

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
CENTRAL HIGH SCHOOL ROOM #1136, 8135 S. WESTNEDGE, PORTAGE, MICHIGAN 49002
DECEMBER 11, 2023, 6:30 PM
AGENDA**

VISION STATEMENT

An exceptional, continuously improving learning culture with high expectations, committed to all!

MISSION STATEMENT

Portage Public Schools will educate all students to achieve their potential.

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BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
DECEMBER 11, 2023, 6:30 P.M.**

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II. Revisions/Approval of Agenda

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Agenda as printed (or as amended).



**Change Order Report - Bond Change Order Summary # 001
Through November 30th, 2023**



Central Elementary

	Description of work:	Total Cost:	# of Affected Contractors:
1	Removal of abandoned septic tanks.	\$2,424	1
2	Bulletin 01 - Updates to temporary playground and revised mechanical, plumbing.	\$42,725	2
3	Bulletin 03 - Interior scope changes and adjustments; shifted door locations, ceiling heights.	\$1,438	2
4	After review of remaining asphalt in basketball court it was determined to remove and replace the entire area.	\$23,855	1
5	Bulletin 04 - Deleted water main tie in and fire door rating changes.	\$2,258	4
6	Replacement of decomposed mulch on playground.	\$8,629	1
7	Revised masonry rebar spacing from 48" to 32"	\$15,424	1
Central Elementary Change Order 001 Total:		\$96,753	

Haverhill Elementary

	Description of work:	Total Cost:	# of Affected Contractors:
1	Replacement of curb along Manhattan street work.	\$35,890	1
2	Replacement of concrete driveways along Manhattan street work.	\$37,300	1
3	Replacement of decomposed mulch on playground.	\$16,335	1
4	Existing piece of watermain was found to be cracked and had to be replaced. This was not related to contracted work.	\$6,280	1
Haverhill Elementary Change Order 001 Total:		\$95,805	

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
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IV. Board Education

1. Presentation of Monitoring Report 1.1 (Elementary) (GP 4.4)

**Portage Public Schools
Monitoring Report**

Policy Type: Ends
Policy Title: (1.1) Global Ends

As requested by the Board during the 2016/2017 school year, the Monitoring Report on Ends Policy 1.1 continues to be divided into smaller segments so that adequate time can be spent presenting and discussing this key Ends Statement.

The report is divided into three segments and reported on as follows:

- High School Measures – October
- Middle School Measures – November
- Elementary School Measures – December

After all three reports have been presented the Board will be asked to accept Monitoring Report 1.1.

Certification

I hereby present my Monitoring Report on Ends Policy 1.1 (Middle School) in accordance with the monitoring schedule established by the Board. I certify that the information provided in this report is true as of December 11, 2023.



Signature

December 6, 2023
Date

Monitoring Report

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Policy Type: Ends

Policy Title: Ends Policy 1.1

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Acadience and M-STEP Data

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1.1 POLICY LANGUAGE

Students demonstrate continuous improvement in the mastery of core curriculum standards with results approaching or exceeding the highest performing comparable districts.

Ends statement 1.1 was last revised by the Board on 12/14/2020. It's also noted that on 9/19/2023 the board added language to the introductory statement to capture the fact that Ends Statements are intended to be "long-range outcomes".

Interpretation

I provide definitions below to interpret the following terms in the ends policy:

Core Curriculum is interpreted to mean the K-12 curriculum utilized by Portage Public Schools. It is aligned with the Michigan Department of Education learning standards.

Core Curriculum Standards is interpreted to mean the standards and learning targets in the publicly available results from student assessments; Michigan Test of Educational Progress (M-STEP grades 3-8, 11), and the SAT (grade 11). I also include other essential, but private interim progress assessments; Acadience (K-5), and PSAT 8/9 and PSAT 10.

Comparable Districts is interpreted to mean a select group of seven school districts throughout the state that have similar demographic and resource characteristics. The comparable districts were determined in 2016. To identify the seven districts, four data sources were used. MiSchoolData was utilized to filter for similar districts using the criteria of enrollment, socioeconomic indicators, special education services, and race distribution. Bulletin 1014 was used to identify district revenue and expenditure data. The Michigan Senate Fiscal Agency provided the foundation allowance data. Finally, US Census information was referenced to provide a measure of median household income and community population. From this list of approximately 20 districts, selected districts were removed when a single factor or multiple factors set them apart from Portage Public Schools in an essential fashion. For example, a district that received \$12000 per student on the foundation allowance was removed from the list.

Continuous Improvement is interpreted to indicate our percentage of students proficient compared to our prior three-year average. "***Met Expectations***" means that our current year results are more than +2% above the prior three-year average for non-cohort data. "***Partially Met Expectations***" means that we are within the range of +2% to -2% compared to the prior three-year average. "***Did Not Meet Expectations***" means that our current year results are more than -2% below the prior three-year average for non-cohort data.

Approaching...the highest performing comparable districts is interpreted to indicate our change in percentage of students proficient compared to our three-year average relative to comparable districts' change of their three-year average. "***Met Expectations***" means that we are ranked first or second

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Policy Type: Ends

Policy Title: Ends Policy 1.1

relative to our comparable districts. **“Partially Met Expectations”** means that we are ranked third or fourth. **“Did Not Meet Expectations”** means that we are ranked below fourth relative to our comparable districts.

Exceeding the highest performing comparable districts is interpreted to indicate our ranking of percentage of students proficient relative to our comparable districts. **“Met Expectations”** means that we are the top school when ranked with comparable districts. **“Did Not Meet Expectations”** means that we are ranked second or lower relative to our comparable districts.

Report Overview

Monitoring Report 1.1 continues to be divided up into High School, Middle School, and Elementary School sections this year. While the data sources have minimal changes, the report is relatively unchanged.

Our curriculum alignment with State Standards is an on-going process. Curriculum Committees, whether grade-level based or subject area-based, meet throughout the year to address a wide variety of curricular issues, including alignment.

We use multiple assessments to track student mastery for reporting purposes in MR 1.1. Included below is a table of assessments included in this report.

	Topical Area of Assessment	Grade Assessed			Local, State, or National based	Comparable Districts Information Available
		Elementary School	Middle School	High School		
Acadience	Literacy	K - 5			National	None
M-STEP Math / ELA	Math / ELA	3 – 5	6 – 7		State	Yes
M-STEP Science	Science	5	8	11	State	Yes
M-STEP Social Studies	Social Studies	5	8	11	State	Yes
PSAT 8/9 ^	Evidence based reading and writing (EBRW) / Math		8	9	National	Yes 8 th No 9 th
PSAT 10 ^	EBRW / Math			10	National	None
SAT	EBRW / Math			11	National	Yes

^ The PSAT series is now included (with historical data) in the monitoring report. The State continues to use this as a benchmark assessment and we include it as a reference point for our potential performance changes on our SAT.

Impacts of COVID on Data

The biggest impact is on our data authenticity. The State of Michigan suspended statewide assessments in the 2019-2020 school year. Thus, for the 2019-2020 school year, there is no M-STEP, PSAT, or SAT data available. In the 2020-2021 school year, there was no State-level accountability for the testing data. So while we were expected to assess our students, school districts were not required to meet the “95% of students tested” target. In the spring of 2021 PPS tested 86.6% of our 11th grade students on the SAT and 66% of our 9th and 10th graders on the PSAT. There is no accurate comparable district data available on the percentage of students tested within those districts. This is due to no accountability on any state measures, thus students were not required to complete the assessments. We don’t know what students our comparable districts tested, and we don’t know if those schools made these tests mandatory. Therefore, data from 2020-21 should not be used for any comparisons.

High School

The SAT and PSAT Assessment Suite

Michigan shifted its high school benchmark assessment to the SAT in 2016. The SAT tests students’ knowledge of reading, writing and math — subjects that are taught every day in high school classrooms in Michigan.¹

The SAT and the PSAT were redesigned in the 2015-2016 school year. This includes a vertically aligned longitudinal assessment system similar in nature to the ACT Aspire series. The College Board has partnered with the Khan Academy to connect PSAT results to individualized learning plans for all students.

In 2016, the SAT replaced the 11th grade Mathematics and English Language Arts components of the M-STEP. This reduced testing time for high school juniors. The 2016 testing year established our baseline data on the SAT.

The redesigned SAT continues to be used for MME Mathematics and ELA components in 11th grade.

ACT continues to provide its WorkKeys assessment for all 11th grade students, and this assessment is still a part of the Michigan Merit Exam², as a part of a legislative requirement.

As is customary, Alternative High Schools data are not included for Portage nor for our comparable districts. Likewise, data is used by Community High School staff to improve student learning and their academic community.

¹ College Board website and MDE website and publications.

² MDE website and publications.

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Policy Type: Ends

Policy Title: Ends Policy 1.1

PSAT Assessment

In the spring 2022, all 8th, 9th and 10th graders were expected to take the PSAT 8/9 and PSAT 10, respectively. 2016 was the first year of testing at 9th and 10th grades; the high school PSAT data began to be used for accountability, but due to COVID was not an accountable assessment in 2020 through 2022. Therefore, comparator school district data is not available for the 9th and 10th grade assessments.

Our 8th grade students will be tested on the PSAT this fall to provide them with exposure to the test and to see what areas of growth they need in preparation for the PSAT 8 in the spring of 2024.

The PSAT and SAT are vertically aligned, which gives us the ability to develop cohorts of students in the future and use assessment data to identify areas of growth and support.

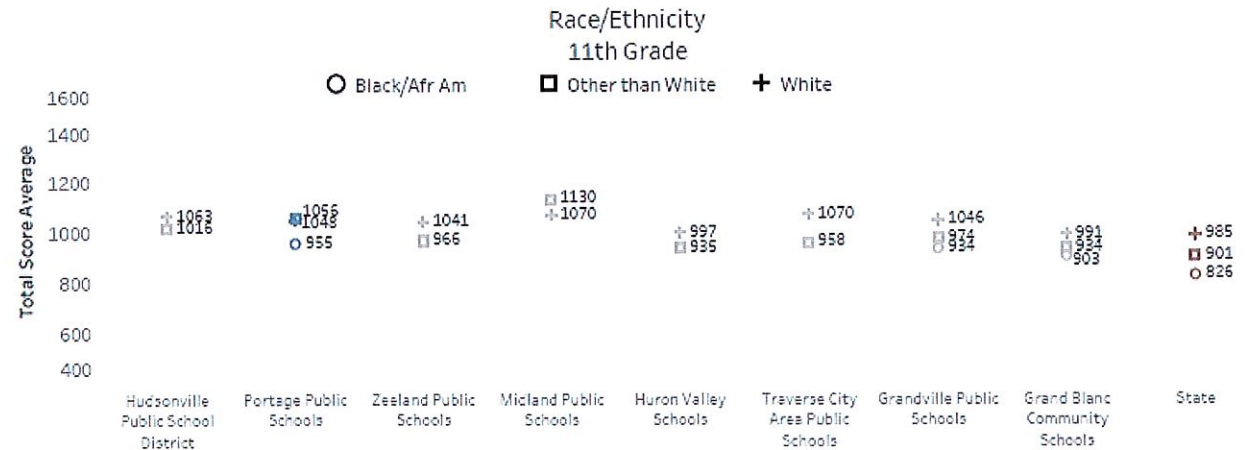
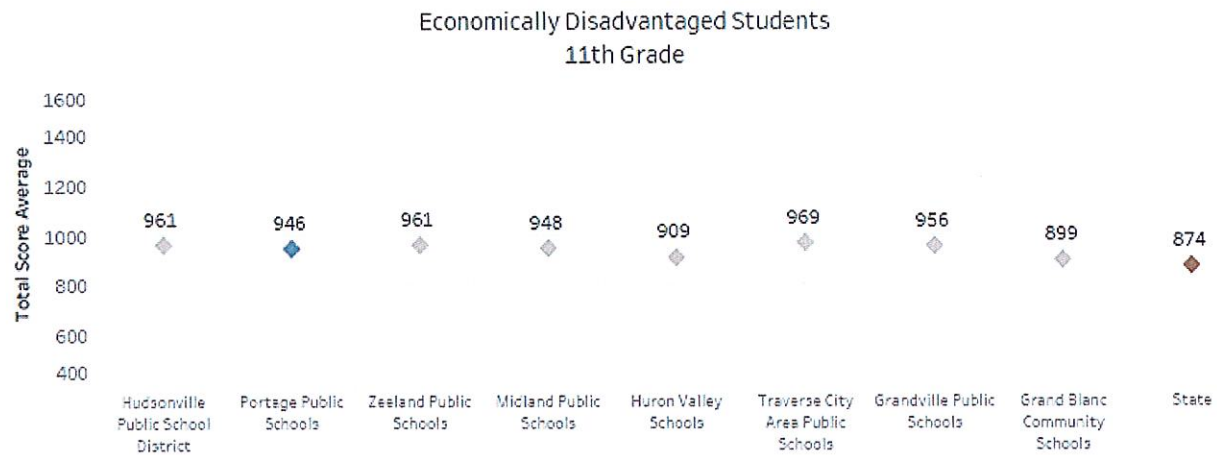
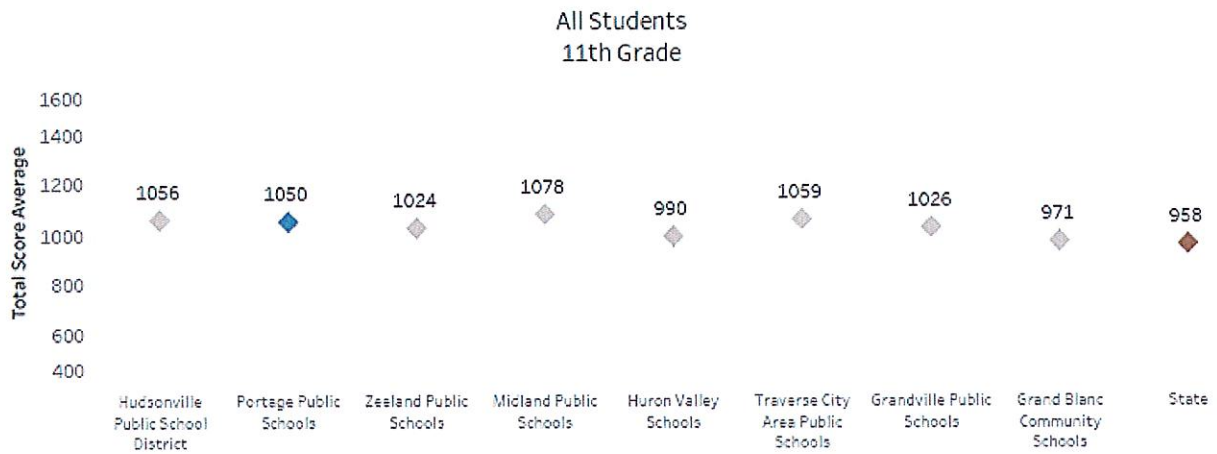
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Policy Type: Ends

Policy Title: Ends Policy 1.1

2023 SAT Total Score Average
PPS vs. Comparator Districts
(Evidence Based Reading & Writing Score + Math Score)



Notes:

Schools are listed in order of lowest to highest Percent Economically Disadvantaged.

The Black/African American subgroups for Hudsonville, Zeeland, Huron Valley, Midland, and Traverse City school districts were too small for those scores to be available.

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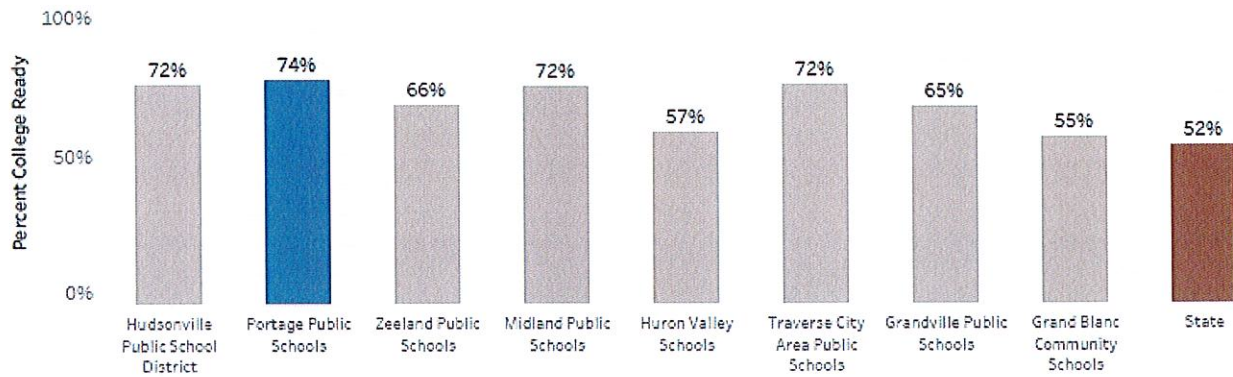
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Policy Title: Ends Policy 1.1

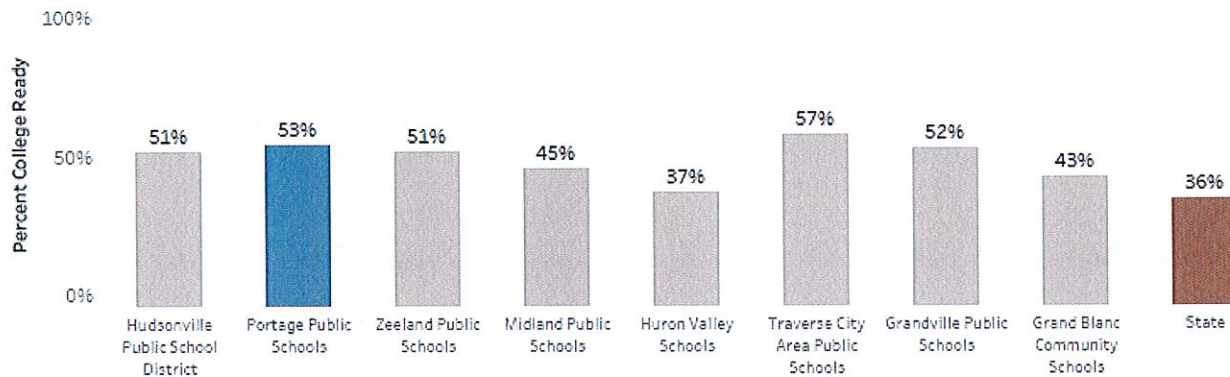
2023 SAT Evidence Based Reading & Writing

PPS vs. Comparator Districts

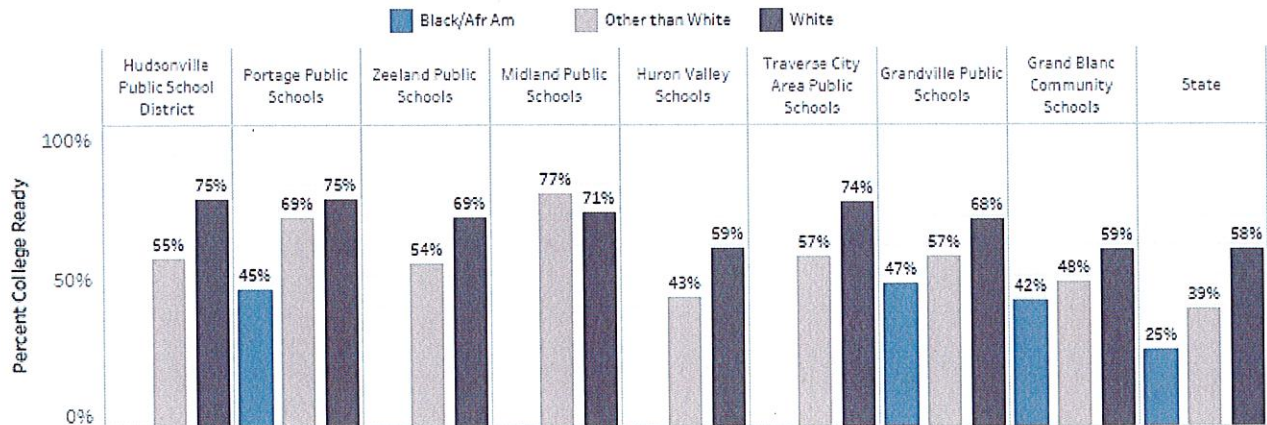
All Students
11th Grade



Economically Disadvantaged
11th Grade



Race/Ethnicity
11th Grade



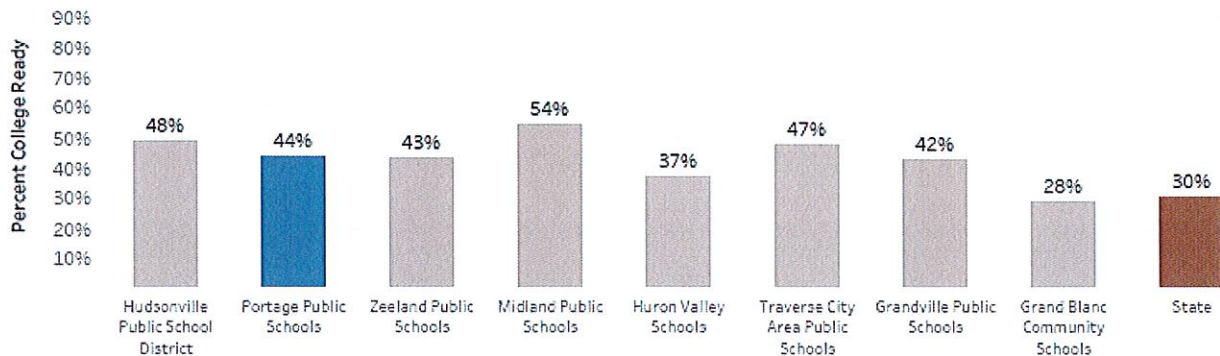
Notes:

Schools are listed in order of lowest to highest Percent Economically Disadvantaged.

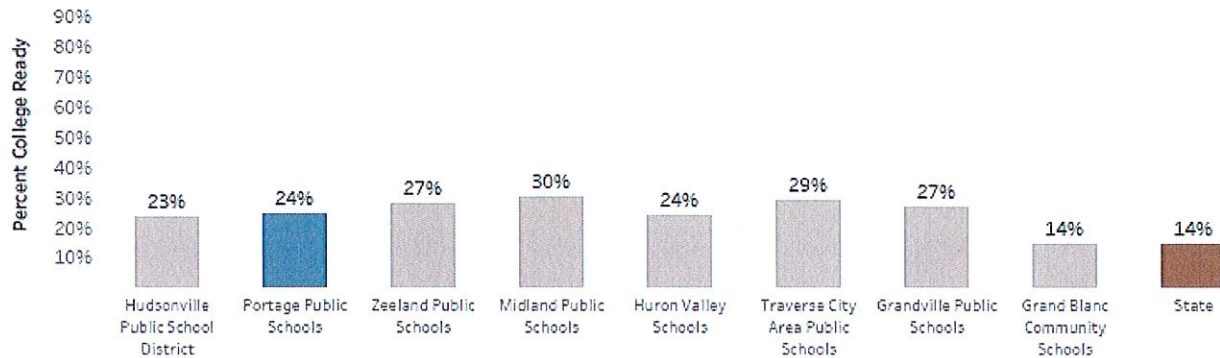
The Black/African American subgroups for Hudsonville, Zeeland, Huron Valley, Midland, and Traverse City school districts were too small for those scores to be available.

2023 SAT Math
 PPS vs. Comparator Districts

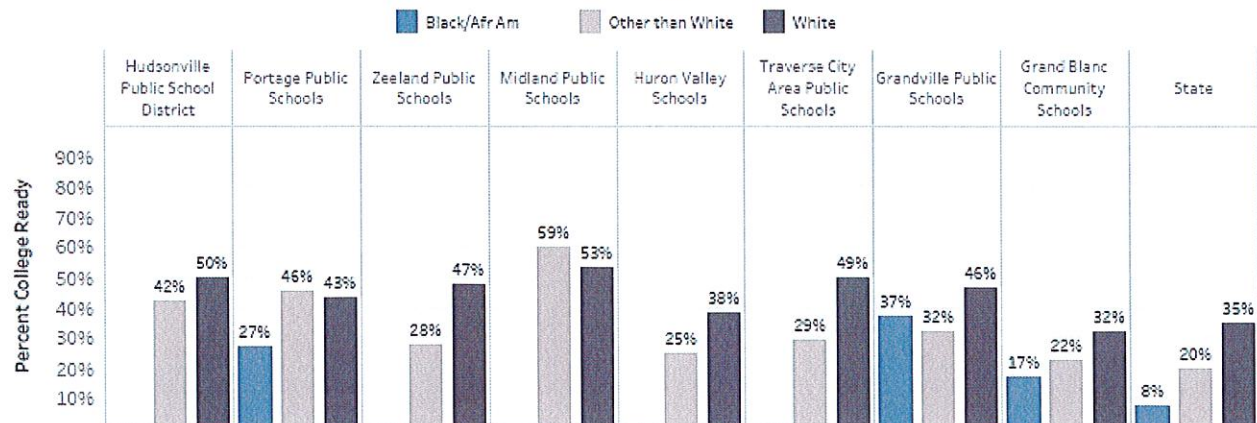
All Students
 11th Grade



Economically Disadvantaged
 11th Grade



Race/Ethnicity
 11th Grade



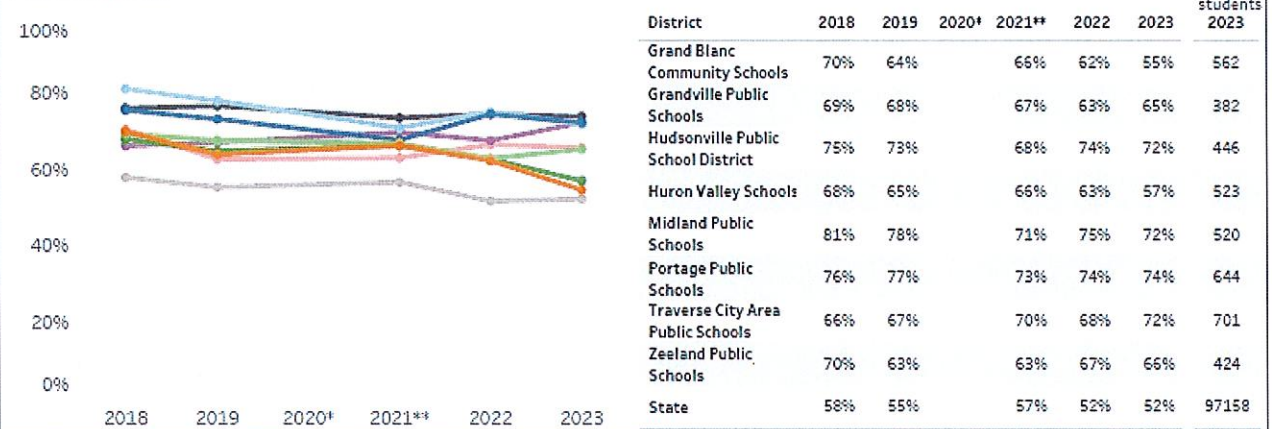
Notes:
 Schools are listed in order of lowest to highest Percent Economically Disadvantaged.
 The Black/African American subgroups for Hudsonville, Zeeland, Huron Valley, Midland, and Traverse City school districts were too small for those scores to be available.

Evidence Based Reading and Writing
 SAT Trends: Percent College Ready
 PPS vs. Comparator Districts

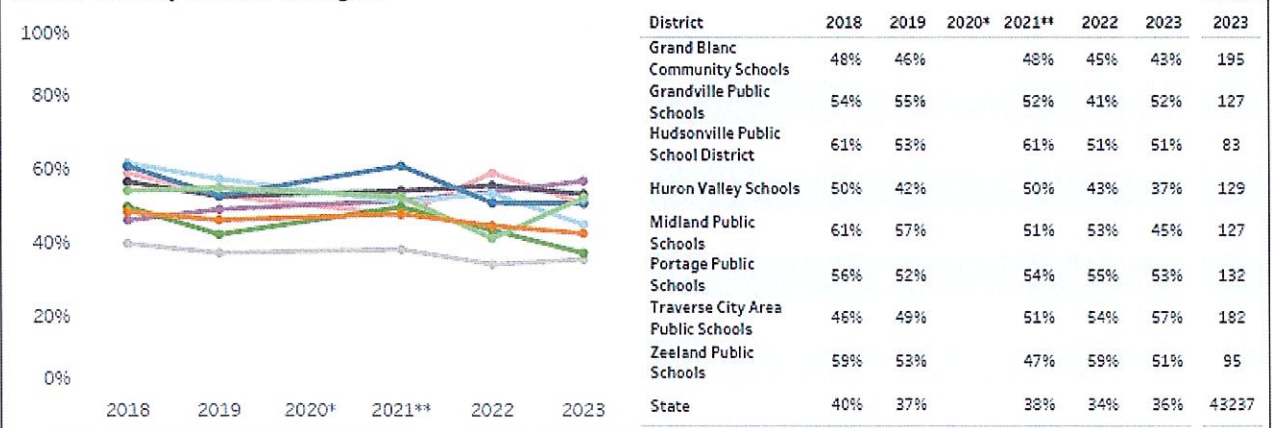
*2020: State Assessments were not given, resulting in no available data for that year.

**2021: Results may be skewed due to low participation.

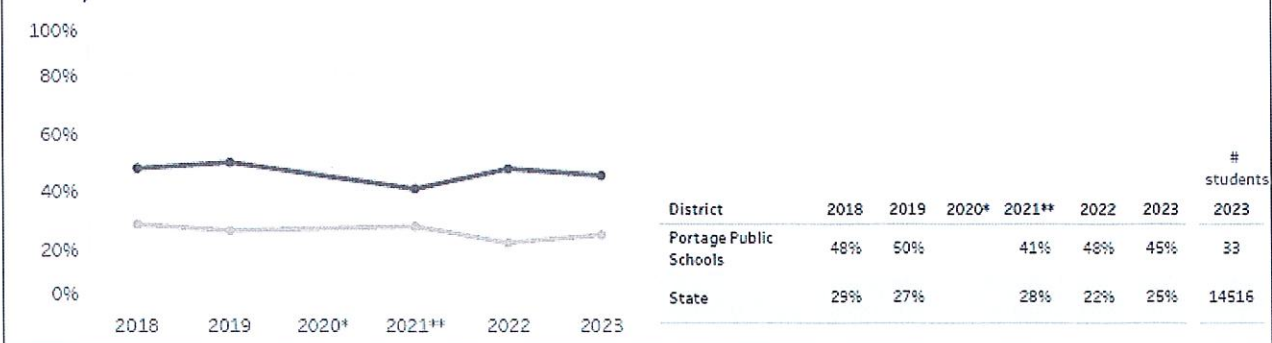
All Students



Economically Disadvantaged



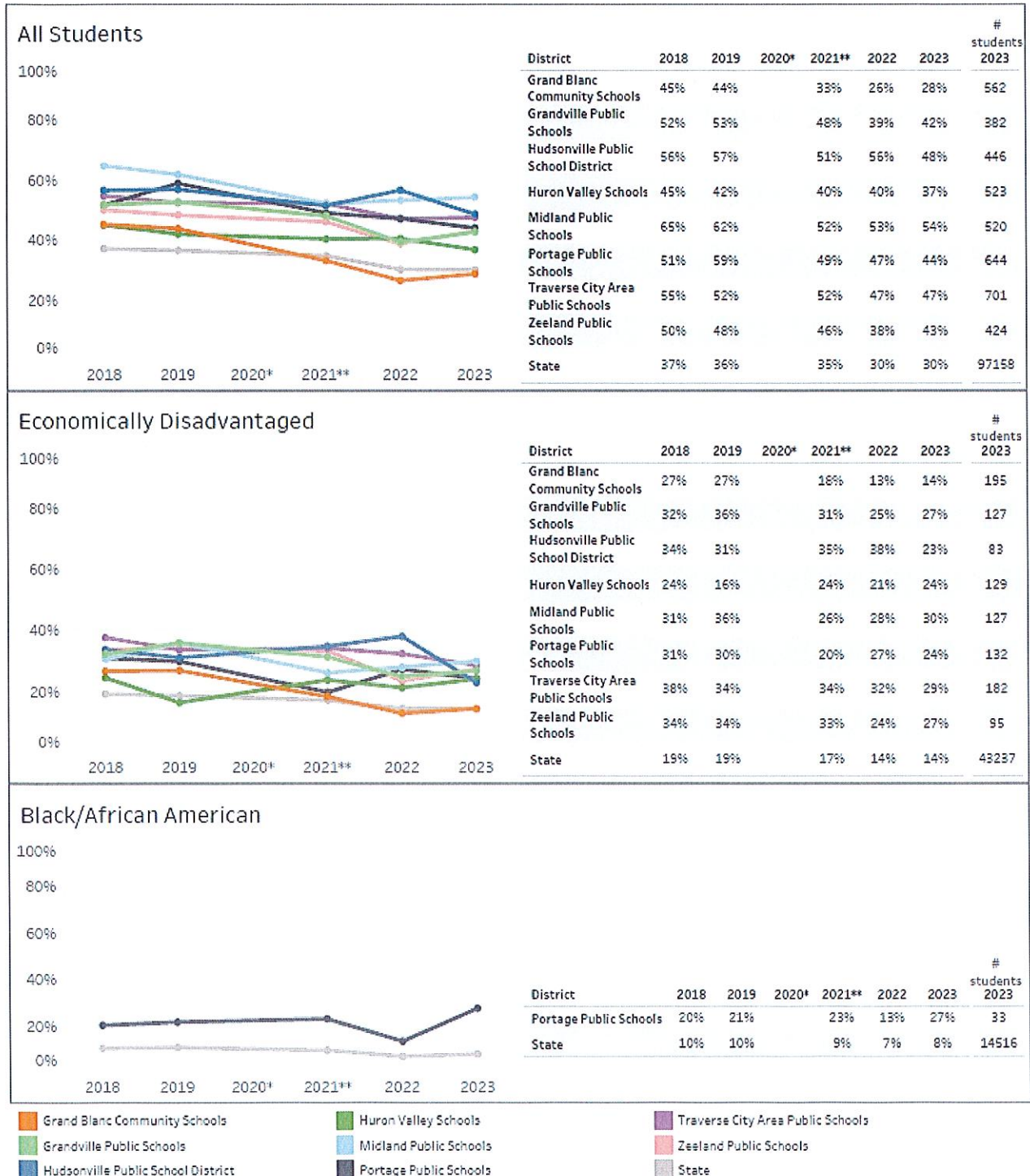
Black/African American



Math SAT Trends: Percent College Ready PPS vs. Comparator Districts

*2020: State Assessments were not given, resulting in no available data for that year.

**2021: Results may be skewed due to low participation.



Evidence Based Reading and Writing PPS SAT/PSAT Trends: Percent College Ready

*2020: State Assessments were not given, resulting in no available data for that year.

**2021: Results may be skewed due to low participation.

■ PSAT9 ■ PSAT10 ■ SAT



Math

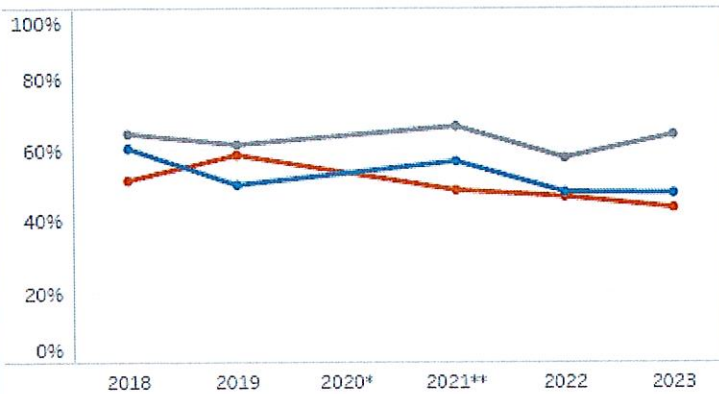
PPS SAT/PSAT Trends: Percent College Ready

*2020: State Assessments were not given, resulting in no available data for that year.

**2021: Results may be skewed due to low participation.

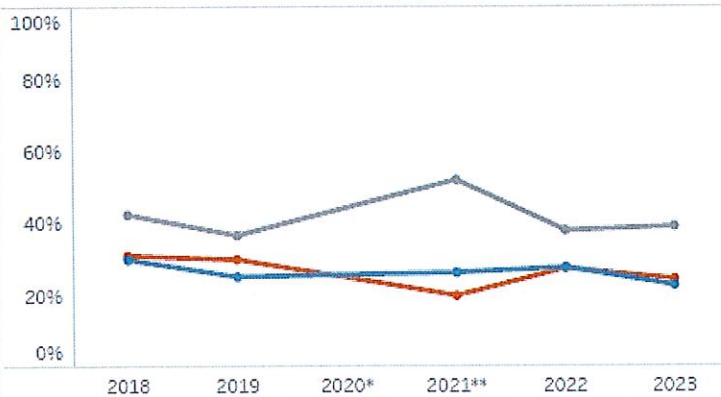
■ PSAT9 ■ PSAT10 ■ SAT

All Students



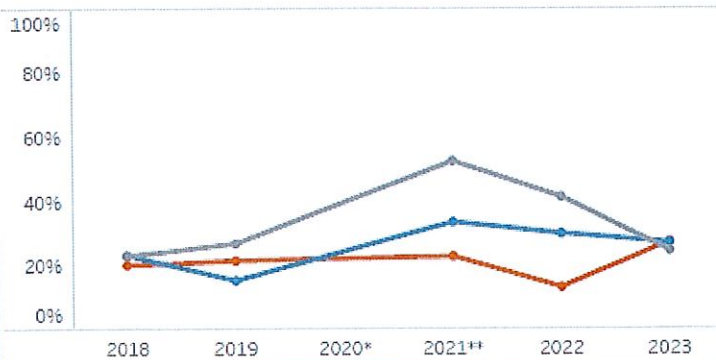
	2018	2019	2020*	2021**	2022	2023	# students 2023
PSAT9	65%	62%		67%	58%	64%	621
PSAT10	61%	50%		57%	48%	48%	624
SAT	51%	59%		49%	47%	44%	644

Economically Disadvantaged



	2018	2019	2020*	2021**	2022	2023	# students 2023
PSAT9	42%	37%		52%	38%	39%	162
PSAT10	30%	25%		26%	28%	22%	129
SAT	31%	30%		20%	27%	24%	132

Black/African American



	2018	2019	2020*	2021**	2022	2023	# students 2023
PSAT9	23%	27%		52%	41%	24%	37
PSAT10	23%	15%		33%	30%	27%	26
SAT	20%	21%		23%	13%	27%	33

Narrative of Trends on High School Measures

For students being tested:

- We now have two consecutive years of accountable state testing for the first time since 2019. This means that we can compare Spring 2023 data to Spring 2022 data, instead of going back to Spring 2019 data (which we had to do for the previous two years).

For All Student SAT measures:

- Our average combined score decreased (1050 in Spring 2023 from 1062 in the Spring 2022). Our percent college ready in EBRW maintained at 74%, and moved downward by 3% to 44% in Mathematics.

For our Economically Disadvantaged students on SAT measures:

- Our overall SAT score for Economically Disadvantaged students decreased by 25 points to 946 points (132 students in the spring of 2023). Our percent college ready in EBRW for these students decreased by 2% to 53% and the Mathematics percent college ready declined 3% to 24%.

For our Black/African-American students on SAT measures:

- Our Black/African-American overall average combined score increased from 893 to 955, with a cohort of 33 students in 2023 (23 students in the spring of 2022). At the same time, our percentage college ready in EBRW decreased by 3% to 45%, and our percentage college ready in Mathematics increased by 14% to 27%. Due to small cohorts of students, the majority of our comparable districts do not have data available publicly.

For our Trending on SAT measures:

- Our trend in EBRW has flattened out, but is still generally downward in Mathematics.
- For this year, we have only two comparable districts for Black/African-American data.
- Compared to the State trends:
 - PPS matched the state trend in EBRW of maintaining percent college ready. PPS declined more than the state in Mathematics percent college ready for all students. PPS declined 3%, while the state maintained.
 - For ED students, PPS declined 2% while the state increased 2% in EBRW percent college ready. In Mathematics, PPS decreased 3% while the state maintained.
 - For Black/African-American students, we improved in Mathematics compared to the State, but declined in EBRW. PPS declined 3% in EBRW, while the state improved 3%. PPS improved in Mathematics 14%, while the state improved 1%.

For our students on our PSAT 9 and PSAT 10 measures:

- For All Students (Cohort Size: PSAT 9: 621 students, PSAT 10: 624 students)

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- Static and positive trends on the EBRW assessment: 0% on PSAT 9 and +1% on PSAT 10.
 - Positive and static trends on the Math assessment: +6% on PSAT 9 and 0% on PSAT 10.
- For our Economically Disadvantaged students: (Cohort Size: PSAT 9: 162 students, PSAT 10: 129 students)
 - Negative trends on the EBRW assessment: -8% on PSAT 9 and -6% on PSAT 10.
 - Positive and negative trends on the Math assessment: +1% on PSAT 9 and -6% on PSAT 10.
- For our African-American/Black students: (Cohort Size: PSAT 9: 37 students, PSAT 10: 26 students)
 - Negative trends on the EBRW assessment: -16% on PSAT 9 and -17% on PSAT 10.
 - Negative trends on the Math assessment: -17% on PSAT 9 and -3% on PSAT 10.

Monitoring Report

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Policy Type: Ends

Policy Title: Ends Policy 1.1

Middle School

The PSAT 8/9 Assessment

In 2018-19, the 8th grade M-STEP Math and ELA assessments were replaced by the PSAT 8/9 assessments. We continue to use the PSAT 8/9 as our key data for our middle schools in Monitoring Report 1.1. This data is available for our comparable communities and continues to be one of three components of data that we use internally for improvement.

We include the comparable community information on the PSAT 8/9 in MR 1.1. We also use M-STEP to PSAT 8/9 measures to calculate Student Growth Percentiles for students. This information isn't available for our comparable communities, but it is used internally to improve our work.

The M-STEP Assessment

The Michigan Department of Education (MDE) launched the Michigan Student Test of Educational Progress (M-STEP) in the spring of 2015. The M-STEP meets all of the requirements put into law by the legislature.

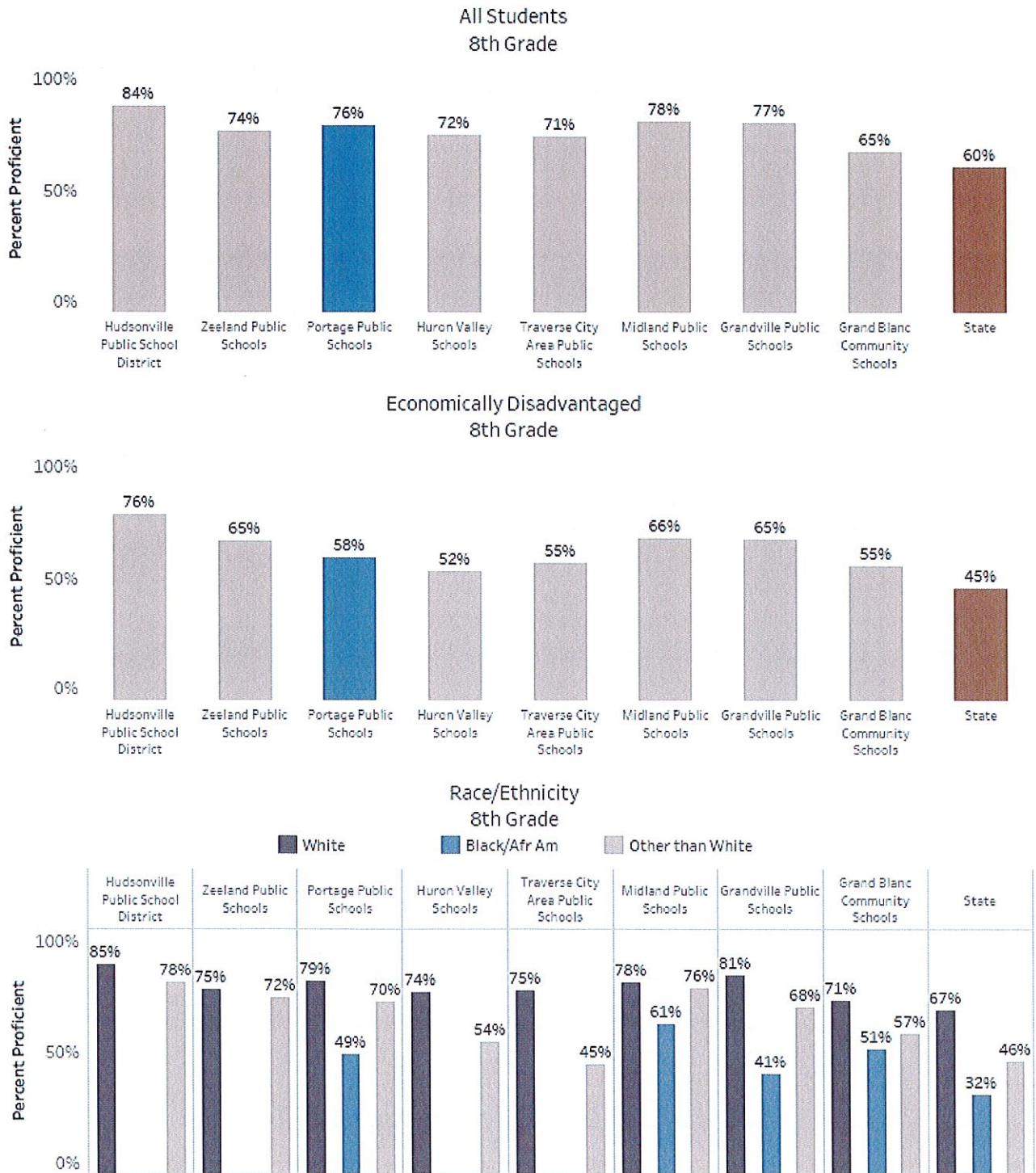
We are continuing to use our spring 2016 M-STEP results as our baseline, although the pandemic has caused a statewide disruption to this data. We currently use grades 5, 8, and 11 as our key measures of student progress; and our data is utilized by our MTSS teams, department teams, and grade teams to adjust curriculum and instruction. Internally, the M-STEP results are used for grades 3 through 7 for Math and ELA and grades 5 & 8 for Science and Social Studies.

We include M-STEP growth scores in MR 1.1 to show improvement over previous years. To identify our growth on the M-STEP assessment, we continue using the Student Growth Percentile (SGP) for our student groups and subgroups. Student Growth Percentiles are determined by first calculating growth between current and previous assessment scores, then comparing that to the growth of a statewide academic peer group.³ The 50th percentile is defined as median growth for a year of instruction. We use the percentage of our students scoring 40th percentile or higher as determining adequate growth as referenced by the MDE in the Michigan School Scorecard Guide.⁴

³ https://www.michigan.gov/documents/mde/Student_Growth_Percentiles_475671_7.pdf

⁴ http://www.michigan.gov/documents/mde/2016_Michigan_School_Scorecard_Guide_538413_7.pdf

2023 PSAT 8/9 Evidence Based Reading & Writing PPS vs. Comparator Districts

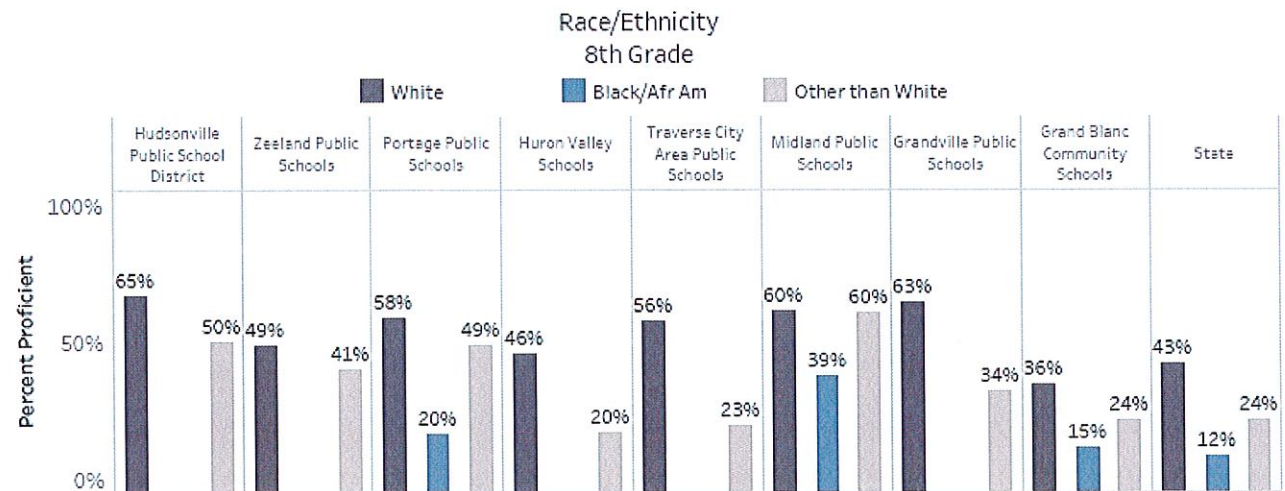
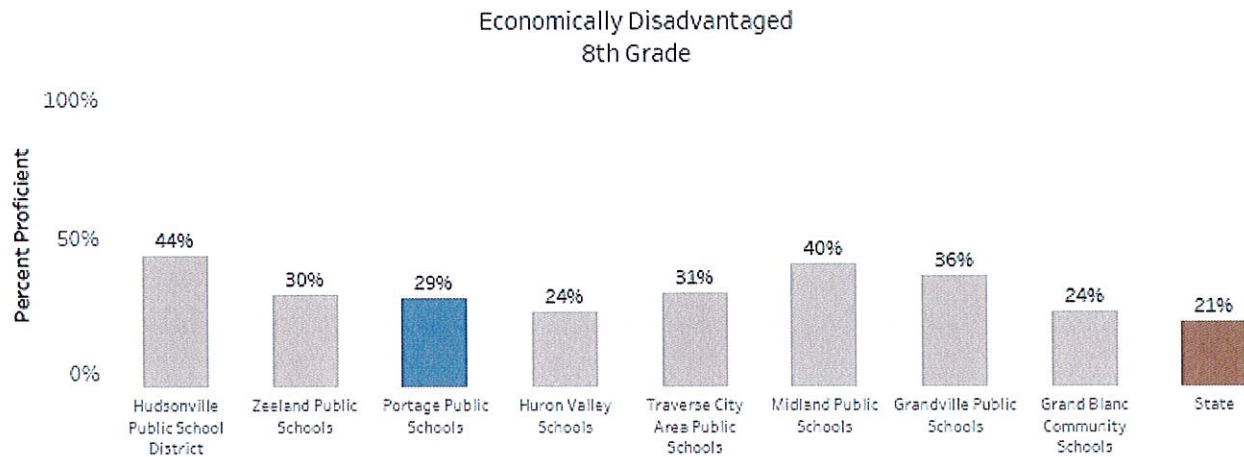
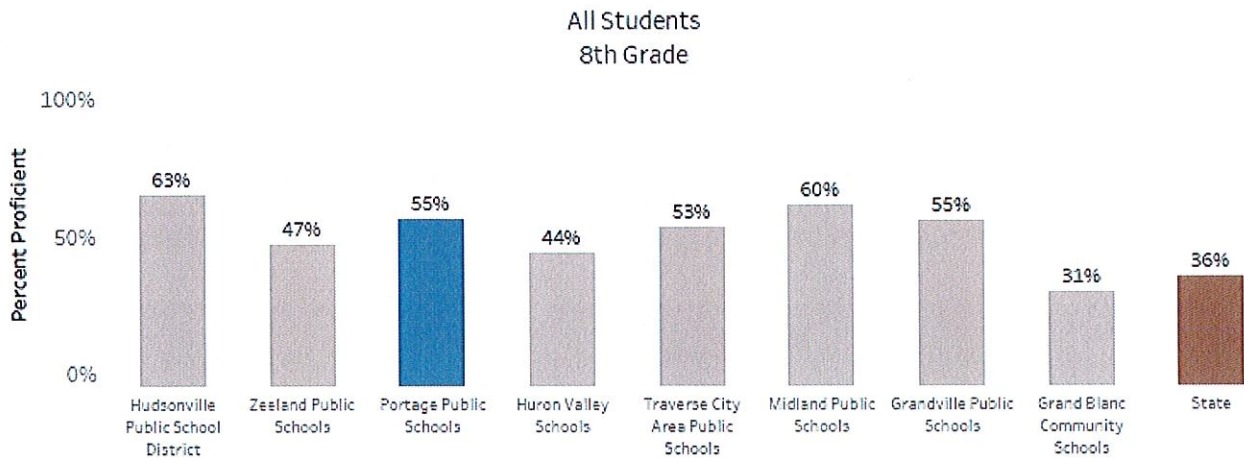


Notes:

Schools are listed in order of lowest to highest Percent Economically Disadvantaged.

The Black/African American subgroups for Hudsonville, Zeeland, Huron Valley, and Traverse City school districts were too small for those scores to be available.

2023 PSAT 8/9 Math PPS vs. Comparator Districts



Notes:
 Schools are listed in order of lowest to highest Percent Economically Disadvantaged.
 The Black/African American subgroups for Hudsonville, Zeeland, Huron Valley, Traverse City, and Grandville school districts were too small for those scores to be available.

Three Year M-STEP (6th & 7th grades) and PSAT 8/9 (8th grade)
 Percent of Students with Growth Percentile >= 40

		ELA/EBRW			Mathematics		
		2019	2022	2023	2019	2022	2023
6th grade	All Students	51%	58%	75%	64%	40%	81%
	Economically Disadvantaged	41%	46%	75%	59%	32%	79%
	Black/Afr Am*	40%	50%	86%	64%	38%	74%
7th grade	All Students	56%	52%	82%	61%	42%	80%
	Economically Disadvantaged	56%	44%	77%	57%	38%	69%
	Black/Afr Am*	57%	48%	73%	70%	33%	83%
8th grade	All Students	75%	69%	75%	71%	58%	71%
	Economically Disadvantaged	70%	69%	62%	63%	58%	70%
	Black/Afr Am*	63%	62%	61%	59%	76%	77%

**In previous years, the Black Afr/Am subgroup has typically had <30 students, which made this a non-accountable subgroup (with the exceptions of 2019 7th grade (37 students) and 2022 7th grade (33 students)). In 2023, the Black Afr/Am subgroup is an accountable subgroup for all three middle school grade levels (6th grade: 35 students; 7th grade: 30 students; 8th grade: 38 students).*

Pandemic effects on data:

2020: State Assessments were not given, resulting in no available data for that year.

2021: Results may be skewed due to low participation.

2022 & 2023: 2021 assessment data was not used in SGP calculations.

Narrative of Trends on Middle School Measures

PSAT 8/9: 8th Grade Evidence Based Reading and Writing (EBRW) (See graphs on page 17.)

All Students:

- Our Percent Proficient dropped from 79% in 2022 to 76% in 2023.
- We rank 4th out of 8 comparable communities, in 2022 we ranked 2nd.

Economically Disadvantaged:

- Our Percent Proficient decreased to 58% from 61% in 2022.
- We rank 5th out of 8 comparable communities. In 2022 we were tied for 4th.

Black/African American:

- Our Black/African American subgroup is a typically small subgroup, with 41 students in 2023 and 33 students in 2022. Our Percent Proficient increased from 42% in 2022 to 49% in 2023.
- Three of the seven other comparable communities have data publicly available for their Black/African American subgroups, and comparably we rank 3rd (out of 4). In 2022, we ranked 4th (out of 5).

PSAT 8/9: 8th Grade Mathematics *(See graphs on page 18.)*

All Students:

- Our Percent Proficient decreased to 55% from 56% in 2022.
- We are tied for 3rd out of 8 comparable communities. In 2022 we ranked 2nd.

Economically Disadvantaged:

- Our Percent Proficient decreased to 29% from 32% in 2022.
- We rank 6th out of 8 comparable communities. In 2022 we also ranked 6th.

Black/African American:

- Our Black/African American subgroup is a typically small subgroup, with 41 students in 2023 and 33 students in 2022. Our Percent Proficient increased from 15% in 2022 to 20% in 2023.
- Two of the seven other comparable communities have data publicly available for their Black/African American subgroups, and comparably we rank 2nd (out of 3). In 2022, we ranked 4th (out of 4).

Student Growth Percentile (SGP) *(See table on page 19.)*

Note: 2021 assessment data was not used for 2022 or 2023 SGP calculations. Therefore, 2022 SGPs are calculated using 2019 (and previous, if applicable) assessments and 2023 SGPs are calculated using only 2022 assessments.

ELA/EBRW:

- 6th grade: We had significant increases in the percent of students with average or above average growth in all of our subgroups.
- 7th grade: We had significant increases in the percent of students with average or above average growth in all of our subgroups.
- 8th grade: For All Students, we had an increase in the percent of students with average or above average growth. For our “Economically Disadvantaged” and “Black/African American” subgroups, we had a decrease in the percent of students with average or above average growth (although we are maintaining a high percent of students with average or above average growth).

Mathematics:

- 6th grade: We had significant increases in the percent of students with average or above average growth in all of our subgroups.
- 7th grade: We had significant increases in the percent of students with average or above average growth in all of our subgroups.
- 8th grade: We had increases in the percent of students with average or above average growth in all of our subgroups.

Elementary

The Acadience Assessment

Acadience Reading K-5 assesses the five basic early literacy skills of Phonemic Awareness, Alphabetic Principle and Phonics, Vocabulary, Oral Reading Fluency, and Comprehension that students need in order to become successful readers. These skills are predictive of reading acquisition and later reading achievement.

Due to its reliability and validity, Acadience Reading K-5 continues to serve as our required literacy screener, as approved by MDE when the Third Grade Reading Law was established. We are also required to have a second tool for more extensive assessment of students well below benchmark. We use the approved tool, Acadience Reading Diagnostic PA & WRD (formerly DIBELS Deep) to gain further insight on those students and their literacy needs.

Acadience Reading K-5 provides benchmark goals that are empirically derived, criterion referenced-target scores. The benchmark goals are derived based on longitudinal research examining how a score on a measure at a point in time predicts later reading outcomes. During the fall, winter, and spring screening windows, elementary teams utilize the data from Acadience Reading K-5 to adjust core instruction, identify areas of focus, and provide targeted support. Like other internal screeners, Acadience data isn't publicly available for analysis, so comparator schools are not included.

The M-STEP Assessment

We include M-STEP growth scores in MR 1.1 to show improvement over previous years in Math and ELA. To identify our growth on the M-STEP assessment, we use the Student Growth Percentile (SGP) for our student groups and subgroups. Student Growth Percentiles look at the change in student achievement over two different assessments. Student Growth Percentiles are defined by the growth that comparable scoring students achieved after the first assessment was completed.⁵ The 50th percentile is defined as median growth for a year of instruction. We use the percentage of our students scoring 40th percentile or higher as demonstrating adequate growth as referenced by the MDE in the Michigan School Scorecard Guide.⁶

Student Growth Percentiles for 2020, 2021, and 2022 are unavailable/skewed for 4th and 5th grades due to the pandemic and accountability waivers for 2020 and 2021. Therefore, only 2019 and 2023 M-STEP data is included in this report.

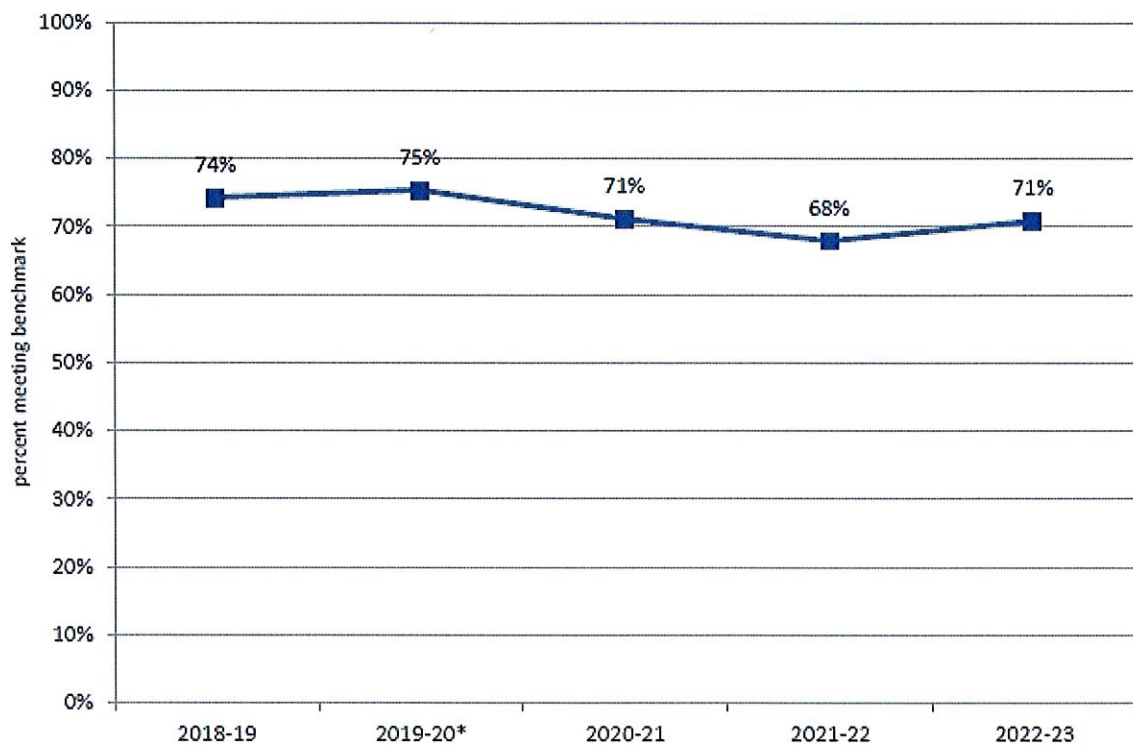
⁵ https://www.michigan.gov/documents/mde/Student_Growth_Percentiles_475671_7.pdf

⁶ http://www.michigan.gov/documents/mde/2016_Michigan_School_Scorecard_Guide_538413_7.pdf

PPS Acadience Trends

3rd grade only, Oral Reading Fluency (End of Year): Measures students' skills obtained by the end of their 3rd grade year
*Acadience Oral Reading Fluency is measured three times a year to inform instructional decision making.
The End of Year measurement is represented by these graphs.*

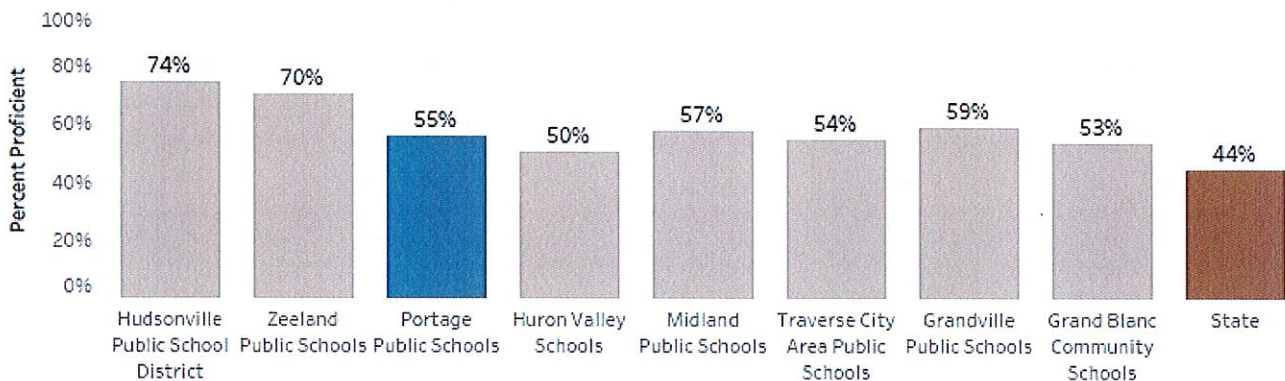
Acadience Percent at Benchmark: 5 Year Trend



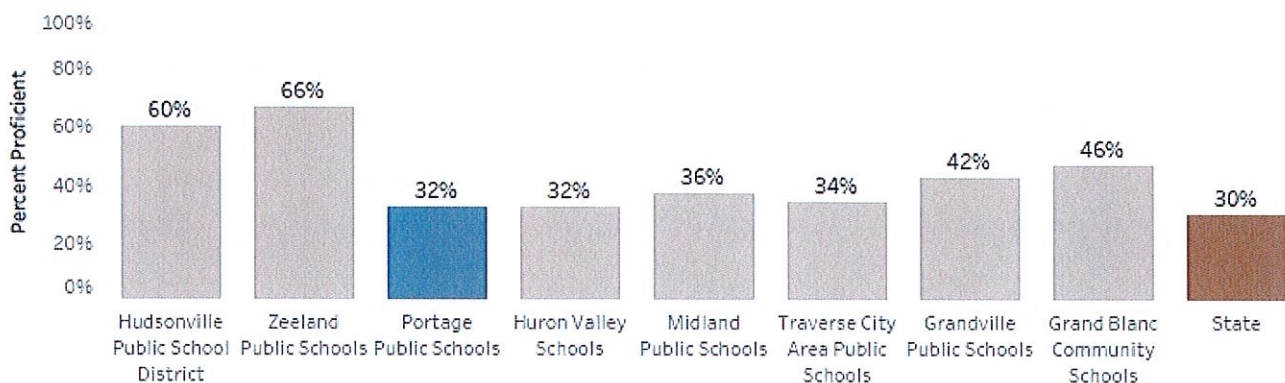
**2019-20 uses Middle of Year screener, since screening was not given at End of Year.*

2023 M-STEP ELA PPS vs. Comparator Districts

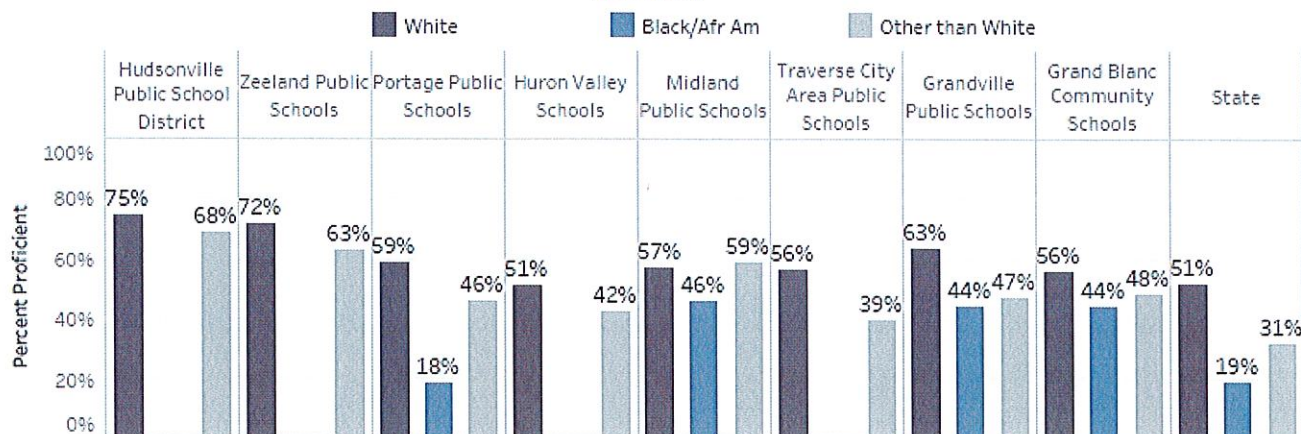
All Students
 5th Grade



Economically Disadvantaged
 5th Grade



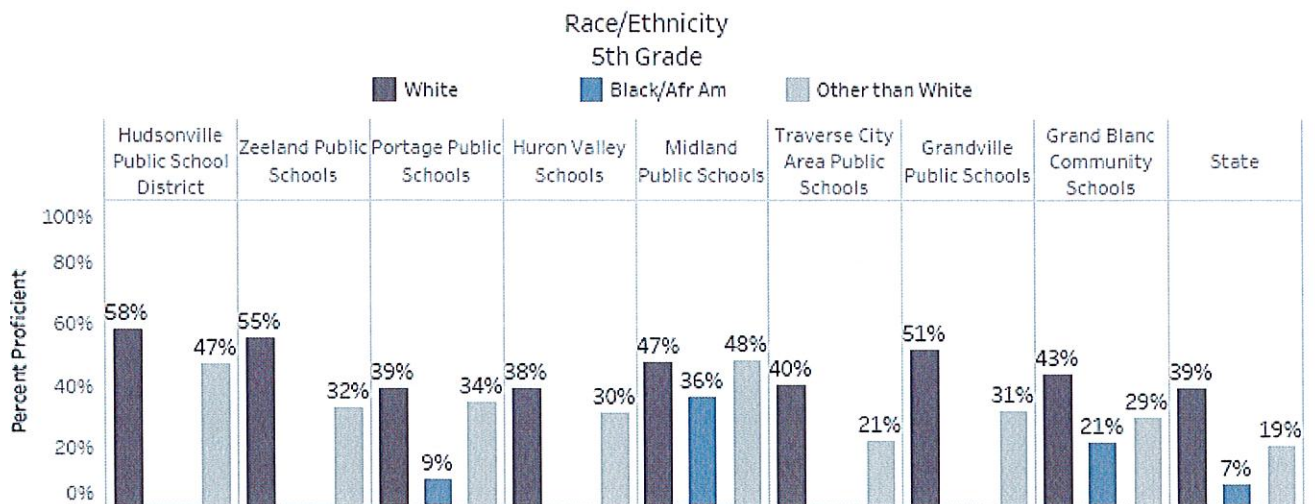
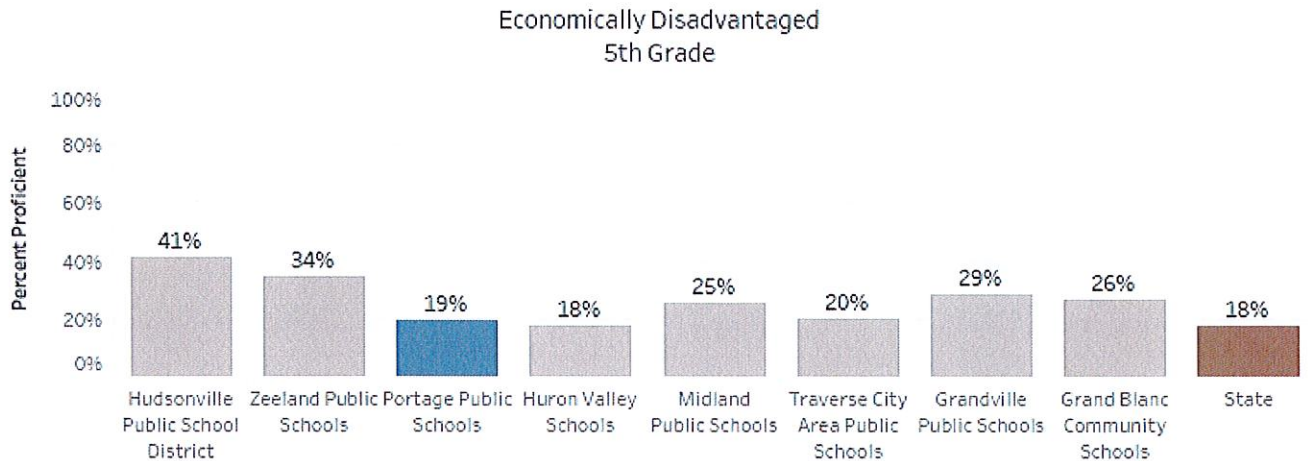
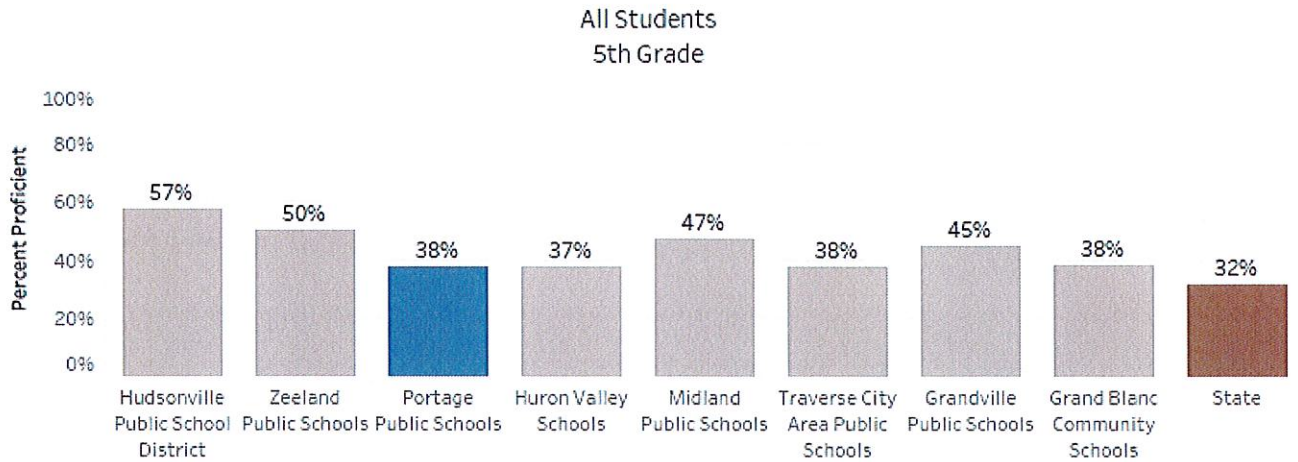
Race/Ethnicity
 5th Grade



Notes:

Schools are listed in order of lowest to highest Percent Economically Disadvantaged. The Black/African American subgroups for Hudsonville, Zeeland, Huron Valley, and Traverse City school districts were too small for those scores to be available.

2023 M-STEP Math PPS vs. Comparator Districts



Notes:
 Schools are listed in order of lowest to highest Percent Economically Disadvantaged.
 The Black/African American subgroups for Hudsonville, Zeeland, Huron Valley, Traverse City, and Grandville school districts were too small for those scores to be available.

M-STEP Percent of Students with Growth Percentile \geq 40

		ELA			Mathematics		
		2019	2020-22**	2023	2019	2020-22**	2023
4th grade	All Students	60%	NA	70%	59%	NA	53%
	Economically Disadvantaged	54%	NA	64%	55%	NA	47%
	Black/Afr Am*	41%	NA	48%	69%	NA	55%
5th grade	All Students	66%	NA	62%	59%	NA	63%
	Economically Disadvantaged	61%	NA	57%	53%	NA	58%
	Black/Afr Am*	39%	NA	45%	43%	NA	50%

*Number of students in the Black Afr/Am subgroup:

2019: 32 students (4th grade); 23 students (5th grade)

2023: 33 students (4th grade); 38 students (5th grade)

**Pandemic effects on data:

2020: State Assessments were not given, resulting in no available data for that year.

2021: Results may be skewed due to low participation.

2022 & 2023: 2021 assessment data was not used in SGP calculations.

Narrative of Trends on Elementary School Data

Acadience (See graph on page 22.)

Our overall *Acadience Reading K-5* measures reflect 71% of students being identified as “At Benchmark” at the end of 3rd grade in 2023. This is a 3% increase over last year. At the elementary level, we are utilizing our district data review (DDR) process to analyze data and set Wildly Important Goals (WIGs) based on priority standards and Acadience data at the classroom level. Throughout the year, utilizing PLCs, grade team check-ins and other professional development opportunities, teachers are adjusting instruction based on their identified goals to support students achieving benchmark.

M-STEP

5th Grade - ELA (See graph on page 23.)

All Students:

- Our Percent Proficient is 55% compared to the State at 44% proficient.
- We rank 5th out of 8 comparable districts. In 2022, we ranked 4th.
- The highest Percent Proficient in our comparable districts is 74% while the lowest is 50%.

Economically Disadvantaged:

- Our Percent Proficient is 32% compared to the State at 30% proficient.
- We are tied for 7th out of 8 comparable districts. In 2022, we also ranked 7th.
- The highest Percent Proficient in our comparable districts is 66% while the lowest is 32%.

Race/Ethnicity

- Our students who identify as White, the Percent Proficient is 59% compared to the State at 51%.
- For state accountability purposes, four of the seven other comparable districts' Black/African American Subgroups were too small to have available scores.
- Our students who identify as Black/African American, the Percent Proficient is 18% compared to the State at 19%.
- Our students who identify Other than White, the Percent Proficient is 46% compared to the State at 31%.

5th Grade - Math (See graph on page 24.)

All Students:

- Our Percent Proficient is 38% compared to the State at 32%.
- We tied for 5th out of 8 comparable districts. In 2022, we were also tied for 5th.
- The highest Percent Proficient in our comparable districts is 57% while lowest is 37%.

Economically Disadvantaged:

- Our Percent Proficient is 19% compared to the State at 18% proficient.
- We rank 7th out of 8 comparable districts. In 2022, we ranked 8th.
- The highest Percent Proficient in our comparable districts is 41%, while the lowest is 18%.

Race/Ethnicity

- Our students who identify as White, the Percent Proficient is 39% compared to the State at 39%.
- For state accountability purposes, five of the seven other comparable districts' Black/African American Subgroups were too small to have available scores.
- Our students who identify as Black/African American, the Percent Proficient is 9% compared to the State at 7%.
- Our students who identify Other than White, the Percent Proficient is 34% compared to the State at 19%.

Student Growth Percentile (SGP) (See table on page 25.)

Note: There was no state-level accountability for the testing data for the 2020-2021 school year, and there were no state assessments given in 2020. This means that the State did not calculate Student Growth Percentiles (SGPs) for 4th and 5th graders in 2020 or 2022, and 2021 assessment results were skewed. Therefore, 2023 SGPs are calculated using only 2022 assessments and are compared to 2019 SGPs.

ELA:

- 4th grade: We had increases ranging from 7-10% in the percent of students with average or above average growth in all of our subgroups.
- 5th grade: Our All Students and Economically Disadvantaged subgroups both had decreases of

4% in the percent of students with average or above average growth. Our Black/African American subgroup had an increase of 6%.

Mathematics:

- 4th grade: We had decreases ranging from 6-14% in the percent of students with average or above average growth in all of our subgroups.
- 5th grade: We had increases ranging from 4-7% in the percent of students with average or above average growth in all of our subgroups.

Monitoring Report Evaluation Form

Policy: _____

Is the Superintendent's interpretation reasonable? Yes No

Comments:

Is evidence of compliance reasonable? Yes No

Comments:

For Ends Policies: Comments about long-term achievement of Ends Policy

Comments Regarding Further Policy Development

1. Do you have a concern that is not addressed in this policy?

2. What policy language would address your concern?

Evaluation submitted to Board President By: _____

Adopted: 9/22/08

Revised: 5/25/09, 3/22/10, 2/26/18, 11/20/23

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
DECEMBER 11, 2023, 6:30 P.M.**

Note Page

VI. Consent Agenda

1. Approval of Minutes

- a. November 20, 2023 Regular Business Meeting

2. Renewal of Auditor Services

That the Board of Education extend the contract with Rehmann Robson to conduct the district audit for the fiscal years ending June 30, 2024 through June 30, 2028 at a cost of \$212,750 over five years.

3. Policy Revisions Recommended by NEOLA

That the Board of Education approve the NEOLA-recommended Operational Policies 1540 and 7217, as presented.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION**

**REGULAR BUSINESS MEETING
NOVEMBER 20, 2023**

REGULAR BUSINESS MEETING

The Regular Business Meeting of the Board of Education of Portage Public Schools held on Monday, November 20, 2023 was called to order at 6:30 p.m. by President Van Antwerp. The meeting was held in Room #1136 of Portage Central High School. The Pledge of Allegiance was recited.

Board Trustees Present: Emily Crawford, Keith Crowell, Ean Hamilton, Kimberly Larson, Bo Snyder, Randy Van Antwerp

Board Trustees Absent: Terri Novaria

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mrs. Crawford, seconded by Ms. Hamilton, that the Board of Education approve the agenda as printed.

The motion carried unanimously.

REPORTS

Superintendent's Report

Bond Project Update

Mr. Johnny Edwards, Assistant Superintendent of Operations, provided an update on bond projects.

At the new Central Elementary site, underground utility and backfilling work continues. Water main and interior/exterior block bearing work is also happening.

At the new Haverhill Elementary site, footings, backfilling and masonry work is taking place.

For the new Woodland Elementary, we are still in the conceptual design phase of the project and will move into the schematic design phase in December.

Change order updates will be provided to the Board beginning in December.

In addition, Mr. Edwards updated the Board on the Building Site & Sinking Fund (BSSF). He met with the Board's Facilities Committee regarding the BSSF earlier this fall. Voters approved the BSSF in 2019, and it will expire in 2024. At the December board meeting, the Board will hear an update about the BSSF, in January a BSSF resolution will come before the Board, and it will go before voters in May 2024.

President Van Antwerp thanked Mr. Edwards for the update.

Financial Report

Ms. Paula Johnson, Director of Finance, highlighted areas of the General Fund Budget Progress Report by Function and by Object for the four-month period ending October 31, 2023 compared to the same period in 2023.

Per Ms. Johnson, our count day submission was submitted to the state on November 15. Our unaudited fall count is very close to what we budgeted.

COMMENTS OR COMMUNICATIONS

President Van Antwerp opened the floor to public comment, and hearing none, he opened the floor to Trustee comments.

Ms. Larson attended the MASB Conference and shared positive comments regarding that event.

Mr. Van Antwerp attended the Counsel of School Attorneys event at the MASB Conference and shared handouts from that event with board members. He also provided them with an article regarding in county SAT comparisons. He encouraged Trustees to read the information.

CONSENT AGENDA

President Van Antwerp presented the following Consent Agenda item for approval by the Board of Education: the November 6, 2023 Policy Governance Retreat and Committee of the Whole Work Session minutes.

There being no objections, the motion carried.

REQUIRED ACTION ITEMS

Approve Summer Tax Resolution

Motion offered by Mr. Crowell, seconded by Mr. Snyder that the Board of Education approve the Annual Summer Tax Resolution that authorizes Portage Public Schools to continue its summer tax collections in 2024, as presented.

Trustees shared positive comments in favor of the resolution.

Upon a roll call vote, the motion carried unanimously.

ACTION ITEMS

Approve Superintendent Contract

Motion offered by Mr. Snyder, seconded by Mr. Crowell, that the Board of Education approve modifying the current Contract of Employment for the Superintendent to increase compensation and to extend the contract for one additional year, as presented.

Per President Van Antwerp, this is an annual Board action, which occurs after the Superintendent's evaluation and before the end of the calendar year. The recommendation calls for an extension of the

contract by one year and a 5.6 percent increase (salary and steps) to the base salary. This is consistent with salary actions previously approved by the Board for the administrative group.

The motion carried unanimously.

Approve Monitoring Report Evaluation Form

Motion offered by Ms. Hamilton, seconded by Mr. Crowell, that the Board of Education approve the Monitoring Report Evaluation Form, as presented.

The proposed revision to the form was reviewed by the Board at their November 6 Policy Governance Retreat.

The motion carried unanimously.

DISCUSSION ITEMS

Renewal of Auditor Services

Ms. Paula Johnson reviewed the recommendation to extend the contract with Rehmann Robson to conduct the District's external audit through June 2028. Board policy requires that the District retain an audit firm to audit the District's finances. Rehmann Robson has performed this service since 2003, and the District has been pleased with their services. Ms. Johnson addressed questions from Trustees.

Policy Revisions Recommended by NEOLA

Superintendent Bielang briefly reviewed the policies being recommended by NEOLA for adoption. Approval of these policies will keep us up-to-date with current legislative changes.

With no further business to come before the Board, the meeting was adjourned at 6:51 p.m.

Respectfully submitted,

Barb Atkinson, Recording Secretary

Annual Summer Tax Resolution

Portage Public Schools, County of Kalamazoo, State of Michigan (the “District”)

A regular meeting of the Board of Education of the District (the “Board”) was held in Portage Central High School, Room #1136, 8135 S. Westnedge Avenue in Portage, MI, within the boundaries of the District, on the 20th day of November, 2023, at 6:30 o’clock in the p.m. (the “Meeting”).

The Meeting was called to order by Randy Van Antwerp, President.

Present: Members Emily Crawford, Keith Crowell, Ean Hamilton, Kimberly Larson, Bo Snyder, and Randy Van Antwerp

Absent: Members Terri Novaria

The following preamble and resolution were offered by Member Crowell and supported by Member Snyder:

WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect 100 percent of annual school property taxes, including debt service, upon property located within the District within the City of Portage, and continuing from year-to-year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Pursuant to the Revised School Code, MCL 380.1 et seq., the Board invokes for 2024 its previously-adopted ongoing resolution imposing a summer tax levy, with respect to the City of Portage, of 100 percent of annual school property taxes, including debt service, upon property located within the District within the City of Portage, and continuing from year-to-year until specifically revoked by the Board, and requests that the City of Portage collect those summer taxes.

2. The Superintendent, the Director of Finance and Treasurer, or a designee thereof, is authorized and directed to forward to the governing body of the City of Portage a copy of this Board’s resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that the City of Portage agree to collect the summer tax levy for 2024 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the City of Portage’s governing body on or before December 31, 2023.

3. Pursuant to and in accordance with Revised School Code Section 1613(1), the Superintendent, the Director of Finance and Treasurer, or a designee thereof, is authorized and directed to negotiate on behalf of the District with the governing body of the City of Portage for the reasonable expenses for collection of the District’s summer tax levy that the city and/or township may bill under Revised School Code Sections 1611 or 1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members Crowell, Crawford, Van Antwerp, Snyder, Hamilton, Larson

Nays: Members None

Resolution declared adopted.



To : Portage Public Schools Audit Committee
From : Paula Johnson, Director of Finance
Date : November 15, 2023
Subj : Audit Firm Recommendation for Fiscal Year 2024-2028 District Audits

Recommendation

The Board of Education extend the contract with Rehmann Robson to conduct the district audit for the fiscal years ending June 30, 2024 through June 30, 2028 at a cost of \$212,750 over five years.

Background Information

Board Policy and Administrative Regulation require that the Board of Education retain an audit firm to audit the district's finances. Rehmann Robson has performed the district audit since June 30, 2003 and has a lot of experience conducting school audits. Included in the information below are the actual amounts paid over the past three years plus the proposed audit fees for the next five years.

Year	Amount
June 30, 2028	\$46,750 (proposed)
June 30, 2027	\$44,500 (proposed)
June 30, 2026	\$42,500 (proposed)
June 30, 2025	\$40,500 (proposed)
June 30, 2024	\$38,500 (proposed)
June 30, 2023	\$35,000 (actual)
June 30, 2022	\$34,000 (actual)
June 30, 2021	\$33,000 (actual)

I would be pleased to answer any questions that Board members may have on this recommendation.

September 21, 2023

Ms. Paula Johnson
 Director of Finance
 Portage Public Schools
 8107 Mustang Drive
 Portage, MI 49002

Re: Proposal to Extend Auditing Services Contract

Dear Ms. Johnson:

We are writing to extend our sincere thanks to Portage Public Schools (the “District”) for the opportunity we have had to be of service as the District’s auditors for the past several years. We have thoroughly enjoyed working with you and your staff. We trust that you feel that the District has benefited from our professional relationship as well.

As you know, the 2023 audit marked the end of our current contract with the District as its independent external auditors. We have appreciated the kind words spoken by you and your staff concerning the work Rehmann Robson has performed for the District over the years, and would like to offer to extend our professional relationship for an additional three years or five years.

The decision of how often to competitively bid-out the independent external audit can be a difficult one, and good arguments exist on both sides on the issue of periodic auditor rotation. It is important to note that there are no externally imposed requirements for auditor rotation, and in its 2002 Recommended Practice, entitled *Audit Procurement*, the Government Finance Officers Association suggests that organizations should enter into multiyear agreements of at least five years in duration when obtaining the services of independent auditors.

Our proposed fees would continue a minor inflationary increase included in our previous proposals. These fees have been discounted substantially from our standard rates, and reflect the excellent condition of the District's financial records, and the assistance provided each year in preparation for the annual audit. The prices quoted below include the cost of the audit of the general purpose financial statements, audit of federal programs under 2CFR 200 and the annual upkeep of the District's fixed asset schedules.

Years Ending June 30,	Financial Audit	Federal Programs Audit	Fixed Asset Maintenance	Total
2024	\$ 28,500	\$ 8,500	\$ 1,500	\$ 38,500
2025	29,750	9,000	1,750	40,500
2026	30,750	9,750	2,000	42,500
2027	32,000	10,500	2,000	44,500
2028	33,250	11,000	2,500	46,750



Ms. Paula Johnson
Director of Finance
Portage Public Schools
September 21, 2023
Page 2

Our fees include a single audit with up to two major programs. If the District has more than two major programs required to be tested in accordance with the Uniform Guidance, a fee of \$3,000 - \$4,000 will be charged for each additional program.

These proposed fees include:

- Drafting of the District's financial statements and related footnotes,
- Delivery of up to 20 printed copies of all reports and letters and an electronic copy in PDF,
- Presentations to the District's Board and/or Audit Committee, as requested,
- Electronic submission of the audit to the Michigan Department of Education and submission of required single audit reports to the Single Audit Clearinghouse,
- Complimentary attendance at Rehmann-sponsored training events,
- Availability for technical questions and assistance throughout the year.

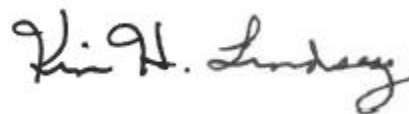
These fees are based on professional standards in effect as of the date of our proposal. The fees quoted for years subsequent to 2024 may be subject to renegotiation if *significant* changes in professional standards or reporting requirements make our initial estimate of hours to complete the audit unrealistic. If any such changes occur, we will discuss the reasons with you and arrive at a new fee arrangement prior to incurring any additional charges.

These fees are independent of any special projects for which a separate engagement is contracted. We will, of course, continue to be available throughout the year to answer general business questions, and to assist you or your staff with accounting for specific transactions without charge.

Again, we thank you for the continuing opportunity to be of service to Portage Public Schools, and we look to many more years of exceeding your expectations. If you have any questions regarding this extension, or if we can be of assistance to you in any, please do not hesitate to contact us.

Very truly yours,

Rehmann Robson LLC



Kim Lindsay, CPA, CGMA
Principal

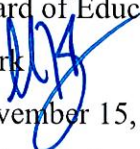
The above proposal is hereby accepted.

Signature

Date



Mark T. Bielang
Superintendent
Phone: 269.323.5147
Fax: 269.323.5149
mbielang@portageps.org

To: Board of Education
From: Mark 
Date: November 15, 2023
Re: Policy Updates
COPY: Executive Team; Principals and Assistant Principals

The proposed new, revised and replacement Operational Policies included in this update have been prepared and reviewed by NEOLA's legal counsel for statutory compliance and further reviewed by appropriate District Administrators.

The following Operational Policies are being recommended for revision, update, inclusion or replacement. A brief explanation of the change is included. The entire Policy language is available for review at the Administration Building.

Miscellaneous Policies

Policy 1540 – Administrative Staff Reduction/Recalls (New)

This policy has been added to address existing administrative staff reductions/recalls.

Policy 7217 – Weapons (Revised)

This policy has been revised to include references to Michigan Supreme Court decisions establishing that schools are not expressly restricted by existing legislature from regulating firearms.

Janet Johnstone
Coordinator of Instructional Services
Phone: 269.323.5140
fax: 269.323.5141
jjohnstone@portageps.org

TO: Mark Bielang
DATE: November 22, 2023
FROM: Janet Johnstone/Dr. Michael Pascoe
SUBJECT: Northern High School 2025 field trip to France

RECOMMENDATION:

I recommend the approval for Portage Northern High School French students to travel to France as described in the attached material. The trip dates are set for June 16-24, 2025. **The current travel advisory is to exercise increased caution. It is recommended that attention be paid to the safety of this region prior to travel.**

BACKGROUND:

Jamie Hoekstra is proposing a student trip to France for June 16-24, 2025. They will spend 8 days out-of-state. The purpose is for students to practice their French language skills and experience the culture of France. The families involved will be responsible for the cost. The students will not miss any instructional time. Chaperones will be a ratio of approximately 1 adult to every 6 students (number attending: Approx. 6 Portage students, 1 adults).

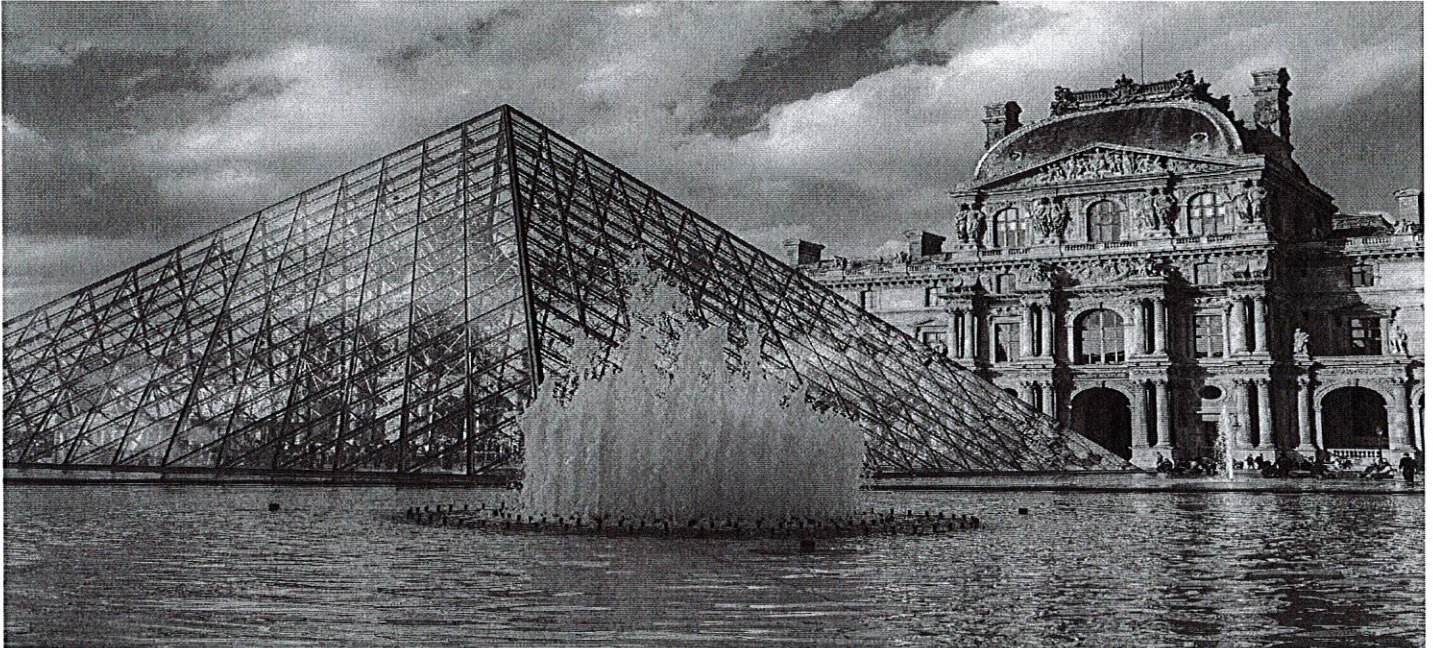
I have reviewed this proposal and support it.

JJ/MP
Attachments

Portage Public School District
Advanced Activity Trips Custom Report

Trip ID	Account Name	Description	Start Date	End Date	Requested Adults	Requested Students	Purpose of Trip Event Description	Educational Goals	No PPS Transportation Alternate Method	Overnight Trip
AT-00735	NHS Field Trips - GF	NHS France 2025	6/16/2025	6/24/2025	1	6	Take French 3-5 Students to France on an educational tour of Paris, the Loire valley, and St.Malo. Here, they will be able to practice the French they have learned, and get hands on experience with the culture of France		Airplane	Yes

StartDate: 6/16/2025, EndDate: 6/24/2025



Ms. Hoekstra's La Belle France

educationaltravel.com/Hoekstra-2025-4

June 16 - June 24, 2025

Day 1 Overnight flight to France (Paris)

Day 2 Bonjour Paris

Meet your tour director and check into hotel

Day 3 Paris landmarks

Paris guided sightseeing tour: Arc de Triomphe, Champs Élysées, Eiffel Tower, Les Invalides, Notre-Dame Cathedral
Louvre visit
Eiffel Tower ascent

Day 4 Paris

Montmartre & Sacre Coeur night walking tour
Optional Giverny & LEAP Cover the Canvas: Giverny visit (April-November only), Art Workshop, Art studio workshop class

Day 5 Paris--Loire Valley

Versailles guided excursion : State Apartments, Hall of Mirrors, Gardens of Versailles
LEAP Seize the Château!
Travel to Loire Valley via Chartres
Chartres Cathedral visit

Day 6 Loire Valley

Château de Chenonceau visit
Chateau d'Amboise visit
LEAP Bon Appetit!

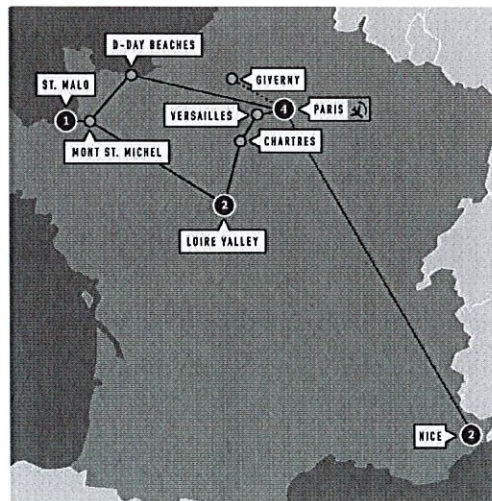
Day 7 Loire Valley--St. Malo

Travel to St. Malo
Mont-St-Michel visit
LEAP Medieval Merriment!

Day 8 St. Malo--Paris

Pointe du Hoc visit
Arrormanches D-Day Museum visit
LEAP Soldiers' Stories
American Military Cemetery and Memorial visit at Colleville-sur-Mer
Travel to Paris

Day 9 End tour



Reserve your spot!

MyTrip ID: Hoekstra-2025-4

Registration deadline: November 16, 2023

What's included

We provide everything you need for a remarkable trip:

- Round-trip airfare and other transportation described in the itinerary
- Basic Medical, Dental, Emergency Evacuation Insurance during trip
- Up to three college credits upon course completion (grades 9-12) or high school credit (grades 6-12)
- Centrally located three- and four-star hotels
- Plentiful daily breakfast to start the day energized and ready to go
- Appetizing, culturally representative, three-course dinner daily
- Full time, multilingual, WorldStrides tour director who is LEAP-trained in experiential education
- Local guide at sites and on city tours as described in the itinerary
- LEAP! Learning through Exploration and Active Participation; trademarked immersive approach of learning by doing
- Entrances and transportation to sites and activities described in your itinerary
- Local guide and local bus driver tips; see note regarding other important tips
- 24/7 On Tour Emergency Support
- Note: On arrival day only dinner is provided; on departure day, only breakfast is provided
- Note: Tour cost does not include airline-imposed baggage fees, any required passport or visa fees, optional excursions, or recommended Tips for the Tour Director or multi-day Bus Drivers. Optional excursions, optional pre-paid tips, or other individual/group customizations will be listed as separate line items in the total trip cost, if included.

Tour investment

Students (travelers under the age of 23): \$4,897

Adults (age 23 and over): \$5,337

Price reflects savings of \$400 scholarship. Sign up by 11/16/2023 and enter code Travel7Y in order to take advantage of this limited-time offer!

Automatic monthly payment plan

Pay just \$99 upon enrollment and the balance will be divided into equal monthly payments, charged automatically to your credit card or checking account. As of November 06, 2023, your monthly payment would be just \$282.24.

Travel protection

We recommend covering your educational investment with one of our two comprehensive travel protection plans offered through Trip Mate. For details, visit worldstrides.com/travel-protection-plans.

Enroll online,
by phone, or by mail



Visit educationaltravel.com/Hoekstra-2025-4



Use Hoekstra-2025-4 to register



1.800.771.5353

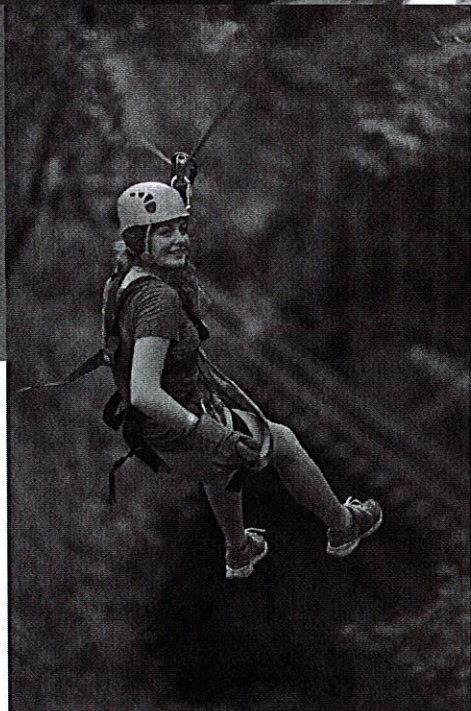


Mail in your paper application to:

WorldStrides Programs
Attn: Participant Services
PO Box 9033
Charlottesville, VA 22906-9033



Supporting Educational Travel A Guide for School Administration



WorldStrides At a Glance

Our History

In 1964, a middle school history teacher from Chicago discovered the incredible educational experience of traveling to Washington, D.C. with his students. He was so encouraged by the powerful effects travel had on his students' eagerness and ability to learn that he left teaching in 1967 to start Lakeland Tours. His vision to make educational travel easy, fun, and safe for teachers and students came to fruition as Lakeland Tours grew and became the leader in educational student travel.

Who We Are Today

Over the years, Lakeland Tours joined forces with other leaders in the student travel field to form WorldStrides, setting us apart as the premier educational travel organization in the nation. We're specialists in providing educational travel and experiences for students of all ages across their lifetime learning journey, delivering high-quality and high-value learning opportunities that support students' growth and development over time. Each learner's journey is different, which is why we offer a broad range of program categories for groups and individuals, including educational travel, performing arts, career exploration, study abroad, language immersion, sports, and service-learning tours.

Our Mission

All WorldStrides programs are united under one mission: to create experiences that enable participants to view the world and themselves in new ways. We help learners grow as people by developing independence, leadership, problem-solving skills, worldliness, and maturity; and we help them grow as citizens by building compassion, understanding, connections, and perspectives that transcend boundaries and borders.

When planning group travel, it's critical that your travel provider has the resources and experience necessary to smoothly and efficiently coordinate a student travel group in the areas that you will visit. We are confident that our decades-long history as student travel specialists provides us with this level of experience.

Educational travel requires special skills that go far beyond making simple hotel and airline reservations. When emergencies arise, this experience is critical. We also realize that price is important, and our prices consistently provide the highest value for your student travelers' investment. Not all companies have the same priorities or experience, and WorldStrides sets the bar high. In terms of safety, education, and passion for student travel, our team consistently beats all other competitors. WorldStrides is the standard by which every other company measures themselves.

Experience with Educational Travel Groups

Number of years in student travel business
 Number of participants during this period
 Number of participants per year
 Number of educators that partner with us each year
 Number of full-time staff dedicated to educational travel programs

WorldStrides

✓ 50+
 ✓ 9 million+
 ✓ 450,000
 ✓ 50,000+
 ✓ 1,000+

Qualifications to Coordinate Your Program

Does your travel provider have a single point of contact for all on-program issues?
 Does your travel provider employ and train its own Tour Directors?
 Will a Tour Director stay at the hotel with the group?
 Does your travel provider arrange detailed training for its staff on how to best work with students?

✓ Yes
 ✓ Yes
 ✓ Yes
 ✓ Yes

Educational Focus

Does your travel provider employ a full-time Curriculum and Academics team?
 Does your travel provider offer students the opportunity to earn high school and college credit?
 Does your travel provider offer teachers the opportunity to earn professional development?
 Is your travel provider accredited by regional accrediting bodies across the United States?
 Who issues accreditation for the organization?
 – Western Association of Schools and Colleges
 – Middle States Association Commissions on Elementary and Secondary Schools
 – Cognia

✓ Yes
 ✓ Yes
 ✓ Yes
 ✓ Yes
 ✓ WASC
 ✓ MSA
 ✓ Cognia

Insurance and Consumer Protection

Does your travel provider maintain liability insurance?
 Does this coverage apply to the Program Leader (teacher)?
 What are the limits of this policy?
 What is the cost for supplemental medical and dental insurance?
 Does your travel provider pay if an emergency mandates an itinerary change?
 Does your travel provider maintain USTOA consumer protection coverage of \$1 million?
 Does your travel provider comply with all Federal and State regulations, including all U.S. Seller of Travel Laws?

✓ Yes
 ✓ Yes
 ✓ \$50 million
 ✓ \$0
 ✓ Yes
 ✓ Yes
 ✓ Yes

The Safety of our Travelers is our #1 Priority

Planning for a Safe Experience Before Departure

BEHAVIOR CONTRACT

Safety is the number one priority at WorldStrides. All participants are expected to demonstrate high standards of conduct, courteousness, and consideration toward others. Students and their parent/legal guardian must agree to adhere to the behavior and conduct rules established by the Program Leader and a code of conduct may be required.

MEDICAL RELEASE FORM

A parent/legal guardian for each participant must complete a medical release form and provide emergency contact information and authorization for treatment in the event of an emergency.

TRAVEL SMART, TRAVEL SAFE

Compiled by our travel experts, 'Travel Smart, Travel Safe' is designed to share some best practices based on our experience sending more than 100,000 students to international destinations. Each group receives a document with information pertinent to their trip and specific to their destination.

Students' Safety While on the Program

ADULT SUPERVISION

With our default chaperone-to-student ratio of 1:6 (customizable), students receive proper attention and supervision. The Program Leader will identify the chaperones for the program. WorldStrides suggests selecting adults who are flexible, helpful, and comfortable with the students.

TOUR DIRECTORS

A specially-trained Tour Director guides each group throughout your program. Tour Directors devote 100% of their attention to the students, challenging them to assess and apply what they learn through firsthand experience, so they take the most away from the program.

ON TOUR SUPPORT

Our WorldAssist team can be reached 24 hours a day, seven days a week, because safety is our first priority. Should your group require an extended stay due to an airline problem or weather-related issue, WorldAssist will make arrangements to accommodate your group (hotel, meals, re-booking airline seats, and providing additional bus usage).

DOCTORS ON CALL PROGRAM

WorldStrides has an exclusive partnership with The George Washington University Department of Emergency Medicine. A George Washington University doctor serves on our staff as the WorldStrides Medical Director, overseeing medical response planning for the organization and providing direct case management in the event of a medical response issue anywhere in the world. Our partnership gives us access to doctors who are available 24 hours a day to provide consultations to all our traveling students, parents, and teachers.

AXA MENTAL HEALTH SERVICES

WorldStrides also has a partnership with AXA, one of the world's leading providers of behavioral health assistance programs. Travelers have direct access to confidential and immediate support from an experienced, U.S.-based healthcare provider while traveling. This service also provides coordination with local professionals for referrals to provide additional support, if needed.

Other Industry-Leading Safety Measures

TRAVEL ARRANGEMENTS

WorldStrides travelers stay in 3- and 4-star quality hotels located in safe, central locations. They'll enjoy plentiful breakfasts each morning and hearty, three-course dinners that provide an authentic taste of the local cuisine.

EMERGENCY MANUAL

We have developed an extensive emergency manual that details how we deal with all types of emergency situations, and all of our on-site staff members have been trained to carry out these plans. Set procedures, checklists, and immediate access to emergency phone numbers results in faster and more accurate responses, which is critical when dealing with an emergency situation.

LIABILITY INSURANCE

We maintain an industry-leading multi-million-dollar level of liability coverage. Our insurance automatically covers teachers, chaperones, and the school. WorldStrides' insurance is truly geared to protect you. Additionally, accident, illness, and accident-related dental insurance coverage are provided for WorldStrides program participants. Limits per single occurrence are \$7,500 for accident, \$1,500 for illness, and \$750 for accident-related dental.

CERTIFIED STUDENT TRAVEL ORGANIZATION

WorldStrides is a Certified Student Travel Organization (CSTO), verified by the Student & Youth Travel Association (SYTA). This certification highlights our commitment toward meeting and exceeding safety and risk management standards for student travel safety as defined by SYTA.

Flexibility and Assurance

The WorldStrides Team

Our passionate and professional team of travel experts will work closely with your group from the time you decide to lead a WorldStrides program until your group returns home safely. Our primary goal is to provide a safe and secure travel experience. We strive to enrich lives by taking students beyond classroom walls and inspiring student travelers by providing a unique and experiential educational program. WorldStrides has a staff of more than 700 professionals, many of whom are former educators, and all of whom are dedicated to making sure every aspect of your program is a success.

Travel with Confidence

When you travel with WorldStrides or participate in one of our programs, you can rest assured knowing that we have spent five decades putting a network of support in place to safeguard your group and your experience. The world has thrown us lots of curveballs over our 50+ years in business, and we have and will continue to refine our best practices for safety to fit the current environment, and to match the age and stage of life for all of our students. Our resources are deep and our team is prepared. This detailed and challenging work behind the scenes lets educators and students focus on what's most important—learning and enjoying the experience at hand!

We have developed a comprehensive approach to ensure each group's comfort and safety, and your peace of mind. WorldStrides can be reached 24 hours a day, both in the United States and overseas. In the event of an emergency, every participant is covered by an international network that provides medical referral, medical translation, medical monitoring, repatriation, and other emergency services.

50+ Years of Trusted Travel

WorldStrides is by your side every step of the way. If something doesn't go as planned on tour, we've got you covered. Just take it from our Program Leaders and school administrators that we supported during the COVID-19 pandemic:

Worldstrides is an amazing company. Not only do they take care of everything while abroad, but they are also the kindest people. From those who helped set up the trip, to those who helped during the trip, I was in complete awe. They really take care of our students and teachers.

Whitney M., Program Leader

We recognize that WorldStrides went above and beyond to accommodate our families. Our administration, faculty, and trustees are beyond grateful.

Genifer R., School Administrator

You all have been helpful, open, communicative, and understanding in a time that I'm sure has been chaotic and stressful for you. I have talked to many other teachers and families that were supposed to have traveled with other companies, and hands down, you guys had the best refund policy and were the most understanding and helpful of them all.

Liz K., Program Leader

The Educational Value of Student Travel

Learning through personal experience takes education beyond the classroom. Through educational travel, students use knowledge acquired in the classroom to analyze the world around them and make a personal connection by applying their knowledge to their understanding and view of the future.

Educational Innovation

WorldStrides programs are designed to build on your students' natural curiosity while encouraging them to grow through live exploration. Our educational philosophy, LEAP (Learning through Exploration and Active Participation), brings contemporary teaching strategies, used by excellent teachers in the classroom, to the environments encountered while traveling.

LEAP is the entire relationship between each student, the places they encounter, and their Tour Director acting as a cultural mediator, not just a series of activities. Students learn best when they are engaged, and challenged, and in any group, a multitude of learning styles and social skills will be represented, each student deserving an opportunity to shine. LEAP is designed specifically to replace the old-fashioned lecturing style of traditional tour guides with a dynamic, inclusive, and constructivist approach.

Accreditation Sets WorldStrides Apart

In 1996, WorldStrides became the first accredited student travel organization in the nation. Accreditation recognizes educational institutions for performance, integrity, and quality and entitles them to the confidence of the educational community and the public. WorldStrides is accredited through multiple regional accrediting bodies across the nation, including Cognia (formerly AdvancED, parent organization for North Central Association Commission on Accreditation and School Improvement, Northwest Accreditation Commission, and the Southern Association of Colleges and Schools Council on Accreditation and School Improvement), Western Association of Schools and Colleges, and Middle States Association of Colleges and Schools.



Professional Development for Teachers

WorldStrides' professional development is unique—it is far removed from the time spent in the school's library listening to an "expert" talk for hours. Instead, our professional development opportunities allow teachers to consider the specific needs of their classes, their students, and their school. By working closely with WorldStrides staff from start to finish, teachers gain valuable skills and tools that can be implemented beyond the travel program. Teachers earn professional development certificates that can support teaching license renewal or be used as evidence of program participation.

Academic Credit for Students

Through our Discovery for Credit Program, students have access to courses that will allow them to reflect upon many of the themes and topics explored during their travel program. Students in grades 6-12 at the time of travel can earn free elective high school credit upon successful completion of both the travel program and online course. Through our university partner, George Mason University, eligible students in grades 9-12 at the time of travel can also earn up to three college credits upon successful completion of both the travel program and online course. Students have six months to complete their courses after travel. Upon successful completion, they will receive a transcript directly either from George Mason University or WorldStrides. Students who earn credit with WorldStrides will find this gives them a competitive advantage on college applications, distinguishes them as online learners, and gives them a jump-start on their path to a successful higher education experience.

Educational Travel Programs vs. School Field Trips

Because WorldStrides programs are typically non-school-sponsored, they do not follow the traditional model of a school field trip. When you let your administration know about your plans to travel, it may be helpful for you to highlight the points outlined below.

NON-SCHOOL-SPONSORED STATUS

Unlike a school field trip, a WorldStrides educational travel program is not sponsored by the school and does not require the school or school district to allocate funds.

PROGRAMS DON'T OCCUR DURING SCHOOL TIME

Just like a part-time job or sporting activity, a WorldStrides program does not result in lost class time for students. Additionally, there is no need for a substitute instructor when a teacher leads a travel program.

VOLUNTARY STUDENT PARTICIPATION

Since the trip is not paid for by the school and does not take place during school time, neither the school nor the students are obligated to participate. Similar to summer camp, this program is available for all students, but only some will decide to go.

Summer camps, supplemental enrichment programs, Boy Scouts and Girl Scouts, and even the Little League are all non-school-sponsored programs that are embraced by the community and promoted in schools. Most administrators are very supportive of WorldStrides educational travel programs.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
DECEMBER 11, 2023, 6:30 P.M.**

Note Page

IX. Action Items

2. Approve Elementary ELA Curriculum Purchase (OP 6320)

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the second phase of the adopted ELA curriculum resources for kindergarten through fifth grade teachers not-to-exceed \$55,000.00. The funding source for these materials has been budgeted for in the Curriculum, Instruction, and Assessment Department’s General Fund Budget.

TO: Mark Bielang, Superintendent

FROM: Dr. Mackenzie Sheahan, Director of Curriculum and Professional Development Y5-8

CC: Paula Johnson, Director of Finance
Dr. Michael Pascoe, Assistant Superintendent of Instruction

DATE: December 6, 2023

RECOMMENDATION

It is recommended that the Board of Education approve the second phase of the adopted ELA Curriculum Resources for kindergarten through fifth grade teachers not to exceed the amount of \$55,000.00. The funding source for these materials has been budgeted for in the Curriculum, Instruction, and Assessment Department’s general fund budget.

BACKGROUND

In June of 2023, the Board of Education approved the purchase of the newly adopted ELA Curriculum K-8. With this approval the first phase of the purchasing process (found on the table below) was executed in July, 2023. The first phase was the purchase for the (37) ELA Elementary Early Adopters and all Middle School ELA Teacher and Classroom curriculum text sets.

Both the second and third phases of the purchasing process will be brought to the Board of Education because both purchases exceed the threshold amount per Operational Policy 6320. The second phase of this process is the purchase of the remaining (131) elementary teachers one copy of each text in their grade level adopted units. Teachers are receiving the teacher copies of the previously adopted texts to begin learning with on professional development days in February and April. This learning will help prepare teachers for the upcoming year when they begin teaching the new ELA curriculum in K-5. The third phase of this purchasing process will be brought to the Board of Education in June for approval. The third phase is the purchase of the remaining (131) ELA Classroom text sets that students will begin using during the 24-25 school year.

The total purchase amount of \$55,000 is above the current quote as we plan to switch a few of the kindergarten titles from a board book to a more durable hardcover bound book. The quotes received from The Reading Warehouse before this adjustment total \$51,201.

Phase 1	Phase 2	Phase 3
July 2023	December 2023	July 2024
Purchase (37) K-5 Early Adopters Teacher Copies and Class Texts	Purchase (131) K-5 Teacher Copies	Purchase (131) K-5 Classroom Texts
Purchase (All) Middle School Teacher Copies and Class Texts	<i>(one copy of each adopted core text per teacher)</i>	<i>(one copy of each adopted core text per student where class sets are necessary)</i>

Memo to Superintendent Bielang re ELA Curriculum Purchase
December 6, 2023
Page 2

This purchase was priced through The Reading Warehouse under the pricing cooperative TIPS, contract #230904. Once approved, the purchase will be made in December, 2023. The timeline of this purchase supports the texts being available for teachers to utilize during the last two district professional development days in February and April of 2024. Utilizing the texts during the last two professional development days will ensure all teachers are prepared to implement the new ELA curriculum at the start of the 2024-2025 school year.

To allow us to order in time for the last two professional development days, I ask that after a review of this recommendation, the Board of Education approves this purchase.



The Reading Warehouse
 PO Box 41328
 North Charleston, SC 29423

Quote No: 228800
Quote Date: 11/09/2023
Shipping: FedEx Ground

Toll-free: 866-391-7323
Fax: 866-546-2544
email: customerservice@thereadingwarehouse.com
website: www.thereadingwarehouse.com

This Is A Quote

Bill To:	Ship To:
Lesley Lankerd Portage Public Schools Admin Bldg 8107 MUSTANG DR PORTAGE, MI 49002-5577 269-323-5000	Lesley Lankerd Portage Public Schools Admin Bldg 8107 MUSTANG DR PORTAGE, MI 49002-5577 269-323-5000

Quote Name: TIPP# 230904 Kindergarten(ALL)(FT)

Packing Slip Message: TIPP# 230904

#	ISBN/ISBN-13	Title	Price	Qty	Total
1	0061857769 / 9780061857768	Wemberly Worried	7.29	23	167.67
2	1524740748 / 9781524740740	The King of Kindergarten	13.13	23	301.99
3	0544641019 / 9780152020132	I Like Myself!	13.86	28	388.08
4	0525518770 / 9780525518778	I Am Every Good Thing	13.86	23	318.78
5	0679886117 / 9780679886112	The Crayon Box That Talked	10.94	23	251.62
6	0803710402 / 9780803710405	Amazing Grace	13.86	23	318.78
7	1599900106 / 9781599900100	Ruthie and the (Not So) Teeny Tiny Lie	13.86	23	318.78
8	1575421569 / 9781575421568	Words Are Not for Hurting	8.75	23	201.25
9	0060245603 / 9780060245603	Today I Feel Silly & Other Moods That Make My Day	13.86	23	318.78
10	1459814479 / 9781459814479	You Hold Me Up	14.56	23	334.88
11	0399229191 / 9780399211669	The Very Busy Spider	16.78	28	469.84
12	0688092411 / 9780688092412	Jump, Frog, Jump!	5.83	23	134.09
13	0689815816 / 9780689853494	We're Going on a Bear Hunt	5.83	28	163.24
14	0805082190 / 9780805082197	We're Going on a Lion Hunt	8.02	23	184.46
15	0874836034 / 9780874836035	Sitting Down to Eat	6.53	23	150.19
16	0152567089 / 9780152567088	The Napping House	14.59	23	335.57

17	0590478834 / 9780590478830	Rap a Tap Tap: Here's Bojangles - Think of That!	13.13	23	301.99
18	0531071669 / 9780531071663	Hush! a Thai Lullaby	5.10	23	117.30
19	0064431436 / 9780064431439	Caps for Sale: A Tale of a Peddler, Some Monkeys and Their Monkey Business	6.56	23	150.88
20	1623541204 / 9781623541200	Hot Pot Night!	12.40	23	285.20
21	076138510X / 9780761385103	Fall Weather: Cooler Temperatures	6.56	23	150.88
22	0062382012 / 9780062382016	Why Do Leaves Change Color?	5.83	23	134.09
23	0152053042 / 9780152053048	Leaf Man	14.59	23	335.57
24	0439873770 / 9780439873772	We're Going on a Leaf Hunt	5.83	23	134.09
25	0399254978 / 9780399246364	Leaves	12.40	28	347.20
26	0823416364 / 9780823416363	The Pumpkin Book	5.83	23	134.09
27	0823416690 / 9780823416691	Apples (New & Updated Edition)	6.56	23	150.88
28	1426305826 / 9781426305825	Seed, Sprout, Pumpkin, Pie	4.34	23	99.82
29	1570914915 / 9781570914911	The Ugly Vegetables	5.80	23	133.40
30	0553112546 / 9780553112542	Kite Flying	6.56	23	150.88
31	0385754884 / 9780440417705	Dim Sum for Everyone!	6.56	28	183.68
32	0440421926 / 9780440421924	Fortune Cookie Fortunes	6.56	23	150.88
33	1250062705 / 9781250062703	Ni?o Wrestles the World	6.56	23	150.88
34	0061227838 / 9780061227837	Tito Puente, Mambo King/Tito Puente, Rey del Mambo: Bilingual English-Spani	14.59	23	335.57
35	087358872X / 9780873588720	Me Llamo Celia/My Name Is Celia: La Vida de Celia Cruz/The Life Of Celia Cr	11.64	23	267.72
36	0061227803 / 9780061227806	Pele, King of Soccer/Pele, El Rey del Futbol: Bilingual English-Spanish	7.29	23	167.67
37	0873588592 / 9780873588591	My Name Is Gabriela/Me Llamo Gabriela (Bilingual): The Life of Gabriela Mis	11.64	23	267.72
38	0316013560 / 9780316013567	The Lion & the Mouse (Caldecott Medal Winner)	13.86	23	318.78
39	0316183563 / 9780316183567	The Tortoise & the Hare	13.86	23	318.78
40	0316400815 / 9780316400817	The Grasshopper & the Ants	13.86	23	318.78
41	0811864839 / 9780811864831	Just a Minute: A Trickster Tale and Counting Book	5.83	23	134.09
42	0823440559 / 9780823440559	Dreamers	13.86	23	318.78
43	0375861017 / 9780375861017	Thanking the Moon: Celebrating the Mid-Autumn Moon Festival	13.86	23	318.78
44	1452164363 / 9781452164366	The Story of Snow: The Science of Winter's Wonder	5.83	23	134.09
45	0670013250 / 9780140501827	The Snowy Day	5.83	28	163.24

46	1452136467 / 9781452136462	Over and Under the Snow	6.56	23	150.88
47	0064451658 / 9780064451659	Animals in Winter - Revised Edition	5.83	23	134.09
48	0064451941 / 9780064451949	Big Tracks, Little Tracks: Following Animal Prints - Rev Edition	5.10	23	117.30
49	0689717571 / 9780689717574	The Big Snow	6.56	23	150.88
50	0312371349 / 9780312371340	Tracks in the Snow	6.56	23	150.88
51	0399231099 / 9780399252969	The Mitten	14.59	28	408.52
52	0399231013 / 9780399231018	The Hat	14.59	23	335.57
53	0395510066 / 9780395510063	Annie and the Wild Animals	5.83	23	134.09
54	0448490188 / 9780448490182	Curious about Snow	3.64	23	83.72
55	0761313451 / 9780761313458	It's Spring!	5.83	23	134.09
56	0064451321 / 9780064451321	What's Alive? (Paperback)	6.56	23	150.88
57	0062381881 / 9780062381880	How a Seed Grows	6.56	23	150.88
58	0531153347 / 9780531153345	From Seed to Sunflower - American Edition	5.07	23	116.61
59	1416979174 / 9780689842443	The Tiny Seed	6.56	28	183.68
60	1585365025 / 9781585365029	Who Will Plant a Tree?	12.40	23	285.20
61	0152026088 / 9780152026080	Waiting for Wings	13.86	23	318.78
62	0062381830 / 9780062381835	From Caterpillar to Butterfly	5.10	23	117.30
63	0544930851 / 9780544930858	Have You Heard the Nesting Bird?	5.83	23	134.09
64	0062381938 / 9780062381934	A Nest Full of Eggs	5.10	23	117.30
65	068815932X / 9780688159320	The Ugly Duckling	13.13	23	301.99
66	0823411346 / 9780823411344	Frogs	6.56	23	150.88
67	0805089373 / 9780805089370	Summer Birds: The Butterflies of Maria Merian	14.59	23	335.57
68	0823446751 / 9780823446759	And the Bullfrogs Sing: A Life Cycle Begins	6.56	23	150.88
69	1465481419 / 9781465481412	What a Waste: Trash, Recycling, and Protecting Our Planet	12.40	23	285.20
70	0062981390 / 9780062981394	The Last Straw: Kids vs. Plastics	14.59	23	335.57
71	0316309435 / 9780316309431	Recycle!: A Handbook for Kids	6.56	23	150.88
72	0764135813 / 9780764135811	The Three R'S: Reuse, Reduce, Recycle	5.83	23	134.09
73	1467716081 / 9781467716086	One Plastic Bag: Isatou Ceesay and the Recycling Women of the Gambia	14.59	23	335.57
74	0892393742 / 9780892393749	Rainbow Weaver / Tejedora del Arco?ris	15.29	23	351.67

75	1534402314 / 9781534402317	Harlem Grown: How One Big Idea Transformed a Neighborhood	13.13	23	301.99
76	1582463166 / 9781582463162	Compost Stew: An A to Z Recipe for the Earth	13.86	23	318.78
77	1250188490 / 9781250188496	Just in Case: A Trickster Tale and Spanish Alphabet Book	6.56	23	150.88
78	0545273374 / 9780545273374	From Tadpole to Frog (Scholastic Reader, Level 1)	2.91	23	66.93
79	trw999tybox01	FREE Thank You Box of Books	0.00	1	0.00

Subtotal
Quote Total

17279.33
17279.33

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Quote Name: TIP# 230904 First Grade(ALL)(FT)

#	ISBN/ISBN-13	Title	Price	Qty	Total
1	0399246533 / 9780399246531	The Day You Begin	13.86	23	318.78
2	1582464502 / 9781582464503	The Invisible Boy	13.86	23	318.78
3	0140556400 / 9780140556407	Matthew and Tilly	6.56	23	150.88
4	0399234160 / 9780399234163	Stand Tall, Molly Lou Melon	13.86	23	318.78
5	0439472288 / 9780439472289	Ruby the Copycat	5.83	23	134.09
6	081182778X / 9780811827782	Enemy Pie	12.40	23	285.20
7	1423124847 / 9781423124849	The Sandwich Swap	13.86	23	318.78
8	0440417996 / 9780440417996	The Name Jar	6.56	23	150.88
9	0395779391 / 9780395779392	Jamaica and Brianna	5.83	23	134.09
10	0689817223 / 9780689817229	Big Al - Reprint Edition	6.56	23	150.88
11	0399246525 / 9780399246524	Each Kindness	13.86	23	318.78
12	1943147728 / 9781943147724	Your Name Is a Song	13.86	23	318.78
13	0689712014 / 9780689712012	A Story A Story: An African Tale	5.83	23	134.09
14	0823411672 / 9780823411672	Anansi and the Talking Melon	5.83	23	134.09
15	0823407985 / 9780823407989	Anansi and the Moss-Covered Rock	5.83	23	134.09
16	0823417638 / 9780823417636	Anansi and the Magic Stick	5.83	23	134.09
17	0823410226 / 9780823410224	Anansi Goes Fishing	5.83	23	134.09

18	0735821291 / 9780735821293	The Lion and the Mouse	7.26	23	166.98
19	0679889361 / 9780679889366	Borreguita and the Coyote	6.56	23	150.88
20	0688073336 / 9780688073336	The Paper Crane	7.29	23	167.67
21	1905236646 / 9781905236640	Mama Panya's Pancakes	7.29	23	167.67
22	0374436363 / 9780374436360	It Could Always Be Worse	6.56	23	150.88
23	0375861440 / 9780375861444	Dona Flor: A Tall Tale about a Giant Woman with a Great Big Heart	6.56	23	150.88
24	0805049002 / 9780805049008	The Empty Pot	8.02	23	184.46
25	0688109950 / 9780688109950	Ming Lo Moves the Mountain	5.83	23	134.09
26	0316308749 / 9780316308748	Why the Sky Is Far Away: A Nigerian Folktale	6.56	23	150.88
27	1561457876 / 9781561457878	Martina the Beautiful Cockroach: A Cuban Folktale	6.56	23	150.88
28	0688162339 / 9780688162337	Juan Bobo Goes to Work: A Puerto Rican Folk Tale	13.13	23	301.99
29	1885008570 / 9781885008572	The Crane Girl	14.56	23	334.88
30	061899713X / 9780618997138	What Do You Do with a Tail Like This?: A Caldecott Honor Award Winner	5.80	23	133.40
31	054757682X / 9780547576824	Living Color	8.75	23	201.25
32	0064451607 / 9780064451604	What Color Is Camouflage?	4.37	23	100.51
33	0618152431 / 9780618152438	What Do You Do When Something Wants to Eat You?	5.83	23	134.09
34	006238211X / 9780062382115	Who Eats What?: Food Chains and Food Webs	5.10	23	117.30
35	043978221X / 9780439782210	Red-Eyed Tree Frog	5.83	23	134.09
36	0547727380 / 9780547727387	Sisters & Brothers: Sibling Relationships in the Animal World	5.83	23	134.09
37	1426309228 / 9781426309229	Lizards	3.64	23	83.72
38	1426303920 / 9781426303920	Frogs	4.37	23	100.51
39	054773851X / 9780547738512	My First Day	13.13	23	301.99
40	0375867120 / 9780375867125	A Splash of Red: The Life and Art of Horace Pippin - Firsttion Edition	13.86	23	318.78
41	0312367511 / 9780312367510	Action Jackson	6.56	23	150.88
42	0810997312 / 9780810997318	Diego Rivera: His World and Ours	13.86	23	318.78
43	0735842698 / 9780735842694	Frida Kahlo and Her Animalitos	13.83	23	318.09
44	1419716476 / 9781419716478	Funny Bones: Posada and His Day of the Dead Calaveras	14.59	23	335.57
45	0786814209 / 9780786814206	Duke Ellington: The Piano Prince and His Orchestra (Caldecott Honor Book)	6.56	23	150.88
46	0439269679 / 9780439269674	When Marian Sang: The True Recital of Marian Anderson: True Recital of Mari	14.59	23	335.57

47	1534404139 / 9781534404137	When Angels Sing: The Story of Rock Legend Carlos Santana		13.13	23	301.99
48	1596435402 / 9781596435407	When the Beat Was Born: DJ Kool Herc and the Creation of Hip Hop		13.86	23	318.78
49	1419714651 / 9781419714658	Trombone Shorty		14.59	23	335.57
50	0805094733 / 9780805094732	Rock & Roll Highway: The Robbie Robertson Story		16.05	23	369.15
51	0316213888 / 9780316213882	Radiant Child: The Story of Young Artist Jean-Michel Basquiat (Caldecott &		13.86	23	318.78
52	1481470434 / 9781481470438	Misty Copeland: Ready-To-Read Level 3		3.64	23	83.72
53	0399166157 / 9780399166150	Firebird		13.13	23	301.99
54	1443460249 / 9781443460248	Misty Copeland: Ballet Star		3.64	23	83.72
55	0399547649 / 9780399547645	Bunheads		13.13	23	301.99
56	0060879440 / 9780060879440	Mahalia Jackson: Walking with Kings and Queens		13.13	23	301.99
57	0061288780 / 9780061288784	Book Fiesta!: Celebrate Children's Day/Book Day; Celebremos El Dia de Los N		7.29	23	167.67
58	1770494510 / 9781770494510	The Good Little Book		12.40	23	285.20
59	1416908129 / 9781416908128	That Book Woman		13.13	23	301.99
60	1582463530 / 9781582463537	Waiting for the Biblioburro		13.86	23	318.78
61	0375803491 / 9780375803499	Tomas and the Library Lady		6.56	23	150.88
62	0544800273 / 9780544800274	Little Libraries, Big Heroes		13.13	23	301.99
63	1984892630 / 9781984892638	Digging for Words: Jos? Alberto Guti?rrez and the Library He Built		13.86	23	318.78
64	1452145695 / 9781452145693	Ruby's Wish		5.83	23	134.09
65	1416994378 / 9781416994374	Nasreen's Secret School: A True Story from Afghanistan		13.86	23	318.78
66	0689877935 / 9780689877933	Virgie Goes to School with Us Boys		6.56	23	150.88
67	1459819055 / 9781459819054	Grandmother School		16.02	23	368.46
68	068983165X / 9780689831652	Running the Road to ABC		6.56	23	150.88
69	1524768286 / 9781524768287	The Oldest Student: How Mary Walker Learned to Read		13.86	23	318.78
70	0531094642 / 9780531094648	More Than Anything Else		13.13	23	301.99
71	0439472261 / 9780439472265	The Story of Ruby Bridges - Special Anniver Edition		5.83	23	134.09
72	1419710540 / 9781419710544	Separate Is Never Equal: Sylvia Mendez and Her Family's Fight for Desegrega		14.59	23	335.57
73	0399257624 / 9780399257629	Thank You, Mr. Falker		11.67	23	268.41
74	0449813371 / 9780449813379	Six Dots: A Story of Young Louis Braille	62	13.86	23	318.78
75	0899192750 / 9780899192758	The Three Little Pigs		5.83	23	134.09

76	0761455191 / 9780761455196	The Three Little Tamales	13.13	23	301.99
77	0873585429 / 9780873585422	The Three Little Javelinas	11.64	23	267.72
78	0399255141 / 9780399255144	The Three Ninja Pigs	13.86	23	318.78
79	068981528X / 9780689815287	The Three Little Wolves and the Big Bad Pig	6.56	23	150.88
80	0140544518 / 9780140544510	The True Story of the 3 Little Pigs	6.56	23	150.88
81	0547668554 / 9780547668550	Little Red Riding Hood	9.48	23	218.04
82	0698113829 / 9780698113824	Lon Po Po: A Red-Riding Hood Story from China	6.56	23	150.88
83	039924767X / 9780399247675	Little Roja Riding Hood	13.13	23	301.99
84	0399163549 / 9780399163548	Ninja Red Riding Hood	13.86	23	318.78
85	0316013552 / 9780316013550	Little Red Riding Hood	14.59	23	335.57
86	1536227803 / 9781536227802	The Wolf's Story: What Really Happened to Little Red Riding Hood	6.56	23	150.88
87	1426309139 / 9781426309137	National Geographic Readers: Wolves	3.64	23	83.72
88	1404870466 / 9781404870468	Honestly, Red Riding Hood Was Rotten!: The Story of Little Red Riding Hood	5.07	23	116.61
89	trw999tybox01	FREE Thank You Box of Books	0.00	1	0.00

Subtotal
Quote Total

19535.28
19535.28

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19535.28



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Quote Name: TIP# 230904 2nd Grade(ALL)(FT)

#	ISBN/ISBN-13	Title	Price	Qty	Total
1	1481411020 / 9781481411028	Freckle Juice	4.37	22	96.14
2	0142413968 / 9780142413968	Keena Ford and the Second-Grade Mix-Up	5.10	22	112.20
3	0142415723 / 9780142415726	Keena Ford and the Field Trip Mix-Up	5.10	22	112.20
4	0316051071 / 9780316051071	The Adventures of Spider: West African Folktales	7.29	22	160.38
5	0823422410 / 9780823422418	Anansi's Party Time	5.83	22	128.26
6	0375867031 / 9780375867033	The Fenway Foul-Up	5.10	22	112.20
7	1585367885 / 9781585367887	F Is for Fenway: America's Oldest Major League Ballpark	12.37	22	272.14
8	037586704X / 9780375867040	The Pinstripe Ghost	5.10	22	112.20
9	0778723747 / 9780778723745	Insect Bodies	7.26	22	159.72
10	0778723771 / 9780778723776	Insect Life Cycles	7.26	22	159.72
11	0152163352 / 9780152163358	Insectlopedia	7.29	22	160.38
12	0778723755 / 9780778723752	Helpful and Harmful Insects	6.75	22	148.50
13	1426306083 / 9781426306082	National Geographic Readers: Ants	4.37	22	96.14
14	142632281X / 9781426322815	Bees	4.37	22	96.14
15	089812770X / 9780898127706	Ladybug	9.49	22	208.78
16	0778707008 / 9780778707004	The Life Cycle of an Ant	8.50	22	187.00
17	1620141914 / 9781620141915	Honda: The Boy Who Dreamed of Cars	8.72	22	191.84

18	153441097X / 9781534410978	How to Build a Hug: Temple Grandin and Her Amazing Squeeze Machine	13.86	22	304.92
19	1454932201 / 9781454932208	Queen of Physics: How Wu Chien Shiung Helped Unlock the Secrets of the Atom	13.13	22	288.86
20	1629795585 / 9781629795584	Buzzing with Questions: The Inquisitive Mind of Charles Henry Turner	13.86	22	304.92
21	0892394234 / 9780892394234	Sharuko: El Arque?logo Peruano Julio C. Tello / Peruvian Archaeologist Juli	15.29	22	336.38
22	1416971440 / 9781416971443	Barack Obama: Son of Promise, Child of Hope	14.59	22	320.98
23	142631759X / 9781426317590	Barack Obama	3.64	22	80.08
24	1442403039 / 9781442403031	Sonia Sotomayor: A Judge Grows in the Bronx/La Juez Que Creci? En El Bronx	13.86	22	304.92
25	1426322895 / 9781426322891	Sonia Sotomayor	4.37	22	96.14
26	1620147998 / 9781620147993	Malala Yousafzai: Warrior with Words	8.72	22	191.84
27	0531226360 / 9780531226360	Malala Yousafzai: Champion for Education (Rookie Biographies)	4.34	22	95.48
28	0375867740 / 9780375867743	The Watcher: Jane Goodall's Life with the Chimps	13.86	22	304.92
29	1416935053 / 9781416935056	Mama Miti: Wangari Maathai and the Trees of Kenya	14.59	22	320.98
30	1580895816 / 9781580895811	Mario and the Hole in the Sky: How a Chemist Saved Our Planet	13.13	22	288.86
31	0983661537 / 9780983661535	Farmer Will Allen and the Growing Table	14.56	22	320.32
32	0547199457 / 9780547199450	Balloons Over Broadway: The True Story of the Puppeteer of Macy's Parade	13.13	22	288.86
33	trw999tybox01	FREE Thank You Box of Books	0.00	1	0.00
Subtotal					6362.40
Quote Total					6362.40
Balance Due					6362.40



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Quote Name: TIP# 230904 3rd Grade(ALL)(FT)

#	ISBN/ISBN-13	Title	Price	Qty	Total
1	068980217X / 9780689802171	My Name Is Maria Isabel - Reprint Edition	4.37	24	104.88
2	0865058865 / 9780865058866	What Is a Life Cycle?	7.26	24	174.24
3	086505889X / 9780865058897	What Is the Animal Kingdom?	7.26	24	174.24
4	0865059578 / 9780865059573	How do Animals Adapt? (The Science of Living Things)	5.80	24	139.20
5	1629797405 / 9781629797403	Garvey's Choice	12.40	24	297.60
6	0892391251 / 9780892391257	People Shall Continue	8.72	24	209.28
7	0807500070 / 9780807500071	Chester Nez and the Unbreakable Code: A Navajo Code Talker's Story	13.13	24	315.12
8	0977918327 / 9780977918324	Native Women of Courage	7.26	24	174.24
9	0375832203 / 9780375832208	Ancient Rome and Pompeii: A Nonfiction Companion to Magic Tree House #13: V	5.10	24	122.40
10	1465454276 / 9781465454270	Dkfindout! Ancient Rome	8.02	24	192.48
11	0744056365 / 9780744056365	Eyewitness Ancient Rome: Discover One of History's Greatest Civilizations	7.29	24	174.96
12	0142415553 / 9780142415559	Make Way for Dyanonde Daniel	5.10	24	122.40
13	0152052607 / 9780152052607	The Hundred Dresses	6.56	24	157.44

Subtotal	2358.48
Quote Total	2358.48
Balance Due	2358.48



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Quote Name: TIP# 230904 4th Grade(ALL)(FT)

#	ISBN/ISBN-13	Title	Price	Qty	Total
1	1433349442 / 9781433349447	Unforgettable Natural Disasters	9.48	23	218.04
2	0061170712 / 9780061170713	Hurricanes - Updated Edition	7.29	23	167.67
3	0062345060 / 9780062345066	Wildfires	6.56	23	150.88
4	0060877154 / 9780060877156	Earthquakes	6.56	23	150.88
5	0060877170 / 9780060877170	Volcanoes	7.29	23	167.67
6	0544022750 / 9780544022751	The Wild Book	6.56	23	150.88
7	0142426423 / 9780142426425	Fish in a Tree	6.56	23	150.88
8	0439443830 / 9780439443838	Rules (Scholastic Gold)	6.56	23	150.88
9	1416971718 / 9781416971719	Out of My Mind	7.29	23	167.67
10	0061730793 / 9780061730795	Heart and Soul: The Story of America and African Americans	7.29	23	167.67
11	0547906048 / 9780547906041	Let It Shine: Stories of Black Women Freedom Fighters	6.69	23	153.87
12	1423142578 / 9781423142577	Hand in Hand: Ten Black Men Who Changed America (Coretta Scott King Author	13.39	23	307.97
13	0140389644 / 9780140389647	The Friendship	5.83	23	134.09
14	0140389636 / 9780140389630	The Gold Cadillac	5.83	23	134.09
15	0689835825 / 9780689835827	Shiloh	6.56	23	150.88
16	0425291464 / 9780425291467	Roses and Radicals: The Epic Story of How American Women Won the Right to V	7.29	23	167.67
17	0803738099 / 9780803738096	Portraits of Hispanic American Heroes	14.59	23	335.57

18	1543503225 / 9781543503227	Understanding Your Role in Elections	6.53	23	150.19
19	trw999tybox01	FREE Thank You Box of Books	0.00	1	0.00

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Quote Total

3177.45
3177.45

Balance Due

3177.45



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Quote Name: TIP# 230904 5th grade(ALL)(FT)

#	ISBN/ISBN-13	Title	Price	Qty	Total
1	1554987652 / 9781554987658	The Breadwinner - Fifteenth Anniv Edition	8.75	23	201.25
2	1554981824 / 9781554981823	Kids of Kabul: Living Bravely Through a Never-Ending War	7.26	23	166.98
3	0316327913 / 9780316327916	I Am Malala: How One Girl Stood Up for Education and Changed the World (You	8.02	23	184.46
4	0756557496 / 9780756557492	Trash Vortex: How Plastic Pollution Is Choking the World's Oceans	6.53	23	150.19
5	0140384324 / 9780140384321	Witnesses to Freedom: Young People Who Fought for Civil Rights	6.56	23	150.88
6	0147512166 / 9780147512161	Turning 15 on the Road to Freedom: My Story of the 1965 Selma Voting Rights	8.02	23	184.46
7	0817308989 / 9780817308988	Selma, Lord, Selma: Girlhood Memories of the Civil Rights Days - First Edit	13.83	23	318.09
8	1596438207 / 9781596438200	28 Days: Moments in Black History That Changed the World	14.59	23	335.57
9	0312367546 / 9780312367541	A Wrinkle in Time	6.56	23	150.88
10	0374386153 / 9780374386153	A Wrinkle in Time: The Graphic Novel	22.94	23	527.62
11	0593115848 / 9780593115848	She Persisted: Claudette Colvin	5.10	23	117.30

Subtotal	2487.68
Quote Total	2487.68

Balance Due	2487.68

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
DECEMBER 11, 2023, 6:30 P.M.**

Note Page

X. Discussion Items

1. Resolution for District Planned Use of Virtual Instruction Days (MCL 388.1621f(14))



TO: Mark Bielang, Superintendent & Board of Education
FROM: Paula Johnson, Director of Finance
DATE: December 6, 2023
SUBJECT: District Planned Use of Virtual Instruction Days

Recommendation

The Board of Education approve the District's plan, via the enclosed resolution, for use of virtual instruction during the planned April 10-11, 2024 testing dates for PSAT, SAT, and ACT WorkKeys, as allowed under the current School State Aid Act, Section 388.1621f(14).

Background Information

As allowed under the current School State Aid Act, Section 388.1621f(14), up to 15 days of virtual instruction can be used for emergency closures, student testing days or professional development purposes each school year. It is now required by the Michigan Department of Education that a district's plan for use of these days must be approved by the Board of Education.

Portage Public Schools plan is to provide virtual instruction during the planned April 2024 spring testing days for the PSAT, SAT and ACT WorkKeys for secondary students only. The planned testing days for the 2023-24 school year are April 10-11, 2024.

On the April 10-11, 2024 test days, the District plans to provide virtual instruction on all non-testing grades at the middle school and high school levels following the conclusion of testing on each day. District-provided Chromebooks will be available for students to use on these days. Teachers will be available to answer questions from students for assignments given for completion on the testing/virtual instruction days. Teacher availability will be for the same number of hours counted as instructional time.

The District will provide notice of the plan to impacted students and their parents/legal guardians before enactment of the plan, as required under the Act.

I would be happy to answer any questions that you or Board members may have.

The resolution is enclosed.

Resolution for District Planned Use of Virtual Instruction Days

A regular meeting of the Board of Education of the District (the "Board") was held in Portage Central High School, Room #1136, 8135 S. Westnedge Avenue in Portage, MI, within the boundaries of the District, on the ____ day of _____, 202__, at 6:30 o'clock in the p.m. (the "Meeting").

The Meeting was called to order by _____, President.

Present: Members _____

Absent: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, as allowed under the current School State Aid Act, Section 388.1621f(14), up to 15 days of virtual instruction can be used during student testing days during a school year, and a district's plan for use of these days of virtual instruction must be approved by the Board of Education.

WHEREAS, Portage Public Schools plan is to provide virtual instruction during the planned April 2024 spring testing days for the PSAT, SAT and ACT WorkKeys for secondary students only.. The planned testing days for the 2023-24 school year are April 10-11, 2024.

WHEREAS, on the April 10-11, 2024 test days, the District plans to provide virtual instruction on all non-testing grades at the middle school and high school levels following the conclusion of testing on each day. District-provided Chromebooks will be available for students to use on these days. Teachers will be available to answer questions from students for assignments given for completion on the testing/virtual instruction days. Teacher availability will be for the same number of hours counted as instructional time.

WHEREAS, the District will provide notice of the plan to impacted students and their parents/legal guardians before enactment of the plan, as required under the Act.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Education approve the District's plan, via this resolution, for use of virtual instruction during the planned April 10-11, 2024 testing dates for PSAT, SAT, and ACT WorkKeys, as allowed under the current School State Aid Act, Section 388.1621f(14).
2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members _____

Nays: Members _____

Resolution declared _____.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
DECEMBER 11, 2023, 6:30 P.M.**

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X. Discussion Items

2. Application for 31aa Funds re School Safety & Mental Health (PA 103)



TO: Mark Bielang, Superintendent & Board of Education

FROM: Michael Pascoe, Assistant Superintendent of Instruction
Jeanine Mattson-Gearhart, Director of Educational Supports & Intervention

DATE: December 6, 2023

SUBJECT: 31aa Funds re: School Safety & Mental Health

The District is in the process of completing the application for 31aa funding. The intent of this memo is to update the Board of the District's plan of use for Section 31aa funding. For the 2023 fiscal year, the State has combined Section 31aa and Section 97 into one grant. The District has been approved for \$1,014,502 and the final award amount is dependent on the number of applications received by the State.

Grant funds must address two key areas:

1. Addressing student mental health needs
2. School safety and security across the district

The District's current plan for use in regards to addressing student mental health includes, but is not limited to:

- Coordinator of Mental Health position
- Nursing services at all buildings
- Professional learning related to student behavioral needs

All three areas provide direct mental health services to our students, families, and district employees. Services are determined by the District through continuous improvement plans.

The District's current plan for use in regards to addressing student safety and security includes, but is not limited to:

- Support threat assessment, active intruder, and reunification training
- Participation in school safety conferences
- Emergency operations plan manuals
- Supplies and equipment
- Any further needs to improve the physical security of our buildings

These services and professional learning opportunities are necessary to meet the needs identified at both the building and district level.

We would be happy to answer any questions that you or Board members may have.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
DECEMBER 11, 2023, 6:30 P.M.**

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XI. Closed Session

1. Consult with District Attorney on Pending Litigation (OMA)

Recommended Motion

Motion offered by _____, seconded by _____, that the Board of Education move into closed session for the purpose of consulting with the District’s attorney on specific pending litigation (*Minaleah A. Koffron v Portage Public Schools, Et Al*) as allowed under the Open Meetings Act 15.268, Section 8(e).

ROLL CALL VOTE REQUIRED.