

**PORTAGE PUBLIC SCHOOLS  
BOARD OF EDUCATION  
POLICY GOVERNANCE RETREAT  
PORTAGE PUBLIC SCHOOLS' ADMINISTRATION BUILDING, CONF. RM. #1, 8107 MUSTANG DRIVE,  
PORTAGE, MI 49002  
FEBRUARY 7, 2022, 4:00 PM  
AGENDA**

**VISION STATEMENT**

An exceptional, continuously improving learning culture with high expectations, committed to all!

**MISSION STATEMENT**

Portage Public Schools will educate all students to achieve their potential.

|  |          |
|--|----------|
| <b>I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE</b> |          |
| <b>II. REVISIONS/APPROVAL OF AGENDA</b>          | <b>2</b> |
| <b>III. COMMENTS OR COMMUNICATIONS</b>           | <b>3</b> |
| 1. BY CITIZENS                                   |          |
| <b>IV. DISCUSSION ITEMS</b>                      |          |
| 1. OPERATIONAL POLICY 7300                       | 4        |
| 2. ENDS MONITORING                               | 6        |
| 3. CONTINUOUS IMPROVEMENT                        | 7        |
| <b>V. ADJOURN</b>                                |          |

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**II. Revisions/Approval of Agenda**

**Recommended Motion:**

Motion offered by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education approve the Agenda as printed (or as amended).

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**III. Comments or Communications**

1. By Citizens

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**IV. Discussion Items**

1. Operational Policy 7300

|              |                              |
|--------------|------------------------------|
| Book         | Policy Manual                |
| Section      | 7000 Property                |
| Title        | DISPOSITION OF REAL PROPERTY |
| Code         | po7300                       |
| Status       | Active                       |
| Adopted      | September 14, 2015           |
| Last Revised | November 25, 2019            |

**7300 - DISPOSITION OF REAL PROPERTY**

The Board of Education believes that the efficient administration of the District requires the disposition of property and goods no longer necessary for the maintenance of the educational program or the operation of the School District.

"Real Property" means land, including land improvements, structures, and appurtenances thereto, but excludes moveable machinery and equipment.

The Board shall direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes in accordance with the provisions of this policy and Operational Policy 7310 - Disposition of Surplus Property. The Board must approve the terms of any sale, lease or other disposition of real property.

- A. All written offers on real property under consideration for disposition shall be presented as an item on the agenda of a public Board meeting. A preliminary review of offers to purchase or lease shall include: source of offer, date of offer, expiration date of offer, and intended use of property.
- B. All property considered for (sale) disposition may be subjected to a current, outside, professional appraisal prior to the solicitation of offers.
- C. All property considered for lease or sale shall be reviewed by the Board prior to solicitation of offers. The solicitation of offers by the Board shall include an expiration date.
- D. The Board may offer real property for sale by any reasonable method, including listing with a real estate broker, soliciting bids, or auction.
- E. The authorized agents of the Board to review all purchase or lease offers pertaining to sale or lease of property shall be the Superintendent and the Board Finance Committee.
- F. In consideration of the best interest of the District and of the residents and taxpayers, the Board reserves the right to reject any and all offers at its sole discretion, regardless of price and terms.
- G. Potential purchasers or lessees shall demonstrate financial capability to meet the terms and conditions of their purchase or lease offer.
- H. Potential purchasers shall demonstrate reasonable likelihood of obtaining necessary city/township approvals and/or compliance with city/township zoning ordinances.

Revised 8/15/16

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- IV. Discussion Items**
- 2. Ends Monitoring

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**IV. Discussion Items**

3. Continuous Improvement