

**Douglas County School District  
Board of Trustees  
Agenda for the Regular Board Meeting of  
Thursday, February 26, 2026  
4:00 PM  
Douglas High School-Media Center & Zoom  
1670 Highway 88  
Minden , NV 89423**

**Mission Statement**

**We will inspire, empower, and prepare each learner to  
achieve his/her life aspirations.**

**Board Purpose**

**The DCSD Board of Education will govern and oversee a  
well-functioning school district where children and staff are  
thriving!**

**Board of Trustees**

**Yvonne Wagstaff, President**

**Melinda Gneiting, Vice President**

**Erinn Miller, Legislative Representative**

**Heather Jackson, Member**

**Susan Jansen, Member**

**Markus Zinke, Member**

**District 7, Vacant**

**DOUGLAS COUNTY SCHOOL DISTRICT**  
Information Concerning Board Policy and Procedures  
For Communication with the Board of Trustees

The Douglas County School District (“DCSD”) welcomes visitors at our meetings and appreciate constructive suggestions and comments, which help to meet the educational needs of the District. The Board has a scheduled order of business to follow. The agenda has been available for study by the Members of the Board since published. The Board may only take action items agendized for possible action, unless it finds that the need to discuss or act upon an un-agendized item was truly unforeseen at the time the meeting agenda was posted, the matter requires immediate action, and is to be an emergency as defined by Nevada Revised Statutes.

The Board may act on the consent items with one motion unless a Trustee requests that a consent item be pulled for individual consideration, in which case the Chairperson of the Board will defer action on the particular consent item or items to the regular agenda for consideration separately.

Although each Trustee represents a geographical area of the District, Trustees are elected at large and, as such, represent all citizens of Douglas County. It is the desire of the Board to make decisions that in the best interests of the District. In making decisions, Members of the Board strive to meet the needs of every student enrolled in DCSD schools and will best serve the interests of the entire District.

Members of the Board of Trustees are responsible for exercising their public function in accordance with the requirements of applicable law and regulations, as well as Board Policies adopted by the Board of Trustees of DCSD.

If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Monday preceding a regular meeting of the Board. Please contact DCSD at 775-782-5134 or [suptoffice@dcsd.k12.nv.us](mailto:suptoffice@dcsd.k12.nv.us). Communication with the Board of Trustees as a unit may be either in writing, by personal appearance at a meeting of the Board, or by verbal communication through the District Superintendent.

**Public Comment:** During regular Board meetings, there will be a general period of public comment for any matter that is not specifically agendized for possible action, and on each item listed on the agenda for possible action.

The Board limits public comment to three minutes per commenter.

**Written Communication:** Written communication to the Board of Trustees, related to an action item on the agenda, can be emailed to the Board, the District Superintendent, or the Board Secretary, prior to the meeting. Although this communication will not be read during the meeting, it will be added to the minutes of the meeting upon request.

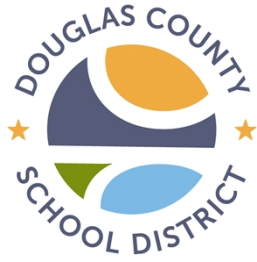
**Personal Appearance at a Board Meeting:** When an individual or group desires to communicate with the Board of Trustees by means of placing an item on the agenda, at a meeting of the Board, the District Superintendent shall be notified no later than 12:00 noon two weeks prior to the scheduled regular meeting, and the Board President and Superintendent, in their discretion, will determine whether the subject of the communication will be placed on the agenda. When a holiday observed by the District falls on a meeting date, the deadline shall be two weeks prior to the meeting.

- At the time of the meeting, the public can add their name to a sign-up sheet and they will be called upon during the allocated public comment time.
- The Board may set a reasonable time limit for each speaker and for answering questions.
- Extensive formal statements addressing specific items for consideration by the Board should be submitted in writing.

Although the Board may impose reasonable restrictions on the time, place and manner of public comments, it may not restrict comments based on viewpoint. No action may be taken on a matter raised during public comment that is unrelated to any agenda item.

**Non-discrimination/Notice to Individuals with Disabilities:** The Douglas County School District does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. Members of the public who require special assistance or accommodations at a meeting of the Board of Trustees are asked to notify the District Administration at 1638 Mono Ave., Minden, Nevada 89423, or by calling 775-782-5134, so that such notification is received at least twenty-four hours prior to the meeting.

Revised 11/6/2025



**Douglas County School District**  
Regular Board Meeting  
**Douglas High School-Media Center & Zoom**  
**1670 Highway 88**  
**Minden , NV 89423**  
Thursday, February 26, 2026  
4:00 PM

**AGENDA**

Please click the link below to join the webinar: <https://dcsd-k12.zoom.us/j/89729910134> Passcode: FEB2026 Or Telephone: +1 669 900 6833 US Webinar ID: 897 2991 0134 Telephone Passcode: 1746688

New Public Posting Location for future DCSD Public Meetings: Due to the District Office Closure, the new Public Posting location will be 1290 Toler Avenue, Gardnerville, NV 89410 (Temporary District Offices Entrance).

**1. Call to Order**

**A. Adoption of the Agenda, as submitted (*For Possible Action*)**

Please Note: The Board reserves the right to (1) take items in a different order, (2) combine two or more Agenda items for consideration, and (3) to remove an item from the Agenda or delay discussion relating to an item on the Agenda at any time, in order to accomplish the business on the Agenda in the most efficient manner.

**B. Pledge of Allegiance**

**2. Public Comment (*For Discussion Only*)**

Comments will be accepted in person, or through virtual participation via email; [suptoffice@dcsd.k12.nv.us](mailto:suptoffice@dcsd.k12.nv.us) no later than 12:30 p.m. the day of the meeting. Email for public comment must include the submitting party's full name. Email for public comment will be posted as a supplemental document and copies will be provided to the board members. The names of those who have provided virtual public comment will be read during public comment and the emails will be included in the record, but the virtual public comment will not be read during the meeting. Comments may be made by members of the public on any matter within the authority of this Board. Please note that public comment will be taken on items marked "for possible action" before action is taken on such items, and members of the public are encouraged to comment on such items at the time they are being considered. Although members of the Board may respond to questions and discuss issues raised during public comment, no action may be taken on such a matter until the matter is placed on an agenda for action at a meeting of the Board. In making public comment, speakers are asked to come to the table or podium, sign in, speak into the microphone, and identify themselves for the record. Commenters are instructed to limit their comments to no more than three (3) minutes, and not simply repeat comments made by others.

**3. DCSD Special Recognition and Shout-outs (*For Discussion Only*) Special Recognition Presenters:**

Cheryl Mayfield and Amy Kidman-Delaney, Directors of Inclusive Education

This time is devoted to shout-outs that have been input through the district website to recognize teachers, administrators and students that deserve recognition for being exceptional.

Special Recognition: Melissa Bays of Pau-Wa-Lu Middle School is still in the running for the Life Changer of the Year award.

**4. Consent Items (*For Possible Action*) (*Public Comment will be taken prior to any action*)**

Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or individual organization interested in one or more consent items has any questions concerning a particular item, the items are approved at one time by the Board of Trustees. The Board

President may defer action on such a particular matter or matters at his or her discretion, and may choose to place the same at the end of the regular agenda for separate consideration.

**A. Minutes of the Special Board Meeting of January 7, 2026, Regular Board Meeting of January 15, 2026, Special Board Meeting of January 27, 2026, and Special Board Meeting of February 3, 2026. 8**

Attached are Minutes of the Special Board Meeting of January 7, 2026, Regular Board Meeting of January 15, 2026, Special Board Meeting of January 27, 2026, and Special Board Meeting of February 3, 2026, for review and approval.

**B. Accounts Payable Special and Regular Run Vouchers 58**

A complete list of payments contained in Accounts Payable Special Vouchers Numbers 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, and Regular Run Voucher Numbers 2674 and 2675 are attached. Vouchers have been prepared in accordance to state law and copies of the Vouchers are available for review by the public at the Superintendent's office prior to the meeting.

**C. Budget Voucher Adjustments 338**

A complete list of budget adjustments made by the Director of Business Services during the recent course of business is provided for review and approval by the Board of Trustees as required by NRS 354.598005.

Both January 2026 and February 2026 voucher adjustments are included for review.

**D. Grant Funding Application Presenter: Ashley Mitchell, AGPM Administrator 360**

The District requests authorization to apply for entitlement, formula, and competitive grant funds as well as other grant opportunities that may arise during Calendar Year 2027.

**E. Annual Family Life Sex Education Advisory Committee Members 362**

The Family Life Sex Education Advisory (FLSE) is controlled by NRS 389.036. The Douglas County School Board is required to confirm membership of this Council.

**5. Interview of Candidates and Selection for District No. 7 Board Vacancy (For Discussion and Possible Action) 363**

Presenter: Yvonne Wagstaff, Board President

Current candidates have been notified that brief interviews will take place at this meeting, where they will be asked questions and have 5-minutes for each response. Upon completion of said interviews, the Board will vote on whether to continue accepting applications and interview additional candidates, or choose a new Trustee from the current candidates. Should the Board vote to continue accepting applications, a notice will be posted as required by statute. Should the Board vote to choose a new Trustee from the current candidates, the Board will attempt to fill the vacancy by appointment, where the appointed Board Member will begin serving immediately following the Oath of Office.

**6. Closed Session (For Discussion Only)**

The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4). No action will be taken during closed session.

**7. Resolutions to Approve a 2nd Augmented and Amended budget for FY 2025-2026, to include Revisions for Certified Enrollment, Audited Fund Balance, Carry Forward Amounts, and Recommended Augmentation to Specific Funds (For Discussion and Possible Action) 368**

Presenter: Susan Estes, Director of Business Services

In accordance with Nevada Revised Statutes and Nevada Administrative Code, the adoption of the following resolutions is necessary in order to officially make budget amendments and augmentations to the District's 2025-26 budgets.

- No. 26-01, "Resolution to Augment/Amend the General Fund Budget of the Douglas County School District for the 2025-26 Fiscal Year"
- No. 26-02, "Resolution to Augment/Amend Certain Funds (to which ad valorem taxes are NOT allocated) of the Douglas County School District for the 2025-26 Fiscal Year"
- No. 26-03, "Resolution to Augment/Amend the Debt Service Fund Budget of the Douglas County School District for the 2025-26 Fiscal Year"

Included in each Board Member's agenda packet are copies of the Resolutions and supporting data including summary highlights of the expenditure changes in the District's General Fund and a detailed breakdown of General Fund resource changes.

**8. DCSD Appointed Appraiser Valuation (For Discussion and Possible Action)** Presenter: **410**  
Yvonne Wagstaff, Board President

The Board will receive and review the valuation report prepared by the appraiser appointed at the February 3, 2026, Board meeting. The appraiser selected is Ben Johnson. This item provides an opportunity for trustees to discuss the findings, ask clarifying questions, and consider possible action related to the appraisal and any next steps identified through the report.

**9. Nevada Department of Education (NDE) Appointed Appraiser Valuation (For Discussion and Possible Action)** Presenter: Yvonne Wagstaff, Board President **521**

The Board will receive and review the valuation report prepared by the 2nd appraiser appointed by the State Superintendent of Public Instruction, Dr. Victor Wakefield on February 4, 2026. The appraiser selected is Robert Worthington. This item provides an opportunity for trustees to discuss the findings, ask clarifying questions, and consider possible action related to the appraisal and any next steps identified through the report.

**10. Surplus of Real Property - Resolution #26-04 (For Discussion and Possible Action)** **705**  
Presenter: Yvonne Wagstaff, Board President

District staff have determined that the real property located at **APN 1320-32-110-004 (1638 Mono Avenue, Minden, NV) and APN 1320-32-110-005 (School District Lots 13-24)** is no longer needed for current or future educational or operational purposes. Under NRS 393, the Board may declare the property surplus as the first step in the formal disposition process. This designation allows staff to proceed with required actions such as appraisal, public notice, and evaluation of potential sale or transfer options. Declaring the property surplus does not obligate the District to sell it but enables further analysis and recommendations. Staff recommends approval of the surplus designation so the District can explore appropriate next steps.

**11. Commercial Real Estate Broker Agreement (For Discussion and Possible Action)** **707**  
Presenter: Yvonne Wagstaff, Board President

The Board will consider a proposed Commercial Real Estate Broker Agreement for discussion and possible action. This item follows the Board's approval of the valuation reports prepared by the appointed appraisers and provides an opportunity for trustees to review the proposed agreement, discuss potential terms, and determine next steps related to engaging brokerage services.

**12. Meliora Program - Potential new Revenue Source (For Discussion and Possible Action)** **715**  
Presenter: Brian Dempsey, Benjamin Cvetkovich, and Sandy Wieggers

The Board will receive a presentation from C&W Consulting regarding the Meliora Program. This program presents a proprietary funding mechanism that differs from traditional municipal borrowing; specifically, it proposes that the District utilize **Net Revenue Bonds** to acquire profitable, private businesses to hold as Government-Owned Enterprises (GOEs).

The presentation will detail the program's unique financial structure, which involves:

- Acquisition & Financing
- Operational Management
- Revenue Generation
- Risk Mitigation

C&W Consulting representatives will further discuss the statutory requirements for participating, including the mandatory formation of an Oversight Body comprising at least three members to review and approve potential business applicants. The Board may discuss the feasibility of this funding model, the potential engagement of C&W Consulting for business sourcing and portfolio management, and consider providing direction to staff regarding the execution of an engagement agreement.

**13. Roof Top Unit (RTU) Replacement Project (For Discussion and Possible Action)** **738**  
Presenter: Phil Demus, Director of Facilities **5**

The Board is presented with the information on the publicly bid RTU Replacement Project and the recommendation of Douglas County Project Manager, Scott McCullough, for contract approval.

**14. Board Governance Handbook (*For Discussion and Possible Action*)** Presenter: Frankie Alvarado, Superintendent **751**

The Board will review the Board Governance Handbook following the professional development session held on November 14, 2025, during which trustees engaged in a comprehensive examination of governance roles, responsibilities, and operating norms. This agenda item provides an opportunity for the Board to discuss any recommended revisions, clarify expectations, and consider possible action to adopt updates that strengthen effective governance practices. The Board will focus on the sections for Strategic Goals, Board Organization and Board Officers.

**15. 2026-27 School Calendar (*For Discussion and Possible Action*)** Presenter: Ashley Mitchell, AGPM Administrator **891**

At the request of the Board, draft calendars for 2026–27 are presented for further discussion and possible action. Possible action may include approval of a calendar for 2026-27.

**16. Annual Bullying Training (*For Discussion Only*)** Presenter: Shannon Brown, Executive Director of Education Services **892**

Nevada Assembly Bill 225 requires training for school board members and Douglas County School District staff about bullying.

**17. Leadership Presentation (*For Discussion Only*)** Presenter: Alicia Braaksma, Principal **905**

The school Administrator will give a presentation about ASPIRE Academy High School.

**18. Presentation of 2026-2027 Staffing Ratios and Operational Guidelines (*For Discussion Only*)** Presenter: Jeannie Dwyer, Executive Director of Human Resources **926**

The Board will receive an informational briefing on the Staffing Ratios and Guidelines established for the 2026-2027 school year. This report details the formulas used to determine teacher-to-student ratios and the cross-site allocation of student support services based on enrollment trends. Notably, the guidelines clarify the distinction in Full-Time Equivalent (FTE) calculations between classified (8-hour) and certified (7-hour) staff to ensure accurate budgetary reporting. The presentation will also highlight how the district monitors caseload ratios under NAC standards and ensures all instructional aide support staff meet Highly Qualified (HQ) requirements. This overview serves to provide the Board with transparency regarding how district resources are deployed to balance site-specific needs with state-mandated staffing constraints.

**19. Student Representative Report (*For Discussion Only*)**

Our Student Board Representative will give a report to the Board of Trustees.

**20. Board Reports (*For Discussion Only*)**

Brief updates from the Board regarding District committees to which they are assigned.

**21. Superintendent Report (*For Discussion Only*)**

Superintendent, Frankie Alvarado, will report to the Board regarding activities of the past month and upcoming District events that may be of interest to them.

**22. Informational Items (*For Discussion Only*)**

ALL MATTERS LISTED UNDER INFORMATIONAL ITEMS ARE CONSIDERED ROUTINE NON-ACTION ITEMS. ANY MEMBER OF THE BOARD OR ANY CITIZEN MAY REQUEST THAT AN ITEM BE TAKEN FROM INFORMATIONAL ITEMS AND DISCUSSED DURING THIS MEETING.

**A. Summary of Donations**

**Donations received by school sites over the last month. The District wishes to acknowledge and thank the generosity of all donors on behalf of the students we serve;**

**Donations:**

- The Estate of Juan Nunez (Elizabeth Crawford) donated a 2016 Subaru Legacy valued at \$4,750 to the DHS Automotive Program.
- Christensen Automotive donated a welding machine valued at \$1,000 to the DHS Welding Program.
- Goldy Kirby donated a 2012 Kia Forte valued at \$2,000 to the DHS Automotive Program.

- The Alexander Family Trust (Ken Anderson) donated \$1,000 to the DHS Skills USA Program.
- Ron Morgan donated a Millermatic 200 welding machine valued at \$1,000 to the DHS Welding Program.
- Raymond Sidney donated a 2014 Tesla S valued at \$5,000 to the DHS Automotive Program.

#### B. **Monthly Update of Enrollment Counts**

931

Monthly update on enrollment numbers for each school site is provided to the Board.

### 23. **Adjournment**

(\*) Times are estimated. Items on the Agenda may be taken out of order. The Board of Trustees may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Generally speaking, the item will be heard no earlier than the time indicated.

**If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Friday or Monday preceding a regular Tuesday meeting of the Board. Please contact the District Office at 775-782-5134 or [Suptoffice@dcsd.k12.nv.us](mailto:Suptoffice@dcsd.k12.nv.us).**

Notice to Individuals with Disabilities: Members of the public who require special assistance or accommodations are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty four (24) hours prior to the meeting. In conformance with the Open Meeting Law, it is hereby noted that the agenda for the meeting of the Douglas County School Board of Trustees has been posted at the following locations:

Douglas County School District, Minden, NV

District website: [www.dcsd.k12.nv.us](http://www.dcsd.k12.nv.us)

State of Nevada website: <https://notice.nv.gov>

**Douglas County School District  
Board of Trustees  
Regular Board Meeting  
Airport Training Center & Zoom  
Wednesday, January 7, 2026  
4:00 p.m.**

**DRAFT**

**Minutes**

**Present:**

**Trustees**

Yvonne Wagstaff, President  
Melinda Gneiting, Vice President  
District 6 - vacant  
David Burns, Member  
Susan Jansen, Member  
Erinn Miller, Member  
Markus Zinke, Member

**District Office Administrators:**

Frankie Alvarado, Superintendent  
Jeannie Dwyer, Executive Director of Human Resources  
Shannon Brown, Executive Director of Educational Services (arrived 5:08)  
Leslie Peters, Assistant Director of Education Services  
Ashley Mitchell, AGPM Administrator  
Cheryl Mayfield, Executive Director of Inclusive Education  
Amy Kidman-Delaney, Assistant Director of Inclusive Education

**Others Present:**

Keith Ketola, Legal Counsel

Meeting minutes are created and provided to the public in accordance with NRS 241.035. They are not a word-for-word transcript of the meeting. Audio and video of some meetings are maintained on the district website for public review.

**1. Call to Order  
(For Possible Action)**

Trustee Wagstaff called the meeting to order at 4:00 p.m. and provided the expectations for behavior during the meeting. Trustee Burns led the Pledge of Allegiance.

MOTION: Trustee Miller made a motion of the adoption a flexible agenda with the removal of Item #6. Seconded by Trustee Jansen.

PUBLIC COMMENT: None

VOTE: 6-0

**2. Public Comment (For Discussion Only)**

Comments will be accepted in person, or through virtual participation via email; [suptoffice@dcsd.k12.nv.us](mailto:suptoffice@dcsd.k12.nv.us) no later than 12:30 p.m. the day of the meeting. Email for public comment must include the submitting party's full name. Email for public comment will be posted

as a supplemental document and copies will be provided for the board members. The names of those who have provided virtual public comment will be read during public comment and the emails will be included in the record, but the virtual public comment will not be read during the meeting.

#### PUBLIC COMMENT:

Emailed comments from: Augusta Hinton, Colleen Julian, Genevieve Sanders, Lewis Sanders, Lyle Sanders, and Stella Roper are attached with the minutes.

Ellen Marquez, parent of former student, depended on school-based services for her student. Families rely on services and feel the District should become a Medicaid biller.

Adrienne Sawyer, parent of 3 DCSD students, presents detailed information on the lack of transparency in regard to attachments being on the agenda upon posting and the day before ParentSquare notices of the Board meetings.

Eric Openmeier, Lyon County resident, Assembly District 39 candidate, he follows the happenings in all Districts. He speaks on small school settings being beneficial to students as some just need the opportunity to try something new and succeed, in larger schools several students miss out on opportunities if they don't excel in the area (ex: sports).

Melinda Mattis feels a larger venue would have benefitted the meeting to accommodate the community presence.

ONLINE: Caroline, DCSD student parent, speaks on the interest of CA families to attend at the Lake Schools.

April Stone, residents of DC, SES autistic student. Still has not gotten speech services through his IEP.

ONLINE: Todd Poth, parent of (3) DCSD students, the majority of the Board and Superintendent had no fault in where the District is at this time. He feels that without proper numbers the Board cannot make clear decisions.

### **3. Overview of Facility Projects (*Administrative Report*)**

Presenter: Phil Demus, Facilities Director

To provide the Board with information on projects completed over the last three years, projects pending this school year, and projects that are upcoming in the next 2–3 school years.

Mr. Demus presents details on each school site to the Board for the allotted years stated in the description above. The presentation slides are attached to the agenda and can be viewed on the District website.

Trustee Gneiting asks about the roof projects for JVES and CCMES. Mr. Demus explained the roof project is for the roof HVAC systems not the roofs themselves. She asks how SES and CCMES compare in his viewpoint based on structure, CCMES will be complete for years and SES will need quite a bit of work over the next couple of years. Comparison of CVMS and PWLMS – no comparison in his view. CVMS HVAC over the main portion needs to be replaced, as it is the original equipment, it will need much more work than PWLMS.

Trustee Jensen asks for the same comparison for JVES and PHIES. Mr. Demus' viewpoint is that PHES is in far better shape than JVES.

Trustee Zinke asks Mr. Demus to breakdown how his department makes the determination on when an HVAC needs to be replaced Mr. Demus states the lifespan of 20-25 years for roof top systems and 30-35 for boilers. The overall condition of the school due to the 10-12 year age difference. Facilities has approximately \$2M/year from Capital Funds which can only be used for capital projects.

PUBLIC COMMENT: Will be taken after Item #4 on both #3 and #4.

#### **4.Consolidation Scenarios with Cost Analysis (*For Discussion and Possible Action*)** Presenter: Frankie Alvarado

The administration will present school consolidation scenarios based on enrollment trends, facility use, and a two-year budget reduction plan to ensure long-term fiscal solvency. This includes the financial implications of each model and the potential to capture enough savings to reach net-zero in our General Fund Ending Fund Balance by the end of Fiscal Year 2027. The Board is asked to review these models and identify which scenarios merit further development and community engagement. No formal action will be taken during this meeting.

This is a detailed presentation from the Administration and the attachment can be viewed on the agenda posted on the District website.

With school consolidations there are more aspects to consider: school of residence boundary changes (optimized enrollment zones), transportation route consolidations (streamlined bus networks), and facility repurposing (alternative uses for buildings).

A redesign can allow the district to maximize the services to students. The goals are instructional equity, operational efficiency, staff collaboration, optimizing building capacity, and sustainability. Some scenarios the Board asked for with annual savings on staffing are: JVES and PHES (\$938,762 staffing – 60% of \$134,300 utilities), GSES and CCMES (\$938,762 staffing - \$114,260 utilities) and ZCES, GWMS, and GWHS (\$188,013 staffing - \$214,700 utilities) this consolidation would be a large cost for capital projects to move ZCES to GWHS to be made accessible to the younger students.

Trustee Zinke feels the goal is to do the least amount of change with the maximum benefit and asks for two more scenarios: PWLMS and CVMS consolidation (6<sup>th</sup> grade would need to be moved back to elementary school) and GES students spread to various nearby schools.

The Trustees continue to state that they want to see personnel cuts kept as far away from students as possible, so start away from the classroom setting.

PUBLIC COMMENT: Dr. Robert Houchin, has applied for the District 6 vacancy, presents the Board with data on support staff ratios compared to nearby districts (DCSD 5:1, others 15:1). Why does DCSD have 3 times the amount of support staff per student than other nearby districts? This is the area that will need to be reduced.

Christopher Mora, parent, says the scenarios are at best “band aids”. Douglas County has not made the community a family friendly district and he feels that until the County makes changes the schools will be back in this position.

ONLINE: Shannon Stevens, parent, asks that Lake schools are not always put in jeopardy.

ONLINE: Jeremy Hight, parent, feels that numbers don't add up (VP and custodial costs). Both Superintendent Alvarado and Mrs. Dwyer explained the difference in cost per dollar value.

Keith Beyer, previous Board member, asks the Board to be very careful in their calculations and look 2-3 years out for enrollment decline. There is a possibility that with consolidations it may cause people to leave the district.

Brian Patrick, move 6<sup>th</sup> grade back to elementary and consolidate the middle schools for 7<sup>th</sup> and 8<sup>th</sup> grades. Why is PDC the "sacred cow"?

ONLINE: Taralyn Marino, parent of DCSD student, staff sharing has worked well at the Lake schools and she thinks the Board should look at a similar structure at PWLMS and GSES with their close proximity.

ONLINE: James Parker, Lake school parent, ZCES and Whittell are not a good consolidation idea.

ONLINE: Collin Burrows, resident, the County needs to attract families back.

Amy Carter, PWLMS Principal, if you don't do the consolidations at \$1M per merger then there will be a large effect on the additional position cuts which will definitely affect students.

ONLINE: Melissa Rousse, parent of the Lake schools, they are already living in a consolidated model. Not hiring a CFO is a mistake.

ONLINE: Todd Poth asks about open enrollment. Hiring a CFO immediately is something he would push for to see if there is other funding we are missing out on, like the Medicaid billing.

April Stone – If you make position cuts how are the kids with the need of services expected to get them. Both the MES and CCMES pre-k programs are already full and she has to transport her student to JVES for speech services.

ONLINE: Shannon Friedman, Lake students, take the Lake school consolidation off of the table.

ONLINE: Molly Reagan, parent, employee, & volunteer at PHES, disappointed in the options that are being

Christine Roberson, MES parent and volunteer, concerned that consolidation will just increase classroom sizes. How would losing support staff affect students.

ONLINE: Carrie Klubben, previous GSES teacher, if consolidating SES and CCMES keep in mind that SES has larger classrooms and windows.

ONLINE: Ashley Nilssen, teacher, feels with consolidations there will be double the classrooms in use and fewer staff.

Chris Larson states that if the Board can determine what will not take place and put the community at ease a little it would be beneficial.

ONLINE: Ben Johnson hopes everyone knows that the Board and Superintendent are having to clean up an issue that was not their cause. How can the community help the District to grow revenue?

ONLINE: Becky Goins, parent and teacher at JVES, states if they get a new attendance zone it could increase enrollment and funds per pupil. A lot of families at her church homeschool their children and she is unsure why that is. Her concern is that if the northern schools are consolidated that families would get variances to Carson schools.

Jesse Ward, Stateline resident, would like more explanation on why there is such a short window to make changes and what happens if we don't meet the timeline and would like an explanation of what would happen if the State takes over.

Blain Spires, proud Principal, parent, and resident, speaks on how hard he and his staff work and how their students come first with all of them.

Kellie Mahoves, lifetime resident and parent, asks where the cuts from the district office are in this financial situation. If there is a mass consolidation she says more families will leave and there are many that have mentioned lawsuits.

Blayne Osborne, Assemblyman District 39, would like to work with the Board and District to help avoid some of these issues in the future.

ONLINE: Nancy Jones, parent, homeschools her children for the freedom of schedule. Don't increase debt to local families by raising property taxes, it has already driven families out of the district.

ONLINE: Colleen Julian, parent and volunteer, asks what is going to change after these changes are made to keep the District from getting in this position again.

Kelsey Holt, parent and resident, more and more families are going to choose to leave or homeschool if the District continues to talk about consolidating. Look at opening a universal PreK as it cost approximately \$1000/month for families to put their students in a local pre-k school.

Myanna Jury, parent, states the need a CFO for a clear budget, transportation change from 1 to 3 miles won't work, and the Board is confusing a lot of people by bringing up all of the scenarios and options.

Jason Reed, PHES Principal, asks the District and Board to look at the campuses of the schools they are considering consolidating. He speaks directly about the 24 classes PHES has for classrooms and if you put 600 kids in the school there will be 25 students per class and then resource teachers would not have a classroom to work with students and counselors would not have a space to work with groups.

Maxine Cahill, parent, speaks highly of PHES staff and would love to know how the community can help the school district (go fund me, bake sale, etc.). Any suggestions how the community can help would be appreciated.

ONLINE: Melissa Uppendahl, moved from CA specifically for PHES and praises the staff. She states if they are consolidated her family would most likely leave the county entirely.

ONLINE: Finn Jacobsen, student at DHS, states having larger class sizes takes away from students and creates more distraction and more discipline issues.

Alyssa Park, SES employee, invites the Board to come to her classroom and see what the students are learning and how lovely their campus is.

ONLINE: Shannon Stevens (1<sup>st</sup> commenter on this item) adds that she would like to work with other parents to be part of the solution for the District if they ban together and

Payton Spore, DHS student, as a valley school student she takes pride in the schools she has attended and wants to make it clear to the commenters from GWHS that her experiences at valley schools have been wonderful. She has some of the best teachers while at DHS and they pour a lot of time and care into the students. The valley schools are not less than compared to the lake schools.

Luke Hans, PHES parent, works in the corporate world and says that if this happened there, heads would roll. There should be a CFO. So, who is losing their position at the District level?

Robert Houchin, gives Mrs. Dwyer credit for clearly defining the difference between burdened and unburdened employee costs. He shares that having 50 students in a classroom didn't cause any suffering or keep students from learning back in his day. So, if you have to consolidate and have classes of 30 it will be alright.

Coco, DHS student body president, speaks on the care of teachers at the valley schools and specifically DHS. She comments on the negative remarks by GWHS students and families about the possibility of having to attend DHS and wants them to know that DHS is a wonderful school and has been a very positive experience for her and many other students.

## **5. Reduction in Force - Classified Employees and Classified Management** **(For Discussion and Possible Action)** Presenter: Frankie Alvarado, Superintendent

The Board of Trustees will review and take possible action to implement a Reduction in Force (RIF) for classified and classified management employees due to a lack of work or lack of money, as authorized by NRS 288.150(3)(b). This action adheres to the mandatory bargaining requirements of NRS 288.150(2)(w), which necessitates that the district follow established procedures for a reduction in workforce as outlined in the respective collective bargaining agreements. The administration has determined that this realignment is necessary to maintain the district's fiscal stability and ensure efficient operations. Approval of this item authorizes the Superintendent to execute the necessary personnel actions to achieve the required staffing adjustments.

Administrative reductions will take effect for the 26-27 school year and contracts require that the District notifies the association 40 days ahead of any reductions and employees 30 days ahead of any reductions, so this is the perfect time for the Board to consider it.

Trustee Miller asks if these reductions will all go into effect for the 26-27 school year as the administrative reductions are or not. Superintendent Alvarado clarifies that several will take place for the 26-27 school year and 10 to 11 positions will go into effect February 17, 2026.

PUBLIC COMMENT: ONLINE Shannon would like more insight on the reductions based on performance and not longevity.

Debbie Wood, classified employee in K at CCMES for 14 years, classified employees earn the least wages, work less hours, and are a big part of the heart of the school district. It would be a great disservice to students to lose our support and love.

Mae Hiatt, the support staff are crucial to every campus and cutting them is detrimental to students and the entire school.

ONLINE: Emma Archbold, K teacher, K aids contribute to the support in the classroom and are the heart.

Adrienne Sawyer, parent, asks that the Board think hard about what to do before cutting classified staff and reducing teacher pay.

Mackenzie, PWLMS student, the staff go above and beyond every day.

Jeremy Hight, teacher and parent, administrators are staying in position for the remainder of the year and classified employees are at stake for as early as February 17. He wants the Board to think about the message they are sending.

ONLINE: Shannon, parent, reading the letter of a friend in regard to the position of Ashley Baker at GWHS and not cutting it from the school.

Mr. Ketola explains in regard to reductions it is not a policy choice of the Board, but a statutory protection that's in place for administrators. Where as classified have the 30 to 40 day notification process.

MOTION: Trustee Zinke makes a motion to implement a reduction in force for classified and classified management employees due to a lack of work or lack of money as authorized by NRS 288.150. Seconded by Trustee Burns.

VOTE: 6-0

## **6. Severe Financial Emergency (*For Discussion and Possible Action*)**

Presenter: Frankie Alvarado, Superintendent

The Board of Trustees will consider and take possible action to formally declare a state of Severe Financial Emergency as defined under NRS 354.685. This declaration is based on a determination that the district meets specific statutory conditions, such as a general fund ending balance of less than 4% of actual expenditures or the inability to meet payroll and debt obligations. Following this action, the district must notify the Department of Taxation and the Committee on Local Government Finance to initiate a mandatory plan of corrective action. This process may include state-level oversight and technical assistance to stabilize the district's fiscal health and protect educational operations.

***REMOVED FROM THE AGENDA AT THE ONSET OF THE MEETING***

## 12. Adjournment

Meeting adjourned at 8:09 p.m.

Approved and Submitted by:

Melinda Gneiting

Renée Bidart

Board Vice President

Executive Secretary

Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.

Dear Members of the Douglas County School District Board,

I am writing to respectfully urge the Board to reconsider any proposal that would close Scarselli Elementary School as part of a consolidation with CC Meneley Elementary. While I understand the financial and logistical pressures facing the district, a careful evaluation of building quality, student safety, and long-term sustainability strongly supports Scarselli as the more appropriate site should consolidation occur.

Although enrollment data may suggest that CC Meneley could accommodate a slightly larger student population on paper, capacity alone does not tell the full story. Scarselli Elementary is better equipped—both immediately and long-term—to serve students safely and effectively.

Scarselli currently has eight or more available full-size classrooms that can be utilized without renovation. These classrooms are spacious, well-designed, and conducive to modern instructional practices. Importantly, every classroom includes ceiling-to-floor windows, providing not only abundant natural light but also a critical secondary means of egress. In emergency situations, this design allows students and staff additional evacuation options and significantly enhances overall campus safety.

In contrast, many classrooms at CC Meneley have windows that are located high on the wall or no windows at all, limiting both natural light and emergency exit options. These design limitations raise serious safety concerns, particularly for younger students and students with disabilities.

From a facilities and maintenance perspective, Scarselli also represents a more fiscally responsible choice. The school is equipped with newer boiler and chiller systems, which provide consistent heating and cooling, greater energy efficiency, and longer system life. CC Meneley relies on packaged HVAC units, which typically require more frequent repairs, have shorter lifespans, and incur higher long-term replacement costs.

Additionally, Scarselli's metal roof offers significant durability advantages. Metal roofing systems are known for their longevity and resistance to weather-related damage, requiring far less ongoing maintenance than flat rubber roofs like the one at CC Meneley, which are more susceptible to leaks, pooling, and frequent repairs. Beyond building infrastructure, Scarselli's proximity to Pau-Wa-Lu Middle School provides added safety and operational benefits. In emergency situations, the nearby campus offers immediate access to additional staff support and potential reunification space. This walkable proximity also creates opportunities for collaboration and continuity between elementary and middle school students—benefits that come without additional transportation costs.

Finally, as the district faces declining enrollment trends, it is essential that consolidation decisions prioritize quality, safety, and sustainability over marginal capacity differences. If rezoning is implemented to balance enrollment across elementary schools—as would be appropriate—maximum capacity becomes far less determinative. In that context, the superior design, safety features, and long-term efficiency of Scarselli Elementary clearly set it apart.

Closing Scarselli Elementary would move students and staff into a building with fewer safety features, greater maintenance needs, and less instructional flexibility. I respectfully ask the Board to consider these objective factors carefully and to recognize Scarselli Elementary as the stronger, safer, and more responsible choice for consolidation.

Thank you for your time, thoughtful consideration, and continued commitment to the students and families of Douglas County School District.

Respectfully,  
Augusta Hinton  
Parent, Teacher, and Community Member

**January 5, 2026**

**Re: Special School Board Meeting – January 7, 2026**

Dear DCSD Board of Trustees,

It appears increasingly likely that school consolidation is being seriously considered whether through decisions made by this Board or as a result of a potential declaration of a severe financial emergency and subsequent oversight by the Board of Taxation. While I understand the fiscal realities and business considerations driving these discussions, I would like to share concerns from the perspective of families who are directly impacted by these decisions.

Pinon Hills Elementary serves many families who intentionally chose this school for its leadership, staff, and learning environment. These choices were made not casually, but with careful consideration of what best supports students' academic success and well-being. Factors such as strong school leadership, dedicated teachers and staff, and smaller school and class sizes play a critical role in why families invest in and commit to their school communities.

As conversations about potential consolidation move forward—particularly a possible merger involving Pinon Hills and Jack's Valley—many families are understandably seeking clarity. The uncertainty surrounding these decisions makes it difficult for parents to plan and to confidently support their children during what could be a significant transition.

To help families make informed decisions and prepare appropriately, I respectfully request clarification on the following:

1. What is the anticipated timeline for a decision regarding school consolidation, and how will families be notified?
2. How will leadership decisions, including principal placement, be determined?
3. What criteria will be used to determine which teachers and staff are retained, and when will this information be communicated to families?
4. What will the projected class sizes be by grade level following consolidation?
5. What additional academic, social, or emotional supports will be provided to students during the transition?

Many families at Pinon Hills are deeply involved in their school—through volunteering, PTO participation, substitute teaching, and consistent support of school and district initiatives. These families contribute not only to the success of individual schools, but to the strength of the district as a whole. Maintaining trust and transparency during this process is essential to retaining engaged, invested families and ensuring students continue to thrive.

We understand that difficult decisions may need to be made, but families deserve clear communication and thoughtful planning that prioritizes students' educational outcomes. Timely responses to the questions above would be greatly appreciated and would help families navigate the path forward with greater confidence.

Thank you for your time and consideration.

Respectfully,  
**Colleen Julian**

Public comment

genevieve sanders @hotmail.com via dcsd.k12.nv.us  
Tue, Jan 6, 8:49 PM (13  
hours ago)  
to board@dcsd.k12.nv.us

Scarselli has been an integral part of my sons' education. The education and environment at Scarselli has been supportive, inclusive and accommodating. This is due to the high caliber of the teachers, administrators and all the support staff. It has been a unique experience for our family. Scarselli provides community events, concerts, food drives that give back to the community. I do believe my kids are thriving in their education, because of the support and education they have received at Scarselli.

The relationship between Pau Wa Lu and Scarselli in distance allows for the middle school kids to interact with the Scarselli kids and vise versa. It is a simple walk for the 5th graders to attend the band program. This would be a huge loss for the incoming 5th graders. It also creates inconsistencies across the other elementary schools within the district. The 8th graders also can come over and work with the Scarselli kids. This in an invaluable experience.

CC Meneley facility is older with many more issues that will be compounded with the influx of all the students from Scarselli.

The proposed transition will destroy an important community hub, cause learning loss and inequality among other schools within the district.

I hope that while dealing with the financial crisis at hand you will please consider the individual children who will have their education uprooted and disrupted. As well as all the families who will be losing their jobs. The loss of Scarselli would be a disastrous blow to our community in the Ranchos. It will negatively impact all of our lives and disrupt or children's education immensely. I do believe that there will be detrimental and unforeseen consequences from taking this action.

Thank you,

Mike & Genevieve Sanders

Public Comment for 1/7 Board Meeting

Jan 6, 2026, 7:16 PM

(14 hours ago)

Lewis Sanders' via Dist - DCSD Board Members - Public  
to Dist

Hello Distinguished Board Members,

I understand that, at the upcoming school board meeting, it is a possibility to close Scarselli Elementary School. I have some comments on the topic, and I hope that these will be duly registered by the distinguished individuals of the board:

On occasion, the administration of an institution (that is, the school system) that not only benefits a greater portion of the public, but also benefits the future of America, neglects the subject of their hard work (that is, the students.) I sincerely hope that this is not one of those unfortunate occasions. The possibility of the closure of Scarselli should be denied. This school provides an ideal and supportive educational environment for its area, and its student body. Not only is it staffed with incredibly high-caliber teachers, support staff, and principals, but its student body forms an unparalleled camaraderie.

I am a Scarselli alum, and I can testify to my previous statements. Countless of my best memories in school were from Scarselli, and most of them are directly consequential to the staff and location of the school. These include wonderful Gifted Education systems, incomparable and experienced teachers and teaching resources, unspoken support staff, advanced musical and artistic education, and a great library. This school provides a close educational center for the Gardnerville Ranchos and surrounding area. In fact, many families (including mine) have relocated specifically due to the proximity of this school. With polished architecture supporting the development of the early mind, just the sight of the students gathering in the morning for classes can rouse reassurance of the absolute importance of Scarselli Elementary School to the Douglas County School District.

Additionally, the potential relocation of the Scarselli student body to C.C. Meneley will not only overcrowd the elementary students, but will destroy all of the hard work that has been done to create and maintain my and so many other's alma mater elementary school.

Scarselli specifically helped me to get where I am today, and I believe that its closure would deny so many children of that opportunity. In conclusion, the potential liquidation of the model school, Scarselli Elementary School, should not be done, let alone considered. Please do not neglect the subject of your hard work.

Thank you,

Lewis E. Sanders

Pau Wa Lu Middle School and Douglas High School (Scarselli Alum)

Lyle Sanders' via Dist - DCSD Board Members – Public  
to Dist

Jan 6, 2026, 8:27 PM (14 hours ago)

Hello Board Members,

My name is Lyle Sanders and I am currently in 4th grade at Scarselli Elementary School. I am fortunate enough to have the award- winning and amazing teacher Ms. Park. Every staff member/teacher at Scarselli is supportive, caring, and kind.

Scarselli has provided me with a great experience and educational environment. I (including other people) live 2 blocks from my school which has helped me build friendships with my school friends in our community. I have been able to walk back and forth from school safely since kindergarten.

The Facility at S.E.S is quite welcoming and fosters the developing brain. That has been my experience. One example is that Scarselli has many windows. That lets in natural light which makes for a very comfortable learning environment.

I will be a 5th grader next year (hopefully at Scarselli) and have been waiting patiently to join Pau-Wa-Lu's beginner band program. But if Scarselli closes down, I will not be able to join the band program. Many of my friends outside of S.E.S are provided the ability to participate in the C.V.M.S band.

As you can see, Scarselli has been one of the greatest parts of my life so far. Please don't close my school. It will be devastating for our community.

-Lyle Sanders  
4th grade-

Formal Submission for the Special Board Meeting 1.7.26-DCSD

Stella Roper @hotmail.com Jan 6, 2026, 4:27 PM (20 hours ago)

Formal Submission for the Special Board Meeting 1.7.26-DCSD

Dear Superintendent and Trustees,

Please find attached the analysis titled: Analysis of Lake School Funding vs. Expenditures\_updated 1.6.26.docx.

Since the initial circulation of this report the District Office has provided us with current Sub population numbers and we have updated the table on page 3, Auxiliary and Weighted Funding. On page 2, an additional table has been inserted to clearly explain the calculation of Lake Area Adjusted Base Per Pupil funds at \$17,204.

This report summarizes how state funding for Lake Schools in Douglas County compares to actual expenditures, using official district data.

Key points:

- Lake School students receive \$17,204 per pupil, higher than the district average, due to additional area attendance funding.
- The funding for Lake Schools exceeds their operating costs by \$809,000 to \$1.6 million annually.
- Reducing or consolidating local schools would likely result in enrollment losses and decreased district revenue.

We recommend leveraging this funding advantage to attract more families and maintain strong local school options. Please let us know if you need further details or clarification.

Sincerely,

Stella M. Roper, CPA  
Parent of George Whittell High School Junior



S. Roper  
attachment to Publi

**Douglas County School District  
Board of Trustees  
Regular Board Meeting  
DHS Media Center & Zoom  
Thursday, January 15, 2026  
4:00 p.m.**

***Draft Minutes***

**Minutes**

**Present:**

**Trustees**

Yvonne Wagstaff, President  
Melinda Gneiting, Vice President  
Erinn Miller, Member  
Markus Zinke, Member  
David Burns, Member (Absent)  
Susan Jansen, Member  
District 6, Vacant (Heather Jackson, appointed)

**District Office Administrators:**

Frankie Alvarado, Superintendent  
Jeannie Dwyer, Executive Director of Human Resources  
Shannon Brown, Executive Director of Education Services  
Leslie Peters, Assistant Director of Education Services  
Cheryl Mayfield, Director of Inclusive Education  
Amy Kidman-Delany, Assistant Director of Inclusive Education  
Ashley Mitchell, AGPM Administrator

**Others Present:**

Ryan Russell, Legal Counsel  
Joceline Crow, Student Board Representative

Meeting minutes are created and provided to the public in accordance with NRS 241.035. They are not a word-for-word transcript of the meeting. Audio and video of some meetings are maintained on the district website for public review.

**1. Call to Order**

**A. Adoption of the Agenda, as submitted - (*For Possible Action*) (*Public Comment will be taken prior to any action*)**

Please Note: The Board reserves the right to (1) take items in a different order, (2) combine two or more Agenda items for consideration, and (3) to remove an item from the Agenda or delay discussion relating to an item on the Agenda at any time, in order to accomplish the business on the Agenda in the most efficient manner.

**B. Pledge of Allegiance**

## **2. Apology of the Board (For Discussion and Possible Action)**

Presenter: Yvonne Wagstaff, Board President

This item is an official apology to the community in regard to the Open Meeting Law (OML) violation findings.

[Item taken out of order](#)

Trustee Wagstaff reads the apology aloud for the public.

MOTION: Trustee Gneiting makes a motion to accept this as a public apology. Seconded by Trustee Miller.

PUBLIC COMMENT: Cheryl Blomstrom thanks the Board for the lovely apology as it shows they hear the public and listen to what they say and it is appreciated.

Adrienne Sawyer, parent, appreciates the current Board apologizing for the previous Board as it acknowledges that past actions that violated the law and broke public trust. Accountability promises of the new Board requires transparency, responsibility, and adherence to the rule of law. If this item is not unanimously accepted without caveats, the apology is worthless.

ONLINE: Rob Lehmann, parent, suggests each trustee signs the apology.

Mae Hiatt states she filed an OML violation and feels a couple Trustees owe Kangas and Gilkerson an apology for their treatment to them. She accepts the apology, but it would be great to hear the involved Trustees apologize.

ONLINE: Kellie Mahoves states when laws are broken the Trustee should be removed. This is a good example of punishment to show to the community and children.

Trustee Gneiting requests this is taken as a poll vote on the Board, to which President Wagstaff approved.

VOTE: 6-0 (Jansen – Aye, Miller – Aye, Zinke – Aye, Wagstaff – Aye, Gneiting – Aye, Burns – Aye)

## **3. Interview of Candidates and Selection for District No. 6 Board Vacancy (For Discussion and Possible Action)**

Presenter: Yvonne Wagstaff, Board President

[Item taken out of order](#)

The Board received interest of (5) community members for the District No. 6 seat and held an interview for each: Robert Houchin, Heather Jackson, Ted Martell, James Martin, and Trish Smith Robinson. Three questions were asked and each applicant was given 5 minutes per question to answer: 1) How long have you lived in the district, and what has been your involvement with DCSD schools? What do you feel is the best thing about our schools? 2) What is your understanding of the primary role of an individual board member, the Board as a collective, and the Superintendent? 3) What is your understanding of the current financial challenges facing the district, and what specific expertise or perspectives do you offer to help address them? The Board used a forced ranking process to determine the finalist.

The Trustees start their discussion with the results of their individual forced ranking sheets:

Trustee Gneiting: 1. Heather Jackson, 2. Ted Martell, 3. Robert Houchin, 4. Trish Robinson and 5. James Martin

Trustee Zinke: 1. Heather Jackson, 2. Ted Martell, 3. James Martin, 4. Robert Houchin, 5. Trish Robinson

Trustee Miller: 1. Heather Jackson, 2. Trish Robinson, 3. Ted Martell, 4. James Martin, 5. Robert Houchin

Trustee Jansen: 1. Dr. Houchin, 2. Heather Jackson, 3. Ted Martell, 4. Trish Robinson, 5. James Martin

Trustee Wagstaff: 1. Heather Jackson, 2. Trish Robinson, 3. Mr. Martell, 4. Mr. Martin, 5. Mr. Houchin

Trustee Gneiting comments that her first place ranking is due to the need of having someone who understands the board be able to hit the ground running.

Trustee Zinke speaks that the board obviously has the same candidate in the first placing. He was impressed with the answer regarding the roles of a board member and her knowledge of them was exemplary.

PUBLIC COMMENT: Cheryl Blomstrom gives her recommendation of Heather Jackson.

Sharla Hales, County Commissioner and prior Board Trustee applauds all (5) applicants and speaks on Heather being a standout and comments that she excels in this area.

Susan Nalder shares a reading from Mary Stoll and states they both recommend Heather.

Michelle Trujillo supports Heather as she is a model citizen and previous Board member.

Adam Lazear supports Heather as she is the full package and ready to hit the ground running.

Dave Brady thanks all candidates and supports Heather Jackson.

Linda Gilkerson supports Heather to be appointed stating she is widely respected and known in our community.

ONLINE: Corky Goldade supports Heather as she has done fantastic work in several organizations.

ONLINE: Carrie Klubben shares her strong support for Heather Jackson with her prior service respectfulness, and wise decision making.

Kerry Kangas, former Board member, appreciates the job of the Board and supports appointment of Heather to District 6 seat.

ONLINE: Courtney Burrows states Heather is the right choice, suggest the Board abstain from Dr. Houchin and look closer at his background.

ONLINE: Rob Lehmann, parent, states Dr. Houchin speaks on other ways to fund schools, he has not met Dr. Houchin and doesn't know anything about him. He does not know if Dr. Houchin's information is feasible and he is not passing judgement on it, in fact applauds him for looking outside the box. He does point out that Nevada's ethics law prohibits school board members from voting on anything that would affect them financially. So, if Dr. Houchin were appointed to the Board he would immediately have to recuse himself from anything that his business is now suggesting it provides to the district. He adds that Heather is probably also your best bet for president.

Alyssa Park, teacher, supports Heather Jackson as she holds values and long-term connections in schools and the community and shows commitment to this Board.

ONLINE: Stephanie Christiansen states the obvious decision is Heather Jackson as she has volunteered and understands our schools, served on the Board prior, maintains dignity during difficult situations, her service to this community is genuine.

MOTION: Trustee Gneiting makes a motion that we appoint Heather Jackson to fill the District 6 vacancy. Seconded by Trustee Miller.

VOTE: 5-0 (Trustee Burns is absent)

A short recess was held to provide time for Superintendent Alvarado to read the oath and for Heather Jackson to take her seat with the Board.

#### **4. Special Recognition (*Information Only*)**

Presenter: Frankie Alvarado, Superintendent

Superintendent Alvarado introduces the new student board representative, Jocelyn Crowe. She is a senior and has participated on the varsity cheer team for three years, in the leadership class for three years, participates in the National Honor Society, the recycling program, volunteered at Life Point Church, and she works with 3 to 5 year-olds for the last four years. She has served in many officer positions in the leadership class, she lifeguards over the summer at Camp Pendleton, and works at DST Coffee. A quick photo was taken for the Record Courier.

#### **5. Create a Secretary or Legislative Representative Officer Position (*For Discussion and Possible Action*)** Presenter: Yvonne Wagstaff, Board President

The Board dicusses the handbook training held back in December and the appointment of Renee as their clerk, but a third officer is needed. They talked about a secretary and as Trustee Wagstaff and Trustee Gneiting were discussing what a secretary's responsibilities would be they couldn't come up with a lot. They reached out to the Superintendent for input and he found that the Board could have a legislative representative as an officer which would relieve some of the stress from the president position.

Trustee Miller states it sounds like a good position to have especially with the questions about people centered funding and the Department of Taxation situation. They could also watch the educational bills that will be on the legislative docket in the next two years.

PUBLIC COMMENT: Linda Gilkerson shares that through NASB there was a representative on a committee that tracked every bill that was coming before the legislature. That could be a resource if you create that position.

Eric Overmeyer, Assembly District 39 candidate, states he would be happy to work with a Legislative Representative officer.

MOTION: Trustee Miller makes a motion to create a Legislative Representative officer position. Seconded by Trustee Zinke

VOTE: 6-0 (Trustee Burns is absent, Trustee Jackson was appointed)

## **6. Election of Officers for 2026 (*For Discussion and Possible Action*)**

Presenter: Yvonne Wagstaff, Board President

MOTION: Trustee Miller nominates Trustee Wagstaff to be president for this next calendar year. Seconded by Trustee Gneiting.

PUBLIC COMMENT: Linda Gilkerson finds this to be an excellent decision as it takes a year to get your feet wet and commends Trustee Wagstaff on the fabulous job she is currently doing.

Dave Brady states Yvonne has done a phenomenal job, keep it up.

ONLINE: Todd Poth wholehearted supports Yvonne as the President. She does a great job and tries to understand, even if she doesn't agree, continuity is a big deal.

VOTE: 6-0 (Trustee Burns is absent)

MOTION: Trustee Miller nominates Trustee Gneiting to be Vice President. Seconded by Trustee Jansen.

PUBLIC COMMENT: Linda Gilkerson states Melinda is doing a great job and it is a great choice.

VOTE: 6-0 (Trustee Burns is absent)

MOTION: Trustee Gneiting nominates Trustee Miller to serve as the Legislative Representative. Seconded by Trustee Wagstaff.

PUBLIC COMMENT: None

VOTE: 6-0 (Trustee Burns is absent)

## **7. Appointment of Board Representatives to Committees for 2026 (*For Discussion and For Possible Action*)** Presenter: Yvonne Wagstaff, Board President

The Board will make recommendations for representation on numerous committees and boards. It will take action to designate a representative and an alternate representative for each listed body.

- A. Debt Management Commission (2 Year Commitment) (Trustees Wagstaff and Jackson)
- B. Nevada Association of School Boards-Board of Directors (Trustees Wagstaff and Gneiting)
- C. Douglas County Parks and Recreation Board (Trustees Zinke and Gneiting)
- D. School Safety Task Force (Trustees Jansen and Burns)
- E. Liaison to Tahoe/Douglas Chamber of Commerce (Trustee Miller)
- F. Liaison to Carson Valley Chamber of Commerce (Trustee Zinke)
- G. Health Advisory Committee (Trustee Gneiting)
- H. Construction Maintenance Subcommittee (there have been no meetings over the last year)
- I. Budget Committee (Trustees Jackson and Miller)

PUBLIC COMMENT: None

MOTION: Trustee Zinke makes a motion to approve the committee appointments as discussed and to eliminate the construction maintenance subcommittee position. Seconded by Trustee Jansen.

**8. Approval of Board Meeting Dates and Locations for 2026 calendar year**  
*(For Discussion and Possible Action)* Presenter: Yvonne Wagstaff, Board President

Trustee Gneiting states the last June meeting was moved from the Lake to the valley and asks Trustee Miller if that will still be an issue with construction.

Trustee Miller comments on possibly removing the July meeting and what impacts it would have. Superintendent Alvarado clarifies that the budget starts July 1 and there will be purchase orders that need to be approved along with personnel decisions. Trustee Gneiting asks that with all of the changes and meetings this year it would be good to keep the July meeting this year.

PUBLIC COMMENT: None

MOTION: Trustee Miller makes a motion to approve the Board meeting dates and locations as presented. Seconded by Trustee Jackson.

VOTE: 6-0 (Trustee Burns is absent)

**9. Public Comment (For Discussion Only)**

[Item taken out of order](#)

Legal counsel reminds President Wagstaff and the public that this comment section is for items not on the agenda for action.

Melinda Matis would like to know if there is anything new on the dog park and how it is proceeding since the area is still closed.

Adrienne Sawyer, parent, thanks the district for having attachments on the agenda when posted. She states the Superintendent is not alone at the district office and it is easy to overlook the directors and staff that have contributed to the process. The ugly truth is that cuts need to be made and while the district staff may not meet with students daily most have been principals and teachers at one time and we need to be respectful of the contributions each employee has made to student success.

Marty Swisher explains that he sent an email to all six trustees in regard to his support of one of the applicants being interviewed for the vacancy on the Board. He received a reply from Trustee Burns which he read out loud word for word, referring to Mr. Swisher as a terrible principal and accusing him and his group of destroying good schools. Trustee Burns admitted to telling Superintendent Alvarado to run from this district as fast as he as it doesn't deserve him. Mr. Swisher spoke directly to Mr. Burns and commented that his name calling and denigrating remarks are completely unacceptable for a Trustee who has influence of students and staff and that he should resign.

Cheryl Blomstrom used her time to continue the reading of Mr. Swisher's response which speaks on Mr. Burns disrespect for the community. She clears up some his egregious and inaccurate claims in regard to the lawsuits and the services of Joey Gilbert Law. The most bewildering claim is that Mr. Lewis, Mr. Girdner, Mr. Dedmon, Mrs. Dwyer, and others set this up to fail financially. Now that this statement is a public record Trustee Burns should provide the evidence he claims or another public records request will be in order. Trustee Burns' comments are in direct violation of DCSD bylaw conduct code and schoolboard policy. She states the Board needs to decide on a possible consequence for his violation of their policies.

Minos Dobson, previous DCSD student, is seeking closure on the behavior of the Board. Now as the district is facing one of the most challenging crisis, leadership is not easy during these times and the willingness to continue to service by Trustees Wagstaff, Gneiting, Miller, and Zinke does not go unnoticed. His comment to Trustees Jansen and Burns was of misleading and manipulating vulnerable members of the community, and that the community has learned from that experience.

ONLINE: Rob Lehmann, parent, comments on his support of Marty Swisher as a great principal and community leader. He also spoke of his time on the Board in regard to the lawsuit and the legal fees paid by the District. He points out that the only way the District wouldn't have had fees is if the Trustees were found to have not broken the law. He adds to the request that Trustee Burns resigns.

ONLINE: Courtney, supports Mr. Swisher and speaks of the struggles in the District and the worry in the daily lives of its staff and the fact that Trustee Burns demeans someone else in writing. It is against the bylaws and the Board is supposed to be nonpartisan and feels he needs to resign.

ONLINE: Jeremy Hight, parent and teacher, speaks on Trustee Burns admitted to telling our Superintendent to run from this District. The community deserves a Board that is committed to this District and making it the best possible district.

Mae Hiatt, parent, personally attacked by Trustee Burns is untrue and hurtful, censure him if he doesn't resign.

Kendra Oakden, parent & teacher, Article 7 Bylaws, formed while Trustee Burns was on the Board, she read the Article aloud and stated that he has broken it and is a poor example.

Allison Grey states it is a courtesy to look at who is talking and then complements Trustee Wagstaff of showing great respect and courtesy.

Linda Gilkerson, community member, spent 8 years on the Board and feels they were elected with an agenda and took their eye off the budget.

Michelle Trujillo speaks in regard to Mr. Swisher and that he was an excellent Principal.

AnneMarie Chase – Thanks the Board for a bigger space for the meetings. She worked for Mr. Swisher, in fact he hired her, and he was an excellent leader.

Dave Brady states he would like Trustee Burns' seat if he resigns.

Sasha Wagner, parent & DCSD employee, speaks on the negative public comments about local schools and areas demeans one over another being inappropriate and not constructive.

Emma Archbold, teacher, states Mr. Burns accused her of conspiring with Mr. Swisher, whom she has never met, in a response to an email where she requested more attention to the financial situation the District is in. Further in the response Mr. Burns stated that he hopes the state comes in "so we get what we deserve" as well as telling her that is not in her job description to advocate for students and their families. She states this is an unacceptable way for a leader to speak to teachers, especially during this trying time.

Adam Lazear, previous DHS teacher, worked for Mr. Swisher and after hearing this email he chose to correct Mr. Burns' accusation of Mr. Swishers status as a Principal. He finished by letting Mr. Burns know his email and behavior is completely unprofessional and it is time to resign from the Board.

Trustee Zinke makes a request for a future agenda item to censure Trustee Burns for conduct unbecoming the Douglas County School Board.

### **10. DCSD Shoutouts (*Information Only*)**

This time is devoted to shoutouts that have been input through the district website to recognize teachers, administrators and students that deserve recognition for being exceptional.

Miss March, teacher / Alma, CCMES custodian / Koby Lindberg, DHS welding / Jacqueline Martin, teacher / Ashley Busse, CVMA registrar / Melinda Gneiting, Trustee / Debbie Wood, CCMES K asst./ Grace Lebate, student / Nick Githens, CCMES custodian / Shannon Hill, DHS Inclusive Ed dept chair / Liam Pierce, DHS Welding / Danielle Goldstein, GES nurse.

### **11. Closed Session (*Discussion Only*)**

The Board will recess to closed session in order to discuss matters with its management representatives pursuant to NRS 288.220(4). No action will be taken during closed session.

[Item removed from the agenda – not needed](#)

### **12. Consent Items (*For Possible Action*)**

Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or individual organization interested in one or more consent items has any questions concerning a particular item, the items are approved at one time by the Board of Trustees. The Board President may defer action on such a particular matter or matters at his or her discretion, and may choose to place the same at the end of the regular agenda for separate consideration.

A. Minutes of the Special Board Meeting of December 3, 2025, and the Regular Board Meeting of December 18, 2025. Attached are Minutes of the Special Board Meeting of December 3, 2025, and the Regular Board Meeting of December 18, 2025, for review and approval. 5

B. Accounts Payable Special and Regular Run Vouchers A complete list of payments contained in Accounts Payable Special Vouchers numbers 2655, 2656, 2657, 2658, 2659, 2660, and Regular Run Voucher numbers 2661 and 2662 are attached. Vouchers have been prepared in accordance to state law and copies of the Vouchers are available for review by the public at the Superintendent's office prior to the meeting.

C. Budget Voucher Adjustments A complete list of budget adjustments made by the Director of Business Services during the recent course of business is provided for review and approval by the Board of Trustees as required by NRS 354.598005. Due to the Business Director being out on medical leave, the budget adjustments for this agenda will be included on the February agenda.

D. Personnel Report No. 26-01 Listed on the Personnel Report No. 26-01 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

E. Bully Report Qtr 2 (Oct–Dec) Presenter: Shannon Brown, Executive Director of Educational Services

Trustee Wagstaff discloses her travel for the subcommittee she sits on will be reimbursed to DCSD by NDE.

Trustee Zinke asks for clarification on the unpaid leave requests on the personnel page and how they are to approve dates that have already passed. Mrs. Dwyer explains that their pay is docked anyway and confirms it is a formality per a board policy.

Trustee Jackson thanks everyone for the work that was done in this phase of reductions.

Trustee Miller asks for clarification on the ID numbers used under certified terminations. Mrs. Dwyer confirmed they use employee ID numbers for confidentiality.

PUBLIC COMMENT: None

MOTION: Trustee Jansen makes a motion to approve all the consent items as written. Seconded by Trustee Miller.

VOTE: 6-0 (Trustee Burns is absent)

### **13. Fiscal Emergency - NRS 288.150 (For Discussion and Possible Action)**

Presenter: Frankie Alvarado, Superintendent

[Item taken out of order](#)

**The Board of Trustees will consider and take possible action to formally declare a state of Severe **Financial Fiscal** Emergency as defined under NRS 288.150. This declaration is based on a determination that the district meets specific statutory conditions, such as a general fund ending balance of less than 4% of actual**

**expenditures or the inability to meet payroll and debt obligations. Following this action, the district must notify the Department of Taxation and the Committee on Local Government Finance to initiate a mandatory plan of corrective action. This process may include state-level oversight and technical assistance to stabilize the district's fiscal health and protect educational operations.**

Superintendent reports to the Board that the District qualifies for a fiscal emergency due to the negative ending fund balance and the District does not meet the NRS requirements for ending fund balance or contingency fund.

Legal informs the Board that NRS 288.150 exists to open up avenues for both the Board and staff to maneuver appropriately to address the fiscal emergency. It is a formal declaration that allows steps through collective bargaining and other matters which could not be done without the declaration.

Trustee Miller points out that the resolution attached to the item shows an adoption date of January 7 instead of January 15. Legal clarifies for the Board that this item was removed from the January 7<sup>th</sup> Special Meeting and so when they make a motion they need to make sure it is on the condition of using today's date as the effective date.

PUBLIC COMMENT: ONLINE: Joshua Lang asks the Board how they can override the state decision, at the Department of Taxation meeting, to put the District on fiscal watch and not fiscal emergency.

Superintendent Alvarado explains that there are two different NRS's. School districts qualify for a fiscal emergency under NRS 288 and the Department of Taxation operates on NRS 385 and they are the only ones that can determine whether a district is in fiscal watch or severe financial emergency, which we qualify for both. In discussion and collaboration with the Department of Taxation they have trust that Superintendent Alvarado will follow the phase reduction plan and make the reductions needed to become net zero by June of 2027. At this time they decided not to put the district in financial emergency and Superintendent Alvarado will report back to them in February when they can opt to take action.

MOTION: Trustee Gneiting makes a motion to adopt the resolution as presented with the correct date of 1/15/2026. Seconded by Trustee Jansen.

VOTE: 6-0

#### **14. School Consolidation (*For Discussion and Possible Action*)**

[Item taken out of order](#)

Superintendent requests Legal for consolidation clarity. Legal reminds the Board that this item is for direction only, there is no action to be taken.

Trustee Zinke requests that GES be taken of the board, for the middle school consolidation please show information for 6<sup>th</sup> grade moving back to the elementary level, and the money savings provided in detail.

Trustee Miller states that the Lake schools are a model of proficiency so she would like to see a

fade out plan for a K-8<sup>th</sup> school starting with 6<sup>th</sup> grade moved back to elementary level in 2026-27 and then over the next two years 7<sup>th</sup> and then 8<sup>th</sup>.

PUBLIC COMMENT: Adrienne Sawyer, parent, difference between the District and Board decisions on Lake schools.

ONLINE: Shannon – thanks Frankie for all detailed information. She has questions on missing data and why a GES scenario was suggested when they just received a grant. Are grants being considered as they look at all of the schools?

ONLINE: Stephanie Christiansen states she is not a fan of K-8<sup>th</sup> as classes such as advanced math can be an issue if 6<sup>th</sup> grade is moved back to the elementary level. She goes on to speak of the amazing school CCMES is and a consolidation should not be based on windows.

ONLINE: Becky Goins states moving 6<sup>th</sup> back would save the community as well as having only 7-8<sup>th</sup> at middle school.

ONLINE: Martha Betcher, retired middle school educator, states that a 7-8<sup>th</sup> middle school may not work due to the enrollment numbers and direct decisions to be based on finance only.

ONLINE: Courtney Burrows asks for a breakdown of money saved with each scenario and disagrees with moving 6<sup>th</sup> back to the elementary level or the consolidation of middle schools.

ONLINE: Kellie Mahoves states K-8<sup>th</sup> is not reasonable with the large difference in behavior issues including language, drugs, alcohol, and vapes.

AnneMarie Chase states concerns of a K-8<sup>th</sup> including electives and suggests schools have the same schedule to share staff if schools are not consolidated. An example given was the Spanish elective, it is available at CVMS but not PWL, that teacher could staff both schools.

ONLINE: Terilyn, parent, states the Lake schools model K-6<sup>th</sup>.

Maxine Cahill states there is no avoiding impact and the community needs to support schools, staff, students, and help students incorporate in new areas. She encourages the Superintendent to ask for community involvement.

Melissa Powell, parent, states Superintendent Alvarado is the most skilled and his opinion matters the most. He has the resume and skills to handle the job.

Amy Carter, Principal of PWLMS and parent, feels the elementary consolidations have taken a back seat to middle school changes and asks if a middle school consolidation has the same cost savings. She feels combining middle school sports and leadership will give less students the opportunity to participate. She invites the District Office to be at PWL as it is a great place.

Mae Hiatt asks what would staffing look like if 6<sup>th</sup> grade is moved back to the elementary level.

Robert Houchin, applicant for District No. 6 seat, has a suggestion for the Board to avoid consolidation by addressing the revenue side of the ledger.

Brian Patrick tells the Board that they threw a lot on Frankie's plate with new consolidations. He also states that if elementary schools are removed it takes the heart out of the surrounding

community.

Trustee Zinke makes a motion about a middle school consolidation with a K through 6 scenario and a K through 8 scenario and no longer considering a consolidation for GES, Whittel, or Zephyr Cove. He asks Legal for input on how the motion was stated.

Trustee Miller speaks on her personal experience with the older student influence on the littles and sports. She states she relies on great staff and leadership to mitigate the fears and bring the students into their own space (separate lunches, teachers that teach two subjects each, and they have their electives).

MOTION: Trustee Zinke via Legal guidance moves to direct staff to bring back scenarios as summarized to a future meeting for further consideration by the board. Seconded by Trustee Miller.

VOTE: 6-0

Legal counsel and Superintendent as Trustee for a quick recess at 5:35pm.

Reconvenes at 5:43pm with Trustee Wagstaff's announcement that Trustee Burns left due to health reasons and there is still a quorum so the meeting can continue and recognizes that Mr. Russell has left the meeting since the items the Board needed consultation on are complete which shows his willingness in helping with the district's fiscal responsibility.

## **15. Evaluation Tool Review (*For Discussion and Possible Action*)**

Presenter: Yvonne Wagstaff, Board President

### **Item taken out of order**

Trustee Wagstaff asks that the front page states annually instead of a specific month (July 1).

Trustee Zinke asks for a column on the right edge with ranking (5,4,3,2,1) that can be used to track effectiveness and then a place to total them.

PUBLIC COMMENT: Adriene Sawyer, parent, asks trustees to fill out the entire evaluation and not leave out the sections on success and areas to improve and also give a verbal justification of their rating.

ONLINE: Joshua Lang states there were several areas that just had numbers and no evidence. He would like to see evidence for each section be more of a requirement.

MOTION: Trustee Miller makes a motion to approve the evaluation tool as revised. Second by Trustee Jansen.

VOTE: 6-0 (Trustee Burns is absent)

## **16. Student Representative Report (*For Discussion Only*)**

Prairie Johnson reports on: athletic updates wrestling on Tuesday, Basketball on the 27<sup>th</sup>; senior night on the 6<sup>th</sup>, a dance on the 7<sup>th</sup>, and the end of the first semester. She shares her hope for

long lasting impact with establishing a middle school connection to get their input. She has shared information with Jocelyn and thanks the Board for the opportunity to represent the student body.

Jocelyn Crowe introduces herself as a DHS senior and states she is very excited to be here. Her main goal is to connect with the Board and student body. She would like to send out surveys and meet with other students. She has been in DCSD for 9 years, spending them at GES, CVMS, and DHS. She is motivated to serve and volunteered 638 hours in the community.

### **17. Board Reports (*For Discussion Only*)**

Trustee Jansen – State Board of Education, chronic absenteeism with DCSD being 2<sup>nd</sup> best in NV.

Trustee Miller – POOL/PACT meeting, Lake Town Hall, Parents club meeting

Trustee Zinke – Douglas County Parks and Rec had nothing pertinent to DCSD at the last meeting.

Trustee Gneiting – There wasn't a HAC meeting in December, toured CCMES, and met with the Governor's office.

Trustee Jackson – just appointed and currently attending this board meeting.

Trustee Wagstaff – POOL/PACT, understanding NDE (survey on website), has emailed NASB with thoughts and concerns related to our current fiscal issues, walked the sites JVES, PHES, MES, CCMES, and PWLMS and spoke with staff.

### **18. Superintendent Report (*For Discussion Only*)**

Governor's office meeting with Chief of Staff, Brian Cherry. He thanks Tom Clark for setting up the meeting. The state will not assist so our next step is to continue through our process.

Town Hall on January 28 at DHS.

Special Meeting to be held on February 3 and the Board will need to make decisions.

Open enrollment will be held February 9-20.

Met with Chairman Smokey in regard to chronic absenteeism in regard to Native American students.

Had a second meeting with the Department of Taxation and announces they are watching every meeting.

Personnel report shows (8) RIFs were approved today. The reduction phase started last January and through attrition the district has 26 positions on hold which brings us to 34 positions.

Intent to return to families for 2026-27 to get clearer numbers of student enrollments.

Alignment of staff with enrollment.

HR sent out seniority lists to make sure there are no mistakes

Held meetings with all (5) applicants for District 6.

Shout out to Blayne Osborne, the governor's office, and Senator Titus for their interactions during this fiscal emergency.

After the Chamber meeting he met with Senator Titus in regard to the fact that there is no rural superintendent voice at this time and suggested the option for one to her.

### **19. Informational Items (*Discussion Only*)**

ALL MATTERS LISTED UNDER INFORMATIONAL ITEMS ARE CONSIDERED ROUTINE NON-ACTION ITEMS. ANY MEMBER OF THE BOARD OR ANY CITIZEN MAY REQUEST THAT AN ITEM BE TAKEN FROM INFORMATIONAL ITEMS AND DISCUSSED DURING THIS MEETING.

#### **A. Summary of Donations**

Donations were received by school sites over the last month. The District wishes to acknowledge and thank the generosity of all donors on behalf of the students we serve;

##### Donations:

- Pacific Coast Wire & Cable donated \$500 to the SNP Angel Fund to be split between all schools.
- Cheryl & Robert Haynes donated \$100 to the SNP Angel Fund for PWLMS.
- Leslie Bianchi donated \$1,000 to the SNP Angel Fund to be split between all schools.
- Crystal Angels donated \$1,500 to ASPIRE, some of which will be used to cover the cost of travel for the SOS Ski Program.
- Elizabeth Crawford (Estate of Juan Nunez) donated a 2016 Subaru Legacy valued at \$4,750 to the DHS Automotive Program.

#### **B. Monthly Update of Enrollment Counts**

Monthly update on enrollment numbers for each school site is provided to the Board.

#### **C. School Performance Plans**

Each school site has provided a performance plan for review.

### **20. Adjournment**

Meeting adjourned at 8:20 p.m.

Approved:

Submitted by,

Melinda Gneiting  
Vice President

Renée Bidart  
Executive Assistant

Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.

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**Sheila Gardner** < .com>

Tue, Jan 13, 2026 at 12:11 PM

To: [board@dcsd.k12.nv.us](mailto:board@dcsd.k12.nv.us), [Suptoffice@dcsd.k12.nv.us](mailto:Suptoffice@dcsd.k12.nv.us)

Board President Yvonne Wagstaff  
Trustee Melinda Gneiting  
Trustee Susan Jansen  
Trustee David Burns  
Trustee Erinn Miller  
Trustee Markus Zinke

Dear Trustees:

I am writing today to encourage you to appoint Heather Jackson to fill the school board vacancy created by the resignation of Katherine Dickerson, District 6 representative.

You have the opportunity to return to the board a trustee who served previously with a passion for education, a commitment to placing students first, and who possesses the energy, intelligence and determination for this important job. Her experience and collaborative skills are what we need to move our students and our schools into a stable and successful future.

Ms. Jackson's resumé speaks for itself. She is a graduate of Douglas County schools, the parent of four boys who were educated in our school system, a teacher, and community volunteer. Our students, parents, and taxpayers would be well served to have Ms. Jackson back on the board.

We have a lot of work to turn our district around and undo some of the damage of the last few years. Returning Ms. Jackson to the board would demonstrate how serious this board is about restoring the community's investment in our children's futures.

Thank you for your consideration.

Sheila Gardner  
Gardnerville  
Jan. 13, 2026

Please include my correspondence with public comment and the meeting minutes for the Jan. 15, 2026 meeting.

January 14, 2026

**Subject: Letter of Support for the Appointment of Heather Jackson**

Dear DCSD Board of Trustees,

I am writing to express my support for the appointment of Heather Jackson to fill the board seat vacated by the resignation of Katherine Dickerson.

I had the privilege of serving as Superintendent of Douglas County School District when Heather was previously appointed to the Board, and I can state without hesitation that she was an exceptional trustee. Heather clearly understood the responsibilities of board governance and approached the role with seriousness, discipline, and humility. Rather than expecting others to educate her, she took ownership of her role; consistently arriving prepared, informed, and ready to engage in substantive discussion.

Heather proved time and again to be a thoughtful and discerning trustee. She asked intelligent, difficult questions; not for show, but out of a genuine desire to fully understand complex issues and make informed decisions. I deeply appreciated her willingness to engage thoughtfully, challenge assumptions when necessary, and always seek clarity in the best interest of the district.

As the Board confronts a critical juncture, addressing catastrophic budget challenges caused by an inadequate state funding model and compounded by poor decision-making by the prior board majority, there is little margin for error. Recent history has demonstrated the real financial and reputational consequences that occur when trustees place personal or political agendas ahead of thoughtful governance and the needs of students and educators. While these actions were not the sole cause of the district's current financial crisis, they played a meaningful role both through direct, avoidable costs and through distracted leadership that pulled attention from core fiscal responsibilities.

Heather Jackson brings precisely what this moment demands: an analytical mindset, ethical leadership, and a clear respect for lawful governance. She fully understands the difficulty of the situation she would be stepping into, and her willingness to serve reflects a deep sense of responsibility rather than personal ambition. She has already shown the capacity to make hard decisions; decisions that are data-driven, thoughtfully considered, and focused on long-term student outcomes rather than short-term political convenience.

Heather is also widely respected throughout the Carson Valley community as a parent and volunteer. Most recently, she was recognized by the Carson Valley Chamber of Commerce as the Bill Henderson Citizen of the Year—an honor that reflects her integrity, service, and positive impact on our community.

The Douglas County School District has paid a high price when board leadership lacked transparency, accountability, and respect for governance norms. Encouragingly, the district has begun to move in a more responsible and credible direction under a board majority committed to ethical leadership and sound decision-making. Appointing Heather Jackson would strengthen that progress and help ensure the mistakes of the past are not repeated.

I am proud of the direction the Board has taken since the most recent election, when voters clearly signaled a desire for a more thoughtful, disciplined, and principled approach to governance. Heather Jackson's appointment would align squarely with that expectation and serve the best interests of students, staff, and the Douglas County community.

Thank you for your consideration.

Sincerely,

Keith Lewis, Parent

## Public Comment for 1/15/26

Meghan Kelly < .com>

Wed, Jan 14, 2026 at 9:55 AM

To: suptoffice@dcsd.k12.nv.us, falvarado@dcsd.k12.nv.us, David Burns <dburns@dcsd.k12.nv.us>, mgneitin@dcsd.k12.nv.us, Susan Jansen <sjansen@dcsd.k12.nv.us>, emiller@dcsd.k12.nv.us, ywagstaff@dcsd.k12.nv.us, mzinke@dcsd.k12.nv.us

Hi all, I'm a mother of 5th graders at Zephyr Cove Elementary. I have comments on the following Agenda Items:

3. I'm in support of Heather Jackson to fill the District 6 board vacancy. She is involved and has a history of doing a great job serving on our school board.

9. my public comment is to reduce chromebook work in all classes and focus on more pen and paper work - especially for math! studies are conclusive that students learn better through pen and paper work.

13. I'm disappointed by the board and superintendent's attempts to address the school deficit. Cutting classified staff will not make a large difference in the budget, but will make a large negative impact on school safety and conditions. The focus should be on cutting staff at the District Office - DCSD has lost school population and therefore needs less people at the DO - look to other districts with similar school populations and see how the size of their DO is much smaller. This is where cuts should be focused, but the very people who would be affected by these cuts seem to be in positions of power to lobby against these RIFs. In a perfect world, none of these folks would lose their jobs, but unfortunately the actions (or inaction) of previous boards has led us to this point. Also, what a waste of time to go back to contracting with the teachers and bus drivers reps - this was a poor choice also by the board to turn down these contracts and also will result in a decline of school employee morale as well as justification of DO positions to pursue further negotiations. The board says they must take action to reduce the threat of a state takeover, but if the board continues to take thoughtless actions, they hasten the threat of a state takeover. I hope the board starts to focus and cuts that will make a real difference as well as possible revenue generators for the district.

Thanks.

Meghan Kelly  
Stateline, NV

**Douglas County School District  
Board of Trustees  
Regular Board Meeting  
DHS Media Center & Zoom  
Tuesday, January 27, 2026  
4:00 p.m.**

***DRAFT***

**Minutes**

**Present:**

**Trustees**

Yvonne Wagstaff, President  
Melinda Gneiting, Vice President  
Erinn Miller, Legislative Representative  
Heather Jackson, Member (via Zoom)  
Susan Jansen, Member  
Markus Zinke, Member (via Zoom)  
District 7 (**Vacant**)

**District Office Administrators:**

Frankie Alvarado, Superintendent  
Jeannie Dwyer, Executive Director of Human Resources  
Ashley Mitchell, AGPM Administrator  
Leslie Peters, Assistant Director of Education Services  
Cheryl Mayfield, Executive Director of Inclusive Education

**Others Present:**

Keith Ketola, Legal Counsel

Meeting minutes are created and provided to the public in accordance with NRS 241.035. They are not a word-for-word transcript of the meeting. Audio and video of some meetings are maintained on the district website for public review.

**1. Call to Order  
(For Possible Action)**

Trustee Wagstaff called the meeting to order at 4:00 p.m. and provided the expectations for behavior during the meeting. Trustee Wagstaff led the Pledge of Allegiance.

MOTION: Trustee Miller made a motion to adopt the agenda as a flexible agenda. Seconded by Trustee Gneiting.

PUBLIC COMMENT: None

VOTE: 6-0

**2. Public Comment (For Discussion Only)**

Comments will be accepted in person, or through virtual participation via email; [suptoffice@dcsd.k12.nv.us](mailto:suptoffice@dcsd.k12.nv.us) no later than 12:30 p.m. the day of the meeting. Email for public comment must include the submitting party's full name. Email for public comment will be posted

as a supplemental document and copies will be provided for the board members. The names of those who have provided virtual public comment will be read during public comment and the emails will be included in the record, but the virtual public comment will not be read during the meeting.

**PUBLIC COMMENT:** Allison Gray thanks Marty Swisher for his statement and accomplishing what he did at the last meeting, Martha for superb letter to the editor, and David Burns for making the right decision.

Denita Anderson would like that there is no calendar change with all the other changes happening at this time.

**ONLINE:** Joshua Lang makes note that a few special meetings ago there was a question of a four-day school week. Is that information still to come and is there a savings to the district or not?

Maxine Cahill imperative that the school board to address the need of parent buy-in and participation at more than one meeting or crisis event. Parents should be present to be part of the solution. All of the vital information out there isn't always aligned over each of the social media apps being used.

### **3. Resignation of Trustee David Burns (*For Discussion and Possible Action*)**

Presenter: Yvonne Wagstaff, Board President

Trustee David Burns resigned his position on the Board effective January 21, 2026. The District will advertise this vacant District 7 seat in the Record Courier. The Board of Trustees will interview and may appoint a candidate to the District 7 seat at the February 26, 2026, Regular Board meeting. If appointed, the appointed member will serve the term to December 31, 2026.

**PUBLIC COMMENT:** None

**MOTION:** Trustee Gneiting makes a motion to approve the resignation of Trustee David Burns. Seconded by Trustee Miller.

**VOTE:** 6-0

### **4. Board Policy 552 — Intra-District Open Enrollment and Transportation Assistance (*1st Reading*) (*For Discussion Only*)**

Presenter: Ashley Mitchell, AGPM Administrator

The Board is presented with the DRAFT of a new policy for intra-district open enrollment and transportation assistance. This is in alignment with the State timeline of AB533.

Trustee Gneiting asked for clarification on the transportation piece and if there is funding to cover it. Ms. Mitchell explains that if the cost of transportation exceeds the funding then the District would default to the order in which applications were received.

Trustee Jackson questions if funding to DCSD for transportation will lack due to information that other NV Districts have already had their open enrollments. Ms. Mitchell clarifies that the allocation of funds will be in March and that is why our open enrollment window will be concluded on February 20. This gives time to get the compiled information to the State for transportation funding by March 1.

Trustee Miller asks for clarifications: 1. on the policy and whether it will need to come to the Board with updates from the State or not. Ms. Mitchell explains that it will depend of if the State makes complete changes or additions to the Draft policy. 2. What happens to students that are on a variance at this time, which they apply for annually? Ms. Mitchell states that open enrollment is permanent so those families on variances should apply for open enrollment at the school they have a variance to and then they will not need to keep applying.

**PUBLIC COMMENT:**

ONLINE: Shannon brings up that in Section 2 capacity determination (may want to delineate student/teacher ratio, ... ..) and Section 4, transportation assistance eligibility (undefined as no other viable form of transportation). Ms. Mitchell explains the determination of capacity and what constitutes a viable form of transportation are the two big questions that have come up in State work groups and will be clarified later as the State makes changes to the draft. The DCSD draft reflects the most recent regulations by the State. Superintendent Alvarado adds that class size ratio is planned annually that gets signed of by the association, therefore the District will follow the class size ratios that are put in the plan annually to make sure there isn't an overflow of students in one school.

**5. Board Policy 816 — Automated School Bus Stop-Arm Camera System (1st Reading) (For Discussion Only)**

Presenter: Jeannie Dwyer, Executive Director of Human Resources

The Board will be presented with a DRAFT of a new board policy for an automated school bus stop-arm camera system. This DRAFT is compliant with Nevada Assembly Bill 527 (AB 527) of the 2025 Legislative Session, codified in Nevada Revised Statutes (NRS) Chapter 392, effective July, 1, 2025.

Mrs. Dwyer informs the Board of the use of the stop-arm camera and how the fines will be used within transportation (fuel, bus maintenance, and the purchase of more cameras).

Trustee Gneiting asked where the funds are coming from originally to add the cameras. Superintendent Alvarado explains that buses are deemed equipment and will be funded through capital project dollars. The policy requires one reviewer of the footage and a separate officer to initiate the citation. Mrs. Dwyer explains that citations will be given to drivers passing buses while the stop-arm is out and running stop signs.

Trustee Jansen states she has noticed the passing of buses in the Genoa Lane and Jacks Valley Road quite often.

**PUBLIC COMMENT:**

ONLINE: Shannon – going to section B.2 and F.1 initial and ongoing costs are paid from citation penalties. Privacy protections section should have stronger wording and clearer definition.

Joshua Lang – this is a great idea, one thing he notices is the passing of buses in the parking lot of the school due to the lights not being used. He feels the arms should be out and lights on even when parked in the lot waiting to load and unload students. If not, the driver should be cited for that.

Trustee Wagstaff asked that we take these comments into consideration and make some inclusions to the policy for the second reading. Mrs. Dwyer has made note of the comments and will address them.

**6. Board Policy 905 - School Visitors ~~Volunteers~~ (2nd Reading) (For Discussion and Possible Action)** Presenter: Jeannie Dwyer, Executive Director of Human Resources

Mrs. Dwyer brought the slight edits to the policies that the Board asked for. Trustee Gneiting asked that we add flexibility to the 45-minute limit for visitors. She would like the site Administrator to have the ability to give more time as needed and inform the Superintendent.

Trustee Zinke, is this strictly for visitors observing a classroom or special service. He also suggests that more time may be appropriate and the visitor would need written expression of why more time is needed. Mrs. Dwyer confirms it is for observing visitors only, it does not apply to assemblies, field days, or events.

Trustee Jackson asks if this applies to a student that has an outside therapist that wants to observe during class time. Mrs. Dwyer clarifies that yes, outside therapists would fall under this time limit.

Trustee Gneiting asks that it state Administrator or designee to be with the visitor during their time on campus. Mrs. Dwyer explains the need for the Administrator to be present due to some of the questions observers have.

PUBLIC COMMENT: None

MOTION: Trustee Jackson makes a motion to approve Policy 905 with the changes that were discussed. Seconded by Trustee Jansen.

VOTE: 6-0

**7. Board Policy 906 - Volunteers ~~Visitors~~ (2nd Reading) (For Discussion and Possible Action)** Presenter: Jeannie Dwyer, Executive Director of HR

The Board will be presented with potential revisions to BP 906 regarding school visitors.

Mrs. Dwyer has taken the Board and Superintendent input from the 1<sup>st</sup> Reading and asks if there are comments or changes they see at this time.

Trustee Miller speaks on the policy stating volunteers cannot supervise yet it goes on to state they can chaperone. Mrs. Dwyer clarifies that there is always a district employee and the volunteer or chaperone is under their supervision. Trustee Gneiting and Trustee Jackson gave input on the change of wording to clear this up: Volunteers/Chaperones are only allowed to supervise students under the direct supervision of a school district employee.

PUBLIC COMMENT: Dave Brady states he has been a volunteer for over a decade and he wasn't aware that he was a mandatory reporter as a volunteer. How is this made clear when they show up? Mrs. Dwyer shared that every volunteer has a registration packet with all of the requirements along with mandatory reporting and volunteers sign off that they have read and understand the information in the packet. Volunteer status is good for 5-years and Human Resources will reach out approximately 6 months prior to the expiration as the person will need to re-register and get an updated background check.

ONLINE: Caroline Marino asks for clarification on a volunteer's role as part states supervised and another part states unsupervised.

Marty Swisher, Gardnerville resident, feels the policy should state certified staff supervision and no restriction on time for volunteers. Trustee Wagstaff and Superintendent Alvarado clarify the time limit is for visitors and not volunteers.

Trustee Wagstaff asks if a volunteer is there and once their time is done in a classroom they need to go back to the office and get permission from the Administrator if they want to stay and observe. This should only be if they notified the Administrator of their plan to change their status to visitor after their volunteer time prior to the day of attending.

The Trustees have a discussion on the differences of visitor and volunteer policies and the overlapping of a person while on campus. If they come in as a visitor to observe and then stay as a volunteer or vice versa. Each policy would need to be adhered to for time and supervision. Trustee Jackson asks if we could clear it up by stating “volunteers who are on campus strictly for the purpose of observation must follow Policy 905 for visitors”. All Trustees agreed with this.

MOTION: Trustee Jansen makes a motion to approve the revised Board Policy 906 with all the amendments that were suggested by the Board. Seconded by Trustee Gneiting.

VOTE: 6-0

Recess taken at 4:58pm – Reconvened at 5:13pm

## **8. Consolidation Scenarios (*For Discussion and Possible Action*)**

Presenter: Frankie Alvarado, Superintendent

The Superintendent will present additional school consolidation scenarios for Board consideration. All scenarios are based on enrollment trends, facility use, and a two-year budget reduction plan to ensure long-term fiscal solvency. This includes the financial implications of each model and the potential to capture enough savings to reach net-zero in our General Fund Ending Fund Balance by the end of Fiscal Year 2027. The Board is asked to review these models and identify which scenarios merit further development and community engagement, but no formal action to consolidate schools will be taken at this meeting.

Legal Counsel, Keith Ketola, informed the Board of NRS 393.080 Subsection 2 – Proposal to consolidate or close a school, and states the requirements of proper notification to school administrators and the output of public notice and the timeframe in which to do so (30-day written notice to Principals, teachers, and parents of students that attend the school and a 10-day notice of the meeting to be published in a newspaper circulation).

Superintendent Alvarado shared a presentation with detailed data that the Board requested in regard to a consolidation of middle schools (CVMS and PWLMS). It clarified some of the myths that are currently spreading through the community, the decline at each CVMS and PWL over the last few years, the enrollment by school site without 5<sup>th</sup> grade band or math classes in the current year, cost savings of a consolidation, utility cost comparison, a phase out analysis (2029 school year), benefits and disadvantages for each middle school site (input from both staffs). Detailed information including benefits and disadvantages of a K-8 school system, including transportation and nutrition, limiting programs, and social impact. The Board is asked to give direction to Superintendent Alvarado on where they are and what they would like him to cover at Town Hall tomorrow night.

Trustee Miller asks what the target number we need to save with all the other reductions that have been made already. Superintendent Alvarado clarifies we need approximately \$1M in savings.

Trustee Zinke feels K-8 is only an idea that was thrown out as an option in case consolidations elsewhere didn't work out. Realistically, we need the least amount of change with the maximum amount of benefit. The Board needs to rely on Superintendent Alvarado's expertise, along with cabinet, to work out the details once the Board decides on the schools to consolidate.

Trustee Jackson asks how the one property would be used with a consolidation. Superintendent Alvarado clarifies that the Board has asked him to look in to the sale of the District Office. If it is sold the District Office would need a home and the empty site would be considered along with PreK being at that site along with possible daycare to the community. These are ideas and not formal commitments at this time.

Trustee Gneiting has spent time at schools over the last two weeks and asks if we can look at consolidating CCMES and SES and moving the 5<sup>th</sup> to a pod in PWL, as a lot of them already attend 1<sup>st</sup> period band and advanced math there. In being true to our community, having an elementary school in each area is needed and with two in the ranchos the consolidation would keep an area elementary and benefit the 5<sup>th</sup> graders. She would like this scenario brought to the Town Hall for public input.

Trustee Jansen feels we should have one school that is K-8 and the others could be K-6 or K-5. She feels some homeschool parents may bring their students back if they had more options.

Options for the Town Hall: K-8<sup>th</sup> (PHES); K-4<sup>th</sup> (CCMES/SES); 5<sup>th</sup>-8<sup>th</sup> (PWLMS); 6<sup>th</sup>-8<sup>th</sup> (CVMS).

PUBLIC COMMENT: Brian Patrick feels if you consolidate the middle schools it will work. You need to trust in your administrators and not keep floating ideas.

Mark Porter, DHS music teacher, is opposed to consolidations for K-8 and at middle schools. Music programs service approximately 450 secondary students at this time. Elective programs are necessary for secondary students.

Sophia Chia, PWLMS 8<sup>th</sup> grader, K-8 would have a negative impact. Elementary and middle schools have a very different way of learning. Middle schools will have less opportunity for electives and preparing for high school. How do you give more freedom to middle school students without making the younger students jealous?

Angela Goff, teacher PWLMS, would like to keep 6<sup>th</sup> in middle school and keep both middle schools open. 6<sup>th</sup> graders have more opportunity to grow and expand their experiences. Music students score higher in testing than their non-music peers. Middle school cultivates belonging and academic improvement with the clubs and sports available.

Kayla, President of NJHS at PWL, if consolidation of middle school is chosen, she feels the move should be made to PWLMS and gave several benefits.

Tara Auld, CVMS teacher and parent, K-8 would be trouble for both age levels, different learning needs, Access to secondary academics, athletics. Multiple options for parents may bring some students back from homeschooling. Combining middle schools may cause more students to move to homeschooling.

Jeremy Hight states when numbers change without clarification it causes lost of trust. He thanks the District for correcting payroll information that presented earlier.

ONLINE: Colin Burrows feels that the District needs to maintain 6-8th grades for an age-appropriate learning environment. He provides several examples of the need for a separate middle school experience.

Alania Agular, Vice President NJHS at PWLMS, K-8 would be bad for the community and students. It would allow unnecessary exposure of adolescent behavior to younger students, less access to sports and electives, and cause the lack of excitement to attend school.

ONLINE: Courtney Burrows feels 6<sup>th</sup> should not move back to elementary school. It takes away the ability to develop their identity and being responsible.

ONLINE: Miana Dream, parent, 5-8<sup>th</sup> model at PWLMS would be a benefit to students, especially with the consolidation of SES and CCMES.

Katie Emm, PWLM counselor, opposes a K-8<sup>th</sup> combination. She feels we can make 5-8<sup>th</sup> at PWL and a consolidation of elementary schools work. She understands the developmental need to separate the two levels.

ONLINE: Becky Gohens, parent and teacher at JVES, PHES and JVES should not be consolidated. JVES are not in an attendance zone and if combined they will lose the zone. Several families work in CC so they have mentioned they will look for a variance to attend school in Carson.

ONLINE: James Jackson, parent, concerned all of the scenarios are not only confusing for the public that is listening, but those that have not. The implementation of k-8 should be tabled as it will not bring the financial benefit that needs. He encourages the consolidation of middles and moving 6<sup>th</sup> back to elementary.

ONLINE: Stephanie Christiansen is absolutely opposed to K-8<sup>th</sup> option. She feels the elementary consolidation is the best option with redistricting the zones.

Julie Gillian, CVMS teacher, has taught elementary and middle school. Developmental mismatch creates a profound disrupt; middle school develops the change from single to multi teacher schedule to prepare for high school. A K-8<sup>th</sup> strips leadership, athletics, and electives from students which helps with attendance and behavior. Please take K-8<sup>th</sup> off the table and keep the middle schools as they are.

ONLINE: Molly Reagan, parent/volunteer/employee, speaks on the K-6<sup>th</sup> option as a good option. She feels consolidating middle school will cause more families to move to home school, private school, and variances to Carson City. Parents will not stay for band and art if the combined school is over 500 students.

ONLINE: Radley, 6<sup>th</sup> grader at CVMS, do not move kids to K-8<sup>th</sup>, students will be scared and intimidated and be exposed to trying vapes and other bad behaviors.

ONLINE: Lynn Faulkner speaks out on moving 6<sup>th</sup> graders back to elementary. 6<sup>th</sup> graders love being at middle school with the opportunities offered to them on a daily basis.

Amy Carter and Jen Worthington, Principal and Vice Principal at PWLMS and parents, speak on the vitality of the elective opportunities to students and the hands-on experience they get for jobs in the future through the CTE classes. NEPF states to increase and expand opportunities for CTE and explorational pathways to their future. Consolidation sounds efficient but is not best for students.

ONLINE: Colleen Julian, parent/sub teacher/volunteer, asks where the other \$4.5M coming from after the consolidations.

ONLINE: Jen Kelly, JVES teacher and parent, elementary schools house more than K-5<sup>th</sup>, they have CLS and PreK classes. Consolidated north valley schools will decrease the enrollment as parents will choose other options.

Tasha Hamilton, Social Worker for DCSD, key element - K-8<sup>th</sup> can work but not where it is done to save money.

Amanda Laca, parent and teacher, echoes middle school has unique opportunities daily. We are not so small that K-8<sup>th</sup> would work and have students prepared to attend high school.

ONLINE: Lenora Crane, 6<sup>th</sup> grade at PWLMS, against K-8<sup>th</sup> the social aspect is too hard for younger kids to handle. She feels the 5<sup>th</sup> graders could do well at middle school.

ONLINE: Shannon Lemaystruck, in a crisis not only to the change in Nevada government but the decline in enrollment. Consolidating elementary may make more people move to homeschool.

Andrew Fromdahl, MES Principal, facility capacity and utilization. MES is currently at 76% capacity which allows spaces for large special classes.

Marty Swisher, Gardnerville resident, past school years: 6-8 middle school in 1994 they bumped 6<sup>th</sup> back to elementary due to capacity, but not it is numbers. Whatever decision you make will work as the staff will make it work. What Mrs. Gneiting suggested is probably the best suggestion all night, it would have the least amount of affect on students. Advocates this option. Future: rezoning and potentially closing more schools. If you move 6<sup>th</sup> back and removed the K-8<sup>th</sup> option there will be future impact and you will be back to make changes.

Brian Dempsey, for full disclosure he is on the Board of Equalization and the airport advisory committee, but here as a private citizen. If there are options on the table that we haven't come up with then we owe it to the community to come up with creative ideas. He would like the opportunity to give a small presentation at the special meeting next week.

Geneva Anderson, PWL teacher and parent, speaks on the benefits of 6-8<sup>th</sup> schools and how it improves all schools academically and socially. Competition is healthy and having two middle schools is ideal for a community this size.

Maxine Cahill, parent, PreK classes are phenomenal and help kids be prepared for Kindergarten. The resources provided were an answered prayer for her student.

Leslie Peters, Assistant Director of Ed services, gives perspective from her 25 years of education. Has been in 5-8<sup>th</sup>, 6-8<sup>th</sup>, and PreK-6<sup>th</sup> schools and shares insight from all. She speaks on Mrs. Gneiting's option to consolidate SES and CCMES and move those 5<sup>th</sup> graders to PWLMS. There is a whole middle CTE program that she met on today and the district can look into it further.

Superintendent Alvarado shares declining enrollment at the elementary level and what that will bring in the next couple of years. Attendance area adjustments, there is no current process and the NDE is working with the Governors office to create the provision. The school needs to be at least 20 miles away from the school applying for a new zone. This work should have started when PCFP was started, all districts were asked to look at zoning during that time.

Trustee Wagstaff asks how the Board would proceed with eliminating a scenario. Which Superintendent Alvarado spoke that the Board should make that part of their motion tonight to eliminate the option to put ease in our community.

Trustee Gneiting would like to eliminate the K-8<sup>th</sup> option, combine SES and CCMES, and move the District office and PreK to a Ranchos school to help with the attendance zone issue for JVES.

Trustee Jansen agrees with Trustee Gneiting on her options.

Trustee Zinke would like to eliminate the north school K-8<sup>th</sup> option, consolidate ranchos elementary schools and the middle schools.

Trustee Jackson, agrees these are the best two scenarios at this time.

Trustee Miller mentions she provided the K-8<sup>th</sup> option just as another option for due diligence and is glad the community has come out and is in consensus that they don't want this option. She would like to eliminate K-8<sup>th</sup> at this time and look at consolidating the south elementary schools and the middle schools.

MOTION: Trustee Gneiting makes a motion to remove the consideration of K-8 and the consolidation of our north elementary schools and that Mr. Alvarado takes to the Town Hall tomorrow the merging of the two Rancho elementary schools and the merging of the two middle schools. Seconded by Trustee Miller.

VOTE: 6-0

## **9. Adjournment**

Meeting adjourned at 7:54 p.m.

Approved and Submitted by:

Melinda Gneiting  
Board Vice President

Renée Bidart  
Executive Secretary

Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.

**Douglas County School District  
Board of Trustees  
Special Board Meeting  
Airport Training Center & Zoom  
Tuesday, February 3, 2026  
4:00 p.m.**

***DRAFT***

**Minutes**

**Present:**

**Trustees**

Yvonne Wagstaff, President  
Melinda Gneiting, Vice President  
Erinn Miller, Legislative Representative  
Heather Jackson, Member  
Susan Jansen, Member  
Markus Zinke, Member  
District 7 (**Vacant**)

**District Office Administrators:**

Frankie Alvarado, Superintendent  
Jeannie Dwyer, Executive Director of Human Resources  
Ashley Mitchell, AGPM Administrator  
Leslie Peters, Assistant Director of Education Services  
Cheryl Mayfield, Executive Director of Inclusive Education  
Amy Kidman-Delaney, Assistant Director of Inclusive Education

**Others Present:**

Keith Ketola, Legal Counsel

Meeting minutes are created and provided to the public in accordance with NRS 241.035. They are not a word-for-word transcript of the meeting. Audio and video of some meetings are maintained on the district website for public review.

**1. Call to Order  
(For Possible Action)**

Trustee Wagstaff called the meeting to order at 4:00 p.m. and provided the expectations for behavior during the meeting. Trustee Wagstaff led the Pledge of Allegiance.

MOTION: Trustee Miller made a motion to accept the adoption of the agenda. Seconded by Trustee Jackson.

PUBLIC COMMENT: None

VOTE: 6-0

**2. Public Comment (For Discussion Only)**

Comments will be accepted in person, or through virtual participation via email; [suptoffice@dcsd.k12.nv.us](mailto:suptoffice@dcsd.k12.nv.us) no later than 12:30 p.m. the day of the meeting. Email for public comment must include the submitting party's full name. Email for public comment will be posted

as a supplemental document and copies will be provided for the board members. The names of those who have provided virtual public comment will be read during public comment and the emails will be included in the record, but the virtual public comment will not be read during the meeting.

**PUBLIC COMMENT:** Leslie Peters, Assistant Director of Education Services, DCSD is one of three counties in NV recognized as a bright spot for their work in personalized learning and Portrait of a Learner by the Nevada Future of Learning Network. She spoke on the work and conduct of PDC that has helped earn this recognition.

### **3. Consent Items (*For Possible Action*)**

Information concerning the following consent items has been forwarded to each Board Member for study prior to this meeting. Unless a Trustee or individual organization interested in one or more consent items has any questions concerning a particular item, the items are approved at one time by the Board of Trustees. The Board President may defer action on such a particular matter or matters at his or her discretion, and may choose to place the same at the end of the regular agenda for separate consideration.

#### **A. Personnel Report No. 26-02**

Listed on the Personnel Report No. 26-02 are personnel actions presented for consideration by the Board of Trustees. Salaries for individuals employed will be determined in accordance with salary regulations of the District.

**PUBLIC COMMENT:** None

Trustee Jackson ask Superintendent Alvarado to elaborate on the CFO position that has been posted. He explains the process to the Board, anticipation to have this done in April.

**MOTION:** Trustee Gneiting makes a motion to approve consent item. Seconded by Trustee Jansen.

**VOTE 6-0**

### **4. Board Policy 552 — Intra-District Open Enrollment and Transportation Assistance (*2nd Reading*) (*For Discussion and Possible Action*)**

Presenter: Ashley Mitchell, AGPM Administrator

The Board is presented with potential revisions to the new policy for intra-district open enrollment and transportation assistance.

Ashley Mitchell reviews the amendments to the draft per the input of the Board, noted in blue text. Jackson asks for clarification, not a change, on the lowest performance scored schools in the district being offered the first chance for a move in open enrollment. Ms. Mitchell shares that NDE is still working on their draft of this policy to include definitions that should clarify a lot of questions.

**PUBLIC COMMENT:** None

**MOTION:** Trustee Zinke makes a motion to approve Board Policy 552 as presented. Seconded by Trustee Miller.

**VOTE: 6-0**

## **5. Board Policy 816 — Automated School Bus Stop-Arm Camera System (2nd Reading) (For Discussion and Possible Action)**

Presenter: Jeannie Dwyer, Executive Director of Human Resources

The Board will be presented with potential revisions to the new board policy for an automated school bus stop-arm camera system. This policy is compliant with Nevada Assembly Bill 527 (AB 527) of the 2025 Legislative Session, codified in Nevada Revised Statutes (NRS) Chapter 392, effective July, 1, 2025.

Mrs. Dwyer starts by stating the board did not advise any changes to this policy at the first reading and asks if they have any questions specifically about the cameras. We currently have (2) buses with cameras installed and use the GateKeeper system.

Trustee Gneiting asks about an MOU for the vendor of these items. Superintendent Alvarado clarifies that Sheriff Coverley will help with the vendor through DCSO and we will have an MOU with them for the process that will be brought back to the Board.

Trustee Jackson asks if there is a policy that states the stop-arm is to be out. Mrs. Dwyer confirmed that she has confirmed with Blaire Hinsz and yes, it should be out when students are loading and unloading.

**PUBLIC COMMENT:** Cheryl Blomstrom recommends that bus drivers use the stop-arm every time they stop since it is being reported that commuters are passing them often.

**MOTION:** Trustee Jensen makes a motion to approve Board Policy 816 - Automated School Bus Stop-Arm Camera System, 2<sup>nd</sup> reading, as written. Seconded by Trustee Miller.

**VOTE:** 6-0

## **6. Appointment of Appraiser NRS 393.240 (For Discussion and Possible Action)** Presenter: Yvonne Wagstaff, Board President

Discussion and possible action to appoint an appraiser, as required under NRS 393.240, for the purpose of determining the cash market value of district-owned real property proposed for sale or the rental value of district-owned real property proposed for lease. Under NRS 393.240, the Board of Trustees must appoint one qualified appraiser, and a second appraiser must be appointed by the Superintendent of Public Instruction. The appointed appraiser will be responsible for preparing a written report of findings and determinations regarding the value of the properties located at 1638 Mono Avenue, Minden, NV, 89423 and Parcel 1320-32-110-005, which will be submitted to the Board in accordance with statutory requirements.

Possible Appraisers:

1. Ben Johnson of Johnson Appraisals
2. Dan Leck of Dan A. Leck and Associates

Possible Alternate Appraiser: Sarah Fye of Johnson |G |P

Trustee Miller discloses that she does know one of the appraisers, however, this relationship will not influence her judgement or decision making.

Trustee Gneiting asks if the cost of the appraisal comes out of capital funds. Superintendent Alvarado confirmed it does.

**PUBLIC COMMENT:**

ONLINE: Shannon Lamaestra asks about the difference of 30-day and 60-day timelines given by the appraisers. The lower evaluation that came in follows the statue and doesn't require the expanded scope, so she is concerned with why they would consider the higher priced evaluation.

Trustee Jansen shares they should use the best priced with the fastest turn around.

MOTION: Trustee Jackson motions that we appoint Ben Johnson of Johnson Appraisals to do the appraisal under NRS 393.240. Seconded by Trustee Zinke.

VOTE: 6-0

**7. Declaration of intent pursuant to NRS 332.185 to dispose of surplus personal property of the district that is no longer required for public use. (For Discussion and Possible Action)**

Presenter: Frankie Alvarado, Superintendent

Discussion and possible action to approve a Declaration of Intent, in accordance with NRS 332.185, stating that certain district-owned personal property is no longer required for public use and that disposing of such property is desirable and in the best interest of the district. Under NRS 332.185, once the governing body determines that personal property is surplus, the district may dispose of it through any lawful method, including but not limited to public auction, sale, or donation to another governmental entity or nonprofit organization. This action authorizes district staff to proceed with the disposal process consistent with Nevada Revised Statutes and applicable Nevada Administrative Code provisions governing local government purchasing and property management.

Superintendent Alvarado calls Travis Keene to the front to explain the auction process. Every year they assess all vehicles and review what they have already disposed of. He reaches out to two different auction houses for current rates on pickup and transfer of items. All monies made at the auction goes back to the general fund. Equipment other than buses and vehicles are welders and similar.

Trustee Zinke asks about the dates on two of the buses on the list. Mr. Keene will be sure to get the correct information on the year of the buses to the Board tomorrow.

PUBLIC COMMENT: None

MOTION: Trustee Zinke makes a motion to approve the intent pursuant to NRS 332.185 to dispose of surplus personal property of the district assuming that the appropriate years are made. Seconded by Trustee Jansen.

VOTE: 6-0

**8. School Consolidation Scenarios and Provision of Written Notice (For Discussion and Possible Action)** Presenter: Frankie Alvarado, Superintendent

Discussion and possible action regarding the consolidation of schools based on information and scenarios presented to the Board. The Board may consider and take action to approve the transmission of written notice to the parents, teachers, and principals of the affected schools and the publication of notice in a newspaper of general circulation in Douglas County. These notices will provide the date and location of a future meeting at which the consolidation scenarios will be considered for final action."

Superintendent Alvarado reviews the timeline that information was conveyed to the Board and public on when work began and studying the Districts financial position and determining the factors that got us to this position:

- November 13 – the Board and public were informed of declining enrollment and the amount of revenue not received, which was over \$5M over a 3-year period due to the provisions within the Pupil Centered Funding Plan
- December 3 – the Board received and approved the fiscal year 2025 audit which displayed a negative ending fund balance for the general fund just under \$1M as well as a negative ending fund balance for Inclusive Education just under \$500,000. Mr. Demus provided the Board with an initial facility capacity review that did not include the open enrollment provisions and a second facility capacity review that matched the open enrollment provisions that are in NRS. Additionally, an enrollment vs staffing ratio comparison was given, transportation overview as to why they exceeded their budget, and Ms. Mitchell provided a grants overview to explain where the money is allocated and how each of the grants are spent.
- December 18 – Sue Estes, Director of Business Services provided a budget amendment which provided anticipated ending fund balance for fiscal year 2026. There will be a second amendment provided on February 26 so that the Board will be prepared. An unofficial draft will be provided to the Department of Taxation on February 25 as a preview. The Board rejected the collective bargaining agreements with the associations: School Bus Drivers and DCPEA certified members. Education Services and Inclusive Education (exceeded budget) presented overviews of their departments. The budget web page has been launched with financial information and “Did You Know” messages to educate our community as well as the Board around the pupil centered funding plan, the nuances within the plan, and the harmful effects as it relates to funding in Douglas County School District.
- January 7 – Phil Demus provided the facility projects overview of current and future projects around the District. Superintendent Alvarado provided consolidation scenarios for the schools on the north and south ends of the county and the Lake schools.
- January 15 – The Board declared a fiscal emergency in Resolution 25-06 in accordance with NRS 288.150 and approved a reduction in force for classified employees and classified management. There was a consolidation discussion where the Board made a decision to eliminate certain scenarios and to direct administration to prepare additional scenarios for an Ele-middle concept for K-8<sup>th</sup> as well as consolidating the two middle schools and moving the 6<sup>th</sup> grade back down to the elementary level. These presentations took place on January 27.
- January 28 – Consolidation Town Hall held to review the scenarios and solicit community input and feedback. Earlier this year a Homeschool Town Hall was held to try to recruit students back and to allow partial enrollment in the District.

Mr. Ketola reminds the Board of their legal requirement before they continue on this item. Under NRS 393.080 Subsection 2, there’s a requirement that any Board proposing to close a school must provide 30-days written notice to the principal, teachers, and parents of the affected school as well as 10-days written notice of the time and place of the meeting where the matter will be considered. This agenda item is intended to comply with those notice requirements. If you approve it, it would authorize district staff to provide those notices as required by law. It’s not agendaized for a final

decision on consolidation in this meeting, it is agendaized for the provision of those notices. Once the notice period is complete, the consolidation decision can be brought back to the Board for final consideration.

Superintendent Alvarado reminds the Board of their approval of the personnel action items which included the elimination of positions through planned attrition. The PC numbers next to some of those positions stands for position control. The Board's approval authorizes Sue Estes to back those positions out of the budget, so that when she completes the second amended budget it will be a very clean budget without any money hiding in vacant budgeted positions. The Board can consider a special meeting in March to make a final decision or push the final decision to the regular March meeting. Superintendent Alvarado is asking for the direction on which consolidation scenario he should file legal notices for and all other notices that are required within the NRS which Mr. Ketola mentioned.

Trustee Gneiting asks if schools are consolidated what happens to the staff of the consolidated school.

Mrs. Dwyer clarifies that they will follow all negotiated agreements and make sure they are in line with NRS. A consolidated school still has the students and we still have the needs to move the staff over. If there is not an open position for a person there is a process; which positions have to be eliminated at the new site, NRS requires they look at performance (district wide, not just at those sites), certified ineffective and developing are looked at first, hard to fill licensure and expertise positions, RIFs (the RIF persons would be put on a call back list), lastly seniority (if there is a tie they would use a lot system).

Trustee Jackson asks if other staff follow the same as certified. Classified would start with voluntary, probationary, unsatisfactory, and finally hire dates.

Trustee Zinke asks about the DCPEA staffing freezes and if consolidations are made can the Superintendent pick and choose who goes where? Administrators are certified staff and the Superintendent has the authority to move them as he sees fit. With certified teachers and other licensed educators, they follow the NRS rule mentioned above. In regard to teachers, Mrs. Dwyer, explains that they will place them per their licensure (a 2<sup>nd</sup> grade teacher may have a K8 license, but it may not be their expertise to be put in an 8<sup>th</sup> grade classroom). Superintendent Alvarado reminds the Board that in the personnel report they approved today there is a resignation of a principal, so there is an open position for someone after the consolidation.

They discuss the option of rebranding a school after consolidation and where the fund would come from to cover the costs.

Trustee Jackson asks about Title I funding and what would happen with the consolidations. Ms. Mitchell speaks on restructuring Title I, which will actually put more funding into schools next year. PWL, CCMES, SES, and GES may be Title I sites next year, if combined it will be at one site not two. The district doesn't lose funding but the funds shift and it would be removed from the middle school if consolidated. Title I funds have been stable for several years \$551K to \$556K. PreK funding has been moved to the general fund and depending on the consolidation the Board chooses (middle – PreK stays where they are) (elementary – PreK would go to the site vacated).

Trustee Zinke shares his thoughts on consolidating CCMES to SES and that we need to be very careful about rezoning school boundaries. Classroom availability is 23 at SES and 24 at CCMES. Trustee Miller states that rezoning our boundaries was to be looked into in 2022 and wasn't. This is a PCFP recommendation, not NRS.

In applying for a new attendance zone, the district office needs to be a minimum of 20 miles away from the zone in question.

PUBLIC COMMENT: April Weiss – spoke at the town hall about the thought of her 5<sup>th</sup> grader being at PWL was not a positive, she now sees that even at SES K is not intertwined with 5<sup>th</sup> graders unless purposely done. She states she knows PWL would be able to keep a separation of the 5<sup>th</sup> at 8<sup>th</sup> graders.

Adrienne Sawyer – makes a point that the board approved a boundary change with an enrollment study and it passed 7-0.

ONLINE: Stephanie Christensen is against the consolidation from CCMES to SES.

Amy Carter, Principal at PWL, Title I funds are based on qualifying funds not just applications. She explains how the funds are being used at PWL.

ONLINE: Shiloh Webb, parent, would like follow up on the platform for learning in regard to Edmentum.

Jamie Goering, 5<sup>th</sup> grader, would like 6<sup>th</sup> grade kept at middle school for the following reasons: clubs, opportunity to meet new people, new challenges, electives, new and more teachers, and sports.

ONLINE: Brianne Madson, parent, gives her approval for her son to speak. William Martin loves his school and teachers and does not want it to shut down and doesn't like the idea of consolidating.

ONLINE: Myanna Jury, parent, in favor of CCMES to SES and 5<sup>th</sup> to PWL to open up opportunities to those students.

ONLINE: Jeremy Hight, parent/teacher, Superintendent has laid out a goal and we should follow his recommendation.

Courtney Burrows – PWL losing Title I funds due to a consolidation is not acceptable.

ONLINE: Shannon Lamaestra – No scenarios are great, but you have to look at what you will lose if you don't consolidate. She gave examples of NV districts losing music and sports programs due to budget issues.

Brian Patrick – most elementaries were built to house 1-6<sup>th</sup>, both middle schools housed 800+ each, so the reality is they will hold the students with consolidations. He feels 6<sup>th</sup> stays at elementary and consolidate the middle schools. If we don't bring back the students in homeschool this will continue.

Lauren Wilsey – You are very emotional and you need to be logistical. She gives very good examples of the needs of our schools, especially CCMES and SES keep Title 1 funds.

Kendra Short, parent, moved her from LA partly due to the school district. Her child is just starting school and she is most confident in the consolidation of elementary school. She is comfortable with the rezoning as well.

ONLINE: Colleen Julian, parent, sub, volunteer, hears future consolidations and this first one will just be the guinea pig. Has the district tried to work with the County or developers for affordable family housing? Does the Board have a long-term plan so parents aren't worried for the next 9 years that more cuts are to come?

Lisa Short, parent, look at the bigger picture instead of doing a little each year to make up the deficit. She feels the Board needs to take action now instead of drawing this out and torturing the community and the families.

ONLINE: Nathan Datt, student in advanced math is concerned if middle schools combine and 6<sup>th</sup> grade stays at the elementary level he may not be able to take advanced classes again or have elective opportunities.

Gentleman (couldn't understand his name), discourages moving 6<sup>th</sup> back to elementary level due to developmental needs.

Denita Anderson, teacher and parent, the transition for middle schoolers to move to a letter grade is a little hard for them and having 6<sup>th</sup> there helps prepare them for the requirements that are coming. No matter what school gets consolidated the staff will make it a community for students regardless.

Travis Keene, parent, combining middle schools would be a bigger issue right now and knowing our community and schools it will be okay, teachers and admin are great, we need to be more positive about the situation.

Jennifer Worthington, VP of PWL, get behind Supt Alvarado and get to the legislature to make better decisions for Douglas County families.

Autumn Hugo, SpEd teacher at PWL, has taught in rooms where the ceiling leaks or from a closet. She feels like PWL is a home and she can create a culture of learning for students with disabilities. If we consolidate middle schools, it would cause the special ed students to be shunned into smaller spaces. They have less opportunity to make a sports team as well.

Ashley Goering, counselor MES, keep 6<sup>th</sup> at middle school so that they have the opportunity to make a connection to their school and have experiences of navigating the next level of education without the fear of losing credit and going to summer school.

Trustee Zinke asks for Title 1 fund clarification, if the amount stays the same does the District delegate it out. Ms. Mitchell explains the allocation is based on pupil percentage at each site over 40% and then some remain at the District level for professional development, family engagement opportunities, and underachieving schools. He asks Superintendent Alvarado if the amount of savings the consolidations and other decisions will meet the goal of net zero? With legalities and notification timelines some information has not been shared publicly at this time, but with all components of the reduction plan we are on track to meet our goal. There is no prediction on what the future brings. It will still be up to the Department of Taxation.

Recess taken 6:19pm – Reconvene 6:30pm

Trustee Wagstaff comments that no matter what decision is made tonight, our staff is amazing and they will rally around students and make it okay for them. Maybe we should rip the band aid off and do it all at once, but she is worried about doing so.

Trustee Gneiting would like to make one consolidation tonight and watch enrollment and then decide a phase approach moving forward.

Trustee Jansen agrees that we need to move slowly.

Trustee Miller feasibly we need to meet net zero by the end of this year and we don't have time to do a phase approach.

Trustee Jackson feels elementary consolidations is where to start, she does not feel combining our middle schools is right at this time.

Trustee Zinke states that once we make decisions, we can't take them back. Without knowing what will happen in the future of Douglas County the least amount of change with the most amount of

savings is the way to proceed. Pitting schools against each other has to stop. Consolidating elementary and middle schools would handcuff the District to future consolidations.

MOTION: Trustee Zinke makes a motion to approve the transmission of written notice to the parents, teachers, and principals of Scarselli and CC Meneley with the intent that the consolidation of CC Meneley into Scarselli will be considered again once the 30-day period has run. Seconded by Trustee Jansen.

VOTE: 6-0

## **9. Adjournment**

Meeting adjourned at 6:43 p.m.

Approved and Submitted by:

Melinda Gneiting  
Board Vice President

Renée Bidart  
Executive Secretary

Upon approval by the Board of Trustees in a public meeting, these minutes become the official minutes of the meeting held on the above date. Board minutes are kept on a permanent basis and are available for public review in the office of the Superintendent.

From: Mallory Lien <[REDACTED].com>

Date: Feb 3, 2026, 7:56 AM

Subject: Public Statement for 2/3/2026 Special Meeting

Hi, my name is Mallory Lien, and I am a proud parent of two students who currently attend C.C. Meneley Elementary. The fact that we are in this situation at all is extremely disappointing and regardless of what happens tonight, there are no winners. We all will feel a tremendous loss as a district and as a community.

With that said, tonight I want to speak about why I believe consolidating our middle schools, rather than closing neighborhood elementary schools, is the more beneficial and thoughtful option for our students, families, and community.

Closing elementary schools strikes at the foundation of a child's education. Elementary schools provide stability, consistency, and a sense of belonging during the most formative years of a student's life.

Younger children are far more affected by long bus rides, unfamiliar environments, and the loss of trusted relationships with teachers and peers. When we close elementary schools, we don't just switch sites or move classrooms, we fracture communities.

Middle school students, by contrast, are developmentally better equipped to handle transitions. Consolidating middle schools would allow the district to reduce operational costs while minimizing disruption to our youngest learners, who are more at risk for negative outcomes due to disruptions in routine.

Bringing 6th grade down into elementary schools could help stabilize enrollment, strengthen school communities, and better utilize existing elementary facilities, particularly in the Ranchos, where future growth is still possible. Our Ranchos communities are expanding, and consolidating elementary schools now would put either site near capacity, significantly limiting our ability to absorb future enrollment growth. Bringing 6<sup>th</sup> down would only use 2-3 classrooms per elementary school site, allowing for the potential to grow in the future. That distinction matters for long-term planning.

In regards to the issue of our enrollment loss, I believe the likelihood of families who choose homeschooling or leaving the district altogether is far greater for elementary-aged students than for middle school students. Closing elementary schools will be the final push many families need to pull their children out of the district, worsening the enrollment decline we are trying to address.

If consolidation is truly about sustainability and long-term planning, then we must prioritize solutions that protect elementary schools, preserve community stability, and support equitable outcomes for all families.

I urge the board to seriously pursue middle school consolidation as the more balanced and forward-thinking path forward for our district

Thank you for your time and consideration.

Sincerely,  
Mallory Lien

## Douglas County School District

### Voucher Detail Listing

Voucher Batch Number: 2663      01/14/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NEVADA PEBP #729	6355					
Check Group:						
PEBP payment for retiree insurance through the State		1	25260097	JANUARY 2026 1/14/2026	100.000.0000.000.2900.590.03000.50.421	\$48,995.50

Check #: 0

PO/InvoiceTotal:	\$48,995.50
Vendor Total:	\$48,995.50
Grand Total:	\$48,995.50

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2664

01/14/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ALLISON MACKENZIE, LTD						
Check Group:						
General Legal Counsel		1	25260079	17453 minus \$600 1/9/2026	100.000.0000.000.2318.341.03000.50.421	\$14,136.25
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$14,136.25
Vendor Total:						\$14,136.25
HUNT & SONS INC						
Check Group:						
WINTERIZED ULS DYED DIESEL #2 (1/6/26)		8644	25262476	769271 1/13/2026	100.000.0000.000.2730.626.03000.50.421	\$18,671.04
P-Card Payee: COMMERCE BANK						
NEVADA PETROLEUM CLEANUP FEE		1	25262476	769271 1/13/2026	100.000.0000.000.2730.626.03000.50.421	\$64.84
P-Card Payee: COMMERCE BANK						
FEDERAL LUST		1	25262476	769271 1/13/2026	100.000.0000.000.2730.626.03000.50.421	59 \$8.64
P-Card Payee: COMMERCE BANK						
FEDERAL SUPERFUND		1	25262476	769271 1/13/2026	100.000.0000.000.2730.626.03000.50.421	\$37.08
P-Card Payee: COMMERCE BANK						
Check #: 0						
PO/InvoiceTotal:						\$18,781.60
Vendor Total:						\$18,781.60
SCHOLASTIC INC						
Check Group:						
The Best Days- L. LaRocque- Lit Fair Prize Book Order- Literacy Acct.		3	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$9.48
P-Card Payee: COMMERCE BANK						
Dad, Jackie and Me		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$5.71
P-Card Payee: COMMERCE BANK						
Biscuit- My First I Can Read! Biscuit Plays Ball		3	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$11.39
P-Card Payee: COMMERCE BANK						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2664

01/14/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Scholastic Phonics Reader: The Big Hit		2	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$6.32
P-Card Payee: COMMERCE BANK						
Comeback Catcher		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$5.71
P-Card Payee: COMMERCE BANK						
Scholastic Reader Level 2- Pokemon Sun & Moon: Play Ball, Pikachu!		3	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$11.47
P-Card Payee: COMMERCE BANK						
Rookie Reader Level B: Game Day		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$3.16
P-Card Payee: COMMERCE BANK						
Out of The Ballpark		2	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$11.43
P-Card Payee: COMMERCE BANK						
Heat		2	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$11.43 60
P-Card Payee: COMMERCE BANK						
Peppa Pig Scholastic Reader! Level 1- Play Ball!		3	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$9.55
P-Card Payee: COMMERCE BANK						
My First Hello Reader!: The Ball Game		3	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$11.47
P-Card Payee: COMMERCE BANK						
Get a Hit, Mo!		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$3.80
P-Card Payee: COMMERCE BANK						
Just Like Josh Gibson		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$5.71
P-Card Payee: COMMERCE BANK						
Clifford the Big Red Dog: Clifford Makes the Team		6	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$15.28
P-Card Payee: COMMERCE BANK						
Jackie Robinson: 6-Book Set		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$15.18
P-Card Payee: COMMERCE BANK						

Douglas County School District

Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Just Right Leveled Readers Sports B: Play Ball!		3	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$11.39
P-Card Payee: COMMERCE BANK						
The Baby-Sitters Club: Kristy and the Walking Disaster		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$8.29
P-Card Payee: COMMERCE BANK						
When Women Played Baseball		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$4.44
P-Card Payee: COMMERCE BANK						
The Hero Two Doors Down		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$3.82
P-Card Payee: COMMERCE BANK						
A Long Pitch Home		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$5.71
P-Card Payee: COMMERCE BANK						
Barbed Wire Baseball		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$6.35 61
P-Card Payee: COMMERCE BANK						
Baseball in April		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$5.10
P-Card Payee: COMMERCE BANK						
Dugout Hero		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$3.18
P-Card Payee: COMMERCE BANK						
Growing Up Pedro		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$5.71
P-Card Payee: COMMERCE BANK						
Magic Tree House #29: A Big Day for Baseball		2	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$8.87
P-Card Payee: COMMERCE BANK						
Scholastic Phonics Reader: Slip Slide Baseball Jokes		2	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$6.32
P-Card Payee: COMMERCE BANK						
The Best Friend Battle		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$3.82
P-Card Payee: COMMERCE BANK						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2664

01/14/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
My New Team		2	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$6.37
P-Card Payee: COMMERCE BANK I Am: Roberto Clemente		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$3.82
P-Card Payee: COMMERCE BANK Stealing Home		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$3.82
P-Card Payee: COMMERCE BANK Spring: The Baseball Game		2	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$6.32
P-Card Payee: COMMERCE BANK Big Papi David Ortiz		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$5.08
P-Card Payee: COMMERCE BANK Soar		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$5.10 62
P-Card Payee: COMMERCE BANK My Baseball Book		2	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$6.32
P-Card Payee: COMMERCE BANK Baseball on Mars/Beisbol en Marte		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$5.71
P-Card Payee: COMMERCE BANK Down to the Last Out		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$4.46
P-Card Payee: COMMERCE BANK Girl Wonder		2	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$10.15
P-Card Payee: COMMERCE BANK Rookie Biographies: Jackie Robinson		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$3.80
P-Card Payee: COMMERCE BANK Play Ball!		1	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$4.44
P-Card Payee: COMMERCE BANK						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2664 01/14/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Ordinary People Change the World: I Am Jackie Robinson		3	25261970	TRANS # 80187623 1/7/2026	100.011.0000.100.1000.610.03205.10.421	\$11.44
P-Card Payee: COMMERCE BANK						
				Check #: 0		
					PO/InvoiceTotal:	\$286.92
					Vendor Total:	\$286.92
SOUTH TAHOE REFUSE CO INC	743776					
Check Group:						
ZCES TRASH		1	25260009	349853 1/12/2026	100.000.0000.000.2611.421.03202.10.421	\$85.30
P-Card Payee: COMMERCE BANK						
				Check #: 0		
					PO/InvoiceTotal:	\$85.30
					Vendor Total:	\$85.30
					Grand Total:	\$33,290.07

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2665

01/16/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ALYSSA PINTO						
Check Group:						
Instructional Funds		1	25262427	AMAZ01072026 1/13/2026	100.014.0000.100.1000.610.03206.10.421	\$58.26
					Check #: 179147	
						PO/InvoiceTotal: <u>\$58.26</u>
						Vendor Total: \$58.26
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
2.5ml 100 Pack Lock Syringes		1	25261858	1JYH-XFM4-GHN 1/12/2026	280.631.0000.300.1000.610.03501.30.421	(\$16.99)
					Check #: 179148	
						PO/InvoiceTotal: <u>(\$16.99)</u>
Check Group:						
Ghosts		1	25261879	143N-VJL6-GL1K 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$15.12
Turkeys on Strike		1	25261879	1L6K-FF36-CF9C 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$19.99
Tom Brady		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$12.34
Shohei Ohtani		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$12.17
Stars of Major League		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$12.90
Stars of NFL		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$10.32
Stars of NBA		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$10.44

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2665

01/16/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Kids Cook		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$7.39
Baking book young chefs		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$9.78
Animal Amigurumi		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$11.10
Ultimate Origami		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$12.54
Crayon Man		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$9.86
Shark Man		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$5.50 65
Little Red Sleigh		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$8.92
The Nutcracker		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$8.69
The Wall couldn't last		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$26.09
A place between		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$21.74
The dark times		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$10.74
Sisters		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$17.39

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2665

01/16/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Guts		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$12.17
Smile		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$6.09
Drama		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$6.09
Cat kid comic club		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$6.45
Dog Man set of 10		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$80.03
Dog man #14		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$9.54 66
Humble Pie		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$13.91
Kat kong		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$14.57
Dog Breath		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$10.43
Dogzilla		1	25261879	1WXH-VXHF-GC 3Y 1/12/2026	100.016.0000.000.2220.640.03209.10.421	\$16.36
Check #: 179148						
PO/InvoiceTotal:						\$418.66
Check Group:						
AMOLEN PLA 3D Printer Filament 1.75mm Silk Filament Bundle, Gold, Silver, Bronze, Red Copper- A. Peters- Monty's Market/Student Store		1	25262200	1JKD-1399-MJ1W 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$27.99

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FLASHFORGE Rapid PLA Filament 1.75mm Luminous Melody Glow in the Dark- A. Peters		1	25262200	1QXF-NFKK-X9R D 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$25.99
AMOLEN Silk PLA 3D Printer Filament 1.75 mm Bundle, Dual Red Gold, Red Green, Red Blue, Blue Green- A. Peters		1	25262200	1WXK-FL6F-V7C M 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$34.59
Check #: 179148						
PO/InvoiceTotal:						\$88.57
Check Group:						
9x12 green		10	25262220	1XKW-L93T-CMF 9 1/13/2026	100.016.0000.100.1000.610.03209.10.421	\$24.20
9x12 brown		10	25262220	1XKW-L93T-CMF 9 1/13/2026	100.016.0000.100.1000.610.03209.10.421	\$45.70
9x12 black		10	25262220	1XKW-L93T-CMF 9 1/13/2026	100.016.0000.100.1000.610.03209.10.421	\$23.90
12x18 black		10	25262220	1XKW-L93T-CMF 9 1/13/2026	100.016.0000.100.1000.610.03209.10.421	\$42.70
12x18 white		15	25262220	1XKW-L93T-CMF 9 1/13/2026	100.016.0000.100.1000.610.03209.10.421	\$63.00
9x12 white		15	25262220	1XKW-L93T-CMF 9 1/13/2026	100.016.0000.100.1000.610.03209.10.421	\$49.35
germ-x		2	25262220	1XKW-L93T-CMF 9 1/13/2026	100.016.0000.100.1000.610.03209.10.421	\$11.64
dr. grip pens		4	25262220	1XKW-L93T-CMF 9 1/13/2026	100.016.0000.100.1000.610.03209.10.421	\$34.20
Check #: 179148						
PO/InvoiceTotal:						\$294.69

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Keurig K-Classic Single Serve K-Cup Pod Coffee Maker, with 3 Brew Sizes, 48oz Removable Reservoir, Black		1	25262230	1YFT-PKFF-NYF T 1/14/2026	250.000.0000.200.2000.610.03000.50.421	\$99.99
Check #: 179148						
PO/InvoiceTotal:						\$99.99
Check Group:						
Logitech M185 Wireless Mouse		2	25262325	1PM4-DJ3D-FPH J 1/9/2026	100.000.0000.000.2191.610.03000.50.421	\$25.98
Logitech K270 Wireless Keyboard		1	25262325	1PM4-DJ3D-FPH J 1/9/2026	100.000.0000.000.2191.610.03000.50.421	\$19.98
Check #: 179148						
PO/InvoiceTotal:						\$45.96
Check Group:						
Restroom Signs- All Gender, Blue, Medium, 2 pk- Office Update Order		3	25262342	1MM3-GQ1Y-N9L 6 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$57.00
Bathroom Sign- All Gender, 6"x9" Blue		6	25262342	1MM3-GQ1Y-N9L 6 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$67.68
Neenah Paper 11x17 Card Stock, White		1	25262342	1MM3-GQ1Y-N9L 6 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$27.43
Champro Pro Style Home Plate- White		2	25262342	1MM3-GQ1Y-N9L 6 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$164.20
Champro Pro Rubber Base- Set of 3- Anchored Baseball Bases, White		2	25262342	1MM3-GQ1Y-N9L 6 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$332.80
Check #: 179148						
PO/InvoiceTotal:						\$649.11
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Amazon Basic Laundry pods		2	25262348	1k6n-9lrx-nqfl 1/14/2026	100.031.0000.000.2620.610.03301.20.421	\$36.30
Rocket Straps bungee cords		1	25262348	1k6n-9lrx-nqfl 1/14/2026	100.031.0000.000.2620.610.03301.20.421	\$28.96
Unger 16" squeegee		2	25262348	1k6n-9lrx-nqfl 1/14/2026	100.031.0000.000.2620.610.03301.20.421	\$26.70
Broom/Dustpan		2	25262348	1k6n-9lrx-nqfl 1/14/2026	100.031.0000.000.2620.610.03301.20.421	\$49.98
Check #: 179148						
PO/InvoiceTotal:						\$141.94
Check Group:						
10 Pieces Metal Spudger Opening Repair Pry Tools for iPad iPhone iPod Touch Samsung MP3 Laptop		1	25262375	1P3V-WP6R-MT6 Q 1/13/2026	100.000.0000.000.2580.610.03000.50.421	\$10.35
Spudger Pry Tool Kit 14 Piece Opening Tool, Plastic & Metal Spudger Tool Kit, Ultra-Thin Prying & Open Tool for Phone, Laptop, Pad, Cell Phone, Tablet, Computer, Electronics Repair		3	25262375	1P3V-WP6R-MT6 Q 1/13/2026	100.000.0000.000.2580.610.03000.50.421	\$19.65
Dental Pick Set 12 Pc Assorted		2	25262375	1P3V-WP6R-MT6 Q 1/13/2026	100.000.0000.000.2580.610.03000.50.421	\$18.97
Precision Screwdriver Set 191-Piece Multi-Bit Screwdriver 1/4 Inch Nut Driver Home Improvement Tool Electronic Repair Kit for Computer,		6	25262375	1P3V-WP6R-MT6 Q 1/13/2026	100.000.0000.000.2580.610.03000.50.421	\$224.33
Check #: 179148						
PO/InvoiceTotal:						\$273.30
Check Group:						
Head Phones 10PK		1	25262381	1179-RLDR-TQT4 1/15/2026	100.014.0000.100.1000.610.03206.10.421	\$48.70
Markers 256 CT		1	25262381	1179-RLDR-TQT4 1/15/2026	100.014.0000.100.1000.610.03206.10.421	\$59.99
Check #: 179148						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$108.69
Check Group:						
Magic Clay - Air Dry Clay 108 Colors, Modeling Clay for Kids with Tools, Soft & Ultra Light, Toys Gifts for Age 3 4 5 6 7 8+ Years Old Boys Girls Kids		1	25262387	1Y44-R3FW-HPF K 1/15/2026	100.000.0000.000.2219.610.03000.50.421	\$21.59
Cocktail Umbrellas - 50PACK Drink Umbrellas for Drinks, Paper Mini Umbrella for Drinks Hawaiian Cupcake Toppers Cocktail Garnishes Colorful Paper Toothpicks for Party Decorations, for ADOS testing kit Psychs		1	25262387	1Y44-R3FW-HPF K 1/15/2026	250.000.0000.200.2000.610.03000.50.421	\$5.99
Apple MFi Certified Lightning to Ethernet Adapter, RJ45 Ethernet LAN Network Adapter Cable with 8 Pin Connector Compatible with iPhone Heritage		1	25262387	1Y44-R3FW-HPF K 1/15/2026	280.639.0000.200.2140.650.03000.50.421	\$9.49
GDZN Wheelchair & Electric Wheelchairs Tablet Holder for Wheelchairs Pole 0.5"-2.1" in Diameter, 360° Adjustable iPad Clamp Fits 4.7"-15.6" Tablets, Gooseneck Aluminum Arm, Foldable Design, Anti-Slip SES CLS		1	25262387	1Y44-R3FW-HPF K 1/15/2026	280.639.0000.200.1000.650.03000.50.421	\$29.49
Astrobrights Color Cardstock, 65 lb Cover Weight, 8.5 x 11, Solar Yellow, 250/Pack		1	25262387	1Y44-R3FW-HPF K 1/15/2026	250.000.0000.200.2000.610.03000.50.421	\$15.54
Teacher Created Resources 3 Minute Small Sand Timer (20661)		1	25262387	1Y44-R3FW-HPF K 1/15/2026	250.000.0000.200.1000.610.03000.50.421	\$5.99
Teacher Created Resources Small Sand Timers Combo Pack (20663)		2	25262387	1Y44-R3FW-HPF K 1/15/2026	250.000.0000.200.1000.610.03000.50.421	\$11.98
gsgfim 12 Pack 39 Inches Wood Double Sided Meter Stick Yard Stick Wood Economy Meterstick Wooden Ruler 100 Centimeters Measuring Yardstick Bulk School Classroom Home Office Kid Measuring Tailor Craft		1	25262387	1Y44-R3FW-HPF K 1/15/2026	100.000.0000.000.2219.610.03000.50.421	\$29.99
Check #: 179148						
PO/InvoiceTotal:						\$129.06

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
JustJamz Bulk Earbuds 100 Pack   Basic Ear Bud, Black Dot in-Ear Earphones, Disposable Headphones, Class Headphones Set for Students, Earphones for Class, Kids, Classroom, Library, Wired Earbuds		1	25262401	1H7C-MXYJ-7GV 3 1/14/2026	100.033.0000.100.1000.610.03302.20.421	\$46.02
JustJamz Pearl White Bulk Earbuds 30 Pack – Wired Earphones 3.5mm Jack   Disposable Headphones for Classroom, Kids, Home & Family   Ear Buds Bulk		1	25262401	1H7C-MXYJ-7GV 3 1/14/2026	100.033.0000.100.1000.610.03302.20.421	\$13.01
Check #: 179148						
PO/InvoiceTotal:						\$59.03
Check Group:						
Swiffen 12 Pack Whiteboard Cleaner Spray Bottle 8.5oz Dry Erase Board Surface Cleaner White Board Cleaning Spray Removes Stubborn Marks from Chalkboard		1	25262402	1YXX-YCLP-D3D 3 1/14/2026	100.033.0000.100.1000.610.03302.20.421	\$35.99
Neenah Index Cardstock, 8.5" x 11", 90 lb./163 gsm, White, 300 Sheets, Lightweight, 94 Brightness - EXTRA SHEETS, MORE VALUE! (91437)		2	25262402	1YXX-YCLP-D3D 3 1/14/2026	100.033.0000.100.1000.610.03302.20.421	\$25.82
Amazon Basics AAA Alkaline High-Performance Batteries, 1.5 Volt, 10-Year Shelf Life, 36 Count (Pack of 1)		1	25262402	1YXX-YCLP-D3D 3 1/14/2026	100.033.0000.100.1000.610.03302.20.421	\$7.85
Amazon Basics Packaging Tape for Shipping, Moving and Storing, 36 count (Pack of 1), 1.88 in x 54.6 yds, Clear		1	25262402	1YXX-YCLP-D3D 3 1/14/2026	100.033.0000.100.1000.610.03302.20.421	\$39.19
EXPO 81505 Block Eraser Dry Erase Whiteboard Board Eraser, Soft Pile, 5 1/8 W x 1 1/4 H - Pack of 8		1	25262402	1YXX-YCLP-D3D 3 1/14/2026	100.033.0000.100.1000.610.03302.20.421	\$23.88
2026-2027 Wall Calendar, Calendar 2026-2027, 18 Monthly Wall Calendar from January 2026 to June 2027, 11 x 8.5 Inches Thick Paper, Large Ruled Blocks Monthly Calendar, for		4	25262402	1YXX-YCLP-D3D 3 1/14/2026	100.033.0000.100.1000.610.03302.20.421	\$15.12
EXPO Dry Erase Markers, Low Odor Ink, Black, Chisel Tip, 40 Count - Whiteboard, Calendar, Organization, Essential Supplies for Office, School, Classroom, Teachers		1	25262402	1YXX-YCLP-D3D 3 1/14/2026	100.033.0000.100.1000.610.03302.20.421	\$23.79

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 179148						
PO/InvoiceTotal:						\$171.64
Check Group:						
PIPE BOOT		1	25262419	1479-1fnw-lcc1 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$19.95
PIPE BOOT		1	25262419	1479-1fnw-lcc1 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$21.94
Check #: 179148						
PO/InvoiceTotal:						\$41.89
Check Group:						
black dry erase		10	25262436	14GF-WC9H-PX1 P 1/13/2026	100.016.0000.100.1000.610.03209.10.421	\$121.90
Check #: 179148						72
PO/InvoiceTotal:						\$121.90
Check Group:						
Marble Run Set Building Blocks Glass Marbles for Kids Ages 4-8 STEM Maze		1	25262437	1R7N-796L-C6YG 1/14/2026	100.054.0000.100.1000.610.03206.10.421	\$14.69
Amazon Basics 200 Count Cotton Ballsq		1	25262437	1R7N-796L-C6YG 1/14/2026	100.054.0000.100.1000.610.03206.10.421	\$1.98
WorldBazaar Summer Flower Suncatchers Crafts for Kids 24 Sets		1	25262437	1R7N-796L-C6YG 1/14/2026	100.054.0000.100.1000.610.03206.10.421	\$15.19
Astrobrights Bright White Cardstock 8.5x11 65/Lb 75 Sheets		1	25262437	1R7N-796L-C6YG 1/14/2026	100.054.0000.100.1000.610.03206.10.421	\$5.79
St. Patricks Day Paper Crowns 24 Pack with Stickers		1	25262437	1R7N-796L-C6YG 1/14/2026	100.054.0000.100.1000.610.03206.10.421	\$9.49
LQPAFZ Magnetic File Holder 2 Pockers		1	25262437	1R7N-796L-C6YG 1/14/2026	100.054.0000.100.1000.610.03206.10.421	\$20.71

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Learning Resources STEM Explorers Brainometry 3d Puzzle Brain Games		1	25262437	1R7N-796L-C6YG 1/14/2026	100.054.0000.100.1000.610.03206.10.421	\$12.59
Baxrou Terra Cotta Pots - 24 Pack 3.15" Mini Clay Pots		1	25262437	1R7N-796L-C6YG 1/14/2026	100.054.0000.100.1000.610.03206.10.421	\$21.95
50 Pack - 8.4x.75x10" Medium White Kraft Paper Bags w/Handles		1	25262437	1R7N-796L-C6YG 1/14/2026	100.054.0000.100.1000.610.03206.10.421	\$16.99
64 Sheets - Watercolor Paper - 5x7 140/lb Artist Sketch Paper		1	25262437	1R7N-796L-C6YG 1/14/2026	100.054.0000.100.1000.610.03206.10.421	\$7.19
1,000 Count Bamboo Toothpicks		1	25262437	1R7N-796L-C6YG 1/14/2026	100.054.0000.100.1000.610.03206.10.421	\$3.99
Ozepao 444 Pieces Spring Stickers - 24 Sheets		1	25262437	1R7N-796L-C6YG 1/14/2026	100.054.0000.100.1000.610.03206.10.421	\$6.99
Czlotyh 12-Pack Bird Feeder Kits with Stainless Steel Bowls Unfinished		1	25262437	1R7N-796L-C6YG 1/14/2026	100.054.0000.100.1000.610.03206.10.421	\$24.99
Check #: 179148						
PO/InvoiceTotal:						\$162.54
Check Group:						
Mindsoft 10 Pcs 20x20" Patriotic Quilting Fabric Squares Bundle		2	25262440	1PLW-TGY3-FLT K 1/14/2026	100.054.0000.100.1000.610.03206.10.421	\$32.91
Medium Weight 12x30" Fusible Interfacing for Sewing/Iron-On Non-Woving		2	25262440	1PLW-TGY3-FLT K 1/14/2026	100.054.0000.100.1000.610.03206.10.421	\$19.35
Check #: 179148						
PO/InvoiceTotal:						\$52.26
Check Group:						
Bose SoundLink Flex Bluetooth Speaker w/Hi-Fi Audio, Waterproof & Dustproof USB-C to 12 hrs battery life petel pink		1	25262446	1H94-YV19-1GC9 1/14/2026	100.013.0000.100.1000.610.03202.10.421	\$159.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Co2CREA Hard Travel Case Replacement for Bose New Soudlink Flex 2nd Gen/Bose Soundlink		1	25262446	1H94-YV19-1GC9 1/14/2026	100.013.0000.100.1000.610.03202.10.421	\$17.98
Apple Ipad 11" A16 chip 11" Model Liquid Retina Display 128GB WiFi 6 12MP BAcK Camera Touch ID All-Day Battery Life		1	25262446	1H94-YV19-1GC9 1/14/2026	100.013.0000.100.1000.610.03202.10.421	\$299.00
Batyue Case for Ipad (A16) 11th/10th Gen 11"/10.9" Heavy Duty Shockproof Cover w/360 Rotating & 180 Folding Stand Screener Protector Shoulder Strp & Pencil Holder Cheery Pink		1	25262446	1H94-YV19-1GC9 1/14/2026	100.013.0000.100.1000.610.03202.10.421	\$29.99
Check #: 179148						
PO/InvoiceTotal:						\$505.97
Check Group:						
EL BUDGET Logitech H391 Headphones		2	25262457	13LG-7N3C-KJMJ 1/14/2026	100.000.0000.420.1000.610.03000.50.421	<del>\$47.48</del>
PDC BUDGET Prang Cnstruction Paper 12x18 White		2	25262457	16VV-14DV-D6G 1/14/2026	100.000.0000.100.2213.610.03000.50.421	\$15.74
TXT BUDGET Harnessing the Science of Learning Book		2	25262457	19KW-MXHF-LGT 1/14/2026	100.000.0000.100.1000.641.03000.50.421	\$41.00
TXT BUDGET Student Voice: From Invisible to Invaluable		2	25262457	19KW-MXHF-LGT 1/14/2026	100.000.0000.100.1000.641.03000.50.421	\$68.00
ED SERVICES BUDGET Coffee Mate Creamer French Vanilla		1	25262457	1WRQ-GCGC-C9 1/14/2026	100.000.0000.000.2210.610.03000.50.421	\$14.99
EL BUDGET Keurig K01500 Commercial Coffee Maker		1	25262457	1WRQ-GCGC-C9 1/14/2026	100.000.0000.000.2210.610.03000.50.421	\$198.00
PDC BUDGET Teaching Reading Across the Day Grades K-8		1	25262457	1WRQ-GCGC-C9 1/14/2026	100.000.0000.000.2210.610.03000.50.421	\$32.95

Check #: 179148

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$416.66
Check Group:						
INVOICE#11LT-KXHN-44TT AT A GLANCE 2026 WALL CALENDAR		1	25262462	11LT-KXHN-44TT 1/13/2026	100.000.0000.000.2570.610.03000.50.421	\$3.91
FHGG HAPPY NEW YEAR BANNER DECORATIONS GLITTER 2026		1	25262462	11LT-KXHN-44TT 1/13/2026	100.000.0000.000.2570.610.03000.50.421	\$6.99
Check #: 179148						
PO/InvoiceTotal:						\$10.90
Check Group:						
TEEMI 2D Barcode Scanner w/Smart Stand USB Wired Handheld Automatic QR Date Matrix PDF417 OCR bar Codes Imager Global Shutter Computer Screen Scan for Windows Mac & Linux		1	25262470	17V7-LD9C-LXM N 1/14/2026	100.013.0000.000.2220.612.03202.10.421	\$36.09
Tera 1D 2D OR Barcode Scanner Wireless & Wired w/Battery Level Indicator Digital Printed Bar Code Reader Cordless Hanheld Barcode Scanner Compact Plug and Play Model D5100		2	25262470	17V7-LD9C-LXM N 1/14/2026	100.013.0000.000.2220.612.03202.10.421	\$81.78
Check #: 179148						
PO/InvoiceTotal:						\$117.87
Check Group:						
Teacher Created Resources of Happy Day Rainbow 14 Pocket Chart 13"x39"		1	25262471	131F-XMLN-L1GL 1/14/2026	100.013.0000.100.1000.610.03202.10.421	\$18.00
Funnymoom 12 Pack Stainless Baking Sheet Cookie Pans 12.2x8.3x.8" Metal Serving Trays w/wide Edge Baking Trays Nonstick Cookie Sheey Pan		3	25262471	131F-XMLN-L1GL 1/14/2026	100.013.0000.100.1000.610.03202.10.421	\$83.97
Teacher Created Resources Magnetic Foam Small Lowercase Letters		26	25262471	131F-XMLN-L1GL 1/14/2026	100.013.0000.100.1000.610.03202.10.421	\$160.42
Check #: 179148						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$262.39
Check Group:						
Pilot G2 Premium Gel Pens, Black Pens, Bold Point 1 mm, 12 Black		1	25262477	1nc9-4vyc-9dwy 1/15/2026	100.000.0000.000.2720.610.03000.50.421	\$14.98
Eliamo 12 Pack Metal Hand Tally Counter 4-Digit Lap Counter Clicker, Manual Mechanical Handheld Pitch Click Counter with Finger Ring for School Golf & Knitting Row Croche, Silver		1	25262477	1nc9-4vyc-9dwy 1/15/2026	100.000.0000.000.2720.610.03000.50.421	\$20.99
HOMERHYME Microfiber Cleaning Cloth, 200 Pack Grey Cleaning Rags Microfiber Towel Bulk Absorbent Lint-Free Wash Cloths, All-Purpose Towels for Cars, Shop, Automotive, Garage, Home & Kitchen		1	25262477	1nc9-4vyc-9dwy 1/15/2026	100.000.0000.000.2720.610.03000.50.421	\$34.98
Amazon Basics Highlighters 12 Pack, Yellow Colors, Chisel Tip,Bible Highlighter,Office and School Supplies		2	25262477	1nc9-4vyc-9dwy 1/15/2026	100.000.0000.000.2720.610.03000.50.421	\$10.80 76
High Visibility Reflective Winter Safety Jacket, Insulated Parka, ANSI Compliant, Ergodyne GloWear 8384,Lime,Large		2	25262477	1nc9-4vyc-9dwy 1/15/2026	100.000.0000.000.2720.610.03000.50.421	\$108.94
High Visibility Reflective Winter Safety Jacket, Insulated Parka, ANSI Compliant, Ergodyne GloWear 8384,Lime,Small		2	25262477	1nc9-4vyc-9dwy 1/15/2026	100.000.0000.000.2720.610.03000.50.421	\$108.94
DPSAFETY Reflective Jacket, High Visibility Parka, Waterproof Hi Vis, Safety Jacket with Removable Hood and Zipper, ANSI Class 3 (Lime,4XL)		1	25262477	1nc9-4vyc-9dwy 1/15/2026	100.000.0000.000.2720.610.03000.50.421	\$59.39
Amazon Basics Concentrated Liquid Laundry Detergent, Free of Perfumes & Clear of Dyes, 110 loads, 82.5 Fl Oz		1	25262477	1nc9-4vyc-9dwy 1/15/2026	100.000.0000.000.2720.610.03000.50.421	\$7.05
Check #: 179148						
PO/InvoiceTotal:						\$366.07
Vendor Total:						\$4,522.10

CADA CENTRAL

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2665

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Greg Thetford registration		1	25262485	169562 1/15/2026	100.031.0000.100.1000.330.03301.20.421	\$595.00
Sarah Sparhawk registration		1	25262485	169566 1/15/2026	100.031.0000.100.1000.330.03301.20.421	\$595.00
Shanda Briscoe registration		1	25262485	169590 1/15/2026	100.031.0000.100.1000.330.03301.20.421	\$595.00
Pam Higman registration		1	25262485	169602 1/15/2026	100.031.0000.100.1000.330.03301.20.421	\$595.00
Check #: 179149						
PO/InvoiceTotal:						\$2,380.00
Vendor Total:						\$2,380.00
77						
CANON FINANCIAL SERVICES						
Check Group:						
Rental of Copy Machine Contracted at \$180.98 for July 2024 to June 2025		1	25260118	41950799 1/12/2026	100.000.0000.100.2213.442.03000.50.421	\$106.66
Copy Charges July 2024 through June 2025		1	25260118	41950799 1/12/2026	100.000.0000.100.2213.611.03000.50.421	\$137.59
Check #: 179150						
PO/InvoiceTotal:						\$244.25
Check Group:						
Contract Charge for December 2025		1	25262352	42302040 1/12/2026	100.015.0000.100.1000.442.03207.10.421	\$584.98
Check #: 179150						
PO/InvoiceTotal:						\$584.98
Check Group:						
August Contract Charge		1	25262353	41615783 1/12/2026	100.015.0000.100.1000.442.03207.10.421	\$584.98
July 2025 Office BW Copies		88	25262353	41615783 1/12/2026	100.015.0000.100.1000.611.03207.10.421	\$0.48

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
July 2025 Office Color Copies		168	25262353	41615783 1/12/2026	100.015.0000.100.1000.611.03207.10.421	\$8.23
July Lounge BW Copies		937	25262353	41615783 1/12/2026	100.015.0000.100.1000.611.03207.10.421	\$5.15
July 2025 Lounge BW Copies		111	25262353	41615783 1/12/2026	100.015.0000.100.1000.611.03207.10.421	\$0.61
Check #: 179150						
PO/InvoiceTotal:						\$599.45
Check Group:						
Contract Charge May 2025		1	25262354	40512243 1/12/2026	100.015.0000.100.1000.442.03207.10.421	\$584.98
April 2025 Color Copies Office		1876	25262354	40512243 1/12/2026	100.015.0000.100.1000.611.03207.10.421	\$91.92
April 2025 BW Copies Office		6151	25262354	40512243 1/12/2026	100.015.0000.100.1000.611.03207.10.421	\$33.83
April 2025 BW Copies Lounge		21780	25262354	40512243 1/12/2026	100.015.0000.100.1000.611.03207.10.421	\$119.79
April 2025 BW Copies Lounge		25571	25262354	40512243 1/12/2026	100.015.0000.100.1000.611.03207.10.421	\$140.64
Check #: 179150						
PO/InvoiceTotal:						\$971.16
Check Group:						
Contract Charge Dec 2025 5840i		1	25262377	42302038 1/9/2026	100.012.0000.100.1000.442.03201.10.421	\$168.78
Check #: 179150						
PO/InvoiceTotal:						\$168.78
Check Group:						
Contract Charge Dec 2025		1	25262378	42302028 1/9/2026	100.012.0000.100.1000.442.03201.10.421	\$289.35
Check #: 179150						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$289.35
Check Group:						
Contract Charge Dec 2025 6855i		1	25262379	42302034 1/9/2026	100.012.0000.100.1000.442.03201.10.421	\$179.98
						Check #: 179150
						PO/InvoiceTotal: \$179.98
Check Group:						
12/01-31/2025		1	25262398	42302045 1/9/2026	100.002.0000.100.1000.442.03000.50.421	\$53.17
BW 11/01-30/2025		1	25262398	42302045 1/9/2026	100.002.0000.000.3100.616.03000.50.421	\$0.26
CL 11/01-30/2025		1	25262398	42302045 1/9/2026	100.002.0000.000.3100.616.03000.50.421	\$2.70
						79
						Check #: 179150
						PO/InvoiceTotal: \$56.13
Check Group:						
BW 7CL Maintenance Overages 4/1/25-4/30/25		1	25262405	40512250 1/12/2026	100.052.0000.100.1000.610.03502.30.421	\$252.32
Contract Charges 5/1/25-5/31/25		1	25262405	40512250 1/12/2026	100.052.0000.100.1000.442.03502.30.421	\$610.01
						Check #: 179150
						PO/InvoiceTotal: \$862.33
Check Group:						
December Rent		1	25262431	42302047 1/13/2026	100.016.0000.100.1000.442.03209.10.421	\$497.34
						Check #: 179150
						PO/InvoiceTotal: \$497.34
Check Group:						
MAINTENANCE OVERAGE		1	25262435	42302035 1/15/2026	100.000.0000.000.2610.611.03000.50.421	\$0.90

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MAINTENANCE OVERAGE		1	25262435	42302035 1/15/2026	100.000.0000.000.2610.611.03000.50.421	\$34.84
Contract Charge		1	25262435	42302035 1/15/2026	100.000.0000.000.2610.611.03000.50.421	\$46.55
					Check #: 179150	
						PO/InvoiceTotal: \$82.29
						Vendor Total: \$4,536.04
CARSON VALLEY MEDICAL CENTER	114417					
Check Group:						
VISIT#1 10/06/2025 LB RECERT RENEWAL		1	25262460	VISIT#1 10/06/2025 L 1/13/2026	100.000.0000.000.2710.340.03000.50.421	\$25.00
VISIT#2 10/17/2025 RA FIT FOR DUTY		1	25262460	VISIT#2 10/17/2025 R 1/13/2026	100.000.0000.000.2570.340.03000.50.421	\$75.00 80
					Check #: 179151	
						PO/InvoiceTotal: \$100.00
						Vendor Total: \$100.00
CHARTER COMMUNICATIONS						
Check Group:						
INTERNET ACCOUNT 8354116800000134		1	25260027	01312026 1/9/2026	100.099.0000.000.2580.535.03000.50.421	\$1,877.91
					Check #: 179152	
						PO/InvoiceTotal: \$1,877.91
						Vendor Total: \$1,877.91
CORY CURRENCE						
Check Group:						
Amazon receipt for Classroom supplies		1	25262445	AMAZ01092026 1/14/2026	100.033.0000.100.1000.610.03302.20.421	\$45.83
					Check #: 179153	
						PO/InvoiceTotal: \$45.83

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$45.83
DEPARTMENT OF MOTOR VECH						
Check Group:						
REGISTRATION FOR #0538, 2010 GMC SIERRA K15, VIN 1GTPKTE03AZ207305		1	25262393	195216631 1/15/2026	100.000.0000.000.2650.810.03000.50.421	\$6.00
NEW TITLE FOR #0538, 2010 GMC SIERRA K15, VIN 1GTPKTE03AZ207305		1	25262393	195216631 1/15/2026	100.000.0000.000.2650.810.03000.50.421	\$28.25
Check #: 179154						
PO/InvoiceTotal:						\$34.25
Vendor Total:						\$34.25
DOUGLAS CO WATER UTILITY	124700					
Check Group:						
PHES WATER		1	25260000	01252026 1/9/2026	100.000.0000.000.2611.411.03209.10.421	81 \$698.87
PHES SEWER		1	25260000	01252026 1/9/2026	100.000.0000.000.2611.411.03209.10.421	\$2,257.31
PHES WATER		1	25260000	01252026 1/9/2026	100.000.0000.000.2611.411.03209.10.421	\$214.84
AIRPORT WATER/SEWER		1	25260000	01252026 1/9/2026	100.000.0000.000.2611.411.03000.50.421	\$309.14
AIRPORT WATER/SEWER		1	25260000	01252026 1/9/2026	100.000.0000.000.2611.411.03000.50.421	\$490.72
AIRPORT WATER/SEWER		1	25260000	01252026 1/9/2026	100.000.0000.000.2611.411.03000.50.421	\$187.29
AIRPORT WATER/SEWER		1	25260000	01252026 1/9/2026	100.000.0000.000.2611.411.03000.50.421	\$172.71
AIRPORT WATER/SEWER		1	25260000	01252026 1/9/2026	100.000.0000.000.2611.411.03000.50.421	\$204.19
AIRPORT WATER/SEWER		1	25260000	01252026 1/9/2026	100.000.0000.000.2611.411.03000.50.421	\$250.16

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 179155						
						PO/InvoiceTotal: <u>\$4,785.23</u>
						Vendor Total: <u>\$4,785.23</u>
DOUGLAS CO WATER UTILITY LAKE ACCOUNTS						
Check Group:						
ZCES WATER		1	25260012	01252026 1/9/2026	100.000.0000.000.2611.411.03202.10.421	\$463.99
ZEES WATER/CLASSSRM ADITION		1	25260012	01252026 1/9/2026	100.000.0000.000.2611.411.03202.10.421	\$306.00
WHS WATER		1	25260012	01252026 1/9/2026	100.000.0000.000.2611.411.03502.30.421	\$318.81
WHS MAINTENANCE BLD		1	25260012	01252026 1/9/2026	100.000.0000.000.2611.411.03502.30.421	\$276.11
4500WHS IRRIGATION FRONT LAWN		1	25260012	01252026 1/9/2026	100.000.0000.000.2611.411.03502.30.421	\$122.57
WHS IRRIGATION UPPER FIELD		1	25260012	01252026 1/9/2026	100.000.0000.000.2611.411.03502.30.421	\$122.57
WHS BUS BARN		1	25260012	01252026 1/9/2026	100.000.0000.000.2611.411.03502.30.421	\$196.13
WHS IRRIGATION LOWER FIELD		1	25260012	01252026 1/9/2026	100.000.0000.000.2611.411.03502.30.421	\$122.57
WHS IRR ELEM-FIELD		1	25260012	01252026 1/9/2026	100.000.0000.000.2611.411.03502.30.421	\$86.88
Check #: 179156						
						PO/InvoiceTotal: <u>\$2,015.63</u>
						Vendor Total: <u>\$2,015.63</u>
EMPLOYER ADVOCATES LLC	179901					
Check Group:						
INVOICE#13019 SERVICE PERIOD 1ST QUARTER 2026		1	25262461	13019 1/13/2026	100.000.0000.000.2570.340.03000.50.421	\$1,664.25

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 179157						
PO/InvoiceTotal:						\$1,664.25
Vendor Total:						\$1,664.25
FIRST CHOICE SERVICES						
Check Group:						
R-Clover Filtered Cooler Rental 12/1-12/31/25		1	25262364	RE-909718 1/12/2026	100.000.0000.000.2580.610.03000.50.421	\$25.15
Check #: 179158						
PO/InvoiceTotal:						\$25.15
Vendor Total:						\$25.15
GARDNERVILLE RANCHOS GID-267632	267632					
Check Group:						
CCMES WATER SEWER ACCT 792-0024-00-01		1	25260003	01312026 1/9/2026	100.000.0000.000.2611.411.03205.10.421	\$936.83
SES WATER SEWER ACCT 792-00-42-00-01		1	25260003	01312026 1/9/2026	100.000.0000.000.2611.411.03207.10.421	\$879.14
PWLMS WATER SEWER ACCT 792-0060-00-01		1	25260003	01312026 1/9/2026	100.000.0000.000.2611.411.03302.20.421	\$1,410.30
RANCHOS PARK ACCT 792-0022-00-01		1	25260003	01312026 1/9/2026	100.000.0000.000.2611.411.03205.10.421	\$23.44
Check #: 179159						
PO/InvoiceTotal:						\$3,249.71
Vendor Total:						\$3,249.71
NATHAN GIRDNER						
Check Group:						
Quizizz membership		1	25262487	WAYG01122026 1/15/2026	100.031.0000.100.1000.610.03301.20.421	\$216.00
Check #: 179160						
PO/InvoiceTotal:						\$216.00
Vendor Total:						\$216.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NIKI ANDREWS						
Check Group:						
Quizizz/wayground		1	25262403	WAYG01022026 1/9/2026	100.031.0000.100.1000.610.03301.20.421	\$96.00
					Check #: 179161	
						PO/InvoiceTotal: \$96.00
						Vendor Total: \$96.00
PEGGY FARIA-DI GIOIA						
Check Group:						
Walmart receipt for Pie Supplies		1	25262452	CULINARY DECEMBER 25 1/14/2026	100.033.0000.300.1000.610.03302.20.421	\$108.22
Walmart receipt for Pie Supplies		1	25262452	CULINARY DECEMBER 25 1/14/2026	100.033.0000.300.1000.610.03302.20.421	\$6.48
Walmart receipt for Peppermint Bark		1	25262452	CULINARY DECEMBER 25 1/14/2026	100.033.0000.300.1000.610.03302.20.421	\$119.04
Walmart receipt for Peppermint Bark		1	25262452	CULINARY DECEMBER 25 1/14/2026	100.033.0000.300.1000.610.03302.20.421	\$5.08
Walmart receipt for Macaroni Challenge		1	25262452	CULINARY DECEMBER 25 1/14/2026	100.033.0000.300.1000.610.03302.20.421	\$201.94
					Check #: 179162	
						PO/InvoiceTotal: \$440.76
						Vendor Total: \$440.76
RALEYS						
680718						
Check Group:						
YELLOW ONION		1	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$5.47
YELLOW ONION		1	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$1.69

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CHICKEN STOCK		2	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$8.00
NLLA WAFERS		1	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$5.99
GF NILLA WAFERS		1	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$4.49
GE CORNBREAD		1	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$6.49
BANANA PUDDING		2	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$5.58
LADY FINGERS		1	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$4.99
OKRA		1	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$2.98 85
SHRIMP		1	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$15.98
COOLWHIP		2	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$6.98
BANANAS		1	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$2.18
GARLIC		3	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$2.04
MARSCARPONE		2	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$5.98
GREEN BELL PEPPERS		4	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$5.92
MILK		1	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$3.48
GREEN BONION		1	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$1.69

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CELERY		1	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$2.48
HOT LINK 8PK		1	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$10.98
ANDOUILLE SAUSAGE		1	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$5.99
GUMBO FILE		1	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$5.99
18PK EGGS		1	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$7.98
BONELESS CHICKEN THIGHS		1	25262468	102378 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$17.58
Check #: 179163						
						PO/InvoiceTotal: <u>86</u> \$140.93
Check Group:						
MILK		1	25262469	102420 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$3.49
SOUR CREAM		1	25262469	102420 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$1.99
SHARP CHEDDAR		1	25262469	102420 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$10.84
MONTEREY JACK		1	25262469	102420 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$6.98
BUTTERMILK		1	25262469	102420 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$2.48
BUTTER		1	25262469	102420 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$5.98
CUCUMBERS		1	25262469	102420 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$0.99
ELBOW MACARONI		2	25262469	102420 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$3.00

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MAYONNAISE		1	25262469	102420 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$9.98
EVAPORATED MILK		2	25262469	102420 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$4.98
HOT BUFFALO SAUCE		1	25262469	102420 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$8.49
RANCH PACKETS		2	25262469	102420 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$5.98
CHICKEN WINGS		1	25262469	102420 -5000005 1/14/2026	100.052.0000.300.1000.610.03502.30.421	\$26.10
Check #: 179163						
PO/InvoiceTotal:						\$91.28
Vendor Total:						\$238.71
RENE SMITH						
Check Group:						
Reimbursement for Exploration Supplies for Rene Smith - JVES		1	25262472	FIRS01132026 1/13/2026	100.054.0000.100.1000.610.03206.10.421	\$203.59
Check #: 179164						
PO/InvoiceTotal:						\$203.59
Vendor Total:						\$203.59
SOUTHWEST GAS CORP	743781					
Check Group:						
JVES		1	25260010	01282026 1/13/2026	100.000.0000.000.2611.621.03206.10.421	\$1,623.03
ASPIRE		1	25260010	02022026 1/15/2026	100.000.0000.000.2611.621.03504.30.421	\$317.14
Check #: 179165						
PO/InvoiceTotal:						\$1,940.17
Vendor Total:						\$1,940.17

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2665

01/16/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
<b>TAMAR MCKEON</b>						
Check Group:						
3 months subscription of Storyboard That		1	25262345	STOR121725 1/9/2026	100.031.0000.100.1000.610.03301.20.421	\$26.97
Check #: 179166						
PO/InvoiceTotal:						\$26.97
Vendor Total:						\$26.97
<b>TIMECLOCK PLUS</b>						
Check Group:						
TimeClock Plus professional annual clockable employee license 1/12/26-1/11/2027		80	25262365	INV00456477 1/12/2026	100.098.0000.000.2580.651.03000.50.421	\$3,561.60
Check #: 179167						
PO/InvoiceTotal:						\$3,561.60
Vendor Total:						\$3,561.60
<b>TIMELY TESTING</b>						
Check Group:						
ONSITE FEE - MINDEN, NV		1	25262439	28875 1/13/2026	100.000.0000.000.2570.340.03000.50.421	\$125.00
RANDOM DOT DRUG SCREEN - DAVID BOSTEDT		1	25262439	28875 1/13/2026	100.000.0000.000.2570.340.03000.50.421	\$65.00
RANDOM DOT DRUG SCREEN - DAVID JOHNSON		1	25262439	28875 1/13/2026	100.000.0000.000.2570.340.03000.50.421	\$65.00
Check #: 179168						
PO/InvoiceTotal:						\$255.00
Vendor Total:						\$255.00
<b>TONYA CHARLES</b>						
Check Group:						
Tonya Charles Reimbursement - BIF purchases for after school ACT Sessions and Office Supplies		1	25262490	ACT/ SUPPLIES 1/14/2026	100.054.0000.100.1000.610.03501.30.421	\$164.37

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2665

01/16/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
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Check #: 179169

PO/InvoiceTotal:	\$164.37
Vendor Total:	\$164.37
Grand Total:	\$32,431.03

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2666 01/22/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NEVADA NEWS GROUP	6429					
Check Group:						
Advertising for lighting project		1	25261607	55667 1/22/2026	330.102.0000.000.4700.540.03000.50.421	\$882.00
P-Card Payee: COMMERCE BANK						

Check #: 0

PO/InvoiceTotal:	<u>\$882.00</u>
Vendor Total:	<u>\$882.00</u>
Grand Total:	<u>\$882.00</u>

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2667

01/23/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
Watercolors		2	25261939	141c-y7ln-dpp7 1/16/2026	100.014.0000.100.1000.610.03206.10.421	\$92.74
200 pcs wood ornaments		1	25261939	141c-y7ln-dpp7 1/16/2026	100.014.0000.100.1000.610.03206.10.421	\$20.99
40 pcs Wreath		2	25261939	1mp6-xxrl-j4pp 1/16/2026	100.014.0000.100.1000.610.03206.10.421	(\$45.98)
Watercolors		2	25261939	1mp6-xxrl-j4pp #2 1/16/2026	100.014.0000.100.1000.610.03206.10.421	(\$92.74)
200 pcs wood ornaments		1	25261939	1mp6-xxrl-j4pp #2 1/16/2026	100.014.0000.100.1000.610.03206.10.421	(\$20.99)
40 pcs Wreath		2	25261939	1nph-rwtq-djxx 1/16/2026	100.014.0000.100.1000.610.03206.10.421	\$45.98 91
Check #: 179170						
						PO/InvoiceTotal: \$0.00
Check Group:						
UNREAL Dark Chocolate Peanut Caramel Nougat Bars (30 Mini Bars)   70% Organic Ingredients, Fair Trade, Non-GMO   No Corn Syrup, Sugar Alcohols, Soy   .67oz each by UNREAL		1	25262271	11LT-KXHN-Q1T M 1/22/2026	100.000.0000.000.2320.610.03000.50.421	(\$32.99)
Chomps Original Turkey Jerky Meat Snack Sticks 10-Pack - Keto, Paleo, Low Carb, Whole30 Approved, 12g Lean Meat Protein, Gluten Free, Antibiotic Free, Zero Sugar Food by Chomps		1	25262271	11LT-KXHN-Q1T M 1/22/2026	100.000.0000.000.2320.610.03000.50.421	(\$25.60)
TUL® BP3 Retractable Ballpoint Pens, Medium Point, 1.0 mm, Pearl White Barrel, Blue Ink, 12 Count (Pack of 1)		1	25262271	13L7-DR6D-QL9 G 1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$18.49
Stonehouse Collection in 4 Funny Assorted Notepads Pack, Daily To Do List Notepad, Memo Pads, Office & Stationery Supplies Perfect for Funny Gifts for Coworkers, Friends,		2	25262271	1HDW-3WTT-PD VG 1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$19.40

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2667

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Stonehouse Collection Funny Notepads - Assorted Pack of 4 Note Pads - Funny Office Gifts for Coworkers, Women & Men - Made in USA Note Pad, 4.25 x 5.5 Inch Each - Cute		2	25262271	1HDW-3WTT-PD VG 1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$23.28
LIFE SAVERS Hard Candy - Butter Rum, Candy Bulk Individually Wrapped, For Party Favors & More, Pack of 4		1	25262271	1HDW-3WTT-PD VG 1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$18.88
Kleenex Perfect Fit Facial Tissue, 50 Count (Pack of 9)		2	25262271	1HDW-3WTT-PD VG 1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$68.86
Post-it Super Sticky Notes, Limited Edition Color Collection, 3x3 in, 15 Pads/Pack, 45 Sheets/Pad		1	25262271	1HDW-3WTT-PD VG 1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$12.74
Zebra Pen Z-Grip Retractable Ballpoint Pen, Medium Point, 1.0 mm, 12 Black & 12 Blue Pack of 24		1	25262271	1HDW-3WTT-PD VG 1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$16.41
Frito-Lay Ultimate Smart Care Package 2.0, Variety Assortment of Snacks (Pack of 40) by Frito Lay		1	25262271	1HDW-3WTT-PD VG 1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$20.79
Avery 1-31 Dividers for 3 Ring Binders, 31 Tabs per Set, Customizable Table of Contents, Multicolor Arched Tabs, Great for Organizing Reports, Projects, and More (11846)		1	25262271	1HDW-3WTT-PD VG 1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$4.99
HP 202X Cyan, Magenta, Yellow High-Yield Toner Cartridge Printers (3-Pack)   Works with Color LaserJet Pro M254, Color LaserJet Pro MFP M281 Series   CF500XM		2	25262271	1HDW-3WTT-PD VG 1/22/2026	100.000.0000.000.2320.650.03000.50.421	\$710.00
LifeSavers Hard Sugar Candy, 5 Flavor Fruit Assortment, Individually Wrapped, Bulk, 2.0 Pounds, Cherry, Raspberry, Watermelon, Orange & Pineapple (5 Flavor Mix, 1 Pack)		1	25262271	1HDW-3WTT-PD VG 1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$18.14
UNREAL Dark Chocolate Peanut Caramel Nougat Bars (30 Mini Bars)   70% Organic Ingredients, Fair Trade, Non-GMO   No Corn Syrup, Sugar Alcohols, Soy   .67oz each by UNREAL		1	25262271	1HDW-3WTT-PD VG 1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$32.99

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2667

01/23/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
VerMints Organic Breath Mints – Travel Size Peppermints, Ginger Mints, Wintergreen, Cinnamon, Chai & Cafe Express Flavored Candy - Non-GMO, Gluten-Free, Vegan & Kosh		1	25262271	1HDW-3WTT-PD VG  1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$35.50
Picnic Basket, SIYUAN Collapsible Shopping Basket with Lid 27L Large Market Basket with Handles Reusable Folding Grocery Basket Insulated Cooler Bag for Picnic Travel, Blue		1	25262271	1HDW-3WTT-PD VG  1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$29.99
Chomps Original Turkey Jerky Meat Snack Sticks 10-Pack - Keto, Paleo, Low Carb, Whole30 Approved, 12g Lean Meat Protein, Gluten Free, Antibiotic Free, Zero Sugar Food by Chomps		1	25262271	1HDW-3WTT-PD VG  1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$25.60
That's it. Mini Fruit Bars (Variety 35 Pack) No Sugar Added, Plant-Based, Vegan & Gluten Free, Breakfast Bar, Paleo, for Children & Adults, Non GMO, Fiber (7 Blueberry, 7 Cherry,... by That's it.		1	25262271	1HDW-3WTT-PD VG  1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$32.33 93
KIND Bar Minis, Variety Pack, Dark Chocolate Nuts and Sea Salt, Peanut Butter, Caramel Almond, Healthy Snacks, 3g Protein, Gluten Free, Low Sugar/Calorie Snacks, 30 Count by KIND		1	25262271	1HDW-3WTT-PD VG  1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$21.99
IQBAR Brain and Body Plant Protein Bars - 7 Bar Sampler Variety Pack - Keto, Vegan, Low Carb, High Fiber, Gluten Free, Dairy Free, Low Sugar Snack with Nutrients for Focus, En... by IQBAR		2	25262271	1HDW-3WTT-PD VG  1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$29.54
CHAIN & JO SWEETS Life Savers Pep O Mint Hard Candy - 2 Pounds of Bulk Holiday Peppermint LifeSaver Mints Individually Wrapped Candy,		1	25262271	1J9D-LRCN-LDK G  1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$23.99
Staples Cardstock Paper, 8.5-Inch x 11-Inch Paper Size, Matte White, 110 lbs.		1	25262271	1RC1-WT7K-DJ7 Y  1/22/2026	100.000.0000.000.2320.610.03000.50.421	\$22.07
HP 202X Black High-Yield Toner Cartridge Printers   Works with Color LaserJet Pro M254, Color LaserJet Pro MFP M281 Series   CF500X		2	25262271	1RC1-WT7K-DJ7 Y  1/22/2026	100.000.0000.000.2320.650.03000.50.421	\$263.00

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2667

01/23/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 179170						
						PO/InvoiceTotal: \$1,390.39
Check Group:						
Restroom Signs- All Gender, Blue, Medium, 2 pk- Office Update Order		1	25262342	1HNP-RKDD-HY MQ 1/22/2026	100.011.0000.100.1000.610.03205.10.421	(\$19.00)
Restroom Signs- All Gender, Blue, Medium, 2 pk- Office Update Order		1	25262342	1HNP-RKDD-HYV 9 1/22/2026	100.011.0000.100.1000.610.03205.10.421	(\$19.00)
Bathroom Sign- All Gender, 6"x9" Blue		6	25262342	1J4F-R3G1-XNH G 1/22/2026	100.011.0000.100.1000.610.03205.10.421	(\$67.68)
Restroom Signs- All Gender, Blue, Medium, 2 pk- Office Update Order		1	25262342	1JCK-YD7T-JWL C 1/22/2026	100.011.0000.100.1000.610.03205.10.421	(\$19.00)
						94
Check #: 179170						
						PO/InvoiceTotal: (\$124.68)
Check Group:						
3 oz paper cups, small mouthwash cups		1	25262360	1MM3-GQ1Y-PNJ V 1/20/2026	100.012.0000.000.2130.610.03201.10.421	\$14.99
Alcohol Prep Pads, 200		2	25262360	1MM3-GQ1Y-PNJ V 1/20/2026	100.012.0000.000.2130.610.03201.10.421	\$11.54
Children's Ibuprofen, 8 oz		2	25262360	1MM3-GQ1Y-PNJ V 1/20/2026	100.012.0000.000.2130.610.03201.10.421	\$14.26
Children's Acetaminophen 4 oz		2	25262360	1MM3-GQ1Y-PNJ V 1/20/2026	100.012.0000.000.2130.610.03201.10.421	\$8.94
Check #: 179170						
						PO/InvoiceTotal: \$49.73
Check Group:						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2667

01/23/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
AA Batteries		1	25262361	16RF-NWXM-9DL L 1/16/2026	100.014.0000.100.1000.610.03206.10.421	\$13.43
Plastic Forks 400 Ct		1	25262361	16RF-NWXM-9DL L 1/16/2026	100.014.0000.100.1000.610.03206.10.421	\$11.69
American Flag		1	25262361	16RF-NWXM-9DL L 1/16/2026	100.014.0000.100.1000.610.03206.10.421	\$37.04
Laminating Film		1	25262361	1m7c-17hq-66r9 1/16/2026	100.014.0000.100.1000.610.03206.10.421	\$62.74
Laminating Film		1	25262361	1mp6-xxrl-j4pp #3 1/16/2026	100.014.0000.100.1000.610.03206.10.421	(\$62.74)
Check #: 179170						
PO/InvoiceTotal:						<u>\$69.56</u>
Check Group:						
Crayola Air Dry Clay - 5lbs Natural White Clay for Kids		7	25262444	1pp1-7dpc-dqqy 1/20/2026	100.054.0000.100.1000.610.03206.10.421	\$76.02
Essenson Air Dry Clay - 150 Colors - Modeling Clay for Kids		1	25262444	1pp1-7dpc-dqqy 1/20/2026	100.054.0000.100.1000.610.03206.10.421	\$25.19
Air Dry Clay 66 Colors Modeling Clay for Kids		4	25262444	1pp1-7dpc-dqqy 1/20/2026	100.054.0000.100.1000.610.03206.10.421	\$77.56
Check #: 179170						
PO/InvoiceTotal:						<u>\$178.77</u>
Check Group:						
KITHED Cotton Yarn - 3-Pack - Sapphire Blue		1	25262450	196G-W1L3-R6C 3 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$5.96
Colorations Jumbo Colored Wood Craft Sticks - 500 Pieces - Assorted Colors		1	25262450	196G-W1L3-R6C 3 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$26.87

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
TUXIYA 50 Pack White Poster Board Paper - 50 Sheets - Bulk - 13.5x17.5		1	25262450	196G-W1L3-R6C 3 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$19.90
Comfy Package - Kraft Paper Straws - 200 Per Pack		2	25262450	196G-W1L3-R6C 3 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$13.86
Elmers Purple Disappearing Glue Sticks - 30 Count		1	25262450	196G-W1L3-R6C 3 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$5.17
50 Pack Corrugated Cardboard Sheets - 8.5x11 Flat		1	25262450	196G-W1L3-R6C 3 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$12.93
Crayola Construction Paper - 480 Sheets Assorted Colors - 9x12		1	25262450	196G-W1L3-R6C 3 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$11.71
Scotch Magic Tape - Invisible - 6 Pack		1	25262450	196G-W1L3-R6C 3 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$9.95 96
60 Pack - Large Binder Clips - 1.6 Inch		1	25262450	196G-W1L3-R6C 3 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$13.90
Hefty 16oz Heavy Duty Plastic Cups - Assorted Colors		1	25262450	196G-W1L3-R6C 3 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$9.53
Rarlan Washable Markers - Bulk 48 Colors 3 Boxes		1	25262450	196G-W1L3-R6C 3 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$26.83
Check #: 179170						
PO/InvoiceTotal:						\$156.61
Check Group:						
2026 wall calendar for AP scheduling		1	25262451	1MCF-RJ4C-6CC 7 1/23/2026	100.000.0000.000.2510.610.03000.50.421	\$9.95
Check #: 179170						
PO/InvoiceTotal:						\$9.95
Check Group:						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2667

01/23/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Space Exploration Shuttle Toys		1	25262466	1KWT-QQ3K-NQ CP 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$15.99
10 in 1 STEM Toys - Building Toys		2	25262466	1KWT-QQ3K-NQ CP 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$51.28
Learning Resources STEM Explorers Machine Makers - 60 Pieces		1	25262466	1KWT-QQ3K-NQ CP 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$21.99
Kids Tool Set with Drill		1	25262466	1KWT-QQ3K-NQ CP 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$26.89
Picasso Tiles Magnet Building Tiles - 100 Pieces		1	25262466	1KWT-QQ3K-NQ CP 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$31.48
TeyToy My First Baby Building Toys 150 Pieces		2	25262466	1KWT-QQ3K-NQ CP 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$51.98 97
Check #: 179170						
						PO/InvoiceTotal: <u>                    </u>
						\$199.61
Check Group:						
Electric guitar kits		1	25262488	1P9V-VPL4-NDY Y 1/16/2026	100.054.0000.100.1000.610.03301.20.421	\$90.99
Check #: 179170						
						PO/InvoiceTotal: <u>                    </u>
						\$90.99
Check Group:						
Amazon Basics Super Tip 40 Colors Washable Markers - Pack of 40		3	25262489	1LC1-P1TK-PLC3 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$20.61
Taotree Glitter Gel Pens - 32 Neon Colors		3	25262489	1LC1-P1TK-PLC3 1/16/2026	100.054.0000.100.1000.610.03206.10.421	\$23.97
Check #: 179170						
						PO/InvoiceTotal: <u>                    </u>
						\$44.58

Douglas County School District

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Voucher Batch Number: 2667

01/23/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
12 Pack Fluffy Chunky Chenille Yarn for Crocheting, Baby Yarn - Soft		1	25262496	1XX4-MQFN-44T 3 1/22/2026	100.054.0000.100.1000.610.03206.10.421	\$29.99
HRXMS 10Pcs Crochet Rings for Tension Control - Adjustable Yarn Guide Ring w/Cat		2	25262496	1XX4-MQFN-44T 3 1/22/2026	100.054.0000.100.1000.610.03206.10.421	\$13.28
Poly-fil Fairfield CCDF10 Crafter's Choice Dry Packing Fiber Fill - 10oz Bag		1	25262496	1XX4-MQFN-44T 3 1/22/2026	100.054.0000.100.1000.610.03206.10.421	\$7.99
Sevensun 266Pcs Safety Eyes for Crocheting with Noses		1	25262496	1XX4-MQFN-44T 3 1/22/2026	100.054.0000.100.1000.610.03206.10.421	\$9.99
Ecavria 400Pcs Safety Eyes for Amigurumi - 8-16MM Black Crochet Eyes w/Washers		1	25262496	1XX4-MQFN-44T 3 1/22/2026	100.054.0000.100.1000.610.03206.10.421	\$5.99
90Pcs Safety Noses for Amigurumi, 3 Sizes Plastic Flocking Noses w/Washers		1	25262496	1XX4-MQFN-44T 3 1/22/2026	100.054.0000.100.1000.610.03206.10.421	\$7.99
6Pcs 4mm Aluminum Soft Grip Rubber Ergonomic Handle Crochet Hook - Knitting		4	25262496	1XX4-MQFN-44T 3 1/22/2026	100.054.0000.100.1000.610.03206.10.421	\$27.96

Check #: 179170

PO/InvoiceTotal: \$103.19

Vendor Total: \$2,161.30

CANON FINANCIAL SERVICES

Check Group:

COPIER LEASE CURRICULUM		1	25260161	42463673 1/20/2026	100.000.0000.000.2212.442.03000.50.421	\$39.77
COPIER LEASE GRANTS		1	25260161	42463673 1/20/2026	100.000.0000.000.2191.442.03000.50.421	\$39.77
COPIER LEASE SUPERINTENDENT		1	25260161	42463673 1/20/2026	100.000.0000.000.2320.442.03000.50.421	\$39.77

Douglas County School District

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
COPIER LEASE BUSINESS SERVICES		1	25260161	42463673 1/20/2026	100.000.0000.000.2510.442.03000.50.421	\$39.77
COPIER LEASE HUMAN RESOURCES		1	25260161	42463673 1/20/2026	100.000.0000.000.2570.442.03000.50.421	\$39.77
COPIER LEASE ED SERVICES		1	25260161	42463673 1/20/2026	100.000.0000.000.2210.442.03000.50.421	\$39.76
COPIES CURRICULUM		1	25260161	42463673 1/20/2026	100.000.0000.000.2212.611.03000.50.421	\$24.30
COPIES GRANTS		1	25260161	42463673 1/20/2026	100.000.0000.000.2191.611.03000.50.421	\$24.30
COPIES SUPERINTENDENT		1	25260161	42463673 1/20/2026	100.000.0000.000.2320.611.03000.50.421	\$24.30
COPIES BUSINESS SERVICES		1	25260161	42463673 1/20/2026	100.000.0000.000.2510.611.03000.50.421	\$24.30 99
COPIES HUMAN RESOURCES		1	25260161	42463673 1/20/2026	100.000.0000.000.2570.611.03000.50.421	\$24.30
COPIES AREA 4		1	25260161	42463673 1/20/2026	100.000.0000.000.2210.611.03000.50.421	\$24.30
COPIER LEASE CURRICULUM		1	25260161	42463691 1/20/2026	100.000.0000.000.2212.442.03000.50.421	\$23.84
COPIER LEASE GRANTS		1	25260161	42463691 1/20/2026	100.000.0000.000.2191.442.03000.50.421	\$23.84
COPIER LEASE SUPERINTENDENT		1	25260161	42463691 1/20/2026	100.000.0000.000.2320.442.03000.50.421	\$23.84
COPIER LEASE BUSINESS SERVICES		1	25260161	42463691 1/20/2026	100.000.0000.000.2510.442.03000.50.421	\$23.84
COPIER LEASE HUMAN RESOURCES		1	25260161	42463691 1/20/2026	100.000.0000.000.2570.442.03000.50.421	\$23.84
COPIER LEASE ED SERVICES		1	25260161	42463691 1/20/2026	100.000.0000.000.2210.442.03000.50.421	\$23.84

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2667

01/23/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
COPIES CURRICULUM		1	25260161	42463691 1/20/2026	100.000.0000.000.2212.611.03000.50.421	\$2.11
COPIES GRANTS		1	25260161	42463691 1/20/2026	100.000.0000.000.2191.611.03000.50.421	\$2.10
COPIES SUPERINTENDENT		1	25260161	42463691 1/20/2026	100.000.0000.000.2320.611.03000.50.421	\$2.10
COPIES BUSINESS SERVICES		1	25260161	42463691 1/20/2026	100.000.0000.000.2510.611.03000.50.421	\$2.10
COPIES HUMAN RESOURCES		1	25260161	42463691 1/20/2026	100.000.0000.000.2570.611.03000.50.421	\$2.12
COPIES AREA 4		1	25260161	42463691 1/20/2026	100.000.0000.000.2210.611.03000.50.421	\$2.12
Check #: 179171						<u>100</u>
PO/InvoiceTotal:						\$540.10
Check Group:						
INV 42314373		1	25262359	42314373 1/22/2026	100.014.0000.100.1000.442.03206.10.421	\$550.00
Check #: 179171						<u>550.00</u>
PO/InvoiceTotal:						\$550.00
Check Group:						
BW Maintenance overage 12/1-31/25		1	25262491	42463690 1/22/2026	280.639.0000.200.2100.611.03000.50.421	\$14.55
CL Maintenance overage 12/1-31/25		1	25262491	42463690 1/22/2026	280.639.0000.200.2100.611.03000.50.421	\$125.00
Contract Charge 1-1-31/26 for imageRunner Advance DX C3930i 4LY11222 for Tandy Erikson		1	25262491	42463690 1/22/2026	280.639.0000.200.2100.442.03000.50.421	\$106.66
Check #: 179171						<u>246.21</u>
PO/InvoiceTotal:						\$246.21
Vendor Total:						\$1,336.31

CITI CARDS - COSTCO

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2667

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
honey for tea 36 .35 oz packets		1	25262517	02072026 1/20/2026	100.000.0000.000.2510.610.03000.50.421	\$36.99
Dixie paper hot cups - 500 12 oz		1	25262517	02072026 1/20/2026	100.000.0000.000.2510.610.03000.50.421	\$81.39
Check #: 179172						
PO/InvoiceTotal:						\$118.38
Vendor Total:						\$118.38
FRANKLIN COVEY CLIENT SALES INC						
Check Group:						
7/30/2025 LEADERSHIP FORUM (ALL ADMIN) custom coaching - reference #IS10842915		1	25262528	S100060658 1/23/2026	100.000.0000.000.2320.330.03000.50.421	\$4,000.00
Check #: 179173						101
PO/InvoiceTotal:						\$4,000.00
Vendor Total:						\$4,000.00
MAUPIN COX AND LEGOY						
	880776					
Check Group:						
Due Process Request RW 7/14/25 Review of file and email fully executed settlement agreement to Frankie Alvarado Atty: PJA		0.25	25262513	18370 1/22/2026	250.000.0000.200.2000.340.03000.50.421	\$87.50
Check #: 179174						
PO/InvoiceTotal:						\$87.50
Vendor Total:						\$87.50
PROCARE THERAPY INC						
Check Group:						
School Psychologist Laurie Shaw 1/5-9/2026		38.5	25262514	21355881 1/22/2026	280.639.0000.200.2100.340.03000.50.421	\$3,465.00
Check #: 179175						
PO/InvoiceTotal:						\$3,465.00

Douglas County School District

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Voucher Batch Number: 2667

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$3,465.00
RENE SMITH						
Check Group:						
Library Books		1	25262362	firs11192025 1/22/2026	100.014.0000.000.2220.640.03206.10.421	\$367.17
Check #: 179176						
PO/InvoiceTotal:						\$367.17
Vendor Total:						\$367.17
SILVA, SCEIRINE & ASSOCIATES, LLC						
Check Group:						
External Audit for FY24-25		1	25261221	10158 1/22/2026	100.000.0000.000.2510.340.03000.50.421	\$21,000.00
Check #: 179177						102
PO/InvoiceTotal:						\$21,000.00
Vendor Total:						\$21,000.00
SOUTHWEST GAS CORP						
743781						
Check Group:						
CCMES		1	25260010	02022026 2 1/20/2026	100.000.0000.000.2611.621.03205.10.421	\$1,292.68
SES		1	25260010	02022026 2 1/20/2026	100.000.0000.000.2611.621.03207.10.421	\$1,626.26
MES		1	25260010	02022026 2 1/20/2026	100.000.0000.000.2611.621.03210.10.421	\$1,441.14
CVMS		1	25260010	02022026 2 1/20/2026	100.000.0000.000.2611.621.03301.20.421	\$4,065.17
PWLMS		1	25260010	02022026 2 1/20/2026	100.000.0000.000.2611.621.03302.20.421	\$5,123.31
DHS		1	25260010	02022026 2 1/20/2026	100.000.0000.000.2611.621.03501.30.421	\$9,299.41

Douglas County School District

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Voucher Batch Number: 2667

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WHS		1	25260010	02022026 2 1/20/2026	100.000.0000.000.2611.621.03502.30.421	\$3,970.05
DISTRICT OFFICE		1	25260010	02022026 2 1/20/2026	100.000.0000.000.2611.621.03000.50.421	\$33.94
AIRPORT FACILITIES		1	25260010	02022026 2 1/20/2026	100.000.0000.000.2611.621.03000.50.421	\$2,547.27
HERITAGE		1	25260010	02022026 2 1/20/2026	100.000.0000.000.2611.621.03000.50.421	\$880.64
GES		1	25260010	02022026 2 1/20/2026	100.000.0000.000.2611.621.03201.10.421	\$1,654.77
ZCES		1	25260010	02022026 2 1/20/2026	100.000.0000.000.2611.621.03202.10.421	\$2,342.95
PHES		1	25260010	02042026 1/20/2026	100.000.0000.000.2611.621.03209.10.421	\$1,669.94 103

Check #: 179178

PO/InvoiceTotal:	\$35,947.53
Vendor Total:	\$35,947.53

STACI OLOCKI

Check Group:

Mini Schedule Board		1	25262512	PYRA01062026 1/20/2026	250.012.0000.200.1000.610.03201.10.421	\$24.60
Visual Schedule		1	25262512	PYRA01062026 1/20/2026	250.012.0000.200.1000.610.03201.10.421	\$71.44

Check #: 179179

PO/InvoiceTotal:	\$96.04
Vendor Total:	\$96.04
Grand Total:	\$68,579.23

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2668

01/30/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ALICIA BRAAKSMA						
Check Group:						
Starbucks Gift Cards for Service Presentation Awards		10	25262423	service award GCs 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$70.00
Check #: 179319						
PO/InvoiceTotal:						\$70.00
Check Group:						
Staff Pizza Lunch for Professional Development Day on 1/20/26		1	25262524	PD DAY LUNCH 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$157.83
Check #: 179319						
PO/InvoiceTotal:						\$157.83
Vendor Total:						\$227.83
ALYSSA PINTO						
Check Group:						
Reimburse Alyssa Pinto - BIF - JVES		1	25262592	DOLL01272026 1/28/2026	100.054.0000.100.1000.610.03206.10.421	\$14.26
Check #: 179320						
PO/InvoiceTotal:						\$14.26
Vendor Total:						\$14.26
AMANDA LACA						
Check Group:						
Supplies for Avalanche Simulation		1	25262530	WALM01122026 1/27/2026	100.031.0000.100.1000.610.03301.20.421	\$32.13
Check #: 179321						
PO/InvoiceTotal:						\$32.13
Vendor Total:						\$32.13
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2668

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Tru-Ray construction paper, almond, 9X12		9	25262169	1F63-4TTQ-CH9R 1/23/2026	100.017.0000.100.1000.610.03210.10.421	\$28.98
Tru-Ray Construction paper, white, 9X12, 500		10	25262169	1F63-4TTQ-CH9R 1/23/2026	100.017.0000.100.1000.610.03210.10.421	\$315.90
Tru-Ray construction paper, festive red 9X12, 50 count		22	25262169	1F63-4TTQ-CH9R 1/23/2026	100.017.0000.100.1000.610.03210.10.421	\$84.92
Tru Ray construction paper, holiday green, 9X12, 50 count		9	25262169	1F63-4TTQ-CH9R 1/23/2026	100.017.0000.100.1000.610.03210.10.421	\$40.32
Houyee 5/8 in Plastic Binding comb, 100 pack		3	25262169	1YNC-YWXP-MK M9 1/23/2026	100.017.0000.100.1000.610.03210.10.421	\$62.97
Amazon Basics AAA batteries, 36 count		2	25262169	1YNC-YWXP-MK M9 1/23/2026	100.017.0000.100.1000.610.03210.10.421	\$23.24
Amazon Basics Jumbo paper clips, 1000 count		2	25262169	1YNC-YWXP-MK M9 1/23/2026	100.017.0000.100.1000.610.03210.10.421	\$19.98
Tru-Ray construction paper, almond, 9X12		1	25262169	1YNC-YWXP-MK M9 1/23/2026	100.017.0000.100.1000.610.03210.10.421	\$3.22
Tru-Ray construction paper, festive red 9X12, 50 count		3	25262169	1YNC-YWXP-MK M9 1/23/2026	100.017.0000.100.1000.610.03210.10.421	\$11.58
Tru Ray construction paper, holiday green, 9X12, 50 count		11	25262169	1YNC-YWXP-MK M9 1/23/2026	100.017.0000.100.1000.610.03210.10.421	\$49.28
Check #: 179322						
PO/InvoiceTotal:						\$640.39
Check Group:						
Pick a Color		1	25262231	11JQ-H4L3-GQV6 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$22.08
The Power of Mattering		1	25262231	11JQ-H4L3-GQV6 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$28.32

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Catherin House: A Novel		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$10.98
Inferno		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$11.04
Becoming Duchess Goldblatt		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$14.72
The Lightness		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$4.40
The House on Fripp Island		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$10.54
Her Body and Other Parties: Stories		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$12.11
Stray: A Memoir		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$14.00 106
Uncanny Valley		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$7.90
Three Shadows		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$15.74
Kingdom Come		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$9.09
Beowulf (No Fear)		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$6.02
The Canterbury Tales (No Fear)		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$14.00
Twelf Night (No Fear Shakespeare)		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$16.16
Hamlet: No Fear Shakspeare		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$6.98
A Wrinkle in Time: The Graphic Novel		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	(\$1.08)

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2668

01/30/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
To Kill a Mockingbird: Graphic Novel		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$11.33
1984: The Graphic Novel		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$12.11
Poe: Stories and Poems		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$12.81
Beowulf: A graphic Novel		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$12.81
The Hobbit: A Graphic Novel		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$13.48
The Iliad: A Graphic Novel		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$10.50
The Odyssey: A Graphic Novel		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$14.14 107
The Moth Keeper		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$10.42
The Brownstone		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$9.27
Noise: A graphic novel		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$7.53
Through the Woods		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$12.47
This One Summer		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$8.56
Anya's Ghost		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$8.47
In Real Life		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$11.65
Be More Chill: The Graphic Novel		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$15.02

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
How It All Ends		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$12.06
We Could Be Magic		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$10.52
The Empowered Teacher Toolkit		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$17.19
The Empathy Effect		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$14.40
Atomic Habits		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$19.94
Rome and Juliet		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$6.02
The Body by Stephen King		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$6.22 108
How to Pronounce Knife		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$10.10
The High 5 Habit		1	25262231	16QF-9TLP-FH3X 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$8.88
Check #: 179322						
						PO/InvoiceTotal: \$478.90
Check Group:						
882 E SCANTRONS		10	25262253	17V7-LD9C-NJ6 W 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$169.00
DVD THE AMERICAN REVOLUTION		1	25262253	17V7-LD9C-NJ6 W 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$64.99
FRONTLLINE DVD		1	25262253	17V7-LD9C-NJ6 W 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$19.99
Check #: 179322						
						PO/InvoiceTotal: \$253.98

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
DESK DIVIDERS		1	25262254	1HVR-V9PT-3VR M 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$52.99
TONER		2	25262254	1HVR-V9PT-3VR M 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$125.98
					Check #: 179322	
						PO/InvoiceTotal: <u>\$178.97</u>
Check Group:						
Scotch tape, 20 count		1	25262261	1QD4-7KRR-XD1 F 1/23/2026	100.017.0000.100.1000.610.03210.10.421	\$21.99
Ticonderoga pencils, 72 ct		8	25262261	1QD4-7KRR-XD1 F 1/23/2026	100.017.0000.100.1000.610.03210.10.421	\$93.92
Premium single hole paper punch, 6 pack		1	25262261	1QD4-7KRR-XD1 F 1/23/2026	100.017.0000.100.1000.610.03210.10.421	\$14.39
Hole puncher, 6 pack		1	25262261	1QD4-7KRR-XD1 F 1/23/2026	100.017.0000.100.1000.610.03210.10.421	\$11.87
					Check #: 179322	
						PO/InvoiceTotal: <u>\$142.17</u>
Check Group:						
Mucinex- Nurse Supply Closet		1	25262311	19RV-719T-QNC D 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$28.32
White Paper hot/cold cups staff/students		1	25262311	19RV-719T-QNC D 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$32.97
Sticky Notes 24 Pack		1	25262311	19RV-719T-QNC D 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$16.99

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Logitech Keyboard Front Office		1	25262311	19RV-719T-QNC D 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$11.99
Epson Photo Paper Laxague Media		3	25262311	19RV-719T-QNC D 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$66.00
Batteries AAA (pack of 100)		1	25262311	19RV-719T-QNC D 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$21.94
Batteries AA (pack of 100)		1	25262311	19RV-719T-QNC D 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$26.99
Check #: 179322						
PO/InvoiceTotal:						\$205.20
Check Group:						
Hanes Men's Pullover EcoSmart Hooded Sweatshirt, Light Steel, XX-Large		1	25262400	191C-P91V-GNM L 1/23/2026	100.033.0000.000.2130.610.03302.20.421	\$9.60
TRUEplus Glucose Tablets, Chewable, Tropical Fruit Flavor, 15g Fast-Acting Carbohydrates, Fat Free, Gluten Free, Raise Low Blood Sugar and Boost Energy, 50 Count		1	25262400	1NMX-JLLQ-VDF D 1/23/2026	100.033.0000.000.2130.610.03302.20.421	\$8.99
100 Ketone Test Strips for Self-Testing   Results in 45 Seconds   Easy Urine Test Strips with Color Chart   100-Count Tube for Home, Travel, and Daily Use		1	25262400	1NMX-JLLQ-VDF D 1/23/2026	100.033.0000.000.2130.610.03302.20.421	\$5.97
Degree Men Travel Deodorant, Bulk, Cool Rush 24-Pack – 72H Body Heat Activated Mini Antiperspirant, 0.5 Oz Ea		1	25262400	1NMX-JLLQ-VDF D 1/23/2026	100.033.0000.000.2130.610.03302.20.421	\$25.96
GEEOLLAH Honey Lemon Drops - Sugar Free Menthol Lozenges with Soothing Honey Lemon Flavor, 360 Count Bulk Bag - Individually Wrapped Refreshing Candy Drops		1	25262400	1NMX-JLLQ-VDF D 1/23/2026	100.033.0000.000.2130.610.03302.20.421	\$18.04
Hanes Men's Pullover EcoSmart Hooded Sweatshirt, Light Steel, XX-Large		1	25262400	1NMX-JLLQ-VDF D 1/23/2026	100.033.0000.000.2130.610.03302.20.421	\$9.60

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Degree Women's Travel Deodorant Shower Clean 18-Pack – 72H Body Heat Activated Mini Antiperspirant, 0.5 Oz Ea		1	25262400	1NMX-JLLQ-VDF D  1/23/2026	100.033.0000.000.2130.610.03302.20.421	\$22.88
Foster & Thrive Stomach Relief Liquid for Nausea, Heartburn, Indigestion, Upset Stomach, Diarrhea - Fast Relief for 5 Symptoms, Antidiarrheal, Bismuth Subsalicylate 5		1	25262400	1NMX-JLLQ-VDF D  1/23/2026	100.033.0000.000.2130.610.03302.20.421	\$24.22
Check #: 179322						
PO/InvoiceTotal:						\$125.26
Check Group:						
DRAWING PAPER		1	25262432	139T-YR9C-RTF G 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$21.61
GRAPH PAPER		1	25262432	139T-YR9C-RTF G 1/28/2026	100.051.0000.100.1000.610.03501.30.421	<del>\$12.99</del>
9 X 12 PAPER		1	25262432	139T-YR9C-RTF G 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$6.99
BLENDING STUMPS		1	25262432	139T-YR9C-RTF G 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$12.89
HP CYAN		1	25262432	139T-YR9C-RTF G 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$150.50
HP YELLOW		1	25262432	139T-YR9C-RTF G 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$150.89
HP MAGENTA		1	25262432	139T-YR9C-RTF G 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$150.89
HP BLACK		2	25262432	139T-YR9C-RTF G 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$233.00

Check #: 179322

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$739.76
Check Group:						
poster printer ink		3	25262433	19VJ-VDPG-XWV H 1/27/2026	100.016.0000.100.1000.610.03209.10.421	\$163.35
Check #: 179322						
PO/InvoiceTotal:						\$163.35
Check Group:						
Premium Yellow Caution Tape Roll- 3"x1000ft.- Pack of 3- Office Supplies Order		1	25262449	177T-X7LH-6R33 1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$25.41
ADA Braille Unisex Bathroom Sign- Pk of 2, Silver 6x8		1	25262449	177T-X7LH-6R33 1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$19.23
ADA Braille Unisex Bathroom Sign- Pk of 4, Silver 6x8		1	25262449	177T-X7LH-6R33 1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$27.89 12
Restroom Sign- Metal Unisex Sign, 9x3- pk of 2		3	25262449	177T-X7LH-6R33 1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$35.59
St. Patrick's Day Shamrock Decorations		2	25262449	177T-X7LH-6R33 1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$25.75
12 Set Interchangeable Seasonal Tabletop Decor		1	25262449	177T-X7LH-6R33 1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$17.84
17 Holiday Interchangeable Magnetic Wooden Signs for Door		1	25262449	177T-X7LH-6R33 1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$38.67
Easter Egg Hanging Garland		2	25262449	177T-X7LH-6R33 1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$25.77
Snowflake Garland		1	25262449	177T-X7LH-6R33 1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$11.88
Seasonal Decorations Banners		1	25262449	177T-X7LH-6R33 1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$22.80
Valentines Felt Heart Garland Decor		2	25262449	177T-X7LH-6R33 1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$19.82

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Wooden Easter Bunny Decor- Office Decor		1	25262449	177T-X7LH-6R33 1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$9.41
Valentine Large Envelope w/Hearts Decor		1	25262449	177T-X7LH-6R33 1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$25.79
Iridescent Snowflake Garland		1	25262449	1F64-J79D-H3KN 1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$6.98
Check #: 179322						
						PO/InvoiceTotal: \$312.83
Check Group:						
Grumpy Groundhog- S. Wagner Library Book Order		1	25262478	14RW-DJ4G-LYD C 1/26/2026	100.011.0000.000.2220.640.03205.10.421	\$8.69
Yetis Are the Worst! (The Worst! Series)		1	25262478	14RW-DJ4G-LYD C 1/26/2026	100.011.0000.000.2220.640.03205.10.421	\$10.36 113
Just One Flake: A Picture Book		1	25262478	14RW-DJ4G-LYD C 1/26/2026	100.011.0000.000.2220.640.03205.10.421	\$12.19
Grumpy Monkey Who Threw That? A Graphic Novel		1	25262478	14RW-DJ4G-LYD C 1/26/2026	100.011.0000.000.2220.640.03205.10.421	\$8.62
Desk Calendar 2026-2027		1	25262478	14RW-DJ4G-LYD C 1/26/2026	100.011.0000.000.2220.640.03205.10.421	\$14.71
Qfun Laminator Machine 11x17 Cold Thermal Laminator, 13 inch Laminating Machine- S. Wagner- PTO Library Fund		1	25262478	14RW-DJ4G-LYD C 1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$51.84
Nix Electronic Lice Comb- Nurse Jerry		1	25262478	14RW-DJ4G-LYD C 1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$19.44
Sticky Notes 3x3-pk of 24- Office Supply Restock		1	25262478	14RW-DJ4G-LYD C 1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$13.88

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Over and Under the Snow		1	25262478	1F64-J79D-1WKN 1/26/2026	100.011.0000.000.2220.640.03205.10.421	\$20.08
Check #: 179322						
PO/InvoiceTotal:						\$159.81
Check Group:						
Nutricost Sodium Citrate Powder 1LB (16oz) - Food Grade, Non-GMO - Emulsifier, Natural Flavor Enhancer, Food Preservant		1	25262482	1DP6-C39D-KNY 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$17.95
40 Pack CR2032 Batteries, 3V Lithium Coin Battery for Small Electronic Devices, 5 Year Shelf Life		1	25262482	1DP6-C39D-KNY 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$9.99
12Pack 60ml Syringe for Liquid - Large Plastic Syringes Without Needle for Food Thick Liquids and Irrigation Water, Lip Gloss Filling, Feeding Dogs Meds, Measuring ( 12 Pack		2	25262482	1YG7-WVQ7-PV3 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$19.38
BulkSupplements.com Calcium Lactate Powder - Calcium Supplement Powder, Food Grade - Pure & Gluten Free, 1.5g per Serving, 500g (1.1 lbs) (Pack of 1)		1	25262482	1YG7-WVQ7-PV3 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$17.07
Sodium Alginate Powder 16 oz, Food Grade Bulk Ingredient for Thickening, Non-GMO and Vegan, 1lb Bag		1	25262482	1YG7-WVQ7-PV3 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$25.99
MAQIHAN 100pcs Colorful Drinking Straws - Cocktail Drinking Straws disposable Stirrer Bulk Party 19x0.55CM for Women Men Adults for juice, cocktails		1	25262482	1YG7-WVQ7-PV3 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$4.69
HOPELF 8" Natural Bamboo Skewers for BBQ,Appetiser,Fruit,Cocktail,Kabob,Chocolate Fountain,Grilling,Barbecue,Kitchen,Crafting and Party. F=4mm, More		1	25262482	1YG7-WVQ7-PV3 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$5.50
Play-Doh Modeling Compound 36-Pack Case of Colors, Non-Toxic, 3 Oz Cans of Assort. Colors, Back to School Classroom Supplies, Preschool Toys, Ages 2+ (Amazon Exclusive)		1	25262482	1YG7-WVQ7-PV3 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$26.09

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NoCry Premium Disposable Pie Pans 9 Inch (50 Pack) — Made in USA — Foil Aluminum Tins with Curl Lip for Baking Delicious Tarts or Crispy Pastry Crusts — Lightweight Yet S		1	25262482	1YG7-WVQ7-PV3 M  1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$25.21
Scotch Gift Wrap Tape, Invisible, Holiday Gift Wrapping Supplies for Christmas Presents and Gift Bags, 0.75 in. x 650 in., 6 Tape Rolls with Dispensers		1	25262482	1YG7-WVQ7-PV3 M  1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$17.74
LOVIMAG Copper Tape Foil Tape (1/4inchX82.5FT), Copper Tape for Stained Glass, Copper Taper Conductive Adhesive for Guitar and EMI Shielding, Soldering, Crafts, Elec		1	25262482	1YG7-WVQ7-PV3 M  1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$12.34
BOJACK 5 Colors 500 pcs 5mm LED Diode Lights Assored Kit Pack Bright Lighting Bulb Lamps Electronics Components 5 mm Light Emitting Diodes Parts		1	25262482	1YG7-WVQ7-PV3 M  1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$11.89
Check #: 179322						
PO/InvoiceTotal:						\$193.84
Check Group:						
Marble Maze Mat- Sensory Fidget Stress Relief Toy- 4 piece- E. Benitez- PTO Teacher Allowance		1	25262492	1K7P-6R7F-JLFQ  1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$8.99
Wilbarger Method Therapy Sensory Brush- 6 pk		1	25262492	1K7P-6R7F-JLFQ  1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$8.99
Post-it Super Sticky Easel Pad 25 in. x 30 in.- White, 2 pk		1	25262492	1K7P-6R7F-JLFQ  1/26/2026	100.011.0000.100.1000.610.03205.10.421	\$30.48
Check #: 179322						
PO/InvoiceTotal:						\$48.46
Check Group:						
POWDERED LEMONADE		1	25262493	1J6J-XMR3-1QP Q 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$39.95
Check #: 179322						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$39.95
Check Group:						
RUBBER BANDS		1	25262494	1JFK-137Q-7D7F 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$6.45
BLACK TEA		1	25262494	1JFK-137Q-7D7F 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$2.18
GLUE STICK		2	25262494	1JFK-137Q-7D7F 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$24.82
TWEEZERS		2	25262494	1JFK-137Q-7D7F 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$27.18
PH TEST STRIPS		1	25262494	1JFK-137Q-7D7F 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$8.91
WHITEBOARD SPRAY		3	25262494	1JFK-137Q-7D7F 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$26.13 116
SCOTCH TAPE		1	25262494	1JFK-137Q-7D7F 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$28.44
BALLOONS		1	25262494	1JFK-137Q-7D7F 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$6.49
SCREEN CLEANER		1	25262494	1JFK-137Q-7D7F 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$8.80
URINE TEST STRIPS		2	25262494	1JFK-137Q-7D7F 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$37.98
CALCULATORS		1	25262494	1JFK-137Q-7D7F 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$47.49
PING PONG BALLS		1	25262494	1JFK-137Q-7D7F 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$6.98
TEA		4	25262494	1MLP-X4J4-6L1W 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$55.56
Check #: 179322						
PO/InvoiceTotal:						\$287.41

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Check Group:						
Pencils bulk		1	25262497	1DYG-RHQW-XD YY 1/23/2026	100.031.0000.100.1000.610.03301.20.421	\$51.34
Construction Paper		2	25262497	1DYG-RHQW-XD YY 1/23/2026	100.031.0000.100.1000.610.03301.20.421	\$65.98
Headphones for testing		2	25262497	1DYG-RHQW-XD YY 1/23/2026	100.031.0000.100.1000.610.03301.20.421	\$97.98
					Check #: 179322	
					PO/InvoiceTotal:	\$215.30
Check Group:						
Sweet Tart Hearts		8	25262504	1Y9Q-PVY7-331J 1/27/2026	100.014.0000.100.1000.610.03206.10.421	\$180.72
Valentine Cards		5	25262504	1Y9Q-PVY7-331J 1/27/2026	100.014.0000.100.1000.610.03206.10.421	\$25.45
					Check #: 179322	
					PO/InvoiceTotal:	\$206.17
Check Group:						
MASHI Digital Wall Clock, 16" Large Display Digital Clock with Remote Control, Auto-Dimming Wall Clock with Night Light, DST, Date Week,Temp for Living Room, Bedroom,		1	25262510	1QWJ-4YRH-C41 G 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$30.99
SWEETFULL Mini Portable Fan - Rechargeable Handheld Fan, 3 Speeds Personal Small Hand Gifts for Travel Essentials, Lash, Makeup, Eyelash, Kids, Girls, Women - USB, Cute		2	25262510	1QWJ-4YRH-C41 G 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$13.98
Zhenx Spinning Chair for Autistic Kids (Ages 3-18) - 220LBS Capacity Sensory Swivel Seat - Sensory Toy for Teens with ADHD/Autism - Sit and Spin Calming Gift to Improve Focu		1	25262510	1QWJ-4YRH-C41 G 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$85.68

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Poo-Pourri Before-You-Go Toilet Spray, Original Citrus, 2 Fl Oz, Up to 100 Uses, Bathroom Odor Deodorizer with Essential Oils for Home or Work, Travel Essentials, TSA...		1	25262510	1QWJ-4YRH-C41 G 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$9.85
EASEPRES 5 Pocket Mesh Hanging Wall File Organizer, Wall Mounted Mail Paper Document Folder Holder, Clipboard Storage Organization Magazine Rack with Nameta		4	25262510	1QWJ-4YRH-C41 G 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$95.92
BEYGORM Acrylic Vertical Marker Organizer for 150 Markers with 13 Compartments, Clear Angled Pen & Pencil Holder, Large Desk Stationery & Art Supply Storage for Offic...		2	25262510	1QWJ-4YRH-C41 G 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$48.48
Back2School Express Building Blocks, Foam Blocks, Contemporary, 16-Piece		1	25262510	1QWJ-4YRH-C41 G 1/27/2026	250.033.0000.200.1000.610.03302.20.421	\$138.59
Club Wipes USA Sanitizing Wipes: 5000 Unscented Wipes (8" x 5"): 4 Refill Mega Rolls for Floor Stand and Wall Dispensers - For Gyms, Restaurants, Offices		1	25262510	1QWJ-4YRH-C41 G 1/27/2026	250.033.0000.200.1000.610.03302.20.421	\$124.95 <del>118</del>
Amazon Basics Desktop Stapler with 1000 Staples, Office Stapler, Lightweight, Easy to Use, 25 Sheet Capacity, Non-Slip, Black, 3 Pack		1	25262510	1QWJ-4YRH-C41 G 1/27/2026	250.033.0000.200.1000.610.03302.20.421	\$3.81
yescool Navy Weighted Blanket 10 Pounds Twin Cooling Weighted Lap Blanket, Heavy Blanket for Sleeping, Weighted Throw Blanket Gift for 80-110lbs, 40" x60		1	25262510	1QWJ-4YRH-C41 G 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$29.99
Amazon Basics Weighted Office Desk Tape Dispenser - 3-Pack		1	25262510	1QWJ-4YRH-C41 G 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$9.96
EXPO Dry Erase Whiteboard Cleaning Spray, 22oz - Calendar, Organization, Essential Supplies for Office, School, Classroom, Teachers		1	25262510	1QWJ-4YRH-C41 G 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$8.99
Amazon Elements Baby Wipes, Sensitive, 810 Count, Flip-Top Packs, Pack of 9		1	25262510	1QWJ-4YRH-C41 G 1/27/2026	100.033.0000.100.1000.610.03302.20.421	\$15.29

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>          </u>
						\$616.48
Check Group:						
Wall Plug in White Noise Sound Machine for Office Privacy & Noise Canceling, White Noise Machine		1	25262511	1F64-J79D-VLRR 1/26/2026	100.000.0000.000.2320.610.03000.50.421	\$39.99
White Noise Machine plug-in Sound Machine with 20 Non Looping Natural Soothing Sounds and Memory Function		1	25262511	1F64-J79D-VLRR 1/26/2026	100.000.0000.000.2320.610.03000.50.421	\$21.84
Samsill 50 Pack Matte White Sticker Paper 8.5 x 11 inch Inkjet Laser Printable Vinyl Full Size Bulk Sticker Paper, Adhesive Label Sheets		1	25262511	1F64-J79D-VLRR 1/26/2026	100.000.0000.000.2320.610.03000.50.421	\$13.19
						Check #: 179322
						PO/InvoiceTotal: <u>          </u>
						\$75.02
Check Group:						
12B Yarn - Explorations		1	25262515	1XKC-Y3GG-PGJ 1/27/2026	100.014.0000.100.1000.610.03206.10.421	\$29.99
12C Yarn - Explorations		1	25262515	1XKC-Y3GG-PGJ 1/27/2026	100.014.0000.100.1000.610.03206.10.421	\$29.99
12D Yarn - Explorations		1	25262515	1XKC-Y3GG-PGJ 1/27/2026	100.014.0000.100.1000.610.03206.10.421	\$29.99
						Check #: 179322
						PO/InvoiceTotal: <u>          </u>
						\$89.97
Check Group:						
HDLNKAK Outside Micrometer - 1-2"		3	25262519	1CNX-FMMR-GR CF 1/26/2026	280.631.0000.300.1000.610.03501.30.421	\$68.37
HDLNKAK Vernier Caliper 6" Non Digital Caliper		4	25262519	1CNX-FMMR-GR CF 1/26/2026	280.631.0000.300.1000.610.03501.30.421	\$49.36

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Hollowfly 50 Pieces Assorted Animals Wind Up Toys		2	25262519	1CNX-FMMR-GR CF 1/26/2026	280.631.0000.300.1000.610.03501.30.421	\$77.98
3,000 Pieces Wooden Craft Sticks for Waxing, Ice Cream		3	25262519	1CNX-FMMR-GR CF 1/26/2026	280.631.0000.300.1000.610.03501.30.421	\$80.97
AdTech Hot Glue Sticks 4" Mini Size Clear - 500 Sticks		2	25262519	1CNX-FMMR-GR CF 1/26/2026	280.631.0000.300.1000.610.03501.30.421	\$38.38
AdTech Full Size Hot Glue Sticks 4" - 200 Count		2	25262519	1CNX-FMMR-GR CF 1/26/2026	280.631.0000.300.1000.610.03501.30.421	\$38.12
SWRT Masking Tape 0.75" x 55 Yards - 10 Rolls		2	25262519	1CNX-FMMR-GR CF 1/26/2026	280.631.0000.300.1000.610.03501.30.421	\$25.58
Check #: 179322						<u>120</u>
PO/InvoiceTotal:						\$378.76
Check Group:						
Bostitch 3-Hole Punch		1	25262526	1P7T-H46C-JVJ6 1/30/2026	100.000.0000.000.2191.610.03000.50.421	\$19.95
Officemate 2-Hole Punch		1	25262526	1P7T-H46C-JVJ6 1/30/2026	100.000.0000.000.2191.610.03000.50.421	\$16.35
400 Count Vanity Fair Napkins		1	25262526	1P7T-H46C-JVJ6 1/30/2026	100.000.0000.000.2191.610.03000.50.421	\$19.99
Logitech Wired Headphones w/Microphone		1	25262526	1P7T-H46C-JVJ6 1/30/2026	100.000.0000.000.2191.610.03000.50.421	\$20.99
Check #: 179322						<u>\$77.28</u>
PO/InvoiceTotal:						\$77.28
Check Group:						
BONNYCO Tangram Puzzle		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$20.02
Simgoing 100 Pcs DIY Pinwheels		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$23.03

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Make Your Own Puzzle		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$17.84
24Pcs Tic Tac Toe Party Favors		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$18.02
10 Pack Hand Cream		2	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$20.01
36 Pack Watercolor Pain Set		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$30.04
30Pcs Wack Track Fidget Toys		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$14.95
24Pcs Pop Tubes Fidget Toys		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$19.00
24Pcs 15 Puzzle Slide Sets		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$17.02 121
30Pcs Wooden Flexible Snakes		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$27.03
48 Pack Velvet Coloring Posters		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$22.02
36Pcs Mini Maze Puzzles		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$19.02
240Pack Pull Back Mini Cars		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$38.06
40 Mini Cub Puzzles		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$17.02
IQ Cube Puzzles		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$11.92
Format Paper 24"c150' 4 Rolls		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$70.10
Crayola Washable White Paint - 5		5	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$74.27

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20 Pack Small Toy Footballs		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$58.08
Ram Pro Striped Jump Ropes		2	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$36.04
300Pcs Large Scratch/Sniff Stickers		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$13.01
24Pack Slow Rising Stress Cubes		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$31.00
20Pcs Mini Multicolor Pens		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$10.01
24Pcs Textured Silicone Slap Bracelets		1	25262532	1NFK-CRTJ-J1KX 1/29/2026	100.054.0000.100.1000.610.03201.10.421	\$24.01
Check #: 179322						
PO/InvoiceTotal:						<u>122</u> \$631.52
Check Group:						
SYRUP, Coffee, Caramel SF, Btl 750 mL/4 "HS"		20	25262543	17TC-MTTR-FTT K 1/29/2026	600.000.0000.000.3100.610.03000.50.421	\$124.45
SYRUP, Coffee, Chocolate SF, Btl 750 mL "HS"		20	25262543	17TC-MTTR-FTT K 1/29/2026	600.000.0000.000.3100.610.03000.50.421	\$124.45
SYRUP, Coffee, White Choc SF, Btl 750 mL "HS"		20	25262543	17TC-MTTR-FTT K 1/29/2026	600.000.0000.000.3100.610.03000.50.421	\$129.05
Check #: 179322						
PO/InvoiceTotal:						<u>377.95</u>
Check Group:						
Funnymoom 12 Pack Baking Cookie Pans 12.2x8.3x.8" Metal Serving Trays w/Widen Wdgw Baking Trays		2	25262548	1QCL-PQMQ-F34 G 1/27/2026	100.013.0000.100.1000.610.03202.10.421	\$57.98
Teacher Created Resources Magnetic Foam: Small Lowercase Lettes		25	25262548	1QCL-PQMQ-F34 G 1/27/2026	100.013.0000.100.1000.610.03202.10.421	\$189.75

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Check #: 179322						
PO/InvoiceTotal:						\$247.73
Check Group:						
FunnyMoom 12 Pack Stainless Baking Sheet Cookie Pans 12.2x8.3x.8" Metal Serving Trays w/Widen Edge Baking Trays Nonstick		2	25262549	1PP1-7DPC-6L9K 1/27/2026	100.013.0000.100.1000.610.03202.10.421	\$57.98
Teacher Created Resources Magnetic Foam Small Lowercase Letters		24	25262549	1PP1-7DPC-6L9K 1/27/2026	100.013.0000.100.1000.610.03202.10.421	\$166.56
Check #: 179322						
PO/InvoiceTotal:						\$224.54
Check Group:						
Expo Dry Erase Markers Low Order ink black fine tip 36 count		1	25262550	1MLP-X4J4-3KW D 1/27/2026	100.013.0000.100.1000.610.03202.10.421	\$24.99 123
Amazon Basic Woodcased Classroom 2 pencils w/erasers pre sharpened HB lead 30 count		1	25262550	1MLP-X4J4-3KW D 1/27/2026	100.013.0000.100.1000.610.03202.10.421	\$4.49
50 pads sticky notes 1.5x2" vintage Colors 10 colors self sticky notes		1	25262550	1MLP-X4J4-3KW D 1/27/2026	100.013.0000.100.1000.610.03202.10.421	\$8.95
Check #: 179322						
PO/InvoiceTotal:						\$38.43
Vendor Total:						\$7,149.43
AMERICAN EXPRESS						
Check Group:						
BUSINESS SERVICES - PALACE STATION - ADVANCED ROOM DEPOSIT FOR ALL STATE BAND/CHOIR - PWL/DHS/CVMS - 2nd charge of deposit		1	25262594	02092026 1/29/2026	100.033.0000.910.1000.580.03302.20.421	\$2,000.99
BUSINESS SERVICES - FLOWROUTE - IP PHONE SERVICES - CCMES		1	25262594	02092026 1/29/2026	100.011.0000.000.2400.533.03205.10.421	\$51.25

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BUSINESS SERVICES - FLOWROUTE - IP PHONE SERVICES - GES		1	25262594	02092026 1/29/2026	100.012.0000.000.2400.533.03201.10.421	\$51.25
BUSINESS SERVICES - FLOWROUTE - IP PHONE SERVICES - JVES		1	25262594	02092026 1/29/2026	100.014.0000.000.2400.533.03206.10.421	\$35.87
BUSINESS SERVICES - FLOWROUTE - IP PHONE SERVICES - SES		1	25262594	02092026 1/29/2026	100.015.0000.000.2400.533.03207.10.421	\$35.87
BUSINESS SERVICES - FLOWROUTE - IP PHONE SERVICES - PHES		1	25262594	02092026 1/29/2026	100.016.0000.000.2400.533.03209.10.421	\$30.75
BUSINESS SERVICES - FLOWROUTE - IP PHONE SERVICES - MES		1	25262594	02092026 1/29/2026	100.017.0000.000.2400.533.03210.10.421	\$25.62
BUSINESS SERVICES - FLOWROUTE - IP PHONE SERVICES - CVMS		1	25262594	02092026 1/29/2026	100.031.0000.000.2400.533.03301.20.421	\$76.87 124
BUSINESS SERVICES - ELITE TRUCK - ALUMINUM TRANSFER TANK - 50 GAL		1	25262594	02092026 1/29/2026	100.000.0000.000.2650.732.03000.50.421	\$1,476.91
BUSINESS SERVICES - FLOWROUTE - IP PHONE SERVICES - PWLMS		1	25262594	02092026 1/29/2026	100.033.0000.000.2400.533.03302.20.421	\$102.50
BUSINESS SERVICES - FLOWROUTE - IP PHONE SERVICES - DHS		1	25262594	02092026 1/29/2026	100.051.0000.000.2400.533.03501.30.421	\$102.50
BUSINESS SERVICES - FLOWROUTE - IP PHONE SERVICES - WHS		1	25262594	02092026 1/29/2026	100.052.0000.000.2400.533.03502.30.421	\$102.50
BUSINESS SERVICES - FLOWROUTE - IP PHONE SERVICES - IT		1	25262594	02092026 1/29/2026	100.000.0000.000.2580.533.03000.50.421	\$153.75
BUSINESS SERVICES - FLOWROUTE - IP PHONE SERVICES - ASPIRE		1	25262594	02092026 1/29/2026	100.000.0000.430.1000.533.03504.30.421	\$51.25

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BUSINESS SERVICES - ZOOM - MONTHLY PAYMENT		1	25262594	02092026 1/29/2026	100.000.0000.000.2580.651.03000.50.421	\$10.00
BUSINESS SERVICES - FLAGPOLEWINCHES.COM - INTERNAL FLAGPOLE WINCH		1	25262594	02092026 1/29/2026	100.000.0000.000.2620.610.03000.50.421	\$425.00
BUSINESS SERVICES - DIESEL LAPTOPS - WABCO ABS DIAGNOSTIC TOOLBOX		1	25262594	02092026 1/29/2026	100.000.0000.000.2730.651.03000.50.421	\$495.00
Check #: 179323						
						PO/InvoiceTotal: <u>\$5,227.88</u>
						Vendor Total: <u>\$5,227.88</u>
ANNA WILLIS						
Check Group:						
TO REIMBURSE FOR FRENCH FRIES		1	25262495	MCDO01122026 1/28/2026	100.051.0000.100.1000.610.03501.30.421	<del>\$429</del>
CARAMEL LATTE		1	25262495	MCDO01122026 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$4.79
HAPPY MEAL		1	25262495	MCDO01122026 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$7.49
TOY		1	25262495	MCDO01122026 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$0.70
CHEESEBURGER MEAL		1	25262495	MCDO01122026 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$9.99
40PC MCNUGGET		1	25262495	MCDO01122026 1/28/2026	100.051.0000.100.1000.610.03501.30.421	\$15.00
Check #: 179324						
						PO/InvoiceTotal: <u>\$42.16</u>
						Vendor Total: <u>\$42.16</u>
AT&T LONG DISTANCE						
Check Group:						

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CVMS		1	25260005	02122026 1/26/2026	100.031.0000.000.2400.533.03301.20.421	\$5.00
PWLMS		1	25260005	02122026 1/26/2026	100.033.0000.000.2400.533.03302.20.421	\$5.00
DHS		1	25260005	02122026 1/26/2026	100.051.0000.000.2400.533.03501.30.421	\$10.00
WHS		1	25260005	02122026 1/26/2026	100.052.0000.000.2400.533.03502.30.421	\$10.00
JHS		1	25260005	02122026 1/26/2026	100.053.0000.100.1000.533.03503.30.421	\$2.97
Check #: 179325						
PO/InvoiceTotal:						<u>\$32.97</u>
Vendor Total:						<u><del>\$32.97</del> 4.26</u>
AT&T MOBILITY						
Check Group:						
Superintendent's budget [27x\$50x12 months]		8	25260008	02082026 1/26/2026	100.000.0000.000.2320.534.03000.50.421	\$398.60
IT [4X\$50X12]		1	25260008	02082026 VL 1/27/2026	100.000.0000.000.2580.534.03000.50.421	\$11.57
Check #: 179326						
PO/InvoiceTotal:						<u>\$410.17</u>
Vendor Total:						<u>\$410.17</u>
CANNON COCHRAN MANAGEMENT SERV INC						
Check Group:						
INVOICE#0173932-IN 1ST QUARTER BILLING PERIOD COVERED 02/01/2026 - 04/30/2026 ADMINISTRATION FEE		1	25262556	0173932-IN 1/27/2026	703.000.0000.000.2900.340.03000.50.421	\$2,625.00
Check #: 179327						
PO/InvoiceTotal:						<u>\$2,625.00</u>
Vendor Total:						<u>\$2,625.00</u>

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CANON FINANCIAL SERVICES						
Check Group:						
BW Maint. Coverage 11/01-11/30		1	25262374	42302029 1/29/2026	100.000.0000.430.1000.611.03504.30.421	\$45.01
CL Mant. Coverage 11/1-11/30		1	25262374	42302029 1/29/2026	100.000.0000.430.1000.611.03504.30.421	\$78.01
Contract Charge 12/1/25-12/31/25		1	25262374	42302029 1/29/2026	100.000.0000.430.1000.611.03504.30.421	\$172.16
					Check #: 179328	
					PO/InvoiceTotal:	\$295.18
Check Group:						
Contract Charge Inv#42302037		1	25262422	42302037 1/29/2026	100.053.0000.100.1000.442.03503.30.421	\$45.89
					Check #: 179328	127
					PO/InvoiceTotal:	\$45.89
Check Group:						
Copier contract 12/1/25-12/31/25		1	25262424	42302033 1/23/2026	100.017.0000.100.1000.442.03210.10.421	\$524.63
					Check #: 179328	
					PO/InvoiceTotal:	\$524.63
Check Group:						
Contract Charge 1/1/26-1/31/26		1	25262479	42463675 1/23/2026	100.017.0000.100.1000.442.03210.10.421	\$524.63
BW copies 11/1-12/31/25, 37,743 @ .0049		1	25262479	42463675 1/23/2026	100.017.0000.100.1000.611.03210.10.421	\$184.94
BW copies, 11/1-12/31/25, 53,350 @ .0049		1	25262479	42463675 1/23/2026	100.017.0000.100.1000.611.03210.10.421	\$261.42
BW copies 11/1-12/31/25, 6636 @ .005		1	25262479	42463675 1/23/2026	100.017.0000.100.1000.611.03210.10.421	\$33.18

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CLR copies 11/1-12/31/25, 5530 @.0456		1	25262479	42463675 1/23/2026	100.017.0000.100.1000.611.03210.10.421	\$252.17
Check #: 179328						
PO/InvoiceTotal:						\$1,256.34
Check Group:						
Contract Charge 1/1/26-1/31-26		1	25262529	42463683 1/27/2026	100.031.0000.100.1000.442.03301.20.421	\$729.68
Copy Charges 12/1-12/31		1	25262529	42463683 1/27/2026	100.031.0000.100.1000.611.03301.20.421	\$367.53
Check #: 179328						
PO/InvoiceTotal:						\$1,097.21
Check Group:						
BW Maintenance Overage Heritage 12/1-31/25		1	25262537	42463678 1/27/2026	280.639.0000.200.2100.611.03000.50.421	<del>\$126</del>
CL Maintenance Overage Heritage 12/1-31/25		1	25262537	42463678 1/27/2026	280.639.0000.200.2100.611.03000.50.421	\$32.36
Contract Charge Heritage 1/1-31/26		1	25262537	42463678 1/27/2026	250.000.0000.200.2000.442.03000.50.421	\$168.43
Check #: 179328						
PO/InvoiceTotal:						\$205.15
Check Group:						
Contract Charge Mono 1/1-31/26		1	25262538	42463670 1/27/2026	250.000.0000.200.2000.442.03000.50.421	\$171.40
Check #: 179328						
PO/InvoiceTotal:						\$171.40
Check Group:						
CONTRACT CHARGE		1	25262554	42463677 1/29/2026	100.000.0000.000.2610.442.03000.50.421	\$46.55
COPY CHARGES		1	25262554	42463677 1/29/2026	100.000.0000.000.2610.611.03000.50.421	\$25.61

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Check #: 179328						
PO/InvoiceTotal:						\$72.16
Check Group:						
BW copies Nov-Dec 2025 8786i		1	25262565	42463671 1/27/2026	100.012.0000.100.1000.611.03201.10.421	\$198.57
Contract Charge Jan 2026 8786i		1	25262565	42463671 1/27/2026	100.012.0000.100.1000.442.03201.10.421	\$289.35
Check #: 179328						
PO/InvoiceTotal:						\$487.92
Check Group:						
BW Copies Nov-Dec 2025 6855i		1	25262566	42463676 1/27/2026	100.012.0000.100.1000.611.03201.10.421	\$170.02
Contract Charge Jan 2026 6855i		1	25262566	42463676 1/27/2026	100.012.0000.100.1000.442.03201.10.421	\$179.98 129
Check #: 179328						
PO/InvoiceTotal:						\$350.00
Check Group:						
BW Copies Nov-Dec 2025 5840i		1	25262567	42463680 1/27/2026	100.012.0000.100.1000.611.03201.10.421	\$22.38
Color copies Nov-Dec 2025 5840i		1	25262567	42463680 1/27/2026	100.012.0000.100.1000.611.03201.10.421	\$113.48
Contract Charge Jan 2026 5840i		1	25262567	42463680 1/27/2026	100.012.0000.100.1000.442.03201.10.421	\$168.78
Check #: 179328						
PO/InvoiceTotal:						\$304.64
Check Group:						
BW Copies 12/1/25-12/31/25		11468	25262587	42463672 1/29/2026	100.000.0000.430.1000.611.03504.30.421	\$50.46
Color Copies 12/1/25-12/31/25		1387	25262587	42463672 1/29/2026	100.000.0000.430.1000.611.03504.30.421	\$61.03

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Contract Charge for January 2026		1	25262587	42463672 1/29/2026	100.000.0000.430.1000.442.03504.30.421	\$172.16
					Check #: 179328	
					PO/InvoiceTotal:	<u>\$283.65</u>
					Vendor Total:	<u>\$5,094.17</u>
CARSON VALLEY MIDDLE SCH	114432					
Check Group:						
PE Uniform - Student I/D 28643		1	25262534	sit 28643 uniform 1/26/2026	280.688.0000.100.1000.610.03000.50.421	\$20.00
					Check #: 179329	
					PO/InvoiceTotal:	<u>\$20.00</u>
Check Group:						
PE Uniform - CVMS - Student I/D 28821		1	25262555	sit 28821 1/26/2026	280.688.0000.100.1000.610.03000.50.421	\$20.00
					Check #: 179329	
					PO/InvoiceTotal:	<u>\$20.00</u>
					Vendor Total:	<u>\$40.00</u>
CR ENGINEERING						
Check Group:						
DW Boilers - FY24-25		1	25260078	6017 1/26/2026	300.102.0000.000.4700.340.03000.50.421	\$15,400.00
					Check #: 179330	
					PO/InvoiceTotal:	<u>\$15,400.00</u>
Check Group:						
DW Boiler Project - CCM		1	25261155	6011 1/26/2026	300.102.0000.000.4700.340.03205.10.421	\$43,200.00
DW Boiler Project - JVES		1	25261155	6011 1/26/2026	300.102.0000.000.4700.340.03206.10.421	\$43,200.00
					Check #: 179330	

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2668

01/30/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$86,400.00
						Vendor Total: \$101,800.00
DOUGLAS HIGH SCHOOL						
Check Group:						
TO REIMBURSE WELDING FOR GROUND CLAMP		1	25262255	WELDING 01242026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$11.37
CABLE		1	25262255	WELDING 01242026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$16.99
TIG		9	25262255	WELDING 01242026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$161.91
PENCILS		1	25262255	WELDING 01242026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$2.65
WELDING BLANKET		1	25262255	WELDING 01242026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$33.14
GLOVES		2	25262255	WELDING 01242026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$104.00
RULER		1	25262255	WELDING 01242026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$7.79
WELDING GAGE		1	25262255	WELDING 01242026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$9.39
BANDAGE		1	25262255	WELDING 01242026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$9.49
BURN CREAM		2	25262255	WELDING 01242026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$19.16
COIN BATTERY		3	25262255	WELDING 01242026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$29.97

## Douglas County School District

### Voucher Detail Listing

Voucher Batch Number: 2668

01/30/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 179331						
PO/InvoiceTotal:						\$405.86
Check Group:						
TO REIMBURSE VICA FOR DUES		9	25262256	SKILLS USA DUES 1/28/2026	100.051.0000.100.1000.810.03501.30.421	\$144.00
Check #: 179331						
PO/InvoiceTotal:						\$144.00
Check Group:						
TO REIMBURSE AUTO FOR BATTERY		3	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$365.31
WHEEL KIT		1	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$128.86
TIRE VALVE STEM		1	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$14.24
WHEEL WEIGHT HAMMER		1	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$18.80
LIFTER KIT		2	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$605.90
EXAM GLOVES		2	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$71.96
WIRING HARNESS		1	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$42.99
RECHARGABLE FLASHLIGHT		4	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$216.00
BRAKE FLUID TEST STRIPS		2	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$139.28
MOP BUCKET		1	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$81.69
BRAKE CALIBER PRESS		3	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$29.97

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2668

01/30/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SHOP VAC		1	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$98.79
SCOTT BLUE TOWELS		2	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$246.12
ENGINE STAND		2	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$303.98
EXAM CLOVES		2	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$80.36
PRY BAR		1	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$92.26
MAGNETIC SCREWDRIVER		3	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$35.97
TIRE VALVE CORE TOOL		1	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$14.24 133
TIRE VALVE STEM		2	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$28.48
VALVE CORE		1	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$14.99
VALVE STEM		1	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$15.93
HOOD PROP ROD		4	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$63.96
MAGNETIC PARTS TRAY SET		4	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$72.16
HAMMER		1	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$18.80
WEIGHT HAMMER		2	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$37.60
LUBRICANT		2	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$51.94

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2668

01/30/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SAFETY GLASSES		6	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$158.94
SOCKET SET		2	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$71.94
GAS REGULATOR		1	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$379.98
HAMMER SET		2	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$77.98
TORK BIT AND SOCKET SET		2	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$79.98
WRENCH SET		4	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$165.96
FLASHLIGHT		4	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$192.04 134
CHISEL SCRAPER		4	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$38.36
MAGNETIC PICK UP GRABBERS		4	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$39.56
CALIPER COMPRESSION TOOL		1	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$9.99
ABSORBENT PADS		2	25262434	AUTO 2026 1/28/2026	100.051.0000.300.1000.610.03501.30.421	\$190.40

Check #: 179331

PO/InvoiceTotal: \$4,295.71

Vendor Total: \$4,845.57

DOUGLAS HIGH SCHOOL-132400

132400

Check Group:

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2668

01/30/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
REFUND TO DHS ALPINE CLUB TO CAMP RICHARDSON, SO LAKE TAHOE, OCT 3-5, 2025, TRIP #18806, VEHICLE #508. MR. ALVARADO REDUCED THE COST PER MILE FOR SUBURBANS FROM \$3.50/MI TO \$1.50/MI RETROACTIVE TO 10/1/25.		1	25262584	10032025 refund 1/30/2026	100.000.0000.000.2650.626.03000.50.421	\$116.00
REFUND TO DHS CULINARY TO CAFE DEL RIO, VIRGINIA CITY, NOV 12, 2025, TRIP #19000, VEHICLE #540. MR. ALVARADO REDUCED THE COST PER MILE FOR SUBURBANS FROM \$3.50/MI TO \$1.50/MI RETROACTIVE TO 10/1/25.		1	25262584	10032025 refund 1/30/2026	100.000.0000.000.2650.626.03000.50.421	\$138.00
Check #: 179332						
PO/InvoiceTotal:						\$254.00
Vendor Total:						\$254.00
FRONTIER						135
Check Group:						
CCMES		1	25260006	02122026 1/27/2026	100.011.0000.000.2400.533.03205.10.421	\$155.08
GES		1	25260006	02122026 1/27/2026	100.012.0000.000.2400.533.03201.10.421	\$170.03
ZCES		1	25260006	02122026 1/27/2026	100.013.0000.000.2400.533.03202.10.421	\$58.41
JVES		1	25260006	02122026 1/27/2026	100.014.0000.000.2400.533.03206.10.421	\$242.29
SES		1	25260006	02122026 1/27/2026	100.015.0000.000.2400.533.03207.10.421	\$148.08
PHES		1	25260006	02122026 1/27/2026	100.016.0000.000.2400.533.03209.10.421	\$148.08
MES		1	25260006	02122026 1/27/2026	100.017.0000.000.2400.533.03210.10.421	\$158.18
CVMS		1	25260006	02122026 1/27/2026	100.031.0000.000.2400.533.03301.20.421	\$155.08

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2668

01/30/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PWLMS		1	25260006	02122026 1/27/2026	100.033.0000.000.2400.533.03302.20.421	\$148.08
DHS		1	25260006	02122026 1/27/2026	100.051.0000.000.2400.533.03501.30.421	\$283.00
WHS		1	25260006	02122026 1/27/2026	100.052.0000.000.2400.533.03502.30.421	\$98.74
JHS		1	25260006	02122026 1/27/2026	100.053.0000.100.1000.533.03503.30.421	\$105.72
SUPERINTENDENT		1	25260006	02122026 1/27/2026	100.000.0000.000.2320.533.03000.50.421	\$59.13
ED SERVICES		1	25260006	02122026 1/27/2026	100.000.0000.000.2210.533.03000.50.421	\$59.13
HR/JOBLINE/CLOSET		1	25260006	02122026 1/27/2026	100.000.0000.000.2570.533.03000.50.421	\$59.13 136
BUSINESS SERVICES		1	25260006	02122026 1/27/2026	100.000.0000.000.2510.533.03000.50.421	\$59.13
CURRICULUM		1	25260006	02122026 1/27/2026	100.000.0000.000.2212.533.03000.50.421	\$59.13
INFORMATIONAL SERVICES		1	25260006	02122026 1/27/2026	100.000.0000.000.2580.533.03000.50.421	\$144.78
FOOD SERVICES		1	25260006	02122026 1/27/2026	600.000.0000.000.3100.533.03000.50.421	\$144.78
MAINT		1	25260006	02122026 1/27/2026	100.000.0000.000.2620.533.03000.50.421	\$144.78
TRANSPORTATION		1	25260006	02122026 1/27/2026	100.000.0000.000.2710.533.03000.50.421	\$144.78
GRANTS AND ASSESSMENTS SHARED FAX LINE		1	25260006	02122026 1/27/2026	100.000.0000.000.2191.533.03000.50.421	\$59.13
ALARMS (DIST WIDE)		1	25260006	02122026 1/27/2026	100.099.0000.000.2620.491.03000.50.421	\$389.57

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2668

01/30/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ASPIRE		1	25260006	02122026 1/27/2026	100.000.0000.430.1000.533.03504.30.421	\$51.85
					Check #: 179333	
						PO/InvoiceTotal: \$3,246.09
						Vendor Total: \$3,246.09
JESSICA MEDDLES						
Check Group:						
binder dividers for new students #15		15	25262591	WALM01212026 1/29/2026	100.000.0000.430.1000.610.03504.30.421	\$36.30
					Check #: 179334	
						PO/InvoiceTotal: \$36.30
						Vendor Total: \$36.30
NEVADA EMPLOYMENT SECURITY DIV 554460	554460					137
Check Group:						
4TH Q 2025 DETR EMPLOYER CHARGE		1	25262563	5763826 4TH Q 2025 1/26/2026	100.000.0000.000.2900.260.03000.50.421	\$11,523.55
					Check #: 179335	
						PO/InvoiceTotal: \$11,523.55
						Vendor Total: \$11,523.55
PAU WA LU MIDDLE SCHOOL	601391					
Check Group:						
Drama Fee, Activity Card & 1 Yearbook - Student I/D 28730		1	25262535	sit 28730 fees 1/26/2026	280.688.0000.100.1000.610.03000.50.421	\$75.00
					Check #: 179336	
						PO/InvoiceTotal: \$75.00
						Vendor Total: \$75.00
RALEYS	680718					
Check Group:						

Douglas County School District

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Voucher Batch Number: 2668

01/30/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CAPERS		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$2.68
BLACK OLIVES		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$2.50
CANNED ARTICHOKE		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$2.98
DRIED CHERRIES		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$3.99
DRIED APRICOTS		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$3.99
ENGLISH MUFFINS		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$4.99
LG BAG FLOUR		2	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$13.56 138
LONG GRAIN RICE		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$5.49
RUSSET POTATO		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$1.73
RED BELL PEPPER		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$1.98
ITALIAN PARSLEY		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$1.69
BABY DILL		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$1.98
RED ONION		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$1.82
ENDIVE		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$3.99
RAINBOW CARROTS		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$2.99

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2668

01/30/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
GREEN ONIONS		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$1.88
CUCUMBERS		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$0.97
SUNFLOWER SPROUTS		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$2.99
RADISH		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$1.88
SPING MIX		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$3.00
GOAT CHEESE LOG		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$8.99
HEAVY WHIPPING CREAM		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$5.48 139
SMOKED SALMON		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$6.99
CANADIAN BACON		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$4.49
BUTTER		2	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$11.96
LEMONS		6	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$4.74
TOMATO		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$2.95
CHEDDAR		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$6.98
18P EGGS		1	25262545	102461 -5000005 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$5.99

Check #: 179337

PO/InvoiceTotal: \$125.65

Vendor Total: \$125.65

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2668

01/30/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Grand Total:						\$142,802.16

End of Report

## Douglas County School District

### Voucher Detail Listing

Voucher Batch Number: 2669

02/02/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HUNT & SONS INC						
Check Group:						
REGULAR UNLEADED GASOLINE (1/22/26)		8501	25262597	774738	100.000.0000.000.2650.626.03000.50.421	\$18,319.66
P-Card Payee: COMMERCE BANK				1/29/2026		
NEVADA GAS		1	25262597	774738	100.000.0000.000.2650.626.03000.50.421	\$1,955.22
P-Card Payee: COMMERCE BANK				1/29/2026		
NEVADA PETROLEUM CLEANUP FEE		1	25262597	774738	100.000.0000.000.2650.626.03000.50.421	\$63.76
P-Card Payee: COMMERCE BANK				1/29/2026		
FEDERAL LUST (G)		1	25262597	774738	100.000.0000.000.2650.626.03000.50.421	\$8.50
P-Card Payee: COMMERCE BANK				1/29/2026		
NEVADA LOCAL OPTION -GAS		1	25262597	774738	100.000.0000.000.2650.626.03000.50.421	\$765.09
P-Card Payee: COMMERCE BANK				1/29/2026		
NEVADA COUNTY OPTION-GAS		1	25262597	774738	100.000.0000.000.2650.626.03000.50.421	\$85.01
P-Card Payee: COMMERCE BANK				1/29/2026		141
NEVADA INSPECTION FEE		1	25262597	774738	100.000.0000.000.2650.626.03000.50.421	\$4.68
P-Card Payee: COMMERCE BANK				1/29/2026		
FEDERAL SUPERFUND (G)		1	25262597	774738	100.000.0000.000.2650.626.03000.50.421	\$32.81
P-Card Payee: COMMERCE BANK				1/29/2026		

Check #: 0

PO/Invoice Total:	\$21,234.73
Vendor Total:	\$21,234.73
Grand Total:	\$21,234.73

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2670

02/02/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HOMETOWN HEALTH PROVIDERS						
Check Group:						
HOMETOWN HEALTH PROVIDERS INS CO EXPENSES		1	25260013	FEBRUARY 2026 2/2/2026	702.000.0000.000.2900.340.03000.50.421	\$21,900.40
DIVERSIFIED DENTAL SERV INC EXP		1	25260013	FEBRUARY 2026 2/2/2026	702.000.0000.000.2900.340.03000.50.421	\$501.90
SPECIFIC STOP LOSS - RELIASTAR		1	25260013	FEBRUARY 2026 2/2/2026	702.000.0000.000.2900.523.03000.50.421	\$61,265.51
MULTIPLAN (PHCS)		1	25260013	FEBRUARY 2026 2/2/2026	702.000.0000.000.2900.340.03000.50.421	\$85.50
MUTUAL OF OMAHA		1	25260013	FEBRUARY 2026 2/2/2026	702.000.0000.000.2900.523.03000.50.421	\$2,729.97
L/P INSURANCE SERVICES INC		1	25260013	FEBRUARY 2026 2/2/2026	702.000.0000.000.2900.340.03000.50.421	\$1,500.00 142

Check #: 0

PO/InvoiceTotal:	\$87,983.28
Vendor Total:	\$87,983.28
Grand Total:	\$87,983.28

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2671

02/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
9"X12" WHITE CONSTRUCTION PAPER		1	25260606	1946-7wjf-ccyf 2/5/2026	100.000.0000.000.2190.610.03000.50.421	\$32.90
					Check #: 179338	
					PO/InvoiceTotal:	\$32.90
Check Group:						
Halloween Fidget Toys		1	25261477	1k46-whfq-9p6d 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$23.86
Party Favor Variety		1	25261477	1rrq-jxht-3l3v 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$33.24
Halloween Fidget Toys		1	25261477	1rrq-jxht-3l3v 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$23.86
Bluetooth Phone Headset		1	25261477	1TP3-1QFQ-9R1L 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$39.77
Food Prep Gloves		1	25261477	1TP3-1QFQ-9R1L 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$22.60
Fall Treat Bags		1	25261477	1TP3-1QFQ-9R1L 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$5.69
Pumpkin Jar		1	25261477	1TP3-1QFQ-9R1L 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$7.97
Party Favors Bracelets		1	25261477	1TP3-1QFQ-9R1L 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$23.50
Twist Ties		1	25261477	1TP3-1QFQ-9R1L 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$5.40
Paper Straws		1	25261477	1TP3-1QFQ-9R1L 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$10.39
Sticker Sheets		1	25261477	1TP3-1QFQ-9R1L 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$8.13
Vanilla Frosting		1	25261477	1TP3-1QFQ-9R1L 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$5.64

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2671

02/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Table Cloths		1	25261477	1TP3-1QFQ-9R1L 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$13.56
Dum Dum Suckers		1	25261477	1TP3-1QFQ-9R1L 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$13.56
Halloween Stickers		1	25261477	1TP3-1QFQ-9R1L 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$5.42
Popcorn Kernels		1	25261477	1TP3-1QFQ-9R1L 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$12.83
Halloween Tattos		7.89	25261477	1TP3-1QFQ-9R1L 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$56.29
Halloween Pencils		1	25261477	1TP3-1QFQ-9R1L 2/3/2026	100.000.0000.430.1000.610.03504.30.421	\$30.42
Check #: 179338						
PO/InvoiceTotal:						<del>144</del> \$342.13
Check Group:						
Pencils w/no erasers		2	25261571	1FY1-DKYJ-9QP Q 2/3/2026	100.053.0000.100.1000.610.03503.30.421	\$81.98
Microwave		1	25261571	1FY1-DKYJ-9QP Q 2/3/2026	100.053.0000.100.1000.610.03503.30.421	\$95.99
Portable Standing Desk		1	25261571	1X77-6GN7-L7QR 2/3/2026	100.053.0000.100.1000.610.03503.30.421	\$54.98
Check #: 179338						
PO/InvoiceTotal:						\$232.95
Check Group:						
Sports Illustrated The San Francisco 49ers at 75		1	25262147	144g-cx11-4c3f 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$25.15
The National Baseball Hall of Fame Collection: Celebrating the Game's Greatest Players		1	25262147	14vn-hkqh-r3jw 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$20.82

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2671

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Taylor Swift: Album by Album		1	25262147	14vn-hkqh-r3jw 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$21.98
National Geographic Kids Animal Encyclopedia, 2nd Edition: 2,500 Animals with Photos, Maps, and More! (NGK Encyclopedias)		1	25262147	14vn-hkqh-r3jw 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$14.72
Mina		1	25262147	14vn-hkqh-r3jw 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$15.95
My Hero Academia Volume 1-5 Collection 5 Books Set (Series 1)My Hero Academia Volume 1-5 Collection 5 Books Set (Series 1)		1	25262147	1gf6-tqdn-jxgq 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$59.95
The Wild Journey of Juniper Berry   A Middle Grade Book for Kids to Learn about Animals, Nature, and Surviving Middle SchoolThe Wild Journey of Juniper Berry   A Middle Grade Book for Kids to Learn about Animals, Nature, and Surviving Middle School		1	25262147	1jkd-1399-yfvl 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$19.32 145
Parakeets (Animal Planet Pet Care Library) by Moustaki, Nikki (2006) Hardcover		1	25262147	1jkd-1399-yfvl 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$17.63
Kristy's Big Day: A Graphic Novel (The Baby-Sitters Club #6) (6) (The Baby-Sitters Club Graphix)		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$20.25
An American Story (Coretta Scott King Illustrator Award Winner)		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$10.73
Dork Diaries Books 7-9 (Boxed Set): Dork Diaries 7; Dork Diaries 8; Dork Diaries 9Dork Diaries Books 7-9 (Boxed Set): Dork Diaries 7; Dork Diaries 8; Dork Diaries 9		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$23.22
Bluey 5-Minute Stories: 6 Stories in 1 Book? Hooray!		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$5.18
All About: Taylor Swift		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$13.73

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2671

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Bluey: Grannies and Other Stories: 4 Stories in 1 Book. Hooray!		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$5.27
Tales from the Kansas City Chiefs Sideline: A Collection of the Greatest Chiefs Stories Ever Told (Tales from the Team)		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$15.21
The Most Incredible Baseball Stories Ever Told: Inspirational and Unforgettable Tales from the Great Sport of Baseball		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$13.56
Zeus, Dog of Chaos: A Funny Middle Grade Service Dog Novel for Kids (Ages 8-12)		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$4.11
The Ultimate Los Angeles Dodgers Book For Kids And Teens: 160+ Fun, Surprising, And Educational Stories And Trivia Quizzes About Players And History (MLB Baseball Books For Kids And Teens)The Ultimate Los Angeles Dodgers Book For Kids And Teens: 160+ Fun, Surprising, And Educational Stories And Trivia Quizzes About Players...		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$23.71 146
Out of a Jar		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$14.26
I Survived The Sinking of the Titanic, 1912		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$15.12
The Story of Taylor Swift: An Inspiring Biography for Young Readers (The Story of Biographies)		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$12.01
Who Would Win?: Battle Royale		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$6.88
Horse and Pony Facts for Kids: Explore the Fascinating World of This Amazing Animal and Discover Everything You Need to Know About H...		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$19.76
Boy-Crazy Stacey: A Graphic Novel (The Baby-Sitters Club #7) (7) (The Baby-Sitters Club Graphix)		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$14.13

Douglas County School District

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Voucher Batch Number: 2671

02/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Partypooper: A side-splitting birthday disaster from the #1 international bestselling Diary of a Wimpy Kid series (Book 20) (Volu...		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$7.23
Will the Pigeon Graduate?		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$10.49
This Story Is Not About a Kitten		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$13.33
Resist: A Story of D-Day		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$6.12
The Ultimate Baseball Trivia Challenge: Over 600 Quiz Questions for Die-Hard Baseball Fans		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$13.83
World of RWBY (The World of RWBY)		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$24.45 147
Taylor Swift: Unofficial Search-and-Find Biographies		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$15.80
Who Would Win?: Ultimate Showdown		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$7.90
The Ultimate San Francisco Giants Book For Kids And Teens: 160+ Fun, Surprising, And Educational Stories And Trivia Quizzes About Players... by John Stevenson		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$23.71
I Survived the Destruction of Pompeii, AD 79 (I Survived Graphic Novel #10)I Survived the Destruction of Pompeii, AD 79 (I Survived Graphic Novel #10)		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$19.76
Buffalo Fluffalo (A Buffalo Fluffalo Story)		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$13.41
NFL Legends		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$21.88
Mental Toughness for Young Volleyball Players: Inspiring Stories of Mindset Training for Girls in Sports		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$24.70

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2671

02/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
The Fascinating Animal Book for Kids: 500 Wild Facts! (Fascinating Facts)		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$12.58
Claudia and Mean Janine: A Graphic Novel: Full-Color Edition (The Baby-Sitters Club #4) (4) (The Baby-Sitters Club Graphix) by Raina Telgemeier		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$11.11
The Bad Guys in Superbad		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$17.59
Dog Man: Big Jim Believes: A Graphic Novel (Dog Man #14): From the Creator of Captain Underpants		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$7.23
Inspiring Stories for Horse-Crazy Kids: 70+ Real Life Adventures, Famous Equestrians, And Incredible Facts All About Horses (Horse Ca...		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$22.73
Dawn and the Impossible Three: A Graphic Novel (The Baby-Sitters Club #5) (5) (The Baby-Sitters Club Graphix) Dawn and the Impossible Three: A Graphic Novel (The Baby-Sitters Club #5) (5) (The Baby-Sitters Club Graphix)		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$11.94
Inspiring Horse Stories for Pony Crazy Girls: Tales for Kids Ages 8-12 Who Love Horses Inspiring Horse Stories for Pony Crazy Girls: Tales for Kids Ages 8-12 Who Love Horses		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$9.87
The Itchy Book!-Elephant & Piggie Like Reading!		1	25262147	1wyw-qtwp-vvh9 1/30/2026	100.015.0000.000.2220.640.03207.10.421	\$6.35
Check #: 179338						
PO/InvoiceTotal:						\$714.66
Check Group:						
HP Wide Format Universal Bond Paper 24 in x 150 ft, 2 Roll Bundle 4.2 mil - 80 g/m <sup>2</sup> (21 lbs) 2" Core - Q1396A-2R		1	25262443	1CVQ-NCHT-J4Q 1/30/2026	100.015.0000.100.1000.610.03207.10.421	\$72.84

Douglas County School District

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Voucher Batch Number: 2671

02/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Ouligay Stop and Go Sign with Handle Double Sided Red Light Green Light Crossing Guard Stop Sign, Waterproof PVC Traffic Safety Tool f...		1	25262443	1CVQ-NCHT-J4Q Q 1/30/2026	100.015.0000.100.1000.610.03207.10.421	\$5.99
Check #: 179338						
PO/InvoiceTotal:						\$78.83
Check Group:						
100pcs Deli Paper Sheets 12x12", Premium Food Basket Liners, Grease Resistant Wax Paper Sheets for Food, Classic Checkered Sandwich Wrapping Paper for Party, Festival...		1	25262475	1VJR-1PNP-XLY K 2/5/2026	250.000.0000.200.1000.610.03000.50.421	\$6.98
KURUI 700pcs Hardware Nails for Hanging Pictures, Up to 2"-Long Finish Nails Assortment Kit for Wall Art Decor, 640 Frame Nails and 60 Small Finishing Nails for Dry		1	25262475	1VJR-1PNP-XLY K 2/5/2026	250.000.0000.200.1000.610.03000.50.421	\$6.90
Amazon Basics Dish Soap, Dishwashing Liquid, Grease-Cutting Power, Fresh Scent, Phosphate Free, 50 Fl Oz, Pack of 1		1	25262475	1VJR-1PNP-XLY K 2/5/2026	250.000.0000.200.1000.610.03000.50.421	149 \$6.25
Jolly Time Healthy Pop Microwave Popcorn, 1.2oz Personal Bag, 10 Bags Per Carton (Healthy Pop 100's - Butter & Sea Salt, 1.2 Ounce (Pack of 30))		1	25262475	1VJR-1PNP-XLY K 2/5/2026	250.000.0000.200.1000.610.03000.50.421	\$25.28
Swiss Miss Milk Chocolate Flavor Hot Cocoa Mix Canister, 76.55 oz.		1	25262475	1VJR-1PNP-XLY K 2/5/2026	250.000.0000.200.1000.610.03000.50.421	\$13.36
Check #: 179338						
PO/InvoiceTotal:						\$58.77
Check Group:						
Crayola markers, 10 ech (pack of 24)		1	25262480	1DYG-RHQW-WF FD 2/2/2026	100.017.0000.100.1000.610.03210.10.421	\$35.25
Ticonderoga pencils, 48 ct, 10 pack		1	25262480	1DYG-RHQW-WF FD 2/2/2026	100.017.0000.100.1000.610.03210.10.421	\$43.12

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Crayola Tempera paint, yellow, 32 oz		1	25262480	1DYG-RHQW-WF FD 2/2/2026	100.017.0000.100.1000.610.03210.10.421	\$16.09
Crayola Tempera paint, red, 32 oz		1	25262480	1DYG-RHQW-WF FD 2/2/2026	100.017.0000.100.1000.610.03210.10.421	\$16.09
Crayola Tempera paint, blue, 16 oz		2	25262480	1DYG-RHQW-WF FD 2/2/2026	100.017.0000.100.1000.610.03210.10.421	\$20.88
EXPO whiteboard cleaning spray, 12-pack		1	25262480	1DYG-RHQW-WF FD 2/2/2026	100.017.0000.100.1000.610.03210.10.421	\$33.94
Tru-Ray Construction paper, white, 9x12, 10 pack		10	25262480	1DYG-RHQW-WF FD 2/2/2026	100.017.0000.100.1000.610.03210.10.421	\$347.80
Check #: 179338						<u>150</u>
PO/InvoiceTotal:						\$513.17
Check Group:						
BIC Multi-purpose lighters, 4 pack		1	25262481	14RW-DJ4G-V1R P 2/2/2026	100.017.0000.100.1000.610.03210.10.421	\$14.99
Elmer's Glue sticks, 30 count		4	25262481	1WQ1-KCYY-XV CC 2/2/2026	100.017.0000.100.1000.610.03210.10.421	\$20.31
EXPO dry erase markers, blue, 12 count		1	25262481	1WQ1-KCYY-XV CC 2/2/2026	100.017.0000.100.1000.610.03210.10.421	\$13.52
Black Poster board, 22x28, 100 pack		1	25262481	1WQ1-KCYY-XV CC 2/2/2026	100.017.0000.100.1000.610.03210.10.421	\$58.69
White poster board, 22x28, 100 pack		1	25262481	1WQ1-KCYY-XV CC 2/2/2026	100.017.0000.100.1000.610.03210.10.421	\$60.40
School Smart chart paper pad, 32x24		1	25262481	1WQ1-KCYY-XV CC 2/2/2026	100.017.0000.100.1000.610.03210.10.421	\$13.48

Check #: 179338

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Voucher Batch Number: 2671

02/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$181.39
Check Group:						
learning language materials		4	25262541	13m3-9h4r-hgfv 2/3/2026	100.016.0000.100.1000.610.03209.10.421	\$119.92
crayon box		2	25262541	13m3-9h4r-hgfv 2/3/2026	100.016.0000.100.1000.610.03209.10.421	\$33.98
Check #: 179338						
PO/InvoiceTotal:						\$153.90
Check Group:						
100 Ft Metal Garden Hose w/Sprayer Nozzle		2	25262559	1F4V-1P37-C4CP 2/3/2026	240.300.0000.300.1000.610.03501.30.421	\$97.98
Garden Hose Nozzle Sprayer Heavy Duty Metal		2	25262559	1F4V-1P37-C4CP 2/3/2026	240.300.0000.300.1000.610.03501.30.421	\$49.20
36" Long Watering Wand		1	25262559	1F4V-1P37-C4CP 2/3/2026	240.300.0000.300.1000.610.03501.30.421	\$39.99
VEVOR Hose Reel Cart		1	25262559	1F4V-1P37-C4CP 2/3/2026	240.300.0000.300.1000.610.03501.30.421	\$81.92
Retractable Garden Hose Reel 5/8" x 62 Ft		1	25262559	1F4V-1P37-C4CP 2/3/2026	240.300.0000.300.1000.610.03501.30.421	\$135.99
Heavy Duty Stainless Steel 4 Quart Buckets		6	25262559	1F4V-1P37-C4CP 2/3/2026	240.300.0000.300.1000.610.03501.30.421	\$159.00
100 Gardening Gloves		1	25262559	1F4V-1P37-C4CP 2/3/2026	240.300.0000.300.1000.610.03501.30.421	\$36.42
100 Pack 10" x 20" Plastic Plant Trays		5	25262559	1F4V-1P37-C4CP 2/3/2026	240.300.0000.300.1000.610.03501.30.421	\$868.75
Check #: 179338						
PO/InvoiceTotal:						\$1,469.25
Check Group:						
Disinfecting wipes, 4 pk		3	25262568	147V-7RFP-QCR 4 2/5/2026	100.012.0000.100.1000.610.03201.10.421	\$32.16

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Baby wipes, 810 ct flip-top packs		1	25262568	147V-7RFP-QCR 4 2/5/2026	100.012.0000.000.2130.610.03201.10.421	\$15.29
Splinter Out, 20 ct (pack of 2)		1	25262568	147V-7RFP-QCR 4 2/5/2026	100.012.0000.000.2130.610.03201.10.421	\$6.28
Peppermint Mints, 1 lb		1	25262568	147V-7RFP-QCR 4 2/5/2026	100.012.0000.000.2130.610.03201.10.421	\$8.01
Children's Tylenol chewable		2	25262568	147V-7RFP-QCR 4 2/5/2026	100.012.0000.000.2130.610.03201.10.421	\$15.96
Oral-B Sore Mounthwash		1	25262568	147V-7RFP-QCR 4 2/5/2026	100.012.0000.000.2130.610.03201.10.421	\$11.99
AAA Batteries		1	25262568	147V-7RFP-QCR 4 2/5/2026	100.012.0000.100.1000.610.03201.10.421	\$24.99 152
AAA Batteries, 20 ct		1	25262568	147V-7RFP-QCR 4 2/5/2026	100.012.0000.100.1000.610.03201.10.421	\$8.39
Hilph Kids Ice packs for boo boos, 6 pk		1	25262568	147V-7RFP-QCR 4 2/5/2026	100.012.0000.000.2130.610.03201.10.421	\$9.99
Children's Zyrtec, dye free,		1	25262568	147V-7RFP-QCR 4 2/5/2026	100.012.0000.000.2130.610.03201.10.421	\$19.99
Check #: 179338						
PO/InvoiceTotal:						\$153.05
Check Group:						
Solar Spot Lights for Flag Pole		2	25262569	1JW3-YLHP-H3C F 2/5/2026	100.012.0000.000.2620.610.03201.10.421	\$37.98
AA Rechargeable Batteries, 12 pk		1	25262569	1JW3-YLHP-H3C F 2/5/2026	100.012.0000.100.1000.610.03201.10.421	\$12.56

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Sand Timer Hourglass Sandglass Timers, 6 pk		1	25262569	1JW3-YLHP-H3C F 2/5/2026	100.012.0000.100.1000.610.03201.10.421	\$17.99
Canon Ink Multi pack		1	25262569	1JW3-YLHP-H3C F 2/5/2026	100.012.0000.100.1000.610.03201.10.421	\$234.95
Check #: 179338						
PO/InvoiceTotal:						\$303.48
Check Group:						
Shark Navigator Lift Away Upright Vacuum		1	25262570	1nvr-dn9y-x9tn 1/30/2026	240.300.0000.300.1000.610.03501.30.421	\$149.98
WorkPro Boot Brush Scraper - 2 Pack		1	25262570	1nvr-dn9y-x9tn 1/30/2026	240.300.0000.300.1000.610.03501.30.421	\$49.99
12-Pack Green Lifestyle Black Bib Apron		3	25262570	1nvr-dn9y-x9tn 1/30/2026	240.300.0000.300.1000.610.03501.30.421	\$74.07 153
Robbermaid 8.75 cubic foot All-Weather Big-Wheel Cart		1	25262570	1nvr-dn9y-x9tn 1/30/2026	240.300.0000.300.1000.610.03501.30.421	\$282.66
BILAL 6 Set Quick Connect Hose Fittings for Garden Hoses		1	25262570	1nvr-dn9y-x9tn 1/30/2026	240.300.0000.300.1000.610.03501.30.421	\$9.99
Rain Bird Drip Irrigation Repair and Expansion Kit		1	25262570	1nvr-dn9y-x9tn 1/30/2026	240.300.0000.300.1000.610.03501.30.421	\$24.44
Check #: 179338						
PO/InvoiceTotal:						\$591.13
Check Group:						
glass streak plates		1	25262571	1M6C-M6RY-7DF T 2/5/2026	100.031.0000.100.1000.610.03301.20.421	\$16.76
Plastic bottles		1	25262571	1M6C-M6RY-7DF T 2/5/2026	100.031.0000.100.1000.610.03301.20.421	\$5.99
8 pck flourescent light covers		1	25262571	1M6C-M6RY-7DF T 2/5/2026	100.031.0000.100.1000.610.03301.20.421	\$32.99

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Check #: 179338						
PO/InvoiceTotal:						\$55.74
Check Group:						
10x3x3 boxes		2	25262580	11GP-99DP-P41C 2/4/2026	100.016.0000.000.2220.610.03209.10.421	\$66.72
Check #: 179338						
PO/InvoiceTotal:						\$66.72
Check Group:						
100 manila folders - legal size		1	25262595	1FNQ-XVHP-R9R 7 2/3/2026	100.000.0000.000.2510.610.03000.50.421	\$17.63
Oxford Premium Legal Pads, 12 Pack, Premium Note Pads, 50 Legal Rule 8.5" x 11"		1	25262595	1FNQ-XVHP-R9R 7 2/3/2026	100.000.0000.000.2510.610.03000.50.421	\$13.60
Check #: 179338						154
PO/InvoiceTotal:						\$31.23
Check Group:						
Black toner		1	25262598	1W3G-3QNQ-NJ DL 2/5/2026	100.031.0000.100.1000.610.03301.20.421	\$40.19
Receipt books		1	25262598	1W3G-3QNQ-NJ DL 2/5/2026	100.031.0000.100.1000.610.03301.20.421	\$37.57
large binder clips		1	25262598	1W3G-3QNQ-NJ DL 2/5/2026	100.031.0000.100.1000.610.03301.20.421	\$15.99
Check #: 179338						
PO/InvoiceTotal:						\$93.75
Check Group:						
2 Pcs Fluorescent Light Covers - 4 x 2 Feet Covers for Ceiling Lights, Magnetic Light Filters for Classroom		1	25262608	1FNQ-XVHP-KPD 7 2/3/2026	100.000.0000.000.2520.610.03000.50.421	\$9.99
Check #: 179338						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$9.99
Check Group:						
100 Paper Planes to Fold and Fly		1	25262617	1W6R-43TV-9RQ V 2/3/2026	100.054.0000.100.1000.610.03205.10.421	\$7.20
Paper Airplane Kit		1	25262617	1W6R-43TV-9RQ V 2/3/2026	100.054.0000.100.1000.610.03205.10.421	\$16.41
Tear Out Paper Airplanes		2	25262617	1W6R-43TV-9RQ V 2/3/2026	100.054.0000.100.1000.610.03205.10.421	\$18.98
Check #: 179338						
PO/InvoiceTotal:						\$42.59
Check Group:						
SREGSIY Metal Mesh Hanging File Organizer, Office/School/Home File Crate,13.8 x 12 x 10 inches,Black		4	25262623	1Y6R-1PFT-GF4P 2/5/2026	250.033.0000.200.1000.610.03302.20.421	<del>\$76.54</del>
SUNEE Hanging File Folders, Pastel Colors - 75 Pack, Colored File Folders Letter Size with 1/5-Cut Tabs, Ideal for Organizing Home and Office Documents		3	25262623	1Y6R-1PFT-GF4P 2/5/2026	250.033.0000.200.1000.610.03302.20.421	\$84.57
Check #: 179338						
PO/InvoiceTotal:						\$161.21
Check Group:						
TOTTIST MAGNETIC GLOVE DISPENSER 2 PACK, BLACK		1	25262647	14NW-PNCN-X4V Y 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$25.00
DIB SAFETY REFLECTIVE VEST YELLOW MESH, HIGH VISIBILITY VEST WITH POCKETS AND ZIPPER, ANSI CLASS 2 HEAVY DUTY, MADE WITH 3M REFLECTIVE TAPE, LARGE		2	25262647	19PN-3L6H-DFLJ 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$41.98

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DIB SAFETY REFLECTIVE VEST YELLOW MESH, HIGH VISIBILITY VEST WITH POCKETS AND ZIPPER, ANSI CLASS 2 HEAVY DUTY, MADE WITH 3M REFLECTIVE TAPE, 3XL		2	25262647	19PN-3L6H-DFLJ 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$41.98
DIB SAFETY REFLECTIVE VEST YELLOW MESH, HIGH VISIBILITY VEST WITH POCKETS AND ZIPPER, ANSI CLASS 2 HEAVY DUTY, MADE WITH 3M REFLECTIVE TAPE, 4XL		1	25262647	19PN-3L6H-DFLJ 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$20.99
Check #: 179338						
PO/InvoiceTotal:						\$129.95
Check Group:						
FEBREZE AIR MIST AIR FRESHENER SPRAY, HEAVY DUTY CRISP CLEAN SCENT, 8.8 OZ (PK OF 6)		2	25262648	19VF-TN9T-4GK 2/5/2026	100.000.0000.000.2730.610.03000.50.421	\$38.88
Check #: 179338						156
PO/InvoiceTotal:						\$38.88
Check Group:						
FLUKE 17B+ DIGITAL MULTIMETER		1	25262649	1FKC-7L4P-GMH 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$121.80
NOCO GENIUS GEN5X2: 2-BANK 10A ONBOARD BATTERY CHARGER, 5A PER BANK, 12V WATERPROOF CHARGER WITH OVERCHARGE PROTECTION AND TEMPERATURE COMPENSATION, FOR LED-ACID & LITHIUM BATTERIES (#568 & 569)		2	25262649	1JMX-R4X3-FJ4M 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$259.98
RONAN MULTI CUT INDUSTRIAL CUTTER, HEAVY DUTY BLADE, REPLACEABLE BLADES, SAFETY LOCK, ERGONOMIC GRIP, 3 EXTRA BLADES INCLUDED		2	25262649	1LL7-LRQN-Q1W 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$59.98
LANDA PRESSURE WASHER TRIGGER GUN		1	25262649	1LL7-LRQN-Q1W 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$42.50

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ERIE TOOLS 40IN STAINLESS STEEL SEAMLESS TUBE VENTED 5000 PSI DUAL LANCE WAND MOLDED GRIP FOR POWER PRESSURE WASHER		1	25262649	1LL7-LRQN-Q1W Y 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$72.26
Check #: 179338						
PO/InvoiceTotal:						\$556.52
Check Group:						
PIT POSSE 436 TRIPLE UTILITY FUEL JUG RACK HOLDER SHELF 34.5" FITS 3 FIVE GALLON JUGS, MADE IN USA, ENCLOSED RACE TRAILER GARAGE SHOP STORAGE WORKSPACE ALUMINUM ORGANIZER (SILVER)		1	25262650	1LTX-MWK4-D3Q N 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$146.95
SYLVANIA 3757A LONG LIFE MINIATURE BULB (CONTAINS 10 BULBS)		1	25262650	1LTX-MWK4-D3Q N 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$21.59
Check #: 179338						157
PO/InvoiceTotal:						\$168.54
Check Group:						
TOPTINY HARD FOLDING TRUCK BED TONNEAU COVER, HTF083, 8FT (#538 UPGRADE)		1	25262651	179T-913X-V4QY 2/5/2026	100.000.0000.000.2650.732.03000.50.421	\$569.95
METRA 95-3305 DOUBLE DIN INSTALLATION DASH KIT, BLACK, MODEL 953305 (#538 UPGRADE)		1	25262651	1GVJ-4PTJ-3F33 2/5/2026	100.000.0000.000.2650.732.03000.50.421	\$13.55
YYTQP RADIO WIRING HARNESS CONNECTOR, ANTENNA ADAPTER, STEREO WIRE CABLE CONNECTOR ADAPTOR, CD RECEIVER KIT (4PCS) (#538 UPGRADE)		1	25262651	1GVJ-4PTJ-3F33 2/5/2026	100.000.0000.000.2650.732.03000.50.421	\$12.99
KISSOUND 7" DOUBLE DIN CAR STEREO WITH WIRELESS APPLE CARPLAY & ANDROID AUTO, BLUETOOTH, 240 W, SWC, SUBWOOFER OUT, MIRROR LINK, USB-C/AUX/TF, FM/AM CAR RADIO RECEIVER, BACKUP CAMERA (#538 UPGRADE)		1	25262651	1GVJ-4PTJ-3F33 2/5/2026	100.000.0000.000.2650.732.03000.50.421	\$94.99

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ROUGH COUNTRY NEOPRENE FRON SEAT COVERS, WATERPROOF AND UV RESISTANT, FOAM PADDED, FRONT SEAT SET (#538 UPGRADE)		1	25262651	1YW4-GPGP-MQ LD 2/5/2026	100.000.0000.000.2650.732.03000.50.421	\$144.95
Check #: 179338						
PO/InvoiceTotal:						\$836.43
Check Group:						
Pilot G2 Premium Gel Convenience Pack, Retractable, Fine .07mm Blue Ink 36 pack		1	25262659	1nfk-crtj-hq3c 2/3/2026	100.052.0000.100.1000.610.03502.30.421	\$35.30
Pilot G2 Preium Gek Roller Pen Retractable & Refillable Fine Point 0.7mm Black 36 pack		1	25262659	1yl7-k4vq-rxr9 2/3/2026	100.052.0000.100.1000.610.03502.30.421	\$40.68
Check #: 179338						
PO/InvoiceTotal:						\$75.98
Check Group:						
MJUNM 12 Rolls Transparent tape refills rolls 3/4" x1000		1	25262660	11h1-ywtf-7wtl 2/3/2026	100.013.0000.100.1000.610.03202.10.421	\$9.98
Amazon Basics Wood-Case #2 Penciles Pre-Sharpended 150 Count		1	25262660	17ww-xr3n-9rhv 2/3/2026	100.013.0000.100.1000.610.03202.10.421	\$10.90
Elmers Liquid School Glue Non-Toxic Washable White 4oz 12 count		1	25262660	17ww-xr3n-9rhv 2/3/2026	100.013.0000.100.1000.610.03202.10.421	\$13.42
PH Pandahall 1000pcs mini brads fasteners clack metal		1	25262660	17ww-xr3n-9rhv 2/3/2026	100.013.0000.100.1000.610.03202.10.421	\$13.69
Sharpie Permanet Markers fine point black 40 count quick dry		1	25262660	17ww-xr3n-9rhv 2/3/2026	100.013.0000.100.1000.610.03202.10.421	\$19.75
Amazon Basic Sturdy Binder Clips 144 count 12 packs small		1	25262660	17ww-xr3n-9rhv 2/3/2026	100.013.0000.100.1000.610.03202.10.421	\$5.70
Check #: 179338						
PO/InvoiceTotal:						\$73.44

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Check Group:						
21.5 oz hand soaps - Sweet Orange   Olive Thyme   Pomegranate   Meyer Lemon		1	25262663	19WN-YYPR-FKD M 2/4/2026	100.000.0000.000.2510.610.03000.50.421	\$34.99
Check #: 179338						
PO/InvoiceTotal:						\$34.99
Check Group:						
Amazon Basics AAA Alkaline High Performance Batteries 1.5 volts 10 year self life 36 count		1	25262685	1XR7-V73R-RPLF 2/5/2026	100.013.0000.100.1000.610.03202.10.421	\$11.23
SWRT Masking Tape .75"x55yards 10 rolls Adhesive painting tape		1	25262685	1XR7-V73R-RPLF 2/5/2026	100.013.0000.100.1000.610.03202.10.421	\$13.29
Amazon Basics 48 pack AA alkaline High Performance Batteries 1.5 volt		1	25262685	1XR7-V73R-RPLF 2/5/2026	100.013.0000.100.1000.610.03202.10.421	\$13.43 159
Elmers all purpose school glue sticks acif free and washable 7 grams 60 count		1	25262685	1XR7-V73R-RPLF 2/5/2026	100.013.0000.100.1000.610.03202.10.421	\$18.82
Primy Office Chair Ergonomic Desk Chair w/flip up armreast swivel Breathable black		1	25262685	1XR7-V73R-RPLF 2/5/2026	100.013.0000.100.1000.610.03202.10.421	\$89.98
Check #: 179338						
PO/InvoiceTotal:						\$146.75
Check Group:						
NUDALA Glow Foam Wand 36 pcs Red Giant LED Light up Stick Flashing Glowing Baton Wand Party Supplies		1	25262687	1VFD-JH1X-RPR 9 2/5/2026	100.052.0000.100.1000.610.03502.30.421	\$37.90
NUDALA Glow Foam Wand 36 pcs Orange Giant LED Light up Stick Flashing Glowing Baton Wand Party Supplies		1	25262687	1XTT-1W7J-9QC G 2/5/2026	100.052.0000.100.1000.610.03502.30.421	\$35.90
NUDALA glow Foam Wans 36 pcs White Giant LED Light up Stick Flashing Glowing Baton		1	25262687	1XTT-1W7J-9QC G 2/5/2026	100.052.0000.100.1000.610.03502.30.421	\$37.90
Check #: 179338						

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						PO/InvoiceTotal: \$111.70
Check Group:						
Pencil Guy Promotional Personalized Round Pencils 1000 per box		1	25262688	1PWT-VYH6-P9T X 2/5/2026	100.013.0000.100.1000.610.03202.10.421	\$350.75
						Check #: 179338
						PO/InvoiceTotal: \$350.75
Check Group:						
4-Pack HP Laser Jet Printer Cartridges		1	25262704	1KDF-1XMT-G1R G 2/5/2026	100.000.0000.000.2191.650.03000.50.421	\$399.89
						Check #: 179338
						PO/InvoiceTotal: \$399.89
						Vendor Total: <del>\$8,210.98</del> <sup>160</sup> \$8,210.98
AMERICAN EXPRESS						
Check Group:						
SHANNON - CORWIN PRESS - CANCELLED CONFERENCE		1	25262655	02122026 2/2/2026	100.000.0000.000.2210.320.03000.50.421	(\$1,872.00)
SHANNON - VENTRIS - UFLI PDC BUDGET LEARNING MANUALS		1	25262655	02122026 2/2/2026	100.000.0000.100.2213.640.03000.50.421	\$250.00
SEAN - SIERRA AT TAHOE - SKI TEAM RACE FEE		1	25262655	02122026 2/2/2026	100.052.0000.920.1000.810.03502.30.421	\$1,080.00
HAILEY - JIBJAB - CREDIT FOR CANCELLATION		1	25262655	02122026 2/2/2026	100.000.0000.000.2322.610.03000.50.421	(\$36.00)
HAILEY - DESCRIPT - WEBSITE TRANSCRIBING SERVICE		1	25262655	02122026 2/2/2026	100.000.0000.000.2322.610.03000.50.421	\$24.00
HAILEY - ADOBE - WEBSITE WIDGETS		1	25262655	02122026 2/2/2026	100.000.0000.000.2322.610.03000.50.421	\$49.99

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FRANKIE - OPEN AI - MONTHLY SUBSCRIPTION FOR SCHOOL ADMINISTRATORS		1	25262655	02122026 2/2/2026	100.000.0000.000.2320.810.03000.50.421	\$20.00
FRANKIE - SOUTHWEST AIRLINES - REFUND FOR UNUSED TICKETS		1	25262655	02122026 2/2/2026	100.000.0000.000.2320.580.03000.50.421	(\$518.95)
MIKE - SOUTHWEST AIRLINES - FOOTBALL TO LAS VEGAS 2/17/26 TO 2/22/26 - REIMBURSED BY FOOTBALL		1	25262655	02122026 2/2/2026	100.051.0000.920.1000.580.03501.30.421	\$1,127.70
MIKE - HORSESHOE LAS VEGAS - FOOTBALL TO LAS VEGAS - 2/17 TO 2/22/26		1	25262655	02122026 2/2/2026	100.051.0000.920.1000.580.03501.30.421	\$3,624.87
MIKE - HAMPTON INN - WRESTLING TO ELKO - REIMBURSED BY WRESTLING		1	25262655	02122026 2/2/2026	100.051.0000.920.1000.580.03501.30.421	\$3,042.02
MIKE - SOUTHWEST AIRLINES - BASEBALL TO LAS VEGAS MINUS THE DEPOSIT ALREADY PAID - REIMBURSED BY BASEBALL		1	25262655	02122026 2/2/2026	100.051.0000.920.1000.580.03501.30.421	\$4,519.87
MIKE - TAPESTRY HILTON - BASKETBALL TO SAN DIEGO - REIMBURSED BY BASKETBALL		1	25262655	02122026 2/2/2026	100.051.0000.920.1000.580.03501.30.421	\$6,834.24
FRANKIE - HOMEWOOD SUITES - STATE SUBCOMMIITTEE FOR DCSD BOARD		1	25262655	02122026 2/2/2026	100.000.0000.000.2310.580.03000.50.421	\$348.04
FRANKIE - GOLDEN NUGGET - DEPOSIT - NASB WORKSHOP - Y WAGSTAFF		1	25262655	02122026 2/2/2026	100.000.0000.000.2320.580.03000.50.421	\$125.43
ASHLEY - WEBSTAUANT - CULINARY SUPPLIES PAID BY STATE ALLOCATIONS GRANT		1	25262655	02122026 2/2/2026	240.300.0000.300.1000.610.03501.30.421	\$1,182.20
CHERYL - CRISIS PREVENTION - CPI TRAINING WORKBOOKS (80)		1	25262655	02122026 2/2/2026	250.000.0000.200.2000.640.03000.50.421	\$2,799.20
CHERYL - AMBUTECH - CANE FOR VI STUDENT		1	25262655	02122026 2/2/2026	250.000.0000.200.1000.610.03000.50.421	\$75.87

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2671

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CHERYL - CASE PUBLICATIONS - 504 PROCESS MANUALS FOR MAYFIELD & GOERING		1	25262655	02122026 2/2/2026	250.000.0000.200.2000.640.03000.50.421	\$413.27
CHERYL - COUNCIL OF ADMIN - REGISTRATION FOR 504 PROCESS TRAINING FOR MAYFIELD & GOERING		1	25262655	02122026 2/2/2026	250.000.0000.200.2000.330.03000.50.421	\$200.00
SEAN - AMERICANFLAGS.COM - NEW NV & US FLAGS		1	25262655	02122026 2/2/2026	100.052.0000.000.2620.610.03502.30.421	\$231.15
SEAN - SIERRA TICKETS - E-TICKETS FOR RACE		1	25262655	02122026 2/2/2026	100.052.0000.920.1000.810.03502.30.421	\$770.00
SEAN - CALIFORNIA ASSOC - APTOS - LEADERSHIP TRAINING - BAKER & JOHNSON - W/BE REIMBURSED		2	25262655	02122026 2/2/2026	100.052.0000.100.1000.330.03502.30.421	\$1,190.00
SEAN - WALMART - SNACKS FOR MAP TESTING W/BE REIMBURSED		1	25262655	02122026 2/2/2026	100.013.0000.100.1000.610.03202.10.421	\$196.08
SEAN - KIRKWOOD - SKI TEAM TICKETS		1	25262655	02122026 2/2/2026	100.052.0000.920.1000.810.03502.30.421	\$640.00
MIKE - AUDIBLE		1	25262655	02122026 2/2/2026	100.051.0000.100.1000.610.03501.30.421	\$14.95
MIKE - QUICKBOOKS		1	25262655	02122026 2/2/2026	100.051.0000.100.1000.810.03501.30.421	\$1,469.00
MIKE - AMAZON PRIME		1	25262655	02122026 2/2/2026	100.051.0000.100.1000.810.03501.30.421	\$16.15

Check #: 179339

PO/InvoiceTotal: \$27,817.08

Vendor Total: \$27,817.08

CANON FINANCIAL SERVICES

Check Group:

TOTAL CONTRACT IS \$50.03 PER MONTH FOR 60 MONTHS - \$600.36 ANNUALLY		1	25260155	42463674 2/3/2026	100.000.0000.000.2730.442.03000.50.421	\$50.03
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Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2671

02/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
COPIES - B&W AND COLOR		1	25260155	42463674 2/3/2026	100.000.0000.000.2730.611.03000.50.421	\$20.61
Check #: 179340						
PO/InvoiceTotal:						\$70.64
Check Group:						
Contract Charge- 1/1/2026-1/31/2026- Inv#: 42463669		1	25262602	42463669 2/2/2026	100.011.0000.100.1000.442.03205.10.421	\$119.63
BW Copy Overage Charges- 12/1/2025-12/31/2025		1	25262602	42463669 2/2/2026	100.011.0000.100.1000.611.03205.10.421	\$20.93
Check #: 179340						
PO/InvoiceTotal:						\$140.56
Check Group:						
Contract Charge- 1/1/2026-1/31/2026- Inv#: 42463686		1	25262603	42463686 2/2/2026	100.011.0000.100.1000.442.03205.10.421	\$575.66
BW Copy Overage Charges- 12/1/2025-12/31/2025		1	25262603	42463686 2/2/2026	100.011.0000.100.1000.611.03205.10.421	\$105.45
BW Copy Overage Charges- 12/1/2025-12/31/2025		1	25262603	42463686 2/2/2026	100.011.0000.100.1000.611.03205.10.421	\$80.39
BW Copy Overage Charges- 12/1/2025-12/31/2025		1	25262603	42463686 2/2/2026	100.011.0000.100.1000.611.03205.10.421	\$11.69
Color Copy Overage Charges- 12/1/2025-12/31/2025		1	25262603	42463686 2/2/2026	100.011.0000.100.1000.611.03205.10.421	\$37.73
Check #: 179340						
PO/InvoiceTotal:						\$810.42
Check Group:						
Contract Charge 1/1/2026-1/31/2026		1	25262620	42523363 2/4/2026	100.033.0000.100.1000.442.03302.20.421	\$289.98
Insurance Charge 1/1/2026-1/31/2026		1	25262620	42523363 2/4/2026	100.033.0000.100.1000.442.03302.20.421	\$21.87
Check #: 179340						

Douglas County School District

Voucher Detail Listing

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$311.85</u>
Check Group:						
Contract Charge 1/1/2026-1/31/2026		1	25262621	42478272 2/4/2026	100.033.0000.100.1000.442.03302.20.421	\$574.03
CL Maintenance Overage 12/1/2025-12/31/2025		1	25262621	42478272 2/4/2026	100.033.0000.100.1000.611.03302.20.421	\$154.58
BW Maintenance Overage 12/1/2025-12/31/2025		1	25262621	42478272 2/4/2026	100.033.0000.100.1000.611.03302.20.421	\$14.80
BW Maintenance Overage 12/1/2025-12/31/2025		1	25262621	42478272 2/4/2026	100.033.0000.100.1000.611.03302.20.421	\$28.47
BW Maintenance Overage 12/1/2025-12/31/2025		1	25262621	42478272 2/4/2026	100.033.0000.100.1000.611.03302.20.421	\$173.65
BW Maintenance Overage 12/1/2025-12/31/2025		1	25262621	42478272 2/4/2026	100.033.0000.100.1000.611.03302.20.421	\$87.50 164
						Check #: 179340
						PO/InvoiceTotal: <u>\$1,033.03</u>
Check Group:						
INV 42478271		1	25262642	42478271 2/5/2026	100.014.0000.100.1000.442.03206.10.421	\$550.00
						Check #: 179340
						PO/InvoiceTotal: <u>\$550.00</u>
						Vendor Total: <u>\$2,916.50</u>
DOUGLAS COUNTY PUBLIC WORKS						
Check Group:						
821-278 2010 GMC Sierra Pickup Truck (vin# 1GTPKTE03AZ207305)		1	25262370	112025VEH 1/12/2026	100.000.0000.000.2580.612.03000.50.421	\$4,000.00
						Check #: 179341
						PO/InvoiceTotal: <u>\$4,000.00</u>
						Vendor Total: <u>\$4,000.00</u>

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
<b>FLEET MAINTENANCE DCSD</b>						
Check Group:						
SES Inclusive Education UNR Planetarium, Reno Trip 19257 Flesher		1	25262662	1302026 SES 2/4/2026	280.639.0000.200.2700.510.03000.50.421	\$219.00
					Check #: 179342	
					PO/InvoiceTotal:	\$219.00
					Vendor Total:	\$219.00
<b>INDIAN HILLS GID</b>						
	341032					
Check Group:						
JVES DOMESTIC		1	25260023	02272026 2/4/2026	100.000.0000.000.2611.411.03206.10.421	\$1,555.39
JVES SPRINKLERS		1	25260023	02272026 2/4/2026	100.000.0000.000.2611.411.03206.10.421	\$321.12
						165
					Check #: 179343	
					PO/InvoiceTotal:	\$1,876.51
					Vendor Total:	\$1,876.51
<b>LESLIE CAMPBELL</b>						
Check Group:						
Reimburse for Music Curriculum- L. Campbell- Dist. General		1	25262607	amaz01222026 2/2/2026	100.011.0000.100.1000.610.03205.10.421	\$100.46
					Check #: 179344	
					PO/InvoiceTotal:	\$100.46
					Vendor Total:	\$100.46
<b>MICHELLE BROOKS</b>						
Check Group:						
Reimburse M. Brooks for Hair Supplies for a Students Needs- Dollar Tree		1	25262606	doll01232026 2/2/2026	100.011.0000.100.1000.610.03205.10.421	\$15.75
					Check #: 179345	

Douglas County School District

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Voucher Batch Number: 2671

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$15.75</u>
						Vendor Total: <u>\$15.75</u>
NEVADA DEPT OF PUBLIC SAFETY						
Check Group:						
INVOICE#007055 FINGERPRINT & BACKGROUND CHECKS - EMPLOYEES		1	25262700	007055 2/4/2026	100.000.0000.000.2570.590.03000.50.421	\$156.00
						PO/InvoiceTotal: <u>\$156.00</u>
						Vendor Total: <u>\$156.00</u>
NV ENERGY 733170						
Check Group:						
DISTRICT OFFICE		1	25260004	02132026 2/2/2026	100.000.0000.000.2611.622.03000.50.421	\$210.44 166
AIRPORT FACILITIES - INCLUDING FREEZER		1	25260004	02132026 2/2/2026	100.000.0000.000.2611.622.03000.50.421	\$3,160.38
HERITAGE		1	25260004	02132026 2/2/2026	100.000.0000.000.2611.622.03000.50.421	\$443.32
ASPIRE		1	25260004	02132026 2/2/2026	100.000.0000.000.2611.622.03504.30.421	\$141.40
CCMES		1	25260004	02132026 2/2/2026	100.000.0000.000.2611.622.03205.10.421	\$3,498.92
GES		1	25260004	02132026 2/2/2026	100.000.0000.000.2611.622.03201.10.421	\$3,440.49
ZCES		1	25260004	02132026 2/2/2026	100.000.0000.000.2611.622.03202.10.421	\$1,753.66
JVES		1	25260004	02132026 2/2/2026	100.000.0000.000.2611.622.03206.10.421	\$2,645.58
SES		1	25260004	02132026 2/2/2026	100.000.0000.000.2611.622.03207.10.421	\$3,037.87

Douglas County School District

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Voucher Batch Number: 2671

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Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MES		1	25260004	02132026 2/2/2026	100.000.0000.000.2611.622.03210.10.421	\$4,227.16
PHES		1	25260004	02132026 2/2/2026	100.000.0000.000.2611.622.03209.10.421	\$3,069.01
CVMS		1	25260004	02132026 2/2/2026	100.000.0000.000.2611.622.03301.20.421	\$6,052.20
PWLMS		1	25260004	02132026 2/2/2026	100.000.0000.000.2611.622.03302.20.421	\$7,841.09
DHS		1	25260004	02132026 2/2/2026	100.000.0000.000.2611.622.03501.30.421	\$12,777.18
WHS		1	25260004	02132026 2/2/2026	100.000.0000.000.2611.622.03502.30.421	\$117.18
Check #: 179347						
						<del>167</del>
						PO/InvoiceTotal: \$52,415.88
						Vendor Total: \$52,415.88
PARENTSQUARE INC						
Check Group:						
ParentSquare Implementation		1	25261943	2024-25634 2/2/2026	100.098.0000.000.2580.651.03000.50.421	\$1,500.00
Check #: 179348						
						PO/InvoiceTotal: \$1,500.00
						Vendor Total: \$1,500.00
PAU WA LU MIDDLE SCHOOL						
601391						
Check Group:						
White Samsonite folding chairs chairs		600	25262618	8th grade grad 2026 2/4/2026	100.033.0000.100.1000.610.03302.20.421	\$1,050.00
Damage Waiver		1	25262618	8th grade grad 2026 2/4/2026	100.033.0000.100.1000.610.03302.20.421	\$84.00

Douglas County School District

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02/06/2026

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Delivery and pick up fee		1	25262618	8th grade grad 2026 2/4/2026	100.033.0000.100.1000.610.03302.20.421	\$50.00
Check #: 179349						
PO/InvoiceTotal:						\$1,184.00
Vendor Total:						\$1,184.00
PITNEY BOWES RESERVE ACCOUNT						
Check Group:						
CCMES POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.011.0000.000.2400.531.03205.10.421	\$102.30
GES POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.012.0000.000.2400.531.03201.10.421	\$29.28
ZCES POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.013.0000.000.2400.531.03202.10.421	\$22.33 168
JVES POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.014.0000.000.2400.531.03206.10.421	\$30.09
SES POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.015.0000.000.2400.531.03207.10.421	\$26.64
PHES POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.016.0000.000.2400.531.03209.10.421	\$14.80
MES POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.017.0000.000.2400.531.03210.10.421	\$23.42
CVMS POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.031.0000.000.2400.531.03301.20.421	\$620.89
PWLMS POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.033.0000.000.2400.531.03302.20.421	\$450.29
DHS POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.051.0000.000.2400.531.03501.30.421	\$1,449.68
WHS POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.052.0000.000.2400.531.03502.30.421	\$2.96

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SUPERINTENDENT POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.000.0000.000.2320.531.03000.50.421	\$170.49
BUSINESS SERVICES POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.000.0000.000.2510.531.03000.50.421	\$170.49
ED SERVICES POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.000.0000.000.2210.531.03000.50.421	\$170.49
HR POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.000.0000.000.2570.531.03000.50.421	\$170.49
GRANTS POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.000.0000.000.2191.531.03000.50.421	\$170.49
CURRICULUM POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.000.0000.000.2212.531.03000.50.421	\$170.49
FOOD SERVICES POSTAGE		1	25260007	JANUARY 2026 2/2/2026	600.000.0000.000.3100.531.03000.50.421	\$11.10 169
SPED POSTAGE		1	25260007	JANUARY 2026 2/2/2026	250.000.0000.200.2000.531.03000.50.421	\$19.42
ASPIRE POSTAGE		1	25260007	JANUARY 2026 2/2/2026	100.000.0000.430.1000.531.03901.30.421	\$103.60

Check #: 179350

PO/InvoiceTotal: \$3,929.74

Vendor Total: \$3,929.74

POSTMASTER GARDNERVILLE -BULK PERMITS

Check Group:

DHS BULK MAIL		1	25260756	682306544 2/2/2026	100.051.0000.000.2400.531.03501.30.421	\$46.65
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Check #: 179351

PO/InvoiceTotal: \$46.65

Vendor Total: \$46.65

RALEYS 680718

Check Group:

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2671

02/06/2026

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FROZEN MANGO		1	25262600	102489 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$3.98
MILK		1	25262600	102489 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$3.48
GREEN ONION		1	25262600	102489 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$1.69
JALAPENO		1	25262600	102489 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$0.56
CARROTS		1	25262600	102489 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$0.93
DAIKON		1	25262600	102489 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$1.23
ENGLISH CUCUMBER		1	25262600	102489 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$2.49 170
LIMES		3	25262600	102489 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$1.50
CILANTRO		1	25262600	102489 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$1.69
BASIL		1	25262600	102489 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$2.78
EGGS		1	25262600	102489 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$5.99
CHICKEN THIGHS		1	25262600	102489 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$15.49
RICE NOODLES		3	25262600	102489 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$11.97
COCONUT PUDDING MIX		3	25262600	102489 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$6.87
COCONUT EXTRACT		1	25262600	102489 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$3.29

Check #: 179352

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$63.94
Check Group:						
POWDERED SUGAR		4	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$18.72
SALTED POPCORN		3	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$8.94
GARBANZO BEANS		2	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$3.36
PAST SAUCE		1	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$5.99
CHOCOLATE CHIPS		2	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$15.96
BROWNIE MIX		2	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$11.98 171
CHERRY TOMATOES		1	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$5.59
RED ONION		1	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$1.37
VEGETABLE OIL		1	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$13.98
UNSALTED BUTTER		4	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$23.92
BASIL		2	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$5.98
ARUGULA		1	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$3.79
BROWN SUGAR		2	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$9.36
ALBORIO RICE		1	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$7.49

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PINE NUTS		2	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$9.58
CHOPPED PECANS		1	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$8.99
CHOPPED WALNUTS		1	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$4.99
GF BREAD CRUMBS		1	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$5.49
BANANAS		1	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$1.81
18PK EGGS		1	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$3.99
GRATED PARMESAN		1	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$3.98 172
ICEBURG		2	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$5.98
SALAMI		1	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$7.99
FRESH MOZZARELLA		1	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$6.99
CABBAGE		1	25262654	102523 -5000005 2/3/2026	100.052.0000.300.1000.610.03502.30.421	\$1.50

Check #: 179352

PO/InvoiceTotal: \$197.72

Vendor Total: \$261.66

SPORT SAFE TESTING SERVICE INC

Check Group:

SUBSTANCE ABUSE PANEL 13A RANDOM 2023-2024 FY		35	25260020	14604 2/5/2026	100.000.0000.000.2320.301.03000.50.421	\$1,085.00
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Check #: 179353

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2671

02/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$1,085.00</u>
						Vendor Total: <u>\$1,085.00</u>
T MOBILE						
Check Group:						
CARES ACT STUDENTS INTERNET HOTSPOTS - MOVED TO 99 CODE		1	25260019	02192026 2/2/2026	100.099.0000.000.2580.533.03000.50.421	\$353.75
						PO/InvoiceTotal: <u>\$353.75</u>
						Vendor Total: <u>\$353.75</u>
TOWN OF MINDEN-493614						
Check Group:						
DHS FRONT LANDSCAPE WATER	493614	1	25260011	02252026 2/2/2026	100.000.0000.000.2611.411.03501.30.421	\$61.40 173
DHS SOCCER FIELD		1	25260011	02252026 2/2/2026	100.000.0000.000.2611.411.03501.30.421	\$62.90
DHS FIRE/SPRINKLER/HYDRANT		1	25260011	02252026 2/2/2026	100.000.0000.000.2611.411.03501.30.421	\$498.75
MES WATER/FIRE SPRINKLER/HYDRANT		1	25260011	02252026 2/2/2026	100.000.0000.000.2611.411.03210.10.421	\$344.40
MES TRASH		1	25260011	02252026 2/2/2026	100.000.0000.000.2611.421.03210.10.421	\$695.73
DISTRICT OFFICE TRASH		1	25260011	02252026 2/2/2026	100.000.0000.000.2611.421.03000.50.421	\$33.13
DISTRICT OFFICE SPRINKLER		1	25260011	02252026 2/2/2026	100.000.0000.000.2611.411.03000.50.421	\$99.40
DISTRICT OFFICE FRONT LANDSCAPING		1	25260011	02252026 2/2/2026	100.000.0000.000.2611.411.03000.50.421	\$61.40
						PO/InvoiceTotal: <u>\$1,857.11</u>

Check #: 179354

Check #: 179355

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2671

02/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$1,857.11
VERIZON WIRELESS						
Check Group:						
IT		1	25260017	02132026 2/2/2026	100.000.0000.000.2580.534.03000.50.421	\$47.52
Check #: 179356						
PO/InvoiceTotal:						\$47.52
Vendor Total:						\$47.52
WELLS FARGO						
887180						
Check Group:						
Jay Dossey - Meal Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2710.580.03000.50.421	\$117.00
Blair Madden - DW Mileage Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	250.000.0000.200.2000.580.03000.50.421	\$399.00 174
Heather Stodieck-Barker - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	250.000.0000.200.2000.610.03000.50.421	\$34.24
Jay Dossery - Meal Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2710.580.03000.50.421	\$98.00
Jorge Ramirez - Meal Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2710.580.03000.50.421	\$126.00
Kara Maracich - Conference Training Reimb		1	25262711	7/4/25 TO 2/3/26 2/5/2026	250.000.0000.200.2000.330.03000.50.421	\$109.00
Kellie Esterby - GT Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2219.653.03000.50.421	\$29.00
Phil Demus - Postage Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2620.531.03000.50.421	\$154.73
Sasha Larsen - Registration Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	250.000.0000.200.2000.330.03000.50.421	\$109.00
Steve Pruitt - Meal Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2710.580.03000.50.421	\$82.00

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2671

02/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Amy Kidman-Delaney - Travel Reimb. - Pacific NW Conference		1	25262711	7/4/25 TO 2/3/26 2/5/2026	280.639.0000.200.2213.580.03000.50.421	\$322.00
Blair Madden - DW Mileage Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	250.000.0000.200.2000.580.03000.50.421	\$170.80
Brittany McRae - Supplies Reimb. - PAC		1	25262711	7/4/25 TO 2/3/26 2/5/2026	250.000.0000.200.1000.610.03000.50.421	\$147.36
Cheryl Mayfield - Travel Reimb. - Pacific NW Conference		1	25262711	7/4/25 TO 2/3/26 2/5/2026	280.639.0000.200.2213.580.03000.50.421	\$459.88
Kelly Bruskotter - Book Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	280.639.0000.200.2140.610.03000.50.421	\$151.00
Melissa Rains - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	280.639.0000.200.1000.650.03000.50.421	\$24.62
Tawnie Dangelo - Travel Reimb. - State Golf		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.051.0000.920.1000.580.03501.30.421	\$387.86
Blair Hinsz - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2710.610.03000.50.421	\$101.75
Blair Madden - DW Mileage Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	250.000.0000.200.2000.580.03000.50.421	\$177.10
Cade Baligad - Travel Reimb. - NACTE Conference		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.300.1000.580.03000.50.421	\$126.00
Jorge Ramirez - Meal Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2710.580.03000.50.421	\$75.00
Jay Dossey - Meal Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2710.580.03000.50.421	\$110.00
Jorge Ramirez - Meal Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2710.580.03000.50.421	\$188.00
Marilyn Richardson - Postage Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	250.000.0000.200.2000.531.03000.50.421	\$27.75
Steve Pruitt - Meal Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2710.580.03000.50.421	\$126.00

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2671

02/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Araceli Valadez - DW Mileage Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	250.000.0000.200.2000.580.03000.50.421	\$61.25
Blair Hinsz - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2710.610.03000.50.421	\$8.55
Blair Madden - DW Mileage Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	250.000.0000.200.2000.580.03000.50.421	\$127.40
Jacqueline Martin - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2219.610.03000.50.421	\$112.05
Jacqueline Martin - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2219.610.03000.50.421	\$32.68
Jacqueline Martin - DW Mileage Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	250.000.0000.200.2000.580.03000.50.421	\$289.80
Jeannie Dwyer - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2570.610.03000.50.421	\$59.97 176
Jeannie Dwyer - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2570.610.03000.50.421	\$22.06
Leslie Myers - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.053.0000.100.1000.610.03503.30.421	\$151.62
Ashley Mitchell - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2191.610.03000.50.421	\$20.00
Jeannie Dwyer - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2570.610.03000.50.421	\$64.37
Jeannie Dwyer - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2510.610.03000.50.421	\$64.37
Jeannie Dwyer - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2320.610.03000.50.421	\$64.37
Jessica Hendrix - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2191.610.03000.50.421	\$44.26
Suzanne Townsell - Fuel Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$150.43

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2671

02/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Jennifer Worthington - Fuel Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$135.17
Blair Hinsz - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2710.610.03000.50.421	\$450.02
Blair Hinsz - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2710.610.03000.50.421	\$492.74
Amy Kidman-Delaney - Registration Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	270.132.0000.000.2900.810.03000.50.421	\$30.00
Tyler Ingstad - Registration Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	270.132.0000.000.2900.810.03000.50.421	\$30.00
Scott Walker - Course Fee Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2710.610.03000.50.421	\$19.96
Blair Madden - DW Mileage Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	250.000.0000.200.2000.580.03000.50.421	\$216.79 177
Frankie Alvarado - Travel Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$126.80
Jeannie Dwyer - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.000.0000.000.2570.610.03000.50.421	\$178.55
Leslie Myers - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	100.053.0000.100.1000.610.03503.30.421	\$239.35
Amanda Koeppen - UNLV Application		1	25262711	7/4/25 TO 2/3/26 2/5/2026	270.132.0000.000.2900.810.03000.50.421	\$30.00
Heather Stodieck-Barker - Supplies Reimb.		1	25262711	7/4/25 TO 2/3/26 2/5/2026	250.000.0000.200.1000.610.03000.50.421	\$119.11

Check #: 179357

PO/Invoice Total: \$7,194.76

Vendor Total: \$7,194.76

ZEPHYR COVE ELEMENTARY 967428

Check Group:

Welch Allyn Suretemp Plus Electronic Thermometer		1	25262601	Thermometer 2/3/2026	100.013.0000.000.2130.430.03202.10.421	\$99.56
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Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2671

02/06/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
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Check #: 179358

PO/InvoiceTotal:                      \$99.56

Vendor Total:                      \$99.56

Grand Total:                      \$115,287.59

End of Report

## Douglas County School District

### Voucher Detail Listing

Voucher Batch Number: 2672      02/10/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NEVADA PEBP #729	6355					
Check Group:						
PEBP payment for retiree insurance through the State		1	25260097	FEBRUARY 2026 2/10/2026	100.000.0000.000.2900.590.03000.50.421	\$46,777.98

Check #: 0

PO/InvoiceTotal:	\$46,777.98
Vendor Total:	\$46,777.98
Grand Total:	\$46,777.98

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2673

02/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
ASURION 3 Year B2B Camera Accident Protection Plan (\$200 - \$249.99)		1	25261255	1RRW-VDXV-17J 3 2/6/2026	100.015.0000.000.2220.610.03207.10.421	\$37.99
KODAK PIXPRO AZ405-BK 20MP Digital Camera 40X Optical Zoom 24mm Wide Angle Lens Optical Image Stabilization 1080P Full HD Vi...		1	25261255	1WFF-7W6L-CK1 6 2/6/2026	100.015.0000.000.2220.610.03207.10.421	\$227.39
					Check #: 179400	
					PO/InvoiceTotal:	\$265.38
Check Group:						
UCANBE Face & Body Paint, Water Activated SFX Makeup Palette - Extra Large White & Black Pan, Professional 18 Color Safe Non Toxic Art Painting Kit for Halloween, Cosplay		1	25261671	17KK-LWX9-C9X N 2/9/2026	100.033.0000.100.1000.610.03302.20.421	\$15.99
					Check #: 179400	180
					PO/InvoiceTotal:	\$15.99
Check Group:						
zebricolo Dino Theme GIRLS Boxer Briefs -		1	25261680	1MM7-7DNY-MYJ 4 2/11/2026	100.015.0000.000.2130.610.03207.10.421	\$16.98
					Check #: 179400	
					PO/InvoiceTotal:	\$16.98
Check Group:						
PAPER CLIPS		2	25262125	16T3-1VRM-JWL F 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$22.00
PAPERCLIPS		2	25262125	16T3-1VRM-JWL F 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$15.98
WHITEBOARD ERASER		3	25262125	16T3-1VRM-JWL F 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$18.12

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2673

02/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SCOTCH TAPE		1	25262125	16T3-1VRM-JWL F 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$28.44
MASKING TAPE		1	25262125	16T3-1VRM-JWL F 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$31.99
SCOTCH TAPE		1	25262125	16T3-1VRM-JWL F 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$10.49
GREEN FELT PENS		1	25262125	16T3-1VRM-JWL F 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$19.99
BLACK FELT PENS		1	25262125	16T3-1VRM-JWL F 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$15.99
RED FELT PENS		1	25262125	1X6G-3XRF-4XV T 2/11/2026	100.051.0000.100.1000.610.03501.30.421	(\$19.99) 181
RED FELT PENS		1	25262125	1YM1-4Y6W-3Q9 G 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$19.99
					Check #: 179400	
						PO/InvoiceTotal: \$163.00
Check Group:						
PROCASE FOR iPad 10.2		5	25262516	1JYP-LJPF-LWD3 2/11/2026	100.000.0000.000.2130.652.03000.50.421	\$49.63
APPLE iPad 10.2 - SPACE GRAY - FOR NURSES DIABETIC TESTING		5	25262516	1JYP-LJPF-LWD3 2/11/2026	100.000.0000.000.2130.652.03000.50.421	\$952.83
					Check #: 179400	
						PO/InvoiceTotal: \$1,002.46
Check Group:						
1000 Bingo Paper Cards (200 Books 5 Colors Ea!) by American Games 1000 Bingo Paper Cards (200 Books 5 Colors Ea!) by American Games		2	25262540	1XRC-YX4P-NT9 4 2/6/2026	100.015.0000.100.1000.610.03207.10.421	\$34.80

Douglas County School District

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Voucher Batch Number: 2673

02/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 179400						
						PO/InvoiceTotal: \$34.80
Check Group:						
16Pcs Set Screw Collars 1/4" Carbon Steel		4	25262542	1FWT-HLNK-FFV 9 2/10/2026	280.631.0000.300.1000.610.03501.30.421	\$57.92
Check #: 179400						
						PO/InvoiceTotal: \$57.92
Check Group:						
Premier Horticulture Pro Mix HP Biofungicide and Mycorrhizae		20	25262559	1VF9-D4FM-3JCF 2/10/2026	240.300.0000.300.1000.610.03501.30.421	\$2,104.80
Check #: 179400						
						PO/InvoiceTotal: \$2,104.80
Check Group:						
Kleenex Ultra Soft - 18 Flat Boxes		1	25262572	1MC6-1LXV-CGN G 2/10/2026	100.000.0000.000.2191.610.03000.50.421	\$34.43
Desktop Staples		1	25262572	1MC6-1LXV-CGN G 2/10/2026	100.000.0000.000.2191.610.03000.50.421	\$20.89
Pure Life Water Bottles - 4 Cases		1	25262572	1TWH-3QH6-DG RR 2/10/2026	100.000.0000.000.2191.610.03000.50.421	\$37.99
Check #: 179400						
						PO/InvoiceTotal: \$93.31
Check Group:						
6-Pack Paper Black on White Tape Compatible for DYMO Label Maker Refills 91330, Compatible for Letratag LT-100T LT-100H Refills, 1/2 i...		1	25262575	13FK-JMLP-H19C 2/6/2026	100.015.0000.100.1000.610.03207.10.421	\$14.24
Check #: 179400						
						PO/InvoiceTotal: \$14.24

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2673

02/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
EMEET C960 4K Webcam for PC, 4K UHD Sony Sensor, PDAF Auto Focus, Dual AI Noise-Cancelling Mics, Auto Light Correction, 73° FOV,		2	25262576	1DWL-THNJ-6PR 6 2/6/2026	100.015.0000.000.2220.610.03207.10.421	\$94.98
					Check #: 179400	
					PO/InvoiceTotal:	\$94.98
Check Group:						
penny drop game		1	25262582	1TT4-JP3K-KTTW 2/6/2026	100.016.0000.100.1000.610.03209.10.421	\$16.20
shut box game		1	25262582	1TT4-JP3K-KTTW 2/6/2026	100.016.0000.100.1000.610.03209.10.421	\$15.75
lav paper		1	25262582	1TT4-JP3K-KTTW 2/6/2026	100.016.0000.100.1000.610.03209.10.421	\$11.84
salmon paper		2	25262582	1TT4-JP3K-KTTW 2/6/2026	100.016.0000.100.1000.610.03209.10.421	183 \$27.96
goldenrod paper		2	25262582	1TT4-JP3K-KTTW 2/6/2026	100.016.0000.100.1000.610.03209.10.421	\$27.24
12 pack pencils		4	25262582	1TT4-JP3K-KTTW 2/6/2026	100.016.0000.100.1000.610.03209.10.421	\$74.80
30 pack pencils		10	25262582	1TT4-JP3K-KTTW 2/6/2026	100.016.0000.100.1000.610.03209.10.421	\$38.80
game storage		1	25262582	1TT4-JP3K-KTTW 2/6/2026	100.016.0000.100.1000.610.03209.10.421	\$41.32
					Check #: 179400	
					PO/InvoiceTotal:	\$253.91
Check Group:						
Champion Sports Rhino Skin Basic Dodgeball Set, 7 inch- N. Rothfusz- PE Order		1	25262599	1RPT-TXMY-LNY P 2/9/2026	100.011.0000.100.1000.610.03205.10.421	\$59.14

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Champion Sports Rhino Skin Basic Dodgeball Set, 6 inch- N. Rothfusz- PE Order		2	25262599	1RPT-TXMY-LNY P 2/9/2026	100.011.0000.100.1000.610.03205.10.421	\$88.92
Check #: 179400						
PO/InvoiceTotal:						\$148.06
Check Group:						
Teaching Phonics & Word Study in the Intermediate Grades- L. LaRocque- Literacy		1	25262605	1F9V-VXKP-677F 2/9/2026	100.011.0000.100.1000.610.03205.10.421	\$27.72
The Writing Revolution 2.0: A Guide to Advancing Thinking Through Writing in All Subjects and Grades- Spiralbound- L. LaRocque- Literacy		1	25262605	1F9V-VXKP-677F 2/9/2026	100.011.0000.100.1000.610.03205.10.421	\$23.97
Check #: 179400						
PO/InvoiceTotal:						\$51.69
Check Group:						
Gorilla Grip waterproof door mat, 72X48		1	25262610	139T-YR9C-T6D3 2/11/2026	100.017.0000.100.1000.610.03210.10.421	\$67.31
Power Gear outlet covers, 30 count		1	25262610	1LGJ-J7MR-KXX G 2/11/2026	100.017.0000.100.1000.610.03210.10.421	\$5.76
Check #: 179400						
PO/InvoiceTotal:						\$73.07
Check Group:						
WINCO BUS BOX DISH TUB FOR CVMS KITCHEN		1	25262611	141M-LY79-DQ4 C 2/9/2026	600.000.0000.000.3100.612.03301.20.421	\$15.59
CHALKOLA LIQUID CHALK MARKERS FOR DHS KITCHEN		1	25262611	141M-LY79-DQ4 C 2/9/2026	600.000.0000.000.3100.612.03501.30.421	\$15.15
Check #: 179400						
PO/InvoiceTotal:						\$30.74
Check Group:						

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The Writing Revolution 2.0: A Guide to Advancing Thinking Through Writing in All Subjects and Grades		7	25262615	1RN3-FTG1-MT3 N 2/6/2026	100.015.0000.100.1000.640.03207.10.421	\$167.79
Check #: 179400						
PO/InvoiceTotal:						\$167.79
Check Group:						
Apple USB-C to 3.5 mm Headphone Jack Adapter		1	25262625	1KFL-LQMW-GLN T 2/6/2026	100.033.0000.100.1000.610.03302.20.421	\$9.00
Check #: 179400						
PO/InvoiceTotal:						\$9.00
Check Group:						
DK Super Phonics Card GM		2	25262646	1my9-6xx4-q9gq 2/12/2026	100.014.0000.100.1000.610.03206.10.421	\$10.03
DK Super Phonic Sounds		3	25262646	1my9-6xx4-q9gq 2/12/2026	100.014.0000.100.1000.610.03206.10.421	\$15.05
DK Super Phonic Spelling		3	25262646	1my9-6xx4-q9gq 2/12/2026	100.014.0000.100.1000.610.03206.10.421	\$15.05
Consonant Blends		3	25262646	1my9-6xx4-q9gq 2/12/2026	100.014.0000.100.1000.610.03206.10.421	\$225.09
Dandelion Vowel Spellings		2	25262646	1my9-6xx4-q9gq 2/12/2026	100.014.0000.100.1000.610.03206.10.421	\$66.38
Level 3 Jake the Snake		2	25262646	1my9-6xx4-q9gq 2/12/2026	100.014.0000.100.1000.610.03206.10.421	\$90.46
Further Spellings		2	25262646	1my9-6xx4-q9gq 2/12/2026	100.014.0000.100.1000.610.03206.10.421	\$66.38
Readers Set 3 Units		2	25262646	1my9-6xx4-q9gq 2/12/2026	100.014.0000.100.1000.610.03206.10.421	\$80.07
VCe Spellings		2	25262646	1my9-6xx4-q9gq 2/12/2026	100.014.0000.100.1000.610.03206.10.421	\$42.78

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Vowel Spellings Level 1		2	25262646	1my9-6xx4-q9gq 2/12/2026	100.014.0000.100.1000.610.03206.10.421	\$90.46
Island Adventure		1	25262646	1my9-6xx4-q9gq 2/12/2026	100.014.0000.100.1000.610.03206.10.421	\$42.78
2 Letter Spelling		2	25262646	1my9-6xx4-q9gq 2/12/2026	100.014.0000.100.1000.610.03206.10.421	\$51.26
Twin Chimps		2	25262646	1my9-6xx4-q9gq 2/12/2026	100.014.0000.100.1000.610.03206.10.421	\$80.41
Dark Waters Phonic CatchUp		3	25262646	1my9-6xx4-q9gq 2/12/2026	100.014.0000.100.1000.610.03206.10.421	\$165.46
Check #: 179400						
PO/InvoiceTotal:						\$1,041.66
Check Group:						186
OriStout Cut Resistant Farmers Sleeves with Thumb Hole, Arm Protectors for Thin Skin and Bruising, for Gardening, Welding, Kitchen, Arm Guards for Biting, Pet Grooming, Grey, 1 Pair		1	25262658	1XVH-FC3H-FHJ L  2/6/2026	250.000.0000.200.2000.610.03000.50.421	\$14.24
Check #: 179400						
PO/InvoiceTotal:						\$14.24
Check Group:						
SPRAYER		1	25262689	1H1G-L4RP-WQ1 D 2/12/2026	100.000.0000.000.2630.612.03000.50.421	\$1,125.14
COFFEE		1	25262689	1XQJ-4YCY-DPF P 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$7.19
Check #: 179400						
PO/InvoiceTotal:						\$1,132.33
Check Group:						
Interventions for Individuals with Autism Spectrum Disorder and Complex Communication Needs		2	25262690	14D7-XNJG-XL9L  2/10/2026	270.132.0000.000.2900.640.03000.50.421	\$99.90

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Check #: 179400						
PO/InvoiceTotal:						\$99.90
Check Group:						
Takis 40 pc / 1oz Hero Variety Pack - Fuego, Blue Heat & Intense Nacho Flavored Rolled Tortilla Chips - (20) Fuego, (10) Blue Heat, (10) Intense Nacho - Perfect for Tailgates or		3	25262724	1W7Y-GWRF-4W VM 2/12/2026	270.084.0000.100.1000.610.03302.20.421	\$58.83
Check #: 179400						
PO/InvoiceTotal:						\$58.83
Check Group:						
EXPO Original Dry Erase Markers Chisel Tip Green 12 count		1	25262736	14JN-X46H-9M4 M 2/9/2026	100.013.0000.100.1000.610.03202.10.421	\$24.33
Check #: 179400						187
PO/InvoiceTotal:						\$24.33
Check Group:						
2 Pcs Fluorescent Light Covers - 4 x 2 Feet Covers for Ceiling Lights, Magnetic Light Filters for Classroom		1	25262738	1R9G-YX7R-LTJP 2/10/2026	100.000.0000.000.2520.610.03000.50.421	\$9.99
Check #: 179400						
PO/InvoiceTotal:						\$9.99
Check Group:						
Oxford Blank Write On Binder Dividers, 1/5 Cut Tabs, 3 Hole Punch Dividers in 5 Tab Sets, 100 Dividers, 20 Sets, White (89981)		1	25262747	1wtv-jmtj-d79x 2/12/2026	100.000.0000.000.2320.610.03000.50.421	\$13.23
Cardinal Economy 3 Ring Binders, Binders for School and Office, Durable 1/2 inch Round Rings, Holds 125 Sheets, ClearVue Presentation View, Non-Stick, Black, Carton of 12		1	25262747	1wtv-jmtj-d79x 2/12/2026	100.000.0000.000.2320.610.03000.50.421	\$25.53
Robert's Rules Of Order QuickStudy Laminated Reference Guide by Inc. BarCharts		1	25262747	1wtv-jmtj-d79x 2/12/2026	100.000.0000.000.2320.610.03000.50.421	\$5.27

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Robert's Rules of Order Newly Revised, 12th edition by Henry M. Robert III		1	25262747	1wtv-jmtj-d79x 2/12/2026	100.000.0000.000.2320.610.03000.50.421	\$11.02
Index Tabs for Robert's Rules of Order Newly Revised, 12th Edition, 90 Color-Coded & Laminated Book Tabs with Alignment Guide (Book Not Included)		1	25262747	1wtv-jmtj-d79x 2/12/2026	100.000.0000.000.2320.610.03000.50.421	\$14.24
Check #: 179400						
PO/InvoiceTotal:						\$69.29
Check Group:						
ION TAILGATER BOOM-OUTDOOR PORTABLE BLUETOOTH SPEAKER WITH MIC IN, FM RADIO, USB PORT, BATTERY, IPX5 WATER RESISTANT, WIRELESS STEREO LINK, APP, 60W		1	25262786	17NP-MW6V-FP4 9 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$99.00
LED TRUCK WORK LIGHT 4 INCH SQUARE LED PODS 48W WATERPROOF SPOT LIGHT OFF ROAD LIGHTS (30 PACK)		1	25262786	1LYR-HLKQ-67JD 2/12/2026	100.000.0000.000.2730.619.03000.50.421	<del>\$99.99</del>
Check #: 179400						
PO/InvoiceTotal:						\$197.99
Check Group:						
BLINGKINGDOM 1 METRE TRAILER BREAKAWAY CABLE FOR CARAVAN, EMERGENCY TOW LINE, TOWING SAFETY BRAKE CABLE FOR TRAILERS (#203)		3	25262787	13FK-JMLP-KQR 9 2/12/2026	100.000.0000.000.2650.619.03000.50.421	\$16.17
FUEL FILTER HOUSING F81Z-9155-AC COMPATIBLE WITH FORD (#126)		1	25262787	1KD4-VWVR-KPR L 2/12/2026	100.000.0000.000.2650.619.03000.50.421	\$84.00
TRQ FUEL LINE COMPATIBLE WITH 1998-2003 FORD (#126)		1	25262787	1L7F-GMC3-HVC R 2/12/2026	100.000.0000.000.2650.619.03000.50.421	\$52.11

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VEVOR FUEL TRANSFER PUMP, 12V DC 15 GPM, CAST IRON DIESEL TRANSFER PUMP KIT WITH MANUAL NOZZLE, DISCHARGE HOSE, OVERHEAT PROTECTION POWER CABLE, EXPLOSION PROOF, FOR GASOLINE, DIESEL (#569)		1	25262787	1M6C-M6RY-FD MX  2/12/2026	100.000.0000.000.2650.619.03000.50.421	\$139.99
Check #: 179400						
PO/InvoiceTotal:						\$292.27
Check Group:						
KORKY BEEHIVE MAX HEAVY DUTY TOILET PLUNGER		2	25262788	1RNT-QLLX-3NF R 2/12/2026	100.000.0000.000.2730.610.03000.50.421	\$31.96
Check #: 179400						
PO/InvoiceTotal:						\$31.96
Check Group:						
AVV Cordless Table Lamp w/Dimmable Rechargeable 3 Modes Battery Powered		4	25262790	1N1Y-JG17-N16H  2/12/2026	100.013.0000.100.1000.610.03202.10.421	\$47.56
189						
WANGMUXIA Coat Rack Freestanding Coat Rack w/8 Hooks & 3 Adjustable Size Tree		1	25262790	1N1Y-JG17-N16H  2/12/2026	100.013.0000.100.1000.610.03202.10.421	\$18.98
LALOBUE Set of 4 Office Organization & Storage Clear PET Letter Tray Desk Organizer Stackable Document Organizer		1	25262790	1N1Y-JG17-N16H  2/12/2026	100.013.0000.100.1000.610.03202.10.421	\$22.99
Flower Desk Lamp LED Reading Light 360 Rotaion Clip on Lamp		1	25262790	1N1Y-JG17-N16H  2/12/2026	100.013.0000.100.1000.610.03202.10.421	\$23.69
Novalinks Transparent 4x6" Photo Organizer & Storage Box w/Handle 16 Inner Photo Cases		1	25262790	1N1Y-JG17-N16H  2/12/2026	100.013.0000.100.1000.610.03202.10.421	\$23.74
ZBOLE Floral Print Book Light 3-Color Book Lamp 1200mAh White Silver		1	25262790	1N1Y-JG17-N16H  2/12/2026	100.013.0000.100.1000.610.03202.10.421	\$25.64
CiWiVOKi Verticl File Holder Clear PET Desk Organizer & Storage Bins 4 Pack		1	25262790	1N1Y-JG17-N16H  2/12/2026	100.013.0000.100.1000.610.03202.10.421	\$29.44

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FURWOO Low Roller Seat PU Leather Rolling Stool Step Mechanic		1	25262790	1N1Y-JG17-N16H 2/12/2026	100.013.0000.100.1000.610.03202.10.421	\$39.99
Honki Cordless Vacuum Cleaner for Home Powerful Stick Vacuum w/Rechargeable Battery Green Light Anti-Tangle Brush 6-in-1 Lightweight Handheld Vacuum for pet hair		1	25262790	1N1Y-JG17-N16H 2/12/2026	100.013.0000.100.1000.610.03202.10.421	\$69.99
Check #: 179400						
PO/InvoiceTotal:						\$302.02
Check Group:						
Ice Scrapper for Car Windshiel		1	25262820	11DL-MYCH-KQ MV 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$8.31
Muzziz Heavy Duty Scissors		2	25262820	161R-7CD1-L4T6 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$29.98
Kable ZipTies		1	25262820	161R-7CD1-L4T6 2/12/2026	100.000.0000.000.2580.610.03000.50.421	190 \$19.99
Rhino Rescue Eva First Aid Kit		2	25262820	161R-7CD1-L4T6 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$49.38
Impecca Super Alkaline Batteries Variety Pack		1	25262820	161R-7CD1-L4T6 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$29.91
Maierke 1680pc High Hardness Screw Bolts		1	25262820	161R-7CD1-L4T6 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$29.99
Klein Tools VSV500-705 Wire Tracer Tone Generator		1	25262820	161R-7CD1-L4T6 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$48.98
Kroser Friendly Travel Laptop Backpack		1	25262820	161R-7CD1-L4T6 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$51.29
KooPool 159pc tool set		1	25262820	161R-7CD1-L4T6 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$53.54
Marscamd Tool Backpack w/ hard bottom		1	25262820	161R-7CD1-L4T6 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$69.99
Scotch Masking Tape 3pc		1	25262820	161R-7CD1-L4T6 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$7.46

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Amazon Basic Essentials Adhesive Tape		1	25262820	161R-7CD1-L4T6 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$7.79
Duck Tape		2	25262820	161R-7CD1-L4T6 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$15.78
NBTORCH 100pc Reusable Cable Ties		1	25262820	161R-7CD1-L4T6 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$8.98
Dell 65W USB-C Laptop Charge Latitude		1	25262820	1QH1-LY37-L6QH 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$28.49
OUWEE R73TC DRO2P Laptop Battery		1	25262820	1QH1-LY37-L6QH 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$49.58
Tea		1	25262820	1W6R-43TV-KRD 4 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$14.95
Ice Scrapper for Car Windshiel		1	25262820	1W6R-43TV-KRD 4 2/12/2026	100.000.0000.000.2580.610.03000.50.421	<del>\$18.99</del> 19
Windshield Snow Cover		1	25262820	1W6R-43TV-KRD 4 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$27.90
Tea		2	25262820	1W6R-43TV-KRD 4 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$6.86
Traditional Red Landline Phone		2	25262820	1W6R-43TV-KRD 4 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$71.60
Tea		1	25262820	1W6R-43TV-KRD 4 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$4.91
Tea		1	25262820	1W6R-43TV-KRD 4 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$5.49
Tea		1	25262820	1W6R-43TV-KRD 4 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$8.88

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						PO/InvoiceTotal: \$669.02
						Vendor Total: \$8,541.95
AMY CARTER						
Check Group:						
Reimbursement Using BIF Funds - Amy Carter - School Clubs		1	25262718	AMAZ01302026 2/10/2026	100.054.0000.100.1000.610.03302.20.421	\$87.47
						Check #: 179401
						PO/InvoiceTotal: \$87.47
						Vendor Total: \$87.47
AMY JACKSON						
Check Group:						
scented markers		2	25262679	AMAZ01132026 2/6/2026	100.016.0000.100.1000.610.03209.10.421	\$27.08 192
cardstock		3	25262679	AMAZ01132026 2/6/2026	100.016.0000.100.1000.610.03209.10.421	\$44.75
tri-write		2	25262679	AMAZ01132026 2/6/2026	100.016.0000.100.1000.610.03209.10.421	\$19.00
daubers		1	25262679	AMAZ01132026 2/6/2026	100.016.0000.100.1000.610.03209.10.421	\$20.30
						Check #: 179402
						PO/InvoiceTotal: \$111.13
						Vendor Total: \$111.13
ANNELIESE PETERS						
Check Group:						
Reimburse A. Peters- Socks for a Student- Walmart		1	25262763	WALM01292026 2/11/2026	100.011.0000.000.2120.610.03205.10.421	\$20.96
						Check #: 179403
						PO/InvoiceTotal: \$20.96
						Vendor Total: \$20.96

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CANNON COCHRAN MANAGEMENT SERV INC						
Check Group:						
INVOICE#0174409-IN JANUARY 2026 BILLING - CLAIM FEE - MEDICAL ONLY		1	25262715	0174409-IN 2/6/2026	703.000.0000.000.2900.591.03000.50.421	\$190.55
SUNSET FEES		4	25262715	0174409-IN 2/6/2026	703.000.0000.000.2900.591.03000.50.421	\$260.00
					Check #: 179404	
					PO/InvoiceTotal:	\$450.55
					Vendor Total:	\$450.55
CHARTER COMMUNICATIONS						
Check Group:						
INTERNET ACCOUNT 8354116800000134		1	25260027	03032026 2/6/2026	100.099.0000.000.2580.535.03000.50.421	\$1,877.91 193
					Check #: 179405	
					PO/InvoiceTotal:	\$1,877.91
					Vendor Total:	\$1,877.91
DANIEL SENGER						
Check Group:						
KETTLE		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$5.99
LOVE CRUNCH		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$9.99
GRAPES		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$9.99
DISCOUNT		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	(\$13.00)
TO REIMBURSE FOR PEETS K CUP		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$44.99
CHOBANI		3	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$53.67

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SBPIKE		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$44.99
CHOLULA		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$9.99
ORG BLUES		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$17.58
6 SEED CRACKER		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$10.99
ACTIVIA		2	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$21.78
MUFFINS		2	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$13.98
MARYS CRACKERS		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$7.99 194
MUFFINS		2	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$13.98
RASBERRIES		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$12.98
MUFFIN		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$6.99
STRAWBERRIES		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$27.98
GRAPES		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$9.99
BANANAS		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$1.99
CARROTS		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$6.99
BROCCOLI		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$6.99

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2673

02/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CELERY		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$5.99
PEPPERS		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$6.49
FIG BAR		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$18.89
ORG STACY		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$7.99
TORTILLA		1	25262695	COST01192026 2/11/2026	100.051.0000.100.1000.610.03501.30.421	\$4.99
Check #: 179406						
PO/InvoiceTotal:						<u>\$371.17</u>
Vendor Total:						<u>\$371.17</u>
DANIEL SULLIVAN						
Check Group:						
Return of insurance premium taken from January PERS check		1	25262752	JAN INS RETURN 2/10/2026	702.000.1970.000.0000.000.03000.50.107	\$725.00
Check #: 179407						
PO/InvoiceTotal:						<u>\$725.00</u>
Vendor Total:						<u>\$725.00</u>
DOUGLAS CO WATER UTILITY	124700					
Check Group:						
PHES WATER		1	25260000	02252026 2/6/2026	100.000.0000.000.2611.411.03209.10.421	\$668.98
PHES SEWER		1	25260000	02252026 2/6/2026	100.000.0000.000.2611.411.03209.10.421	\$2,257.31
PHES WATER		1	25260000	02252026 2/6/2026	100.000.0000.000.2611.411.03209.10.421	\$214.84
AIRPORT WATER/SEWER		1	25260000	02252026 2/6/2026	100.000.0000.000.2611.411.03000.50.421	\$313.41

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2673

02/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
AIRPORT WATER/SEWER		1	25260000	02252026 2/6/2026	100.000.0000.000.2611.411.03000.50.421	\$494.99
AIRPORT WATER/SEWER		1	25260000	02252026 2/6/2026	100.000.0000.000.2611.411.03000.50.421	\$195.16
AIRPORT WATER/SEWER		1	25260000	02252026 2/6/2026	100.000.0000.000.2611.411.03000.50.421	\$168.44
AIRPORT WATER/SEWER		1	25260000	02252026 2/6/2026	100.000.0000.000.2611.411.03000.50.421	\$199.92
AIRPORT WATER/SEWER		1	25260000	02252026 2/6/2026	100.000.0000.000.2611.411.03000.50.421	\$250.16

Check #: 179408

PO/InvoiceTotal: \$4,763.21

Vendor Total: \$4,763.21

DOUGLAS CO WATER UTILITY LAKE ACCOUNTS

Check Group:

ZCES WATER		1	25260012	02252026 2/6/2026	100.000.0000.000.2611.411.03202.10.421	\$429.83
ZEES WATER/CLASSSRM ADITION		1	25260012	02252026 2/6/2026	100.000.0000.000.2611.411.03202.10.421	\$301.73
WHS WATER		1	25260012	02252026 2/6/2026	100.000.0000.000.2611.411.03502.30.421	\$327.35
WHS MAINTENANCE BLD		1	25260012	02252026 2/6/2026	100.000.0000.000.2611.411.03502.30.421	\$271.84
4500WHS IRRIGATION FRONT LAWN		1	25260012	02252026 2/6/2026	100.000.0000.000.2611.411.03502.30.421	\$122.57
WHS IRRIGATION UPPER FIELD		1	25260012	02252026 2/6/2026	100.000.0000.000.2611.411.03502.30.421	\$122.57
WHS BUS BARN		1	25260012	02252026 2/6/2026	100.000.0000.000.2611.411.03502.30.421	\$200.40
WHS IRRIGATION LOWER FIELD		1	25260012	02252026 2/6/2026	100.000.0000.000.2611.411.03502.30.421	\$122.57

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2673

02/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WHS IRR ELEM-FIELD		1	25260012	02252026 2/6/2026	100.000.0000.000.2611.411.03502.30.421	\$86.88
Check #: 179409						
PO/InvoiceTotal:						\$1,985.74
Vendor Total:						\$1,985.74
GARDNERVILLE RANCHOS GID-267632	267632					
Check Group:						
CCMES WATER SEWER ACCT 792-0024-00-01		1	25260003	02282026 2/9/2026	100.000.0000.000.2611.411.03205.10.421	\$956.03
SES WATER SEWER ACCT 792-00-42-00-01		1	25260003	02282026 2/9/2026	100.000.0000.000.2611.411.03207.10.421	\$875.22
PWLMS WATER SEWER ACCT 792-0060-00-01		1	25260003	02282026 2/9/2026	100.000.0000.000.2611.411.03302.20.421	\$1,431.86
RANCHOS PARK ACCT 792-0022-00-01		1	25260003	02282026 2/9/2026	100.000.0000.000.2611.411.03205.10.421	197 \$23.44
Check #: 179410						
PO/InvoiceTotal:						\$3,286.55
Vendor Total:						\$3,286.55
HEATHER HOYLE						
Check Group:						
Refund of insurance premium taken from January PERS check		1	25262748	JAN INS RETURN 2/10/2026	702.000.1970.000.0000.000.03000.50.107	\$950.00
Check #: 179411						
PO/InvoiceTotal:						\$950.00
Vendor Total:						\$950.00
JAMES W HYNES						
Check Group:						
Return of premium deducted from PERS check in January		1	25262758	JAN INS RETURN 2/10/2026	702.000.1970.000.0000.000.03000.50.107	\$950.00

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2673

02/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 179412						
						PO/InvoiceTotal: <u>\$950.00</u>
						Vendor Total: <u>\$950.00</u>
JENNIFER RASCHILLA						
Check Group:						
Reimburse Jennifer Raschilla for BIF-CCMES Exploration Supplies		1	25262796	AMAZ02052026 2/11/2026	100.054.0000.100.1000.610.03205.10.421	\$49.14
Check #: 179413						
						PO/InvoiceTotal: <u>\$49.14</u>
						Vendor Total: <u>\$49.14</u>
KEITH COLE						
Check Group:						
TREASURES OF ANCIENT EGYPT		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$10.98
TREASURES OF THE AZTECS AND INCAS		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$25.00
HISTORY OF WAR		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$15.00
STORY OF WORLD WAR 2		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$15.00
WORLD HISTORT		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$15.00
HISTORY OF WORLD WAR II		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$15.00
HISTORY OF WAR		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$15.00
VISUAL ENCYCLOPEDIA OF MILITARY AIRCRAFT		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$15.00
ILLISTRATED ENCYCLOPEDIA OF WW 1 /II		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$15.00

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2673

02/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ENCYCLOPEDIA OF ANCIENT EGYPT		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$15.00
WONDERS OF THE WORLD		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$15.00
TO REIMBURSE FOR HIGHEST CALLING		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$32.00
AP US HISTORY		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$29.99
INSIDE THE GREATEST CRASH		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$37.00
THANK YOU FOR VOTING		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$17.99
HUMANKIND		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$22.99 199
PRINCETON REVIEW		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$27.99
ABUNDANCE		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$30.00
PSYCH 101		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$16.99
NEW EVIL		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$27.95
WORLD IF ISLAM		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$20.00
PRINCTON REVIEW		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$27.99
CIVIL WAR		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$32.00
CIVIL WAR VOL 2		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$32.00

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2673

02/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
VISUAL MILITARY AIRCRAFT		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$15.00
VISUAL SHIPS		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$15.00
VISUAL ENCYCLOPEDIA OF SMALL ARMS		1	25262693	BARN01172026 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$15.00
Check #: 179414						
PO/InvoiceTotal:						\$569.89
Vendor Total:						\$569.89
KEN J STOLL						
Check Group:						
Return of insurance premium taken from December PERS check		1	25262750	DEC INS RETURN 2/10/2026	702.000.1970.000.0000.000.03000.50.107	\$825.00
Check #: 179415						
PO/InvoiceTotal:						\$825.00
Vendor Total:						\$825.00
NATALIE PITTS						
Check Group:						
Missoula Children's Theatre - Partial Payment - Natalie Pitts		1	25262801	MISS02092026 2/11/2026	100.054.0000.100.1000.610.03201.10.421	\$1,500.00
Check #: 179416						
PO/InvoiceTotal:						\$1,500.00
Vendor Total:						\$1,500.00
PHILLIP J DEMUS						
Check Group:						
SCHATS BAKERY		1	25262692	SCHA01152026 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$30.62
Check #: 179417						
PO/InvoiceTotal:						\$30.62

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2673

02/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$30.62
RALEYS	680718					
Check Group:						
SPRING MIX		1	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$6.49
ROMAINE		1	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$3.99
MILK		1	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$3.69
SOUR CREAM		1	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$3.79
SALSA		1	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$7.49
MEX CHEESE BLEND		1	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	<del>\$6.99</del> 201
4# GROUND TURKEY		1	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$14.99
CILANTRO		1	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$1.69
AVOCADOS		4	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$3.08
BLACK BEANS		2	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$2.50
CORN		2	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$3.36
CHIPOTLE PEPPERS		1	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$2.49
DULCHE DE LECHE		1	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$5.49
OLIVES		1	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$1.50

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2673

02/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
RED ONIONS		1	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$1.52
FLAN		3	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$5.97
BUTTERMILK DRESSING		2	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$3.98
TACO SEASONING		3	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$3.00
ROMA TOMATOES		1	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$4.84
TORTILLA CHIPS		2	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$5.96
OLIVE OIL		1	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	\$22.99 202
MEMBER DISCOUNTS		1	25262769	102568-5000005 2/12/2026	100.052.0000.300.1000.610.03502.30.421	(\$1.69)

Check #: 179418

PO/InvoiceTotal: \$114.11

Vendor Total: \$114.11

TAHOE DOUGLAS DISTRICT 760558

Check Group:

WHS QUARTERLY SEWER		1	25260018	PAST DUE 01312026 2/13/2026	100.000.0000.000.2611.411.03502.30.421	\$9,254.75
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Check #: 179419

PO/InvoiceTotal: \$9,254.75

Vendor Total: \$9,254.75

TAMMY OWENS

Check Group:

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2673

02/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Return of insurance premium taken from January PERS check		1	25262749	JAN INS RETURN 2/10/2026	702.000.1970.000.0000.000.03000.50.107	\$950.00
Check #: 179420						
PO/InvoiceTotal:						\$950.00
Vendor Total:						\$950.00
TARA AULD						
Check Group:						
black and color ink		2	25262740	AMAZ02032026 2/10/2026	100.031.0000.100.1000.610.03301.20.421	\$58.88
tax		1	25262740	AMAZ02032026 2/10/2026	100.031.0000.100.1000.610.03301.20.421	\$4.18
Check #: 179421						
PO/InvoiceTotal:						\$63.06
Vendor Total:						\$63.06
VISION SERVICE PLAN						
Check Group:						
2025/2026 ADMIN FEES		1	25260016	FEBRUARY 2026 2/6/2026	702.000.0000.000.2900.340.03000.50.421	\$1,179.36
Check #: 179422						
PO/InvoiceTotal:						\$1,179.36
Vendor Total:						\$1,179.36
WHITE, TERESA S						
Check Group:						
Refund of insurance premium taken from January PERS check		1	25262751	JAN INS RETURN 2/10/2026	702.000.1970.000.0000.000.03000.50.107	\$950.00
Check #: 179423						
PO/InvoiceTotal:						\$950.00
Vendor Total:						\$950.00

Douglas County School District

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Voucher Batch Number: 2673 02/13/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Grand Total:						\$39,607.57

End of Report

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2674

02/19/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ALLISON MACKENZIE, LTD						
Check Group:						
General Legal Counsel		1	25260079	17780	100.000.0000.000.2318.341.03000.50.421	\$325.00
P-Card Payee: COMMERCE BANK				2/5/2026		
General Legal Counsel		1	25260079	17841	100.000.0000.000.2318.341.03000.50.421	\$12,725.00
P-Card Payee: COMMERCE BANK				2/13/2026		
Check #: 0						
						PO/InvoiceTotal: \$13,050.00
						Vendor Total: \$13,050.00
BRYSON SALES AND SVC INC						
Check Group:						
00093848 HANDLE, RECESSED, HOOD BCCV		1	25262775	212478	100.000.0000.000.2730.619.03000.50.421	\$152.44
P-Card Payee: COMMERCE BANK				2/12/2026		
FREIGHT OUT		1	25262775	212478	100.000.0000.000.2730.619.03000.50.421	\$22.77
P-Card Payee: COMMERCE BANK				2/12/2026		
Check #: 0						
						PO/InvoiceTotal: \$175.21
						Vendor Total: \$175.21
CDW GOVERNMENT INC 86010						
Check Group:						
WatchGuard AuthPoint - Subscription License 1yr		25	25262803	pstv370 quote	100.098.0000.000.2580.651.03000.50.421	\$598.25
P-Card Payee: COMMERCE BANK				2/12/2026		
Check #: 0						
						PO/InvoiceTotal: \$598.25
						Vendor Total: \$598.25
CINTAS CORPORATION						
Check Group:						
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2025-2026, 52 WEEKS, ESTIMATED AT \$140.00/WK		1	25260157	4255658124	100.000.0000.000.2730.610.03000.50.421	\$165.51
P-Card Payee: COMMERCE BANK				2/3/2026		

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2674

02/19/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2025-2026, 52 WEEKS, ESTIMATED AT \$140.00/WK P-Card Payee: COMMERCE BANK		1	25260157	4256437875 2/3/2026	100.000.0000.000.2730.610.03000.50.421	\$165.51
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2025-2026, 52 WEEKS, ESTIMATED AT \$140.00/WK P-Card Payee: COMMERCE BANK		1	25260157	4257175341 2/3/2026	100.000.0000.000.2730.610.03000.50.421	\$165.51
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2025-2026, 52 WEEKS, ESTIMATED AT \$140.00/WK P-Card Payee: COMMERCE BANK		1	25260157	4257925483 2/3/2026	100.000.0000.000.2730.610.03000.50.421	\$165.51
BLANKET PO FOR FLEET MAINTENANCE UNIFORMS, 2025-2026, 52 WEEKS, ESTIMATED AT \$140.00/WK P-Card Payee: COMMERCE BANK		1	25260157	4258653539 2/11/2026	100.000.0000.000.2730.610.03000.50.421	\$165.51
Check #: 0						
PO/InvoiceTotal:						\$827.55
Vendor Total:						\$827.55 206
CONCENTRA MEDICAL CENTERS						
Check Group:						
INVOICE#957607789 1/2/2026 AG DOT PHYSICAL P-Card Payee: COMMERCE BANK		1	25262425	957607789 1/9/2026	100.000.0000.000.2710.340.03000.50.421	\$137.00
Check #: 0						
PO/InvoiceTotal:						\$137.00
Check Group:						
INVOICE# 957624905 1/19/2026 JP DOT PHYSICAL P-Card Payee: COMMERCE BANK		1	25262557	957624905 1/27/2026	100.000.0000.000.2710.340.03000.50.421	\$137.00
Check #: 0						
PO/InvoiceTotal:						\$137.00
Check Group:						
INVOICE#957632911 1/26/2026 DP DOT PHYSICAL P-Card Payee: COMMERCE BANK		1	25262653	957632911 2/3/2026	100.000.0000.000.2710.340.03000.50.421	\$137.00
Check #: 0						
PO/InvoiceTotal:						\$137.00
Vendor Total:						\$411.00

Douglas County School District

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Voucher Batch Number: 2674

02/19/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CRISIS PREV. INSTITUTE INC	107772					
Check Group:						
Annual Membership Fee Blair Madden Cert 12/12/2025-12/11/2026		1	25262383	NAIN-205321	280.639.0000.200.2213.810.03000.50.421	\$200.00
P-Card Payee: COMMERCE BANK				1/9/2026		
					Check #: 0	
						PO/InvoiceTotal: \$200.00
						Vendor Total: \$200.00
DEMCO	127208					
Check Group:						
Paperfold Adjustab Book Jacket Cover- 14"x200' 1.5 Mil.- S. Wagner- Library Supply Order		1	25262336	7757556	100.011.0000.000.2220.610.03205.10.421	\$46.47
P-Card Payee: COMMERCE BANK				2/9/2026		
Paperfold Adjustab Book Jacket Cover- 12"x300' 1.5 Mil.		1	25262336	7757556	100.011.0000.000.2220.610.03205.10.421	\$63.07 207
P-Card Payee: COMMERCE BANK				2/9/2026		
Clear Glossy Label Protectors 1-1/2"x 3 1/4" 1000/Roll		1	25262336	7757556	100.011.0000.000.2220.610.03205.10.421	\$59.19
P-Card Payee: COMMERCE BANK				2/9/2026		
Crystal Clear Tape 3.5 Mil Polypropylene 1"x 60 Yards		1	25262336	7757556	100.011.0000.000.2220.610.03205.10.421	\$15.43
P-Card Payee: COMMERCE BANK				2/9/2026		
Pre-Inked Stock Stamp Flash Style 3- DISCARD Red Ink		1	25262336	7757556	100.011.0000.100.1000.610.03205.10.421	\$16.92
P-Card Payee: COMMERCE BANK				2/9/2026		
Demco Acrylic Browsing Bin 6"H x 31 5/8"W x 11"D		1	25262336	7757556	100.011.0000.100.1000.610.03205.10.421	\$121.26
P-Card Payee: COMMERCE BANK				2/9/2026		
Crystal Clear Tape 3.5 Mil Polypropylene 2" x 60 Yards		1	25262336	7757556	100.011.0000.100.1000.610.03205.10.421	\$28.38
P-Card Payee: COMMERCE BANK				2/9/2026		
					Check #: 0	
						PO/InvoiceTotal: \$350.72
Check Group:						
Stick together Reading Poster		1	25262397	7750866	100.033.0000.000.2220.610.03302.20.421	\$44.39
P-Card Payee: COMMERCE BANK				1/23/2026		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Classic Genre Labels Realistic Fiction P-Card Payee: COMMERCE BANK		2	25262397	7750866 1/23/2026	100.033.0000.000.2220.640.03302.20.421	\$20.93
Classic Genre Labels Fantasy P-Card Payee: COMMERCE BANK		1	25262397	7750866 1/23/2026	100.033.0000.000.2220.640.03302.20.421	\$10.47
Premium Book Tape 2"x30 yards P-Card Payee: COMMERCE BANK		1	25262397	7750866 1/23/2026	100.033.0000.000.2220.640.03302.20.421	\$19.53
Clear Glossy Label Protectors 1 1/4" x 3 1/8" P-Card Payee: COMMERCE BANK		1	25262397	7750866 1/23/2026	100.033.0000.000.2220.640.03302.20.421	\$21.12

Check #: 0

PO/InvoiceTotal:	\$116.44
Vendor Total:	\$467.16

DOUGLAS DISPOSAL SERVICE INC 125372

Check Group:

CVMS TRASH P-Card Payee: COMMERCE BANK		1	25260002	377415 2/2/2026	100.000.0000.000.2611.421.03301.20.421	208 \$550.20
DHS TRASH P-Card Payee: COMMERCE BANK		1	25260002	377416 2/2/2026	100.000.0000.000.2611.421.03501.30.421	\$550.20
GES TRASH P-Card Payee: COMMERCE BANK		1	25260002	377431 2/2/2026	100.000.0000.000.2611.421.03201.10.421	\$733.60
CCMES TRASH P-Card Payee: COMMERCE BANK		1	25260002	377999 2/2/2026	100.000.0000.000.2611.421.03205.10.421	\$800.16
AIRPORT TRASH P-Card Payee: COMMERCE BANK		1	25260002	378044 2/2/2026	100.000.0000.000.2611.421.03000.50.421	\$133.36
AIRPORT TRASH P-Card Payee: COMMERCE BANK		1	25260002	378060 2/2/2026	100.000.0000.000.2611.421.03000.50.421	\$133.36
JVES TRASH P-Card Payee: COMMERCE BANK		1	25260002	378085 2/2/2026	100.000.0000.000.2611.421.03206.10.421	\$1,100.22
SES TRASH P-Card Payee: COMMERCE BANK		1	25260002	378111 2/2/2026	100.000.0000.000.2611.421.03207.10.421	\$733.48
PWLMS TRASH P-Card Payee: COMMERCE BANK		1	25260002	378184 2/2/2026	100.000.0000.000.2611.421.03302.20.421	\$366.80

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PHES TRASH P-Card Payee: COMMERCE BANK		1	25260002	378219 2/2/2026	100.000.0000.000.2611.421.03209.10.421	\$883.51
AIRPORT TRASH P-Card Payee: COMMERCE BANK		1	25260002	378282 2/2/2026	100.000.0000.000.2611.421.03000.50.421	\$266.72
DHS TRASH P-Card Payee: COMMERCE BANK		1	25260002	378552 2/2/2026	100.000.0000.000.2611.421.03501.30.421	\$125.00
PWLMS TRASH P-Card Payee: COMMERCE BANK		1	25260002	378764 2/2/2026	100.000.0000.000.2611.421.03302.20.421	\$50.01
GVILL TRANSFER STATION P-Card Payee: COMMERCE BANK		1	25260002	383116 2/2/2026	100.000.0000.000.2611.421.03000.50.421	\$35.82

Check #: 0

PO/InvoiceTotal: \$6,462.44

Vendor Total: \$6,462.44

ECOLAB INSTITUTIONAL

Check Group:

TP DM DET ALL PRPS 5 GAL (dishwasher cleaner) P-Card Payee: COMMERCE BANK		1	25262547	6257005384 1/27/2026	100.052.0000.300.1000.610.03502.30.421	\$138.00
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Check #: 0

PO/InvoiceTotal: \$138.00

Check Group:

CHLR Testing Strips P-Card Payee: COMMERCE BANK		1	25262729	6357067890 2/9/2026	100.052.0000.300.1000.610.03502.30.421	\$21.37
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Check #: 0

PO/InvoiceTotal: \$21.37

Vendor Total: \$159.37

ENERSPECT MEDICAL SOLUTIONS, LLC

Check Group:

Douglas County School District

Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Powerheart G5 ICPR Pads- Intellisense Adult Defibrillation Pads with CPR feedback device. Non-polarized pads for use with the Powerheart G5 to deliver defibrillation therapy. 2 year shelf life. DHS		1	25262380	33629	100.000.0000.000.2130.610.03000.50.421	\$229.50
P-Card Payee: COMMERCE BANK				1/22/2026		
S & H		1	25262380	33629	100.000.0000.000.2130.610.03000.50.421	\$12.26
P-Card Payee: COMMERCE BANK				1/22/2026		
				Check #: 0		
					PO/InvoiceTotal:	\$241.76
Check Group:						
Powerheart G5 ICPR Pads Intellisense Adult Defibrillation Pads with CPR feedback device. Non-polarized pads for use with the Pwerheart G5. 2 year shelf life. ZCES		1	25262716	34059	100.000.0000.000.2130.610.03000.50.421	\$241.76
P-Card Payee: COMMERCE BANK				2/9/2026		
				Check #: 0		
						<u>210</u>
					PO/InvoiceTotal:	\$241.76
					Vendor Total:	\$483.52
HIGH SIERRA BUSINESS SYSTEMS INC						
Check Group:						
staples for copy machine		1	25262347	150605	100.031.0000.100.1000.610.03301.20.421	\$55.00
P-Card Payee: COMMERCE BANK				1/9/2026		
				Check #: 0		
					PO/InvoiceTotal:	\$55.00
Check Group:						
CANON/IRA-4235 COPIER FR SNP OFFICE BEGIN METER: 368,358 END METER:370,701 TOTAL BILLABLE: 2,343		2343	25262455	150881	600.000.0000.000.3100.611.03000.50.421	\$28.12
P-Card Payee: COMMERCE BANK				1/13/2026		
				Check #: 0		
					PO/InvoiceTotal:	\$28.12
Check Group:						
staples for copy machine		1	25262486	151056	100.031.0000.100.1000.610.03301.20.421	\$49.00
P-Card Payee: COMMERCE BANK				1/15/2026		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$49.00
Check Group:						
CANON/IRA-4235 COPIER BEGIN METER:370,701 END METER:373,623 TOTAL BILLABLE 2,922		2922	25262757	151493	600.000.0000.000.3100.611.03000.50.421	\$35.06
P-Card Payee: COMMERCE BANK				2/10/2026		
Check #: 0						
PO/InvoiceTotal:						\$35.06
Vendor Total:						\$167.18
NAVIGATE360, LLC						
Check Group:						
6-month Subscription Service - 01/01/2026 - 06/30/2026 - SES - 304 Students - Utilizing Title IIIA - 2025 Funds		1	25262428	INV-50313	280.659.0000.100.1000.653.03000.50.421	\$1,834.64
P-Card Payee: COMMERCE BANK				1/9/2026		211
Check #: 0						
PO/InvoiceTotal:						\$1,834.64
Vendor Total:						\$1,834.64
NEVADA NEWS GROUP						
Check Group:						
Advertisement for School Board Candidate	6429	1	25262629	56952	100.000.0000.000.2310.540.03000.50.421	\$336.00
P-Card Payee: COMMERCE BANK				2/2/2026		
Check #: 0						
PO/InvoiceTotal:						\$336.00
Check Group:						
Advertisement for School Board Candidate (DICKERSON - JAN)		1	25262630	56953	100.000.0000.000.2310.540.03000.50.421	\$168.00
P-Card Payee: COMMERCE BANK				2/2/2026		
Check #: 0						
PO/InvoiceTotal:						\$168.00
Vendor Total:						\$504.00
OREILLY AUTO PARTS						

Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
(missed invoice from PO 25261580) RDSS55473 DIFF GSKT KT (#123)		1	25262366	3530-312631	100.000.0000.000.2650.619.03000.50.421	\$47.12
P-Card Payee: COMMERCE BANK				1/9/2026		
WS10023 DEF FILTER (#130)		1	25262366	3530-326141	100.000.0000.000.2650.619.03000.50.421	\$58.69
P-Card Payee: COMMERCE BANK				1/9/2026		
				Check #: 0		
					PO/InvoiceTotal:	\$105.81
Check Group:						
FK416 A/T FILTER, RETURN, ORIGINAL INVOICE 3530-321604, 12/8/25, PO: F02XHMAT5Q		1	25262780	3530-326177	100.000.0000.000.2650.619.03000.50.421	(\$45.64)
P-Card Payee: COMMERCE BANK				2/12/2026		
K80252 SWAY LINK KT (#506)		2	25262780	3530-327847	100.000.0000.000.2650.619.03000.50.421	\$86.64
P-Card Payee: COMMERCE BANK				2/12/2026		
				Check #: 0		212
					PO/InvoiceTotal:	\$41.00
Check Group:						
17232 FUNNEL		1	25262781	3530-328270	100.000.0000.000.2730.619.03000.50.421	\$11.99
P-Card Payee: COMMERCE BANK				2/12/2026		
17232 FUNNEL		2	25262781	3530-329036	100.000.0000.000.2730.619.03000.50.421	\$23.98
P-Card Payee: COMMERCE BANK				2/12/2026		
MEG300BP MEGA FUSE		1	25262781	3530-330979	100.000.0000.000.2730.619.03000.50.421	\$5.52
P-Card Payee: COMMERCE BANK				2/12/2026		
				Check #: 0		
					PO/InvoiceTotal:	\$41.49
					Vendor Total:	\$188.30
OVERHEAD FIRE PROTECTION INC						
Check Group:						
SES HOOD INSPECTION FAULT		2	25262418	223149	100.000.0000.000.2620.492.03000.50.421	\$250.00
P-Card Payee: COMMERCE BANK				1/15/2026		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
TRUCK FEE		1	25262418	223149	100.000.0000.000.2620.492.03000.50.421	\$10.00
P-Card Payee: COMMERCE BANK				1/15/2026		
GES SMOKE DETECTOR FAULT		3	25262418	223154	100.000.0000.000.2620.492.03000.50.421	\$375.00
P-Card Payee: COMMERCE BANK				1/15/2026		
SMOKE DETECTOR		1	25262418	223154	100.000.0000.000.2620.492.03000.50.421	\$175.00
P-Card Payee: COMMERCE BANK				1/15/2026		
TRUCK FEE		1	25262418	223154	100.000.0000.000.2620.492.03000.50.421	\$10.00
P-Card Payee: COMMERCE BANK				1/15/2026		
Check #: 0						
PO/InvoiceTotal:						\$820.00
Vendor Total:						\$820.00
 PACIFIC OFFICE AUTOMATION						
Check Group:						
INV 923623 11/13-12/13/25		1	25262426	923623	100.014.0000.100.1000.611.03206.10.421	213 \$575.99
P-Card Payee: COMMERCE BANK				1/13/2026		
Check #: 0						
PO/InvoiceTotal:						\$575.99
 Check Group:						
Canon Color Printer Ovg/use 9/30/2025-1/1/2026		1	25262627	011704	100.033.0000.100.1000.611.03302.20.421	\$38.28
P-Card Payee: COMMERCE BANK				2/4/2026		
Canon Color Printer Ovg/use 9/30/2025-1/1/2026		1	25262627	011704	100.033.0000.100.1000.611.03302.20.421	\$18.12
P-Card Payee: COMMERCE BANK				2/4/2026		
Canon Color Printer Ovg/use 9/30/2025-1/1/2026		1	25262627	011704	100.033.0000.100.1000.611.03302.20.421	\$31.84
P-Card Payee: COMMERCE BANK				2/4/2026		
Canon Color Printer Ovg/use 9/30/2025-1/1/2026		1	25262627	011704	100.033.0000.100.1000.611.03302.20.421	\$6.38
P-Card Payee: COMMERCE BANK				2/4/2026		
Canon Color Printer Ovg/use 9/30/2025-1/1/2026		1	25262627	011704	100.033.0000.100.1000.611.03302.20.421	\$11.79
P-Card Payee: COMMERCE BANK				2/4/2026		
Sales Tax		1	25262627	011704	100.033.0000.100.1000.611.03302.20.421	\$7.56
P-Card Payee: COMMERCE BANK				2/4/2026		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$113.97
Check Group:						
INV 993735		1	25262652	993735	100.014.0000.100.1000.611.03206.10.421	\$344.06
P-Card Payee: COMMERCE BANK				2/5/2026		
Check #: 0						
PO/InvoiceTotal:						\$344.06
Vendor Total:						\$1,034.02
PAVION CORP						
Check Group:						
LABOR DHS CARD READER		5.5	25262681	PSW-PSI-38581	100.000.0000.000.2620.340.03000.50.421	\$874.50
P-Card Payee: COMMERCE BANK				2/12/2026		
TRIP CHARGE		1	25262681	PSW-PSI-38581	100.000.0000.000.2620.340.03000.50.421	\$150.00
P-Card Payee: COMMERCE BANK				2/12/2026		214
Check #: 0						
PO/InvoiceTotal:						\$1,024.50
Vendor Total:						\$1,024.50
RAYMOND HANDLING CONCEPTS CORP						
Check Group:						
Scheduled maintenance - Lift truck at warehouse		1	25262463	R17298793	100.000.0000.000.2520.430.03000.50.421	\$89.01
P-Card Payee: COMMERCE BANK				1/13/2026		
Scheduled maintenance - Pallet Truck at warehouse		1	25262463	R17298797	100.000.0000.000.2520.430.03000.50.421	\$80.61
P-Card Payee: COMMERCE BANK				1/13/2026		
Check #: 0						
PO/InvoiceTotal:						\$169.62
Vendor Total:						\$169.62
RIVERSIDE INSIGHTS						
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Cognitive Abilities Test (CogAT) Form 7 Online Testing Levels 5/6-17/18		80	25262382	INV266254	250.000.0000.200.1000.653.03000.50.421	\$1,408.00
P-Card Payee: COMMERCE BANK				1/9/2026		
					Check #: 0	
						PO/InvoiceTotal: \$1,408.00
Check Group:						
Cognitive Abilities Test (CogAT) Form7 Online Testing Levels 5/6-17/18		10	25262699	INV269162	250.000.0000.200.1000.653.03000.50.421	\$176.00
P-Card Payee: COMMERCE BANK				2/4/2026		
					Check #: 0	
						PO/InvoiceTotal: \$176.00
						Vendor Total: \$1,584.00
SCHOLASTIC BOOK CLUBS INC						
Check Group:						215
Flat Stanley and the Firehouse- I Can Read Book- M. Proctor- PTO Teacher Allowance		17	25261972	13895042	100.011.0000.100.1000.610.03205.10.421	\$43.38
P-Card Payee: COMMERCE BANK				2/9/2026		
					Check #: 0	
						PO/InvoiceTotal: \$43.38
						Vendor Total: \$43.38
SCHOOL NUTRITION ASSOCIATION						
Check Group:						
COORDINATOR SNA MANAGER DUES, NV MANAGER STATE DUES, SNA PROCESSING FEE		1	25262454	NV01082026-EC	600.000.0000.000.3100.810.03000.50.421	\$52.50
P-Card Payee: COMMERCE BANK				1/13/2026		
CCMES SNA MANAGER DUES, NV MANAGER STATE DUES, SNA PROCESSING FEE		1	25262454	NV01082026-EC	600.000.0000.000.3100.810.03205.10.421	\$52.50
P-Card Payee: COMMERCE BANK				1/13/2026		
GES SNA MANAGER DUES, NV MANAGER STATE DUES, SNA PROCESSING FEE		1	25262454	NV01082026-EC	600.000.0000.000.3100.810.03201.10.421	\$52.50
P-Card Payee: COMMERCE BANK				1/13/2026		
JVES SNA MANAGER DUES, NV MANAGER STATE DUES, SNA PROCESSING FEE		1	25262454	NV01082026-EC	600.000.0000.000.3100.810.03206.10.421	\$52.50
P-Card Payee: COMMERCE BANK				1/13/2026		

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MES SNA MANAGER DUES, NV MANAGER STATE DUES, SNA PROCESSING FEE P-Card Payee: COMMERCE BANK		1	25262454	NV01082026-EC 1/13/2026	600.000.0000.000.3100.810.03210.10.421	\$52.50
PHES SNA MANAGER DUES, NV MANAGER STATE DUES, SNA PROCESSING FEE P-Card Payee: COMMERCE BANK		1	25262454	NV01082026-EC 1/13/2026	600.000.0000.000.3100.810.03209.10.421	\$52.50
SES SNA MANAGER DUES, NV MANAGER STATE DUES, SNA PROCESSING FEE P-Card Payee: COMMERCE BANK		1	25262454	NV01082026-EC 1/13/2026	600.000.0000.000.3100.810.03207.10.421	\$52.50
ZCES SNA MANAGER DUES, NV MANAGER STATE DUES, SNA PROCESSING FEE P-Card Payee: COMMERCE BANK		1	25262454	NV01082026-EC 1/13/2026	600.000.0000.000.3100.810.03202.10.421	\$52.50
CVMS SNA MANAGER DUES, NV MANAGER STATE DUES, SNA PROCESSING FEE P-Card Payee: COMMERCE BANK		1	25262454	NV01082026-EC 1/13/2026	600.000.0000.000.3100.810.03301.20.421	\$52.50
PWLMS SNA MANAGER DUES, NV MANAGER STATE DUES, SNA PROCESSING FEE P-Card Payee: COMMERCE BANK		1	25262454	NV01082026-EC 1/13/2026	600.000.0000.000.3100.810.03302.20.421	\$52.50 216
DHS SNA MANAGER DUES, NV MANAGER STATE DUES, SNA PROCESSING FEE P-Card Payee: COMMERCE BANK		1	25262454	NV01082026-EC 1/13/2026	600.000.0000.000.3100.810.03501.30.421	\$52.50
WHS SNA MANAGER DUES, NV MANAGER STATE DUES, SNA PROCESSING FEE P-Card Payee: COMMERCE BANK		1	25262454	NV01082026-EC 1/13/2026	600.000.0000.000.3100.810.03502.30.421	\$52.50
SNA DIRECTOR NATIONAL DUES AND NV DIRECTOR STATE DUES, SNA PROCESSING FEE P-Card Payee: COMMERCE BANK		1	25262454	NV01082026-EC 1/13/2026	600.000.0000.000.3100.810.03000.50.421	\$161.50
Check #: 0						
						PO/InvoiceTotal: <u>                    </u>
						Vendor Total: <u>                    </u>
SNAP ON INDUSTRIAL	740860					
Check Group:						
ECPRA072GR ALUMINUM PROJECT LIGHT GREEN P-Card Payee: COMMERCE BANK		1	25262770	ARV / 66918578 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$87.00
ECPRA072O ALUMINUM PROJECT LIGHT ORANGE P-Card Payee: COMMERCE BANK		1	25262770	ARV / 66918578 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$87.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SHIP 141 SHIPPING CHARGES P-Card Payee: COMMERCE BANK		1	25262770	ARV / 66918578 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$15.79
				Check #: 0		
					PO/InvoiceTotal:	\$189.79
					Vendor Total:	\$189.79
SUMMIT PLUMBING AND HEATING Check Group:	6094					
DHS MATERIALS P-Card Payee: COMMERCE BANK		1	25262677	817034 2/12/2026	100.000.0000.000.2620.430.03000.50.421	\$320.69
LABOR P-Card Payee: COMMERCE BANK		2	25262677	817034 2/12/2026	100.000.0000.000.2620.430.03000.50.421	\$310.00
				Check #: 0		
					PO/InvoiceTotal:	\$630.69
					Vendor Total:	\$630.69
WEDCO INC Check Group:	886608					
LAMPS P-Card Payee: COMMERCE BANK		72	25262675	S100218618.001 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$244.80
LAMPS P-Card Payee: COMMERCE BANK		21	25262675	S100220547.001 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$347.13
LAMPS P-Card Payee: COMMERCE BANK		36	25262675	S100222253.001 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$122.40
				Check #: 0		
					PO/InvoiceTotal:	\$714.33
					Vendor Total:	\$714.33
WESTERN NEVADA SUPPLY CO Check Group:	887678					
VAC BREAKER P-Card Payee: COMMERCE BANK		1	25262414	102076464 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$186.66

## Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SOLDER		1	25262414	102076935	100.000.0000.000.2620.610.03000.50.421	\$22.63
P-Card Payee: COMMERCE BANK				1/15/2026		
SOCKET SET		1	25262414	102084083	100.000.0000.000.2620.610.03000.50.421	\$100.40
P-Card Payee: COMMERCE BANK				1/15/2026		
IMCO 58CT		1	25262414	102084679	100.000.0000.000.2620.610.03000.50.421	\$13.08
P-Card Payee: COMMERCE BANK				1/15/2026		
ECON PLUG		1	25262414	42079531	100.000.0000.000.2620.610.03000.50.421	\$9.11
P-Card Payee: COMMERCE BANK				1/15/2026		
RELIEF VALVE		1	25262414	42082370	100.000.0000.000.2620.610.03000.50.421	\$222.45
P-Card Payee: COMMERCE BANK				1/15/2026		
Check #: 0						
PO/InvoiceTotal:						\$554.33
Check Group:						
JIM CAP		1	25262503	102086036	100.000.0000.000.2620.610.03000.50.421	218 \$35.68
P-Card Payee: COMMERCE BANK				1/26/2026		
METERING CART		1	25262503	42049863	100.000.0000.000.2620.610.03000.50.421	\$1,040.10
P-Card Payee: COMMERCE BANK				1/26/2026		
GAS VENT		1	25262503	42086932	100.000.0000.000.2620.610.03000.50.421	\$44.53
P-Card Payee: COMMERCE BANK				1/26/2026		
STORM COLLAR		1	25262503	42086932	100.000.0000.000.2620.610.03000.50.421	\$8.96
P-Card Payee: COMMERCE BANK				1/26/2026		
VENT		1	25262503	42086932	100.000.0000.000.2620.610.03000.50.421	\$36.11
P-Card Payee: COMMERCE BANK				1/26/2026		
DIA CLST KIT		1	25262503	42087840	100.000.0000.000.2620.610.03000.50.421	\$142.12
P-Card Payee: COMMERCE BANK				1/26/2026		
VAC BRK KIT		1	25262503	42087840	100.000.0000.000.2620.610.03000.50.421	\$21.08
P-Card Payee: COMMERCE BANK				1/26/2026		
P TRAP		1	25262503	42093945	100.000.0000.000.2620.610.03000.50.421	\$67.36
P-Card Payee: COMMERCE BANK				1/26/2026		
P TRAP		1	25262503	42093945	100.000.0000.000.2620.610.03000.50.421	\$53.62
P-Card Payee: COMMERCE BANK				1/26/2026		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
GA FLG TP		1	25262503	42093945	100.000.0000.000.2620.610.03000.50.421	\$16.35
P-Card Payee: COMMERCE BANK				1/26/2026		
Check #: 0						
PO/InvoiceTotal:						\$1,465.91
Check Group:						
CPLG		1	25262676	102109972	100.000.0000.000.2620.610.03000.50.421	\$69.84
P-Card Payee: COMMERCE BANK				2/12/2026		
CPLG		1	25262676	102109972	100.000.0000.000.2620.610.03000.50.421	\$23.28
P-Card Payee: COMMERCE BANK				2/12/2026		
AUGER		1	25262676	102113744	100.000.0000.000.2620.610.03000.50.421	\$116.24
P-Card Payee: COMMERCE BANK				2/12/2026		
AUGER		1	25262676	102113744	100.000.0000.000.2620.610.03000.50.421	\$83.77
P-Card Payee: COMMERCE BANK				2/12/2026		
SOCKET SET		1	25262676	102113744	100.000.0000.000.2620.610.03000.50.421	\$100.40
P-Card Payee: COMMERCE BANK				2/12/2026		
P TRAP		1	25262676	32106696 NO TAX	100.000.0000.000.2620.610.03000.50.421	\$25.22
P-Card Payee: COMMERCE BANK				2/12/2026		
CPLG		1	25262676	32106696 NO TAX	100.000.0000.000.2620.610.03000.50.421	\$46.56
P-Card Payee: COMMERCE BANK				2/12/2026		
Check #: 0						
PO/InvoiceTotal:						\$465.31
Vendor Total:						\$2,485.55
Grand Total:						\$35,016.00

End of Report

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
7UP/RC BOTTLING COMPANY OF RENO						
Check Group:						
SNAPPLE, DIET, Variety, 24/20 oz. "HS"		20	25262456	4525017107 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$480.00
					Check #: 179424	
					PO/InvoiceTotal:	\$480.00
					Vendor Total:	\$480.00
ABSOLUTE MUSIC						
Check Group:						
trombone repair		1	25262346	120825a 1/9/2026	100.031.0000.100.1000.430.03301.20.421	\$253.38
					Check #: 179425	
					PO/InvoiceTotal:	<del>\$253.38</del>
					Vendor Total:	\$253.38
ACE HARDWARE						
Check Group:						
C+K EXT	3550	1	25262406	178035/1 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$25.99
ACE		1	25262406	178035/1 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$9.59
C+K EXT		1	25262406	178038/1 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$25.99
RAKE		1	25262406	178101/1 1/15/2026	100.000.0000.000.2630.610.03000.50.421	\$14.99
RAKE		1	25262406	178101/1 1/15/2026	100.000.0000.000.2630.610.03000.50.421	\$29.99
					Check #: 179426	
					PO/InvoiceTotal:	\$106.55
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
C+K EXT		1	25262407	178014/1 1/15/2026	100.000.0000.000.2630.610.03000.50.421	\$25.99
SPRYPNT		3	25262407	178145/1 1/15/2026	100.000.0000.000.2630.610.03000.50.421	\$14.97
RVT		1	25262407	178201/1 1/15/2026	100.000.0000.000.2630.610.03000.50.421	\$9.59
HINGE		1	25262407	178201/1 1/15/2026	100.000.0000.000.2630.610.03000.50.421	\$9.99
RIVET TOOL		1	25262407	178201/1 1/15/2026	100.000.0000.000.2630.610.03000.50.421	\$24.99
SPRYPNT		1	25262407	178201/1 1/15/2026	100.000.0000.000.2630.610.03000.50.421	\$5.99
Check #: 179426						
PO/InvoiceTotal:						<u>221</u> \$91.52
Check Group:						
FASTENERS		20	25262408	178288/1 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$4.00
FASTENERS		8	25262408	178288/1 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$9.20
FASTENERS		20	25262408	178288/1 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$3.60
Check #: 179426						
PO/InvoiceTotal:						<u>16.80</u>
Check Group:						
EXT PAINT		1	25262499	178419/1 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$22.99
FASTENERS		10	25262499	178426/1 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$1.30
FASTENERS		10	25262499	178426/1 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$2.30

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FASTENERS		10	25262499	178426/1 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$3.00
FASTENERS		10	25262499	178426/1 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$4.70
FASTENERS		10	25262499	178426/1 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$1.40
FASTENERS		10	25262499	178426/1 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$2.40
FASTENERS		10	25262499	178426/1 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$1.30
FASTENERS		20	25262499	178426/1 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$4.00
FASTENERS		20	25262499	178426/1 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$4.20 222
FASTENERS		10	25262499	178426/1 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$1.00
FASTENERS		10	25262499	178426/1 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$0.90
FASTENERS		10	25262499	178426/1 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$0.90
FASTENERS		10	25262499	178426/1 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$2.40
FASTENERS		10	25262499	178426/1 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$3.50
FLEX SEAL		1	25262499	178480/1 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$14.99
Check #: 179426						
PO/InvoiceTotal:						\$71.28
Check Group:						
GLOVES		1	25262664	178420/1 2/12/2026	100.000.0000.000.2630.610.03000.50.421	\$17.99

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OUTLET		1	25262664	178518/1 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$4.59
RECEPTACLE		1	25262664	178518/1 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$4.59
OUTLET		1	25262664	178518/1 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$4.59
RECEPTICLE		1	25262664	178518/1 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$4.59
KEY RING		1	25262664	178784/1 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$3.59
Check #: 179426						
PO/InvoiceTotal:						\$39.94
Check Group:						223
FCT SPRAY		1	25262665	178702/1 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$6.59
FAUCET SPRAY		1	25262665	178706/1 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$5.99
SPRAY		1	25262665	178706/1 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$13.99
CREDIT FCT SPRAY		1	25262665	178706/1 2/12/2026	100.000.0000.000.2620.610.03000.50.421	(\$6.59)
WD FLR NTRL		1	25262665	178730/1 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$8.99
WELCOME MAT		1	25262665	178730/1 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$19.99
Check #: 179426						
PO/InvoiceTotal:						\$48.96
Check Group:						
FLEX SEAL		3	25262666	178493/1 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$44.97

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FASTENERS		1	25262666	178557/1 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$1.29
silicone		2	25262666	178563/1 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$25.98
Check #: 179426						
PO/InvoiceTotal:						\$72.24
Check Group:						
TUBE BRAID		2	25262667	178666/1 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$3.18
HNG BRS		3	25262667	178683/1 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$17.97
Check #: 179426						
PO/InvoiceTotal:						\$21.15
Vendor Total:						\$468.44
ADVANCED CHILD BEHAVIOR SOLUTIONS LLC						
Check Group:						
FBA observation and write up 12/2/25-12/17/25(Ken MacAleese, Ph.D.) DHS and SES students		8.08	25262389	16218 1/9/2026	250.000.0000.200.2000.340.03000.50.421	\$1,212.00
Check #: 179427						
PO/InvoiceTotal:						\$1,212.00
Check Group:						
BCBA Direct FBA observation 1/13/26, Parent Interview 1/13/26, Staff interviews 1/16/26		6.25	25262742	16221 2/10/2026	250.000.0000.200.2000.340.03000.50.421	\$937.50
Check #: 179427						
PO/InvoiceTotal:						\$937.50
Vendor Total:						\$2,149.50
AKTIVATE						
Check Group:						

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Annual Subscription dues		1	25262438	10362 1/14/2026	100.031.0000.920.1000.810.03301.20.421	\$216.00
Check #: 179428						
PO/InvoiceTotal:						\$216.00
Vendor Total:						\$216.00
ALLISON MORIAN						
Check Group:						
Valentines for students		1	25262825	WALM01282026 2/19/2026	100.012.0000.100.1000.610.03201.10.421	\$21.41
Valentine pencils for students		2	25262825	WALM01282026 2/19/2026	100.012.0000.100.1000.610.03201.10.421	\$5.36
Check #: 179429						
PO/InvoiceTotal:						<del>\$20.75</del>
Check Group:						
Valentine Sponges and supplies for Class Reward party		1	25262826	WALM02012026 2/19/2026	100.012.0000.100.1000.610.03201.10.421	\$30.52
Check #: 179429						
PO/InvoiceTotal:						\$30.52
Vendor Total:						\$57.29
AMAZON BUSINESS CAPITAL SVCS						
Check Group:						
Something Bad Happened: A Kid's Guide to Coping with Events in the News- S. Wagner- Libaray		1	25262604	1MW1-6QCM-L4 CW 2/13/2026	100.011.0000.000.2220.640.03205.10.421	\$15.95
Towon Small Compact Glass Desktop Whiteboard with Storage- 12x7 in Dry Erase Board for Desk- S. Wagner- Library		1	25262604	1MW1-6QCM-L4 CW 2/13/2026	100.011.0000.100.1000.610.03205.10.421	\$25.22
LEGO Classic Magical Transparent Box- S. Wagner		1	25262604	1MW1-6QCM-L4 CW 2/13/2026	100.011.0000.100.1000.610.03205.10.421	\$23.74

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Uvital Telephone Handset Cord Detanglers, Landline Cord, 2 pk- Office Order		1	25262604	1MW1-6QCM-L4 CW 2/13/2026	100.011.0000.100.1000.610.03205.10.421	\$9.99
Neschen Filmoplast P Archival Mending Tape, 1"x100'- S. Wagner		1	25262604	1W7Y-GWRF-CF YL 2/13/2026	100.011.0000.100.1000.610.03205.10.421	\$24.70
Check #: 179430						
PO/InvoiceTotal:						\$99.60
Check Group:						
WHITE CARD STOCK		2	25262683	1L3N-NW79-FPW X 2/13/2026	100.051.0000.100.1000.610.03501.30.421	\$26.26
CREAM CARDSTOCK		2	25262683	1L3N-NW79-FPW X 2/13/2026	100.051.0000.100.1000.610.03501.30.421	\$33.22
ORANGE CARD STOCK		2	25262683	1L3N-NW79-FPW X 2/13/2026	100.051.0000.100.1000.610.03501.30.421	\$29.58
Check #: 179430						
PO/InvoiceTotal:						\$89.06
Check Group:						
4 PACK DOOR STOPPERS		2	25262703	14GV-1XGN-GGH 4 2/13/2026	100.051.0000.000.2620.610.03501.30.421	\$51.98
Check #: 179430						
PO/InvoiceTotal:						\$51.98
Check Group:						
Scholastic Success with Reading Comprehension Grade 4 Workbook		1	25262710	14mk-v6c3-6cpy 2/13/2026	250.000.0000.200.1000.640.03000.50.421	\$25.98
Hi-Lo Nonfiction Passages for Struggling Readers: Grades 6-8: 80 High-Interest/Low-Readability Passages With Comprehension Questions and Mini-Lessons for Teaching Ke		1	25262710	1x3r-6q4q-4n4nj 2/13/2026	250.000.0000.200.1000.640.03000.50.421	\$16.56

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Hi-Lo Nonfiction Passages for Struggling Readers: Grades 4-5: 80 High-Interest/Low-Readability Passages With Comprehension Questions and Mini-Lessons for Teaching Ke...		1	25262710	1x3r-6q4q-4n4nj 2/13/2026	250.000.0000.200.1000.640.03000.50.421	\$18.03
Comprehension Skills: 40 Short Passages for Close Reading: Grade 4		1	25262710	1x3r-6q4q-4n4nj 2/13/2026	250.000.0000.200.1000.640.03000.50.421	\$8.88
Comprehension Skills: 40 Short Passages for Close Reading: Grade 3		1	25262710	1x3r-6q4q-4n4nj 2/13/2026	250.000.0000.200.1000.640.03000.50.421	\$7.74
Check #: 179430						
PO/InvoiceTotal:						\$77.19
Check Group:						
Nine, Ten: A September 11 Story- S. Wagner		1	25262761	1F3L-J3VWV-HKR L 2/19/2026	100.011.0000.000.2220.640.03205.10.421	\$7.99 227
The Greatest in the World! (Tater Tales)- S. Wagner- Library Order		1	25262761	1YNV-X7Y3-6TLQ 2/19/2026	100.011.0000.000.2220.640.03205.10.421	\$7.94
Nine, Ten: A September 11 Story- S. Wagner		1	25262761	1YNV-X7Y3-6TLQ 2/19/2026	100.011.0000.000.2220.640.03205.10.421	\$5.90
All About Weather: A First Weather Book for Kids- S. Wagner- PTO Library		1	25262761	1YNV-X7Y3-6TLQ 2/19/2026	100.011.0000.100.1000.610.03205.10.421	\$7.34
The Sneakiest in the World! (Tater Tales)- S. Wagner-PTO Library		1	25262761	1YNV-X7Y3-6TLQ 2/19/2026	100.011.0000.100.1000.610.03205.10.421	\$9.35
LEGO Classic Magical Transparent Box- S. Wagner- PTO Library		2	25262761	1YNV-X7Y3-6TLQ 2/19/2026	100.011.0000.100.1000.610.03205.10.421	\$47.48
Check #: 179430						
PO/InvoiceTotal:						\$86.00
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
2 Pcs Fluorescent Light Covers - 4 x 2 Feet Covers for Ceiling Lights, Magnetic Light Filters for Classroom		1	25262793	1YHY-P1NG-WP9 F 2/12/2026	100.000.0000.000.2520.610.03000.50.421	\$9.99
Check #: 179430						
PO/InvoiceTotal:						\$9.99
Check Group:						
AMARITE MINI LEVER CHAIN HOIST 1/2 TON SMALL COME ALONG 1100LBS 5FT LIFT		1	25262823	11DF-VH3T-HDK X 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$67.89
Check #: 179430						
PO/InvoiceTotal:						\$67.89
Check Group:						
Harnessing the Science of Learning		2	25262840	19WK-MXHF-LGT 4 2/13/2026	100.000.0000.100.1000.640.03000.50.421	\$41.00
Student Voice: From Invisible to Invaluable		2	25262840	19WK-MXHF-LGT 4 2/13/2026	100.000.0000.100.1000.640.03000.50.421	\$68.00
Prang Constuctino Paper White 12x18		10	25262840	1PP1-7DPC-79PT 2/13/2026	100.000.0000.100.2213.610.03000.50.421	\$49.70
Newbulig Ergonomic High Back Computer Chair		1	25262840	1PP1-7DPC-79PT 2/13/2026	100.000.0000.100.2213.610.03000.50.421	\$85.99
Scotch Heavy Duty Shipping Tape		1	25262840	1PP1-7DPC-79PT 2/13/2026	100.000.0000.100.2213.610.03000.50.421	\$10.84
56 Box Tissue Paper 10 Cubes		1	25262840	1WYW-QTWP-9 W9W 2/13/2026	100.000.0000.000.2210.610.03000.50.421	\$16.85
414 A Toner Cartridges Laserjet BI, Cyan, YI and Mag.		1	25262840	1WYW-QTWP-9 W9W 2/13/2026	100.000.0000.000.2210.610.03000.50.421	\$254.99
Basic Disposable Cutlery Set		1	25262840	1WYW-QTWP-9 W9W 2/13/2026	100.000.0000.000.2210.610.03000.50.421	\$7.61
Check #: 179430						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$534.98
						Vendor Total: \$1,016.69
AMIRA LEARNING INC						
Check Group:						
18 Licenses for 10 month - 5th grade		1	25262577	sin032693 2/3/2026	100.015.0000.100.1000.610.03207.10.421	\$337.50
						Check #: 179431
						PO/InvoiceTotal: \$337.50
						Vendor Total: \$337.50
APPLE INC						
Check Group:						
Apple Volume Credit for communication iPads/devices. 20 Licenses		1	25262698	MC49538114 2/5/2026	280.639.0000.200.1000.651.03000.50.421	\$1,400.00 229
						Check #: 179432
						PO/InvoiceTotal: \$1,400.00
						Vendor Total: \$1,400.00
BIMBO BAKERIES USA						
7100						
Check Group:						
SES 01/08/2026		1	25262522	64118190006635 1/27/2026	600.000.0000.000.3100.630.03207.10.421	\$121.40
DHS 01/05/2025		1	25262522	64118290006889 1/27/2026	600.000.0000.000.3100.630.03501.30.421	\$144.15
CVMS 01/06/2026		1	25262522	64118290006898 1/27/2026	600.000.0000.000.3100.630.03301.20.421	\$125.40
MES 01/08/2026		1	25262522	64118290006905 1/27/2026	600.000.0000.000.3100.630.03210.10.421	\$150.00
PHES 01/09/2026		1	25262522	64118290006916 1/27/2026	600.000.0000.000.3100.630.03209.10.421	\$99.00
ZCES 01/06/2026		1	25262522	64118990006864 1/27/2026	600.000.0000.000.3100.630.03202.10.421	\$48.15

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WHS 01/13/2026		1	25262522	64118990006909 1/27/2026	600.000.0000.000.3100.630.03502.30.421	\$16.20
ZCES 01/13/2026		1	25262522	64118990006910 1/27/2026	600.000.0000.000.3100.630.03202.10.421	\$41.65
BREAD DELIEVERED TO SITES: JVES 01/05/2026		1	25262522	64119790006782 1/27/2026	600.000.0000.000.3100.630.03206.10.421	\$194.90
Check #: 179433						
PO/InvoiceTotal:						\$940.85
Check Group:						
PWLMS 01/15/2026		1	25262754	64118190006673 2/10/2026	600.000.0000.000.3100.630.03302.20.421	\$161.10
BREAD DELIEVERED TO SITES: CCM01/29/2026		1	25262754	64118190006750 2/10/2026	600.000.0000.000.3100.630.03205.10.421	\$136.70 230
GES 01/29/2026		1	25262754	64118190006751 2/10/2026	600.000.0000.000.3100.630.03201.10.421	\$106.85
SES 01/26/20026		1	25262754	64118190006752 2/10/2026	600.000.0000.000.3100.630.03207.10.421	\$136.00
DHS 01/27/2026		1	25262754	6411820006995 2/10/2026	600.000.0000.000.3100.630.03501.30.421	\$64.55
CVMS 01/27/2026		1	25262754	64118290006996 2/10/2026	600.000.0000.000.3100.630.03301.20.421	\$117.25
DHS 01/13/2026		1	25262754	64118290009635 2/10/2026	600.000.0000.000.3100.630.03501.30.421	\$65.95
Check #: 179433						
PO/InvoiceTotal:						\$788.40
Check Group:						
WHS 02/30/2026		1	25262808	02/03/2026 2/13/2026	600.000.0000.000.3100.630.03502.30.421	\$32.70

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DHS 02/03/2026		1	25262808	64118290007025 2/13/2026	600.000.0000.000.3100.630.03501.30.421	\$72.50
PHES 02/05/2026		1	25262808	64118290007033 2/13/2026	600.000.0000.000.3100.630.03209.10.421	\$81.00
PHES 02/05/2026		1	25262808	64118290007034 2/13/2026	600.000.0000.000.3100.630.03209.10.421	\$8.10
BREAD DELIVERED TO SITES: ZCES 02/03/2026		1	25262808	64118990007051 2/13/2026	600.000.0000.000.3100.630.03201.10.421	\$9.40
JVES 02/02/2026		1	25262808	64119790006943 2/13/2026	600.000.0000.000.3100.630.03206.10.421	\$174.55
Check #: 179433						
PO/InvoiceTotal:						\$378.25
Vendor Total:						\$2,107.50
BOARD OF REGENTS - WESTERN NV COLLEGE						
Check Group:						
2026 Spring Tuition		1	25262561	2026 SPRING 1/27/2026	100.000.0000.100.1000.561.03000.50.421	\$100.00
Check #: 179434						
PO/InvoiceTotal:						\$100.00
Vendor Total:						\$100.00
BONANZA PRODUCE-63130	63130					
Check Group:						
DHS 12/16/2025		1	25262520	03872377 1/27/2026	600.000.0000.000.3100.630.03501.30.421	\$73.60
PRODUCE DELIEVERED TO SITES: CCMES 01/05/2026		1	25262520	03876920 1/27/2026	600.000.0000.000.3100.630.03205.10.421	\$65.30
GES 01/05/2026		1	25262520	03876921 1/27/2026	600.000.0000.000.3100.630.03201.10.421	\$65.30

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
JVES 01/05/2026		1	25262520	03876923 1/27/2026	600.000.0000.000.3100.630.03206.10.421	\$70.10
MES 01/05/2026		1	25262520	03876924 1/27/2026	600.000.0000.000.3100.630.03210.10.421	\$48.60
PHES 01/05/2026		1	25262520	03876925 1/27/2026	600.000.0000.000.3100.630.03209.10.421	\$43.80
SES 01/05/2026		1	25262520	03876926 1/27/2026	600.000.0000.000.3100.630.03207.10.421	\$60.85
CVMS 01/05/2026		1	25262520	03876927 1/27/2026	600.000.0000.000.3100.630.03301.20.421	\$61.09
PWLMS 01/05/2026		1	25262520	03876928 1/27/2026	600.000.0000.000.3100.630.03302.20.421	\$62.75
DHS 01/05/2026		1	25262520	03876929 1/27/2026	600.000.0000.000.3100.630.03501.30.421	\$109.30 232
ZCES 01/05/2026		1	25262520	03876934 1/27/2026	600.000.0000.000.3100.630.03202.10.421	\$21.55
WHS 01/05/2026		1	25262520	03876935 1/27/2026	600.000.0000.000.3100.630.03502.30.421	\$43.04
CCMES 01/12/2026		1	25262520	03878661 1/27/2026	600.000.0000.000.3100.630.03205.10.421	\$38.88
GES 01/12/2026		1	25262520	03878662 1/27/2026	600.000.0000.000.3100.630.03201.10.421	\$33.84
JVES 01/12/2026		1	25262520	03878663 1/27/2026	600.000.0000.000.3100.630.03206.10.421	\$33.84
MES 01/12/2026		1	25262520	03878664 1/27/2026	600.000.0000.000.3100.630.03210.10.421	\$40.89
PHES 01/12/2026		1	25262520	03878665 1/27/2026	600.000.0000.000.3100.630.03209.10.421	\$10.19
SES 01/12/2026		1	25262520	03878666 1/27/2026	600.000.0000.000.3100.630.03207.10.421	\$43.68

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CVMS 01/12/2026		1	25262520	03878667 1/27/2026	600.000.0000.000.3100.630.03301.20.421	\$45.15
ZCES 01/12/2026		1	25262520	03878670 1/27/2026	600.000.0000.000.3100.630.03202.10.421	\$23.84
WHS 01/12/2026		1	25262520	03878671 1/27/2026	600.000.0000.000.3100.630.03502.30.421	\$32.14
Check #: 179435						
PO/InvoiceTotal:						\$1,027.73
Check Group:						
PWLMS 01/12/2026		1	25262583	0378668 1/30/2026	600.000.0000.000.3100.630.03302.20.421	\$33.84
DHS 01/12/2026		1	25262583	03878669 1/30/2026	600.000.0000.000.3100.630.03501.30.421	\$50.54
PRODUCE DELIEVERED TO SITES: CCMES 01/20/2026		1	25262583	03880393 1/30/2026	600.000.0000.000.3100.630.03205.10.421	233 \$28.20
GES 01/20/2026		1	25262583	03880394 1/30/2026	600.000.0000.000.3100.630.03201.10.421	\$18.00
JVES 01/20/2026		1	25262583	03880395 1/30/2026	600.000.0000.000.3100.630.03206.10.421	\$6.10
MES 01/20/2026		1	25262583	03880396 1/30/2026	600.000.0000.000.3100.630.03210.10.421	\$11.85
PHES 01/20/2026		1	25262583	03880397 1/30/2026	600.000.0000.000.3100.630.03209.10.421	\$6.10
SES 01/20/2026		1	25262583	03880398 1/30/2026	600.000.0000.000.3100.630.03207.10.421	\$6.10
CVMS 01/20/2026		1	25262583	03880399 1/30/2026	600.000.0000.000.3100.630.03301.20.421	\$61.09
WHS 01/20/2026		1	25262583	03880400 1/30/2026	600.000.0000.000.3100.630.03502.30.421	\$3.10

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PWLMS 01/26/2026		1	25262583	03882149 1/30/2026	600.000.0000.000.3100.630.03302.20.421	\$38.29
CVMS 01/20/2026		1	25262583	CM71015 1/30/2026	600.000.0000.000.3100.630.03301.20.421	(\$5.39)
Check #: 179435						
PO/InvoiceTotal:						\$257.82
Check Group:						
PRODUCE DELIVERED TO SITES: CCMES 01/26/2026		1	25262753	03882141 2/10/2026	600.000.0000.000.3100.630.03205.10.421	\$61.51
GES 01/26/2026		1	25262753	03882142 2/10/2026	600.000.0000.000.3100.630.03201.10.421	\$38.29
JVES 01/26/2026		1	25262753	03882143 2/10/2026	600.000.0000.000.3100.630.03206.10.421	\$44.39 234
MES 01/26/2026		1	25262753	03882144 2/10/2026	600.000.0000.000.3100.630.03210.10.421	\$55.53
PHES 01/26/2026		1	25262753	03882146 2/10/2026	600.000.0000.000.3100.630.03209.10.421	\$49.78
SES 01/26/2026		1	25262753	03882147 2/10/2026	600.000.0000.000.3100.630.03207.10.421	\$49.78
CVMS 01/26/2026		1	25262753	03882148 2/10/2026	600.000.0000.000.3100.630.03301.20.421	\$40.35
DHS 01/26/2026		1	25262753	03882150 2/10/2026	600.000.0000.000.3100.630.03501.30.421	\$121.17
ZCES 01/26/2026		1	25262753	03882151 2/10/2026	600.000.0000.000.3100.630.03202.10.421	\$23.84
WHS 01/26/2026		1	25262753	03882152 2/10/2026	600.000.0000.000.3100.630.03502.30.421	\$43.04
CVMS 02/02/2026		1	25262753	03883941 2/10/2026	600.000.0000.000.3100.630.03301.20.421	\$61.09

Check #: 179435

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$588.77
Check Group:						
PRODUCE DELIVERED TO SITES: CCMES 02/02/2026		1	25262802	03883934 2/13/2026	600.000.0000.000.3100.630.03205.10.421	\$64.00
GES 02/02/2026		1	25262802	03883935 2/13/2026	600.000.0000.000.3100.630.03201.10.421	\$60.85
JVES 02/02/2026		1	25262802	03883936 2/13/2026	600.000.0000.000.3100.630.03206.10.421	\$70.10
MES 02/02/2026		1	25262802	03883937 2/13/2026	600.000.0000.000.3100.630.03210.10.421	\$38.05
PHES 02/02/2026		1	25262802	03883938 2/13/2026	600.000.0000.000.3100.630.03209.10.421	\$33.25
SES 02/02/2026		1	25262802	03883940 2/13/2026	600.000.0000.000.3100.630.03207.10.421	<del>\$52.35</del>
PLWMS 02/02/2026		1	25262802	03883942 2/13/2026	600.000.0000.000.3100.630.03302.20.421	\$56.29
DHS 02/02/2026		1	25262802	03883943 2/13/2026	600.000.0000.000.3100.630.03501.30.421	\$94.00
ZCES 02/02/2026		1	25262802	03883944 2/13/2026	600.000.0000.000.3100.630.03202.10.421	\$18.45
WHS 02/02/2026		1	25262802	03883945 2/13/2026	600.000.0000.000.3100.630.03502.30.421	\$36.94
Check #: 179435						
PO/InvoiceTotal:						\$526.68
Vendor Total:						\$2,401.00
BRADY INDUSTRIES						
Check Group:						
ALCOHOL SWABS, IW, 200 ct		3	25262309	11113062 2/12/2026	600.000.0000.000.3100.610.03000.50.421	\$14.49

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CONTR - Hinged Lid, Salad 8x8, 250ct.		8	25262309	11113062 2/12/2026	600.000.0000.000.3100.610.03000.50.421	\$512.56
CONTR, 8 oz. Sq.styro, 20/50 ct. (lid=31128)		3	25262309	11113062 2/12/2026	600.000.0000.000.3100.610.03000.50.421	\$196.62
CUP, 16 oz., clr cup, cld, 1000 ct.(L=31227)		4	25262309	11113062 2/12/2026	600.000.0000.000.3100.610.03000.50.421	\$174.12
FORKS, Plastic, 1/1000 ct. MKT		3	25262309	11113062 2/12/2026	600.000.0000.000.3100.610.03000.50.421	\$15.33
LID for 2 oz Portion cup, 2500 ct.(#31111)		4	25262309	11113062 2/12/2026	600.000.0000.000.3100.610.03000.50.421	\$65.48
LID, 1M, 20JL, (Use w/Sqt 31112, 31114, 31282)		4	25262309	11113062 2/12/2026	600.000.0000.000.3100.610.03000.50.421	\$163.92
LID, 4 oz, 6JL, 1,000ct. (Use Cont. #31113)		8	25262309	11113062 2/12/2026	600.000.0000.000.3100.610.03000.50.421	\$192.48 236
LID, for 4 oz Portion cup, 2500 ct. (#31190)		3	25262309	11113062 2/12/2026	600.000.0000.000.3100.610.03000.50.421	\$61.47
PAN LINER, Parchment, 1/1000 ct.		2	25262309	11113062 2/12/2026	600.000.0000.000.3100.610.03000.50.421	\$81.64
SPOONS, Plastic, Tsp., 1/1000 ct. MKT		6	25262309	11113062 2/12/2026	600.000.0000.000.3100.610.03000.50.421	\$31.86
SPORK, w/ Napkin, wrapped, 1,000 ct.		30	25262309	11113062 2/12/2026	600.000.0000.000.3100.610.03000.50.421	\$295.20
FOOD TRAY, 5 lb., 500 ct.		30	25262309	11113062 2/12/2026	600.000.0000.000.3100.610.03000.50.421	\$813.60
Check #: 179436						
PO/InvoiceTotal:						\$2,618.77
Check Group:						
CONTR, 12 oz, styro, sqt (lid= 31128), 500 ct		3	25262531	11213304 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$118.92
CONTR, 4 oz. Portion Cup, 2,500ct. (lid=31202)		3	25262531	11213304 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$101.07

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CONTR, 4 oz. Sq. Styro., 1000 ct.(lid=31127)		3	25262531	11213304 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$110.04
CUP, 10 oz.clr Parfait 1,000 Ct.(lid=31273)		5	25262531	11213304 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$148.60
FOOD TRAY, 5 lb., 500 ct.		15	25262531	11213304 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$406.80
FOOD TRAY, 1 lb (16 oz.), 1000 ct.		2	25262531	11213304 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$44.00
FOOD TRAY, 2 lb., 1000 ct.		4	25262531	11213304 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$102.76
FOOD TRAY, 3 lb.,1000 ct.		4	25262531	11213304 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$87.48
FORKS, Plastic, 1/1000 ct. MKT		3	25262531	11213304 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$15.33 237
KNIVES, Plastic, 1/1000 ct. MKT		3	25262531	11213304 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$17.01
LID for 1 oz. Portion Cup, 2500 ct. (#31191)		3	25262531	11213304 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$31.86
LID, 4 oz, 6JL, 1,000ct. (Use Cont. #31113)		2	25262531	11213304 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$68.86
PAN LINER, Parchment, 1/1000 ct.		5	25262531	11213304 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$204.10
PLASTIC WRAP, 12" X 2000'		3	25262531	11213304 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$29.61
Check #: 179436						
PO/InvoiceTotal:						\$1,486.44
Check Group:						
CONTR, 2 oz., Portion Cup, 2500 ct.(lid=31124)		4	25262756	11282485 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$75.88
CONTR, 4 oz. Sq. Styro., 1000 ct.(lid=31127)		4	25262756	11282485 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$146.72

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Voucher Batch Number: 2675

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DELIMER "Lime Away", 4/1 gal.		2	25262756	11282485 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$88.37
FOOD TRAY, 5 lb., 500 ct.		25	25262756	11282485 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$678.00
FOOD TRAY, 1/2 lb (8 oz)., 1000 ct.		2	25262756	11282485 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$37.52
FOOD TRAY, 1/4 lb., 1000 ct.		2	25262756	11282485 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$35.98
FOOD TRAY, 2 lb., 1000 ct.		2	25262756	11282485 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$51.38
FORKS, Plastic, 1/1000 ct. MKT		2	25262756	11282485 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$10.22
LID, 1000 ct (for smooth 31236)		2	25262756	11282485 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$38.04 238
LID, 1M, 20JL, (Use w/Sqt 31112, 31114, 31282)		3	25262756	11282485 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$122.94
LID, for 10 oz.parfait cup (for #31226) 1000 ct		2	25262756	11282485 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$39.60
LID, for 4 oz Portion cup, 2500 ct. (#31190)		3	25262756	11282485 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$61.47
PAN LINER, Parchment, 1/1000 ct.		10	25262756	11282485 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$408.20
PLASTIC WRAP, 18" X 2000'		1	25262756	11282485 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$14.22
PLASTIC WRAP, 24" X 2000'		1	25262756	11282485 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$19.16
SPOONS, Plastic, Tsp., 1/1000 ct. MKT		1	25262756	11282485 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$5.31

Check #: 179436

PO/InvoiceTotal: \$1,833.01

Vendor Total: \$5,938.22

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BUS WEST						
Check Group:						
410V/BSM 1000046148 ASSEMBLY, BLOWER MOTOR 12V		1	25262396	XA410064759:01 1/9/2026	100.000.0000.000.2730.619.03000.50.421	\$151.99
OUTBOUND FREIGHT		1	25262396	XA410064759:01 1/9/2026	100.000.0000.000.2730.619.03000.50.421	\$33.39
Check #: 179437						
PO/InvoiceTotal:						\$185.38
Check Group:						
410Z/BRA NL919FIB-2 WHEELCHAIR LIFT, ADA 34 X 51 / FRONT PUMP (#20)		1	25262643	XA410064990:01 2/5/2026	250.000.0000.200.2730.619.03000.50.421	\$5,281.25
OUTBOUND FREIGHT		1	25262643	XA410064990:01 2/5/2026	250.000.0000.200.2730.619.03000.50.421	\$322.78 239
Check #: 179437						
PO/InvoiceTotal:						\$5,604.03
Check Group:						
410X/AMX 17311 CONTROL PANEL III LEADS (BACK		1	25262644	XA410064765:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$1,047.49
410X/AMX 22579 LINEAR ACTUATOR		1	25262644	XA410064765:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$369.99
INBOUND FREIGHT		1	25262644	XA410064765:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$99.02
410F/TBB THSP 14001 SEAL KIT		2	25262644	XA410064826:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$69.18
INBOUND FREIGHT		1	25262644	XA410064826:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$32.76
410V/BSM 1000426128 MOTOR, 12V CWSE		2	25262644	XA410064938:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$90.58
410F/TBB 222105 LIGHT STOP TURN TAIL C2 ONLY		6	25262644	XA410064938:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$263.94

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
OUTBOUND FREIGHT		1	25262644	XA410064938:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$55.58
410F/TBB 159422 HEADLAMP SWITCH, 2010EF		6	25262644	XA410064940:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$206.34
410F/A06-83314-000 HEADLIGHT-ARGOSY, SAE		4	25262644	XA410064951:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$919.96
INBOUND FREIGHT		1	25262644	XA410064951:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$14.50
410F/TBB 65009913 HARDWARE KIT		10	25262644	XA410064962:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$360.90
410F/06-61156-000 RYL-HIGH CURRENT, TRMB, 12V, CONT		1	25262644	XA410065266:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$37.54
INBOUND FREIGHT		1	25262644	XA410065266:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$14.50 <del>240</del>
410F/TBB 227000 ROOF HATCH ADVANTAGE ENG WHITE		3	25262644	XA410065281:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$1,499.97
7% INVOICE CHARGE TO SPED		1	25262644	XA410065281:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	(\$355.76)
7% INVOICE CHARGE TO SPED		1	25262644	XA410065281:01 2/5/2026	250.000.0000.200.2730.619.03000.50.421	\$355.76
Check #: 179437						
PO/InvoiceTotal:						\$5,082.25
Check Group:						
410F/TBB 176493 CABLE-GRID HEATER, PWR CBL, CU		2	25262645	XA410065259:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$327.98
INBOUND FREIGHT		1	25262645	XA410065259:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$32.76
Check #: 179437						
PO/InvoiceTotal:						\$360.74

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
410F/TBB 66004757 HEATER CONTROL		2	25262782	XA410065560:01 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$117.98
410V/BSM 1000235880 KIT-WATER VALVE		2	25262782	XA410065560:01 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$524.98
7% INVOICE CHARGE TO SPED		1	25262782	XA410065560:01 2/12/2026	100.000.0000.000.2730.619.03000.50.421	(\$45.01)
7% INVOICE CHARGE TO SPED		1	25262782	XA410065560:01 2/12/2026	250.000.0000.200.2730.619.03000.50.421	\$45.01
Check #: 179437						
PO/InvoiceTotal:						\$642.96
Vendor Total:						\$11,875.36
CANON FINANCIAL SERVICES						
Check Group:						
BW Maintenance Overage 1/1-31/26		1	25262843	42639348 2/13/2026	280.639.0000.200.2100.611.03000.50.421	\$27.74
CL Maintenance Overage 1/1-31/26		1	25262843	42639348 2/13/2026	280.639.0000.200.2100.611.03000.50.421	\$185.58
Contract Charge 2/1-28/2026 for Ed. Serv. Tandy shared expense Heritage		1	25262843	42639348 2/13/2026	280.639.0000.200.2100.442.03000.50.421	\$106.66
Check #: 179438						
PO/InvoiceTotal:						\$319.98
Vendor Total:						\$319.98
CAPITAL FORD						
Check Group:						
FR3Z-1A189-C KIT - T 447078		2	25262634	80678 FOR 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$171.22
Check #: 179439						
PO/InvoiceTotal:						\$171.22

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$171.22
CAROLYN PORTER LLC						
Check Group:						
Invoice # 7 for Carolyn Porter - Equitable Services - St. Theresa's		1	25262596	8 1/29/2026	280.633.0000.100.1000.971.03000.50.421	\$625.00
Check #: 179440						
PO/InvoiceTotal:						\$625.00
Vendor Total:						\$625.00
CERRIS SYSTEMS RENO INC						
Check Group:						
LABOR ZCESLIGHTING CONTROL		3	25262507	7727 1/26/2026	100.000.0000.000.2620.430.03000.50.421	\$420.00
LIGHTING CONTROL		3	25262507	7727 1/26/2026	100.000.0000.000.2620.430.03000.50.421	\$498.46
TRIP CHARGE		1	25262507	7727 1/26/2026	100.000.0000.000.2620.430.03000.50.421	\$75.00
LABOR SENSORS DHS, CVMS, SES		5	25262507	7728 1/26/2026	100.000.0000.000.2620.430.03000.50.421	\$700.00
LABOR		4	25262507	7728 1/26/2026	100.000.0000.000.2620.430.03000.50.421	\$660.00
OAT SENSORS		1	25262507	7728 1/26/2026	100.000.0000.000.2620.430.03000.50.421	\$38.46
TRIP CHARGE		1	25262507	7728 1/26/2026	100.000.0000.000.2620.430.03000.50.421	\$75.00
Check #: 179441						
PO/InvoiceTotal:						\$2,463.46
Check Group:						
GES LIGHTING CONTROL PANEL ISSUE LABOR		2	25262696	7793 2/12/2026	100.000.0000.000.2630.430.03000.50.421	\$270.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
TRIP CHARGE		1	25262696	7793 2/12/2026	100.000.0000.000.2630.430.03000.50.421	\$75.00
Check #: 179441						
PO/InvoiceTotal:						\$345.00
Vendor Total:						\$2,808.46
CHROMEBOOKPARTS.COM						
Check Group:						
Dell 11 3100 Touch Chromebook LCD Panel - NEW		40	25261706	267585 1/12/2026	100.000.0000.000.2580.652.03000.50.421	\$1,711.60
Check #: 179442						
PO/InvoiceTotal:						\$1,711.60
Check Group:						
Lenovo 11 100e Gen 4 (MediaTek) Chromebook Bezel		20	25262498	QUO32394 2/11/2026	100.000.0000.000.2580.652.03000.50.421	\$202.49
Lenovo 11 100e Gen 4 (MediaTek) Chromebook Keyboard		10	25262498	QUO32394 2/11/2026	100.000.0000.000.2580.652.03000.50.421	\$99.40
Lenovo 11 100e Gen 4 (MediaTek) Chromebook LCD Panel - NEW		20	25262498	QUO32394 2/11/2026	100.000.0000.000.2580.652.03000.50.421	\$450.00
Lenovo 11 100e Gen 4 (MediaTek) Chromebook Touchpad		5	25262498	QUO32394 2/11/2026	100.000.0000.000.2580.652.03000.50.421	\$69.70
Lenovo 11 100e Gen 4 (MediaTek) Chromebook Touchpad Cable		5	25262498	QUO32394 2/11/2026	100.000.0000.000.2580.652.03000.50.421	\$9.70
Dell 11 3100 2-in-1 Chromebook Battery		40	25262498	QUO32394 2/11/2026	100.000.0000.000.2580.652.03000.50.421	\$1,077.60
Dell 11 3100 Non-Touch Chromebook LCD Panel - NEW		20	25262498	QUO32394 2/11/2026	100.000.0000.000.2580.652.03000.50.421	\$450.00
Check #: 179442						
PO/InvoiceTotal:						\$2,356.40
Vendor Total:						\$4,068.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CORINA THORNE						
Check Group:						
Consultation Services 12/9-2/3/2026		29.75	25262846	003 2/13/2026	250.000.0000.200.2000.340.03000.50.421	\$2,231.25
Check #: 179443						
PO/InvoiceTotal:						\$2,231.25
Vendor Total:						\$2,231.25
CORWIN FORD						
	383220					
Check Group:						
2026 FORD MAVERICK, VIN 3FTTW8BA2TRA01722 (#545)		1	25262632	111394 2/5/2026	100.000.0000.000.2650.732.03000.50.421	\$33,125.00
TITLE FEES		1	25262632	111394 2/5/2026	100.000.0000.000.2650.732.03000.50.421	\$28.25 244
Check #: 179444						
PO/InvoiceTotal:						\$33,153.25
Check Group:						
#535 REPAIR FOR HIGH RPMS, HARSH SHIFTING, CLUNK AND LURCH FORWARD, 12FOZ MISC REPAIR 10957 CPF1		1	25262633	327539 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$1,125.00
XT*12*QULV OIL-AUTOMATIC TRANSMISSION		12	25262633	327539 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$108.60
PC3Z*7F396*A GASKET		1	25262633	327539 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$67.65
LC3Z*7G186*A SCREEN ASY		1	25262633	327539 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$118.18
LC3Z*7A100*G CONTROL ASY - TRANSMISSION		1	25262633	327539 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$491.67
CORE CHARGE C		1	25262633	327539 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$275.00

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LC3Z*7Z302*A SEAL		1	25262633	327539 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$23.79
LC3Z*7A100*G CORE RETURN		1	25262633	327539 2/5/2026	100.000.0000.000.2650.619.03000.50.421	(\$275.00)
ENVIRONMENTAL/MISC FEES		1	25262633	327539 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$88.36
7% INVOICE CHARGE TO SPED		1	25262633	327539 2/5/2026	100.000.0000.000.2650.619.03000.50.421	(\$141.63)
7% INVOICE CHARGE TO SPED		1	25262633	327539 2/5/2026	250.000.0000.200.2730.619.03000.50.421	\$141.63

Check #: 179444

PO/InvoiceTotal: \$2,023.25

Vendor Total: \$35,176.59

CRYSTAL DAIRY FOODS

Check Group:

CVMS 12/17/2025		1	25262523	93983 1/27/2026	600.000.0000.000.3100.630.03301.20.421	\$68.58
MILK DELIEVERED TO SITES: CCMES 12/17/2025		1	25262523	93987 1/27/2026	600.000.0000.000.3100.630.03205.10.421	\$39.65
MES 12/17/2025		1	25262523	93988 1/27/2026	600.000.0000.000.3100.630.03210.10.421	\$146.88
ZCES 01/05/2026		1	25262523	94042 1/27/2026	600.000.0000.000.3100.630.03202.10.421	\$295.34
JVES 12/31/2025		1	25262523	94316 1/27/2026	600.000.0000.000.3100.630.03206.10.421	\$335.67
DHS 12/31/2025		1	25262523	94322 1/27/2026	600.000.0000.000.3100.630.03501.30.421	\$485.09
GES 12/31/2025		1	25262523	94329 1/27/2026	600.000.0000.000.3100.630.03201.10.421	\$526.47

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SES 12/31/2025		1	25262523	94334 1/27/2026	600.000.0000.000.3100.630.03207.10.421	\$267.18
PWLMS 12/31/2025		1	25262523	94335 1/27/2026	600.000.0000.000.3100.630.03302.20.421	\$232.69
CCMES 12/31/2025		1	25262523	94339 1/27/2026	600.000.0000.000.3100.630.03205.10.421	\$302.13
CVMS 12/31/2025		1	25262523	94347 1/27/2026	600.000.0000.000.3100.630.03301.20.421	\$232.86
MES 12/31/2025		1	25262523	94349 1/27/2026	600.000.0000.000.3100.630.03210.10.421	\$340.72
PHES 12/31/2025		1	25262523	94356 1/27/2026	600.000.0000.000.3100.630.03209.10.421	\$159.75
DHS 01/07/2026		1	25262523	94512 1/27/2026	600.000.0000.000.3100.630.03501.30.421	\$275.93 246
CVMS 01/07/2026		1	25262523	94515 1/27/2026	600.000.0000.000.3100.630.03301.20.421	\$217.71
CCMES 01/07/2026		1	25262523	94520 1/27/2026	600.000.0000.000.3100.630.03205.10.421	\$430.85
PWLMS 01/07/2026		1	25262523	94525 1/27/2026	600.000.0000.000.3100.630.03302.20.421	\$180.35
GES 01/07/2026		1	25262523	94533 1/27/2026	600.000.0000.000.3100.630.03201.10.421	\$205.14
MES 01/07/2026		1	25262523	94538 1/27/2026	600.000.0000.000.3100.630.03210.10.421	\$284.90
PHES 01/07/2026		1	25262523	94543 1/27/2026	600.000.0000.000.3100.630.03209.10.421	\$371.35
JVES 01/07/2026		1	25262523	94552 1/27/2026	600.000.0000.000.3100.630.03206.10.421	\$512.59
WHS 01/12/2026		1	25262523	94668 1/27/2026	600.000.0000.000.3100.630.03502.30.421	\$63.30

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CVMS 01/14/2025		1	25262523	94914 1/27/2026	600.000.0000.000.3100.630.03301.20.421	\$75.81
GES 01/14/2026		1	25262523	94916 1/27/2026	600.000.0000.000.3100.630.03201.10.421	\$57.71
MES 01/14/2026		1	25262523	94917 1/27/2026	600.000.0000.000.3100.630.03210.10.421	\$56.57
Check #: 179445						
PO/InvoiceTotal:						\$6,165.22
Check Group:						
WHS 11/14/2025		1	25262579	93372 1/30/2026	600.000.0000.000.3100.630.03502.30.421	\$57.24
ZCES 11/24/2025		1	25262579	93515 1/30/2026	600.000.0000.000.3100.630.03202.10.421	\$25.94
PWLMS 11/25/2025		1	25262579	93596 1/30/2026	600.000.0000.000.3100.630.03301.20.421	247 \$28.24
WHS 12/01/2025		1	25262579	93680 1/30/2026	600.000.0000.000.3100.630.03502.30.421	\$136.22
ZCES 12/01/2025		1	25262579	93681 1/30/2026	600.000.0000.000.3100.630.03202.10.421	\$224.24
MILK DELIEVERED TO SITES: CCMES 12/03/2025		1	25262579	93734 1/30/2026	600.000.0000.000.3100.630.03205.10.421	\$449.97
WHS 12/05/2025		1	25262579	93774 1/30/2026	600.000.0000.000.3100.630.03502.30.421	\$1.68
ZCES 12/05/2025		1	25262579	93788 1/30/2026	600.000.0000.000.3100.630.03202.10.421	\$146.42
ZCES 12/15/2025		1	25262579	93909 1/30/2026	600.000.0000.000.3100.630.03202.10.421	\$151.55
DHS 12/17/2025		1	25262579	93980 1/30/2026	600.000.0000.000.3100.630.03501.30.421	\$55.07

## Douglas County School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
GES 12/17/2025		1	25262579	93986 1/30/2026	600.000.0000.000.3100.630.03201.10.421	\$35.49
JVES 12/17/2025		1	25262579	93995 1/30/2026	600.000.0000.000.3100.630.03206.10.421	\$102.70
WHS 01/05/2026		1	25262579	94010 1/30/2026	600.000.0000.000.3100.630.03502.30.421	\$125.36
ZCES 01/12/2026		1	25262579	94669 1/30/2026	600.000.0000.000.3100.630.03202.10.421	\$90.31
SES 01/14/2026		1	25262579	94915 1/30/2026	600.000.0000.000.3100.630.03207.10.421	\$12.96
Check #: 179445						
PO/InvoiceTotal:						\$1,643.39
Check Group:						248
SES 01/07/2026		1	25262586	94523 1/30/2026	600.000.0000.000.3100.630.03207.10.421	\$360.15
WHS		1	25262586	95177 1/30/2026	600.000.0000.000.3100.630.03502.30.421	\$17.35
ZCES 01/22/2026		1	25262586	95178 1/30/2026	600.000.0000.000.3100.630.03201.10.421	\$107.81
DHS 01/21/2026		1	25262586	95186 1/30/2026	600.000.0000.000.3100.630.03501.30.421	\$373.58
CVMS 01/22/2026		1	25262586	95239 1/30/2026	600.000.0000.000.3100.630.03301.20.421	\$239.47
CCMES 01/22/2026		1	25262586	95243 1/30/2026	600.000.0000.000.3100.630.03205.10.421	\$481.22
SES 01/22/2026		1	25262586	95254 1/30/2026	600.000.0000.000.3100.630.03207.10.421	\$292.21
MILK DELIEVERED TO SITES: GES 01/22/2026		1	25262586	95260 1/30/2026	600.000.0000.000.3100.630.03201.10.421	\$358.69

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MES 01/22/2026		1	25262586	95269 1/30/2026	600.000.0000.000.3100.630.03210.10.421	\$369.96
PHES 01/22/2026		1	25262586	95274 1/30/2026	600.000.0000.000.3100.630.03209.10.421	\$306.02
JVES 01/22/2026		1	25262586	95284 1/30/2026	600.000.0000.000.3100.630.03206.10.421	\$414.63
Check #: 179445						
PO/InvoiceTotal:						\$3,321.09
Check Group:						
PWLMS 01/22/2026		1	25262755	95247 2/10/2026	600.000.0000.000.3100.630.03302.20.421	\$237.80
WHS 01/23/2026		1	25262755	95353 2/10/2026	600.000.0000.000.3100.630.03502.30.421	\$76.10
DHS 01/23/2026		1	25262755	95367 2/10/2026	600.000.0000.000.3100.630.03501.30.421	\$100.54 249
ZCES 01/26/2026		1	25262755	95368 2/10/2026	600.000.0000.000.3100.630.03202.10.421	\$188.72
DHS 01/28/2026		1	25262755	95549 2/10/2026	600.000.0000.000.3100.630.03501.30.421	\$420.10
CVMS 01/28/2026		1	25262755	95554 2/10/2026	600.000.0000.000.3100.630.03301.20.421	\$230.86
MILK DELIVERED TO SITES: CCMES 01/28/2026		1	25262755	95563 2/10/2026	600.000.0000.000.3100.630.03205.10.421	\$338.66
SES 01/28/2026		1	25262755	95569 2/10/2026	600.000.0000.000.3100.630.03207.10.421	\$392.52
PWLMS 01/28/2026		1	25262755	95574 2/10/2026	600.000.0000.000.3100.630.03302.20.421	\$198.45
GES 01/28/2026		1	25262755	95578 2/10/2026	600.000.0000.000.3100.630.03201.10.421	\$408.27

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MES 01/28/2026		1	25262755	95581 2/10/2026	600.000.0000.000.3100.630.03210.10.421	\$324.67
PHES 01/28/2026		1	25262755	95584 2/10/2026	600.000.0000.000.3100.630.03209.10.421	\$265.60
JVES 01/28/2026		1	25262755	95588 2/10/2026	600.000.0000.000.3100.630.03206.10.421	\$414.63
CVMS 02/04/2026		1	25262755	95897 2/10/2026	600.000.0000.000.3100.630.03301.20.421	\$291.44
Check #: 179445						
PO/InvoiceTotal:						\$3,888.36
Check Group:						
WHS 02/02/2026		1	25262814	95659 2/13/2026	600.000.0000.000.3100.630.03502.30.421	\$155.97
ZCES 02/03/2026		1	25262814	95699 2/13/2026	600.000.0000.000.3100.630.03202.10.421	\$114.73 250
DHS 02/04/2026		1	25262814	95890 2/13/2026	600.000.0000.000.3100.630.03501.30.421	\$450.07
MILK DELIVERED TO SITES: CCMES 02/04/2026		1	25262814	95908 2/13/2026	600.000.0000.000.3100.630.03205.10.421	\$432.48
SES 02/04/2026		1	25262814	95913 2/13/2026	600.000.0000.000.3100.630.03207.10.421	\$314.11
PWLMS 02/04/2026		1	25262814	95916 2/13/2026	600.000.0000.000.3100.630.03302.20.421	\$233.37
GES 02/04/2026		1	25262814	95921 2/13/2026	600.000.0000.000.3100.630.03201.10.421	\$272.47
MES 02/04/2026		1	25262814	95932 2/13/2026	600.000.0000.000.3100.630.03210.10.421	\$291.58
PHES 02/04/2026		1	25262814	95935 2/13/2026	600.000.0000.000.3100.630.03209.10.421	\$243.57

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
JVES 02/04/2026		1	25262814	95942 2/13/2026	600.000.0000.000.3100.630.03206.10.421	\$439.56
					Check #: 179445	
					PO/InvoiceTotal:	\$2,947.91
					Vendor Total:	\$17,965.97
CURRICULUM ASSOC	113170					
Check Group:						
IED III Record Books 10 pack		2	25262225	90939869 1/23/2026	250.000.0000.200.2000.610.03000.50.421	\$87.36
					Check #: 179446	
					PO/InvoiceTotal:	\$87.36
					Vendor Total:	\$87.36
DATADRIVE						251
Check Group:						
Staffing, Enrollment, & Budget Analysis Software 1/1/26-1/1/27		1	25262465	102241 1/13/2026	100.098.0000.000.2580.651.03000.50.421	\$2,925.00
Staffing, Enrollment, & Budget Analysis Software 1/1/26-1/1/27		1	25262465	102258 1/13/2026	100.098.0000.000.2580.651.03000.50.421	\$1,800.00
Staffing, Enrollment, & Budget Analysis Software 1/1/26-1/1/27		1	25262465	102270 1/13/2026	100.098.0000.000.2580.651.03000.50.421	\$4,725.00
STAFFING ENROLLMENT UPDATE 2025 - DEC 29, 2025 - JAN 11 2026		1	25262465	202373 1/16/2026	100.000.0000.000.2580.651.03000.50.421	\$787.50
					Check #: 179447	
					PO/InvoiceTotal:	\$10,237.50
Check Group:						
Staffing, Enrollment & Budget Analysis Updates 2025 Development 1/12-1/25/2026		1.5	25262827	202384 2/13/2026	100.098.0000.000.2580.651.03000.50.421	\$337.50
					Check #: 179447	

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount	
						PO/InvoiceTotal: <u>\$337.50</u>	
						Vendor Total: <u>\$10,575.00</u>	
DELUXE FOR BUSINESS							
Check Group:							
checks		1	25262430	9009528557 1/13/2026	100.016.0000.100.1000.610.03209.10.421	\$498.29	
stamp ink		1	25262430	9009528557 1/13/2026	100.016.0000.100.1000.610.03209.10.421	\$21.99	
						Check #: 179448	
						PO/InvoiceTotal: <u>\$520.28</u>	
						Vendor Total: <u>\$520.28</u>	
DICK BLICK	133040						252
Check Group:							
Crayola Premier Tempera - White, 16 oz bottle		3	25262441	7146879 2/2/2026	100.015.0000.100.1000.610.03207.10.421	\$31.71	
Crayola Premier Tempera - Yellow, 16 oz bottle		3	25262441	7146879 2/2/2026	100.015.0000.100.1000.610.03207.10.421	\$31.70	
						Check #: 179449	
						PO/InvoiceTotal: <u>\$63.41</u>	
Check Group:							
Arches Watercolor Paper- 22"x30", Bright White, Cold Press, Single Sheet- C. Patmont- Art Supplies		20	25262448	7167568 1/28/2026	100.011.0000.100.1000.610.03205.10.421	\$175.20	
Crayola Premium Taklon Watercolor Brush- Round Size 7		30	25262448	7167568 1/28/2026	100.011.0000.100.1000.610.03205.10.421	\$67.20	
Pentel Oil Pastel Set- Assorted Colors, Set of 50		16	25262448	7167568 1/28/2026	100.011.0000.100.1000.610.03205.10.421	\$124.96	
						Check #: 179449	
						PO/InvoiceTotal: <u>\$367.36</u>	
						Vendor Total: <u>\$430.77</u>	

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DOUGLAS CO CLERK TREASURER						
Check Group:						
ASPHALT		22.36	25262628	01292026 2/2/2026	100.088.0000.000.2620.340.03000.50.421	\$2,628.61
DW DCSD PROJECT - CARPETING		4.18	25262628	01292026 2/2/2026	100.088.0000.000.2620.450.03000.50.421	\$491.40
DW ROOFING PROJECT		4.18	25262628	01292026 2/2/2026	100.088.0000.000.4700.340.03000.50.421	\$491.40
DHS HVAC		4.18	25262628	01292026 2/2/2026	330.105.0000.000.4700.340.03501.30.421	\$491.40
WHS Improvement Project		7.18	25262628	01292026 2/2/2026	300.188.0000.000.4700.340.03502.30.421	\$844.07
CCM Boiler Project - Soft costs		11.18	25262628	01292026 2/2/2026	330.021.0000.000.4700.340.03205.10.421	\$1,314.31 253
CVMS HVAC		4.18	25262628	01292026 2/2/2026	300.083.0000.000.4700.340.03301.20.421	\$491.40
DHS Fencing Project		31.18	25262628	01292026 2/2/2026	330.185.0000.000.4600.340.03501.30.421	\$3,665.48
Led Conversion Project		19.18	25262628	01292026 2/2/2026	330.125.0000.000.4700.340.03000.50.421	\$2,254.78
Roof Top Unit Replacement Project		17.18	25262628	01292026 2/2/2026	100.088.0000.000.4700.450.03000.50.421	\$2,019.65
					Check #: 179450	
						PO/InvoiceTotal: \$14,692.50
						Vendor Total: \$14,692.50
DOUGLAS CO SHERIFF						
		143723				
Check Group:						
COPS IN SCHOOLS - QUARTERLY PAYMENT - 10-01-25 THRU 12-31-25		1	25260025	02282026 1/15/2026	100.000.0000.000.2660.590.03000.50.421	\$60,000.00
					Check #: 179451	

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$60,000.00</u>
						Vendor Total: <u>\$60,000.00</u>
EDUC8RS EH						
Check Group:						
Invoice # 1 - Nadeene Gosselin - Equitable Services - St. Teresa's		1	25262712	1 2/5/2026	280.633.0000.100.1000.971.03000.50.421	\$1,800.00
						Check #: 179452
						PO/InvoiceTotal: <u>\$1,800.00</u>
						Vendor Total: <u>\$1,800.00</u>
EMPIRE SOUTHWEST LLC						
81214						
Check Group:						
166-1781 GASKET (#72)		1	25262631	EMPS7279249 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$29.07 254
N/S FREIGHT IN		1	25262631	EMPS7279249 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$35.00
						Check #: 179453
						PO/InvoiceTotal: <u>\$64.07</u>
						Vendor Total: <u>\$64.07</u>
FACILITIES MANAGEMENT EXPRESS LLC						
Check Group:						
FMX Implementation & Training Fee		1	25262829	43775 2/12/2026	100.098.0000.000.2580.651.03000.50.421	\$7,838.70
FMX Discount		1	25262829	43775 2/12/2026	100.098.0000.000.2580.651.03000.50.421	(\$3,338.70)
						Check #: 179454
						PO/InvoiceTotal: <u>\$4,500.00</u>
						Vendor Total: <u>\$4,500.00</u>
FIRST CHOICE SERVICES						
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BLANKET PO FOR 5 GAL PURIFIED WATER AND DELIVERY CHARGE FOR FLEET MAINENANCE, ESTIMATED AT 6 BOTTLES PER MONTH @ \$10.95/MO X 12 MONTHS AND DELIVERY CHARGE @ \$7.95 PER MONTH X 12 MONTHS FOR 2025-2026 SCHOOL YEAR		1	25260057	RE-1005005 2/3/2026	100.000.0000.000.2730.610.03000.50.421	\$73.65
BLANKET PO FOR 5 GAL PURIFIED WATER FOR TRANSPORTATION DEPT, ESTIMATED AT 6 BOTTLES PER MONTH @ \$10.95/MO X 12 MONTHS FOR 2025-2026 SCHOOL YEAR		1	25260057	RE-1005005 2/3/2026	100.000.0000.000.2720.610.03000.50.421	\$65.70
Check #: 179455						
PO/InvoiceTotal:						\$139.35
Check Group:						
5 Gallon Purified Water and Delivery Monthly Fee		1	25260117	RE-1015104 2/13/2026	100.000.0000.100.2213.442.03000.50.421	\$28.85
Water Cooler and OASIS Unit Monthly Rental		1	25260117	RE-1058985 2/13/2026	100.000.0000.100.2213.442.03000.50.421	\$33.00
Filter Exchange and Cleaning Service		1	25260117	RE-1058985 2/13/2026	100.000.0000.100.2213.442.03000.50.421	\$1.65
5 Gallon Purified Water and Delivery Monthly Fee		1	25260117	RE-938847 1/12/2026	100.000.0000.100.2213.442.03000.50.421	\$72.65
Water Cooler and OASIS Unit Monthly Rental		1	25260117	RE-978659 2/13/2026	100.000.0000.100.2213.442.03000.50.421	\$33.00
Filter Exchange and Cleaning Service		1	25260117	RE-978659 2/13/2026	100.000.0000.100.2213.442.03000.50.421	\$1.65
Check #: 179455						
PO/InvoiceTotal:						\$170.80
Check Group:						
WATER COOLER RENTAL		1	25262416	RE-979681 1/15/2026	100.000.0000.000.2620.442.03000.50.421	\$23.95
MAINTENANCE		1	25262416	RE-979681 1/15/2026	100.000.0000.000.2620.442.03000.50.421	\$1.20

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 179455						
PO/InvoiceTotal:						\$25.15
Check Group:						
BOTTLED WATER RENTAL FOR SNP OFFICE(01/01/2026-01/31/2026)		1	25262453	RE-978693 1/13/2026	600.000.0000.000.3100.442.03000.50.421	\$14.95
EQUIPMENT MAINTENANCE RECOVERY (01/01/2026-01/31/2026)		1	25262453	RE-978693 1/13/2026	600.000.0000.000.3100.442.03000.50.421	\$0.75
Check #: 179455						
PO/InvoiceTotal:						\$15.70
Check Group:						
Delivery Charge		1	25262536	RE-1013594 1/27/2026	250.000.0000.200.2000.610.03000.50.421	\$6.95
Purified Bottled Water 5 gal Heritage and PAC		11	25262536	RE-1013594 1/27/2026	250.000.0000.200.2000.610.03000.50.421	\$120.45 <sup>256</sup>
Check #: 179455						
PO/InvoiceTotal:						\$127.40
Check Group:						
PURIFIED BOTTLE WATER 5 GAL FOR SNP OFFICE		3	25262553	RE-1004995 1/27/2026	600.000.0000.000.3100.612.03000.50.421	\$32.85
Check #: 179455						
PO/InvoiceTotal:						\$32.85
Check Group:						
Water for warehouse		4	25262558	RE-1004994 1/27/2026	100.000.0000.000.2520.610.03000.50.421	\$43.80
Check #: 179455						
PO/InvoiceTotal:						\$43.80
Check Group:						
Equipment Maintenance Recovery		1	25262713	RE-1059017 2/5/2026	100.000.0000.000.2520.442.03000.50.421	\$0.75

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Water cooler rental - warehouse		1	25262713	RE-1059017 2/5/2026	100.000.0000.000.2520.442.03000.50.421	\$14.95
Check #: 179455						
PO/InvoiceTotal:						\$15.70
Check Group:						
R-Clover Filtered Cooler Rental 1/1-1/31/26		1	25262811	RE-980046 2/12/2026	100.000.0000.000.2580.610.03000.50.421	\$25.15
Check #: 179455						
PO/InvoiceTotal:						\$25.15
Vendor Total:						\$595.90
FLYERS ENERGY LLC						
Check Group:						
DIESEL #2, REDDING, CA (#8)		47.19	25262394	CFS-4476913 1/9/2026	100.000.0000.000.2730.626.03000.50.421	\$202.57
ULSD #2 DIESEL, WINNEMUCCA, NV (#80)		34.1	25262394	CFS-4476913 1/9/2026	100.000.0000.000.2730.626.03000.50.421	\$88.53
Check #: 179456						
PO/InvoiceTotal:						\$295.89
Check Group:						
CARB REG 10% ETH (WHS 1/5/26)		300	25262395	26-550651 1/9/2026	100.000.0000.000.2650.626.03000.50.421	\$871.23
FED EXCISE ETH 10% (INC LUST)		1	25262395	26-550651 1/9/2026	100.000.0000.000.2650.626.03000.50.421	\$55.21
FED OIL SPILL/SUPERFUND E10		1	25262395	26-550651 1/9/2026	100.000.0000.000.2650.626.03000.50.421	\$1.16
NEVADA EXCISE GAS		1	25262395	26-550651 1/9/2026	100.000.0000.000.2650.626.03000.50.421	\$69.00
NEVADA ENVIRONMENTAL GAS		1	25262395	26-550651 1/9/2026	100.000.0000.000.2650.626.03000.50.421	\$2.25

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
STATE GAS INSPECTION FEE		1	25262395	26-550651 1/9/2026	100.000.0000.000.2650.626.03000.50.421	\$0.17
DOUGLAS CO EXCISE TAX GAS		1	25262395	26-550651 1/9/2026	100.000.0000.000.2650.626.03000.50.421	\$30.00
ULSD CARB DYED #2 DSL (WHS 1/5/26)		200	25262395	26-550651 1/9/2026	100.000.0000.000.2730.626.03000.50.421	\$657.26
FED OIL SPILL/SUPERFUND DSL		1	25262395	26-550651 1/9/2026	100.000.0000.000.2730.626.03000.50.421	\$0.87
FEDERAL LUST		1	25262395	26-550651 1/9/2026	100.000.0000.000.2730.626.03000.50.421	\$0.20
NV COMMERCE FEE SALES		1	25262395	26-550651 1/9/2026	100.000.0000.000.2730.626.03000.50.421	\$1.54
NEVADA ENVIRONMENTAL DIESEL		1	25262395	26-550651 1/9/2026	100.000.0000.000.2730.626.03000.50.421	\$1.50 258
REGULATORY COMPLIANCE FEE		1	25262395	26-550651 1/9/2026	100.000.0000.000.2730.626.03000.50.421	\$8.97
Check #: 179456						
PO/InvoiceTotal:						\$1,699.36
Check Group:						
FL DEF (1/6/26)		75.2	25262417	26-551557 1/13/2026	100.000.0000.000.2730.626.03000.50.421	\$209.81
NV COMMERCE FEE SALES		1	25262417	26-551557 1/13/2026	100.000.0000.000.2730.626.03000.50.421	\$0.21
Check #: 179456						
PO/InvoiceTotal:						\$210.02
Check Group:						
ULSD CARB DYED @2 DSL (WHS 1/16/26)		275	25262640	26-559340 2/5/2026	100.000.0000.000.2730.626.03000.50.421	\$865.65
FED OIL SPILL/SUPERFUND DSL		1	25262640	26-559340 2/5/2026	100.000.0000.000.2730.626.03000.50.421	\$1.19

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FEDERAL LUST		1	25262640	26-559340 2/5/2026	100.000.0000.000.2730.626.03000.50.421	\$0.28
NV COMMERCE FEE SALES		1	25262640	26-559340 2/5/2026	100.000.0000.000.2730.626.03000.50.421	\$0.87
NEVADA ENVIRONMENTAL DIESEL		1	25262640	26-559340 2/5/2026	100.000.0000.000.2730.626.03000.50.421	\$2.06
REGULATORY COMPLIANCE FEE		1	25262640	26-559340 2/5/2026	100.000.0000.000.2730.626.03000.50.421	\$8.97
FL DEF (1/27/26)		161.4	25262640	26-565399 2/5/2026	100.000.0000.000.2730.626.03000.50.421	\$450.31
NV COMMERCE FEE SALES		1	25262640	26-565399 2/5/2026	100.000.0000.000.2730.626.03000.50.421	\$0.45
Check #: 179456						
PO/InvoiceTotal:						<u>259</u> \$1,329.78
Check Group:						
CARB REG 10% ETH (WHS 1/12/26)		450	25262641	26-555520 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$1,279.40
FED EXCISE ETH 10% (INC LUST)		1	25262641	26-555520 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$82.83
FED OIL SPILL/SUPERFUND E10		1	25262641	26-555520 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$1.74
NEVADA EXCISE GAS		1	25262641	26-555520 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$103.50
NV COMMERCE FEE SALES		1	25262641	26-555520 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$1.29
NEVADA ENVIRONMENTAL GAS		1	25262641	26-555520 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$3.38
STATE GAS INSPECTION FEE		1	25262641	26-555520 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$0.25
DOUGLAS CO EXCISE TAX GAS		1	25262641	26-555520 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$45.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
REGULATORY COMPLIANCE FEE		1	25262641	26-555520 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$8.97
CARB REG 10% ETH (WHS 1/16/26)		240	25262641	26-559339 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$682.34
FED EXCISE ETH 10% (INC LUST)		1	25262641	26-559339 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$44.18
FED OIL SPILL/SUPERFUND E10		1	25262641	26-559339 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$0.93
NEVADA EXCISE GAS		1	25262641	26-559339 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$55.20
NV COMMERCE FEE SALES		1	25262641	26-559339 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$0.69
NEVADA ENVIRONMENTAL GAS		1	25262641	26-559339 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$1.80 260
STATE GAS INSPECTION FEE		1	25262641	26-559339 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$0.13
DOUGLAS CO EXCISE TAX GAS		1	25262641	26-559339 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$24.00
REGULATORY COMPLIANCE FEE		1	25262641	26-559339 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$8.97
CARB REG 10% ETH (WHS 1/20/26)		300	25262641	26-560550 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$850.77
FED EXCISE ETH 10% (INC LUST)		1	25262641	26-560550 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$55.22
FED OIL SPILL/SUPERFUND E10		1	25262641	26-560550 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$1.16
NEVADA EXCISE GAS		1	25262641	26-560550 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$69.00
NV COMMERCE FEE SALES		1	25262641	26-560550 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$0.86

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NEVADA ENVIRONMENTAL GAS		1	25262641	26-560550 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$2.25
STATE GAS INSPECTION FEE		1	25262641	26-560550 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$0.17
DOUGLAS CO EXCISE TAX GAS		1	25262641	26-560550 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$30.00
REGULATORY COMPLIANCE FEE		1	25262641	26-560550 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$8.97
CARB REG 10% ETH (WHS 1/26/26)		485	25262641	26-564547 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$1,375.41
FED EXCISE ETH 10% (INC LUST)		1	25262641	26-564547 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$89.28
FED OIL SPILL/SUPERFUND E10		1	25262641	26-564547 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$1.87 261
NEVADA EXCISE GAS		1	25262641	26-564547 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$111.55
NV COMMERCE FEE SALES		1	25262641	26-564547 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$1.39
NEVADA ENVIRONMENTAL GAS		1	25262641	26-564547 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$3.64
STATE GAS INSPECTION FEE		1	25262641	26-564547 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$0.27
DOUGLAS CO EXCISE TAX GAS		1	25262641	26-564547 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$48.50
REGULATORY COMPLIANCE FEE		1	25262641	26-564547 2/5/2026	100.000.0000.000.2650.626.03000.50.421	\$8.97
Check #: 179456						
PO/InvoiceTotal:						\$5,003.88
Check Group:						
REG CONV (LAS VEGAS) (#557)		22.2	25262778	CFS-4511679 2/12/2026	100.000.0000.000.2650.626.03000.50.421	\$68.06

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
REG CONV (LAS VEGAS) (#557)		10.55	25262778	CFS-4511679 2/12/2026	100.000.0000.000.2650.626.03000.50.421	\$39.22
ULSD #2 DSL (SPRING CREEK, NV) (#80)		61.19	25262778	CFS-4511679 2/12/2026	100.000.0000.000.2730.626.03000.50.421	\$179.69
ULSD #2 DSL (HENDERSON, NV) (#80)		58.23	25262778	CFS-4511679 2/12/2026	100.000.0000.000.2730.626.03000.50.421	\$169.63
ULSD #2 DSL (TONOPAH, NV)		26.32	25262778	CFS-4511679 2/12/2026	100.000.0000.000.2730.626.03000.50.421	\$87.83
Check #: 179456						
PO/InvoiceTotal:						\$544.43
Check Group:						
CARB REG 10% ETH (WHS 2/2/26)		425	25262779	26-569266 2/12/2026	100.000.0000.000.2650.626.03000.50.421	\$1,271.73
FED EXCISE ETH 10% (INC LUST)		1	25262779	26-569266 2/12/2026	100.000.0000.000.2650.626.03000.50.421	\$78.24 262
FED OIL SPILL/SUPERFUND E10		1	25262779	26-569266 2/12/2026	100.000.0000.000.2650.626.03000.50.421	\$1.64
NEVADA EXCISE GAS		1	25262779	26-569266 2/12/2026	100.000.0000.000.2650.626.03000.50.421	\$97.75
NV COMMERCE FEE SALES		1	25262779	26-569266 2/12/2026	100.000.0000.000.2650.626.03000.50.421	\$1.28
NEVADA ENVIRONMENTAL GAS		1	25262779	26-569266 2/12/2026	100.000.0000.000.2650.626.03000.50.421	\$3.19
STATE GAS INSPECTION FEE		1	25262779	26-569266 2/12/2026	100.000.0000.000.2650.626.03000.50.421	\$0.23
DOUGLAS CO EXCISE TAX GAS		1	25262779	26-569266 2/12/2026	100.000.0000.000.2650.626.03000.50.421	\$42.50
REGULATORY COMPLIANCE FEE		1	25262779	26-569266 2/12/2026	100.000.0000.000.2650.626.03000.50.421	\$8.97

Check #: 179456

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$1,505.53
Check Group:						
CARB REG 10% ETH (WHS 2/6/26)		275.2	25262816	26-573308 2/13/2026	100.000.0000.000.2650.626.03000.50.421	\$826.95
FED EXCISE ETH 10% (INC LUST)		1	25262816	26-573308 2/13/2026	100.000.0000.000.2650.626.03000.50.421	\$50.65
FED SUPERFUND E10		1	25262816	26-573308 2/13/2026	100.000.0000.000.2650.626.03000.50.421	\$1.06
NEVADA EXCISE GAS		1	25262816	26-573308 2/13/2026	100.000.0000.000.2650.626.03000.50.421	\$63.30
NV COMMERCE FEE SALES		1	25262816	26-573308 2/13/2026	100.000.0000.000.2650.626.03000.50.421	\$0.84
NEVADA ENVIRONMENTAL GAS		1	25262816	26-573308 2/13/2026	100.000.0000.000.2650.626.03000.50.421	\$2.06 263
STATE GAS INSPECTION FEE		1	25262816	26-573308 2/13/2026	100.000.0000.000.2650.626.03000.50.421	\$0.15
DOUGLAS CO EXCISE TAX GAS		1	25262816	26-573308 2/13/2026	100.000.0000.000.2650.626.03000.50.421	\$27.52
REGULATORY COMPLIANCE FEE		1	25262816	26-573308 2/13/2026	100.000.0000.000.2650.626.03000.50.421	\$8.97
						Check #: 179456
						PO/InvoiceTotal: \$981.50
Check Group:						
CARB REG 10% ETH (WHS 2/9/26)		175	25262817	26-573786 2/13/2026	100.000.0000.000.2650.626.03000.50.421	\$525.86
FED EXCISE ETH 10% (INC LUST)		1	25262817	26-573786 2/13/2026	100.000.0000.000.2650.626.03000.50.421	\$32.21
FED SUPERFUND 310		1	25262817	26-573786 2/13/2026	100.000.0000.000.2650.626.03000.50.421	\$0.67

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NEVADA EXCISE GAS		1	25262817	26-573786 2/13/2026	100.000.0000.000.2650.626.03000.50.421	\$40.25
NEVADA ENVIRONMENTAL GAS		1	25262817	26-573786 2/13/2026	100.000.0000.000.2650.626.03000.50.421	\$1.31
STATE GAS INSPECTION FEE		1	25262817	26-573786 2/13/2026	100.000.0000.000.2650.626.03000.50.421	\$0.10
DOUGLAS CO EXCISE TAX GAS		1	25262817	26-573786 2/13/2026	100.000.0000.000.2650.626.03000.50.421	\$17.50
ULSD CARB DYED #2 DSL (WHS 2/9/26)		250	25262817	26-573786 2/13/2026	100.000.0000.000.2730.626.03000.50.421	\$822.13
FED SUPERFUND DSL		1	25262817	26-573786 2/13/2026	100.000.0000.000.2730.626.03000.50.421	\$1.08
FEDERAL LUST		1	25262817	26-573786 2/13/2026	100.000.0000.000.2730.626.03000.50.421	\$0.25 264
NV COMMERCE FEE SALES		1	25262817	26-573786 2/13/2026	100.000.0000.000.2730.626.03000.50.421	\$1.36
NEVADA ENVIRONMENTAL DIESEL		1	25262817	26-573786 2/13/2026	100.000.0000.000.2730.626.03000.50.421	\$1.88
REGULATORY COMPLIANCE FEE		1	25262817	26-573786 2/13/2026	100.000.0000.000.2730.626.03000.50.421	\$8.97

Check #: 179456

PO/InvoiceTotal: \$1,453.57

Vendor Total: \$13,023.96

FOLLETT CONTENT SOLUTIONS, LLC

Check Group:

Good Different		4	25260917	682352F 1/28/2026	100.031.0000.000.2220.640.03301.20.421	\$41.72
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Check #: 179457

PO/InvoiceTotal: \$41.72

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
NINE WORLDS		1	25261917	667333 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$9.73
DEMON SLAYER		1	25261917	667333 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$11.21
DRAGON BALL		1	25261917	667333 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$21.35
DRAGON BALL		1	25261917	667333 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$11.21
MY HERO		1	25261917	667333 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$9.50
MY HERO		4	25261917	667333 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$38.00
OATHBOUND		1	25261917	667333 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$21.41 265
OURAN HIGH SCHOOL		1	25261917	667333 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$11.67
OURAN HIGH SCHOOL		1	25261917	667333 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$11.67
RESTORE ME		1	25261917	667333 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$21.41
SNOWGLOBE		1	25261917	667333 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$19.99
THE WHISPERING NIGHT		1	25261917	667333 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$19.99
BOOK PROCESSING		1	25261917	667333 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$82.82
HARRY POTTER		1	25261917	667333[ F] 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$28.06
IMAGINE ME		1	25261917	667333[ F] 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$17.89

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SOMEWHERE BEYOND THE SEA		1	25261917	667333[ F] 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$32.88
THE SURVIVOR		1	25261917	667333[ F] 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$27.83
TEEN TITANS		1	25261917	667333[ F] 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$18.93
DEFY ME		1	25261917	667333[ F] 1/28/2026	100.051.0000.000.2220.640.03501.30.421	\$18.55

Check #: 179457

PO/InvoiceTotal: \$434.10

Vendor Total: \$475.82

GOLD STAR FOODS INC

Check Group:

BREAD, English Muffin, WG, 144, 2 oz.	4	25262291	9738827 1/13/2026	600.000.0000.000.3100.610.03000.50.421	266 \$161.52
WATER, Flavored, Grape, 24/16.9 oz. "HS"	1	25262291	9738827 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$22.74
WATER, Flavored, Berry, 24/16.9 oz. "HS"	5	25262291	9738827 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$113.70
GELATIN, Jello, SF 18/2.75 oz	8	25262291	9738827 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$302.64
BROOKIE, WG, Wrpd, 96/2 oz., "A"	7	25262291	9768122 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$330.96
GATORADE, Glacier Freeze, 24/12 oz., "S"	7	25262291	9768122 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$122.78
BAG, Zip Top, gal. size, 250 ct	5	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$187.45
BAGEL, Plain, WG, 72/3 oz.	4	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$89.08
BENEFIT BAR, Banana Choc Chip, 48/2.5 oz	5	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$112.35

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BENEFIT BAR, Oatmeal Choc Chip, 48/2.5 oz		3	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$67.41
BREADSTICK, Garlic, No Proof, 240/1.19 oz		5	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$254.75
BRKFST BAR, Hny. Wht., 72/2.5 oz.		40	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$1,613.60
BROOKIE, WG, Wrpd, 96/2 oz., "A"		10	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$472.80
BROWNIE, WG, Wrpd, 96/2 oz., "A"		10	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$462.00
CHEESE PUFF, Pirate's Booty, 72/.75 oz. "A"		3	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$120.81
CHIPS, BKD, Sm bag, BBQ, 60/.875 oz. "E"		2	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$45.00 267
CHIPS, Cheeto Limon, HOT, WG, 104/.875 oz., "A"		10	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$390.10
CHIPS, Doritos, Cool Rnch, RF, 72/1 oz., "A"		2	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$54.00
CHIPS, Doritos, Flamas 72/1 oz, "S"		12	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$324.00
CHIPS, Doritos, Nacho Ch., RF, 72/1 oz "A"		4	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$108.00
CHIPS, Doritos, Sweet Chili, 72/1 oz. "S"		2	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$54.00
CHIPS, Flamin' Hot Cheeto, 104/.88 oz. "A"		12	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$468.12
CHIPS, Kettle, Salt & Vin., RF, 64/1.375 "S"		10	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$397.40
EGG, PRESCRAMBLED, frzn, FC, 4/5#		4	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$303.56

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FRUIT ROLL UPS - Stwby, 96/5 oz., "A"		5	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$136.10
FRUIT SNACKS, Mxd Frt, 144/1.5 oz "A"		10	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$537.40
MUFFIN TOPS, Double Choc. WG, 120/3.2 oz.		5	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$327.30
PANCAKE ON A STICK, 56/2.85 oz, "A"		5	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$155.90
PIZZA, 16" Pep. 8 cut, WG, 72/5.18 oz. "S"		30	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$2,170.80
RICE KRISPY BAR, WG, Choc Chip, 80/1.3 oz. "A"		5	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$181.50
RICE KRISPY BAR, WG, Confetti, 80/1.3 oz. "A"		5	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$181.50 268
RICE, Parboiled WG Brown, 1/25#		8	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$148.48
SAUCE, BBQ, 4/1 gal.		4	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$126.88
SAUCE, TOMATO, Marinara, LS 6/#10		15	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$369.75
SWITCH JUICE, Strwby Watermelon, 24/7.5 oz "A"		25	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$431.50
TORTILLA CHIPS, Unsalted, 1/12#		3	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$64.47
VINEGAR, White, 4/1 Gal.		1	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$13.10
WATER, Plain, 40/16.9 oz., "A"		54	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$286.74
BREAD, English Muffin, WG, 144, 2 oz.		4	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$161.52

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WATER, Flavored, Kiwi Strwbry, 24/16.9 oz. "HS"		5	25262291	9806348 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$113.70
WATER, Flavored, Watermelon, 24/16.9 oz. "HS"		25	25262291	9806349 1/13/2026	600.000.0000.000.3100.610.03000.50.421	\$431.50
Check #: 179458						
PO/InvoiceTotal:						\$12,416.91
Check Group:						
BAG, Sandwich, fold top, 2,000ct.		4	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$32.48
BAGEL, Plain, WG, 72/3 oz.		5	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$111.35
BREADSTICK, Garlic, No Proof, 240/1.19 oz		5	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$254.75
CEREAL, Coco Puffs, RS, 96/1 oz.		4	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$162.68 269
CEREAL, LRG Trix, RS, 48/2 oz. "S"		3	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$159.54
CEREAL, LRG., Cinn. Toasters, 48/2 oz. "S"		3	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$79.14
CEREAL, LRG., Cocoa Puffs, 48/2 oz "S"		3	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$159.54
CEREAL, Marsh Mateys, 96 ct.		4	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$162.68
CHIPS, Cheeto Cheese Puff, RF, 72/.7 oz. "A"		2	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$54.00
CHIPS, Doritos, Cool Rnch, RF, 72/1 oz., "A"		3	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$81.00
CHIPS, Doritos, Flamas 72/1 oz, "S"		12	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$324.00
CHIPS, Flamin' Hot Cheeto, 104/.88 oz. "A"		12	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$468.12

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JALAPENOS, Peppers, Sl., 6/#10		1	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$31.11
PANCAKE ON A STICK, 56/2.85 oz, "A"		2	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$62.36
PIZZA, 16" Pep. 8 cut, WG, 72/5.18 oz. "S"		25	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$1,809.00
PIZZA, Fr. Brd., Ch., 60/5.2 oz.		10	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$548.70
PIZZA, Fr. Brd., Pepp., 60/5.19 oz.		12	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$665.04
PORTION PK, Syrup Cups, 100/1.5 oz.		15	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$241.50
RICE KRISPY BAR, WG, 80/1.41 oz. "A"		3	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$108.90 270
RICE, Parboiled WG Brown, 1/25#		5	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$92.80
TORTILLA CHIPS, Unsalted, 1/12#		8	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$171.92
TORTILLAS, WW, 10' 120 ct.		3	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$72.33
WATER, Plain, 40/16.9 oz., "A"		54	25262508	9856979 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$286.74
Check #: 179458						
PO/InvoiceTotal:						\$6,139.68
Check Group:						
WATER, Flavored, Berry, 24/16.9 oz. "HS"		7	25262527	V285880 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$159.18
CEREAL, Marsh Mateys, 96 ct.		5	25262527	V285880 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$131.90
CHEESE BITES, WG, 240/1 oz.		25	25262527	V285880 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$1,856.50

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CHIPS, Doritos, Cool Rnch, RF, 72/1 oz., "A"		2	25262527	V285880 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$54.00
CHIPS, Doritos, Nacho Ch., RF, 72/1 oz "A"		3	25262527	V285880 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$81.00
FRUIT, Mandarin Orange, 6/#10 "S"		1	25262527	V285880 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$38.45
GRANOLA, WG. Cinn, 4/50 oz.		1	25262527	V285880 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$44.49
PANCAKE ON A STICK, 56/2.85 oz, "A"		5	25262527	V285880 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$155.90
PIZZA, Fr. Brd., Pepp., 60/5.19 oz.		5	25262527	V285880 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$277.10
RICE KRISPY BAR, WG, 80/1.41 oz. "A"		4	25262527	V285880 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$145.20 271
RICE KRISPY BAR, WG, Choc Chip, 80/1.3 oz. "A"		5	25262527	V285880 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$181.50
RICE KRISPY BAR, WG, Confetti, 80/1.3 oz. "A"		3	25262527	V285880 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$108.90
SWITCH JUICE, Strwbw Watermelon, 24/7.5 oz "A"		25	25262527	V285880 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$431.50
VINEGAR, White, 4/1 Gal.		1	25262527	V285880 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$13.10
SWITCH JUICE, Fruit Punch, 24/7.5 oz "A"		25	25262527	V285880 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$431.50
Check #: 179458						
PO/InvoiceTotal:						\$4,110.22
Check Group:						
MUFFIN TOPS, Double Choc. WG, 120/3.2 oz.		5	25262533	9856980 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$327.30
POTATOES, Tater Tots, 6/5#		15	25262533	9856980 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$485.10

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SWITCH JUICE, Fruit Punch, 24/7.5 oz "A"		25	25262533	9856980 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$431.50
BRKFST BAR, Hny. Wht., 72/2.5 oz.		40	25262533	9856980 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$1,613.60
BROOKIE, WG, Wrpd, 96/2 oz., "A"		10	25262533	9856980 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$472.80
BROWNIE, WG, Wrpd, 96/2 oz., "A"		5	25262533	9856980 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$231.00
CEREAL, Frosted Flakes, WG, 96/1 oz.,		1	25262533	9856980 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$51.71
CEREAL, LRG., Marsh Matey's, 48/2 oz. "S"		3	25262533	9856980 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$79.14
CHIPS, BKD, Sm bag, BBQ, 60/.875 oz. "E"		2	25262533	9856980 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$45.00 272
CHIPS, Cheeto Limon, HOT, WG, 104/.875 oz., "A"		5	25262533	9856980 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$195.05
CHIPS, Kettle, Jalepeno Chdr, RF, 64/1.375 "S"		8	25262533	9856980 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$317.92
CHIPS, Walking Taco Doritos, NC. 44/1.4 oz "S"		5	25262533	9856980 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$114.55
PIZZA, 16", Ch. 8 cut, WG, 72/5.18 oz. "S"		25	25262533	9877803-1 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$1,784.00
Check #: 179458						
PO/InvoiceTotal:						\$6,148.67
Check Group:						
CHEESE PUFF, Pirate's Booty, 72/.75 oz. "A"		3	25262590	9856981 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$120.81
CHIPS, Kettle, Salt & Vin., RF, 64/1.375 "S"		12	25262590	9856981 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$476.88
TORTILLA, Wrap Tomato Basil, 12", 5/10 ct "S" only		3	25262590	9856981 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$62.85

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BREAD, English Muffin, WG, 144, 2 oz.		3	25262590	9911256 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$121.14
CHIPS, Doritos, Flamas 72/1 oz, "S"		5	25262590	9911256 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$135.00
CHIPS, Flamin' Hot Cheeto, 104/.88 oz. "A"		4	25262590	9911256 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$156.04
COOKING SPRAY, Butter Flv, 6/17 oz		1	25262590	9911256 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$29.96
TORTILLA CHIPS, Unsalted, 1/12#		3	25262590	9911256 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$64.47
TORTILLAS, WW, 10' 120 ct.		2	25262590	9911256 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$48.22
WATER, Plain, 35/16.9 oz., "A"		54	25262590	9911256 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$286.74 273
BAGEL, Plain, WG, 72/3 oz.		3	25262590	9936371 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$66.81
CHIPS, Doritos, Flamas 72/1 oz, "S"		5	25262590	9936371 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$135.00
CHIPS, Cheeto Cheese Puff, RF, 72/.7 oz. "A"		2	25262590	9936371 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$54.00
CHIPS, Kettle, BBQ, RF, 64/1.375 oz "S"		2	25262590	9936371 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$54.00
FRUIT SNACKS, Mxd Frt, 144/1.5 oz "A"		5	25262590	9936371 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$268.70
MUFFIN, Choc. Chip, WG, 90/1.9 oz.		3	25262590	9936371 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$101.70
CHIPS, BKD, Sm bag, BBQ, 60/.875 oz. "E"		3	25262590	9936372 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$129.51

Check #: 179458

PO/InvoiceTotal: \$2,311.83

Check Group:

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SALSA, Medium, 4/1 gal		5	25262725	9586983 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$317.00
WATER, Flavored, Grape, 24/16.9 oz. "HS"		6	25262725	9586983 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$136.44
WATER, Flavored, Kiwi Strwbry, 24/16.9 oz. "HS"		3	25262725	9586983 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$68.22
CHIPS, Kettle, Salt & Vin., RF, 64/1.375 "S"		5	25262725	9877804 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$198.70
EGG ROLLS, 72/3 oz.		5	25262725	9877804 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$234.20
CHEESE PUFF, Pirate's Booty, 72/.75 oz. "A"		3	25262725	9911257 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$120.81
BAGEL, Plain, WG, 72/3 oz.		6	25262725	9948561 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$133.62 274
BREADSTICK, Garlic, No Proof, 240/1.19 oz		4	25262725	9948561 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$203.80
BREADSTICK, RF Cheese BOSCO Stick, 144/2.15 oz.		5	25262725	9948561 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$303.25
BROWNIE, WG, Wrpd, 96/2 oz., "A"		5	25262725	9948561 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$231.00
CEREAL, Coco Puffs, RS, 96/1 oz.		3	25262725	9948561 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$122.01
CHIPS, BKD, Sm bag, BBQ, 60/.875 oz. "E"		3	25262725	9948561 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$67.50
CHIPS, Cheeto Limon, HOT, WG, 104/.875 oz., "A"		5	25262725	9948561 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$195.05
CHIPS, Doritos, Flamas 72/1 oz, "S"		5	25262725	9948561 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$135.00
CHIPS, Flamin' Hot Cheeto, 104/.88 oz. "A"		5	25262725	9948561 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$195.05

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CHIPS, Kettle, Jalepeno Chdr, RF, 64/1.375 "S"		2	25262725	9948561 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$79.48
PANCAKE ON A STICK, 56/2.85 oz, "A"		4	25262725	9948561 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$124.72
PIZZA, Fr. Brd., Ch., 60/5.2 oz.		5	25262725	9948561 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$274.35
PORTION PK, Syrup Cups, 100/1.5 oz.		15	25262725	9948561 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$241.50
CHIPS, Cheeto Cheese Puff, RF, 72/.7 oz. "A"		2	25262725	9969459 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$54.00
CHIPS, Doritos, Flamas 72/1 oz, "S"		5	25262725	9969459 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$135.00
CHIPS, Flamin' Hot Cheeto, 104/.88 oz. "A"		5	25262725	9969459 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$195.05 275
PIZZA, 16" Pep. 8 cut, WG, 72/5.18 oz. "S"		25	25262725	9969459 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$1,809.00
RICE KRISPY BAR, WG, 80/1.41 oz. "A"		5	25262725	9969459 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$181.50
VINEGAR, White, 4/1 Gal.		1	25262725	9969459 2/9/2026	600.000.0000.000.3100.610.03000.50.421	\$13.10

Check #: 179458

PO/InvoiceTotal: \$5,769.35

Vendor Total: \$36,896.66

GRAINGER 267233

Check Group:

ELCT CEIL HTR		1	25262668	9785769655 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$155.18
VALVE LINK		3	25262668	9785769655 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$85.95

Check #: 179459

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$241.13
Check Group:						
38ZE75 SWITCH ASSEMBLY, START, MANUFACTURER #500218003322 (DROP DECK TRAILER)		1	25262765	9795928184 2/12/2026	100.000.0000.000.2650.619.03000.50.421	\$55.39
						Check #: 179459
						PO/InvoiceTotal: \$55.39
						Vendor Total: \$296.52
HAJOCA CORPORATION						
Check Group:						
CHARGER		1	25262694	S014841955.001 2/12/2026	100.000.0000.000.2630.610.03000.50.421	\$499.00
						Check #: 179460
						PO/InvoiceTotal: <del>276</del> \$499.00
						Vendor Total: \$499.00
HARDYS TRENCHING						
Check Group:						
25 TON ROCK CVMS		1	25262505	6264 1/26/2026	100.000.0000.000.2630.610.03000.50.421	\$650.00
JVES TO DHS TRANSPORT		1	25262505	6265 1/26/2026	100.000.0000.000.2630.610.03000.50.421	\$350.00
						Check #: 179461
						PO/InvoiceTotal: \$1,000.00
						Vendor Total: \$1,000.00
HOME DEPOT/GEFC 303240						
Check Group:						
BIT SET		1	25262409	5022489 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$21.84
BLACK AND SILVER VINYL		1	25262409	5022489 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$4.56

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BLACK AND SILVER VINYL		1	25262409	5022489 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$1.52
BLACK AND SILVER VINYL		1	25262409	5022489 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$0.76
BLACK AND SILVER VINYL		1	25262409	5022489 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$0.76
BLACK AND SILVER VINYL		1	25262409	5022489 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$0.76
BLACK AND SILVER VINYL		1	25262409	5022489 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$0.76
BLACK AND SILVER VINYL		1	25262409	5022489 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$0.76
BLACK AND SILVER VINYL		1	25262409	5022489 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$0.76 277
BLACK AND SILVER VINYL		1	25262409	5022489 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$0.76
BLACK AND SILVER VINYL		1	25262409	5022489 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$0.76
DOOR SET		1	25262409	5022489 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$16.47
NEWTON PULL		8	25262409	5022489 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$21.36
REFLECTIVE MARKER		2	25262409	5022489 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$6.94
MOUNTING KIT		1	25262409	5022490 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$12.47
DYNAFLEX		1	25262409	6023219 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$6.28

Check #: 179462

PO/InvoiceTotal: \$97.52

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ANGLE SLD		1	25262410	0022060 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$43.48
BAR FLAT		1	25262410	0022060 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$40.35
ANGLE FRAMING		8	25262410	0022060 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$31.84
TIE PLATE		3	25262410	0022060 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$3.96
STRAP		4	25262410	0022060 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$15.24
STRAP		1	25262410	0022060 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$1.98
STRAP		1	25262410	0022060 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$3.98 278
ANCHOR		4	25262410	0022060 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$5.72
ZINC PHL PAN		1	25262410	0022060 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$7.27
ANCHOR		9	25262410	9013031 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$35.82
HINGE SET		1	25262410	9022157 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$18.47
DOOR SET		4	25262410	9022157 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$65.88
BRACE		2	25262410	9022157 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$6.34
BRACE		2	25262410	9022157 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$5.14
DOOR PULL		4	25262410	9022157 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$17.12

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$302.59
Check Group:						
GLUE		2	25262411	1254499 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$14.96
GLUE		2	25262411	1254499 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$17.96
GLUE		1	25262411	1254499 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$9.98
POLYSTYERE		1	25262411	9022118 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$11.97
DEWALT COMPARTMENT		1	25262411	9022119 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$24.98
RIVET		1	25262411	9022119 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$7.87 279
RIVET		2	25262411	9022119 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$14.54
RULER		1	25262411	9022119 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$19.97
BAR FLAT		1	25262411	9022119 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$40.35
ANGLE SLD		1	25262411	9022119 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$33.35
Check #: 179462						
PO/InvoiceTotal:						\$195.93
Check Group:						
HIGH BAY LIGHT		1	25262412	0014413 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$99.00
TEXTURE		1	25262412	7023137 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$19.98

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
TUBE ALUM		1	25262412	9013054 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$12.98
Check #: 179462						
PO/InvoiceTotal:						\$131.96
Check Group:						
PHOTO CONTROL		3	25262501	7513760 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$71.94
PLYWOOD		2	25262501	8014570 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$109.54
SHELF PIN		1	25262501	9023760 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$2.98
SHELF PIN		2	25262501	9023760 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$5.96
Check #: 179462						280
PO/InvoiceTotal:						\$190.42
Check Group:						
071798808574 PUSHBROOM (#568)		1	25262612	6010579 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$29.97
026703055031 BUCKET LIT (#568, #569)		2	25262612	6010579 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$3.96
840254201804 7G BLK/RED (#568, #569)		2	25262612	6010579 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$16.96
026703055550 HOMER BUCKET (#568, #569)		2	25262612	6010579 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$7.96
Check #: 179462						
PO/InvoiceTotal:						\$58.85
Check Group:						
SAW TOOL		1	25262669	0020424 2/12/2026	100.000.0000.000.2620.612.03000.50.421	\$149.00

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BLADE		1	25262669	0020424 2/12/2026	100.000.0000.000.2620.612.03000.50.421	\$69.97
PVC CROSS		1	25262669	0040376 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$5.21
BUSHING		2	25262669	0040376 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$1.94
COUPLING		2	25262669	0040376 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$1.08
TEE		1	25262669	0040376 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$0.86
90EL		1	25262669	0040376 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$0.79
90EL		2	25262669	0040376 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$1.42 281
COUPLING		2	25262669	0040376 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$1.40
BUSHING		1	25262669	0040376 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$1.83
Check #: 179462						
PO/InvoiceTotal:						\$233.50
Check Group:						
SCREW		1	25262670	9614255 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$9.58
SHIM		1	25262670	9614255 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$1.78
PVC TEE		2	25262670	9614255 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$1.72
PVC TEE		3	25262670	9614255 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$2.37
Check #: 179462						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$15.45
Check Group:						
PVC EL 45		4	25262671	0020462 2/12/2026	100.000.0000.000.2630.610.03000.50.421	\$5.92
PVC EL 45		6	25262671	0020462 2/12/2026	100.000.0000.000.2630.610.03000.50.421	\$7.92
SHIM		2	25262671	0020462 2/12/2026	100.000.0000.000.2630.610.03000.50.421	\$3.56
PHOTO CONTROL		1	25262671	3020193 2026 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$21.98
LAMP HLDR		2	25262671	3020193 2026 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$12.94
BUNGEE		1	25262671	6024931 2/12/2026	100.000.0000.000.2630.610.03000.50.421	\$10.48 282
RAKE		1	25262671	6024931 2/12/2026	100.000.0000.000.2630.610.03000.50.421	\$29.98
						Check #: 179462
						PO/InvoiceTotal: \$92.78
Check Group:						
045242749423 MKE SHOCKWAVE 29 PC TITANIUM BIT SET		2	25262766	6011579 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$178.00
						Check #: 179462
						PO/InvoiceTotal: \$178.00
						Vendor Total: \$1,497.00
IMMER1 TECHNOLOGY GROUP INC						
Check Group:						
HPT DL360 Gen11 NC 8SFF CTO Server		4	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$7,382.68

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HPE Intel Xeon-Gold 6526Y 2.8 GHz 16-core 195W Processor		8	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$8,283.60
HPE DL360 Gen11 High Performance Heat Sink Kit		8	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$673.44
HPE DL360 Gen 11 1U High Perf Fan Kit		4	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$1,198.60
HPE ProLiant DL360 Gen11 1U 2 CPUT Standard Fan Kit		4	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$239.20
HPE 64GB 2Rx4 DDR5-5600 CAS-46-45-45 EC* Registered Smart Memory Kit		32	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$60,871.36
HPE DL360 G11 8SFF x 1 U.3 TM BP Kit		4	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$538.20
HPE DL3XX Gen11 CPU1 OCP2x8 Enable Kit		4	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$156.00
HPE BCM5719 1Gb-T 4P OCP3 Adapter		4	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$756.60
Broadcom BCM57504 Ethernet 10/25Gb 4-port SFP28 Adaptor		4	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$3,377.40
HPE MR408i-o 4GB OCP SPDM Controller		4	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$3,768.72
HPE 96W Smart Storage Battery with 145mm Cable		4	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$314.60
HPE DL360 DL380 Gen11 Storage Controller Enablement Cable Kit		4	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$76.72
HPE 480 GB SATA 6G Read Intensive SFF BC Multi Vendor SSD		8	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$2,353.04
HPE iLO Advanced 1-Svr License (Perpetual) Incl 3 yr Tech Support & Updates		4	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$609.68

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HPE 1000W Flex Slot Titanium Hut Plug Power Supply Kit		8	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$2,779.44
HPE DL3XX Gen11 Easy Install Rail 3 kit		4	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$256.16
HPE ProLiant Gen11 1U Common Bezel Kit		4	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$156.00
HPE Bezel Lock Kit		4	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$139.12
HPE 5y TC Bas SmartChoice DL360 G11 HW Svc		4	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$1,960.40
HPE Morpheus VM Essentials Software per socket 5-year E-LTU		8	25262267	1272 1/12/2026	300.007.0000.000.2580.652.03000.50.421	\$7,800.00
Check #: 179463						<u>284</u>
PO/InvoiceTotal:						\$103,690.96
Check Group:						
Wasabi Reserved Capacity Hot Cloud Storage - 30TB - 1 year - Auto Subscription - Renewal Wasabi T & C (WASABI-RCS-30-1)		1	25262270	25-215 1/12/2026	300.007.0000.000.2580.651.03000.50.421	\$2,249.61
Check #: 179463						<u>\$2,249.61</u>
PO/InvoiceTotal:						\$2,249.61
Vendor Total:						<u>\$105,940.57</u>
INLAND CHEMICAL AND SUPPLY	341500					
Check Group:						
TOILET BOWL BRUSH		12	25262509	1113748 1/27/2026	100.000.0000.000.2900.610.03000.50.421	\$32.76
AJAX SCOURING CLEANSER, 24 CANS/CASE		4	25262509	1113748 1/27/2026	100.000.0000.000.2900.610.03000.50.421	\$147.60
AJAX SCOURING CLEANSER, 24 CANS/CASE		2	25262509	1113748-02 2/2/2026	100.000.0000.000.2900.610.03000.50.421	\$73.80
Check #: 179464						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$254.16</u>
Check Group:						
URIC ACID ERADICATOR - 12/case		10	25262573	1114088 2/2/2026	100.000.0000.000.2900.610.03000.50.421	\$658.20
LIQUID ALIVE GREASE TRAP CLEANER, (case=12 qts)		10	25262573	1114088 2/2/2026	100.000.0000.000.2900.610.03000.50.421	\$420.00
						Vendor Total: <u>\$1,332.36</u>
INNOVU						
Check Group:						
Quantros Quality Data - 4-1-24 and ending 3-31-26		772	25262560	INV-24378 1/27/2026	703.000.0000.000.2900.340.03000.50.421	\$185.28
EmployerLens/Smart-Cohort Plan Design		772	25262560	INV-24378 1/27/2026	703.000.0000.000.2900.340.03000.50.421	\$972.72
Adj per invoice		1	25262560	INV-24378 1/27/2026	703.000.0000.000.2900.340.03000.50.421	(\$0.06)
						Vendor Total: <u>\$1,157.94</u>
INTEGRITY FIRE PROTECTION						
Check Group:						
SEMI-ANNUAL KITCHEN FIRE SUPPRESSION SYSTEM SERVICE SES		1	25262421	0007 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$300.00
SEMI-ANNUAL KITCHEN FIRE SUPPRESSION SYSTEM SERVICE CCMES		1	25262421	0008 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$300.00
RUBBER CAPS		5	25262421	0008 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$50.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
APC LINKS		3	25262421	0008 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$75.00
SEMI-ANNUAL KITCHEN FIRE SUPPRESSION SYSTEM SERVICE MES		1	25262421	0009 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$300.00
FUSE LINKS		4	25262421	0009 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$100.00
RUBBER CAPS		9	25262421	0009 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$90.00
SEMI-ANNUAL KITCHEN FIRE SUPPRESSION SYSTEM SERVICE GES		1	25262421	0010 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$300.00
FUSE LINKS		4	25262421	0010 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$100.00
RUBBER CAPS		8	25262421	0010 1/15/2026	100.000.0000.000.2620.492.03000.50.421	<del>\$80.00</del>
SEMI-ANNUAL KITCHEN FIRE SUPPRESSION SYSTEM SERVICE CVMS		1	25262421	0011 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$300.00
FUSE LINKS		5	25262421	0011 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$125.00
RUBBER CAPS		9	25262421	0011 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$90.00
SEMI-ANNUAL KITCHEN FIRE SUPPRESSION SYSTEM SERVICE PWLMS		1	25262421	0012 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$300.00
FUSE LINKS		5	25262421	0012 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$125.00
RUBBER CAPS		11	25262421	0012 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$110.00
SEMI-ANNUAL KITCHEN FIRE SUPPRESSION SYSTEM SERVICE PHES		1	25262421	0013 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$300.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FUSE LINKS		4	25262421	0013 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$100.00
RUBBER CAPS		9	25262421	0013 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$90.00
SEMI-ANNUAL KITCHEN FIRE SUPPRESSION SYSTEM SERVICE DHS PIZZA OVEN		1	25262421	0016 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$300.00
O-RINGS		8	25262421	0016 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$64.00
FUSE LINKS		3	25262421	0016 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$75.00
SEMI-ANNUAL KITCHEN FIRE SUPPRESSION SYSTEM SERVICE DHS CULINARY		1	25262421	0016 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$300.00
RUBBER CAPS		13	25262421	0016 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$1300.00
FUSE LINKS		7	25262421	0016 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$175.00
SEMI-ANNUAL KITCHEN FIRE SUPPRESSION SYSTEM SERVICE DHS MAIN		1	25262421	0016 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$300.00
FUSE LINKS		6	25262421	0016 1/15/2026	100.000.0000.000.2620.492.03000.50.421	\$150.00
Check #: 179466						
PO/InvoiceTotal:						\$4,729.00
Check Group:						
RECHARGE, INSPECTION, AND SERVICING OF AMEREX VH25ABC DRY CHEMICAL FIRE SUPPRESSION SYSTEM, INCLUDING PARTS AND LABOR, IN COMPLIANCE WITH NFPA 17 (#86)		1	25262799	0233 2/12/2026	100.000.0000.000.2730.340.03000.50.421	\$2,000.00
Check #: 179466						
PO/InvoiceTotal:						\$2,000.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$6,729.00
INTERSTATE BATTERY SYSTEM OF WESTERN NV						
Check Group:						
31-MHD (1/8/26)		1	25262614	232309116 2/3/2026	100.000.0000.000.2730.619.03000.50.421	\$134.35
SURCHARGE B		1	25262614	232309116 2/3/2026	100.000.0000.000.2730.619.03000.50.421	\$5.00
31-MHD (1/22/26)		3	25262614	232309223 2/3/2026	100.000.0000.000.2730.619.03000.50.421	\$403.05
MTP-94R/H7 (1/22/26)		1	25262614	232309223 2/3/2026	100.000.0000.000.2730.619.03000.50.421	\$146.83
SURCHARGE		1	25262614	232309223 2/3/2026	100.000.0000.000.2730.619.03000.50.421	\$20.00
31-MHD (1/22/26)		5	25262614	232309232 2/3/2026	100.000.0000.000.2730.619.03000.50.421	\$671.93
SURCHARGE		1	25262614	232309232 2/3/2026	100.000.0000.000.2730.619.03000.50.421	\$25.00
7% INVOICE CHARGE TO SPED		1	25262614	232309232 2/3/2026	100.000.0000.000.2730.619.03000.50.421	(\$98.42)
7% INVOICE CHARGE TO SPED		1	25262614	232309232 2/3/2026	250.000.0000.200.2730.619.03000.50.421	\$98.42
Check #: 179467						
PO/InvoiceTotal:						\$1,405.98
Check Group:						
TOMCAT AUTOSCRUBBER BATTERIES/RIDE ON		3	25262709	232309259 2/5/2026	100.000.0000.000.2610.430.03501.30.421	\$863.85
Check #: 179467						
PO/InvoiceTotal:						\$863.85
Vendor Total:						\$2,269.83

JENNIFER R HIGHSMITH PhD LLC

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Neuropsychological Testing per IEE 24972. 1/26/26 Intake Interview, 1/27/26 Testing, 1/28/26 Testing, 1/29/26 Testing, Report writing, scoring and record review, 2/5/26 Report review.		1	25262744	051 2/10/2026	250.000.0000.200.2000.340.03000.50.421	\$3,000.00
					Check #: 179468	
					PO/InvoiceTotal:	\$3,000.00
Check Group:						
Neuropsychological Testing Per IEE 22902 1/26/26 Intake Interview, 1/27/26 Testing, 1/28/26 Testing, Report writing, scoring and record review, 2/5/26 Report Review.		1	25262745	052 2/10/2026	250.000.0000.200.2000.340.03000.50.421	\$3,000.00
					Check #: 179468	
					PO/InvoiceTotal:	\$3,000.00
					Vendor Total:	\$6,000.00
JENSEN PROFESSIONAL SERVICES						
Check Group:						
Phase 1 Report - Fiscal Input from Sue		1.2	25262743	1003 phase 1 2/12/2026	100.000.0000.000.2320.340.03000.50.421	\$162.00
Financial Review with Frankie and Sue		1.4	25262743	1003 phase 1 2/12/2026	100.000.0000.000.2320.340.03000.50.421	\$189.00
Final, Board Summary, Taxation and Presentation		1.87	25262743	1003 phase 1 2/12/2026	100.000.0000.000.2320.340.03000.50.421	\$252.45
					Check #: 179469	
					PO/InvoiceTotal:	\$603.45
					Vendor Total:	\$603.45
LA PERKS PLUMBING AND HEATING INC						
Check Group:						
MILEAGE - OVERFILL PREVENTION TESTING 12/16/25		100	25262776	895992 2/12/2026	100.000.0000.000.2730.430.03000.50.421	\$200.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
TESTING EQUIPMENT		1	25262776	895992 2/12/2026	100.000.0000.000.2730.430.03000.50.421	\$35.00
JOURNEYMAN, ANDREW 12/16/25		4	25262776	895992 2/12/2026	100.000.0000.000.2730.430.03000.50.421	\$500.00
APPRENTICE, SKY 12/16/25		4	25262776	895992 2/12/2026	100.000.0000.000.2730.430.03000.50.421	\$400.00
Check #: 179470						
PO/InvoiceTotal:						\$1,135.00
Vendor Total:						\$1,135.00
LINGUISTICA 360 INC						
Check Group:						
NEWS IN SLOW FRENCH		1	25262680	01292026 QUOTE 2/11/2026	100.051.0000.100.1000.640.03501.30.421	\$45.80
Check #: 179471						290
PO/InvoiceTotal:						\$45.80
Vendor Total:						\$45.80
LITTLE BEE SPEECH CO						
Check Group:						
Little Bee Hive 1 Year Membersip (Articulation Station Hive and Articulation Test Center Hive)		10	25262447	2889 1/14/2026	250.000.0000.200.1000.653.03000.50.421	\$1,199.90
Check #: 179472						
PO/InvoiceTotal:						\$1,199.90
Vendor Total:						\$1,199.90
MAUPIN COX AND LEGOY	880776					
Check Group:						
12/4/25 Review form C. Mayfield regarding IEE Issue, prepare response to questions raised. PJA		0.5	25262376	21764 1/9/2026	250.000.0000.200.2000.340.03000.50.421	\$175.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
12/19/25 Review of emails with C. Mayfield regarding negotiations and telephone conference to discuss the same PJA		0.5	25262376	21764 1/9/2026	250.000.0000.200.2000.340.03000.50.421	\$175.00
Check #: 179473						
PO/InvoiceTotal:						\$350.00
Check Group:						
General Representation and Advice 1/5-29/2026 PJA		11	25262714	22515 2/9/2026	250.000.0000.200.2000.340.03000.50.421	\$3,850.00
Travel Expense 1/22/26		1	25262714	22515 2/9/2026	250.000.0000.200.2000.340.03000.50.421	\$65.25
Check #: 179473						
PO/InvoiceTotal:						\$3,915.25
Vendor Total:						\$4,265.25
MAXIM HEALTHCARE SERVICES						
Check Group:						
LPN School Hourly A. Schumacher 12/1-19/2026 25080		20	25262720	V29379334 2/9/2026	250.000.0000.200.2000.340.03000.50.421	\$1,167.00
Check #: 179474						
PO/InvoiceTotal:						\$1,167.00
Check Group:						
RN School Hourly 12/3-19/2026 Student 28638		35.35	25262721	V29379335 2/9/2026	250.000.0000.200.2000.340.03000.50.421	\$2,651.25
Check #: 179474						
PO/InvoiceTotal:						\$2,651.25
Check Group:						
RN School Hourly 1/5-28/2026 Student 28638		52.92	25262722	V29379339 2/9/2026	250.000.0000.200.2000.340.03000.50.421	\$3,969.00
Check #: 179474						
PO/InvoiceTotal:						\$3,969.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$7,787.25
MEEK LUMBER	486741					
Check Group:						
BRUSH X2		1	25262413	15068813-049 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$3.98
BRUSH		1	25262413	15068813-049 1/15/2026	100.000.0000.000.2620.610.03000.50.421	\$24.99
Check #: 179475						
PO/InvoiceTotal:						\$28.97
Check Group:						
COATING X2		1	25262502	15069117-049 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$55.98
SCR BLUE X2		1	25262502	15069289-049 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$1,302.92
MATERIAL		1	25262502	15069289-049 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$9.99
FLAT SPRAY		1	25262502	15069435-049 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$9.99
FLAT SPRAY		1	25262502	15069435-049 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$9.99
JOINT COMPOUND		1	25262502	15069582-049 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$11.99
SEALANT BRUSH		1	25262502	15069605-049 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$24.99
TRAY BOOT		1	25262502	15069605-049 1/26/2026	100.000.0000.000.2620.610.03000.50.421	\$10.99
Check #: 179475						
PO/InvoiceTotal:						\$135.22
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CONCRETE		1	25262672	15069730-049 2/12/2026	100.000.0000.000.2630.612.03000.50.421	\$12.80
SILICONE		1	25262672	15070100-049 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$10.99
SCREW		1	25262672	15070334-049 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$10.99
PUTTY KNIFE		1	25262672	15070334-049 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$1.79
SMART TRIM		1	25262672	15070348-049 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$46.49
HARDBOARD		1	25262672	15070459-049 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$14.88
FIRE BOARD		1	25262672	15070459-049 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$20.22 293
SILICONE		1	25262672	15070644-049 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$10.99
BRUSH		1	25262672	15071301-049 2/12/2026	100.000.0000.000.2620.610.03000.50.421	\$5.97

Check #: 179475

PO/InvoiceTotal: \$135.12

Vendor Total: \$299.31

MICHAEL HOHL MOTOR COMPANY

Check Group:

LTA04767B UC/RT3, GTM 2500-3500, 9 (#533)		1	25262420	5602164 1 1/13/2026	100.000.0000.000.2650.732.03000.50.421	\$770.02
MSC09601 CONTROL HANDHELD, SMART (#533)		1	25262420	5602164 1 1/13/2026	100.000.0000.000.2650.732.03000.50.421	\$320.12
MSC25000 SMRT HTCH WIRING (#533)		1	25262420	5602164 1 1/13/2026	100.000.0000.000.2650.732.03000.50.421	\$363.38
MSC09003 LIGHT ADAPTER KIT (#533)		1	25262420	5602164 1 1/13/2026	100.000.0000.000.2650.732.03000.50.421	\$164.38

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
MSC18092 BLADE CRATE (#533P)		1	25262420	5602165 1 1/13/2026	100.000.0000.000.2650.732.03000.50.421	\$2,914.80
MSC15002B PLOW BOX V RT3, SH2 8' 9'2" POWER V DXT PLOW SIDE ONLY (#533P)		1	25262420	5602165 1 1/13/2026	100.000.0000.000.2650.732.03000.50.421	\$6,073.70
MSC18092 BLADE CRATE (#533P), RETURNED FROM INVOICE 5602165		1	25262420	5603040 1 1/13/2026	100.000.0000.000.2650.732.03000.50.421	(\$2,914.80)
MSC18082 8.2 DXT STEEL BLADE (#533P)		1	25262420	5603040 1 1/13/2026	100.000.0000.000.2650.732.03000.50.421	\$2,751.33
MSC01565 SNOW DEFLECTOR (#533P)		1	25262420	5603040 1 1/13/2026	100.000.0000.000.2650.732.03000.50.421	\$320.12
Check #: 179476						
						PO/InvoiceTotal: <u>\$10,763.05</u>
						Vendor Total: <u>\$10,763.05</u>
MODEL DAIRY LCC	502616					
Check Group:						
JC, Juice, Fruit Punch, 40/4.23 oz.		140	25262483	48085439523 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$1,236.48
JC, Juice, Org. Tang., 40/4.23 oz.		140	25262483	48085439523 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$1,236.48
JC, Juice, Very Berry, 40/4.23 oz.		140	25262483	48085439523 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$1,236.48
Check #: 179477						
						PO/InvoiceTotal: <u>\$3,709.44</u>
						Vendor Total: <u>\$3,709.44</u>
MOUNTAIN STATE SCHOOLBOOK DEPO	503753					
Check Group:						
GLN Algebra 1 OL eTE 1 Year		2	25262467	514-264-196 1/14/2026	100.000.0000.100.1000.653.03000.50.421	\$76.56
Check #: 179478						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$76.56
						Vendor Total: \$76.56
MOUNTAIN WEST CONSTRUCTION, INC.						
Check Group:						
MATERIAL		4	25262682	9243 2/12/2026	100.000.0000.000.2630.610.03000.50.421	\$28.00
						Check #: 179479
						PO/InvoiceTotal: \$28.00
						Vendor Total: \$28.00
NAPA						
Check Group:						
7521 OIL FILTER (#130)		1	25262363	225125 1/9/2026	100.000.0000.000.2650.619.03000.50.421	\$20.70
6932 NAPAGOLD AIR FILTER (#130)		1	25262363	225125 1/9/2026	100.000.0000.000.2650.619.03000.50.421	\$38.95
3128 FUEL FIL (#130)		1	25262363	225125 1/9/2026	100.000.0000.000.2650.619.03000.50.421	\$27.68
						Check #: 179480
						PO/InvoiceTotal: \$87.33
Check Group:						
80374 INTERIOR DOOR HANDLE (#538)		1	25262392	225168 1/9/2026	100.000.0000.000.2650.619.03000.50.421	\$96.22
						Check #: 179480
						PO/InvoiceTotal: \$96.22
Check Group:						
1SENSOR MX-SENSOR 1-SENSOR (#533)		1	25262415	225502 1/13/2026	100.000.0000.000.2650.619.03000.50.421	\$25.12
						Check #: 179480
						PO/InvoiceTotal: \$25.12

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
1SENSORM MX-SENSOR 1-SENSOR (STOCK)		3	25262613	225950 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$75.51
7266 CORE DEPOSIT, ORIGINAL INVOICE #224496, 12/29/25		1	25262613	226022 2/3/2026	100.000.0000.000.2650.619.03000.50.421	(\$54.00)
1 SENSORM MX-SENSOR 1-SENSOR, ORIGINAL INVOICE #225950, 1/12/26		3	25262613	226022 2/3/2026	100.000.0000.000.2650.619.03000.50.421	(\$75.51)
1SENSOR MX-SENSOR 1-SENSOR (STOCK)		3	25262613	226040 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$75.36
1SENSOR MX-SENSOR 1-SENSOR, ORIGINAL INVOICE #226040, 1/12/26		3	25262613	226075 2/3/2026	100.000.0000.000.2650.619.03000.50.421	(\$75.36)
7430 NAPAGOLD OIL FILTER (#236)		1	25262613	226076 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$11,71 296
3390 FUEL FIL (#236)		1	25262613	226076 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$8.50
500027 NAPA GOLD AIR FILTER (#236)		1	25262613	226076 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$35.74
21734 OIL FILTER (#126)		1	25262613	227332 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$10.07
6648 AIR FIL (#126)		1	25262613	227332 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$16.21
TCS 46196 CRANK FRNT SEAL SET (#126)		1	25262613	227332 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$23.74
7-3445 RETURN HOSE (#126)		1	25262613	227332 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$15.98
7-3506 PRS HOSE (#126)		1	25262613	227332 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$27.75
7-3435 PRESSURE HOSE (#126)		1	25262613	227332 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$33.96

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
73529 RETURN HOSE (#126)		1	25262613	227332 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$20.95
80246E PS HOSE (#126)		1	25262613	227332 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$42.00
3818 FUEL FIL (#126)		1	25262613	227417 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$35.24
CTPLUG1620M PLUG TAP METRIC 16M (#126)		1	25262613	227512 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$15.49
7-3506 PRS HOSE, ORIGINAL INVOICE 227332, 1/22/26		1	25262613	227583 2/3/2026	100.000.0000.000.2650.619.03000.50.421	(\$27.75)
7-3445 RETURN HOS, ORIGINAL INVOICE 227332, 1/22/26		1	25262613	227583 2/3/2026	100.000.0000.000.2650.619.03000.50.421	(\$15.98)
73529 RETURN HOSE, ORIGINAL INVOICE 227332, 1/22/26		1	25262613	227583 2/3/2026	100.000.0000.000.2650.619.03000.50.421	(\$20.95) <del>297</del>
7-3435 PRESSURE HOSE, ORIGINAL INVOICE 227332, 1/22/26		1	25262613	227583 2/3/2026	100.000.0000.000.2650.619.03000.50.421	(\$33.96)
2016BP-2 ENR ELECT BATTERY (#524)		1	25262613	227687 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$11.69
QG2228 T CHAIN (#508)		1	25262613	228106 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$165.88
QG20074-10 TIGHTENR (#508)		1	25262613	228106 2/3/2026	100.000.0000.000.2650.619.03000.50.421	\$20.99
Check #: 179480						
PO/InvoiceTotal:						\$343.26
Check Group:						
3626 FUEL FILTER, ORIGINAL INVOICE #224065, 12/22/25		2	25262635	224514 2/5/2026	100.000.0000.000.2730.619.03000.50.421	(\$28.62)
7060 OIL FILTER		2	25262635	224641 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$10.90

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BP194-N BLSTR PK MINIATURES		5	25262635	225703 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$37.45
CHFBP32 32 OZ BALL PEEN HAMMER		1	25262635	225719 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$53.99
CHFBP16 16 OZ BALL PEEN HAMMER		1	25262635	225719 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$41.99
42010MI 5 GAL ANTIFRZ DRAINPAN		2	25262635	225719 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$37.78
80631 PX 14AR TREAD SEALAN		1	25262635	225998 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$7.99
770-1755 TAPE		1	25262635	225998 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$2.79
BP3757NALL-N BLSTR PK MINIATURES		1	25262635	226172 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$8.49 298
H-151 HEAT HOS		19	25262635	226307 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$62.32
H6054-N HALOGEN SEALED BEAMS		2	25262635	226441 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$28.78
H-152 HTR HOSE		48	25262635	226484 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$109.44
H-150 HRT HOSE		50	25262635	226484 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$82.00
821-2734 FUNNEL		1	25262635	226654 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$13.49
T240KT HEADLIGHT LENS RESTOR		1	25262635	226654 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$13.49
H6054-N HALOGEN SEALED BEAMS		2	25262635	227945 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$28.78

Check #: 179480

PO/InvoiceTotal: \$511.06

Check Group:

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
15208 LED M C LICENSE LAMP		2	25262636	228206 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$11.68
Check #: 179480						
PO/InvoiceTotal:						\$11.68
Check Group:						
755-1527 CONNECTOR TRL (#203)		1	25262637	228210 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$13.13
7822095 VALU PAK (#568)		1	25262637	228228 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$20.69
Check #: 179480						
PO/InvoiceTotal:						\$33.82
Check Group:						
1158-N BOXED MINIATURES		10	25262638	228267 2/5/2026	100.000.0000.000.2650.619.03000.50.421	<del>\$22.00</del>
1056 OIL FIL (#308)		1	25262638	228289 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$11.80
6449 AIR FIL (#308)		1	25262638	228289 2/5/2026	100.000.0000.000.2650.619.03000.50.421	\$16.48
Check #: 179480						
PO/InvoiceTotal:						\$50.28
Check Group:						
CONNECTOR		1	25262678	227939 2/12/2026	100.000.0000.000.2630.610.03000.50.421	\$4.29
Check #: 179480						
PO/InvoiceTotal:						\$4.29
Check Group:						
6438 FILTER (#311)		1	25262773	228373 2/12/2026	100.000.0000.000.2650.619.03000.50.421	\$21.19
21334 OIL FIL (#311)		1	25262773	228373 2/12/2026	100.000.0000.000.2650.619.03000.50.421	\$3.77

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
891953 NAPA HD 10W30 GA (#311)		1	25262773	228384 2/12/2026	100.000.0000.000.2650.619.03000.50.421	\$22.99
4616 NAPA CABIN AIR FILTER (#213)		1	25262773	229003 2/12/2026	100.000.0000.000.2650.619.03000.50.421	\$19.57
230034 PANEL FILTER (#213)		1	25262773	229003 2/12/2026	100.000.0000.000.2650.619.03000.50.421	\$17.19
Check #: 179480						
PO/InvoiceTotal:						\$84.71
Check Group:						
80991 OIL FILTER CAP (#82)		1	25262774	228369 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$7.66
765-1338 RU-GLYDE LUB 1 GAL		1	25262774	229255 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$18.89
7101196 APPLICAT		1	25262774	229256 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$5.86 300
Check #: 179480						
PO/InvoiceTotal:						\$32.41
Check Group:						
660-1695 CAP (#126)		1	25262809	229345 2/13/2026	100.000.0000.000.2650.619.03000.50.421	\$5.22
660-1697 CAP (#126)		1	25262809	229345 2/13/2026	100.000.0000.000.2650.619.03000.50.421	\$3.68
819-8313-1 BYPASS CAP ASST (#126)		1	25262809	229345 2/13/2026	100.000.0000.000.2650.619.03000.50.421	\$4.83
AD-8816 DISC PAD (#521)		1	25262809	229659 2/13/2026	100.000.0000.000.2650.619.03000.50.421	\$66.99
Check #: 179480						
PO/InvoiceTotal:						\$80.72
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
25-9570HD FLEETRANNER BELT (#88)		1	25262810	229613 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$42.79
25-080889HD V-RIBBED BELT (#88)		1	25262810	229613 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$88.68
Check #: 179480						
PO/InvoiceTotal:						\$131.47
Vendor Total:						\$1,492.37
NCS PEARSON INC	524400					
Check Group:						
Dial-4 Record Forms Qty 50 (print)		1	25262474	30817927 1/27/2026	250.000.0000.200.2000.610.03000.50.421	\$70.40
Check #: 179481						
PO/InvoiceTotal:						<del>\$70.40</del>
Vendor Total:						\$70.40
NEVADA FOOD SAFETY						
Check Group:						
12- FOOD PROTECTION MANAGER GLASS AND EXAM FOR SNP STAFF		12	25262458	1590 1/13/2026	600.000.0000.000.3100.330.03000.50.421	\$2,388.00
Check #: 179482						
PO/InvoiceTotal:						\$2,388.00
Vendor Total:						\$2,388.00
NEVADA HOSA						
Check Group:						
Advisors and student registrations - HOSA State Leadership		1	25262800	25ACE-121 2/11/2026	240.300.0000.300.2100.510.03501.30.421	\$50.00
Check #: 179483						
PO/InvoiceTotal:						\$50.00
Vendor Total:						\$50.00
NEVADA STATE DONATED FOOD	554678					

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Check Group:						
VEG, CORN, 1/30#, frzn.		10	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$25.00
VEG, BEANS, Green frzn, 1/30#		4	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$10.00
POTATOES, Oven Fries, Oven Ready 6/5#		35	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$87.50
SAUSAGE PATTY, Chicken, 336/1.43 oz.		10	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$508.50
CHICKEN NUGGETS, Brd. CHUNK, 161/serv per cs		15	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$1,161.60
CHICKEN PATTY, Brd., H&S, WG, 148/3.53 oz		5	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$287.10
CHICKEN, Popcorn, 30# 155/3.3ct. serv/cs		5	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$312.95
CHEESE, American, Sl. 4/5#, 160 sl.		20	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$377.80
EGG PATTIE, Grilled, 25#, 300/1.25 oz.		7	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$17.50
CHICKEN, Drumstick Brd WG, 72-113/4-6 oz		20	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$1,246.00
CHICKEN TENDERS, WG, Brd., 110/4.5 oz.		5	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$354.45
CHEESE, String, Bulk, 168/1 oz., "A"		15	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$274.50
CHEESE SAUCE, Nacho, 6/5# Bags		15	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$679.80
BURRITO, Bean/Ch., 96/5.20 oz.		5	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$377.55
TACO STICK, Beef, IW, 50/4.6 oz. "S"		10	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$407.40

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BEEF PATTY, Charbrl, 240/2 oz.		20	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$968.00
BEEF, Ground, 4/10lb. MKT		8	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$20.00
CHEESE, String, Bulk, 168/1 oz., "A"		20	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$366.00
CHEESE, Shred Cheddar RF, 4/5#		5	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$94.40
CORN DOGS, MINI, WG, Chicken, 120/4 oz.		25	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$1,523.50
BRKFST WRAP, Egg/Ch/Trky Saus, 72/2.5 oz.		10	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$521.00
CHICKEN, Fajita Strips, 30 lb case		1	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$2.50 303
BEEF, Ground, 4/10lb. MKT		2	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$5.00
FRUIT, Mixed, 6/#10		25	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$62.50
FRUIT, Peaches, Diced, 6/#10		25	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$62.50
FRUIT, Pears, Diced, 6/#10		25	25262518	26 011736 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$62.50

Check #: 179484

PO/InvoiceTotal: \$9,815.35

Vendor Total: \$9,815.35

OFFICE DEPOT 568350

Check Group:

File Folders, 1/3 Cut, Letter- Pack of 100		2	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$14.62
Crayola Washable Paint- Red		2	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$7.14

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Crayola Washable Paint- Yellow		2	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$7.14
Crayola Washable Paint- Green		2	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$7.14
Crayola Washable Paint- White		2	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$7.14
Crayola Washable Paint- Brown		2	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$7.14
Crayola Washable Paint- Blue		2	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$7.14
Crayola Washable Paint- Orange		3	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$10.35
#2 Pencils- pk of 72		2	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$32.90 304
Insertable Binder Dividers with Tabs		5	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$20.42
Binder Insertable Dividers with Tabs		4	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$15.11
Binder Dividers- A-Z Tabs		2	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$3.66
Standard Staples, 1/4", 5000 per pack, Pack of 5- Office Supplies Restock		2	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$11.28
Scotch Tape, Clear- 10 Rolls per Pack		2	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$34.78
Post It Notes- 1 3/8 x 1 7/8, 24 pads per pack		2	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$22.09
Jumbo Paper Clips, 100 Clips per box, Pack of 10		2	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$14.78
Binder Clips, Medium		2	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$26.80

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Binder Clips, Large		2	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$5.00
File Folders 1/3 Cut, Letter Size		1	25262337	453776611001 1/14/2026	100.011.0000.100.1000.610.03205.10.421	\$25.75
Check #: 179485						
PO/InvoiceTotal:						\$280.38
Check Group:						
Tru-Ray® Construction Paper, 50% Recycled, 12" x 18", White, Pack Of 50		10	25262350	453923955001 2/2/2026	100.015.0000.100.1000.610.03207.10.421	\$44.45
Tru-Ray® Construction Paper, 50% Recycled, 9" x 12", White, Pack Of 50		10	25262350	453923955001 2/2/2026	100.015.0000.100.1000.610.03207.10.421	\$26.63
Duracell® Coppertop AA Alkaline Batteries, Box Of 36		1	25262350	453923955001 2/2/2026	100.015.0000.100.1000.610.03207.10.421	\$28.14 305
Duracell® Coppertop AAA Alkaline Batteries, Box Of 36		1	25262350	453923955001 2/2/2026	100.015.0000.100.1000.610.03207.10.421	\$31.22
Check #: 179485						
PO/InvoiceTotal:						\$130.44
Check Group:						
Prang® Construction Paper, 9" x 12", White, Pack Of 50, 9203		12	25262442	454338617001 2/2/2026	100.015.0000.100.1000.610.03207.10.421	\$30.77
Tru-Ray® Construction Paper, 50% Recycled, 12" x 18", White, Pack Of 50		12	25262442	454338617001 2/2/2026	100.015.0000.100.1000.610.03207.10.421	\$55.48
Scotch® Contractor Grade Masking Tape, Removable, 6 Tape Rolls, 1.41 in x 60.1 yd, 3" Core, White		1	25262442	454338617001 2/2/2026	100.015.0000.100.1000.610.03207.10.421	\$11.87
Sharpie® Permanent Markers, Fine Point Markers in Canister, Black, 36 Count		1	25262442	454338617001 2/2/2026	100.015.0000.100.1000.610.03207.10.421	\$35.43

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Crayola® Watercolor Set, 1 Oz, Assorted Colors, 16 Paints Per Set, Pack Of 6 Sets		3	25262442	454341137001 2/2/2026	100.015.0000.100.1000.610.03207.10.421	\$72.57
Check #: 179485						
PO/InvoiceTotal:						\$206.12
Check Group:						
Ticonderoga Dixon Pencils, #2 Soft Lead, Box Of 144 Item # 270312		20	25262768	458937454001 2/19/2026	100.033.0000.100.1000.610.03302.20.421	\$286.24
Office Depot® Brand Blank Index Cards, 3" x 5", White, Pack Of 300 Item # 1397809		50	25262768	458937454001 2/19/2026	100.033.0000.100.1000.610.03302.20.421	\$86.19
Elmer's® Glue Stick Classroom Pack, Purple, Box Of 30 Item # 698283		10	25262768	458937454001 2/19/2026	100.033.0000.100.1000.610.03302.20.421	\$98.40
Check #: 179485						306
PO/InvoiceTotal:						\$470.83
Vendor Total:						\$1,087.77
PACIFIC SHREDDING						
Check Group:						
Shredding		1	25262609	5297083 2/11/2026	100.017.0000.000.2400.421.03210.10.421	\$29.96
Check #: 179486						
PO/InvoiceTotal:						\$29.96
Check Group:						
64 gallon tote- shredding fee		1	25262619	5296233 2/4/2026	100.033.0000.000.2400.421.03302.20.421	\$29.96
Check #: 179486						
PO/InvoiceTotal:						\$29.96
Vendor Total:						\$59.92
PAU WA LU MIDDLE SCHOOL	601391					
Check Group:						

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Ordered checks and deposit slips from Intuit		1	25262805	CHECKS 2/13/2026	100.033.0000.100.1000.610.03302.20.421	\$319.14
					Check #: 179487	
					PO/InvoiceTotal:	\$319.14
					Vendor Total:	\$319.14
PETERBILT TRUCK PARTS AND EQUIP LLC						
Check Group:						
PROGRAM LOOSE ECM (#91) HOOKED UP ECM AND DOWNLOADED TEMPLATE, PROGRAMMED NEW ECM, WAS NOT ABLE TO TRANSFER TEMPLATE, MANUALLY CHANGED EACH PARAMETER USING SISTER ECM TEMPLATE		2.6	25262818	R10132576:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$570.83
SERVICE DISPOSAL FEE		1	25262818	R10132576:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$5.00
SHOP SUPPLIES		1	25262818	R10132576:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$42.81
101D/FS19593FLG SEPARATOR-FUEL/WATER *D		3	25262818	X101309696:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$139.08
101D/LF9009FLG FILTER-OIL *D		4	25262818	X101309696:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$188.28
101D/LF3970FLG FILTER-OIL *D		6	25262818	X101309696:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$98.40
101D/P106HDJAB ELEMENT-FILTER POWER STRG 2 *D		3	25262818	X101309696:02 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$45.12
101X/SK5574715QP-CORE, ORIGINAL INVOICE X101308752:01, BRAKE SHOE KITS CORE		2	25262818	X101309726:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	(\$80.00)
101D/6222086-001 KIT-AIR SPRING LIBERTY I&11 *D		1	25262818	X101309893:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$89.86
IFRT P/S: 610072		1	25262818	X101309893:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$22.56

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
101P/5572391RXCUM MODULE, ELECTRONIC CONTROL (#91)		1	25262818	X101309912:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$2,377.20
101P/5572391RXCUM-COR MODULE, ELECTRONIC CONTROL CORE		1	25262818	X101309912:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$300.00
101P/6382091RXCUM-COR KIT, TURBO ACTUATOR CORE, ORIGINAL INVOICE X101305120:01		1	25262818	X101312234:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	(\$200.00)
101P/5572391RXCUM-COR MODULE, ELECTRONIC CONTROL CORE, ORIGINAL INVOICE X101309912:01		1	25262818	X101312235:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	(\$300.00)
101D/109493BXR-CORE CARTRIDGE-DESICCANT RX MODE *D, ORIGINAL INVOICE X101305745:01		1	25262818	X101312236:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	(\$50.00)
7% INVOICE CHARGE TO SPED		1	25262818	X101312236:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	(\$639.02) 308
7% INVOICE CHARGE TO SPED		1	25262818	X101312236:01 2/13/2026	250.000.0000.200.2730.619.03000.50.421	\$639.02
101P/5492073CUM SENSOR, DFN PRESSURE		2	25262818	X101312598:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$319.40
101X/684-1221-012P HEAVY DUTY CONTRACTOR SOLENOID		1	25262818	X101312599:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$16.88
IFRT P/S: 11561052		1	25262818	X101312599:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$25.53
101X/684-1221-012P HEAVY DUTY CONTRACTOR SOLENOID		1	25262818	X101312599:02 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$16.88
IFRT P/S: 11569456		1	25262818	X101312599:02 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$22.50
101C/5335502 COVER, INTAKE MANIFOLD		1	25262818	X101312616:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$494.66
101C/3947530 GASKET, INT MANIFOLD COVER		1	25262818	X101312616:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$24.75

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101P/53355502CUM COVER, INTAKE MANIFOLD		1	25262818	X101312616:02 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$491.86
101P/3947530CUM GASKET, INT MANIFOLD COVER		1	25262818	X101312616:02 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$24.63
101P/5255740CUM TUBE, LUB OIL DRAIN		2	25262818	X101312668:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$85.42
101P/5365350CUM CARRIER, SEAL		2	25262818	X101312719:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$103.60
101P/4932615CUM GASKET, CONNECTION		1	25262818	X101312719:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$4.39
101P/5253019CUM GASKET, EXH GAS RCN VALVE		1	25262818	X101312719:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$14.91
101P/5587015RXCUM KIT, EXH RCN VALVE		1	25262818	X101312719:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$827.40 309
101/P5587015RXCUM-CORE KIT, EXH RCN VALVE		1	25262818	X101312719:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$50.00
101P/4933235CUM GASKET-CONNECTION		1	25262818	X101312719:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$5.99
101P/4992509CUM SEAL, O RING		1	25262818	X101312719:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$6.86
101P/3978072CUM GASKET, CONNECTION		1	25262818	X101312719:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$5.75
IFRT P/S: EMPF351-001		1	25262818	X101312719:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$115.63
101X/239093 THOMAS BUS RADIATOR-19 7/8 X 25 X 2		1	25262818	X101312946:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$1,201.86
IFRT P/S: 2738371-00		1	25262818	X101312946:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$210.00
101C/3947287 PLUNGER, PRS REGULATOR		1	25262818	X101312971:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$22.73

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101C/5285537 SPRING, PRESSURE REGULATOR		1	25262818	X101312971:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$9.98
101C/3936365 VALVE, PRESSURE RELIEF		1	25262818	X101312971:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$19.77
IFRT P/S: 10130203164		1	25262818	X101312971:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$18.50
101C/3974127 GASKET, FILTER HEAD		1	25262818	X101313047:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$17.93
101C/2830559 GASKET, OIL COOLER CORE		1	25262818	X101313047:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$22.06
101D/6222086-001 KIT-AIR SPRING LIBERTY I&11 *D		1	25262818	X101313188:02 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$89.86
IFRT P/S: 612259		1	25262818	X101313188:02 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$18.30 310
101K/2002282 BRG AS - TPR		1	25262818	X101313489:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$83.29
101D/FF5812FLG FILTER-FUEL *D		6	25262818	X101313929:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	(\$151.44)
101P/5587015RXCUM-COR, ORIGINAL INVOICE X101312719:01, KIT, EXH RCN VALVE		1	25262818	X101313929:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	(\$50.00)
101D/LF3970FLG FILTER-OIL *D		5	25262818	X101314160:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$57.55
101D/LF9009FLG FILTER-OIL *D		1	25262818	X101314160:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$33.03
101P/5579176CUM KIT, 2017 DEF PUMP MAIN FILTER		3	25262818	X101314160:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$351.00
101K/2385084 SEAL O RING		4	25262818	X101314217:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$40.64
101P/5264605CUM TUBE, CPR WATER OUTLET		2	25262818	X101314376:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$126.58

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IFRT P/S: EMPQ177-001		1	25262818	X101314376:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$115.00
101X/BTPKG063225 5/8X2-1/4 PLOW BOLD 5/8 WASHER		8	25262818	X101314527:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$46.64
101X/BD74-53-3 UNIVERSAL SKIP BLADE		1	25262818	X101314527:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$468.91
101X/14-DK57244NEW AC COMPRESSOR		1	25262818	X101314676:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$395.45
101X/KYS50220218506 LOW COOLANT SENSOR		2	25262818	X1013414062:01 2/13/2026	100.000.0000.000.2730.619.03000.50.421	\$74.98
Check #: 179488						
PO/InvoiceTotal:						\$9,128.80
Vendor Total:						\$9,128.80
PROCARE THERAPY INC						
Check Group:						
School Psychologist Laurie Shaw 1/12-16/2026		38	25262539	21361658 1/27/2026	280.639.0000.200.2100.340.03000.50.421	\$3,420.00
Check #: 179489						
PO/InvoiceTotal:						\$3,420.00
Check Group:						
School Psychologist Laurie Shaw 1/20-23/2026		27.5	25262656	21366587 2/4/2026	280.639.0000.200.2100.340.03000.50.421	\$2,475.00
Check #: 179489						
PO/InvoiceTotal:						\$2,475.00
Check Group:						
School Psychologist Laurie Shaw 1/26-30/2026		38	25262730	21373032 2/9/2026	280.639.0000.200.2100.340.03000.50.421	\$3,420.00
Check #: 179489						
PO/InvoiceTotal:						\$3,420.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
School Psychologist Laurie Shaw 2/2-6/2026		37.75	25262844	21379430 2/13/2026	280.639.0000.200.2140.340.03000.50.421	\$3,397.50
Check #: 179489						
PO/InvoiceTotal:						\$3,397.50
Vendor Total:						\$12,712.50
PSI SERVICES LLC						
Check Group:						
Adult Ed HiSet Exam Fee		18	25262589	10388 1/29/2026	100.000.0000.430.1000.810.03504.30.421	\$270.00
Check #: 179490						
PO/InvoiceTotal:						\$270.00
Vendor Total:						\$270.00
QUILL CORPORATION-672544 672544						
Check Group:						
INVOICE#47642620 OFFICE SUPPLIES; #2 PENCILS & 2 POCKET FOLDER W/O FASTNER		1	25262835	47642620 2/12/2026	100.000.0000.000.2570.610.03000.50.421	\$7.38
INVOICE#47663689 BATTERY AA 36PK		1	25262835	47663689 2/12/2026	100.000.0000.000.2570.610.03000.50.421	\$34.84
Check #: 179491						
PO/InvoiceTotal:						\$42.22
Vendor Total:						\$42.22
RENO DRAIN OIL SERVICE						
Check Group:						
SERVICE CHARGE		1	25262772	212409 2/12/2026	100.000.0000.000.2730.613.03000.50.421	\$200.00
WASTE WATER		355	25262772	212409 2/12/2026	100.000.0000.000.2730.613.03000.50.421	\$1,065.00

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7% INVOICE CHARGE TO SPED		1	25262772	212409 2/12/2026	100.000.0000.000.2730.613.03000.50.421	(\$88.55)
7% INVOICE CHARGE TO SPED		1	25262772	212409 2/12/2026	250.000.0000.200.2730.613.03000.50.421	\$88.55
Check #: 179492						
PO/InvoiceTotal:						\$1,265.00
Vendor Total:						\$1,265.00
RIGHT UP YOUR ALI LLC						
Check Group:						
Custom Hooded Sweatshirt		1	25262737	0806 2/9/2026	280.639.0000.200.1000.610.03000.50.421	\$22.00
Custom Zip Up Sweatshirt		2	25262737	0806 2/9/2026	280.639.0000.200.1000.610.03000.50.421	\$56.00
Check #: 179493						313
PO/InvoiceTotal:						\$78.00
Vendor Total:						\$78.00
SECUR-SERV INC						
Check Group:						
SCANTRON 8882.01 RENEWAL 4-1-26 TO 3-31-27		1	25262429	4/1/26 TO 3/31/27 1/28/2026	100.051.0000.100.1000.442.03501.30.421	\$1,020.00
Check #: 179494						
PO/InvoiceTotal:						\$1,020.00
Vendor Total:						\$1,020.00
SIERRA OFFICE SOLUTIONS						
733174						
Check Group:						
B& W copies Nurse and Library		1	25262806	IN5193723 2/19/2026	100.012.0000.100.1000.611.03201.10.421	\$20.07
Check #: 179495						
PO/InvoiceTotal:						\$20.07
Vendor Total:						\$20.07

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SILVER STATE TOWING OF NORTHERN NEVADA						
Check Group:						
HEAVY RATES, TOW BUS #91 FROM NORTH SIDE OF SCHOOL TO YARD, 1/8/26		1.5	25262783	30673 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$450.00
Check #: 179496						
PO/InvoiceTotal:						\$450.00
Vendor Total:						\$450.00
SST USA INC						
Check Group:						
Advanced Digital Threat Assessment Training - 02/05/2026		1	25262798	2490 2/11/2026	280.709.0000.100.2213.330.03000.50.421	\$1,316.00
Check #: 179497						
PO/InvoiceTotal:						\$1,316.00
Vendor Total:						\$1,316.00
STEPHANIE ZANE						
Check Group:						
Occupational Therapy Contract Services 1/7-30/2026		49.5	25262691	1003 2/4/2026	250.000.0000.200.2000.340.03000.50.421	\$4,207.50
Check #: 179498						
PO/InvoiceTotal:						\$4,207.50
Vendor Total:						\$4,207.50
SYSCO SACRAMENTO						
Check Group:						
BAGEL, Everything, 72/3 oz.	759590	5	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$107.85
CHEESE, Cream LF, 10/3# MKT		2	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$157.94
CHIPS, BKD, Lrg., BBQ, 64/1.125 oz., "S"		2	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$85.66

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CHIPS, BKD, Lrg., Reg., 64/1.125 oz., "S"		2	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$85.66
CHIPS, BKD, Lrg., Sr. Cr. Ched, 64/1.125 oz., "S"		2	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$85.66
CHLORINE Test Strips, 100 ct.		5	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$30.50
CONTR - Hinged Lid, 6x6, Sngl Cmp.Tray, 4/125 ct		3	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$159.18
CRACKERS, Cheeze-It, WG, 60/1 oz. "A"		3	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$50.55
DONUT, Plain LF, WG 84/2.45 oz.		5	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$204.00
FRENCH TOAST STICKS, 12/2#		12	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$650.04 315
FRUIT ROLL UPS - Crazy Color, 96/5 oz., "A"		4	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$108.48
FRUIT, Blueberries, Frzn., 2/5#		2	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$71.88
FRUIT, Frozen Puree Mango, 6/30 oz.		2	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$140.42
FRUIT, Frozen Puree Strawberry, 6/30 oz.		2	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$159.58
FRUIT, Strawberries, Frzn., 2/5#		4	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$109.80
GATORADE, Fruit Punch, 24/12 oz., "S"		10	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$158.40
JC, Shelf Stable, Apple, 12/46 oz		1	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$43.51
KETCHUP, Cryovac Pouch, 2/1.5 gal.		5	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$153.90

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PANCAKES, WG, Bulk, 144/1.4 oz. serv.		3	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$99.63
PICKLES, Dill Chips, 1/5 GAL. (1950 sl.)		3	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$84.96
PORTION PK, Mayo, 200/9 gm,		3	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$36.36
PORTION PK, Taco Sauce, 500/9 gm.		2	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$38.34
PRETZEL SOFT, WG, 100/2.2 oz, frzn.		5	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$186.45
RIB-B-QUE, 100/2.5 oz MKT		4	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$256.88
SAUCE, Mango Habanero		1	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$45.99 316
SEASONING, Taco, 6/9 oz.,		4	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$92.84
TEA, CHAI SF 6/32 oz "HS"		5	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$140.70
TOWELS, Disp., "13x21.5", White, 200 ct.		5	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$156.00
TURKEY/HAM, Diced combo 4/5#		1	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$68.67
VEG, BEANS, Refri. Dehyd., 6/27.09oz.		3	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$101.94
YOGURT, GOGURT, LF, Strawberry, 96/2 oz.		5	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$189.30
CHEESE, String, Bulk, 168/1oz. "A" MKT		5	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$204.35
VANILLA, Immit., 32 oz		2	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$8.66

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MAYONNAISE, Cryovac Pouch, 2/1.5 gal.		5	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$336.65
DRESSING, Ranch Mix, 18/3.2 oz.		3	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$107.31
CHEESE, American, Sl. 4/5#, 160 sl.		5	25262372	631194248 1/9/2026	600.000.0000.000.3100.610.03000.50.421	\$248.60
Check #: 179499						
PO/InvoiceTotal:						\$4,966.64
Check Group:						
BACON, Turkey Pre-Cooked, 600 Slices		3	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$311.43
BLEACH, 6/1 gal.		1	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$16.87
CHEESE, Cream LF, 10/3# MKT		2	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$157.94 <sup>317</sup>
CHEESE, Provolone - Sliced, 10/1#.		1	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$43.81
CHEESE, Swiss - sliced, 8/1.5#		1	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$51.97
CHIPS, BKD, Lrg., BBQ, 64/1.125 oz., "S"		2	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$85.66
CHIPS, BKD, Lrg., Reg., 64/1.125 oz., "S"		3	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$128.49
CHIPS, BKD, Lrg., Sr. Cr. Ched, 64/1.125 oz., "S"		2	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$85.66
CINNAMON ROLL DOUGH, WG, 120/2.5 oz.		10	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$348.50
COFFEE, COLD BREW, 6/32 oz. "HS"		10	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$845.90
COOKIES, Mini Choc Chip. WG, 80/1.22 oz "A"		10	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$365.20

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CRACKERS, Graham, Honey, WG, 150/1 oz.		3	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$78.00
DONUT, Plain LF, WG 84/2.45 oz.		10	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$408.00
DRESSING, Caesar-RTU, 4/1 gal.		1	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$66.63
FRANKS, Turkey, 1/10 lb		5	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$119.50
FRENCH TOAST STICKS, 12/2#		12	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$650.04
FRUIT, Strawberries, Frzn., 2/5#		4	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$109.80
GATORADE, Grape, 24/12 oz., "S"		10	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$161.30 318
HONEY, 5 lb		1	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$100.89
JC, Tropicana, Apple, 24/10 oz. "S"		12	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$313.08
KETCHUP, Cryovac Pouch, 2/1.5 gal.		5	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$153.90
MARGARINE, 1/20#, WHPD		3	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$89.82
PAN COATING, Aerosol, 6/17 oz.		1	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$18.32
PICKLES, Dill Chips, 1/5 GAL. (1950 sl.)		4	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$113.28
PIZZA, WG Pep & Cheese BOSCO Stick 72 ct.		10	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$489.60
PORTION PK, Mayo, 200/9 gm,		6	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$72.72

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
POTATOES, Sweet Potato Fries, 6/2.5#		15	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$495.15
PRETZEL SOFT, WG, 100/2.2 oz, frzn.		5	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$186.45
PRETZEL, Tiny Twist, 120/.5 oz., "A"		6	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$164.28
SAUCE, BBQ Cryovac Pouch, 2/1.5 gal.		2	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$77.46
SUGAR, Powdered, 1/25#		3	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$82.56
SYRUP, Coffee, Vanilla SF, Btl 750 mL "HS"		1	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$68.04
TEA, CHAI SF 6/32 oz "HS"		5	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$140.70 319
VEG, BEANS, Refri. Dehyd., 6/27.09oz.		3	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$101.94
VEG, BROCCOLI, 12/2#, frzn.		5	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$167.30
YOGURT, GOGURT, LF, Strawberry, 96/2 oz.		5	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$172.50
SPICE, GARLIC. Powdered, 1#		6	25262484	931207419 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$87.72
					Check #: 179499	
					PO/InvoiceTotal:	\$7,130.41
Check Group:						
BAGEL, Cin. Raisin, WG, sl., 72/3 oz		5	25262521	631224174 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$112.90
BAGEL, Everything, 72/3 oz.		5	25262521	631224174 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$107.85
BREAD, Rolls, WW, heat & bake, 240/1.5 oz		10	25262521	631224174 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$436.70

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CHEESE, Cream LF, 10/3# MKT		2	25262521	631224174 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$157.94
CHEESE, Provolone - Sliced, 10/1#.		1	25262521	631224174 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$43.81
CHIPS, BKD, Lrg., Reg., 64/1.125 oz., "S"		2	25262521	631224174 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$85.66
CRACKERS, Graham, Honey, WG, 150/1 oz.		2	25262521	631224174 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$52.00
GATORADE, Fruit Punch, 24/12 oz., "S"		10	25262521	631224174 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$158.40
JC, Tropicana, Apple, 24/10 oz. "S"		12	25262521	631224174 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$313.08
PAN COATING, Aerosol, 6/17 oz.		1	25262521	631224174 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$18.32 320
PRETZEL SOFT, WG, 100/2.2 oz, frzn.		5	25262521	631224174 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$186.45
PRETZEL, Tiny Twist, 120/.5 oz., "A"		3	25262521	631224174 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$82.14
WATER, Sparkling Peach Pear, 24/12 oz. "S"		2	25262521	631224174 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$24.10
SPICE, CINNAMON, Grnd.		1	25262521	631224174 1/27/2026	600.000.0000.000.3100.610.03000.50.421	\$6.45
Check #: 179499						
PO/InvoiceTotal:						\$1,785.80
Check Group:						
COOKIES, Mini Choc Chip. WG, 80/1.22 oz "A"		5	25262578	631232345 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$182.60
CORN DOG, WG, Chicken, 72/4 oz.		4	25262578	631232345 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$182.28
CRACKERS, Cheeze-It, WG, 60/1 oz. "A"		2	25262578	631232345 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$33.70

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FRUIT ROLL UPS - Crazy Color, 96/.5 oz., "A"		5	25262578	631232345 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$135.60
GATORADE, Grape, 24/12 oz., "S"		5	25262578	631232345 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$80.65
SAUCE, Sweet & Sour, 2/1 gal., 128 serv.		1	25262578	631232345 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$31.54
MAYONNAISE, light, 4/1 gal.		4	25262578	631232345 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$269.32
JC, Tropicana, Apple, 24/10 oz. "S"		5	25262578	631232345 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$130.45
SYRUP, Coffee, Vanilla SF, Btl 750 mL "HS"		20	25262578	631232345 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$113.40
ROAST BEEF, Sliced, Cooked, 6/2#, MKT		1	25262578	631232345 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$116.02 321
YOGURT, GOGURT, LF, Strawberry, 96/2 oz.		3	25262578	631232345 1/30/2026	600.000.0000.000.3100.610.03000.50.421	\$103.50
Check #: 179499						
PO/InvoiceTotal:						\$1,379.06
Check Group:						
WATER, Flavored, Kiwi Strwbry, 24/16.9 oz. "HS"		5	25262585	631232345-1 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$112.90
Check #: 179499						
PO/InvoiceTotal:						\$112.90
Check Group:						
BACON, Turkey Pre-Cooked, 600 Slices		2	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$207.62
BAGEL, Everything, 72/3 oz.		5	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$107.85
BREAD, Rolls, WW, heat & bake, 240/1.5 oz		12	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$524.04

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CHEESE, Cream LF, 10/3# MKT		2	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$157.94
CHEESE, Provolone - Sliced, 10/1#.		1	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$43.81
CHIPS, BKD, Lrg., Reg., 64/1.125 oz., "S"		2	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$85.66
CINNAMON ROLL DOUGH, WG, 120/2.5 oz.		5	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$174.25
TURKEY/HAM, Diced combo 4/5#		1	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$68.67
WAFFLES, WG 144/1.3 oz. 72 Srv per cs		5	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$141.10
WATER, Flavored, Kiwi Strwbry, 24/16.9 oz. "HS"		4	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$269.32 322
WATER, Sparkling Mango, 24/12 oz. "S"		2	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$24.74
COOKIES, Mini Choc Chip. WG, 80/1.22 oz "A"		5	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$182.60
CRACKERS, Cheeze-It, WG, 60/1 oz. "A"		5	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$84.25
CRACKERS, Graham, Honey, WG, 150/1 oz.		2	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$52.00
DONUT, Plain LF, WG 84/2.45 oz.		10	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$408.00
FRANKS, Turkey, 1/10 lb		5	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$119.50
FRUIT ROLL UPS - Crazy Color, 96/.5 oz., "A"		5	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$135.60
FRUIT, Blueberries, Frzn., 2/5#		2	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$71.88

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FRUIT, Frozen Puree Mango, 6/30 oz.		3	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$210.63
FRUIT, Frozen Puree Strawberry, 6/30 oz.		3	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$239.37
HONEY, 5 lb		1	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$100.89
JC, Shelf Stable, Apple, 12/46 oz		1	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$43.51
JC, Shelf Stable, Pineapple, 12/46 oz.		1	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$51.01
JC, Tropicana, Apple, 24/10 oz. "S"		10	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$258.40
KETCHUP, Cryovac Pouch, 2/1.5 gal.		6	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$184.68 323
PICKLES, Dill Chips, 1/5 GAL. (1950 sl.)		4	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$113.28
POTATOES, Hashbrowns, Triangular, 6/5#		8	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$412.88
POTATOES, Inst. Flakes, 12/26 oz., 38 1/2 c servgs		3	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$273.99
PRETZEL SOFT, WG, 100/2.2 oz, frzn.		4	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$149.16
RIB-B-QUE, 100/2.5 oz MKT		3	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$192.66
SUGAR, Powdered, 1/25#		5	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$137.60
SWITCH JUICE, Blk Cherry, 24/7.5 oz "A"		25	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$430.50
TEA, CHAI SF 6/32 oz "HS"		5	25262673	631248785 2/10/2026	600.000.0000.000.3100.610.03000.50.421	\$140.70

Check #: 179499

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$5,798.09
Check Group:						
BAGEL, Everything, 72/3 oz.		5	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$107.85
CHEESE, Cream LF, 10/3# MKT		1	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$78.97
CHIPS, BKD, Lrg., Reg., 64/1.125 oz., "S"		1	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$42.83
CINNAMON ROLL DOUGH, WG, 120/2.5 oz.		5	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$174.25
COOKIES, Mini Choc Chip. WG, 80/1.22 oz "A"		5	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$182.60
DETERGENT, Pot/pan Liq., 4/1 gal.		1	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$32.59 324
FRANKS, Turkey, 1/10 lb		5	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$119.50
FRENCH TOAST STICKS, 12/2#		15	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$812.55
FRUIT ROLL UPS - Crazy Color, 96/5 oz., "A"		5	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$135.60
JC, Tropicana, Apple, 24/10 oz. "S"		10	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$258.40
KETCHUP, Cryovac Pouch, 2/1.5 gal.		5	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$153.90
MARGARINE, 1/20#, WHPD		2	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$59.88
PANCAKES, WG, Bulk, 144/1.4 oz. serv.		4	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$132.84
PIZZA, WG Pep & Cheese BOSCO Stick 72 ct.		10	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$489.60

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PORTION PK, Mayo, 200/9 gm,		2	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$24.24
POTATOES, Sweet Potato Fries, 6/2.5#		10	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$330.10
SAUCE, BBQ Cryovac Pouch, 2/1.5 gal.		2	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$77.46
SAUCE, Sweet & Sour, 2/1 gal., 128 serv.		1	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$31.54
SEASONING, Taco, 6/9 oz.,		3	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$69.63
SUGAR, Powdered, 1/25#		2	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$55.04
SWITCH JUICE, Kiwi, 24/7.5 oz "A"		25	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$430.50 325
YOGURT, GOGURT, LF, Strawberry, 96/2 oz.		4	25262807	631262097 2/13/2026	600.000.0000.000.3100.610.03000.50.421	\$138.00
Check #: 179499						
PO/InvoiceTotal:						\$3,937.87
Vendor Total:						\$25,110.77
TAHOE SUPPLY						
Check Group:						
SQUEEGEE BLADE, REAR, LINATEX		1	25261531	1147313 1/15/2026	100.000.0000.000.2610.610.03201.10.421	\$42.77
SQUEEGEE BLADE, FRONT, LINATEX		1	25261531	1147313 1/15/2026	100.000.0000.000.2610.610.03201.10.421	\$35.43
Check #: 179500						
PO/InvoiceTotal:						\$78.20
Check Group:						
SQUEEGEE BLADE REAR, 41". LINATEX V2 1+		2	25262141	1150857 1/15/2026	100.000.0000.000.2610.610.03302.20.421	\$85.38

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SQUEEGEE BLADE FRONT, 41". LINATEX V2 1+		2	25262141	1150857 1/15/2026	100.000.0000.000.2610.610.03302.20.421	\$73.32
KARCHER BVL 5/1 BP BATTERY + 36/60		1	25262141	1152646 1/29/2026	100.000.0000.000.2610.610.03302.20.421	\$418.00
Check #: 179500						
PO/InvoiceTotal:						\$576.70
Check Group:						
3M FLOOR PAD 13" CLEAN & SHINE CS/5		1	25262203	1150856 1/15/2026	100.000.0000.000.2610.610.03209.10.421	\$68.04
Check #: 179500						
PO/InvoiceTotal:						\$68.04
Check Group:						
TOWELS ROLLED/CASE of 6 - Natural		100	25262464	1151955 1/27/2026	100.000.0000.000.2900.610.03000.50.421	\$4,699.26
LINERS - GATEWAY R-FIT 1.0 CS/200 BLACK		160	25262464	1151955-01 1/28/2026	100.000.0000.000.2900.610.03000.50.421	\$6,640.00
Check #: 179500						
PO/InvoiceTotal:						\$11,330.00
Check Group:						
SANITARYMAXI-THINS CS/250		1	25262525	1152852 2/5/2026	100.000.0000.000.2610.610.03301.20.421	\$71.80
3M FLOOR PAD 14" CLEAN & SHINE 5/CS		1	25262525	1152852 2/5/2026	100.000.0000.000.2610.610.03301.20.421	\$73.85
Check #: 179500						
PO/InvoiceTotal:						\$145.65
Check Group:						
BOBRICK 4288-9 REPLACEMENT TOILET TISSUE SPINDLE		7	25262546	1152999 2/5/2026	100.000.0000.000.2610.610.03302.20.421	\$25.02

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DUST MOP HEAD 24" INFINITY TWIST BLUE	36665	4	25262546	1152999 2/5/2026	100.000.0000.000.2610.610.03302.20.421	\$40.12
Check #: 179500						
PO/InvoiceTotal:						\$65.14
Check Group:						
PIN, CLEVIS, 3/16X1 ZINC		1	25262552	1149507 1/29/2026	100.000.0000.000.2610.610.03501.30.421	\$4.75
PIN, R-STYLE, 3/16, ZINC		1	25262552	1149507 1/29/2026	100.000.0000.000.2610.610.03501.30.421	\$4.75
LABOR - ALLEN VILLA		1	25262552	1149507 1/29/2026	100.000.0000.000.2610.430.03501.30.421	\$95.00
ALLEN VILLA		1	25262552	1149507 1/29/2026	100.000.0000.000.2610.430.03501.30.421	\$95.00
MISC ITEM USED FOR NO CHARGE OR SAMPLE		-2	25262552	1149507 1/29/2026	100.000.0000.000.2610.430.03501.30.421	\$327 (\$190.00)
SQUEEGEE BAND, FRONT, COMPLETE W/ LATCH, 37" FRAME FITS V2.1 HD SQUEEGEE		1	25262552	1149507 1/29/2026	100.000.0000.000.2610.610.03501.30.421	\$121.28
Check #: 179500						
PO/InvoiceTotal:						\$130.78
Check Group:						
ENZYME FLOOR CLEANER 2/2L		13	25262574	1152934 2/2/2026	100.000.0000.000.2900.610.03000.50.421	\$682.57
ENZYME CLEANER SSS NAVIGATOR #75		8	25262574	1152934 2/2/2026	100.000.0000.000.2900.610.03000.50.421	\$402.15
NEUTRAL DISINFECTANT - NAVIGATOR #61		8	25262574	1152934 2/2/2026	100.000.0000.000.2900.610.03000.50.421	\$467.77
SUPER DUTY DEGREASER - NAVIGATOR #65		7	25262574	1152934 2/2/2026	100.000.0000.000.2900.610.03000.50.421	\$360.72
ENZYME FLOOR CLEANER 2/2L		2	25262574	1152934-01 2/6/2026	100.000.0000.000.2900.610.03000.50.421	\$104.85

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ENZYME CLEANER SSS NAVIGATOR #75		2	25262574	1152934-01 2/6/2026	100.000.0000.000.2900.610.03000.50.421	\$100.38
SUPER DUTY DEGREASER - NAVIGATOR #65		1	25262574	1152934-01 2/6/2026	100.000.0000.000.2900.610.03000.50.421	\$51.45
Check #: 179500						
PO/InvoiceTotal:						\$2,169.89
Check Group:						
TOWELS ROLLED/CASE of 6 - Natural		80	25262581	1153047 2/2/2026	100.000.0000.000.2900.610.03000.50.421	\$3,752.60
Check #: 179500						
PO/InvoiceTotal:						\$3,752.60
Vendor Total:						\$18,317.00
						328
TIMELY TESTING						
Check Group:						
ONSITE FEE-MINDEN, NV		1	25262836	29124 2/12/2026	100.000.0000.000.2570.340.03000.50.421	\$125.00
RANDOM DOT DRUG SCREEN (6 EMPLOYEES)		6	25262836	29124 2/12/2026	100.000.0000.000.2570.340.03000.50.421	\$390.00
RANDOM BREATH ALCOHOL TESTING (2 EMPLOYEES)		2	25262836	29124 2/12/2026	100.000.0000.000.2570.340.03000.50.421	\$80.00
Check #: 179501						
PO/InvoiceTotal:						\$595.00
Vendor Total:						\$595.00
TRANSFINDER						
Check Group:						
One TEMP User License - 3months Vertex Tax: State Nevada		1	25262812	65386 2/12/2026	100.098.0000.000.2580.651.03000.50.421	\$900.00
Check #: 179502						
PO/InvoiceTotal:						\$900.00

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Vendor Total:						\$900.00
TRUDVANG LLC						
Check Group:						
The AMSAT Examiner's Kit includes the AMSAT Examiner's Manual, 30 copies of the Assessment Record Form, a USB Key containing an electronic version of the Assessment Record Form for easy fill-in and printing with the ability to save the file on disk. This Kit provides all the essentials necessary for the administering the assessment after becoming acquainted with the measures and procedures. The AMSAT is a Standardized test, norm-referenced and criterion-referenced for use with students with and without disabilities ages 10 to 19 years of age.		1	25262404	2026-01-09	280.639.0000.200.1000.610.03000.50.421	\$370.00
				1/16/2026	Check #: 179503	
PO/InvoiceTotal:						<del>\$370.00</del>
Vendor Total:						\$370.00
TYLER INGSTAD						
Check Group:						
Stipend for NV TRIP Implementation		1	25262845	3 2/13/2026	280.645.0000.000.2500.151.03000.50.421	\$2,500.00
					Check #: 179504	
PO/InvoiceTotal:						\$2,500.00
Vendor Total:						\$2,500.00
TYR1 PEST SOLUTIONS						
Check Group:						
MONTHLY PEST SERVICE		1	25262697	10629 2/12/2026	100.000.0000.000.2630.430.03000.50.421	\$3,150.00
					Check #: 179505	
PO/InvoiceTotal:						\$3,150.00
Vendor Total:						\$3,150.00
UNIVERSITY OF NEVADA LAS VEGAS						

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Check Group:						
2026 Spring Tuition for Autism Endorsement for Delaney, Bays, Hays, Ingstad, Koeppen, Muetzenberg, Vick PIPKIN Donation		1	25262544	SF226202820120 1/27/2026	270.132.0000.000.2900.560.03000.50.421	\$18,348.40
Check #: 179506						
PO/InvoiceTotal:						\$18,348.40
Vendor Total:						\$18,348.40
US FOODSERVICE	829060					
Check Group:						
Delimer Corrosive Liquid Lg Jug		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$116.10
Cavatp Twisted Pasta		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$33.38
Pot & Pan Detergent - 5LT - 4		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$349.08
Surface Sanitizer Liquid - 5LT - 4		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$326.40
Coconut Milk 12/13.5oz		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$37.60
100 Flat Pack Clear Plastic Bags		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$33.09
Windsor Tea Spoons - 1 Dozen		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$6.04
Black Nitrile Small Gloves - 2 Bxs		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$102.98
Egg Curly Noodles - Medium		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$37.37
Black Nitrile Medium Gloves - 2 Bxs		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$121.98
Enriched Flour - 50LB - 2 Bags		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$46.64

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White Cane Sugar - 50LB		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$46.69
Libby's Solid Pumpkin Cans		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$60.09
Elbow Pasta - 10LB		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$30.51
Foil 7" Containers - 200 Each - 2		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$92.38
Black Nitrile Large Gloves - 2 Bxs		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$105.78
Unsalted Solid Butter 36/1LB		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$77.84
Sharp Cheddar Cheese Loaf 2/5LB		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$60.80 331
Lump Crabmeat 6/1LB		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$168.67
Chicken Thighs 4/10LB		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$85.73
Large Eggs - 15 Dozen - 2 Cartons		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$42.24
Flank Steak 10LB		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$127.19
Gyre Loaf Cheese 2/7LB		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$97.13
Whole Chickens		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$102.00
25LB Semi Sweet Chocolate Chips		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$151.83
Heavy Whipped Cream 12/1Qt		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$69.71

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Beef Steak 16/8oz -2		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$219.95
Beef Steak 24/6oz		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$120.57
8-9oz Duck Breasts - 2		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$415.35
Bulk Raw Pork Sausage 2/5LB		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$52.28
16-20 White Shrimp 5/2LB		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$102.22
Fuel Surcharge		1	25262562	4157538 1/27/2026	240.300.0000.300.1000.610.03501.30.421	\$6.00
Check #: 179507						<u>332</u>
PO/InvoiceTotal:						\$3,445.62
Check Group:						
Whole Plumb Tomatoes Puree		1	25262674	4383089 2/4/2026	240.300.0000.300.1000.610.03501.30.421	\$63.43
Check #: 179507						<u>63.43</u>
PO/InvoiceTotal:						\$63.43
Vendor Total:						\$3,509.05
USA NORTH 811						
Check Group:						
2026 Membership fee		1	25262739	1407892026 2/12/2026	100.099.0000.000.2620.535.03000.50.421	\$300.00
Check #: 179508						<u>300.00</u>
PO/InvoiceTotal:						\$300.00
Vendor Total:						\$300.00
VELOCITY TRUCK CENTERS						
Check Group:						

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261F/TBB 221391 REVERSE LIGHT CLEAR LED WELDON		6	25262639	XA261170521:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	\$545.94
TRKBCI 261F/TBB 221391 - JANUARY 2026 BLUE CART SPECIAL		6	25262639	XA261170521:01 2/5/2026	100.000.0000.000.2730.619.03000.50.421	(\$54.60)
Check #: 179509						
PO/InvoiceTotal:						\$491.34
Vendor Total:						\$491.34
VISION SERVICE PLAN						
Check Group:						
2025/2026 CLAIMS		1	25260015	824496364 2/2/2026	702.000.0000.000.2900.591.03000.50.421	\$5,979.06
Check #: 179510						
PO/InvoiceTotal:						\$5,979.06
Vendor Total:						\$5,979.06
VISTA LEARNING NFP						
Check Group:						
Evaluwise license		1	25262741	VL126-1020 2/10/2026	100.031.0000.000.2400.651.03301.20.421	\$21.95
Check #: 179511						
PO/InvoiceTotal:						\$21.95
Vendor Total:						\$21.95
VOIP SUPPLY, LLC						
Check Group:						
ALGO 8128 IP Visual Alerter		1	25262719	ORDER 200668328 2/11/2026	100.000.0000.000.2580.652.03000.50.421	\$225.00
ALGO 8128 IP Visual Alerter		1	25262719	ORDER 200668328 2/11/2026	100.033.0000.100.1000.652.03302.20.421	\$225.00

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Shipping		1	25262719	ORDER 200668328 2/11/2026	100.033.0000.100.1000.652.03302.20.421	\$11.89
Check #: 179512						
PO/InvoiceTotal:						\$461.89
Vendor Total:						\$461.89
WIPI						
Check Group:						
78666 NITRILE GLOVES ORANGE HS XXL		2	25262795	2601-146795 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$32.34
AV18848 TRIM PANEL RETAINER		1	25262795	2601-146795 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$11.66
AV17102 GM FORD AND AMC TRIM PANEL RETAINER		1	25262795	2601-146795 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$25.17
22832 HOSE (PROTECTOR) 6"		2	25262795	2601-146795 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$10.51
S-H-11, H-11 55 WATT 12V		2	25262795	2601-146795 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$18.85
4439 PHILL PAN MACH Z/P10-32X1		50	25262795	2601-146795 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$4.47
23649 PHILL PAN MACH Z/P12-24X3/4		50	25262795	2601-146795 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$9.01
21811 STRAPS (TY-RAP) NYLON WEATHER 40LBS 9/64" X 5.5		25	25262795	2601-146795 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$10.85
21816 STRAPS (TY-RAP) NYLON WEATHER 50LBS 3/16" X 11.4		25	25262795	2601-146795 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$18.56
17831 WASHER FLAT HARD USS PLATED 1/4		100	25262795	2601-146795 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$4.67
19313 CAP SCREW G8 ZINC 1/4-20X3-1/2		25	25262795	2601-146795 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$11.26

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19504 HEX NUT G8 ZINC 7/16-14		25	25262795	2601-146795 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$8.17
7435 WASHER FENDER PLATED 3/8X1-1/2		25	25262795	2601-146795 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$4.06
19071 TIGER GRIP PAD MEDIUM MAROON 6X9		10	25262795	2601-146795 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$35.28
78664 NITRILE GLOVES ORANGE HD L		1	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$16.17
78665 NITRILE GLOVES ORANGE HD XL		2	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$32.34
21807 STRAPS (TY-RAP) NYLON WEATHER 18LBS 3/32" X 3.62		25	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$9.46
21811 STRAPS (TY-RAP) NYLON WEATHER 40LBS 9/64" X 5.50		25	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$19.85 <del>335</del>
21815 STRAPS (TY-RAP) NYLON WEATHER 50LBS 3/16" X 7.30		25	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$14.20
21817 STRAPS (TY-RAP) NYLON WEATHER 50LBS 3/16" X 14.20		25	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$22.57
21819 STRAPS (TY-RAP) NYLON WEATHER 120LBS 17/64" X 13.00		25	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$23.43
21818 STRAPS (TY-RAP) NYLON WEATHER 120LBS 17/64" X 8.0		25	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$27.92
PHILL PAN MACH Z/P6-32X1/2		50	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$1.71
PHILL PAN MACH Z/P6-32X3/4		50	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$1.66
4439 PHILL PAN MACH Z/P10-32X1		25	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$2.08

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2675

02/19/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
23655 NUT NYLON INSERT G8 Z/P 1/2-13		25	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$9.91
WASHER FLAT HARD USS PLATED 1/2		25	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$5.25
4145 16-14 HEAT SHRINK 3/8 RING		50	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$33.75
4110 12-10 HEAT SHRINK 1/2 RING		25	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$20.20
9197 PIPE CLOSE NIPPLE BRASS 3326X2		2	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$1.43
14117 PIPE CLOSE NIPPLE BRASS 3326X12		2	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$9.73
9203 PIPE LONG NIPPLE BRASS 3328X2		2	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$4.05 336
14134 PIPE HEX NIPPLE BRASS 3325X8		2	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$10.19
14118 PIPE LONG NIPPLE BRASS 3327X6		2	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$6.40
14121 PIPE LONG NIPPLE BRASS 3328X8		2	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$10.21
14123 PIPE LONG NIPPLE BRASS 3329X8		2	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$15.12
14120 PIPE LONG NIPPLE BRASS 3328X6		2	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$9.12
14135 PIPE HEX NIPPLE BRASS 3325X12		2	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$18.99
14124 PIPE LONG NIPPLE BRASS 3329X12		2	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$32.53
30736 PIPE COUPLING BRASS 3300X12		2	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$15.27

Douglas County School District

Voucher Detail Listing

Voucher Batch Number: 2675 02/19/2026

Fiscal Year: 2025-2026

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
9213 PIPE REDUCER COUPLING BRASS 3300X4X2		2	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$7.36
9214 REDUCER COUPLING BRASS 3300X6X2		2	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$12.58
9215 REDUCER COUPLING BRASS 3300X6X4		2	25262795	2601-148226 2/12/2026	100.000.0000.000.2730.619.03000.50.421	\$10.53

Check #: 179513

PO/InvoiceTotal:	\$599.87
Vendor Total:	\$599.87
Grand Total:	\$518,912.18

End of Report



# Douglas County School District

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1638 Mono Avenue  
Minden, NV 89423  
P: 775 • 782 • 5134  
F: 775 • 782 • 3162  
[www.dcsd.net](http://www.dcsd.net)

**DATE:** February 20, 2026  
**To:** Board Members, Cabinet  
**From:** Susan Estes, Director of Business Services  
**Re:** FY25-26 Budget Adjustment Vouchers

\*\*\*\*\*

The majority of budget adjustment submittals are due to grant budgets that are adjusted outside of the normal budget submittals to the board due to changes in grant funding (e.g., by state or federal agencies), request by responsible grantee to move budget categories, etc. Additionally, many of the grant submittals do not run on the same budget cycle as the district, and funding allocations are revised as approved by grantor.

All budget journal entries are completed by the Director of Business Services upon the approval of the Administrator that is responsible for that budget. This aligns with our purchasing policy adopted by the Board of Trustees.

Budget journal entries 32-49 were completed for FY25-26. All are included for review. This includes all January and February journal entries.

#### ADMINISTRATION

Frankie Alvarado - Superintendent  
P: 775 • 782 • 5134

#### BOARD OF TRUSTEES

David Burns  
Katherine Dickerson  
Melinda Gneiting  
Susan Jansen  
Erinn Miller  
Yvonne Wagstaff  
Marcus Zinke  
E: [board@dcsd.k12.nv.us](mailto:board@dcsd.k12.nv.us)

#### EDUCATION SERVICES

Shannon Brown - Executive Director  
Leslie Peters - Assistant Director  
P: 775 • 782 • 7170

#### INCLUSIVE EDUCATION

Dr. Cheryl Mayfield - Executive Director  
Amy Kidman-Delaney - Assistant Director  
P: 775 • 265 • 5262

#### GRANTS & ACCOUNTABILITY

Ashley Mitchell - Coordinator of Grants  
P: 775 • 782 • 5160

#### HUMAN RESOURCES

Jeannie Dwyer - Executive Director  
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## Douglas County School District

### Budget Journal Entry

Journal Entry Number 32

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 12/09/2025      Memo: Add budget for Title III - Immigrant - FY24-25 funds

Budget Type: FY25-26 WORKING

User ID: sestest

Reference: BUDGET JOURNAL ENTRY      Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
1	280.000.4528.000.0000.000.03000.50.107	Title III - Immigrant	\$0.00	(\$18,000.00)
2	280.660.0000.420.1000.641.03000.50.421	Textbooks	\$1,001.70	\$0.00
3	280.660.0000.420.1000.653.03000.50.421	Web-based Programs	\$16,266.15	\$0.00
4	280.660.0000.420.1000.893.03000.50.421	Indirect Costs	\$732.15	\$0.00
Total Items Printed: 4			\$18,000.00	(\$18,000.00)

Master Account Entries

Fund	Debits	Credits
280	18,000.00	(18,000.00)
Totals:	18,000.00	(18,000.00)

End of Report

## Douglas County School District

### Budget Journal Entry

Journal Entry Number 33

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 12/15/2025      Memo: Add budget for Title I-D

Budget Type: FY25-26 WORKING

User ID: sestest

Reference:

Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
1	280.000.4521.000.0000.000.03000.50.107	Title I-D	\$0.00	(\$23,218.76)
2	280.630.0000.100.1000.123.03503.30.421	Temp Empl Pd to Sub Teachers	\$12,055.68	\$0.00
3	280.630.0000.100.1000.243.03503.30.421	Medicare	\$174.81	\$0.00
4	280.630.0000.100.1000.273.03503.30.421	Workers' Compensation	\$108.50	\$0.00
5	280.630.0000.100.1000.653.03503.30.421	Web-based Programs	\$9,935.34	\$0.00
6	280.630.0000.100.1000.893.03503.30.421	Indirect Costs	\$944.43	\$0.00
Total Items Printed: 6			\$23,218.76	(\$23,218.76)

Master Account Entries

Fund	Debits	Credits
280	23,218.76	(23,218.76)
Totals:	23,218.76	(23,218.76)

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End of Report

## Douglas County School District

### Budget Journal Entry

Journal Entry Number 35

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 11/30/2025      Memo: Amend DIF - Nevada Trip

Budget Type: FY25-26 WORKING

User ID: sestest

Reference: BUDGET JOURNAL ENTRY      Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
1	280.645.0000.000.2100.810.03000.50.421	Dues and Fees	\$120.00	\$0.00
2	280.645.0000.000.2500.810.03000.50.421	Dues and Fees	\$0.00	(\$120.00)
Total Items Printed: 2			\$120.00	(\$120.00)

#### Master Account Entries

Fund	Debits	Credits
280	120.00	(120.00)
Totals:	120.00	(120.00)

End of Report

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## Douglas County School District

### Budget Journal Entry

Journal Entry Number 36

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 01/23/2026      Memo:      Amend PIPKIN budget

Budget Type: FY25-26 WORKING

User ID:      sestess

Reference:      BUDGET JOURNAL ENTRY      Voucher:      0

Originator:      sestess

Line #	Account	Description	Debit	Credit
1	270.132.0000.000.2900.330.03000.50.421	Employee Training & Development Services	\$0.00	(\$5,000.00)
2	270.132.0000.000.2900.560.03000.50.421	Tuition	\$5,000.00	\$0.00
3	270.132.0000.000.2900.810.03000.50.421	Dues and Fees	\$0.00	(\$4,200.00)
4	270.132.0000.000.2900.560.03000.50.421	Tuition	\$4,200.00	\$0.00
Total Items Printed:      4			\$9,200.00	(\$9,200.00)

Master Account Entries		
Fund	Debits	Credits
270	9,200.00	(9,200.00)
<b>Totals:</b>	<b>9,200.00</b>	<b>(9,200.00)</b>

End of Report

Douglas County School District

Budget Journal Entry

Journal Entry Number 37

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 11/30/2025 Memo: Amend per epage - Title IV-A

Budget Type: FY25-26 WORKING

User ID: sestest

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit	
1	280.720.0000.000.2200.161.03000.50.421	Extra Duty Pd to Teachers	\$30,000.00	\$0.00	
2	280.720.0000.000.2200.241.03000.50.421	Medicare	\$435.00	\$0.00	
3	280.720.0000.000.2200.271.03000.50.421	Workers' Compensation	\$270.00	\$0.00	
4	280.720.0000.000.2200.179.03000.50.421	Temp Empl Pd to Sub Teachers for Prof Days	\$10,920.00	\$0.00	
5	280.720.0000.000.2200.229.03000.50.421	Social Security Contributions	\$677.04	\$0.00	
6	280.720.0000.000.2200.249.03000.50.421	Medicare	\$158.34	\$0.00	
7	280.720.0000.000.2200.279.03000.50.421	Workers' Compensation	\$98.28	\$0.00	
8	280.000.4517.000.0000.000.03000.50.107	Title IV-A	\$510.10	\$0.00	
9	280.720.0000.000.2200.654.03000.50.421	IT Related Supplies - Value under \$999	\$109.62	\$0.00	
10	280.720.0000.000.2200.893.03000.50.421	Indirect Costs	\$1,827.34	\$0.00	
11	280.720.0000.000.2213.971.03000.50.421	Payments to other sources for education	\$85.97	\$0.00	345
12	280.720.0000.000.2213.161.03000.50.421	Extra Duty Pd to Teachers	\$0.00	(\$23,000.00)	
13	280.720.0000.000.2213.241.03000.50.421	Medicare	\$0.00	(\$333.50)	
14	280.720.0000.000.2213.271.03000.50.421	Workers' Compensation	\$0.00	(\$207.00)	
15	280.720.0000.000.2213.330.03000.50.421	Employee Training & Development Services	\$0.00	(\$17,500.00)	
16	280.720.0000.000.2213.640.03000.50.421	Books and Periodicals	\$0.00	(\$2,160.00)	
17	280.720.0000.000.2213.650.03000.50.421	Supplies - IT Related (Consumables)	\$0.00	(\$43.10)	
18	280.720.0000.000.2213.893.03000.50.421	Indirect Costs	\$0.00	(\$1,848.09)	
Total Items Printed: 18			\$45,091.69	(\$45,091.69)	

Master Account Entries		
Fund	Debits	Credits
280	45,091.69	(45,091.69)
Totals:	45,091.69	(45,091.69)

End of Report

Douglas County School District

Budget Journal Entry

Journal Entry Number 38

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 01/31/2026 Memo: Amend CTE State Allocation

Budget Type: FY25-26 WORKING

User ID: sestest

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
1	240.300.0000.300.1000.610.03501.30.421	General Supplies	\$0.00	(\$5,594.80)
2	240.300.0000.300.1000.610.03301.20.421	Auto Balance To Budget Journal	\$5,594.80	\$0.00
Total Items Printed: 2			\$5,594.80	(\$5,594.80)

Master Account Entries

Fund	Debits	Credits
240	5,594.80	(5,594.80)
Totals:	5,594.80	(5,594.80)

End of Report

## Douglas County School District

### Budget Journal Entry

Journal Entry Number 39

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 01/31/2026      Memo:      Add budget for Title I-D

Budget Type: FY25-26 WORKING

User ID:      sestis

Reference:      JE ADJUSTMENT

Voucher:      0

Originator:      sestis

Line #	Account	Description	Debit	Credit
1	280.000.4521.000.0000.000.03000.50.107	Title I-D	\$0.00	(\$23,359.80)
2	280.630.0000.100.1000.123.03503.30.421	Temp Empl Pd to Sub Teachers	\$19,282.00	\$0.00
3	280.630.0000.100.1000.243.03503.30.421	Medicare	\$279.59	\$0.00
4	280.630.0000.100.1000.273.03503.30.421	Workers' Compensation	\$173.54	\$0.00
5	280.630.0000.100.1000.320.03503.30.421	Professional Educational Services	\$2,674.51	\$0.00
6	280.630.0000.100.1000.893.03503.30.421	Indirect Costs	\$950.16	\$0.00
Total Items Printed:      6			\$23,359.80	(\$23,359.80)

Master Account Entries

Fund	Debits	Credits
280	23,359.80	(23,359.80)
Totals:	23,359.80	(23,359.80)

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End of Report

## Douglas County School District

### Budget Journal Entry

Journal Entry Number 40

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 01/31/2026      Memo: Amend Title II-A

Budget Type: FY25-26 WORKING

User ID: sestres

Reference: BUDGET JOURNAL ENTRY      Voucher: 0

Originator: sestres

Line #	Account	Description	Debit	Credit	
1	280.000.4598.000.0000.000.03000.50.107	CSR Initiative	\$0.00	(\$16,608.15)	
2	280.709.0000.100.2200.116.03000.50.421	Salaries of Reg Empl Pd to Other Licensed Staff	\$0.00	(\$15,681.61)	
3	280.709.0000.100.2200.216.03000.50.421	Group Insurance	\$0.00	(\$2,304.52)	
4	280.709.0000.100.2200.236.03000.50.421	Retirement Contributions	\$0.00	(\$5,763.00)	
5	280.709.0000.100.2200.246.03000.50.421	Medicare	\$0.00	(\$227.39)	
6	280.709.0000.100.2200.276.03000.50.421	Workers' Compensation	\$0.00	(\$141.13)	
7	280.709.0000.100.2213.161.03000.50.421	Extra Duty Pd to Teachers	\$9,100.00	\$0.00	
8	280.709.0000.100.2213.226.03000.50.421	Social Security Contributions	\$564.20	\$0.00	
9	280.709.0000.100.2213.241.03000.50.421	Medicare	\$131.95	\$0.00	
10	280.709.0000.100.2213.271.03000.50.421	Workers' Compensation	\$81.90	\$0.00	
11	280.709.0000.100.2213.330.03000.50.421	Employee Training & Development Services	\$17,429.00	\$0.00	348
12	280.709.0000.100.2213.610.03000.50.421	General Supplies	\$0.00	(\$96.46)	
13	280.709.0000.100.2213.893.03000.50.421	Indirect Costs	\$703.25	\$0.00	
14	280.709.0000.100.2213.971.03000.50.421	Payments to other sources for education	\$555.96	\$0.00	
15	280.709.0000.100.2500.330.03000.50.421	Employee Training & Development Services	\$3,500.00	\$0.00	
16	280.709.0000.100.2400.330.03000.50.421	Employee Training & Development Services	\$4,500.00	\$0.00	
17	280.709.0000.100.2213.580.03000.50.421	Employee Only Travel	\$4,256.00	\$0.00	
Total Items Printed: 17			\$40,822.26	(\$40,822.26)	

Master Account Entries		
Fund	Debits	Credits
280	40,822.26	(40,822.26)
<b>Totals:</b>	<b>40,822.26</b>	<b>(40,822.26)</b>

End of Report

## Douglas County School District

### Budget Journal Entry

Journal Entry Number 41

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 01/31/2026      Memo: Add budget for Title III - Immigrant - FY24-25 Funds

Budget Type: FY25-26 WORKING

User ID: sestess

Reference: BUDGET JOURNAL ENTRY      Voucher: 0

Originator: sestess

Line #	Account	Description	Debit	Credit
1	280.000.4560.000.0000.000.03000.50.107	Title III Immigrant - FY24-25 funds	\$0.00	(\$18,000.00)
2	280.660.0000.420.1000.641.03000.50.421	Textbooks	\$1,001.70	\$0.00
3	280.660.0000.420.1000.653.03000.50.421	Web-based Programs	\$16,266.15	\$0.00
4	280.660.0000.420.1000.893.03000.50.421	Indirect Costs	\$732.15	\$0.00
Total Items Printed: 4			\$18,000.00	(\$18,000.00)

Master Account Entries		
Fund	Debits	Credits
280	18,000.00	(18,000.00)
<b>Totals:</b>	<b>18,000.00</b>	<b>(18,000.00)</b>

End of Report

Douglas County School District

Budget Journal Entry

Journal Entry Number 42

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 01/31/2026 Memo: Amend Title III - ESL

Budget Type: FY25-26 WORKING

User ID: sestis

Reference: BUDGET JOURNAL ENTRY Voucher: 0

Originator: sestis

Line #	Account	Description	Debit	Credit	
1	280.000.4526.000.0000.000.03000.50.107	Title III - LEP	\$1,869.06	\$0.00	
2	280.658.0000.420.1000.650.03000.50.421	Supplies - IT Related (Consumables)	\$0.00	(\$2,000.00)	
3	280.658.0000.420.1000.653.03000.50.421	Web-based Programs	\$0.00	(\$15,000.00)	
4	280.658.0000.420.1000.654.03000.50.421	IT Related Supplies - Value under \$999	\$0.00	(\$3,000.00)	
5	280.658.0000.420.2213.116.03000.50.421	Salaries of Reg Empl Pd to Other Licensed Staff	\$12,841.48	\$0.00	
6	280.658.0000.420.2213.161.03000.50.421	Extra Duty Pd to Teachers	\$0.00	(\$910.00)	
7	280.658.0000.420.2213.221.03000.50.421	Social Security Contributions	\$0.00	(\$56.42)	
8	280.658.0000.420.2213.236.03000.50.421	Retirement Contributions	\$4,719.24	\$0.00	
9	280.658.0000.420.2213.241.03000.50.421	Medicare	\$0.00	(\$13.20)	
10	280.658.0000.420.2213.271.03000.50.421	Workers' Compensation	\$0.00	(\$8.19)	
11	280.658.0000.420.2213.276.03000.50.421	Workers' Compensation	\$115.57	\$0.00	350
12	280.658.0000.420.2213.246.03000.50.421	Medicare	\$186.20	\$0.00	
13	280.658.0000.420.3300.610.03000.50.421	General Supplies	\$0.00	(\$1,244.33)	
14	280.658.0000.420.1000.610.03000.50.421	General Supplies	\$1,000.00	\$0.00	
15	280.658.0000.420.2213.216.03000.50.421	Group Insurance	\$1,384.50	\$0.00	
16	280.658.0000.420.2213.296.03000.50.421	Post Retirement Insurance Subsidy	\$116.09	\$0.00	
Total Items Printed: 16			\$22,232.14	(\$22,232.14)	

Master Account Entries		
Fund	Debits	Credits
280	22,232.14	(22,232.14)
Totals:	22,232.14	(22,232.14)

End of Report

## Douglas County School District

### Budget Journal Entry

Journal Entry Number 43

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 01/31/2026      Memo: Amend Local Plan

Budget Type: FY25-26 WORKING

User ID: sestest

Reference: BUDGET JOURNAL ENTRY      Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit	
1	280.000.4565.000.0000.000.03000.50.107	Local Plan – P.L. 101–476	\$0.00	(\$78,018.64)	
2	280.639.0000.200.1000.112.03501.30.421	Salaries of Regular Empl Pd to Instruct Aides/Asst	\$52,480.76	\$0.00	
3	280.639.0000.200.1000.161.03000.50.421	Extra Duty Pd to Teachers	\$0.00	(\$21,187.43)	
4	280.639.0000.200.1000.212.03501.30.421	Group Insurance	\$20,318.16	\$0.00	
5	280.639.0000.200.1000.221.03000.50.421	Social Security Contributions	\$0.00	(\$2,018.35)	
6	280.639.0000.200.1000.232.03501.30.421	Retirement Contributions	\$13,295.32	\$0.00	
7	280.639.0000.200.1000.241.03000.50.421	Medicare	\$0.00	(\$186.35)	
8	280.639.0000.200.1000.242.03501.30.421	Medicare	\$760.97	\$0.00	
9	280.639.0000.200.1000.271.03000.50.421	Workers' Compensation	\$0.00	(\$115.63)	
10	280.639.0000.200.1000.272.03501.30.421	Workers' Compensation	\$472.33	\$0.00	
11	280.639.0000.200.1000.292.03501.30.421	Post Retirement Insurance Subsidy	\$2,304.00	\$0.00	351
12	280.639.0000.200.1000.340.03000.50.421	Other Professional Services	\$10,147.61	\$0.00	
13	280.639.0000.200.1000.610.03000.50.421	General Supplies	\$0.00	(\$1,000.00)	
14	280.639.0000.200.1000.653.03000.50.421	Web-based Programs	\$0.00	(\$16,500.00)	
15	280.639.0000.200.1000.330.03000.50.421	Employee Training & Development Services	\$2,135.00	\$0.00	
16	280.639.0000.200.2100.179.03000.50.421	Temp Empl Pd to Sub Teachers for Prof Days	\$2,340.20	\$0.00	
17	280.639.0000.200.2100.217.03000.50.421	Group Insurance	\$760.00	\$0.00	
18	280.639.0000.200.2140.116.03000.50.421	Salaries of Reg Empl Pd to Other Licensed Staff	\$1,506.29	\$0.00	
19	280.639.0000.200.2140.216.03000.50.421	Group Insurance	\$2,625.00	\$0.00	
20	280.639.0000.200.2140.236.03000.50.421	Retirement Contributions	\$553.57	\$0.00	
21	280.639.0000.200.2140.241.03000.50.421	Medicare	\$0.00	(\$87.00)	
22	280.639.0000.200.2140.246.03000.50.421	Medicare	\$21.85	\$0.00	
23	280.639.0000.200.2140.271.03000.50.421	Workers' Compensation	\$0.00	(\$54.00)	
24	280.639.0000.200.2140.276.03000.50.421	Workers' Compensation	\$13.55	\$0.00	
25	280.639.0000.200.2140.610.03000.50.421	General Supplies	\$3,184.75	\$0.00	
26	280.639.0000.200.2140.653.03000.50.421	Web-based Programs	\$616.00	\$0.00	
27	280.639.0000.200.2140.893.03000.50.421	Indirect Costs	\$2,301.79	\$0.00	
28	280.639.0000.200.2213.330.03000.50.421	Employee Training & Development Services	\$3,330.25	\$0.00	

## Douglas County School District

### Budget Journal Entry

Journal Entry Number 43

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 01/31/2026      Memo: Amend Local Plan

Budget Type: FY25-26 WORKING

User ID: sestest

Reference: BUDGET JOURNAL ENTRY      Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
Total Items Printed:		28	\$119,167.40	(\$119,167.40)

Master Account Entries		
Fund	Debits	Credits
280	119,167.40	(119,167.40)
Totals:	119,167.40	(119,167.40)

End of Report

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Douglas County School District

Budget Journal Entry

Journal Entry Number 44

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 02/06/2026 Memo: Amend local grants to actual budget available

Budget Type: FY25-26 WORKING

User ID: sestest

Reference: JE ADJUSTMENT

Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit	
1	270.000.1901.000.0000.000.03000.50.107	DENVER TOYOTA DONATION	\$6,620.72	\$0.00	
2	270.028.0000.100.1000.610.03000.50.421	General Supplies	\$0.00	(\$6,620.72)	
3	270.000.1909.000.0000.000.03000.50.107	Berger North Grant – DHS – FY17–18	\$7,768.42	\$0.00	
4	270.035.0000.000.2900.651.03501.30.421	Supplies – IT Software	\$0.00	(\$7,768.42)	
5	270.000.1917.000.0000.000.03000.50.107	WHS – Stem Project Donations	\$267.21	\$0.00	
6	270.037.0000.100.1000.610.03502.30.421	General Supplies	\$0.00	(\$267.21)	
7	270.000.1925.000.0000.000.03000.50.107	Donation – Betts Scholarship Foundation	\$0.00	(\$3,500.00)	
8	270.026.0000.000.2900.330.03000.50.421	Employee Training & Development Services	\$3,500.00	\$0.00	
9	270.000.1928.000.0000.000.03000.50.107	WHS Donation – Lisa Maloff Fund	\$4,341.64	\$0.00	
10	270.199.0000.000.2900.610.03502.30.421	General Supplies	\$0.00	(\$4,341.64)	
11	270.000.1933.000.0000.000.03000.50.107	Smallwood Donation – Lucy Calkins Summer Inst.	\$58.08	\$0.00	353
12	270.029.0000.000.2213.640.03000.50.421	Books and Periodicals	\$0.00	(\$58.08)	
13	270.000.1935.000.0000.000.03000.50.107	Special Donation – DW – BIG GEORGE	\$0.00	(\$9,706.83)	
14	270.197.0000.000.2900.610.03000.30.421	General Supplies	\$9,706.83	\$0.00	
15	270.000.1941.000.0000.000.03000.50.107	CHROMEBOOKS (ECF)	\$16,800.00	\$0.00	
16	270.071.0000.000.2900.652.03000.50.421	CHROMEBOOKS (EFC)	\$0.00	(\$16,800.00)	
17	270.000.1943.000.0000.000.03000.50.107	Donation – MES – Smallwood – Parent/child Learning	\$0.00	(\$4,580.50)	
18	270.022.0000.100.1000.157.03210.10.421	Additional Comp Paid to Other Classified/Support	\$0.00	(\$2,956.57)	
19	270.022.0000.100.1000.610.03210.10.421	General Supplies	\$0.00	(\$905.52)	
20	270.024.0000.100.1000.161.03302.20.421	Extra Duty Pd to Teachers	\$5,000.00	\$0.00	
21	270.024.0000.100.1000.241.03302.20.421	Medicare	\$100.00	\$0.00	
22	270.024.0000.100.1000.271.03302.20.421	Workers' Compensation	\$70.00	\$0.00	
23	270.024.0000.100.1000.610.03302.20.421	General Supplies	\$3,272.59	\$0.00	
24	270.000.1944.000.0000.000.03000.50.107	Safe Schools Revenue	\$42.79	\$0.00	
25	270.090.0000.100.1000.610.03000.50.421	General Supplies	\$0.00	(\$42.79)	
26	270.000.1945.000.0000.000.03000.50.107	PBIS – SMALLWOOD DONATION	\$4,444.99	\$0.00	
27	270.084.0000.100.1000.610.03302.20.421	General Supplies	\$0.00	(\$500.00)	
28	270.084.0000.100.1000.161.03302.20.421	Extra Duty Pd to Teachers	\$0.00	(\$1,000.00)	

## Douglas County School District

### Budget Journal Entry

Journal Entry Number 44

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 02/06/2026      Memo: Amend local grants to actual budget available

Budget Type: FY25-26 WORKING

User ID: sestest

Reference: JE ADJUSTMENT

Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
29	270.084.0000.100.1000.221.03302.20.421	Social Security Contributions	\$0.00	(\$200.00)
30	270.084.0000.100.1000.241.03302.20.421	Medicare	\$0.00	(\$21.75)
31	270.084.0000.100.1000.271.03302.20.421	Workers' Compensation	\$0.00	(\$13.50)
32	270.084.0000.100.1000.610.03302.20.421	General Supplies	\$0.00	(\$2,709.74)
33	270.000.1948.000.0000.000.03000.50.107	CV Health Donation - Nurses	\$723.79	\$0.00
34	270.110.0000.000.2130.610.03000.50.421	General Supplies	\$0.00	(\$723.79)
Total Items Printed: 34			\$62,717.06	(\$62,717.06)

Master Account Entries

Fund	Debits	Credits
270	62,717.06	(62,717.06)
Totals:	62,717.06	(62,717.06)

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End of Report

## Douglas County School District

### Budget Journal Entry

Journal Entry Number 45

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 02/09/2026      Memo: Remove Title III - Immigrant from budget

Budget Type: FY25-26 WORKING

User ID: sestest

Reference: BUDGET JOURNAL ENTRY      Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit
1	280.000.4528.000.0000.000.03000.50.107	Title III - Immigrant	\$15,200.00	\$0.00
2	280.659.0000.420.1000.641.03000.50.421	Textbooks	\$0.00	(\$2,481.74)
3	280.658.0000.420.1000.653.03000.50.421	Web-based Programs	\$0.00	(\$12,100.00)
4	280.659.0000.420.1000.893.03000.50.421	Indirect Costs	\$0.00	(\$618.26)
Total Items Printed: 4			\$15,200.00	(\$15,200.00)

Master Account Entries

Fund	Debits	Credits
280	15,200.00	(15,200.00)
<b>Totals:</b>	<b>15,200.00</b>	<b>(15,200.00)</b>

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End of Report

### Douglas County School District

**Budget Journal Entry**

Journal Entry Number 46

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 02/09/2026      Memo:      Renive Perkins Correctional - JHS from budget

Budget Type: FY25-26 WORKING

User ID:      sestest

Reference:      BUDGET JOURNAL ENTRY      Voucher:      0

Originator:      sestest

Line #	Account	Description	Debit	Credit
1	280.000.4592.000.0000.000.03000.50.107	Perkins Correctional	\$24,704.00	\$0.00
2	280.635.0000.300.1000.161.03503.30.421	Extra Duty Pd to Teachers	\$0.00	(\$7,000.00)
3	280.635.0000.300.1000.351.03503.30.421	Data Processing Svcs	\$0.00	(\$1,000.00)
4	280.635.0000.300.1000.610.03503.30.421	General Supplies	\$0.00	(\$3,235.84)
5	280.635.0000.300.1000.731.03503.30.421	Machinery	\$0.00	(\$12,800.00)
6	280.635.0000.300.1000.893.03501.30.421	Indirect Costs	\$0.00	(\$668.16)
Total Items Printed:      6			\$24,704.00	(\$24,704.00)

Master Account Entries

Fund	Debits	Credits
280	24,704.00	(24,704.00)
Totals:	24,704.00	(24,704.00)

End of Report

Douglas County School District

Budget Journal Entry

Journal Entry Number 47

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 02/09/2026 Memo: Amend budget for LEA Financial Operational Efficiency grant

Budget Type: FY25-26 WORKING

User ID: sestest

Reference: BUDGET JOURNAL ENTRY

Voucher: 0

Originator: sestest

Line #	Account	Description	Debit	Credit	
1	280.683.0000.000.2500.137.03000.50.421	OT Pd to Other Classified/Supp	\$30,000.00	\$0.00	
2	280.683.0000.000.2500.247.03000.50.421	Medicare	\$435.00	\$0.00	
3	280.683.0000.000.2500.277.03000.50.421	Workers' Compensation	\$270.00	\$0.00	
4	280.683.0000.000.2500.237.03000.50.421	Retirement Contributions	\$3,800.00	\$0.00	
5	280.683.0000.000.2500.340.03000.50.421	Other Professional Services	\$28,957.79	\$0.00	
6	280.683.0000.000.2500.651.03000.50.421	Supplies - IT Software	\$52,220.00	\$0.00	
7	280.183.0000.000.2500.137.03000.50.421	OT Pd to Other Classified/Supp	\$0.00	(\$30,000.00)	
8	280.183.0000.000.2500.247.03000.50.421	Medicare	\$0.00	(\$435.00)	
9	280.183.0000.000.2500.277.03000.50.421	Workers' Compensation	\$0.00	(\$270.00)	
10	280.183.0000.000.2500.237.03000.50.421	Retirement Contributions	\$0.00	(\$3,800.00)	
11	280.183.0000.000.2500.340.03000.50.421	Other Professional Services	\$0.00	(\$28,957.79)	357
12	280.183.0000.000.2500.651.03000.50.421	Supplies - IT Software	\$0.00	(\$52,220.00)	
Total Items Printed: 12			\$115,682.79	(\$115,682.79)	

Master Account Entries		
Fund	Debits	Credits
280	115,682.79	(115,682.79)
Totals:	115,682.79	(115,682.79)

End of Report

## Douglas County School District

### Budget Journal Entry

Journal Entry Number 48

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 02/11/2026      Memo: Amend SB500

Budget Type: FY25-26 WORKING

User ID: sestess

Reference: BUDGET JOURNAL ENTRY      Voucher: 0

Originator: sestess

Line #	Account	Description	Debit	Credit	
1	280.000.4573.000.0000.000.03000.50.107	SB500	\$2,266,354.00	\$0.00	
2	280.773.0000.000.2900.157.03000.50.421	Additional Comp Paid to Other Classified/Support	\$0.00	(\$707,528.61)	
3	280.773.0000.000.2900.161.03000.50.421	Extra Duty Pd to Teachers	\$0.00	(\$1,147,954.63)	
4	280.773.0000.000.2900.211.03000.50.421	Group Insurance	\$166,641.65	\$0.00	
5	280.773.0000.000.2900.227.03000.50.421	Social Security Contributions	\$0.00	(\$491.54)	
6	280.773.0000.000.2900.231.03000.50.421	Retirement Contributions	\$0.00	(\$445,114.80)	
7	280.773.0000.000.2900.237.03000.50.421	Retirement Contributions	\$0.00	(\$120,736.56)	
8	280.773.0000.000.2900.241.03000.50.421	Medicare	\$0.00	(\$16,830.34)	
9	280.773.0000.000.2900.247.03000.50.421	Medicare	\$0.00	(\$10,339.17)	
10	280.773.0000.000.2900.291.03000.50.421	Post Retirement Insurance Subsidy	\$16,000.00	\$0.00	
Total Items Printed: 10			\$2,448,995.65	(\$2,448,995.65)	358

Master Account Entries		
Fund	Debits	Credits
280	2,448,995.65	(2,448,995.65)
<b>Totals:</b>	<b>2,448,995.65</b>	<b>(2,448,995.65)</b>

End of Report

## Douglas County School District

### Budget Journal Entry

Journal Entry Number 49

Fiscal Year: 2025-2026

Journal Type: Adjustment

GL Entry Date: 02/13/2026      Memo:      Move budget in Supt budget for professional services

Budget Type: FY25-26 WORKING

User ID:      sestis

Reference:      BUDGET JOURNAL ENTRY      Voucher:      0

Originator:      sestis

Line #	Account	Description	Debit	Credit
1	100.000.0000.000.2320.340.03000.50.421	Other Professional Services	\$9,000.00	\$0.00
2	100.000.0000.000.2320.610.03000.50.421	General Supplies	\$0.00	(\$3,000.00)
3	100.000.0000.000.2320.612.03000.50.421	Supplies/Equipment	\$0.00	(\$3,000.00)
4	100.000.0000.000.2320.652.03000.50.421	Supplies/Equipment – IT Related (Non-Consumables)	\$0.00	(\$3,000.00)
Total Items Printed:      4			\$9,000.00	(\$9,000.00)

Master Account Entries		
Fund	Debits	Credits
100	9,000.00	(9,000.00)
Totals:	9,000.00	(9,000.00)

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End of Report

Application for Grant Funding for Calendar Year 2027

February 2026

The District requests authorization to apply for funding for the programs including, but not limited to:

Title I, Part A – Improving the Academic Achievement of the Disadvantaged  
Title I, Part C – Migrant Education  
Title I, Part D – Neglected, Delinquent, and At-Risk Youth  
Title II, Part A – Supporting Educators  
Title II, Technology Formula Grant  
Title II, Technology (Infrastructure or Professional Development) Competitive Grant  
Title III Limited English Proficient Students  
Title III Immigrant Subgrant  
Title IV, Part A - Student Support and Academic Enrichment  
Title V, Innovative Programs  
McKinney-Vento Homeless Assistance Act Subgrants  
Foster Children Subgrants  
Special Education Early Childhood  
Individuals with Disabilities Education Improvement Act (IDEIA) and related subgrants  
District Assistance Center Subgrants  
School Repair and Renovation Grant  
Carl Perkins Vocational Education Act Formula and Competitive Subgrants  
State and Federal Career and Technical Education Formula and Competitive Subgrants  
Adult High School Education Subgrants  
Federal and State School-to-Career Subgrants  
Advanced Placement Incentive Subgrants  
Federal and State Technology Subgrants  
Federal and State School Infrastructure and Safety Subgrants  
Federal and State Student Support Subgrants  
Federal and State Library and/or Literacy Subgrants  
Federal and State Alternative Education Funding  
Federal and State STEM Subgrants  
Federal and State Consolidated Subgrants  
Federal and State Special Education-related Subgrants  
Federal and State Remediation Subgrants  
Federal and State PreSchool (ECE) Education Subgrants  
Federal and State Drug and/or Safety-Related Subgrants  
State Accountability Systems' Information  
Federal and State English Language Learners Subgrants  
Federal and State Categorical Funding Subgrants  
Federal and State School Improvement and Multi-Tiered Systems of Support Subgrants  
Federal and State Special Funding Opportunities Related to Emergency or Crisis Situations

Grant funding related to the implementation or support of the District's Strategic and District Performance Plans that may become available during a Nevada Legislative Session, Interim Session, or Calendar Year 2027 (parts of FY26 and FY27).

Grant funding related to district operations and continuity of services.

Recommendation: Authorize the District to apply for entitlement, formula, and competitive grant funds listed above as well as other grant opportunities that may arise during Calendar Year 2027.

## Board Agenda Item

Name of Contributor: Shannon Brown, Executive Director      Date of Meeting: February 26, 2026

Title: Family Life Sex Education AIDS Advisory Council Members      Consent Item: Yes

NRS. 389.036 Establishment of course or unit of course of instruction concerning acquired immune deficiency syndrome, human reproductive system, related communicable diseases and sexual responsibility; appointment of advisory committee; notice to parent or guardian; consent of parent or guardian required; materials to be made available to parents or guardians of pupils.

No. 2. Each Board of Trustees shall appoint an advisory committee consisting of:

- (a) Five parents of children who attend schools in the district; and
- (b) Four representatives, one from each of four of the following professions or occupations:
  - (1) Medicine or nursing;
  - (2) Counseling;
  - (3) Religion;
  - (4) Pupils who attend schools in the district; or
  - (5) Teaching

<b>Committee Member</b>	<b>Role</b>	<b>New or Returning</b>
Shannon Brown	Executive Director of Education Services	Returning
Pam Gilmartin	Principal	Returning
Jennifer Tyndall	Nurse – Chief Nurse	Returning
Michelle Brooks	Social Worker	Returning
Katie Hill	Teacher	Returning
Anne Felte	Counseling	Returning
Christopher Robinson	Religion	Returning
Erinn Miller	Parent	Returning
Jamie Deem	Parent	Returning
Kristen Miller	Parent	Returning
Rachel Hamer	Parent	Returning
	Parent	

**David James Brady, CFP**

P.O. Box 845, Minden, NV 89423 | 775-690-2599 | davidbrady.cv@gmail.com

01/27/2026

Douglas County School Board of Trustees

1638 Mono Ave

Minden, NV 89423

**RE: Expression of Interest for School Board Trustee position, Area 7**

Dear Members of the Board,

As a long-term resident of Minden and a former President of this Board, I am writing to formally express my interest in serving the Douglas County School District once again. My commitment to our local schools is rooted in the belief that a high-functioning school board is the cornerstone of a thriving community. With a professional background as a Certified Financial Planner and a career dedicated to public administration, I offer a unique blend of fiscal discipline and governance experience.

During my previous tenure as a School Board Trustee (1995–2004), I had the privilege of serving as Board President during a period of significant transformation. We worked diligently to modernize our management team and implement the School Resource Officer (SRO) Program, a project that remains close to my heart from my years as a Reserve Deputy Sheriff. I understand that the safety of our students and the transparency of our budget are not just administrative goals; they are a pact we make with the parents and taxpayers of Douglas County.

My approach to board service is defined by three core pillars:

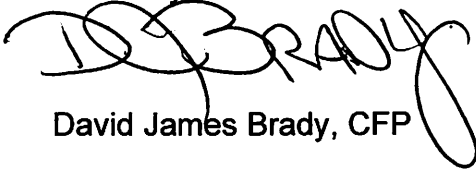
- **Fiscal Accountability:** With my experience managing a \$169M county budget and my private sector financial expertise, I am equipped to help the district navigate complex funding environments while ensuring every dollar is directed toward student outcomes.
- **Collaborative Governance:** My time as a County Commissioner taught me the value of "priority-based" decision-making. I believe in working transparently with teachers, administrators, and parents to find common ground on difficult issues.
- **Safety and Security:** My background in law enforcement provides me with a practical lens through which to evaluate and improve campus security protocols, ensuring our schools remain safe havens for learning.

I am not seeking this position to learn the ropes; I am seeking it to provide immediate, steady leadership. I am intimately familiar with the challenges facing our district and am ready to apply my skills in public management and strategic planning to ensure Douglas County schools remain a model for the State of Nevada.



Thank you for your time and for your dedicated service to our children. I look forward to the possibility of discussing how my experience can best serve the Board.

Sincerely,

A handwritten signature in black ink that reads "D. J. BRADY". The signature is stylized with a large, looping initial "D" and a long, sweeping underline that extends to the right.

David James Brady, CFP

# David James Brady, CFP

Minden, NV | 775-690-2599 | davidbrady.cv@gmail.com

## EXECUTIVE PROFILE

Dedicated public servant and financial expert with over 30 years of experience in local government administration, public safety, and private sector finance. A data-driven leader committed to fiscal transparency, collaborative stakeholder engagement, and the long-term success of Douglas County institutions.

## CORE COMPETENCIES

- **Fiscal Oversight:** Managed \$169M budgets; expert in priority-based budgeting and performance reviews.
  - **Public Governance:** Former School Board President and County Commissioner with deep policy expertise.
  - **Strategic Leadership:** Proven ability to supervise executive-level staff and lead multi-agency initiatives.
  - **Community Safety:** Extensive background in law enforcement and school security (SRO) implementation.
- 

## RELEVANT PROFESSIONAL EXPERIENCE

### Douglas County School Board | Trustee / Board President | 1995 – 2004

- Elected President (2001–2003); led the district’s transformation into a state-recognized model for excellence.
- Spearheaded the implementation of the **School Resource Officer (SRO) Program** to enhance campus safety.
- Recruited and supervised the Superintendent and senior management team.

### Douglas County | County Commissioner | 2005 – 2010

- Directed policy for the county; supervised the County Manager and District Fire Chief.
- Spearheaded the development of the County’s first **Strategic Plan**.
- Implemented performance-based budgeting and optimized the \$169M annual budget via portfolio outsourcing.

### Brady and Associates, Inc. | President & CFP | 1998 – Present

- Provides asset management and strategic business consulting for individuals and corporations.

- Expertise in fiduciary responsibility, retirement planning, and long-term financial sustainability.

**Douglas County Sheriff's Office | Reserve Deputy Sheriff | 1999 – 2013**

- Collaborated directly with School Resource Officers to ensure local school security.
- Provided critical support to patrol and jail divisions.

**Redondo Beach Police Department | Police Officer / Association President | 1978 – 1985**

- Served as Chief Negotiator for the Police Officers' Association; managed high-stakes contract negotiations.

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## **EDUCATION & CERTIFICATIONS**

- **Master of Public Administration (MPA)** – University of Southern California
- **B.S. in Public Affairs** – University of Southern California
- **Certified Financial Planner (CFP)** – College for Financial Planning
- **Certificates:** County Leadership (NYU Wagner); Public Management (UNR); Certified Public Official (UNR)

## **COMMUNITY LEADERSHIP**

- **Suicide Prevention Network:** Board of Directors (Current)
  - **Leadership Douglas County:** Steering Committee (Current)
  - **Douglas County Community Services Foundation:** Past Treasurer
  - **Carson Valley Chamber of Commerce:** Past Board President
  - **Nevada Association of Counties:** Board of Directors (2008–2010)
-



**Douglas County  
School District**

EMPOWER • PREPARE • INSPIRE • CONNECT

## BOARD MEMORANDUM

**Date: February 26, 2026**

**To: DCSD Board of Trustees**

**Re: Board Trustee Interview Questions**

---

1. How long have you lived in the district, and what has been your involvement with DCSD schools? What do you feel is the best thing about our schools?
2. What motivated you to apply for this position and what skills do you feel will help you be successful as a trustee.
3. What do you see as the biggest challenge facing the students in our district?

**RESOLUTION 26-01**

Resolution to Augment and/or Amend the General Fund Budget  
of the Douglas County School District  
for the 2025-2026 Fiscal Year

Whereas, Ms. Susan Estes, Director of Business Services of the Douglas County School District, has recommended the Board of Trustees authorize the transfer of appropriations between General Fund functions, and

Whereas, N.R.S. 354.606 requires certain actions by the Board of Trustees to authorize the budget transfers detailed in Exhibit A hereto attached, and

Now, therefore, it is hereby resolved that the Board of Trustees of the Douglas County School District authorizes the transfer of appropriations between General Fund functions as set forth in Exhibit A.

Passed and adopted the 26<sup>th</sup> day of  
February, 2026, by the following vote:

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Signature of President  
Board of Trustees  
Douglas County School District

Attest: \_\_\_\_\_  
Clerk

AGENDA ITEM \_\_\_\_\_

REVENUE	(1)	(2)	(3)	(4)
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26	
			FINAL BUDGET	FEBRUARY AMEND
<b>1000 LOCAL SOURCES</b>				
1100 Tax Revenue				
1111 Net Proceeds of Mines				
1112 Net Proceeds of Mines - Prior Year				
1150 Residential Construction Tax				
1190 Other Taxes				
1200 Local Gov Units - Not School Districts				
1300 Out-of-State Tuition			185,000	185,000
1500 Earnings on Investments			65,000	65,000
1700 District Activities Revenue				
1800 Community Service Activities				
1900 Other Revenues				
1910 Rentals				
1920 Donations				
1950/60 Services Provided other Governments				
1990 Miscellaneous			186,000	186,000
<b>TOTAL LOCAL SOURCES</b>	-	-	436,000	436,000
<b>3000 REVENUE FROM STATE SOURCES STATE EDUCATION FUNDING</b>				
3110 PCFP - Adjusted Base Funding			50,688,184	50,688,184
3111 Special Appropriation			-	-
3113 PCFP - Auxillary Services - Transportation			3,977,265	3,977,265
3114 PCFP - Auxillary Services - Food Service			-	-
3115 PCFP - Local Special Education			5,428,400	5,428,400
3200 Restricted Funding/Grants-in-Aid Rev				
3210 Special Transportation				
3220 Adult High School Diploma				
3230 Class Size Reduction				
3800 In Lieu of Taxes				
3900 For/on behalf of School District				
<b>TOTAL STATE SOURCES</b>	-	-	60,093,849	60,093,849
<b>4000 FEDERAL SOURCES</b>				
4100 Unrestricted - Direct Fed Gov't				
4200 Unrestricted - State Agency				
4300 Restricted - Direct				
4500 Restricted - State Agency				
4800 Revenue in Lieu of Taxes				
4900 Revenue for-on behalf of School District				
<b>TOTAL FEDERAL SOURCES</b>	0	0	0	0

Douglas County  
General

School District  
Fund - Budgeted Resources

Page: \_\_\_\_\_  
Schedule BB-5

OTHER RESOURCES AND FUND BALANCE	(1) ACTUAL PRIOR YEAR ENDING 06/30/25	(2) ESTIMATED CURRENT YEAR ENDING 06/30/26	(3) (4) BUDGET YEAR ENDING 6/30/26	
			FINAL APPROVED	FEBRUARY AMEND
<b>5000 OTHER FINANCING SOURCES</b>				
5100 Issuance of Bonds				
5110 Bond Principal				
5120 Premium/Discount of Bond Sale				
5200 Transfers from Other Funds				
5300 Gain/Loss on Disposal of Assets			8,000	8,000
5400 Loan Proceeds (> 12 months)				
5500 Capital lease Proceeds				
5600 Other Long-Term Debt Proceeds				
Increase in Inventory				
<b>TOTAL OTHER FINANCING SOURCES</b>	-	-	8,000	8,000
<b>8000 OPENING FUND BALANCE</b>				
Reserved Opening Balance (NPM)			121,797	121,797
Opening Balance (Other)			(1,075,710)	(1,075,710)
<b>TOTAL OPENING FUND BALANCE</b>	-	-	(953,913)	(953,913)
Prior Period Adjustments				
Residual Equity Transfers				
<b>TOTAL ALL RESOURCES</b>	-	-	59,583,936	59,583,936

Douglas County	School District
General	Fund - Budgeted Resources

PROGRAM FUNCTION OBJECT	(1)	(2)	(3)	(4)
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR FINAL APPROVED	BUDGET YEAR ENDING 6/30/26 FEBRUARY AMEND
<b>100 REGULAR PROGRAMS</b>				
1000 Instruction				
100 Salaries			16,220,749	16,161,004
200 Benefits			8,489,867	8,182,964
300/400/500 Purchased Services			157,377	149,577
600 Supplies			1,000,377	508,177
700 Property			55,000	-
800/900 Miscellaneous & Other			8,750	8,750
2700 Student Transportation				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2900 Other Direct Support				
100 Salaries			242,372	242,372
200 Benefits			122,707	122,707
300/400/500 Purchased Services			7,750	7,750
600 Supplies			7,250	7,250
700 Property			-	-
800/900 Miscellaneous & Other			-	-
<b>100 TOTAL REGULAR PROGRAMS</b>	-	-	26,312,199	25,390,551
<b>200 SPECIAL PROGRAMS</b>				
1000 Instruction				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other			-	-
2700 Student Transportation				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2900 Other Direct Support				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>200 TOTAL SPECIAL PROGRAMS</b>	-	-	-	-

Douglas County  
General

School District  
Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26	
			FINAL APPROVED	FEBRUARY AMEND
<b>270 GIFTED AND TALENTED</b>				
1000 Instruction				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2700 Student Transportation				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2900 Other Direct Support				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>270 TOTAL GIFTED AND TALENTED</b>	-	-	-	-
<b>300 VOCATIONAL &amp; TECHNICAL</b>				
1000 Instruction				
100 Salaries			533,891	538,726
200 Benefits			295,795	298,844
300/400/500 Purchased Services			2,175	2,175
600 Supplies			49,558	49,558
700 Property			-	-
800/900 Miscellaneous & Other			490	490
2700 Student Transportation				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2900 Other Direct Support				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>300 TOTAL VOCATIONAL &amp; TECHNICAL</b>	-	-	881,909	889,793

Douglas County  
General

School District  
Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3)	(4)
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26  FINAL APPROVED	BUDGET YEAR ENDING 6/30/26  FEBRUARY AMEND
<b>400 OTHER INSTRUCTIONAL PROGRAMS</b>				
1000 Instruction				
100 Salaries			777,819	758,321
200 Benefits			468,388	457,473
300/400/500 Purchased Services			130,750	130,750
600 Supplies			54,405	54,405
700 Property			5,000	5,000
800/900 Miscellaneous & Other			1,600	1,600
2700 Student Transportation				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2900 Other Direct Support				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>400 TOTAL OTHER INSTR PROGRAMS</b>	-	-	1,437,962	1,407,549
<b>440 SUMMER SCHOOL</b>				
1000 Instruction				
100 Salaries			96,500	91,500
200 Benefits			3,300	3,300
300/400/500 Purchased Services			-	-
600 Supplies			2,700	2,700
700 Property			-	-
800/900 Miscellaneous & Other			-	-
2700 Student Transportation				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2900 Other Direct Support				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>440 TOTAL SUMMER SCHOOL</b>	-	-	102,500	97,500

Douglas County  
General

School District  
Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3)	(4)
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING FINAL APPROVED	BUDGET YEAR ENDING 6/30/26 FEBRUARY AMEND
<b>910 COCURRICULAR ACTIVITIES</b>				
1000 Instruction				
100 Salaries			209,166	207,166
200 Benefits			3,425	5,120
300/400/500 Purchased Services			6,000	6,000
600 Supplies			9,600	9,600
700 Property			-	-
800/900 Miscellaneous & Other			7,950	7,950
2700 Student Transportation				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2900 Other Direct Support				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>910 TOTAL COCURRICULAR ACTIVITIES</b>	-	-	236,141	235,836
<b>920 ATHLETICS</b>				
1000 Instruction				
100 Salaries			300,406	223,682
200 Benefits			14,025	14,715
300/400/500 Purchased Services			77,500	77,500
600 Supplies			48,550	48,550
700 Property			-	-
800/900 Miscellaneous & Other			15,350	15,350
2700 Student Transportation				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2900 Other Direct Support				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>920 TOTAL ATHLETICS</b>	-	-	455,831	379,797

Douglas County

School District

General

Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR FINAL APPROVED	ENDING 6/30/26 FEBRUARY AMEND
<b>000 UNDISTRIBUTED EXPENDITURES</b>				
<b>2100 Student Support</b>				
100 Salaries			2,627,121	2,647,355
200 Benefits			1,372,038	1,338,732
300/400/500 Purchased Services			28,739	28,739
600 Supplies			48,384	48,384
700 Property			7,500	7,500
800/900 Miscellaneous & Other			559	559
<b>2100 SUBTOTAL</b>	-	-	4,084,341	4,071,269
<b>2200 Instruction Staff Support</b>				
100 Salaries			984,632	986,632
200 Benefits			495,553	499,402
300/400/500 Purchased Services			22,893	22,893
600 Supplies			60,866	60,266
700 Property			-	-
800/900 Miscellaneous & Other			789	789
<b>2200 SUBTOTAL</b>	-	-	1,564,733	1,569,982
<b>2300 General Administration</b>				
100 Salaries			445,773	446,673
200 Benefits			212,733	197,255
300/400/500 Purchased Services			352,525	361,525
600 Supplies			44,825	35,825
700 Property			-	-
800/900 Miscellaneous & Other			33,600	33,600
<b>2300 SUBTOTAL</b>	-	-	1,089,456	1,074,878
<b>2400 School Administration</b>				
100 Salaries			3,746,784	3,691,216
200 Benefits			1,843,029	1,788,210
300/400/500 Purchased Services			97,978	97,978
600 Supplies			74,696	74,696
700 Property			-	-
800/900 Miscellaneous & Other			9,353	9,353
<b>2400 SUBTOTAL</b>	-	-	5,771,840	5,661,453
<b>2500 Central Services</b>				
100 Salaries			1,255,163	1,190,663
200 Benefits			525,861	520,312
300/400/500 Purchased Services			255,851	255,851
600 Supplies			353,348	89,672
700 Property			254,324	-
800/900 Miscellaneous & Other			3,807	3,807
<b>2500 SUBTOTAL</b>	-	-	2,648,354	2,060,305

Douglas County

School District

General

Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3)	(4)
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING FINAL APPROVED	BUDGET YEAR ENDING 6/30/26 FEBRUARY AMEND
<b>2600 Operating/Maintenance Plant Service</b>				
100 Salaries			3,510,401	3,372,029
200 Benefits			1,519,360	1,471,048
300/400/500 Purchased Services			2,197,102	2,076,202
600 Supplies			1,919,962	1,868,962
700 Property			84,175	64,175
800/900 Miscellaneous & Other			1,494	1,494
<b>2600 SUBTOTAL</b>	-	-	9,232,494	8,853,910
<b>2700 Student Transportation</b>				
100 Salaries			2,086,678	2,062,578
200 Benefits			953,307	956,080
300/400/500 Purchased Services			177,836	177,836
600 Supplies			760,108	760,108
700 Property			-	-
800/900 Miscellaneous & Other			50	-
<b>2700 SUBTOTAL</b>	-	-	3,977,979	3,956,602
<b>2900 Other Support (All Objects)</b>				
100 Salaries			180,000	180,000
200 Benefits			47,000	39,000
300/400/500 Purchased Services			40,000	40,000
600 Supplies			10,000	10,000
700 Property			-	-
800/900 Miscellaneous & Other			14,600	14,600
<b>2900 SUBTOTAL</b>			291,600	283,600
Estimated Underspend				
<b>TOTAL SUPPORT SERVICES</b>	-	-	28,660,797	27,531,999
<b>NONINSTRUCTIONAL SERVICES</b>				
<b>3100 Food Services Operations</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services			-	-
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>3100 SUBTOTAL</b>	-	-	-	-
<b>4100 Land Acquisition</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4100 SUBTOTAL</b>	-	-	-	-

Douglas County  
General

School District  
Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3)	(4)
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26	
			FINAL APPROVED	FEBRUARY AMEND
<b>4200 Land Improvement</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4200 SUBTOTAL</b>	-	-	-	-
<b>4300 Architecture/Engineering</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4300 SUBTOTAL</b>	-	-	-	-
<b>4500 Building Acquisition/Construction</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4500 SUBTOTAL</b>	-	-	-	-
<b>4600 Site Improvement</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services			184,000	-
600 Supplies				
700 Property				
800/900 Miscellaneous & Other			-	-
<b>4600 SUBTOTAL</b>	-	-	184,000	-
<b>4700 Building Improvement</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies			254,100	-
700 Property				
800/900 Miscellaneous & Other				
<b>4700 SUBTOTAL</b>	-	-	254,100	-

Douglas County School District  
General Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26	
			FINAL APPROVED	FEBRUARY AMEND
<b>4900 Other (All Objects)</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4900 SUBTOTAL</b>	-	-	-	-
<b>4000 TOTAL FACILITIES ACQUISITION AND CONSTRUCTION</b>	-	-	438,100	-
<b>5000 DEBT SERVICE</b>				
831 Principal			-	-
832 Interest			-	-
835 Payments to Escrow Agents			-	-
<b>5000 TOTAL DEBT SERVICE</b>	-	-	-	-
<b>6200 Other Fund Transfers</b>				
910 Interfund Transfer			5,600,000	5,600,000
<b>000 TOTAL UNDISTRIBUTED EXPENDITURES</b>	-	-	28,660,797	27,531,999
<b>TOTAL ALL EXPENDITURES</b>			64,125,439	61,533,025
<b>6300 Contingency</b> (not to exceed 3% of Total Expenditures)	XXXXXXXXXXXX	XXXXXXXXXXXX	0	0
<b>8000 ENDING FUND BALANCE</b>				
Reserved NPM Per NRS 387.1235			121,797	121,797
Ending Balance (Other)			(4,663,300)	(2,070,886)
<b>TOTAL ENDING FUND BALANCE</b>	-	-	(4,541,503)	(1,949,089)
<b>TOTAL APPLICATIONS</b>	-	-	59,583,936	59,583,936

Douglas County School District  
General Fund - Expenditures by Program, Function, and Object

0 0

**RESOLUTION 26-02**

Resolution to Augment and/or Amend Certain Funds (to which  
ad valorem taxes are NOT allocated) of the Douglas County School  
District for the 2025-2026 Fiscal Year

Whereas, the resources of certain funds of the Douglas County School District (Exhibits A through D hereto attached), have been determined to be different than was previously estimated, and

Whereas, there is a need to provide for expenditures and/or various expenditures in these expenditure funds (as specified in Exhibits A through D), and

Whereas, Nevada Revised Statutes require certain actions by the Board of Trustees to authorize these augmentations and amendments as detailed in Exhibit A through D, and

Now, therefore, it is hereby resolved that the Board of Trustees of the Douglas County School District augments and amends, as necessary, the budgets of the aforementioned funds as detailed in Exhibit A through D.

Passed and adopted the 26<sup>th</sup> day of  
February, 2026, by the following vote:

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Signature of President  
Board of Trustees  
Douglas County School District

Attest: \_\_\_\_\_

Clerk

AGENDA ITEM \_\_\_\_\_

REVENUE	(1)	(2)	(3)	(4)
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26	
			FINAL APPROVED	FEBRUARY AMEND
<b>1000 LOCAL SOURCES</b>				
1100 Tax Revenue				
1111 Net Proceeds of Mines				
1112 Net Proceeds of Mines - Prior Year				
1150 Residential Construction Tax				
1190 Other Taxes				
1200 Local Gov Units - Not School Districts				
1300 Out-of-State Tuition				
1500 Earnings on Investments			2,946	2,946
1700 District Activities Revenue				
1800 Community Service Activities				
1900 Other Revenues				
1910 Rentals				
1920 Donations				
1950/60 Services Provided other Governments				
1990 Miscellaneous			40,000	40,000
<b>TOTAL LOCAL SOURCES</b>	-	-	42,946	42,946
<b>3000 REVENUE FROM STATE SOURCES STATE EDUCATION FUNDING</b>				
3110 PCFP - Adjusted Base Funding				
3113 PCFP - Auxillary Services - Transportation				
3114 PCFP - Auxillary Services - Food Service				
3115 PCFP - Local Special Education				
3200 Restricted Funding/Grants-in-Aid Rev				
3210 Special Transportation				
3220 Adult High School Diploma				
3230 Class Size Reduction				
3800 In Lieu of Taxes				
3900 For/on behalf of School District				
<b>TOTAL STATE SOURCES</b>	-	-	-	-
<b>4000 FEDERAL SOURCES</b>				
4100 Unrestricted - Direct Fed Gov't				
4200 Unrestricted - State Agency				
4300 Restricted - Direct				
4500 Restricted - State Agency				
4800 Revenue in Lieu of Taxes				
4900 Revenue for-on behalf of School District				
<b>TOTAL FEDERAL SOURCES</b>	0	0	0	0

Douglas County  
Building & Sites

School District  
Fund - Budgeted Resources

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OTHER RESOURCES AND FUND BALANCE	(1)	(2)	(3) (4) BUDGET YEAR ENDING 6/30/26	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	FINAL APPROVED	FEBRUARY AMEND
<b>5000 OTHER FINANCING SOURCES</b>				
5100 Issuance of Bonds				
5110 Bond Principal				
5120 Premium/Discount of Bond Sale				
5200 Transfers from Other Funds				
5300 Gain/Loss on Disposal of Assets		-		
5400 Loan Proceeds (> 12 months)				
5500 Capital lease Proceeds				
5600 Other Long-Term Debt Proceeds				
Increase in Inventory				
<b>TOTAL OTHER FINANCING SOURCES</b>	-	-	-	-
<b>8000 OPENING FUND BALANCE</b>				
Reserved Opening Balance (NPM)	-	-	-	-
Opening Balance (Other)			384,468	384,468
<b>TOTAL OPENING FUND BALANCE</b>	-	-	384,468	384,468
Prior Period Adjustments				
Residual Equity Transfers				
<b>TOTAL ALL RESOURCES</b>	-	-	427,414	427,414

Douglas County	School District
Building & Sites	Fund - Budgeted Resources

PROGRAM FUNCTION OBJECT	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26	
			FINAL APPROVED	FEBRUARY AMEND
<b>2600 Operating/Maintenance Plant Service</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>2600 SUBTOTAL</b>	-	-	-	-
<b>2700 Student Transportation</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>2700 SUBTOTAL</b>	-	-	-	-
<b>2900 Other Support (All Objects)</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>2900 SUBTOTAL</b>	-	-	-	-
<b>TOTAL SUPPORT SERVICES</b>	-	-	-	-
<b>NONINSTRUCTIONAL SERVICES</b>				
<b>3100 Food Services Operations</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>3100 SUBTOTAL</b>	-	-	-	-
<b>4100 Land Acquisition</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4100 SUBTOTAL</b>	-	-	-	-
Building & Sites				

Douglas County  
Building & Sites

School District  
Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3)	(4)
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26	
			FINAL APPROVED	FEBRUARY AMEND
<b>4200 Land Improvement</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4200 SUBTOTAL</b>	-	-	-	-
<b>4300 Architecture/Engineering</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4300 SUBTOTAL</b>	-	-	-	-
<b>4500 Building Acquisition/Construction</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4500 SUBTOTAL</b>	-	-	-	-
<b>4600 Site Improvement</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services			-	7,500
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4600 SUBTOTAL</b>	-	-	-	7,500
<b>4700 Building Improvement</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services			350,000	342,500
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4700 SUBTOTAL</b>	-	-	350,000	342,500

Douglas County School District  
 Builc Building & Sites Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26	
			FINAL APPROVED	FEBRUARY AMEND
<b>4900 Other (All Objects)</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4900 SUBTOTAL</b>	-	-	-	-
<b>4000 TOTAL FACILITIES ACQUISITION AND CONSTRUCTION</b>	-	-	350,000	350,000
<b>5000 DEBT SERVICE</b>				
831 Principal	-			
832 Interest	-			
835 Payments to Escrow Agents	-	-		
<b>5000 TOTAL DEBT SERVICE</b>	-	-	-	-
<b>6200 Other Fund Transfers</b>				
910 Interfund Transfer	-	-		
<b>000 TOTAL UNDISTRIBUTED EXPENDITURES</b>	-	-	-	-
<b>TOTAL ALL EXPENDITURES</b>	-	-	350,000	350,000
<b>6300 Contingency</b> (not to exceed 3% of Total Expenditures)	XXXXXXXXXXXX	XXXXXXXXXXXX	0	0
<b>8000 ENDING FUND BALANCE</b>				
Reserved NPM Per NRS 387.1235	-	-	-	-
Ending Balance (Other)			77,414	77,414
<b>TOTAL ENDING FUND BALANCE</b>	-	-	77,414	77,414
<b>TOTAL APPLICATIONS</b>	-	-	427,414	427,414

Douglas County School District  
Building & Sites Fund - Expenditures by Program, Function, and Object

REVENUE	(1)	(2)	(3)	(4)
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26	
			FINAL APPROVED	FEBRUARY AMEND
<b>1000 LOCAL SOURCES</b>				
1100 Tax Revenue				
1111 Net Proceeds of Mines				
1112 Net Proceeds of Mines - Prior Year				
1150 Residential Construction Tax			431,417	431,417
1190 Other Taxes				
1192 Governmental Services Tax			1,798,955	1,798,955
1200 Local Gov Units - Not School Districts				
1300 Out-of-State Tuition				
1500 Earnings on Investments			20,000	20,000
1700 District Activities Revenue				
1800 Community Service Activities				
1900 Other Revenues				
1910 Rentals				
1920 Donations				
1950/60 Services Provided other Governments				
1990 Miscellaneous				
<b>TOTAL LOCAL SOURCES</b>	-	-	2,250,372	2,250,372
<b>3000 REVENUE FROM STATE SOURCES STATE EDUCATION FUNDING</b>				
3110 PCFP - Adjusted Base Funding				
3113 PCFP - Auxillary Services - Transportation				
3114 PCFP - Auxillary Services - Food Service				
3115 PCFP - Local Special Education				
3200 Restricted Funding/Grants-in-Aid Rev				
3210 Special Transportation				
3220 Adult High School Diploma				
3230 Class Size Reduction				
3800 In Lieu of Taxes				
3900 For/on behalf of School District				
<b>TOTAL STATE SOURCES</b>	-	-	-	-
<b>4000 FEDERAL SOURCES</b>				
4100 Unrestricted - Direct Fed Gov't				
4200 Unrestricted - State Agency				
4300 Restricted - Direct				
4500 Restricted - State Agency				
4800 Revenue in Lieu of Taxes				
4900 Revenue for-on behalf of School District				
<b>TOTAL FEDERAL SOURCES</b>	0	0	0	0

Douglas County  
Capital Projects

School District  
Fund - Budgeted Resources

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OTHER RESOURCES AND FUND BALANCE	(1)	(2)	(3) (4) BUDGET YEAR ENDING 6/30/26	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	FINAL APPROVED	FEBRUARY AMEND
<b>5000 OTHER FINANCING SOURCES</b>				
5100 Issuance of Bonds				
5110 Bond Principal				
5120 Premium/Discount of Bond Sale				
5200 Transfers from Other Funds			1,100,000	2,800,000
5300 Gain/Loss on Disposal of Assets				
5400 Loan Proceeds (> 12 months)				
5500 Capital lease Proceeds				
5600 Other Long-Term Debt Proceeds				
Increase in Inventory				
<b>TOTAL OTHER FINANCING SOURCES</b>	-	-	1,100,000	2,800,000
<b>8000 OPENING FUND BALANCE</b>				
Reserved Opening Balance (NPM)	-	-	-	-
Opening Balance (Other)	-	-	2,581,089	2,581,089
<b>TOTAL OPENING FUND BALANCE</b>	-	-	2,581,089	2,581,089
Prior Period Adjustments		-		
Residual Equity Transfers				
<b>TOTAL ALL RESOURCES</b>	-	-	5,931,461	7,631,461

Douglas County	School District
Capital Projects	Fund - Budgeted Resources

PROGRAM FUNCTION OBJECT	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26 FINAL APPROVED	FEBRUARY AMEND
<b>000 UNDISTRIBUTED EXPENDITURES</b>				
<b>2100 Student Support</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>2100 SUBTOTAL</b>	-	-	-	-
<b>2200 Instruction Staff Support</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>2200 SUBTOTAL</b>	-	-	-	-
<b>2300 General Administration</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>2300 SUBTOTAL</b>	-	-	-	-
<b>2400 School Administration</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>2400 SUBTOTAL</b>	-	-	-	-
<b>2500 Central Services</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services			-	-
600 Supplies			215,000	270,000
700 Property			200,000	700,000
800/900 Miscellaneous & Other				-
<b>2500 SUBTOTAL</b>	-	-	415,000	970,000

Douglas County School District  
Capital Projects Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3)	(4)
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26	
			FINAL APPROVED	FEBRUARY AMEND
<b>2600 Operating/Maintenance Plant Service</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>2600 SUBTOTAL</b>	-	-	-	-
<b>2700 Student Transportation</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property			600,000	600,000
800/900 Miscellaneous & Other				
<b>2700 SUBTOTAL</b>	-	-	600,000	600,000
<b>2900 Other Support (All Objects)</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services			100,000	100,000
600 Supplies			-	700,000
700 Property			70,000	70,000
800/900 Miscellaneous & Other			-	
<b>2900 SUBTOTAL</b>	-	-	170,000	870,000
<b>TOTAL SUPPORT SERVICES</b>	-	-	1,185,000	2,440,000
<b>NONINSTRUCTIONAL SERVICES</b>				
<b>3100 Food Services Operations</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>3100 SUBTOTAL</b>	-	-	-	-
<b>4100 Land Acquisition</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4100 SUBTOTAL</b>	-	-	-	-

Douglas County  
Capital Projects

School District  
Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26 FINAL APPROVED	FEBRUARY AMEND
<b>4200 Land Improvement</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 530640				
700 Property				
800/900 Miscellaneous & Other				
<b>4200 SUBTOTAL</b>	-	-	-	-
<b>4300 Architecture/Engineering</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4300 SUBTOTAL</b>	-	-	-	-
<b>4500 Building Acquisition/Construction</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services			-	-
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4500 SUBTOTAL</b>	-	-	-	-
<b>4600 Site Improvement</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services			503,600	503,600
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4600 SUBTOTAL</b>	-	-	503,600	503,600
<b>4700 Building Improvement</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services			1,746,400	2,156,635
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4700 SUBTOTAL</b>	-	-	1,746,400	2,156,635

Douglas County School District  
Capital Projects Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26	
			FINAL APPROVED	FEBRUARY AMEND
<b>4900 Other (All Objects)</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 530640				
700 Property				
800/900 Miscellaneous & Other				
<b>4900 SUBTOTAL</b>	-	-	-	-
<b>4000 TOTAL FACILITIES ACQUISITION AND CONSTRUCTION</b>	-	-	2,250,000	2,660,235
<b>5000 DEBT SERVICE</b>				
831 Principal				
832 Interest				
835 Payments to Escrow Agents	-	-		
<b>5000 TOTAL DEBT SERVICE</b>	-	-	-	-
<b>6200 Other Fund Transfers</b>				
910 Interfund Transfer	-	-		
<b>000 TOTAL UNDISTRIBUTED EXPENDITURES</b>	-	-	1,185,000	2,440,000
<b>TOTAL ALL EXPENDITURES</b>	-	-	3,435,000	5,100,235
<b>6300 Contingency</b> (not to exceed 3% of Total Expenditures)	XXXXXXXXXXXX	XXXXXXXXXXXX	0	0
<b>8000 ENDING FUND BALANCE</b>				
Reserved NPM Per NRS 387.1235	-	-	-	-
Ending Balance (Other)	-	-	2,496,461	2,531,226
<b>TOTAL ENDING FUND BALANCE</b>	-	-	2,496,461	2,531,226
<b>TOTAL APPLICATIONS</b>	-	-	5,931,461	7,631,461

Douglas County School District  
Capital Projects Fund - Expenditures by Program, Function, and Object

REVENUE	(1)	(2)	(3)	(4)
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26	
			FINAL APPROVED	FEBRUARY AMEND
<b>1000 LOCAL SOURCES</b>				
1100 Tax Revenue				
1111 Net Proceeds of Mines				
1112 Net Proceeds of Mines - Prior Year				
1150 Residential Construction Tax				
1190 Other Taxes				
1200 Local Gov Units - Not School Districts				
1300 Out-of-State Tuition				
1500 Earnings on Investments				
1700 District Activities Revenue				
1800 Community Service Activities				
1900 Other Revenues				
1910 Rentals				
1920 Donations				
1950/60 Services Provided other Governments				
1990 Miscellaneous			251,789	228,508
<b>TOTAL LOCAL SOURCES</b>	-	-	251,789	228,508
<b>3000 REVENUE FROM STATE SOURCES STATE EDUCATION FUNDING</b>				
3110 PCFP - Adjusted Base Funding				
3113 PCFP - Auxillary Services - Transportation				
3114 PCFP - Auxillary Services - Food Service				
3115 PCFP - Local Special Education				
3200 Restricted Funding/Grants-in-Aid Rev			211,770	211,770
3210 Special Transportation				
3220 Adult High School Diploma			129,354	129,354
3230 Class Size Reduction				
3800 In Lieu of Taxes				
3900 For/on behalf of School District				
<b>TOTAL STATE SOURCES</b>	-	-	341,124	341,124
<b>4000 FEDERAL SOURCES</b>				
4100 Unrestricted - Direct Fed Gov't				
4200 Unrestricted - State Agency				
4300 Restricted - Direct				
4500 Restricted - State Agency			14,933,311	12,876,343
4800 Revenue in Lieu of Taxes				
4900 Revenue for-on behalf of School District				
<b>TOTAL FEDERAL SOURCES</b>	0	0	14,933,311	12,876,343

Douglas County  
Federal

School District  
Fund - Budgeted Resources

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OTHER RESOURCES AND FUND BALANCE	(1)	(2)	(3) (4) BUDGET YEAR ENDING 6/30/26	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	FINAL APPROVED	FEBRUARY AMEND
<b>5000 OTHER FINANCING SOURCES</b>				
5100 Issuance of Bonds				
5110 Bond Principal				
5120 Premium/Discount of Bond Sale				
5200 Transfers from Other Funds				
5300 Gain/Loss on Disposal of Assets				
5400 Loan Proceeds (> 12 months)				
5500 Capital lease Proceeds				
5600 Other Long-Term Debt Proceeds				
Increase in Inventory				
<b>TOTAL OTHER FINANCING SOURCES</b>	-	-	-	-
<b>8000 OPENING FUND BALANCE</b>				
Reserved Opening Balance (NPM)	-	-		
Opening Balance (Other)	-	-		
<b>TOTAL OPENING FUND BALANCE</b>	-	-	-	-
Prior Period Adjustments				
Residual Equity Transfers				
<b>TOTAL ALL RESOURCES</b>	-	-	15,526,224	13,445,975

Douglas County	School District
Federal	Fund - Budgeted Resources

PROGRAM FUNCTION OBJECT	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR FINAL APPROVED	ENDING 6/30/26 FEBRUARY AMEND
<b>100 REGULAR PROGRAMS</b>				
1000 Instruction				
100 Salaries			913,946	934,272
200 Benefits			422,400	422,788
300/400/500 Purchased Services			-	2,675
600 Supplies			829,214	821,441
700 Property			-	-
800/900 Miscellaneous & Other			172,587	173,537
2700 Student Transportation				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services			13,800	13,800
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2900 Other Direct Support				
100 Salaries			3,133,587	3,127,005
200 Benefits			1,006,400	998,742
300/400/500 Purchased Services			418,715	448,400
600 Supplies			201,172	201,075
700 Property			-	-
800/900 Miscellaneous & Other			68,796	70,055
<b>100 TOTAL REGULAR PROGRAMS</b>	-	-	7,180,617	7,213,790
<b>200 SPECIAL PROGRAMS</b>				
1000 Instruction				
100 Salaries			312,292	343,586
200 Benefits			146,391	181,221
300/400/500 Purchased Services			26,495	38,777
600 Supplies			170,739	153,239
700 Property			-	-
800/900 Miscellaneous & Other			11,733	11,733
2700 Student Transportation				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services			4,000	4,000
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2900 Other Direct Support				
100 Salaries			461,597	465,443
200 Benefits			228,962	232,795
300/400/500 Purchased Services			254,231	257,561
600 Supplies			50,857	54,657
700 Property			0	0
800/900 Miscellaneous & Other			37,399	39,701
<b>200 TOTAL SPECIAL PROGRAMS</b>	-	-	1,704,696	1,782,713

Douglas County School District  
Federal Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26	
			FINAL APPROVED	FEBRUARY AMEND
<b>270 GIFTED AND TALENTED</b>				
1000 Instruction				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2700 Student Transportation				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2900 Other Direct Support				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>270 TOTAL GIFTED AND TALENTED</b>	-	-	-	-
<b>300 VOCATIONAL &amp; TECHNICAL</b>				
1000 Instruction				
100 Salaries			7,000	-
200 Benefits			0	-
300/400/500 Purchased Services			1,000	-
600 Supplies			98,350	95,114
700 Property			13,831	1,031
800/900 Miscellaneous & Other			5,511	4,843
2700 Student Transportation				
100 Salaries			0	-
200 Benefits			0	-
300/400/500 Purchased Services			400	400
600 Supplies			0	-
700 Property			0	-
800/900 Miscellaneous & Other			0	-
2900 Other Direct Support				
100 Salaries			74,117	74,117
200 Benefits			38,519	38,519
300/400/500 Purchased Services			45,732	45,833
600 Supplies			6,136	6,136
700 Property			0	0
800/900 Miscellaneous & Other			0	-
<b>300 TOTAL VOCATIONAL &amp; TECHNICAL</b>	0	0	290,596	265,993

Douglas County  
Federal

School District  
Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26 FINAL APPROVED	FEBRUARY AMEND
<b>400 OTHER INSTRUCTIONAL PROGRAMS</b>				
1000 Instruction				
100 Salaries			-	-
200 Benefits			-	-
300/400/500 Purchased Services			-	-
600 Supplies			34,582	18,268
700 Property			-	-
800/900 Miscellaneous & Other			618	732
2700 Student Transportation				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2900 Other Direct Support				
100 Salaries			910	12,841
200 Benefits			78	6,522
300/400/500 Purchased Services			-	-
600 Supplies			-	-
700 Property			-	-
800/900 Miscellaneous & Other			1,673	1,673
<b>400 TOTAL OTHER INSTR PROGRAMS</b>	-	-	37,861	40,036
<b>440 SUMMER SCHOOL</b>				
1000 Instruction				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2700 Student Transportation				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2900 Other Direct Support				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>440 TOTAL SUMMER SCHOOL</b>	-	-	-	-

Douglas County School District  
Federal Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3)	(4)
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26  FINAL APPROVED	BUDGET YEAR ENDING 6/30/26  FEBRUARY AMEND
<b>600 ADULT EDUCATION PROGRAMS</b>				
1000 Instruction				
100 Salaries			89,258	89,258
200 Benefits			7,632	7,632
300/400/500 Purchased Services			142	142
600 Supplies			14,223	14,223
700 Property			-	-
800/900 Miscellaneous & Other			-	-
2900 Other Direct Support				
100 Salaries			10,800	10,800
200 Benefits			923	923
300/400/500 Purchased Services			6,375	6,375
600 Supplies			-	-
700 Property			-	-
800/900 Miscellaneous & Other			-	-
<b>600 TOTAL ADULT EDUCATION PROGRAMS</b>	-	-	129,353	129,353
<b>800 COMMUNITY SERVICE PROGRAMS</b>				
3300 Community Service Operations				
100 Salaries			5,148	5,148
200 Benefits			440	440
300/400/500 Purchased Services			-	-
600 Supplies			6,163	4,919
700 Property			-	-
800/900 Miscellaneous & Other			-	-
<b>800 TOTAL COMMUNITY SVC PROGRAMS</b>	-	-	11,751	10,507

Douglas County	School District
Federal	Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR FINAL APPROVED	BUDGET YEAR ENDING 6/30/26 FEBRUARY AMEND
<b>000 UNDISTRIBUTED EXPENDITURES</b>				
<b>2100 Student Support</b>				
100 Salaries			17,000	17,000
200 Benefits			4,000	4,000
300/400/500 Purchased Services			23,130	23,130
600 Supplies			2,000	1,276
700 Property			-	-
800/900 Miscellaneous & Other			-	120
<b>2100 SUBTOTAL</b>	-	-	46,130	45,526
<b>2200 Instruction Staff Support</b>				
100 Salaries			28,000	45,920
200 Benefits			3,541	4,639
300/400/500 Purchased Services			19,000	1,500
600 Supplies			9,476	7,325
700 Property			-	-
800/900 Miscellaneous & Other			2,192	2,257
<b>2200 SUBTOTAL</b>	-	-	62,209	61,641
<b>2300 General Administration</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>2300 SUBTOTAL</b>	-	-	-	-
<b>2400 School Administration</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>2400 SUBTOTAL</b>	-	-	-	-
<b>2500 Central Services</b>				
100 Salaries			10,000	40,000
200 Benefits			235	4,740
300/400/500 Purchased Services			515	29,472
600 Supplies			-	52,220
700 Property			-	-
800/900 Miscellaneous & Other			120	-
<b>2500 SUBTOTAL</b>	-	-	10,870	126,432

Douglas County

School District

Federal

Fund - Expenditures by Program, Function, and Object

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PROGRAM FUNCTION OBJECT	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26 FINAL APPROVED	FEBRUARY AMEND
<b>2600 Operating/Maintenance Plant Service</b>				
100 Salaries			-	-
200 Benefits			-	-
300/400/500 Purchased Services			-	-
600 Supplies			294,135	294,135
700 Property			149,800	149,800
800/900 Miscellaneous & Other			-	-
<b>2600 SUBTOTAL</b>	-	-	443,935	443,935
<b>2700 Student Transportation</b>				
100 Salaries			-	-
200 Benefits			-	-
300/400/500 Purchased Services			-	-
600 Supplies			-	-
700 Property			-	-
800/900 Miscellaneous & Other			-	-
<b>2700 SUBTOTAL</b>	-	-	-	-
<b>2900 Other Support (All Objects)</b>				
100 Salaries			3,425,483	1,570,000
200 Benefits			1,106,442	695,571
300/400/500 Purchased Services			58,376	66,076
600 Supplies			34,359	15,156
700 Property			-	-
800/900 Miscellaneous & Other			5,000	800
<b>2900 SUBTOTAL</b>	-	-	4,629,660	2,347,603
<b>TOTAL SUPPORT SERVICES</b>	-	-	5,192,804	3,025,137
<b>NONINSTRUCTIONAL SERVICES</b>				
<b>3100 Food Services Operations</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>3100 SUBTOTAL</b>	-	-	-	-
<b>4100 Land Acquisition</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4100 SUBTOTAL</b>	-	-	-	-

Douglas County School District  
Federal Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26 FINAL APPROVED	FEBRUARY AMEND
<b>4200 Land Improvement</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4200 SUBTOTAL</b>	-	-	-	-
<b>4300 Architecture/Engineering</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4300 SUBTOTAL</b>	-	-	-	-
<b>4500 Building Acquisition/Construction</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4500 SUBTOTAL</b>	-	-	-	-
<b>4600 Site Improvement</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services			-	-
600 Supplies			-	-
700 Property			-	-
800/900 Miscellaneous & Other			-	-
<b>4600 SUBTOTAL</b>	-	-	-	-
<b>4700 Building Improvement</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services			978,446	978,446
600 Supplies			-	-
700 Property			-	-
800/900 Miscellaneous & Other			-	-
<b>4700 SUBTOTAL</b>	-	-	978,446	978,446

Douglas County School District  
Federal Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26	
			FINAL APPROVED	FEBRUARY AMEND
<b>4900 Other (All Objects)</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4900 SUBTOTAL</b>	-	-	-	-
<b>4000 TOTAL FACILITIES ACQUISITION AND CONSTRUCTION</b>	-	-	978,446	978,446
<b>5000 DEBT SERVICE</b>				
831 Principal		-		
832 Interest		-		
835 Payments to Escrow Agents		-		
<b>5000 TOTAL DEBT SERVICE</b>	-	-	-	-
<b>6200 Other Fund Transfers</b>				
910 Interfund Transfer	-	-		
<b>000 TOTAL UNDISTRIBUTED EXPENDITURES</b>	-	-	5,192,804	3,025,137
<b>TOTAL ALL EXPENDITURES</b>	-	-	15,526,124	13,445,975
<b>6300 Contingency</b> (not to exceed 3% of Total Expenditures)	0	0	0	0
<b>8000 ENDING FUND BALANCE</b>				
Reserved NPM Per NRS 387.1235	-	-	-	-
Ending Balance (Other)	-	-	-	-
<b>TOTAL ENDING FUND BALANCE</b>	-	-	-	-
<b>TOTAL APPLICATIONS</b>	-	-	15,526,124	13,445,975

Douglas County School District  
Federal Fund - Expenditures by Program, Function, and Object

REVENUE	(1)	(2)	(3)	(4)
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26	
			FINAL APPROVED	FEBRUARY AMEND
<b>1000 LOCAL SOURCES</b>				
1100 Tax Revenue				
1111 Net Proceeds of Mines				
1112 Net Proceeds of Mines - Prior Year				
1150 Residential Construction Tax				
1190 Other Taxes				
1200 Local Gov Units - Not School Districts				
1300 Out-of-State Tuition				
1500 Earnings on Investments			5,000	5,000
1700 District Activities Revenue				
1800 Community Service Activities				
1900 Other Revenues				
1910 Rentals				
1920 Donations				
1950/60 Services Provided other Governments				
1990 Miscellaneous				
<b>TOTAL LOCAL SOURCES</b>	-	-	5,000	5,000
<b>3000 REVENUE FROM STATE SOURCES STATE EDUCATION FUNDING</b>				
3110 PCFP - Adjusted Base Funding				
3113 PCFP - Auxillary Services - Transportation				
3114 PCFP - Auxillary Services - Food Service				
3115 PCFP - Local Special Education				
3200 Restricted Funding/Grants-in-Aid Rev			4,495,717	4,495,717
3210 Special Transportation				
3220 Adult High School Diploma				
3230 Class Size Reduction				
3800 In Lieu of Taxes				
3900 For/on behalf of School District			200,000	200,000
<b>TOTAL STATE SOURCES</b>	-	-	4,695,717	4,695,717
<b>4000 FEDERAL SOURCES</b>				
4100 Unrestricted - Direct Fed Gov't				
4200 Unrestricted - State Agency				
4300 Restricted - Direct				
4500 Restricted - State Agency				
4800 Revenue in Lieu of Taxes				
4900 Revenue for-on behalf of School District				
<b>TOTAL FEDERAL SOURCES</b>	0	0	0	0

Douglas County  
Special Education

School District  
Fund - Budgeted Resources

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OTHER RESOURCES AND FUND BALANCE	(1)	(2)	(3) (4) BUDGET YEAR ENDING 6/30/26	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	FINAL APPROVED	FEBRUARY AMEND
<b>5000 OTHER FINANCING SOURCES</b>				
5100 Issuance of Bonds				
5110 Bond Principal				
5120 Premium/Discount of Bond Sale				
5200 Transfers from Other Funds			5,600,000	5,600,000
5300 Gain/Loss on Disposal of Assets				
5400 Loan Proceeds (> 12 months)				
5500 Capital lease Proceeds				
5600 Other Long-Term Debt Proceeds				
Increase in Inventory				
<b>TOTAL OTHER FINANCING SOURCES</b>	-	-	5,600,000	5,600,000
<b>8000 OPENING FUND BALANCE</b>				
Reserved Opening Balance (NPM)	-	-	-	-
Opening Balance (Other)	-	-	(476,339)	(476,339)
<b>TOTAL OPENING FUND BALANCE</b>	-	-	(476,339)	(476,339)
Prior Period Adjustments				
Residual Equity Transfers				
<b>TOTAL ALL RESOURCES</b>	-	-	9,824,378	9,824,378

Douglas County  
Special Education

School District  
Fund - Budgeted Resources

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PROGRAM FUNCTION OBJECT	(1)	(2)	(3)	(4)
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26  FINAL APPROVED	BUDGET YEAR ENDING 6/30/26  FEBRUARY AMEND
<b>100 REGULAR PROGRAMS</b>				
1000 Instruction				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2700 Student Transportation				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2900 Other Direct Support				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>100 TOTAL REGULAR PROGRAMS</b>	-	-	-	-
<b>200 SPECIAL PROGRAMS</b>				
1000 Instruction				
100 Salaries			5,499,839	5,351,737
200 Benefits			2,825,607	2,805,433
300/400/500 Purchased Services			100	100
600 Supplies			36,200	36,200
700 Property			-	-
800/900 Miscellaneous & Other			-	-
2700 Student Transportation				
100 Salaries			281,563	370,063
200 Benefits			102,415	112,282
300/400/500 Purchased Services			-	-
600 Supplies			40,654	40,654
700 Property			-	-
800/900 Miscellaneous & Other			-	-
2900 Other Direct Support				
100 Salaries			938,962	921,476
200 Benefits			376,774	374,663
300/400/500 Purchased Services			228,731	228,731
600 Supplies			57,720	57,720
700 Property			-	-
800/900 Miscellaneous & Other			1,349	1,349
Underspend				
<b>200 TOTAL SPECIAL PROGRAMS</b>	0	0	10,389,914	10,300,408

Douglas County  
Special Education

School District  
Fund - Expenditures by Program, Function, and Object

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PROGRAM FUNCTION OBJECT	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26	
			FINAL APPROVED	FEBRUARY AMEND
<b>270 GIFTED AND TALENTED</b>				
1000 Instruction				
100 Salaries			64,199	76,900
200 Benefits			45,822	45,828
300/400/500 Purchased Services			-	-
600 Supplies			976	976
700 Property				
800/900 Miscellaneous & Other				
2700 Student Transportation				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2900 Other Direct Support				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>270 TOTAL GIFTED AND TALENTED</b>	-	-	110,997	123,704
<b>300 VOCATIONAL &amp; TECHNICAL</b>				
1000 Instruction				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2700 Student Transportation				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
2900 Other Direct Support				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>300 TOTAL VOCATIONAL &amp; TECHNICAL</b>	-	-	-	-

Douglas County  
Special Education

School District  
Fund - Expenditures by Program, Function, and Object

PROGRAM FUNCTION OBJECT	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING 6/30/26	
			FINAL APPROVED	FEBRUARY AMEND
<b>4900 Other (All Objects)</b>				
100 Salaries				
200 Benefits				
300/400/500 Purchased Services				
600 Supplies				
700 Property				
800/900 Miscellaneous & Other				
<b>4900 SUBTOTAL</b>	-	-	-	-
<b>4000 TOTAL FACILITIES ACQUISITION AND CONSTRUCTION</b>	-	-	-	-
<b>5000 DEBT SERVICE</b>				
831 Principal				
832 Interest				
835 Payments to Escrow Agents				
<b>5000 TOTAL DEBT SERVICE</b>	-	-	-	-
<b>6200 Other Fund Transfers</b>				
910 Interfund Transfer	-	-		
<b>000 TOTAL UNDISTRIBUTED EXPENDITURES</b>	-	-	-	-
<b>TOTAL ALL EXPENDITURES</b>	-	-	10,500,911	10,424,112
<b>6300 Contingency</b> (not to exceed 3% of Total Expenditures)	XXXXXXXXXXXX	XXXXXXXXXXXX	0	0
<b>8000 ENDING FUND BALANCE</b>				
Reserved NPM Per NRS 387.1235	-	-		
Ending Balance (Other)			(676,533)	(599,734)
<b>TOTAL ENDING FUND BALANCE</b>	-	-	(676,533)	(599,734)
<b>TOTAL APPLICATIONS</b>	-	-	9,824,378	9,824,378

Douglas County School District  
Special Education Fund - Expenditures by Program, Function, and Object

**RESOLUTION 26-03**

Resolution to Augment and/or Amend the Debt Service Fund Budget  
of the Douglas County School District  
for the 2025-2026 Fiscal Year

Whereas, Ms. Sue Estes, Director of Business Services of the Douglas County School District, has recommended that the Board of Trustees authorize the augmentation and amendment of the Debt Service Fund Budget, and,

Whereas, N.R.S. 354.606 requires certain actions by the Board of Trustees to authorize the budget augmentation and amendment detailed in Exhibit A hereto attached, and,

Now, therefore, it is hereby resolved that the Board of Trustees of the Douglas County School District authorize the augmentation and amendment of the 2025-2026 Debt Service Fund budget as set forth in Exhibit A.

Passed and adopted the 26th day of  
February, 2026, by the following vote:

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Signature of President  
Board of Trustees  
Douglas County School District

Attest: \_\_\_\_\_  
Clerk

AGENDA ITEM \_\_\_\_\_

AVAILABLE RESOURCES	(1)	(2)	(3)	(4)
	ACTUAL PRIOR YEAR ENDING 06/30/25	ESTIMATED CURRENT YEAR ENDING 06/30/26	BUDGET YEAR ENDING FINAL APPROVED	BUDGET YEAR ENDING 6/30/26 FEBRUARY AMEND
<b>5000 COMBINED BONDS</b>				
1110 Property Taxes			3,791,002	3,791,002
1190 Other Resources:			56,600	56,600
1500 Earnings on Investments			80,000	80,000
<b>Subtotal</b>	0	0	3,927,602	3,927,602
Opening Fund Balance			6,196,439	6,196,439
<b>Subtotal - Combined Bonds</b>	0	0	10,124,041	10,124,041
<b>MEDIUM-TERM FINANCING</b>				
1110 Property Taxes				
1190 Other Resources:				
Opening Fund Balance				
<b>Subtotal - Loans</b>	0	0	0	0
<b>TOTAL AVAILABLE FINANCING</b>	0	0	10,124,041	10,124,041
<b>5000 FUND EXPENDITURES</b>				
<b>COMBINED BONDS</b>				
831 Principal			2,431,000	2,431,000
832 Interest			589,681	589,681
835 Other			6,000	6,000
Transfer to Other funds			1,100,000	2,800,000
Reserves (Include Unappropriated Balance)	0	0	5,997,360	4,297,360
<b>Subtotal - Combined Bonds</b>	0	0	10,124,041	10,124,041
<b>MEDIUM-TERM FINANCING</b>				
831 Principal				
832 Interest				
Reserves (Include Unappropriated Balance)				
<b>Subtotal - MTF</b>	0	0	0	0

Douglas County  
Debt Service Fund

School District  
Debt Service Fund

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2025-2026 AMENDED BUDGET - FEB, 2026									
EXPENDITURE:	2025-26	2025-26	INCREASE	EXPLANATION					
	DEC	FEB	OR						
	BUDGET	BUDGET	(DECREASE)						
<b>SALARIES &amp; BENEFITS</b>	\$49,583,843	\$48,695,079	(\$888,764)	Includes:					
				Positions eliminated					
<b>REGULAR PROGRAMS:</b>									
Contracted Professional Svcs	\$0	\$0	\$0						
DW Nurse Acct	\$20,850	\$20,850	\$0						
Tuition-out-of state	\$0	\$0	\$0						
Staff travel-shared employees	\$10,000	\$10,000	\$0						
ESL Program budget	\$12,000	\$12,000	\$0						
Cops in School - Grant Match	\$240,000	\$240,000	\$0						
Student Asst. Program	\$5,800	\$5,800	\$0						
Professional Svcs - Principals	\$0	\$0	\$0						
DW Total Occ. Ed.	\$10,503	\$10,503	\$0						
Textbooks-Adoptions	\$500,000	\$0	(\$500,000)	Moved to CIP funds					
DW Instructional Software (98)	\$55,000	\$0	(\$55,000)	Moved to CIP funds					
Instructional Supplies - SRC	\$16,310	\$16,310	\$0						
Instructional Supplies - Alt. Ed.	\$4,525	\$4,525	\$0						
Summer School	\$2,700	\$2,700	\$0						
GRANTS & PROJECTS	\$10,950	\$10,950	\$0						
TESTS & MEASUREMENTS	\$34,879	\$34,879	\$0						
BIF Funds - Discretionary	\$24,320	\$24,320	\$0						
CURRICULUM COORDINATOR	\$18,289	\$18,289	\$0						
PDC OPERATING BUDGET	\$15,000	\$15,000	\$0						
INST. SVCS. DEPT.	\$30,233	\$30,233	\$0						
PERSONNEL ADMIN.	\$70,000	\$70,000	\$0						
GENERAL ADMIN.	\$140,750	\$140,750	\$0						
Legal Fees	\$280,000	\$280,000	\$0						
Marketing Discretionary	\$10,200	\$10,200	\$0						
PERS purchase	\$0	\$0	\$0						
BUSINESS ADMIN.	\$138,130	\$138,130	\$0						
WAREHOUSE	\$7,900	\$7,900	\$0						
GT Restructure	\$2,900	\$2,900	\$0						
Education Technology	\$3,800	\$3,200	(\$600)	Discretionary Reduction					
District Improvement	\$0	\$0	\$0						
ESCO Payments	\$0	\$0	\$0						
SB504 - Special Services	\$0	\$0	\$0						
ASPIRE Lease	\$120,000	\$120,000	\$0						

2025-2026 AMENDED BUDGET - DEC, 2025									
EXPENDITURE:	2025-26	2025-26	INCREASE						
	FINAL	DEC	OR	EXPLANATION					
	BUDGET	BUDGET	(DECREASE)						
<b>SCHOOL FUNDS:</b>									
Discretionary funds	\$1,099,459	\$1,099,459	\$0						
Jacobsen & Tahoe Det. Facility	\$14,621	\$14,621	\$0						
<b>OPER. &amp; MAINT. of PLANT</b>									
Utilities	\$1,936,547	\$1,936,547	\$0						
Maintenance - Operating	\$397,381	\$397,381	\$0						
Maintenance - Equipment	\$0	\$0	\$0						
Grounds - Operating	\$75,000	\$75,000	\$0						
Grounds - Equipment	\$0	\$0	\$0						
DW Maint - "99" Funds	\$130,600	\$130,600	\$0						
Computer Services - IT	\$47,900	\$47,900	\$0						
District software (98)	\$518,000	\$0	(\$518,000)	Moved to CIP funds					
Custodial - operating	\$146,570	\$146,570	\$0						
Cust - Disp required by legislature	\$10,000	\$10,000	\$0						
Major maint. projects (88)	\$600,000	\$0	(\$600,000)	Moved to CIP funds					
Prop & Casualty Specific Claims	\$40,000	\$40,000	\$0						
Liability Insurance	\$950,635	\$920,635	(\$30,000)	Reduced for actual cost					
<b>STUDENT TRANSPORTATION:</b>									
Bus Drivers	\$19,584	\$19,584	\$0						
Transportation Office	\$24,445	\$24,445	\$0						
<b>VEHICLE MAINTENANCE</b>									
Operating-Maint(fuel,repairs,veh)	\$122,925	\$122,925	\$0						
Operating-VM	\$810,965	\$810,915	(\$50)	Discretionary Reduction					
Vehicles - Buses	\$0	\$0	\$0						
Property Insurance	\$83,000	\$83,000	\$0						
Vehicles - District Non-Student	\$64,325	\$64,325	\$0						
O & M - M & V - ESCO	\$0	\$0	\$0						
PRIS Funding offset	\$40,000	\$40,000	\$0						
VANCO fees	\$14,600	\$14,600	\$0						
<b>FUND TRANSFERS:</b>									
Special Ed. Fund	\$5,600,000	\$5,600,000	\$0						
Insurance Fund	\$0	\$0	\$0						
Food Service Fund	\$0	\$0	\$0						
WAREHOUSED SUPPLIES	\$10,000	\$10,000	\$0						
<b>SUB-TOTAL</b>	<b>\$64,125,439</b>	<b>\$61,533,025</b>	<b>(\$2,592,414)</b>						
Contingency	\$0	\$0	\$0	Reduction of contingency to allow for expenditures over projected revenue The Board suggests 1% and Nevada Administrative code allows up to 8.3%					
Reserved Ending Balance (1)	\$121,797	\$121,797	\$0						
Unreserved Ending Balance	(\$4,663,300)	(\$2,070,886)	\$2,592,414	Ending fund balance represents 1.6% of general fund budgeted expenditures less capital outlay					
Remaining Funds				Board regulations suggest 4.0% and Nevada Administrative Code allows up to 8.3%					
<b>** GRAND TOTAL **</b>	<b>\$59,583,936</b>	<b>\$59,583,936</b>	<b>\$0</b>						
(1) Represents supplies inventory at cost.									



## FIRM BIOGRAPHY

**Johnson Valuation Group, Ltd. (JVG)** provides real estate appraisal and consulting services to both public and private sector clients. The firm's primary geographic service area includes the State of Nevada and northeastern California. JVG's general appraisal practice spans a wide range of property types, from small undeveloped parcels and environmentally sensitive lands to hotel-casinos and large-scale mountain resort properties.

JVG has performed extensive appraisal and consulting services for numerous public and governmental agencies, including the Nevada and California Attorneys General Offices, the Internal Revenue Service (IRS), the State of Nevada, the State of California, the Tahoe Regional Planning Agency (TRPA), the City of South Lake Tahoe, Douglas County, Carson City, the Town of Minden, Placer County, Tahoe Truckee Unified School District, Lake Tahoe Unified School District, Washoe County School District, Douglas County School District and the Nevada and California Departments of Transportation.

In the private sector, JVG is frequently retained by financial institutions, developers, private property owners, attorneys, accountants, and other professionals to provide valuation services and consult on a broad range of real estate-related issues.

JVG also possesses significant experience providing expert consulting and testimony in complex litigation matters. **Benjamin Q. Johnson, MAI**, is the firm's principal commercial appraiser and has been qualified as an expert witness in numerous District and Superior Courts in Nevada and California. Mr. Johnson previously served as Chair of the Nevada State Board of Equalization, having been appointed by Governor Sandoval, and has also served as President of the Reno/Carson/Tahoe Chapter of the Appraisal Institute.



February 2, 2026

VIA Electronic Mail: falvarado@dcsd.k12.nv.us

Mr. Frankie Alvarado  
Superintendent  
Douglas County School District

**Re: Proposal for an Appraisal of Douglas County School District’s Administrative Offices Located at 1638 Mono Avenue, Minden, Nevada**

Dear Mr. Alvarado:

This letter is in response to your request for an engagement letter to prepare an appraisal of Douglas County School District’s Administrative Offices located at 1638 Mono Avenue in Minden, Douglas County, Nevada. The property is composed of two parcels (“Subject Property”) and summarized as follows:

APN	Address	Land Area	Building Area
1320-32-110-004	1638 Mono Avenue	0.72± acres	5,611± sq. ft.
1320-32-110-005		0.72± acres	Vacant

The Subject Properties are reported by county records to be owned by the Douglas County School District. The Client and Intended User of the assignment will be Douglas County School District. It is my understanding that the purpose of the appraisal will be to estimate the Market Value of the Subject Property (both parcels sold in a single transaction to a single buyer) as of a current date of valuation. The Intended Use of the appraisal will be to assist the Client in due diligence associated with a potential disposition of the Subject Property.

An Appraisal Report is intended to comply with the reporting requirements set forth under Standards Rule 2-2(a) of the *Uniform Standards of Professional Appraisal Practice for an Appraisal Report*. As such, it presents only summary discussions of the data, reasoning and analysis that are used in the appraisal process to develop the appraiser’s opinion of value. Supporting documentation concerning the data, reasoning and analysis will be retained in these appraisers’ files. The depth of discussion contained in the report is specific to the needs

of the client and for the intended use as stated herein. This appraisal firm is not responsible for unauthorized users or use of the report.

Based upon a review of the scope of the proposed assignment, our firm hereby proposes to prepare an Appraisal Report addressing the above stated value conclusion for a total fee of \$5,000. The fee for the appraisal is due and payable upon delivery of the completed appraisal. In the event the fee is not paid within 30 days of the invoice, interest will accrue on any unpaid balance at a rate of 1½% per month. If it is necessary to initiate litigation to collect the balance due, you will be required to pay, in addition to the unpaid balance and interest, any costs and attorney's fees incurred.

Based upon a review of our current work schedule and the scope of the proposed assignment, I hereby propose to deliver the completed appraisal report within 30 days from the receipt of your acceptance of this proposal. Unexpected delays over which these appraisers have no control may affect the delivery date.

The appraisal fee set forth above does not include provisions for additional outside professional services which may be required to complete the appraisal analysis, such as engineering, soil tests, cost estimating or preliminary title reports. If such other professional services are required, these costs will be billed in addition to the above appraisal fee. Prior to incurring such expense, your review and authorization will be requested.



In the event that we are required to provide expert testimony in regard to this assignment, you will be billed in addition to the fee set forth above based for pre-trial preparation, conferences, depositions and expert testimony. You will be billed at our then prevailing litigation rate. At the present time the litigation rate for our Principal Appraisers is \$350 per hour. Costs such as trial exhibits, travel, etc. will be billed in addition to the fee for the professional services.

All appraisal services prepared by this firm will be developed and prepared with the intention of meeting the requirements of the *Code of Professional Ethics and Standards of Professional Practice of the Appraisal Institute* as well as the *Uniform Standards of Professional Appraisal Practice* as promulgated by the Appraisal Foundation.

The appraisal report will be prepared in accordance with our Standard Assumptions and Limiting Conditions, which by reference are incorporated into this Fee Proposal, and which will be included in the completed appraisal reports. The acceptance of the proposal indicates your acceptance and concurrence with the Standard Assumptions and Limiting Conditions under which your assignment will be prepared.

The appraisal fee and estimated completion date, as set forth herein, are valid for a period of ten (10) days from the date of this letter, after which this firm can no longer guarantee the amount of the fee nor the estimated delivery date.



Should the above meet with your approval, please signify by signing, dating and returning a copy of this proposal. I appreciate being considered for this assignment. If you have any additional questions, please contact me.

Respectfully submitted,

*Benjamin Q Johnson*

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Benjamin Q. Johnson, MAI  
Nevada Certified General Appraiser  
License Number A.0205542CG

ACKNOWLEDGED AND ACCEPTED:

---

Signature

---

Print/Type Name

---

Title

---

Date

Enclosure - STANDARD ASSUMPTIONS AND LIMITING CONDITIONS



## **STANDARD ASSUMPTIONS AND LIMITING CONDITIONS**

The acceptance of this appraisal assignment and the completion of the appraisal report submitted herewith are contingent upon the following assumptions and limiting conditions.

### **LIMITS OF LIABILITY**

This report was prepared by Johnson Valuation Group, Ltd. All opinions, recommendations, and conclusions expressed during the course of this assignment are rendered by the staff of Johnson Valuation Group, Ltd. as employees, not as individuals. The liability of Johnson Valuation Group, Ltd. and its employees and associates is limited to the client only and to the fee actually received by the appraisal firm. There is no accountability, obligation, or liability to any third party. If the appraisal report is disseminated to anyone other than the client, the client shall make such party or parties aware of all limiting conditions and assumptions affecting the appraisal assignment. Neither the appraisers nor the appraisal firm is in any way to be responsible for any costs incurred to discover or correct any physical, financial and/or legal deficiencies of any type present in the subject property. In the case of limited partnerships or syndication offerings or stock offerings in real estate, the client agrees that in the event of a lawsuit brought by a lender, a partner or part owner in any form of ownership, a tenant or any other party, the client will hold the appraiser(s) and the appraisal firm completely harmless in such action with respect to any and all awards or settlements of any type in such lawsuits.

### **COPIES, PUBLICATION, DISTRIBUTION AND USE OF REPORT**

Possession of this report or any copy thereof does not carry with it the right of publication, nor may it be used for any purpose or any function other than its intended use, as stated in the body of the report. The appraisal fee represents compensation only for the analytical services provided by the appraiser(s). The appraisal report remains the property of the appraisal firm, though it may be used by the client in accord with these assumptions and limiting conditions.

This appraisal is to be used only in its entirety, and no part is to be used without the whole report. All conclusions and opinions concerning the analysis as set forth in the report were prepared by the appraiser(s) whose signature(s) appears on the appraisal report, unless it is indicated that one or more of the appraisers was acting as "Review Appraiser." No change of any item in the report shall be made by anyone other than the appraiser(s). The appraiser(s) and the appraisal firm shall bear no responsibility for any such unauthorized changes.



## **CONFIDENTIALITY**

Except as provided for subsequently, neither the appraiser(s) nor the appraisal firm may divulge the analyses, opinions or conclusions developed in the appraisal report, nor may they give a copy of the report to anyone other than the client or his designee as specified in writing. However, this condition does not apply to any requests made by the Appraisal Institute for purposes of confidential ethics enforcement. Also, this condition does not apply to any order or request issued by a court of law or any other body with the power of subpoena.

## **INFORMATION SUPPLIED BY OTHERS**

Information (including projections of income and expenses) provided by informed local sources, such as government agencies, financial institutions, Realtors, buyers, sellers, property owners, bookkeepers, accountants, attorneys, and others is assumed to be true, correct and reliable. No responsibility for the accuracy of such information is assumed by the appraiser(s). Neither the appraiser(s) nor the appraisal firm is liable for any information or the work product provided by subcontractors. The client and others utilizing the appraisal report are advised that some of the individuals associated with Johnson Valuation Group, Ltd. are independent contractors and may sign the appraisal report in that capacity. The comparable data relied upon in this report has been confirmed with one or more parties familiar with the transaction or from affidavit or other sources thought reasonable. To the best of our judgment and knowledge, all such information is considered appropriate for inclusion. In some instances, an impractical and uneconomic expenditure of time would be required in attempting to furnish absolutely unimpeachable verification. The value conclusions set forth in the appraisal report are subject to the accuracy of said data. It is suggested that the client consider independent verification as a prerequisite to any transaction involving a sale, a lease or any other commitment of funds with respect to the subject property.

## **TESTIMONY, CONSULTATION, COMPLETION OF CONTRACT FOR APPRAISAL SERVICE**

The contract for each appraisal, consultation or analytical service is fulfilled and the total fee is payable upon completion of the report. The appraisers(s) or those assisting in the preparation of the report will not be asked or required to give testimony in court or in any other hearing as a result of having prepared the appraisal, either in full or in part, except under separate and special arrangements at an additional fee. If testimony or a deposition is required, the client shall be responsible for any additional time, fees and charges, regardless of the issuing party. Neither the appraiser(s) nor those assisting in the preparation of the report is required to engage in post-appraisal consultation with the client or other third parties, except under a separate and special arrangement and at an additional fee.



## **EXHIBITS AND PHYSICAL DESCRIPTIONS**

It is assumed that the improvements and the utilization of the land are within the boundaries of the property lines of the property described in the report and that there is no encroachment or trespass unless noted otherwise within the report. No survey of the property has been made by the appraiser(s) and no responsibility is assumed in connection with such matters. Any maps, plats, or drawings reproduced and included in the report are there to assist the reader in visualizing the property and are not necessarily drawn to scale. They should not be considered as surveys or relied upon for any other purpose, nor should they be removed from, reproduced or used apart from the report.

## **TITLE, LEGAL DESCRIPTIONS, AND OTHER LEGAL MATTERS**

No responsibility is assumed by the appraiser(s) or the appraisal firm for matters legal in character or nature. No opinion is rendered as to the status of title to any property. The title is presumed to be good and merchantable. The property is appraised as if free and clear, unless otherwise stated in the appraisal report. The legal description, as furnished by the client, his designee or as derived by the appraiser(s), is assumed to be correct as reported. The appraisal is not to be construed as giving advice concerning liens, title status, or legal marketability of the subject property.

## **ENGINEERING, STRUCTURAL, MECHANICAL, ARCHITECTURAL CONDITIONS**

This appraisal should not be construed as a report on the physical items that are a part of any property described in the appraisal report. Although the appraisal may contain information about these physical items (including their adequacy and/or condition), it should be clearly understood that this information is only to be used as a general guide for property valuation and not as a complete or detailed report on these physical items. The appraiser(s) is not a construction, engineering, or architectural expert, and any opinion given on these matters in this report should be considered tentative in nature and is subject to modification upon receipt of additional information from appropriate experts. The client is advised to seek appropriate expert opinion before committing any funds to the property described in the appraisal report.

Any statement in the appraisal regarding the observed condition of the foundation, roof, exterior walls, interior walls, floors, heating system, plumbing, insulation, electrical service, all mechanicals, and all matters relating to construction is based on a casual inspection only. Unless otherwise noted in the appraisal report, no detailed inspection was made. For instance, the appraiser is not an expert on heating systems, and no attempt was made to inspect the interior of the furnace. The structures were not investigated for building code violations, and it is assumed that all buildings meet the applicable building code requirements unless stated otherwise in the report.



Such items as conditions behind walls, above ceilings, behind locked doors, under the floor, or under the ground are not exposed to casual view and, therefore, were not inspected, unless specifically so stated in the appraisal. The existence of insulation, if any is mentioned, was discovered through conversations with others and/or circumstantial evidence. Since it is not exposed to view, the accuracy of any statements regarding insulation cannot be guaranteed.

Because no detailed inspection was made, and because such knowledge goes beyond the scope of this appraisal, any comments on observed conditions given in this appraisal report should not be taken as a guarantee that a problem does not exist. Specifically, no guarantee is given as to the adequacy or condition of the foundation, roof, exterior walls, interior walls, floors, heating systems, air conditioning systems, plumbing, electrical service, insulation, or any other detailed construction matters. If any interested party is concerned about the existence, condition, or adequacy of any particular item, we would strongly suggest that a mechanical and/or structural inspection be made by a qualified and licensed contractor, a civil or structural engineer, an architect or other experts. This appraisal report is based on the assumption that there are no hidden, unapparent or apparent conditions on the property or improvements which would materially alter the value as reported. No responsibility is assumed for any such conditions or for any expertise or engineering to discover them. All mechanical components are assumed to be in operable condition and standard for the properties of the subject type. Conditions of heating, cooling, ventilating, electrical and plumbing equipment are considered to be commensurate with the condition of the balance of the improvements unless otherwise stated. No judgment is made in the appraisal as to the adequacy of insulation, the type of insulation, or the energy efficiency of the improvements or equipment which is assumed to be standard for the subject's age, type and condition.

## **TOXIC MATERIALS AND HAZARDS**

Unless otherwise stated in the appraisal report, no attempt has been made to identify or report the presence of any potentially toxic materials and/or condition such as asbestos, urea formaldehyde foam insulation, PCBs, any form of toxic waste, polychlorinated biphenyl, pesticides, lead-based paints or soils or ground water contamination on any land or improvements described in the appraisal report. Before committing funds to any property, it is strongly advised that appropriate experts be employed to inspect both land and improvements for the existence of such potentially toxic materials and/or conditions. If any potentially toxic materials and/or conditions are present on the property, the value of the property may be adversely affected and a re-appraisal at an additional cost may be necessary to estimate the effects of such circumstances.



## **SOILS, SUB-SOILS, AND POTENTIAL HAZARDS**

It is assumed that there are no hidden or unapparent conditions of the soils or sub-soil which would render the subject property more or less valuable than reported in the appraisal. No engineering or percolation tests were made and no liability is assumed for soil conditions. Unless otherwise noted, the land and the soil in the area being appraised appeared to be firm, but no investigation has been made to determine whether or not any detrimental sub-soil conditions exist. Neither the appraiser(s) nor the appraisal firm is liable for any problems arising from soil conditions. These appraisers strongly advise that, before any funds are committed to a property, the advice of appropriate experts be sought.

If the appraiser(s) has not been supplied with a termite inspection report, survey or occupancy permit, no responsibility is assumed and no representation is made for any costs associated with obtaining same or for any deficiencies discovered before or after they are obtained.

Neither the appraiser(s) nor the appraisal firm assumes responsibility for any costs or for any consequences arising from the need or lack of need for flood hazard insurance. An Agent for the Federal Flood Insurance Program should be contacted to determine the actual need for flood hazard insurance.

## **ARCHEOLOGICAL SIGNIFICANCE**

No investigation has been made by the appraiser and no information has been provided to the appraiser regarding potential archeological significance of the subject property or any portion thereof. This report assumes no portion of the subject property has archeological significance.

## **LEGALITY OF USE**

This appraisal report assumes that there is full compliance with all applicable federal, state and local environmental regulations and laws, unless non-compliance is stated, defined and considered in the appraisal report. It is assumed that all applicable zoning and use regulations and restrictions have been complied with, unless a non-conformity has been stated, defined and considered in the appraisal report. It is assumed that all required licenses, consents, or other legislative or administrative authority from any local, state or national government, private entity or organization have been or can be obtained or renewed for any use on which the value estimate contained in this report is based.



## **COMPONENT VALUES**

Any distribution of the total value between the land and improvements, between partial ownership interests or any other partition of total value applies only under the stated use. Moreover, separate allocations between components are not valid if this report is used in conjunction with any other analysis.

## **COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT**

The Americans with Disabilities Act ("ADA") became effective January 26, 1992. It is assumed that the property is in direct compliance with the various detailed requirements of the ADA.

## **AUXILIARY AND RELATED STUDIES**

No environmental or impact studies, special market studies or analyses, special highest and best use studies or feasibility studies have been requested or made by the appraiser(s) unless otherwise specified in an agreement for services and so stated in the appraisal report.

## **DOLLAR VALUES AND PURCHASING POWER**

The estimated market value set forth in the appraisal report and any cost figures utilized are applicable only as of the date of valuation of the appraisal report. All dollar amounts are based on the purchasing power and price of the dollar as of the date of value estimates.

## **ROUNDING**

Some figures presented in this report were generated using computer models that make calculations based on numbers carried out to three or more decimal places. In the interest of simplicity, most numbers have been rounded. Thus, these figures may be subject to small rounding errors.



## QUANTITATIVE ANALYSIS

Although this analysis employs various mathematical calculations to provide value indications, the final estimate is subjective and may be influenced by our experience and other factors not specifically set forth in this report.

## VALUE CHANGE, DYNAMIC MARKET, ALTERATION OF ESTIMATE BY APPRAISER

All values shown in the appraisal report are projections based on our analysis as of the date of valuation of the appraisal. These values may not be valid in other time periods or as conditions change. Projected mathematical models set forth in the appraisal are based on estimates and assumptions which are inherently subject to uncertainty and variations related to exposure, time, promotional effort, terms, motivation, and other conditions. The appraiser(s) does not represent these models as indicative of results that will actually be achieved. The value estimates consider the productivity and relative attractiveness of a property only as of the date of valuation set forth in the report.

In cases of appraisals involving the capitalization of income benefits, the estimate of market value, investment value or value in use is a reflection of such benefits and of the appraiser's interpretation of income, yields and other factors derived from general and specific client and market information. Such estimates are as of the date of valuation of the report, and are subject to change as market conditions change.

This appraisal is an estimate of value based on analysis of information known to us at the time the appraisal was made. The appraiser(s) does not assume any responsibility for incorrect analysis because of incorrect or incomplete information. If new information of significance comes to light, the value given in this report is subject to change without notice. The appraisal report itself and the value estimates set forth therein are subject to change if either the physical or legal entity or the terms of financing are different from what is set forth in the report.



## **ECONOMIC AND SOCIAL TRENDS**

The appraiser assumes no responsibility for economic, physical or demographic factors which may affect or alter the opinions in this report if said economic, physical or demographic factors were not present as of the date of value of this appraisal. The appraiser is not obligated to predict future political, economic or social trends.

## **EXCLUSIONS**

Furnishings, equipment, other personal property and value associated with a specific business operation are excluded from the value estimate set forth in the report unless otherwise indicated. Only the real estate is included in the value estimates set forth in the report unless otherwise stated.

## **SUBSURFACE RIGHTS**

No opinion is expressed as to the value of subsurface oil, gas or mineral rights or whether the property is subject to surface entry for the exploration or removal of such materials, except as is expressly stated.

## **PROPOSED IMPROVEMENTS, CONDITIONED VALUE**

It is assumed in the appraisal report that all proposed improvements and/or repairs, either on-site or off-site, are completed in an excellent workmanlike manner in accord with plans, specifications or other information supplied to these appraisers and set forth in the appraisal report, unless otherwise explicitly stated in the appraisal. In the case of proposed construction, the appraisal is subject to change upon inspection of the property after construction is completed. The estimate of market value is as of the date specified in the report. Unless otherwise stated, the assumption is made that all improvements and/or repairs have been completed according to the plans and that the property is operating at levels projected in the report.

## **MANAGEMENT OF PROPERTY**

It is assumed that the property which is the subject of the appraisal report will be under typically prudent and competent management which is neither inefficient nor superefficient.



## **FEE**

The fee for any appraisal report, consultation, feasibility or other study is for services rendered and, unless otherwise stated in the service agreement, is not solely based upon the time spent on any assignment.

## **LEGAL EXPENSES**

Any reasonable legal expenses incurred in defending or representing ourselves concerning this assignment will be the responsibility of the client, but only if the client approves of such legal expenses in advance. The necessary client approval shall not be unreasonably withheld.

## **CHANGES AND MODIFICATIONS**

The appraiser(s) reserves the right, at the cost of the client, to alter statements, analyses, conclusions, or any value estimates in the appraisal if any new facts pertinent to the appraisal process are discovered which were unknown on the date of valuation of this report.

## **DISSEMINATION OF MATERIAL**

Neither all nor any part of the contents of this report shall be disseminated to the general public through advertising or sales media, public relations media, new media or other public means of communication without the prior written consent and approval of the appraiser(s).

The acceptance and/or use of the Appraisal Report by the client or any third party constitutes acceptance of the Assumptions and Limiting Conditions set forth in the preceding paragraphs. The appraiser's liability extends only to the specified client, not to subsequent parties or users. The appraiser's liability is limited to the amount of the fee received for the services rendered.



Great People. Great Places.

GOVERNMENT  
DOING BUSINESS  
I WANT TO

RESIDENTS  
VISITORS  
RFP/ BIDS

## Parcel 1320-32-110-004

### Owners

DOUGLAS COUNTY SCHOOL DIST  
1638 MONO AV  
MINDEN, NV 89423

### Parcel Summary

Location	1638 MONO AV
Use Code	400: General Commercial
Tax District	510: TOWN OF MINDEN
Acreage	0.720
Section	32
Township	13
Range	20
Block	C
Block/Lot	C/1-1
Exemptions	361.065: SCHOOL DISTRICT, CHARTER SCHOOL OWNED (100%)
Plat Maps	1320-32-1.pdf (2,261kb)
Lineage	Split from: 0000-25-190-500



### Keyline Description

Changed from Parcel #0000-25-190-500

### Value History

	2026	2025	2024	2023	2022	2021	2020
Total Building Value	\$439,447	\$435,055	\$426,317	\$383,692	\$387,780	\$362,080	\$352,429
Total Extra Features Value	\$33,950	\$33,545	\$33,759	\$30,245	\$0	\$0	\$0
Total Secured Pers Prop	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Land Value	\$245,000	\$245,000	\$245,000	\$245,000	\$225,000	\$225,000	\$225,000
Taxable Value	\$718,397	\$713,600	\$705,076	\$658,937	\$612,780	\$587,080	\$577,429
Net Exemptions Value	\$251,439	\$249,760	\$246,777	\$230,628	\$214,473	\$205,478	\$202,100
Net Assessed Value	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New Improvements	\$0	\$0	\$0424	\$0	\$0	\$0	\$0
New Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Document/Transfer/Sales History

None

## Buildings

### Building # 1, Section # 1, DOUGLAS CO SCHOOL, Office Building

Type	Style	Heated Sq Ft	Repl Cost New	YrBlt	WAY	Other % Dpr	Normal % Dpr	% Cond	Value
<a href="#">COMM</a>	<a href="#">344</a>	5611	\$1,218,877	1925	1925	0.00%	75.00%	25.00%	\$304,719

#### Structural Elements

Type	Description	Code	Details
<a href="#">EW_C</a>	EXT WALL-Commercial	<a href="#">807</a>	Brick Solid
<a href="#">HEAT_C</a>	HEAT-Commercial	<a href="#">612</a>	Warm/Cool Air
<a href="#">ST</a>	Number of Stories (COMM)	<a href="#">1.00</a>	
<a href="#">WH</a>	Average Wall Height (COMM)	<a href="#">10.00</a>	
<a href="#">SHP</a>	Shape (COMM)	<a href="#">3</a>	Slightly Irregular

#### Sub Areas

Type	Gross Area	Percent of Base	Adjusted Area
<a href="#">GBA</a>	5,611	100%	5,611

### Building # 1, Section # 2, SCHOOL Basement, BASEMENT FINISHED - COMMERCIAL

Type	Style	Heated Sq Ft	Repl Cost New	YrBlt	WAY	Other % Dpr	Normal % Dpr	% Cond	Value
<a href="#">COMM</a>	<a href="#">701</a>	0	\$538,911	1925	1925	0.00%	75.00%	25.00%	\$134,728

#### Structural Elements

Type	Description	Code	Details
<a href="#">HEAT_C_BT</a>	HEAT Comm Basement	<a href="#">3003</a>	Default Heating
<a href="#">WH</a>	Average Wall Height (COMM)	<a href="#">10.00</a>	
<a href="#">BL</a>	Basement Levels (COMM)	<a href="#">1.00</a>	

#### Sub Areas

Type	Gross Area	Percent of Base	Adjusted Area
<a href="#">701</a>	4,534	100%	4,534

## Extra Features

Code	Description	Length	Width	Units	Unit Price	AYB	Repl Cost	% Good Condition	Dpr Value*	Final Value
<a href="#">ASP</a>	ASPHALT			9645.00	\$4.50	1925	\$43,403	25%	\$10,851	\$10,851
<a href="#">CFW</a>	CONCRETE FLAT WORK			4893.00	\$9.00	1925	\$44,037	25%	\$11,009	\$11,009
<a href="#">SUN1</a>	ENCL PATIO/SUNROOM-LOW			66.00	\$42.50	1925	\$2,805	25%	\$701	\$701
<a href="#">VSI</a>	VSI - UNITS/1,000			3.00	\$1,000.00	1925	\$3,000	25%	\$750	\$750
<a href="#">MGD</a>	METAL GRATE DECK			280.00	\$51.00	2009	\$14,280	75%	\$10,639	\$10,639

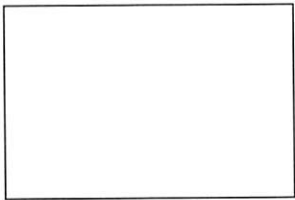
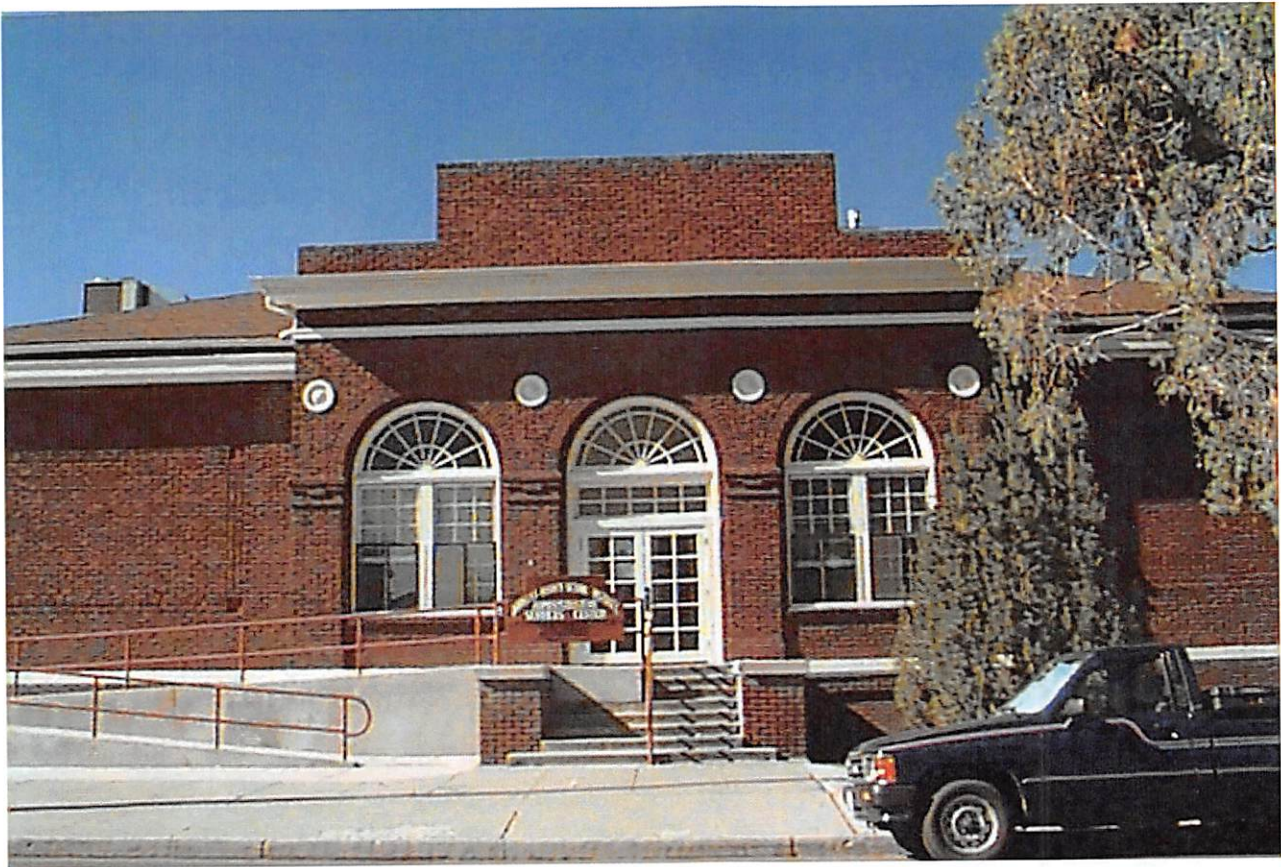
\*RCNLD: Replacement Cost New, Less Depreciation

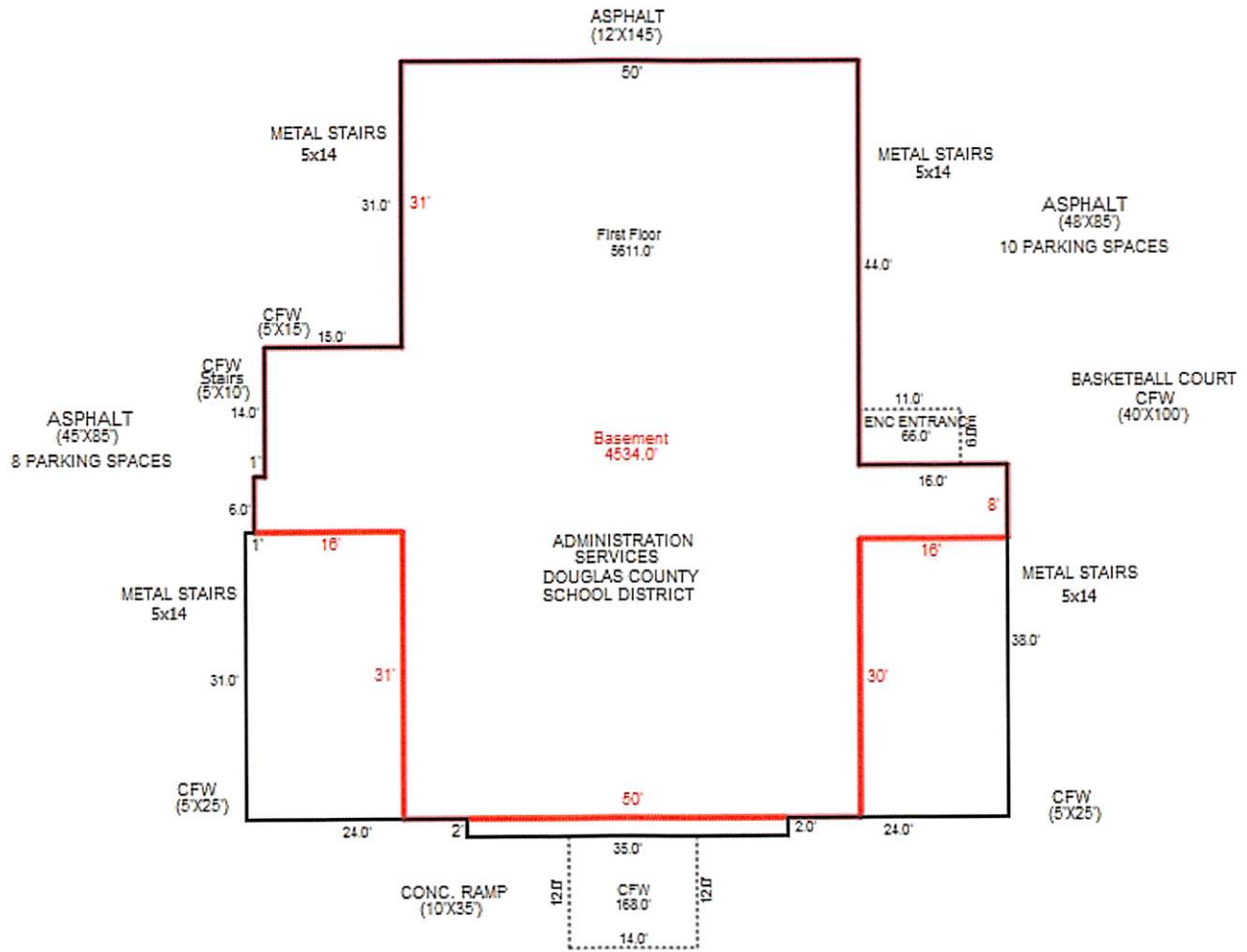
## Land Lines

Code	Description	Zone	Front	Depth	Units	Unit Type	Rate	Acreage	Sq Ft	Total Adj	Value
<a href="#">400</a>	General Commercial				1.00	<a href="#">SITE</a>	\$245,000.00	0.72	31,363	1.00	\$245,000

## Personal Property

None





Sketch by Apex Medina™

## Disclaimer

All parcel data on this page is for use by the Douglas County Assessor for assessment purposes only. The summary data on this page may not be a complete representation of the parcel or of the improvements thereon. Building information, including unit counts and number of permitted units, should be verified with the appropriate building and planning agencies. Zoning information should be verified with the appropriate planning agency. All parcels are reappraised each year. This is a true and accurate copy of the records of the Douglas County Assessor's Office as of January 23, 2026.



## Contact Us

Douglas County  
1594 Esmeralda Av.  
Minden, NV 89423

Mailing Address: P.O. Box  
218

Minden, NV. 89423  
427  
Contact us by department

## Useful Links

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VISITORS  
RFP/ BIDS

## Parcel 1320-32-110-005

### Owners

DOUGLAS COUNTY SCHOOL DIST  
1638 MONO AV  
MINDEN, NV 89423

### Parcel Summary

Location	
Use Code	402: Parking and/or Parking Structures
Tax District	510: TOWN OF MINDEN
Acreage	0.720
Section	32
Township	13
Range	20
Block	C
Exemptions	361.065: SCHOOL DISTRICT, CHARTER SCHOOL OWNED (100%)
Plat Maps	1320-32-1.pdf (2,261kb)
Lineage	Split from: 0000-25-190-510

### Keyline Description

SCHOOL DIST LOTS 13-24  
Changed from Parcel #0000-25-190-510

### Value History

	2026	2025	2024	2023	2022	2021	2020
Total Building Value	\$0	\$0	\$0	\$0	\$29,051	\$29,503	\$29,951
Total Extra Features Value	\$27,250	\$27,700	\$28,150	\$28,600	\$0	\$0	\$0
Total Secured Pers Prop	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Land Value	\$245,000	\$245,000	\$245,000	\$245,000	\$225,000	\$225,000	\$225,000
Taxable Value	\$272,250	\$272,700	\$273,150	\$273,600	\$254,051	\$254,503	\$254,951



	2026	2025	2024	2023	2022	2021	2020
Net Exemptions Value	\$95,288	\$95,445	\$95,602	\$95,760	\$88,918	\$89,076	\$89,233
Net Assessed Value	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Document/Transfer/Sales History

None

## Buildings

None

## Extra Features

Code	Description	Length	Width	Units	Unit Price	AYB	Repl Cost	% Good Condition	Dpr Value*	Final Value
VSI	VSI - UNITS/1,000			7.00	\$1,000.00	1960	\$7,000	25%	\$1,750	\$1,750
VSI	VSI - UNITS/1,000			30.00	\$1,000.00	2016	\$30,000	85%	\$25,500	\$25,500

\*RCNLD: Replacement Cost New, Less Depreciation

## Land Lines

Code	Description	Zone	Front	Depth	Units	Unit Type	Rate	Acreage	Sq Ft	Total Adj	Value
402	Parking and/or Parking Structures				1.00	<a href="#">SITE</a>	\$245,000.00	0.72	31,363	1.00	\$245,000

## Personal Property

None



## Disclaimer

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## Contact Us

Douglas County  
1594 Esmeralda Av.  
Minden, NV 89423

Mailing Address: P.O. Box  
218  
Minden, NV. 89423



*Johnson Valuation Group, Ltd.*

---

AN APPRAISAL  
OF THE

DOUGLAS COUNTY SCHOOL DISTRICT  
ADMINISTRATIVE OFFICE BUILDING

AND

ADJACENT 0.72± ACRE  
VACANT PARCEL

LOCATED AT  
1368 MONO AVENUE  
MINDEN, DOUGLAS COUNTY, NEVADA

OWNED BY AND APPRAISED FOR  
DOUGLAS COUNTY SCHOOL DISTRICT



February 25, 2026

Via Electronic Mail: [falvarado@dcsd.k12.nv.us](mailto:falvarado@dcsd.k12.nv.us)

Mr. Frankie Alvarado  
Superintendent  
Douglas County School District

**Re: *Narrative Appraisal of Douglas County School District's Administrative Offices Located 1638 Mono Avenue, Minden, Douglas County Nevada and an adjacent vacant .072± acre parcel***

Dear Mr. Alvarado:

This is in response to your request for an appraisal of Douglas County School District's Administrative Offices located at 1638 Mono Avenue in Minden, Douglas County, Nevada. The property is composed of two parcels ("Subject Properties") and summarized as follows:

APN	Address	Land Area	Building Area
1320-32-110-004	1638 Mono Avenue	0.72± acres	10,145± sq. ft.
1320-32-110-005		0.72± acres	Vacant

The Subject Properties are reported by county records to be owned by the Douglas County School District.

It is my understanding that you have requested I estimate the Market Value of the 100% fee simple interest in each subject parcel individually, as of a current date of valuation. The Client and Intended User of the assignment is Douglas County School District. It is my understanding that the purpose of the appraisal is to estimate the Market Value of each Subject Property, individually, as of a current date of valuation. The Intended Use of the appraisal will be to assist the Client in due diligence associated with a potential disposition of the Subject Properties. Any other use or user of this appraisal report requires the written authorization of the undersigned.



This is an Appraisal Report which is intended to comply with the reporting requirements set forth under Standards Rule 2-2(a) of the Uniform Standards of Professional Appraisal Practice. This report sets forth pertinent data, statistics, and other information considered necessary to establish the Market Value of the subject property. Supporting documentation concerning the data, reasoning and analyses is retained in our file. The depth of discussion contained in this report is specific to the needs of the client and for the intended use as stated herein.

I attest that I have the knowledge and experience necessary to complete this appraisal assignment and have appraised this property type many times in the past. No one other than the undersigned prepared the analysis, conclusions and opinions concerning real estate that are set forth in the accompanying appraisal report.

After careful consideration of all data available, and upon personal inspection of the subject and comparable properties analyzed, it is my opinion that the Market Value of the 100% fee simple interest in each Subject Property, individually, as of February 9, 2026, is as set out as follows:

**FINAL MARKET VALUE CONCLUSION** **\$1,270,000**  
**(Subject Improved Property – APN 1320-32-110-004)**

**FINAL MARKET VALUE CONCLUSION** **\$300,000**  
**Subject Vacant Parcel (APN 1320-32-110-005)**

Respectfully submitted,

*Benjamin Q Johnson*

---

Benjamin Q. Johnson, MAI  
Nevada Certified General Appraiser  
License Number A0205542-CG



*Johnson Valuation Group, Ltd.*

---

An Appraisal  
Of The

Douglas County School District  
Administrative Office Building

and

Adjacent 0.72± Acre Vacant Parcel

Located At

1638 Mono Avenue  
Minden, Douglas County, Nevada

Owned By and Appraised For

Douglas County School District

For The Purpose Of  
Estimating The Market Value  
Of Each Property Individually  
As Of

February 9, 2026

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California ~~434~~ Nevada



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**SUMMARY OF SALIENT FACTS AND IMPORTANT CONCLUSIONS**

APN	Address	Land Area	Building Area
1320-32-110-004	1638 Mono Avenue	0.72± acres	10,145± sq. ft.
1320-32-110-005		0.72± acres	Vacant

**Property Location** Bound by Mono Avenue, Eighth Street, County Round and Seventh Street, Minden, Douglas County, Nevada

**Owner of Record** Douglas County School District

**Zoning** SFR-8,000

**Master Plan** Community Facilities

**Highest and Best Use**

1320-32-110-004	Continued Institutional or Professional Office Use
1320-32-110-005	Public Facilities Use or Seek Master Plan Amendment for Residential Development

**Interest Appraised** 100% Fee Simple

**Date of Valuation** February 9, 2026

**Date of Report** February 25, 2026

**FINAL MARKET VALUE CONCLUSION** **\$1,270,000**  
(Subject Improved Property – APN 1320-32-110-004)

**FINAL MARKET VALUE CONCLUSION** **\$300,000**  
Subject Vacant Parcel (APN 1320-32-110-005)

### **PURPOSE OF APPRAISAL**

This appraisal was prepared for the purpose of estimating the Market Value of the 100% fee simple interest in each Subject Property, individually, of a current date of valuation.

### **INTENDED USE OF APPRAISAL**

The intended use of the appraisal will be to assist the Client in establishing the Market Value of the Subject Properties for use in decision making related to a potential disposition of the property. This report cannot be utilized for any other purpose. This report cannot be utilized for any other purpose.

### **CLIENT AND INTENDED USER**

The Client and Intended User of this assignment will be The Douglas County School District. This report cannot be used or relied upon by any other parties.

### **SCOPE OF APPRAISAL**

This is an appraisal report which has been prepared with the intent of complying with the applicable sections of the *Uniform Standards of Professional Appraisal Practice* promulgated by the Appraisal Standards Board of the Appraisal Foundation.

Preparation of the following report included:

1. Identification and analysis of area and neighborhood data;
2. Inspection and analysis of the Subject Property;
3. Interviews with Town of Minden Manager and Douglas County Planning Officials;
4. Completion of a Highest and Best Use Analysis for each subject property;
5. Improved Parcel
  - a. Research, analysis and inspection of comparable building sales;
  - b. Verification of sales data;
  - c. Completion of a Sales Comparison Analysis;
  - d. Reconciliation and Final Market Value conclusion;
6. Vacant Parcel
  - a. Research, analysis and inspection of comparable land sales;
  - b. Verification of sales data;
  - c. Completion of a Sales Comparison Analysis;
  - d. Reconciliation and Final Market Value conclusion;
7. Preparation of an Appraisal Report.



### **MARKET VALUE DEFINED**

Market Value means the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

- 1) Buyer and seller are typically motivated;
- 2) Both parties are well informed or well advised, and acting in what they consider their own best interests;
- 3) A reasonable time is allowed for exposure in the open market;
- 4) Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
- 5) The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.<sup>1</sup>

### **DATE OF VALUATION**

This appraisal addresses the Market Value of the fee simple interest in the Subject Property as of February 9, 2026, the date of my physical inspection of the property.

---

<sup>1</sup> Rules and Regulations, Federal Register, Vol. 55, No. 165, Page 34696, 12CFR Part 34.42(f)



### **PROPERTY RIGHTS APPRAISED**

The subject building is presently vacant and has historically been owner occupied. The estimates of value set forth in this appraisal reflect this appraiser's opinion as to the Market Value of the fee simple interest in the Subject Property, subject to typical encumbrances such as mortgages, easements and zoning ordinances.

### **DATE OF INSPECTION**

The Subject Property (interior and exterior) and the neighborhood in which it is situated were inspected by Benjamin Q. Johnson on February 9, 2026.

### **DATE OF COMPLETION OF REPORT**

This report was completed on February 25, 2026.

### **TYPE OF REPORT**

This is an appraisal report which is intended to comply with the reporting requirements set forth under Standards Rule 2-2(a) of the Uniform Standards of Professional Appraisal Practice for an appraisal report. As such, it presents only summary discussions of the data, reasoning and analyses that are used in the appraisal process to develop the appraiser's opinion of value. Supporting documentation concerning the data, reasoning and analyses is retained in this appraiser's file. The depth of the discussion contained in the report is specific to the needs of the client and for the intended use as stated herein. This appraisal firm is not responsible for unauthorized use of the report.



CARSON VALLEY AREA MAP



## CARSON VALLEY AREA DESCRIPTION

The Carson Valley is a picturesque verdant valley located at the easterly base of the Sierra-Nevada Mountain Range in Douglas County, Nevada. The twin towns of Minden and Gardnerville are located near the center of this large agricultural valley. Minden is the County Seat of Douglas County, which encompasses portions of South Lake Tahoe to the west and Topaz Lake to the south. Minden is located approximately 15 miles south of Carson City, 45 miles south of Reno and 18 miles east of Lake Tahoe.

### **History**

Carson Valley is considered the birthplace of Nevada. The first settlement, Mormon Station, was founded in 1851. The Station was established as a trading post to serve the wagon trains as a resting place between the deserts of the Great Basin and the granite barricade of the Sierra. The original settlement was renamed Genoa in 1856. In 1861, Nevada's territorial government was established at Genoa. Over the old road skirting the west bank of the Carson River, thousands of immigrants moved southward to cross the Sierra. Pony Express riders used this route in 1860, switching in 1861 to the shorter Daggett Trail, now known as Kingsbury Grade.

Gardnerville is the elder of these two sibling towns, founded to serve the agricultural population of Carson Valley. The area is one of the earliest-settled, richest and most productive of the State's agricultural regions.

Minden, the seat of Douglas County since 1916, was named for a town in Westphalia, Germany, where the founder of the H.F. Dangberg Land and Livestock Company was born in 1829. The company established Minden in 1906 to provide terminal facilities for the Virginia and Truckee Railroad, which was then extending a branch line southward from Carson City.



### **Size and Climate**

Carson Valley encompasses 751± square miles of land area and is bordered by the Sierra-Nevada mountain range to the west. The southerly and easterly borders of Carson Valley are generally formed by the Pine Nut mountain range. The northerly boundary of Carson Valley is formed by the foothills, which separate Carson Valley from Carson City at Eagle Valley.

The valley floor elevation generally ranges from 4,625 feet to 4,750 feet above sea level. The Sierra-Nevada mountain range, situated to the west rises to elevations exceeding 10,000 feet above sea level. The Pine Nut Mountains generally range in elevation from 7,000 feet to 9,450 feet above sea level.

The climate of the Carson Valley is considered to be mild. Seasonal summer temperatures involve warm days and cool nights. Winter days typically involve cool daytime weather with cold night temperatures. The average year-round temperature is 49.6 degrees.

The average yearly precipitation is 9.37 inches. Occasional snows may be expected from December to April, but the ground accumulation is usually light and generally not long lasting. The average annual snowfall is 19.40 inches.

### **Access**

The Carson Valley is accessible by two major highways. U.S. Highway 395 is a north–south artery through the city. It extends from Southern California, north along the eastern portion of California and into Nevada. U.S. Highway 395 continues north into Oregon. State Highway 88 is a two-lane road through the Minden-Gardnerville area. It extends from the junction with U.S. Highway 395 southwesterly to Stockton, California.



### Population

The population data for the past ten years for Gardnerville, Minden, and all of Douglas County based on US Census data is set out on the following table.

#### Douglas County Population Data

Year	Douglas County	Minden	Gardnerville	County % Change
2015	48,235	3,115	5,704	0.40%
2016	48,223	3,156	5,748	0.00%
2017	48,309	3,248	5,739	0.20%
2018	48,467	3,312	5,823	0.30%
2019	48,905	3,385	5,901	0.90%
2020	49,488	3,425	6,105	1.20%
2021	49,634	3,448	6,145	0.30%
2022	50,235	3,502	6,254	1.20%
2023	51,025	3,588	6,375	1.60%
2024 (Est.)	52,145	3,654	6,492	2.20%

### Demographic Analysis & Observations

- Accelerating Growth:** For much of the mid-2010s, Douglas County experienced very low, stable growth. However, since 2020, the growth rate has increased significantly. The **2.2% increase** in 2024 represents one of the strongest annual gains in over a decade.
- The Minden/Gardnerville Core:** While Douglas County as a whole includes the Tahoe basin (which has seen some population decline due to high housing costs), the Carson Valley towns, specifically Minden and Gardnerville, have seen consistent, steady growth. The Carson Valley becoming "primary residence" hubs for professionals and retirees moving from higher-cost California markets.



**Retail Sales**

The following table presents taxable sales in Douglas County from 2016 to the 2025 fiscal year (July 1<sup>st</sup> to June 30<sup>th</sup>).

**Douglas County Taxable Retail Sales**

Fiscal Year	Total Taxable Sales	% Change from Prior Year
2016	\$623,267,078	6.95%
2017	\$661,847,152	6.19%
2018	\$694,152,709	4.88%
2019	\$767,737,133	10.60%
2020	\$763,516,734	-0.55%
2021	\$965,584,332	26.46%
2022	\$1,080,019,261	11.85%
2023	\$1,030,005,604	-4.63%
2024	\$1,055,420,118	2.47%
2025 (Est.)	≈\$1,096,500,000	3.89%
2026 (YTD)	\$534,275,068	7.25%*

Source: Nevada Department of Taxation \*based on comparison of the same time period in the prior year

**Trends indicated**

- **Long-Term Growth:** Over the last decade, taxable sales in Douglas County have trended strongly upward, growing from approximately 623 million in 2016 to an estimated projection of over \$1.1 billion for the current cycle. This represents a total growth of approximately **76%**.
- **Pandemic Volatility:** The data indicates the "rebound" effect in 2021 and 2022, where stimulus measures and a shift in consumer behavior led to double-digit growth. The slight dip in 2023 reflects a market correction following that surge.
- **Current Momentum:** The **7.25%** growth in the current 2026 YTD data is an indicator of economic strength. It suggests that despite higher interest rates, the local Minden/Gardnerville economy remains robust, supported by steady population growth and local consumer spending.

### **Lodging/Gaming and Entertainment**

The Carson Valley is served by eight motels and two bed and breakfast inns. The Carson Valley Inn, located along U.S. Highway 395 in Minden, provides 224 guest rooms, a casino, restaurants, an RV-park and convention facilities. The only other casinos in the Minden-Gardnerville area are Sharkey's Nugget and the C.O.D. Garage Casino. Sharkey's Nugget was recently sold and was extensively renovated in early 2015. The C.O.D. Garage recently opened in August 2014. The Carson Valley Inn also has a recreational vehicle overnight park adjacent to their facility and a motor lodge. The Carson Valley Inn also includes a convenience store and self-service gas facility adjacent to their motor lodge.

In addition to gaming, there are several restaurants located in Minden and Gardnerville, as well as in Genoa, a short distance to the west. The area is noted for its Basque food and there are three restaurants featuring this cuisine. The two towns of Minden and Gardnerville have several parks, playgrounds and recreational areas.

Douglas County also has an indoor swimming pool and community center, which benefits all age groups within the community. This swimming pool features handicap facilities. Other recreational amenities include Walley's Hot Springs, a timeshare and resort spa located near Genoa. Topaz Lake, located approximately 20 miles south of Gardnerville, provides fishing, boating and water-skiing.

Heavenly Mountain Resort, one of the largest ski resorts in the country, is located approximately 15 miles west of Carson Valley in South Lake Tahoe. Ski resorts in the Tahoe Basin offer opportunities for both beginning and expert alpine and cross-country skiers. The Carson Valley is also located relatively close to the central and northeastern parts of the State, which offer excellent bird and big game hunting.



### Employment

Within Douglas County, the gaming industry and County represents a major percentage of the employment base. Thirty percent of the workforce is employed in the tourism and leisure industry, many of the residents of Carson Valley commute to the Tahoe for tourism-related jobs. There are many technology entrepreneurs and advanced manufacturers in the Carson Valley including Baker Hughes, North Sails, and Starbucks Roasting Plant and Distribution Center. The largest employers in Douglas County as of 1<sup>st</sup> half of 2021 (most recent available) are summarized as follows:

Employer	Location	Employment Range
Harrah's Lake Tahoe	Stateline	1,000 to 4,999
Montbleu Resort Casino & Spa	Stateline	1,000 to 4,999
Walmart Supercenter	Carson City	500-999
Edgewood Tahoe	Stateline	500-999
Carson Valley Inn	Minden	500-999
Harveys's Lake Tahoe	Stateline	500-999
Hard Rock Hotel Casino	Stateline	500-999
Washesu Casino	Gardnerville	500-999
Arb Inc	Minden	500-999
Topaz Lodge	Gardnerville	500-999
Zephyr Cove Resort	Zephyr Cove	250-499
Heavenly Mountain Resort	Stateline	250-499
Carson Valley Medical Center	Gardnerville	250-499
Ridge Tahoe	Stateline	250-499

\*Source: DETER 2021-1<sup>st</sup> half



The following table contains the annual unemployment figures for Douglas County and was provided by the Nevada Department of Employment Training and Rehabilitation.

Year	Labor Force	Employed	Unemployed	Unemployment Rate
2016	22,231	21,053	1,178	5.30%
2017	22,392	21,362	1,030	4.60%
2018	22,710	21,733	977	4.30%
2019	23,105	22,227	878	3.80%
2020	22,140	20,391	1,749	7.90%
2021	23,280	22,325	955	4.10%
2022	23,568	22,648	920	3.90%
2023	23,615	22,552	1,063	4.50%
2024	24,010	22,858	1,152	4.80%
2025	25,082	24,060	1,022	4.10%

\*Source: Nevada DETR Local Area Unemployment Statistics (LAUS)

As indicated, the present unemployment rate in Douglas County is 4.10%

### **Retail Development**

The growth patterns of the area are primarily in north Douglas County where several commercial projects have been developed. The first of these projects is a Target and Home Depot center located along the west side of U.S. Highway 395 and Jacks Valley Road. Target opened in October 1999, and the Home Depot store opened in the beginning of 2000. In addition, a Costco store opened shortly thereafter, near the Spooner Summit junction. Wal-Mart relocated from Carson City and opened a large store, including a grocery store, at the north end of Douglas County adjacent to the Carson City County line.

U.S. Highway 395 is a major north-south artery through the Cities of Minden and Gardnerville. The U.S. 395 Corridor is predominantly commercial in terms of existing development, consisting of older facilities, though some have been redeveloped with modern

professional offices, retail shops and other commercial services. The Ironwood Shopping Center is located just north of the Town of Minden at the intersection of Highway 395 and State Route 88.

A Holiday Inn Express opened in late May of 2009 near the intersection of Highway 88 and Highway 395. This hotel was constructed within the Minden Gateway Center, which had been developed with a number of retail pad sites. In December of 2011, Maverik Inc. purchased the six remaining parcels in the center. A Maverik Gas station and convenience store also opened, fronting State Route 88 at the westerly end of the Minden Gateway Center, with much of the site remaining undeveloped pad space.

There is retail development located toward the southeastern end of town, near Waterloo Lane and Highway 395. Located in this area are two shopping centers. The Carson Valley Fair Shopping Center, which opened in July of 1990, and the Valley Crescent V Center, which was constructed in 1978. These centers contain supermarkets and other retail businesses. Lampe Plaza is located at the southwest corner of this intersection. It contains an AM/PM service station and several other retail businesses.

The Marketplace at Virginia Ranch is a newer major development in south Gardnerville. This center is located at U.S. Highway 395 and Virginia Ranch Road/Grant Avenue proximate to the Carson Valley Medical Center. A 152,000± square foot Wal-Mart Supercenter store opened in January 2013 and represents the major anchor in the Marketplace at Virginia Ranch development. There are several pad sites available for immediate development within the center. Golden Gate Petroleum, opened a service station on one of the out parcels.

### **Industrial Development**

Several areas in the Carson Valley area of Douglas County have been designated for industrial development. Approximately 80 acres are zoned industrial in the vicinity of Warehouse Way at the extreme northerly edge of Douglas County. Approximately 800 acres



around the Minden-Tahoe Airport have been zoned Industrial and an assessment district has been created to provide municipal water and sewer service to the area. Airport services at the Minden-Tahoe Airport consist of two runways, tie-downs, hangars, maintenance services and fueling services.

The Meridian Business Park is located on the south side of Airport Road between U.S. Highway 395 and the Minden-Tahoe Airport. Development within the Meridian Business Park involves primarily newer light industrial buildings that are of average to excellent quality. The Carson Valley Business Park is located to the northeast of the Airport and covers approximately 340 acres. Development within this park consists of light industrial and research and development uses. A large Starbucks manufacturing and distribution plant is located within the Carson Valley Business Park. Starbucks, in 2018, completed a 710,000 square foot expansion to their distribution facility which allowed for the consolidation of two Reno warehouses to the Minden location. The facility presently employs about 550 individuals.

The Bently Science Park is located on Buckeye Road in southeast Minden. This park includes a large Baker Hughes facility and a satellite campus of Western Nevada Community College.

The Carson Valley Industrial Park is located approximately two miles southeast of Gardnerville on the north side of U.S. Highway 395 south. The Carson Valley Industrial Park contains approximately 60 acres which are divided into smaller sites. This area has access to all necessary utilities. Most of the parcels developed in the Carson Valley Industrial Park consist of light industrial and industrial commercial utilizations. The adjacent Southgate Service Park to the south is a more recent development with newer buildings and also includes light industrial and industrial commercial users.



Other industrial development in the Carson Valley includes the Williams Ridge Technology Park with 104,000± square feet of office and warehouse space. This industrial park has a more remote location, being situated in far south Gardnerville on Sawmill Road.

### **Other Development**

The Minden Medical Center, with over 36,000 square feet of medical office space, opened in 1998. This facility is located on Ironwood Drive in northeast Minden.

The Carson Valley Medical Center, located in south Gardnerville along U.S. Highway 395, is an overnight community hospital with 23 patient rooms. The campus was recently expanded. This medical facility is operated by Barton Health of South Lake. Adjacent to the Carson Valley Medical Center, at the northwest corner of U.S. Highway 395 and Virginia Ranch Road, is a newer 17,408± square foot medical office building. This building is used for physician office space and is managed by the administrator of the adjacent medical center. The hospital recently completed a \$29 million dollar expansion that broke ground in late 2021 and was substantially completed in late 2024. The expansion includes an expanded ER, from five beds to 12 beds, an expanded operating room, from two to three and other expanded services.

The Western Nevada College satellite campus is located at 1680 Buckeye Road in Minden in the Bentley Science Park.

## Residential Development

Below is a table of the most recent summary of approved and vested subdivision/PUD projects in the Carson Valley, as identified by Douglas County Community Development:

Community Area	Project Name	Year Approved	Number of units approved	Lots recorded thru 2020	Permits Allocated thru 2020	Lots Remaining 2020
East Valley	Grandview Est PD	1999	64	64	31	33
	Sterling Ranch Est PD	2002	32	32	31	1
	SDB, LLC PD (Spring Crk sub) PD 05-011	2005	8	8	3	5
	Huntsinger PD (LDA 08-055)	2008	5	5	1	4
Fish Springs	Finch Ranch (Serial TPM LDA 04-088; -089)	2005	14	14	2	12
Gardnerville	Virginia Ranch	2004	1020	0	0	1020
	Chichester Est	1997	778	778	777	1
Gardnerville Ranchos	Pleasantview	2001	199	199	197	2
	Rocky Terrace Est PD	2003	90	90	83	7
	Rain Shadow #1 / Aloha (PD 04-002-1)	2004	17	17	15	2
Genoa	Eagle Ridge PD (PD 04-001) (55 lots + 2 Open Sp)	2004	57	57	23	34
	James Canyon PD/Montana (Recorded=Canyon Crk Mead=44 PD 00-16, Canyon Crk Est=42 PD 05-012, Mtn Meadows=38, Summit Ridge 3A=69, 3B=35; Montana 2A&2B=43, Montana 2C, 2D&2E=55 PD 05-001 (Not Rec/Approved=Summit Ridge 3C-3E=71)	2000 & 2005	395	326	228	167
	Genoa Lakes PD (218 lots + 2 Open sp)	early 90s	218	218	212	6
Indian Hill/Jacks Valley	Cottages @ IH (aka Mica Dr LLC) (PD 05-002)	2005	48	48	0	48
	Clear Creek LLC (Phase 1A & 1B=121 (2016); Unit 2=56 (2017); Unit 3A = 46Res 2020)	2003	384	223	51	333
	Sunridge Heights III (Currently PH7)	2005	278	278	274	4
	Valley Vista I (PH7)	2006	261	261	240	21
Johnson Lane	Saratoga Springs PD (Ph 8)	2004	541	541	540	1
	Sage Crest PD (05-006) now SDDM Inv-JL	2005	13	13	11	2
Minden	Nevada Northwest ORD shows 303 units; (AATG PD 18-002 = SF-S 80 (Vill@MT rec 8-2020=28); MF-S 53; MF-N = 108 (minus Mossdale); MUC-S 56; MUC-N=32) =329 Inc. Deverill(18)=96; Inc. Downes@MV(20)=51		303	28	7	296
Minden/Gardnerville	Ranch @ Gardnerville (Anker) (PD 04-000-04)	2007	633	254	155	478
Ruhenstroth	Saddlerock (Jilk) (LDA 06-030; -070; 071)	2006	7	7	5	2
Sierra Planning/Foothill	Job's Peak Ranch PD	1997 +/-	122	122	73	49
Topaz	Kahn PD (must record map by 12/4/21)		6	0	0	6
Total VESTED remaining						2534
Totals Vested (Valley)			5493	3583	2959	

Below is a list of Subdivision/PUD Projects:

Subdivision/PUD/SP	Community Area	Project Name	Year Approved	Number of units approved	Lots recorded thru 2020	Permits Allocated thru 2020	Lots Remaining 2020
	East Valley	Pinion Ridge (LDA 01-083) Rec 2003	2001	43	43	2	41
	Fish Springs	Hunters Point (LDA 17-027)	2018	11	11	2	9
	Gardnerville	Hathoot/Peri (55 older)	2019	158		0	158
		Residence 1861 (MFR)	2018	81		0	81
		Thoroughbred Crossing (MFR-LDA 18-005) Ex9/20	2018	20		0	20
		Stahl MUC (Design Rev 15-22 units) (ex 11/20)	2017	15		0	15
	Gardnerville Ranchos	Chapel Crest (DP 19-0260) EXP 9-11-23	2019	8		0	8
		Cottages at CV - LDA 16-022/Mod 2020	2020	22	0	0	22
		Holstein Farms LLC (LDA 18-007) (exp 9/6/22)	2018	10		0	10
		Rain Shadow #2 (PD 04-002-2) Rec 2017	2016	11	11	9	2
		Rain Shadow #3 (PD 04-002-2) Rec 2018	2016	16	16	10	6
		Rancho Sierra DP 19-054	2020	239		0	239
		Genoa	Genoa Lakes North (LDA 17-0008/PD 17-001)	2017	54	11	8
		Mountain Meadows (patio style) EXP 11-20-22	2018	75		4	71
	Indian Hill/Jacks Valley	Big George (NDC-SP) SF	2020	179		0	179
		Riverwood (NDC-SP) SF	2020	119		0	119
		Sunridge #3 (PD 16-001/LDA 16-007 ex 7-7-2020)	2016	21		0	21
		Valley Knolls (PD 17-002 & LDA 17-028) SFR	2018	178		0	178
		Willow Hills (DP 18-0391)	2019	16		0	16
		JC Valley Knolls (DP 18-0244) 32 Triplex Bldgs	2018	96		0	96
		Schneider Ranch Sub (Freedom) (LDA 17-022)	2017	16		8	8
	Johnson Lane	Cormorant Holdings LLC (DP18-0296)(ex 1/23)	2019	7		0	7
		Parkhaven (Armit) EXP 10-9-22	2018	25		0	25
	Minden	CTH Minden Senior Living (DA 17-001) 90/60	2017	150		0	150
		La Costa at MV #3 (PD 02-004-2/LDA 16-001)	2002	30	30	29	1
		La Costa at MV #4 (PD 02-004-2) (exp 4-7-24)	2002	20		0	20
		Mackland #4 (LDA 17-033)	2018	14	14	6	8
		And Away They Go (This is the excess from Vested above due to amendments to Splan)	2018 -Amd	26		0	26
		Buckeye Farm SP	2020	2218	0	0	2218
		Townhomes at Monterra (PH3) (DP18-0200)	2002 Mod 2018	46	46	46	0
	Ruhenstroth	Corley Ranches (55 older) SPlan (20yr) MUC: 12 units; Active living 42 units; Cottage Homes 136 units; Ranch homes 60 units	2015	238		0	238
<b>Totals - Valley non vested Units Remaining</b>							<b>4038</b>

As indicated, there are 4,038 non-vested, but approved, units remaining in the Carson Valley and 2,534 vested lots remaining. The approval of additional units, in addition to those identified on the previous pages, is uncertain at the present time due to the political climate at the County level, largely supporting upholding the rural lifestyle of the Carson Valley and leaning towards limiting new growth.



### Residential Market

The following table contains new residential building permits (new single-family residence only, excludes all other permit types, excludes permits labeled void or withdrawn ) issued between 2018 and 2025.

**Douglas County New Residential Building Permits<sup>2</sup>**

Year	Building Permits Issued
2018	186
2019	232
2020	215
2021	263
2022	232
2023	304
2024	271
2025	263

As indicated from the table, there has been between 186 and 304 permits issued for new single family residential units over the last eight years. The last four years has indicated a tighter range of 232 to 304 new permits per year. In 2025, the total number of new single-family residential permits issued was 263. It is noted that this data also includes the lake portion of Douglas County. Douglas County has a slow growth initiative which will limit the number of new single-family building permits which can be issued each year in the Carson Valley.

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<sup>2</sup> Source, Douglas County Building Department

The following chart contains historical annual sales activity for single-family homes in the Carson Valley market area as indicated by Northern Nevada Regional Multiple Listing Service data.

Carson Valley Sales History  
Improved Residential

Year	Count	Average Asking Price	Average Sale Price	Average Sale Price/SF	Average DOM
<b>2016</b>	<b>807</b>	<b>\$377,425</b>	<b>\$369,285</b>	<b>\$180</b>	<b>124</b>
Condo/Townhouse	25	\$166,068	\$160,418	\$123	87
Manufactured	8	\$100,500	\$93,390	\$76	139
SFR	774	\$387,114	\$378,883	\$183	125
<b>2017</b>	<b>841</b>	<b>\$431,455</b>	<b>\$422,682</b>	<b>\$201</b>	<b>121</b>
Condo/Townhouse	22	\$182,578	\$179,359	\$150	56
Manufactured	14	\$159,693	\$153,786	\$100	67
SFR	805	\$442,982	\$434,008	\$204	124
<b>2018</b>	<b>741</b>	<b>\$480,641</b>	<b>\$472,834</b>	<b>\$223</b>	<b>95</b>
Condo/Townhouse	30	\$212,884	\$212,014	\$164	62
Manufactured	8	\$143,813	\$135,750	\$104	94
SFR	703	\$495,901	\$487,800	\$227	97
<b>2019</b>	<b>798</b>	<b>\$498,662</b>	<b>\$488,437</b>	<b>\$235</b>	<b>99</b>
Condo/Townhouse	52	\$225,949	\$223,463	\$174	89
Manufactured	13	\$245,831	\$231,308	\$150	70
SFR	733	\$522,492	\$511,794	\$241	100
<b>2020</b>	<b>857</b>	<b>\$586,921</b>	<b>\$572,137</b>	<b>\$260</b>	<b>99</b>
Condo/Townhouse	53	\$290,361	\$289,069	\$201	83
Manufactured	12	\$180,592	\$180,267	\$144	121
SFR	792	\$612,923	\$597,017	\$265	99
<b>2021</b>	<b>798</b>	<b>\$709,489</b>	<b>\$707,859</b>	<b>\$322</b>	<b>69</b>
Condo/Townhouse	37	\$323,907	\$325,403	\$237	74
Manufactured	13	\$203,900	\$203,654	\$181	76
SFR	748	\$737,349	\$735,540	\$329	69
<b>2022</b>	<b>613</b>	<b>\$749,882</b>	<b>\$736,422</b>	<b>\$355</b>	<b>76</b>
Condo/Townhouse	26	\$370,503	\$362,483	\$251	68
Manufactured	5	\$302,380	\$288,780	\$190	64
SFR	582	\$770,675	\$756,973	\$361	76
<b>2023</b>	<b>525</b>	<b>\$771,584</b>	<b>\$750,693</b>	<b>\$346</b>	<b>92</b>
Condo/Townhouse	24	\$394,794	\$388,861	\$258	83
Manufactured	5	\$272,380	\$269,480	\$195	48
SFR	496	\$794,848	\$773,052	\$352	92
<b>2024</b>	<b>545</b>	<b>\$47,105</b>	<b>\$823,756</b>	<b>\$365</b>	<b>101</b>
Condo/Townhouse	26	\$422,694	\$418,767	\$271	101
Manufactured	9	\$233,514	\$226,000	\$197	72
SFR	510	\$879,570	\$854,951	\$373	102
<b>2025</b>	<b>619</b>	<b>\$827,027</b>	<b>\$806,883</b>	<b>\$365</b>	<b>105</b>
Condo/Townhouse	39	\$432,762	\$428,925	\$275	138
Manufactured	7	\$342,486	\$327,785	\$247	76
SFR	573	\$859,781	\$838,461	\$373	104

\*Zip codes 89411, 89460, 89410, and 89423

\*\*Based on Northern Nevada Regional MLS Data

As indicated, the average price has been increasing in the time period presented. Market participants are reporting that in 2025 the market was relatively stable with high interest rates and general economic uncertainty creating headwinds.

### **Summary**

Nestled at the eastern base of the Sierra Nevada, Carson Valley is a high-desert defined by its mountain backdrops and ranching heritage. Comprising the historic towns of Genoa, Minden, and Gardnerville, the area offers a peaceful alternative to the nearby bustle of Lake Tahoe and Reno, blending small-town charm with world-class outdoor recreation. With no state income tax, expansive open spaces, and a community deeply rooted in Basque culture and Western history, the valley remains a premier destination for those seeking a scenic, active, and tax-friendly retreat in Northern Nevada.



**SUBJECT PHOTOGRAPHS – APN 1320-32-110-004**



**VIEW LOOKING SOUTHERLY AT THE FRONT OF THE SUBJECT BUILDING  
FROM ACROSS MONO AVENUE**



**VIEW LOOKING NORTHEASTERLY AT THE SOUTHERN FACE OF THE  
SUBJECT PROPERTY**



**SUBJECT PHOTOGRAPHS – APN 1320-32-110-004**



**VIEW LOOKING EASTERLY AT THE EASTERN FACE OF THE SUBJECT BUILDING**



**VIEW LOOKING EASTERLY AT THE WESTERN FACE OF THE SUBJECT BUILDING**

**SUBJECT PHOTOGRAPHS – APN 1320-32-110-004**



**VIEW OF EXTERIOR ACCESS TO BASEMENT LEVEL**



**VIEW OF RAMP TO MAIN ENTRANCE**

**SUBJECT PHOTOGRAPHS – APN 1320-32-110-004**



**VIEW OF PLAYGROUND IN NORTHEASTERN PORTION OF SUBJECT PARCEL**



**VIEW OF BASKETBALL COURT IN NORTHWESTERN PORTION OF SUBJECT PARCEL**

**SUBJECT PHOTOGRAPHS – APN 1320-32-110-004**



**VIEW LOOKING WESTERLY ALONG MONO AVENUE  
ADJACENT TO SUBJECT PROPERTY**



**VIEW LOOKING EASTERLY ALONG MONO AVENUE  
ADJACENT TO SUBJECT PROPERTY**

**SUBJECT PHOTOGRAPHS – APN 1320-32-110-005**



**VIEW LOOKING NORTHWESTERLY ACROSS THE PARCEL**



**VIEW LOOKING EASTERLY ACROSS THE PARCEL**

**SUBJECT PHOTOGRAPHS – APN 1320-32-110-005**



**VIEW LOOKING SOUTHERLY ACROSS THE MIDSECTION OF THE PARCEL**



**VIEW LOOKING SOUTHEASTERLY ACROSS THE PARCEL**



**SUBJECT PHOTOGRAPHS – APN 1320-32-110-005**




**VIEW LOOKING WESTERLY ALONG THE WALKING PATH ON THE SUBJECT'S FRONTAGE ON COUNTY ROAD**



**VIEW LOOKING EASTERLY ALONG THE WALKING PATH ON THE SUBJECT'S FRONTAGE ON COUNTY ROAD**

### ASSESSOR'S PARCEL MAP




ASSESSOR'S PARCELS  
Douglas County Assessor

**Map Legend**

- Parcel Boundary
- Subdivision Boundary
- Town Boundary
- Township/Range/Section
- Approximate River Center Line
- Easements - See Recorded Documents
- Open Space/Conservation Easements

001	Parcel Number
<b>110</b>	Parcel Sub/Seq Number
1.0 Ac	Parcel Acreage
B L K A	Parcel Block Number
1	Parcel Lot Number
1101	Parcel Address

T 13 N R 20 E




SEC. 32

6	5	4	3	2	1
7	8	9	10	11	12
18	17	16	15	14	13
19	20	21	22	23	24
30	29	28	27	26	25
31	32	33	34	35	36

N 1/2 NW 1/4

1	5
2	6
3	7
4	8

1320-32-1



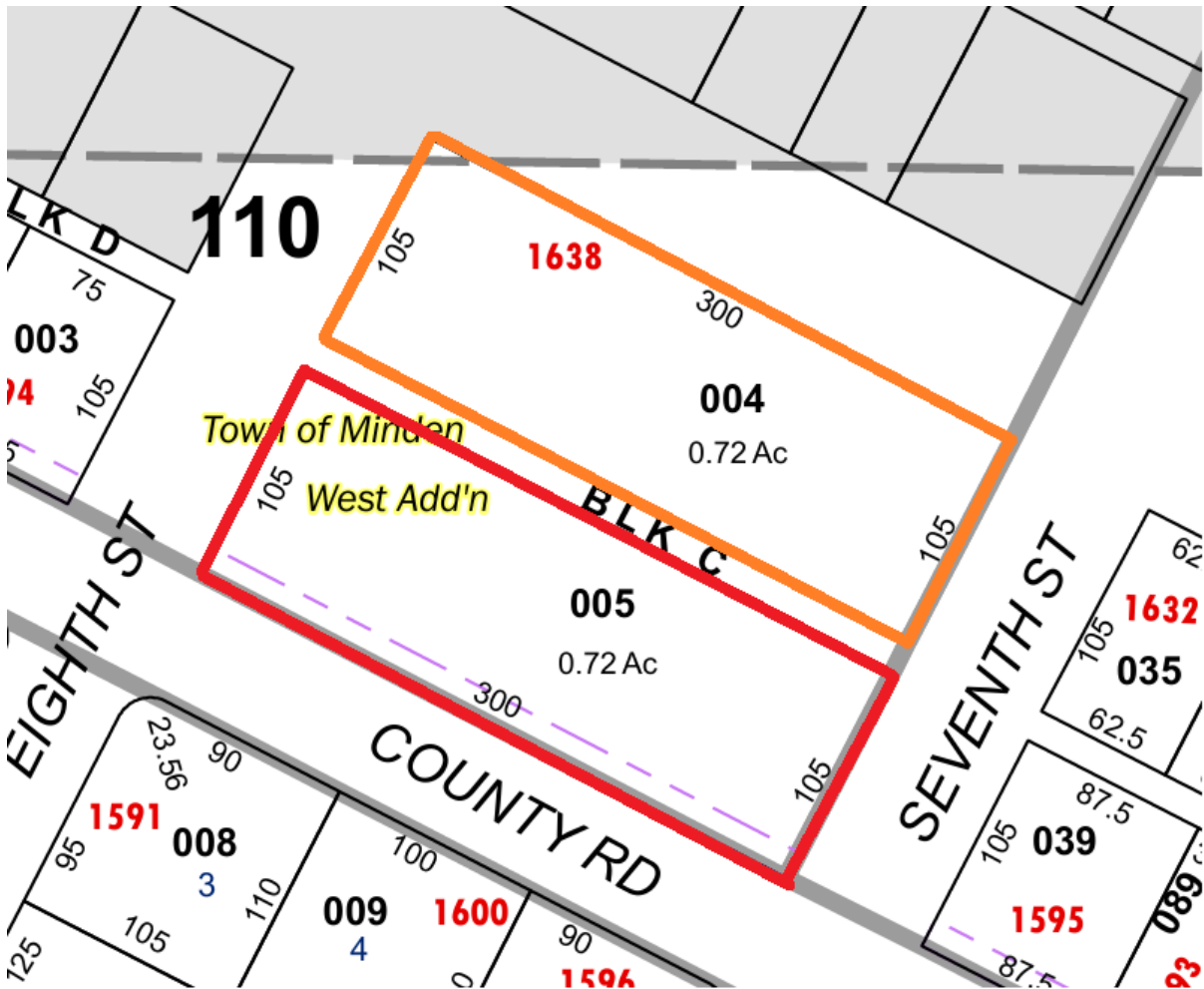
SCALE: 1:200  
REVSD: 10/23/2025



NOTE: This map is prepared for the use of the Douglas County Assessor, for assessment and illustrative purposes only. It does not represent a survey of the premises. No liability is assumed as to the sufficiency or accuracy of the data delineated hereon.

**1320-32-110-004 is highlighted in orange**  
**1320-32-110-005 is highlighted in red**

**MAGNIFIED VIEW OF PARCEL MAP**



1320-32-110-004 is outlined in orange  
1320-32-110-005 is outlined in red

AERIAL MAP



1320-32-110-004 is outlined in orange  
1320-32-110-005 is outlined in red

**Boundary Line is approximate and for illustrative purposes only**



**SUBJECT PROPERTY IDENTIFICATION AND DESCRIPTION**

APN	Address	Land Area <sup>3</sup>	Building Area
1320-32-110-004	1638 Mono Avenue	0.72± acres	10,145± sq. ft.
1320-32-110-005		0.72± acres	Vacant

**Property Location**

Bound by Mono Avenue, Eighth Street, County Round and Seventh Street, Minden, Douglas County, Nevada

**Owner of Record**

Douglas County School District

**Property Shape**

Rectangular

**Property Shape and Dimensions**

**APN 1320-32-110-004:** Rectangular shape with estimated dimensions of 105' x 300'.

**APN 1320-32-110-005:** Rectangular shape with estimated dimensions of 105' x 300'.

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<sup>3</sup> The above land area and dimensions were taken from the Douglas County Assessor's data and are assumed to be correct.



**Zoning**

SFR-8,000  
(Single Family Residential – 8,000± square foot minimum lot size)

**Zoning: SFR-8,000 (Single-Family Residential, 8,000 SF Minimum)** According to the Douglas County Consolidated Development Code (Title 20), the Subject Property is zoned SFR-8,000. This district is intended to provide areas for single-family residential development at urban and suburban densities within established Urban Service Areas.

- Density: The maximum density is 5.45 dwelling units per acre.
- Minimum Lot Size: 8,000 square feet.
- Purpose: This designation supports traditional single-family neighborhoods and is intended to ensure compatibility with surrounding residential uses while requiring full urban services (municipal water and sewer).

Development Standards (SFR-8,000)

Minimum Front Setback | 20 feet

Minimum Rear Setback | 15 feet

Minimum Side Setback (Interior) | 5 feet

Minimum Side Setback (Street/Corner) | 15 feet

Maximum Building Height | 35 feet

The effects of the zoning ordinances will be further discussed in the *Highest and Best Use Analysis* section of this report.



## **Master Plan**

The Town of Minden "Plan for Prosperity" (Master Plan) serves as the comprehensive long-range vision for the town's development. Within this framework, the Community Facilities designation is a critical component, specifically designed to protect and enhance the public service core of the town.

## **Community Facilities (CF)**

The primary intent of the Community Facilities (CF) designation is to identify and set aside land for public and quasi-public uses that serve the residents of Minden and the surrounding Carson Valley. The plan emphasizes the "Civic Core"—the area surrounding Minden Park—as the heart of the community.

- **Public Services:** Focuses on maintaining administrative offices, schools, libraries, and emergency services in a centralized, accessible location.
- 
- **Historical Preservation:** A major pillar of the plan is the adaptive reuse of historic structures. The plan specifically encourages maintaining the architectural integrity of 1920s-era buildings (such as the subject) even if their internal function changes.

## **Topography and Vegetation**

The topography of the subject sites is primarily level and at street grade. Vegetation consists of established ornamental landscaping, mature trees, and shrubs typical of the historic Minden area. The vacant parcel is landscaped with grass. There is streetscape along County Road with an improved a concrete walking path.

## **Flood Zone**

According to the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map (FIRM), the Subject Property is located in Flood Zone X. Zone X is defined as an area of minimal flood hazard, usually depicted on FIRMs as above the 500-year flood level.



### **Earthquake Zone**

According to the most recent Edition of the Uniform Building Code, the Subject Property is located in Seismic Risk Zone 3. This zone encompasses areas which have a number of local faults and where there is a relatively strong probability of moderate to strong seismic activity. Seismic Risk Zone 3 is characteristic of the entire area. As far as the undersigned were able to determine, there is no special risk associated with the Subject Property which would render it more vulnerable than other comparable properties in the area.

### **Hazardous Materials**

I have inspected the Subject Property with the due diligence expected of professional real estate appraisers. The reader should note that the undersigned is not qualified to detect hazardous waste and/or toxic materials. Any comment made herein that might suggest the possibility of the presence or absence of such substances should not be taken as a confirmation of the presence or absence of hazardous waste and/or toxic materials. Such determination would require investigation by a qualified expert in the field of environmental assessment. No responsibility is assumed by the undersigned for any environmental conditions, or for any expertise or engineering knowledge required to discover them. The value estimates derived in this report are based upon the assumption that the Subject Property is free from any hazardous waste and/or toxic materials.

### **Elevation**

4,750± feet above sea level

### **Access and Exposure**

The Subject Property has frontage along 8<sup>th</sup> Street and 7<sup>th</sup> Street both of which extend to the north to U.S. Highway 395. County Road is a two-lane, two-way asphalt paved street which connects U.S. Highway 88 with U.S. Highway 395 . Overall, the subject is considered to have good access and exposure.



### Utilities

The Subject Property is served by all necessary public utilities, including:

- **Water:** Town of Minden
- **Sewer:** Minden-Gardnerville Sanitation District
- **Electricity:** NV Energy
- **Natural Gas:** Southwest Gas

### Surrounding Development

The Subject Property involves two assessor parcels, each with a total of 0.72± acres of land area, in the heart of historic Minden, Nevada, near Minden Park and the Douglas County Administrative Complex. The property is currently utilized for school district administrative and support services. The combination of a 1925<sup>4</sup> historic-era structure provides significant utility for commercial or public service utilizations. The surrounding development involves a mix of single-family residential, government, professional offices and public park facilities.

Overall, the surrounding neighborhood is of average to good quality and ranging from fair to good condition and the uses are consistent and compatible with the Subject Property's existing use.

### Easements, Encumbrances and Restrictions

I was not provided with a Preliminary Title Report. This appraisal report has been prepared based upon the assumption that there are no easements, encumbrances or restrictions pertaining to the Subject Property which would prevent utilization to the highest and best use.

### Encroachments

None observed

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<sup>4</sup> The Assessor's records indicate the building was constructed in 1925, while a plaque on the building states a construction date of 1918. The Assessor's information has been relied upon herein, as the difference between the two reported construction dates is not considered material.



### Subject's Sales and Listing History

The Subject Properties have been under the continuous ownership of the Douglas County School District for many decades. There are no recorded transfers or arm's length sales of the Subject Property within the five years preceding the effective date of this appraisal. The undersigned is not aware of any for-sale listings of either Subject Property in the 12 months preceding the relevant date of valuation.

### Improvements

The subject is improved with two distinct functional areas:

- **APN 1320-32-110-004:** An institutional building containing 10,145± square feet of gross building area at street grade and a finished basement,
- **APN 1320-32-110-005:** A site currently utilized as open space (grass field).

### Tax Data

APN	Year	Assessed Value - Total	Assessed Value - Land	Assessed Value - Improved
1320-32-110-004	2025-26	\$251,439	\$85,750	\$165,689
1320-32-110-005	2025-26	\$95,288	\$85,750	\$9,538

Under Nevada State Law, the Douglas County Assessor's Office estimates the taxable value of the subject site through direct comparison with recent land sales in the area. Then, the replacement cost new of the improvements is estimated and straight-line depreciation at 1.5% per year is deducted to arrive at an estimate of the taxable value of the improvements. A 35% assessment ratio is then applied to the taxable value to arrive at the assessed value of the property.

As the Subject Properties are presently utilized for a use that qualifies for exemption from real property taxes, property taxes are not presently levied against either property. If the use was to change to a non-exempt use, property taxes would be levied in accordance with applicable law.

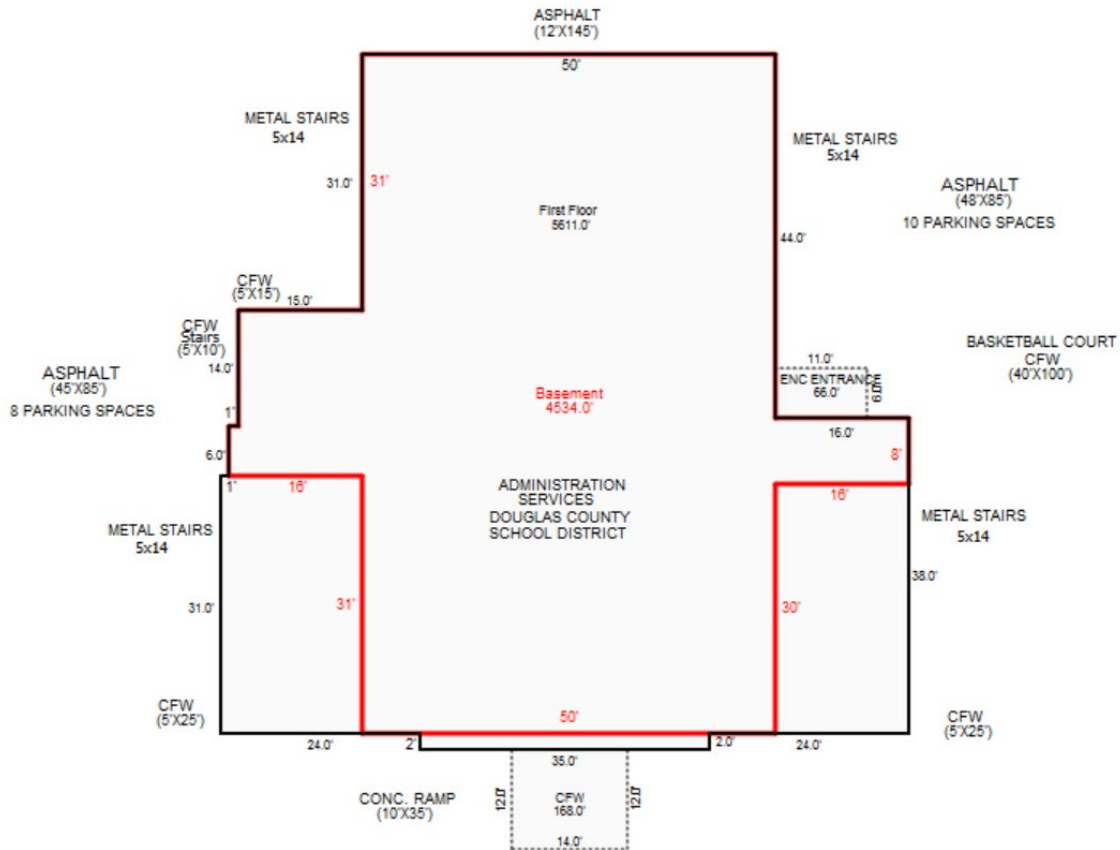


### **Remarks**

The Subject Property involves two assessor parcels, each with a total of 0.72± acres of land area, located in the heart of historic Minden, Nevada, near Minden Park and the Douglas County Administrative Complex. The property is currently utilized for school district administrative and support services. The combination of a 1925 historic-era structure and vacant parcel with grass filed provides significant utility for commercial or public service utilizations. The surrounding development involves a mix of single-family residential, government, professional offices and public park facilities.



### BUILDING FLOOR PLAN<sup>5</sup>



<sup>5</sup> Source: Douglas County Assessor's Office. Measurements were spot checked by the undersigned during the site inspection and confirmed to be correct.

**SUBJECT INTERIOR PHOTOGRAPHS**



**VIEW OF MAIN LOBBY/RECEPTION DESK**



**VIEW OF RECEPTION DESK AND TWO INTERIOR STAIRCASES**

**SUBJECT INTERIOR PHOTOGRAPHS**



**VIEW OF OFFICE AREA ON MAIN LEVEL**



**VIEW OF OFFICE AREA ON MAIN LEVEL**

**SUBJECT INTERIOR PHOTOGRAPHS**



**VIEW OF REMEDIATION WORK ON EXTERIOR FACING WALL**



**VIEW OF REMEDIATION WORK ON EXTERIOR FACING WALL**

**SUBJECT INTERIOR PHOTOGRAPHS**



**VIEW OF SINGLE RESTROOM ON MAIN LEVEL**



**VIEW OF MAIL ROOM ON MAIN LEVEL**

**SUBJECT INTERIOR PHOTOGRAPHS**



**VIEW OF CLASSROOM ON BASEMENT LEVEL**



**VIEW OF CORRIDOR ON BASEMENT LEVEL**

**SUBJECT INTERIOR PHOTOGRAPHS**



**VIEW OF ENTRANCE TO RESTROOM ON BASEMENT LEVEL**



**VIEW OF WOMEN'S RESTROOM ON BASEMENT LEVEL**



## DESCRIPTION OF SUBJECT IMPROVEMENTS

**APN 1320-32-110-004:** An institutional building containing 10,145± square feet of gross building area (including street grade and finished basement)

**APN 1320-32-110-005:** A site currently improved with a grassy field.

### APN 1320-32-110-004

**Interior Layout and Floor Plan** The building's layout reflects its transition from a grammar school to an office:

- **Main Level:** the 5,611± square foot main level is configured with several large perimeter offices and administrative work areas. The main level includes one single unisex restroom containing a single toilet; this restroom does not meet all applicable ADA accessible requirements.
- **Basement Level:** The 4,534 SF basement level is accessed via two interior staircases. This level contains, two classrooms, storage and mechanical areas. Notably, the building's primary Men's and Women's restrooms are located on this level.
- **Accessibility:** There is no elevator or mechanical lift serving the basement level. Consequently, the primary restroom facilities and the lower level are not ADA accessible.
- **Landscaping:** The property is well-maintained with mature trees and professional landscaping that integrates with the nearby Minden Park.

**Condition and Effective Age** The building has a chronological age of 101 years. While the structure has been maintained and updated for office use, the lack of ADA accessibility to the primary restrooms and the lower level represents a degree of functional obsolescence. Given the quality of maintenance by the school district and repairs and maintenance over the years, the effective age is estimated at 40 to 50 years.



**Functional Utility** The building offers fair-to-average functional utility as an institutional office. However, the conversion from a 1920s grammar school has resulted in a layout that is inefficient by modern standards

1. **Restroom Configuration:** The placement of primary restrooms in a non-accessible basement is a significant functional deficiency for modern commercial or public use.
2. **Zoning Conflict:** Under the current **SFR-8,000 zoning**, the building is a legally non-conforming use. Its design as a school/office makes it difficult to convert to a single-family residence without a complete interior gut-remodel or demolition.

#### **Bat infestation and remediation**

The building suffered from a long-term infestation of Mexican free-tailed bats, which utilized the gaps in the historic brickwork and roofing to colonize the attic and wall cavities. Work has been completed to remove the bats. One interior wall remains opened and soffits on the exterior presently need to be repaired.

#### **APN 1320-32-110-005**

The vacant 0.72-acre parcel is presently utilized as a grassy field.

### **HIGHEST AND BEST USE ANALYSIS**

Highest and best use is defined as the most reasonable and probable use that supports the highest present value of the vacant land and/or improved property, as defined, as of the effective date of valuation. Implicit in this definition is that the highest and best use must be physically possible, legally permissible, economically feasible and maximally productive. The highest and best use for each parcel individually will be determined herein.

The Subject Property involves two assessor parcels, each with a total of 0.72± acres of land area. The topography is primarily level and at street grade. All necessary utilities for development are immediately available to the site. The property has good access and exposure to the surrounding development.

The subject parcels are currently zoned SFR-8,000 (Single-Family Residential). However, the Town of Minden Plan for Prosperity (Master Plan) designates these parcels as Community Facilities.

- **Zoning vs. Master Plan:** While the current zoning is residential, the Master Plan's "Community Facilities" designation specifically recognizes the historical and current use of the site for public and quasi-public purposes. Douglas County Planning department cannot approve a use that is inconsistent with the Master Plan and single-family residential is not allowed in the Community Facilities Master Plan
- **Special Use Permit (SUP):** Within the SFR-8,000 district, "Professional Offices" or "Public Facilities" are not permitted by right, but may be allowed through the approval of a **Special Use Permit (SUP)**. Given the Master Plan designation and the building's 100-year history as a school and district office, there is foundational support that an SUP for continued office use would be supported by the Town of Minden and Douglas County.



**HIGHEST AND BEST USE "AS VACANT" (Both Parcels)**

- **APN 1320-32-110-004:** 0.72± Acres (31,363 SF). Physically capable of supporting 3 residential lots, however this would require a change to the Master Plan designation for the parcel. The probability of success of a master plan change is speculative. Therefore, the highest and best use is for a community facilities related use as demand warrants with the speculative potential of seeing a change in the Master Plan to allow for single-family residential development consistent with the base zoning.
- **APN 1320-32-110-005:** 0.72± Acres (31,363 SF). Physically capable of supporting 3 residential lots, however this would require a change of the Master Plan, which is speculative. Therefore, the highest and best use is for a community facilities related use as demand warrants with the speculative potential of seeing a change in the Master Plan to allow for single-family residential development consistent with the base zoning.



**HIGHEST AND BEST USE "AS IMPROVED" – APN 1320-32-110-004**

*(1638 Mono Ave – Historic Office Building)*

1. **Legally Permissible:** The current office use is a legally non-conforming use. As noted, the Minden Plan for Prosperity supports "Community Facilities" here. An SUP would be the likely vehicle to solidify office use for a future private or public owner.
2. **Physically Possible:** The existing building structure is a permanent fixture. While it has functional deficiencies (basement restrooms/lack of ADA access), it is a substantial structure that is physically suited for administrative or professional services.
3. **Financially Feasible:** The "Cost to Cure" the functional obsolescence (adding an ADA restroom to the main floor) is significantly less than the cost of demolishing the historic structure. The existing building provides more "value-in-use" than the raw land.

**Maximally Productive:** Given the historic significance of the building to the Town of Minden and the Master Plan's specific designation for community use, the most productive use is for continued government or professional office utilization. It is noted that such a use would require the findings of a Special Use Permit.



**INTRODUCTION TO VALUATION ANALYSIS**  
**(Subject Improved Property – APN 1320-32-110-004)**

There are three approaches to value which an appraiser must consider in estimating the value of a property. These approaches include the Cost, Income and Sales Comparison Approaches to Value. In the previous analysis, the highest and best use for the improved Subject Property is continued government or professional office utilization. The highest and best use of the vacant parcel is for use in accordance with community facilities master plan or to seek a speculative master plan change to allow for residential development of the parcel.

Each Subject Property will be valued individually. To value the improved parcel, all three approaches to value were considered. The only helpful approach is the Sales Comparison Approach. The Income Approach was considered, but not utilized, due to the unknown costs to renovate the building to make it suitable for typical government or private office utilizations (government entities are generally required to follow applicable ADA requirements for professional office utilizations). These costs cannot be easily estimated based on the limited information available and would require a high level of speculation. The Cost Approach was considered, but not utilized due to the functional obsolescence of the existing building and the challenges with appropriately quantifying it. The most likely buyer of the Subject Property would focus on the Sales Comparison Approach to establish value.

For the vacant parcel, all three approaches to value were considered, but only the Sales Comparison Approach was found helpful as the site is presently vacant.

**INTRODUCTION TO SALES COMPARISON APPROACH TO VALUE  
(Subject Improved Property – APN 1320-32-110-004)**

In order to develop an indicated value for the improved Subject Property by the Sales Comparison Approach, the Official Records of Douglas County, Nevada, Northern Nevada Regional MLS and Loopnet were searched for comparable sales of similarly zoned properties of similar size and general desirability to that of the Subject Property.

In selecting the most relevant comparable sales, the appraiser focused on the following criteria:

- **Location:** Properties within the Minden/Gardnerville core and the surrounding Douglas County Urban Service Areas.
- **Use:** Professional office, retail, and institutional/public service facilities.
- **Age:** Special consideration was given to "historic-era" structures (pre-1940) to match the subject's 1925 construction.
- **Transaction Date:** Priority was given to sales occurring within the 36 months preceding the effective date of value to reflect current market conditions.

### **Units of Comparison**

The price per square foot of gross building area "GBA" is applied to the total building footprint to capture the contributory value of all levels while accounting for the differences in utility between the main floor and the basement.

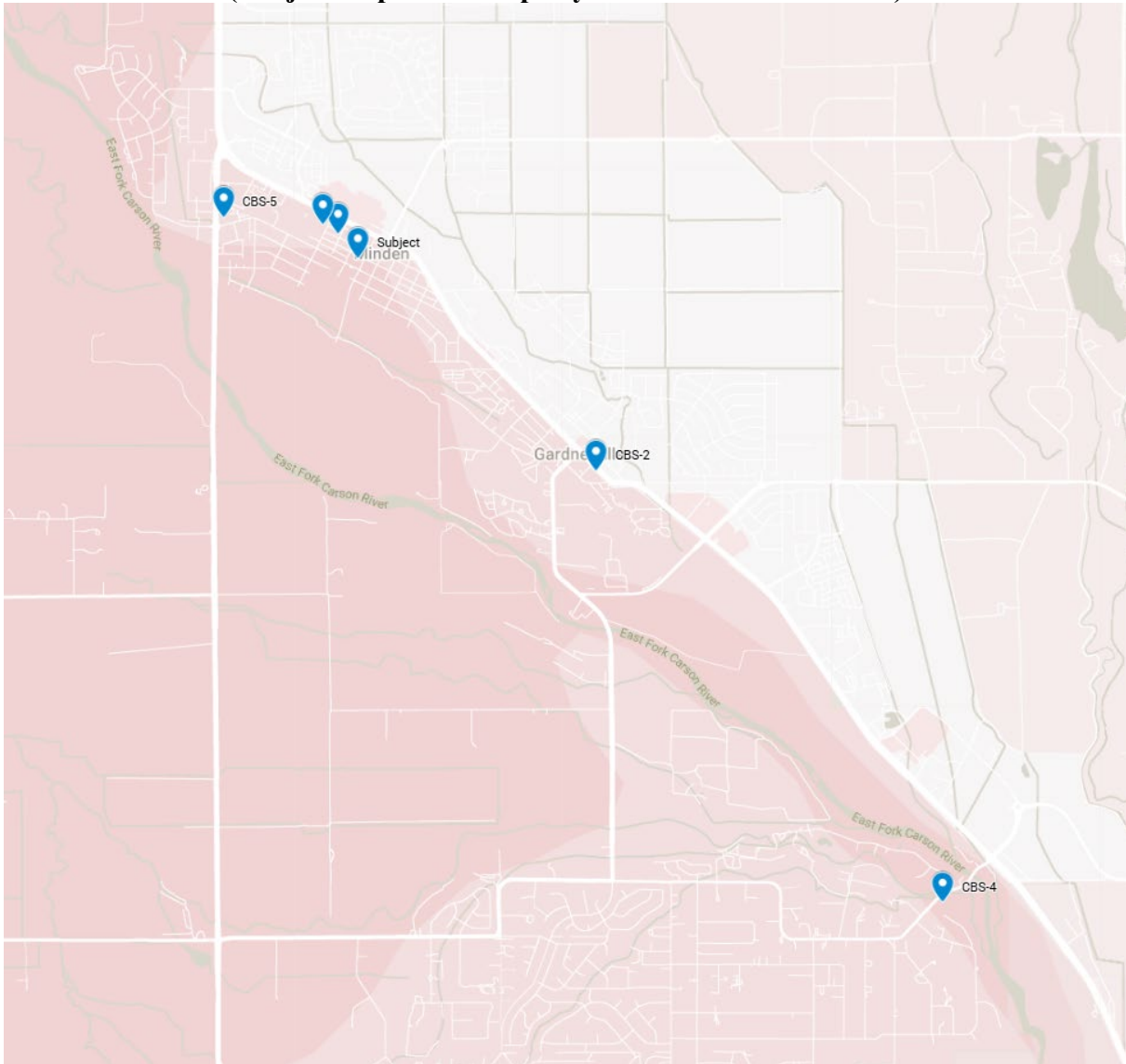
The sales and listing set forth on the following chart are considered to represent the best data available in order to derive an appropriate Market Value for the Subject Property.



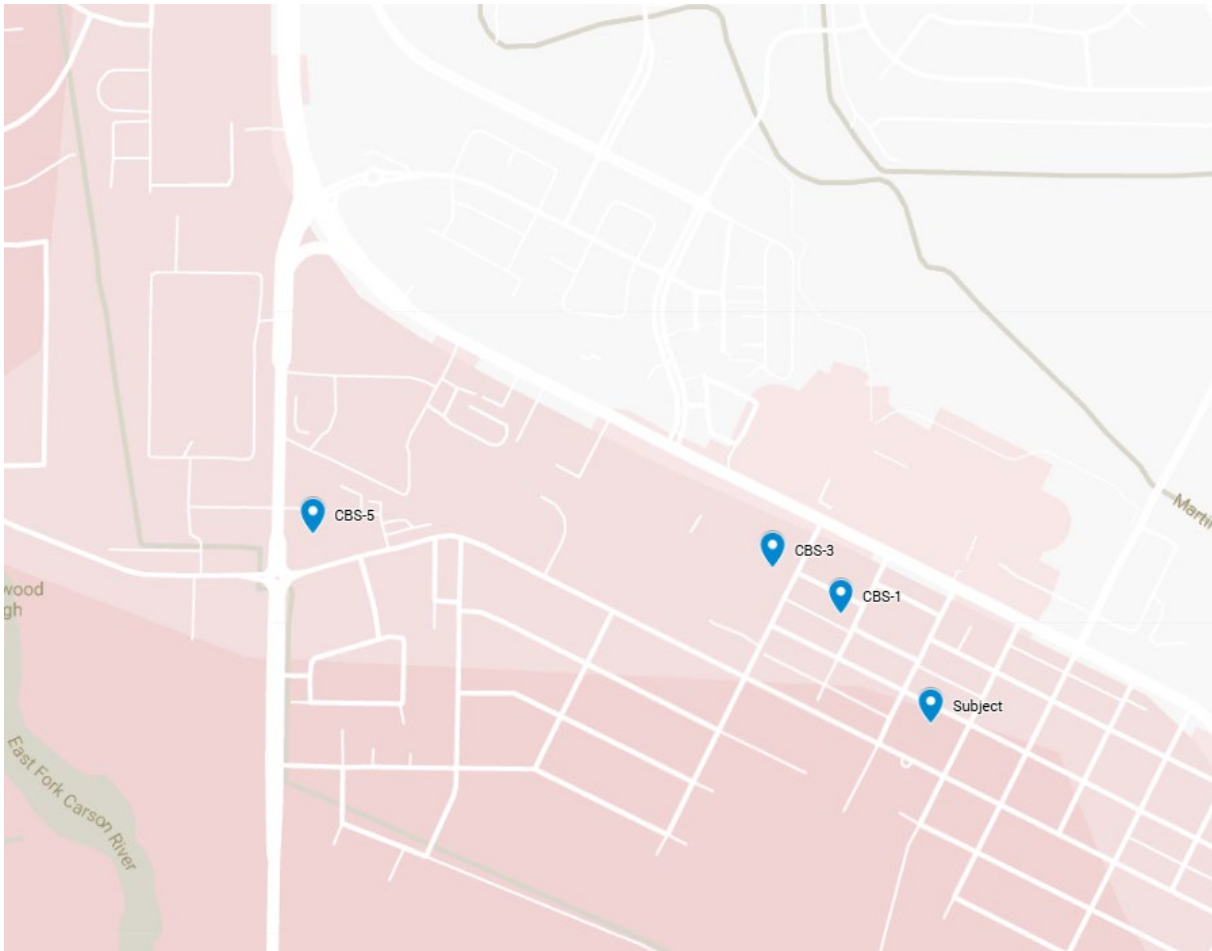
**COMPARABLE SALES CHART**  
**(Subject Improved Property – APN 1320-32-110-004)**

Sale Number	APN	Property Address	Land Area (Acres)	Bldg Area (SF)	Year Built
CBS-1	1320-29-410-031	1638 Esmeralda Ave	0.24	3,882	1930
CBS-2	1320-33-401-050	1420 N US Hwy 395	0.36	2,626	1910
CBS-3	1320-30-802-016	1624 Tenth St	0.52	4,231	1957
CBS-4	1220-10-811-037/038	1029 Riverview Dr	1.74	6,100	1965
CBS-5	1320-30-802-003	1701 County Rd	1.31	24,456	1996
Subject	1320-32-110-004	1638 Mono Ave.	0.72	10,145	1925

**COMPARABLE SALES MAP**  
**(Subject Improved Property – APN 1320-32-110-004)**



**COMPARABLE SALES MAP**  
**(Subject Improved Property – APN 1320-32-110-004)**  
**Magnified**





**COMPARABLE BUILDING SALE PROFILE SHEET**  
**Sale CLS-1**



<b>Property Address:</b>	1638 Esmeralda Avenue	<b>City:</b>	Minden
<b>Property Location:</b>	SWC of Esmeralda Avenue and Ninth Street	<b>County:</b>	Douglas
<b>A.P.N.:</b>	1320-29-410-031	<b>State:</b>	Nevada
<b>Topography:</b>	Level	<b>Flood Zone:</b>	X
<b>Total Land Area:</b>	0.24± acres	<b>Sale Date:</b>	10/10/2023
<b>Year of Construction:</b>	1930	<b>Sale Price:</b>	\$875,000
<b>Total Building Area:</b>	3,882± square feet	<b>Sale Price/SF of GBA</b>	\$225.40
<b>Occupancy</b>	Professional Office – Multi Tenant	<b>Land to Building Ratio:</b>	4.5:1
<b>Zoning Master Plan</b>	SFR 8,000 Single Family Residential	<b>Document Number:</b>	1001322
<b>Grantor:</b>	Hussmeralda LLC	<b>Terms Of Sale:</b>	Cash
<b>Grantee:</b>	Beauregard Properties LLC	<b>Verification:</b>	MLS and County Records, Appraisal Files

**Comments:** Professional office building on a corner lot near County offices. Features a finished basement used for office space and main floor law offices (partners in law firm were the sellers). The building area includes a 2,319 square foot main floor, 871 square foot second floor and 692 square foot basement. Not counted in the gross building area. The property also includes a 1,264± square foot detached garage.

**COMPARABLE BUILDING SALE PROFILE SHEET**  
**Sale CLS-2**



<b>Property Address:</b>	1420 N US Highway 395	<b>City:</b>	Gardnerville
<b>Property Location:</b>	S/S of Hwy 395, E of Eddy Street	<b>County:</b>	Douglas
<b>A.P.N.:</b>	1320-33-401-050	<b>State:</b>	Nevada
<b>Topography:</b>	Level	<b>Flood Zone:</b>	X
<b>Total Land Area:</b>	0.36± acres	<b>Sale Date:</b>	04/04/2024
<b>Year of Construction:</b>	1910	<b>Sale Price:</b>	\$600,000
<b>Total Building Area:</b>	2,626± square feet	<b>Sale Price/SF of GBA</b>	\$228.48
<b>Occupancy</b>	Office	<b>Land to Building Ratio:</b>	6.0:1
<b>Zoning Master Plan</b>	General Commercial Commercial	<b>Document Number:</b>	1006376
<b>Grantor:</b>	James & Sandra Anderson	<b>Terms Of Sale:</b>	Cash
<b>Grantee:</b>	Javelin Ventures, LLC	<b>Verification:</b>	MLS and County Records
<b>Comments:</b> Located in the heart of Gardnerville, this 4-unit building features two units with display windows fronting Highway 395. Each unit has a separate entrance and electric meter.			



**COMPARABLE BUILDING SALE PROFILE SHEET**  
**Sale CLS-3**



<b>Property Address:</b>	1624 Tenth Street	<b>City:</b>	Minden
<b>Property Location:</b>	W/S of Tenth Street Across from Esmeralda Avenue	<b>County:</b>	Douglas
<b>A.P.N.:</b>	1320-30-802-016	<b>State:</b>	Nevada
<b>Topography:</b>	Level	<b>Flood Zone:</b>	X
<b>Total Land Area:</b>	0.52± acres	<b>Sale Date:</b>	7/1/2024
<b>Year of Construction:</b>	1957	<b>Sale Price:</b>	\$850,000
<b>Total Building Area:</b>	4,231± square feet	<b>Sale Price/SF of GBA</b>	\$200.90
<b>Occupancy</b>	Professional Office	<b>Land to Building Ratio:</b>	5.4:1
<b>Zoning Master Plan</b>	SFR 8,000 Commercial	<b>Document Number:</b>	1009603
<b>Grantor:</b>	Garden Professional Center	<b>Terms Of Sale:</b>	Cash
<b>Grantee:</b>	Armstrong Family Trust 1999	<b>Verification:</b>	John Fisher, Listing Agent
<b>Comments:</b> Multi-tenant office building in central Minden. Occupants included Minden Dermatology (vacated June 2024), the Record Courier, and Dandelion Salon.			



**COMPARABLE BUILDING SALE PROFILE SHEET**  
**Sale CLS-4**



<b>Property Address:</b>	1029 Riverview Drive	<b>City:</b>	Gardnerville
<b>Property Location:</b>	S/S of Riverview, W of Glenwood Drive	<b>County:</b>	Douglas
<b>A.P.N.:</b>	1220-10-811-037 and 038	<b>State:</b>	Nevada
<b>Topography:</b>	Level	<b>Flood Zone:</b>	AE
<b>Total Land Area:</b>	1.74± acres	<b>Sale Date:</b>	3/7/2025
<b>Year of Construction:</b>	1965	<b>Sale Price:</b>	\$1,100,000
<b>Total Building Area:</b>	6,100± square feet	<b>Sale Price/SF of GBA</b>	\$180.33
<b>Occupancy</b>	Restaurant	<b>Land to Building Ratio:</b>	12.5:1
<b>Zoning</b>	Neighborhood Commercial Commercial	<b>Document Number:</b>	1018208
<b>Grantor:</b>	DHN Inc	<b>Terms Of Sale:</b>	SBA Loan, balance in cash
<b>Grantee:</b>	TF4 Investments LLC	<b>Verification:</b>	Teresa Chamness-Machado, Listing Agent

**Comments:** Historic local restaurant (Carson Valley Country Club) with seating for 150 restaurant customers and 50 bar patrons. The property consists of two contiguous parcels and includes a large office and two separate living quarters.

**COMPARABLE BUILDING SALE PROFILE SHEET**  
**Sale CLS-5**



<b>Property Address:</b>	1701 County Road	<b>City:</b>	Minden
<b>Property Location:</b>	NEC of County Road and State Route 88	<b>County:</b>	Douglas
<b>A.P.N.:</b>	1320-30-802-003	<b>State:</b>	Nevada
<b>Topography:</b>	Level	<b>Flood Zone:</b>	X and AE
<b>Total Land Area:</b>	1.31± acres	<b>Sale Date:</b>	1/2/2026
<b>Year of Construction:</b>	1996	<b>Sale Price:</b>	\$2,950,000
<b>Total Building Area:</b>	24,456± square feet	<b>Sale Price/SF of GBA</b>	\$120.62
<b>Occupancy</b>	Office Suites	<b>Land to Building Ratio:</b>	2.3:1
<b>Zoning Master Plan</b>	Office Commercial (OC) Commercial	<b>Document Number:</b>	1028596
<b>Grantor:</b>	Wild Goose Limited Partnership	<b>Terms Of Sale:</b>	Cash
<b>Grantee:</b>	Lakamp Family Trust 1999	<b>Verification:</b>	Brad Spires, Listing Agent
<b>Comments:</b> 100% occupied professional plaza as of September 2025. Tenants include medical, dental, vision, and legal services. The building features an elevator and common restrooms. The buyer was motivated by a 1031 tax deferred exchange.			



**COMPARABLE LAND SALES DISCUSSION AND COMPARISON  
(Subject Improved Property – APN 1320-32-110-004)**

**Comparable Sale No. 1 (CBS-1)** Located at 1638 Esmeralda Avenue, this 1930-built office building sold for \$225.40/SF. This property is highly comparable to the subject as its 3,882 SF includes second-floor and basement space, mirroring the subject's multi-level utility. However, it remains superior due to its smaller total footprint and more modern interior finishes.

**Comparable Sale No. 2 (CBS-2)** This 1910-era structure at 1420 N US Hwy 395 represents a conversion from a historic residence to professional office use, similar to the subject's conversion from a school. Although older, it has superior highway visibility. Its lower land-to-building ratio makes it slightly more intensive than the subject.

**Comparable Sale No. 3 (CBS-3)** Located at 1624 Tenth Street, this 1957-built facility is 4,231± square feet. It sold in mid-2024 for \$200.90/SF. It serves as an excellent mid-range comparable, with the comparable requiring downward adjustments for its single level design and much smaller amount of gross building area.

**Comparable Sale No. 4 (CBS-4)** Located at 1029 Riverview Drive, this 1965-built office building contains 6,100 SF. Its unit price of \$180.33/SF provides a strong "ceiling" for the subject's value. Because it is nearly 4,000 SF smaller than the subject and lacks the subject's basement-restroom deficiency, it is rated as overall superior.

**Comparable Sale No. 5 (CBS-5)** This 24,456 square foot multi-tenant office building on County Road is the most recent sale in the dataset (Jan 2026). As a modern 1996 construction, it is physically superior; however, its much greater size requires a significant downward adjustment in unit price due to the limited pool of buyers for 20,000+ SF buildings in Minden. Overall, it sets a slightly of value for the subject at \$120.62/SF.

The qualitative adjustments are summarized as follows:

**Qualitative Adjustment Grid**

Adjustment Category	SUBJECT	CBS-1	CBS-2	CBS-3	CBS-4	CBS-5
Price / SF		\$225.40	\$228.48	\$200.90	\$180.33	\$120.62
Market Conditions	2026	Similar	Similar	Similar	Similar	Similar
Size (GBA)	10,145 SF	Superior (-)	Superior (-)	Superior (-)	Superior (-)	Inferior (+)
Configuration	Multi-Level	Multi-Level (=)	Single (-)	Single (-)	Single (-)	Multi-Level (=)
Functional Utility	Poor (Restr.)	Superior (-)	Superior (-)	Superior (-)	Superior (-)	Superior (-)
<b>OVERALL RATING</b>	--	Superior	Superior	Superior	Superior	Similar



**CORRELATION AND FINAL PROPERTY VALUE CONCLUSION  
(Subject Improved Property – APN 1320-32-110-004)**

The Subject Property (10,145 SF) remains significantly larger than these "small-office" indicators. The correction to CBS-1 is particularly useful, as it shows that multi-level space (including basements) is accepted in the historic Minden market, but typically at a lower unit price than pure single-level utility.

The subject's continued deficiency regarding accessible restrooms remains the primary driver of downward value compared to the market. Consequently, the subject is concluded at \$125.00 per square foot, placing it just above the unit price of the much larger, modern CBS-5. This reflects a balanced consideration of the subject's historic significance and prime location against its substantial size and functional deficiencies. Multiplying \$125.00 per square foot by the subject's 10,145± square feet of gross building area results in a value conclusion of \$1,268,125, which is rounded to \$1,270,000.



As a test of reasonableness, the July 2025 sale<sup>6</sup> of the Ironwood Movie Theater has been considered. In July 2025, Douglas County officially completed the acquisition of the former Ironwood 8 Cinemas at 1760 North Highway 395 for a purchase price of \$2.9 million. Based on the County’s official architectural RFQ documents, the facility comprises a 23,026 sq. ft. main floor and a 3,680 sq. ft. mezzanine, totaling 26,706 gross square feet. This equates to a purchase price of approximately \$108.59 per square foot. This reflects a slightly lower price per square foot than was opined for the subject due to the much larger size of the movie theater building and the greater functional issues related to a movie theater. Overall, although not used as a direct comparable sales, this sale is supportive of the final value conclusion arrived at for the subject’s improved parcel.

Based on the research and analysis undertaken, it is indicated that the Market Value of the 100% fee simple interest in the improved Subject Property, as of February 9, 2025 is:

**FINAL MARKET VALUE CONCLUSION**  
(Subject Improved Property – APN 1320-32-110-004)

**\$1,270,000**



**EXPOSURE TIME ANALYSIS**  
**(Subject Improved Property – APN 1320-32-110-004)**

Exposure time is defined in the Uniform Standards of Professional Appraisal Practice as “The length of time the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of appraisal; a retrospective estimate based upon an analysis of past events assuming a competitive and open market.”

In general, properties listed for sale at a price above market value will require an extended exposure time. Conversely, properties listed for sale at a price below market value will usually require a relatively short exposure time. Extensive due diligence would likely be necessary to consider any proposed development on the site.

Based on these considerations, it is my opinion that a reasonable exposure time for this property is six to twelve months.

**EXPOSURE TIME**

**SIX TO TWELVE MONTHS**



**INTRODUCTION TO SALES COMPARISON APPROACH TO VALUE  
Subject Vacant Parcel (APN 1320-32-110-005)**

This analysis utilizes the Sales Comparison Approach to estimate the market value of the adjacent vacant parcel (APN 1320-32-110-005), currently improved with a grassy field.

The subject site is a 0.72± acre (31,363 SF) parcel currently utilized as open space (grass field). To determine its market value, the undersigned for recent sales of vacant land with similar development potential in the Carson Valley. The search focused on parcels between 0.25 and 5.00 acres with zoning or master plan designations allowing for residential, professional, or community-scale development. Four comparables were selected (three closed sales and one active listing).

The primary unit of comparison is the Price per Square Foot of Land Area. This metric is the standard for smaller "in-fill" parcels in the Minden/Gardnerville core, where development density is a primary driver of value.

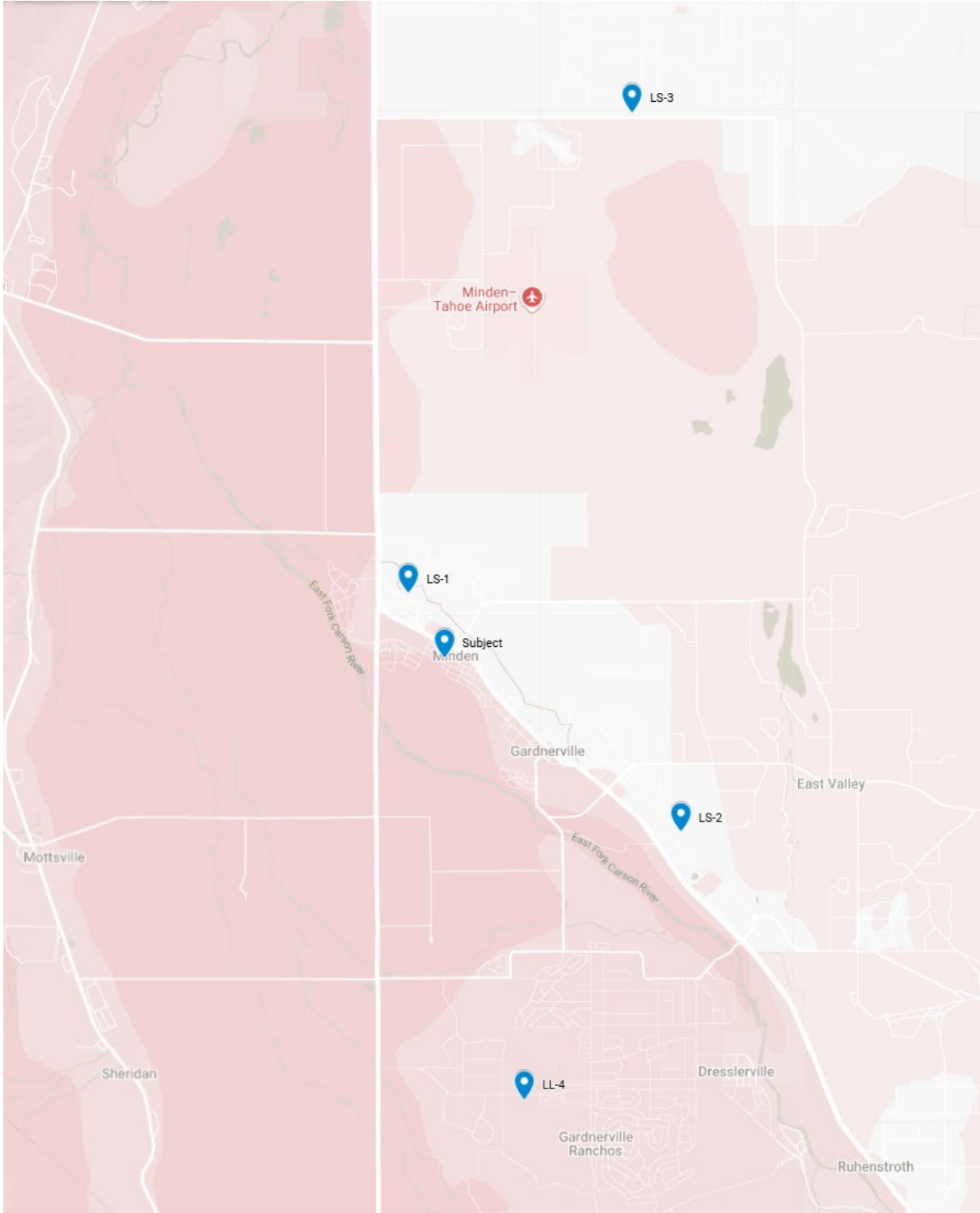
The following analysis compares the subject to four recent land sales and listings in the Minden and Gardnerville area.



**COMPARABLE SALES CHART**  
**Subject Vacant Parcel (APN 1320-32-110-005)**

Sale	APN	Property Address	Zoning	Sale/List Price	Sale Date	Land Area (SqFt)	Price per SqFt
LS-1	1320-30-611-004	1710 Monte Vista	MUC	\$1,077,500	12/13/2023	162,043	\$6.65
LS-2	1220-03-310-021	1428 Industrial Way	SI	\$149,000	3/26/2024	19,166	\$7.77
LS-3	1420-33-810-069	1372 Johnson Lane	NC	\$229,000	7/9/2025	25,265	\$9.06
LL-4	1220-20-001-070	1173 Kimmerling Rd	OC	\$369,000	Listing	87,556	\$4.21
Subject	1320-23-110-005	County Road	SFR-8,000			31,363	

**COMPARABLE SALES MAP**  
**Subject Vacant Parcel (APN 1320-32-110-005)**



**COMPARABLE LAND SALE PROFILE SHEET**  
**Sale CLS-1**



<b>Property Address:</b>	1710 Monte Vista Avenue	<b>City:</b>	Minden
<b>Property Location:</b>	NWC of Ironwood Drive and Monte Vista Avenue	<b>County:</b>	Douglas
<b>A.P.N.:</b>	1320-30-611-004	<b>State:</b>	Nevada
<b>Topography:</b>	Level	<b>Master Plan:</b>	Commercial
<b>Total Land Area:</b>	126,043± sf	<b>Zoning:</b>	MUC
<b>Flood Zone:</b>	Zone X	<b>Sale Price:</b>	\$1,077,500
<b>Sale Date:</b>	12/13/2023	<b>Document Number:</b>	1003141
<b>Grantor:</b>	Brown 2018 Separate Property Trust	<b>Terms Of Sale:</b>	Cash
<b>Grantee:</b>	Monte Vista Apartments, LLC	<b>Verification:</b>	MLS and County records
<b>Comments:</b> Prime downtown Minden location within the Nevada Northwest Specific Plan. Suitable for Neighborhood Commercial and Multi-Family development. All utilities are stubbed to the site.			



**COMPARABLE LAND SALE PROFILE SHEET**  
**Sale CLS-2**



<b>Property Address:</b>	1428 Industrial Way	<b>City:</b>	Gardnerville
<b>Property Location:</b>	E. of Industrial Way	<b>County:</b>	Douglas
<b>A.P.N.:</b>	1220-03-310-021	<b>State:</b>	Nevada
<b>Topography:</b>	Level	<b>Master Plan:</b>	Industrial
<b>Total Land Area:</b>	19,166± sf	<b>Zoning:</b>	Service Industrial (SI)
<b>Flood Zone:</b>	Zone X (vast majority, very small AO along eastern boundary)	<b>Sale Price:</b>	\$149,000
<b>Sale Date:</b>	03/22/2024	<b>Document Number:</b>	1005913
<b>Grantor:</b>	Hawk & Son Enterprises	<b>Terms Of Sale:</b>	Cash
<b>Grantee:</b>	Stan Lucas	<b>Verification:</b>	MLS Records
<b>Comments:</b> Located within an industrial park. The seller had prepared plans for a building on the site. All necessary utilities are readily available. The property benefits from a 30 foot wide private access easement and utility easements across the adjacent parcel to the east.			

**COMPARABLE LAND SALE PROFILE SHEET**  
**Sale CLS-3**



<b>Property Address:</b>	1372 Johnson Lane	<b>City:</b>	Gardnerville
<b>Property Location:</b>	N Side of Johnson Lane, W of Clapham Lane	<b>County:</b>	Douglas
<b>A.P.N.:</b>	1420-33-810-069	<b>State:</b>	Nevada
<b>Topography:</b>	Level	<b>Master Plan:</b>	Commercial
<b>Total Land Area:</b>	25,265± square feet	<b>Zoning:</b>	Neighborhood Commercial (NC)
<b>Flood Zone:</b>	Zone X	<b>Sale Price:</b>	\$229,000
<b>Sale Date:</b>	07/09/2025	<b>Document Number:</b>	1022647
<b>Grantor:</b>	Enearl Family Trust	<b>Terms Of Sale:</b>	Cash
<b>Grantee:</b>	Free2, LLC	<b>Verification:</b>	MLS and County Records
<b>Comments:</b> Located near the Johnson Lane General Store, this site was marketed as being suitable for neighborhood strip mall or residential convenience building. Necessary utilities are readily available.			



**COMPARABLE LAND SALE PROFILE SHEET  
LISTING CLL-4**



<b>Property Address:</b>	1173 Kimmerling Road	<b>City:</b>	Gardnerville
<b>Property Location:</b>	s/s of Kimmerling Road	<b>County:</b>	Douglas
<b>A.P.N.:</b>	1220-20-001-070	<b>State:</b>	Nevada
<b>Topography:</b>	Level	<b>Master Plan:</b>	Commercial
<b>Total Land Area:</b>	87,556± square feet	<b>Zoning:</b>	Office Commercial (OC)
<b>Flood Zone:</b>	Zone X	<b>Sale Price:</b>	\$369,000 (listing)
<b>Sale Date:</b>	Current Listing	<b>Document Number:</b>	NA
<b>Owner:</b>	Decarlo 1993 Trust	<b>Terms Of Sale:</b>	Assumed Cash
<b>Grantee:</b>	NA	<b>Verification:</b>	MLS Records and Appraisal Files

**Comments:** This 2.01-acre commercial parcel offers level ground and Sierra mountain views. The property has paved access and utilities are readily available. It is suited for various development uses and can be purchased with the neighboring 2.54-acre lot for a total of 4.5+ acres.



**COMPARABLE LAND SALES DISCUSSION AND COMPARISON  
Subject Vacant Parcel (APN 1320-32-110-005)**

The value of the subject site is estimated by comparing it to similar parcels of land that have recently sold or are currently listed for sale in the market. To account for differences between the comparables and the subject, a qualitative analysis was performed.

**Individual Sale Narratives and Adjustments**

**Comparable Sale No. 1 (LS-1)** Located at 1710 Monte Vista, this 3.72-acre parcel sold for \$6.65/SF. It is considered inferior to the subject primarily due to its significantly larger size, which results in a lower price-per-square-foot unit value (unit price regression).

**Comparable Sale No. 2 (LS-2)** This 0.44-acre parcel at 1428 Industrial Way sold for \$7.77/SF. While its Suburban Industrial (SI) zoning is highly desirable and superior to the subject, its location in an industrial service area is inferior to the subject's location in the Minden core. It is considered Slightly Inferior on a net basis.

**Comparable Sale No. 3 (LS-3)** Located at 1372 Johnson Lane, this 0.58-acre site sold for \$229,000 or \$9.06/SF. This sale represents a strong indicator for smaller, in-fill lots. Although the Neighborhood Commercial (NC) zoning offers more commercial flexibility than the subject's Community Facilities designation, its location on the Johnson Lane fringe is considered inferior to the subject's downtown Minden core location. Consequently, the subject is considered slightly superior to this comparable.

**Comparable Listing No. 4 (LL-4)** This 2.01-acre active listing at 1173 Kimmerling Road is offered at \$4.21/SF. It is considered Overall Inferior due to its larger size, its status as a listing (requiring a discount), and its secondary location in the Gardnerville Ranchos.



**CORRELATION AND FINAL PROPERTY VALUE CONCLUSION**  
**Subject Vacant Parcel (APN 1320-32-110-005)**

The land comparables establish a market range between \$4.21 and \$9.06 per square foot. The Subject Property is characterized by its superior location in the Minden core, and near the Minden Park. While the subject's zoning (SFR-8000/Community Facilities) is more restrictive than the commercial and industrial zonings of the comparables, the scarcity of developable land in the downtown core commands a substantial location premium.

Given that the subject is considered superior to LS-3 (\$9.06/SF) due to the location factor, a concluded value at the upper end of the adjusted range is justified. Therefore, a market value of \$9.00 to \$10.00. is concluded. The midpoint of this range of 00 \$9.50 per square foot will be utilized herein. Multiplying the subject's 31,363 SF Land Area by \$9.50/SF equals \$297,949, which is rounded to \$300,000

After consideration of the positive and negative aspects of the Subject Property, it is the undersigned' opinion that the Market Value of the 100% fee simple interest in the vacant Subject Property, as of February 9, 2026, is \$300,000.

**FINAL MARKET VALUE CONCLUSION**  
**Subject Vacant Parcel (APN 1320-32-110-005)**

**\$300,000**



**EXPOSURE TIME ANALYSIS**  
**Subject Vacant Parcel (APN 1320-32-110-005)**

Exposure time is defined in the Uniform Standards of Professional Appraisal Practice as “The length of time the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of appraisal; a retrospective estimate based upon an analysis of past events assuming a competitive and open market.”

In general, properties listed for sale at a price above market value will require an extended exposure time. Conversely, properties listed for sale at a price below market value will usually require a relatively short exposure time. Extensive due diligence would likely be necessary to consider any proposed development on the site.

Based on these considerations, it is my opinion that a reasonable exposure time for this property is six to twelve months.

**EXPOSURE TIME**

**SIX TO TWELVE MONTHS**



### APPRAISER'S CERTIFICATION

Each of the undersigned do hereby certify that, unless otherwise noted in this appraisal report:

- I have made a personal inspection of the property that is the subject of this report.
- I have no present or contemplated future interest in the real estate that is the subject of this appraisal report.
- I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- To the best of my knowledge and belief, the statements of fact contained in this appraisal report, upon which the analysis, opinions, and conclusions herein are based, are true and correct.
- This report sets forth all the limiting conditions (imposed by the terms of our assignment or by the undersigned) affecting the analysis, opinions, and conclusions contained in this report.
- The reported analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the requirements of the *Code of Professional Ethics & Standards of Professional Appraisal Practice of the Appraisal Institute*, which include the *Uniform Standards of Professional Appraisal Practice*.
- My compensation is not contingent upon the reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value estimate, the attainment of a stipulated result, or the occurrence of a subsequent event.
- The appraisal was not based upon a requested minimum valuation, a specific valuation, or the approval of a loan.
- My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- This appraiser has not performed services involving the Subject Property within the prior three years from the date of acceptance of this assignment.
- No one other than the undersigned prepared the analyses, conclusions and opinions concerning real estate that are set forth in this appraisal report.



- The Appraisal Institute conducts a mandatory program of continuing education for its designated members. As of the date of this report, Benjamin Q. Johnson has completed the requirements under the continuing education program of the Appraisal Institute.
- The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.

The Market Value of the 100% fee simple interest in each Subject Property, individually, as of February 9, 2026, is:

**FINAL MARKET VALUE CONCLUSION** **\$1,270,000**  
**(Subject Improved Property – APN 1320-32-110-004)**

**FINAL MARKET VALUE CONCLUSION** **\$300,000**  
**Subject Vacant Parcel (APN 1320-32-110-005)**

Respectfully submitted,

*Benjamin Q. Johnson*

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Benjamin Q. Johnson, MAI  
Nevada Certified General Appraiser  
License #A.0205542-CG

## **STANDARD ASSUMPTIONS AND LIMITING CONDITIONS**

The acceptance of this appraisal assignment and the completion of the appraisal report submitted herewith are contingent upon the following assumptions and limiting conditions.

### **LIMITS OF LIABILITY**

This report was prepared by Johnson Valuation Group, Ltd. All opinions, recommendations, and conclusions expressed during the course of this assignment are rendered by the staff of Johnson Valuation Group, Ltd., as employees, not as individuals. The liability of Johnson Valuation Group, Ltd. and its employees and associates is limited to the client only and to the fee actually received by the appraisal firm. There is no accountability, obligation, or liability to any third party. If the appraisal report is disseminated to anyone other than the client, the client shall make such party or parties aware of all limiting conditions and assumptions affecting the appraisal assignment. Neither the appraisers nor the appraisal firm is in any way to be responsible for any costs incurred to discover or correct any physical, financial and/or legal deficiencies of any type present in the subject property. In the case of limited partnerships or syndication offerings or stock offerings in real estate, the client agrees that in the event of a lawsuit brought by a lender, a partner or part owner in any form of ownership, a tenant or any other party, the client will hold the appraiser(s) and the appraisal firm completely harmless in such action with respect to any and all awards or settlements of any type in such lawsuits.

### **COPIES, PUBLICATION, DISTRIBUTION AND USE OF REPORT**

Possession of this report or any copy thereof does not carry with it the right of publication, nor may it be used for any purpose or any function other than its intended use, as stated in the body of the report. The appraisal fee represents compensation only for the analytical services provided by the appraiser(s). The appraisal report remains the property of the appraisal firm, though it may be used by the client in accord with these assumptions and limiting conditions.

This appraisal is to be used only in its entirety, and no part is to be used without the whole report. All conclusions and opinions concerning the analysis as set forth in the report were prepared by the appraiser(s) whose signature(s) appears on the appraisal report, unless it is indicated that one or more of the appraisers was acting as "Review Appraiser." No change of any item in the report shall be made by anyone other than the appraiser(s). The appraiser(s) and the appraisal firm shall bear no responsibility for any such unauthorized changes.

### **CONFIDENTIALITY**

Except as provided for subsequently, neither the appraiser(s) nor the appraisal firm may divulge the analyses, opinions or conclusions developed in the appraisal report, nor may they give a copy of the report to anyone other than the client or his designee as specified in writing. However, this condition does not apply to any requests made by the Appraisal Institute for purposes of confidential ethics enforcement. Also, this condition does not apply to any order or request issued by a court of law or any other body with the power of subpoena.

### **INFORMATION SUPPLIED BY OTHERS**

Information (including projections of income and expenses) provided by informed local sources, such as government agencies, financial institutions, Realtors, buyers, sellers, property owners, bookkeepers, accountants, attorneys, and others is assumed to be true, correct and reliable. No responsibility for the accuracy of such information is assumed by the appraiser(s). Neither the appraiser(s) nor the appraisal firm is liable for any information or the work product provided by subcontractors. The client and others utilizing the appraisal report are advised that some of the individuals associated with Johnson Valuation Group, Ltd. are independent contractors and may sign the appraisal report in that capacity. The comparable data relied upon in this report has been confirmed with one or more parties familiar with the transaction or from affidavit or other sources thought reasonable. To the best of our judgment and



knowledge, all such information is considered appropriate for inclusion. In some instances, an impractical and uneconomic expenditure of time would be required in attempting to furnish absolutely unimpeachable verification. The value conclusions set forth in the appraisal report are subject to the accuracy of said data. It is suggested that the client consider independent verification as a prerequisite to any transaction involving a sale, a lease or any other commitment of funds with respect to the subject property.

#### **TESTIMONY, CONSULTATION, COMPLETION OF CONTRACT FOR APPRAISAL SERVICE**

The contract for each appraisal, consultation or analytical service is fulfilled and the total fee is payable upon completion of the report. The appraisers(s) or those assisting in the preparation of the report will not be asked or required to give testimony in court or in any other hearing as a result of having prepared the appraisal, either in full or in part, except under separate and special arrangements at an additional fee. If testimony or a deposition is required, the client shall be responsible for any additional time, fees and charges, regardless of the issuing party. Neither the appraiser(s) nor those assisting in the preparation of the report is required to engage in post-appraisal consultation with the client or other third parties, except under a separate and special arrangement and at an additional fee.

#### **EXHIBITS AND PHYSICAL DESCRIPTIONS**

It is assumed that the improvements and the utilization of the land are within the boundaries of the property lines of the property described in the report and that there is no encroachment or trespass unless noted otherwise within the report. No survey of the property has been made by the appraiser(s) and no responsibility is assumed in connection with such matters. Any maps, plats, or drawings reproduced and included in the report are there to assist the reader in visualizing the property and are not necessarily drawn to scale. They should not be considered as surveys or relied upon for any other purpose, nor should they be removed from, reproduced or used apart from the report.

#### **TITLE, LEGAL DESCRIPTIONS, AND OTHER LEGAL MATTERS**

No responsibility is assumed by the appraiser(s) or the appraisal firm for matters legal in character or nature. No opinion is rendered as to the status of title to any property. The title is presumed to be good and merchantable. The property is appraised as if free and clear, unless otherwise stated in the appraisal report. The legal description, as furnished by the client, his designee or as derived by the appraiser(s), is assumed to be correct as reported. The appraisal is not to be construed as giving advice concerning liens, title status, or legal marketability of the subject property.

#### **ENGINEERING, STRUCTURAL, MECHANICAL, ARCHITECTURAL CONDITIONS**

This appraisal should not be construed as a report on the physical items that are a part of any property described in the appraisal report. Although the appraisal may contain information about these physical items (including their adequacy and/or condition), it should be clearly understood that this information is only to be used as a general guide for property valuation and not as a complete or detailed report on these physical items. The appraiser(s) is not a construction, engineering, or architectural expert, and any opinion given on these matters in this report should be considered tentative in nature and is subject to modification upon receipt of additional information from appropriate experts. The client is advised to seek appropriate expert opinion before committing any funds to the property described in the appraisal report.

Any statement in the appraisal regarding the observed condition of the foundation, roof, exterior walls, interior walls, floors, heating system, plumbing, insulation, electrical service, all mechanicals, and all matters relating to construction is based on a casual inspection only. Unless otherwise noted in the appraisal report, no detailed inspection was made. For instance, the appraiser is not an expert on heating systems, and no attempt was made to inspect the interior of the furnace. The structures were not investigated for building code violations, and it



is assumed that all buildings meet the applicable building code requirements unless stated otherwise in the report.

Such items as conditions behind walls, above ceilings, behind locked doors, under the floor, or under the ground are not exposed to casual view and, therefore, were not inspected, unless specifically so stated in the appraisal. The existence of insulation, if any is mentioned, was discovered through conversations with others and/or circumstantial evidence. Since it is not exposed to view, the accuracy of any statements regarding insulation cannot be guaranteed.

Because no detailed inspection was made, and because such knowledge goes beyond the scope of this appraisal, any comments on observed conditions given in this appraisal report should not be taken as a guarantee that a problem does not exist. Specifically, no guarantee is given as to the adequacy or condition of the foundation, roof, exterior walls, interior walls, floors, heating systems, air conditioning systems, plumbing, electrical service, insulation, or any other detailed construction matters. If any interested party is concerned about the existence, condition, or adequacy of any particular item, we would strongly suggest that a mechanical and/or structural inspection be made by a qualified and licensed contractor, a civil or structural engineer, an architect or other experts. This appraisal report is based on the assumption that there are no hidden, unapparent or apparent conditions on the property or improvements which would materially alter the value as reported. No responsibility is assumed for any such conditions or for any expertise or engineering to discover them. All mechanical components are assumed to be in operable condition and standard for the properties of the subject type. Conditions of heating, cooling, ventilating, electrical and plumbing equipment are considered to be commensurate with the condition of the balance of the improvements unless otherwise stated. No judgment is made in the appraisal as to the adequacy of insulation, the type of insulation, or the energy efficiency of the improvements or equipment which is assumed to be standard for the subject's age, type and condition.

#### **TOXIC MATERIALS AND HAZARDS**

Unless otherwise stated in the appraisal report, no attempt has been made to identify or report the presence of any potentially toxic materials and/or condition such as asbestos, urea formaldehyde foam insulation, PCBs, any form of toxic waste, polychlorinated biphenyl, pesticides, lead-based paints or soils or ground water contamination on any land or improvements described in the appraisal report. Before committing funds to any property, it is strongly advised that appropriate experts be employed to inspect both land and improvements for the existence of such potentially toxic materials and/or conditions. If any potentially toxic materials and/or conditions are present on the property, the value of the property may be adversely affected and a re-appraisal at an additional cost may be necessary to estimate the effects of such circumstances.

#### **SOILS, SUB-SOILS, AND POTENTIAL HAZARDS**

It is assumed that there are no hidden or unapparent conditions of the soils or sub-soil which would render the subject property more or less valuable than reported in the appraisal. No engineering or percolation tests were made and no liability is assumed for soil conditions. Unless otherwise noted, the land and the soil in the area being appraised appeared to be firm, but no investigation has been made to determine whether or not any detrimental sub-soil conditions exist. Neither the appraiser(s) nor the appraisal firm is liable for any problems arising from soil conditions. These appraisers strongly advise that, before any funds are committed to a property, the advice of appropriate experts be sought.

If the appraiser(s) has not been supplied with a termite inspection report, survey or occupancy permit, no responsibility is assumed and no representation is made for any costs associated with obtaining same or for any deficiencies discovered before or after they are obtained.

Neither the appraiser(s) nor the appraisal firm assumes responsibility for any costs or for any consequences arising from the need or lack of need for flood hazard insurance. An Agent for the Federal Flood Insurance Program should be contacted to determine the actual need for flood hazard insurance.

#### **ARCHEOLOGICAL SIGNIFICANCE**

No investigation has been made by the appraiser and no information has been provided to the appraiser regarding potential archeological significance of the subject property or any portion thereof. This report assumes no portion of the subject property has archeological significance.

#### **LEGALITY OF USE**

This appraisal report assumes that there is full compliance with all applicable federal, state and local environmental regulations and laws, unless non-compliance is stated, defined and considered in the appraisal report. It is assumed that all applicable zoning and use regulations and restrictions have been complied with, unless a non-conformity has been stated, defined and considered in the appraisal report. It is assumed that all required licenses, consents, or other legislative or administrative authority from any local, state or national government, private entity or organization have been or can be obtained or renewed for any use on which the value estimate contained in this report is based.

#### **COMPONENT VALUES**

Any distribution of the total value between the land and improvements, between partial ownership interests or any other partition of total value applies only under the stated use. Moreover, separate allocations between components are not valid if this report is used in conjunction with any other analysis.

#### **COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT**

The Americans with Disabilities Act ("ADA") became effective January 26, 1992. It is assumed that the property is in direct compliance with the various detailed requirements of the ADA.

#### **AUXILIARY AND RELATED STUDIES**

No environmental or impact studies, special market studies or analyses, special highest and best use studies or feasibility studies have been requested or made by the appraiser(s) unless otherwise specified in an agreement for services and so stated in the appraisal report.

#### **DOLLAR VALUES AND PURCHASING POWER**

The estimated market value set forth in the appraisal report and any cost figures utilized are applicable only as of the date of valuation of the appraisal report. All dollar amounts are based on the purchasing power and price of the dollar as of the date of value estimates.

#### **ROUNDING**

Some figures presented in this report were generated using computer models that make calculations based on numbers carried out to three or more decimal places. In the interest of simplicity, most numbers have been rounded. Thus, these figures may be subject to small rounding errors.

#### **QUANTITATIVE ANALYSIS**

Although this analysis employs various mathematical calculations to provide value indications, the final estimate is subjective and may be influenced by our experience and other factors not specifically set forth in this report.

#### **VALUE CHANGE, DYNAMIC MARKET, ALTERATION OF ESTIMATE BY APPRAISER**

All values shown in the appraisal report are projections based on our analysis as of the date of valuation of the appraisal. These values may not be valid in other time periods or as conditions change. Projected mathematical models set forth in the appraisal are based on estimates and assumptions which are inherently subject to uncertainty and variations related to exposure, time, promotional effort, terms,



motivation, and other conditions. The appraiser(s) does not represent these models as indicative of results that will actually be achieved. The value estimates consider the productivity and relative attractiveness of a property only as of the date of valuation set forth in the report.

In cases of appraisals involving the capitalization of income benefits, the estimate of market value, investment value or value in use is a reflection of such benefits and of the appraiser's interpretation of income, yields and other factors derived from general and specific client and market information. Such estimates are as of the date of valuation of the report, and are subject to change as market conditions change.

This appraisal is an estimate of value based on analysis of information known to us at the time the appraisal was made. The appraiser(s) does not assume any responsibility for incorrect analysis because of incorrect or incomplete information. If new information of significance comes to light, the value given in this report is subject to change without notice. The appraisal report itself and the value estimates set forth therein are subject to change if either the physical or legal entity or the terms of financing are different from what is set forth in the report.

#### **ECONOMIC AND SOCIAL TRENDS**

The appraiser assumes no responsibility for economic, physical or demographic factors which may affect or alter the opinions in this report if said economic, physical or demographic factors were not present as of the date of value of this appraisal. The appraiser is not obligated to predict future political, economic or social trends.

#### **EXCLUSIONS**

Furnishings, equipment, other personal property and value associated with a specific business operation are excluded from the value estimate set forth in the report unless otherwise indicated. Only the real estate is included in the value estimates set forth in the report unless otherwise stated.

#### **SUBSURFACE RIGHTS**

No opinion is expressed as to the value of subsurface oil, gas or mineral rights or whether the property is subject to surface entry for the exploration or removal of such materials, except as is expressly stated.

#### **PROPOSED IMPROVEMENTS, CONDITIONED VALUE**

It is assumed in the appraisal report that all proposed improvements and/or repairs, either on-site or off-site, are completed in an excellent workmanlike manner in accord with plans, specifications or other information supplied to these appraisers and set forth in the appraisal report, unless otherwise explicitly stated in the appraisal. In the case of proposed construction, the appraisal is subject to change upon inspection of the property after construction is completed. The estimate of market value is as of the date specified in the report. Unless otherwise stated, the assumption is made that all improvements and/or repairs have been completed according to the plans and that the property is operating at levels projected in the report.

#### **MANAGEMENT OF PROPERTY**

It is assumed that the property which is the subject of the appraisal report will be under typically prudent and competent management which is neither inefficient nor superefficient.

#### **FEE**

The fee for any appraisal report, consultation, feasibility or other study is for services rendered and, unless otherwise stated in the service agreement, is not solely based upon the time spent on any assignment.



**LEGAL EXPENSES**

Any legal expenses incurred in defending or representing ourselves concerning this assignment will be the responsibility of the client.

**CHANGES AND MODIFICATIONS**

The appraiser(s) reserves the right, at the cost of the client, to alter statements, analyses, conclusions, or any value estimates in the appraisal if any new facts pertinent to the appraisal process are discovered which were unknown on the date of valuation of this report.

**DISSEMINATION OF MATERIAL**

Neither all nor any part of the contents of this report shall be disseminated to the general public through advertising or sales media, public relations media, new media or other public means of communication without the prior written consent and approval of the appraiser(s).

**The acceptance and/or use of the Appraisal Report by the client or any third party constitutes acceptance of the Assumptions and Limiting Conditions set forth in the preceding paragraphs. The appraiser's liability extends only to the specified client, not to subsequent parties or users. The appraiser's liability is limited to the amount of the fee received for the services rendered.**

**QUALIFICATIONS OF APPRAISER  
BENJAMIN Q. JOHNSON**

**Professional Designations**

MAI – Designated Member of the Appraisal Institute

**State Licensing and Certification**

Certified General Appraiser – State of California  
License Number AG043925  
(Certified through April 29, 2026)

Certified General Appraiser – State of Nevada  
License Number A.0205542-CG  
(Certified through November 30, 2026)

**Professional Experience**

Johnson Valuation Group, Ltd. 2015 to Present  
Partner

Johnson-Perkins & Associates, Inc.  
Principal Appraiser 2009 to 2015  
Senior Appraiser 2008 to 2009  
Intern Appraiser 2006 to 2008  
Research Assistant 2005 to 2006

General Electric 2002-2004  
Finance Intern (Summers Only)

**Formal Education**

Santa Clara University – Santa Clara, CA 2005  
Bachelor of Science in Commerce; Major in Economics

**QUALIFICATIONS OF  
BENJAMIN Q. JOHNSON, (CONTINUED)**

**Qualified as an Expert Witness**

Second Judicial District Court – State of Nevada  
 Third Judicial District Court – State of Nevada  
 Ninth Judicial District Court – State of Nevada  
 Superior Court of California, County of El Dorado  
 Superior Court of California, County of Placer  
 U.S. Bankruptcy Court, District of Nevada  
 U.S. Bankruptcy Court, Northern District of California

**Offices Held and Appointments**

Tahoe Douglas Fire Protection District Trustee	2023 to Present
Nevada State Board of Equalization Board Member	2012 to 2022
Chairman	2019 to 2022
Tahoe Regional Planning Agency Land Use Commodities Market Steering Committee	2014
Appraisal Institute Reno-Carson-Tahoe Chapter	
Director	2011
Secretary	2012
Vice-President	2013
President	2014
Treasurer	2015
Chair of Candidate Guidance Committee	2013 to 2015
Nevada Chapter Northern Nevada Branch Chapter Vice Chair	2017
Region 1 Nominating Committee	2015 to Present
Eagle Scout Board of Review, Board Member	2016 to Present

**Association Memberships and Affiliations**

Leadership Development and Advisory Council (LDAC)	2010
Executives Association of Reno (EAR)	2009 to 2012
Tahoe Regional Young Professionals (TRYP)	2015 to 2016

Joe Lombardo  
Governor

Dr. Victor Wakefield  
Superintendent of Public  
Instruction



Southern Nevada Office  
2080 E. Flamingo Road, Suite 210  
Las Vegas, Nevada 89119-0811  
Phone: (702) 486-6458  
Fax: (702) 486-6450

**STATE OF NEVADA**  
**DEPARTMENT OF EDUCATION**  
700 E. Fifth Street | Carson City, Nevada 89701-5096  
Phone: (775) 687-9200 | [www.doe.nv.gov](http://www.doe.nv.gov) | Fax: (775) 687-1116

**MEMORANDUM**

**TO:** Frankie Alvarado, Superintendent, Douglas County School District  
**FROM:** Dr. Victor Wakefield, Superintendent of Public Instruction *VW*  
**DATE:** February 4, 2026  
**SUBJECT:** Appointment of Second Appraiser pursuant to Nevada Revised Statutes 393.240

The Nevada Department of Education (NDE) received notification on January 26, 2026, that the Douglas County School District (CCSD) is considering the sale of two portions of land owned by the school district.

The properties provided by Douglas County School District are as follows:

- Real Property Parcel #1320-32-110-004, 1638 Mono Avenue, Minden, NV 89423
- Real Property Parcel #1320-32-110-005, School District Lots 13-24

Pursuant to Nevada Revised Statutes (NRS) 393.240, the Superintendent of Public Instruction is required to appoint a second appraiser to determine the cash market value of the proposed properties to be sold.

After reviewing a list of approved appraisers that are available to perform an appraisal of real property in Douglas County, the second appraiser appointed by Superintendent Wakefield is:

Matt Lubawy, MAI, CVA, President/CEO  
Sierra Valuation  
3034 South Durango Dr., Suite 100  
Las Vegas, NV 89117  
702-242-9369  
[matt@sierravaluation.com](mailto:matt@sierravaluation.com)  
[nv@sierravaluation.com](mailto:nv@sierravaluation.com)

cc: Megan Peterson, Deputy Superintendent, Student Investment Division, Nevada Department of Education  
Matt Lubawy, Sierra Valuation



Great People. Great Places.

GOVERNMENT  
DOING BUSINESS  
I WANT TO

RESIDENTS  
VISITORS  
RFP/ BIDS

## Parcel 1320-32-110-004

### Owners

DOUGLAS COUNTY SCHOOL DIST  
1638 MONO AV  
MINDEN, NV 89423

### Parcel Summary

Location	1638 MONO AV
Use Code	400: General Commercial
Tax District	510: TOWN OF MINDEN
Acreage	0.720
Section	32
Township	13
Range	20
Block	C
Block/Lot	C/1-1
Exemptions	361.065: SCHOOL DISTRICT, CHARTER SCHOOL OWNED (100%)
Plat Maps	1320-32-1.pdf (2,261kb)
Lineage	Split from: 0000-25-190-500



### Keyline Description

Changed from Parcel #0000-25-190-500

### Value History

	2026	2025	2024	2023	2022	2021	2020
Total Building Value	\$439,447	\$435,055	\$426,317	\$383,692	\$387,780	\$362,080	\$352,429
Total Extra Features Value	\$33,950	\$33,545	\$33,759	\$30,245	\$0	\$0	\$0
Total Secured Pers Prop	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Land Value	\$245,000	\$245,000	\$245,000	\$245,000	\$225,000	\$225,000	\$225,000
Taxable Value	\$718,397	\$713,600	\$705,076	\$658,937	\$612,780	\$587,080	\$577,429
Net Exemptions Value	\$251,439	\$249,760	\$246,777	\$230,628	\$214,473	\$205,478	\$202,100
Net Assessed Value	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New Improvements	\$0	\$0	\$0522	\$0	\$0	\$0	\$0
New Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Document/Transfer/Sales History

None

## Buildings

### Building # 1, Section # 1, DOUGLAS CO SCHOOL, Office Building

Type	Style	Heated Sq Ft	Repl Cost New	YrBlt	WAY	Other % Dpr	Normal % Dpr	% Cond	Value
<a href="#">COMM</a>	<a href="#">344</a>	5611	\$1,218,877	1925	1925	0.00%	75.00%	25.00%	\$304,719

#### Structural Elements

Type	Description	Code	Details
<a href="#">EW_C</a>	EXT WALL-Commercial	<a href="#">807</a>	Brick Solid
<a href="#">HEAT_C</a>	HEAT-Commercial	<a href="#">612</a>	Warm/Cool Air
<a href="#">ST</a>	Number of Stories (COMM)	<a href="#">1.00</a>	
<a href="#">WH</a>	Average Wall Height (COMM)	<a href="#">10.00</a>	
<a href="#">SHP</a>	Shape (COMM)	<a href="#">3</a>	Slightly Irregular

#### Sub Areas

Type	Gross Area	Percent of Base	Adjusted Area
<a href="#">GBA</a>	5,611	100%	5,611

### Building # 1, Section # 2, SCHOOL Basement, BASEMENT FINISHED - COMMERCIAL

Type	Style	Heated Sq Ft	Repl Cost New	YrBlt	WAY	Other % Dpr	Normal % Dpr	% Cond	Value
<a href="#">COMM</a>	<a href="#">701</a>	0	\$538,911	1925	1925	0.00%	75.00%	25.00%	\$134,728

#### Structural Elements

Type	Description	Code	Details
<a href="#">HEAT_C_BT</a>	HEAT Comm Basement	<a href="#">3003</a>	Default Heating
<a href="#">WH</a>	Average Wall Height (COMM)	<a href="#">10.00</a>	
<a href="#">BL</a>	Basement Levels (COMM)	<a href="#">1.00</a>	

#### Sub Areas

Type	Gross Area	Percent of Base	Adjusted Area
<a href="#">701</a>	4,534	100%	4,534

## Extra Features

Code	Description	Length	Width	Units	Unit Price	AYB	Repl Cost	% Good Condition	Dpr Value*	Final Value
<a href="#">ASP</a>	ASPHALT			9645.00	\$4.50	1925	\$43,403	25%	\$10,851	\$10,851
<a href="#">CFW</a>	CONCRETE FLAT WORK			4893.00	\$9.00	1925	\$44,037	25%	\$11,009	\$11,009
<a href="#">SUN1</a>	ENCL PATIO/SUNROOM-LOW			66.00	\$42.50	1925	\$2,805	25%	\$701	\$701
<a href="#">VSI</a>	VSI - UNITS/1,000			3.00	\$1,000.00	1925	\$3,000	25%	\$750	\$750
<a href="#">MGD</a>	METAL GRATE DECK			280.00	\$51.00	2009	\$14,280	75%	\$10,639	\$10,639

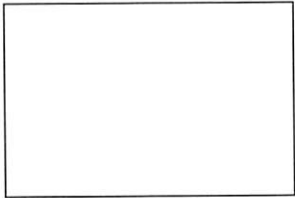
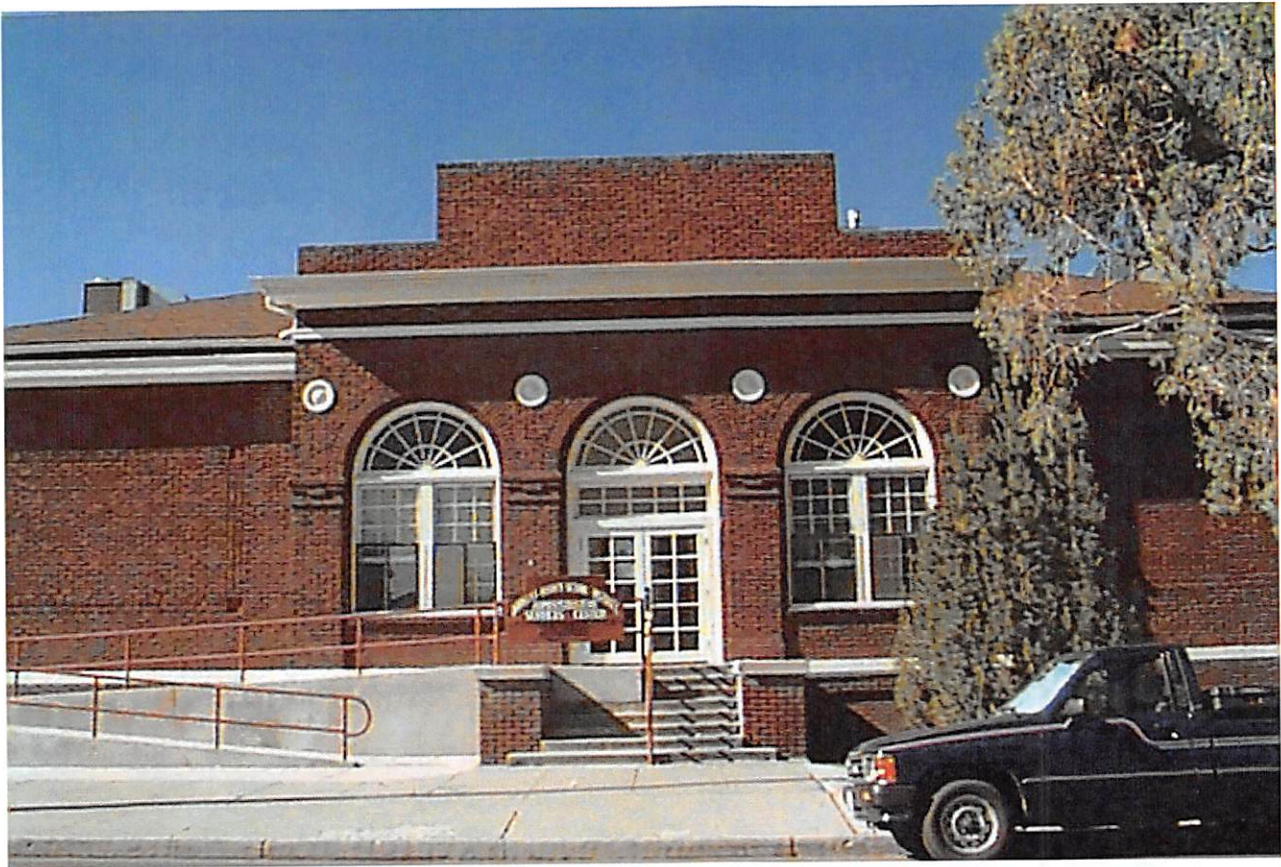
\*RCNLD: Replacement Cost New, Less Depreciation

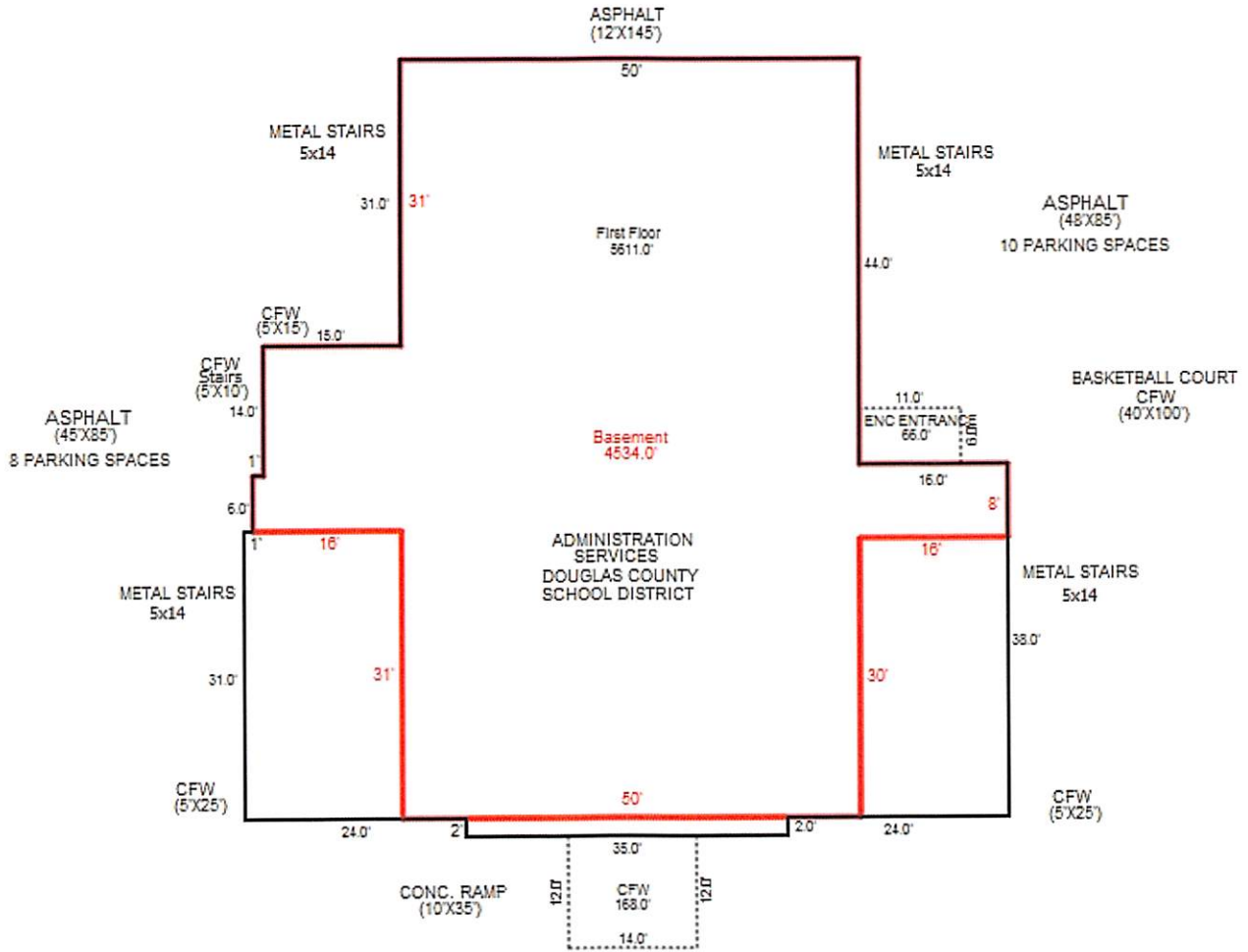
## Land Lines

Code	Description	Zone	Front	Depth	Units	Unit Type	Rate	Acreage	Sq Ft	Total Adj	Value
<a href="#">400</a>	General Commercial				1.00	<a href="#">SITE</a>	\$245,000.00	0.72	31,363	1.00	\$245,000

## Personal Property

None





Sketch by Apex Medina™

## Disclaimer

All parcel data on this page is for use by the Douglas County Assessor for assessment purposes only. The summary data on this page may not be a complete representation of the parcel or of the improvements thereon. Building information, including unit counts and number of permitted units, should be verified with the appropriate building and planning agencies. Zoning information should be verified with the appropriate planning agency. All parcels are reappraised each year. This is a true and accurate copy of the records of the Douglas County Assessor's Office as of January 23, 2026.



## Contact Us

Douglas County  
1594 Esmeralda Av.  
Minden, NV 89423

Mailing Address: P.O. Box  
218

Minden, NV. 89423  
525  
Contact us by department

## Useful Links

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## Parcel 1320-32-110-005

### Owners

DOUGLAS COUNTY SCHOOL DIST  
1638 MONO AV  
MINDEN, NV 89423

### Parcel Summary

Location	
Use Code	402: Parking and/or Parking Structures
Tax District	510: TOWN OF MINDEN
Acreage	0.720
Section	32
Township	13
Range	20
Block	C
Exemptions	361.065: SCHOOL DISTRICT, CHARTER SCHOOL OWNED (100%)
Plat Maps	1320-32-1.pdf (2,261kb)
Lineage	Split from: 0000-25-190-510

### Keyline Description

SCHOOL DIST LOTS 13-24  
Changed from Parcel #0000-25-190-510

### Value History

	2026	2025	2024	2023	2022	2021	2020
Total Building Value	\$0	\$0	\$0	\$0	\$29,051	\$29,503	\$29,951
Total Extra Features Value	\$27,250	\$27,700	\$28,150	\$28,600	\$0	\$0	\$0
Total Secured Pers Prop	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Land Value	\$245,000	\$245,000	\$245,000	\$245,000	\$225,000	\$225,000	\$225,000
Taxable Value	\$272,250	\$272,700	\$273,150	\$273,600	\$254,051	\$254,503	\$254,951



	2026	2025	2024	2023	2022	2021	2020
Net Exemptions Value	\$95,288	\$95,445	\$95,602	\$95,760	\$88,918	\$89,076	\$89,233
Net Assessed Value	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Document/Transfer/Sales History

None

## Buildings

None

## Extra Features

Code	Description	Length	Width	Units	Unit Price	AYB	Repl Cost	% Good Condition	Dpr Value*	Final Value
VSI	VSI - UNITS/1,000			7.00	\$1,000.00	1960	\$7,000	25%	\$1,750	\$1,750
VSI	VSI - UNITS/1,000			30.00	\$1,000.00	2016	\$30,000	85%	\$25,500	\$25,500

\*RCNLD: Replacement Cost New, Less Depreciation

## Land Lines

Code	Description	Zone	Front	Depth	Units	Unit Type	Rate	Acreage	Sq Ft	Total Adj	Value
402	Parking and/or Parking Structures				1.00	<a href="#">SITE</a>	\$245,000.00	0.72	31,363	1.00	\$245,000

## Personal Property

None



## Disclaimer

All parcel data on this page is for use by the Douglas County Assessor for assessment purposes only. The summary data on this page may not be a complete representation of the parcel or of the improvements thereon. Building information, including unit counts and number of permitted units, should be verified with the appropriate building and planning agencies. Zoning information should be verified with the appropriate planning agency. All parcels are reappraised each year. This is a true and accurate copy of the records of the Douglas County Assessor's Office as of January 23, 2026.



## Contact Us

Douglas County  
1594 Esmeralda Av.  
Minden, NV 89423

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218  
Minden, NV. 89423

**APPRAISAL REPORT OF THE  
FORMER MINDEN GRAMMAR SCHOOL**

**1638 Mono Ave,  
Minden Douglas County, NV, 89423**

**As of February 10, 2026**

**Prepared For:  
Mr. Frankie Alvarado,  
Douglas County School District  
1638 Mono Avenue  
Minden, NV, 89423**

**Prepared By:  
Sierra Valuation  
3034 S Durango Dr, Ste 100  
Las Vegas, NV, 89117  
7022429369**

**File: NV-26-0021**



**SIERRA  
VALUATION**



# SIERRA VALUATION

---

**LAS VEGAS**

3034 S. Durango Drive #100  
Las Vegas, NV 89117  
702-242-9369

**LOS ANGELES | INLAND EMPIRE**

825 Colorado Blvd. Suite 201  
Los Angeles, CA 90041  
626-486-9327

**RENO**

1575 Delucchi Lane, Suite 209  
Reno, NV 89502  
775-204-4100

February 26, 2026

Mr. Frankie Alvarado  
Douglas County School District  
1638 Mono Avenue  
Minden, NV 89423

Re: Appraisal Report, Real Estate Appraisal  
Former Minden Grammar School  
1638 Mono Ave, Minden,  
Douglas County, NV, 89423

File Number: NV-26-0021

Dear Mr. Alvarado:

At your request, we have prepared an appraisal for the above-referenced property. This appraisal report sets forth the pertinent data gathered, the techniques employed, and the reasoning leading to the value opinions. This letter of transmittal does not constitute an appraisal report and the rationale behind the value opinion(s) reported cannot be adequately understood without the accompanying appraisal report.

The subject property is the former Minden Grammar School, a historical building in Minden, Douglas County, Nevada. The building was constructed in 1918 and was used as a schoolhouse until 1980, when it became the Douglas County School District (DCSD) Administrative office. The subject is a single-story building constructed of solid brick, with a full, finished basement. It consists of 5,511 square feet of gross building area on the first floor and 4,534 square feet of basement area. The subject property includes a vacant parcel of land that is adjacent to the school property, for a total of two parcels. Both parcels are 31,500 square feet. We have valued the vacant parcel of land separately.

The subject improvements suffer from some deferred maintenance due to a bat infestation and an earthquake. According to the school district Facilities Director, the repairs might be covered by insurance, but since that is still uncertain, we have made a deduction to the preliminary value conclusion for an estimated \$150,000 in repair work.

The analyses, opinions, and conclusions were developed, and this report was prepared in conformity with the Uniform Standards of Professional Appraisal Practice (USPAP) of the Appraisal Foundation; the Code of Professional Ethics and Standards of Professional Practice of the Appraisal Institute; and the requirements of our client.

The client in this assignment is Douglas County School District and the intended user(s) of this report is/are Douglas County School District and no others. The intended use is for the potential sale of the property. The value opinions reported herein are subject to the definitions, assumptions, limiting conditions and certifications contained in this report.

Please reference the Scope of Work section of this report for important information regarding the scope of research and analysis for this appraisal, including property identification, inspection, highest and best use analysis and valuation methodology.

We certify that we have no present or contemplated future interest in the property beyond this estimate of value. The appraisers have not performed any prior services regarding the subject within the previous three years of the appraisal date.

Your attention is directed to the Limiting Conditions and Assumptions section of this report. Acceptance of this report constitutes an agreement with these conditions and assumptions. In particular, we note the following:

### **Extraordinary Assumptions**

- There are no Extraordinary Assumptions for this appraisal.

### **Hypothetical Conditions**

- There are no hypothetical conditions for this appraisal.

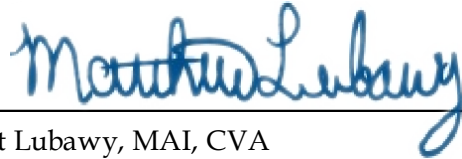
Based on the appraisal described in the accompanying report, subject to the Limiting Conditions and Assumptions, Extraordinary Assumptions and Hypothetical Conditions (if any), we have made the following value conclusion(s):

Value Conclusions			
Premise	Interest Appraised	Effective Date	Value Conclusion
Current As Is Market Value - Improved Parcel	Fee Simple	2/10/2026	\$1,130,000
Current As Is Market Value - Excess Land	Fee Simple	2/10/2026	\$540,000

Respectfully submitted,  
Sierra Valuation



Robert Worthington  
 Certified General Appraiser  
 (702) 242-9369  
 RWorthington@sierravaluation.com  
 Appraiser License  
 NV - A.0209227-CG  
 Expires 8/31/2027



Matt Lubawy, MAI, CVA  
 Senior Managing Director  
 (702) 242-9369  
 matt@sierravaluation.com  
 Appraiser License  
 NV - A.0000044-CG  
 Expires 4/30/2027

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## SUMMARY OF SALIENT FACTS AND CONCLUSIONS

### Subject Summary

#### Property Identification

<i>Property Name</i>	Former Minden Grammar School
<i>Property Major Type</i>	Office
<i>Address</i>	1638 Mono Ave
<i>City</i>	Minden
<i>County</i>	Douglas
<i>State</i>	NV
<i>Zip</i>	89423
<i>Tax ID</i>	1320-32-110-004, 1320-32-110-005
<i>Legal Description</i>	See Addenda
<i>Owner</i>	Douglas County School Dist

#### Site Characteristics

<i>Land SF</i>	63,000
<i>Acres</i>	1.45
<i>Topography</i>	Level
<i>Zoning</i>	Single-family residential - 8,000 square foot minimum net parcel size

#### Improvement Characteristics

<i>GBA</i>	5,611
<i>Rentable Area</i>	5,556
<i>Quality</i>	Average
<i>Condition</i>	Average
<i>No. of Buildings</i>	1
<i>No. of Stories</i>	1
<i>No. of Units</i>	1
<i>Year Built</i>	1918
<i>Renovations</i>	Yes

### Inspection Date & Date(s) of Value

<i>Inspection Date</i>	2/10/2026
<i>As Is Date of Value</i>	2/10/2026

### Intended Use and Users

#### Intended Use

For the potential sale of the property

#### Intended Users

Douglas County School District

### Tax Summary

<i>Taxing Authority</i>	Douglas County
<i>Tax Year(s)</i>	2026
<i>Total Tax Rate</i>	3.660000
<i>Assessment Year(s)</i>	2026
<i>Frequency of Assessment</i>	Annual
<i>Last Reassessment</i>	2025
<i>Reassessment triggered by sale?</i>	No
<i>Tax Exempt?</i>	Yes
<i>Assessment Comments</i>	The subject is exempt from property taxes due to the school district ownership.

### Real Estate Assessment and Taxes

Tax ID	Land	Improvements	Other	Total Assessment	Tax Rate	Taxes
1320-32-110-004	\$85,750	\$153,806	\$11,883	\$251,439	3.6600	\$9,203
1320-32-110-005	\$85,750	\$0	\$27,250	\$113,000	3.6600	\$4,136
<b>Totals</b>	<b>\$171,500</b>	<b>\$153,806</b>	<b>\$39,133</b>	<b>\$364,439</b>		<b>\$13,338</b>

Notes: The subject is exempt from property taxes due to the school district ownership.

Based on Information obtained from the client, various recognized published data sources and / or the county assessor's records, the subject property ownership history has no prior sales in the last three years.

### Highest and Best Use

*Highest and Best Use as Vacant*    Single-Family Residential or Public Facilities

*Highest and Best Use as Improved*    Continued office use

### Tenancy Summary

<i>No. of Commercial Tenants</i>	1
<i>Tenancy Type</i>	Single-Tenant
<i>Leased SF</i>	0
<i>Market Occupancy</i>	97.0%
<i>Contract Rent Per SF</i>	\$0.00

*\*The subject property is owner-occupied*

<b>As Is Value Indications</b>	
<b>As Is Market Value</b>	<b>Current 02/10/2026</b>
<i>Interest Appraised</i>	Fee Simple
<i>Estimated Exposure Time</i>	12 months
<i>Estimated Marketing Time</i>	12 months
<i>No. of Land Sales</i>	3
<i>Excess Land Value</i>	\$540,000
<b>Cost Approach</b>	
<i>Cost Approach Value</i>	N/A
<b>Sales Comparison Approach</b>	
<i>No. of Improved Sales</i>	5
<i>Sales Approach Value</i>	\$1,130,000
<b>Income Capitalization Approach</b>	
<i>No. of Expense Comparables</i>	5
<i>No. of Lease Comparables</i>	5
<b>Pro Forma Operating Data</b>	
<i>Potential Gross Income</i>	\$111,120
<i>Effective Gross Income</i>	\$107,786
<i>Operating Expenses</i>	\$41,665
<i>Net Operating Income</i>	\$66,122
<i>Capitalization Rate Applied</i>	6.50%
<i>Direct Capitalization Value</i>	\$870,000
<i>Income Approach Value</i>	N/A
<b>Market Value Conclusion</b>	<b>\$1,130,000</b>

Summary of Values	
Value Premise	As Is
<i>Date of Value</i>	2/10/2026
<i>Value Type</i>	Market Value
<i>Value Perspective</i>	Current
<i>Interest Appraised</i>	Fee Simple
<i>Excess Land Analysis</i>	\$540,000
<i>Cost Analysis</i>	N/A
<i>Improved Sales Analysis</i>	\$1,130,000
<i>Direct Capitalization Analysis</i>	\$870,000
<b>Value Conclusion:</b>	<b>\$1,130,000</b>

### Personal Property/FF&E

All items of non-realty are excluded from this analysis. The opinion of market value developed herein is reflective of real estate only.

---

AERIAL AND FRONT VIEWS

---

AERIAL VIEW



FRONT VIEWS



Subject front view



Subject front view

---

## SCOPE OF WORK

---

According to the Uniform Standards of Professional Appraisal Practice, it is the appraiser's responsibility to develop and report a scope of work that results in credible results that are appropriate for the appraisal problem and intended user(s). Therefore, the appraiser must identify and consider:

- the client and intended users;
- the intended use of the report;
- the type and definition of value;
- the effective date of value;
- assignment conditions;
- typical client expectations; and
- typical appraisal work by peers for similar assignments.

### Scope Summary - Definition of the Problem

**Problem**

The purpose of this appraisal is to estimate the as-is market value of the fee simple interest in the subject property.

**Client**

Douglas County School District

**Intended Use**

For the potential sale of the property

**Intended User(s)**

Douglas County School District

**Appraisal Report**

Based on the intended users understanding of the subject's physical, economic and legal characteristics, and the intended use of this appraisal, an appraisal report format was used.

This is an Appraisal Report as defined by Uniform Standards of Professional Appraisal Practice under Standards Rule 2-2(a). This format provides a summary or description of the appraisal process, subject and market data and valuation analyses.

The analyses, opinions, and conclusions were developed and this report was prepared in conformity with the Uniform Standards of Professional Appraisal Practice (USPAP) of the Appraisal Foundation; the Code of Professional Ethics and Standards of Professional Practice of the Appraisal Institute; and the requirements of our client.

### Definition of Market Value

The appraisal problem is to develop an opinion of the market value of the subject property. Market value is defined as the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale with the buyer and seller each acting prudently, knowledgeably and assuming the price is not

affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

- *buyer and seller are typically motivated;*
- *both parties are well informed or well advised, and acting in what they consider their own best interest;*
- *a reasonable time is allowed for exposure in the open market;*
- *payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and*
- *the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale<sup>1</sup>*

Please refer to the Glossary in the Addenda section for additional definitions of terms used in this report.

### **Use of Real Estate as of the Effective Date of Value**

As of the effective date of value, the subject was utilized as office use.

### **Use of Real Estate as Reflected in this Appraisal.**

The current opinion of value of the subject property reflects office use.

---

<sup>1</sup> FIRREA Code of Federal Regulations, Title 12, Part 34 Subpart C - 34.42, 1990; also Interagency Appraisal and Evaluation Guidelines, Federal Register / Vol.75, No. 237, 2010

**Scope of Work**
**Property Identification**

The subject has been identified by the legal description and the assessors' parcel number.

**Inspection**

A complete interior and exterior inspection of the subject property has been made, and photographs taken.

**Zoning**

A review of zoning and applicable land use controls, or potential deed restrictions, has not been made. This analysis assumes the subject is a legal conforming use.

**Market Analysis**

A complete analysis of market conditions has been made. The appraiser maintains and has access to comprehensive databases for this market area and has reviewed the market for sales and listings relevant to this analysis.

**Highest and Best Use Analysis**

An as vacant and as improved highest and best use analysis for the subject has been made. Physically possible, legally permissible and financially feasible uses were considered, and the maximally productive use was concluded.

**Information Sources**

Information regarding the metes and bounds of the subject property site and building was obtained from the legal description and the municipal records.

**Information Not Available**

Three years of complete operating data was not available. Recent utilities data was available.

Data Sources	
Category	Sources
<i>Market Data</i>	CoStar and Douglas County
<i>Subject Ownership &amp; Transaction History</i>	Douglas County
<i>Subject Assessment &amp; Tax Data</i>	Douglas County
<i>Subject Site Data</i>	Douglas County
<i>Subject Zoning Data</i>	Douglas County
<i>Subject Improved Data</i>	Douglas County
<i>Sale Comparables</i>	CoStar and Douglas County
<i>Lease Comparables</i>	CoStar and Local Real Estate Professionals
<i>Expense Comparables</i>	Company Database
<i>Subject Construction Estimates</i>	N/A
<i>Subject Operating Data</i>	Douglas County School District

### Utilized Approaches to Value

**Cost Approach**

The age of the improvements makes the depreciation difficult to accurately measure. Additionally, the market does not give any consideration to the cost approach for buildings of this age.

**Sales Comparison Approach**

There is adequate data to develop a value estimate and this approach reflects market behavior for this property type.

**Income Approach**

There was adequate data to develop a value estimate.

### Hypothetical Conditions

There are no hypothetical conditions for this appraisal.

### Extraordinary Assumptions

There are no Extraordinary Assumptions for this appraisal.

### Comments

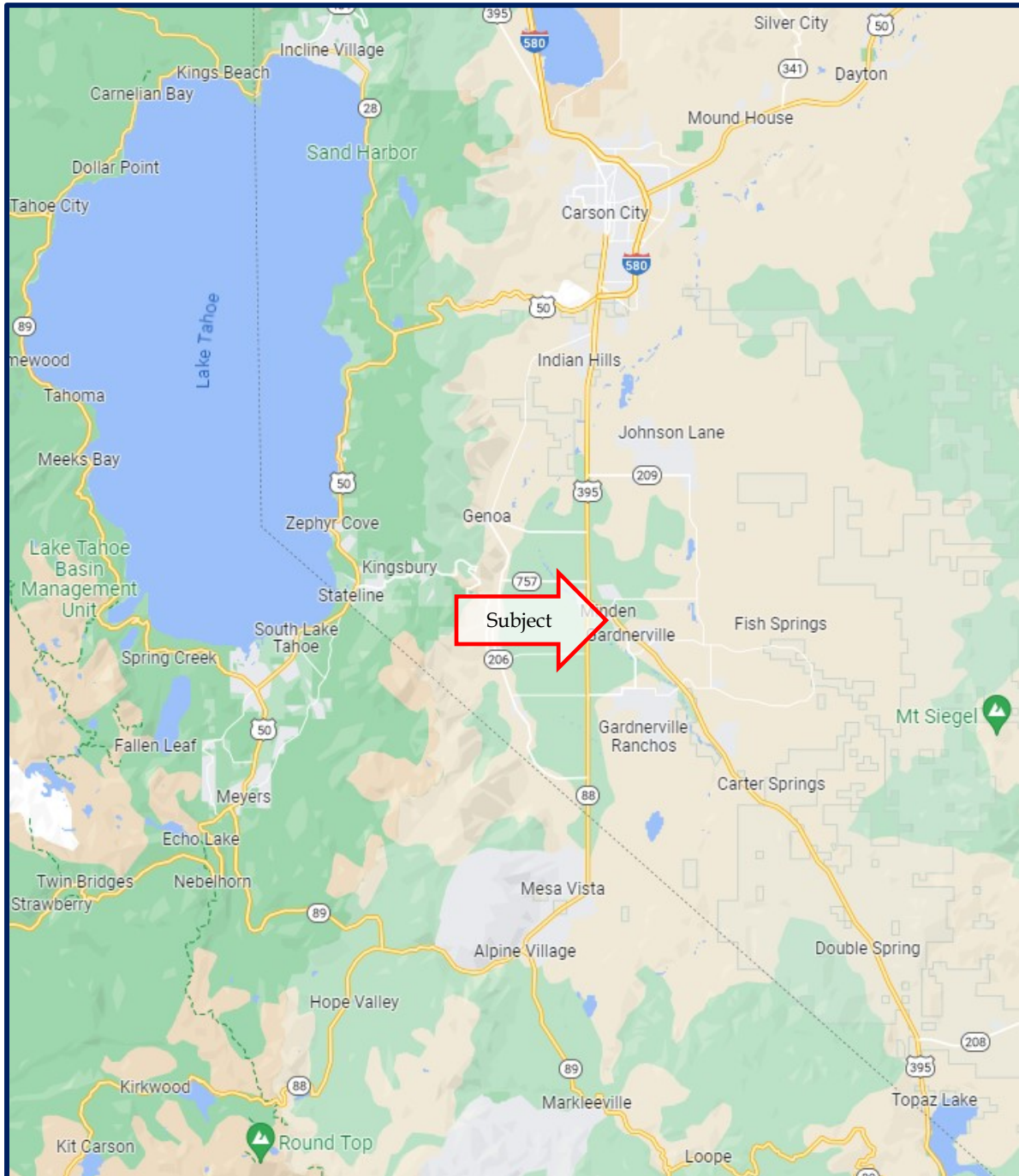
The subject property is a historical building in a very small market area, with limited market transactions available for analysis. Therefore, the analysis was constrained by data limitations, but we leveraged it to the best of our ability.

---

## REGIONAL AND MARKET AREA ANALYSIS

---

### REGIONAL MAP



### Overview

The subject is located in Minden, in Douglas County. It is part of the Gardnerville Ranchos, NV  $\mu$ SA, or Metropolitan Statistical Area.

## Summary of Douglas County

Douglas County is located in the northwestern part of Nevada. Douglas County is named after Stephen A. Douglas, who is famous for his 1860 Presidential campaign and debates with Abraham Lincoln. Douglas County was one of the first nine counties formed in 1861 by the Nevada territorial legislature.

Douglas County is the site of some of Nevada's earliest development. Many small communities are scattered along the base of the Sierra Nevada Mountain Range, remnants of some of the first towns in the state. A good number of these communities were established in the 1850s as trading posts and centers of ranching and farming. Genoa, originally known as Mormon Station, is the oldest of these and was settled in 1851. In 1910, the Douglas County Courthouse in Genoa was badly damaged by fire. This disaster, along with a population decline within the town of Genoa and subsequent growth in the town of Minden, prompted the Nevada legislature to change the location of the county seat during the 1915 session. Today, the county seat is located in the town of Minden.

The county has a total area of 738 square miles of which 710 square miles is land and 28 square miles is water. It is the second smallest county in Nevada by area.

Douglas County stretches from Carson Valley and runs up into the Sierra Nevada. The county is bordered on the west by California and contains about 13.2% of Lake Tahoe, which is split across the two states. Carson City, the state capital, lies to the north and Lyon County to the east.

Various services run by the county include parks, law enforcement, road maintenance, building inspection and the Minden-Tahoe Airport.

The towns of Minden and Gardnerville are often tied together as Minden/Gardnerville with Gardnerville being the older of the two towns founded to serve the agricultural population of Carson Valley. The area is one of the earliest-settled, richest, and most productive of the state's agricultural regions. That is why Gardnerville is known as "Nevada's Garden Spot." While Minden is located north of Gardnerville, the two towns have fused together to form one larger community.

### History of Gardnerville

In 1879, Lawrence Gilman purchased the Kent House, which was located just south of Genoa which was supposedly haunted by a stagecoach robbing ghost. After acquiring a seven-acre tract of land from homesteader John M. Gardner, Gilman moved the house to the new site.

The Kent House became the Gardnerville Hotel - and the town of Gardnerville, named for Gardner, was born.

Because of its location along the route to the Esmeralda Mining District and Bodie (where a major gold strike in 1878 heralded a mining boom), Gardnerville soon came to serve as a feed stop for the 24-horse freight teams traveling between Carson City and the mining camps.

For the first five years of its existence, the new settlement of Gardnerville changed little. By 1885, the fledgling town had begun to grow along with the farming industry in the valley.

The town prospered as more hotels, shops and saloons opened their doors along Main Street. By 1899 Gardnerville had become a center of commerce in the Carson Valley as well as a hub of community activity in the valley.

Danish settlers figured prominently in the new town's development. Just as many Mormon settlers of British origin called Genoa home after 1851 and German pioneers had a strong presence in the early years of nearby Minden, Gardnerville became the center for Danish immigrants who had arrived in 1870.

Beginning in 1898, the Spanish and French Basques played an important role in the town's history as shepherders and later as inn and restaurant owners. In 1918, several Basques opened inns in Gardnerville that flourished during Prohibition. Basque dining in Gardnerville remains a culinary attraction.

The Town of Gardnerville has three governmental funds (general, capital projects and special ad valorem fund) and one proprietary fund (trash enterprise). Gardnerville is an unincorporated town formalized by Douglas County Ordinance #311, (New County Code 18.06) September 1979 and NRS 269. An elected Town Board, 5 board members, which administer and govern the Town management. The town employs 14 full time, 1 parttime employee, 2 seasonal employees and paid consultants when required.

### **Lake Tahoe Basin**

The Lake Tahoe region is located on the California-Nevada border between the Sierra Nevada Crest and the Carson Mountain Range. Approximately two-thirds of the Lake Tahoe Basin is in California with the remaining one-third in Nevada. The Basin comprises approximately 501 square miles, including the waters of Lake Tahoe, which is 191 square miles. The lake itself is 22 miles long, 12 miles wide, has 72 miles of shoreline, which is the largest alpine lake in North America, and with a depth of 1,645 feet is the second deepest lake in the United States. The lake was formed about 2 million years ago and was shaped during the ice ages. It is known for the clarity of its water and the panorama of surrounding mountains on all sides. Some of the highest peaks of the Lake Tahoe Basin are Freel Peak at 10,891 feet, Monument Peak at 10,067 feet, Pyramid Peak at 9,984 feet (in the Desolation Wilderness), and Mount Tallac at 9,735 feet. The north shore boasts

three peaks at 10,000+ feet: Mount Rose, Houghton and Relay peaks. The lake is fed by 63 tributaries, which drain an area about the same size as the lake; half the water entering the lake is rain falling directly on it. The Truckee River is the lake's only outlet and flows northeast through Reno, Nevada and into Pyramid Lake, which has no outlet.

In California, Lake Tahoe is divided between Placer County and El Dorado County. In Nevada, it is divided among Washoe County, Douglas County, and Carson City. The Tahoe Regional Planning Agency (TRPA) is a bi-state compact between California and Nevada that is charged with environmental protection of the Lake Tahoe Basin through land-use regulation and planning.

Mean annual precipitation ranges from over 55 inches for watersheds on the west side of the basin to about 26 inches near the lake on the east side of the basin. Most of the precipitation falls as snow between November and April, although rainstorms combined with rapid snowmelt account for the largest floods. There is a pronounced annual runoff of snowmelt in late spring and early summer, the timing of which varies from year to year. In some years, summertime monsoon storms from the Great Basin bring intense rainfall, especially to high elevations on the northeast side of the basin. August is normally the warmest month with an average maximum of 78.7°F and an average minimum of 39.8°F. January is the coolest month with an average maximum of 41.0°F and an average minimum of 15.1°F.

Lake Tahoe is a major tourist attraction in both Nevada and California. It is home to a number of ski resorts, summer outdoor recreation, and tourist attractions. Snow and skiing are a significant part of the area's economy and reputation. Mountain and lake scenery are attractions throughout the year. The Nevada side also includes large casinos. Highways provide year-round access from Reno, Carson City, and Sacramento.

### Development

While Lake Tahoe is a natural lake, it is also used for water storage by the Truckee-Carson Irrigation District (TCID). The lake level is controlled by a dam built in 1913 at the lake's only outlet, the Truckee River, at Tahoe City. The 18-foot-high dam can increase the lake's capacity by 744,600 acre-feet.

During the first half of the 20<sup>th</sup> century, development around the lake consisted of a few vacation homes. The post-World War II population and building boom, followed by construction of gambling casinos in the Nevada part of the basin during the mid-1950s, and completion of the interstate highway links for the 1960 Winter Olympics held at Squaw Valley resulted in a dramatic increase in development within the basin. From 1960 to 1980 the permanent residential population increased from about 10,000 to greater than 50,000, and the summer population grew from about 10,000 to about 90,000. Since the 1980s, development has slowed due to controls on land use (to be discussed later).

### Environmental Protection

Until recently, construction on the banks of the Lake had been largely under the control of real estate developers. Construction activities have resulted in a clouding of the lake's blue waters. However, the lake's clarity (visibility) has deteriorated from an average depth of 31.2 meters since tracking began in 1968, to a depth of 19.5 meters in 1997, and has held roughly steady since then. The most recent reading was 19.2 meters in 2020. The Tahoe Regional Planning Agency (TRPA) currently regulates construction along the shoreline. The League to Save Lake Tahoe (Keep Tahoe Blue) has been an environmental watchdog in the Lake Tahoe Basin for 50 years. Founded when a proposal to build a four-lane highway around the lake – with a bridge over the entrance to Emerald Bay – was proposed in 1957, the League has thwarted poorly designed development projects and environmentally unsound planning. The League embraces responsible and diversified use of the Lake's resources while protecting and restoring its natural attributes.

Since 1980, the Lake Tahoe Interagency Monitoring Program (LTIMP) has been measuring stream discharge and concentrations of nutrients and sediment in up to 10 tributary streams in the Lake Tahoe Basin, California-Nevada. The objectives of the LTIMP are to acquire and disseminate the water quality information necessary to support science-based environmental planning and decision making in the basin. The LTIMP is a cooperative program with support from 12 federal and state agencies with interests in the Tahoe Basin. This data set, together with more recently acquired data on urban runoff water quality, is being used by the Lahontan Regional Water Quality Control Board to develop a program (mandated by the Clean Water Act) to limit the flux of nutrients and fine sediment to the Lake.

### Winter Sports

During ski season, thousands of people from all over Nevada and California flock to the slopes for downhill skiing. Lake Tahoe, in addition to its panoramic beauty, is well known for its blizzards. Some of the major ski areas in Tahoe include:

- Heavenly Mountain Resort: the largest ski area in California and Nevada, located near Stateline.
- Squaw Valley: The second largest ski area, known for its hosting of the 1960 Winter Olympics, located near Tahoe City, California
- Alpine Meadows: a medium-sized ski area on the north shore only a few miles from Squaw Valley
- Diamond Peak: a small ski area located in Incline Village, Nevada
- Northstar at Tahoe: a popular north shore ski area
- Kirkwood Mountain Resort: a ski area which gets more snow than any other ski area in the Tahoe region.
- Sierra-at-Tahoe: a medium-sized south shore ski area
- Boreal Mountain Resort: a small ski area on Donner Pass

- Sugar Bowl Ski Resort: a medium-sized ski area in Donner Pass
- Donner Ski Ranch: a very small ski area on Donner Pass
- Homewood Mountain Resort: a medium-sized ski area on the west shore
- Mount Rose Ski Resort: a medium sized ski area northeast of the Lake, on Slide Mountain

The majority of the ski resorts in the Lake Tahoe region are on the north end of the lake, near Truckee, California and Reno, Nevada. Scattered throughout Tahoe are public and private sled parts. Some, such as Granlibakken, are equipped with rope tows to help sledders get up the hill. Many ski areas around Tahoe also have snow tubing, such as Squaw Valley. Through Tahoe, cross-country skiing, snowmobile riding, and snowshoeing are also popular.

### Water Sports

During late Spring to early Fall, the lake is popular for water sports and beach activities. The two cities most identified with the Lake Tahoe tourist area are South Lake Tahoe, California, and the smaller Stateline; smaller centers on the northern shoreline include Tahoe City, Kings Beach, Incline Village, and Crystal Bay.

Other popular activities include parasailing, jet ski rentals and eco-friendly paddle sport rentals. There are rental locations located around Lake Tahoe. Kayaking and stand-up paddle boards have also become very popular.

Boating is a primary activity in Tahoe in the summer. The lake is home to one of the most prestigious wooden boat shows in the county, the Lake Tahoe Concours d'Elegance, held every August. There are lakefront restaurants all over the lake, most equipped with docks and buoys. There are all sorts of boating events, such as sailboat racing, firework shows over the lake, guided cruises, and more. As an interstate waterway, Lake Tahoe is subject to the United States Coast Guard.

Scuba diving is popular at Lake Tahoe, with some dive sites offering dramatic drop-offs or wall dives. Diving at Lake Tahoe is considered advanced due to the increased risk of decompression sickness while diving at such a high altitude.

### Hiking and Bicycling

There are numerous hiking and mountain biking trails around the lake. They range widely in length, difficulty and popularity. One of the most famous of Tahoe's trails is the Tahoe Rim Trail, a 165-mile trail that circumnavigates the lake. Directly to the west of the lake is the Granite Chief Wilderness, which provides great hiking and wilderness camping. Also, to the southwest is the very popular Desolation Wilderness. One of the most popular trailheads used to access these popular destinations is Eagle Lake Trailhead, located near Emerald Bay on Tahoe's west shore. The Flume Trail of the east

shore is one of Mountain Biking Magazine's Top 10 Trails in the U.S. There are also many paved off-road bicycle paths that meander through communities on all sides of the lake.

### Gambling

Gambling is legal on the Nevada side of Lake Tahoe. Casinos, each with a variety of slot machines and table games, are located on the South Shore in Stateline, and on the North Shore in Crystal Bay and Incline Village. When Nevada legalized gambling in 1931, the finest casino at the lake had already been open for years. First built on the North Shore in Crystal Bay in 1926, it was rebuilt after a fire in 1937 and expanded several times, most noticeably in 1969 when the high-rise hotel was built. Along the way, Frank Sinatra owned the property in the early 1960s, shared his cabins with the likes of mobster Sam Giancana and Marilyn Monroe, and sold out at the height of the area's popularity. Other casinos at the North Shore include the Crystal Bay Club, first built in 1937 as the Ta-Neva-Ho; the Tahoe Biltmore, and the Nugget. The Hyatt Regency is found at Incline Village. At South Shore, Bill Harrah purchased the Stateline Country Club, which had stood since 1931, and built Harrah's Tahoe. Other casinos include Harvey's Montbleu, and the Lakeside Inn.

### Lake Tahoe Transportation

Lake Tahoe can be reached directly by car, and indirectly by train or air. Visitors can reach Lake Tahoe under ideal conditions within two hours from the Sacramento area, one hour from Reno, or thirty minutes from Carson City. In winter months, chains or snow tires are often necessary to reach Tahoe from any direction. Traffic can be heavy on weekends due to tourists if not also from the weather.

The primary routes to Lake Tahoe are on Interstate 80 via Truckee, U.S. Highway 50, and Nevada Highway 431 via Reno. Most of the highways accessing and encircling Lake Tahoe are paved two-lane mountain roads. U.S. 60 is a four-lane highway (from the canyon of the South Fork American River at Riverton, over the Sierra Nevada at Echo Summit, and into the Lake Tahoe Basin, is a mainly two-lane road) passing south of the lake and along part of the eastern shore.

California Highway 89 follows the western shore of the lake through the picturesque wilderness and connects camping, fishing, and hiking locations such as those at Emerald Bay State Park, DL Bliss State Park and Camp Richardson. Farther along are communities such as Meeks Bay and Tahoe City. Finally, the highway turns away from the lake and heads northwest toward Truckee.

California Highway 28 completes the circuit from Tahoe City around the northern shore to communities such as Kings Beach, Crystal Bay, and into Incline Village, Nevada where the road becomes Nevada Highway 28. Highway 28 returns along the eastern shore to U.S. 50 near Spooner Lake.

The major airports serving the area include Reno-Tahoe International Airport, Sacramento International Airport, Lake Tahoe Airport, Truckee-Tahoe Airport and Minden-Tahoe Airport.

The south shore is dominated by the lake's largest city, South Lake Tahoe, California, which adjoins the town of Stateline, Nevada, while Tahoe City, California is located on the lake's northwest shore.

### Transportation

Major transportation routes in the larger area include highway 395 and highway 88 which run in a north south direction to Carson City and Reno to the north and the California border to the south, and Kingsbury Grade Road which leads to Lake Tahoe.

### **Employment**

As of December 2025, the total labor force for Nevada was 1,713,961 people. The largest contributor to the labor force is services, which includes leisure, hospitality, and retail industries. Since Las Vegas comprises the majority of the employment in Nevada, this makes sense as over the recent years legalized gambling has expanded across the United States. Las Vegas has been diversifying by expanding its amenities to high end retail and leisure activities such as fine dining and entertainment allowing our economy less reliance on gambling. The major employers of Douglas County are in the fields of Public Administration, Health Care/Social Assistance, Construction and Retail Trade. Major employers include General Electric Energy, a Starbucks roasting facility, North Sails, and Harrah's and Harvey's Casinos at Lake Tahoe.

The Tahoe Reno Industrial Center (TRIC) is the largest industrial park in the U.S. and is located approximately one hour in drive time north of Douglas County in nearby Storey County and is a central source of employment for many in the region. Available industrial land in the TRIC is beginning to become scarce, and companies have begun to look to nearby Fernley and Silver Springs for development opportunities.

### **Conclusions**

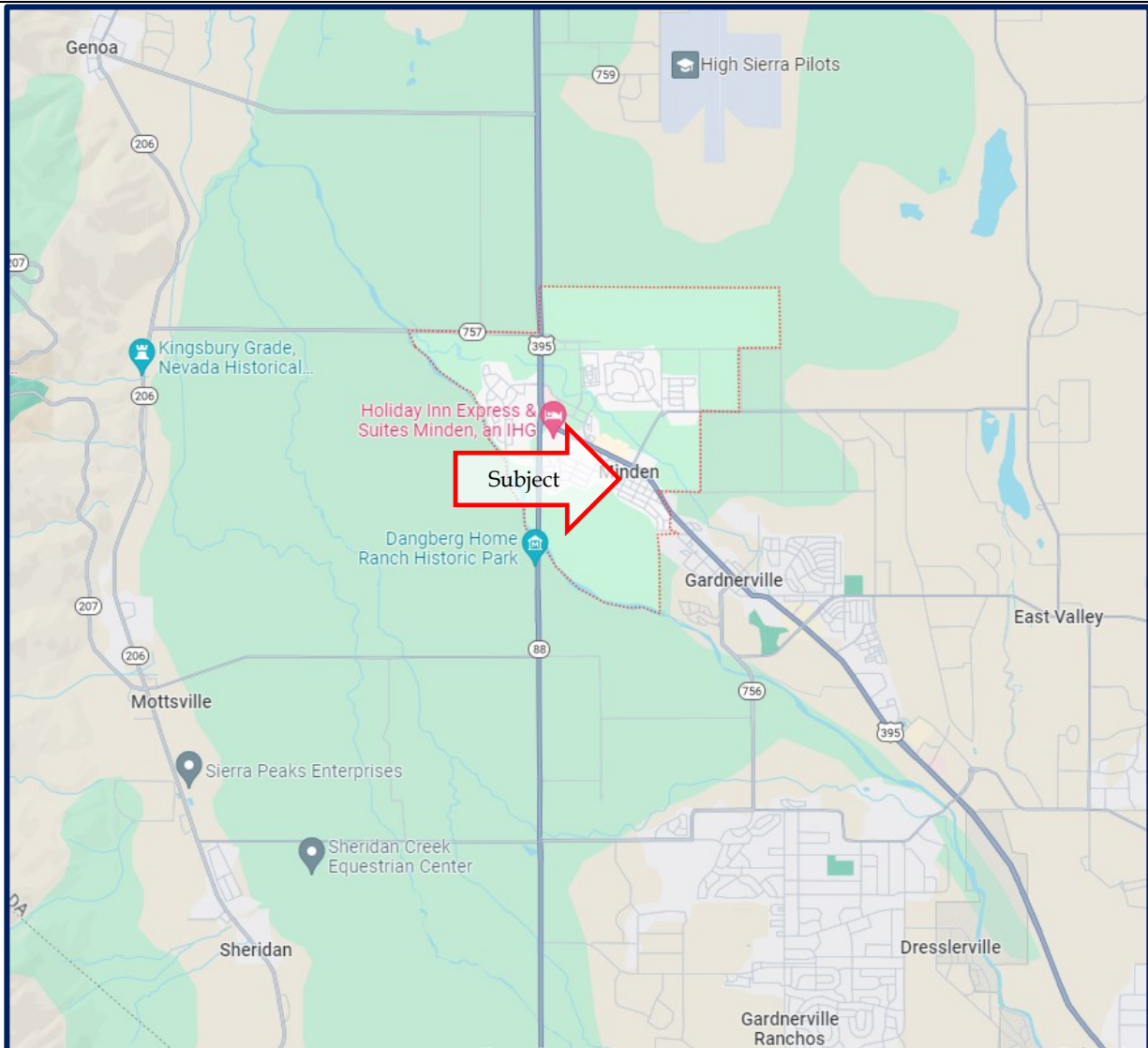
The economic and financing conditions in Douglas County have been improving steadily through the last several years and can best be described as optimistic. Additional new housing construction along with yearly improved tourist visitations at Lake Tahoe has helped to strengthen the economy, and the county economy as a whole has regained position with the nearby counties in Nevada. The County has benefited from the strength of the Northern Nevada industrial economy, with many job opportunities in the TRIC, and companies expanding in the overall region.

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## CITY AND NEIGHBORHOOD ANALYSIS

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### NEIGHBORHOOD MAP



Map Source: Google Maps

The subject is located in Minden in Douglas County. Minden is the county seat of Douglas County and is adjacent to the town of Gardnerville. The Douglas campus of the Western Nevada College is located in Minden.

It was founded in 1906 by Heinrich Friedrich Dangberg Jr., who named it after the town of Minden, in the German state of North Rhine-Westphalia, which was near his father's birthplace. A large share of the first settlers were Germans. Minden was founded on company land of the Dangberg Home Ranch and Dangberg commissioned most of the town's early buildings. Minden has had a post office since 1906.

## Area Description & Boundaries

*Neighborhood:* Minden

*Location:* Suburban

### Neighborhood Boundaries

*North:* Muller Ln

*South:* Church St

*East:* Muller Pkwy

*West:* Carson River

The neighborhood boundaries extend from Muller Ln to Church St on a north south axis and from Muller Pkwy to Carson River on an east west axis.

## Market Area and Property Characteristics

### Area & Property Use Characteristics

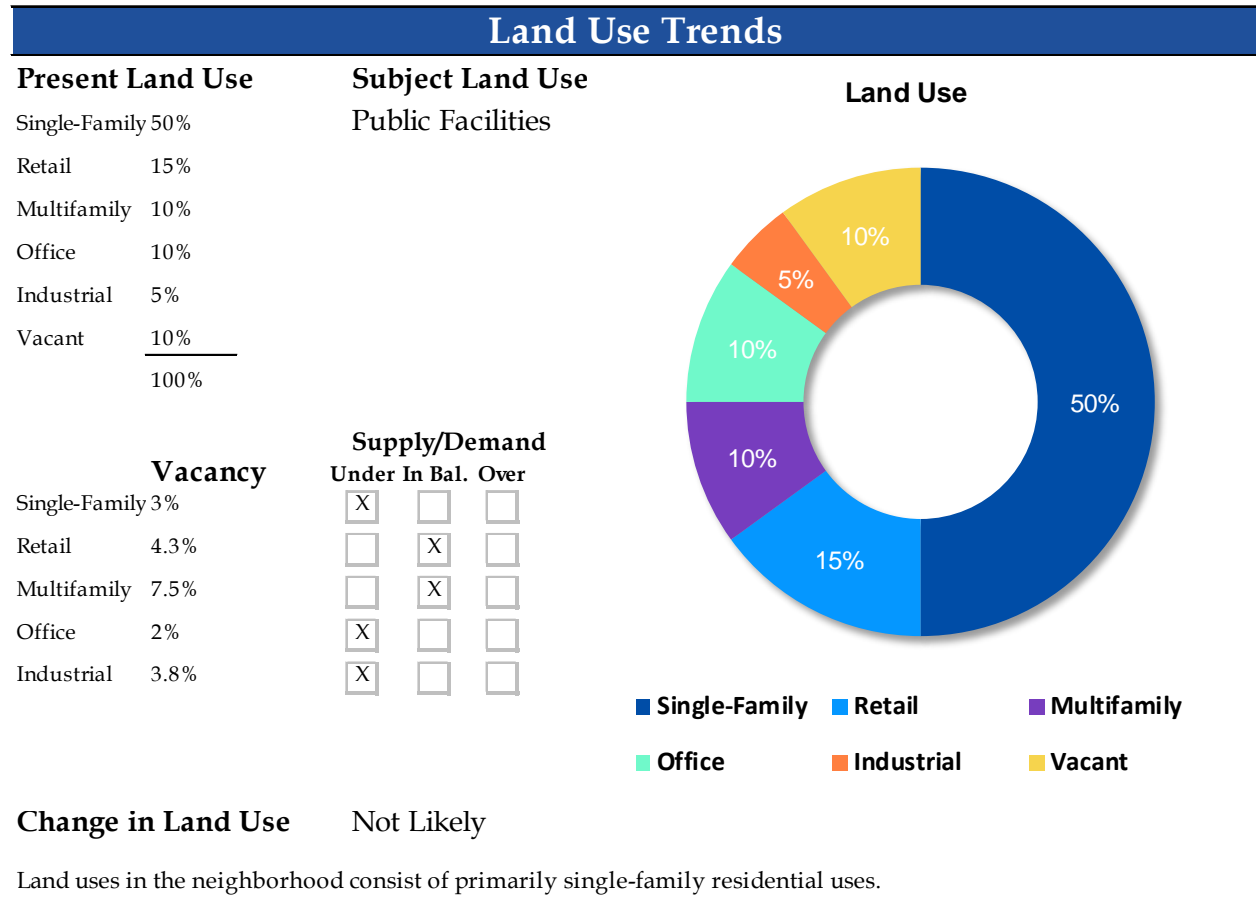
				Up	Stbl	Dn	
Location	<input type="checkbox"/> Urban	<input checked="" type="checkbox"/> Suburban	<input type="checkbox"/> Rural	Population Trend	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Built Up <input type="checkbox"/> Fully Developed	<input type="checkbox"/> Over 75%	<input checked="" type="checkbox"/> 25% to 75%	<input type="checkbox"/> Under 25%	Employment Trend	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Development Pace	<input type="checkbox"/> Rapid	<input checked="" type="checkbox"/> Steady	<input type="checkbox"/> Slow	Personal Income Level	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Property Values	<input type="checkbox"/> Increasing	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Declining	Retail Sales	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Demand/Supply	<input type="checkbox"/> Shortage	<input checked="" type="checkbox"/> In Balance	<input type="checkbox"/> Over Supply	New Construction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vacancy Trend	<input type="checkbox"/> Increasing	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Declining	Vacancy Trend	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Change in Economic Base	<input type="checkbox"/> Likely	<input checked="" type="checkbox"/> Unlikely	<input type="checkbox"/> Taking Place	Rental Demand	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Is subject in Opportunity Zone? No

## Access and Transit

Within the immediate area of the subject property, transportation access helps define the character of its development. Major travel and commuter routes within the area of the subject property include Highway 395, State Route 88, and State Route 207. U.S. Highway 395 runs through Minden and Gardnerville and leads to Carson City and Reno to the north. State Route 88 travels south from Minden at the junction with Hwy 395 and transitions to California State Route 88 on the west side of the state line. State Route 207, known as Kingsbury Grade, connects Gardnerville to Stateline and U.S. Route 50. Access to the area is considered average.

## Land Use Trends



## Demographics

A 1, 3, and 5 mile radius with selected demographics are shown in the following tables:

<b>Selected Demographics</b>			
<b>Radius</b>	<b>1 mile</b>	<b>3 miles</b>	<b>5 miles</b>
<b>Population</b>			
2020 Population	3,544	9,747	22,035
2024 Population	3,635	9,871	23,210
2029 Population Projection	3,686	9,987	23,652
Annual Growth 2020-2024	0.60%	0.30%	1.30%
Annual Growth 2024-2029	0.30%	0.20%	0.40%
<b>Households</b>			
2020 Households	1,636	4,409	9,561
2024 Households	1,684	4,487	10,106
2029 Household Projection	1,710	4,543	10,303
Annual Growth 2020-2024	0.70%	0.50%	1.60%
Annual Growth 2024-2029	0.30%	0.30%	0.40%
Avg Household Size	2	2	2
Avg Household Vehicles	2	2	2
<b>Housing</b>			
Median Home Value	\$455,851	\$423,403	\$464,243
Median Year Built	1,994	1,997	1,993
Owner Occupied Household	1,245	2,931	7,287
Renter Occupied Household	465	1,612	3,016
<b>Household Income</b>			
< \$25,000	266	814	1,364
\$25,000 - 50,000	239	653	1,468
\$50,000 - 75,000	301	885	1,901
\$75,000 - 100,000	261	686	1,586
\$100,000 - 125,000	248	531	1,377
\$125,000 - 150,000	74	194	681
\$150,000 - 200,000	143	406	848
\$200,000+	152	320	882
Avg Household Income	\$97,743	\$90,641	\$99,173
Median Household Income	\$78,448	\$72,360	\$80,052
<b>Population Summary</b>			
Age 15+	3,135	8,422	19,990
Age 20+	2,946	7,875	18,723
Age 55+	1,794	4,464	11,041
Age 65+	1,245	3,020	7,426
Median Age	54	51	53
Avg Age	49	47	48
Median Age, Male	52	48	51
Avg Age, Male	47	45	47
Median Age, Female	56	53	55
Avg Age, Female	50	49	49

Data Source: CoStar

Selected Demographics			
Radius	1 mile	3 miles	5 miles
<b>Education</b>			
Some High School, No Diplc	75	342	1,068
High School Graduate	737	2,037	5,188
Some College, No Degree	1,001	2,554	6,330
Associate Degree	202	628	1,554
Bachelor's Degree	618	1,587	3,378
Advanced Degree	361	903	1,798
<b>Employment</b>			
Civilian Employed	1,702	4,458	10,344
Civilian Unemployed	61	278	613
Civilian Non-Labor Force	1,334	3,577	8,781
U.S. Armed Forces	0	0	2
<b>Worker Travel Time To Job</b>			
<30 Minutes	1,148	3,103	6,289
30-60 Minutes	224	742	2,464
60+ Minutes	114	155	632
<b>Household Composition</b>			
1-Person Households	588	1,551	2,875
2-Person Households	703	1,749	4,344
3-Person Households	164	505	1,286
4-Person Households	142	411	951
5-Person Households	58	186	437
6-Person Households	26	71	156
7-Person Households	3	14	57
<b>Marital Status</b>			
Married	815	1,983	5,124
Married No Children	615	1,446	3,888
Married with Children	200	538	1,236
<b>Housing Units</b>			
1 Unit	1,459	3,275	8,627
2 - 4 Units	186	624	922
5 - 19 Units	9	301	376
20+ Units	31	154	299
<b>Housing Value</b>			
< \$100,000	21	90	106
\$100,000 - 200,000	47	183	199
\$200,000 - 300,000	38	134	384
\$300,000 - 400,000	296	849	1,800
\$400,000 - 500,000	376	814	1,678
\$500,000 - 1,000,000	393	725	2,321
\$1,000,000+	53	98	646
<b>Housing By Year Built</b>			
Built 1940 - 1949	60	83	147
Built 1950 - 1959	21	84	130
Built 1960 - 1969	64	137	400
Built 1970 - 1979	210	521	1,944
Built 1980 - 1989	254	548	1,801
Built 1990 - 1999	598	1,248	2,500
Built 2000 - 2010	357	1,465	2,409
Built 2010+	240	705	1,472

Data Source: CoStar

## Conclusions

Modern day Minden and Gardnerville embraces its history while being the business center of Carson Valley. The neighborhood is characterized as a quiet little town in the heart of Carson Valley. Additional new housing construction along with yearly improved tourist visitations has helped to improve the local and County economy, as a whole.

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## PROPERTY DESCRIPTION

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The subject property is the former Minden Grammar School, a historical building in Minden, Douglas County, Nevada. The building was constructed in 1918 and was used as a schoolhouse until 1980, when it became the Douglas County School District (DCSD) Administrative office. The subject is a single-story building constructed of solid brick, with a full, finished basement. It consists of 5,511 square feet of gross building area on the first floor and 4,534 square feet of basement area. The subject property includes a vacant parcel of land that is adjacent to the school property, for a total of two parcels. Both parcels are 31,500 square feet.

The building has two stairways leading to the basement that have a footprint in the building that reduces the rentable building area (RBA or RA). The stairs down to the basement measure 11ft X 5ft, or 55 square feet, and the landing area with steps in the basement measures 6ft X 6ft 6", or 39 square feet.

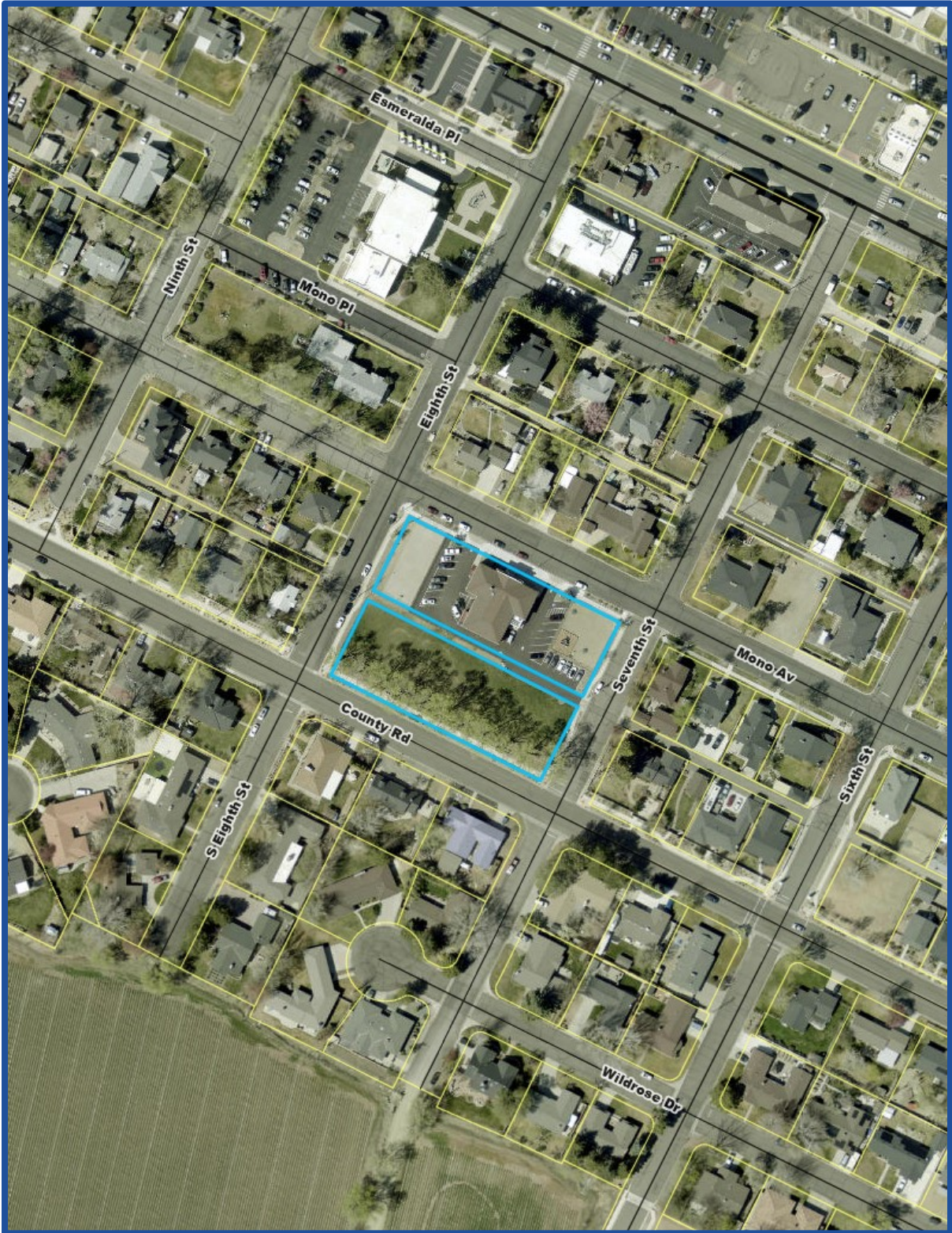
Therefore, first floor RBA can be calculated as  $5,611 - 55 = 5,556$  square feet. And the basement RBA can be calculated as  $4,534 - 39 = 4,495$  square feet.

### History of the Minden Grammar School

When Minden was built in 1906, there was no school for the children of the town to go to. At first this wasn't a problem because there were so few families living there. As the town grew, there was more of a need and by 1908 the community was clamoring for a school to be built. The first school in Minden was a wooden schoolhouse built in 1909, and there were 19 students the first year. Minden was a fast growing town, though, and it quickly outgrew that first wooden schoolhouse. A new school bond was voted on by the community, and it passed 68-0. The large brick schoolhouse was built in 1918 using the funds from that bond.

This school served the community for many decades. But this building that was so large when it was opened eventually was also too small. Other, larger and more modern schools were built around the valley. In 1980 the last classes were held here and students were moved to other schools. Since then, this building has been used as the main administrative offices for the Douglas County School District.

**AERIAL (CLOSE)**



Site Summary		
	Parcel 1	Parcel 2
<i>Parcel ID</i>	1320-32-110-004	1320-32-110-005
<i>Location</i>	Central Minden	Central Minden
<i>Land Use</i>	Public Facilities	Public Facilities
<i>Current Use</i>	School District Administrative office	Dog park
<i>Proposed Use</i>	TBD after sale	TBD after sale
<i>Highest and Best Use Site as Vacant</i>	Single-Family Residential or Public Facilities	Single-Family Residential or Public Facilities
	The land use and the zoning do not match, which will be a problem for future development.	The land use and the zoning do not match, which will be a problem for future development.
<i>Highest and Best Use Comments Site as Vacant</i>	The zoning is SFR 8,000 and the land use is Public Facilities. Either the zoning or the land use will need to be changed so that they are compatible with one another. It is more likely that the zoning would be changed to Public Facility, because it is less costly and time consuming than it would be to change the land use to Single-Family Residential.	The zoning is SFR 8,000 and the land use is Public Facilities. Either the zoning or the land use will need to be changed so that they are compatible with one another. It is more likely that the zoning would be changed to Public Facility, because it is less costly and time consuming than it would be to change the land use to Single-Family Residential.
<i>Highest and Best Use Site as Improved</i>	Continued office use	N/A
	A Residential Overlay can be placed on the school building to keep it as an office use, this would be the least costly and time consuming option compared with obtaining a zoning change or a land use change.	The site is vacant land, only improved with fencing and grass.
<i>Highest and Best Use Comments Site as Improved</i>		
<i>Map Latitude</i>	38.953755	38.953462
<i>Map Longitude</i>	-119.767842	-119.76804
<i>Site Analysis &amp; Comments</i>	Based on the characteristics above, the site appears to be suitable for a variety of uses allowed by zoning. Overall, there are no known factors or characteristics of the site which would prevent it from being developed for its highest and best use, if vacant, nor to the use of the site as currently improved. □	Based on the characteristics above, the site appears to be suitable for a variety of uses allowed by zoning. Overall, there are no known factors or characteristics of the site which would prevent it from being developed for its highest and best use, if vacant, nor to the use of the site as currently improved. □

<b>Site Size Attributes</b>		
	<b>Parcel 1</b>	<b>Parcel 2</b>
<i>Gross Land Area (Sq Ft)</i>	31,500	31,500
<i>Gross Land Area (Acres)</i>	0.72	0.72
<i>Usable Land Area (Sq Ft)</i>	31,500	31,500
<i>Usable Land Area (Acres)</i>	0.72	0.72

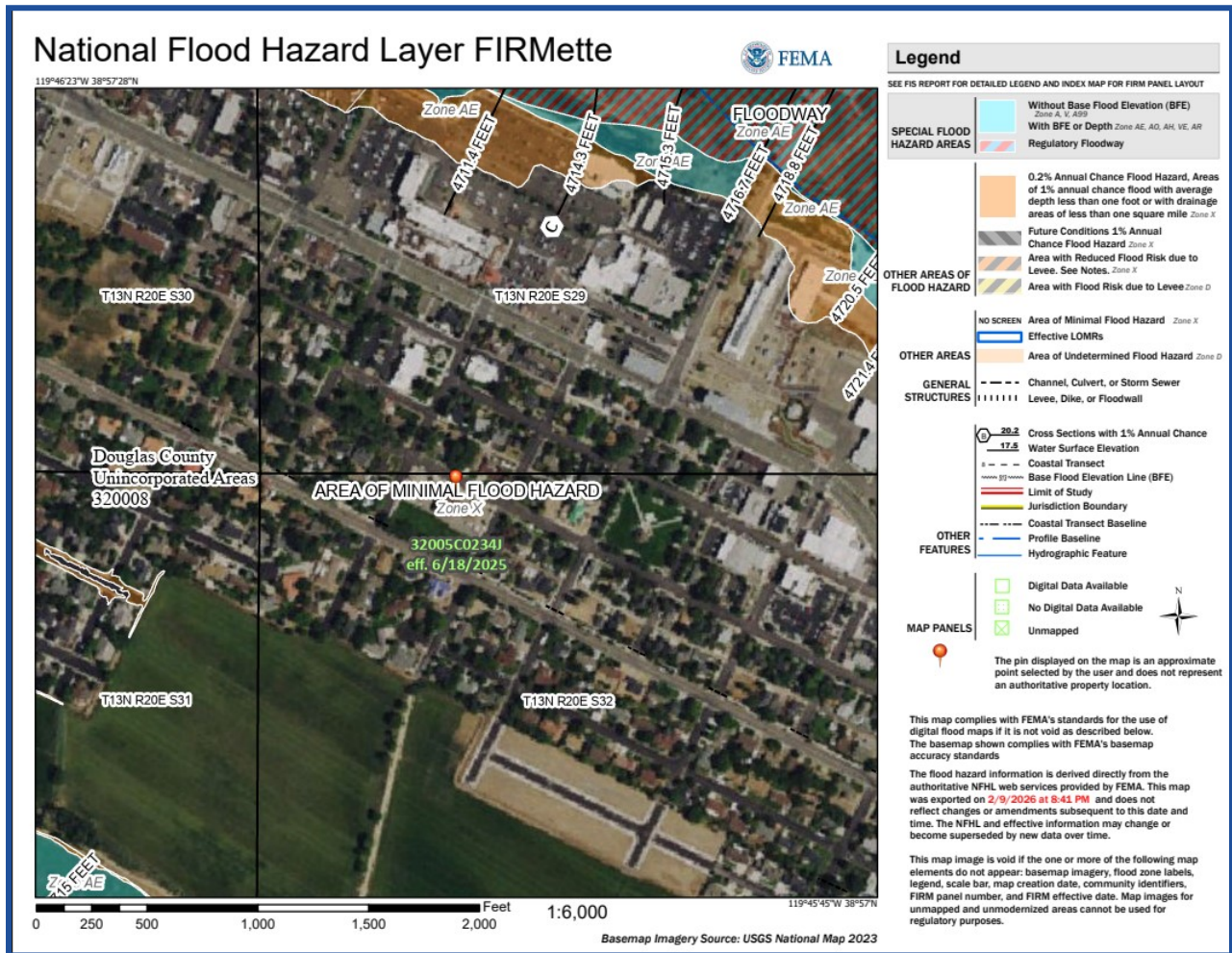
<b>Site Area</b>		
<b>Land Category</b>	<b>Acres</b>	<b>Square Feet</b>
<i>Usable Land</i>	0.7231	31,500
<i>Unusable Land</i>	0.0000	0
<i>Excess Land</i>	0.7231	31,500
<i>Surplus Land</i>	0.0000	0
<i>Easement</i>	0.0000	0
<b>Total Site Area</b>	<b>1.4463</b>	<b>63,000</b>

APN 1320-32-110-005 meets the definition of excess land. It is legally separate from the primary parcel and is not needed to serve or support the existing improvements and could be sold off separately. It could also have its own highest and best use.

Site Characteristics		
	Parcel 1	Parcel 2
<i>Approved or Zoned</i>	Zoned	Zoned
<i>Corner Lot</i>	Corner	Corner, no signal
<i>Dimensions</i>	300x105	300x105
<i>Primary Frontage Street Name</i>	Mono Avenue	Mono Avenue
<i>Secondary Frontage Street Name</i>	Seventh Street	Seventh Street
<i>Tertiary Frontage Street Name</i>	Eighth Street	Eighth Street
<i>Frontage - Primary Street (Feet)</i>	300	300
<i>Frontage - Secondary Street (Feet)</i>	105	105
<i>Frontage - Tertiary Street (Feet)</i>	105	105
<i>Average Depth (Feet)</i>	105	105
<i>View</i>	Average	Average
<i>Access</i>	Average	Average
<i>Site Visibility</i>	Average	Average
<i>Street Lighting</i>	Yes	Yes
<i>Sidewalks</i>	Yes	Yes
<i>Curb and Gutter</i>	Yes	Yes
<i>Drainage</i>	Appears Adequate	Appears Adequate
<i>Landscaping</i>	Average	Minimal landscaping
<i>Topography</i>	Level	Level
<i>Shape</i>	Rectangular	Rectangular
<i>Soil Conditions</i>	The soil conditions observed at the subject appear to be typical of the region and adequate to support development.	The soil conditions observed at the subject appear to be typical of the region and adequate to support development.

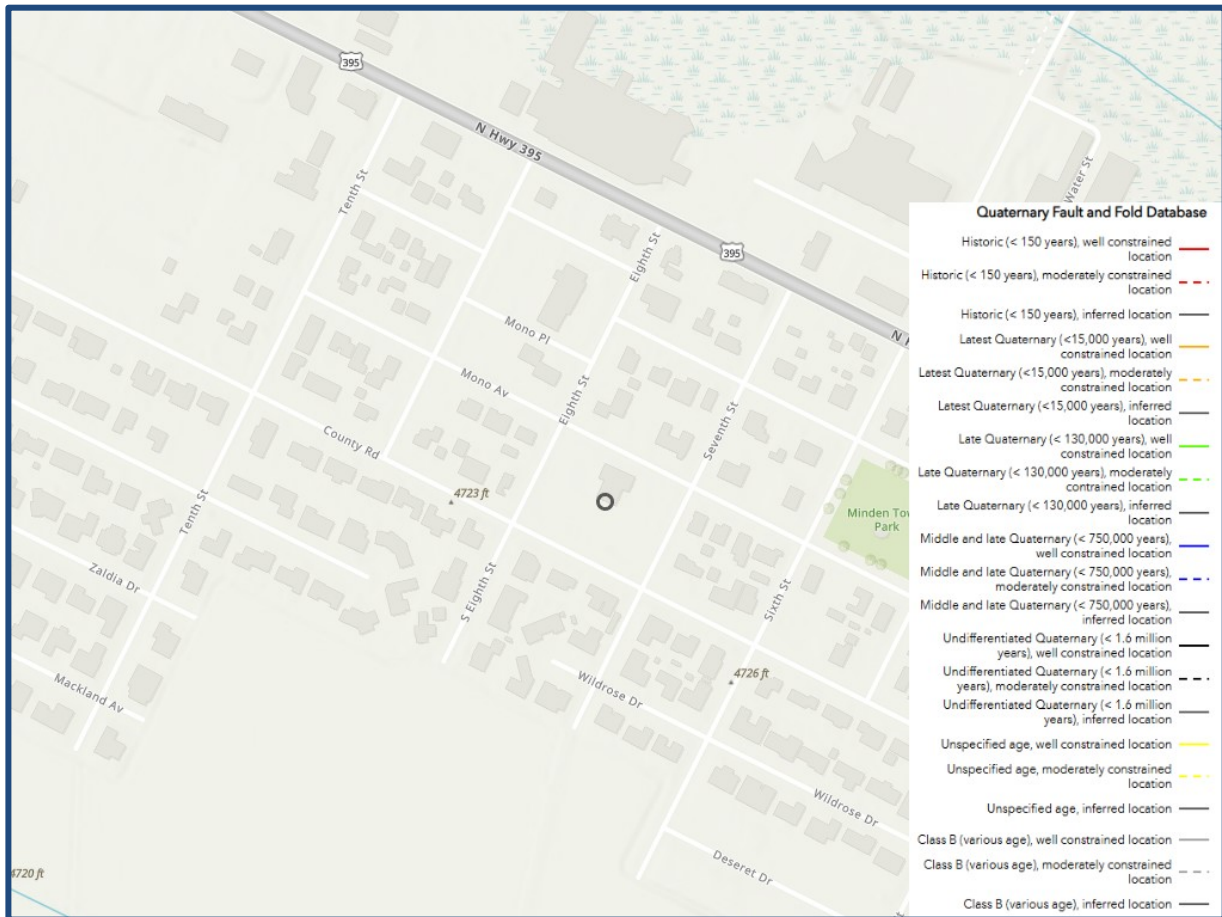
Site Hazards		
	Parcel 1	Parcel 2
<i>FEMA Map #</i>	32005C0234J	32005C0234J
<i>FEMA Map Date</i>	6/18/2025	6/18/2025
<i>Flood Zone</i>	Zone X (unshaded)	Zone X (unshaded)
<i>In Flood Plain</i>	No	No
<i>Earthquake Hazard Risk</i>	Low	Low
<i>Earthquake Zone Comments</i>	Overall, any area of the County is susceptible to noticeable effects of earthquakes.	Overall, any area of the County is susceptible to noticeable effects of earthquakes.
<i>Encumbrance / Easement Description</i>	We were not provided with a Preliminary Title Report or a Survey of the subject site. A premise of this appraisal is that no adverse title conditions exist that would affect the marketability of this property for its existing use	We were not provided with a Preliminary Title Report or a Survey of the subject site. A premise of this appraisal is that no adverse title conditions exist that would affect the marketability of this property for its existing use
<i>Environmental Issues</i>	There are no known adverse environmental conditions affecting the subject property.	There are no known adverse environmental conditions on the subject site. Please reference Limiting Conditions and Assumptions.
<i>Wetlands Type</i>	None	None

FLOOD MAP



Source: Federal Emergency Management Agency (FEMA)

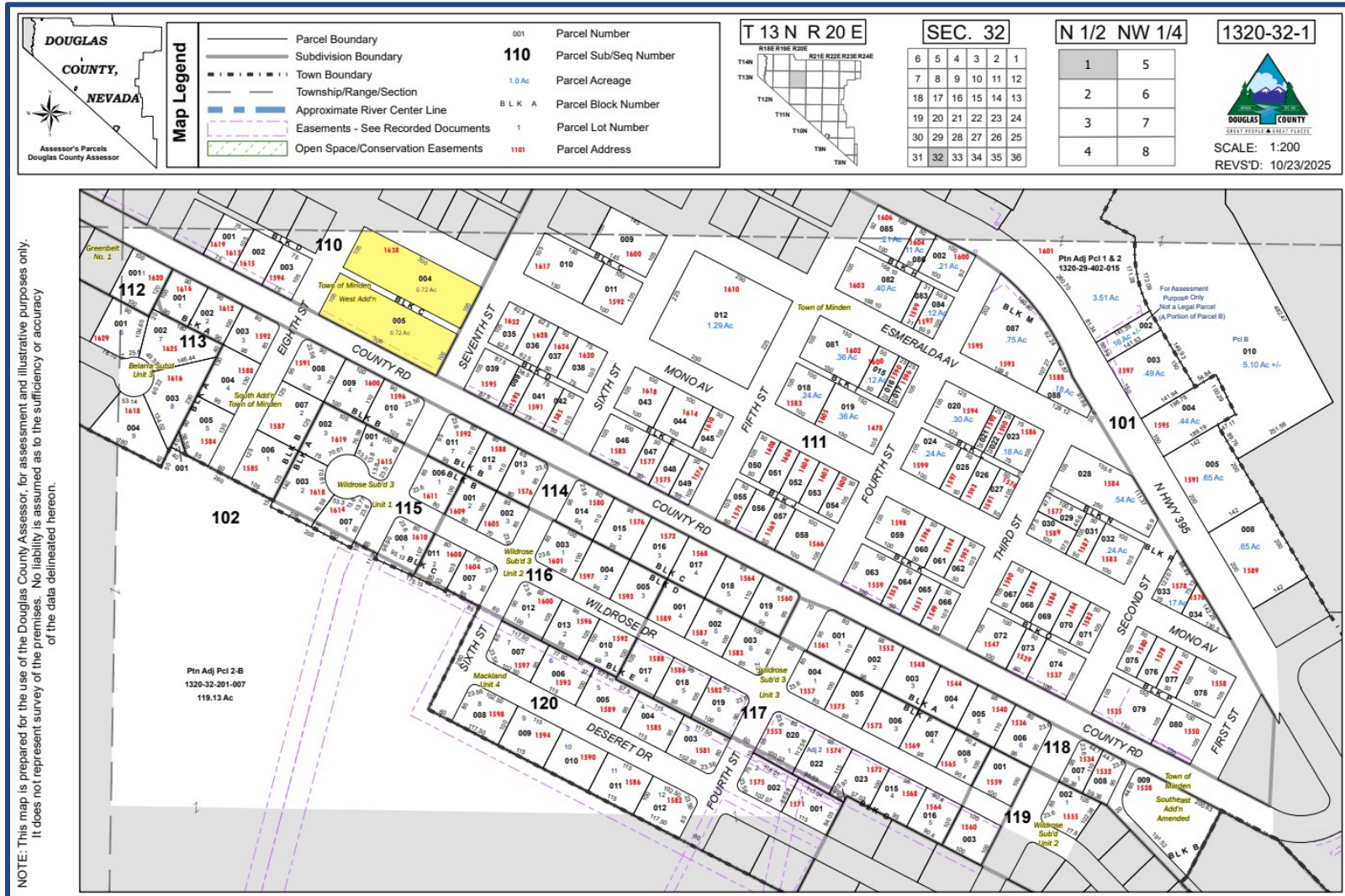
## EARTHQUAKE RISK MAP



Source: U.S. Geological Survey

Site Utilities / Amenities		
	Parcel 1	Parcel 2
<i>All Utilities to Site?</i>	Available	Available
<i>Adequacy of Utilities</i>	The subject's utilities are typical and adequate for the market area.	The subject's utilities are typical and adequate for the market area.
<i>Public Electricity</i>	The site is served by public electricity	The site is served by public electricity
<i>Water Supply Type</i>	Municipal water	Municipal water
<i>Sewer Type</i>	Municipal sewer	Municipal sewer
<i>Natural Gas</i>	Natural gas	Natural gas

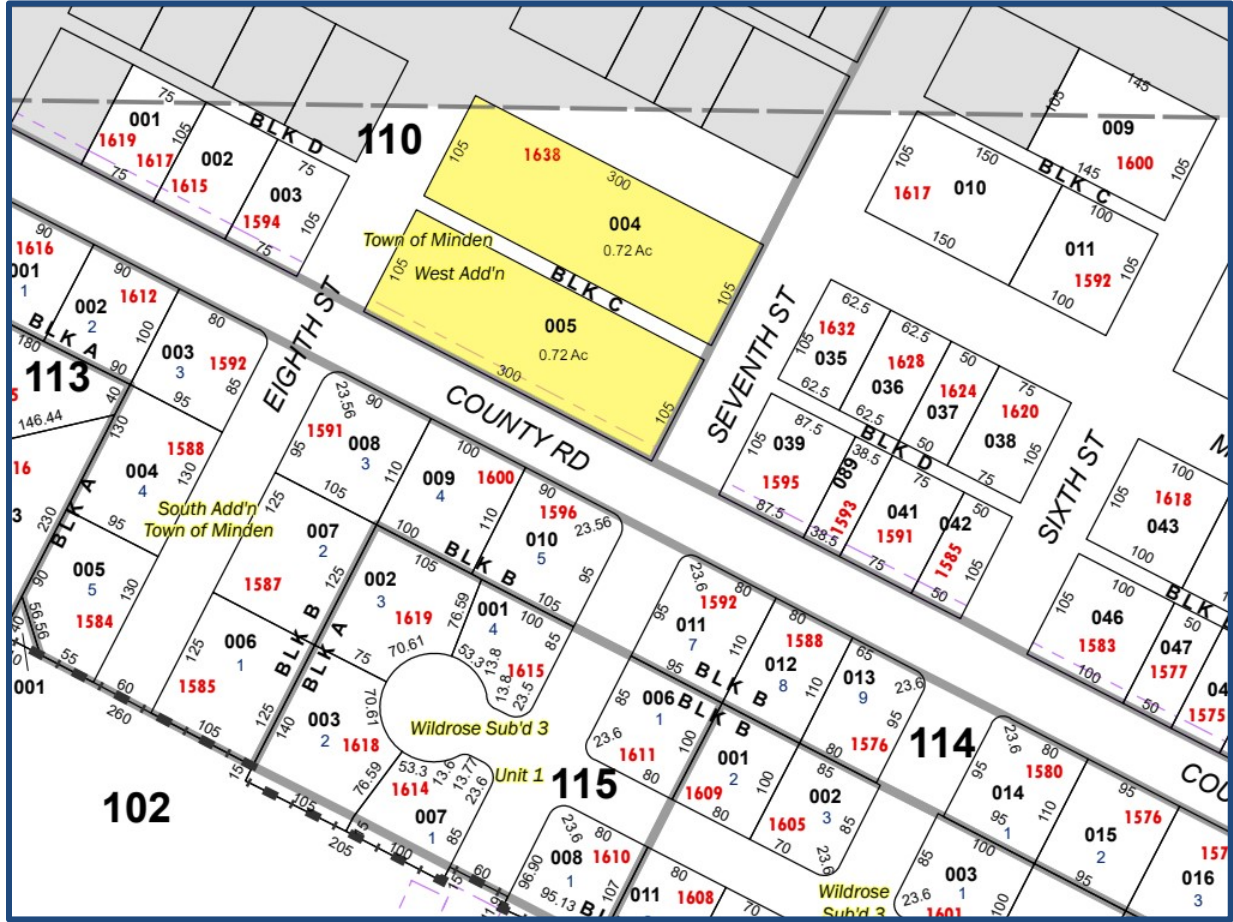
## PARCEL MAP (WHOLE)



568



### PARCEL MAP (CLOSE)



## Improvements

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Property Name: Former Minden Grammar School

Property Type: Office Building

Overview: The subject property is the former Minden Grammar School, a historical building in Minden, Douglas County, Nevada. The building was constructed in 1918 and was used as a schoolhouse until 1980, when it became the Douglas County School District (DCSD) Administrative office. The subject is a single-story building constructed of solid brick, with a full, finished basement. It consists of 5,511 square feet of gross building area on the first floor and 4,534 square feet of basement area. The subject property includes a vacant parcel of land that is adjacent to the school property, for a total of two parcels. Both parcels are 31,500 square feet.

The subject building has deferred maintenance from a bat infestation and an earthquake. We were provided with a verbal estimate by the Facilities Director of approximately \$150,000 for the repair work, which is likely to be covered by an insurance claim.

Improvements Summary	
<i>Number of Buildings</i>	1
<i>Predominant Building Class</i>	Class C
<i>Predominant Construction</i>	Solid Brick
<i>Construction Quality</i>	Average
<i>Year Built</i>	1918
<i>Overall Land to Building Ratio</i>	11.23 to 1
<i>Overall Floor Area Ratio (FAR)</i>	0.089
<i>Parking Type</i>	Paved open surface parking
<i>Total Number of Parking Spaces</i>	23
<i>Condition of Parking Lot</i>	Average
<i>Parking Ratio Type</i>	Spaces per RA
<i>Parking Ratio</i>	4.14 spaces per 1,000 square feet
<i>Parking Adequacy</i>	Average
<i>Source For Square Foot Areas</i>	Assessment Records
<i>Overall Deferred Maintenance</i>	Yes, see comments
<i>Overall Design/Appeal &amp; Functional Utility</i>	<p>The subject property has a functional design, with a main entrance through a vestibule and foyer into a central receiving area, with offices around the periphery. Most of the offices are former classrooms and are larger than most modern office spaces. One of the rooms had been demised into two spaces. Overall, the property has below average functional utility due to the design, but has appeal due to the historic nature, and classic construction elements.</p>
<i>Planned Capital Improvements</i>	<p>None, the subject has relatively new air conditioning condensers and furnaces, but the building suffered some damage due to an earthquake, which led to a bat infestation. The building has undergone some remediation, but is awaiting insurance funding to complete the rehabilitation.</p>
<i>Furniture, Fixtures &amp; Equipment (FF&amp;E) Description</i>	<p>Minimal; grandfather clock. Unknown if it will be included in the sale, and not included in this valuation.</p>
<i>Overall Property Comments</i>	<p>Overall, for a 108 year old building, the subject is in acceptable condition, and adds value to the site. The original brick siding is in good condition, the mechanical systems are relatively new, and the roof was recently replaced. The building is vacant and is undergoing repair work to a classroom wall and several walls above door frames. There are many conversions and historical buildings in the market area that are occupied with office uses, and the subject would be suitable for such a use as well.</p>

### Building Summary

<i>Building Name/ID</i>	Minden Grammar School
<i>Building Description</i>	Former schoolhouse building
<i>Building Class</i>	Class C
<i>Construction Class</i>	Class C
<i>Construction</i>	Solid Brick
<i>Construction Quality</i>	Average
<i>Year Built</i>	1918
<i>Renovations</i>	Yes
<i>Effective Age</i>	30
<i>Total Economic Life</i>	45
<i>Remaining Economic/Useful Life</i>	15
<i>Condition</i>	Average
<i>Appeal and Appearance</i>	Average
<i>Number of Stories</i>	1

### Building Area

<i>Office GBA</i>	5,611
<i>Gross Building Area</i>	5,611
<i>Office RA</i>	5,556
<i>Rentable Area</i>	5,556
<i>Source for SF Area</i>	Assessment Records
<i>Percent Office</i>	100.00%
<i>Building Efficiency Ratio</i>	0.99
<i>Land to Building Ratio</i>	5.61

### Parking Attributes

<i>Surface Parking Spaces</i>	23
<i>Parking Type</i>	Surface Lot
<i>Parking Adequacy</i>	Average
<i>Parking Condition</i>	Average
<i>Parking Comments</i>	The subject has adequate parking for office use
<i>Parking Ratio</i>	4.14 spaces per 1,000 square feet

### Number of Units

<i>Number of Units</i>	1
------------------------	---

### Foundation Frame/Ext.

<i>Foundation</i>	Full Basement
<i>Basement Size (SF)</i>	4495
<i>Number of Sublevels</i>	1
<i>Basement Use/Finish</i>	Finished classrooms
<i>Frame</i>	Masonry Frame
<i>Exterior Walls</i>	Brick
<i>Roof Type</i>	Mansard
<i>Roof Cover</i>	Asphalt Shingles

Interior	
<i>Floor Plan Layout</i>	Average
<i>Floor Covering</i>	Carpet, VCT
<i>Walls</i>	Drywall with wall paper
<i>Ceiling Cover</i>	Drywall
<i>Ceiling Height (Effective, Feet)</i>	10
<i>Interior Lighting</i>	A mix of fluorescent and incandescent lighting.
<i>Restrooms</i>	Adequate and typical for the intended use

Mechanical Systems	
<i>Heating</i>	Gas
<i>Cooling</i>	Package Units
<i>Electrical</i>	Typical
<i>Fire Sprinkler</i>	Wet Sprinkler System
<i>Number of Elevators</i>	None
<i>Security</i>	None

Other Improvement Attributes	
<i>Deferred Maintenance</i>	Yes, see comments
<i>FF &amp; E Description</i>	None
<i>Building Description Comments</i>	The subject mechanical systems are in good condition. The wet sprinkler system is in the basement only. Deferred maintenance was observed, including ongoing remediation and repairs from a bat infestation, and cracks above door frames from an earthquake.

## Hazardous Substances

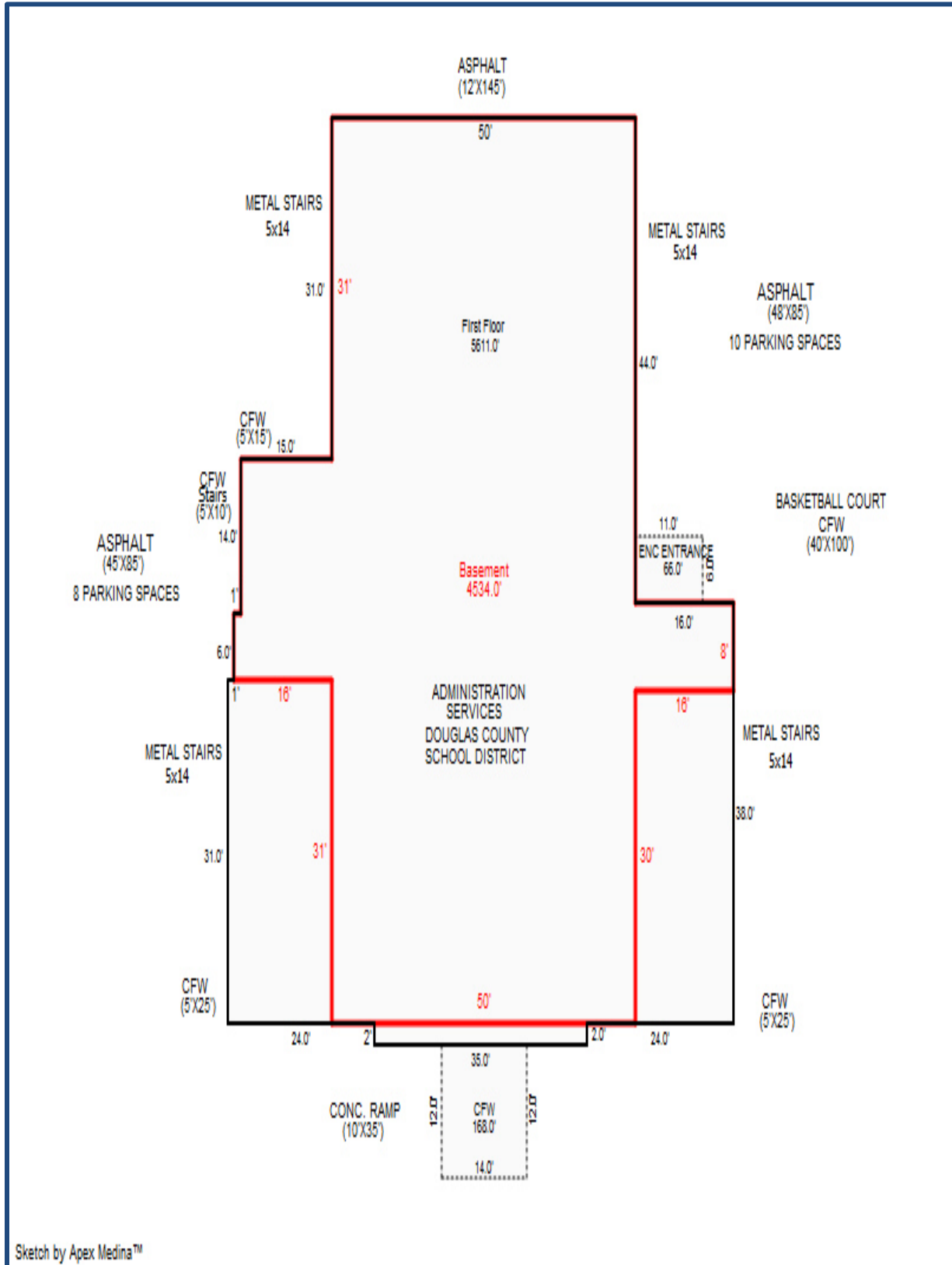
The subject was constructed in 1918 and has had an unknown number of renovations throughout the years. Please reference the General Assumptions and Limiting section of this report regarding [hazardous substances assumptions and limiting conditions](#).

## Americans With Disabilities Act

Please reference the General Assumptions and Limiting section of this report regarding [ADA assumptions and limiting conditions](#).



### BUILDING SKETCH



## SUBJECT PHOTOGRAPHS



Subject exterior



Subject entrance

## SUBJECT PHOTOGRAPHS



Subject lobby



Subject lobby



Subject former classroom space



Subject former classroom space (with deferred maintenance)



Subject office space



Subject basement space



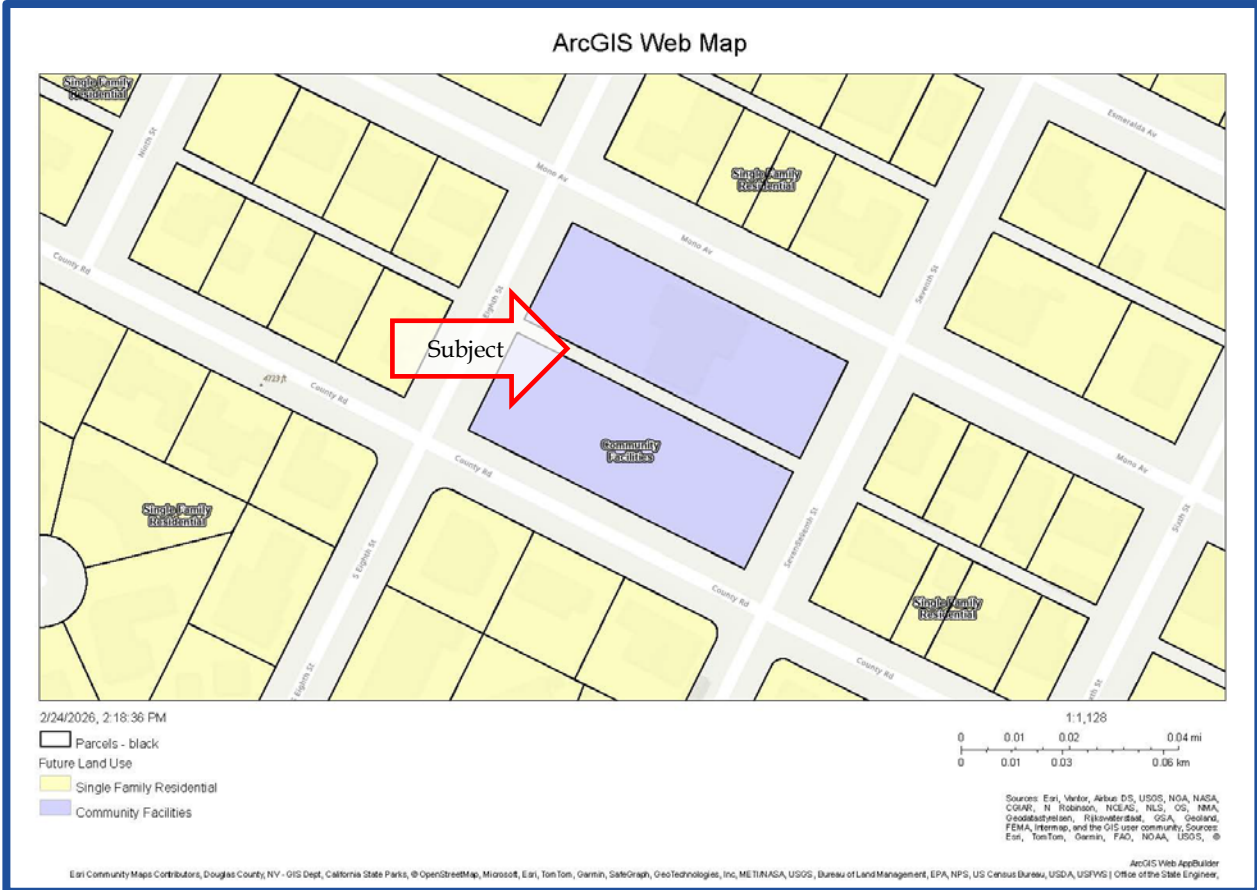
Subject excess land parcel



Subject excess land parcel

Land Use

LAND USE MAP



Source: Douglas County

Zoning

ZONING MAP



Source: Douglas County

<b>Zoning Summary</b>	
<i>Zoning Authority</i>	Douglas County
<i>Zoning District</i>	SFR-8000
<i>Zoning Code</i>	Single-family residential - 8,000 square foot minimum net parcel size
<i>Zoning Type/Description</i>	Residential
<i>Current Use Legally Conforming</i>	The subject is legal and conforming use.
<i>Zoning Change Requested</i>	No
<i>Zoning Change Likely</i>	A zoning change is likely if the subject is purchased by a municipality.
<i>Zoning Density/FAR</i>	5.45 units per gross acre
<i>Likely Zoning</i>	Public Facilities
<i>Zoning Intent/Summary</i>	"SFR-8,000" (Single-family residential - 8,000 square foot minimum net parcel size). This district is intended for the development of single-family detached units in a suburban setting with a minimum lot size of 8,000 square feet, and a maximum density of 5.45 units per gross acre. Unless otherwise specified in the development code, no more than one home per parcel is permitted in this land use district.
<i>Permitted Uses</i>	Single-family dwelling, Limited agricultural uses, Day Care Center (Small), Sewer or Water Transmission Lines, Utility Service Facility, Various Accessory Uses and Temporary uses (with Temporary Use Permit).
<i>Minimum Lot Area</i>	8,000 net square feet
<i>Front Set Back Distance</i>	20
<i>Side Yard Distance</i>	5
<i>Back Yard Distance</i>	15
<i>Maximum Building Height</i>	35 feet
<i>Zoning Data Source</i>	<a href="https://library.municode.com/nv/douglas_county/codes/code_of_or_dinances">https://library.municode.com/nv/douglas_county/codes/code_of_or_dinances</a>
<i>Zoning Comments</i>	Although the subject is zoned for single-family use residential, the master plan land use is for Public Facilities. The subject office use is an allowable use under the Public Facilities zoning.

Because the Master Plan Land Use (Public Facilities) and the Zoning (SFR-8,000) are not compatible, any buyer of the subject property would need to take steps to do one of the following, according to the Douglas County Planning Department:

- Amend the Master Plan to change it to Single-Family Residential
- Amend the Zoning to change it to Public Facilities
- Place a Residential Overlay (RO) on the school building to keep it as an office

Master plan amendments can be submitted 2 times per year, once in June and once in December. It takes about 3-4 months for that process. Master Plan Map Amendments (no fee for Douglas County Agencies) cost \$8,153.60 in fees.

Zoning map amendments can happen anytime of the year and typically take about 2-3 months. Zoning Map Amendments cost a total of \$6,162.

An RO overlay is considered a zoning map amendment and would also take 2-3 months at a cost of \$6,162.

Since the time and expense of changing the zoning is less than that of changing the land use, it is slightly more likely that the most likely buyer of the property would be a Public Facility user, such as the Town of Minden.

If the buyer of the subject property were to apply for and successfully change the zoning to Public Facilities, the permitted (by right) uses are as follows:

Animal Keeping, Limited Agricultural Uses, Sewer or Water Transmission Lines, Utility Service Facility, Various Accessory Uses, and Temporary Uses (with special use permit).

Uses requiring a design review (D) include but are not limited to various Institutional and uses of community significance, such as a Church, Community center and related facilities, Day Care Center (Large), Emergency Care Facility, Educational Facility, Small group care or group home, or Post Office. Lodging Uses include Resort lodge, conference center or guest ranch. Office uses include Professional Office. Recreational Uses include but are not limited to Health Clubs, Indoor Recreation, Racing, Pary or Play field (day use), and Public Recreation Center. Residential uses are not permitted. Retail and personal services include Minor and Major Vehicle Service Centers. Transportation uses include Terminal and passenger service facility. Utility and public service uses include, Central office of telecommunication company, Fire Station, Public safety telecommunications site, Telecommunications site, Water reservoir and Water tank, water treatment facility or sewer lift station. Warehouse uses include Warehouse and distribution center. Various Accessory and Temporary uses are also allowed with a design review.

Uses requiring a special use permit and design review (S) include: Solid waste disposal site and facility, Solid waste transfer facility, Cemetery, Group Home, Hospital, Judicial Center, Nursing, convalescent and residential care facility, Uses of community significance, Campground, Equestrian Facility, Golf Course, Outdoor Recreation day or night use, Park or Play Field night use, Indoor Gun Range, Indoor or outdoor Theatre, Park or Ride Facility, Parking Structure or Parking Lot, Major facility of a public or private utility, Public or quasi-public facility other than listed, Sewage treatment facility, Telecommunication facility, Commercial wind energy conversion system, Treated effluent irrigation, Renewable Energy Generation, and various Accessory and Temporary uses.

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## ASSESSMENT AND TAXES

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### **Nevada Tax Assessment Methodology**

Property taxes are based upon an appraisal of the property performed by the Douglas County Assessor's Office. An appraisal is conducted at least once every five years on properties located within Douglas County and the values are updated each year by an index computed by the State of Nevada Department of Taxation.

According to personnel at the Assessor's Office, improved properties are appraised for taxable value based upon the cost approach. This approach to value is performed by estimating the replacement cost new of a property less depreciation of 1.5% per year of effective age, up to a maximum of 75%. Land values are derived from market sales or other recognized appraisal methods and are added to improvement values. Property values are updated every year. State Statute 361.227 indicates that the taxable value of the property must not exceed the current market value. Since the cost approach in some instances may provide an indication higher than current market value, the sales comparison approach and/or income capitalization approach may be used to establish the taxable value of the property. Property taxes are calculated by multiplying 35% of the taxable value by the tax rate.

If a property owner disagrees with the value placed on the property by the Assessor's office, they may discuss the matter with the Assessor's office. If a difference of opinion still exists, the owner may appeal the taxes prior to the deadline of January 15th (unless it falls on a holiday or weekend, then the deadline is the next business day). The matter will then be heard by the County Board of Equalization. If there is still a disagreement, the matter may be appealed to the State Board of Equalization and can further be appealed by taking the case to District Court.

### Tax Rates

The Nevada State Legislature passed a law to provide property tax relief to property owners. NRS 361.4723 provides a partial abatement of taxes by applying a 3% cap on the tax bill of the owner's primary residence (single-family house, townhouse, condominium, or manufactured home). Only one property may be selected in the State of Nevada as a primary residence. Some rental dwellings that meet the low-income rent limits may also qualify for a 3% cap on the tax bill. A cap of up to 8% on the tax bill will be applied to residences that are not owner occupied. The up to 8% cap would also apply to land, commercial buildings, business personal property, aircraft, etc. New construction or property that has a change of use (zoning change or manufactured home conversion) does not qualify for any cap for the first fiscal year but will receive the 3% or up to an 8% cap starting the next fiscal year.

## Assessed Values and Property Taxes

The subject's assessed values, applicable tax rates and total taxes, including direct assessments, are shown in the following table:

Tax Summary	
<i>Taxing Authority</i>	Douglas County
<i>Tax Year(s)</i>	2026
<i>Total Tax Rate</i>	3.660000
<i>Assessment Year(s)</i>	2026
<i>Frequency of Assessment</i>	Annual
<i>Last Reassessment</i>	2025
<i>Reassessment triggered by sale?</i>	No
<i>Tax Exempt?</i>	Yes
<i>Assessment Comments</i>	The subject is exempt from property taxes due to the school district ownership.

Real Estate Assessment and Taxes						
Tax ID	Land	Improvements	Other	Total Assessment	Tax Rate	Taxes
1320-32-110-004	\$85,750	\$153,806	\$11,883	\$251,439	3.6600	\$9,203
1320-32-110-005	\$85,750	\$0	\$27,250	\$113,000	3.6600	\$4,136
<b>Totals</b>	<b>\$171,500</b>	<b>\$153,806</b>	<b>\$39,133</b>	<b>\$364,439</b>		<b>\$13,338</b>

Notes: The subject is exempt from property taxes due to the school district ownership.

## Comments

The subject is exempt from property taxes due to the school district ownership.

## Assessment Analysis

The subject is appraised free and clear of liens and encumbrances that may include past or delinquent taxes. Please refer to Item 2 in the General Assumptions and Limiting Conditions.

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## MARKET ANALYSIS

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### National Economic Overview

From March 2022 through May 2023, the Federal Reserve undertook an unprecedented series of ten consecutive interest rate hikes, raising the Federal Funds Rate in an aggressive effort to combat the elevated inflation stemming from the pandemic-era economic disruptions. Despite the cumulative tightening of monetary policy, the U.S. economy demonstrated considerable resilience, sustaining steady growth through 2023 and into early 2024. Nevertheless, emerging signs of slowing momentum across key sectors prompted the Federal Reserve to adjust its approach. In the latter half of 2024, the Fed implemented three rate cuts, reducing the benchmark interest rate to a range of 4.25% to 4.5% by the end of the year, signaling a shift toward a more accommodative stance aimed at supporting ongoing economic expansion without risking a resurgence in inflation.

At its June 18, 2025, meeting, the Federal Reserve opted to maintain the federal funds target rate within this range. In its official statement, the Federal Open Market Committee noted that ‘economic activity continued to expand at a solid pace,’ albeit amid persistent inflationary pressures. The Fed expressed caution regarding several headwinds, including a deceleration in real estate and construction activity, a labor market characterized by slower hiring, and rising non-labor costs – particularly those driven by tariff-related import price increases.

### Impact of Tariffs on Inflation and Trade

In mid-2024, the U.S. government, building upon trade policies enacted during the Trump administration and prior, introduced a new round of tariffs targeting imports from China and several other countries. These tariffs extended to a broad array of products, including industrial goods, clean energy components, consumer electronics, and construction materials. While the primary objectives were to stimulate domestic manufacturing and reduce the nation’s dependency on foreign supply chains, the tariffs also introduced renewed inflationary pressures by increasing the cost of imported inputs.

These elevated import costs have cascaded through supply chains, with businesses passing them on to consumers. Industries such as manufacturing and construction have been particularly affected, facing significant material cost escalations that have directly constrained real estate development projects by raising construction expenses and complicating budgeting. Moreover, these tariffs have strained international trade relations, contributing to a slowdown in global trade growth, which in turn has weighed on job creation, dampened housing demand, and exerted a cooling effect on the broader economic landscape in the United States.

### Labor Market Effects of Immigration Policies

Concurrent with these trade developments, the Trump administration's aggressive immigration enforcement policies—including increased deportations and immigration restrictions—placed considerable strain on sectors of the U.S. economy heavily reliant on migrant labor. Industries such as agriculture, construction, hospitality, and manufacturing encountered significant workforce shortages as diminished immigrant labor availability disrupted operations.

These labor constraints compelled employers to raise wages to attract a limited domestic workforce, which contributed to rising labor costs. The combined effect of increased wages and reduced labor supply precipitated production delays, lower output, and heightened operational inefficiencies. The agricultural sector, in particular, faced critical challenges; labor shortages disrupted planting and harvesting cycles, affecting supply chains, and leading to increased prices for consumers. These labor market pressures further impeded business expansion and incentivized some companies to adopt automation technologies or relocate parts of their operations abroad, influencing both the short-term economic environment and the long-term competitiveness of affected industries.

### Outlook and Federal Reserve Commitment

The Federal Reserve has reiterated its strong commitment to returning inflation to its long-term target of 2%. Moving forward, the Fed's policy decisions will continue to be guided by comprehensive assessments of labor market conditions, inflationary trends, and expectations, as well as financial and international developments. While economic growth is projected to remain sluggish throughout the second half of 2025, there is cautious optimism among some economists and policymakers that growth may rebound in 2026 as fiscal policies and other supportive measures take fuller effect.

## **Local Office Market Analysis**

### **Market Area Overview**

The subject property is adjacent to the Carson City County CoStar market. Douglas County is not in a CoStar defined Market Area, therefore we have included Carson City Office Market data below, followed by an analysis of data from the towns of Minden and Gardnerville.

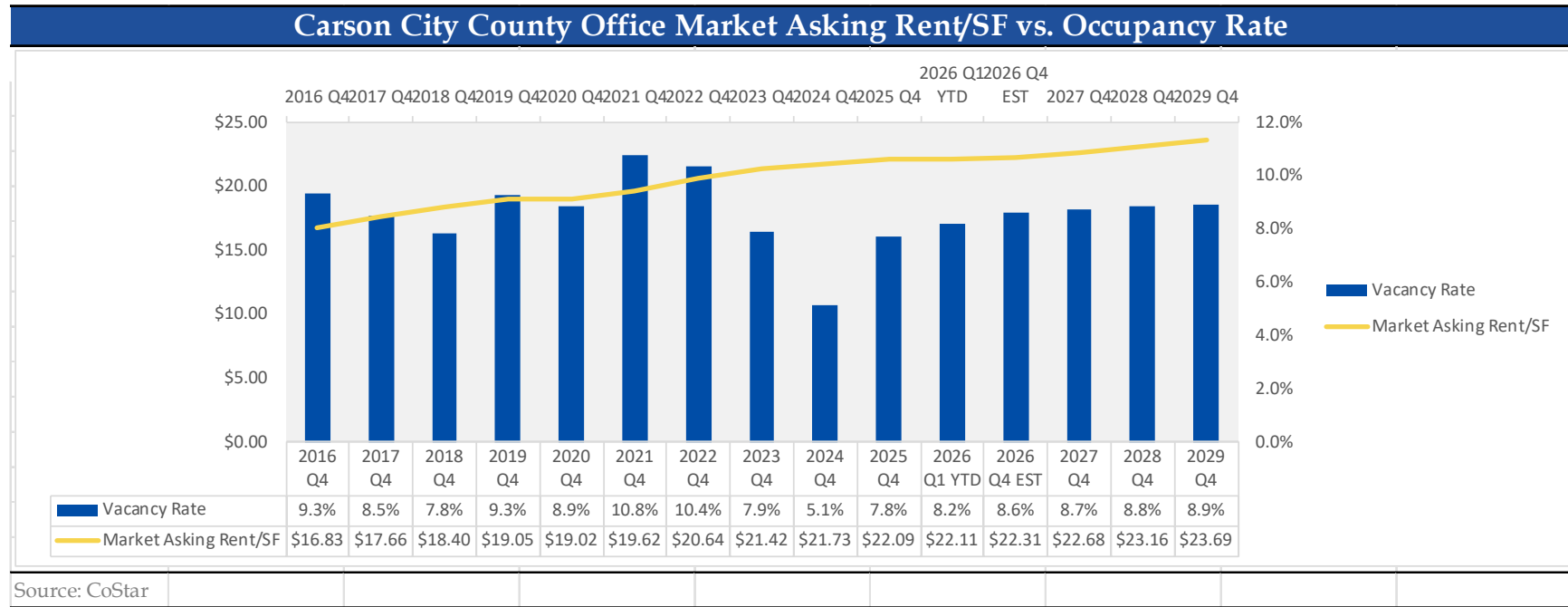
Supply and demand indicators, inventory levels, absorption, vacancy, and rental rates for all classes are presented in the following table.

Carson City County Office Trends								
Period	Inventory SF	Under Construction SF	Demand SF	Vacancy Rate	Market Asking Rent/SF	Market Asking Rent Growth 12 Mo	Market Sale Price Per SF	Market Cap Rate
2016 Q4	3,023,858	0	2,742,312	9.3%	\$16.83	2.0%	\$149.89	7.4%
2017 Q4	3,023,858	10,305	2,765,942	8.5%	\$17.66	4.9%	\$144.82	7.8%
2018 Q4	3,034,163	13,945	2,796,479	7.8%	\$18.40	4.2%	\$152.06	8.0%
2019 Q4	3,048,108	0	2,764,828	9.3%	\$19.05	3.5%	\$155.43	8.2%
2020 Q4	3,048,108	0	2,777,293	8.9%	\$19.02	-0.2%	\$160.78	8.0%
2021 Q4	3,048,108	0	2,719,450	10.8%	\$19.62	3.2%	\$166.71	7.9%
2022 Q4	3,048,108	0	2,732,154	10.4%	\$20.64	5.2%	\$166.11	8.4%
2023 Q4	3,048,108	12,500	2,807,122	7.9%	\$21.42	3.8%	\$159.86	9.0%
2024 Q4	3,050,608	22,032	2,893,805	5.1%	\$21.73	1.5%	\$158.88	9.3%
2025 Q4	3,072,640	0	2,834,485	7.8%	\$22.09	1.7%	\$168.75	9.1%
2026 Q1 YTD	3,072,640	0	2,820,488	8.2%	\$22.11	1.4%	\$169.62	9.2%
2026 Q4 EST	3,071,061	0	2,806,009	8.6%	\$22.31	1.0%	\$171.77	9.1%
2027 Q4	3,069,207	0	2,801,724	8.7%	\$22.68	1.7%	\$176.56	9.0%
2028 Q4	3,067,288	0	2,796,313	8.8%	\$23.16	2.1%	\$185.25	8.8%
2029 Q4	3,066,665	0	2,792,324	8.9%	\$23.69	2.3%	\$193.06	8.7%

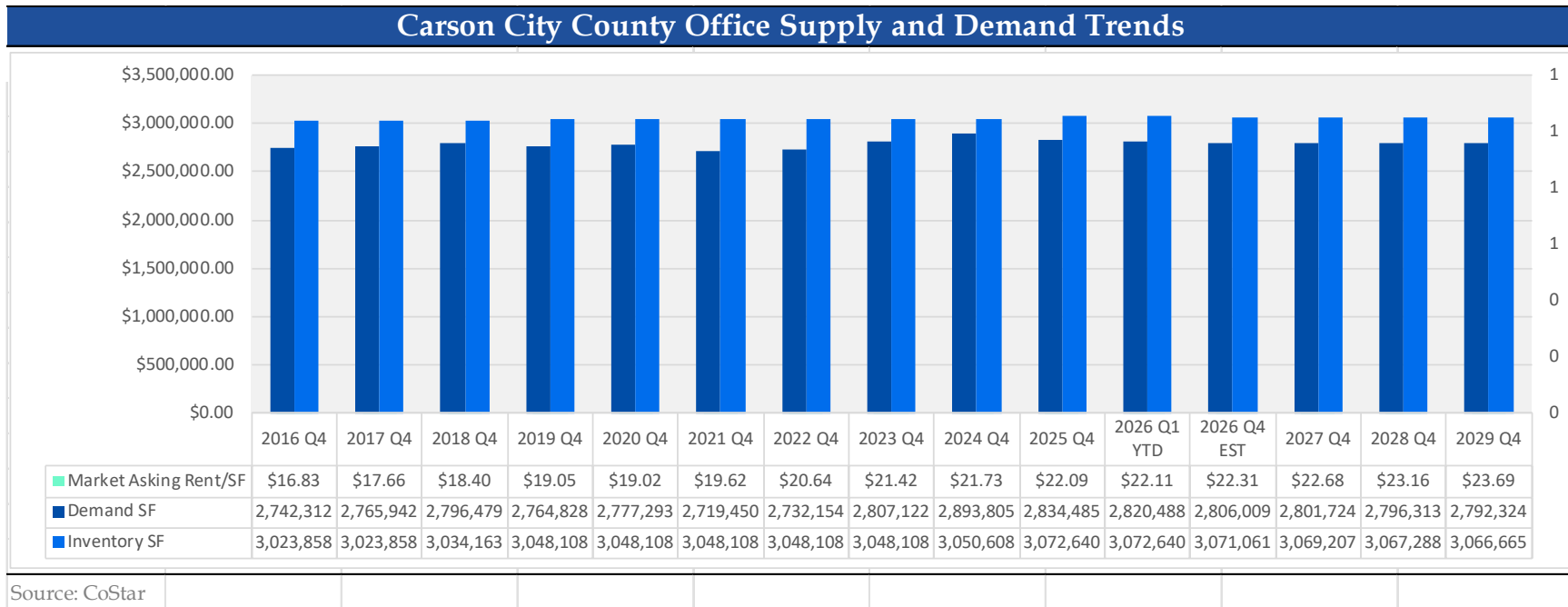
Source: CoStar

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## Carson City County Market Trends and Forecasts



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### Office Market Conclusion

The Carson City County office submarket has a vacancy rate of 8.2% as of the first quarter of 2026. Over the past year, the submarket's vacancy rate has changed by 1.9%, a result of 8,300 SF of net delivered space and -50,000 SF of net absorption

Carson City County's vacancy rate of 8.2% compares to the submarket's five-year average of 9.1% and the 10-year average of 9.2%. Overall submarket vacancy is forecast to end 2026 at 8.6%.

The Carson City County office submarket has roughly 290,000 SF of space listed as available, for an availability rate of 9.6%. As of the first quarter of 2026, there is no office space under construction in Carson City County. In comparison, the submarket has averaged 3,900 SF of under construction inventory over the past 10 years.

Carson City County contains 3.1 million SF of inventory, compared to 3.1 million SF of inventory metro wide.

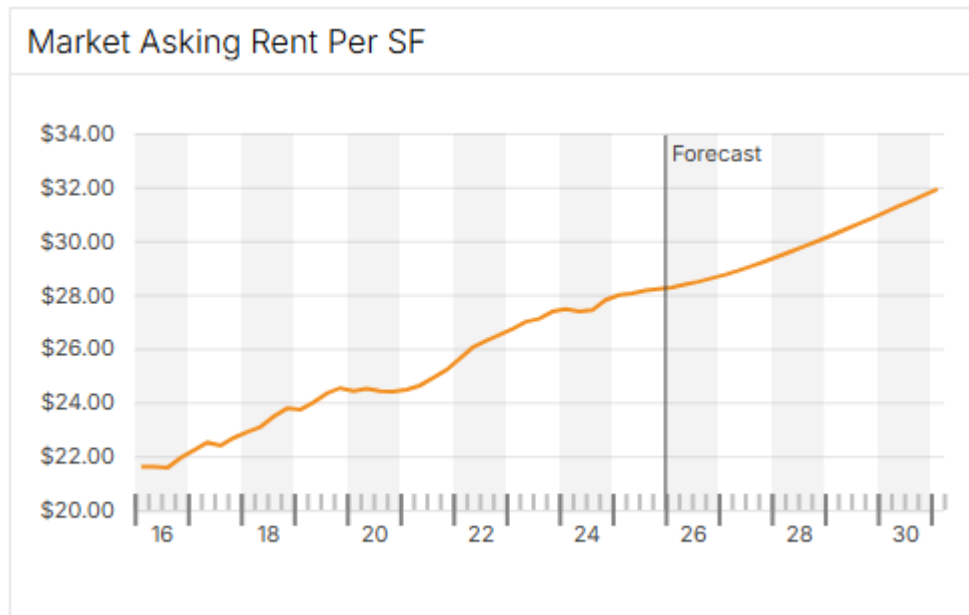
Average rents in Carson City County are roughly \$22.00/SF, compared to the wider Carson City market average of \$22.00/SF.

Rents have changed by 1.4% year over year in Carson City County, compared to a change of 1.4% metro wide. Annual rent growth of 1.4% in Carson City County compares to the submarket's five-year average of 2.9% and its 10-year average of 3.1%. Overall annual rent growth in the Carson City County office submarket is forecast to end 2026 at 1.0%, matching the Carson City forecast for the same period of time.

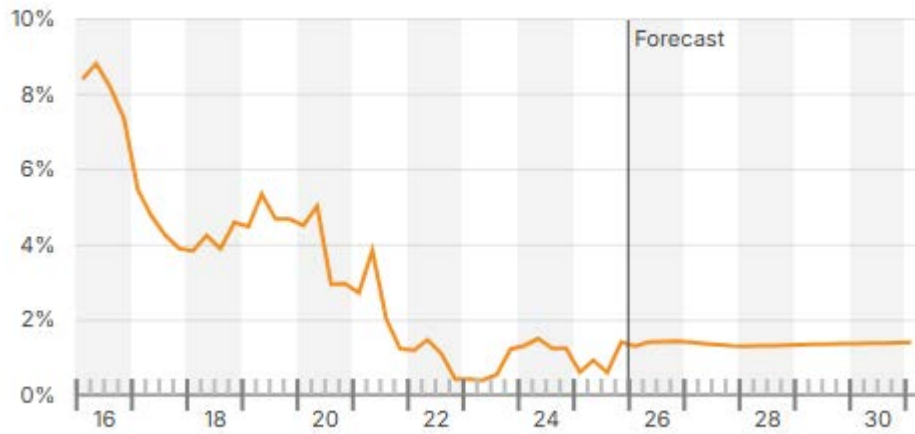
### Submarket Overview

The subject property is in the Minden-Gardnerville Submarket.

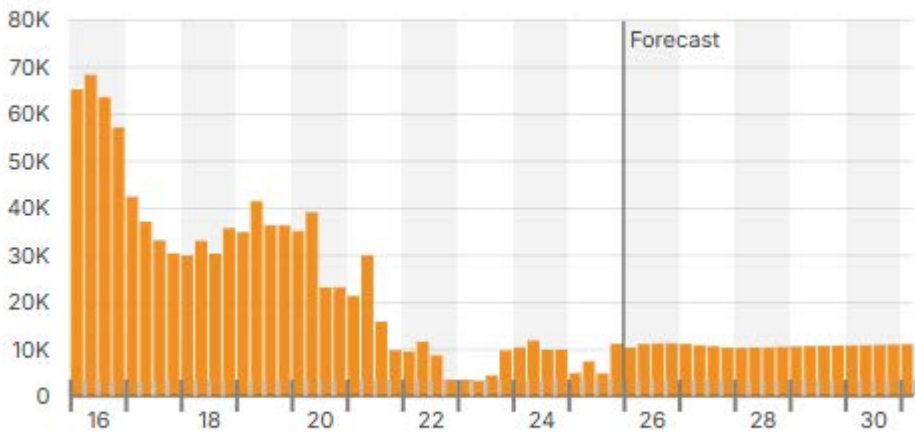
Supply and demand indicators, inventory levels, absorption, vacancy, and rental rates for all class cuts are presented below.

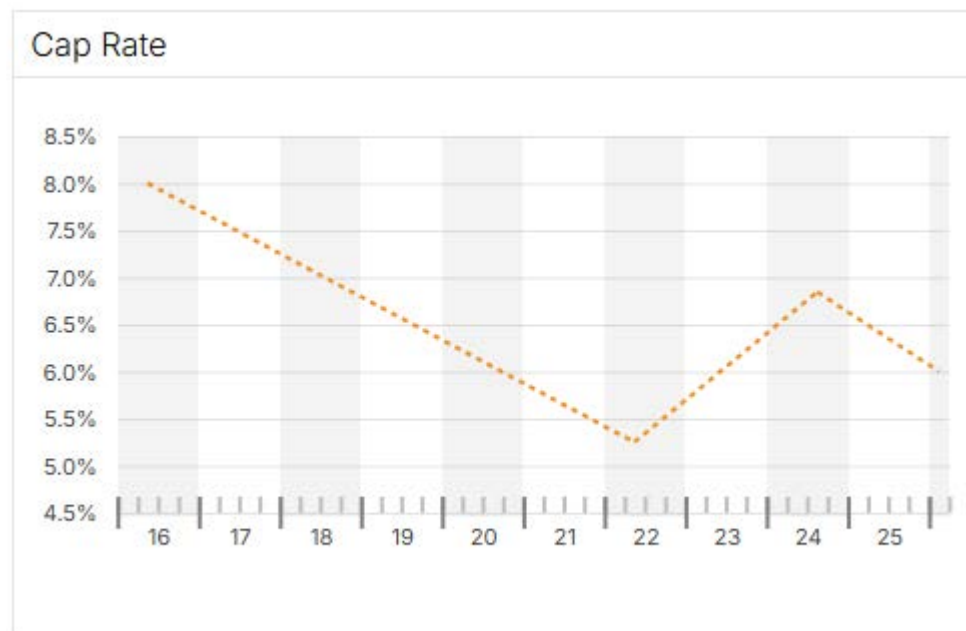
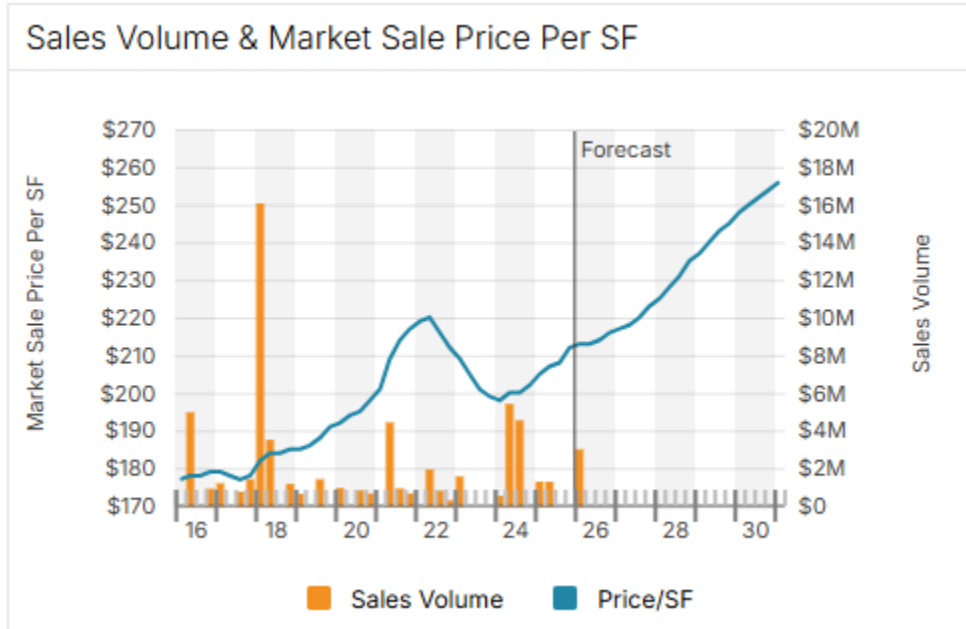


Vacancy Rate



Vacant SF





### Office Submarket Conclusion

The Minden and Gardnerville office vacancy rate is just 1.2%, an increase of +0.3% compared to the prior period. Total inventory is equal to 773,000 square feet, with zero feet under construction. The market asking rent is \$28.25 per square foot, and the average sales price is \$212 per square foot. Cap Rates are currently averaging 6.0% with a range from 5.0% to 8.1% which is discussed in the direct cap method later in the report.

The office market experienced a remarkable amount of absorption in the post-pandemic period after 2021.

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## HIGHEST AND BEST USE

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The Highest and Best Use of a property is the use that is legally permissible, physically possible, and financially feasible which results in the highest value. An opinion of the highest and best use results from consideration of the criteria noted above under the market conditions or likely conditions as of the effective date of value. Determination of highest and best use results from the judgment and analytical skills of the appraiser. It represents an opinion, not a fact. In appraisal practice, the concept of highest and best use represents the premise upon which value is based.

1. **Legally Permissible:** What uses are permitted by zoning and other legal restrictions?
2. **Physically Possible:** To what use is the site physically adaptable?
3. **Financially Feasible:** Which possible and permissible use will produce any net return to the owner of the site?
4. **Maximally Productive:** Among the feasible uses which use will produce the highest net return, (i.e., the highest present worth)?

### Highest and Best Use of the Site

The highest and best use of the site, as vacant, is Single-Family Residential or Public Facilities.

Highest and Best Use as Vacant	
<b>Highest and Best Use as Vacant:</b>	<b>Single-Family Residential or Public Facilities</b>
<b>Legally Permissible</b>	The subject is legal and conforming use.
<i>Zoning Code, District</i>	Single-family residential - 8,000 square foot minimum net parcel size, SFR-8000
<i>Permitted Uses</i>	Single-family dwelling, Limited agricultural uses, Day Care Center (Small), Sewer or Water Transmission Lines, Utility Service Facility, Various Accessory Uses and Temporary uses (with Temporary Use Permit).
<i>Zoning Change Likely?</i>	No
<b>Physically Possible</b>	Yes
<i>Land Size</i>	1.45 acres, 63,000 square feet
<i>Shape</i>	Rectangular
<i>Topography</i>	Level
<i>Utilities</i>	The subject's utilities are typical and adequate for the market area.: All Utilities Available
<i>Access</i>	Average
<i>Visibility</i>	Average
<i>Functional Utility</i>	Average
<b>Financially Feasible</b>	Single-family residential or Public Facilities
<i>Positive Net Income/Rate of Return?</i>	Yes
<b>Maximally Productive</b>	Public Facilities

The land use and the zoning do not match, which will be a problem for future development.

The zoning is SFR 8,000 and the land use is Public Facilities. Either the zoning or the land use will need to be changed so that they are compatible with one another. It is more likely that the zoning would be changed to Public Facility, because it is less costly and time consuming than it would be to change the land use to Single-Family Residential.

## Highest and Best Use as Improved

The highest and best use of the subject as improved Continued office use.

Highest and Best Use as Improved	
<b>Highest and Best Use as Improved:</b>	Continued office use
<b>Legally Permissible</b>	The subject is a legal and conforming use based on the Master Plan land use
<i>Zoning Code, District</i>	Single-family residential - 8,000 square foot minimum net parcel size, SFR-8000
<i>Permitted Uses</i>	Single-family dwelling, Limited agricultural uses, Day Care Center (Small), Sewer or Water Transmission Lines, Utility Service Facility, Various Accessory Uses and Temporary uses (with Temporary Use Permit).
<i>Zoning Change Likely?</i>	No
<b>Physically Possible</b>	Yes
<i>Improvement Size</i>	5,611 square feet
<i>Condition</i>	Average
<i>Quality</i>	Average
<i>Physical Limitations</i>	None
<i>Functional Utility</i>	Average
<b>Financially Feasible</b>	Continued office use
<i>Positive Net Income/Rate of Return?</i>	Yes
<b>Maximally Productive</b>	Continued office use
A Zoning Amendment or a Residential Overlay can be placed on the school building to keep it as an office use, this would be the least costly and time consuming option compared with obtaining a land use change.	

## Most Probable Buyer

As of the date of value, the most probable buyer of the subject property is an owner/user.

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## VALUATION METHODOLOGY

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Three basic approaches may be used to arrive at an estimate of market value. They are:

1. The Cost Approach
2. The Income Approach
3. The Sales Comparison Approach

### Cost Approach

The Cost Approach is summarized as follows:

$$\begin{array}{r} \text{Cost New} \\ - \text{Depreciation} \\ + \text{Land Value} \\ \hline = \text{Value} \end{array}$$

### Income Approach

The Income Approach converts the anticipated flow of future benefits (income) to a present value estimate through a capitalization and or a discounting process.

### Sales Comparison Approach

The Sales Comparison Approach compares sales of similar properties with the subject property. Each comparable sale is adjusted for its inferior or superior characteristics. The values derived from the adjusted comparable sales form a range of value for the subject. By process of correlation and analysis, a final indicated value is derived.

### Final Reconciliation

The appraisal process concludes with the Final Reconciliation of the values derived from the approaches applied for a single estimate of market value. Different properties require different means of analysis and lend themselves to one approach over the others.

## Analyses Applied

### Utilized Approaches to Value

**Cost Approach**

The age of the improvements makes the depreciation difficult to accurately measure. Additionally, the market does not give any consideration to the cost approach for buildings of this age.

**Sales Comparison Approach**

There is adequate data to develop a value estimate and this approach reflects market behavior for this property type.

**Income Approach**

There was adequate data to develop a value estimate.

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## EXCESS LAND VALUATION

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Below is the valuation of the subject excess land parcel, APN 1320-32-110-005.

### Methodology

Site Value is most often estimated using the sales comparison approach. This approach develops an indication of market value by analyzing closed sales, listings, or pending sales of properties similar to the subject, focusing on the difference between the subject and the comparables using all appropriate elements of comparison. This approach is based on the principles of supply and demand, balance, externalities, and substitution, or the premise that a buyer would pay no more for a specific property than the cost of obtaining a property with the same quality, utility, and perceived benefits of ownership.

### Unit of Comparison

The unit of comparison selected depends on the appraisal problem and nature of the property and is intended to explain or mirror market behavior. The primary unit of comparison in the market and applied in this analysis is price per land sf.

### Elements of Comparison

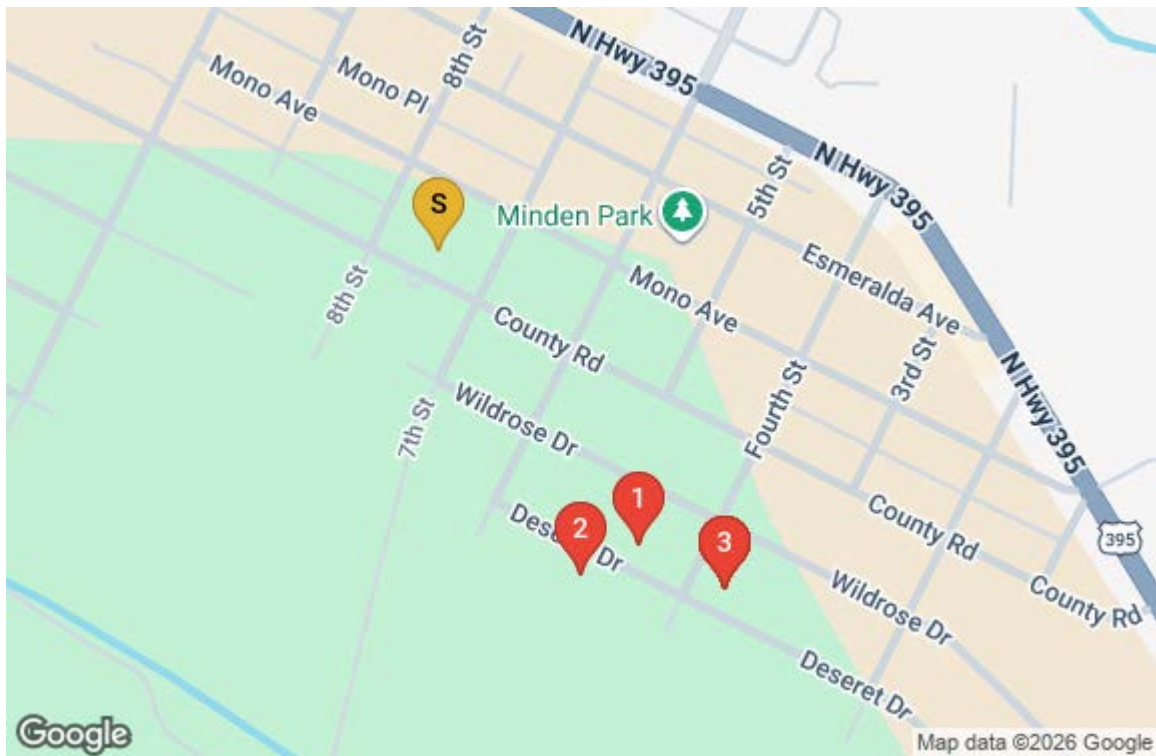
Elements of comparison are the characteristics or attributes of properties and transactions that cause the prices of real estate to vary. The primary elements of comparison considered in sales comparison analysis are as follows: (1) property rights conveyed, (2) financing terms, (3) conditions of sale, (4) expenditures made immediately after purchase, (5) market conditions, (6) location and (7) physical characteristics.

### Land Comparables

The market was studied to identify sales and listings of comparable properties with a focus on those that appeal to the most probable buyer of the subject site. These properties typically have similar locations and physical characteristics. Of these transactions, sufficient sales data was available for the following sale comparables, which were analyzed to estimate a unit value for the subject property. We have researched three comparables for this analysis; these are documented on the following pages followed by a location map and analysis grid. All sales have been researched through numerous sources, inspected and verified by a party to the transaction.

Public Facilities land is typically valued by looking at sales of land with the same land use. In the case of the subject in Minden, the 3 sales below were the only comparable sales with the same zoning as the area surrounding the subject.

## Land Comparables Map



### Land Sales Map Legend

Legend	Address	City	Distance
<i>Subject</i>	1638 Mono Ave	Minden	
<i>Comp 1</i>	1585 Deseret Dr	Minden	.21 miles
<i>Comp 2</i>	1590 Deseret Dr	Minden	.20 miles
<i>Comp 3</i>	1575 Deseret Dr	Minden	.26 miles

<b>Land Sales Summary Table</b>				
<b>Comp</b>	<b>Address</b>	<b>Date</b>	<b>Acres</b>	<b>Land SF</b>
	<b>City</b>	<b>Price</b>	<b>Price Per Acre</b>	<b>Price Per Land SF</b>
<b>Subject</b>	1638 Mono Ave	2/10/2026	0.72	31,500
	Minden	--	--	--
1	1585 Deseret Dr	2/22/2023	0.25	10,934
	Minden	\$250,000	\$996,016	\$22.87
2	1590 Deseret Dr	1/24/2025	0.26	11,500
	Minden	\$420,000	\$1,590,909	\$36.52
3	1575 Deseret Dr	2/28/2025	0.24	10,411
	Minden	\$305,000	\$1,276,151	\$29.30
<b>Comparable Low:</b>		<b>2/22/2023</b>	<b>0.24</b>	<b>10,411</b>
<b>Comparable High:</b>		<b>2/28/2025</b>	<b>0.26</b>	<b>11,500</b>
<b>Comparable Average:</b>		<b>2/28/2025</b>	<b>0.25</b>	<b>10,948</b>
<b>Comparable Median:</b>		<b>1/24/2025</b>	<b>0.25</b>	<b>10,934</b>

## Land Comparable 1



### Transaction

<i>Address</i>	1585 Deseret Dr	<i>Date</i>	2/22/2023
<i>City</i>	Minden	<i>Price</i>	\$250,000
<i>State</i>	NV	<i>Price per Acre</i>	\$996,015.94
<i>Zip</i>	89423	<i>Price per Land SF</i>	\$22.87
<i>Tax ID</i>	1320-32-120-004	<i>Financing</i>	Cash to Seller
<i>Grantor</i>	Dood LLC	<i>Property Rights</i>	Fee Simple
<i>Grantee</i>	Betts Credit Shelter Trust 1993	<i>Conditions of Sale</i>	NA

### Site

<i>Acres</i>	0.25	<i>Topography</i>	Level
<i>Land SF</i>	10,934	<i>Zoning</i>	SFR-8000
<i>Road Frontage</i>	Feeder Street	<i>Flood Zone</i>	Zone X (unshaded)
<i>Shape</i>	Rectangular	<i>Encumbrance or Easement</i>	NA
<i>Utilities</i>	All Utilities Available	<i>Environmental Issues</i>	NA

### Sale Comments

The 0.251 acre residential land was sold on February 22, 2023 for \$250,000. It was sold by Dood LLC to Betts Credit Shelter Trust 1993.

## Land Comparable 2



### Transaction

<i>Address</i>	1590 Deseret Dr	<i>Date</i>	1/24/2025
<i>City</i>	Minden	<i>Price</i>	\$420,000
<i>State</i>	NV	<i>Price per Acre</i>	\$1,590,909.09
<i>Zip</i>	89423	<i>Price per Land SF</i>	\$36.52
<i>Tax ID</i>	1320-32-120-010	<i>Financing</i>	Cash to Seller
<i>Grantor</i>	John Webster Dowling	<i>Property Rights</i>	Fee Simple
<i>Grantee</i>	Ridgeline Development LLC	<i>Conditions of Sale</i>	NA

### Site

<i>Acres</i>	0.26	<i>Topography</i>	Level
<i>Land SF</i>	11,500	<i>Zoning</i>	SFR-8000
<i>Road Frontage</i>	Feeder Street	<i>Flood Zone</i>	Zone X (unshaded)
<i>Shape</i>	Rectangular	<i>Encumbrance or Easement</i>	NA
<i>Utilities</i>	All Utilities Available	<i>Environmental Issues</i>	NA

### Sale Comments

The 0.264 acre residential land was sold on January 24, 2025 for \$420,000. It was sold by John Webster Dowling to Ridgeline Development LLC.

### Land Comparable 3



### Transaction

<i>Address</i>	1575 Deseret Dr	<i>Date</i>	2/28/2025
<i>City</i>	Minden	<i>Price</i>	\$305,000
<i>State</i>	NV	<i>Price per Acre</i>	\$1,276,150.63
<i>Zip</i>	89423	<i>Price per Land SF</i>	\$29.30
<i>Tax ID</i>	1320-32-120-002	<i>Financing</i>	Cash to Seller
<i>Grantor</i>	Dood LLC	<i>Property Rights</i>	Fee Simple
<i>Grantee</i>	Pataday Trust 2023	<i>Conditions of Sale</i>	NA

### Site

<i>Acres</i>	0.24	<i>Topography</i>	Level
<i>Land SF</i>	10,411	<i>Zoning</i>	SFR-8000
<i>Road Frontage</i>	Feeder Street	<i>Flood Zone</i>	Zone X (unshaded)
<i>Shape</i>	Rectangular	<i>Encumbrance or Easement</i>	NA
<i>Utilities</i>	All Utilities Available	<i>Environmental Issues</i>	NA

### Sale Comments

The 0.239 acre residential land was sold on February 28, 2025 for \$305,000. It was sold by Dood LLC to Pataday Trust 2023.

## Comparable Land Sale Adjustments

The above sales have been analyzed and compared with the subject property. We have considered adjustments in the areas of:

- Property Rights Sold
- Financing
- Conditions of Sale
- Market Trends
- Location
- Physical Characteristics

When necessary, adjustments were made for differences in various elements of comparison, including property rights conveyed, financing terms, conditions of sale, expenditures made immediately after purchase, market conditions, location, and other physical characteristics. If the element in comparison is considered superior to that of the subject, a negative adjustment was applied. Conversely, a positive adjustment was applied if inferior. A summary of the elements of comparison follows.

## Transaction Adjustments

Transaction adjustments include: (1) real property rights conveyed, (2) financing terms, (3) conditions of sale, and (4) expenditures made immediately after purchase. These items, which are applied prior to the market conditions and property adjustments, are discussed as follows:

### Property Rights

Real property rights conveyed influence sales prices and must be considered when analyzing a sale comparable. The property rights appraised reflect the fee simple interest. No adjustments were required.

### Financing

The transaction price of one property may differ from that of an identical property due to different financial arrangements. Sales involving financing terms that are not at or near market terms require adjustments for cash equivalency to reflect typical market terms. A cash equivalency procedure discounts the atypical mortgage terms to provide an indication of value at cash equivalent terms. No adjustments were required.

### Conditions of Sale

When the conditions of sale are atypical, the result may be a price that is higher or lower than that of a normal transaction. Adjustments for conditions of sale usually reflect the motivations of either a buyer or a seller who is under duress to complete the transaction. Another more typical condition of sale involves the downward adjustment required to a comparable property's for-sale listing price, which usually reflects the upper limit of value. No adjustments were required.

### Expenditures After Sale

A knowledgeable buyer considers expenditures required upon purchase of a property, as these costs affect the price the buyer agrees to pay. Such expenditures may include: costs to demolish and remove any portion of the improvements, costs to petition for a zoning change, and/or costs to remediate environmental contamination.

The relevant figure is not the actual cost incurred, but the cost anticipated by both the buyer and seller. Unless the sales involved expenditures anticipated upon the purchase date, no adjustments to the comparable sales are required for this element of comparison.

No adjustments were required.

### **Economic (Market) Trends**

Market conditions change over time because of inflation, deflation, fluctuations in supply and demand, or other factors. Changing market conditions may create a need for adjustment to comparable sale transactions completed during periods of dissimilar market conditions.

Discussions with market participants and a review of market data indicated overall market conditions for vacant land properties have been declining with recent transactions confirming this trend. An annual adjustment factor of 2.0% was applied to each comparable to account for changes in market conditions.

### **Property Adjustments**

Property adjustments are usually expressed quantitatively as percentages or dollar amounts that reflect the differences in value attributable to the various characteristics of the property. In some instances, however, qualitative adjustments are used. These adjustments are based on locational and physical characteristics and are applied after transaction and market conditions adjustments. The reasoning for the property adjustments made to each sale comparable follows. The discussion analyzes each adjustment category deemed applicable to the subject property.

#### Location

All comparables are within 1 miles of the subject.

#### Acres

The subject excess land parcel is nearly 3 times as large as the sale comparables, and a downward adjustment was required.

#### Corner

The subject has a double corner location, and adjustments were made to Sales 1 and 2.

### Shape

No adjustments were required.

### Utilities

No adjustments were required.

### Finished Lot Y/N

All of the sale comparables are finished lots that are ready to build on. Utilities are at the street, the sites are leveled and compacted. Since the subject vacant parcel is not in finished lot form, an adjustment is needed.

The 3 land sales that were found are developed lots in a relatively new subdivision in Minden that came about when the landowner of the large farm property to the south of the edge of Minden sold off an approximately 5.3-acre parcel to a lot developer. This land has SRF-8,000 zoning. The original land sale took place in February 2018 for a recorded value of \$1,120,000, or approximately \$5/psf (although the exact average is not known). We researched the sale and found that the landowner/seller made a deal with the lot developer to share in the sale proceeds, so the sale price was artificially low.

We have appraised various residential subdivisions in Nevada, and we have data regarding the purchase prices of raw land and the subsequent sale price of finished lots. The value added from the addition of horizontal improvements, plus profit, can often result in a doubling of the price per square foot. Most subdivisions include road dedications and common area, but this would not be the case for the subject vacant parcel, so the spread would not be as large as it would be in a large residential project. The subject parcel would need to pay impact and permitting fees, pay for engineering, site development, site work, utility connections, and pay for other contingencies. There would be no concrete for roads or common area landscaping expenses.

In one subdivision example we recently appraised in Lyon County, the lot developer was able to buy and improve raw land and sell finished lots at a 27% increase in value. The subject land would not need as much work, as described above, but the developer also enjoyed economies of scale due to the size of the project, therefore we have concluded to a downward adjustment of 30% to all 3 sale comparables for being finished lots, whereas the subject is not.

### **Land Comparable 1**

Land Sale 1, located in the city of Minden, represents a Closed Sale of \$250,000 and is considered superior to the subject overall. The property rights of the comparable, fee simple, do not require an adjustment. No adjustment is warranted for the financing of the transaction. The conditions of sale do not require an adjustment. The upward time adjustment reflects the improved market conditions since the date of sale. A downward adjustment of -15.0% is warranted for the acres of the comparable. The corner is deemed

inferior to the subject and an upward adjustment of 10.0% is applied. The finished lot? is deemed superior to the subject and a downward adjustment of -30.0% is applied. Adjustments for location, shape, utilities and zoning were not necessary. A gross adjustment of 55.0% and net adjustment of -35.0% is applied and the comparable is given secondary emphasis when considering the reconciled value.

### **Land Comparable 2**

Land Sale 2, located in the city of Minden, represents a Closed Sale of \$420,000 and is considered superior to the subject overall. The property rights of the comparable, fee simple, do not require an adjustment. No adjustment is warranted for the financing of the transaction. The conditions of sale do not require an adjustment. The upward time adjustment reflects the improved market conditions since the date of sale. The location is deemed superior to the subject and a downward adjustment of -20.0% is applied. A downward adjustment of -15.0% is warranted for the acres of the comparable. The corner is deemed inferior to the subject and an upward adjustment of 10.0% is applied. The finished lot? is deemed superior to the subject and a downward adjustment of -30.0% is applied. Adjustments for shape, utilities and zoning were not necessary. A gross adjustment of 75.0% and net adjustment of -55.0% is applied and the comparable is given tertiary emphasis when considering the reconciled value.

### **Land Comparable 3**

Land Sale 3, located in the city of Minden, represents a Closed Sale of \$305,000 and is considered superior to the subject overall. The property rights of the comparable, fee simple, do not require an adjustment. No adjustment is warranted for the financing of the transaction. The conditions of sale do not require an adjustment. The upward time adjustment reflects the improved market conditions since the date of sale. A downward adjustment of -15.0% is warranted for the acres of the comparable. The finished lot? is deemed superior to the subject and a downward adjustment of -30.0% is applied. Adjustments for location, corner, shape, utilities and zoning were not necessary. A gross adjustment of 45.0% and net adjustment of -45.0% is applied and the comparable is given primary emphasis when considering the reconciled value.

No adjustments are applied as discussed in the analysis above.

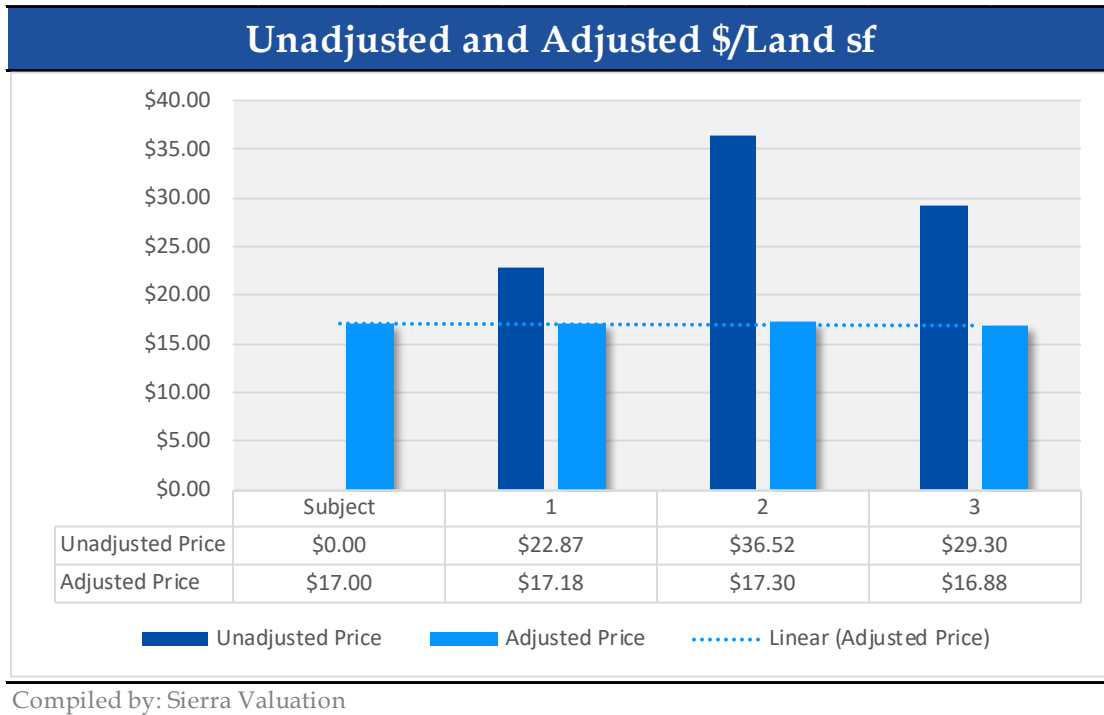
## **Analysis Grid**

On the following page is a sales comparison grid displaying the subject property, the comparables and the adjustments applied.

## LAND SALES ADJUSTMENT GRID

Land Analysis Grid		Comp 1	Comp 2	Comp 3
Address	1638 Mono Ave	1585 Deseret Dr	1590 Deseret Dr	1575 Deseret Dr
City	Minden	Minden	Minden	Minden
State	NV	NV	NV	NV
Date	2/10/2026	2/22/2023	1/24/2025	2/28/2025
Price	--	\$250,000	\$420,000	\$305,000
Land SF	31,500.00	10,933.56	11,499.84	10,410.84
Price Per SF		\$22.87	\$36.52	\$29.30
Transaction Adjustments				
Property Rights	Fee Simple	Fee Simple	0.0%	Fee Simple
		0.0%		0.0%
Financing	Conventional	Cash to Seller	0.0%	Cash to Seller
		0.0%		0.0%
Conditions of Sale	Cash	0	0.0%	0
		0		0.0%
Expend. After Sale		0		0
		0.0%		0.0%
<b>Adjusted Price/SF</b>		<b>\$22.87</b>	<b>\$36.52</b>	<b>\$29.30</b>
Market Trends Through	2/10/2026	5.0%	15.6%	5.2%
		4.7%		
<b>Adjusted Price/SF</b>		<b>\$26.43</b>	<b>\$38.44</b>	<b>\$30.69</b>
Characteristics Adjustments				
Location	Good	Good	Field View	Good
% Adjustment		0%	-20%	0%
Qualitative		Similar	Superior	Similar
\$ Adjustment		\$0.00	-\$7.69	\$0.00
Acres	0.72	0.25	0.26	0.24
% Adjustment		-15%	-15%	-15%
Qualitative		Superior	Superior	Superior
\$ Adjustment		-\$3.96	-\$5.77	-\$4.60
Corner	Corner, no signal	Mid-Block	Mid-Block	Corner
% Adjustment		10%	10%	0%
Qualitative		Inferior	Inferior	Similar
\$ Adjustment		\$2.64	\$3.84	0
Shape	Rectangular	Rectangular	Rectangular	Rectangular
% Adjustment		0%	0%	0%
Qualitative		Similar	Similar	Similar
\$ Adjustment		0	0	0
Utilities	All Utilities Available	All Utilities Available	All Utilities Available	All Utilities Available
% Adjustment		0%	0%	0%
Qualitative		Similar	Similar	Similar
\$ Adjustment		0	0	0
Zoning	Single-family residential - 8,000	SFR-8000	SFR-8000	SFR-8000
% Adjustment		0%	0%	0%
Qualitative		Similar	Similar	Similar
\$ Adjustment		0	0	0
Finished Lot?	No	Yes	Yes	Yes
% Adjustment		-30%	-30%	-30%
Qualitative		Superior	Superior	Superior
\$ Adjustment		-\$7.93	-\$11.53	-\$9.21
<b>Adjusted Price/SF</b>		<b>\$17.18</b>	<b>\$17.30</b>	<b>\$16.88</b>
<b>Net Adjustments</b>		<b>-35.0%</b>	<b>-55.0%</b>	<b>-45.0%</b>
<b>Gross</b>		<b>55.0%</b>	<b>75.0%</b>	<b>45.0%</b>

## Sales Comparison Approach Conclusion - Land Valuation



Following adjustments, the comparables indicated prices per land sf of \$16.88 to \$17.30, with a median value of \$17.18 per land sf.

Land Sales Comparison		
Comparable	\$/Land sf	Comparability
2	\$17.30	Superior
1	\$17.18	Superior
<b>Subject</b>	\$17.00	
3	\$16.88	Superior

All of the value indications have been considered, and in the final analysis, comparables three, one and two, have been given most weight (in that order) in arriving at our final reconciled per land sf value of \$17.00. Sale comp 3 is the most recent sale, is a corner lot like the subject, and it required the least in gross adjustments. Sale comp 2 was an outlier with a much higher sale price due to its unimpeded field and mountain views. Sale 1 is the oldest sale and was given less weight as well.

<b>Land Value Ranges &amp; As Is Reconciled Value</b>				
<b>Number of Comparables:</b>	<b>3</b>	<b>Unadjusted</b>	<b>Adjusted</b>	<b>% Δ</b>
<b>Low:</b>		\$22.87	\$16.88	-26%
<b>High:</b>		\$36.52	\$17.30	-53%
<b>Average:</b>		\$29.56	\$17.12	-42%
<b>Median:</b>		\$29.30	\$17.18	-41%
<b>Reconciled Value/Unit Value:</b>			\$17.00	land sf
<b>Subject Size:</b>			31,500	
<b>Indicated Value:</b>			\$535,500	
<b>Reconciled Final As Is Value:</b>			<b>\$540,000</b>	
<b>Five Hundred Forty Thousand Dollars</b>				

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## SALES COMPARISON APPROACH

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The Sales Comparison Approach is based on the premise that a buyer would pay no more for a specific property than the cost of obtaining a property with the same quality, utility, and perceived benefits of ownership. It is based on the principles of supply and demand, balance, substitution and externalities. The following steps describe the applied process of the Sales Comparison Approach.

- The market in which the subject property competes is investigated; comparable sales, contracts for sale and current offerings are reviewed.
- The most pertinent data is further analyzed and the quality of the transaction is determined.
- The most meaningful unit of value for the subject property is determined.
- Each comparable sale is analyzed and where appropriate, adjusted to equate with the subject property.
- The value indication of each comparable sale is analyzed and the data reconciled for a final indication of value via the Sales Comparison Approach.

### Unit of Comparison

The primary unit of comparison selected depends on the appraisal problem and nature of the property. The primary unit of comparison in the market for properties such as the subject property is price per square foot.

### Elements of Comparison

Elements of comparison are the characteristics or attributes of properties and transactions that cause the prices of real estate to vary. The primary elements of comparison considered in sales comparison analysis are as follows: (1) property rights conveyed, (2) financing terms, (3) conditions of sale, (4) expenditures made immediately after purchase, (5) market conditions, (6) location, and (7) physical characteristics.

### Comparables

We have researched five comparables for this analysis; these are documented on the following pages followed by a location map and analysis grid. All sales have been researched through numerous sources, inspected and verified by a party to the transaction.

Improved Sales Summary Table					
Comp	Address City	Grantor Grantee	Price Date	Price Per SF GBA	Year Built Construction
	1638 Mono Ave Minden	Douglas County School Dist	-- 2/10/2026	-- 5,611	1918 Solid Brick
1	1638 Esmeralda Ave Minden	Hussmeralda LLC Beauregard Properties LLC	\$875,000 10/10/2023	\$377.32 2,319	1930 Wood Frame, Brick Veneer
2	1420 US Highway 395 N Gardnerville	James C & Sandra L Anderson Javelin Ventures LLC	\$600,000 4/4/2024	\$228.48 2,626	1910 Wood Frame and Siding
3	1475 US Highway 395 N Gardnerville	Ronald F Cauley Family Trust A&L Enterprises LLC	\$430,000 8/8/2024	\$254.59 1,689	1919 Solid Brick
4	1624 10th St Minden	Garden View Professional Center LLC Thomas Armstrong	\$850,000 8/14/2024	\$200.90 4,231	1957 Wood Frame, Brick Veneer
5	1466 US Highway 395 N Gardnerville	Noel E & Louise M Manoukian 1994 Family Lesende Enterprises LLC	\$850,000 6/17/2025	\$250.00 3,400	1914 Solid Brick
<b>Comparable Low:</b>			<b>\$430,000</b>	<b>\$200.90</b>	<b>1910</b>
<b>Comparable High:</b>			<b>\$875,000</b>	<b>\$377.32</b>	<b>1957</b>
<b>Comparable Average:</b>			<b>\$721,000</b>	<b>\$262.26</b>	<b>1926</b>
<b>Comparable Median:</b>			<b>\$850,000</b>	<b>\$250.00</b>	<b>1919</b>

## Improved Sales Comparables Map



Improved Sales Map Legend			
Legend	Address	City	Distance
<i>Subject</i>	1638 Mono Ave	Minden	
<i>Comp 1</i>	1638 Esmeralda Ave	Minden	.13 miles
<i>Comp 2</i>	1420 US Highway 395 N	Gardnerville	1.41 miles
<i>Comp 3</i>	1475 US Highway 395 N	Gardnerville	1.15 miles
<i>Comp 4</i>	1624 10th St	Minden	.21 miles
<i>Comp 5</i>	1466 US Highway 395 N	Gardnerville	1.16 miles

### Comparable 1



#### Transaction

<i>ID</i>	10480	<i>Date</i>	10/10/2023
<i>Address</i>	1638 Esmeralda Ave	<i>Price</i>	\$875,000
<i>City</i>	Minden	<i>Price Per RA</i>	\$377.32
<i>State</i>	NV	<i>Price Per SF</i>	\$377.32
<i>Tax ID</i>	1320-29-410-031	<i>Price Per Unit</i>	NA
<i>Grantor</i>	Hussmeralda LLC	<i>Transaction Type</i>	Closed Sale
<i>Grantee</i>	Beauregard Properties LLC	<i>Financing</i>	Cash to Seller
<i>Legal Description</i>	NA	<i>Property Rights</i>	Leased Fee
<i>Book/Page or Reference Doc</i>	1001322	<i>Days on Market</i>	NA
<i>Sale Verification Source</i>	Marleane Scott, M. Scott Properties		

#### Site

<i>Acres</i>	0.2	<i>Topography</i>	Level
<i>Land SF</i>	10,454	<i>Zoning</i>	NA
<i>Road Frontage</i>	Feeder Street	<i>Flood Zone</i>	Zone X (unshaded)
<i>Shape</i>	Roughly square	<i>Encumbrance or Easement</i>	NA
<i>Utilities</i>	All Utilities Available	<i>Environmental Issues</i>	NA
<i>Corner</i>	Corner		

#### Improvements & Financial Data

<i>GBA</i>	2,319	<i>PGI</i>	NA
<i>Rentable Area</i>	2,319	<i>EGI</i>	NA
<i>No. of Buildings</i>	1	<i>Occupancy</i>	NA
<i>No. of Stories</i>	1	<i>Vacancy</i>	NA
<i>Year Built</i>	1930	<i>Expense Ratio</i>	NA
<i>Renovations</i>	NA	<i>NOI</i>	NA
<i>Condition</i>	Good	<i>Cap Rate</i>	NA
<i>Quality</i>	Good	<i>EGIM</i>	NA
<i>Basement Size</i>	692		

#### Sale Comments

This 2,650 square foot office building was sold on October 10, 2023 for \$875,000, or \$330.19 per square foot. The building sits on approximately 0.24 acres of land and was sold by Hussmeralda LLC to Beauregard Properties LLC. This is a conversion from single-family residence to law office, and the building was in very good condition. The buyer was an investor from Stateline, NV, and the tenant was a law office. In 2024 the property was available for lease again, but no lease has been signed yet, so the owner remodeled the interior and will likely be putting the property on the market in 2026.

## Comparable 2



### Transaction

<i>ID</i>	10479	<i>Date</i>	4/4/2024
<i>Address</i>	1420 US Highway 395 N	<i>Price</i>	\$600,000
<i>City</i>	Gardnerville	<i>Price Per RA</i>	\$228.48
<i>State</i>	NV	<i>Price Per SF</i>	\$228.48
<i>Tax ID</i>	1320-33-401-050	<i>Price Per Unit</i>	\$600,000.00
<i>Grantor</i>	James C & Sandra L	<i>Transaction Type</i>	Closed Sale
<i>Grantee</i>	Javelin Ventures LLC	<i>Financing</i>	Cash to Seller
<i>Legal Description</i>	NA	<i>Property Rights</i>	Leased Fee
<i>Book/Page or Reference Doc</i>	1006376	<i>Days on Market</i>	NA
<i>Sale Verification Source</i>	Assessor, Deed, DoV		

### Site

<i>Acres</i>	0.4	<i>Topography</i>	Level
<i>Land SF</i>	15,682	<i>Zoning</i>	NA
<i>Road Frontage</i>	Major arterial	<i>Flood Zone</i>	Zone X (shaded)
<i>Shape</i>	Rectangular	<i>Encumbrance or Easement</i>	NA
<i>Utilities</i>	All Utilities Available	<i>Environmental Issues</i>	NA
<i>Corner</i>	Mid-Block		

### Improvements & Financial Data

<i>GBA</i>	2,626	<i>PGI</i>	NA
<i>Rentable Area</i>	2,626	<i>EGI</i>	NA
<i>No. of Buildings</i>	1	<i>Occupancy</i>	
<i>No. of Stories</i>	1	<i>Vacancy</i>	
<i>Year Built</i>	1910	<i>Expense Ratio</i>	NA
<i>Renovations</i>	NA	<i>NOI</i>	NA
<i>Condition</i>	Average	<i>Cap Rate</i>	NA
<i>Quality</i>	Average		
<i>Basement Size</i>	NA		

### Sale Comments

This 2,626 square foot retail and office building was sold on April 4, 2024 for \$600,000, or \$228.48 per square foot. The building sits on approximately 0.36 acres of land and was sold by James C & Sandra L Anderson to Javelin Ventures LLC. The buyers re-roofed and painted the building after the sale. Calls to the listing broker were not returned. The building is occupied by a boutique in the street facing suite, and a flooring company formerly occupied the unit to the rear of the property.

### Comparable 3



#### Transaction

<i>ID</i>	10478	<i>Date</i>	8/8/2024
<i>Address</i>	1475 US Highway 395 N	<i>Price</i>	\$430,000
<i>City</i>	Gardnerville	<i>Price Per RA</i>	\$254.59
<i>State</i>	NV	<i>Price Per SF</i>	\$254.59
<i>Tax ID</i>	1320-33-402-001	<i>Price Per Unit</i>	NA
<i>Grantor</i>	Ronald F Cauley Family Trust	<i>Transaction Type</i>	Closed Sale
<i>Grantee</i>	A&L Enterprises LLC	<i>Financing</i>	Cash to Seller
<i>Legal Description</i>	NA	<i>Property Rights</i>	Fee Simple
<i>Book/Page or Reference Doc</i>	1010839	<i>Days on Market</i>	449
<i>Sale Verification Source</i>	John Fisher, ReMax		

#### Site

<i>Acres</i>	0.1	<i>Topography</i>	Level
<i>Land SF</i>	5,663	<i>Zoning</i>	NA
<i>Road Frontage</i>	Major arterial	<i>Flood Zone</i>	Zone X (unshaded)
<i>Shape</i>	Rectangular	<i>Encumbrance or Easement</i>	NA
<i>Utilities</i>	All Utilities Available	<i>Environmental Issues</i>	NA
<i>Corner</i>	Corner		

#### Improvements & Financial Data

<i>GBA</i>	1,689	<i>PGI</i>	NA
<i>Rentable Area</i>	1,689	<i>EGI</i>	NA
<i>No. of Buildings</i>	1	<i>Occupancy</i>	NA
<i>No. of Stories</i>	1	<i>Vacancy</i>	NA
<i>Year Built</i>	1919	<i>Expense Ratio</i>	NA
<i>Renovations</i>	NA	<i>NOI</i>	NA
<i>Condition</i>	Average	<i>Cap Rate</i>	NA
<i>Quality</i>	Average		
<i>Basement Size</i>	NA		

#### Sale Comments

This 1,689 square foot office building was sold on August 8, 2024 for \$430,000, or \$254.59 per square foot. The building sits on approximately 0.13 acres of land and was sold by Ronald F Cauley Family Trust to A&L Enterprises LLC. The property was on the market for a long period of time, and finally sold to the adjacent property owner with the auto shop. There is no parking dedicated to the site, and the broker thought that the buyer was interested in doing a lot line adjustment. The bell tower had a bat infestation at one point in time. The seller was a retiring lawyer who didn't need the property anymore.

### Comparable 4



#### Transaction

<i>ID</i>	10481	<i>Date</i>	8/14/2024
<i>Address</i>	1624 10th St	<i>Price</i>	\$850,000
<i>City</i>	Minden	<i>Price Per RA</i>	NA
<i>State</i>	NV	<i>Price Per SF</i>	NA
<i>Tax ID</i>	1320-30-802-016	<i>Price Per Unit</i>	NA
<i>Grantor</i>	Garden View Professional	<i>Transaction Type</i>	Closed Sale
<i>Grantee</i>	Thomas Armstrong	<i>Financing</i>	Cash to Seller
<i>Legal Description</i>	NA	<i>Property Rights</i>	Fee Simple
<i>Book/Page or Reference Doc</i>	1009603	<i>Days on Market</i>	NA
<i>Sale Verification Source</i>	John Fisher, ReMax		

#### Site

<i>Acres</i>	0.5	<i>Topography</i>	Level
<i>Land SF</i>	22,651	<i>Zoning</i>	NA
<i>Road Frontage</i>	Feeder Street	<i>Flood Zone</i>	Zone X (unshaded)
<i>Shape</i>	Rectangular	<i>Encumbrance or Easement</i>	NA
<i>Utilities</i>	All Utilities Available	<i>Environmental Issues</i>	NA
<i>Corner</i>	Mid-Block		

#### Improvements & Financial Data

<i>GBA</i>	0	<i>PGI</i>	NA
<i>Rentable Area</i>	NA	<i>EGI</i>	NA
<i>No. of Buildings</i>	1	<i>Occupancy</i>	NA
<i>No. of Stories</i>	1	<i>Vacancy</i>	NA
<i>Year Built</i>	1957	<i>Expense Ratio</i>	NA
<i>Renovations</i>	NA	<i>NOI</i>	NA
<i>Condition</i>	Average	<i>Cap Rate</i>	NA
<i>Quality</i>	Average		
<i>Basement Size</i>	NA		

#### Sale Comments

This 4,231 square foot office building was sold on August 14, 2024, for \$850,000, or \$200.90 per square foot. The building sits on approximately 0.52 acres of land and was sold by Garden View Professional Center LLC to Thomas Armstrong. The buyer was an agricultural insurance company Owner-User, Stockmen's Insurance, who outgrew his space in Minden Plaza. The tenants were left in place, consisting of the Record Courier and a small salon. A former dermatology tenant had already vacated prior to the sale.

### Comparable 5



#### Transaction

<i>ID</i>	10477	<i>Date</i>	6/17/2025
<i>Address</i>	1466 US Highway 395 N	<i>Price</i>	\$850,000
<i>City</i>	Gardnerville	<i>Price Per RA</i>	\$250.00
<i>State</i>	NV	<i>Price Per SF</i>	\$250.00
<i>Tax ID</i>	1320-33-401-010	<i>Price Per Unit</i>	NA
<i>Grantor</i>	Noel E & Louise M	<i>Transaction Type</i>	Closed Sale
<i>Grantee</i>	Lesende Enterprises LLC	<i>Financing</i>	Cash to Seller
<i>Legal Description</i>	NA	<i>Property Rights</i>	Leased Fee
<i>Book/Page or Reference Doc</i>	1021823	<i>Days on Market</i>	NA
<i>Sale Verification Source</i>	Assessor, deed, CoStar		

#### Site

<i>Acres</i>	0.5	<i>Topography</i>	Level
<i>Land SF</i>	20,038	<i>Zoning</i>	NC
<i>Road Frontage</i>	Major arterial	<i>Flood Zone</i>	Zone X (unshaded)
<i>Shape</i>	Roughly rectangular	<i>Encumbrance or Easement</i>	NA
<i>Utilities</i>	All Utilities Available	<i>Environmental Issues</i>	NA
<i>Corner</i>	Corner		

#### Improvements & Financial Data

<i>GBA</i>	3,400	<i>PGI</i>	NA
<i>Rentable Area</i>	3,400	<i>EGI</i>	NA
<i>No. of Buildings</i>	NA	<i>Occupancy</i>	NA
<i>No. of Stories</i>	1	<i>Vacancy</i>	NA
<i>Year Built</i>	1914	<i>Expense Ratio</i>	NA
<i>Renovations</i>	NA	<i>NOI</i>	NA
<i>Condition</i>	Average	<i>Cap Rate</i>	NA
<i>Quality</i>	Average		
<i>Basement Size</i>	NA		

#### Sale Comments

This 3,400 square foot office building was sold on June 17, 2025 for \$850,000, or \$250.00 per square foot. The building sits on approximately 0.46 acres of land and was sold by Noel E & Louise M Manoukian 1994 Family to Lesende Enterprises LLC. The listing broker, Patti Picard, passed away in June 2025. We tried to contact the brokerage office where she worked, but our calls were not returned. The building is separated into several suites and has an 816 square foot, unfinished basement. It was built in 1914 and appears to be in average to fair condition, with some noticeable deferred maintenance on the exterior of the building. Manoukian law office was the seller. The buyer address was listed as 1475 U.S. 395 N, which is directly across the street from the building. The buyer's phone number was no longer in service, and we left a message for the seller, Louise Manoukian at 401-580-5663.

## Analysis Grid

The above sales have been analyzed and compared with the subject property. We have considered adjustments in the areas of:

- Property Rights Sold
- Financing
- Conditions of Sale
- Market Trends
- Location
- Physical Characteristics

## Comparable Sale Adjustments

When necessary, adjustments were made for differences in various elements of comparison, including property rights conveyed, financing terms, conditions of sale, expenditures made immediately after purchase, market conditions, location, and other physical characteristics. If the element in comparison is considered superior to that of the subject, a negative adjustment was applied. Conversely, a positive adjustment was applied if inferior. A summary of the elements of comparison follows.

## Transaction Adjustments

Transaction adjustments include: (1) real property rights conveyed, (2) financing terms, (3) conditions of sale, and (4) expenditures made immediately after purchase. These items, which are applied prior to the market conditions and property adjustments, are discussed as follows:

### Property Rights

Real property rights conveyed influence sales prices and must be considered when analyzing a sale comparable. The leased fee sales were deemed superior to the subject and a downward adjustment of 5% was applied because of investor motivation.

### Financing

The transaction price of one property may differ from that of an identical property due to different financial arrangements. Sales involving financing terms that are not at or near market terms require adjustments for cash equivalency to reflect typical market terms. A cash equivalency procedure discounts the atypical mortgage terms to provide an indication of value at cash equivalent terms. No adjustments were required.

### Conditions of Sale

Atypical conditions of sale may result in a price that is higher or lower than a normal transaction. Such atypical conditions of sale often occur in conjunction with sales between related parties or those in which one of the parties is atypically motivated to complete the transaction. Additionally, a downward adjustment may be applied to a listing price, which usually reflects the upper limit of value.

Sale 3 was an Assemblage sale; the buyer owns the adjacent wrap-around parcel and was motivated to own the entire street corner. The buyer was reportedly thinking of doing a lot line adjustment after the sale to add parking to Sale 3's parcel.

### Expenditures After Sale

A knowledgeable buyer considers expenditures required upon purchase of a property, as these costs affect the price the buyer agrees to pay. Such expenditures may include: costs to cure deferred maintenance, costs to demolish and remove any portion of the improvements, costs to petition for a zoning change, costs to remediate environmental

contamination and/or costs to occupy or stabilize the property. The relevant figure is not the actual cost incurred, but the cost anticipated by both the buyer and seller.

Sale 2 had expenditures after the purchase; the buyer installed a new roof and painted the building, and likely did other upgrades, at an estimated cost of \$30,000 based on the average cost of roofing and the building square footage.

### **Market Trends**

Market conditions change over time because of inflation, deflation, fluctuations in supply and demand, or other factors. Changing market conditions may create a need for adjustment to comparable sale transactions completed during periods of dissimilar market conditions.

Based on market data, we have applied a 3.0% market trend increase through the date of value.

### **Property Adjustments**

Property adjustments are usually expressed quantitatively as percentages or dollar amounts that reflect the differences in value attributable to the various characteristics of the property. In some instances, however, qualitative adjustments are used. These adjustments are based on locational and physical characteristics and are applied after the application of transaction and market conditions adjustments. The reasoning for the adjustments applied to each comparable follow.

#### Location

Location adjustments may be required when the locational characteristics of a comparable are different from those of the subject. These characteristics can include general neighborhood characteristics, proximity to employment centers and amenities, neighboring properties, and accessibility.

All comparables are within 2 miles of the subject. Comparable sales with US Hwy 395 frontage were adjusted downward for superior locational attributes.

#### Rentable Area

The size adjustment addresses variance in the square footage of the comparables and that of the subject, as a larger building typically commands a lower sale price per square foot than a smaller building. This inverse relationship is due, in part, to the principle of "economies of scale."

All of the Sale comparables were smaller than the subject building, and adjustments were required. We based the adjustment calculation on a per-doubling factor of 10%.

### Effective Age

All else being equal, older properties typically command a lower price per unit than newer properties. However, although a property may be older than another property, the effective age may be similar to a newer property with no adjustment warranted. This may be due to the older property being well maintained or a recent renovation. The adjustments to the comparables were based on effective age rather than actual age, which takes the remaining economic life estimate into consideration.

Adjustments were required for Sales 1, 2, and 4. These are younger buildings with lower effective ages. A downward adjustment of 1% per year was applied.

### Construction Class

The subject is a good quality solid brick building, and adjustments were made to comparables 1, 2 and 4.

### Quality

This adjustment category reflects market stature and appeal to market participants. Sale 1 was the only comparable that required an adjustment.

### Condition

Again, Sale 1 was the only comparable that required an adjustment.

### Land to Building Ratio

A land to building ratio adjustment was needed to account for the various parcel sizes of the comparables, and typically accounts for differences in parking ratio as well. Only Sale 3 required an adjustment due to its small size.

### Basement Size

The subject has a finished basement that adds value. Sale 1 was the only other comparable with a basement. Its basement is well finished, and it was previously leased to a real estate appraiser in Minden. An upward adjustment was made to all of the comparables based on the value the basement adds, because it could be leased for approximately 50% of the lease rate of the first floor of the building, according to brokers that we have spoken with.

### Improved Sale Comparable 1

Improved Sale 1, located in the city of Minden, represents a Closed Sale of \$875,000 and is considered inferior to the subject overall. The property rights of the comparable, leased fee, require a downward adjustment of -5.0%. No adjustment is warranted for the financing of the transaction. The conditions of sale do not require an adjustment. The upward time adjustment reflects the improved market conditions since the date of sale. A downward adjustment of -14.0% is warranted for the rentable area of the comparable. The effective age is deemed superior to the subject and a downward adjustment of -20.0%

is applied. An upward adjustment of 5.0% is warranted for the construction class of the comparable. The quality is deemed superior to the subject and a downward adjustment of -5.0% is applied. A downward adjustment of -10.0% is warranted for the condition of the comparable. An upward adjustment of 8.0% is warranted for the basement size of the comparable. Adjustments for location and land to building ratio were not necessary. A gross adjustment of 62.0% and net adjustment of -36.0% is applied as discussed in the analysis above.

#### Improved Sale Comparable 2

Improved Sale 2, located in the city of Gardnerville, represents a Closed Sale of \$600,000 and is considered inferior to the subject overall. The property rights of the comparable, leased fee, require a downward adjustment of -5.0%. No adjustment is warranted for the financing of the transaction. The conditions of sale do not require an adjustment. The upward time adjustment reflects the improved market conditions since the date of sale. The location is deemed superior to the subject and a downward adjustment of -10.0% is applied. A downward adjustment of -10.0% is warranted for the rentable area of the comparable. The effective age is deemed superior to the subject and a downward adjustment of -15.0% is applied. An upward adjustment of 10.0% is warranted for the construction class of the comparable. An upward adjustment of 16.0% is warranted for the basement size of the comparable. Adjustments for quality, condition and land to building ratio were not necessary. A gross adjustment of 61.0% and net adjustment of -9.0% is applied as discussed in the analysis above.

#### Improved Sale Comparable 3

Improved Sale 3, located in the city of Gardnerville, represents a Closed Sale of \$430,000 and is considered to the subject overall. The property rights of the comparable, fee simple, do not require an adjustment. No adjustment is warranted for the financing of the transaction. The conditions of sale require a downward adjustment of -5.0%. The upward time adjustment reflects the improved market conditions since the date of sale. The location is deemed superior to the subject and a downward adjustment of -10.0% is applied. A downward adjustment of -23.0% is warranted for the rentable area of the comparable. The land to building ratio is deemed inferior to the subject and an upward adjustment of 10.0% is applied. An upward adjustment of 16.0% is warranted for the basement size of the comparable. Adjustments for effective age, construction class, quality and condition were not necessary. A gross adjustment of 59.0% and net adjustment of -7.0% is applied as discussed in the analysis above.

#### Improved Sale Comparable 4

Improved Sale 4, located in the city of Minden, represents a Closed Sale of \$850,000 and is considered similar to the subject overall. The property rights of the comparable, fee simple, do not require an adjustment. No adjustment is warranted for the financing of the transaction. The conditions of sale do not require an adjustment. The upward time adjustment reflects the improved market conditions since the date of sale. A downward

adjustment of -3.0% is warranted for the rentable area of the comparable. The effective age is deemed superior to the subject and a downward adjustment of -5.0% is applied. An upward adjustment of 5.0% is warranted for the construction class of the comparable. An upward adjustment of 16.0% is warranted for the basement size of the comparable. Adjustments for location, quality, condition and land to building ratio were not necessary. A gross adjustment of 29.0% and net adjustment of 13.0% is applied as discussed in the analysis above.

#### Improved Sale Comparable 5

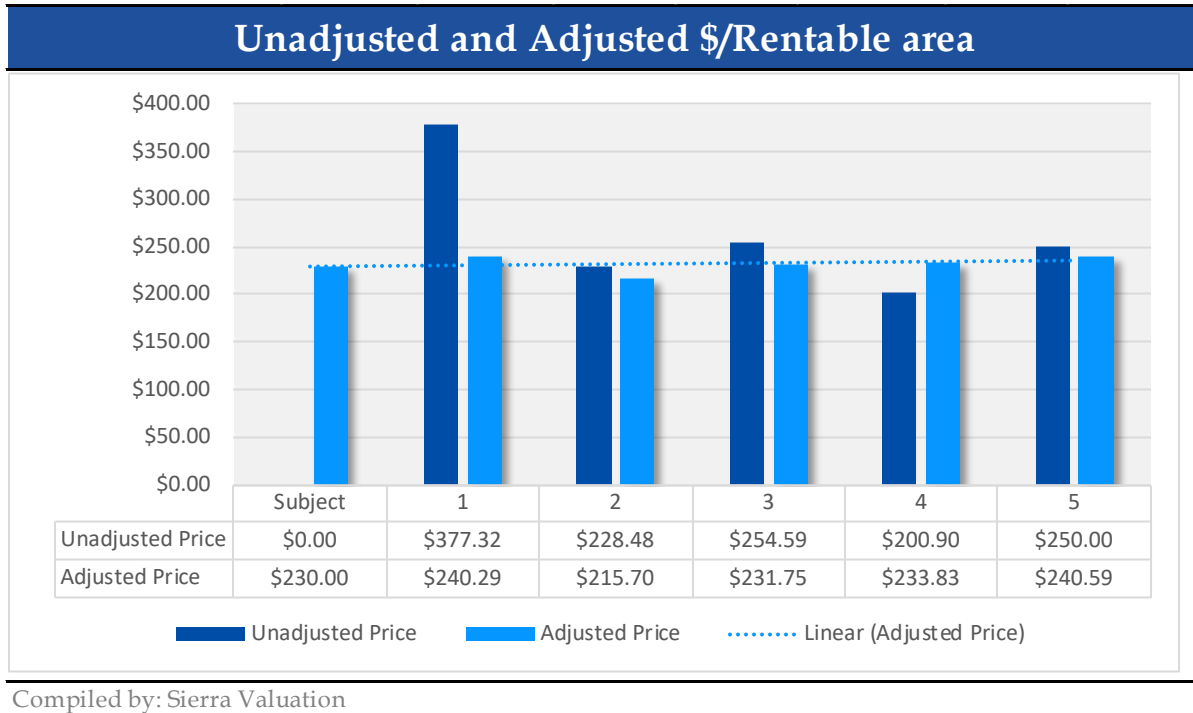
Improved Sale 5, located in the city of Gardnerville, represents a Closed Sale of \$850,000 and is considered superior to the subject overall. The property rights of the comparable, leased fee, require a downward adjustment of -5.0%. No adjustment is warranted for the financing of the transaction. The conditions of sale do not require an adjustment. The upward time adjustment reflects the improved market conditions since the date of sale. The location is deemed superior to the subject and a downward adjustment of -10.0% is applied. A downward adjustment of -6.0% is warranted for the rentable area of the comparable. An upward adjustment of 16.0% is warranted for the basement size of the comparable. Adjustments for effective age, construction class, quality, condition and land to building ratio were not necessary. A gross adjustment of 32.0% and net adjustment of 0.0% is applied as discussed in the analysis above.

On the following page is a sales comparison grid displaying the subject property, the comparables and the adjustments applied.

**IMPROVED SALES ADJUSTMENT GRID**

Analysis Grid		Comp 1	Comp 2	Comp 3	Comp 4	Comp 5
Address	1638 Mono Ave	1638 Esmeralda	1420 US Highway 395	1475 US Highway	1624 10th St	1466 US Highway
City	Minden	Minden	Gardnerville	Gardnerville	Minden	Gardnerville
State	NV	NV	NV	NV	NV	NV
Date	2/10/2026	10/10/2023	4/4/2024	8/8/2024	8/14/2024	6/17/2025
Price	--	\$875,000	\$600,000	\$430,000	\$850,000	\$850,000
Rentable Area	5,556	2,319	2,626	1,689	4,231	3,400
Price Per SF	\$0.00	\$377.32	\$228.48	\$254.59	\$200.90	\$250.00
Transaction Adjustments						
Property Rights	Fee Simple	Leased Fee -5.0%	Leased Fee -5.0%	Fee Simple 0.0%	Fee Simple 0.0%	Leased Fee -5.0%
Financing	Conventional	Cash to Seller 0.0%	Cash to Seller 0.0%	Cash to Seller 0.0%	Cash to Seller 0.0%	Cash to Seller 0.0%
Conditions of Sale	Cash	Investment 0.0%	Expenditures after sale 0.0%	Assemblage -5.0%	Arm's Length 0.0%	Investment 0.0%
Expenditures After Sale		\$0.00	\$30,000	\$0.00	\$0.00	\$0.00
Adjusted Price/SF		\$358.45	\$228.48	\$241.86	\$200.90	\$237.50
Market Trends Through 2/10/2026	3.0%	7.2%	5.6%	4.6%	4.5%	1.9%
Adjusted Price/SF		\$384.12	\$241.36	\$252.90	\$209.96	\$242.12
Characteristics Adjustments						
Location	Suburban	Suburban	Hwy 395	Hwy 395	Suburban	Hwy 395
% Adjustment		0%	-10%	-10%	0%	-10%
Qualitative		Similar	Superior	Superior	Similar	Superior
\$ Adjustment		\$0.00	-\$24.14	-\$25.29	\$0.00	-\$24.21
Rentable Area	5,556	2,319	2,626	1,689	4,231	3,400
% Adjustment		-14%	-10%	-23%	-3%	-6%
Qualitative		Superior	Superior	Superior	Superior	Superior
\$ Adjustment		-\$53.78	-\$24.14	-\$58.17	-\$6.30	-\$14.53
Effective Age	30	10	15	30	25	30
% Adjustment		-20%	-15%	0%	-5%	0%
Qualitative		Superior	Superior	Similar	Superior	Similar
\$ Adjustment		-\$76.82	-\$36.20	\$0.00	-\$10.50	\$0.00
Construction Class	Class C	D - Masonry Veneer	Class D	Class C	D - Masonry Veneer	Class C
% Adjustment		5%	10%	0%	5%	0%
Qualitative		Inferior	Inferior	Similar	Inferior	Similar
\$ Adjustment		\$19.21	\$24.14	\$0.00	\$10.50	\$0.00
Quality	Average	Good	Average	Average	Average	Average
% Adjustment		-5%	0%	0%	0%	0%
Qualitative		Superior	Similar	Similar	Similar	Similar
\$ Adjustment		-\$19.21	\$0.00	\$0.00	\$0.00	\$0.00
Condition	Average	Good	Average	Average	Average	Average
% Adjustment		-10%	0%	0%	0%	0%
Qualitative		Superior	Similar	Similar	Similar	Similar
\$ Adjustment		-\$38.41	\$0.00	\$0.00	\$0.00	\$0.00
Land To Building Ratio	5.6	4.5	6.0	3.4	5.4	5.9
% Adjustment		0%	0%	10%	0%	0%
Qualitative		Similar	Similar	Inferior	Similar	Similar
\$ Adjustment		\$0.00	\$0.00	\$25.29	\$0.00	\$0.00
Basement Size	4,495	692	0	0	0	0
% Adjustment		7%	15%	15%	15%	15%
Qualitative		Inferior	Inferior	Inferior	Inferior	Inferior
\$ Adjustment		\$26.89	\$36.20	\$37.93	\$31.49	\$36.32
Adjusted Price/SF		\$242.00	\$217.22	\$232.66	\$235.16	\$239.70
Net Adjustments		-37.0%	-10.0%	-8.0%	12.0%	-1.0%
Gross Adjustments		61.0%	60.0%	58.0%	28.0%	31.0%

## Sales Comparison Approach Conclusion



Following adjustments, the comparables indicated prices per rentable area of \$215.70/square foot to \$240.59/square foot, with a median value of \$233.83/square foot.

<b>Improved Sales Comparison</b>		
Comparable	\$/Rentable area	Comparability
5	\$240.59	Superior
1	\$240.29	Inferior
4	\$233.83	Similar
3	\$231.75	
<b>Subject</b>	\$230.00	Similar
2	\$215.70	Inferior

All of the value indications have been considered, and in the final analysis, comparables five, three and four, have been given most weight in arriving at our final reconciled per rentable area value of \$230.00/square foot. Sale 5 was the most physically similar to the subject, although it is two stories and was purchased by an investor. Sale 3 is also similar in age and construction type, but was a former church building and the design is

dissimilar. Sale 4 required the least amount of gross adjustments. Sale 1 was the oldest sale, and was somewhat of an outlier and was given the least weight.

<b>Value Ranges &amp; As Is Reconciled Value</b>				
<b>Number of Comps:</b>	<b>5</b>	<b>Unadjusted</b>	<b>Adjusted</b>	<b>% Δ</b>
	<b>Low:</b>	\$200.90	\$215.70	7%
	<b>High:</b>	\$377.32	\$240.59	-36%
	<b>Average:</b>	\$262.26	\$232.43	-11%
	<b>Median:</b>	\$250.00	\$233.83	-6%
<b>Reconciled Value/Unit Value:</b>			\$230.00	
<b>Subject Size:</b>			5,556	
<b>Indicated Value:</b>			\$1,277,880	
<b>Adjustments</b>				
<b>Deferred Maintenance:</b>			-\$150,000	
<b>Total Adjustments</b>			<b>-\$150,000</b>	
<b>As Is Indicated Value:</b>			<b>\$1,127,880</b>	
<b>Reconciled Final As Is Value:</b>			<b>\$1,130,000</b>	
<b>One Million One Hundred Thirty Thousand Dollars</b>				

As seen above, a deduction for deferred maintenance was subtracted from the preliminary value conclusion.

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## INCOME APPROACH

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The Income Approach to value is based on the present worth of the future rights to income. This type of analysis considers the property from an investor's point of view, the basic premise being that the amount and quality of the income stream are the basis for value of the property.

### Direct Capitalization Analysis

The steps involved in capitalizing the subject's net operating income are as follows:

- Develop the subject's Potential Gross Income (PGI) through analysis of the subject's actual historic income and an analysis of competitive current market income rates.
- Estimate and deduct vacancy and collection losses to develop the Effective Gross Income (EGI).
- Develop and subtract operating expenses to derive the Net Operating Income (NOI).
- Develop the appropriate capitalization rate ( $R_o$ ).
- Divide the net operating income by the capitalization rate for an estimate of value through the income approach.

## Income Analysis

The income analysis involves a review of the existing subject leases (if any) and comparison to market rent levels, as well as additional income sources and expense recoveries. The sum of all income results in potential gross income (PGI).

### Current Income

The table below summarizes the subject's current and historic income.

Income Summary			
Unit/Space Type	Appraisal		
	Amount	\$/SF	\$/Unit
<i>Office</i>	\$111,120	\$20.00	\$111,120
<b>Total Rental Income</b>	<b>\$111,120</b>	<b>\$20.00</b>	<b>\$111,120</b>
<b>Potential Gross Income</b>	<b>\$111,120</b>	<b>\$20.00</b>	<b>\$111,120</b>
<i>- Vacancy &amp; Collection Loss</i>	\$3,334	\$0.60	\$3,334
<b>Effective Gross Income</b>	<b>\$107,786</b>	<b>\$19.40</b>	<b>\$107,786</b>

Notes: \$/SF and/or \$/Unit are based on totals for each space type.

The subject property is not leased, it is owner occupied but is currently vacant due to remediation and repairs of the building.

### Space Types & Occupancy

The following table details the space types we have defined for the subject, and current occupancy.

Space Type	Units/ Tenants	SF Total	% of Total	SF Leased	SF Vacant	% Vacant
<i>Office</i>	1	5,556	100.0%	0	5,556	100.0%
<b>Totals</b>	<b>1</b>	<b>5,556</b>	<b>100.0%</b>	<b>0</b>	<b>5,556</b>	<b>100.0%</b>

### Lease Structure

The predominant lease structure for the subject property would likely be Triple Net, because it is a single-tenant building.

## Market Rent

The market was studied to identify the most comparable properties with a focus on those that compete for occupants based on location and appeal. Of these properties, rental data was available for the following rent comparables, which were analyzed to estimate market rent for the subject property. Each rent comparable is identified in the following table and is followed by details of each comparable then a map illustrating the location of each comparable relative to the subject property.

## Market Rent Comparables

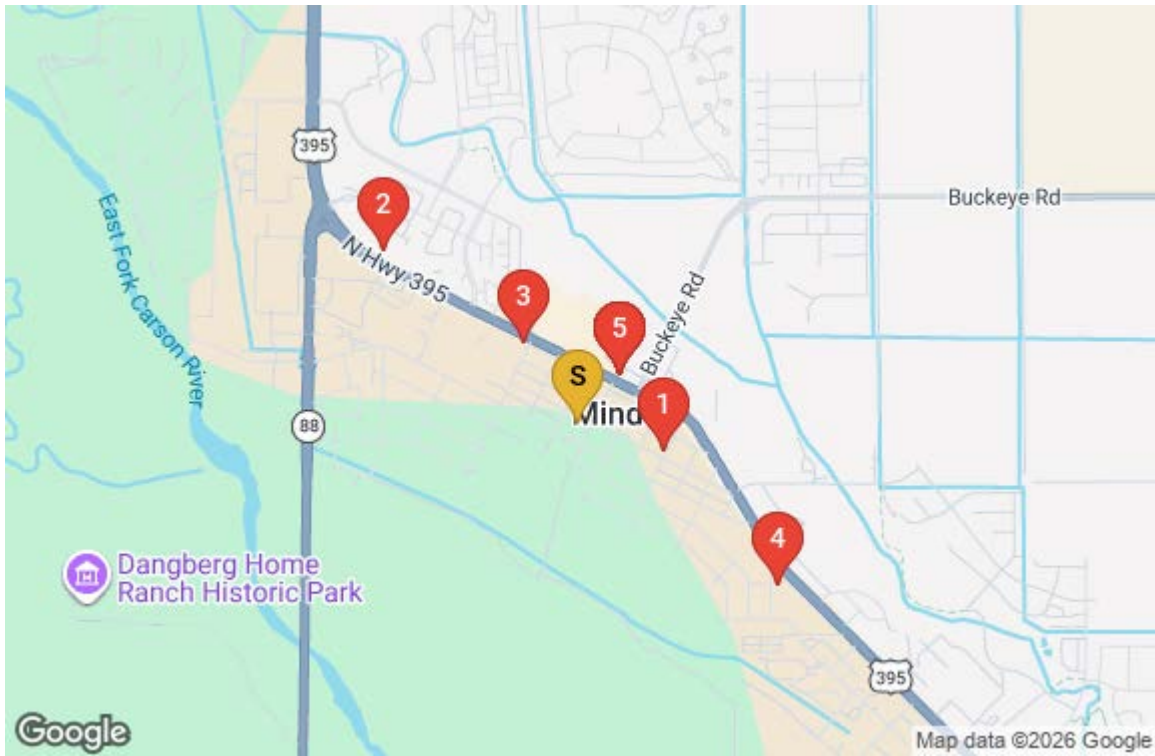
We have researched five comparables for this analysis; these are documented on the following pages followed by a location map and analysis grid. All sales have been researched through numerous sources, inspected and verified by a party to the transaction.

**Commercial Lease Summary Table**

Comp #	Property Name	Address	City	State	Condition	Rentable Area	Year Built
		Lessee	Start Date	Lease Term	Lease Type	SF	Eff. Rent/SF
1	1478 Fourth St	1478 Fourth St	Gardnerville	NV	Average		1986
		Northern Nevada Property Management	12/30/2023	2 years	NNN	1,033	\$13.20
2	1681 Hwy 395	1681 Hwy 395	Minden	NV	Average		1947
		NuSystems, Inc.	5/30/2024	3 years	MG	2,780	\$26.59
3	1644 N US Hwy 395	1644 N US Hwy 395	Gardnerville	NV	Average		1988
		Handy Law	7/1/2024	3 years	NNN	1,480	\$16.62
4	1517 Church St	1517 Church St	Gardnerville	NV	Average		1950
		A medical device dist. co.	11/1/2025	2 years	MG	1,800	\$9.96
5	1621 US Highway 395 N	1621 US Highway 395 N	Minden	NV	Average		1986
		Alpine Wellness	1/8/2026	3 years	MG	1,900	\$20.16

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## Lease Comparables Map



### Lease Comps Map Legend

Legend	Address	City	Distance
<i>Subject</i>	1638 Mono Ave	Minden	
<i>Comp 1</i>	1478 Fourth St	Gardnerville	.21 miles
<i>Comp 2</i>	1681 Hwy 395	Minden	.60 miles
<i>Comp 3</i>	1644 N US Hwy 395	Gardnerville	.22 miles
<i>Comp 4</i>	1517 Church St	Gardnerville	.59 miles
<i>Comp 5</i>	1621 US Highway 395	Minden	.15 miles

### Lease Comparable 1



Location		Building	
<i>ID</i>	10536	<i>Year Built</i>	1986
<i>Name</i>	1478 Fourth St	<i>Condition</i>	Average
<i>Address</i>	1478 Fourth St	<i>No. of Buildings</i>	1
<i>City</i>	Gardnerville	<i>GBA</i>	3,900
<i>State</i>	NV	<i>Rentable Area</i>	3,900
<i>Property Major Type</i>	Office	<i>No. of Stories</i>	2
<i>Property Type</i>	Office Building	<i>Other RA</i>	NA
<i>Comm. Verification Source</i>	Dick Silvera, Silvera Commercial Real Estate		

Office Property Type Characteristics			
<i>Building Class</i>	Wood Frame	<i>Construction Class</i>	Class D

Leases					
Tenant	Size	Eff. Rent/SF	Type	Start Date	Term
Northern Nevada Property Management	1,033	\$13.20	NNN	12/30/2023	2 years
<b>Totals</b>	<b>1,033</b>	<b>\$13.20</b>			
<b>Averages</b>	<b>1,033</b>	<b>\$13.20</b>			

#### Comments

This 1,033 square foot office space is being leased by Northern Nevada Property Management. The lease rate is \$13.20 per square foot annually, totaling to \$13,636. This is a second floor suite, accessible via stairs only.

### Lease Comparable 2



Location		Building	
<i>ID</i>	10534	<i>Year Built</i>	1947
<i>Name</i>	1681 Hwy 395	<i>Condition</i>	Average
<i>Address</i>	1681 Hwy 395	<i>No. of Buildings</i>	1
<i>City</i>	Minden	<i>GBA</i>	2,780
<i>State</i>	NV	<i>Rentable Area</i>	2,780
<i>Property Major Type</i>	Office	<i>No. of Stories</i>	1
<i>Property Type</i>	Office Building	<i>Other RA</i>	1500
<i>Comm. Verification Source</i>	Vicki Hone, The Hone Company		

Office Property Type Characteristics			
<i>Building Class</i>	Wood Frame	<i>Construction Class</i>	Class D

Leases					
Tenant	Size	Eff. Rent/SF	Type	Start Date	Term
<i>NuSystems, Inc.</i>	2,780	\$26.59	MG	5/30/2024	3 years
<b>Totals</b>	<b>2,780</b>	<b>\$26.59</b>			
<b>Averages</b>	<b>2,780</b>	<b>\$26.59</b>			

#### Comments

The 2,780 square foot office space is being leased by NuSystems, Inc. The lease rate is \$24.00 per square foot annually, totaling to \$73,920. The tenant is a Security system installation service. The leased space is an office/showroom space plus a storage space to the rear of the building. The tenant does their own R&M and landscaping, etc. Only taxes and insurance are included in the rent payment.

### Lease Comparable 3



Location		Building	
<i>ID</i>	10537	<i>Year Built</i>	1988
<i>Name</i>	1644 N US Hwy 395	<i>Condition</i>	Average
<i>Address</i>	1644 N US Hwy 395	<i>No. of Buildings</i>	1
<i>City</i>	Gardnerville	<i>GBA</i>	7,029
<i>State</i>	NV	<i>Rentable Area</i>	7,029
<i>Property Major Type</i>	Office	<i>No. of Stories</i>	1
<i>Property Type</i>	Office Building	<i>Other RA</i>	NA
<i>Comm. Verification Source</i>	Vicki Hone, The Hone Company		

Office Property Type Characteristics			
<i>Building Class</i>	Wood Frame	<i>Construction Class</i>	Class D

Leases					
Tenant	Size	Eff. Rent/SF	Type	Start Date	Term
<i>Handy Law</i>	1,480	\$16.62	NNN	7/1/2024	3 years
<b>Totals</b>	<b>1,480</b>	<b>\$16.62</b>			
<b>Averages</b>	<b>1,480</b>	<b>\$16.62</b>			

#### Comments

This 1,480 square foot office space is being leased by Handy Law. The lease rate is \$16.62 per square foot annually, totaling to \$24,600. The law firm took over the space that was previously occupied by Chase Real Estate. The building is adjacent to the popular Cook'd restaurant.

### Lease Comparable 4



Location		Building	
<i>ID</i>	10535	<i>Year Built</i>	1950
<i>Name</i>	1517 Church St	<i>Condition</i>	Average
<i>Address</i>	1517 Church St	<i>No. of Buildings</i>	1
<i>City</i>	Gardnerville	<i>GBA</i>	1,800
<i>State</i>	NV	<i>Rentable Area</i>	1,800
<i>Property Major Type</i>	Office	<i>No. of Stories</i>	2
<i>Property Type</i>	Mixed Use	<i>Other RA</i>	NA
<i>Comm. Verification Source</i>	Vicki Hone, The Hone Company		

Office Property Type Characteristics			
<i>Building Class</i>	Wood Frame	<i>Construction Class</i>	Class D

Leases					
Tenant	Size	Eff. Rent/SF	Type	Start Date	Term
<i>A medical device dist. co.</i>	1,800	\$9.96	NNN	11/1/2025	2 years
<b>Totals</b>	<b>1,800</b>	<b>\$9.96</b>			
<b>Averages</b>	<b>1,800</b>	<b>\$9.96</b>			

### Comments

The 1,800 square foot office space is being leased by Hoffman Plumbing. The lease rate is \$9.96 per square foot annually, totaling to \$17,928. The building is a conversion from home to office, there is a second story, but no elevator.

### Lease Comparable 5



Location		Building	
<i>ID</i>	10533	<i>Year Built</i>	1986
<i>Name</i>	1621 US Highway 395 N	<i>Condition</i>	Average
<i>Address</i>	1621 US Highway 395 N	<i>No. of Buildings</i>	1
<i>City</i>	Minden	<i>GBA</i>	3,479
<i>State</i>	NV	<i>Rentable Area</i>	3,479
<i>Property Major Type</i>	Office	<i>No. of Stories</i>	1
<i>Property Type</i>	Office Building	<i>Other RA</i>	NA
<i>Comm. Verification Source</i>	Vicki Hone, The Hone Company		

Office Property Type Characteristics			
<i>Building Class</i>	Wood Frame	<i>Construction Class</i>	Class D

Leases					
Tenant	Size	Eff. Rent/SF	Type	Start Date	Term
<i>Alpine Wellness</i>	1,900	\$20.16	MG	1/8/2026	3 years
<b>Totals</b>	<b>1,900</b>	<b>\$20.16</b>			
<b>Averages</b>	<b>1,900</b>	<b>\$20.16</b>			

**Comments**

The 1,900 square foot office space is being leased by Alpine Wellness . The lease rate is \$20.16 per square foot annually, totaling to \$38,304. The tenant did their own TT's and received 3 months in free rent.

## Analysis Grid

The above rentals have been analyzed and compared with the subject property. We have considered adjustments in the areas of:

- Lease Terms
- Economic Trends (time)
- Conditions of Lease
- Location
- Other
- Physical Characteristics

## Comparable Rent Adjustments

When necessary, adjustments were made for differences in the various elements of comparison, including lease structure, economic conditions, location, size and other relevant factors. If the element in comparison is considered superior to that of the subject, a negative adjustment was applied. Conversely, a positive adjustment is applied if inferior. A summary of the elements of comparison follows.

## Transaction Adjustments

Transaction adjustments include conditions of lease, economic trends and expense structure. These items, which are applied prior to the market conditions and property adjustments, are discussed as follows:

### Conditions of Lease

Rental 4 was a renewal lease that was likely below market, and we have applied a 5% upward adjustment.

### Economic Trends

A market trend increase of 3% per year was applied.

### Type of Lease/Expense Structure

Rentals 1, 2 and 5 are multi-tenant buildings with Modified Gross leases in place, and a downward adjustment of \$2.00 was applied.

## Property Adjustments

Property Adjustments are usually expressed quantitatively as percentages or dollar amounts that reflect differences in rental rates attributable to the various characteristics of the property. In some instances, however, qualitative adjustments are used. Property adjustments are based on locational and physical characteristics and are made after the application of transaction and market conditions adjustments. The reasoning for the adjustments applied to each comparable follows.

### Location

Location adjustments may be required when the locational characteristics of a comparable are different from those of the subject. These characteristics can include general neighborhood characteristics, freeway accessibility, street exposure, corner versus interior lot location, neighboring properties, view amenities, and other factors.

All comparables are within 1 miles of the subject. Rentals with US Hwy 395 frontage were adjusted downward by 10%, except Rental 3 which is set back in the parcel and does not enjoy frontage and visibility.

### Size

The size adjustment addresses variance in the rentable area of the comparables and that of the subject, as larger lease space often commands a lower rental rate per unit than does a smaller space. This inverse relationship is due, in part, to the principle of "economies of scale."

All of the comparables were smaller than the subject and required adjustments.

### Effective Age

This adjustment category reflects market stature and appeal to occupants.

All but Rental 4 required adjustments for effective age.

### Age/Construction Class

Effective age can have a large impact on sales prices due to the varying remaining economic life and renovation costs that will be required, but the impact on rental rates is nominal. Leases are temporary, typically lasting 3 to 10 years; therefore, tenants do not generally put much emphasis on effective age. The impact of effective age is predominantly reflected in the capitalization rate.

Typically we do not see a big difference in rental rates due to construction class, but because the subject is a historical building and is good quality brick and is attractive, an upward adjustment was warranted.

Adjustments were also made for quality and condition, parking ratio, number of stores (because second stories rent for less than ground floor units if there is no elevator) and Other Rentable Area, which accounts for the subject basement area. As stated earlier, the basement area can fetch as much as 50% of the rental rate as the first floor of buildings. Rental 2 has a storage structure that added some value to its rental rate, and offset slightly against the subject.

### Lease Comparable 1

Lease Comparable 1, located in the city of Gardnerville, represented by tenant, Northern Nevada Property Management at an effective rent per square foot of \$13.20, is considered inferior to the subject overall. The conditions of lease for the comparable, normal, do not require an adjustment. The upward time adjustment reflects the improved market conditions since the lease date. Expenses for the comparable arrived at -\$2. and are considered in the adjusted rent. A downward adjustment of -10.0% is warranted for the size of the comparable. The effective age is deemed superior to the subject and a downward adjustment of -15.0% is applied. An upward adjustment of 5.0% is warranted for the construction class of the comparable. The parking ratio ra is deemed inferior to the subject and an upward adjustment of 5.0% is applied. An upward adjustment of 25.0% is warranted for the no. of stories of the comparable. The other ra is deemed inferior to the subject and an upward adjustment of 30.0% is applied. Adjustments for location, quality and condition were not necessary. A gross adjustment of 90.0% and net adjustment of 40.0% is applied to Lease Comparable 1.

### Lease Comparable 2

Lease Comparable 2, located in the city of Minden, represented by tenant, NuSystems, Inc. at an effective rent per square foot of \$26.59, is considered superior to the subject overall. The conditions of lease for the comparable, normal, do not require an adjustment. The upward time adjustment reflects the improved market conditions since the lease date. Expenses for the comparable arrived at -\$2. and are considered in the adjusted rent. The location is deemed superior to the subject and a downward adjustment of -10.0% is applied. A downward adjustment of -5.0% is warranted for the size of the comparable. The effective age is deemed superior to the subject and a downward adjustment of -15.0% is applied. An upward adjustment of 5.0% is warranted for the construction class of the comparable. The quality is deemed superior to the subject and a downward adjustment of -15.0% is applied. The parking ratio ra is deemed superior to the subject and a downward adjustment of -5.0% is applied. The other ra is deemed inferior to the subject and an upward adjustment of 25.0% is applied. Adjustments for condition and no. of stories were not necessary. A gross adjustment of 80.0% and net adjustment of -20.0% is applied to Lease Comparable 2.

### Lease Comparable 3

Lease Comparable 3, located in the city of Gardnerville, represented by tenant, Handy Law at an effective rent per square foot of \$16.62, is considered to the subject overall. The conditions of lease for the comparable, normal, do not require an adjustment. The upward time adjustment reflects the improved market conditions since the lease date. The location is deemed superior to the subject and a downward adjustment of -5.0% is applied. A downward adjustment of -5.0% is warranted for the size of the comparable. The effective age is deemed superior to

the subject and a downward adjustment of -15.0% is applied. An upward adjustment of 5.0% is warranted for the construction class of the comparable. The other ra is deemed inferior to the subject and an upward adjustment of 30.0% is applied. Adjustments for quality, condition, parking ratio ra and no. of stories were not necessary. A gross adjustment of 60.0% and net adjustment of 10.0% is applied to Lease Comparable 3.

#### Lease Comparable 4

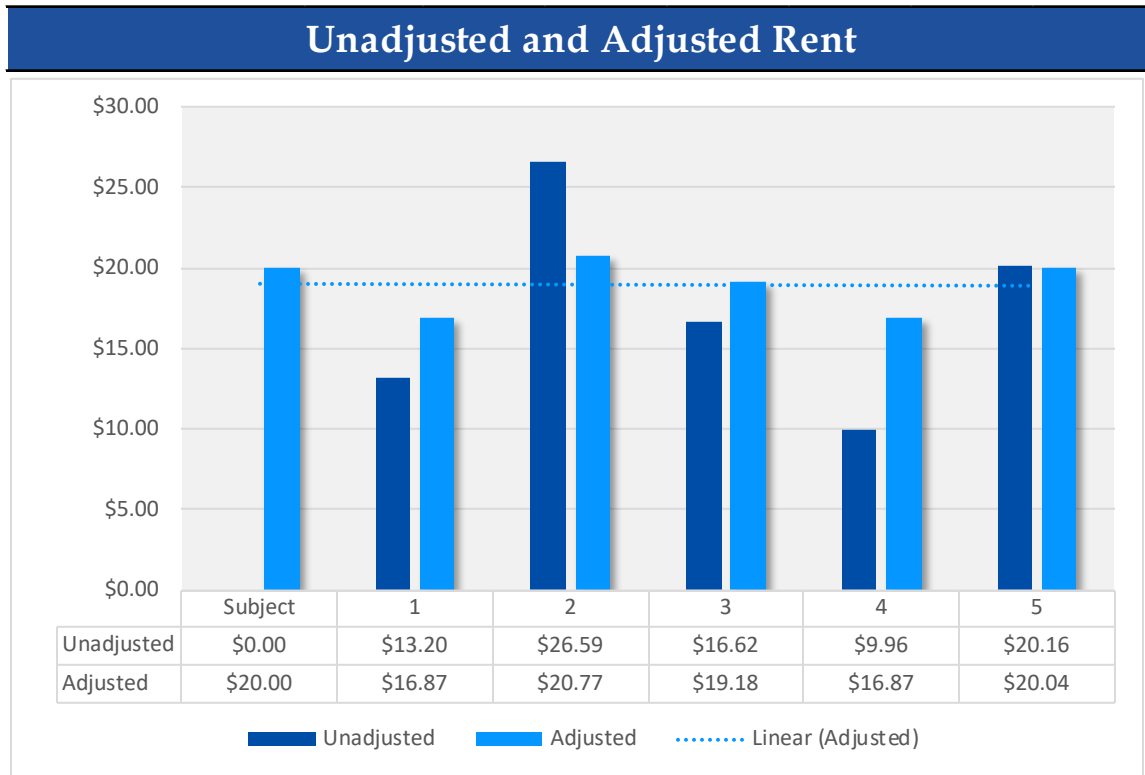
Lease Comparable 4, located in the city of Gardnerville, represented by tenant, A medical device dist. co. at an effective rent per square foot of \$9.96, is considered inferior to the subject overall. The conditions of lease for the comparable, renewal, require an upward adjustment of 5.0%. The upward time adjustment reflects the improved market conditions since the lease date. A downward adjustment of -5.0% is warranted for the size of the comparable. An upward adjustment of 5.0% is warranted for the construction class of the comparable. The quality is deemed inferior to the subject and an upward adjustment of 10.0% is applied. An upward adjustment of 20.0% is warranted for the no. of stories of the comparable. The other ra is deemed inferior to the subject and an upward adjustment of 30.0% is applied. Adjustments for location, effective age, condition and parking ratio ra were not necessary. A gross adjustment of 70.0% and net adjustment of 60.0% is applied to Lease Comparable 4.

#### Lease Comparable 5

Lease Comparable 5, located in the city of Minden, represented by tenant, Alpine Wellness at an effective rent per square foot of \$20.16, is considered similar to the subject overall. The conditions of lease for the comparable, normal, do not require an adjustment. The upward time adjustment reflects the improved market conditions since the lease date. Expenses for the comparable arrived at -\$2. and are considered in the adjusted rent. The location is deemed superior to the subject and a downward adjustment of -10.0% is applied. A downward adjustment of -5.0% is warranted for the size of the comparable. The effective age is deemed superior to the subject and a downward adjustment of -15.0% is applied. An upward adjustment of 5.0% is warranted for the construction class of the comparable. The parking ratio ra is deemed inferior to the subject and an upward adjustment of 5.0% is applied. The other ra is deemed inferior to the subject and an upward adjustment of 30.0% is applied. Adjustments for quality, condition and no. of stories were not necessary. A gross adjustment of 70.0% and net adjustment of 10.0% is applied to Lease Comparable 5.

## RENTAL ADJUSTMENT GRID

Lease Analysis Grid		Comp 1	Comp 2	Comp 3	Comp 4	Comp 5
Address	1638 Mono Ave	1478 Fourth St	1681 Hwy 395	1644 N US Hwy	1517 Church St	1621 US Highway
City	Minden	Gardnerville	Minden	Gardnerville	Gardnerville	Minden
State	NV	NV	NV	NV	NV	NV
Tenant	TBD	Northern Nevada	NuSystems, Inc.	Handy Law	A medical device	Alpine Wellness
Start Date	2/10/2026	12/30/2023	5/30/2024	7/1/2024	11/1/2025	1/8/2026
Eff. Rent/SF		\$13.20	\$26.59	\$16.62	\$9.96	\$20.16
Lease Type	NNN	MG	MG	NNN	NNN	MG
Lease Term	3 years	2 years	3 years	3 years	2 years	3 years
Size	5,556	1,033	2,780	1,480	1,800	1,900
<b>Unadjusted Rent</b>		<b>\$13.20</b>	<b>\$26.59</b>	<b>\$16.62</b>	<b>\$9.96</b>	<b>\$20.16</b>
<b>Transaction Adjustments</b>						
Conditions of Lease		Normal 0%	Normal 0%	Normal 0%	Renewal 5%	Normal 0%
Rent Concession		Similar 0%	Similar 0%	Similar 0%	Similar 0%	Similar 0%
<b>Adjusted Rent</b>		<b>\$13.20</b>	<b>\$26.59</b>	<b>\$16.62</b>	<b>\$10.46</b>	<b>\$20.16</b>
Market Trends/Year	3.0%	6.5%	5.2%	4.9%	0.8%	0.3%
<b>Adjusted Rent</b>		<b>\$14.05</b>	<b>\$27.96</b>	<b>\$17.43</b>	<b>\$10.54</b>	<b>\$20.21</b>
Expenses		-\$2.00	-\$2.00	\$0.00	\$0.00	-\$2.00
<b>Adjusted Rent</b>		<b>\$12.05</b>	<b>\$25.96</b>	<b>\$17.43</b>	<b>\$10.54</b>	<b>\$18.21</b>
<b>Characteristics Adjustments</b>						
Location	Suburban	Suburban	Hwy 395	Hwy 395	Suburban	Hwy 395
% Adjustment		0%	-10%	-5%	0%	-10%
Qualitative		Similar	Superior	Superior	Similar	Superior
\$ Adjustment		\$0.00	-\$2.60	-\$0.87	\$0.00	-\$1.82
Size	5,556	1,033	2,780	1,480	1,800	1,900
% Adjustment		-10%	-5%	-5%	-5%	-5%
Qualitative		Superior	Superior	Superior	Superior	Superior
\$ Adjustment		-\$1.21	-\$1.30	-\$0.87	-\$0.53	-\$0.91
Effective Age	30	15	15	15	30	15
% Adjustment		-15%	-15%	-15%	0%	-15%
Qualitative		Superior	Superior	Superior	Similar	Superior
\$ Adjustment		-\$1.81	-\$3.89	-\$2.62	\$0.00	-\$2.73
Construction Class	Class C	Class D	Class D	Class D	Class D	Class D
% Adjustment		5%	5%	5%	5%	5%
Qualitative		Inferior	Inferior	Inferior	Inferior	Inferior
\$ Adjustment		\$0.60	\$1.30	\$0.87	\$0.53	\$0.91
Quality	Average	Average	Excellent	Average	Fair	Average
% Adjustment		0%	-15%	0%	10%	0%
Qualitative		Similar	Superior	Similar	Inferior	Similar
\$ Adjustment		\$0.00	-\$3.89	\$0.00	\$1.05	\$0.00
Condition	Average	Average	Average	Average	Average	Average
% Adjustment		0%	0%	0%	0%	0%
Qualitative		Similar	Similar	Similar	Similar	Similar
\$ Adjustment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parking Ratio RA	4.14	2.56	7.01	3.13	5	1.72
% Adjustment		5%	-5%	0%	0%	5%
Qualitative		Inferior	Superior	Similar	Similar	Inferior
\$ Adjustment		\$0.60	-\$1.30	\$0.00	\$0.00	\$0.91
No. of Stories	1	2	1	1	2	1
% Adjustment		25%	0%	0%	20%	0%
Qualitative		Inferior	Similar	Similar	Inferior	Similar
\$ Adjustment		\$3.01	\$0.00	\$0.00	\$2.11	\$0.00
Other RA	4495	0	1500	0	0	0
% Adjustment		30%	25%	30%	30%	30%
Qualitative		Inferior	Inferior	Inferior	Inferior	Inferior
\$ Adjustment		\$3.62	\$6.49	\$5.23	\$3.16	\$5.46
<b>Adjusted Rent</b>		<b>\$16.87</b>	<b>\$20.77</b>	<b>\$19.18</b>	<b>\$16.87</b>	<b>\$20.04</b>
<b>Net Adjustments</b>		<b>40.0%</b>	<b>-20.0%</b>	<b>10.0%</b>	<b>60.0%</b>	<b>10.0%</b>
<b>Gross Adjustments</b>		<b>90.0%</b>	<b>80.0%</b>	<b>60.0%</b>	<b>70.0%</b>	<b>70.0%</b>

**Market Rent Reconciliation**


Compiled by: Sierra Valuation

Following adjustments, the comparables indicated a market rent of \$16.87 to \$20.77, with a median rent of \$19.18.

<b>Lease Comps Comparison</b>		
<b>Comparable</b>	<b>Adjusted Rent</b>	<b>Comparability</b>
2	\$20.77	Superior
5	\$20.04	Similar
<b>Subject</b>	\$20.00	Similar
3	\$19.18	
1	\$16.87	Inferior
4	\$16.87	Inferior

Based on the above analysis, we have reconciled to a market rent of \$20.00, as of February 10, 2026, for the subject Office.

<b>Ranges &amp; Office Reconciled Rent</b>				
<b>Number of Comps:</b>	<b>5</b>	<b>Unadjusted</b>	<b>Adjusted</b>	<b>% Δ</b>
<b>Low:</b>		\$9.96	\$16.87	69%
<b>High:</b>		\$26.59	\$20.77	-22%
<b>Average:</b>		\$17.31	\$18.75	8%
<b>Median:</b>		\$16.62	\$19.18	15%
<b>Reconciled Market Rent:</b>			<b>\$20.00</b>	
<b>Twenty Dollars and Zero Cents</b>				

## Summary of Market Rent

The table below summarizes the market rent estimates for the subject, organized by space type.

Market Rent per SF per Month by Space Type					
Space Type	Market Rent	Increases	Lease Type	Term	Notes / Concessions
<i>Office</i>	\$20.00		NNN	3 years	A TI might be needed

### Potential Gross Income Summary

Potential Gross Income - Occupied Space								
Occupied Space	SF	Units	*Contract Rent	Contract Rent/SF	Market Rent	Method	Market Rent/SF	Contract V. Mkt. Rent
*Contract Rent = Annualized rent as of appraisal date								
*Contract Rent = Annualized rent as of appraisal date per Unit for occupied space								
Occupied Space	0	0	\$0	\$0.00	\$0		\$0.00	0.0%

Potential Gross Income - Vacant Space						
Potential Gross Vacant Space	SF	Units	Market Rent	Method	Market Rent/SF	
<i>Office</i>	5,556	1	\$111,120	\$/SF/Year	\$20.00	
Vacant Space Totals	5,556	1	\$111,120		\$20.00	

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Potential Gross Income Summary			
Market Rent		Contract & Market Rent	
Market PGI For Occupied Space	\$0	Contract Rent For Occupied Space	\$0
Market PGI For Vacant Space	\$111,120	Market PGI For Vacant Space	\$111,120
Market Potential Gross Income	\$111,120	Contract & Market PGI	\$111,120
Market PGI Per SF	\$20.00	Contract & Market PGI Per SF	\$20.00
		Contract to Market Ratio	100.0%

## Vacancy and Collection Loss

In this section, the subject's existing vacancy is compared to the market. Turnover and collection loss is also considered. The application of vacancy loss develops effective gross income (EGI). Based on a review of market conditions and the subject's operating history we have projected vacancy and collection loss at 3.00%. While the submarket vacancy rate is just 1.2%, the subject is slightly larger than the typical office space in Minden-Gardnerville, and we have also deducted 1% for collection loss.

## Effective Gross Income

<b>Total Rental Income:</b>	<b>\$111,120</b>	100.0%
Other Income:	\$0	0.0%
Potential Gross Income:	<b>\$111,120</b>	100%
- Vacancy & Collection Loss:	\$3,334	3.00%
<b>Effective Gross Income (EGI):</b>	<b>\$107,786</b>	97.0%

## Expense Analysis

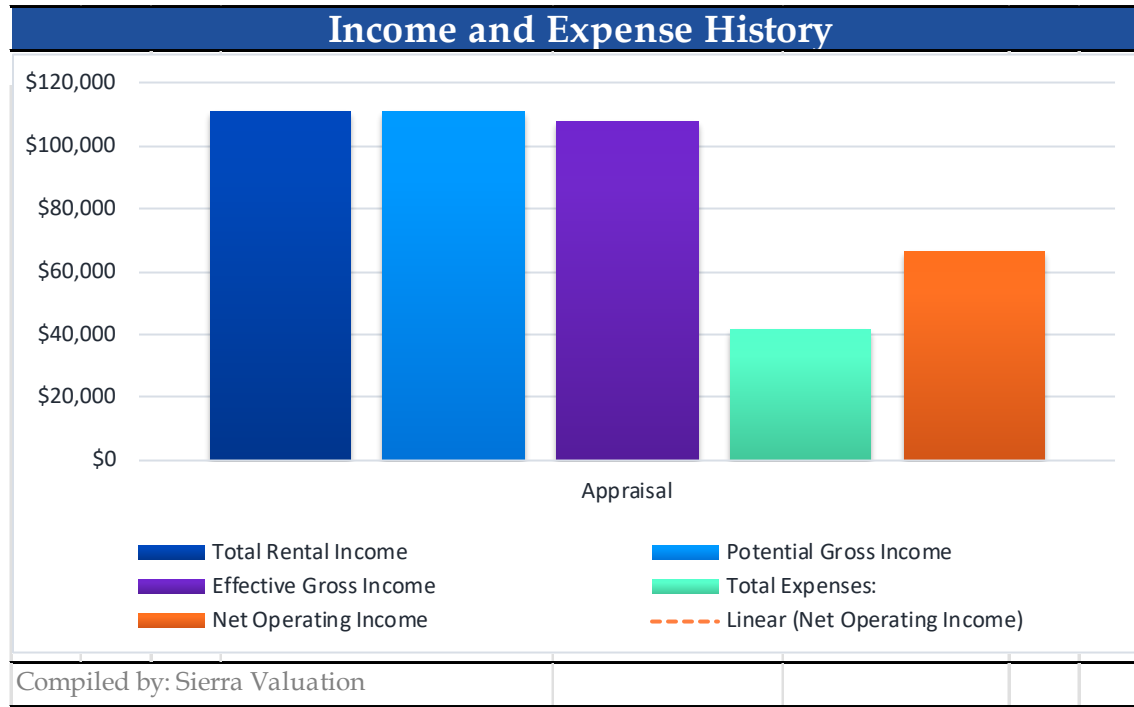
Operating expenses represent deductions from the effective gross income that are necessary to maintain the leasing operations of the property. The table below details the subject's current expenses and recent history.

Expense Summary				
Expense	Appraisal			
	Amount	\$/SF	\$/Unit	% EGI
<i>Tax Expense</i>	\$9,202	\$1.64	\$9,202	8.5%
<i>Insurance</i>	\$1,683	\$0.30	\$1,683	1.6%
<i>Management</i>	\$4,800	\$0.86	\$4,800	4.5%
<i>Total Utilities</i>	\$4,545	\$0.81	\$4,545	4.2%
<i>Repairs and Maintenance</i>	\$6,004	\$1.07	\$6,004	5.6%
<i>Roads and Grounds</i>	\$14,028	\$2.50	\$14,028	13.0%
<i>Reserves</i>	\$1,403	\$0.25	\$1,403	1.3%
<b>Total Expenses:</b>	<b>\$41,665</b>	<b>\$7.43</b>	<b>\$41,665</b>	<b>38.7%</b>
<b>Net Operating Income</b>	<b>\$66,122</b>	<b>\$11.78</b>	<b>\$66,122</b>	<b>61.3%</b>

Notes: \$/SF and/or \$/Unit are based on totals for t

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The following chart details Income and Expense for the property over time:



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### Expenses Analysis and Projection

A search for recent expense data of properties similar to the subject property was conducted. The subject expense profile has been compared with five comparables, detailed in the following table.

Expense Comparables																			
	Comp 1			Comp 2			Comp 3			Comp 4			Comp 5			Ranges			
Address	1701 County Rd			6010 S Durango Drive			1070 W Horizon Ridge Parkwa			Withheld			8915 S Pecos Road			5 Comparables			
City	Minden			Las Vegas			Henderson			Reno			Henderson						
Inc/Exp Survey Date	12/31/2023			8/8/2025			10/25/2025			12/31/2023			2/12/2025						
Financials Type	Actual			Actual			Actual			Actual			Actual						
GBA	24,456			25,098			19,880			0			18,828						
No. of Units	0			0			0			0			7						
PGI	\$342,256			\$727,500			\$412,494			\$0			\$492,809						
Vacancy	0%			5%			0%			0%			5%						
EGI	\$342,256			\$691,125			\$412,494			\$68,352			\$468,169						
Expense Categories	Total	\$/SF	% EGI	Total	\$/SF	% EGI	Total	\$/SF	% EGI	Total	\$/SF	% EGI	Total	\$/SF	% EGI	Low	Avg.	Med.	High
Tax Expense	\$30,057	\$1.23	8.8%	\$0	\$0.00	0.0%	\$32,730	\$1.65	7.9%	\$9,932	\$0.00	14.5%	\$0	\$0.00	0.0%	\$1.23	\$1.44	\$1.44	\$1.65
Insurance	\$7,772	\$0.32	2.3%	\$0	\$0.00	0.0%	\$5,670	\$0.29	1.4%	\$2,191	\$0.00	3.2%	\$0	\$0.00	0.0%	\$0.29	\$0.30	\$0.30	\$0.32
Management	\$19,236	\$0.79	5.6%	\$0	\$0.00	0.0%	\$12,375	\$0.62	3.0%	\$3,909	\$0.00	5.7%	\$0	\$0.00	0.0%	3.0%	4.8%	5.6%	5.7%
Total Utilities	\$19,698	\$0.81	5.8%	\$0	\$0.00	0.0%	\$0	\$0.00	0.0%	\$2,455	\$0.00	3.6%	\$0	\$0.00	0.0%	\$0.81	\$0.81	\$0.81	\$0.81
Repairs and Maintenance	\$26,081	\$1.07	7.6%	\$0	\$0.00	0.0%	\$0	\$0.00	0.0%	\$8,727	\$0.00	12.8%	\$0	\$0.00	0.0%	\$1.07	\$1.07	\$1.07	\$1.07
Roads and Grounds	\$27,919	\$1.14	8.2%	\$0	\$0.00	0.0%	\$88,083	\$4.43	21.4%	\$0	\$0.00	0.0%	\$0	\$0.00	0.0%	\$1.14	\$2.79	\$2.79	\$4.43
Cleaning and Janitorial	\$27,505	\$1.12	8.0%	\$0	\$0.00	0.0%	\$0	\$0.00	0.0%	\$0	\$0.00	0.0%	\$0	\$0.00	0.0%	\$1.12	\$1.12	\$1.12	\$1.12
CAM	\$1,308	\$0.05	0.4%	\$0	\$0.00	0.0%	\$0	\$0.00	0.0%	\$5,901	\$0.00	8.6%	\$109,060	\$5.79	23.3%	\$0.05	\$2.92	\$2.92	\$5.79
Security	\$1,867	\$0.08	0.5%	\$0	\$0.00	0.0%	\$0	\$0.00	0.0%	\$0	\$0.00	0.0%	\$0	\$0.00	0.0%	\$0.08	\$0.08	\$0.08	\$0.08
Other Expenses	\$0	\$0.00	0.0%	\$132,000	\$5.26	19.1%	\$0	\$0.00	0.0%	\$0	\$0.00	0.0%	\$0	\$0.00	0.0%	\$5.26	\$5.26	\$5.26	\$5.26
Reserves	\$0	\$0.00	0.0%	\$6,275	\$0.25	0.9%	\$4,970	\$0.25	1.2%	\$0	\$0.00	0.0%	\$2,842	\$0.15	0.6%	\$0.15	\$0.22	\$0.25	\$0.25
Leasing Commissions	\$1,627	\$0.07	0.5%	\$0	\$0.00	0.0%	\$0	\$0.00	0.0%	\$0	\$0.00	0.0%	\$0	\$0.00	0.0%	\$0.07	\$0.07	\$0.07	\$0.07
<b>Total Expenses</b>	<b>\$163,070</b>	<b>\$6.67</b>	<b>47.6%</b>	<b>\$138,275</b>	<b>\$5.51</b>	<b>20.0%</b>	<b>\$143,828</b>	<b>\$7.23</b>	<b>34.9%</b>	<b>\$33,115</b>	<b>\$0.00</b>	<b>48.4%</b>	<b>\$111,902</b>	<b>\$5.94</b>	<b>23.9%</b>	<b>\$5.51</b>	<b>\$6.34</b>	<b>\$6.31</b>	<b>\$7.23</b>
<b>NOI</b>	<b>\$179,186</b>	<b>\$7.33</b>	<b>52.4%</b>	<b>\$552,850</b>	<b>\$22.03</b>	<b>80.0%</b>	<b>\$268,666</b>	<b>\$13.51</b>	<b>65.1%</b>	<b>\$0</b>	<b>\$0.00</b>	<b>0.0%</b>	<b>\$356,267</b>	<b>\$18.92</b>	<b>76.1%</b>	<b>\$7.33</b>	<b>\$15.45</b>	<b>\$16.22</b>	<b>\$22.03</b>

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## Expense Category Analysis

The following tables provide an analysis per Expense category:

Tax Expense				
Subject	\$/SF	Comparables (2)		Appraisal
2025	\$1.64	Low	\$1.23	\$9,202 \$1.64
		Average	\$1.44	
		Median	\$1.44	
		High	\$1.65	
Comp 1	\$1.23			
Comp 3	\$1.65			

**Description:** This expense category includes all local, county, and state property tax levies, including special assessments.

**Analysis:** This is the tax estimate based on the subject actual assessments.

Insurance				
Subject	\$/SF	Comparables (2)		Appraisal
2024	\$0.00	Low	\$0.29	\$1,683 \$0.30
		Average	\$0.30	
		Median	\$0.30	
		High	\$0.32	
Comp 1	\$0.32			
Comp 3	\$0.29			

**Description:** Coverage for loss or damage to the property caused by the perils of fire, lightning, extended coverage perils, vandalism and malicious mischief, and additional perils.

Management				
Subject	% EGI	Comparables (3)		Appraisal
2024	0.0%	Low	3.0%	\$5,389
		Average	\$0.05	5.00%
		Median	\$0.06	
		High	\$0.06	
<hr/>				
Comp 1	\$0.06			
Comp 3	\$0.03			
Comp 4	\$0.06			

**Description:** An expense item representing the sum paid for management services; a variable operating expense. Management services may be contracted for or provided by the property owner. Management expenses may include supervision, on-site offices or apartments for resident managers, telephone service, clerical help, legal or accounting services, printing and postage, and advertising. Management fees may occasionally be included among recoverable operating expenses.

Total Utilities				
Subject	\$/SF	Comparables (1)		Appraisal
2025	\$0.81	Low	\$0.81	\$4,545
		Average	\$0.81	\$0.81
		Median	\$0.81	
		High	\$0.81	
<hr/>				
Comp 1	\$0.81			

**Description:** Utilities expenses typically include electric, gas, water, sewer, and trash removal.

Repairs and Maintenance				
Subject	\$/SF	Comparables (1)		Appraisal
2024	\$0.00	Low	\$1.07	\$6,004
		Average	\$1.07	\$1.07
		Median	\$1.07	
		High	\$1.07	
Comp 1			\$1.07	

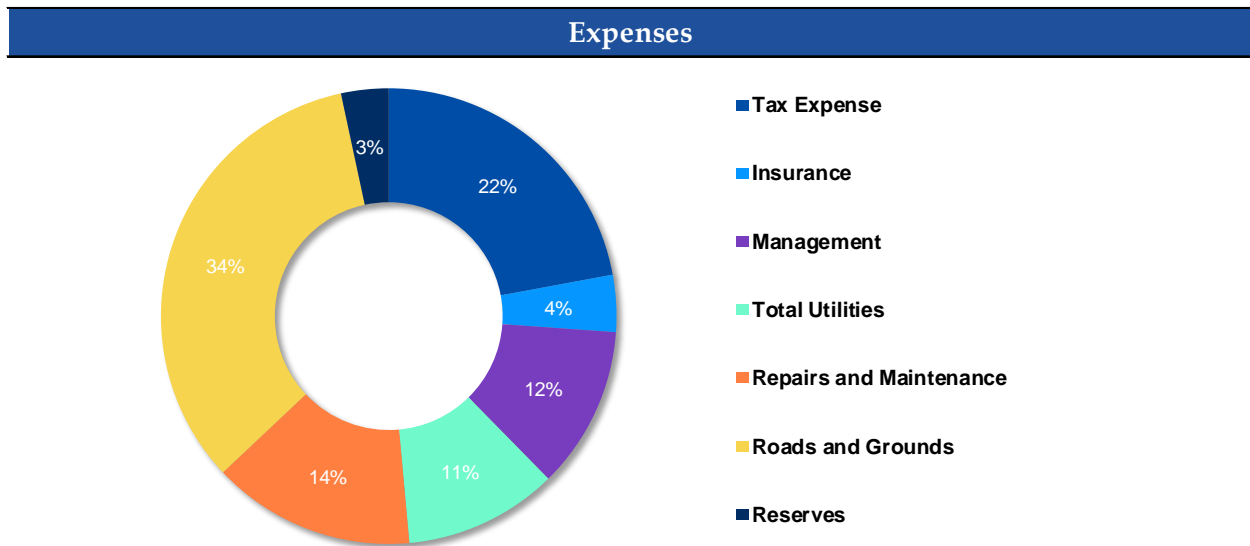
**Description:** All expenses incurred for the general repairs and maintenance of the building including common areas and general upkeep. Repairs and maintenance expense includes elevator, HVAC, electrical and plumbing, structural/roof, and other repairs and maintenance expense items.

Roads and Grounds				
Subject	\$/SF	Comparables (2)		Appraisal
2024	\$0.00	Low	\$1.14	\$14,028
		Average	\$2.79	\$2.50
		Median	\$2.79	
		High	\$4.43	
Comp 1			\$1.14	
Comp 3			\$4.43	

**Description:** The cost of maintaining the grounds, roads and parking areas of the property.

Reserves			
Subject	\$/SF	Comparables (3)	Appraisal
2024	\$0.00	Low	\$0.15
		Average	\$0.22
		Median	\$0.25
		High	\$0.25
Comp 2	\$0.25		
Comp 3	\$0.25		
Comp 5	\$0.15		

**Description:** An allowance that provides for the periodic replacement of building components that wear out more rapidly than the building itself and must be replaced periodically during the building's useful or economic life. Reserves are also called reserve(s) for replacement or replacement allowance. These components may include one or more of the following: roof covering; carpeting; kitchen, bath, and laundry equipment; compressors, elevators, and boilers; specific structural items and equipment that have limited economic life expectancies; interior improvements to tenant space that are made periodically by the landlord, usually at lease renewal; sidewalks, driveways; parking areas; and exterior painting.



Compiled by: Sierra Valuation

## Expense Reimbursements

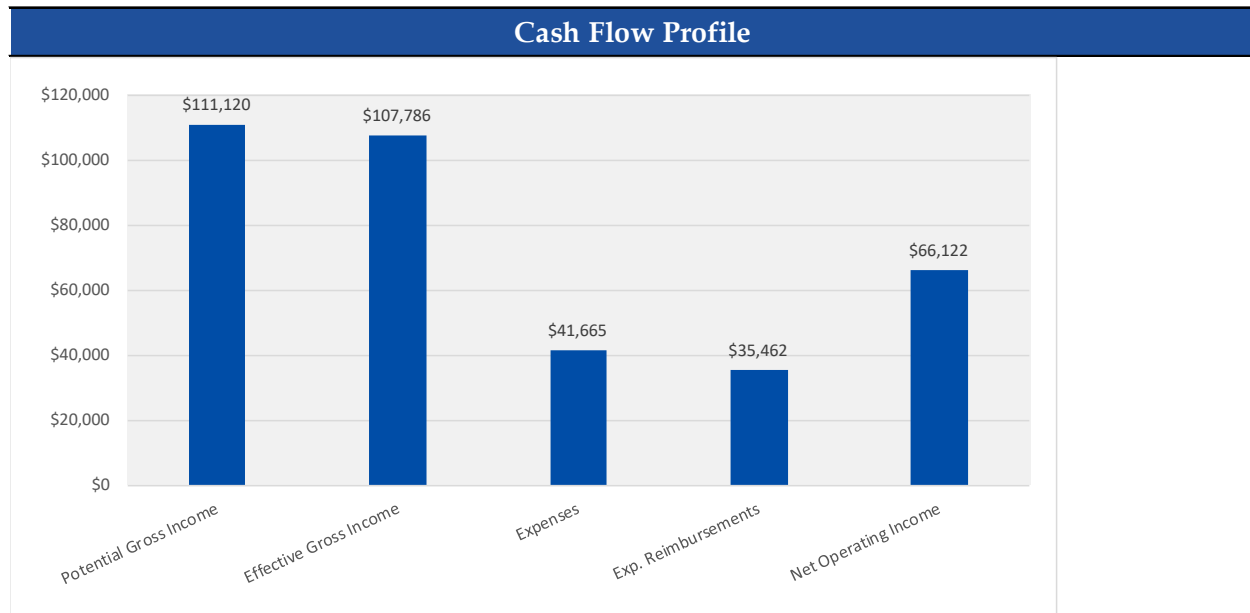
Expense Reimbursements				
Expense	Reimbursed	%	Amount	Notes
Tax Expense	Yes		\$9,202	
Insurance	Yes		\$1,683	
Management	No			
Total Utilities	Yes		\$4,545	
Repairs and Maintenance	Yes		\$6,004	
Roads and Grounds	Yes		\$14,028	
Reserves	No			
<b>Total</b>			<b>\$35,462</b>	

## Net Operating Income

Effective Gross Income (EGI): \$107,786  
 - Total Expenses: \$41,665  


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**Net Operating Income (NOI): \$66,122**



Cash Flow	Potential Gross Income	Effective Gross Income	Expenses	Exp. Reimbursements	NOI
Amount	\$111,120	\$107,786	\$41,665	\$35,462	\$66,122

## Direct Capitalization Analysis

The Income Capitalization Approach to value is based on the premise that a direct relationship exists between the value of a property and the stabilized level of net income

it is capable of generating. Direct capitalization is the process of converting a stabilized income stream into an estimate of value and is obtained by applying an overall capitalization rate (OAR) to the net operating income (NOI) before debt service. The direct capitalization rate is the ratio between a single year's net operating income expectancy and the total property price or value. The capitalization rate is the factor that converts the stabilized net operating income (NOI) to a present value. It is the ratio of net income to value or sale price.

$$\text{NOI} \div \text{Sale Price} = \text{Capitalization Rate}$$

For example, if a property sells for \$500,000, and has a stabilized NOI of \$50,000, the indicated capitalization rate is 10%.

### Market Extracted Rates

The table below details capitalization rates extracted from the market.

Comparable Sale Cap Rates					
Comparable	City	Price	Date	NOI	Cap Rate
1886 E College Pky	Carson City	\$1,500,000	Feb-24	\$97,500	6.50%
1528 US Hwy 395 N	Gardnerville	\$2,000,000	Sep-24	\$121,500	8.10%
1550 E College Pky	Carson City	\$9,500,000	Jun-25	\$106,500	7.10%
525 W Washington St	Carson City	\$2,400,000	Nov-25	\$75,000	5.00%
400 W King St	Carson City	\$3,200,000	Dec-25	\$108,750	7.25%
1701 County Rd	Minden	\$3,000,000	Jan-26	\$90,000	6.00%
	<b>Low</b>			<b>\$75,000</b>	<b>5.00%</b>
	<b>High</b>			<b>\$121,500</b>	<b>8.10%</b>
	<b>Average</b>			<b>\$99,875</b>	<b>6.66%</b>

### Band of Investment

This technique utilizes lender and real estate investor investment criteria to develop, or synthesize a capitalization rate. There are four key inputs necessary for this method:

1. The loan-to-value ratio (M)
2. The mortgage interest rate (i)
3. The loan term (n)
4. The equity cap rate or equity dividend rate ( $R_E$ )

The mortgage variables are used to build the mortgage constant ( $R_M$ ), which is the total amount of the payments made in one year, expressed as a percentage of the original loan amount.

$$\text{Payments} \times 12 / \text{Original Loan Amount} = \text{Mortgage Constant } (R_M)$$

The equity cap rate is the annual return to the investor, expressed as a percent of the original amount invested. The annual return to the investor is also known as the equity dividend rate; it is the profit remaining after debt service and all other expenses.

$$\text{After Debt Service Profit} / \text{Equity Investment} = \text{Equity Cap Rate (R}_E\text{)}$$

Note that the equity cap rate is not the same (usually, that is) as the equity yield rate. The equity yield rate reflects the total return to the investor over the life of the investment. Factors such as appreciation and mortgage pay down affect and usually increase this return to a point higher than the equity dividend rate. In markets where substantial appreciation is expected, investors will often accept a low or even negative equity dividend rate, anticipating a compensating payoff when the property is eventually sold. In markets where little appreciation is expected, much more weight is given to the annual equity dividend.

Formula:

$$\begin{aligned} R_M \times M &= \text{rate} \\ R_E \times (1-M) &= \text{rate} \\ &= \text{Cap Rate (R}_o\text{)} \end{aligned}$$

### Debt Coverage Ratio Analysis

This technique develops a capitalization rate based on typical mortgage terms. There are four variables necessary for this method:

1. The loan-to-value ratio (M)
2. The mortgage interest rate (i)
3. The loan term (n)
4. The debt coverage ratio (DCR)

Items 1 through 3 are discussed above under the Band of Investment section. In this method it is also used to develop the mortgage constant ( $R_M$ ). The debt coverage ratio is the factor by which income exceeds debt on an annual basis.

Formula:

$$\begin{aligned} \text{Debt Coverage Ratio} \times \text{Loan to Value Ratio} \times \text{Mortgage Constant} &= R_o \\ \text{or: DCR} \times M \times R_M &= R_o \end{aligned}$$

We have researched mortgage rates and terms typical for the subject within the market area. The table below details the Band of Investment and Debt Coverage Ratio Analyses calculations.

Capitalization Rate Calculations					
Capitalization Rate Variables					
Mortgage Interest Rate				5.75%	
Loan Term (Years)				30	
Loan To Value Ratio				75.0%	
Debt Coverage Ratio				1.2	
Equity Dividend Rate				6.50%	
Band of Investment Analysis					
Mortgage Constant		Loan Ratio		Contributions	
0.070028743	x	75.0%	=	5.25%	
Equity Dividend Rate		Equity Ratio			
6.50%	x	25.0%	=	1.63%	
<b>Band of Investment Capitalization Rate</b>				<b>6.88%</b>	
Debt Coverage Ratio Analysis					
Debt Coverage Ratio x Loan to Value Ratio x Mortgage Constant					
1.2 x 0.75 x 0.0700287427732263				=	6.30%
<b>Debt Coverage Ratio Capitalization Rate</b>				<b>6.30%</b>	

## Survey Data

The following table provides summaries from National Survey providers:

Investor Survey Capitalization Rates				
Type	Survey Period	Low	High	Average
<b>PWC Real Estate Investor Survey</b>				
<i>National Suburban Office Market</i>	3rd Quarter 2025	5.00%	9.50%	7.65%
<i>National Secondary Office Market</i>		6.50%	10.25%	8.40%
<i>National CBD Office Market</i>		5.00%	9.50%	7.17%
<b>Situs RERC Regional Investment</b>				
<i>Suburban Office Market</i>	2nd Quarter 2025	5.00%	9.00%	7.50%
<i>CBD Office Market</i>		5.20%	9.00%	7.40%
<b>Averages:</b>		<b>5.34%</b>	<b>9.45%</b>	<b>7.62%</b>
<small>Source(s): PWC Real Estate Investor Survey</small>				

The most current survey data indicates that capitalization rates range from 5.34% to 9.45% and average to 7.62%.

## Capitalization Rate Conclusion

Capitalization Rate Ranges and Reconciled Rate				
Method	Emphasis	Low	High	Average
Improved Comparable Sales	Primary	5.00%	8.10%	6.66%
Investory Surveys - Averages		5.34%	9.45%	7.62%
Method	Emphasis	Concluded Rates		
Band of Investment		6.88%		
Debt Coverage Ratio		6.30%		
<b>Reconciled Capitalization Rate:</b>				

A 6.50% cap rate is applied to the net operating income to form an opinion of the market value through direct capitalization. Although the subject is older than most office buildings, it has a new 50-year roof (installed 10 years ago), new mechanical systems, and is much smaller than the cap rate comparables with higher cap rates, resulting in lower risk.

## Summary of Direct Capitalization

Income Capitalization Analysis						
Unit/Space Type	Income	Method	Units/SF	Annual	% of PGI	
Office	\$20.00	\$/SF/Year	5,556	\$111,120	100.0%	
				<b>Total Rental Income:</b>	<b>\$111,120</b>	100.0%
				Other Income:	\$0	0.0%
				Potential Gross Income:	<b>\$111,120</b>	100%
				- Vacancy & Collection Loss:	\$3,334	3.00%
				<b>Effective Gross Income (EGI):</b>	<b>\$107,786</b>	97.0%
				Effective Gross Rental Income (EGRI):	\$107,786	97.0%
Expense	Amount	Method	Annual	\$/SF		
Tax Expense	\$9,202	\$/Year	\$9,202	\$1.66		
Insurance	\$1,683	\$/Year	\$1,683	\$0.30		
Management	\$4,800	\$/Year	\$4,800	\$0.86		
Total Utilities	\$4,545	\$/Year	\$4,545	\$0.82		
Repairs and Maintenance	\$6,004	\$/Year	\$6,004	\$1.08		
Roads and Grounds	\$14,028	\$/Year	\$14,028	\$2.52		
Reserves	\$1,403	\$/Year	\$1,403	\$0.25		
			<b>Total Expenses:</b>	<b>\$41,665</b>	\$7.50	
			Expense Ratio (Expenses/EGI):	38.65%		
			<b>Net Operating Income (NOI):</b>	<b>\$66,122</b>	<b>\$11.90</b>	
			Capitalization Rate:	6.50%		
			Value (NOI/Cap Rate):	\$1,017,258	\$183.09	
			Deferred Maintenance	-\$150,000	\$0.00	
			Indicated Value:	\$867,258	\$156.09	
			<b>Rounded:</b>	<b>\$870,000</b>	<b>\$156.59</b>	

As seen above, a deduction for deferred maintenance was subtracted from the preliminary value conclusion.

### **Direct Capitalization Analysis Conclusion**

Based on the above analysis detailed above, as of February 10, 2026 we have reconciled to a direct capitalization approach value of:

**\$870,000**

**Eight Hundred Seventy Thousand Dollars**

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## FINAL RECONCILIATION

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The process of reconciliation involves the analysis of each approach to value. The quality of data applied, the significance of each approach as it relates to market behavior and defensibility of each approach are considered and weighed. Finally, each is considered separately and comparatively with each other.

### Value Indications

Summary of Values	
Value Premise	As Is
<i>Date of Value</i>	2/10/2026
<i>Value Type</i>	Market Value
<i>Value Perspective</i>	Current
<i>Interest Appraised</i>	Fee Simple
<i>Excess Land Analysis</i>	\$540,000
<i>Cost Analysis</i>	N/A
<i>Improved Sales Analysis</i>	\$1,130,000
<i>Direct Capitalization Analysis</i>	\$870,000
<b>Value Conclusion:</b>	<b>\$1,130,000</b>

### Sales Comparison Approach

The sales comparison approach contained superior comparables than the income approach, with two buildings that were close in age and in construction class. Since the subject property would likely be sold to an owner-user, we have given this approach primary weight.

### Income Approach

The subject office market is undersupplied, however the market rental rate for the subject is still constrained by competition, and the principle of substitution. The subject is not likely to be purchased by an investor, therefore the Sales Comparison Approach was given the most weight.

### Value Conclusion

Based on the data and analyses developed in this appraisal, we have reconciled to the following value conclusion(s), as of February 10, 2026, subject to the Limiting Conditions and Assumptions of this appraisal.

## Reconciled Value(s):

Value Conclusions			
Premise	Interest Appraised	Effective Date	Value Conclusion
<i>Current As Is Market Value - Improved Parcel</i>	Fee Simple	2/10/2026	<b>\$1,130,000</b>
<i>Current As Is Market Value - Excess Land</i>	Fee Simple	2/10/2026	<b>\$540,000</b>

## Extraordinary Assumptions

- There are no Extraordinary Assumptions for this appraisal.

## Hypothetical Conditions

- There are no hypothetical conditions for this appraisal.

## Exposure Time and Marketing Period

Based on statistical information about days on market, escrow length, and marketing times gathered through national investor surveys, sales verification, and interviews of market participants, the appraisal is based on the following:

### As Is Market Value

Exposure Time: 12 months

Marketing Period: 12 months

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## CERTIFICATION STATEMENT

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We certify that, to the best of our knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions and conclusions are limited only by the reported assumptions and limiting conditions, and are our personal, impartial, and unbiased professional analyses, opinions and conclusions.
- We have no present or prospective future interest in the property that is the subject of this report, and have no personal interest with respect to the parties involved.
- We certify that we have not performed any services, as an appraiser or in any other capacity, regarding the subject property within the three-year period immediately preceding the effective date of this appraisal.
- We have no bias with respect to the property that is the subject of this report, or to the parties involved with this assignment.
- Our engagement in this assignment was not contingent upon developing or reporting predetermined results.
- Our compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value estimate, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- Our analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice (USPAP).
- No one provided significant real property appraisal assistance to the person(s) signing this certification.
- We certify sufficient competence to appraise this property through education and experience, in addition to the internal resources of the appraisal firm.
- The appraisers have not performed any prior services regarding the subject within the previous three years of the appraisal date.
- As of the date of this report, the undersigned has completed the continuing education program for Designated Members of the Appraisal Institute.
- The following personnel provided significant assistance in the appraisal process:

*Robert Worthington*      *Matt Lubawy*

Property Inspection and Report Compilation Assistance				
Role	Name	Inspected	Extent	Date of Inspection
<i>Appraiser</i>	Robert Worthington	has	Interior/Exterior	2/10/2026
<i>Reviewer</i>	Matt Lubawy, MAI, CVA	has not	N/A	N/A


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## GENERAL ASSUMPTIONS AND LIMITING CONDITIONS

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This appraisal is subject to the following general assumptions and limiting conditions:

1. The legal description is assumed to be correct, but the appraiser makes no representations or guarantees as to its accuracy.
2. No responsibility is assumed for legal matters, questions of survey or title, soil or subsoil conditions, engineering, availability or capacity of utilities, or other similar technical matters. The appraisal does not constitute a survey of the property appraised. All existing liens and encumbrances have been disregarded and the property is appraised as though free and clear, under responsible ownership and competent management unless otherwise noted.
3. Unless otherwise noted, the appraisal will value the property as though free of contamination. Sierra Valuation will conduct no hazardous materials or contamination inspection of any kind. It is recommended that the Client hire an expert if the presence of hazardous materials or contamination is of concern to the Client. Client means the Client as defined in the appraisal report.
4. The stamps and/or consideration placed on deeds used to indicate sales are in correct relationship to the actual dollar amount of the transaction.
5. Unless otherwise noted, it is assumed there are no encroachments, zoning violations or restrictions existing in the subject property.
6. Unless expressly specified in the engagement letter, the fee for this appraisal does not include the attendance or giving of testimony by Appraiser at any court, regulatory or other proceedings, or any conferences or other work in preparation for such proceeding. If any partner, employee, agent, or independent contractor of Sierra Valuation is asked or required to appear and/or testify at any deposition, trial, or other proceeding about the preparation, conclusions or any other aspect of this assignment, Client shall compensate Appraiser for the time spent by the partner, employee, agent, or independent contractor in appearing and/or testifying and in preparing to testify according to the Appraiser's then current hourly rate plus reimbursement of expenses, regardless of whether the Client is the party seeking the appearance of testimony.
7. The values for land and/or improvements, as contained in this report, are constituent parts of the total value reported and neither is (or are) to be used in making a summation appraisal of a combination of values created by another appraiser. Either is invalidated if so used.
8. The dates of value to which the opinions expressed in this report apply are set forth in this report. The appraiser assumes no responsibility for economic or physical factors occurring at any other date(s), which may affect the opinions

stated herein. The forecasts, projections, or operating estimates contained herein are based on current market conditions and anticipated short-term supply and demand factors and are subject to change with future conditions. Appraiser is not responsible for determining and makes no representations regarding whether the date(s) of value requested by Client is appropriate for Client's intended use.

9. The sketches, maps, plats and exhibits in this report are included to assist the reader in visualizing the property. The appraiser has made no survey of the property and assumed no responsibility in connection with such matters.
10. The information, estimates, and opinions, which were obtained from outside sources are considered reliable. However, the appraiser makes no representations regarding such sources, and no liability for them can be assumed by the appraiser.
11. Possession of this report, or a copy thereof, does not carry with it the right of publication. Neither all, nor any part of the content of the report, or copy thereof (including conclusions as to property value, the identity of the appraisers, professional designations, reference to any professional appraisal organization or the firm with which the appraisers are connected), shall be disseminated to the public through advertising, public relations, news, sales, or other media without the appraiser's prior express written consent and approval.
12. No claim is intended to be expressed for matters of expertise that would require specialized investigation or knowledge beyond that ordinarily employed by real estate appraisers. The appraiser claims no expertise and makes no representations in areas such as, but not limited to, legal, survey, structural, environmental, quality of construction, pest control, mechanical, etc. It is recommended that the Client hire an expert, such as a home inspector, if these areas are of concern to the Client.
13. This appraisal was prepared for the sole and exclusive use of the Client for the function outlined herein. Any party who is not the Client or intended user, as identified in the appraisal, is not entitled to rely upon the contents of the appraisal without express written consent of Sierra Valuation and Client. The Client shall not include partners, members, stockholders, shareholders, affiliates, or relatives of the Client. The appraiser makes no representations and assumes no obligation, liability or accountability to any third party.
14. Distribution of this report is at the sole discretion of the Client, as identified in the appraisal, but the appraiser makes no representations to third parties not listed as an intended user on the face of the appraisal and such third parties may not rely upon the contents of the appraisal, including but not limited to the estimate of value. In no event shall the Client give a third-party a partial copy of the appraisal report. The appraiser will make no distribution of the report without the specific direction of the Client.
15. This appraisal shall be used only for the function outlined herein, unless expressly authorized by Sierra Valuation.

16. This appraisal shall be considered in its entirety. No part thereof shall be used separately or out of context.
17. Unless otherwise noted in the body of this report, this appraisal assumes that the subject property does not fall within the areas where mandatory flood insurance is effective. Unless otherwise noted, the appraiser has not completed, nor has the appraiser contracted to have completed an investigation to identify and/or quantify the presence of non-tidal wetland conditions on the subject property. Because the appraiser is not a surveyor, he or she makes no representations or guarantees, express or implied, regarding this determination.
18. The flood maps are not site specific. The appraiser is not qualified to confirm the location of the subject property in relation to flood hazard areas based on the FEMA Flood Insurance Rate Maps or other surveying techniques. It is recommended that the Client obtain confirmation of the subject property's flood zone classification from a licensed surveyor.
19. If the appraisal is for mortgage loan purposes 1) the appraiser assumes satisfactory completion of improvements if construction is not complete, 2) no consideration has been given for rent loss during rent-up unless noted in the body of this report, and 3) occupancy at levels consistent with our "Income and Expense Projection" are anticipated.
20. It is assumed that there are no hidden or unapparent conditions of the property, subsoil, or structures which would render it more or less valuable. No representations are made, and no responsibility is assumed for such conditions or for engineering which may be required to discover them.
21. The appraiser's inspection included an observation of the land and improvements thereon only. It was not possible to observe conditions beneath the soil or hidden structural components within the improvements. To the extent dictated by the scope of assignment, the appraiser inspected the buildings involved and reported open and obvious damage (if any) by termites, dry rot, wet rot, or other infestations as a matter of information, and no representation or guarantee of the amount or degree of damage (if any) is implied. The condition of heating, cooling, ventilation, electrical and plumbing equipment is considered to be commensurate with the condition of the balance of the improvements unless otherwise stated. Should the Client have concerns in these areas, it is the Client's responsibility to order the appropriate inspections. The appraiser is not a home inspector or pest control expert and does not have the skill or expertise to make such inspections, makes no representations regarding these items, and assumes no responsibility for these items.
22. This appraisal does not guarantee compliance with the building code and life safety code requirements of the local jurisdiction. It is assumed that all required licenses, consents, certificates of occupancy or other legislative or administrative authority from any local, state or national governmental or private entity or

organization have been or can be obtained or renewed for any use on which the value conclusion contained in this report is based unless specifically stated to the contrary.

23. When possible, the appraiser relied upon building measurements provided by the Client, owner, or associated agents of these parties. In the absence of reliable public records or “as-built” plans provided, the appraiser relied upon his/her own measurements of the subject improvements. The appraiser follows typical appraisal industry methods; however, the appraiser recognizes that some factors may limit the ability to obtain accurate measurements including, but not limited to, property access on the day of inspection, basements, fenced/ gated areas, grade elevations, greenery/shrubbery, uneven surfaces, multiple story structures, obtuse or acute wall angles, immobile obstructions, etc. Professional building area measurements of the quality, level of detail, or accuracy of professional measurement services are beyond the scope of this appraisal assignment and the appraiser makes no representations concerning this information.
24. The appraiser has attempted to reconcile sources of data discovered or provided during the appraisal process, including assessment department data. Ultimately, the measurements that are deemed by the appraiser to be the most accurate and/or reliable are used within this report. While the measurements and any accompanying sketches are considered to be reasonably accurate and reliable, the appraiser cannot guarantee and makes no representations regarding their accuracy. Should the Client desire more precise measurement, they are urged to retain the measurement services of a qualified professional (space planner, architect or building engineer) as an alternative source. If this alternative measurement source reflects or reveals substantial differences with the measurements used within the report, upon request of the Client, the appraiser will submit a revised report for an additional fee.
25. In the absence of being provided with a detailed land survey, the appraiser used assessment department data to ascertain the physical dimensions and acreage of the property. Should a survey prove this information to be inaccurate, upon request of the Client, the appraiser will submit a revised report for an additional fee.
26. If only preliminary plans and specifications were available for use in the preparation of this appraisal, and a review of the final plans and specifications reveals substantial differences, upon request of the Client, the appraiser will submit a revised report for an additional fee.
27. Unless otherwise stated in this report, the value conclusion is predicated on the assumption that the property is free of contamination, environmental impairment or hazardous materials. Unless otherwise stated, the existence of hazardous material was not observed by the appraiser and the appraiser has no knowledge of the existence of such materials on or in the property. The appraiser, however, is

not qualified to detect such substances. The presence of substances such as asbestos, urea-formaldehyde foam insulation or other potentially hazardous materials may affect the value of the property. No responsibility is assumed, and no representations are made regarding any such conditions, or for any expertise or engineering knowledge required for discovery. The Client is urged to retain an expert in this field, if desired.

28. The Americans with Disabilities Act (“ADA”) became effective January 26, 1992. The appraiser has not made a specific compliance survey of the property to determine if it is in conformity with the various requirements of the ADA. It is possible that a compliance survey of the property, together with an analysis of the requirements of the ADA, could reveal that the property is not in compliance with one or more of the requirements of the Act. If so, this could have a negative effect on the value of the property. Since the appraiser has no direct evidence relating to this issue, the appraiser did not consider possible noncompliance with the requirements of ADA in developing an opinion of value. It is recommended that the Client hire an expert, such as an attorney or other qualified expert, if ADA compliance is an area of concern to the Client.
29. This appraisal applies to the land and building improvements only. The value of trade fixtures, furnishings, and other equipment, or subsurface rights (minerals, gas, and oil) were not considered in this appraisal unless specifically stated to the contrary.
30. No changes in any federal, state or local laws, regulations or codes (including, without limitation, the Internal Revenue Code) are anticipated, unless specifically stated to the contrary.
31. Any income and expense estimates contained in the appraisal report are used only for the purpose of estimating value and do not constitute prediction of future operating results. Furthermore, it is inevitable that some assumptions will not materialize and that unanticipated events may occur that will likely affect actual performance. As such, the appraiser makes no representations regarding such income or expense estimates and the intended user(s) of the appraisal may not rely on such estimates.
32. Any estimate of insurable value, if included within the scope of work and presented herein, is based upon figures developed consistent with industry practices. However, actual local and regional construction costs may vary significantly from our estimate and individual insurance policies and underwriters have varied specifications, exclusions, and non-insurable items. As such, the appraiser strongly recommends that the Client obtain estimates from professionals experienced in establishing insurance coverage. The appraiser makes no representations regarding such insurable value, and any analysis should not be relied upon to determine insurance coverage and the appraiser makes no representations regarding the accuracy of this estimate.

33. The data gathered in the course of this assignment (except data furnished by the Client) shall remain the property of the Appraiser. Subject to the Uniform Standards of Professional Appraisal Practice, the appraiser will not violate the confidential nature of the appraiser-client relationship by improperly disclosing any confidential information furnished to the appraiser. Notwithstanding the foregoing, the Appraiser is authorized by the Client to disclose all or any portion of the appraisal and related appraisal data to appropriate representatives of the Appraisal Institute if such disclosure is required to enable the appraiser to comply with the Bylaws and Regulations of such Institute now or hereafter in effect.
34. The Client and Sierra Valuation both agree that any dispute over matters in excess of \$5,000 shall be submitted for resolution by mandatory arbitration pursuant to the rules of the American Arbitration Association. This includes fee disputes and any claim of malpractice. The parties agree to a sole arbitrator, who shall be mutually selected. The arbitration shall be held in Clark County, Nevada, unless otherwise expressly agreed to between the parties. Such arbitration shall be binding and final. In agreeing to arbitration, both parties acknowledge that, by agreeing to binding arbitration, each is giving up the right to have the dispute decided in a court of law before a judge or jury. In the event that the Client, or any other party, makes a claim against Sierra Valuation or any of its employees, agents, representatives, or independent contractors in connection with or in any way relating to this assignment, the maximum damages recoverable by such claimant shall be the amount actually received by Sierra Valuation for this assignment, and under no circumstances shall any claim for consequential, incidental, or punitive damages be made.
35. Sierra Valuation shall have no obligation, liability, or accountability to any third party. Any party who is not the "Client" or intended user identified on the face of the appraisal is not entitled to rely upon the contents of the appraisal without the express written consent of Sierra Valuation. "Client" shall not include partners, members, stockholders, shareholders, affiliates, or relatives of the party identified as the Client in the appraisal. Client shall indemnify, defend (including the reimbursement of reasonable attorneys' fees), and hold Sierra Valuation and its employees, agents, representatives, and/or independent contractors harmless in the event of any lawsuit brought by any third party, lender, partner, or part-owner in any form of ownership or any other party as a result of this assignment, including claims that arise solely out of the negligence of the appraiser or Sierra Valuation. The Client also agrees that in case of lawsuit arising from or in any way involving these appraisal services, Client shall indemnify, defend (including the reimbursement of reasonable attorneys' fees) and hold Sierra Valuation and its employees, agents, representatives, and independent contractors harmless from and against any liability, loss, cost, or expense incurred or suffered by Sierra Valuation in such action, regardless of its outcome.

36. Acceptance and/or use of this appraisal report constitutes acceptance of the foregoing general assumptions and limiting conditions.

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**ADDENDA**

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## Additional Subject Photographs



Subject exterior



Subject exterior



Subject exterior



Subject exterior



Subject interior



Subject interior and stairwells



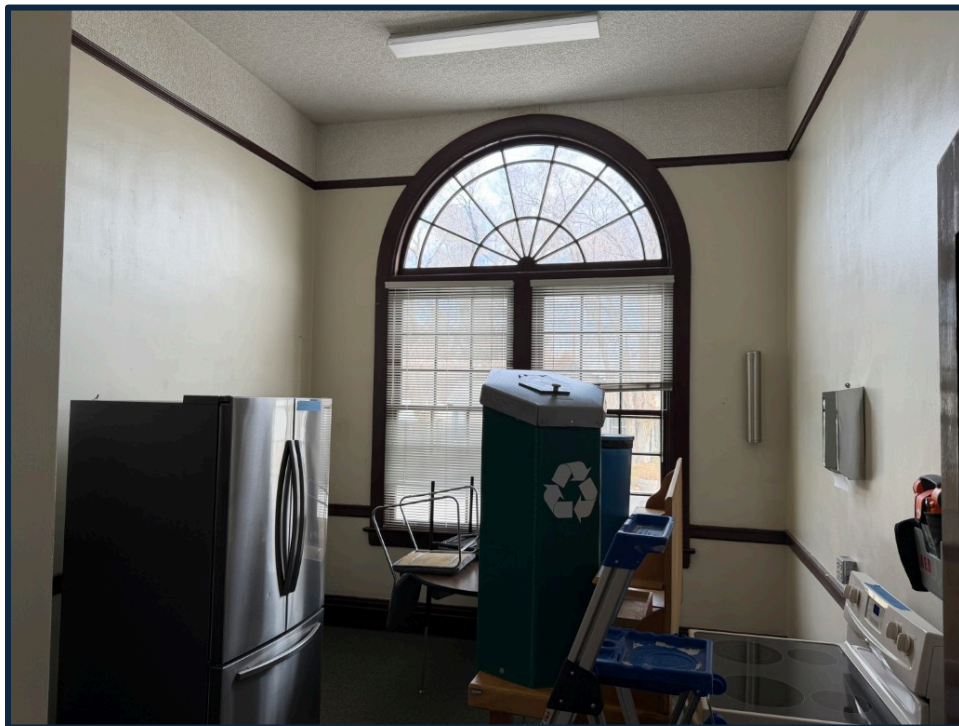
Subject interior



Subject interior



Subject stairwell



Subject kitchen



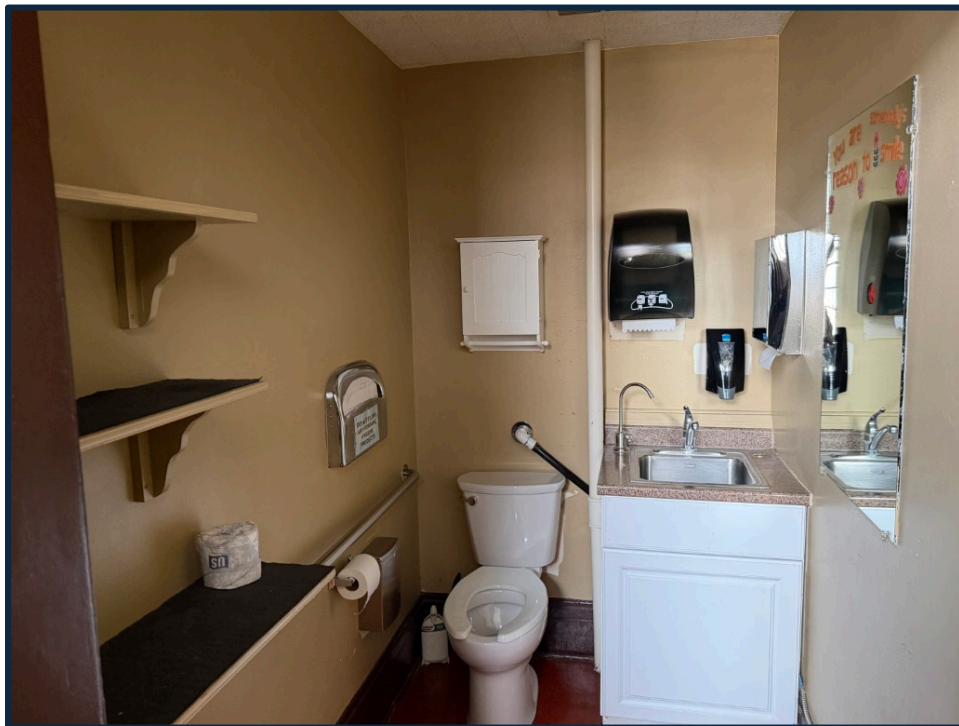
Subject deferred maintenance



Subject deferred maintenance



Subject vestibule and foyer



Subject bathroom



Subject roof access



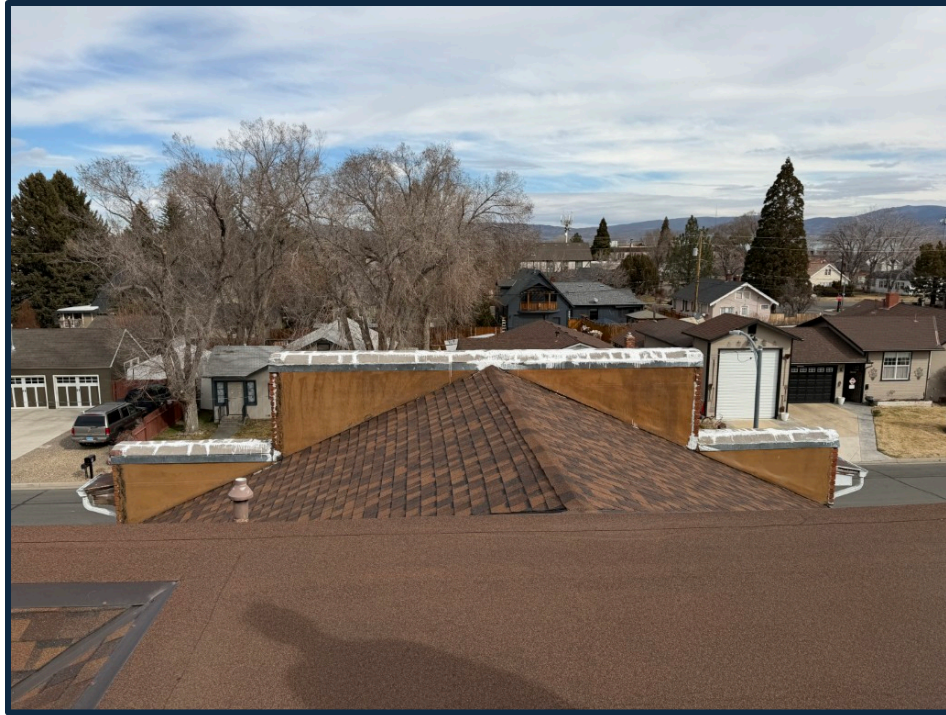
Subject attic



Subject attic



Subject roof hatch



Subject roof



Subject condensing units



Subject basement access



Subject basement bathroom



Subject excess land parcel



Subject excess land parcel front view

## Appraiser's Qualifications



### QUALIFICATIONS



#### Contact Information

**Robert Worthington**

775-204-4100

[rworthington@sierravaluation.com](mailto:rworthington@sierravaluation.com)

3034 S. Durango Dr., Ste. 100  
Las Vegas, NV 89117

#### Certifications & Licenses

Certified General Real Estate Appraiser  
Nevada

#### Education

California Polytechnic State  
University  
Bachelor of Science  
Economics

UC Berkley Extension  
CFP Certificate

[www.sierravaluation.com](http://www.sierravaluation.com)

#### Qualifications

*State-certified commercial real estate appraiser with expertise in valuation, market rent analysis, and investment consulting.*

*Skilled in preparing appraisal reports for multiple property types including retail, office, industrial, and multifamily properties.*

*Strong knowledge of USPAP standards, financial modeling, and real estate law.*

*Proficient in Microsoft office and appraisal software.*

#### Experience

**Sierra Valuation**

*Certified General Appraiser (2025 to Present)*

**Valbridge Property Advisors**

**Las Vegas | Reno**

*Certified General Appraiser (2025)*

*Registered Intern Appraiser (2021-2025)*

*Research Assistant (2020-2021)*

**Cushman & Wakefield |**

**San Jose, CA**

*Appraiser Intern (2018-2020)*

**Wells Fargo, N.A**

**Burlingame, CA**

*Licensed Banker*

*Series 7 & 63, California Life & Health (2008-2020)*

**Provident Funding Associates, L.P.**

**Burlingame, CA**

*Loan Officer - (2005-2008)*



Real Estate Appraisal Courses

National USPAP Update Course - 2025  
Expert Witness for Commercial Appraisers - 2025  
Commercial Appraisal Review - 2025  
General Report Writing & Case Studies- 2025  
General Appraiser Site Valuation and Cost Approach - 2024  
General Appraiser Sales Comparison Approach - 2024  
General Appraiser Income Approach - 2024  
Statistics, Modeling and Finance - 2023  
National USPAP Update Course - 2023  
General Appraiser Market Analysis Highest and Best Use - 2022  
National USPAP - 2021  
Nevada Appraisal Law - 2021  
National Appraising for the Supervisor and Trainee - 2021  
Basic Appraisal Principals - 2020  
Basic Appraisal Procedures - 2020





## QUALIFICATIONS



### Contact Information

Matthew Lubawy, MAI, CVA  
702-242-9369

[Matt@sierravaluation.com](mailto:Matt@sierravaluation.com)

3034 S. Durango Dr., Ste. 100  
Las Vegas, NV 89117

### Certifications & Licenses

Certified General Real Estate  
Appraiser Nevada  
California  
Arizona

### Education

University of Nevada -  
*Bachelor of Science*  
University of Nevada -  
*Business Administration*

[www.sierravaluation.com](http://www.sierravaluation.com)

### Qualifications

*State-certified commercial real estate appraiser with expertise in valuation, market rent analysis, and investment consulting.*

*Skilled in preparing appraisal reports for multiple property types including retail, office, industrial, multifamily properties, casinos and hotels.*

*Strong knowledge of USPAP standards, financial modeling, and real estate law.*

*Proficient in Microsoft office and appraisal software.*

### Experience

#### **Sierra Valuation**

*President, CEO (2025 to Present)*

#### **Valbridge Property Advisors**

**Las Vegas | Reno | Los Angeles | Inland Empire**  
*Co-Founding Member, Senior Managing Director*  
*Senior Managing Director (2013 to 2025)*  
*National Director of Hospitality and Gaming*

#### **Lubawy & Associates**

*Principal (1994-2013)*

#### **Independent Fee Appraiser and Real Estate Consultant**

*Timothy R. Morse and Associates (1992-1994)*

#### **Staff Appraiser/Assistant Vice President**

*First Interstate Bank (1989-1992)*

#### **Independent Fee Appraiser and Real Estate Consultant**

*The Clark Companies (1987 - 1988)*

Memberships and Affiliations

Member Appraisal Institute - MAI Designation # 10653  
Director 2008-2011  
President of Las Vegas Chapter 1998-1999  
1<sup>st</sup> Vice President of Las Vegas Chapter 1997-1998  
2<sup>nd</sup> Vice President of Las Vegas Chapter 1996-1997  
Member NACVA - CVA Designation (Certified Valuation Analyst for Business Valuation)  
Board Member - Valbridge Property Advisors - Vice Chairman of the Board of Directors  
2011-2020  
Member: International Right of Way Association  
Member: National Association of Realtors  
Member: GLVAR  
Board Member: Nevada State Development Corporation Chairman of the Board 2008-2020  
National Director of Hospitality and Gaming - Valbridge Property Advisors

Real Estate Appraisal Courses

57<sup>th</sup> Annual Litigation Seminar - 2024  
The Discounted Cash Flow Model: Concepts, Issues and Applications - 2024  
Michigan Appraisal Law - 2024  
That's a Violation - 2023  
The Basics of Expert Witness for Commercial Appraisers - 2023  
Appraisal Institute Annual Conference - 2022  
National USPAP Update Course - 2022  
Las Vegas Market Symposium - 2022  
Rates and Ratios; Making Sense of GIM's, OAR's and DCF - 2021  
Mold, A Growing Concern, American Continuing Education Institute - 2021  
Excel Application for Valuation, Appraisal Institute - 2021  
7 Hours USPAP Update Course, Appraisal Institute - 2021  
Business Practices and Ethics - 2020  
Comparative Analysis, Appraisal Institute - 2019  
Appraising Convenience Stores - 2019  
Appraising Automobile Dealerships - 2019  
7 Hours National USPAP Update Course - 2018/2019  
Valuing Fast Food Restaurants - 2017  
Eminent Domain - 2016  
Small Hotel/Motel Valuation - 2015  
NEBB Institute Machinery and Equipment Certification Training - 2014  
NACVA Business Valuation -2013  
Fundamentals of Separating Real Property, Personal Property, and Intangible Business  
Assets, Appraisal Institute - 2012  
Assets, Appraisal Institute - 2012  
Appraising Distressed Commercial Real Estate, Appraisal Institute - 2009  
Understanding the Home Valuation Code of Conduct, Appraisal Institute - 2009  
Introduction to Valuation for Financial Reporting, Appraisal Institute - 2009

Appraisal Licenses



## Legal Descriptions

APN 1320-32-110-004

All that certain parcel lot located and situate in Douglas County, Nevada, known as Lots 1 through 11, inclusive, and 13 through 24, inclusive, in Block "C" of the west Addition to the Town of Minden, County of Douglas, State of Nevada, as per Official Map on file with the County Recorder of Douglas County, Nevada, all as shown in that certain instrument recorded May 11, 1949 in Book Y Deeds, Page 591, Douglas County, Nevada Records. APN: 25-190-50.

APN 1320-32-110-005

### EXHIBIT A

All that certain parcel lot located and situate in Douglas County, Nevada, known as Lots 1 through 11, inclusive, and 13 through 24, inclusive, in Block "C" of the West Addition to the Town of Minden, County of Douglas, State of Nevada, as per Official Map on file with the County Recorder of Douglas County, Nevada, all as shown in that certain instrument recorded May 11, 1949, in Book Y Deeds, Page 591, Douglas County, Nevada Records.



## Engagement Memo

Joe Lombardo  
Governor

Dr. Victor Wakefield  
Superintendent of Public  
Instruction



Southern Nevada Office  
2080 E. Flamingo Road, Suite 210  
Las Vegas, Nevada 89119-0811  
Phone: (702) 486-6458  
Fax: (702) 486-6450

**STATE OF NEVADA**  
**DEPARTMENT OF EDUCATION**  
700 E. Fifth Street | Carson City, Nevada 89701-5096  
Phone: (775) 687-9200 | [www.doe.nv.gov](http://www.doe.nv.gov) | Fax: (775) 687-1116

### MEMORANDUM

**TO:** Frankie Alvarado, Superintendent, Douglas County School District

**FROM:** Dr. Victor Wakefield, Superintendent of Public Instruction *VW*

**DATE:** February 4, 2026

**SUBJECT:** Appointment of Second Appraiser pursuant to Nevada Revised Statutes 393.240

The Nevada Department of Education (NDE) received notification on January 26, 2026, that the Douglas County School District (CCSD) is considering the sale of two portions of land owned by the school district.

The properties provided by Douglas County School District are as follows:

- Real Property Parcel #1320-32-110-004, 1638 Mono Avenue, Minden, NV 89423
- Real Property Parcel #1320-32-110-005, School District Lots 13-24

Pursuant to Nevada Revised Statutes (NRS) 393.240, the Superintendent of Public Instruction is required to appoint a second appraiser to determine the cash market value of the proposed properties to be sold.

After reviewing a list of approved appraisers that are available to perform an appraisal of real property in Douglas County, the second appraiser appointed by Superintendent Wakefield is:

Matt Lubawy, MAI, CVA, President/CEO  
Sierra Valuation  
3034 South Durango Dr., Suite 100  
Las Vegas, NV 89117  
702-242-9369  
[matt@sierravaluation.com](mailto:matt@sierravaluation.com)  
[nv@sierravaluation.com](mailto:nv@sierravaluation.com)

cc: Megan Peterson, Deputy Superintendent, Student Investment Division, Nevada Department of Education  
Matt Lubawy, Sierra Valuation



## Glossary

This glossary contains the definitions of common words and phrases, used throughout the appraisal industry, as applied within this document. Please refer to the publications listed in the **Works Cited** section below for more information.

### Works Cited:

- Appraisal Institute. *The Appraisal of Real Estate*. 15th ed. Chicago: Appraisal Institute, 2020. PDF.
- Appraisal Institute. *The Dictionary of Real Estate Appraisal*. 7th ed. 2022. PDF. Revised edition of *The Dictionary of Real Estate Appraisal*, [2015]
- The Appraisal Foundation. *2024 Uniform Standards of Professional Appraisal Practice (USPAP)*. Eff. January 1, 2024 PDF.

### Band of Investment

A technique in which the capitalization rates attributable to components of an investment are weighted and combined to derive a weighted-average rate attributable to the total investment (i.e., debt and equity, land and improvements). (Dictionary, 7th Edition)

### Common Area

1. The total area within a property that is not designed for sale or rental but is available for common use by all owners, tenants, or their invitees, e.g., parking and its appurtenances, malls, sidewalks, landscaped areas, recreation areas, public toilets, truck and service facilities.
2. In a shopping center, the walkways and areas onto which the stores face and which conduct the flow of customer traffic. (ICSC) (Dictionary, 7th Edition)

### Common Area Maintenance (CAM)

1. The expense of operating and maintaining common areas; may or may not include management charges and usually does not include capital expenditures on tenant improvements or other improvements to the property.
2. [For shopping centers, t]he amount of money charged to tenants for their shares of maintaining a center's common area. The charge that a tenant pays for shared services and facilities such as electricity, security, and maintenance of parking lots. Items charged to common area maintenance may include cleaning services, parking lot sweeping and maintenance, snow removal, security, [amenities,] and upkeep. (ICSC) (Dictionary, 7th Edition)

### Debt Coverage Ratio (DCR)

The ratio of net operating income to annual debt service ( $DCR = NOI/IM$ ), which measures the relative ability of a property to meet its debt service out of net operating income; also called *debt service coverage ratio (DSCR)*. A larger DCR typically indicates a

greater ability for a property to withstand a reduction of income, providing an improved safety margin for a lender. (Dictionary, 7th Edition)

**Discount Rate**

A rate of return on capital used to convert future payments or receipts into present value. (Dictionary, 7th Edition)

**Effective Age**

The age of property that is based on the amount of observed deterioration and obsolescence it has sustained, which may be different from its chronological age. (Dictionary, 7th Edition)

**Effective Date**

1. The date on which the appraisal or review opinion applies. (SVP)
2. The date to which an appraiser's analyses, opinions, and conclusions apply; also referred to as date of value. (USPAP, 2024 ed.)
3. The date that a lease goes into effect. (Dictionary, 7th Edition)

**Exposure Time**

1. The time a property remains on the market.
2. An opinion, based on supporting market data, of the length of time that the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal. (USPAP, 2024 ed.) (Dictionary, 7th Edition)

**External Obsolescence**

A type of depreciation; a diminution in value caused by negative external influences and generally incurable on the part of the owner, landlord, or tenant. The external influence may be either temporary or permanent. There are two forms of external obsolescence: economic and locational. (Dictionary, 7th Edition)

**Extraordinary Assumption**

An assignment- specific assumption as of the effective date regarding uncertain information used in an analysis which, if found to be false, could alter the appraiser's opinions or conclusions. Comment: Uncertain information might include physical, legal, or economic characteristics of the subject property, or conditions external to the property, such as market conditions or trends, or about the integrity of data used in an analysis. (USPAP, 2024 ed.) (Dictionary, 7th Edition)

**Fee Simple Estate**

Absolute ownership unencumbered by any other interest or estate, subject only to the limitations imposed by the governmental powers of taxation, eminent domain, police power, and escheat. (Dictionary, 7th Edition)

**Functional Obsolescence**

The impairment of functional capacity of improvements according to market tastes and standards. (Dictionary, 7th Edition)

**Functional Utility**

The ability of a property or building to be useful and to perform the function for which it is intended according to current market tastes and standards; the efficiency of a building's use in terms of architectural style, design and layout, traffic patterns, and the size and type of rooms. (Dictionary, 7th Edition)

**Gross Building Area (GBA)**

Total floor area of a building, excluding unenclosed areas, measured from the exterior of the walls of the above-grade area. This includes mezzanines and basements if and when typically included in the region. (Dictionary, 7th Edition)

**Gross Leasable Area (GLA)**

1. Total floor area of a building, excluding unenclosed areas, measured from the exterior of the walls of the above grade area. This includes mezzanines and basements if and when typically included in the market area of the type of property involved.
2. Gross leasable area plus all common areas.
3. For residential space, the total area of all floor levels measured from the exterior of the walls and including the superstructure and substructure basement; typically does not include garage space. (Dictionary, 7th Edition)

**Highest and Best Use**

1. The reasonably probable use of property that results in the highest value. The four criteria that the highest and best use must meet are legal permissibility, physical possibility, financial feasibility, and maximum productivity.
2. The use of an asset that maximizes its potential and that is possible, legally permissible, and financially feasible. The highest and best use may be for continuation of an asset's existing use or for some alternative use. This is determined by the use that a market participant would have in mind for the asset when formulating the price that it would be willing to bid. (IVS)
3. [The] highest and most profitable use for which the property is adaptable and needed or likely to be needed in the reasonably near future. (Uniform Appraisal Standards for Federal Land Acquisitions)
4. [For fair value determination] The use of a nonfinancial asset by market participants that would maximize the value of the asset or the group of assets and liabilities (for example, a business) within which the asset would be used. (FASB Glossary) The highest and best use of a nonfinancial asset takes into account the use that is physically possible, legally permissible, and financially feasible. (FASB 820-10-35-10B). The highest and best use of a nonfinancial asset establishes the valuation premise used to measure the fair

value of the asset, as follows: (a) The highest and best use of a nonfinancial asset might provide maximum value to market participants through its use in combination with other assets as a group (as installed or otherwise configured for use) or in combination with other assets and liabilities (for example, a business). (b) The highest and best use of the asset might provide maximum value to market participants on a standalone basis. (FASB 820-10-35-10E) (Dictionary, 7th Edition)

### **Highest and Best Use of Land or a Site as Though Vacant**

Among all reasonable, alternative uses, the use that yields the highest present land value, after payments are made for labor, capital, and coordination. The use of a property based on the assumption that the parcel of land is vacant or can be made vacant by demolishing any improvements. (Dictionary, 7th Edition)

### **Highest and Best Use of Property as Improved**

The use that should be made of a property as it exists. An existing improvement should be renovated or retained as is so long as it continues to contribute to the total market value of the property, or until the return from a new improvement would more than offset the cost of demolishing the existing building and constructing a new one. (Dictionary, 7th Edition)

### **Hypothetical Condition**

1. A condition that is presumed to be true when it is known to be false.

(SVP)

2. A condition, directly related to a specific assignment, which is contrary to what is known by the appraiser to exist on the effective date of the assignment results, but is used for the purpose of analysis. Comment: Hypothetical conditions are contrary to known facts about physical, legal, or economic characteristics of the subject property; or about conditions external to the property, such as market conditions or trends; or about the integrity of data used in an analysis. (USPAP, 2024 ed.)

(Dictionary, 7th Edition)

### **Lease Types**

*Absolute Net Lease* - A lease in which the tenant pays all expenses including structural maintenance, building reserves, and management; often a long-term lease to a credit tenant.

*Gross Lease* - A lease in which the landlord receives stipulated rent and is obligated to pay all of the property's operating and fixed expenses; also called full-service lease.

*Modified Gross Lease* - A lease in which the landlord receives stipulated rent and is obligated to pay some, but not all, of the property's operating and fixed expenses. Since assignment of expenses varies among modified gross leases, expense responsibility must always be specified. In some markets, a modified gross lease may be called a double net lease, net net lease, partial net lease, or semi-gross lease. (Dictionary, 7th Edition)

**Leased Fee Interest**

The ownership interest held by the lessor, which includes the right to receive the contract rent specified in the lease plus the reversionary right when the lease expires. (Dictionary, 7th Edition)

**Market Area**

The geographic region from which a majority of demand comes and in which the majority of competition is located. Depending on the market, a market area may be further subdivided into components such as primary, secondary, and tertiary market areas, or the competitive market area may be distinguished from the general market area. (Dictionary, 7th Edition)

**Market Rent**

The most probable rent that a property should bring in a competitive and open market under all conditions requisite to a fair lease transaction, the lessee and lessor each acting prudently and knowledgeably, and assuming the rent is not affected by undue stimulus. Implicit in this definition is the execution market support of a lease as of a specified date under conditions whereby

- Lessee and lessor are typically motivated;
- Both parties are well informed or well advised, and acting in what they consider their best interests;
- Payment is made in terms of cash or in terms of financial arrangements comparable thereto; and
- The rent reflects specified terms and conditions typically found in that market, such as permitted uses, use restrictions, expense obligations, duration, concessions, rental adjustments and revaluations, renewal and purchase options, frequency of payments (annual, monthly, etc.), and tenant improvements (TIs). (Dictionary, 7th Edition)

**Market Value**

A type of value that is the major focus of most real property appraisal assignments. Both economic and legal definitions of market value have been developed and refined, such as the following.

1. The most widely accepted components of market value are incorporated in the following definition: The most probable price, as of a specified date, in cash, or in terms equivalent to cash, or in other precisely revealed terms, for which the specified property rights should sell after reasonable exposure in a competitive market under all conditions requisite to a fair sale, with the buyer and seller each acting prudently, knowledgeably, and for self-interest, and assuming that neither is under undue duress.
2. Market value is described, not defined, in the Uniform Standards of Professional Appraisal Practice (USPAP) as follows: A type of value, stated as an opinion, that presumes the transfer of a property (i.e., a right of ownership or a bundle of such rights), as of a certain date, under specific conditions set forth in the definition of the

term identified by the appraiser as applicable in an appraisal. Comment: Forming an opinion of market value is the purpose of many real property appraisal assignments, particularly when the client's intended use includes more than one intended user. The conditions included in market value definitions establish market perspectives for development of the opinion. These conditions may vary from definition to definition but generally fall into three categories:

1. the relationship, knowledge, and motivation of the parties (i.e., seller and buyer);
2. the terms of sale (e.g., cash, cash equivalent, or other terms); and
3. the conditions of sale (e.g., exposure in a competitive market for a reasonable time prior to sale).

*Appraisers are cautioned to identify the exact definition of market value, and its authority, applicable in each appraisal completed for the purpose of market value. (USPAP, 2024 ed.)*

USPAP also requires that certain items be included in every appraisal report. Among these items, the following are directly related to the definition of market value:

- Identification of the specific property rights to be appraised.
- Statement of the effective date of the value opinion.
- Specification as to whether cash, terms equivalent to cash, or other precisely described financing terms are assumed as the basis of the appraisal.
- If the appraisal is conditioned upon financing or other terms, specification as to whether the financing or terms are at, below, or above market interest rates and/or contain unusual conditions or incentives. The terms of above- or below-market interest rates and/or other special incentives must be clearly set forth; their contribution to, or negative influence on, value must be described and estimated; and the market data supporting the opinion of value must be described and explained.

3. The following definition of market value is used by agencies that regulate federally insured financial institutions in the United States: The most probable price that a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

- Buyer and seller are typically motivated;
- Both parties are well informed or well advised, and acting in what they consider their best interests;
- A reasonable time is allowed for exposure in the open market;
- Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
- The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

(12 C.F.R. Part 34.42(g); 55 *Federal Register* 34696, August 24, 1990, as amended at 57 *Federal Register* 12202, April 9, 1992; 59 *Federal Register* 29499, June 7, 1994)

4. The International Valuation Standards Council defines *market value* for the purpose of international standards as follows: The estimated amount for which an asset or liability should exchange on the *valuation date* between a willing buyer and a willing seller in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion. (IVS)

5. The Uniform Standards for Federal Land Acquisitions defines *market value* as follows: Market value is the amount in cash, or on terms reasonably equivalent to cash, for which in all probability the property would have sold on the effective date of the appraisal, after a reasonable exposure time on the open competitive market, from a willing and reasonably knowledgeable seller to a willing and reasonably knowledgeable buyer, with neither acting under any compulsion to buy or sell, giving due consideration to all available economic uses of the property at the time of the appraisal.

(Uniform Appraisal Standards for Federal Land Acquisitions) (Dictionary, 7th Edition)

### **Marketing Time**

An opinion of the amount of time to sell a property interest at the concluded market value or at a benchmark price during the period immediately after the effective date of an appraisal. Marketing time differs from exposure time, which precedes the effective date of an appraisal. (Advisory Opinion 7 and Advisory Opinion 35 of the Appraisal Standards Board of The Appraisal Foundation address the determination of reasonable exposure and marketing time.) (Dictionary, 7th Edition)

### **Net Operating Income (NOI or $I_0$ )**

The actual or anticipated net income that remains after all operating expenses are deducted from effective gross income but before mortgage debt service and book depreciation are deducted. Note: This definition mirrors the convention used in corporate finance and business valuation for EBITDA (earnings before interest, taxes, depreciation, and amortization). (Dictionary, 7th Edition)

### **Obsolescence**

One cause of depreciation; an impairment of desirability and usefulness caused by new inventions, changes in design, improved processes for production, or external factors that make a property less desirable and valuable for a continued use; may be either functional or external. (Dictionary, 7th Edition)

### **Parking Ratio**

A ratio of parking area or parking spaces to an economic or physical unit of comparison. Minimum required parking ratios for various land uses are often stated in zoning ordinances. (Dictionary, 7th Edition)

**Rentable Area**

For office or retail buildings, the tenant's pro rata portion of the entire office floor, excluding elements of the building that penetrate through the floor to the areas below. The rentable area of a floor is computed by measuring to the inside finished surface of the dominant portion of the permanent building walls, excluding any major vertical penetrations of the floor. Alternatively, the amount of space on which the rent is based; calculated according to local practice. (Dictionary, 7th Edition)

**Replacement Cost**

The estimated cost to construct, at current prices as of a specific date, a substitute for a building or other improvements, using modern materials and current standards, design, and layout. (Dictionary, 7th Edition)

**Scope of Work**

1. The type of data and the extent of research and analyses. (SVP)
2. The type and extent of research and analyses in an appraisal or appraisal review assignment. (USPAP, 2020- 2022 ed.) (Dictionary, 7th Edition)

**Stabilized Occupancy**

1. The occupancy of a property that would be expected at a particular point in time, considering its relative competitive strength and supply and demand conditions at the time, and presuming it is priced at market rent and has had reasonable market exposure. A property is at stabilized occupancy when it is capturing its appropriate share of market demand.
2. An expression of the average or typical occupancy that would be expected for a property over a specified projection period or over its economic life. (Dictionary, 7th Edition)

**Tenant Improvements (TIs)**

1. Fixed improvements to the land or structures installed for use by a lessee.
2. The original installation of finished tenant space in a construction project; subject to periodic change for succeeding tenants. (Dictionary, 7th Edition)

**Vacancy and Collection Loss**

A deduction from potential gross income (*PGI*) made to reflect income reductions due to vacancies, tenant turnover, and nonpayment of rent; also called *vacancy and credit loss* or *vacancy and contingency loss*. (Dictionary, 7th Edition)



**DCSD RESOLUTION #26-04**

**DOUGLAS COUNTY SCHOOL DISTRICT  
BOARD OF TRUSTEES**

The following Resolution was duly adopted by a majority vote of the Board of Trustees (the “Board”) of the Douglas County School District (“DCSD”), at a duly noticed meeting of the Board held at \_\_\_\_\_ PM, on \_\_\_\_\_, 2026, at \_\_\_\_\_.

**RESOLUTION**

WHEREAS, the Board of DCSD is authorized by NRS 393.220 to sell, lease, or rent real property owned by DCSD when it determines such action is in the best interests of the DCSD; and

WHEREAS, the Board has determined that the property owned by the DCSD, located at 1638 Mono Avenue, Minden, NV 89423, being Assessor’s Parcel Number 1320-32-110-004 and 1320-32-110-005, (“the Property”), is no longer needed by DCSD and should be sold and the revenue from the sale applied to school purposes, better serving the needs of the public and DCSD; and

WHEREAS, the value of the Property is determined to be \$\_\_\_\_\_ based upon two (2) appraisals of the property as required by NRS 393.240(1), approved by the Board of Trustees; and

WHEREAS, the Board of Trustees will offer the Property for sale and follow the process in accordance with the processes and requirements set out in NRS 393.250 through NRS 393.325, inclusive.

NOW, THEREFORE, the Board of Trustees does hereby resolve that:

**ADMINISTRATION**

Frankie Alvarado - Superintendent  
P: 775 • 782 • 5134

**BOARD OF TRUSTEES**

Board Vacancy- District 7  
Heather Jackson  
Melinda Gneiting  
Susan Jansen  
Erinn Miller  
Yvonne Wagstaff  
Marcus Zinke  
E: [board@dcsd.k12.nv.us](mailto:board@dcsd.k12.nv.us)

**EDUCATION SERVICES**

Shannon Brown - Executive Director  
Leslie Peters - Assistant Director  
P: 775 • 782 • 7170

**INCLUSIVE EDUCATION**

Dr. Cheryl Mayfield - Executive Director  
Amy Kidman-Delaney - Assistant Director  
P: 775 • 265 • 5262

**HUMAN RESOURCES**

Jeannie Dwyer - Executive Director  
P: 775 • 782 • 7177

**GRANTS & ACCOUNTABILITY**

Ashley Mitchell - Administrator  
P: 775 • 782 • 5160





# Douglas County School District

EMPOWER • PREPARE • INSPIRE • CONNECT

1638 Mono Avenue  
Minden, NV 89423  
P: 775 • 782 • 5134  
F: 775 • 782 • 3162  
[www.dcsd.net](http://www.dcsd.net)

1. The Board of Trustees does hereby give notice of its intent to sell the Property on an “AS IS” basis, with a minimum bid of the appraised value of the Property plus the purchaser to pay and be responsible for all real estate commissions in the amount of \_\_\_\_\_, real property taxes, recording fees, escrow fees, title insurance costs, and other fees and closing costs.

2. Sealed bids for the purchase of the Property will be accepted at the meeting of the Board scheduled for \_\_\_\_\_ PM on \_\_\_\_\_, 2026, a date not less than three (3) weeks from the date of the meeting at which this Resolution was adopted, to be held at \_\_\_\_\_. At such meeting, the procedures set forth in NRS 393.270 to 393.320, inclusive, shall be followed, as applicable.

3. A copy of this Resolution will be posted in three (3) public places within DCSD not less than fifteen (15) days before the meeting accepting bids, and a copy of the details of this Resolution will be published in the \_\_\_\_\_ once each week for two (2) consecutive weeks, for a total of three (3) publications, commencing immediately.

4. At the meeting, the Board reserves the right to entertain oral bids, reject all bids, or accept the highest bid which conforms to the requirements of this Resolution from a responsible bidder.

DATED this \_\_\_ day of \_\_\_\_\_, 2026.

DOUGLAS COUNTY SCHOOL DISTRICT

By: \_\_\_\_\_  
Yvonne Wagstaff, President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Renee Bidart, Clerk of the Board of Trustees

#### ADMINISTRATION

Frankie Alvarado - Superintendent  
P: 775 • 782 • 5134

#### BOARD OF TRUSTEES

Board Vacancy- District 7  
Heather Jackson  
Melinda Gneiting  
Susan Jansen  
Erinn Miller  
Yvonne Wagstaff  
Marcus Zinke  
E: [board@dcsd.k12.nv.us](mailto:board@dcsd.k12.nv.us)

#### EDUCATION SERVICES

Shannon Brown - Executive Director  
Leslie Peters - Assistant Director  
P: 775 • 782 • 7170

#### INCLUSIVE EDUCATION

Dr. Cheryl Mayfield - Executive Director  
Amy Kidman-Delaney - Assistant Director  
P: 775 • 265 • 5262

#### HUMAN RESOURCES

Jeannie Dwyer - Executive Director  
P: 775 • 782 • 7177

#### GRANTS & ACCOUNTABILITY

Ashley Mitchell - Administrator  
P: 775 • 782 • 5160



## EXCLUSIVE RIGHT TO SELL LISTING AGREEMENT

The undersigned Owner irrevocably GRANTS the undersigned Broker the EXCLUSIVE AUTHORIZATION and RIGHT, for a period commencing (date) \_\_\_\_\_, and terminating at midnight (date) \_\_\_\_\_, to sell or exchange the real property known as 1638 Mono, Minden, NV 89423 \_\_\_\_\_,

Street Address

City/State/Zip

Assessor's Parcel No. 1320-32-110-004 ("Property").

**TERMS OF SALE:** The listing price will be: \$ \_\_\_\_\_ ( \_\_\_\_\_ dollars), payable on the following terms:

\_\_\_\_\_ or at \_\_\_\_\_ such other price and terms acceptable to Owner.

Owner agrees to transfer the following personal property, included in the above price, by a Bill of Sale in favor of buyer at close of escrow: \_\_\_\_\_

**NOTICE: The amount or rate of real estate commissions is not fixed by law. They are set by each Broker individually and may be negotiable between the Seller and Broker.**

1. **COMPENSATION TO BROKER.** Owner hereby agrees to pay Broker as compensation for services rendered either a fee of \_\_\_\_\_ percent of the selling price (or of the listing price if transaction is an exchange) OR \$ \_\_\_\_\_ for \_\_\_\_\_ provided that:
  - a. Broker procures an offer to purchase the property which is accepted by the Owner during the above time period, or any written extension, on the terms specified or on any other terms acceptable to Owner.
  - b. The property is sold, exchanged, or otherwise transferred during the above listing period, or any written extension, through any other broker.
  - c. The property is withdrawn from sale, or transferred, conveyed, or leased without the consent of Broker, or made unmarketable by Owner's voluntary act during the above listing period.
  - d. An agreement to sell or exchange the property is made by Owner within ninety (90) days after the termination of this Agreement to persons with whom Broker has had negotiations during the listing period; provided that the names of such persons are submitted in writing to the Owner prior to the Owner entering into a new listing agreement with another broker or within five (5) days after the termination of this Agreement. Presentation of a written offer during the term of the listing constitutes sufficient notice of such persons.
  - e. Owner understands that pursuant to NRS §§ 645.8705 - 645/8811, the Broker in commercial real estate transactions has a claim upon the Owner's net proceeds for any commission earned. The escrow agent that receives a notice of a recorded claim must reserve from the Owner's net proceeds an amount equal to the amount claimed by the Broker pending resolution of the claim.
  - f. The above compensation paid by Owner to Broker shall be reduced and offset by the compensation a potential Buyer contractually agrees to pay to Buyer's Broker.
2. **AGENCY.** Broker is authorized to cooperate with other brokers in the marketing and sale or exchange of the property and may divide compensation with other brokers in any manner acceptable to them. It is understood that Broker is acting as the agent for the Owner. It may also be possible for the Broker to act as agent for a prospective Buyer or party to an exchange only if such potential dual agency relationship is disclosed and both parties give consent prior to the transaction. Owner has been provided with any required statutory agency disclosures and "Consent to Act" as required by law. If appropriate, Broker shall provide a "Duties Owed by a Nevada Real Estate Licensee" form prior to this agreement, which lists and explains the duties owed to all parties to a real estate transaction.
3. **OWNER'S OBLIGATIONS AND WARRANTIES.**
  - a. Owner agrees to make available to Broker and prospective buyers relevant data, records, and documents pertaining to the property.
  - b. Owner agrees to allow Broker and cooperating brokers to show the property at reasonable times and upon reasonable notice.
  - c. Owner agrees not to obstruct the Broker's performance in any way.
  - d. In the event of a sale, Owner will promptly deposit in escrow all instruments necessary to complete the sale.
  - e. In the event of a sale, Owner agrees to and does hereby irrevocably assign to Broker compensation as provided above from Owner's proceeds at **close of escrow**. If Owner receives liquidated or other damages upon default by Buyer, Owner agrees to pay Broker the lesser of the amounts provided for above or one half of the damages after deducting costs of collection, including reasonable attorney fees. The commission will also be payable upon any default by Owner, or the mutual rescission by Buyer and Owner which prevents completion of the purchase.
  - f. In the event Owner has signed a REAL ESTATE TRANSFER DISCLOSURE STATEMENT, Broker is authorized to furnish copies to potential buyers.

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Property Address: 1638 Mono, Minden, NV 89423

9. **ENTIRE AGREEMENT.** This document contains the entire agreement of the parties and supersedes all prior agreements or representations with respect to the property which are not expressly set forth. All modifications must be in writing signed and dated by both parties. **Owner acknowledges that he or she has not relied on any statements of the real estate Agent or Broker which are not expressed in this Agreement.**

**LIMITATION OF AGENCY:** Real estate brokers and agents are not qualified to give legal, tax, accounting, or insurance advice. For these questions, you should consult with your attorney, accountant, or insurance broker.

Owner acknowledges receipt of a copy of this Agreement.

Owner \_\_\_\_\_ Date \_\_\_\_\_  
(Signature)

Owner Douglas County School District  
(Please Print Name)

Owner \_\_\_\_\_ Date \_\_\_\_\_  
(Signature)

Owner \_\_\_\_\_  
(Please Print Name)

Address 1638 Mono Av, Minden, NV 89423

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

Broker Darrel Johnson License# b0146564

By (Agent) \_\_\_\_\_ License# bs0143405  
Dennis McDuffee

Address 1368 US HWY 395 STE 112, Gardnerville, NV 89410

Phone (775)720-9000 Email dennis@interonv.com Date \_\_\_\_\_

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## EXCLUSIVE RIGHT TO SELL LISTING AGREEMENT

The undersigned Owner irrevocably GRANTS the undersigned Broker the EXCLUSIVE AUTHORIZATION and RIGHT, for a period commencing (date) \_\_\_\_\_, and terminating at midnight (date) \_\_\_\_\_, to sell or exchange the real property known as 1638 Mono, Minden, NV 89423 \_\_\_\_\_,

Assessor's Parcel No. 1320-32-110-005 \_\_\_\_\_ ("Property").

Street Address

City/State/Zip

**TERMS OF SALE:** The listing price will be: \$ \_\_\_\_\_ ( \_\_\_\_\_ dollars), payable on the following terms:

\_\_\_\_\_ or at \_\_\_\_\_ such other price and terms acceptable to Owner.

Owner agrees to transfer the following personal property, included in the above price, by a Bill of Sale in favor of buyer at close of escrow: \_\_\_\_\_

**NOTICE: The amount or rate of real estate commissions is not fixed by law. They are set by each Broker individually and may be negotiable between the Seller and Broker.**

1. **COMPENSATION TO BROKER.** Owner hereby agrees to pay Broker as compensation for services rendered either a fee of \_\_\_\_\_ percent of the selling price (or of the listing price if transaction is an exchange) OR \$ \_\_\_\_\_ for \_\_\_\_\_ provided that:
  - a. Broker procures an offer to purchase the property which is accepted by the Owner during the above time period, or any written extension, on the terms specified or on any other terms acceptable to Owner.
  - b. The property is sold, exchanged, or otherwise transferred during the above listing period, or any written extension, through any other broker.
  - c. The property is withdrawn from sale, or transferred, conveyed, or leased without the consent of Broker, or made unmarketable by Owner's voluntary act during the above listing period.
  - d. An agreement to sell or exchange the property is made by Owner within ninety (90) days after the termination of this Agreement to persons with whom Broker has had negotiations during the listing period; provided that the names of such persons are submitted in writing to the Owner prior to the Owner entering into a new listing agreement with another broker or within five (5) days after the termination of this Agreement. Presentation of a written offer during the term of the listing constitutes sufficient notice of such persons.
  - e. Owner understands that pursuant to NRS §§ 645.8705 - 645/8811, the Broker in commercial real estate transactions has a claim upon the Owner's net proceeds for any commission earned. The escrow agent that receives a notice of a recorded claim must reserve from the Owner's net proceeds an amount equal to the amount claimed by the Broker pending resolution of the claim.
  - f. The above compensation paid by Owner to Broker shall be reduced and offset by the compensation a potential Buyer contractually agrees to pay to Buyer's Broker.
2. **AGENCY.** Broker is authorized to cooperate with other brokers in the marketing and sale or exchange of the property and may divide compensation with other brokers in any manner acceptable to them. It is understood that Broker is acting as the agent for the Owner. It may also be possible for the Broker to act as agent for a prospective Buyer or party to an exchange only if such potential dual agency relationship is disclosed and both parties give consent prior to the transaction. Owner has been provided with any required statutory agency disclosures and "Consent to Act" as required by law. If appropriate, Broker shall provide a "Duties Owed by a Nevada Real Estate Licensee" form prior to this agreement, which lists and explains the duties owed to all parties to a real estate transaction.
3. **OWNER'S OBLIGATIONS AND WARRANTIES.**
  - a. Owner agrees to make available to Broker and prospective buyers relevant data, records, and documents pertaining to the property.
  - b. Owner agrees to allow Broker and cooperating brokers to show the property at reasonable times and upon reasonable notice.
  - c. Owner agrees not to obstruct the Broker's performance in any way.
  - d. In the event of a sale, Owner will promptly deposit in escrow all instruments necessary to complete the sale.
  - e. In the event of a sale, Owner agrees to and does hereby irrevocably assign to Broker compensation as provided above from Owner's proceeds at **close of escrow**. If Owner receives liquidated or other damages upon default by Buyer, Owner agrees to pay Broker the lesser of the amounts provided for above or one half of the damages after deducting costs of collection, including reasonable attorney fees. The commission will also be payable upon any default by Owner, or the mutual rescission by Buyer and Owner which prevents completion of the purchase.
  - f. In the event Owner has signed a REAL ESTATE TRANSFER DISCLOSURE STATEMENT, Broker is authorized to furnish copies to potential buyers.

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Property Address: 1638 Mono, Minden, NV 89423

9. **ENTIRE AGREEMENT.** This document contains the entire agreement of the parties and supersedes all prior agreements or representations with respect to the property which are not expressly set forth. All modifications must be in writing signed and dated by both parties. **Owner acknowledges that he or she has not relied on any statements of the real estate Agent or Broker which are not expressed in this Agreement.**

**LIMITATION OF AGENCY:** Real estate brokers and agents are not qualified to give legal, tax, accounting, or insurance advice. For these questions, you should consult with your attorney, accountant, or insurance broker.

Owner acknowledges receipt of a copy of this Agreement.

Owner \_\_\_\_\_ Date \_\_\_\_\_  
(Signature)

Owner Douglas County School District  
(Please Print Name)

Owner \_\_\_\_\_ Date \_\_\_\_\_  
(Signature)

Owner \_\_\_\_\_  
(Please Print Name)

Address 1638 Mono Av, Minden, NV 89423

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

Broker Darrel Johnson License# b0146564

By (Agent) \_\_\_\_\_ License# bs0143405  
Dennis McDuffee

Address 1368 US HWY 395 STE 112, Gardnerville, NV 89410

Phone (775)720-9000 Email dennis@interonv.com Date \_\_\_\_\_

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I'm Dennis McDuffee, a Nevada real estate broker with more than three decades of experience guiding buyers, sellers, investors, and developers across Northern Nevada. In 2010, we founded Intero Gardnerville, the number one Real Estate office in the Carson Valley. My entire career I've been a consistent top producer known for clear strategy, accurate pricing, and steady negotiation in both commercial and residential real estate.

My expertise spans development, investing, and lending—an uncommon combination that lets me underwrite rigorously, value property accurately, and structure deals wisely from the first conversation through closing. I hold the CCIM designation, the premier credential in commercial real estate, reflecting advanced proficiency in financial and market analysis.

I serve Northern Nevada in its entirety, handling owner-occupied and investment sales, land and development, and strategic acquisitions. Clients count on my straightforward communication, data-driven approach, and deep local market knowledge to keep decisions grounded and outcomes successful.

My roots in the Carson Valley run deep. My wife, Jolie, and I have been married for 34 years; we have two children and four grandchildren, and my mom and sisters all live here in the valley—connections that underscore my long-standing commitment to the community I'm proud to serve.

# Meliora Presentation

## Introduction:

My name is Benjamin Cvetkovich, and I am the presenter for the Meliora Program.

Before exploring the details of the Meliora Program, I will briefly introduce my background and qualifications.

I have spent the better part of my career within the financial services arena. My experience ranges from being an accountant with an emphasis on tax to working in various aspects of banking, residential, and commercial underwriting, and I have held securities underwriting authority with the SEC. Having earned the CIDA (Certified Investments and Derivatives Auditor) designation, I was engaged by many government entities and sovereign banks to train their internal audit departments on the skills of auditing investment trading activity.

Today, as the president and CEO of C & W Consulting, LLC, it is my privilege to introduce you to our newest and most powerful recently patented program, the Meliora Program. It is both a funding mechanism for government entities and a tax strategy for small and medium-sized businesses. This program was designed to make innovative funding options more accessible and manageable for smaller communities, supporting their financial plans.

## Background:

Money is the exchange of value and always requires at least two participants, the contributor and recipient of money: thereby, a two-sided event. The contributor of funds has a reason for providing them, and the recipient has a purpose for accepting them.

In creating the Meliora Program, we carefully examined the reasons and purposes for an exchange of money in which the government entity is the recipient and various sources are the contributors. Regardless of the precisely defined purpose, a government entity receives funds to provide for the health, happiness, and welfare of its residents in its respective community or jurisdiction.

Sources of funds and the reasons for providing them can vary greatly. Three primary sources are listed below:

1. **Taxation** – a source that has been in place and used by most governments worldwide. Taxation is not optional; once a taxing authority creates the tax, it must be paid by all to whom it applies. The contributor may not be a willing participant.
2. **Grants** – a source of funding usually provided by a parent government entity to help achieve a specific goal or resolve a particular issue. Grants may also come from private

foundations. They typically require an application process and, if granted, have conditions that must be met to receive the full benefit of the grant. These conditions usually include compliance and oversight requirements to ensure the funds are used exactly as intended, and all conditions are met.

3. **Bonds** – a source of funds completely at the disposition and use of a government entity that usually provides the contributor with the incentive of earnings being income tax exempt. This applies to federal income tax and may apply to state income tax, depending on some additional factors. Traditionally, bonds are any debt issued by a government entity, and do not require registration with the SEC, though many are. Examples of Bond types are:
  - a. **Go Bonds** – General Obligation bonds supported by the full faith and credit of the issuing (borrowing) government entity.
  - b. **Revenue Bonds** – Debt tied to the revenue that a specific project generates. Bypassing a community's direct obligation and the use of its full faith and credit.
  - c. **Net Revenue Bonds** – a subset of revenue bonds that require the project to be fully maintained and supported before servicing the debt obligation. This may result in an inability to service the debt, but the debt holder is fully aware of and has accepted that risk.

**Taxation** generates funds that, in most cases, do not have to be repaid.

**Grants**, though a popular alternative, are increasingly pressured by parent governments' fiscal needs and challenges. There are no guarantees of receiving a grant, and they often come with conditions and requirements that add a layer of expense.

**Bonds** traditionally require repayment, either from the government entity's general fund (for GO bonds) or from the project's revenue (for revenue bonds). This feature may appear to discourage bond use, yet municipal bonds are at an all-time high and growing.

Examples of their various use cases are:

**Low-income mortgage programs.** All State governments borrow money to lend to low-income consumers at terms more favorable than those of traditional mortgages.

**Utilities** such as water, power, and most recently, ISP (Internet Service Providers).

**Sporting venues** such as stadiums and arenas.

**Cultural and educational projects**, like museums, zoos, aquariums, planetariums, and botanical gardens.

**Economic development projects**, such as convention centers, hotels, and airports.

Municipal bond use has increased to \$4.2 trillion issued as of Mar 31, 2025, of which \$2.8 trillion are revenue bonds. One of the more amazing statistics is that \$1.68 trillion is held by individual households.

Any government debt is called a bond, whether registered or not. Additionally, any person can own municipal debt and receive the tax exemption enshrined in tax law for more than 100 years.

The Meliora Program was designed to use bonds in a way that enables smaller and rural communities to access the same tools their larger counterparts rely on. It is also designed to provide easier access to the benefits of tax-exempt income for individual business owners. This will expand access to tax benefits and create a larger pool of funds available to government entities.

### **The Meliora Program:**

The Meliora Program is the next evolution of municipal bonds. Hundreds of years ago, bonds made their debut during the Renaissance, when wealthy bankers lent money to Italian city-states. In 1751, the first municipal bond issuance in what became the United States occurred when the Massachusetts colony issued bonds. Since then, they have evolved in response to market needs and risk profiles. Their evolution includes Revenue bonds, Net Revenue bonds, a secondary market allowing investors to sell or exchange them, along with various risk-based attributes.

A vivid example of how products change might be the Chevy Suburban. The longest-running car model name in the U.S., first introduced in 1935, it didn't have power steering, an automatic transmission, air-conditioning, power windows, a stereo system, or power or disc brakes. It was a functional vehicle, but probably not one you would buy today unless you are a collector.

Over time, it has evolved into a modern-day vehicle with more safety and luxury features that we have come to expect of today's automobiles. These changes have made it much safer, easier, and more comfortable to use.

Municipal bonds are similar; they have become safer, easier, and more comfortable to use because of the attributes they carry. The Meliora Program represents the next evolution in municipal bonds, eliminating many risks for government entities while enabling them to access larger, untapped sources of funding.

In concept, the Meliora Program is simple. A government entity purchases a business, effectively becoming the owner of a revenue-producing project. This is commonly referred to by governments as a GOE (Government-Owned Enterprise). The seller provides owner financing while executing a Qualified Management Agreement, allowing the business owner to continue running the business on behalf of the government and to receive income in the form of tax-exempt municipal interest income.

The perceived risk for smaller government entities is that bonds are debt instruments that must be repaid. This has been the single most significant barrier to overcome because it is considered unsafe for communities that don't have the population base to support repayment, regardless of the type of bond.

Another safety barrier is the management of the business enterprise. Who will operate and manage the business? Will this increase the government entity's expenses in other unforeseen ways? What other challenges are associated with owning a business?

By addressing these barriers, as you will see below, the Meliora Program has introduced safety features that make bond use more powerful than ever. Here is how:

1. **No government funds are placed at risk.** No down payment is required to purchase the business entity, and the seller provides 100% financing. Except for any costs associated with establishing an oversight body (a required feature), there are no costs to completing the transaction. The business entity will pay for any closing or settlement costs through its application fee.

An important footnote is that Revenue Bonds, or any debts with a term of one year or less, are exempt from constitutional or statutory debt limits.

2. **Full control and transparency.** The oversight body is recommended to be at least three people, always an uneven number, and would benefit from including at least one business or financial expert. C&W Consulting would take an advisory role with no voting rights on the oversight body.

The purpose of the oversight body is to (a) establish business qualification criteria, (b) review and decision participant applications, (c) execute Letters of Intent (LOI's), and (d) review monthly performance activity. The government entity may assign additional tasks as it sees fit.

3. **Participant business sourcing.** C&W Consulting, LLC is responsible for identifying businesses that qualify and can benefit from this program. We will source, vet, and submit potential business applicants to the oversight body for approval as part of our portfolio management discussed below. Fees are success-based and are a percentage of the revenue the government entity receives. There are no pass-through costs.
4. **Business management.** The seller of the business is engaged as the business management company. This achieves a variety of benefits, which are:
  - a. All employees migrate to the management company; they do not become employees of the government entity, requiring benefits otherwise provided to the government entity staff.
  - b. The seller continues to manage the business, providing continuity in all aspects of business operations.

- c. The seller is motivated to continue making as much profit as possible, as it is being paid out to him as tax-exempt earnings through the municipal interest payments received.
  - d. All licensing remains in the seller's name unless and until paid off in full. This relieves government entities of exposure to liquor and other licensing requirements for the domiciles where each business is located.
5. **Accounting.** By engaging the accounting firm that provided accounting services to the participant before entering the program, continuity in accounting processes can be maintained. There is no additional cost, as these expenses were already accounted for in the tax returns used to qualify. The accounting firm will receive directions from the government entity CFO and C&W Consulting regarding any government or Meliora Program requirements that must be added to current processes.
6. **Guaranteed revenue.** An amount, usually between 50% and 70% of a business owner's previous year's federal income tax, is determined as the Minimum Net Benefit the government entity is to receive. This amount is calculated as a percentage of gross sales and deducted daily from payment processing deposits. If they do not use payment processing, the business bank account will be debited for the appropriate amount, as reflected in the monthly P&L.
7. **Duration and renewal.** The term is held to no more than one year. To maintain program relevance, all qualification calculations must be redone annually. This will allow for changes in federal income tax rates and brackets, as well as other relevant modifications that may affect the benefit for either or both participants. These tasks are conducted by C&W Consulting and are provided as part of our portfolio management services.
8. **Portfolio management.** As mentioned in item 2, C&W Consulting LLC will source, vet, and submit potential business participants to the oversight body for approval. C&W Consulting will also require the business to migrate their payment processing to C&W's sister company, Platinum Age, Inc., thereby enabling daily monitoring of the business's financial health through payment processing receipts and reports.

As an example of the importance of monitoring transaction activity through payment processing, in December of 2025, businesses in Boulder County, Colorado, closed for a full day due to high winds and dry conditions. The power company cut power to prevent fires from starting due to downed power lines. This was easily observed through payment processing: no transactions occurred that day.

An event such as this would require immediate review of any news available on the incident and contacting the business manager. If damage had occurred to the business, the sale would be terminated immediately, effectively ending the government entity's ownership of that enterprise. This allows the seller an opportunity to regain control of their business and resolve any issues without impediment to them or risk to the government entity.

Keep in mind, as observed with many other natural disasters, some businesses would suddenly flourish in such an event. They might be on the edge of whatever occurs and benefit from the support they provide to first responders. There is no single response to unusual events, but payment processing provides the most immediate window into what is happening.

9. **Two additional features worthy of mention.** With an exception available to States that have no state income tax, all businesses will be domiciled in a state other than where the government entity is located. This is to ensure no state income tax revenues are affected. The Meliora Program applies exclusively to federal income taxes.

The second feature is that no real property is acquired. Real property is exempt because it is usually separated from the business entity for tax purposes, and we do not wish to affect local governments' property tax revenues.

Acquiring and owning a business for the financial benefit it provides is not a new concept; the Meliora Program just made it safer and easier. These features open the door for smaller and more rural communities to benefit from well-established laws and principles that their larger counterparts have used for years. It also provides the same motivation available for more than a century to a broader constituency, making more funding available to government entities.

## Process Moving Forward

For those wishing to understand the overall process for engagement, listed below are the next steps:

1. The government entity executes an engagement agreement with C&W Consulting, LLC.
2. The government entity establishes an oversight body, preferably containing at least three members, one of which has business or financial experience, and C&W Consulting as an advisory member with no voting rights.
3. C&W Consulting meets with the oversight body to establish and approve qualification criteria for the businesses to be considered.
4. C&W Consulting begins the sourcing process, gathering the documentation of applicants and vetting the business in preparation for submission to the oversight body for approval.
5. Once approved, a Letter of Intent (LOI), prepared by C&W Consulting, is executed by the government entity.
6. The LOI is presented to the business entity. If accepted, as evidenced by the business owners' signature, C&W Consulting will prepare the Conditional Sales Agreement and Qualified Management Agreement for execution, with an effective date on the first of the following month.
7. Upon execution of all agreements, the business becomes part of the government entity's portfolio.

## Cash Flow Management

Fiscal management of the business enterprise in accordance with specified parameters is critical to the success of the Meliora Program. Upon execution of the LOI by both parties and before the actual closing, the following steps must occur:

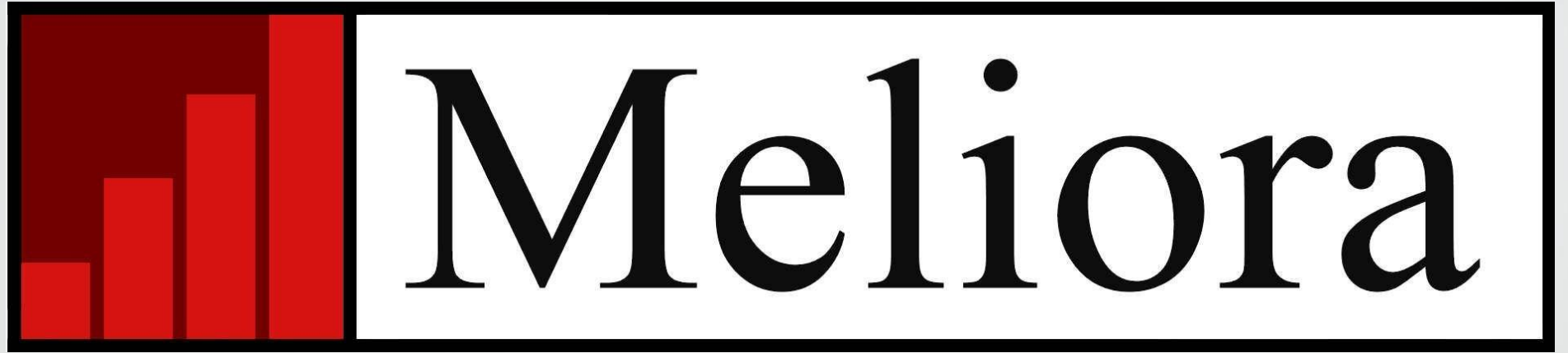
1. The Government Entity must open a bank account in the name of the Government Enterprise at a bank that is acceptable to the government entity. The selection of a bank may be subject to statutory regulations, which should be reviewed as part of the policies and procedures established by the Oversight Body.
2. The Seller establishes a management company and executes the “Qualified Management Agreement,” which contains the financial payment priorities. These priorities are created and executed to reflect exactly how the business's funds will be used.
3. The business manager will be added as a signer on the government entity’s bank account to facilitate necessary payments for goods and services.

### Post-Closing Fiscal Management:

4. All payroll and payroll tax activities will occur through the bank account of the business manager, as those employees are of the management company. The Business Enterprise will also pay these costs, but to the Management Company in full. The Management Company will make payments to employees and payroll tax authorities from its account.
5. At the option of the Government Entity, C&W Consulting will collect the payroll tax liabilities as incurred (unless due when employee checks are paid), and/or sales tax liabilities, and hold them on behalf of the Enterprise to ensure funds are available to retire those obligations when due. This is an optional additional risk mitigation tool that the Government Entity may select for individual or all business enterprises in the portfolio.
6. Should the government entity wish to rely upon C&W Consulting to hold those reserves, they will be held in an FDIC-insured account, as we have FDIC insurance available up to \$140 M.
7. For merchants with credit/debit or ACH payment processing, they will be required to migrate their payment processing accounts to Platinum Age, Inc., and their acquirers (Elavon (a U.S. Bank entity) or FiServ). The fees collected daily from payment processing will include (a)

interchange and assessments, (b) Minimum Net Benefit, and (c) any optional fees required by the Qualified Management Agreement.

8. Optional funds held in reserve will be paid out at the request of the accounting firm when the respective reports have been prepared and are ready for payment.
9. The amount of the Minimum Net Benefit (MNB) collected over the previous month will be remitted on or about the 5<sup>th</sup> of the following month. Reconciliation of the MNB due will take place on or about the 15<sup>th</sup> of the month when the accounting firm provides the monthly Profit and Loss. This will account for cash sales that are not otherwise visible in payment processing.
10. Business enterprises that do not utilize payment processing will provide a monthly Profit and Loss demonstrating gross sales by the 15<sup>th</sup> of the month.
11. Funds due from non-payment processing Business Enterprises, or any reconciled shortfall due to cash sales, will be debited by the 20<sup>th</sup> of each month and remitted to the Government Entity 5 business days thereafter.



## Delving into the Meliora Program<sup>74</sup>

# Background

- Money is the exchange of value and always requires at least two participants, the contributor and recipient of money: thereby, a two-sided event.
- In creating the Meliora Program, we carefully examined the reasons and purposes for an exchange of money in which the government entity is the recipient and various sources are the contributors

725

Sources of funds and the reasons for providing them can vary greatly.

## Three primary sources are following

- **Taxation** – a source that has been in place and used by most governments worldwide.
- **Grants** – a source of funding usually provided by a parent government entity to help achieve a specific goal or resolve a particular issue
- **Bonds** – a source of funds completely at the disposition and use of a government entity

726

Traditionally, bonds are any debt issued by a government entity.

**But not all bonds are equal. Some are:**

- **Go Bonds** – General Obligation bonds supported by the full faith and credit of the issuing (borrowing) government entity.
- **Revenue Bonds** – Debt tied to the revenue that a specific project generates. Bypassing a community's direct obligation and the use of its full faith and credit.
- **Net Revenue Bonds** – a subset of revenue bonds that require the project to be fully maintained and supported before servicing the debt obligation.

# Primary funding source summary

- **Taxation** generates funds that, in most cases, do not have to be repaid.
- **Grants**, though a popular alternative, are increasingly pressured by parent governments' fiscal needs and challenges. There are no guarantees of receiving a grant, and they often come with conditions and requirements that add a layer of expense.
- **Bonds** traditionally require repayment, either from the government entity's general fund (for GO bonds) or from the project's revenue (for revenue bonds).<sup>728</sup> This feature may appear to discourage bond use, yet municipal bonds are at an all-time high and growing.
- Examples of their various use cases are:


**Low-income mortgage programs**

**Cultural and educational projects**

**Utilities**

**Economic development projects**

**Sporting venues**



Municipal bond use has increased to \$4.2 trillion issued as of Mar 31, 2025, of which \$2.8 trillion are revenue bonds. One of the more amazing statistics is that \$1.68 trillion is held by individual households.

Any government debt is called a bond, whether registered or not. Additionally, any person can own municipal debt and receive the tax exemption enshrined in tax law for more than 100 years.

729

**The Meliora Program was designed to use bonds in a way that enables smaller and rural communities to access the same tools their larger counterparts rely on. It is also designed to provide easier access to the benefits of tax-exempt income for individual business owners. Expanding access and creating a larger pool of funds available to government entities.**



# The Meliora Program



- **The Meliora Program is the next evolution of municipal bonds.**
  - The evolution of bonds over time
- **A vivid example of how products change might be the Chevy Suburban.**
  - The evolution of vehicles over time

730

**Both have become safer, easier, and more comfortable to use because of the attributes they carry**

***The Meliora Program represents the next evolution in municipal bonds, eliminating many risks for government entities while enabling them to access larger, untapped sources of funding.***

# In concept, the Meliora Program is simple.

- A government entity purchases a business, effectively becoming the owner of a revenue-producing project
- The seller provides owner financing while executing a Qualified Management Agreement, allowing
- Allowing the business owner to continue running the business on behalf<sup>7B1</sup> of the government and to receive income in the form of tax-exempt municipal interest income.



# Safer

- **No government funds are placed at risk.** No down payment is required to purchase the business entity, and the seller provides 100% financing.
- An important footnote is that **Revenue Bonds**, or any debts with a term of one year or less, are exempt from constitutional or statutory debt limits.
- **Full control and transparency** - The oversight body is recommended to be at least three people, always an uneven number, and would benefit from including at least one business or financial expert. C&W Consulting would take an advisory role with no voting rights on the oversight body.



# Easy to use

- **Participant business sourcing.** C&W Consulting, LLC is responsible for identifying businesses that qualify and can benefit from this program.
- **Business management.** The seller of the business is engaged as the <sup>733</sup> business management company. Who better to run the business than the person(s) who built it and made it successful?



# More Comfortable

- **Accounting.** By engaging the accounting firm that provided accounting services to the participant before entering the program, continuity in accounting processes can be maintained. There is no additional cost,
- **Guaranteed revenue.** Receive the Minimum Net Benefit prior to debt service.
- **Duration and renewal.** One-year term. To maintain program relevance with current profitability and tax laws.
- **Portfolio management.** Sit back and let us do the work.

734



# FYI

- To ensure no state income tax revenues are affected, participating businesses will be domiciled in a state other than where the government entity is located. There is an exception available to States that have no state income tax.
- Real property, usually held separately from the business for tax purposes, is not part of the business entity's sale. This ensures no impact on state and local property tax receipts.

735



Patented

01-20-26



**Acquiring and owning a business for the financial benefit it provides is not a new concept; the Meliora Program just made it safer and easier. These features open the door for smaller and more rural communities to benefit from well-established laws and principles that their larger counterparts have used for years. It also provides the same motivation available for more than a century to a broader constituency, making more funding available to government entities.**

736





## QUESTIONS?

737

Want to talk about moving forward?

Process Moving Forward

Cash Flow Management

**Bid Tally**

**Douglas County School District**

**RTU Replacement Project**

**PWP DO 2026-122**

**February 10, 2026**  
**10:00 am**

**Douglas County Parks Office**  
**1323 Waterloo Lane**  
**Garnerville NV 89410**

<b>Name</b>	<b>Amount</b>												
<b><u>Base Bidis located at CC Meneley Elementary School</u></b>													
<b><u>Additive Alternate is located at Jacks Valley Elementary School</u></b>													
<b>1. ACCO Engineered Systems</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Base Bid</b></td> <td style="text-align: right;"><b>\$ 992,250</b></td> </tr> <tr> <td><b>Additive Alternate #1</b></td> <td style="text-align: right;"><b>\$ 262,000</b></td> </tr> <tr> <td><b>Additive Alternate #2</b></td> <td style="text-align: right;"><b>\$ 278,250</b></td> </tr> <tr> <td><b>Additive Alternate #3</b></td> <td style="text-align: right;"><b>\$ 210,500</b></td> </tr> <tr> <td><b>Additive Alternate #4</b></td> <td style="text-align: right;"><b><u>\$ 245,000</u></b></td> </tr> <tr> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><b>\$ 1,991,000</b></td> </tr> </table>	<b>Base Bid</b>	<b>\$ 992,250</b>	<b>Additive Alternate #1</b>	<b>\$ 262,000</b>	<b>Additive Alternate #2</b>	<b>\$ 278,250</b>	<b>Additive Alternate #3</b>	<b>\$ 210,500</b>	<b>Additive Alternate #4</b>	<b><u>\$ 245,000</u></b>	<b>Total</b>	<b>\$ 1,991,000</b>
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**Douglas County  
1594 Esmeralda Avenue  
Minden, Nevada 89423**

**Office 775-782-9821  
Fax 775-782-6255  
Website [www.douglascountynv.gov](http://www.douglascountynv.gov)**

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**February 11, 2026**

**Douglas County School District  
1638 Mono Street  
Minden, Nevada 89423**

**Phil Demus  
Director, Facilities**

**RE: Roof Top Unit (RTU) Replacement Project**

**Dear Phil,**

**The District publicly bid for the RTU Replacement Project. Two sealed bids were received for the project. Find attached the Bid Tally.**

**ACCO Engineered Systems Inc.'s bid is the lowest responsive and responsible and is recommended for contract approval for \$1,991,000.00 for the work. Please include in the Agenda Item for Board Action to authorize the Director of Facilities to approve any change orders up to 10% of the contract amount.**

**Sincerely,**



**Scott McCullough  
Douglas County  
Project Manager**

**AGREEMENT**  
**BETWEEN**  
**DOUGLAS COUNTY SCHOOL DISTRICT**  
**AND**  
**ACCO Engineered Systems Inc.**

**ON THE BASIS OF A STIPULATED PRICE**

Whereas, **Douglas County School District** (hereinafter "OWNER") is a political subdivision of the State of Nevada, and is statutorily authorized to enter into contracts for construction projects, and;

Whereas **ACCO Engineered Systems Inc.** (hereinafter "CONTRACTOR") is a construction company licensed as a specialty contractor in Nevada, and;

Whereas CONTRACTOR has submitted a bid in accord with the **Roof Top Unit Replacement Project at CC Meneley and Jacks Valley Elementary Schools** Construction Specifications and Contract Documents (hereinafter "CONTRACT DOCUMENTS") as prepared by OWNER; and

Whereas, CONTRACTOR submitted a responsive and responsible Bid in the amount of:

**\$ 1,991,000.00** for **Roof Top Unit Replacement Project at CCMES and JVES** Construction Project as outlined in the CONTRACT DOCUMENTS. The Bid is for furnishing of all materials and all labor, tools, and appliances and all expense, direct or indirect, connected with the proper execution of the Work and of maintaining the same until it is accepted by OWNER. Therefore, OWNER will pay and CONTRACTOR shall accept as full compensation therefore the above total, not to exceed sum.

Now therefore, it is the intention of OWNER and CONTRACTOR to enter into a Contract to have CONTRACTOR complete all of the work as specified or indicated in the CONTRACT DOCUMENTS.

**ARTICLE 1 – WORK**

1.01 CONTRACTOR shall complete all Work as specified or indicated in the CONTRACT DOCUMENTS. The term "Work" includes all labor, materials, services, equipment, tools, transportation, power, water, permanent and temporary utilities, connections, provisions for safety, and all incidental and other things necessary to produce the finished construction of the Project as described by the CONTRACT DOCUMENTS. CONTRACTOR agrees to provide all labor, materials, equipment, tools and services necessary, and to do everything required by the CONTRACT DOCUMENTS as necessary to complete all Work required for the Project within the time specified for Substantial Completion of the Work. The Work is generally described as follows:

**Roof Top Unit Replacement Project at CCMES and JVES**

**ARTICLE 2 – THE PROJECT**

2.01 The Project for which the Work under the CONTRACT DOCUMENTS may be the whole or only a part is generally described as follows:

**Roof Top Unit Replacement Project at CCMES and JVES**

### ARTICLE 3 – ENGINEER / ARCHITECT

The Project has been designed by **C-R Engineering**

#### 3.01

Who is hereinafter called ENGINEER and who is to act as OWNER's representative, assume all duties and responsibilities, and have the rights and authority assigned to ENGINEER in the CONTRACT DOCUMENTS in connection with completion of the Work in accordance with the CONTRACT DOCUMENTS.

The Project will be administered by:

**Scott McCullough, Project Manager  
Douglas County  
1323 Waterloo Lane  
Gardnerville, NV 89410**

### ARTICLE 4 – CONTRACT TIMES

#### 4.01 *Time of the Essence*

- A. Time is of the essence, and CONTRACTOR acknowledges that the time for completion of the Work is sufficient for it to perform all the Work. In case of failure on the part of CONTRACTOR to complete the Work or any separable part thereof within the time(s) specified in the CONTRACT DOCUMENTS or within such additional time(s) as may be granted by formal action of the Douglas County School District Board of Trustees, OWNER reserved the right to require CONTRACTOR pay to OWNER, as liquidated damages, the sum(s) indicated in **ARTICLE 12.0 LIQUIDATED DAMAGES** of the General Conditions. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the CONTRACT DOCUMENTS are of the essence of this Contract.

#### 4.02 *Dates for Substantial Completion*

- A. The Work and all requirements of the CONTRACT DOCUMENTS will be completed August 7, 2026

#### 4.03 *Final Payment*

- A. As provided in **ARTICLE 11.0 FINAL PAYMENT** of the General Conditions, when the Work and all requirements of the CONTRACT DOCUMENTS are fully and satisfactorily completed, the OWNER will pay to CONTRACTOR a final payment consisting of the remaining unpaid balance of the Contract Sum due CONTRACTOR. The acceptance of the final payment by the CONTRACTOR shall constitute a full and final release and waiver of all CONTRACTOR claims and rights of claim against the OWNER relating or pertaining to the Work.

Acceptance of the final payment by the CONTRACTOR shall terminate the OWNER-CONTRACTOR Construction Agreement after which time the applicable terms and conditions for Warranties and Insurance shall continue to apply.

#### 4.04 *Liquidated Damages*

- A. CONTRACTOR and OWNER recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times specified in paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense and difficulties involved in proving in a legal or arbitration

proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER **five-hundred dollars (\$500)** for each day that expires after the time specified in paragraph 4.02 for Substantial Completion until the Work is substantially complete. After Substantial Completion, if CONTRACTOR shall neglect, refuse or fail to complete the remaining Work within the time specified in paragraph 4.02 for completion and readiness for final payment or any proper extension thereof granted by OWNER, CONTRACTOR shall pay OWNER **two hundred and fifty dollars (\$250)** for each day that expires after the time specified in paragraph 4.02 for completion and readiness for final payment until the Work is completed and ready for final payment.

- B. In the event that CONTRACTOR fails to pay OWNER the specified liquidated damages amount within thirty (30) days of CONTRACTOR's being notified of said damages, OWNER may deduct the amount of the assessed liquidated damages from the final payment or retention withheld pursuant to **ARTICLE 11.0 FINAL PAYMENT** of the General Conditions.

#### **ARTICLE 5 – CONTRACT PRICE**

- 5.01 OWNER shall pay CONTRACTOR for completion of the Work in accordance with the CONTRACT DOCUMENTS an amount in current funds equal to the sum of the amounts determined below:
  - A. For all Unit Price Work, an amount equal to the stipulated sum of the established Unit Price for each separately identified item of Unit Price Work times the estimated quantity of that item, as indicated in the attached Bid Schedule;
  - B. As provided in **ARTICLE 7.0 UNIT PRICE WORK** of the General Conditions estimated quantities are not guaranteed, and determinations of actual quantities and classification are to be made by ENGINEER.

#### **ARTICLE 6 – PAYMENT PROCEDURES**

- 6.01 CONTRACTOR shall submit Applications for Payment in accordance with **ARTICLE 10.0 PROGRESS PAYMENT APPLICATIONS** of the General Conditions. Applications for Payment will be processed by ENGINEER and OWNER as provided in **ARTICLE 10.0 PROGRESS PAYMENT APPLICATIONS** General Conditions.

#### **ARTICLE 7 – INTEREST**

- 7.01 All moneys not paid when due as provided in **ARTICLE 10.0 PROGRESS PAYMENT APPLICATIONS** of the General Conditions shall bear interest at the rate that was in place at the time of the execution of the project. The interest rate shall be determined by the interest rate paid by Bank of America, Minden branch on a certificate of deposit time deposit.

#### **ARTICLE 8 – CONTRACTOR'S REPRESENTATIONS**

- 8.01 In order to induce OWNER to enter into this Contract, CONTRACTOR makes the following representations:
  - A. CONTRACTOR has examined and carefully studied the CONTRACT DOCUMENTS and the other related data identified in the Bidding Documents.
  - B. CONTRACTOR has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

- C. CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. CONTRACTOR has carefully studied all: (1) Reports of explorations and tests of subsurface conditions or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (with the exception of Underground Facilities) which have been identified in the Bidding Documents and Specifications and (2) reports and drawings of Hazardous Environmental Condition, if any, at the Site which has been identified in the Bidding Documents and Specifications.
- E. CONTRACTOR has obtained and carefully studied (or assumes responsibility for doing so) all additional or supplementary examinations, investigations, explorations, tests studies and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the Site which may affect cost, progress or performance of the Work or which relate to any aspect of the means, methods or techniques or procedures of construction engaged by CONTRACTOR, including applying precise means, methods and techniques or procedures of construction, if any, expressly required by the CONTRACT DOCUMENTS to be employed by CONTRATOR, and safety precautions and programs incident thereto.
- F. CONTRACTOR acknowledges that OWNER and ENGINEER do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the CONTRACT DOCUMENTS with respect to Underground Facilities at or contiguous to the site.
- G. CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences and procedures of construction, if any, expressly required by the CONTRACT DOCUMENTS to be employed by CONTRACTOR, and safety precautions and programs incident thereto.
- H. CONTRACTOR does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the CONTRACT DOCUMENTS.
- I. CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the CONTRACT DOCUMENTS.
- J. CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the Site, reports and drawings identified in the CONTRACT DOCUMENTS and all additional examinations, investigations, explorations, tests, studies, and data with the CONTRACT DOCUMENTS.
- K. CONTRACTOR has given OWNER written notice of all conflicts, errors, ambiguities or discrepancies that CONTRACTOR has discovered in the CONTRACT DOCUMENTS, and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR.
- L. The CONTRACT DOCUMENTS are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

**ARTICLE 9 – CONTRACT DOCUMENTS**

9.01 Contents

- A. The CONTRACT DOCUMENTS consist of the following:
1. This Contract Agreement (pages 1 to 11, inclusive);
  2. Performance Bond (pages \_\_\_\_ to \_\_\_\_, and attachments inclusive);
  3. Payment Bonds (pages \_\_\_\_\_ to \_\_\_\_, and attachments inclusive);
  4. General Conditions (pages 1 to 60, inclusive, attached and incorporated);
  5. ~~Supplementary Conditions:~~
  6. Addenda (numbers inclusive); None
  7. CONTRACTOR's Bid (pages 1 to 8, inclusive, attached and incorporated);
  8. Notice to Proceed (pages \_\_\_\_\_ to \_\_\_\_ inclusive attached and incorporated).
  9. In addition, the following items, which are not exhibits to this Contract, are incorporated by reference and shall constitute part of the CONTRACT DOCUMENTS:
    - a. Contract Drawings consisting of a cover sheet and sheets inclusive with each sheet bearing the following general title **Roof Top Unit Replacement Project**
    - b. Construction Schedule submitted pursuant to **ARTICLE 18.0 PROGRESS PAYMENT APPLICATIONS** of the General Conditions, and any amendments approved by OWNER;
    - c. Current Prevailing Wage Rates, Douglas County, Nevada.
  10. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
    - a. Written Amendments
    - b. Work Change Directives
    - c. Change Order(s)
- B. The documents listed in 09.01.A are attached to this Contract, except as expressly noted otherwise above.
- C. There are no CONTRACT DOCUMENTS other than those listed above in **ARTICLE 9**.
- D. This Contract embodies the entire agreement between OWNER and CONTRACTOR and supersedes all other writings, oral agreements, or representations. The parties shall not be bound by or be liable for any statement, representation, promise, inducement or understanding of any kind or nature not set forth herein. No changes, amendments or modifications of any of the terms or conditions of the CONTRACT DOCUMENTS shall be valid unless reduced to writing and signed by both parties.

E. The Bidding and CONTRACT DOCUMENTS include various divisions, sections and conditions, which are essential parts for the Work to be provided by the successful Bidder. A requirement occurring in one is as binding as though occurring in all. They are intended to be complementary and to describe and provide for a complete Work. In case of discrepancy, the following precedence will govern:

- Contract Agreement
- Performance Bonds
- Payment Bonds
- General Conditions
- Special Conditions
- Addenda
- Construction Specifications
- CONTRACTOR's Bid
- List of Drawings
- Contract Drawings
- Construction Schedule submitted pursuant to **ARTICLE 18.0 CONSTRUCTION SCHEDULE AND DATA** of the General Conditions, and any amendments approved by OWNER
- Current Prevailing Wage Rates, Douglas County, Nevada

Addenda, Change Orders and Supplemental Agreements will take precedence over any of the above. Detailed plans shall have precedence over general plans.

CONTRACTOR shall take no advantage of any apparent error or omission in the Bidding Documents. In the event CONTRACTOR discovers such an error or omission, CONTRACTOR shall immediately notify OWNER. OWNER will then make such corrections and interpretations as may be deemed necessary for fulfilling the intent of the Bidding Documents.

## **ARTICLE 10 – MISCELLANEOUS**

### 10.01 *Terms*

A. Terms used in this will have the meanings indicated in the General Conditions.

### 10.02. *Rights and Remedies*

A. The duties and obligations imposed by the CONTRACT DOCUMENTS and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law..

### 10.03 *Assignment of Contract*

A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the CONTRACT DOCUMENTS.

### 10.04 *Successors and Assigns*

A. OWNER and CONTRACTOR each binds themselves, their partners, successors, assignees and legal representatives to the other party hereto and to the partners,

successors, assignees and legal representatives of such other party in respect to all covenants, agreements and obligations contained in the CONTRACT DOCUMENTS.

No party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other parties for which approval may be withheld for any reason or for no reason whatsoever. CONTRACTOR shall not assign, transfer, convey or otherwise dispose of the CONTRACT DOCUMENTS or its right, title or interest in or to the same or any part thereof, without prior consent of OWNER and concurred to by the sureties.

10.05 *Severability*

- A. Any provision or part of the CONTRACT DOCUMENTS held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the CONTRACT DOCUMENTS shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.06 *Legal*

- A. This Contract shall be administered and interpreted under the laws of the State of Nevada. This Contract shall not be construed for or against any party by reason of who drafted the provisions set forth herein. Any action at law, suit in equity or judicial proceeding for the enforcement of this Contract or any of the CONTRACT DOCUMENTS must be litigated in the Ninth Judicial District Court of Nevada.
- B. The CONTRACT DOCUMENTS and the various provisions thereof are severable. Should any part, clause, provisions or terms be declared invalid, ineffective, or unenforceable, the remaining provisions of the CONTRACT DOCUMENTS shall remain in full legal force and effect.

10.07 *Notices*

- A. All notices, documents and or payments regarding this Contract and Contract shall be sent to the following:

**OWNER REPRESENTATIVE**

Douglas County  
Attn: Scott McCullough, Project Manager  
1323 Waterloo Lane  
Gardnerville, NV 89410

**CONTRACTOR**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10.08 *Effective Date of the Contract*

- A. Both OWNER and CONTRACTOR agree that this Contract as outlined in the CONTRACT DOCUMENTS become effective immediately upon the signing of this Contract by both parties. CONTRACTOR shall commence the Work to be performed under this Contract on the date set by OWNER in the written Notice to Proceed, continuing the Work with diligence and shall complete the entire Work in accordance with **ARTICLE 18.0 CONSTRUCTION SCHEDULE AND DATA** of the General Conditions. Further, in the event interim milestone completion dates are established in **ARTICLE 18.0 CONSTRUCTION SCHEDULE AND DATA** of the General Conditions for separable portions of the Work, CONTRACTOR agrees to complete said separable portions of the Work in accordance with said milestone dates.

10.09 *Cancellation of the Contract*

- A. OWNER reserves the right to cancel the Contract awarded for any reason with seven (7) days written notice to CONTRACTOR. OWNER will be responsible to pay CONTRACTOR for Work completed up to this point, or for Work performed in conjunction with this Contract.

10.10 *Agreement Modification*

- A. This Contract embodies the entire agreement between OWNER and CONTRACTOR and supersedes all other writings, oral agreements, or representations. The parties shall not be bound by or be liable for any statement, representation, promise, inducement or understanding of any kind or nature not set forth herein. No changes, amendments or modifications of any of the terms or conditions of the CONTRACT DOCUMENTS shall be valid unless reduced to writing and signed by both parties.

**ARTICLE 11 – INDEMNIFICATION**

- 11.01 To the fullest extent permitted by law, CONTRACTOR shall defend, indemnify, and hold harmless OWNER, and its agents, employees, and members of the Board of Trustees from and against all claims, damages, losses, and expenses, including, but not limited to attorneys' fees arising out of or resulting from performance of this Contract, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property caused by the negligent acts or omissions of CONTRACTOR, a Subcontractor, anyone directly or indirectly employed by them for whose acts they may be liable, regardless of whether such claim, damage, loss, or expense is caused in part by OWNER indemnified hereunder. However, in no event shall CONTRACTOR be required to indemnify OWNER for claims, damages, loss or expenses arising out of OWNER's sole negligence. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Article.

In any and all claims against OWNER, its agents, employees, or any of the members of the Board of Trustees by any employee of CONTRACTOR, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under the first paragraph of this Article shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for CONTRACTOR or any subcontractor under workers' compensation acts, disability benefit acts, or other employee benefit acts.

CONTRACTOR's obligations of this Article shall not extend to the liability of the ENGINEER or its employees arising out of (a) the preparation or approval of maps, sketches, opinions, reports, surveys, CCOs, designs, or specifications, or (b) the giving of or the failure to give directions or instructions by the ENGINEER or its employees provided such giving or failure to give is the primary cause of injury or damage.

**ARTICLE 12 – PATENT INDEMNITY**

- 12.01 CONTRACTOR hereby indemnifies and shall defend and hold harmless OWNER and its agents, employees, and members of the Board of Trustees respectively from and against all claims, losses, costs, damages, and expenses, including attorney's fees, incurred by OWNER and its agents, employees, and members of the Board of Trustees respectively, as a result of or in connection with any claims or actions based upon infringement or alleged infringement of any patent and arising out of the use of the equipment or materials furnished under the CONTRACT DOCUMENTS by CONTRACTOR, or out of the processes or actions employed by, or on behalf of CONTRACTOR in connection with the performance of the CONTRACT DOCUMENTS. CONTRACTOR shall, at its sole expense, promptly defend against any such claim or action unless directed otherwise by OWNER or its representatives provided that OWNER or its representatives shall have notified CONTRACTOR upon becoming aware of such claims or actions, and provided further that CONTRACTOR's

forementioned obligations shall not apply to equipment, materials, or processes furnished or specified by OWNER or and its agents, employees, and members of the Board of Trustees.

CONTRACTOR shall have the right, in order to avoid such claims or actions, to substitute at its expense non-infringing equipment, materials, or processes, or to modify such infringing equipment, materials and processes so they become non-infringing, or obtain the necessary licenses to use the infringing equipment, material or processes, provided that such substituted and modified equipment, materials and processes shall meet all the requirements and be subject to all the provisions of this Contract.

### **ARTICLE 13 – INDEPENDENT CONTRACTOR**

13.01 The parties agree that CONTRACTOR is an independent contractor and that this Contract is entered into in accordance with Nevada law that CONTRACTOR is not an employee of OWNER, and that there shall be no:

1. Withholding of income taxes by OWNER;
2. Industrial insurance coverage provided by OWNER;
3. Participation in group insurance plans which may be available to employees of OWNER;
4. Participation or contribution by either the independent contractor or OWNER to the Public Employees Retirement System;
5. Accumulation of vacation leave or sick leave;
6. Unemployment compensation coverage provided by OWNER.

CONTRACTOR represents that it is fully experienced and properly qualified to perform the class of work provided for herein, and that it is properly licensed, equipped, organized and financed to perform such work. CONTRACTOR shall act as an independent contractor and not as the agent of OWNER in performing the Contract and is responsible for maintaining complete control over its employees and all of its suppliers and Subcontractors. Nothing contained in this Contract or any Subcontract awarded by CONTRACTOR shall create any contractual relationship between any such supplier or Subcontractor and OWNER. However, each subcontract and supplier agreement entered into by CONTRACTOR, relative to the CONTRACT DOCUMENTS, shall bind such Subcontractor or supplier to the same terms and conditions as appear in the CONTRACT DOCUMENTS. CONTRACTOR shall perform all work in accordance with its own methods subject to strict compliance with the CONTRACT DOCUMENTS.

### **ARTICLE 14 – FAIR EMPLOYMENT PRACTICES**

14.01 In connection with the performance of work under this Contract, CONTRACTOR agrees not to discriminate against any employee or applicant for employment because of race, creed, color, national origin or ancestry, sex, sexual orientation, gender identity or expression, religion, disability, or age. Such agreement shall include, but not be limited to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. CONTRACTOR further agrees to insert this provision in all subcontracts hereunder, except subcontracts for standard commercial supplies or raw materials. Any violation of such provision by CONTRACTOR shall constitute a material breach of this Contract.

### **ARTICLE 15 – INSURANCE REQUIREMENTS**

15.01 Certificates of linsurance evidencing the required coverage, as stipulated in the General Conditions of the CONTRACT DOCUMENTS, shall be filed with OWNER prior to CONTRACTOR mobilizing onto the Project site and prior to commencement of any work on the Project.

**ARTICLE 16 – BONDS AND GUARANTY**

16.01 CONTRACTOR shall furnish a performance bond, payment bond and guarantee bond in the form attached hereto and in accordance with the requirements set forth in Article 3.4 Bond Requirements of the General Conditions.

**ARTICLE 17 – STATUTORY REQUIREMENTS**

17.01 CONTRACTOR agrees to all terms and conditions of the Nevada Revised Statutes (NRS), the Nevada Administrative Code (NAC) and local law as may apply to this Contract and to the work performed under this Contract and agrees to comply with all such applicable laws and regulations.

Changes in Laws or Regulations not known at the time of opening Bids (or, on the Effective Date of the Agreement if there were no Bids) having an effect on the cost or time or performance of the Work may be the subject of an adjustment in Contract Price or Contract Time. If OWNER and CONTRACTOR are unable to agree on entitlement to or on the amount or extent, if any of any such adjustment, a Claim may be made therefore as provided in Article 13.1 Claims and Disputes of the General Conditions.

**ARTICLE 18 – INFORMATION ACCESS**

18.01 The books, records, documents, and accounting procedures and practices of CONTRACTOR relevant to this Contract shall be subject to inspection, examination and audit by OWNER, its agents and representatives, and the State of Nevada during the course of this project and for 3 years after its completion.

**ARTICLE 19 – EXAMINATION OF DOCUMENTS**

19.01 Execution of this Contract by each party shall constitute the representation by each such party that it has examined the contents of all the CONTRACT DOCUMENTS, including, but not limited to, General Conditions of the CONTRACT DOCUMENTS, that it has read and understands the same, and specifically agrees to be bound thereby.

***SIGNATURE PAGE FOLLOWS***

***REST OF PAGE LEFT BLANK***

***IN WITNESS WHEREOF***, OWNER and CONTRACTOR have caused this Contract for the **Roof Top Unit Replacement Project** to be executed and intend to be bound by the provisions of this Contract as well as the Contract set forth in the CONTRACT DOCUMENTS.

CONTRACTOR: ACCO Engineered Systems Inc.

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: This \_\_\_\_\_ day of \_\_\_\_\_, 2026.

OWNER: DOUGLAS COUNTY SCHOOL DISTRICT

By: \_\_\_\_\_

Superintendent

Date: This \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Douglas County School District  
Policy Revision Recommendations

November 24, 2025

Superintendent Alvarado & Board- The following is list of the Douglas county School District Bylaws and Policies that would need to be reviewed and possibly revised if the Board adopted a close proximity of the latest draft Board Handbook.

The actual revising of the policy language is not part of our contract, but I am open to assist if you'd like to add that element to the contract. I am happy to answer any questions about the following recommended revisions.

Bylaw 060 Revisions

1. Replace **Secretary** for **Clerk** on Bylaw 060, Section 4a- for Agenda development duties.
2. Remove the Future Board Agenda process from Bylaw 060, Section 4d- if you are not going to include that standing agenda item.
3. Remove or modify the requirement of 4 Trustees bringing an item back to the Board as noted in Bylaw 060, Section 4d- to clarify that this would not be the case if new Trustees are elected.

Bylaw 050 Revisions

1. Add the adoption/approval of the Board Handbook in Section 1.
2. Change Section 2 to elect a Secretary and appoint the Clerk from the staff
3. Add a section to require that any changes to the Board Handbook would require a majority vote of a quorum of the Board of Trustees. Changes to the Board Handbook would require a motion, second and vote. Unless changes to the Board Handbook are approved, Trustees commit to following the procedures as described in the Board Handbook.

Bylaw 040 Revisions

1. Add to Section 9- Orientation: Required instruction on Balanced Governance from an approve Balanced Governance trainer and review of the Board Handbook.

Bylaw 020 Revisions

1. Delete and revise Section 3-Rights and Responsibilities: Two options:
  - a. Use the language from page 37 of the Board Handbook to replace Section 3.
  - b. Keep section 3, but:
    - i. Change the term “determine” and “establish” to “approve policy that” or “oversee”

- ii. Change “operate” to “oversee” throughout
- iii. Delete “management rights” in opening paragraph
- iv. Change “administration” to “Superintendent” throughout
- v. Delete items i, j, k, m, n, o, and p.

Note: these changes change the Board to a group that approves policies and engages in procedures to oversee all facets of the district. It shows that the Board addresses the Superintendent as it’s sole employee and does not direct other administration in the District. It removes language that appears that the Board would direct staff and administration instead of delegating operations and management to the Superintendent.

#### Bylaw 070-Code of Conduct

1. Review the Handbook Code of Conduct and incorporate that language into this bylaw. Several areas need revising like:
  - a. Item #1: Requests of information from the staff other than the superintendent should match the Handbook procedures..
  - b. Item #2: President as primary spokesperson for the board.
  - c. Item #3: Role of the Clerk changes
  - d. Item #9: Revise to match the board Handbook Progressive Response Protocols for resolving conflict between Trustees or between a Trustee and the Superintendent.

#### Policy 306- Evaluation of Superintendent

1. Revise the language to match with the new Superintendent Evaluation process you’re using.

# Douglas County School District Board of Trustees Handbook

A PROCEDURAL GUIDE FOR THE DOUGLAS COUNTY SCHOOL DISTRICT  
BOARD OF TRUSTEES

APPROVED BY THE DOUGLAS COUNTY BOARD OF TRUSTEES ON [PLACE DATE  
HERE]

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## DISTRICT STRATEGIC GOALS

### Board of Trustees Vision

We will inspire, empower, and prepare each learner to achieve his/her life aspirations.

### Goal Revision Procedures (No policy)

- The Board in conjunction with the Superintendent reviews and proposes any revisions to the Strategic Goals and Objectives by the October Board Meeting .
  - Board members will be included and provide input at the beginning of the review process.
  - Community members will be provided opportunities for input within the review process.
- The Board in conjunction with the Superintendent ensures the Strategic Goals align with and fulfill the District Vision and Mission.
- The Board in conjunction with the Superintendent ensures that the Strategic Goals are goal-oriented rather than activity-oriented.
- The Board in conjunction with the Superintendent ensures that all Strategic Objectives identify measurable and accessible outcome data.
  - These data will be monitored formatively and summatively and be the focus of reports to the board.
- The Board of Trustees reviews and approves any revisions to the Strategic Goals and Objectives annually by the October Board meeting.

### DISTRICT PERFORMANCE PLANS (No policy)

As per Nevada Statute, the Douglas County school district board of Trustees shall approve an annual plan for each school building that is part of a continuous focus on improving the student performance in the district.

#### District Performance Plan Requirements

The annual school improvement plan shall:

1. Be data driven;
2. Include a process to continuously monitor, adjust, and update the plan;
3. Include an annual self-review process that includes active participation and input by building staff, students, families, parents, and community members;
4. At a minimum, include the following criteria that promote a positive impact on student learning:
  - a. **Support the Goal of Basic Education:** Nevada law requires providing students with the opportunity to become responsible citizens, to contribute to their own economic well-being and to that of their families and communities, and to enjoy productive and satisfying lives;
  - b. **Continuous Learner Improvement:** promoting continuous improvement of student achievement of the state learning goals, essential academic learning requirements, and meeting District Goals and Objectives;
  - c. **Nonacademic Student Learning/Growth:** These may include things like public speaking, leadership, interpersonal relationship skills, teamwork, self-confidence, and resiliency.

5. At a minimum address the following:
  - a. The characteristics of successful school including safe and supportive learning environments.
  - b. Educational equity factors.
  - c. The use of technology to facilitate instruction.
  - d. Parent, family, and community involvement.

### **Board Oversight Requirements**

1. The annual school improvement plan must be reviewed and updated annually no later than the first Regular Board Meeting in October.
2. The board of Trustees shall continuously monitor progress toward the goals by utilizing relevant data to measure growth.
  - o The progress shall be included in evaluations of the District Superintendent.
3. The plan shall be made available to the public and shall be posted on the school district website by the first Regular Board Meeting in August .
4. The Superintendent shall provide the Board with calendared progress reports on the School Improvement Plans (Appendix B).

### **Strategic Goals (District Strategic Plan, Appendix R)**

The Board identifies the following Strategic Goals and Objectives as per the approved District Strategic Plan 2022-2027.

#### **Goal 1: Student Success with Opportunity & Access**

**Every classroom will provide equitable access to rigorous, relevant, and personalized learning opportunities. Each Douglas County School District graduate will be prepared for their life aspirations to include a college or career pathway.**

Objective 1: Set high expectations and challenge students with rigorous, personalized, inclusive and blended learning experiences.

Objective 2: Foster a safe, positive, and trusting learner-centered environment.

#### **Goal 2: Highly-Qualified Personnel**

**Recruit, retain, and develop high-qualified personnel**

Objective 1: Provide a compensation package that is competitive with other school districts in the region.

Objective 2: Recruit and retain skilled and qualified candidates.

Objective 3: Provide support for new staff through a comprehensive induction program.

Objective 4: Provide professional learning opportunities tied directly to school and district improvement plans.

#### **Goal 3: Operations Management**

**Create responsive, effective, and integrated operations to sustain district initiatives, enable continuous improvement of educational programs, and achieve organizational success.**

Objective 1: Provide sound, responsible financial stewardship through the management and maintenance of adequate financial reserves.

Objective 2: Ensure the alignment of resources to meet district strategic goals.

Objective 3: Increase support for educational programs and strategic goals by leveraging community and fiscal partnerships.

Objective 4: Create effective and efficient operational procedures and systems responsive to the needs of our students, staff, and stakeholders.

Objective 5: Maintain and improve facilities to provide high-quality and safe learning environments.

#### **Goal 4: Community Engagement**

**Strengthen family, school, and community partnerships through clear and consistent communication. Provide meaningful feedback and input opportunities toward continuous improvement efforts.**

Objective 1: Schools and facilities will be safe and inviting places for families, staff, and the community

Objective 2: Build relationships with families to strengthen understanding of state standards, student progress, and the importance of teachers and families working together.

Objective 3: Coordinate with community stakeholders to support student growth and development.

Objective 4: Highlight student achievements and school events through a multitude of media outlets.

Objective 5: Create additional opportunities for students and staff to make a positive impact on the community.

#### **MEASURABLE OUTCOME INDICATORS (District Strategic Plan)**

The Board will monitor the progress of the district towards its vision through measurable outcome indicators.

Measurable outcome indicators are:

- recommended by the Superintendent
- approved by the Board annually by the first regular Board Meeting in October
- developed to fulfill the District Strategic Plan Objectives

#### **OUTCOME ACTIVITIES (District Strategic Plan)**

The Board will be informed of activities used to advance progress toward achieving the District Strategic Objectives.

Activities are:

- flexible and open to change throughout the school year
- vetted and approved by the Superintendent
- not required outcome criteria in the superintendent's evaluation
- not required for inclusion in board reports
- not the focus of board oversight

## BOARD ORGANIZATION

### Number of Members and Terms of Office *(Bylaw 040)*

1. The Board shall consist of seven Trustees (NRS 386.120(1)(b)).
2. Board members shall hold office for terms of four years and until their successors are elected and qualified (NRS 386.160). Trustees are subject to a twelve-year term limit per State Constitution (Article 15, Section 3).
3. Before Trustees enter the duties of his/her office they shall take and subscribe to the oaths prescribed by statute and file a copy of the same with the Superintendent of Public Instruction (NRS 386.300).
4. Trustees shall not be financially interested directly or indirectly in any contract with or claim against the Board, except as provided by law (NRS 332.800, NRS 386.305).
5. Trustees shall be a qualified elector and possess the qualifications of residence within the school trustee election area of the county school district for the office for which he/she seeks election (NRS 386.240).

### Election Preparation *(No policy)*

The Superintendent will schedule a meeting within 30 days of the closing period of the Primary Election and provide all Trustee candidates who win their primary election the following:

- Public information about the school system and school programs
- A copy of the Board of Trustees Handbook
- A copy of the Governance Bylaws and Policies
- Attendance at any planned governance training session

### Trustee Authority

The Board of Trustees as a whole group possess broad authority to adopt and enforce all necessary policies for the management and governance of the public schools (NRS 386.350).

School Board Members, as individuals, have no authority over school affairs or personnel, except as provided by law or as authorized by the Board.

The following guidelines apply:

1. All Trustees participate on an equal basis with other Members in all business transactions.
2. Official action by Board Members must occur at a duly called and legally conducted meeting.

### Resignation *(Bylaw 040)*

Resignation of a Trustee must be submitted in writing to the Board President.

Resignation is required if the Board member:

- Ceases to be a permanent resident in the school district
- Ceases to be a registered voter of the district

The Board shall:

- Consider and accept the resignation at any duly convened regular or special meeting
- Recognize the resigning Trustee for their service to the District

## Vacancies (Bylaw 040)

A School District Trustee holds office unless he or she:

- Dies
- Resigns as Trustee
- Ceases to be a permanent resident in the county (NRS 386.240)
- Is recalled and discharged from office

## REPLACING A VACANCY (Bylaw 040)

In the case of a Trustee vacancy the remaining Trustees shall fill the vacancy by appointment (NRS 386.270). The Board will:

- Receive applications from any qualified persons seeking to fill the position after suitable public notice.
- The appointment is approved, by roll call vote, by a majority of the elected Trustees.
- Appointees must meet the legal requirements for school Trustees, including residence within the election area of the vacant office, and serve until the next regularly scheduled board election.

## Oath of Office (Bylaw 050)

The following oath of office is required to be administered to each School Board Trustee prior to the beginning of their term (NRS 386.300):

*I [State your Name] do solemnly swear that I will support, protect, and defend the Constitution and government of the United States, and the constitution and government of the State of Nevada, against all enemies, whether domestic or foreign, and I will bear true faith, allegiance, and loyalty to the same, any ordinance, resolution, or law of any state notwithstanding, and that I will well and faithfully perform all the duties of Trustee, District [letter here], on which I am about to enter, so help me God.*

- The County Clerk, or other appropriate County official shall administer the oath of office to any new Trustee who has not yet taken the oath.

## Officer Elections (Bylaw 050)

Trustees at their first meeting in January:

1. Elect from among its voting members a President a Vice-President to serve one-(1)-year terms.
2. Appoint a Board Clerk.
3. Elect replacements immediately if an officer can no longer serve.
4. Elect a temporary President if the President and Vice-President are absent at any meeting.
5. The current President will preside during the election for President. If the current Board President is seeking another term, she or he may choose to appoint another trustee to act as temporary chair during the election for President.

The President/chair shall use the following election process:

- a. The President/chair opens the floor for nomination.
- b. Each Trustee that is nominated and seconded is a candidate for that office.
- c. Where two or more candidates are nominated, the Board may choose to ask the candidates to speak to why they desire to serve as President.
- d. The President/chair calls for a roll call vote in the order of nomination.

Election of officers shall be by a majority vote of the full Board. Where no such majority exists on the first vote, a second vote shall be held between the two candidates who received the greatest number of votes.

The Board may, for any reason with a majority vote, delay the election of the President to a later date.

## **BOARD OFFICERS**

### **Annual Organization Meeting (Bylaw 050)**

The Board shall organize at a regular meeting held in January (NRS 386.310). At the organization meeting:

1. The Board may acquire and maintain membership in such associations as State and National School Boards Associations and appoint a Trustee to serve as a representative on Association committees.
2. The Board shall designate appropriate newspaper(s) published in the District (or State) for all public printing (NRS 393.210).
3. The Board shall designate a day, place and time for regular meetings, which shall occur at least once per month (NRS 386.330).
4. The Board shall adopt bylaws, Board Handbook, and policies for its own operation.
5. The Board shall elect a President, Vice President, and Secretary; and appoint a Clerk to the Board.

### **Election of Officers (Bylaw 050)**

The newly-elected Board president will preside over the elections for Vice President, Secretary, and appointment of the Clerk.

#### **Election Process:**

For each office:

1. The newly-elected President opens the floor for nominations.
2. Each Trustee that is nominated and seconded is a candidate for that office.
3. Where two or more candidates are nominated for an office, the Board may choose to ask the candidates to speak to why they desire to serve in that office.
4. The President calls for a vote in the order of nomination.

Election of officers shall be by a majority vote of the full Board.

- Where no such majority exists on the first vote, a second vote shall be held between the two candidates who received the greatest number of votes.

#### **Board Officer Term**

Officers shall serve for one year or until their respective successors are elected and shall qualify.

1. In case any office of the Board becomes vacant, the Board shall fill the vacancy for the unexpired term with an election at the next regular board meeting.
2. The board may, for any reason with a majority vote, delay the election of officers to a later date.

## **President (Bylaw 050)**

The Board elects a President during the annual organization meeting from its members for a one-(1)-year term or until their respective successors are elected and shall qualify.

- If a Board Member is unable to continue to serve as President, a replacement shall be elected immediately.
- In the absence of both the President and the Vice-President, the Board shall elect a temporary President.

## **Duties and Responsibilities. (No Policy)**

The President:

1. Presides over all Board meetings and ensures the Board behaves consistently with its own rules.
2. Ensures the Board complies with State statute and other State and Federal regulations in their operations and policies.
3. Ensures meeting discussions are focused on agenda items and within the Board's role and oversight responsibilities.
4. Avoids or minimizes information, which is neither for monitoring performance nor Board decisions.
5. Manages Board deliberation to be fair, respectful, open, thorough, timely, orderly, and specific to the issues on the Board Meeting Agenda.
6. Ensures deliberations are congruent with the Balanced Governance Individual Board Member Practices (See Appendix H).
7. Resolves conflicts between Trustees or between the Superintendent and Trustees using the Board Members' & Superintendent Progressive Response Protocols (See Appendices I and J).
8. Is responsible for working with the Superintendent to ensure the creation of the annual Board Calendar. This Calendar shall include Board Reports that show progress on selected Strategic Goals and Objectives for the year(**Appendix B**) and be completed by the July Regular Board meeting each year.
9. Oversee the election of Trustees to Board committees, community committees, and outside agencies as specified by statute, or as designated by **Policy 050**.
10. Sign all papers and documents as required by law or as authorized by action of the Board of School Trustees.
11. Leads the evaluation of the Superintendent as described in the adopted Superintendent Evaluation policy.
12. Upon approval by the Board, represents the Board to outside parties in announcing Board-stated positions and in stating decisions and interpretations within the area delegated to her or him.
13. Calls special meetings of the Board of Trustees whenever there is sufficient business to come before the Board or upon the written requests of three members of the Board, or with the concurrence of three members of the Board at a regular meeting and in accordance with the Nevada Open Meeting statute.
14. Ensures the delivery of Board-approved annual progress report to the public by the Superintendent (**Policy XXXX**).
15. Ensures Board members who fail to follow governance process policies, either during or outside of a Board meeting are addressed using the Board Members' &

- Superintendent Progressive Response Protocols (See Appendix K).
16. Ensures Board members refrain from speaking individually to the media or posting public comment on social media regarding Board or District matters that are under policy or program deliberation, and prior to a discussion and vote by the Board. Individual Board members shall defer Board inquiries on such matters to the Board President, who shall prepare a statement speaking on behalf of the Board. The written statement shall include the vote count and may include reasons behind dissenting votes.
  17. Closes Board meetings as prescribed by Nevada law.
  18. Serves as the board's liaison with the Nevada State School Trustees' Association Legislative Assembly.
  19. Attends Nevada State School Trustees' Association Assemblies, conveying local views and concerns to that body and participating in the formulation of state legislative programs.
  20. Monitors proposed school legislation and inform the board of the issues during the Board Member Reports section of the Board Meeting Agenda.

### **President Rights & Limitations. (No Policy)**

The President:

1. Has no authority to individually make decisions about policies created by the Board, or operations dictated by federal or state statute or contractual agreement.
2. Has no authority to supervise or direct the Superintendent.
3. Is permitted to participate in all Board meetings in a manner equal to all other Board members, including the right to participate in deliberation and to vote.

### **Vice-President (Bylaw 050)**

The Board elects a Vice President during the annual organization meeting from its members for a one-(1)-year term.

- If a Board Member is unable to continue to serve as Vice-President, a replacement shall be elected immediately.
- The Vice President will assume the duties of the President until a new President is elected.

### **Duties and Responsibilities.**

The Vice-President:

1. Presides at all Board meetings in the absence of the President.
2. Performs all of the duties of the President in case of the President's absence or disability.
3. Serves as President, if the President post is vacated, until the election of a new President.
4. The Vice President shall receive training on, and ensure the Board follows Robert's Rules of Order, newly revised edition as a guideline for Board deliberations.

### **Clerk (Bylaw 050)**

The Board appoints a Clerk from a qualified person in the District (NRS 386.310).

### **Duties and Responsibilities (NRS 386.325). (No Policy)**

The Clerk:

1. Keep the minutes and audio recordings or transcripts of all meetings and transactions of the Board of Trustees.
2. Draw all orders for the payment of money belonging to the school district.

### **Secretary (No Policy)**

The Secretary is an elected member of the Board and shall be responsible for ensuring that all Board actions are documented.

### **Duties and Responsibilities (No Policy)**

1. Ensure an accurate and complete record of all board proceedings are maintained;
2. Ensure notices of meetings and other relevant communications are sent to board members and the public by statutory deadlines;
3. Participate in the development of agendas and supplementary documents as authorized by the board;
4. Ensure required reports are submitted to the Board from the Superintendent by deadlines established in Board policy and this Board Handbook; and
5. Carrying out other duties as directed by the board.

### **Duties and Responsibilities of Individual Trustees (No Policy)**

The Douglas County School District Board of Trustees shall follow principles that enable it and its members to operate lawfully, efficiently, respectfully, and strategically focused on District progress toward the Strategic Goals to improve learning for all students.

### **Balanced Governance Approach**

1. Board members shall strive to emulate the Balanced Governance Individual Board Member Practices (Appendix H).
2. Board member discussion should focus on the extent to which Board governance actions support Balanced Governance Standards (Appendix K).
3. Board members who fail to follow governance process policies, either during or outside of a Board meeting shall be addressed using the Board Members' & Superintendent Progressive Response Protocols (Appendices I & J).

### **Data-Driven Decision-making (No Policy)**

1. Board members shall strive to make policy decisions based on information received from the Superintendent and staff that reflects the progress or the need for improvement toward the District Targets and Goals.
  - To support this goal, the Superintendent or staff reports presented to the full Board during Board meetings shall, at a minimum, follow a Board Progress Monitoring and Reporting Protocols **(No Policy)**.

### **Consensus in Decision-making (No Policy)**

1. Board members shall respect relationships with other members of the Board by:
  - Recognizing the integrity of predecessors and associates and the merit of their work.
  - Refusing to make statements or promises regarding voting on any matter that should properly come before the Board.

- Respecting the right of others to their opinions and, while striving for consensus, supporting the majority rule principle.

### **Professional Communications Regarding Board Decisions (*No Policy*)**

1. Board members and the Superintendent shall engage in professional public communications to respect and ensure an unobstructed process of Board deliberation and policy approval. This includes:
  - Suspending decision-making and public comment until proper analysis of data and Board discussion is concluded and a vote is cast.
  - Supporting the integrity of final Board decisions and supporting the implementation of those policy decisions while retaining the right to publicly share one's own reasons for voting against a particular policy or program.
  - Providing appropriate redirection through the proper personnel channels when approached by the public.
  - Public comments or inquiry directed to the Superintendent, regarding Board practices or actions, should be passed on to the Board President who may confer with the Board on such matters during a regular Board meeting, and when directed by the Board, respond on their behalf.

### **Professional Superintendent and Staff Interaction (*No Policy*)**

1. Board members shall respect the authority of the Superintendent of Schools and the staff by:
  - Giving the Superintendent full administrative authority for properly discharging the professional duties of the position and by holding the Superintendent accountable for progress toward the District Strategic Goals.
  - Recognizing individual interactions between Trustees and employees of the Superintendent lack authority except when explicitly authorized by the Board.
  - Refraining from expressing individual judgments of performance of the Superintendent or employees of the Superintendent except as described in the Board Members' & Superintendent Progressive Response Protocols (Appendices I & J).
  - Acting only upon the recommendations of the Superintendent in matters of employment or dismissal of District personnel.
  - Excluding the Superintendent at regular and special meetings of the Board only when the contract, salary, and evaluation of the Superintendent are discussed.
  - Referring all complaints to the Superintendent and discussing such complaints at a regular meeting only after exhausting all other steps described in the Board Members' & Superintendent Progressive Response Protocols (Appendices I & J).
  - Providing an environment in which the Superintendent and staff may function effectively within the community and discharge their educational functions on a thoroughly professional basis.
  - Presenting any criticisms of any employee directly to the Superintendent.

- Acting with mutual respect for other Trustees and the work of District employees by adhering to the guidelines when visiting individual schools or school/District employees (See Board Handbook: Staff and School Visitation Protocols).
2. Concerns regarding school Board member/Superintendent communication or implementation of policy and procedures shall be addressed with the Superintendent through a Balanced Governance Progressive Response Protocols (Appendices I & J).
  3. Board members shall refrain from individually and privately monitoring the implementation of policy, programs, or operation-processes.

### **Board Meeting Focus (No Policy)**

1. Board members shall conduct effective and productive meetings focused on open dialogue and policy actions intended to check the progress and improve achievement of the District Vision and the District Strategic Goals.
2. Board members shall conduct their Board meetings in a professional manner with appropriate decorum through:
  - a. Well-attended meetings and well-prepared participants.
  - b. A well-planned agenda focused on the District Strategic Goals.
  - c. Keeping discussions centered on the agenda and staying focused on progress checking and discussion of the District Strategic Goals.
  - d. Balanced participation with everyone participating and no one dominating.
  - e. Sharing viewpoints in a clear, concise manner.
  - f. Accomplishing work in an atmosphere of trust and openness with respect and courtesy.
  - g. Monitoring policies to facilitate accountability and assurance of policy implementation fidelity.
  - h. Supporting the Superintendent's reasonable interpretation of applicable Board policies or further clarifying Board intention by revising the policies.
  - i. Making decisions based on information garnered from Superintendent and staff reports presented at Board meetings, additional information requested through the Superintendent, and family/community input.

### **Board Meeting Protocols (No Policy)**

1. Board members shall recognize that authority rests only with the Board during official meetings and that the individual member has no legal status to bind the Board outside meetings as defined by the Open Meeting Law and the following provisions.
  - a. Except as otherwise provided by Nevada Statute, four members of the Board shall constitute a quorum.
  - b. No action of the Board shall be considered valid without the approval of a quorum of the Board.
  - c. A quorum of members shall only meet, deliberate, or vote regarding matters within the Board's jurisdiction in either an open meeting or a closed meeting in compliance with a specific statute.
  - d. Members' interaction with the public, press, or other entities must recognize Board decisions and the inability of any member to speak for the Board.

## BOARD COMMITTEES

### Committees (*Bylaw 050*)

The Board may appoint members of the District Committees, Standing Committees, Temporary Committees, and the Expulsion Committee.

- The full Board nominates and elects by majority vote all committee members and Superintendents to all standing and ad hoc committees during the annual Board organizational meeting in January.
- The full Board by majority vote may create ad hoc committees as are deemed necessary from time to time.
- District, Standing, and Temporary Committees shall not have executive power but shall serve in an investigative and advisory capacity only, reporting all findings and recommendations to the Board for action.
- All members of the Board are eligible members of the Expulsion Committee.
- The President shall provide the Board with the list of committees and the number and role of committee members needed at the annual Board organizational meeting in January.

### Committee Detail (*No Policy*)

General guidelines include:

- The Board may create a Citizen Advisory committees as deemed necessary (*Policy 903*).
- Trustees are encouraged to serve on a variety of local and State community boards/committees.
- Trustees should serve only as an ex officio liaison to Citizen Advisory committees.
- Trustees should not serve on internal District committees responsible for the development of programs.
- Trustees should not serve on internal District committees whose recommendations that will later come to the Board for consideration and judgment. This includes committees that recommend the following:
  - Policy approval
  - Program or program materials approval
  - Personnel actions
  - Student disciplinary actions

## Types of Committees

### Citizens' Advisory Committees (*Policy 903*)

The Board recognizes the utility of citizens' advisory committees in keeping the Board and administration informed with regard to community opinion and in representing the community in the study of specific issues related to the operation and instruction in the schools of the District.

The Board authorizes the establishment of such citizens' advisory committees as may be necessary to comply with state and federal mandate. As the need arises, the Board shall form and support advisory committees on an ad hoc basis.

- Recommendations of advisory committees shall not reduce the responsibility of the Board, which shall retain sole discretion to accept, accept with modifications, or reject any such recommendations.<sup>768</sup>

- To the extent that a citizens' advisory committee is formed by the Board and advises the Board, meetings of an advisory committee shall follow Open Meeting Laws and be open to the public.

### **COMMITTEE GUIDELINES (No Policy)**

These procedures apply to any group formed by Board action, whether or not it is called a committee and regardless of whether the group includes Board members.

- It does not apply to committees formed under the authority of the Superintendent.
- Groups or committees formed by the Board shall not include in their membership, members of current District staff, except as allowed in state law.

### **General Committee Principles (No Policy)**

Citizen Advisory Committees:

1. Support the Board in doing its job, not to help or advise the staff.
  - Committees ordinarily shall assist the Board by preparing policy alternatives and implications for Board deliberation. In keeping with the Board's broader focus, Board committees shall normally not have direct dealings with current staff operations.
2. May not speak or act for the Board except when formally given such authority for specific and time-limited purposes.
  - Expectations and authority shall be carefully stated in order not to conflict with authority delegated to the Superintendent. Decisions made by a committee do not carry the authority of the Board unless it is a Board committee of the whole.
3. Cannot exercise authority over the Superintendent or staff.
  - Committees cannot give directives to the Superintendent or staff, but function to provide input to the Board of Trustees only. The Superintendent shall not be required to obtain approval from a Board committee to perform their administrative duties.
4. Shall avoid over-identification with organizational parts rather than the whole.
  - A Board committee that has helped the Board create policy on some topic will not be used to monitor organizational performance on that same subject.
5. Shall be used sparingly and ordinarily in an ad hoc capacity, with the exception of the Board Community Advisory Committee (Policy XX).
  - The Board shall approve the committee's objectives, determine a timeline, and allocate an appropriate budget. Because committees are appointed by the Board and are tasked with making recommendations to the Board, all committee meetings shall comply with Open Meeting Law requirements.
6. Shall be presided over by the committee President, who has the responsibility to:
  - determine meeting schedules,
  - approve agenda items,
  - facilitate the meeting,
  - direct discussion,
  - delegate assignments to committee members,
  - direct the budget to meet the objectives of the committee,
  - assign a facilitator in the absence of the President,
  - work with the President to keep the full Board informed of the committee's

- progress, and
  - assume the commonly accepted responsibility of the position.
7. Groups or committees formed that include family/community members should be comprised of membership that reflects the diversity of the Douglas County School District (SD) community.

#### **DISTRICT COMMITTEE (Bylaw 050)**

District Committees are formed by the Superintendent for the purpose of operations and management of the District. As such, these internal District Committees should NOT include Douglas County School District Board of Trustees. This Committee shall take no action but only provide information and recommendations to the full Board.

#### **TRUSTEE STANDING COMMITTEE (Bylaw 050)**

A Trustee Standing Committee (e.g. Audit Finance Committee) is formed by the Board of Trustees and shall include a liaison representative from the Douglas County School District Board of Trustee. This Committee shall take no action but only make recommendations to the full Board.

#### **TRUSTEE TEMPORARY COMMITTEE (Bylaw 050)**

A Trustee Temporary Committee (e.g. Attendance Zone Advisory Committee) is formed by the Board of Trustees and shall include a liaison representative from the Douglas County School District Board of Trustee. This Committee shall take no action but only make recommendations to the full Board.

#### **EXPULSION COMMITTEE (Bylaw 050)**

An Expulsion Committee is comprised of all members of the Douglas County School District Board of Trustee members and makes the final decision regarding student expulsion.

#### **COMMUNITY COMMITTEES (No Policy)**

One of the primary responsibilities of the Douglas County Board of Trustees is for each Trustee to:

- provide the community access to information about the decisions and programs of the Douglas County School District, and
- provide the Douglas County School district with advocacy among community and governmental entities that may benefit or further the goals of the Douglas County School District.

Trustees are encouraged to engage in Community Committee Service on boards, participate in meetings, or attend events sponsored by Douglas County community, institutional, and association entities. Trustees should be:

- Abstain from voting for any actions of a Community Committee for which they serve, if the action represents a conflict of interest with the Douglas county School District;
- Abstain from participation in any Community Committee whose purpose or activities represent a conflict of interest with the Douglas county School District.

### **Community Committee Service Defined**

Community Committee Service is defined as any committee position, community/District liaison position, or participation in the activities of any association, organization, institute, business, non-profit, or special interest entity that could or does have direct or indirect influence on the District Strategic Goals or Objectives.

### **Community Committee Service Coordination**

In order to best accommodate and strategically coordinate Trustee representation at as many Community meetings, functions, and events as possible the following procedures shall be employed by the Douglas County Board of Trustees:

1. The Superintendent shall provide a list of the important stakeholder associations, organizations, institutes, business, non-profit, and special interest entities to the Board at least annually.
2. Board members should review and adopt a yearly calendar identifying which Trustee(s) will participate in which stakeholder groups and events.
3. The Board shall endeavor to provide representation at most or all key stakeholder events and avoid duplication or exclusion of Trustee participation.
4. The Board shall endeavor to share duties of representation so that the same Trustee does not act as the exclusive Board representative to a stakeholder group. This will allow Board representation to diversify across community groups that may differ in values or ideology and avoid the appearance of bias against any individual community interests.
5. The Trustee shall be responsible for influencing the stakeholder group to support or advance the District Strategic Objectives and Goals.
6. The Trustee shall be prepared to serve as the formal liaison for this stakeholder group to the Board and give periodic reports to the activities of the stakeholder group at a regular Board meeting.
  - These reports shall be delivered under the agenda item "Trustee Reports".
  - These reports shall focus on information relevant to supporting or advancing the District Strategic Objectives and Goals.

### **Liaison Service on Citizen Advisory Committees (No Policy)**

The purpose of an Advisory Committees is to provide unbiased input from community members and external experts and stakeholders to the Board. As such, Advisory committees will typically include Trustees and school staff as ex-officio liaisons.

### **Role of the Liaison**

The role of ex-officio liaison includes:

- Attendance at the Advisory Committee meetings
- Oversight of the Advisory Committee meetings to ensure adherence to Open Public Meeting Laws or other Board committee requirements.
- The liaison role includes:
  - Trustees shall serve as a nonvoting, ex officio member on Advisory Committees.
  - Trustees should provide information to the Advisory Committee to assist in their deliberations.
  - Staff members shall serve as a nonvoting, ex officio member on the Advisory Committee to provide information only to assist in their deliberations.

### **Why Liaison Service only?**

The intent of Trustees and school staff serving only as liaisons on selected Advisory committees is to:

1. Ensure Trustees and staff do not exercise undue influence on the Advisory committee's deliberations, input or recommendations.
2. Trustees or staff serving on an Advisory committee influences committee culture diminishing the likelihood that the Advisory Committee can provide unbiased input to the Board.
3. Ensure Trustees and staff do not exercise *individual* influence over the Advisory Committee.
  - Trustees should not exercise individual influence prematurely over items that will eventually come to the whole Board for discussion and decision-making.
4. Ensure Trustees and staff relations are not negatively affected by the appearance or presumption of the exercise of undue influence prematurely over items that will eventually come to the whole Board for discussion and decision-making.
5. Improve Trustee/community relations by avoiding the appearance that Trustees or staff exercised individual influence on the deliberations, input or recommendations of the Advisory committee.
  - This is also why Advisory Committee presentations to the Board should be led by the Advisory Committee President rather than a Trustee or staff member.

### **Committee Appointments (No Policy)**

The Board President shall make appointments of Trustees to committees where election procedures are not otherwise delineated.

### **General Committee Conditions (No Policy)**

1. Committees created by the Board (See Appendix C) shall create and submit for Board approval a set of bylaws and a calendared Action Plan (See Appendix D).
2. For Board Committees, the Board is responsible for providing as needed training congruent to Balanced Governance.
3. Individual Board members assigned to committees should report to the full Board as indicated by the annual Board meeting calendar (See Appendix B).
4. Trustees serving as liaisons should not overtly influence Advisory Committees to take a position on an issue that has not been officially decided by the Board.
5. Reports, recommendations or proposals from Advisory Committees should be provided at the regular Board meeting as calendared in Appendix B.
6. Trustees shall be reimbursed for reasonable expenses, as determined by the Superintendent, for required committee duties and responsibilities including travel to/from committee meetings and events, and training costs.

## Goal Progress Monitoring and Superintendent Reporting to the Board

### Superintendent Reports to the Board *(No Policy)*

Board members shall strive to make policy decisions based on data and reports:

- Received from the Superintendent and staff.
- Presented to the Board at regular Board meetings and calendared annually *(No Policy)*.
- Made available to the public on the district webpage, to ensure transparency.

All Superintendent or staff reports provided or presented to the Board shall reflect the progress or the need for improvement by:

1. Identifying targeted needs.
2. Describing existing program effectiveness.
3. Analyzing data against targets and goals.
4. Indicating progress on some portion the District Goals and Objectives.
5. Describing processes and specific practices for improvement.

### REPORT FOCUS *(No Policy)*

The report should be organized around District Strategic Goals and the corresponding pre-identified measurable outcomes. Specifically, the report should clearly identify:

- the goal(s) being addressed in the report,
- current actual outcome-based measure for each goal/target, or, if unavailable at time of progress report, the actual outcome-based interim measure being used to evaluate whether the goal is on track during the course of the implementation, and
- the timeline for monitoring and assessment of these particular goals.

### REPORT TEMPLATE CONTENT *(No Policy)*

Board reports should be created based on a template provided by the Superintendent and including at a minimum the following sections:

1. Ensure that the report clearly identifies the link to the Board Vision and District Strategic Goals.
2. Ensure that measurable outcome criteria are included.
3. Ensure that specific data are identified that directly indicate Goal progress.
4. Ensure all results are disaggregated and reported in alignment with the Nevada School Performance Framework and other agreed upon groups of students.
5. Ensure that problems or challenges are specific, targeted, and clearly communicated in the Board meeting presentation as part of the Board review and oversight.
6. Ensure that new, revised, or existing program components and procedures, or elimination of programs or program components address specific identified problems or challenges.
7. Include modification and specific alternative pathways forward for programs that are not meeting expected progress forward.
8. Include any information that is unique or differentiated between Trustee districts.
9. Ensure any survey data included in the report came from surveys previously previewed and approved by the Board for the purpose of allowing feedback and input to ensure District-specific Goals and community interests are being measured.

### Report Narrative *(No Policy)*

Each Superintendent Report to the Board should include the following narrative to provide context to the data presented:

- What did the measures reveal?
- What were the greatest challenges to achieving desired outcomes?
- How are the strategies working?
- Are there any other key take-aways?

### Report Summary *(No Policy)*

- Identify for the Board any significant next steps that the District will be taking to address goal progress and attainment.
- If any goal presented in the report is not making progress, present a timeline for reporting back to the Board about progress on these goals.
- Identify any recommendations to and/or request of the Board in support of goal progress and attainment.

### Organization and Formatting *(No Policy)*

- Format reports to ensure clarity, focus on summary data that is clear to non-educators, include data of interest to the public and that conveys progress on District Strategic Goals.

### Superintendent Report Vetting Protocols *(No Policy)*

Each individual report should be prepared and submitted with sufficient time for the following report review and approval process:

- Step 1.** District staff complete the report using the prescribed report template and submits to the Superintendent or designee.
- Step 2.** Superintendent reviews and approves the report ensuring all report criteria are met.
- Step 3.** Trustees receive the report at least 8 business days prior to the Board meeting for all action items.
- Step 4.** Trustees review the report and submit related questions and requests for additional information to the Superintendent at least 5 business days prior to the Board meeting. Trustees may provide additional questions/feedback and request additional information at the meeting as appropriate but should endeavor to present the majority of their initial concerns prior to the Board meeting.
- Step 5.** The Superintendent and staff, as designated by the Superintendent, may make revisions and/or post additional reference materials.
- Step 6.** The Board President and Vice President shall confer with the Superintendent and agree on the removal of any the Report to the Board if they believe the report does not comply to the Board Report Content requirements.

### Superintendent Report Frequency and Timeline *(No Policy)*

Formal reports to the Board shall adhere to the following timelines and according to the dates specified in the Board Report Schedule (See Appendix B).

### Strategic Plans Goals

- One Board monitoring report shall be provided each year within 30 days of the State's release of the previous school year's school performance framework data.

- The report shall assess progress on each Strategic Plan goal.
- The report will be considered a formative report in all years except the final year of the plan, when it will be considered a summative report.

### Other Long-term Plan goals

This would include, at a minimum, reports added by agreement between the consensus of the Board and the Superintendent, and reports required by the state legislature and the State board of Education. These reports are listed in Appendix B.

### Additional Reports

It is not uncommon for the District to present to the Board a variety of reports that are required by state statute and/or that support transparency and accountability for District operations, but that do not directly monitor progress in the District toward Strategic goals.

- Reports of this type (e.g. field trips, construction progress or change orders, budget updates, etc.) shall generally be included as a Consent Agenda item.
- At least annually the Superintendent will provide the Board with a demographics and enrollment report.
- Note that state, federal, and other legally and contractually (e.g., for grants) required reports not listed under the above list of reports shall first comply with any relevant mandated reporting requirements and shall then address relevant aspects of reporting from this policy, as determined appropriate by the Superintendent, in consultation with the Board.
- The Superintendent will enumerate and maintain a list of all legally required reports and timeline requirements. These are listed in Appendix B of this Handbook.

### Board Response of Superintendent Reports *(No Policy)*

For all reports submitted to the Board, whether in the consent agenda in writing only, or presented in writing and discussed during a Board meeting, the Board receives the reports as information only to inform them and assist in any deliberations or possible action.

### Consent Agenda Reports

- If a report is presented only in the consent agenda, and is not presented separately for further discussion, Board passing of the consent agenda will imply that the Board accepts any reports contained within it.
- Any reports explicitly removed from the consent agenda or also included on the Board agenda for additional presentation/discussion will not be considered accepted by the Board as part of the consent agenda approval.

### Possible Board Response

In addition, once a report is submitted to the Board, the following actions may ensue:

#### **Request Compliance with Reporting and Monitoring Requirements.**

1. Prior to the Board meeting, if a Trustee finds that any of the reporting requirements are not met in a given report, that Trustee should inform the Board President of their concerns.

- a. The Board President should communicate any such concerns to the Superintendent. The Board President and Superintendent should attempt to come to consensus on any revisions needed for the item to be included at the upcoming Board meeting.
  - b. If the Board President or Superintendent believe that adequate revisions have not been completed in a timely fashion, the Report should be removed from the meeting agenda.
2. If, at the start of a Board meeting, a Trustee is concerned that a report does not meet the reporting requirements, during the approval of the agenda at the relevant Board meeting, a Trustee may make a motion that a report be removed from the agenda for that meeting and be brought back when all reporting requirements are met. If seconded, the Board would vote to remove that report from the agenda.

### **Remove an Item from the Consent Agenda.**

1. If a Trustee would like further discussion and/or a separate vote to consider acceptance of a report in the consent agenda, the Trustee should request to have that item removed from the consent agenda for separate consideration.
  - a. Such a request may be made prior to a Board meeting, or at the agenda approval or consent agenda portions of the Board meeting.
  - b. When possible, as described in section one above, Trustees should raise their questions about reports to the Board President prior to the relevant Board meeting.

### **Ask Clarifying Questions.**

1. The Board may ask questions of clarification of the Superintendent and/or his designated staff members to better understand the content of the report, and most importantly, the impact of the work on students, staff, families, District culture, and desired outcomes.
  - a. When possible, Trustees should submit clarifying questions to the Superintendent prior to the Board meeting.
  - b. Additional time during the Board meeting may or may not be available for clarifying questions during that item's time on the agenda.

### **Provide Feedback to the Superintendent.**

1. The Board may express, to the Superintendent, their individual satisfactions, concerns, and/or feedback about the work in the report.
  - a. All feedback provided by individual Trustees may be considered by the Superintendent and the staff based on its merits. However, such feedback is not considered direction from the Board unless otherwise explicitly indicated, formally or informally, during the discussion.
  - b. Such feedback may be provided to the Superintendent prior to or following the Board meeting and sometimes, time allowing, during the discussion of that agenda item during the Board meeting.

### **Request Additional Information.**

1. The Board may request additional data or information from the Superintendent to be in compliance with reporting requirements, to provide greater clarity and/or to better help inform Board decisions.
  - a. Such requests should be made in consultation with the Superintendent outside the regular Board meeting and should not unreasonably detract from the execution of the work to support students.
  - b. The Superintendent should make clear to the Board the implications of their request is such requests will require significant time, effort, or expense to the District so that the Board can prioritize its requests accordingly.
  - c. When possible, such requests should be made of the Superintendent by Trustees prior to Board meeting.
  - d. Additional time during the Board meeting may or may not be available for clarifying questions during that item's time on the agenda.

### **Establish a Follow-up Timeline.**

1. If the Board by majority vote requests a revised report or a follow-up report, the Board with the Superintendent, should determine a timeline.
  - a. They should agree on whether the follow up report will be written only (and included in consent agenda) or will be written and discussed during a future Board meeting.
  - b. The Board should establish a follow-up timeline with the Superintendent for receiving any additional follow-up data or information. Generally, such timelines will be discussed and determined during Board meetings. However, when the Board President and Superintendent are aware of follow up needs prior to the Board meeting, they should consult with each other to agree on a timeline to propose at the Board meeting.

### **Additional Reporting Requirements (No Policy)**

In addition to the reporting above, the District will ensure that reports to the Board that monitor progress on District Strategic Goals are:

- posted with Board meeting materials,
- made available on the District website in a way that community members may reasonably locate and access them, and
- reported annually in a news release to the local media.

## BOARD/SUPERINTENDENT RELATIONS

### **RIGHT TO KNOW** (*Bylaw 040*)

No Board Trustee shall be denied facts or materials required for the proper performance of the duties of his/her office. If, in the opinion of the Superintendent, a Board Trustee's request for facts and information is administratively unreasonable, the Superintendent may withhold said facts or materials until a ruling is made by the Board. This policy shall be enforced using the following procedures and protocols.

### **UNITY OF CONTROL** (*No policy*)

The goal of these procedures is to balance providing ready access of information to the Board and the community while avoiding requests by individual Trustees that expend significant district resources and may not be supported by the majority of the Board.

### **Individual Board Member Requests** (*No Policy*)

Individual Trustee requests for **significant** information should focus on information needed for monitoring progress on strategic goals with a focus on student learning goals rather than operations and management issues.

Accordingly:

1. Decisions or directives of individual Board members, officers, or committees are not binding on the Superintendent except when the Board has specifically authorized such exercise of authority.
2. The Superintendent is the Board's only link to operational management and conduct so that all authority and accountability of staff, as far as the Board is concerned, is considered the authority and accountability of the Superintendent.
3. The Board may communicate with but shall not give instructions or request actions from persons who report directly or indirectly to the Superintendent.

### **Board Member Requests for Information** (*No Policy*)

1. Request for information shall be made through the Superintendent following the Request of Information Process described below.
2. Trustees shall redirect staff, individuals, and groups in the community to seek information using the available systems starting at the most directly connected entry point based on the information they desire (e.g. teacher/staff, then principal, then Association Superintendent...)
3. In cases where Board members or committees request significant reports, information, assistance or employee action without explicit Board approval, the Superintendent shall obtain Board approval when such requests, in the Superintendent's opinion, have already been provided, are outside the proper authority or role of the requester, or require a material amount of staff time or funds to fulfill.

4. In cases where a Trustee requests from an employee, significant reports, information, assistance or employee action without explicit Superintendent approval, the employee is directed to report the request to the Superintendent or the Superintendent, and proceed as follows:
  - a. The Superintendent shall request that the Trustee(s) request the information in an email or other written form.
  - b. If the request comes from a member of any Board sanctioned committee, the Superintendent will request the written request be submitted by the committee's chair.
  - c. If the Superintendent does not agree with the request of an individual Board member to create reports or commit employee time and energy, the Board member has the option to accept that decision; follow the Progressive Response Protocols (See Appendix J), or Board Meeting Action outlined below.

#### **Types of Information Requested (No Policy)**

It is possible that a Trustee may ask a staff member for simple or **insignificant** information just as any community may ask. This may be defined as information that is available and readily accessible to the public and can be provided in 10 minutes or less.

In cases where the information would require **significate** time or resources, the staff member should seek direction from the Superintendent on whether to redirect time and resources to provide the requested information or action.

The staff member determines whether the information requested is significant or insignificant.

**Significant** information requested should follow the Request for Information Process outlined below. This will allow the Board President and Superintendent to monitor the quantity and nature of Trustee requests for information to avoid duplication of requests and monitor staff work capacity needs.

#### **Request for Information Process (No Policy)**

In order for a Trustee, Trustees, or committees to request reports, significant information, assistance or employee action, the request should be made **directly to the Superintendent**.

1. The Superintendent shall copy the request for information to the Board President.
2. Within 5 business days, the Superintendent can accommodate the request or decline the request if, in the Superintendent's opinion, the information:
  - has already been provided,
  - is outside the proper authority or role of the requester, or
  - requires a material amount of staff time or funds to fulfill.

- If the Superintendent declines the request for information, they shall forward the declination and the reasons listed to the requesting Trustee(s) and send a copy to the Board President.

### **Protocols when a Request for Information Declined (No Policy)**

If a request for information is declined, the Trustee has the following options in response to the declination:

1. The Trustee can accept the decision to decline
2. The Trustee can pursue a reversal of the Superintendent's decision through the *Progressive Response Protocols*.
  - a. Trustees(s) making the request shall meet individually with the Superintendent and to discuss the request.
  - b. If not satisfied, the Trustee(s) shall meet to discuss the request with the Board President, and Superintendent together
    - If the request for information is coming from the Board President they shall meet with the Superintendent and the Vice President.
  - c. .If the Board President is the requestor, the Superintendent can select another Board member to include in the meeting to discuss the request.
3. After the Trustee completes the Progressive Response Protocols, when the request for information is still denied the Trustee can request *Board Meeting Action* on a request of information governed by the following protocols:
  - a. The request for information shall be listed as a potential Action Item on the next scheduled Board meeting.
  - b. The scope of the agenda item shall be limited to discussion of whether or not the request for information should be granted.
  - c. All Trustees shall be provided the written Request for Information.
  - d. All Trustees shall be provided with the declination explanation from the Superintendent.
  - e. The Board meeting discussion shall allow for the Superintendent to address reasons for the declination of the request.
  - f. The Board discussion shall allow the requesting Trustees(s) to provide further details for items included on the *Information Request Form* categories only.
  - g. The Request for Information can be authorized by a majority vote of the Board of Trustees.

## Available Trustee Services & Information *(No Policy)*

The following Services and information are offered to the Board by District staff. The below is not all inclusive.

### A. District Information (helpful to families/community, etc.)

The following can be automatically sent to Trustee's individual e-mail lists without Trustee approval each time (after first approval):

1. The Week Ahead (weekly publication sent from the Communications Office.
2. Information regarding vacancies on Board committees (as necessary and applicable).
3. Information regarding upcoming special Board events (community linkage meetings, town halls, etc.).
4. Fast Facts (each time it is updated).
5. Link to the annual Back to School Reporter.
6. Link to District Locator Maps.

### B. Monthly Family and Constituent Meetings

1. Have secretary call to secure a host school within the Trustee's individual district.
2. Contact presenters, as requested.
3. Offer suggestions for topics.
4. Prepare meeting agenda.
5. Prepare and send ParentLink message.
6. Work with the Communications Office for news release.
7. Post meeting agenda on Trustee's individual Web page.

### C. Have secretary attend meeting

1. Prepare sign-in sheets and maintain database of contact information.
2. Have secretary prepare minutes of meetings and send out to families/constituents, principals and others, as requested (after Trustee approval).
3. Post minutes on the Trustee's individual Web page.
4. Schedule a Web-based family and/or town hall meeting.
5. Schedule a phone and/or town hall meeting.

### D. Town Hall Meeting (Community Linkage, 3 or fewer Trustees, held 1-3 times per year)

1. This is a meeting with a target audience within the Trustee's individual district (not an official Board meeting).
2. Preparation as above (monthly family and constituent meetings).

### E. Individual Monthly Newsletters

1. Prepare monthly newsletters.
2. Use the second page that is provided each month.
3. Use the additional information page that is provided each month.

### F. Contact Families/Constituents

1. Contact families/constituents with answers or responses from Trustees or District staff, as requested.
2. Schedule meetings with Trustees and families/constituents.
3. Assists Trustees with preparation of meetings (documents, research, etc.)
4. Prep room prior to meeting.
5. Contact schools on behalf of Trustee for family/constituent concerns.

- G. Contact Elected Officials
1. Contact elected officials, as requested.
  2. Schedule meetings with invited parties.
  3. Assist Trustees with preparation of meetings (documents, research, etc.)
  4. Prep room prior to meeting.
- H. Translation Services
1. Make arrangements for District interpreters at meetings and/or events, when necessary.
  2. Make arrangements with District translators for document translation.
- I. Miscellaneous
1. Agenda Review Meetings
    - a. On a rotating basis, a Trustee will be scheduled to meet with the Board President and Superintendent to review regular meeting agendas prior to the meeting.
  2. Board Meetings
    - a. Schedule meetings as necessary.
    - b. Prepare meeting agenda, including distribution.
  3. Board meeting minutes
    - a. Receive an electronic copy of Board meeting minutes prior to placement on a meeting agenda.
- J. Calendar
1. Assigned secretary will maintain Trustee calendar on InterAct or other calendars.
- K. Certificates/Proclamations
1. Assigned secretary will prepare a certificate/proclamation at Trustee's request.
- L. Conference Calls
1. Conference calls with numerous attendees can be arranged by any Board Office staff member.
- M. Conference Room Availability
1. Trustees have an assigned conference room in the Administrative Center and the Education Center for meetings (contact Board Office staff to reserve).
  2. Meeting locations can also be arranged at other District venues.
- N. Correspondence
1. Assigned secretary will prepare correspondence to families/constituents or others relating to School Board business, as requested.
  2. Assigned secretary will reply to invitations.
- O. Electronic Storage
1. Electronic storage of any official school business document(s) is available.
- P. Events (local)
1. Assigned secretary will RSVP to events.
  2. Prepare map to event via Google or MapQuest, upon request.
  3. Arrange for parking at events, upon request.
  4. Request a Speaking Engagement Request be sent in advance of an event.

Q. Event Planning

1. Plan for Oath of Office meeting.
2. Prepare invitation, create mail list and send invitations out.
3. Arrange for refreshments.
4. Arrange for student entertainment and ROTC.
5. AZAC Luncheon.
6. Plan luncheon.
7. Prepare invitation; invite commission, Trustees, Superintendent, and staff.

R. Graphics

1. Order business cards.
2. Create newsletter templates.
3. Create signs for meetings.
4. Other items as requested.

S. Governance Manual Updates

1. Update manual when requested.

T. InterAct

1. Training.
2. Customize InterAct desktop (could include, but not limited to, icons for phone messages, urgent e-mails, office mail, etc.).

U. List of Trustee School Information

1. This list will have names of the individual Trustee's schools, principals, and phone numbers. Also, includes names of school associate superintendents, performance zones, and their phone numbers. This will be kept up-to-date.

V. Mail

1. Assigned secretary will open and process mail from USPS and District offices.

W. Media

1. Request District photographer for various individual Trustee events.
2. Request District photographer at events of full Board.
3. Work with Communications Office for news releases, Web postings, and media requests.

X. Mileage

1. Preparation of monthly mileage expense forms.

## BOARD GOVERNANCE ROLES & RESPONSIBILITIES

### Board of Trustees Vision

We will inspire, empower, and prepare each learner to achieve his/her life aspirations.

### School Board Role *(No policy)*

The Board fulfills its mission as the governing oversight body by:

- policy adoption,
- assuring policy implementation fidelity by monitoring data presented in Board Reports.
- Board Trustees have no authority as individuals and do not severally possess the powers that reside in the Board of Trustees except when and as expressly authorized by the Board ***(Bylaw 020)***.
- The Board has no powers when not in session, except for such powers as may be delegated by the Board to a committee thereof ***(Bylaw 020)***.

### Superintendent Role *(No policy)*

Board members shall respect the authority of the Superintendent of Schools and the staff by:

1. Giving the Superintendent full administrative authority for properly discharging the professional duties of the position and by holding the Superintendent accountable for progress toward the Board Vision and Strategic Goals.
2. Recognizing individual interactions with employees of the Superintendent lack authority except when explicitly authorized by the Board.
3. Refraining from expressing individual judgments of performance of the Superintendent or employees of the Superintendent.
4. Acting only upon the recommendations of the Superintendent in matters of employment or dismissal of District personnel.
5. Referring all concerns to the Superintendent or his/her designee and discussing such complaints at a regular meeting only after exhausting all other steps described in the Balanced Governance™ Progressive Response Protocols (See Appendix I).
6. Providing an environment in which the Superintendent and staff may function effectively within the community and discharge their educational functions on a thoroughly professional basis.
7. Presenting any criticisms of any employee directly to the Superintendent.
8. Acting with mutual respect for other Trustees and the work of District employees by adhering to the guidelines when visiting individual schools

## Governing Model & Practices *(No policy)*

Board members, with the assistance of the Superintendent, shall endeavor to govern using the Balanced Governance approach. Accordingly, the Board shall:

1. Practice Balanced Governance, by cultivating and enforcing a balance between the oversight role of the Board and the administrative role of the Superintendent.
2. Use its' knowledge of community needs and interests in initiating and requesting new policy and policy revision and when considering policy approval.
3. Focus their efforts on checking the District's progress on the District Vision and Strategic Goals rather than on management inquiries.
4. Consistently use relevant data and expertise provided by the Superintendent in initiating and requesting new policy and policy revision and in consideration of policy approval.
5. Board members shall strive to emulate the Balanced Governance Individual Board Member Practices (Appendix H).
6. Board member discussion should focus on the extent to which Board governance actions support Balanced Governance Standards (Appendix K).
7. Board members who fail to follow governance process policies, either during or outside of a Board meeting shall be addressed using the Board Members' & Superintendent Progressive Response Protocols (Appendices I & J).
8. Honor diverse viewpoints from the families/community and staff but not substitute individual expertise or interest for the judgement of the Board, although the expertise of individual members may be used to enhance the understanding of the Board as a body.
9. Govern the organization with ***informed oversight*** through the careful establishment of broadly written policies reflecting the needs of the District's students and the families'/community's values and perspectives. The Board's major policy focus shall be on addressing:
  - a. Locally-defined needs and issues.
  - b. Meeting the educational interests of ***all*** students.
  - c. Supporting progress toward the Board Vision and Strategic Goals.
  - d. Improve learning for all students.

In order to provide ***informed oversight***, the Superintendent shall ensure that the Board is knowledgeable of administrative and programmatic means of attaining those effects, but the Board shall delegate the implementation of policy and procedures to the Superintendent. By doing so, the Board shall maintain a balanced role with the Superintendent.

10. Receive information from the Superintendent which reflects the progress or the need for improvement toward the Board Vision and Strategic Goals. This is achieved through the Goal Progress Monitoring and Reporting procedures (***Appendix J***).

11. Request significant information data or reports, report family/community or staff complaints or concerns, and request substantive staff assistance exclusively through the Superintendent to the Board of Trustees.
  - a. The Board shall hold the Superintendent responsible for acting on and communicating timely updates to Board members regarding significant or problematic requests for information or reports of family/community or staff concerns.
12. Address concerns regarding Board/Superintendent communication, the timely implementation of policy and procedures, or responses to the staff and families/community regarding a Board-reported concern through the Balanced Governance™ Progressive Response Protocols (See Appendix J).
13. Govern with excellence in matters such as attendance, preparation for meetings, policymaking principles, respect of roles, adherence to the Balanced Governance™ Standards and personal adherence to the Balanced Governance™ Individual Board Member Practices.
14. Observe the Balanced governance Standards and Practices scrupulously while they are in force.
  - a. Board members who fail to follow governance policies, either during or outside of a Board meeting, shall be addressed using the Balanced Governance™ Progressive Response Protocols (See Appendix J).
15. Participate in Board member orientations before the new member's first Board meeting. Seated Board members shall receive on-going, annual training in Balanced Governance.
16. Conduct a Balanced governance Comprehensive Board Evaluation including self-assessments in Standards and Practices, and observational evaluation at least biannually.

### **Balanced Governance Standards (No policy)**

The following Balanced Governance Standards and indicators are further described and delineated in Appendix K.

1. **Vision-Directed Planning.** The Board engages communities and staff in the development of a shared vision focused on student learning. The Board ensures that the vision is the foundation of the mission and strategic goals that direct board policy-making, planning, resource allocation and activities.
2. **Community Engagement.** The Board recognizes that all members of the community are stakeholders in the success of their schools. The Board engages the community using a reciprocal advocacy process that creates and sustains meaningful conversations, systems connections, and feedback loops across the breadth of their community. The Board supports collaborative partnerships and new types and levels of community participation in schools.

3. **Effective Leadership.** The Board practices and supports leadership that is proactive, integrated, and distributed. The Board establishes focus, direction, and expectations that foster student learning. Across the education system, the board ensures the development and implementation of collaborative leadership models and practices guided by student learning goals. Within the district, the board ensures the alignment of authority and responsibility so that decisions can be made at levels closest to implementation.
4. **Accountability.** The Board holds high expectations for the learning of each and every student and holds themselves and their organizations accountable for reaching those results. The Board provides strategic direction in the development of the District's mission, vision, and goals. The Board adopts policy and resources that align with the District's strategic vision and goals. The Board monitors and holds accountable the superintendent to implement the District's strategic vision and goals.
5. **Using Data for Continuous Improvement.** The Board uses meaningful quality data and information, from multiple sources and in various formats, to identify areas for improvement, set priorities, and monitor improvement efforts. At the same time, they support even better ways to do things the organization is already doing well.
6. **Cultural Responsiveness.** The Board recognizes cultural diversity in its many facets. The Board develops an understanding of this diversity and applies perspectives responsive to the cultures in their community in policy and program approvals. Supports effective community engagement and expectancy strategies to build on the strengths of a community's cultural diversity.
7. **Culture & Climate.** Board creates a climate of expectations that all students can learn at their highest level. Board supports policy and procedures that fosters a positive and safe learning environment. The board models professional relationships and a culture of mutual respect with staff and community. The board models and establishes an organizational culture of service.
8. **Learning Organization.** The Board ensures the District functions as a self-renewing professional community that supports reflection, discovery, learning, improvement, and success by staff at all levels. The Board encourages professional development that empowers staff and nurtures leadership capabilities across the organization.
9. **Systems Thinking.** The Board practices and supports systems thinking in its deliberation and approval of policy, programs, and procedures. The Board practices an integrated view of education within and across systems and levels (e.g. K-12, ESD, community college, and university). The Board seeks out collaborative local, state, and national partnerships, coordinated programs, and shared resource models to improve student learning.

10. **Innovation and Creativity.** The Board encourages innovation and creativity as assets to the process of development and change, leading to new types of thinking and better ways of meeting student needs. The Board supports innovation and creativity that supports district vision, values, and goals throughout the organization; engages collaborative partnerships; and encourages dialogue, new ideas, and differing perspectives.
11. **Board Member Conduct, Ethics, and Relationship with Superintendent.** The Board recognizes that it is essential to have a clear, mutual understanding of the respective roles and responsibilities of the Board and the Superintendent. The Board supports and practices team building as an essential part of this relationship.
12. **Budgeting and Financial Accountability.** The Board ensures that strategic educational goals of schools are translated into reality through effective alignment with the budget and making sure the school district is fiscally sound. The Board utilizes fiscal resources based on student needs and district policy and strategic learning goals.

### **Board Power & Superintendent Delegation (Bylaw 030)**

While state law tasks the Board with authority to direct every aspect of the school operations and management (**NRS 386.350**) the Douglas County School Board elects to hire a Superintendent and defines and fixes the powers and duties of the Superintendent (**NRS 391.110**). These powers and duties includes all operations and management aspects of the organization.

The Board shall hold the Superintendent responsible for carrying out its policies within established guidelines and for keeping the Board informed expeditiously about school operations. The administrative staff shall report directly to the Superintendent and not to the Board (**Bylaw 030**).

### **Board Responsibilities (No policy)**

Specific responsibilities of the Douglas County School District Board of Trustees are those that ensure appropriate District progress toward the District Vision and Strategic Goals.

Items not listed are explicitly NOT the responsibility of the Board but the responsibility of the Superintendent. Board responsibilities include the following:

1. Exercise **informed oversight** for the achievement of the District Vision and Strategic Goals focused on improved learning for all students.
2. Retain responsibility for family/community engagement and dialogue relevant to Douglas County School District (DCSD) stakeholders including, but not limited to, reporting progress on the Board Vision and Strategic Goals.

3. Develop written governing policies that shall address:
  - a. Monitoring progress on educational outcomes.
  - b. Balanced Governance™ Standards and Practices.
  - c. Board/Superintendent Roles.
4. Approve all DCSD policies and regulations.
5. Assure successful Superintendent performance by monitoring performance based on achievement of the Board Vision and Strategic Goals.
6. Make final decisions related to capital programs and collective bargaining agreements.
7. Review and approve items of significant increased expenditure prior to the District agreeing to conditions in the collective bargaining negotiation process.
8. Participate in such additional activities and family/community committees as are necessary to carry out the business of the Board.

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## POLICY DEVELOPMENT AND REVIEW

### POLICY FUNCTIONS *(Bylaw 030)*

The Board shall exercise its rule-making power by adopting bylaws and policies for the organization and operation of the school district.

### POLICY REVISION GUIDELINES *(Revision of Bylaw 030)*

The Board serves to initiate and request new policy and policy revision and is the sole policy approving body. The Superintendent is also authorized to recommend new policy or policy revision. In accordance with its Board Balanced Governance™ model, the Board shall adopt general policies and regulations that provide authorization and guidelines for the Board and Superintendent to take action. The implementation of such policies is an administrative function of the Superintendent.

1. The Board of Trustees shall review its policies on a schedule and as needed or if requested by two or more Trustees, to ensure policy intent is clear and results are achievable by the organization (See Appendix E).
2. Any Board member or the Superintendent may ask for policies and regulations to be revised or developed. Policies will be developed upon approval of the whole Board. Generally, the Board shall request and direct the development of new policy wording and revision to the Superintendent or appropriate designee. All new or revised policy remain as drafts until reviewed and approved by the majority Board.
3. In accordance with its governance model, the Board delegates to the Superintendent the function of formulating administrative rules and District procedures designed to interpret and carry out District policies and regulations, including the policies of the Board. The administrative rules and procedures will specify required actions and detail the arrangements under which the District will operate. These rules and procedures must be consistent with the policies adopted by the Board.
4. Board members shall strive to make policy decisions based on information received from the Superintendent and staff that reflects the progress or the need for improvement toward the District Targets and Goals.
  - To support this goal, the Superintendent or staff reports presented to the full Board during Board meetings shall, at a minimum, follow a Board Progress Monitoring and Reporting Protocols ***(No Policy)***.

### Policy Revision *(Bylaw 030)*

Bylaws and policies may be adopted, amended and repealed by a majority vote of the full Board at any meeting of the Board.

Proposed new policies and proposed changes in existing policies shall be presented in writing for reading and discussion at a regular or special Board meeting. Bylaws or policies to be adopted by the Board shall have been furnished to Trustees prior to the Board Meeting where they are agendaized for the 1<sup>st</sup> reading of the policy. Policies under consideration shall then be placed on a subsequent Board meeting for a 2<sup>nd</sup> Reading and possible action by the Trustees to approve the Policy.

#### **Policy Revision Procedures (*Revision of Bylaw 030*)**

1. Proposed new policies and proposed changes in existing policies shall undergo a minimum of two (2) readings in the following manner:
  - a. At a regular or special Board meeting the proposed new or amended policy shall be presented in writing for a first reading and discussion.
  - b. At a subsequent regular or special Board meeting, at least 2 weeks later, the proposed new or amended policy shall be presented in writing for a second reading and discussion.
  - c. The final vote for adoption shall take place not earlier than at the second reading of the particular policy.
2. Although approval of a new or amended policy requires a minimum of two (2) readings, temporary approval may be granted by the Board in lieu of formal policy to meet emergency conditions or special events which will take place before formal action can be taken.
3. All new or amended policies shall become effective upon adoption, unless a specific effective date is provided in the motion for adoption.
4. Policies as adopted or amended shall be made a part of the minutes of the meeting at which action was taken and shall also be included in the District's policy manual.

#### **Administration Action in Absence of Policy (*Bylaw 030*)**

In cases where action must be taken before the next board meeting and where the Board has provided no policies or guides for administrative actions, the Superintendent shall have to power to act.

- His or her decisions, however, shall be subject to review by action of the Board at its next regular meeting.
- It shall be the duty of the Superintendent to inform the Board of such action and the need for policy.

#### **Suspension of Policies (*Bylaw 030*)**

Under circumstances which require a waiver of a policy, policy may be suspended by a majority vote of the members present.

- In order to suspend a policy, an explanation of the purpose of such proposed suspension should be provided.
- Policies may only be suspended by a unanimous vote of all Trustees present.

**Policy Access (Bylaw 030)**

The Superintendent shall develop and maintain a current policy manual which contains the policies of the District.

- Each administrator, as well as staff, students and other residents, shall have ready access to the manual.
- All policies shall be available online on the District web page.

**Administrative Regulations (Bylaw 030)**

The Superintendent shall make available regulations to implement the policies of the Board and state law and regulations.

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## PRINCIPLES OF OPERATIONS

### **BOARD MEMBERS' CODE OF CONDUCT** *(Bylaw 070 revision)*

The Board commits itself and its members to professional and effective conduct, including speaking with one voice, proper use of authority, and appropriate decorum when acting as Board members. In such conduct, Board members shall fulfill the responsibilities as set forth in the Oath of Office (Appendix A) and in the signed Code of Conduct (Appendix P).

### **Effective Board Member Characteristics**

Board members shall honor the high responsibility the governance position demands, and practice Board beliefs and actions that support increased stability on the Board, improve satisfaction from families and the community, and a climate for improved student learning.

This includes Board members following the 10 Balanced Governance Individual Board Member Practices detailed in Appendix H.

- Board members shall respect relationships with other members of the Board by:
  - Recognizing the integrity of predecessors and associates and the merit of their work.
  - Refusing to make statements or promises regarding voting on any matter that should properly come before the Board.
  - Respecting the right of others to their opinions and, while striving for consensus, supporting the majority rule principle.

### **BOARD MEMBERS' & SUPERINTENDENT PROGRESSIVE RESPONSE PROTOCOLS** *(Bylaw 070 revision)*

Board members and the Superintendent shall strive to adhere to the governance policies of the Douglas County School District regarding how to deal with disagreements of policy and governance applications, or infractions of said governance policies. If disagreements or failure to practice governance policies occur among Board members, the following protocols shall be employed:

#### **Board Member/Board Member Conflict**

Board members who fail to follow governance process policies, either during or outside of a Board meeting shall be addressed using the Balanced Governance Progressive Response Protocols listed below and provided in Appendix I:

1. Board member(s) with a concern about another Board member shall report the concern to the Board President privately.
2. The Board President shall meet with the offending Board member and remind them of their commitment to follow governing policies and protocols.
3. If this is ineffective, the Board President and one other Board Member shall meet with the offending Board member, remind them of their commitment to follow governing policies and protocols, and ask them to honor their commitment through appropriate action.

4. If this is ineffective, the Board President, during a public Board meeting, shall remind the offending Board member of their commitment to follow governing policies and protocols, and ask them to honor their commitment through appropriate action.
5. If this is ineffective, the Board President shall engage in informal censure of the offending Board member through interrupting ensuing infractions in Board meetings and making formal public statements both during the Board meeting and outside the Board meeting as needed, to distance the Board's position from the infracting Board member' position or statements.
6. In the event that the Board President fails to follow governance policies and processes, the Board Vice President will engage the Balanced Governance™ Progressive Response process listed above in items 1-4. If these steps are ineffective, the Board Vice President may entertain a recall vote of the seated Board President. By a two-thirds super-majority, the seated President can be removed. The Board Vice President shall assume the role of Board President and employ the Balanced Governance™ Progressive Response process item 5, if necessary.

#### **Board member/Superintendent Concerns**

Concerns regarding school Board member/Superintendent communication or implementation of policy and procedures shall be addressed with the Superintendent through the Balanced Governance Progressive Response Protocols listed below and provided in Appendix J:

1. First meet individually with the Superintendent to address and resolve any concern.
2. If this is not successful, the Board member shall meet to discuss the issue with the Board President and Superintendent together.
3. If still not resolved, the Board member can require the issue to be added to the next Board agenda for discussion and action.
  - a. Note that the Board meeting discussion should include only the information requested or the concern reported, and recommendations for actions on the part of the Board to resolve the issue.
4. Finally, the Board should address concerns over Superintendent response or action only through the formal Superintendent evaluation.

#### **BOARD MEMBER STAFF COMMUNICATION (No policy)**

As an elected Trustee for the Douglas County School District, mutual respect for other Trustees and the work of District employees is a priority. Trustees shall adhere to the following guidelines when visiting school/District employees.

### **School/District Visitation Procedures**

1. Respect the work that the administrative, licensed, and support staff must complete on a daily basis in order to increase student learning and meet the goals identified in the Strategic Imperatives. Dropping in at a school campus is a distraction from the work our employees are paid to do. Surprise visits disrupt schedules and instruction. Call before you visit a school in your District. If the principal or administrative staff is not available, ask to schedule a time for a visit.
2. If the principal or administrative team members are not available or say that this is not a good time, respect their decision and ask to schedule a better time. Walking the building without an administrator would be considered a disruption to the learning environment. DCSD has hired them to be in charge of the building. If there is an issue, contact the Superintendent's Liaison to the Board of Trustees or the Superintendent.
3. It is imperative when dealing with employees that an appropriate and professional behavior is required. Opportunities for training will be provided to you.
4. In the case of school visitation or visitation of a faculty or staff, Board members:
  - a. Shall only visit school sites during school hours after making an appointment in advance with the school principal. In most cases, the school should be given 24-hour notice prior to a visit during school hours.
  - b. May visit school sites to attend any and all after-school events and performances at their discretion.
  - c. Shall make an appointment in advance to meet with District staff.
  - d. Who believe an emergency warrants a more immediate meeting or visit shall first clear the visit with the Superintendent.
  - e. Who are parents or guardians of a student attending a school shall not be restricted by these guidelines but shall follow school processes required by all other family/community members regarding school appointments and visits. The Board member shall endeavor to represent themselves only in their parental role for such visits and meetings and not as a Board member.

### **Trustee Visitation/Communication with District Personnel**

1. Central office staff members have very difficult jobs to accomplish. The Superintendent holds them accountable for the work that must be done. If you are in the building, please be respectful of their time and work. A quick hello is appropriate but sitting down for a social or work discussion may be prohibiting them from the work that is needed to be completed. If a lengthy conversation is needed, please set up a time for a meeting or phone call if you have specific concerns or issues.

**Trustee Input on Management & Operations**

1. As a Trustee, there may be information shared that is in the planning stages. It is not your role to go to school locations or departments/divisions and tell them what may or may not happen. That is the role of the Superintendent or the staff. If confidential information is not kept confidential, details of the work will not be shared with you unless it is in a formal setting. This is a violation of the governance policies of the Trustees.
2. If you have ideas that can help with attaining goals in the Strategic Imperatives or improving work in DCSD, please discuss them with the Superintendent. It will be the best avenue for being able to talk through the idea.

**Trustee Dress Code**

When Trustees are visiting a school or attending an event representing the Board of Trustees, they shall make decisions in personal dress and grooming which, as role models for the District and students, reflect an appropriate professional standard as expected in the District employee code of conduct (Policy 433)

**Social Posting of Events**

Social network posts, videos, and pictures are a delicate issue. Media releases must be on file for every student. If a signed media release is not ensured, pictures must not be posted. Refrain from talking for streaming purposes during formal events and presentations.

## BOARD COMMUNICATIONS

### **BOARD PUBLIC COMMUNICATION** (*Revision Bylaw 070*)

Board Trustees and the Superintendent shall engage in professional public communications to respect and ensure an unobstructed process of whole-Board deliberation and policy approval. This includes:

1. Suspending decision-making and Board commentary to the public until proper analysis of data and whole-Board discussion is concluded and a vote is cast.
2. Supporting the integrity of final Board decisions and supporting the implementation of those policy decisions while retaining the right to publicly share one's own reasons for voting against a particular policy or program.
  - a. If a Trustee is speaking as an individual they should use agreed upon disclaimers prior to sharing.
3. Board Trustees will avoid reference to confidential information about employees, students, or other matters in e-mail communications, because of the risk of improper disclosure. Board Trustees will comply with the same standards as school employees with regard to confidential information including FERPA and HIPAA law.
4. Providing appropriate deference when approached by the public to disclose non-public information or the Trustees voting preference on an upcoming Board action item. For example, Board Trustees approached with inquiries about District issues should defer without comment to the Superintendent or their designee, who will speak for the District.
5. Refraining from speaking individually to the media or posting public comment on social media regarding Board or District matters that are under policy or program deliberation, and prior to a discussion and vote by the Board.
  - a. Individual Board members shall defer Board inquiries on such matters to the Board President, who shall prepare a statement speaking on behalf of the whole Board. The written statement shall include the vote count and the reasons behind dissenting votes.
  - b. Inquiries regarding Board practices or actions, should be deferred without comment to the Board President who will confer with the whole Board on such matters during a regular Board meeting, and when directed by the whole Board, respond on their behalf.

### **Handling Complaints** (*Revision Bylaw 070*)

The Douglas County School District promotes a culture that is welcoming and open, defined by mutual respect and shared responsibility, and treats parents, staff, students, and citizens with respect and dignity.

The district is committed to resolving concerns and complaints about school and district programs, policies, procedures, actions, and decisions of employees in an effective, efficient, and timely manner by initiating the complaint with the person(s) who is the closest level of authority able to resolve the matter.

While speakers may offer objective criticism of operations and programs, the board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter.

1. If a complaint is received from parents, students, or community members the Trustee shall refer that person to the Superintendent.
2. If a complaint is received from a staff member the Trustee shall refer the staff to their association representative and to the complaint process which can be explained by the association representative and/or the Human Resource department.
3. If the Trustee would like follow-up on the handling of the complaint, the Trustee can request such follow-up through the Superintendent who will confer with the administrator handling the complaint and update the Trustees on the outcome. However, confidential information pertaining to staff and students shall not be disclosed.

#### **Appropriate Board Deliberations (Revision Bylaw 070)**

Board members and the Superintendent shall engage in professional public communications to respect and ensure an unobstructed process of whole-Board deliberation and policy approval. This includes:

1. Suspending decision-making and public comment until proper analysis of data and whole-Board discussion is concluded and a vote is cast.
2. Supporting the integrity of final Board decisions and supporting the implementation of those policy decisions while retaining the right to publicly share one's own reasons for voting against a particular policy or program.
3. Board members and the Superintendent shall engage in professional public communications to respect and ensure an unobstructed process of Board deliberation and policy approval. This includes:
  - Providing appropriate redirection through the proper personnel channels when approached by the public.
  - Public comments or inquiry directed to the Superintendent, regarding Board practices or actions, should be passed on to the Board President who may confer with the Board on such matters during a regular Board meeting, and when directed by the Board, respond on their behalf.

4. Refraining from speaking individually to the media or posting public comment on social media regarding Board or District matters that are under policy or program deliberation, and prior to a discussion and vote by the Board.
  - a. Individual Board members shall defer Board inquiries on such matters to the Board President, who shall prepare a statement speaking on behalf of the whole Board. The written statement shall include the vote count and the reasons behind dissenting votes.
  
2. Board members who fail to follow governance process policies, either during or outside of a Board meeting shall be addressed using the Balanced Governance™ Progressive Response Protocols (See Appendix I).

#### **Use of Email and Social Media/Artificial Intelligence(No policy)**

Use of electronic mail (e-mail), social media posting, social media messaging, text messaging, and use of Open Source data and Artificial Intelligence by Trustees will conform to the same standards of judgment, propriety, and ethics as other forms of school board-related communication. Trustees are reminded that any information transmitted to or from the Trustee is considered a public document and is likely discoverable.

Trustees will comply with the following guidelines when using e-mail and social media in the conduct of Board responsibilities:

1. The Board will not use e-mail, communications via social media, or other electronic communications as a substitute for deliberations or voting at Board meetings or for other communications or business properly confined to Board meetings.
  - “Deliberation” is defined as the receipt or exchange of information or opinion relating to a decision but shall not include informal or impromptu discussions of a general nature which do not specifically relate to a matter then pending before the public agency for decision.
  
2. Trustees will not use social media or post during public Board meetings.
  - To comply to the intent of the Open Public Meeting Law, Trustees are obligated to deliberate in public and are not legally allowed to engage in chain communication between other Trustees to negotiate or influence voting decisions or hide what are intended to be public.
  
  - To avoid breaking Open Meeting Law, Trustees should not use any messaging platforms such as texting or reading messages received during the meetings to negotiate or influence decisions.

3. E-mail, e-mail attachments and social media posts received or prepared for use in Board business or containing information relating to Board business (regardless of whether sent or received on a school owned computer or personally owned computer) are generally regarded as public records, which may be inspected by any person upon request, unless otherwise made confidential by law.
4. Individual postings made to social media sites should be considered carefully in light of how they would reflect on the Trustee, the full Board, and the District.
  - Opinions expressed by Trustees on a social networking website have the potential to be disseminated far beyond the Trustee's desire or intention and typically undermine the public perception of fitness of the individual to serve students' interest.
5. Individual Board member postings are an act of the individual and are not an act of the Board.
  - Trustees should realize that communications, social posting, media remarks, or media releases that do not reflect the decisions by the whole Board are not sanctioned by the whole Board and are disparaging toward Board members Trustees or district personnel run counter to this policy. This is necessary to let the public know that the individual Trustee was not speaking on behalf of the Board.
6. Trustees should use their own best judgment for their own individual communications.
  - The Board President is primarily responsible for engaging the Progressive Responses Protocols (See Appendix I) if they believe communications are incongruous to descriptions in this policy, although any Trustee can use these protocols to address communication they believe run counter to this policy.
  - Responses to communication that is incongruous to this policy should result in the Board President or other Board members Trustees engaging the Progressive Response Protocols (See Appendix I).
  - If unsuccessful, the policy supports considering the use informal censure of the Trustee as a last resort.

### **President as Spokesperson for Board Decisions (Revision Bylaw 070)**

Trustees shall refrain from speaking individually to the media or posting public comments on social media regarding Board or District matters that are under policy or program deliberation, and prior to a decision and vote by the Board.

1. When responding to media inquiries regarding inquiries on decisions made by the Board, individual Trustees shall defer responses regarding the full Board to the Board President, who shall confer with the Executive officers and upon their approval prepare a statement speaking on their behalf.

- The written statement shall include the vote count and the reasons behind the dissenting votes.
  - This does not prevent individual Trustees from speaking individually about their own vote on an issue after it has been decided. When doing so, Trustees are encouraged to speak to the media with support through established media best practices.
2. The Board President represents the Board to outside parties in announcing Board- stated positions and in stating decisions and interpretations within the area delegated to her or him.
  3. The Board President shall remind Trustees to refrain from speaking individually regarding Board or District matters that are under policy or program deliberation, and prior to a discussion and vote by the Board.
    - This could be viewed as chain communication to influence the public and other Trustees to vote with an individual Trustee and thus infract Open Public Meeting Law.
  4. The Board President shall only speak on behalf of the whole Board when directed to do so by a vote of the Executive Officers.
    - The Board President shall not speak on behalf of the Board on issues that have not be voted upon or have not been discussed.
    - The Board President's personal opinions shall not be represented as the position of the whole Board. Individual opinion from the Board President should be clearly designated as such.

### **Community Engagement (Revision Bylaw 070)**

Board members shall meet responsibilities to the community by:

1. Attempting to appraise fairly both the present and future educational needs of the family/community.
2. Engaging in proactive and on-going dialogue with the family/community. This shall be achieved by:
  - a. Structured and intentional assignment of Board members to serve on or attend meetings and events held by external stakeholders throughout the District.
  - b. External committee service should be planned during a Board work session at least annually. Board members shall report briefly on relevant and significant issues raised by external entities during a scheduled time at each Board meeting.

## **BOARD MEETINGS**

### **BOARD MEETING PLANNING (No Policy)**

To accomplish its job with a governance style consistent with Board policies, the Board shall spend a majority of Board meeting time focused on oversight and progress monitoring of the Board Vision and Strategic goals.

Accordingly, the Superintendent shall assist the Board in the following:

1. Prepare an annual Board Report Schedule (Appendix B) during the annual Board organizational meeting in January.
2. Plan for one Work Session meeting and one Regular Board meeting each month.
  - a. The Board Work Session meeting is a public meeting complying to Open Meeting statutes and focuses on the work of the Board. This meeting should be for the Board to discuss pertinent issues, policy review and training that is needed to support the Board in their work. In addition, Board members will provide committee reports or engage in tasks related to self-evaluations, as needed.
  - b. Work Session may be cancelled as needed by a majority vote of the whole Board.
3. Work in conjunction with the Board to develop or re-evaluate the District's strategic plan by engaging in:
  - a. An annual review of the formally adopted metrics outlined within the Annual Monitoring Report.
  - b. Research, utilizing various stakeholder groups or methods to gain public input, including external stakeholder committees.
4. Training on the current governance model will be scheduled during Board Work Sessions or Board Retreats.
5. Allow the Board to attend to consent agenda items as expeditiously as possible. Board members are expected to attend the Trustee briefings as scheduled and ask clarifying questions regarding consent agenda items at the briefings.
6. The order of business shall be reflected on the agenda. The use of proxy votes shall not be permitted.

### **Effective Board Meetings (Revision of Bylaw 060)**

Board members shall conduct effective and productive meetings focused on open dialogue and policy actions intended to check the progress and improve achievement of the Board Vision and Strategic Goals. Board members shall conduct their Board meetings in a professional manner with appropriate decorum through:

1. Well-attended meetings and well-prepared participants.

2. A well-planned agenda that is focused on progress checking and discussion of the Board Vision and Strategic Goals.
3. Keeping discussions centered on the agenda and staying focused on progress checking and discussion of the Board Vision and Strategic Goals.
4. Balanced participation with everyone participating and no one dominating.
5. Sharing viewpoints in a clear, concise manner.
6. Accomplishing work in an atmosphere of trust and openness with respect and courtesy.
7. Monitoring policies to facilitate accountability and assurance of policy implementation fidelity.
8. Supporting the Superintendent's reasonable interpretation of applicable Board policies or further clarifying Board intention by revising the policies.
9. Making decisions based on information garnered from Superintendent and staff reports presented at Board meetings, additional information requested through the Superintendent, and family/community input.

#### **No Individual Board Authority (*Revision of Bylaw 060*)**

Board members shall recognize that authority rests only with the Board during official meetings and that the individual member has no legal status to bind the Board outside meetings as defined by the Open Meeting Law.

1. Except as otherwise provided by NRS, four voting members of the Board shall constitute a quorum
2. No action of the Board shall be considered valid without the approval of a quorum of the Board.
3. A quorum of members shall only meet, deliberate, or vote regarding matters within the Board's jurisdiction in either an open meeting or a closed meeting in compliance with a specific statute.
4. Members' interaction with the public, press, or other entities must recognize Board decisions and the inability of any member to speak for the Board except to support Board decisions.

#### **Types of Meetings (*Revision of Bylaw 060*)**

The Board must meet at least once each month (NRS 386.330) and may act as a group only within the confines of a meeting that complies with the requirements of the Nevada Open Meeting Law. Accordingly, the Board shall hold:

1. A regular meeting at least once each month, at such time and place as the Board shall determine. The general practice of the Board is to meet regularly in meetings convened on the second and fourth Thursday.
2. Recessed/reconvened meetings at the discretion of the Board, since any legal meetings may be recessed to a specific time and place. Only items on the agenda of the meeting recessed may be acted upon at the recessed meeting.
3. Special meetings that may be called by the President or shall be called at the written requests of three members of the Board at any time, as provided for in **NRS 386.330** and **NRS Chapter 241**, or with the concurrence of three members of the Board at a regular meeting. The time and date of a special meeting may be set during a regularly convened Board meeting. Only those items contained in the Notice of the Special Meeting may be discussed and/or acted upon at the special meeting.
  - If the majority of the Board feels there was not sufficient business to come to the Board, items listed on the agenda can be deleted at the meeting during the Adoption of the Agenda.
4. An organization meeting will take place at the first meeting in January. The Board meets and organizes by electing from its members a President, a Vice President, and a Secretary. Law requires the positions of President and Clerk. The Board shall appoint a staff member to serve as Board Clerk.
5. Closed sessions as needed or requested by the Superintendent of their designee with the exception of expulsion review board hearings. A closed session must appear as an agenda item and be publicly noticed as required by **NRS Chapter 241**.
6. Meetings with legal counsel employed or retained by the Board as needed regarding a matter over which the public body has supervision, control, jurisdiction or advisory power and to deliberate on the matter, provided such deliberation is limited to legal advice. (**NRS 241.015**).

#### **Regular Board Meeting Agenda Categories (No Policy)**

The Regular Board meeting shall be for conducting general business and goal progress monitoring of the Board Vision and Strategic goals. Agenda items in the Regular meeting should include:

- i. Adoption of the Agenda
- ii. Public Comment on Items Listed on the Agenda
- iii. Consent Agenda
- iv. Board Strategic Goal Monitoring Reports
- v. Discussion Items
- vi. Action Items
- vii. Superintendent Communication (\*as needed)

- viii. Information Items
- ix. Public Comment Period on Items Not Listed as Action Items on the Agenda
- x. Closed Session (as needed)
- xi. Upcoming Meetings & Adjourn

\*The superintendent communication is optional. The report shall be provided only if requested by the Superintendent and approved by the Board President and Vice President. The report shall be for information only and the content of the report shall not contain items that are required to be noticed under Nevada's Open Meeting Law.

### **Use of Parliamentary Procedure (*Revision of Bylaw 060*)**

The Board follows parliamentary procedures utilizing Roberts Rules of Order as a guideline. The Board will receive training in Roberts Rules of Order annually or as needed.

### **CONSTRUCTION OF THE AGENDA (*Revision of Bylaw 060*)**

The Board shall prepare an agenda for all regular and special Board meetings and ensure that copies are provided as required by the Open Meeting Law. Reference materials shall be provided with sufficient time to allow Board members to carefully review the contents and seek additional clarification prior to board meetings. In preparing the agenda, the following procedures shall be followed.

1. The Board agenda shall be set annually as described in the Board Report Schedule policy.
2. It is the intention of the Board to plan and prioritize the agenda to focus on deliberation and policy approval related to Board Vision and Strategic goals.
3. The Board shall focus the majority of Board meeting agenda on goal progress monitoring rather than deliberation of operations and management topics. To ensure depth of deliberation, the Board agenda shall attempt to focus on no more than 2-3 substantive topics within each Board meeting, as calendared in the Board Report Schedule (Appendix B).

### **Adding an Agenda Item**

The Report timeline shown in the Board Report Schedule policy is the starting point for the creation of the Board agenda. Additional items are added by Board members through the following procedures:

1. Agenda items shall be submitted in writing to the Board President and Board Office. The following guidelines should be followed by Trustees if requesting an item be added to a Board agenda:
  - a. The agenda item should align with the Board Vision and District Mission, Strategic goals, or Annual Plan goals.

- b. The agenda item should align with the scope of the Board and be focused on progress monitoring of District Goals and not issues of management and operations.
2. A Trustee's request for adding an agenda item shall be submitted to the Board Office and Board President at least 14 business days prior to a board meeting.
3. Items submitted by the deadline shall be reviewed by the Board President, Vice President, Secretary, and the Superintendent.
4. If approved, the item is placed on the draft agenda of the upcoming Board meeting. The Superintendent has the discretion to identify the amount of time required for the staff to prepare to address the item requested for the agenda.
5. Items submitted outside the 14 day deadline due to an emergency or time sensitive circumstance shall be reviewed and may be placed on the next board meeting agenda if agreed upon by the Board President, Vice President, Secretary, and Superintendent.
6. The Board President, Vice President, Secretary and Superintendent will determine if the decision to include the agenda item needs to go to a full Board vote.
7. If a requested agenda item is declined, the Board President shall notify the submitting Trustees(s) and share the reasons for the decline.

#### **Appealing a Declined Request for an Agenda Item**

If a request for adding an agenda item is denied, and the requesting Trustee wishes to appeal that decision, the following process is available:

1. The agenda item requested and the reasons for declining the request shall be discussed in a meeting with the Board President, Superintendent, and the Trustee requesting the agenda item.
2. The proposed item shall be listed as an "Item for Possible Inclusion on the Next Available Agenda" under the Adoption of the Agenda section of the Board. The requesting Trustee may move that the requested agenda item, be included at the next available Trustee meeting.
3. In making such a motion, the requesting Trustee shall share at the Board meeting the reasoning for their request to add the agenda item.

4. The Board meeting discussion shall allow for the Superintendent or Board President to address reasons for the declination of the request.
5. If the motion is approved by a majority of the Board, the item shall appear on the next available agenda.

### **Deleting an Item from the Agenda**

Any Trustee who wishes to delete any item from the agenda may make a motion and a second to do so during the Adoption of the Agenda section of the Board meeting.

### **Creating and Posting an Agenda**

The Agenda shall be produced using the following procedure:

1. At least 8 business days prior to a meeting, the Board Office creates a draft agenda.
2. Eight business days prior to a meeting, a draft copy of the agenda (only) is emailed to Board Counsel for review.
3. Board Officers have 24 hours to respond to any questions or concerns with items on the draft agenda.
4. Seven business days prior to the meeting, an Agenda Review Meeting takes place with the Board President, Vice President, Secretary, and Superintendent to review the draft agenda.
5. Five days prior to a meeting, the agenda and supporting reference documents are posted and are available to Trustees and the public, with the exception of the Personnel Report.

### **Agenda Addendum**

Because the agenda is printed in advance, occasionally it will be necessary to prepare an addendum. Addendum usage, however, should be as minimal as possible.

1. Addendum will only be used when the item is operationally necessary as mutually determined by the Board President and Superintendent. Addenda with reference materials will be distributed to Board members when the addendum is posted.
2. All items placed on the agenda shall be referenced to a Board policy or, whenever appropriate, to the Board Vision and District Mission, Strategic goals and Annual Plan goals unless the items appear on the consent portion of the agenda.

### Consent Agenda

Items that appear on the consent agenda are routine in nature and include expenditures, contracts and reports customarily approved by the Board without discussion and for items delegated to the Superintendent yet required by law or contract to be Board approved.

1. A board member who wishes to discuss an item on the consent agenda separately shall first make reasonable efforts to contact the Superintendent to answer questions and resolve concerns.
2. If the board member's concern is not addressed, the Board member may make a motion and must receive majority Board approval to take that item separately from the consent agenda.
  - a. A motion to remove a consent agenda item for further discussion shall include why the Trustee is making the motion and what attempts were made to resolve the concerns before the meeting.

### CLOSED SESSION OF THE BOARD (*Revision of Bylaw 060*)

Closed sessions of a Board meeting or Board committee may be conducted only to deliberate (a) A natural person's character, alleged misconduct, professional competence, or physical or mental health; (b) Matters permitted by the provisions of **NRS 288.220** relating to negotiations; (c) Matters permitted by the provisions of **NRS 392.467** relating to student discipline; or (d) Matters permitted by **NRS 241.020** and other express statutory exceptions permitting closed sessions. Accordingly, all closed sessions of the Board shall comport with the following:

1. All meetings of the Board of School Trustees and committees of the Board shall be conducted in compliance with the requirements of **NRS Chapter 241, et seq.**, the Nevada Open Meeting Law. Any question regarding open meeting compliance shall be immediately brought to the attention of Board counsel.
2. Prior to conducting a meeting in closed session, a person requesting a closed session shall:
  - a. Inform the President of the Board regarding the reason for and the scope of the requested closed session, and ascertain from Board Counsel whether the proposed reason and scope comply with the Open Meeting Law;
  - b. If in accordance with the Open Meeting Law, submit an agenda item for open meeting discussion or action in a timely manner; and
  - c. Make or propose a motion, in accordance with **NRS 241.030**, to close the meeting. A motion to close the meeting must state the business to be considered and the statutory authority under which the meeting will be closed (e.g., "I move that the Board recess to closed session pursuant to **NRS 241.030**(1) to consider a matter involving professional competency of a school district employee").

3. All Board meetings conducted in closed sessions shall be recorded.
  - a. Minutes may be released only as provided by statute or court order, or with the prior approval of the Board President and Board counsel, when the Board determines that the matters discussed no longer require confidentiality, and the person whose character, conduct, competence, or health was discussed has consented to such release.
  - b. The person discussed is entitled to a copy of that portion of the minutes relating to him/her upon request, whether or not the minutes become public records.
  
4. No voting or objective and collective expression of a decision is permitted while in closed session unless such vote or expression is within one of the following enumerated statutory exceptions:
  - a. Negotiations (**NRS 288.220**)
  - b. Student discipline (**NRS 392.467**)
  - c. Other express statutory exception (**NRS 241.020**) and complies with Board voting procedures.
  
5. Board counsel is authorized to interrupt and to stop Board deliberations at any time to ensure compliance with the Open Meeting Law.
  
6. When a dispute arises regarding the scope of closed session, the Board shall consult Board counsel who shall determine and advise the Board whether deliberations are within an enumerated exception.
  - a. If a dispute is determined not to fall within an enumerated exception by Board counsel, the closed session of the Board shall terminate and the Board shall reconvene and resolve the dispute in open session.

#### **OPEN MEETING LAW (No Policy)**

In compliance with Nevada Open Meeting Laws the Douglas County Board of Trustees shall ensure the following are followed:

#### **Proper Notification of Meetings**

1. Regular Meeting Agendas: A three business day agenda notice shall be required in advance of each regular meeting.
  - a. Notices and agendas must be posted in a prominent place at the principal office of the District, or if no such office exists, at the building where the meeting is to be held.
  
2. Special Meeting Agendas: Special meetings require a three business day meeting and agenda notice.
  - a. The agenda notice shall include at a minimum the meeting date, time, and place.

- b. The Board secretary or his or her designee shall maintain a list of the news media requesting notification of meetings and shall make a good faith effort to provide advance notification to them of the time and place of each meeting.

The Open Public Meetings Act does not apply to certain board activities and public notice is not required prior to holding a closed session for any of the following purposes:

1. Consideration of a quasi-judicial matter between named parties as distinguished from a matter having a general effect on the public or a class or group; or
2. Collective bargaining sessions with employee organizations or professional negotiations with an employee, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement, or when the board is planning or adopting the strategy or position to be taken during the course of collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress while in progress.

### **Regular Meeting Minutes**

1. The Clerk shall keep written minutes of all open Board meetings. The minutes shall include:
  - The date, time, and place of the meeting;
  - The presiding officer;
  - Board Members in attendance;
  - Items discussed during the meeting and the results of any voting that may have occurred.
  - Action to recess for a Closed session with a general statement of the purpose; and
  - Time of adjournment.
2. Unofficial minutes shall be delivered to board members in advance of the next regularly scheduled meeting of the board and shall also be available to other interested citizens.
3. The Board meeting shall be audio recorded. The Board meeting may be video recorded as delineated by Nevada Statute (NRS 386.330).

### **Minutes of Closed Session**

The secretary shall keep written minutes of a Closed session. Said minutes shall be limited to a specific reference to the Nevada code subsection authorizing the Closed session and sufficient detail to provide the general subject matter to identify the purpose and topic of the executive session.

- A Trustee vote to go into a Closed session and the participants in the Closed session shall be recorded in the minutes.

- The minutes shall not contain information that would compromise the purpose of going into a Closed session.

### **Quorum**

No business shall be transacted at any meeting of the Board unless a quorum of the Members is present.

- A majority of the full membership of the Board shall constitute a quorum, a majority of the quorum may pass a resolution.

### **PUBLIC COMMENT** (*Revision of Policy 902*)

The Board of School Trustees encourages and values public input. To create a safe and welcoming environment at Board meetings, conducive for Board business and public comment, everyone is expected to be respectful and civil.

### **General Guidelines**

1. The Board requires that individuals conduct themselves professionally and that their behavior and comments remain civil and courteous.
2. Public comment is meant to allow members of the public to address the Board, not each other. Comments are to be directed to the Board as a whole and not addressing other members in the audience.
3. Personal attacks against individual members will not be allowed.
4. Personal issues raised during public comment may be addressed on a case-by-case basis by the Superintendent or designated staff at a later time.
5. To maintain consistent and fair practices, members of the Board will not address individual public comments.

### **Alternative Ways Communicate**

In order to be responsive to specific public concerns, the Board encourages the public to first address their concerns with the staff member closest to the situation, in an effort to have their concerns addressed as quickly as possible.

1. Individuals whose concerns remain unaddressed through this method should contact a Board member. This will allow the Board member to ensure a staff member responds to their inquiry.
2. In order to honor the seriousness of individual concerns, the Board will ask the Superintendent to report back to all Board members on the outcome of the issue in a timely manner and in a blind copy.
3. Personnel, labor negotiations, student discipline, and other sensitive matters shall be reported to the Board in a closed session per NRS 241.020 and 288.220.

4. Board members who believe the Superintendent has not reported back to them in a timely manner or with an acceptable response regarding the complaint or concern shall address their concern using the Balanced Governance™ Progressive Response Protocols (Appendix J).
5. To better engage with individuals and the community, individual Trustees may host community engagement opportunities outside of the Board room setting, as long as a quorum is not met.

### Public Comment Procedures

Public comment may be exercised in the following way (**NRS 241.020**):

1. There will be a public comment period offered for individuals wishing to speak on matters within the jurisdiction of the Board but not listed as an action item on the agenda.
  - This public comment period will be immediately prior to the adjournment of the meeting.
  - Each individual wishing to speak during this period will be given 3 minutes to address the Board.
  - The public should be aware that the Board is unable, by law, to deliberate or take action on items not listed on the agenda.
  - In an effort to be fair and consistent, Board members will refrain from addressing individual public commenters.
2. In addition to the public comment period on non-action items, members of the public are permitted to provide public comment on any agenda item requiring Board action.
  - Public comment on these items will be held at the beginning of the Board meeting.
  - Customarily, speakers will be called in the order in which they signed up to speak.
  - To minimize distractions, no additional speakers may sign up once the Board President has introduced the agenda item.
  - Speakers will be given 3 minutes to address the Board and shall remain on topic.
  - The consent agenda is considered a single action item with a 3-minute speaking limit per individual, no matter how many sub-items the individual wishes to comment on.
  - Extended comments can be submitted to the Board in writing and will be attached to the agenda item for which they are received.
  - The Board President retains the discretion on whether to allow public comment prior to each action item or after Trustee discussion but before the vote on an action item.
3. The public is encouraged to refer to the Board agenda for instructions on how to sign up to speak during public comment.

- Members of the public requiring special assistance or a reasonable accommodation at the meeting, including translators for Spanish and other languages, are required to contact the Board Office at least 24 hours in advance of the meeting so that reasonable accommodations may be made. Staff will do its best to reasonably accommodate any same day requests but cannot guarantee the availability of a specific accommodation.
4. The Board reserves the right to waive or alter this procedure if in the opinion of the Board, it is warranted by the circumstances of any particular meeting.
    - In the event that extenuating circumstances exist, the Board President in consultation with Board Counsel, may modify this procedure as needed. This includes making a reasonable interpretation of the time limits for individual speakers based on time, place, and manner, but may not include restrictions on public comment based on the viewpoint of the speaker (*NRS 241.020(3)(d)(7)*).
  5. At each meeting, the President may read speaker guidelines prior to receiving public input.
  6. Public comment is allowable by email if received by 12:30 PM of the day of the Board meeting. Public comment sent via email or written document is not read during the Board meeting but is added to the Board meeting minutes.

### **Meeting Decorum (Revision of Bylaw 060)**

The Board meeting is a place to conduct District business, not an open forum. Please observe the following rules while in attendance.

1. No heckling of speakers or shouting from the audience.
2. No signs that are large enough to interfere with public view of meetings or that otherwise substantially disrupt the meeting are permitted.
3. No personal cell phone calls in the Board room.
4. While exiting the room do so quietly.

NRS 241.030(4)(a). Examples of disruptive conduct include, without limitation, yelling, stomping of feet, whistles, applause, heckling, name calling, use of profanity, personal attacks, physical intimidation, threatening use of physical force, assault, batter, or any other acts intended to impede the meeting or infringe on the rights of staff or meeting participants.

### **Guidelines for Public Comments (Revision of Bylaw 060)**

1. Speakers may not use racial slurs, personal insults, threats, or other inappropriate language during their public comment period.
2. Speakers should address the Board as a whole and not individual Board members, members of DCSD staff, or members of the public.
3. One public comment on non-agenda items per individual, per meeting.

4. No individual may sign up for another individual without the express or implied authority to do so.
5. No individual may yield their time to another individual.

No individual may speak on behalf of individuals without the express or implied authority to do so. Behavior by an individual or group causing a substantial disruption, in the opinion of the Board President, is grounds for an attendee or group of attendees being asked to leave the meeting.

The Board President may:

1. Call a speaker to order if their statement exceeds their time limit, is abusive, inappropriate, obscene, or disrupts the business of the Board.
2. Request the speaker to leave the meeting if they refuse to come to order.
3. Request the assistance of security or law enforcement to remove a disorderly speaker from the meeting.

**Disorderly conduct (*Revision of Bylaw 060*)**

Disorderly conduct from speakers and members of the public shall result in additional consequences for each infraction:

1. Removal from the meeting and/or trespassing – 30 days
2. Removal from the meeting and/or trespassing – 60 days
3. Removal from the meeting and/or trespassing – 180 days

In an effort to keep all participants safe, attendees are directed to obey all lawful orders issued by DCSD Police Services or other security personnel, which may include being directed to remain or move to a specific area or location, lower voices for safety reasons or other safety related commands. Willfully disturbing a public meeting or interfering with the conduct of official business in a public building are unlawful and may subject the violator to citation or arrest.

## BOARD GROWTH AND DEVELOPMENT

### NEW TRUSTEE ORIENTATION (*Policy 040*)

The Board believes that the preparation of each Trustee for the performance of Board duties is essential to the effectiveness of the Board's functioning. The Board shall encourage each new Trustee to:

- understand the functions of the Board
- acquire knowledge of matters related to the operation of the schools
- learn Board procedures

Accordingly, the Board shall give to each new Trustee:

- a copy of the Board policy manual
- a copy of the Board Handbook
- the NRS Section affecting education
- each current negotiated agreement
- Trustee bylaws
- School Board Code of Conduct

Each new Trustee shall also be invited to meet with the Superintendent and Board President to discuss Board functions, policy, and procedure.

### BOARD DEVELOPMENT OPPORTUNITIES (*No Policy*)

Board members shall receive on-going, annual training assessments in effective governance. All training sessions shall be provided by appropriate personnel trained in the Balanced Governance™ model. Board professional development shall include:

1. Annual Board self-assessment including the Balanced Governance™ Board Standards and the Balanced Governance™ Individual Board Member Practices.
2. Regular external Board evaluation including the Balanced Governance™ Board Standards, the Balanced Governance™ Individual Board-Member Practices, and Balanced Governance™ Effective Board Meeting Elements (meeting length, number of scheduled topics, time management, item typology and discussion categories, direct vs. supporting instructional topics, goal monitoring vs. management inquiry, and bridging vs. bonding).
3. Required orientation training in Balanced Governance™ for new Board members.
4. Periodic formative Board observation and evaluation including the Balanced Governance™ Board Standards and the Balanced Governance™ Individual Board Member Practices.
5. Embed Board member relationship-building opportunities into all Board member training.

6. Embed opportunities for social dialogue and relationship building during Board work sessions.

### **Professional Development Requirements (No Policy)**

In accordance with NRS Chapter 386, each person who is elected or appointed to serve as a member of the Board of Trustees of a school district shall complete training for professional development during the first and third year of the term of the member which must include not less than six hours of instruction covering;

1. Laws relating to public records, including without limitation, the provisions of NRS Chapter 239.
2. Open Meeting Law, including, without limitation, the provisions of NRS Chapter 241.
3. Local government employee-management relations, including, without limitation, the provisions of NRS Chapter 288.
4. The system of K-12 public education in this State, including, without limitation, the provision of NRS Title 34.
5. Local government ethics including, without limitations, the provisions of NRS Chapter 281A.
6. The manner in which to identify and prevent violence in public schools, including, without limitation, sexual violence.
7. Financial management including, without limitation, information concerning oversight, accountability and audits.
8. The fiduciary duties of a member of the Board of Trustees of a school district, including, without limitation, the provision of NRS Chapter 386, and
9. Laws relating to employment and contracts.
  - A member of the Board shall provide written certification of completion of the training required to the Clerk of the Board.
  - If a member fails to complete the training or to provide the written certification of completion, the Clerk must post notice of such noncompliance in a conspicuous manner on the Board of Trustee Website (DCSD.net/trustees). The Clerk must also provide written notice of the noncompliance to the other members of the Board.
  - The Clerk of the Board shall assist each member of the Board as necessary to complete the training required.

## Appendix A

State of Nevada )

County of Douglas )  
§

### OATH OF OFFICE

\_\_\_\_\_  
I, \_\_\_\_\_, do solemnly swear that I will support, protect, and defend the Constitution and government of the United States, and the constitution and government of the State of Nevada, against all enemies, whether domestic or foreign, and I will bear true faith, allegiance, and loyalty to the same, any ordinance, resolution, or law of any state notwithstanding, and that I will well and faithfully perform all the duties of Trustee, District [letter here], on which I am about to enter, so help me God.

\_\_\_\_\_  
Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Witness  
Douglas County School District

# Appendix B

## Board Report Calendar Sample

In an effort to establish a balanced form of governance, the board requires process information to make good policy decisions and oversight. The board desires to follow a model of Balanced Governance that focuses the board’s efforts on the monitoring of progress on District’s goals. This shall be accomplished through the focus of Board meetings on Annual Monitoring Board Reports developed and delivered to the Trustees at regular Board meetings by the Superintendent and staff, as designated in the Annual Monitoring Board Report timeline below. It is understood that the Annual Board Report Schedule may need to be revised by the Superintendent as circumstances determine.

	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC	
<i>Regular Board Meeting of each month:</i>	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd	1st	2nd
<b>Key Performance Objectives Established</b>	X																							
<b>Goals, Objectives, and Measures</b>																								
<b>Goal 1: Student Success with Opportunity &amp; Access</b>																								
<b>Objective 1:</b> Set high expectations and challenge students with rigorous, personalized, inclusive, and blended learning opportunities.																								
<b>Objective 2:</b> Foster a safe, positive, and trusting learner-centered environment.																								
<b>Objective 3:</b> Increase student preparation for college and/or career pathway.																								
<b>Goal 2: Highly-Qualified Personnel</b>																								
<b>Objective 1:</b> Provide a compensation package that is competitive with other school districts in the region.																								
<b>Objective 2:</b> Recruit and retain skilled and qualified candidates.																								
<b>Objective 3:</b> Provide support for new staff through a comprehensive induction program.																								
<b>Objective 4:</b> Provide professional learning opportunities tied directly to school and district Improvement plans.																								
<b>Goal 3: Operations Management</b>																								
<b>Objective 1:</b> Provide sound, responsible financial stewardship through the management and maintenance of adequate financial reserves.																								
<b>SS-3(D): High-skill and high-demand programs of study</b>																								
<ul style="list-style-type: none"> <li>Enrollment in high-skill and high-demand programs of study</li> </ul>																								



## Nevada School District, Charter, and University School Reporting

### Budgetary Reports:

January 1	Amended Budget (NRS 354.598005(9)) - Last Day to File 12/31
January 1	Quarter 2 Average Daily Enrollment (NRS 387.1223)
January 1	Special Exempt Districts to Submit Financial Statements (NAC 354.559)
February 1	Annual Report Concerning Capital Improvements (NRS 354.5947, NAC 387.710)
February 1	Gifts Report for Previous Year (NRS 386.390) - Both Odd and Even-Numbered
Years	
February 1	Capital Improvement Plan (NAC 387.700) – Charter and University School
March 1	Special Districts Budgeted Expenditures under \$300,000 Exemption (NRS 354.475)
March 30	Designation of Auditor (NRS 354.624)
April 1	Quarter 3 Average Daily Enrollment (NRS 387.1223)
April 15	Tentative Budget (NRS 354.596 and NAC 387.720)
Mid - Late May	Tentative Budget Hearings (NRS 354.596)
June 8	Final Budget (NRS 354.598 and NAC 387.725)
July 1	Publish Annual Fiscal Report (NRS 354.6015 and NAC 354.561)
July 1	Quarter 4 Average Daily Enrollment (NRS 387.1223)
July 1 (biennial)	Facility Finance Recommendations (NRS 393.097)
July 15	Request for Waiver of MD & A Requirements (NAC 354.719(2))
August 1	Debt Management Policy (NRS 350.013)
August 1	Capital Improvement Plan (NRS 354.5945)
August 1	Report of Indebtedness (NRS 354.6025)
August 10	Report of Property Tax Receipts (NAC 354.575)
October 1	Quarter 1 Average Daily Enrollment (NRS 387.1223)
4 Mos. after Close FY	Annual Audit (NRS 354.624)
November 1	Funding from Taxes Report (NRS 377D.130)
November 1	Spending Report (NRS 387.303; 388A.345) – Districts and Charters
November 15	Spending Report (NRS 388C.250) – University School
December 1	Charter School Submission of Annual Audits (NAC 387.775)

### Annual Reports:

January 1	Personnel Reports (NRS 387.12468) – Date Revised by SB9 (2023)
January 15 (biennial)	Work-based Learning Report (NRS 389.167)– Requested Annually in July
February 1 (biennial)	Menstrual Products Report (NRS 386.900)
February 1	Quarter 2 Class Size Reduction Report (NRS 388.700-NRS 388.725)
February 1 (biennial)*	Ratio of Pupils Progress Report (NRS 388.890)
February 1 (biennial)*	ARL Report (NRS 391.135)
February 15	Annual Report by Sponsor of Charter School (NRS 388A.351)
March 1 (biennial)	Process to Identify and Recruit Profoundly Gifted Pupils (NRS 388C.120)
May 1	Quarter 3 Class Size Reduction Report (NRS 388.700-NRS 388.725)
May 1	Annual School Calendar Application (NAC 387.120-125)
End of School Year	Physical Exam of Pupils (NRS 392.420)
June 30	In Good Standing/Substitute Selected Report (R063-22) – Clark CSD Only
July 1	Report to Superintendent of Public Instruction (NRS 386.370)
July 1	Financial Planning/Aid Report (NRS 388.224)
July 1	Placement Progress (NAC 388.482)
July 1	Probationary Educator Termination Report (NAC 391.558)
July 1	Number of Students Enrolled w/IEP or 504 Plan (SB202 (2019))
July 15	Licensed Educator Evaluation Data (NAC 391.589)
July 31	IDEA Child Counts (NRS 388.451)
August 1	English Learner Data Report (NRS 388.4073)
August 1	Quarter 4 Class Size Reduction Report (NRS 388.700-NRS 388.725)

August 1	Personal Safety Instruction Report (NRS 389.064)
August 1	Data on Discipline of Students (NRS 392.462, AB 285 (2023))
August 1	Discipline Plan (NRS 392.4645(6), AB 285 (2023))
August 1	Representative Sample (NRS 392.4645(8), AB 285 (2023))
August 1	Temporary Alternative Placement Report/Progressive Discipline Plan Based on Restorative Justice (NRS 392.4648)
August 1	Physical Condition of Schools Report (NAC 387.501)
August 1	Adult High School Diploma Data Reporting (SB 503 (2023))
August 15	Emergency Operation Plan (NRS 388.245) – Date Revised by AB43 (2023)
August 15	Use of Restraints Report (NRS 388.515)
August 15	Preliminary School Ratings (NRS 385A.720)
30 Days after School	Pupil Ratios Report (NRS 388.890) Start*
September 1	Application for a Plan of Class Size Reduction (NRS 388.720)
September 1	Exam Security Plan (NRS 390.275)
September 15	Restorative Discipline Report (NRS 392.4644)
September 30	Notice of Availability of Annual Report (NRS 385A.090)
September 30	Attendance and Truancy Information to Attendance Advisory Boards (NRS 385A.240)
September 30	Career and Technical Education Effectiveness Report (NRS 388.396)
September 30	Exam and Assessment Written Notice (NRS 390.275)
October 1	English Learners Report (NRS 385A.280) – Both Odd and Even-Numbered Years
October 1	Washoe/Clark Pupil Support Ratio Report (NRS 388.892)
October 1	Large School District Report (NRS 388G.810) – Clark CSD Only
October 1	List of Licensed Teachers and Teaching Assignments (NAC 391.150)
October 1	Caseloads of Physical Therapists (NAC 399.297)
October 15	Grade 3 Intervention, Instruction and Progress Report (NRS 392.775 and NRS 388A.487)
October 15	Plan to Improve the Literacy of Pupils Enrolled in an Elementary School (NRS 388.157)
November 1	Pupil Home Internet Report (NRS 385.810)
November 1	Quarter 1 Class Size Reduction Report (NRS 388.700-NRS 388.725)
November 1	Large School District Annual Determinations (NRS 388G.690)
November 15	Employment Information/Licensed Personnel Report (NRS 391.120(4)(a)(b))
November 15	Restorative Discipline Report (NRS 392.4644)
November 15	Out-of-Field Teacher Request for Exception (NAC 391.152)
November 30	School Improvement Plans (NRS 385A.650)
December 1 (biennial)	List of Applications to Form a Charter School (NRS 388A.249)
December 1 (biennial)	Dual Credit Report (NRS 389.310)
December 1	Professional Development Report (NRS 391A.205)
December 1	Report on Number of Dropouts (NAC 387.281)
December 15	Educational Management Organization Report (NRS 388A.354)
December 30	Report on In Good Standing/Substitute Selected (R063-22) – Clark CSD Only
December 31	Annual Accountability Report for Previous School Year (NRS 385A.070) – Opens 9/15
December 31	Distance Education Tech Plan (NRS 388.838)
December 31	Civics Exam Report (NRS 389.009)
December 31	Annual Immunization Reports (NRS 392.435)
December 31	Alternative Calendar Report (NAC 387.125)
Every 6 Months	Biannual Consultant Report (NRS 391.155)
TBD by State Board	Report of Determined Data (NRS 388.710)

**Conditional/Causal Reports:**

January 1	School District Exemption Report (NRS 387.644)
February 1	Corrective Action Report (NRS 387.639)
February 9	English Learner Corrective Action Plan for Lowest 30% (NRS 388.408)
July 1	Testing of Bilingual Education Teachers Report (NAC 391.059)
July 1	Empowerment School Compiled Reports and Audit (NRS 388G.200)
July 15	State Pre-K Comprehensive Assessment Report (NAC 387 R068-22)
August 1	Peer Observation Report (NRS 391.470) – Applies Pursuant to NAC 391.583
August 15 (biennial)	State Pre-K Grant Recipient Program Report (NRS 387.658)
September 30	State Pre-K Family Engagement Survey (NAC 387 R068-22)
December 15	Lowest Rating of Performance/Corrective Action Report (NRS 388A.330/388A.350)
Quarterly	Early Childhood Innovative Literacy Program Subgrantee Progress Reports (AB400, sec. 12-14)
TBD by NDE	Computation of Enrollment of Detained Students (NRS 388.570)
60 Days Leg. Session	Augmenting or Amending Budget (NAC 387.735) – Charter/University School
60 Days Leg. Session	Reporting of Expenditures for Lobbying Activities (NAC 387.750) – Charter/University School
2 Years Preceding	Breakfast After the Bell Program Opt Out (NAC 387.370)
24 Hours	Aversive Intervention Violation Report (NRS 388.508)
As Required	Significant Changes to Manner of Data Maintenance/Transfer (NRS 388.273)
As Required	Reporting of Denial of Rights (NRS 388.513)
As Required	Submission of all Interlocal Tuition Agreements (NRS 392.010)

**Federal Reports:**

January 16	Annual Report of Children in Institutions for Neglected or Delinquent Children, Adult Correctional Institutions, and Community Day Programs (ESEA Sections 1124, 1402, 1411, and 1412)
January 20	Consolidated State Performance Report for Title IVA (ESEA/ESSA)
February 1	Title I, Part A Foster Care Enrolled Data (ESEA and NRS 388E.145)
February 7	Title I School Status (ESEA Section 8083)
April 1	Maintenance of Effort (ESEA)
April 1	MOE and Coordinated Early Intervening Services (IDEA Section 1418 (a)(3))
May 1	ESSA Financial Transparency Reporting (ESEA, Every Student Succeeds Act (ESSA) sections 1111(h)(1)(C)(x) and 1111(h)(2)(C))
May 1	Trial Balance Report (part of ESSA Financial Reporting, dealt with separately)
June 15	LEA Eligibility Documents and Data Table Submissions (IDEA PL 108-466)
August 1	Personnel Collection (IDEA Section 1418 (a)(3))
August 1	Discipline Collection (IDEA Section 1418 (a)(1) (A) (v) (I-III); IDEA Section 1418 (a)(1)(D); IDEA Section 1418 (a)(1)(E))
August 1	Annual Exit Collection (IDEA Section 1418 (a)(1)(A)(iv))
August 10	NCES Statistics Reports (NPEFS and F-33 Surveys)
September 30	Perkins V Consolidated Annual Reports (Perkins V)
October 1	Dispute Resolution (IDEA Section 1418 (a)(1) (F-H))
October 1	Consolidated State Performance Report for Title I, II, III and V (ESEA/ESSA)
October 15	Annual Child Count Collection (IDEA Section 1418 (a)(1) (A) (i-iii))
October 15 – March 15	Consolidated Federal Titles Monitoring (ESEA)
November 15	Compliance Monitoring Collections (34 C.F.R. § 300.600(d))
December 31	Comprehensive Coordinated Early Intervening Services (IDEA (20 U.S.C. 1418(d))
TBD by NDE	Equitable Distribution of Teachers (Other Title I Requirement; ESEA §1111(g); §1112; §1119; §1603)

## Appendix C

### COMMITTEE DETAIL SAMPLE

The Douglas County School District Board of Trustees endeavors to serve on community committees representing as many District stakeholders as possible. As supported by Balanced Governance, Board Trustees should not serve on internal District committees in the development of programs, or contractual, personnel, or student disciplinary matters that will later come to the Board for consideration and judgment.

COMMITTEE NAME	TRUSTEE ROLE	PURPOSE
Audit Review Committee (Policy XXXX)	1 Trustee as a liaison	<p><b>School Board role:</b> The Board President shall appoint 1 Trustee as a liaison to the committee.</p> <p><b>Trustee role:</b> Appoint a President to the committee. The President is neither a Trustee nor a school district employee. The Trustee shall attend the meetings as an ex-officio member but not serve on the committee board.</p> <p><b>Committee President role:</b> The President shall:</p> <ol style="list-style-type: none"> <li>1. Select all other members of the committee. The Trustee shall have the option of recommending members to serve on the committee. Committee members shall have expertise in financial operations. Committee members shall not be school district employees. Report members of the Committee to the School Board.</li> <li>2. Present to the School Board, at a Board meeting, at least annually to report findings, and make recommendations regarding all District fiscal operations and to address audit findings.</li> </ol> <p><b>Superintendent role:</b> Appoint one or more school officials to serve as ex officio attendees at the Committee meetings for the purpose of securing and providing information, reports, and data requested by the Committee and necessary to achieve the purpose and goals as outlined in their bylaws.</p> <p><b>Time commitment:</b> A minimum of four meetings per year.</p> <p><b>Purpose of committee:</b> Review the audit report and advise the Board in strengthening accountability for stewardship and efficient use of public funds; provide a communication link between the external and internal auditors and the Board; enhance transparency of the District's financial operations; and improve public trust in the honesty and integrity of its public officials.</p>

COMMITTEE NAME	TRUSTEE ROLE	PURPOSE
Board Community Advisory Committee	1 Trustee as liaison  All other Trustees attend on a rotating basis	<p><b>School Board role:</b></p> <ol style="list-style-type: none"> <li>1. The Board President shall appoint 1 Trustee as a liaison to the committee.</li> <li>2. The Board President shall provide a calendar indicating which additional Trustee will attend all Committee meetings.</li> </ol> <p><b>Trustee Liaison role:</b></p> <ol style="list-style-type: none"> <li>1. Appoint a President to the committee. The President is neither a Trustee nor a school district employee. The Trustee shall attend all meetings as an ex-officio member but not serve on the committee board.</li> <li>2. Solicit two or three community members from each Trustee to serve on the committee. Committee members shall not be school district employees.</li> </ol> <p><b>Trustee Attendee role:</b></p> <ol style="list-style-type: none"> <li>1. The Trustee shall attend the Committee meeting on the month assigned, as indicated on the Calendar of attendance provided by the Board President.</li> <li>2. The Trustee shall serve as an ex-officio member but not serve on the committee board.</li> </ol> <p><b>Committee President role:</b> The community Committee President shall:</p> <ol style="list-style-type: none"> <li>1. Contact and appoint the 10-15 community members and up to 6 community leaders, selected by the School Board to the committee.</li> <li>2. Present to the School Board, at Board meetings, quarterly (See Policy 1260P) to provide community input and make recommendations regarding all the purpose delineated below.</li> </ol> <p><b>Superintendent role:</b> Appoint one or more school officials to serve as ex officio attendees at the Committee meetings for the purpose of securing and providing information, reports, and data requested by the Committee and necessary to achieve the purpose and goals as outlined in their bylaws.</p> <p><b>Time commitment:</b> Attend meetings held at least monthly September-June.</p> <p><b>Purpose of committee:</b></p> <ol style="list-style-type: none"> <li>1. Identify common needs and goals among all those invested in the district (parents and community).</li> <li>2. Provide feedback and insight from the parent's perspective on school process, policies and initiatives to ensure that the needs of parents, students and their families are included as decisions that are made in the district.</li> <li>3. Address existing and emerging issues expressed by parents at the school they represent.</li> </ol>

		<ol style="list-style-type: none"><li>4. Serve as an advisory body that makes recommendations to the Board of Trustees on opportunities for parent and student involvement, as well as on a variety of topics such as preparation for college, career and citizenship, needs of students, and system improvement ideas.</li><li>5. Facilitate communication between and among the parents and parent organizations from all district schools.</li><li>6. Serve as a forum for sharing innovations for consideration by the district.</li><li>7. Assist the School Board in enacting its Purpose, Mission and Vision.</li><li>8. Provide input to the Board on Attendance Zone boundaries.</li><li>9. Provide input to the Board on District boundaries.</li></ol>
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## Appendix D

### Committee Bylaws Example

The following are examples of Bylaws for Advisory Committees. These are examples only and are intended to use as a guide and are optional. Advisory Committees are encouraged to develop their own bylaws to fulfill the intended purpose of their committee as delineated and directed by the Board of Trustees to meet the local needs.

#### Douglas County School District Audit Review Committee Bylaws Sample

The Douglas County School District (District) Board of Trustees (Board) formed the Audit Review Committee (Committee) to advise the Board in the following areas:

- Strengthening accountability for the stewardship and efficient use of public funds
- Providing a communication link between the external and internal auditors and the Board
- Enhancing transparency of the District's financial operations
- Improving public trust in the honesty and integrity of its public officials

#### Membership

The membership of the Committee shall consist of 1 Trustee Liaison and 1 Committee Chair appointed by the School Board. The Committee Chair should not be a Trustee. Four Community members shall be appointed by the community Chair.

Committee members shall serve without compensation for renewable staggered two-year terms. Terms will begin on July 1 of each year. The Committee Chair shall not serve more than a two-year consecutive term. The Committee Chair may remove Committee members at any time or without cause.

In order to stagger terms of service after the first two-years of the Committee's existence, and if none or only one of the charter members opt to resign from the Committee, members who wish to continue serving will be asked to commit to either a one- or two-year extension of service. If two or three of the five members volunteer for one additional year only, then staggered terms will commence upon the expiration of their service. If no Committee members volunteer for a one-year extension, then two of the five members will be identified for a one-year extension through a random selection process.

When a vacancy occurs on the Committee, the Board Trustee liaison to the Committee will be invited to submit names of candidates to fill the vacancy. The Committee President will select a new committee member(s) at a public meeting. Members of the public who wish to apply to the Committee must submit an application and resume to the Committee Chair for consideration. The Board Trustee liaison and Committee Chair will review the applications and present qualified applicants for vacant positions to the Board at which time they will select a new committee member at a public meeting.

Due to the complexity of the Committee's charge, it is essential that members attend meetings on a regular basis. After two absences within the District's fiscal year, the Chair will report in writing the excused or unexcused absences to the Trustee liaison and may present to the Trustee liaison a recommendation to replace that Committee

appointment.

Each Committee member shall, in the judgment of the Committee Chair and Trustee liaison, meet the following criteria:

- **Independence:** Committee members shall not be employees or contractors of the District, nor shall any members of the member's household, or any person who is related to the member by blood, adoption or marriage within the third degree of consanguinity or affinity, be employees or contractors of the District. Members shall adhere to the laws of the State of Nevada governing conflicts of interest and ethics relating to public officers. Committee members shall not be currently or previously employed by the District or provide goods or services contractually to the District within the past 2 years.
- **Financial Expertise:** Each Committee member shall be a financial expert who possesses the experience and skills necessary to understand complex and technical financial reporting issues with credentials from one or more of the following areas: Business finance, legal, accounting, auditing, and government and/or corporate finance. One member must have professional expertise in governmental accounting.
- **Good Faith:** Members of the Committee shall perform their duties in good faith, in a manner they reasonably believe to be in the best interests of the Committee and the District with such care as a generally prudent person in a similar position would use under similar circumstances. Members of the committee will act in a manner consistent with the mission and policy of the district.

### Operations

Committee meetings are governed by District policy and the laws of the State of Nevada including the Open Meeting Law. It is expected that the Committee will meet 4 times a year including an annual meeting with the Board of School Trustees and staff.

Additional meetings may be scheduled by the Committee Chair. In the absence of the Committee Chair, a majority of the Committee members present may appoint a Committee member to preside at the meeting. A quorum constitutes a simple majority of currently appointed membership and meetings will not be conducted unless a quorum is present. Decisions will be made by majority vote of the currently appointed membership.

### Communications

The Committee shall report its activities and recommendations to the Board on a regular basis. The Committee shall maintain open and free communications with the board, administration, internal auditors, and the independent auditor.

### Education

Applicants and new Committee members shall receive an appropriate orientation briefing including principles of Balanced Governance. The District shall provide Committee members with educational resources related to current District accounting topics, principals, and procedures.

### Responsibilities

The Audit Review Committee Responsibilities Calendar defines the Committee specific responsibilities.

### Limitations of Committee Authority and Responsibilities

The Committee is a recommending body to the Board, administration, and auditors. The Committee has no policy making authority and no administrative authority. Any

recommendations it makes shall not substitute for any required review and acceptance by the Board. The annual audit report prepared by the independent auditor shall not be deemed final until accepted by resolution by the Board.

The Committee shall not consider the alleged misconduct or professional conduct of a person. Any such issues shall be directly referred to the Superintendent, who shall inform the Board. Issues involving the alleged misconduct or professional conduct of the Superintendent shall be directly referred to the Board President. The parameters of the Committee's responsibilities are defined by the Audit Review Committee Responsibilities Calendar. It is not the responsibility or duty of the Committee to plan or conduct audits, to determine that the financial statements are complete, accurate and in accordance with generally accepted accounting principles, or to assure compliance with laws, regulations, and policies.

This calendar is an example only and not intended for inclusive adoption. The Advisory Committee should develop its' own calendar to fulfill the intended purpose of their committee as delineated and directed by the Board of Trustees to meet the local needs.

**Douglas County School District Audit Review Committee Responsibilities  
Calendar Sample**

	<b>Responsibility</b>	Q1	Q2	Q3	Q4	As Req'd
	<b>Trustee Relationship</b>					
1.	Report to the Board on the following issues: a. Issues regarding the quality or integrity of the District's financial statements. b. District's internal controls and compliance programs. c. Independence, qualifications, and performance of the independent auditor. d. Performance of the internal audit function.	*				
2.	Make a recommendation to the Board on accepting the annual audit reports.	*				
3.	Recommend appointment or replacement of the independent auditor and recommend terms of appointment including compensation.	*				
4.	At the Board's request, review other reports prior to submission to public sector entities.					*
5.	Make procedure and practice improvement recommendations to the Board for financial reporting, internal control, and compliance issues.					*
	<b>Financial Reporting, Internal Control, and Compliance Matters</b>					
6.	Upon release of the audited financial report, review and discuss with the Administration, Internal Audit, and the Independent Auditor financial reporting, risk and internal control and compliance matters.	*				
	<b>Responsibility</b>					
7.	Review and discuss with the Administration, Internal Auditor, and the Independent Auditor the coordination of audits among internal auditor, independent auditor, and administration to achieve the following audit objectives: a. Completeness of coverage. b. Reduction of redundant efforts. c. Effective use of audit resources.		*			
	<b>Independent Auditor Matters</b>					
8.	Review the performance of the independent auditor.	*				
9.	Review the rotation of audit partners so neither the lead or reviewing audit partner perform audit services for the district for more than five consecutive years.	*				

	<b>Responsibility</b>					
10.	Review and discuss the qualifications and experience of the senior members of the independent auditor's team.	*				
11.	Meet with independent auditor independently from administration and internal auditors.	*				*
	<b>Internal Audit Matters</b>					
12.	Meet with internal auditor Trustee independently from administration and independent auditor.	*				*
13.	Discuss internal audit's compliance with the Institute for Internal Auditor's Standards for the Professional Practice of Internal Auditing.		*			
	<b>Administrative Matters</b>					
14.	Review and make recommendations for internal audit's annual audit plan and significant changes to the plan.		*			
15.	Review internal auditor's budget, staffing, and qualification standards for internal audit's personnel.		*			
16.	Review internal audit's summary of audits completed and the administration's responses.		*			
17.	Review governance and financial internal control practices and procedures and the cost/benefit of these practices and procedures. Review financial governance monitoring reports.			*		*
18.	Review and recommend procedures and practices for the receipt, retention, and treatment of complaints received by the District regarding accounting, internal controls, or auditing matters.				*	
19.	Review the control environment; including assignment of authority and responsibility as prescribed by the International Standards for Professional Practice of Internal Auditing.				*	
20.	Review and recommend procedures and practices for the confidential anonymous submissions by employees of concerns with regards to auditing, accounting, or internal control matters.				*	
21.	Review significant complaints regarding accounting, internal controls, or auditing matters.	*	*	*	*	*

## Appendix E

### BOARD POLICY REVIEW CYCLE

The Board will endeavor to review selected District policies on a 5-year cycle. This calendar of policy review does not prevent Trustees from bringing a policy forward for review at any time. Requests for policy review outside of the policy review cycle shall follow the procedures for adding an item to the agenda described in this Board Handbook. A suggested cycle follows:

Bylaws 000 Series: 20XX

100 Series: 20XX

200 Series: 20XX

300 Series: 20XX

400 Series: 20XX

500 Series: 20XX

600 Series: 20XX

700 Series: 20XX

800 Series: 20XX

900 Series: 20XX

The Board or Superintendent may recommend changes to the policy review cycle in order to best meet District needs.

## Appendix F

### Board Self Assessment Description

The following is a detailed description and instruction for use of the tool to be used by the board during its Board Self Assessment in each regular Board meeting. The Board Self Assessment is intended to allow the Board to regularly assess its proficiency in the practice of Balanced Governance protocols and procedures.

#### Balanced Governance Self Assessment Tool (with Descriptions)

General Meeting Processes: Rate the following regarding Board Meeting Focus:

1. **Goal Progress Checking:** Circle the % of time the Board spent focused on checking progress on Board educational goals?

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

2. **Financial and Operational Oversight:** Circle the % of time the Board spent on financial and operational oversight?

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

3. **Board Linkages to Community and Staff:** Circle the % of time the Board spent focused on Board linkages to community and staff?

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

4. **Direct versus Supportive Instructional Topics:** Circle the % of time the Board spent focused on Direct Instructional Topics?

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

#### Direct versus Supportive Instructional Topics

Topics that were either scheduled, or time-consuming topics that emerged during discussion periods, were analyzed. These topics were categorized based on whether they were considered a *direct instructional topic* versus a *supportive instructional topic*. Defining direct and supportive categories: In general, a *direct instructional topic* is one that *directly impacts* student achievement, like a new instructional method or improved curricular content. A *supportive instructional topic* is one that plays more of a supportive role to improve instruction, like starting a new scheduling system, or improving community access to student progress data. Both direct and supportive topics are called instructional because, they both impact instructional improvement and consequently student achievement gains. However, it is instructive to distinguish between the two because high performing boards tend to focus more on topics that directly influence student improvement.

5. **Goal Monitoring versus Management Inquiry:** Circle the % of time the Board spent focused on Management Inquiry?

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

### Goal Monitoring & Management Inquiry

Board meetings involve opportunity for comments, inquiries, and discussions from school board members. Comments, questions, and discussion in board meeting tend to focus either on Goal Monitoring or Management Inquiry.

**Goal monitoring** is described as comments, questions, or requests for reports that focus on the following:

- Describing measurable goals from the Strategic Plan.
- Describing program details only to show how the program will reasonably meet the stated goals and/or explain the alignment of new programs on existing programs.
- Describing current Targets in a way that is understandable and in adequate detail to monitor progress.
- Comparing a goal to the actual performance outcome so that gaps are evident.
- Describing program detail only to explain the reason for the gap between the goal and the performance outcome.
- Providing alternative or revised programs. Providing program details only to show how the new program or revision will improve on the outcomes.

**Management inquiry** is described as comments, questions, or requests for reports that focus on the following:

- Describing general program details not linked to measuring goal progress.
- Describing general program details for the purpose of general interest.
- Describing general program details for the purpose of responding to an external critic or inquiry.
- Describing general program details for the purpose of supporting a personal special interest.
- Describing general program details for the purpose of gathering evidence against someone else's personal special interest.
- Describing general program details for the purpose of critiquing or giving advice on program implementation.
- Giving critique or advice on program implementation to any staff other than the Superintendent.

High-performing boards spend 70% their time serving in their oversight role and thus questioning and discussing Goal Monitoring. In order to do this, they insist that staff reports include data and program information relevant to strategic educational goals.

6. **Bonding:** The Board practiced positive Bonding during the Board meeting?  
       \_\_\_\_\_ Strongly Agree   \_\_\_\_\_ Agree   \_\_\_\_\_ Disagree   \_\_\_\_\_ Strongly Disagree
7. **Bridging:** The Board practiced positive Bridging during the Board meeting?  
       \_\_\_\_\_ Strongly Agree   \_\_\_\_\_ Agree   \_\_\_\_\_ Disagree   \_\_\_\_\_ Strongly Disagree

### Critical Relationships: Bridging and Bonding

In studies of effective board leadership among all kinds of organizational boards, findings emphasize the need for the board to gain social capital with the community they serve. The study of “network connections” among individuals, groups and organizations is critical to gaining support and stability. Most people understand that strong relationships help minimize conflict and enhance collaboration and support for organizational goals.

One facet of networking that is often missed by boards is what might be described as internal ties. Internal relationships among board members, as well as external relationships among community stakeholders are both critical in determining overall board stability and effectiveness. Results indicate that a school board’s effectiveness in accomplishing formal objectives is an inherently combined result of the degree of bonding within the group—influencing trust, cooperation, and reputation among members—and the degree of bridging with stakeholders on the outside—fostering the group’s creativity, diversity, and capability.

### Bonding: Internal Ties

Internal dysfunction undermines productivity and aggravates turnover on school boards. High levels of bonding in groups charged with formal governance perpetuate a civic culture that enables efficient decision-making, mutual accountability and consensus. Conversely, in boards with low levels of bonding, members may function as delegates of special interests in the community rather than Trustees charged with pursuing common goals that reflect shared interests. Therefore, cultivating bonding within the board plays a considerable role in facilitating educational progress. High bonding boards tend to be more effective not only in representing and implementing community preferences, but in communicating the needs and goals of the schools to the community when necessary. Finally, bonding lowers the risk of divisive power struggles and enhances the ability to develop common beliefs about objectives. Despite the importance of bonding, studies indicate that over-reliance on strong internal ties may result in conformity to a degree that is counterproductive.

Bonding incidents were measured by interactions between board members that confirmed and demonstrated openness, honesty, frequency, and willingness in information sharing. Relational aspects include acknowledging others viewpoints and team spirit. Cognitive aspects of bonding focus on shared vision, including similarity of views concerning the district’s purpose and the degree of equal participation in board processes.

### Bridging: External Ties

For school boards, bridging is important in forming alliances, managing uncertainty, and securing legitimacy in the eyes of external stakeholders. Strong relations between school board members and state and federal agencies facilitate the transmission of ideas to reconcile competing policy priorities. They are instrumental in securing financial and political support as well. Frequent interactions with local, state, and federal officials also help align education with other services, such as health, housing, and transportation. Finally, board member ties to businesses and universities are often beneficial, as a source of innovative strategies for school organization, financial support, and curricular adjustment and career choices for students. Likewise, the board's interactions with universities tend to be valuable in terms of new ideas for educational practices, academic progress, and teacher and staff development.

8. **Board Tracking and Reporting Protocols:** Reports submitted to Trustees or reported during the Board meeting followed the tracking and reporting protocols?  
 \_\_\_\_\_ Strongly Agree \_\_\_\_\_ Agree \_\_\_\_\_ Disagree \_\_\_\_\_ Strongly Disagree

### Board Progress Monitoring and Reporting Protocols

All Superintendent or staff reports presented to the full Board during Board meetings shall, at a minimum, follow the Board Progress Monitoring and Reporting Protocols (Policy 1260 & 1260P)

9. **Meeting Efficiency:** The President managed the Board meeting effectively and efficiently?  
 \_\_\_\_\_ Strongly Agree \_\_\_\_\_ Agree \_\_\_\_\_ Disagree \_\_\_\_\_ Strongly Disagree

### Balanced Governance Board Member Characteristics

The following provides descriptors of each of the following 10 Balanced Governance Individual Board Member Characteristics linked to effective Board performance.

1. **Individual Board Member Characteristic #1: Role Boundary** - Circle the number on the continuum indicating your practice in this Board meeting.
- |                   |   |   |   |   |   |   |   |                      |
|-------------------|---|---|---|---|---|---|---|----------------------|
| <b>Disengaged</b> |   |   |   |   |   |   |   | <b>Over-Reaching</b> |
| 1                 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 10                 |

#### Individual Board Member Characteristic #1: Role Boundary

This characteristics refers to whether a board member practices the role of **Disengaged** board member (also called "rubberstamping") or **Over-reaching** board member (also called micromanagement).

#### Practical Description

A board member is Disengaged if they believe their only role is to hire effective school leaders and then follow whatever these leaders recommend. They do not believe they need to understand what programs or processes are being used in the schools; they only need to set outcome goals (i.e. student test results) for the school to reach.

A board member is Over-Reaching if they believe they need to personally check to see if leaders are doing their job. These board members will go into individual schools to give direction to building leaders or teachers. These board members insist on giving directions on how to run the management and operations of the school.

Most board members operate somewhere between these two extremes. The perfect practice is a score of “5” indicating Balanced Governance.

2. **Individual Board Member Characteristic #2: Role Orientation** - Please place your mark on the continuum indicating your practice in this Board meeting.

**Open Dialogue** 1 2 3 4 5 6 7 8 **Open Debate** 9 10

### Individual Board Member Characteristic #2: Role Orientation

This characteristic refers to whether a board member practices and encourages **Trustee** or **Delegate Role Orientation**.

#### Practical Description

A board member practicing the **Trustee Role** engages in open dialogue focused on general interests and welcomes various viewpoints. They are comfortable with differences of opinion, and advocates for their constituents' viewpoints. Once a decision is made by the whole board, they expect all board members to uphold the decision. They value board teamwork over actions; and language that minimize antagonism or polarization of other board members.

A board member practicing the **Delegate Role** sometimes engages in polarizing debate focused on single interests and minimizes other viewpoints. They value individual viewpoint over collective consensus. If a board member disagrees with a decision made by the full board they do not support the decision and may encourage advocacy to overturn the policy or program among selected constituents. They value speaking on behalf of vocal special interests over board teamwork.

Most board members operate somewhere between these two extremes. The perfect practice is a score of “1” indicating Open Dialogue.

3. **Individual Board Member Characteristic #3: Advocacy Focus**: Circle the number on the continuum indicating your practice in this Board meeting.

**Holds an Interest** 1 2 3 4 5 6 7 8 **Holds a Position** 9 10

### Individual Board Member Characteristic #3: Advocacy Focus

This characteristic refers to whether a board member usually focuses on holding a Position or holding an Interest.

#### Practical Description

A board member who holds a **Position** usually polarizes people by identifying "friends" versus "enemies". Positions usually take the form of labels (e.g. liberal or conservative; Republican or Democrat). For example, a board member might describe themselves as being on the board primarily to represent and protect students of a certain race or ethnicity.

A board member who holds an **Interest** is usually seeking to understand the multiple and varied positions of district constituents, but then seeks a solution that addresses the common interest. For example, a board member might describe themselves as being on the board to represent the needs of any and all students who are in need of assistance, regardless of race or ethnicity.

Most board members operate somewhere between these two extremes. The perfect practice is a score of "1" indicating Interest Focused.

4. **Individual Board Member Characteristic #4: Student Concern Focus:** Circle the number on the continuum indicating your practice in this Board meeting.

**Broad Focus** 1 2 3 4 5 6 7 8 9 10 **Targeted Focus**

### Individual Board Member Characteristic #4: Student Concern Focus

This characteristic refers to whether a board member usually supports a **broad** focus or a **targeted** focus on student concerns.

#### Practical Description

A board member who practices a **broad** focus on student concerns avoids advocating for only certain groups of students. They also avoid advocating for only specific needs. A board member with a broad focus advocates on behalf of all students and all educational issues that might arise.

A board member who practices a **targeted** focus on student concerns primarily advocates for certain groups of students, based on their race, ethnicity, gender, or educational need (e.g. Special Education, ELL).

Most board members operate somewhere between these two extremes. The perfect practice is a score of "1" indicating Broad Focus.



Most board members operate somewhere between these two extremes. The perfect practice is a score of “1” indicating Local Collective Authority.

7. **Individual Board Member Characteristic #7: Use of Voice:** Circle the number on the continuum indicating your practice in this Board meeting.

<b>Hear &amp; Understand</b>		<b>Tell &amp; Sell</b>							
1	2	3	4	5	6	7	8	9	10

### Individual Board Member Characteristic #7: Use of Voice

This characteristic refers to whether a board member uses their voice to **Tell and Sell** their position or to **Hear and Understand** broad interests.

#### Practical Description

A board member who uses their voice to **Tell and Sell** their position sees their job on the board as a voice for their constituents and special interests. They tend to over-talk to promote their own positions and treat communication like a form of competition. They tend to use combative language and are not a good listener. They seek to be heard rather than to find reconciliation.

A board member who uses their voice to **Hear and Understand** sees their job on the board as a voice to ensure that all interests are heard. They tend to ensure that every board member is heard and treats communication as an opportunity to hear all viewpoints. They tend to practice and promote civil discourse and are a good listener. They seek to discover shared resolutions and reconciliation.

Most board members operate somewhere between these two extremes. The perfect practice is a score of “1” indicating Hear and Understand.

8. **Individual Board Member Characteristic #8: Use of Power:** Circle the number on the continuum indicating your practice in this Board meeting.

<b>Power With</b>		<b>Power Over</b>							
1	2	3	4	5	6	7	8	9	10

### Individual Board Member Characteristic #8: Use of Power

This characteristic refers to whether a board member exercises their authority on the board using **Power Over** versus **Power With** approaches.

#### Practical Description

A board member who uses **Power Over** acts in a way to push forward their own position or agenda and is not interested in finding a solution that meets multiple interests. They tend to use threat or reward to leverage other board members to side with their position.



### Practical Description

A board member who serves on the board for **Altruistic** reasons appears motivated by their desire to serve the community, fulfill their democratic responsibility to society, or to help improve the education for all students in the community.

A board member who serves on the board for **Personal** reasons appears motivated by their desire for personal ego or prestige. They may serve because of a personal need for involvement, to correct a personal concern, to replace a particular school employee, or as a stepping-stone to a higher political office.

Most board members operate somewhere between these two extremes. The perfect practice is a score of "1" indicating Altruistic Reasons.

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## Appendix G

### Board Self Assessment Tool

#### Balanced Governance Self Assessment

Date of Meeting:

#### Balanced Governance Effective Board Meeting Criteria

Respond to Questions 1-9 regarding effective Board meeting focus and processes.

1. **Goal Progress Checking:** Circle the % of time the Board spent focused on reports, discussion, and action on checking progress on educational goals? (Ideal: 70%)  
 0%   10%   20%   30%   40%   50%   60%   70%   80%   90%   100%
  
2. **Financial and Operational Oversight:** Circle the % of time the Board spent focused on financial and operational oversight? (Ideal: 15%)  
 0%   10%   20%   30%   40%   50%   60%   70%   80%   90%   100%
  
3. **Board Linkages to Community and Staff:** Circle the % of time the Board spent focused on Board linkages to community and staff? (Ideal: 15%)  
 0%   10%   20%   30%   40%   50%   60%   70%   80%   90%   100%
  
4. **Direct versus Supportive Instructional Topics:** Circle the % of time the Board spent focused on Direct Instructional Topics? (Ideal: 70%)  
 0%   10%   20%   30%   40%   50%   60%   70%   80%   90%   100%
  
5. **Goal Monitoring versus Management Inquiry:** Circle the % of time the Board spent focused on Management Inquiry? (Ideal: 15%)  
 0%   10%   20%   30%   40%   50%   60%   70%   80%   90%   100%
  
6. **Bonding:** The Board practiced positive Bonding during the Board meeting?  
 \_\_\_\_\_ Strongly Agree   \_\_\_\_\_ Agree   \_\_\_\_\_ Disagree   \_\_\_\_\_ Strongly Disagree
  
7. **Bridging:** The Board practiced positive Bridging during the Board meeting?  
 \_\_\_\_\_ Strongly Agree   \_\_\_\_\_ Agree   \_\_\_\_\_ Disagree   \_\_\_\_\_ Strongly Disagree
  
8. **Board Tracking and Reporting Protocols:** Reports submitted to Trustees or reported during the Board meeting followed the tracking and reporting protocols?  
 \_\_\_\_\_ Strongly Agree   \_\_\_\_\_ Agree   \_\_\_\_\_ Disagree   \_\_\_\_\_ Strongly Disagree
  
9. **Meeting Efficiency:** The President managed the Board meeting effectively and efficiently?  
 \_\_\_\_\_ Strongly Agree   \_\_\_\_\_ Agree   \_\_\_\_\_ Disagree   \_\_\_\_\_ Strongly Disagree

### Balanced Governance Individual Board Member Characteristics

For Questions 10-19 below, circle the number on the continuum indicating your practice in this Board meeting for each of the Individual Board Member Characteristics:

10. Individual Board Member Characteristic #1: **Role Boundary** (Ideal: #5)  
Disengaged 1 2 3 4 5 6 7 8 9 10 Over-Reaching
11. Individual Board Member Characteristic #2: **Role Orientation** (Ideal: #1)  
Trustee 1 2 3 4 5 6 7 8 9 10 Delegate
12. Individual Board Member Characteristic #3: **Advocacy Focus** (Ideal: #1)  
Holds an Interest 1 2 3 4 5 6 7 8 9 10 Holds a Position
13. Individual Board Member Characteristic #4: **Student Concern Focus** (Ideal: #1)  
Broad Focus 1 2 3 4 5 6 7 8 9 10 Targeted Focus
14. Individual Board Member Characteristic #5: **Solution Focus** (Ideal: #1)  
Local Contextual Solution 1 2 3 4 5 6 7 8 9 10 Standardized Solution
15. Individual Board Member Characteristic #6: **Exercise of Authority** (Ideal: #1)  
Collective Authority 1 2 3 4 5 6 7 8 9 10 Individual Authority
16. Individual Board Member Characteristic #7: **Use of Voice** (Ideal: #1)  
Hear & Understand 1 2 3 4 5 6 7 8 9 10 Tell & Sell
17. Individual Board Member Characteristic #8: **Use of Power** (Ideal: #1)  
Power With 1 2 3 4 5 6 7 8 9 10 Power Over
18. Individual Board Member Characteristic #9: **Decision-making Style** (Ideal: #1)  
Collaborative Decision-making 1 2 3 4 5 6 7 8 9 10 Individual Decision-making
19. Individual Board Member Characteristic #10: **Motivation for Service** (Ideal: #1)  
Altruistic Reasons 1 2 3 4 5 6 7 8 9 10 Personal Reasons

Comments:

## Appendix H

### Balanced Governance Individual Board Member Characteristics Of Highly Effective Boards

1. **Balanced Governance Individual Board Member Characteristic #1- Role Boundaries:** Board members practice balanced governance through the role of **informed oversight**. They avoid operating through either micromanagement (over-reach into operations) or disengagement (rubberstamping of administration proposals).
2. **Balanced Governance Individual Board Member Characteristic #2- Role Orientation:** A board member practicing the **Trustee Role** engages in open dialogue focused on general interests and welcomes various viewpoints. A board member practicing the **Delegate Role** sometimes engages in polarizing debate focused on single interests and minimizes other viewpoints.
3. **Balanced Governance Individual Board Member Characteristic #3- Advocacy Focus:** Board members focus on common **interests** by seeking to understand the multiple and varied positions of all District constituencies but supporting shared, mutually beneficial solutions that can be applied to many students and achieved through various means. Board members avoid taking political or ideological **positions** that often polarize constituent views.
4. **Balanced Governance Individual Board Member Characteristic #4- Student Concern Focus:** Board members shall support a **broad focus** regarding student concerns. Board members insure that *all* students are afforded opportunities to succeed. Board members avoid a targeted focus on providing opportunity for single groups of students.
5. **Balanced Governance Individual Board Member Characteristic #5- Solution Focused:** Board members will ensure that their deliberations, requests, and reports are focused on solutions to improve student learning. Board members make decisions based on an understanding that the local school district and each school have unique and shifting needs; often requiring **locally developed, innovative solutions**. Board members avoid promotion of standardized, one-size-fits-all programs and focuses on designed solutions and programs that fit the unique need of each school as supported by diverse evidence of student learning.
6. **Balanced Governance Individual Board Member Characteristic #6- Exercise of Influence:** Board members understand and commit to practices supporting the understanding that **no individual authority** is granted. Power and authority rests in the school board as a group only.

7. **Balanced Governance Individual Board Member Characteristic #7** - Use of Voice: Board members use their voice to seek to **hear and understand** each other's interests and support mutually beneficial resolution and reconciliation. Board members avoid actions to tell and sell their position.
8. **Balanced Governance Individual Board Member Characteristic #8** - Use of Power: Board members use **power with** practices to ensure that all voices are heard, collaborative processes are followed, and mutually-beneficial solutions are employed. Board members avoid using power over practices designed to promote only their own solutions or further their own special interests.
9. **Balanced Governance Individual Board Member Characteristic #9** - Decision-making Style: Board members seek to **collaboratively** evaluate data and, through consensus, confirm issues and needs and adopt proposed policy and solutions that fit the stated needs and district goals.
10. **Balanced Governance Individual Board Member Characteristic #10** - Board members serve and act on the Board in a manner reflecting **altruistic service**: to serve the family/community at large and meet the needs of all students. Board members avoid fulfilling personal agendas regarding policy, program, or personnel.

## Appendix I

### Balanced Governance Progressive Response Protocols

#### **Board Member/Board Member Concern**

Board members who fail to follow governance process policies, either during or outside of a Board meeting shall be addressed using the Balanced Governance Progressive Response Protocols:

1. Board member(s) with a concern about another Board member shall report the concern to the Board President privately.
2. The Board President shall meet with the offending Board member and remind them of their commitment to follow governing policies and protocols.
3. If this is ineffective, the Board President and one other Board Member shall meet with the offending Board member, remind them of their commitment to follow governing policies and protocols, and ask them to honor their commitment through appropriate action.
4. If this is ineffective, the Board President, during a public Board meeting, shall remind the offending Board member of their commitment to follow governing policies and protocols, and ask them to honor their commitment through appropriate action.
5. If this is ineffective, the Board President shall engage in informal censure of the offending Board member through interrupting ensuing infractions in Board meetings and making formal public statements both during the Board meeting and outside the Board meeting as needed, to distance the Board's position from the infracting Board member' position or statements.
6. In the event that the Board President fails to follow governance policies and processes, the Board Vice President will engage the Balanced Governance™ Progressive Response process listed above in items i-iv. If these steps are ineffective, the Board Vice President may entertain a recall vote of the seated Board President. By a two-thirds super-majority, the seated President can be removed. The Board Vice President shall assume the role of Board President and employ the Balanced Governance™ Progressive Response process item v, if necessary.

## **Appendix J**

### **Balanced Governance Progressive Response Protocols**

#### **Board member/Superintendent Concern**

Concerns regarding school Board member/Superintendent communication or implementation of policy and procedures shall be addressed with the Superintendent through the Balanced Governance Progressive Response Protocols:

1. First meet individually with the Superintendent to address and resolve any concern.
2. If this is not successful, the Board member shall meet to discuss the issue with the Board President and Superintendent together. If the concern involves the Board President, the discussion would be facilitated by the Board Vice President.
3. If not resolved, the Board member can then require the issue to be added to the next Board agenda for discussion and action.
  - a. Note that the Board meeting discussion should include only the information requested or the concern reported, and recommendations for actions on the part of the Board to resolve the issue.
4. Finally, the Board should address concerns over Superintendent response or action only through the formal Superintendent evaluation.

## Appendix K

### BALANCED GOVERNANCE STANDARDS

Indicate the level of performance reached by your board for the following Standards and indicators of highly effective school boards. Identify the level of performance in one of four categories: Unsatisfactory, Basic, Proficient, or Distinguished.

**Vision-Directed Planning.** The Board engages communities and staff in the development of a shared vision focused on student learning. The Board ensures that the vision is the foundation of the mission and strategic goals that direct board policy-making, planning, resource allocation and activities.

**Indicators for this element are:**

1. The board collaborates with the community to articulate core values and beliefs for the district.
2. Board members can clearly articulate the vision and strategic goals of the district.
3. The board collaborated with the Superintendent to develop long-range strategic goals for improving student learning.
4. The board regularly monitors the progress of strategic goals focused on improving student learning.
5. The board adopted a budget that aligned resources to the District vision and strategic goals.
6. The board establishes and models a culture of high expectations for all students.
7. The board promotes a vision and expectation for excellence beyond the present performance.

**Community Engagement.** The Board recognizes that all members of the community are stakeholders in the success of their schools. The Board engages the community using a reciprocal advocacy process that creates and sustains meaningful conversations, systems connections, and feedback loops across the breadth of their community. The Board supports collaborative partnerships and new types and levels of community participation in schools.

**Indicators for this element are:**

1. The board promotes practices that solicit input and involvement from all segments of the community.
2. The board collaboratively develops vision and goals with input from staff, parents, students and the broader community.
3. The board recognizes and celebrates the contributions of school community members to school improvement efforts.
4. The board is responsive and respectful to community inquiry and feedback.
5. The board advocates for public policy that supports education through relationships with community leaders, city and county government officials and state legislators.

**Effective Leadership.** The Board practices and supports leadership that is proactive, integrated, and distributed. The Board establishes focus, direction, and expectations that foster student learning. Across the education system, the board ensures the development and implementation of collaborative leadership models and practices guided by student learning goals. Within the district, the board ensures the alignment of authority and responsibility so that decisions can be made at levels closest to implementation.

**Indicators for this element are:**

1. Board members are visible in the community.
2. Board members develop professional community relationships to improve student learning and opportunities for students.
3. Board activities, analysis and decision-making are aligned to vision and strategic goals.
4. The board solicits input from multiple sources to assist in making informed decisions.
5. The board establishes and sustains relationships with community leaders, city and county government officials, and state legislators.
6. Board members model an empowering leadership style.
7. The board enacts strategic goals and policies to define hiring practices that ensure employees fit into the culture and core values of the district.
8. Board members promote change through dialogue and collaboration.
9. Board members understand and are knowledgeable about school improvement initiatives and their role in supporting those initiatives.

**Accountability.** The Board holds high expectations for the learning of each and every student and holds themselves and their organizations accountable for reaching those results. The Board provides strategic direction in the development of the District's mission, vision, and goals. The Board adopts policy and resources that align with the District's strategic vision and goals. The Board monitors and holds accountable the superintendent to implement the District's strategic vision and goals.

**Indicators for this element are:**

1. The board ensures funding to implement accountability measures.
2. The board regularly reflects on its performance and makes substantive change based on the results of a self-evaluation.
3. The board models a culture of high expectations throughout the district.
4. The board's priority and focus are on student learning and student success in alignment with the District's strategic goals.
5. The board ensures the budget aligns resources based on student learning priorities.
6. The board supports rewards, consequences, and recognition systems to encourage advancement of the District's strategic goals.
7. Disaggregated student results and growth are measured against expectations set by District strategic goals.
8. The board conducts an effective superintendent evaluation focused on monitoring progress on the District's strategic goals.

9. The board regularly establishes performance goals for itself.
10. The board ensures the superintendent and staff clearly understand their roles and responsibilities in creating and supporting a culture of high expectations throughout the system.

**Using Data for Continuous Improvement.** The Board uses meaningful quality data and information, from multiple sources and in various formats, to identify areas for improvement, set priorities, and monitor improvement efforts. At the same time, they support even better ways to do things the organization is already doing well.

**Indicators for this element are:**

1. The board uses, and expects the superintendent to use, a variety of types of relevant data in decision-making.
2. Programs approved by the board have effective data collection requirements and measurable results.
3. The board uses data to identify discrepancies between current and desired outcomes.
4. The board identifies and addresses priority needs based on data analysis.
5. The board communicates to the public how policy decisions are linked to student learning data.
6. The board creates a culture that encourages the use of data to identify student learning needs throughout the system.
7. The Board ensures data used in decision-making is disaggregated, culturally representative, and provides the ability to monitor the District's strategic goals.

**Cultural Responsiveness.** The Board recognizes cultural diversity in its many facets. The Board develops an understanding of this diversity and applies perspectives responsive to the cultures in their community in policy and program approvals. Supports effective community engagement and expectancy strategies to build on the strengths of a community's cultural diversity.

**Indicators for this element are:**

1. Board outreach and community engagement activities accommodate cultural differences in values and communication.
2. The board actively encourages and expects the superintendent to facilitate the participation of culturally diverse groups.
3. The board has a process to review policies for cultural responsiveness and bias.
4. Board members approach decision-making considering the many facets of cultural diversity including those indicated in the cultural responsiveness standard.
5. The board ensures district employees are representative of the values and culture of the community.
6. A climate of caring, respect, and the valuing of students' cultures is established through board policy and goals.
7. The board ensures the superintendent holds all employees accountable for high standards and expectations for each and every student.

**Culture & Climate.** Board creates a climate of expectations that all students can learn at their highest level. Board supports policy and procedures that fosters a positive and safe learning environment. The board models professional relationships and a culture of mutual respect with staff an community. The board models and establishes an organizational culture of service.

**Indicators for this element are:**

1. The board models relationships built on trust and respect.
2. The board take time to reflect and improve internal and external relationships.
3. The board regularly assesses, holds the district accountable, and provides support for the improvement of the district culture and climate.
4. The board creates a system in which high levels of student learning are expected.
5. The board establishes policies and ensures practices to foster a safe, positive learning climate for students.
6. The board models and holds the district responsible for improving a culture of service.

**Learning Organizations.** The Board ensures the District functions as a self-renewing professional community that supports reflection, discovery, learning, improvement, and success by staff at all levels. The Board encourages professional development that empowers staff and nurtures leadership capabilities across the organization.

**Indicators for this element are:**

1. Board policies nurture leadership capabilities across the organization.
2. The board creates and pursues opportunities to learn about research-based strategies that ensure continuous improvement for the next generation of learners.
3. Board members promote change through dialogue and collaboration.
4. The board encourages professional development that increases learning and empowerment.
5. The board fosters an environment of mutual cooperation, emotional support and personal growth throughout the organization.

**Systems Thinking.** The Board practices and supports systems thinking in its deliberation and approval of policy, programs, and procedures. The Board practices an integrated view of education within and across systems and levels (e.g. K-12, ESD, community college, and university). The Board seeks out collaborative local, state, and national partnerships, coordinated programs, and shared resource models to improve student learning.

**Indicators for this element are:**

1. The board works to avoid policy decisions that shift problems from one part of the system to another.
2. The board encourages an organizational structure that enables creative processes.
3. The board engages in process thinking, seeing beyond the immediate situation and easy solutions.

4. The board analyzes issues for their impact on other parts of the system.
5. The board is solution oriented.
6. The Board works collaboratively with other agencies to encourage dialogue that fosters continual growth.

**Innovation and Creativity.** The Board encourages innovation and creativity as assets to the process of development and change, leading to new types of thinking and better ways of meeting student needs. The Board supports innovation and creativity that supports district vision, values, and goals throughout the organization; engages collaborative partnerships; and encourages dialogue, new ideas, and differing perspectives.

**Indicators for this element are:**

1. Board members create time and opportunities for their own creative thinking.
2. Board members partner with community and educational organizations to remove real and perceived barriers to creativity and innovation.
3. The board sets meeting agendas that allow it to proactively identify and explore strategic issues.
4. The board incorporates flexibility into its future plans to enable the district to look and move in unforeseen directions in response to unexpected events.
5. The board recognizes the risk inherent in creativity and innovation; and promotes employee knowledge, awareness, creativity, self-initiated action and experimentation.

**Board Member Conduct, Ethics and Relationship to Superintendent.** The Board recognizes that it is essential to have a clear, mutual understanding of the respective roles and responsibilities of the Board and the Superintendent. The Board supports and practices team building as an essential part of this relationship.

**The Indicators for this Standard are:**

1. Each member of the board understands and respects the distinction between the board's responsibilities and the superintendent's duties.
2. The board and superintendent trust and respect one another.
3. Board members represent the interests of the entire district.
4. Board members preserve the confidentiality of items discussed in executive session.
5. Board members do not use their office for personal gain or advancement.
6. Board members do not attempt to individually speak on behalf of the entire board or commit the board.
7. Board members direct complaints and requests to the superintendent rather than attempting to solve them directly.
8. The board and superintendent agree on the information needed by the board, and when and how the board receives that information.
9. The board and superintendent participate in learning opportunities as a team.
10. Board members come to the meeting familiar with the agenda and prepared to discuss, ask questions, and take action on agenda items.

**Budgeting and Financial Accountability.** The Board ensures that strategic educational goals of schools are translated into reality through effective alignment with the budget and making sure the school district is fiscally sound. The Board utilizes fiscal resources based on student needs and district policy and strategic learning goals.

**Indicators for this element are:**

1. Board members are knowledgeable of the district budgeting process.
2. Budgeting decisions are based on student needs, adopted district policy and goals, and the district's financial ability to meet those needs.
3. Board members have a basic understanding of district revenues and expenses.
4. The board reviews monthly financial statements provided by the superintendent and understand their role in the oversight of the budget.
5. Trustees received training at least quarterly on district budgeting process and interpreting budget documents that are typically brought to the Board for review and approval.
6. Board members seek out clarifying information on budget matters from the Superintendent and outside the Board meetings when possible.

## Appendix L

### Code of Conduct

*Purpose Statement:*

*The purpose of the board is to govern and oversee a well-functioning school district where children and staff are thriving.*

*Board Common Goals:*

- *Put “Students” first.*
- *Align our actions and words toward this.*
- *Don’t rehash the past.*
- *Professional impartiality.*
- *Provide grace to each other.*
- *Take highs and lows evenly.*
- *Informal direct dispute resolution.*
- *Go to each other first to discuss disagreements and problems.*
- *A phone call or meeting.*
- *Remember the “Why” of being a Trustee.*
- *Allow people’s perception to be their reality.*

*As a member of my local board of Trustees, I will strive to improve student achievement in public education, and to that end I will:*

1. Attend all regularly scheduled Board meetings insofar as possible, having read my packet ensuring that I am informed about the issues to be considered at the meeting;
2. Recognize that the Board must comply with the Open Meeting Law and only has authority to make decisions at official Board meetings;
3. Make all decisions based on the available facts and my independent judgment, and refuse to surrender that judgment to individuals or special interest groups;
4. Understand that the Board makes decisions as a team. Individual Board Members may not commit the Board to any action unless so authorized by official Board action;
5. Recognize that decisions are made by a majority vote and the outcome should be supported by all Board Members;
6. Acknowledge that policy decisions are a primary function of the Board and should be made after full discussion at publicly held Board meetings, recognizing that authority to administer policy rests with the Superintendent;
7. Be open, fair, and honest; have no hidden agendas; and respect the right of other Board Members to have opinions and ideas which differ from mine;

8. Recognize that the Superintendent is the Board's advisor and should be present at all meetings, except when the Board is considering the Superintendent's evaluation, contract, or salary;
9. Understand the chain of command and refer problems or complaints to the proper administrative office while refraining from communications that may create conditions of bias should a District concern ever rise to the attention of the Board as a hearings panel;
10. Keep abreast of important developments in educational trends, research, and practices by individual study and through participation in programs providing such information;
11. Respect the right of the public to be informed about District decisions and school operations;
12. Understand that I will receive information that is confidential and cannot be shared;
13. Give staff the respect and consideration due skilled, professional employees and support the employment of those best qualified to serve as District staff, while insisting on regular and impartial evaluation of all staff;
14. Present personal criticism of District operations to the Superintendent, not to District staff or to a Board meeting;
15. Refuse to use my Board position for personal or family gain or prestige. I will announce any conflicts of interest before Board action is taken; and
16. Remember always that my first and greatest concern must be the educational welfare of the students attending the public schools.

Trustee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Appendix M

### Statement of Assurance

I hereby affirm that I have reviewed the code of conduct for the Douglas County School District board of Trustees and **agree to abide by the same to the best of my abilities**. I attest to the fact that I have no outside involvement in any business, organization, or outside activity which might reasonably be interpreted to present a conflict of interest with Douglas County School District.

If any such interest should arise in the future, I will make such interest known to the board of Trustees, and I will not take part in voting upon any official business for which such interest would be disqualifying.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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## Appendix N

### Meeting Discussion Practices

#### **Effective Board Facilitation: A Guide for Board Presidents**

An effective Board President balances many facilitation responsibilities:

- Remains impartial about the subject of the discussion. Avoid expressing your own opinion or evaluating the comments of the participants (be careful with saying “good point!”). However, moderators are not “neutral” or disengaged, and in fact they should be passionate about deliberation and about the process itself.
- Allows the participants to own the process and topic as much as possible. Facilitators facilitate (i.e. help others achieve their goals more productively), they don’t control or dominate. Based on the other responsibilities, they must intervene as necessary, but should also realize that doing too much may be worse than not doing enough.
- Keeps the deliberation focused on the task. When comments go too far astray, bring participants back to the process (though at times what seems to be a tangent may be useful).
- Manages the room well and encourages everyone to join in the conversation. Facilitators must attend to both the task and relationship dimensions of the group’s work. Work with the participants so people know the order of speaking and do not get frustrated with procedural issues, seeking the right balance between having too much and too little structure to the conversation. Facilitators should be aware of who has spoken and who has not and assure that all voices get heard if possible.
- Models deliberative attitudes and skills. By exhibiting strong listening skills and asking good questions, you can model the behaviors you are hoping the participants will develop.
- Does not take on an “expert” role with the subject matter. Your role is not to teach the participants about the issue - even if it is a subject you know very well. Facilitators in particular need to think like non-experts in the room, and if jargon is used, ask for clarification.
- Listens for values and underlining interests that motivate a participant’s comments. In deliberation, participants’ values and motives are just as important, if not more so, than their opinions. Sometimes people with different opinions share the same motive or value, and that similarity can form the basis for common ground. Facilitators should train themselves to listen for the underlying values.
- Encourages deeper reflection. Ask thoughtful and probing questions to surface costs and consequences. Make sure that the participants have considered the potential outcome of their preferences. Help draw out what people are willing to accept and are not willing to accept.
- Helps participants find common ground and identify and work through key tensions. Participants will not always agree and may sometimes be in direct

conflict with each other. Helping them identify both common ground and key tensions will help move the conversation forward in important ways.

• **What are the roles of a Board President in facilitation?**

**Guide** – You must know the steps of the process the groups will execute from the beginning to the end. You can also help by holding up a mirror to them and their work and letting them know how they are doing and how far they have gotten and that particular parts are difficult sledding.

**Motivator** – From the rousing opening statement to the closing words of cheer, you must ignite a fire within the group, establish momentum, and keep the pace. To remain impartial, however, be sure to praise good behavior (good questions, engagement, etc.) not specific ideas or opinions.

**Questioner** – You must listen carefully to the discussion and be able to quickly analyze and compare comments and to formulate questions that help manage the group discussion.

**Bridge Builder** – You must create and maintain a safe and open environment for sharing ideas. Where other people see differences, you must find and use similarities to establish a foundation for building bridges to consensus, while also helping groups better understand their differences.

**Clairvoyant** – Throughout the session, you must watch carefully for signs of potential strain, weariness, aggravation, and disempowerment, and respond in advance to avoid dysfunctional behavior. Facilitators use social and emotional intelligence to sense the feelings in the room.

**Peacemaker** – Although it is almost always better to avoid a direct confrontation between participants, should such an event occur, you must quickly step in, reestablish order, and direct the group toward a constructive resolution.

**Taskmaster** - You are ultimately responsible for keeping the session on track; this entails tactfully cutting short irrelevant discussions, preventing detours, and maintaining a consistent level of detail throughout the session.



## Debate or Deliberation?

In debate, you search for weaknesses in another position	In deliberation, you search for strength in another position.
In debate, you search for glaring differences.	Deliberation involves concern for others.
Debate involves countering others' positions at the expense of the relationship.	Deliberation assumes that many people have pieces of an answer to a workable solution.
Debate calls for investing wholeheartedly in your beliefs.	In deliberation, you temporarily suspend your judgment of others' beliefs.
Debate is oppositional and seeks to prove the other wrong.	Deliberation is collaborative and seeks common understanding.
The goal of debate is winning – often only for a short-term advantage.	The goal of deliberation is common ground for action, which is the basis for consistent policy.
In debate, you listen to find flaws and counter-arguments.	In deliberation, you listen to understand and find meaning in agreement.
Debate defends assumptions as truth.	Deliberation reveals assumptions for reevaluation.
Debate defends original solutions.	Deliberation opens the possibility of better solutions.
In debate, you submit your best thinking and defend its rightness.	In deliberation, you submit your best thinking in order to improve it.

### **Deliberation Guidelines for Board Members**

- Speak your mind freely, but don't monopolize conversation.
- Listen carefully to others. Try to really understand what they're saying and respond to it, especially when their ideas are different from your own.
- Avoid building your own argument in your head while others are talking. If you are afraid you will forget a point, write it down.
- Remember that deliberation is about sharing ideas and building new ones. It is not a contest to see whose ideas are best.
- Try to put yourself in someone else's shoes. See if you can make a strong case for an argument with which you disagree. Are there things you appreciate about that perspective?
- Help to develop one another's ideas. Listen carefully and ask clarifying questions. For example, "Can you explain further what you meant by ..."
- Paraphrase each other to confirm understanding of others' points. For example, you may say, "So are you saying..."
- Build off of each other. Refer specifically to other deliberators and their ideas. For example, you might start your comment by saying, "As \_\_\_\_\_ said, I think we need to look at the issue of..."
- Be open to changing your mind. This will help you really listen to others' views.
- When disagreement occurs, don't personalize it. Keep talking and explore the disagreement. Look for the common concerns beneath the surface.
- Be careful not to discredit another person's point of view. For example, you may raise a new concern by asking, "I share your concern that..., but have you considered...?"
- Remember that, although you are trying to listen to and build on each other's ideas, that doesn't mean that everyone has to end up in the same place.
- Do not be afraid to say you don't know or to say you've changed your opinion.
- Emphasize shared interest by carefully phrasing questions and ideas. Avoid language that may be perceived as self-interest or self-advocacy.
- Emphasize shared and broad advocacy by carefully phrasing questions and ideas. Avoid language that may be perceived as covert advocacy.
- Comments directed to staff presenters should focus on the use of clarifying or probing questions; not giving advice, suggestions, or recommendations.
- Direct all advice, suggestions, and recommendations to the superintendent or board president.



## Using Clarifying and Probing Questions in Deliberation

**Clarifying questions** are simple questions of fact.

- They clarify the dilemma and provide the nuts and bolts so that participants can ask good probing questions and provide useful feedback for later in the deliberation.
- Clarifying questions should result in brief, factual answers, and don't provide any new "food for thought" for the board. The litmus test for a clarifying question is: Does the presenter have to think before she/he answers? If so, it's almost certainly a **probing** question and not a clarifying question.

*Some examples of clarifying questions:*

- How much time does the program take to implement?
- How were the data collected?
- What resources did the schools have available for this program?
- How was input for the program collected and from whom?

**Probing questions** are intended to help the staff presenter think more deeply about the issue at hand. If a probing question doesn't have that effect, it is either a clarifying question or a recommendation. If you find yourself asking "*Don't you think you should ...?*" or "*What would happen if ...?*" you've gone beyond a probing question to giving advice. The presenter often doesn't have a ready answer to a genuine probing question.

*A good probing question:*

- Allows for multiple responses
- Avoids yes/no responses
- Empowers the person being asked the question to solve the problem or manage the dilemma (rather than deferring)
- Stimulates reflective thinking by moving thinking from reaction to reflection
- Encourages perspective taking
- Challenges assumptions
- Channels inquiry
- Promises insight
- Touches a deeper meaning
- Creates a paradigm shift
- Evokes more questions
- Is concise
- Prompts slow response

**Effective probing questions can be difficult to frame, so use these reflection tools to evaluate your framing:**

- Check to see if you have a "right" answer in mind. If so, delete the judgment from the question, or don't ask it.
- Refer to the presenter's original focus point. Check your probing questions for relevance.
- Check to see if you are asserting your own agenda. If so, return to the Board's shared agenda.
- Sometimes a simple "why...?" asked as an advocate for the presenter's success can be very effective, as can several why questions asked in a row.
- Try using verbs: What do you fear? Want? Get? Assume? Expect?
- Think about the concentric circles of comfort, risk, and danger. Use these as a barometer. Don't avoid risk, but don't push the presenter into the "danger zone."

### Avoiding Recommendations

Design probing questions so they are not actually a **recommendation clothed in a question**. Learn to distinguish between effective probing questions and suggestions, advice giving, and recommendations.

*Example:* Consider these questions from a deliberation, during which a Board member addressed a dilemma about increasing students' commitment to cultural awareness:

- Could you have the students use this rubric I read about to assess their cultural awareness? (recommendation re-stated as a question)
- What would happen if students assessed the quality of their cultural awareness themselves? (recommendation re-stated as a question)
- Why should students be invested in changing their cultural awareness? (probing question)
- What would have to change for students to work toward cultural awareness on their own? (more effective probing question)

### Possible Probing Question Stems

- Why do you think this is the case?
- What would have to change in order for...?
- What do you feel is right?
- What's another way you might...?
- How is...different from...?
- What sort of an impact do you think...?
- When have you done/experienced something like this before? What does this remind you of?
- How did you decide/determine/conclude...?
- What is your hunch about...?
- What was your intention when...?
- What do you assume to be true about...?
- What is the connection between...and...?
- What if the opposite were true? Then what?
- How might your assumptions about...have influenced how you are thinking about...?
- What surprises you about...? Why are you surprised?
- What is the best thing that could happen?
- What are you most afraid will happen?
- What do you need to ask to better understand?
- How do you feel when...? What might this tell you about...?
- What is the one thing you won't compromise?
- What criteria do you use...?
- Do you think the problem is X, Y, or something else?
- What evidence exists....?
- If you were X, how would you see this situation?
- If time, money were not an issue...

## Appendix O

### ROBERTS RULES CHEAT SHEET

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed
Adjourn	"I move that we adjourn"	No	Yes	No	No	Majority
Recess	"I move that we recess until..."	No	Yes	No	Yes	Majority
Complain about noise, room temp., etc.	"Point of privilege"	Yes	No	No	No	Chair Decides
Suspend further consideration of something	"I move that we table it"	No	Yes	No	No	Majority
End debate	"I move the previous question"	No	Yes	No	No	2/3
Postpone consideration of something	"I move we postpone this matter until..."	No	Yes	Yes	Yes	Majority
Amend a motion	"I move that this motion be amended by..."	No	Yes	Yes	Yes	Majority
Introduce business (a primary motion)	"I move that..."	No	Yes	Yes	Yes	Majority

The above listed motions and points are listed in established order of precedence. When any one of them is pending, you may not introduce another that is listed below, but you may introduce another that is listed above it.

To:	You say:	Interrupt Speaker	Second Needed	Debatable	Amendable	Vote Needed <sup>863</sup>
Object to procedure or personal affront	"Point of order"	Yes	No	No	No	Chair decides
Request information	"Point of information"	Yes	No	No	No	None
Ask for vote by actual count to verify voice vote	"I call for a division of the house"	Must be done before new motion	No	No	No	None unless someone objects
Object to considering some undiplomatic or improper matter	"I object to consideration of this question"	Yes	No	No	No	2/3
Take up matter previously tabled	"I move we take from the table..."	Yes	Yes	No	No	Majority
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	Yes	Yes	Only if original motion was debatable	No	Majority
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	No	Yes	No	No	2/3
Vote on ruling by the President	"I appeal the President's decision"	Yes	Yes	Yes	No	Majority

The motions, points and proposals listed above have no established order of preference; any of them may be introduced at any time except when meeting is considering one of the top three matters listed from the first chart (Motion to Adjourn, Recess or Point of Privilege).

## PROCEDURE FOR HANDLING A MAIN MOTION

**NOTE:** Nothing goes to discussion without a motion being on the floor.

### Obtaining and assigning the floor

A member raises hand when no one else has the floor

- The President recognizes the member by name

### How the Motion is Brought Before the Assembly

- The member makes the motion: *I move that (or "to") ...* and resumes his seat.
- Another member seconds the motion: *I second the motion* or *I second it* or *second*.
- The President states the motion: *It is moved and seconded that ... Are you ready for the question?*

### Consideration of the Motion

1. Members can deliberate the motion.
2. Before speaking in deliberation, members obtain the floor.
3. The maker of the motion has first right to the floor if he claims it properly
4. Deliberation must be confined to the merits of the motion.
5. Deliberation can be closed only by order of the assembly (2/3 vote) or by the President if no one seeks the floor for further deliberation.

### The President puts the motion to a vote

1. The President asks: *Are you ready for the question?* If no one rises to claim the floor, the chair proceeds to take the vote.
2. The President says: *The question is on the adoption of the motion that ... As many as are in favor, say 'Aye'.* (Pause for response.) *Those opposed, say 'Nay'.* (Pause for response.) *Those abstained please say 'Aye'.*

### The President announces the result of the vote.

1. *The ayes have it, the motion carries, and ...* (indicating the effect of the vote) or
2. *The nays have it and the motion fails*

#### WHEN DELIBERATING YOUR MOTIONS

1. Listen to the other side
2. Focus on issues, not personalities
3. Avoid questioning motives
4. Be polite

## HOW TO ACCOMPLISH WHAT YOU WANT TO DO IN MEETINGS

### MAIN MOTION

You want to propose a new idea or action for the group.

- After recognition, make a main motion.
- Member: "Madame President, I move that \_\_\_\_\_."

### AMENDING A MOTION

You want to change some of the wording that is being discussed.

- After recognition, "Madame President, I move that the motion be amended by adding the following words \_\_\_\_\_."
- After recognition, "Madame President, I move that the motion be amended by striking out the following words \_\_\_\_\_."
- After recognition, "Madame President, I move that the motion be amended by striking out the following words, \_\_\_\_\_, and adding in their place the following words \_\_\_\_\_."

### REFER TO A COMMITTEE

You feel that an idea or proposal being discussed needs more study and investigation.

- After recognition, "Madame President, I move that the question be referred to the Superintendent for further study and reintroduction at a future Board meeting."

### POSTPONE DEFINITELY

You want the membership to have more time to consider the question under discussion and you want to postpone it to a definite time or day, and have it come up for further consideration.

- After recognition, "Madame President, I move to postpone the question until \_\_\_\_\_."

### PREVIOUS QUESTION

You think discussion has gone on for too long and you want to stop discussion and vote.

- After recognition, "Madam President, I move the previous question."

### LIMIT DEBATE

You think discussion is getting long, but you want to give a reasonable length of time for consideration of the question.

- After recognition, "Madam President, I move to limit discussion to two minutes per speaker."

## **POSTPONE INDEFINITELY**

You want to kill a motion that is being discussed.

- After recognition, "Madam President, I move to postpone the question indefinitely."

## **POSTPONE INDEFINITELY**

You are against a motion just proposed and want to learn who is for and who is against the motion.

- After recognition, "Madame President, I move to postpone the motion indefinitely."

## **RECESS**

You want to take a break for a while.

- After recognition, "Madame President, I move to recess for ten minutes."

## **ADJOURNMENT**

You want the meeting to end.

- After recognition, "Madame President, I move to adjourn."

## **PERMISSION TO WITHDRAW A MOTION**

You have made a motion and after discussion, are sorry you made it.

- After recognition, "Madam President, I ask permission to withdraw my motion."

## **CALL FOR ORDERS OF THE DAY**

At the beginning of the meeting, the agenda was adopted. The President is not following the order of the approved agenda.

- Without recognition, "Call for orders of the day."

## **SUSPENDING THE RULES**

The agenda has been approved and as the meeting progressed, it became obvious that an item you are interested in will not come up before adjournment.

- After recognition, "Madam President, I move to suspend the rules and move item 5 to position 2."

## **POINT OF PERSONAL PRIVILEGE**

The noise outside the meeting has become so great that you are having trouble hearing.

- Without recognition, "Point of personal privilege."
- President: "State your point."
- Member: "There is too much noise, I can't hear."

## **COMMITTEE OF THE WHOLE**

You are going to propose a question or make a statement that may belong in an executive session. This could also be when others are making statements that you believe belong in executive session.

- After recognition, "Madame President, I move that we move this deliberation into a committee of the whole."

## **POINT OF ORDER**

It is obvious that the meeting is not following proper rules.

- Without recognition, "I rise to a point of order," or "Point of order."

## **POINT OF INFORMATION**

You are wondering about some of the facts under discussion, such as the balance in the treasury when expenditures are being discussed.

- Without recognition, "Point of information."

## **POINT OF PARLIAMENTARY INQUIRY**

You are confused about some of the parliamentary rules.

- Without recognition, "Point of parliamentary inquiry."

## **APPEAL FROM THE DECISION OF THE PRESIDENT**

This is used to question the ruling of the Vice President on a Point of Order.

Without recognition, "I appeal from the decision of the Vice President."

## Appendix P

### Douglas County School District Board of Trustees – 2025 Committee Assignments

Appointment Position	Board Member(s) 2025 Appointments
Debt Management Commission	<u>Trustee:</u> David Burns <u>Alternate:</u> Erinn Miller
Board of Directors – Nevada Association of School Boards *Meetings every two months (approx 2-3 hrs. each), annual conference (2-3 days), trainings (2-4 ½ days), committee work (voluntary participation, participation with legislative activities during legislative years. Board member provides monthly updates to the Board at regular board meetings.	<u>Director:</u> Yvonne Wagstaff <u>Alternate:</u> Katherine Dickerson
Douglas County Parks and Recreation Board *6-8 meetings per year (approx. 2 hrs. each). Covers various projects related to the county. Very little of the discussion relates to the school district. The school district role on the committee is to convey issues/concerns that are not handled by staff or may be political in nature.	<u>Trustee:</u> Markus Zinke <u>Alternate:</u> Melinda Gneiting
Liaison Between Board of Trustees and County Commission & Douglas County Planning Commission (Board President & Vice President) *Meets multiple times per month. Board member checks agenda for topics that apply to school district.	<u>Trustee:</u> Yvonne Wagstaff <u>Alternate:</u> Melinda Gneiting
School Safety Task Force *Meets quarterly with community group that includes East Fork Fire, DCSSO and administrators from each school (approx.. 1-1.5 hours). Includes table top activities related to safety protocols.	<u>Trustee:</u> David Burns <u>Alternate:</u> Susan Jansen
Expulsion Hearings Subcommittee *Expulsion hearings are scheduled as needed and require 3-4 board members in attendance.	All Trustees
Employee Relations Communications Committee *Meets every other month to hear feedback from representatives of each bargaining unit and leadership response to issues they raise. Board role is to listen to the issues and concerns. Board members' input regarding conversation between administration and unions would be provided to the board as a whole, if matters rose to the board. Good insight into issues affecting each of the employee groups.	<u>Trustee:</u> David Burns <u>Alternate:</u> Susan Jansen
Liaison to Family Involvement Team (DPAC) *Meets every other month (approx. 1 hr. each). Attended by principals and a parent from each school. Topics are usually presented by parents for discussion.	<u>Trustee:</u> Erinn Miller <u>Alternative:</u> Susan Jansen
Liaison to Tahoe/Douglas Chamber of Commerce	<u>Trustee:</u> Erinn Miller <u>Alternate:</u> Melinda Gneiting
Liaison to Carson Valley Chamber of Commerce	<u>Trustee:</u> Markus Zinke <u>Alternate:</u> Melinda Gneiting

<p>Career and Technical Committee</p> <p>*Approximately 4 meetings per year during school sessions (approx. 1 hr. each). Meetings at 4:00 in the DHS Media Center. Presentations include information from CTE programs and plans for potential CTE programs. Board members roll is to provide background on the conversations that members of the CTE committee participated in, that may rise to Board level</p>	<p><u>Trustee:</u> Katherine Dickerson <u>Alternate:</u> Markus Zinke</p>
<p>Legislative Liaison (Board President or Vice President)</p>	<p><u>Trustee:</u> Yvonne Wagstaff <u>Alternate:</u> Melinda Gneiting</p>
<p>DCSD Construction Maintenance Sub-Committee</p>	<p><u>Trustee:</u> David Burns <u>Alternate:</u> Erinn Miller</p>
<p>DCSD Attendance Sub-Committee</p>	<p><u>Chair:</u> Susan Jansen <u>Alternate:</u> Katherine Dickerson</p>
<p>State of Nevada Board of Education</p>	<p><u>Trustee:</u> Katherine Dickerson <u>Alternative:</u> Susan Jansen</p>
<p>Health Advisory Committee</p>	<p><u>Trustee:</u> <u>Alternative:</u></p>

## Appendix Q

### Glossary

Whenever the following terms are used in this Boards Handbook, they shall have the meaning set forth below:

**Advisory Committee:** A Committee formed by the Board of Trustees that is temporary and intended to provide input and insight to the Board from community members. Board members serve on the Advisory Committee in a liaison role only.

**Agreement:** Collectively negotiated contract with a recognized bargaining unit.

**Balanced Governance:** This is a board governing model that was developed from the only empirical nationwide research data studies on the best performing Boards and their Standards, Practices, and Meeting Protocols. The term is a trademarked Model created by Dr. Thomas Alsbury who is President of Balanced Governance Solutions.

**Board:** Board of Trustees of the Douglas County School District.

**Bylaw:** Rule of the Board for its own regulation.

**Clerk:** Clerk of the Board appointed from the Superintendent staff. This position is tasked with taking Board meeting minutes.

**District Committee:** A committee, temporary or permanent, approved by the Board and whose members engage in fact finding and advisory activities to the Board. If a Board member sits on such a committee, they shall act as liaison to the full Board.

**Full Board:** Authorized number of voting Trustees entitled to sit.

**Strategic Goal:** A goal set by the Board that describes a results-oriented statement that makes an over-arching, measurable difference. Results-oriented goals are worked toward but not always achieved because they are a never-ending pursuit to get better and better in an area. This is opposed to Action-oriented strategies that comprise tasks, projects, or activities where we do things to help us move toward our goals.

**Meeting:** Any gathering which is attended by or open to all of the Trustees of the Board for which there is advance notice in accordance with the Nevada Open Meeting Law, a planned agenda, and a person presiding.

**Policy:** A directive of the Board for the management of the District.

**President:** President of the Board

**Standing Committee:** A permanent committee consisting of Board members only and which acts in a fact-finding and advisory capacity to the Board as a whole.

**Superintendent:** Superintendent of Schools of the Douglas County School District or their designee.

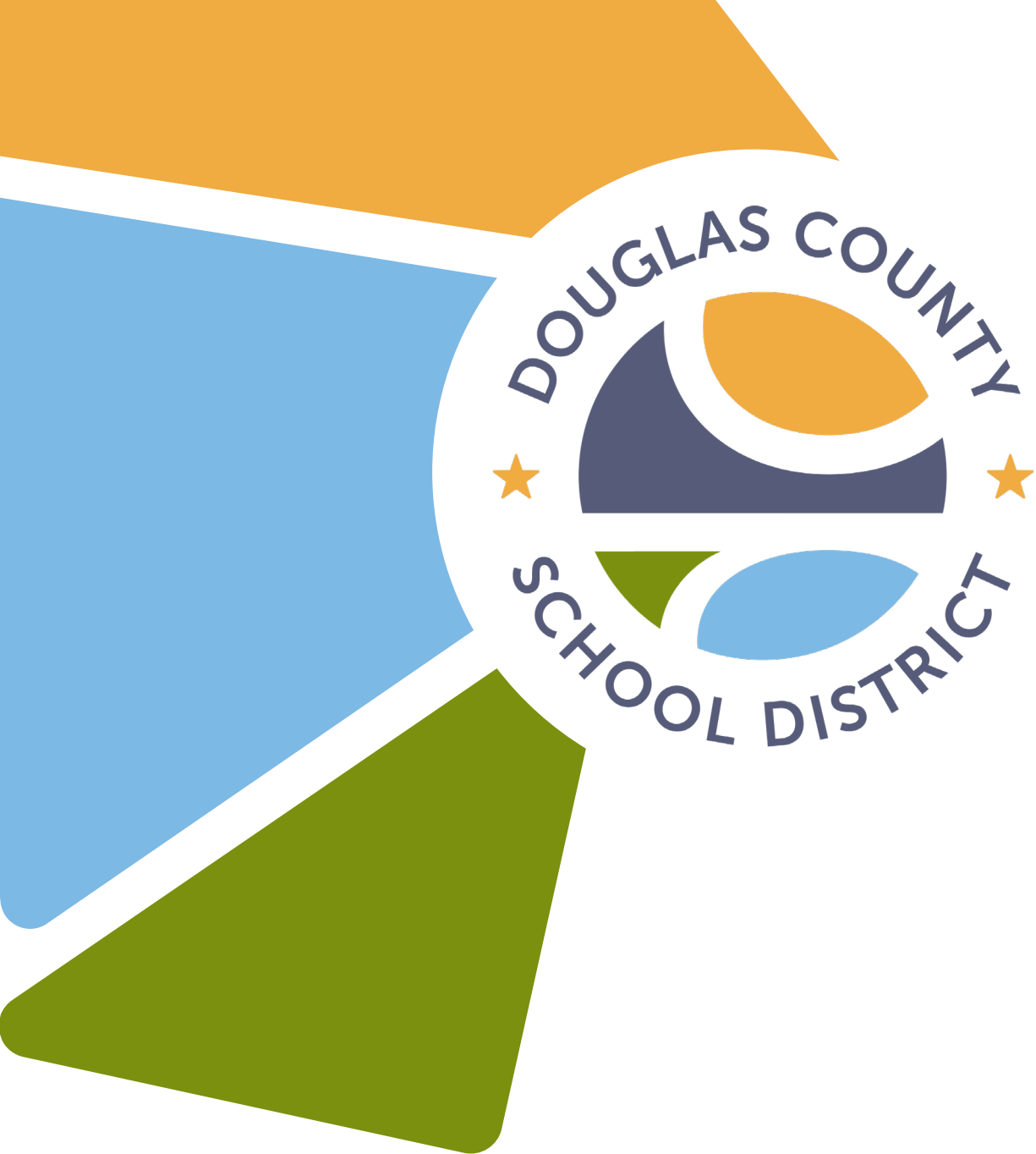
**Targets:** Typically part of a Strategic Plan, these are specific targets of performance and are measurable. Whereas Strategic Goals are the end goal, targets are set as the amount of movement toward the goal desired during a single school year.

**Temporary Committee:** A committee consisting of Board members only appointed to engage in a fact-finding and advisory capacity on a short-term basis.

Rules. The following rules of usage apply to these Handbook procedures:

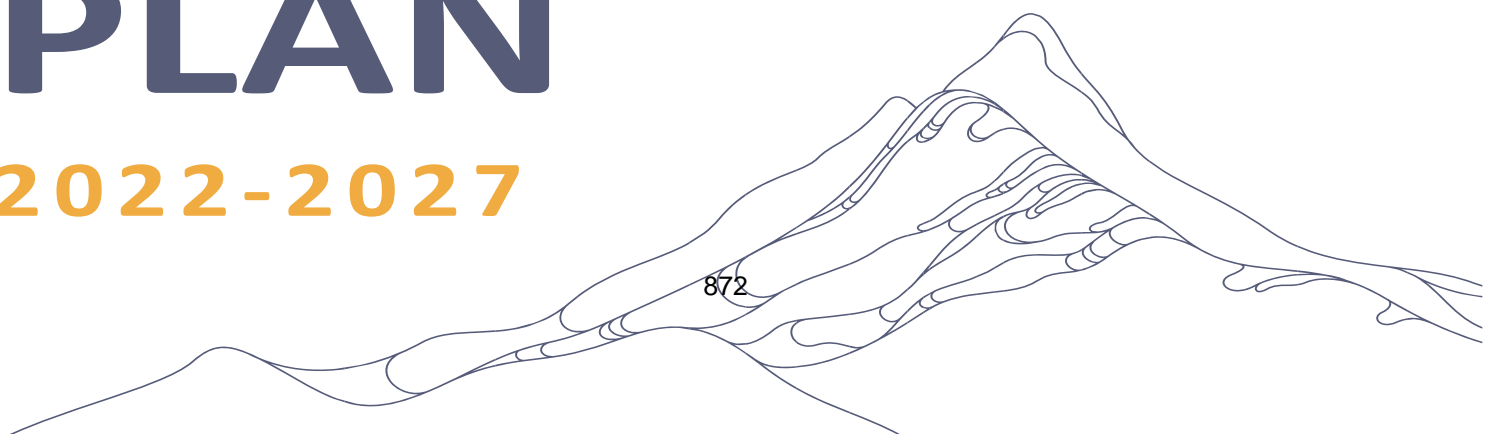
1. The singular includes the plural, and the plural includes the singular.
2. The auxiliary verbs "shall" and "must" indicate a mandated action; "may" and "can" indicate action which is permitted but not mandated.

Citations. Citations to N.R.S. refer to Nevada Revised Statutes



# PLAN

2022-2027



# WELCOME LETTER

# CONTENT

**Frankie Alvarado**  
*Superintendent*



*Dear Douglas County School District Community,*

*As we move forward into the final two years of our strategic plan, I want to take a moment to express gratitude for the collaborative efforts that have shaped this prioritization process. Through the input of students, teachers, administrators, and parents, and with the district leadership team reviewing and identifying unfinished actions and objectives, we have refined our direction to ensure that our schools continue to provide the highest quality education and opportunities for every student.*

*With the support of the Board of Education, we will prioritize Goal 1: Student Success with Opportunity & Access as the foundation for student outcomes. Our district budget and resources will be allocated to support positions, programs, and initiatives that directly enhance student achievement. While we work diligently to accomplish outstanding progress on unfinished goals, actions, and objectives, our focus will remain centered on improving key areas critical to high-quality teaching and learning.*

**Key Areas of Focus:**

- Teaching and Learning Framework
- Multi-Tiered Systems and Supports (MTSS)
- Career and Technical Education (CTE)

*Our district and school site leadership teams will implement distributive leadership and shared decision-making models, reinforcing collaboration and accountability. We will actively solicit parent and student voices, incorporating diverse perspectives to foster an educational experience tailored to our students' needs. We will conduct a comprehensive review of school-based practices to ensure every child experiences a safe, respectful, and engaging learning environment.*

*Our educators will have a continual focus on delivering aligned and rigorous academic content through a personalized learning approach. With a shared commitment to teaching and learning, we will ensure our schools remain places where students thrive, educators inspire, and our community grows together.*

*Frankie Alvarado*

Frankie Alvarado, Superintendent

01

**WELCOME LETTER**

02

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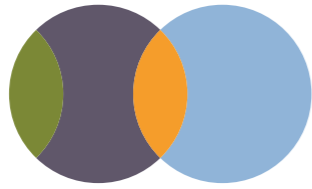
**GOAL 4 - Community Engagement**

25-28

**GOAL 4 - In Action**

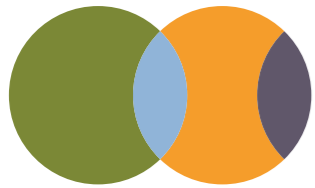


## OUR MISSION & VISION



*We will continually grow as an innovative educational community committed to the learning of all.*

*PENDING REVIEW*



### Our Vision

*We will inspire, empower, and prepare each learner to achieve his/her life aspirations.*

*PENDING REVIEW*



## OUR VALUES & CORE BELIEFS

### Our Core Beliefs

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- We believe all children can learn, and we can teach all children.
- We believe student needs are the primary factor in all decision-making.
- We believe open, honest and accurate communication is critical.
- We believe all curriculum must be age appropriate, rigorous, and meaningful; with a focus on our goal to empower, prepare, inspire and connect with all learners.
- We believe in providing a variety of opportunities for students to learn lifelong skills.
- We believe every effort must be made to promote student success.
- We believe we must always be fiscally responsible.
- We believe in actively pursuing interactions among schools, students, staff, parents and community.
- We believe we must ensure a safe, disciplined, and positive learning environment where all are valued, respected and encouraged to contribute.
- We believe all staff and students should be held to high standards.
- We believe in the value of sustained professional development to achieve our goals and objectives.
- We believe in the importance of reporting accurate progress toward achievement of our goals and being responsive to the data.
- We believe in a collective responsibility for student and staff success.
- We believe in the importance of providing our students effective district and school leadership.

**EMPOWER • PREPARE • INSPIRE • CONNECT**

## Our Mission

Compassion, Shared Leadership, Communication,  
Respect, Responsibility, Accountability, Safety

# GOAL OVERVIEW

**GOAL 01** Student Success with Opportunity & Access

Every classroom will provide equitable access to rigorous, relevant, and personalized learning opportunities. Each Douglas County School District graduate will be prepared for their life aspirations to include a college or career pathway.

**GOAL 02** Highly-Qualified Personnel

Recruit, retain, and develop high-qualified personnel

**Operations Management**

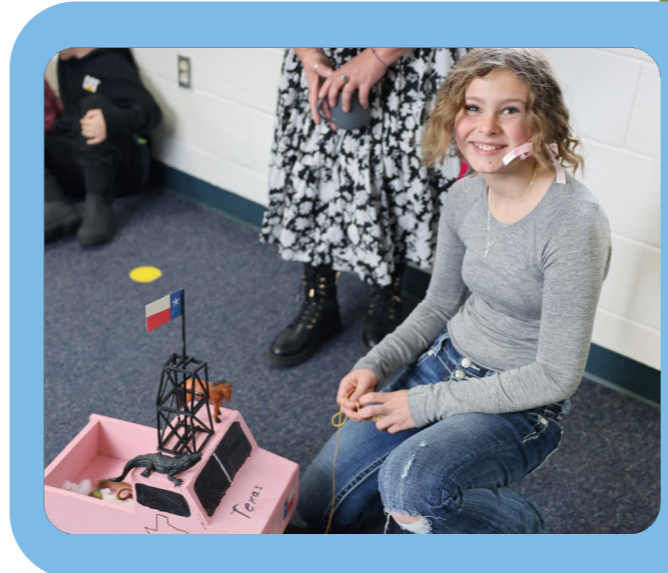
Create responsive, effective, and integrated operations to sustain district initiatives, enable continuous improvement of educational programs, and achieve organizational success.

**GOAL 03**

**Community Engagement**

Strengthen family, school, and community partnerships through clear and consistent communication. Provide meaningful feedback and input opportunities toward continuous improvement efforts.

**GOAL 04**



# GOAL 1 *Student Success with Opportunity & Access*

## GOAL 01

### Student Success with Opportunity & Access

Every classroom will provide equitable access to rigorous, relevant, and personalized learning opportunities. Each Douglas County School District graduate will be prepared for their life aspirations to include a college or career pathway.

Set high expectations and challenge students with rigorous, personalized, inclusive, and blended learning opportunities.

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OBJECTIVE 1

- Action Step 1 classrooms and content areas.
- Action Step 2 Support implementation of EPIC Learning through the use of Instructional Coaches.
- Action Step 3 Develop a DCSD Portrait of a Learner.
- Action Step 4 Create learning progressions in all classrooms and content areas.
- Action Step 4 learning progressions, for all grade levels and content areas.
- Action Step 5 Create and maintain Multi-Tiered Systems of Support teams in all schools.
- Action Step 6

OBJECTIVE 2

Foster a safe, positive, and trusting learner-centered environment.

- Action Step 1 Embed social and emotional learning in all classrooms.
- Action Step 2 Develop and expand mental health and community partnerships.
- Action Step 3 Implement restorative practices to create a culture of dignity, respect, accountability, and fairness.
- Action Step 4 Create and maintain Multi-Tiered Systems of Support teams in all schools.
- Action Step 5 Acknowledge, honor, and connect with students and staff.
- Action Step 6 Be proactive and continuously evaluate safety and security.

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OBJECTIVE 3

- Action Step 6
- Action Step 7
- Action Step 8
- Action Step 2 Provide and expand workplace experience opportunities for all students.
- Promote and support increased participation in dual enrollment course work and programs.
- Increase opportunities for career exploration for all students.
- Increase school and business community connections.
- Develop a student interest survey to inform their Student Learner Profile and post-secondary plans.

Expand  
career  
&  
technica

l education electives at the middle school level.

Increase Career & Technical Education offerings through the use of Comprehensive Local Needs Assessment (CLNA).

Continue the implementation of EPIC Learning as a means to modernize instruction and personalize learning in all

Support students in the development of individualized educational pathways aligned to their life aspirations. 08

Increase student preparation for college and/or

career pathways.

### FOCUS AREA 1

#### OBJECTIVE 1

Set high expectations and challenge students with rigorous, personalized, blended learning experiences.

### GOAL 1 IN ACTION

1. Continue creating/refining learning progressions in all classrooms and content areas.

### FOCUS AREA 2

#### OBJECTIVE 2

Foster a safe, positive, and trusting learner-centered environment.

### GOAL 1 IN ACTION

1. Create and maintain Multi-Tiered Systems of Support teams in all schools.

2. Continue creating/refining common assessments aligned to learning progressions for all grade levels and content areas.

3. Implement new 6-12 ELA instructional materials.

- Onboard training for all 6-12 ELA teachers and administrators.
- Support from Curriculum Implementation Specialist and PDC staff.

4. Create and maintain Multi-Tiered Systems of Support teams in all schools/materials.

- District Leadership Team (DLT) monthly meetings.
- Training with UNR Technical Assistance Center for Cohort 1 and Cohort 2 trainings during the 25-26 school.
- Counselors as MTSS Champions at each site.
- Tiered Fidelity Inventories TFI walkthroughs conducted 3 times during the 25-26 school year at all school sites.

- District Leadership Team (DLT) monthly meetings.
- Training with UNR Technical Assistance Center for Cohort 1 and Cohort 2 trainings during the 25-26 school.
- Counselors as MTSS Champions at each site.
- Sites collaboratively create positive behavior expectations that are articulated to teachers and students.
- Tiered Fidelity Inventories TFI walkthroughs conducted 3 times during the 2526 school year at all school sites.
- Increase access to mental health services and support services.
- Review number of Office Discipline Referrals (ODRs) and types of behavior incidents, including bullying, to guide additional staff and student training.

2. Continue the focus on the DCSD Portrait of Learner.

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- Administrators share “Inspiring Hope” presentation with staff and discuss ways they are providing opportunities to inspire students.
- Administrators continue to share ways they are providing opportunities for students to feel connected to peers, staff and academics.

09

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# GOAL 2 Highly-Qualified Personnel

Recruit and retain skilled and qualified candidates.

Action Step 1 Support state efforts to reduce barriers for qualified individuals to enter the education profession.

Action Step 2 Modernize our recruiting practices.

Action Step 3 Develop a “Profile of an Educator” to identify highly qualified staff.

OBJECTIVE 1

Provide a compensation package that is competitive with other school districts in the region.

surrounding districts.

Action Step 1 Continually evaluate salaries and benefits to ensure comparability with surrounding districts.

Action Step 2 Evaluate current personnel policies to reduce barriers for hiring.

OBJECTIVE 2

Action Step 3 Maintain an insurance plan that minimizes cost to employees.

Action Step 4 Increase outreach and develop partnerships with institutions of higher education to expand internship opportunities.

Action Step 1 Maintain the Leadership Academy to support the development of new and

## GOAL Highly-Qualified Personnel

### 02 Recruit, retain, and develop high-qualified personnel

Action Step 5 Increase engagement with businesses and organizations to recruit teachers and families to Douglas County.

Action Step 6 Continue to pursue affordable housing opportunities for employees.

Action Step 7 Acknowledge, honor, and connect with staff.

Action Step 1 Maintain level-one and level-two professional development for all new DCSD certified staff.

Action Step 2 Improve and maintain mentoring opportunities for teachers and administrators.

Action Step 3 Implement the STEDI Training Program, through the Substitute Training Institute of Utah State University, for all DCSD substitute employees.

Action Step 4 Develop professional development opportunities for new classified employees.

Provide professional learning opportunities tied directly to school and district improvement plans.

Provide support for new staff through a comprehensive induction program.

aspiring leaders.

Action Step 2 Provide opportunities for employees to share, develop, and enhance instructional and professional practices through district-provided training and professional learning communities.

Action Step 3 Provide additional professional learning opportunities designed to support diverse learners to include students with disabilities and English learners.

OBJECTIVE 4

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## FOCUS AREA 1

### OBJECTIVE 2

Recruit and retain skilled and qualified candidates.

Action Step 4 Increase outreach and develop partnerships with institutions of higher education to expand internship opportunities.

## GOAL 2 IN ACTION

### 1. Direct Outreach Strategies

- Identify key contacts at target universities - career services directors, department heads in relevant fields, and internship coordinators.
- Develop a compelling partnership proposal that highlights mutual benefits: students gain real-world experience while your organization accesses talent and perspectives.
- Attend career fairs, host information sessions on campus, and present guest lectures to build visibility and relationships.

### 2. Program Development Initiatives

- Create structured internship programs with clear learning objectives, mentorship components, and project-based assignments.
- Develop partnerships that offer academic credit options.

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### 3. Relationship Building Activities

- Establish ongoing relationships rather than one-time recruiting efforts.
- Join local higher education business councils, sponsor student competitions or capstone projects, and invite faculty for facility tours or advisory roles.
- Create alumni networks who can serve as campus ambassadors and help recruit future cohorts.

### 4. Collaborative Program Design

- Work with academic departments to design internships that align with curriculum requirements and learning outcomes.
- Develop co-op programs for longer-term placements, create research collaboration opportunities, and scholarship programs.

### 5. Digital and Communication Outreach

- Connect with university career services teams, create targeted content for student audiences, and maintain active profiles on university job boards.
- Develop partnership materials like program brochures, success stories, and impact reports.

## FOCUS AREA 2

### OBJECTIVE 2

Recruit and retain skilled and qualified candidates.

Action Step 5 Increase engagement with businesses and organizations to recruit teachers and families to Douglas County.

### GOAL 2 IN ACTION

#### 1. Business Partnership Development

- Reach out to major employers in and around Douglas County to create teacher recruitment partnerships.
- Develop corporate sponsorship programs where businesses can fund teacher signing bonuses, professional development, or classroom resources in exchange for recognition and community goodwill. P
- Partner with chambers of commerce, economic development organizations, and business councils to access their member networks.

#### 2. Employee Relocation Support Programs

- Work with businesses that are relocating employees or expanding operations to include teacher recruitment in their relocation packages.
- Create welcome packages for new business employees that highlight Douglas County's educational opportunities and teacher-friendly policies, making it attractive for educator family members.

#### 3. Community Quality-of-Life Marketing

- Collaborate with local businesses to showcase Douglas County as an attractive place to live and work.
- Partner with real estate companies, healthcare systems, restaurants, and recreational businesses to create comprehensive "why Douglas County" marketing materials.
- Highlight cost of living, community amenities, outdoor activities, and

- 15 family-friendly environment that appeals to both teachers and families with school-age children.

#### 4. Employer-Sponsored Recruitment Events

- Organize joint recruitment events where businesses and the school district can attract talent simultaneously.
- Host "Live, Work, Teach in Douglas County" events at business conferences, job fairs, or professional meetups.
- Partner with major employers to co-host virtual information sessions for their networks in other locations who might consider relocating.

#### 5. Incentive Program Partnerships

- Leverage professional social networking platforms designed specifically for career and business networking to connect with university career services teams, create targeted content for student audiences, and maintain active profiles on university job boards.
- Develop partnership materials like program brochures, success stories, and impact reports that demonstrate the value of your internship opportunities.

#### 6. Alumni and Professional Networks

- Engage with businesses that employ Douglas County graduates or have connections to education.
- Ask business leaders to leverage their professional networks, college alumni associations, and industry contacts to identify potential teacher candidates
- Create referral programs where businesses or employees receive recognition for successful teacher recruitment.

# GOAL 3 *Operations Management*

## GOAL 03

### Operations Management

Create responsive, effective, and integrated operations to sustain district initiatives, enable continuous improvement of educational programs, and achieve organizational success.

#### OBJECTIVE 1

Provide sound, responsible financial stewardship through the management and maintenance of adequate financial reserves.

- Action Step 1 Maintain and evaluate internal controls and procedures.
- Action Step 2 Train administrators regarding budgeting and financial policy.
- Action Step 3 Annually review Education Department General Administrative Regulations (EDGAR).
- Action Step 4 Align growth of total payroll and employee benefit costs to the growth of permanent revenue sources.

Action Step 1

Ensure the alignment of resources to meet district strategic goals.

#### OBJECTIVE 2

- Action Step 1 development, program review, and new program adoption cycles.
- Action Step 2 Perform annual needs assessment and prioritize funding to support identified needs.
- Action Step 3 Use the strategic plan to guide annual budget
- Action Step 4

Step 3

needs.

#### OBJECTIVE 3

Increase support for educational programs and strategic goals by leveraging community and fiscal partnerships.

- Action Step 1 Seek grant funding sources to supplement general fund revenues that support educational programs and priorities.
- Action Step 2 Continue to develop partnerships with community organizations and businesses.

#### OBJECTIVE 4

Create effective and efficient operational procedures and systems responsive to the needs of our students, staff, and stakeholders.

- Action Step 1 Review and update the student activity manual.
- Action Step 2 Continue to work with Pool/Pact to audit policy, procedures and school safety plans.
- Action Step 3 Annually evaluate operational procedures and systems with input from stakeholders.

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#### OBJECTIVE 5

Maintain and improve facilities to provide high-quality and safe learning environments.

- Action Step 3 Create a budget for district marketing and community outreach programs.
- Action Step 4
- 17
- Action Step 1 Prioritize facility needs with an emphasis on health and safety, property preservation, and facility upgrades.
- Action Step 2 Develop a five-year capital improvement plan.
- Action Step 3 Seek funding opportunities for innovative and proactive technology and facility upgrades.

## FOCUS AREA 1, 2 & 3

### OBJECTIVE 1

Provide sound, responsible financial stewardship through the management and maintenance of adequate financial reserves.

Action Step 2 Train administrators regarding budgeting and financial policy.

1. Review 600 series Board Policies and Administrative Regulations for NRS Compliance and fiscal efficiency. Make appropriate updates as necessary.
2. Provide professional development to all administrative employees on the 600 series Board Policies and Administrative Regulations.

Action Step 4 Align growth of total payroll and employee benefit costs to the growth of permanent revenue sources.

1. Review District staffing matrix and update as necessary to meet student needs while respecting declining enrollment.
2. Review and update the District's Class Size Reduction (CSR) plan.

3. Continue the work of aligning District staffing ratios to current and projected enrollment.
4. Implement a centralized enrollment monitoring process during summer months.

## GOAL 3 IN ACTION

**OBJECTIVE 2**  
Ensure the alignment of resources to meet district strategic goals.

Action Step 1 Use the strategic plan to guide annual budget development, program review, and new program adoption cycles.

1. Align expenditure priorities with strategic plan priorities.
2. Increase budget for curriculum adoption.
3. Provide additional staff allocation to strategic goal priorities.

### OBJECTIVE 3

Increase support for educational programs and strategic goals by leveraging community and fiscal partnerships.

Action Step 1 Seek grant funding sources to supplement general fund revenues that support educational programs and priorities.

1. Increase the Accountability, Grants, and Progress Monitoring (AGPM) Administrator position from half time to full time.
2. Seek additional funding for prioritized initiatives and programs.

## FOCUS AREA 4 & 5

## GOAL 3 IN ACTION

**OBJECTIVE 5**

Create effective and efficient operational environments. Maintain and improve facilities to meet the needs of our students, staff, and stakeholders.

Action Step 1 Review and update the student activity manual.

- 1. Review the current Student Activities Manual (SAM) that align with our technology and Administrative Regulations, and expenditure guidelines.
- 2. Make updates to the Student Activities Manual to align with Board Policy, Administrative Regulations, and expenditure guidelines.
- 3. Collaborate with District leaders and teachers to review practical application of the manual to current work in the District.
- 4. Provide training to administrators and leadership teachers in the District.

Action Step 3 Annually evaluate operational procedures and systems with input from stakeholders.

- 1. Develop monthly meetings for job-alike positions to evaluate and update operational procedures and systems.
- 2. Document operational procedures and develop desk manuals for administrative assistant, secretary, other clerical support staff.
- 3. Develop an annual and monthly duties list for each department.

Operational procedures and systems responsive to the quality and safe learning

Providing opportunities for innovative and proactive grades.

- 1. Review the current Student Activities Manual (SAM) facility needs.

- 1. Identify and apply for available grants

**GOAL 4** Community Engagement

**OBJECTIVE 3**

Coordinate with community stakeholders to support

Action Step

1

Provide parent coaching and resources to support their ability and knowledge base of child development and to address mental health and other parenting concerns.

Partner with Western Nevada College to support dual credit opportunities for students.

# GOAL 04

## Community Engagement

Strengthen family, school, and community partnerships through clear and consistent communication. Provide meaningful feedback and input opportunities toward continuous improvement efforts.

Develop partnerships with community businesses to provide workplace and student internship opportunities.

### OBJECTIVE 1

Schools and facilities will be safe and inviting places for families, staff, and the community.

- Action Step 1 Continue to improve the safety of all facilities based on annual vulnerability assessment.

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- Action Step 2 Provide family friendly events at all sites.

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- Action Step 3 Communicate and provide volunteer opportunities for parents and community members.

### OBJECTIVE 2

Build relationships with families to strengthen understanding of state standards, student progress, and the importance of teachers and families working together.

- Action Step 1 Expand education outreach activities for parents and community members.

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- Action Step 2 Provide opportunities for student led conferences to discuss student growth and progress.

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- Action Step 3 Update the district website to include Nevada Academic Standards, course offerings, and assessments.

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- Action Step 4 Organize and advertise family events.

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- Action Step 5 Develop a marketing plan that continually updates and communicates school district events, changes, and successes with the school community.

### OBJECTIVE 4

Highlight student achievements and school events through a multitude of media outlets.

- Action Step 1 Redesign district and school websites.

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- Action Step 2 Create a mobile application to support easy use and access to information.

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- Action Step 3 Create a social media presence for all school sites.

Create additional opportunities for students and staff to make a positive impact on the community.

- Action Step 1
- Action Step 2
- Action Step 3
- Action Step 4
- Action Step 5

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Create both a district wide and site-specific calendar of events.

Provide new classes and workshops that supplement the needs of the community through a needs assessment survey.

Provide and promote community service opportunities for students.

Encourage participation of district staff in local events (i.e. Festivals, Parades, Markets, etc.).

Explore the development of a district-wide peer mentoring program.

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## FOCUS AREA 1

### OBJECTIVE 1

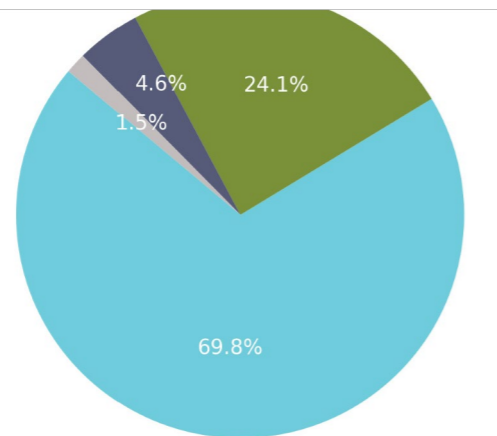
Schools and facilities will be safe and inviting **1. Use ParentSquare's Event & Volunteer Sign-Up Tools**  
Up Lists for: Classroom helpers, Field

Action Step 3 Communicate and provide volunteer opportunities for parents and on the app or web

### 2. Promote

Do you feel welcomed YES • the sign-up posts. your child's

466 RESPONSES •



Include a "Volunteer Corner" in school newsletters and included in school community? **3. Create a Digital Volunteer Welcome Hubs - Website & ParentSquare**

NO

Create a public groups in ParentSquare called "Volunteers & Community Partners" • Pinned welcome post explains the process

most important to you?

### Volunteer Opportunities in Monthly Newsletters

Highlight new and upcoming opportunities with links to

Use these school volunteer groups to push out new volunteer opportunities year-

### 4. Create a Digital & Print Volunteer Flyer

## GOAL 4 IN ACTION

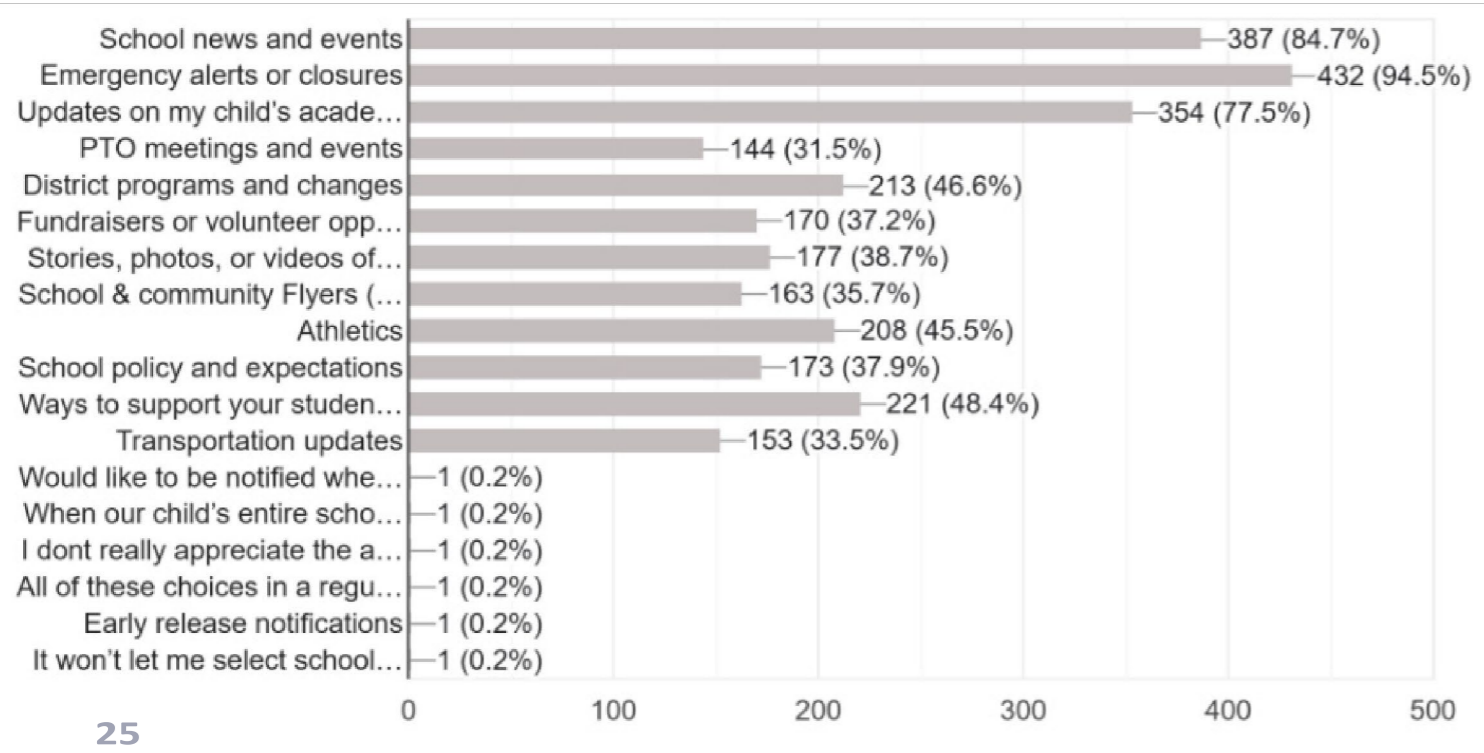
887

Make it easy and inviting for families to get involved from day one.

- Create Event Posts + Volunteer Sign-

- trips, Event support (e.g., dances, book fairs, festivals) Parents can view and claim slots

- Automated reminders reduce no-shows.



- Design a digital “Welcome Volunteers” flyer with:
- Step-by-step instructions to get started.
- Common volunteer roles (classroom help, field trips, events, etc)
- QR code to join your school or district’s “Volunteers & Community Partners” group in ParentSquare
- Clear directions for fingerprinting/background check process and who to contact

**5. Spotlight Volunteers Regularly Across Platforms**

- Recognizing volunteers publicly builds a culture of appreciation, encourages more involvement, and strengthens community ties.
- Example - RC Article about Young Author’s Program expansion highlighting

Melinda Neilander- retired teacher (39 years)

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## FOCUS AREA 2

### OBJECTIVE 2

Build relationships with families to strengthen understanding of state standards, student progress, and the importance of teachers and families working together.

Action Step 1 Expand education outreach activities for parents and community members.

How would you prefer to receive communication from your child’s school?

## GOAL 4 IN ACTION

Give families the tools, time, and information they need to confidently support their child’s learning.

**1. Sync School & Class Events to ParentSquare Calendar + Website**

- Schedule academic events like literacy nights, FLSE parent info nights, fundraising events and deadlines, and testing sessions directly in ParentSquare.
- Families have asked for more notice and clarity around testing dates—this helps them stay informed and plan accordingly.

- Events automatically sync with school websites and Google Cal. Enable RSVP and reminders to increase engagement.

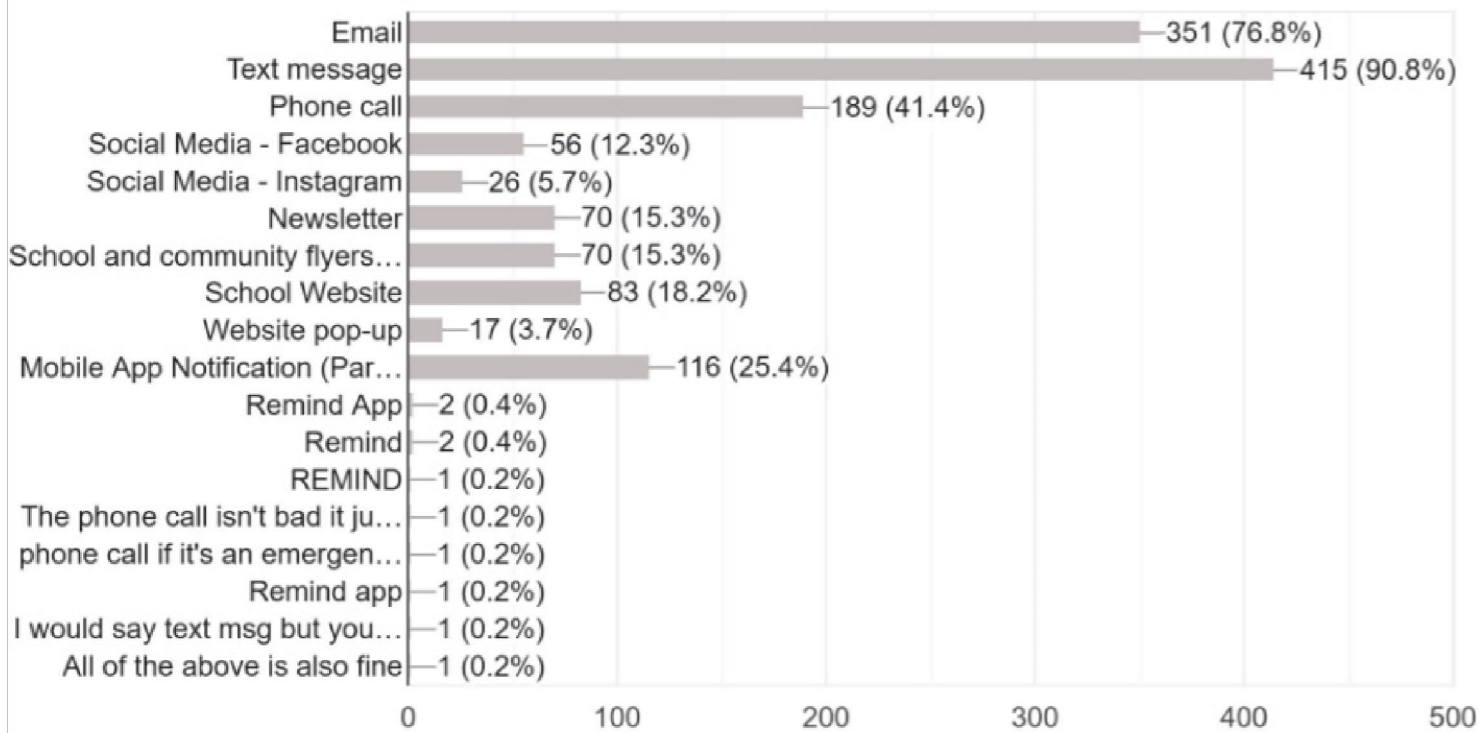
**2. Continue & Expand the Parent Learning Series” Did You Know”**

- Share short, parent-friendly learning tips through the “Did You Know?” section in the district newsletter. Topics may include: Understanding report cards and proficiency scales, Supporting reading or math at home, How to use Infinite Campus and ParentSquare, Meet our SROs, Gifted and Talented Program, Curriculum Adoption, How can I help my child prepare for MAP tests, etc
- Keep content practical and accessible so families feel confident supporting learning at home.

**3. Post Parent-Friendly Academic Resources on ParentSquare + Website**

- Create a “Parent Learning” group in ParentSquare where families can find:
- Grade-level learning goals, How-to videos for school tools, Quick links to NV Academic Standards

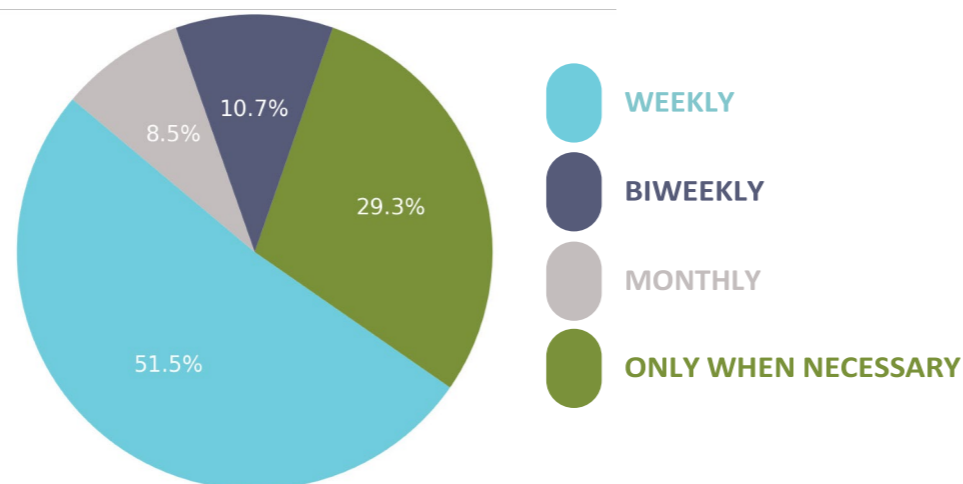
**466 RESPONSES**



**How often would you like to receive updates from your child’s school or the district?**

**466 RESPONSES**

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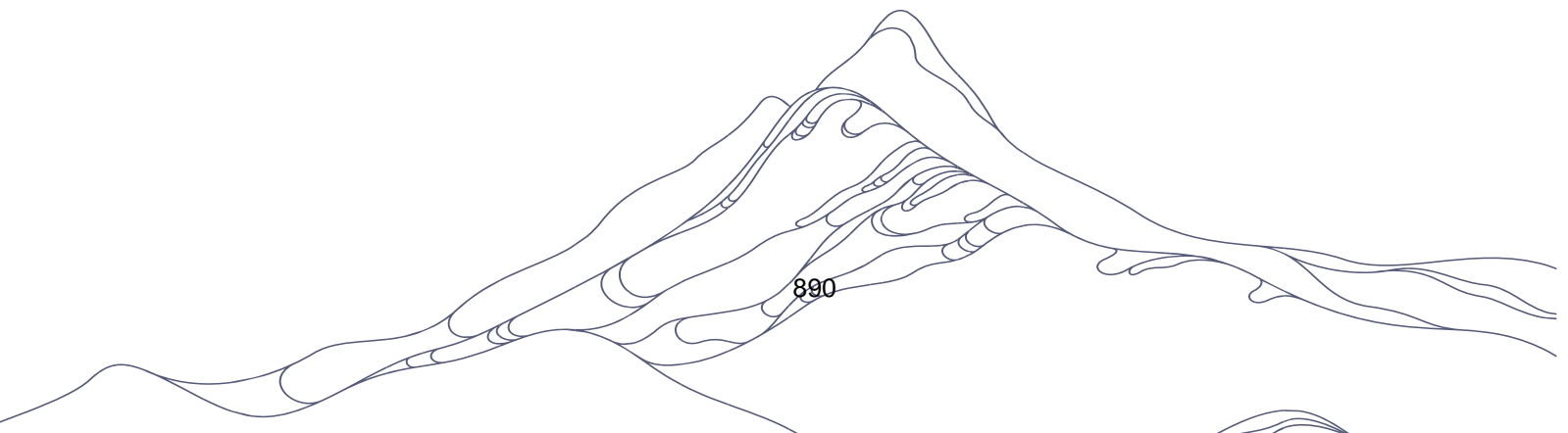
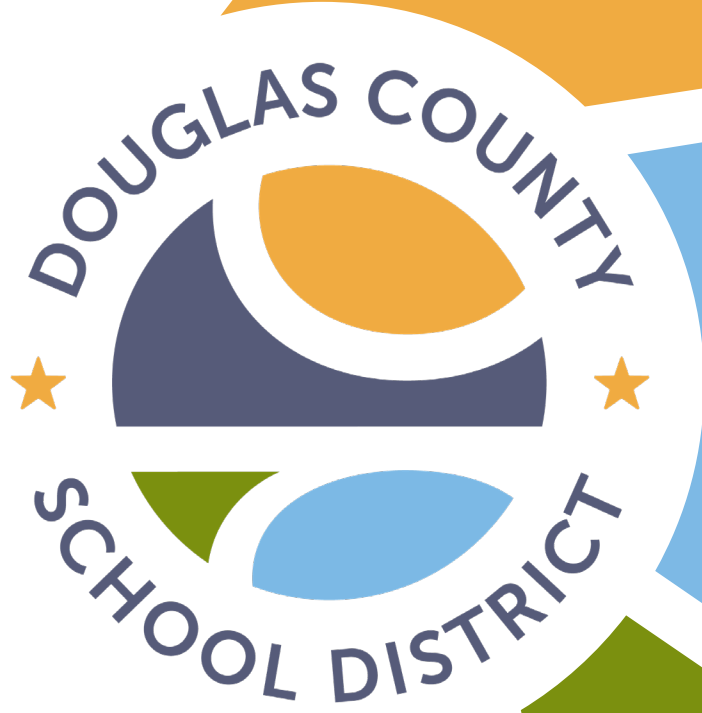
- Keep the group updated year-round as a go-to resource hub.

**4. Let Families Choose How They Want to Stay Connected**

- Parents told us they want more control over how they receive school updates—and ParentSquare makes that possible.
- With ParentSquare, families can choose their preferred method: text, email, app notification, or vm
- Set their delivery frequency for non-emergency messages: instantly, daily digest, or weekly summary

**4. Make Teacher Communication Easier and More Direct**

- At the secondary level, many families shared that it’s difficult to know how—or who—to contact when they have a question or concern
- ParentSquare solves this by enabling direct, two-way messaging between teachers and families. 889
- Parents can message teachers right from the app or website—no searching for email addresses.
- Teachers can respond when it’s convenient, and all conversations stay organized in one place.
- This streamlines communication, reduces confusion, and strengthens the partnership 28 between home and school.





# Douglas County School District

EMPOWER • PREPARE • INSPIRE • CONNECT

## Draft #1- 2026-2027 Elementary Draft Calendar

No changes from 2025-2026 year

July 2026						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2026						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	NT 6	NT 7	8
9	NT 10	NT/SP 11	TWD 12	TWD 13	TWD 14	15
16	17*#	18#	19	20	21	22
23	24	25	26	27	PD 28	29
30	31					

September 2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	PLC 14	15	16	17	18	19
20	PLC 21	22	23	24	25	26
27	28	29	30			

October 2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	PLC 5	6	7	8	9	10
11	PLC 12	13	14	15	QTR 16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	PTC 5	PTC 6	7
8	9	10	11	12	13	14
15	PLC 16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	PLC 7	8	9	10	11	12
13	PLC 14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2027						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	TW/QTR 15	16
17	18	PD 19	PD 20	21	22	23
24	25	26	27	28	29	30
31						

February 2027						
Su	Mo	Tu	We	Th	Fr	Sa
	PLC 1	2	3	4	5	6
7	PLC 8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2027						
Su	Mo	Tu	We	Th	Fr	Sa
	PTC 1	2	3	4	5	6
7	8	9	10	11	12	13
14	PLC 15	16	17	18	19	20
21	PLC 22	23	24	25	PD 26	27
28	29	30	31			

April 2027						
Su	Mo	Tu	We	Th	Fr	Sa
				1	QTR 2	3
4	PLC 5	6	7	8	9	10
11	PLC 12	13	14	15	MU 16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	PLC 10	11	12	13	14	15
16	PLC 17	18	19	20	21	22
23	24	25	26	27	MU 26	29
30	31					

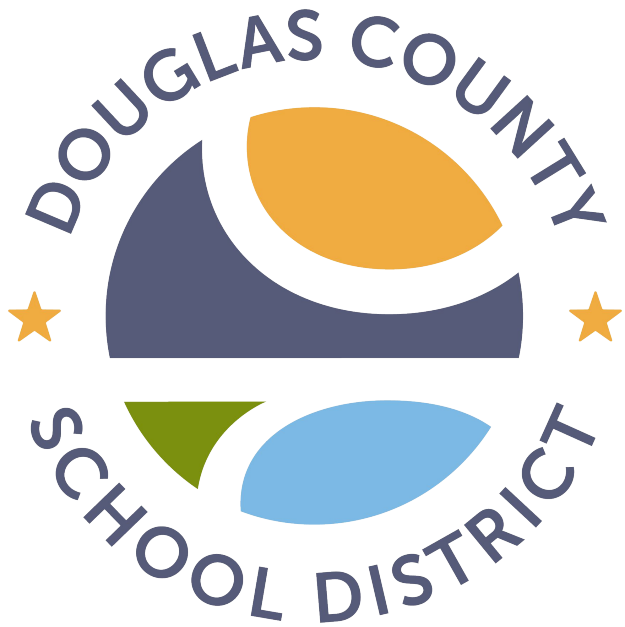
June 2027						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	MU 4	5
6	7	8	9	TWD 10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

NT	New Teacher Training - No Students
NT/SP	Special Ed Staff - PD Day - No Students
TWD	Teacher Work Day - No Students
PTC	Parent Teacher Conference - No Students
PD	State Approved PD - No Students
MU	Contingency (Make-up) Day
PLC	Staff PLC - 75 Minute Early Release

*	First and Last Day of School
	Non-school Year
	Holiday-National, State, District
	Weekend
	Minimum Day for Students
	Non-school Day - Break
#	State Kindergarten Assessments

171	Student Days
4	Teacher State PD Days
175	Total Instructional Days
182	Staff Days

88	1st Semester
87	2nd Semester
175	Total Semester Days
SEM	Semester Reports



# Annual Bullying Training

February, 2026

# “Bullying” as defined by Nevada Revised Statute (NRS) 388.122

- ★ “Bullying” means written, verbal or electronic expressions or physical acts or gestures, or any combination thereof, that are directed at a person or group of persons, or a single severe and willful act or expression that is directed at a person or group of persons. AB371 created provisions to include discrimination based on race in existing law relating to bullying and cyberbullying.



# What is NOT bullying?

AB 65 amended NRS 388.122 *“Bullying does not include expressions, acts or gestures that are engaged in as a part of a mutual disagreement or conflict.”*

- Conflict and mutual disagreement do not qualify under the bullying procedures
- Bullying is a form of victimization, not conflict.

# The term “bullying” includes without limitation

- ★ (a) Repeated or pervasive taunting, name-calling, belittling, mocking or use of put-downs or demeaning humor regarding the actual or perceived race, color, national origin, ancestry, religion, gender identity or expression, sexual orientation, physical or mental disability of a person, sex or any other distinguishing characteristic or background of a person;
- ★ (b) Behavior that is intended to harm another person by damaging or manipulating his or her relationships with others by conduct that includes, without limitation, spreading false rumors;
- ★ (c) Repeated or pervasive nonverbal threats or intimidation such as the use of aggressive, menacing or disrespectful gestures;
- ★ (d) Threats of harm to a person, to his or her possessions or to other persons, whether such threats are transmitted verbally, electronically or in writing;
- ★ (e) Blackmail, extortion or demands for protection money or involuntary loans or donations;
- ★ (f) Blocking access to any property or facility of a school;
- ★ (g) Stalking; and
- ★ (h) Physically harmful contact with or injury to another person or his or her property.



# Mandatory Reporting

Big Picture: NRS 388.1351 - A teacher, administrator, principal, coach or other staff member(including Board of trustees) who witnesses a violation of NRS 388.135 or receives information that a violation of NRS 388.135 has occurred shall report the violation to the principal or his or her designee as soon as practicable, but not later than the day he/she witnessed the violation or received information regarding the occurrence of a violation.



What is your responsibility as a member of DCSD Board?

You too, as a member of the Board of Trustees, are required to report any information you receive or witness that is in violation of NRS 388.135 to the Superintendent.



# Superintendent's next steps

- ★ Once you, as member of the board, report to the Superintendent or principal of the school that you witnessed or were made aware of a possible bullying incident, the Superintendent will then work with the appropriate site administrator to investigate the claim and take action to stop the bullying.
- ★ You have upheld your responsibility as a Board Member to report and all subsequent next steps are the responsibility of the Superintendent and site administrator.
- ★ Timelines will go into effect at that time.



# Timelines for the investigation:

- ★ The law requires that the parents of all involved are notified of the report and that an investigation is being conducted. Notification should occur the day they are made aware of the report or the following day if the report is after the end of the school day.
- ★ Administrators must complete their investigation within 5 days of receiving the report or 7 days for extenuating circumstances preventing the the investigation.
- ★ In July 2019, SB 238 allows for an additional 5 days when a report of cyber-bullying is received with the consent of the reported victim or parents of the victim if they are under 18.



# Timelines for the investigation: Safety Plans



- ★ The school will develop a **Safety Plan** for both the alleged victim(s) and the alleged aggressor(s) and the plan must be sent home to the parents.
- ★ **Safety Plans** will be developed regardless of the findings of the investigation.
- ★ **Safety Plan** will be filed in the student's record.
- ★ **Safety Plan** must be created in a way that causes the least possible disruption to the alleged victim(s) and the interests of the alleged victim(s) must be given priority over any interest of the alleged aggressor(s) when determining how to carry out the plan.
- ★ Follow up by administrator with victim within 10 days of initial incident report concerning any new incidents of bullying
- ★ All staff that work with the participants should be informed of the **Safety Plan**



# Bullying Report Summary

- ★ Mandatory reporting to Principal by staff within 24 hours
- ★ Immediate action taken to stop any subsequent bullying by the accused
- ★ Notify parents of accused aggressor(s) and victim(s) within 24 hours
- ★ Completion of the investigation must occur within 5 school days
- ★ 2 additional days may be used if extenuating circumstances exist
- ★ Required written report with the findings and conclusions of the investigation and disciplinary actions
- ★ Action taken after investigation should cause the least possible disruption for the victim(s).
- ★ Notification to parents with outcomes of the investigation on day of completion followed with written notification



## Bully Report continued...

- ★ Report results of investigation available to parents with redactions to comply with Family Education Rights and Privacy Act (FERPA)
- ★ Follow up with victim within 10 days of initial incident report concerning any new incidents of bullying
- ★ Parents have the right to appeal findings and disciplinary action taken
  - 3 levels of appeal(site, District, State Department of Ed)
- ★ Parents have 30 days after the response to their appeal to file a complaint with the Office of Safe and Respectful Learning Environment
- ★ Community and other resources are always made available to parents
- ★ Discipline for licensed employee for knowingly and willfully failing to comply with the mandatory reporting requirements



# Documentation

DCSD Investigation Tool has updated as changes to the law have occurred

- ★ Immediate Action Taken
- ★ Alleged Bullying/Cyber-bullying Investigation Report
  - Dates
  - Times
  - Persons
  - Investigation Specifics
- ★ Filed at the site and at the DO
- ★ Record in IC aggressor(s) and victim(s) if bullying is determined to have occurred
- ★ Letters to parents notifying of the results of the investigation
- ★ Hard copy of final report and safety plan sent to District Office
- ★ 10 Day Follow up for victim(s)



# In Conclusion

Reports of Bullying may come from

- Employees, volunteers, students, board members, etc.
- **SafeVoice (confidential tip line)**
- Internet or School/District Website

Coordinate our work if Douglas County Sheriff Office (DCSO) is involved

## When conducting a thorough Investigation

- Interview all leads
- Do not make pre-judgements
- What are the contexts and history
- Find the root cause(s) of student behaviors when determining bullying and developing Safety Plans.
- Implement safety plans regardless of the findings
- Sites should be looking for patterns of behavior that may present in any location or setting that is a part of Douglas County School District - bus, school sponsored events, field trips, etc.





**Douglas County  
School District**

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# Welcom e

**DCSD Leadership Presentation for School Board Meeting**

905

# Greeting and Introduction

SCHOOL NEWS



**Hope Rising**  
25-26



# Purpose of the Presentation

"Today, I will provide an overview of some of our school's progress, key initiatives, and strategic goals."



# Mission and Vision

Our **mission** at ASPIRE is: to give students a sense of belonging to something bigger than themselves, allow them to find success, and celebrate with their ASPIRE family their achievements and service to others.

Our **vision** is to have: All students pursuing **integrity, responsibility** and **education**.



# Key Metrics

Comprehensive Support and Improvement-More Rigorous Interventions (CSI-MRI) Designation

- **Enrollment Numbers:** 100
- **Academic Performance:**
  - 7 Advanced, 1 Career-Ready, 12 Standard = 20 Grads in 2025, additionally 3 students who successfully earned adult diplomas and 1 HSE certificate
  - 8 Early Grads January 2026, expected additional 15 grads for June 2026
- **Attendance Rates:**
  - 25-26 first semester **83.67%**
    - **1.61% increase** over 24-25 first semester attendance rate

909



# Turn Around Leadership

## KEY ACTIONS

### MTSS Small Team Data Analysis

1. F Data
2. Referral Data
3. Attendance Data

# PROVIDE: ONGOING, STRUCTURED, PROTECTED TIME FOR KEY SYSTEMS

## What Worked

### Scoreboards: Attendance

- Schoolwide WIG
- Teachers
  - Systematically checking twice monthly with staff for accountability. Monitoring efficacy

### MTSS Small Team

### Systems Data Analysis

- Referral Data
- Quarter /Semester F Data

## What Evolved Implementation Of Key Actions

### Added Distance Learner Attendance Scoreboard

**Lead Strategy:** Coaching for teachers based on need/ Additional PL opportunities

**Adopted 2nd semester** lead strategy for weekly attendance rewards based on teacher and student voice input

### Used Referral Data to

**Improved** class dynamics

Provided RS to students through Partnership Douglas -grant funded millennium courses for respect and de-escalation  
-provide teachers with de-escalation training, trauma informed training

### NEW Mid Year Master Schedule

Dissolve MS Cohort

Implementation of support / tutoring classes -during the school day beginning 2nd semester

## What we've learned

Ask the right questions, if we don't we will not get the answers to our root causes. We are still working on this for Attendance.

We will continue to trust the systems, and seek to evolve using data to address areas of need.

# Current Status and Achievements

I would like to highlight some recent achievements:

JAG

PBIS

Service

ACT Prep

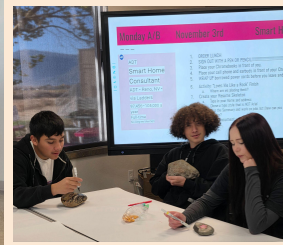
SOS Mentoring Program

Relevance



Early Grad Claire Greenelsh Jan. 2026

# Strategic Initiatives



- **Description:** A national organization that empowers our youth with a proven model of mentoring, education, and workforce readiness.
- **Objectives:** Trauma-informed care merges with education, employability skills, and career experiences helping high school students successfully transition into entry-level careers and/or postsecondary education with a 12-month post-grad follow-up.
- **Progress:** Currently, the JAG-Douglas County program has a 99% graduation rate<sup>913</sup> and have achieved top honors in state competition four years in a row.
- **Impact:** Local leaders like Carson Valley Hospital and North Sails have hired JAG graduates with great results.



# Strategic Initiatives

## ● Initiative 2: MTSS/PBIS

- **Description:** Aspire has implemented the PBIS system into our school over the last few years through our MTSS work.
- **Objectives:** The goal is to promote the positive behaviors through our pillars of character: Integrity, Responsibility, and Education.
- **Progress:** We have been able to incentivize our students with field trips to the local hockey game and bowling alley, as well as, have a holiday store where students used their earned points for purchasing gifts for friends and family. We also partner with the Elks Club for students of the month.
- **Impact:** Students have appreciated the school for seeing the good in what they are achieving and how they are positively behaving.



# Strategic Initiatives

- **Initiative 3: Relevance in Education Service; Fall Fest; Mock Interviews; Guest Speakers**
  - **Description:** Service has always been an important component to ASPIRE Academy. An important example of this is our annual Fall Fest for the students at Minden Elementary School. In addition to service, we have been committed to creating real-world opportunities for our students with mock interviews and guest speakers from the community.
  - **Objectives:** Our goal is to be able to provide ways for our students give back and learn from people who can help them see a bright future.



FALL SEMESTER  
**AWARD WINNERS**

DEDICATED TO SERVICE:  
**LILIANA ADAMSON, MAKENNA WEBER**

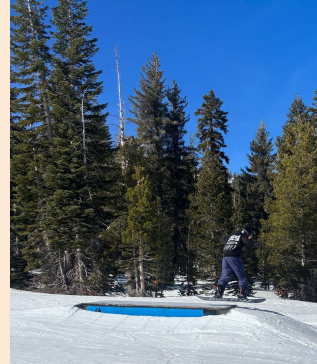
915

BEST PRESENTATION:  
**TAYLOR WADSWORTH, ARIELLA  
CARDOZA**

# Strategic Initiatives

- **Initiative 4: SOS Mentoring Program**

- **Description:** Ski and Snowboard program that provides lessons, lift tickets, and equipment for students
- **Objectives:** To learn to ride and emphasize the values of courage, discipline, integrity, wisdom, and compassion
- **Progress:** Completed 2 of the 5 days with great progress in skills & values
- **Impact:** Students gain an opportunity to learn to ride and ponder core values



# THINGS HOPED FOR



*hope is: faith in things unseen*

# Upcoming Goals and Priorities

- **Goal 1: Attendance**
- **Goal 2: MTSS TFI Score**
- **Goal 3: Student Achievement**

# Goal 1: Attendance

- **Description:** Improve Attendance to 90%
- **Action Plan:** Implement our second semester lead measure strategy: Weekly Attendance Scoreboard Postings and student rewards on Fridays
- **Timeline:** February 9 - June 10th

## Attendance for Monday - Thursday

Want to pie your principal?

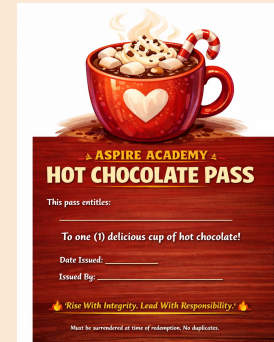
Mrs. Braaksma is willing to wear a blonde wig and let one student from each focus pie her in the face if...

Attendance is improved for the month of March

The goal will be based on the attendance from this week.



If you have perfect attendance this week Monday–Thursday there will be a coffee and hot chocolate bar to celebrate you on Friday during break. Thanks for being here!



# Goal 2: MTSS TFI SCORE

- **Description:** AAHS will increase our TFI score to at least 35 pts to gain proficiency by June 2026, as measured by 3 TFI walk-throughs. TFI: Tiered Fidelity Inventory: research-validated, self-assessment tool used to determine how well we are implementing the core features of an MTSS framework.
- **Action Plan:** In order to ensure academic and behavioral expectations are effective, we need to ensure consistent Tier I practices of common language and school wide procedures. This will be achieved through monthly MTSS meetings, professional development and three walk throughs with our MTSS coaching staff
- **Timeline:** By June 2026

# Goal 3: Student Achievement

- **Description:** Increase the graduation rate of Aspire
- **Action Plan:** Implement a 17-18 year old Adult Pathway, utilize cohort data driven strategies, provide embedded support during the school day, provide opportunities to wave credits via HiSET exams.
- **Timeline:** Implement beginning fall of 2026

# Challenges; Solutions & Request from the Trustees

- **Challenge 1: Chronic Absenteeism**
  - **Details:** Mental Health/ Trauma/Substance use disorder
  - **Proposed Solution:** Provide students access to full time social worker and a full time mental health provider on campus for prevention of negative behavior choices and decrease chronic absenteeism
- **Challenge 2: Limited CTE/PE Courses**
  - **Details:** Edmentum does not offer CTE or PE Courses
  - **Proposed Solution:** Implement one section of Big Picture Learning work based internship for alternative settings for High School students
  - **Implement:** Maplewoodshop CTE for Middle School students
  - **Request:** Dual enrollment at DHS for period 6/7 for PE/CTE course access
- **Challenge 3: Highly Credit Deficient Students with no path to graduation**
  - **Details:** Limitations of traditional course schedule and needs of students to work
  - **Proposed Solution:** Implement our adult pathway program to serve this population to earn adult diploma.



# Impact of ASPIRE on Students



923

# THANK YOU!

SCHOOL NEWS



**Hope Rising**  
25-26

924

# Questions?



## DOUGLAS COUNTY SCHOOL DISTRICT

### Elementary School

	Enrollment	Allocation	
		Quantity	Unit
<b>Administration</b>			
Principal	N/A	1	FTE
Assistant Principal/TOSA	350-449	0.5	FTE
	450+	1	FTE

<b>Teachers - General Education</b>			
Kindergarten	N/A	16:1 Students:Teacher	FTE
1st Grade - 3rd Grade	N/A	24:1 Students:Teacher	FTE
4th Grade - 5th Grade	N/A	26:1 Students:Teacher	FTE

<b>Caseload - Special Education</b>			
Case-Manager	N/A	22:1 Students:Teacher	FTE
Case-Manager Severe & Profound Self-Contained	N/A	12:1 Students:Teacher	FTE
Case-Manager Autism Self-Contained	N/A	8:1 Students:Teacher	FTE
Case-Manager - ECSE	N/A	24:1 Students:Teacher	FTE
Speech & Language Pathologist		50:1 Students:Staff	FTE

<b>Secretarial Support</b>			
Secretary II	N/A	1	FTE
	200 - 399	0.875	FTE
Secretary I	400+	1	FTE

<b>Paraprofessional Support</b>			
Instructional Aides - Supervision	N/A	30:1 Students:Hour	Hours
Instructional Aides - Kindergarten	N/A	0.5 Per K Classroom	FTE
Instructional Aides - ECSE	N/A	0.8125 Per ECSE Classroom	FTE

<b>Student Support Services</b>			
Counselor	N/A	1	FTE
			FTE
Media Technician	N/A	0.875	FTE
RN Nurse or H.A.	N/A	1	FTE
Health Aide	N/A	0.875	FTE
Social Worker	N/A	N/A	FTE
School Psychologist	1 - 700	1	FTE
Learning Strategist	1 - 400	1	FTE
Title I Interventionist	401+ or Title I status	1	FTE
ELL	N/A	25:1 Students:Teacher	FTE

- 1 = Superintendent has discretion to determine the position and site assignment based on district/site need(s).
- 2 = Students:Teacher ratios are used to determine staffing. DCSD may at times exceed recommended ratios per the Class Size Reduction Plan filed with NDE each year.
- 3 = Caseload ratios are determined by Nevada Administrative Code (NAC). NAC allows for up to 10% overage of caseload.
- 4 = All instructional paraprofessional aide support staff are required to have Highly Qualified (HQ) status.
- 5 = Contract days are based on the number of student contact days in a given school year.
- 6 = Student support services staff may be allocated across multiple school sites based on enrollment.

Note 1 = A classified employee FTE = 8 hours. A certified teacher FTE = 7 hours.



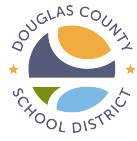
# DOUGLAS COUNTY SCHOOL DISTRICT

## Middle School

	Enrollment	Allocation	
		Quantity	Unit
<b>Administration</b>			
Principal	N/A	1	FTE
	350 - 749	1	FTE
			FTE
Assistant Principal/TOSA	750+	1	FTE
<b>Teachers - General Education</b>			
6th - 8th Grade	N/A	28:1 Students:Teacher	FTE
<b>Caseload - Special Education</b>			
Case-Manager	N/A	22:1 Students:Teacher	FTE
Case-Manager - Severe & Profound Self-Contained	N/A	12:1 Students:Teacher	FTE
Case-Manager Autism Self-Contained	N/A	8:1 Students:Teacher	FTE
<b>Secretarial Support</b>			
Secretary II	N/A	1	FTE
			FTE
	200 - 549	1	FTE
			FTE
	550 - 799	1	FTE
Secretary I			FTE
<b>Paraprofessional Support</b>			
Campus Safety Monitor	1 - 450	0.875	FTE
	451 - 900	0.875	FTE
	901 - 1350	0.875	FTE
	1350+	0.875	FTE
<b>Student Support Services</b>			
Counselor	1-449	1	FTE
	450-899	1	FTE
Librarian/Media Specialist	N/A	1	FTE
RN Nurse	N/A	1	FTE
Social Worker	N/A	0.5	FTE
School Psychologist	1 - 700	1	FTE

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- 3 = Caseload ratios are determined by Nevada Administrative Code (NAC). NAC allows for up to 10% overage of caseload.
- 4 = All instructional paraprofessional aide support staff are required to have Highly Qualified (HQ) status.
- 5 = Contract days are based on the number of student contact days in a given school year.
- 6 = The Superintendent has discretion to assign staff to meet district needs.
- 7 = Student support services staff may be allocated across multiple school sites based on enrollment.

Note 1 = A classified employee FTE = 8 hours. A certified teacher FTE = 7 hours.



**DOUGLAS COUNTY SCHOOL DISTRICT**  
**DOUGLAS HIGH SCHOOL**

	Enrollment	Allocation	
		Quantity	Unit
<b>Administration</b>			
Principal	N/A	1	FTE
	0-600	1	FTE
	601 - 1200	1	FTE
	1201 - 1800	1	FTE
Assistant Principal 1	1800+	1	FTE
TOSA - Athletic Director	1000+	1	FTE
TOSA - Dean of Students	1200+	1	FTE
<b>Teachers - General Education</b>			
9th - 12th Grade	N/A	28:1 Students:Teacher	FTE
<b>Caseload - Special Education</b>			
Case-Manager	N/A	22:1 Students:Teacher	FTE
Case-Manager - Severe & Profound Self-Contained	N/A	12:1 Students:Teacher	FTE
Case-Manager Autism Self-Contained	N/A	8:1 Students:Teacher	FTE
<b>Secretarial Support</b>			
Secretary II	N/A	1	FTE
	750 - 1000	1	FTE
	1001 - 1250	1	FTE
	1251 -1500	1	FTE
	1500 - 1750	1	FTE
Secretary I (4)			
Athletic Secretary 1	N/A	1	FTE
Counselor Registrar	N/A	1	FTE
<b>Student Support Services</b>			
	1-449	1	FTE
	450-899	1	FTE
	900-1349	1	FTE
Counselor	1350-1799	1	FTE
Librarian/Media Specialist	N/A	1	FTE
RN Nurse	N/A	1	FTE
	1 - 450	0.875	FTE
Campus Safety Monitor	451 - 900	0.875	FTE
	901 - 1350	0.875	FTE
	1350+	0.875	FTE
Social Worker	N/A	1	FTE
School Psychologist	1 - 700	1	FTE

1 = Superintendent has discretion to determine the position and site assignment based on district/site need(s).

2 = Students:Teacher ratios are used to determine staffing. DCSD may at times exceed recommended ratios per the Class Size Reduction Plan filed with NDE each year.

3 = Caseload ratios are determined by Nevada Administrative Code (NAC). NAC allows for up to 10% overage of caseload.

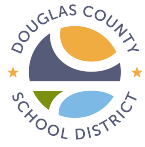
4 = A Secretary I (Book Keeper) will be allocated when enrollment is 1180+. This is included in the allocation table above.

5 = Contract days are based on the number of student contact days in a given school year.

6 = All instructional paraprofessional aide support staff are required to have Highly Qualified (HQ) status.

7 = Student support services staff may be allocated across multiple school sites based on enrollment.

Note 1 = A classified employee FTE = 8 hours. A certified teacher FTE = 7 hours.



**DOUGLAS COUNTY SCHOOL DISTRICT**  
**LAKE SCHOOLS**

	Enrollment	Allocation	
		Quantity	Unit
<b>Administration</b>			
Principal	N/A	1	FTE
	1 - 499	0.5	FTE
	500 - 749	1	FTE
Assistant Principal/TOSA	750+	1	FTE

<b>Teachers - General Education</b>			
Kindergarten	N/A 3	16:1 Students:Teacher	FTE
1st - 3rd Grade	N/A 3	24:1 Students:Teacher	FTE
4th - 6th Grade	N/A 3	26:1 Students:Teacher	FTE
7th - 12th Grade	N/A 3	26:1 Students:Teacher	FTE

<b>Caseload - Special Education</b>			
Case-Manager	N/A	22:1 Students:Teacher	FTE
Case-Manager - Severe & Profound Self-Contained	N/A	12:1 Students:Teacher	FTE
Case-Manager - ECSE	N/A	24:1 Students:Teacher	FTE

<b>Secretarial Support</b>			
Secretary II	N/A	1	FTE
Secretary I	1-399	0.875	FTE

<b>Paraprofessional Support</b>			
Instructional Aides - Supervision (Grades K-6)	N/A	30:1 Students:Hour	Hours
Instructional Aides - Supervision (Grades 7-8)	N/A	65:1 Students:Hour	Hours
Instructional Aides - Kindergarten	N/A	0.5625 Per K Classroom	FTE
Instructional Aides - ECSE	N/A	0.8125 Per ECSE Classroom	FTE

<b>Student Support Services</b>			
	1-449	1	FTE
Counselor	450-899	1	FTE
Librarian/Media Specialist @ GWHS	N/A	1	FTE
Media Technician @ ZCES	N/A	0.875	FTE
RN Nurse	N/A	1	FTE
Social Worker	450+	0.5	FTE
School Psychologist	1 - 700	1	FTE

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- 3 = Caseload ratios are determined by Nevada Administrative Code (NAC). NAC allows for up to 10% overage of caseload.
- 4 = All instructional paraprofessional aide support staff are required to have Highly Qualified (HQ) status.
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- 6 = The Superintendent has discretion to assign staff to meet district needs.
- 7 = Student support services staff may be allocated across multiple school sites based on enrollment.

Note 1 = A classified employee FTE = 8 hours. A certified teacher FTE = 7 hours.

Note 2 = Staffing is based on total enrollment of George Whittell High School and Zephyr Cove Elementary School.

# ENROLLMENT COUNTS - ALL

## ENROLLMENT NUMBERS BY MONTH - 24-25

SCHOOL	BOARD MEETINGS										
	August	September	October	November	December	January	February	March	April	May	June
201-GES	293	293	298	301	293	296	299	296	295	293	290
202-ZCES	155	156	153	153	151	152	149	149	149	148	147
205-CCMES	361	360	364	363	362	368	370	370	367	366	368
206-JVES	338	370	366	367	369	368	364	363	366	366	364
207-SES	310	306	305	307	307	308	306	305	309	312	311
209-PHES	257	257	261	259	264	264	261	262	264	265	258
210-MES	372	368	371	374	378	381	372	375	375	380	382
301-CVMS	607	593	593	593	598	593	592	591	588	584	583
302-PWL	463	459	461	459	453	450	441	438	438	435	434
501-DHS	1569	1518	1520	1510	1505	1497	1484	1477	1463	1459	1450
502-GWHS	148	138	139	138	138	139	142	141	140	139	138
503-JHS	15	19	24	25	24	23	16	20	20	20	21
504-AAHS	68	78	82	83	82	75	72	73	73	75	70
601-DNO	3	5	5	5	7	7	8	9	9	13	14
901-ALT	3	3	4	5	5	5	4	4	7	9	12
903-DCAS		8	14	17	20	20	23	24	27	29	28
<b>TOTAL</b>	<b>4962</b>	<b>4931</b>	<b>4960</b>	<b>4959</b>	<b>4956</b>	<b>4946</b>	<b>4903</b>	<b>4897</b>	<b>4890</b>	<b>4893</b>	<b>4870</b>

## ENROLLMENT NUMBERS BY MONTH - 25-26

SCHOOL	BOARD MEETINGS									
	August	September	October	November	December	January	February	March	April	May
201-GES	289	281	279	277	277	280	280			
202-ZCES	150	154	152	151	155	154	152			
205-CCMES	325	337	342	345	346	339	344			
206-JVES	328	338	343	347	350	351	354			
207-SES	288	297	297	300	301	301	304			
209-PHES	245	252	251	248	251	259	262			
210-MES	339	348	355	357	368	367	367			
301-CVMS	637	666	664	661	661	665	660			
302-PWL	422	428	426	430	429	429	423			931
501-DHS	1,469	1,439	1430	1,426	1423	1,426	1,401			
502-GWHS	143	137	138	140	142	140	138			
503-JHS	21	24	26	28	22	23	24			
504-AAHS	83	105	106	105	101	99	97			
601-DNO										
901-ALT	6	4	5	8	10	11	10			
903-DCAS		15	14	15	14	16	22			
<b>TOTAL</b>	<b>4745</b>	<b>4825</b>	<b>4828</b>	<b>4838</b>	<b>4850</b>	<b>4860</b>	<b>4838</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DIFFERENCE FROM PRIOR YEAR</b>	<b>217</b>	<b>106</b>	<b>132</b>	<b>121</b>	<b>106</b>	<b>86</b>	<b>65</b>			

**Revised 2/23/2026**

This table shows **ALL** enrollments including PKEC, Grade 13 (UG), Adults, and those students taking a class enrolled in homeschool, private school, or charter school.



June



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