

Agenda of Regular Meeting

The Board of Trustees Van Buren ISD

A Regular meeting of the Board of Trustees of Van Buren ISD will be held May 4, 2022, beginning at 4:00 PM in the Van Buren Conference Center
490 S Paw Paw Street
Lawrence, MI 49064.

I. REGULAR MEETING

A. Consent Agenda - **(ROLL CALL VOTE)**

1. Minutes (04/13/22)

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A **Regular Meeting** of the Van Buren Intermediate School District Board of Education was held in person on **Wednesday, April 13, 2022**, in the Board of Education office and called to order at **4:01 PM**. Members Present: Kent, Sage, Weiss, and Middaugh. Members Absent: Faul.

Sage moved to approve the Consent Agenda for April 13, 2022, as follows: (**March 9, 2022 Minutes, Voucher Budget Summary, Imprest, and Payroll Summary**) Supported by Weiss. Roll call vote: Sage – yes, Weiss – yes, Kent – yes, and Middaugh – yes. Motion carried.

Weiss moved to approve Superintendent/Board Travel as presented and shown below:

Pre-Approval

NAME	DATES	LOCATION	ESTIMATED COST
Kenneth Kent	April 22-24, 2022	MASB Spring Institute 2022 Livingston RESA, Howell, MI	\$345.00
Mary Ann Middaugh	April 22-24, 2022	MASB Spring Institute 2022 Livingston RESA, Howell, MI	\$456.00

Post Approval

NAME	DATES	LOCATION	ACTUAL COST

Supported by Sage. Roll call vote: Kent – yes, Weiss – yes, Sage – yes, and Middaugh – yes. Motion carried.

John Weiss attended the National School Board Association Conference (NSBA) in San Diego, CA April 1-4, 2022, and gave an update to the Board on the speakers and sessions he attended. Mary Ann Middaugh attended the Robotics Competition in St Joseph, MI held recently in March. Superintendent Manson and administrators gave department updates to the Board.

Weiss made the motion to approve the following resolution:

RESOLVED that the Van Buren Intermediate School District Board of Education approve the Migrant Education Summer Employee Salary Schedules for 2022 as shown below to become retroactive on April 11, 2022.

2022 Summer Migrant Education Hourly Pay Rates					
Tiers	Teachers & Professional Staff	Highly Qualified Aides & Nurse Aides	Student Intern & Non-HQ Aides	Clerical Summer Staff	Custodial Summer Staff
I	\$35.00	\$15.00	\$12.00	\$14.25	\$12.75
II	\$36.00	\$15.50		\$15.00	\$13.00
III	\$36.50	\$16.00		\$15.75	\$13.15
IV	\$37.00	\$16.50		\$16.50	\$13.25
V	\$37.50	\$17.00		\$17.25	\$13.35
VI	\$38.00	\$17.50		\$18.00	\$13.50
VII	\$38.50	\$18.00*			

* Home Outreach Staff & Staff with BA degree are at HQ Aide, Tier VII pay rate.

All staff except teachers, custodians and recruiters may receive an additional \$1.00 per hour increase if they meet the criteria to qualify as a "Spanish speaker."

A lead teacher will receive \$1.00 per hour in addition to the regular hourly rate.

Recruiters & Lead Recruiter & Parent Involvement Lead

\$17.00 - \$26.00 per hour

Recruiter Aide - \$14.00 per hour

Bus Driver & Bus Attendant hourly pay rates for 2022 will be the same as the regular school year bus driver and bus attendant rates.

Supported by Kent. Roll call vote. Weiss – yes, Sage – yes, Kent – yes, and Middaugh – yes. Motion carried.

Kent made the motion to approve the following resolution:

RESOLVED that the Board of Education approve the posting for a Main Street Cafe Manager.

Supported by Sage. Roll call vote. Kent – yes, Sage – yes, Weiss – yes, and Middaugh – yes. Motion carried.

Sage made the motion to approve the following resolution:

RESOLVED that the Board of Education approve the employment of the staff below:

Administrative Staff

Rebecca Drake, Grant Accountant

Salary

\$76,000 Grant Accountant

\$25,000 Covert Business Manager

Start Date

05/02/2022

Special Education PSMs

Samantha Crider, Physical Therapist

Salary

\$66,150

Start Date

04/18/2022

Supported by Weiss. Voice vote. Motion carried.

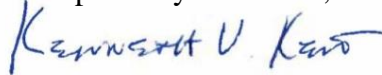
Weiss made the motion to approve the following resolution:

RESOLVED that the Board of Education accept the resignation of Timothy Hamelink effective 4/22/2022.

Supported by Kent. Voice Vote. Motion carried.

Meeting adjourned at **5:08 PM**.

Respectfully submitted,

A handwritten signature in blue ink that reads "Kenneth U. Kent". The signature is written in a cursive style and is positioned above a horizontal line.

Kenneth Kent, Secretary
Van Buren Intermediate School District
Board of Education, Lawrence, Michigan

2. Voucher/Budget Composite & Cash Flow Summary Vouchers

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Van Buren Intermediate School District
April 2022

Imprest Fund Vouchers	\$ 2,203,284.75
Payroll Fund Vouchers	3,567,057.82
Purchasing Card Vouchers	61,478.95
EDUSTAFF ACH Payments	16,278.05
	\$ 5,848,099.57

Budget-to-Expenditure Comparison 21-22

Fund	Budget	Actual & Encumbered Expenses	Unencumbered Balance	Year-to-Date Variance
General	16,053,571	10,821,878	5,231,693	1,887,199
Special Education	35,658,473	21,225,208	14,433,265	7,004,417
Vocational Education	13,563,964	8,158,718	5,405,246	2,579,420
Food Service	103,755	68,549	35,206	13,591
Capital Projects	0	261,682	N/A	(261,682)

Cash Flow Summary

	Ending Balance 2/28/2022	Cash Receipts	Cash Disbursements	Ending Balance 3/31/2022
General	611,048	1,320,168	1,354,748	576,468
Special Education	967,500	7,336,423	2,798,037	5,505,886
Vocational Education	5,106,380	3,739,844	844,089	8,002,134
Student Activity Fund	33,630	0	0	33,630
Food Service	61,618	14,278	13,638	62,259
Capital Projects	4,958,764	5,120	0	4,963,884
	11,738,940	12,415,832	5,010,512 *	19,144,260

* The cash disbursements total includes amounts transferred electronically. Non-payroll related electronic transfers were made to other VBISD accounts. A listing of these transactions are available upon request. This statement is in accordance with Policy #6144.01

PAYROLL SUMMARY
April 2022

GENERAL	939,972.72
SPECIAL EDUCATION	1,989,676.13
VOCATIONAL EDUCATION	637,408.97
STUDENT ACTIVITY FUND	0.00
FOOD SERVICE FUND	0.00
TOTAL PAYROLL	<hr/> 3,567,057.82

IMPREST VOUCHER SUMMARY
April 2022

<u>FUND NAME</u>	<u>CHECKS</u>	<u>PURCHASING CARDS</u>	<u>TRANSFERS/ INTEREST/FEES</u>	<u>TOTAL</u>
General Fund	496,067.58	24,491.31	(12,883.74)	507,675.15
Special Education	1,068,139.07	21,842.75	6,263.20	1,096,245.02
Vocational Education	587,744.40	14,991.80	6,620.54	609,356.74
Capital Projects	35,840.20	0.00	0.00	35,840.20
Health Consortium	0.00	0.00	0.00	0.00
Student Activity Fund	0.00	153.09	0.00	153.09
Food Service Fund	15,493.50	0.00	0.00	15,493.50
TOTAL	2,203,284.75	61,478.95	0.00	2,264,763.70

B. Board/Superintendent Travel (**ROLL CALL VOTE**)

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CONFERENCE ATTENDANCE

Superintendent/Board of Education

May 4, 2022

Pre-Approval

NAME	DATES	LOCATION	ESTIMATED COST

Post Approval

			COST
John Weiss	April 1-4, 2022	NSBA Conference 2022 San Diego, CA	\$2702.00

Administrator Evaluation Guide Reference

- 1 - Leadership
- 2 - Level of Professional Awareness
- 3 - Professional Standards and Ethics
- 4 - Communication Skills
- 5 - Resourcefulness, Creativity, and Innovativeness
- 6 - Personality
- 7 - Demeanor, Appearance, and Style
- 8 - Professional Preparation
- 9 - Decision Maker
- 10-Planner and Organizer
- 11-Supervisor
- 12-Evaluator
- 13-Policy Implementer
- 14-Crisis Manager
- 15-Faculty and Staff Personnel
- 16-School Plant and Facilities
- 17-Student Personnel
- 18-Community Relations
- 19-Fiscal Management
- 20-Student Achievement

D. Public Comments
II. INFORMATIONAL ITEMS

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VAN BUREN TECH Times

your career
your future
your life

April, 2022

250 South St. • Lawrence, MI 49064 • 269-539-5256

Patient Care

The Patient Care program is an excellent opportunity for students interested in any career in healthcare. This program focuses on nursing and preparing students to pursue a Michigan Certified Nursing Association (CNA) license. Classroom instruction is divided between lecture and hands-on learning. The Patient Care program provides a solid foundation in the basics of medical terminology, anatomy, physiology, and medical math. Students can become certified through the American Heart Association in CPR and First Aid. Students interested in this program should have an interest in the healthcare field as well as enjoy working with people of all ages, cultures and backgrounds. Success in this program would include the ability to work on a team, good communication skills and most importantly, having care and compassion towards people!



Business Professionals of America

Students from Cyber Security & Computer Network Technology, Graphic Design, Finance Investment & Technology, and the Software Engineering programs at Van Buren Tech participated in the Business Professionals of America 50th Annual State Leadership Conference in Grand Rapids, MI. VBT students participated in multiple competitions, interviews, and had the opportunity to mingle amongst more than 100 schools represented throughout the state.

Not only did VBT students compete in different events—they excelled! VBT is proud to announce that seven of our students qualified to go to the National Leadership Conference in Dallas, Texas! This conference is known as the ultimate event for BPA members and students will have the opportunity to compete against other BPA members from all over the country!

The following students won an award at the State competition and now qualify for Nationals: Devin Poux (Mattawan HS), 1st place in Server Administration Using Microsoft event. Jakobe Mak (Lawton HS), 2nd place in Server Administration Using Microsoft event. Madryn Hegelmann (Bloomington HS), 3rd place in Server Administration Using Microsoft event. Daniel Danes (Bloomington HS), 3rd place in C# Programming event. Christian Vargas (Covert HS), 4th place in Network Administration Using Cisco event. Alex Putman (Mattawan HS), 5th place in Java Programming event. Nathan Brewer (Watervliet HS), 5th place in C++ Programming event.

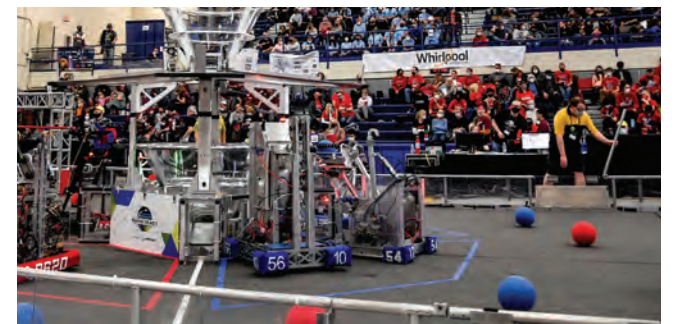


Students going to Nationals: Pictured left to right- Putman, Poux, Brewer, Hegelmann, Danes, Vargas, Mak.

FIRST Robotics

2022 Judges' Award: FIRST in Michigan District West Michigan Event

Congratulations to Van Buren Tech's FIRST Robotics team, Tech Force 1254, for their award at the recent FIRST in Michigan District West Michigan Event at Grand Valley State University. Tech Force 1254 won the 2022 Judges' Award. The judges said they were impressed with the team's engineering and designing process. Students design, model, and cut the parts in the shop themselves. Tech Force 1254 also faces the challenge of having an AM and PM shift and they are not able to work together until the weekend of the competition itself. They overcome this challenge with teamwork and a networking strategy that allows them to fully function as a unified team. Congrats Tech Force 1254!



Scholarship Winners

Congratulations to Van Buren Tech's 2022 Cluster Scholarship winners! These scholarships were funded by the West Michigan Education Research and Development Foundation under the leadership of Executive Director, Chris Rice.



CLUSTER SCHOLARSHIP WINNERS

Pictured left to right: Morgan Hall: Cadet Teacher Academy/Human Services Cluster- Decatur High School, Sharon Lozano: Marketing, Sales, & Business/ Info Tech Cluster- Bloomington High School, Chris Rice: Executive Director of the West Michigan Education Research and Development Foundation. Morgan Diskin: Patient Care/Health Cluster- Lawrence High School

Family, Career and Community Leaders of America

"Family, Career and Community Leaders of America" (FCCLA) is a national Career and Technical Student Organization for students in Family and Consumer Sciences education in public and private schools. FCCLA offers intra-curricular resources and opportunities for students to pursue careers that support families. Since 1945, FCCLA members have been making a difference in their families, careers, and communities by addressing important personal, work, and societal issues through Family and Consumer Sciences education." (fclclinc.org)

Van Buren Tech's Cadet Teacher Academy and Early Childhood Careers and Education programs participated at the FCCLA State competition in Midland, MI with much success! Over 12 students medaled at State and 7 students now qualify to compete at the National competition in San Diego, CA.



FCCLA members who medaled at the State competition and qualify to compete at Nationals in San Diego, CA: (Pictured left to right) Madeline Madsen (Lawrence), Morgan Hall (Decatur), Destiny Crowley (Bangor), Kiaya Herson (Paw Paw), Addison Gendron (Lawrence), Jennifer Sarco (Hartford). Not Pictured: Addison Voss



AM FCCLA Members who medaled at State



PM FCCLA Members who medaled at State



2022

Upcoming Events

May 2-6 7:30 am – 4:30 pm

May 9-13 8:00 am – 3:00 pm

Annual Greenhouse Plant Sale

May 10 (Tuesday)

5:30 pm – 7:00 pm

13th Year Spring Recognition Dinner

Early Middle College

Van Buren Conference Center

May 19 (Thursday)

1:00 pm

Graduation Ceremony

Bert Goens Learning Center Gym

May 23 (Monday)

10:00 am – 2:00 p

Board Work Session

Location to be determined

May 26 (Thursday)

12 noon

Graduation Ceremony

Maple Creek Education Center (formerly BEC)

Art Room



2022

June 1 (Wednesday)

11:00 am

End of Year Picnic

Bert Goens Learning Center

3:30 pm

2022-23 Budget Hearing

4:00 pm

Board Meeting

June 13-16

9:30 am – 2:30 pm

Career Camp

VBTech

June 7 (Tuesday)

11:30 am

CTC Annual Picnic

Community-based Transition Center

A. Board Updates
B. Superintendent Update

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VBISD

Respect • Integrity • Compassion • Excellence

Date: May 4, 2022
To: Board of Education
From: David D. Manson, Superintendent
Subject: Superintendent Update

Legislative, Business and Community Outreach: (Governance & Board Relations, Community Relations, Business & Finance)

One of the important roles of a Superintendent is to stay connected to the legislature, businesses and community. As a result, I have participated in numerous activities to ensure that VBISD and our constituent districts are well represented. Here are a few:

- Palisades Community Advisory Panel
- Van Buren County Leadership Meetings
- Market Van Buren
- 94d Task Force on Educator Shortage
- ESA Legislative Group Retreat
- School Safety Ad Hoc Committee
- Path Forward Steering Committee
- MAASE Virtual Reality Committee
- Leading for Equity and Justice
- MAISA Legislative Meetings
- Van Buren Cass District Health Department Strategic Planning

WMU Grant Partnership: (Community Relations, Staff Relations, Instructional Leadership)

VBISD was recently contacted by WMU regarding our interest in partnering with them on four potential grant opportunities designed to support the development of WMU students in the areas of Teaching English to Speakers of Other Languages (TESOL) and Special Education. In exchange, this support would help us create a pipeline of talent that would commit to Van Buren

school districts. We are excited about supporting WMU on the following grants:

- Interdisciplinary Preparation in Autism Services
- Engaging Educators in Emotional and Behavioral Disorders
- Preparing Educators to Teach All Learners
- Teaching for Equity and Achievement For Multilingual Students

VBISD General Fund Approval Process: (Governance & Board Relations, Community Relations, Staff Relations, Business & Finance)

We are in the process of putting the finishing touches on our General Fund Budget for local district approval. Under Michigan School Code Section 380.624 local school district boards review the VBISD General Fund Budget for the next fiscal year and are required to either support or object to the prospective budget plan by resolution. As always, VBISD will be available to answer local school district board questions regarding this matter.

C. Department Updates
1. Whole Child Services

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Memorandum	
Date:	May 4, 2022
To:	VBISD Board of Education
From:	Angie Gutiérrez <i>Administrator of Whole Child Services</i>
Subject:	Whole Child Services Update



ESL/Migrant Teacher Spotlight: (*Faculty and Staff Personnel/Professional Preparation*)

This month in the newsletter, “The Round Up” I will highlight one of our EL/Migrant Consultants, Diana Rodriguez. Diana goes above and beyond to meet the needs of our EL and Migrant Students.



El Consult Spotlight

Diana Rodriguez has worked at the Van Buren ISD for twenty-three years. Diana earned her undergraduate degree at Western Michigan University in elementary education and also her master’s degree in early childhood. She later attended Cornerstone University where she earned an ESL endorsement in K-12. Diana has worked with English Learners and Migrant students in several of our school districts. She currently works in Paw Paw, Gobles and Lawrence districts. She previously helped out in Covert for a short period, and was placed in Decatur for the first

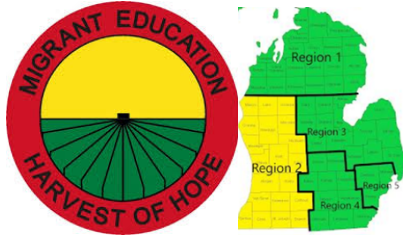
eighteen years of her teaching ESL and migrant students. She has helped students with college visits, filling out FAFSA, and finding scholarships. She also co-taught a newcomers program for several years. While she has many highlights throughout her career, the most recent was writing a recommendation letter for a former student applying for her master's degree at Western Michigan University. Not only was she a former student, but she is also a current Van Buren ISD employee. Her passion is building relationships with her students and families.



Cultural Understanding Committee Update: *(Planner & Organizer and Leadership)*

Each month the Cultural Understanding Committee meets each month and we talk about issues that surround diversity, equity, and inclusion. The meetings have been all virtual, but last month we had our first in person meeting of the year. We also had a few staff members join us virtually. The plan going forward is to offer in person as well as virtual due to the location of our staff members. Last month we discussed the following information:

- Partnering with the Outcenter of SW Michigan to provide professional development during the 2022-23 school year. They offer a LGBTQ 101 that includes information about rights, advocacy, and medical information related to gender issues. There is also an opportunity to have our own interested staff members be trained by the Ourcenter to lead professional development.
- We discussed the Tri-City Head Start “ Michigan Early Childhood System Racial Equity Cohort” This is the article we looked at: [TCHS](#). There is a cohort that is participating in this initiative from Van Buren County.
- We spent the rest of our time reading the article [Mindset Changes](#). We discussed the following topics:
 - Intent to Impact
 - Blaming to Accountability
 - Avoiding Conversations about race and bias to normalizing these conversations
 - Culture of Nice to Culture of Brave



Migrant/ ID & R Region 2 Update : (*Faculty and staff Personnel, Supervisor, Decision Maker, And Evaluator*)



Migrant Summer School Update:

The Migrant Summer Migrant Program will be held at Covert Public Schools. Dave Manson wrote a contract between the VBISD and Covert Public Schools. I attended the school board meeting on Monday, April 18th where they approved the use of their facilities. Members of the school board as well as Superintendent, Yolanda Brunt all expressed excitement about having the Migrant Program at their location this summer. Our program will run from June 27th until August 11th. I am currently working with Tonda on staffing for the summer, new curriculum, and dates for professional development. I am also working on a recruitment plan and hiring new recruiters for the summer program.

ID & R Region 2 update:

Last month I discussed that the Van Buren ISD not only runs a Migrant program, but we are also one of two ID & R (Identification and Recruitment) Centers in the state of Michigan. We oversee Region 2. During the past month we have been getting emails to check on different students to see if they are still in Michigan or have changed school districts. During this process we were able to identify approximately 46 students in the region two area and 12 students in the VBISD. We are still working on this list and expect to see more students identified. It is definitely a collaborative effort and often takes a lot of perseverance to track down phone numbers, addresses, and families. I am very privileged to work so closely with people that support our migrant students and families.

MEMO

DATE: MAY 4, 2022
TO: BOARD OF EDUCATION
FROM: BRITANI OLDS, ADMINISTRATOR FOR HUMAN RESOURCES
RE: HUMAN RESOURCES UPDATE

HUMAN RESOURCES UPDATE - (Level of Professional Awareness, Communication Skills, Resourcefulness, Creativity, and Innovativeness, Professional Preparation, Decision Maker, Planner and Organizer.)



Kara Duffy and Jodi Sower attended the annual MSBO conference on April 26. There is always a lot to learn and we are already beginning to apply some of the learning to our processes.

Onboarding for the summer migrant program will begin to ramp up very soon. We are currently getting everything organized and prepared. We are also excited to move all of our summer migrant program postings into our online applicant tracking system this year!

MEMO

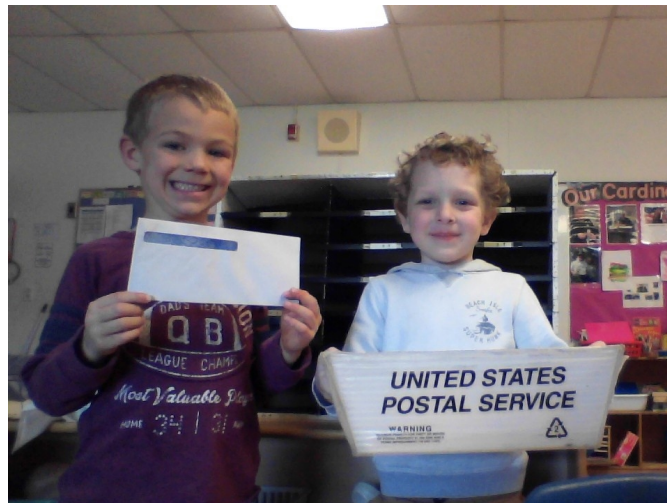
DATE: MAY 4, 2022
TO: BOARD OF EDUCATION
FROM: LISE BLACK, EARLY CARE & EDUCATION

GSRP (Great Start Readiness Program - preschool for at-risk children)
3 Professional Standards & Ethics; 15 Faculty & Staff Personnel

The last day of classroom services for the students will be May 19th. The following week the teaching teams will do their final home visit with each student's family. During the visit they share the student's assessment data, set a goal for summer learning, and make sure the family is connected for kindergarten enrollment.

We will wrap up the school year with two GSRP Lead Teacher work days. Our focus is "return to high quality". The pandemic required us to shift away from many developmentally appropriate practices (ex. family style meals). The shift back has been difficult with muddy guidelines; staff that never worked in our program pre-pandemic; and in some cases new practices that were a bit easier and hard to give back up. The goal is to fully back on track at the start of next school year.

GSRP round-up is going well. Several districts have had their event, with several more in May. Our office team is pulling together to get current applications processed. We received our formal support from the EC & Care Task Force for our 2022-2023 GSRP Prioritization Process (*see attachment*). While this document isn't the most "family friendly", it provides a comprehensive document for families to understand that we are required to follow a specific protocol.



Our GSRP classrooms all added a special theme to their house area this month with a focus on increasing students' interaction with writing and written words. Pictured here are South Haven's Ice Cream Shop and Bloomingdale's Post Office. This work comes out of our efforts around Michigan's Essential Practices in Early Literacy supported by our VBISD literacy consultants.

Great Start Collaborative (GSC) (5, 18)
18 Community Relations; 10 Planner and Organizer

April is Child Abuse Prevention Month sponsored by Michigan [Children's Trust Fund](#). The focus of prevention is to strengthen families. Two of the key approaches of the work are: 1) educating parents so they understand children's developmental and safety needs and 2) ensuring families know where to find community resources for basic needs and beyond. The Community Baby Shower event targets both of those. As you can see on the flier below, this is a collaborative event with Sherry Bennett taking the critical leadership role. A generous donation from Bronson Health Foundation is allowing us to have ten pack-n-play cribs for door prizes. If a parent needs a safe sleep kit, and doesn't win one, they will be connected to our Great Start Safe Sleep Initiative to receive that equipment.



FREE Community Baby Shower
Celebrate Your Growing Family

APRIL 28, 2022
7PM - 8:30PM

For families in Van Buren County or school districts.
A Zoom Link will be sent to you after registering.
Questions? Sherry Bennett 269-823-2339
sbennett@vbsd.org

Register TODAY!
FREE, but space is limited!
GIFT BAG FOR EVERY FAMILY
~ Baby toy, Book & More

You will be entered into a drawing for several door prizes including:

- New Pack-n-Play
- Gift Baskets
- Books sets & more!

Topics include:

- Safe Sleep
- Caring for Yourself After Birth
- Breastfeeding & Nutrition
- Child Car Seat safety
- Community Resources (Play groups, Home visiting, Literacy)

Register Here!


forms.gle/594XuFVoFaYmh8dj6

This event is being sponsored by the Van Buren Great Start Collaborative with support from Bronson Health Foundation; the Van Buren Child Abuse and Neglect Prevention Council; Bronson Healthcare; HOPE Parent Resource Center; MI Dept. of Ed.; Tri-County Head Start and other community organizations.

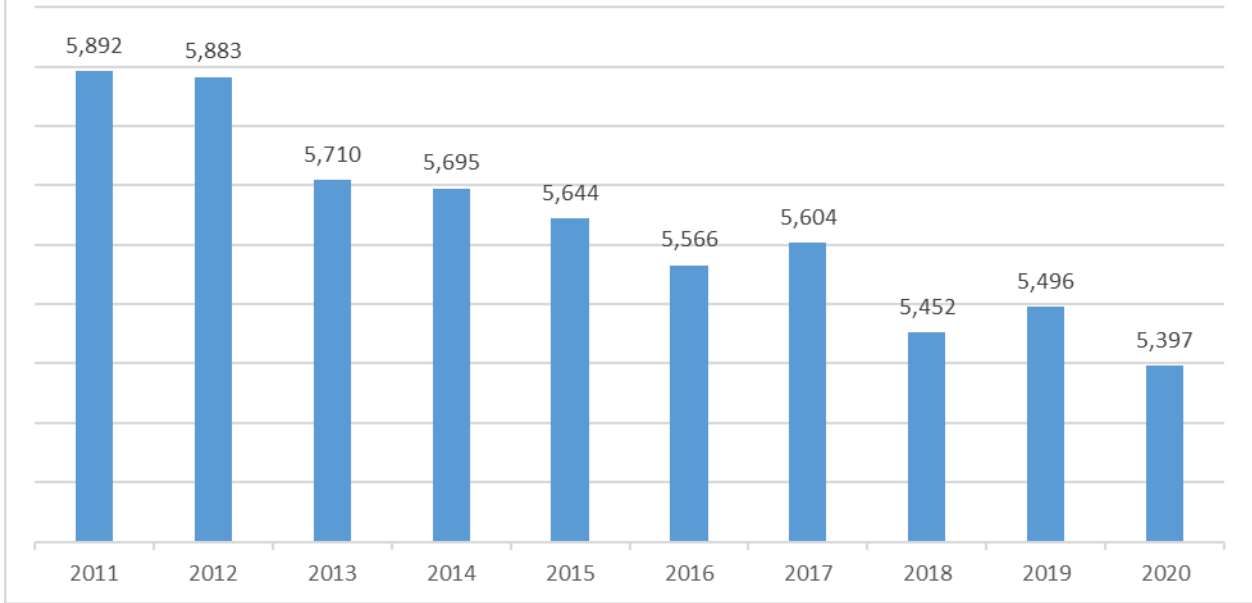
Early Childhood Strategic Planning
9 Decision Maker; 10 Planner and Organizer;

As our GSC members proceed with the strategic planning preparations, we use data from various sources to better understand our county's conditions and guide us in answering the question ***“what does better look like?”***

One of the critical reasons we use data is to avoid our own personal assumptions, biases, and/or misinformation inadvertently impacting critical decision making. We always wish we had more current data, and this is even more true because we know the pandemic changed many things, but there is always a lag time of a couple of years for this type of information.

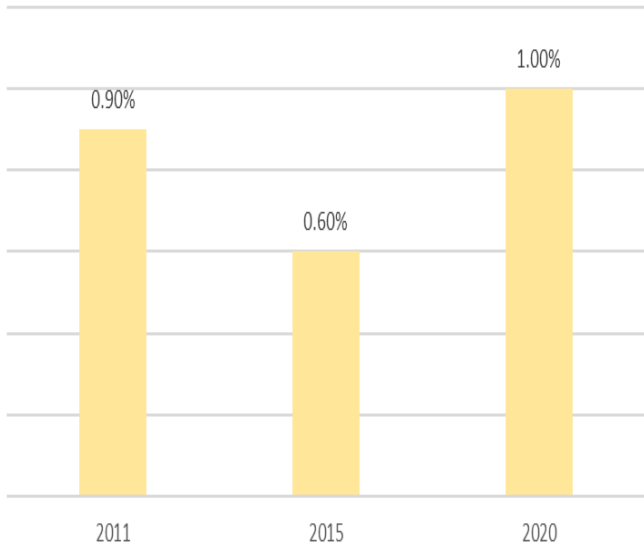
The following charts some general demographics of children ages 0-5 taken from the most recent Michigan's Kids Count (datacenter.kidscount.org).

Van Buren County Children Ages 0-5 by Year

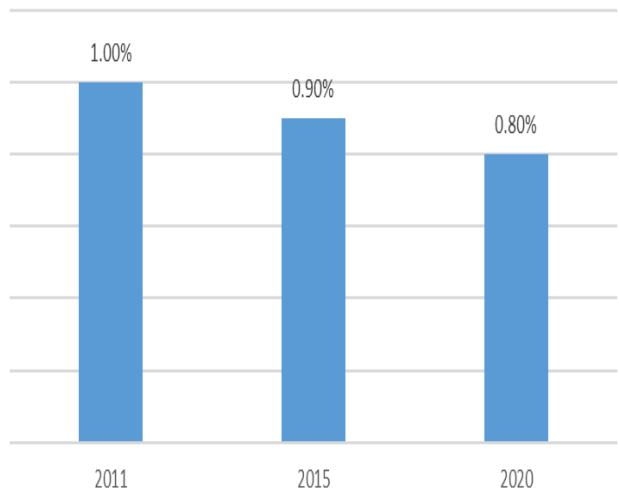


VAN BUREN CHILDREN 0-5 BY RACE: Change Over Time

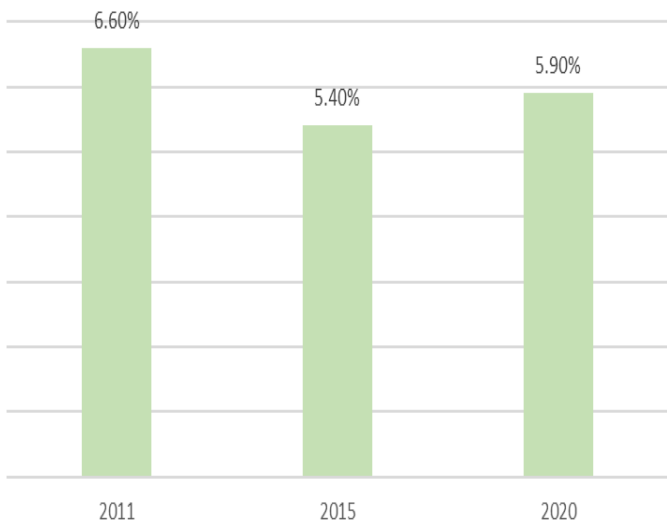
Asian or Pacific Islander, Not Hispanic or Latino



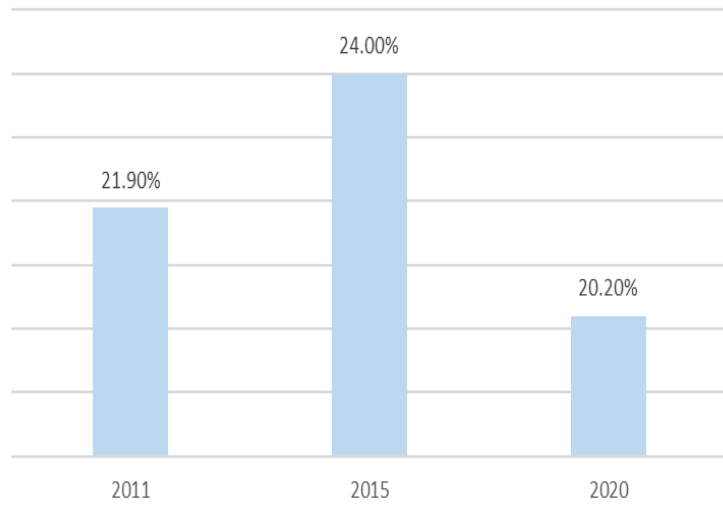
American Indian or Alaska Native, Not Hispanic or Latino



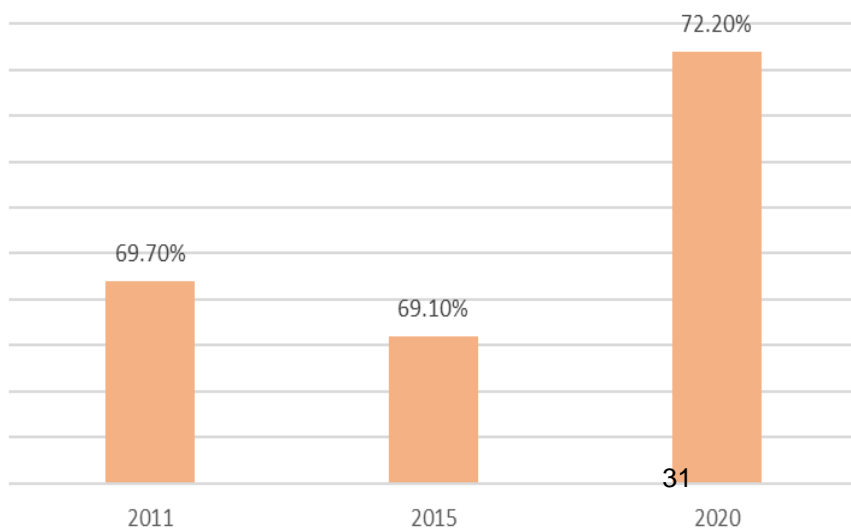
Black or African American, Not Hispanic or Latino



Hispanic or Latino



White, Not Hispanic or Latino



2022-2023 Van Buren Intermediate School District GSRP Prioritization Process



Preschool for Children Age 4 by 12/1/22 (priority given to those turning age 4 by September 1st)					
No student will be accepted (1) until eligibility has been verified (2). Family income measured as a % of Federal Poverty Level (FPL) is the primary eligibility factor. Additional eligibility factors may also impact acceptance. More information on this may be found in the GSRP Implementation Manual: Eligibility Section at www.michigan.gov					
No Tuition					Tuition (4)
Quintile 1 (3)	Quintile 2	Quintile 3	Quintile 4	Quintile 5	Over Income
0%-50% of FPL	51%-100% of FPL	101%-150% FPL	151%-200% FPL	201%-250% FPL	Above 250% FPL
HEAD START INCOME ELIGIBLE <i>Applications forwarded to Head Start for review & family contact. GSRP eligibility is considered only after a family completes the Head Start process.</i>					

Round 1 Acceptance (1): Verified (2) Eligible Student/Quintiles 1-5 Only/Age 4 by September 1st
<u>June 1st</u> : verified (2) students Quintiles 1-5 will be rank ordered (FPL% & Eligibility Factors) and placed on an Accepted List (1). Family notification via their application email and a mailed letter. <i>NOTE: this round will be limited to no more than 50% of the capacity of individual classrooms.</i>
Round 2 Acceptance (1): Verified (2) Eligible Student/Quintiles 1-5 Only/Age 4 by September 1st
<u>July 1st</u> : verified (2) students Quintiles 1-5 will be rank ordered (FPL% & Eligibility Factors) and placed on an Accepted List (1). Family notification via their application email and a mailed letter. <i>NOTE: this round will be limited to no more than 75% of the capacity of individual classrooms.</i>
Round 3 Acceptance (1): Verified (2) Eligible Student/Quintiles 1-5 & Over Income/Age 4 by September 1st
<u>August 1st</u> : verified (2) students Quintiles 1-5 & Over Income will be rank ordered (FPL% & Eligibility Factors) and placed on an Accepted List (1). Family notification via application email and a mailed letter. Families accepted Over Income will be charged tuition (4).
Round 4 Ongoing Acceptance (1): Verified (2) Eligible Student/Quintiles 1-5 & Over Income/Age 4 by September 1st
<u>Beginning August 2nd</u> : ongoing acceptance (1) using rank order (FPL% & Eligibility Factors) will begin. Family notification via application email, a mailed letter and/or phone call. Families accepted Over Income will be charged tuition (4). If slots are filled, these students will be placed on a waitlist.
Round 5: Consideration of Verified (2) Eligible Youngers (turning age 4 between 9/2 and 12/1)
<u>Beginning October 3rd</u> : if slots remain open eligible GSRP Youngers will considered for acceptance using the same process as Round 4.

- (1) Acceptance into GSRP does not guarantee services until final legislative approval has been completed.
- (2) Verified proof of family income, residency, student's date of birth, and special education status by VBISD Early Care & Education office. Student applications from districts outside the VBISD will be considered and require a *Program Choice Notification* form from their resident district.
- (3) Students with an IEP receiving 1755 services will be considered Categorically Eligible/Quintile 1. Those with Head Start eligible incomes will be referred for the Head Start process prior to being considered for GSRP services. Students living in foster care or homeless will be considered Categorically Eligible/Quintile 1 and referred for the Head Start process.
- (4) Tuition rates are determined by the Van Buren School Readiness Advisory process. Maximum 15% of filled slots allowed for tuition. Tuition waived for students with IEPs.

This document was reviewed and received support of the Van Buren GSC Early Care & Education Task Force on 4/25/22

Van Buren's GSRP grant is administered by the Van Buren Intermediate School District, Early Care & Education (269) 539-5214

It is the policy of the Van Buren Intermediate School District that no discriminatory practices based on race, color, national origin, sex, (including sexual orientation or transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category, (collectively, "Protected Classes"), be allowed in its programs and activities, including employment opportunities. Inquiries regarding the non-discrimination policies should be directed to the Director of Finance & Operations or the Director of Special Education 490 S. Paw Paw Street, Lawrence, MI 49064, 269-674-8091.

These materials were developed under a grant awarded by the Michigan Department of Education.

MEMO

DATE: MAY 4, 2022
TO: BOARD UPDATE
FROM: TONDA BOOTHBY
RE: ESSA/ESL/TITLE III/MIGRANT EDUCATION

Expanding Understanding of Multilingual Learners

(Leadership, Plan/Organize, Supervise, Fiscal Management)

Our English as a Second Language teachers provide instruction to English learner students in our Title III consortium districts, but like most specialized programs, time to teach English learners is limited. We acknowledge the impact of all local instructional staff, and we provide stipends or substitute teachers for them to take advantage of professional learning opportunities that focus on strategies to help English learners and information to better understand their needs and challenges. The Michigan Association for Bilingual Education held a special pre-conference workshop on Wednesday, May 4, on Culturally Responsive Teaching for Multilingual Learners: Tools for Equity. The workshop was conducted by Dr. Diane Staehr Fenner, nationally known presenter in the field of bilingual education and English as a Second Language, and the author of the book by the same title. To increase understanding and interaction among local teachers and our English as a Second Language (ESL) teachers, this year we promoted the pre-conference workshop and invited teachers to attend. Title III funds paid for registration, travel costs to and from the workshop and the cost of substitute teachers for six teachers to attend this workshop held at Wayne County Community College in Taylor. We also have three ESL teachers attending the workshop with the teachers. We will gather feedback from this experience to see what concepts we may already be implementing and which ones we should plan to implement during this next year.

We are also planning a three-day training in Sheltered Instruction Observation Protocol on June 21-23 at the VBISD for local teachers as well as area teachers.

Summer Program Planning

(Plan/Organize, Supervise, Fiscal Management)

The Summer Migrant Program will be held at Covert Public Schools. I applied to license three classrooms for preschoolers for the Summer Migrant Program at Covert. There are several steps to complete licensing requirements including having a lead inspection for each classroom and areas inside the building that we plan to use for preschoolers. I also renewed the child care license at the Bert Goens Learning Center so that we do not need to start that application process from the beginning and we will not need to repeat the lead inspection and playground inspection. By continuing the license at the BGLC, we hope to avoid the need to have all the staff who had been working in our preschool program fingerprinted again by the state approved fingerprinting agency which is a costly requirement that involves scheduling staff appointments with the agencies doing that particular type of fingerprinting.

This summer we will implement a new curriculum in our program that focuses on developing mathematical skills and understanding. Project SMART was developed and used by the Texas Migrant Education Program and is available to Michigan Migrant Programs through a consortium grant. Both Angie Gutierrez and I have completed the training of trainers and we are working on lining up literacy materials that are part of this curriculum. The curriculum has some aspects that are similar to Math Matters curriculum that we have been using since 2013, but Project SMART is far less imposing and far better organized.

New Kindergarten WIDA Screener
(Leadership, Plan/Organize, Supervise)

Each potential English Learner student is supposed to be screened when entering a school district to see if that student meets the entrance criteria to be considered an English Learner. The screeners for students in grades 1 to 12 have been revised over the years and are available in both a paper/pencil version as well as an online version. This year, WIDA has released a new kindergarten version of the screener that will yield a score that is on the same 1.0 to 6.0 scale as the regular WIDA assessment and screeners. Local districts with fifteen or more kindergarten students received assessment materials directly from the WIDA consortium. Districts that did not receive the assessment can order it through the WIDA store.

We look forward to using these new materials which are designed to appear more like the regular kindergarten WIDA assessment. Students who will be in kindergarten in the fall of 2022 qualify to use the new assessment.

Migrant and Seasonal Farmworker Pre-Season Workshop
(Leadership, Plan/Organize, Community Relations)

The Southwest Michigan Migrant Resource Council (SWMMRC) will hold its Pre-Season Workshop on Thursday, May 12, at the VBISD Conference Center. This conference has been an annual event at the Conference Center until its interruption by the COVID-19 restrictions. With fewer restrictions, the SWMMRC organizers are planning to have approximately 150 participants at their event. The SWMMRC has the greatest number of active members and is only rivaled by the state for participation at its Pre-Season Conference. The group is anxious to return to an “in-person” conference.

MEMO

DATE: MAY 4, 2022
TO: BOARD OF EDUCATION
FROM: DAMIAN KOOB
RE: TECHNOLOGY SERVICES BOARD REPORT

Shared Services Update (Leadership, Communication Skills, Professional Preparation, Community Relations)

The Technology Services team has been busy this past month working with our partner District and ISD administrators on summer budgeting and device purchasing forecasts. Our District Site Coordinators, Dan Grimm, Ryan Cox, Drew Dolby, Dawn Everett, Andrew Barnes, and Lukas Enciso have been working with the administrators in each District to ensure that the technology needs are being evaluated and discussed. This preparation occurs annually, but has a little more emphasis on connectivity and student mental health metrics that will assist Districts this time around. We are looking for new solutions daily to assist with these hurdles.

To go along with our preparations, I've been making bi-weekly visits to the districts we service with our shared services staffing model to ensure that the staff and the District are getting the necessary attention and resources they need to be successful. One of my main goals for this year is to reach out on a regular basis to help mentor the District Site Coordinators that we have in place at each district and to touch base with District Administrators to ensure their needs are being met. These visits have ranged from 10 minutes to over an hour, as each District's needs are different. I feel this model of mentorship will benefit the Districts we service and strengthen our staff and help eliminate the loss of staffing that we have experienced in the past. I have seen a reduction in the 'urgent' conversations that I have had to have in the past and the overall positive impact of ISD staff we have in our Districts. I'm grateful to have a great team and want to thank you again for allowing me to assemble this great team.

MSBO (Michigan School Business Officials) Virtual Conference (Leadership, Professional Awareness, Communication Skills, Professional Preparation)

Dan Grimm, Lukas Enciso, and I attended the annual Michigan School Business Officials (MSBO) conference held at the DeVos Place/Amway Grand Hotel on April 27th and 28th. My focus for this year's conference was on the law as it relates to Technology and how this affects the competitive bidding process and contracts. I also attended a session on succession planning...which was VERY insightful. One of the biggest take-aways from this session was a quote from Gene Dalton, a professor of organizational behavior from Harvard and BYU: *"There are two kinds of people in organizations: Those with 20 years experience and those with one year*

experience repeated 20 times.” It’s not about having people in positions, it’s about having the RIGHT people in the right positions is what the presenter was emphasizing. I’ve used this mindset to reflect on the Technology Services Department for many years and know this is an ever-changing model that always has room for improvement. I would like to thank the Board for allowing Dan, Lukas and myself the opportunity to attend this conference for the professional development and networking opportunities.



MEMO

DATE: MAY 4, 2022
TO: BOARD OF EDUCATION
FROM: BARBARA MATTHEWS
RE: FINANCE & OPERATIONS DEPARTMENT UPDATE

EFinance Update (2, 5, 8, 9, 10&19)

The staff in the Business Office are continuing to learn the new eFinance software. Although we went “live” on January 1st, there is still conversion taking place in regards to our workflow processes and account number assignments. New templates are being created for importing of data and a whole new billing module has been developed. The next areas we need to focus our learning on involves reports, billing, and budgets. We also want to start the development of project accounting which will allow us to account for our numerous grants following the grant year or period (these do not normally align with our fiscal year).

Public Employer Medical Plan Cost Limitation (2,10,13,19)


The Michigan Department of Treasury recently announced the medical benefit plan annual cost limitations for the year 2023 as established by MCL 15.563, as last amended by 2018 Public Act 477. This law limits the amount public employers may contribute to a medical benefit plan. The limits for 2023 increased by 1.3 percent from 2022. The limits are as follows:

Single person coverage: \$7,399.47

Individual and spouse coverage: \$15,474.60

Full family coverage: \$20,183.43

Memorandum	
Date:	May 2022
To:	VBISD Board of Education
From:	Cheryl-Marie A. Manson <i>Director of Instructional Services</i>
Subject:	Instructional Services Monthly Update



	<p>State Level</p> <p><i>(Leadership, Level of Professional Awareness, Resourcefulness, Creativity and Innovativeness, Planner & Organizer)</i></p>
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Math:

Math Consultant, Amanda Cook, attended the final sessions of the Building Capacity Series last week. Dr. Amy Parks from MSU led some professional learning around cognitive demand and how to evaluate tasks for depth as well as how to revise curricular resources to be more cognitively demanding.

Amanda is planning to attend summer learning with the Early Math Professional Learning Institute to prepare to coach and consult around the Essential Instructional Practices and use the supplemental materials.

Social Emotional Learning:

This month, Heidi worked in tandem with the U of M TRAILS Team to identify and equip ten of our local buildings with plans for implementation of the TRAILS Curriculum as part of their Tiered Systems of Supports for next school year.

Mental Health:

This month, VBISD was asked to present to the State Project Aware Team on how we coordinate and administer the MiPHY in our local districts, as well as steps that we have taken to be successful with our training.



County Level

(Leadership, Professional Standards & Ethics, Decision Maker, Planner & Organizer, Faculty and Staff Personnel, and Student Achievement)

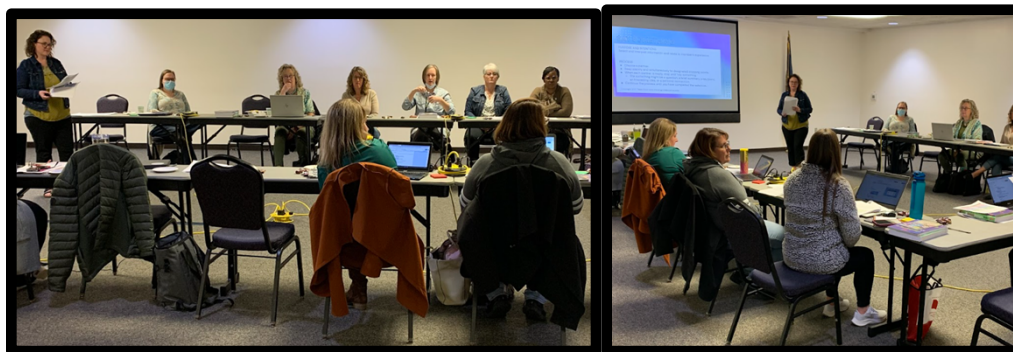
Adult Education:

In mid-April, we continued conversations and held site visits with leadership at Covert, Bangor, and Paw Paw. Michael Evans from Kalamazoo Literacy Council joined VBISD Staff as we discussed how best to move forward to restart Adult ESL Programming at Covert and Bangor, and how Adult Education with students who are incarcerated could best be supported at Paw Paw. One theme that emerged is the importance of regionalization of services. We are eager to continue this journey of supporting our adult learners in Van Buren County and maximizing both contracted and local resources to do so.

Literacy:

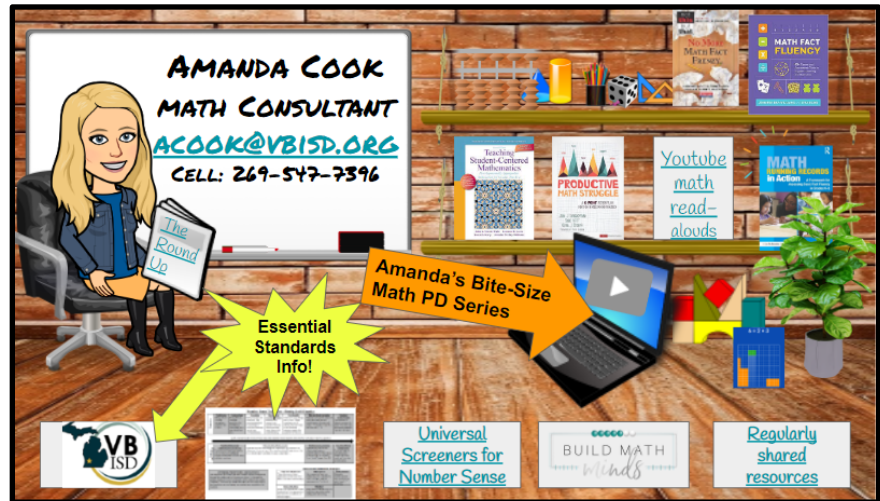
Our final Early Literacy Network Meeting for the 2022-2023 School Year was held on April 20th and it was our first in person meeting in over two years!

We were able to spend a good bit of time discussing effective small group instruction, the role of technology in literacy, successes of the past school year, and requests for next year's Early Literacy Network Meeting content.



Math:

A new [video series](#) is available to Van Buren County Educators as a way to share the same message to multiple locations in an efficient way. The next video to be added to the series will encourage teachers to use manipulatives as a learning tool for deep, conceptual understanding.



As a way to build support for all teachers, networking groups by grade level were created on Facebook. Teachers can celebrate their successes with each other, as well as request suggestions or ask questions.

MTSS:

Several schools are working on revising their essential standards charts. This is an important step to ensure that all staff members have a clear understanding of the standards in which all students should be proficient.

School Improvement

Schools should be monitoring building level strategies to determine if there has been progress toward implementation. In addition, schools should begin collecting end of year data to use as an indicator of student progress.

Social Emotional Learning:

We continue to move forward with our Countywide Social Emotional Learning Champion Series which, despite the difficulties of this school year, remains well attended. In April, we focused on SEL strategies integrated into classroom instruction. As we wrap up the series in May, we will be creating individual SEL roadmaps to use moving forward.

Many of our districts have expressed a desire to continue to prioritize the focus on Student SEL into next school year. We continue to work to provide coaching and support around TRAILS, and are looking forward to strengthening this work next year.

Our local districts participating in Panorama met in April to help prepare for our next round of SEL survey administration in May. We will also be offering a training May 24th to learn more about using the Panorama platform for daily check ins, as well as tiered interventions based on Panorama data.

Mental Health:

Our clinicians continue providing individual and group services to students on their caseload. After the month of April, they will move forward with creating summer safety plans with students on their caseload and making community connections as needed.

Most of our buildings have completed the MiPHY Survey, and our department has compiled data into spreadsheets and slideshow presentations for a snapshot of results. Countywide outcomes of the survey are expected to be available in June.

	<p style="text-align: center;">Building Level <i>(Leadership, Professional Standards & Ethics, Faculty and Staff Personnel, and Student Achievement)</i></p>
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Literacy:

As the school year is winding down, assessment of current levels of coaching and staffing are being evaluated in each building across Van Buren County. While assessing these levels of coaching and staffing, we use the following questions:

- *Was there coaching available to all teachers who wanted it? If not, how can workloads be shifted next school year to ensure this?
- *Did ISD Coaches communicate consistently with, and offer support to, building administrators?
- *What instructional practices were the focus of coaching this school year and will that be carried into next school year? If not, what is the new focus?
- *Was support at building and district-wide professional development provided as needed?
- *Was support at PLCs provided as needed?

While taking responses to the questions into consideration, alongside internal department conversations and a consideration of both MSTEP and local data, staffing will either remain the

same or adjusted for next school year. Consistency and adaptability have been critical to our success and we will continue that consistency and adaptability moving forward.

Math:

Current work is happening to assist our districts in training teachers to identify the [most misunderstood math standards](#) and to deepen their *own* understanding of what is meant by the standard's sometimes confusing language. Districts can use the [organizational tools](#) being created to ensure they are teaching in ways that parallel their grade level's content standards.

Mental Health:

In addition to TRAILS and Self Image Groups being run throughout the county, a Positive Peer Leadership group for students has recently begun in Gobles. The students participating are very engaged and making great strides.

MEMO

DATE: MAY 4, 2022
TO: BOARD OF EDUCATION
FROM: KATY HOLVERSTOTT
RE: SPECIAL EDUCATION UPDATE



Celebrate Good Times! Leadership, Planner & Organizer, Supervisor, Faculty & Staff Personnel, Community Relations, Student Achievement

There is much to celebrate across the VBISD Special Education Department. A great way to celebrate is to dress up and have a dance party, and the students at the Bert Goens Learning Center did just that! Below are a few photos from Prom 2022, featuring a walk down electric avenue!



Celebrate Good Times! (continued)

Below is a list of other end-of-year celebrations, including graduation ceremonies and picnics:

- The Bert Goens Learning Center 2022 Graduation Ceremony will be held on Thursday, May 19, 2022, at 1:00 p.m. This will include a small ceremony in the gym for the graduates and their families. The ceremony will be live streamed to the other classrooms, so all students will be able to participate.
- The Maple Creek Education Center (formerly BEC) Graduation Ceremony will honor a single graduate on Thursday, May 26, 2022, at 12:30 p.m. At the request of the graduate, this ceremony will be informal and include the graduate's family and the high school classrooms. Similar to the above, the ceremony will be live streamed to the other classrooms.
- The Bert Goens Learning Center End-of-Year Picnic is scheduled for June 1, 2022, at 11:00 a.m.
- The Community-based Transition Center Annual Picnic is scheduled for June 7, 2022, at 11:30 a.m. Carnival games as well as a picnic lunch will be planned and provided by the CTC students.

MAASE Legislative Action Participation Leadership, Communication Skills, Professional Preparation, Faculty & Staff Personnel, Community Relations

Aristotle famously wrote, "The more you know, the more you realize you don't know." And for this reason, education and training should be lifelong. One of my growth areas is better understanding and activism with state-level issues, including policy and legislation, so when I was invited to participate in the MAASE Legislative Action Seminar, I accepted. This evening event was held in downtown Lansing at Karoub and Associates and featured a panel of influencers from around the Michigan State Capitol. Following the panel was an opportunity to discuss local issues with legislators related to school policy and budget. The focus of my participation was to represent our state level work around staff shortages.

To continue my learning, I joined the MAASE Legislative Action Committee and will stay active with Special Education Instructional Leadership Network (SEILN).



Staff Shortage Update Leadership, Level of Professional Awareness, Resourcefulness, Decision Maker, Planner & Organizer, Supervisor, Crisis Manager, Faculty & Staff Personnel, Fiscal Management

The field continues to face a severe staff shortage in all positions of Special Education, and as the primary provider for the most unique needs, the VBISD Special Education Department is struggling to find and hire needed staff.

The biggest challenge right now is to secure enough program assistants. At the VBISD this position is unique and not synonymous with “paraprofessionals” because VBISD program assistants are professionals with a high level of dedication and expertise to meet our students’ needs. At this time, there is a combined shortage of over 20 program assistants.

Another area of shortage is with our ancillary service positions (e.g., School Psychologists, Speech and Language Pathologists, etc.) as well as other specialty positions, such as Educational Interpreters. As a result, there is a need for flexibility and included in this Board Report is a request to raise the pay rate ceiling for Educational Interpreters.

For next school year, due to retirements and staff leaving the area, there will be additional vacancies, including an audiologist, another school psychologist, and several supervisor positions in addition to program assistant openings. However, the department is resilient, has a can-do attitude, and will continue to be creative in the constant search for high quality staff. They are out there and we will find them!

OutCenter Partnership Leadership, Level of Professional Awareness, Professional Standards & Ethics, Personality, Planner & Organizer, Faculty & Staff Personnel, Student Achievement

Looking ahead to next year, the Special Education Department will continue to build skills around equity to promote an inclusive and safe environment for all students and staff. To ensure the best for our LGBTQA staff and students, three of our departments (Whole Child, Instructional Services and Special Education) are partnering with MaryJo Schnell, the Executive Director of the OutCenter of Southwest Michigan, in the following ways:

- A presentation on behalf of the OutCenter at Mix & Mingle on August 24, 2022.
- A training regarding the LGBTQA rights at the Special Education Department professional learning day on December 9, 2022.
- Training to train VBISD consultants and clinicians to provide training and support in the future.
- OutCenter representation on the VBISD Cultural Understanding Committee.



MEMO

DATE: MAY 4, 2022
TO: BOARD OF EDUCATION
FROM: ROBERT SMITH, DIRECTOR
RE: CAREER & TECHNICAL EDUCATION BOARD UPDATE

CTE SHOWCASE (1,4,7,17,20)

On Thursday, April 28th, students from the Advanced Manufacturing program at Van Buren Tech represented similar programs around the state at the annual CTE Showcase held at the State Capitol building in Lansing. The event is structured to allow students and staff from model CTE programs the opportunity to display their work to lawmakers and discuss a variety of topics related to their CTE experience.



ADVISORY COMMITTEE APPRECIATION DINNER (2,4,8,10,11,15)

On Tuesday, April 19th, Van Buren Tech hosted its first in-person Advisory Appreciation Dinner since before the COVID 19 pandemic started. Staff and students from the Culinary Arts and Catering Management program prepared an outstanding meal. In a unique twist this year, due to pandemic safety protocols, the event was structured somewhat differently than in past years. Rather than eating as one large group in the dining room, members of each committee plated their food and returned to specific program areas to conduct their meetings and eat dinner. With over 150 people in attendance, the event was a great success with great food and great conversation taking place. We cannot thank our advisory committee members enough for their support.

CYBER SECURITY GUEST SPEAKER (2,18,20)

On Wednesday, April 27th, former student Aaron Croy came in to the Cyber Security Classroom to bring some donated computer equipment and to share some information on his life in Information Technology with the students. He donated the following to the program:

Four (4) Lenovo Laptops,
Three (3) Lenova ThinkCentre mini desktops,
One (1) Lenova Full Size ThinkServer
Three (3) SAS Hard Drives for a previously donated server.



He gave a thirty minute presentation to the students, both in the AM and the PM talking about his history of two years at Van Buren Tech from September 2014 through May of 2016 graduation, his immediate move into business and industry in Information Technology, and his success over the pass six years including his documented job experiences all over the United States. He demonstrated his use of open source software at his home including moving a physical VMware virtual server from one location to another server at a different location without his employees knowing anything had changed and no disruption of service to the employees.

CHARLES RIVER CAREER FAIR (2,4,6,18)

On Tuesday, April 26th, students from the Agriculture & Natural Resources program, along with students from the Biomedical Science, Allied Health, Patient Care, and Pharmacy Tech programs participated in a Career Fair at Van Buren Tech sponsored by Charles River Laboratories International. As part of the event, students were able to meet with members of various departments at Charles River to sharpen their job seeking skills and learn more about potential entry level employment options, tuition incentive programs, and position advancement opportunities.

NEW WEBSITE (2,3,4,5,8,15,18)

Over the past several weeks, Van Buren Tech has been preparing for a website redesign, switching platforms from Schoolwires to Aptegy. Brittany Millan, Marketing & Communications Specialist at Van Buren Tech, coordinated the transition, meeting frequently with administration to design a more effective, efficient, and modern site. The new site contains several new features and increased flexibility to allow us to better communicate important information to our various stakeholders. We are excited about the transition and look forward to utilizing the many new features that the new platform provides.

www.vbisd.org/vbtech

KZOOM PRESENTATION (2,4,5,18)

Josh Stanton, lead web & brand designer from [Kzoom](#), visited Van Buren Tech's Graphic Design program! Stanton shared his passion for design and photography along with some of his favorite recent projects, followed by speaking one-on-one with students as they shared some of their work. Not only does Kzoom work with companies such as [stryker](#), [Schupan](#) and [Ameriprise Financial](#), they have also worked with Pfizer and created the first ever [Pfizer](#) Vaccine release video in December, 2020! Kzoom is a digital marketing agency based in Kalamazoo, Michigan and they are inspiring today's youth to be tomorrow's creative minds!



PATIENT CARE (2,3,4,8,17)



In the Patient Care program at Van Buren Tech, students engage in many hands-on “clinical” skills and acquire academic knowledge in areas such as: medical terminology, anatomy and physiology, and core health care foundations. Students also participate in job shadow experience further enabling them to explore their career options. Participating students can earn certifications in First Aid, CPR, Phlebotomy, and as a Certified Medical Assistant.

TECH TIMES - VAN BUREN REMINDER (2,4,5,7,18)

Over the past several months, Van Buren Tech has published a monthly newsletter summarizing some of the wonderful things that are happening each month at VB Tech. Recently, the newsletter has been featured in the Van Buren reminder for community members to read. Tech Times is just another tool that our Marketing Specialist, Brittany Millan, uses to communicate the many benefits of CTE coursework for students.

TECH Times

April, 2022
702 South 15th St., Las Vegas, NV 89102 • 303-539-5226

Patient Care

The Patient Care program is an excellent opportunity for students interested in a career in healthcare. This program focuses on training and preparing students for a career in patient care. The program includes coursework in anatomy and physiology, medical terminology, and patient care. Students will also receive hands-on training in a clinical setting. The program is designed to prepare students for a variety of careers in patient care, including medical assistant, patient care technician, and medical receptionist. The program is accredited by the American Health Education Association (AHEA) and is approved by the Nevada State Board of Health Care Professions. The program is a two-year program and students will receive a diploma upon completion. The program is a great choice for students who are interested in a career in healthcare and want to gain hands-on experience in a clinical setting.

Scholarship Winners

Congratulations to the following scholarship winners who were selected by the Nevada State Board of Health Care Professions. The winners are: [List of names and amounts]. The scholarship winners will receive financial assistance to help cover the cost of their education. The scholarship is awarded to students who have demonstrated academic excellence and a commitment to their field of study. The scholarship is a great honor and a testament to the hard work and dedication of the winners. The scholarship winners will receive the scholarship funds at the beginning of the next school year. The scholarship is a great way to support students who are pursuing a career in healthcare and want to gain hands-on experience in a clinical setting.

Business Professionals of America

Business Professionals of America (BPA) is a national organization that provides students with the opportunity to gain hands-on experience in a business setting. The organization offers a variety of programs and activities, including competitions, conferences, and networking opportunities. Students can participate in a variety of competitions, including business plan writing, sales, and public speaking. The organization also offers a variety of networking opportunities, including conferences and seminars. The organization is a great way for students to gain hands-on experience in a business setting and to develop the skills and knowledge needed for a successful career in business. The organization is a national organization and is recognized by the U.S. Department of Education. The organization is a great way for students to gain hands-on experience in a business setting and to develop the skills and knowledge needed for a successful career in business.

Family, Career and Community Leaders of America

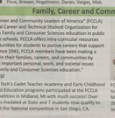
Family, Career and Community Leaders of America (FCCLA) is a national organization that provides students with the opportunity to gain hands-on experience in a family, career, and community setting. The organization offers a variety of programs and activities, including competitions, conferences, and networking opportunities. Students can participate in a variety of competitions, including family, career, and community projects. The organization also offers a variety of networking opportunities, including conferences and seminars. The organization is a great way for students to gain hands-on experience in a family, career, and community setting and to develop the skills and knowledge needed for a successful career in family, career, and community. The organization is a national organization and is recognized by the U.S. Department of Education. The organization is a great way for students to gain hands-on experience in a family, career, and community setting and to develop the skills and knowledge needed for a successful career in family, career, and community.

FIRST Robotics

FIRST Robotics is a national organization that provides students with the opportunity to gain hands-on experience in a robotics setting. The organization offers a variety of programs and activities, including competitions, conferences, and networking opportunities. Students can participate in a variety of competitions, including robotics design and programming. The organization also offers a variety of networking opportunities, including conferences and seminars. The organization is a great way for students to gain hands-on experience in a robotics setting and to develop the skills and knowledge needed for a successful career in robotics. The organization is a national organization and is recognized by the U.S. Department of Education. The organization is a great way for students to gain hands-on experience in a robotics setting and to develop the skills and knowledge needed for a successful career in robotics.

ALL FLORA Members who resided at State

ALL FLORA Members who resided at State [List of names and amounts]. The ALL FLORA members who resided at State have received financial assistance to help cover the cost of their education. The ALL FLORA members who resided at State are a testament to the hard work and dedication of the winners. The ALL FLORA members who resided at State will receive the ALL FLORA funds at the beginning of the next school year. The ALL FLORA members who resided at State are a great way to support students who are pursuing a career in healthcare and want to gain hands-on experience in a clinical setting.



III. ACTION ITEMS

A. Approval of Additional Bridge Consultant Positions (**ROLL CALL VOTE**)

57

MEMO

DATE: MAY 4, 2022
TO: BOARD OF EDUCATION
FROM: KATY HOLVERSTOTT, DIRECTOR OF SPECIAL EDUCATION
RE: **ADDITIONAL BRIDGE CONSULTANT POSITIONS**

BACKGROUND:

As described in the Special Education Board Report dated April 13, 2022, in order to provide regionalized consultation as determined necessary to support Van Buren County member school districts, two additional Bridge Consultants (professional staff members) are needed for the 2022-2023 school year.

RECOMMENDATION:

RESOLVED that the Board of Education approve the addition of two Bridge Consultant positions, to begin on August 22, 2022.

B. Approval of Purchase of Two Sump Pump Units for the Bert Goens Learning Center (**ROLL CALL VOTE**)

59

MEMO

DATE: MAY 4, 2022
TO: BOARD OF EDUCATION
FROM: RANDY OLDS
MAINTENANCE SUPERVISOR
RE: APPROVAL OF TWO SUMP PUMP UNITS FOR BERT GOENS
LEARNING CENTER

The Van Buren ISD recently solicited competitive bids to supply and install two sump pumps, mechanical services, plumbing, and controls at the Bert Goens Learning Center. With the failure of the former sump pumps and the need to provide reliable water removal, it is necessary to replace and upgrade these units.

Two bids were received and opened on April 11th, 2022. After reviewing the proposals and checking the references, it is recommended that the Van Buren ISD accept the bid from Andy J. Egan Co. Inc located in Portage, Michigan.

COMPANY	TOTAL PRICE
Andy J. Egan Co. Inc.	\$37,595
Field Plumbing & Heating	\$54,995

RESOLVED, that the Board of Education accept the bid from Andy J. Egan Co. Inc. to supply and install two sump pumps, mechanical services, plumbing, and controls at the Bert Goens Learning Center at a cost of \$37,595.

C. Approval to Increase Specialist Pay Rate (**ROLL CALL VOTE**)

61

MEMO

DATE: MAY 4, 2022
TO: BOARD OF EDUCATION
FROM: KATY HOLVERSTOTT, DIRECTOR OF SPECIAL EDUCATION
RE: **APPROVAL OF SPECIALIST PAY RANGE INCREASE**

BACKGROUND:

Due to a severe shortage of Educational Interpreters and a steep increase in competitor pay rates, it is recommended that the top rate of the Specialist pay range, as defined on page 26 of the current Van Buren Intermediate Education Support Personnel Association contract, be increased to \$39.00 per hour for Educational Interpreters.

RECOMMENDATION:

RESOLVED that the Board of Education increase the top hourly rate for the Educator Interpreter Specialist pay range to \$39.00 per hour, beginning August 22, 2022.

D. Approval of Purchase of Roof Coating for Conference Center (**ROLL
CALL VOTE**)

63

MEMO

DATE: MAY 4, 2022
TO: BOARD OF EDUCATION
FROM: RANDY OLDS
MAINTENANCE SUPERVISOR
RE: APPROVAL OF ROOF COATING ON THE CONFERENCE CENTER BUILDING

The Van Buren ISD recently solicited competitive bids for the replacement or coating of the Conference Center roof of approximately 17,500 square feet.

The current roof's membrane is still in good condition to consider a sealant with a 20 year warranty. Over the last 20 years, we have replaced portions of the roof that has had issues, but at this time all warranties have expired.

Three bids were received and opened on April 11th, 2022. After reviewing the proposals and checking the references, it is recommended that the Van Buren ISD accept the bid from Apex Industrial Roofing LLC located in Bronson, Michigan.

COMPANY	TOTAL PRICE Roof Replacement	TOTAL PRICE Roof Coating	Wet or Damaged Insulation Replacement Cost
Apex Industrial Roofing LLC		\$68,156 10 year warranty	\$6.00/ sq. ft.
Apex Industrial Roofing LLC		\$91,103 15 year warranty	\$6.00/ sq. ft.
Apex Industrial Roofing LLC		\$123,430 20 year warranty	\$6.00/ sq. ft.
J & K Roofing Coating		\$99,127 10 year warranty	\$1,500 included in total price
Hoekstra Roofing Company		\$182,090 10 year warranty	\$6.25/sq. ft.
Hoekstra Roofing Company	\$361,670		

RESOLVED, that the Board of Education accept the bid from Apex Industrial Roofing LLC for the coating of the Conference Center roof with a 20 year warranty at a cost of \$123,430 and \$6.00 per square foot for wet or damaged insulation replacement.

MEMO

DATE: MAY 4, 2022
TO: BOARD OF EDUCATION
FROM: RANDY OLDS
MAINTENANCE SUPERVISOR
RE: APPROVAL OF CHILLER REPLACEMENT AT VB TECH

The Van Buren ISD recently solicited competitive bids for the replacement of the chiller at the Van Buren Tech.

The current chiller was installed in 1995 and has exceeded its life expectancy, along with efficiency. Over the last three years, excessive maintenance has been needed.

Two bids were received and opened on April 14th, 2022. After reviewing the proposals and checking the references, it is recommended that the Van Buren ISD accept the bid from Andy J. Egan Co. Inc. located in Portage, Michigan.

COMPANY	TOTAL PRICE
Andy J. Egan Co. Inc.	\$454,000
R. W. LaPine, Inc.	\$525,500

RESOLVED, that the Board of Education accept the bid from Andy J. Egan Co. Inc. for the chiller replacement at the Van Buren Tech at a cost of \$454,000.

F. Approval of Purchase of iMAC Desktop Computers for VB Tech (**ROLL CALL VOTE**)

67

MEMO

DATE: MAY 4, 2022
TO: BOARD OF EDUCATION
FROM: DAMIAN KOOB – TECHNOLOGY SERVICES DIRECTOR
RE: PURCHASE OF COMPUTER HARDWARE FOR 2021-2022

BACKGROUND

Each year the VBISD Technology Services staff - in conjunction with the appropriate administration - evaluates and recommends computer hardware acquisitions. Information was solicited from each department as to their upcoming technology needs. We take that information and determine our needs for the coming year.

We continue the practice of consolidating computer purchases for all departments in the VBISD and for the past four years we have been able to utilize the SPOT and REMC pricing program that exists as part of the State of Michigan's 22i Technology Readiness Infrastructure Grant (TRIG). This state-wide bidding procures additional savings due to the volumes involved. This results in lower purchase prices on mobile learning devices and desktops and accessories due to aggregating statewide demand along with a time savings for districts by not having to administer individual bids.

We are recommending the purchase of 25 iMac Desktop Computers from Apple, Inc. as a part of our ongoing technology replacement program. These computers will augment or replace units used by students and staff at Van Buren Tech.

RECOMMENDATION

RESOLVED that the Board of Education approves the purchase of 25 Apple iMac Desktops from Apple, Inc at a total price not to exceed \$55,000.00.

G. Approval of New Technology Positions - Hartford Public
Schools (**ROLL CALL VOTE**)

69

MEMO

DATE: MAY 4, 2022
TO: BOARD OF EDUCATION
FROM: DAMIAN KOOB – TECHNOLOGY SERVICES
RE: NEW TECHNOLOGY POSITIONS

BACKGROUND

VBISD has recently partnered with Hartford Public Schools to provide technology services for their district. With this partnership, there is a need to hire for two positions; one IT Support Specialist and one District Technology Coordinator.

RECOMMENDATION

RESOLVED that the Board of Education approves the Technology Services Department to post for the two positions needed at Hartford Public Schools.

H. Approval of Employment of Staff (**VOICE VOTE**)

71

MEMO

DATE: MAY 4, 2022
TO: BOARD OF EDUCATION
FROM: BRITANI OLDS, HUMAN RESOURCES ADMINISTRATOR
RE: **APPROVAL OF EMPLOYMENT OF NEW STAFF**

BACKGROUND

Following is a list of new staff, their position, salary and start date. Copies of resumes and interview candidate selection forms are attached.

<u>Administrative Staff</u>	<u>Salary</u>	<u>Start Date</u>
Bob Kirk, Administrator of Emergency Management	\$75,000	05/23/2022

*Please note: All salaries listed for PSMs are based on the 2021-2022 contract.
Salaries will be prorated to the number of days to work.*

RECOMMENDATION

Resolved that the Board of Education approve the employment of the staff listed above.

Attachments -

I. Approval of Staff Resignations/Retirements (**VOICE VOTE**)

73

MEMO

DATE: MAY 4, 2022
TO: BOARD OF EDUCATION
FROM: BRITANI OLDS
RE: STAFF RETIREMENTS/RESIGNATIONS

BACKGROUND

Attached are the letters of retirement for John Stoll and Roger Coates and letters of resignation for Catherine Jarvie and Nichoel Burfield.

RECOMMENDATION

Resolved that the Board of Education accept the retirement of John Stoll and Roger Coates effective 6/30/2022, resignation of Catherine Jarvie effective 6/8/2022 and Nichoel Burfield effective 6/10/2022.

Attachments -

IV. OTHER BUSINESS

A. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda."

It is the policy of the Van Buren Intermediate School District that no discriminatory practices based on race, color, religion, national origin, sex, age, height, weight, marital status, disability, genetic information or any other status covered by federal, state, or local law be allowed during any program, activity, service, or in employment. Inquiries regarding the non-discrimination policies should be directed to Barbara Matthews, Director of Finance & Operations or Dave Manson, Director of Special Education, 490 S. Paw Paw Street, Lawrence, MI 49064, 269-674-8091.