\$1,327	\$106,324	52.9%
Distance Education Administration	\$165,422	\$11,909	\$84,388	\$396	\$80,639	51.0%
Hamshire - Fannett Administration	\$0	\$0	\$0	\$0	\$0	NaN
Grants Development	\$73,776	\$5,990	\$42,177	\$221	\$31,378	57.2%
Library & Learning Resources	\$385,987	\$21,957	\$222,100	\$31,418	\$132,469	57.5%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of March 2021

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	March	2021	2021	2021	2021
Media Services	\$49,333	\$3,639	\$27,608	\$587	\$21,138	56.0%
Student Success Center (Tutoring)	\$147,126	\$9,744	\$53,840	\$632	\$92,654	36.6%
Testing Center	\$145,001	\$8,024	\$60,775	\$0	\$84,226	41.9%
Total For Academic Support	\$1,738,489	\$124,406	\$909,939	\$37,902	\$790,649	52.3%

Student Services

Vice President of Student Services	\$306,579	\$19,713	\$137,907	\$0	\$168,672	45.0%
Admissions\Records	\$464,289	\$36,483	\$259,611	\$241	\$204,437	55.9%
Campus Security	\$563,647	\$49,620	\$278,854	\$212,971	\$71,823	49.5%
Counseling	\$614,236	\$42,929	\$307,065	\$139	\$307,032	50.0%
Financial Aid	\$326,021	\$19,364	\$145,966	\$1,157	\$178,898	44.8%
Student Activities	\$65,477	\$5,237	\$37,364	\$0	\$28,114	57.1%
Phi Theta Kappa	\$0	\$0	\$0	\$0	\$0	NaN
Total For Student Services	\$2,340,250	\$173,346	\$1,166,767	\$214,508	\$958,975	49.9%

Institutional Support

Board of Regents	\$37,562	\$1,232	\$11,646	\$479	\$25,437	31.0%
President	\$543,559	\$32,741	\$223,038	\$116	\$320,404	41.0%
General Institutional Expenses	\$452,727	\$3,725	\$111,002	\$725	\$341,000	24.5%
Vice President for Administration	\$188,702	\$15,325	\$109,296	\$317	\$79,090	57.9%
Business Services	\$742,034	\$85,987	\$417,085	\$13,739	\$311,210	56.2%
Human Resources & Risk Mgmt.	\$423,916	\$35,768	\$224,338	\$30,577	\$169,001	52.9%
Professional Development	\$8,100	\$0	\$144	\$0	\$7,956	1.8%
Purchasing	\$79,782	\$6,119	\$44,390	\$1,902	\$33,490	55.6%
Research and Planning	\$219,167	\$13,528	\$152,687	\$4,300	\$62,181	69.7%

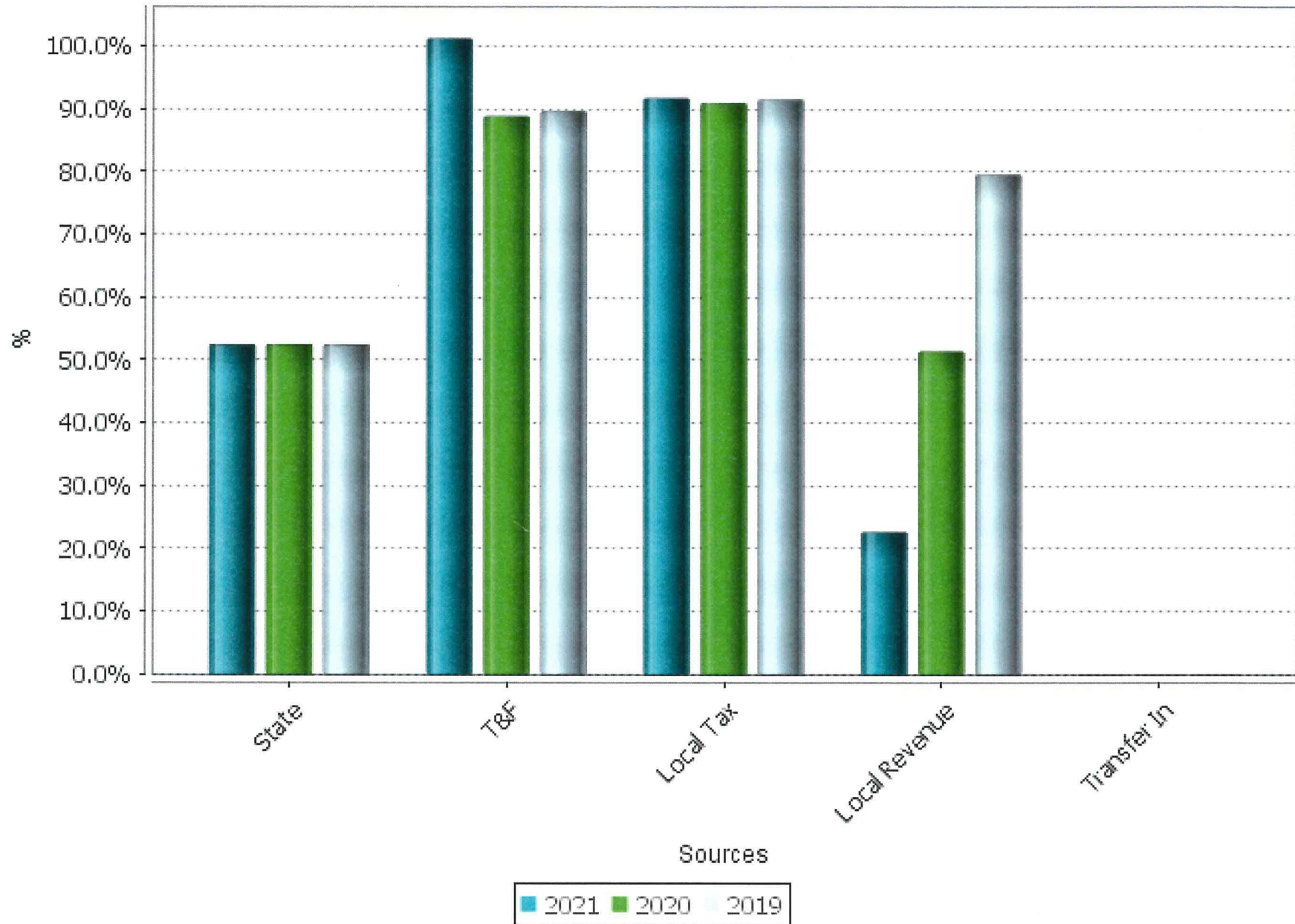
Galveston College
Fund 11 Detail Rev\Exp
as of the end of March 2021

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	March	2021	2021	2021	2021
Information Technology	\$1,536,339	\$79,834	\$881,958	\$185,133	\$469,248	57.4%
Communications	\$130,524	\$11,152	\$51,124	\$29,417	\$49,983	39.2%
Vice Pres. Community Engagement	\$0	\$0	\$0	\$0	\$0	NaN
Development	\$214,255	\$24,421	\$100,147	\$337	\$113,771	46.7%
GC Foundation	\$55,143	\$4,338	\$19,977	\$347	\$34,819	36.2%
Marketing & Media	\$625,396	\$42,343	\$370,616	\$31,399	\$223,380	59.3%
Total for Institutional Support	\$5,257,205	\$356,512	\$2,717,447	\$298,788	\$2,240,970	51.7%
Staff Benefits						
Staff Benefits - State Eligible	\$22,723	\$616	\$18,722	\$0	\$4,001	82.4%
Staff Benefits - Non-State Eligible	\$0	\$0	\$0	\$0	\$0	NaN
Staff Benefits GASB68		\$0	\$0	\$0		
Staff Benefits - Retirees	\$0	\$0	\$0	\$0	\$0	NaN
Total For Staff Benefits	\$22,723	\$616	\$18,722	\$0	\$4,001	82.4%
Operations and Maintenance						
Plant Administration	\$800,594	\$18,809	\$643,608	\$0	\$156,985	80.4%
Building Maintenance	\$943,858	\$86,444	\$419,687	\$323,297	\$200,873	44.5%
Custodial Services	\$456,985	\$32,048	\$237,492	\$22,529	\$196,964	52.0%
Custodial Services Tech Center	\$0	\$0	\$0	\$0	\$0	NaN
Grounds Maintenance	\$70,500	\$9,025	\$32,665	\$21,600	\$16,235	46.3%
Grounds Maintenance Tech Cente	\$0	\$0	\$0	\$0	\$0	NaN
Transportation	\$12,200	\$99	\$11,304	\$1,730	(\$834)	92.7%
Utilities	\$725,000	\$15,434	\$218,161	\$300,800	\$206,039	30.1%
Utilities Tech Center	\$105,000	\$300	\$18,230	\$71,554	\$15,217	17.4%

Galveston College
Fund 11 Detail Rev\Exp
as of the end of March 2021

	Budget	(MTD) Actual	(YTD) Actual	Encumbrances	Available	% of Budget
	2021	March	2021	2021	2021	2021
Total for Operations and M...	\$3,114,136	\$162,159	\$1,581,148	\$741,509	\$791,479	50.8%
Inter-fund Appropriations						
Transfers to Auxiliary	\$599,604	\$60,267	\$66,482	\$0	\$533,122	11.1%
Transfers to Student Activity Fund	\$59,037	\$1	\$54,121	\$0	\$4,916	91.7%
Transfer to State Eligible Ben	\$1,331,694	\$107,336	\$652,287	\$0	\$679,407	49.0%
Transfers to State Grants & Aid	\$121,568	\$0	\$108,088	\$0	\$13,480	88.9%
Transfers to Bond Revenue	\$0	\$0	\$0	\$0	\$0	NaN
Transfer to Construction	\$0	\$0	\$0	\$0	\$0	NaN
Transfers to Capital Project	\$450,000	\$37,500	\$262,500	\$0	\$187,500	58.3%
Transfers to Fixed Assets	\$0	\$0	\$0	\$0	\$0	NaN
Total Inter-fund Appropriations	\$2,561,903	\$205,104	\$1,143,478	\$0	\$1,418,425	44.6%
Expenditures Totals	\$23,366,745	\$1,665,876	\$11,762,282	\$1,358,162	\$10,246,302	50.3%

3 Year Revenue by Percentage (YTD)



**Auxiliary fund
as of March 31, 2021**

March 31, 2021	Current year Budget 2021	Current year (MTD) Actual March	Current ... (YTD) Act... 2021	Current ... Encumbr... 2021	Current year Remaining 2021	Current year % Expended 2021
Revenue by State Classification						
Interfund Appropriations	\$599,604	\$60,267	\$66,482	\$0	\$533,122	11%
Bookstore Commission	\$55,000	\$0	\$11,104	\$0	\$43,896	20%
Student housing	\$241,520	\$3,750	\$291,931	\$0	(\$50,411)	121%
Food Service	\$306,928	\$2,466	\$350,266	\$0	(\$43,338)	114%
Special Event	\$0	\$0	\$0	\$0	\$0	NaN
Sales and Services	\$176,960	\$8,881	\$67,252	\$0	\$109,708	38%
Total Revenue	\$1,380,012	\$75,364	\$787,036	\$0	\$592,976	57%
Expenditures by Department						
Bookstore(retiree)	0	0	0	0	\$0	NaN
Student Housing	0	0	2	0	(\$2)	Infinity
Food Service	251,197	33,494	212,275	0	\$38,922	85%
Print Shop	143,400	7,025	56,312	69,660	\$17,428	39%
Special Event	0	0	0	0	\$0	NaN
Athletics General	78,239	2,303	35,504	203	\$42,531	45%
Baseball	408,186	14,613	257,991	9,586	\$140,609	63%
Softball	313,990	16,019	181,295	8,157	\$124,539	58%
General Institutional	185,000	751	43,657	12,769	\$128,574	24%
Expenditures Total	1,380,012	74,205	787,036	100,375.48	\$492,600	57%

**Auxiliary fund
as of March 31, 2021**

Expenditures by Type						
General Operating	221,838	2,677	61,313	29,273	131,252.70	28%
Contracted Services	390,992	44,067	270,161	56,081	64,749.88	69%
Travel	66,900	1,894	5,428	0	61,471.65	8%
Equipment	38,060	4,744	13,754	15,022	9,284.25	36%
Special Event	0	0	0	0	0.00	NaN
Transfer to Scholars...	25,000	0	0	0	25,000.00	0%
Scholarships	393,900	0	292,008	0	101,891.55	74%
Salaries & Stipends	183,816	15,888	111,216	0	72,600.22	61%
Staff Benefits	59,506	4,935	33,156	0	26,350.19	56%
Expenditures Total	1,380,012	74,205	787,036	100,375.48	492,600.44	57%

**Student Service Fund
as of March 31, 2021**

March 31, 2021	Current year Budget 2021	Current year (MTD) Actual March	Current ... (YTD) Act... 2021	Current ... Encumbr... 2021	Current year Remaining 2021	Current year % Expended 2021
Revenue by State Classification						
Interfund Appropriations	\$59,037	\$1	\$54,121	\$0	\$4,916	92%
Fund Balance Transfer	\$0	\$0	\$0	\$0	\$0	NaN
Total Revenue	\$59,037	\$1	\$54,121	\$0	\$4,916	92%
Expenditures by Department						
Student Activities	30,687	275	1,352	1,847	\$27,487	4%
Student Government	25,750	2,057	3,106	380	\$22,264	12% 36
Phi Theta Kappa	2,600	0	0	0	\$2,600	0%
Expenditures Total	59,037	2,332	4,458	2,228	\$52,351	8%
Expenditures by Type						
General Operating	31,637	2,332	4,458	2,228	24,951	14%
Contracted Services	0	0	0	0	0	
Travel	17,400	0	0	0	17,400	0%
Equipment	0	0	0	0	0	NaN
Scholarships	0	0	0	0	0	
Salaries & Stipends	10,000	0	0	0	10,000	
Staff Benefits	0	0	0	0	0	
Expenditures Total	59,037	2,332	4,458	2,228	52,351	8%

GALVESTON COLLEGE
Construction\Capital Project fund
as of March 31, 2021

March 31, 2021

	Current year Budget 2021	Current year (MTD) Actual March	Current year (YTD) Actual 2021	Current year Encumbrances 2021	Current year Remaining 2021
Fund 71					
Future Expansion Real Estate					
Revenue					
Fund Balance Transfer	0	0	0	0	0
Total Revenue	0	0	0	0	0
Expenditures					
Land\Building Purchase	0	2,000	2,000	0	(2,000)
Expenditures Total	0	2,000	2,000	0	(2,000)
Nursing Health Science Building					
Revenue					
Fund Balance Transfer	150,000	0	0	0	150,000
Total Revenue	150,000	0	0	0	150,000
Expenditures					
Arch and Engr Fees	150,000	0	0	0	150,000
Expenditures Total	150,000	0	0	0	150,000
Fund Revenue Total	150,000	0	0	0	150,000
Fund Expenditures Total	150,000	2,000	2,000	0	148,000
Fund 71 total		(2,000)	(2,000)	0	

Presentation of Chief Executive Officer Certification and
Report Under Texas Education Code, Section 51.253(c) for the
2020-21 Academic Year – First and Second Quarters

During the 86th Texas Legislative Session, Senate Bill No. 212 was passed amending SECTION 1, Chapter 51, Education Code by adding Subchapter E-2. This act addresses reporting incidents of sexual harassment, sexual assault, dating violence, and stalking. Section 51.253 outlines the administrative reporting requirements that include submission by the chief executive officer to the institution's governing body at least once during each fall or spring semester of those reports received under Section 51.252.

Dr. W. Myles Shelton, the College's chief executive officer, will present the certification and report for the first and second quarters of the 2020-21 academic year.

CEO Summary Data Report 2020-2021 Academic Year

Reporting Requirements under Texas Education Code, Section 51.253(c)

CHIEF EXECUTIVE OFFICER CERTIFICATION

By signing this statement, I certify that:

- 1. I understand that under the Texas Education Code (TEC), Section 51.253(c), as Chief Executive Officer (CEO), I am required to submit a data report at least once during each fall or spring semester¹ to the institution's governing body and post on the institution's internet website a report concerning the reports received by employees under the TEC, Section 51.252 the type of incident described in the employee's report that constitutes "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, and any disciplinary actions taken under TEC, Section 51.255.*
- 2. For the purposes of complying with the Chief Executive Officer's reporting requirements under TEC, Section 51.253(c), the attached CEO summary data report² includes all of the required reporting information to my institution's governing board for the first and second quarters of the 2020-2021 academic year. The summary data are categorized based on the reporting requirements under TEC, Section 51.253(c). The reports received may be applicable in multiple reporting categories, and therefore, the summary data in the categories may not add up to the totals of other categories.*
- 3. The summary data report is also posted on my institution's webpage as per the public reporting requirements under TEC, Section 51.253(c).*
- 4. Any additional reports received by the Title IX Coordinator that do not meet the required reporting criteria in the Texas Education Code have been omitted for the compliance purposes of this specific report.³*

Please send the CEO summary data report and this signed certification form to TIXCEOReport@highered.texas.gov. Questions should be directed to cathie.maeyaert@highered.texas.gov.

SIGNATURE CEO: _____

PRINTED NAME: W. Myles Shelton, Ed.D.

INSTITUTION: Galveston College

DATE: _____

¹ Substantial compliance includes submitting the data report to the governing body "at least once annually" during either the fall or spring semester, under the Texas Administrative Code (TAC), Section 3.6(c).

² When identifiable, duplicate reports were consolidated and counted as one report in the summary data, and confidential employee reporting is noted as a sub-set to the total number of reports received.

³ For example, reports made by students and all other non-employees are excluded. Also excluded are incidents concerning persons not required to make a report under the TAC, Section 3.5(d). Additionally, if a Title IX Coordinator or Deputy Coordinator determines that the type of incident described in a report, as alleged, does not constitute "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, the report is excluded. It is the responsibility of the Title IX Coordinator or Deputy Title IX Coordinator to assess each report received and determine whether it is properly included in this report, and if so, to correctly identify the type of incident.



Chief Executive Officer Report

TO: **Galveston College Board of Regents**
FROM: **W. Myles Shelton, President**
DATE: **April 14, 2021**
RE: **Chief Executive Officer Reporting Requirements under Tex. Educ. Code § 51.253(c)**

Under the Texas Education Code (TEC), Section 51.253(c), the institution's Chief Executive Officer is required to submit a data report at least once during each fall or spring semester to the institution's governing body and post on the institution's internet website a report concerning the reports received by employees under the TEC, Section 51.252 the type of incident described in the employee's report constitutes "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, and any disciplinary actions taken under TEC, Section 51.255.

For the purposes of complying with the Chief Executive Officer's reporting requirements under TEC, Section 51.253(c), the attached summary data report¹ (Appendix A) includes all of the required reporting information to the **Galveston College Board of Regents** for the first and second quarters of the 2020-2021 academic year, as of **February 28, 2021**. The summary data in Appendix A is categorized based on the reporting requirements under TEC, Section 51.253(c). The reports received may be applicable in multiple reporting categories, and therefore, the summary data in the categories may not add up to the totals of other categories.

The summary data report is also posted on the [TEC Code 51.253\(c\) CEO Report](#) as per the public reporting requirements under TEC, Section 51.253(c).

Note: Any additional reports received by the Title IX Coordinator that do not meet the required reporting criteria in the Texas Education Code have been omitted for the compliance purposes of this specific report.²

¹ When identifiable, duplicate reports were consolidated and counted as one report in the summary data, and confidential employee reporting is noted as a sub-set to the total number of reports received.

² For example, reports made by students and all other non-employees (including incidents under 3.5(d)(3)) are excluded from Appendices A and B. Additionally, if a Title IX Coordinator or Deputy Coordinator determines that the type of incident described in a report, as alleged, does not constitute "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, the report is excluded from Appendices A and B. It is the responsibility of the Title IX Coordinator or Deputy Title IX Coordinator to assess each report received and determine whether it is properly included in this report, and if so, to correctly identify the type of incident.

**Appendix A
Summary Data Report
2020-2021 Academic Year – First and Second Quarters**

Texas Education Code, Section 51.252	
Number of reports received under Section 51.252³	2
Number of confidential reports ⁴ under Section 51.252	0
Number of investigations conducted under Section 51.252	1
Disposition ⁵ of any disciplinary processes for reports under Section 51.252:	
a. Concluded, No Finding of Policy Violation ⁶	1
b. Concluded, with Employee Disciplinary Sanction	0
c. Concluded, with Student Disciplinary Sanction	1
d. SUBTOTAL	
Number of reports under Section 51.252 for which the institution determined not to initiate a disciplinary process ⁷	1
Texas Education Code, Section 51.255	
Number of reports received that include allegations of an employee's failure to report or who submits a false report to the institution under Section 51.255(a)	0
Any disciplinary action taken, regarding failure to report or false reports to the institution under Section 51.255(c) :	
a. Employee termination	--
b. Institutional intent to termination, in lieu of employee resignation	--

³ Reports made by students and all other non-employees (including incidents under 3.5(d)(3)) are excluded from Appendices A and B. Additionally, if a Title IX Coordinator or Deputy Coordinator determines that the type of incident described in a report, as alleged, does not constitute "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, the report is excluded from Appendices A and B. It is the responsibility of the Title IX Coordinator or Deputy Title IX Coordinator to assess each report received and determine whether it is properly included in this report, and if so, to correctly identify the type of incident.

⁴ "Number of confidential reports" is a sub-set of the total number of reports that were received under Section 51.252, by a confidential employee or office (e.g., Counseling Center, Student Health Center, Victim Advocate for Students, or Student Ombuds).

⁵ "Disposition" means "final result under the institution's disciplinary process" as defined in the Texas Higher Education Coordinating Board's (THECB) rules for TEC, Section 51.259 [See 19 Texas Administrative Code, Section 3.6(3) (2019)]; therefore, pending disciplinary processes will not be listed until the final result is rendered.

⁶ "No Finding of a Policy Violation" in this section refers to instances where there is no finding of responsibility after a hearing or an appeal process; investigations completed with a preponderance of evidence not met are excluded, because it would not have moved forward into a disciplinary process.

⁷ The institution may have determined "not to initiate a disciplinary process." The reasons for not initiating a discipline process can include, but are not limited to: case dismissal; insufficient information to investigate; confidential employee reporting (no identifiable information); the respondent's identity was unknown or not reported; the respondent was not university-affiliated; the complainant requested the institution not investigate the report; informal resolution was completed; investigation is ongoing; or investigation was completed with a preponderance of evidence not met.

Sec. 51.253. ADMINISTRATIVE REPORTING REQUIREMENTS.

(a) *Not less than once every three months, the Title IX coordinator of a postsecondary educational institution shall submit to the institution's chief executive officer a written report on the reports received under Section 51.252, including information regarding: (1) the investigation of those reports; (2) the disposition, if any, of any disciplinary processes arising from those reports; and (3) the reports for which the institution determined not to initiate a disciplinary process, if any.*

(b) *The Title IX coordinator or deputy Title IX coordinator of a postsecondary educational institution shall immediately report to the institution's chief executive officer an incident reported to the coordinator under Section 51.252 if the coordinator has cause to believe that the safety of any person is in imminent danger as a result of the incident.*

(c) *Subject to Subsection (d), at least once during each fall or spring semester, the chief executive officer of a postsecondary educational institution shall submit to the institution's governing body and post on the institution's Internet website a report concerning the reports received under Section 51.252. The report: (1) may not identify any person; and (2) must include:*

(A) *the number of reports received under Section 51.252;*

(B) *the number of investigations conducted as a result of those reports;*

(C) *the disposition, if any, of any disciplinary processes arising from those reports;*

(D) *the number of those reports for which the institution determined not to initiate a disciplinary process, if any; and*

(E) *any disciplinary actions taken under Section 51.255.*

(d) *If for any semester a postsecondary educational institution has fewer than 1,500 enrolled students, the chief executive officer of the institution shall submit and post a report required under Subsection (c) for that semester only if more than five reports were received under Section 51.252 during that semester.*

Sec. 51.253 Administrative Report
2020-2021 School Year: First Quarter (September-November)

Total Complaints Received: 1

Incident Date: October 15, 2020

Nature of the Report: Student reported an incident of sexual assault to a faculty member. The incident occurred the first week in October (exact date unknown) The accused was a non-student with whom the student had a prior consensual relationship

Investigation: The student requested to submit the incident report to a female deputy of the Galveston County Sheriff's Department (GCSD). On October 20, 2020 College Administrators met with the GCSD deputies to determine if the College should also pursue a separate internal investigation. Based on the information provided by the GCSD deputies it was agreed that a separate College investigation of the incident was not the appropriate action to take.

Disposition: The student continues to receive support from the faculty member. The Associate VP of Student Services also referred the student to several victim support services available to her. The Associate VP of Student Services invited all the College resident students to revisit their SafeCollege's Title IX training courses (which were mandatory and completed as a new student). The resolution of the case will be handled by the GCSD.

Sec. 51.253. ADMINISTRATIVE REPORTING REQUIREMENTS.

(a) *Not less than once every three months, the Title IX coordinator of a postsecondary educational institution shall submit to the institution's chief executive officer a written report on the reports received under Section 51.252, including information regarding: (1) the investigation of those reports; (2) the disposition, if any, of any disciplinary processes arising from those reports; and (3) the reports for which the institution determined not to initiate a disciplinary process, if any.*

(b) *The Title IX coordinator or deputy Title IX coordinator of a postsecondary educational institution shall immediately report to the institution's chief executive officer an incident reported to the coordinator under Section 51.252 if the coordinator has cause to believe that the safety of any person is in imminent danger as a result of the incident.*

(c) *Subject to Subsection (d), at least once during each fall or spring semester, the chief executive officer of a postsecondary educational institution shall submit to the institution's governing body and post on the institution's Internet website a report concerning the reports received under Section 51.252. The report: (1) may not identify any person; and (2) must include:*

(A) *the number of reports received under Section 51.252;*

(B) *the number of investigations conducted as a result of those reports;*

(C) *the disposition, if any, of any disciplinary processes arising from those reports;*

(D) *the number of those reports for which the institution determined not to initiate a disciplinary process, if any; and*

(E) *any disciplinary actions taken under Section 51.255.*

(d) *If for any semester a postsecondary educational institution has fewer than 1,500 enrolled students, the chief executive officer of the institution shall submit and post a report required under Subsection (c) for that semester only if more than five reports were received under Section 51.252 during that semester.*

Sec. 51.253 Administrative Report

2020-2021 School Year: Second Quarter (December –February)

Total Complaints Received: 1

Date of Incident Report: February 25, 2021

Nature of the Report: Student reported an incident of sexual harassment initiated by another student in class. The complainant stated the accused wanted a relationship with her and had followed her to her apartment.

Investigation: The College investigated the incident. The accused stated he did go to the complainant's apartment and "she got mad at me because I went without telling her which I know was wrong and I apologize...I will stop my communications with her..."

Disposition: March 3, 2020, Mr. Ron Crumedy, Associate VP of Student Services, met with the complainant and discussed the option of separating her from the accused in the classroom and explained that the accused had agreed that no further communications between the two students would occur. The complainant stated she was satisfied with the resolution of her complaint.

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Approve UTMB Student Health and Counseling Services Agreement for 2021-22	_____	_____	_____	<u>50</u>
#2 – Approve Instructional Agreements Including Addendums – Academic Year 2021-22 – GISD, O’Connell, Odyssey Academy, Upward Hope Academy	_____	_____ ✓	_____	<u>64</u>
#3 – Approve Proposal to Supply and Install a Needlepoint Ionization System at Main Campus and ATC	_____	_____	_____	<u>118</u>
#4 – Accept Faculty Retirement	_____	_____	_____	<u>122</u>
#5 – Reappoint Full-time Faculty	_____	_____ ✓	_____	<u>123</u>

AGREEMENT

This Agreement is made by and between THE UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON, an institution of The University of Texas System and an agency of the State of Texas, on behalf of its Student Health and Counseling (hereinafter referred to as "UTMB"), and GALVESTON COLLEGE (hereinafter referred to as "COLLEGE").

WITNESSETH:

WHEREAS, it is the intent of COLLEGE to provide health and counseling services to its students currently enrolled in a health occupation program at Galveston College per Attachment A (herein referred to as "Students" or "Student"); and

WHEREAS, UTMB agrees to assist COLLEGE in providing medical and counseling services described below to students through UTMB's Student Health and Counseling that is available to perform the medical and counseling services in the manner described herein;

THEREFORE, in consideration of the mutual benefits to be derived herefrom, both parties agree to the following:

I. UTMB'S RESPONSIBILITIES

1.1 For students enrolled in eligible programs as detailed in Attachment A, attached hereto and incorporated by reference, which may be amended from time to time as agreed between the parties, and included on certified class rolls provided by the

COLLEGE, UTMB will provide COLLEGE students access to the UTMB Student Health and Counseling services that provides primary care, evaluation and treatment of episodic illness, wellness visits, family planning, initial evaluation of occupational exposures and appropriate follow up per UTMB Healthcare Epidemiology Policy for Blood Borne Pathogens, Policy 1.02, and counseling during regularly scheduled clinic hours.

Psychiatric services are excluded. Clinic visits in Student Health and Counseling will be free to Students, however, all students enrolled in the College's Occupational Health programs detailed on Attachment A, attached, must pay the required fee as outlined in this agreement and will be eligible for services at UTMB Student Health and Counseling clinic. Any service provided outside the Student Health and Counseling clinic visit, will be the financial responsibility of the Student. All costs incurred by Students for medications, vaccines, x-rays diagnostic tests will also be the financial responsibility of the Student.

Students who sustain an injury or illness, including a needlestick injury or other blood or body fluid exposure, during the educational experience period of the Student should follow Student Health and Counseling's protocols for treatment. All other health care costs, including UTMB Emergency Department will be the financial responsibility of the Student and are not

covered by this Agreement.

1.2 UTMB will review the immunization records of each occupational health Student.

1.3 UTMB will provide COLLEGE with a separate compilation of the occupational health Students who have and have not submitted required health information and proof of immunization.

1.4 After COLLEGE'S pre-admission immunization requirements have been met by occupational health Students, UTMB will make available periodic PPD skin tests for students who require them. UTMB will also provide Students the same access to vaccinations provided to UTMB students.

1.5 Students who have medical insurance are required to provide documentation of such medical insurance at the time of clinic visit. Clinic visits are free of charge and not billed to medical insurance. The insurance will be billed accordingly for any additional services. In the event the student does not have medical insurance, the Student Health and Counseling Fee Schedule will be offered for limited laboratory tests. Labs for matriculation requirements, such as titers, will be a fee for service charge from the UTMB Student Health and Counseling Fee Schedule. Payment for the fee for service schedule will be collected at the time of service.

II. RESPONSIBILITIES OF COLLEGE

2.1 COLLEGE will distribute to occupational health Students the UTMB Student Health and Counseling "incoming student packet" and any other materials necessary for provision of services by UTMB as defined in this Agreement.

2.2 Each semester no later than September 15, 2021 for the fall semester, January 15, 2022 for the spring semester, and June 15, 2022 for the summer semester, COLLEGE will provide UTMB with certified copies of class rolls of Students enrolled in programs that are included on Attachment A of this agreement If students begin a program that does not start with a traditional semester, COLLEGE shall provide additional certified class rolls within five business days of the start of class.

III. COMPENSATION

3.1 COLLEGE agrees to compensate UTMB for the services rendered to Students under the terms and conditions of this Agreement at a rate of ONE HUNDRED DOLLARS (\$100.00) per semester per Student including the summer semester. Coverage will be for 16 weeks, commencing at either the beginning of a covered semester, or the start of classes if a program does not commence at the start of a covered semester. All coverage will cease at the end of the covered semester. Billing will be based upon the certified copies of the class rolls of Students provided to UTMB by the COLLEGE as detailed above. COLLEGE

agrees to pay UTMB upon receipt of UTMB's itemized invoice setting out the number of Students for which COLLEGE has been charged.

IV. MUTUAL AGREEMENTS

4.1 Indemnification -

4.1.1 To the extent authorized by the Constitution and laws of the State of Texas, COLLEGE agrees to hold the State of Texas, the Board of Regents of The University of Texas System, UTMB, its officers, employees, and agents harmless from and indemnify each of them against any and all claims, actions, damages, suits, proceedings, judgments, and liabilities for personal injury, death, or property damage resulting from the acts or omissions of COLLEGE or the acts or omissions of others under COLLEGE's supervision or control.

4.1.2 To the extent authorized by the Constitution and laws of the State of Texas, UTMB agrees to hold COLLEGE and its officers, employees, and agents harmless from and indemnify each against any and all claims, actions, damages, suits, proceedings, judgments, and liabilities, except for attorney's fees, for personal injury, death, or property damage resulting from the acts or omissions of UTMB or acts or omissions of others under UTMB's supervision or control.

4.2 Insurance -

4.2.1 UTMB represents and warrants to COLLEGE that UTMB shall maintain in full force and effect, during the term of this Agreement, professional liability insurance coverage for faculty physicians of UTMB through a plan of self-insurance known as the University of Texas System Medical Malpractice Self-Insurance Plan.

4.2.2 As an agency of the State of Texas, liability for the tortuous conduct of all other agents and employees of UTMB, including house staff, is provided for solely by the provisions of Chapters 101 and 104 of the Texas Civil Practice and Remedies Code.

4.3 Force Majeure - Neither UTMB nor COLLEGE shall be required to perform any term, condition, or covenant of this Agreement so long as such performance is delayed or prevented by acts of God, material or labor restriction by any governmental authority, civil riot, floods, hurricanes, or other natural disasters, and any other cause not reasonably within the control of UTMB or COLLEGE and which by the exercise of due diligence UTMB or COLLEGE is unable, wholly or in part, to prevent or overcome.

4.4 Entire Agreement - This Agreement constitutes the entire agreement between UTMB and COLLEGE. No agreements, amendments, modifications, implied or otherwise, shall be

binding on any of the parties unless set forth in writing and signed by both parties.

4.5 Amendments - This Agreement may be amended when set forth in writing and signed by both parties to the Agreement.

4.6 Governing Law - UTMB and COLLEGE agree that this Agreement shall be construed in accordance with the laws of the State of Texas.

4.7 Severability - If one or more of the provisions of this Agreement, or the application of any provision to any party or circumstance, is held invalid, unenforceable, or illegal in any respect, the remainder of this Agreement and the application of the provision to other parties or circumstances shall remain valid and in full force and effect.

4.8 Nondiscrimination - UTMB and COLLEGE agree that in the performance of this Agreement there will be no discrimination against any person or persons on account of race, color, sex, religion, age, disability, national origin, or veteran status and that both parties agree to comply with all applicable requirements of the Civil Rights Act of 1964, as amended, Executive Order 11246, the Vietnam Era Veterans Readjustment Act of 1974, the Rehabilitation Act of 1973, as amended, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and all federal rules and regulations, state laws and

executive orders as applicable.

4.9 Notice - Any notice required to be given pursuant to the terms and provisions of this Agreement shall be in writing and shall be mailed by certified or registered mail addressed as set forth below or at such other address as may be specified by written notice:

UTMB: Cheryl Sadro, CPA, MSM
Executive Vice President
Chief Business & Finance Officer
Office of the President
The University of Texas Medical Branch
at Galveston
301 University Blvd, Route 0128
Galveston, TX 77555-0128

All payments shall be made to UTMB in the following manner:

The University of Texas Medical Branch
Office of Sponsored Programs
Dept. #750
P. O. Box 660120
Dallas, TX 75266-0120

COLLEGE: Jeff Engbrock
Director of Business Services
Galveston College
4015 Avenue Q
Galveston, TX 77550

4.10 Termination - Either party may terminate this Agreement for any reason by giving the other party thirty (30) days written notice of such intent to terminate.

4.11 Waiver - The waiver by either party of a breach of any provision of this Agreement shall not constitute a waiver of any subsequent breach of this Agreement.

4.12 Compliance - UTMB and COLLEGE shall at all times comply with all applicable ordinances, laws, rules and regulations of local, state, and federal governments, or any political subdivision or agency, authority or commission thereof, which may have jurisdiction to pass laws, ordinances, or make and enforce rules and regulations with respect to COLLEGE.

4.13 Dispute Resolution. In the event of a dispute arising under this agreement, the dispute resolution process provided for in Chapter 2260 of the *Texas Government Code* shall be used by the parties to attempt to resolve the dispute. Contractor must give written notice to UTMB of a claim for breach of this Agreement not later than the 180th day after the date of the event giving rise to the claim. By execution of this Agreement, Contractor acknowledges and knowingly and voluntarily agrees that neither the execution of this Agreement by UTMB, nor the conduct, action, or inaction by any person in the execution, administration, or performance of this Agreement constitutes or is intended to constitute a waiver of UTMB's or the state's immunity from suit.

4.14 Headings - Headings have been included in this Agreement for convenience only and shall not effect the interpretation of any terms found herein.

4.15 Independent Contractor - UTMB is an independent contractor and nothing herein contained shall constitute or designate UTMB or any of its employees or agents as agents and employees of COLLEGE.

4.16 HIPAA. To the extent either party comes into contact with information considered Individually Identifiable Health Information (IIHI) by the Health Insurance Portability and Accountability Act of 1996, codified at 42 USC § 1320d through d-8 (HIPAA) or Protected Health Information (PHI) as promulgated in 45 CFR Part 164 (HIPAA Privacy Regulations), the parties agree to keep private and to secure any information considered IIHI or PHI in accordance with the federal law.

The parties agree to only use and disclose PHI as required to perform the services outlined in this Agreement. Neither party will use or further disclose PHI other than as permitted under this Agreement and both parties will use appropriate safeguards to prevent the use or disclosure of PHI for any reason other than as provided by this Agreement. Both parties agree to promptly notify the other of any use or disclosure of PHI not provided for in this Agreement. Both parties agree to notify the other of its corrective actions to cure any breaches as soon as possible. Both parties understand that either party may terminate this Agreement immediately if the other party's

actions are not successful in remedying the breach and the non-breaching party may report the problem to the Secretary of Health and Human Services. Both parties shall require any agents or subcontractors who receive PHI to be bound by the same restrictions and conditions outlined in this Agreement.

Both parties agree to follow §164.524 (Access of Individuals to PHI), 164.526 (Amendment of PHI) and 164.528 (Accounting of Disclosures of PHI) of the HIPAA Privacy Regulations. Both parties agree to make their internal practices, books, and records relating to the use and disclosure of PHI received from or created or received by the other party available to the Secretary of Health and Human Services or the Secretary's designee for purposes of determining the other party's compliance with the HIPAA Privacy Regulations. After the parties have completed working with or using PHI provided by the other party, both parties agree to continue to protect the PHI from wrongful uses and disclosures.

4.17 Effective Dates - This Agreement shall be effective from September 1, 2021, through August 31, 2022, unless sooner terminated as provided herein.

EXECUTED this _____ day of _____, 2021.

GALVESTON COLLEGE

THE UNIVERSITY OF TEXAS
MEDICAL BRANCH AT GALVESTON

W. Myles Shelton, Ed.D.
President

Cheryl A. Sadro, CPA, MSM
Executive Vice President
Chief Business & Finance
Officer
Office of the President

Date: _____

Date: _____

Content Reviewed: _____

Attachment A

Health Occupations students include:

Nursing

ADN

LVN

Transitional LVN

Allied Health

Radiography Technologist

Surgical Technologist

Certificate Program/Continuing Education
Phlebotomy

Consider Approval of Instructional Agreements for
Dual Credit / Early Admissions Enrollment Classes for
Academic Year 2021-22 Including Addendums

Staff is seeking Board approval of the following agreements between Galveston College and:

- A. Galveston Independent School District
- B. O’Connell College Preparatory School
- C. Odyssey Academy
- D. Upward Hope Academy

These agreements facilitate dual credit and early admissions enrollment of college courses offered for the immediate award of high school credit and award of college credit toward an associate degree or credit certificate and the early admissions option for eligible students.

The effective date of each agreement is contingent upon the approval of the Board of Regents and the governing body of each entity and shall be for the 2021-22 academic year.

Sec. 54.216. STUDENTS ENROLLED IN COURSE FOR CONCURRENT HIGH SCHOOL AND COLLEGE-LEVEL CREDIT; OPTIONAL WAIVER. The governing board of an institution of higher education may waive all or part of the tuition and fees charged by the institution for a student enrolled in a course for which the student is entitled to simultaneously receive both:

- (1) course credit toward the student’s high school academic requirements;
and
- (2) course credit toward a degree offered by the institution.

Added by Acts, 2003, 78th Leg., ch. 812, Sec. 1, eff. June 20, 2003.

Amended by Acts, 2011, 82nd Leg., R.S., Ch. 359 (S.B. 32), Sec. 1, eff. January 1, 2012.

**INSTRUCTIONAL AGREEMENT
FOR DUAL CREDIT/EARLY ADMISSIONS ENROLLMENT CLASSES
BETWEEN
GALVESTON COLLEGE
AND THE
GALVESTON INDEPENDENT SCHOOL DISTRICT
ACADEMIC YEAR: 2021-2022**

This agreement, made and entered into, by and between Galveston College, a Texas political subdivision of higher education (referred to herein as the "College," the "College District," or "Galveston College"), and Galveston Independent School District, a Texas independent school district (referred to herein as the "School District"), evidences the following:

I. PURPOSE

Galveston College and the Galveston Independent School District support and believe in a partnership that will provide opportunities for qualified high school students to participate in early admission classes, to participate in dual credit classes, to participate in Tech-Prep programs and to participate in dual credit occupational-technical classes, all of which may allow the high school student to receive both high school and college-level credit for successfully completing college-level courses. Therefore, Galveston College agrees to provide college-level instruction for the School District. Further, the College and the School District agree that it is the responsibility of the College to grant college credit, and it is the responsibility of the School District to grant high school credit.

II. DUAL CREDIT PROGRAM GOALS

According to Texas HB 1638, Galveston College has established four overall goals that guide every facet of the Dual Credit program:

Goal 1: In conjunction with partner independent school districts and institutions, Galveston College will utilize meaningful and relevant outreach strategies to ensure that students and parents are given information regarding all aspects of the Dual Credit program, including benefits of participation, enrollment and financial policies.

Goal 2: The Dual Credit program will facilitate effective and collaborative procedures that ensure students successfully transition to post-secondary education as well as accelerate through degree programs for maximum student success and achievement.

Goal 3: Every Dual Credit student will receive and have continual access to advising in academic and college readiness domains as well as support services that will help in the successful completion of post-secondary courses.

Goal 4: Dual Credit courses offered will be of the highest academic quality and offer a rigorous post-secondary curriculum that will be sufficient enough to ensure student success in all other post-secondary courses taken.

III. STUDENT ELIGIBILITY REQUIREMENTS

Students enrolled within the School District may be eligible to participate in dual credit/early admission classes at Galveston College based of the following conditions:

1. A high school student who seeks to enroll in an academic course(s), a transfer course(s), or courses leading to an Associate Degree may be admitted if the student:
 - a. Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative on relevant section(s) of an assessment instrument approved by the Texas Higher Education Coordinating Board (THECB), or
 - b. Demonstrates that he or she is exempt under the provisions of the Texas Success Initiative.

2. A high school student is also eligible to enroll in dual credit courses under the following conditions:
 - a. The student achieves score of 480 on evidenced-based reading and writing (EBRW) and 530 on mathematics (no combined score is required) on the SAT.
 - b. The student achieves a composite score of 23 on the ACT with a 19 or higher in mathematics and English.
 - c. The student achieves a 950+ OR 949 and below with Diagnostic 6 on the Math portion of the TSI assessment as well as a 945+ and Essay score of 5+ OR 944 and less with a Diagnostic 5+ and Essay 5+ on the ELAR portion of the TSI assessment.
 - d. The student achieves on the STAAR end-of-course (EOC) exams a minimum score of 2000 on the English II end of course exam and a minimum score of 4000 on the Algebra I end of course exam with successful completion of high school Algebra II.
 - e. Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative on relevant section(s) of any other assessment instrument approved by the THECB.

3. A high school student is eligible to enroll in workforce education dual credit or concurrent enrollment classes if the student demonstrates that he or she has achieved the minimum high school-level competencies in the areas of Mathematics and/or English/Language Arts as required for entry into the workforce program.
 - a. A student may enroll only in those workforce-education dual credit courses for which the student has demonstrated eligibility.
 - b. A student who is exempt from taking an exit-level test may be otherwise

evaluated by the College to determine eligibility for enrolling in a workforce-education dual credit course(s).

4. A student who has been enrolled in a non-traditional program of study (i.e., a home school or a non-accredited high school) and who is now enrolled within the School District must satisfy paragraphs 1, 2, or 3 of this subsection.
5. To be eligible for enrollment in a dual credit course offered by the College, a student must meet all of the College's regular prerequisite requirements designated for that course (e.g., minimum score on a specified placement test, minimum grade in a specified previous course, etc.).
6. In the case of certain emergencies such as hurricane, pandemic or other forced closures and the previously mentioned measurements are not available, both the College and the ISD will employ holistic advising to ensure proper student eligibility.

IV. LOCATION AND STUDENT COMPOSITION OF CLASSES

1. Dual Credit/Concurrent Credit courses may be taught on the College campus or on the high school campus. Early Admissions courses will be taught at Galveston College. For dual credit courses taught exclusively to high school students on the high school campus and for dual credit courses taught electronically, the College shall comply with all applicable rules and procedures relating to distance education and off-campus instruction, as promulgated by the THECB.
2. Dual credit courses may be composed of dual credit students only or a class may be composed of dual credit students and regular college-credit students. Exceptions for a mixed class, a class composed partly of students enrolled for high school credit only and partly of students enrolled for early admission, concurrent, AP, and/or college credit, may be allowed under one of the following conditions:
 - a. If the course involved is required for completion under the State Board of Education Recommended or Distinguished Achievement High School Program graduation requirements, and the high school is otherwise unable to offer such a course;
 - b. If the course involved is limited to dual credit students and College Board Advanced Placement students; or,
 - c. If the course is a career and technology/college workforce course and high school credit-only students are able to earn articulated college credit.
3. Students must be registered for college credit by the official census date for the dual credit course; otherwise, the student will not be considered a dual credit student and will not be awarded college credit for the course.
4. It is the responsibility of the high school principal of the School District to certify to the

College that these requirements have been met, and it is the responsibility of the College to verify that classes are taught in compliance with this section. Further, should it be determined that this section has been violated, at the sole discretion of the College, the College may deny credit to any single student and/or all students who participated in an unapproved mixed class.

5. Early Admissions/Dual Credit classes regardless of location will follow an approved College calendar.

V. FACULTY SELECTION, SUPERVISION, AND EVALUATION

1. The College will select, supervise, and evaluate instructors for courses which result in the award of college credit. The College shall supervise and evaluate instructors of dual credit courses using the same or comparable procedures used for faculty at the main campus of the College.
2. All instructors must meet the requirements of the College and the minimal requirements as specified by the Commission on Colleges of the Southern Association of Colleges and Schools.
3. Instructors teaching courses which result in the award of college credit will be regularly employed faculty members of the College or must meet the same standards, review, and approval procedures used by the College to select faculty responsible for teaching the courses at the main campus of the College. All faculty selected by the College to teach early admission or concurrent enrollment classes will be considered employees of the College and will be compensated by the College in accordance with College policy, procedures, and guidelines.
4. Applications for employment and official transcripts from each college or university attended will be kept on file at the College.
5. The College and the School District agree to share information regarding Dual Credit faculty through safe and discreet methods. These methods will include password protected documents, collaboration with appropriate College and School District personnel to ensure confidentiality among others to ensure all information is transmitted and shared securely.

VI. ELIGIBLE COURSES

1. Academic courses offered for Dual Credit must be identified as a college-level academic course in the current edition of the Community College General Academic Course Guide Manual (ACGM) and must be simultaneously identified by the College as a course that has been included in the College's core curriculum. Courses offered as Early Admission

courses and taken at the College's main campus must be identified as a college-level academic course in the current edition of the ACGM and may or may not be included in the College's core curriculum. College-level technical courses offered by the College must be included in an approved Tech-Prep, Associate of Applied Science (AAS) Degree, or certificate program.

2. Remedial and developmental courses may not be offered for concurrent course credit and are not eligible courses under this agreement.
3. Approved courses being taught for Dual Credit (academic or technical) and/or Early Admission credit, courses which result in college-level credit, must follow the College syllabus. It is the responsibility of the School District to work with the College to align the high school curriculum with the college course syllabus.
4. A course equivalency crosswalk of dual credit courses and high school classes are included in Exhibit A.

VII. COURSE CURRICULUM, INSTRUCTION, AND GRADING

1. The College shall ensure that a dual credit course and the corresponding course offered at the main campus of the College are equivalent with respect to the curriculum, materials, instruction, rigor, and method of student evaluation. These standards shall be upheld regardless of the student composition of the class.
2. Identified course outcomes/learning objectives must meet all college requirements.
3. The regular academic policies applicable to courses taught at the College's main campus will apply to the dual credit and early admissions courses. These policies include an appeal process for disputed grades, drop policy, the communication of the grading policy to students, when the syllabus must be distributed, etc.
4. Textbooks should be identical to those approved for use on the main campus. Should an instructor propose an alternative textbook, the textbook must be approved in advance by the appropriate instructional department of the College and the Vice President of Instruction. Other instructional materials for early admission or concurrent courses must be identical or at an equivalent level to materials used on the main campus of the College. Textbooks purchases, aside from those made by grants, scholarships and other financial aid, will be made by the student and/or guardian.
5. Courses which result in college-level credit will follow the standard grading practices of the College, as identified in College policy and as set forth in the appropriate course syllabus. Whereas, the College uses a letter grade and the ISD requires a numeric grade, faculty teaching dual credit courses will report a letter grade as required by College policy and as outlined in the syllabus to the College, and will report a numeric grade to

the ISD. The ISD is responsible for recording the numeric grade in accordance with their established policies and guidelines.

6. The College and Galveston Independent School District agree to provide quality online learning experiences for all Dual Credit students. As online instructional needs arise, the College and GISD will collaborate on ways to ensure that all Dual Credit students are provided the means to succeed.
7. Faculty, who are responsible for teaching dual credit and/or early admission enrollment classes, are responsible for keeping appropriate records, certifying census day class rolls at the beginning of the semester, providing interim reports, certifying final grade reports at the end of the semester, certifying attendance, and providing other reports and information as may be required by the College and/or the School District. Faculty and appropriate College Dual Credit staff will communicate how students can view their grades; utilize college communication tools such as e-mail as well as manage FERPA expectations.

VIII. STUDENT AND EDUCATIONAL SUPPORT SERVICES

1. Students in dual credit courses shall be eligible to utilize the same or comparable support services that are afforded to college students on the main campus. The College is responsible for ensuring timely and efficient access to such services as academic advising and counseling, learning resources (e.g., library resources), and other benefits for which the student may be eligible.
2. Student Services.
 - a. The College agrees to provide appropriate academic support services, including academic advising/counseling, to students who are participating in dual credit and/or early admissions classes. Further, the College agrees to assist students in completion of the admission and registration forms and to provide for an appropriate and accessible registration process.
 - b. The School District agrees to work with the College to provide an appropriate and accessible registration process and agrees to assist students in the completion of the admission and registration forms. The School District further agrees to provide official high school transcripts, test scores, and such certifications that may be required by the College during the admission and registration process.
 - c. The College and the School District agree to work together to plan and to try to schedule early admission and/or concurrent enrollment classes a semester in advance of offering the course(s).

3. Learning Resources

- a. The College agrees to grant to the students of the School District enrolled in Galveston College courses the same rights, privileges, and access to the library's collections and services as students enrolled in courses on the Galveston College campuses. In addition, Galveston College will offer these students access to the library's electronic information resources through the Internet, subject to the College's licensing contracts with its vendors and available technology.
- b. The School District agrees to allow those students currently enrolled in Galveston College courses, within the School District's facilities, access to the information resources available in the district. These students are under the same rules and regulations as other students of the district and are subject to the same fines and penalties.
- c. Galveston College and the School District agree that if at the end of a semester, there are overdue materials belonging to one institution which were used in the completion of the other's course, the lending library will notify the other so that the student's record will show the obligation. Each library will take steps consistent with their policies and procedures to ensure that the past due books and/or materials are returned in as an expedient a manner as possible. Upon return of the material the lending library will notify the other that the student has cleared their obligation.
- d. Galveston College will, in conjunction with the partner institution, consider the use of free or low-cost open educational resources in courses offered via the Dual Credit program.
- e. To be eligible for these privileges a Galveston College student must present proof of current enrollment. This may take the form of, but is not limited to, a current student ID card, bill for registration, or a class schedule.

IX. TRANSCRIPTING OF CREDIT

1. For technical and academic dual credit and/or early admission courses which may result in college-level credit, Galveston College will transcript all course work in accordance with the College's normal policies and procedures immediately following the end date of the course. Furthermore, the College agrees to make available in the same manner as it does to its regular college students an official college transcript of credits that may be sent to the college, university, or other location of the student's choice.
2. For technical and academic early admission or concurrent courses which may result in high school-level credit, the School District will transcript all course work in accordance with the School District's normal policies and procedures immediately following the end

date of the course. Further, the School District agrees to make available in the same manner as it does to its other students an official high school transcript that may be sent to other schools, colleges, or locations, as the student so designates.

X. FUNDING

1. State Funding.

- a. State funding for concurrent credit courses will be available to both the School District and the College based upon the current agreement between the Commissioner of Education and the Commissioner of Higher Education. In accordance with this agreement, the College may claim state funding for all students enrolled for college-level credit in a concurrent course; the School District may claim full funding for all students enrolled in a concurrent course.

2. College Tuition and Fees.

- a. Galveston College agrees to waive out-of-district and non-resident fees for dual credit students taking classes at the high school and online.
- b. Galveston College agrees to charge the standard tuition and fees, excluding out-of-district and non-resident fees, as approved by the Galveston College Board of Regents and as published in the Galveston College Catalog. The Galveston College Board of Regents reserves the right to change the policies and procedures of the College, without notice, including tuition and fees, in accordance with the cost of instruction and state laws.
- c. The School District agrees to pay for the cost of tuition, fees, textbooks, and required student supplies or to indicate to the College who is responsible for tuition, fees, textbooks, and required student supply items.
- d. Galveston College and the School District agree that tuition and fees which are to be paid by the student are due and payable in full at the time of registration. If the School District alone is to be responsible for payment of a student's tuition and fees, Galveston College agrees to bill the School District immediately following registration. The School District agrees to settle all account receivables with Galveston College within 30 days of the billing date. Students whose tuition and fees are not paid by the official college census day of the class or who do not have a valid account receivable as of the official college census date will be dropped from the college roll and must be removed from the class in accordance with Section IX Part 3 of this agreement.

3. Drops and Withdrawals - Tuition and Fee Refunds.

- a. If for any reason it becomes necessary for a student who has registered for a Galveston College class to withdraw or drop the class, the College and the School District agree that it is the responsibility of the student to officially withdraw or drop the college course.
- b. A student may add or drop a course prior to the official census date for the course. Students who drop prior to the official college census date will not receive a college grade of any kind; tuition and fees will be refunded in accordance with the College approved refund schedule.
- c. A student may withdraw from a course with a grade of "W" any time after the census date for the semester and on or before the end of the 12th week of a long semester or on or before the last day to drop a class of a term as designated in the college calendar. Students attending class on or off campus may initiate a withdrawal through the Counseling Center at Galveston College or in a manner prescribed by the Registrar's Office. A student who discontinues class attendance and does not officially drop the course on or before the last day to drop a course will receive a performance grade for the course.
- d. Students who officially withdraw from the College shall have their tuition and mandatory fees refunded according to the official refund policy schedule. Tuition and fees paid directly to Galveston College by the School District, sponsor, donor, or scholarship fund shall be refunded to the source rather than directly to the student.

XI. TERMS OF THE AGREEMENT

This agreement shall not become effective unless and until approved by the Galveston College Board of Regents and the Board of Trustees of the Galveston Independent School District. If so approved, the Agreement shall be for the 2021-2022 academic year.

The agreement may be amended or extended by written addendum to this agreement.

If it is the intention of one party to terminate this agreement, the one party shall provide a one hundred twenty (120) day written notice to the other party of their intention to terminate this Agreement.

All notices and communications related to this agreement shall be addressed to the respective educational administrator.

Approved by the Galveston College Board of Regents, executed by Galveston College, and signed by its President.

By _____ Date _____
Dr. W. Myles Shelton, President

Approved by the Galveston Independent School District Board of Trustees, executed by the Galveston Independent School District, and signed by its Superintendent.

By _____ Date _____
Dr. Jerry Gibson, Superintendent

ADDENDUM A

- I. Galveston College will waive all tuition and required fees for eligible students taking dual credit English Composition (ENGL 1301 and ENGL 1302) and United States History (HIST 1301, HIST 1302, HIST 2311 and HIST 2312) classes at Ball High School. For these classes, the class composition shall be 100 percent dual credit students.
- II. Students who are enrolled in other dual credit classes (other than English composition or U.S. History) located at Ball High School, shall pay \$45 per semester hour (\$135 per 3 semester hour course or \$180 per 4 semester hour course). All regular required fees shall be waived not including special course fees such as insurance, student health insurance and exam fees.
- III. Galveston College agrees to waive out-of-district and non-resident fees for dual credit students taking classes at the high school, at Galveston College and online.
- IV. Early admission academic courses or dual credit technical courses/programs located on the campus of Galveston College shall be charged at the regular in-district tuition and fee rates established by the College.
- V. Galveston ISD shall pay to Galveston College an amount equal to the amount that would have been spent for 2021-2022 salary and benefits for the high school English and history teachers who have taught the dual credit English and history classes at Ball High School. Galveston College will invoice the District on a quarterly basis. Payment is due 30 days following receipt of the invoice.
- VI. Galveston College shall use the designated funds to hire two (2) full-time College faculty to teach dual credit English composition and U.S. History classes at Ball High School.
- VII. In accordance with current rules and guidelines, required college textbooks and materials shall be furnished to the student enrolled in dual credit classes at BHS at no charge by the School District.

Approved by the Galveston College Board of Regents, executed by Galveston College, and signed by its President.

By _____ Date _____
Dr. W. Myles Shelton, President

Approved by the Galveston Independent School District Board of Trustees, executed by the Galveston Independent School District, and signed by its Superintendent.

By _____ Date _____
Dr. Jerry Gibson, Superintendent

EXHIBIT A

Course Equivalency Crosswalk of Dual Credit Courses and High School Classes

Students who successful complete these college credit courses:				Will get high school credit for these classes:
ACGM or WECM	Course Number	Galveston College Course Name	College Credit	High School TEKS Course
ACGM	ARTS 1301	Art Appreciation	3	Fine Arts Elective
ACGM	ARTS 1304	Art History	3	Fine Arts Elective
ACGM	BIOL 1406	General Biology I	4	Biology
ACGM	BIOL 1407	General Biology II	4	
ACGM	CRIJ 1301	Intro to Criminal Justice	3	Law Enforcement 1 and Course Systems and Practices
ACGM	CRIJ 1306	Court Systems and Practices	3	
ACGM	CRIJ 2328	Police Systems and Practices	3	Law Enforcement 2 and Correctional Services
ACGM	CRIJ 2313	Prison Systems and Practices	3	
ACGM	ECON 2301	Principles of Macro Economics	3	Economics
ACGM	ENGL 1301	Composition I	3	English III or English IV
ACGM	ENGL 1302	Composition II	3	
ACGM	ENGL 2322	British Literature I	3	English IV if completed ENGL 1301 and ENGL 1302
ACGM	ENGL 2323 or ENGL 2311	British Literature II or Technical Writing	3	
ACGM	ENGR 1304	Engineering Graphics	3	Engineering Design and Development
ACGM	ENVR 1301 & ENVR 1101	Environmental Science I	4	Environmental Science I
ACGM	ENVR 1302 & 1102	Environmental Science II	4	Environmental Science II
ACGM	GERM 1411	Beginning German I	4	German III
ACGM	GERM 1412	Beginning German II	4	
ACGM	GERM 2311	Intermediate German I	3	German IV
ACGM	GERM 2312	Intermediate German II	3	
ACGM	GOVT 2305	Federal Government	3	Federal Government
ACGM	GOVT 2306	Texas Government	3	Texas Government
ACGM	HIST 1301	US History I	3	US History
ACGM	HIST 1302	US History II	3	

ACGM	HIST 2311	Western Civilization I	3	Western Civilization
ACGM	HIST 2312	Western Civilization II	3	
ACGM	MATH 1314	College Algebra	3	Math Elective
ACGM	MATH 2312	Precalculus	3	
ACGM	MATH 2413	Calculus I	4	Advanced Math Elective
ACGM	MATH 2414	Calculus II	4	
ACGM	MUSI 1306	Music Appreciation	3	Fine Arts Elective
ACGM	PSYC 2301	General Psychology	3	Psychology
ACGM	SOCI 1301	Introductory Sociology	3	Sociology
ACGM	SPCH 1315	Public Speaking	3	Public Speech
ACGM	SPCH 1321	Business and Professional Communications	3	Business Communications
WECM	CHEF 2302	Saucier	3	Culinary Arts
WECM	PSTR 1301	Fundamental of Baking	3	
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WECM	CSME 1410	Intro to Hair Cutting	4	Intro to Cosmetology
WECM	CSME 1501	Orientation to Cosmetology	5	
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WECM	CSME 1547	Principles of Skin Care	5	Practicum in Human Services
WECM	CSME 2541	Prep for State Licensing Exam	5	
WECM	EMSP 1501	EMT - Basic	5	Practicum in Health Science
WECM	EMSP 1160	Clinical - EMT-Basic	1	
WECM	HITT 1305	Medical Terminology I	3	Medical Terminology
WECM	HPRS 1206	Intro to Health Professions	2	Basic Health Professional Skills
WECM	WLDG 1407	Intro to Welding Multiple Processes	4	Welding I
WECM	WLDG 1434	Intro to Gas Tungsten Arc	4	
WECM	WLDG 1435	Introduction to Pipe	4	Welding II
WECM	WLDG 2443	Advanced Shielded Metal Arc Welding	4	
WECM	WLDG 1317	Intro to Layout and Fab	3	Practicum in Welding
WECM	WLDG 2413	Intermediate Welding	4	

**INSTRUCTIONAL AGREEMENT
FOR DUAL CREDIT/EARLY ADMISSIONS ENROLLMENT CLASSES
BETWEEN
GALVESTON COLLEGE
AND THE
O'CONNELL COLLEGE PREPARATORY SCHOOL
ACADEMIC YEAR: 2021-2022**

This agreement, made and entered into, by and between Galveston College, a Texas political subdivision of higher education (referred to herein as the "College," the "College District," or "Galveston College"), and O'Connell College Preparatory School, a Texas private preparatory school (referred to herein as the "School"), evidences the following:

I. PURPOSE

Galveston College and O'Connell College Preparatory School support and believe in a partnership that will provide opportunities for qualified high school students to participate in early admission classes, to participate in dual credit classes, to participate in Tech-Prep programs and to participate in dual credit occupational-technical classes, all of which may allow the high school student to receive both high school and college-level credit for successfully completing college-level courses. Therefore, Galveston College agrees to provide college-level instruction for the School. Further, the College and the School agree that it is the responsibility of the College to grant college credit, and it is the responsibility of the School to grant high school credit.

II. DUAL CREDIT PROGRAM GOALS

According to Texas HB 1638, Galveston College has established four overall goals that guide every facet of the Dual Credit program:

Goal 1: In conjunction with partner independent school districts and institutions, Galveston College will utilize meaningful and relevant outreach strategies to ensure that students and parents are given information regarding all aspects of the Dual Credit program, including benefits of participation, enrollment and financial policies.

Goal 2: The Dual Credit program will facilitate effective and collaborative procedures that ensure students successfully transition to post-secondary education as well as accelerate through degree programs for maximum student success and achievement.

Goal 3: Every Dual Credit student will receive and have continual access to advising in academic and college readiness domains as well as support services that will help in the successful completion of post-secondary courses.

Goal 4: Dual Credit courses offered will be of the highest academic quality and offer a rigorous post-secondary curriculum that will be sufficient enough to ensure student success in all other post-secondary courses taken.

III. STUDENT ELIGIBILITY REQUIREMENTS

Students enrolled within the School District may be eligible to participate in dual credit/early admission classes at Galveston College based of the following conditions:

1. A high school student who seeks to enroll in an academic course(s), a transfer course(s), or courses leading to an Associate Degree may be admitted if the student:
 - a. Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative on relevant section(s) of an assessment instrument approved by the Texas Higher Education Coordinating Board (THECB), or
 - b. Demonstrates that he or she is exempt under the provisions of the Texas Success Initiative.

2. A high school student is also eligible to enroll in dual credit courses under the following conditions:
 - a. The student achieves score of 480 on evidenced-based reading and writing (EBRW) and 530 on mathematics (no combined score is required).
 - b. The student achieves a composite score of 23 on the ACT with a 19 or higher in mathematics and English;
 - c. The student achieves a 950+ OR 949 and below with Diagnostic 6 on the Math portion of the TSI assessment as well as a 945+ and Essay score of 5+ OR 944 and less with a Diagnostic 5+ and Essay 5+ on the ELAR portion of the TSI assessment.
 - d. The student achieves on the STAAR end-of-course (EOC) exams a minimum score of 2000 on the English II end of course exam and a minimum score of 4000 on the Algebra I end of course exam with successful completion of high school Algebra II.
 - e. Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative on relevant section(s) of any other assessment instrument approved by the THECB.

3. A high school student is eligible to enroll in workforce education dual credit or concurrent enrollment classes if the student demonstrates that he or she has achieved the minimum high school-level competencies in the areas of Mathematics and/or English/Language Arts as required for entry into the workforce program.
 - a. A student may enroll only in those workforce-education dual credit courses for which the student has demonstrated eligibility.
 - b. A student who is exempt from taking an exit-level test may be otherwise evaluated by the College to determine eligibility for enrolling in a workforce-education dual credit course(s).

4. A student who has been enrolled in a non-traditional program of study (i.e., a home school or a non-accredited high school) and who is now enrolled within the School District must satisfy paragraphs 1, 2, or 3 of this subsection.
5. To be eligible for enrollment in a dual credit course offered by the College, a student must meet all of the College's regular prerequisite requirements designated for that course (e.g., minimum score on a specified placement test, minimum grade in a specified previous course, etc.).
6. In the case of emergency such as hurricane, pandemic or other forced closures and the previously mentioned measurements are not available, both the College and the ISD will employ holistic advising to ensure proper student eligibility.

IV. LOCATION AND STUDENT COMPOSITION OF CLASSES

1. Dual Credit/Concurrent Credit courses may be taught on the College campus or on the high school campus. Early Admissions courses will be taught at Galveston College. For dual credit courses taught exclusively to high school students on the high school campus and for dual credit courses taught electronically, the College shall comply with all applicable rules and procedures relating to distance education and off-campus instruction, as promulgated by the THECB.
2. Dual credit courses may be composed of dual credit students only or a class may be composed of dual credit students and regular college-credit students. Exceptions for a mixed class, a class composed partly of students enrolled for high school credit only and partly of students enrolled for early admission, concurrent, AP, and/or college credit, may be allowed under one of the following conditions:
 - a. If the course involved is required for completion under the State Board of Education Recommended or Distinguished Achievement High School Program graduation requirements, and the high school is otherwise unable to offer such a course;
 - b. If the course involved is limited to dual credit students and College Board Advanced Placement students; or,
 - c. If the course is a career and technology/college workforce course and high school credit-only students are able to earn articulated college credit.
3. Students must be registered for college credit by the official census date for the dual credit course; otherwise, the student will not be considered a dual credit student and will not be awarded college credit for the course.
4. It is the responsibility of the high school principal of the School District to certify to the College that these requirements have been met, and it is the responsibility of the College to verify that classes are taught in compliance with this section. Further, should it be determined that this section has been violated, at the sole discretion of the College, the College may deny credit to any single student and/or all students who participated in an

unapproved mixed class.

5. Early Admissions/Dual Credit classes regardless of location will follow an approved College calendar.

V. FACULTY SELECTION, SUPERVISION, AND EVALUATION

1. The College will select, supervise, and evaluate instructors for courses which result in the award of college credit. The College shall supervise and evaluate instructors of dual credit courses using the same or comparable procedures used for faculty at the main campus of the College.
2. All instructors must meet the requirements of the College and the minimal requirements as specified by the Commission on Colleges of the Southern Association of Colleges and Schools.
3. Instructors teaching courses which result in the award of college credit will be regularly employed faculty members of the College or must meet the same standards, review, and approval procedures used by the College to select faculty responsible for teaching the courses at the main campus of the College. All faculty selected by the College to teach early admission or concurrent enrollment classes will be considered employees of the College and will be compensated by the College in accordance with College policy, procedures, and guidelines.
4. Applications for employment and official transcripts from each college or university attended will be kept on file at the College.

VI. ELIGIBLE COURSES

1. Academic courses offered for Dual Credit must be identified as a college-level academic course in the current edition of the Community College General Academic Course Guide Manual (ACGM) and must be simultaneously identified by the College as a course that has been included in the College's core curriculum. Courses offered as Early Admission courses and taken at the College's main campus must be identified as a college-level academic course in the current edition of the ACGM and may or may not be included in the College's core curriculum. College-level technical courses offered by the College must be included in an approved Tech-Prep, Associate of Applied Science (AAS) Degree, or certificate program.
2. Remedial and developmental courses may not be offered for concurrent course credit and are not eligible courses under this agreement.
3. Approved courses being taught for Dual Credit (academic or technical) and/or Early Admission credit, courses which result in college-level credit, must follow the College syllabus. It is the responsibility of the School District to work with the College to align

the high school curriculum with the college course syllabus.

4. A course equivalency crosswalk of dual credit courses and high school classes are included in Exhibit A.

VII. COURSE CURRICULUM, INSTRUCTION, AND GRADING

1. The College shall ensure that a dual credit course and the corresponding course offered at the main campus of the College are equivalent with respect to the curriculum, materials, instruction, rigor, and method of student evaluation. These standards shall be upheld regardless of the student composition of the class.
2. Identified course outcomes/learning objectives must meet all college requirements.
3. The regular academic policies applicable to courses taught at the College's main campus will apply to the dual credit and early admissions courses. These policies include an appeal process for disputed grades, drop policy, the communication of the grading policy to students, when the syllabus must be distributed, etc.
4. Textbooks should be identical to those approved for use on the main campus. Should an instructor propose an alternative textbook, the textbook must be approved in advance by the appropriate instructional department of the College and the Vice President of Instruction. Other instructional materials for early admission or concurrent courses must be identical or at an equivalent level to materials used on the main campus of the College. Textbooks purchases, aside from those made by grants, scholarships and other financial aid, will be made by the student and/or guardian.
5. Courses which result in college-level credit will follow the standard grading practices of the College, as identified in College policy and as set forth in the appropriate course syllabus. Whereas, the College uses a letter grade and the ISD requires a numeric grade, faculty teaching dual credit courses will report a letter grade as required by College policy and as outlined in the syllabus to the College, and will report a numeric grade to the ISD. The ISD is responsible for recording the numeric grade in accordance with their established policies and guidelines.
6. The College and O'Connell Preparatory School agree to provide quality online learning experiences for all Dual Credit students. As online instructional needs arise, the College and O'Connell Preparatory School will collaborate on ways to ensure that all Dual Credit students are provided the means to succeed.
7. Faculty, who are responsible for teaching dual credit and/or early admission enrollment classes, are responsible for keeping appropriate records, certifying census day class rolls at the beginning of the semester, providing interim reports, certifying final grade reports

at the end of the semester, certifying attendance, and providing other reports and information as may be required by the College and/or the School District.

VIII. STUDENT AND EDUCATIONAL SUPPORT SERVICES

1. Students in dual credit courses shall be eligible to utilize the same or comparable support services that are afforded to college students on the main campus. The College is responsible for ensuring timely and efficient access to such services as academic advising and counseling, learning resources (e.g., library resources), and other benefits for which the student may be eligible.
2. Student Services.
 - a. The College agrees to provide appropriate academic support services, including academic advising/counseling, to students who are participating in dual credit and/or early admissions classes. Further, the College agrees to assist students in completion of the admission and registration forms and to provide for an appropriate and accessible registration process.
 - b. The School District agrees to work with the College to provide an appropriate and accessible registration process and agrees to assist students in the completion of the admission and registration forms. The School District further agrees to provide official high school transcripts, test scores, and such certifications that may be required by the College during the admission and registration process.
 - c. The College and the School District agree to work together to plan and to try to schedule early admission and/or concurrent enrollment classes a semester in advance of offering the course(s).
3. Learning Resources
 - a. The College agrees to grant to the students of the School District enrolled in Galveston College courses the same rights, privileges, and access to the library's collections and services as students enrolled in courses on the Galveston College campuses. In addition, Galveston College will offer these students access to the library's electronic information resources through the Internet, subject to the College's licensing contracts with its vendors and available technology.
 - b. The School District agrees to allow those students currently enrolled in Galveston College courses, within the School District's facilities, access to the information resources available in the district. These students are under the same rules and regulations as other students of the district and are subject to the same fines and penalties.

- c. Galveston College and the School District agree that if at the end of a semester, there are overdue materials belonging to one institution which were used in the completion of the other's course, the lending library will notify the other so that the student's record will show the obligation. Each library will take steps consistent with their policies and procedures to ensure that the past due books and/or materials are returned in as an expedient a manner as possible. Upon return of the material the lending library will notify the other that the student has cleared their obligation.
- d. Galveston College will, in conjunction with the partner institution, consider the use of free or low-cost open educational resources in courses offered via the Dual Credit program.
- e. To be eligible for these privileges a Galveston College student must present proof of current enrollment. This may take the form of, but is not limited to, a current student ID card, bill for registration, or a class schedule.

IX. TRANSCRIPTING OF CREDIT

- 1. For technical and academic dual credit and/or early admission courses which may result in college-level credit, Galveston College will transcript all course work in accordance with the College's normal policies and procedures immediately following the end date of the course. Furthermore, the College agrees to make available in the same manner as it does to its regular college students an official college transcript of credits that may be sent to the college, university, or other location of the student's choice.
- 2. For technical and academic early admission or concurrent courses which may result in high school-level credit, the School District will transcript all course work in accordance with the School District's normal policies and procedures immediately following the end date of the course. Further, the School District agrees to make available in the same manner as it does to its other students an official high school transcript that may be sent to other schools, colleges, or locations, as the student so designates.

X. FUNDING

- 1. State Funding.
 - a. State funding for concurrent credit courses will be available to both the School District and the College based upon the current agreement between the Commissioner of Education and the Commissioner of Higher Education. In accordance with this agreement, the College may claim state funding for all students enrolled for college-level credit in a concurrent course; the School District may claim full funding for all students enrolled in a concurrent course.
- 2. College Tuition and Fees.

- a. Galveston College agrees to waive out-of-district and non-resident fees for dual credit students taking classes at the high school and online.
- b. Galveston College agrees to charge the standard tuition and fees, excluding out-of-district and non-resident fees, as approved by the Galveston College Board of Regents and as published in the Galveston College Catalog. The Galveston College Board of Regents reserves the right to change the policies and procedures of the College, without notice, including tuition and fees, in accordance with the cost of instruction and state laws.
- c. The School District agrees to pay for the cost of tuition, fees, textbooks, and required student supplies or to indicate to the College who is responsible for tuition, fees, textbooks, and required student supply items.
- d. Galveston College and the School District agree that tuition and fees which are to be paid by the student are due and payable in full at the time of registration. If the School District alone is to be responsible for payment of a student's tuition and fees, Galveston College agrees to bill the School District immediately following registration. The School District agrees to settle all account receivables with Galveston College within 30 days of the billing date. Students whose tuition and fees are not paid by the official college census day of the class or who do not have a valid account receivable as of the official college census date will be dropped from the college roll and must be removed from the class in accordance with Section IX Part 3 of this agreement.

3. Drops and Withdrawals - Tuition and Fee Refunds.

- a. If for any reason it becomes necessary for a student who has registered for a Galveston College class to withdraw or drop the class, the College and the School District agree that it is the responsibility of the student to officially withdraw or drop the college course.
- b. A student may add or drop a course prior to the official census date for the course. Students who drop prior to the official college census date will not receive a college grade of any kind; tuition and fees will be refunded in accordance with the College approved refund schedule.
- c. A student may withdraw from a course with a grade of "W" any time after the census date for the semester and on or before the end of the 12th week of a long semester or on or before the last day to drop a class of a term as designated in the college calendar. Students attending class on or off campus may initiate a withdrawal through the Counseling Center at Galveston College or in a manner prescribed by the Registrar's Office. A student who discontinues class attendance and does not officially drop the course on or before the last day to drop a course will receive a performance grade for the course.

- d. Students who officially withdraw from the College shall have their tuition and mandatory fees refunded according to the official refund policy schedule. Tuition and fees paid directly to Galveston College by the School, sponsor, donor, or scholarship fund shall be refunded to the source rather than directly to the student.

XI. TERMS OF THE AGREEMENT

This agreement shall not become effective unless and until approved by the Galveston College Board of Regents and the Board of Trustees of the O’Connell Preparatory School. If so approved, the Agreement shall be for the 2020-2021 academic year.

The agreement may be amended or extended by written addendum to this agreement.

If it is the intention of one party to terminate this agreement, the one party shall provide a one hundred twenty (120) day written notice to the other party of their intention to terminate this Agreement.

All notices and communications related to this agreement shall be addressed to the respective educational administrator.

Approved by the Galveston College Board of Regents, executed by Galveston College, and signed by its President.

By _____ Date _____
Dr. W. Myles Shelton, President

Approved by the O’Connell Preparatory School, and signed by its Principal

By _____ Date _____
Ms. Patti Abbott, Principal

ADDENDUM A

- I. Students who are enrolled in dual credit classes located at O’Connell Preparatory School shall pay \$45 per semester hour (\$135 per 3 semester hour course or \$180 per 4 semester hour course). All regular required fees shall be waived not including special course fees such as insurance, student health insurance and exam fees.
- II. Galveston College agrees to waive out-of-district and non-resident fees for dual credit students taking classes at the high school, at Galveston College and online.
- III. Early admission academic courses or dual credit technical courses/programs located on the campus of Galveston College shall be charged at the regular in-district tuition and fee rates established by the College.
- IV. In accordance with current rules and guidelines, required college textbooks and materials shall be furnished to the student enrolled in dual credit classes at O’Connell Preparatory School at no charge by the School.

Approved by the Galveston College Board of Regents, executed by Galveston College, and signed by its President.

By _____ Date _____
Dr. W. Myles Shelton, President

Approved by the Galveston Independent School District Board of Trustees, executed by the Galveston Independent School District, and signed by its Superintendent.

By _____ Date _____
Ms. Patti Abbott, Principal

EXHIBIT A

Course Equivalency Crosswalk of Dual Credit Courses and High School Classes

Students who successful complete these college credit courses:				Will get high school credit for these classes:
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FOR DUAL CREDIT/EARLY ADMISSIONS ENROLLMENT CLASSES
BETWEEN
GALVESTON COLLEGE
AND
ODYSSEY ACADEMY
ACADEMIC YEAR: 2021-2022**

This agreement, made and entered into, by and between Galveston College, a Texas political subdivision of higher education (referred to herein as the "College," the "College District," or "Galveston College"), and Odyssey Academy, a Texas public charter district (referred to herein as the "School"), evidences the following:

I. PURPOSE

Galveston College and Odyssey Academy support and believe in a partnership that will provide opportunities for qualified high school students to participate in early admission classes, to participate in dual credit classes, to participate in Tech-Prep programs and to participate in dual credit occupational-technical classes, all of which may allow the high school student to receive both high school and college-level credit for successfully completing college-level courses. Therefore, Galveston College agrees to provide college-level instruction for the School. Further, the College and the School agree that it is the responsibility of the College to grant college credit, and it is the responsibility of the School to grant high school credit.

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According to Texas HB 1638, Galveston College has established four overall goals that guide every facet of the Dual Credit program:

Goal 1: In conjunction with partner independent school districts and institutions, Galveston College will utilize meaningful and relevant outreach strategies to ensure that students and parents are given information regarding all aspects of the Dual Credit program, including benefits of participation, enrollment and financial policies.

Goal 2: The Dual Credit program will facilitate effective and collaborative procedures that ensure students successfully transition to post-secondary education as well as accelerate through degree programs for maximum student success and achievement.

Goal 3: Every Dual Credit student will receive and have continual access to advising in academic and college readiness domains as well as support services that will help in the successful completion of post-secondary courses.

Goal 4: Dual Credit courses offered will be of the highest academic quality and offer a rigorous post-secondary curriculum that will be sufficient enough to ensure student success in all other post-secondary courses taken.

III. STUDENT ELIGIBILITY REQUIREMENTS

Students enrolled within the School may be eligible to participate in dual credit/early admission classes at Galveston College based on the following conditions:

1. A high school student who seeks to enroll in an academic course(s), a transfer course(s), or courses leading to an Associate Degree may be admitted if the student:
 - a. Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative on relevant section(s) of an assessment instrument approved by the Texas Higher Education Coordinating Board (THECB), or
 - b. Demonstrates that he or she is exempt under the provisions of the Texas Success Initiative.

2. A high school student is also eligible to enroll in dual credit courses under the following conditions:
 - a. The student achieves a score of 480 on evidenced-based reading and writing (EBRW) and 530 on mathematics (no combined score is required).
 - b. The student achieves a composite score of 23 on the ACT with a 19 or higher in mathematics and English;
 - c. The student achieves a 950+ OR 949 and below with Diagnostic 6 on the Math portion of the TSI assessment as well as a 945+ and Essay score of 5+ OR 944 and less with a Diagnostic 5+ and Essay 5+ on the ELAR portion of the TSI assessment.
 - d. The student achieves on the STAAR end-of-course (EOC) exams a minimum score of 2000 on the English II end of course exam and a minimum score of 4000 on the Algebra I end of course exam with successful completion of high school Algebra II.
 - e. Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative on relevant section(s) of any other assessment instrument approved by the THECB.

3. A high school student is eligible to enroll in workforce education dual credit or concurrent enrollment classes if the student demonstrates that he or she has achieved the minimum high school-level competencies in the areas of mathematics and/or English/language arts as required for entry into the workforce program.
 - a. A student may enroll only in those workforce-education dual credit courses for which the student has demonstrated eligibility.
 - b. A student who is exempt from taking an exit-level test may be otherwise evaluated by the College to determine eligibility for enrolling in a workforce-education dual credit course(s).

4. A student who has been enrolled in a non-traditional program of study (i.e., a home school or a non-accredited high school) and who is now enrolled within the School must satisfy paragraphs 1, 2, or 3 of this subsection.
5. To be eligible for enrollment in a dual credit course offered by the College, a student must meet all of the College's regular prerequisite requirements designated for that course (e.g., minimum score on a specified placement test, minimum grade in a specified previous course, etc.).
6. In the case of an emergency such as hurricane, pandemic or other force closures and the previously mentioned measurements are not available, both the College and Odyssey Academy will employ holistic advising to ensure proper student eligibility.

IV. LOCATION AND STUDENT COMPOSITION OF CLASSES

1. Dual credit/concurrent credit courses may be taught on the College campus or on the high school campus. Early admissions courses will be taught at Galveston College. For dual credit courses taught exclusively to high school students on the high school campus and for dual credit courses taught electronically, the College shall comply with all applicable rules and procedures relating to distance education and off-campus instruction, as promulgated by the THECB.
2. Dual credit courses may be composed of dual credit students only or a class may be composed of dual credit students and regular college-credit students. Exceptions for a mixed class, a class composed partly of students enrolled for high school credit only and partly of students enrolled for early admission, concurrent, AP, and/or college credit, may be allowed under one of the following conditions:
 - a. If the course involved is required for completion under the State Board of Education Recommended or Distinguished Achievement or Foundations High School Program graduation requirements, and the high school is otherwise unable to offer such a course;
 - b. If the course involved is limited to dual credit students and College Board Advanced Placement students; or,
 - c. If the course is a career and technology/college workforce course and high school credit-only students are able to earn articulated college credit.
3. Students must be registered for college credit by the official census date for the dual credit course; otherwise, the student will not be considered a dual credit student and will not be awarded college credit for the course.
4. It is the responsibility of the high school principal of the School to certify to the College that these requirements have been met, and it is the responsibility of the College to verify that classes are taught in compliance with this section. Further, should it be determined

that this section has been violated, at the sole discretion of the College, the College may deny credit to any single student and/or all students who participated in an unapproved mixed class.

5. Early Admissions/Dual Credit classes regardless of location will follow an approved College calendar.

V. FACULTY SELECTION, SUPERVISION, AND EVALUATION

1. The College will select, supervise, and evaluate instructors for courses which result in the award of college credit. The College shall supervise and evaluate instructors of dual credit courses using the same or comparable procedures used for faculty at the main campus of the College.
2. All instructors must meet the requirements of the College and the minimal requirements as specified by the Commission on Colleges of the Southern Association of Colleges and Schools.
3. Instructors teaching courses which result in the award of college credit will be regularly employed faculty members of the College or must meet the same standards, review, and approval procedures used by the College to select faculty responsible for teaching the courses at the main campus of the College. All faculty selected by the College to teach early admission or concurrent enrollment classes will be considered employees of the College and will be compensated by the College in accordance with College policy, procedures, and guidelines.
4. Applications for employment and official transcripts from each college or university attended will be kept on file at the College.

VI. ELIGIBLE COURSES

1. Academic courses offered for Dual Credit must be identified as a college-level academic course in the current edition of the Community College General Academic Course Guide Manual (ACGM) and be identified by the College as a course that has been included in the College's core curriculum or as a course to other specific degree program requirements. Courses offered as early admission courses and taken at the College's main campus must be identified as a college-level academic course in the current edition of the ACGM and may or may not be included in the College's core curriculum. College-level technical courses offered by the College must be included in an approved Tech-Prep, Associate of Applied Science (AAS) Degree, or certificate program.
2. Remedial and developmental courses may not be offered for concurrent course credit and are not eligible courses under this agreement.

3. Approved courses being taught for dual credit (academic or technical) and/or early admission credit, courses which result in college-level credit, must follow the College syllabus. It is the responsibility of the School to work with the College to align the high school curriculum with the college course syllabus.
4. A course equivalency crosswalk of dual credit courses and high school classes are included in Exhibit A.

VII. COURSE CURRICULUM, INSTRUCTION, AND GRADING

1. The College shall ensure that a dual credit course and the corresponding course offered at the main campus of the College are equivalent with respect to the curriculum, materials, instruction, rigor, and method of student evaluation. These standards shall be upheld regardless of the student composition of the class.
2. Identified course outcomes/learning objectives must meet all college requirements.
3. The regular academic policies applicable to courses taught at the College's main campus will apply to the dual credit and early admissions courses. These policies include an appeal process for disputed grades, drop policy, the communication of the grading policy to students, when the syllabus must be distributed, etc.
4. Textbooks should be identical to those approved for use on the main campus. Should an instructor propose an alternative textbook, the textbook must be approved in advance by the appropriate instructional department of the College and the Vice President of Instruction. Other instructional materials for early admission or concurrent courses must be identical or at an equivalent level to materials used on the main campus of the College. Textbooks purchases, aside from those made by grants, scholarships and other financial aid, will be made by the student and/or guardian.
5. Courses which result in college-level credit will follow the standard grading practices of the College, as identified in College policy and as set forth in the appropriate course syllabus. (Whereas, the College uses a letter grade and the ISD requires a numeric grade, faculty teaching dual credit courses will report a letter grade as required by College policy and as outlined in the syllabus to the College, and will report a numeric grade to the ISD. The ISD is responsible for recording the numeric grade in accordance with their established policies and guidelines.)
6. The College and Odyssey Academy agree to provide quality online learning experiences for all Dual Credit students. As online instructional needs arise, the College and Odyssey Academy will collaborate on ways to ensure that all Dual Credit students are provided the means to succeed.

7. Faculty, who are responsible for teaching dual credit and/or early admission enrollment classes, are responsible for keeping appropriate records, certifying census day class rolls at the beginning of the semester, providing interim reports, certifying final grade reports at the end of the semester, certifying attendance, and providing other reports and information as may be required by the College and/or the School.

VIII. STUDENT AND EDUCATIONAL SUPPORT SERVICES

1. Students in dual credit courses shall be eligible to utilize the same or comparable support services that are afforded to college students on the main campus. The College is responsible for ensuring timely and efficient access to such services as academic advising and counseling, learning resources (e.g., library resources), and other benefits for which the student may be eligible.
2. Student Services.
 - a. The College agrees to provide appropriate academic support services, including academic advising/counseling, to students who are participating in dual credit and/or early admissions classes. Furthermore, the College agrees to assist students in completion of the admission and registration forms and to provide for an appropriate and accessible registration process.
 - b. The School agrees to work with the College to provide an appropriate and accessible registration process and agrees to assist students in the completion of the admission and registration forms. The School further agrees to provide official high school transcripts, test scores, and such certifications that may be required by the College during the admission and registration process.
 - c. The College and the School agree to work together to plan and to try to schedule early admission and/or concurrent enrollment classes a semester in advance of offering the course(s).
3. Learning Resources
 - a. The College agrees to grant to the students of the School enrolled in Galveston College courses the same rights, privileges, and access to the library's collections and services as students enrolled in courses on the Galveston College campuses. In addition, Galveston College will offer these students access to the library's electronic information resources through the Internet, subject to the College's licensing contracts with its vendors and available technology.
 - b. The School agrees to allow those students currently enrolled in Galveston College courses, within the School's facilities, access to the information resources available in the School. These students are under the same rules and regulations as other students of the School and are subject to the same fines and penalties.

- c. Galveston College and the School agree that if at the end of a semester, there are overdue materials belonging to one institution which were used in the completion of the other's course, the lending library will notify the other so that the student's record will show the obligation. Each library will take steps consistent with their policies and procedures to ensure that the past due books and/or materials are returned in as an expedient a manner as possible. Upon return of the material the lending library will notify the other that the student has cleared their obligation.
- d. Galveston College will, in conjunction with the partner institution, consider the use of free or low-cost open educational resources in courses offered via the Dual Credit program.
- e. To be eligible for these privileges a Galveston College student must present proof of current enrollment. This may take the form of, but is not limited to, a current student ID card, bill for registration, or a class schedule.

IX. TRANSCRIPTING OF CREDIT

1. For technical and academic dual credit and/or early admission courses which may result in college-level credit, Galveston College will transcript all course work in accordance with the College's normal policies and procedures immediately following the end date of the course. Further, the College agrees to make available in the same manner as it does to its regular college students an official college transcript of credits that may be sent to the college, university, or other location of the student's choice.
2. For technical and academic early admission or concurrent courses which may result in high school-level credit, the School will transcript all course work in accordance with the School's normal policies and procedures immediately following the end date of the course. Further, the School agrees to make available in the same manner as it does to its other students an official high school transcript that may be sent to other schools, colleges, or locations, as the student so designates.

X. FUNDING

1. State Funding.

State funding for concurrent credit courses will be available to both the School and the College based upon the current agreement between the Commissioner of Education and the Commissioner of Higher Education. In accordance with this agreement, the College may claim state funding for all students enrolled for college-level credit in a concurrent course; the School may claim full funding for all students enrolled in a concurrent course.

2. College Tuition and Fees.

- a. Galveston College agrees to waive out-of-district and non-resident fees for dual credit students taking classes at the high school and online.
- b. Galveston College agrees to charge the standard tuition and fees as approved by the Galveston College Board of Regents and as published in the Galveston College Catalog. The Galveston College Board of Regents reserves the right to change the policies and procedures of the College, without notice, including tuition and fees, in accordance with the cost of instruction and state laws.
- c. The School agrees to pay for the cost of tuition, fees, textbooks, and required student supplies or to indicate to the College who is responsible for tuition, fees, textbooks, and required student supply items.
- d. Galveston College and the School agree that tuition and fees which are to be paid by the student are due and payable in full at the time of registration. If the School alone is to be responsible for payment of a student's tuition and fees, Galveston College agrees to bill the School immediately following registration. The School agrees to settle all account receivables with Galveston College within 30 days of the billing date. Students whose tuition and fees are not paid by the official college census day of the class or who do not have a valid account receivable as of the official college census date will be dropped from the college roll and must be removed from the class in accordance with Section IX Part 3 of this agreement.

3. Drops and Withdrawals - Tuition and Fee Refunds.

- a. If for any reason it becomes necessary for a student who has registered for a Galveston College class to withdraw or drop the class, the College and the School agree that it is the responsibility of the student to officially withdraw or drop the college course.
- b. A student may add or drop a course prior to the official census date for the course. Students who drop prior to the official college census date will not receive a college grade of any kind; tuition and fees will be refunded in accordance with the College approved refund schedule.
- c. A student may withdraw from a course with a grade of "W" any time after the census date for the semester and on or before the end of the 12th week of a long semester or on or before the last day to drop a class of a term as designated in the college calendar. Students attending class on or off campus may initiate a withdrawal through the Counseling Center at Galveston College or in a manner prescribed by the Registrar's Office. A student who discontinues class attendance and does not officially drop the course on or before the last day to drop a course will receive a performance grade for the course.

- d. Students who officially withdraw from the College shall have their tuition and mandatory fees refunded according to the official refund policy schedule. Tuition and fees paid directly to Galveston College by the School, sponsor, donor, or scholarship fund shall be refunded to the source rather than directly to the student.

XI. TERMS OF THE AGREEMENT

This agreement shall not become effective unless and until approved by the Galveston College Board of Regents and Odyssey Academy. If so approved, the Agreement shall be for the 2021-2022 academic year.

The agreement may be amended or extended by written addendum to this agreement.

If it is the intention of one party to terminate this agreement, the one party shall provide a one hundred twenty (120) day written notice to the other party of their intention to terminate this Agreement.

All notices and communications related to this agreement shall be addressed to the respective educational administrator.

Approved by the Galveston College Board of Regents, executed by Galveston College, and signed by its President.

By _____ Date _____
Dr. W. Myles Shelton, President

Approved by the Odyssey Academy Board of Directors, executed by Odyssey Academy, and signed by its Superintendent.

By _____ Date _____
Dr. Jennifer Goodman, Superintendent

ADDENDUM A

- I. Students who are enrolled in dual credit classes located at Odyssey Academy shall pay \$45 per semester hour (\$135 per 3 semester hour course or \$180 per 4 semester hour course). All regular required fees shall be waived not including special course fees such as insurance, student health insurance and exam fees.
- II. Galveston College agrees to waive out-of-district and non-resident fees for dual credit students taking classes at the high school, at Galveston College and online.
- III. Early admission academic courses or dual credit technical courses/programs located on the campus of Galveston College shall be charged at the regular in-district tuition and fee rates established by the College.
- IV. In accordance with current rules and guidelines, required college textbooks and materials shall be furnished to the student enrolled in dual credit classes at Odyssey Academy at no charge by the School District.

Approved by the Galveston College Board of Regents, executed by Galveston College, and signed by its President.

By _____ Date _____
Dr. W. Myles Shelton, President

Approved by the Galveston Independent School District Board of Trustees, executed by the Galveston Independent School District, and signed by its Superintendent.

By _____ Date _____
Dr. Jennifer Goodman, Superintendent

EXHIBIT A

Course Equivalency Crosswalk of Dual Credit Courses and High School Classes

Students who successful complete these college credit courses:				Will get high school credit for these classes:
ACGM or WECM	Course Number	Galveston College Course Name	College Credit	High School TEKS Course
ACGM	ARTS 1301	Art Appreciation	3	Fine Arts Elective
ACGM	ARTS 1304	Art History	3	Fine Arts Elective
ACGM	BIOL 1406	General Biology I	4	Biology
ACGM	BIOL 1407	General Biology II	4	
ACGM	CRIJ 1301	Intro to Criminal Justice	3	Law Enforcement 1 and Course Systems and Practices
ACGM	CRIJ 1306	Court Systems and Practices	3	
ACGM	CRIJ 2328	Police Systems and Practices	3	Law Enforcement 2 and Correctional Services
ACGM	CRIJ 2313	Prison Systems and Practices	3	
ACGM	ECON 2301	Principles of Macro Economics	3	Economics
ACGM	ENGL 1301	Composition I	3	English III or English IV
ACGM	ENGL 1302	Composition II	3	
ACGM	ENGL 2322	British Literature I	3	English IV if completed ENGL 1301 and ENGL 1302
ACGM	ENGL 2323 or ENGL 2311	British Literature II or Technical Writing	3	
ACGM	ENGR 1304	Engineering Graphics	3	Engineering Design and Development
ACGM	ENVR 1301 & ENVR 1101	Environmental Science I	4	Environmental Science I
ACGM	ENVR 1302 & 1102	Environmental Science II	4	Environmental Science II
ACGM	GERM 1411	Beginning German I	4	German III
ACGM	GERM 1412	Beginning German II	4	
ACGM	GERM 2311	Intermediate German I	3	German IV
ACGM	GERM 2312	Intermediate German II	3	
ACGM	GOVT 2305	Federal Government	3	Federal Government
ACGM	GOVT 2306	Texas Government	3	Texas Government
ACGM	HIST 1301	US History I	3	US History
ACGM	HIST 1302	US History II	3	
ACGM	HIST 2311	Western Civilization I	3	Western Civilization
ACGM	HIST 2312	Western Civilization II	3	
ACGM	MATH 1314	College Algebra	3	Math Elective

ACGM	MATH 2312	Precalculus	3	
ACGM	MATH 2413	Calculus I	4	
ACGM	MATH 2414	Calculus II	4	Advanced Math Elective
ACGM	MUSI 1306	Music Appreciation	3	Fine Arts Elective
ACGM	PSYC 2301	General Psychology	3	Psychology
ACGM	SOCI 1301	Introductory Sociology	3	Sociology
ACGM	SPCH 1315	Public Speaking	3	Public Speech
ACGM	SPCH 1321	Business and Professional Communications	3	Business Communications
WECM	CHEF 2302	Saucier	3	
WECM	PSTR 1301	Fundamental of Baking	3	Culinary Arts
WECM	CHEF 1302	Principles of Healthy Cuisine	3	
WECM	IFWA 1217	Food Production and Culinary Math	2	Advanced Culinary Arts
WECM	CSME 1410	Intro to Hair Cutting	4	
WECM	CSME 1501	Orientation to Cosmetology	5	Intro to Cosmetology
WECM	CSME 1354	Artistry of Hair Design	3	
WECM	CSME 1543	Manicuring and Related Theory	5	Cosmetology I
WECM	CSME 1453	Chemical Reformation	4	
WECM	CSME 2401	Principles of Hair Coloring	4	Cosmetology II
WECM	CSME 1547	Principles of Skin Care	5	
WECM	CSME 2541	Prep for State Licensing Exam	5	Practicum in Human Services
WECM	EMSP 1501	EMT - Basic	5	
WECM	EMSP 1160	Clinical - EMT-Basic	1	Practicum in Health Science
WECM	HITT 1305	Medical Terminology I	3	Medical Terminology
WECM	HPRS 1206	Intro to Health Professions	2	Basic Health Professional Skills
WECM	WLDG 1407	Intro to Welding Multiple Processes	4	
WECM	WLDG 1434	Intro to Gas Tungsten Arc	4	Welding I
WECM	WLDG 1435	Introduction to Pipe	4	
WECM	WLDG 2443	Advanced Shielded Metal Arc Welding	4	Welding II
WECM	WLDG 1317	Intro to Layout and Fab	3	
WECM	WLDG 2413	Intermediate Welding	4	Practicum in Welding

**INSTRUCTIONAL AGREEMENT
FOR DUAL CREDIT/EARLY ADMISSIONS ENROLLMENT CLASSES
BETWEEN
GALVESTON COLLEGE
AND THE
UPWARD HOPE ACADEMY
ACADEMIC YEAR: 2021-2022**

This agreement, made and entered into, by and between Galveston College, a Texas political subdivision of higher education (referred to herein as the "College," the "College District," or "Galveston College"), and Upward Hope Academy, a Texas private preparatory school (referred to herein as the "School"), evidences the following:

I. PURPOSE

Galveston College and Upward Hope Academy support and believe in a partnership that will provide opportunities for qualified high school students to participate in early admission classes, to participate in dual credit classes, to participate in Tech-Prep programs and to participate in dual credit occupational-technical classes, all of which may allow the high school student to receive both high school and college-level credit for successfully completing college-level courses. Therefore, Galveston College agrees to provide college-level instruction for the School. Further, the College and the School agree that it is the responsibility of the College to grant college credit, and it is the responsibility of the School to grant high school credit.

II. DUAL CREDIT PROGRAM GOALS

According to Texas HB 1638, Galveston College has established four overall goals that guide every facet of the Dual Credit program:

Goal 1: In conjunction with partner independent school districts and institutions, Galveston College will utilize meaningful and relevant outreach strategies to ensure that students and parents are given information regarding all aspects of the Dual Credit program, including benefits of participation, enrollment and financial policies.

Goal 2: The Dual Credit program will facilitate effective and collaborative procedures that ensure students successfully transition to post-secondary education as well as accelerate through degree programs for maximum student success and achievement.

Goal 3: Every Dual Credit student will receive and have continual access to advising in academic and college readiness domains as well as support services that will help in the successful completion of post-secondary courses.

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Students enrolled within the School District may be eligible to participate in dual credit/early admission classes at Galveston College based of the following conditions:

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 - a. A student may enroll only in those workforce-education dual credit courses for which the student has demonstrated eligibility.
 - b. A student who is exempt from taking an exit-level test may be otherwise evaluated by the College to determine eligibility for enrolling in a workforce-education dual credit course(s).

4. A student who has been enrolled in a non-traditional program of study (i.e., a home school or a non-accredited high school) and who is now enrolled within the School District must satisfy paragraphs 1, 2, or 3 of this subsection.
5. To be eligible for enrollment in a dual credit course offered by the College, a student must meet all of the College's regular prerequisite requirements designated for that course (e.g., minimum score on a specified placement test, minimum grade in a specified previous course, etc.).
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 - a. If the course involved is required for completion under the State Board of Education Recommended or Distinguished Achievement High School Program graduation requirements, and the high school is otherwise unable to offer such a course;
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 - c. If the course is a career and technology/college workforce course and high school credit-only students are able to earn articulated college credit.
3. Students must be registered for college credit by the official census date for the dual credit course; otherwise, the student will not be considered a dual credit student and will not be awarded college credit for the course.
4. It is the responsibility of the high school principal of the School District to certify to the College that these requirements have been met, and it is the responsibility of the College to verify that classes are taught in compliance with this section. Further, should it be determined that this section has been violated, at the sole discretion of the College, the College may deny credit to any single student and/or all students who participated in an

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2. All instructors must meet the requirements of the College and the minimal requirements as specified by the Commission on Colleges of the Southern Association of Colleges and Schools.
3. Instructors teaching courses which result in the award of college credit will be regularly employed faculty members of the College or must meet the same standards, review, and approval procedures used by the College to select faculty responsible for teaching the courses at the main campus of the College. All faculty selected by the College to teach early admission or concurrent enrollment classes will be considered employees of the College and will be compensated by the College in accordance with College policy, procedures, and guidelines.
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2. Remedial and developmental courses may not be offered for concurrent course credit and are not eligible courses under this agreement.
3. Approved courses being taught for Dual Credit (academic or technical) and/or Early Admission credit, courses which result in college-level credit, must follow the College syllabus. It is the responsibility of the School District to work with the College to align

the high school curriculum with the college course syllabus.

4. A course equivalency crosswalk of dual credit courses and high school classes are included in Exhibit A.

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3. The regular academic policies applicable to courses taught at the College's main campus will apply to the dual credit and early admissions courses. These policies include an appeal process for disputed grades, drop policy, the communication of the grading policy to students, when the syllabus must be distributed, etc.
4. Textbooks should be identical to those approved for use on the main campus. Should an instructor propose an alternative textbook, the textbook must be approved in advance by the appropriate instructional department of the College and the Vice President of Instruction. Other instructional materials for early admission or concurrent courses must be identical or at an equivalent level to materials used on the main campus of the College. Textbooks purchases, aside from those made by grants, scholarships and other financial aid, will be made by the student and/or guardian.
5. Courses which result in college-level credit will follow the standard grading practices of the College, as identified in College policy and as set forth in the appropriate course syllabus. Whereas, the College uses a letter grade and the school requires a numeric grade, faculty teaching dual credit courses will report a letter grade as required by College policy and as outlined in the syllabus to the College, and will report a numeric grade to the school. The school is responsible for recording the numeric grade in accordance with their established policies and guidelines.
6. The College and Galveston Independent School District agree to provide quality online learning experiences for all Dual Credit students. As online instructional needs arise, the College and GISD will collaborate on ways to ensure that all Dual Credit students are provided the means to succeed.
7. Faculty, who are responsible for teaching dual credit and/or early admission enrollment classes, are responsible for keeping appropriate records, certifying census day class rolls at the beginning of the semester, providing interim reports, certifying final grade reports

at the end of the semester, certifying attendance, and providing other reports and information as may be required by the College and/or the School District.

VIII. STUDENT AND EDUCATIONAL SUPPORT SERVICES

1. Students in dual credit courses shall be eligible to utilize the same or comparable support services that are afforded to college students on the main campus. The College is responsible for ensuring timely and efficient access to such services as academic advising and counseling, learning resources (e.g., library resources), and other benefits for which the student may be eligible.
2. Student Services.
 - a. The College agrees to provide appropriate academic support services, including academic advising/counseling, to students who are participating in dual credit and/or early admissions classes. Further, the College agrees to assist students in completion of the admission and registration forms and to provide for an appropriate and accessible registration process.
 - b. The School District agrees to work with the College to provide an appropriate and accessible registration process and agrees to assist students in the completion of the admission and registration forms. The School District further agrees to provide official high school transcripts, test scores, and such certifications that may be required by the College during the admission and registration process.
 - c. The College and the School District agree to work together to plan and to try to schedule early admission and/or concurrent enrollment classes a semester in advance of offering the course(s).
3. Learning Resources
 - a. The College agrees to grant to the students of the School District enrolled in Galveston College courses the same rights, privileges, and access to the library's collections and services as students enrolled in courses on the Galveston College campuses. In addition, Galveston College will offer these students access to the library's electronic information resources through the Internet, subject to the College's licensing contracts with its vendors and available technology.
 - b. The School District agrees to allow those students currently enrolled in Galveston College courses, within the School District's facilities, access to the information resources available in the district. These students are under the same rules and regulations as other students of the district and are subject to the same fines and penalties.

- c. Galveston College and the School District agree that if at the end of a semester, there are overdue materials belonging to one institution which were used in the completion of the other's course, the lending library will notify the other so that the student's record will show the obligation. Each library will take steps consistent with their policies and procedures to ensure that the past due books and/or materials are returned in as an expedient a manner as possible. Upon return of the material the lending library will notify the other that the student has cleared their obligation.
- d. Galveston College will, in conjunction with the partner institution, consider the use of free or low-cost open educational resources in courses offered via the Dual Credit program.
- e. To be eligible for these privileges a Galveston College student must present proof of current enrollment. This may take the form of, but is not limited to, a current student ID card, bill for registration, or a class schedule.

IX. TRANSCRIPTING OF CREDIT

- 1. For technical and academic dual credit and/or early admission courses which may result in college-level credit, Galveston College will transcript all course work in accordance with the College's normal policies and procedures immediately following the end date of the course. Furthermore, the College agrees to make available in the same manner as it does to its regular college students an official college transcript of credits that may be sent to the college, university, or other location of the student's choice.
- 2. For technical and academic early admission or concurrent courses which may result in high school-level credit, the School District will transcript all course work in accordance with the School District's normal policies and procedures immediately following the end date of the course. Further, the School District agrees to make available in the same manner as it does to its other students an official high school transcript that may be sent to other schools, colleges, or locations, as the student so designates.

X. FUNDING

- 1. State Funding.
 - a. State funding for concurrent credit courses will be available to both the School District and the College based upon the current agreement between the Commissioner of Education and the Commissioner of Higher Education. In accordance with this agreement, the College may claim state funding for all students enrolled for college-level credit in a concurrent course; the School District may claim full funding for all students enrolled in a concurrent course.
- 2. College Tuition and Fees.

- a. Galveston College agrees to waive out-of-district and non-resident fees for dual credit students taking classes at the high school and online.
- b. Galveston College agrees to charge the standard tuition and fees, excluding out-of-district and non-resident fees, as approved by the Galveston College Board of Regents and as published in the Galveston College Catalog. The Galveston College Board of Regents reserves the right to change the policies and procedures of the College, without notice, including tuition and fees, in accordance with the cost of instruction and state laws.
- c. The School District agrees to pay for the cost of tuition, fees, textbooks, and required student supplies or to indicate to the College who is responsible for tuition, fees, textbooks, and required student supply items.
- d. Galveston College and the School District agree that tuition and fees which are to be paid by the student are due and payable in full at the time of registration. If the School District alone is to be responsible for payment of a student's tuition and fees, Galveston College agrees to bill the School District immediately following registration. The School District agrees to settle all account receivables with Galveston College within 30 days of the billing date. Students whose tuition and fees are not paid by the official college census day of the class or who do not have a valid account receivable as of the official college census date will be dropped from the college roll and must be removed from the class in accordance with Section IX Part 3 of this agreement.

3. Drops and Withdrawals - Tuition and Fee Refunds.

- a. If for any reason it becomes necessary for a student who has registered for a Galveston College class to withdraw or drop the class, the College and the School District agree that it is the responsibility of the student to officially withdraw or drop the college course.
- b. A student may add or drop a course prior to the official census date for the course. Students who drop prior to the official college census date will not receive a college grade of any kind; tuition and fees will be refunded in accordance with the College approved refund schedule.
- c. A student may withdraw from a course with a grade of "W" any time after the census date for the semester and on or before the end of the 12th week of a long semester or on or before the last day to drop a class of a term as designated in the college calendar. Students attending class on or off campus may initiate a withdrawal through the Counseling Center at Galveston College or in a manner prescribed by the Registrar's Office. A student who discontinues class attendance and does not officially drop the course on or before the last day to drop a course will receive a performance grade for the course.

- d. Students who officially withdraw from the College shall have their tuition and mandatory fees refunded according to the official refund policy schedule. Tuition and fees paid directly to Galveston College by the School District, sponsor, donor, or scholarship fund shall be refunded to the source rather than directly to the student.

XI. TERMS OF THE AGREEMENT

This agreement shall not become effective unless and until approved by the Galveston College Board of Regents and the Board of Trustees of the Upward Hope Academy. If so approved, the Agreement shall be for the 2021-2022 academic year.

The agreement may be amended or extended by written addendum to this agreement.

If it is the intention of one party to terminate this agreement, the one party shall provide a one hundred twenty (120) day written notice to the other party of their intention to terminate this Agreement.

All notices and communications related to this agreement shall be addressed to the respective educational administrator.

Approved by the Galveston College Board of Regents, executed by Galveston College, and signed by its President.

By _____ Date _____
Dr. W. Myles Shelton, President

Approved by the Upward Hope Academy, and signed by its Headmaster

By _____ Date _____
Mr. Christopher Fredrickson, Headmaster

ADDENDUM A

- I. Students who are enrolled in dual credit classes located at Upward Hope Academy shall pay \$45 per semester hour (\$135 per 3 semester hour course or \$180 per 4 semester hour course). All regular required fees shall be waived not including special course fees such as insurance, student health insurance and exam fees.
- II. Galveston College agrees to waive out-of-district and non-resident fees for dual credit students taking classes at the high school, at Galveston College and online.
- III. Early admission academic courses or dual credit technical courses/programs located on the campus of Galveston College shall be charged at the regular in-district tuition and fee rates established by the College.
- IV. In accordance with current rules and guidelines, required college textbooks and materials shall be furnished to the student enrolled in dual credit classes at Upward Hope Academy at no charge by the School.

Approved by the Galveston College Board of Regents, executed by Galveston College, and signed by its President.

By _____ Date _____
Dr. W. Myles Shelton, President

Approved by Upward Hope Academy, executed by Upward Hope Academy, and signed by its Headmaster.

By _____ Date _____
Mr. Christopher Fredrickson, Headmaster

EXHIBIT A

Course Equivalency Crosswalk of Dual Credit Courses and High School Classes

Students who successful complete these college credit courses:				Will get high school credit for these classes:
ACGM or WECM	Course Number	Galveston College Course Name	College Credit	High School TEKS Course
ACGM	ARTS 1301	Art Appreciation	3	Fine Arts Elective
ACGM	ARTS 1304	Art History	3	Fine Arts Elective
ACGM	BIOL 1406	General Biology I	4	Biology
ACGM	BIOL 1407	General Biology II	4	
ACGM	CRIJ 1301	Intro to Criminal Justice	3	Law Enforcement 1 and Course Systems and Practices
ACGM	CRIJ 1306	Court Systems and Practices	3	
ACGM	CRIJ 2328	Police Systems and Practices	3	Law Enforcement 2 and Correctional Services
ACGM	CRIJ 2313	Prison Systems and Practices	3	
ACGM	ECON 2301	Principles of Macro Economics	3	Economics
ACGM	ENGL 1301	Composition I	3	English III or English IV
ACGM	ENGL 1302	Composition II	3	
ACGM	ENGL 2322	British Literature I	3	English IV if completed ENGL 1301 and ENGL 1302
ACGM	ENGL 2323 or ENGL 2311	British Literature II or Technical Writing	3	
ACGM	ENGR 1304	Engineering Graphics	3	Engineering Design and Development
ACGM	ENVR 1301 & ENVR 1101	Environmental Science I	4	Environmental Science I
ACGM	ENVR 1302 & 1102	Environmental Science II	4	Environmental Science II
ACGM	GERM 1411	Beginning German I	4	German III
ACGM	GERM 1412	Beginning German II	4	
ACGM	GERM 2311	Intermediate German I	3	German IV
ACGM	GERM 2312	Intermediate German II	3	
ACGM	GOVT 2305	Federal Government	3	Federal Government
ACGM	GOVT 2306	Texas Government	3	Texas Government
ACGM	HIST 1301	US History I	3	US History
ACGM	HIST 1302	US History II	3	
ACGM	HIST 2311	Western Civilization I	3	Western Civilization

ACGM	HIST 2312	Western Civilization II	3	
ACGM	MATH 1314	College Algebra	3	Math Elective
ACGM	MATH 2312	Precalculus	3	
ACGM	MATH 2413	Calculus I	4	Advanced Math Elective
ACGM	MATH 2414	Calculus II	4	
ACGM	MUSI 1306	Music Appreciation	3	Fine Arts Elective
ACGM	PSYC 2301	General Psychology	3	Psychology
ACGM	SOCI 1301	Introductory Sociology	3	Sociology
ACGM	SPCH 1315	Public Speaking	3	Public Speech
ACGM	SPCH 1321	Business and Professional Communications	3	Business Communications
WECM	CHEF 2302	Saucier	3	Culinary Arts
WECM	PSTR 1301	Fundamental of Baking	3	
WECM	CHEF 1302	Principles of Healthy Cuisine	3	Advanced Culinary Arts
WECM	IFWA 1217	Food Production and Culinary Math	2	
WECM	CSME 1410	Intro to Hair Cutting	4	Intro to Cosmetology
WECM	CSME 1501	Orientation to Cosmetology	5	
WECM	CSME 1354	Artistry of Hair Design	3	Cosmetology I
WECM	CSME 1543	Manicuring and Related Theory	5	
WECM	CSME 1453	Chemical Reformation	4	Cosmetology II
WECM	CSME 2401	Principles of Hair Coloring	4	
WECM	CSME 1547	Principles of Skin Care	5	Practicum in Human Services
WECM	CSME 2541	Prep for State Licensing Exam	5	
WECM	EMSP 1501	EMT - Basic	5	Practicum in Health Science
WECM	EMSP 1160	Clinical - EMT-Basic	1	
WECM	HITT 1305	Medical Terminology I	3	Medical Terminology
WECM	HPRS 1206	Intro to Health Professions	2	Basic Health Professional Skills
WECM	WLDG 1407	Intro to Welding Multiple Processes	4	Welding I
WECM	WLDG 1434	Intro to Gas Tungsten Arc	4	
WECM	WLDG 1435	Introduction to Pipe	4	Welding II
WECM	WLDG 2443	Advanced Shielded Metal Arc Welding	4	
WECM	WLDG 1317	Intro to Layout and Fab	3	Practicum in Welding
WECM	WLDG 2413	Intermediate Welding	4	

Consider Approval of Proposal to Supply and Install a
Needlepoint Ionization System at the
Main Campus and at the Charlie Thomas Family Applied Technology Center

Staff requests approval of the proposal from AMS (American Mechanical Services), the Board-approved primary HVAC service and repair provider, to supply and install an ionization system at the main campus and at the Charlie Thomas Family Applied Technology Center. This project will consist of installing electronic devices in the air handling units that will constantly disperse ions through the ambient in order to kill any viruses and avoid a possible propagation. This system does not have an annual cost unlike a UV system that will require bulb replacements every 12 to 18 months with a price of \$35,000 for the system.

AMS proposes a project cost of \$171,235.52 for the ionization system. A total duration of 31 days is anticipated to complete the work. The source of funding is the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Higher Education Emergency Relief Fund (HEERF) II grant.

Vendor	Quotes	Cost	Annual Cost
AMS 13627 Stafford Road Stafford, Texas 77477	Ionization System	\$171,235.52	\$0.00
AMS 13627 Stafford Road Stafford, Texas 77477	UV Light System	\$233,550.95	\$35,000.00
Broadduss Construction* 24 Greenway Plaza Suite 1203 Houston, Texas 77046	Ionization/UV Light System Combination	\$131,769.00	\$19,800.00

* Pricing received to get a comparison of cost.



April 8, 2021

Galveston College

Attention: Jorge Otero / Arlo Adolphs
Subject: Campus **Needlepoint Ionization**
Location: Main and ATC

We propose to furnish **all labor and materials** required for a total **price of: \$ 171,235.52**

Scope:

- Check in with customer upon arrival, set up safe working space and time.
- Install needlepoint ionization for the HVAC equipment list provided below.
- Includes necessary electrical to connect unit to nearest power source for project completion.
- To be done on regular time.
- Includes testing and Startup.
- Inform customer of work completed, check out.

This proposal does not include any: Overtime Labor Hours, Control Upgrades, Sales Tax for Labor or Materials, Any Repairs Not Listed Above, Asbestos Abatement, Anything Else Not Specifically Listed in Scope Above and Special Handling if applicable. This proposal will remain in effect for a period of thirty (30) days upon receipt. Should you have any questions, or if we can be of further assistance to you, please do not hesitate to contact me. **Cell – (832) 845-3647, Fax – (281) 403-1201.**

Sincerely,

Ashlyn Malen
Account Executive
AMS of Houston, LLC

Yes. We do accept this proposal _____

Print Name: _____ (Date) _____

Signature: _____

13627 Stafford Road Stafford, Stafford Texas 77477 Tel (281) 403-1701 Fax (281) 403-1201

Regulated by the Texas Dept. of Licensing and Regulation P.O. Box 12157 Austin, TX 78711 800.803.9202 TACLA020690E
Regulated by the Texas State Board of Plumbing Examiners P.O. Box 4200 Austin, TX 78765 800.845.6584 MPL-41879



Equipment List:

<u>TAG</u>	<u>Qty Units</u>	<u>Qty Devices</u>	<u>CFM</u>	<u>Model</u>
<u>Regents Hall</u>				
AHU 1-1	1	5	20,000	IGD-N-4
AHU 1-2	1	5	20,000	IGD-N-4
AHU 2-1	1	5	20,000	IGD-N-4
AHU 2-2	1	5	20,000	IGD-N-4
AHU 3-1	1	5	20,000	IGD-N-4
AHU 3-2	1	5	20,000	IGD-N-4
<u>Moody</u>				
AHU 1-1A	1	5	9,000	IGD-N-2
AHU 1-2A	1	5	9,000	IGD-N-2
AHU 2-1	1	7	10,500	IGD-N-2
AHU 2-2	1	5	6,500	IGD-N-2
AHU 3-1	1	5	6,500	IGD-N-2
<u>Cheney SC</u>				
RTU-1	1	1	3,500	IGD-NR-4
RTU-2	1	1	3,500	IGD-NR-4
RTU-3	1	1	3,500	IGD-NR-4
RTU-4	1	1	3,500	IGD-NR-4
RTU-5	1	1	3,500	IGD-NR-4
<u>Siebel Wing</u>				
RTU-1	1	1	15,000	IGD-NR-13
RTU-2	1	1	15,000	IGD-NR-13
RTU-3	1	1	8,000	IGD-NR-7
RTU-4	1	1	6,000	IGD-NR-6
<u>FA Building</u>				
AHU-10	1	5	11,250	IGD-N-3
AHU-11	1	1	4,000	IGD-N-4

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AHU-6	1	2	6,000	IGD-N-3
AHU-7	1	2	5,000	IGD-N-3
AHU-1	1	2	5,000	IGD-N-3
AHU-2	1	2	5,000	IGD-N-3
AHU-8	1	1	3,400	IGD-N-4
AHU-3	1	1	3,400	IGD-N-4
AHU-4	1	1	3,000	IGD-N-4
AHU-5	1	2	5,000	IGD-N-3
<u>Central Plant</u>				
AHU-1	1	2	5,000	IGD-N-3
AHU-2	1	2	5,000	IGD-N-3
<u>ATC Bldg.</u>				
RTU-1 (Bldg. 1)	1	4	15,500	IGD-N-4
RTU-2 (Bldg. 1)	1	3	10,250	IGD-N-4
RTU-1 (Bldg. 2)	1	3	12,000	IGD-N-4
RTU-2 (Bldg. 2)	1	3	12,000	IGD-N-4
RTU-1 (Bldg. 3)	1	1	3,500	IGD-N-4
RTU-2 (Bldg. 3)	1	1	3,500	IGD-N-4
Total	38	104		

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Consider Acceptance of Faculty Retirement

It is recommended that the retirement of the following individual be accepted and that the President acknowledge, with appreciation, service rendered to the College:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Kathleen Hutchins-Otero	Instructor of Associate Degree Nursing	8/31/21

Consider Reappointment of Full-time Faculty

It is recommended that the following individuals be reappointed to the faculty of Galveston College for the fiscal year 2021-22.

Tenured Faculty

Michael P. Berberich	Dr. Srirajya L. Rudrabhatla
Dr. Larry W. Blomstedt	Dr. Ana M. Sanchez
Conrad M. Breitbach	Rodrigo Santoyo
Dr. Laimutis Bytautas	John C. Stovall
Don F. Davison	Donna Swartz
Laura J. Davison	Elizabeth A. Tapp
Dr. Daniel G. Gebreselasie	Dr. David S. Wallace
Clint A. Jones	Jesse T. Warren
Anna E. Lacy	Dr. Arlinda B. Washington
Sandra L. Martinez	Wayne Way
John C. Rimar	

Non-tenured Faculty

Brian D. Ayres	Donique V. Lungs
Tyree C. Bearden	Hong K. Mai
Jana Benjey	Paul J. Mendoza
Kristopher M. Blackmon	Joan Moss
Courtney K. Cross	Dr. Alex-Giovanny Peniche-Trujillo
Diane M. Downes	Jaime F. Retiz
Dr. Regina Durante	Crystal L. Robinson
Jeffery B. Eubank	John F. Rydlund
Shelia L. Fields	Athena M. Sempe
Daniel W. Fink	Barton L. Stephenson
Melissa Gauna	Dr. Michael J. Stickney
Judy R. Hembd	Mary Anna Thomas
Vicki L. Jernigan	Sandra Villarreal
Fouad E. Khoury	Dr. Matthew W. Walker
Mary E. Koebele	Daryl J. Williams
Patrick C. Lantz	Derrick J. Wyatt
Daniel D. Limmer	Dr. Tirizia L. York
James V. Love	Dr. Dragoslava Zivadinovic

Non-tenured faculty based on continued grant funding

Ashley C. Hart	Darin K. Larkin
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