

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
CENTRAL HIGH SCHOOL ROOM #1136, 8135 S. WESTNEDGE, PORTAGE, MICHIGAN 49002
JANUARY 27, 2025, 6:30 PM
AGENDA**

VISION STATEMENT

An exceptional, continuously improving learning culture with high expectations, committed to all!

MISSION STATEMENT

Portage Public Schools will educate all students to achieve their potential.

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II. Revisions/Approval of Agenda

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Agenda as printed (or as amended).

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III. Reports

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**Portage Public Schools: 2021 Bond Issue
Consolidated Construction Cost Summary
Change Order 006 - January 17th, 2025
Construction Manager: Owen-Ames-Kimball Co.**



	Program Element	Central Elementary	Haverhill Elementary
Construction	Original Construction Cost (Building Site, Construction Trade Packages)	\$31,611,717	\$26,780,159
	Previous Change Order Construction Cost	\$731,194	\$514,030
	Change Order 006	\$147,447	\$124,984
	Current Construction Cost:	\$32,490,358	\$27,419,173

	Program Element	Central Elementary	Haverhill Elementary
Contingency	Original Project Contingency (10%)	\$3,055,748	\$2,595,228
	Previous Contingency Cost	(\$871,188)	(\$514,030)
	Change Order 006 Contingency cost	(\$147,447)	(\$124,984)
	Current Contingency	\$2,037,113	\$1,956,214

Construction & Contingency	\$34,527,471	\$29,375,387
Current Bond Projects	\$63,902,858	

Central Elementary

	Description of work:	Total Cost:	# of Affected Contractors:
1	Bulletin 11 - Updates to door hardware sets, code compliance revisions to plumbing fixtures, changes to duct work to avoid a structural pier.	\$45,631	7
2	Bulletin 12 - Chiller condenser unit updates to comply with updated federal refrigerant requirements.	\$19,572	3
3	Bulletin 15 - Electrical rough-ins for Emergency Responder Communication Enhancement Systems (ERCES)	\$3,020	1
4	Additional framing for Waterplace wall.	\$1,546	1
5	Clarification to specs and drawings to add ductwork insulation in exposed areas down Passageway.	\$84,225	1
6	Allowance \$4,490 - Tie-in temporary storm piping to get water out of the building as the roof was going on.	\$0	1
7	Bulletin 16 - Rerouted dryer vent through 2nd floor Mechanical Room to prevent penetration of a rated wall.	\$2,724	2
8	Caulking horizontal relief joint in brick.	\$1,895	1
9	Revised flashing detail and sheathing updated to comply with roofing material warranty.	\$8,249	1
10	Removal of fero brackets at specified locations.	(\$27,248)	1
11	Added lintel blocking at clearstory openings.	\$704	1
12	Grouting door frames.	\$6,402	1
13	Adding top of wall backing to support the solid surface where the rail mounts through it.	\$727	1
	Central Elementary Change Order 006 Total:	\$147,447	

Haverhill Elementary

	Description of work:	Total Cost:	# of Affected Contractors:
1	Revisions to metal studs required for metal panels.	\$3,742	1
2	Bulletin 9 - Revised screen wall at condensing units, mechanical duct coordination to avoid structure and misc., mechanical updates.	\$6,907	4
3	Allowance \$10,105 - Reshape and regrade the storm pond after multiple heavy rain storms.	\$0	1
4	Bulletin 11 - Electrical rough-ins for Emergency Responder Communication Enhancement Systems (ERCES).	\$3,948	1
5	Added bottom plate to support lintel at the Heart/Library.	\$1,446	1
6	Allowance \$2,520 - Additional metal panel scan due to changing lights under the canopy.	\$0	1
7	Revisions to move the 90 degree bend of multiple copper lines away from bulkhead.	\$824	1
8	PPS requested to add conduit and handheld for future fiber run.	\$10,505	1
9	Add concrete curbs to remaining walls in mechanical room to mitigate the potential of water passing between spaces.	\$2,420	1
10	Clarification to specs and drawings to add ductwork insulation in exposed areas down Passageway.	\$87,329	1
11	Added furring in Café to encapsulate a beam with drywall.	\$3,537	1
12	Revisions to section of Mechanical Room stud wall.	(\$433)	1
13	Add plate and additional framing to exterior stud walls to support the fero brackets and brick.	\$4,759	1
	Haverhill Elementary Change Order 006 Total:	\$124,984	

**Portage Public Schools
General Fund Budget Progress Report by Function
2024-2025 Fiscal Year**

	Six months ended December 31, 2024				Six months ended December 31, 2023			
	Preliminary Budget 2024- 2025	% of total	Year-to-date activity	% of budget	Preliminary Budget 2023- 2024	% of total	Year-to-date activity	% of budget
Revenue:								
Local	19,002,147	15%	18,167,160	96%	17,629,417	15%	17,059,174	97%
State	91,538,661	74%	28,152,054	31%	85,082,448	74%	26,783,086	31%
Federal	1,901,369	2%	829,094	44%	1,968,618	2%	1,111,223	56%
Local payments-other districts	11,437,997	9%	2,847,498	25%	9,999,792	9%	2,508,614	25%
Other/Transfers in	120,000	0%	-	0%	130,000	0%	-	0%
Total Revenue	124,000,174	100%	49,995,807	40%	114,810,275	100%	47,462,097	41%
Expenditures:								
Instruction								
Basic Programs	62,518,724	49%	22,952,864	37%	60,560,475	52%	22,584,204	37%
Added Needs	12,103,721	10%	4,017,980	33%	9,978,319	9%	3,857,445	39%
Total Instruction	74,622,445	59%	26,970,844	36%	70,538,794	61%	26,441,650	37%
Supporting Services								
Pupil Support	11,194,306	9%	4,033,025	36%	10,103,518	9%	3,902,688	39%
Instructional Staff	8,530,940	7%	3,561,713	42%	7,137,993	6%	3,411,865	48%
General Administration	846,509	1%	481,310	57%	826,428	1%	503,914	61%
School Administration	6,387,409	5%	2,684,826	42%	6,112,508	5%	2,669,630	44%
Business	1,268,317	1%	635,884	50%	1,227,579	1%	623,348	51%
Operations and Maintenance	11,996,894	9%	5,414,410	45%	10,767,531	9%	4,938,241	46%
Transportation	5,102,480	4%	1,931,649	38%	3,964,937	3%	1,754,097	44%
Central Support Services	3,202,032	3%	2,031,623	63%	2,913,489	3%	1,766,605	61%
Other Support Services	1,837,507	1%	1,078,311	59%	1,871,843	2%	1,226,407	66%
Community Services	173,243	0%	38,181	22%	127,718	0%	60,445	47%
Childcare Services	1,129,446	1%	512,973	45%	859,633	1%	586,356	68%
Total Supporting Services	51,669,083	41%	22,403,904	43%	45,913,177	39%	21,443,595	47%
Other Financing Uses/Capital Outlay	21,000	0%	-	0%	20,961	0%	-	0%
Total Expenditures	126,312,528	100%	49,374,748	39%	116,472,932	100%	47,885,245	41%
Excess (deficiency) of revenues over expenditures	(2,312,354)		621,059		(1,662,657)		(423,148)	

**Portage Public Schools
General Fund Budget Progress Report by Object
2024-2025 Fiscal Year**

	Six months ended December 31, 2024				Six months ended December 31, 2023			
	Preliminary Budget 2024- 2025	% of total	Year-to-date activity	% of budget	Preliminary Budget 2023- 2024	% of total	Year-to-date activity	% of budget
Salaries	59,014,191	47%	21,445,242	36%	54,522,515	47%	20,685,721	38%
Benefits	<u>45,351,879</u>	36%	<u>16,604,051</u>	37%	<u>41,857,225</u>	36%	<u>16,526,438</u>	39%
Total Salaries and Benefits	104,366,070	83%	38,049,293	36%	96,379,740	83%	37,212,159	39%
Purchased Services	12,227,500	10%	6,391,981	52%	11,351,382	10%	6,066,420	53%
Supplies	6,443,777	5%	3,611,092	56%	6,494,145	6%	3,897,425	60%
Capital outlay/Other	<u>3,275,181</u>	3%	<u>1,322,382</u>	40%	<u>2,247,665</u>	2%	<u>709,240</u>	32%
Total Expenditures	126,312,528	100%	49,374,748	39%	116,472,932	100%	47,885,245	41%

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BOARD OF EDUCATION – REGULAR BUSINESS MEETING
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VI. Consent Agenda

1. Approval of Minutes
 - a. January 13, 2025 Organizational Meeting / Committee of the Whole Work Session

2. Construction Contracts for New WOD Project

That the Board of Education authorize Owen-Ames-Kimball Co., to issue Notices of Pending Award, in the amounts indicated for Woodland Elementary School, to contractors and suppliers listed on the Bid Summary Sheets, pending confirmation that all requirements of the Contract Documents have been met. Furthermore, upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, contracts will be awarded to these contractors and suppliers by Portage Public Schools, in the amount of \$24,744,404.00, the funds for which will come from the 2021 Bond.

3. Administrative Handbook Changes

That the Board of Education approve changes to the Administrator Handbook, as presented.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION**

**ORGANIZATIONAL MEETING /
COMMITTEE OF THE WHOLE WORK SESSION MINUTES
JANUARY 13, 2025**

The Organizational Meeting / Committee of the Whole Work Session of the Board of Education of Portage Public Schools held on Monday, January 13, 2025, was called to order at 6:30 p.m. by President Van Antwerp. The meeting was held in Room #1136 of Portage Central High School. The Pledge of Allegiance was recited.

Board Trustees Present: Emily Crawford, Kimberly Larson, Terri Novaria, Mary Lou Rohwer, Bo Snyder, Mark Stevenson, Randy Van Antwerp

Board Trustees Absent: None

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mrs. Crawford, seconded by Mrs. Novaria, that the Board of Education approve the agenda as printed.

The motion carried unanimously.

AFFIRM THE OATH OF OFFICE

Bo Snyder, Terri Novaria, Mary Lou Rohwer and Mark Stevenson were elected to the Board at the November 5, 2024 election. Each has completed their official acceptance and oath of office. For ceremonial purposes, the oath was read aloud by Superintendent Bielang.

Do you Bo Snyder, Terri Novaria, Mary Lou Rohwer and Mark Stevenson solemnly swear that you will support the Constitution of the United States and the Constitution of this State, and that you will faithfully discharge the duties of the office of Member of the Board of Education of Portage Public Schools, Kalamazoo County, Michigan according to the best of your ability?

In response, Mr. Snyder, Mrs. Novaria, Mrs. Rohwer and Dr. Stevenson all responded in the affirmative.

ELECTION OF OFFICERS

Mr. Van Antwerp reviewed the election process.

Mr. Van Antwerp asked for a nomination for the office of President; Member Snyder nominated Member Van Antwerp. Mr. Van Antwerp asked for second and third nominations; there were none. As the only nomination for President, Mr. Van Antwerp declared himself elected as President by acclamation.

President Van Antwerp asked for a nomination for the office of Vice President; Member Novaria nominated Member Snyder. There were no second or third nominations. President Van Antwerp declared Mr. Snyder Vice President by acclamation.

Mr. Van Antwerp asked for a nomination for the office of Secretary; Member Rohwer nominated Member Novaria. There were no second or third nominations. President Van Antwerp declared Mrs. Novaria Secretary by acclamation.

REPORTS

Superintendent's Report

Bond Project Update

Mr. Johnny Edwards, Assistant Superintendent of Operations, provided an update on elementary bond projects.

At the Central Elementary site, staff toured their new school on December 10, 2024. The feedback was positive. On site, drywall installation is nearly complete throughout the building. Restroom flooring is being installed and electrical work continues throughout the building. In the first floor learning studios, the first coat of paint has been applied, exterior windows are in, casework and ceiling grids are being installed along with lights. The painters have moved to the second floor learning studios.

For the Haverhill Elementary project, staff were scheduled to tour their new building on December 12, which was a snow day. The staff tour has been rescheduled to January 20, 2025. On site, in the first floor learning studios drywall installation is complete and painting has started. Drywall installation continues in corridors, hallways and the cafeteria. Exterior window installation is complete in all the learning studios. Electrical work continues throughout the building.

Mr. Edwards addressed questions from Trustees.

Other

Ms. Paula Johnson, Director of Finance shared that today's bond sale process went well. Over \$43 million in bonds were sold at a competitive rate. Pertinent documentation will be signed tomorrow. We expect to receive the proceeds later this winter.

Superintendent Bielang shared that January is Board Recognition Month. We will officially celebrate that at the Board's January 27, 2025 meeting. In the meantime, some students from Moorsbridge Elementary made appreciation cards, which were circulated to the Board to review. Trustees were appreciative.

BOARD EDUCATION

Monitoring Report 1.1, Global Ends (Overall)

Monitoring Report 1.1 was presented in segments – secondary level measures and elementary measures and in a different format, as requested by the Board. This report is a draft of the final in

the series. The Board will further review/discuss 1.1 at its upcoming Policy Governance Retreat on January 27 before action is taken on the report.

Dr. Michael Pascoe, Assistant Superintendent of Instruction and Assessment presented the overall report on 1.1. The presentation covered how Portage Public Schools ranked against similar schools and against KRESA schools on 2024 percent proficient and 2024 percent proficient improvement based on a three year average (2019, 2022, 2023) percent proficient. Dr. Pascoe reviewed criteria and weights, percent proficient summary data in ELA and math as well as percent proficient improvement summary data in ELA and math, our schools that are at or above expectations in those subjects, growth data, next steps, and areas of focus.

Dr. Pascoe responded to questions from Trustees.

COMMENTS OR COMMUNICATIONS

President Van Antwerp opened the floor to public comment.

Kaitie Paynich, on behalf of the PEA, shared some of the positive activities happening around the District involving staff/students.

President Van Antwerp thanked Ms. Paynich for her remarks and opened the floor to Trustee comments.

Mrs. Novaria welcomed new board members Mary Lou Rohwer and Mark Stevenson to the Board.

Trustees echoed Mrs. Novaria's remarks.

Mrs. Rohwer shared that she is glad to be on the Board and is appreciative to all who made it possible.

Dr. Stevenson echoed Mrs. Rohwer's sentiments.

Mr. Snyder thanked Mr. Van Antwerp for continuing to serve as the Board's President and expressed his appreciation to many: PEA representatives, Kaitie Paynich and Kat Frink, for sharing "good news" from around the district at board meetings, and to citizen Tom Tarlton for being engaged and helpful relative to local school board elections. Mr. Snyder referenced the oath that was read by Superintendent Bielang earlier in the meeting, pointing out that Board members swear an oath to the Constitution.

Mr. Van Antwerp looks forward to working with everyone on the Board.

CONSENT AGENDA

President Van Antwerp presented the following Consent Agenda items for approval by the Board of Education:

- 1. Organizational Items: (a) designate the following depositories for school funds: Comp One, Flagstar Bank, Horizon Bank, Huntington Bank, JP Morgan Chase, Macatawa Bank,**

Mercantile Bank, PFM Investment Management, and Southern Michigan Bank & Trust; (b) approve the 2024-25 and 2025-26 board meeting schedules as presented; (c) designate persons authorized to use the safety deposit box as the Superintendent, Assistant Superintendent of Operations, Director of Finance, and Board Secretary; (d) designate the Electronic Transfer Officer as Paula Johnson, Director of Finance; (e) appoint Barb Atkinson as Board Recording Secretary; (f) approve Thrun Law Firm, P.C. as the Board's and District's primary legal counsel; and (g) pre-approve 2025 board member attendance at board-related classes, conferences, workshops, etc. and approve reimbursement for actual and necessary expenses incurred to attend said events, as per Bylaw 0175.1.

- 2. Monthly Consent Agenda Items: Approve minutes from the December 9, 2024 Special Meeting, Closed Session, and Regular Business Meeting; and approve Policies 1130, 3110, 4110, 6110, 6111, 6112, 6114, 6325, 7310, 7450, 3120.08, 5330.02, 5340, and 8321, as presented.**

There being no objections, the motion carried unanimously.

ASSURANCE OF DISTRICT PERFORMANCE

Monitoring Report 2.9, Emergency Superintendent Succession

Motion offered by Mrs. Novaria, seconded by Mrs. Crawford, that the Board of Education accept as presented, the Monitoring Report on 2.9, Emergency Superintendent Succession, as a reasonable interpretation and evidence of compliance with policy.

The motion carried unanimously.

REQUIRED ACTION ITEMS

HAV Public Easements & Bill of Sale

Motion offered by Mr. Snyder, seconded by Mrs. Crawford, that the Board of Education grant a water main easement, combined water main and sanitary sewer easement, and bill of sale at the Haverhill site to the City of Portage, as presented.

Mr. Edwards introduced Mr. Jeff Paulson, Senior Project Manager with Hurley & Stewart. The firm is involved with engineering type work in construction, and they work closely with the City of Portage. Mr. Hurley explained the purpose of the documents before the Board.

The motion carried unanimously.

ACTION ITEMS

Video Switching Devices for New CEL & HAV

Motion offered by Ms. Larson, seconded by Mrs. Novaria, that the Board of Education approve, as presented, the purchase of Atlona video switching devices from Live Space for the new Central and Haverhill Elementary Schools in the amount of \$79,223.00, the funds for which will come from the 2021 Bond Fund.

Dr. Ryan Miller, Director of Information and Technology, reviewed the recommendation.

The motion carried unanimously.

Teaching Desks for New CEL & HAV

Motion offered by Mrs. Crawford, seconded by Mrs. Novaria, that the Board of Education approve, as presented, the purchase of technology enabled teaching desks from TEL Systems for the new Central and Haverhill Elementary Schools in the amount of \$195,627.00, the funds for which will come from the 2021 Bond Fund.

Dr. Ryan Miller briefly reviewed the recommendation.

The motion carried unanimously.

Video Surveillance Equipment for New CEL & HAV

Motion offered by Mrs. Novaria, seconded by Mrs. Crawford, that the Board of Education approve , as presented, the contract with Parkway Electric for video surveillance equipment and installation at the new Central and Haverhill Elementary Schools in the amount of \$67,730.40, which includes a 20% contingency. The funds for these video surveillance projects will come from the 2021 Bond Fund.

Dr. Ryan Miller presented the recommendation.

The motion carried unanimously.

CEL & HAV Furniture Purchase

Motion offered by Ms. Larson, seconded by Mr. Snyder, that the Board of Education approve, as presented, the purchase of furniture for Central Elementary and Haverhill Elementary Schools, in an amount not to exceed \$2,764,738.32, the funds for which will come from the 2021 Bond Fund.

Mr. Edwards went over the recommendation. Trustees shared positive remarks.

The motion carried unanimously.

DISCUSSION ITEMS

Revisions to Policy 6550 – Travel Pay & Reimbursement

Per Superintendent Bielang, at the December board meeting the Board reviewed a single sentence addition made to Policy 6550. Since that time, we added to that sentence “optional travel insurance” and now return it to the Board as a first reading. Board members opted to move this discussion item to action.

Motion offered by Ms. Larson, seconded by Mrs. Novaria, to move the Revisions to Policy 6550 discussion item to action.

The motion carried unanimously.

Motion offered by Mr. Snyder, seconded by Mrs. Crawford, to approve Policy 6550 as amended.

The motion carried unanimously.

Construction Contracts for New WOD Project

Mr. Edwards reviewed the bid process. Ms. Anastasia Wojcik, Assistant Project Manager with Owen-Ames-Kimball, detailed the recommendation for construction contracts for the new Woodland Elementary bond project.

President Van Antwerp thanked everyone involved for the thorough process to get us to this point.

Administrative Updates & Handbook Changes

Mr. Brad Galin, Director of Human Resources, went over revisions to the administrative handbook. In addition, Mr. Galin shared administrative updates. Mr. Zonts was presented the award for Outstanding Administrator of the Year by the Michigan Music Education Association. He was nominated for his support of the music program at Haverhill Elementary (congratulations Mr. Zonts), LETRS training - all elementary principals will receive the training. A shout out to Northern High administrators and Dr. Michael Pascoe for stepping up to fill in for Principal Lowder while he is on medical leave. A few administrators are furthering their education and taking advantage of our tuition reimbursement program.

Superintendent Bielang announced that he will be retiring at the end of the current school year (June 30, 2025) after serving as Superintendent in the District for twelve years.

President Van Antwerp expressed his appreciation to Superintendent Bielang and wished him all the best in retirement.

With no further business to come before the Board, the meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Barb Atkinson
Recording Secretary

To: Mark Bielang, Superintendent
From: Johnny Edwards, Assistant Superintendent of Operations
Cc: Paula Johnson, Director of Finance
Date: January 13, 2025
Re: Bond Bid Package - Woodland Elementary School

RECOMMENDATION

I recommend the Board of Education authorize Owen-Ames-Kimball Co. to issue Notices of Pending Award, in the amounts indicated for Woodland Elementary School, to contractors and suppliers listed on the Bid Summary Sheets, pending confirmation that all requirements of the Contract Documents have been met. Furthermore, upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, contracts will be awarded to these contractors and suppliers by Portage Public Schools, in the amount of \$24,744,404. The funds will come from the 2021 Bond.

BACKGROUND INFORMATION

Previously, the Board approved a recommendation for the demolition of Woodland elementary. This recommendation is a continuation to the construction for Woodland Elementary. The bid went out November 22, 2024. O-A-K advertised on their website and via monthly newsletter to contractors, along with the District's website, Building Connected, Builders Exchange for Michigan, Builders Exchange of Kalamazoo, and Builders Exchange of Lansing. We hosted a pre-bid meeting on December 2, 2024 and 34 contractors participated. During the bid phase, O-A-K reached out to several contractors to gauge bid coverage per bid category.

We accepted bids on December 16, 2024. The bids were read aloud that included the proper bid bonds and acknowledged the schedule.

Since the bid opening, our team of O-A-K, TowerPinkster and Fielding International, Plante Moran Realpoint and PPS staff members have executed post-bid interviews covering all bid categories for this project. This process was designed to select the bidder with the lowest priced qualified bid to complete the scope of work in each category. Each contractor had to validate bid pricing, confirm ability to meet schedules and qualified resources, confirm work scope, and discuss any unique complexities of the projects. We also expressed the high level of expectations the Owner/Owner's Rep/Architect/Construction Management team has for this project and the contractor's performance. We are confident that this process has helped us identify the lowest priced, qualified, responsible contractors for Board consideration and approval. The interview process was performed over a three-day period until the team was confident in bringing this list

of recommendations to the Board. Please note that in all work categories we are awarding contracts to the lowest priced, qualified, responsible bidders.

We are very pleased with this bid process. We had robust interest in the project, as we had 133 bids. Approximately 64% were from contractors within a one-hour drive time radius of Portage. We averaged 3.5 bids submitted per bid category.

This analysis can be found on the attached bid tabulation summary information for each project. We are pleased with these results, as it is largely due to the hard work of the entire team and the entire process leading up to the recommendation.

Approval of this recommendation will allow us to execute contract agreements and proceed with the work in these categories that will begin in June 2025.

Attachments

January 7, 2025

Mr. Johnny Edwards, Assistant Superintendent of Operations
Portage Public Schools
8107 Mustang Drive
Portage, MI 49002

RE: Woodland Elementary School Trade Contractor Awards
2021 Elementary School Bond Program

Mr. Edwards:

As Owner's Representative we have been pleased to assist Portage Public Schools with the planning, design and construction bidding process for Woodland Elementary School. The design team has worked closely with District educational staff to develop a building plan aligned with your Educational Specifications and curriculum planning for the future of learning in the district. The CM team has assisted with budgeting and constructability analysis, in developing the project schedule, and now in bidding the trade contractor work.

We have participated in and observed OAK's process of soliciting and vetting the trade contractor bids and found it to once again be thorough and professional. They have provided detailed metrics on the competitiveness of the bids and participation by local and regional firms. The results of these bids are in line with the cost expectations for the work, and have come in below the budget developed throughout the process for these packages and incorporated into the overall budget projection for the District's Elementary School replacement program. While there has been significant cost escalation in the construction industry, these bid results indicate the market has returned to a more predictable pattern, which is encouraging for the overall execution of the entire program.

RECOMMENDATION

Plante Moran Realpoint supports the award recommendations made by Owen Ames Kimball for the replacement of Woodland Elementary. Our team is available at the District and Board's convenience to answer any questions regarding the bidding and recommendation process. Please feel free to contact me at 269-567-4625 or doug.phillips@plantemoran.com.

Sincerely,

PLANTE MORAN REALPOINT



Doug Phillips
Senior Vice President

Copy: Ron Herron, Chris Mankowski, Plante Moran Realpoint

	Bid Category	Contractor	Base Bid	Voluntary Alternates & Adjustments	Notes	Alternate 1 (Double Wall Duct)	Total
1	Earthwork	USA Earthworks LLC	1,668,644				1,668,644
2	Asphalt Paving	To be bid at a later date	293,763				293,763
3	Landscaping	To be bid at a later date	450,503				450,503
4	Irrigation	Summit Landscape Management	93,478				93,478
5	Concrete	Choice Concrete Construction	1,287,770				1,287,770
6	Polished Concrete	Earley & Associates, Inc	134,000				134,000
7	Pre-Cast Structural Concrete	Fabcon Precast, LLC	251,715				251,715
8	Masonry	Davenport Masonry	2,833,600				2,833,600
9	Metals	FCC Construction	1,093,000				1,093,000
10	General Trades	Hazelhoff Builders	1,412,000				1,412,000
11	Metal Wall Panels	Reliable Sheet Metal	394,850				394,850
12	Roofing	C & I Building Maintenance, Inc	789,840				789,840
13	Joint Sealants	Slager Restoration & Sealants	31,565				31,565
14	Doors, Frames and Hardware	SA Morman & Company	555,960	2,465	A,B		558,425
15	Overhead Doors	Partition Systems	27,725				27,725
16	Aluminum, Glass and Glazing	Forman Glass	1,097,934				1,097,934
17	LPDA	Sobie Company Inc	1,929,870				1,929,870
18	Flooring	Great Lakes Floor Covering	635,000				635,000
19	Resilient Athletic Flooring	Sobie Company Inc	80,490				80,490
20	Painting	Vork Brothers Painting	426,000				426,000
21	Visual Display Units	Cig Jan Products	26,390				26,390
22	Signage	Universal Sign Systems, Inc.	44,867				44,867
23	Food Service Equipment	Great Lakes West	247,886				247,886
24	Gymnasium Equipment	Bareman & Associates	62,900				62,900
25	Playground Equipment	Sinclair Recreation	315,600				315,600
26	Window Shades	Product Resource Company	75,200				75,200
27	Educational Caseloads	Custer	513,938				513,938
28	Elevators	Kone, Inc.	131,200				131,200
29	Fire Protection	Brigade Fire Protection, Inc.	232,440				232,440
30	DDC	ControlNET	742,800				742,800
31	Mechanical/Plumbing	DHE Plumbing and Mechanical	4,294,000			17,500	4,311,500
32	Testing & Balancing	Third Coast Test & Balance	19,400				19,400
34	Electrical	Allied Electrical	2,811,000	7,500	C		2,818,500
35	Audio Visual Systems	BlueWater Technologies Group Inc.	129,709				129,709
36	Clock Systems	Digital Age Technologies	27,903				27,903
37	Public Address	Parkway Electric & Communications	49,970				49,970
38	Structured Cabling	The DataCom Group, Inc.	163,780	16,115	D		179,895
39	Access Controls & Intercom Entry Systems	Parkway Electric & Communications	68,400				68,400
	Monument Sign	Allowance	120,000				120,000
	Interior Signage	Allowance	30,900				30,900
	Door & Hardware Adjustments	Allowance	30,000				30,000
	Patio Screen Fence	Allowance	12,875				12,875
	Utility Fees	Allowance	45,000				45,000
	Phasing, Safety & Access	Allowance	100,000				100,000
	Weather Conditions	Allowance	100,000				100,000
	Temporary Fencing	Allowance	83,000				83,000
	General Conditions	Owen-Ames-Kimball Co.	1,596,337				1,596,337
	CM Reimburses	Owen-Ames-Kimball Co.	46,684				46,684
	CM Liability Insurance	Owen-Ames-Kimball Co.	30,550				30,550
	Preconstruction Fee	Owen-Ames-Kimball Co.	88,429	144		97	88,670
	CM Fee	Owen-Ames-Kimball Co.	795,865	690		463	797,018
		Subtotal	28,524,730	26,914		18,060	28,569,704
	Building Contingency		2,852,473	2,691		1,806	2,856,970
		Billing Subtotal	31,377,203	29,605		19,866	31,426,674
	Building Demolition		532,113				532,113
	ERCES System		200,000				200,000
	Architectural Fees & Costs		2,510,176	2,368		1,589	2,514,134
	Owners Rep		400,000				400,000
	Furnishings, Fixtures and Equipment		2,622,116				2,622,116
	Moving Costs		50,000				50,000
	Commissioning		30,000				30,000
	Total		37,721,609	31,973		21,455	37,775,037

Construction Documents Budget 39,353,872
Over/(Under) (1,578,835)

Note A: Field welding for hollow metal frames type 9 & 10. - \$1,500
 Note B: To include one Lund model 1204 -A Key cabinet. - \$950
 Note C: Optional 4" spare feeder. - \$7,000
 Note D: Paging speaker cabling. - \$16,115



**Portage Public Schools
Woodland Elementary
Motion Recommendation
Construction Manager: Owen-Ames-Kimball Co.**

RECOMMENDED MOTION

I move that Owen-Ames-Kimball Co. be authorized to issue Notice of Pending Awards, in the amount indicated, to contractors and suppliers listed below, pending confirmation that all requirements of the Contract Documents have been met. Furthermore, that upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, contracts be awarded to these contractors and suppliers by Portage Public Schools.

1	Earthwork	USA Earthworks LLC	\$1,668,644
4	Irrigation	Summit Landscape Management	\$93,478
5	Concrete	Choice Concrete Construction	\$1,287,770
6	Polished Concrete	Earley & Associates, Inc	\$134,000
7	Pre-Cast Structural Concrete	Fabcon Precast, LLC	\$251,715
8	Masonry	Davenport Masonry	\$2,833,600
9	Metals	FCC Construction	\$1,093,000
10	General Trades	Hazelhoff Builders	\$1,412,000
11	Metal Wall Panels	Reliable Sheet Metal	\$394,850
12	Roofing	C & I Building Maintenance, Inc	\$789,840
13	Joint Sealants	Slager Restoration & Sealants	\$31,565
14	Doors, Frames and Hardware	SA Morman & Company	\$558,425
15	Overhead Doors	Partition Systems	\$27,725
16	Aluminum, Glass and Glazing	Forman Glass	\$1,097,934
17	LPDA	Sobie Company Inc	\$1,929,870
18	Flooring	Great Lakes Floor Covering	\$635,000
19	Resilient Athletic Flooring	Sobie Company Inc	\$80,490
20	Painting	Vork Brothers Painting	\$426,000
21	Visual Display Units	Cig Jan Products	\$26,390
22	Signage	Universal Sign Systems, Inc.	\$44,867
23	Food Service Equipment	Great Lakes West	\$247,886
24	Gymnasium Equipment	Bareman & Associates	\$62,900
25	Playground Equipment	Sinclair Recreation	\$315,600
26	Window Shades	Product Resource Company	\$75,200
27	Educational Caseloads	Custer	\$513,938
28	Elevators	Kone, Inc.	\$131,200
29	Fire Protection	Brigade Fire Protection, Inc.	\$232,440
30	DDC	ControlNET	\$742,800
31	Mechanical/Plumbing	DHE Plumbing and Mechanical	\$4,311,500
32	Testing & Balancing	Third Coast Test & Balance	\$19,400
34	Electrical	Allied Electrical	\$2,818,500
35	Audio Visual Systems	BlueWater Technologies Group Inc.	\$129,709
36	Clock Systems	Digital Age Technologies	\$27,903
37	Public Address	Parkway Electric & Communications LLC	\$49,970
38	Structured Cabling	The DataCom Group, Inc.	\$179,895
39	Access Controls & Intercom Entry Systems	Parkway Electric & Communications LLC	\$68,400

Total Awards \$ 24,744,404

Bradley D. Galin, MBA, SPHR
Director of Human Resources
Phone: 269.323.5152
bgalin@portageps.org

To: Board of Education
From: Bradley Galin, MBA, SPHR
Date: January 13, 2025
Re: Administrator Handbook Recommendations

RECOMMENDATION:

It is recommended that the Board of Education approve changes to the Administrator Handbook as presented.

Background

The administrator handbook has been updated with the following changes:

Inclusion of pay for acting as a mentor to another District administrator. The mentor requirement is now mandatory under the Revised School Code (section 1249).

Language around tuition reimbursement to reflect the District's adoption of IRS section 527 (previously approved by the Board in 2024).

Specific language around retirement incentive payments being made to a 403(b) account. This change was recommended by legal counsel.

Inclusion of the administrator pay scale as part of the handbook to comply with new requirements from the Office of Retirement Services.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JANUARY 27, 2025, 6:30 P.M.**

Note Page

VII. Assurance of District Performance

1. Approve Monitoring Report 1.1 (GP 4.4)

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education accept as presented, the Monitoring Report on 1.1 Global Ends, as a reasonable interpretation and evidence of compliance with policy.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JANUARY 27, 2025, 6:30 P.M.**

Note Page

VIII. Required Action Items

1. CEL Public Easements & Bill of Sale (Legal Requirement)

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education grant a water main easement and bill of sale at the Portage Central Elementary site to the City of Portage, as presented.

To: Mark Bielang, Superintendent

From: Johnny Edwards, Assistant Superintendent of Operations

Cc: Paula Johnson, Director of Finance

Date: January 27, 2025

Re: Central Elementary Easement and Bill of Sale

RECOMMENDATION

I recommend that the Board of Education grant a water main easement and bill of sale at the Portage Central Elementary site to the City of Portage.

BACKGROUND INFORMATION

The school district has worked collaboratively with Plante Moran RealPoint, Owner's representative; Hurley & Stewart, Civil Engineering firm; Thrun Law Firm, P.C.; and the City of Portage to plan, design, and construct the water main for the Central Elementary site.

1. The district has constructed and installed a public water main.
2. The water main was constructed on district property and will need easements dedicated which allow the City of Portage to maintain the utilities in perpetuity.
3. The bill of sale document is required to officially transfer ownership of the materials from the Portage Public Schools to the City of Portage.

The process described is a formality and is like the recent recommendation for the Haverhill site. Attached please find the three accompanying documents for the water main easement and bill of sale for the Portage Central Elementary site.

WATER MAIN EASEMENT AND RIGHT-OF-WAY GRANT

For and in consideration of the amount of less than One Hundred Dollars (\$100.00), receipt hereof is hereby acknowledged, the undersigned Portage Public Schools, a Michigan General Powers School District, of 8107 Mustang Drive, Portage, Michigan 49002 (Grantor), hereby granting and conveying to the City of Portage, a Municipal Corporation organized under the laws of the State of Michigan, with offices at City Hall, 7900 S. Westnedge Avenue, Portage, Michigan 49002 (Grantee), a permanent easement and right-of-way in which to construct, operate, maintain, repair, and/or replace water main facilities over, across, under and through the following parcel of land situated in the City of Portage, County of Kalamazoo, State of Michigan, and described as in the attached Easement Sketch.

Including the right to enter upon said easement and right-of-way through the parent parcel, if necessary, for the purpose of construction, operation, maintenance, repair, and/or replacement thereof and the right to remove trees, bushes, undergrowth and other obstructions interfering with the location, construction, or maintenance of said water main facilities, and that Grantee may use property adjacent to Grantees easement temporarily in connection with the construction, operation, maintenance, repair, or replacement of said facilities. Grantee shall restore the easement area to as near original condition as possible, trees and shrubs excepted.

The Grantor does hereby covenant with Grantee that it is lawfully seized and possessed of the real estate above described, and that it has a good and lawful right to convey it or any part of it, that it is free from all encumbrances, and that it will forever warrant and defend the title thereto, and the easement granted hereby against the lawful claims of all persons whatsoever.

Grantor agrees that no building or construction of any kind or nature will be placed upon the above-described easement and right-of-way without the prior written consent of the Grantee, its successors or assigns.

Grantor to the extent permitted by law further agrees to save and hold the Grantee harmless from any and all claims, debts, causes of action, or judgments for any damage to property and/or injury to any person which may arise out of any construction or the use of the easement area or right-of-way by the Grantor, its agents, employees, representatives or contractors.

This conveyance includes a release of any and all claims to damage from whatsoever cause arising from or incidental to Grantees use of the easement or right-of-way, or exercise of any of the rights and powers of the Grantee herein.

This instrument shall be binding and inure to the benefit of the party hereto their heirs, successors and assigns.

This easement is exempt from transfer tax pursuant to MCL 207.505(a) and MCL 207.526(a).

[Signatures on Following Page]

GRANTOR:

PORTAGE PUBLIC SCHOOLS

By: _____
Mark Bielang

Its: Superintendent

STATE OF MICHIGAN)
)SS.
COUNTY OF KALAMAZOO)

On this _____ day of _____, 2025, before me personally came the above named Mark Bielang, to me personally known, who being duly sworn did and each for himself say that he is the Superintendent for Portage Public Schools and that said instrument was signed on behalf of said Michigan general powers school district by authority of its Board of Education and acknowledges said instrument to be his free act and deed.

_____, Notary Public

_____ County, Michigan

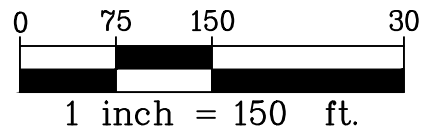
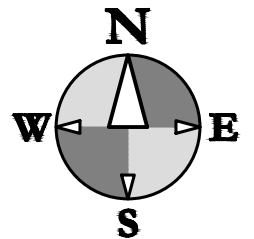
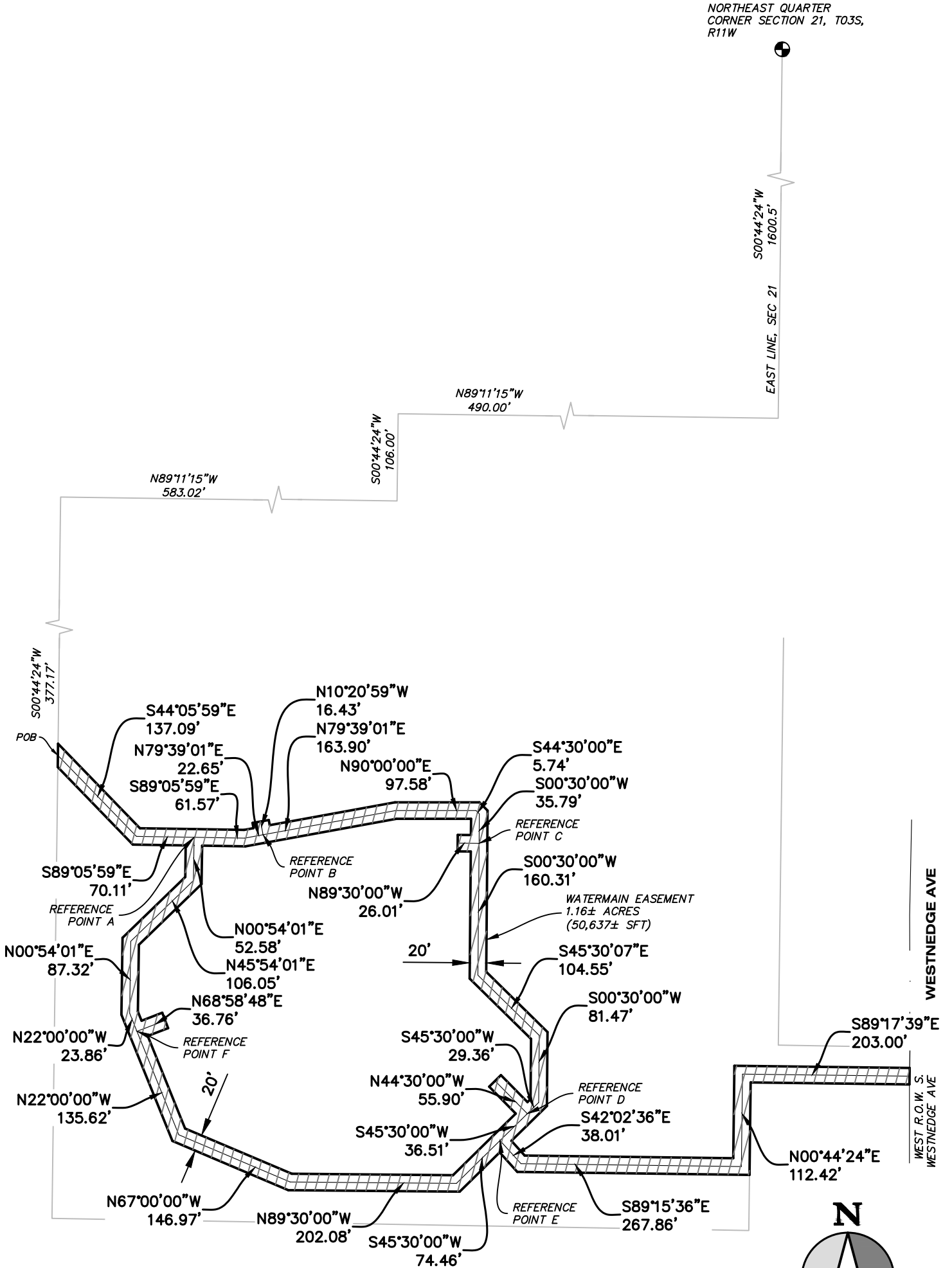
My commission expires: _____

When Recorded Return To:
City of Portage Department of Community Development
7900 S. Westnedge Avenue
Portage, MI 49002

THIS INSTRUMENT PREPARED BY:
Philip G. Clark, Esq.
THRUN LAW FIRM, P.C.
P.O. Box 2575
East Lansing, MI 48826

EASEMENT SKETCH

NORTHEAST QUARTER
CORNER SECTION 21, T03S,
R11W



hurley & stewart, llc
2800 s. 11th street
kalamazoo, michigan 49009
269.552.4960 fax 269.552.4961
www.hurleystewart.com

Job No.: 22-113D
Date: 6/2/23
Scale: AS NOTED
P.M.: JWP
Dft: AGS
QA/QC: 6/2/23

Title:
Project:
Client:

EASEMENT EXHIBIT
28
PORTAGE CENTRAL ELEMENTARY
TOWERPINKSTER

Drawing No.

1

1 OF 2

EASEMENT DESCRIPTION

PART OF THE NORTHEAST QUARTER OF SECTION 21, TOWN 03 SOUTH, RANGE 11 WEST, CITY OF PORTAGE, COUNTY OF KALAMAZOO, STATE OF MICHIGAN, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

A STRIP OF LAND, 20.00 FEET WIDE, LYING 10.00 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE. COMMENCING AT THE NORTHEAST CORNER OF SECTION 21, TOWN 03 SOUTH, RANGE 11 WEST; THENCE ALONG THE EAST LINE OF SAID SECTION 21, SOUTH 00 DEGREES 44 MINUTES 24 SECONDS WEST 1600.50 FEET; THENCE NORTH 89 DEGREES 11 MINUTES 15 SECONDS WEST 490.00 FEET; THENCE SOUTH 00 DEGREES 44 MINUTES 24 SECONDS WEST 106.00 FEET; THENCE NORTH 89 DEGREES 11 MINUTES 15 SECONDS WEST 583.02 FEET (PREVIOUSLY DESCRIBED AS 581.15 FEET); THENCE SOUTH 00 DEGREES 44 MINUTES 24 SECONDS WEST 377.17 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 44 DEGREES 05 MINUTES 59 SECONDS EAST 137.09 FEET; THENCE SOUTH 89 DEGREES 05 MINUTES 59 SECONDS EAST 70.11 FEET TO REFERENCE POINT A; THENCE CONTINUING SOUTH 89 DEGREES 05 MINUTES 59 SECONDS EAST 61.57 FEET; THENCE NORTH 79 DEGREES 39 MINUTES 01 SECONDS EAST 22.65 FEET TO REFERENCE POINT B; THENCE CONTINUING NORTH 79 DEGREES 39 MINUTES 01 SECONDS EAST 163.90 FEET; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST 97.58 FEET; THENCE SOUTH 44 DEGREES 30 MINUTES 00 SECONDS EAST 5.74 FEET; THENCE SOUTH 00 DEGREES 30 MINUTES 00 SECONDS WEST 35.79 FEET TO REFERENCE POINT C; THENCE CONTINUING SOUTH 00 DEGREES 30 MINUTES 00 SECONDS WEST 160.31 FEET THENCE SOUTH 45 DEGREES 30 MINUTES 07 SECONDS EAST 104.55 FEET; THENCE SOUTH 00 DEGREES 30 MINUTES 00 SECONDS WEST 81.47 FEET; THENCE SOUTH 45 DEGREES 30 MINUTES 00 SECONDS WEST 29.36 FEET TO REFERENCE POINT D; THENCE CONTINUING SOUTH 45 DEGREES 30 MINUTES 00 SECONDS WEST 36.51 FEET TO REFERENCE POINT E; THENCE CONTINUING SOUTH 45 DEGREES 30 MINUTES 00 SECONDS WEST 74.46 FEET; THENCE NORTH 89 DEGREES 30 MINUTES 00 SECONDS WEST 202.08 FEET; THENCE NORTH 67 DEGREES 00 MINUTES 00 SECONDS WEST 146.97 FEET; THENCE NORTH 22 DEGREES 00 MINUTES 00 SECONDS WEST 135.62 FEET TO REFERENCE POINT F; THENCE CONTINUING NORTH 22 DEGREES 00 MINUTES 00 SECONDS WEST 23.86 FEET; THENCE NORTH 00 DEGREES 54 MINUTES 01 SECONDS EAST 87.32 FEET; THENCE NORTH 45 DEGREES 54 MINUTES 01 SECONDS EAST 106.05 FEET; THENCE NORTH 00 DEGREES 54 MINUTES 01 SECONDS EAST 52.58 FEET TO REFERENCE POINT A AND THE POINT OF ENDING. THENCE RECOMMENCING AT REFERENCE POINT B, NORTH 10 DEGREES 20 MINUTES 59 SECONDS WEST 16.43 FEET TO THE POINT OF ENDING; THENCE RECOMMENCING AT REFERENCE POINT C, NORTH 89 DEGREES 30 MINUTES 00 SECONDS WEST 26.01 FEET TO THE POINT OF ENDING; THENCE RECOMMENCING AT REFERENCE POINT D, NORTH 44 DEGREES 30 MINUTES 00 SECONDS WEST 55.90 FEET TO THE POINT OF ENDING; THENCE RECOMMENCING AT REFERENCE POINT E, SOUTH 42 DEGREES 02 MINUTES 36 SECONDS EAST 38.01 FEET; THENCE SOUTH 89 DEGREES 15 MINUTES 36 SECONDS EAST 267.86 FEET; THENCE NORTH 00 DEGREES 44 MINUTES 24 SECONDS EAST 112.42 FEET; THENCE SOUTH 89 DEGREES 17 MINUTES 39 SECONDS EAST 203.00 FEET TO THE WEST RIGHT OF WAY OF SOUTH WESTNEDGE AVENUE AND THE POINT OF ENDING; THENCE RECOMMENCING AT REFERENCE POINT F, NORTH 68 DEGREES 58 MINUTES 48 SECONDS EAST 36.76 FEET TO THE POINT OF ENDING. THE SIDELINES OF SAID STRIP SHALL BE LENGTHENED OR SHORTENED SO AS TO PREVENT GAPS OR OVERLAPS. EASEMENT CONTAINS 1.16 +/- ACRES (50,637 +/- SQUARE FEET). SUBJECT TO EASEMENTS AND RESTRICTIONS APPARENT AND OF RECORD.



hurley & stewart, llc
2800 s. 11th street
kalamazoo, michigan 49009
269.552.4960 fax 269.552.4961
www.hurleystewart.com

Job No.: 22-113D
Date: 6/2/23
Scale: AS NOTED
P.M.: JWP
Dft: AGS
QA/QC: 6/2/23

Title:

Project: 29

Client:

EASEMENT EXHIBIT
PORTAGE CENTRAL ELEMENTARY
TOWERPINKSTER

Drawing No.

2

2 OF 2

BILL OF SALE

PORTAGE PUBLIC SCHOOLS, a Michigan General Powers School District, hereinafter "Seller", of, 8107 Mustang Drive, Portage, Michigan 49002 hereby sells to THE CITY OF PORTAGE, a Michigan Municipal Corporation, hereinafter "Purchaser", of 8422 South Westnedge Avenue, Portage, Michigan 49002, the following goods for the price of One Dollar (\$1.00) and other good and valuable consideration, the receipt of which is hereby acknowledged.

Description of goods:

- 2,584 feet of 8" water main (not including fire hydrant leads)
- 5 fire hydrants

Seller warrants title to the goods.

Dated: _____, 2025

PORTAGE PUBLIC SCHOOLS

By: _____

Mark Bielang

Its: Superintendent

STATE OF MICHIGAN)
)SS.
COUNTY OF KALAMAZOO)

On this _____ day of _____, 2025, before me personally came the above named Mark Bielang, to me personally known, who being duly sworn did and each for himself say that he is the Superintendent for Portage Public Schools and that said instrument was signed on behalf of said Michigan general powers school district by authority of its Board of Education and acknowledges said instrument to be his free act and deed.

_____, Notary Public

_____ County, Michigan

My commission expires: _____

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JANUARY 27, 2025, 6:30 P.M.**

Note Page

X. Discussion Items

1. Projector Purchase for New CEL & HAV (OP 6320)

To: Mark Bielang, Superintendent

From: Ryan Miller, Director of Information and Technology

CC: Paula Johnson, Director of Finance

Date: January 17, 2025

Re: Projectors for CEL and HAV

RECOMMENDATION

I recommend that the Board of Education approve the purchase of the Epson PowerLite laser projectors for the new Central and Haverhill Elementary Schools in the amount of \$43,663 from Data Image LLC. The funds for these technology items will come from the 2021 bond fund.

School	Product Descriptions	Cost
CEL	3 laser projectors + 2 specialty lenses for large areas	\$21,470
HAV	3 laser projectors + 2 specialty lenses for large areas	\$22,193
	Overall Total	\$43,663

BACKGROUND INFORMATION

These projectors are designated for the gymnasium, cafeteria, and ‘heart’ space around the central stairwell in the new elementary schools. This will allow teachers and staff to conduct lessons, small group meetings, and school assemblies in these common areas. We are able to get the best pricing on these projectors through REMC bid save, which is why we did not have to go out to bid for these. The quotes are attached for your reference.

BIDDING PROCESS

These items were selected through the REMC Bid Save process, therefore did not require the formal bidding process. I would be happy to answer any questions that the Board may have on this purchase.



QUOTATION

Data Image LLC
 3070 Old Farm Ln
 Walled Lake, MI 48390, USA
 Phone: (248) 960-0300
 Fax: (248) 960-0027
 Email: sales@dataimage.com

Quote Number: **3718**
 Date: **01/15/2025**
 Expiration Date: **not entered**
 Quote Author: **Jeanine Jakobic**

Bill To:	Ship To:
Portage Public Schools 8107 Mustang Drive Portage, MI 49002	Steve Van Dyke Portage Public Schools Portage Public Schools 8107 Mustang Drive Portage, MI 49002

Qty	Item Name	REMC Item No.	Description	Unit Price	Ext. Price
1	EPSON EB-PU1008W Laser Projector Interchangeable Lens 8500 Lumens WUXGA+4KE White	252735	EPSON EB-PU1008W Laser Projector Interchangeable Lens 8500 Lumens WUXGA+4KE White	6,080.00	6,080.00
1	Epson ELPLM0A (M10) Middle Zoom Lens 3 for Pro G7000 and L Series	252735	EPSON Middle Zoom Lens 3 for Pro G7000 and L Series ELPLM0A (M10)	1,212.00	1,212.00
1	EPSON EB-PU2010W Laser Projector Interchangeable Lens 10000 Lumens WUXGA+4KE White	252735	EPSON EB-PU2010W Laser Projector Interchangeable Lens 10000 Lumens WUXGA+4KE White	10,051.00	10,051.00
1	Epson ELPLW06 Wide Lens 2 for Pro L1500U and L1505U Series	252735	EPSON ELPLW06 Wide Lens 2 for Pro L1500U and L1505U Series	1,928.00	1,928.00
1	EPSON PowerLite L530U Laser Projector with WiFi 5000 Lumens WUXGA Black	252750	EPSON PowerLite L530U Laser Projector with WiFi 5000 Lumens WUXGA Black	2,199.00	2,199.00

Subtotal:	\$21,470.00
Tax (MI Sales Tax - 6%):	\$0.00
Total:	\$21,470.00

PAYMENT TERMS: Net 30

SERVICE WARRANTY:

For any integration services provided, we offer a one-year warranty, guaranteeing the functionality and performance of the integrated systems. Additionally, clients have the option to request an extended warranty, providing coverage for up to three years, ensuring continued support and peace of mind.

For any questions about this quotation, please contact:

Jeanine Jakobic at Data Image LLC

W (248) 960-0300, email: jeaninej@dataimage.com

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QUOTATION

Data Image LLC
 3070 Old Farm Ln
 Walled Lake, MI 48390, USA
 Phone: (248) 960-0300
 Fax: (248) 960-0027
 Email: sales@dataimage.com

Quote Number: **3717**
 Date: **01/15/2025**
 Expiration Date: **not entered**
 Quote Author: **Jeanine Jakobic**

Bill To:	Ship To:
Portage Public Schools 8107 Mustang Drive Portage, MI 49002	Steve Van Dyke Portage Public Schools Portage Public Schools 8107 Mustang Drive Portage, MI 49002

Qty	Item Name	REMC Item No.	Description	Unit Price	Ext. Price
1	EPSON PowerLite L520U Laser Projector with WiFi 5000 Lumens WUXGA Black	252735	EPSON PowerLite L520U Laser Projector with WiFi 5000 Lumens WUXGA Black	2,099.00	2,099.00
1	EPSON EB-PU2113W Laser Projector Interchangeable Lens 13000 Lumens WUXGA+4KE White	252735	EPSON EB-PU2113W Laser Projector Interchangeable Lens 13000 Lumens WUXGA+4KE White	11,590.00	11,590.00
1	Epson Middle Zoom Lens 4 for Pro G7000 and L Series (ELPLM11) (M0B)	252735	Middle Zoom Lens 4 for Pro G7000 and L Series (ELPLM11) (M0B)	1,212.00	1,212.00
1	EPSON EB-PU1008W Laser Projector Interchangeable Lens 8500 Lumens WUXGA+4KE White	252735	EPSON EB-PU1008W Laser Projector Interchangeable Lens 8500 Lumens WUXGA+4KE White	6,080.00	6,080.00
1	Epson ELPLM0A (M10) Middle Zoom Lens 3 for Pro G7000 and L Series	252735	EPSON Middle Zoom Lens 3 for Pro G7000 and L Series ELPLM0A (M10)	1,212.00	1,212.00

Subtotal:	\$22,193.00
Tax (MI Sales Tax - 6%):	\$0.00
Total:	\$22,193.00

PAYMENT TERMS: Net 30

SERVICE WARRANTY:

For any integration services provided, we offer a one-year warranty, guaranteeing the functionality and performance of the integrated systems. Additionally, clients have the option to request an extended warranty, providing coverage for up to three years, ensuring continued support and peace of mind.

For any questions about this quotation, please contact:

Jeanine Jakobic at Data Image LLC

W (248) 960-0300, email: jeaninej@dataimage.com

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**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
JANUARY 27, 2025, 6:30 P.M.**

Note Page

X. Discussion Items

2. HGD Curricular Changes (MCL 380.1507, OP 2414)

TO: Mark Bielang, Superintendent
FROM: Dr. Tracy Speaker-Gerstheimer and Dr. Mackenzie Sheahan
CC: Dr. Michael Pascoe, Assistant Superintendent of Instruction
DATE: January 22, 2025

RECOMMENDATION

It is recommended that the Board of Education approve the following changes to the Human Growth and Development (HGD) curriculum at Portage Public Schools. These changes reflect our district's commitment to providing students with a comprehensive, relevant, and research-based Human Growth and Development curriculum. We seek your approval to ensure these updates are implemented for the benefit of our students. There is no cost to implement these changes.

BACKGROUND

Per district procedures and Michigan law, the following process was employed to vet the proposed changes:

- All proposed changes to the curriculum are first vetted by our HGD teacher leaders. High School (Emily Anthony - PNHS), Middle School (Anne Schnurstein - WMS), and Elementary School (Andena Tanner - AMB).
- HGD teacher leaders then proposed the changes to the HGD Curriculum and Instruction Council (CIC) Subcommittee (which is the PPS equivalent of the sex education advisory board required by law). This subcommittee is composed of parents, students, educators, clergy, and health professionals. Members were recruited through district communications. Proposed changes were approved by the subcommittee last school year.
- Proposed changes were presented to the district Curriculum and Instruction Council (CIC) on September 25, 2024 (Face to Face).
- Under the law, the district must hold a minimum of two public hearings, which must be advertised in the same way that board meetings are advertised. In addition, a communication was sent to all parents of students in grades 6-12 through Skyward on November 7, 2024, announcing the public hearings and inviting parent feedback. We held three public hearings on October 15, 2024 (Face to Face), November 19, 2024 (Virtual), and December 2, 2024 (Virtual).
- The last procedure required by Michigan law is for the proposed changes to go to the school board for approval. If approved, proposed changes can be made to the curriculum.

PROPOSED CHANGES

Updates to HIV/Aids Instruction in Grade 6

- To ensure students receive accurate and up-to-date information, we recommend updating the HIV/AIDS PowerPoint with two additional slides on transmission and replacing the outdated classroom video with a more current resource.
<https://www.youtube.com/watch?v=BADDj82oces>

Changes to the Impacts of Pornography Lesson

- Due to the increasing accessibility of technology among younger students, we propose moving this lesson from ninth grade to 6th grade. The lesson has been revised to be age-appropriate for 6th-grade students. The focus is on promoting healthy relationships, distinguishing social media content from reality, and equipping students with strategies to handle exposure to inappropriate materials.