

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
CENTRAL HIGH SCHOOL ROOM #1136, 8135 S. WESTNEDGE, PORTAGE, MICHIGAN 49002
MARCH 13, 2023, 6:30 PM
AGENDA**

VISION STATEMENT

An exceptional, continuously improving learning culture with high expectations, committed to all!

MISSION STATEMENT

Portage Public Schools will educate all students to achieve their potential.

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**PORTAGE PUBLIC SCHOOLS
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CENTRAL HIGH SCHOOL, ROOM #1136
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II. Revisions/Approval of Agenda

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Agenda as printed (or as amended).

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BOARD OF EDUCATION – REGULAR BUSINESS MEETING
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III. Reports

1. Superintendent's Report
 - a. Bond Project Update

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IV. Board Education

1. Positive Behavioral Intervention and Supports (PBIS)

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CENTRAL HIGH SCHOOL, ROOM #1136
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VI. Consent Agenda

1. Approval of Minutes
 - a. February 27, 2023 Regular Business Meeting

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION**

**REGULAR BUSINESS MEETING MINUTES
FEBRUARY 27, 2023**

The Regular Business Meeting of the Board of Education of Portage Public Schools held on Monday, February 27, 2023, was called to order at 6:30 p.m. by President Van Antwerp. The meeting was held in Room #1136 of Portage Central High School. The Pledge of Allegiance was recited.

Board Trustees Present: Emily Crawford, Keith Crowell, Ean Hamilton, Kimberly Larson, Terri Novaria, Bo Snyder, Randy Van Antwerp

Board Trustees Absent: None

The Ceremonial Oath of Office was administered by Superintendent Bielang to appointed Board Members Ean Hamilton and Keith Crowell.

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mrs. Novaria, seconded by Mrs. Crawford, that the Board of Education approve the agenda as amended to move the NHS Proposed Student Trip discussion item to the third item under the Superintendent's Report.

The motion carried unanimously.

REPORTS

Superintendent's Report

Bond Project Update

Mr. Johnny Edwards, Assistant Superintendent of Operations, was joined by Mr. Doug Milburn, Project Manager and Mr. Shawn Parshell, Principal of Tower-Pinkster, Ms. Ellen Duff, Senior Designer of Fielding International, Tom Stanek, Director of Kalamazoo Operations for Owen-Ames-Kimball, and Mr. Doug Phillips, Senior Vice President of Plante-Moran Cresa. The team presented an update on the elementary bond project as we move from the design phase to the construction phase of the project.

Conceptual site plans and exterior imaging for the new Central Elementary and Haverhill Elementary schools was reviewed that included images of project terraces, outdoor learning and gathering areas, and main entrances. Project costs since the bond project was approved by voters to the present was covered and the impact of inflation on these numbers. The construction schedule for both schools was also reviewed.

Mr. Edwards addressed questions from Trustees.

Financial Report

Ms. Paula Johnson, Director of Finance, highlighted areas of the General Fund Budget Progress Report by Function and by Object for the six-month period ending January 31, 2023 compared to the same period in 2022.

In addition, Ms. Johnson shared the Business Office will begin its work on the spring student count MSDS file to submit to the state.

NHS Proposed Student Trip to Spain 2024

Ms. Heather Canenguez, Spanish Teacher, reviewed the proposed 2024 trip plans for Northern High Spanish Club and Latin Club students and responded to questions from Trustees. Board members thanked her for providing this opportunity to students.

Later in the meeting, the Board opted to move this item to action, which is captured below.

Motion offered by Mr. Crowell, seconded by Mrs. Novaria, to move the proposed student trip to Spain to action.

The motion carried unanimously.

Motion offered by Mr. Snyder, seconded by Mrs. Crawford, to approve the NHS Spanish Club Trip to Spain in 2024, as presented.

The motion carried unanimously.

COMMENTS OR COMMUNICATIONS

President Van Antwerp opened the floor to public comment.

Greytor Walston, introduced himself as the MEA Uniserv Director who represents the teachers, transportation bus drivers, mechanics, custodians and office personnel in Portage.

President Van Antwerp thanked Mr. Walston and opened the floor to Trustee comments.

Mr. Crowell is happy to be back on to the Board.

Mrs. Crawford welcomed Mr. Crowell back to the Board.

Mrs. Novaria welcomed Mr. Crowell back to the Board and congratulated the Central High students for their outstanding performance of *SpongeBob SquarePants*.

Ms. Larson appreciated MASB's Winter Institute training and gave a shout out to the archery team (high school and middle school).

Mr. Van Antwerp attended the Grand Battle of the Books on February 20 and congratulated the elementary students who participated, and extended his congratulations to West Middle School for their well-done Band Lock-In event held on February 17.

CONSENT AGENDA

President Van Antwerp presented the following Consent Agenda items for approval by the Board of Education: approve minutes from the February 13, 2023 Policy Governance Retreat & Committee of the Whole Work Session, and the 2023-24 Board of Education Meeting Schedule.

There being no objections, the motion carried unanimously.

ACTION ITEMS

Approve General Fund Budget Appropriation Resolution 2022-23 Amended Budget

Motion offered by Ms. Larson, seconded by Ms. Hamilton, that the Board of Education approve the General Fund Budget Appropriation Resolution 2022/23 Amended Budget #1, as presented.

The motion carried unanimously.

Eliminate Reduced Meal Prices

Motion offered by Mrs. Novaria, seconded by Mr. Crowell, that the Board of Education approve the elimination of reduced meal prices for students effective March 1, 2023 - June 30, 2023, as presented.

Per Ms. Paula Johnson, our Food Service Fund has an excess fund balance per MDE's School Nutrition Program review, and MDE requires us to have a "spend down plan" implemented by June 30, 2023. To comply, as one aspect of the plan, we propose to eliminate reduced meal prices for our students effective March 1, 2023 through June 30, 2023, which would total approximately \$12,000.

Ms. Johnson and Ms. Susan Livingston, Director of Dining Services, responded to questions from Trustees. Board members appreciated the plan to benefit families.

The motion carried unanimously.

Approve Purchase or Access Points

Motion offered by Mrs. Novaria, seconded by Mrs. Crawford, that the Board of Education approve the purchase of 700 access points from Vector Tech Group of Holland, Michigan in the amount of \$430,500.00, as presented.

Mr. Dan Vomastek, Director of Technology and Information Systems, reviewed the background information and recommendation to purchase access points for use in replacing our aging wireless system.

The motion carried unanimously.

Mr. Vomastek also informed the Board the middle school Wi-Fi system replacement was completed over mid-winter break. He is optimistic this will be a successful “fix” to the ongoing Wi-Fi issues at these buildings.

CEL & HAV Playground Relocation & Early Site Package

Motion offered by Mr. Crowell, seconded by Mrs. Crawford, that the Board of Education approve Owen-Ames-Kimball Co. to be authorized to issue Notice of Pending Awards, in the amounts of \$2,223,300 to Lounsbury Excavating for playground relocation and early site work at Central Elementary and award \$890,200 to Southwest Transport Co. for playground relocation and early site work at Haverhill Elementary. The funds will come from the 2021 Bond.

Mr. Johnny Edwards and Mr. Tom Stanek, reviewed background information and recommendation to relocate the existing playgrounds at Central Elementary and Haverhill Elementary to another area on their existing sites to allow space for construction of their new schools. In addition, the recommendation includes earthwork and underground utility work.

Trustee questions were addressed.

National School Breakfast Week Proclamation

Motion offered by Mrs. Crawford, seconded by Ms. Larson, that the Board of Education approve the National School Breakfast Week Proclamation, as presented.

Ms. Larson read the proclamation aloud. President Van Antwerp thanked Susan Livingston and her staff for their work.

The motion carried unanimously.

With no further business to come before the Board, the meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Barb Atkinson, Recording Secretary

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND BUDGET APPROPRIATIONS RESOLUTION
2022/23 AMENDED BUDGET #1**

Be it resolved that this resolution shall be the General Fund appropriations of Portage Public Schools for the fiscal year 2022/23. A resolution to make appropriations; to provide for the expenditures of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved that the total unappropriated fund balance and total revenues to be available for appropriations in the General Fund of Portage Public Schools for the fiscal year 2022/23 is as follows:

	<u>Actual 2021/22</u>	<u>Adopted Budget 2022/23</u>	<u>Amended Budget #1 2022/23</u>
Total Fund Balance, Beginning of Year, July 1	13,984,450	13,498,230	15,747,640
REVENUES:			
Local Sources	27,777,228	26,190,606	27,883,677
State Sources	76,649,677	78,925,124	81,715,953
Federal Sources	4,190,113	3,498,377	3,950,925
Incoming Transfers and Other Transactions	<u>150,986</u>	<u>149,000</u>	<u>160,000</u>
Total Revenues and Other Transactions	<u>108,768,004</u>	<u>108,763,107</u>	<u>113,710,555</u>
Total Available to Appropriate	<u>122,752,454</u>	<u>122,261,337</u>	<u>129,458,195</u>

Be it further resolved that \$114,359,878 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES:			
Instruction:			
Basic Programs	56,580,444	56,180,953	57,574,091
Added Needs	<u>9,114,656</u>	<u>10,480,006</u>	<u>10,307,066</u>
Total Instruction	<u>65,695,100</u>	<u>66,660,959</u>	<u>67,881,157</u>
Supporting Services:			
Pupil	8,183,780	8,593,862	9,674,080
Instructional Staff	5,883,970	6,785,558	6,979,389
General Administration	752,331	779,752	836,007
School Administration	5,996,170	6,130,280	6,059,877
Business Services	1,135,179	1,119,559	1,264,565
Operations and Maintenance	9,187,346	10,049,648	10,082,979
Transportation	3,317,812	3,451,129	3,913,874
Central Services	2,883,288	3,303,331	3,552,558
Athletics	<u>1,761,346</u>	<u>1,817,191</u>	<u>2,264,235</u>
Total Supporting Services	<u>39,101,222</u>	<u>42,030,310</u>	<u>44,627,564</u>
Community Services	<u>1,998,837</u>	<u>730,482</u>	<u>1,729,862</u>
Other Financing Use - Debt Service	<u>209,655</u>	<u>139,970</u>	<u>121,295</u>
Total Expenditure Appropriation	<u>107,004,814</u>	<u>109,561,721</u>	<u>114,359,878</u>
Excess (Deficit) of Revenues over Expenditures	<u>1,763,190</u>	<u>(798,614)</u>	<u>(649,323)</u>
Total Fund Balance (Assigned and Unassigned), End of Year, June 30 (Estimate)	<u>\$ 15,747,640</u>	<u>\$ 12,699,616</u>	<u>\$ 15,098,317</u>

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND BUDGET APPROPRIATIONS RESOLUTION
2022/23 AMENDED BUDGET #1**

Be it further resolved that no board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated.

PORTAGE PUBLIC SCHOOLS
2022/23 AMENDED GENERAL FUND BUDGET
COMPARISON BY MAJOR CATEGORIES AND FUND BALANCE INFORMATION

	<u>Actual 2021/22</u>	<u>Adopted Budget 2022/23</u>	<u>Amended Budget #1 2022/23</u>	<u>Increase (Decrease)</u>
Revenues				
Not Program Related	91,157,603	93,100,396	94,891,010	1,790,614
Program Related	17,610,401	15,662,711	18,819,545	3,156,834
Total Revenues	<u>108,768,004</u>	<u>108,763,107</u>	<u>113,710,555</u>	<u>4,947,448</u>
Expenditures				
Salaries	51,902,277	52,602,905	52,932,852	329,947
Fringe Benefits:				
FICA **	3,715,035	4,052,789	4,082,245	29,456
Retirement **	22,791,994	22,801,654	24,258,101	1,456,447
Health Insurance	8,662,617	9,223,478	9,270,581	47,103
Dental Insurance	640,397	741,514	717,271	(24,243)
Vision Insurance	152,650	154,982	143,491	(11,491)
Long-Term Disability	171,650	172,090	170,803	(1,287)
Life Insurance	43,161	45,725	49,110	3,385
Other Fringe Benefits	590,677	638,082	729,327	91,245
Total Fringe Benefits	<u>36,768,181</u>	<u>37,830,314</u>	<u>39,420,929</u>	<u>1,590,615</u>
(Note: ** Mandated fringe benefit)				
Purchased Services	12,147,487	12,221,005	13,691,563	1,470,558
Supplies, Materials, Other	5,616,225	6,351,737	7,446,070	1,094,333
Capital Outlay	362,541	434,465	747,169	312,704
Debt Service	208,103	121,295	121,295	0
Total Expenditures	<u>107,004,814</u>	<u>109,561,721</u>	<u>114,359,878</u>	<u>4,798,157</u>
Excess (Deficit) of Revenues over Expenditures	<u>\$ 1,763,190</u>	<u>\$ (798,614)</u>	<u>\$ (649,323)</u>	<u>\$ 149,291</u>
Total Fund Balance Information				
Fund Balance Beginning	13,984,450	13,498,230	15,747,640	
Income (Deficit) - Allocated to Unreserved	1,763,190	(798,614)	(649,323)	
Estimated Ending Fund Balance	15,747,640	12,699,616	15,098,317	
Estimated Non-Spendable and Assigned				
Fund Balance Restrictions	1,008,968	600,000	625,000	
Estimated Ending Unassigned Fund Balance	<u>\$ 14,738,672</u>	<u>\$ 12,099,616</u>	<u>\$ 14,473,317</u>	
As a Percentage of Expenditures	13.77%	11.04%	12.66%	

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND AMENDMENT #1
PROGRAM LEVEL SUPPORTING DETAIL**

	<u>Adopted Budget 2022/23</u>	<u>Amendments/ Transfers</u>	<u>Amended Budget #1 2022/23</u>
REVENUES:			
From Local Sources:			
Property Tax Levy (17.5695 mills)	15,131,597	682,038	15,813,635
Regional Enhancement Millage (1.5 mills)	3,549,804	50,838	3,600,642
Earnings from Investments and Deposits	1,040	14,160	15,200
Interest on Delinquent Taxes	14,500	0	14,500
Reimbursements from Other Funds:			
Accounting Services and Indirect Costs	140,000	0	140,000
Other Local Sources	128,303	11,000	139,303
From State Sources:			
Foundation Grant Allowance	63,470,918	(139,355)	63,331,563
Other State Categoricals/Foundation Adjustments	10,501,480	936,986	11,438,466
From Federal Sources:			
Medicaid Administrative Outreach Program	25,000	0	25,000
Program Related Revenues:			
American Rescue Plan Act Funds (ESSER III)	1,947,494	(302,426)	1,645,068
At Risk Grant	1,852,658	174,571	2,027,229
Athletic Gate Receipts and Contributions	134,700	172,255	306,955
Childcare and Preschool Fees	455,000	877,043	1,332,043
Childcare Stabilization Grant	0	342,761	342,761
Contributions for Instructional Programs	25,000	8,604	33,604
County Special Education and State Categoricals	8,627,627	2,054,426	10,682,053
Elementary & Secondary School Emergency Relief Funds (ESSER)	296,089	658,819	954,908
Enrichment Class and Advertising Fees	3,500	3,975	7,475
Maintenance and Operations Facility Rental Fees	20,000	19,000	39,000
Online Class and IB/AP Test Fees	91,566	22,587	114,153
Other Grants	111,610	84,236	195,846
Pay to Participate Fees	0	14,195	14,195
Section 97 Grants	0	38,138	38,138
Technology Services	195,000	0	195,000
Title 1 Grant	774,989	(6,038)	768,951
Title 2 Grant	308,876	(31,356)	277,520
Title 3 Grant (English Learner & Immigrant Students)	62,856	10,012	72,868
Title 4	83,073	20,906	103,979
Transportation Special Education Categoricals and Billings	810,427	(769,927)	40,500
TOTAL REVENUES	<u>\$ 108,763,107</u>	<u>\$ 4,947,448</u>	<u>\$ 113,710,555</u>

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND AMENDMENT #1
PROGRAM LEVEL SUPPORTING DETAIL**

	Adopted Budget 2022/23	Amendments/ Transfers	Amended Budget #1 2022/23
EXPENDITURES:			
Instructional Services			
Amberly Elementary	4,052,555	103,118	4,155,673
Angling Road Elementary	3,065,895	117,249	3,183,144
Central Elementary	3,383,445	362,528	3,745,973
Haverhill Elementary	3,392,000	306,911	3,698,911
Lake Center Elementary	4,408,488	112,555	4,521,043
Moorsbridge Elementary	4,273,474	115,787	4,389,261
12th Street Elementary	4,182,662	99,982	4,282,644
Woodland Elementary	3,639,439	86,922	3,726,361
Central Middle	5,412,807	30,355	5,443,162
North Middle	4,706,505	187,262	4,893,767
West Middle	5,183,463	(37,968)	5,145,495
Central High	11,326,626	226,234	11,552,860
Northern High	9,912,690	102,537	10,015,227
American Rescue Plan Act (ESSER III)	1,947,494	(302,426)	1,645,068
Auditorium Management	213,628	93	213,721
Childcare and Preschool Program	807,375	572,540	1,379,915
Childcare Stabilization Grant	0	342,761	342,761
Community High School Program	1,734,118	83,089	1,817,207
Coronavirus Relief Funds		0	
Career Tech Education	1,108,219	(124,210)	984,009
Education for the Arts	129,802	(10,466)	119,336
Elementary & Secondary School Emergency Relief Funds (ESSER Equity & II)	296,089	658,819	954,908
High School Athletics	1,642,783	352,506	1,995,289
Homebound Services	21,121	4,828	25,949
Instructional Services Administration	1,312,045	121,635	1,433,680
Middle School Athletics	275,466	66,199	341,665
Non-Public Schools- Shared Time Program	609,147	146,016	755,163
Technology and Student Information Systems			
Media Services	244,201	2,541	246,742
Technology Services	3,131,512	(18,227)	3,113,285
Educational Supports & Intervention			
Special Education Program	12,001,287	15,092	12,016,379
At Risk Grant	1,854,865	172,364	2,027,229
Title 1 Grant	774,989	(6,038)	768,951
Section 31n6 - Mental Health & Support Services	167,589	169,697	337,286
Curriculum and Professional Development			
Curriculum Development	1,225,709	(18,549)	1,207,160
Professional Development	254,191	43,495	297,686
Title 2 Grant	308,876	(31,356)	277,520
Title 3 Grant (English Learner & Immigrant Students)	62,856	10,012	72,868
Title 4 Grant	83,073	20,906	103,979
Other Grants	265,572	118,062	383,634
Operations			
Budget and Finance	1,386,807	(29,113)	1,357,694
Central Services	114,319	3,349	117,668
Maintenance and Operations	5,457,701	17,209	5,474,910
Transportation	3,274,572	427,286	3,701,858
Section 97 Grants	0	38,138	38,138
Community Relations			
Communications	336,838	47,639	384,477
Community Enrichment Program	107,544	14,455	121,999
Human Resources			
Administration	732,265	17,384	749,649
Administration			
	739,619	58,955	798,574
TOTAL EXPENDITURES	\$ 109,561,721	\$ 4,798,157	\$ 114,359,878
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES	\$ (798,614)	\$ 149,291	\$ (649,323)

**PROCLAMATION
NATIONAL SCHOOL BREAKFAST WEEK
March 6-10, 2023**

WHEREAS, It is with great respect for the accomplishments of Portage's school food service managers, servers, cashiers, driver personnel and substitutes that we commemorate March 6-10, 2023 as National School Breakfast Week. This special observance presents an excellent opportunity to emphasize research outcomes that students who eat breakfast are more alert, have improved memory and problem solving skills, and perform better on standardized tests. We encourage all citizens to recognize the dedication and skill of our school food service employees; and

WHEREAS, Each day, a total of 25 food service employees prepare and serve over 800 breakfasts a day. This is in addition to ordering, storing, and expediting each menu item to each location, adhering to food safety, sanitation, and nutritional guidelines as well as giving each customer the time and consideration to listen, hear and deliver what they are looking for each day. Fortunately we have exemplary professionals who have devoted their careers to providing high quality service to our children and staff; and

WHEREAS, On behalf of our young people, it is a pleasure to commend the women and men who accept and meet the challenges of school food service. The observance of School Breakfast Week is a welcome opportunity to thank these patient, caring, skilled public servants. Those involved in this pursuit should be very proud of their contribution to education. Now, therefore, be it

RESOLVED BY THE BOARD OF EDUCATION, That we proudly commemorate March 6-10, 2023 as the National School Breakfast Week, and we commend everyone who has contributed to the successful operation of our breakfast program. By working together, we can make a difference in every student's life.

Proclaimed this 27th day of February, 2023
Portage Public Schools Board Of Education

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
MARCH 13, 2023, 6:30 P.M.**

Note Page

VII Assurance of District Performance

1. Monitoring Report 1.2, Ends (GP 4.4)

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education accept as presented, the Monitoring Report on 1.2, Ends, as a reasonable interpretation and evidence of compliance with policy.

**Portage Public Schools
Monitoring Report**

Policy Type: Ends
Policy Title: Ends Policy 1.2

Certification

I hereby present my monitoring report on Ends Policy 1.2 in accordance with the monitoring schedule established by the Board. This report covers the 2021-22 school year. I certify that the information provided in this report is true as of March 8, 2023.



Signature

March 8, 2023
Date

Note:

Please note that during the 2020-21 school year our students were not able to engage in many of the programs and activities that lead to the development of these skills. Many of the co-curricular and extra-curricular activities were not available to students in their traditional formats. Also, the District did not administer the Student Engagement Survey to K-12 students in the fall of 2021. Instead, students were given two pulse-check surveys in order to get feedback on our Return to Learn Plan. Student Engagement Survey administration resumed in Spring 2022.

1.2 POLICY LANGUAGE

Students have 21st Century Learning Skills including critical thinking, creativity, communication, and collaboration skills to equip them to learn and to lead with confidence.

Interpretation

I interpret the four “C’s” to be the foundational skills needed by students in order to be successful in college and careers.

Critical thinking is a skill that every student must possess in order to think clearly and rationally. Being able to think critically is a matter of survival in the new economy. It is also the foundation of science and democracy. Science requires rationality in designing experiments and testing theories. Democracy requires citizens who can think objectively about social and political issues and are able to avoid biases and prejudices.

Communication skills are critical to future success. Students must have effective written and oral communication skills as well as the ability to use technology to communicate effectively.

Collaboration, even more so than individual performance, is the expectation of most employers. More and more work today is done in global teams; it is rare for any work to be completed by a single person working alone.

Creativity has long been associated with the arts; however, it is important for students to come up with new and useful ideas and generate alternative possibilities.

I interpret being able to **learn and lead with confidence** to mean that students are engaged in their learning activities during the school day, and in co-curricular and extra-curricular activities outside of the school day, that help build and develop the four “C’s”.

Report

These foundational skills, sometimes referred to as “21st Century” skills, are difficult to measure in traditional ways. While individual and group behaviors can be identified for each of the four skills, and certain behaviors can be observed and a tally of their frequency can be made, this is a time consuming task, which we currently do not perform. A concern about creating operational definitions for concepts such as these is that when a concept is defined as the way in which it is measured, a definition that is trite is generated and doesn’t account for the richness of the concept, and therefore, not a reliable assessment of the skill.

Rather than create operational definitions and time-consuming measures for each of the four skills, this report will continue to focus on student enrollment in classes, programs and activities that are known to develop these four skills. While most District course offerings, programs, and activities incorporate instructional practices that help students develop these four critical skills, there are some, in particular, that I will focus on for this report. Beginning with our youngest students, these four skills are introduced and taught at a developmentally appropriate level. At the high school level our graduation requirements demand that students enroll in a wide variety of classes that assure the development of these skills over time.

Advanced Placement (AP) and International Baccalaureate (IB) classes - and the end of course exams - rely heavily upon a strong foundation in critical thinking, creativity, communication and collaboration. AP and IB exams have a cost/benefit relationship; students who devote time and energy in preparing themselves for the end-of-course exams and score well will benefit from reduced costs at the post-secondary level. The number and percentage of students enrolled in AP and IB courses – and taking the related exams – are reasonable indicators that students will graduate high school with a greater ability to learn and lead with confidence.

AP/IB Courses and Exams

The following charts indicate the number of AP and IB courses taken by students at various grade levels as well as performance data on end of year AP/IB exams. IB data includes IB Diploma attainment.

AP Courses (CHS, NHS only)		2019-20		2020-21		2021-22	
Students in at least one (1) AP Course		626	23%	501	18%	516	20%
Students in at least one (1) AP Course by grade	9	8	1%	17	2%	14	2%
	10	275	40%	218	30%	204	29%
	11	67	11%	58	9%	78	12%
	12	273	41%	208	34%	220	37%
AP Courses in which a "C" or better was earned (# of AP Courses taken)*	9	15 (16)	94%	30 (30)	100%	25 (26)	96%
	10	276 (299)	92%	227 (234)	97%	218 (234)	93%
	11	69 (73)	95%	69 (72)	96%	177 (178)	99%
	12	335 (344)	97%	245 (262)	94%	487 (520)	94%
AP Exams in which a "3" or better was earned (# of AP Exams taken)		272 (392)	69%	214 (372)	58%	216 (353)	61%
* In 2021-22, all year-long classes became two separate semester classes.							

IB Courses (CHS, NHS only)		2019-20		2020-21		2021-22	
Students that took at least one (1) IB Course by grade	9	0	na	0	na	0	na
	10	3	<1%	0	na	0	na
	11	353	55%	370	58%	321	50%
	12	426	63%	329	54%	320	54%
IB Courses in which a "C" or better was earned (# of IB Courses taken)*	9	0 (0)	na	0 (0)	na	0 (0)	na
	10	3 (3)	100%	0 (0)	na	0 (0)	na
	11	993 (1074)	92%	1026 (1065)	96%	1643 (1681)	98%
	12	1130 (1182)	96%	823 (850)	97%	1516 (1543)	98%
Students who earned an IB diploma (# attempted)		72 (81)	11%	53 (56)	9%	51 (59)	9%
IB Exams in which a "3" or better was earned** (# of IB Exams taken)		999 (1004)	99.5%	696 (716)	97.2%	700 (704)	99.4%

* In 2021-22, all year-long classes became two separate semester classes.

**Some IB Exams that were scored as less than a "3" were exams that were registered for, but not taken due to students dropping the class mid year.

Other Course/Program Offerings

-Art, Music, Physical Education and Technology-related classes all promote the four "C's".

-At the elementary level – and through grade 6 – 100% of our students take Art, Music and Physical Education courses on a weekly basis.

-At the secondary level (grades 7-12), Art, Music and Physical Education are primarily elective courses. Enrollment varies by grade due to scheduling restrictions and individual student needs.

-The chart below shows student enrollment numbers during the past three years in selected art, music, physical education, and STEM-related classes.

Course Selection	2019-20		2020-21		2021-22	
	# students	% students	# students	% students	# students	% students
Art 7-8	523	37%	525	38%	543	42%
Art 9-12	498	18%	628	23%	679	26%
Music 7-8	692	49%	592	43%	490	38%
Music 9-12	623	23%	594	22%	532	20%
Physical Education 9-12	915	33%	985	36%	1009	38%
Technology, Engineering, & Creativity* 9-12	253	9%	231	8%	184	7%
CTE**/EFA 11-12	463	35%	432	35%	447	36%
KAMSC	113	4%	109	4%	123	5%

*Technology, Engineering, & Creativity (TEC) replaced Technology and Applied Science in 2021-22.

** CTE (Career and Technical Education) replaced EFE in 2021-22.

Co-Curricular/Extra-Curricular Activities

Co-curricular and extra-curricular activities allow students to extend their learning beyond the school day and encourage the development of the four “C’s”.

At the **elementary level**, after school activities include but are not limited to:

- Girl/Boy Scouts
- Student Council
- Building-based Leadership Teams
- After-School Enrichment Classes
- Math Competitions
- Book Clubs
- Student Safeties
- Girls On The Run
- Mad Science
- Young Rembrandts
- Fuel Up to Play 60
- STEP Classes (offered during the summer)

Student participation varies by grade and by building. However, each of our elementary buildings sponsors either Girl/Boy Scouts...with about 200 participants total...and all buildings have a Student Council or similar leadership team with approximately 175 students taking part district-wide. Aesthetic Education impacts an additional 1400 students annually.

Additional opportunities exist during the summer months through various camps and classes.

Opportunities are expanded at the **secondary level**. These activities include athletic teams, groups that compete, perform or travel for events, and groups that meet before or after school. At the middle school level there will typically be 20 or more activities available to students with approximately 60% of the students participating.

At the high school level the number of activities approaches 100 with approximately 90% of the students participating in at least one activity.

We use Title IV money to support STEAM programming and social-emotional learning at each of our schools for consumable materials and for expanding training in the best use practices in technology integrations and communication skills.

Other Indicators

Being equipped to learn and lead with confidence means that students are thinking about the future, understand what internal and external resources are available and know how to navigate around obstacles.

Several questions on the Student Engagement Survey, administered annually to all students K-12, provide us with information useful in determining student ability to learn and lead with confidence as well as their satisfaction with Art, Music, and Physical Education classes. District-wide data is presented in the chart below. Each building receives results specific to its student body. Building-level teams review survey results and base some of their school improvement strategies on the data collected. We will continue to collect this valuable data from students in future school years.

Student Engagement Survey	2017-18	2018-19	2019-20	2020-21	2021-22
Number of K-12 students surveyed	6605	6685	5636	N/A	3479
I enjoy Art, Music, and Physical Education.	4.16	4.16	4.16		4.05
When I have a problem, I know how to get help.	4.18	4.17	4.17		3.83
I set learning goals and track my progress.	3.88	3.84	3.84		3.46
My teachers challenge me to think.	4.15	4.14	4.14		3.90
I have opportunities to be successful.	4.21	4.17	4.17		4.03

Curriculum and Professional Learning

To support 21st Century Skills in the teaching staff, we have been equipping middle school teaching staff with Project-Based Learning (PDL) strategies. The middle school buildings’ large extended learning spaces offer a transformational resource for modifying and adapting instruction to support this end statement.

Our school-based elementary enrichment program has created some opportunities for developing 21st Century Skills in all students. We continue to support dynamic instructional training for Y5-12 teachers to help support this end.

As we look to the future of our building projects at our elementary sites, we are designing those structures around the best practices in instructional delivery and space utilization. We continue to reflect on the professional learning and curriculum that will support staff in moving into new elementary buildings.

Conclusion Statement

The organization met expectations.

Monitoring Report Evaluation Form

Policy: _____

Is the Superintendent's interpretation reasonable? Yes No

Comments:

Is evidence of compliance reasonable? Yes No

Comments:

Comments Regarding Further Policy Development

1. Do you have a concern that is not addressed in this policy?

2. What policy language would address your concern?

Evaluation submitted to Board President By: _____

Adopted: 9/22/08

Revised: 5/25/09, 3/22/10, 2/26/18

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
PORTAGE CENTRAL HIGH SCHOOL, ROOM #1136
MARCH 13, 2023, 6:30 P.M.**

Note Page

X. Discussion Items

1. CHS/NHS Weight Room Renovations (OP 6320)

Should the Board opt to move this discussion item to action, the following motions are recommended.

Recommended Motion - Move Discussion Item to Action

Motion offered by _____, seconded by _____, that the Board of Education move the CHS/NHS Weight Room Renovations discussion item to action.

Recommended Motion - Action to Approve

Motion offered by _____, seconded by _____, that the Board of Education approve the purchase of painting, flooring, and equipment for Portage Central High School and Portage Northern High School, in the amount of \$600,000 that includes \$21,005.00 to VanTuinen Painting for painting, \$132,019.84 to Spec Athletic for flooring and \$420,131.20 to Rogers Athletic Company for equipment. An additional \$26,843.96 would be used as a contingency. Funding will come from the Building Site and Sinking Fund in the amount of \$132,019.84 and the remaining \$467,980.16 will come from the 2022-2023 General Fund Budget.



To: Mark Bielang, Superintendent

From: Johnny Edwards, Assistant Superintendent of Operations, and Michael Pascoe, Assistant Superintendent of Instruction

CC: Paula Johnson, Director of Finance

Date: March 13, 2022

Re: Recommendation for NHS/CHS Weight Room Project

RECOMMENDATION

We are recommending the Board of Education approve the purchase of painting, flooring, and equipment for Portage Central High School and Portage Northern High School, in the amount of \$600,000 that includes \$21,005.00 to VanTuinen Painting for painting, \$132,019.84 to Spec Athletic for flooring and \$420,131.20 to Rogers Athletic Company for equipment. An additional \$26,843.96 would be used as a contingency. Funding will come from the Building Site and Sinking Fund in the amount of \$132,019.84 and the remaining \$467,980.16 will come from the 2022-2023 General Fund Budget.

Vendor	Item	Total Cost
VanTuinen Painting	Painting Central High School and Northern High School weight rooms.	\$21,005.00
Spec Athletic	Rubber Flooring and Installation	\$132,019.84
Rogers Athletic Company	Weight Room Equipment and Accessories	\$420,131.20
Contingency		\$26,843.96
Totals		\$600,000.00

BACKGROUND INFORMATION

This recommendation serves as a dual purpose for both curriculum and athletics. The purchase would provide approximately 1,500 students between Central High School and Northern High School usage for class during the school day and for athletics after school. At Central High School, 16 sections of courses take place in the weight room during the school year including Power Training, Weight Lifting, Fitness for Life, and Advanced Football. At Portage Northern High School, 14 sections of Power Training courses are offered during the school year. The equipment will be accessible to student-athletes on all teams during their regular season and off



season. The equipment purchased will replace outdated units last purchased in 2011 at both schools.

The equipment to be purchased includes racks, benches, weight plates, dumbbells, pull down machines, and other small accessories. A portion of the existing equipment will be repurposed for use in the Dog House at Portage Northern High School and in the Stable at Portage Central High School.

BIDDING PROCESS

These items were competitively bid through the formal bidding process. In total, ten responses were received. For your reference a copy of the bid tab has been included. VanTuinen Painting was not the lowest bidder for painting; however, their bid response best met our specifications. Rogers Athletic Company was the lowest bidder for the weight room equipment that met the specifications. Spec Athletic was one of two companies that met the flooring specifications and their quotes were identical. After further reference checking, Spec Athletic is our preferred vendor and they have worked with Rogers Athletic Company in the past.

I would be happy to answer any questions you may have about this recommendation.

Bid Category A - Flooring			
Vendor	Base Bid	Alternate Bid	Notes
StrayDog Strength	\$129,025.61		
American Barbell	\$132,019.84		
Spec Athletic	\$132,019.84		
Dynamic Sports Construction	\$164,973.00		
Bid Category B - Painting			
Vendor	Base Bid	Alternate Bid	Notes
Exclusive Finish Solutions	\$10,950.00		
VanTuinen Painting	\$32,540.00	\$21,005.00	Alternate chosen
Bid Categories C-G - Equipment			
Vendor	Base Bid	Alternate Bid	Notes
Game One	\$85,840.00		Incomplete Bid
Fitness Superstore	\$304,652.38		
Rogers	\$420,131.20		
All Pro Fitness	\$456,656.94		
Stray Dog	\$467,450.66		
American Barbell	\$469,237.10		