

# Agenda of Regular Meeting

## The Board of Trustees Van Buren ISD

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A Regular meeting of the Board of Trustees of Van Buren ISD will be held July 7, 2021, beginning at 4:00 PM in the Van Buren Conference Center  
490 S Paw Paw Street  
Lawrence, MI 49064.

### I. ORGANIZATIONAL MEETING

#### A. Approval of Election of Officers (**Roll Call Vote**)

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**MEMO**

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**DATE:** JULY 7, 2021  
**TO:** BOARD OF EDUCATION  
**FROM:** DAVID D. MANSON, SUPERINTENDENT  
**RE:** APPROVAL OF ELECTION OF OFFICERS 2021-2022

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The current officers of the Van Buren Intermediate School District Board of Education are:

President	Frances Sage
Vice President	James Crandall
Treasurer	Mary Ann Middaugh
Secretary	John Weiss
Trustee	Kenneth Kent

Recommend the following resolution:

***RESOLVED***, the Van Buren Intermediate Board of Education approve the election of officers to the Van Buren Intermediate School District Board of Education for 2021-2022 as follows:

President	_____
Vice-President	_____
Treasurer	_____
Secretary	_____
Trustee	_____

B. Approval of 2021-2022 Board of Education Meeting Dates (**Roll Call  
Vote**)

4

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**MEMO**

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**DATE:** JULY 7, 2021  
**TO:** BOARD OF EDUCATION  
**FROM:** DAVID D. MANSON, SUPERINTENDENT  
**RE:** APPROVAL OF 2021-2022 BOARD OF EDUCATION MEETING DATES

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***RESOLVED***, that the Van Buren ISD Board of Education meeting dates for the 2021-2022 school year are approved as shown below:

July 7, 2021  
August 4, 2021  
September 1, 2021  
October 6, 2021  
November 3, 2021  
December 1, 2021  
January 5, 2022  
February 2, 2022  
March 2, 2022  
April 13, 2022  
May 4, 2022  
June 1, 2022  
July 6, 2022

C. Approval of Designation of Legal Counsel for District (**Roll Call Vote**)

6

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**MEMO**

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**DATE:** JULY 7, 2021  
**TO:** BOARD OF EDUCATION  
**FROM:** DAVID D. MANSON, SUPERINTENDENT  
**RE:** APPROVAL OF DESIGNATION OF LEGAL COUNSEL FOR DISTRICT

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***RESOLVED***, that the following firm be designated as legal counsel to the Board of Education for general and special education issues and that a retainer be paid:

**Thrun Law Firm**  
2900 West Road Suite 400  
PO Box 2575  
East Lansing, MI 48826-2575

D. Approval of Authorized Signatures for Distribution of District Funds  
**(Roll Call Vote)**

8

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## MEMO

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**DATE:** JULY 7, 2021  
**TO:** BOARD OF EDUCATION  
**FROM:** DAVID D. MANSON, SUPERINTENDENT  
**RE:** APPROVAL OF AUTHORIZED SIGNATURES FOR DISTRIBUTION OF DISTRICT FUNDS

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The School Code requires that the Board of Education designate the person authorized to sign checks for distribution of ISD funds and electronic transactions using the automatic clearing house (ACH) system as outlined in Board Policy 6144.01.

Recommend the following resolution be passed:

***RESOLVED***, the following employees/individual are hereby authorized to sign checks written on accounts of the Van Buren Intermediate School District and electronic means using the automatic clearing house (ACH) system as outlined in Board Policy 6144.01.

**David. D. Manson**

**Barbara Matthews**

**Mary Ann Middaugh**

E. Approval of Designation of Depositories for District Funds (**Roll Call  
Vote**)

10

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**MEMO**

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**DATE:** JULY 7, 2021  
**TO:** BOARD OF EDUCATION  
**FROM:** DAVID D. MANSAON, SUPERINTENDENT  
**RE:** APPROVAL OF DESIGNATION OF DEPOSITORIES FOR DISTRICT FUNDS

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The School Code requires that the Board of Education identify financial institutions which are approved for deposit of districts funds.

It is recommended that the following resolution be passed:

**RESOLVED**, the following financial institutions are designated as depositories for VBISD funds for 2021-2022:

**Arbor Financial Credit Union  
TCF Bank  
Huntington Bank  
Michigan Liquid Asset Fund Plus  
PNC**

II. REGULAR MEETING

A. Consent Agenda - **(Roll Call Vote)**

1. Minutes

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The 2021-2022 **Budget and Truth in Taxation Hearing** of the Van Buren Intermediate School District Board of Education was held **in person** on **June 2, 2021**, in the Board of Education office and called to order at **3:30 PM**. The following members were present: Weiss, Middaugh, Crandall, and Sage. Absent: Kent.

The **Regular Meeting** of the Van Buren Intermediate School District Board of Education was held **in person** on **June 2, 2021** in the Board of Education office and called to order at **4:04 PM**. The following members were present: Crandall, Weiss, Middaugh, and Sage. Absent: Kent.

Weiss moved to approve the Consent Agenda (*May 5, 2021 Minutes; Voucher Budget Summary, Imprest Summary, and Payroll Summary*). Supported by Crandall. Roll call vote: Crandall – yes, Middaugh – yes, Weiss – yes, and Sage – yes. The motion carried.

Middaugh moved to approve Superintendent/Board Travel as presented and shown in Attachment 1. Supported by Weiss. Roll Call Vote. Weiss – yes, Middaugh – yes, Crandall – yes, and Sage – yes. Motion carried.

Steve Smith was presented the 2021 Educational Hero Award by Superintendent Manson and the Board. The 2021 Graduation ceremonies for the Bert Goens Learning Center and Behavioral Education Center had Board representation.

The Board reviewed the VBISD Reconfirmation of Extended COVID-19 Learning Plan and monthly percentages for June as shown in Attachment 2 and public comments were solicited. Department updates were provided to the Board by Superintendent Manson and department administrators.

Middaugh moved to approve the following resolution:

**RESOLVED**, that the general appropriations for the General, Special Education, and Vocational Education Funds of the Van Buren Intermediate School District for the 2020-21 school year are amended as shown Attachments 3-7.

Weiss supported. Roll call vote: Middaugh – yes, Weiss – yes, Crandall – yes and Sage – yes. Motion carried.

Crandall moved to approve the following resolution:

**RESOLVED**, that this resolution shall be the general appropriations of the Van Buren Intermediate School District for the fiscal year 2021-22 (see Attachments 8-12). A resolution to make appropriations, provide for the expenditure of the appropriations, and provide for the disposition of all income received by the Van Buren Intermediate School District.

**BE IT FURTHER RESOLVED**, that the total number of mills of ad valorem property taxes to be levied on all properties for the purpose of funding the General, Special Education and Vocational Education Funds of Van Buren Intermediate School District to be available for appropriations in the 2021-22 fiscal year, as indicated below, shall not exceed:

General Fund	0.1407 mills
Special Education	4.2177 mills
Vocational Education	<u>2.4885 mills</u>
TOTAL	6.8469 mills

**BE IT FURTHER RESOLVED**, that the total revenues and unappropriated fund balances estimated to be available for appropriations in the various funds of the Van Buren Intermediate School District (General, Special Education, Vocational Education, Food Service and Student/School Activities Funds) for fiscal year 2021-22 are listed on the Detail Budget Projections and have been reviewed by the Board of Education.

**BE IT FURTHER RESOLVED**, that the total available to appropriate in each of the various funds of the Van Buren Intermediate School District are hereby appropriated in the amount as shown below and for the purposes as set forth on the Detail Budget Projections.

	<u>Expenditures</u>
General Fund	\$ 13,384,937
Special Education	\$ 37,024,404
Vocational Education	\$ 12,780,600
Food Service Fund	\$ 103,755
Student/School Activities Fund	\$ 10,000

**BE IT FURTHER RESOLVED**, that no Board member or employee of the school district shall expend any funds except pursuant to appropriations made by the Board of Education. Changes in amounts appropriated by the Board shall require approval of the Board.

**BE IT FURTHER RESOLVED**, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

**BE IT FURTHER RESOLVED**, that the committed fund balance for building projects in the Special Education Fund and Vocational Education Fund shall be eliminated effective July 1, 2021.

These appropriations are to take effect July 1, 2021.

Supported by Middaugh. Roll call vote. Crandall – yes, Weiss – yes, Middaugh – yes, and Sage – yes. Motion carried.

Weiss moved to approved the following resolution:

**RESOLVED** that the Van Buren Intermediate School District Board of Education approve the Migrant Education Summer Salary Schedules for 2021 (Attachment 13) to become effective on June 1, 2021.

Supported by Middaugh. Roll call vote. Weiss – yes, Crandall – yes, Middaugh – yes, and Sage – yes. Motion carried.

Middaugh moved to approve the following resolution:

**RESOLVED** that the Board of Education approves the Technology Department to post for the two positions needed at Bangor Public Schools.

Supported by Crandall. Roll call vote. Crandall – yes, Middaugh – yes, Weiss – yes, and Sage – yes.

Crandall moved to approve the following resolution:

**RESOLVED** that the Board of Education approves the purchase of 70 HP Chromebooks from Inacomp Technical Services Group LLC at a total price not to exceed \$24,000.00; the purchase of nine (9) Apple iMac Desktops from Apple, Inc at a total price not to exceed \$35,000.00, and the purchase of 179 DELL laptop computers and 60 DELL desktop computers from Presidio, Inc at a total price not to exceed \$175,00.00.

Supported by Weiss. Roll cal vote. Middaugh – yes, Crandall – yes, Weiss – yes, and Sage – yes.

Motion made by Weiss to approve the following resolution:

**RESOLVED** that the Board of Education employ Maryann McCarthy as the Dental Instructor for Van Buren Tech, Margaret Wright as the Speech Language Pathologist for Special Education, Tanya Miller as a Literacy Coach/Consultant and Amanda Cook as a Math Coach/Consultant for Instructional Services.

Maryann McCarthy ( <i>Dental Instructor</i> )	<b>\$51,661</b>
Margaret Wright ( <i>Speech Language Pathologist</i> )	<b>\$50,017</b>
Tanya Miller ( <i>Literacy Coach/Consultant</i> )	<b>\$63,816</b>
Amanda Cook ( <i>Math Coach/Consultant</i> )	<b>\$61,385</b>

*\*Salary will be prorated due to start date, FTE or, other reasons*

Middaugh moved to approve the following resolution:

**RESOLVED**, the Board of Education approves the non-union staff member adjustments effective July 1, 2021 and other items as presented to the Board.

Supported by Crandall. Roll call Vote. Crandall – yes, Weiss – yes, Middaugh – yes, and Sage – yes.

Weiss moved to approve the following resolution:

**Resolved**, that the Board of Education accept the bid from Kalamazoo for the installation of the IP Clocks and Paging for Van Buren Tech at a total cost of \$76,342.37.

Supported by Middaugh. Roll call vote. Middaugh – yes, Weiss – yes, Crandall – yes, and Sage – yes.

Middaugh moved to approve the following resolution:

**Resolved**, that the Board of Education accept the bid from Bridges Audio Visual for the purchase, installation, and configuration of nineteen projectors and eighteen whiteboards at Learning Center, Community Based Transition Center, and Van Buren Tech at a total cost of \$65,215.00.

Supported by Crandall. Roll call vote. Crandall – yes, Weiss – yes, Middaugh – yes, and Sage – yes.

Weiss moved to approve the following resolution:

**RESOLVED** that the Board of Education approves the purchase of the Avigilon Access Control Manager Card Access Solution from Presidio Networked Solutions Group, LLC at a total price of \$62,060.52.

Supported by Crandall. Roll call vote. Middaugh – yes, Crandall – yes, Weiss – yes, and Sage – yes.

Middaugh moved to approve the following resolution:

**RESOLVED** that the Board of Education accept the retirement of Teresa Klan effective July 31, 2021.

Supported by Crandall. Roll call vote. Middaugh – yes, Crandall – yes, Weiss – yes, and Sage – yes.

Weiss moved to approve the following resolution:

**RESOLVED** that the Board of Education approve the posting for a Van Buren Tech Marketing Specialist VBIEA position.

Supported by Middaugh. Roll call vote. Weiss – yes, Middaugh – yes, Crandall – yes, and Sage – yes.

Middaugh moved to approve the following resolution:

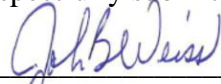
**Resolved**, the Van Buren Intermediate School District Board of Education approve the 2021 Summer Migrant Personnel for employment listed below:

- Elizabeth Ablan – Elementary Education K-5, Spanish K-12
- Chloe Chai – Elementary Education – K-5
- Sarita Collins – Spanish 6-12, English 9-12
- Darci Bush Dumont-Phillips – Elementary Education K-5
- Steve Galvan – Social Studies 6-12 & History 6-12
- Cristina Garza Harlan – Early Childhood, Elementary Education K-5
- Luke Goals – English 6-12, Social Studies 6-12
- Jane Gonzalez – Reading Specialist and Special Education K-12
- Lisa Hicks – Elementary Education K-5
- Matthew Kovach – Mathematics 6-12, Business Administration 6-12
- Ashley Mann – Early Childhood Education, Elem Education K-5, Math 6-8
- Soluna Martinez – Spanish 6-12, Speech 6-12
- Alyson Owens – Early Childhood Education, Elem Education K-8, Spanish 6-8
- Abel Robles – Secondary Spanish 6-12
- Alma Robles – Elementary Education K-5, Early Childhood Education
- Beth Rozenveld – Registered Nurse
- Dan Schaser – Elementary Education K-5
- Sarah Weston – Early Childhood, Elementary Education

Supported by Weiss. Roll call vote. Crandall – yes, Weiss – yes, Middaugh – yes, and Sage – yes.

Meeting adjourned at 5:10 PM.

Respectfully submitted,



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John Weiss, Secretary  
Van Buren Intermediate School District  
Board of Education, Lawrence, Michigan

## CONFERENCE ATTENDANCE

Superintendent/Board of Education

**June 2, 2021**

### *Pre-Approval*

NAME	DATES	LOCATION	ESTIMATED COST
Mary Ann Middaugh	August 6-8, 2021	MASB Summer Institute Virtual Event	<b>\$270.00</b>

### *Post Approval*

			COST
Mary Ann Middaugh	April 8-10, 2021	NSBA Conference 2021 (Virtual)	<b>\$600.00</b>
John Weiss	April 8-10, 2021	NSBA Conference 2021 (Virtual)	<b>\$600.00</b>



## Learning Plan

To view the VBISD Extended Continuity Plan in its entirety, click [HERE](#)

## Extended COVID-19

### Reconfirmation Meeting

*Required 30 Days After Initial Plan Approval and Every Month Thereafter*

#### Agenda:

- Reconfirm how instruction is going to be delivered during the 20/21 school year
- Public comments from parents and/or guardians on the Extended Learning Plan
  - Review weekly 2-way interaction rates

### Reconfirmation Meeting for June 2021

#### Reconfirm instructional delivery method:

Special Education Programs provide face-to-face instruction Monday through Thursday, and remotely on Fridays (select Fridays for the VBISD Early Childhood Program). Per parent request, a fully remote option will be available and programs and services for anything other than fully face-to-face are defined by Individual Contingency Learning Plans.

#### Students at VB Tech:

In order to maintain social distancing in classrooms and labs, students at Van Buren Tech will be following a hybrid schedule while we remain in Phase IV of the Governor's Safe Start Plan. The specific hybrid schedule being followed consists of two days of in-person instruction, one day of synchronous instruction, and two days of asynchronous instruction.

#### Reconfirm how instruction will be delivered for each grade level:

#### **VBISD GSRP:**

GSRP services are being provided face to face or hybrid only. The days and times of attendance align with the LEAs first grade schedule. All classrooms are providing 4 full days of instruction regardless of model. Remote instruction is provided if a classroom/school is required to close.

#### **VBISD Special Education Early Childhood - 26 years:**

Special Education Programs provide face-to-face instruction Monday through Thursday, and remotely on Fridays (select Fridays for the VBISD Early Childhood Program). Per parent request, a fully remote option will be available and programs and services for anything other than fully face-to-face are defined by Individual Contingency Learning Plans.

Updated 9/30/2020 to meet new requirements of SB 927

## VB Tech (Grades 10 - 13):

### Students at VB Tech:

In order to maintain social distancing in classrooms and labs, students at Van Buren Tech will be following a hybrid schedule while we remain in Phase IV of the Governor's Safe Start Plan. The specific hybrid schedule being followed consists of two days of in-person instruction, one day of synchronous instruction, and two days of asynchronous instruction.

**Reconfirm whether or not the district is offering higher levels of in-person instruction for English language learners, special education students, or other special populations:**

**Document Public Comments:**

### Review Weekly 2-Way Interaction Rates

<b>October 2020</b>	<b>All Students</b> (percentage of all students who received (2) 2-way interactions each week)
<b>Week 1</b>	(must be reported in percent form) <b>SPECIAL EDUCATION:</b> ● <b>BEC:</b> 80.65% ● <b>BGLC:</b> 85.29% ● <b>CTC:</b> 89.83% <b>VB TECH:</b> 91.4%
<b>Week 2</b>	<b>SPECIAL EDUCATION:</b> ● <b>BEC:</b> 82.26% ● <b>BGLC:</b> 85.44% ● <b>CTC:</b> 89.83% <b>VB TECH:</b> 86.3%
<b>Week 3</b>	<b>SPECIAL EDUCATION:</b> ● <b>BEC:</b> 79.03% ● <b>BGLC:</b> 86.27% ● <b>CTC:</b> 84.75% <b>VB TECH:</b> 83.6%
<b>Week 4</b>	<b>SPECIAL EDUCATION:</b> ● <b>BEC:</b> 79.03% ● <b>BGLC:</b> 76.7% ● <b>CTC:</b> 71.43% <b>VB TECH:</b> 76.4%

**Review Weekly 2-Way Interaction Rates**

<b>November 2020</b>	<b>All Students</b> (percentage of all students who received two 2-way interactions each week)
<b>Week 1</b>	(must be reported in percent form) <b>SPECIAL EDUCATION:</b> ● <i>BEC: 84.1%</i> <ul style="list-style-type: none"> <li>● <i>BGLC: 91.1%</i></li> <li>● <i>CTC: 78.7%</i></li> </ul> <b>VB TECH: 79.6%</b>
<b>Week 2</b>	<b>SPECIAL EDUCATION:</b> ● <i>BEC: 85.5%</i> <ul style="list-style-type: none"> <li>● <i>BGLC: 74.5%</i></li> <li>● <i>CTC: 83.6%</i></li> </ul> <b>VB TECH: 78.6%</b>
<b>Week 3</b>	<b>SPECIAL EDUCATION:</b> ● <i>BEC: 85.5%</i> <ul style="list-style-type: none"> <li>● <i>BGLC: 72.6%</i></li> <li>● <i>CTC: 70.5%</i></li> </ul> <b>VB TECH: 83.7%</b>
<b>Week 4</b>	<b>SPECIAL EDUCATION:</b> ● <i>BEC: 67.8%</i> <ul style="list-style-type: none"> <li>● <i>BGLC: 75.5%</i></li> <li>● <i>CTC: 73.8%</i></li> </ul> <b>VB TECH: 86.1%</b>

**Review Weekly 2-Way Interaction Rates**

<b>December 2020</b>	<b>All Students</b> (percentage of all students who received two 2-way interactions each week)
<b>Week 1</b>	<b>SPECIAL EDUCATION:</b> ● <i>BEC: 77.8%</i> <ul style="list-style-type: none"> <li>● <i>BGLC: 86.1%</i></li> <li>● <i>CTC: 90.2%</i></li> </ul> <b>VB TECH: 89%</b>
<b>Week 2</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <i>BEC: 75%</i></li> <li>● <i>BGLC: 87.3%</i></li> <li>● <i>CTC: 95.2%</i></li> </ul> <b>VB TECH: 88%</b>
<b>Week 3</b>	<b>SPECIAL EDUCATION:</b> ● <i>BEC: 77.8%</i> <ul style="list-style-type: none"> <li>● <i>BGLC: 84.5%</i></li> <li>● <i>CTC: 77.1%</i></li> </ul> <b>VB TECH: 78%</b>
<b>Week 4</b>	<b>Christmas Break - December 21, 2020 - January 3, 2021</b>

**Review Weekly 2-Way Interaction Rates**

<b>January 2021</b>	<b>All Students</b> (percentage of all students who received two 2-way interactions each week)
<b>Week 1</b>	<b>Christmas Break - December 21, 2020 - January 3, 2021</b>
<b>Week 2</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 90%</li> <li>● <b>BGLC:</b> 89%</li> <li>● <b>CTC:</b> 89%</li> </ul> <b>VB TECH:</b> 89%
<b>Week 3</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 80%</li> <li>● <b>BGLC:</b> 93%</li> <li>● <b>CTC:</b> 87%</li> </ul> <b>VB TECH:</b> 90%
<b>Week 4</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 87%</li> <li>● <b>BGLC:</b> 95%</li> <li>● <b>CTC:</b> 92%</li> </ul> <b>VB TECH:</b> 84%

**Review Weekly 2-Way Interaction Rates**

<b>February 2021</b>	<b>All Students</b> (percentage of all students who received two 2-way interactions each week)
<b>Week 1</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 89%</li> <li>● <b>BGLC:</b> 90%</li> <li>● <b>CTC:</b> 87%</li> </ul> <b>VB TECH:</b> 93%
<b>Week 2</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 78%</li> <li>● <b>BGLC:</b> 90%</li> <li>● <b>CTC:</b> 98%</li> </ul> <b>VB TECH:</b> 92%
<b>Week 3</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 77%</li> <li>● <b>BGLC:</b> 90%</li> <li>● <b>CTC:</b> 97%</li> </ul> <b>VB TECH:</b> 87%
<b>Week 4</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 87%</li> <li>● <b>BGLC:</b> 94%</li> <li>● <b>CTC:</b> 92%</li> </ul> <b>VB TECH:</b> 91%

Review Weekly 2-Way Interaction Rates

<b>March 2021</b>	<b>All Students</b> (percentage of all students who received two 2-way interactions each week)
<b>Week 1</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 89%</li> <li>● <b>BGLC:</b> 92%</li> <li>● <b>CTC:</b> 76%</li> </ul> <b>VB TECH:</b> 87%
<b>Week 2</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 95%</li> <li>● <b>BGLC:</b> 92%</li> <li>● <b>CTC:</b> 86%</li> </ul> <b>VB TECH:</b> 91%
<b>Week 3</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 92%</li> <li>● <b>BGLC:</b> 94%</li> <li>● <b>CTC:</b> 91%</li> </ul> <b>VB TECH:</b> 93%
<b>Week 4</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 93%</li> <li>● <b>BGLC:</b> 94%</li> <li>● <b>CTC:</b> 83%</li> </ul> <b>VB TECH:</b> 89%
<b>Week 5</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 92%</li> <li>● <b>BGLC:</b> 92%</li> <li>● <b>CTC:</b> 82%</li> </ul> <b>VB TECH:</b> 92%

Review Weekly 2-Way Interaction Rates

<b>April 2021</b>	<b>All Students</b> (percentage of all students who received two 2-way interactions each week)
<b>Week 1</b>	<b>SPRING BREAK</b>
<b>Week 2</b>	<b>SPRING BREAK</b>
<b>Week 3</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 84%</li> <li>● <b>BGLC:</b> 92%</li> <li>● <b>CTC:</b> 91%</li> </ul> <b>VB TECH:</b> 86%
<b>Week 4</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 79%</li> <li>● <b>BGLC:</b> 68%</li> <li>● <b>CTC:</b> 91%</li> </ul> <b>VB TECH:</b> 87%

Review Weekly 2-Way Interaction Rates

<b>May 2021</b>	<b>All Students</b> (percentage of all students who received two 2-way interactions each week)
<b>Week 1</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 82%</li> <li>● <b>BGLC:</b> 83%</li> <li>● <b>CTC:</b> 83%</li> </ul> <b>VB TECH:</b> 94%
<b>Week 2</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 89%</li> <li>● <b>BGLC:</b> 93%</li> <li>● <b>CTC:</b> 94%</li> </ul> <b>VB TECH:</b> 87%
<b>Week 3</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 86%</li> <li>● <b>BGLC:</b> 98%</li> <li>● <b>CTC:</b> 94%</li> </ul> <b>VB TECH:</b> 86%
<b>Week 4</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 84%</li> <li>● <b>BGLC:</b> 97%</li> <li>● <b>CTC:</b> 77%</li> </ul> <b>VB TECH:</b> 91%

**GENERAL FUND  
DETAIL BUDGET PROJECTION  
FOR THE FISCAL YEAR ENDING JUNE 30, 2021**

<b>REVENUES</b>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ACTUAL 2019-20</b>	<b>AMENDED BUDGET 2020-21</b>	<b>PROPOSED FINAL BUDGET 2020-21</b>
<i>Local Sources</i>	780,111	813,440	1,104,581	889,943	943,965
<i>Non-Educational Entity Sources</i>	4,774	4,789	4,967	3,867	3,867
<i>State Sources</i>	4,914,866	5,118,261	6,075,509	6,207,659	6,745,192
<i>Federal Sources</i>	2,493,871	2,991,895	2,696,021	2,980,790	3,355,765
<i>Incoming Transfers and Other Transactions</i>	472,048	516,887	859,353	1,023,154	1,107,421
<b>TOTAL REVENUES</b>	<b>8,665,670</b>	<b>9,445,272</b>	<b>10,740,431</b>	<b>11,105,413</b>	<b>12,156,210</b>
<b>EXPENDITURES</b>					
<i>Instruction</i>					
<i>Basic Program</i>	730,644	1,026,108	1,271,293	1,468,409	1,639,986
<i>Added Needs</i>	1,055,575	1,117,080	1,089,505	1,058,792	1,281,495
<i>Adult Continuing Education</i>	66,480	70,597	57,461	80,887	80,887
<i>Supporting Services</i>					
<i>Pupil</i>	1,222,007	1,228,264	1,464,310	1,989,253	2,021,572
<i>Instructional Staff</i>	1,703,442	2,143,177	2,697,846	2,686,855	2,707,350
<i>General Administration</i>	489,202	458,900	462,305	634,289	631,915
<i>School Administration</i>	7,000	10,000	13,000	15,000	15,000
<i>Business</i>	971,768	964,585	1,035,450	1,085,496	1,157,196
<i>Operations and Maintenance</i>	631,247	623,407	644,216	685,351	730,970
<i>Transportation</i>	114,559	136,472	149,754	80,000	113,628
<i>Central</i>	1,640,934	1,787,339	2,233,578	2,277,504	2,340,071
<i>Community Services</i>	332,298	305,650	321,592	322,004	321,071
<i>Facilities Construction and Improvements</i>	8,590	35,376	26,778	54,000	54,000
<i>Outgoing Transfers and Other Transactions</i>	1,386,782	1,159,730	1,273,491	857,222	804,410
<b>TOTAL EXPENDITURES</b>	<b>10,360,528</b>	<b>11,066,685</b>	<b>12,740,579</b>	<b>13,295,062</b>	<b>13,899,551</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>(1,694,858)</b>	<b>(1,621,413)</b>	<b>(2,000,148)</b>	<b>(2,189,649)</b>	<b>(1,743,341)</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
<i>Proceeds from Sales of Capital Assets</i>	0	0	0	0	0
<i>Transfer In</i>	1,935,468	1,890,437	1,971,025	2,032,498	2,025,170
<i>Transfers out</i>	0	(207)	(120,363)	(30,000)	(43,983)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>1,935,468</b>	<b>1,890,230</b>	<b>1,850,662</b>	<b>2,002,498</b>	<b>1,981,187</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>240,610</b>	<b>268,817</b>	<b>(149,486)</b>	<b>(187,151)</b>	<b>237,846</b>
<b>FUND BALANCE, JULY 1</b>	<b>1,816,915</b>	<b>2,057,525</b>	<b>2,333,603 *</b>	<b>2,184,117</b>	<b>2,184,117</b>
<b>FUND BALANCE, JUNE 30</b>	<b>2,057,525</b>	<b>2,326,342</b>	<b>2,184,117</b>	<b>1,996,966</b>	<b>2,421,963</b>

\* Fund Balance restated due to adoption of GASB Statement 84

**SPECIAL EDUCATION FUND  
DETAIL BUDGET PROJECTION  
FOR THE FISCAL YEAR ENDING JUNE 30, 2021**

<b>REVENUES</b>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ACTUAL 2019-20</b>	<b>AMENDED BUDGET 2020-21</b>	<b>PROPOSED BUDGET 2020-21</b>
<i>Local Sources</i>	14,195,061	15,131,194	15,232,511	18,876,242	19,412,573
<i>Non-Educational Entity Sources</i>	42,251	42,304	44,023	34,275	34,275
<i>State Sources</i>	10,147,002	10,041,375	10,009,961	10,267,619	10,005,311
<i>Federal Sources</i>	3,152,537	3,603,136	4,121,195	5,463,532	5,070,906
<i>Incoming Transfers and Other Transactions</i>	293,318	142,841	273,199	115,100	115,100
<b>TOTAL REVENUES</b>	<b>27,830,169</b>	<b>28,960,850</b>	<b>29,680,889</b>	<b>34,756,768</b>	<b>34,638,165</b>
<b>EXPENDITURES</b>					
<i>Instruction</i>					
<i>Added Needs</i>	9,282,311	8,719,342	8,597,060	10,370,179	10,403,044
<i>Supporting Services</i>					
<i>Pupil</i>	9,454,318	9,786,861	10,230,460	11,012,279	10,973,906
<i>Instructional Staff</i>	2,939,906	3,065,977	3,152,973	3,116,759	3,088,479
<i>Business</i>	15,038	23,928	50,590	32,717	33,277
<i>Operations and Maintenance</i>	940,983	924,575	946,797	1,237,376	1,240,385
<i>Transportation</i>	3,348,095	2,919,292	2,322,619	3,136,471	2,950,610
<i>Central</i>	224,002	206,179	224,935	259,542	263,481
<i>Community Services</i>	35,763	44,214	25,762	39,238	37,238
<i>Facilities Construction and Improvements</i>	331,552	283,311	1,475,956	1,740,000	1,830,000
<i>Outgoing Transfers and Other Transactions</i>	1,084,748	1,093,647	1,031,570	3,045,987	3,045,987
<b>TOTAL EXPENDITURES</b>	<b>27,656,716</b>	<b>27,067,326</b>	<b>28,058,722</b>	<b>33,990,548</b>	<b>33,866,407</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>173,453</b>	<b>1,893,524</b>	<b>1,622,167</b>	<b>766,220</b>	<b>771,758</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
<i>Proceeds from Sales of Capital Assets</i>	27,935	9,114	10,440	2,000	4,000
<i>Proceeds from Long Term Loan</i>	0	0	0	541,925	541,925
<i>Transfer In</i>	76,502	72,361	132,189	73,000	60,600
<i>Transfers out</i>	(1,023,068)	(991,937)	(1,088,825)	(1,171,889)	(1,147,005)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(918,631)</b>	<b>(910,462)</b>	<b>(946,196)</b>	<b>(554,964)</b>	<b>(540,480)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(745,178)</b>	<b>983,062</b>	<b>675,971</b>	<b>211,256</b>	<b>231,278</b>
<b>FUND BALANCE, JULY 1</b>	<b>5,220,764</b>	<b>4,475,586</b>	<b>5,460,038 *</b>	<b>6,136,009</b>	<b>6,136,009</b>
<b>FUND BALANCE, JUNE 30</b>	<b>4,475,586</b>	<b>5,458,648</b>	<b>6,136,009</b>	<b>6,347,265</b>	<b>6,367,287</b>

\* Fund Balance restated for adoption of GASB Statement 84

**VOCATIONAL EDUCATION FUND  
DETAIL BUDGET PROJECTION  
FOR THE FISCAL YEAR ENDING JUNE 30, 2021**

<b>REVENUES</b>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ACTUAL 2019-20</b>	<b>AMENDED BUDGET 2020-21</b>	<b>PROPOSED FINAL BUDGET 2020-21</b>
<i>Local Sources</i>	9,803,060	10,171,480	10,578,213	10,363,325	10,630,787
<i>Non-Educational Entity Sources</i>	31,691	31,731	33,020	25,709	25,709
<i>State Sources</i>	2,971,188	2,977,659	3,014,427	1,290,493	1,392,989
<i>Federal Sources</i>	134,241	144,151	146,527	139,676	139,676
<i>Incoming Transfers and Other Transactions</i>	336,455	314,010	322,567	305,000	318,584
<b>TOTAL REVENUES</b>	<b>13,276,635</b>	<b>13,639,031</b>	<b>14,094,754</b>	<b>12,124,203</b>	<b>12,507,745</b>
<b>EXPENDITURES</b>					
<i>Instruction</i>					
<i>Added Needs</i>	6,120,425	5,781,003	5,754,198	7,190,676	6,982,080
<i>Supporting Services</i>					
<i>Pupil</i>	1,168,856	1,159,422	1,189,294	1,441,243	1,396,908
<i>Instructional Staff</i>	650,249	668,207	627,801	728,810	748,874
<i>School Administration</i>	549,473	560,901	592,239	623,396	626,300
<i>Business</i>	64,386	60,870	66,196	76,699	77,800
<i>Operations and Maintenance</i>	868,300	856,600	781,085	967,070	947,865
<i>Transportation</i>	7,500	7,492	4,518	17,451	17,601
<i>Central</i>	52,038	43,594	37,643	88,039	77,451
<i>Community Services</i>	25,033	31,310	34,807	47,068	23,726
<i>Facilities Construction and Improvements</i>	575,103	480,721	342,958	310,191	323,604
<i>Outgoing Transfers and Other Transactions</i>	1,415,904	1,737,387	1,599,680	0	667
<b>TOTAL EXPENDITURES</b>	<b>11,497,267</b>	<b>11,387,507</b>	<b>11,030,419</b>	<b>11,490,643</b>	<b>11,222,876</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>1,779,368</b>	<b>2,251,524</b>	<b>3,064,335</b>	<b>633,560</b>	<b>1,284,869</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
<i>Proceeds from Sales of Capital Assets</i>	6,700	3,579	0	1,000	1,000
<i>Transfer In</i>	0	0	61,112	30,000	37,383
<i>Transfers out</i>	(986,502)	(1,021,153)	(2,866,763)	(2,948,000)	(2,929,000)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(979,802)</b>	<b>(1,017,574)</b>	<b>(2,805,651)</b>	<b>(2,917,000)</b>	<b>(2,890,617)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>799,566</b>	<b>1,233,950</b>	<b>258,684</b>	<b>(2,283,440)</b>	<b>(1,605,748)</b>
<b>FUND BALANCE, JULY 1</b>	<b>7,180,060</b>	<b>7,979,626</b>	<b>9,221,202 *</b>	<b>9,479,886</b>	<b>9,479,886</b>
<b>FUND BALANCE, JUNE 30</b>	<b>7,979,626</b>	<b>9,213,576</b>	<b>9,479,886</b>	<b>7,196,446</b>	<b>7,874,138</b>

\* Fund Balance Restated for Adoption of GASB Statement 84

**FOOD SERVICE FUND  
DETAIL BUDGET PROJECTION  
FOR THE FISCAL YEAR ENDING JUNE 30, 2021**

<u>REVENUES</u>	ACTUAL <u>2017-18</u>	ACTUAL <u>2018-19</u>	ACTUAL <u>2019-20</u>	ORIGINAL BUDGET <u>2019-20</u>	PROPOSED FINAL BUDGET <u>2020-21</u>
<i>Local Sources</i>	16,810	11,990	4,902	16,000	225
<i>State sources</i>	0	1,122	457	508	8,099
<i>Federal Sources</i>	<u>159,823</u>	<u>142,954</u>	<u>169,848</u>	<u>80,800</u>	<u>99,500</u>
<b>TOTAL REVENUES</b>	<b><u>176,633</u></b>	<b><u>156,066</u></b>	<b><u>175,207</u></b>	<b><u>97,308</u></b>	<b><u>107,824</u></b>
<b>EXPENDITURES</b>					
<i>Supporting Services</i>					
<i>Operations and Maintenance</i>	8,793	5,830	7,434	1,800	0
<i>Food Services</i>	<u>154,211</u>	<u>152,816</u>	<u>154,531</u>	<u>86,710</u>	<u>122,132</u>
<b>TOTAL EXPENDITURES</b>	<b><u>163,004</u></b>	<b><u>158,646</u></b>	<b><u>161,965</u></b>	<b><u>88,510</u></b>	<b><u>122,132</u></b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<u>13,629</u>	<u>(2,580)</u>	<u>13,242</u>	<u>8,798</u>	<u>(14,308)</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
<i>Transfer In</i>	0	0	0	0	0
<i>Transfers Out</i>	<u>(2,400)</u>	<u>(3,500)</u>	<u>(7,200)</u>	<u>(3,500)</u>	<u>(3,165)</u>
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b><u>(2,400)</u></b>	<b><u>(3,500)</u></b>	<b><u>(7,200)</u></b>	<b><u>(3,500)</u></b>	<b><u>(3,165)</u></b>
<b>NET CHANGE IN FUND BALANCE</b>	11,229	(6,080)	6,042	5,298	(17,473)
<b>FUND BALANCE, JULY 1</b>	<u>42,258</u>	<u>53,487</u>	<u>47,407</u>	<u>53,449</u>	<u>53,449</u>
<b>FUND BALANCE, JUNE 30</b>	<b><u>53,487</u></b>	<b><u>47,407</u></b>	<b><u>53,449</u></b>	<b><u>58,747</u></b>	<b><u>35,976</u></b>

**STUDENT/SCHOOL ACTIVITIES FUND  
DETAIL BUDGET PROJECTION  
FOR THE FISCAL YEAR ENDING JUNE 30, 2021**

<u>REVENUES</u>	ACTUAL <u>2017-18</u>	ACTUAL <u>2018-19</u>	ACTUAL <u>2019-20</u>	ORIGINAL BUDGET <u>2020-21</u>	PROPOSED FINAL BUDGET <u>2020-21</u>
<i>Local Sources</i>	N/A	N/A	10,256	20,000	3,000
<i>Other Transfers and Other Transactions</i>	N/A	N/A	N/A	0	0
<b>TOTAL REVENUES</b>	<u>0</u>	<u>0</u>	<u>10,256</u>	<u>20,000</u>	<u>3,000</u>
<b><u>EXPENDITURES</u></b>					
<i>Pupil Activities</i>	N/A	N/A	N/A	0	5,000
<i>Community Services</i>	N/A	N/A	13,480	20,000	0
<i>Other Transfers and Other Transactions</i>	N/A	N/A	N/A	0	0
<b>TOTAL EXPENDITURES</b>	<u>0</u>	<u>0</u>	<u>13,480</u>	<u>20,000</u>	<u>5,000</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	0	0	(3,224)	0	-2,000
<b>FUND BALANCE, JULY 1</b>	<u>0</u>	<u>0</u>	<u>36,287</u> *	<u>33,063</u>	<u>33,063</u>
<b>FUND BALANCE, JUNE 30</b>	<u>0</u>	<u>0</u>	<u>33,063</u>	<u>33,063</u>	<u>31,063</u>

\* Fund Balance Restated for Adoption of GASB Statement 84

**GENERAL FUND  
DETAIL BUDGET PROJECTION  
FOR THE FISCAL YEAR ENDING JUNE 30, 2022**

<b>REVENUES</b>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ACTUAL 2019-20</b>	<b>FINAL BUDGET 2020-21</b>	<b>PROPOSED BUDGET 2021-22</b>
<i>Local Sources</i>	780,111	813,440	1,104,581	943,965	889,943
<i>Non-Educational Entity Sources</i>	4,774	4,789	4,967	3,867	3,867
<i>State Sources</i>	4,914,866	5,118,261	6,075,509	6,745,192	5,822,854
<i>Federal Sources</i>	2,493,871	2,991,895	2,696,021	3,355,765	3,384,655
<i>Incoming Transfers and Other Transactions</i>	472,048	516,887	859,353	1,107,421	1,023,154
<b>TOTAL REVENUES</b>	<b>8,665,670</b>	<b>9,445,272</b>	<b>10,740,431</b>	<b>12,156,210</b>	<b>11,124,473</b>
<b>EXPENDITURES</b>					
<i>Instruction</i>					
<i>Basic Program</i>	730,644	1,026,108	1,271,293	1,639,986	1,468,409
<i>Added Needs</i>	1,055,575	1,117,080	1,089,505	1,281,495	1,244,115
<i>Adult Continuing Education</i>	66,480	70,597	57,461	80,887	80,887
<i>Supporting Services</i>					
<i>Pupil</i>	1,222,007	1,228,264	1,464,310	2,021,572	2,088,715
<i>Instructional Staff</i>	1,703,442	2,143,177	2,697,846	2,707,350	2,722,807
<i>General Administration</i>	489,202	458,900	462,305	631,915	460,968
<i>School Administrator</i>	7,000	10,000	13,000	15,000	15,000
<i>Business</i>	971,768	964,585	1,035,450	1,157,196	1,085,496
<i>Operations and Maintenance</i>	631,247	623,407	644,216	730,970	685,351
<i>Transportation</i>	114,559	136,472	149,754	113,628	155,742
<i>Central</i>	1,640,934	1,787,339	2,233,578	2,340,071	2,293,747
<i>Community Services</i>	332,298	305,650	321,592	321,071	307,000
<i>Facilities Construction and Improvements</i>	8,590	35,376	26,778	54,000	154,000
<i>Outgoing Transfers and Other Transactions</i>	1,386,782	1,159,730	1,273,491	804,410	622,700
<b>TOTAL EXPENDITURES</b>	<b>10,360,528</b>	<b>11,066,685</b>	<b>12,740,579</b>	<b>13,899,551</b>	<b>13,384,937</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>(1,694,858)</b>	<b>(1,621,413)</b>	<b>(2,000,148)</b>	<b>(1,743,341)</b>	<b>(2,260,464)</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
<i>Proceeds from Sales of Capital Assets</i>	0	0	0	0	0
<i>Transfer In</i>	1,935,468	1,890,437	1,971,025	2,025,170	2,028,946
<i>Transfers out</i>	0	(207)	(120,363)	(43,983)	0
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>1,935,468</b>	<b>1,890,230</b>	<b>1,850,662</b>	<b>1,981,187</b>	<b>2,028,946</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>240,610</b>	<b>268,817</b>	<b>(149,486)</b>	<b>237,846</b>	<b>(231,518)</b>
<b>FUND BALANCE, JULY 1</b>	<b>1,816,915</b>	<b>2,057,525</b>	<b>2,333,603 *</b>	<b>2,184,117</b>	<b>2,421,963</b>
<b>FUND BALANCE, JUNE 30</b>	<b>2,057,525</b>	<b>2,326,342</b>	<b>2,184,117</b>	<b>2,421,963</b>	<b>2,190,445</b>

\* Fund Balance restated due to adoption of GASB Statement 84

**SPECIAL EDUCATION FUND  
DETAIL BUDGET PROJECTION  
FOR THE FISCAL YEAR ENDING JUNE 30, 2022**

<b>REVENUES</b>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ACTUAL 2019-20</b>	<b>FINAL BUDGET 2020-21</b>	<b>PROPOSED BUDGET 2021-22</b>
<i>Local Sources</i>	14,195,061	15,131,194	15,232,511	19,412,573	19,882,823
<i>Non-Educational Entity Sources</i>	42,251	42,304	44,023	34,275	34,275
<i>State Sources</i>	10,147,002	10,041,375	10,009,961	10,005,311	10,223,223
<i>Federal Sources</i>	3,152,537	3,603,136	4,121,195	5,070,906	5,095,661
<i>Incoming Transfers and Other Transactions</i>	293,318	142,841	273,199	115,100	63,100
<b>TOTAL REVENUES</b>	<b>27,830,169</b>	<b>28,960,850</b>	<b>29,680,889</b>	<b>34,638,165</b>	<b>35,299,082</b>
<b>EXPENDITURES</b>					
<i>Instruction</i>					
<i>Added Needs</i>	9,282,311	8,719,342	8,597,060	10,403,044	10,397,360
<i>Supporting Services</i>					
<i>Pupil</i>	9,454,318	9,786,861	10,230,460	10,973,906	12,009,556
<i>Instructional Staff</i>	2,939,906	3,065,977	3,152,973	3,088,479	3,294,460
<i>Business</i>	15,038	23,928	50,590	33,277	32,717
<i>Operations and Maintenance</i>	940,983	924,575	946,797	1,240,385	1,269,301
<i>Transportation</i>	3,348,095	2,919,292	2,322,619	2,950,610	2,878,202
<i>Central</i>	224,002	206,179	224,935	263,481	262,468
<i>Community Services</i>	35,763	44,214	25,762	37,238	32,111
<i>Facilities Construction and Improvements</i>	331,552	283,311	1,475,956	1,830,000	2,532,000
<i>Outgoing Transfers and Other Transactions</i>	1,084,748	1,093,647	1,031,570	3,045,987	3,048,000
<b>TOTAL EXPENDITURES</b>	<b>27,656,716</b>	<b>27,067,326</b>	<b>28,058,722</b>	<b>33,866,407</b>	<b>35,756,175</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>173,453</b>	<b>1,893,524</b>	<b>1,622,167</b>	<b>771,758</b>	<b>(457,093)</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
<i>Proceeds from Sales of Capital Assets</i>	27,935	9,114	10,440	4,000	4,000
<i>Proceeds from Long term Loan</i>	0	0	0	541,925	0
<i>Debt Service</i>	0	0	0	0	(117,783)
<i>Transfer In</i>	76,502	72,361	132,189	60,600	54,000
<i>Transfers out</i>	(1,023,068)	(991,937)	(1,088,825)	(1,147,005)	(1,150,446)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(918,631)</b>	<b>(910,462)</b>	<b>(946,196)</b>	<b>(540,480)</b>	<b>(1,210,229)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(745,178)</b>	<b>983,062</b>	<b>675,971</b>	<b>231,278</b>	<b>(1,667,322)</b>
<b>FUND BALANCE, JULY 1</b>	<b>5,220,764</b>	<b>4,475,586</b>	<b>5,460,038 *</b>	<b>6,136,009</b>	<b>6,367,287</b>
<b>FUND BALANCE, JUNE 30</b>	<b>4,475,586</b>	<b>5,458,648</b>	<b>6,136,009</b>	<b>6,367,287</b>	<b>4,699,965</b>

\* Fund Balance restated for adoption of GASB Statement 84

**VOCATIONAL EDUCATION FUND  
DETAIL BUDGET PROJECTION  
FOR THE FISCAL YEAR ENDING JUNE 30, 2022**

<b>REVENUES</b>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ACTUAL 2019-20</b>	<b>FINAL BUDGET 2020-21</b>	<b>PROPOSED BUDGET 2021-22</b>
<i>Local Sources</i>	9,803,060	10,171,480	10,578,213	10,630,787	10,947,314
<i>Non-Educational Entity Sources</i>	31,691	31,731	33,020	25,709	25,709
<i>State Sources</i>	2,971,188	2,977,659	3,014,427	1,392,989	1,392,989
<i>Federal Sources</i>	134,241	144,151	146,527	139,676	138,788
<i>Incoming Transfers and Other Transactions</i>	336,455	314,010	322,567	318,584	351,000
<b>TOTAL REVENUES</b>	<b>13,276,635</b>	<b>13,639,031</b>	<b>14,094,754</b>	<b>12,507,745</b>	<b>12,855,800</b>
<b>EXPENDITURES</b>					
<i>Instruction</i>					
<i>Added Needs</i>	6,120,425	5,781,003	5,754,198	6,982,080	7,271,728
<i>Supporting Services</i>					
<i>Pupil</i>	1,168,856	1,159,422	1,189,294	1,396,908	1,381,888
<i>Instructional Staff</i>	650,249	668,207	627,801	748,874	811,809
<i>School Administration</i>	549,473	560,901	592,239	626,300	610,579
<i>Business</i>	64,386	60,870	66,196	77,800	67,939
<i>Operations and Maintenance</i>	868,300	856,600	781,085	947,865	1,002,883
<i>Transportation</i>	7,500	7,492	4,518	17,601	18,884
<i>Central</i>	52,038	43,594	37,643	77,451	59,450
<i>Community Services</i>	25,033	31,310	34,807	23,726	45,690
<i>Facilities Construction and Improvements</i>	575,103	480,721	342,958	323,604	580,750
<i>Outgoing Transfers and Other Transactions</i>	1,415,904	1,737,387	1,599,680	667	0
<b>TOTAL EXPENDITURES</b>	<b>11,497,267</b>	<b>11,387,507</b>	<b>11,030,419</b>	<b>11,222,876</b>	<b>11,851,600</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>1,779,368</b>	<b>2,251,524</b>	<b>3,064,335</b>	<b>1,284,869</b>	<b>1,004,200</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
<i>Proceeds from Sales of Capital Assets</i>	6,700	3,579	0	1,000	1,000
<i>Transfer In</i>	0	0	61,112	37,383	0
<i>Transfers out</i>	(986,502)	(1,021,153)	(2,866,763)	(2,929,000)	(929,000)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(979,802)</b>	<b>(1,017,574)</b>	<b>(2,805,651)</b>	<b>(2,890,617)</b>	<b>(928,000)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>799,566</b>	<b>1,233,950</b>	<b>258,684</b>	<b>(1,605,748)</b>	<b>76,200</b>
<b>FUND BALANCE, JULY 1</b>	<b>7,180,060</b>	<b>7,979,626</b>	<b>9,221,202 *</b>	<b>9,479,886</b>	<b>7,874,138</b>
<b>FUND BALANCE, JUNE 30</b>	<b>7,979,626</b>	<b>9,213,576</b>	<b>9,479,886</b>	<b>7,874,138</b>	<b>7,950,338</b>

\* Fund Balance Restated for Adoption of GASB Statement 84

**FOOD SERVICE FUND  
DETAIL BUDGET PROJECTION  
FOR THE FISCAL YEAR ENDING JUNE 30, 2022**

<u>REVENUES</u>	ACTUAL <u>2017-18</u>	ACTUAL <u>2018-19</u>	ACTUAL <u>2019-20</u>	FINAL BUDGET <u>2020-21</u>	PROPOSED BUDGET <u>2021-22</u>
<i>Local Sources</i>	16,810	11,990	4,902	225	3,005
<i>State sources</i>	0	1,122	457	8,099	4,304
<i>Federal Sources</i>	<u>159,823</u>	<u>142,954</u>	<u>169,848</u>	<u>99,500</u>	<u>90,000</u>
<b>TOTAL REVENUES</b>	<b><u>176,633</u></b>	<b><u>156,066</u></b>	<b><u>175,207</u></b>	<b><u>107,824</u></b>	<b><u>97,309</u></b>
<b>EXPENDITURES</b>					
<i>Supporting Services</i>					
<i>Operations and Maintenance</i>	8,793	5,830	7,434	0	0
<i>Food Services</i>	<u>154,211</u>	<u>152,816</u>	<u>154,531</u>	<u>122,132</u>	<u>100,255</u>
<b>TOTAL EXPENDITURES</b>	<b><u>163,004</u></b>	<b><u>158,646</u></b>	<b><u>161,965</u></b>	<b><u>122,132</u></b>	<b><u>100,255</u></b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<u>13,629</u>	<u>(2,580)</u>	<u>13,242</u>	<u>(14,308)</u>	<u>(2,946)</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
<i>Transfer In</i>	0	0	0	0	0
<i>Transfers Out</i>	<u>(2,400)</u>	<u>(3,500)</u>	<u>(7,200)</u>	<u>(3,165)</u>	<u>(3,500)</u>
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b><u>(2,400)</u></b>	<b><u>(3,500)</u></b>	<b><u>(7,200)</u></b>	<b><u>(3,165)</u></b>	<b><u>(3,500)</u></b>
<b>NET CHANGE IN FUND BALANCE</b>	11,229	(6,080)	6,042	(17,473)	(6,446)
<b>FUND BALANCE, JULY 1</b>	<u>42,258</u>	<u>53,487</u>	<u>47,407</u>	<u>53,449</u>	<u>35,976</u>
<b>FUND BALANCE, JUNE 30</b>	<b><u>53,487</u></b>	<b><u>47,407</u></b>	<b><u>53,449</u></b>	<b><u>35,976</u></b>	<b><u>29,530</u></b>

**STUDENT/SCHOOL ACTIVITIES FUND  
DETAIL BUDGET PROJECTION  
FOR THE FISCAL YEAR ENDING JUNE 30, 2022**

<u>REVENUES</u>	ACTUAL <u>2017-18</u>	ACTUAL <u>2018-19</u>	ACTUAL <u>2019-20</u>	FINAL BUDGET <u>2020-21</u>	PROPOSED BUDGET <u>2020-22</u>
<i>Local Sources</i>	N/A	N/A	10,256	3,000	8,000
<i>Other Transfers and Other Transactions</i>	N/A	N/A	N/A	0	0
<b>TOTAL REVENUES</b>	<u>0</u>	<u>0</u>	<u>10,256</u>	<u>3,000</u>	<u>8,000</u>
<b><u>EXPENDITURES</u></b>					
<i>Pupil Activities</i>	N/A	N/A	N/A	5,000	10,000
<i>Community Services</i>	N/A	N/A	13,480	0	0
<i>Other Transfers and Other Transactions</i>	N/A	N/A	N/A	0	0
<b>TOTAL EXPENDITURES</b>	<u>0</u>	<u>0</u>	<u>13,480</u>	<u>5,000</u>	<u>10,000</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	0	0	(3,224)	(2,000)	(2,000)
<b>FUND BALANCE, JULY 1</b>	<u>0</u>	<u>0</u>	<u>36,287</u> *	<u>33,063</u>	<u>31,063</u>
<b>FUND BALANCE, JUNE 30</b>	<u>0</u>	<u>0</u>	<u>33,063</u>	<u>31,063</u>	<u>29,063</u>

\* Fund Balance Restated for Adoption of GASB Statement 84

## Summer Migrant Education Hourly Pay Rates Exclusively for 2021

### Bus Driver Rates for 2021 will be the same as the regular school year rates.

5 hour run Step by # summers	Bus Drivers Hourly Rate	Bus Attendants Hourly Rate	Bus Aides no CDL Hourly Rate
1-3	\$ 13.26	\$ 12.26	\$ 10.61
4-6	\$ 13.92	\$ 12.92	\$ 11.14
7-9	\$ 14.60	\$ 13.60	\$ 11.68
10-12	\$ 15.25	\$ 14.25	\$ 12.20
13-15	\$ 15.92	\$ 14.92	\$ 12.74
16 +	\$ 16.01	\$ 15.01	\$ 12.81

### Clerical Hourly Pay Rate Schedule

Step by # summers	Hourly Rate
1-3	\$ 13.90
4-6	\$ 14.50
7-9	\$ 15.10
10-12	\$ 15.70
13-15	\$ 16.30
16 +	\$ 16.90

### Custodian Hourly Pay Rate Schedule

Step by # summers	Hourly Rate
1-3	\$ 11.00
4-6	\$ 11.35
7-9	\$ 11.70
10-12	\$ 12.15
13-15	\$ 12.60
16 +	\$ 13.10

### Pay Scale for Recruiters

Summers of Experience	Recruitment Coordina	2021 Exclusively
13 + yrs	Recruiter - 2 yrs College	\$ 25.65
9-12 yrs	Recruiter - 2 yrs College	\$ 18.90
6-8 yrs	Recruiter - 2 yrs College	\$ 18.50
3-5 yrs	Recruiter - 2 yrs College	\$ 18.10
1-2 yrs	Recruiter - 2 yrs College	\$ 17.70
13 + yrs	Recruiter - HS Grad	\$ 17.35
9-12 yrs	Recruiter - HS Grad	\$17.05
6-8 yrs	Recruiter - HS Grad	\$16.75
3-5 yrs	Recruiter - HS Grad	\$16.45
1-2 yrs	Recruiter - HS Grad	\$16.20
1-2 yrs	Recruiter Intern	\$16.00
		\$ 12.50

A Special Meeting of the Van Buren Intermediate School District Board of Education was held **in person** on **June 21, 2021** at the Van Buren Conference Center in Lawrence and called to order at 1:03 PM. Roll call of board members as follows: Middaugh, Kent, Weiss, Crandall, and Sage.

Motion by Kent to approve the following resolution:

**RESOLVED**, that the Board of Education approves a two-year agreement with the VBIESPA for the period of July 1, 2021 through June 30, 2023.

Supported by Middaugh. Roll call vote. Crandall – yes, Middaugh – yes, Weiss – yes, Kent – yes, and Sage – yes. Motion carried.

Weiss moved to approve the following resolution:

**RESOLVED**, the VBISD Board of Education approves the non-union member contractual items presented to the Board with an effective date of July 1, 2021.

Supported by Crandall. Roll call vote. Kent – yes, Weiss – yes, Middaugh – yes, Crandall – yes, and Sage - yes. Motion carried.

Motion by Middaugh to approve the following resolution.

**RESOLVED**, that the Board of Education approve an abbreviated 14 days (\$1,933.83) of employment for Maryann McCarthy, Dental Occupations Career & Technical Education instructor, for the 2020-21 school year.

Supported by Kent. Roll call vote. Middaugh – yes, Weiss, Crnadall – yes, Kent – yes, and Sage – yes. Motion carried.

Motion by Middaugh to approve the following resolution.

**RESOLVED** that the Board of Education approve an additional 7 days of employment for Katrina Klaes (\$1,595.51) for the 20-21 school year.

Supported by Weiss. Roll call vote. Weiss – yes, Crandall – yes, Kent – yes, Middaugh – yes, and Sage – yes. Motion carried.

Weiss moved to approve the following resolution:

**RESOLVED** that the Board of Education approves the pay adjustments as presented and outlined to the Board for supporting Covert Public Schools effective July 1, 2021.

Supported by Crandall. Roll call vote. Crandall<sup>35</sup> yes, Kent – yes, Middaugh – yes, Weiss – yes, and Sage – yes)

Kent moved to enter into closed session at **1:26 PM** for the purpose of attorney/client privilege discussion on personnel issue. Supported by Crandall. Roll Call Vote: Crandall – yes, Middaugh – yes, Weiss – yes, Kent – yes, and Sage yes. Motion carried.

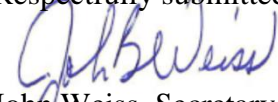
Weiss moved to enter back into open session at **2:12 PM**. Supported by Crandall. Roll Call Vote: Crandall – yes, Kent – yes, Middaugh – yes, Weiss – yes, and Sage – yes. Motion carried.

Motion by Middaugh to amend the June 21, 2021 agenda to add an action item. Supported by Weiss. Roll call vote. Weiss – yes, Middaugh – Kent – yes, Crandall – yes, and sage – yes. Motion carried.

Motion by Kent to approve to contract with Mika Meyers, P.C. to serve as an independent third-party investigator for recent complaints received by Van Buren ISD. Supported by Crandall. Roll call vote. Middaugh – yes, Kent – yes, Weiss – yes, Crandall – yes, Sage – yes. Motion carried.

Meeting adjourned at 2:21PM.

Respectfully submitted,

  
John Weiss, Secretary  
Van Buren Intermediate Board  
Of Education, Lawrence, Michigan



**Van Buren Intermediate School District**  
**June 2021**

Imprest Fund Vouchers	\$ 941,072.24
Payroll Fund Vouchers	3,679,027.13
Purchasing Card Vouchers	42,307.14
EDUSTAFF ACH Payments	11,200.93
	\$ 4,673,607.44

**Budget-to-Expenditure Comparison 20-21**

Fund	Budget	Actual & Encumbered Expenses	Unencumbered Balance	Year-to-Date Variance
General	13,325,062	11,545,067	1,779,995	1,224,784
Special Education	35,162,437	28,472,066	6,690,371	5,225,269
Vocational Education	14,438,643	10,760,222	3,678,421	3,076,811
Food Service	92,010	81,827	10,183	6,349
Capital Projects	2,000,000	1,616,314	N/A	217,020

**Cash Flow Summary**

	Ending Balance 4/30/2021	Cash Receipts	Cash Disbursements	Ending Balance 5/31/2021
General	2,400,607	1,568,769	955,467	3,013,909
Special Education	6,269,171	6,097,002	2,788,902	9,577,271
Vocational Education	9,902,554	3,234,841	1,000,060	12,137,335
Student Activity Fund	31,556	138	237	31,457
Food Service	84,153	508	2,078	82,583
Capital Projects	151	257,268	257,512	(93)
	18,688,193	11,158,526	5,004,256 *	24,842,463

\* The cash disbursements total includes amounts transferred electronically. Non-payroll related electronic transfers were made to other VBISD accounts. A listing of these transactions are available upon request. This statement is in accordance with Policy #6144.01



**PAYROLL SUMMARY**  
**June 2021**

GENERAL	906,720.01
SPECIAL EDUCATION	2,079,604.68
VOCATIONAL EDUCATION	692,702.44
STUDENT ACTIVITY FUND	0.00
FOOD SERVICE FUND	0.00
TOTAL PAYROLL	<hr/> 3,679,027.13

**IMPREST VOUCHER SUMMARY**  
**June 2021**

FUND NAME	CHECKS	PURCHASING CARDS	TRANSFERS/ INTEREST/FEES	TOTAL
General Fund	172,777.48	18,825.00	(7,796.68)	183,805.80
Special Education	409,029.61	14,070.80	4,885.80	427,986.21
Vocational Education	96,998.08	8,912.40	4,234.81	110,145.29
Capital Projects	259,799.54	0.00	0.00	259,799.54
Health Consortium	0.00	0.00	0.00	0.00
Student Activity Fund	0.00	324.28	(123.44)	200.84
Food Service Fund	2,394.89	174.66	(1,127.85)	1,441.70
<b>TOTAL</b>	<b>940,999.60</b>	<b>42,307.14</b>	<b>72.64</b>	<b>983,379.38</b>



Date: July 7, 2021  
To: Board of Education  
From: David D. Manson, Superintendent

**Subject: Superintendent Update**

**Michigan Association of Intermediate School Administrators (MAISA) - Annual Conference: (Governance & Board Relations, Business & Finance, Instructional Leadership)**

On July 23-25, I was able to attend the MAISA Annual Conference in Houghton, Michigan. It was the first face-to-face conference that I have been able to attend since the COVID pandemic and I would like to thank the school board for the opportunity to attend. During the conference, multiple topics were discussed but the 3 most salient pieces for me were: 1) making collegial connections with other superintendents, 2) reviewing and advocating for a variety of budgetary items throughout the state and 3) the impact of implementing a social-emotional learning curriculum on students.

**Mattawan Community Ambassadors of Charles River: (Community Relations, Business & Finance)**

Recently, VBISD received a donation of \$5,000 from Charles River designed to support our special education programs and mission. Charles River is also interested in visiting our campus in the near future to explore ways in which we might collaborate on volunteer opportunities, mentorship programs, information sharing sessions and STEM curriculums.

**School Aid Budget: (Governance & Board Relations, Community Relations, Staff Relations, Business & Finance, Instructional Leadership)**

On June 30th, the Senate passed the School Aid Budget onto the Governor's desk. The new "package" includes some significant allocations that have the potential to positively impact Van Buren County. Some of the highlights include:

- Increasing the foundation allowance to \$8,700
- Providing funding for wraparound services and mental health supports (psychologist, social workers, mental health clinicians, counselors, nurses)
- Moving GSRP reimbursement from \$7,250 to \$8,700 per pupil
- Increasing the special education reimbursement by 3% and providing more for Early On supports
- Increasing the ISD general operations by 4%
- Allocating funding for bilingual education supports

- Creating a special education task force to work on attracting, retaining and preparing special educators
- Increasing CTE allocations in several areas

C. Communications  
    1. Educational Hero Award Presentation  
D. Public Comments  
III. INFORMATIONAL ITEMS

46

## **Administrator Evaluation Guide Reference**

- 1 - Leadership
- 2 - Level of Professional Awareness
- 3 - Professional Standards and Ethics
- 4 - Communication Skills
- 5 - Resourcefulness, Creativity, and Innovativeness
- 6 - Personality
- 7 - Demeanor, Appearance, and Style
- 8 - Professional Preparation
- 9 - Decision Maker
- 10-Planner and Organizer
- 11-Supervisor
- 12-Evaluator
- 13-Policy Implementer
- 14-Crisis Manager
- 15-Faculty and Staff Personnel
- 16-School Plant and Facilities
- 17-Student Personnel
- 18-Community Relations
- 19-Fiscal Management
- 20-Student Achievement



## Learning Plan

To view the VBISD Extended Continuity Plan in its entirety, click [HERE](#)

## Reconfirmation Meeting

Required 30 Days After Initial Plan Approval and Every Month Thereafter

### Agenda:

- Reconfirm how instruction is going to be delivered during the 20/21 school year
- Public comments from parents and/or guardians on the Extended Learning Plan
  - Review weekly 2-way interaction rates

## Reconfirmation Meeting for July 2021

### Reconfirm instructional delivery method:

Special Education Programs provide face-to-face instruction Monday through Thursday, and remotely on Fridays (select Fridays for the VBISD Early Childhood Program). Per parent request, a fully remote option will be available and programs and services for anything other than fully face-to-face are defined by Individual Contingency Learning Plans.

#### Students at VB Tech:

In order to maintain social distancing in classrooms and labs, students at Van Buren Tech will be following a hybrid schedule while we remain in Phase IV of the Governor's Safe Start Plan. The specific hybrid schedule being followed consists of two days of in-person instruction, one day of synchronous instruction, and two days of asynchronous instruction.

### Reconfirm how instruction will be delivered for each grade level:

#### **VBISD GSRP:**

GSRP services are being provided face to face or hybrid only. The days and times of attendance align with the LEAs first grade schedule. All classrooms are providing 4 full days of instruction regardless of model. Remote instruction is provided if a classroom/school is required to close.

#### **VBISD Special Education Early Childhood - 26 years:**

Special Education Programs provide face-to-face instruction Monday through Thursday, and remotely on Fridays (select Fridays for the VBISD Early Childhood Program). Per parent request, a fully remote option will be available and programs and services for anything other than fully face-to-face are defined by Individual Contingency Learning Plans.

**VB Tech (Grades 10 - 13):**Students at VB Tech:

In order to maintain social distancing in classrooms and labs, students at Van Buren Tech will be following a hybrid schedule while we remain in Phase IV of the Governor’s Safe Start Plan. The specific hybrid schedule being followed consists of two days of in-person instruction, one day of synchronous instruction, and two days of asynchronous instruction.

**Reconfirm whether or not the district is offering higher levels of in-person instruction for English language learners, special education students, or other special populations:**

**Document Public Comments:**

**Review Weekly 2-Way Interaction Rates**

<b>October 2020</b>	<b>All Students</b> <i>(percentage of all students who received (2) 2-way interactions each week)</i>
<b>Week 1</b>	<p><i>(must be reported in percent form)</i>  <b>SPECIAL EDUCATION:</b> ●  <b>BEC:</b> 80.65%  ● <b>BGLC:</b> 85.29%  ● <b>CTC:</b> 89.83%  <b>VB TECH:</b> 91.4%</p>
<b>Week 2</b>	<p><b>SPECIAL EDUCATION:</b> ●  <b>BEC:</b> 82.26%  ● <b>BGLC:</b> 85.44%  ● <b>CTC:</b> 89.83%  <b>VB TECH:</b> 86.3%</p>
<b>Week 3</b>	<p><b>SPECIAL EDUCATION:</b> ●  <b>BEC:</b> 79.03%  ● <b>BGLC:</b> 86.27%  ● <b>CTC:</b> 84.75%  <b>VB TECH:</b> 83.6%</p>
<b>Week 4</b>	<p><b>SPECIAL EDUCATION:</b> ●  <b>BEC:</b> 79.03%  ● <b>BGLC:</b> 76.7%  ● <b>CTC:</b> 71.43%  <b>VB TECH:</b> 76.4%</p>

**Review Weekly 2-Way Interaction Rates**

<b>November 2020</b>	<b>All Students</b> (percentage of all students who received two 2-way interactions each week)
<b>Week 1</b>	(must be reported in percent form) <b>SPECIAL EDUCATION:</b> ● <b>BEC:</b> 84.1% ● <b>BGLC:</b> 91.1% ● <b>CTC:</b> 78.7% <b>VB TECH:</b> 79.6%
<b>Week 2</b>	<b>SPECIAL EDUCATION:</b> ● <b>BEC:</b> 85.5% ● <b>BGLC:</b> 74.5% ● <b>CTC:</b> 83.6% <b>VB TECH:</b> 78.6%
<b>Week 3</b>	<b>SPECIAL EDUCATION:</b> ● <b>BEC:</b> 85.5% ● <b>BGLC:</b> 72.6% ● <b>CTC:</b> 70.5% <b>VB TECH:</b> 83.7%
<b>Week 4</b>	<b>SPECIAL EDUCATION:</b> ● <b>BEC:</b> 67.8% ● <b>BGLC:</b> 75.5% ● <b>CTC:</b> 73.8% <b>VB TECH:</b> 86.1%

**Review Weekly 2-Way Interaction Rates**

<b>December 2020</b>	<b>All Students</b> (percentage of all students who received two 2-way interactions each week)
<b>Week 1</b>	<b>SPECIAL EDUCATION:</b> ● <b>BEC:</b> 77.8% ● <b>BGLC:</b> 86.1% ● <b>CTC:</b> 90.2% <b>VB TECH:</b> 89%
<b>Week 2</b>	<b>SPECIAL EDUCATION:</b> ● <b>BEC:</b> 75% ● <b>BGLC:</b> 87.3% ● <b>CTC:</b> 95.2% <b>VB TECH:</b> 88%
<b>Week 3</b>	<b>SPECIAL EDUCATION:</b> ● <b>BEC:</b> 77.8% ● <b>BGLC:</b> 84.5% ● <b>CTC:</b> 77.1% <b>VB TECH:</b> 78%
<b>Week 4</b>	<b>Christmas Break - December 21, 2020 - January 3, 2021</b>

**Review Weekly 2-Way Interaction Rates**

<b>January 2021</b>	<b>All Students</b> (percentage of all students who received two 2-way interactions each week)
<b>Week 1</b>	<b>Christmas Break - December 21, 2020 - January 3, 2021</b>
<b>Week 2</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 90%</li> <li>● <b>BGLC:</b> 89%</li> <li>● <b>CTC:</b> 89%</li> </ul> <b>VB TECH:</b> 89%
<b>Week 3</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 80%</li> <li>● <b>BGLC:</b> 93%</li> <li>● <b>CTC:</b> 87%</li> </ul> <b>VB TECH:</b> 90%
<b>Week 4</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 87%</li> <li>● <b>BGLC:</b> 95%</li> <li>● <b>CTC:</b> 92%</li> </ul> <b>VB TECH:</b> 84%

**Review Weekly 2-Way Interaction Rates**

<b>February 2021</b>	<b>All Students</b> (percentage of all students who received two 2-way interactions each week)
<b>Week 1</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 89%</li> <li>● <b>BGLC:</b> 90%</li> <li>● <b>CTC:</b> 87%</li> </ul> <b>VB TECH:</b> 93%
<b>Week 2</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 78%</li> <li>● <b>BGLC:</b> 90%</li> <li>● <b>CTC:</b> 98%</li> </ul> <b>VB TECH:</b> 92%
<b>Week 3</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 77%</li> <li>● <b>BGLC:</b> 90%</li> <li>● <b>CTC:</b> 97%</li> </ul> <b>VB TECH:</b> 87%
<b>Week 4</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 87%</li> <li>● <b>BGLC:</b> 94%</li> <li>● <b>CTC:</b> 92%</li> </ul> <b>VB TECH:</b> 91%

Review Weekly 2-Way Interaction Rates

<b>March 2021</b>	<b>All Students</b> (percentage of all students who received two 2-way interactions each week)
<b>Week 1</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 89%</li> <li>● <b>BGLC:</b> 92%</li> <li>● <b>CTC:</b> 76%</li> </ul> <b>VB TECH:</b> 87%
<b>Week 2</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 95%</li> <li>● <b>BGLC:</b> 92%</li> <li>● <b>CTC:</b> 86%</li> </ul> <b>VB TECH:</b> 91%
<b>Week 3</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 92%</li> <li>● <b>BGLC:</b> 94%</li> <li>● <b>CTC:</b> 91%</li> </ul> <b>VB TECH:</b> 93%
<b>Week 4</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 93%</li> <li>● <b>BGLC:</b> 94%</li> <li>● <b>CTC:</b> 83%</li> </ul> <b>VB TECH:</b> 89%
<b>Week 5</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 92%</li> <li>● <b>BGLC:</b> 92%</li> <li>● <b>CTC:</b> 82%</li> </ul> <b>VB TECH:</b> 92%

Review Weekly 2-Way Interaction Rates

<b>April 2021</b>	<b>All Students</b> (percentage of all students who received two 2-way interactions each week)
<b>Week 1</b>	<b>SPRING BREAK</b>
<b>Week 2</b>	<b>SPRING BREAK</b>
<b>Week 3</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 84%</li> <li>● <b>BGLC:</b> 92%</li> <li>● <b>CTC:</b> 91%</li> </ul> <b>VB TECH:</b> 86%
<b>Week 4</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 79%</li> <li>● <b>BGLC:</b> 68%</li> <li>● <b>CTC:</b> 91%</li> </ul> <b>VB TECH:</b> 87%

Review Weekly 2-Way Interaction Rates

<b>May 2021</b>	<b>All Students</b> (percentage of all students who received two 2-way interactions each week)
<b>Week 1</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 82%</li> <li>● <b>BGLC:</b> 83%</li> <li>● <b>CTC:</b> 83%</li> </ul> <b>VB TECH:</b> 94%
<b>Week 2</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 89%</li> <li>● <b>BGLC:</b> 93%</li> <li>● <b>CTC:</b> 94%</li> </ul> <b>VB TECH:</b> 87%
<b>Week 3</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 86%</li> <li>● <b>BGLC:</b> 98%</li> <li>● <b>CTC:</b> 94%</li> </ul> <b>VB TECH:</b> 86%
<b>Week 4</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 84%</li> <li>● <b>BGLC:</b> 97%</li> <li>● <b>CTC:</b> 77%</li> </ul> <b>VB TECH:</b> 91%

<b>June 2021</b>	<b>All Students</b> (percentage of all students who received two 2-way interactions each week)
<b>Week 1</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 75%</li> <li>● <b>BGLC:</b> 95%</li> <li>● <b>CTC:</b> 93%</li> </ul> <b>VB TECH:</b> 73%
<b>Week 2 (Final Week)</b>	<b>SPECIAL EDUCATION:</b> <ul style="list-style-type: none"> <li>● <b>BEC:</b> 76%</li> <li>● <b>BGLC:</b> 95%</li> <li>● <b>CTC:</b> 92%</li> </ul> <b>VB TECH:</b> 80%

A. Board Updates  
B. Superintendent Update

54

Date: July 7, 2021  
To: Board of Education  
From: David D. Manson, Superintendent

**Subject: Superintendent Update**

**Michigan Association of Intermediate School Administrators (MAISA) - Annual Conference: (Governance & Board Relations, Business & Finance, Instructional Leadership)**

On July 23-25, I was able to attend the MAISA Annual Conference in Houghton, Michigan. It was the first face-to-face conference that I have been able to attend since the COVID pandemic and I would like to thank the school board for the opportunity to attend. During the conference, multiple topics were discussed but the 3 most salient pieces for me were: 1) making collegial connections with other superintendents, 2) reviewing and advocating for a variety of budgetary items throughout the state and 3) the impact of implementing a social-emotional learning curriculum on students.

**Mattawan Community Ambassadors of Charles River: (Community Relations, Business & Finance)**

Recently, VBISD received a donation of \$5,000 from Charles River designed to support our special education programs and mission. Charles River is also interested in visiting our campus in the near future to explore ways in which we might collaborate on volunteer opportunities, mentorship programs, information sharing sessions and STEM curriculums.

**School Aid Budget: (Governance & Board Relations, Community Relations, Staff Relations, Business & Finance, Instructional Leadership)**

On June 24th, the House passed a FY 21-22 budget bill that has been signed by Governor Whitmer, but still needs to be passed by the Senate. This “package” includes some significant allocations that have the potential to positively impact Van Buren County. Some of the highlights include:

- Increasing the foundation allowance to \$8,700
- Providing funding for wraparound services and mental health supports (psychologist, social workers, mental health clinicians, counselors, nurses)
- Moving GSRP reimbursement from \$7,250 to \$8,700 per pupil
- Increasing the special education reimbursement by 3% and providing more for Early On supports
- Increasing the ISD general operations by 4%

- Allocating funding for bilingual education supports
- Creating a special education task force to work on attracting, retaining and preparing special educators
- Increasing CTE allocations in several areas

C. Department Updates  
1. Business Development and Partnerships

57

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## MEMO

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**DATE: JULY 7, 2021**  
**TO: BOARD OF EDUCATION**  
**FROM: TOM RICHARDSON, BUSINESS DEVELOPMENT AND PARTNERSHIPS**  
**RE: BUSINESS DEVELOPMENT & PARTNERSHIPS UPDATE**

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### **Project LEAN Monthly Update (1,2,4,5,8,10,18,20)**

The Project LEAN nutrition team gears up to deliver SNAP-Ed in person for summer programming. This will be the first time in more than 14 months the majority of Project LEAN's programming will be conducted in person. Please see latest Project LEAN's program highlights below.

### **SNAP-Ed Monthly Highlights – May, 2021**

#### **Project LEAN's FY21 PSE Work**

6 - Community partners conduct the Go NAPPSAC Assessment

122 – SNAP-Ed partner classrooms participated in the Greenhouse Window Project

#### **PSE Stories of Success**

- ❖ Worked with the CATCH Global Foundation to make a video showcasing the work that Lawton Community Schools has done to make the school environment healthier.

<https://vimeo.com/542813068/e413bc8913>

- ❖ **CX3 Pantries:** Distributed informational pamphlets to food pantry patrons at Eleanor's Pantry in Paw Paw and Gobles United Methodist Church in Gobles including:
  - Healthy recipes from Michigan Harvest of the Month
  - 'Movin with Summer Meals' activity guide for families from the USDA
  - A fridge thermometer (provided by MFF) with an attached sheet encouraging making half your plate fruits and a link to MFF website [eatwellinsasnap.org](http://eatwellinsasnap.org)
  - Fridge magnet encouraging families to try new healthy recipes together
- ❖ **REC-Connect:** Successfully completed Physical Activity tastings at Bloomingdale Elementary, Gobles Elementary, and Decatur Elementary as part of the Rec-Connect Program. Physical Activity Opportunity Identification report and PA Action Plan were also completed for all three communities.
- ❖ QR code leading to a guide to free or low-cost recreational opportunities in Van Buren County was shared out to the families of students in Bloomingdale School District, Gobles School District, and<sup>57</sup> Decatur School District as part of the Rec-Connect program: <https://www.vbisd.org/Page/1663>

- ❖ Red Bud Area Ministries Food Pantry is partnering with Hardings in Buchanan to share HOTM and highlight the seasonal foods that are in stock. The food pantry will use our created QR code for customers to get recipes. They can go to the store and find those items.
- ❖ South Haven Food Pantry is creating more of a kid friendly atmosphere. Providing cut outs of the MyPLate to food pantry director so he can distribute to the customers. HOTM was also provided.

**Project LEAN Quick Stats:**

**SNAP-Ed Classrooms:** 147 SNAP-Ed Classrooms Engaged

**SNAP-Ed Participants Engaged:** 674 Participants

**SNAP-ED Programming Sites:** 19 Sites

**Head Start Sites:** 7 Sites

**Community Meetings:** 5 Meetings

**School Based/Parent Meetings:** 4 meetings

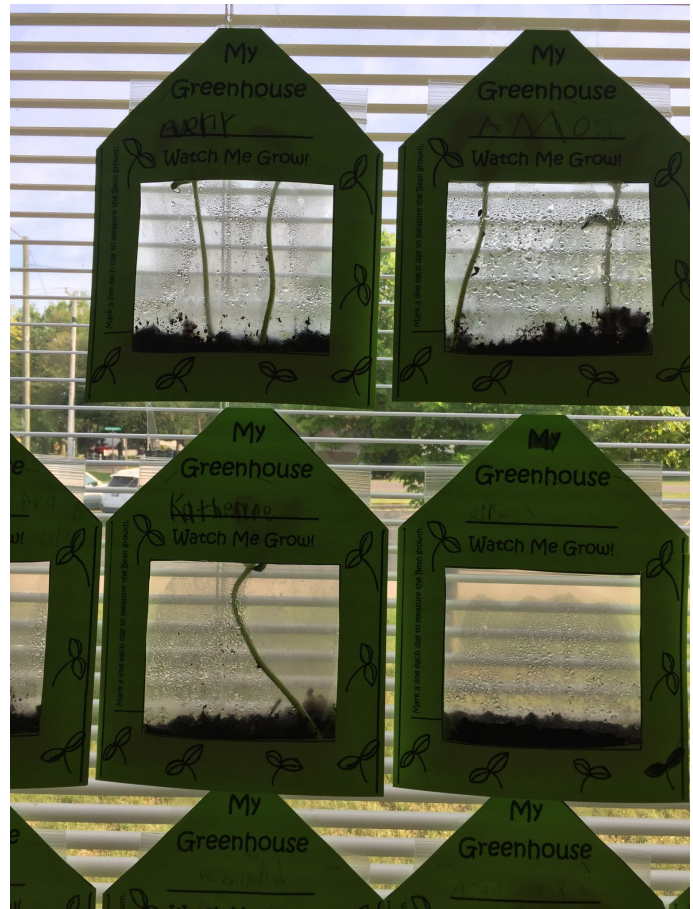
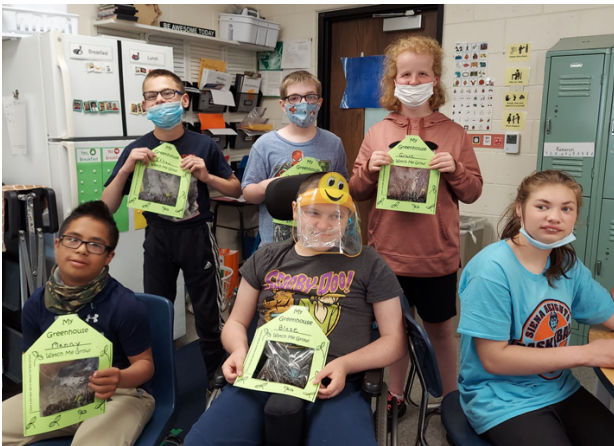
**Project LEAN's Programming "Quotes" and" Testimonials" of the Month**

- ❖ Email and letters from Watervliet South Elementary:  
"We are working on writing friendly letters and some children chose to write to you. I have attached their letters for you to see. We have all enjoyed our time with you. You did a great job with the virtual challenge. Hopefully next year, you can actually come to the rooms. Thank you again for everything. It was wonderful.
- ❖ Kindergarten teacher at Davis Elementary: "Thank you so much for the Greenhouse Project. The kids love it!! They are so excited to come in each morning and look at the growth."
- ❖ You are absolutely awesome! The kids are SO engaged and they look forward to your class every week. Thank you for all you do. - Fennville Elementary 1st grade Mrs. Klenk speaking for all of the classes.
- ❖ I challenged my schools to do a salad challenge the 4th week. Almost all of Fennville 1st, 3rd and Covert 6th enjoyed salads with their families during the week!
- ❖ The greenhouse activity is awesome! Thank you for making that happen!"  
Hartford Redwood Elementary - Mrs. V - 2nd grade
- ❖ "This is the most I have seen the 5th graders engaged during recess!" Davis Elementary-  
Mrs. K- 5th grade lunch aide

# Project LEAN Photos



Rec-Connect in Action - Davis Elementary



More than 4,000 students participated in the Project LEAN Window Greenhouse Project this spring. "How do seeds grow experiment?"



1st graders show off their fruit and veggie superheroes! – “Art and nutrition, how fun?”



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## MEMO

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**DATE:** JULY 7, 2021  
**TO:** BOARD OF EDUCATION  
**FROM:** HEATHER VISCO  
**RE:** HUMAN RESOURCES UPDATE

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### **Human Resources Update (1,2,3,4,5,8,9,10,13,15,18)**

#### **COVID-19 update**

As of June 22, 2021, MIOSHA has withdrawn all COVID-19 emergency rules. As a result, employers in non-healthcare settings are no longer legally required to maintain or track symptoms using a daily health screener, have face-covering requirements or socially distancing requirements. Employers are still prohibited from taking action against employees who do not report to work due to COVID-19 circumstances (PA 238). However, on June 30, 2021, HR will be attending a webinar on what this exactly means for schools moving forward.

#### **General update**

This month was a busy month for Human Resources with onboarding. We've processed 40 returning and new employees for the Summer Migrant Program in the last two weeks! We have also onboarded 4 full-time employees for the fall while reaching out to 10 additional new hires for the 2021-2022 school year.

Additionally, we continue to test several Google forms to notify the necessary departments through aid in the onboarding of new employees. Payroll, HR, and the Business office have collaborated to create a robust system for notification and continue to meet and iron out the details. The process of mailing out packets before a new employee's first day has proven to speed things up for internal processing and ensures that they can hit the ground running! We continue to receive great feedback from new hires on how they enjoy having the ability to review things first.

Lastly, HR worked on the Registry of Educational Personnel Report and submitted it on June 29, 2021, with no issues! Many updates needed to be made after we worked through the COVID Hazard Pay Grant. Kudos to Kara Duffy for completing the REP this submission!





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# MEMO

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**DATE:** JULY 7, 2021  
**TO:** BOARD OF EDUCATION  
**FROM:** LISE BLACK, EARLY CARE & EDUCATION

## Early Care & Education (5, 9, 10)


With the majority of direct services completed (GSRP classrooms) or at reduced capacity (home visits), our primary focus within the office is our annual home visiting report, state required pupil reporting, and the updating of policies, practices, and protocol for the next school year.

## Great Start Collaborative (GSC) & Parent Coalition (PC) (5, 8, 18)

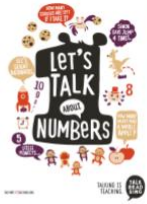
There will be three GREAT START Family Field Trip events this summer. With the shift in CDC guidance, we are happy to be able to offer in-person events. The Family Links program and Great Start Parent Coalition partnered on the first event to a local greenhouse (see below). The other two events are still in the planning process, but will be outdoor focused.



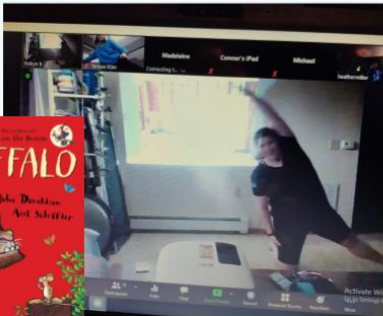


While it is nice to offer in-person events, the virtual parent education and connection sessions have been very successful. Below is a summary of those held this past spring, including the May math focused session lead by Great Start Parent Representative Michelle Dudycha. Parents learned about the importance of early math, appropriate preschool math activities, and then had a mini math kit dropped at their home. These kits were purchased with funds from our current Trusted Advisor Grant. Parents often report not knowing how to approach math with their young children, so we were excited to offer this session and hope to do another one in the fall.



# GSPC Virtual Events



March - Strengthening Families Series - 10 parent attendees  
 March - Parent Feedback Session-Child Care and Preschool  
 April - Yoga with Gruffalo with Family Links - 16 attendees & 19 children  
 May - Parent Chat & GS Early Learning Kit - 11 parent attendees  
 May - Let's Talk About Math! - 13 parent attendees

Funds from the Trusted Advisor Grant were also used to host a training session for community workers on the Strengthening Families Framework. This framework emphasizes the importance of approaching work with families from a strengths-based view vs. a deficit lens. Several agencies sent workers and the information was well received.

Attendees included:

- Van Buren Courts (3)
- Van Buren Community Mental Health clinicians and respite staff (6)
- Tri-County Head Start (2)
- VBISD GSC/GSPC (3)
- MI Adolescent Pregnancy & Parenting Program (1)
- MSU Extension (1)

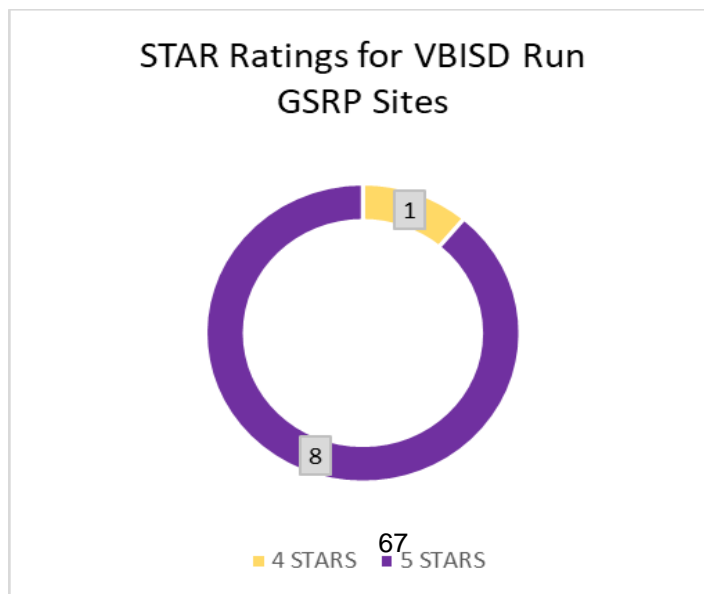
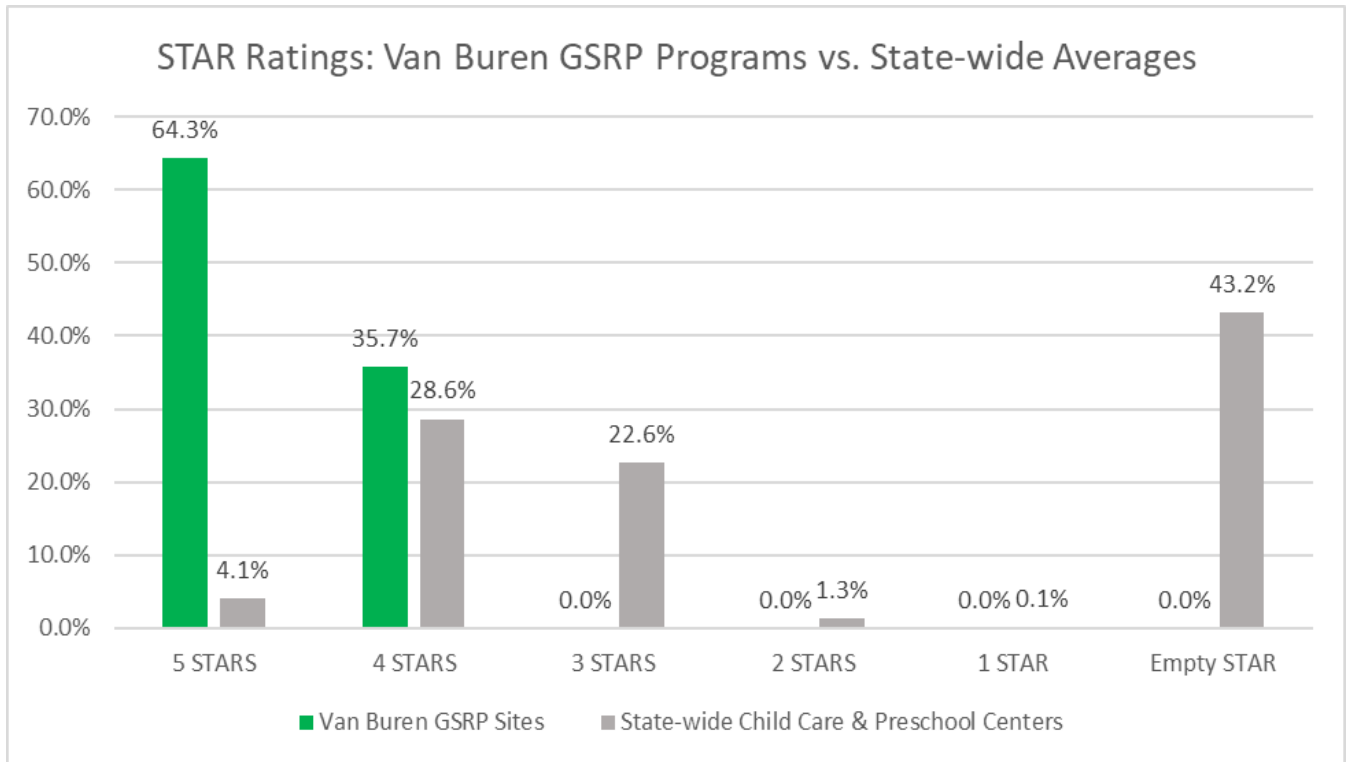
## Strength Based Approach



**Great Start Readiness Program (GSRP)** (preschool for at-risk children) (2, 3, 15, 16)


All GSRP funded programs must participate in Michigan’s Great Start to Quality rating process and maintain a 3 STAR or higher score. As this process has evolved over the last several years, the requirements to meet the goal have increased significantly. There are currently 39 indicators which cover 6 areas of quality (Family & Community Partnerships; Environment; Curriculum & Instruction; Administration & Management; Staff Qualifications & Professional Development).

Below you will see how our Van Buren GSRP sites stack up. Heidi Anson, ECS/GSRP Supervisor has transitioned into the lead for this process for the VBISD run sites. We are very proud of all of our GSRP sites for the hard work and dedication they put in to allow us to receive top STAR ratings.






Memorandum	
<b>Date:</b>	July 7, 2021
<b>To:</b>	VBISD Board of Education
<b>From:</b>	Cheryl-Marie A. Manson <i>Director of Instructional Services</i>
<b>Subject:</b>	Instructional Services Monthly Update



	<p><b>State &amp; Regional Level</b></p> <p><i>(Leadership, Level of Professional Awareness, Resourcefulness, Creativity and Innovativeness, Planner &amp; Organizer)</i></p>
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**Literacy:** [The Literacy Essentials](#) work continues as a focus the literacy work state-wide. MAISA has made the decision to hold off on any updates to this body of work as districts reacclimate post-pandemic.

**Mental Health:** As part of Project Aware we continue to collaborate with Van Buren Community Mental Health to strengthen our partnership and create a strategic plan to address the mental health needs of youth in Van Buren County. We met this past month as a local and state management team and focused on clarifying goals of the project and creating next steps.

	<p><b>District Level</b></p> <p><i>(Leadership, Professional Standards &amp; Ethics, Decision Maker, Planner &amp; Organizer, Faculty and Staff Personnel, and Student Achievement)</i></p>
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**Social Emotional Learning:** The Instructional Services department has collaborated with the district superintendents to find common professional development days. These days will be used to teach every teacher in the county how to implement the [TRAILS](#) curriculum. This curriculum was created at the University of Michigan is a Tier 1 support for students in learning strategies for social emotional learning and is connected to the five core CASEL competencies.



**Highlight:** TRAILS: [Why We're Doing This](#) (video)

**Mental Health:** We are proud to continue to recruit and find persons with a wealth of experience in working with youth.

An icon of a school building with a flag on top, enclosed in a circular frame.	<p style="text-align: center;"><b>Building Level</b> <i>(Leadership, Professional Standards &amp; Ethics, Faculty and Staff Personnel, and Student Achievement)</i></p>
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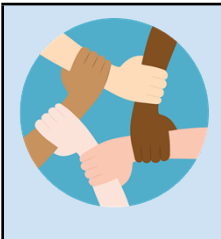
**Literacy: (Highlight) [Our Pop](#)**

[Up Lit Labs](#) our 'literally popping up' across Van Buren County this summer! A Pop Up Lit Lab is an experience for students to interact with text. The environment is that of a 'camp' rather than school and is provided alongside a complimentary event such as



Meet up and Eat Up, Athletics or Project Lean. This work is an ADDITION to summer school that is provided by local districts. Each lab will have stations where students can make a book, learn a new recipe, etc.

Mental Health: Our Mental Health Clinicians successfully wrapped up the school year with students on their caseload, completing summer plans with each student and coordinating care with community partners as needed. The Mental Health Clinicians completed the Suicide Prevention Learning Collaborative this past month and have an implementation plan for one of four local districts to begin with the Signs of Suicide curriculum in their district next year.



### **IS Department Goal: Anti-Racism**

*(Leadership, Professional Standards & Ethics, Decision Maker, and Student Achievement)*

Several of our staff took their learning around anti-racism to the next level this spring by completing the Leading for Equity and Justice Certification program through Eastern Michigan University. This online 36 contact hour certificate offered a unique opportunity for educators to reimagine schools with practitioners across the country. Grounded in social justice leadership and culturally responsive leadership, educators received 21st century online learning to build better relationships with students and families, rethink their policies and practices, and examine their mindsets and dispositions that impact student success. The certificate signals competence for leading personal, professional, and systems change.



### **Opportunities to See us in Action**

[June 2021 Newsletter](#)

[Upcoming Professional Learning](#)

[Join us at an upcoming Pop Up Lit Lab!](#)



## MEMO

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DATE: JULY 7, 2021  
TO: BOARD UPDATES  
FROM: TONDA BOOTHBY  
RE: ESSA/ESL/TITLE III/MIGRANT EDUCATION

### **2021 John H. Dominguez Scholarship Recipients**

*(Community Relations, Student Achievement)*

Two seniors Angela Solis-Sarat and Isias Cerda were selected for the John H. Domiguez, Jr., Scholarship this year. Angela graduated this spring from Lawton Community Schools which she has attended since elementary school. Angela plans to attend Kalamazoo Valley Community College this fall and eventually transfer to Western Michigan University. This aspiring senior plans to study environmental science.

Isias Cerda is the other recipient of the scholarship. Isias graduated from Decatur Public Schools in June. He plans to attend Western Michigan University in August. Isias is weighing several options for his future career, and he has strong writing skills which should open many doors for him. Each recipient will receive a check for one thousand dollars to help defray college costs.

### **WIDA Early Years Training**

*(Leadership, Professional Preparation, Plan & Organize, Community Relations)*

I joined two other VBISD staff in participating in a free training of trainers for our youngest English language learners called WIDA Early Years. The training itself was conducted by WIDA staff at the University of Wisconsin at Madison. Nicole Elder and Analinda Marlett who both work for VBISD Instructional Services, and I recently completed this 70 hour course with approximately sixty others from Michigan ISDs, local districts and GSRP programs in Michigan.

The training involved learning both content regarding language development for multilingual preschoolers and presentation skills. As capstone projects, most participants planned for presentations that they would be doing during the upcoming school year. While we operate several preschool classes during the summer, the Migrant Education Program is also asking our program to provide instructional services to preschoolers during the regular school year. We will be referring parents to GSRP or similar programs at both their current and homebase school districts. WIDA Early Years provides essential practices in developing multilingual learners and parent engagement. I have been planning and delivering WIDA Early Years training with migrant recruitment and outreach staff as part of our commitment to work with families who have preschoolers.

### **Migrant Education Program Opportunities**

*(Leadership, Plan/Organize, Supervise, Fiscal Management)*

The Michigan Migrant Education Program has joined the national consortium of Instructional Services for Out-of-School Youth (ISOSY) to better serve migrant youth including H2A workers younger than 22 years. ISOSY provides training to better reach out-of-school youth and provide materials for this population who often live in remote areas, lack personal transportation, knowledge of resources in the area where they reside and skills in English. Our recruiters and Home Outreach Migrant Education staff participated in training on new ISOSY materials and instructional applications that students could use on cell phones. We are utilizing ISOSY so that both our summer and school year programs can meet the Migrant Education challenge to provide services to this underserved population.

### **Project NOMAD Summer Migrant Program**

*(Leadership, Plan/Organize, Supervise, Fiscal Management, Community Relations)*

The Summer Migrant Program has begun. We did not meet the criteria for additional funds to operate for eight weeks, so we will operate an onsite program until August 3. I also revised our budget to accommodate higher transportation costs. Terry Lechenet has coordinated transportation for us by asking Special Education bus drivers and bus aides to drive double shifts before and after driving for the Special Education summer classes. This shift results in a longer day for our students, while staff works an 8-hour day. Our preschool teachers were most pleased to use the GSRP classrooms in Paw Paw and Decatur which were already set up for instruction. As more families are moving into the area to harvest blueberries, our enrollment is increasing. We are still seeking additional bus drivers, bus aides, elementary teachers and instructional staff.







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## MEMO

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**DATE:** JULY 7, 2021  
**TO:** BOARD OF EDUCATION  
**FROM:** BARBARA MATTHEWS  
**RE:** FINANCE & OPERATIONS DEPARTMENT UPDATE

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### **Updates (2,8, 10,11,19)**

- Our auditors came on-site the week of June 21<sup>th</sup> to begin preliminary field work for the 2020-21 annual audit. They reported that things went well thus far. They will return in early September to complete the audit which is due to the State by November 1<sup>st</sup>.
- The annual School Infrastructure Database reports were completed and submitted. The data currently submitted includes information on incidents of student bullying, students who are victims of violent criminal offenses, and instances of administration of opioid antagonists and epinephrine auto-injectors to students. We reported 3 incidents of student bullying which is a 77% decrease in incidents from 2019-20.
- We are back into PowerSchool implementation mode. We are hoping this time goes easier as many of the required templates just needed to be updated.

### **2021-22 State Aid (2, 10, 19)**

The Senate passed H.B. 4411 on June 30<sup>th</sup>. Some sections that affect the ISD are as follows:

Section 32d - Great Start Readiness Program (GSRP) - Funding increases from \$7,250 per student to \$8,700 per student. Based upon our current allotment of student slots, this would result in a revenue increase of \$497,350.

Section 31n – ISD Mental Health Grants – The funding for Section 31n6 would change from receiving \$817,800 to receiving an allocation of \$575,000 plus an additional amount based upon the population size within the ISD. Overall, the Senate is proposing a \$3 million decrease from the 2020-21 allocation in section 31n. At this time, we don't know how this will affect our funding for 2021-22.

Section 81 - Intermediate Districts – The funding in this area would increase by 4% which would be a \$58,811 increase in revenue in the General Fund.



# MEMO

**DATE:** JULY 7, 2021  
**TO:** BOARD OF EDUCATION  
**FROM:** KATY HOLVERSTOTT  
**RE:** SPECIAL EDUCATION UPDATE

**Stop and Start Again: VBISD Summer School 2021 Leadership, Creativity & Innovativeness, Planner & Organizer, Faculty & Staff Personnel, Student Achievement**

In less than a week after the 2020-2021 school year ended, summer programming began. All of our VBISD programs are offering special opportunities for all students that include community-based learning opportunities, social-emotional learning, as well as academic skill building.

ECSE = Early Childhood Special Education Preschool Program

Participation rates are better than expected as almost 40% of our students are participating. To the right and below are our calendars.

June				
M	T	W	Th	F
	1	2	3	4
7	8	9 Last Day	10	11
14	15 CTC	16	17	18
21 BGLC, CTC	22 BGLC	23 BGLC, CTC	24 BGLC	25
28 BGLC	29 BGLC	30 BGLC, CTC		

July				
M	T	W	Th	F
			1 BGLC	2
5	6	7	8	9
12 BGLC, ECSE, CTC	13 BGLC, ECSE	14 BGLC, ECSE	15 BGLC, ECSE, CTC	16
19 BGLC, ECSE	20 BGLC, ECSE, CTC	21 BGLC, ECSE	22 BGLC, ECSE	23
26 BGLC	27 BGLC, CTC	28 BGLC	29 BGLC	30

August				
M	T	W	Th	F
2 BGLC	3 BGLC, CTC	4 BGLC	5 BGLC, BEC Family Night	6
9 BEC	10 BEC, CTC	11 BEC	12 BEC, CTC	13 BEC

Key:  
 BGLC = Bert Goens Learning Center  
 CTC = Community-based Transition Program  
 BEC = Behavioral Education Center

16	17 CTC	18	19	20
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23 First Day	24	25	26	27
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**End of Year Highlights** *Leadership, Level of Professional Awareness, Supervisor, Evaluator, Community Relations*

Much data was collected across the school year and summarized this past month for various reports. Below is a snapshot of how the VBISD Special Education Programs performed and student participation from each of our member districts.

<b>Teacher Effectiveness Ratings (40% are based on student achievement)</b>	
Percent of Teachers Earning a Rating of “Highly Effective”	46%
Percent of Teachers Earning a Rating of “Effective”	54%
Percent of Teachers Earning a Rating of “Minimally Effective” or “Not Effective”	0%

<b>District Participation</b>				
District	BEC Number / %	BGLC Number / %	CTC Number / %	ECSE Number / %
Bangor	5 / 7%	12 / 11%	8 / 11%	9 / 11%
Bloomington	6 / 8.5%	10 / 9%	4 / 6%	13 / 16.5%
Covert	1 / 0.5%	2 / 3%	5 / 7%	1 / 1%
Decatur	4 / 6%	5 / 6%	7 / 10%	4 / 5%
Gobles	4 / 6%	8 / 8%	3 / 4%	7 / 9%
Hartford	7 / 10%	10 / 9%	2 / 3%	3 / 4%
Lawrence	4 / 6%	7 / 6%	4 / 6%	3 / 4%
Lawton	11 / 16%	13 / 12%	8 / 11%	5 / 6%
Mattawan	12 / 17%	10 / 9%	18 / 25%	10 / 13%
Paw Paw	9 / 13%	15 / 14%	7 / 10%	11 / 14%
South Haven	7 / 10%	14 / 13%	5 / 7%	13 / 16.5%

**VBISD Vocational Alliance: Proposed Expansion Leadership, Level of Professional Awareness, Resourcefulness, Creativity & Innovativeness, Planner & Organizer, Supervisor, School Plant & Facilities, Student Personnel, Community Relations, Student Achievement**

For many years, the VBISD has provided students with hands-on work experience in a variety of settings and involving a variety of work. This work has yielded high quality and needed products, such as firewood, handmade paper and stationary, dog treats and more. Rather than working in isolation, these programs are being organized together under the title, VBISD Vocational Alliance.

Process and procedures with regard to production as well as sales are being consolidated and streamlined. To date, sales have occurred via word of mouth or by self service honor stands. This system, while effective, does not allow students to participate in customer service, money handling, and other important skills related to retail work.

To expand our program and opportunities for our students, it is proposed that the VBISD rent a storefront space in downtown Paw Paw instead of the space currently located in the Freshwater Community Center. A storefront located at 202 E. Michigan (see details below) was found to meet the needs of the program and the budget. This move would be cost neutral.

**Looking Ahead: Planning for the New Year Leadership, Level of Professional Awareness,**

**Commercial Lease    Active    Customer Detail Report    202 E Michigan Avenue, Paw Paw, MI 49079    \$7.00**



<b>List Number:</b> 20023957	<b>Total # Bldgs:</b> 1	<b>Current Bldg Use:</b>	<b>Status:</b> Active
<b>Unit #:</b>	Total # Units: 1	New Construction:	No Monthly Rent:
<b>Sub-Area:</b> K88 - Village of Paw Paw	# Fin Bldg Lvlis: 2	<b>Tax ID #:</b> 742	<b>Waterfront:</b> No
<b>Municipality:</b> Paw Paw Vllg	<b># of Diff Unit Floor Plans:</b>	804711200250	<b>Road Frontage:</b> 49.5
<b>County:</b> Van Buren	<b>Lot Acres:</b> 0.13	<b>Total Net SqFt:</b> 1,272	<b>Total SqFt:</b> 7,548
<b>Property Sub-Type:</b> Retail/Commercial	<b>Lot Dimensions:</b> 49.5 x 102	<b>Utility Ext. District:</b>	<b>Year Built:</b> 1904
	<b>Lot Measurement:</b> Acres	<b>Year Remodeled:</b>	
	<b>Lot Square Footage:</b> 5,663		

**Directions:** Located on Michigan Avenue between Kalamazoo & Niles

<b>Legal:</b> On File	<b>SEV:</b> 65,300	<b>For Tax Year:</b> 2019	<b>Non-Conforming Use:</b>
<b>Taxable Value:</b> 64,921	<b>Zoning:</b> CBD	<b>Special Assmt/Type:</b> None Known	
<b>School District:</b> Paw Paw			
<b>Additional Details:</b>	<b>Total Parking Spaces:</b> 10	<b>Heat Source:</b> Natural Gas	<b>Sewer:</b> Public
<b>Additional Features:</b>	<b>Bath Common Area:</b>	<b>Heat Type:</b> Forced Air	<b>Street Type:</b> Paved; Public
<b>Air Conditioning:</b> Central	<b>Income and Expenses:</b>		<b>Tenant Pays:</b>
<b>Below Grade:</b>	<b>Lease Term:</b> 24 Months		<b>Uses:</b> Retail; Other
<b>Construction Type:</b> Concrete	<b>Lease Type:</b> Modified		<b>Util Avail at St:</b> Electric; Natural Gas; Public Sewer; Public Water; Telephone
<b>Docs at List Office:</b>		<b>Utilities Attached:</b> Electric; Natural Gas; Telephone	
<b>Docs Req Conf Agrmnt:</b>	<b>Lease Information:</b>	<b>Water:</b> Public	
<b>Driveway:</b>	<b>Roofing:</b> Other	<b>Water Fea. Amenities:</b>	
<b>Exterior Material:</b> Brick		<b>Water Type:</b>	
		<b>SqFt Information:</b> Rentable Retail SqFt: 1,272; Total Bldg SqFt (Gross): 7,548	

**Marketing Remarks:** Prominent downtown building. Gorgeous space in a historical, former bank building. Original character, and heavy public foot traffic. Extremely competitive lease price!

**Communication Skills, Creativity & Innovativeness, Personality, Decision Maker, Planner & Organizer, Faculty & Staff Personnel**

The Special Education Department is looking ahead to provide meaningful and effective vision for the new school year. Specifically, three initiatives: SEPR, RESTORE and EQUITY will be braided together to form goals for the new school year. Below is an overview of the three initiatives.



Initiative I: SEPR. The Special Education Program Review conducted in the 2018-2019 school year yielded seven recommendations for improvement as follows:

1. Create an effective response and support system for LEAs.
2. Implement a social-emotional learning system for Early Childhood.
3. Address the role and function of the BEC.
4. Complete the continuum of options for placement.
5. Develop a robust recruitment design.
6. Grow Instructional & Student Support Services.
7. Continue to advocate for resources.

Since these goals were first introduced, much has been achieved, but there is always room for improvement.

Initiative II: RESTORE. Last school year, RESTORE was added to provide a restorative framework in response to the pandemic. RESTORE is a lens through which staff can create strategies and plans that are restorative and proactive. Below is a list of each element in the acronym, including links to further information.

- Recognition of what's happened and that our experiences have all been different, life changing for many and significant for us all.
- Empathy for the mix of emotions that we have in response to events, whether staff, students, families, community and in the wider world.
- Safety and re-establishing a sense of emotional and physical safety for this new year so that students are able to learn and all are able to thrive.
- Trauma is now a collective, as well as, an individual experience.
- Opportunity to change what needs to be changed, to do things differently and to learn from this experience.
- Relationships are key, as they always have been. How do we reconnect and (re-)build inclusive, responsive communities at all levels in school?
- Engagement in our own lives and the issues that affect us, our teaching, learning, community and to allow a control over our own lives.

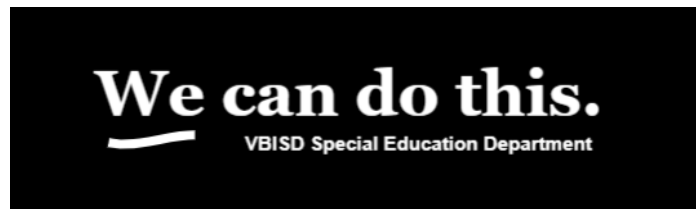
Initiative III: EQUITY. National, state and local concerns call for an examination of our practices and assumptions, both explicit and implicit, with regard to equity. For this purpose, equity involves the following:

- Understanding that equal is not always fair.
- Becoming aware of explicit and implicit bias.
- Promoting anti-discriminatory practices.
- Honoring our differences.

As mentioned above, these initiatives will be woven together to define the following goals that address each of the three initiatives.

GOALS	SEPR	RESTORE	EQUITY
Increase awareness and advocacy for all.	X	X	X
Increase opportunities for social-emotional learning.	X	X	X
Develop systems for recruitment and retention.	X	X	X
Continue to develop partnerships.	X	X	X
Increase resources and support for member districts.	X	X	X

Professional learning, committee work and new curriculum implementation for the school year aligns with these goals. In addition, all staff will be asked to engage in identifying and developing activities to support goal achievement specific to their program or assignment. It's a big job, but we can do this!





# MEMO

**DATE:** JULY 7, 2021  
**TO:** BOARD OF EDUCATION  
**FROM:** ROBERT SMITH, DIRECTOR  
**RE:** CAREER & TECHNICAL EDUCATION BOARD UPDATE

## CAREER CAMP (1,4,5,8,9,10,11,15,18,20)

After a COVID-19 hiatus in 2020, interested students finishing 6th, 7th, and 8th grades participated in the 2021 VB Tech Career Camp event during the week of June 14-18. This year's camp offered students the opportunity to participate in one of 9 camps. The majority of participants had perfect attendance for the week and were thus refunded the \$15 registration fee. Due to COVID-19 restrictions, camps rosters were reduced to 12 students to allow for social distancing, the camp field trip day that traditionally takes place on Wednesday of camp did not take place, and the evening Open House event was replaced with a "Student Showcase" on Friday of camp week. Despite these changes, student attendance and parent participation were excellent and overall reviews were very positive. A great job by the VB Tech staff during an outstanding week!





### **MIDDLE COLLEGE BOOTCAMP (1,4,5,8,10,11,15,17,18,20)**

On Thursday, June 24th and Friday, June 25th, all incoming members of the Van Buren Middle College program participated in their mandatory annual Boot Camp event. This important event is structured to welcome the incoming MC cohort and provide an opportunity for them to get to know one another and the Middle College staff. In addition, the event aims to orient students to the program and prepare them for their upcoming college experience. Important college success strategies, such as time management and goal setting, are introduced and emphasized. Students are also exposed to college expectations, protocols and terminology that they will need to know in order to be successful in the college environment. Overall, the event was a big success! Congratulations and welcome to all of our new Van Buren Middle College members.

[https://docs.google.com/document/d/1-tKE\\_X6x9AKJ7q6n9Q3sGazUcwb1TWt4zFpSv5r9SDw/edit?usp=sharing](https://docs.google.com/document/d/1-tKE_X6x9AKJ7q6n9Q3sGazUcwb1TWt4zFpSv5r9SDw/edit?usp=sharing)

### **TEACHER RECOGNITION (1,8,10,11,15,17,18,20)**

Sheryl Johnsen, VB Tech Cadet Teacher Instructor, was recently nominated by one of her students (Kaitlyn M.) and officially recognized by WGUV as a “Cool Teacher” for being supportive and inspirational. During a time when COVID-19 hindered students’ abilities to get out into classrooms, Mrs. Johnsen was committed to making sure that her students were able to successfully complete all of the components of her program and was persistent in finding available opportunities for students. Outstanding job! Way to go Mrs J.

WGUV broadcast stations are licensed to Grand Valley State University as public radio and television facilities operating from the Meijer Public Broadcast Center, as part of the University’s downtown Grand Rapids campus and are affiliated with PBS (Public Broadcasting Service) and National Public Radio (NPR).

<https://www.youtube.com/watch?v=wV1vKx9AiB8>

Over the last 6 week, students in the Agriculture & Natural Resources program have concluded their school year by learning about ecosystems. To make things more hands-on, students were tasked with creating a bioactive hermit crab tank. Bioactive tanks include things like living plants and decomposers. The project was very well received by students, who took great pride in the care of the crabs and their habitats. At the end of the school year the seven bioactive tanks were sold to staff members who were interested in continuing their care over the summer and beyond. Each tank is 10 gallons, includes 1-3 hermit crabs, a heat mat, food and water dishes, a UV light for the plants, a hide, plants, and decomposers.

## Hermit Crab Pamphlet



## SUMMER OPERATIONS UPDATE (1,2,4,5,8,9,10,14,16,18,19)

Things are moving fast and furious over at Van Buren Tech this summer. In addition to tying up loose ends related to the Main Street hallway construction project, there are a variety of additional projects that are also scheduled to be completed prior to the start of the school year. Those projects include:

- The installation of swipe security locking systems on all remaining interior hallway doors
- The installation of a new PA/Intercom system throughout the building
- The installation of a new universal clock system
- Upgrades to 2 bathrooms
- Room “Refresh” (flooring, paint, lighting, ceiling tiles) in 3 classrooms and the Distance Learning Lab
- Moving the Automotive “Bullpen”
- Installation of playground equipment in Preschool
- Numerous computer, projector, and white board upgrades
- Continued Development of the Protective Services Training Area
- Student Recognition Areas throughout the building
- Updated Building Signage
- Additional Television Display Monitors in Hallways B, C
- Start of construction on Cafe/School Store
- Conversion of the old Lab C room to a Middle College Classroom
- Residing of Construction Trades Storage Barn
- Additional Security Gates for High Bay Doors

- Interior/Exterior Camera Replacements

A special “Thank You” goes out to Randy Olds, Damian Koob, and their staff for all of their hard work and assistance in coordinating these efforts to make sure that staff have what they need when the school year starts. Great job !

## CALENDAR EVENTS

July 5

Holiday Weekend Observed

July 7

VBISD School Board Meeting

July 19-24

Van Buren County Youth Fair - Come see the VB Tech Agriculture students & animals!



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# MEMO

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**DATE:** JULY 7, 2021  
**TO:** BOARD OF EDUCATION  
**FROM:** DAMIAN KOOB  
**RE:** TECHNOLOGY SERVICES BOARD REPORT

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**PowerSchool Services Update (Leadership , Communication Skills, Professional Preparation, Planner and Organizer)**

Lisa Thorne and Kim DeBoom (our PowerSchool gurus) have been busy training and continue to onboard our two new districts (Martin and Gobles) for the 2021-2022 school year. For the past several months we have been working to bring over their data and setting them up for this new school year.

We are fortunate to ‘onboard’ two more Districts with PowerSchool hosting and support starting this new school year, as well. Hastings Area Schools and Homer Public Schools reached out to Lisa and myself to have the VBISD Tech Services team host and support their PowerSchool SIS. Both Districts have been using PowerSchool for many years and wanted to transfer their support to VBISD to move away from their self-hosted instances. We are excited for these partnerships.

Our PSUG (PowerSchool User Group) listserv is becoming more active with questions and answers from around several counties with similar issues. This time of year, the main questions are regarding State reporting. Lisa has also been busy creating PowerSchool Pop-In help videos for our districts to access. We thank the Board for your continued support.

**Help Desk Work Order Summary for the 20-21 School Year** (Leadership, Professional Awareness, Communication Skills, Professional Preparation)

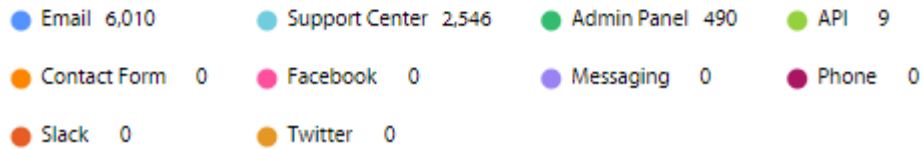
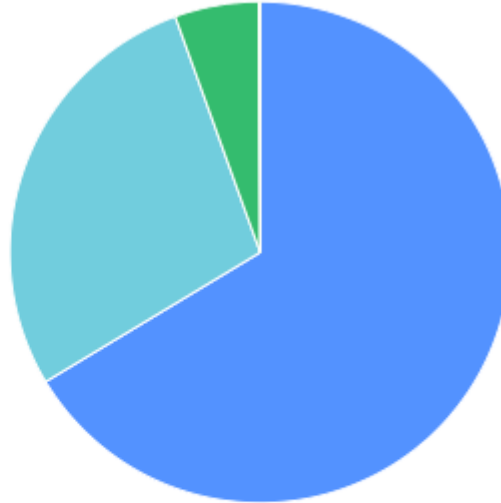
The VBISD Technology Services department had a very productive and interesting year with service orders we were able to assist with this past school year (2020-2021) and wanted to highlight some of the numbers to help show our support services. We fielded a total of 9,055 calls from July 1, 2020 to June 17, 2021. Last school year we fielded a total of 6,645. I’m quite sure the pandemic had an influence on the increase in work orders submitted and the majority of the tickets were submitted by emails to our help desk. We offer three ways to submit a ticket to the help desk:

1. Email the Help Desk: [helpdesk@vbid.org](mailto:helpdesk@vbid.org)

2. Call the Help Desk hotline: 269-539-5181
3. Submit a ticket to our online portal

Below is a graphical reference to the number and types of calls that we receive:

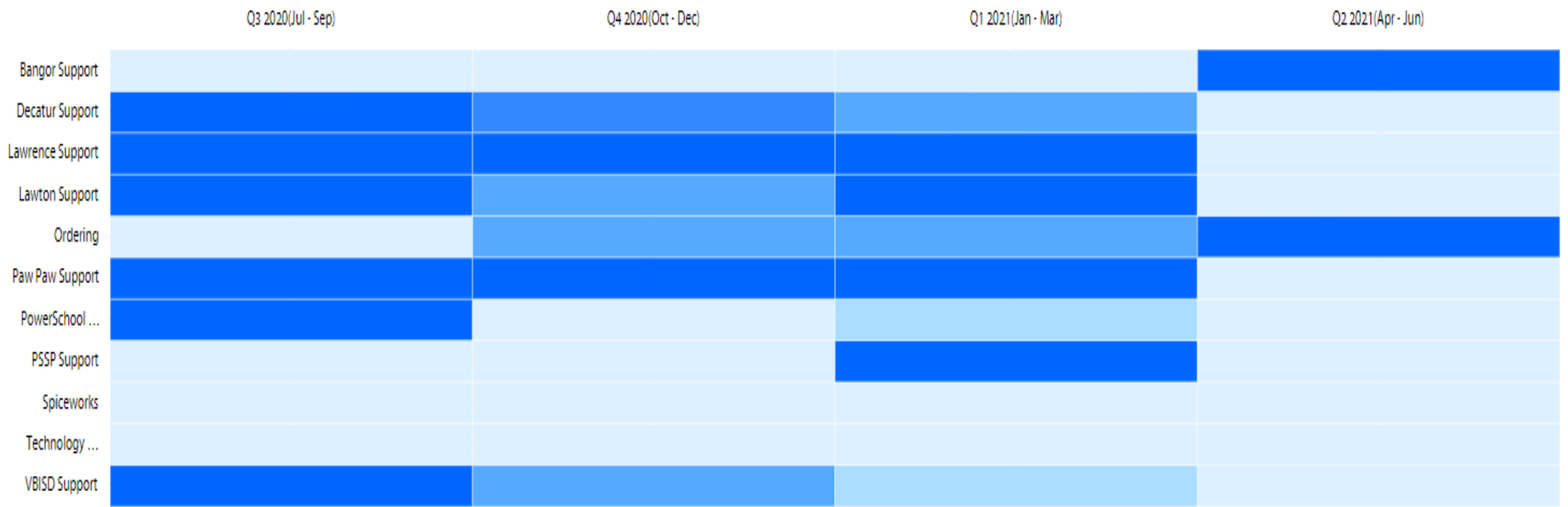
Total Tickets <sup>Ⓢ</sup>	Avg Tickets/weekday <sup>Ⓢ</sup>
9,055	36



Inflow by Category <sup>Ⓢ</sup>

Table ▼

Category	# of Tickets <span style="font-size: small;">↓</span>
VBISD Support	4,427
Paw Paw Support	1,607
Lawton Support	887
Decatur Support	822
PowerSchool Support	676
Lawrence Support	472
Ordering	154
PSSP Support	6
Bangor Support	4
Spiceworks	0



Less More

Thank you to the Board and Mr. Manson for allowing me to build such a great team that is able to help our staff and students! ☺



IV. ACTION ITEMS

A. Approval of Attendance/Truancy Officer for 2021-2022 (**Roll Call Vote**)

97

**Date:** July 7, 2021  
**To:** Board of Education  
**From:** David D. Manson, Superintendent  
**Subject:** **Approval of Attendance Officer (Truancy Officer)**

Per Section 1571 of the revised school code states that “the intermediate school board shall select 1 or more persons to act as attendance officer(s) for the intermediate school district”.

Alain Svilpe, who retired from the Van Buren County Sheriff’s Department in the Spring of 2015, has worked in this truancy position since May 4, 2015. Overall, he has done a very nice job working with our school systems.

Therefore, I recommend that Mr. Al Svilpe be contracted and that an agreement with the Van Buren sheriff’s office be entered into providing for 50% of the estimated cost which would be approximately \$19,500 for VBISD. This cost covers salary, mileage and other miscellaneous costs (*see attached agreement – in conversation with Sheriff Dan Abbott he is fine with this*).

I make the following recommendation for Board approval.

**RESOLVED**, the Board of Education approves Alain Svilpe as the attendance officer for the 2021-2022 school year for the Van Buren Intermediate School District.



# AGREEMENT

BETWEEN

VAN BUREN INTERMEDIATE SCHOOL DISTRICT



AND

VAN BUREN COUNTY SHERIFF DEPARTMENT



This AGREEMENT is entered into on the **1<sup>st</sup> day of July, 2021** between the **Van Buren Intermediate School District** (hereinafter referred to as the School District) and the **Van Buren County Sheriff Department** (hereinafter referred to as the Sheriff's Office) **expiring June 30, 2022**.

The Sheriff's Office shall recommend that EduStaff LLC (*Third Party Contractor*) will provide a uniformed officer to enforce State of Michigan attendance laws and policies set by each school district and monitor student attendance for school districts within the Van Buren Intermediate School District jurisdiction and/or boundaries – specifically the Bangor Public Schools, Bloomingdale Public Schools, Covert Public Schools, Decatur Public Schools, Gobles Public Schools, Hartford Public Schools, Lawrence Public Schools, Lawton Community Schools, Mattawan Consolidated School, Paw Paw Public Schools, South Haven Public Schools and Bangor Township School district No. 8 - Wood School . The Sheriff's Office will supply a vehicle and uniforms for the Attendance Officer with documented fuel and maintenance costs shared. All costs associated with this contracted employee through EduStaff, LLC will be split 50/50 between the School District and Sheriff's Department.

The School District will be responsible for payment of contracted employee through EduStaff, LLC as detailed below (see attached contract) and will invoice the Sheriff's Department for the portion of the costs (50%).

Specific items of this agreement are:

1. The duties and services to be provided by the Attendance Officer are:
  - A. Serve as a liaison to public school building administrators.
  - B. Maintain record of referrals, contract dates, and follow-up.
  - C. Prepare regular reports for superintendents of the Van Buren Intermediate School District.
  - D. Maintain liaison relationship with Juvenile Court, local police agencies or other appropriate public agencies.
  - E. Maintain contact with parents/guardians of truant or potential truants.
  - F. Disseminate truancy information to designated school personnel.
2. This agreement may be terminated on ~~60~~<sup>90</sup> days notice on the part of either party.

Agreement Between  
Van Buren County Intermediate School District  
And Van Buren County Sheriff's Department

Page 2

3. The Sheriff's Office will invoice the School District quarterly for 50% of travel and miscellaneous costs (*i.e. vehicle repairs up to \$500, office supplies, cleaning uniform, etc.*).
4. The work schedule for the attendance officer shall be based on the number of student days scheduled during the school year (180 days).
5. The School District will invoice the Sheriff's Office on a quarterly basis for their portion of costs (50%) associated with EduStaff, LLC for services rendered by the attendance officer.
6. The Truancy Officer shall provide a monthly activity report.
7. Local School Districts are responsible to complete the paperwork in a timely fashion as prescribed by policy.
8. The School District will provide office space, telephone, supplies and equipment necessary to perform the above duties.

_____	_____	_____	_____
Van Buren County Sheriff's Office	Date	Van Buren Intermediate School District	Date
_____	_____	_____	_____
Van Buren County Sheriff's Office - <i>witness</i>	Date	Van Buren Intermediate School District – <i>witness</i>	Date



**Date:** July 7,2021

**To:** VBISD Board of Education

**From:** David D. Manson, Superintendent

**Subject:** Approval to Post for Mental Health Clinicians

At the school board meeting on May 5, 2021, the VBISD Instructional Services Department outlined how their department was asked by the Van Buren County local districts to increase mental health and consultation services in exchange for 5% of their Elementary and Secondary School Emergency Relief funds (ESSER III).

Since that time, seven (7) districts have asked if they can contribute additional funding for even more service. As a result, the Instructional Services Department is seeking permission to post for an additional 3 positions that will only be filled if shared services agreements are signed with our local districts.

**RESOLVED**, the VBISD Board of Education approves the posting of three (3) Mental Health Clinicians..

- C. Approval of Employment (**Voice Vote**)
- D. Approval of Resignations/Retirements of Staff (**Voice Vote**)

104

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## MEMO

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**DATE:** JULY 7, 2021  
**TO:** BOARD OF EDUCATION  
**FROM:** DAVID D. MANSON  
**RE:** STAFF RESIGNATIONS

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### **BACKGROUND**

Attached is the letter of resignation for James Delva; Special Education School Psychologist and Tracy Trautner; Early Childhood Careers Instructor at VB Tech.

### **RECOMMENDATION**

**RESOLVED** that the Board of Education accept the resignation of James Delva effective August 20, 2021 and Tracy Trautner effective, June 25, 2021.

Attachment

## V. OTHER BUSINESS

### A. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda."

It is the policy of the Van Buren Intermediate School District that no discriminatory practices based on race, color, religion, national origin, sex, age, height, weight, marital status, disability, genetic information or any other status covered by federal, state, or local law be allowed during any program, activity, service, or in employment. Inquiries regarding the non-discrimination policies should be directed to Barbara Matthews, Director of Finance & Operations or Dave Manson, Director of Special Education, 490 S. Paw Paw Street, Lawrence, MI 49064, 269-674-8091.