

Organizational Meeting
Monday, January 9, 2023 6:30 PM

Teaching & Learning Center, Becker High
School
12000 Hancock Street
Becker, MN 55308

Agenda

1. PROCEDURAL ITEMS
 - 1.A. Call to Order
 - 1.B. Pledge of Allegiance
 - 1.C. Welcome New Board Members
 - 1.D. Election of Officers
 - 1.E. Agenda
 - 1.F. Recognition of Visitors and Public Forum
 - 1.G. Presentations
2. REPORTS
 - 2.A. Student Report
 - 2.B. Superintendent's Report
 - 2.C. Committee Reports
 - 2.D. Board & Administrator
3. APPOINTMENT OF COMMITTEES AND REPRESENTATIVES
4. CONSENT AGENDA
 - 4.A. Minutes
 - 4.B. Financial Report
 - 4.C. Disbursements
 - 4.D. Personnel
 - 4.E. Annual Agenda
 - 4.F. Designate Official Depositories: *Sherburne State Bank, Minnesota School District Liquid Assets Fund, and PMA/MN Trust*
 - 4.G. Designate Auditor: *Bergan KDV, Ltd. has been approved through FY25*
 - 4.H. Designate Legal Counsel: *Kennedy & Graven*
 - 4.I. Designate Official Newspaper: *Patriot News*
 - 4.J. Designate Official School Board Meeting Dates: *First Monday of Each Month, with the exceptions noted in description.*
 - 4.K. Authorize Superintendent and Business Manager to Conduct Electronic Fund Transfers Pursuant to MS 471.38 Subd 3 and Subd 3a.
 - 4.L. Authorize Director of Transportation to Schedule Routes, Establish Bus Stops and Discretion in Control and Discipline of School Children with School District Administration per MN State Statute 123B.88.
 - 4.M. Indoor Air Quality Plan
 - 4.N. Resolution Establishing Combined Polling Places
 - 4.O. Authorize Superintendent and Business Manager to Enter Into / Sign Contracts
5. GIFTS
6. 2023-2024 SCHOOL YEAR CALENDAR
7. REVIEW ONLY

8. SECOND READINGS
9. ADJOURN



Meeting the Social and Emotional Needs of Intermediate School Students





Becker Public Schools Mission Statement:

**Developing Self-Directed Learners to
Thrive in a Changing Global Community**

Becker Intermediate Building Goal

Strategic Plan Objective 3.3:

- *During the 2022-23 school year, we will continue addressing mental health needs through Social Emotional Learning (SEL) at a variety of levels.*



Why do we focus on / teach SEL?

Social-emotional learning is vital for all of our students because it:

- Teaches them crucial life skills, including the ability to understand themselves.
- Helps students develop a positive self-image,
- Helps students take responsibility for their actions
and
- Helps students forge relationships with the people around them.

At Becker Intermediate School we utilize the Character Strong Curriculum.



The downfall(s) of not utilizing an SEL Curriculum:

- The academic success of students will be hindered if the Social and Emotional needs of the students is not met.
- Implementation of programs becomes fragmented and inconsistent if there is not one common curriculum.
- Educator retention may suffer due to burn-out.



Why Use the Character Strong Curriculum?

Character Strong is a curriculum that is based on developing thoughtful, healthy, and kind human beings. The character of our kids is formed by their personal values and choices.

The SEL components that are covered by Character Strong are:

- Self-Awareness
- Self-Management
- Social Awareness
- Relationship Skills
- Responsible Decision-Making



Skills for Life and Character Development

Character Strong provides:

- Explicit, direct skill instruction designed to lead to 3 powerful outcomes: Be Strong, Be Kind, and Be Well.
- Instruction centers around 1 character trait per month.
- Practices support students to apply skills and character traits beyond the lessons.
- Content is aligned with CASEL competencies and vertically-aligned from Pre-K through 5th Grade to build skills effectively.

What is CASEL - The Collaborative for Academic, Social, and Emotional Learning.



Classroom Lessons:

Character Strong

BE KIND



Social skills and conflict-resolution



RESPECT

EMPATHY

COOPERATION

BE STRONG



Executive functioning: focusing, organizing, goal-setting



Responsibility

PERSEVERANCE

COURAGE

BE WELL



Wellness strategies: emotion regulation



GRATITUDE

HONESTY

Creativity

Character Strong Curriculum



Weekly focus is consistent across the grade level and gives a common theme across the building

3rd grade	<ul style="list-style-type: none">● Character Strong lessons are taught using the Character Strong website along with integrating the lessons into weekly activities.
4th grade	<ul style="list-style-type: none">● Character Strong lessons and activities are utilized weekly.
5th grade	<ul style="list-style-type: none">● Character Strong lessons and activities are used weekly.● Each day of the week has a theme that is followed (Movie Monday, Topic Tuesday, Write-it Wed, Thankful Thursday).● Classrooms conversations are based on what is happening in the classroom on a daily basis.

Character Strong Curriculum, cont.

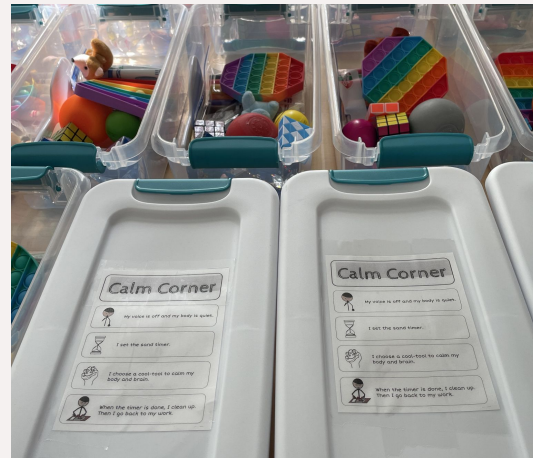


Weekly focus is consistent across the grade level and gives a common theme across the building

Specialists	<ul style="list-style-type: none">● SEL lessons incorporated into Essential Skills● Brain breaks incorporated into lessons● Vocabulary focus and discussion● Peace corner - when students need a break
Special Education	<ul style="list-style-type: none">● Focus on responsibility and respect for self and others● Daily conversations on what is going well and what we need to work on● Use Character Strong resources to support
Interventionist	<ul style="list-style-type: none">● Word of the Month each Wednesday - 5-10 minute lesson with all students during that WIN group time

Calming Boxes

The goal of this Amazon Wish List fundraiser is to create calming boxes for every classroom space. These requested items, in conjunction with social emotional lessons, will help students identify and manage their emotions, while minimizing the disruption to learning.



<https://amzn.to/3hDpHsa>

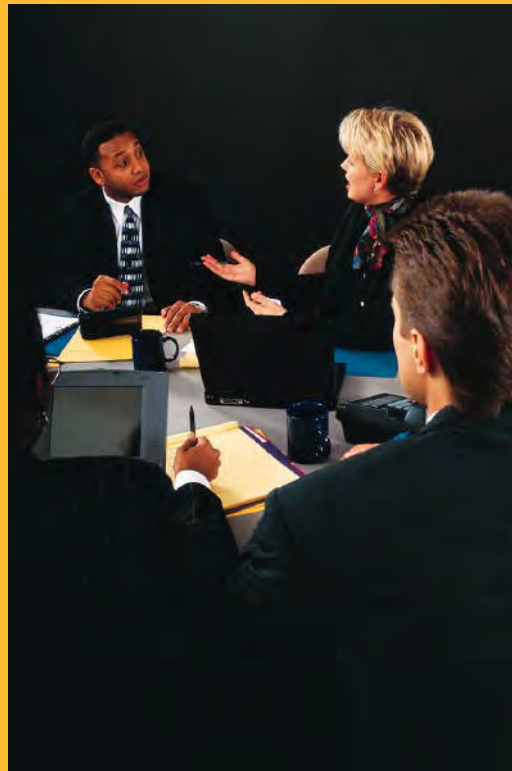
Thank you for listening!

Do you have any questions?





The First Monday in January



EVERYTHING you need to know
for your school board's **Organizational Meeting**

Updated December 2022

Table of Contents

Introduction.....	3
The First Meeting in January	4
Date of the Organizational Meeting	4
Sample Organizational Meeting Agenda	5
Seating New Board Members	5
Open Meeting Law	5
Election of Officers.....	6
Procedures for Election of Officers.....	6
Voting.....	7
Number of Votes Required.....	7
Order of the Vote	8
Board Unable to Elect a Chair.....	8
Vice Chair.....	9
Clerk	9
Treasurer	9
Organizational Meeting Business.....	9
Designate District Depositories	9
Select Official Newspaper	10
Select District’s Legal Counsel	10
Fix Board Member Compensation.....	10
Fix Regular Board Meeting Schedule for the Year	10
Appoint Board Committee Members	10
Other Organizational Meeting Matters.....	11
Board Membership and Election to the School Board	11
Canvass of Returns and Certificate of Election	11
Qualified Board Member	11
Term of Office.....	11
Board Vacancy	12
Post-Election and Pre-Seating of New Members	12
Data Privacy	12
Election of Officers Sample Resolution	13
Index.....	14

Introduction

On the first Monday in January (or as soon as practicable thereafter) each year, newly elected school board members' terms of office begin, and school boards must meet to organize for the year ([Minnesota Statutes section 123B.14, subdivision 1](#)). School boards typically combine the work of seating newly elected school board members and organizing for the year into a single meeting. The purpose of this booklet, *The First Monday in January*, is to help school boards prepare for and conduct the organizational meeting.

The guidance provided in this booklet is based on relevant laws, knowledge of school board and superintendent roles and responsibilities, school board meeting processes and procedures, best practices, and experience. While the content addresses many issues related to the organizational meeting, this booklet cannot address every potential problem or circumstance school boards may encounter. As a result, school boards would be well served to review the contents and establish their processes for officers' elections prior to the organizational meeting. Upon review, school board members and superintendents are encouraged to call MSBA with any questions pertaining to their unique situation.

Before beginning to look at the actual content of this booklet, five general terms used throughout this document should be explained. From this point forward, except in quotations from statute, the words, "board," "board member," "district," "chair," and "meeting," will be used instead of the formal terms, "school board," "school board member," "school district," "school board chair," and "school board meeting."

Updated December 2022

The First Meeting in January

Under Minnesota law, “the board must meet and organize by selecting a chair, clerk, and a treasurer, who shall hold their offices for one year and until their successors are selected and qualify” ([Minnesota Statutes section 123B.14, subdivision 1](#)). A remote possibility exists that all of the most recently selected board officers and members will no longer be on the board or are unavailable; in that case, the board as a whole should call the meeting to order. If the most recently selected chair (the person elected chair last year) is still on the board, that board member should call the meeting to order and run the meeting until his or her successor is selected and qualifies. If the most recent chair is no longer on the board or is not available, the most recently selected vice chair (if the board has one), clerk, or treasurer, in that order, should be asked to call the meeting to order and run the meeting. Otherwise, the board must select a different member to open the meeting and preside over the election of the chair, who will then move into place and conduct the rest of the elections and meeting. If all the most recently selected officers are unavailable and the board is unable to reach a consensus, the board should use an agreed-upon method, such as calling on the most senior board member present or the member who draws the shortest straw, to choose a person to serve in that capacity. The board should use a similar process for determining who will serve as clerk and be responsible for recording the minutes until a successor is selected by the board.

Because superintendents are considered *ex officio*, or nonvoting, members of the board ([Minnesota Statutes section 123B.143](#)), at no time should the superintendent act as chair. From this point on, the officers selected by the process just described to serve until new officers are selected will be referred to as “acting” officers.

Boards need to adopt basic rules for conducting the organizational meeting. The rules chosen may be past practices or one of several options presented in *Robert’s Rules of Order Newly Revised* or another parliamentary procedure if the board has adopted one. The adopted rules allow the board members to discuss and make decisions in a timely and orderly manner. Boards are wise to keep the rules as uncomplicated as possible. The most commonly used option for electing officers is for the acting chair to open the floor for nominations. The rest of the process is provided beginning on Page 6.

Date of the Organizational Meeting

Minnesota law does not specify that the organizational meeting must be a regular meeting. Because the law includes the words “as soon thereafter as practicable,” many boards prefer to schedule the January organizational meeting as early as possible, often scheduling a special meeting, to avoid the confusion that can result if situations requiring the board’s immediate attention arise before the board has organized for the year. In the event of an emergency between January 1 and the first Monday of the month, the board members whose terms are ending may be called upon to help the board until the new board members are seated.

The board cannot transact business on any holiday, except in cases of necessity ([Minnesota Statutes section 645.44, subdivision 5](#)). This law also explains how to proceed when a holiday falls on a Saturday or a Sunday. Minnesota law provides for some exceptions for dates on which school may be conducted despite the date being a holiday ([Minnesota Statutes section 120A.42](#)). School boards should consider these dates when planning their organizational meetings. MSBA’s *Dates with Meeting Restrictions* offers additional guidance.

Sample Organizational Meeting Agenda

The organizational meeting agenda should clearly state the business the board will transact. If the board schedules a special meeting to organize, the board must limit its business to the purpose(s) stated on the meeting notice ([Minnesota Statutes section 13D.04, subdivision 2](#)). A sample organizational meeting agenda is provided below.

- Call meeting to order
The acting chair calls the meeting to order and conducts the meeting until a successor is elected by the board.
- Seat new board members
The acting chair may administer a ceremonial oath of office to the new board members (depending on the board's election cycle and practice).
- Approve meeting agenda
- Elect a chair (who presides over remainder of meeting)
- Elect a vice chair, if appropriate
- Elect a clerk
- Elect a treasurer
- Set dates, times, and location(s) for regular board meetings
- Conduct other business
 - Designate district depositories
 - Name board's legal counsel and authorized contacts
 - Fix board members' compensation (if any)
 - Appoint board committee members
 - Designate a board member as the Minnesota State High School League representative

Seating New Board Members

Boards seat newly elected board members at the first meeting in January. At that time, the acting chair and the rest of the board welcome the new board member(s), and the acting chair may administer a ceremonial oath of office. Then, the board moves to the organizational meeting. However, when a vacancy on a board occurs before the end of the term, the board must appoint a replacement or a special election must be held, or both ([Minnesota Statutes section 123B.09, subdivision 5b](#)). Additional information about board members' elections and pre-seating newly elected board members begins on Page 13.

Open Meeting Law

All board meetings must comply with the Minnesota Open Meeting Law ([Minnesota Statutes chapter 13D](#)). In addition, all votes must occur at an open meeting, and board members may not cast any straw votes or votes by secret ballot ([Minnesota Statutes section 13D.01, subdivision 4](#)). Boards may vote by paper ballot, but the voters must be identified and votes recorded. A schedule of the board's regular meetings must be kept on file at its primary office. If a special meeting is scheduled for the purpose of organizing the board, written notice of the date, time, place, and purpose of the meeting must be posted on the board's principal bulletin board (or on the door of the board's usual meeting room if no principal bulletin board exists) at least three days before the special meeting. All other requirements of the statute also must be satisfied ([Minnesota Statutes section 13D.04](#)).

Election of Officers

Minnesota law requires that school boards elect a chair, a clerk, and a treasurer from among the school board members. The board may decide to have additional officers, such as a vice chair ([Minnesota Statutes section 123B.14](#)). These officers shall hold office for one year and until their successors are selected and qualified.

One school board member must serve as the treasurer and another school board member must serve as the clerk. The *duties* of the clerk and treasurer may be performed by school district staff. The board, by resolution, may combine the duties of the offices of clerk and treasurer in a single person in the "Office of Business Affairs." A sample resolution is on page 14.

Procedures for Election of Officers

Minnesota law is silent as to the method of electing officers, except that the election must be by open vote and not by any form of secret ballot ([Minnesota Statutes section 13D.01, subdivision 4](#)). The board may establish its own procedures, including procedures for nominating officers and voting procedures. The board should establish procedures in advance of the meeting so that everyone will know what to expect from the outset. The board must follow the procedures, but the procedures can be changed if the majority of the board members agree. Suggested steps for election of officers are provided below. Once the meeting has been called to order, the acting chair has been determined, and the agenda has been approved:

- The acting chair asks for nominations.
- Any board member may nominate any other board member, and nominations do not require a second.
- If no other nominations are immediately received, the acting chair should pause and repeat the call for nominations.
- The acting chair should again pause and repeat the call for nominations a third time to ensure that any board member has ample opportunity to nominate.
- Under most rules of procedure, a motion to close nominations before such an opportunity is provided should be declared out of order. In fact, among bodies with rules that permit motions to close nominations, *Robert's Rules of Order Newly Revised* calls for a two-thirds majority vote to adopt the motion.
- After the third call for nominations, if no other nominations are forthcoming, the acting chair should close the nominations for the office.
- A motion to reopen nominations may be adopted on a majority vote.

For example, the board might follow the procedure provided below:

Acting Chair: "Nominations are now in order for the office of chair."

Board Member James: "I nominate Jane Smith."

Acting Chair: "Jane Smith is nominated. Are there any other nominations for the office of chair?"

Acting Chair: "Are there any further nominations for the office of chair?"

Acting Chair: "Are there any further nominations for the office of chair?"

Acting Chair: "If there are no further nominations ... [pause] ... nominations for the office of chair are closed."

Voting

If only one board member is nominated, board rules may allow the acting chair to declare that candidate elected. The acting chair could say, "Jane Smith is the only candidate nominated for the office of chair, and I hereby declare her elected by acclamation and direct the acting clerk to so record in the minutes."

Board rules may provide for a show of hands or voice vote in which each board member has an opportunity to vote. The newly elected chair then immediately assumes the office and conducts the election of other officers.

If two or more members are nominated for an office, a show of hands or voice vote is necessary. All votes must be recorded as required by Minnesota's Open Meeting Law. Another option is for each board member to be given a piece of paper (ballot) on which to write the name of the person for whom they are voting, but the board member must also write his or her own name on that ballot so each vote may be recorded. The results of each individual board member's vote may be read aloud at the meeting and must be recorded in the minutes. The person receiving a majority of the votes cast is elected and assumes the office, having been "selected and qualified."

Number of Votes Required

Unless board rule or policy requires a majority of the board's *full* membership or other stipulation, the number of votes required to elect an officer is the same as the vote to carry other motions—namely, "more than half the votes cast, excluding abstentions." Absences or abstentions can reduce the number of votes required to less than a majority of the full board. For example, for a seven-member school board with two board members absent or abstaining, three votes would elect an officer, 3-2. Any other requirement to elect officers should be clearly articulated in the board's policies or procedures.

If more than two candidates are nominated, the possibility exists that no candidate will get a majority of the votes cast. For example, a seven-member board with three candidates could have an initial vote of 3-3-1, and, because four votes constitute a majority, no candidate would have enough votes to be elected. Some boards, in such instances, drop off the low vote getter and conduct a second vote. *Robert's Rules of Order Newly Revised* recommends retaining the low vote getter because a low vote getter could turn out to be the most satisfactory compromise for supporters of the two front runners and may be helpful in breaking a tie. If a multiple-candidate contest continues to produce no majority choice, the board may be left with no other option than to drop the low vote getter in an attempt to complete the election. If the board includes this option in its policies and procedures, language should specify when and how the decision would be made.

Order of the Vote

The voting procedure used may follow the order the board typically uses to vote on motions. The acting chair may ask for a show of hands or go around the table calling on members by name, or the acting clerk may conduct a roll-call vote. A script for the voting procedure is provided below.

Acting Chair: "All in favor of Jane Smith for the office of chair raise their hands."
Acting Chair: Then, "All in favor of James Nelson for the office of chair raise their hands."
Acting Chair: "Jane Smith received a majority of the votes cast and is elected chair of this school board."

To avoid any question regarding the validity of an election between two or more candidates, the board may need to conduct a roll call vote in the order the board normally follows and record each board member's vote in the minutes. A script for calling a roll-call vote is provided below.

Acting Chair: "The acting clerk will now call the roll for voting on the office of chair."
Acting Clerk: "Board member Arthur Brown."
Board member Arthur Brown: "I vote for Jane Smith."
Acting Clerk: "Board member Margo Anderson."
Board member Margo Anderson: "I vote for James Nelson."

[And so on until all board members have been polled]

Acting Chair: "The acting clerk will now tally the votes."
Acting Clerk: "Jane Smith received four votes. James Nelson received three votes."
Acting Chair: "Jane Smith received a majority of the votes cast and is elected chair."

Board Unable to Elect a Chair

Although election of officers usually raises no significant question as to procedure or legal requirements, exceptions arise from time to time. For example, in the event of a tie between two candidates, a second vote should be taken, followed by a third vote prior to the close of the meeting, and, if the board is still unable to elect a chair, the election of a chair should occur at subsequent meeting(s), for as many meetings and votes that may be required, until one candidate is elected. If a second vote to elect a new chair is unsuccessful, the board could: 1) move on to elect the other officers before attempting to vote a third time to elect a chair or 2) move on to conduct the other business before attempting to vote a third time to elect a chair before the close of the meeting. The acting chair presides until the deadlock for chair is broken, even if other officers have been selected.

Once a chair is elected, the newly elected chair assumes the duties of the presiding officer and conducts the elections of a vice chair (if applicable), clerk, and treasurer following the same procedures.

Vice Chair

Minnesota law does not require the board to elect a vice chair. If the board includes a vice chair, the newly elected chair should use the same call for nominations and election procedures to elect a vice chair as described for electing a chair.

Clerk

The chair should next call for nominations for the office of clerk. Nominations and the election should be handled in the same manner as for chair. In selecting a clerk, certain tasks (such as keeping a record of all board meetings of the district; within three days after an election, notifying all persons elected of their election; and filing a report of the revenues, expenditures, and balances in each fund for the preceding fiscal year with the board by September 15 of each year) require the clerk to be available regularly in the district administrative office. Board members who take minutes at meetings while participating in the meetings often have difficulty balancing the responsibilities ([Minnesota Statutes section 123B.14](#)). Fortunately, Minnesota law allows other persons (such as the superintendent's administrative assistant or board secretary under the direction of the board clerk) to perform the duties of clerk. The board can designate an alternate, or "deputy clerk," from among the board members to sign documents if the clerk is unavailable.

Treasurer

The chair should next call for nominations for the office of treasurer. Certain tasks of the treasurer (such as depositing district funds in the official depository; making reports called for by the board and performing all duties a treasurer usually performs; and, in the event of insufficient funds to pay valid orders presented to the treasurer, receiving, endorsing, and processing the orders according to the law) require the treasurer to be available regularly to the district's administration ([Minnesota Statutes section 123B.14](#)). The law allows the board (by resolution) to name a person in the business office to perform the duties of the offices of clerk and treasurer.

Other Business Conducted

Minnesota law allows the board to conduct other business at the organizational meeting. Other business items commonly transacted at the organizational meeting include designating district depositories, selecting the official district newspaper, selecting the district's legal counsel and individuals authorized by the board to contact legal counsel, fixing board member compensation, setting the board's regular meeting schedule, and appointing board committee members. These items are described below.

Designate District Depositories

Minnesota law requires the board to designate one or more official depositories for district funds ([Minnesota Statutes section 118A.02, subdivision 1](#)). While Minnesota law does not specify when the designation must be made, many boards designate depositories at the organizational meeting.

Select Official Newspaper

School districts are required by law to publish their meeting proceedings and many notices in their official newspaper ([Minnesota Statutes section 331A.04](#)). A board may select an official newspaper whenever it chooses, and most boards decide at the board's organizational meeting. Franconia and Prinsburg must designate an official newspaper in the first meeting following July 1.

Select District's Legal Counsel

The organizational meeting is a good time for the board to select one or more attorneys or firms to serve as the district's legal counsel and the individuals authorized to contact legal counsel. Persons authorized may include the chair, the superintendent, and the chief business official of the district. In addition, other district staff, including the human resources director or a person with similar duties, may be authorized to contact the school district's legal counsel.

Fix Board Member Compensation

Many boards set board member compensation at the organizational meeting. Minnesota law allows the clerk, treasurer, and superintendent to receive such compensation as may be fixed by the board. The law also allows the board to fix compensation for the other members of the board ([Minnesota Statutes section 123B.09, subdivision 12](#)).

Fix Regular Board Meeting Schedule for the Year

Minnesota law includes specific notice requirements that must be satisfied for the board to meet, whether for regular, special, or emergency meetings. Many boards set the regular meeting schedule for the year at the organizational meeting. If the board sets a schedule for regular board meetings to be held during the year, with the date, time, and place for such meetings designated, and that schedule is kept at the district office, then no additional notice of those regular meetings is required ([Minnesota Statutes section 13D.04, subdivision 1](#)). If a regular meeting date, time, or location is changed, additional notice is required. When setting the schedule for regular board meetings, the board must keep in mind the dates when meeting restrictions and/or prohibitions apply. Please see the *MSBA Dates with Meeting Restrictions*.

Appoint Board Committee Members

Boards often use standing or ad hoc committees to facilitate the board's mission and work. These committees are advisory and have only the authority that the school board specified. However, some boards avoid using committees and opt for the board to work as a whole. Many boards believe the organizational meeting is a good time to appoint board committee memberships. If the board has a policy on board committees, the board should follow that policy and established procedures.

If the board utilizes committees, policy should clarify the following: when, how, and by whom the appointments will be made, the allowable number of board members per committee, whether committee appointments are continuing or rotating, and, if rotating, a schedule for doing so. Finally, board committee and subcommittee meetings are subject to Minnesota's Open Meeting Law (even when the committee membership is less than a quorum of the board). The notification and public meeting requirements for board committees and subcommittees are the same as for board meetings.

Board Membership and Election to the School Board

Board membership consists of six elected members (or seven members if the district voters have approved a seven-member board) ([Minnesota Statutes section 123B.09, subdivision 1](#)). Elections take place on the first Tuesday after the first Monday in November of either the odd-numbered or the even-numbered year ([Minnesota Statutes section 205A.04](#)). The number of members may be different for combining or consolidating boards that are in a transition period ([Minnesota Statutes section 123A.48, subdivision 2](#)). The board includes ex officio (non-voting) members. Superintendents are the only ex officio members of the board who are mentioned in statute ([Minnesota Statutes section 123B.143](#)). Board vacancies are filled by special election if more than one year remains or by board appointment by resolution at a regular or special meeting if less than one year remains ([Minnesota Statutes section 123B.09, subdivision 5b](#)).

Canvass of Returns and Certificate of Election

Minnesota law requires the board to canvass the returns and declare the results of the election between the third and tenth day after a district election, other than a special election ([Minnesota Statutes section 205A.10, subdivision 3](#)). The district clerk must certify the results of the election to the county auditor. The clerk is the final custodian of the ballots and the returns of the election.

Qualified Board Member

To "qualify," a newly elected board member must complete a few necessary steps. The district clerk must ensure that each successful candidate has filed a campaign finance report certification ([Minnesota Statutes section 211A.02](#) and [Minnesota Statutes section 211A.05, subdivision 1](#)) before issuing a certificate of election. The clerk must deliver, by personal service or certified mail, the certificate to the successful candidate who must return within thirty days, sign the oath of office, and sign the acceptance of office in front of a notary. A person who fails to qualify prior to the specified time shall be deemed to have refused to serve ([Minnesota Statutes section 205A.10, subdivision 3](#)).

Term of Office

The term of office for school board members is four years. Generally, a board member is elected to fill an open seat on the board created by the expiration of a term (except as may be otherwise provided by a transition schedule from odd- to even-numbered year or from even- to odd-numbered year elections) beginning the first Monday in January ([Minnesota Statute section 123B.09, subdivision 1](#)). The member takes office on that date regardless of the date of the organizational meeting.

Board Vacancy

A board vacancy occurs when a member dies, resigns, ceases to be a resident of the district or is unable to serve on such board and attend its meetings because of illness or prolonged absence from the district ([Minnesota Statutes section 123B.09](#)). A board vacancy must be filled by board appointment, evidenced in an adopted resolution, and is effective 30 days following the appointment, unless a petition to reject the appointee is filed and meets statutory requirements. A special election must be held to fill the remainder of the term no later than the next General Election Day unless the vacancy occurs less than 90 days prior to the General Election Day. If the vacancy occurs that close to the General Election Day and in the third year of the term or any day within the fourth year of the term, no special election is required. If the vacancy occurs that close to the General Election Day and in years one or two of the term, the special election must be held no later than the General Election Day of the next calendar year.

A person filling a vacancy by special election takes office immediately after qualifying. To qualify for an elected office means the certificate of election has been received, the acceptance of office has been signed, the finance report has been turned in, and the oath of office has been taken and signed.

Post-Election, No Pre-Seating of New Members

Board members are elected in November ([Minnesota Statutes section 205A.04](#)), but their terms of office do not begin until the first Monday in January ([Minnesota Statutes section 123B.09, subdivision 1](#)). Currently serving members retain their seats until the expiration of their respective terms. During the time between being elected and the first Monday in January, board members-elect are citizens who are not board members yet. For this reason, board members-elect should not be treated the same as seated members. As a result, wise boards do not allow board members-elect to sit at the board table, participate in the deliberations, be asked how they would vote on a topic during a meeting, or be allowed to conduct or otherwise participate in any other board business. These restrictions avoid the confusion that can result when members-elect are allowed to participate in meetings prior to being officially seated.

Data Privacy

Minnesota's Government Data Practices Act requires school board members to maintain data privacy as described in the Act ([Minnesota Statutes chapter 13](#)). To protect data privacy rights of the district's students and staff, board members-elect should not be given access to non-public data until they officially begin their term of office.

In the interim, board members-elect can spend time preparing to take office. Boards can help board members-elect by providing an orientation, inviting them to meetings, sending them meeting agendas and packets (public information only) prior to the meetings, and encouraging them to attend MSBA's new board member trainings (Phase I and Phase II, which include school board member training in school finance and management as required under [Minnesota Statutes section 123B.09, subdivision 2](#)). Additional information can be found on MSBA's website.

Election of Officers Sample Resolution

As previously noted, Minnesota law requires boards to select from its members a chair, a clerk, and a treasurer. Minnesota law does not allow the board to select one of its members to serve in the combined office of clerk/treasurer. The law allows a board to combine and delegate the duties of the offices of clerk and treasurer to a single person who is employed by the district in its business office. A resolution is required if the duties of the clerk and treasurer are delegated. The resolution is a one-time requirement, not an annual one. Even so, the law still requires that an elected school board member hold each of the offices of chair, clerk, and treasurer. A "Sample Resolution" is provided below.

SAMPLE RESOLUTION

WHEREAS, Minnesota Statutes 123B.14, Subd. 1, empowers the School Board to combine the duties of the offices of Clerk and Treasurer of the School Board in one person in the Office of Business Affairs of the School District.

WHEREAS, the School District has decided to combine the duties of the Clerk and Treasurer in one person in the Office of Business Affairs.

THEREFORE, BE IT RESOLVED THAT the _____ of the School District is designated by the School Board of Independent School District No. ___ to perform the duties of Clerk and Treasurer of the District.

Moved by:

Seconded by:

The following voted in favor:

The following voted against:

WHEREUPON the resolution was declared adopted.

Index

Appoint Board Committee Members	10
Board Vacancy	12
Chair, Board Unable to Elect	8
Clerk	9
Data Privacy	12
Date of the Organizational Meeting	4
District Depositories, Designate	9
District's Legal Counsel, Select	10
Election of Officers.....	6
Election of Officers Sample Resolution	13
First Meeting in January	4
Fix Board Member Compensation.....	10
Fix Regular Board Meeting Schedule for the Year	10
New Board Members, Seating	5
Official Newspaper, Select	10
Open Meeting Law	5
Organizational Meeting Agenda, Sample	5
Other Organizational Meeting Business.....	9
Procedures for Election of Officers.....	6
Treasurer	9
Vice Chair.....	9
Vote, Order of.....	8
Votes, Number of Required	7
Voting.....	7
Board Membership and Election to the School Board	11
Canvass of Returns and Certificate of Election	11
Post-Election and Pre-Seating of New Members	11
Qualified Board Member	11
Term of Office.....	11



Dates with Meeting Restrictions 2023-2024

January 1, 2023	New Year's Day	No school, no meetings
January 2, 2023	New Year's Day Observed	No school, no meetings
January 16, 2023	*Martin Luther King, Jr.'s Birthday Observed	No meetings
February 20, 2023	*Presidents' Day	No meetings
March 14, 2023	Township Election Day (if applicable)	No meetings or activities 6:00 p.m. - 8:00 p.m.
May 29, 2023	Memorial Day	No school, no meetings
July 4, 2023	Independence Day	No school, no meetings
August 8, 2023	Primary Election Day (if applicable)	No meetings or activities 6:00 p.m. - 8:00 p.m.
September 4, 2023	Labor Day	No school, no meetings
October 9, 2023	**Columbus Day Observed (Optional Holiday)	No meetings unless board determines this is not a school district holiday
November 7, 2023	Election Day	No meetings or activities 6:00 p.m. – 8:00 p.m.
November 10, 2023	*Veterans Day	No meetings
November 23, 2023	Thanksgiving Day	No school, no meetings
November 24, 2023	Day After Thanksgiving (Optional Holiday)	No meetings if this is a school district holiday
December 25, 2023	Christmas Day	No school, no meetings
January 1, 2024	New Year's Day Holiday	No school, no meetings



January 15, 2024	*Martin Luther King, Jr.'s Birthday Observed	No meetings
February 19, 2024	*Presidents' Day	No meetings
February 27, 2024	Precinct Caucus Day	No meetings or activities
March 12, 2024	Township Election Day (if applicable)	No meetings or activities 6:00 p.m. - 8:00 p.m.
May 27, 2024	Memorial Day	No school, no meetings

Notes:

* If the date is determined to be a school day and so reflected in the teacher's contract, at least one hour of the school program must be devoted to a patriotic observance of the day. For more information, see [Minnesota Statutes Section 120A.42](#) (Conduct of School on Certain Holidays)

** If the date is determined to be a school day, it must be reflected in the teacher's contract. Please see [Minnesota Statutes Section 120A.42](#) (Conduct of School on Certain Holidays)

[Minnesota Statutes Section 645.44](#) list dates that are "holidays" under state law.

Juneteenth (Monday, June 19 in 2023) was designated as a *federal* holiday on June 17, 2021. The Minnesota legislature has not added Juneteenth as a *state* holiday under section 645.44 (above). Bills were introduced in 2022 to add Juneteenth, but the bills were not enacted. Thus, at this time, Juneteenth is not a required holiday under Minnesota law. MSBA will continue to monitor the legislature and will inform schools if the situation changes.





ISD #726
Becker Public Schools

CS
Weekly Update

Jan. 6, 2023

Transportation Building

Week Ending Jan 6, 2023

- Roof insulating and sheeting in Area B
- Roofing slowed down due to weather
- Meeting with framing contractor on-site

Area B Roofing work



Insulating and Sheeting



Week Ending Jan 13th, 2023

- Roof insulating and sheeting in Area A
- Snow removal from interior
- Mechanical Contractor coordination meeting
- Preparations for temporary enclosures for heat

Becker School Board Committee Assignments 2022

Committee	A. Jurek Chair	T. Berning Director	P. Weismann Director	R. Obermoller Clerk	C. Robinson Treasurer	M. Swanson Vice-Chair
Activities Advisory Committee			X		X	
Administrative Negotiations	X				X	
Calendar Committee	X					
Certified (Teachers) Negotiations		X			X	X
Classified Negotiations	X		X	X		
Community Education						X
Curriculum Advisory		X				X
ECFE	X					
Facilities	X	X		X		
Finance				X	X	
Free & Reduced Price Meals Representative					X	
Individual Contracts			X	X		X
Nutrition Representative			X			
Policy			X	X	X	
Sherburne Northern Wright Coop						X
Technology Committee Representative						X
TRAK Committee Representative		X		X		

Anderson, Suzie	Resignation	Camp Opportunity Lead	Camp Opportunity	Varies	Community Education	n/a	12/27/22	n/a
Arrigoni, Ruth	Resignation	Camp Opportunity Lead	Camp Opportunity	Varies	Community Education	n/a	11/23/22	n/a
Blad, Stacey	New Assignment	Van Float	Bus Garage	7 Hours Per Day	Transportation	n/a	11/21/2022	Current Wage (Step 5 @ \$19.75 Per Hour)
Blad, Stacey	Resignation	Food Service Worker	IS	2.5 Hours Per Day	NonUnion	n/a	11/21/22	n/a
Changamire, Gretchen	Additional Assignment	Field House Supervisor	MS	Up to 20 Hours Per Week	Community Education	I. Boyer	12/1/22	\$15.00 Per Hour
Gervasi, Heather	Correction to Increase in Hours	Administrative Assistant: Counseling Office	HS	1/2 Hour Per Day (Not 1 Hour as Previously Approved)	MultiUnit	n/a	11/1/22	Use Current
Imholte, Kristin	New Assignment	Administrative Assistant: Principal	MS	8 Hours Per Day	MultiUnit	J. Brandt	11/22/22	Step 3 (Secretary Group): \$19.60 Per Hour
Kaiawe, Bonnie	Resignation	Night Custodian	MS	8 Hours Per Day	MultiUnit	n/a	1/4/23	n/a
Kaiawe, Treyson	New Employee	Night Custodian	PS	8 Hours Per Day	MultiUnit	E. Thiel	11/21/2022	\$17.50 Per Hour
Lawrance, Abigail	New Assignment	School Readiness Paraprofessional	ECFE	M/W/F: 6.5 Hours Per Day, T/TH: 6.75 Hours Per Day	MultiUnit	K. Imholte	11/28/22	Use Current Step/Lane
Metzger, Rhonda	Resignation	AM/PM Bus Driver	Bus Garage	3.5 Hours Per Day	Transportation	n/a	11/28/22	n/a
Meyer, Kayela	New Employee	Food Service Worker	PS	2.75 Hours Per Day	NonUnion	R. Arrigoni	10/24/2022	\$15.00 Per Hour
Olson, Dan	Resignation	JV Golf Coach	HS	Seasonal	BEA - Schedule C	n/a	11/21/22	n/a
Pingrey, Penny	Extracurricular Assignment	Musical Tech Director	MS	Seasonal	BEA - Schedule C	C. Hed	11/29/22	\$3,031 Per Season
Pishney, Jessica	Resignation	AM/PM Bus Driver	Bus Garage	3.5 Hours Per Day	Transportation	n/a	12/9/22	n/a

Watercott, Doug	Resignation	Mid-Day Bus Driver	Bus Garage	1 Hour, 45 Min Per Day	Transportation	n/a	12/9/22	n/a
Wipper, Karen	Correction to Starting Wage	Special Education Paraprofessional	HS	7 Hours Per Day	MultiUnit	n/a	10/24/22	Step 3 (Paraprofessional Group): \$18.82 Per Hour

Motion by Aaron Jurek, seconded by Connie Robinson, to *Accept the Following Gifts*

Becker Lions Club	\$6,000	Robotics
Brain Freeze Ice Cream	\$172	Althetic Director's General Activity Funds
Liberty Diversified International	\$500	Baseball

Motion carried unanimously.

Motion by Ryan Obermoller, seconded by Troy Berning, to *Approve the School Board General and Special Election Resolutions & Abstract of Votes Cast*, as presented. Motion carried unanimously.

Motion by Troy Berning, seconded by Pete Weisman, to *Approve a Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Related Duties*, as presented. Motion carried unanimously.

Motion by Mark Swanson, seconded by Ryan Obermoller to *Approve the World's Best Workforce Report Summary*, as presented. Motion carried unanimously.

Motion by Ryan Obermoller, seconded by Connie Robinson, to *Approve the Fiscal Year 2022 Financial Audit*, as presented. Motion carried unanimously.

Motion by Aaron Jurek, seconded by Ryan Obermoller, to *Approve the Payable 2023 Levy in the Amount of \$11,976.896*. Motion carried unanimously.

A *First Reading* was held on the following policies:

- 201 Legal Status of the School Board
- 203-2 Order of the Regular School Board Meeting
- 223 Strategic Goals
- 534 School Meals

A Second Reading will be held at the next regular school board meeting.

Motion by Ryan Obermoller, seconded by Troy Berning to bring *Policy 722 Public Data Request* to the Policy Committee for revisions followed by a legal review, all completed within 60 days. Policy 722 shall be brought back to the board as a First Reading by the February 2023 regular school board meeting.

Motion carried unanimously.

Superintendent Schmidt ***Reviewed 2023 Committee Meeting Dates***. The meeting schedule will be posted on our website.

Motion by Aaron Jurek, seconded by Ryan Obermoller, to ***Hold the January, 2023 Organizational Board Meeting on January 9, 2023***. Motion carried unanimously.

Motion by Ryan Obermoller, seconded by Aaron Jurek, to ***Award Bid for Transportation Building Fire Protection Work Scope Re-Bid to Summit Fire Protection in the Amount of \$384,000***. Motion carried unanimously.

The meeting was ***adjourned*** at 8:41 p.m.

Mark Swanson, Chair

Ryan Obermoller, Clerk

Recorder: Angela Oswald

BECKER PUBLIC SCHOOLS
MONTHLY FINANCIAL REPORT
December 2022

EXPENDITURES

Fund	2022-23 Budget	December 2022	2022-23 Year-to-Date	Remaining Budget	% Spent
General	37,190,159	3,473,173	14,935,975	22,254,184	40.16%
Food Service	1,766,912	205,003	735,446	1,031,466	41.62%
Community Service	1,643,530	151,101	738,996	904,534	44.96%
Debt Service	3,820,440	-	381,095	3,439,345	9.98%
	\$ 44,421,041	\$ 3,829,277	\$ 16,791,512	\$ 27,629,529	37.80%

Becker Schools ISD # 726 Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
010923	0726	167602	1	16945	C&L DISTRIBUTING	1544230	P	Invoice	12/05/2022	478.56	478.56	0.00	0.00
010923	0726	167603	1	17911	CARLSON'S ORCHARD	287059	P	Invoice	12/05/2022	240.00	240.00	0.00	0.00
010923	0726	167604	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9026620	P	Invoice	12/05/2022	585.03	585.03	0.00	0.00
010923	0726	167605	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9029904	P	Invoice	12/05/2022	647.10	647.10	0.00	0.00
010923	0726	167606	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9033393	P	Invoice	12/05/2022	693.20	693.20	0.00	0.00
010923	0726	167607	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9036658	P	Invoice	12/05/2022	614.90	614.90	0.00	0.00
010923	0726	167608	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9028318	P	Invoice	12/05/2022	432.16	432.16	0.00	0.00
010923	0726	167609	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9031719	P	Invoice	12/05/2022	400.53	400.53	0.00	0.00
010923	0726	167610	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9035302	P	Invoice	12/05/2022	339.91	339.91	0.00	0.00
010923	0726	167611	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9039690	P	Invoice	12/05/2022	172.26	172.26	0.00	0.00
010923	0726	167612	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9026621	P	Invoice	12/05/2022	506.37	506.37	0.00	0.00
010923	0726	167613	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9028319	P	Invoice	12/05/2022	354.12	354.12	0.00	0.00
010923	0726	167614	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9029905	P	Invoice	12/05/2022	584.98	584.98	0.00	0.00
010923	0726	167615	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9031720	P	Invoice	12/05/2022	354.69	354.69	0.00	0.00
010923	0726	167616	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9033394	P	Invoice	12/05/2022	553.66	553.66	0.00	0.00
010923	0726	167617	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9035303	P	Invoice	12/05/2022	524.36	524.36	0.00	0.00
010923	0726	167618	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9039696	P	Invoice	12/05/2022	678.94	678.94	0.00	0.00
010923	0726	167619	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9026622	P	Invoice	12/05/2022	899.07	899.07	0.00	0.00
010923	0726	167620	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9028320	P	Invoice	12/05/2022	806.82	806.82	0.00	0.00
010923	0726	167621	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9029906	P	Invoice	12/05/2022	860.59	860.59	0.00	0.00
010923	0726	167622	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9031721	P	Invoice	12/05/2022	738.47	738.47	0.00	0.00
010923	0726	167623	1	17052	R PRAIRIE FARMS - WOODBURY, MN	9033395	P	Invoice	12/05/2022	782.86	782.86	0.00	0.00

Becker Schools ISD # 726
Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance	
010923	0726	167624	1	17052	R	PRAIRIE FARMS - WOODBURY, MN		P	Invoice	12/05/2022	981.83	981.83	0.00	0.00
010923	0726	167625	1	17052	R	PRAIRIE FARMS - WOODBURY, MN		P	Invoice	12/05/2022	807.70	807.70	0.00	0.00
010923	0726	167626	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	12/05/2022	43.23	43.23	0.00	0.00
010923	0726	167627	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	12/05/2022	180.93	180.93	0.00	0.00
010923	0726	167628	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	12/05/2022	38.04	38.04	0.00	0.00
010923	0726	167629	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	12/05/2022	254.56	254.56	0.00	0.00
010923	0726	167630	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	12/05/2022	51.88	51.88	0.00	0.00
010923	0726	167631	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	12/06/2022	50.75	50.75	0.00	0.00
010923	0726	167632	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	12/06/2022	152.90	152.90	0.00	0.00
010923	0726	167633	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	12/06/2022	63.00	63.00	0.00	0.00
010923	0726	167634	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	12/06/2022	118.90	118.90	0.00	0.00
010923	0726	167635	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	12/06/2022	19.25	19.25	0.00	0.00
010923	0726	167636	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	12/06/2022	47.25	47.25	0.00	0.00
010923	0726	167637	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	12/06/2022	93.40	93.40	0.00	0.00
010923	0726	167638	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	12/06/2022	17.50	17.50	0.00	0.00
010923	0726	167639	1	00013		SYSCO WESTERN MINNESOTA		P	Invoice	12/06/2022	371.76	371.76	0.00	0.00
010923	0726	167640	1	00013		SYSCO WESTERN MINNESOTA		P	Invoice	12/06/2022	1,002.40	1,002.40	0.00	0.00
010923	0726	167641	1	00013		SYSCO WESTERN MINNESOTA		P	Invoice	12/06/2022	600.17	600.17	0.00	0.00
010923	0726	167642	1	00013		SYSCO WESTERN MINNESOTA		P	Invoice	12/06/2022	706.63	706.63	0.00	0.00
010923	0726	167643	1	00013		SYSCO WESTERN MINNESOTA		P	Invoice	12/06/2022	1,058.94	1,058.94	0.00	0.00
010923	0726	167644	1	00013		SYSCO WESTERN MINNESOTA		P	Invoice	12/06/2022	(118.80)	(118.80)	0.00	0.00

Becker Schools ISD # 726 Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
010923	0726	167645	1	00013	SYSCO WESTERN MINNESOTA	253278433	P	Invoice	12/06/2022	1,603.16	1,603.16	0.00	0.00
010923	0726	167646	1	00013	SYSCO WESTERN MINNESOTA	253278865	P	Invoice	12/06/2022	(32.34)	(32.34)	0.00	0.00
010923	0726	167647	1	00013	SYSCO WESTERN MINNESOTA	253282049	P	Invoice	12/06/2022	687.67	687.67	0.00	0.00
010923	0726	167648	1	00013	SYSCO WESTERN MINNESOTA	253283354	P	Invoice	12/06/2022	589.36	589.36	0.00	0.00
010923	0726	167649	1	00013	SYSCO WESTERN MINNESOTA	253266324	P	Invoice	12/06/2022	7,519.13	7,519.13	0.00	0.00
010923	0726	167650	1	00013	SYSCO WESTERN MINNESOTA	253266325	P	Invoice	12/06/2022	393.10	393.10	0.00	0.00
010923	0726	167651	1	00013	SYSCO WESTERN MINNESOTA	15320290P	P	Invoice	12/06/2022	(75.63)	(75.63)	0.00	0.00
010923	0726	167652	1	00013	SYSCO WESTERN MINNESOTA	253268165	P	Invoice	12/06/2022	301.80	301.80	0.00	0.00
010923	0726	167653	1	00013	SYSCO WESTERN MINNESOTA	253269485	P	Invoice	12/06/2022	566.79	566.79	0.00	0.00
010923	0726	167654	1	00013	SYSCO WESTERN MINNESOTA	253269484	P	Invoice	12/06/2022	7,458.57	7,458.57	0.00	0.00
010923	0726	167655	1	00013	SYSCO WESTERN MINNESOTA	253269862	P	Invoice	12/06/2022	(289.00)	(289.00)	0.00	0.00
010923	0726	167656	1	00013	SYSCO WESTERN MINNESOTA	253270736	P	Invoice	12/06/2022	69.72	69.72	0.00	0.00
010923	0726	167657	1	00013	SYSCO WESTERN MINNESOTA	253270735	P	Invoice	12/06/2022	114.10	114.10	0.00	0.00
010923	0726	167658	1	00013	SYSCO WESTERN MINNESOTA	253270734	P	Invoice	12/06/2022	4,311.92	4,311.92	0.00	0.00
010923	0726	167659	1	00013	SYSCO WESTERN MINNESOTA	253273996	P	Invoice	12/06/2022	6,173.64	6,173.64	0.00	0.00
010923	0726	167660	1	00013	SYSCO WESTERN MINNESOTA	253274970	P	Invoice	12/06/2022	(124.80)	(124.80)	0.00	0.00
010923	0726	167661	1	00013	SYSCO WESTERN MINNESOTA	253275356	P	Invoice	12/06/2022	256.55	256.55	0.00	0.00
010923	0726	167662	1	00013	SYSCO WESTERN MINNESOTA	253275355	P	Invoice	12/06/2022	4,069.17	4,069.17	0.00	0.00
010923	0726	167663	1	00013	SYSCO WESTERN MINNESOTA	253278434	P	Invoice	12/06/2022	6,661.82	6,661.82	0.00	0.00
010923	0726	167664	1	00013	SYSCO WESTERN MINNESOTA	253282050	P	Invoice	12/06/2022	7,496.28	7,496.28	0.00	0.00
010923	0726	167665	1	00013	SYSCO WESTERN MINNESOTA	253283356	P	Invoice	12/06/2022	202.91	202.91	0.00	0.00

Becker Schools ISD # 726
Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
010923	0726	167666	1	00013	SYSCO WESTERN MINNESOTA	253283355	P	Invoice	12/06/2022	5,672.37	5,672.37	0.00	0.00
010923	0726	167667	1	00013	SYSCO WESTERN MINNESOTA	253266327	P	Invoice	12/06/2022	1,227.42	1,227.42	0.00	0.00
010923	0726	167668	1	00013	SYSCO WESTERN MINNESOTA	253270738	P	Invoice	12/06/2022	2,600.65	2,600.65	0.00	0.00
010923	0726	167669	1	00013	SYSCO WESTERN MINNESOTA	253275358	P	Invoice	12/06/2022	1,176.77	1,176.77	0.00	0.00
010923	0726	167670	1	00013	SYSCO WESTERN MINNESOTA	253278436	P	Invoice	12/06/2022	1,069.51	1,069.51	0.00	0.00
010923	0726	167671	1	00013	SYSCO WESTERN MINNESOTA	253283358	P	Invoice	12/06/2022	964.37	964.37	0.00	0.00
010923	0726	167672	1	00013	SYSCO WESTERN MINNESOTA	253266326	P	Invoice	12/06/2022	417.68	417.68	0.00	0.00
010923	0726	167673	1	00013	SYSCO WESTERN MINNESOTA	253270737	P	Invoice	12/06/2022	522.46	522.46	0.00	0.00
010923	0726	167674	1	00013	SYSCO WESTERN MINNESOTA	253275357	P	Invoice	12/06/2022	264.95	264.95	0.00	0.00
010923	0726	167675	1	00013	SYSCO WESTERN MINNESOTA	253283357	P	Invoice	12/06/2022	786.39	786.39	0.00	0.00
010923	0726	167676	1	00013	SYSCO WESTERN MINNESOTA	253266329	P	Invoice	12/06/2022	1,191.09	1,191.09	0.00	0.00
010923	0726	167677	1	00013	SYSCO WESTERN MINNESOTA	253269486	P	Invoice	12/06/2022	1,181.36	1,181.36	0.00	0.00
010923	0726	167678	1	00013	SYSCO WESTERN MINNESOTA	253270740	P	Invoice	12/06/2022	1,403.21	1,403.21	0.00	0.00
010923	0726	167679	1	00013	SYSCO WESTERN MINNESOTA	253273998	P	Invoice	12/06/2022	983.77	983.77	0.00	0.00
010923	0726	167680	1	00013	SYSCO WESTERN MINNESOTA	253275360	P	Invoice	12/06/2022	1,156.09	1,156.09	0.00	0.00
010923	0726	167681	1	00013	SYSCO WESTERN MINNESOTA	253282051	P	Invoice	12/06/2022	1,284.37	1,284.37	0.00	0.00
010923	0726	167682	1	00013	SYSCO WESTERN MINNESOTA	253283360	P	Invoice	12/06/2022	344.57	344.57	0.00	0.00
010923	0726	167683	1	00013	SYSCO WESTERN MINNESOTA	253266328	P	Invoice	12/06/2022	2,006.67	2,006.67	0.00	0.00
010923	0726	167684	1	00013	SYSCO WESTERN MINNESOTA	253269758	P	Invoice	12/06/2022	377.20	377.20	0.00	0.00
010923	0726	167685	1	00013	SYSCO WESTERN MINNESOTA	253270739	P	Invoice	12/06/2022	2,729.41	2,729.41	0.00	0.00
010923	0726	167686	1	00013	SYSCO WESTERN MINNESOTA	253275359	P	Invoice	12/06/2022	1,073.13	1,073.13	0.00	0.00

Becker Schools ISD # 726
Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
010923	0726	167687	1	00013	SYSCO WESTERN MINNESOTA	253278435	P	Invoice	12/06/2022	1,432.40	1,432.40	0.00	0.00
010923	0726	167688	1	00013	SYSCO WESTERN MINNESOTA	253283359	P	Invoice	12/06/2022	1,715.61	1,715.61	0.00	0.00
010923	0726	167689	1	00013	SYSCO WESTERN MINNESOTA	253273997	P	Invoice	12/06/2022	380.96	380.96	0.00	0.00
010923	0726	167690	1	00013	SYSCO WESTERN MINNESOTA	253277488	P	Invoice	12/06/2022	72.86	72.86	0.00	0.00
010923	0726	167691	1	11774	TRIO SUPPLY COMPANY	801279	P	Invoice	12/06/2022	648.28	648.28	0.00	0.00
010923	0726	167692	1	11774	TRIO SUPPLY COMPANY	801281	P	Invoice	12/06/2022	186.20	186.20	0.00	0.00
010923	0726	167693	1	11774	TRIO SUPPLY COMPANY	801282	P	Invoice	12/06/2022	460.04	460.04	0.00	0.00
010923	0726	167694	1	11774	TRIO SUPPLY COMPANY	801284	P	Invoice	12/06/2022	838.01	838.01	0.00	0.00
010923	0726	167695	1	11774	TRIO SUPPLY COMPANY	801289	P	Invoice	12/06/2022	289.56	289.56	0.00	0.00
010923	0726	167696	1	11774	TRIO SUPPLY COMPANY	798172	P	Invoice	12/06/2022	(64.93)	(64.93)	0.00	0.00
010923	0726	167697	1	11774	TRIO SUPPLY COMPANY	798173	P	Invoice	12/06/2022	(129.86)	(129.86)	0.00	0.00
010923	0726	167698	1	11774	TRIO SUPPLY COMPANY	804431	P	Invoice	12/06/2022	228.68	228.68	0.00	0.00
010923	0726	167699	1	11774	TRIO SUPPLY COMPANY	804433	P	Invoice	12/06/2022	176.46	176.46	0.00	0.00
010923	0726	167700	1	11774	TRIO SUPPLY COMPANY	804436	P	Invoice	12/06/2022	199.07	199.07	0.00	0.00
010923	0726	167701	1	11774	TRIO SUPPLY COMPANY	804439	P	Invoice	12/06/2022	185.51	185.51	0.00	0.00
010923	0726	167702	1	11774	TRIO SUPPLY COMPANY	804440	P	Invoice	12/06/2022	337.36	337.36	0.00	0.00
010923	0726	167703	1	16468	ARAMARK UNIFORM SERVICES	2530078238	P	Invoice	12/06/2022	32.50	32.50	0.00	0.00
010923	0726	167704	1	16468	ARAMARK UNIFORM SERVICES	2530080752	P	Invoice	12/06/2022	31.50	31.50	0.00	0.00
010923	0726	167705	1	15646	R BIG LAKE SPINE AND SPORT	REQ	P	Invoice	12/06/2022	85.00	85.00	0.00	0.00
010923	0726	167706	1	15646	R BIG LAKE SPINE AND SPORT	REQ	P	Invoice	12/06/2022	85.00	85.00	0.00	0.00
010923	0726	167707	1	15646	R BIG LAKE SPINE AND SPORT	REQ	P	Invoice	12/06/2022	85.00	85.00	0.00	0.00

Becker Schools ISD # 726 Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
010923	0726	167708	1 13347		BEAUDRY OIL COMPANY	2186972	P	Invoice	12/06/2022	4,500.42	4,500.42	0.00	0.00
010923	0726	167709	1 13347		BEAUDRY OIL COMPANY	2186973	P	Invoice	12/06/2022	1,591.57	1,591.57	0.00	0.00
010923	0726	167710	1 17618		CHRISTENSEN, VICKI	REQ	P	Invoice	12/06/2022	810.00	810.00	0.00	0.00
010923	0726	167711	1 01731	R	ISD #181 BRAINERD - BHS ACTIVITIES	REQ	P	Invoice	12/06/2022	350.00	350.00	0.00	0.00
010923	0726	167712	1 00195		JOHNSON CONTROLS	1-124097241457	P	Invoice	12/06/2022	1,189.88	1,189.88	0.00	0.00
010923	0726	167713	1 00195		JOHNSON CONTROLS	1-123960386188	P	Invoice	12/06/2022	1,282.00	1,282.00	0.00	0.00
010923	0726	167714	1 11055	R	JUST FOR KIX	257729	P	Invoice	12/06/2022	125.80	125.80	0.00	0.00
010923	0726	167715	1 11055	R	JUST FOR KIX	257628	P	Invoice	12/06/2022	440.30	440.30	0.00	0.00
010923	0726	167716	1 11055	R	JUST FOR KIX	256327	P	Invoice	12/06/2022	838.75	838.75	0.00	0.00
010923	0726	167717	1 8768		MCGRAW HILL LLC	125928659001	P	Invoice	12/06/2022	172.23	172.23	0.00	0.00
010923	0726	167718	1 10604		MIDWEST BUS PARTS INC	WEB49497	P	Invoice	12/06/2022	98.20	98.20	0.00	0.00
010923	0726	167719	1 10604		MIDWEST BUS PARTS INC	WEB49351	P	Invoice	12/06/2022	180.40	180.40	0.00	0.00
010923	0726	167720	1 10604		MIDWEST BUS PARTS INC	WEB49256	P	Invoice	12/06/2022	182.95	182.95	0.00	0.00
010923	0726	167721	1 10604		MIDWEST BUS PARTS INC	WEB49207	P	Invoice	12/06/2022	229.56	229.56	0.00	0.00
010923	0726	167722	1 10604		MIDWEST BUS PARTS INC	WEB49078	P	Invoice	12/06/2022	131.56	131.56	0.00	0.00
010923	0726	167723	1 10604		MIDWEST BUS PARTS INC	WEB48442	P	Invoice	12/06/2022	32.47	32.47	0.00	0.00
010923	0726	167724	1 10604		MIDWEST BUS PARTS INC	WEB48428	P	Invoice	12/06/2022	92.00	92.00	0.00	0.00
010923	0726	167725	1 10604		MIDWEST BUS PARTS INC	175869	P	Invoice	12/06/2022	93.07	93.07	0.00	0.00
010923	0726	167726	1 10604		MIDWEST BUS PARTS INC	174440CM	P	Invoice	12/06/2022	(163.96)	(163.96)	0.00	0.00
010923	0726	167727	1 10604		MIDWEST BUS PARTS INC	WEB47558	P	Invoice	12/06/2022	55.76	55.76	0.00	0.00
010923	0726	167728	1 00261		NASCO	372387	P	Invoice	12/06/2022	87.20	87.20	0.00	0.00
010923	0726	167729	1 05111		SCHOLASTIC BOOK FAIRS - 15	W5199127BF	P	Invoice	12/06/2022	665.71	665.71	0.00	0.00
010923	0726	167730	1 17444	P	TERMINIX COMMERCIAL (ST. CLOUD)	203453	P	Invoice	12/06/2022	187.50	187.50	0.00	0.00
010923	0726	167731	1 17185		VERIZON WIRELESS	9920797719	P	Invoice	12/06/2022	270.67	270.67	0.00	0.00

Becker Schools ISD # 726

Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
010923	0726	167732	1	10022	BAKER, RICHARD	REQ	P	Invoice	12/06/2022	123.00	123.00	0.00	0.00
010923	0726	167733	1	17347	BERTHIAUME, KENNY	REQ	P	Invoice	12/06/2022	45.50	45.50	0.00	0.00
010923	0726	167734	1	7284	BERTRAM, TRACY	REQ	P	Invoice	12/06/2022	135.00	135.00	0.00	0.00
010923	0726	167735	1	12901	DENNE, MOLLY	REQ	P	Invoice	12/06/2022	135.00	135.00	0.00	0.00
010923	0726	167736	1	12367	DEYAK, BRIAN J.	REQ	P	Invoice	12/06/2022	95.00	95.00	0.00	0.00
010923	0726	167737	1	12907	GUZMAN, RICCO	REQ	P	Invoice	12/06/2022	94.00	94.00	0.00	0.00
010923	0726	167738	1	16889	KOLBINGER, ANDREW	REQ	P	Invoice	12/06/2022	55.00	55.00	0.00	0.00
010923	0726	167739	1	16326	KOLBINGER, BRIAN	REQ	P	Invoice	12/06/2022	42.50	42.50	0.00	0.00
010923	0726	167740	1	7880	KUPHAL, BRENT	REQ	P	Invoice	12/06/2022	123.00	123.00	0.00	0.00
010923	0726	167741	1	15874	LEY, ZACHARY	REQ	P	Invoice	12/06/2022	177.00	177.00	0.00	0.00
010923	0726	167742	1	15874	LEY, ZACHARY	REQ	P	Invoice	12/06/2022	95.00	95.00	0.00	0.00
010923	0726	167743	1	11455	MICHAUD, DAWN	REQ	P	Invoice	12/06/2022	135.00	135.00	0.00	0.00
010923	0726	167744	1	14640	MIKKELSON, STEPHEN	REQ	P	Invoice	12/06/2022	94.00	94.00	0.00	0.00
010923	0726	167745	1	17938	SIGSTAD, STEVEN	REQ	P	Invoice	12/06/2022	177.00	177.00	0.00	0.00
010923	0726	167746	1	16194	TREBESCH, GUY	REQ	P	Invoice	12/06/2022	123.00	123.00	0.00	0.00
010923	0726	167747	1	9885	WISE, KARI	REQ	P	Invoice	12/06/2022	135.00	135.00	0.00	0.00
010923	0726	167748	1	17939	WRIGHT, JENNIFER RAE	REQ	P	Invoice	12/06/2022	130.00	130.00	0.00	0.00
010923	0726	167778	1	17940	ABC DOCKS, LLC	QUOTE #0000004119	P	Invoice	12/09/2022	4,427.40	4,427.40	0.00	0.00
010923	0726	167779	1	00909	CURRICULUM ASSOCIATES, LLC	90703284	P	Invoice	12/09/2022	87.36	87.36	0.00	0.00
010923	0726	167780	1	00909	CURRICULUM ASSOCIATES, LLC	90715528	P	Invoice	12/09/2022	(78.00)	(78.00)	0.00	0.00
010923	0726	167781	1	00909	CURRICULUM ASSOCIATES, LLC	90715686	P	Invoice	12/09/2022	87.36	87.36	0.00	0.00
010923	0726	167782	1	12565	HENRY EMBROIDERY & SCREEN PRINTING	18927	P	Invoice	12/09/2022	972.00	972.00	0.00	0.00
010923	0726	167783	1	00257	MONTICELLO PRINTING, INC.	151745	P	Invoice	12/09/2022	336.38	336.38	0.00	0.00
010923	0726	167784	1	00275	XCEL ENERGY	REQ	P	Invoice	12/09/2022	16,524.81	16,524.81	0.00	0.00
010923	0726	167785	1	00275	XCEL ENERGY	REQ	P	Invoice	12/09/2022	4,919.00	4,919.00	0.00	0.00
010923	0726	167786	1	00275	XCEL ENERGY	REQ	P	Invoice	12/09/2022	6,658.23	6,658.23	0.00	0.00
010923	0726	167787	1	15920	GREATER MINNESOTA FAMILY SERVICES	125780	P	Invoice	12/14/2022	2,000.00	2,000.00	0.00	0.00
010923	0726	167788	1	15483	INTEGRATED FIRE & SECURITY, INC.	89981	P	Invoice	12/14/2022	880.00	880.00	0.00	0.00

Becker Schools ISD # 726
Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
010923	0726	167789	1 16242		POTENTIA MN SOLAR FUND 1, LLC	2022-10-1784-00302	P	Invoice	12/14/2022	39,717.81	39,717.81	0.00	0.00
010923	0726	167790	1 00320	P	SCHMITT DIRECTOR CENTER	4943838	P	Invoice	12/14/2022	52.00	52.00	0.00	0.00
010923	0726	167791	1 05111		SCHOLASTIC BOOK FAIRS - 15	W5172573BF	P	Invoice	12/14/2022	3,391.12	3,391.12	0.00	0.00
010923	0726	167792	1 13849		BEEHLER, KEVIN	REQ	P	Invoice	12/14/2022	165.00	165.00	0.00	0.00
010923	0726	167793	1 17869		HENNEN, STACIE	REQ	P	Invoice	12/14/2022	52.50	52.50	0.00	0.00
010923	0726	167794	1 16889		KOLBINGER, ANDREW	REQ	P	Invoice	12/14/2022	55.00	55.00	0.00	0.00
010923	0726	167795	1 16326		KOLBINGER, BRIAN	REQ	P	Invoice	12/14/2022	55.00	55.00	0.00	0.00
010923	0726	167796	1 11455		MICHAUD, DAWN	REQ	P	Invoice	12/14/2022	135.00	135.00	0.00	0.00
010923	0726	167797	1 13817		SANOSKI, BRIANNA	REQ	P	Invoice	12/14/2022	135.00	135.00	0.00	0.00
010923	0726	167798	1 13243		SCHUSTER, TODD	REQ	P	Invoice	12/14/2022	42.50	42.50	0.00	0.00
010923	0726	167799	1 15113		SEGUIN, NIKKI	REQ	P	Invoice	12/14/2022	135.00	135.00	0.00	0.00
010923	0726	167800	1 10160	R	SCHOLASTIC INC.	M7332044	P	Invoice	12/14/2022	263.45	263.45	0.00	0.00
010923	0726	167804	1 00067	R	CITY OF BECKER	REQ	P	Invoice	12/14/2022	1,103.37	1,103.37	0.00	0.00
010923	0726	167805	1 00067	R	CITY OF BECKER	REQ	P	Invoice	12/14/2022	376.78	376.78	0.00	0.00
010923	0726	167806	1 00067	R	CITY OF BECKER	REQ	P	Invoice	12/14/2022	1,432.13	1,432.13	0.00	0.00
010923	0726	167807	1 00067	R	CITY OF BECKER	REQ	P	Invoice	12/14/2022	6.32	6.32	0.00	0.00
010923	0726	167808	1 00067	R	CITY OF BECKER	REQ	P	Invoice	12/14/2022	51.62	51.62	0.00	0.00
010923	0726	167809	1 00067	R	CITY OF BECKER	REQ	P	Invoice	12/14/2022	784.65	784.65	0.00	0.00
010923	0726	167810	1 00067	R	CITY OF BECKER	REQ	P	Invoice	12/14/2022	48.77	48.77	0.00	0.00
010923	0726	167811	1 00067	R	CITY OF BECKER	REQ	P	Invoice	12/14/2022	1,100.86	1,100.86	0.00	0.00
010923	0726	167812	1 17642		LRS	UA19818	P	Invoice	12/14/2022	3,207.57	3,207.57	0.00	0.00
010923	0726	167867	1 17592		AMAZON CAPITAL SERVICES, INC.	19WK-KWY3-4VP9	P	Invoice	12/19/2022	217.28	217.28	0.00	0.00
010923	0726	167868	1 17592		AMAZON CAPITAL SERVICES, INC.	11LT-VYCQ-4MTV	P	Invoice	12/19/2022	26.75	26.75	0.00	0.00
010923	0726	167869	1 17592		AMAZON CAPITAL SERVICES, INC.	1L99-HQ7C-4KRK	P	Invoice	12/19/2022	20.01	20.01	0.00	0.00
010923	0726	167870	1 17592		AMAZON CAPITAL SERVICES, INC.	1Q6P-MRYD-RCQX	P	Invoice	12/19/2022	216.53	216.53	0.00	0.00
010923	0726	167871	1 6941	R	API GARAGE DOOR, INC.	Z226265	P	Invoice	12/19/2022	225.00	225.00	0.00	0.00
010923	0726	167872	1 6941	R	API GARAGE DOOR, INC.	Z226326	P	Invoice	12/19/2022	906.00	906.00	0.00	0.00

Becker Schools ISD # 726
Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
010923	0726	167873	1 6941	R	API GARAGE DOOR, INC.	Z226327	P	Invoice	12/19/2022	460.00	460.00	0.00	0.00
010923	0726	167874	1 16358	R	ARVIG	REQ	P	Invoice	12/19/2022	206.95	206.95	0.00	0.00
010923	0726	167875	1 05725		BATTERIES PLUS	P57656766	P	Invoice	12/19/2022	447.84	447.84	0.00	0.00
010923	0726	167876	1 13347		BEAUDRY OIL COMPANY	2197036	P	Invoice	12/19/2022	6,562.50	6,562.50	0.00	0.00
010923	0726	167877	1 01769		BECKER TRUE VALUE HDWE	A225977	P	Invoice	12/19/2022	11.49	11.49	0.00	0.00
010923	0726	167878	1 01769		BECKER TRUE VALUE HDWE	B203510	P	Invoice	12/19/2022	42.90	42.90	0.00	0.00
010923	0726	167879	1 01769		BECKER TRUE VALUE HDWE	A226557	P	Invoice	12/19/2022	43.05	43.05	0.00	0.00
010923	0726	167880	1 01769		BECKER TRUE VALUE HDWE	A227941	P	Invoice	12/19/2022	27.96	27.96	0.00	0.00
010923	0726	167881	1 02860		BENTON TROPHY & AWARDS INC.	166220	P	Invoice	12/19/2022	73.18	73.18	0.00	0.00
010923	0726	167882	1 8252		BOGART, PEDERSON & ASSOC., INC.	17889	P	Invoice	12/19/2022	150.00	150.00	0.00	0.00
010923	0726	167883	1 7410		BRAUN INTERTEC CORPORATION	B320538	P	Invoice	12/19/2022	1,870.00	1,870.00	0.00	0.00
010923	0726	167884	1 7410		BRAUN INTERTEC CORPORATION	B320533	P	Invoice	12/19/2022	1,047.00	1,047.00	0.00	0.00
010923	0726	167885	1 13922	R	BSN SPORTS, LLC	919746881	P	Invoice	12/19/2022	3,385.73	3,385.73	0.00	0.00
010923	0726	167886	1 13922	R	BSN SPORTS, LLC	919681049	P	Invoice	12/19/2022	4,419.36	4,419.36	0.00	0.00
010923	0726	167887	1 16945		C&L DISTRIBUTING	1548056	P	Invoice	12/19/2022	458.88	458.88	0.00	0.00
010923	0726	167888	1 00052	R	CAROLINA BIOLOGICAL SUPPLY CO	51990462 RI	P	Invoice	12/19/2022	125.38	125.38	0.00	0.00
010923	0726	167889	1 15029		CENTENNIAL ISD 12	072601_1_275683	P	Invoice	12/19/2022	155.68	155.68	0.00	0.00
010923	0726	167890	1 6998	R	CENTRACARE HEALTH SYSTEM	SCHFIN3511	P	Invoice	12/19/2022	724.56	724.56	0.00	0.00
010923	0726	167891	1 00058		CMERDC	190393	P	Invoice	12/19/2022	79.00	79.00	0.00	0.00
010923	0726	167892	1 00058		CMERDC	190299	P	Invoice	12/19/2022	3,434.98	3,434.98	0.00	0.00
010923	0726	167893	1 10758		EDUCATORS BENEFIT CONSULTANTS, LLC	26061	P	Invoice	12/19/2022	370.02	370.02	0.00	0.00
010923	0726	167894	1 16199	R	FARGO PUBLIC SCHOOL DISTRICT	166967	P	Invoice	12/19/2022	486.00	486.00	0.00	0.00
010923	0726	167895	1 02769	R	FLINN SCIENTIFIC, INC.	2814714	P	Invoice	12/19/2022	1,367.15	1,367.15	0.00	0.00
010923	0726	167896	1 12886		GLASSWERKS, INC.	I042663	P	Invoice	12/19/2022	125.00	125.00	0.00	0.00

Becker Schools ISD # 726
Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
010923	0726	167897	1 16921		GLENCOE-SILVER LAKE HIGH SCHOOL	REQ	P	Invoice	12/19/2022	250.00	250.00	0.00	0.00
010923	0726	167898	1 8767		GRANITE ELECTRONICS, INC.	150012364-1	P	Invoice	12/19/2022	3,857.73	3,857.73	0.00	0.00
010923	0726	167899	1 8767		GRANITE ELECTRONICS, INC.	154012278-1	P	Invoice	12/19/2022	185.50	185.50	0.00	0.00
010923	0726	167900	1 15920		GREATER MINNESOTA FAMILY SERVICES	125803	P	Invoice	12/19/2022	2,000.00	2,000.00	0.00	0.00
010923	0726	167901	1 17951		HAGE, ROBERT	REQ	P	Invoice	12/19/2022	106.96	106.96	0.00	0.00
010923	0726	167902	1 17697		HANCE LOCATING & SERVICES	12212	P	Invoice	12/19/2022	250.00	250.00	0.00	0.00
010923	0726	167903	1 8852		IMAGE BUILDERS	218456	P	Invoice	12/19/2022	124.00	124.00	0.00	0.00
010923	0726	167904	1 10824		INNOVATIVE OFFICE SOLUTIONS, LLC	IN4022582	P	Invoice	12/19/2022	179.77	179.77	0.00	0.00
010923	0726	167905	1 16411		INSPIRED BY YOU HOME CARE, LLC	0019	P	Invoice	12/19/2022	1,800.00	1,800.00	0.00	0.00
010923	0726	167906	1 11055	R	JUST FOR KIX	259739	P	Invoice	12/19/2022	76.46	76.46	0.00	0.00
010923	0726	167907	1 17952		LINDBERG, TIESHAW	REQ	P	Invoice	12/19/2022	12.65	12.65	0.00	0.00
010923	0726	167908	1 16249	R	LITERACY RESOURCES, LLC	252076	P	Invoice	12/19/2022	750.00	750.00	0.00	0.00
010923	0726	167909	1 16243		MINNESOTA COMPUTER SYSTEMS, INC.	359012	P	Invoice	12/19/2022	110.85	110.85	0.00	0.00
010923	0726	167910	1 16243		MINNESOTA COMPUTER SYSTEMS, INC.	360163	P	Invoice	12/19/2022	250.80	250.80	0.00	0.00
010923	0726	167911	1 00876	P	MINNEAPOLIS PUBLIC SCHOOLS	1823000109/2023	P	Invoice	12/19/2022	320.76	320.76	0.00	0.00
010923	0726	167912	1 06445	R	MEI TOTAL ELEVATOR SOLUTIONS	994361	P	Invoice	12/19/2022	550.80	550.80	0.00	0.00
010923	0726	167913	1 9744	R	MOMENTUM TRUCK GROUP	X194137505:01	P	Invoice	12/19/2022	704.15	704.15	0.00	0.00
010923	0726	167914	1 9744	R	MOMENTUM TRUCK GROUP	X194137735:01	P	Invoice	12/19/2022	(72.00)	(72.00)	0.00	0.00
010923	0726	167915	1 17816	R	MUSCO SPORTS LIGHTING, LLC	401571	P	Invoice	12/19/2022	94,600.00	94,600.00	0.00	0.00
010923	0726	167916	1 06690		NORTH CENTRAL BUS & EQUIP., INC.	296035	P	Invoice	12/19/2022	340.44	340.44	0.00	0.00
010923	0726	167917	1 06690		NORTH CENTRAL BUS & EQUIP., INC.	296108	P	Invoice	12/19/2022	228.76	228.76	0.00	0.00
010923	0726	167918	1 06690		NORTH CENTRAL BUS & EQUIP., INC.	296066	P	Invoice	12/19/2022	1,386.84	1,386.84	0.00	0.00

Becker Schools ISD # 726
Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
010923	0726	167919	1	06690	NORTH CENTRAL BUS & EQUIP., INC.	296070	P	Invoice	12/19/2022	4,160.52	4,160.52	0.00	0.00
010923	0726	167920	1	00165	R NORTH CENTRAL INTERNATIONAL, LLC	X226001595:01	P	Invoice	12/19/2022	345.49	345.49	0.00	0.00
010923	0726	167921	1	00165	R NORTH CENTRAL INTERNATIONAL, LLC	X226001547:01	P	Invoice	12/19/2022	23.88	23.88	0.00	0.00
010923	0726	167922	1	00165	R NORTH CENTRAL INTERNATIONAL, LLC	X226001526:01	P	Invoice	12/19/2022	102.92	102.92	0.00	0.00
010923	0726	167923	1	15821	NUCO2	71747058	P	Invoice	12/19/2022	260.65	260.65	0.00	0.00
010923	0726	167924	1	12914	PARTS CITY AUTO PARTS	62-568430	P	Invoice	12/19/2022	21.99	21.99	0.00	0.00
010923	0726	167925	1	12914	PARTS CITY AUTO PARTS	62-567945	P	Invoice	12/19/2022	67.99	67.99	0.00	0.00
010923	0726	167926	1	12914	PARTS CITY AUTO PARTS	62-567888	P	Invoice	12/19/2022	179.98	179.98	0.00	0.00
010923	0726	167927	1	17420	PARTY CRASHERS RC RACING	0128	P	Invoice	12/19/2022	300.00	300.00	0.00	0.00
010923	0726	167928	1	14534	MADISON NATIONAL LIFE INSURANCE CO., INC.	BILL #1532952	P	Invoice	12/20/2022	2,846.01	2,846.01	0.00	0.00
010923	0726	167929	1	17131	PATRIOT NEWS MN	007414	P	Invoice	12/20/2022	741.40	741.40	0.00	0.00
010923	0726	167930	1	16940	PEDEN, MIKE	REQ	P	Invoice	12/20/2022	250.00	250.00	0.00	0.00
010923	0726	167931	1	17748	PETERSON COMPANIES, INC.	51046	P	Invoice	12/20/2022	4,450.00	4,450.00	0.00	0.00
010923	0726	167932	1	10767	P ROGERS HIGH SCHOOL	REQ	P	Invoice	12/20/2022	350.00	350.00	0.00	0.00
010923	0726	167933	1	17946	WESTBY, KARI	REQ	P	Invoice	12/20/2022	704.00	704.00	0.00	0.00
010923	0726	167934	1	03560	P ROYAL TIRE INC.	301-194168	P	Invoice	12/20/2022	4,072.80	4,072.80	0.00	0.00
010923	0726	167935	1	03560	P ROYAL TIRE INC.	301-194169	P	Invoice	12/20/2022	483.64	483.64	0.00	0.00
010923	0726	167936	1	13457	RUSSELL SECURITY RESOURCE INC	A43953	P	Invoice	12/20/2022	80.00	80.00	0.00	0.00
010923	0726	167937	1	7995	SCHLEIF, MARY JANE	REQ	P	Invoice	12/20/2022	246.99	246.99	0.00	0.00
010923	0726	167938	1	15303	SHERBURNE NORTHERN WRIGHT	1165	P	Invoice	12/20/2022	143,670.67	143,670.67	0.00	0.00
010923	0726	167939	1	15729	SHRED-IT, C/O STERICYLCLE, INC.	8002869269	P	Invoice	12/20/2022	112.81	112.81	0.00	0.00
010923	0726	167940	1	17953	SCSU CAREER CENTER	2031	P	Invoice	12/20/2022	150.00	150.00	0.00	0.00
010923	0726	167941	1	8489	TECH CHECK, LLC	49606	P	Invoice	12/20/2022	149.00	149.00	0.00	0.00

Becker Schools ISD # 726

Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance	
010923	0726	167942	1	16879	R	TERRAFORM PHOENIX II ARCADIA HOLDINGS, LLC		P	Invoice	12/20/2022	95.74	95.74	0.00	0.00
010923	0726	167943	1	17735		UNIVERSAL MECHANICAL SERVICE	166	P	Invoice	12/20/2022	1,470.76	1,470.76	0.00	0.00
010923	0726	167944	1	17735		UNIVERSAL MECHANICAL SERVICE	168	P	Invoice	12/20/2022	839.71	839.71	0.00	0.00
010923	0726	167945	1	00180		ISD #882 MONTICELLO	15981	P	Invoice	12/20/2022	456.00	456.00	0.00	0.00
010923	0726	167946	1	16580	R	3023882 USS MINNESOTA ONE MT LLC	45326	P	Invoice	12/20/2022	4,130.98	4,130.98	0.00	0.00
010923	0726	167947	1	16967	R	10322329 SSI MN TRANCHE 2, LLC	45327	P	Invoice	12/20/2022	4,226.95	4,226.95	0.00	0.00
010923	0726	167948	1	9526	R	VISION OF BIG LAKE	2158	P	Invoice	12/20/2022	1,416.97	1,416.97	0.00	0.00
010923	0726	167949	1	16197		WINSUPPLY OF THE TWIN CITIES	152433-01	P	Invoice	12/20/2022	54.63	54.63	0.00	0.00
010923	0726	167950	1	15677	R	ZONAR SYSTEMS, INC.	SI575099	P	Invoice	12/20/2022	26.13	26.13	0.00	0.00
010923	0726	167951	1	11942		GODFATHER'S PIZZA	024573	P	Invoice	12/20/2022	351.00	351.00	0.00	0.00
010923	0726	167952	1	11942		GODFATHER'S PIZZA	024572	P	Invoice	12/20/2022	208.00	208.00	0.00	0.00
010923	0726	167953	1	11942		GODFATHER'S PIZZA	024574	P	Invoice	12/20/2022	312.00	312.00	0.00	0.00
010923	0726	167954	1	11942		GODFATHER'S PIZZA	024576	P	Invoice	12/20/2022	156.00	156.00	0.00	0.00
010923	0726	167955	1	11942		GODFATHER'S PIZZA	024577	P	Invoice	12/20/2022	403.00	403.00	0.00	0.00
010923	0726	167956	1	11942		GODFATHER'S PIZZA	024575	P	Invoice	12/20/2022	78.00	78.00	0.00	0.00
010923	0726	167957	1	9407		BERNICK'S	10021750	P	Invoice	12/20/2022	674.16	674.16	0.00	0.00
010923	0726	167958	1	01112		VIKING COCA COLA BOTTLING CO	2993133	P	Invoice	12/20/2022	307.00	307.00	0.00	0.00
010923	0726	167985	1	13849		BEEHLER, KEVIN	REQ	P	Invoice	12/21/2022	85.00	85.00	0.00	0.00
010923	0726	167986	1	17347		BERTHIAUME, KENNY	REQ	P	Invoice	12/21/2022	49.00	49.00	0.00	0.00
010923	0726	167987	1	17954		BLOMDAHL, KRISTA	REQ	P	Invoice	12/21/2022	123.00	123.00	0.00	0.00
010923	0726	167988	1	17955		CRIBB, ANNE	REQ	P	Invoice	12/21/2022	159.00	159.00	0.00	0.00
010923	0726	167989	1	17956		DOMALIK, STEPHANIE	REQ	P	Invoice	12/21/2022	123.00	123.00	0.00	0.00
010923	0726	167990	1	17957		DUNN, HALLIE	REQ	P	Invoice	12/21/2022	123.00	123.00	0.00	0.00
010923	0726	167991	1	17958		EGAN, STEPHANIE	REQ	P	Invoice	12/21/2022	64.50	64.50	0.00	0.00
010923	0726	167992	1	17961		EUERLE, CARRIE	REQ	P	Invoice	12/21/2022	123.00	123.00	0.00	0.00
010923	0726	167993	1	16816		FLUCK, LONNIE J.	REQ	P	Invoice	12/21/2022	35.00	35.00	0.00	0.00
010923	0726	167994	1	17869		HENNEN, STACIE	REQ	P	Invoice	12/21/2022	42.00	42.00	0.00	0.00
010923	0726	167995	1	17962		HONSA, JENNIFER	REQ	P	Invoice	12/21/2022	64.50	64.50	0.00	0.00

Becker Schools ISD # 726
Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
010923	0726	167996	1	17959	HUDYMA, SARAH	REQ	P	Invoice	12/21/2022	159.00	159.00	0.00	0.00
010923	0726	167997	1	17963	JETT, TAMARA LYNN	REQ	P	Invoice	12/21/2022	123.00	123.00	0.00	0.00
010923	0726	167998	1	16889	KOLBINGER, ANDREW	REQ	P	Invoice	12/21/2022	55.00	55.00	0.00	0.00
010923	0726	167999	1	16326	KOLBINGER, BRIAN	REQ	P	Invoice	12/21/2022	55.00	55.00	0.00	0.00
010923	0726	168000	1	16326	KOLBINGER, BRIAN	REQ	P	Invoice	12/21/2022	66.00	66.00	0.00	0.00
010923	0726	168001	1	17646	LUTZ, DAVID JOSEPH	REQ	P	Invoice	12/21/2022	123.00	123.00	0.00	0.00
010923	0726	168002	1	15848	LUTZ, MATTHEW DAVID	REQ	P	Invoice	12/21/2022	123.00	123.00	0.00	0.00
010923	0726	168003	1	17965	QUALLE, JACQUELYN	REQ	P	Invoice	12/21/2022	123.00	123.00	0.00	0.00
010923	0726	168004	1	17964	PROUDFOOT-KLEVETS TONIA	REQ	P	Invoice	12/21/2022	64.50	64.50	0.00	0.00
010923	0726	168005	1	13243	SCHUSTER, TODD	REQ	P	Invoice	12/21/2022	30.00	30.00	0.00	0.00
010923	0726	168006	1	17966	SETRUM, ANDREW	REQ	P	Invoice	12/21/2022	142.00	142.00	0.00	0.00
010923	0726	168007	1	15126	SETRUM, GARY	REQ	P	Invoice	12/21/2022	141.00	141.00	0.00	0.00
010923	0726	168008	1	17680	SETRUM, JOSEPH RICHARD	REQ	P	Invoice	12/21/2022	141.00	141.00	0.00	0.00
010923	0726	168009	1	04769	STANGER, COREY	REQ	P	Invoice	12/21/2022	66.00	66.00	0.00	0.00
010923	0726	168010	1	17960	STROTHER, ELLA	REQ	P	Invoice	12/21/2022	123.00	123.00	0.00	0.00
010923	0726	168011	1	16911	SULLWOLD, MICHAEL	REQ	P	Invoice	12/21/2022	123.00	123.00	0.00	0.00
010923	0726	168012	1	17968	SWANSON, KELLY	REQ	P	Invoice	12/21/2022	159.00	159.00	0.00	0.00
010923	0726	168013	1	17969	TILLMAN, KATHRYN	REQ	P	Invoice	12/21/2022	123.00	123.00	0.00	0.00
010923	0726	168014	1	17939	WRIGHT, JENNIFER RAE	REQ	P	Invoice	12/21/2022	65.00	65.00	0.00	0.00
010923	0726	168015	1	00225	R MARCO	32992842	P	Invoice	12/21/2022	1,620.04	1,620.04	0.00	0.00
010923	0726	168016	1	17970	ST. CLOUD STATE VOLLEYBALL	3045	P	Invoice	12/21/2022	350.00	350.00	0.00	0.00
010923	0726	168038	1	16957	MIDWEST COMPLIANCE INC.	53335	P	Invoice	12/27/2022	400.00	400.00	0.00	0.00
010923	0726	168039	1	12932	TELIN TRANSPORTATION GROUP, LLC	X101015241:01	P	Invoice	12/27/2022	39.17	39.17	0.00	0.00
010923	0726	168040	1	17347	BERTHIAUME, KENNY	REQ	P	Invoice	12/27/2022	52.50	52.50	0.00	0.00
010923	0726	168041	1	17349	HANSEN, DARREN RICHARD	REQ	P	Invoice	12/27/2022	123.00	123.00	0.00	0.00
010923	0726	168042	1	16326	KOLBINGER, BRIAN	REQ	P	Invoice	12/27/2022	66.00	66.00	0.00	0.00
010923	0726	168043	1	17646	LUTZ, DAVID JOSEPH	REQ	P	Invoice	12/27/2022	123.00	123.00	0.00	0.00

Becker Schools ISD # 726 Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
010923	0726	168044	1	15492	PRIGGE, NICHOLAS DAVID	REQ	P	Invoice	12/27/2022	66.00	66.00	0.00	0.00
010923	0726	168045	1	17972	RUSTAD, CHRIS	REQ	P	Invoice	12/27/2022	167.00	167.00	0.00	0.00
010923	0726	168046	1	13243	SCHUSTER, TODD	REQ	P	Invoice	12/27/2022	103.00	103.00	0.00	0.00
010923	0726	168047	1	17630	SCHWARTZ, COLTEN	REQ	P	Invoice	12/27/2022	167.00	167.00	0.00	0.00
010923	0726	168048	1	04769	STANGER, COREY	REQ	P	Invoice	12/27/2022	103.00	103.00	0.00	0.00
010923	0726	168049	1	16911	SULLWOLD, MICHAEL	REQ	P	Invoice	12/27/2022	123.00	123.00	0.00	0.00
010923	0726	168050	1	16954	WEBER, BRADLEY ROBERT	REQ	P	Invoice	12/27/2022	90.00	90.00	0.00	0.00
010923	0726	168051	1	17939	WRIGHT, JENNIFER RAE	REQ	P	Invoice	12/27/2022	65.00	65.00	0.00	0.00
010923	0726	168052	1	14532	HEALTHPARTNERS INC.	REQ	P	Invoice	12/28/2022	56,444.94	56,444.94	0.00	0.00
010923	0726	168053	1	14532	HEALTHPARTNERS INC.	REQ	P	Invoice	12/28/2022	156,001.62	156,001.62	0.00	0.00
010923	0726	168054	1	14532	HEALTHPARTNERS INC.	Q817018	P	Invoice	12/28/2022	352.00	352.00	0.00	0.00
010923	0726	168055	1	14532	HEALTHPARTNERS INC.	REQ	P	Invoice	12/28/2022	235,022.65	235,022.65	0.00	0.00
010923	0726	168056	1	14532	HEALTHPARTNERS INC.	REQ	P	Invoice	12/28/2022	162,956.82	162,956.82	0.00	0.00
010923	0726	168057	1	14215	R DELTA DENTAL OF MINNESOTA	CNS0001125560	P	Invoice	12/28/2022	11,493.83	11,493.83	0.00	0.00
010923	0726	168058	1	14215	R DELTA DENTAL OF MINNESOTA	CNS0001127470	P	Invoice	12/28/2022	5,136.99	5,136.99	0.00	0.00
010923	0726	168059	1	14215	R DELTA DENTAL OF MINNESOTA	CNS0001138910	P	Invoice	12/28/2022	3,402.91	3,402.91	0.00	0.00
010923	0726	168060	1	14215	R DELTA DENTAL OF MINNESOTA	CNS0001123282	P	Invoice	12/28/2022	2,344.98	2,344.98	0.00	0.00
010923	0726	168061	1	14215	R DELTA DENTAL OF MINNESOTA	CNS0001145544	P	Invoice	12/28/2022	2,532.35	2,532.35	0.00	0.00
010923	0726	168063	1	7374	R ANNANDALE HIGH SCHOOL	REQ	P	Invoice	12/29/2022	280.00	280.00	0.00	0.00
010923	0726	168064	1	16468	ARAMARK UNIFORM SERVICES	2530085930	P	Invoice	12/29/2022	32.50	32.50	0.00	0.00
010923	0726	168065	1	16468	ARAMARK UNIFORM SERVICES	2530083215	P	Invoice	12/29/2022	31.50	31.50	0.00	0.00
010923	0726	168066	1	13347	BEAUDRY OIL COMPANY	2202798	P	Invoice	12/29/2022	4,034.52	4,034.52	0.00	0.00
010923	0726	168067	1	13347	BEAUDRY OIL COMPANY	2202802	P	Invoice	12/29/2022	895.07	895.07	0.00	0.00

Becker Schools ISD # 726

Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
010923	0726	168068	1	14532	HEALTHPARTNERS INC.	117521484	P	Invoice	12/29/2022	39,844.76	39,844.76	0.00	0.00
010923	0726	168069	1	15887	P LAWSON PRODUCTS, INC.	9310168633	P	Invoice	12/29/2022	303.29	303.29	0.00	0.00
010923	0726	168070	1	14534	MADISON NATIONAL LIFE INSURANCE CO., INC.	JAN 2023 LTD	P	Invoice	12/29/2022	7,561.14	7,561.14	0.00	0.00
010923	0726	168071	1	17941	R MALWAREBYTES INC.	IN100176435	P	Invoice	12/29/2022	9,958.80	9,958.80	0.00	0.00
010923	0726	168072	1	05656	R MMEA CLINIC	REQ	P	Invoice	12/29/2022	200.00	200.00	0.00	0.00
010923	0726	168073	1	05656	R MMEA CLINIC	REQ	P	Invoice	12/29/2022	200.00	200.00	0.00	0.00
010923	0726	168074	1	9809	P SECURITY AND SOUND CO	25988	P	Invoice	12/29/2022	1,206.00	1,206.00	0.00	0.00
010923	0726	168075	1	17185	P VERIZON WIRELESS	9923179671	P	Invoice	12/29/2022	40.01	40.01	0.00	0.00
010923	0726	168076	1	12020	P VOYAGER SOPRIS LEARNING	5833779	P	Invoice	12/29/2022	2,796.00	2,796.00	0.00	0.00
010923	0726	168077	1	15765	R GOLD MEDAL MINNEAPOLIS ML55	36019	P	Invoice	12/29/2022	307.50	307.50	0.00	0.00
Batch Total:										\$1,231,649.21	\$1,231,649.21	\$0.00	\$0.00
011023	0726	168078	1	17592	AMAZON CAPITAL SERVICES, INC.	1GPH-MFV4-GRFF	I	Invoice	12/29/2022	375.50	0.00	0.00	375.50
011023	0726	168079	1	17592	AMAZON CAPITAL SERVICES, INC.	1RJM-HXG6-G3VN	I	Invoice	12/29/2022	218.88	0.00	0.00	218.88
011023	0726	168080	1	17592	AMAZON CAPITAL SERVICES, INC.	1D6Q-CQ4M-GD6K	I	Invoice	12/29/2022	200.36	0.00	0.00	200.36
011023	0726	168081	1	17592	AMAZON CAPITAL SERVICES, INC.	14KR-N4DJ-GLYJ	I	Invoice	12/29/2022	15.00	0.00	0.00	15.00
011023	0726	168082	1	17592	AMAZON CAPITAL SERVICES, INC.	1MPJ-6DTQ-GN9X	I	Invoice	12/29/2022	62.55	0.00	0.00	62.55
011023	0726	168083	1	17592	AMAZON CAPITAL SERVICES, INC.	1FKX-XNQ4-73M4	I	Invoice	12/29/2022	238.77	0.00	0.00	238.77
011023	0726	168084	1	17592	AMAZON CAPITAL SERVICES, INC.	1MX9-VTJR-74XW	I	Invoice	12/29/2022	9.99	0.00	0.00	9.99
011023	0726	168085	1	17592	AMAZON CAPITAL SERVICES, INC.	1NH6-WJ3W-7ML7	I	Invoice	12/29/2022	906.30	0.00	0.00	906.30
011023	0726	168086	1	17592	AMAZON CAPITAL SERVICES, INC.	1R9X-FD4Y-7GY7	I	Invoice	12/29/2022	112.73	0.00	0.00	112.73
011023	0726	168087	1	17592	AMAZON CAPITAL SERVICES, INC.	1VY4-WF4N-7J3F	I	Invoice	12/29/2022	15.95	0.00	0.00	15.95
011023	0726	168088	1	17973	AQUA LOGIC INC	1672	I	Invoice	12/29/2022	529.50	0.00	0.00	529.50
011023	0726	168089	1	05725	BATTERIES PLUS	P58148430	I	Invoice	12/29/2022	946.43	0.00	0.00	946.43

Becker Schools ISD # 726 Voucher Listing by Batch and Voucher Number

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011023	0726	168090	1 05725		BATTERIES PLUS	P57713321	I	Invoice	12/29/2022	149.99	0.00	0.00	149.99
011023	0726	168091	1 05725		BATTERIES PLUS	P57978073	I	Invoice	12/29/2022	199.99	0.00	0.00	199.99
011023	0726	168092	1 05725		BATTERIES PLUS	P57978153	I	Invoice	12/29/2022	149.99	0.00	0.00	149.99
011023	0726	168093	1 05725		BATTERIES PLUS	P57978197	I	Invoice	12/29/2022	149.99	0.00	0.00	149.99
011023	0726	168094	1 05725		BATTERIES PLUS	P57978256	I	Invoice	12/29/2022	134.99	0.00	0.00	134.99
011023	0726	168095	1 17234		BENGSTON, HOKAN	REQ	I	Invoice	12/29/2022	13.00	0.00	0.00	13.00
011023	0726	168096	1 16945		C&L DISTRIBUTING	1554360	I	Invoice	12/29/2022	654.72	0.00	0.00	654.72
011023	0726	168097	1 16945		C&L DISTRIBUTING	1550537	I	Invoice	12/29/2022	573.12	0.00	0.00	573.12
011023	0726	168098	1 00058		CMERDC	190419	I	Invoice	12/29/2022	47.60	0.00	0.00	47.60
011023	0726	168099	1 00058		CMERDC	190449	I	Invoice	12/29/2022	5,400.00	0.00	0.00	5,400.00
011023	0726	168100	1 11219		COOK, JILL	REQ	I	Invoice	12/29/2022	29.37	0.00	0.00	29.37
011023	0726	168101	1 16431		CROWLEY, NICK	REQ	I	Invoice	12/29/2022	101.92	0.00	0.00	101.92
011023	0726	168102	1 17942		DAVID KILPATRICK, INC.	20019827	I	Invoice	12/29/2022	50.00	0.00	0.00	50.00
011023	0726	168103	1 17904		DIVINE HOME CARE, INC	01-445706	I	Invoice	12/29/2022	473.52	0.00	0.00	473.52
011023	0726	168104	1 06502		ECKROTH MUSIC COMPANY	4707769	I	Invoice	12/29/2022	117.20	0.00	0.00	117.20
011023	0726	168105	1 10829	P	EMC INSURANCE COMPANIES	REQ	I	Invoice	12/29/2022	2,000.00	0.00	0.00	2,000.00
011023	0726	168106	1 9242		FEIERABEND, JENNIFER	REQ	I	Invoice	12/29/2022	64.20	0.00	0.00	64.20
011023	0726	168107	1 17974		FORD METRO, INC. / KAS INVESTMENT CO. INC.	APPLICATION #1	I	Invoice	12/29/2022	14,853.25	0.00	0.00	14,853.25
011023	0726	168108	1 8645	R	FARM-RITE EQUIPMENT, INC.	W10418	I	Invoice	12/29/2022	2,579.28	0.00	0.00	2,579.28
011023	0726	168109	1 17923		G&M OUTDOOR SERVICES, LLC	25963	I	Invoice	12/29/2022	2,400.00	0.00	0.00	2,400.00
011023	0726	168110	1 17923		G&M OUTDOOR SERVICES, LLC	25993	I	Invoice	12/29/2022	3,600.00	0.00	0.00	3,600.00
011023	0726	168111	1 17923		G&M OUTDOOR SERVICES, LLC	26005	I	Invoice	12/29/2022	1,870.00	0.00	0.00	1,870.00
011023	0726	168112	1 17923		G&M OUTDOOR SERVICES, LLC	26037	I	Invoice	12/29/2022	3,600.00	0.00	0.00	3,600.00
011023	0726	168113	1 16844		GERTENS INC	195019/12	I	Invoice	12/29/2022	520.70	0.00	0.00	520.70
011023	0726	168114	1 17706		H2I GROUP INC	223542	I	Invoice	12/29/2022	3,238.70	0.00	0.00	3,238.70
011023	0726	168115	1 17706		H2I GROUP INC	223346	I	Invoice	12/29/2022	5,000.00	0.00	0.00	5,000.00

Becker Schools ISD # 726
Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
011023	0726	168116	1	17975	HAMILTON, MARIKATHRYN	REQ	I	Invoice	12/29/2022	46.98	0.00	0.00	46.98
011023	0726	168117	1	17532	HOLT, KARISSA	REQ	I	Invoice	12/29/2022	75.00	0.00	0.00	75.00
011023	0726	168118	1	8875	HORIZON ROOFING, INC	BE12390	I	Invoice	12/29/2022	448.00	0.00	0.00	448.00
011023	0726	168119	1	8875	HORIZON ROOFING, INC	BE12388	I	Invoice	12/29/2022	379.90	0.00	0.00	379.90
011023	0726	168120	1	8875	HORIZON ROOFING, INC	BE12386	I	Invoice	12/29/2022	505.00	0.00	0.00	505.00
011023	0726	168121	1	15482	HUBBARD ELECTRIC	13203	I	Invoice	12/29/2022	69,586.43	0.00	0.00	69,586.43
011023	0726	168122	1	15482	HUBBARD ELECTRIC	13172	I	Invoice	12/29/2022	242.90	0.00	0.00	242.90
011023	0726	168123	1	15482	HUBBARD ELECTRIC	2	I	Invoice	12/29/2022	71,772.50	0.00	0.00	71,772.50
011023	0726	168124	1	13342	P ICS, A LEGENCE COMPANY	9205-09	I	Invoice	12/29/2022	159,112.67	0.00	0.00	159,112.67
011023	0726	168125	1	10824	INNOVATIVE OFFICE SOLUTIONS, LLC	CIN112764	I	Invoice	12/29/2022	8,388.26	0.00	0.00	8,388.26
011023	0726	168126	1	14823	P JAMF SOFTWARE, LLC	INV297230	I	Invoice	12/29/2022	655.50	0.00	0.00	655.50
011023	0726	168127	1	13347	BEAUDRY OIL COMPANY	2218288	I	Invoice	01/02/2023	6,082.58	0.00	0.00	6,082.58
011023	0726	168128	1	13347	BEAUDRY OIL COMPANY	2218285	I	Invoice	01/02/2023	1,327.58	0.00	0.00	1,327.58
011023	0726	168129	1	16583	JANUSZEWSKI, KEVIN	REQ	I	Invoice	01/02/2023	107.28	0.00	0.00	107.28
011023	0726	168130	1	17852	K JOHNSON CONSTRUCTION, INC.	PROJ #S21129C NOV 22	I	Invoice	01/02/2023	135,081.45	0.00	0.00	135,081.45
011023	0726	168131	1	11081	1099 KENNEDY & GRAVEN	41-1225694	I	Invoice	01/02/2023	1,852.00	0.00	0.00	1,852.00
011023	0726	168132	1	11081	KENNEDY & GRAVEN, CHARTERED	171585	I	Invoice	01/02/2023	2,355.50	0.00	0.00	2,355.50
011023	0726	168133	1	17345	KRAUS, RICK	REQ	I	Invoice	01/02/2023	20.63	0.00	0.00	20.63
011023	0726	168134	1	17976	KRUSE, TODD	REQ	I	Invoice	01/02/2023	419.16	0.00	0.00	419.16
011023	0726	168135	1	13086	LOMMEL PHOTOGRAPHY INC.	12980-2	I	Invoice	01/02/2023	435.00	0.00	0.00	435.00
011023	0726	168136	1	17907	LOMMEL, SAMANTHA	REQ	I	Invoice	01/02/2023	410.65	0.00	0.00	410.65
011023	0726	168137	1	17784	LORENTZ, JENNIFER	REQ	I	Invoice	01/02/2023	47.50	0.00	0.00	47.50
011023	0726	168138	1	10604	MIDWEST BUS PARTS INC	WEB49897	I	Invoice	01/02/2023	89.84	0.00	0.00	89.84
011023	0726	168139	1	10604	MIDWEST BUS PARTS INC	177531	I	Invoice	01/02/2023	246.42	0.00	0.00	246.42
011023	0726	168140	1	10604	MIDWEST BUS PARTS INC	WEB50491	I	Invoice	01/02/2023	117.26	0.00	0.00	117.26

Becker Schools ISD # 726 Voucher Listing by Batch and Voucher Number

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011023	0726	168141	1	16957	MIDWEST COMPLIANCE INC.	53492	I	Invoice	01/02/2023	476.00	0.00	0.00	476.00
011023	0726	168142	1	12399	MIDWEST MACHINERY CO.	9441205	I	Invoice	01/02/2023	94.73	0.00	0.00	94.73
011023	0726	168143	1	12626	R NCS PEARSON INC	20201140	I	Invoice	01/02/2023	240.00	0.00	0.00	240.00
011023	0726	168144	1	16026	NIEDFELDT, TYLER	REQ	I	Invoice	01/02/2023	402.00	0.00	0.00	402.00
011023	0726	168145	1	13716	NIEMI, DAVE	REQ	I	Invoice	01/02/2023	213.31	0.00	0.00	213.31
011023	0726	168146	1	17723	R NOR-SON CONSTRUCTION LLC	2	I	Invoice	01/02/2023	528,000.00	0.00	0.00	528,000.00
011023	0726	168147	1	06690	NORTH CENTRAL BUS & EQUIP., INC.	296670	I	Invoice	01/02/2023	47.12	0.00	0.00	47.12
011023	0726	168148	1	06690	NORTH CENTRAL BUS & EQUIP., INC.	296659	I	Invoice	01/02/2023	216.32	0.00	0.00	216.32
011023	0726	168149	1	06690	NORTH CENTRAL BUS & EQUIP., INC.	296789	I	Invoice	01/02/2023	1,378.50	0.00	0.00	1,378.50
011023	0726	168150	1	15821	NUCO2	71866435	I	Invoice	01/02/2023	133.92	0.00	0.00	133.92
011023	0726	168151	1	15821	NUCO2	71849031	I	Invoice	01/02/2023	248.76	0.00	0.00	248.76
011023	0726	168152	1	12914	PARTS CITY AUTO PARTS	62-570473	I	Invoice	01/02/2023	45.25	0.00	0.00	45.25
011023	0726	168153	1	12914	PARTS CITY AUTO PARTS	62-570310	I	Invoice	01/02/2023	33.95	0.00	0.00	33.95
011023	0726	168154	1	10565	REIMER-KEALY, TRISH	REQ	I	Invoice	01/02/2023	39.00	0.00	0.00	39.00
011023	0726	168155	1	10565	REIMER-KEALY, TRISH	REQ	I	Invoice	01/02/2023	63.15	0.00	0.00	63.15
011023	0726	168156	1	15336	R RISLEY, THOMAS B	REQ	I	Invoice	01/02/2023	485.00	0.00	0.00	485.00
011023	0726	168157	1	6946	ROBINSON, SUMRE	REQ	I	Invoice	01/02/2023	42.50	0.00	0.00	42.50
011023	0726	168158	1	11145	ROCHESTER TELECOM SYSTEMS, INC	22464	I	Invoice	01/02/2023	13.25	0.00	0.00	13.25
011023	0726	168159	1	13457	RUSSELL SECURITY RESOURCE INC	A44070	I	Invoice	01/02/2023	67.50	0.00	0.00	67.50
011023	0726	168160	1	13457	RUSSELL SECURITY RESOURCE INC	A44069	I	Invoice	01/02/2023	180.00	0.00	0.00	180.00
011023	0726	168161	1	13457	RUSSELL SECURITY RESOURCE INC	A44071	I	Invoice	01/02/2023	985.00	0.00	0.00	985.00
011023	0726	168162	1	9809	SECURITY AND SOUND CO	26088	I	Invoice	01/02/2023	278.00	0.00	0.00	278.00
011023	0726	168163	1	9809	SECURITY AND SOUND CO	26088	I	Invoice	01/02/2023	5,886.00	0.00	0.00	5,886.00
011023	0726	168164	1	17887	SENTRA-SOTA SHEET METAL, INC.	PAY APP #3	I	Invoice	01/02/2023	7,305.50	0.00	0.00	7,305.50

Becker Schools ISD # 726 Voucher Listing by Batch and Voucher Number

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011023	0726	168165	1	15729	SHRED-IT, C/O STERICYLCLE, INC.	8003000630	I	Invoice	01/02/2023	207.21	0.00	0.00	207.21
011023	0726	168166	1	15036	SMUDE, MARGARET	REQ	I	Invoice	01/02/2023	23.75	0.00	0.00	23.75
011023	0726	168167	1	16261	R SNA DEPOSITORY	REQ	I	Invoice	01/02/2023	17.00	0.00	0.00	17.00
011023	0726	168168	1	8489	TECH CHECK, LLC	49744	I	Invoice	01/02/2023	2,289.12	0.00	0.00	2,289.12
011023	0726	168169	1	17102	TERWEY, SADIE	REQ	I	Invoice	01/02/2023	35.00	0.00	0.00	35.00
011023	0726	168170	1	15526	TYLER TECHNOLOGIES, INC.	045-403398	I	Invoice	01/02/2023	2,979.37	0.00	0.00	2,979.37
011023	0726	168171	1	17735	UNIVERSAL MECHANICAL SERVICE	175	I	Invoice	01/02/2023	2,684.00	0.00	0.00	2,684.00
011023	0726	168172	1	14475	W. GOHMAN CONSTRUCTION CO.	2	I	Invoice	01/02/2023	91,073.65	0.00	0.00	91,073.65
011023	0726	168173	1	16814	WELINSKI, ROSEANNE	REQ	I	Invoice	01/02/2023	38.91	0.00	0.00	38.91
011023	0726	168174	1	16197	WINSUPPLY OF THE TWIN CITIES	152541-01	I	Invoice	01/02/2023	176.84	0.00	0.00	176.84
011023	0726	168175	1	16923	WRUCK EXCAVATING INC.	PAY APP #1	I	Invoice	01/02/2023	25,175.00	0.00	0.00	25,175.00
011023	0726	168176	1	17967	STIRLING, NATHAN	103	I	Invoice	01/02/2023	1,050.00	0.00	0.00	1,050.00
011023	0726	168177	1	17592	AMAZON CAPITAL SERVICES, INC.	1WQX-DMTT-V4P1	I	Invoice	01/05/2023	116.94	0.00	0.00	116.94
011023	0726	168178	1	17592	AMAZON CAPITAL SERVICES, INC.	1N39-G7QK-TL4W	I	Invoice	01/05/2023	11.52	0.00	0.00	11.52
011023	0726	168179	1	17592	AMAZON CAPITAL SERVICES, INC.	19W7-F3DR-KQJ6	I	Invoice	01/05/2023	32.59	0.00	0.00	32.59
011023	0726	168180	1	17592	AMAZON CAPITAL SERVICES, INC.	1WN1-GNMP-TJRY	I	Invoice	01/05/2023	129.18	0.00	0.00	129.18
011023	0726	168181	1	17592	AMAZON CAPITAL SERVICES, INC.	1T4R-GPCY-KTQ6	I	Invoice	01/05/2023	274.68	0.00	0.00	274.68
011023	0726	168182	1	17592	AMAZON CAPITAL SERVICES, INC.	1XXY-NRRY-KCM9	I	Invoice	01/05/2023	144.09	0.00	0.00	144.09
011023	0726	168183	1	17592	AMAZON CAPITAL SERVICES, INC.	1DQQ-9CD1-FXXV	I	Invoice	01/05/2023	105.28	0.00	0.00	105.28
011023	0726	168184	1	17592	AMAZON CAPITAL SERVICES, INC.	1KNR-MYJC-KMKJ	I	Invoice	01/05/2023	59.76	0.00	0.00	59.76
011023	0726	168185	1	13347	BEAUDRY OIL COMPANY	2210536	I	Invoice	01/05/2023	3,368.07	0.00	0.00	3,368.07
011023	0726	168186	1	15518	BREAKDOWN SPORTS USA, INC.	19845	I	Invoice	01/05/2023	90.00	0.00	0.00	90.00
011023	0726	168187	1	15518	BREAKDOWN SPORTS USA, INC.	19845	I	Invoice	01/05/2023	270.00	0.00	0.00	270.00

Becker Schools ISD # 726 Voucher Listing by Batch and Voucher Number

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011023	0726	168188	1	15518	BREAKDOWN SPORTS USA, INC.	54689	I	Invoice	01/05/2023	90.00	0.00	0.00	90.00
011023	0726	168189	1	13922	R BSN SPORTS, LLC	919859220	I	Invoice	01/05/2023	278.00	0.00	0.00	278.00
011023	0726	168190	1	12142	R CENGAGE LEARNING, INC.	79721446	I	Invoice	01/05/2023	50.00	0.00	0.00	50.00
011023	0726	168191	1	00058	CMERDC	190628	I	Invoice	01/05/2023	2,538.22	0.00	0.00	2,538.22
011023	0726	168192	1	7822	CROAL, JENNIFER	REQ	I	Invoice	01/05/2023	246.05	0.00	0.00	246.05
011023	0726	168193	1	10758	EDUCATORS BENEFIT CONSULTANTS, LLC	26413	I	Invoice	01/05/2023	400.36	0.00	0.00	400.36
011023	0726	168194	1	17744	IMAGINE LEARNING LLC	913939	I	Invoice	01/05/2023	14,700.00	0.00	0.00	14,700.00
011023	0726	168195	1	10824	INNOVATIVE OFFICE SOLUTIONS, LLC	IN4038182	I	Invoice	01/05/2023	443.00	0.00	0.00	443.00
011023	0726	168196	1	10824	INNOVATIVE OFFICE SOLUTIONS, LLC	IN4042300	I	Invoice	01/05/2023	177.67	0.00	0.00	177.67
011023	0726	168197	1	15483	INTEGRATED FIRE & SECURITY, INC.	89866	I	Invoice	01/05/2023	317.50	0.00	0.00	317.50
011023	0726	168198	1	03098	R J. W. PEPPER & SON, INC.	364867289	I	Invoice	01/05/2023	56.20	0.00	0.00	56.20
011023	0726	168199	1	03098	R J. W. PEPPER & SON, INC.	364866822	I	Invoice	01/05/2023	55.49	0.00	0.00	55.49
011023	0726	168200	1	8768	MCGRAW HILL LLC	126149433001	I	Invoice	01/05/2023	666.15	0.00	0.00	666.15
011023	0726	168201	1	8768	MCGRAW HILL LLC	126133012001	I	Invoice	01/05/2023	666.15	0.00	0.00	666.15
011023	0726	168202	1	13716	NIEMI, DAVE	REQ	I	Invoice	01/05/2023	573.13	0.00	0.00	573.13
011023	0726	168203	1	17723	R NOR-SON CONSTRUCTION LLC	3	I	Invoice	01/05/2023	253,500.00	0.00	0.00	253,500.00
011023	0726	168204	1	16242	POTENTIA MN SOLAR FUND 1, LLC	2022-11-1784-00302	I	Invoice	01/05/2023	22,418.71	0.00	0.00	22,418.71
011023	0726	168205	1	16611	R SCHOOL LIFE, INC.	INV-200064257	I	Invoice	01/05/2023	187.67	0.00	0.00	187.67
011023	0726	168206	1	15729	SHRED-IT, C/O STERICYLACLE, INC.	8003065518	I	Invoice	01/05/2023	114.09	0.00	0.00	114.09
011023	0726	168207	1	17444	P TERMINIX COMMERCIAL (ST. CLOUD)	205357	I	Invoice	01/05/2023	187.50	0.00	0.00	187.50
011023	0726	168208	1	17592	AMAZON CAPITAL SERVICES, INC.	1H6T-4LCH-TH9J	I	Invoice	01/05/2023	18.99	0.00	0.00	18.99
011023	0726	168209	1	17592	AMAZON CAPITAL SERVICES, INC.	11GL-TJ4W-T7KR	I	Invoice	01/05/2023	49.79	0.00	0.00	49.79

Becker Schools ISD # 726 Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance	
011023	0726	168210	1	03098	R	J. W. PEPPER & SON, INC.		I	Invoice	01/05/2023	342.74	0.00	0.00	342.74
Batch Total:										\$1,486,713.61	\$0.00	\$0.00	\$1,486,713.61	
C12822	0726	167771	1	6968		HILLYARD		P	Invoice	12/08/2022	283.24	283.24	0.00	0.00
C12822	0726	167772	1	6968		HILLYARD		P	Invoice	12/08/2022	69.84	69.84	0.00	0.00
C12822	0726	167773	1	6968		HILLYARD		P	Invoice	12/08/2022	2,271.80	2,271.80	0.00	0.00
C12822	0726	167774	1	6968		HILLYARD		P	Invoice	12/08/2022	29.48	29.48	0.00	0.00
C12822	0726	167775	1	6968		HILLYARD		P	Invoice	12/08/2022	188.67	188.67	0.00	0.00
C12822	0726	167776	1	6968		HILLYARD		P	Invoice	12/08/2022	3,164.33	3,164.33	0.00	0.00
C12822	0726	167777	1	6968		HILLYARD		P	Invoice	12/08/2022	45.58	45.58	0.00	0.00
Batch Total:										\$6,052.94	\$6,052.94	\$0.00	\$0.00	
G12122	0726	167749	1	14036		EBC TSA COMPLIANCE S2023110		P	Invoice	12/09/2022	4,455.15	4,455.15	0.00	0.00
G12122	0726	167750	1	14036		EBC TSA COMPLIANCE S2023110		P	Invoice	12/09/2022	10,676.86	10,676.86	0.00	0.00
G12122	0726	167751	1	17891		AVIBEN S2023110		P	Invoice	12/09/2022	3,029.99	3,029.99	0.00	0.00
G12122	0726	167752	1	00619		BECKER EDUCATION ASSOC S2023110		P	Invoice	12/09/2022	6,894.96	6,894.96	0.00	0.00
G12122	0726	167753	1	14036		EBC TSA COMPLIANCE S2023110		P	Invoice	12/09/2022	1,839.13	1,839.13	0.00	0.00
G12122	0726	167754	1	14036		EBC TSA COMPLIANCE S2023110		P	Invoice	12/09/2022	1,466.89	1,466.89	0.00	0.00
G12122	0726	167755	1	14036		EBC TSA COMPLIANCE S2023110		P	Invoice	12/09/2022	565.50	565.50	0.00	0.00
G12122	0726	167756	1	14036		EBC TSA COMPLIANCE S2023110		P	Invoice	12/09/2022	4,887.14	4,887.14	0.00	0.00
G12122	0726	167757	1	10598		MINNESOTA REVENUE S2023110		P	Invoice	12/09/2022	614.52	614.52	0.00	0.00
G12122	0726	167758	1	14036		EBC TSA COMPLIANCE S2023110		P	Invoice	12/09/2022	356.25	356.25	0.00	0.00
G12122	0726	167759	1	14036		EBC TSA COMPLIANCE S2023110		P	Invoice	12/09/2022	20,966.65	20,966.65	0.00	0.00
G12122	0726	167760	1	14036		EBC TSA COMPLIANCE S2023110		P	Invoice	12/09/2022	1,926.48	1,926.48	0.00	0.00
G12122	0726	167761	1	14036		EBC TSA COMPLIANCE S2023110		P	Invoice	12/09/2022	3,117.22	3,117.22	0.00	0.00
G12122	0726	167762	1	00490		PERA S2023110		P	Invoice	12/09/2022	36,788.56	36,788.56	0.00	0.00
G12122	0726	167763	1	14036		EBC TSA COMPLIANCE S2023110		P	Invoice	12/09/2022	3,897.02	3,897.02	0.00	0.00
G12122	0726	167764	1	14036		EBC TSA COMPLIANCE S2023110		P	Invoice	12/09/2022	985.62	985.62	0.00	0.00
G12122	0726	167765	1	6868		MN DEPT OF REVENUE S2023110		P	Invoice	12/09/2022	36,575.70	36,575.70	0.00	0.00
G12122	0726	167766	1	00599		MN TEACHER'S RETIREMENT ASSOC S2023110		P	Invoice	12/09/2022	113,187.12	113,187.12	0.00	0.00
G12122	0726	167767	1	00594		FEDERAL TAX PAYMENTS S2023110		P	Invoice	12/09/2022	219,496.97	219,496.97	0.00	0.00
G12122	0726	167768	1	14036		EBC TSA COMPLIANCE S2023110		P	Invoice	12/09/2022	4,667.17	4,667.17	0.00	0.00

Becker Schools ISD # 726 Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
G12122	0726	167769	1	14036	EBC TSA COMPLIANCE	S2023110	P	Invoice	12/09/2022	3,619.94	3,619.94	0.00	0.00
G12122	0726	167770	1	14036	EBC TSA COMPLIANCE	S2023110	P	Invoice	12/09/2022	146.88	146.88	0.00	0.00
Batch Total:										\$480,161.72	\$480,161.72	\$0.00	\$0.00
G12222	0726	167959	1	14036	EBC TSA COMPLIANCE	S2023120	P	Invoice	12/22/2022	4,455.15	4,455.15	0.00	0.00
G12222	0726	167960	1	14036	EBC TSA COMPLIANCE	S2023120	P	Invoice	12/22/2022	10,676.86	10,676.86	0.00	0.00
G12222	0726	167961	1	17891	AVIBEN	S2023120	P	Invoice	12/22/2022	2,880.01	2,880.01	0.00	0.00
G12222	0726	167962	1	00619	BECKER EDUCATION ASSOC	S2023120	P	Invoice	12/22/2022	6,894.96	6,894.96	0.00	0.00
G12222	0726	167963	1	14036	EBC TSA COMPLIANCE	S2023120	P	Invoice	12/22/2022	1,839.13	1,839.13	0.00	0.00
G12222	0726	167964	1	14036	EBC TSA COMPLIANCE	S2023120	P	Invoice	12/22/2022	1,466.89	1,466.89	0.00	0.00
G12222	0726	167965	1	14036	EBC TSA COMPLIANCE	S2023120	P	Invoice	12/22/2022	565.50	565.50	0.00	0.00
G12222	0726	167966	1	14036	EBC TSA COMPLIANCE	S2023120	P	Invoice	12/22/2022	4,887.14	4,887.14	0.00	0.00
G12222	0726	167967	1	10598	MINNESOTA REVENUE	S2023120	P	Invoice	12/22/2022	444.61	444.61	0.00	0.00
G12222	0726	167968	1	17950	STEWART, ZLIMEN & JUNGERS, LTD	S2023120	P	Invoice	12/22/2022	274.27	274.27	0.00	0.00
G12222	0726	167969	1	14036	EBC TSA COMPLIANCE	S2023120	P	Invoice	12/22/2022	356.25	356.25	0.00	0.00
G12222	0726	167970	1	14225	HORACE MANN LIFE INS. CO.	S2023120	P	Invoice	12/22/2022	467.95	467.95	0.00	0.00
G12222	0726	167971	1	14036	EBC TSA COMPLIANCE	S2023120	P	Invoice	12/22/2022	20,966.65	20,966.65	0.00	0.00
G12222	0726	167972	1	14036	EBC TSA COMPLIANCE	S2023120	P	Invoice	12/22/2022	1,895.23	1,895.23	0.00	0.00
G12222	0726	167973	1	14036	EBC TSA COMPLIANCE	S2023120	P	Invoice	12/22/2022	3,117.22	3,117.22	0.00	0.00
G12222	0726	167974	1	00490	PERA	S2023120	P	Invoice	12/22/2022	38,042.96	38,042.96	0.00	0.00
G12222	0726	167975	1	7139	NCPERS GROUP LIFE INS	S2023120	P	Invoice	12/22/2022	208.00	208.00	0.00	0.00
G12222	0726	167976	1	14036	EBC TSA COMPLIANCE	S2023120	P	Invoice	12/22/2022	3,897.02	3,897.02	0.00	0.00
G12222	0726	167977	1	14036	EBC TSA COMPLIANCE	S2023120	P	Invoice	12/22/2022	985.62	985.62	0.00	0.00
G12222	0726	167978	1	01084	SEIU LOCAL #284	S2023120	P	Invoice	12/22/2022	6,739.51	6,739.51	0.00	0.00
G12222	0726	167979	1	6868	MN DEPT OF REVENUE	S2023120	P	Invoice	12/22/2022	34,979.73	34,979.73	0.00	0.00
G12222	0726	167980	1	00599	MN TEACHER'S RETIREMENT ASSOC	S2023120	P	Invoice	12/22/2022	109,105.73	109,105.73	0.00	0.00
G12222	0726	167981	1	00594	FEDERAL TAX PAYMENTS	S2023120	P	Invoice	12/22/2022	207,238.55	207,238.55	0.00	0.00
G12222	0726	167982	1	14036	EBC TSA COMPLIANCE	S2023120	P	Invoice	12/22/2022	4,667.17	4,667.17	0.00	0.00
G12222	0726	167983	1	14036	EBC TSA COMPLIANCE	S2023120	P	Invoice	12/22/2022	3,619.94	3,619.94	0.00	0.00

Becker Schools ISD # 726

Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
G12222	0726	167984	1	14036	EBC TSA COMPLIANCE	S2023120	P	Invoice	12/22/2022	146.88	146.88	0.00	0.00
Batch Total:										\$470,818.93	\$470,818.93	\$0.00	\$0.00
G122S2	0726	168062	1	00594	FEDERAL TAX PAYMENTS	S202312S10	P	Invoice	12/28/2022	91.38	91.38	0.00	0.00
Batch Total:										\$91.38	\$91.38	\$0.00	\$0.00
POCT22	0726	167801	1	06679	AMAZON	REQ	P	Invoice	11/30/2022	513.27	513.27	0.00	0.00
POCT22	0726	167802	1	17117	ZOOM VIDEO COMMUNICATIONS INC.	INV170783358	P	Invoice	11/30/2022	59.04	59.04	0.00	0.00
POCT22	0726	167803	1	17920	ADOBE, INC	2284448978	P	Invoice	11/30/2022	21.46	21.46	0.00	0.00
POCT22	0726	167813	1	15328	TRAVEL	REQ	P	Invoice	11/30/2022	1,408.79	1,408.79	0.00	0.00
POCT22	0726	167814	1	16762	KWIK TRIP	REQ	P	Invoice	11/30/2022	200.00	200.00	0.00	0.00
POCT22	0726	167815	1	17621	SAFESHARE	REQ	P	Invoice	11/30/2022	49.99	49.99	0.00	0.00
POCT22	0726	167816	1	06679	AMAZON	REQ	P	Invoice	11/30/2022	999.39	999.39	0.00	0.00
POCT22	0726	167817	1	17809	BILL'S FAMILY FOODS	REQ	P	Invoice	11/30/2022	35.97	35.97	0.00	0.00
POCT22	0726	167818	1	10897	SAM'S CLUB	REQ	P	Invoice	11/30/2022	274.61	274.61	0.00	0.00
POCT22	0726	167819	1	16651	CANVA	03584-18596699	P	Invoice	11/30/2022	119.40	119.40	0.00	0.00
POCT22	0726	167820	1	16500	MINNESOTA BOARD OF ACCOUNTANCY	MNQBOA000175089	P	Invoice	11/30/2022	27.00	27.00	0.00	0.00
POCT22	0726	167821	1	17809	BILL'S FAMILY FOODS	REQ	P	Invoice	11/30/2022	45.35	45.35	0.00	0.00
POCT22	0726	167822	1	06703	WALMART	REQ	P	Invoice	11/30/2022	639.78	639.78	0.00	0.00
POCT22	0726	167823	1	10897	SAM'S CLUB	REQ	P	Invoice	11/30/2022	208.56	208.56	0.00	0.00
POCT22	0726	167824	1	15076	BLUESTONE GRILL	REQ	P	Invoice	11/30/2022	71.83	71.83	0.00	0.00
POCT22	0726	167825	1	7981	R DOMINO'S PIZZA	REQ	P	Invoice	11/30/2022	86.91	86.91	0.00	0.00
POCT22	0726	167826	1	13945	PROCARE SOFTWARE	PYMT397765	P	Invoice	11/30/2022	40.00	40.00	0.00	0.00
POCT22	0726	167827	1	17809	BILL'S FAMILY FOODS	REQ	P	Invoice	11/30/2022	10.17	10.17	0.00	0.00
POCT22	0726	167828	1	05636	COBORNS	REQ	P	Invoice	11/30/2022	2.99	2.99	0.00	0.00
POCT22	0726	167829	1	06679	AMAZON	REQ	P	Invoice	11/30/2022	880.31	880.31	0.00	0.00
POCT22	0726	167830	1	11809	TARGET	REQ	P	Invoice	11/30/2022	170.78	170.78	0.00	0.00
POCT22	0726	167831	1	06703	WALMART	REQ	P	Invoice	11/30/2022	145.30	145.30	0.00	0.00
POCT22	0726	167832	1	06679	AMAZON	REQ	P	Invoice	11/30/2022	3,793.22	3,793.22	0.00	0.00
POCT22	0726	167833	1	9215	R HOME DEPOT - STORE #2840	REQ	P	Invoice	11/30/2022	25.48	25.48	0.00	0.00
POCT22	0726	167834	1	00057	RESOURCE TRAINING & SOLUTIONS	REQ	P	Invoice	11/30/2022	360.00	360.00	0.00	0.00

Becker Schools ISD # 726 Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
POCT22	0726	167835	1	10474	MN DNR WATERS	REQ	P	Invoice	11/30/2022	161.60	161.60	0.00	0.00
POCT22	0726	167836	1	17944	SPECTRUM AQUATICS	REQ	P	Invoice	11/30/2022	437.25	437.25	0.00	0.00
POCT22	0726	167837	1	17809	BILL'S FAMILY FOODS	REQ	P	Invoice	11/30/2022	371.50	371.50	0.00	0.00
POCT22	0726	167838	1	06703	WALMART	REQ	P	Invoice	11/30/2022	265.64	265.64	0.00	0.00
POCT22	0726	167839	1	15328	TRAVEL	REQ	P	Invoice	11/30/2022	90.10	90.10	0.00	0.00
POCT22	0726	167840	1	06679	AMAZON	REQ	P	Invoice	11/30/2022	78.82	78.82	0.00	0.00
POCT22	0726	167841	1	00749	UNIVERSITY OF MINNESOTA	REQ	P	Invoice	11/30/2022	26.00	26.00	0.00	0.00
POCT22	0726	167842	1	01769	BECKER TRUE VALUE HDWE	B200484 / B202230	P	Invoice	11/30/2022	42.31	42.31	0.00	0.00
POCT22	0726	167843	1	05725	BATTERIES PLUS	P55669962	P	Invoice	11/30/2022	49.99	49.99	0.00	0.00
POCT22	0726	167844	1	10897	SAM'S CLUB	REQ	P	Invoice	11/30/2022	250.73	250.73	0.00	0.00
POCT22	0726	167845	1	13524	HOME DEPOT	REQ	P	Invoice	11/30/2022	349.11	349.11	0.00	0.00
POCT22	0726	167846	1	17018	U.S. DEPARTMENT OF TRANSPORTATION	REQ	P	Invoice	11/30/2022	250.00	250.00	0.00	0.00
POCT22	0726	167847	1	06679	AMAZON	REQ	P	Invoice	11/30/2022	1,445.17	1,445.17	0.00	0.00
POCT22	0726	167848	1	06679	AMAZON	REQ	P	Invoice	11/30/2022	106.32	106.32	0.00	0.00
POCT22	0726	167849	1	06679	AMAZON	REQ	P	Invoice	11/30/2022	997.76	997.76	0.00	0.00
POCT22	0726	167850	1	17625	GRAMMARFLIP, LLC	E4B9A3A5-0019/0020	P	Invoice	11/30/2022	100.00	100.00	0.00	0.00
POCT22	0726	167851	1	06679	AMAZON	REQ	P	Invoice	11/30/2022	498.77	498.77	0.00	0.00
POCT22	0726	167852	1	17947	BLOOKET.COM	REQ	P	Invoice	11/30/2022	35.88	35.88	0.00	0.00
POCT22	0726	167853	1	17948	SECONDSALE.COM	REQ	P	Invoice	11/30/2022	51.69	51.69	0.00	0.00
POCT22	0726	167854	1	11388	APPLE COMPUTER	REQ	P	Invoice	11/30/2022	15.98	15.98	0.00	0.00
POCT22	0726	167855	1	06679	AMAZON	REQ	P	Invoice	11/30/2022	2,519.64	2,519.64	0.00	0.00
POCT22	0726	167856	1	9250	HARDWARE DISTRIBUTORS, LTD	000050823	P	Invoice	11/30/2022	906.65	906.65	0.00	0.00
POCT22	0726	167857	1	15547	JIFFYSHIRTS.COM	513448478	P	Invoice	11/30/2022	181.36	181.36	0.00	0.00
POCT22	0726	167858	1	10786	AMERICAN WOODCRAFTERS SUPPLY	171873	P	Invoice	11/30/2022	198.00	198.00	0.00	0.00
POCT22	0726	167859	1	17921	STORAGE RENTALS OF AMERICA	REQ	P	Invoice	11/30/2022	138.00	138.00	0.00	0.00
POCT22	0726	167860	1	11256	PRO ED INC.	REQ	P	Invoice	11/30/2022	139.00	139.00	0.00	0.00
POCT22	0726	167861	1	13805	WAL-MART.COM	REQ	P	Invoice	11/30/2022	78.84	78.84	0.00	0.00
POCT22	0726	167862	1	12706	A & K IMPORTS	REQ	P	Invoice	11/30/2022	414.74	414.74	0.00	0.00
POCT22	0726	167863	1	06679	AMAZON	REQ	P	Invoice	11/30/2022	200.00	200.00	0.00	0.00

Becker Schools ISD # 726 Voucher Listing by Batch and Voucher Number

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POCT22	0726	167864	1 15328		TRAVEL	REQ	P	Invoice	11/30/2022	68.71	68.71	0.00	0.00
POCT22	0726	167865	1 06679		AMAZON	REQ	P	Invoice	11/30/2022	56.27	56.27	0.00	0.00
POCT22	0726	167866	1 17949		EVERYTHINGSUMMER	REQ	P	Invoice	11/30/2022	37.77	37.77	0.00	0.00
POCT22	0726	168017	1 10897		SAM'S CLUB	REQ	P	Invoice	11/30/2022	1,902.32	1,902.32	0.00	0.00
POCT22	0726	168018	1 06679		AMAZON	REQ	P	Invoice	11/30/2022	175.55	175.55	0.00	0.00
POCT22	0726	168019	1 01507		EDUCATION WEEK	E12E2BD1-0004	P	Invoice	11/30/2022	9.95	9.95	0.00	0.00
POCT22	0726	168020	1 01769		BECKER TRUE VALUE HDWE	REQ	P	Invoice	11/30/2022	65.22	65.22	0.00	0.00
POCT22	0726	168021	1 13973		SAVERS	REQ	P	Invoice	11/30/2022	59.15	59.15	0.00	0.00
POCT22	0726	168022	1 8553		MENARD'S	REQ	P	Invoice	11/30/2022	22.04	22.04	0.00	0.00
POCT22	0726	168023	1 13524		HOME DEPOT	REQ	P	Invoice	11/30/2022	175.84	175.84	0.00	0.00
POCT22	0726	168024	1 06679		AMAZON	REQ	P	Invoice	11/30/2022	154.93	154.93	0.00	0.00
POCT22	0726	168025	1 06679		AMAZON	REQ	P	Invoice	11/30/2022	817.69	817.69	0.00	0.00
POCT22	0726	168026	1 06679		AMAZON	REQ	P	Invoice	11/30/2022	251.35	251.35	0.00	0.00
POCT22	0726	168027	1 15475		HIGH TECH KIDS	REQ	P	Invoice	11/30/2022	1,771.60	1,771.60	0.00	0.00
POCT22	0726	168028	1 12249		GOOGLE	REQ	P	Invoice	11/30/2022	24.00	24.00	0.00	0.00
POCT22	0726	168029	1 15754		FIRST	P615604	P	Invoice	11/30/2022	533.00	533.00	0.00	0.00
POCT22	0726	168030	1 17971		GOBILDA.COM	REQ	P	Invoice	11/30/2022	467.89	467.89	0.00	0.00
POCT22	0726	168031	1 9986		PITSCO, INC	22-000023361	P	Invoice	11/30/2022	717.86	717.86	0.00	0.00
POCT22	0726	168032	1 14359		MCMaster-CARR SUPPLY COMPANY	85980157	P	Invoice	11/30/2022	47.13	47.13	0.00	0.00
POCT22	0726	168033	1 7981		DOMINO'S PIZZA	REQ	P	Invoice	11/30/2022	196.45	196.45	0.00	0.00
POCT22	0726	168034	1 16905		DOLLAR GENERAL STORE	REQ	P	Invoice	11/30/2022	61.90	61.90	0.00	0.00
POCT22	0726	168035	1 15328		TRAVEL	REQ	P	Invoice	11/30/2022	273.11	273.11	0.00	0.00
POCT22	0726	168036	1 14336		ANDYMARK, INC.	EMKL435	P	Invoice	11/30/2022	263.33	263.33	0.00	0.00
POCT22	0726	168037	1 14979		WEST COAST PRODUCTS	22-6962	P	Invoice	11/30/2022	2,187.38	2,187.38	0.00	0.00
Batch Total:										\$30,930.89	\$30,930.89	\$0.00	\$0.00
Report Total:										\$3,706,418.68	\$2,219,705.07	\$0.00	\$1,486,713.61

Name	Status	Job Title	Location	Hrs Per Day/FTE	Group	Replacing	Effective	Wage
Arrigoni, Ruth	Resignation	Food Service Worker	PS	2.75 Hours Per Day	MultiUnit	n/a	10/6/22	n/a
Blomquist, Carolyn	Resignation	Bus Driver	Bus Garage	3.5 Hours Per Day	Transportation	n/a	01/18/23	n/a
Czarnetzki, Kay	New	Food Service Worker	IS	2.5 Hours Per day	NonUnion	S. Blad	12/06/22	\$15.00 Per Hour
Enerson, Mitchell	New	Weight Room Supervisor	HS	Seasonal (1.5 Hours Per Day)	BEA - Schedule C	n/a	12/5/22	\$1,250 Per Season
Handel, Toni	New Assignment	Special Education Paraprofessional	PS	6.75 Hours Per Day	MultiUnit	A. Lawrance	12/20/22	\$20.30 Per Hour
Handel, Toni	Reduction in Hours	Camp Opportunity Lead	Camp Opportunity	3 Hours Per Week (was 40)	Community Ed	n/a	12/19/22	n/a
Hodges, Stacy	Additional Position	Lead Staff	Camp Opportunity	3 Hours Per Day, M/W	Community Ed	n/a	1/9/23	\$16.03 Per Hour
Imholte, Kristin	Resignation Revised	Paraprofessional	EC	M/W/F: 6.5 Hours Per Day, T/TH: 6.75	MultiUnit	n/a	11/21/22	n/a
Kaiawe, Bonnie	Resignation Date	Custodian	MS	8 Hours Per Day	MultiUnit	n/a	12/8/22	n/a
Klimmek, Russ	New	Boys Basketball Coach	MS	Seasonal	BEA - Schedule C	C. Nuest	1/3/23	\$2,285 Per Season
Knutson, Chantel	Change in Assignment	Night Lead Custodian	PS	8 Hours Per Day	MultiUnit	G. Lindbom	12/28/22	\$18.74 Per Hour
Knutson, Chantel	Resignation	Night Custodian	PS	8 Hours Per Day	MultiUnit	n/a	12/27/22	\$18.24 Per Hour
Lindbom, Greg	New	Night Lead Custodian	PS	8 Hours Per Day	MultiUnit	Jackie Kolbinger	12/19/22	\$20.96 Per Hour
Lindbom, Greg	Resignation	Night Lead Custodian	PS	8 Hours Per Day	MultiUnit	Jackie Kolbinger	12/20/22	n/a
Lindbom, Greg	Change in Assignment	Night Custodian	MS	8 Hours Per Day	MultiUnit	B. Kaiawe	12/21/22	\$20.46 Per Hour
Martin, Kristin	Resignation	Food Service Worker	IS	3 Hours Per Day	MultiUnit	n/a	10/3/2022	n/a
Olson, Dan	ExtraCurricular Position	Golf Coach	MS	Seasonal	BEA - Schedule C	Lance Fox	04/03/23	\$2,516 Per Season
Ostrander, Allie	ExtraCurricular Position	JV Golf Coach	HS	Seasonal	BEA - Schedule C	Dan Olson	03/20/23	\$2,645 Per Season
Peterson, Heather	New	Special Education Paraprofessional	IS	6.75 Hours Per Day	MultiUnit	n/a	12/9/22	\$17.34 Per Hour
Pishney, Jessica	Resignation	Special Education Paraprofessional	MS	4 Hours Per Day	MultiUnit	n/a	12/9/22	n/a
Schuster, Todd	ExtraCurricular Position	Boys Basketball Coach	MS	Seasonal	BEA - Schedule C	S. Rose	01/03/2023	\$2,285 Per Season
Seiler, Daniel	New	AM/PM Bus Driver	Bus Garage	3.5 Hours Per Day	Transportation	Rhonda Metzger	12/12/2022	\$38.81 Per Route
Wilke, Doug	New	AM/PM Van Driver	Bus Garage	3 Hours Per Day	Transportation	K. Wipper	12/5/22	\$15.74 Per Hour



January

- Set Annual Agenda
- MSBA Leadership Conference
- Executive Committee Presentation

February

- Executive Committee Presentation
- Strategic Goals Discussion

March, April

- Governance Education: (new board members) MSBA Phase III training
- Superintendent Draft of Strategic Goals
- Executive Committee Presentation

May

- Finalize strategic goals for Fall
- Executive Committee Presentation

June

- Review of school district's progress toward annual goals
- Annual evaluation of superintendent

July

- Governance Education (all board members as needed) related to strategic goals (futurist, demographer, technology, advocacy groups, staff, MSBA etc.)

August

- Governance Education: (all board members) MSBA Summer Seminar

October

- Strategic Goals Update
- Review of school board governing process
- Governance Education: (school board candidates) orientation
- Executive Committee Presentation

November

- Governance Education: (new board members) MSBA Phase I training
- Executive Committee Presentation

December

- Governance Education: (new school board members) orientation
- Governance Education: (new board members) MSBA Phase II training
- Strategic Goals Discussion
- WBWF Presentation

2023 School Board Meeting Dates

Jan 9

Feb 6

Mar 6

April 3

May 1

June 5

July 3 (Perhaps reschedule due to July 4 Holiday?)

Aug 7

Sept 11 (4th is Labor Day)

Oct 2

Nov 6

Dec 4



Dates with Meeting Restrictions 2023-2024

January 1, 2023	New Year's Day	No school, no meetings
January 2, 2023	New Year's Day Observed	No school, no meetings
January 16, 2023	*Martin Luther King, Jr.'s Birthday Observed	No meetings
February 20, 2023	*Presidents' Day	No meetings
March 14, 2023	Township Election Day (if applicable)	No meetings or activities 6:00 p.m. - 8:00 p.m.
May 29, 2023	Memorial Day	No school, no meetings
July 4, 2023	Independence Day	No school, no meetings
August 8, 2023	Primary Election Day (if applicable)	No meetings or activities 6:00 p.m. - 8:00 p.m.
September 4, 2023	Labor Day	No school, no meetings
October 9, 2023	**Columbus Day Observed (Optional Holiday)	No meetings unless board determines this is not a school district holiday
November 7, 2023	Election Day	No meetings or activities 6:00 p.m. – 8:00 p.m.
November 10, 2023	*Veterans Day	No meetings
November 23, 2023	Thanksgiving Day	No school, no meetings
November 24, 2023	Day After Thanksgiving (Optional Holiday)	No meetings if this is a school district holiday
December 25, 2023	Christmas Day	No school, no meetings
January 1, 2024	New Year's Day Holiday	No school, no meetings



January 15, 2024	*Martin Luther King, Jr.'s Birthday Observed	No meetings
February 19, 2024	*Presidents' Day	No meetings
February 27, 2024	Precinct Caucus Day	No meetings or activities
March 12, 2024	Township Election Day (if applicable)	No meetings or activities 6:00 p.m. - 8:00 p.m.
May 27, 2024	Memorial Day	No school, no meetings

Notes:

* If the date is determined to be a school day and so reflected in the teacher's contract, at least one hour of the school program must be devoted to a patriotic observance of the day. For more information, see [Minnesota Statutes Section 120A.42](#) (Conduct of School on Certain Holidays)

** If the date is determined to be a school day, it must be reflected in the teacher's contract. Please see [Minnesota Statutes Section 120A.42](#) (Conduct of School on Certain Holidays)

[Minnesota Statutes Section 645.44](#) list dates that are "holidays" under state law.

Juneteenth (Monday, June 19 in 2023) was designated as a *federal* holiday on June 17, 2021. The Minnesota legislature has not added Juneteenth as a *state* holiday under section 645.44 (above). Bills were introduced in 2022 to add Juneteenth, but the bills were not enacted. Thus, at this time, Juneteenth is not a required holiday under Minnesota law. MSBA will continue to monitor the legislature and will inform schools if the situation changes.



INDOOR AIR QUALITY PLAN BECKER PUBLIC SCHOOLS

PURPOSE

As indoor air quality issues increase, and the various recommendations and standards have been established, building owners have realized the importance of addressing this topic with seriousness and efficiency. Building owners need to rely on trained building personnel and/or professionals to maintain a quality indoor air environment.

PLAN

It is the goal of the Becker Public Schools to provide and maintain the best indoor air quality level in all district facilities. In order to meet this goal, the district has developed standard operating procedures to help maintain a working environment that has quality indoor air and implemented the “Tools For Schools” indoor air packet. These procedures and packet will not necessarily eliminate all indoor air quality problems, but it will assist the district in addressing problems in an efficient, effective manner. The district will follow the following guidelines and responsibilities:

- 1) Implementation of the “Tools For Schools” packet.
- 2) Annual building walkthroughs.
- 3) Establishing/maintaining an effective communication system, including proper forms to be filled out.
- 4) Any projects (renovation, remodeling) are reviewed with I.A.Q. effects discussed.
- 5) Training for all staff on the important role they play in having good indoor air quality for all building personnel. (ANNUAL)
- 6) Work with outside contractors and consultants whose activities may/can affect the indoor air quality of district buildings.

FUNDING

The Becker Public Schools will utilize approved use of L.T.F.M. (Long Term Facility Maintenance) funds along with any other funding sources made available for addressing eligible I.A.Q. projects.

TRAINING/COMMUNICATION

To ensure that proper and consistent inspections and maintenance are done, specific Becker Public Schools personnel will be trained in the recommendations and guidelines set forth by various agencies, as well as the effective handling of I.A.Q. issues when they arise. All documentation regarding I.A.Q. will be kept in the INDOOR AIR QUALITY file.

To ensure that I.A.Q. concerns are properly addressed, the Becker school district's Health and Safety committee members will annually review their responsibilities regarding the processes and procedures set forth in the I.A.Q. program.

All Becker Public schools district employees will receive a copy of the district's basic I.A.Q. plan and referral form at the beginning of each school year.

An I.A.Q. parent notification will be sent out at the beginning of each school year stating the name of the Indoor Air Quality coordinator (Rick Kraus) for Becker Public schools, goals, and assistance the school can provide for addressing I.A.Q. problems.

INSPECTIONS/O&M

Inspections are an important part of the Indoor Air Quality Plan at the Becker Public schools. To reduce/eliminate indoor air quality issues, the district will conduct annual inspections (more if necessary) and address any possible problems in a timely manner. If a staff member has a concern, they may be asked to do a diary recording the timing, frequency, etc. of the issue.

Operations and maintenance in the Becker Public schools include:

- 1) Carpets
 - A) Room carpets extracted 3x a year, more if necessary.
 - B) Spot cleaned when necessary.
 - C) Vacuumed daily, more if necessary.
 - D) Entry mats vacuumed daily, more in heavy traffic areas.
 - E) Entry mats extracted annually, more if needed.
- 2) Ventilation
 - A) The filters for the Air Handling units throughout the district will be changed as needed.
- 3) Tile
 - A) Scrubbed and waxed annually.
 - B) Swept daily, more if necessary.
 - C) Some high traffic areas are scrubbed and waxed semi-annually if possible.
 - D) The schools rotate stripping and waxing of the various rooms annually.
- 4) Chemicals used in cleaning are used properly, pose low health hazards, and environmentally friendly when possible.
- 5) Cleaning equipment is maintained in good and proper working order.
- 6) Cleaning equipment is used properly and is safe for custodial/maintenance staff use.

- 7) Stained and damaged ceiling tile is replaced in a timely manner.
- 8) Leaks in pipes and other lines are repaired as quickly as possible, and any other maintenance issues are dealt with efficiently.
- 9) If roof leaks occur, the district will repair them as soon as possible. If the district cannot do the repairs, an outside contractor will be contacted to do them. Proper steps will be taken to remediate/eliminate any I.A.Q. issues caused by the water intrusion.
- 10) If ventilation problems arise or are found to be inadequate, steps will be taken in attempt to meet the minimum recommendations of ASHRAE. (American Society of Heating, Refrigeration, and Air Conditioning Engineers)
- 11) Animals in the Classroom – Animals can be in the classroom as long as the teachers maintain them properly. If any I.A.Q. or health issues arise from the animals, they will be handled properly with the best interest of I.A.Q. in mind.
- 12) Pest Management in the Becker Public Schools is handled by Terminix. If any issues arise regarding pests, the district will contact and consult with Terminix.
- 13) Other issues (animals, renovation, cleaning, chemical use, etc.) will be handled by Rick Kraus, the building principals, and the Health and Safety committee as the need arises.
- 14) Indoor Air Quality concerns will be dealt with according to district policy.

PROCEDURES FOR HANDLING INDOOR AIR QUALITY ISSUES AT BECKER PUBLIC SCHOOLS

When a I.A.Q. concern arises, a work order is generated and addressed by custodial/maintenance.

- 1) Remediation or testing will take place dependent upon the results of the investigation.

**** All documentation will be kept in the INDOOR AIR QUALITY FILE.

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No.726, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated for use as a polling place by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election in the calendar year following the adoption of this resolution:

Combined Polling Place:

Becker City Hall, 12060 Sherburne Avenue, Becker, MN 55308

This combined polling place serves all territory in Independent School District No.726 located in Sherburne County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

Becker Drama Boosters	\$3,147.60	Fall Muscial
Becker Football Boosters	\$2,500	Software Program to Film Games
Clear Lake Lions Club	\$700	IS Math Matters Competition Support
Liberty Diversified	\$500	Dance Team
Santiago Lions	\$500	Dance Team

July 2023 - June 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1 No School
12 Early Out (Staff Development)
15 No School

21 Days

August

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

14-25 Floating Staff Dev (1 Day)

28-31 Staff Development

February

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

7 Early Out (Staff Development)
16 No School
19 No School

19 Days

September

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4 - Labor Day
5 - 1st Day of School

19 Days

March

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	15 Days					

7 Early Out (Staff Development)
7 Last Day of Trimester 2 (58 Days)
8 No School (Staff Development, Grades)

25-29 No School

31

October

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

6 Early Out (Staff Development)

18 Early Out (No Staff Development)
19,20 No School

20 Days

April

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1 No School

21 Days

November

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

8 Early Out (Staff Development)

22-24 No School

30 Last Day of Trimester 1 (58 Days)

19 Days

May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

3 Early Out (Staff Development)

27 No School
31 Graduation

22 Days

December

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	13 Days					

1 No School (Staff Development, Grades)

21-29 No School

June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	3 Days					

5 Early Out (Staff Development)
5 Last Day of School
5 Last Day of Trimester 3 (56 Days)

Student Days: 172

Staff Days 181

Adopted: May 3, 2004

Revised: October 4, 2021

102 EQUAL EDUCATIONAL OPPORTUNITY

I. PURPOSE

The purpose of this policy is to ensure that equal educational opportunity is provided for all students of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide equal educational opportunity for all students. The school district does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation, including gender identity and expression, or age. The school district also makes reasonable accommodations for students with disabilities.
- B. The school district prohibits harassment and discrimination of any individual based on any of the protected classifications listed above. For information about the types of conduct that constitute violation of the school district's policy on harassment and violence and the school district's procedures for addressing such complaints, refer to the school district's policy on harassment and violence (Policy 413).
- C. The school district prohibits discrimination of students with a disability, within the intent of Section 504 of the Rehabilitation Act of 1973 ("Section 504"), who need services, accommodations, or programs in order to receive a free appropriate public education. For information as to protections that may apply pursuant to Section 504 and the school district's corresponding procedures for addressing disability discrimination complaints, refer to the school district's policy on student disability nondiscrimination (Policy 521).
- D. The school district prohibits sexual harassment discrimination of any individual on the basis of sex in its education programs or activities. For information as to the protections that apply pursuant to Title IX and school district's corresponding procedures and processes for addressing sexual harassment and discrimination, refer to the school district's policy on Title IX sex nondiscrimination (Policy 522).
- E. This policy applies to all areas of education including academics, coursework, co-curricular and extracurricular activities, or other rights or privileges of enrollment.
- F. Every school district employee shall be responsible for complying with this policy.
- G. Any student, parent, or guardian having a question regarding this policy should discuss it with the appropriate school district official as provided by policy. In the absence of a specific designee, an inquiry or a complaint should be referred to the superintendent.

Legal References: Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1681 *et seq.* (Title IX of the Education Amendments of 1972)
42 U.S.C. § 2000d *et seq.* (Title VI of the Civil Rights Act of 1964)
42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)

Cross References:
Policy 413 (Harassment and Violence)
Policy 521 (Student Disability Nondiscrimination)
Policy 522 (Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process)

Adopted: October 18, 2004

Revised: June 3, 2013

202 SCHOOL BOARD OFFICERS

I. PURPOSE

School board officers are charged with the duty of carrying out the responsibilities entrusted to them for the care, management, and control of the public schools of the school district. The purpose of this policy is to delineate those responsibilities.

II. GENERAL STATEMENT OF POLICY

- A. The school board shall meet annually and organize by selecting a chair, a clerk, a treasurer and such other officers as determined by the school board. At its option, the school board may appoint a vice-chair to serve in the temporary absence of the chair.
- B. The school board shall appoint a superintendent who shall be an ex officio, nonvoting member of the school board.

III. ORGANIZATION

The school board shall meet annually on the first Monday in January, or as soon thereafter as practicable, and organize by selecting a chair, a clerk, a treasurer, and such other officers as determined by the school board. These officers shall hold office for one year and until their successors are elected and qualify.

- A. The persons who perform the duties of clerk and treasurer need not be members of the school board.
- B. The school board by resolution may combine the duties of the offices of clerk and treasurer in a single person in the office of business affairs.

IV. OFFICER'S RESPONSIBILITIES

- A. Chair
 - 1. The chair when present shall preside at all meetings of the school board, countersign all orders upon the treasurer for claims allowed by the school board, represent the school district in all actions and perform all duties a chair usually performs.
 - 2. In case of absence, inability, or refusal of the clerk to draw orders for the payment of money authorized by a vote of the majority of the school

board to be paid, the chair may draw the orders, or the office of the clerk may be declared vacant by the chair and treasurer and filled by appointment.

B. Treasurer

1. The treasurer shall deposit the funds of the school district in the official depository.
2. The treasurer shall make all reports which may be called for by the school board and perform all duties a treasurer usually performs.
3. In the event there are insufficient funds on hand to pay valid orders presented to the treasurer, the treasurer shall receive, endorse, and process the orders in accordance with Minnesota Statutes section 123B.12.

C. Clerk

1. The clerk shall keep a record of all meetings in the books provided.
2. Within three days after an election, the clerk shall notify all persons elected of their election.
3. On or before August 15 of each year, the clerk shall:
 - a. file with the school board a report of the revenues, expenditures and balances in each fund for the preceding fiscal year.
 - b. make and transmit to the Commissioner of the Minnesota Department of Education (Commissioner) certified reports, showing:
 - (1) revenues and expenditures in detail, and such other financial information required by law, rule, or as may be called for by the Commissioner;
 - (3) length of school term and enrollment and attendance by grades; and
 - (4) other items of information as called for by the Commissioner.
4. The clerk shall enter into the clerk's record book copies of all reports and of the teachers' term reports, and of the proceedings of any meeting, and keep an itemized account of all expenses of the school district.
5. The clerk shall furnish to the county auditor, on or before September 30 of each year, an attested copy of the clerk's record, showing the amount of

proposed property tax voted by the school district or the school board for school purposes.

6. The clerk shall draw and sign all orders upon the treasurer for the payment of money for bills allowed by the school board for salaries of officers and for teachers' wages and all claims, to be countersigned by the chair.
7. The clerk shall perform such duties as required by the Minnesota Election Law or other applicable laws relating to the conduct of elections.
8. The clerk shall perform the duties of the chair in the event of the chair's and the vice-chair's temporary absences.

D. Vice-Chair

The vice-chair shall perform the duties of the chair in the event of the chair's temporary absence.

E. Superintendent

1. The superintendent shall be an ex officio, nonvoting member of the school board.
2. The superintendent shall perform the following:
 - a. visit and supervise the schools in the school district, report and make recommendations about their condition when advisable or on request by the school board;
 - b. recommend to the school board employment and dismissal of teachers;
 - c. annually evaluate each school principal assigned responsibility for supervising a school building within the district;
 - d. superintend school grading practices and examinations for promotions;
 - e. make reports required by the commissioner; and
 - f. perform other duties prescribed by the school board.

Legal References: Minn. Stat. § 123B.12 (Insufficient Funds to Pay Orders)
Minn. Stat. § 123B.14 (Officers of Independent School Districts)
Minn. Stat. § 123B.143 (Superintendent)
Minn. Stat. § 126C.17 (Referendum Revenue)
Minn. Stat. Ch. 205A (School District Elections)

Cross References: Policy 201 (Legal Status of the School Board)
Policy 203 (Operation of the School Board – Governing Rules)

Adopted: November 15, 2004

Revised:

203 OPERATION OF THE SCHOOL BOARD – GOVERNING RULES

I. PURPOSE

The purpose of this policy is to provide governing rules for the conduct of meetings of the school board.

II. GENERAL STATEMENT OF POLICY

An orderly school board meeting allows school board members to participate in discussion and decision of school district issues. Rules of order allow school board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

III. RULES OF ORDER

Rules of order for school board meetings shall be as follows:

- A. Minnesota statutes where specified;
- B. Specific rules of order as provided by the school board consistent with Minnesota statutes; and
- C. *Robert's Rules of Order* (latest edition) where not inconsistent with A. and B., above.

Legal References: Minn. Stat. Ch. 13D (Open Meeting Law)
Minn. Stat. § 123B.09, Subds. 6, 7, and 10 (Boards of Independent School Districts)
Minn. Stat. § 123B.14 (Officers of Independent School Districts)

Cross References: None

Adopted: November 15, 2004

Revised:

203.1 SCHOOL BOARD PROCEDURES; RULES OF ORDER

I. PURPOSE

The purpose of this policy is to provide specific rules of order to conduct meetings of the school board.

II. GENERAL STATEMENT OF POLICY

To ensure that school board meetings are conducted in an orderly fashion, the school board will follow rules of order which will allow the school board:

- A. To establish guidelines by which the business of the school board can be conducted in a regular and internally consistent manner;
- B. To organize the meetings so all necessary matters can be brought to the school board and decisions of the school board can be made in an orderly and reasonable manner;
- C. To ensure that members of the school board have the necessary information to make decisions on substantive issues and to ensure adequate discussion of decisions to be made; and
- D. To ensure that meetings and actions of the school board are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made.

III. RULES OF ORDER

- A. School board members need not rise to gain the recognition of the chair.
- B. A motion will be adopted or carried if it receives the affirmative votes of a majority of those actually voting on the matter. Abstentions are considered to be acquiescence to the vote of the majority. It should be noted that some motions by statute or Robert's Rules of Order require larger numbers of affirmative votes.
- C. All motions that require a second shall receive a second prior to opening the issue for discussion of the school board. If a motion that requires a second does not receive a second, the chair may declare that the motion fails for lack of a second or may provide the second. The names of the members making and seconding a motion shall be recorded in the minutes.

- D. The chair shall decide the order in which school board members will be recognized to address an issue. An attempt should be made to alternate between pro and con positions if appropriate to the discussion. A member shall only speak to an issue after the member is recognized by the chair.
- E. The chair shall rule on all questions relating to motions and points of order brought before the school board.
- F. A ruling by the chair is subject to appeal to the full school board pursuant to Robert's Rules of Order.
- G. The school board shall have authority to recognize any member of the audience regarding a request to be heard at the school board meeting. Members of the public who wish to be heard shall follow school board procedures.
- H. The chair has the authority to declare a recess at any time for the purpose of restoring decorum to the meeting or for any other necessary purpose.
- I. The chair shall repeat a motion or the substance of a motion prior to the vote. The chair shall call for an affirmative and a negative vote on all motions.
- J. The order in which names will be called for roll call votes will be determined by the school board.
- K. The chair has the same right and responsibility as each school board member to vote on all issues.
- L. The chair shall announce the result of each vote. The vote of each member, including abstentions, shall be recorded in the minutes. If the vote is unanimous, it may be reflected as unanimous in the minutes if the minutes also reflect the members present.
- M. A majority of the voting members of the school board constitute a quorum. The absence of a quorum may be raised by the chair or any member. Generally any action taken in the absence of a quorum is null and void. The only legal actions the school board may take in the absence of a quorum are to fix the time at which to adjourn, to adjourn, to recess or to take measures to obtain a quorum.

Legal References: Minn. Stat. § 13D.01, Subd. 4 (Open Meeting Law)
Minn. Stat. § 122A.40 (Employment; Contracts; Termination)
Minn. Stat. § 123B.09, Subds. 6 and 7 (Boards of Independent School Districts)
Minn. Stat. § 126C.53 (Enabling Resolution; Form of Certificates of Indebtedness)
Minn. Stat. § 331A.01, Subd. 6 (Newspapers; Definitions)
Minn. Stat. § 331A.04, Subd. 6 (Newspapers; Exception to Designation Priority)
Minn. Stat. § 471.88 (Exceptions)

Cross References: Policy 203 (Operation of the School Board – Governing Rules)
Policy 204 (School Board Meeting Minutes)
Policy 206 (Public Participation in School Board Meetings/Complaints
about Persons at School Board Meetings and Data Privacy Considerations)

Adopted: November 15, 2004

Revised:

203.6 CONSENT AGENDAS

I. PURPOSE

The purpose of this policy is to allow the use of a consent agenda.

II. GENERAL STATEMENT OF POLICY

In order for a more efficient administration of school board meetings, the school board may elect to use a consent agenda for the passage of noncontroversial items or items of a similar nature.

III. CONSENT AGENDAS

- A. The superintendent, in consultation with the school board chair, may place items on the consent agenda. By using a consent agenda, the school board has consented to the consideration of certain items as a group under one motion. Should a consent agenda be used, an appropriate amount of discussion time will be allowed to review any item upon request.
- B. Consent items are those which usually do not require discussion or explanation prior to school board action, are noncontroversial and/or similar in content, or are those items which have already been discussed and/or explained and do not require further discussion or explanation. Such agenda items might include ministerial tasks such as, but not limited to, the approval of the agenda, approval of previous minutes, approval of bills, approval of reports, etc. These items might also include similar groups of decisions such as, but not limited to, approval of staff contracts, approval of maintenance details for the school district buildings and grounds or approval of various schedules.
- C. Items shall be removed from the consent agenda by a timely request by an individual school board member for independent consideration. A request is timely if made prior to the vote on the consent agenda. The request does not require a second or a vote by the school board. An item removed from the consent agenda will then be discussed and acted on separately immediately following the consideration of the consent agenda.
- D. Consent agenda items are approved en masse by one vote of the school board. The consent agenda items shall be separately recorded in the minutes.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (Boards of Independent School Districts)

Cross References: Policy 203.2 (Order of the Regular School Board Meeting)

Policy 203.5 (School Board Meeting Agenda)

Policy 204 (School Board Meeting Minutes)

Adopted: October 18, 2004

Revised: January 3, 2011

201 LEGAL STATUS OF THE SCHOOL BOARD

I. PURPOSE

The care, management and control of the schools is vested by statutory and constitutional authority in the school board. The school board shall carry out the mission of the school district with diligence, prudence, and dedication to the ideals of providing the finest public education. The purpose of this policy is to define the authority, duties and powers of the school board in carrying out its mission.

II. GENERAL STATEMENT OF POLICY

- A. The school board is the governing body of the school district. As such, the school board has responsibility for the care, management, and control over public schools in the school district.
- B. Generally, elected members of the school board have binding authority only when acting as a school board legally in session, except where specific authority is provided to school board members or officers individually. Generally, the school board is not bound by an action or statement on the part of an individual school board member unless the action is specifically directed or authorized by the school board.

III. DEFINITION

“School board” means the governing body of the school district.

IV. ORGANIZATION AND MEMBERSHIP

- A. The membership of the school board consists of six elected directors, or seven if the school board has submitted the question to the electors and a majority have approved a seven-member school board. The term of office is four years.
- B. There may be other ex officio members of the school board as provided by law. The superintendent is an ex officio member.
- C. A majority of voting members constitutes a quorum. The act of the majority of a quorum is the act of the school board.

V. POWERS AND DUTIES

- A. The school board has powers and duties specified by statute. The school board’s authority includes implied powers in addition to specific powers granted by the legislature.

- B. The school board exercises broad governance. It also has certain powers of a legislative character and other powers of a quasi-judicial character.
- C. The school board shall make and authorize contracts.
- D. The school board shall have the general charge of the business of the school district, its facilities and property, and of the interest of the schools.
- E. The school board, among other duties, shall perform the following in accordance with applicable law:
 - 1. provide by levy of tax, necessary funds for the conduct of schools, the payment of indebtedness, and all proper expenses of the school district;
 - 2. conduct the business of the schools and pay indebtedness and proper expenses;
 - 3. employ and contract with necessary qualified teachers and discharge the same for cause;
 - 4. provide services to promote the health of its pupils;
 - 5. provide school buildings and erect needed buildings;
 - 6. purchase, sell, and exchange school district property and equipment as deemed necessary by the school board for school purposes;
 - 7. provide for payment of claims against the school district, and prosecute and defend actions by or against the school district, in all proper cases;
 - 8. employ and discharge necessary employees and contract for other services;
 - 9. provide for transportation of pupils to and from school, as governed by statute; and
 - 10. procure insurance against liability of the school district, its officers and employees.
- F. The school board, at its discretion, may perform the following:
 - 1. provide library facilities, public evening schools, adult and continuing education programs, summer school programs and intersession classes of flexible school year programs;
 - 2. furnish school lunches for pupils and teachers on such terms as the school board determines;

3. enter into agreements with one or more other independent school districts to provide for agreed upon educational services;
4. lease rooms or buildings for school purposes;
5. authorize the use of school facilities for community purposes that will not interfere with their use for school purposes;
6. authorize cocurricular and extracurricular activities;
7. receive, for the benefit of the school district, bequests, donations, or gifts for any proper purpose; and
8. perform other acts as the school board shall deem to be reasonably necessary or required for the governance of the schools.

Legal References: Minn. Stat. § 123A.22 (Cooperative Centers for Vocational Education)
Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
Minn. Stat. § 123B.09 (Boards of Independent School Districts)
Minn. Stat. § 123B.14 (Officers of Independent School Districts)
Minn. Stat. § 123B.23 (Liability Insurance; Officers and Employees)
Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)
Minn. Stat. § 123B.51 (Schoolhouses and Sites; Uses for School and Nonschool Purposes; Closings)
Minn. Stat. § 123B.85 (Definitions)
Jensen v. Indep. Consol. Sch. Dist. No. 85, 160 Minn. 233 (1924)

Cross References: MSBA/MASA Model Policy 101 (Legal Status of the School District)
MSBA/MASA Model Policy 202 (School Board Officers)
MSBA/MASA Model Policy 203 (Operation of the School Board - Governing Rules)
MSBA/MASA Model Policy 205 (Open Meetings and Closed Meetings)

Adopted: _____

MSBA/MASA Model Policy 201

Orig. 1995

Revised: _____

Rev. 202209

201 LEGAL STATUS OF THE SCHOOL BOARD

I. PURPOSE

The care, management, and control of the schools is vested by statutory and constitutional authority in the school board. The school board shall carry out the mission of the school district with diligence, prudence, and dedication to the ideals of providing the finest public education. The purpose of this policy is to define the authority, duties, and powers of the school board in carrying out its mission.

II. GENERAL STATEMENT OF POLICY

- A. The school board is the governing body of the school district. As such, the school board has responsibility for the care, management, and control over public schools in the school district.
- B. Generally, elected members of the school board have binding authority only when acting as a school board legally in session, except where specific authority is provided to school board members or officers individually. Generally, the school board is not bound by an action or statement on the part of an individual school board member unless the action is specifically directed or authorized by the school board.

III. DEFINITION

“School board” means the governing body of the school district.

IV. ORGANIZATION AND MEMBERSHIP

- A. The membership of the school board consists of six elected directors, or seven if the school board has submitted the question to the electors and a majority have approved a seven-member school board. The term of office is four years.

[Note: This number may be different for combining or consolidating school boards that are in a transition period.]

- B. There may be other ex officio members of the school board as provided by law. The superintendent is an ex officio member.
- C. A majority of voting members constitutes a quorum. The act of the majority of a quorum is the act of the school board.

V. POWERS AND DUTIES

- A. The school board has powers and duties specified by statute. The school board’s authority includes implied powers in addition to specific powers granted by the legislature.
- B. The school board exercises administrative functions. It also has certain powers of a legislative character and other powers of a quasi-judicial character.

- C. The school board shall superintend and manage the schools of the school district; adopt rules for their organization, government, and instruction; prescribe textbooks and courses of study; and make and authorize contracts.
- D. The school board shall have the general charge of the business of the school district, its facilities and property, and of the interest of the schools.
- E. The school board, among other duties, shall perform the following in accordance with applicable law:
 - 1. provide by levy of tax, necessary funds for the conduct of schools, the payment of indebtedness, and all proper expenses of the school district;
 - 2. conduct the business of the schools and pay indebtedness and proper expenses;
 - 3. employ and contract with necessary qualified teachers and discharge the same for cause;
 - 4. provide services to promote the health of its pupils;
 - 5. provide school buildings and erect needed buildings;
 - 6. purchase, sell, and exchange school district property and equipment as deemed necessary by the school board for school purposes;
 - 7. provide for payment of claims against the school district, and prosecute and defend actions by or against the school district, in all proper cases;
 - 8. employ and discharge necessary employees and contract for other services;
 - 9. provide for transportation of pupils to and from school, as governed by statute; and
 - 10. procure insurance against liability of the school district, its officers, and employees.
- F. The school board, at its discretion, may perform the following:
 - 1. provide library facilities, public evening schools, adult and continuing education programs, summer school programs, and intersession classes of flexible school year programs;
 - 2. furnish school lunches for pupils and teachers on such terms as the school board determines;
 - 3. enter into agreements with one or more other independent school districts to provide for agreed upon educational services;
 - 4. lease rooms or buildings for school purposes;
 - 5. authorize the use of school facilities for community purposes that will not interfere with their use for school purposes;
 - 6. authorize cocurricular and extracurricular activities;

7. receive, for the benefit of the school district, bequests, donations, or gifts for any proper purpose; and
8. perform other acts as the school board shall deem to be reasonably necessary or required for the governance of the schools.

Legal References: Minn. Stat. § 123A.22 (Cooperative Centers for Vocational Education)
Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
Minn. Stat. § 123B.09 (Boards of Independent School Districts~~School Board Powers~~)
Minn. Stat. § 123B.14 (~~School District~~ Officers of Independent School Districts)
Minn. Stat. § 123B.23 (Liability Insurance; Officers and Employees)
Minn. Stat. § 123B.49 (~~Cocurricular and~~ Extracurricular Activities; Insurance)
Minn. Stat. § 123B.51 (Schoolhouses and Sites; Uses for School and Nonschool Purposes; Closings~~Access for Noncurricular Purposes~~)
Minn. Stat. § 123B.85 (Definitions)
Jensen v. Indep. Consol. Sch. Dist. No. 85, 160 Minn. 233 (1924)

Cross References: MSBA/MASA Model Policy 101 (Legal Status of the School District)
MSBA/MASA Model Policy 202 (School Board Officers)
MSBA/MASA Model Policy 203 (Operation of the School Board -Governing Rules)
MSBA/MASA Model Policy 205 (Open Meetings and Closed Meetings)

Adopted: November 15, 2004

Revised:

203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to order
2. Moment of Silence
3. Pledge of Allegiance
4. Review Agenda
5. Recognition of Visitors
6. Reports
7. Consent Agenda
8. Agenda Items
- 9.. Adjournment

B. Items in this order may be considered as part of a consent agenda.

C. The school board may depart from the order of business with the consent of the majority of members present.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

Cross References: MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)
MSBA/MASA Model Policy 203.6 (Consent Agendas)

Adopted: _____

MSBA/MASA Model Policy 203.2

Orig. 1997

Revised: _____

Rev. 2007

203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to order.
2. Approval of agenda.
3. Recognition of visitors.
4. Approval of prior meeting minutes.
5. Consent agenda.
6. Presentation of additional bills for payment.
7. Reports.
8. Written communications.
9. Superintendent's announcements.
10. Other old or unfinished business.
11. New business.
12. Adjournment.

[Note: The school board should incorporate its preferred order of business into this policy.]

B. Items in this order may be considered as part of a consent agenda.

C. The school board may depart from the order of business with the consent of the majority of members present.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (Boards of Independent School Districts)

Cross References: MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)

MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)

MSBA/MASA Model Policy 203.6 (Consent Agendas)

Adopted: December 5, 2012

Revised: August 2, 2021

223 STRATEGIC GOALS

I. PURPOSE

This policy establishes the school district vision, student exit outcomes, school district exit outcomes, and school board annual strategic goals.

II. SCHOOL DISTRICT VISION

The vision of the Becker School District is: developing self-directed learners to thrive in a changing global community.

III. STUDENT EXIT OUTCOMES

- A. Students will become self-directed learners, self-disciplined, and autonomous workers, while being critical thinkers with a drive for innovation and problem solving.
- B. Students will demonstrate proficiency of core academic standards by meeting or exceeding developmentally appropriate benchmarks for academic competency.
- C. Students will have the opportunity to pursue expertise in areas of personal academic or career interest.
- D. Students will effectively collaborate and communicate using an array of media.
- E. Students will demonstrate the ability to effectively apply life skills.
- F. Students will effectively use technology to function in a knowledge economy.

IV. DISTRICT EXIT OUTCOMES

- A. The district will properly maintain up-to-date school environments where students are physically and emotionally safe and secure.
- B. The district will maintain the financial integrity of the school district.

V. STRATEGIC GOALS

Strategic goals are established through the strategic planning process. The superintendent is responsible for the administrative means to accomplish the strategic goals.

Legal References: Minn. Stat. 123B.09

Cross References: Policy 601, Article IV

Adopted: December 6, 2021

Revised:

534 SCHOOL MEALS

I. PURPOSE

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district's nutrition program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy of the school district is to provide meals to students in a respectful manner and to maintain the dignity of students by prohibiting lunch shaming or otherwise ostracizing the student. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for school meals as well as to maintain the financial integrity of the school nutrition program.

II. PAYMENT OF MEALS

- A. Students have use of a meal account. When the balance reaches zero, a student may charge no more than a standard complete meal to this account. Seconds and a la carte items may not be charged until the negative account balance is paid and the balance is positive. Families may add money into their meal account by bringing cash or a check to any school buildings front office or pay online through the Meal Account portal; Wordware. Families also have the option to set up autopay through their Wordware account.
- B. If the school district receives school lunch aid under Minnesota Statutes section 124D.111, it must make lunch available without charge to all participating students who qualify for free or reduced-price meals regardless of account balance.
- C. A student who has been determined to be eligible for free and reduced-price lunch always must be served a reimbursable meal even if the student has an outstanding debt.
- D. When a student has a negative account balance, the student will not be allowed to charge ala carte snack items, second entrees, or second meals. Once informed by the cashier that there are not adequate funds to purchase the item(s), they can either return the snack items or the cashier will return it for the student.
- E. Payments added to the meal account will be shared between all students in the family.

III. LOW OR NEGATIVE ACCOUNT BALANCES – NOTIFICATION

- A. The school district will make reasonable efforts to notify families when meal account balances are low or fall below zero.
- B. Families will be notified of a low balance once the meal account reaches \$15.00. Families will be notified through automated emails and calling system. Families with a negative meal account balance will receive these automated messages Monday-Friday.
- C. Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program, including, but not limited to, dumping first meals, withdrawing a first meal that has been served, announcing or listing students' names publicly, or affixing stickers, stamps, or pins.

IV. UNPAID MEAL CHARGES

- A. The school district will make reasonable efforts to communicate with families to resolve the matter of unpaid charges. Where appropriate, families may be encouraged to apply for free and reduced-price meals for their children.
- B. The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as delinquent debt when payment is overdue, the debt is considered collectable, and efforts are being made to collect it.
- C. Negative balances of more than \$25, not paid prior to the end of the school year will be turned over to the Director of Business Services for collection. In some instances, the school district does use a collection agency to collect unpaid school meal debts after reasonable efforts first have been made by the school district to collect the debt. Collection options may include, but are not limited to, use of collection agencies, claims in the conciliation court, or any other legal method permitted by law.
- D. The school district may not enlist the assistance of non-school district employees, such as volunteers, to engage in debt collection efforts.
- E. The school district will not impose any other restriction prohibited under Minnesota Statutes section 123B.37 due to unpaid student meal balances. The school district will not limit a student's participation in any school activities, graduation ceremonies, field trips, athletics, activity clubs, or other extracurricular activities or access to materials, technology, or other items provided to students due to an unpaid student meal balance.

V. COMMUNICATION OF POLICY

- A. This policy and any pertinent supporting information shall be provided in writing (i.e., mail, email, back-to-school packet, student handbook, etc.) to:
 - 1. all households at or before the start of each school year;
 - 2. students and families who transfer into the school district, at the time of enrollment; and
 - 3. all school district personnel who are responsible for enforcing this policy.
- B. The school district will post this policy on the school district’s website, in addition to providing the required written notification described above.

VI. ANGEL FUND

- A. The Becker School District maintains a donation account through the Wordware meal account software. Individuals and/or groups are able to donate to the Angel Fund. Funds are used to pay off negative meal account balances for families that accrued the balance before they qualified for free and reduced meals. Funds are also used for families experiencing temporary financial struggles that do not qualify for free and reduced price lunches as well as other unique circumstances.

Legal References: Minn. Stat. § 123B.37 (Prohibited Fees)
Minn. Stat. § 124D.111 (Lunch Aid; Food Service Accounting)
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
7 C.F.R. § 210 *et seq.* (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)
USDA Policy Memorandum SP 46-2016, Unpaid Meal Charges: Local Meal Charge Policies (2016)
USDA Policy Memorandum SP 47-2016, Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments (2016)
USDA Policy Memorandum SP 23-2017, Unpaid Meal Charges: Guidance and Q&A

Cross References: *None*

Adopted: _____

MSBA/MASA Model Policy 534

Orig. 2017

Revised: _____

Rev. 202~~2~~1

534 SCHOOL MEALS POLICY

[Note: In 2021, the Minnesota legislature amended Minnesota Statutes section 124D.111, that now states that Minnesota school districts that participate in the national school lunch program must adopt a school meals policy].

[Note: This MSBA/MASA model policy is drafted to be consistent for all grade levels. However, local school districts may vary the meal charge policy for elementary, middle, and high schools.]

[Note: School districts must follow appropriate debt collection practices when attempting to recover unpaid meal charges.]

I. PURPOSE

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district's nutrition program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy of the school district is to provide meals to students in a respectful manner and to maintain the dignity of students by prohibiting lunch shaming or otherwise ostracizing the student. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for school meals as well as to maintain the financial integrity of the school nutrition program.

II. PAYMENT OF MEALS

[Note: Payment systems and procedures will likely vary from school district to school district. The school district should select one of the following options and delete the remaining options.]

A. [OPTION 1: *All meal purchases are to be prepaid before meal service begins. [Insert description for how families may add money to students' accounts (e.g., electronic payment options, pay at the school office, etc.).] A student who does not have sufficient funds will not be allowed to charge meals or a la carte items until additional money is deposited in the student's account.*]

[OPTION 2: *Students have use of a meal account. When the balance reaches zero, a student may charge no more than \$[insert amount] or [insert number of meals] to this account]. When an account reaches this limit, a student shall not be allowed to charge further meals or a la carte items until the negative account balance is paid. [Insert description for how families may add money to students' accounts (e.g., electronic payment options, pay at the school office, etc.).]*]

[OPTION 3: *Insert a school district-specific process for payment of meals.*]

B. If the school district receives school lunch aid under Minnesota Statutes section 124D.111, it must make lunch available without charge to all participating students who qualify for free or reduced-price meals regardless of account balance.

C. A student with an outstanding meal charge debt will be allowed to purchase a meal if the student pays for the meal when it is received.

D. A student who has been determined to be eligible for free and reduced-price lunch always must be served a reimbursable meal even if the student has an outstanding debt.

- E. Once a meal has been placed on a student's tray or otherwise served to a student, the meal may not be subsequently withdrawn from the student by the cashier or other school official, whether or not the student has an outstanding meals balance.
- ~~F. The school district may provide an alternate meal that meets federal and state requirements to a student who does not have sufficient funds in the student's account or cannot pay cash for a meal. The school district will accommodate special dietary needs with respect to alternate meals. The cost of the alternative meal (*insert amount*) will be charged to the student's account or otherwise charged to the student.~~
- FG. When a student has a negative account balance, the student will not be allowed to charge a snack item.
- GH. If a parent or guardian chooses to send in one payment that is to be divided between sibling accounts, the parent or guardian must specify how the funds are to be distributed to the students' accounts. Funds may not be transferred between sibling accounts unless written permission is received from the parent or guardian.

III. LOW OR NEGATIVE ACCOUNT BALANCES – NOTIFICATION

- A. The school district will make reasonable efforts to notify families when meal account balances are low or fall below zero.
- B. Families will be notified of an outstanding negative balance once the negative balance reaches *insert amount* or *insert number of meals*. Families will be notified by *insert the method used to notify families (e.g., automated calling system, email, letters sent home)*.
- C. Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program, including, but not limited to, dumping meals, withdrawing a meal that has been served, announcing or listing students' names publicly, or affixing stickers, stamps, or pins.

IV. UNPAID MEAL CHARGES

- A. The school district will make reasonable efforts to communicate with families to resolve the matter of unpaid charges. Where appropriate, families may be encouraged to apply for free and reduced-price meals for their children.
- B. The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as delinquent debt when payment is overdue, the debt is considered collectable, and efforts are being made to collect it.
- C. Negative balances of more than *insert amount*, not paid prior to *enter time period (e.g., end of the month, end of the semester, end of the school year)*, will be turned over to the superintendent or superintendent's designee for collection. In some instances, the school district does use a collection agency to collect unpaid school meal debts after reasonable efforts first have been made by the school district to collect the debt. Collection options may include, but are not limited to, use of collection agencies, claims in the conciliation court, or any other legal method permitted by law.
- D. The school district may not enlist the assistance of non-school district employees, such as volunteers, to engage in debt collection efforts.
- E. The school district will not impose any other restriction prohibited under Minnesota Statutes section 123B.37 due to unpaid student meal balances. The school district will not limit a student's participation in any school activities, graduation ceremonies, field trips, athletics, activity clubs, or other extracurricular activities or access to materials, technology, or other items provided to students due to an unpaid student meal balance.

V. COMMUNICATION OF POLICY

- A. This policy and any pertinent supporting information shall be provided in writing (i.e., mail, email, back-to-school packet, student handbook, etc.) to:
 - 1. all households at or before the start of each school year;
 - 2. students and families who transfer into the school district, at the time of enrollment; and
 - 3. all school district personnel who are responsible for enforcing this policy.
- B. The school district will post this policy on the school district’s website, or the website of the organization where the meal is served, in addition to providing the required written notification described above.
- C. If the school district contracts with a third party for its meal services, it will provide the vendor with its school meals policy. The school district will ensure that any third-party provider with whom the school district enters into either an original or modified contract after July 1, 2021, adheres to the school district’s school meals policy.

Legal References: Minn. Stat. § 123B.37 (Prohibited Fees)
Minn. Stat. § 124D.111 (School Meals Policies; Lunch Aid; Food Service Accounting)
42 U.S.C. § 1751 *et seq.* (Healthy and Hunger-Free Kids Act)
7 C.F.R. § 210 *et seq.* (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)
USDA Policy Memorandum SP 46-2016, Unpaid Meal Charges: Local Meal Charge Policies (2016)
USDA Policy Memorandum SP 47-2016, Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments (2016)
USDA Policy Memorandum SP 23-2017, Unpaid Meal Charges: Guidance and Q&A

Cross References: None