

**PORTAGE PUBLIC SCHOOLS
 BOARD OF EDUCATION
 REGULAR BUSINESS MEETING
 PORTAGE PUBLIC SCHOOLS' ADMINISTRATION BUILDING, CONF. RM. #1, 8701 MUSTANG DRIVE,
 PORTAGE, MI 49002
 APRIL 15, 2019, 6:30 PM
 AGENDA**

VISION STATEMENT

An exceptional, continuously improving learning culture with high expectations, committed to all!

MISSION STATEMENT

Portage Public Schools will educate all students to achieve their potential.

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CONFERENCE ROOM 1 – ADMINISTRATION BUILDING
APRIL 15, 2019, 6:30 P.M.**

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II. Revisions/Approval of Agenda

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Agenda as printed (or as amended).

Portage Public Schools - 2015 Bond Program
 Financial Update - work committed thru Bond Change Order 18

Bond Proposal	Total Budget	Committed+Budgeted	Previous Variance	Current Variance	Change in Variance
1	128,000,000	126,233,756	(1,418,619)	(1,766,244)	347,625
2	16,000,000	15,868,419	(131,581)	(131,581)	0
			(1,550,200)	(1,897,825)	347,625

Commitments to date:

Bond Proposal 1	Budget	Actual/Committed	Previous Variance	Current Variance	Change in Variance
North Middle School & Site	34,367,860	32,151,481	(2,216,379)	(2,216,379)	0
Central Natatorium	10,257,973	10,425,734	167,761	167,761	0
Northern Campus Site	4,929,399	3,303,151	(1,626,248)	(1,626,248)	0
Central Middle School & Site	33,392,630	33,503,190	110,560	110,560	0
Central Campus Site	3,820,016	3,672,586	(147,430)	(147,430)	0
PCEC Building Renovation	3,953,086	689,432	(3,263,654)	(3,263,654)	0
West Middle School Renovation	6,504,205	8,324,394	1,820,189	1,820,189	0
Northern Natatorium	11,005,132	12,600,972	1,595,840	1,595,840	0
Professional Services	6,015,503	5,939,333	(76,170)	(76,170)	0
Other	1,870,552	2,701,690	831,138	831,138	0
Busses	3,000,000	1,020,746	0	0	0
Technology	5,450,000	2,817,879	288,148	288,148	0
	124,566,356	117,150,589	(2,516,245)	(2,516,245)	0

Bond Proposal 2	Budget	Actual/Committed	Previous Variance	Current Variance	Change in Variance
Northern Stadium	8,106,466	7,314,099	(792,367)	(792,367)	0
Central Stadium	6,473,704	7,236,490	762,786	762,786	0
Professional Services	984,658	984,658	0	0	0
Other	301,600	199,600	(102,000)	(102,000)	0
	15,866,428	15,734,847	(131,581)	(131,581)	0

Projects Remaining to Design & Bid:

Bond Proposal 1	Budget	Actual/Committed	Previous Variance	Current Variance	Change in Variance
FF&E (Including Band Instruments)	3,433,644	4,183,644	750,000	750,000	0
Busses	1,979,254	1,979,254	0	0	0
Technology	2,920,269	2,920,269	0	0	0
	8,333,167	9,083,167	750,000	750,000	0
Bond Proposal 2					
FF&E	133,572	133,572	0	0	0
	133,572	133,572	0	0	0

Future Enhancements (Not Included in Variance Calculations)

Husky Field East Lot Addition	175,000
McCamley Stadium Parking Lot	295,000
Replacement of Stage Flooring NHS/CHS	200,000

*Note: Bond 1 Northern Campus Site, Includes all non stadium components.
 Bond 2 Northern Stadium, Includes all items within the stadium footprint (inside the perimeter fence), also the shot put & discuss areas.
 Both Bond 1 & 2 Site and Stadium collectively are commonly referred to "NAEF" or "Northern Athletics Event Facilities".

April 15, 2019

Central Middle School - Bond Change Order 18 Reconciliations

NOTE: All items on this list are funded from PROPOSAL 1

Description - Change Order 18	Bond Change Amount		Affected Contracts	Board Approval	Superintendent Approval	Other Approval
	1	2				
City of Portage Requirements/Fire Marshal - Proposal Request 03: Remove hydrant assembly proposed in the courtyard, remove hydrant assembly north of existing stable building, added proposed 24" city storm sewer to plans, added HS water main alignments for courtyard, added proposed easement for courtyard water main extension, added new hydrant and fire line and domestic water service to Stable Building. Shift active boilers to leave space for future boiler in western location. Revise piping layout to avoid fire rated door system. Provide 3-way valves in lieu of 2-way valves for indicated unit heaters and door air curtain as shown.	\$104,660	\$0	3		X	
The metal brackets that hold the blocking and insulation at the parapet coping were not assigned to a contractor.	\$4,650	\$0	1			X
There were no angles at the roof line to tie a clip into. We felt that by adding an angles we would get a better finish product and directed this change in the field.	\$2,473	\$0	1			X
To facilitate project phasing we added a temporary lintel to provide opening in Area A Gym.	\$644	\$0	1			X
Splice plates were added to joist. Common splice weld detail calls for a full pen weld. The way the columns were shown the column does not have separation to complete the weld.	\$1,169	\$0	1			X
Add bent plate to top beam at K line between 3 and 3.9 to carry roof deck as directed in the field.	\$2,210	\$0	1			X
Total Subcontract Change Orders in Bond Change Order 6	\$ 115,806.00	\$0.00				

**Portage Public Schools
 General Fund
 Condensed Statement of Revenues and Expenditures
 For the Eight Months Ended February 28, 2019**

	<u>Budget</u>	<u>Actual</u>	<u>%</u>	
Revenues	\$ 95,338,942	\$ 52,537,463	55.11%	(1)
Expenditures	95,786,527	52,574,384	54.89%	(2)
Transfers from Site Based Fund Balance	204,302	-	-	(3)
Excess (Deficit) of Revenues over Expenditures	<u>\$ (243,283)</u>	<u>\$ (36,921)</u>		

Comparison	2016 - 17	2017 - 18
Revenues	56.18%	56.83%
Expenditures	55.81%	55.74%

Note 1 - Actual revenues for 2018-19 are tracking slightly less to the revenues received in 2017-18. This is due to prior year funding MPSERS 147c(2) that is not in the current year for \$1,030,000. There are also some revenue timing differences for funds received.

Note 2 - Actual expenditures for 2018-19 are tracking closely to the previous year

Note 3 - Actual expenditures for the site based fund balance are included in the expenditure line items.

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V. Consent Agenda

1. Approval of Minutes
 - a. March 11, 2019 Committee of the Whole Work Session

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMITTEE OF THE WHOLE WORK SESSION**

March 11, 2019

The Committee of the Whole Work Session of the Board of Education of Portage Public Schools held on Monday, March 11, 2019, was called to order at 6:31 p.m. by President Van Antwerp in Conference Room 1 of the Administration Building, 8107 Mustang Drive. Mr. Van Antwerp welcomed the audience and the Pledge of Allegiance was recited.

Board Trustees Present: Kurt Droppers, Terri Novaria, Celeste Shelton-Harris, Rusty Rathburn, Bo Snyder, Randy Van Antwerp, and Joanne Willson (Mrs. Willson participated by speakerphone.)

Board Trustees Absent: None

REVISIONS/APPROVAL OF AGENDA

Motion offered by Mr. Droppers, seconded by Mr. Rathburn, that the Board of Education approve the agenda as presented.

Upon a roll call vote, the motion carried unanimously.

REPORTS

Superintendent's Report

Mr. Bielang shared a few items of interest. The next Community Dialogue has been rescheduled to Wednesday, May 15, 2019 (from April 11, 2019); eight student teams from Central Middle School of balsa wood bridge building engineers will compete at the Michigan Department of Transportation State Competition on April 16, 2019 at the Amway Grand Plaza, and we wish them all the best; and Ms. Amy Franks will be here to present to the Board at their April 15, 2019 meeting.

Bond Project Update. Mr. Ron Herron, Assistant Superintendent of Operations, provided a brief update on bond work progress and responded to questions from Trustees.

Mr. Matt Swanson, North Middle School Technical Education Teacher, introduced eighth grade students who presented a report on their experience learning about the work of framers and electricians on the bond construction project at North Middle School.

Mr. Swanson announced the North Middle School Art and Technology Departments are collaborating on an upcoming fundraiser for Kalamazoo Loaves & Fishes. Details will be shared with Trustees via e-mail.

Data Teams / Ends 1.1 Connection. Mr. Mike Huber, Director of Curriculum, provided a report on how the work of the District's data teams builds on monitoring information presented to the Board. Mr. Huber responded to questions from the Board.

Middle School Professional Development. Dr. Michael Pascoe, Assistant Superintendent of Instruction and Assessment, presented a report titled "Middle School Educational Commissioning." ~~The focus was on preparing middle school staff to fully utilize and realize the potential of their new learning space in order to support educational practices that will embrace 21st Century learning values.~~ Dr. Pascoe reviewed the process and responded to questions from Trustees.

COMMENTS OR COMMUNICATIONS

President Van Antwerp opened the comments and communications portion of the meeting. Dr. Shelton-Harris read the guidelines for public participation.

Sandra Price addressed the Board regarding eliminating Styrofoam trays/food containers from our cafeterias and replacing them with environmentally friendly options.

Mr. Van Antwerp thanked Ms. Price for her comments and opened the floor to Trustee comments.

Mr. Droppers shared the University of Michigan baseball team plays Western Michigan University on March 19, 2019 in Ann Arbor. Three Portage Public School graduates are playing for Michigan and two for WMU.

Mrs. Novaria shared her appreciation for the Woodland Elementary tour for the Board, reminded Trustees of North Middle School's performance of *Shrek the Musical JR.* taking place this weekend, and thanked the Administration and Portage Aquatics Club for working together.

Mr. Snyder shared his appreciation for the high quality of public comment and the thoughtfulness in their presentation to the Board.

Dr. Shelton-Harris commented on how smoothly her recent lunchroom subbing experience at North Middle School went, attributing that to North Middle School Administration and staff.

Mr. Rathburn paid kudos to Robert Jordan for working with students on plays, and to John Dunlop for his work with the Central Middle School archery team.

CONSENT AGENDA

President Van Antwerp presented the following Consent Agenda item for approval by the Board of Education: approve meeting minutes from the February 25, 2019 Regular Business Meeting; approve Portage Northern High School's Spanish Club trip to Peru in June 2020, as presented.

There being no objection to the items, the motion carried unanimously.

DISCUSSION ITEMS

March 25, 2019 Regular Business Meeting

The Board discussed cancelling the March 25, 2019 meeting, which was followed by action.

Motion offered by Mrs. Novaria, seconded by Dr. Shelton-Harris, to move the discussion item regarding the March 25, 2019 Regular Business Meeting from discussion to action.

Upon a roll call vote, the motion carried unanimously.

~~Motion offered by Mr. Droppers, seconded by Mrs. Novaria, to cancel the March 25, 2019 Regular Business Meeting of the Board of Education.~~

Upon a roll call vote, the motion carried unanimously.

ACTION ITEMS

Recommendation for NMS Demolition Contractor

Motion offered by Mr. Snyder, seconded by Mr. Droppers, that the Board of Education authorize Owen-Ames-Kimball Co. to issue Notices of Pending Award, in the amounts indicated for the North Middle School demolition, to contractors listed in the Bid Summary Sheet; and furthermore, that upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, a contract will be awarded to this contractor by Portage Public Schools, as presented.

Mr. Ron Herron briefly commented on the recommendation.

Upon a roll call vote, the motion carried unanimously.

Recommendation for Northern Natatorium

Motion offered by Mr. Snyder, seconded by Mrs. Novaria, that the Board of Education authorize Owen-Ames-Kimball Co. to issue Notices of Pending Award, in the amounts indicated for the Northern Natatorium, to contractors and suppliers listed in the Bid Summary Sheets; and furthermore, that upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, contracts will be awarded to these contractors and suppliers by Portage Public Schools, as presented.

Mr. Ron Herron reviewed the recommendation and responded to questions from Trustees.

Upon a roll call vote, the motion carried unanimously.

Acceptance of Monitoring Report 1.2, Ends Policy 1.2

Motion offered by Mr. Rathburn, seconded by Dr. Shelton-Harris, that the Board of Education accept as presented, the Monitoring Report on 1.2, Ends Policy 1.2, as a reasonable interpretation and evidence of compliance with policy.

Superintendent Bielang reviewed highlights of his report.

Upon a roll call vote, the motion carried unanimously.

Adoption of Authorizing Resolution for Sale of Bonds

Motion offered by Mr. Rathburn, seconded by Mr. Snyder that the Board of Education adopt the resolution, which authorizes the second series of the 2015 voter authorization known as the 2019 School Building and Site Bonds, as presented.

Ms. Paula Johnson, Director of Finance reviewed background information and the recommendation.

Upon a roll call vote, the motion carried unanimously.

With no further business to come before the Board, the meeting was adjourned at 7:47 p.m.

Respectfully submitted,

Dr. Celeste Shelton-Harris
Board of Education Secretary

**PORTAGE PUBLIC SCHOOLS
COUNTY OF KALAMAZOO, STATE OF MICHIGAN**

**RESOLUTION AUTHORIZING
2019 SCHOOL BUILDING AND SITE BONDS
(UNLIMITED TAX GENERAL OBLIGATION)**

Minutes of a regular meeting of the Board of Education (the "Board of Education") of the Portage Public Schools, County of Kalamazoo, State of Michigan (the "School District") held at the Administration Building in the School District on March 11, 2019 at 6:30 p.m., prevailing Eastern Time.

PRESENT: Members: Kurt Droppers, Terri Novaria, Celeste Shelton-Harris, Rusty Rathburn, Bo Snyder, Randy Van Antwerp, Joanne Willson

ABSENT: Members: None

The following preamble and resolution were offered by Member Rusty Rathburn and supported by Member Bo Snyder.

WHEREAS, at an election held in the School District on November 3, 2015 (the "2015 Election"), the qualified electors of the School District voted in favor of the following bond proposal ("Proposal 1"):

Proposal 1
Middle Schools and District-Wide Improvements

Shall the Portage Public Schools, County of Kalamazoo, Michigan, borrow the principal sum of not to exceed One Hundred Twenty-Eight Million Dollars (\$128,000,000) and issue its general obligation unlimited tax bonds for the purpose of defraying the cost of:

- Constructing replacements for Central and North Middle School buildings and/or additions to and remodeling of existing School District buildings, including West Middle School;
- Improving and developing sites, including traffic flow and other safety improvements, and relocating athletic fields and structures at the high school campuses in the School District;
- Constructing a replacement pool as a new building or addition on each of the high school campuses;
- Furnishing, refurbishing, equipping and reequipping School District buildings, and acquiring school buses; and

-
-
- Acquiring and installing instructional technology, technology infrastructure and equipment in and connecting new and existing School District buildings?

YES

NO

The estimated millage increase over the 2015 debt levy for proposal 1 is 1.23 mills and for proposals 1 and 2 combined is 1.55 mills. The debt millage levy required to retire all bonds of the School District currently outstanding and proposed by this ballot proposal is estimated to be at or below 6.53 mills. The estimated millage to be levied in 2016 to service this issue of bonds is 2.16 mills (\$2.16 per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds of this issue is 3.05 mills (\$3.05 per \$1,000 of taxable value). The bonds may be issued in one or more series, payable in the case of each series in not to exceed 25 years from the date of issue of such series.

(Under State law, bond proceeds may not be used to pay teacher or administrator salaries, routine maintenance or repair costs or other School District operating expenses.); and

WHEREAS, at the 2015 Election the qualified electors of the School District voted in favor of the following bond proposal ("Proposal 2"):

Proposal 2

Multipurpose Outdoor Athletic and Performance Facilities

Shall the Portage Public Schools, County of Kalamazoo, Michigan, borrow the principal sum of not to exceed Sixteen Million Dollars (\$16,000,000) and issue its general obligation unlimited tax bonds for the purpose of defraying the cost of acquiring, improving, developing and equipping sites, including multipurpose outdoor athletic and performance facilities and structures at the Central and Northern High School campuses, in the School District?

YES

NO

The debt millage levy required to retire all bonds of the School District currently outstanding and proposed by this ballot proposal is estimated to remain at 5.30 mills. The estimated millage to be levied in 2016 to service this issue of bonds is 0.9 mills (\$.90 per \$1,000 of taxable value). The estimated millage increase over the 2015 debt levy for proposals 1 and 2 combined is 1.55 mills. The estimated simple average annual millage rate required to retire the bonds of this issue is .33 mills (\$.33 per \$1,000 of taxable value). The bonds may be issued in one or more

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2019 SCHOOL BUILDING AND SITE BONDS

series, payable in the case of each series in not to exceed 25 years from the date of
~~issue of such series~~

(Under State law, bond proceeds may not be used to pay teacher or administrator salaries, routine maintenance or repair costs or other School District operating expenses.); and

WHEREAS, under the provisions of Section 16, Article IX of the Michigan Constitution of 1963, the tax levies for said bonds authorized pursuant to the 2015 Election shall be without limitation as to rate or amount; and

WHEREAS, pursuant to the 2015 Election, the Board of Education previously issued its 2016 School Building and Site and Refunding Bonds (Unlimited Tax General Obligation), dated May 25, 2016 (the "2016 Bonds"); and

WHEREAS, \$60,090,810.27 of the principal amount of the 2016 Bonds was related to the improvements described in Proposal 1 (the "Proposal 1 Capital Projects") and \$12,219,189.73 of the principal amount of the 2016 Bonds was related to the improvements described in Proposal 2 (the "Proposal 2 Capital Projects," and together with the Proposal 1 Capital Projects, the "2019 Capital Projects"); and

WHEREAS, due to prevailing market conditions at the time of the sale of the 2016 Bonds, such bonds were sold with original issue premium of which \$11,704,663.12 is counted against the total \$128,000,000 authorization pursuant to Proposal 1 and which may be offset in the future by any net original issue discount, leaving \$56,204,526.61 in remaining Proposal 1 authorization at this time; and

WHEREAS, due to prevailing market conditions at the time of the sale of the 2016 Bonds, such bonds were sold with original issue premium of which \$2,380,089.38 is counted against the total \$16,000,000 authorization pursuant to Proposal 2 and which may be offset in the future by any net original issue discount, leaving \$1,400,720.89 in remaining Proposal 2 authorization at this time; and

WHEREAS, the Board of Education now desires to authorize the issuance of the second and final series of bonds authorized pursuant to Proposal 1 in the aggregate principal amount of not to exceed Fifty-Six Million Two Hundred Four Thousand Five Hundred Twenty-Six and 61/100 Dollars (\$56,204,526.61) to pay the cost of the improvements described in Proposal 1 and the costs associated with the issuance of the bonds (the "Proposal 1 Capital Projects"); and

WHEREAS, the Board of Education now desires to authorize the issuance of the second series of bonds authorized pursuant to Proposal 2 in the aggregate principal amount of not to exceed One Million Four Hundred Thousand Seven Hundred Twenty and 89/100 Dollars (\$1,400,720.89) to pay the cost of the improvements described in Proposal 2 and the costs associated with the issuance of the bonds (the "Proposal 2 Capital Projects," and together with the Proposal 1 Capital Projects, the "2019 Capital Projects"), provided however that the aggregate amount of bonds issued for the 2019 Capital Projects pursuant to this Resolution shall not exceed Fifty-Seven Million Six Hundred Five Thousand Dollars (\$57,605,000); and

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2019 SCHOOL BUILDING AND SITE BONDS

WHEREAS, because the source of payment will be the same, and to reduce the cost of issuance and administration, the Board of Education determines that it makes practical and economic sense to combine the above referenced bond issues into a single series, to be issued in an aggregate principal amount of not to exceed Fifty-Seven Million Six Hundred Five Thousand Dollars (\$57,605,000), while maintaining separate capital projects funds which will prevent the commingling of bond proceeds between the Proposal 1 Capital Projects and the Proposal 2 Capital Projects; and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Bonds of the School District designated 2019 School Building and Site Bonds (Unlimited Tax General Obligation) (the "Bonds"), shall be issued in one or more series, with such changes to the bond name, designation or suffix as may be appropriate for each series based on the type of bonds issued, in the aggregate principal amount of not to exceed Fifty-Seven Million Six Hundred Five Thousand Dollars (\$57,605,000) of which a maximum amount of Fifty-Six Million Two Hundred Four Thousand Five Hundred Twenty-Six and 61/100 Dollars (\$56,204,526.61) shall be attributed to the amount of bonds authorized pursuant to Proposal 1 and a maximum amount of One Million Four Hundred Thousand Seven Hundred Twenty and 89/100 Dollars (\$1,400,720.89) shall be attributed to the amount of bonds authorized pursuant to Proposal 2, for the purpose of paying the costs of the 2019 Capital Projects and to pay the costs of issuance thereof, or such lesser amounts as shall be determined by the Superintendent or the Director of Finance (each, an "Authorized Officer"), upon sale of the Bonds. Said issue shall consist of Bonds registered as to principal and interest of the denomination of \$5,000, or multiples of \$5,000, be dated as determined by an Authorized Officer at the time of sale, and numbered as determined by the Transfer Agent (defined below). The Bonds will mature on May 1 and November 1 in the years and in the principal amounts as determined at the time of sale of the Bonds, provided that the Bonds shall have a final maturity no later than twenty-five (25) years from the date of issue.

The Bonds shall bear interest at a rate or rates to be determined on negotiated sale thereof, but in any event not exceeding a true interest cost of five percent (5.0%) per annum, payable semi-annually on May 1st and November 1st of each year commencing November 1, 2019 (or such later date as shall be determined at the time of sale), by check drawn on the Transfer Agent, mailed to the registered owner at the registered address, as shown on the registration books of the School District maintained by the Transfer Agent and the underwriter's discount shall not exceed three-quarters percent (0.75%) of the principal amount of the Bonds. Interest shall be payable to the registered owner of record as of the fifteenth day of the month prior to the payment date for each interest payment. The date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the School District to conform to market practice in the future. The principal of the Bonds shall be payable at a bank or trust company selected by an Authorized Officer, as registrar and transfer agent for the Bonds (the "Transfer Agent") upon presentation and surrender of the appropriate Bond.

The Bonds may be issued in book-entry-only form through The Depository Trust Company in New York, New York.

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2019 SCHOOL BUILDING AND SITE BONDS

The Bonds of any series may be issued as serial or term bonds or both, and shall be ~~subject to redemption prior to maturity at the times, in the manner, in the amounts and at the~~ prices determined by an Authorized Officer upon sale of the Bonds and in the manner provided in the form of bond set forth in paragraph 4 of this Resolution.

Unless waived by any registered owner of Bonds of this series to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the School District. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the redemption date; the redemption price; the place where Bonds called for redemption are to be surrendered for payment; and that interest on Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

The Bonds shall be signed by the manual or facsimile signatures of the President and Secretary of the Board of Education. No bond of this series shall be valid until authenticated by an authorized representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by it to the purchaser in accordance with instructions from the Treasurer of the School District upon payment of the purchase price for the Bonds in accordance with the bid therefor when accepted. Executed blank Bonds for registration and issuance to transferees shall simultaneously, and from time to time thereafter as necessary, be delivered to the Transfer Agent for safekeeping.

2. Unless the School District establishes a Common Debt Retirement Fund as provided by law for all issues of Bonds of like character of the School District, the Treasurer shall open a special depository account with a bank to be designated 2019 School Building and Site Bonds Debt Retirement Fund (the "Debt Retirement Fund"). All proceeds from taxes levied for the payment of the principal of, interest on and redemption price for the Bonds shall be deposited into the Debt Retirement Fund or the Common Debt Retirement Fund, if one is established. Once a Debt Retirement Fund is established, the moneys deposited in the fund shall be used solely for the purpose of paying the principal of, interest on and redemption price for the Bonds. If the School District establishes a Common Debt Retirement Fund, the moneys deposited in that fund shall be used solely for the payment of the principal of and interest on the Bonds and other bonds of like character of the School District payable from the Common Debt Retirement Fund. The accrued interest and premium, if any, received upon delivery of the Bonds shall also be deposited in the appropriate debt retirement fund. Any net original issue premium received on sale and delivery of the Bonds shall be deposited in the appropriate fund consistent with state and federal law and may be used to pay capitalized interest on the Bonds associated with the 2019 Capital Projects or reduce the principal amount of Bonds attributable to the 2019 Capital Projects.

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360-day year consisting of twelve 30-day months, first payable on _____ 1, ____ and
~~semiannually thereafter. Principal of this bond is payable at the _____ office of~~
_____, _____, Michigan, or such other transfer agent as the School District may
hereafter designate by notice mailed to the registered owner hereof not less than sixty (60) days
prior to any interest payment date (the "Transfer Agent"). Interest on this bond is payable by
check or draft mailed by the Transfer Agent to the person or entity who is as of the 15th day of
the month preceding each interest payment date, the registered owner, at the registered address.

This bond is one of a series of Bonds aggregating the principal sum of \$ _____,
issued under and in pursuance of the provisions of Act 451, Public Acts of Michigan, 1976, as
amended, and Act 34, Public Acts of Michigan, 2001, as amended, and pursuant to a resolution
of the Board of Education adopted on March 11, 2019 for school building and site purposes as
the second and final series of bonds authorized under two separate proposals by the qualified
electors of the School District at an election held on November 3, 2015.

The full faith, credit and resources of the School District are pledged for the payment
hereof, and the School District is obligated to levy annually sufficient taxes to provide for the
payments of the principal of and interest on the bonds of this issue as they mature, without
limitation as to rate or amount.

Bonds of this issue maturing in the years 20__ to 20__, inclusive, shall not be subject to
redemption prior to maturity.

Bonds of this issue or \$5,000 portions thereof maturing in the years 20__ and thereafter,
shall be subject to redemption prior to maturity, at the option of the School District, in any order
of maturity and by lot within a single maturity, on any date on or after May 1, 20__ at the
redemption price of par plus accrued interest to the date fixed for redemption.

[Insert Term Bond provisions, if necessary.]

Notice of redemption of any bond shall be given at least thirty (30) days and no more
than sixty (60) days prior to the date fixed for redemption by mail to the registered owner or
owners at the registered addresses shown on the registration books kept by the Transfer Agent.
Bonds shall be called for redemption in multiples of \$5,000, and Bonds of denominations of
more than \$5,000 shall be treated as representing the number of bonds obtained by dividing the
denomination of the bond by \$5,000, and such bonds may be redeemed in part. The notice of
redemption for bonds redeemed in part shall state that upon surrender of the bond to be redeemed
a new bond or bonds in aggregate principal amount equal to the unredeemed portion of the bond
surrendered shall be issued to the registered holder thereof. No further interest shall accrue on
the bonds or portions of bonds called for redemption after the date fixed for redemption, whether
presented for redemption or not, provided funds are on hand with the Transfer Agent to redeem
the same.

Any bond may be transferred by the registered owner, in person or by the registered
owner's authorized attorney or legal representative, upon surrender of the bond to the Transfer
Agent for cancellation, together with a duly executed written instrument of transfer in a form
approved by the Transfer Agent. Whenever any bond is surrendered for transfer, the Transfer

RESOLUTION AUTHORIZING
2019 SCHOOL BUILDING AND SITE BONDS

Agent shall authenticate and deliver a new bond or bonds, in like aggregate principal amount, ~~interest rate and maturity. The Transfer Agent shall require the registered owner requesting the~~ transfer to pay any tax or other governmental charge required to be paid with respect to the transfer. The Transfer Agent will not be required to (i) issue, register the transfer of or exchange any bond during a period beginning at the opening of business 15 days before the day of the mailing of a notice of redemption of bonds selected for redemption and ending at the close of business on the day of that mailing, or (ii) register the transfer of or exchange any bond selected for redemption in whole or in part, except the unredeemed portion of bonds being redeemed in part.

It is hereby certified and recited that all acts, conditions and things required to be done, exist and happen, precedent to and in the issuance of said series of bonds of which this is one, in order to make them valid and binding obligations of said School District have been done, exist and have happened in regular and due form and time as provided by law, and that the total indebtedness of said School District, including the series of bonds of which this is one, does not exceed any constitutional or statutory limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the Portage Public Schools, County of Kalamazoo, State of Michigan, by its Board of Education has caused this bond to be signed in the name of said School District by the facsimile signatures of the President and the Secretary of the Board of Education, all as of the Date of Original Issue.

PORTAGE PUBLIC SCHOOLS
County of Kalamazoo
State of Michigan

By: _____ [Facsimile]
President

By: _____ [Facsimile]
Secretary

RESOLUTION AUTHORIZING
2019 SCHOOL BUILDING AND SITE BONDS

[FORM OF TRANSFER AGENT'S CERTIFICATE OF AUTHENTICATION]

Certificate of Authentication

This bond is one of the Bonds described above.

Transfer Agent

By: _____
Authorized Signature

Date of Authentication: _____, 2019

[End Bond Form]

5. Commencing with the fiscal year beginning July 1, 2019, it shall be the duty of the School District to levy a tax annually in an amount sufficient so that the estimated collections therefrom will be sufficient to pay promptly when due the principal of and interest becoming due on the Bonds prior to the time of the next year's tax levy, which tax levies shall not be subject to limitation as to rate or amount.

6. The School District has considered the option of selling the Bonds through a competitive sale and a negotiated sale and, pursuant to the requirements of Act 34, Public Acts of Michigan, 2001, as amended, and based on the advice of the School District's financial advisor, determines that a negotiated sale of the Bonds provides the School District with greater flexibility in structuring bond maturities and the timing of the sale of the Bonds, and will enable the School District to better market the Bonds to the advantage of the School District and its taxpayers.

7. The Authorized Officers are each individually authorized to negotiate the sale of the Bonds with Stifel, Nicolaus & Company, Incorporated, which is hereby appointed to act as senior managing underwriter for the Bonds (the "Underwriter"), pursuant to a Bond Purchase Agreement. The Authorized Officer is authorized to execute and deliver the bond purchase agreement on behalf of the School District without further approval of the Board, *provided that* the true interest cost on the Bonds shall not exceed 5.00% per annum and the underwriter's discount shall not exceed 0.75% of the principal amount of the Bonds. The School District reserves the right to name additional co-managers and/or to develop a selling group. By adoption of this Resolution the School District assumes no obligations or liability to the Underwriter for any loss or damage that may result to the Underwriter from the adoption of this Resolution, and

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2019 SCHOOL BUILDING AND SITE BONDS

~~all costs and expenses incurred by the Underwriter in preparing for sale of the Bonds shall be paid from the proceeds of the Bonds, if the Bonds are issued, except as may be otherwise provided in the Bond Purchase Agreement.~~

The Authorized Officer may, without further direction from the Board of Education, execute a sale order awarding the sale of the Bonds to the Underwriter and make any of the determinations, covenants and elections authorized by this Resolution pursuant to an order approving the sale of the Bonds, provided that the final terms of the Bonds shall be within the parameters set forth in this Resolution.

8. An Authorized Officer shall cause preliminary and final official statements describing the Bonds to be prepared and circulated to prospective purchasers of the Bonds, apply for bond ratings from such municipal bond rating agencies as is deemed appropriate, and apply for and purchase a policy of municipal bond insurance, if deemed appropriate by the financial advisor and bond counsel.

9. The President of the Board of Education and the Authorized Officers are each individually authorized to approve any preliminary and final official statements relating to the Bonds. The President of the Board of Education and the Authorized Officers are each individually authorized to execute and deliver the final Official Statement relating to the Bonds on behalf of the School District. The President of the Board of Education and the Authorized Officers are each individually authorized to approve, execute and deliver any amendments and supplements to the Official Statement necessary to assure that the statements therein are, and as of the time the Bonds are delivered to the Underwriter will be true, and that it does not contain any untrue statement of a material fact and does not omit to state a material fact necessary in order to make the statements therein, in light of the circumstances under which they were made, not misleading.

10. The School District hereby covenants, in accordance with the provisions of Rule 15c2-12, as amended (the "Rule"), promulgated by the Securities and Exchange Commission (the "SEC"), to provide or cause to be provided the information set forth in Exhibit A attached hereto as such Exhibit may be revised by an Authorized Officer as required by Rule 15c2-12 prior to delivery of the Bonds.

11. The School District hereby covenants that, to the extent permitted by law, it shall take all actions within its control necessary to maintain the exclusion of the interest on the Bonds from adjusted gross income for federal income purposes under the Code including but not limited to, actions relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of bond proceeds and moneys deemed to be bond proceeds.

12. The School District may incur project expenditures prior to receipt of proceeds of the Bonds issued to finance the 2019 Capital Projects and may advance moneys from the general fund for that purpose to be reimbursed from proceeds of the Bonds when available. The Authorized Officer shall keep a specific record of all such expenditures.

The School District makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Code:

RESOLUTION AUTHORIZING
2019 SCHOOL BUILDING AND SITE BONDS

(a) As of the date hereof, the School District reasonably expects to reimburse ~~itself with proceeds of the Bonds for certain costs of the 2019 Capital Projects which~~ were paid or will be paid from general funds of the School District subsequent to sixty (60) days prior to the date hereof.

(b) The maximum principal amount of debt expected to be issued for the 2019 Capital Projects, including issuance costs, is \$57,605,000.

(c) A reimbursement allocation of the expenditures described in (b) above with the proceeds of the borrowing described herein will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the 2017 Capital Projects are placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the School District's use of the proceeds of the Bonds to reimburse the School District for a capital expenditure made pursuant to this Resolution.

(d) The expenditures described in (b) above are "capital expenditures" as defined in Treas. Reg. § 1.150-1(b), which are any costs of a type which are properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of placed in service under Treas. Reg. § 1.150-2(c)) under general Federal income tax principles (as determined at the time the expenditure is paid).

(e) No proceeds of the borrowing paid to the School District in reimbursement pursuant to this Resolution will be used in a manner described in Treas. Reg. § 1.150-2(h) with respect to abusive uses of such proceeds, including, but not limited to, using funds corresponding to the proceeds of the borrowing in a manner that results in the creation of replacement proceeds (within Treas. Reg. § 1.148-1) within one year of the reimbursement allocation described in (c) above.

13. The Authorized Officers are each hereby authorized to adjust the final Bond details to the extent necessary or convenient to complete the transaction authorized in this Resolution, and in pursuance of the foregoing are each authorized to exercise the authority and make the determinations authorized pursuant to Section 315(1)(d) of the Act, including but not limited to, determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, designation of series, and other matters, all subject to the parameters established in this Resolution.

14. The representation of the School District by Miller, Canfield, Paddock and Stone, P.L.C., as bond counsel, is hereby confirmed, notwithstanding Miller, Canfield's periodic representation in unrelated matters of Stifel, Nicolaus & Company, Incorporated and other potential parties to the 2019 School Building and Site Bonds transaction.

15. The School District hereby appoints Baker Tilly Municipal Advisors, LLC, d/b/a H.J. Umbaugh & Associates, Certified Public Accountants, LLP to act as financial advisor with respect to the Bonds.

RESOLUTION AUTHORIZING
2019 SCHOOL BUILDING AND SITE BONDS

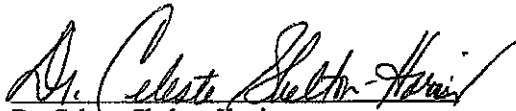
16. The officers, agents and employees of the School District are authorized to take all other actions necessary and convenient to facilitate sale of the Bonds. The Authorized Officer is hereby also authorized to make application to Treasury for prior approval to issue the Bonds or file a qualifying statement. The Authorized Officer or Bond Counsel, on behalf of the School District, is further authorized to request any and all waivers, including without limitation, rating waivers, or exemptions from Treasury necessary to the issuance of the Bonds as recommended by the financial advisor and Bond Counsel. The Authorized Officer is authorized to have prepared and filed a Security Report with Treasury pursuant to the Act.

17. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

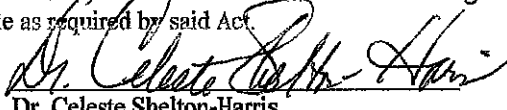
AYES: Members: Kurt Droppers, Terri Novaria, Celeste Shelton-Harris, Rusty Rathburn, Bo Snyder, Randy Van Antwerp, Joanne Willson

NAYS: Members: None

RESOLUTION DECLARED ADOPTED.


Dr. Celeste Shelton-Harris
Secretary

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Board of Education of the Portage Public Schools, County of Kalamazoo, State of Michigan, at a regular meeting held on March 11, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.


Dr. Celeste Shelton-Harris
Secretary

33111462

RESOLUTION AUTHORIZING
2019 SCHOOL BUILDING AND SITE BONDS

EXHIBIT A

FORM OF CONTINUING DISCLOSURE UNDERTAKING

This Continuing Disclosure Undertaking (the "Undertaking") is executed and delivered by the Portage Public Schools, County of Kalamazoo, State of Michigan (the "School District"), in connection with the issuance of its 2019 School Building and Site Bonds (Unlimited Tax General Obligation) (the "Bonds"). The School District covenants and agrees for the benefit of the Bondholders, as hereinafter defined, as follows:

(a) *Definitions.* The following terms used herein shall have the following meanings:

"Audited Financial Statements" means the annual audited financial statement pertaining to the School District prepared by an individual or firm of independent certified public accountants as required by Act 2, Public Acts of Michigan, 1968, as amended, which presently requires preparation in accordance with generally accepted accounting principles.

"Bondholders" shall mean the registered owner of any Bond or any person (a) with the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bond (including any person holding a Bond through a nominee, depository or other intermediary) or (b) treated as the owner of any Bond for federal income tax purposes.

"EMMA" shall mean the MSRB's Electronic Municipal Market Access District, or such other District, Internet Web site, or repository hereafter prescribed by the MSRB for the submission of electronic filings pursuant to the Rule.

"MSRB" means the Municipal Securities Rulemaking Board.

"Rule" means Rule 15c2-12 promulgated by the SEC pursuant to the Securities Exchange Act of 1934, as amended.

"SEC" means the United States Securities and Exchange Commission.

(b) *Continuing Disclosure.* The School District hereby agrees, in accordance with the provisions of the Rule, to provide or cause to be provided to the MSRB through EMMA, on or before the last day of the 6th month after the end of the fiscal year of the School District, the following annual financial information and operating data, commencing with the fiscal year ending June 30, 2019, in an electronic format as prescribed by the MSRB:

(1) Updates of the numerical financial information and operating data included in the official statement of the School District relating to the Bonds (the "Official Statement") appearing in the Tables in the Official Statement as described below:

RESOLUTION AUTHORIZING
2019 SCHOOL BUILDING AND SITE BONDS

[REVISE HEADINGS TO CONFORM WITH THOSE ACTUALLY USED]

- a. Enrollment History - Update for Current Year;
- b. Labor Relations;
- c. Retirement Plan;
- d. History of Valuations – State Equalized Valuation and Taxable Valuation – Update for Current Year;
- e. Tax Levies and Collections – Update for Current Year;
- f. State Aid Payments - Update for Current Year;
- g. School District Tax Rates (Per \$1,000 of Valuation) – Update for Current Year;
- h. Largest Taxpayers;
- i. Direct Debt;
- j. Legal Debt Margin; and

(2) The Audited Financial Statements, provided, however, that if the Audited Financial Statements are not available by the date specified above, they shall be provided when available and unaudited financial statements will be filed by such date and the Audited Financial Statements will be filed as soon as available.

Such annual financial information and operating data described above are expected to be provided directly by the School District or by specific reference to documents available to the public through EMMA or filed with the SEC.

If the fiscal year of the School District is changed, the School District shall send a notice of such change to the MSRB through EMMA, prior to the earlier of the ending date of the fiscal year prior to such change or the ending date of the fiscal year as changed.

(c) *Notice of Failure to Disclose.* The School District agrees to provide or cause to be provided, in a timely manner, to the MSRB through EMMA, in an electronic format as prescribed by the MSRB, notice of a failure by the School District to provide the annual financial information with respect to the School District described in subsection (b) above on or prior to the dates set forth in subsection (b) above.

(d) *Occurrence of Events.* The School District agrees to provide or cause to be provided to the MSRB through EMMA, in an electronic format as prescribed by the MSRB, in a timely manner not in excess of ten business days after the occurrence of the event, notice of the occurrence of any of the following events listed in (b)(5)(i)(C) of the Rule with respect to the Bonds:

- (1) principal and interest payment delinquencies;
- (2) non-payment related defaults, if material;
- (3) unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) substitution of credit or liquidity providers, or their failure to

RESOLUTION AUTHORIZING
2019 SCHOOL BUILDING AND SITE BONDS

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- perform;
- (6) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
 - (7) modifications to rights of holders of the Bonds, if material;
 - (8) bond calls, if material, and tender offers;
 - (9) defeasances;
 - (10) release, substitution, or sale of property securing repayment of the Bonds, if material;
 - (11) rating changes;
 - (12) bankruptcy, insolvency, receivership or similar event of the School District, which is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the School District in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the School District, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the School District;
 - (13) the consummation of a merger, consolidation, or acquisition involving the School District or the sale of all or substantially all of the assets of the School District, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
 - (14) appointment of a successor or additional trustee or the change of name of a trustee, if material;
 - (15) incurrence of a financial obligation of the School District or obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the School District or obligated person, any of which affect security holders, if material; or
 - (16) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the School District or obligated person, any of which reflect financial difficulties.

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2019 SCHOOL BUILDING AND SITE BONDS

(e) *Materiality Determined Under Federal Securities Laws.* The School District agrees that its determination of whether any event listed in subsection (d) is material shall be made in accordance with federal securities laws.

(f) *Identifying Information.* All documents provided to the MSRB through EMMA shall be accompanied by the identifying information prescribed by the MSRB.

(g) *Termination of Reporting Obligation.* The obligation of the School District to provide annual financial information and notices of material events, as set forth above, shall be terminated if and when the School District no longer remains an "obligated person" with respect to the Bonds within the meaning of the Rule, including upon legal defeasance of all Bonds.

(h) *Benefit of Bondholders.* The School District agrees that its undertaking pursuant to the Rule set forth in this Undertaking is intended to be for the benefit of the Bondholders and shall be enforceable by any Bondholder; provided that, the right to enforce the provisions of this Undertaking shall be limited to a right to obtain specific enforcement of the School District's obligations hereunder and any failure by the School District to comply with the provisions of this Undertaking shall not constitute a default or an event of default with respect to the Bonds.

(i) *Amendments to the Undertaking.* Amendments may be made in the specific types of information provided or the format of the presentation of such information to the extent deemed necessary or appropriate in the judgment of the School District, provided that the School District agrees that any such amendment will be adopted procedurally and substantively in a manner consistent with the Rule, including any interpretations thereof by the SEC, which, to the extent applicable, are incorporated herein by reference. Such interpretations currently include the requirements that (a) the amendment may only be made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature, or status of the School District or the type of activities conducted thereby, (b) the undertaking, as amended, would have complied with the requirements of the Rule at the time of the primary offering of the Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances, and (c) the amendment does not materially impair the interests of Bondholders, as determined by parties unaffiliated with the School District (such as independent legal counsel), but such interpretations may be changed in the future. If the accounting principles to be followed by the School District in the preparing of the Audited Financial Statements are modified, the annual financial information for the year in which the change is made shall present a comparison between the financial statements as prepared on the prior basis and the statements as prepared on the new basis, and otherwise shall comply with the requirements of the Rule, in order to provide information to investors to enable them to evaluate the ability of the School District to meet its obligations. A notice of the change in accounting principles shall be sent to the MSRB through EMMA.

RESOLUTION AUTHORIZING
2019 SCHOOL BUILDING AND SITE BONDS

(j) *Municipal Advisory Council of the State of Michigan.* The School District shall also file by electronic or other means any information or notice required to be filed with the MSRB through EMMA pursuant to this Undertaking in a timely manner with the Municipal Advisory Council of the State of Michigan.

IN WITNESS WHEREOF, the School District has caused this Undertaking to be executed by its authorized officer.

PORTAGE PUBLIC SCHOOLS
County of Kalamazoo
State of Michigan

By _____

Its _____

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RESOLUTION AUTHORIZING
2019 SCHOOL BUILDING AND SITE BONDS

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
CONFERENCE ROOM 1 – ADMINISTRATION BUILDING
APRIL 15, 2019, 6:30 P.M.**

Note Page

VI. Action Items

1. Staff Appreciation Week Proclamation

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Staff Appreciation Week Proclamation, as presented.

STAFF APPRECIATION WEEK PROCLAMATION

Whereas, a strong effective free public education for all children is critical to our democracy at the national, state and local level; and

Whereas, a strong public school system makes for a strong community; and

Whereas, the vision of Portage Public Schools is to *be an exceptional, continuously improving learning culture with high expectations, committed to all*; and

Whereas, the commitment Portage Public Schools teachers and staff show to students by inspiring them to succeed academically, artistically, socially and athletically is essential to making the vision a reality;

Therefore, the Board of Education of Portage Public Schools, does hereby proclaim **May 6-10, 2019, as Staff Appreciation Week** in the Portage Public School District, and encourage all citizens to congratulate our educators for the work they do every day to develop students today and mold successful citizens who will have a positive influence on our community tomorrow.

Signed this 15th day of April 2019

Mr. Randy Van Antwerp, President
Portage Public Schools
Board of Education

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
CONFERENCE ROOM 1 – ADMINISTRATION BUILDING
APRIL 15, 2019, 6:30 P.M.**

Note Page

VII. Discussion Items

1. 2019/20 Budget Planning (OP 6220, EL 2.4)


**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – REGULAR BUSINESS MEETING
CONFERENCE ROOM 1 – ADMINISTRATION BUILDING
APRIL 15, 2019, 6:30 P.M.**

Note Page

VII. Discussion Items

1. Early Middle College Fifth Year Requirement (KRESA)

Michael Pascoe, Ph.D.
*Assistant Superintendent of
 Instruction and Assessment*

To: Mark Bielang & Board of Education
 From: Dr. Michael Pascoe 
 RE: EMC Fifth Year Requirement
 Date: April 10, 2019

Phone: 269.323.5161
 Fax: 269.323.5001
 mpascoe@portageps.org

RECOMMENDATION

It is recommended that the Board of Education approve the inclusion of a program requirement under Policy #5460 that states:

Students in an approved Early Middle College program (EMC) are required to take a mathematics or math-related course during their 5th year in addition to the Portage Public Schools graduation requirements to be eligible for a diploma.

BACKGROUND

As we continue to structure our EMC program, we concur that this recommendation is in the best interest of our students to allow them more flexibility as they move through our high school graduation requirements. Previously, students were required to have a “hold-back;” a Michigan Merit Curriculum (MMC) required course that they removed from their 11th or 12th grade schedules that they would wait to take in their 5th year (13th grade). As Early College programs have grown statewide, more districts are moving toward removing the “hold-back” and utilizing local board-approved requirements for graduation in order to avoid punitive consequences for students who may need to withdraw from the Early College program.

MMC Mathematics Requirement: Each pupil must successfully complete at least one Mathematics course during his or her final year of high school enrollment.

MMC Mathematics: Early middle college students must take a mathematics or math-related course in their 5th year.

<u>Current Practice</u>	<u>Proposed Changes</u>
<p><i>ending with students completing Gr. 13 in June 2020</i></p> <ul style="list-style-type: none"> • graduation audit for high school diploma is based on the graduation requirements of the diploma granting school which includes MMC • MMC high school requirement is “held back” and taken in the 5th year (grade 13) • students must successfully complete at least one math or math-related course in the 5th year (grade 13) 	<p><i>beginning with students completing Gr. 13 in June 2021 (current sophomores)</i></p> <ul style="list-style-type: none"> • graduation audit for high school diploma is based on the graduation requirements of the diploma granting school which includes MMC • students must successfully complete at least one math or math-related course in the 5th year (grade 13) at the college or high school

Background information provided by Lisa Bartell, Kalamazoo County EMC Coordinator.

5460 - GRADUATION REQUIREMENTS

It shall be the policy of the Board of Education to acknowledge each student's successful completion of the instructional program or a personal curriculum appropriate to the achievement of District goals and objectives as well as personal proficiency, by the awarding of a diploma.

The Board shall annually notify each of its students and a parent or legal guardian of each of its students that all students are entitled to a personal curriculum. The annual notice shall include an explanation of what a personal curriculum is and state that if a personal curriculum is requested, the public school or public school academy will grant that request. The District shall provide this annual notice to parent and legal guardians by sending a written notice to each student's home or by including the notice in a newsletter, student handbook, or similar communication that is sent to a student's home, and also shall post the notice on the District website.

The Board shall award a regular high school diploma to every student enrolled in this District who meets the requirements of graduation established by the District, the Michigan Department of Education (MDE), and as provided by State law.

Credit may be earned by:

- A. traditional course work;
- B. demonstrating mastery of subject area content expectations or guidelines for the credit;
- C. related course work in which content standards are embedded;
- D. non-traditional course work;
- E. independent teacher-guided study;
- F. testing out;
- G. dual enrollment;
- H. advanced placement courses;
- I. international baccalaureate or other "early college" programs;
- J. Michigan Department of Education (MDE)-approved formal career and technical (CTE) program or curriculum; or
- K. On-line class.

Students shall successfully complete an on-line course or learning experience OR shall have the on-line learning experience incorporated into each of the required credits of the Michigan Merit Curriculum.

Students receiving special education services who properly complete the programs specified in their I.E.P., and/or in a personal curriculum, and meet the requirements for a high school diploma, and have received the recommendation of the I.E.P. Team may participate in graduation activities as recommended by the student's I.E.P Team. Reasonable accommodation shall be made for students with disabilities, as defined under State or Federal law, to assist them in taking any required tests or assessments for graduation.

For State-mandated curriculum requirements, a student shall be granted credit toward graduation if s/he successfully completes the subject area content expectations or guidelines developed by the department that apply to the credit. A student may also receive credit if s/he earns a qualifying score, as determined by the State on the assessments developed or selected for the subject area by the State or the student earns a qualifying score, as determined by the District on one or more assessments developed or selected by the School District that measure a student's understanding of the subject area content expectations or guidelines that apply to the credit. For subject areas and courses in which a final examination is used as the assessment for successful attainment of the subject area content, a grade of C+ or better is required.

The Board shall grant credit toward high school graduation for any student who successfully completes, prior to entering high school, a State-mandated curriculum requirement, provided s/he completes the same content requirements as the high school subject area, and the student has demonstrated the same level of proficiency on the material as required of the high school students.

Such credit shall be counted toward the required number of credits needed for graduation. Mastery credits shall be counted toward any subject area requirement and any course sequence requirement. Once mastery credit is earned in a subject area, a student may not receive further credit for a lower sequence course in the same subject area.

A high school student shall be granted credit in any foreign language not offered by the District providing the student meets the competency criteria established by the Superintendent.

A high school student shall be granted credit for completion of an internship or work experience that meets all of the requirements of MCL 380.1279h, subject to the Board's right to deny credits for the reasons and in the manner set out in MCL 380.1279h. The appeal rights set out in this statute apply in the event of a denial.

Students in an approved Early Middle College (EMC) program are required to take a mathematics or math-related course during their 5th year in addition to the Portage Public Schools' graduation requirements to be eligible for a diploma.

The career and technical education credits may include work-based learning by a student working at a business or other work setting with appropriate oversight by the District over the student's experience and learning in the work setting in which the work-based learning occurs.

Commencement exercises will include only those students who have successfully completed requirements as certified by the high school principal. No student who has completed the requirements for graduation shall be denied a diploma as a disciplinary measure. A student may be denied participation in the ceremony of graduation, however, when personal conduct so warrants.

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M.C.L. 380.1278d, 380.1279h

M.C.L. 380.1166, 380.1278a(1), 380.1278a(2), 380.1278a(4)(c), 380.1279b

20 U.S.C. 1400 et seq.

20 U.S.C. 1401 et seq.

29 U.S.C. 794

42 U.S.C. 12131 et seq.