

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
POLICY GOVERNANCE RETREAT
PORTAGE PUBLIC SCHOOLS' ADMINISTRATION BUILDING, CONF. RM. #1, 8107 MUSTANG DRIVE,
PORTAGE, MI 49002
FEBRUARY 11, 2019, 4:00 PM
AGENDA**

VISION STATEMENT

An exceptional, continuously improving learning culture with high expectations, committed to all!

MISSION STATEMENT

Portage Public Schools will educate all students to achieve their potential.

I. CALL TO ORDER	
II. REVISIONS/APPROVAL OF AGENDA	2
III. COMMENTS OR COMMUNICATIONS	3
IV. DISCUSSION ITEMS	
1. MONITORING REPORT 1.1 FOLLOW-UP	4
2. BOARD SELF-ASSESSMENT FORM	5
3. OWNER LINKAGE COMMITTEE MEETING FOLLOW-UP	7
4. MIDDLE SCHOOL ENROLLMENT TASK FORCE UPDATE	8
5. POLICY COMMITTEE UPDATE RE: BOARD MEMBER SUCCESSION	9
V. ADJOURN	

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – POLICY GOVERNANCE RETREAT
SUPERINTENDENT’S CONFERENCE ROOM – ADMINISTRATION BUILDING
FEBRUARY 11, 2019, 4:00 P.M.**

Note Page

II. Revisions/Approval of Agenda

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education approve the Agenda as printed (or as amended).

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – POLICY GOVERNANCE RETREAT
SUPERINTENDENT’S CONFERENCE ROOM – ADMINISTRATION BUILDING
FEBRUARY 11, 2019, 4:00 P.M.**

Note Page

III. Comments or Communications

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – POLICY GOVERNANCE RETREAT
SUPERINTENDENT’S CONFERENCE ROOM – ADMINISTRATION BUILDING
FEBRUARY 11, 2019, 4:00 P.M.**

Note Page

IV. Discussion Items

1. Monitoring Report 1.1 Follow-Up

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – POLICY GOVERNANCE RETREAT
SUPERINTENDENT’S CONFERENCE ROOM – ADMINISTRATION BUILDING
FEBRUARY 11, 2019, 4:00 P.M.**

Note Page

IV. Discussion Items

2. Board Self-Assessment Form

Board Self-Assessment

Enclosure IV.2.
February 11, 2019

The Board will use the following instrument to evaluate its performance during meetings.

Date of meeting: _____ Number of board members present: _____

Rating Scale: 1 – Poor, 2 – Satisfactory, 3 – Good, 4 – Commendable

I. General Meeting Behavior

Rate the Board’s meeting behavior, using the above rating scale.

1	2	3	4	N/A	Place an “X” under the rating value you assign for each item below.
					Agenda items were all related to the Board’s policies (governance, operational)
					Discussions remained on topic.
					All board members contributed to the meeting.
					The meeting was focused and time was used efficiently.
					There was a willingness to listen to all viewpoints.
					The meeting was conducted to encourage open and meaningful dialogue.
					Work was conducted in an atmosphere of trust and openness.
					Meeting participants treated each other with respect and courtesy.

Remarks: _____

II. Governance Principles Review

For any not followed, please add remarks.

Yes	No	N/A	Place an “X” under the response you assign for each item listed.
			Actions occurred at the appropriate policy level rather than at the operational level.

Remarks: _____

III. Overall

1	2	3	4	Place an “X” under the rating value that corresponds with your evaluation of this meeting.
				My overall evaluation of this meeting.

Remarks: _____

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – POLICY GOVERNANCE RETREAT
SUPERINTENDENT’S CONFERENCE ROOM – ADMINISTRATION BUILDING
FEBRUARY 11, 2019, 4:00 P.M.**

Note Page

IV. Discussion Items

3. Owner Linkage Committee Meeting Follow-Up

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – POLICY GOVERNANCE RETREAT
SUPERINTENDENT’S CONFERENCE ROOM – ADMINISTRATION BUILDING
FEBRUARY 11, 2019, 4:00 P.M.**

Note Page

IV. Discussion Items

4. Middle School Enrollment Task Force Update

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION – POLICY GOVERNANCE RETREAT
SUPERINTENDENT’S CONFERENCE ROOM – ADMINISTRATION BUILDING
FEBRUARY 11, 2019, 4:00 P.M.**

Note Page

IV. Discussion Items

5. Policy Committee Update re: Board Member Succession

What Makes a School Board Member Effective?



By Stacy Bogard,
CAE, MASB Assistant
Director of
Communications, PR
& Marketing

DashBoard, May 16,
2018

Even the most experienced board members never stop learning the technical details of the job, and those who are successful learn early that being effective requires more than knowing the details of the tenure law or how to interpret the budget. Being a successful board member begins with a

genuine commitment to striving for high-quality public education that supports the full development of all children. While most school boards will be comprised of individuals from different backgrounds and experiences, individual school board members can be more effective when they exhibit:

- A thoughtful, sincere and deliberate approach to the position. The effective school board member seeks first to understand the issues, knowing that their decisions have a tremendous impact on their communities.
- A constructive attitude toward teamwork. The effective school board member understands that he/she has no legal authority as an individual. It's only around the board table that decisions are made and a board member exercises any authority.
- The willingness to spend the time necessary to be well-informed on the issues coming before the local board and to remain reasonably knowledgeable about local, state, national and global education.

- The ability to represent the entire community and not surrender to special interest or partisan political groups. The “entire community” includes citizens who may not have a direct relationship with its public schools.
- The temperament to respond accordingly and appropriately through challenging events. Board membership is an immense responsibility, so the public actions and words of its members will impact the district, its image and integrity.
- The willingness to listen thoughtfully to others. Although board members can’t be expected to agree with everything colleagues and constituents say, they’re expected to listen respectfully to their opinions and concerns.
- The willingness to express one’s own opinion and participate in discussions openly and honestly while encouraging and respecting the free expression of opinion by colleagues.
- The maturity to respect the confidentiality of privileged information and to take no private action that would compromise the board or administration.
- The willingness to model continuous learning by taking advantage of professional development opportunities, such as those offered by state and national school board associations.
- The willingness to abide by and support the board operating procedures as adopted by the board.
- The ability to identify, recommend and encourage prospective candidates and mentor new board members to become effective school leaders.

This last point is especially applicable in an election year.

MASB’s Get on Board grassroots campaign is focused on encouraging civic-minded, student-focused individuals like you to give back to their community and to help advocate for and improve student achievement through board service.