

McLean County Unit District No. 5 Board of Education Regular Meeting Agenda

Wednesday, June 17, 2020

Public Session 7:00 PM

Unit 5 District Office

1809 W Hovey

Normal, IL 61761

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS
4. SUPERINTENDENT'S COMMENTS
5. PUBLIC HEARING
 - A Public Hearing on the Amended Budget for 2019-2020
 - 1 Comments Regarding Public Hearing
6. REPORT
 - A Remote Learning Update 3
7. ACTION ITEM

Recommended Motion: Adopt the Amended Budget Resolution for McLean County Unit District No. 5, McLean and Woodford Counties for 2019-2020

 - A Adopt the Amended Budget Resolution for McLean County Unit District No. 5, McLean and Woodford Counties for 2019-2020 17
 - B Resolution of the Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois authorizing the Superintendent or designee to enter into an agreement for the lease and subsequent purchase of technology equipment in an amount not to exceed \$2,000,000 41
8. CONSENT AGENDA

Recommended Motion: Move to approve the consent agenda as presented.

 - A Approval of Minutes
 - * Minutes are not released for public viewing until approved by the Board of Education.
 - 1 Closed Session 05.27.20
 - 2 Regular Session 05.27.20
 - 3 Special Session Closed Minutes 06.08.20
 - 4 Special Session Public Minutes 06.08.20
 - B Personnel Matters 43
 - 1 Resignations/Retirements/Releases/Terminations
 - 2 Employment
 - 3 Contract Revisions
 - 4 Leave Requests
 - C Payment of Bills and Payrolls
 - 1 Vendor Bill Listing 46
 - 2 Payroll Detail Report 121
 - 3 Authorization to Pay Bills and Payrolls 122
 - D Finance Department Reports
 - 1 District Operating Statement 123
 - 2 District Balance Sheet 129
 - 3 Self-Funded Insurance Operating Statement 135
 - 4 Self-Funded Insurance Balance Sheet 137
 - E Approve Requests for Authorization to Use Fire Prevention and Safety Funds
 - 1 Grove Elementary, remove and replace roof and flashing, Amendment #9 139
 - 2 Transportation Facility, install light fixtures, Amendment #2 143
 - F Adopt Resolution of Interest Earned for 2019-2020 School Year 147

G	Accept Bids for Technology Purchases	148
H	Approve 2020 - 2021 District Insurance Renewals	149
I	Approve Proposal From Asset Control Solutions, Inc. for Appraisal Services and Authorize the Superintendent or Designee to Execute an Agreement	155
J	School Nurse Certificate Program MCN Affiliation Agreement	166
K	Appoint Marty Hickman as Treasurer for the District for the Period July 1, 2020 to June 30, 2021	
L	Appoint Kim Stewart as Clerk for the Board for the District for the Period July 1, 2020 to June 30, 2021	
9.	REPORTS AND DISCUSSION	
A	1st Reading of Board Policies, Administrative Procedures and Exhibits	
1	Administrative Procedure 4.170-AP1 Comprehensive Safety and Crisis Security Program	176
2	Administrative Procedure 4.190-AP1 Targeted School Violence Prevention Program	184
3	Administrative Procedure 4.190-AP2 School Threat Assessment Teams	189
4	Exhibit 4.190-AP2, E1 Principles of Threat Assessment	194
5	Exhibit 4.190-AP2, E2 Threat Assessment Documentation	197
6	Exhibit 4.190-AP2, E3 Threat Assessment Key Areas and Questions; Examples	198
7	Exhibit 4.190-AP2, E4 Responding to Types of Threats	201
8	Exhibit 4.190-AP2, E5 Threat Assessment Case Management Strategies	204
9	Exhibit 7.10-E3 Affidavit of Gender Identity	207
10	Board Policy 2.125 Board Member Compensation; Expenses	208
11	Board Policy 4.190 Targeted School Violence Prevention Program	212
10.	BOARD COMMITTEE REPORTS, ANNOUNCEMENTS AND COMMENTS	
11.	ADJOURNMENT	

McLean County Unit District No. 5
1809 West Hovey Avenue
Normal, Illinois 61761-4339



Re: Remote Learning-Update to the Board

June 17, 2020

Board of Education Members,

Background:

As you know, Unit 5 began Remote Learning on March 31, 2020. Prior to this, Unit 5 utilized an Institute Day on March 16th to allow staff to prepare and organize for remote learning. March 17th through March 30th were declared Act of God Days by Governor Pritzker. Our district was on spring break during the week of March 23rd. Remote Learning consisted of the following: At the Elementary Level, choice boards were created by teachers to specifically address standards that were already taught or introduced in class. Elementary teachers also offered a variety of additional synchronous activities for students to participate in virtually. At the Secondary Level, teachers designed both asynchronous and synchronous learning experiences in an effort to stay connected with students and provide continuous opportunities to learn. For example, teachers used Google Classroom/CMS or other familiar resources that allowed students to complete and submit assignments or responses. When it comes to student engagement and learning, relationships matter as much online as they do in person. During the extended school closure, teachers arranged times for students to gather for synchronous learning times via video chat using Google Meet or WebEx.

English Learners and Special Education students had modified and accommodated lessons connected to grade level curriculum and individualized when appropriate.

In order to best utilize the technology already available to staff and students as part of the 1:1 digital initiative, internet hotspots were offered free of charge. Unit 5 was able to deploy 400+ hotspots in order to ensure the availability of connectivity to staff or students to reduce the barrier to participate meaningfully in remote learning.

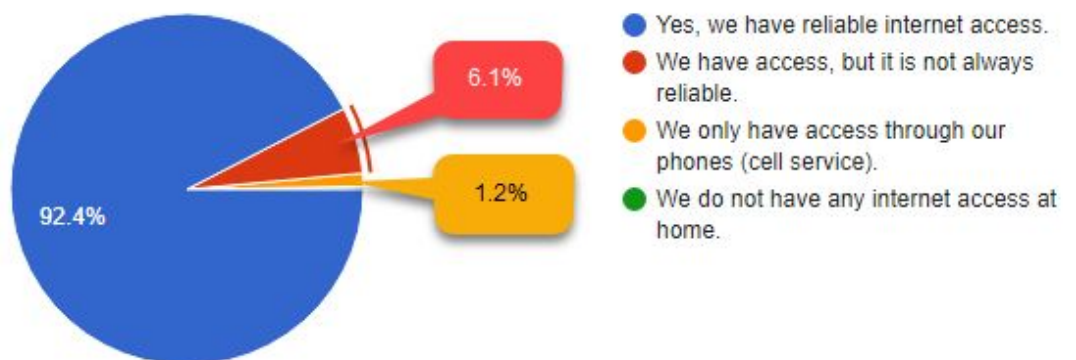
Staff were provided 4 planning days spread throughout the remote instruction time frame. This time was used to prepare additional lessons, create more choice boards, grading, collaboration, report card completion, and finalizing items for the year.

Parent/Guardian Survey

The Unit 5 Curriculum Department surveyed parents two times during remote learning. The first survey was sent out on April 5th after our first week of remote learning. It was distributed to all parents/guardians through Infinite Campus Messenger. Upon completion, there were 2,990 respondents to this initial survey. A follow up survey was distributed in the same way on May 19th which was the last week of remote learning. The end of year survey had 1,296 respondents upon completion. For each survey, results were disaggregated by school and shared with building administrators prior to a scheduled Remote Learning Planning Day or Institute Day so that results could be shared with staff. While many of the questions were the same between the two surveys, additional questions were added to the last survey to address food needs and social emotional support and further experiences with remote learning.

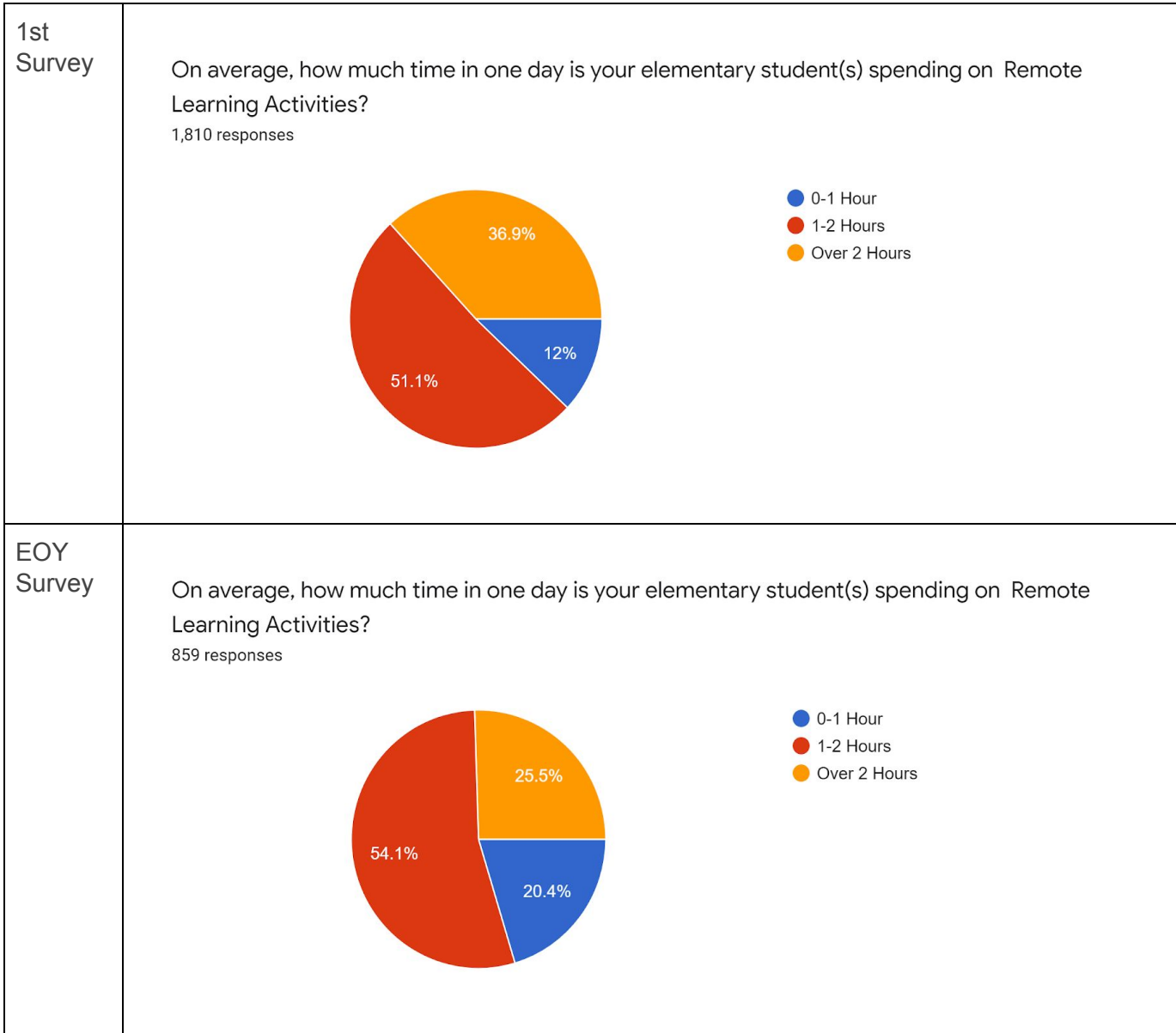
Do you have internet access at home?

2,990 responses



Pre-K and Elementary Parent Perceptions on Remote Learning

Time Spent:

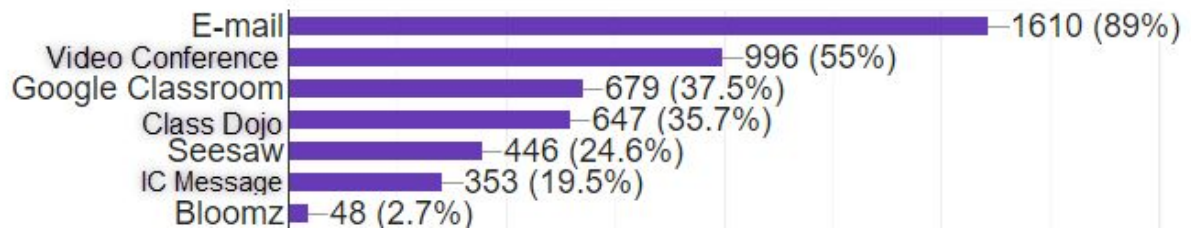


ISBE guidelines for time spent on Remote Learning Activities:

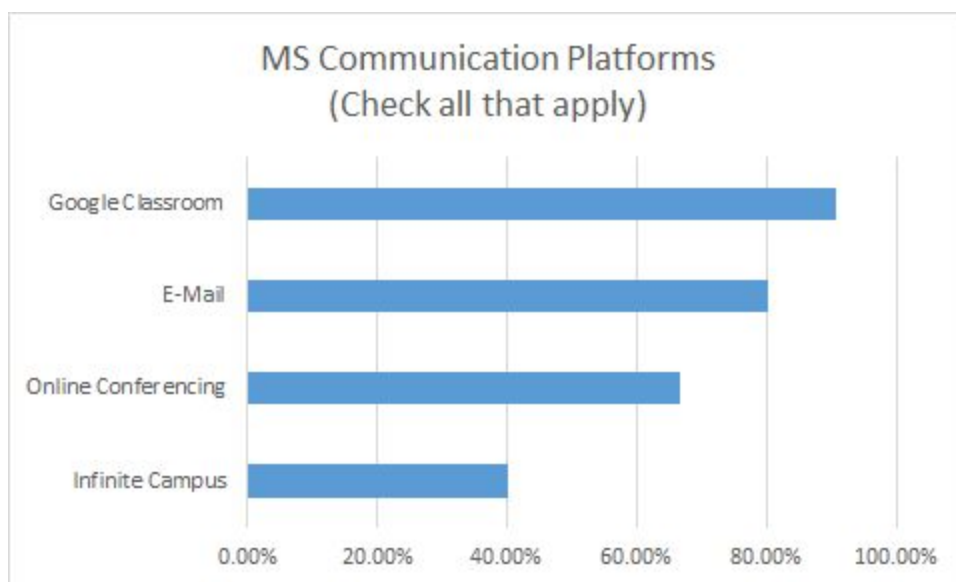
Grade Level	Minimum	Maximum
PreK	20 minutes/day	60 minutes/day
K	30 minutes/ day	90 minutes/day
1-2	45 minutes/day	90 minutes/day
3-5	60 minutes/day	120 minutes/day

What electronic platforms are teachers using to communicate/reach out to you and your child now? (Select all that apply)

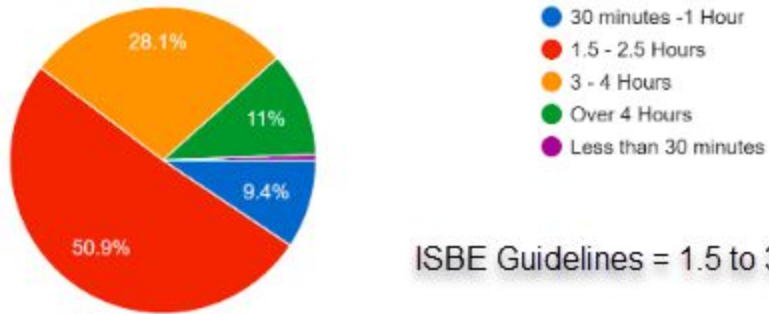
1,810 responses



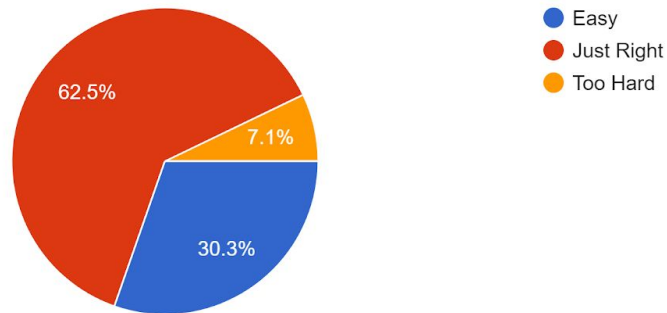
Middle School Parent Perceptions on Remote Learning



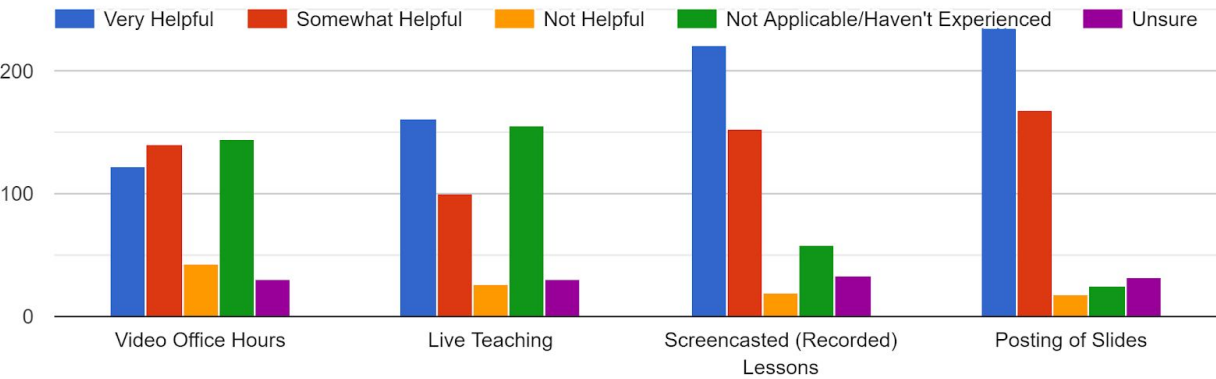
On average, how much time in one day is your student spending on Remote Learning Activities?
491 responses



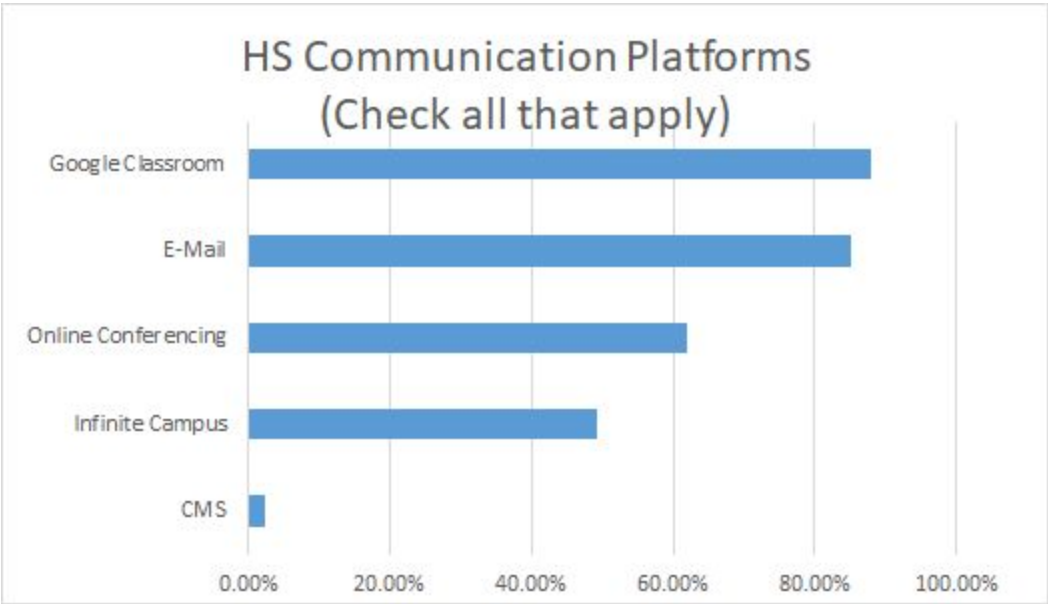
What is the difficulty level of remote learning activities?
491 responses



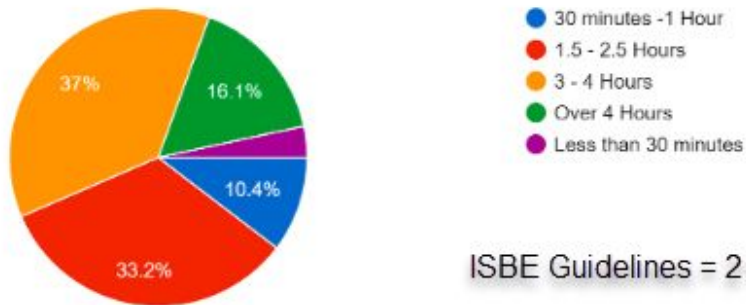
How helpful have you and/or your student found each of the following practices:



High School Parent Perceptions on Remote Learning

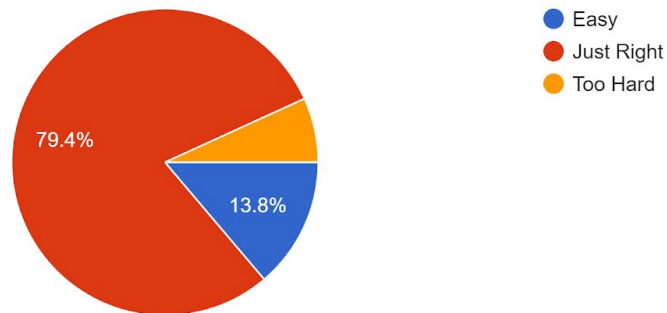


On average, how much time in one day is your student spending on Remote Learning Activities?
386 responses



ISBE Guidelines = 2 to 4.5 Hours/Day

What is the difficulty level of remote learning activities?
1,044 responses

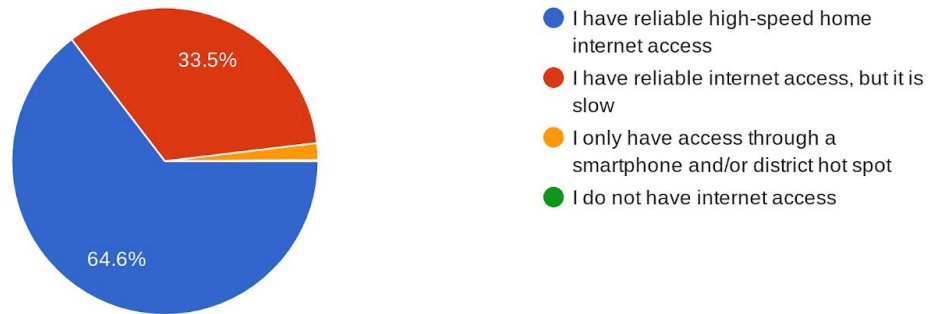


Staff Survey

A staff survey was distributed to building principals for staff to complete during the May 27th School Improvement Day. 737 Staff members completed the survey.

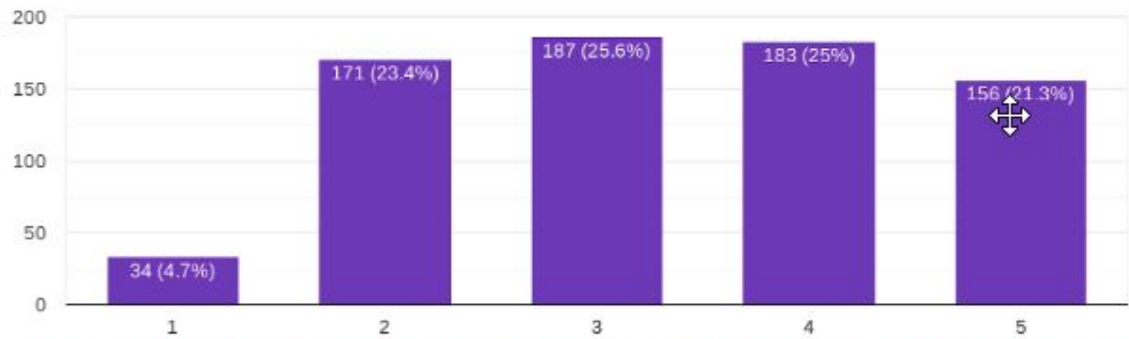
In the past week, how reliable has your home internet access been?

737 responses



During Remote Learning, how many students have you directly communicated/connected with?

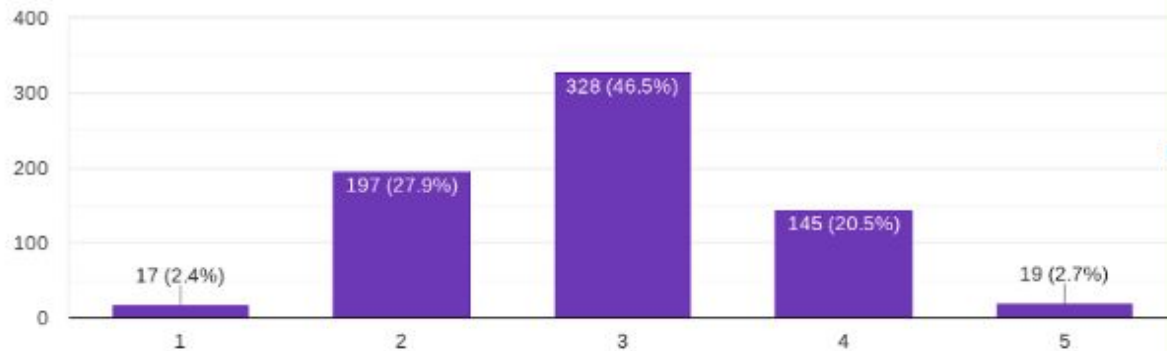
731 responses



1 = Almost no students, 2 = A few students, 3 = About half of my students, 4 = Most students, 5 = Almost all students.

Overall, how engaged have your students been with remote learning?

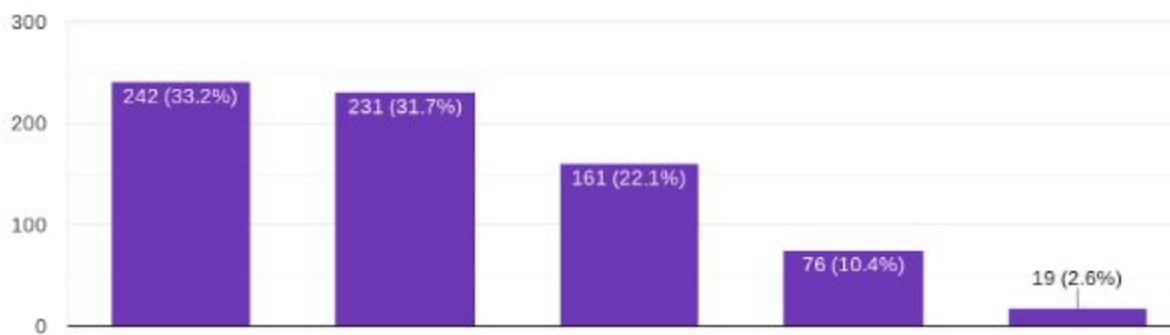
706 responses



1 = Not at all engaged, 2 = Slightly engaged, 3 = Somewhat engaged, 4 = Mostly engaged, 5 = Very engaged

How concerned are you about your own social emotional well-being?

729 responses



1 = Not at All Concerned 5 = Extremely Concerned

*If needed, additional information for support and resources was available in the confirmation message after submitting the survey.

Needs of Students:

Throughout remote learning, staff at all levels monitored participation and initiated contact with students. If staff were not able to make contact with student(s), each school had a process set up to alert administrators. Administrators, counselors, family coordinators, Bilingual Parent Liaisons as well as others worked to contact students and families. Those who could still not be contacted were referred to School Resource Officers and/or Unit 5 Director of Safety and Security to conduct home visits. At each step, the focus of the school and district was to ensure the safety and well being of our students and families.

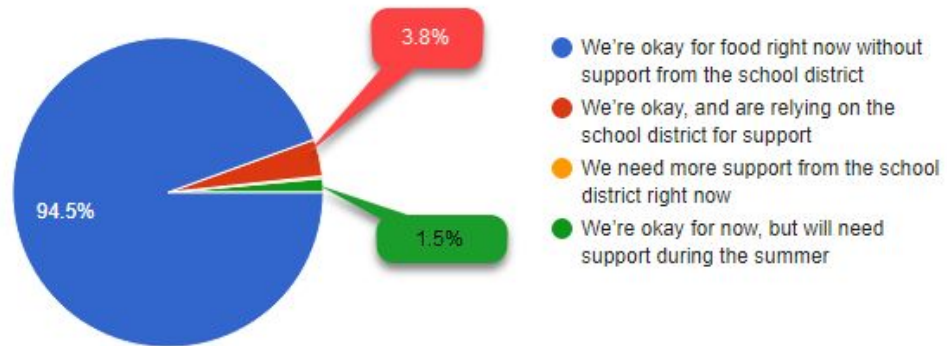
Student Contact During Remote Learning by Level

Level	Students Not Able to be Contacted	Total Students at Level	Percent of Students Contacted
Elementary	53	6,275	99.2%
Middle School	3	3,048	99.9%
High School	5	4,058	99.9%

Additional questions were added to the End of Year Survey to gauge food as well as social/emotional needs of families as we headed into summer.

What best describes your family's food situation?

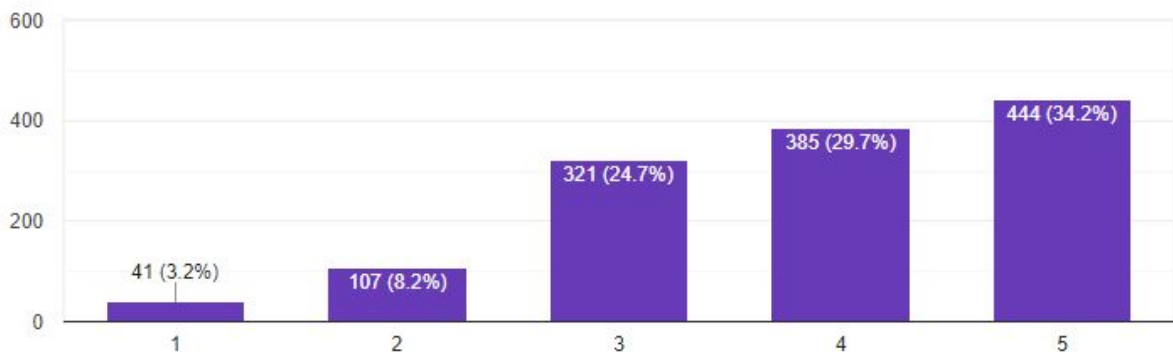
1,299 responses



How concerned are you about your child(ren)'s social-emotional well-being?

1,298 responses

1 = Extremely concerned, 2 = Quite concerned, 3 = Somewhat concerned, 4 = Slightly concerned, 5 = Not at all concerned

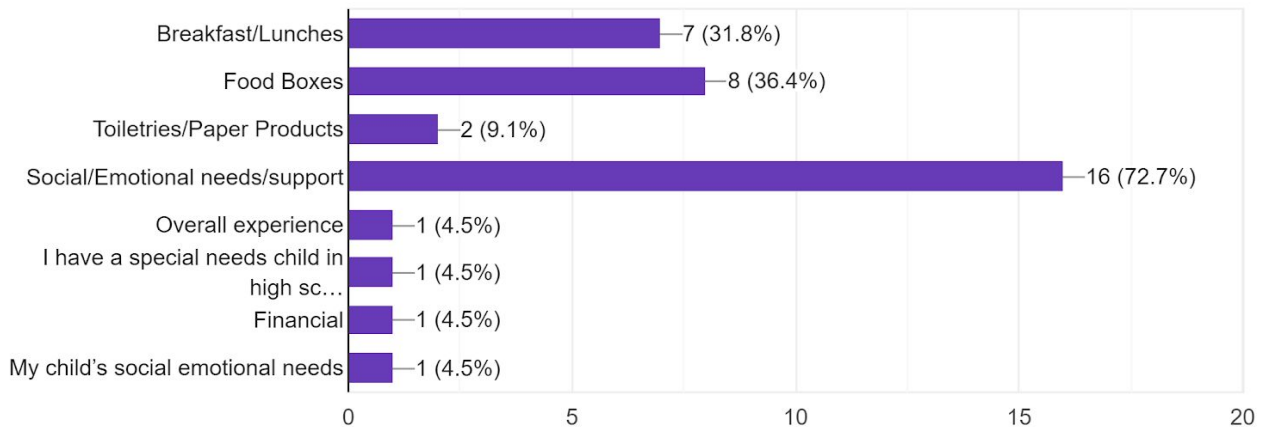


Contacting Students & Families in Need

Families were asked if they would like to be contacted by the school regarding needs for their students or the family. If respondents indicated yes, they were asked to submit their name, phone number and/or email address. Building principals were notified of those families and reached out to offer assistance and support to these families. The below graph depicts the needs and supports families indicated they would like assistance with.

What needs can we help you with?

22 responses



Summary and Factors to Consider Moving Forward

Overall the feedback showed that remote learning was successful. Teachers, students, and families adjusted quickly to a new learning environment. Schools were able to successfully maintain contact with 99% of students and as a District we provided opportunity for continuous learning in accordance with guidance from ISBE. While nothing can replace in-person learning, efforts were made by teachers to engage students in learning while they were at home. Given all of the challenges presented with the pandemic and the stresses families were facing, over 70% of teachers reported that students were engaged throughout the time of remote learning.

In reviewing the free response portions of the survey, some parents felt like expectations were too high while others felt that there needed to be more, but the majority of parents indicated they were satisfied with the efforts of Unit 5 staff and understood the constraints of moving to remote learning quickly in a unique situation while following state guidelines.

Factors the District is considering moving forward include examining ways to provide continuous learning at all levels, professional development for staff to enhance remote learning, ways for staff to focus on priority targets that need to be reinforced, and support for social emotional needs of students.

One priority that emerged based on the number of free responses indicated the need for more challenging material than the choice boards provided or need for devices to provide additional remote learning opportunities at the elementary level. The incorporation of technology at the pre-k and elementary levels has been a discussion for some time, but it is even more clear now that a need exists. Devices will be used to support differentiation to access content and application of skills based on student' needs, implement inquiry based and problem based learning , support writer's workshop, and increase student engagement by providing instant access to new information that can expand learning experiences. Summer academic task forces will also investigate additional best practice uses to incorporate into the classroom.

The District has determined to move forward with adopting a 1:1 pilot initiative for Pre-K through 5th grade for the 20-21 school year. Details on cost and device specifics will be shared by Mr. Hickman.

To: Board of Education

From: Martin Hickman, Chief Financial Officer

Date: 6/17/2020

Re: Technology Purchase Funding Sources

District Administration has identified technology needs to better support our students and staff in a remote learning environment. The same technology equipment will also be utilized as the District is able to transition back to in person learning.

IDENTIFIED NEEDS

1. Chromebooks for 3rd - 5th grade (3350 Units @ \$269 each)
2. Tablets and cases for PreK - 2nd grade (3370 Units @ \$329 each)
3. Staff laptops (1150 Units @ \$799 each)
4. Charging carts or cabinets
5. Extra power supplies
6. Replace Wifi infrastructure at end of life

FUNDING SOURCES

Technology Lease and Lease Levy

Funds from the lease levy can be used for leasing of educational facilities or computer technology. Historically the money has been used to pay lease purchase agreements for the warehouse and transportation building as well as technology leases. One of the lease purchase agreements was retired this school year allowing for those dollars to be used for other purposes in the 2020-2021 school year and beyond. The Education Fund will have \$368,000 new dollars yearly from the lease levy to help cover the technology purchases.

The parameters resolution reflects a \$2,000,000 lease that will be paid in four yearly installments of \$500,000 not including interest. Since \$368,000 is covered by the funds from the lease levy, only the remaining \$132,000 will need to be covered out of the Education Fund.

The items included in the lease will be the Wifi equipment, laptops and student devices not covered by the amount the District receives from the ESSER grant.

ESSER Grant / CARES Act

The District has applied for the ESSER Grant which provides funding to prevent, prepare for and respond to the COVID-19 pandemic. ISBE has encouraged districts to use the funding to strengthen infrastructure for remote learning among other things. The total amount allocated to Unit 5 will be at least \$1,494,000 and could be as much as \$1,593,000 depending what ISBE decides on the allocation method.

Current Fiscal Year Budget

As we come to the end of the fiscal year we are looking to see if there are any unused dollars that can be allocated to the technology needs.

PREPARATION AND DISTRIBUTION

We are working with the vendor to determine the earliest arrival for the equipment. Many districts across the Country are facing the same challenges and have been purchasing the same equipment so the expected delivery times are longer than normal.

Given the short turnaround time it will be a challenge for the Tech Department to prepare all of the devices for the start of school. The Tech Department will prioritize student devices as they arrive and then focus on staff devices. The Curriculum Department and Tech Department have also been discussing plans in the event that not all of the devices are here by the start of the school year.

Since it is not currently clear what the start of school will look like it is difficult to plan for the distribution of devices. The Curriculum Department and Tech Department will continue to plan for several scenarios.

ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

Accounting Basis:

Cash
 Accrual

SCHOOL DISTRICT BUDGET FORM *
July 1, 2019 - June 30, 2020

Unbalanced budget, however, a deficit reduction plan is not required at this time.

Date of Amended Budget: 06/17/2020
(MM/DD/YY)

District Name: McLean County Unit District No. 5

District RCDT No: 17-064-0050-26

If your FY19 AFR states that you need to do a deficit reduction plan and your FY20 budget is balanced please state the measures you took to have your budget become balanced. (Bckgrnd-Assumpt 25-26)

Budget of McLean County Unit District No. 5, County of McLean and Woodford, State of Illinois, for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020.

WHEREAS the Board of Education of McLean County Unit District No. 5, County of McLean and Woodford, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

AND WHEREAS a public hearing was held as to such budget on the 17 th day of June, 20 20, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:

Section 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be beginning July 1, 2019 and ending June 30, 2020.

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and expenditures from each be and the same is hereby adopted as the budget of this school district for said fiscal year.

ADOPTION OF BUDGET

The budget shall be approved and signed below by members of the School Board. Adopted this 17 th day of June, 20 20 by a roll call vote of _____ Yeas, and _____ Nays, to wit:

** MEMBERS VOTING YEA:	** MEMBERS VOTING NAY:

* Based on the 23 Illinois Administrative Code-Part 100 and inconformity with Section 17-1 of the School Code.
 ** Type in the members who voted "YEA" nor "NAY". Actual school board member signatures are not required for electronic submission.

(1) A certified copy of this document must be filed with the county clerk within 30 days of adoption as required by Section 18-50 of the Property Tax Code (35 ILCS 200/18-50).
 (2) Districts are required to submit the adopted/amended budget electronically to ISBE within 30 days of adoption or by October 30, whichever comes first. Budgets are submitted to **School Finance Report (SFR)**: <https://sec1.isbe.net/attachmgr/default.aspx>
The electronic version does not require member signatures, we do not accept PDF copies.

<i>Begin entering data on EstRev 5-10 and EstExp 11-17 tabs.</i>										
Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
ESTIMATED BEGINNING FUND BALANCE July 1, 2019 ¹		10,637,308	1,351,095	15,777,744	834,821	2,115,373	0	27,397,135	456,104	8,488,520
RECEIPTS/REVENUES										
LOCAL SOURCES	1000	68,901,795	12,443,728	30,147,189	4,459,813	4,567,760	0	1,332,403	5,509,500	1,254,601
FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0	0	0	0	0	0	0
STATE SOURCES	3000	24,220,013	0	0	6,756,161	10,847	0	0	0	0
FEDERAL SOURCES	4000	9,407,527	0	0	62,000	27,678	0	0	0	0
Total Direct Receipts/Revenues ⁸		102,529,335	12,443,728	30,147,189	11,277,974	4,606,285	0	1,332,403	5,509,500	1,254,601
Receipts/Revenues for "On Behalf" Payments ²	3998									
Total Receipts/Revenues		102,529,335	12,443,728	30,147,189	11,277,974	4,606,285	0	1,332,403	5,509,500	1,254,601
DISBURSEMENTS/EXPENDITURES										
INSTRUCTION	1000	83,972,844				1,987,516				
SUPPORT SERVICES	2000	26,876,488	11,868,698		11,333,743	2,437,354	0		5,709,500	5,513,500
COMMUNITY SERVICES	3000	703,224	0		0	39,201				
PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	368,357	0	0	0	0	0		0	0
DEBT SERVICES	5000	75,000	0	31,458,670	0	0			0	0
PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0			0	0
Total Direct Disbursements/Expenditures ⁹		111,995,913	11,868,698	31,458,670	11,333,743	4,464,071	0		5,709,500	5,513,500
Disbursements/Expenditures for "On Behalf" Payments ²	4180	0	0	0	0	0			0	0
Total Disbursements/Expenditures		111,995,913	11,868,698	31,458,670	11,333,743	4,464,071	0		5,709,500	5,513,500
Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		(9,466,578)	575,030	(1,311,481)	(55,769)	142,214	0	1,332,403	(200,000)	(4,258,899)
OTHER SOURCES/USES OF FUNDS										
OTHER SOURCES OF FUNDS (7000)										
PERMANENT TRANSFER FROM VARIOUS FUNDS										
Abolishment of the Working Cash Fund ¹⁶	7110	10,000,000								
Abatement of the Working Cash Fund ¹⁶	7110									
Transfer of Working Cash Fund Interest	7120									
Transfer Among Funds	7130									
Transfer of Interest	7140									
Transfer from Capital Projects Fund to O&M Fund	7150		0							
Transfer of Excess Fire Prev & Safety Tax & Interest ³ Proceeds to O&M Fund	7160		0							
Transfer of Excess Accumulated Fire Prev & Safety Bond and Int ³ Proceeds to Debt Service Fund	7170			0						
SALE OF BONDS (7200)										
Principal on Bonds Sold ⁴	7210							29,000,000		
Premium on Bonds Sold	7220									
Accrued Interest on Bonds Sold	7230									
Sale or Compensation for Fixed Assets ⁵	7300									
Transfer to Debt Service to Pay Principal on Capital Leases	7400			1,158,453						
Transfer to Debt Service Fund to Pay Interest on Capital Leases	7500			35,969						
Transfer to Debt Service Fund to Pay Principal on Revenue Bonds	7600			0						
Transfer to Debt Service Fund to Pay Interest on Revenue Bonds	7700			0						
Transfer to Capital Projects Fund	7800						0			
ISBE Loan Proceeds	7900									
Other Sources Not Classified Elsewhere	7990									
Total Other Sources of Funds ⁸		10,000,000	0	1,194,421	0	0	0	29,000,000	0	0

<i>Begin entering data on EstRev 5-10 and EstExp 11-17 tabs.</i>										
Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
OTHER USES OF FUNDS (8000)										
TRANSFER TO VARIOUS OTHER FUNDS (8100)										
Abolishment or Abatement of the Working Cash Fund ¹⁶	8110							10,000,000		
Transfer of Working Cash Fund Interest	8120							0		
Transfer Among Funds	8130									
Transfer of Interest ⁶	8140									
Transfer from Capital Projects Fund to O&M Fund	8150									
Transfer of Excess Fire Prev & Safety Tax & Interest ³ Proceeds to O&M Fund	8160									
Transfer of Excess Accumulated Fire Prev & Safety Bond ^{3a} and Int Proceeds to Debt Service Fund	8170									
Taxes Pledged to Pay Principal on Capital Leases	8410	513,453	645,000							
Grants/Reimbursements Pledged to Pay Principal on Capital Leases	8420									
Other Revenues Pledged to Pay Principal on Capital Leases	8430									
Fund Balance Transfers Pledged to Pay Principal on Capital Leases	8440									
Taxes Pledged to Pay Interest on Capital Leases	8510	17,940	18,029							
Grants/Reimbursements Pledged to Pay Interest on Capital Leases	8520									
Other Revenues Pledged to Pay Interest on Capital Leases	8530									
Fund Balance Transfers Pledged to Pay Interest on Capital Leases	8540									
Taxes Pledged to Pay Principal on Revenue Bonds	8610									
Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds	8620									
Other Revenues Pledged to Pay Principal on Revenue Bonds	8630									
Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640									
Taxes Pledged to Pay Interest on Revenue Bonds	8710									
Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds	8720									
Other Revenues Pledged to Pay Interest on Revenue Bonds	8730									
Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740									
Taxes Transferred to Pay for Capital Projects	8810									
Grants/Reimbursements Pledged to Pay for Capital Projects	8820									
Other Revenues Pledged to Pay for Capital Projects	8830									
Fund Balance Transfers Pledged to Pay for Capital Projects	8840									
Transfer to Debt Service Fund to Pay Principal on ISBE Loans	8910									
Other Uses Not Classified Elsewhere	8990							100,000		
Total Other Uses of Funds ⁹		531,393	663,029	0	0	0	0	10,100,000	0	0
Total Other Sources/Uses of Fund		9,468,607	(663,029)	1,194,421	0	0	0	18,900,000	0	0
ESTIMATED ENDING FUND BALANCE June 30, 2020		10,639,338	1,263,096	15,660,684	779,052	2,257,587	0	47,629,538	256,104	4,229,621

SUMMARY OF EXPENDITURES (by Major Object)											
Description	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety	Total By Object
Object Name											
Salaries	100	82,295,253	5,898,492		174,900		0		2,666,451	0	91,035,096
Employee Benefits	200	14,555,483	1,107,565		27,600	4,464,071	0		671,131	0	20,825,850
Purchased Services	300	2,289,259	1,121,991	0	10,008,110		0		2,165,418	426,500	16,011,278
Supplies & Materials	400	6,644,619	3,340,627		1,102,133		0		42,500	0	11,129,879
Capital Outlay	500	209,200	361,850		0		0		110,000	5,087,000	5,768,050
Other Objects	600	5,643,727	3,173	31,458,670	1,000	0	0		51,500	0	37,158,070
Non-Capitalized Equipment	700	358,372	35,000		20,000		0		2,500	0	415,872
Termination Benefits	800	0	0		0						0
Total Expenditures		111,995,913	11,868,698	31,458,670	11,333,743	4,464,071	0		5,709,500	5,513,500	182,344,095

Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
BEGINNING CASH BALANCE ON HAND July 1, 2019 ⁷		10,637,308	1,351,095	15,777,744	834,821	2,115,373	0	27,397,135	456,104	8,488,520
Total Direct Receipts & Other Sources ⁸		112,529,335	12,443,728	31,341,610	11,277,974	4,606,285	0	30,332,403	5,509,500	1,254,601
OTHER RECEIPTS										
Interfund Loans Payable (Loans from Other Funds)	411									
Interfund Loans Receivable (Repayment of Loans)	141									
Notes and Warrants Payable	433									
Other Current Assets	199									
Total Other Receipts		0	0	0	0	0	0	0	0	0
Total Direct Receipts, Other Sources, & Other Receipts		112,529,335	12,443,728	31,341,610	11,277,974	4,606,285	0	30,332,403	5,509,500	1,254,601
Total Amount Available		123,166,643	13,794,823	47,119,354	12,112,795	6,721,658	0	57,729,538	5,965,604	9,743,121
Total Direct Disbursements & Other Uses ⁹		112,527,306	12,531,727	31,458,670	11,333,743	4,464,071	0	10,100,000	5,709,500	5,513,500
OTHER DISBURSEMENTS										
Interfund Loans Receivable (Loans to Other Funds) ¹⁰	141									
Interfund Loans Payable (Repayment of Loans)	411									
Notes and Warrants Payable	433									
Other Current Liabilities	499									
Total Other Disbursements		0	0	0	0	0	0	0	0	0
Total Direct Disbursements, Other Uses, & Other Disbursements		112,527,306	12,531,727	31,458,670	11,333,743	4,464,071	0	10,100,000	5,709,500	5,513,500
ENDING CASH BALANCE ON HAND June 30, 2020 ⁷		10,639,338	1,263,096	15,660,684	779,052	2,257,587	0	47,629,538	256,104	4,229,621

Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
RECEIPTS/REVENUES FROM LOCAL SOURCES (1000)										
AD VALOREM TAXES LEVIED BY LOCAL EDUCATION AGENCY										
Designated Purposes Levies ^{11 (1110-1120)}	1100									
Leasing Purposes Levy ¹²	1130	60,177,456	11,062,032	30,038,189	4,424,813	4,383,974		1,106,203	5,486,500	1,178,601
Special Education Purposes Levy	1140	884,963								
FICA and Medicare Only Levies	1150									
Area Vocational Construction Purposes Levy	1160									
Summer School Purposes Levy	1170									
Other Tax Levies (Describe & Itemize)	1190									
Total Ad Valorem Taxes Levied by District		61,476,439	11,763,728	30,038,189	4,424,813	4,383,974	0	1,106,203	5,486,500	1,178,601
PAYMENTS IN LIEU OF TAXES										
Mobile Home Privilege Tax	1210			24,000				1,200	15,000	1,000
Payments from Local Housing Authority	1220									
Corporate Personal Property Replacement Taxes ¹³	1230	1,657,648				167,786				
Other Payments in Lieu of Taxes (Describe & Itemize)	1290									
Total Payments in Lieu of Taxes		1,657,648	0	24,000	0	167,786	0	1,200	15,000	1,000
TUITION										
Regular Tuition from Pupils or Parents (In State)	1311									
Regular Tuition from Other Districts (In State)	1312									
Regular Tuition from Other Sources (In State)	1313									
Regular Tuition from Other Sources (Out of State)	1314									
Summer School Tuition from Pupils or Parents (In State)	1321									
Summer School Tuition from Other Districts (In State)	1322									
Summer School Tuition from Other Sources (In State)	1323									
Summer School Tuition from Other Sources (Out of State)	1324									
CTE Tuition from Pupils or Parents (In State)	1331									
CTE Tuition from Other Districts (In State)	1332	50,000								
CTE Tuition from Other Sources (In State)	1333									
CTE Tuition from Other Sources (Out of State)	1334									
Special Education Tuition from Pupils or Parents (In State)	1341									
Special Education Tuition from Other Districts (In State)	1342	35,000								
Special Education Tuition from Other Sources (In State)	1343									
Special Education Tuition from Other Sources (Out of State)	1344									
Adult Tuition from Pupils or Parents (In State)	1351									
Adult Tuition from Other Districts (In State)	1352									
Adult Tuition from Other Sources (In State)	1353									
Adult Tuition from Other Sources (Out of State)	1354									
Total Tuition		85,000								
TRANSPORTATION FEES										
Regular Transportation Fees from Pupils or Parents (In State)	1411									
Regular Transportation Fees from Other Districts (In State)	1412									
Regular Transportation Fees from Other Sources (In State)	1413									
Regular Transportation Fees from Co-curricular Activities (In State)	1415									
Regular Transportation Fees from Other Sources (Out of State)	1416									
Summer School Transportation Fees from Pupils or Parents (In State)	1421									
Summer School Transportation Fees from Other Districts (In State)	1422									
Summer School Transportation Fees from Other Sources (In State)	1423									
Summer School Transportation Fees from Other Sources (Out of State)	1424									
CTE Transportation Fees from Pupils or Parents (In State)	1431									
CTE Transportation Fees from Other Districts (In State)	1432									
CTE Transportation Fees from Other Sources (In State)	1433									
CTE Transportation Fees from Other Sources (Out of State)	1434									
Special Education Transportation Fees from Pupils or Parents (In State)	1441									
Special Education Transportation Fees from Other Districts (In State)	1442									
Special Education Transportation Fees from Other Sources (In State)	1443									
Special Education Transportation Fees from Other Sources (Out of State)	1444									
Adult Transportation Fees from Pupils or Parents (In State)	1451									
Adult Transportation Fees from Other Districts (In State)	1452									
Adult Transportation Fees from Other Sources (In State)	1453									
Adult Transportation Fees from Other Sources (Out of State)	1454									
Total Transportation Fees					0					
EARNINGS ON INVESTMENTS										
Interest on Investments	1510	80,000	15,000	85,000	10,000	4,000		225,000		75,000
Gain or Loss on Sale of Investments	1520					12,000			8,000	
Total Earnings on Investments		80,000	15,000	85,000	10,000	16,000	0	225,000	8,000	75,000
FOOD SERVICE										
Sales to Pupils - Lunch	1611									
Sales to Pupils - Breakfast	1612									
Sales to Pupils - A la Carte	1613									
Sales to Pupils - Other (Describe & Itemize)	1614	3,088,223								
Sales to Adults	1620									
Other Food Service (Describe & Itemize)	1690									
Total Food Service		3,088,223								
DISTRICT/SCHOOL ACTIVITY INCOME										
Admissions - Athletic	1711	85,000								
Admissions - Other	1719									
Fees	1720	792,703								
Book Store Sales	1730									
Other District/School Activity Revenue (Describe & Itemize)	1790									
Total District/School Activity Income		877,703	0							
TEXTBOOK INCOME										
Rentals - Regular Textbooks	1811	1,100,000								
Rentals - Summer School Textbooks	1812									
Rentals - Adult/Continuing Education Textbooks	1813									
Rentals - Other (Describe)	1819									
Sales - Regular Textbooks	1821	500								
Sales - Summer School Textbooks	1822									
Sales - Adult/Continuing Education Textbooks	1823									
Sales - Other (Describe & Itemize)	1829									
Other (Describe & Itemize)	1890									
Total Textbooks		1,100,500								
OTHER REVENUE FROM LOCAL SOURCES										
Rentals	1910		80,000							
Contributions and Donations from Private Sources	1920	306,282								
Impact Fees from Municipal or County Governments	1930									
Services Provided Other Districts	1940									
Refund of Prior Years' Expenditures	1950	15,000								
Payments of Surplus Moneys from TIF Districts	1960									
Drivers' Education Fees	1970	85,000								
Proceeds from Vendors' Contracts	1980	20,000								

Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
School Facility Occupation Tax Proceeds	1983									
Payment from Other Districts	1991									
Sale of Vocational Projects	1992									

Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
Other Local Fees (Describe & Itemize)	1993	35,000	225,000							
Other Local Revenues (Describe & Itemize)	1999	75,000	360,000		25,000					
Total Other Revenue from Local Sources		536,282	665,000	0	25,000	0	0	0	0	0
Total Receipts/Revenues from Local Sources	1000	68,901,795	12,443,728	30,147,189	4,459,813	4,567,760	0	1,332,403	5,509,500	1,254,601
FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT (2000)										
Flow-Through Revenue from State Sources	2100									
Flow-Through Revenue from Federal Sources	2200									
Other Flow-Through Revenue (Describe & Itemize)	2300									
Total Flow-Through Receipts/Revenues From One District to Another District	2000	0	0		0	0				
RECEIPTS/REVENUES FROM STATE SOURCES (3000)										
UNRESTRICTED GRANTS-IN-AID (3001-3099)										
Evidence Based Funding Formula (Section 18-8.15)	3001	20,943,684								
Reorganization Incentives (Accounts 3005-3021)	3005									
Fast Growth District Grants	3030									
Other Unrestricted Grants-In-Aid From State Sources (Describe & Itemize)	3099									
Total Unrestricted Grants-In-Aid		20,943,684	0	0	0	0	0		0	0
RESTRICTED GRANTS-IN-AID (3100-3900)										
SPECIAL EDUCATION										
Special Education - Private Facility Tuition	3100	1,390,000								
Special Education - Funding for Children Requiring Sp Ed Services	3105									
Special Education - Personnel	3110									
Special Education - Orphanage - Individual	3120	65,000								
Special Education - Orphanage - Summer Individual	3130									
Special Education - Summer School	3145									
Special Education - Other (Describe & Itemize)	3199									
Total Special Education		1,455,000	0		0					
CAREER AND TECHNICAL EDUCATION (CTE)										
CTE - Technical Education - Tech Prep	3200									
CTE - Secondary Program Improvement (CTEI)	3220									
CTE - WECEP	3225									
CTE - Agriculture Education	3235	19,178								
CTE - Instructor Practicum	3240									
CTE - Student Organizations	3270									
CTE - Other (Describe & Itemize)	3299									
Total Career and Technical Education		19,178	0							0
BILINGUAL EDUCATION										
Bilingual Education - Downstate - TPI and TBE	3305	230,182								
Bilingual Education - Downstate - Transitional Bilingual Education	3310									
Total Bilingual Education		230,182								0
State Free Lunch & Breakfast	3360	39,000								
School Breakfast Initiative	3365									
Driver Education	3370	63,918								
Adult Education (from ICCB)	3410									
Adult Education - Other (Describe & Itemize)	3499									
TRANSPORTATION										
Transportation - Regular and Vocational	3500				2,514,486					
Transportation - Special Education	3510				4,144,044					
Transportation - Other (Describe & Itemize)	3599									
Total Transportation		0	0		6,658,530	0				
Learning Improvement - Change Grants	3610									
Scientific Literacy	3660									
Truant Alternative/Optional Education	3695									
Early Childhood - Block Grant	3705	1,426,005			97,631	10,847				
Chicago General Education Block Grant	3766									
Chicago Educational Services Block Grant	3767									
School Safety & Educational Improvement Block Grant	3775									
Technology - Technology for Success	3780									
State Charter Schools	3815									
Extended Learning Opportunities - Summer Bridges	3825									
Infrastructure Improvements - Planning/Construction	3920									
School Infrastructure - Maintenance Projects	3925									
Other Restricted Revenue from State Sources (Describe & Itemize)	3999	43,046								
Total Restricted Grants-In-Aid		3,276,329	0	0	6,756,161	10,847	0	0	0	0
Total Receipts/Revenues from State Sources	3000	24,220,013	0	0	6,756,161	10,847	0	0	0	0
RECEIPTS/REVENUES FROM FEDERAL SOURCES (4000)										
UNRESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT. (4001-4009)										
Federal Impact Aid	4001									
Other Unrestricted Grants-In-Aid Received Directly from the Federal Govt. (Describe & Itemize)	4009									
Total Unrestricted Grants-In-Aid Received Directly from Fed Govt		0	0	0	0	0	0	0	0	0
RESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT (4045-4090)										
Head Start	4045									
Construction (Impact Aid)	4050									
MAGNET	4060									
Other Restricted Grants-In-Aid Received Directly from Federal Govt. (Describe & Itemize)	4090									
Total Restricted Grants-In-Aid Received Directly from Federal Govt.		0	0		0	0	0			0
RESTRICTED GRANTS-IN-AID RECEIVED FROM FEDERAL GOVT. THRU THE STATE (4100-4999)										
TITLE V										
Title V - Flexibility and Accountability	4100									
Title V - SEA Projects	4105									
Title V - Rural Education Initiative (REI)	4107									
Title V - Other (Describe & Itemize)	4199									
Total Title V		0	0		0	0				
FOOD SERVICE										
Breakfast Start-Up Expansion	4200									
National School Lunch Program	4210	1,590,000								
Special Milk Program	4215									
School Breakfast Program	4220	425,000								
Summer Food Service Admin/Program	4225									
Child and Adult Care Food Program	4226									
Fresh Fruit and Vegetables	4240									

Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
Food Service - Other (Describe & Itemize)	4299									
Total Food Service		2,015,000				0				
TITLE I										
Title I - Low Income	4300	2,209,561				19,721				
Title I - Low Income - Neglected, Private	4305	60,957								

Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
Title I - Migrant Education	4340									
Title I - Other (Describe & Itemize)	4399	130,337			12,000					
Total Title I		2,400,855	0		12,000	19,721				
TITLE IV										
Title IV - Student Support & Academic Enrichment Grant	4400									
Title IV - 21st Century	4421									
Title IV - Other (Describe & Itemize)	4499									
Total Title IV		0	0		0	0				
FEDERAL - SPECIAL EDUCATION										
Federal Special Education - Preschool Flow-Through	4600	58,079								
Federal Special Education - Preschool Discretionary	4605									
Federal Special Education - IDEA Flow Through	4620	2,672,248								
Federal Special Education - IDEA Room & Board	4625	575,269								
Federal Special Education - IDEA Discretionary	4630									
Federal Special Education - IDEA - Other (Describe & Itemize)	4699									
Total Federal Special Education		3,305,596	0		0	0				
CTE - PERKINS										
CTE - Perkins-Title III E Tech Prep	4770									
CTE - Other (Describe & Itemize)	4799									
Total CTE - Perkins		0	0			0				
Federal - Adult Education	4810									
ARRA - General State Aid - Education Stabilization	4850									
ARRA - Title I - Low Income	4851									
ARRA - Title I - Neglected, Private	4852									
ARRA - Title I - Delinquent, Private	4853									
ARRA - Title I - School Improvement (Part A)	4854									
ARRA - Title I - School Improvement (Section 1003g)	4855									
ARRA - IDEA - Part B - Preschool	4856									
ARRA - IDEA - Part B - Flow-Through	4857									
ARRA - Title IID - Technology - Formula	4860									
ARRA - Title IID - Technology - Competitive	4861									
ARRA - McKinney - Vento Homeless Education	4862									
ARRA - Child Nutrition Equipment Assistance	4863									
Impact Aid Formula Grants	4864									
Impact Aid Competitive Grants	4865									
Qualified Zone Academy Bond Tax Credits	4866									
Qualified School Construction Bond Credits	4867									
Build America Bond Tax Credits	4868									
Build America Bond Interest Reimbursement	4869									
ARRA - General State Aid - Other Government Services Stabilization	4870									
Other ARRA Funds - II	4871									
Other ARRA Funds - III	4872									
Other ARRA Funds - IV	4873									
Other ARRA Funds - V	4874									
ARRA - Early Childhood	4875									
Other ARRA Funds - VII	4876									
Other ARRA Funds - VIII	4877									
Other ARRA Funds - IX	4878									
Other ARRA Funds - X	4879									
Other ARRA Funds - Ed Job Fund Program	4880									
Total Stimulus Programs		0	0	0	0	0	0		0	0

Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
Race to the Top Program	4901									
Race to the Top - Preschool Expansion Grant	4902	335,200			50,000	4,000				
Title III - Instruction for English Learners & Immigrant Students	4905									
Title III - English Language Acquisition	4909	65,143				3,957				
McKinney Education for Homeless Children	4920									
Title II - Eisenhower - Professional Development Formula	4930									
Title II - Teacher Quality	4932	619,684								
Federal Charter Schools	4960									
State Assessment Grants	4981									
Grant for State Assessments and Related Activities	4982									
Medicaid Matching Funds - Administrative Outreach	4991	415,000								
Medicaid Matching Funds - Fee-For-Service Program	4992									
Other Restricted Grants Received from Federal Government through State (Describe & Itemize)	4999	251,049								
Total Restricted Grants-In-Aid Received from Federal Govt. Thru the State		9,407,527	0	0	62,000	27,678	0		0	0
TOTAL RECEIPTS/REVENUES FROM FEDERAL SOURCES	4000	9,407,527	0	0	62,000	27,678	0	0	0	0
TOTAL DIRECT RECEIPTS/REVENUES		102,529,335	12,443,728	30,147,189	11,277,974	4,606,285	0	1,332,403	5,509,500	1,254,601

Description: Enter Whole Numbers Only	Func#	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
10 - EDUCATIONAL FUND (ED)										
INSTRUCTION (ED)	1000									
Regular Programs	1100	41,393,304	6,528,120	171,865	1,072,129		346,475	26,066		49,537,959
Tuition Payment to Charter Schools	1115									0
Pre-K Programs	1125									0
Special Education Programs (Functions 1200 - 1220)	1200	19,098,496	4,233,572	158,063	178,034		4,576,907	17,500		28,262,572
Special Education Programs Pre-K	1225	1,156,030	199,470	6,550	37,984					1,400,034
Remedial and Supplemental Programs K-12	1250	1,047,350	379,085		701,286					2,127,721
Remedial and Supplemental Programs Pre-K	1275									0
Adult/Continuing Education Programs	1300									0
CTE Programs	1400	11,198	423	150	13,200			1,300		26,271
Interscholastic Programs	1500	617,824	24,276	176,338	164,743	8,600	51,212			1,042,993
Summer School Programs	1600	124,000	6,700							130,700
Gifted Programs	1650									0
Driver's Education Programs	1700	15,000	571							15,571
Bilingual Programs	1800	1,175,698	157,325		12,000					1,345,023
Truant Alternative & Optional Programs	1900						84,000			84,000
Pre-K Programs - Private Tuition	1910									0
Regular K-12 Programs Private Tuition	1911									0
Special Education Programs K-12 Private Tuition	1912									0
Special Education Programs Pre-K Private Tuition	1913									0
Remedial/Supplemental Programs K-12 Private Tuition	1914									0
Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
Adult/Continuing Education Programs Private Tuition	1916									0
CTE Programs Private Tuition	1917									0
Interscholastic Programs Private Tuition	1918									0
Summer School Programs Private Tuition	1919									0
Gifted Programs Private Tuition	1920									0
Bilingual Programs Private Tuition	1921									0
Truants Alternative/Opt Ed Programs Private Tuition	1922									0
Total Instruction¹⁴	1000	64,638,900	11,529,542	512,966	2,179,376	8,600	5,058,594	44,866	0	83,972,844
SUPPORT SERVICES (ED)	2000									
Support Services - Pupil	2100									
Attendance & Social Work Services	2110	1,295,883	139,727	47,500						1,483,110
Guidance Services	2120	1,526,467	220,583							1,747,050
Health Services	2130	492,899	138,978	6,750	11,500		500	2,000		652,627
Psychological Services	2140	776,684	112,246	2,000						890,930
Speech Pathology & Audiology Services	2150	480,475	76,365							556,840
Other Support Services - Pupils (Describe & Itemize)	2190	12,246	172	2,900						15,318
Total Support Services - Pupil	2100	4,584,654	688,071	59,150	11,500	0	500	2,000	0	5,345,875
Support Services - Instructional Staff	2200									
Improvement of Instruction Services	2210	1,697,209	277,305	279,045	325,143		10,550	2,000		2,591,252
Educational Media Services	2220	1,242,538	174,934		60,389					1,477,861
Assessment & Testing	2230			180,000						180,000
Total Support Services - Instructional Staff	2200	2,939,747	452,239	459,045	385,532	0	10,550	2,000	0	4,249,113
Support Services - General Administration	2300									
Board of Education Services	2310			65,795	6,180		16,583			88,558
Executive Administration Services	2320	272,800	52,268	129,000	27,000		12,000	2,000		495,068
Special Area Administration Services	2330	248,340	42,510		2,241			2,506		295,597
Tort Immunity Services	2360 - 2370									0
Total Support Services - General Administration	2300	521,140	94,778	194,795	35,421	0	28,583	4,506	0	879,223
Support Services - School Administration	2400									
Office of the Principal Services	2410	5,122,744	1,114,268	12,000			17,000			6,266,012
Other Support Services - School Administration (Describe & Itemize)	2490									0
Total Support Services - School Administration	2400	5,122,744	1,114,268	12,000	0	0	17,000	0	0	6,266,012

Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
Support Services - Business	2500									
Direction of Business Support Services	2510	114,453	22,596	43,950	4,000		6,000			190,999
Fiscal Services	2520	329,507	49,288	86,250	53,700		175,000			693,745
Operation & Maintenance of Plant Services	2540				0	6,995				6,995
Pupil Transportation Services	2550									0
Food Services	2560	2,140,454	327,148	92,318	2,444,628	168,605	5,000	130,000		5,308,153
Internal Services	2570	58,220		275,000	15,000					348,220
Total Support Services - Business	2500	2,642,634	399,032	497,518	2,517,328	175,600	186,000	130,000	0	6,548,112
Support Services - Central	2600									
Direction of Central Support Services	2610									0
Planning, Research, Development & Evaluation Services	2620									0
Information Services	2630	72,590	7,289	3,600	6,403		500			90,382
Staff Services	2640	361,878	60,509	21,000	29,000		1,000			473,387
Data Processing Services	2660	929,534	117,251	335,525	1,440,574	25,000	1,000	175,000		3,023,884
Total Support Services - Central	2600	1,364,002	185,049	360,125	1,475,977	25,000	2,500	175,000	0	3,587,653
Other Support Services (Describe & Itemize)	2900				500					500
Total Support Services	2000	17,174,921	2,933,437	1,582,633	4,426,258	200,600	245,133	313,506	0	26,876,488
COMMUNITY SERVICES (ED)	3000	481,432	92,504	90,303	38,985					703,224
PAYMENTS TO OTHER DIST & GOVT UNITS (ED)	4000									
Payments to Other Dist & Govt Units (In-State)	4100									
Payments for Regular Programs	4110									0
Payments for Special Education Programs	4120									0
Payments for Adult/Continuing Education Programs	4130									0
Payments for CTE Programs	4140									0
Payments for Community College Programs	4170									0
Other Payments to In-State Govt Units (Describe & Itemize)	4190			103,357						103,357
Total Payments to Other Dist & Govt Units (In-State)	4100			103,357			0			103,357
Payments for Regular Programs - Tuition	4210									0
Payments for Special Education Programs - Tuition	4220									0
Payments for Adult/Continuing Education Programs - Tuition	4230									0
Payments for CTE Programs - Tuition	4240						260,000			260,000
Payments for Community College Programs - Tuition	4270									0
Payments for Other Programs - Tuition	4280									0
Other Payments to In-State Govt Units (Describe & Itemize)	4290									0
Total Payments to Other Dist & Govt Units - Tuition (In State)	4200						260,000			260,000
Payments for Regular Programs - Transfers	4310									0
Payments for Special Education Programs - Transfers	4320									0
Payments for Adult/Continuing Ed Programs - Transfers	4330									0
Payments for CTE Programs - Transfers	4340									0
Payments for Community College Program - Transfers	4370									0
Payments for Other Programs - Transfers	4380									0
Other Payments to In-State Govt Units - Transfers (Describe & Itemize)	4390						5,000			5,000
Total Payments to Other Dist & Govt Units-Transfers (In State)	4300			0			5,000			5,000
Payments to Other Dist & Govt Units (Out of State)	4400									0
Total Payments to Other Dist & Govt Units	4000			103,357			265,000			368,357
DEBT SERVICE (ED)	5000									
Debt Service - Interest on Short-Term Debt	5100									
Tax Anticipation Warrants	5110						75,000			75,000
Tax Anticipation Notes	5120									0
Corporate Personal Property Repl Tax Anticipated Notes	5130									0
State Aid Anticipation Certificates	5140									0
Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
Total Debt Service - Interest on Short-Term Debt	5100						75,000			75,000
Debt Service - Interest on Long-Term Debt	5200									0
Total Debt Service	5000						75,000			75,000

Description: Enter Whole Numbers Only	Func #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
PROVISION FOR CONTINGENCIES (ED)	6000									0
Total Direct Disbursements/Expenditures		82,295,253	14,555,483	2,289,259	6,644,619	209,200	5,643,727	358,372	0	111,995,913
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(9,466,578)
20 - OPERATIONS AND MAINTENANCE FUND (O&M)										
SUPPORT SERVICES (O&M)	2000									
Support Services - Pupil	2100									
Other Support Services - Pupils <i>(Describe & Itemize)</i>	2190				500					500
Support Services - Business	2500									
Direction of Business Support Services	2510									0
Facilities Acquisition & Construction Services	2530			10,000						10,000
Operation & Maintenance of Plant Services	2540	5,898,492	1,107,565	1,111,991	3,340,127	361,850	3,173	35,000		11,858,198
Pupil Transportation Services	2550									0
Food Services	2560									0
Total Support Services - Business	2500	5,898,492	1,107,565	1,121,991	3,340,127	361,850	3,173	35,000	0	11,868,198
Other Support Services <i>(Describe & Itemize)</i>	2900									0
Total Support Services	2000	5,898,492	1,107,565	1,121,991	3,340,627	361,850	3,173	35,000	0	11,868,698
COMMUNITY SERVICES (O&M)	3000									0
PAYMENTS TO OTHER DIST & GOVT UNITS (O&M)	4000									
Payments to Other Dist & Govt Units (In-State)	4100									
Payments for Regular Programs	4110									0
Payments for Special Education Programs	4120									0
Payments for CTE Program	4140									0
Other Payments to In-State Govt Units <i>(Describe & Itemize)</i>	4190									0
Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
Payments to Other Dist & Govt Units (Out of State) ¹⁴	4400									0
Total Payments to Other Dist & Govt Unit	4000			0			0			0
DEBT SERVICE (O&M)	5000									
Debt Service - Interest on Short-Term Debt	5100									
Tax Anticipation Warrants	5110									0
Tax Anticipation Notes	5120									0
Corporate Personal Prop Repl Tax Anticipated Notes	5130									0
State Aid Anticipation Certificates	5140									0
Other Interest on Short-Term Debt <i>(Describe & Itemize)</i>	5150									0
Total Debt Service - Interest on Short-Term Debt	5100						0			0
Debt Service - Interest on Long-Term Debt	5200									0
Total Debt Service	5000						0			0
PROVISION FOR CONTINGENCIES (O&M)	6000									0
Total Direct Disbursements/Expenditures		5,898,492	1,107,565	1,121,991	3,340,627	361,850	3,173	35,000	0	11,868,698
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										575,030
30 - DEBT SERVICE FUND (DS)										
PAYMENTS TO OTHER DIST & GOVT UNITS (DS)	4000									
Payments to Other Dist & Govt Units (In-State)	4100									
Payments for Regular Programs	4110									0
Payments for Special Education Programs	4120									0
Other Payments to In-State Govt Units <i>(Describe & Itemize)</i>	4190									0
Total Payments to Other Dist & Govt Units (In-State)	4000						0			0
DEBT SERVICE (DS)	5000									
Debt Service - Interest on Short-Term Debt	5100									
Tax Anticipation Warrants	5110									0
Tax Anticipation Notes	5120									0

Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
State Aid Anticipation Certificates	5140									0
Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
Total Debt Service - Interest On Short-Term Debt	5100						0			0
Debt Service - Interest on Long-Term Debt	5200						4,963,670			4,963,670
Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired)	5300						26,490,000			26,490,000
Debt Service Other (Describe & Itemize)	5400						5,000			5,000
Total Debt Service	5000			0			31,458,670			31,458,670
PROVISION FOR CONTINGENCIES (DS)	6000									0
Total Direct Disbursements/Expenditures				0			31,458,670			31,458,670
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(1,311,481)
40 - TRANSPORTATION FUND (TR)										
SUPPORT SERVICES (TR)	2000									
Support Services - Pupils	2100									
Other Support Services - Pupils (Describe & Itemize)	2190									0
Support Services - Business										
Pupil Transportation Services	2550	174,900	27,600	10,008,110	1,102,133		1,000	20,000		11,333,743
Other Support Services (Describe & Itemize)	2900									0
Total Support Services	2000	174,900	27,600	10,008,110	1,102,133	0	1,000	20,000	0	11,333,743
COMMUNITY SERVICES (TR)	3000									
PAYMENTS TO OTHER DIST & GOVT UNITS (TR)	4000									
Payments to Other Dist & Govt Units (In-State)	4100									
Payments for Regular Program	4110									0
Payments for Special Education Programs	4120									0
Payments for Adult/Continuing Education Programs	4130									0
Payments for CTE Programs	4140									0
Payments for Community College Programs	4170									0
Other Payments to In-State Govt Units (Describe & Itemize)	4190									0
Total Payments to Other Dist & Govt Units (In-State)	4100			0			0			0
Payments to Other Dist & Govt Units (Out-of-State) (Describe & Itemize)	4400									0
Total Payments to Other Dist & Govt Units	4000			0			0			0
DEBT SERVICE (TR)	5000									
Debt Service - Interest on Short-Term Debt	5100									
Tax Anticipation Warrants	5110									0
Tax Anticipation Notes	5120									0
Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
State Aid Anticipation Certificates	5140									0
Other Interest on Short-Term Debt (Describe and Itemize)	5150									0
Total Debt Service - Interest On Short-Term Debt	5100						0			0
Debt Service - Interest on Long-Term Debt	5200									0
Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired)	5300									0
Debt Service - Other (Describe and Itemize)	5400									0
Total Debt Service	5000						0			0
PROVISION FOR CONTINGENCIES (TR)	6000									0
Total Direct Disbursements/Expenditures		174,900	27,600	10,008,110	1,102,133	0	1,000	20,000	0	11,333,743
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(55,769)

Description: Enter Whole Numbers Only	Func#	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
50 - MUNICIPAL RETIREMENT/SOC SEC FUND (MR/SS)										
INSTRUCTION (MR/SS)	1000									
Regular Program	1100		617,130							617,130
Pre-K Programs	1125									0
Special Education Programs (Functions 1200-1220)	1200		1,271,806							1,271,806
Special Education Programs Pre-K	1225		33,820							33,820
Remedial and Supplemental Programs K-12	1250		14,423							14,423
Remedial and Supplemental Programs Pre-K	1275									0
Adult/Continuing Education Programs	1300									0
CTE Programs	1400		65							65
Interscholastic Programs	1500		23,496							23,496
Summer School Programs	1600		11,833							11,833
Gifted Programs	1650									0
Driver's Education Programs	1700		210							210
Bilingual Programs	1800		14,733							14,733
Truant Alternative & Optional Programs	1900									0
Total Instruction	1000		1,987,516							1,987,516
SUPPORT SERVICES (MR/SS)	2000									
Support Services - Pupil	2100									
Attendance & Social Work Services	2110		12,974							12,974
Guidance Services	2120		40,353							40,353
Health Services	2130		61,087							61,087
Psychological Services	2140		11,271							11,271
Speech Pathology & Audiology Services	2150		6,499							6,499
Other Support Services - Pupils (Describe & Itemize)	2190		178							178
Total Support Services - Pupil	2100		132,362							132,362
Support Services - Instructional Staff	2200									
Improvement of Instruction Services	2210		39,634							39,634
Educational Media Services	2220		18,817							18,817
Assessment & Testing	2230									0
Total Support Services - Instructional Staff	2200		58,451							58,451
Support Services - General Administration	2300									
Board of Education Services	2310									0
Executive Administration Services	2320		15,454							15,454
Special Area Administrative Services	2330		14,093							14,093
Claims Paid from Self Insurance Fund	2361									0
Workers' Compensation or Workers' Occupation Disease Acts Payments	2362									0
Unemployment Insurance Payments	2363									0
Insurance Payments (regular or self-insurance)	2364									0
Risk Management and Claims Services Payments	2365									0
Judgment and Settlements	2366									0
Educattl, Inspectl, Supervisory Serv. Related to Loss Prevention or Reduction	2367									0
Reciprocal Insurance Payments	2368									0
Legal Service	2369		26,090							26,090
Total Support Services - General Administration	2300		55,637							55,637
Support Services - School Administration	2400									
Office of the Principal Services	2410		330,525							330,525
Other Support Services - School Administration (Describe & Itemize)	2490									0
Total Support Services - School Administration	2400		330,525							330,525
Support Services - Business	2500									
Direction of Business Support Services	2510		23,044							23,044
Fiscal Services	2520		58,865							58,865
Facilities Acquisition & Construction Services	2530									0
Operation & Maintenance of Plant Service	2540		1,185,520							1,185,520
Pupil Transportation Services	2550		30,482							30,482
Food Services	2560		366,497							366,497
Internal Services	2570		10,945							10,945
Total Support Services - Business	2500		1,675,353							1,675,353
Support Services - Central	2600									
Direction of Central Support Services	2610									0
Planning, Research, Development & Evaluation Services	2620									0
Information Services	2630		13,368							13,368
Staff Services	2640		36,646							36,646
Data Processing Services	2660		135,012							135,012
Total Support Services - Central	2600		185,026							185,026
Other Support Services (Describe & Itemize)	2900									0
Total Support Services	2000		2,437,354							2,437,354
COMMUNITY SERVICES (MR/SS)	3000		39,201							39,201
PAYMENTS TO OTHER DIST & GOVT UNITS (MR/SS)	4000									
Payments for Regular Programs	4110									0
Payments for Special Education Programs	4120									0
Payments for CTE Programs	4140									0
Total Payments to Other Dist & Govt Units	4000		0							0
DEBT SERVICE (MR/SS)	5000									
Debt Service - Interest on Short-Term Debt	5100									
Tax Anticipation Warrants	5110									0
Tax Anticipation Notes	5120									0
Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
State Aid Anticipation Certificates	5140									0
Other (Describe & Itemize)	5150									0
Total Debt Service	5000									0
PROVISION FOR CONTINGENCIES (MR/SS)	6000									0
Total Direct Disbursements/Expenditures			4,464,071							4,464,071
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										142,214
60 - CAPITAL PROJECTS (CP)										
SUPPORT SERVICES (CP)	2000									
Support Services - Business										
Facilities Acquisition & Construction Services	2530									0
Other Support Services (Describe & Itemize)	2900									0
Total Support Services	2000	0	0	0	0	0	0	0		0
PAYMENTS TO OTHER DIST & GOVT UNITS (CP)	4000									
Payments to Other Dist & Govt Units (In-State)	4100									
Payments to Regular Programs	4110									0
Payment for Special Education Programs	4120									0
Payment for CTE Programs	4140									0
Payments to Other Govt Units (In-State) (Describe & Itemize)	4190									0
Total Payments to Other Districts & Govt Units	4000		0							0
PROVISION FOR CONTINGENCIES (CP)	6000									0
Total Direct Disbursements/Expenditures		0	0	32	0	0	0	0		0
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0
70 WORKING CASH FUND (WC)										

Description: Enter Whole Numbers Only	Func #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
80 - TORT FUND (TF)										
SUPPORT SERVICES - GENERAL ADMINISTRATION										
	2000									
Claims Paid from Self Insurance Fund	2361									0
Workers' Compensation or Workers' Occupational Disease Act Payments	2362		600,000							600,000
Unemployment Insurance Payments	2363		20,000							20,000
Insurance Payments (regular or self-insurance)	2364									0
Risk Management and Claims Services Payments	2365	68,000		25,000						93,000
Judgment and Settlements	2366			2,500			50,000			52,500

Description: Enter Whole Numbers Only	Func#	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
Educattl, Inspectl, Supervisory Serv Related to Loss Prevention or Reduction	2367	2,459,818		1,041,580		110,000	1,000	2,500		3,634,898
Reciprocal Insurance Payments	2368									0
Legal Service	2369	138,633	51,131	147,000	22,500		500			359,764
Property Insurance (Building & Grounds)	2371			849,338						849,338
Vehicle Insurance (Transportation)	2372			100,000						100,000
Total Support Services - General Administration	2000	2,666,451	671,131	2,165,418	42,500	110,000	51,500	2,500		5,709,500
PAYMENTS TO OTHER DIST & GOVT UNITS (TF)	4000									
Payments for Regular Programs	4110									0
Payments for Special Education Programs	4120									0
Total Payments to Other Dist & Govt Units	4000						0			0
DEBT SERVICE (TF)	5000									
Debt Service - Interest on Short-Term Debt										
Tax Anticipation Warrants	5110									0
Corporate Personal Property Replacement Tax Anticipation Notes	5130									0
Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
Total Debt Service	5000						0			0
PROVISION FOR CONTINGENCIES (TF)	6000									0
Total Direct Disbursements/Expenditures		2,666,451	671,131	2,165,418	42,500	110,000	51,500	2,500		5,709,500
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(200,000)
90 - FIRE PREVENTION & SAFETY FUND (FP&S)										
SUPPORT SERVICES (FP&S)	2000									
Support Services - Business	2500									
Facilities Acquisition & Construction Services	2530			401,500						401,500
Operation & Maintenance of Plant Service	2540			25,000		5,087,000				5,112,000
Total Support Services - Business	2500	0	0	426,500	0	5,087,000	0	0		5,513,500
Other Support Services (Describe & Itemize)	2900									0
Total Support Services	2000	0	0	426,500	0	5,087,000	0	0		5,513,500
PAYMENTS TO OTHER DISTRICTS & GOVT UNITS (FP&S)	4000									
Payments to Regular Programs	4110									0
Payments to Special Education Programs	4120									0
Other Payments to In-State Govt Units (Describe & Itemize)	4190									0
Total Payments to Other Districts & Govt Units (FPS)	4000						0			0
DEBT SERVICE (FP&S)	5000									
Debt Service - Interest on Short-Term Debt	5100									
Tax Anticipation Warrants	5110									0
Other Interest on Short-Term Debt (Describe & Itemize)	5150									0
Total Debt Service - Interest on Short-Term Debt	5100						0			0
Debt Service - Interest on Long-Term Debt	5200									0
Debt Service - Payments of Principal on Long-Term Debt ¹⁵ (Lease/Purchase Principal Retired)	5300									0
Total Debt Service	5000						0			0
PROVISIONS FOR CONTINGENCIES (FP&S)	6000									0
Total Direct Disbursements/Expenditures		0	0	426,500	0	5,087,000	0	0		5,513,500
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(4,258,899)

- 1.
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DEFICIT BUDGET SUMMARY INFORMATION - Operating Funds Only

Description	EDUCATIONAL FUND (10)	OPERATIONS & MAINTENANCE FUND (20)	TRANSPORTATION FUND (40)	WORKING CASH FUND (70)	TOTAL
Direct Revenues	102,529,335	12,443,728	11,277,974	1,332,403	127,583,440
Direct Expenditures	111,995,913	11,868,698	11,333,743		135,198,354
Difference	(9,466,578)	575,030	(55,769)	1,332,403	(7,614,914)
Estimated Fund Balance - June 30, 2020	10,639,338	1,263,096	779,052	47,629,538	60,311,024

Unbalanced budget, however, a deficit reduction plan is not required at this time.

A deficit reduction plan is required if the local board of education adopts (or amends) the 2019-20 school district budget in which the "operating funds" listed above result in direct revenues (line 9) being less than direct expenditures (line 19) by an amount equal to or greater than one-third (1/3) of the ending fund balance (line 81).

Note: The balance is determined using only the four funds listed above. That is, if the estimated ending fund balance is less than three times the deficit spending, the district must adopt and file with ISBE a deficit reduction plan to balance the shortfall within three years.

The School Code, Section 17-1 (105 ILCS 5/17-1) - If the 2018-2019 Annual Financial Report (AFR) reflects a deficit as defined above (page 36), then the school district shall adopt and submit a deficit reduction plan (found here on page 20-24) to ISBE within 30 days after acceptance of the AFR.

The deficit reduction plan, if required, is developed using ISBE guidelines and format.

Deficit Reduction Plan-Background/Assumptions
Fiscal Year 2019-2020 through Fiscal Year 2022-2023

McLean County Unit District No. 5 17-064-0050-26

Please complete the following schedule and include a brief description to identify any areas of the budget that will be impacted from one year to the next. If the deficit reduction plan relies upon new local revenues, identify contingencies for further budget reductions which will be enacted in the event those new revenues are not available.

1. Background and Narrative of Budget Reductions:

2. Assumptions Used in the Deficit Reduction Plan:

- EBF and Estimated New Tier Funding:

- Equal Assessed Valuation and Tax Rates:

- Employee Salaries and Benefits:

- Short and Long Term Borrowing:

- Educational Impact:

- Other Assumptions:

- Has the district considered shared services or outsourcing (Ex: Transportation, Insurance) If yes please explain:

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS

(For Local Use Only)

This is an estimated Limitation of Administrative Costs Worksheet only and will not be accepted for Official Submission of the Limitation of Administrative Costs Worksheet.

The worksheet is intended for use during the budgeting process to estimate the district's percent increase of FY2020 budgeted expenditures over FY2019 actual expenditures. Budget information is copied to this page. Insert the prior year estimated actual expenditures to compute the estimated percentage increase (decrease).

The official Limitation of Administrative Costs Worksheet is attached to the end of the Annual Financial Report (ISBE Form 50-35) and may be submitted in conjunction with that report.

An official Limitation of Administrative Costs Worksheet can also be found on the ISBE website at:

[Limitation of Administrative Costs](#)

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS WORKSHEET (Section 17-1.5 of the School Code)		School District Name: McLean County Unit District No. 5					
		RCDT Number: 17-064-0050-26					
Description (Enter Whole Numbers Only)	Funct #	Estimated Actual Expenditures, Fiscal Year 2019			Budgeted Expenditures, Fiscal Year 2020		
		(10) Educational Fund	(20) Operations & Maintenance Fund	Total	(10) Educational Fund	(20) Operations & Maintenance Fund	Total
1. Executive Administration Services	2320	453,940		453,940	495,068		495,068
2. Special Area Administration Services	2330	182,572		182,572	295,597		295,597
3. Other Support Services - School Administration	2490	0		0	0		0
4. Direction of Business Support Services	2510	180,801		180,801	190,999	0	190,999
5. Internal Services	2570	450,678		450,678	348,220		348,220
6. Direction of Central Support Services	2610	0		0	0		0
7. Deduct - Early Retirement or other pension obligations required by state law and include above				0			0
8. Totals		1,267,991	0	1,267,991	1,329,884	0	1,329,884
9. Estimated Percent Increase (Decrease) for FY2020 (Budgeted) over FY2019 (Actual)							5%

RESOLUTION OF THE BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT NO. 5, MCLEAN AND WOODFORD COUNTIES, ILLINOIS AUTHORIZING THE SUPERINTENDENT OR DESIGNEE TO ENTER INTO AN AGREEMENT FOR THE LEASE AND SUBSEQUENT PURCHASE OF TECHNOLOGY EQUIPMENT IN AN AMOUNT NOT TO EXCEED \$2,000,000

WHEREAS, Section 10-23.4a of the School Code (105 ILCS 5/10-23.4a) authorizes a board of education to enter into a lease for a period of not to exceed 5 years for such equipment and machinery as may be required for corporate purposes when authorized by the affirmative vote of two-thirds of the members of the board of education; and

WHEREAS, Section 10-22.25a of the School Code (105 ILCS 5/10-22.25a) authorizes a board of education to obtain personal property (including computer hardware and software), when authorized by an affirmative vote of 2/3 of the members of the board, by lease, with or without an option to purchase, for a period not to exceed 5 years or by purchase under an installment contract extending over a period of not more than 5 years, with interest at a rate not to exceed the maximum rate authorized by the Bond Authorization Act, as amended at the time of the making of the contract; and

WHEREAS, Section 17-2.2c of the School Code (105 ILCS 5/17-2.2c) authorizes a school district levy and pledge an annual tax not to exceed .05% for the purpose of leasing educational facilities or computer technology or both to secure the payment of any lease, lease-purchase agreement, or installment purchase agreement entered into by the district for such purpose; and

WHEREAS, the District is in need of additional technology equipment, including wireless access points, laptops, tablets and Chromebooks to update its current equipment and to meet the distance learning needs;

WHEREAS, the Board of Education desires to authorize the Superintendent to proceed with the acquisition of additional technology equipment to meet the District's needs in an amount not to exceed the sum of \$2,000,000;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT NO. 5, MCLEAN AND WOODFORD COUNTIES, ILLINOIS, AS FOLLOWS:

Section 1. The Superintendent (or his Designee) is hereby authorized to enter into a four (4) year agreement for the lease and purchase of additional technology equipment in an amount not to exceed \$2,000,000 at an interest rate not to exceed 2.5%.

Section 2. This Resolution shall be in full force and in effect upon its passage.

PASSED BY THE BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT NO. 5, MCLEAN AND WOODFORD COUNTIES, ILLINOIS, BY A TWO-THIRDS VOTE THEREOF IN REGULAR AND PUBLIC SESSION THIS 17TH DAY OF JUNE 2020.

AYES:
NAYS:
ABSENT:

President, Board of Education

ATTEST:

Secretary, Board of Education

Revisions appear in bold

Personnel Matters						
Resignations/Retirements/Releases/Terminations						
		Homebase	Assignment	Action	Effective	
<u>Certified</u>						
Patrick, Jenna		EJHS	8th Grade - Language Arts	Resignation	5/27/2020	
Hallatt, David		NCWHS	Math	Resignation	5/27/2020	
<u>Educational Support Personnel</u>						
Piercy, Emily		Cedar	Para - Spec Ed	Resignation	5/27/2020 ⁴³	
Owens, Brian		Fox	Para - Spec Ed	Resignation	5/27/2020	
Ballesteros, John		Hoose	Para - Spec Ed	Resignation	5/27/2020	
Cavanaugh, Kelly		Northpoint	NHS	Resignation	5/27/2020	
Johnson, Jayme		Parkside	Para -- Spec Ed	Resignation	5/27/2020	
Mueser, Judy		Prairieland	NHS	Resignation	5/27/2020	
Kollross, Hannah		Sugar	OTA	Resignation	5/27/2020	
Maentanis, Samantha		EJHS	Para - Spec Ed	Resignation	5/27/2020	
<u>Substitutes</u>						
Employment (R = Replacement; A = Additional; LR = Leave Replacement; RE=Reemployment)						

		Homebase	Assignment	Step	Lane	FTE	Effective
<u>Certified</u>							
(R) Causarano, Pei-ni		Cedar	ESL	TBD	TBD	1.0	8/17/2020
(R) Miller, Emily		Oakdale	3rd Grade	TBD	TBD	1.0	8/17/2020
(R) Morris, Kristina		EJHS	LBS1	TBD	TBD	1.0	8/17/2020
(R) Beauchamp, Karen		KJHS	LBS1	TBD	TBD	1.0	8/17/2020
(A) Bogdanski, Mary		KJHS	LBS1	TBD	TBD	1.0	8/17/2020
(R) Carter, Michel		KJHS	Guidance Counselor	TBD	TBD	1.0	8/17/2020
(R) Trippett, Mark		KJHS	8th Lit/Comp	TBD	TBD	1.0	8/17/2020
(R) Gresham, Shelby		PJHS	7th Math/LA	TBD	TBD	1.0	8/17/2020
(R) Frangella, Rebecca		NCWHS	Assistant Principal			1.0	8/3/2020
(R) Keag, Sara		NCWHS	Guidance Counselor	TBD	TBD	1.0	8/17/2020
44							
<u>Educational Support Personnel</u>							
<u>Substitutes</u>							
Contract Revisions							
		Homebase		Revision			Effective
<u>Certified</u>							

Schedule B				
Educational Support Personnel				
Hicks, Norman		Warehouse	From Special Maintenance Day Groundskeeper to Special Maintenance Day Groundskeeper Manager	7/1/2020
Rockwell, Thomas		Warehouse	From Special Maintenance Day HVAC to Manager Special Maintenance HVAC & Operations	7/1/2020
Leave Requests				
		Homebase/Position	Leave Requested	Effective
Certified				
45				
Educational Support Personnel				
Anderson, Alexis		Glenn/Para - Spec Ed	Planned Extended Leave	8/17/2020 - 11/24/2020
Information Only				

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria:

From Date: 05/27/2020

To Date: 05/27/2020

Report Sort: Remit Name

Angsten, Alesha Kristine

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
2720	Liability	Benjamin ES	0	\$25.00
Total for Angsten, Alesha Kristine				<u>\$25.00</u>

Collins, Veronica

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
2721	Liability	Benjamin ES	0	\$30.00
Total for Collins, Veronica				<u>\$30.00</u>

Culligan Water Conditioning

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
2722	Liability	Benjamin ES	0	\$7.50
Total for Culligan Water Conditioning				<u>46 \$7.50</u>

Gerike, Abigail R

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
2723	Liability	Benjamin ES	0	\$152.38
Total for Gerike, Abigail R				<u>\$152.38</u>

Ham, Claire Rose

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
2724	Liability	Benjamin ES	0	\$110.00
Total for Ham, Claire Rose				<u>\$110.00</u>

Martinelli, Danielle

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
2725	Liability	Benjamin ES	0	\$60.00
Total for Martinelli, Danielle				<u>\$60.00</u>

Mc Lean Co Unit Dist 5

Check#	Type	Location	PO Number	Amount
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CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria:

From Date: 05/27/2020

To Date: 05/27/2020

Report Sort: Remit Name

Mc Lean Co Unit Dist 5

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
2726	Liability	Benjamin ES	0	\$34.96
6048	Liability	Glenn ES	0	\$355.80
Total for Student Activity Funds				<u>\$390.76</u>
Total for Mc Lean Co Unit Dist 5				\$390.76

Mclean Cty Unit#5 / Food Service

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
2727	Liability	Benjamin ES	0	\$31.90
Total for Mclean Cty Unit#5 / Food Service				<u>\$31.90</u>

Romero, Lauren A

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
2728	Liability	Benjamin ES	0	\$142.71
6049	Liability	Glenn ES	0	\$92.71
Total for Student Activity Funds				<u>\$235.42</u>
Total for Romero, Lauren A				\$235.42

Sprau-Hayden, Tena M

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
2729	Liability	Benjamin ES	0	\$18.28
Total for Sprau-Hayden, Tena M				<u>\$18.28</u>

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

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Criteria:

From Date: 05/27/2020

To Date: 05/27/2020

Report Sort: Remit Name

Grand Total: \$1,061.24

Recap for Fund for remit name

99	Student Activity Funds	\$1,061.24
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End of Report

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria:

From Date: 05/28/2020

To Date: 06/16/2020

Report Sort: Remit Name

American Red Cross

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44111	Liability	Normal Community West HS	0	\$532.00
Total for American Red Cross				<u>\$532.00</u>

B & B Awards & Recognition

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44625	Liability	Normal Community HS	0	\$348.00
Total for B & B Awards & Recognition				<u>\$348.00</u>

Bank Of New York Mellon

Check#	Type	Location	PO Number	Amount
Debt Service Fund				
0	Expenditure	District Wide	0	\$7,562.50
Total for Bank Of New York Mellon				<u>\$7,562.50</u>

Beal, Laura Ruth

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
3736	Liability	Parkside ES	0	\$50.00
Total for Beal, Laura Ruth				<u>\$50.00</u>

Bennett, Susan C

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
1	Liability	Fox Creek ES	0	\$110.00
Total for Bennett, Susan C				<u>\$110.00</u>

Blue Cross Blue Shield Of Illinois

Check#	Type	Location	PO Number	Amount
Self-Funded Insurance Fund				
0	Expenditure	District Wide	0	\$570,659.57
0	Revenue	District Wide	0	(\$3,330.00)
Total for Self-Funded Insurance Fund				<u>\$567,329.57</u>
Total for Blue Cross Blue Shield Of Illinois				<u>\$567,329.57</u>

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

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Criteria:

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To Date: 06/16/2020

Report Sort: Remit Name

Brenton, Jamie E

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
13821	Liability	Kingsley JHS	0	\$180.00
Total for Brenton, Jamie E				\$180.00

Brown, Debbie

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
20785	Liability	Parkside JHS	0	\$100.00
Total for Brown, Debbie				\$100.00

BSN Sports

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
5475	Liability	Evans JHS	0	\$1,022.82
44104	Liability	Normal Community West HS	0	\$4,557.55
124994	Liability	NCHS Athletics	0	\$553.23
Total for Student Activity Funds				\$6,133.60
Total for BSN Sports				\$6,133.60

Buelow, Mike

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
124993	Liability	NCHS Athletics	0	\$104.40
Total for Buelow, Mike				\$104.40

Burcham, Hallie

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
23011	Liability	Chiddix JHS	0	\$140.00
Total for Burcham, Hallie				\$140.00

Casey's Garden Center

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
7060	Liability	Oakdale ES	0	\$60.00

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

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Criteria:

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Report Sort: Remit Name

				Total for	Casey's Garden Center	\$60.00
CCMSI						
	Check#	Type	Location		PO Number	Amount
	Tort Immunity Fund					
	0	Expenditure	District Wide		0	\$28,846.23
				Total for	CCMSI	\$28,846.23
Clayton Holdings LLC, Commerical Loans						
	Check#	Type	Location		PO Number	Amount
	Debt Service Fund					
	0	Expenditure	District Wide		0	\$69,338.75
				Total for	Clayton Holdings LLC, Commerical Loans	\$69,338.75
College Entrance Exam Board						
	Check#	Type	Location		PO Number	Amount
	Student Activity Funds					
	44112	Liability	Normal Community West HS		0	\$3,197.70 ⁵¹
				Total for	College Entrance Exam Board	\$3,197.70
Commerce Bank, Commercial Loan Accting						
	Check#	Type	Location		PO Number	Amount
	Debt Service Fund					
	0	Expenditure	District Wide		0	\$119,790.50
				Total for	Commerce Bank, Commercial Loan Accting	\$119,790.50
Corson, Carrie Anne						
	Check#	Type	Location		PO Number	Amount
	Student Activity Funds					
	23012	Liability	Chiddix JHS		0	\$91.31
				Total for	Corson, Carrie Anne	\$91.31
Cunningham, Annette Suzanne						
	Check#	Type	Location		PO Number	Amount
	Student Activity Funds					
	6233	Liability	Northpoint ES		0	\$262.87
				Total for	Cunningham, Annette Suzanne	\$262.87

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

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Criteria:

From Date: 05/28/2020

To Date: 06/16/2020

Report Sort: Remit Name

Deere Credit, Inc

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
20786	Liability	Parkside JHS	0	\$190.24
Total for Deere Credit, Inc				\$190.24

Dilley, Cole

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44105	Liability	Normal Community West HS	0	\$1,000.00
Total for Dilley, Cole				\$1,000.00

Dunn, Melissa

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44113	Liability	Normal Community West HS	0	\$36.31
Total for Dunn, Melissa				\$36.31

Edwards, Sarah

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
4796	Liability	Grove ES	0	\$99.94
Total for Edwards, Sarah				\$99.94

Engraving Express

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
5474	Liability	Evans JHS	0	\$248.15
Total for Engraving Express				\$248.15

Fastsigns

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44114	Liability	Normal Community West HS	0	\$83.00
Total for Fastsigns				\$83.00

Five Star Water

Check#	Type	Location	PO Number	Amount
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CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

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Criteria:

From Date: 05/28/2020

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Report Sort: Remit Name

Five Star Water

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
1351	Liability	Brigham ES	0	\$95.84
7061	Liability	Oakdale ES	0	\$8.25
Total for Student Activity Funds				\$104.09
Total for Five Star Water				\$104.09

Forget Me Not Flowers

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
4800	Liability	Grove ES	0	\$94.98
Total for Forget Me Not Flowers				\$94.98

Frank, Matthew

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
5465	Liability	Evans JHS	0	\$8.00
Total for Frank, Matthew				\$8.00

Further

Check#	Type	Location	PO Number	Amount
Self-Funded Insurance Fund				
0	Expenditure	District Wide	0	\$3,793.27
Total for Further				\$3,793.27

Garlinger, Steven L

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
23013	Liability	Chiddix JHS	0	\$32.00
Total for Garlinger, Steven L				\$32.00

Gourmet's Delight Inc.

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
23014	Liability	Chiddix JHS	0	\$234.00
Total for Gourmet's Delight Inc.				\$234.00

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria:

From Date: 05/28/2020

To Date: 06/16/2020

Report Sort: Remit Name

Hammer, Kristen Renee

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
1758	Liability	Fox Creek ES	0	\$0.00
1763	Liability	Fox Creek ES	0	\$35.00
Total for Student Activity Funds				<u>\$35.00</u>
Total for Hammer, Kristen Renee				\$35.00

Harkins, Anna

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
23015	Liability	Chiddix JHS	0	\$606.00
Total for Harkins, Anna				<u>\$606.00</u>

Harr, Matthew

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
6234	Liability	Northpoint ES	0	\$76.45
Total for Harr, Matthew				<u>\$76.45</u>

Hearvey, Tanetra

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44106	Liability	Normal Community West HS	0	\$1,000.00
Total for Hearvey, Tanetra				<u>\$1,000.00</u>

Heller, Bradley P

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44617	Liability	Normal Community HS	0	\$18.89
Total for Heller, Bradley P				<u>\$18.89</u>

Herren, Kelly Lynn

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
13822	Liability	Kingsley JHS	0	\$180.00
Total for Herren, Kelly Lynn				<u>\$180.00</u>

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria:

From Date: 05/28/2020

To Date: 06/16/2020

Report Sort: Remit Name

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria: From Date: 05/28/2020 To Date: 06/16/2020

Report Sort: Remit Name

Husarik, Nicholas

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
3913	Liability	Prairieland ES	0	\$350.00
Total for Husarik, Nicholas				\$350.00

Husarik, Sylvia

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
20780	Liability	Parkside JHS	0	\$100.00
Total for Husarik, Sylvia				\$100.00

Integrity Fabrication

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44626	Liability	Normal Community HS	0	\$156.00
Total for Integrity Fabrication				\$156.00

J.P. Morgan Chase Bank

Check#	Type	Location	PO Number	Amount
Debt Service Fund				
0	Expenditure	District Wide	0	\$5,415.42
Total for J.P. Morgan Chase Bank				\$5,415.42

Jimenez, Axel

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44620	Liability	Normal Community HS	0	\$68.55
Total for Jimenez, Axel				\$68.55

Johnson, Cierra

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44103	Liability	Normal Community West HS	0	\$100.00
Total for Johnson, Cierra				\$100.00

Jones, Owen

Check#	Type	Location	PO Number	Amount
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CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria: From Date: 05/28/2020 To Date: 06/16/2020

Report Sort: Remit Name

Jones, Owen

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44102	Liability	Normal Community West HS	0	\$50.00
Total for Jones, Owen				<u>\$50.00</u>

JOSTEN'S

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
1509	Liability	Eugene Field Special Services	0	\$9.18
5466	Liability	Evans JHS	0	\$3,369.26
6235	Liability	Northpoint ES	0	\$2,469.09
7062	Liability	Oakdale ES	0	\$1,055.65
44115	Liability	Normal Community West HS	0	\$304.72
Total for Student Activity Funds				<u>\$7,207.90</u>
Total for JOSTEN'S				<u>\$7,207.90</u>

Jostens, Inc

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
4801	Liability	Grove ES	0	\$1,185.79
Total for Jostens, Inc				<u>\$1,185.79</u>

Kake, Harikrishna

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
5467	Liability	Evans JHS	0	\$8.00
Total for Kake, Harikrishna				<u>\$8.00</u>

Kalucho, Christian

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
23021	Liability	Chiddix JHS	0	\$32.00
Total for Kalucho, Christian				<u>\$32.00</u>

Kraft, Anna Rose

Check#	Type	Location	PO Number	Amount
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CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

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Criteria:

From Date: 05/28/2020

To Date: 06/16/2020

Report Sort: Remit Name

Kraft, Anna Rose

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
23017	Liability	Chiddix JHS	0	\$396.00
Total for Kraft, Anna Rose				\$396.00

Lareau, Tori

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
20781	Liability	Parkside JHS	0	\$100.00
Total for Lareau, Tori				\$100.00

Lawyer, Jenny

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
20778	Liability	Parkside JHS	0	\$100.00
Total for Lawyer, Jenny				\$100.00

Lowe, Chris

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44627	Liability	Normal Community HS	0	\$600.00
Total for Lowe, Chris				\$600.00

Lucas, Amy Linn

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
3910	Liability	Prairieland ES	0	\$1,423.15
Total for Lucas, Amy Linn				\$1,423.15

Mandros, Staci L

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
3911	Liability	Prairieland ES	0	\$59.59
Total for Mandros, Staci L				\$59.59

Martin Boyd, Kimberly N

Check#	Type	Location	PO Number	Amount
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CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

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Criteria:

From Date: 05/28/2020

To Date: 06/16/2020

Report Sort: Remit Name

Martin Boyd, Kimberly N

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44107	Liability	Normal Community West HS	0	\$55.00
Total for Martin Boyd, Kimberly N				\$55.00

Mattapalli, Ajay

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44628	Liability	Normal Community HS	0	\$581.00
Total for Mattapalli, Ajay				\$581.00

Mc Lean Co Unit Dist 5

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
1352	Liability	Brigham ES	0	\$2,916.92
1510	Liability	Eugene Field Special Services	0	\$1,059.91
2688	Liability	Fairview ES	0	\$832.97
7063	Liability	Oakdale ES	0	\$1,074.00
9327	Liability	Hoose ES	0	\$826.72
13824	Liability	Kingsley JHS	0	\$340.25
20782	Liability	Parkside JHS	0	\$157.76
Total for Student Activity Funds				\$7,150.43
Total for Mc Lean Co Unit Dist 5				\$7,150.43

Mc Lean County Unit #5

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
1756	Liability	Fox Creek ES	0	\$198.25
2480	Liability	Cedar Ridge ES	0	\$691.69
4802	Liability	Grove ES	0	\$3,778.90
Total for Student Activity Funds				\$4,668.84
Total for Mc Lean County Unit #5				\$4,668.84

McLeod, Emily

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria: From Date: 05/28/2020 To Date: 06/16/2020

Report Sort:	Remit Name			
Check#	Type	Location	PO Number	Amount
Student Activity Funds				
23022	Liability	Chiddix JHS	0	\$65.67
		Total for Mcleod, Emily		\$65.67
McQueeney, Kellina				
Check#	Type	Location	PO Number	Amount
Student Activity Funds				
13825	Liability	Kingsley JHS	0	\$90.00
		Total for McQueeney, Kellina		\$90.00
Melvin, Abigail				
Check#	Type	Location	PO Number	Amount
Student Activity Funds				
23023	Liability	Chiddix JHS	0	\$70.00
		Total for Melvin, Abigail		\$70.00
Meyer, Laura				
Check#	Type	Location	PO Number	Amount
Student Activity Funds				
5468	Liability	Evans JHS	0	\$8.00
		Total for Meyer, Laura		\$8.00
Midwest Equipment li				
Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44116	Liability	Normal Community West HS	0	\$702.90
		Total for Midwest Equipment li		\$702.90
Miethe, Melinda S				
Check#	Type	Location	PO Number	Amount
Student Activity Funds				
5462	Liability	Evans JHS	0	\$30.00
		Total for Miethe, Melinda S		\$30.00
Minerva Promotions				
Check#	Type	Location	PO Number	Amount
Student Activity Funds				

CUSD No. 5, McLean and Woodford Counties, Illinois

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Criteria:

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Report Sort: Remit Name

Minerva Promotions

Check#	Type	Location	PO Number	Amount
44621	Liability	Normal Community HS	0	\$1,096.00
Total for Minerva Promotions				\$1,096.00

Miranda, Layla

Check#	Type	Location	PO Number	Amount
Student Activity Funds 44622	Liability	Normal Community HS	0	\$1,000.00
Total for Miranda, Layla				\$1,000.00

Mueller, Kelsey Rae

Check#	Type	Location	PO Number	Amount
Student Activity Funds 44108	Liability	Normal Community West HS	0	\$100.00
Total for Mueller, Kelsey Rae				\$100.00 61

My Binding.Com

Check#	Type	Location	PO Number	Amount
Student Activity Funds 1761	Liability	Fox Creek ES	0	\$126.49
Total for My Binding.Com				\$126.49

Normal Community West Hs

Check#	Type	Location	PO Number	Amount
Student Activity Funds 20779	Liability	Parkside JHS	0	\$750.00
Total for Normal Community West Hs				\$750.00

O'Connell, Kathleen

Check#	Type	Location	PO Number	Amount
Student Activity Funds 3737	Liability	Parkside ES	0	\$50.00
Total for O'Connell, Kathleen				\$50.00

Parkside Junior High School

Check#	Type	Location	PO Number	Amount
Student Activity Funds				

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Parkside Junior High School

Check#	Type	Location	PO Number	Amount
5463	Liability	Evans JHS	0	\$350.00
13826	Liability	Kingsley JHS	0	\$350.00

Total for Student Activity Funds \$700.00

Total for Parkside Junior High School \$700.00

Patel, Jayesh

Check#	Type	Location	PO Number	Amount
5469	Liability	Evans JHS	0	\$15.00

Total for Patel, Jayesh \$15.00

Pendleton, Tara D

Check#	Type	Location	PO Number	Amount
44629	Liability	Normal Community HS	0	\$2,535.00

Total for Pendleton, Tara D \$2,535.00

Pressburger, Jolie Kate

Check#	Type	Location	PO Number	Amount
44101	Liability	Normal Community West HS	0	\$100.00

Total for Pressburger, Jolie Kate \$100.00

Ptc Fast

Check#	Type	Location	PO Number	Amount
5464	Liability	Evans JHS	0	\$50.00

Total for Ptc Fast \$50.00

Puritan Springs

Check#	Type	Location	PO Number	Amount
4797	Liability	Grove ES	0	\$11.50
44117	Liability	Normal Community West HS	0	\$12.00

Total for Student Activity Funds \$23.50

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Report Sort: Remit Name

				Total for Puritan Springs	\$23.50
Ratcliffe, Jeffery Allen					
	Check#	Type	Location	PO Number	Amount
	Student Activity Funds				
	44118	Liability	Normal Community West HS	0	\$77.91
				Total for Ratcliffe, Jeffery Allen	\$77.91
RevTrak					
	Check#	Type	Location	PO Number	Amount
	Educational Fund				
	0	Expenditure	District Wide	0	\$571.00
				Total for RevTrak	\$571.00
Richardson, Marcy Lynn					
	Check#	Type	Location	PO Number	Amount
	Student Activity Funds				
	7064	Liability	Oakdale ES	0	\$100.00
				Total for Richardson, Marcy Lynn	\$100.00
Ridinger, Lillian					
	Check#	Type	Location	PO Number	Amount
	Student Activity Funds				
	44100	Liability	Normal Community West HS	0	\$100.00
				Total for Ridinger, Lillian	\$100.00
Rosenberger, Sheryl L					
	Check#	Type	Location	PO Number	Amount
	Student Activity Funds				
	5470	Liability	Evans JHS	0	\$300.00
				Total for Rosenberger, Sheryl L	\$300.00
Russell, Angela					
	Check#	Type	Location	PO Number	Amount
	Student Activity Funds				
	20784	Liability	Parkside JHS	0	\$100.00
				Total for Russell, Angela	\$100.00

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Report Sort: Remit Name

Rutledge, Kelly

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
13829	Liability	Kingsley JHS	0	\$40.00
Total for Rutledge, Kelly				\$40.00

Sagers, Sharon Elizabeth

Check#	Type	Location	PO Number	Amount
Educational Fund				
239862	Revenue	Normal Community HS	0	\$26.15
Total for Sagers, Sharon Elizabeth				\$26.15

Schertz, Suzanne Marie

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
3912	Liability	Prairieland ES	0	\$51.84
Total for Schertz, Suzanne Marie				\$51.84

School Datebooks

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
2481	Liability	Cedar Ridge ES	0	\$294.14
Total for School Datebooks				\$294.14

School Specialty

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
1762	Liability	Fox Creek ES	0	\$263.35
Total for School Specialty				\$263.35

Seerangagounder, Ravisankar

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44630	Liability	Normal Community HS	0	\$135.00
Total for Seerangagounder, Ravisankar				\$135.00

Select Screen Prints

Check#	Type	Location	PO Number	Amount
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Expenditure Summary Report

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Criteria:

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Report Sort: Remit Name

Select Screen Prints

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
3738	Liability	Parkside ES	0	\$1,505.00
44109	Liability	Normal Community West HS	0	\$235.00
44623	Liability	Normal Community HS	0	\$1,157.00
Total for Student Activity Funds				\$2,897.00
Total for Select Screen Prints				\$2,897.00

Senn, Brian

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44119	Liability	Normal Community West HS	0	\$44.99
Total for Senn, Brian				\$44.99

Shackley, Kevin Patrick

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
13827	Liability	Kingsley JHS	0	\$225.00
Total for Shackley, Kevin Patrick				\$225.00

Shah, Devang

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
5471	Liability	Evans JHS	0	\$8.00
Total for Shah, Devang				\$8.00

Sheppard, Amara

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44099	Liability	Normal Community West HS	0	\$100.00
Total for Sheppard, Amara				\$100.00

Stahmer, Jeremy

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
20783	Liability	Parkside JHS	0	\$10.61

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Report Sort:		Remit Name		
Stahmer, Jeremy				
Check#	Type	Location	PO Number	Amount
20787	Liability	Parkside JHS	0	\$10.61
Total for Student Activity Funds				\$21.22
Total for Stahmer, Jeremy				\$21.22
 Storrs, Amanda Sue				
Check#	Type	Location	PO Number	Amount
Student Activity Funds 5472	Liability	Evans JHS	0	\$8.00
Total for Storrs, Amanda Sue				\$8.00
 Strauss, Kaelynn				
Check#	Type	Location	PO Number	Amount
Student Activity Funds 44098	Liability	Normal Community West HS	0	\$100.00
Total for Strauss, Kaelynn				\$100.00
 Strubhar, Jeremy				
Check#	Type	Location	PO Number	Amount
Student Activity Funds 23024	Liability	Chiddix JHS	0	\$32.00
Total for Strubhar, Jeremy				\$32.00
 Talasu, Srinivas				
Check#	Type	Location	PO Number	Amount
Student Activity Funds 5473	Liability	Evans JHS	0	\$8.00
Total for Talasu, Srinivas				\$8.00
 TASC				
Check#	Type	Location	PO Number	Amount
Flexible Benefit Plan Trust Fund 0	Liability	District Wide	0	\$55,013.00
Self-Funded Insurance Fund 7248	Expenditure	District Wide	0	\$6,318.00
Total for TASC				\$61,331.00

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Report Sort: Remit Name

Thome, Jennifer

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
1759	Liability	Fox Creek ES	0	\$55.55
Total for Thome, Jennifer				\$55.55

Tripp, Kristen A

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
13828	Liability	Kingsley JHS	0	\$360.00
Total for Tripp, Kristen A				\$360.00

Tuggle, Lenora

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
20788	Liability	Parkside JHS	0	\$25.30
Total for Tuggle, Lenora				\$25.30

Tung, Emily

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44097	Liability	Normal Community West HS	0	\$100.00
Total for Tung, Emily				\$100.00

Twin City Awards

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
20789	Liability	Parkside JHS	0	\$45.00
Total for Twin City Awards				\$45.00

UMB Bank, N.A.

Check#	Type	Location	PO Number	Amount
Debt Service Fund				
0	Expenditure	District Wide	0	\$52,050.00
Total for UMB Bank, N.A.				\$52,050.00

Uncle Bill's Self Storage

Check#	Type	Location	PO Number	Amount
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Expenditure Summary Report

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Criteria:

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Report Sort: Remit Name

Uncle Bill's Self Storage

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44624	Liability	Normal Community HS	0	\$672.00
Total for Uncle Bill's Self Storage				\$672.00

Unsbee, Catherine B

Check#	Type	Location	PO Number	Amount
Student Activity Funds				
44110	Liability	Normal Community West HS	0	\$75.00
Total for Unsbee, Catherine B				\$75.00

Visa Businesscard Commerce Bank

Check#	Type	Location	PO Number	Amount
Educational Fund				
0	Expenditure	Benjamin ES	2005239	\$34.96
0	Expenditure	Brigham ES	2005286	\$5,680.00
0	Expenditure	Brigham ES	2005371	\$578.71
0	Expenditure	Carlock ES	2005326	\$949.16
0	Expenditure	Cedar Ridge ES	2005284	\$2,747.78
0	Expenditure	District Wide	2005205	\$460.00
0	Expenditure	District Wide	2005206	\$1,493.79
0	Expenditure	District Wide	2005272	\$1,548.00
0	Expenditure	District Wide	2005279	\$5,027.00
0	Expenditure	District Wide	2005286	\$1,042.33
0	Expenditure	District Wide	2005287	\$8,454.38
0	Expenditure	District Wide	2005360	\$6,702.28
0	Expenditure	District Wide	2005361	\$45.00
0	Expenditure	District Wide	2005362	\$7,864.43
0	Expenditure	District Wide	2005469	\$4,852.94
0	Expenditure	Elementary Schools	2005206	\$1,128.86
0	Expenditure	Evans JHS	2005236	\$154.95
0	Expenditure	Evans JHS	2005237	\$243.90

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Criteria:

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Report Sort: Remit Name

Visa Businesscard Commerce Bank

Check#	Type	Location	PO Number	Amount
0	Expenditure	Evans JHS	2005346	(\$266.20)
0	Expenditure	Fairview ES	2005286	\$771.10
0	Expenditure	Fairview ES	2005288	\$2,441.02
0	Expenditure	Fox Creek ES	2005250	\$2,380.96
0	Expenditure	Glenn ES	2005251	\$355.80
0	Expenditure	Grove ES	2005289	\$2,146.30
0	Expenditure	High Schools	2005279	\$944.77
0	Expenditure	Hoose ES	2005244	\$826.72
0	Expenditure	Hoose ES	2005346	\$1,027.07
0	Expenditure	Junior High Schools	2005279	\$273.36
0	Expenditure	Kingsley JHS	2005346	\$3,198.22
0	Expenditure	Kingsley JHS	2005358	\$2,619.97
0	Expenditure	Kingsley JHS	2005359	\$873.84
0	Expenditure	Normal Community HS	2005209	\$12,506.25
0	Expenditure	Normal Community HS	2005215	\$82.63
0	Expenditure	Normal Community HS	2005337	\$1,486.72
0	Expenditure	Normal Community HS	2005360	(\$179.00)
0	Expenditure	Normal Community West HS	2005295	\$38.97
0	Expenditure	Normal Community West HS	2005296	\$1,369.67
0	Expenditure	Normal Community West HS	2005297	\$7,164.21
0	Expenditure	Normal Community West HS	2005372	\$136.58
0	Expenditure	Oakdale ES	2005298	\$1,185.80
0	Expenditure	Parkside ES	2005307	\$543.55
0	Expenditure	Parkside JHS	2005274	\$933.12
0	Expenditure	Parkside JHS	2005348	\$5,056.48
0	Expenditure	Pepper Ridge ES	2005206	\$536.25
0	Expenditure	Pepper Ridge ES	2005309	\$2,924.91
0	Expenditure	Prairieland ES	2005347	\$84.97

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Report Sort: Remit Name

				Total for Educational Fund	\$92,951.59
Operations & Maintenance Fund					
0	Expenditure	District Wide		2005228	\$2,809.00
0	Expenditure	District Wide		2005229	\$2,635.05
0	Expenditure	Kingsley JHS		2005229	\$327.59
				Total for Operations & Maintenance Fund	\$5,771.64
Tort Immunity Fund					
0	Expenditure	District Wide		2005229	\$429.11
0	Expenditure	District Wide		2005258	\$1.00
0	Expenditure	District Wide		2005297	\$2,536.03
				Total for Tort Immunity Fund	\$2,966.14
				Total for Visa Businesscard Commerce Bank	\$101,689.37
Walker, Valentine S					
Check#	Type	Location		PO Number	Amount
Student Activity Funds					
44120	Liability	Normal Community West HS		0	\$389.90
				Total for Walker, Valentine S	\$389.90
Warren, Britta L					
Check#	Type	Location		PO Number	Amount
Student Activity Funds					
44096	Liability	Normal Community West HS		0	\$200.00
				Total for Warren, Britta L	\$200.00
Woith, Jennifer					
Check#	Type	Location		PO Number	Amount
Student Activity Funds					
23018	Liability	Chiddix JHS		0	\$32.00
				Total for Woith, Jennifer	\$32.00
Young, Wendy Marie					
Check#	Type	Location		PO Number	Amount
Student Activity Funds					
1353	Liability	Brigham ES		0	\$72.73

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Total for Young, Wendy Marie

\$72.73

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Grand Total: \$1,073,707.18

Recap for Fund for remit name

07	Flexible Benefit Plan Trust Fund	\$55,013.00
08	Self-Funded Insurance Fund	\$577,440.84
10	Educational Fund	\$93,548.74
20	Operations & Maintenance Fund	\$5,771.64
30	Debt Service Fund	\$254,157.17
80	Tort Immunity Fund	\$31,812.37
99	Student Activity Funds	\$55,963.42

End of Report

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Report Sort: Remit Name

A & R MECHANICAL CONTRACTORS INC.

Check#	Type	Location	PO Number	Amount
Fire Prevention & Safety Fund				
239863	Expenditure	District Wide	2005414	\$188,017.12
Total for A & R MECHANICAL CONTRACTORS INC.				<u>\$188,017.12</u>

Ablenet, Inc.

Check#	Type	Location	PO Number	Amount
Educational Fund				
239864	Expenditure	District Wide	2004093	\$45.50
Total for Ablenet, Inc.				<u>\$45.50</u>

Ace Hardware

Check#	Type	Location	PO Number	Amount
Educational Fund				
239865	Expenditure	Kingsley JHS	2005301	\$56.60
Operations & Maintenance Fund				
239865	Expenditure	District Wide	2005301	73 \$30.21
239865	Expenditure	District Wide	2005431	\$354.95
Total for Operations & Maintenance Fund				\$385.16
Transportation Fund				
239865	Expenditure	District Wide	2005355	\$110.35
239865	Expenditure	District Wide	2005431	\$12.57
Total for Transportation Fund				<u>\$122.92</u>
Total for Ace Hardware				<u>\$564.68</u>

Adams, Candice Fern

Check#	Type	Location	PO Number	Amount
Educational Fund				
239866	Expenditure	District Wide	0	\$22.14
Total for Adams, Candice Fern				<u>\$22.14</u>

ADOBE

Check#	Type	Location	PO Number	Amount
Educational Fund				
239867	Expenditure	Hoose ES	2005324	\$23.88

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Report Sort: Remit Name

				Total for ADOBE	\$23.88
Airgas Usa, LLC					
	Check#	Type	Location	PO Number	Amount
	Educational Fund				
	239868	Expenditure	High Schools	2005104	\$4,571.00
				Total for Airgas Usa, LLC	\$4,571.00
Alpha Baking Co., Inc.					
	Check#	Type	Location	PO Number	Amount
	Educational Fund				
	239869	Expenditure	Cedar Ridge ES	2005365	\$59.36
	239869	Expenditure	District Wide	2005365	\$0.00
	239869	Expenditure	Kingsley JHS	2005365	\$155.82
	239869	Expenditure	Normal Community West HS	2005365	\$304.22
	239869	Expenditure	Sugar Creek ES	2005365	\$133.56
				Total for Educational Fund	\$652.96
				Total for Alpha Baking Co., Inc.	\$652.96
Alpha Controls & Services LLC					
	Check#	Type	Location	PO Number	Amount
	Fire Prevention & Safety Fund				
	239870	Expenditure	District Wide	2005465	\$7,146.00
				Total for Alpha Controls & Services LLC	\$7,146.00
Alsene, Lauren Judith					
	Check#	Type	Location	PO Number	Amount
	Educational Fund				
	239871	Expenditure	District Wide	0	\$78.26
				Total for Alsene, Lauren Judith	\$78.26
Alta Construction Equipment Illinois					
	Check#	Type	Location	PO Number	Amount
	Operations & Maintenance Fund				
	239872	Expenditure	District Wide	2005446	\$21.87
				Total for Alta Construction Equipment Illinois	\$21.87

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Report Sort: Remit Name

Amazon Capital Services

Check#	Type	Location	PO Number	Amount
Educational Fund				
239873	Expenditure	Elementary Schools	2005385	\$137.97
239873	Expenditure	High Schools	2005394	\$17.99
239873	Expenditure	Junior High Schools	2005281	\$97.79
239873	Expenditure	Junior High Schools	2005312	\$169.97
239873	Expenditure	Kingsley JHS	2005080	\$545.13
239873	Expenditure	Normal Community West HS	2005256	\$100.73
239873	Expenditure	Normal Community West HS	2005368	\$100.37
Total for Educational Fund				\$1,169.95
Total for Amazon Capital Services				\$1,169.95

Ameren II

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239874	Expenditure	Glenn ES	0	\$375.24
Total for Ameren II				\$375.24

American Pest Control

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239875	Expenditure	District Wide	2000767	\$1,080.00
Total for American Pest Control				\$1,080.00

Anderson, Heather Marie

Check#	Type	Location	PO Number	Amount
Educational Fund				
239876	Expenditure	District Wide	0	\$140.50
Total for Anderson, Heather Marie				\$140.50

Anthem Sports

Check#	Type	Location	PO Number	Amount
Educational Fund				
239877	Expenditure	Kingsley JHS	2003489	\$758.24
Total for Anthem Sports				\$758.24

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Report Sort: Remit Name

Baber, Kristine Dianne

Check#	Type	Location	PO Number	Amount
Educational Fund				
239878	Expenditure	District Wide	0	\$119.89
Total for Baber, Kristine Dianne				\$119.89

Baseball Savings

Check#	Type	Location	PO Number	Amount
Educational Fund				
239879	Expenditure	Chiddix JHS	2004994	\$491.06
Total for Baseball Savings				\$491.06

Bauman Trailer Sales & Towing

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239880	Expenditure	District Wide	2005369	\$10,072.50
Total for Bauman Trailer Sales & Towing				\$10,072.50

Bennett Electronics

Check#	Type	Location	PO Number	Amount
Educational Fund				
239881	Expenditure	District Wide	2005028	\$2,170.00
239881	Expenditure	District Wide	2005314	\$2,300.00
239881	Expenditure	District Wide	2005408	\$1,026.00
Total for Educational Fund				\$5,496.00
Tort Immunity Fund				
239881	Expenditure	District Wide	2004905	\$1,425.00
239881	Expenditure	District Wide	2004906	\$5,339.00
239881	Expenditure	District Wide	2005005	\$23,994.00
239881	Expenditure	District Wide	2005259	\$5,614.00
239881	Expenditure	District Wide	2005349	\$5,152.00
Total for Tort Immunity Fund				\$41,524.00
Total for Bennett Electronics				\$47,020.00

Bennington, Marlys

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Criteria: From Date: 06/17/2020 To Date: 06/17/2020

Report Sort:	Remit Name			
Check#	Type	Location	PO Number	Amount
Educational Fund				
239882	Expenditure	District Wide	0	\$148.53
			Total for Bennington, Marlys	\$148.53
Bezek, Carolyn Sue				
Check#	Type	Location	PO Number	Amount
Educational Fund				
239883	Expenditure	Elementary Schools	0	\$24.32
			Total for Bezek, Carolyn Sue	\$24.32
Bill's Key & Lock Shop				
Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239884	Expenditure	District Wide	2005437	\$74.49
			Total for Bill's Key & Lock Shop	\$74.49
Bio-Rad Laboratories, Inc.				
Check#	Type	Location	PO Number	Amount
Educational Fund				
239885	Expenditure	Normal Community West HS	2004878	\$446.65
			Total for Bio-Rad Laboratories, Inc.	\$446.65
Bishop Bros, Inc				
Check#	Type	Location	PO Number	Amount
Tort Immunity Fund				
239886	Expenditure	District Wide	2005328	\$3,990.00
Fire Prevention & Safety Fund				
239886	Expenditure	District Wide	2005470	\$17,060.60
			Total for Bishop Bros, Inc	\$21,050.60
Bobcat Of Peoria				
Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239887	Expenditure	District Wide	2005451	\$910.20
			Total for Bobcat Of Peoria	\$910.20

Bosquez, Nathaniel J

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Criteria: From Date: 06/17/2020 To Date: 06/17/2020

Report Sort:	Remit Name			
Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239888	Expenditure	District Wide	0	\$142.49
			Total for	Bosquez, Nathaniel J
				\$142.49
Bound To Stay Bound Books, Inc				
Check#	Type	Location	PO Number	Amount
Educational Fund				
239889	Expenditure	Elementary Schools	2004520	\$866.59
			Total for	Bound To Stay Bound Books, Inc
				\$866.59
Bradfield's Computer Supply				
Check#	Type	Location	PO Number	Amount
Educational Fund				
239890	Expenditure	District Wide	2005319	\$580.00
			Total for	Bradfield's Computer Supply
				\$580.00
Brainpop LLC				
Check#	Type	Location	PO Number	Amount
Educational Fund				
239891	Expenditure	Hoose ES	2005320	\$405.00
			Total for	Brainpop LLC
				\$405.00
Burris Equipment				
Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239892	Expenditure	District Wide	2005351	\$770.11
			Total for	Burris Equipment
				\$770.11
Byrd Tool Corp.				
Check#	Type	Location	PO Number	Amount
Educational Fund				
239893	Expenditure	High Schools	2005170	\$750.00
			Total for	Byrd Tool Corp.
				\$750.00
Capitol Group				
Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				

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Capitol Group

Check#	Type	Location	PO Number	Amount
239894	Expenditure	District Wide	2005419	\$749.02
Total for Capitol Group				\$749.02

Carl's Pro Band Instrument Repair

Check#	Type	Location	PO Number	Amount
239895	Expenditure	Normal Community HS	2005294	\$3,450.00
Total for Carl's Pro Band Instrument Repair				\$3,450.00

Carlock Water Operations

Check#	Type	Location	PO Number	Amount
239896	Expenditure	Carlock ES	0	\$22.50
Total for Carlock Water Operations				\$22.50

Cdw Computer Centers, Inc

Check#	Type	Location	PO Number	Amount
239897	Expenditure	District Wide	2005202	\$420.00
Total for Cdw Computer Centers, Inc				\$420.00

Cedar Ridge Elementary School

Check#	Type	Location	PO Number	Amount
239898	Expenditure	Cedar Ridge ES	2004657	\$359.60
Total for Cedar Ridge Elementary School				\$359.60

Central Illinois Trucks Inc

Check#	Type	Location	PO Number	Amount
239899	Expenditure	District Wide	2005443	\$791.35
Total for Central Illinois Trucks Inc				\$791.35

Chaddock

Check#	Type	Location	PO Number	Amount

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Chaddock				
Check#	Type	Location	PO Number	Amount
239900	Expenditure	District Wide	2005343	\$19,007.16
Total for Chaddock				\$19,007.16

Chestnut Health Systems				
Check#	Type	Location	PO Number	Amount
Educational Fund				
239901	Expenditure	Normal Community HS	2005363	\$1,917.00
239901	Expenditure	Normal Community West HS	2005363	\$1,069.00
Total for Educational Fund				\$2,986.00
Total for Chestnut Health Systems				\$2,986.00

City of Bloomington				
Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239902	Expenditure	Benjamin ES	0	\$477.38
239902	Expenditure	Evans JHS	0	\$640.17
239902	Expenditure	Northpoint ES	0	\$526.97
Total for Operations & Maintenance Fund				\$1,584.52
Total for City of Bloomington				\$1,584.52

Clay Dooley Goodyear				
Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239903	Expenditure	District Wide	2005450	\$484.25
Total for Clay Dooley Goodyear				\$484.25

Clean The Uniform Company				
Check#	Type	Location	PO Number	Amount
Transportation Fund				
239904	Expenditure	District Wide	2000355	\$194.16
Total for Clean The Uniform Company				\$194.16

Clifton Larson Allen Llp				
Check#	Type	Location	PO Number	Amount
Educational Fund				

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Clifton Larson Allen Llp

Check#	Type	Location	PO Number	Amount
239905	Expenditure	District Wide	2005405	\$5,512.50
Total for Clifton Larson Allen Llp				\$5,512.50

Common Goal Systems, Inc.

Check#	Type	Location	PO Number	Amount
Educational Fund 239906	Expenditure	Elementary Schools	2005247	\$89.95
Total for Common Goal Systems, Inc.				\$89.95

Confidential On-Site Paper Shreddin

Check#	Type	Location	PO Number	Amount
Educational Fund 239907	Expenditure	District Wide	0	\$212.71
239907	Expenditure	Evans JHS	2005402	\$31.59
Total for Educational Fund				\$244.30
Total for Confidential On-Site Paper Shreddin				\$244.30

Connor Co

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund 239908	Expenditure	District Wide	2005303	\$47.76
239908	Expenditure	District Wide	2005432	\$292.46
239908	Expenditure	Normal Community HS	2005432	\$98.73
239908	Expenditure	Oakdale ES	2005303	\$26.00
239908	Expenditure	Prairieland ES	2005432	\$97.06
Total for Operations & Maintenance Fund				\$562.01
Total for Connor Co				\$562.01

Culligan Water Conditioning

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund 239909	Expenditure	District Wide	0	\$7.50
Total for Culligan Water Conditioning				\$7.50

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Daniel, Mark D					
Check#	Type	Location	PO Number		Amount
Educational Fund					
239910	Expenditure	District Wide	0		\$84.07
				Total for Daniel, Mark D	\$84.07
Demco, Inc					
Check#	Type	Location	PO Number		Amount
Educational Fund					
239911	Expenditure	Normal Community West HS	2004501		\$139.93
				Total for Demco, Inc	\$139.93
Department of Treasury					
Check#	Type	Location	PO Number		Amount
Educational Fund					
239912	Expenditure	District Wide	2005487		\$215.65
				Total for Department of Treasury	\$215.65
Developing Melodies					
Check#	Type	Location	PO Number		Amount
Educational Fund					
239913	Expenditure	District Wide	2005377		\$585.00
				Total for Developing Melodies	\$585.00
Diaz, Marianela					
Check#	Type	Location	PO Number		Amount
Educational Fund					
239914	Expenditure	District Wide	0		\$36.57
				Total for Diaz, Marianela	\$36.57
Didax.com					
Check#	Type	Location	PO Number		Amount
Educational Fund					
239915	Expenditure	Elementary Schools	2005172		\$111.86
				Total for Didax.com	\$111.86
Doak, Toni Christine					
Check#	Type	Location	PO Number		Amount

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Fink, Julie A

Check#	Type	Location	PO Number	Amount
Educational Fund				
239928	Expenditure	Oakdale ES	2005068	\$15.96
Total for Fink, Julie A				\$15.96

First Student, Inc.

Check#	Type	Location	PO Number	Amount
Transportation Fund				
239929	Expenditure	District Wide	2005410	\$518,258.76
239929	Expenditure	District Wide	2005489	\$1,719,705.75
Total for Transportation Fund				\$2,237,964.51
Total for First Student, Inc.				\$2,237,964.51

Follett School Solutions, Inc.

Check#	Type	Location	PO Number	Amount
Educational Fund				
239930	Expenditure	Normal Community West HS	2004502	\$1,209.40
239930	Expenditure	Parkside JHS	2004238	\$539.47
Total for Educational Fund				\$1,748.87
Total for Follett School Solutions, Inc.				\$1,748.87

Front Porch Initiative

Check#	Type	Location	PO Number	Amount
Educational Fund				
239931	Expenditure	Parkside JHS	2005048	\$1,385.25
Total for Front Porch Initiative				\$1,385.25

Frontier 1

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239932	Expenditure	Normal Community HS	0	\$319.64
239932	Expenditure	Towanda ES	0	\$204.74
Total for Operations & Maintenance Fund				\$524.38
Total for Frontier 1				\$524.38

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Fs Custom Turf

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239933	Expenditure	District Wide	2005260	\$2,069.50
239933	Expenditure	District Wide	2005447	\$250.00
239933	Expenditure	District Wide	2005448	\$440.96
Total for Operations & Maintenance Fund				\$2,760.46
Total for Fs Custom Turf				\$2,760.46

Gantert, Mollie Marie

Check#	Type	Location	PO Number	Amount
Educational Fund				
239934	Expenditure	Cedar Ridge ES	2004831	\$86.58
Total for Gantert, Mollie Marie				\$86.58

Gatekeeper Systems USA, Inc.

Check#	Type	Location	PO Number	Amount
Transportation Fund				
239935	Expenditure	District Wide	2005318	\$1,750.00
Total for Gatekeeper Systems USA, Inc.				\$1,750.00

Getz Fire Equipment Company

Check#	Type	Location	PO Number	Amount
Educational Fund				
239936	Expenditure	District Wide	2005463	\$256.00
239936	Expenditure	Sugar Creek ES	2005463	\$128.00
Total for Educational Fund				\$384.00
Total for Getz Fire Equipment Company				\$384.00

Ghrist, Tracie Nicole

Check#	Type	Location	PO Number	Amount
Educational Fund				
239937	Expenditure	District Wide	0	\$200.00
Total for Ghrist, Tracie Nicole				\$200.00

Gibler, Ashleigh Kate

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Check#	Type	Location	PO Number	Amount
Educational Fund				
239938	Expenditure	District Wide	0	\$617.20
			Total for Gibler, Ashleigh Kate	\$617.20
Gibson, Jennifer				
Check#	Type	Location	PO Number	Amount
Educational Fund				
239939	Expenditure	District Wide	2005249	\$177.02
			Total for Gibson, Jennifer	\$177.02
Gifted Unlimited, LLC.				
Check#	Type	Location	PO Number	Amount
Educational Fund				
239940	Expenditure	Elementary Schools	2004435	\$208.94
			Total for Gifted Unlimited, LLC.	\$208.94
Glowforge Inc.				
Check#	Type	Location	PO Number	Amount
Educational Fund				
239941	Expenditure	High Schools	2005066	\$6,990.00
			Total for Glowforge Inc.	\$6,990.00
Goodfield Disposal				
Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239942	Expenditure	District Wide	2005445	\$70.00
			Total for Goodfield Disposal	\$70.00
Gopher Sport				
Check#	Type	Location	PO Number	Amount
Educational Fund				
239943	Expenditure	High Schools	2005043	\$6,420.00
239943	Expenditure	High Schools	2005168	\$1,080.97
239943	Expenditure	Junior High Schools	2005053	\$2,438.75
239943	Expenditure	Normal Community HS	2004524	\$3,999.58
239943	Expenditure	Normal Community West HS	2004874	\$1,748.56

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Total for Educational Fund \$15,687.86

Total for Gopher Sport \$15,687.86

Gordon Food Service, Inc

Check#	Type	Location	PO Number	Amount
Educational Fund				
239944	Expenditure	Cedar Ridge ES	2005357	\$1,961.54
239944	Expenditure	Cedar Ridge ES	2005398	\$1,206.37
239944	Expenditure	District Wide	2005357	\$2,301.36
239944	Expenditure	District Wide	2005398	\$0.00
239944	Expenditure	Normal Community West HS	2005357	\$15,150.35
239944	Expenditure	Normal Community West HS	2005398	\$9,127.62
239944	Expenditure	Sugar Creek ES	2005357	\$4,147.62
239944	Expenditure	Sugar Creek ES	2005398	\$2,474.69

Total for Educational Fund \$36,369.55

Total for Gordon Food Service, Inc \$36,369.55

Grainger Parts Operations Ww Graing

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239945	Expenditure	District Wide	2005299	\$453.74
239945	Expenditure	District Wide	2005435	\$56.50

Total for Operations & Maintenance Fund \$510.24

Total for Grainger Parts Operations Ww Graing \$1,182.74

Tort Immunity Fund

239945	Expenditure	District Wide	2005329	\$672.50
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Grand Stage Company

Check#	Type	Location	PO Number	Amount
Fire Prevention & Safety Fund				
239946	Expenditure	District Wide	2005370	\$66,270.00

Total for Grand Stage Company \$66,270.00

Harris, Elizabeth Rae

Check#	Type	Location	PO Number	Amount
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Harris, Elizabeth Rae

Check#	Type	Location	PO Number	Amount
Educational Fund				
239947	Expenditure	High Schools	2005278	\$842.53
239947	Expenditure	Normal Community HS	2005280	\$900.14
Total for Educational Fund				\$1,742.67
Total for Harris, Elizabeth Rae				\$1,742.67

Health Alliance Medical Plans

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239948	Expenditure	District Wide	2005241	\$72,491.00
Total for Health Alliance Medical Plans				\$72,491.00

Heggie, Baylee Nicole

Check#	Type	Location	PO Number	Amount
Educational Fund				
239949	Expenditure	District Wide	0	\$13.11
Total for Heggie, Baylee Nicole				\$13.11

Heinemann

Check#	Type	Location	PO Number	Amount
Educational Fund				
239950	Expenditure	District Wide	2004984	\$1,588.13
239950	Expenditure	District Wide	2005052	\$891.00
239950	Expenditure	Elementary Schools	2005144	\$8,304.84
Total for Educational Fund				\$10,783.97
Total for Heinemann				\$10,783.97

Heller Ford

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239951	Expenditure	District Wide	2005444	\$1,274.01
Total for Heller Ford				\$1,274.01

Heritage Food Service Group, Inc.

Check#	Type	Location	PO Number	Amount
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Heritage Food Service Group, Inc.

Check#	Type	Location	PO Number	Amount
Educational Fund				
239952	Expenditure	District Wide	2005428	\$1,776.41
Total for Heritage Food Service Group, Inc.				<u>\$1,776.41</u>

Heritage Machine & Welding Inc

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239953	Expenditure	District Wide	2005438	\$3,332.91
Total for Heritage Machine & Welding Inc				<u>\$3,332.91</u>

Higby, Daniel L

Check#	Type	Location	PO Number	Amount
Educational Fund				
239954	Expenditure	Normal Community HS	0	\$168.65
Total for Higby, Daniel L				<u>\$168.65</u>

Hilti Inc

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239955	Expenditure	District Wide	2005453	\$1,125.00
Total for Hilti Inc				<u>\$1,125.00</u>

Holley, Tyra Michael

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239956	Expenditure	District Wide	0	\$334.48
Total for Holley, Tyra Michael				<u>\$334.48</u>

Holt Supply Company

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239957	Expenditure	District Wide	2005300	\$173.46
Total for Holt Supply Company				<u>\$173.46</u>

Holtz, Elizabeth Marie

Check#	Type	Location	PO Number	Amount
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				Total for Educational Fund	\$1,115.00
				Total for Ilesa Illinois Elementary School Asn	\$1,115.00
Illini Supply Inc					
Check#	Type	Location		PO Number	Amount
Operations & Maintenance Fund					
239964	Expenditure	District Wide		2005426	\$7,334.35
				Total for Illini Supply Inc	\$7,334.35
Illinois Prairie Electric, Inc					
Check#	Type	Location		PO Number	Amount
Fire Prevention & Safety Fund					
239965	Expenditure	District Wide		2005335	\$2,757.77
				Total for Illinois Prairie Electric, Inc	\$2,757.77
Illinois School For The Deaf					
Check#	Type	Location		PO Number	Amount
Educational Fund					
239966	Expenditure	District Wide		2005389	\$6,020.86
239966	Expenditure	District Wide		2005390	\$3,165.99
				Total for Educational Fund	\$9,186.85
				Total for Illinois School For The Deaf	\$9,186.85
Interstate All Battery Center					
Check#	Type	Location		PO Number	Amount
Operations & Maintenance Fund					
239967	Expenditure	Chiddix JHS		2005473	\$23.75
239967	Expenditure	Chiddix JHS		2005475	\$456.00
239967	Expenditure	District Wide		2005422	\$260.80
				Total for Operations & Maintenance Fund	\$740.55
				Total for Interstate All Battery Center	\$740.55
Iron Mountain					
Check#	Type	Location		PO Number	Amount
Educational Fund					
239968	Expenditure	District Wide		2005461	\$2,515.91

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				Total for Operations & Maintenance Fund	<u>\$201.99</u>
				Total for Johnstone Supply	<u>\$201.99</u>
Jostens, Inc					
	Check#	Type	Location	PO Number	Amount
	Educational Fund				
	239975	Expenditure	Normal Community HS	2005253	\$62.81
	239975	Expenditure	Normal Community HS	2005293	\$215.95
				Total for Educational Fund	<u>\$278.76</u>
				Total for Jostens, Inc	<u>\$278.76</u>
K-Log					
	Check#	Type	Location	PO Number	Amount
	Educational Fund				
	239976	Expenditure	Normal Community HS	2005210	\$4,712.49
				Total for K-Log	<u>\$4,712.49</u>
Kearfott, Nicolas					
	Check#	Type	Location	PO Number	Amount
	Educational Fund				
	239977	Expenditure	District Wide	0	\$137.37
				Total for Kearfott, Nicolas	<u>\$137.37</u>
Kelley, Elizabeth Ann					
	Check#	Type	Location	PO Number	Amount
	Educational Fund				
	239978	Expenditure	District Wide	0	\$82.46
				Total for Kelley, Elizabeth Ann	<u>\$82.46</u>
Kemmerer Village					
	Check#	Type	Location	PO Number	Amount
	Educational Fund				
	239979	Expenditure	District Wide	2005388	\$3,283.02
				Total for Kemmerer Village	<u>\$3,283.02</u>
Ken's OIL Service, Inc.					
	Check#	Type	Location	PO Number	Amount

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Ken's OIL Service, Inc.

Check#	Type	Location	PO Number	Amount
Transportation Fund				
239980	Expenditure	District Wide	2005327	\$2,063.60
239980	Expenditure	District Wide	2005460	\$16,613.87
Total for Transportation Fund				<u>\$18,677.47</u>
Total for Ken's OIL Service, Inc.				<u>\$18,677.47</u>

Kessinger, Susan

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239981	Expenditure	District Wide	0	\$168.25
Total for Kessinger, Susan				<u>\$168.25</u>

KEVA PLANKS

Check#	Type	Location	PO Number	Amount
Educational Fund				
239982	Expenditure	Pepper Ridge ES	2005276	\$349.99
Total for KEVA PLANKS				<u>\$349.99</u>

Keyser, Chelsea

Check#	Type	Location	PO Number	Amount
Educational Fund				
239983	Expenditure	District Wide	0	\$200.00
Total for Keyser, Chelsea				<u>\$200.00</u>

Knollenberg, Holly N

Check#	Type	Location	PO Number	Amount
Educational Fund				
239984	Expenditure	District Wide	0	\$17.08
Total for Knollenberg, Holly N				<u>\$17.08</u>

Kosier, Naomi Rae

Check#	Type	Location	PO Number	Amount
Educational Fund				
239985	Expenditure	District Wide	0	\$232.33
Total for Kosier, Naomi Rae				<u>\$232.33</u>

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LAKE CO REGIONAL OFC OF EDUCATION

Check#	Type	Location	PO Number	Amount
Educational Fund				
239986	Expenditure	District Wide	2005396	\$1,700.00
Total for LAKE CO REGIONAL OFC OF EDUCATION				\$1,700.00

Lakeshore Learning Materials

Check#	Type	Location	PO Number	Amount
Educational Fund				
239987	Expenditure	District Wide	2005070	\$365.70
239987	Expenditure	Elementary Schools	2005404	\$9,498.50
Total for Educational Fund				\$9,864.20
Total for Lakeshore Learning Materials				\$9,864.20

Lawless, Melissa K

Check#	Type	Location	PO Number	Amount
Educational Fund				
239988	Expenditure	District Wide	0	\$61.26
Total for Lawless, Melissa K				\$61.26

Learning A-Z

Check#	Type	Location	PO Number	Amount
Educational Fund				
239989	Expenditure	Hoose ES	2005321	\$115.45
Total for Learning A-Z				\$115.45

Learning Resources

Check#	Type	Location	PO Number	Amount
Educational Fund				
239990	Expenditure	Pepper Ridge ES	2005069	\$99.98
Total for Learning Resources				\$99.98

Lehr, David

Check#	Type	Location	PO Number	Amount
Educational Fund				
239991	Expenditure	Normal Community West HS	0	\$529.27
Total for Lehr, David				\$529.27

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Lifeguard Store

Check#	Type	Location	PO Number	Amount
Educational Fund				
239992	Expenditure	High Schools	2005042	\$437.00
Total for Lifeguard Store				<u>\$437.00</u>

Lincoln Prairie Behavioral Health C

Check#	Type	Location	PO Number	Amount
Educational Fund				
239993	Expenditure	District Wide	2005339	\$300.00
239993	Expenditure	District Wide	2005340	\$250.00
Total for Educational Fund				<u>\$550.00</u>
Total for Lincoln Prairie Behavioral Health C				<u>\$550.00</u>

LKM Mowing & Landscaping

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239994	Expenditure	District Wide	2005420	\$8,800.00
Total for LKM Mowing & Landscaping				<u>\$8,800.00</u>

Madison Co. Regional Ofc Of Ed.

Check#	Type	Location	PO Number	Amount
Educational Fund				
239995	Expenditure	District Wide	2005391	\$1,575.00
239995	Expenditure	District Wide	2005392	\$1,575.00
239995	Expenditure	District Wide	2005411	\$700.00
239995	Expenditure	District Wide	2005464	\$280.00
Total for Educational Fund				<u>\$4,130.00</u>
Total for Madison Co. Regional Ofc Of Ed.				<u>\$4,130.00</u>

Make Music

Check#	Type	Location	PO Number	Amount
Educational Fund				
239996	Expenditure	Junior High Schools	2005282	\$840.00
Total for Make Music				<u>\$840.00</u>

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Martin Sullivan Inc.

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239997	Expenditure	District Wide	2005439	\$273.86
239997	Expenditure	District Wide	2005466	\$2,100.00
Total for Operations & Maintenance Fund				\$2,373.86
Total for Martin Sullivan Inc.				\$2,373.86

Mattocks, Danny P

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
239998	Expenditure	District Wide	2005304	\$170.80
Total for Mattocks, Danny P				\$170.80

May, Julie

Check#	Type	Location	PO Number	Amount
Educational Fund				
239999	Expenditure	District Wide	0	\$11.90
Total for May, Julie				\$11.90

Mc LEAN CO TREASURER/COLLECTOR

Check#	Type	Location	PO Number	Amount
Educational Fund				
240000	Expenditure	District Wide	2005332	\$1,209.88
Total for Mc LEAN CO TREASURER/COLLECTOR				\$1,209.88

Mc Master-Carr Supply Co

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240001	Expenditure	District Wide	2005429	\$60.17
240001	Expenditure	District Wide	2005479	\$106.98
Total for Operations & Maintenance Fund				\$167.15
Total for Mc Master-Carr Supply Co				\$167.15

Mcclure, Elizabeth

Check#	Type	Location	PO Number	Amount
Educational Fund				

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Mcclure, Elizabeth

Check#	Type	Location	PO Number	Amount
240002	Expenditure	District Wide	0	\$117.42
Total for Mcclure, Elizabeth				\$117.42

McLean County Asphalt Co, Inc

Check#	Type	Location	PO Number	Amount
Fire Prevention & Safety Fund				
240003	Expenditure	District Wide	2005472	\$49,656.00
Total for Mclean County Asphalt Co, Inc				\$49,656.00

McLean County Glass & Mirror

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240004	Expenditure	Brigham ES	2005481	\$300.17
240004	Expenditure	Grove ES	2005481	\$420.80
240004	Expenditure	Normal Community West HS	2005481	\$468.00
Total for Operations & Maintenance Fund				\$1,188.97
Total for Mclean County Glass & Mirror				\$1,188.97

Mehta, Shilpa

Check#	Type	Location	PO Number	Amount
Educational Fund				
240005	Revenue	Normal Community HS	0	\$129.30
Total for Mehta, Shilpa				\$129.30

Menards Lumber

Check#	Type	Location	PO Number	Amount
Educational Fund				
240007	Expenditure	Normal Community HS	2005386	\$697.00
Operations & Maintenance Fund				
240006	Expenditure	Chiddix JHS	2005482	\$56.78
240006	Expenditure	District Wide	2005261	\$343.86
240006	Expenditure	District Wide	2005306	\$868.03
240006	Expenditure	District Wide	2005353	\$84.68

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Menards Lumber					
Check#	Type	Location	PO Number	Amount	
240006	Expenditure	District Wide	2005433	\$830.90	
240006	Expenditure	District Wide	2005482	\$613.75	
240006	Expenditure	Normal Community HS	2005482	\$479.76	
240006	Expenditure	Normal Community West HS	2005482	\$35.97	
			Total for Operations & Maintenance Fund	\$3,313.73	
Transportation Fund					
240006	Expenditure	District Wide	2005433	\$123.66	
			Total for Menards Lumber	\$4,134.39	
Menold Construction & Restoration					
Check#	Type	Location	PO Number	Amount	
Operations & Maintenance Fund					
240008	Expenditure	District Wide	2005376	\$920.00	
Tort Immunity Fund					
240008	Expenditure	Normal Community West HS	2005375	\$2,437.90	
			Total for Menold Construction & Restoration	\$3,357.90	
Meyer, Damon					
Check#	Type	Location	PO Number	Amount	
Operations & Maintenance Fund					
240009	Expenditure	District Wide	0	\$31.05	
			Total for Meyer, Damon	\$31.05	
Midamerican Energy					
Check#	Type	Location	PO Number	Amount	
Operations & Maintenance Fund					
240010	Expenditure	Brigham ES	0	\$1,163.89	
240010	Expenditure	Carlock ES	0	\$288.78	
240010	Expenditure	Cedar Ridge ES	0	\$3,791.72	
240010	Expenditure	Chiddix JHS	0	\$3,843.73	
240010	Expenditure	Eugene Field Special Services	0	\$455.40	
240010	Expenditure	Fairview ES	0	\$862.02	

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Midamerican Energy

Check#	Type	Location	PO Number	Amount
240010	Expenditure	Fox Creek ES	0	\$2,240.73
240010	Expenditure	Hoose ES	0	\$2,097.58
240010	Expenditure	Hudson ES	0	\$1,209.87
240010	Expenditure	Kingsley JHS	0	\$6,097.69
240010	Expenditure	Oakdale ES	0	\$1,455.54
240010	Expenditure	Pepper Ridge ES	0	\$2,891.84
240010	Expenditure	Sugar Creek ES	0	\$1,589.84
240010	Expenditure	Towanda ES	0	\$1,178.50
240010	Expenditure	Unit Office	0	\$358.31
240010	Expenditure	Warehouse/Food Services	0	\$2,124.58

Total for Operations & Maintenance Fund \$31,650.02

Transportation Fund

240010	Expenditure	District Wide	0	\$2,650.46
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Total for Midamerican Energy \$34,300.48

Middleton Associates Inc

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240011	Expenditure	District Wide	2005264	\$4,362.00
Fire Prevention & Safety Fund				
240011	Expenditure	District Wide	2005263	\$26,680.00
240011	Expenditure	District Wide	2005265	\$6,292.76
240011	Expenditure	District Wide	2005266	\$23,954.26
240011	Expenditure	District Wide	2005267	\$6,270.68
240011	Expenditure	District Wide	2005268	\$4,338.19
240011	Expenditure	District Wide	2005273	\$5,971.01
240011	Expenditure	District Wide	2005374	\$2,890.00

Total for Fire Prevention & Safety Fund \$76,396.90

Total for Middleton Associates Inc \$80,758.90

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Midwest Construction Rentals

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240012	Expenditure	District Wide	2005454	\$426.10
Total for Midwest Construction Rentals				<u>\$426.10</u>

Midwest Equipment li

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240013	Expenditure	District Wide	2005427	\$395.26
240013	Expenditure	District Wide	2005434	\$1,192.85
240013	Expenditure	District Wide	2005467	\$1,385.54
240013	Expenditure	District Wide	2005480	\$1,033.84
Total for Operations & Maintenance Fund				<u>\$4,007.49</u>
Total for Midwest Equipment li				<u>\$4,007.49</u>

Midwest Fiber Inc

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240014	Expenditure	District Wide	2005485	\$362.50
Total for Midwest Fiber Inc				<u>\$362.50</u>

Miller Janitor Supply Co.

Check#	Type	Location	PO Number	Amount
Educational Fund				
240015	Expenditure	Normal Community West HS	2004932	\$551.00
Operations & Maintenance Fund				
240015	Expenditure	District Wide	2005407	\$3,476.87
Tort Immunity Fund				
240015	Expenditure	District Wide	2005406	\$5,740.80
Total for Miller Janitor Supply Co.				<u>\$9,768.67</u>

Motion Industries, Inc

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240016	Expenditure	District Wide	2005423	\$8.80

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Report Sort:	Remit Name			
Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240023	Expenditure	Brigham ES	0	\$189.86
240023	Expenditure	Carlock ES	0	\$52.43
240023	Expenditure	Cedar Ridge ES	0	\$109.77
240023	Expenditure	Evans JHS	0	\$268.72
240023	Expenditure	Glenn ES	0	\$56.66
240023	Expenditure	Hoose ES	0	\$214.19
240023	Expenditure	Normal Community HS	0	\$76.38
240023	Expenditure	Warehouse/Food Services	0	\$3.51
			Total for Operations & Maintenance Fund	\$971.52
Transportation Fund				
240023	Expenditure	District Wide	0	\$19.37
			Total for Nicor Gas	\$19.37
				\$990.89
Northern Illinois Academy				
Check#	Type	Location	PO Number	Amount
Educational Fund				
240024	Expenditure	District Wide	2005393	\$24,383.52
240024	Expenditure	District Wide	2005400	\$1,712.98
			Total for Educational Fund	\$26,096.50
			Total for Northern Illinois Academy	\$26,096.50
Oconomowoc Developmental Training				
Check#	Type	Location	PO Number	Amount
Educational Fund				
240025	Expenditure	District Wide	2005342	\$34,374.14
			Total for Oconomowoc Developmental Training	\$34,374.14
Office Furniture.com				
Check#	Type	Location	PO Number	Amount
Educational Fund				
240026	Expenditure	Normal Community West HS	2005176	\$1,420.35
			Total for Office Furniture.com	\$1,420.35

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Ohio State University

Check#	Type	Location	PO Number	Amount
Educational Fund				
240027	Expenditure	District Wide	2005145	\$3,510.00
Total for Ohio State University				\$3,510.00

Onarga Academy

Check#	Type	Location	PO Number	Amount
Educational Fund				
240028	Expenditure	District Wide	2005345	\$3,695.20
Total for Onarga Academy				\$3,695.20

Pavilion

Check#	Type	Location	PO Number	Amount
Educational Fund				
240029	Expenditure	District Wide	2005341	\$264.00
Total for Pavilion				\$264.00

Pearson

Check#	Type	Location	PO Number	Amount
Educational Fund				
240030	Expenditure	Elementary Schools	2005488	\$4,875.00
Total for Pearson				\$4,875.00

Peoples, Derrick Lewis

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240031	Expenditure	District Wide	2005350	\$170.80
Total for Peoples, Derrick Lewis				\$170.80

Peoria Co Reg.Ofc Ed.

Check#	Type	Location	PO Number	Amount
Educational Fund				
240032	Expenditure	District Wide	2005095	\$105.00
Total for Peoria Co Reg.Ofc Ed.				\$105.00

Pioneer Valley Books

Check#	Type	Location	PO Number	Amount
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Pioneer Valley Books

Check#	Type	Location	PO Number	Amount
Educational Fund				
240033	Expenditure	Cedar Ridge ES	2004746	\$759.00
240033	Expenditure	District Wide	2004916	\$385.00
240033	Expenditure	Glenn ES	2004658	\$488.50
Total for Educational Fund				\$1,632.50
Total for Pioneer Valley Books				\$1,632.50

Pipco Companies, Ltd

Check#	Type	Location	PO Number	Amount
Tort Immunity Fund				
240034	Expenditure	District Wide	2005331	\$6,380.00
240034	Expenditure	District Wide	2005333	\$9,300.00
240034	Expenditure	District Wide	2005334	\$14,707.49
Total for Tort Immunity Fund				\$30,387.49
Total for Pipco Companies, Ltd				\$30,387.49

Plastic Perfection LLC

Check#	Type	Location	PO Number	Amount
Educational Fund				
240035	Expenditure	Junior High Schools	2005044	\$525.00
Total for Plastic Perfection LLC				\$525.00

Prairie Farms Dairy Inc

Check#	Type	Location	PO Number	Amount
Educational Fund				
240036	Expenditure	Cedar Ridge ES	2005364	\$924.99
240036	Expenditure	District Wide	2005364	\$0.00
240036	Expenditure	Normal Community West HS	2005364	\$6,576.84
240036	Expenditure	Sugar Creek ES	2005364	\$2,081.58
Total for Educational Fund				\$9,583.41
Total for Prairie Farms Dairy Inc				\$9,583.41

Praxair Distribution Inc

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Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240037	Expenditure	District Wide	2005441	\$202.40
Transportation Fund				
240037	Expenditure	District Wide	2005441	\$95.63
Total for Praxair Distribution Inc				\$298.03
Preston, Lisa				
Check#	Type	Location	PO Number	Amount
Educational Fund				
240038	Expenditure	Normal Community West HS	0	\$326.03
Total for Preston, Lisa				\$326.03
Principal Life Insurance-Sbd Grand				
Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240039	Expenditure	District Wide	2005240	\$4,916.14
Total for Principal Life Insurance-Sbd Grand				\$4,916.14
ProCare Therapy				
Check#	Type	Location	PO Number	Amount
Educational Fund				
240040	Expenditure	District Wide	2005344	\$1,950.00
240040	Expenditure	District Wide	2005366	\$780.00
Total for Educational Fund				\$2,730.00
Total for ProCare Therapy				\$2,730.00
Quadient Finance USA, Inc.				
Check#	Type	Location	PO Number	Amount
Educational Fund				
240041	Expenditure	District Wide	0	\$2,400.00
Total for Quadient Finance USA, Inc.				\$2,400.00
Quizlet, Inc.				
Check#	Type	Location	PO Number	Amount
Educational Fund				
240042	Expenditure	High Schools	2004402	\$143.96

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				Total for Quizlet, Inc.	\$143.96
RB FLOORING					
Check#	Type	Location		PO Number	Amount
Operations & Maintenance Fund					
240043	Expenditure	District Wide		2005262	\$1,158.81
				Total for RB FLOORING	\$1,158.81
Reading Recovery Council Of					
Check#	Type	Location		PO Number	Amount
Educational Fund					
240044	Expenditure	District Wide		2005248	\$2,550.00
				Total for Reading Recovery Council Of	\$2,550.00
Regional Ofc of Education #9					
Check#	Type	Location		PO Number	Amount
Educational Fund					
240045	Expenditure	District Wide		2004169	108 \$30.00
				Total for Regional Ofc of Education #9	\$30.00
Regional Office Of Education #17					
Check#	Type	Location		PO Number	Amount
Educational Fund					
240046	Expenditure	District Wide		2005245	\$15,577.50
240046	Expenditure	District Wide		2005338	\$560.49
240046	Expenditure	District Wide		2005415	\$9,394.83
240046	Expenditure	District Wide		2005459	\$57,487.50
				Total for Educational Fund	\$83,020.32
				Total for Regional Office Of Education #17	\$83,020.32
Republic Services - #368					
Check#	Type	Location		PO Number	Amount
Operations & Maintenance Fund					
240047	Expenditure	District Wide		2000045	\$5,286.58
				Total for Republic Services - #368	\$5,286.58

Research Press Company

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Check#	Type	Location	PO Number	Amount
Educational Fund				
240048	Expenditure	District Wide	2004834	\$2,179.83
			Total for Research Press Company	<u>\$2,179.83</u>
Riddell All American				
Check#	Type	Location	PO Number	Amount
Educational Fund				
240049	Expenditure	Normal Community West HS	2004857	\$4,001.45
			Total for Riddell All American	<u>\$4,001.45</u>
Rippey, Angela				
Check#	Type	Location	PO Number	Amount
Educational Fund				
240050	Expenditure	Elementary Schools	0	\$67.68
			Total for Rippey, Angela	<u>\$67.68</u>
Rockford Public Schools				
Check#	Type	Location	PO Number	Amount
Educational Fund				
240051	Expenditure	District Wide	2005413	\$1,230.88
			Total for Rockford Public Schools	<u>\$1,230.88</u>
Ron Smith Printing Company				
Check#	Type	Location	PO Number	Amount
Educational Fund				
240052	Expenditure	District Wide	2005367	\$1,222.50
240052	Expenditure	District Wide	2005381	\$60.00
			Total for Educational Fund	<u>\$1,282.50</u>
			Total for Ron Smith Printing Company	\$1,282.50
Roofing Associates LLC dba Meyer Roofing				
Check#	Type	Location	PO Number	Amount
Fire Prevention & Safety Fund				
240053	Expenditure	District Wide	2005458	\$16,182.70
			Total for Roofing Associates LLC dba Meyer Roofing	<u>\$16,182.70</u>

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Rw Vandegraff

Check#	Type	Location	PO Number	Amount
Fire Prevention & Safety Fund				
240054	Expenditure	District Wide	2005468	\$6,289.00
Total for Rw Vandegraff				\$6,289.00

Sams, Christina Lee

Check#	Type	Location	PO Number	Amount
Educational Fund				
240055	Expenditure	District Wide	0	\$389.50
Total for Sams, Christina Lee				\$389.50

Scholastic 2

Check#	Type	Location	PO Number	Amount
Educational Fund				
240056	Expenditure	Junior High Schools	2005409	\$439.56
Total for Scholastic 2				\$439.56

School Specialty

Check#	Type	Location	PO Number	Amount
Educational Fund				
240057	Expenditure	Glenn ES	2004145	\$473.14
240057	Expenditure	Kingsley JHS	2004737	\$121.92
240057	Expenditure	Kingsley JHS	2004830	\$734.19
240057	Expenditure	Kingsley JHS	2005075	\$1,160.76
240057	Expenditure	Kingsley JHS	2005079	\$148.47
Total for Educational Fund				\$2,638.48

Operations & Maintenance Fund

240057	Expenditure	District Wide	2005483	\$274.52
Total for School Specialty				\$2,913.00

Sebeny, Janel Nichole

Check#	Type	Location	PO Number	Amount
Educational Fund				
240058	Expenditure	District Wide	0	\$100.00
Total for Sebeny, Janel Nichole				\$100.00

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Shars Tool

Check#	Type	Location	PO Number	Amount
Educational Fund				
240059	Expenditure	High Schools	2005045	\$1,365.32
Total for Shars Tool				\$1,365.32

Sherwin Williams Company

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240060	Expenditure	District Wide	2005354	\$443.89
240060	Expenditure	District Wide	2005421	\$3,090.05
240060	Expenditure	District Wide	2005476	\$295.92
Total for Operations & Maintenance Fund				\$3,829.86
Total for Sherwin Williams Company				\$3,829.86

Sos Technologies

Check#	Type	Location	PO Number	Amount
Tort Immunity Fund				
240061	Expenditure	District Wide	2004240	\$3,298.20
Total for Sos Technologies				\$3,298.20

Spear Corporation

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240062	Expenditure	Normal Community HS	2005302	\$410.48
Tort Immunity Fund				
240062	Expenditure	District Wide	2005399	\$1,320.00
Total for Spear Corporation				\$1,730.48

Springfield Electric

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240063	Expenditure	Normal Community HS	2005352	\$608.23
240064	Expenditure	District Wide	2005424	\$904.08
Total for Operations & Maintenance Fund				\$1,512.31

Fire Prevention & Safety Fund

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Springfield Electric

Check#	Type	Location	PO Number	Amount
240063	Expenditure	District Wide	2005373	\$25,551.57
Total for Springfield Electric				\$27,063.88

Sprint

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240065	Expenditure	Benjamin ES	0	\$47.39
240065	Expenditure	Brigham ES	0	\$47.39
240065	Expenditure	Carlock ES	0	\$42.96
240065	Expenditure	Cedar Ridge ES	0	\$85.92
240065	Expenditure	Chiddix JHS	0	\$94.78
240065	Expenditure	Eagle Road Resource Center	0	\$2,174.05
240065	Expenditure	Eugene Field Special Services	0	\$503.57
240065	Expenditure	Evans JHS	0	\$47.39
240065	Expenditure	Fairview ES	0	\$47.39
240065	Expenditure	Fox Creek ES	0	\$78.25
240065	Expenditure	Glenn ES	0	\$94.78
240065	Expenditure	Grove ES	0	\$47.39
240065	Expenditure	Hoose ES	0	\$106.75
240065	Expenditure	Hudson ES	0	\$47.39
240065	Expenditure	Kingsley JHS	0	\$137.74
240065	Expenditure	Normal Community HS	0	\$232.52
240065	Expenditure	Normal Community West HS	0	\$228.09
240065	Expenditure	Northpoint ES	0	\$47.39
240065	Expenditure	Oakdale ES	0	\$42.96
240065	Expenditure	Parkside ES	0	\$49.46
240065	Expenditure	Parkside JHS	0	\$90.35
240065	Expenditure	Pepper Ridge ES	0	\$90.35
240065	Expenditure	Prairieland ES	0	\$47.39

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Sprint				
Check#	Type	Location	PO Number	Amount
240065	Expenditure	Sugar Creek ES	0	\$94.78
240065	Expenditure	Towanda ES	0	\$47.39
240065	Expenditure	Unit Office	0	\$553.18
240065	Expenditure	Warehouse/Food Services	0	\$1,468.42
Total for Operations & Maintenance Fund				\$6,595.42
Total for Sprint				\$6,595.42
Starcrest Cleaners 1				
Check#	Type	Location	PO Number	Amount
Educational Fund				
240066	Expenditure	Normal Community HS	2005292	\$2,281.05
Total for Starcrest Cleaners 1				\$2,281.05
Storcom				
Check#	Type	Location	PO Number	Amount
Educational Fund				
240067	Expenditure	District Wide	2004664	\$44,699.00
Total for Storcom				\$44,699.00
Streamwood Behavioral Health Center				
Check#	Type	Location	PO Number	Amount
Educational Fund				
240068	Expenditure	District Wide	2005416	\$4,655.00
Total for Streamwood Behavioral Health Center				\$4,655.00
Sutton, Karin Judson				
Check#	Type	Location	PO Number	Amount
Educational Fund				
240069	Expenditure	Normal Community HS	2004389	\$38.24
Total for Sutton, Karin Judson				\$38.24
Tci Companies, Inc.				
Check#	Type	Location	PO Number	Amount
Fire Prevention & Safety Fund				
240070	Expenditure	District Wide	2005474	\$49,059.50

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				Total for Tci Companies, Inc.	\$49,059.50
The Lifeguard Store					
Check#	Type	Location		PO Number	Amount
Educational Fund					
240071	Expenditure	Normal Community West HS		2004815	\$3,840.00
				Total for The Lifeguard Store	\$3,840.00
The Music Shoppe, Inc					
Check#	Type	Location		PO Number	Amount
Educational Fund					
240072	Expenditure	Junior High Schools		2005356	\$1,150.00
240072	Expenditure	Junior High Schools		2005401	\$3,695.00
240072	Expenditure	Normal Community HS		2005291	\$835.82
				Total for Educational Fund	\$5,680.82
				Total for The Music Shoppe, Inc	\$5,680.82
The Omni Group					
Check#	Type	Location		PO Number	Amount
Educational Fund					
240073	Expenditure	District Wide		2005382	\$42.00
				Total for The Omni Group	\$42.00
Thresholds					
Check#	Type	Location		PO Number	Amount
Educational Fund					
240074	Expenditure	District Wide		2005417	\$4,087.02
				Total for Thresholds	\$4,087.02
Tim Newburn Designs					
Check#	Type	Location		PO Number	Amount
Educational Fund					
240075	Expenditure	Normal Community West HS		2004933	\$3,884.00
				Total for Tim Newburn Designs	\$3,884.00
Touchtone Communications					
Check#	Type	Location		PO Number	Amount
Operations & Maintenance Fund					

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria:

From Date: 06/17/2020

To Date: 06/17/2020

Report Sort: Remit Name

Touchtone Communications

Check#	Type	Location	PO Number	Amount
240076	Expenditure	Eagle Road Resource Center	0	\$260.44
Total for Touchtone Communications				\$260.44

Towanda Water Department

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240077	Expenditure	Towanda ES	0	\$77.00
Total for Towanda Water Department				\$77.00

Townsend Press Book Center

Check#	Type	Location	PO Number	Amount
Educational Fund				
240078	Expenditure	Oakdale ES	2004278	\$1,057.30
Total for Townsend Press Book Center				\$1,057.30

Track Surfaces Co

Check#	Type	Location	PO Number	Amount
Fire Prevention & Safety Fund				
240079	Expenditure	District Wide	2005457	\$120,420.00
Total for Track Surfaces Co				\$120,420.00

Tractor Supply Co

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240080	Expenditure	District Wide	2005477	\$3.49
Total for Tractor Supply Co				\$3.49

Traffic Sign Store

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240081	Expenditure	District Wide	2005425	\$180.00
Total for Traffic Sign Store				\$180.00

Trinity 3 Technology

Check#	Type	Location	PO Number	Amount
Educational Fund				

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria:

From Date: 06/17/2020

To Date: 06/17/2020

Report Sort: Remit Name

Trinity 3 Technology

Check#	Type	Location	PO Number	Amount
240082	Expenditure	District Wide	2005201	\$699.00
240082	Expenditure	District Wide	2005235	\$109,060.00

Total for Educational Fund \$109,759.00

Total for Trinity 3 Technology \$109,759.00

Union Roofing

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240083	Expenditure	District Wide	2005452	\$754.00

Fire Prevention & Safety Fund

240083	Expenditure	District Wide	2005270	\$80,279.10
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Total for Union Roofing \$81,033.10

Vanguard Energy Services,LLC

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240084	Expenditure	Chiddix JHS	0	\$395.97
240084	Expenditure	Eagle Road Resource Center	0	\$196.16
240084	Expenditure	Eugene Field Special Services	0	\$129.62
240084	Expenditure	Fox Creek ES	0	\$1,026.37
240084	Expenditure	Grove ES	0	\$1,791.14
240084	Expenditure	Kingsley JHS	0	\$1,318.07
240084	Expenditure	Normal Community HS	0	\$5,073.72
240084	Expenditure	Normal Community West HS	0	\$3,532.70
240084	Expenditure	Northpoint ES	0	\$325.78
240084	Expenditure	Parkside ES	0	\$585.74
240084	Expenditure	Parkside JHS	0	\$193.06
240084	Expenditure	Pepper Ridge ES	0	\$1,346.32
240084	Expenditure	Prairieland ES	0	\$1,417.05
240084	Expenditure	Towanda ES	0	\$287.13
240084	Expenditure	Unit Office	0	\$12.94

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria: From Date: 06/17/2020 To Date: 06/17/2020

Report Sort: Remit Name

Vanguard Energy Services,LLC

Check#	Type	Location	PO Number	Amount
240084	Expenditure	Warehouse/Food Services	0	\$319.22

Total for Operations & Maintenance Fund \$17,950.99

Transportation Fund

240084	Expenditure	District Wide	0	\$279.47
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Total for Vanguard Energy Services,LLC \$18,230.46

Vernier Software

Check#	Type	Location	PO Number	Amount
Educational Fund				
240085	Expenditure	High Schools	2005313	\$800.40
240085	Expenditure	Normal Community West HS	2004877	\$205.40

Total for Educational Fund \$1,005.80

Total for Vernier Software \$1,005.80

Vex Robotics, Inc.

Check#	Type	Location	PO Number	Amount
Educational Fund				
240086	Expenditure	Junior High Schools	2005038	\$10,681.36

Total for Vex Robotics, Inc. \$10,681.36

Vision Service Plan - (II)

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240087	Expenditure	District Wide	2005242	\$1,094.53

Total for Vision Service Plan - (II) \$1,094.53

Walker, Valentine S

Check#	Type	Location	PO Number	Amount
Educational Fund				
240088	Expenditure	Normal Community West HS	0	\$604.15

Total for Walker, Valentine S \$604.15

Ward's Natural Science Est.

Check#	Type	Location	PO Number	Amount
Educational Fund				

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria:

From Date: 06/17/2020

To Date: 06/17/2020

Report Sort: Remit Name

Ward's Natural Science Est.

Check#	Type	Location	PO Number	Amount
240089	Expenditure	Normal Community West HS	2004876	\$165.31
Total for Ward's Natural Science Est.				\$165.31

Watson, Julie Melinda

Check#	Type	Location	PO Number	Amount
Educational Fund 240090	Expenditure	District Wide	0	\$25.30
Total for Watson, Julie Melinda				\$25.30

Watts Copy Systems, Inc

Check#	Type	Location	PO Number	Amount
Educational Fund 240091	Expenditure	District Wide	2005198	\$2,330.56
240091	Expenditure	District Wide	2005199	\$420.00
240091	Expenditure	District Wide	2005316	\$1,799.98
Total for Educational Fund				\$4,550.54
Total for Watts Copy Systems, Inc				\$4,550.54

Watts Copy Systems, Inc.

Check#	Type	Location	PO Number	Amount
Educational Fund 240092	Expenditure	District Wide	2005315	\$1,848.00
Total for Watts Copy Systems, Inc.				\$1,848.00

Weaver's Rent-All #1

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund 240093	Expenditure	District Wide	2005484	\$19.80
Total for Weaver's Rent-All #1				\$19.80

WILCOX ELECTRIC & SERVICES INC.

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund 240094	Expenditure	Fox Creek ES	2005449	\$350.74
Total for WILCOX ELECTRIC & SERVICES INC.				\$350.74

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria: From Date: 06/17/2020 To Date: 06/17/2020

Report Sort: Remit Name

Winsupply

Check#	Type	Location	PO Number	Amount
Operations & Maintenance Fund				
240095	Expenditure	District Wide	2005430	\$161.02
Total for Winsupply				\$161.02

Worthington Direct

Check#	Type	Location	PO Number	Amount
Educational Fund				
240096	Expenditure	Kingsley JHS	2005089	\$1,512.69
Total for Worthington Direct				\$1,512.69

Xerox Corporation

Check#	Type	Location	PO Number	Amount
Educational Fund				
240097	Expenditure	District Wide	2005194	\$3,795.69
Total for Xerox Corporation				\$3,795.69

XYZ Printing

Check#	Type	Location	PO Number	Amount
Educational Fund				
240098	Expenditure	Kingsley JHS	2004368	\$263.66
Total for XYZ Printing				\$263.66

Yokley, Amy

Check#	Type	Location	PO Number	Amount
Educational Fund				
240099	Expenditure	Hoose ES	2004599	\$191.58
Total for Yokley, Amy				\$191.58

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

Fiscal Year: 2019-2020

Criteria:

From Date: 06/17/2020

To Date: 06/17/2020

Report Sort: Remit Name

Grand Total: \$3,927,291.89

Recap for Fund for remit name

10	Educational Fund	\$621,969.12
20	Operations & Maintenance Fund	\$222,410.47
40	Transportation Fund	\$2,261,877.65
80	Tort Immunity Fund	\$94,528.39
90	Fire Prevention & Safety Fund	\$726,506.26

End of Report

CUSD No. 5, McLean and Woodford Counties, Illinois

Payroll Fund Totals

Fiscal Year: 2019-2020

Pay Cycle:	Pay Period:	Start Date:	End Date:	Pay Date:
Certified - Semi	220	05/16/2020	05/31/2020	05/29/2020
Certified - Semi	230	06/01/2020	06/15/2020	06/15/2020
Classified - Semi	220	05/16/2020	05/31/2020	05/29/2020
Classified - Semi	230	06/01/2020	06/15/2020	06/15/2020
Classified - Semi	231	05/16/2020	05/31/2020	06/15/2020

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
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Certified - Semi - Period Number: 220

10	2,938,534.49	0.00	173,633.95	318,727.50	3,430,895.94
50	0.00	40,756.53	0.00	0.00	40,756.53
Period Total:	\$2,938,534.49	\$40,756.53	\$173,633.95	\$318,727.50	\$3,471,652.47

Certified - Semi - Period Number: 230

10	2,883,211.69	0.00	10,961.68	318,727.50	3,212,900.87
50	0.00	39,941.55	0.00	0.00	39,941.55
Period Total:	\$2,883,211.69	\$39,941.55	\$10,961.68	\$318,727.50	\$3,252,842.42

Classified - Semi - Period Number: 220

10	671,967.33	0.00	0.00	161,287.50	833,254.83
20	228,468.37	0.00	0.00	2,142.50	230,610.87
40	7,343.94	0.00	0.00	1,500.00	8,843.94
50	0.00	66,017.04	0.00	0.00	66,017.04
51	0.00	0.00	90,911.13	0.00	90,911.13
80	8,406.16	0.00	0.00	1,085.00	9,491.16
Period Total:	\$916,185.80	\$66,017.04	\$90,911.13	\$166,015.00	\$1,239,128.97

Classified - Semi - Period Number: 230

10	658,873.40	0.00	0.00	156,907.50	815,780.90
20	243,390.23	0.00	0.00	2,142.50	245,532.73
40	7,479.80	0.00	0.00	1,500.00	8,979.80
50	0.00	66,441.02	0.00	0.00	66,441.02
51	0.00	0.00	93,858.48	0.00	93,858.48
80	8,806.16	0.00	0.00	1,085.00	9,891.16
Period Total:	\$918,549.59	\$66,441.02	\$93,858.48	\$161,635.00	\$1,240,484.09

Classified - Semi - Period Number: 231

10	936.00	0.00	0.00	0.00	936.00
20	37,995.04	0.00	0.00	0.00	37,995.04
50	0.00	2,977.92	0.00	0.00	2,977.92
51	0.00	0.00	4,002.17	0.00	4,002.17
Period Total:	\$38,931.04	\$2,977.92	\$4,002.17	\$0.00	\$45,911.13

Grand Totals:	\$7,695,412.61	\$216,134.06	\$373,367.41	\$965,105.00	\$9,250,019.08
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End of Report

MCLEAN COUNTY UNIT DISTRICT NO. 5
Authorization for Payment of Bills and Payrolls
May 28, 2020 through June 17, 2020

SUMMARY OF BILLS & PAYROLLS BY FUND

Fund	¹ Prepaid Bills	² Bills To Be Paid	³ Payrolls	Total
07 Flexible Benefit Plan Trust Fund	55,013.00	0.00	0.00	55,013.00
08 Unit 5 Self-Funded Insurance	577,440.84	0.00	0.00	577,440.84
10 Educational	93,548.74	621,969.12	8,293,768.54	9,009,286.40
20 Operations & Maintenance	5,771.64	222,410.47	514,138.64	742,320.75
30 Debt Service	254,157.17	0.00	0.00	254,157.17
40 Transportation	0.00	2,261,877.65	17,823.74	2,279,701.39
50 Social Security	0.00	0.00	216,134.06	216,134.06
51 IMRF	0.00	0.00	188,771.78	188,771.78
60 Capital Projects	0.00	0.00	0.00	0.00
70 Working Cash	0.00	0.00	0.00	0.00
80 Tort Immunity	31,812.37	94,528.39	19,382.32	145,723.08
90 Life Safety	0.00	726,506.26	0.00	726,506.26
99 Student Activity Funds ⁴	57,024.66	0.00	0.00	57,024.66
Grand Total	\$1,074,768.42	\$3,927,291.89	\$9,250,019.08	\$14,252,079.39

¹ For funds 8 through 90, these bills were paid on and between 5/28/20 and 6/16/20. Please see the "Vendor Bill Listing - PREPAID" report for details.

² These bills have not been paid yet. Please see the "Vendor Bill Listing - TO BE PAID" report for details.

³ Please see the "Payroll Fund Totals" report for details.

⁴ These bills will always be listed as "prepaid" and include bills paid on the date of the last Board meeting. This is to ensure that all payments are captured for reporting purposes. For this report, these bills were paid on and between 5/27/20 and 6/16/20. Please see the Student Activity Funds section of the "Vendor Bill Listing - PREPAID" and the "Vendor Bill Listing - PREPAID - SA" report for details. The Student Activity Funds totals on these reports will equal the Student Activity Funds total on this summary.

ATTEST:

I do certify that the Board of Education has reviewed and authorized the payment of bills and payrolls in the amount of \$14,252,079.39.

 Amy Roser, President, Board of Education

 Date

 Kelly Pyle, Secretary, Board of Education

 Date

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report For the Period 04/01/2020 through 04/30/2020

Fiscal Year: 2019-2020

	<u>04/01/2020 - 04/30/2020</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
REVENUE COLLECTED					
Educational Fund					
Local Sources (+)	\$392,269.32	\$36,140,629.04	\$68,901,794.84	\$32,761,165.80	52.5%
State Sources (+)	\$1,958,269.36	\$19,420,725.94	\$24,220,013.00	\$4,799,287.06	80.2%
Federal Sources (+)	\$1,381,008.71	\$8,418,949.65	\$9,407,527.49	\$988,577.84	89.5%
Sub-total : Educational Fund	\$3,731,547.39	\$63,980,304.63	\$102,529,335.33	\$38,549,030.70	62.4%
Operations & Maintenance Fund					
Local Sources (+)	\$42,233.15	\$6,352,444.78	\$12,643,728.00	\$6,291,283.22	50.2%
State Sources (+)	\$0.00	\$0.00	\$150,000.00	\$150,000.00	0.0%
Sub-total : Operations & Maintenance Fund	\$42,233.15	\$6,352,444.78	\$12,793,728.00	\$6,441,283.22	49.7%
Debt Service Fund					
Local Sources (+)	\$1.00	\$14,448,212.88	\$30,147,189.00	\$15,698,976.12	47.9%
Sub-total : Debt Service Fund	\$1.00	\$14,448,212.88	\$30,147,189.00	\$15,698,976.12	47.9%
Transportation Fund					
Local Sources (+)	\$0.25	\$2,150,829.34	\$4,459,813.00	\$2,308,983.66	48.2%
State Sources (+)	\$0.00	\$3,221,870.67	\$6,756,161.00	\$3,534,290.33	47.7%
Federal Sources (+)	\$0.00	\$0.00	\$62,000.00	\$62,000.00	0.0%
Sub-total : Transportation Fund	\$0.25	\$5,372,700.01	\$11,277,974.00	\$5,905,273.99	47.6%
Social Security Fund					
Local Sources (+)	\$38,414.53	\$1,254,491.33	\$2,522,764.00	\$1,268,272.67	49.7%
State Sources (+)	\$0.00	\$0.00	\$4,411.00	\$4,411.00	0.0%
Sub-total : Social Security Fund	\$38,414.53	\$1,254,491.33	\$2,527,175.00	\$1,272,683.67	49.6%
Municiple Retirement Fund					
Local Sources (+)	\$0.50	\$915,883.70	\$2,044,996.00	\$1,129,112.30	44.8%
State Sources (+)	\$0.00	\$0.00	\$6,436.00	\$6,436.00	0.0%
Federal Sources (+)	\$0.00	\$0.00	\$27,678.00	\$27,678.00	0.0%
Sub-total : Municiple Retirement Fund	\$0.50	\$915,883.70	\$2,079,110.00	\$1,163,226.30	44.1%
Working Cash Fund					
Local Sources (+)	\$716.10	\$736,894.84	\$1,332,403.00	\$595,508.16	55.3%
Sub-total : Working Cash Fund	\$716.10	\$736,894.84	\$1,332,403.00	\$595,508.16	55.3%
Tort Immunity Fund					
Local Sources (+)	\$158.39	\$2,640,599.05	\$5,509,500.00	\$2,868,900.95	47.9%
Sub-total : Tort Immunity Fund	\$158.39	\$2,640,599.05	\$5,509,500.00	\$2,868,900.95	47.9%
Life Safety Fund					
Local Sources (+)	\$24,361.12	\$608,396.20	\$1,254,601.00	\$646,204.80	48.5%
Sub-total : Life Safety Fund	\$24,361.12	\$608,396.20	\$1,254,601.00	\$646,204.80	48.5%
Total : REVENUE COLLECTED	\$3,837,432.43	\$96,309,927.42	\$169,451,015.33	\$73,141,087.91	56.8%
EXPENDITURES PAID					
Educational Fund					
Salaries (-)	\$7,043,952.25	\$70,914,828.92	\$82,295,251.90	\$11,380,422.98	86.2%
Employee Benefits (-)	\$1,301,892.28	\$12,301,230.01	\$14,553,483.18	\$2,252,253.17	84.5%

Operating Statement with Budget

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report For the Period 04/01/2020 through 04/30/2020

Fiscal Year: 2019-2020

	<u>04/01/2020 - 04/30/2020</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Purchased Services (-)	\$117,965.25	\$1,790,662.12	\$2,314,259.90	\$523,597.78	77.4%
Supplies and Materials (-)	\$216,237.49	\$5,035,851.62	\$6,680,015.23	\$1,644,163.61	75.4%
Capital Outlay (-)	\$0.00	\$23,306.81	\$815,804.00	\$792,497.19	2.9%
Other Objects (-)	\$577,433.13	\$4,585,299.26	\$5,643,727.00	\$1,058,427.74	81.2%
Non-Capitalized Equipment (-)	\$0.00	\$74,467.18	\$183,372.40	\$108,905.22	40.6%
Sub-total : Educational Fund	(\$9,257,480.40)	(\$94,725,645.92)	(\$112,485,913.61)	(\$17,760,267.69)	84.2%
Operations & Maintenance Fund					
Salaries (-)	\$452,634.34	\$4,853,841.78	\$5,898,492.00	\$1,044,650.22	82.3%
Employee Benefits (-)	\$84,255.95	\$859,652.88	\$1,107,565.00	\$247,912.12	77.6%
Purchased Services (-)	\$105,769.54	\$1,071,762.54	\$1,121,990.91	\$50,228.37	95.5%
Supplies and Materials (-)	\$285,782.60	\$2,972,610.83	\$3,740,626.54	\$768,015.71	79.5%
Capital Outlay (-)	\$70,770.35	\$319,335.88	\$211,850.00	(\$107,485.88)	150.7%
Other Objects (-)	\$40.00	\$1,252.38	\$3,173.00	\$1,920.62	39.5%
Non-Capitalized Equipment (-)	\$0.00	\$11,976.52	\$35,000.00	\$23,023.48	34.2%
Sub-total : Operations & Maintenance Fund	(\$999,252.78)	(\$10,090,432.81)	(\$12,118,697.45)	(\$2,028,264.64)	83.3%
Debt Service Fund					
Other Objects (-)	\$0.00	\$29,462,101.40	\$31,458,670.00	\$1,996,568.60	93.7%
Sub-total : Debt Service Fund	\$0.00	(\$29,462,101.40)	(\$31,458,670.00)	(\$1,996,568.60)	93.7%
Transportation Fund					
Salaries (-)	\$14,343.60	\$160,673.42	\$174,900.00	\$14,226.58	91.9%
Employee Benefits (-)	\$3,000.00	\$22,800.00	\$27,600.00	\$4,800.00	82.6%
Purchased Services (-)	\$1,797,876.66	\$5,559,487.24	\$10,008,110.00	\$4,448,622.76	55.5%
Supplies and Materials (-)	\$21,582.86	\$789,767.05	\$1,102,133.00	\$312,365.95	71.7%
Capital Outlay (-)	\$0.00	\$14,000.00	\$0.00	(\$14,000.00)	0.0%
Other Objects (-)	\$0.00	\$487,827.07	\$1,000.00	(\$486,827.07)	48782.7%
Non-Capitalized Equipment (-)	\$0.00	\$85,183.27	\$20,000.00	(\$65,183.27)	425.9%
Sub-total : Transportation Fund	(\$1,836,803.12)	(\$7,119,738.05)	(\$11,333,743.00)	(\$4,214,004.95)	62.8%
Social Security Fund					
Employee Benefits (-)	\$206,699.62	\$2,106,974.12	\$2,420,634.97	\$313,660.85	87.0%
Sub-total : Social Security Fund	(\$206,699.62)	(\$2,106,974.12)	(\$2,420,634.97)	(\$313,660.85)	87.0%
Municiple Retirement Fund					
Employee Benefits (-)	\$178,307.40	\$1,650,692.53	\$2,043,434.56	\$392,742.03	80.8%
Sub-total : Municiple Retirement Fund	(\$178,307.40)	(\$1,650,692.53)	(\$2,043,434.56)	(\$392,742.03)	80.8%
Tort Immunity Fund					
Salaries (-)	\$16,812.32	\$183,434.28	\$2,666,451.00	\$2,483,016.72	6.9%
Employee Benefits (-)	\$37,637.25	\$547,369.22	\$671,131.00	\$123,761.78	81.6%
Purchased Services (-)	\$44,964.35	\$1,927,070.20	\$2,165,418.00	\$238,347.80	89.0%
Supplies and Materials (-)	\$9,193.86	\$118,352.23	\$42,500.00	(\$75,852.23)	278.5%
Capital Outlay (-)	\$0.00	\$117,230.48	\$110,000.00	(\$7,230.48)	106.6%
Other Objects (-)	\$0.00	\$8,152.80	\$51,500.00	\$43,347.20	15.8%
Non-Capitalized Equipment (-)	\$0.00	\$42,111.97	\$2,500.00	(\$39,611.97)	1684.5%
Sub-total : Tort Immunity Fund	(\$108,607.78)	(\$2,943,721.18)	(\$5,709,500.00)	(\$2,765,778.82)	51.6%

Operating Statement with Budget

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report For the Period 04/01/2020 through 04/30/2020

Fiscal Year: 2019-2020

	<u>04/01/2020 - 04/30/2020</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Life Safety Fund					
Purchased Services (-)	\$24,874.26	\$440,634.50	\$426,500.00	(\$14,134.50)	103.3%
Supplies and Materials (-)	\$0.00	\$3,666.33	\$0.00	(\$3,666.33)	0.0%
Capital Outlay (-)	\$99,111.00	\$4,486,474.07	\$5,087,000.00	\$600,525.93	88.2%
Sub-total : Life Safety Fund	(\$123,985.26)	(\$4,930,774.90)	(\$5,513,500.00)	(\$582,725.10)	89.4%
Total : EXPENDITURES PAID	(\$12,711,136.36)	(\$153,030,080.91)	(\$183,084,093.59)	(\$30,054,012.68)	83.6%
OTHER FINANCING SOURCES (USES)					
Educational Fund					
Transfers In (+)	\$0.00	\$0.00	\$10,000,000.00	\$10,000,000.00	0.0%
Transfers Out (-)	\$0.00	\$531,392.74	\$117,930.95	(\$413,461.79)	450.6%
Sub-total : Educational Fund	\$0.00	(\$531,392.74)	\$9,882,069.05	\$10,413,461.79	5.4%
Operations & Maintenance Fund					
Proceeds From Capital Asset Disposal (+)	\$0.00	\$750.00	\$0.00	(\$750.00)	0.0%
Transfers Out (-)	\$0.00	\$663,028.75	\$665,405.00	\$2,376.25	99.6%
Sub-total : Operations & Maintenance Fund	\$0.00	(\$662,278.75)	(\$665,405.00)	(\$3,126.25)	99.5%
Debt Service Fund					
Transfers In (+)	\$0.00	\$1,194,421.49	\$1,229,699.00	\$35,277.51	97.1%
Sub-total : Debt Service Fund	\$0.00	\$1,194,421.49	\$1,229,699.00	\$35,277.51	97.1%
Transportation Fund					
Proceeds From Capital Asset Disposal (+)	\$0.00	\$1,300.00	\$0.00	(\$1,300.00)	0.0%
Sub-total : Transportation Fund	\$0.00	\$1,300.00	\$0.00	(\$1,300.00)	0.0%
Working Cash Fund					
Transfers Out (-)	\$0.00	\$0.00	\$10,000,000.00	\$10,000,000.00	0.0%
Sub-total : Working Cash Fund	\$0.00	\$0.00	(\$10,000,000.00)	(\$10,000,000.00)	0.0%
Total : OTHER FINANCING SOURCES (USES)	\$0.00	\$2,050.00	\$446,363.05	\$444,313.05	0.5%
NET CHANGE IN FUND BALANCE	(\$8,873,703.93)	(\$56,718,103.49)	(\$13,186,715.21)	\$43,531,388.28	430.1%

End of Report

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report For the Period 05/01/2020 through 05/31/2020

Fiscal Year: 2019-2020

	<u>05/01/2020 - 05/31/2020</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
REVENUE COLLECTED					
Educational Fund					
Local Sources (+)	\$4,412,369.01	\$40,552,998.05	\$68,901,794.84	\$28,348,796.79	58.9%
State Sources (+)	\$2,815,565.79	\$22,236,291.73	\$24,220,013.00	\$1,983,721.27	91.8%
Federal Sources (+)	\$277,470.13	\$8,696,419.78	\$9,407,527.49	\$711,107.71	92.4%
Sub-total : Educational Fund	\$7,505,404.93	\$71,485,709.56	\$102,529,335.33	\$31,043,625.77	69.7%
Operations & Maintenance Fund					
Local Sources (+)	\$788,517.92	\$7,140,962.70	\$12,443,728.00	\$5,302,765.30	57.4%
Sub-total : Operations & Maintenance Fund	\$788,517.92	\$7,140,962.70	\$12,443,728.00	\$5,302,765.30	57.4%
Debt Service Fund					
Local Sources (+)	\$1,873,026.89	\$16,321,239.77	\$30,147,189.00	\$13,825,949.23	54.1%
Sub-total : Debt Service Fund	\$1,873,026.89	\$16,321,239.77	\$30,147,189.00	\$13,825,949.23	54.1%
Transportation Fund					
Local Sources (+)	\$288,565.14	\$2,439,394.48	\$4,459,813.00	\$2,020,418.52	54.7%
State Sources (+)	\$1,641,244.31	\$4,863,114.98	\$6,756,161.00	\$1,893,046.02	72.0%
Federal Sources (+)	\$0.00	\$0.00	\$62,000.00	\$62,000.00	0.0%
Sub-total : Transportation Fund	\$1,929,809.45	\$7,302,509.46	\$11,277,974.00	\$3,975,464.54	64.8%
Social Security Fund					
Local Sources (+)	\$193,873.56	\$1,448,364.89	\$2,522,764.00	\$1,074,399.11	57.4%
State Sources (+)	\$0.00	\$0.00	\$4,411.00	\$4,411.00	0.0%
Sub-total : Social Security Fund	\$193,873.56	\$1,448,364.89	\$2,527,175.00	\$1,078,810.11	57.3%
Municiple Retirement Fund					
Local Sources (+)	\$115,008.79	\$1,030,892.49	\$2,044,996.00	\$1,014,103.51	50.4%
State Sources (+)	\$0.00	\$0.00	\$6,436.00	\$6,436.00	0.0%
Federal Sources (+)	\$0.00	\$0.00	\$27,678.00	\$27,678.00	0.0%
Sub-total : Municiple Retirement Fund	\$115,008.79	\$1,030,892.49	\$2,079,110.00	\$1,048,217.51	49.6%
Working Cash Fund					
Local Sources (+)	\$72,460.69	\$809,355.53	\$1,332,403.00	\$523,047.47	60.7%
Sub-total : Working Cash Fund	\$72,460.69	\$809,355.53	\$1,332,403.00	\$523,047.47	60.7%
Tort Immunity Fund					
Local Sources (+)	\$361,031.24	\$3,001,630.29	\$5,509,500.00	\$2,507,869.71	54.5%
Sub-total : Tort Immunity Fund	\$361,031.24	\$3,001,630.29	\$5,509,500.00	\$2,507,869.71	54.5%
Life Safety Fund					
Local Sources (+)	\$184,505.16	\$792,901.36	\$1,254,601.00	\$461,699.64	63.2%
Sub-total : Life Safety Fund	\$184,505.16	\$792,901.36	\$1,254,601.00	\$461,699.64	63.2%
Total : REVENUE COLLECTED	\$13,023,638.63	\$109,333,566.05	\$169,101,015.33	\$59,767,449.28	64.7%
EXPENDITURES PAID					
Educational Fund					
Salaries (-)	\$4,693,674.18	\$75,608,503.10	\$82,295,251.90	\$6,686,748.80	91.9%
Employee Benefits (-)	\$1,303,404.16	\$13,604,634.17	\$14,555,483.18	\$950,849.01	93.5%
Purchased Services (-)	\$273,954.76	\$2,064,616.88	\$2,289,259.90	\$224,643.02	90.2%

Operating Statement with Budget

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report For the Period 05/01/2020 through 05/31/2020

Fiscal Year: 2019-2020

	<u>05/01/2020 - 05/31/2020</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Supplies and Materials (-)	\$261,636.78	\$5,297,488.40	\$6,644,619.23	\$1,347,130.83	79.7%
Capital Outlay (-)	\$0.00	\$23,306.81	\$209,200.00	\$185,893.19	11.1%
Other Objects (-)	\$492,287.84	\$5,077,587.10	\$5,643,727.00	\$566,139.90	90.0%
Non-Capitalized Equipment (-)	\$0.00	\$74,467.18	\$358,372.40	\$283,905.22	20.8%
Sub-total : Educational Fund	(\$7,024,957.72)	(\$101,750,603.64)	(\$111,995,913.61)	(\$10,245,309.97)	90.9%
Operations & Maintenance Fund					
Salaries (-)	\$455,308.24	\$5,309,150.02	\$5,898,492.00	\$589,341.98	90.0%
Employee Benefits (-)	\$85,235.88	\$944,888.76	\$1,107,565.00	\$162,676.24	85.3%
Purchased Services (-)	\$50,927.50	\$1,122,690.04	\$1,121,990.91	(\$699.13)	100.1%
Supplies and Materials (-)	\$186,444.49	\$3,159,055.32	\$3,340,626.54	\$181,571.22	94.6%
Capital Outlay (-)	\$63,043.47	\$382,379.35	\$361,850.00	(\$20,529.35)	105.7%
Other Objects (-)	(\$100.00)	\$1,152.38	\$3,173.00	\$2,020.62	36.3%
Non-Capitalized Equipment (-)	\$8,968.99	\$20,945.51	\$35,000.00	\$14,054.49	59.8%
Sub-total : Operations & Maintenance Fund	(\$849,828.57)	(\$10,940,261.38)	(\$11,868,697.45)	(\$928,436.07)	92.2%
Debt Service Fund					
Other Objects (-)	\$1,858,157.17	\$31,320,258.57	\$31,458,670.00	\$138,411.43	99.6%
Sub-total : Debt Service Fund	(\$1,858,157.17)	(\$31,320,258.57)	(\$31,458,670.00)	(\$138,411.43)	99.6%
Transportation Fund					
Salaries (-)	\$14,451.74	\$175,125.16	\$174,900.00	(\$225.16)	100.1%
Employee Benefits (-)	\$3,000.00	\$25,800.00	\$27,600.00	\$1,800.00	93.5%
Purchased Services (-)	\$896,490.51	\$6,455,977.75	\$10,008,110.00	\$3,552,132.25	64.5%
Supplies and Materials (-)	\$45,800.95	\$835,568.00	\$1,102,133.00	\$266,565.00	75.8%
Capital Outlay (-)	\$0.00	\$14,000.00	\$0.00	(\$14,000.00)	0.0%
Other Objects (-)	\$0.00	\$487,827.07	\$1,000.00	(\$486,827.07)	48782.7%
Non-Capitalized Equipment (-)	\$0.00	\$85,183.27	\$20,000.00	(\$65,183.27)	425.9%
Sub-total : Transportation Fund	(\$959,743.20)	(\$8,079,481.25)	(\$11,333,743.00)	(\$3,254,261.75)	71.3%
Social Security Fund					
Employee Benefits (-)	\$210,419.50	\$2,317,393.62	\$2,420,634.97	\$103,241.35	95.7%
Sub-total : Social Security Fund	(\$210,419.50)	(\$2,317,393.62)	(\$2,420,634.97)	(\$103,241.35)	95.7%
Municiple Retirement Fund					
Employee Benefits (-)	\$178,589.18	\$1,829,281.71	\$2,043,434.56	\$214,152.85	89.5%
Sub-total : Municiple Retirement Fund	(\$178,589.18)	(\$1,829,281.71)	(\$2,043,434.56)	(\$214,152.85)	89.5%
Tort Immunity Fund					
Salaries (-)	\$2,440,910.57	\$2,624,344.85	\$2,666,451.00	\$42,106.15	98.4%
Employee Benefits (-)	\$37,162.99	\$584,532.21	\$671,131.00	\$86,598.79	87.1%
Purchased Services (-)	\$96,874.81	\$2,023,945.01	\$2,165,418.00	\$141,472.99	93.5%
Supplies and Materials (-)	\$17,927.13	\$136,279.36	\$42,500.00	(\$93,779.36)	320.7%
Capital Outlay (-)	\$0.00	\$117,230.48	\$110,000.00	(\$7,230.48)	106.6%
Other Objects (-)	\$0.00	\$8,152.80	\$51,500.00	\$43,347.20	15.8%
Non-Capitalized Equipment (-)	\$0.00	\$42,111.97	\$2,500.00	(\$39,611.97)	1684.5%
Sub-total : Tort Immunity Fund	(\$2,592,875.50)	(\$5,536,596.68)	(\$5,709,500.00)	(\$172,903.32)	97.0%
Life Safety Fund					

Operating Statement with Budget

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report For the Period 05/01/2020 through 05/31/2020

Fiscal Year: 2019-2020

	<u>05/01/2020 - 05/31/2020</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Purchased Services (-)	\$16,362.00	\$456,996.50	\$426,500.00	(\$30,496.50)	107.2%
Supplies and Materials (-)	\$0.00	\$3,666.33	\$0.00	(\$3,666.33)	0.0%
Capital Outlay (-)	\$31,588.11	\$4,518,062.18	\$5,087,000.00	\$568,937.82	88.8%
Sub-total : Life Safety Fund	(\$47,950.11)	(\$4,978,725.01)	(\$5,513,500.00)	(\$534,774.99)	90.3%
Total : EXPENDITURES PAID	(\$13,722,520.95)	(\$166,752,601.86)	(\$182,344,093.59)	(\$15,591,491.73)	91.4%
OTHER FINANCING SOURCES (USES)					
Educational Fund					
Transfers In (+)	\$9,882,069.00	\$9,882,069.00	\$10,000,000.00	\$117,931.00	98.8%
Transfers Out (-)	\$0.00	\$531,392.74	\$531,392.74	\$0.00	100.0%
Sub-total : Educational Fund	\$9,882,069.00	\$9,350,676.26	\$9,468,607.26	\$117,931.00	98.8%
Operations & Maintenance Fund					
Proceeds From Capital Asset Disposal (+)	\$0.00	\$750.00	\$0.00	(\$750.00)	0.0%
Transfers Out (-)	\$7,562.50	\$670,591.25	\$663,028.75	(\$7,562.50)	101.1%
Sub-total : Operations & Maintenance Fund	(\$7,562.50)	(\$669,841.25)	(\$663,028.75)	\$6,812.50	101.0%
Debt Service Fund					
Transfers In (+)	\$7,562.50	\$1,201,983.99	\$1,194,421.49	(\$7,562.50)	100.6%
Sub-total : Debt Service Fund	\$7,562.50	\$1,201,983.99	\$1,194,421.49	(\$7,562.50)	100.6%
Transportation Fund					
Proceeds From Capital Asset Disposal (+)	\$0.00	\$1,300.00	\$0.00	(\$1,300.00)	0.0%
Sub-total : Transportation Fund	\$0.00	\$1,300.00	\$0.00	(\$1,300.00)	0.0%
Working Cash Fund					
Bonds Sold (+)	\$0.00	\$0.00	\$29,000,000.00	\$29,000,000.00	0.0%
Transfers Out (-)	\$9,882,069.00	\$9,882,069.00	\$10,000,000.00	\$117,931.00	98.8%
Other Uses (-)	\$0.00	\$0.00	\$100,000.00	\$100,000.00	0.0%
Sub-total : Working Cash Fund	(\$9,882,069.00)	(\$9,882,069.00)	\$18,900,000.00	\$28,782,069.00	52.3%
Total : OTHER FINANCING SOURCES (USES)	\$0.00	\$2,050.00	\$28,900,000.00	\$28,897,950.00	0.0%
NET CHANGE IN FUND BALANCE	(\$698,882.32)	(\$57,416,985.81)	\$15,656,921.74	\$73,073,907.55	366.7%

End of Report

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report As of 04/30/2020

Fiscal Year: 2019-2020

ASSETS

Educational Fund		
Cash (+)	\$2,493,402.60	
Other Assets (+)	\$5,093.76	
Sub-total : Educational Fund	<u>\$2,498,496.36</u>	
Operations & Maintenance Fund		
Cash (+)	\$50,838.16	
Sub-total : Operations & Maintenance Fund	<u>\$50,838.16</u>	
Debt Service Fund		
Cash (+)	\$1,958,276.63	
Sub-total : Debt Service Fund	<u>\$1,958,276.63</u>	
Transportation Fund		
Cash (+)	\$39,083.41	
Sub-total : Transportation Fund	<u>\$39,083.41</u>	
Social Security Fund		
Cash (+)	\$29,898.98	
Sub-total : Social Security Fund	<u>\$29,898.98</u>	
Municiple Retirement Fund		
Cash (+)	\$890,879.40	
Sub-total : Municiple Retirement Fund	<u>\$890,879.40</u>	
Working Cash Fund		
Cash (+)	(\$198,035.37)	
Investments (+)	\$8,732,065.66	
Interfund Receivables (+)	\$19,600,000.00	
Sub-total : Working Cash Fund	<u>\$28,134,030.29</u>	
Tort Immunity Fund		
Cash (+)	\$153,006.56	
Sub-total : Tort Immunity Fund	<u>\$153,006.56</u>	
Life Safety Fund		
Cash (+)	\$930,393.83	
Investments (+)	\$3,235,747.48	
Sub-total : Life Safety Fund	<u>\$4,166,141.31</u>	
Total : ASSETS		\$37,920,651.10

LIABILITIES

Educational Fund		
Interfund Payables (+)	\$15,150,000.00	
Payroll Withholdings (+)	\$71,680.87	
Other Liabilities (+)	\$7,916,795.07	

Balance Sheet

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report As of 04/30/2020

Fiscal Year: 2019-2020

Sub-total : Educational Fund	\$23,138,475.94
Operations & Maintenance Fund	
Interfund Payables (+)	\$3,100,000.00
Payroll Withholdings (+)	\$10.00
Sub-total : Operations & Maintenance Fund	\$3,100,010.00
Transportation Fund	
Interfund Payables (+)	\$950,000.00
Sub-total : Transportation Fund	\$950,000.00
Social Security Fund	
Interfund Payables (+)	\$400,000.00
Sub-total : Social Security Fund	\$400,000.00
Municiple Retirement Fund	
Payroll Withholdings (+)	(\$7,302.54)
Sub-total : Municiple Retirement Fund	(\$7,302.54)
Tort Immunity Fund	
Payroll Withholdings (+)	\$25.00
Sub-total : Tort Immunity Fund	\$25.00
Total : LIABILITIES	\$27,581,208.40
FUND BALANCE	
Educational Fund	
Fund Balance (+)	\$10,636,754.45
Sub-total : Educational Fund	\$10,636,754.45
Operations & Maintenance Fund	
Fund Balance (+)	\$1,351,094.94
Sub-total : Operations & Maintenance Fund	\$1,351,094.94
Debt Service Fund	
Fund Balance (+)	\$15,777,743.66
Sub-total : Debt Service Fund	\$15,777,743.66
Transportation Fund	
Fund Balance (+)	\$834,821.45
Sub-total : Transportation Fund	\$834,821.45
Social Security Fund	
Fund Balance (+)	\$482,381.77
Sub-total : Social Security Fund	\$482,381.77
Municiple Retirement Fund	
Fund Balance (+)	\$1,632,990.77
Sub-total : Municiple Retirement Fund	\$1,632,990.77

Balance Sheet

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report As of 04/30/2020

Fiscal Year: 2019-2020

Working Cash Fund		
Fund Balance (+)		\$27,397,135.45
Sub-total : Working Cash Fund		<u>\$27,397,135.45</u>
Tort Immunity Fund		
Fund Balance (+)		\$456,103.69
Sub-total : Tort Immunity Fund		<u>\$456,103.69</u>
Life Safety Fund		
Fund Balance (+)		\$8,488,520.01
Sub-total : Life Safety Fund		<u>\$8,488,520.01</u>
NET CHANGE IN FUND BALANCE		
NET CHANGE IN FUND BALANCE (+)		(\$56,718,103.49)
Sub-total : NET CHANGE IN FUND BALANCE		<u>(\$56,718,103.49)</u>
Total : FUND BALANCE		<u>\$10,339,442.70</u>
Total LIABILITIES + FUND BALANCE		\$37,920,651.10

End of Report

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report As of 05/31/2020

Fiscal Year: 2019-2020

ASSETS

Educational Fund		
Cash (+)	\$2,985,492.89	
Other Assets (+)	\$5,456.06	
Sub-total : Educational Fund	\$2,990,948.95	
Operations & Maintenance Fund		
Cash (+)	\$31,955.01	
Sub-total : Operations & Maintenance Fund	\$31,955.01	
Debt Service Fund		
Cash (+)	\$1,980,708.85	
Sub-total : Debt Service Fund	\$1,980,708.85	
Transportation Fund		
Cash (+)	\$59,149.66	
Sub-total : Transportation Fund	\$59,149.66	
Social Security Fund		
Cash (+)	\$13,353.04	
Sub-total : Social Security Fund	\$13,353.04	
Municiple Retirement Fund		
Cash (+)	\$834,601.55	
Sub-total : Municiple Retirement Fund	\$834,601.55	
Working Cash Fund		
Cash (+)	(\$325,896.02)	
Investments (+)	\$7,732,387.00	
Interfund Receivables (+)	\$10,917,931.00	
Sub-total : Working Cash Fund	\$18,324,421.98	
Tort Immunity Fund		
Cash (+)	\$21,137.30	
Sub-total : Tort Immunity Fund	\$21,137.30	
Life Safety Fund		
Cash (+)	\$3,449,009.71	
Investments (+)	\$853,686.65	
Sub-total : Life Safety Fund	\$4,302,696.36	
Total : ASSETS		\$28,558,972.70

LIABILITIES

Educational Fund		
Interfund Payables (+)	\$5,267,931.00	
Payroll Withholdings (+)	\$481.32	
Other Liabilities (+)	\$8,000,000.00	

Balance Sheet

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report As of 05/31/2020

Fiscal Year: 2019-2020

Sub-total : Educational Fund	\$13,268,412.32
Operations & Maintenance Fund	
Interfund Payables (+)	\$3,150,000.00
Sub-total : Operations & Maintenance Fund	\$3,150,000.00
Social Security Fund	
Interfund Payables (+)	\$400,000.00
Sub-total : Social Security Fund	\$400,000.00
Tort Immunity Fund	
Interfund Payables (+)	\$2,100,000.00
Sub-total : Tort Immunity Fund	\$2,100,000.00
Total : LIABILITIES	\$18,918,412.32
FUND BALANCE	
Educational Fund	
Fund Balance (+)	\$10,636,754.45
Sub-total : Educational Fund	\$10,636,754.45
Operations & Maintenance Fund	
Fund Balance (+)	\$1,351,094.94
Sub-total : Operations & Maintenance Fund	\$1,351,094.94
Debt Service Fund	
Fund Balance (+)	\$15,777,743.66
Sub-total : Debt Service Fund	\$15,777,743.66
Transportation Fund	
Fund Balance (+)	\$834,821.45
Sub-total : Transportation Fund	\$834,821.45
Social Security Fund	
Fund Balance (+)	\$482,381.77
Sub-total : Social Security Fund	\$482,381.77
Municiple Retirement Fund	
Fund Balance (+)	\$1,632,990.77
Sub-total : Municiple Retirement Fund	\$1,632,990.77
Working Cash Fund	
Fund Balance (+)	\$27,397,135.45
Sub-total : Working Cash Fund	\$27,397,135.45
Tort Immunity Fund	
Fund Balance (+)	\$456,103.69
Sub-total : Tort Immunity Fund	\$456,103.69
Life Safety Fund	

Balance Sheet

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report As of 05/31/2020

Fiscal Year: 2019-2020

Fund Balance (+)	\$8,488,520.01
Sub-total : Life Safety Fund	<u>\$8,488,520.01</u>
NET CHANGE IN FUND BALANCE	
NET CHANGE IN FUND BALANCE (+)	(\$57,416,985.81)
Sub-total : NET CHANGE IN FUND BALANCE	<u>(\$57,416,985.81)</u>
Total : FUND BALANCE	<u>\$9,640,560.38</u>
Total LIABILITIES + FUND BALANCE	\$28,558,972.70

End of Report

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Self-Funded Insurance For the Period 04/01/2020 through 04/30/2020

Fiscal Year: 2019-2020

	04/01/2020 - 04/30/2020	Year To Date
REVENUE COLLECTED		
Revenue From Payroll		
Board Contributions (+)	\$949,985.00	\$9,474,339.24
Employee Contributions (+)	\$268,865.64	\$2,598,062.57
Sub-total : Revenue From Payroll	<u>\$1,218,850.64</u>	<u>\$12,072,401.81</u>
Revenue From Other Sources		
Retiree Contributions (+)	\$109,639.37	\$455,137.86
Cobra Contributions (+)	\$0.00	\$7,334.24
Interest & Dividends (+)	\$78.21	\$7,213.92
Sub-total : Revenue From Other Sources	<u>\$109,717.58</u>	<u>\$469,686.02</u>
Total : REVENUE COLLECTED	<u>\$1,328,568.22</u>	<u>\$12,542,087.83</u>
EXPENDITURES PAID		
Operating Expenditures		
Claims (-)	\$686,474.68	\$10,817,742.37
Administrative Fees (-)	\$117,674.49	\$1,121,152.44
Sub-total : Operating Expenditures	<u>(\$804,149.17)</u>	<u>(\$11,938,894.81)</u>
Total : EXPENDITURES PAID	<u>(\$804,149.17)</u>	<u>(\$11,938,894.81)</u>
NET CHANGE IN FUND BALANCE	<u>\$524,419.05</u>	<u>\$603,193.02</u>

End of Report

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Self-Funded Insurance For the Period 05/01/2020 through 05/31/2020

Fiscal Year: 2019-2020

	05/01/2020 - 05/31/2020	Year To Date
REVENUE COLLECTED		
Revenue From Payroll		
Board Contributions (+)	\$959,585.00	\$10,433,924.24
Employee Contributions (+)	\$270,563.14	\$2,868,625.71
Sub-total : Revenue From Payroll	<u>\$1,230,148.14</u>	<u>\$13,302,549.95</u>
Revenue From Other Sources		
Retiree Contributions (+)	\$4,880.25	\$460,018.11
Cobra Contributions (+)	\$0.00	\$7,334.24
Interest & Dividends (+)	\$95.24	\$7,309.16
Sub-total : Revenue From Other Sources	<u>\$4,975.49</u>	<u>\$474,661.51</u>
Total : REVENUE COLLECTED	<u>\$1,235,123.63</u>	<u>\$13,777,211.46</u>
EXPENDITURES PAID		
Operating Expenditures		
Claims (-)	\$960,689.08	\$11,778,431.45
Administrative Fees (-)	\$116,610.20	\$1,237,762.64
Sub-total : Operating Expenditures	<u>(\$1,077,299.28)</u>	<u>(\$13,016,194.09)</u>
Total : EXPENDITURES PAID	<u>(\$1,077,299.28)</u>	<u>(\$13,016,194.09)</u>
NET CHANGE IN FUND BALANCE	<u>\$157,824.35</u>	<u>\$761,017.37</u>

End of Report

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Self-Funded Insurance As of 04/30/2020

Fiscal Year: 2019-2020

ASSETS

Current Assets

Cash In Bank (+)

\$2,464,654.19

Sub-total : Current Assets

\$2,464,654.19

Total : ASSETS

\$2,464,654.19

FUND BALANCE

Fund Balance

Fund Balance (+)

\$1,861,461.17

Sub-total : Fund Balance

\$1,861,461.17

NET CHANGE IN FUND BALANCE

NET CHANGE IN FUND BALANCE
(+)

\$603,193.02

Sub-total : NET CHANGE IN FUND
BALANCE

\$603,193.02

Total : FUND BALANCE

\$2,464,654.19

Total LIABILITIES + FUND BALANCE

\$2,464,654.19

End of Report

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Self-Funded Insurance As of 05/31/2020

Fiscal Year: 2019-2020

ASSETS

Current Assets

Cash In Bank (+)

\$2,622,478.54

Sub-total : Current Assets

\$2,622,478.54

Total : ASSETS

\$2,622,478.54

FUND BALANCE

Fund Balance

Fund Balance (+)

\$1,861,461.17

Sub-total : Fund Balance

\$1,861,461.17

NET CHANGE IN FUND BALANCE

NET CHANGE IN FUND BALANCE
(+)

\$761,017.37

Sub-total : NET CHANGE IN FUND
BALANCE

\$761,017.37

Total : FUND BALANCE

\$2,622,478.54

Total LIABILITIES + FUND BALANCE

\$2,622,478.54

End of Report

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

GROVE ELEMENTARY SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 9	

Total Previously Approved	
Approved to raise with this Amendment	\$823,800.00
Total Approved to Date	\$823,800.00
Existing District Funds Approved	\$0.00

I, _____, State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	<input type="checkbox"/>	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	<input type="checkbox"/>	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	<input type="checkbox"/>	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I further certify that the estimate of total approval to date, in the amount of \$823,800.00 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	<input checked="" type="checkbox"/>	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	<input type="checkbox"/>	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - \$0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON
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(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION

To use Fire Prevention and Safety Funds

Amendment Number _____

PART I. CERTIFICATION OF ESTIMATED COSTS

This is to certify that:

The GROVE ELEMENTARY SCHOOL school, located at 1101 N Airport Rd Normal, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 5/12/2020.

All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.

All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 823,800.00.

<i>Name of Architect/Engineer</i> Randall Middleton	<i>Name of Firm</i> MIDDLETON ASSOCIATES INC.
<i>Phone Number</i> (309) 452-1271	<i>Fax Number</i> (309) 454-8049.
<i>License Number</i> 001-007938	<i>Expiration Date</i> 11/30/2020
<i>Email Address</i> rand@middletonassociates.net	
<i>[Seal and Signature]</i>	

PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- a. Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- b. The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- c. The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- d. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- e. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).
- f. All work authorized by the District will be executed in conformity with all applicable codes.
- g. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS	
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1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5			3. FACILITY CODE/NAME GROVE ELEMENTARY SCHOOL					
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	f	b.	Remove existing roof material. Mechanically fastened polyisocyanurate insulation may remain. Add 1.5" polyisocyanurate insulation to bring roof up to current energy standards. Install new 90 mil EPDM roof. Install new edge and flashing metal. Provide 30 year warrantee.	sq. ft.	66500	2	\$598,500.00			8/15/2021	F
2	f	b.	Cut out small areas of the walls above the lower roof and install new 10 oz. copper through the brick and backup CMU wall. Reinstall brick in outer wall and proceed to the adjacent small area. Provide water Repellant liquid on upper walls.	sq. ft.	580	2	\$88,000.00			8/15/2020	F

	Original Subtotal	\$686,500.00	Adjusted Subtotal	\$686,500.00
	Original 10.00% Contingency	\$68,650.00	Adjusted 10.00% Contingency	\$68,650.00
	Original 10.00% A/E Fees	\$68,650.00	Adjusted 10.00% A/E Fees	\$68,650.00
	Original Grand Total	\$823,800.00	Adjusted Grand Total	\$823,800.00

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5		3. FACILITY CODE/NAME GROVE ELEMENTARY SCHOOL	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation	
1	Building Exterior	b.	BOCA 3401.2	Roof leaks at penetrations, miscellaneous flat areas, and at walls where roof levels change.	Replace roof material	
2	Building exterior	b.	BOCA 3401.2	Leaks in many areas were in the same place as where lower level roofs aligned with areas where upper roof walls were located. We had the wall opened up by a mason and discovered that the through-wall flashing was placed through the outer brick wall but does not continue through the block wall behind it, so it is doing no good. We can't sue the Architect or Contractor because of Statute of Limitations.	Repair the through-wall flashing.	

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

TRANSPORTATION FACILITY	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number <u>2</u>	

Total Previously Approved	
Approved to raise with this Amendment	\$8,952.00
Total Approved to Date	\$8,952.00
Existing District Funds Approved	\$0.00

I, , State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	<input type="checkbox"/>	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	<input type="checkbox"/>	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	<input type="checkbox"/>	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I further certify that the estimate of total approval to date, in the amount of \$8,952.00 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	<input checked="" type="checkbox"/>	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	<input type="checkbox"/>	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - \$0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON
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(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION To use Fire Prevention and Safety Funds

Amendment Number _____

PART I. CERTIFICATION OF ESTIMATED COSTS

This is to certify that:

The TRANSPORTATION FACILITY school, located at 2000 Eagle Rd Normal, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 4/17/2020.

All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.

All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 8,952.00.

<i>Name of Architect/Engineer</i> Randall Middleton	<i>Name of Firm</i> MIDDLETON ASSOCIATES INC.
<i>Phone Number</i> (309) 452-1271	<i>Fax Number</i> (309) 454-8049.
<i>License Number</i> 001-007938	<i>Expiration Date</i> 11/30/2020
<i>Email Address</i> rand@middletonassociates.net	
<i>[Seal and Signature]</i>	

PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- a. Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- b. The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- c. The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- d. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- e. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).
- f. All work authorized by the District will be executed in conformity with all applicable codes.
- g. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5				3. FACILITY CODE/NAME TRANSPORTATION FACILITY				
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	f	c.	Install new Highbay LED light fixtures with intergral mounted occupancy sensors.	each	38	2	\$6,650.00			6/30/2020	F
2	f	c.	Present 2X4 fixtures to have existing T8 tubes and ballasts removed and existing fixtures fitted with new LED tubes and new drivers. Potential payback = 22 months. Annual savings of \$4836 for both Item 1 & 2.	each	90	2	\$810.00			6/30/2020	F

	Original Subtotal	\$7,460.00	Adjusted Subtotal	\$7,460.00
	Original 10.00% Contingency	\$746.00	Adjusted 10.00% Contingency	\$746.00
	Original 10.00% A/E Fees	\$746.00	Adjusted 10.00% A/E Fees	\$746.00
	Original Grand Total	\$8,952.00	Adjusted Grand Total	\$8,952.00

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

VIOLATION AND RECOMMENDATION SCHEDULE	
(23 IL Adm. Code 180, Sections 180.320)	

1. COUNTY CODE 064, McLean		2. DISTRICT CODE/NAME 0050, McLean County USD 5			3. FACILITY CODE/NAME TRANSPORTATION FACILITY	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation	
1	Bus Bay	c.	105 ILCS 5/17-2.11(b)	Highbay HID light fixture are not energy efficient.	Replace Bus Bay overhead light fixture.	
2	Bus Shop	c.	105 ILCS 5/17-2.11(b)	Linear T8 fixtures in bus repair shop are inefficient.	Replace T8 tubes with LED tube	

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

RESOLUTION OF THE BOARD OF EDUCATION OF COMMUNITY UNIT DISTRICT NO. 5

MCLEAN & WOODFORD COUNTIES, ILLINOIS

Designating that Interest earned during the Fiscal Year ended June 30, 2020 and all prior

Fiscal Years shall continue to be considered Interest in accordance with Title 23 of the

Illinois Administrative Code 100.500 (a-4)

BE IT RESOLVED by the Board of Education of Community Unit District No. 5, McLean & Woodford Counties, Illinois that interest earned from investment of monies maintained in any District fund and accrued to the balance of such District fund during fiscal year 2020 (July 1, 2019 - June 30, 2020) or during any fiscal year prior to fiscal year 2020, shall remain as interest at the close of fiscal year 2020 and available for transfer as interest to other funds pursuant to state law and shall not become principal as of June 30, 2020, pursuant to Title 23 of the Illinois Administrative Code Section 100.500 (a-4).

ADOPTED this 17th day of June, 2020 by the following roll call vote:

Ayes: _____

Nays: _____

Absent: _____

President, Board of Education

ATTEST:

Secretary, Board of Education

To: Board of Education

From: Martin Hickman, Chief Financial Officer

Date: 6/17/2020

Re: Technology Bids

Bids were received on Thursday, June 11, 2020 for Chromebooks, Tablets and Laptops.

Four (4) vendors submitted bids. The bid evaluation included price, technical comparison of the devices submitted and experience with the bidder.

Recommendation is to approve the bids below:

Chromebooks – Trinity 3 Technology - \$269.00 per unit

Tablets – Trinity 3 Technology - \$329.00 per unit

Laptops – Trinity 3 Technology - \$799.00 per unit

June 17, 2020

To: Board of Education

From: Martin Hickman

Re: Catastrophic Student Accident Renewal

Recommendation to approve the Catastrophic Student Accident renewal from Philadelphia Insurance for the 2020-2021 policy period. The annual premium for the 2020-2021 policy period would be \$3,552; which is 15.38% less than the expiring.

**McLean County CUSD #5 - 07/01/2020
Student Accident Renewal Form**

Insurance Agency Name	Van Gundy Insurance	Van Gundy Insurance	Van Gundy Insurance
Insurance Carrier Name	U.S. Fire Insurance Company	U.S. Fire Insurance Company	Philadelphia Insurance
Catastrophic Student Accident Insurance Coverage	Current	Renewal	Alternate Proposal
Limit of Insurance	5,000,000	5,000,000	5,000,000
Deductible Per Occurrence	25,000	25,000	25,000
Benefit Period	Ten (10) Years	Ten (10) Years	Ten (10) Years
Total Catastrophic Student Accident Premium	\$4,197.50	\$4,197.50	\$3,552.00
Savings		\$0.00	\$645.50
Percentage of Increase		0.00%	-15.38%

These Proposal worksheets were provided and prepared as a service to McLean County CUSD #5. These worksheets or excerpts thereof contain information that (a) is or may be LEGALLY PRIVILEGED, CONFIDENTIAL, PROPRIETARY IN NATURE, OR OTHERWISE PROTECTED BY LAW FROM DISCLOSURE, and (b) is intended only for the use of McLean County CUSD #5. You are hereby notified that using, copying, or distributing any part of these proposal worksheets is strictly prohibited. Copyright 2020 Bushue HR, Inc.

June 17, 2020

To: Board of Education

From: Martin Hickman

Re: Employed Lawyers Professional Liability Renewal

Recommendation to approve the Employed Lawyers Professional Liability renewal from OneBeacon for the 2020-2021 policy period. The annual premium for the 2020-2021 policy period would be \$2,289; which is the same as the expiring.

**McLean County CUSD #5 - Renewal Date: 07/01/2020
Employed Lawyers Professional Liability Renewal Form**

Insurance Agency Name	Ramza Insurance Group	Ramza Insurance Group
Insurance Carrier Name	OneBeacon	OneBeacon
Limits of Liability - Employed Lawyers Professional Liability	Current	Renewal
Aggregate Limit	1,000,000	1,000,000
Each Claim Limit	1,000,000	1,000,000
Defense Expenses for all Intra-Organization Defense Claims	500,000	500,000
Deductible Per Occurrence	0 / 5,000	0 / 5,000
Total Annual Premium	\$2,289.00	\$2,289.00

** All taxes, surplus line charges, fees, etc. must be included in the Annual Premium.*

These Proposal worksheets were provided and prepared as a service to McLean County CUSD #5. These worksheets or excerpts thereof contain information that (a) is or may be LEGALLY PRIVILEGED, CONFIDENTIAL, PROPRIETARY IN NATURE, OR OTHERWISE PROTECTED BY LAW FROM DISCLOSURE, and (b) is intended only for the use of McLean County CUSD #5. You are hereby notified that using, copying, or distributing any part of these proposal worksheets is strictly prohibited. Copyright 2020 Bushue Human Resources, Inc.

June 17, 2020

To: Board of Education

From: Martin Hickman

Re: Worker's Compensation Insurance Renewal

Recommendation to approve Option #6 from Safety National with a Self-Insured Retention (SIR) of \$500,000 for the 2020-2021 policy period. This renewal is set-up on a two (2) year term that locks in rates and has the lowest increase in risk on a per claim basis (SIR) from the expiring policy. The annual premium would be \$114,279; which is an increase in premium of 23.88% from the expiring.

Recommendation to approve the renewal from CCMSI as the third party administrator for an annual service fee of \$13,000. In addition, the District will be billed monthly: Indemnity Claims at \$1,025 per claim; Medical Only Claims at \$150 per claim; and Incident Only Claims at \$35 per claim.

McLean County CUSD #5 - Renewal Date: 07/01/2020
Worker's Compensation Renewal Form

Insurance Agency Name	CCMSI	CCMSI	CCMSI	CCMSI	CCMSI	CCMSI	CCMSI
Insurance Carrier Name	Safety National	Safety National	Safety National	Safety National	Safety National	Safety National	Safety National
Specific Coverage	Current	Alternate Proposal Option #1	Alternate Proposal Option #2	Alternate Proposal Option #3	Alternate Proposal Option #4	Alternate Proposal Option #5	Alternate Proposal Option #6
Employers' Liability Limit	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Self Insured Retention	400,000	600,000	550,000	500,000	600,000	550,000	500,000
*Self Insured Retention (Annual Aggregate Self Insured Retention) (*Also known as Corridor Deductible)	100,000	N/A	N/A	N/A	N/A	N/A	N/A
Coverage Terms							
Estimated Annual Payroll	\$80,216,800	\$104,843,010	\$104,843,010	\$104,843,010	\$104,843,010	\$104,843,010	\$104,843,010
Estimated Carrier Annual Manual Premium	\$489,373	\$562,884	\$562,884	\$562,884	\$562,884	\$562,884	\$562,884
Carrier Modification Factor	1.60	1.60	1.60	1.60	1.60	1.60	1.60
Other Modification Factor	1.60	1.60	1.60	1.60	1.60	1.60	1.60
Term, Years	1	1	1	1	2	2	2
Estimated Term Normal or Standard Premium	\$782,997	\$900,615	\$900,615	\$900,615	\$1,801,230	\$1,801,230	\$1,801,230
Aggregate Coverage							
Aggregate Limit	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Aggregate Retention Percentage: As a Percentage of Normal or Standard Premium Per \$100 of Payroll	- 250.00000% 1.2201263	- 355.00000% 3.0494959	- 350.00000% 1.5032726	- 345.00000% 1.4817973	- 355.00000% 6.0989917	- 350.00000% 3.0065452	- 345.00000% 2.9635946
Estimated Aggregate Retention	1,957,493	3,197,183	3,152,153	3,107,122	6,394,367	6,304,305	6,214,244
Minimum Aggregate Retention	1,859,618	3,037,324	2,994,545	2,951,766	3,037,324	2,994,545	2,951,766
Aggregate Loss Limitation	400,000	600,000	550,000	500,000	600,000	550,000	500,000
Cash Flow Protection							
Cash Flow Protection	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Premium Rate							
% of Normal or Standard Premium Per \$100 of Payroll	11.7816% \$0.1150	11.1058% \$0.0954	11.7693% \$0.1011	25.3780% \$0.1090	5.5529% \$0.0954	5.8847% \$0.1011	12.6890% \$0.1090
Annual Deposit Premium	\$92,249.00	\$100,020.00	\$105,996.00	\$114,279.00	\$100,020.00	\$105,996.00	\$114,279.00
Estimated Policy Period Premium	\$92,249.00	\$100,020.00	\$105,996.00	\$114,279.00	\$100,020.00	\$105,996.00	\$114,279.00
Term Minimum Premium	\$87,637.00	\$95,019.00	\$100,696.00	\$108,565.00	\$95,019.00	\$100,696.00	\$108,565.00
Terrorism Risk Insurance Act of 2002 (Included in Deposit Premium)	See Notes	See Notes	See Notes	See Notes	See Notes	See Notes	See Notes

CCMSI Annual Service Fee: \$13,000.00
Billed Monthly:
Indemnity Claims \$1,025 per claim
Medical Only Claims \$150 per claim
Incident Only Claims \$35 per claim



2040 E Algonquin Rd ▪ Suite 506 ▪ Schaumburg ▪ IL 60173 ▪ Phone: 847.838.2600 ▪ Fax: 630.597.2500

June 10, 2020

Mr. Martin Hickman
Business Manager
McLean County UD 5
1809 W. Hovey
Normal, IL 61761

Dear Marty:

Thank you for the opportunity to present our service proposal. We offer cost-effective asset inventory solutions. Our unbiased professional service and support finally make asset control and obtaining insurable values simple and reliable.

The staff at ACS has extensive experience in areas of GASB 34 implementation and insurance valuation. ACS asset reporting is delivered to your desktop in real-time allowing for instant auditor feedback. We understand and evolve to meet your individual fixed asset needs.

The following few pages outline our service intent. If you have any additional questions or concerns, please do not hesitate to contact me.

Respectfully submitted,

A handwritten signature in black ink that reads 'Sean R. Rager'. The signature is fluid and cursive, with a prominent 'S' and 'R'.

Sean R. Rager CPA
President

We propose to inventory, evaluate and report on the buildings, movable assets and site improvements of the McLean County UD 5. The scope of our engagement will involve onsite inspections by uniformed professionals at 24 locations with an approximate total area of 2,100,000 square feet as specified by the McLean County UD 5 listed later under "Agreement". Rest assured, all uniformed Asset Control Solutions Inc.'s (ACS) Field Professionals have been fingerprinted by Illinois Law enforcement and background information approved in several states as required.

ACS will physically inspect assets at and above the \$5,000.00 GASB 34 Capitalization threshold. These assets will be tagged and recorded in full detail including manufacturer, model, serial number and tag number. GASB 34 depreciation with associated fund and function detail will be presented when historical cost exceeds the GASB 34 threshold of \$5,000.00. Assets will be categorized and reported by location and general area within that location. Those with an estimated insurance replacement cost in excess of \$5,000.00 will be detailed, valued, and reported for "Proof of Loss" purposes.

Real-time reporting will be available online within 10 business days of the onsite inspection. Your data is securely stored and backed up remotely thus reducing your operating cost of storage and system administration. Data can easily be printed or stored locally as a Microsoft Excel™ file or integrated into most accounting packages. Printed reports can be provided upon request, but not needed.

Asset categories reported in detail and summary include:

- Buildings and Structures
- Movable Equipment
- Site Improvements (insurable and uninsurable)

Web based reports communicate the following by asset class and location:

- Acquisition data (reasonably matched from current electronic records or estimated accordingly)
- Asset life
- Current and accumulated depreciation
- Salvage value and net remaining book value
- Fund and Function
- Special fields for flags and notations

Excluded from the services described by our proposal are:

- Infrastructure such as bridges, toll roads, and sewer systems
- Leased equipment under an operating lease (recorded for insurance when necessary)
- Expendable inventories and supplies
- Personal property of employees or others as identified
- Assets in or at locations locked away or otherwise not easily accessible *

**When assets are not easily accessible, we will consult with the McLean County UD 5 to reasonably gather the assistance or information necessary to complete the survey.*

"Special Assets" such as land, technology, athletic uniforms, band instruments, library books, radios, computer software, fine arts, historical treasures, and other special assets can be incorporated into the property record based on information provided to us by McLean County UD 5 and reported accordingly.

Buildings

The inventory and valuation will include an inspection of the 24 locations listed later under "Agreement" as supplied or approved by McLean County UD 5. Building component classifications will be comprised of General Construction, Plumbing, Heating/Ventilating/Air Conditioning, Electrical System, Sprinkler System, Roofing and Fixed Equipment allocations. *Please have fire escape and/or site maps available prior to site visit.*

Movable Equipment

Manufacturer, model and serial number will be recorded for assets exceeding the \$5,000.00 threshold by physical inspection when readily accessible for viewing. Assets that are secured, immobilized by wiring, or subject to damage by moving will be listed and described without serial numbers. (When serial numbers are made available, the items will be reflected in the report and fully documented.)

The remaining movable equipment, designated as other movable equipment, will be inventoried or modeled by general area or building basis, which will be grouped and valued by asset class as necessary for proof of loss. Data elements relating to dates of acquisition, acquisition cost, useful life, and replacement cost will be developed "at average" by asset type for each location segregation. These assets will not be tagged.

Site Improvements (Insurable and Uninsurable Land Improvements)

The site improvements will consist of: Lighting, Fencing, Signs, Playground Equipment, All Weather Track, Outside Property, Score Boards, Bleachers, Storage, Parking Lots, Sidewalks, Curbs, Retaining Walls, Etc.

Optionally Offered Additional Insurance Detail

If additional Movable Equipment detail is required for Insurance Proof of Loss and/or tracking highly liquid or walkable type "Critical Control" assets such as technology, we offer to tag these and other assets in excess of the **\$1,000.00** threshold plus your custom Critical Control list. These Optional Assets will be inventoried in detail and tagged with our standard vinyl tamper evident tags included with our new or existing reinventory service (see tags below).

Additionally, similar assets below the tagging threshold will be grouped together on a room-by-room basis or assigned content-modeling values on a per-building basis if room-by-room values are not desired.

Supporting documentation pertaining to the data, reasoning, and analyses will be retained by ACS. The depth of discussion contained in the report will be specific to your needs as the client and is designed for the intended use of GASB34 capital asset reporting and insurance "Proof of Loss".

Support

ACS made asset inventory easy. We are always available for your support.

Depending on your needs, we will work with you to make an easy way for you to report changes if you choose. If you have a large asset order that you want to tag immediately, please email your account rep with your needs in advance. Please note, we will tag and detail these items the following year during our next study.

Field Work Plan

1. Our work plan will begin with ACS receiving the signed agreement via fax, mail, email etc.
2. Our scheduling department will then contact you to determine a convenient time for you and your staff to attend a kickoff meeting and have ACS out to perform the onsite fieldwork.
3. Kickoff meeting documentation and other advance needs will be communicated in advance
4. Photographs of onsite Inventory Specialists and work plan communications will also be provided to you so you can forward to your School Personnel. All ACS members are uniformed, fingerprinted and FBI background checked professionals.
5. ACS's Senior Project Manager will lead your onsite fieldwork.
6. We will also provide you with a schedule and other materials that you might need such as Public Address announcements, pictures and credentials.
7. A final list of controlled items and other job specifications will be reviewed and signed off at the kickoff meeting. The kickoff meeting is digitally sound recorded for accuracy.
8. Our team will check in daily and inform you and your staff of our progress and any issues should they arise.
9. Data is uploaded daily for your review and is always redundantly remotely saved for added protection.
10. Our goal is to be as invisible and helpful as possible and exceed your expectations
11. Prior to departure, The ACS team leader will perform an Exit Interview with you or appropriate staff as available.
12. Our service doesn't stop with the Onsite Field Work and On time Delivery of Data. ACS team members are always free and available for you throughout the year.

Service Fee

Our fee for the engagement is **\$24,000.00**. It will remain in effect for 1 term. This fee is based on our estimate of professional services to be furnished according to our understanding of your requirements; should the scope of these requirements change, Asset Control Solutions, Inc. and the McLean County UD 5 will mutually revise the fee to reflect those changes in service. Our fee is independent of the outcome of our study. Based on our understanding of the project, our fee is based on the following:

Our services offered as proposed above utilizing Capital Asset and Insurance inventory cutoffs as follows:

GASB 34 Capitalization threshold of \$5,000.00

Insurance Replacement Cost threshold of \$5,000.00

Optional Proof of Loss & Highly Liquid assets tagging threshold of \$1,000.00

Terms

49% of the first-year service fee is payable upon job commencement. Final payment due upon web delivery of Draft Data unless otherwise negotiated to fit budgetary requirements.

For best Internal Controls, ACS onsite physical inspection and inventory service can renew at \$21,000.00 **with constructive written** notice by McLean County UD 5.

Inventory is best performed by an independent third party equipped like ACS for the highest level of security and least expensive separation of duties. Ongoing self-maintenance update of Online Fixed Assets by McLean County UD 5 is available for **\$1,000.00 annually**. *Charges only apply if independent ACS onsite physical inventory service is not renewed annually. This fee does not include cost of tags. For best asset control, self-maintenance is a weak separation of duties that may increase several internal risks.*

Tags

Our own Tamper Evident Tags are to be provided by Asset Control Solutions, Inc. free for as long as you have our new client onsite inventory or existing client reinventory onsite service scheduled in the current year. Besides being free, you will benefit from the added theft deterrent too.



Preexisting client barcode tags will be utilized when most efficient. Tags available will be confirmed for compatibility and security.

Even though most clients tend to like our free tags best, McLean County UD 5 may custom order tags in advance from supplier at McLean County UD 5 cost. All tags must be pre-approved by Asset Control Solutions, Inc. The customizable vinyl tamper evident tags cost approximately \$250.00 for 2,000 tags, and they are available in 3 - 5 business days. Tags are ordered by McLean County UD 5 through supplier direct. Please ask for details.

This Agreement is made effective as of June 10, 2020, by and between

McLean County UD 5

Normal, IL

and

Asset Control Solutions, Inc.

Schaumburg, IL

United States

In this Agreement, the McLean County UD 5 who is contracting to receive services shall be referred to as "MCUD5IL", and Asset Control Solutions, Inc. who will be providing the services shall be referred to as "ACS".

ACS has a background in technology, accounting and valuation and is willing to provide services to MCUD5IL based on this background.

MCUD5IL desires to have services described in the proposal dated June 10, 2020 provided by ACS.

Therefore, the parties agree as follows:

1. DESCRIPTION OF SERVICES. ACS will provide the following services (collectively, the "Services"): Assets with ACS provided or approved MCUD5IL tag, will be located, inventoried and reported with location and tag identification by thresholds listed below. The associated asset capitalization, depreciation and an opinion of replacement valuation information of Buildings, Movable Equipment and Site Improvements will be tagged and reported in GASB 34 compliant detail above the Capitalization threshold of **\$5,000.00**,

Optionally offered is the tagging of assets for additional Insurance Proof of Loss detail and tracking highly liquid assets above a **\$1,000.00** threshold.

2. PERFORMANCE OF SERVICES. The manner in which the services are to be performed and the specific hours to be worked by ACS shall be determined by ACS and approved in writing by MCUD5IL. MCUD5IL will rely on ACS to work as many hours as may be reasonably necessary to fulfill ACS's obligations under this Agreement.

3. PAYMENT. MCUD5IL will pay a fee to ACS for the services in the amount of **\$24,000.00 Twenty Four Thousand Dollars and 00/100. If Optional Insurance Detail is selected additional fees apply, see below.** This fee shall be payable in a lump sum 49% upon job commencement and balance due upon presentation of draft web data.

4. TERM/TERMINATION. Term is for 1 year. Our service will renew at \$21,000.00 Twenty One Thousand and 00/100 **with constructive written** notice by MCUD5IL and includes free tags. *Ongoing self-updating by MCUD5IL also available for \$1,000.00 annually plus \$.09 per tag if tags required.*

5. EXPENSE REIMBURSEMENT. ACS shall pay all "out-of-pocket" expenses, and shall not be entitled to reimbursement from MCUD5IL given no change of schedule initiated by MCUD5IL following written authorization of travel schedule.

6. SUPPORT SERVICES. MCUD5IL will not be required to provide support services, including office space and secretarial services, for the benefit of ACS.

7. NEW PROJECT APPROVAL. ACS and MCUD5IL recognize that ACS's services will include working on various projects for MCUD5IL. ACS shall obtain the approval of MCUD5IL prior to the commencement of a new project.

8. RELATIONSHIP OF PARTIES. It is understood by the parties that ACS is an independent contractor with respect to MCUD5IL, and ACS is not an employee nor does ACS have a financial interest in the MCUD5IL. MCUD5IL will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of ACS.

9. EMPLOYEES. ACS's employees, if any, who perform services for MCUD5IL under this Agreement shall also be bound by the provisions of this Agreement. At the request of MCUD5IL, ACS shall provide adequate evidence that such persons are ACS's employees.

10. INJURIES. ACS acknowledges ACS's obligation to obtain appropriate insurance coverage for the benefit of ACS (and ACS's employees, if any). ACS waives any rights to recovery from MCUD5IL for any injuries that ACS (and/or ACS's employees) may sustain while performing services under this Agreement and that are a result of the negligence of ACS or ACS's employees.

11. INTELLECTUAL PROPERTY. The following provisions shall apply with respect to copyrightable works, ideas, discoveries, inventions, applications for patents, and patents (collectively, "Intellectual Property"):

- a. Consultant's Intellectual Property. ACS personally holds an interest in the Intellectual Property that is described as software and hardware and which is not subject to this Agreement.
- b. Development of Intellectual Property. Any improvements to Intellectual property, further inventions, or improvements, and any new items of Intellectual Property discovered or developed by ACS (or ACS's employees, if any) during the term of this Agreement shall be the property of ACS.

12. CONFIDENTIALITY. MCUD5IL and ACS recognizes that both entities has and will have the following information:

process information
trade secrets
technical information
copyrights

and other proprietary information (collectively, "Information") which are valuable, special and unique assets of MCUD5IL and ACS and need to be protected from improper disclosure. MCUD5IL and ACS agree that MCUD5IL and ACS will not at any time or in any manner, either directly or indirectly, use any Information for MCUD5IL's or ACS's own benefit, or divulge, disclose, or communicate in any manner any Information to any third party without the prior written consent of MCUD5IL and ACS. MCUD5IL and ACS will protect the Information and treat it as strictly confidential.

13. NOTICES. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person, email receipt returned, or deposited in the United States mail, postage prepaid, addressed as follows:

IF for MCUD5IL:

Mr. Martin Hickman
McLean County UD 5
Normal, IL 61761

IF for ACS:

Sean R. Rager, President
Asset Control Solutions, Inc.
2040 E Algonquin Rd Ste 506
Schaumburg, IL 60173
An Illinois C corporation EIN:74-3163816

Such address may be changed from time to time by either party by providing written notice to the other in the manner set forth above.

14. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.

15. AMENDMENT. This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

16. SEVERABILITY. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

17. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

18. APPLICABLE LAW. This Agreement shall be governed by the laws of McLean County UD 5's home state.

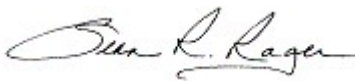
Select **Optional Additional Tagging** for Proof of Loss detail at a **\$1,000.00** threshold, tracking highly liquid assets and grouping or content modeling assets below the tagging threshold. (Initial or mark box to select) **\$00.00**. (Initial or mark box to select)

Party receiving services:
McLean County UD 5
Normal, IL

By: _____
Mr. Martin Hickman
Business Manager

Date: _____

Party providing services:
Asset Control Solutions, Inc.

By: 
Sean R. Rager
President

Date: 6/10/2020

McLean County UD 5

Main Locations

As Directed

June 10, 2020

Dr. Mark Daniel
Superintendent
McLean County Unit District No. 5
1809 West Hovey Ave.
Normal, IL 61761

Dear Dr. Daniel:

Mennonite College of Nursing at Illinois State University is pleased to work with McLean County Unit District No. 5 to provide our nursing students with an outstanding clinical learning experience.

Attached you shall find a copy of a proposed Affiliation Agreement between your school district and Mennonite College of Nursing at Illinois State University (MCN) related to a nurse employed in your school district, who is also a student enrolled in the University's School Nurse Graduate Certificate Program at MCN.

Please complete the required information and attach a copy of School District policies Mennonite College of Nursing student(s) will be expected to follow, as indicated in II.B. of the Agreement. Examples of these policies may include but are not limited to employee handbooks and orientation requirements. Once this information is complete, please return the signed original document as soon as possible. You are welcome to retain a copy for your records as well.

If you have any questions regarding this agreement or any other matters, please do not hesitate to contact me at 309-438-2176, MCNAcademics@ilstu.edu or at Campus Box 5810, Normal, Illinois 61790.

Sincerely,

Lana Blakemore
Assistant to Associate Dean for Academics



ILLINOIS STATE UNIVERSITY

Mennonite College of Nursing

AFFILIATION AGREEMENT FOR CURRENT SCHOOL NURSE

THIS AGREEMENT (the "Agreement") is entered into by and between the Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois (the "District") and The Board of Trustees of Illinois State University on behalf of its Mennonite College of Nursing ("the University").

WHEREAS, the University desires to utilize various Schools located in District that may be available for the purpose of providing practical learning and clinical experiences as listed in University's School Nurse Graduate Certificate Program. For purposes of this Agreement, students in the Nurse Graduate Certificate Program are already licensed and are employed by the District where they are completing their clinical work as a school nurse.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

I. UNIVERSITY RESPONSIBILITIES:

A. Provision of foundational curriculum to students. The University shall have responsibility for planning and determining the adequacy of the practical learning and clinical educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior. A student will not start the clinical experience until they have satisfactorily completed the prerequisite didactic portion of the University's curriculum.

B. Insurance.

1. Students. All students covered by this Agreement are employees of the District and are therefore covered as employees. Where Workers' Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. University Liaison and/or Preceptor.

a. University Liaison. The University shall (i) maintain professional liability insurance, which may be self-insured, covering the University liaison acting in the scope of their role for this Agreement. Such policy shall have limits for professional liability insurance of not less than One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate; and general liability coverage of at least One Million Dollars (\$1,000,000) per occurrence or claim and Two Million Dollars (\$2,000,000) in the aggregate covering the acts of the University Liaison while participating in the program.

b. Preceptor, acting in the scope of their role for this Agreement, shall be covered for liability under the State of Illinois Employee Indemnification Act.

3. District Insurance. District shall maintain during this Agreement professional liability insurance in amounts not less than One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate, and general liability insurance in amounts not less than One Million Dollars (\$1,000,000) per occurrence or claim and Two Million Dollars (\$2,000,000) in the aggregate. Further, District shall maintain workers compensation insurance in amounts not less than that required by statute. District also understands that the Student is covered as an employee. District may be self-insured.
- C. Designation of University Liaison to District. The University will designate an individual to coordinate and act as its University liaison to the District and coordinate all communication. The University shall notify the District in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the District.
- D. Preceptor. The University will designate a volunteer preceptor with at least two full school years of full-time experience as a school nurse and at least one full school year of full-time experience with his/her current employer to assist the Student and function as a resource person for the Student. The interaction between the Student and Preceptor will be mutually arranged with the District to ensure a regular exchange of information, on-site visits, and resources and feedback.
- E. Accreditation. As required by District, University represents that it is and, for the term of this Agreement, will be (i) approved by the Illinois Board of Higher Education, or similar body for the state in which the University is located, and (ii) accredited by an accrediting body that is recognized by Council for Higher Education Accreditation or the U.S. Department of Education. University will provide District with copies of all accreditations upon request.

II. DISTRICT RESPONSIBILITIES:

- A. Provision of facilities for supervised clinical experiences. Subject to the ability of District to accommodate University's request, which District shall determine in its sole discretion, the District agrees to make the appropriate facilities available to the University in order to provide supervised practical learning and clinical educational experiences to Students. Such facilities shall include an environment conducive to the learning process of the Students as intended by the terms of this Agreement and conforming to customary District procedures. If necessary, District shall provide faculty, Student, University Liaison, and/or Preceptor with an orientation to District.
- B. District rules applicable to Students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the University and, during periods of practical learning and clinical educational experience, students will be subject to all rules and regulations of the District and imposed by the District on its employees and agents with regard to following the administrative policies, standards, and practices of the District. The District shall provide the student(s) and the University the District's administrative policies, procedures, standards and practices relevant to the practical learning and clinical educational experience.

- C. Emergency. In case of emergency, standard procedure will be followed.
- D. Designation of District liaison to University; communications relating to practical learning and clinical educational experiences. The District shall designate a District liaison responsible for coordinating the practical learning and clinical educational experience. That person shall maintain contact with the University's designated liaison person and/or the designated preceptor to assure mutual participation in and coordination of the practical learning and clinical educational experience. The District shall notify the University in writing of any change or proposed change of the person(s) responsible for coordinating the practical learning and clinical educational experience.
- E. University tour of District. The District shall, on reasonable request and subject to legal restrictions regarding student privacy, permit a tour of its clinical facilities and services available and other items pertaining to practical learning and clinical educational experiences, by representatives of the University and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

III. OTHER RESPONSIBILITIES:

- A. FERPA compliance. Both parties shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the University's students who train at the District and the District's students pursuant to this agreement.
- B. Determination of instructional period. The course of the practical learning and clinical educational experience will cover a period of time as arranged between the University and the District. The beginning dates and length of experience shall be mutually agreed upon by the University and the District.
- C. Evaluation of students' clinical experiences. Evaluation of the practical learning and clinical educational experiences of the students will be accomplished jointly by the University, the Preceptor and the District. Appropriate University and the District staff will communicate on a regular basis for the purpose of reviewing and evaluating current practical learning and clinical educational experiences offered to students.

IV. TERM OF AGREEMENT:

The term of this Agreement shall be for three (3) years, to commence on August 1, 2020. Thereafter, this Agreement shall automatically renew for five (5) additional one (1) year terms unless terminated as set forth herein, expiring on July 30, 2028 . Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the practical learning and clinical educational experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

V. ADDITIONAL TERMS:

- A. Stipulations as to liability. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage,

occasioned by an act, omission, or neglect chargeable to the other party. Where Workers' Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

- B. **Qualifications of University Liaison.** The University represents that relevant faculty members are appropriately qualified, certified and/or licensed. The University will provide the District with copies of evidence of qualifications, certifications or licensures, upon request.
- C. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.
- D. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue to be valid and enforceable to the fullest extent permitted by law.
- E. **Non-Discrimination.** University and District agree to comply with all applicable federal and state nondiscrimination, equal opportunity and affirmative action laws, orders and regulations. University and District shall not engage in unlawful discrimination or harassment against any person because of race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection, gender identity and expression, age, marital status, disability, genetic information, unfavorable military discharge, status as a veteran, or sex (including sexual harassment, sexual assault, domestic violence, dating violence, and stalking). The District agrees to cooperate with any University investigation and/or complete its own review and provide the University with a written outcome of its appropriate review and handling of any complaints of discrimination or harassment made by participating students arising out of this Agreement.
- F. **Notice to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the University, by notifying the District, and in the case of the District, by notifying the University:

If to the District:

Name: Dr. Kristen Kendrick-Weikle
Address: 1809 W. Hovey Ave.
Normal, IL 61761
Title: Superintendent
Telephone: (309) 557-4400
Facsimile: (309) 557-4501
Email: weikle@unit5.org

With a Copy to:

School Legal Counsel at: 170
Name: M. Curt Richardson

Address: 1809 W. Hovey Ave.
Normal, IL 61761
Title: Attorney for the District
Telephone: (309) 557-4082
Facsimile: (309) 557-4501
Email: richardmc@unit5.org

If to the University:

Name: Illinois State University Mennonite College of Nursing
Address: Campus Box 5810
Normal, Illinois 61790-5810
Attention: Carla Leber
Title: Assistant to Associate Dean for Academics
Telephone: 309-438-2176
Facsimile: 309-438-2620
Email: MCNAcademics@ilstu.edu

Program in: All Programs listed in Exhibit B

With a Copy to:

The University Legal Counsel at:
Name: General Counsel
Illinois State University
Address: Campus Box 1010
Normal, IL 61790-1010
Attention: Lisa Huson
Telephone: 309-438-8999
Facsimile: 309-438-7200
Email: lhuson@ilstu.edu

or to such other addresses as the parties may specify in writing from time to time.

- G. Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.
- H. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
- I. No Third-Party Beneficiaries. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.
- J. Agreement binding on parties successors and assigns. This Agreement shall be binding upon the University and the District, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

- K. Captions for reference only. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.
- L. Entire Agreement. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois

Signature

Printed Name


Title

Date

And

The Board of Trustees of Illinois State University - Mennonite College of Nursing

University Name



Signature

Judy Neubrandner

Printed Name

Dean

Title

Date

EXHIBIT A
NAME/LOCATION OF SCHOOL SITE

**EXHIBIT B
NAMES OF PROGRAMS**

School Nurse Graduate Certificate



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
 8/11/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Affinity Services 1100 Virginia Drive, Suite 250 Ft. Washington, PA 19034	CONTACT NAME: PHONE (A/C, No, Ext): 800-986-4627 FAX (A/C, No): 866-321-1218	
	E-MAIL ADDRESS:	
INSURED Board of Trustees – Illinois State University 302 N. Normal, Campus Box 1270 Normal, Illinois 61790-1270	INSURER(S) AFFORDING COVERAGE	
	INSURER A: American Casualty Company of Reading, Pennsylvania NAIC # 20427	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED: RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATU-TORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Student Blanket Medical Liability Coverage			0185175961	07/01/2019	07/01/2020	\$1,000,000 Per Claim \$5,000,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Policy includes coverage for the health occupation students, the faculty and the school.

CERTIFICATE HOLDER EVIDENCE OF INSURANCE	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Aon Affinity Services

Administrative Procedure - Comprehensive Safety and Crisis Security Program

Contents

- A. Safety and Security Related Policies, Administrative Procedures, and Forms
 - B. Definitions
 - C. Director of Safety and Security and District Safety Team; Responsibilities
 - D. Annual Safety Review
 - E. School Safety Drill Plan
 - F. District Emergency Operations Plan (EOP) Template
 - G. Material to be Included in Each Building EOP
 - H. Managing Communications About an Emergency
 - I. Required Notices
 - J. Resources
- Attachment A – Emergency Operations Plan Format

A. Safety and Security Related Policies, Administrative Procedures, and Forms

Administrative material on school safety and security may be implemented under this plan, including, without limitation, any in the following list.

- 4.60-AP3 Criminal History Records Check of Contractor Employees
- 4.110-AP1 School Bus Post-Accident Checklist
- 4.110-AP3 School Bus Safety Rules
- 4.110-E Emergency Medical Information for Students Having Special Needs or Medical Conditions Who Ride School Buses
- 4.160-AP Environmental Quality of Buildings and Grounds
- 4.170-AP1, E1 Accident or Injury Form
- 4.170-AP1, E2 Memo to Staff Members Regarding Contacts by Media About a Crisis
- 4.170-AP2 Routine Communications Concerning Safety and Security
- 4.170-AP2, E1 Letter to Parents/Guardians Regarding Student Safety
- 4.170-AP2, E2 Letter to Parents/Guardians Regarding the Dangers of Underage Drinking
- 4.170-AP2, E3 Letter to Parents/Guardians About Disruptive Social Media Apps; Dangers
- 4.170-AP4 National Terrorism Advisory System
- 4.170-AP5 Unsafe School Choice Option
- 4.170-AP6 Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED
- 4.170-AP6, E1 School Staff AED Notification Letter
- 4.170-AP6, E2 Notification to Staff and Parents/Guardians of CPR and AED Video
- 4.170-AP8 Movable Soccer Goal Safety
- 4.175-AP1 Criminal Offender Notification Laws; Screening
- 4.175-AP1, E1 Informing Parents/Guardians About Offender Community Notification Laws
- 4.180-AP1 School Action Steps for Pandemic Influenza
- 4.180-AP2 Pandemic Influenza Surveillance and Reporting
- 4.190 Targeted School Violence Prevention Program
- 4.190-AP1 Targeted School Violence Prevention Program
- 4.190-AP1, E1 Targeted School Violence Prevention Program Resources
- 4.190-AP2 Threat Assessment Team (TAT)
- 4.190-AP2, E1 Principles of Threat Assessment
- 4.190-AP2, E2 Threat Assessment Documentation
- 4.190-AP2, E3 Threat Assessment Key Areas and Questions; Examples
- 4.190-AP2, E4 Responding to Types of Threats
- 4.190-AP2, E5 Threat Assessment Case Management Strategies

Adopted: October 28, 2009
Reviewed: ~~April 2020~~ June 2020
Amended: May 13, 2020

- 4.190-AP2, E6, Targeted School Violence Prevention and Threat Assessment Education
- 6.235-E4 Keeping Yourself and Your Kids Safe On Social Networks
- 6.235-E5 Children's Online Privacy Protection Act
- 7.280-AP Managing Students with Communicable or Infectious Diseases
- 7.290-AP Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program

B. Definitions

EOP is an all hazards Emergency Operations Plan (formerly Crisis Plan). Each school or facility has an EOP.

First responders are local law enforcement, fire department officials, emergency medical services personnel, and any other entity in the community that provides emergency assistance.

Incident means any event or occurrence that threatens the safety and security of individuals on school property or at school events.

Director of Safety and Security is the individual who manages the District's safety and security efforts, chairs District's Safety Team meetings, and coordinates the District's response during an emergency.

District Safety Team is the Superintendent's administrative committee that is responsible for planning, development, review, implementation, and revision of the District's safety initiatives.

SRO means school resource officer, defined as a law enforcement officer who has been primarily assigned to a school or school district under an agreement with a local law enforcement agency.

C. Director of Safety and Security and District Safety Team; Responsibilities

The Director of Safety and Security:

1. ensures compliance with laws related to safety including the School Safety Drill Act, Joint Rules of the Office of the State Fire Marshall and the Illinois State Board of Education: School Emergency and Crisis Response Plans, NIMS;
2. manages the District's safety and security efforts, remaining current on best practices;
3. chairs District Safety Team meetings; and
4. coordinates the District's response during an emergency.

The Superintendent appoints members of the District's Safety Team, with input from the Director of Safety and Security. The District Safety Team is a multi-disciplinary team consisting of the Director of Safety and Security, the Attorney for the District, and representatives from the following groups:

1. District administration;
2. Building administration;
3. Teachers;
4. Nurses;
5. School resource officers;
6. Local law enforcement;
7. Local fire department;
8. Emergency management officials;
9. District Technology Department;
10. Paraprofessionals;
11. Maintenance and custodians;
12. Food Service; and

13. Other school and community partners.

The District Safety Team:

1. advises and assists the Director of Safety and Security on safety and emergency issues;
2. plans, develops, implements, reviews, and revises the District's all-hazards Emergency Operations Plan (EOP) template consistent with Presidential Policy Directive (PPD) 8, the National Incident Management System (NIMS), Incident Command System (ICS), the Guide for Developing High-Quality School Emergency Operations Plans;
3. plans, develops, and conducts training exercises, including tabletop exercises, drills, functional exercises, and full-scale exercises; and
4. conducts the Annual Safety Review.

District Safety Team meetings are held as determined by the Director of Safety and Security but no less than once per year. The following matters are suggested agenda items:

- Review purposes of District Safety Team
- Review planning principles and process
- Review and revise threats and hazards, goals and objectives, and courses of action in District EOP template
- Review and revise goals and objectives for threats and hazards
- Review and revise courses of action for threats and hazards
- Committee reports
- Plan training exercises
- Safety Team training

D. Annual Safety Review

The Director of Safety and Security facilitates the annual safety review meeting conducted by the School Board or its designee, as required by 105 ILCS 128/25, amended by P.A. 101-455, and 128/30. During the annual safety review, the law requires the School Board or its designee to "review each school building's emergency and crisis response plans, protocols, and procedures, including procedures regarding the District's threat assessment team, and each building's compliance with the school safety drill programs." If the school board uses a designee, it should preferably be someone other than the Director of Safety and Security to assure an unbiased audit. The Director of Safety and Security assists the Board or its designee to comply with annual review requirements, including without limitation, the completion of a report certifying that the review took place. See ISBE's website for an annual review checklist and report at www.isbe.net/Pages/School-Emergency-and-Crisis-Response-Plan-Guide.aspx. The Open Meetings Act (OMA) allows the Board to enter closed session to discuss security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property (5 ILCS 120/2(c)(8)). Consult the Attorney for the District for assistance with this OMA exception.

E. School Safety Drill Plan

The School Safety Drill Act (105 ILCS 128/) and any implementing State administrative rules contain the requirements for the District's safety drills and shall supersede this procedure in the event of a conflict.

The Building Principal shall keep the Director of Safety and Security informed of when drills are scheduled and/or accomplished. ISBE's fillable School Drill Documentation form for documenting the completion of minimum drill requirements may be used (see www.isbe.net/Documents/91-02_school_drill_documentation.pdf).

Each academic year, each school building that houses school children must conduct a minimum of:

Three school evacuation drills - These drills prepare students and personnel for situations that occur when conditions outside of a school building are safer than inside a school building. Evacuation may be necessary, depending on the circumstances, in the event of fire, presence of a suspicious item or person, incident involving a hazardous material, including but not limited to a chemical, incendiary, explosive, and bomb threat.

One of the three school evacuation drills requires the participation of the appropriate local fire department or district, unless waived as provided below. A date is selected according to the following timeline:

- No later than September 1 of each year, each local fire department or fire district must contact the Building Principal in order to make arrangements.
- No later than September 14 of each year, the Building Principal or designee and the local fire department or fire district may agree to waive the provisions concerning participation by the local fire department or district in a school evacuation drill.
- No later than September 15 of each year, each Building Principal or designee must contact the responding local fire official and propose to the local fire official four dates within the month of October, during at least two different weeks of October, on which to hold the drill. The fire official may choose any of the 4 available dates, and if he or she does so, the drill occurs on that date.
- Alternatively, the Building Principal or designee and the local fire official may, by mutual agreement, set any other date for the drill, including a date outside of the month of October.
- If the fire official does not select one of the four offered dates in October or set another date by mutual agreement, the school does not need to include the local fire service in one of its mandatory school evacuation drills.

After a drill in which the local fire service participated, the principal should request certification from the local fire service that the school evacuation drill was conducted. Additional school evacuation drills for fire incidents may involve the participation of the appropriate local fire department or district. In addition, schools may conduct additional school evacuation drills to account for other evacuation incidents, including without limitation, suspicious items or bomb threats.

One bus evacuation drill - This drill prepares students and school personnel for situations that occur when conditions outside of the bus are safer than inside the bus. Evacuation may be necessary, depending on the circumstances, in the event of a fire, presence of suspicious items, and incidents involving hazardous materials. Schools may conduct additional bus evacuation drills.

In addition, instruction on safe bus riding practices should be provided for all students. See 4.110-AP3, *School Bus Safety Rules*.

One severe weather and shelter-in-place drill - This drill prepares students for situations involving severe weather emergencies or the release of external gas or chemicals. Severe weather and shelter-in-place drills must address and prepare students and school personnel for possible tornado incidents. Other drills shall be based on the needs and environment of particular communities, including severe weather (such as, tornadoes, wind shears, lightning, and earthquakes), incidents involving hazardous materials, and incidents involving weapons of mass destruction.

One law enforcement drill - This drill addresses a school shooting incident and evaluates the preparedness of school personnel and students for situations calling for the involvement of law enforcement when there is an active threat or an active shooter within a school building. A law enforcement drill must occur no later than 90 days after the first day of each school year. This drill must be conducted: (a) according to the District's emergency operations and crisis response plan(s), (b) on days and times when students are normally present in the school building, and (c) with the participation of all school personnel and students present at school at the time of the drill, except for those exempted at the discretion of administrators or school support personnel. The appropriate local law enforcement agency must observe administration of the drill. In addition, a law enforcement drill must meet each of the following criteria:

- During each calendar year, the appropriate local law enforcement agency contacts the Building Principal to request participation in the law enforcement drill. The Building Principal and the local law enforcement agency shall set, by mutual agreement, a date for the drill.
- The drill involves the onsite participation of the local law enforcement agency, provided that an agreeable date can be reached between the Building Principal and the local law enforcement agency. If the parties cannot reach an agreeable date, the school shall hold the drill without participation from the local law enforcement agency.
- After a drill in which local law enforcement participated, the Building Principal should request a certification from local law enforcement that the law enforcement drill was conducted. The local law enforcement agency shall also notify the school of any deficiencies noted during the drill.

The Director of Safety and Security, in cooperation with the Building Principal, shall encourage local law enforcement agencies to establish a school walk-through program. This program encourages local law enforcement officials to walk through school properties during their patrols with the goal of increasing security (school districts are encouraged, but not mandated, to do this by House Resolution 153 (98th General Assembly, 2013)).

F. District Emergency Operations Plan (EOP) Template

The District Safety Team shall develop, implement, and maintain a District EOP template using the process below, as explained in FEMA's Guide to Developing High-Quality School Emergency Operations Plans (2013), at www.rems.ed.gov/docs/REMS_K-12_Guide_508.pdf:

1. Develop a schedule and invite the participation of first responders.
2. Identify threats and hazards, assess risks, and prioritize threats and hazards.
3. Determine goals and objectives.
4. Develop, review, evaluate, and maintain the EOP.
5. Share the EOP with stakeholders and train them. This includes, without limitation, having the EOP accessible in a digital format.

The EOP shall be in the format suggested by and explained in FEMA's Guide for Developing High-Quality School Emergency Operations Plans (2013), at www.rems.ed.gov/docs/REMS_K-12_Guide_508.pdf. See the **Attachment** to this procedure.

G. Material to be Included in Each Building EOP

The District Safety Team annually gathers and/or renews the following material for inclusion in the EOP:

1. District-level Targeted School Violence Prevention Plan. See Board policy 4:190, *Targeted School Violence Prevention Program*, and 4:190-AP1, *Targeted School Violence Prevention Program*.
2. Building-level Threat Assessment Team procedures. See 4:190-AP2, *Threat Assessment Team (TAT)*.
3. Building evacuation protocol. The Building Principal or designee shall: (a) keep a comprehensive evacuation map - describing main and alternate routes - in the main office, (b) post signs containing main and alternate evacuation routes for each occupied area in a conspicuous place, preferably near the exit, (c) prepare evacuation plans for outdoor areas (playgrounds and stadiums), and (d) keep all staff informed of the evacuation plans.
4. Documents concerning safety drills. The Principal shall schedule, execute, and document safety drills as per the School Safety Drill Act (105 ILCS 128/, amended by P.A.s 100-996 and 101-455) and this procedure.
5. Maps and layouts, including: (a) campus map, (b) building floor plan, (c) location of first aid kits, AEDs, bleeding control kits, and fire extinguishers, and (d) map or plan describing the areas to be used in the event of an emergency or crisis for triage, emergency helicopter landing, media center, non-victim students, and parents/guardians. The Safety Team or Principal shall annually give a copy of these to first responders.
6. A protocol to secure a list of people present in the building at any time.

7. Tornado response plan, including a map showing tornado wall locations (105 ILCS 128/25).
8. Carbon monoxide alarm or detector activation plans, protocols and procedures (105 ILCS 5/10-20.57 and 430 ILCS 135/).
9. The safety equipment's maintenance schedule and the person(s) responsible.
10. An emergency early dismissal protocol.
11. A plan for inviting warnings or tips, e.g., a hotline or website for individuals to make anonymous tips.
12. A protocol for student supervision in the event of an emergency or crisis.
13. A safety patrol plan (105 ILCS 5/10-22.28).
14. Bicycle use rules.
15. Roadway and parking rules.
16. Procedures on student illness and injuries at school and school events (23 Ill.Admin.Code §1.530(c)).
17. A plan for giving students instructions on safe school bus riding practices, including the operation and use of emergency doors and windows (as a means of escape), seat belts, and fire extinguisher (105 ILCS 128/20(b)). The District's parent-teacher advisory committee, in cooperation with school bus personnel, establishes and maintains bus safety rules (105 ILCS 5/10-20.14). See 4:110-AP3, School Bus Safety Rules.
18. Safety and security related administrative material. See section A, above.
19. The location of any door security locking means and the use of the locking and unlocking means from within and outside the room(s) (105 ILCS 5/10-20.69 (final citation pending), added by P.A. 101-548).
20. Other documents identified by the Safety Team.

H. Managing Communications About an Emergency

The Director of ~~Safety and Security~~Communications and Community Relations, with assistance from the Director of Safety and Security and District Safety Team, is responsible for compiling information and preparing communications concerning an emergency. The Director of ~~Safety and Security~~Communications and Community Relations serves as the spokesperson during an emergency. All District communications should come from this source to ensure accuracy, credibility, and compliance with laws granting confidentiality to student records.

The spokesperson shall follow best practices for spokespersons during an emergency and receive training on public relations. The Director of Safety and Security and Attorney for the District serves as a resource to the spokesperson. The objective is:

- To provide the maximum amount of verified information to staff members, students' family members, and the media as quickly as possible,
- While simultaneously respecting student privacy and complying with laws granting confidentiality to student records (Ill. School Student Records Act, 105 ILCS 10/; Family Educational Rights and Privacy Act, 20 U.S.C. §1232g). See 7:340-AP1, School Student Records.

All staff members are requested to refrain from spreading information about an emergency unless the information is from the Director of ~~Safety and Security~~Communications and Community Relations. All inquiries should be directed to the spokesperson.

Everyone in the school community can positively affect an emergency situation by:

1. Avoiding speculation as to the cause.
2. Avoiding allocation of blame.
3. Helping school and law enforcement officials gather the facts.
4. Sticking to the facts during discussions.
5. Deferring all media requests to the spokesperson.
6. Comforting and supporting each other.

I. Required Notices

A school staff member shall immediately notify the Building Principal when he or she:

1. Observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision. 105 ILCS 5/10-27.1A(a).
2. Has reason to suspect that any person on school grounds is or was involved in a drug-related incident. 105 ILCS 5/10-27.1B.
3. Observes an attack on any staff member or is subject to an attack. 105 ILCS 5/10-21.7

Upon receiving a report on any of the above, the Building Principal or designee shall immediately notify local law enforcement. See 3:60-E, Event Reporting and Notice Requirements for Building Principals Concerning School Safety and Security. In addition, he or she must notify the Superintendent and, within one to three days of the incident's occurrence, one or both of them must notify the Ill. Dept. of State Police (ISP). Notification to the ISP may be accomplished using ISBE's web-based School Incident Reporting System (SIRS) to report incidents electronically. SIRS is available at www.isbe.net/Pages/School-Incident-Reporting-System.aspx or by going to ISBE's home page and accessing the District's Web Application Security (IWAS) account.

J. Resources

Readiness and Emergency Management for Schools (REMS) Technical Assistance (TA) Center; Guides for Developing Emergency Operations Plans www.rems.ed.gov/EOPGuides.aspx

Guide for Developing High-Quality School Emergency Operations Plans: At a Glance
www.rems.ed.gov/K12GuideForDevelHQSchool.aspx

Guide for Developing High-Quality School Emergency Operations Plans www.rems.ed.gov/docs/REMS_K-12_Guide_508.pdf

Readiness and Emergency Management for Schools (REMS) Technical Assistance (TA) Center
www.rems.ed.gov/toolbox.aspx

ALICE (Alert, Lockdown, Inform, Counter, Evacuate) Training Institute www.alicetraining.com

SBE/OSFM All Hazard Preparedness Guide for Illinois Schools www.isbe.net/Pages/School-Emergency-and-Crisis-Response-Plan-Guide.aspx

Illinois Emergency Management Agency (IEMA) www2.illinois.gov/ready/Pages/default.aspx

Schools/Campus - Resources www2.illinois.gov/ready/plan/Pages/Schools.aspx

School Safety Information Sharing Program (SSISP) www2.illinois.gov/ready/plan/Pages/Schools.aspx

Illinois Terrorism Task Force www2.illinois.gov/iema/ITTF/Pages/default.aspx

National Association of School Psychologists (NASP) - Recommendations for Comprehensive School Safety Policies www.nasponline.org/resources-and-publications/resources/school-safety-and-crisis

U.S. Secret Service (USSS) Active Shooter Related Research Prior Knowledge of Potential School-Based Violence: Information Students Learn May Prevent a Targeted Attack
www.secretservice.gov/data/protection/ntac/bystander_study.pdf

Bomb Threat Response Planning Tool, developed by the U.S. Dept. of Justice's Bureau of Alcohol, Tobacco, Firearms and Explosives and the U.S. Dept. of Education's Office of Safe and Drug Free Schools
www.threatplan.org/default.htm

School Crisis Guide - Help and Healing in a Time of Crisis, published by NEA Health Information Network
www.nea.org/assets/docs/NEA%20School%20Crisis%20Guide%202018.pdf

Attachment A

School Emergency Operations and Crisis Response Plan Format

Basic Plan

- | | |
|--|--|
| 1. Introductory Material | 3. Concept of Operations |
| 1.1 Promulgation Document and Signatures | 4. Organization and Assignment of Responsibilities |
| 1.2 Approval and Implementation | 5. Direction, Control, and Coordination |
| 1.3 Record of Changes | 6. Information Collection, Analysis, and Dissemination |
| 1.4 Record of Distribution | 7. Training and Exercises |
| 1.5 Table of Contents | 8. Administration, Finance, and Logistics |
| 2. Purpose, Scope, Situation Overview, and Assumptions | 9. Plan Development and Maintenance |
| 2.1 Purpose | 10. Authorities and References |
| 2.2 Scope | |
| 2.3 Situation Overview | |
| 2.4 Planning Assumptions | |

Functional Annexes

Note: This is not a complete list, but it is recommended that all SEOCRPs include at least the following functional annexes:

- | | |
|-------------------------------|------------------------------------|
| 1. Communications | 6. Reunification |
| 2. Evacuation | 7. Continuity of Operations (COOP) |
| 3. Shelter-in-Place | 8. Security |
| 4. Lockdown | 9. Recovery |
| 5. Accounting for All Persons | 10. Health and Medical |

Threat- or Hazard-Specific Annexes

Note: This is not a complete list. Each school's annexes will vary based on its hazard analysis.

- | | |
|---------------------------------|---------------------------------|
| 1. Hurricane or Severe Storm | 5. Mass Casualty Incident |
| 2. Earthquake | 6. Active Shooter |
| 3. Tornado | 7. Pandemic or Disease Outbreak |
| 4. Hazardous Materials Incident | |

Administrative Procedure - Targeted School Violence Prevention Program (NEW)

This administrative procedure establishes a Targeted School Violence Prevention Program. It defines important terms and outlines actions for specific staff members.

This administrative procedure contains three sections as follows:

1. Glossary of Terms
2. Establishment and Function of Targeted School Violence Prevention Plan
3. Preparedness for a Targeted School Violence Crisis, Response, and Recovery

Glossary of Terms

Aberrant Behavior – Behavior that is atypical for the person or situation and causes concern for the safety or well-being of those involved. Aberrant behavior involves actions, statements, communications, or responses that are unusual for the person or situation; actions that could lead to violence toward self or others; or actions that are reasonably perceived as threatening or causing concern for the well-being of the person. These can include (but are not limited to):

- Unusual social distancing or isolation of subjects from peers and family members;
- Sullen or depressed behavior from a usually friendly and positive person;
- Out-of-context outbursts of verbal or physical aggression;
- Increased levels of agitation, frustration, and anger;
- Confrontational, accusatory, or blaming behavior;
- An unusual interest in or fascination with weapons; and/or
- Fixation on violence as a means of addressing a grievance.

School Environment – a school or school facility’s learning and working environment; it includes the physical environment of school buildings and grounds, all services and programs provided by the District, and the overall school climate.

School Climate – a part of the school environment, school climate is the quality and character of school life. School climate is based on patterns of students’, parents’, and staffs’ experience of school life; it also reflects norms, goals, values, interpersonal relationships, teaching and learning practices, and organizational structures.

School Threat Assessment Team – A multidisciplinary building-based behavior threat assessment team lead by the Building Principal and consisting of the Building Principal, associate or assistant principals, the school resource officer, one or two classroom teachers, a special education teacher, the school counselor, the school psychologist, the school social worker, and the school nurse. For information about the function of Threat Assessment Teams and their procedures, see 4:190-AP2, *Threat Assessment Team*.

Targeted School Violence – Includes school shootings and other school-based attacks where a school or a member of the school community was deliberately selected as the target of the attack and was not simply a random target of opportunity.

Targeted School Violence Prevention Plan – A District-wide plan that is incorporated as an annex into the District’s Emergency Operations Plan (EOP) template in 4:170-AP1, *Comprehensive Safety and Security Plan*. A Targeted School Violence Prevention Plan is collectively implemented by local school officials, District staff, students, families, and the community with the goal of preventing and identifying threats and targeted school violence. Under a properly implemented Targeted School Violence Prevention Plan, schools can respond to individuals/situations that raise safety concerns.

Threat – A concerning communication or behavior that indicates an individual poses a danger to the safety of the school, staff, students, or visitors through acts of violence or other behavior that could cause harm to self or others. The threat may be communicated verbally, through nonverbal behavior, in writing, electronically, or through any other means, and is considered a threat

regardless of whether it is observed by or communicated directly to the target of the threat or a third party, and regardless of whether the target of the threat is aware of the threat. For more information on types of threats, see the subhead entitled **Assessing and Classifying Threats** in 4:190-AP2, *Threat Assessment Team*.

Threat Assessment – A fact-based process emphasizing an appraisal of observed (or reasonably observable) behaviors to identify potentially dangerous or violent situations, to assess them, and to manage/address them.

Establishment and Function of Targeted School Violence Prevention Plan

Following are the strategic procedures to integrate a Targeted School Violence Prevention Plan into the District’s existing policies and procedures.

Actor	Action
Superintendent	Appoints members of the District Safety Team in addition to the Director of Safety and Security and Attorney for the District (see 4:170-AP1, <i>Comprehensive Safety and Security Program</i>) Determines whether to recommend that the Board assess the District’s conditions for development and learning (see 7:180-AP1, <i>Prevention, Identification, Investigation, and Response to Bullying</i> , for resources and more discussion).
Director of Safety and Security	Chairs and convenes District Safety Team meetings for the purpose of developing a Targeted School Violence Prevention Plan annex. Informs the Superintendent of the District Safety Team’s progress, needs, and recommendations as needed.
District Safety Team	Meets when called by the Director of Safety and Security for the purpose of: (1) developing a Targeted School Violence Prevention Plan annex, and (2) creating, implementing, and monitoring Threat Assessment Teams. For more information about the function of School Threat Assessment Teams, see 4:190-AP2, <i>School Threat Assessment Teams</i> . See Recommendation #1 from the <i>Recommendations of the Illinois Terrorism Task Force School Safety Working Group</i> , encouraging districts to establish Threat Assessment Teams, at iasb.mys1cloud.com/ITTFSchoolSafetyWorkingGroupRecs.pdf . Ensures that the District’s Targeted School Violence Prevention Plan annex complies with applicable civil rights and other State and federal laws. Ensures that all District staff are annually trained and understand the Targeted School Violence Prevention Plan annex, the role of the District Safety Team, and the role a School Threat Assessment Team. Ensures that procedures are maintained for effective information sharing between the District and local law enforcement agencies and community services agencies, including defining the threshold for law enforcement intervention. Regularly assesses the effectiveness of the Targeted School Violence Prevention Plan annex throughout the District, including the establishment of resources for central reporting mechanisms at the District-wide and school-building level.

Actor	Action
	<p>Identifies policies and procedures or equivalent topics that possibly affect the Targeted School Violence Prevention Plan annex, including but not limited to:</p> <ul style="list-style-type: none"> 1:20, <i>District Organization, Operations, and Cooperative Agreements</i> 2:150, <i>Committees</i> 2:240, <i>Board Policy Development</i> 3:40, <i>Superintendent</i> 3:60, <i>Administrative Responsibility of the Building Principal</i> 4:170, <i>Safety</i> 4:190, <i>Targeted School Violence Prevention Program</i> 5:100, <i>Staff Development Program</i> 5:130, <i>Responsibilities Concerning Internal Information</i> 5:230, <i>Maintaining Student Discipline</i> 6:65, <i>Student Social and Emotional Development</i> 6:120, <i>Education of Children with Disabilities</i> 6:235, <i>Access to Electronic Networks</i> 7:20, <i>Harassment of Students Prohibited</i> 7:130, <i>Student Rights and Responsibilities</i> 7:140, <i>Search and Seizure</i> 7:150, <i>Agency and Police Interviews</i> 7:170, <i>Vandalism</i> 7:180, <i>Prevention of and Response to Bullying, Intimidation, and Harassment</i> 7:190, <i>Student Behavior</i> 7:200, <i>Suspension Procedures</i> 7:210, <i>Expulsion Procedures</i> 7:230, <i>Misconduct by Students with Disabilities</i> 7:250, <i>Student Support Services</i> 7:340, <i>Student Records</i> 8:10, <i>Connection with the Community</i> 8:95, <i>Parental Involvement</i> 8:100, <i>Relations with Other Organizations and Agencies</i> <p>Recommends, through the Superintendent, proposed policy changes to the Board for consideration. See Board policy 2:240, <i>Board Policy Development</i>.</p> <p>Recommends and procures resources for stakeholder training.</p>
Building Principal	<p>Ensures the school's <i>Emergency Operations Plan (EOP)</i> is:</p> <ul style="list-style-type: none"> Available throughout schools (do not limit to office); Distributed to and discussed with local law enforcement; and Regularly reviewed with building staff. <p>Notifies and educates all staff, volunteers, and contractors of their duty to immediately report to the Building Principal or designee any expression of intent to harm another person, concerning communication, or concerning behavior that suggests an individual may intend to commit an act of violence.</p> <p>Notifies and educates staff, parent(s)/guardian(s), students, and community members: (1) to report individuals and situations of concern</p>

Actor	Action
	<p>to any school administrators or other authorities, i.e., local law enforcement, and (2) how school officials will address these concerns. Distributes Board policy 4:190, <i>Targeted School Violence Prevention Program</i>; 4:190-AP2, E6, <i>Targeted School Violence and Threat Assessment Education</i>; and 7:180-AP1, E2, <i>Be a Hero by Reporting Bullying</i>; and discusses what School Threat Assessment Teams are and what they do when they learn of threats and/or school violence.</p> <p>Assesses the feasibility of forming an anonymous tip line and organizing its management.</p> <p>When a tip or concern is raised, ensures School Threat Assessment Teams are trained to engage in their work. See 4:190-AP2, <i>School Threat Assessment Team</i>.</p>
<p>All District staff, volunteers, and contractors</p>	<p>Read 4:190-AP2, E6, <i>Targeted School Violence and Threat Assessment Education</i>.</p> <p>Immediately report to the Building Principal or designee any expression of intent to harm another person, concerning communication, or concerning behavior that suggests an individual may intend to commit an act of targeted violence.</p> <p>Upon belief that an individual/situation poses a clear and immediate threat of serious violence that requires containment, notify the school resource officer and/or law enforcement in accordance with the EOP. See 4:170-AP1, <i>Comprehensive Safety and Security Plan</i>.</p>
<p>School Board</p>	<p>Monitors Board policy 4:190, <i>Targeted School Violence Prevention Program</i>, and considers adopting changes recommended by the District Safety Team. See Board policy 2:240, <i>Board Policy Development</i>.</p> <p>Provides both the District Safety Team and School Threat Assessment Teams with appropriate resources, which may include providing resources and access for staff professional development opportunities. These opportunities should train staff to properly respond to individuals who provide them with information about a threat or school safety concern.</p>
<p>Superintendent/Building Principal</p>	<p>Ensures the student behavior policies referred to in student handbooks notify students that threatening behavior could subject a student to disciplinary consequences. See Board policies 7:180, <i>Prevention of and Response to Bullying, Intimidation, and Harassment</i>, and 7:190, <i>Student Behavior</i>.</p> <p>Ensures that staff responds to students who provide them with information about a threatening or concerning individual/situation.</p>

Preparedness for a Targeted School Violence Incident, Response, and Recovery

The following is an extension of 4:170-AP1, *Comprehensive Safety and Security Plan*. It outlines additional tasks for the Superintendent, Director of Safety and Security, and Building Principal(s) preparing for a targeted school violence incident that school officials can incorporate into trainings related to each existing school EOP.

Actor	Action
Superintendent, Building Principal, and District Safety Team	Examine 4:170-AP1, <i>Comprehensive Safety and Security Plan</i> , and recommend any changes to existing procedures to the Superintendent or Director of Safety and Security.
Director of Safety and Security	<p>Meets with District Safety Team to foster an understanding of what additional items each 4:170-AP1 District Safety Team (see 4:170-AP1, <i>Comprehensive Safety and Security Plan</i>) might add to its procedures to accomplish a response and recovery.</p> <p>Adds an agenda item to the 4:170-AP1 District Safety Team meetings specific to Targeted School Violence.</p> <p>Note: During a crisis, the Attorney for the District will be a crucial part of incident response and management because school officials must make split-second decisions, often with legal consequences to the District.</p> <p>The Director of Safety and Security is designated to inform parent(s)/guardian(s) and the community during an emergency and to keep pace with social media information.</p>
Superintendent and Building Principal(s)	<p>For incident preparedness and response, ensure that:</p> <p>4:170-AP1, <i>Comprehensive Safety and Security Plan, Part G, Material to be Included in Each Building EOP</i>, reflects each individual building's needs.</p> <p>4:170-AP1, <i>Comprehensive Safety and Security Plan, Part E, School Safety Drill Plan</i>, supports a Targeted School Violence Prevention Plan.</p> <p>School EOPs reflect each building's needs. Also ensure that multiple copies of each school's EOP exist, and direct that appropriate persons have access to the plan, e.g., local law enforcement authorities, etc. One copy in the Building Principal's office is insufficient.</p> <p>For emergency recovery, ensure that 4:170-AP1, <i>Comprehensive Safety and Security Plan, Parts I, J, and K</i>, reflects District needs.</p> <p>Recommend to the Director of Safety and Security any other additional emergency recovery items that the 4:170-AP1 District Safety Team deems necessary.</p>

Administrative Procedure – School Threat Assessment Teams (NEW)

This procedure implements School Threat Assessment Teams. School Threat Assessment Team members are professional educators, mental health professionals, law enforcement professionals, and professionals from other disciplines as necessary who are trained in behavioral threat assessment. See 4:190-AP1, *Targeted School Violence Prevention Program*, for authority establishing School Threat Assessment Teams.

School Threat Assessment Teams function at the building level, taking direction from the District Safety Team. They address potential or developing threatening behavior exhibited not only by students, but from a broad range of individuals affecting the school environment, including:

- Students: current and former (and potentially prospective)
- Employees: current and former (and potentially prospective)
- Parents/guardians of students
- Persons who are (or have been) in relationships with staff or students
- Contractors, vendors or other visitors
- Unaffiliated persons

Customize this procedure to each School Threat Assessment Team's building-specific needs, and use it in conjunction with 4:190-AP1, *Targeted School Violence Prevention Program*; 4:190-AP2, E1, *Principles of Threat Assessment*; 4:190-AP2, E2, *Threat Assessment Documentation*; 4:190-AP2, E3, *Threat Assessment Key Areas and Questions; Examples*; 4:190-AP2, E4, *Responding to Types of Threats*; and 4:190-AP2, E5, *Threat Assessment Case Management Strategies*. This procedure contains five sections as follows:

1. Glossary of Terms
2. School Threat Assessment Team Formation, Development, and Responsibilities
3. Assessing and Classifying Threats
4. Responding to and Managing Threats
5. Reporting Threats to Outside Agencies

Glossary of Terms

Individual of Concern – an individual who has been identified to pose a threat of violence or serious harm to self/others.

Target – a school or an individual who is the intended target of the threat posed by the subject of concern.

Threat Assessment – A fact-based process emphasizing an appraisal of observed (or reasonably observable) behaviors to identify potentially dangerous or violent situations, to assess them, and to manage/address them.

School Threat Assessment Team – A multidisciplinary building-based behavior threat assessment team lead by the Building Principal and consisting of the Building Principal, associate or assistant principals, the school resource officer, one or two classroom teachers, a special education teacher, the school counselor, the school psychologist, the school social worker, and the school nurse.

School Threat Assessment Triage Team – Consists of at least two members of the School Threat Assessment designated by the Building Principal to triage reported cases of threatening behavior. Screens cases to determine if sufficient resources exist to address concerns or if review and/or action by the full School Threat Assessment Team is appropriate.

Types of Threats –

Low-Risk Threat: The individual/situation does not appear to pose a threat of violence or serious harm to self/others at this time, and any exhibited issues/concerns can be resolved easily.

Moderate-Risk Threat: The individual/situation does not appear to pose a threat of violence or serious harm to self/others at this time, but exhibits behaviors that indicate a continuing intent and potential for future violence or serious harm to self/others, and/or exhibits other concerning behaviors that require intervention.

High-Risk Threat: The individual/situation appears to pose a threat of violence, exhibiting behaviors that indicate both a continuing intent to harm and efforts to acquire the capacity to carry out the plan, and may also exhibit other concerning behaviors that require intervention.

Imminent Threat: The individual/situation appears to pose a clear and immediate threat of serious violence toward self/others that requires containment and action to protect a school environment and/or identified or identifiable target(s), and may also exhibit other concerning behaviors that require intervention.

School Threat Assessment Team Formation, Development, and Responsibilities

Following are tasks to integrate School Threat Assessment Teams into the District's Targeted School Violence Prevention Plan.

Actor	Action
Superintendent or designee	Ensures School Threat Assessment Teams are trained in threat assessment by a threat assessment expert. Many threat assessment publications outline that the best practice is for the entire School Threat Assessment Team, as a team, to attend in-person threat assessment training by a threat assessment expert. Free statewide training is available through the Ill. School and Campus Safety Program, at: www2.illinois.gov/ready/plan/Pages/schools-training.aspx .
Building Principal	<p>Selects School Threat Assessment Team members with expertise in:</p> <ul style="list-style-type: none"> School administration, e.g., a principal or other senior administrator from the school(s) covered by the School Threat Assessment Team; Instruction, e.g., a teacher teachers with recent instructional experience; Counseling, e.g., a school counselor, school psychologist and/or school social worker; Law enforcement, e.g., a school resource officer; Being a staff member in the building; and Other community resource persons (as members or consultants as determined by the School Threat Assessment Team). <p>Designates a School Threat Assessment Triage Team. See 4:190-AP2, E2, <i>Threat Assessment Documentation</i>.</p> <p>When a tip or concern is raised, activates the School Threat Assessment Team and uses this procedure.</p>
School Threat Assessment Team	<p>Receives education and seeks training resources, including 4:190-AP2, E1, <i>Principles of Threat Assessment</i>.</p> <p>Receives threat assessment training by a threat assessment expert.</p> <p>Commits to work collaboratively with each other, with other school staff, and (as appropriate) with community resource persons to support the safety of the school, its students, and its staff.</p>

Actor	Action
	<p>Actively, lawfully, and ethically communicates with each other, District administrators, and other school staff who have a need to know particular information to support the safety of the school, its students, and its staff.</p> <p>Trains staff, students, parents/guardians, and other members of the school community to recognize and report possible threats by conducting presentations, broadly disseminating relevant information, and ensuring access to consultation from the School Threat Assessment Team.</p> <p>Identifies and trains members of the school community who can take reports of possible threats.</p> <p>Effectively implements Board policy 4:190, <i>Targeted School Violence Prevention Program</i>.</p>

Assessing and Classifying Threats

When a threat is reported, the Building Principal and School Threat Assessment Team assess and classify the threat using the criteria and process outlined below.

Actor	Action
Building Principal	<p>Educates him/herself about <i>types</i> of threats.</p> <p>Determines if an imminent threat exists. If an imminent threat exists, notifies law enforcement in accordance with 4:170-AP1, <i>Comprehensive Safety and Security Plan, Part G, Emergency Operations Plan (EOP)</i>.</p>
Building Principal and/or School Threat Assessment Triage Team	<p>If no imminent threat exists, or once an imminent threat is contained, triages threat (with the School Threat Assessment Triage Team, if one is designated by the Building Principal) to determine if the full School Threat Assessment Team must be involved. See 4:190-AP2, E2, <i>Threat Assessment Documentation</i>.</p> <p>Triage may include:</p> <ul style="list-style-type: none"> Reviewing the threatening communication and/or behavior. Reviewing school and other records for any prior history or interventions with the individual(s) involved. Evaluating the threat in context so that the meaning of the threat and intent can be determined by, among other things, conducting timely and thorough interviews (as necessary) with the person(s) who reported the threat, the threat recipient(s)/target(s), other witnesses who have knowledge of the threat, and when reasonable, the individual of concern who allegedly engaged in the threatening communication and/or behavior. <p>If the full School Threat Assessment Team needs to be involved, convenes it as soon as possible.</p>
School Threat Assessment Team	<p>Assesses the threat. See 4:190-AP2, E3, <i>Threat Assessment Key Areas and Questions; Examples</i>, for key questions to ask the person(s) who reported the threat, the threat recipient(s)/target(s), other witnesses, and the individual of concern in order to assess the threat.</p>

Actor	Action
	<p>Once the assessment is complete, classifies the threat using the following basic criteria:</p> <p>Documents the threat assessment and classification using 4:190-AP2, E2, <i>Threat Assessment Documentation</i>, and ensures that School Threat Assessment Team documentation is:</p> <ul style="list-style-type: none"> Fair – sought to understand situations and give individuals an opportunity to be heard and understood; Objective – sought information based on facts and observations of the case and not speculation or bias; Reasonable – engaged in responses that were effective and proportionate to the situation; and Timely – quickly and responsively addressed reports of threatening behavior.

Responding to and Managing Threats

Actor	Action
<p>School Threat Assessment Team</p>	<p>Identifies appropriate responses to the threat based upon its level. See 4:190-AP2, E4, <i>Responding to Types of Threats</i>, for guidance on responses to each threat level.</p> <p>Develops, implements, and monitors an individualized, fact-based case management plan to intervene with, address, and reduce the threat by:</p> <ul style="list-style-type: none"> Designating a School Threat Assessment Team member as case manager to monitor the status of the subject and to notify the School Threat Assessment Team of any change in status, response to interventions/referrals, or additional information that would be cause for reassessment and/or changes in interventions strategies; Assisting the individual of concern, and any impacted staff or students, in accessing appropriate school and community-based resources for support and/or further intervention; Appointing one or more School Threat Assessment Team members to engage directly with the individual of concern to prevent the individual from becoming isolated; and Using the least intrusive interventions and strategies that are sufficient, fair, and reasonable to address the concerns identified. See 4:190-AP2, E5, <i>Threat Assessment Case Management Strategies</i>, for interventions and strategies, including those that are subject-based, target-based, and environmental/systems-based. <p>Documents this process and any case updates using 4:190-AP2, E2, <i>Threat Assessment Documentation</i>.</p> <p>Submits updates regularly, e.g., at least every 30 days, until the case is resolved and the individual of concern no longer poses a threat to the school, its students, or its staff.</p> <p>Maintains documentation in accordance with Board policy, State records laws, and administrative procedures.</p>

Reporting Threats to Outside Agencies

Following is the process to notify the local law enforcement agency and/or the Ill. Dept. of State Police (ISP) about certain types of threats:

Actor	Action
<p>Superintendent or designee</p>	<p>Reports to the local law enforcement agency batteries committed against teachers, teacher personnel, administrative personnel, or educator support personnel. 105 ILCS 5/10-21.7.</p> <p>Immediately notifies the local law enforcement agency and the ISP upon receiving a report from any school personnel regarding a verified incident involving:</p> <ul style="list-style-type: none"> A firearm in a school or on school-owned or leased property. 105 ILCS 5/10-27.1A). Drugs in a school or on school-owned or leased property, including any conveyance owned, leased, or used by the school for the transport of students or school personnel. 105 ILCS 5/10-27.1A(b).
<p>Building Principal</p>	<p>Reports to the local law enforcement agency threats to the safety and welfare of students and teachers by illegal use of drugs and alcohol, by illegal use or possession of weapons, or by gang activity. 105 ILCS 5/10-21.4a.</p> <p>Reports other threats to the local law enforcement agency as necessary and appropriate.</p> <p>Immediately notifies the local law enforcement agency upon receiving a report that any person has been observed in possession of a firearm on school grounds (other than a law enforcement official engaged in the conduct of his or her official duties).</p> <ul style="list-style-type: none"> If the person found to be in possession of a firearm on school grounds is a student, the Building Principal or designee shall also immediately notify the student's parent/guardian. 105 ILCS 5/10-21.7A(b). <p>Reports directly to the ISP within 24 hours of a determination that a student or other person poses a clear and present danger to himself, herself, or others. 430 ILCS 66/105 and 405 ILCS 5/6-103.3; 20 Ill. Admin. Code §1230.120(b).</p>

Exhibit - Principles of Threat Assessment (NEW)

This exhibit is a resource to educate Building-level School Threat Assessment Team members about the assumptions and principles underlying behavioral threat assessment.

Assumptions

The following assumptions are informed by findings of the U.S. Secret Service and U.S. Dept. of Education's *Safe School Initiative*, as well as other research about targeted violence occurring in or related to educational settings. Key assumptions include:

1. Incidents of targeted violence at school/workplaces are rarely sudden, impulsive acts.
2. In addition to students, others also engage in targeted violence in schools, including administrators, teachers, other staff, parent(s)/guardian(s) of students, contractors, people in relationships with staff or students, and even people with no connection with the school.
3. Prior to most incidents of targeted violence, other people knew about the individual's idea and/or plan to attack.
4. Most individuals who perpetrated violence engaged in some behavior, prior to the incident, which caused others to have serious concerns about their behavior and/or well-being.
5. Many individuals who perpetrated violence had significant difficulties with losses or failures. Many were suicidal.
6. Many individuals who perpetrated violence felt bullied, persecuted, or injured by others prior to engaging in violence.
7. In many cases, others, e.g., staff, students, peers, family members, etc., were involved in some way, such as helping with plans or preparation for violence, encouraging violence, or failing to report (or take other steps) to prevent violence.
8. Most individuals who perpetrated violence did not threaten their targets directly prior to engaging in violence.
9. Violence is a dynamic process. No one is either always dangerous or never dangerous. Rather, the risk for violence is an interaction between the individual, the situation, circumstances, provocations, and inhibitory factors that are present.

The fact that most individuals engaged in pre-incident planning and preparation, and frequently shared their intentions, plans and preparations with others, suggests that the information about targeted violence is likely to be uncovered through a sound threat assessment process.

Targeted violence is the end result of a process of thinking and behavior that begins with an **idea**, e.g., to use violence to address a real or perceived grievance. The process of thinking and behavior progresses to the development of a **plan** and moves on to **preparation** and acquiring the means, e.g., weapons, training, capacity, access, to carry out the plan. The culmination, regrettably, can be in **violence**. A graphic representation of this process, the *Pathway to Violence*, is shown in Figure 1.

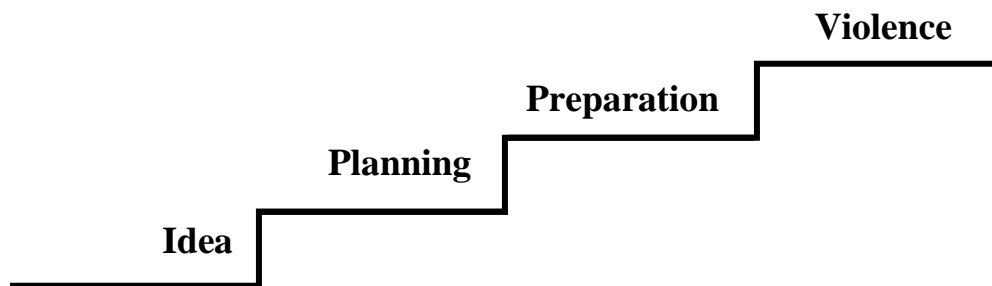


Figure 1: the *Pathway to Violence*

This process indicates opportunities to observe, identify, and intervene with threatening and/or aberrant behaviors that cause concern for violence by, or for the well-being of, the individual. Frequently, information about an individual's ideas, plans, and preparations for violence can be observed before violence occurs. However, information is likely to be scattered and fragmented. For example, a teacher may see a certain set of behaviors of an individual in her class, a coach observes other behaviors or expressed thoughts by the individual, a school resource officer has other concerns, and a school administrator is aware of certain conduct violations. The challenge, and the key, is to act quickly upon initial reports of concern, gather other pieces of the puzzle, and assemble them to determine what picture emerges.

Principles

To determine the risk of a threat, the School Threat Assessment Team focuses on actions/behaviors, communications, and specific circumstances that might suggest that an individual intends to engage in violence and is planning or preparing for that event. The threat assessment process is centered upon an analysis of the known (or reasonably knowable) behavior(s) in a given situation.

School Threat Assessment Teams train to focus on the following core principles of threat assessment:

- 1. The central question in a threat assessment inquiry is whether an individual poses a threat (i.e., is building the capability to cause harm), not just whether the person has made a threat (directly expressed intent to harm).** Research on targeted violence in schools and workplaces has found that fewer than 20 percent of violent perpetrators communicated a direct or conditional threat to their target before the violence. In the majority of incidents, perpetrators did not directly threaten their targets, but they did communicate their intent and/or plans to others before the violence. This indirect expression or third party communication of intent to cause harm is often referred to as *leakage*. The absence of a direct threat should not, by itself, cause a team to conclude that a subject does not pose a threat to others.
- 2. Targeted violence is the end result of an understandable, and often discernable, process of thinking and behavior, often referred to as the *Pathway to Violence*, noted above in Figure 1.** Individuals who committed targeted violence did not “just snap,” but engaged in a process of thought and escalation of action over days, weeks, months, and even years.

3. **Targeted violence stems from an interaction among the individual(s) of concern, target(s), environment, and precipitating events.** Identifying, preventing, and intervening with acts of violence requires a focus on these four components and their interaction. A focus on the *individual of concern* should provide insight into how the individual perceives and deals with conditions, often stressful, in his or her life and the intensity of effort they direct toward planning and preparation for violence. A focus on the *target* examines choices and coping strategies they are using or responding with that may increase or decrease their risk for harm. A focus on the *environment* examines the school/workplace climate and systemic issues that contribute to the risk of violence, or do not discourage it. A focus on *precipitating* events examines critical stressors or events such as bullying, personal losses, enforcement actions, or even School Threat Assessment Team interventions that may increase or decrease the risk for violence.
4. **An investigative, skeptical, inquisitive mindset is critical to successful threat assessment.** Those who carry out threat assessment must strive to be both accurate and fair, continuing throughout the assessment process both to gather pieces of information and to fit the pieces into a larger picture to gain understanding of the context and situation.
5. **Effective assessment is based upon facts and observations of behavior, rather than on characteristics, traits, or profiles. Perpetrator profiles do not provide a reliable basis for making judgments of the threat posed by a particular individual.**
6. **An integrated systems approach, coordinating between local agencies and service systems within the school and community, should guide the threat assessment and management process.** Relationships with agencies and service systems within the school (e.g., school psychologist, school social worker, school counselor, administrators, etc.) and community (e.g., mental health providers, juvenile justice system, child welfare agencies, law enforcement, etc.) are critical to identifying, assessing, and managing individuals who are on the *Pathway to Violence*.

Exhibit - Threat Assessment Documentation (NEW)

Imminent threats require immediate containment and action to protect the District's environment and/or identified or identifiable target(s). A School Threat Assessment Team does not document its activities in response to an imminent threat until after the threat is contained.

The Virginia Center for School and Campus Safety has created a model *School Threat Assessment Triage and Assessment Form* (Form) containing eight parts, on pages 31-41 in a publication entitled *Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines*, Second Edition (2016), Virginia Center for School and Campus Safety, Virginia Dept. of Criminal Justice Services at: www.dcjs.virginia.gov/sites/dcjs.virginia.gov/files/publications/law-enforcement/threat-assessment-model-policies-procedures-and-guidelinespdf.pdf.

The Form contains investigation questions designed to help a School Threat Assessment Team gather information to identify, assess, classify, respond to, and manage threats of targeted violence to the District's environment. Modify the questions on the Form to reflect the District's local conditions and each School Threat Assessment Team's specific building needs. Members of the School Threat Assessment Team should use the Form to document threat assessment activities and in conjunction with 4:190-AP1, *Targeted School Violence Prevention Program*; 4:190-AP2, *School Threat Assessment Team*; 4:190-AP2, E1, *Principles of Threat Assessment*; 4:190-AP2, E3, *Threat Assessment Key Areas and Questions; Examples*; 4:190-AP2, E4, *Responding to Types of Threats*; and 4:190-AP2, E5, *Threat Assessment Case Management Strategies*.

Consult the Attorney for the District for recordkeeping procedures when or if the information gathered and entered in the Form is placed in a student's temporary record. See also Board policy 7:340, *Student Records*.

Exhibit - Threat Assessment Key Areas and Questions; Examples (NEW)

This exhibit provides examples for Building-level School Threat Assessment Team members to use when assessing reports of threats to the District's environment. School Threat Assessment Team members use this exhibit to assess a threat while following 4:190-AP2, *School Threat Assessment Team*.

Key Areas of Assessment

Review and use the following **key areas** of assessment. This is not intended as an exhaustive or complete list of areas of inquiry. Additional questions may be asked for clarification and/or to probe more deeply to fully understand the circumstances.

Before conducting an interview with an individual of concern: (1) learn the facts that brought the individual to the attention of school administrators and others; and (2) review information about the individual's background, interests, and behaviors.

Key Area: Interview with person(s) who reported the threat, threat recipient(s)/target(s), and other witness(es): Interview, when possible, all persons who witnessed the reported and/or concerning behavior, including the individual of concern and all recipients/targets. Inform the individual of concern that the primary purpose of the interview is to gather information about a possible situation of concern and, when possible, prevent harm to staff members and/or students.

Ask potential targets of the threat about their relationship to the individual of concern and any recent interactions with him or her. Gather information about grievances and grudges that may exist in these relationships. Conduct interviews of potential targets with special sensitivity and gather information without alarming them. If you believe a risk of violence to a potential target exists, offer him/her any available assistance and support for their safety.

Because the process provides a revised understanding of the situation in real time, always review new incoming information and re-evaluate the threat. Maintain contact with the targets to obtain information about any more concerning behaviors, improvements to the situation, or other developments.

Key Area: Review records and consult with staff who know the individual of concern: Background information may assist with the approach to and questioning of the individual of concern. It may also help determine whether the individual of concern poses a threat to particular targets. Knowing background information before the interview may help determine whether the individual of concern is honest. Areas that may contain helpful background information include:

- Recent or historical work or school performance history
- Disciplinary or personnel actions
- Prior School Threat Assessment Team contacts
- Law enforcement or security contacts at school and/or in the community
- Any involvement with mental health or social services
- Presence of problems in the individual of concern's life
- Current or historical grievances that may be related to the behavior of concern
- Electronic searches: Internet, social media, email, etc.

Key Area: Interview with the individual of concern: Directly ask an individual of concern who is a staff member or student about his/her reported actions and/or intentions. Many individuals of concern will respond truthfully to direct questions when they are asked in a non-judgmental manner. This interview could elicit important information to understand an individual of concern's situation and identify possible targets, which can assist the assessment of the risk of violence. More leads for further assessment may also arise.

Interviews send the message to the individual of concern that the District noticed his/her behavior, and it caused concern. They also provide the individual of concern an opportunity to: (1) tell his/her perspective, background, and intent; (2) be heard and experience support; and (3) reassess and redirect his/her behavior away from concerning activities. To an individual of concern who has mixed feelings about attacking, an interview may suggest people are interested in his/her welfare, and that there are better, more effective, ways to deal with challenges or with specific people.

While interviewing an individual of concern might provide valuable information, relying solely on that interview to make judgments about whether the individual poses a threat likely presents problems. Information offered during the interview may be incomplete, misleading, or inaccurate; and seeking corroboration and verifying information learned during the interview is very important.

Key Questions to Ask

Thoughtful consideration of the answers to the following key questions will produce a foundation for the School Threat Assessment Team's response to the main question in its assessment: Does the individual of concern pose a threat of targeted violence toward the District's environment?

Examine information gathered for evidence of behavior and conditions that suggest the subject is planning and preparing for an act of violence and/or to cause harm to him/herself or others in the District environment. Based on a review of the totality of the information available, try to answer the following questions:

1. What are the individual of concern's motive(s) and goal(s)? What first brought him/her to someone's attention?

- Does the individual of concern have a major grievance or grudge? If so, against whom?
- Does the situation or circumstance that led to these statements or actions still exist?
- What efforts have been made to resolve the problem and what was the result?
- Does the individual of concern feel that any part of the problem is resolved or see any alternatives?
- Has the individual of concern previously come to someone's attention or raised concern in a way that suggested he or she needs intervention or supportive services?

2. Have there been any communications suggesting ideas, intent, planning, or preparation for violence?

- What, if anything, has the individual of concern communicated to someone else (targets, friends, co-workers, others) or written in a diary, journal, email, or website concerning his/her grievances, ideas and/or intentions?
- Do the communications provide insight about ideation, planning, preparation, timing, grievances, etc.?
- Has anyone been alerted or *warned away*?

3. Has the individual of concern shown any inappropriate interest in, fascination, and/or identification with other perpetrators and/or incidents of mass or targeted violence, e.g., terrorism, school/workplace shootings, mass murderers:

- Previous perpetrators of targeted violence?
- Grievances of perpetrators?
- Weapons/tactics of perpetrators?
- Effect or notoriety of perpetrators?

4. Does the individual of concern have, or is he/she developing, the capacity to carry out an act of targeted violence?

- How organized is the individual of concern's thinking and behavior?
- Does the individual of concern have the means, e.g., access to a weapon, to carry out an attack?
- Is he/she trying to get the means to carry out an attack?
- Has he/she developed the will and ability to cause harm?

Has he/she practiced or rehearsed for the violence?

What is the *intensity of effort* expended in attempting to develop the capability?

5. Is the individual of concern experiencing hopelessness and/or desperation?

Is there information to suggest that the individual of concern is feeling hopeless or desperate?

Has the individual of concern experienced a recent failure, loss, and/or loss of status?

Is the individual of concern having significant difficulty coping with a stressful event?

Has the individual of concern engaged in behavior that suggests that he/she has considered suicide?

6. Does the individual of concern have a positive, trusting, sustained relationship with at least one responsible person?

Does the individual of concern have at least one friend, colleague, family member, or other person that he/she trusts and can rely upon for support, guidance or assistance?

Is that trusted person someone that would work collaboratively with the School Threat Assessment Team for the well-being of the individual of concern?

Is the individual of concern emotionally connected to other people or becoming more socially isolated?

7. Does the individual of concern see violence as an acceptable, desirable – or the only – way to solve a problem?

Does the individual of concern still perceive alternatives to violence to address his/her grievances?

Does the setting around the individual of concern (friends, colleagues, family members, others) explicitly or implicitly support or endorse violence as a way of resolving problems or disputes?

Has the individual of concern been “dared” by others to engage in an act of violence?

Has the individual of concern expressed sentiments of finality or desperation to address grievances?

8. Are the individual of concern’s conversation and story consistent with his/her actions?

Does information from other interviews and the individual of concern’s own behavior confirm or dispute what the individual says is happening and how he/she is dealing with it?

Is there corroboration across sources or are the individual of concern’s statements at odds with his/her actions?

9. Are other people concerned about the individual of concern’s potential for violence?

Are those who know the individual of concern concerned about him/her: (a) taking action based on violent ideas or plans; (b) targeting a specific person; or (c) engaging in protective actions, e.g., distancing, avoiding, minimizing conflict, etc.?

10. What circumstances might affect the likelihood of an escalation to violent behavior?

What events or situations in the individual of concern’s life, now or in the near future, may increase or decrease the likelihood that the individual will engage in violent behavior?

Are School Threat Assessment Team’s interventions escalating, de-escalating, or having no effect on movement toward violence?

What is the response of others who know about the individual of concern’s ideas or plans? Do others: (a) actively discourage the subject from acting violently; (b) encourage the subject to attack; (c) deny the possibility of violence; or (d) passively collude with an attack, etc.?

Exhibit – Responding to Types of Threats (NEW)

After a threat is assessed, use this exhibit with subhead **Responding to and Managing Threats** in 4:190-AP2, *School Threat Assessment Team*. Each threat level listed provides research-based appropriate responses for School Threat Assessment Teams.

Imminent Threat Responses

Imminent threats require immediate: containment and action to protect the target, referral to law enforcement, and consultation with the school resource officer. Following containment and action to protect the target, the School Threat Assessment Team becomes involved and follows the procedures set forth in High-Risk Threat Responses.

Low-Risk Threat Responses

Resolve a low-risk threat case with any of the following, as appropriate:

1. No further action;
2. Have involved individuals issue a clarification, explanation, retraction and/or an apology;
3. Refer the individual of concern for disciplinary action in accordance with Board policy; and/or
4. Refer the individual of concern and/or target to school and/or community-based resources.

If the individual of concern and/or target is referred for resources or services, a member of the School Threat Assessment Team is designated to monitor the individual of concern's/target's reactions for a short period of time, to ensure the referral was effective.

When the target is a student the School Threat Assessment Team may, at its discretion, notify the target and his/her parent(s)/guardian(s). If the parent(s)/guardian(s) are notified, contact them promptly and reassure them that the threat has been resolved. That School Threat Assessment Team may also notify parent(s)/guardian(s) of the individual of concern, so they are aware of the situation and that it has been resolved.

If new information comes to the attention of the School Threat Assessment Team, reassess and update the case management plan.

Moderate-Risk Threat Responses

Resolve a moderate-risk threat case with any of the following, as appropriate:

1. Protect the target with the following precautions:
 - a. Direct supervision to prevent the threat while at school, at school functions, or on the bus.
 - b. Caution the individual of concern about the consequences of carrying out the threat.
 - c. Notify the target and (if he/she is a student) the target's parent(s)/guardian(s) of the threat, the seriousness of the threat, the identity of the individual of concern who made the threat, and what actions are being taken to support the safety of the target and the school as a whole.
 - d. When the individual of concern is a student, contact the individual's parent(s)/guardian(s) to assume responsibility for supervising the individual and to enlist their support to prevent the individual from carrying out the threat.
2. Consult with the school resource officer to assist in monitoring and supervising the individual of concern and determine the need, if any, for law enforcement action.
3. Refer the individual of concern for disciplinary action in accordance with Board policy.
4. Refer the individual of concern and/or target for counseling, conflict mediation, or other interventions to reduce the threat and to address the underlying conflict/issues that led to

- the threat. The Building Principal will involve school-based professionals and/or community-based professionals who can provide assistance and appropriate intervention.
5. Conduct a mental health risk assessment when the School Threat Assessment Team reasonably believes that mental health or disability issues are causing or contributing to the risk of violence. Follow parameters for the mental health risk assessment as outlined in High-Risk Threat Responses, below.

High-Risk Threat Responses

Resolve a high-risk threat with any of the following, as appropriate:

1. Notify law enforcement to contain the threat and to consult regarding school resource officer.
2. Immediately protect the target with the following precautions:
 - a. Direct supervision to prevent the threat while at school, at school programs, or on the bus.
 - b. Caution the individual of concern about the consequences of carrying out the threat.
 - c. Notify the target and (if he/she is a student) the target's parent(s)/guardian(s) of the threat, the seriousness of the threat, the identity of the individual of concern who made the threat, and what actions are being taken to support the safety of the target and the school as a whole.
 - d. When the individual of concern is a student, contact the individual's parent(s)/guardian(s) to enlist their support to prevent the individual from carrying out the threat; have either law enforcement or the individual's parent(s)/guardian(s) assume responsibility for supervising the individual of concern.
3. Refer the individual of concern for disciplinary action in accordance with Board policy.
4. Conduct a mental health risk assessment when the School Threat Assessment Team reasonably believes that mental health or disability issues are causing or contributing to the risk of violence. The mental health risk assessment will be conducted by a qualified independent medical/psychological professional who does not have a treatment relationship with the individual of concern. The professional will base his/her assessment on a review of all available information, including but not limited to an interview of the individual of concern by the professional. The professional will prepare a written report that identifies the problem/conflict that prompted the threat and recommends strategies to address the problem/conflict and to reduce the risk of violence.
 - a. The Building Principal will determine the conditions for the individual of concern's readmission to school, which may include requiring the individual to cooperate in a mental health evaluation. If the individual is a student, the parent(s)/guardian(s) will be notified of all readmission requirements and of any failure to comply. A readmission meeting will be held prior to the individual's return to school.
 - b. The School Threat Assessment Team will attempt to obtain any required signed permission for release and exchange of information with mental health provider(s), if any, and where appropriate, LLEAs.
 - c. After receiving the mental health risk assessment report, the School Threat Assessment Team will convene to complete and implement a written safety plan that includes immediate steps to prevent the threat from being carried out and a plan for further action before the individual of concern is permitted to return to school or an alternative educational environment. The safety plan will include:
 - Readmission conditions;
 - Interventions, such as counseling or medication, that are needed to reduce risk;
 - Scheduled follow-up contact with the individual of concern (and parent(s)/guardian(s) if individual of concern is a student) to assess changes

in risk and update the safety plan over time, until the perceived threat is resolved; and

The identities of person(s) responsible for monitoring and verifying that the safety plan is being followed.

A student/staff member should only be removed if the threatening behaviors engaged in by the individual of concern are a violation of the code of conduct/Board policy, and when all applicable disciplinary procedures are followed.

In the event that applicable disciplinary procedures are not available to school-based staff, and the school administration or School Threat Assessment Team believes the individual of concern poses a significant risk to the health or safety of others that cannot be eliminated by a modification of policies, practices, or procedures, or by the provision of auxiliary aids or services as provided in federal regulations implementing the Americans with Disabilities Act of 1990 (ADA) at 28 C.F.R. §35.139, the ADA's direct threat standard may be applied. Before applying the ADA's direct threat standard, the Building Principal will contact the District's Director of Special Education and Attorney for the District.

Exhibit – Threat Assessment Case Management Strategies (NEW)

Case management is a critical component of School Threat Assessment Team work. School Threat Assessment Teams use this exhibit to examine four types of research-based case management strategies when developing a case management plan in response to a threat. Types include: individual of concern-based, target-based, environmental/system, and monitoring for the impact of precipitating events. See subhead **Responding to and Managing Threats** in 4:190-AP2, *Threat Assessment Team (TAT)*.

Case management integrates interventions, as appropriate, across the following relevant domains:

- S** De-escalate, contain, or control the **individual of concern** who may take violent action;
- T** Decrease vulnerabilities of the **target**;
- E** Modify physical and cultural **environment** and systems to discourage escalation; and,
- P** Prepare for and mitigate against **precipitating events** that may trigger adverse reactions.

Individual of Concern-Based Case Management Strategies

Schools regularly use many of the following examples of interventions or strategies to address inappropriate behavior including, but not limited to, threatening behavior. School Threat Assessment Teams focus on interventions that de-escalate, contain, control, and redirect the individual of concern away from plans and preparation for violence; and toward engaging with others, problem solving, adapting, and improving their coping skills and well-being. Examples include, but are not limited to:

1. Maintain channel of communication and engagement (with individual of concern) to:
 - a. Gather information
 - b. Build rapport and relationship
 - c. Decrease isolation
 - d. De-escalate volatile reactions
 - e. Provide feedback and mentoring
 - f. Monitor reactions to grievances, interventions, and precipitating events
2. Problem-solving about legitimate grievances
3. Referral for assistance or support services, such as:
 - a. Academic assistance or accommodations
 - b. Social skills training
 - c. Behavioral contracting
 - d. Modification of student classroom assignment or schedule
 - e. Modification of work schedule or assignments
 - f. Alternative schooling/home schooling
 - g. Involvement in extra-curricular activities
 - h. Performance improvement plans
 - i. Peer coaching/mentoring
4. Counseling/mental health services, such as:
 - a. Check-in/check-out with school counseling staff
 - b. Outpatient counseling/mental health care
 - c. Emergency psychiatric evaluation
5. Disciplinary measures, such as:
 - a. Individual of concern confrontation or warning
 - b. Administrative orders for no contact or communication
 - c. Detention
 - d. Suspension
 - e. Termination/expulsion

Adopted:
Reviewed: May 2020
Amended:

- f. Law enforcement involvement
- g. Court-issued protective orders
- h. Diversion programs

School Threat Assessment Teams select intervention strategies with the greatest potential for addressing short-term crises as well as longer-term preventive power. While holding students and staff accountable for their actions, school administrators will be fair and reasonable in disciplinary responses. Disciplinary responses may be combined with other actions such as parent/guardian conferences, modifications of student classroom assignment or schedule, and referrals to in-school and community-based programs.

School Threat Assessment Teams recognize that even fair and reasonable discipline can be perceived by the individual of concern as punitive discipline, which may lead to escalating threatening behavior. Suspension, expulsion or termination may risk triggering an immediate or delayed violent response unless they are coupled with containment and support. Suspension, expulsion, or termination options that focus solely on accountability and controlling the individual of concern do not address the ongoing challenges of:

1. Moving the individual of concern away from thoughts and plans of, and capacity for, violence and/or disruption;
2. Connecting the individual of concern to resources (when needed);
3. Mitigating organizational/systemic factors; and
4. Monitoring the individual of concern when he/she is no longer connected to the District.

In addition, a student who is suspended or expelled is often under less supervision than if he/she were to remain in a school setting. A student who is expelled may conclude: "I have lost everything. I have only a short time to act. I will give them what they deserve." TATs consider and plan for those responses by using separation strategies intentionally, being aware of their limitations, and anticipating their consequences.

Target-Based Case Management Strategies

School Threat Assessment Teams attempt to minimize risk and negative impact on targets and seek to maintain contact with targets (where appropriate) to help monitor the actions and impact of the individual. Examples of target-based case management strategies include, but are not limited to:

1. Coaching regarding personal safety approaches in dealing with the individual of concern:
 - a. Clear statements to the individual of concern, e.g., "relationship/contact is unwanted" or "stop all contact and/or communication"
 - b. Avoid subsequent contact/response
 - c. Document all further contacts
 - d. Do not engage emotionally, monitor "buttons" getting pushed
2. Minimize publicly available information, e.g., by scrubbing internet information, checking privacy settings on social media applications
3. Maintain awareness of surroundings
4. Vary routine
5. Develop contingency plans for escape, shelter, and support
6. Encourage use of support systems, e.g., counseling/mental services and victim assistance programs

Environmental/System Case Management Strategies

School Threat Assessment Teams take a holistic view of the situation, monitoring for underlying systemic causes that may be contributing not just to a given case, but perhaps to a range of cases over time. This level of intervention focuses on group and subgroup behavior, not just that of the individual of concern or target. Strategies include, but are not limited to:

Adopted:
Reviewed: May 2020
Amended:

1. Address systemic, policy, or procedural problems that may serve as precipitating events across cases
2. Bullying prevention/intervention programs
3. Enhance school/workplace climate – build and support a caring community
4. Intervene with associates that support or encourage violent behavior
5. Enhance conflict management skills of subgroups
6. Identify and address gaps in awareness of reporting and intervention options
7. Identify and address gaps in the threat assessment and management process

Monitoring for the Impact of Precipitating Events on Case Management

School Threat Assessment Teams recognize that cases do not occur in a vacuum and that life continues while they are assessing and intervening with a given case. School Threat Assessment Teams maintains an ongoing, long-term approach to anticipating, monitoring for, and (to the extent possible) managing the impact of potential precipitating events such as:

1. Loss impacting the individual of concern, e.g., job or income, status, relationship, health, rejection/ostracization
2. Injustice
3. Implementation of administrative notices/court orders
4. Violation of administrative notices/court orders
5. Anniversary events, e.g., date of beginning of relationship, date of end of relationship, date served with court orders/separation documents, birthdays, holidays
6. Contagion effect of other high-profile or locally significant acts of violence

Exhibit - Affidavit of Gender Identity

I, _____ ("Student"), _____, and
(Printed Name of Student) (Date of Birth)

_____, being duly sworn, on oath, state that
(Name of Parent/Guardian if Student is a Minor)

Student's gender identity is (circle one): Male Female Nonconforming

Student's preferred name is: _____

(Date)

(Signature of Student)

(Date)

(Signature of Parent/Guardian if Student is a Minor)

STATE OF ILLINOIS)
)
County of _____)

Signed and sworn to (or affirmed) before me on _____ by
(Date)

_____ and _____
(Name of Student) (Name of Parent/Guardian if Student is a Minor)

(Signature of Notary Public)

(Seal)

CROSS REF.: 7.10
ADMIN. PROC.: 7.10-AP1, 7.10-E1, 7.10-E2

Adopted: January 27, 2016
Reviewed: May 2020
Amended: October 12, 2016

Board Member Compensation; Expenses

Board Member Compensation Prohibited

School Board members provide volunteer service to the community and may not receive compensation for services, except that a Board member serving as the Board Secretary may be paid an amount up to the statutory limit if the Board so provides.

Roll Call Vote

All Board member expense requests for travel, meals, and/or lodging must be approved by roll call vote at an open meeting of the Board.

Regulation of School District Expenses

The Board regulates the reimbursement of all travel, meal, and lodging expenses in the District by resolution (effective 7/1/17). No later than approval of the annual budget and when necessary, the Superintendent will recommend a maximum allowable reimbursement amount for expenses to be included in the resolution. The recommended amount should be based upon the District's budget and other financial considerations.

Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the Board member, (2) anyone's personal expenses, or (3) entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event.

Exceeding the Maximum Allowable Reimbursement Amount(s)

All requests for expense advancements, reimbursements, and/or purchase orders that exceed the maximum allowable reimbursement amount set by the Board may only be approved by it when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting.

Advancements

The Board may advance to its members actual and necessary expenses to be incurred while attending:

1. Meetings sponsored by the Illinois State Board of Education or by the Regional Superintendent of Schools;
2. County or regional meetings and the annual meeting sponsored by any school board association complying with Article 23 of The School Code; and
3. Meetings sponsored by a national organization in the field of public school education.

Expense advancement requests must be submitted to the Board President, or Vice President if the request is from the President, on the Board's standardized estimated expense approval form. After spending expense advancements, Board members must use the Board's standardized expense reimbursement form and submit to the Board President, or Vice President: (a) the itemized, signed advancement form that was issued, and (b) the amount of actual expenses by attaching receipts.

A Board member must return to the District any portion of an expense advancement not used. If an expense advancement is not requested, expense reimbursements may be issued by the Board to its members for the activities listed in numbers one through three, above, along with registration fees or tuition for a course(s) that allowed compliance with the mandatory trainings described in *Board policy 2.120* and other professional development opportunities that are encouraged by the School Code (see the **Reimbursements and Purchase Orders** subhead, below). Expense advancements and forms shall be presented to the Board in its regular bill process.

Reimbursements and Purchase Orders

The Board President, or Vice President if the expense reimbursement request is from the President, shall review the submitted forms for compliance with this policy. If any form's compliance appears uncertain, the Board President or Vice President shall notify the Superintendent as well as the Board member who submitted the form. The form shall be included in the monthly list of bills presented to the Board for approval or rejection.

Expense reimbursement is not guaranteed and, when possible, Board members should seek pre-approval of expenses by providing an estimation of expenses on the Board's standardized estimated expense approval form, except in situations when the expense is diminutive. When pre-approval is not sought, Board members must seek reimbursement on the Board's standardized expense reimbursement form. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

Credit and Procurement Cards

Credit and procurement cards shall not be issued to Board members.

Standardized Expense Form(s) Required

All requests for expense advancement, reimbursement, and/or purchase orders in the District must be submitted on the appropriate itemized, signed standardized form(s). The form(s) must show the following information:

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and office of the Board member who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.
3. The date(s) of the official business on which the expense advancement or reimbursement will be or was expended.
4. The nature of the official business conducted when the expense advancement or reimbursement will be or was expended.

Types of Official Business for Expense Advancements, Reimbursements, and Purchase Orders

1. Registration. When possible, registration fees will be paid by the District in advance.
2. Travel. The least expensive method of travel will be used, providing that no hardship will be caused to the Board member. Board members will be reimbursed for:
 - a. Air travel at the coach or single class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. Fees for the first checked bag will be reimbursed. Copies of airline tickets and baggage receipts must be attached to the expense form.
 - b. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
 - c. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
 - d. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
 - e. Taxis, airport limousines, ride sharing, or other local transportation costs.
3. Meals. Meals charged to the School District should represent mid-fare selections for the hotel/meeting facility or general area, and should not exceed the amount paid for District employees consistent with the maximum allowable reimbursement amount set by the Board. Tips are included with the meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.
4. Lodging. Board members should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Board members should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.
5. Miscellaneous Expenses. Board members may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

Additional Requirements for Travel Expenses Charged to Federal and State Grants

All Board member expenses for travel charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act (30 ILCS 708/) must comply with Board policy 5:60, Expenses, and its implementing procedures. Travel expenses include costs for transportation, lodging, meals, and related items.



LEGAL REF.: 105 ILCS 5/10-20 and 5/10-22.32.

~~30 ILCS 708/, Government Accountability and Transparency Act.~~

50 ILCS 150/40, Local Government Travel Expense Control Act.

CROSS REF.: 2.100, 2.120, 2.240, 4.50, 4.55, 5.60

~~ADMIN. PROC.: 2.125-E1, 2.125-E2, 2.125-E3, 2.220-E4, 4.80-AP1, 5.60-E1, 5.60-E2~~

Adopted: June 14, 1988

Reviewed: ~~November 2016~~ May 2020

Amended: December 14, 2016

Operational Services – Targeted School Violence Prevention Program (NEW)

Threats and acts of targeted school violence harm the school environment and community, diminishing students' ability to learn, staffs' ability to work, and a school's ability to educate. Providing students and staff with access to a safe and secure school environment is an important Board goal. While it is not possible for the District to completely eliminate threats, a Targeted School Violence Prevention Program ("Program") using the collective efforts of local school officials, staff, students, families, and the community helps the District reduce these risks to its environment.

The Superintendent or designee shall develop and implement the Program. The Program oversees the maintenance of a school environment that is conducive to learning and working by identifying, assessing, classifying, responding to, and managing threats and acts of targeted school violence. The Program shall be part of the District's Comprehensive Safety and Security Plan, required by Board policy 4:170, Safety, and shall:

1. Establish a District-level Safety Team to: (a) develop a Targeted School Violence Prevention Plan annex as part of the District Emergency Operations Plan ("EOP") template, and (b) oversee Building-level Threat Assessment Teams.
2. Establish Building-level Threat Assessment Teams to assess and intervene with individuals whose behavior may pose a threat to safety.
3. Comply with State and federal law and align with Board policies.

The Local Governmental and Governmental Employees Tort Immunity Act protects the District from liability. The Program does not: (1) replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in violence prevention, assessments and counseling services, (2) extend beyond available resources within the District, (3) extend beyond the school day and/or school-sponsored events, or (4) guarantee or ensure the safety of students, District staff, or visitors.

LEGAL REF.: 105 ILCS 5/10-20.14, 5/10-21.7, 5/10-27.1A, 5/10-27.1B, 5/24-24, and 5/27-23.7.
105 ILCS 128/, School Safety Drill Act.
745 ILCS 10/, Local Governmental and Governmental Employees Tort Immunity Act.
29 Ill. Admin. Code Part 1500.

CROSS REF.: 2:240 (Board Policy Development), 4:170 (Safety), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:250 (Student Support Services), 7:290 (Suicide and Depression Awareness and Prevention), 7:340 (Student Records), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)