

BECKER PUBLIC SCHOOLS
School Board Meeting Agenda

Monday, April 6, 2020 at 6:30 PM
Regular Meeting
Teaching & Learning Center, Becker High School
12000 Hancock Street
Becker, MN 55308

- 1. PROCEDURAL ITEMS
 - A. Call to Order
 - B. Pledge of Allegiance
 - C. Agenda
- 2. REPORTS
 - A. Superintendent's Report 2
 - B. Committee Reports
- 3. CONSENT AGENDA
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- 4. DISTANCE LEARNING PLAN UPDATE
- 5. ADJOURNMENT



Date: April 3, 2020
To: School Board
From: Jeremy Schmidt
RE: Meeting Notes, April 6, 2020

2A. Superintendent's Report

- i. Distance learning plan is off and running. We are looking at continuing to adapt and change to continue to meet the needs of all staff and students. We have a very solid plan and resources, we are now in the stage to be sure we are doing all we can for students and troubleshoot more specific areas of needs. Our next step will be to continue to increase staff development and training and optimizing our lessons/learning.
- ii. MCA assessments have been waived for this year. We also do not anticipate being able to complete NWEA assessments this spring.

3. Consent Agenda

D. I recommend approving the personnel actions as presented.

E. Policy 706 Acceptance of Gifts permits the school board to accept donations or gifts under the terms of the policy. I recommend accepting the gifts as described on the enclosure.

4. Distance Learning Plan Update

The distance learning plan is continuing to be updated as more information is solidified and becomes available. This continues to be a fluid document.

Board & Administrator

FOR SCHOOL BOARD MEMBERS

April 2020 Vol. 33, No. 12

Editor: Jeff Stratton

School board consultant offers tips on superintendent performance feedback

- Do not discuss with other board members. “They SHOULD NOT discuss their online responses with other board members prior to the board meeting,” said Hughes. Whoever administers the survey (superintendent assistant, board president, etc.) collects the responses and prepares a single document for the board to review and discuss during the meeting.

- Send the collected responses out in the agenda packet. This document is sent out with all meeting materials several days in advance, so that board members can see ALL comments and think about them before the meeting, said Hughes.

- Discuss and vote. “During the meeting the board discusses input and votes on what the board’s response is [three out of five agreeing],” said Hughes. The response is not just a compilation of comments; it is a collection of ONLY those comments that a majority of the board agrees with, Hughes said.

“Sometimes a comment is not included because it is irrelevant to the question of superintendent compliance, or it relates more to whether the policy should be revised for the next round of monitoring,” he said.

Those comments and other discussion of policy revision is reserved for another time, AFTER the basic board response is prepared, Hughes said.

- Prepare board response post-meeting. “After the meeting a board response document is prepared, signed by the board president and retained

as a record of district performance,” Hughes said. Again, all this discussion is about operation of the district, so is not considered in executive session, he said.

These three options (above) are in a somewhat priority order, meaning the better the district is running, the less need for a formal “system” to record board member comments, Hughes said.

“When two or three board members begin to have concerns about specific operations within the district, documentation of their concerns over time will be of increasing value, particularly during the annual superintendent contract renewal negotiations,” Hughes said.

How have other school boards done this?

University Place, Washington uses electronic surveys to get board member input (individually, so as not to conduct an illegal “meeting”), and Bellingham does the same, according to Hughes. Mercer Island, Federal Way, Finley, and Lake Washington [all in Washington] have varying degrees of formality. It tends to have to do with board members’ preference and/or how much trust they put in the way the superintendent is handling the district, Hughes said. “There is no need to make this overly complicated — it should fit the staff capacity of the district and the preferences/personality of the board. It may sound complicated, but once put in practice, it is not,” Hughes said.

For more information, email bobh@policygovernance.net. ■

Balance what's best for all with your personal interests

Some board members believe they were elected for one reason and one reason only: to serve as the community's fiscal conscience.

Too often, that mindset can lead to this kind of thinking: "We could do more if we didn't have so many teachers and administrators on the payroll."

Nick Caruso, senior staff associate for field services at the Connecticut Association of Boards

of Education, suggests that is the wrong way for a board member to approach board service. "The majority of learning takes place between a child and a teacher," Caruso said. "The board member is on the board to make the staff's job easier."

Point: Your entire staff must feel they are part of the team if the district is going to be successful in educating every child. ■

Evaluate your board meetings

It's touchy for the superintendent to criticize the way meetings are run. After all, it's not officially your meeting.

Management of the board is the board president's job. It's appropriate and necessary for the superintendent to help with the meeting evaluation, but the president should take the lead in

initiating the evaluation process.

This type of effort should be a positive process. The idea is to make the board function better — not to critique individuals. Be sure to identify strengths as well as any opportunities for growth. If the board is doing something exceptionally well, but sure to point that out.

Meeting Evaluation Form

Meeting Goals	Adequate	Needs Improvement
Our meeting was businesslike, results-oriented, and we functioned like a team.		
Our discussion was cordial and well balanced (not dominated by just a few members).		
We confined our discussion to agenda items only.		
Our agenda included positive items as well as challenges.		
We discussed policy issues rather than day-to-day management issues.		
We followed parliamentary procedure.		
The president controlled and guided the meeting.		
We dealt successfully with controversial items and attempted to find solutions acceptable to all members.		
Everyone participated.		
All members were prepared to discuss the materials that had been sent to them in advance.		
Reports were clear, well prepared and provided adequate information for decision making.		
Our meeting room was comfortable and conducive to discussion and decision making.		
All members were in attendance and on time — and the meeting began and concluded on time.		
For committees, there was adequate reason for them to meet. ■		

Chair Swanson called the regular meeting of the School Board of District #726 to order on the 2nd day of March, 2020 at 6:30 p.m. in the Teaching & Learning Center.

Roll Call.

Members present: Aaron Jurek, Lori Molus, Ryan Obermoller,
Connie Robinson, Mark Swanson

Members absent: Jason Kindred

Others present: Jeremy Schmidt, Superintendent
Kevin Januszewski, Director of Business Services

Presentation: Presentation by Minda Anderson, Assistant Superintendent of Curriculum & Instruction: "Assessments"

REPORTS

Student Representative:

- Winter Semi-Formal
- Send-off for State Wrestlers
- Gymnastics, Robotics Competitions
- NHS Pink Courage
- Choir Solo Ensemble
- Dollars for Scholars
- National School Breakfast Week
- Jr. ACT Prep.

Superintendent Schmidt:

- MCA Testing, NWEA Testing
- Updated Budget Forecast
- Superintendent Capitol Visit
- Sherburne County Meeting: Northern Metals Fire
- Becker Business Expo
- March 9 School Board Work Session

Director Obermoller: Activities and Finance Committee Updates

Motion by Lori Molus, seconded by Aaron Jurek, to **Approve the Consent Agenda** as presented.

Motion carried unanimously.

CONSENT AGENDA

MINUTES FROM THE FEBRUARY 3, 2020⁵ REGULAR SCHOOL BOARD MEETING

FINANCIAL REPORT

EXPENDITURES						Prior Year
	2019-20		2019-20	Remaining	%	%
Fund	Budget	February 2020	Year-to-Date	Budget	Spent	Spent to Date
General	34,110,854	3,182,141	19,481,233	14,629,621	57.11%	59.07%
Food Service	1,474,468	146,291	791,614	682,854	53.69%	51.26%
Community Service	1,400,466	126,983	891,391	509,075	63.65%	66.32%
Debt Service	3,428,903	3,086,447	3,429,198	(295)	100.01%	97.52%
	\$40,414,691	\$6,541,862	\$24,593,436	\$15,821,255	60.85%	62.56%

DISBURSEMENTS – in the amount of \$1,729,054.93

PERSONNEL

Name	Status	Job Title	Location	Hrs Per Day/FTE	Group	Replacing	Effective	Wage
Brant, Kari	Resignation	Yearbook Advisor	MS	Seasonal	BEA - Schedule C	n/a	End of 19/20 School Year	n/a
Davidson, Kira	New	Van Paraprofessional, PM	Bus Garage	1 Hour, 45 Minutes Per Day	Non Union/Non Licensed	K. Peterson	2/14/20	\$13.75 Per Hour
Knick, Traci	Resignation	Server	IS	2.5 Hours Per Day	NonUnion	n/a	2/21/20	n/a
Landwehr, Heather	New	Track & Field Coach	MS	Seasonal	BEA - Schedule C	R. Robinson	3/23/20	\$2,240 Per Season
Meillier, Sheena	New	Softball Coach	MS	Seasonal	BEA - Schedule C	D. Squires	3/30/20	\$2,240 Per Season
Roemer, Branden	New	Boys Tennis Coach	MS	Seasonal	BEA - Schedule C	A. Stevens	3/30/20	\$2,240 Per Season
Schwinn, Edeza	New Assignment	Asst. Cook	PS	6.25 Hours Per Day	MultiUnit	K. Peterson	2/3/20	Correct Hourly Rate is \$15.71 Per Hour
Stach, Barbara	New	Breakfast Supervisor/Server	PS	1 Hour, 5 Minutes Per Day	MultiUnit	E. Schwinn	2/4/20	\$14.07 Per Hour
Steiskal, Kristen	New	2nd Grade Teacher, Long-Term Substitute	PS	6 1 FTE	BEA	C. Wiechmann	2/18/20	BA15/Step 1: \$230.04 Per Day x 59 Days

Strom, Ben	New	Head Girls Soccer Coach	HS	Seasonal	BEA - Schedule C	A. Changamire	8/17/20	\$4,940 Per Season
Walberg, Carol	Resignation	Reading Specialist	IS	1 FTE	BEA	n/a	5/29/20	n/a

GIFTS

Donor Name	Description of Gift	Purpose of Gift
Becker Lions	\$3,500.00	Food Service Delinquent Accounts
Becker Lions	\$1,500.00	Safety Camp
Minneapolis Foundation	\$880.00	Robotics
Omni Vision & Learning Center	\$50.00	Robotics
Real Cool Synchrony	\$225.00	Food Service Delinquent Accounts

ACHIEVEMENT & INTEGRATION PLAN, 2020 – 2023, as presented

According to the agreement between Local #284 Transportation and Becker School District, a grievance not resolved in Level II may be appealed to the School Board. The School Board committee of Ryan Obermoller, Lori Molus, and Connie Robinson held a hearing on February 10th, within the 20 days of receipt of the appeal. Multiple conversations were also held with Becker School District Attorney Maggie Wallner. A written response shall be issued within 20 days of the hearing (March 10th). The committee and superintendent are recommending denial of this grievance, but also in the recommendation would like to appoint Superintendent Schmidt to meet with representatives of Local #284 Transportation to try to come to a reasonable solution outside of arbitration. ***Motion to deny grievance passed unanimously.***

The meeting was **adjourned** at 7:15 p.m.

 Mark Swanson, Chair

 Aaron Jurek, Clerk

Chair Swanson called the special meeting of the School Board of District #726 to order on the 9th day of March, 2020 at 6:00 p.m. in the District Office Board Room.

Roll Call.

Members present: Aaron Jurek, Lori Molus, Connie Robinson, Mark Swanson

Members absent: Jason Kindred, Ryan Obermoller

Others present: Jeremy Schmidt, Superintendent

The purpose of this special meeting was discuss ***District Vision, Mission & Goals.***

The meeting was **adjourned** at 7:15 p.m.

Mark Swanson, Chair

Aaron Jurek, Clerk

Recorder: Angela Oswald

Chair Swanson called the special meeting of the School Board of District #726 to order on the 16th day of March, 2020 at 1:00 p.m. in the Teaching & Learning Center, via Live Stream.

Roll Call.

Members present: Aaron Jurek, Jason Kindred, Lori Molus, Ryan Obermoller, Connie Robinson, Mark Swanson

Members absent: None

Others present: Jeremy Schmidt, Superintendent
Kevin Januszewski, Director of Business Services

The purpose of the special meeting was to discuss distance learning and receive updates from cabinet members on distance learning plans.

The meeting was **adjourned** at 1:48 p.m.

Mark Swanson, Chair

Aaron Jurek, Clerk

Recorder: Angela Oswald

Chair Swanson called the regular meeting of the School Board of District #726 to order on the 26th day of March, 2020 at 5:30 p.m. in the Teaching & Learning Center, via Live Stream.

Roll Call.

Members present: Aaron Jurek, Jason Kindred, Lori Molus, Ryan Obermoller, Connie Robinson, Mark Swanson

Members absent: None

Others present: Jeremy Schmidt, Superintendent

Superintendent Schmidt gave an update on ***Distance Learning***.

The meeting was **adjourned** at 6:32 p.m.

Mark Swanson, Chair

Aaron Jurek, Clerk

Recorder: Angela Oswald

**BECKER PUBLIC SCHOOLS
MONTHLY FINANCIAL REPORT
March 2020**

EXPENDITURES

Fund	2019-20 Budget	March 2020	2019-20 Year-to-Date	Remaining Budget	% Spent
General	34,110,854	2,909,903	22,391,136	11,719,718	65.64%
Food Service	1,474,468	124,977	916,591	557,877	62.16%
Community Service	1,400,466	115,464	1,006,855	393,611	71.89%
Debt Service	3,428,903	-	3,429,198	(295)	100.01%
	\$ 40,414,691	\$ 3,150,344	\$ 27,743,780	\$ 12,670,911	68.65%

April 2020 Personnel

I recommend approving the personnel items as presented (sorted by last name):

Name	Status	Job Title	Location	Hrs Per Day/FTE	Group	Replacing	Effective	Wage
Drury, Jacob	New	Camp Opportunity Asst.	PS/IS	Varies	Camp Opportunity	n/a	3/23/20	\$13.58 Per Hour
Handel, Toni	Resignation	Camp Opportunity Lead Staff	PS/IS	Varies	Camp Opportunity	n/a	2/7/20	n/a
Kent, Brandon	New	JV Boys Lacrosse Coach	HS	Seasonal	BEA - Schedule C	B. Reichle	3/30/20	\$2,775 Per Season
Kisner, Renee	End of Assignment	Bus Driver	Bus Garage	AM/PM	Transportation	n/a	2/26/20	n/a
LaFreniere, Amber	Resignation	Camp Opportunity Asst.	PS/IS	Varies	Camp Opportunity	n/a	3/13/20	n/a
Lynch, Jessica	New	Special Education Teacher	HS	.5 FTE	BEA	J. Slack	2/25/20	BA1 (\$223.96 Per Day x 62 Days x .5 = \$7,390.68)
Paggen, Lindsey	Resignation	Health Assistant	IS	7 Hours Per Day	MultiUnit	n/a	3/19/20	n/a
Peirce, Sydney	End of Assignment	Food Server	MS	2 Hours, 20 Minutes Per Day	NonUnion	n/a	2/26/20	n/a
Schoen, Barb	End of Assignment	Breakfast Supervisor	IS	15 Minutes Per Day	MultiUnit	n/a	3/2/20	n/a
Schwartz, Erika	New	Long-Term Substitute	IS	1 FTE	BEA	A. Peterzen	3/5/20	BA1 (\$223.96 Per Day x 59 Days = \$13,213.64)
St.Pierre, Charles	End of Assignment	Custodian	HS	4 Hours Per Day	MultiUnit	n/a	3/12/20	n/a

April, 2020

Policy 706 Acceptance of Gifts permits the school board to accept donations or gifts under the terms of the policy. I recommend accepting the gifts as described below.

Donor Name	Description of Gift	Purpose of Gift
Pixy Productions (Larry Farr)	Provide Sound/Light System @ \$1,500 Value	Student Council Semi-Formal Dance
Pizza Depot	\$548.00	ECFE Programming