

Regular Meeting
Monday, December 7, 2020 6:30 PM

Teaching & Learning Center, Becker High
School
12000 Hancock Street
Becker, MN 55308

Agenda

1. PROCEDURAL ITEMS
 - A. Call to Order
 - B. Pledge of Allegiance
 - C. Agenda
 - D. Recognition of Visitors and Public Forum
2. REPORTS
 - A. Superintendent's Report
 - B. Committee Reports
3. CONSENT AGENDA
 - A. Minutes
 - B. Financial Report
 - C. Disbursements
 - D. Personnel
 - E. World's Best Workforce Report Summary
 - F. Resolution Establishing Combined Polling Places
4. GIFTS
5. FISCAL YEAR 2020 FINANCIAL AUDIT
6. TRUTH IN TAXATION INFORMATION/PAYABLE 2021 LEVY
7. FIRST READINGS
8. SECOND READING
9. ADJOURN



Date: December 3, 2020
To: School Board
From: Jeremy Schmidt
Re: Meeting Notes, December 7, 2020

- 1D. Dale Christensen from the Primary School will present about their Watch D.O.G.S. program to the board.
- 2A. Superintendent Report
 - i. Report from Alyssa and Levi.
 - ii. Congratulations and Thank You to Jason and Lori on their service as school board members for Becker Public Schools. The district is in a very good place and set to continue to make positive strides forward because of your dedication and work. While I was only able to work with you for the past year and a half, it is evident the commitment you both made to making decisions in the best interest of students and our district residents every step of the way. Thank you again and I wish you well in your future endeavors.
 - iii. COVID-19 School Update: MS and HS have switched to Distance Learning. We have spread out our other classes to provide more space in common areas, classrooms in the intermediate, and move 5th grade to large areas in the MS and HS. Our ability to provide services has been improved for elementary students due to increased staffing and utilization of staff from multiple buildings. We are still and will continue to work on adjustments as this situation continues to change.
 - iv. All School Board members who would like to be registered for the Virtual MSBA Conference taking place on the three Thursday mornings of January 14th, January 21st, and January 28th. Please contact Angel to get signed up. The theme this year is "Pivot". This is an excellent professional development opportunity and I encourage board members to attend. We have signed up all board members who indicated they would like to attend.
 - v. The Becker High School Choir has been selected to virtually perform for the MSBA Conference taking place on January 14, 21 & 28.
3. Consent Agenda
 - D. I recommend approving the personnel items as presented.
 - E. MS 120B.11 requires the school board to adopt the prior year World's Best Workforce Report Summary. I recommend adopting the 2019-20 World's Best Workforce Report Summary.
 - F. The Resolution Establishing Combined Polling Places must be approved annually.
4. Policy 706 Acceptance of Gifts permits the school board to accept donations or gifts under the terms of the policy. I recommend accepting the gifts as presented.
5. KDV, the school district auditors, will present the 2020 financial audit. The audited unassigned general fund summary is shown below.

Kevin Januszewski and I recommend approving the FY 20 financial audit as presented. The June 30, 2020 unassigned fund balance is 1.9% up from 0.6% of expenditures in FY 19. District Policy 714 Fund Balances states that the school district will strive to maintain a minimum unassigned general fund balance of 8% (KDV PowerPoint attached).
6. Truth and Taxation information will be presented by Kevin Januszewski, Director of Business Services. I recommend approving the payable 2021 levy in the amount of \$10,885,433. This represents a 1.35% increase compared to the 2020 levy.
7. I recommend a first reading of Policy 704: Development and Maintenance of an Inventory of Fixed Assets, and Policy 721: Uniform Grant Guidance. Changes include amounts to reflect recent COVID grants.

8. I have received no additional input on the following policy and recommend adoption with the earlier revisions:
Policy 511 Student Fundraising and Form 511.

Beck, Samantha	New	Special Education Paraprofessional	MS	6.5 Hours Per Day	MultiUnit	B. Hed	10/7/2020	\$16.41 Per Hour
Bondhus, Melissa	Resignation	Camp Opportunity Lead Staff	PS	4 Hours Per Day	Camp Opportunity	n/a	10/16/2020	n/a
Burau, Ross	New	Football Coach	MS	Seasonal	BEA - Schedule C	J. Pfingsten	10/5/2020	\$2,240 Per Season
Crowley, Jon	New	Asst. Boys Basketball Coach - B-Squad	HS	Seasonal	BEA - Schedule C	R. Kragerud	11/23/2020	\$3,363 Per Season
Gervasi, Heather	Resignation	Lunchroom Supervisor	HS	2 Hours, 15 Minutes Per Day	MultiUnit	n/a	9/8/2020	n/a
Golley, Aimee	New	Health Assistant	MS	7 Hours Per Day	MultiUnit	S. Johnson	10/27/2020	\$16.89 Per Hour
Golley, Mitchell	New	Football Coach, 7th Grade	MS	Seasonal	BEA - Schedule C	T. Cox	10/5/2020	\$1,120 Per Season (Split)
Handeland, Kim	Resignation	Paraprofessional	IS	2 Hours Per Day	MultiUnit	n/a	10/20/2020	n/a
Handeland, Kim	Additional Hours	Administrative Assistant	IS	2 Hours Per Day	MultiUnit	n/a	10/20/2020	Use Current Wage
Hennigar, Jody	New Assignment	Night Lead Custodian	MS	8 Hours Per Day	MultiUnit	W. Thoma	10/12/2020	According to Multi Unit Custodian Salary Schedule
Herrman, Karissa	New	Volleyball Coach	MS	Seasonal	BEA - Schedule C	C. Sinks	10/19/2020	\$2,240 Per Season
Kalinowski, Kayla	New	Special Education Paraprofessional	PS/IS	6.5 Hours Per Day	MultiUnit	n/a	11/2/2020	Use Current Wage
Kluk, Thomas	New	Asst. Boys Hockey Coach	HS	Seasonal	BEA - Schedule C	n/a	11/23/2020	\$3,708 Per Season
Koenig, Vicky	Additional Hours	Lunchroom Supervisor	PS	25 Minutes Per Day	NonUnion	n/a	9/10/2020	Use Current Wage
Kragerud, Randy	Leave of Absence	Asst. Boys Basketball Coach - B-Squad	HS	Seasonal	BEA - Schedule C	n/a	2020-21 School Year	n/a

Legatt, April	New	Choir Director	MS	1 FTE	BEA	K. Lovold	10/19/2020	MA Lane/Step 1: \$46,429 Pro-Rated
Liljequist, Justin	New	JV Boys Basketball Coach	HS	Seasonal	BEA - Schedule C	A. Miller	11/23/2020	\$3,708 Per Season
Lindbom, Cindy	New	Night Custodian, Floater	All	8 Hours Per Day	MultiUnit	S. Backlund	10/5/2020	Use Current Wage
Lundorff, Brenda	New	School Readiness Paraprofessional	PS/IS	5 Hours Per Day	MultiUnit	K. Kalinowski	11/2/2020	\$16.41 Per Hour
Miller, Ashley	New	Reading Interventionist Paraprofessional	PS	6.5 Hours Per Day	MultiUnit	B. Kollman	10/26/2020	\$16.41 Per Hour
Nuest, Cory	New	Boys Basketball Coach	MS	Seasonal	BEA - Schedule C	T. Schuster	1/18/2021	\$2,240 Per Season
O'Neill, Jesse	New	Volleyball Coach	MS	Seasonal	BEA - Schedule C	T. Martell	10/5/2020	\$2,353 Per Season
Peterson, Heather	New	Asst. Gymnastics Coach	HS	Seasonal	BEA - Schedule C	n/a	12/7/2020	\$3,708 Per Season
Pishney, Jessica	New Assignment	Special Education Paraprofessional	MS	4 Hours Per Day	MultiUnit	R. Speer	9/8/2020	Use Current Wage
Puckett, Lorie	New Assignment	Morning Supervision Paraprofessional	PS	20 Minutes Per Day	MultiUnit	B. Kollman	10/12/2020	Use Current Wage
Smith, Cameron	New	Boys Basketball Coach	MS	Seasonal	BEA - Schedule C	A. Changamire	1/18/2021	\$2,240 Per Season
Sommerdorf, DeWayne	New	Wrestling Coach	MS	Seasonal	BEA - Schedule C	D. Rooney	11/30/2020	\$2,240 Per Season
Steiskal, Kristen	New	Long-Term Substitute Teacher	PS/IS	1 FTE	BEA	n/a	11/2/2020	\$236.37 Per Day (BA15 Lane/Step 1)
Thoma, William	Resignation	Custodian	MS	8 Hours Per Day	MultiUnit	n/a	12/31/2020	n/a
Werner, Jeremy	New	Football Coach, 7th Grade	MS	Seasonal	BEA - Schedule C	J. Reckelberg	10/5/2020	\$1,120 Per Season (Split)

Motion by Connie Robinson, seconded by Lori Molus, to ***Accept the Following Gifts:***

Donor Name	Description of Gift	Purpose of Gift
Becker Football Boosters	\$3,620.27	Football Coach Salary
Becker Lions Club	\$1,000.00	B3 Program
Becker Lions Club	\$1,000.00	Gymnastics Equipment
Becker Robotics Booster Club	\$2,500.00	Robotics
Becker Youth Sports Assoc.	\$200.00	Robotics
Clear Lake Lions	\$500.00	B3 Program
Wensmann, Joy	\$150.00	NHS Winter Project

Upon roll call vote, motion carried unanimously.

Motion by Ryan Obermoller, seconded by Connie Robinson, to ***Approve a Resolution Ratifying the Award of the Sale, Determining the Form and Details, Authorizing the Execution, Delivery, and Registration, and Providing for the Payment of General Obligation Refunding Bonds, Series 2020A.*** Motion carried unanimously.

A **First Reading** was held on the following policies:

511 Revised **Student Fundraising and Form**

A second reading will be held at the December board meeting.

Motion by Connie Robinson, seconded by Aaron Jurek to ***Approve the Following Policy Recommendations:***

419 Revised **Tobacco-Free Environment**

516 Revised **Student Medication**

601 Revised **School District Curriculum & Instruction Goals**

Motion carried unanimously.

Motion by Mark Swanson, seconded by Connie Robinson, to ***Approve a Memorandum of Understanding between Becker School District and Becker Education Association.*** Upon roll call vote, the following voted in favor thereof: Aaron Jurek, Lori Molus, Connie Robinson, Mark Swanson, and the following abstained: Ryan Obermoller. Motion carried.

The meeting was **adjourned** at 7:22 p.m.

Mark Swanson, Chair

Aaron Jurek, Clerk

Recorder: Angela Oswald

Chair Swanson called the special meeting of the School Board of District #726 to order on the 13th day of November, 2020 at 2:22 p.m. in the Teaching & Learning Center.

Roll Call.

Members present: Aaron Jurek, Jason Kindred, Lori Molus, Ryan Obermoller, Connie Robinson, Mark Swanson

Members absent: None

Others present: Jeremy Schmidt, Superintendent

Motion by Aaron Jurek, seconded by Ryan Obermoller, to **Certify the Canvassed Returns of the State General Election** held on Tuesday, November 3, 2020 (attached). Upon roll call vote, motion carried unanimously.

The meeting was **adjourned** at 2:24 p.m.

Mark Swanson, Chair

Aaron Jurek, Clerk

Recorder: Angela Oswald

Chair Swanson called the special meeting of the School Board of District #726 to order on the 13th day of November, 2020 at 6:00 p.m. in the Teaching & Learning Center.

Roll Call.

Members present: Aaron Jurek, Jason Kindred, Lori Molus, Ryan Obermoller, Connie Robinson, Mark Swanson

Members absent: None

Others present: Jeremy Schmidt, Superintendent
Kevin Januszewski, Director of Business Services

School Perceptions Reviewed the Community Survey Results conducted late October through mid-November.

The meeting was **adjourned** at 6:43 p.m.

Mark Swanson, Chair

Aaron Jurek, Clerk

Recorder: Angela Oswald

BECKER PUBLIC SCHOOLS
MONTHLY FINANCIAL REPORT
November 2020

EXPENDITURES

Fund	2020-21 Budget	November 2020	2020-21 Year-to-Date	Remaining Budget	% Spent
General	35,252,552	3,496,485	11,102,471	24,150,081	31.49%
Food Service	1,506,360	119,494	454,362	1,051,998	30.16%
Community Service	1,491,067	146,785	477,679	1,013,388	32.04%
Debt Service	3,427,413	-	305,206	3,122,207	8.90%
	\$ 41,677,392	\$ 3,762,764	\$ 12,339,718	\$ 29,337,674	29.61%

Becker Schools ISD # 726
Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
120720	0726	153461	1	14532	HEALTHPARTNERS	Q814406	P	Invoice	10/30/2020	462.00	462.00	0.00	0.00
120720	0726	153485	1	16945	C&L DISTRIBUTING	1106915	P	Invoice	11/09/2020	208.40	208.40	0.00	0.00
120720	0726	153486	1	17052	P ESJD - WOODBURY	9000552	P	Invoice	11/09/2020	105.15	105.15	0.00	0.00
120720	0726	153487	1	17052	P ESJD - WOODBURY	9001541	P	Invoice	11/09/2020	284.27	284.27	0.00	0.00
120720	0726	153488	1	17052	P ESJD - WOODBURY	9004233	P	Invoice	11/09/2020	259.81	259.81	0.00	0.00
120720	0726	153489	1	17052	P ESJD - WOODBURY	9007276	P	Invoice	11/09/2020	454.91	454.91	0.00	0.00
120720	0726	153490	1	17052	P ESJD - WOODBURY	9000553	P	Invoice	11/09/2020	67.75	67.75	0.00	0.00
120720	0726	153491	1	17052	P ESJD - WOODBURY	9001542	P	Invoice	11/09/2020	42.94	42.94	0.00	0.00
120720	0726	153492	1	17052	P ESJD - WOODBURY	9002982	P	Invoice	11/09/2020	75.31	75.31	0.00	0.00
120720	0726	153493	1	17052	P ESJD - WOODBURY	9004234	P	Invoice	11/09/2020	32.38	32.38	0.00	0.00
120720	0726	153494	1	17052	P ESJD - WOODBURY	9007277	P	Invoice	11/09/2020	75.31	75.31	0.00	0.00
120720	0726	153495	1	17052	P ESJD - WOODBURY	9000554	P	Invoice	11/09/2020	327.17	327.17	0.00	0.00
120720	0726	153496	1	17052	P ESJD - WOODBURY	9001544	P	Invoice	11/09/2020	212.97	212.97	0.00	0.00
120720	0726	153497	1	17052	P ESJD - WOODBURY	9002983	P	Invoice	11/09/2020	340.93	340.93	0.00	0.00
120720	0726	153498	1	17052	P ESJD - WOODBURY	9004236	P	Invoice	11/09/2020	236.41	236.41	0.00	0.00
120720	0726	153499	1	17052	P ESJD - WOODBURY	9007279	P	Invoice	11/09/2020	268.86	268.86	0.00	0.00
120720	0726	153500	1	17052	P ESJD - WOODBURY	9000555	P	Invoice	11/09/2020	453.45	453.45	0.00	0.00
120720	0726	153501	1	17052	P ESJD - WOODBURY	9001545	P	Invoice	11/09/2020	653.95	653.95	0.00	0.00
120720	0726	153502	1	17052	P ESJD - WOODBURY	9002984	P	Invoice	11/09/2020	562.65	562.65	0.00	0.00
120720	0726	153503	1	17052	P ESJD - WOODBURY	9004237	P	Invoice	11/09/2020	411.21	411.21	0.00	0.00
120720	0726	153504	1	17052	P ESJD - WOODBURY	9007280	P	Invoice	11/09/2020	575.55	575.55	0.00	0.00
120720	0726	153505	1	17052	P ESJD - WOODBURY	9006064	P	Invoice	11/09/2020	132.60	132.60	0.00	0.00
120720	0726	153506	1	02826	R PAN-O-GOLD BAKING CO	10000420279013	P	Invoice	11/09/2020	16.88	16.88	0.00	0.00
120720	0726	153507	1	02826	R PAN-O-GOLD BAKING CO	10000420279012	P	Invoice	11/09/2020	104.40	104.40	0.00	0.00
120720	0726	153508	1	02826	R PAN-O-GOLD BAKING CO	10000420286011	P	Invoice	11/09/2020	32.43	32.43	0.00	0.00
120720	0726	153509	1	02826	R PAN-O-GOLD BAKING CO	10000420293010	P	Invoice	11/09/2020	20.91	20.91	0.00	0.00
120720	0726	153510	1	02826	R PAN-O-GOLD BAKING CO	20000420293011	P	Invoice	11/09/2020	23.20	23.20	0.00	0.00
120720	0726	153511	1	02826	R PAN-O-GOLD BAKING CO	10000420300010	P	Invoice	11/09/2020	12.85	12.85	0.00	0.00
120720	0726	153512	1	02826	R PAN-O-GOLD BAKING CO	10000420300009	P	Invoice	11/09/2020	52.20	52.20	0.00	0.00

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120720	0726	153513	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	11/09/2020	52.20	52.20	0.00	0.00
120720	0726	153514	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	11/09/2020	46.40	46.40	0.00	0.00
120720	0726	153515	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	11/09/2020	34.80	34.80	0.00	0.00
120720	0726	153516	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	11/09/2020	34.80	34.80	0.00	0.00
120720	0726	153517	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	11/09/2020	40.60	40.60	0.00	0.00
120720	0726	153518	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	11/09/2020	75.40	75.40	0.00	0.00
120720	0726	153519	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	11/09/2020	40.60	40.60	0.00	0.00
120720	0726	153520	1	02826	R	PAN-O-GOLD BAKING CO		P	Invoice	11/09/2020	14.50	14.50	0.00	0.00
120720	0726	153521	1	11774		TRIO SUPPLY COMPANY	635937	P	Invoice	11/09/2020	401.82	401.82	0.00	0.00
120720	0726	153522	1	11774		TRIO SUPPLY COMPANY	635943	P	Invoice	11/09/2020	100.10	100.10	0.00	0.00
120720	0726	153523	1	11774		TRIO SUPPLY COMPANY	635949	P	Invoice	11/09/2020	133.48	133.48	0.00	0.00
120720	0726	153524	1	11774		TRIO SUPPLY COMPANY	635953	P	Invoice	11/09/2020	298.60	298.60	0.00	0.00
120720	0726	153525	1	11774		TRIO SUPPLY COMPANY	635954	P	Invoice	11/09/2020	107.20	107.20	0.00	0.00
120720	0726	153526	1	11774		TRIO SUPPLY COMPANY	640392	P	Invoice	11/09/2020	183.08	183.08	0.00	0.00
120720	0726	153527	1	11774		TRIO SUPPLY COMPANY	640328	P	Invoice	11/09/2020	401.85	401.85	0.00	0.00
120720	0726	153528	1	11774		TRIO SUPPLY COMPANY	640394	P	Invoice	11/09/2020	191.50	191.50	0.00	0.00
120720	0726	153529	1	11774		TRIO SUPPLY COMPANY	640395	P	Invoice	11/09/2020	169.46	169.46	0.00	0.00
120720	0726	153530	1	00013		SYSCO WESTERN MINNESOTA	153807185	P	Invoice	11/09/2020	2,150.28	2,150.28	0.00	0.00
120720	0726	153531	1	00013		SYSCO WESTERN MINNESOTA	153807186	P	Invoice	11/09/2020	56.07	56.07	0.00	0.00
120720	0726	153532	1	00013		SYSCO WESTERN MINNESOTA	153807187	P	Invoice	11/09/2020	396.62	396.62	0.00	0.00
120720	0726	153533	1	00013		SYSCO WESTERN MINNESOTA	153807188	P	Invoice	11/09/2020	23.87	23.87	0.00	0.00

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120720	0726	153534	1	00013	SYSCO WESTERN MINNESOTA	153808177	P	Invoice	11/09/2020	231.76	231.76	0.00	0.00
120720	0726	153535	1	00013	SYSCO WESTERN MINNESOTA	153808178	P	Invoice	11/09/2020	1,340.90	1,340.90	0.00	0.00
120720	0726	153536	1	00013	SYSCO WESTERN MINNESOTA	153810899	P	Invoice	11/09/2020	488.29	488.29	0.00	0.00
120720	0726	153537	1	00013	SYSCO WESTERN MINNESOTA	153810900	P	Invoice	11/09/2020	170.47	170.47	0.00	0.00
120720	0726	153538	1	00013	SYSCO WESTERN MINNESOTA	153810901	P	Invoice	11/09/2020	97.62	97.62	0.00	0.00
120720	0726	153539	1	00013	SYSCO WESTERN MINNESOTA	153811875	P	Invoice	11/09/2020	231.76	231.76	0.00	0.00
120720	0726	153540	1	00013	SYSCO WESTERN MINNESOTA	153811876	P	Invoice	11/09/2020	1,225.33	1,225.33	0.00	0.00
120720	0726	153541	1	00013	SYSCO WESTERN MINNESOTA	153811877	P	Invoice	11/09/2020	85.88	85.88	0.00	0.00
120720	0726	153542	1	00013	SYSCO WESTERN MINNESOTA	153814011	P	Invoice	11/09/2020	1,486.47	1,486.47	0.00	0.00
120720	0726	153543	1	00013	SYSCO WESTERN MINNESOTA	153814012	P	Invoice	11/09/2020	593.40	593.40	0.00	0.00
120720	0726	153544	1	00013	SYSCO WESTERN MINNESOTA	153814013	P	Invoice	11/09/2020	196.67	196.67	0.00	0.00
120720	0726	153545	1	00013	SYSCO WESTERN MINNESOTA	153815406	P	Invoice	11/09/2020	231.76	231.76	0.00	0.00
120720	0726	153546	1	00013	SYSCO WESTERN MINNESOTA	153815407	P	Invoice	11/09/2020	1,370.33	1,370.33	0.00	0.00
120720	0726	153547	1	00013	SYSCO WESTERN MINNESOTA	153815408	P	Invoice	11/09/2020	16.60	16.60	0.00	0.00
120720	0726	153548	1	00013	SYSCO WESTERN MINNESOTA	153815409	P	Invoice	11/09/2020	44.16	44.16	0.00	0.00
120720	0726	153549	1	00013	SYSCO WESTERN MINNESOTA	153817946	P	Invoice	11/09/2020	1,981.75	1,981.75	0.00	0.00
120720	0726	153550	1	00013	SYSCO WESTERN MINNESOTA	153817947	P	Invoice	11/09/2020	460.79	460.79	0.00	0.00
120720	0726	153551	1	00013	SYSCO WESTERN MINNESOTA	153817948	P	Invoice	11/09/2020	16.82	16.82	0.00	0.00
120720	0726	153552	1	00013	SYSCO WESTERN MINNESOTA	153819029	P	Invoice	11/09/2020	231.76	231.76	0.00	0.00
120720	0726	153553	1	00013	SYSCO WESTERN MINNESOTA	153819030	P	Invoice	11/09/2020	1,403.14	1,403.14	0.00	0.00
120720	0726	153554	1	00013	SYSCO WESTERN MINNESOTA	153819031	P	Invoice	11/09/2020	44.16	44.16	0.00	0.00

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120720	0726	153555	1	00013	SYSCO WESTERN MINNESOTA	153807184	P	Invoice	11/09/2020	508.56	508.56	0.00	0.00
120720	0726	153556	1	00013	SYSCO WESTERN MINNESOTA	153808176	P	Invoice	11/09/2020	749.83	749.83	0.00	0.00
120720	0726	153557	1	00013	SYSCO WESTERN MINNESOTA	153810898	P	Invoice	11/09/2020	471.61	471.61	0.00	0.00
120720	0726	153558	1	00013	SYSCO WESTERN MINNESOTA	153814010	P	Invoice	11/09/2020	502.57	502.57	0.00	0.00
120720	0726	153559	1	00013	SYSCO WESTERN MINNESOTA	153815405	P	Invoice	11/09/2020	238.77	238.77	0.00	0.00
120720	0726	153560	1	00013	SYSCO WESTERN MINNESOTA	153817945	P	Invoice	11/09/2020	410.42	410.42	0.00	0.00
120720	0726	153561	1	00013	SYSCO WESTERN MINNESOTA	153819028	P	Invoice	11/09/2020	392.38	392.38	0.00	0.00
120720	0726	153562	1	00013	SYSCO WESTERN MINNESOTA	153808182	P	Invoice	11/09/2020	550.51	550.51	0.00	0.00
120720	0726	153563	1	00013	SYSCO WESTERN MINNESOTA	153811874	P	Invoice	11/09/2020	214.03	214.03	0.00	0.00
120720	0726	153564	1	00013	SYSCO WESTERN MINNESOTA	153815411	P	Invoice	11/09/2020	23.17	23.17	0.00	0.00
120720	0726	153565	1	00013	SYSCO WESTERN MINNESOTA	153819032	P	Invoice	11/09/2020	348.59	348.59	0.00	0.00
120720	0726	153566	1	00013	SYSCO WESTERN MINNESOTA	153808181	P	Invoice	11/09/2020	125.26	125.26	0.00	0.00
120720	0726	153567	1	00013	SYSCO WESTERN MINNESOTA	153815410	P	Invoice	11/09/2020	155.44	155.44	0.00	0.00
120720	0726	153568	1	00013	SYSCO WESTERN MINNESOTA	153808180	P	Invoice	11/09/2020	1,394.92	1,394.92	0.00	0.00
120720	0726	153569	1	00013	SYSCO WESTERN MINNESOTA	153811878	P	Invoice	11/09/2020	751.80	751.80	0.00	0.00
120720	0726	153570	1	00013	SYSCO WESTERN MINNESOTA	153815412	P	Invoice	11/09/2020	1,527.63	1,527.63	0.00	0.00
120720	0726	153571	1	00013	SYSCO WESTERN MINNESOTA	153819033	P	Invoice	11/09/2020	781.74	781.74	0.00	0.00
120720	0726	153572	1	00013	SYSCO WESTERN MINNESOTA	153819034	P	Invoice	11/09/2020	34.47	34.47	0.00	0.00
120720	0726	153573	1	00013	SYSCO WESTERN MINNESOTA	153808179	P	Invoice	11/09/2020	1,309.66	1,309.66	0.00	0.00
120720	0726	153574	1	00013	SYSCO WESTERN MINNESOTA	153811873	P	Invoice	11/09/2020	875.57	875.57	0.00	0.00
120720	0726	153575	1	00013	SYSCO WESTERN MINNESOTA	153815404	P	Invoice	11/09/2020	2,323.46	2,323.46	0.00	0.00

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120720	0726	153576	1 00013		SYSCO WESTERN MINNESOTA	153819026	P	Invoice	11/09/2020	1,810.45	1,810.45	0.00	0.00
120720	0726	153577	1 00013		SYSCO WESTERN MINNESOTA	153819027	P	Invoice	11/09/2020	230.22	230.22	0.00	0.00
120720	0726	153578	1 00013		SYSCO WESTERN MINNESOTA	153810902	P	Invoice	11/09/2020	404.21	404.21	0.00	0.00
120720	0726	153579	1 00013		SYSCO WESTERN MINNESOTA	153814014	P	Invoice	11/09/2020	411.46	411.46	0.00	0.00
120720	0726	153580	1 16798		TYSON FOODS, INC.	27440452	P	Invoice	11/09/2020	1,165.60	1,165.60	0.00	0.00
120720	0726	153581	1 6862	P	ROCORI HIGH SCHOOL REQ		P	Invoice	11/09/2020	654.00	654.00	0.00	0.00
120720	0726	153582	1 15677	R	ZONAR SYSTEMS, INC.	SI476324	P	Invoice	11/09/2020	3,111.61	3,111.61	0.00	0.00
120720	0726	153583	1 17098		CARLSON'S PIANO WORLD	5373	P	Invoice	11/09/2020	959.84	959.84	0.00	0.00
120720	0726	153584	1 12108		NORM'S FARM MARKET	1	P	Invoice	11/10/2020	630.00	630.00	0.00	0.00
120720	0726	153585	1 17052	P	ESJD - WOODBURY	9008680	P	Invoice	11/10/2020	63.99	63.99	0.00	0.00
120720	0726	153586	1 17052	P	ESJD - WOODBURY	9008682	P	Invoice	11/10/2020	697.65	697.65	0.00	0.00
120720	0726	153587	1 17052	P	ESJD - WOODBURY	9010173	P	Invoice	11/10/2020	246.25	246.25	0.00	0.00
120720	0726	153588	1 17052	P	ESJD - WOODBURY	9008681	P	Invoice	11/10/2020	385.46	385.46	0.00	0.00
120720	0726	153589	1 17052	P	ESJD - WOODBURY	9010172	P	Invoice	11/10/2020	234.81	234.81	0.00	0.00
120720	0726	153590	1 17052	P	ESJD - WOODBURY	9010170	P	Invoice	11/10/2020	340.53	340.53	0.00	0.00
120720	0726	153591	1 04377		WAHNSCHAFFE DALE	REQ	P	Invoice	11/13/2020	85.00	85.00	0.00	0.00
120720	0726	153592	1 14294		RICKER, MARK	REQ	P	Invoice	11/13/2020	85.00	85.00	0.00	0.00
120720	0726	153593	1 16102		ASHTON, THEODORE	REQ	P	Invoice	11/13/2020	85.00	85.00	0.00	0.00
120720	0726	153594	1 16210	R	ADVANCED DISPOSAL SOLID WASTE MIDWEST, LLC - G2	G20001999239	P	Invoice	11/13/2020	51.60	51.60	0.00	0.00
120720	0726	153595	1 00067		CITY OF BECKER	REQ	P	Invoice	11/13/2020	2,099.56	2,099.56	0.00	0.00
120720	0726	153596	1 00067		CITY OF BECKER	REQ	P	Invoice	11/13/2020	29.29	29.29	0.00	0.00
120720	0726	153597	1 00067		CITY OF BECKER	REQ	P	Invoice	11/13/2020	6.18	6.18	0.00	0.00
120720	0726	153598	1 00067		CITY OF BECKER	REQ	P	Invoice	11/13/2020	647.75	647.75	0.00	0.00
120720	0726	153599	1 00067		CITY OF BECKER	REQ	P	Invoice	11/13/2020	298.82	298.82	0.00	0.00
120720	0726	153600	1 00067		CITY OF BECKER	REQ	P	Invoice	11/13/2020	1,014.61	1,014.61	0.00	0.00
120720	0726	153601	1 00067		CITY OF BECKER	REQ	P	Invoice	11/13/2020	903.88	903.88	0.00	0.00
120720	0726	153602	1 00067		CITY OF BECKER	REQ	P	Invoice	11/13/2020	56.75	56.75	0.00	0.00
120720	0726	153603	1 17148		CLOUD DISINFECT-IT	INV140	P	Invoice	11/13/2020	3,218.00	3,218.00	0.00	0.00

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120720	0726	153604	1 7263	R	EGAN COMPANY	JC10210489	P	Invoice	11/13/2020	80,500.00	80,500.00	0.00	0.00
120720	0726	153605	1 16294		GLM DISPLAYS LLC	28612	P	Invoice	11/13/2020	202.88	202.88	0.00	0.00
120720	0726	153606	1 15770		MAJESTIC CREATIONS	9593	P	Invoice	11/13/2020	199.50	199.50	0.00	0.00
120720	0726	153607	1 15770		MAJESTIC CREATIONS	9592	P	Invoice	11/13/2020	209.00	209.00	0.00	0.00
120720	0726	153608	1 00257		MONTICELLO PRINTING, INC.	124510	P	Invoice	11/13/2020	70.35	70.35	0.00	0.00
120720	0726	153609	1 16242		POTENTIA MN SOLAR FUND 1, LLC	2020-09-1784-00302	P	Invoice	11/13/2020	41,152.65	41,152.65	0.00	0.00
120720	0726	153610	1 15045	R	PROCOMPUTING CORPORATION	90340	P	Invoice	11/13/2020	513.44	513.44	0.00	0.00
120720	0726	153611	1 9809		SECURITY AND SOUND CO	23189	P	Invoice	11/13/2020	1,840.00	1,840.00	0.00	0.00
120720	0726	153612	1 17185		VERIZON WIRELESS	9865129275	P	Invoice	11/13/2020	6,642.03	6,642.03	0.00	0.00
120720	0726	153613	1 17185		VERIZON WIRELESS	9865129276	P	Invoice	11/13/2020	(2,147.20)	(2,147.20)	0.00	0.00
120720	0726	153638	1 01769		BECKER TRUE VALUE HDWE	B146803	P	Invoice	11/18/2020	55.81	55.81	0.00	0.00
120720	0726	153639	1 01769		BECKER TRUE VALUE HDWE	B147428	P	Invoice	11/18/2020	19.34	19.34	0.00	0.00
120720	0726	153640	1 01769		BECKER TRUE VALUE HDWE	B147923	P	Invoice	11/18/2020	56.85	56.85	0.00	0.00
120720	0726	153641	1 01769		BECKER TRUE VALUE HDWE	A165458	P	Invoice	11/18/2020	39.97	39.97	0.00	0.00
120720	0726	153642	1 01769		BECKER TRUE VALUE HDWE	B149042	P	Invoice	11/18/2020	12.98	12.98	0.00	0.00
120720	0726	153643	1 15770		MAJESTIC CREATIONS	9634	P	Invoice	11/18/2020	888.00	888.00	0.00	0.00
120720	0726	153644	1 7985		MN DEPT OF HEALTH	REQ	P	Invoice	11/18/2020	3,530.00	3,530.00	0.00	0.00
120720	0726	153645	1 12626	R	NCS PEARSON INC	12074158	P	Invoice	11/18/2020	96.00	96.00	0.00	0.00
120720	0726	153646	1 12626	R	NCS PEARSON INC	12106973	P	Invoice	11/18/2020	440.96	440.96	0.00	0.00
120720	0726	153647	1 12626	R	NCS PEARSON INC	11995613	P	Invoice	11/18/2020	175.00	175.00	0.00	0.00
120720	0726	153648	1 00057		RESOURCE TRAINING & SOLUTIONS	34845	P	Invoice	11/18/2020	294.00	294.00	0.00	0.00
120720	0726	153649	1 00057		RESOURCE TRAINING & SOLUTIONS	34763	P	Invoice	11/18/2020	196.00	196.00	0.00	0.00
120720	0726	153650	1 00057		RESOURCE TRAINING & SOLUTIONS	34734	P	Invoice	11/18/2020	(200.00)	(200.00)	0.00	0.00
120720	0726	153651	1 16836		BORDSON, ERON LEE	REQ	P	Invoice	11/18/2020	52.50	52.50	0.00	0.00
120720	0726	153652	1 16822		EIYNCK, DARRYL	REQ	P	Invoice	11/18/2020	85.00	85.00	0.00	0.00
120720	0726	153653	1 12826		FREESE, DALE	REQ	P	Invoice	11/18/2020	105.00	105.00	0.00	0.00

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120720	0726	153654	1	15756	GESSELL, MARY	REQ	P	Invoice	11/18/2020	105.00	105.00	0.00	0.00
120720	0726	153655	1	8899	HOEKSTRA, ROBERT	REQ	P	Invoice	11/18/2020	31.50	31.50	0.00	0.00
120720	0726	153656	1	8899	HOEKSTRA, ROBERT	REQ	P	Invoice	11/18/2020	75.00	75.00	0.00	0.00
120720	0726	153657	1	16817	KLEIS, MATTHEW	REQ	P	Invoice	11/18/2020	105.00	105.00	0.00	0.00
120720	0726	153658	1	17297	KOSTE, CADENCE	REQ	P	Invoice	11/18/2020	17.50	17.50	0.00	0.00
120720	0726	153659	1	15965	KRUSE, BRANDON	REQ	P	Invoice	11/18/2020	105.00	105.00	0.00	0.00
120720	0726	153660	1	14540	LANGE, SCOTT	REQ	P	Invoice	11/18/2020	105.00	105.00	0.00	0.00
120720	0726	153661	1	02663	LIESER JOHN	REQ	P	Invoice	11/18/2020	85.00	85.00	0.00	0.00
120720	0726	153662	1	02663	LIESER JOHN	REQ	P	Invoice	11/18/2020	105.00	105.00	0.00	0.00
120720	0726	153663	1	16818	LINDBOM, PATRICIA DIANE	REQ	P	Invoice	11/18/2020	50.00	50.00	0.00	0.00
120720	0726	153664	1	16818	LINDBOM, PATRICIA DIANE	REQ	P	Invoice	11/18/2020	35.00	35.00	0.00	0.00
120720	0726	153665	1	10435	NUEST, CORY	REQ	P	Invoice	11/18/2020	31.50	31.50	0.00	0.00
120720	0726	153666	1	14294	RICKER, MARK	REQ	P	Invoice	11/18/2020	85.00	85.00	0.00	0.00
120720	0726	153667	1	13700	SIMONES, GAIL	REQ	P	Invoice	11/18/2020	105.00	105.00	0.00	0.00
120720	0726	153767	1	06101	ALL STAR TROPHY & AWARDS INC	53754	P	Invoice	11/23/2020	49.25	49.25	0.00	0.00
120720	0726	153768	1	17302	AMENT, SCOTT W.	REQ	P	Invoice	11/23/2020	25.00	25.00	0.00	0.00
120720	0726	153769	1	04035	APPLE INC.	AD20010953	P	Invoice	11/23/2020	2,099.00	2,099.00	0.00	0.00
120720	0726	153770	1	04035	APPLE INC.	AD20286074	P	Invoice	11/23/2020	3,147.00	3,147.00	0.00	0.00
120720	0726	153771	1	04035	APPLE INC.	AD18783813	P	Invoice	11/23/2020	1,199.00	1,199.00	0.00	0.00
120720	0726	153772	1	04035	APPLE INC.	AD19550363	P	Invoice	11/23/2020	2,940.00	2,940.00	0.00	0.00
120720	0726	153773	1	16468	P ARAMARK	2201397560	P	Invoice	11/23/2020	31.32	31.32	0.00	0.00
120720	0726	153774	1	16468	P ARAMARK	2201400119	P	Invoice	11/23/2020	30.00	30.00	0.00	0.00
120720	0726	153775	1	16358	R ARVIG	REQ	P	Invoice	11/23/2020	206.95	206.95	0.00	0.00
120720	0726	153776	1	17303	R BACKWARDS BREAD CO. LLC	4783	P	Invoice	11/23/2020	1,525.00	1,525.00	0.00	0.00
120720	0726	153777	1	05725	BATTERIES PLUS	P32738948	P	Invoice	11/23/2020	74.99	74.99	0.00	0.00
120720	0726	153778	1	05725	BATTERIES PLUS	P32738804	P	Invoice	11/23/2020	104.99	104.99	0.00	0.00
120720	0726	153779	1	05725	BATTERIES PLUS	P33010450	P	Invoice	11/23/2020	119.99	119.99	0.00	0.00
120720	0726	153780	1	05725	BATTERIES PLUS	P33010749	P	Invoice	11/23/2020	129.99	129.99	0.00	0.00
120720	0726	153781	1	05725	BATTERIES PLUS	P33011128	P	Invoice	11/23/2020	74.99	74.99	0.00	0.00
120720	0726	153782	1	05725	BATTERIES PLUS	P33010875	P	Invoice	11/23/2020	104.99	104.99	0.00	0.00

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120720	0726	153783	1 05725		BATTERIES PLUS	P33011298	P	Invoice	11/23/2020	104.99	104.99	0.00	0.00
120720	0726	153784	1 05725		BATTERIES PLUS	P32739180	P	Invoice	11/23/2020	104.99	104.99	0.00	0.00
120720	0726	153785	1 14758		BECKER SCREEN PRINT, LLC	18761	P	Invoice	11/23/2020	1,010.36	1,010.36	0.00	0.00
120720	0726	153786	1 15422	R	BERGANKDV, LTD	1109197	P	Invoice	11/23/2020	18,000.00	18,000.00	0.00	0.00
120720	0726	153787	1 16895		BEST BUY BUSINESS ADVATANGE ACCOUNT	4792088	P	Invoice	11/23/2020	7,949.92	7,949.92	0.00	0.00
120720	0726	153788	1 05390	R	BLICK ART MATERIALS	4943216	P	Invoice	11/23/2020	455.00	455.00	0.00	0.00
120720	0726	153789	1 05390	R	BLICK ART MATERIALS	4897577	P	Invoice	11/23/2020	175.66	175.66	0.00	0.00
120720	0726	153790	1 05390	R	BLICK ART MATERIALS	4898340	P	Invoice	11/23/2020	629.45	629.45	0.00	0.00
120720	0726	153791	1 17295		BULKBOOKSTORE	71284	P	Invoice	11/23/2020	2,169.40	2,169.40	0.00	0.00
120720	0726	153792	1 16945		C&L DISTRIBUTING	1110823	P	Invoice	11/23/2020	191.20	191.20	0.00	0.00
120720	0726	153793	1 6998	R	CENTRACARE HEALTH SYSTEM	SCHFIN2573	P	Invoice	11/23/2020	526.41	526.41	0.00	0.00
120720	0726	153794	1 17157		CHORAL TRACKS LLC	INV#5943	P	Invoice	11/23/2020	249.95	249.95	0.00	0.00
120720	0726	153795	1 17157		CHORAL TRACKS LLC	5900	P	Invoice	11/23/2020	599.99	599.99	0.00	0.00
120720	0726	153796	1 17304		CONDON, BARB	REQ	P	Invoice	11/23/2020	12.69	12.69	0.00	0.00
120720	0726	153797	1 11793		COX PLUMBING, LLC	2084	P	Invoice	11/23/2020	385.00	385.00	0.00	0.00
120720	0726	153798	1 11793		COX PLUMBING, LLC	2085	P	Invoice	11/23/2020	2,451.55	2,451.55	0.00	0.00
120720	0726	153799	1 02695	R	DYNA SYSTEMS	23606501	P	Invoice	11/23/2020	91.68	91.68	0.00	0.00
120720	0726	153800	1 15038	P	EASTBAY INC.	1311783	P	Invoice	11/23/2020	1,274.60	1,274.60	0.00	0.00
120720	0726	153801	1 15038	P	EASTBAY INC.	1280524	P	Invoice	11/23/2020	2,318.30	2,318.30	0.00	0.00
120720	0726	153802	1 16552	R	EDULASTIC	INV-4837	P	Invoice	11/23/2020	200.00	200.00	0.00	0.00
120720	0726	153803	1 7263	R	EGAN COMPANY	SVC0000106767	P	Invoice	11/23/2020	434.22	434.22	0.00	0.00
120720	0726	153804	1 7188		EMERGENCY OUTFITTERS, INC.	1850	P	Invoice	11/23/2020	19.50	19.50	0.00	0.00
120720	0726	153805	1 11399		GARDING, LAURA	REQ	P	Invoice	11/23/2020	11.45	11.45	0.00	0.00
120720	0726	153806	1 13526	R	GRAINGER	9706229607	P	Invoice	11/23/2020	206.91	206.91	0.00	0.00
120720	0726	153807	1 15920		GREATER MINNESOTA FAMILY SERVICES	125005	P	Invoice	11/23/2020	2,100.00	2,100.00	0.00	0.00
120720	0726	153808	1 15745		GUARDIAN PEST SOLUTIONS, INC.	2196430	P	Invoice	11/23/2020	36.75	36.75	0.00	0.00
120720	0726	153809	1 15745		GUARDIAN PEST SOLUTIONS, INC.	2196429	P	Invoice	11/23/2020	36.75	36.75	0.00	0.00
120720	0726	153810	1 15745		GUARDIAN PEST SOLUTIONS, INC.	2196427	P	Invoice	11/23/2020	68.25	68.25	0.00	0.00

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120720	0726	153811	1	15745	GUARDIAN PEST SOLUTIONS, INC.	2196428	P	Invoice	11/23/2020	36.75	36.75	0.00	0.00
120720	0726	153812	1	12565	HENRY EMBROIDERY &	15820	P	Invoice	11/23/2020	606.00	606.00	0.00	0.00
120720	0726	153813	1	17298	HOLM, KEELEY	REQ	P	Invoice	11/23/2020	75.00	75.00	0.00	0.00
120720	0726	153814	1	03565	HOLTHAUS, BRENDA	REQ	P	Invoice	11/23/2020	23.32	23.32	0.00	0.00
120720	0726	153815	1	14923	HORIZON COMMERCIAL POOL SUPPLY	SV200915170-NH	P	Invoice	11/23/2020	950.95	950.95	0.00	0.00
120720	0726	153816	1	14923	HORIZON COMMERCIAL POOL SUPPLY	20RMA-259-ER	P	Invoice	11/23/2020	(368.00)	(368.00)	0.00	0.00
120720	0726	153817	1	14923	HORIZON COMMERCIAL POOL SUPPLY	201027153-ER	P	Invoice	11/23/2020	591.67	591.67	0.00	0.00
120720	0726	153818	1	15482	HUBBARD ELECTRIC	7623	P	Invoice	11/23/2020	18,786.60	18,786.60	0.00	0.00
120720	0726	153819	1	15482	HUBBARD ELECTRIC	7734	P	Invoice	11/23/2020	100.00	100.00	0.00	0.00
120720	0726	153820	1	00195	JOHNSON CONTROLS	1-99559162051	P	Invoice	11/23/2020	595.67	595.67	0.00	0.00
120720	0726	153821	1	00195	JOHNSON CONTROLS	1-99490262803	P	Invoice	11/23/2020	235.62	235.62	0.00	0.00
120720	0726	153822	1	00466	JOSTEN'S	N002881145	P	Invoice	11/23/2020	401.63	401.63	0.00	0.00
120720	0726	153823	1	17305	KYLLO, JESSICA	REQ	P	Invoice	11/23/2020	15.00	15.00	0.00	0.00
120720	0726	153824	1	13086	LOMMEL PHOTOGRAPHY INC.	12463-2	P	Invoice	11/23/2020	335.00	335.00	0.00	0.00
120720	0726	153825	1	00225	R MARCO	28146665	P	Invoice	11/23/2020	1,903.64	1,903.64	0.00	0.00
120720	0726	153826	1	16730	MCDOWALL CUSTOM EMBROIDERY	621	P	Invoice	11/23/2020	324.00	324.00	0.00	0.00
120720	0726	153827	1	16730	MCDOWALL CUSTOM EMBROIDERY	620	P	Invoice	11/23/2020	50.00	50.00	0.00	0.00
120720	0726	153828	1	16730	MCDOWALL CUSTOM EMBROIDERY	622	P	Invoice	11/23/2020	48.00	48.00	0.00	0.00
120720	0726	153829	1	16730	MCDOWALL CUSTOM EMBROIDERY	610	P	Invoice	11/23/2020	96.00	96.00	0.00	0.00
120720	0726	153830	1	10604	MIDWEST BUS PARTS INC	143885	P	Invoice	11/23/2020	15.67	15.67	0.00	0.00
120720	0726	153831	1	16957	MIDWEST COMPLIANCE INC.	44199	P	Invoice	11/23/2020	108.00	108.00	0.00	0.00
120720	0726	153832	1	15010	R MIDWEST SIGN	1217763-00	P	Invoice	11/23/2020	9,290.00	9,290.00	0.00	0.00
120720	0726	153833	1	15010	R MIDWEST SIGN	1217763-03	P	Invoice	11/23/2020	244.00	244.00	0.00	0.00
120720	0726	153834	1	15010	R MIDWEST SIGN	1217763-01	P	Invoice	11/23/2020	732.00	732.00	0.00	0.00

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Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance		
120720	0726	153835	1	13511	R	MIMBACH FLEET SUPPLY		REQ	P	Invoice	11/23/2020	69.46	69.46	0.00	0.00
120720	0726	153836	1	17131		PATRIOT NEWS MN		001182	P	Invoice	11/23/2020	200.00	200.00	0.00	0.00
120720	0726	153837	1	00257		MONTICELLO PRINTING, INC.		124808	P	Invoice	11/23/2020	3,627.61	3,627.61	0.00	0.00
120720	0726	153838	1	04568		MOUNTAIN STREAM SIGNS & SPORTS		10941	P	Invoice	11/23/2020	1,003.24	1,003.24	0.00	0.00
120720	0726	153839	1	10181		MULTIPLE CONCEPTS INTERIORS		CG001372	P	Invoice	11/23/2020	2,100.00	2,100.00	0.00	0.00
120720	0726	153840	1	10181		MULTIPLE CONCEPTS INTERIORS		CG001370	P	Invoice	11/23/2020	2,804.00	2,804.00	0.00	0.00
120720	0726	153841	1	15821		NUCO2		64762270	P	Invoice	11/23/2020	246.91	246.91	0.00	0.00
120720	0726	153842	1	15937		PERODDY, GAIL		001182	P	Invoice	11/23/2020	49.99	49.99	0.00	0.00
120720	0726	153843	1	17306		PETROSKE, SARAH		REQ	P	Invoice	11/23/2020	25.00	25.00	0.00	0.00
120720	0726	153844	1	17085		QUADIENT LEASING USA, INC.		N8575004	P	Invoice	11/23/2020	462.06	462.06	0.00	0.00
120720	0726	153845	1	06518		QUILL CORP		12050455	P	Invoice	11/23/2020	45.92	45.92	0.00	0.00
120720	0726	153846	1	10565		REIMER-KEALY, TRISH		REQ	P	Invoice	11/23/2020	54.20	54.20	0.00	0.00
120720	0726	153847	1	9152		RUSIN, ERIKA		REQ	P	Invoice	11/23/2020	180.00	180.00	0.00	0.00
120720	0726	153848	1	00320	P	SCHMITT DIRECTOR CENTER		3720843	P	Invoice	11/23/2020	151.50	151.50	0.00	0.00
120720	0726	153849	1	00320	P	SCHMITT DIRECTOR CENTER		3675276	P	Invoice	11/23/2020	44.00	44.00	0.00	0.00
120720	0726	153850	1	00320	P	SCHMITT DIRECTOR CENTER		3683035	P	Invoice	11/23/2020	104.00	104.00	0.00	0.00
120720	0726	153851	1	00320	P	SCHMITT DIRECTOR CENTER		3685193	P	Invoice	11/23/2020	140.00	140.00	0.00	0.00
120720	0726	153852	1	00320	P	SCHMITT DIRECTOR CENTER		3683109	P	Invoice	11/23/2020	180.00	180.00	0.00	0.00
120720	0726	153853	1	06542	R	SCHOOL SPECIALTY		208126482550	P	Invoice	11/23/2020	32.15	32.15	0.00	0.00
120720	0726	153854	1	06542	R	SCHOOL SPECIALTY		208126475766	P	Invoice	11/23/2020	32.15	32.15	0.00	0.00
120720	0726	153855	1	17282		SCREENFLEX PORTABLE PARTITIONS INC,		141475	P	Invoice	11/23/2020	851.00	851.00	0.00	0.00
120720	0726	153856	1	16977		SEMMER, KATHERINE		REQ	P	Invoice	11/23/2020	22.20	22.20	0.00	0.00
120720	0726	153857	1	15729		SHRED-IT, C/O STERICYLCLC, INC.		8180802608	P	Invoice	11/23/2020	87.29	87.29	0.00	0.00
120720	0726	153858	1	16217		SMART CARE EQUIPMENT SOLUTIONS		10016867	P	Invoice	11/23/2020	1,702.05	1,702.05	0.00	0.00

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120720	0726	153859	1	16217	SMART CARE EQUIPMENT SOLUTIONS	10016526	P	Invoice	11/23/2020	264.95	264.95	0.00	0.00
120720	0726	153860	1	16850	ST. CLOUD ACOUSTICS, INC.	4986	P	Invoice	11/23/2020	189.45	189.45	0.00	0.00
120720	0726	153861	1	16850	ST. CLOUD ACOUSTICS, INC.	4980	P	Invoice	11/23/2020	400.35	400.35	0.00	0.00
120720	0726	153862	1	17307	STOMMES, CADE	REQ	P	Invoice	11/23/2020	330.63	330.63	0.00	0.00
120720	0726	153863	1	17307	STOMMES, CADE	REQ	P	Invoice	11/23/2020	350.00	350.00	0.00	0.00
120720	0726	153864	1	17307	STOMMES, CADE	REQ	P	Invoice	11/23/2020	417.10	417.10	0.00	0.00
120720	0726	153865	1	16879	R TERRAFORM PHOENIX II ARCADIA HOLDINGS, LLC	200100129948	P	Invoice	11/23/2020	171.04	171.04	0.00	0.00
120720	0726	153866	1	16580	R USS MINNESOTA ONE MT LLC	2019001049	P	Invoice	11/23/2020	7,498.17	7,498.17	0.00	0.00
120720	0726	153867	1	8848	VERNIER SOFTWARE & TECHNOLOGY	5381700	P	Invoice	11/23/2020	277.69	277.69	0.00	0.00
120720	0726	153868	1	8460	WORTHINGTON DIRECT, INC	INV362619BEC005	P	Invoice	11/23/2020	1,633.57	1,633.57	0.00	0.00
120720	0726	153869	1	00398	WRIGHT TECHNICAL CTR, DIST. #0966	4510	P	Invoice	11/23/2020	1,829.48	1,829.48	0.00	0.00
120720	0726	153870	1	17308	ZERWAS, NICK	REQ	P	Invoice	11/23/2020	570.00	570.00	0.00	0.00
120720	0726	153871	1	17230	LIFELINE LIFT COMPANY, INC.	2598	V	Invoice	11/23/2020	0.00	0.00	0.00	0.00
120720	0726	153896	1	00876	p MINNEAPOLIS PUBLIC SCHOOLS	1821000093/2021	P	Invoice	11/23/2020	2,855.70	2,855.70	0.00	0.00
120720	0726	153901	1	04414	BAYERL, BARRY	REQ	P	Invoice	11/24/2020	105.00	105.00	0.00	0.00
120720	0726	153902	1	13144	SFM	2422851	P	Invoice	11/24/2020	132,555.00	132,555.00	0.00	0.00
120720	0726	153903	1	7263	R EGAN COMPANY	SVC0000104707	P	Invoice	11/24/2020	4,150.00	4,150.00	0.00	0.00
120720	0726	153904	1	7263	R EGAN COMPANY	SVC0000104708	P	Invoice	11/24/2020	3,825.00	3,825.00	0.00	0.00
120720	0726	153905	1	7263	R EGAN COMPANY	SVC0000104871	P	Invoice	11/24/2020	6,950.00	6,950.00	0.00	0.00
120720	0726	153911	1	15471	HAMMER SPORTS LLC	29	P	Invoice	11/24/2020	207.00	207.00	0.00	0.00
120720	0726	153912	1	17133	R KO STORAGE OF BEKER	6293	P	Invoice	11/24/2020	105.00	105.00	0.00	0.00
120720	0726	153913	1	11619	R REGION 7AA	REQ	P	Invoice	11/24/2020	2,080.00	2,080.00	0.00	0.00
120720	0726	153914	1	06441	R WINDSTREAM LAKEDALE, INC.	REQ	P	Invoice	11/24/2020	2,595.85	2,595.85	0.00	0.00
120720	0726	153915	1	16836	BORDSON, ERON LEE	REQ	P	Invoice	11/24/2020	108.50	108.50	0.00	0.00
120720	0726	153916	1	11199	DIETL, RON	REQ	P	Invoice	11/24/2020	42.00	42.00	0.00	0.00

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120720	0726	153917	1 13750		GRUBER, ROBERT	REQ	P	Invoice	11/24/2020	108.50	108.50	0.00	0.00
120720	0726	153918	1 06113		HENDRICKSON, GRAHAM	REQ	P	Invoice	11/24/2020	105.00	105.00	0.00	0.00
120720	0726	153919	1 8899		HOEKSTRA, ROBERT	REQ	P	Invoice	11/24/2020	125.00	125.00	0.00	0.00
120720	0726	153920	1 8899		HOEKSTRA, ROBERT	REQ	P	Invoice	11/24/2020	42.00	42.00	0.00	0.00
120720	0726	153921	1 17310		JUNGELS, DAVE	REQ	P	Invoice	11/24/2020	105.00	105.00	0.00	0.00
120720	0726	153922	1 16818		LINDBOM, PATRICIA DIANE	REQ	P	Invoice	11/24/2020	100.00	100.00	0.00	0.00
120720	0726	153923	1 16818		LINDBOM, PATRICIA DIANE	REQ	P	Invoice	11/24/2020	42.00	42.00	0.00	0.00
120720	0726	153924	1 05077		MACKEY, TIM	REQ	P	Invoice	11/24/2020	105.00	105.00	0.00	0.00
120720	0726	153925	1 14252		NICOLAS, TERRY C.	REQ	P	Invoice	11/24/2020	28.00	28.00	0.00	0.00
120720	0726	153926	1 14718		OFTEDAL, RICHARD M.	REQ	P	Invoice	11/24/2020	105.00	105.00	0.00	0.00
120720	0726	153927	1 17309		OLSON, JILLIAN GRACE	REQ	P	Invoice	11/24/2020	45.50	45.50	0.00	0.00
120720	0726	153928	1 05611		SCHNEIDER, PAT	REQ	P	Invoice	11/24/2020	105.00	105.00	0.00	0.00
120720	0726	153929	1 10824		INNOVATIVE OFFICE SOLUTIONS, LLC	IN3154199	P	Invoice	11/24/2020	3,032.54	3,032.54	0.00	0.00
120720	0726	153930	1 7263	R	EGAN COMPANY	SVC0000104874	P	Invoice	11/24/2020	532.70	532.70	0.00	0.00
120720	0726	153931	1 10829		EMC INSURANCE COMPANIES	C-08240236	P	Invoice	11/24/2020	157,330.72	157,330.72	0.00	0.00
120720	0726	153985	1 14532		HEALTHPARTNERS	REQ	P	Invoice	11/28/2020	65,329.37	65,329.37	0.00	0.00
120720	0726	153986	1 14532		HEALTHPARTNERS	REQ	P	Invoice	11/28/2020	62,809.92	62,809.92	0.00	0.00
120720	0726	153987	1 14532		HEALTHPARTNERS	REQ	P	Invoice	11/28/2020	24,470.72	24,470.72	0.00	0.00
120720	0726	153988	1 14532		HEALTHPARTNERS	REQ	P	Invoice	11/28/2020	62,175.05	62,175.05	0.00	0.00
120720	0726	153989	1 14215	R	DELTA DENTAL OF MINNESOTA	CNS0000573420	P	Invoice	11/28/2020	5,923.09	5,923.09	0.00	0.00
120720	0726	153990	1 14215	R	DELTA DENTAL OF MINNESOTA	CNS0000576376	P	Invoice	11/28/2020	5,234.69	5,234.69	0.00	0.00
120720	0726	153991	1 14215	R	DELTA DENTAL OF MINNESOTA	CNS0000577883	P	Invoice	11/28/2020	3,398.62	3,398.62	0.00	0.00
120720	0726	153992	1 14215	R	DELTA DENTAL OF MINNESOTA	CNS0000588969	P	Invoice	11/28/2020	4,282.04	4,282.04	0.00	0.00
120720	0726	153993	1 14215	R	DELTA DENTAL OF MINNESOTA	CNS0000572325	P	Invoice	11/28/2020	2,269.74	2,269.74	0.00	0.00
Batch Total:										\$863,503.73	\$863,503.73	\$0.00	\$0.00
120820	0726	153932	1 16967	P	10322329 SSI MN TRANCHE 2, LLC	2019001097	I	Invoice	11/28/2020	7,205.81	0.00	0.00	7,205.81

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120820	0726	153933	1	17311	BACKLUND, STEPHANIE	REQ	I	Invoice	11/28/2020	285.00	0.00	0.00	285.00
120820	0726	153934	1	05725	BATTERIES PLUS	P33479780	I	Invoice	11/28/2020	89.99	0.00	0.00	89.99
120820	0726	153935	1	05725	BATTERIES PLUS	P33480831	I	Invoice	11/28/2020	69.99	0.00	0.00	69.99
120820	0726	153936	1	05725	BATTERIES PLUS	P33481166	I	Invoice	11/28/2020	104.99	0.00	0.00	104.99
120820	0726	153937	1	05725	BATTERIES PLUS	P33481325	I	Invoice	11/28/2020	104.99	0.00	0.00	104.99
120820	0726	153938	1	05725	BATTERIES PLUS	P33481474	I	Invoice	11/28/2020	104.99	0.00	0.00	104.99
120820	0726	153939	1	05725	BATTERIES PLUS	P33481631	I	Invoice	11/28/2020	104.99	0.00	0.00	104.99
120820	0726	153940	1	05725	BATTERIES PLUS	P33481753	I	Invoice	11/28/2020	104.99	0.00	0.00	104.99
120820	0726	153941	1	05725	BATTERIES PLUS	P33677629	I	Invoice	11/28/2020	74.99	0.00	0.00	74.99
120820	0726	153942	1	05725	BATTERIES PLUS	P33677679	I	Invoice	11/28/2020	89.99	0.00	0.00	89.99
120820	0726	153943	1	05725	BATTERIES PLUS	P33677722	I	Invoice	11/28/2020	89.99	0.00	0.00	89.99
120820	0726	153944	1	05725	BATTERIES PLUS	P33677775	I	Invoice	11/28/2020	89.99	0.00	0.00	89.99
120820	0726	153945	1	05725	BATTERIES PLUS	P33677819	I	Invoice	11/28/2020	74.99	0.00	0.00	74.99
120820	0726	153946	1	05725	BATTERIES PLUS	P33677879	I	Invoice	11/28/2020	74.99	0.00	0.00	74.99
120820	0726	153947	1	05725	BATTERIES PLUS	P33677928	I	Invoice	11/28/2020	104.99	0.00	0.00	104.99
120820	0726	153948	1	05725	BATTERIES PLUS	P33677962	I	Invoice	11/28/2020	104.99	0.00	0.00	104.99
120820	0726	153949	1	05725	BATTERIES PLUS	P33678130	I	Invoice	11/28/2020	399.99	0.00	0.00	399.99
120820	0726	153950	1	03365	BECKER AREA CHAMBER OF COMMERCE	REQ	I	Invoice	11/28/2020	250.00	0.00	0.00	250.00
120820	0726	153951	1	10925	ELK RIVER WINLECTRIC CO	324243-02	I	Invoice	11/28/2020	38.89	0.00	0.00	38.89
120820	0726	153952	1	10925	ELK RIVER WINLECTRIC CO	323129-02	I	Invoice	11/28/2020	229.78	0.00	0.00	229.78
120820	0726	153953	1	10925	ELK RIVER WINLECTRIC CO	324235-01	I	Invoice	11/28/2020	(257.96)	0.00	0.00	(257.96)
120820	0726	153954	1	9242	FEIERABEND, JENNIFER	REQ	I	Invoice	11/28/2020	66.86	0.00	0.00	66.86
120820	0726	153955	1	17312	GERADS, JODI	REQ	I	Invoice	11/28/2020	116.60	0.00	0.00	116.60
120820	0726	153956	1	14624	GRUCHOW, BRANDON	REQ	I	Invoice	11/28/2020	220.00	0.00	0.00	220.00
120820	0726	153957	1	00165	HOGLUND BUS AND TRUCK CO.	899410	I	Invoice	11/28/2020	154.78	0.00	0.00	154.78
120820	0726	153958	1	00165	HOGLUND BUS AND TRUCK CO.	899426	I	Invoice	11/28/2020	87.22	0.00	0.00	87.22
120820	0726	153959	1	15482	HUBBARD ELECTRIC	7775	I	Invoice	11/28/2020	140.16	0.00	0.00	140.16
120820	0726	153960	1	15482	HUBBARD ELECTRIC	7774	I	Invoice	11/28/2020	250.29	0.00	0.00	250.29

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120820	0726	153961	1	13730	IHRKE, CAMIE	REQ	I	Invoice	11/28/2020	75.00	0.00	0.00	75.00
120820	0726	153962	1	17313	MARTINDALE, MICHELLE	REQ	I	Invoice	11/28/2020	23.05	0.00	0.00	23.05
120820	0726	153963	1	03557	MINNESOTA SAFETY COUNCIL	3146833	I	Invoice	11/28/2020	60.00	0.00	0.00	60.00
120820	0726	153964	1	03557	MINNESOTA SAFETY COUNCIL	3146855	I	Invoice	11/28/2020	45.00	0.00	0.00	45.00
120820	0726	153965	1	12626	R NCS PEARSON INC	12218638	I	Invoice	11/28/2020	422.94	0.00	0.00	422.94
120820	0726	153966	1	15821	NUCO2	64781701	I	Invoice	11/28/2020	218.76	0.00	0.00	218.76
120820	0726	153967	1	12914	PARTS CITY AUTO PARTS	62-473706	I	Invoice	11/28/2020	23.54	0.00	0.00	23.54
120820	0726	153968	1	16849	R PLUMBMASTER, INC.	520-02516016	I	Invoice	11/28/2020	164.58	0.00	0.00	164.58
120820	0726	153969	1	04657	PRAIRIE FIRE THEATRE	REQ	I	Invoice	11/28/2020	500.00	0.00	0.00	500.00
120820	0726	153970	1	17314	RACHEL, COURTNEY	REQ	I	Invoice	11/28/2020	1,564.00	0.00	0.00	1,564.00
120820	0726	153971	1	14167	THE RANDY SHAVER CANCER RESEARCH/COMM. FUND	REQ	I	Invoice	11/28/2020	633.00	0.00	0.00	633.00
120820	0726	153972	1	06597	RED BALLOON BOOK SHOP	CO# 003913-1	I	Invoice	11/28/2020	144.69	0.00	0.00	144.69
120820	0726	153973	1	13457	RUSSELL SECURITY RESOURCE INC	A38387	I	Invoice	11/28/2020	360.00	0.00	0.00	360.00
120820	0726	153974	1	13457	RUSSELL SECURITY RESOURCE INC	A38385	I	Invoice	11/28/2020	58.00	0.00	0.00	58.00
120820	0726	153975	1	10160	P SCHOLASTIC, INC.	M6944702 7	I	Invoice	11/28/2020	81.40	0.00	0.00	81.40
120820	0726	153976	1	17154	R THE SCHOOL OF FISH LLC	REQ	I	Invoice	11/28/2020	1,250.00	0.00	0.00	1,250.00
120820	0726	153977	1	03561	P SHIFFLER EQUIPMENT SALES INC	2031802100	I	Invoice	11/28/2020	70.99	0.00	0.00	70.99
120820	0726	153978	1	17217	SCHOOL PERCEPTIONS LLC	4102	I	Invoice	11/28/2020	3,334.38	0.00	0.00	3,334.38
120820	0726	153979	1	16261	SNA	REQ	I	Invoice	11/28/2020	17.00	0.00	0.00	17.00
120820	0726	153980	1	8489	TECH CHECK	42394	I	Invoice	11/28/2020	10,000.00	0.00	0.00	10,000.00
120820	0726	153981	1	16165	P TOOLING U-SME	0071628883	I	Invoice	11/28/2020	2,500.00	0.00	0.00	2,500.00
120820	0726	153982	1	17134	USI INSURANCE SERVICES LLC	32250	I	Invoice	11/28/2020	1,250.00	0.00	0.00	1,250.00
120820	0726	153983	1	15976	WRUCK SEWER AND PORTABLE RENTALS LLC	6424	I	Invoice	11/28/2020	986.88	0.00	0.00	986.88

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Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
120820	0726	153984	1	04640	ZIMMER, JEFFREY	REQ	I	Invoice	11/28/2020	50.80	0.00	0.00	50.80
Batch Total:										\$34,411.28	\$0.00	\$0.00	\$34,411.28
C11720	0726	153616	1	6968	R HILLYARD / HUTCHINSON	604131394	P	Invoice	11/18/2020	330.96	330.96	0.00	0.00
C11720	0726	153617	1	6968	R HILLYARD / HUTCHINSON	604131391	P	Invoice	11/18/2020	330.96	330.96	0.00	0.00
C11720	0726	153618	1	6968	R HILLYARD / HUTCHINSON	604131390	P	Invoice	11/18/2020	551.60	551.60	0.00	0.00
C11720	0726	153619	1	6968	R HILLYARD / HUTCHINSON	604131389	P	Invoice	11/18/2020	126.00	126.00	0.00	0.00
C11720	0726	153620	1	6968	R HILLYARD / HUTCHINSON	604131393	P	Invoice	11/18/2020	12.30	12.30	0.00	0.00
C11720	0726	153621	1	6968	R HILLYARD / HUTCHINSON	604131392	P	Invoice	11/18/2020	110.32	110.32	0.00	0.00
C11720	0726	153622	1	6968	R HILLYARD / HUTCHINSON	604124159	P	Invoice	11/18/2020	1,458.33	1,458.33	0.00	0.00
C11720	0726	153623	1	6968	R HILLYARD / HUTCHINSON	800498386	P	Invoice	11/18/2020	(558.85)	(558.85)	0.00	0.00
C11720	0726	153624	1	6968	R HILLYARD / HUTCHINSON	604113893	P	Invoice	11/18/2020	1,458.33	1,458.33	0.00	0.00
C11720	0726	153625	1	6968	R HILLYARD / HUTCHINSON	604111357	P	Invoice	11/18/2020	52.20	52.20	0.00	0.00
C11720	0726	153626	1	6968	R HILLYARD / HUTCHINSON	604111351	P	Invoice	11/18/2020	275.80	275.80	0.00	0.00
C11720	0726	153627	1	6968	R HILLYARD / HUTCHINSON	604111358	P	Invoice	11/18/2020	165.48	165.48	0.00	0.00
C11720	0726	153628	1	6968	R HILLYARD / HUTCHINSON	604111359	P	Invoice	11/18/2020	217.68	217.68	0.00	0.00
C11720	0726	153629	1	6968	R HILLYARD / HUTCHINSON	604111360	P	Invoice	11/18/2020	26.10	26.10	0.00	0.00
C11720	0726	153630	1	6968	R HILLYARD / HUTCHINSON	604111354	P	Invoice	11/18/2020	79.83	79.83	0.00	0.00
C11720	0726	153631	1	6968	R HILLYARD / HUTCHINSON	604111356	P	Invoice	11/18/2020	79.83	79.83	0.00	0.00
C11720	0726	153632	1	6968	R HILLYARD / HUTCHINSON	604111355	P	Invoice	11/18/2020	79.83	79.83	0.00	0.00
C11720	0726	153633	1	6968	R HILLYARD / HUTCHINSON	604111353	P	Invoice	11/18/2020	79.83	79.83	0.00	0.00
C11720	0726	153634	1	6968	R HILLYARD / HUTCHINSON	604111352	P	Invoice	11/18/2020	136.83	136.83	0.00	0.00
C11720	0726	153635	1	6968	R HILLYARD / HUTCHINSON	800499109	P	Invoice	11/18/2020	(448.50)	(448.50)	0.00	0.00

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Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
C11720	0726	153636	1 6968	R	HILLYARD / HUTCHINSON	700440432	P	Invoice	11/18/2020	448.50	448.50	0.00	0.00
C11720	0726	153637	1 6968	R	HILLYARD / HUTCHINSON	800497767	P	Invoice	11/18/2020	(122.19)	(122.19)	0.00	0.00
Batch Total:										\$4,891.17	\$4,891.17	\$0.00	\$0.00
G11120	0726	153462	1 01084		SEIU LOCAL #284	S2021090	P	Credit	11/10/2020	(38.92)	(38.92)	0.00	0.00
G11120	0726	153463	1 14036		EBC TSA COMPLIANCE	S2021090	P	Invoice	11/10/2020	4,029.38	4,029.38	0.00	0.00
G11120	0726	153464	1 14036		EBC TSA COMPLIANCE	S2021090	P	Invoice	11/10/2020	9,886.86	9,886.86	0.00	0.00
G11120	0726	153465	1 00619		BECKER EDUCATION ASSOC	S2021090	P	Invoice	11/10/2020	7,470.78	7,470.78	0.00	0.00
G11120	0726	153466	1 10758		EDUCATORS BENEFIT CONSULTANTS, LLC	S2021090	P	Invoice	11/09/2020	3,345.79	3,345.79	0.00	0.00
G11120	0726	153467	1 14036		EBC TSA COMPLIANCE	S2021090	P	Invoice	11/10/2020	1,847.26	1,847.26	0.00	0.00
G11120	0726	153468	1 14036		EBC TSA COMPLIANCE	S2021090	P	Invoice	11/10/2020	2,436.27	2,436.27	0.00	0.00
G11120	0726	153469	1 14036		EBC TSA COMPLIANCE	S2021090	P	Invoice	11/10/2020	565.50	565.50	0.00	0.00
G11120	0726	153470	1 14036		EBC TSA COMPLIANCE	S2021090	P	Invoice	11/10/2020	4,567.28	4,567.28	0.00	0.00
G11120	0726	153471	1 10598		MINNESOTA REVENUE	S2021090	P	Invoice	11/10/2020	77.10	77.10	0.00	0.00
G11120	0726	153472	1 14036		EBC TSA COMPLIANCE	S2021090	P	Invoice	11/10/2020	356.25	356.25	0.00	0.00
G11120	0726	153473	1 14036		EBC TSA COMPLIANCE	S2021090	P	Invoice	11/10/2020	17,266.62	17,266.62	0.00	0.00
G11120	0726	153474	1 14036		EBC TSA COMPLIANCE	S2021090	P	Invoice	11/10/2020	1,753.36	1,753.36	0.00	0.00
G11120	0726	153475	1 14036		EBC TSA COMPLIANCE	S2021090	P	Invoice	11/10/2020	4,082.09	4,082.09	0.00	0.00
G11120	0726	153476	1 00490		PERA	S2021090	P	Invoice	11/10/2020	29,648.61	29,648.61	0.00	0.00
G11120	0726	153477	1 14036		EBC TSA COMPLIANCE	S2021090	P	Invoice	11/10/2020	4,882.26	4,882.26	0.00	0.00
G11120	0726	153478	1 14036		EBC TSA COMPLIANCE	S2021090	P	Invoice	11/10/2020	1,652.76	1,652.76	0.00	0.00
G11120	0726	153479	1 6868		MN DEPT OF REVENUE	S2021090	P	Invoice	11/10/2020	31,361.01	31,361.01	0.00	0.00
G11120	0726	153480	1 00599		MN TEACHER'S RETIREMENT ASSOC	S2021090	P	Invoice	11/10/2020	98,283.43	98,283.43	0.00	0.00
G11120	0726	153481	1 00594		FEDERAL TAX PAYMENTS	S2021090	P	Invoice	11/10/2020	190,754.67	190,754.67	0.00	0.00
G11120	0726	153482	1 14036		EBC TSA COMPLIANCE	S2021090	P	Invoice	11/10/2020	4,838.73	4,838.73	0.00	0.00
G11120	0726	153483	1 14036		EBC TSA COMPLIANCE	S2021090	P	Invoice	11/10/2020	2,554.52	2,554.52	0.00	0.00
G11120	0726	153484	1 14036		EBC TSA COMPLIANCE	S2021090	P	Invoice	11/10/2020	146.88	146.88	0.00	0.00
Batch Total:										\$421,768.49	\$421,768.49	\$0.00	\$0.00
G111Z	0726	153614	1 6868		MN DEPT OF REVENUE	Z2021090	P	Credit	11/10/2020	(15.00)	(15.00)	0.00	0.00

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G111Z	0726	153615	1	00594	FEDERAL TAX PAYMENTS	Z2021090	P	Credit	11/10/2020	(166.72)	(166.72)	0.00	0.00
Batch Total:										(181.72)	(181.72)	\$0.00	\$0.00
G11220	0726	153872	1	14036	EBC TSA COMPLIANCE	S2021100	P	Invoice	11/25/2020	4,029.38	4,029.38	0.00	0.00
G11220	0726	153873	1	14036	EBC TSA COMPLIANCE	S2021100	P	Invoice	11/25/2020	9,886.86	9,886.86	0.00	0.00
G11220	0726	153874	1	00619	BECKER EDUCATION ASSOC	S2021100	P	Invoice	11/23/2020	7,353.30	7,353.30	0.00	0.00
G11220	0726	153875	1	10758	EDUCATORS BENEFIT CONSULTANTS, LLC	S2021100	P	Invoice	11/23/2020	3,345.79	3,345.79	0.00	0.00
G11220	0726	153876	1	14036	EBC TSA COMPLIANCE	S2021100	P	Invoice	11/25/2020	1,847.26	1,847.26	0.00	0.00
G11220	0726	153877	1	14036	EBC TSA COMPLIANCE	S2021100	P	Invoice	11/25/2020	2,436.27	2,436.27	0.00	0.00
G11220	0726	153878	1	14036	EBC TSA COMPLIANCE	S2021100	P	Invoice	11/25/2020	565.50	565.50	0.00	0.00
G11220	0726	153879	1	14036	EBC TSA COMPLIANCE	S2021100	P	Invoice	11/25/2020	4,567.28	4,567.28	0.00	0.00
G11220	0726	153880	1	14036	EBC TSA COMPLIANCE	S2021100	P	Invoice	11/25/2020	356.25	356.25	0.00	0.00
G11220	0726	153881	1	14225	HORACE MANN LIFE INS. CO.	S2021100	P	Invoice	11/23/2020	571.24	571.24	0.00	0.00
G11220	0726	153882	1	14036	EBC TSA COMPLIANCE	S2021100	P	Invoice	11/25/2020	17,966.62	17,966.62	0.00	0.00
G11220	0726	153883	1	14036	EBC TSA COMPLIANCE	S2021100	P	Invoice	11/25/2020	1,753.36	1,753.36	0.00	0.00
G11220	0726	153884	1	14036	EBC TSA COMPLIANCE	S2021100	P	Invoice	11/25/2020	4,082.09	4,082.09	0.00	0.00
G11220	0726	153885	1	00490	PERA	S2021100	P	Invoice	11/25/2020	33,165.61	33,165.61	0.00	0.00
G11220	0726	153886	1	7139	NCPERS GROUP LIFE INS	S2021100	P	Invoice	11/23/2020	192.00	192.00	0.00	0.00
G11220	0726	153887	1	14036	EBC TSA COMPLIANCE	S2021100	P	Invoice	11/25/2020	4,882.26	4,882.26	0.00	0.00
G11220	0726	153888	1	14036	EBC TSA COMPLIANCE	S2021100	P	Invoice	11/25/2020	1,902.76	1,902.76	0.00	0.00
G11220	0726	153889	1	01084	SEIU LOCAL #284	S2021100	P	Invoice	11/23/2020	6,430.05	6,430.05	0.00	0.00
G11220	0726	153890	1	6868	MN DEPT OF REVENUE	S2021100	P	Invoice	11/25/2020	33,490.60	33,490.60	0.00	0.00
G11220	0726	153891	1	00599	MN TEACHER'S RETIREMENT ASSOC	S2021100	P	Invoice	11/25/2020	103,477.20	103,477.20	0.00	0.00
G11220	0726	153892	1	00594	FEDERAL TAX PAYMENTS	S2021100	P	Invoice	11/25/2020	206,181.89	206,181.89	0.00	0.00
G11220	0726	153893	1	14036	EBC TSA COMPLIANCE	S2021100	P	Invoice	11/25/2020	4,838.73	4,838.73	0.00	0.00
G11220	0726	153894	1	14036	EBC TSA COMPLIANCE	S2021100	P	Invoice	11/25/2020	2,198.27	2,198.27	0.00	0.00
G11220	0726	153895	1	14036	EBC TSA COMPLIANCE	S2021100	P	Invoice	11/25/2020	146.88	146.88	0.00	0.00
Batch Total:										\$455,667.45	\$455,667.45	\$0.00	\$0.00
GWipp	0726	153897	1	00490	PERA	Z2021100	V	Credit	11/25/2020	0.00	0.00	0.00	0.00

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Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
GWipp	0726	153898	1	01084	SEIU LOCAL #284	Z2021100	P	Credit	11/23/2020	(33.76)	(33.76)	0.00	0.00
GWipp	0726	153899	1	6868	MN DEPT OF REVENUE	Z2021100	V	Credit	11/25/2020	0.00	0.00	0.00	0.00
GWipp	0726	153900	1	00594	FEDERAL TAX PAYMENTS	Z2021100	P	Credit	11/25/2020	(249.32)	(249.32)	0.00	0.00
Batch Total:										(283.08)	(283.08)	\$0.00	\$0.00
GWippA	0726	153906	1	10598	MINNESOTA REVENUE	S202110S0	P	Invoice	11/25/2020	248.75	248.75	0.00	0.00
GWippA	0726	153907	1	00490	PERA	S202110S0	V	Invoice	11/25/2020	0.00	0.00	0.00	0.00
GWippA	0726	153908	1	01084	SEIU LOCAL #284	S202110S0	P	Invoice	11/23/2020	33.76	33.76	0.00	0.00
GWippA	0726	153909	1	6868	MN DEPT OF REVENUE	S202110S0	V	Invoice	11/25/2020	0.00	0.00	0.00	0.00
GWippA	0726	153910	1	00594	FEDERAL TAX PAYMENTS	S202110S0	P	Invoice	11/25/2020	249.32	249.32	0.00	0.00
Batch Total:										\$531.83	\$531.83	\$0.00	\$0.00
POCT20	0726	153668	1	04580	UNITED PARCEL SERVICE	REQ	P	Invoice	11/20/2020	21.58	21.58	0.00	0.00
POCT20	0726	153669	1	14385	SHUTTERFLY.COM	REQ	P	Invoice	11/20/2020	16.58	16.58	0.00	0.00
POCT20	0726	153670	1	06709	AMAZON.COM BOOKS	REQ	P	Invoice	11/20/2020	611.96	611.96	0.00	0.00
POCT20	0726	153671	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	28.98	28.98	0.00	0.00
POCT20	0726	153672	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	18.00	18.00	0.00	0.00
POCT20	0726	153673	1	11481	NHS STORE	REQ	P	Invoice	11/20/2020	171.00	171.00	0.00	0.00
POCT20	0726	153674	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	144.24	144.24	0.00	0.00
POCT20	0726	153675	1	15708	BESTBUY.COM	REQ	P	Invoice	11/20/2020	2,979.95	2,979.95	0.00	0.00
POCT20	0726	153676	1	7986	PALOS SPORTS	REQ	P	Invoice	11/20/2020	405.26	405.26	0.00	0.00
POCT20	0726	153677	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	138.85	138.85	0.00	0.00
POCT20	0726	153678	1	17191	AMERICAN FLAGS EXPRESS	REQ	P	Invoice	11/20/2020	181.68	181.68	0.00	0.00
POCT20	0726	153679	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	56.67	56.67	0.00	0.00
POCT20	0726	153680	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	68.97	68.97	0.00	0.00
POCT20	0726	153681	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	42.60	42.60	0.00	0.00
POCT20	0726	153682	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	70.80	70.80	0.00	0.00
POCT20	0726	153683	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	520.42	520.42	0.00	0.00
POCT20	0726	153684	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	27.21	27.21	0.00	0.00
POCT20	0726	153685	1	15522	TARGET.COM	REQ	P	Invoice	11/20/2020	359.98	359.98	0.00	0.00
POCT20	0726	153686	1	10897	SAM'S CLUB	REQ	P	Invoice	11/20/2020	799.80	799.80	0.00	0.00
POCT20	0726	153687	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	480.40	480.40	0.00	0.00

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Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
POCT20	0726	153688	1	17210	ARK THERAPEUTIC	REQ	P	Invoice	11/20/2020	73.95	73.95	0.00	0.00
POCT20	0726	153689	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	(11.60)	(11.60)	0.00	0.00
POCT20	0726	153690	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	43.96	43.96	0.00	0.00
POCT20	0726	153691	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	199.97	199.97	0.00	0.00
POCT20	0726	153692	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	76.98	76.98	0.00	0.00
POCT20	0726	153693	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	134.93	134.93	0.00	0.00
POCT20	0726	153694	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	499.79	499.79	0.00	0.00
POCT20	0726	153695	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	389.50	389.50	0.00	0.00
POCT20	0726	153696	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	432.57	432.57	0.00	0.00
POCT20	0726	153697	1	15010	MIDWEST SIGN & SCREEN PRINTING SUPPLY CO.	REQ	P	Invoice	11/20/2020	611.94	611.94	0.00	0.00
POCT20	0726	153698	1	17214	NORTHBAYOU.COM	REQ	P	Invoice	11/20/2020	719.97	719.97	0.00	0.00
POCT20	0726	153699	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	25.99	25.99	0.00	0.00
POCT20	0726	153700	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	502.49	502.49	0.00	0.00
POCT20	0726	153701	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	(42.60)	(42.60)	0.00	0.00
POCT20	0726	153702	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	224.93	224.93	0.00	0.00
POCT20	0726	153703	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	404.70	404.70	0.00	0.00
POCT20	0726	153704	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	25.69	25.69	0.00	0.00
POCT20	0726	153705	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	127.60	127.60	0.00	0.00
POCT20	0726	153706	1	17216	FATWHEELS.COM	REQ	P	Invoice	11/20/2020	164.90	164.90	0.00	0.00
POCT20	0726	153707	1	14963	WEBSTAUANTSTORE.	REQ	P	Invoice	11/20/2020	114.98	114.98	0.00	0.00
POCT20	0726	153708	1	13283	SWEETWATER SOUND INC.	REQ	P	Invoice	11/20/2020	1,544.98	1,544.98	0.00	0.00
POCT20	0726	153709	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	79.88	79.88	0.00	0.00
POCT20	0726	153710	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	42.98	42.98	0.00	0.00
POCT20	0726	153711	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	113.33	113.33	0.00	0.00
POCT20	0726	153712	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	36.48	36.48	0.00	0.00
POCT20	0726	153713	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	113.94	113.94	0.00	0.00
POCT20	0726	153714	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	107.94	107.94	0.00	0.00
POCT20	0726	153715	1	13283	SWEETWATER SOUND INC.	REQ	P	Invoice	11/20/2020	299.00	299.00	0.00	0.00
POCT20	0726	153716	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	695.94	695.94	0.00	0.00
POCT20	0726	153717	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	2,221.14	2,221.14	0.00	0.00

Becker Schools ISD # 726
Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
POCT20	0726	153718	1 06679		AMAZON	REQ	P	Invoice	11/20/2020	14.99	14.99	0.00	0.00
POCT20	0726	153719	1 9215	R	HOME DEPOT - STORE #2840	REQ	P	Invoice	11/20/2020	74.17	74.17	0.00	0.00
POCT20	0726	153720	1 01769		BECKER TRUE VALUE HDWE	B147006	P	Invoice	11/20/2020	17.37	17.37	0.00	0.00
POCT20	0726	153721	1 17299		AGET MANUFACTURING COMPANY	142178	P	Invoice	11/20/2020	935.78	935.78	0.00	0.00
POCT20	0726	153722	1 9215	R	HOME DEPOT - STORE #2840	REQ	P	Invoice	11/20/2020	585.52	585.52	0.00	0.00
POCT20	0726	153723	1 10474		MN DNR WATERS	PERMIT #1990-3080	P	Invoice	11/20/2020	155.48	155.48	0.00	0.00
POCT20	0726	153724	1 17218		UTILIMASTER DIVISION	2609448	P	Invoice	11/20/2020	314.24	314.24	0.00	0.00
POCT20	0726	153725	1 06703		WALMART	REQ	P	Invoice	11/20/2020	23.44	23.44	0.00	0.00
POCT20	0726	153726	1 05636		COBORNS	REQ	P	Invoice	11/20/2020	42.26	42.26	0.00	0.00
POCT20	0726	153727	1 13945		PROCARE SOFTWARE	PYMT77627	P	Invoice	11/20/2020	40.00	40.00	0.00	0.00
POCT20	0726	153728	1 17300		GREENWOOD NURSERY TRACY	20204723	P	Invoice	11/20/2020	100.00	100.00	0.00	0.00
POCT20	0726	153729	1 06703		WALMART	REQ	P	Invoice	11/20/2020	62.24	62.24	0.00	0.00
POCT20	0726	153730	1 10897		SAM'S CLUB	REQ	P	Invoice	11/20/2020	252.88	252.88	0.00	0.00
POCT20	0726	153731	1 14108		BECKER FOOD PRIDE	REQ	P	Invoice	11/20/2020	65.63	65.63	0.00	0.00
POCT20	0726	153732	1 12707	P	GOODWILL	REQ	P	Invoice	11/20/2020	88.77	88.77	0.00	0.00
POCT20	0726	153733	1 16762		KWIK TRIP	REQ	P	Invoice	11/20/2020	9.38	9.38	0.00	0.00
POCT20	0726	153734	1 01769		BECKER TRUE VALUE HDWE	B146387	P	Invoice	11/20/2020	13.95	13.95	0.00	0.00
POCT20	0726	153735	1 13526		GRAINGER - PLYMOUTH OFFICE	WEB1783700714	P	Invoice	11/20/2020	142.92	142.92	0.00	0.00
POCT20	0726	153736	1 06679		AMAZON	REQ	P	Invoice	11/20/2020	36.61	36.61	0.00	0.00
POCT20	0726	153737	1 8553		MENARD'S	REQ	P	Invoice	11/20/2020	137.65	137.65	0.00	0.00
POCT20	0726	153738	1 05390	R	BLICK ART MATERIALS	23894173	P	Invoice	11/20/2020	47.74	47.74	0.00	0.00
POCT20	0726	153739	1 9250		HARDWARE DISTRIBUTORS, LTD	800191729	P	Invoice	11/20/2020	476.91	476.91	0.00	0.00
POCT20	0726	153740	1 8553		MENARD'S	REQ	P	Invoice	11/20/2020	278.43	278.43	0.00	0.00
POCT20	0726	153741	1 05273	R	UNITED STATES POSTAL SERVICE	REQ	P	Invoice	11/20/2020	24.00	24.00	0.00	0.00
POCT20	0726	153742	1 06749	R	ASCD	1013010303	P	Invoice	11/20/2020	89.00	89.00	0.00	0.00
POCT20	0726	153743	1 15505		TIMESTATION, LLC	160295506969	P	Invoice	11/20/2020	89.95	89.95	0.00	0.00
POCT20	0726	153744	1 06679		AMAZON	REQ	P	Invoice	11/20/2020	790.89	790.89	0.00	0.00

Becker Schools ISD # 726

Voucher Listing by Batch and Voucher Number

Batch	Co	Voucher	Grp Code	Rcd	Vendor	Invoice #	St	Type	Invoice Date	Invoice Amount	Paid Amount	Discount	Balance
POCT20	0726	153745	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	127.35	127.35	0.00	0.00
POCT20	0726	153746	1	17215	PROCOMPUTING PRODUCTS	7232	P	Invoice	11/20/2020	232.34	232.34	0.00	0.00
POCT20	0726	153747	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	228.56	228.56	0.00	0.00
POCT20	0726	153748	1	16560	PREZI.COM	INV01455464	P	Invoice	11/20/2020	84.00	84.00	0.00	0.00
POCT20	0726	153749	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	654.76	654.76	0.00	0.00
POCT20	0726	153750	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	1,445.75	1,445.75	0.00	0.00
POCT20	0726	153751	1	16651	CANVA	02854-6778992	P	Invoice	11/20/2020	119.40	119.40	0.00	0.00
POCT20	0726	153752	1	16651	CANVA	02824-76555541	P	Invoice	11/20/2020	90.00	90.00	0.00	0.00
POCT20	0726	153753	1	04176	MATHCOUNTS FOUNDATION	1947-0105	P	Invoice	11/20/2020	300.00	300.00	0.00	0.00
POCT20	0726	153754	1	05247	MCEA	62609178197	P	Invoice	11/20/2020	120.00	120.00	0.00	0.00
POCT20	0726	153755	1	00057	RESOURCE TRAINING & SOLUTIONS	REQ	P	Invoice	11/20/2020	170.00	170.00	0.00	0.00
POCT20	0726	153756	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	835.92	835.92	0.00	0.00
POCT20	0726	153757	1	9215	R HOME DEPOT - STORE #2840	REQ	P	Invoice	11/20/2020	365.00	365.00	0.00	0.00
POCT20	0726	153758	1	15754	FIRST	345847421	P	Invoice	11/20/2020	1,550.00	1,550.00	0.00	0.00
POCT20	0726	153759	1	15477	EREPLACEMENTPARTS	REQ	P	Invoice	11/20/2020	29.71	29.71	0.00	0.00
POCT20	0726	153760	1	12249	GOOGLE	REQ	P	Invoice	11/20/2020	24.00	24.00	0.00	0.00
POCT20	0726	153761	1	17301	PARENT BOOSTER USA	REQ	P	Invoice	11/20/2020	495.00	495.00	0.00	0.00
POCT20	0726	153762	1	14108	BECKER FOOD PRIDE	REQ	P	Invoice	11/20/2020	29.92	29.92	0.00	0.00
POCT20	0726	153763	1	14337	VISTAPRINT.COM	REQ	P	Invoice	11/20/2020	59.96	59.96	0.00	0.00
POCT20	0726	153764	1	17117	ZOOM VIDEO COMMUNICATIONS INC.	REQ	P	Invoice	11/20/2020	46.57	46.57	0.00	0.00
POCT20	0726	153765	1	06679	AMAZON	REQ	P	Invoice	11/20/2020	642.21	642.21	0.00	0.00
POCT20	0726	153766	1	04035	APPLE INC.	REQ	P	Invoice	11/20/2020	400.87	400.87	0.00	0.00
Batch Total:										\$30,082.70	\$30,082.70	\$0.00	\$0.00
Report Total:										\$1,810,391.85	\$1,775,980.57	\$0.00	\$34,411.28

Becker Public Schools World's Best Workforce and Achievement & Integration

December 7, 2020

*Preparing self-directed learners to thrive in a
changing global community*





World's Best Workforce

2019-2020 Report

Goal of WBWF: Support and improve teaching and learning with the ultimate goal of creating the world's best workforce

All students ready for kindergarten

All students in third grade achieve grade level literacy

Close the achievement gap (FRLP, SPED)

All students college and career ready by graduation

All students graduate from high school



All Students Ready for Kindergarten

Goal for 2019 - 2020

Increase the percentage of Kindergarten students scoring in the “low risk” category and decrease the percentage of Kindergarten students scoring in the “high risk” category as measured by FastBridge Early Reading assessment.

Results for 2020:

The percent of Kindergarten students scoring in the “low risk” category increased from 63.9% in the fall of 2019 to 74.0% in the fall of 2020 and the percent of Kindergarten students scoring in the “high risk” category decreased from 8.7% in the fall of 2019 to 4.0 in the fall of 2020. - Goal was met

*Due to COVID, fall 2020 assessments were given after a Tier 1 Intervention



All Students Ready for Kindergarten

Goal for 2020-2021 - focus on school readiness

80% of School Readiness Students planning to enter Kindergarten in the fall will be “ontrack” or “low risk” as measured by the FastBridge Early Reading assessment in Spring 2021.



All Students in Third Grade Achieving Grade-Level Literacy

Goal for 2019 - 2020

The percentage of students at or above proficiency on the MCA Reading Assessment in grade 3 will increase by 2% from 57.3% in 2019 to 59.3% in 2020.

Results for 2020:

Due to COVID, no summarized assessment data is available for 2020.



All Students in Third Grade Achieving Grade-Level Literacy

Goal for 2020-2021

70% of third grade students will score “on track” or “low risk” as measured by the FastBridge CBM Reading assessment in Spring of 2021.



Close the Achievement Gaps Between Student Groups

Goal for 2019 - 2020

To decrease the achievement gap in reading between all students and students eligible for free and reduced lunches from 11.8% in 2017 to 5% in 2020 as shown on the MCA Reading Assessment.

Results for 2020:

Due to COVID, no summarized assessment data is available for 2020.



Close the Achievement Gaps Between Student Groups

Goal for 2020-2021

To decrease the achievement gap in reading between all students and students eligible for free and reduced lunches from a baseline of 12.6% in 2019 as measured by the MCA Reading Assessment (while increasing scores for both groups).

To decrease the achievement gap in reading between all students and students eligible for Special Education services from a baseline of 29.9% in 2019 as measured by the MCA Reading Assessment (while increasing scores for both groups).



All Students Career and College Ready by Graduation

Goal for 2019 - 2020

The percentage of students meeting CCR targets in reading and mathematics will increase by 2% from 49% in 2019 to 51% in 2020 in reading and from 44% in 2019 to 46% in 2020 in mathematics as measured by the ACT assessment.

Results for 2020:

Due to COVID, no summarized assessment data is available for 2020.



All Students Career and College Ready by Graduation

Goal for 2020-2021

These goals are being discussed by MDE and Becker Staff.



All Students Graduate

Goal for 2019 - 2020

The percentage of Becker students graduating from high school in four years will remain at or above 90% in 2019.

Results for 2020:

94% of Becker students graduated from high school in four years in 2019.



All Students Graduate

Goal for 2020-2021

The percentage of Becker students graduating from high school in four years will remain at or above 90% in 2020.




Best Practice Strategies & Action Steps

Multi-Tiered System of Support -

Guaranteed and viable Tier 1 curriculum & instruction

Research-based reading and social/behavior Tier 2 & 3 interventions

- Alternative Delivery of Specialized Instructional Services (ADSIS) funds
 - Title I funds
 - Achievement & Integration funds
 - General funds
- 

Equitable Access to Effective and Diverse Teachers

Effective Teachers: A teacher who is meeting professional teaching standards as defined by local TDE systems. 100% of Becker teachers are meeting local indicators to be considered effective teachers.


Experienced Teachers: 93.5% of Becker teachers have taught more than three years and are considered experienced teachers.

Out-of-Field Teachers: 97% of Becker teachers are providing instruction in an area they are licensed.



Equitable Access to Effective and Diverse Teachers

Professional Development:

- Professional Learning Communities
 - Instructional Framework - research based instructional strategies
 - Teacher Induction and Mentoring
 - Curriculum training and development - as needed
 - Digital Learning Mentors
 - Administrative Support - teacher evaluation cycle
- 



Achievement and Integration

2019-2020 Report

Purpose of A & I: Racial and economic integration; increase student achievement; create equitable opportunities; and reduce academic disparities


Districts participate by comparing adjoining districts' percentage of enrolled protected students as determined by MDE.

Racially Isolated District: St. Cloud

Adjoining Districts: Annandale, Becker, Foley, Kimball, ROCORI, Holdingford, Sauk-Rapids Rice



A & I Achievement Goals: 2019-2020


- Reducing disparities in academic achievement among all students and specific categories of students (excluding gender, disability, and English learners)
 - **2019-2020 Goal 1:** To decrease the achievement gap in reading between all students and students eligible for free and reduced lunch from 11.8% to 5% by June 2020 - Due to COVID, no summarized assessment data is available for 2020.
 - **2019-2020 Goal 2:** To increase the percentage of students scoring at or above proficiency on MCA reading in grade 10 by 15% from 61% in 2018 to 76% in 2020 - Due to COVID, no summarized assessment data is available for 2020.
- 

A & I Integration Goals: 2019-2020

- Increasing racial and economic integration
- **2019-2020 Goal 3:** To increase the number of students involved in cross-district opportunities for classroom collaboration from 20 to 50 by June 2020 - Due to COVID, students were unable to attend cross-district opportunities



A & I Achievement Goals: 2020-2023

- Reducing disparities in academic achievement among all students and specific categories of students (excluding gender, disability, and English learners)
 - **2020-2023 Goal 1:** Students receiving FRLP will increase MCA III reading scores by 2% each year from 51.8% of students meeting proficiency in 2019 to 57.8% of students meeting proficiency in 2023.
 - Grade 3-5 and Grade 9 Reading Intervention
 - Professional Development in Data Desegregation
 - Fidelity Training and Assessment
 - Professional Development in Reading for Content Areas
- 

A & I Integration Goals: 2020-2023

- Increasing racial and economic integration
- **2020-2023 Goal 2:** Students with access to teachers trained in cultural competency will increase to 75% in 2023.
 - Professional Training in Cultural Competency
- **2020-2023 Goal 3:** The number of Becker students involved in cross-district multicultural learning opportunities will increase to 50 students in 2023.
 - Multi-district Art Activity
 - Common Ground Cultural Communication Collaborative



Questions?

Thank you!

Minda Anderson
Assistant Superintendent
manderson2@isd726.org
763-261-6327



RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No.726, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated for use as a polling place by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election in the calendar year following the adoption of this resolution:

Combined Polling Place:

Becker City Hall, 12060 Sherburne Avenue, Becker, MN 55308

This combined polling place serves all territory in Independent School District No.726 located in Sherburne County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

**DO
MORE.**

Independent School District No. 726
Becker, Minnesota

Financial Statement Presentation

June 30, 2020

Independent Auditor's Report

- Unmodified opinion on the District's Basic Financial Statements, which comprise the District's governmental activities, each major fund, the aggregate remaining fund information.
- Financial statements present fairly, in all material respects, the financial position and change in financial position of the governmental activities, each major fund and the aggregate remaining funds.

Other Communications

- Report related to *Government Auditing Standards*
 - One internal control finding
 - No compliance findings
- Report on results of a Single Audit performed in accordance with The Uniform Guidance
 - Unmodified opinion on compliance
 - No internal control findings
- Report on the results of testing on *Minnesota Legal Compliance*
 - No findings
- Financial Analysis, Required Communication, Emerging Issues, Legislative Summary as provided in our Communication Letter

Pupil Unit Funding

General Education Aid

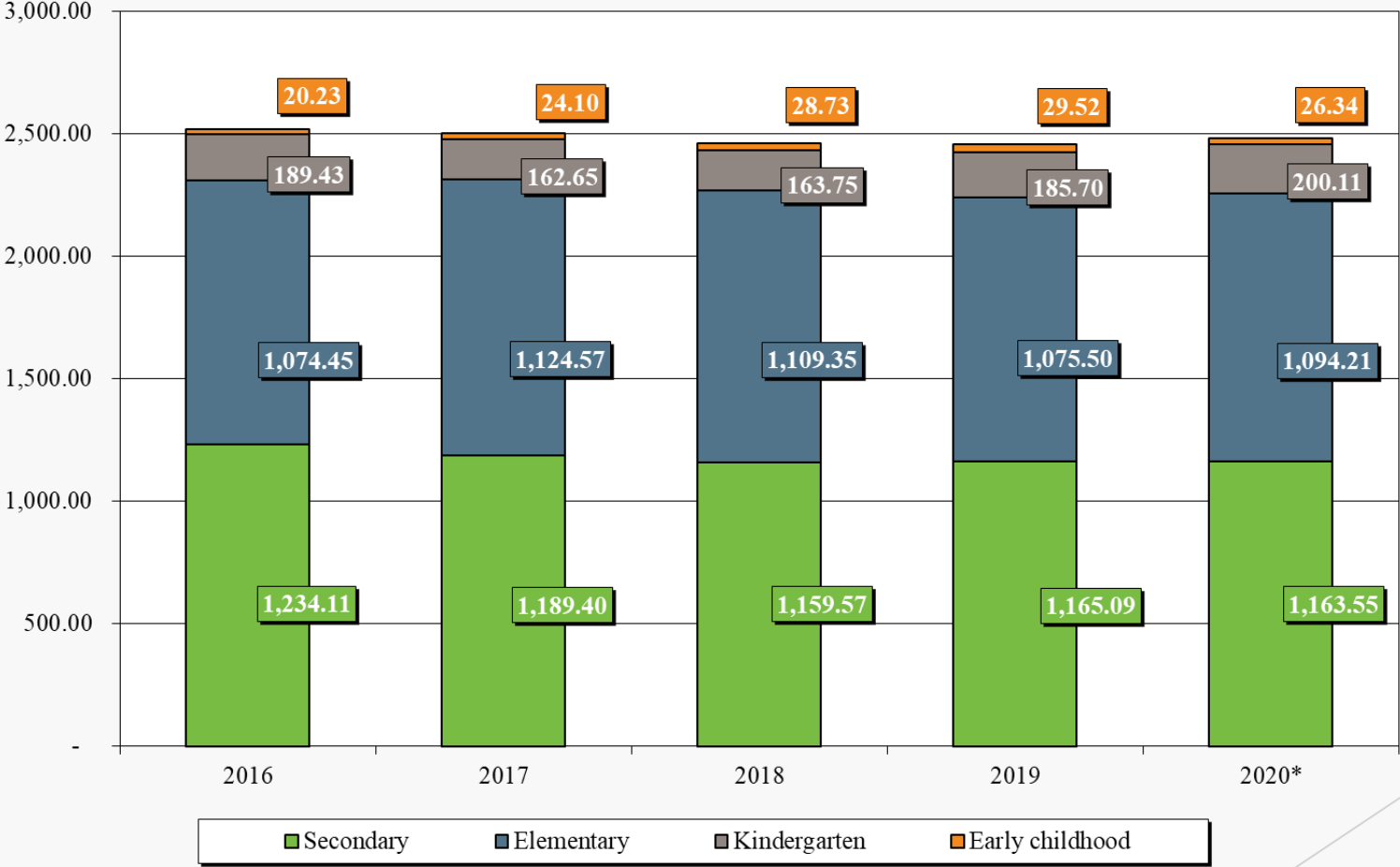
Year	General Education Aid Formula Allowance	
	Amount	Percent Increase
2011	\$ 5,124	0.0%
2012	5,174	1.0%
2013	5,224	1.0%
2014	5,302	1.5%
2015*	5,831	1.9%
2016	5,948	2.0%
2017	6,067	2.0%
2018	6,188	2.0%
2019	6,312	2.0%
2020	6,438	2.0%
2021	6,567	2.0%

* General Education Aid - Of the \$529 increase over 2014, \$105 is for inflation at 1.9%; the remaining \$424 is a shifting of revenue to adjust for pupil weight changes, pension adjustments changes and other restructuring.

Resident Average Daily Membership

ADM	2016	2017	2018	2019	2020*
Early childhood	20.23	24.10	28.73	29.52	26.34
Kindergarten	189.43	162.65	163.75	185.70	200.11
Elementary	1,074.45	1,124.57	1,109.35	1,075.50	1,094.21
Secondary	1,234.11	1,189.40	1,159.57	1,165.09	1,163.55
Total resident ADM	2,518.22	2,500.72	2,461.40	2,455.81	2,484.21
Total adjusted ADM	2,803.25	2,846.33	2,850.64	2,866.46	2,897.17

Resident Average Daily Membership

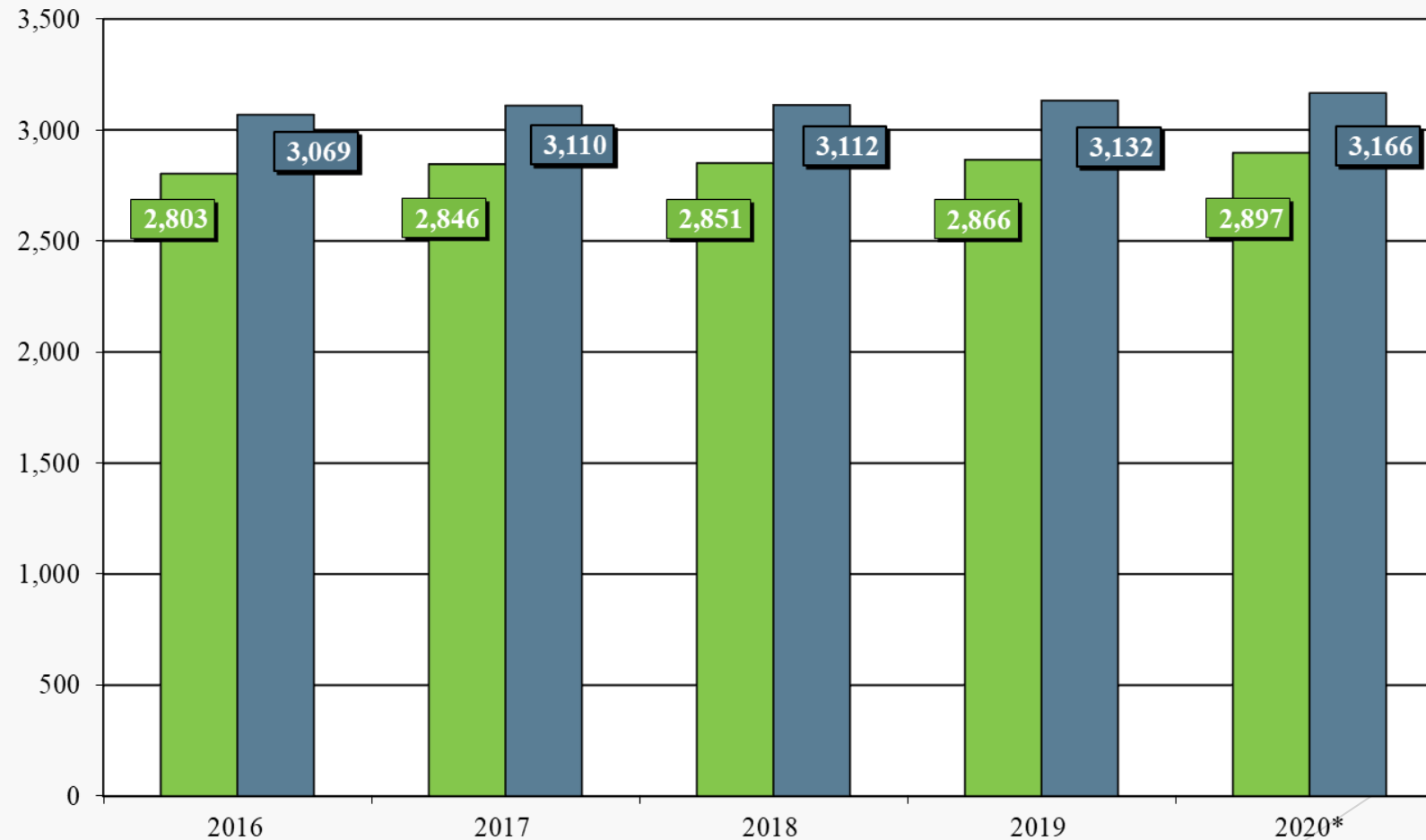


Pupil Unit Weighting and Adjusted Pupil Units

Pupil Units Weighting						
	Early Childhood	Handicapped Kindergarten	Kindergarten	Elementary Grades 1-3	Elementary Grades 4-6	Secondary
2016-2020	1.000	1.000	1.000	1.000	1.000	1.200
Total adjusted ADM		2,803.25	2,846.33	2,850.64	2,866.46	2,897.17
Adjusted PUN	2016	2017	2018	2019	2020*	
Residents	2,765.01	2,738.60	2,693.32	2,688.84	2,716.91	
Resident loss	(132.10)	(119.53)	(126.58)	(136.75)	(157.40)	
Nonresident gain	435.68	490.79	545.53	579.94	606.48	
Total adjusted PUN	3,068.59	3,109.86	3,112.27	3,132.03	3,165.99	

*estimate

Pupil Unit Weighting and Adjusted Pupil Units



General Fund

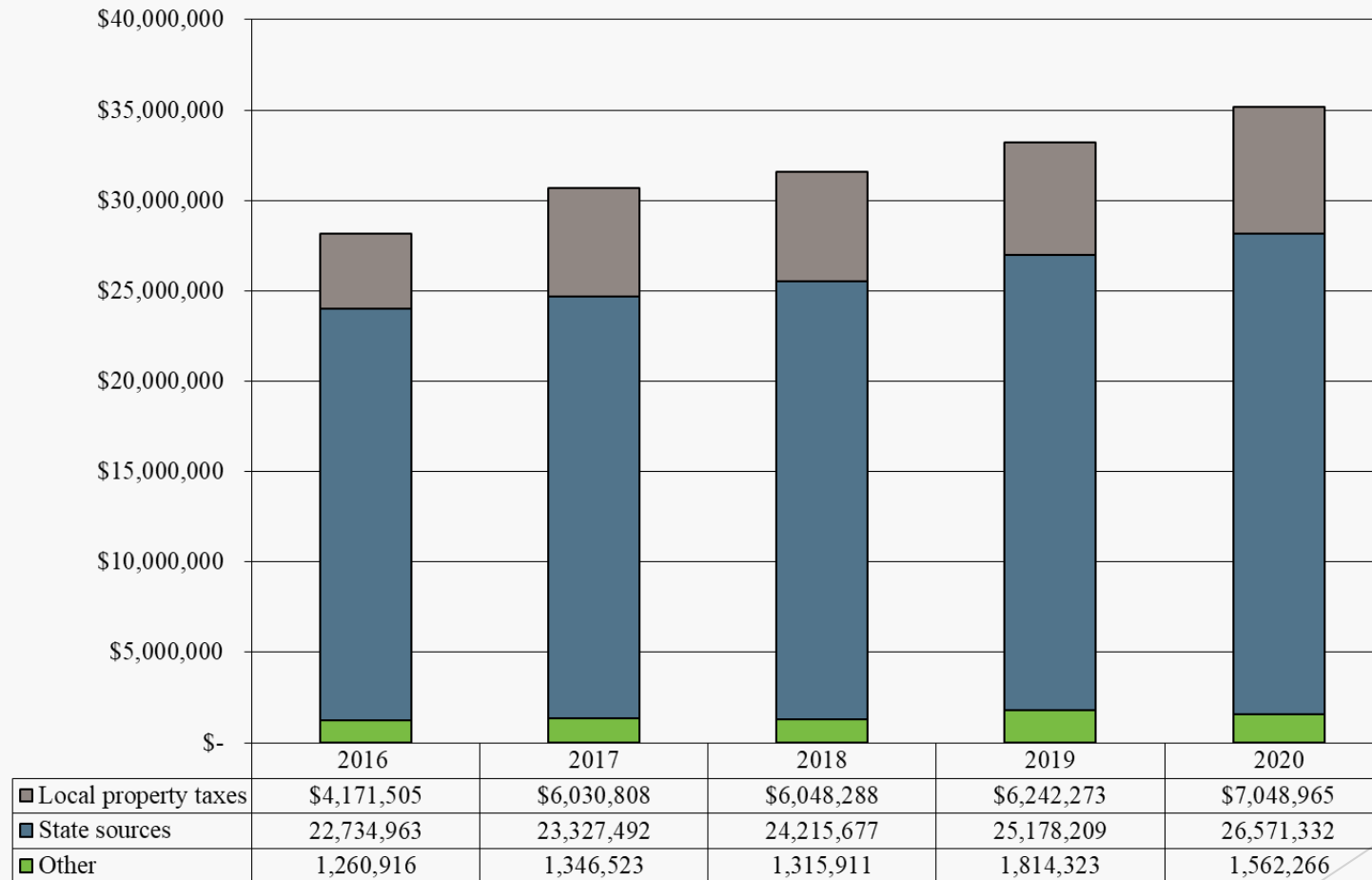
Budget and Actual

	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget - Over (Under)
Revenues				
Local property taxes	\$ 7,012,705	\$ 7,012,705	\$ 7,048,965	\$ 36,260
State sources	25,801,407	26,082,427	26,571,332	488,905
Other	1,467,750	1,493,782	1,562,266	68,484
Total revenues	<u>34,281,862</u>	<u>34,588,914</u>	<u>35,182,563</u>	<u>593,649</u>
Expenditures				
Administration	1,481,451	1,481,451	1,531,680	50,229
District support services	640,648	655,448	695,166	39,718
Elementary and secondary regular instruction	16,838,221	17,014,965	16,865,497	(149,468)
Vocational education instruction	99,500	99,500	45,712	(53,788)
Special education instruction	5,977,309	6,180,309	6,294,059	113,750
Instructional support services	2,276,517	2,287,335	2,114,679	(172,656)
Pupil support services	2,514,462	2,515,362	2,448,681	(66,681)
Sites and buildings	3,599,444	3,553,383	3,546,050	(7,333)
Debt service, fiscal, and other fixed costs	803,302	803,302	805,518	2,216
Total expenditures	<u>34,230,854</u>	<u>34,591,055</u>	<u>34,347,042</u>	<u>(244,013)</u>
Excess of revenues over (under) expenditures	51,008	(2,141)	835,521	837,662
Net Other Financing Sources (Uses)				
Total other financing sources (uses)	<u>120,000</u>	<u>48,000</u>	<u>45,846</u>	<u>(2,154)</u>
Net change in fund balances	\$ 171,008	\$ 45,859	\$ 881,367	\$ 835,508

General Fund Operations

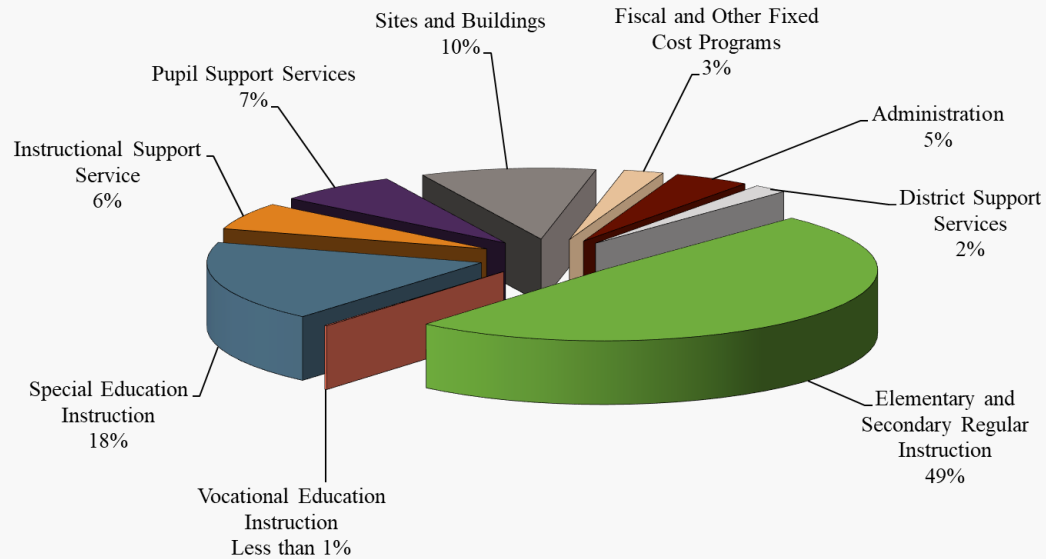
For the Year Ended June 30,	2016	2017	2018	2019	2020
Revenues	\$ 28,167,384	\$ 30,704,823	\$ 31,579,876	\$ 33,234,805	\$ 35,182,563
Expenditures	28,514,021	30,091,998	32,636,654	34,503,824	34,347,042
Excess of revenues over (under) expenditures	(346,637)	612,825	(1,056,778)	(1,269,019)	835,521
Net other financing sources	286,085	505,892	682,127	485,674	45,846
Fund balance, July 1	561,961	501,409	1,620,126	1,245,475	462,130
Change in accounting principle	-	-	-	-	1,721
Fund Balance, June 30	\$ 501,409	\$ 1,620,126	\$ 1,245,475	\$ 462,130	\$ 1,345,218
Components					
Nonspendable	\$ 153,002	\$ 464,457	\$ 254,734	\$ 194,665	\$ 447,816
Restricted/reserved for*					
Operating capital	4,407	76,041	20,035	1,648	22,530
Achievement and integration	-	6,656	-	-	-
Long-term facilities maintenance	-	(1,618)	(29,503)	(64,072)	1,250
Health and safety	(462,612)	(77,920)	-	-	-
Deferred maintenance	(13,413)	-	-	-	-
Student Activities	-	-	-	-	89,608
Scholarships	-	-	-	-	3,721
Assigned for					
Building level activity	249,334	246,904	251,043	153,912	115,864
Unassigned	570,691	905,606	749,166	175,977	664,429
Total	\$ 501,409	\$ 1,620,126	\$ 1,245,475	\$ 462,130	\$ 1,345,218

General Fund Sources of Revenue

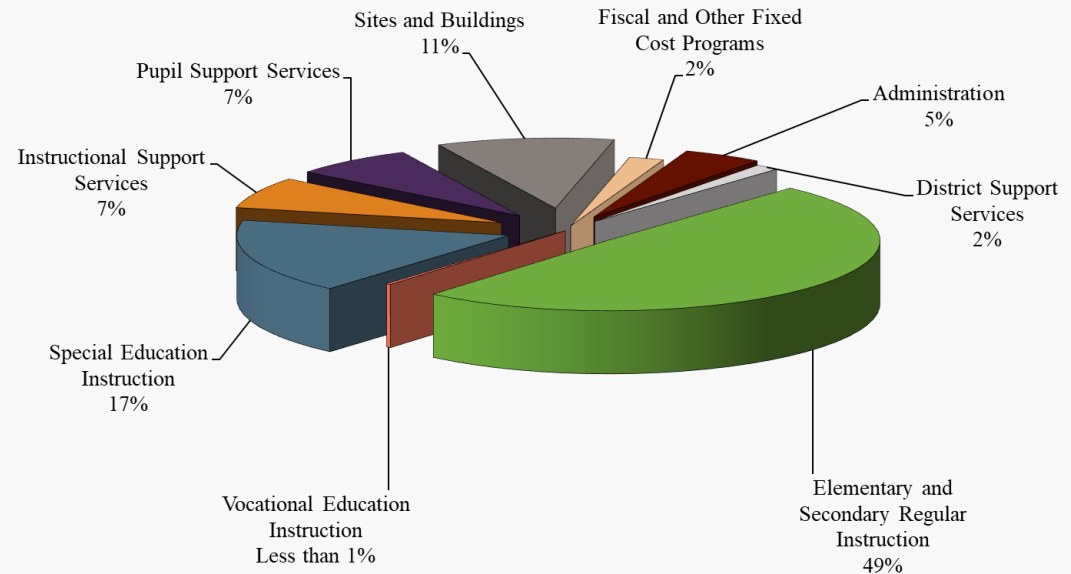


General Fund 2020 and 2019 Expenditures

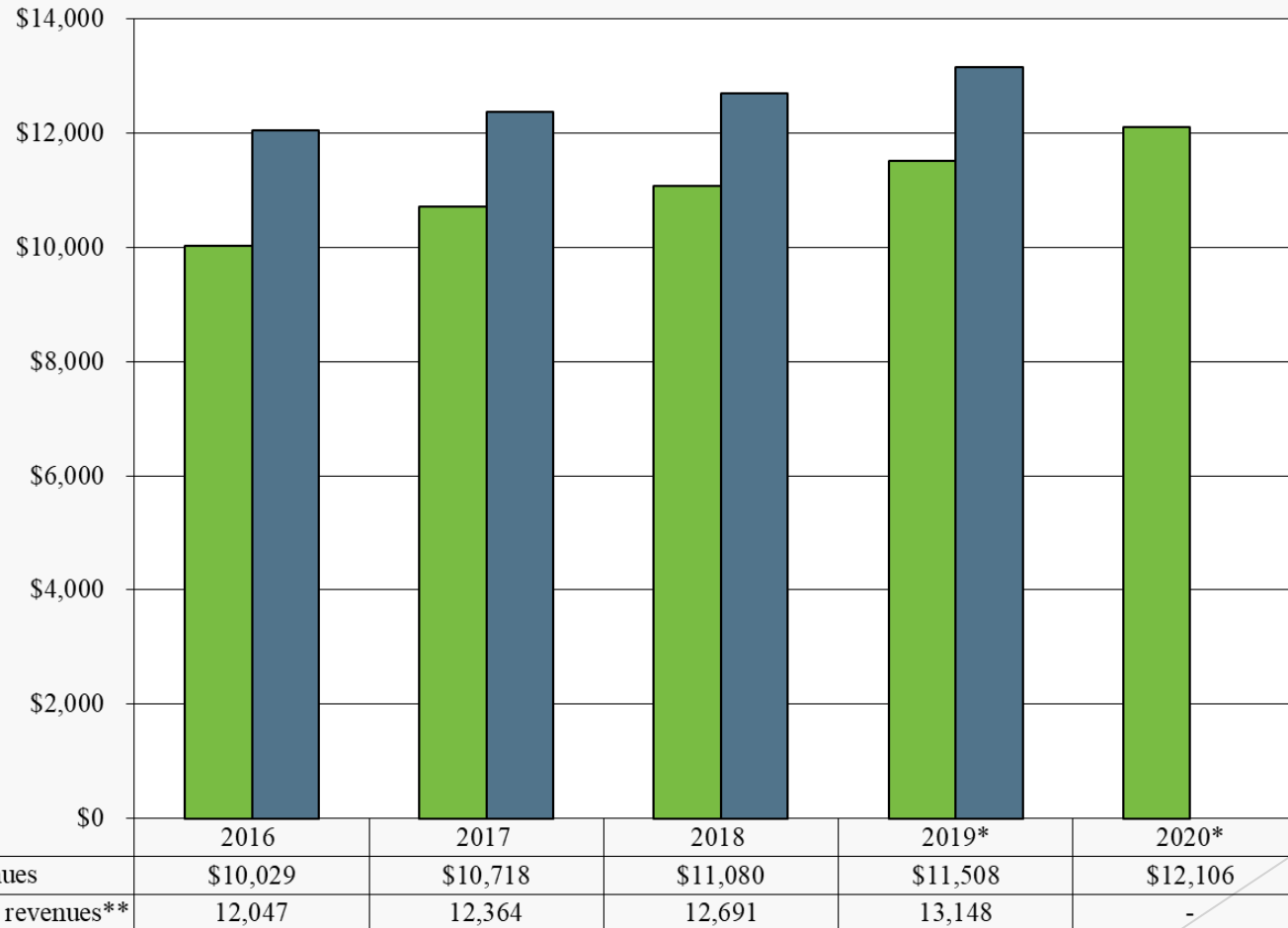
2020 General Fund Expenditures-\$34,347,042



2019 General Fund Expenditures-\$34,503,824

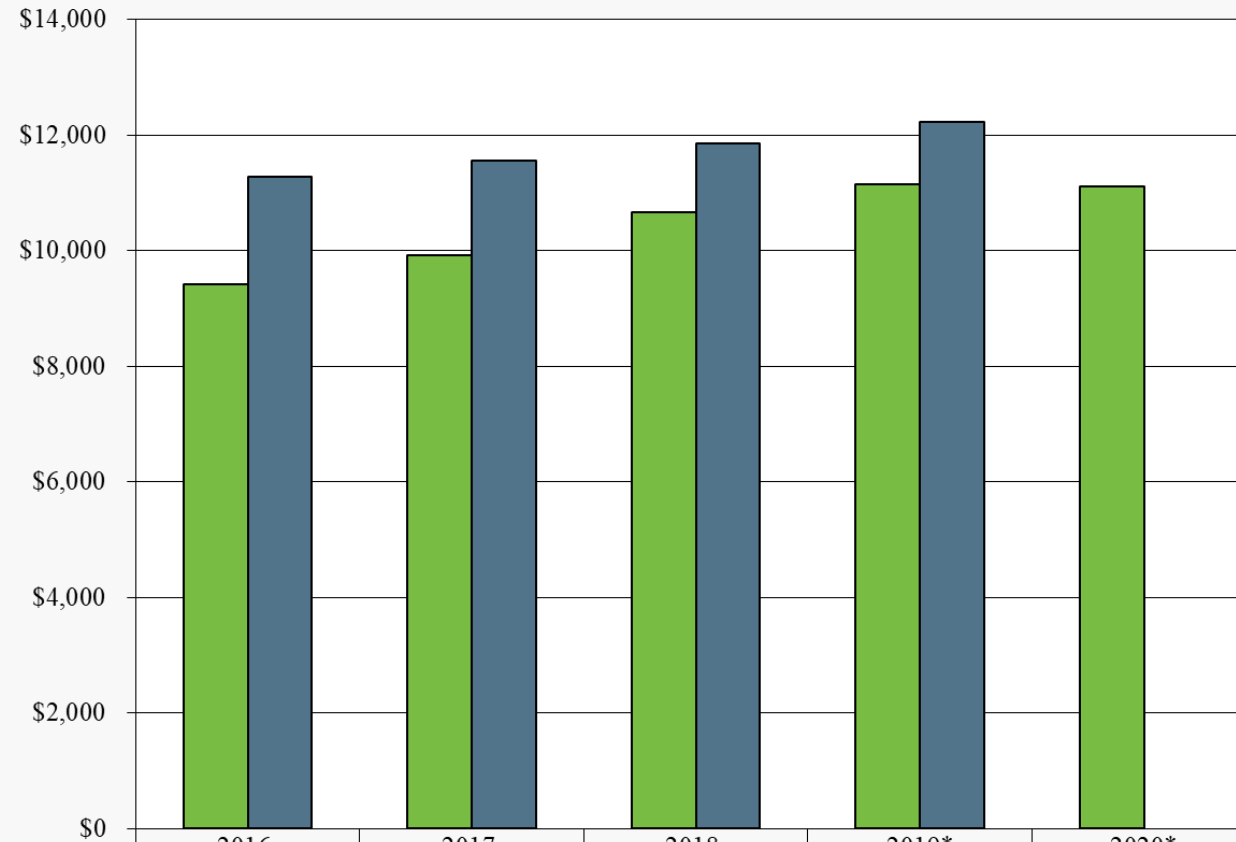


General Fund Revenues per ADM Served



General Fund

Operating Expenditures per ADM Served



■ District expenditures	\$9,425	\$9,926	\$10,670	\$11,151	\$11,114
■ State average expenditures**	11,279	11,548	11,853	12,220	-

General Fund

Expenditures by Program and General Fund Operations

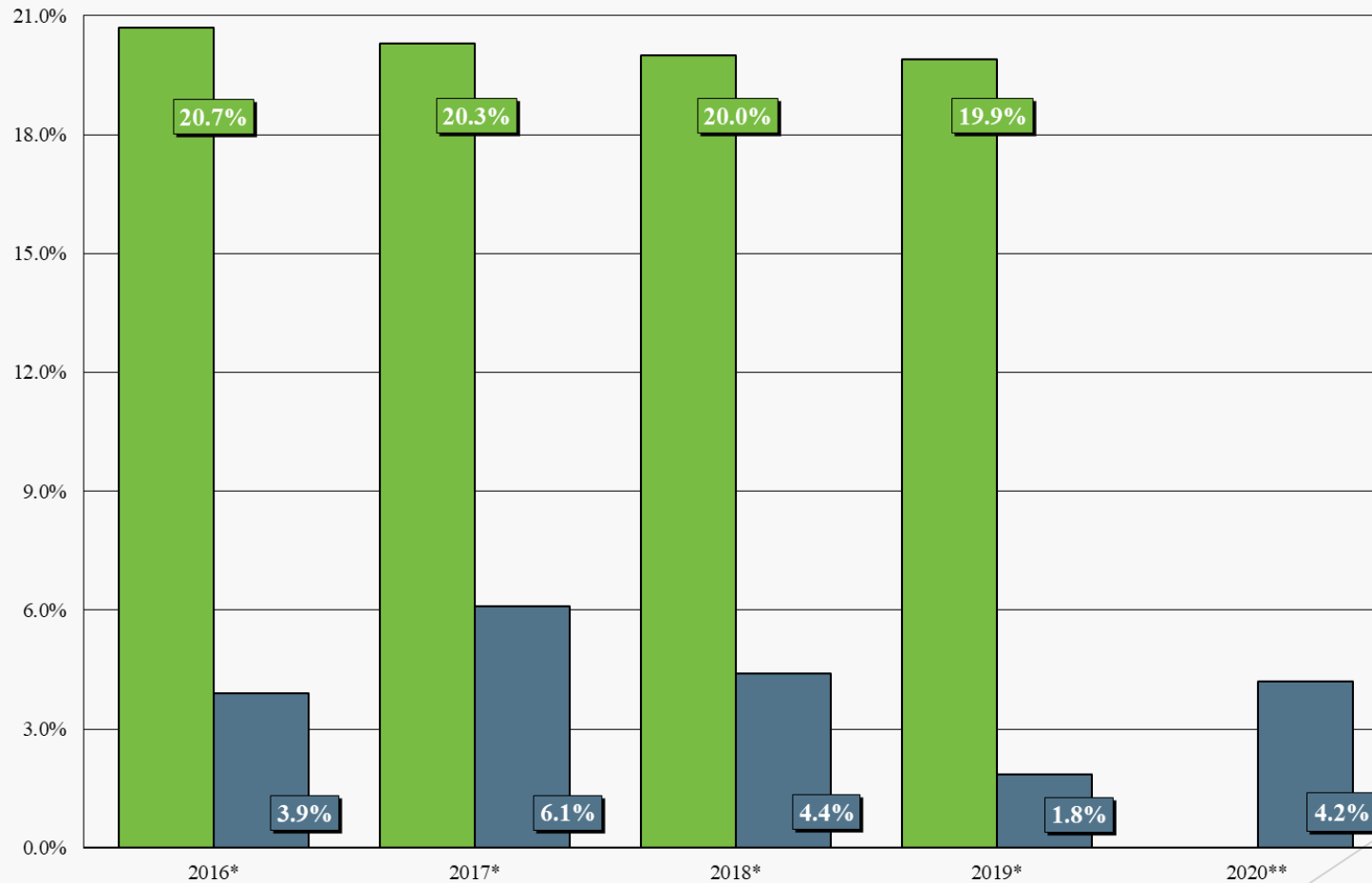
	District	State	District	State
	2019**	Average 2019**	2020*	Average 2020
District and school administration	7.4%	8.6%	6.5%	N/A
Regular instruction***	49.7%	44.1%	48.9%	N/A
Vocational instruction	0.3%	1.3%	0.1%	N/A
Special education instruction	17.3%	18.4%	18.3%	N/A
Instructional support services	5.0%	5.0%	6.1%	N/A
Pupil support services****	6.7%	9.1%	7.2%	N/A
Sites, buildings, and equipment	8.3%	7.3%	8.9%	N/A
Capital outlay	5.3%	6.2%	4.0%	N/A
Total	100.0%	100.0%	100.0%	

General Fund

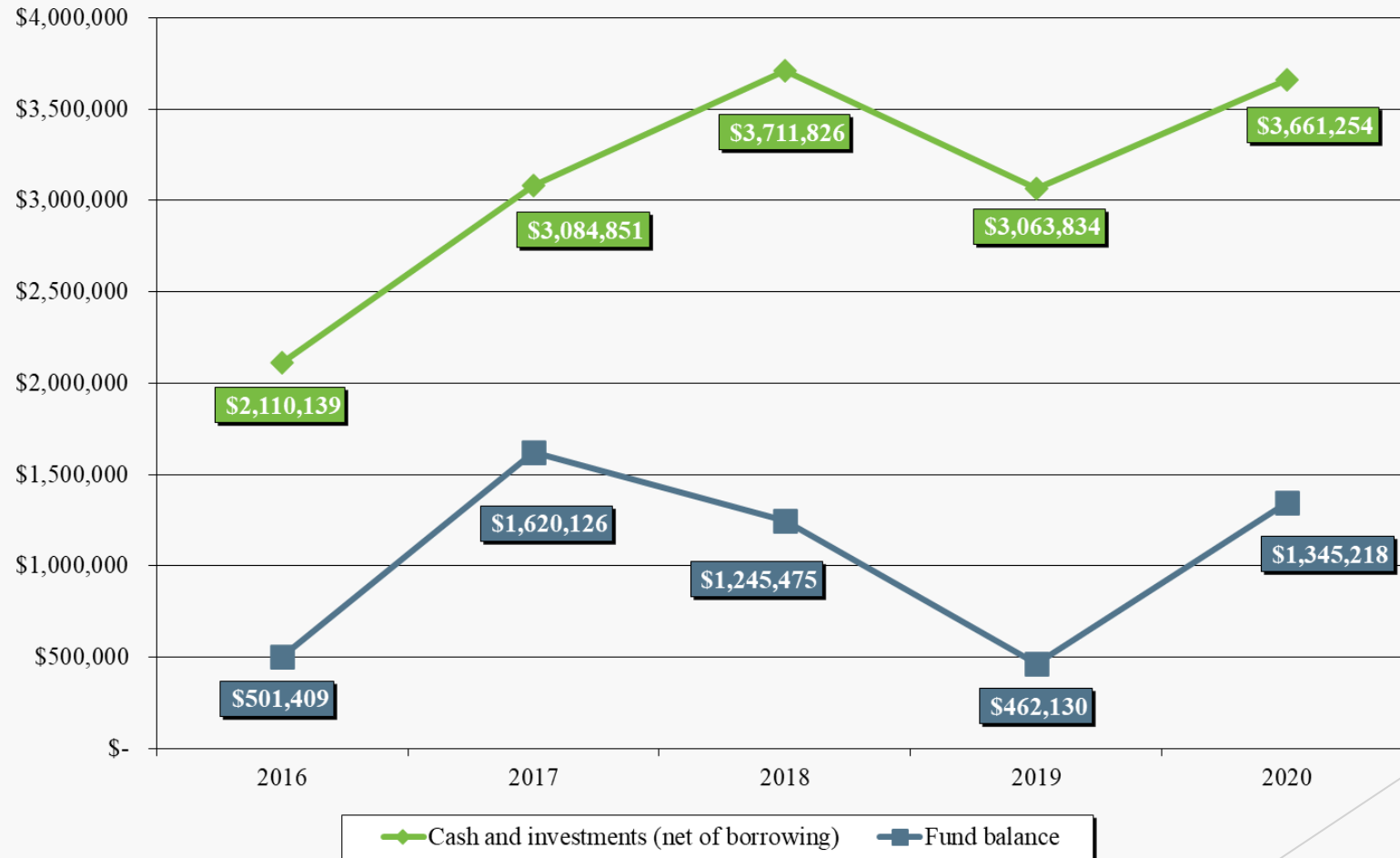
Net Revenues and Expenditures



General Fund Expenditures of Fund Balance



General Fund Financial Position



Food Service Fund Operations

For the Year Ended June 30,	2016	2017	2018	2019	2020
Revenues	\$ 1,283,327	\$ 1,408,376	\$ 1,448,016	\$ 1,517,153	\$ 1,533,416
Expenditures	1,334,686	1,391,899	1,444,000	1,476,030	1,470,741
Excess of revenues over (under) expenditures	(51,359)	16,477	4,016	41,123	62,675
Fund balance, July 1	45,480	(5,879)	10,598	14,614	55,737
Fund Balance, June 30	\$ (5,879)	\$ 10,598	\$ 14,614	\$ 55,737	\$ 118,412

Community Service Fund

Operations

For the Year Ended June 30,	2016	2017	2018	2019	2020
Revenues	\$ 1,067,440	\$ 1,183,248	\$ 1,202,977	\$ 1,325,962	\$ 1,258,603
Expenditures	998,286	1,056,185	1,249,256	1,471,172	1,311,818
Excess of revenues over (under) expenditures	69,154	127,063	(46,279)	(145,210)	(53,215)
Transfer in	-	-	-	-	100,000
Fund balance, July 1	126,573	195,727	322,790	276,511	131,301
Fund Balance, June 30	\$ 195,727	\$ 322,790	\$ 276,511	\$ 131,301	\$ 178,086

Components					
Nonspendable	\$ 210	\$ 4,400	\$ 8,227	\$ 8,781	\$ 9,840
Restricted/reserved for					
Community education*	49,173	98,800	55,374	(7,917)	8,555
Early childhood and family education	103,690	123,782	116,982	113,464	150,717
School readiness	42,654	95,808	95,425	16,540	5,833
Community service			503	433	3,141
Fund Balance, June 30	\$ 195,727	\$ 322,790	\$ 276,511	\$ 131,301	\$ 178,086

QUESTIONS?

Nancy Schulzetenberg

320-251-7010

Nancy.Schulzetenberg@berganKDV.com



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MORE.



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Truth in Taxation For Taxes Payable in 2021

December 7, 2020



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Truth in Taxation Law

Two Major Requirements

- 1) Counties must send out “proposed property tax statements” in November, based on preliminary tax levies set by all jurisdictions (counties, cities, townships, school districts, etc.).
- 2) Most taxing jurisdictions must hold a hearing prior to certifying the final levy

**You are here for the
School District’s annual
required hearing**



Becker Public Schools

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Tax Hearing Requirements

- **State law requires that we present information on the current year budget and actual revenues and expenses for prior year**
- **State law also requires that we present information on the proposed property tax levy**
- **District must also allow for public comments**

2019-20 General Fund Results

Fund	6/30/19	Other				6/30/20
	Audited Fund Balance	Revenues & Adjustments	Expenditures	Financing Sources	Variance	Audited Fund Balance
General Fund	\$ 462,128	\$35,207,172	\$34,447,039	\$ 122,957	\$ 883,090	\$ 1,345,218
Less: Capital Reserves						
Operating Capital	\$ 1,648	\$ 1,549,903	\$ 1,651,977	\$ 122,957	\$ 20,883	\$ 22,531
Long-Term Facilities Maint	\$ (64,072)	\$ 1,045,626	\$ 980,304	\$ -	\$ 65,322	\$ 1,250
Total Capital Reserves	\$ (62,424)	\$ 2,595,529	\$ 2,632,281	\$ 122,957	\$ 86,205	\$ 23,781
Assigned Fund Balances	\$ 153,911	\$ 332,124	\$ 276,843	\$ -	\$ 55,281	\$ 209,192
Non-Spendable Fund Balances	\$ 194,665	\$ 447,815	\$ 194,665	\$ -	\$ 253,150	\$ 447,815
General Fund Unassigned	\$ 175,976	\$31,831,704	\$31,343,250	\$ -	\$ 488,454	\$ 664,430

2019-20 Financial Results (All Funds)

Fund	6/30/19 Audited Fund Balance	Revenues & Adjustments	Expenditures	Other Financing Sources	Variance	6/30/20 Audited Fund Balance
General Fund	\$ 462,128	\$35,207,172	\$34,447,039	\$ 122,957	\$ 883,090	\$ 1,345,218
Food Service Fund	\$ 55,738	\$ 1,533,414	\$ 1,470,740	\$ -	\$ 62,674	\$ 118,412
Community Service Fund	\$ 131,304	\$ 1,285,599	\$ 1,311,817	\$ 100,000	\$ 46,782	\$ 178,086
Debt Service Fund	\$ 734,727	\$ 3,439,493	\$ 3,431,348	\$ -	\$ 8,146	\$ 742,873
Total All Funds	\$ 1,383,897	\$41,465,678	\$40,660,944	\$ 222,957	\$1,000,691	\$ 2,384,588

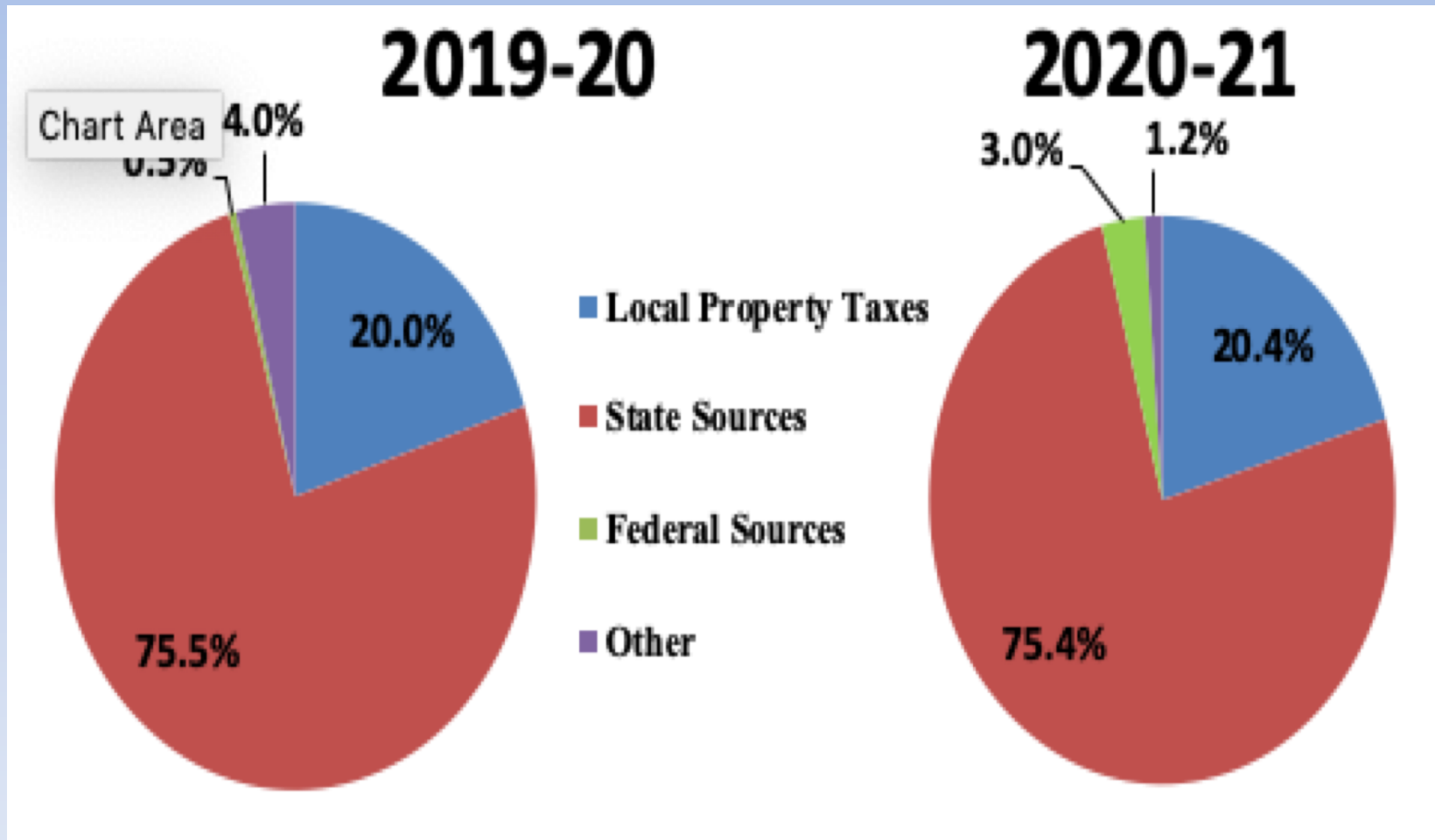
2020-21 General Fund Original Budget

Fund	6/30/20	Other				6/30/21
	Audited Fund Balance	Revenues	Expenditures	Financing Sources	Variance	Proj. Ending Fund Balance
General Fund	\$ 1,345,218	\$ 35,921,739	\$ 35,492,542	\$ 240,000	\$ 669,197	\$ 2,014,415
Less: Capital Reserves						
Operating Capital	\$ 22,531	\$ 1,526,311	\$ 1,772,635	\$ 240,000	\$ (6,324)	\$ 16,207
Long-Term Facilities Maint	\$ 1,250	\$ 1,027,206	\$ 997,079	\$ -	\$ 30,127	\$ 31,377
Total Capital Reserves	\$ 23,781	\$ 2,553,517	\$ 2,769,714	\$ 240,000	\$ 23,803	\$ 47,584
Assigned Fund Balances	\$ 209,192	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ 209,192
Non-Spendable Fund Balances	\$ 447,815	\$ 194,665	\$ 194,665	\$ -	\$ -	\$ 447,815
General Fund Unassigned	\$ 664,430	\$ 32,873,557	\$ 32,228,163	\$ -	\$ 645,394	\$ 1,309,824

2020-21 Original Budget (All Funds)

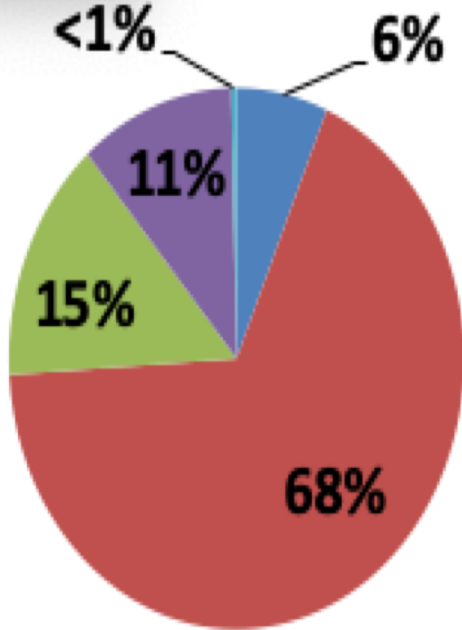
Fund	6/30/20 Audited Fund Balance	Revenues & Adjustments	Expenditures	Other Financing Sources	Variance	6/30/21 Unaudited Fund Balance
General Fund	\$ 1,345,218	\$35,921,739	\$35,492,542	\$ 240,000	\$ 669,197	\$ 2,014,415
Food Service Fund	\$ 118,412	\$ 1,511,200	\$ 1,506,360	\$ -	\$ 4,840	\$ 123,252
Community Service Fund	\$ 178,086	\$ 1,452,662	\$ 1,491,067	\$ -	\$ (38,405)	\$ 139,681
Debt Service Fund	\$ 742,873	\$ 3,383,137	\$ 3,427,413	\$ -	\$ (44,276)	\$ 698,597
Total All Funds	\$ 2,384,589	\$42,268,738	\$41,917,382	\$ 240,000	\$ 591,356	\$ 2,975,945

General Fund Revenues



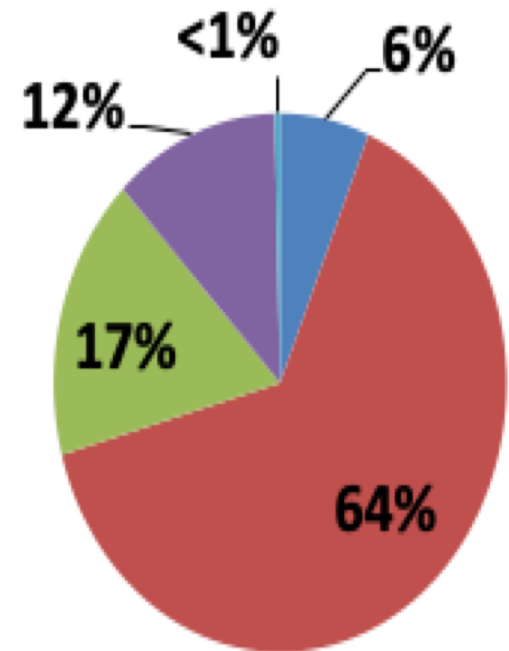
General Fund Expenditures by Program

Chart Area **2020**



- Admin and District Support
- Instruction
- Student Support Services
- Maintenance
- Other

2021





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General Education Funding

Formula Allowance

X

Students

=

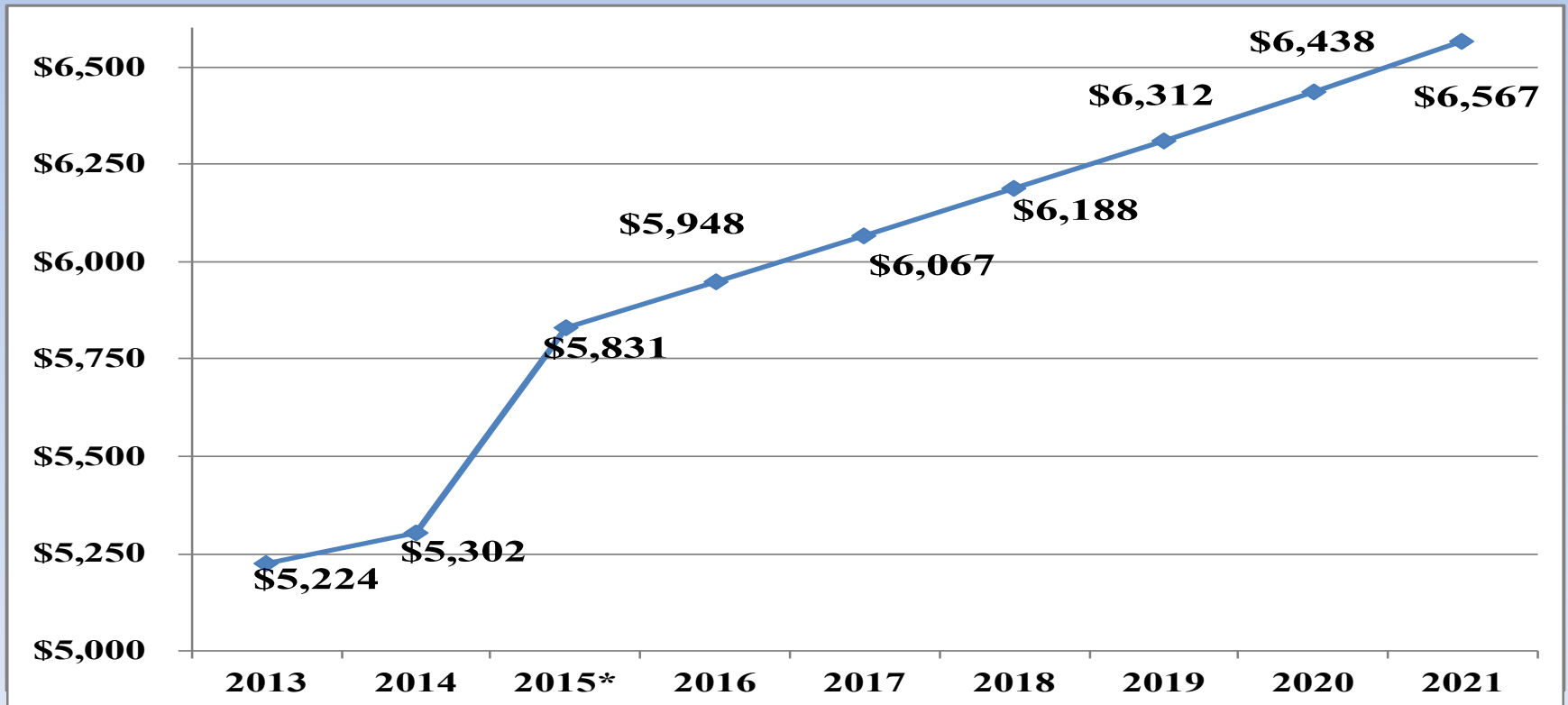
Revenue



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Formula Allowance

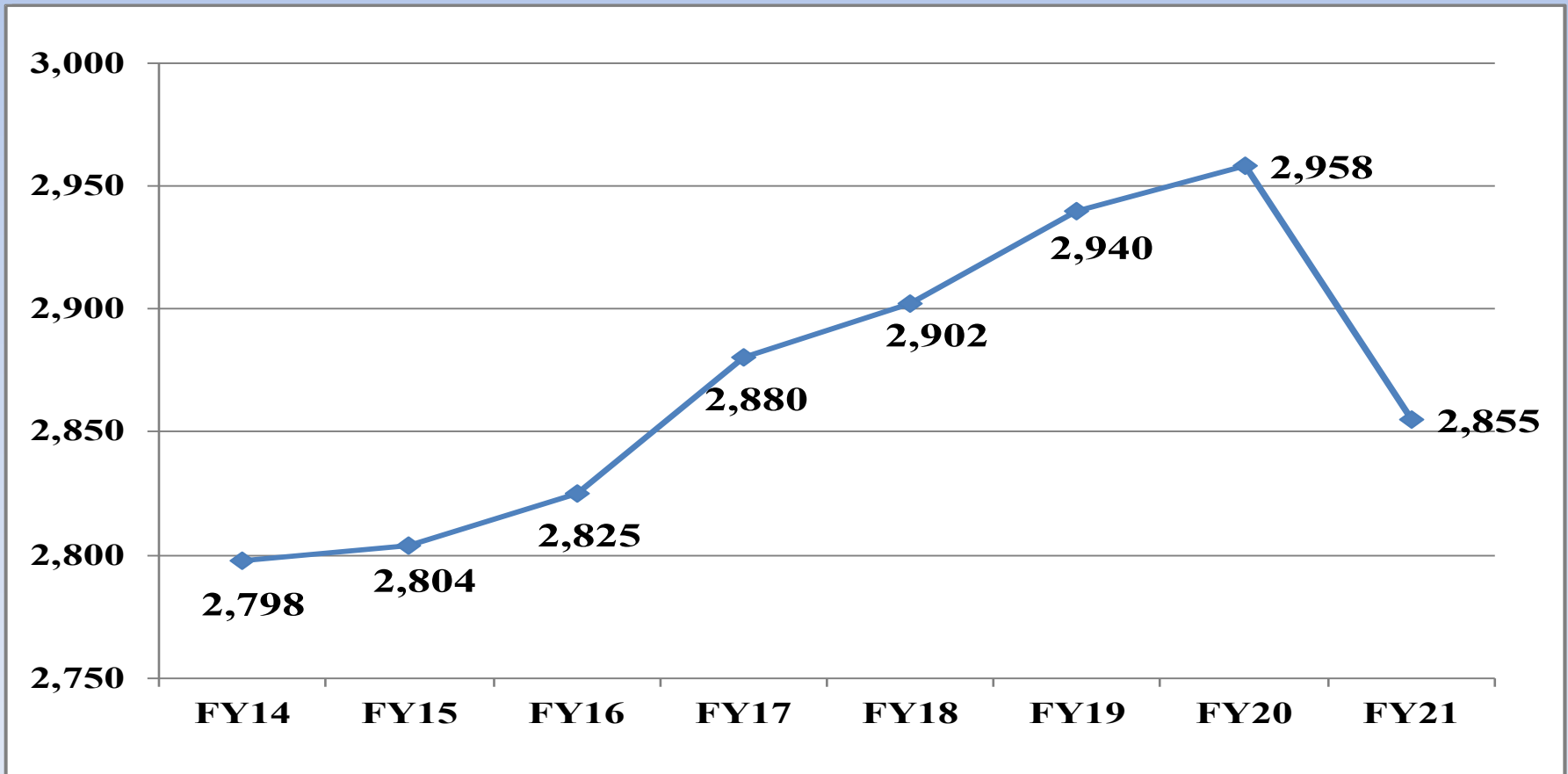




Becker Public Schools

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Becker Students (Oct 1)





How Are Levy Amounts Determined?

- **Legislature** sets formulas in statute to determine levy limits.
- **Mn Dept of Ed** calculates levy limits for each District, based on these formulas.
- **Board of Education** adopts proposed levy in September; final levy cannot exceed this, except for voter-approved levies.

Payable 2021 Proposed Levy All Funds

	ACTUAL 2019 PAY 2020	PROPOSED 2020 PAY 2021	DOLLAR DIFFERENCE	% Change
General Fund	\$ 7,235,061	\$ 7,280,679	\$ 45,618	0.63%
Community Education Fund	213,342	213,885	543	0.25%
Debt Service Fund	<u>3,292,211</u>	<u>3,390,869</u>	<u>98,658</u>	3.00%
TOTAL PROPOSED LEVY	\$ 10,740,614	\$ 10,885,433	\$ 144,819	1.35%

General Fund Levy Changes

Overall change is \$45,618 increase

- **Reemployment Levy** increased by \$57,035. Result of layoffs of employees in spring of 2020 due to COVID.
- **All other General Fund levies (12 categories)** decreased by \$11,417; mostly the result of enrollment adjustments.

Community Ed Levy Changes

Overall change is \$543 increase

- **School Age Care levy** increased \$4,694 as a result of increased expenditures for the program.
- **Other Community Ed levies** decreased by \$4,151 combined.

Debt Service Levy Changes

Overall change is \$98,658 increase

- **Reduction for Debt Excess** increased levy by \$109,383. replaces the one time decreased levy from prior year.
- **All other debt service levies** decreased by \$10,725.

How is MY Property Tax Determined?

1. **County Assessor** determines market value for each parcel of property.
2. **MN Legislature** sets formulas for Tax Capacity. These formulas determine how the tax burden is split on different types of property (residential, commercial, ag, etc.).
3. **County Auditor** calculates the tax capacity for each parcel based on steps 1 & 2.
4. **County Auditor** divides the total levy by total tax capacity of the District to determine tax rate needed. Tax Rate is multiplied by each property's tax capacity*.

* Certain Levies are spread based on the Market Value rather than the tax capacity.

Who can I contact for answers?

Questions regarding District Specific Levy:

Kevin Januszewski, Director of Business Services – Becker Public Schools

kjanuszewski@isd726.org

(763) 261-4502

Questions regarding your Property Value:

Sherburne County Assessor's Office

assessor@co.sherburne.mn.us

(763) 241-2880



Becker Public Schools

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Any Questions?



Adopted: May 2, 2005

Revised:

704 DEVELOPMENT AND MAINTENANCE OF AN INVENTORY OF FIXED ASSETS AND A FIXED ASSET ACCOUNTING SYSTEM

I. PURPOSE

The purpose of this policy is to provide for the development and maintenance of an inventory of the fixed assets of the school district and the establishment and maintenance of a fixed asset accounting system.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is that a fixed asset accounting system and an inventory of fixed assets be developed and maintained.

III. DEVELOPMENT OF INVENTORY AND ACCOUNTING SYSTEM

The superintendent or such other school official as designated by the superintendent or the school board shall be responsible for the development and maintenance of an inventory of the fixed assets of the school district, and for the establishment and maintenance of a formal fixed asset accounting system. The accounting system shall be operated in compliance with the applicable provisions of the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS). In addition, the inventory shall specify the location of all continued abstracts showing the conveyance of the property to the school district; certificates of title showing title to the property in the school district; title insurance policies; surveys; and other property records relating to the real property of the school district.

IV. CAPITALIZATION

Physical assets acquired with unit costs in excess of \$5,000 are capitalized as property and equipment on the District's financial statements. Items with unit costs below this threshold shall be expensed in the year purchased.

If an awarding agency requires a lower amount for equipment, ISD #726 will adhere to that dollar amount only for that program or contract.

Capitalized property and equipment additions are accounted for at their historical cost and all such assets, except land, are subject to depreciation over their estimated useful lives.

Capitalized assets will be reported as expensed for grants if they were so budgeted in the grant application. However, for the District's financial statements, these assets will be capitalized and depreciated according to these guidelines.

IV. REPORT

The administration shall annually update the property records of the school district and provide an inventory of the fixed assets of the school district to the school board.

Legal References: Minn. Stat. § 123B.02 (School District Powers)
Minn. Stat. § 123B.09 (School Board Powers)
Minn. Stat. § 123B.51 (Schoolhouse and Sites; Access for Noncurricular Purposes)

Cross References: Policy 702 (Accounting)
MSBA Service Manual, Chapter 7, Education Funding

Adopted: August 7, 2017

Revised:

721 UNIFORM GRANT GUIDANCE POLICY REGARDING FEDERAL REVENUE SOURCES

I. PURPOSE

The purpose of this policy is to ensure compliance with the requirements of the federal Uniform Grant Guidance regulations by establishing uniform administrative requirements, cost principles, and audit requirements for federal grant awards received by the school district.

II. DEFINITIONS

A. Grants

1. “State-administered grants” are those grants that pass through a state agency such as the Minnesota Department of Education (MDE).
2. “Direct grants” are those grants that do not pass through another agency such as MDE and are awarded directly by the federal awarding agency to the grantee organization. These grants are usually discretionary grants that are awarded by the U.S. Department of Education (DOE) or by another federal awarding agency.

B. “Non-federal entity” means a state, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a federal award as a recipient or subrecipient.

C. “Federal award” has the meaning, depending on the context, in either paragraph 1. or 2. of this definition:

1.
 - a. The federal financial assistance that a non-federal entity receives directly from a federal awarding agency or indirectly from a pass-through entity, as described in 2 C.F.R. § 200.101 (Applicability); or
 - b. The cost-reimbursement contract under the federal Acquisition Regulations that a non-federal entity receives directly from a federal awarding agency or indirectly from a pass-through entity, as described in 2 C.F.R. § 200.101 (Applicability).
2. The instrument setting forth the terms and conditions. The instrument is the grant agreement, cooperative agreement, other agreement for assistance covered in paragraph (b) of 2 C.F.R. § 200.40 (Federal

Financial Assistance), or the cost-reimbursement contract awarded under the federal Acquisition Regulations.

3. “Federal award” does not include other contracts that a federal agency uses to buy goods or services from a contractor or a contract to operate federal-government-owned, contractor-operated facilities.

D. “Contract” means a legal instrument by which a non-federal entity purchases property or services needed to carry out the project or program under a federal award. The term, as used in 2 C.F.R. Part 200, does not include a legal instrument, even if the non-federal entity considers it a contract, when the substance of the transaction meets the definition of a federal award or subaward.

E. Procurement Methods

1. “Procurement by micro-purchase” is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (generally \$310,000, except as otherwise discussed in 48 C.F.R. Subpart 2.1 or as periodically adjusted for inflation).
2. “Procurement by small purchase procedures” are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than \$1250,000 (periodically adjusted for inflation).
3. “Procurement by sealed bids (formal advertising)” is a publicly solicited and a firm, fixed-price contract (lump sum or unit price) awarded to the responsible bidder whose bid, conforming to all the material terms and conditions of the invitation for bids, is the lowest in price.
4. “Procurement by competitive proposals” is normally conducted with more than one source submitting an offer, and either a fixed-price or cost-reimbursement type contract is awarded. Competitive proposals are generally used when conditions are not appropriate for the use of sealed bids.
5. “Procurement by noncompetitive proposals” is procurement through solicitation of a proposal from only one source.

F. “Equipment” means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which exceeds the lesser of the capitalization level established by the non-federal entity for financial statement purposes, or \$5,000.

G. “Compensation for personal services” includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the federal award, including, but not necessarily limited to, wages and

salaries. Compensation for personal services may also include fringe benefits which are addressed in 2 C.F.R. § 200.431 (Compensation - Fringe Benefits).

- H. “Post-retirement health plans” refer to costs of health insurance or health services not included in a pension plan covered by 2 C.F.R. § 200.431(g) for retirees and their spouses, dependents, and survivors.
- I. “Severance pay” is a payment in addition to regular salaries and wages by the non-federal entities to workers whose employment is being terminated.
- J. “Direct costs” are those costs that can be identified specifically with a particular final cost objective, such as a federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.
- K. “Relocation costs” are costs incident to the permanent change of duty assignment (for an indefinite period or for a stated period not less than 12 months) of an existing employee or upon recruitment of a new employee.
- L. “Travel costs” are the expenses for transportation, lodging, subsistence, and related items incurred by employees who are in travel status on official business of the school district.

III. CONFLICT OF INTEREST

- A. Employee Conflict of Interest. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The employees, officers, and agents of the school district may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, the school district may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by employees, officers, or agents of the school district.
- B. Organizational Conflicts of Interest. The school district is unable or appears to be unable to be impartial in conducting a procurement action involving the related organization because of relationships with a parent company, affiliate, or subsidiary organization.
- C. Disclosing Conflicts of Interest. The school district must disclose in writing any potential conflict of interest to MDE in accordance with applicable federal awarding agency policy.

IV. ACCEPTABLE METHODS OF PROCUREMENT

- A. General Procurement Standards. The school district must use its own documented procurement procedures which reflect applicable state laws, provided that the procurements conform to the applicable federal law and the standards identified in the Uniform Grant Guidance.
- B. The school district must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.
- C. The school district's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives and any other appropriate analysis to determine the most economical approach.
- D. The school district must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.
- E. The school district must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following: rationale for the method of procurement; selection of the contract type; contractor selection or rejection; and the basis for the contract price.
- F. The school district alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the school district of any contractual responsibilities under its contracts.
- G. The school district must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
- H. Methods of Procurement. The school district must use one of the following methods of procurement:
 - 1. Procurement by micro-purchases. To the extent practicable, the school district must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the school district considers the price to be reasonable.

2. Procurement by small purchase procedures. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.
3. Procurement by sealed bids (formal advertising).
4. Procurement by competitive proposals. If this method is used, the following requirements apply:
 - a. Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
 - b. Proposals must be solicited from an adequate number of qualified sources;
 - c. The school district must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;
 - d. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
 - e. The school district may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method where price is not used as a selection factor can only be used in procurement of A/E professional services; it cannot be used to purchase other types of services, though A/E firms are a potential source to perform the proposed effort.
5. Procurement by noncompetitive proposals. Procurement by noncompetitive proposals may be used only when one or more of the following circumstances apply:
 - a. The item is available only from a single source;
 - b. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
 - c. The DOE or MDE expressly authorizes noncompetitive proposals in response to a written request from the school district; or

- d. After solicitation of a number of sources, competition is determined inadequate.
- I. Competition. The school district must have written procedures for procurement transactions. These procedures must ensure that all solicitations:
- 1. Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product, or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When making a clear and accurate description of the technical requirements is impractical or uneconomical, a “brand name or equivalent” description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and
 - 2. Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.
- J. The school district must ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, the school district must not preclude potential bidders from qualifying during the solicitation period.
- K. Non-federal entities are prohibited from contracting with or making subawards under “covered transactions” to parties that are suspended or debarred or whose principals are suspended or debarred. “Covered transactions” include procurement contracts for goods and services awarded under a grant or cooperative agreement that are expected to equal or exceed \$25,000.
- L. All nonprocurement transactions entered into by a recipient (i.e., subawards to subrecipients), irrespective of award amount, are considered covered transactions, unless they are exempt as provided in 2 C.F.R. § 180.215.

V. MANAGING EQUIPMENT AND SAFEGUARDING ASSETS

- A. Property Standards. The school district must, at a minimum, provide the equivalent insurance coverage for real property and equipment acquired or improved with federal funds as provided to property owned by the non-federal entity. Federally owned property need not be insured unless required by the terms and conditions of the federal award.

The school district must adhere to the requirements concerning real property,

equipment, supplies, and intangible property set forth in 2 C.F.R. §§ 200.311, 200.314, and 200.315.

B. Equipment

Management requirements. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part under a federal award, until disposition takes place will, at a minimum, meet the following requirements:

1. Property records must be maintained that include a description of the property; a serial number or other identification number; the source of the funding for the property (including the federal award identification number (FAIN)); who holds title; the acquisition date; the cost of the property; the percentage of the federal participation in the project costs for the federal award under which the property was acquired; the location, use, and condition of the property; and any ultimate disposition data, including the date of disposition and sale price of the property.
2. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
3. A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.
4. Adequate maintenance procedures must be developed to keep property in good condition.
5. If the school district is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

VI. FINANCIAL MANAGEMENT REQUIREMENTS

- A. Financial Management. The school district's financial management systems, including records documenting compliance with federal statutes, regulations, and the terms and conditions of the federal award, must be sufficient to permit the preparation of reports required by general and program-specific terms and conditions; and the tracing of funds to a level of expenditures adequate to establish that such funds have been used according to the federal statutes, regulations, and the terms and conditions of the federal award.
- B. Payment. The school district must be paid in advance, provided it maintains or demonstrates the willingness to maintain both written procedures that minimize the time elapsing between the transfer of funds and disbursement between the school district and the financial management systems that meet the standards for fund control.

Advance payments to a school district must be limited to the minimum amounts needed and timed to be in accordance with the actual, immediate cash requirements of the school district in carrying out the purpose of the approved program or project. The timing and amount of advance payments must be as close as is administratively feasible to the actual disbursements by the non-federal entity for direct program or project costs and the proportionate share of any allowable indirect costs. The school district must make timely payment to contractors in accordance with the contract provisions.

- C. Internal Controls. The school district must establish and maintain effective internal control over the federal award that provides reasonable assurance that the school district is managing the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award. These internal controls should be in compliance with guidance in “Standards for Internal Control in the Federal Government,” issued by the Comptroller General of the United States, or the “Internal Control Integrated Framework,” issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).

The school district must comply with federal statutes, regulations, and the terms and conditions of the federal award.

The school district must also evaluate and monitor the school district’s compliance with statutes, regulations, and the terms and conditions of the federal award.

The school district must also take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.

The school district must take reasonable measures to safeguard protected personally identifiable information considered sensitive consistent with applicable federal and state laws regarding privacy and obligations of confidentiality.

VII. ALLOWABLE USE OF FUNDS AND COST PRINCIPLES

- A. Allowable Use of Funds. The school district administration and board will enforce appropriate procedures and penalties for program, compliance, and accounting staff responsible for the allocation of federal grant costs based on their allowability and their conformity with federal cost principles to determine the allowability of costs.

B. Definitions

1. “Allowable cost” means a cost that complies with all legal requirements that apply to a particular federal education program, including statutes, regulations, guidance, applications, and approved grant awards.
2. “Education Department General Administrative Regulations (EDGAR)”

means a compilation of regulations that apply to federal education programs. These regulations contain important rules governing the administration of federal education programs and include rules affecting the allowable use of federal funds (including rules regarding allowable costs, the period of availability of federal awards, documentation requirements, and grants management requirements). EDGAR can be accessed at: <http://www2.ed.gov/policy/fund/reg/edgarReg/edgar.html>.

3. “Omni Circular” or “2 C.F.R. Part 200s” or “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards” means federal cost principles that provide standards for determining whether costs may be charged to federal grants.
4. “Advance payment” means a payment that a federal awarding agency or passthrough entity makes by any appropriate payment mechanism, including a predetermined payment schedule, before the non-federal entity disburses the funds for program purposes.

C. Allowable Costs. The following items are costs that may be allowable under the 2 C.F.R. Part 200s under specific conditions:

1. Advisory councils;
2. Audit costs and related services;
3. Bonding costs;
4. Communication costs;
5. Compensation for personal services;
6. Depreciation and use allowances;
7. Employee morale, health, and welfare costs;
8. Equipment and other capital expenditures;
9. Gains and losses on disposition of depreciable property and other capital assets and substantial relocation of federal programs;
10. Insurance and indemnification;
11. Maintenance, operations, and repairs;
12. Materials and supplies costs;
13. Meetings and conferences;

14. Memberships, subscriptions, and professional activity costs;
15. Security costs;
16. Professional service costs;
17. Proposal costs;
18. Publication and printing costs;
19. Rearrangement and alteration costs;
20. Rental costs of building and equipment;
21. Training costs; and
22. Travel costs.

D. Costs Forbidden by Federal Law. 2 CFR Part 200s and EDGAR identify certain costs that may never be paid with federal funds. The following list provides examples of such costs. If a cost is on this list, it may not be supported with federal funds. The fact that a cost is not on this list does not mean it is necessarily permissible. Other important restrictions apply to federal funds, such as those items detailed in the 2 CFR Part 200s; thus, the following list is not exhaustive:

1. Advertising and public relations costs (with limited exceptions), including promotional items and memorabilia, models, gifts, and souvenirs;
2. Alcoholic beverages;
3. Bad debts;
4. Contingency provisions (with limited exceptions);
5. Fundraising and investment management costs (with limited exceptions);
6. Donations;
7. Contributions;
8. Entertainment (amusement, diversion, and social activities and any associated costs);
9. Fines and penalties;
10. General government expenses (with limited exceptions pertaining to Indian tribal governments and Councils of Government (COGs));

11. Goods or services for personal use;
12. Interest, except interest specifically stated in 2 C.F.R. § 200.441 as allowable;
13. Religious use;
14. The acquisition of real property (unless specifically permitted by programmatic statute or regulations, which is very rare in federal education programs);
15. Construction (unless specifically permitted by programmatic statute or regulations, which is very rare in federal education programs); and
16. Tuition charged or fees collected from students applied toward meeting matching, cost sharing, or maintenance of effort requirements of a program.

E. Program Allowability

1. Any cost paid with federal education funds must be permissible under the federal program that would support the cost.
2. Many federal education programs detail specific required and/or allowable uses of funds for that program. Issues such as eligibility, program beneficiaries, caps or restrictions on certain types of program expenses, other program expenses, and other program specific requirements must be considered when performing the programmatic analysis.
3. The two largest federal K-12 programs, Title I, Part A, and the Individuals with Disabilities Education Act (IDEA), do not contain a use of funds section delineating the allowable uses of funds under those programs. In those cases, costs must be consistent with the purposes of the program in order to be allowable.

F. Federal Cost Principles

1. The Omni Circular defines the parameters for the permissible uses of federal funds. While many requirements are contained in the Omni Circular, it includes five core principles that serve as an important guide for effective grant management. These core principles require all costs to be:
 - a. Necessary for the proper and efficient performance or administration of the program.
 - b. Reasonable. An outside observer should clearly understand why a decision to spend money on a specific cost made sense in light of

the cost, needs, and requirements of the program.

- c. Allocable to the federal program that paid for the cost. A program must benefit in proportion to the amount charged to the federal program – for example, if a teacher is paid 50% with Title I funds, the teacher must work with the Title I program/students at least 50% of the time. Recipients also need to be able to track items or services purchased with federal funds so they can prove they were used for federal program purposes.
- d. Authorized under state and local rules. All actions carried out with federal funds must be authorized and not prohibited by state and local laws and policies.
- e. Adequately documented. A recipient must maintain proper documentation so as to provide evidence to monitors, auditors, or other oversight entities of how the funds were spent over the lifecycle of the grant.

G. Program Specific Fiscal Rules. The Omni Circular also contains specific rules on selected items of costs. Costs must comply with these rules in order to be paid with federal funds.

- 1. All federal education programs have certain program specific fiscal rules that apply. Determining which rules apply depends on the program; however, rules such as supplement, not supplant, maintenance of effort, comparability, caps on certain uses of funds, etc., have an important impact when analyzing whether a particular cost is permissible.
- 2. Many state-administered programs require local education agencies (LEAs) to use federal program funds to supplement the amount of state, local, and, in some cases, other federal funds they spend on education costs and not to supplant (or replace) those funds. Generally, the “supplement, not supplant” provision means that federal funds must be used to supplement the level of funds from non-federal sources by providing additional services, staff, programs, or materials. In other words, federal funds normally cannot be used to pay for things that would otherwise be paid for with state or local funds (and, in some cases, with other federal funds).
- 3. Auditors generally presume supplanting has occurred in three situations:
 - a. School district uses federal funds to provide services that the school district is required to make available under other federal, state, or local laws.
 - b. School district uses federal funds to provide services that the school district provided with state or local funds in the prior year.

- c. School district uses Title I, Part A, or Migrant Education Program funds to provide the same services to Title I or Migrant students that the school district provides with state or local funds to nonparticipating students.
 4. These presumptions apply differently in different federal programs and also in schoolwide program schools. Staff should be familiar with the supplement not supplant provisions applicable to their program.
- H. Approved Plans, Budgets, and Special Conditions
 1. As required by the Omni Circular, all costs must be consistent with approved program plans and budgets.
 2. Costs must also be consistent with all terms and conditions of federal awards, including any special conditions imposed on the school district's grants.
- I. Training
 1. The school district will provide training on the allowable use of federal funds to all staff involved in federal programs.
 2. The school district will promote coordination between all staff involved in federal programs through activities, such as routine staff meetings and training sessions.
- J. Employee Sanctions. Any school district employee who violates this policy will be subject to discipline, as appropriate, up to and including the termination of employment.

VIII. COMPENSATION – PERSONAL SERVICES EXPENSES AND REPORTING

A. Compensation – Personal Services

Costs of compensation are allowable to the extent that they satisfy the specific requirements of the Uniform Grant Guidance and that the total compensation for individual employees:

1. Is reasonable for the services rendered and conforms to the established written policy of the school district consistently applied to both federal and non-federal activities; and
2. Follows an appointment made in accordance with a school district's written policies and meets the requirements of federal statute, where applicable.

Unless an arrangement is specifically authorized by a federal awarding agency, a school district must follow its written non-federal, entitywide policies and practices concerning the permissible extent of professional services that can be provided outside the school district for non-organizational compensation.

B. Compensation – Fringe Benefits

1. During leave.

The costs of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, family-related leave, sick leave, holidays, court leave, military leave, administrative leave, and other similar benefits, are allowable if all of the following criteria are met:

- a. They are provided under established written leave policies;
- b. The costs are equitably allocated to all related activities, including federal awards; and
- c. The accounting basis (cash or accrual) selected for costing each type of leave is consistently followed by the school district.

2. The costs of fringe benefits in the form of employer contributions or expenses for social security; employee life, health, unemployment, and worker's compensation insurance (except as indicated in 2 C.F.R. § 200.447(d)); pension plan costs; and other similar benefits are allowable, provided such benefits are granted under established written policies. Such benefits must be allocated to federal awards and all other activities in a manner consistent with the pattern of benefits attributable to the individuals or group(s) of employees whose salaries and wages are chargeable to such federal awards and other activities and charged as direct or indirect costs in accordance with the school district's accounting practices.

3. Actual claims paid to or on behalf of employees or former employees for workers' compensation, unemployment compensation, severance pay, and similar employee benefits (e.g., post-retirement health benefits) are allowable in the year of payment provided that the school district follows a consistent costing policy.

4. Pension plan costs may be computed using a pay-as-you-go method or an acceptable actuarial cost method in accordance with the written policies of the school district.

5. Post-retirement costs may be computed using a pay-as-you-go method or an acceptable actuarial cost method in accordance with established written policies of the school district.

6. Costs of severance pay are allowable only to the extent that, in each case, severance pay is required by law; employer-employee agreement; established policy that constitutes, in effect, an implied agreement on the school district's part; or circumstances of the particular employment.
- C. Insurance and Indemnification. Types and extent and cost of coverage are in accordance with the school district's policy and sound business practice.
- D. Recruiting Costs. Short-term, travel visa costs (as opposed to longer-term, immigration visas) may be directly charged to a federal award, so long as they are:
1. Critical and necessary for the conduct of the project;
 2. Allowable under the cost principles set forth in the Uniform Grant Guidance;
 3. Consistent with the school district's cost accounting practices and school district policy; and
 4. Meeting the definition of "direct cost" in the applicable cost principles of the Uniform Grant Guidance.
- E. Relocation Costs of Employees. Relocation costs are allowable, subject to the limitations described below, provided that reimbursement to the employee is in accordance with the school district's reimbursement policy.
- F. Travel Costs. Travel costs may be charged on an actual cost basis, on a per diem or mileage basis in lieu of actual costs incurred, or on a combination of the two, provided the method used is applied to an entire trip and not to selected days of the trip, and results in charges consistent with those normally allowed in like circumstances in the school district's non-federally funded activities and in accordance with the school district's reimbursement policies.

Costs incurred by employees and officers for travel, including costs of lodging, other subsistence, and incidental expenses, must be considered reasonable and otherwise allowable only to the extent such costs do not exceed charges normally allowed by the school district in its regular operations according to the school district's written reimbursement and/or travel policies.

In addition, when costs are charged directly to the federal award, documentation must justify the following:

1. Participation of the individual is necessary to the federal award; and
2. The costs are reasonable and consistent with the school district's established travel policy.

Temporary dependent care costs above and beyond regular dependent care that directly results from travel to conferences is allowable provided the costs are:

1. A direct result of the individual's travel for the federal award;
2. Consistent with the school district's documented travel policy for all school district travel; and
3. Only temporary during the travel period.

Legal References: 2 C.F.R. § 200.12 (Capital Assets)
2 C.F.R. § 200.112 (Conflict of Interest)
2 C.F.R. § 200.113 (Mandatory Disclosures)
2 C.F.R. § 200.205(d) (Federal Awarding Agency Review of Risk Posed by Applicants)
2 C.F.R. § 200.212 (Suspension and Debarment)
2 C.F.R. § 200.300(b) (Statutory and National Policy Requirements)
2 C.F.R. § 200.302 (Financial Management)
2 C.F.R. § 200.303 (Internal Controls)
2 C.F.R. § 200.305(b)(1) (Payment)
2 C.F.R. § 200.310 (Insurance Coverage)
2 C.F.R. § 200.311 (Real Property)
2 C.F.R. § 200.313(d) (Equipment)
2 C.F.R. § 200.314 (Supplies)
2 C.F.R. § 200.315 (Intangible Property)
2 C.F.R. § 200.318 (General Procurement Standards)
2 C.F.R. § 200.319(c) (Competition)
2 C.F.R. § 200.320 (Methods of Procurement to be Followed)
2 C.F.R. § 200.321 (Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms)
2 C.F.R. § 200.328 (Monitoring and Reporting Program Performance)
2 C.F.R. § 200.338 (Remedies for Noncompliance)
2 C.F.R. § 200.403(c) (Factors Affecting Allowability of Costs)
2 C.F.R. § 200.430 (Compensation – Personal Services)
2 C.F.R. § 200.431 (Compensation – Fringe Benefits)
2 C.F.R. § 200.447 (Insurance and Indemnification)
2 C.F.R. § 200.463 (Recruiting Costs)
2 C.F.R. § 200.464 (Relocation Costs of Employees)
2 C.F.R. § 200.473 (Transportation Costs)
2 C.F.R. § 200.474 (Travel Costs)

Cross References Policy 210 (Conflict of Interest – School Board Members)
Policy 412 (Expense Reimbursement)
Policy 701 (Establishment and Adoption of School District Budget)
Policy 702 (Accounting)
Policy 703 (Annual Audit)

Adopted: October 6, 2003

Revised: March 16, 2004

511 STUDENT FUNDRAISING

I. PURPOSE

The purpose of this policy is to address student fundraising efforts.

II. GENERAL STATEMENT OF POLICY

The school board recognizes a desire and a need by some student organizations for fundraising. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students and the general public.

III. RESPONSIBILITY

- A. It shall be the responsibility of the building administrators to develop recommendations to the superintendent that will result in a level of activity deemed acceptable by employees, parents and students. Consideration of student safety must be the first consideration is determining an appropriate fundraiser.
- B. All fundraising activities must be approved in advance by the administration. Participation in non-approved activities shall be considered a violation of school district policy.
- C. It shall be the responsibility of the superintendent to approve and provide coordination of student fundraising throughout the school district as deemed appropriate. ~~All fundraisers for the school year must be presented to the school board for approval. Typically this will occur at the second school board meeting in September of that school year.~~
- D. The school district expects all students who participate in approved fundraising activities to represent the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and student discipline extend to student fundraising activities.
- E. The school district expects all employees who plan, supervise, coordinate, or participate in student fundraising activities to act in the best interests of the students and to represent the school, the student organization, and the community in a responsible manner.

IV. ANNUAL REPORT

The superintendent shall report to the school board, at least annually, on the nature and scope of student fundraising activities approved pursuant to this policy.

Legal References: Minn. Stat. § 123B.36 (Authorized Fees)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)

Fundraiser Request Form

All fundraisers must be approved by the ~~Board of Education~~ Superintendent

This request form should include fundraisers between the months of October and September of each year.

Complete the form below and have it approved by your building principal or program supervisor who will then forward the request for consideration by the ~~school board~~ Superintendent.

Type of Fundraiser _____

Name of Fundraising Company _____

Projected Gross Amount Raised _____

Projected Net Amount Raised _____

Name of Organization _____

Name of Advisor _____

Name of Organization President _____

Inclusive Dates of Fundraiser _____

How will proceeds be used? _____

Organization President Signature

Advisor Signature

Principal/Program Supervisor Signature

**Must be signed by Principal or Program Supervisor and
submitted by September 15th & January 15th**