

**Douglas County School District
Board of Trustees
Agenda for the Douglas Parent Advisory Council of
Wednesday, October 22, 2025
5:00 PM
Jacks Valley Elementary School
701 Jacks Valley Road
Carson City , NV 89705**

Mission Statement

**We will inspire, empower, and prepare each learner to
achieve his/her life aspirations.**

Board Purpose

**The DCSD Board of Education will govern and oversee a
well-functioning school district where children and staff are
thriving!**

Board of Trustees

**Yvonne Wagstaff, President
Melinda Gneiting, Vice President
Katherine Dickerson, Clerk
David Burns, Member
Susan Jansen, Member
Erinn Miller, Member
Markus Zinke, Member**

1638 Mono Avenue, Minden, Nevada 89423

DOUGLAS COUNTY SCHOOL DISTRICT
Information Concerning Board Policy and Procedures
For Communication with the Board of Trustees

We, the Members of the Board of Trustees, welcome visitors at our meetings and appreciate constructive suggestions and comments, which help to meet the educational needs of the District. The Board has a scheduled order of business to follow. The agenda, which is usually lengthy, has been available for study by the Members of the Board since published. The Board may only take action on properly agendized items, unless it finds that the need to discuss or act upon an un-agendized item was truly unforeseen at the time the meeting agenda was posted, the matter requires immediate action, and is to be an emergency as defined by Nevada Revised Statutes.

The Board may make approval of consent items with one motion. They will be approved in total by one action unless a Trustee, individual, or organization interested in one or more consent items has questions or wishes to make a statement. In that event, the Chairperson of the Board may defer action on the particular matter or matters to the regular agenda for consideration separately.

Although each Trustee represents a geographical area of the District, Trustees are elected at large and, as such, represent all citizens of Douglas County. All actions of the Board are taken in an open meeting. It is the desire of the Board to avoid making decisions that will be detrimental to the best interests of the District, even when such decisions might please individuals or a small group. In arriving at decisions, Members of the Board attempt to be guided by the desire to provide a program that will meet the needs of every student enrolled in Douglas County schools and will best serve the interests of the entire District.

Members of the Board of Trustees are locally elected state officials and serve four-year terms of office. They are responsible for exercising their public function in accordance with the requirements of applicable law and regulations, as well as Board Policies adopted by the Board of Trustees of the Douglas County School District.

If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office on the Monday preceding a regular meeting of the Board. Please contact DCSD at 775-782-5134 or suptoffice@dcsd.k12.nv.us. Communication with the Board of Trustees as a unit may be either in writing, by personal appearance at a meeting of the Board, or by verbal communication through the District Superintendent.

Public Comment: During regular Board meetings, there will be a general period of public comment for any matter that is not specifically agendized for possible action, and on each item listed on the agenda for possible action.

The Board limits public comment to three minutes per commenter.

Written Communication: Written communication to the Board of Trustees, related to an action item on the agenda, can be emailed to the Board, the District Superintendent, or the Board Secretary, prior to the meeting. Although this communication will not be read during the meeting, it will be added to the minutes of the meeting upon request.

Personal Appearance at a Board Meeting: When an individual or group desires to communicate with the Board of Trustees by means of placing an item on the agenda, at a meeting of the Board, the District Superintendent shall be notified no later than 12:00 noon two weeks prior to the scheduled regular meeting, and the Board President and Superintendent, in their discretion, will determine whether the subject of the communication will be placed on the agenda. When a holiday observed by the District falls on a meeting date, the deadline shall be two weeks prior to the meeting.

- At the time of the meeting, the public can add their name to a sign-up sheet and they will be called upon during the allocated public comment time.
- The Board may set a reasonable time limit for each speaker and for answering questions.
- Extensive formal statements addressing specific items for consideration by the Board should be submitted in writing.

Although the Board may impose reasonable restrictions on the time, place and manner of public comments, it may not restrict comments based on viewpoint. No action may be taken on a matter raised during public comment that is unrelated to any agenda item.

Non-discrimination/Notice to Individuals with Disabilities: The Douglas County School District does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. Members of the public who require special assistance or accommodations at a meeting of the Board of Trustees are asked to notify the District Administration at 1638 Mono Ave., Minden, Nevada 89423, or by calling 775-782-5134, so that such notification is received at least twenty-four hours prior to the meeting.

Revised 9/10/2025



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Douglas Parent Advisory Council
Jacks Valley Elementary School
701 Jacks Valley Road
Carson City , NV 89705
Wednesday, October 22, 2025
5:00 PM

AGENDA

1. Call to Order

A. Pledge of Allegiance

2. Public Comment #1

Public comment will be taken during this agenda item regarding any item appearing on the agenda. A sign-up sheet is provided and individuals may address the committee by indicating their desire to speak and the topic about which they will speak. The committee reserves the right to limit the amount of time that will be allowed for each individual to speak. (The time allotted is nontransferable for each speaker.) The committee is precluded from acting on items raised during Public Comment that are not already on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. Public Comment #2 will provide an opportunity for public comment on any matter within the Committee's jurisdiction, control, or advisory authority. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.

3. Review and Approval of May 19, 2025, Meeting Minutes (*For Possible Action*)

Presenter Frankie Alvarado, Superintendent

4. Work Session (*Information, Discussion and for Possible Action*)

Presenter Frankie Alvarado, Superintendent

A. Welcome and Introductions

Presenter: Frankie Alvarado, Superintendent

B. Review of District Accountability Report

Presentation of data and discussion of trends and next steps.

C. Volunteer Opportunities in Schools "How to sign up as a volunteer"

Presenter: Jeannie Dwyer, Executive Director of Human Resources, will give an overview of district volunteer policies and procedures and share current volunteer needs and opportunities.

D. How to Join Your School PTO

Presenter Hailey Sebahar, Family Engagement Specialist, shares the opportunities and benefits of joining and gives steps for parents and families to connect with their school's PTO.

E. Family Literacy Training

Presenter Leslie Peters, Assistant Director of Educational Services, will give an overview of upcoming literacy programs and resources available for parents/families.

F. DCSD Title I Program

Presenter Frankie Alvarado, Superintendent, will provide an overview of the Title I program, Title I plans, and Parent Rights and Responsibilities.

5. Public Comment #2

Public comment will be taken during this agenda item on any matter within the Council's jurisdiction, control, or advisory authority. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. A sign-up sheet is provided and individuals may address the committee by indicating their desire to speak and the topic about which they will speak. The committee reserves the right to limit the amount of time that will be allowed for each individual to speak. (The time allotted is nontransferable for each speaker.) The committee is precluded from acting on items raised during Public Comment that are not already on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. The Nevada Open Meeting Law prohibits the discussion of the character, conduct, or competency of any person without proper notice being given to that person.

6. Adjourn

7. Notice

Notice to Individuals with Disabilities:

Members of the public who require special assistance or accommodations at a public meeting are asked to notify the District Administration at 1638 Mono Avenue, Minden, Nevada, 89423, or by calling 782-5134, so that such notification is received at least twenty-four (24) hours prior to the meeting. If copies of the complete agenda (and supporting materials) are desired in advance, they may be obtained at the District Office prior to the meeting. Please contact the District Office at 775-782-5134 or terickso@dcsd.k12.nv.us. Communication with the Committee as a unit may be either in writing, by personal appearance at a committee meeting, or by verbal communication through the District Superintendent.

In conformance with the Open Meeting Law, it is hereby noted that the agenda for the Douglas County School District Public Meeting has been posted at the following locations:

- Douglas County School District Office, Minden, NV
- District website: www.dcsd.k12.nv.us
- State website: <https://notice.nv.gov/>



Douglas County School District

EMPOWER • PREPARE • INSPIRE • CONNECT

Welcom e

DPAC Meeting - October 22, 2025



Review of District Accountability Report

- Presentation of data
- Discussion of trends and next steps



Volunteer Opportunities in Schools



For Our Students:

Increased personalized attention

Better academic performance

Positive role models

A sense of a caring, engaged community

For Our Teachers:

More time to focus on teaching

Support for classroom projects

An extra set of hands and eyes

For Our Community:

Builds strong school-parent partnerships

Volunteer Opportunities in Schools

- **In the Classroom:**

- Reading buddy
- Math helper
- Assist with art projects or science labs
- Small-group support

- **Around the School:**

- Library / Media Center aide
- Front office assistance
- Lunchroom or playground monitor

- **Event-Based:**

- Chaperone a field trip
- Help at the Book Fair or Picture Day
- Support school plays or music concerts

- **From Home (Yes, From Home!):**

- Assemble class packets
- Cut materials for a project
- Help with committee communications

Volunteer Opportunities in Schools

CCMES = 85

GES = 107

JVES = 82

MES = 163

PHES = 95

SES = 84

ZCES = 110

CVMS = 44

PWLMS = 30

AAHS = 1

DHS = 37

WHS = 25

Total = 863

Board Members = 8

Empty Bowls = 6

JROTC = 9

Suicide Prevention Network = 6

United Way Tutor = 2

Washoe Tribe Education Advisors = 3

Young Authors Program = 17



Volunteer Opportunities in Schools



Our Goal:

Add 10 new volunteers at each school site by the end of the school year.

Why Join Your PTO

- Builds a stronger connection between families and school staff
- Helps shape activities and events that directly benefit students
- Supports teachers through appreciation efforts and classroom needs
- Strengthens communication and collaboration across the school community
- Creates a positive, welcoming environment for all families

Steps to Join Your PTO

- Contact your school office
- Attend your schools next PTO meeting or event, everyone is welcome.
PTO meeting dates & times are posted on ParentSquare
- Reach out to me! (Hailey Sebahar): hsebahar@dcsd.k12.nv.us

DCSD PTO Leader Meeting

- PTO Presidents and Vice Presidents meet every other month to collaborate and share updates
- October 14 meeting highlighted the need for a consistent way to collect online donations
- Mr. Alvarado approved ParentSquare Pay, allowing all schools to collect digital donations safely and consistently
- Future meetings will include guest speakers and shared resources to help PTOs grow

Family Literacy Training

DCSD literacy focus on the Science of Reading and the 5 pillars:

- Phonemic Awareness, Phonics, Fluency, Comprehension, & Vocabulary

Professional development occurring for teachers from PreK-8th grade!

New secondary ELA curriculum for middle/high school students putting some focus back on actual books and less tech

Current work being done with teachers for K-5 ELA instructional materials

Literacy Intervention

Universal Screener for K-3: Reading MAP assessment

- Students at or below 40th percentile MAY be placed on a literacy intervention plan
- Collaboration between teacher and literacy specialists to determine specific area of focus and intervention
- Interventions may occur with literacy specialist or in regular classroom
- Progress monitoring of students on plans



Family Literacy Engagement Opportunities




Read-a-Thons

Books shared with families at events

Dolly Parton library sign-up

Homework support for reading strategies at home shared with families

Themed literacy family nights

- STEM, Camp Read-a-Lot, Pirates
 - Strategies shared for families to use at home!
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Title I Overview

Title I is the largest federally funded education program under the Every Student Succeeds Act (ESSA)

- It is designed to provide students with additional help in Reading, Language Arts, Mathematics, Science and Social Studies.
- The main objective is to support schools and districts to ensure that high quality education is equitable for all students.
- The Title I Schoolwide Program is committed to helping schools close the achievement gap between disadvantaged and minority students and their peers.

Title I Parent and Family Engagement requirements

- The school district and all Title I schools must allocate a portion of their Title I budget towards programs, activities, and procedures for parent and family engagement.
- The school district and all Title I schools must develop with parents and families a written Title I Parent and Family Engagement Plan (PFEP). This PFEP must be distributed to all stakeholders.
- All Title I schools are required to collaborate with parents and families in the development of the School Improvement Process (SIP) and School-Parent Compact.

Title I Funding

FY 26 Grants Overview			
Douglas County School District *This is not a fully exhaustive list of all grant expenditures			
FY26 Grants	Start of FY 26 = July 1, 2025	End of FY 26 = June 30, 2026	Budgeted Expenditures
CTE Grants	CTE Competitive: \$107,941		Salary and benefits for Work Based Learning TOSA
	CTE State Allocation: \$103,829.46		Conference and Competition registration and travel (stuff and students), substitute teachers, course supplies, LEA PD registration and fees, End of Program exams
	Perkins Local: \$54,223		OSHA 10 and ServSafe Manager certifications, UNR Engineering Trip, 8 th grade CTE recruitment, course supplies
Title Grants	Title I, Part A: \$556,210.43		Early Childhood program teachers, aides, training, and supplies; intervention support at Title I schools, Parent Engagement, Spanish Translation, Professional Development, SIT funds, Title I site-specific programming support (web-based platforms, supplies, books, training, etc.), Equitable funds to private schools
	Title I, Part D: \$23,218.76		Math program tutor to support JHS, web-based programming for math recovery
	Title I, 1003(a): \$111,727.66		Alternative education teacher @ AAHS and supplies for All Ed. program
	Title II, Part A: \$163,773.62		Percentage of PDC salaries and benefits, supplies, substitute teachers for PDC trainings and coaching opportunities, Equitable funds to private schools
	Title III, EL: \$23,634.36		Substitutes for EL training, Family Engagement support, supplies, technology, and web-based programming for EL classrooms, pocket translators, Equitable funds to private schools
	Title IV, Part A: \$44,925.19		Teacher leaders to support Portrait of a Learner at the site level, substitutes to allow for training for teacher leaders, Equitable funds to private schools
Special Education Grants	Special Education, Part B: \$1,240,524		Salaries and benefits for site aides, school psychologists, ESY intervention support, and clerical support; Professional development registration and travel; Orientation and Mobility contractor, copier lease agreement student transportation costs, general supplies for various inclusive education programs, workbooks, textbooks IT supplies, web-based programming, CPI Membership
	Special Education, Early Childhood: \$57,607		Salaries and benefits for Special Education Early Childhood aides, general supplies for ECE programs
	IDEA Special Project: \$226,306		Salaries and benefits for teacher, paraprofessional, and Braille transcriber for Blind/Visually Impaired services
Other	Adult High School Education Program: \$129,353.31		Salaries and benefits for certificated instruction employees to support adult education students, HSET tests and fees, professional development, advertising and marketing, copying services
	McKinney-Vento Grant: \$25,549.03		Transportation to and from schools of origin, counseling services, supplies including medical records, clothing shoes, transportation assistance, hygiene care, school materials, etc.
	School Improvement Funds: \$44,584		Site-based funding allocated by site administration to include expenditures such as tutoring, explorations, web-based programming, supplies, substitute teachers, etc.

Title I District and Site-level Parent and Family Engagement Plan

➤ The Title I schools will work together with parents, family members, and the community to establish expectations for family engagement and to explore strategies to improve student academic achievement.

- CC Meneley Elementary School
- Jacks Valley Elementary School
- Pau Wa Lu Middle School

➤ The District will:

- Provide coordination, technical assistance, and other support necessary to assist schools in planning and implementing effective parent and family engagement activities; and
- Conduct, with meaningful involvement of parents and families, an annual evaluation of the content and effectiveness of the parent and family engagement plan towards improving the academic quality of all schools served under Title I, Part A.

Title I School-Parent Compact

- Each Title I school must have a School-Parent Compact that is developed jointly by parents and school personnel.
- The compact sets out the responsibilities of the students, parents, and school staff in striving to raise student academic achievement.
- The compact will be discussed and amended during parent-teacher conferences and documented in a teacher communication log (K-5 only).

Parents, Families and Schools Working Together

District Meetings:

- District Parent Advisory Committee (DPAC) Meetings
- Monthly PTO Presidents Meetings

School Site Meetings:

- Fall Conferences
- Spring Conferences
- Site Level PTO Meetings

School Improvement Process (SIP)

- The School Improvement Process (SIP) at our schools is the process to develop a plan with all stakeholders to be utilized by our school to review data, set goals, create an action plan and monitor progress.

*Contact your school Principal to learn about their school improvement process and plan.

Parent's Right-to-Know

- Parents have the right to request and receive timely information regarding the professional qualifications of their child's teachers.
- Parents must be notified if their child is assigned to, or taught by, a teacher who does not meet state certification requirements for the grade level or subject area for four (4) or more consecutive weeks.
- Parents should be provided information regarding the level of academic achievement of their child on State required academic assessments.
- To the extent that it is feasible, information must be in a language that parents can understand.

Consultation and Complaint Procedures

- A student, parent or employee, who in good faith believes that the District has violated federal and state law pertaining to the delivery of Title I services and programs, may take action to resolve these allegations.



Open Discussion



Next Steps & Closing Remarks